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# **TERREBONNE PARISH COUNCIL**

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**Mr. Steve Trosclair**  
**Mr. Scotty Dryden**      **Chairman**  
**Mr. John Navy**          **Vice-Chairman**  
**Ms. Arlanda Williams** **Member**  
**Mr. Gerald Michel**    **Member**  
**Ms. Christa Duplantis-****Member**  
**Prather**                  **Member**  
**Mr. Darrin W. Guidry,** **Member**  
**Sr.**                        **Member**  
**Mr. Al Marmande**      **Member**  
**Mr. Dirk Guidry**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Vénita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

January 23, 2017  
5:40 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION  
SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. **RESOLUTION:** Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and the Isaac LMI Cost Share grant to complete the elevation of 113 Old Oak Drive, Montegut.
2. **RESOLUTION:** To loan Disaster In-Fill Housing funds to Options for Affordable Housing in an amount not to exceed \$150,00.00 for the permanent financing of a house located at 313 Antoine Street in Houma, La that will be made available to low-income families.
3. **RESOLUTION:** Authorizing the Parish President to enter into the appropriate subgrantee agreement with the

Governor's Office of Homeland Security and Emergency Preparedness to expand these additional FEMA funds to harden the Generating Station at 1551 Barrow Street, Houma. These funds are in addition to an original award to allow for cost increases since the original application was submitted.

4. Resolution introducing an Ordinance to create a No Parking Zone along the northeast side of Savanne Road starting at the intersection of Southdown Mandalay Road for a distance of approximately 200' along the public right of way as depicted on the attached map and to provide for the installation of said signs and calling a public hearing on said matter on Wednesday, February 8, 2017 at 6:30 p.m.
5. Adjourn

Category Number:  
Item Number:



Monday, January 23, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, January 23, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, January 23, 2017

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**Item Title:**

Elevation of 113 Old Oak Drive, Montegut

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and the Isaac LMI Cost Share grant to complete the elevation of 113 Old Oak Drive, Montegut.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	1/5/2017	Executive Summary
Memo	1/5/2017	Cover Memo
Resolution	1/5/2017	Resolution
Financial Breakdown	1/5/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 113 Old Oak Drive, Montegut, LA 70377

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and the Isaac LMI Cost Share grant to complete the elevation of 113 Old Oak Drive, Montegut, LA 70377.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 113 Old Oak Drive, Montegut, LA 70377, Valerie and Bruce Authement, owner's, and obligate the necessary HMGP/Hurricane Gustav funding and Hurricane Isaac LMI Cost Share grant managed by the Office of Community Development for the US Dept. of Housing and Urban Development to complete this mitigation.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL – N/A	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div>NOYES</div> <div>IF YES AMOUNT BUDGETED:</div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	2

Chris Pulaski

Signature

1/4//17

Date

January 4, 2017

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item January 23<sup>rd</sup> and 26<sup>th</sup>, 2017  
Hurricane Gustav HMGP Project No. 1786-109-0006  
Hurricane Isaac Low to Moderate Income Cost Share  
Property Elevation

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Attached is a Resolution requesting the elevation of the property at 113 Old Oak Drive for Valerie and Bruce Authement, under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0006 and the OCD Isaac LMI Income Cost Share grant.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 AND ISAAC LMI COST SHARE GRANT TO COMPLETE THE STRUCTURE ELEVATION OF 113 OLD OAK DRIVE, MONTEGUT, LA 70377.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006 and the Office of Community Development Isaac LMI Cost Share grant, can proceed with the mitigation of the following property:

Address:                   **113 Old Oak Drive**  
                                  **Montegut, LA 70377**

Owned by:               **Valerie and Bruce Authement;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP program,

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and Isaac LMI Cost Share grant be hereby obligated to mitigate the property above.



