
PARISH COUNCIL
PARISH OF TERREBONNE



2nd Floor, Council Meeting Room
Government Tower, 8026 Main Street
Houma, Louisiana

AGENDA

Wednesday, February 22, 2017
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

Dirk Guidry
CHAIRMAN

Steve Trosclair
VICE-CHAIRPERSON
DISTRICT 1

John Navy

DISTRICT 2
Arlanda J Williams

DISTRICT 3
Gerald Michel

DISTRICT 4
Scotty Dryden

Venita H. Chauvin,
COUNCIL CLERK

DISTRICT 5

Christa Duplantis-Prather
DISTRICT 6

Darrin Guidry

DISTRICT 7

Al Marmande

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

MEMORIAL FOR FORMER COUNCIL MEMBER J.B. BREAU

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JANUARY 26, 2017

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 8, 2017

DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION HELD ON FEBRUARY 13, 2017

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/13/2017 & 2/20/2017

1. GENERAL BUSINESS:

- A. Parish President's State of the Parish Report (Fiscal and Capital Projects).
- B. Acknowledgement of Laura Browning's Services to the Tree Board

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. As per speaker cards submitted prior to the beginning of the meeting.

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. A proposed ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana; Motivati Seafoods, LLC, applicant.
 - 1. Consider adoption of ordinance.
- B. A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEM AND TO PROVIDE FOR RELATED MATTERS.
 - I. Bayou Gardens Extension, \$618,000.
 - 1. Consider adoption of ordinance.
- C. A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS:
 - I. Houma Police-Vehicle Repair, \$1,000
 - II. Downtown Development Corp., \$325
 - III. Houma Police-Walmart Donation, \$1,000
 - IV. Bayou LaCarpe Drainage Improvement Project, \$1,794
 - 1. Consider adoption of ordinance.
- D. An ordinance that will appoint Mr. Keith Hampton as a Council Minute Clerk, set the salary, set an effective date.
 - 1. Consider adoption of ordinance.
- E. A proposed ordinance that will revoke the right-of-way for approximately 130 linear feet of Parish Road 63, otherwise known as Mayfield Rd.
 - 1. Consider adoption of ordinance.
- F. A proposed ordinance that will revoke the right-of-way for approximately 1600 linear feet of Point Barre Road.
 - 1. Consider adoption of ordinance.

3. COMMITTEE REPORTS:

- A. Public Services Committee, 2/20/17*
- B. Community Development & Planning Committee, 2/20/17*
- C. Budget and Finance Committee, 2/20/17*
- D. Policy, Procedure & Legal Committee, 2/20/17*
(Ratification of minutes calls Public Hearings on *3/8/17 at 6:30 p.m.)

4. STREET LIGHTS:

- A. Light installations, removals, and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Recreation District No. 8 Board:** One term expiring on 2/24/17. Mr. Charles Bellizana would like to be considered for re-appointment.
- B. Terrebonne Parish Tree Board:** Four expiring terms on 2/23/17. Ms. Linda Brashier, Mr. Barton Joffrion, Ms. Monica Harris and Ms. Diane Theriot would like to be considered for re-appointment.
- C. Terrebonne Economic Development Authority:** One expiring term appointed by the Council. (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. Mr. Michael LaGarde submits application and necessary paperwork.
- D. Bayou Cane Fire Protection District Board:** One expired term. Mr. Bobby Arceneaux submits application.

6. ANNOUNCEMENTS:

- A. Council Members**
- B. Parish President**

7. ADJOURN

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

MEMORIAL FOR FORMER COUNCIL MEMBER J.B. BREAUX

Item Summary:

MEMORIAL FOR FORMER COUNCIL MEMBER J.B. BREAUX

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

REGULAR SESSION MINUTES, APPROVE

Item Summary:

MEMORIAL FOR FORMER COUNCIL MEMBER J.B. BREAUX

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JANUARY 26, 2017

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

REGULAR SESSION MINUTES, DISTRIBUTE

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 8, 2017

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

SPECIAL SESSION MINUTES

Item Summary:

DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION HELD ON FEBRUARY 13, 2017

Category Number:
Item Number:



Wednesday, February 22, 2017

Item Title:

Accounts Payable Bill List For 2/13/2017 & 2/20/2017

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/13/2017 & 2/20/2017

ATTACHMENTS:

Description

Upload Date

Type

Accounts Payable Bill List for 2/13/2017 &
2/20/2017

2/15/2017

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 2/13/2017 & 2/20/2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

February 15, 2017

Date

Category Number: 1.
Item Number: A.



Wednesday, February 22, 2017

Item Title:

Parish President's State of the Parish Report

Item Summary:

Parish President's State of the Parish Report (Fiscal and Capital Projects).

ATTACHMENTS:

Description

email request

Upload Date

2/13/2017

Type

Backup Material

Venita Chauvin

From: Venita Chauvin
Sent: Monday, February 13, 2017 9:10 AM
To: Debbie Ortego
Cc: Al Levron; Dirk Guidry; Steve Trosclair; Suzette Thomas
Subject: RE: Wednesday's council meeting - New Item

Yes Mam.

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519



From: Debbie Ortego
Sent: Monday, February 13, 2017 9:07 AM
To: Venita Chauvin
Cc: Al Levron
Subject: Wednesday's council meeting - New Item

Venita: Can you add to the agenda for Wednesday's council meeting – at the beginning of the meeting – a report from Mr. Dove? Is will be a State of the Parish Report (Fiscal and Capital Projects).

Thanks
Debbie

Debbie Ortego

Assistant to Gordon Dove
Terrebonne Parish Consolidated Government
E-mail: dortego@tpcg.org
Office: 985-873-6401
Fax: 985-873-6409
8026 Main Street, 7th Floor
PO Box 2768
Houma, LA 70361



Wednesday, February 22, 2017

Item Title:

Acknowledgement of Laura Browning's Services to the Tree Board

Item Summary:

Acknowledgement of Laura Browning's Services to the Tree Board

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	2/16/2017	Executive Summary
Certificate of Appreciation	2/16/2017	Backup Material
Letter of Resignation	2/16/2017	Backup Material
TB Email Reminder to Members	2/16/2017	Backup Material



EXECUTIVE SUMMARY
(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Terrebonne Parish Tree Board Acknowledgement of Laura Browning's Service

PROJECT SUMMARY (200 WORDS OR LESS)
Effective January 31, 2017, Ms. Laura Browning resigned from the Terrebonne Parish Tree Board where she served as Chair since her appointment in 2012. The remaining Tree Board members as well as Administration would like to publicly thank Ms. Browning for her years of service in this volunteer effort.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The Tree Board's Mission: "Planting Trees for Tomorrow, Preserving Trees for Today" is a good indicator of the Board's purpose. The recent tree giveaway in January with the Apache Tree Foundation resulted in over 1,000 trees being handed out to more than 100 households at no charge to the Parish or its citizens. Ms. Browning has led these and other Tree Board efforts including the planting at the Hwy 90/Hwy 311 interchange, Fireman's Skate Park, and other projects too numerous to mention during her time on the Board. She has set a great example to her fellow Board members and we wish her much continued success.

TOTAL EXPENDITURE			
\$0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9


Christopher Pulaski
Planning & Zoning Director

2/16/17
Date

CERTIFICATE OF APPRECIATION

TO

LAURA BROWNING

For her timeless dedication and leadership to the Terrebonne Tree Board in the promotion, public awareness, preservation and maintenance of trees throughout Terrebonne Parish.

Presented this _____ day of _____, 2017

Dirk Guidry, Chairman
Terrebonne Parish Council

1311 Hwy 55
Montegut, LA 70377

January 3, 2017

Christopher Pulaski
TPCG, Director, Planning and Zoning
P.O. Box 2768
Houma LA 70301

Dear Chris,

It is with a heavy heart that I regret to inform you that I wish to resign from the Terrebonne Parish Tree Board. I have served as Chair for four years and simply feel it is time for others to assume leadership roles.

I will always just be a phone call, email, or text away and would love to serve as a volunteer for the Board if called upon.