Valerie Bruce Authement  
113 Old Oak Dr  
Montegut LA 70377

Estimated Financial  
Breakdown Document

Grant ID # TPCG Gustav 1786-109-0006  
Hazard Mitigation Grant Program

Vendor: Davie Shoring, Inc

HMGP ELEVATION DETAILS

Activity	Amount
Elevation	\$ 93,014.00
Personnel Lift/Handicap Ramp	\$ 17,500.00
Grant Management Fee	\$ 12,500.00
Potential Relocation Reimbursement (Est.)*	\$ 4,000.00
<b>Total Project Cost</b>	<b>\$ 127,014.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA HMGP Grant	\$ 96,260.50
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	OCD LMI Cost Share	\$ 30,753.50
		\$ 30,753.50
<b>Total</b>		<b>\$ 127,014.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits



Monday, January 23, 2017

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**Item Title:**

Disaster In-Fill Housing Program 313 Antoine Street

**Item Summary:**

RESOLUTION: To loan Disaster In-Fill Housing funds to Options for Affordable Housing in an amount not to exceed \$150,00.00 for the permanent financing of a house located at 313 Antoine Street in Houma, La that will be made available to low-income families.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Options for Affordable Housing Resolution	1/12/2017	Resolution
Ex Sum for Disaster In-Fill Housing 313 Antoine Street	1/12/2017	Executive Summary
Back-Up for 313 Antoine Street	1/12/2017	Backup Material

OFFERED BY:  
SECONDED BY:

## RESOLUTION NO.

A resolution to loan Disaster In-Fill Housing Program funds to Options For Affordable Housing in an amount not to exceed \$150,000.00 for the permanent financing of an affordable single family home located at 313 Antoine Street, Houma, Louisiana.

WHEREAS, Terrebonne Parish Consolidated Government has allocated 3,160,000.00 of its *Community Development Block Grant 2008 Disaster Recovery Supplemental Appropriation* for the specific purpose of revitalizing communities damaged by Hurricanes Gustav and/or Ike by eliminating the blight of vacant properties and increase the availability of affordable rental housing for low to moderate income persons that has been strained as a result of the storms, and

WHEREAS, Options For Affordable Housing, a qualified non-profit developer, is committed to developing affordable rental housing for low income and disabled citizens of Terrebonne, and

WHEREAS, Options For Affordable Housing has submitted a project proposal in the amount of \$150,000.00 to acquire and rehabilitate a single family home located at 313 Antoine Street, and

WHEREAS, after a thorough review of Options For Affordable Housing's project proposal by the Department of Housing and Human Services, it has been determined that the requirements to move forward with acquisition and rehabilitation have been met.

WHEREAS, this loan is conditioned upon Options For Affordable Housing meeting all requirements set forth by the Louisiana Office of Community Development's Disaster Recovery Unit and the Terrebonne Parish Consolidated Government upon completion of work.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government, and the Parish President, does hereby agree to conditionally loan Disaster In-Fill Housing Program funds in an amount not to exceed \$150,000.00 to Options For Affordable Housing, for the acquisition and rehabilitation on 313 Antoine Street, Houma Louisiana, and

BE IT FURTHER RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does, hereby authorize the Parish President to execute all agreements in this regard.



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
Disaster In-Fill Housing Program Proposal
<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
A resolution to loan Disaster In-Fill Housing funds to Options For Affordable Housing in an amount not to exceed \$150,000.00 for the permanent financing of a house located at 313 Antoine Street in Houma, L.A., that will be made available to low-income families.

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
To eliminate the blight of vacant properties and increase the availability of affordable rental housing for low to moderate income persons.
<b>TOTAL EXPENDITURE</b>
\$150,000.00
<b>AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)</b>
ACTUAL ESTIMATED
<b>IS PROJECT READY BUDGETED: (CIRCLE ONE)</b>
N/A NO YES IF YES AMOUNT BUDGETED: \$3,160,000.00

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>
PARISHWIDE 1 <u>2</u> 3 4 5 6 7 8 9

*[Signature]* 1/12/2017  
Signature Date



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
DEPARTMENT OF HOUSING & HUMAN SERVICES



# DISASTER IN-FILL HOUSING PROGRAM PROPOSAL

Project Address 313 ANTOINE ST. HOUMA LA 70368  
Street address City Zip Code

Project Type  
check all that apply

☐ Acquisition ☐ Rehabilitation ☒ New construction (☒ site-built or ☐ modular)

Number of units 1 Type of unit(s) ☒ Detached Single-Family  
☐ Duplex

Is the housing unit(s) currently vacant? ☐ Yes ☐ No ☒ N/A New Construction  
*If the answer to this question is N/A skip to Funding Request. If answer is No, stop here. This unit(s) is not eligible for the Disaster In-Fill Housing Program.*

How long has the unit(s) been vacant? \_\_\_\_\_

The In-Fill Housing Program Guidelines require that all properties purchased must be un-occupied prior to acquisition to avoid a person/family to be displaced. In addition, anticipation of property transfer (for the purpose of this program) shall not cause an occupant to be displaced by the seller. If acquisition of an occupied housing unit took place prior to this project proposal submission and TPCG finds clear evidence that the purchase was done in anticipation of obtaining Disaster In-Fill Housing funds, the proposal will be rejected.