You have been a great adviser to the group and me, personally. I appreciate your great knowledge of the tree and plant world, and willingness to see the future of our community. The Board will be well served and guided by your leadership as adviser.

It is a great board, with diverse skills, knowledge, and experience; they will continue to create a great public tree-scape for our community. The Board is fortunate to have a wonderful relationship with other departments like Vegetation and Mosquito Control. Superintendent David Luke has been a great set of eyes on the ground for the Board. Ann Picou, Main Street Manager, has worked hand-in-hand with the Board to bring organization and beauty to our downtown area. Linda Henderson, Citizen Inquiry Coordinator, has kept the Board updated on community issues and brought their voice to our meetings for overall community issues. Lastly, I have appreciated Venita H. Chauvin, Council Clerk, and her willingness to have the meeting room always ready for us.

I look forward to serving our community in other ways in the future. Please accept my resignation effective January 31, 2017.

Thanks for all your help. If you have any questions, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Laura A. Browning". The script is cursive and fluid.

Laura A. Browning

From: [Trudy Hebert](#)
To: [Barton Joffrion](#); [Christopher Pulaski](#); [Corey Messina](#); [David Luke](#); [Diane Theriot](#); [Linda Brashier](#); [Linda Henderson](#); [Monica Harris](#); [S. Myers McAllister](#); [Sandy Ostheimer](#); [Trudy Hebert](#)
Subject: Tree Board Mtg Feb 21st * Reminder please be there
Date: Thursday, February 16, 2017 9:33:47 AM
Attachments: [Tree Board section of the ordinance.pdf](#)
[Minutes 12 December 2016.docx](#)
[Notes from TTB 01-17-17.docx](#)
[Jan 2017 Resolution mtg dates \(2\).docx](#)
[yearly-calendar-portrait 2017.pdf](#)
[FEB 2017 Agenda.docx](#)

Dear Board members,

As a quorum for January's meeting was not met, no business was conducted, no election took place, therefore, it is suggest you all attend the February meeting so we can attend to business at hand.

Sandy will begin the meeting as Vice Chair, the the elected chair can finish the meeting. Monica just had surgery, therefore she will not be present. The ordinance included in attached says we need a majority which would be 5 persons to conduct business. Sandy is being scheduled

We are also seeking a new Tree Board member and ask if you know someone who is interested please invite them to our meetings to see if they would be interested. Also at the Council meeting Feb 22 at 6 PM, resigning Chair Laura Browning will be honored with a certificate of appreciation for her services. Please come and show your support.

Besides the ordinance attached included are the minutes for Dec and notes for Jan are included as well as the agenda for February's meeting. The Resolution for meeting dates and a calendar is also included.

You may get another reminder for this meeting as I will set it up as an event in Google.

Trudy

Trudy V Hebert
TP Tree Board, Secretary
985-858-2897 work



Wednesday, February 22, 2017

Item Title:

As per speaker cards

Item Summary:

As per speaker cards submitted prior to the beginning of the meeting.

Category Number:
Item Number: A.



Wednesday, February 22, 2017

Item Title:

Rezone from R-2 to C-3, 408 Palm Avenue

Item Summary:

A proposed ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana; Motivati Seafoods, LLC, applicant.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Rezone from R-2 to C-3, 408 Palm Avenue	1/4/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma

PROJECT SUMMARY (200 WORDS OR LESS)
Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana; Motivait Seafoods, LLC, applicant; The Houma-Terrebonne Regional Planning Commission has recommended approval .

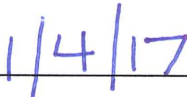
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana; Motivait Seafoods, LLC, applicant; and calling a Public Hearing on said matter for Wednesday, February 22, 2017 at 6:30 p.m.

TOTAL EXPENDITURE				
n/a				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9



Signature



Date



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

TO: Mr. Al Levron, Parish Manager
Terrebonne Parish Consolidated Government

FROM: Becky M. Becnel, Minute Clerk *bmb*
Houma-Terrebonne Regional Planning Commission

THRU: Christopher M. Pulaski, PLA, Director
Planning & Zoning Department

DATE: January 3, 2017

SUBJECT: Item for Parish Council Consideration
*Application for Zoning Map Amendment
Rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood
Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma,
Terrebonne Parish, Louisiana; Motivati Seafoods, LLC, applicant*

It is respectfully requested that the following item be placed on the next Community Development and Planning Committee meeting agenda for consideration:

- A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma; Motivati Seafoods, LLC, applicant; and calling a Public Hearing on said matter for Wednesday, February 22, 2017 at 6:30 p.m.

The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, at its meeting of November 17, 2016, voted to recommend *approval* of this request to the Parish Council. Please find attached the following documents:

- Proposed Resolution;
- Proposed Ordinance;
- Vicinity map / Plat depicting property in question;
- Staff Recommendation

If you have any questions, or require additional information in this matter, please advise.

Attachments

cc: Councilman John Navy, *Chairman*
Councilwoman Christa Duplantis-Prather, *Chairman, District 5*
Venita Chauvin, *Council Clerk*
Council Reading File
Correspondence File

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-2 (TWO-FAMILY RESIDENTIAL DISTRICT) TO C-3 (NEIGHBORHOOD COMMERCIAL DISTRICT); LOTS 8 & 9, BLOCK 4, GARNET ADDITION TO THE CITY OF HOUMA, TERREBONNE PARISH, LOUISIANA; MOTIVATIT SEAFOODS, LLC, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, FEBRUARY 22, 2017 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, February 22, 2017 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: _____

NAYS: _____

ABSTAINING: _____

ABSENT: _____

_____ The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the _____ day of _____, 2017.

JOHN NAVY, CHAIRMAN
TERREBONNE PARISH COUNCIL

* * * * *

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ Committee on _____, 2017 and subsequently ratified by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-2 (TWO-FAMILY RESIDENTIAL DISTRICT) TO C-3 (NEIGHBORHOOD COMMERCIAL DISTRICT); LOTS 8 & 9, BLOCK 4, GARNET ADDITION TO THE CITY OF HOUMA, TERREBONNE PARISH, LOUISIANA; MOTIVATIT SEAFOODS, LLC, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, February 22, 2017; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-2 (Two-Family Residential District) to C-3 (Neighborhood Commercial District), Lots 8 & 9, Block 4, Garnet Addition to the City of Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: _____

NAYS: _____

ABSTAINING: _____

ABSENT: _____

The Chairman declared this ordinance ADOPTED/NOT ADOPTED on this, the ____ day of _____, 2017.

JOHN NAVY, CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

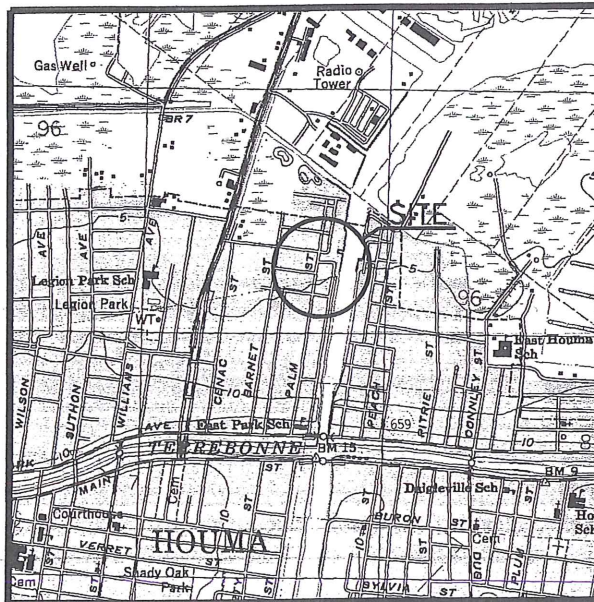
Date and Time Returned to Council Clerk:

* * * * *

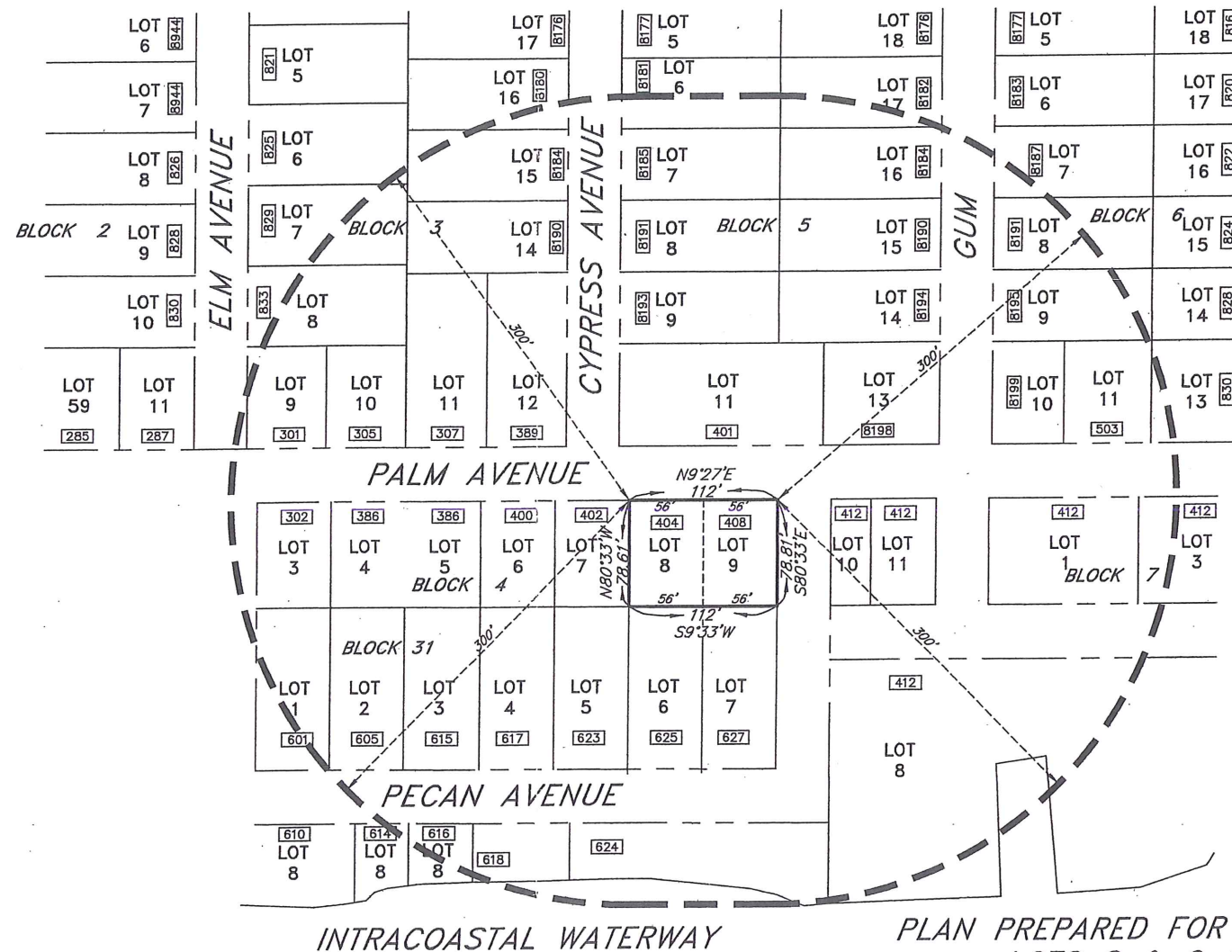
I, VENITA CHAUVIN, Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



VICINITY MAP

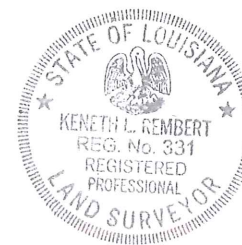


THIS MAP DOES NOT PURPORT TO SHOW ALL SETBACKS, SERVITUDES, RIGHT-OF-WAYS, EASEMENTS OR OTHER PHYSICAL OBJECTS THAT MAY AFFECT THE TRACT SURVEYED.

THIS TRACT IS LOCATED IN ZONES "A2" & "B" AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY MAP, COMMUNITY NO. 220220, PANEL NO. 0005, SUFFIX "C", AND DATED MAY 19, 1981. (ZONE "A2" HAS A BASE FLOOD REQ. OF 4'). F.E.M.A. 2006 ADVISORY PANEL NO. LA-R103 PLACES A PORTION OF THIS PROPERTY IN ZONE "A" WITH A BASE FLOOD REQUIREMENT OF 6'.

THIS SURVEY BASED ON MAP PREPARED BY T. BAKER SMITH, C.E. ENTITLED "PLAT SHOWING SURVEY OF THE NORTH HALF OF BLOCK 3, THE SOUTH HALF OF BLOCK 5 AND THE CONTINUATION OF BLOCKS 1 AND 4 OF GARNET ADDITION LOCATED IN SECTION 96, T17S-R17E, TERREBONNE PARISH, LOUISIANA" AND DATED JUNE 10, 1938. BEARINGS SHOWN HEREON ARE BASED ON SAID MAP.

I CERTIFY THAT THIS SURVEY WAS DONE UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE MINIMUM STANDARDS OF PRACTICE FOR LAND SURVEYORS AND THAT THE ACCURACY STANDARDS ARE IN ACCORDANCE WITH CLASS "C" (SUBURBAN) SURVEYS AS INDICATED IN THE ABOVE STANDARDS.



PLAN PREPARED FOR REZONING TO C-3
LOTS 8 & 9 OF BLOCK 4,
OF THE GARNET ADDITION TO
THE CITY OF HOUMA
IN SECTION 96, T17S - R17E,
TERREBONNE PARISH, LOUISIANA

SEPTEMBER 26, 2016

SCALE: 1" = 100'

Kenneth L. Rembert
KENETH L. REMBERT, LAND SURVEYOR
635 SCHOOL ST., HOUMA, LA.
985-879-2782



**Zoning & Land Use Commission
Staff Report**

November 17, 2016
Agenda Item F.1

LOCATION: Lots 8-9, Block 4,
Garnet Addition, 408
Palm Avenue

APPLICANT: Motivatit Seafoods, LLC

APPROVAL REQUESTED: Rezone from R-2 to C-3 **RECOMMENDATION:** APPROVAL

PROPOSAL:

The applicant is requesting to rezone from R-2 (Two-Family Residential) to C-3 (Neighborhood Commercial) to allow for a commercial parking lot.

ANALYSIS:

The proposed development is exempt from the minimum size requirement for new districts.

The Zoning Ordinance states that in order to rezone property, one of the following conditions must apply:

1. Error
2. Change in conditions
3. Increase in need for sites for business or industry
4. Subdivision of land

Staff feels that the application fits under item 3. The proposed parking lot will accommodate the seafood business located across the street which is a part of our local industry.

Adequate public notice was provided. A site visit was performed, and all adjacent property owners were notified. Staff received no calls regarding this request.

RECOMMENDATION:

Staff recommends APPROVAL of the request.

Christopher M. Pulaski, PLA, Director
Planning & Zoning Department
Terrebonne Parish Consolidated Government



Wednesday, February 22, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEM AND TO PROVIDE FOR RELATED MATTERS.

I. Bayou Gardens Extension, \$618,000.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	2/2/2017	Budget Amendment
2017 Various Items for Budget Amendment	2/2/2017	Executive Summary
2017 Various Items for Budget Amendment	2/2/2017	Backup Material

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Bayou Gardens Extension, \$618,000

SECTION I

WHEREAS, the Parish administration has received project estimates for the Bayou Gardens Blvd Extension and will need an additional \$618,000, and

WHEREAS, at this time, Bayou Gardens Extension Project will encompass the hard surface of the embankment which will use \$450,000 from the Westside Blvd. project and \$168,000 from the Thompson Road Extension project as its source of funding.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Five Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for 2017 for the Bayou Gardens Extension. (Attachment A)

Prepared By: Finance Department
PC File: 2017- Bayou Gardens Ext.
Date Prepared: 2/1/17 BA # 5

ATTACHMENT A - Bayou Gardens Ext.