Funding Request \$ 152859.00

## Developer Information

OPTIONS FOR AFFORDABLE HOUSING ROOSEVELT THOMAS  
Legal Name of Entity Authorized Officer  
8326 MAIN ST.#3 HOUMA LA 70363  
Street Address  
ROOSEVELT THOMAS 985 868 2620 rthomas@op4in.com  
Contact Person Telephone E-mail address  
45-2700204  
Federal Tax ID Number

Developer certifies that the data included in this application and the exhibits attached hereto are true and correct.

Roosevelt Thomas  
Signature of Authorized Officer

Housing Manager  
Title

11-8-2016  
Date

# Project Budget

	Cost	In-Fill Housing Funds	Other Funds	Description or Comments
<b>PRE-DEVELOPMENT</b>				
Appraisal				
Environmental Review				
Survey	700.00	700.00		
Architlectural	1200.00	1200.00		
Other (Specify)				
<b>TOTAL</b>	<b>2200.00</b>	<b>2200.00</b>		
<b>ACQUISITION</b>				
Site	12083.00	12083.00		
Other (Specify)				
<b>TOTAL</b>	<b>12083.00</b>	<b>12083.00</b>		
<b>CONSTRUCTION</b>				
Site Work	1500.00	1500.00		
Demolition				
Concrete	12000.00	12000.00		
Masonry	9700.00	9700.00		
Rough Carpentry	28576.00	28576.00		
Finish Carpentry	5500.00	5500.00		
Waterproofing & Insulation	7000.00	7000.00		
Roofing & Sheet Metal	4500.00	4500.00		
Plumbing/Hot Water	10200.00	10200.00		
HVAC	5200.00	5200.00		
Electrical	5200.00	5200.00		
Doors/Windows	5000.00	5000.00		
Lath & Plaster/Drywall & Acoustical	10500.00	10500.00		
Tile Work				
Floors	4500.00	4500.00		
Paint/Decorating/Blinds/Shades	7500.00	7500.00		
Appliances	2500.00	2500.00		
Cabinetry	6000.00	6000.00		
Carpet				
Other (Specify) permit/cleanup	3000.00	3000.00		
Construction Contingency	2500.00	2500.00		
<b>TOTAL</b>	<b>130876.00</b>	<b>130876.00</b>		
<b>SOFT &amp; CARRYING COSTS</b>				
Legal	1500.00	1500.00		
Title/Recording	1200.00	1200.00		
Construction Interest	1500.00	1500.00		
Construction Period Insurance				
Construction Period Taxes				
Other (Specify) CHDO STAFF	3500.00	3500.00		
<b>TOTAL</b>	<b>7700.00</b>	<b>7700.00</b>		

TOTAL PROJECT BUDGET \$ 152859.00

#### Sources and Uses of Funds

Sources of Funds	Amount	Intended Use of Funds (Pre-development, Acquisition, Construction, Soft Costs)
Owner Equity		
Private Financing (List Lenders)		
Other Sources (List Below)		
Proposed In-Fill Housing Funds	152859.00	

#### Development Schedule

Complete the grid below. Milestones should include, but are not limited to, project start date, foundation complete, rough out and exterior complete, interior and finish work complete, and project completion date. You may re-order the steps according to the appropriate sequence for your project and add in any other significant steps integral to your project's development.

Milestone	Deadline
CONSTRUCTION BEGIN	FEBRUARY 15, 2017
CONSTRUCTION COMPLETED	MAY 15, 2017

#### Preliminary Approval

Submit pages 1-3 and the following attachments to obtain a preliminary proposal review.

1. Board resolution approving the proposed project and authorizing the request for funding
2. Proof of site control (purchase agreement, cash sale, deed, etc)
3. Estimated property value (real estate appraisal, market analysis or current tax documentation)
4. Site plan
5. Floor plan
6. Front, side and rear elevations (drawings for new construction/photos for rehabilitation)
7. Photos of each room (rehabilitation only)
8. Lead inspection of housing unit(s) built prior to 1978 (rehab only)
9. Vacancy certification (rehab only)

10. Proof that proposed housing unit is either not in a flood hazard area or will be built at an elevation one foot (1') above the DFIRM elevation requirement
11. Proof that project meets TPCG zoning requirements

#### **Final Approval and Funding Commitment**

##### **Environmental Clearance**

Upon preliminary approval, TPCG will inspect the property for environmental hazards and prepare an *Environmental Assessment Checklist* to complete TPCG's Environmental Assessment process. Until such time, the developer shall take no choice limiting actions including, but not limited to, land purchase, site work, construction, etc. This includes any choice limiting actions to be performed utilizing other funding.

If the property is located in a FEMA designated flood hazard area and the cost of improvements equals or exceeds 50% of the market value of the structure either (1) before the improvement or repair is started or (2) if the structure was damaged and is being restored, before the damage occurred; the developer must complete the 8-Step Decision Making Process under 24 CFR 55.20.

##### **Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA)**

Although the properties purchased for this program are not be subject to URA in accordance with 49 CFR Part 24.101(b)(1)(i) through (iv), developers are required to notify owners in writing of the developer's estimate of the fair market value for the property to be acquired and that the developer will not acquire the property if negotiations fail to result in an amicable agreement. An appraisal is not required; however, there must be a reasonable basis for the market value determination. The notice must be sent certified or registered, return receipt requested if mailed to the owner. If the notice is hand delivered, the developer shall have it signed and dated by the owner.

Following written notification to the owner, the developer may negotiate with the owner to reach an agreement. Since property acquisition for the purpose of this program is voluntary, accomplished by a willing buyer and a willing seller, negotiations may result in an agreement for the amount of the original estimate, an amount exceeding it or for a lesser amount. Copies of all property acquisition documents must be submitted to TPCG.

Final approval will be granted upon environmental clearance and the required acquisition documents.





Monday, January 23, 2017

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**Item Title:**

HMGP - Wind Hardening for the Generation Station at 1551 Barrow Street

**Item Summary:**

RESOLUTION: Authorizing the Parish President to enter into the appropriate subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness to expand these additional FEMA funds to harden the Generating Station at 1551 Barrow Street, Houma. These funds are in addition to an original award to allow for cost increases since the original application was submitted.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	1/18/2017	Executive Summary
Memo	1/18/2017	Cover Memo
Resolution	1/18/2017	Backup Material
FEMA Approval Letter	1/18/2017	Backup Material
Confirmation of Local Match	1/18/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
HMGP – Wind Hardening for the Generating Station at 1551 Barrow Street, Houma, LA 70360.

PROJECT SUMMARY (200 WORDS OR LESS)
To harden the windows and doors of the Generating Station to ensure the safety of the structure and equipment and near continuous service to the community.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this resolution is authorize the president to enter into the appropriate subgrantee agreement with the Governor’s Office of Homeland Security and Emergency Preparedness to expend these additional FEMA funds to harden the Generating Station. These funds are in addition to an original award to allow for cost increases since the original application was submitted.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

11/30/16

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

November 30, 2016

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item December 5<sup>th</sup> and 7<sup>th</sup>, 2016  
Community Development and Planning Committee  
Hurricane Gustav HMGP Project No. 1786-109-0002  
Generating Station – Additional Funds

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Attached is a Resolution requesting the authorization of the president to sign the subgrantee agreement associated with the wind hardening project for the Generating Station. This was awarded by GOHSEP and FEMA under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0002. This is an award of funds in addition to an original award in 2015 to cover increases since the original 2010 application was submitted.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO THE APPROPRIATE AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS TO ACCEPT ADDITIONAL FUNDS TO IMPLEMENT THE WIND HARDENING OF THE GENERATING STATION UNDER PROJECT AWARD 1786-109-0002.