	2017		
	Adopted	Change	Amended
Westside Blvd Phase II	476,131	(450,000)	26,131
Thompson Road Constrution	832,479	(168,000)	664,479
Bayou Gardens Extension	699,460	618,000	1,317,460



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Bayou Gardens Extension, \$618,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$699,460

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

February 2, 2017

Date

Section I

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, February 01, 2017 8:43 AM
To: Felicia Aubert; Kayla Dupre
Subject: FW: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Can you work up this amendment for me? I need you to do it separate from other amendments so we can send to administration before we upload to the agenda. Let me know if you have any questions.

Thanks
Kandace

From: Al Levron
Sent: Monday, January 30, 2017 4:19 PM
To: Jeanne Bray; Kandace Mauldin
Cc: Madeleine Bodin; Joan Schexnayder
Subject: RE: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

This will be discussed with Gordy, before it goes on agenda.

From: Jeanne Bray
Sent: Monday, January 30, 2017 4:18 PM
To: Kandace Mauldin
Cc: Al Levron; Madeleine Bodin; Joan Schexnayder
Subject: RE: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Kandace,

I had a conversation with Al today. He asked that I contact you to see if you could draft the Budget Amendment as described below (including the correct Westside Account) to present to Mr. Dove for this next Council meeting. We also reduced the amount requested from \$650k down to \$538k (which does not include the engineering figures, as it previously did before).

So, a summary:

We were able to find the funding from existing projects to cover this budget amendment. We suggest that \$400k is taken from Acct # 661-310-8916-28 (Westside Blvd) and \$138k is taken from Acct # 661-310-8916-47 (Thompson Road Extension). We recommend budgeting the \$538k and we recommend getting this Budget Amendment on the Feb. 8th B&F committee meeting so that we don't cause the contractor delays beyond his control.

I will be glad to help with anything that Finance needs regarding this project and Budget Amendment.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Jeanne Bray
Sent: Thursday, January 26, 2017 11:52 AM
To: Al Levron; Kandace Mauldin
Subject: RE: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Revision: 661-310-8916-28 (Westside)

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)



Please consider the environment before printing this email.

From: Al Levron
Sent: Thursday, January 26, 2017 11:48 AM
To: Kandace Mauldin
Cc: Jeanne Bray
Subject: Re: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Ok.

Sent from my iPhone

On Jan 26, 2017, at 11:42 AM, Kandace Mauldin <kmauldin@tpcg.org> wrote:

All budget changes to capital projects are done through a budget amendment in order to keep the Council informed of what we are moving around, they have never been done as a line item.

As far as the proposal Jeanne is making there is no money in 667-310-8916-29 to move, it was all spent in 2016.

From: Al Levron
Sent: Thursday, January 26, 2017 10:58 AM
To: Kandace Mauldin
Subject: FW: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Can this be done by line item?

From: Jeanne Bray
Sent: Thursday, January 26, 2017 10:56 AM
To: Al Levron; Gordon Dove
Cc: Madeleine Bodin; Joan Schexnayder; Debbie Ortego
Subject: RE: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Sirs:

As previously discussed verbally, a budget amendment is necessary to continue with the construction of the Bayou Gardens Extension project.

A budget amendment of approximately \$612k is necessary and a breakdown of exact amounts shown below. For further explanations of why the need for the budget amendment, please see short explanations from the engineer:

- Embankment reasoning:
 - "This is basically for the quantity of embankment which settled since the survey was performed for the original bid in early 2014. Contractor provided cross sections, stamped by a PLS, which showed a difference greater than the allowable difference in the specifications which would uphold the plan quantities. If you recall, we had discussed this as a possibility before we re-bid the project when we had discussed the need to potentially re-survey the embankment prior to the re-bid."
- Amendment reasoning:
 - "As requested, please see attached Amendment No. 5 request for the engineering contract for Bayou Gardens. When we last spoke about this, I thought our total amount would be around \$100k, however, I failed to remember that the previous administration had denied a previous request for amendment no. 5, which included some old additional services that had overrun from 2014 and 2015 (survey of settlement plates, utility coordination, etc.), and TPCG only elected to increase the basic services at that time and not the additional services. Therefore, the total value of this amendment is higher than we had discussed last week."

We were able to find the funding from existing projects to cover this budget amendment. We suggest that \$400k is taken from Acct # 667-310-8916-28 (Westside Blvd) and \$250k is taken from Acct # 661-310-8916-47 (Thompson Road Extension). We recommend budgeting a little more than the \$612k and we recommend getting this Budget Amendment on the Feb. 8th B&F committee meeting so that we don't cause the contractor delays beyond his control.

We request Administration's approval to move forward with this direction so that Finance can begin their analysis in preparing the Budget Amendment. Please advise.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)

<image001.png>

Please consider the environment before printing this email.

From: Al Levron
Sent: Friday, January 20, 2017 2:07 PM
To: Jeanne Bray
Cc: Madeleine Bodin; Joan Schexnayder
Subject: Re: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Real bad news.

Sent from my iPhone

On Jan 20, 2017, at 1:59 PM, Jeanne Bray <jbray@tpcg.org> wrote:

Al,

Bad news. Just received the numbers in from TBS on additional funding needed to complete Bayou Gardens Extension. We are researching into this more, but on the surface without negotiating with Mr. Russell on his driveway, TBS suggests we need an additional \$612,000 to complete the project. See table below for details:

Construction Items

Contract Overrun/Underrun (Item Balancing) \$107,881.75
Additional Embankment (due to settlement) \$316,953.00
Contractor Delay Claims (Utilities) (Estimated) \$75,000.00

Total - Construction \$499,834.75

Engineering & Project Rep Fees

Additional Project Rep (Beyond TPCG Nov. 30 adjustment) (Up to 1/19/17) \$51,021.00
Additional Project Rep required to complete project (35 Days Estimated) \$25,000.00
Basic Services Fees Adjustment (Based Upon \$7,850,000) \$35,500.00

Total - Engineering & Project Rep \$111,521.00

Total Additional

\$611,355.75

Estimated Cost of Lebeouf Driveway

\$86,206.00

Adm

We have used almost all available contingency for this project. We believe we will need to use all available remaining funds from Westside Blvd and Thompson Road. We are working on getting a budget amendment together before LA Contracting imposes delays due to no funding; which will cost TPCG even more. We are shooting to get a budget amendment on the meeting of 2-8-17 (because the BA needs to be held over for 2 weeks for approval), which will put the approval date to the end of February.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)

<image001.png>

Please consider the environment before printing this email.

From: Dennis M. Hymel [<mailto:Dennis.Hymel@tbsmith.com>]
Sent: Friday, January 20, 2017 11:55 AM
To: Madeleine Bodin
Cc: Jeanne Bray; Philip P. Chauvin
Subject: 07-EXT-22 - Bayou Gardens Ext. - Phase II - Budget Amendment

Madeleine --

Please see attached spreadsheet.

Construction Items:

Phillip and I have reviewed the contractor's most recent pay request (No. 14) and have discussed potential quantity overruns and underruns with our field representatives. We have captured the overruns and underruns into a Draft Change Order No. 3 which includes balancing items to date and some anticipated balancing to complete the project. I have also attached a Draft of Change Order No. 3 for your reference. As shown in the summary, the main breakdown of construction costs are as follows:

Item Balancing:	\$107,881.75
Additional Embankment: submitted pricing)	\$316,953.00 (Based upon contractor
Contractor Requested Delays (Utilities)	\$75,000.00 (Estimated -- original
recommendation sent to TPCG on 12/1/16 @ \$26,142.00)	
Total	\$499,834.75

Engineering and Project Rep Items:

In the attached spreadsheet, we have reviewed the proposed engineering amendment by TPCG from November 2016 and have determined that to date (1/19/17), Project Representative billings for Phase II are \$51,021.00 over the adjusted amount per the November amendment recommendation by TPCG. We have estimated an additional \$25,000 in project representative costs to complete the project, mostly due to the additional embankment placement (contractor requesting 28 days). Adjustment to basic services fees per the anticipated final construction contract value are also included. Please note, TBS will not seek the adjustment of basic fees until all construction items are finalized and the total cost is known, however, we have included this for budgeting purposes.