**WHEREAS**, the Terrebonne Parish Consolidated Government wishes to wind harden the Generating Station at 1551 Barrow Street, Houma, LA 70360 with the Hazard Mitigation Grant Program (HMGP) and FEMA guidance, and

**WHEREAS**, the Parish has been advised via letter dated November 28, 2016 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that increase in funds from the Hazard Mitigation Grant Program funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA November 3, 2016; and

**WHEREAS**, the grant makes available an additional \$66,300 towards the project resulting in the final approved funding for this structure as follows:

	Original	Additional	Total
Federal Share (75%):	\$270,609	\$66,300	\$336,909
Nonfederal Share (25%):	\$90,203	\$22,100	\$112,303
Total Project Award:	\$360,812	\$88,400	\$449,212

**WHEREAS**, GOHSEP is the grantee and Terrebonne Parish the subgrantee;

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby authorize the Parish President Gordon E. Dove to enter into the appropriate agreement with GOHSEP for the additional funds for implementation of the wind hardening of the Generating Station.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\* \* \* \* \*

I, Venita Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
Venita Chauvin, CLERK  
TERREBONNE PARISH COUNCIL



**FEMA**

November 5, 2014

Jeffrey Giering, State Hazard Mitigation Officer  
Governor's Office of Homeland Security and Emergency Preparedness  
7667 Independence Blvd.  
Baton Rouge, LA 70806-6404

RE: FEMA-1786-DR-LA, Project #84  
Terrebonne Parish Wind Retrofit

Dear Mr. Giering:

This is in response to your correspondence dated October 21, 2014, requesting additional Federal funding in the amount of **\$257,764** for the Terrebonne Parish Wind Retrofit Project. The project was approved and funded through the Hazard Mitigation Grant Program (HMGP) under FEMA-1786-DR-LA. This request has been approved and the adjustments have been made.

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report  
Funding Estimate Financial Activity Report

If you have any questions regarding this information, please contact Peggy Johnson, HMA Specialist, at (940) 383-7332 or at [peggy.johnson@fema.dhs.gov](mailto:peggy.johnson@fema.dhs.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "S. Keefe", is written over a horizontal line.

Sandra Keefe  
Mitigation Division Director

Enclosures

## HAZARD MITIGATION GRANT PROGRAM

## Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Grantee
1786	84 -R	3	108	4	140	LA	Statewide

Subgrantee: Terrebonne (Parish)

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Subgrantee FIPS Code: 109-99109

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$822,533	\$822,533	\$0	\$0

  

Project Amount	Grantee Admin Est	Subgrantee Admin Est	Total Obligation	IFMIS Date	IFMIS Status	FY
\$257,764	\$0	\$0	\$257,764	10/28/2014	Accept	2015

Comments

Date: 10/28/2014 User Id: WNUNEZ

Comment: 1786 Project #84 - Terrebonne Parish cost overrun per the State's request in the amount of \$257,764

Authorization

Preparer Name: WENDY NUNEZ

Preparation Date: 10/28/2014

HMO Authorization Name: KATHY REIMER

HMO Authorization Date: 10/28/2014

## HAZARD MITIGATION GRANT PROGRAM

## Funding Estimate Financial Activity Report

Disaster Number: 1786

State: LA

Region: 6

Declaration Date: 09/02/2008

Grantee : Statewide

	Projected A	Total Allocated in NEMIS B	Available C (A - B)	Total Obligated in NEMIS D	Available E (A - D)
<b>HMGP Project Funds</b>	\$225,071,189	\$67,403,631	\$157,667,558	\$67,403,631	\$157,667,558
Regular Projects	\$202,380,554	\$57,720,116	\$144,660,438	\$57,720,116	\$144,660,438
Initiative Projects	\$22,507,119	\$9,519,544	\$12,987,575	\$9,519,544	\$12,987,575
Planning Projects	\$183,516	\$163,971	\$19,545	\$163,971	\$19,545
<b>Subtotal</b>	<b>\$225,071,189</b>	<b>\$67,403,631</b>	<b>\$157,667,558</b>	<b>\$67,403,631</b>	<b>\$157,667,558</b>
State Management Cost	\$11,005,981	\$11,005,981	\$0	\$11,005,981	\$0
<b>TOTALS</b>	<b>\$236,077,170</b>	<b>\$78,409,612</b>	<b>\$157,667,558</b>	<b>\$78,409,612</b>	<b>\$157,667,558</b>

For disasters declared on or after 11/13/2007:

HMGP Project funds = Regular Projects + Initiative Projects + Planning Projects.

State Management Cost is separate from the HMGP Project Funds.

**From:** [Jennifer Gerbasi](#)  
**To:** [Christopher Pulaski](#)  
**Cc:** [Lynn Hebert](#)  
**Subject:** FW: Wind Retrofit Project  
**Date:** Wednesday, January 18, 2017 11:08:43 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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As requested.

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

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**From:** Al Levron  
**Sent:** Thursday, January 05, 2017 3:29 PM  
**To:** Jennifer Gerbasi; Kandace Mauldin  
**Subject:** FW: Wind Retrofit Project

FYI

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**From:** Ernest Brown  
**Sent:** Thursday, January 05, 2017 1:35 PM  
**To:** Al Levron  
**Cc:** Cyr Leboeuf  
**Subject:** FW: Wind Retrofit Project

Al,

The Electric Generation Department budgeted the necessary funds in 2017 to cover the local share of the wind hardening project. Please let me know if you need any additional information.

Thanks,

Ernest Brown; Associate Director  
Terrebonne Parish Consolidated Government  
Department of Utilities  
PH: (985) 873-6758

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**From:** Cyr Leboeuf  
**Sent:** Wednesday, January 04, 2017 1:14 PM  
**To:** Ernest Brown



**Cc:** Sondra Harris; Karen Johnson  
**Subject:** RE: Wind Retrofit Project

Ernest,

Account # 303-802-8918-01 Utility Plant  
Has 1,458,712.00 in it

This should cover the cost.

Please let me know if you need anything else

Thanks,

**Cyr LeBoeuf**  
***Superintendent of Electric Generation***  
***Terrebonne Parish Consolidated Government***  
***Utilities Department***  
***P.O. Box 2768***  
***Houma, LA 70361***  
***Ph. (985) 873-6776***  
***Fax (985) 873-6779***  
**<http://www.tpcg.org>**  
**[cleboeuf@tpcg.org](mailto:cleboeuf@tpcg.org)**

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**From:** Ernest Brown  
**Sent:** Wednesday, January 04, 2017 12:30 PM  
**To:** Cyr Leboeuf  
**Cc:** Sondra Harris  
**Subject:** FW: Wind Retrofit Project

Cyr,

Please confirm that we have \$90,203 budgeted in the capital account to match the funding for the wind hardening project.

Ernest

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**From:** Niayonda Picou  
**Sent:** Tuesday, January 03, 2017 2:37 PM  
**To:** Sondra Harris  
**Cc:** Cyr Leboeuf; Ernest Brown  
**Subject:** RE: Wind Retrofit Project

Sondra,

Mr. Dove has signed the attached agreement. At this time this agreement is currently in the process of getting GOHSEP's director's signature. Please keep that copy for your records.

Thanks  
Nia

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**From:** Sondra Harris  
**Sent:** Tuesday, January 03, 2017 12:34 PM  
**To:** Niayonda Picou  
**Cc:** Cyr Leboeuf; Ernest Brown  
**Subject:** Wind Retrofit Project

Good Afternoon Niayonda,

Please see attachment in reference to the Wind Retrofit Project. I noticed on the last page it needs a signature from Parish President Gordon E. Dove, please let me know how to proceed.

Thank you for your assistance on this project, call if you have any questions ext. 6777.

**Have a Great Day!**

**Sondra Harris**

[sharris@tpcg.org](mailto:sharris@tpcg.org)

Administrative Coordinator I/Electric Generation  
Terrebonne Parish Consolidated Government  
Phone: 985-873-6777----Fax: 985-873-6779



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Monday, January 23, 2017

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**Item Title:**

Proposed No Parking Zone along a portion of Savanne Road near Southdown Mandalay Road

**Item Summary:**

Resolution introducing an Ordinance to create a No Parking Zone along the northeast side of Savanne Road starting at the intersection of Southdown Mandalay Road for a distance of approximately 200' along the public right of way as depicted on the attached map and to provide for the installation of said signs and calling a public hearing on said matter on Wednesday, February 8, 2017 at 6:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	1/18/2017	Executive Summary
Resolution	1/18/2017	Resolution
Ordinance	1/18/2017	Ordinance
Council Request	1/18/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Proposed No Parking Zone along a portion of Savanne Road near Southdown Mandalay Road

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution and Ordinance to create a No Parking Zone along the northeast side of Savanne Road starting at the intersection of Southdown Mandalay Road for a distance of approximately 200' along the public right of way as depicted on the attached map and to provide for the installation of said signs.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The project is intended to improve the safety and visibility at the intersection by prohibiting trucks and other vehicles from parking at or near the intersection when making deliveries.