One item included in **red** in the Budget summary is regarding the Lebouef driveway near the bridge which TBS sent information to TPCG on 1/18/17 as requested. If the administration wishes to pursue this change as well, it will need to be **added** to the total amount being requested for the budget amendment.

Please review this information and place the budget amendment on the next agenda for Council/Committee consideration. Please also advise if you need any additional information.

Thanks,

Dennis M. Hymel, Jr., P.E.
Senior Project Manager

985.493.2963 | Direct
225.413.4979 | Mobile
985.446.7970 | Office
866.357.1050 | Toll Free
www.tbsmith.com

T. BAKER SMITH, LLC

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<Budget Amendment Summary_1-2017.xlsx>
<2009 0125 Ph 2 Change Order No. 3 draft.xlsx>

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-28
WESTSIDE BLVD. PHASE II - TO MLK
PROJECT # 99-EXT-58**

ANNUAL COST OF OPERATING AND MAINTAINING

TOTAL FUNDING	\$	1,675,827
EXPENDITURES THRU 12/31/15		(1,328,723)
PROJECT BALANCE	\$	347,104

\$	329,000	(ESTIMATED)
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DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-01	ORD 6352	SEPT 1996 BOND ISSUE (8916-12)	40,831						
Jan-01	ORD 6352	FUND 661 INT EARNINGS (8916-19)	59,169						
Jan-01	ORD 6352	FUND 250 PARISH TRANS. FUND	157,000						
Jan-03	ORD 6699	FUND 255 1/4% CAP SALES TAX	100,000						
Jan-08	ORD 7401	FUND 251 ROAD & BRIDGE O&M	250,000						
Jun-08	ORD 7469	TO 661-310-8916-02 FD 251	(240,000)						
Jan-09	ORD 7566	FUND 151 GENERAL FUND	700,000						
Jan-09	ORD 7566	FUND 661 ROAD CONSTR FD	200,000						
Jan-10	ORD 7767	FUND 151 GENERAL FUND	500,000						
Sep-10	ORD 7894	CITIZENS PARTICIPATION	191,000						
Sep-10	ORD 7894	FUND 251 ROAD & BRIDGE O&M	538,000						
Oct-11	ORD 8063	TO 251-310-8431-99	(766,000)						
Mar-13	ORD 8274	FROM 655-351-8929-59 GEN FUND	500,000						
Dec-13	ORD 8376	CLOSE TO FUND BALANCE	(631,271)						
Dec-13	CARRYOVER	C/O ADJ CITIZEN'S PARTICIPATION	(104,173)						
Jul-14	ORD 8449	FROM 661-310-8916-47 FD 255	631,271						
Feb-17	PENDING BA	TO 661-310-8916-74 FD 255			(450,000)				
LESS PRIOR YEARS EXPENDITURES			(1,328,723)						
FUNDS AVAILABLE			\$ 797,104	\$ -	\$ (450,000)	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GULF SOUTH ENGINEERS
GSE ASSOCIATES, LLC

CONTRACTOR: BYRON E TALBOT CONTRACTOR, INC

DESCRIPTION: EXTEND WESTSIDE BLVD FROM WEST MAIN STREET TO MARTIN LUTHER KING BLVD.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-47
THOMPSON ROAD CONSTRUCTION
PROJECT # 07-ROAD-24**

TOTAL FUNDING	\$	665,609
EXPENDITURES THRU 12/31/15		(1,130)
PROJECT BALANCE	\$	664,479

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Apr-07	ORD 7284	FD 661 FUND BALANCE	242,411						
Apr-07	ORD 7284	FD 251 ROAD & BRIDGE O&M	550,699						
Jan-13	ORD 8247	FD 255 1/4% SALES TAX FUND	500,000						
Apr-13	ORD 8286	FROM 698-310-8916-01 FD 151	1,799,396						
Apr-13	ORD 8286	FROM 698-310-8916-01 FD 255	1,200,604						
Jul-14	ORD 8449	TO 661-310-8916-74 GEN FUND	(1,371,729)						
Jul-14	ORD 8449	TO 661-310-8916-52 FUND 255	(900,000)						
Jul-14	ORD 8449	TO 661-310-8916-28 FUND 255	(631,271)						
Jul-14	ORD 8449	TO 655-351-8929-05 FUND 151	(338,000)						
Sep-15	ORD 8638	TO 661-310-8916-74 FUND 255	(169,330)						
Sep-15	ORD 8638	TO 661-310-8916-74 FUND 151	(30,670)						
Sep-15	LIA 035	TO 661-310-8916-50 FUND 151	(18,501)						
Feb-17	PENDING BA	TO 661-310-8916-74 FUND 151			(168,000)				
LESS PRIOR YEARS EXPENDITURES			(1,130)						
FUNDS AVAILABLE			\$ 832,479	\$ -	\$ (168,000)	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: CB&I COASTAL, INC
NEEL-SCHAFFER, INC**
CONTRACTOR: GREAT SOUTHERN DREDGING

DESCRIPTION: EXTENDING THOMPSON ROAD FROM HIGHWAY 57
TO HIGHWAY 56.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-74
BAYOU GARDENS EXTENSION
PROJECT # 07-EXT-22**

TOTAL FUNDING	\$	8,554,000
EXPENDITURES THRU 12/31/15		(1,650,951)
PROJECT BALANCE	\$	6,903,049

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-01	ORD 6352	FUND 661 UNALLOCATED INTEREST	5,000						
Jan-06	ORD 7061	FUND 251 ROAD & BRIDGE FUND	703,000						
Jan-10	ORD 7744	FUND 151 GENERAL FUND	427,000						
Jan-10	ORD 7744	FUND 661 UNALLOCATED INTEREST	73,000						
Jan-10	ORD 7767	FUND 151 GENERAL FUND	425,000						
Jan-14	ORD 8376	FUND 255 1/4% SALES TAX	1,750,000						
Jan-14	ORD 8376	FUND 251 ROAD & BRIDGE FUND	517,241						
Jan-14	ORD 8376	FROM 661-310-8916-28 FD 151 GEN FUND	631,271						
Jan-14	ORD 8376	FROM 698-310-8916-01 FD 151 GENRAL F	132,759						
Jul-14	ORD 8449	FROM 661-310-8916-47 FD 151 GEN FUND	1,371,729						
Apr-15	ORD 8536	FUND 255 1/4% SALES TAX		1,700,000					
Sep-15	ORD 8638	FROM 661-310-8916-47 FD 255	200,000						
Feb-17	PENDING BA	FROM 661-310-8916-28 FD 255			450,000				
Feb-17	PENDING BA	FROM 661-310-8916-47 FD 151 GEN FUND			168,000				
LESS PRIOR YEARS EXPENDITURES			(1,650,951)						
FUNDS AVAILABLE			\$ 4,585,049	\$ 1,700,000	\$ 618,000	\$ -	\$ -	\$ -	\$ -

* 1,700,000 adopted 2016 Budget, dedication pending

**ENGINEER/ARCHITECT: T BAKER SMITH, INC.
NEEL-SHAFFER, INC**
CONTRACTOR: BYRON E. TALBOT CONTRACTOR, LLC

DESCRIPTION: TO CONTINUE BAYOU GARDENS BLVD FROM
COTEAU ROAD TO BAYOU BLUE ROAD.

ACCT: 661-310-8916-28
ROAD CONSTRUCTION FUND
ROADS & BRIDGES
WESTSIDE BLVD - PHASE II - MLK

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	797,104	320,972.75	0	476,131
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	1,675,259	1,043,988.36	N/A	631,271
2012	631,271	14,075.00	N/A	617,196
2013	1,117,196	214,918.96	N/A	902,277
2014	798,104	1,000.48	N/A	797,104
2015	797,104	.00	N/A	797,104

ENTER = CONTINUE CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF06 = DSP ENCUMBRANCE

ACCT: 661-310-8916-47

NOVEMBER 30, 2016 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

THOMPSON RD CONSTRUCTION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	832,479	.00	0	832,479
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	793,066	.00	N/A	793,066
2012	793,066	.00	N/A	793,066
2013	4,293,066	475.00	N/A	4,292,591
2014	1,051,591	525.01	N/A	1,051,066
2015	832,565	86.40	N/A	832,479

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 661-310-8916-74

ROAD CONSTRUCTION FUND
ROADS & BRIDGES
BAYOU GARDENS EXTENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	6,285,049	5,427,042.41	0	858,007
2017	0	.00	158,547	158,547-
CLOSED:				
2010	0	.00	N/A	0
2011	1,543,366	228,023.25	N/A	1,315,343
2012	1,315,343	.00	N/A	1,315,343
2013	1,315,343	829,601.80	N/A	485,741
2014	4,888,741	503,692.19	N/A	4,385,049
2015	4,585,049	.00	N/A	4,585,049
ENTER = CONTINUE			ACCOUNT EXCEEDS BUDGET AMOUNT	
CF01 = EXIT	CF02 = INPUT	SCR	CF04 = DSP CF06 = DSP	CF08 = PRT DETAIL
			ENCUMBRANCE	



Wednesday, February 22, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS:

- I. Houma Police-Vehicle Repair, \$1,000
- II. Downtown Development Corp., \$325
- III. Houma Police-Walmart Donation, \$1,000
- IV. Bayou LaCarpe Drainage Improvement Project, \$1,794
- 1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	2/2/2017	Executive Summary
2017 Various Items for Budget Amendment	2/2/2017	Budget Amendment
2017 Various Items for Budget Amendment	2/2/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS: I. Houma Police-Vehicle Repair, \$1,000 II. Downtown Development Corp., \$325 III. Houma Police-Walmart Donation, \$1,000 IV. Bayou LaCarpe Drainage Improvement Project, \$1,794

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

____February 2, 2017

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS:

- I. Houma Police-Vehicle Repair, \$1,000
- II. Downtown Development Corp., \$325
- III. Houma Police-Walmart Donation, \$1,000
- IV. Bayou LaCarpe Drainage Improvement Project, \$1,794

SECTION I

WHEREAS, the Houma Police Department received \$1,000 reimbursement for damages occurred to unit #365, and

WHEREAS, this reimbursement needs to be reflected in the Paint/Body Repairs account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Houma Police Department vehicle. (Attachment A)

SECTION II

WHEREAS, the Downtown Development Corporation received \$325 reimbursement for damages to a pole housing the security cameras located in the Ellender lot, and

WHEREAS, this reimbursement will replenish the Operating Supplies account to repair the pole.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages to the Downtown Development Corporation pole. (Attachment B)

SECTION III

WHEREAS, the Houma Police Department applied and received a donation from Walmart to work on educating and assisting the children and teenagers within the community, and

WHEREAS, the donation of \$1,000 will be put into the Operating Supplies account to purchase supplies needed for educating the children and teenagers.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended to recognize the donation from Walmart to the Houma Police Department. (Attachment C)

SECTION IV

WHEREAS, Administration is requesting funds be moved from the Levee Improvement Project to the Bayou LaCarpe Drainage Improvements Project for \$1,794, and

WHEREAS, the funds will be used for Engineering costs.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5 Year Capital Outlay be amended for the Bayou LaCarpe Drainage Improvements Project. (Attachment D)

ATTACHMENT A - Houma Police Department

	2017		
	Adopted	Change	Amended
Paint/Body Repairs	10,000	1,000	11,000
Fund Balance (decrease)	N/A	(1,000)	N/A

ATTACHMENT B - Downtown Development Corp.

	2017		
	Adopted	Change	Amended
Compensation Property Damage	-	(325)	(325)
Operating Supplies	-	325	325

ATTACHMENT C - Houma Police Department

	2017		
	Adopted	Change	Amended
Community Policing Donations	-	(1,000)	(1,000)
Operating Supplies	17,500	1,000	18,500

ATTACHMENT D - Bayou LaCarpe Drainage Improvement Project

	2017		
	Adopted	Change	Amended
Levee Improvements	217,216	(1,794)	215,422
Bayou LaCarpe Drainage Improvements	(1,794)	1,794	-



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Teller

FROM: ^{JB}Jill Bonvillain
Administrative Technician II

DATE: July 28, 2016

SUBJECT: Property Damage Settlement for Damaged HPD Vehicle (Unit #365)

Attached, please find check # 9101874633 in the amount of \$1,000.15 made payable to TPCG for damages to insured 2013 Ford F250 Unit #365. Please deposit this check into the proper account for Houma Police Dept. (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Paulette Garrett, Accounting
Dana Coleman, HPD
Donna Wedgeworth, HPD

252211 TERREBONNE PARISH
CONSOLIDATED
GOVERNMENT
URBAN SERVICES DISTRICT

OFFICIAL RECEIPT

Name Property Damage Settlement Date 7.28.14
Address 606 Damaged HPD Vehicle (Unit 365)

Document No.	Customer No.	License/Invoice/Assess.
--------------	--------------	-------------------------

Animal Shelter 204.000.6912.00		\$ 1000.15
---	--	------------

Auditorium Rentals.....\$

Building Permits.....\$

Special Assessments.....\$

Gas Inspections.....\$

Gas Services.....\$

Water Services.....\$

Electric Services.....\$

Sewer/Water Inspection Fee.....\$

Reinstate Fee.....\$

NSF Charge.....\$

Alcoholic Beverage Handlers Fee.....\$

Insurance Payments.....\$

Licenses.....\$

Signed TJ 1000.15
Clerk BC

FD176GG

GENERAL LEDGER/DETAIL DESCRIPTION

1/20/17
10:49:58

NOVEMBER 30, 2016 - MONTH LAST CLOSED

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND
NO DEPARTMENT NAME

RANGE DATE: 1/2016 to 12/2017

COMPENSATION PROPERTY DAMAGE

V IEW IMAGE
VENDOR

CDE	DATE	DETAIL DESCRIPTION	STS	AMOUNT
C/R	02/22/16	UNIT #320	CLS	25,000.00-
C/R	06/09/16	2004 FERRARA PUMPE	CLS	10,293.69-
C/R	07/22/16	UNIT 300	CLS	4,072.74-
C/R	07/29/16	UNIT 365	CLS	1,000.15-
C/R	08/02/16	UNIT 303	CLS	1,058.47-
C/R	11/07/16	HOUMA FIRE DEPT	CLS	749.50-
C/R	01/06/17	VFIS-PAGER	OPN	348.70-

+

CMD01 = EXIT

CMD02 = PREVIOUS SCR

CMD05 = DSP PO/DOC NBR

CMD07 = DSP INVOICE NBR

so b# to 204-211-8421-05

ACCT: 204-211-8421-05

NOVEMBER 30, 2016 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

POLICE

PAINT/BODY REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	21,131	5,846.50	613	14,672
2017	10,000	.00	135	9,865
CLOSED:				
2010	0	.00	N/A	0
2011	15,000	13,239.34	N/A	1,761
2012	15,000	8,324.52	N/A	6,675
2013	8,000	4,151.70	N/A	3,848
2014	15,000	14,518.38	N/A	482
2015	15,000	4,630.00	N/A	10,370

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Kayla Dupre

From: Anne Picou
Sent: Wednesday, January 25, 2017 4:18 PM
To: Kayla Dupre; Christopher Pulaski; Jill Bonvillain; Paulette Garrett; Jill Becnel
Subject: RE: Recovery Check - Planning - DOL 7/15/16

Account number: 151-652-8225-01 Operating Supplies
Thank you kindly,
Anne

From: Kayla Dupre
Sent: Wednesday, January 25, 2017 4:15 PM
To: Christopher Pulaski; Jill Bonvillain; Anne Picou; Paulette Garrett; Jill Becnel
Subject: RE: Recovery Check - Planning - DOL 7/15/16

When a compensation check is received, I don't do a budget amendment unless the department request it. What account do you want the funds going into to cover the expense?