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

**A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A NO PARKING ZONE ALONG THE NORTHEAST SIDE OF SAVANNE ROAD STARTING AT THE INTERSECTION OF SOUTHDOWN MANDALAY ROAD FOR A DISTANCE OF APPROXIMATELY 200' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.**

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to create a No Parking Zone along the northeast side of Savanne Road starting at the intersection of Southdown Mandalay Road for a distance of approximately 200' along the public right of way as depicted on the attached map and to provide for the installation of said signs, and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday,  
\_\_\_\_\_ at 6:30 p.m.

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 2. PARISH, SECTION 18-223. NO PARKING ZONES, TO ESTABLISH A NO PARKING ZONE ALONG THE NORTHEAST SIDE OF SAVANNE ROAD STARTING AT THE INTERSECTION OF SOUTHDOWN MANDALAY ROAD FOR A DISTANCE OF APPROXIMATELY 200' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 2, Section 18-223 to create a No Parking Zone along the northeast side of Savanne Road starting at the intersection of Southdown Mandalay Road for a distance of approximately 200' along the public right of way as depicted on the attached map and to provide for the installation of said signs.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

#### SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

**From:** [Christopher Pulaski](#)  
**To:** [Darrin W. Guidry](#)  
**Cc:** [David Rome](#)  
**Subject:** Re: RE:  
**Date:** Thursday, January 05, 2017 7:27:36 PM

---

Will do.

On Jan 5, 2017, at 6:57 PM, Darrin W. Guidry <[dwguidry@tpcg.org](mailto:dwguidry@tpcg.org)> wrote:

Chris,

Can you put the language together for the meeting in two weeks?

Darrin

Sent from my iPhone

On Jan 5, 2017, at 7:18 AM, David Rome <[drone@tpcg.org](mailto:drone@tpcg.org)> wrote:

I concur with Chris. That would be the most effective course of action.

**David V. Rome, Jr.**

**ROADS & BRIDGES SUPERINTENDENT**

Terrebonne Parish Consolidated Government

Ph# (985) 873-6734

Fax (985) 580-7310

<image004.png>

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**From:** Christopher Pulaski  
**Sent:** Wednesday, January 04, 2017 4:17 PM  
**To:** Darrin W. Guidry <[dwguidry@tpcg.org](mailto:dwguidry@tpcg.org)>; David Rome <[drone@tpcg.org](mailto:drone@tpcg.org)>  
**Subject:** RE:

I would think a No Parking Zone would be the easiest and most effective way to address the truck issue. Re the intersection, we can request that the MPO (South Central Planning) perform a crash data analysis and determine if 4-stop is warranted.

Christopher M. Pulaski, PLA  
Terrebonne Parish Planning & Zoning



(985) 873-6569

[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)

*"Saltwater Fishing Capital of the World"*

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**From:** Darrin W. Guidry  
**Sent:** Wednesday, December 21, 2016 2:08 PM  
**To:** Christopher Pulaski; David Rome  
**Subject:**

Hi Chris and David,

I have been asked by the business owner located at 4000 Southdown Mandalay Rd. for help. It seems as though trucks making deliveries to the convenient located across the street are parking alongside Savanne Rd blocking the entrance to his business and causing visibility issues for motorists. It seems to me like a no-parking zone from the telephone pole to the intersection would be appropriate. What do you all think? Also, do we know the accident count at this intersection. We may want to look at making this a four-way stop if it is a parish road. The business owner says people crossing the bridge often fail to stop and he sees accidents all the time here.

Thanks in advance and Merry Christmas!

Darrin Guidry  
Councilman  
Terrebonne Parish Council District 6  
<!--[if !vml]--><!--[endif]-->PO Box 2768  
Houma, LA 70361  
985-873-6412 (office)  
985-873-6521 (fax)  
985-688-6632 (cell)

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