Kayla Dupre
Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Christopher Pulaski
Sent: Wednesday, January 25, 2017 3:08 PM
To: Jill Bonvillain; Anne Picou; Kayla Dupre; Paulette Garrett; Jill Becnel
Subject: RE: Recovery Check - Planning - DOL 7/15/16

Is it being placed in General Fund or is it going to find its way back to the account associated with the parking lot that was used to purchase and install the lights? Would that be the DDC or Parish Museum?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Jill Bonvillain
Sent: Wednesday, January 25, 2017 2:41 PM
To: Christopher Pulaski; Anne Picou; Kayla Dupre; Paulette Garrett; Jill Becnel
Subject: Recovery Check - Planning - DOL 7/15/16

Good Afternoon,

Please see attached for a Property Damage Settlement Check which we received and sent for deposit.

Thanks and Have a Great Day,

Jill Bonvillain
Administrative Technician II
Terrebonne Parish Consolidated Government
985-873-6470



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Rep.

FROM: Jill Bonvillain *JB*
Administrative Technician II

DATE: January 25, 2017

SUBJECT: Property Damage Settlement for Damaged to a Pole Housing Security Camera in the Ellender Lot (Planning & Zoning)

Attached, please find check #121347516 in the amount of \$324.81 made payable to Terrebonne Parish Consolidated Government for damages to a pole housing the security cameras located in the Ellender lot. Please deposit this check into the proper account for Planning (Account 151-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Chris Pulaski, Planning & Zoning
Anne Picou, Planning & Zoning
Kayla Dupre, Accounting
Paulette Garrett, Accounting
Jill Becnel, Accounting

ACCT: 151-000-6912-00
GENERAL FUND
NO DEPARTMENT NAME
COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	245	179,163.08-	0	178,918
2017	0	324.81-	0	325
CLOSED:				
2010	0	.00	N/A	0
2011	0	5,469.32-	N/A	5,469
2012	16,756	20,266.48-	N/A	3,510
2013	6,882	10,475.11-	N/A	3,593
2014	0	3,480.55-	N/A	3,481
2015	19,061	36,455.70-	N/A	17,395

ENTER = CONTINUE CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 151-652-8225-01
GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	19,110	23,989.30	30	4,909-
2017	0	279.93	0	280-
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	19,010	15,916.00	N/A	3,094
2015	32,845	27,429.30	N/A	5,416

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL



GORDON E. DOVE
PARISH PRESIDENT

Section III

OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. Box 6097
HOUMA, LOUISIANA 70361-6097



(985) 873-6401
FAX: (985) 873-6409
EMAIL: gdove@tpcg.org

August 23, 2016

To Whom it May Concern:

This letter is to verify that the Houma Police Department is department of the Terrebonne Parish Consolidated Government. The Consolidated Government was officially instituted in January 1984, pursuant to Article VI, Section 5 of the Louisiana Constitution of 1974.

I authorize the Houma Police Department to apply for funding from Walmart and the Walmart Foundation for the betterment of the community.

Respectfully,

Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government

APPLICATION FOR PROMOTIONAL EXAMINATION		BOARD USE ONLY	
JURISDICTION: Houma		1. Chm.	
MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD EXAMINATION FOR WHICH YOU ARE APPLYING:		2. V. Chm.	
Captain		3.	
		4.	
		5.	
ATTACHMENTS TO YOUR APPLICATION In accordance with civil service law you must be a citizen of the United States, and of legal age. In addition to these requirements, the local municipal fire and police civil service board in each jurisdiction has adopted its own qualification requirements for each of its promotional classes. Therefore, you must attach the necessary documentation to verify that you meet all the requirements of the civil service board to which you are applying. You must attach a copy of the following documents: -Proof that you are a citizen of the United States (Birth Certificate, US Passport, or Certificate of Naturalization) -Proof that you have a valid driver's license (if this is a requirement of the civil service board to be admitted to the exam) -Proof that you meet all other requirements as posted by the civil service board to be admitted to the exam			
NAME: FIRST Bobbie		MIDDLE G	LAST O'Bryan
STREET ADDRESS/P.O. BOX NO. 116 Susan Street		CITY/TOWN Bourg	STATE/ZIP LA 70343
HOME TELEPHONE NUMBER (WITH AREA CODE) () 985-637-6088		OFFICE TELEPHONE NUMBER (WITH AREA CODE) () 985-873-6308	
SOCIAL SECURITY NUMBER: 435-13-3153		DATE OF BIRTH (MONTH/DATE/YEAR): 04/25/1970	
ARE YOU A CITIZEN OF THE UNITED STATES? G YES G NO		DRIVER'S LICENSE NO: 005490286 EXPIRATION DATE: 04/25/17	
CLASS TITLE OF YOUR CURRENT POSITION: Lieutenant			
DATE OF PROBATIONAL APPOINTMENT TO THIS CLASS:			
IF CONFIRMED, DATE OF CONFIRMATION IN THIS CLASS:			
LIST ANY SUSPENSIONS OR SEPARATIONS DURING YOUR EMPLOYMENT WITH THIS JURISDICTION: None			
LIST ANY CERTIFICATIONS, TRAINING OR COURSE WORK WHICH QUALIFIES YOU FOR THE EXAMINATION FOR WHICH YOU ARE APPLYING. PLEASE INCLUDE THE DATE LICENSED OR CERTIFIED, THE EXPIRATION DATE AND ANY RESTRICTIONS IF APPLICABLE.			

The Houma Police Department is always working on educating and assisting children and teenagers within our community on the following: leadership development, safe driving, after school tutorial, hunger relief programs which focus on students for after school and summertime programs.

The Houma Police Department has a Young Marines Program that teaches children and teenagers about leadership development, which has an intense training camp during the summer and follow ups with after school programs throughout the year. The department also has a feeding outreach with working with a local homeless shelter in feeding homeless, families in need, and children during the summer camp programs.

The Houma Police Department is responsible for hundreds of student passing, feeding, and educating them on safe driving within our community. Since children are our communities future, our agency has taken the challenge to save as many children as our agency can reach out to within our community.

ACCT: 204-000-6741-02
PUBLIC SAFETY FUND
NO DEPARTMENT NAME
COMMUNITY POLICING DONATIONS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	1,000.00-	0	1,000
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 204-211-8225-01
PUBLIC SAFETY FUND
POLICE
OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	24,700	24,003.35	805	108-
2017	17,500	123.99	3,984	13,392
CLOSED:				
2010	0	.00	N/A	0
2011	17,500	16,242.19	N/A	1,258
2012	17,500	17,139.28	N/A	361
2013	17,500	14,496.66	N/A	3,003
2014	12,200	9,602.77	N/A	2,597
2015	28,400	24,467.94	N/A	3,932

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, January 31, 2017 11:05 AM
To: Kayla Dupre; Felicia Aubert
Subject: RE: Capital Budget 2017 - Bayou LaCarpe

We should take the \$1,794 from 655-351-8929-61 to 655-351-8929-05. This will allow us to make the full \$150,000 transfer out of 655-351-8929-05.

Felicia, I am not sure if this is what I had told you earlier.

From: Kayla Dupre
Sent: Tuesday, January 31, 2017 10:43 AM
To: Kandace Mauldin; Felicia Aubert
Subject: RE: Capital Budget 2017 - Bayou LaCarpe

What entry needs to be made?

From: Kandace Mauldin
Sent: Tuesday, January 31, 2017 10:09 AM
To: Kayla Dupre; Felicia Aubert
Subject: FW: Capital Budget 2017 - Bayou LaCarpe

Make sure to do this budget amendment for next week.

From: Al Levron
Sent: Monday, January 23, 2017 3:18 PM
To: Jeanne Bray; Kandace Mauldin
Cc: Felicia Aubert; Kayla Dupre
Subject: RE: Capital Budget 2017 - Bayou LaCarpe

So noted. We don't need our 25 % share until the project reaches Priority 1 status.

From: Jeanne Bray
Sent: Friday, January 20, 2017 4:16 PM
To: Kandace Mauldin; Al Levron
Cc: Felicia Aubert; Kayla Dupre
Subject: RE: Capital Budget 2017 - Bayou LaCarpe

Sounds logical to me.

My two cents.....I'm sure Administration decided on moving this funding from Bayou LaCarpe when FP&C removed the Capital Outlay funding in 2016. I am hearing that this project may possibly receive that Capital Outlay funding in 2017 (\$750k). If this happens we would have no money left in that account to continue with the Bayou Lacarpe project. The previous Parish President wrote the attached letter committing these funds (and more) to the project. I write this to make everyone aware of potentials for 2017 and past promises before funding is removed and then has to be moved back. With that said, it looks like we would need more funding than what's currently available; prior to moving the funds to Valhi. However, I have no problems if Administration continues on whatever path forward they choose.....

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Kandace Mauldin
Sent: Friday, January 20, 2017 3:44 PM
To: Al Levron; Jeanne Bray

ACCT: 655-351-8929-61
P/W DRAINAGE CONSTR.
DRAINAGE
LEVEE IMPRV(PARISH MAINTAINED)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	641,289	955.50	0	640,334
2017	423,118--	.00	0	423,118--
CLOSED:				
2010	0	.00	N/A	0
2011	862,080	185,550.50	N/A	676,530
2012	676,529	.00	N/A	676,529
2013	676,529	12,266.25	N/A	664,263
2014	664,263	.00	N/A	664,263
2015	668,769	.00	N/A	668,769

ENTER = CONTINUE CF04 = DSP ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 655-351-8929-05
P/W DRAINAGE CONSTR.
DRAINAGE
BAYOU LACARPE DRNG IMPRVMTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	189,918	71,387.15	0	118,531
2017	120,325-	.00	0	120,325-
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	200,000	45,874.96	N/A	154,125
2013	2,974,125	634,111.61	N/A	2,340,013
2014	2,678,013	20,249.00	N/A	2,657,764
2015	1,502,524	1,312,606.35	N/A	189,918

ENTER = CONTINUE CF04 = DSP ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-61
LEVEE IMPROVEMENTS (PARISH MAINTAINED)**

TOTAL FUNDING	\$	1,142,114
EXPENDITURES THRU 12/31/15		(925,737)
PROJECT BALANCE	\$	216,377

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-08	ORD 7401	FUND 151 GENERAL FUND (Wrd 7 \$800,000)	1,300,000						
Jan-09	ORD 7566	FUND 252 DRAINAGE TAX FUND	150,000						
Jan-09	ORD 7566	FUND 255 1/4% CAPITAL SALES TAX	850,000						
Oct-09	LIA 071	TO 655-351-8929-24 FD 151 GENERAL FD	(110,000)						
Jan-10	ORD 7744	TO 655-351-8929-72 FD 151 GENERAL FD	(250,000)						
Apr-11	ORD 7980	TO 655-351-8929-70 FD 151 GENERAL FD	(350,000)						
May-15	ORD 8557	FROM 655-351-8929-09 FD 252	194,408						
Aug-15	ORD 8580	TO 655-351-8929-80 FD 252	(189,902)						
Jan-16	ORD 8668	TO 655-351-8929-80 FD 255		(27,480)					
Jan-17	ORD 8796	TO 655-351-8929-26 FD 252			(194,408)				
Jan-17	ORD 8796	TO 661-310-8916-84 FD 255			(67,342)				
Jan-17	ORD 8796	TO 659-301-8941-01 FD 255			(129,757)				
Jan-17	ORD 8796	TO 661-310-8916-86 FD 255			(31,611)				
Feb-17	PENDING BA	TO 655-351-8929-05			(1,794)				
LESS PRIOR YEARS EXPENDITURES			(925,737)						
FUNDS AVAILABLE			\$ 668,769	\$ (27,480)	\$ (424,912)	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: T. BAKER SMITH, LLC.
CB&I ENVIRONMENTAL**

CONTRACTOR: LOW LAND CONSTRUCTION

DESCRIPTION: TO PROVIDE FUNDING FOR PARISH MAINTAINED
LEVEES.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-05
BAYOU LACARPE DRAINAGE IMPROVEMENTS
PROJECT # 01-DRA-11 & 06-DRA-45**

TOTAL FUNDING	\$	2,209,857
EXPENDITURES THRU 12/31/15		(2,138,470)
PROJECT BALANCE	\$	71,387

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-01	ORD 6352	FUND 655 UNALLOCATED INTEREST	60,000						
		FROM 698-351-8929-01 1998 PUBLIC							
Sep-03	ORD 6795	IMPROVEMENT CONSTRUCTION FD	214,938						
Jan-04	ORD 6821	FD 255 1/4% CAPITAL SALES TAX	200,000						
Jan-05	ORD 6942	FD 255 1/4% CAPITAL SALES TAX	176,882						
Aug-06	ORD 7185	FD 151 GENERAL FUND	446,000						
Aug-06	ORD 7185	FD 252 DRAINAGE TAX FUND	54,000						
Jan-07	ORD 7234	FD 252 DRAINAGE TAX FUND	300,000						
Apr-07	ORD 7284	FD 252 DRAINAGE TAX FUND	43,887						
Apr-07	ORD 7284	FD 151 GENERAL FUND	956,113						
Jan-08	ORD 7401	FROM 659-310-8912-15 GENERAL FD (PILOT)	648,000						
Jan-08	ORD 7401	FD 151 GENERAL FUND	170,000						
Jan-08	ORD 7401	FD 252 DRAINAGE TAX FUND	643,827						
Jan-08	ORD 7401	FD 255 1/4% CAPITAL SALES TAX	195,196						
Jan-08	ORD 7401	FD 655 DRAINAGE CONSTRUCTION FUND	492,009						
Jun-09	ORD 7653	TO 656-431-8927-35	(2,650,000)						
Mar-10	ORD 7787	TO 659-194-8911-01 FUND 151	(1,825,024)						

CONTINUED ON NEXT PAGE

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-05
BAYOU LACARPE DRAINAGE IMPROVEMENTS (Continued)
PROJECT # 01-DRA-11 & 06-DRA-45**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Apr-10	EXCHANGE FUNDING	EXCHANGE FUNDING SOURCE FD 151 GENERAL FUND FROM 655-15	1,200,000						
Apr-10	EXCHANGE FUNDING	EXCHANGE FUNDING SOURCE FD 151 GENERAL FUND FROM 655-48	333,723						
Apr-10	EXCHANGE FUNDING	EXCHANGE FUNDING SOURCE FD 252 DRNG TAX FUND TO 655-15	(1,200,000)						
Apr-10	EXCHANGE FUNDING	EXCHANGE FUNDING SOURCE FD 252 DRNG TAX FUND TO 655-48	(333,723)						
Jan-12	ORD 8076	FD 151 GENERAL FUND	200,000						
Jan-13	ORD 8247	FD 151 GENERAL FUND	230,000						
Jan-13	ORD 8247	FROM 655-351-8929-81 GENERAL FUND	692,208						
Jan-13	ORD 8247	FD 252 DRAINAGE TAX FUND	1,597,792						
Jan-13	ORD 8247	FD 255 1/4% CAPITAL SALES TAX	300,000						
Jul-14	ORD 8449	FROM 661-310-8916-47 FD 151	338,000						
May-15	ORD 8541	TO 655-351-8929-02 FD 252	(918,000)						
May-15	ORD 8541	TO 655-351-8929-28 FD 252	(76,381)						
May-15	ORD 8541	TO 655-351-8929-32 FD 252	(15,859)						
Sep-15	ORD 8638	H4 LLC	55,000						
Dec-15	ORD 8662	TO 655-351-8939-03 FD 252	(200,000)						
Jan-17	ORD 8796	TO 655-351-8929-95 FD 151			(1,936)				
Jan-17	ORD 8796	TO 661-310-8916-86 FD 151			(118,389)				
Feb-17	PENDING BA	FROM 655-351-8929-61			1,794				
LESS PRIOR YEARS EXPENDITURES			(2,138,470)						
FUNDS AVAILABLE			\$ 189,918	\$ -	\$ (118,531)	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: GSE ASSOCIATES, LLC
CONTRACTOR: BYRON E. TALBOT CONTRACTOR, INC**

DESCRIPTION: DRAINAGE IMPROVEMENTS IN THE BAYOU LACARPE AREA.



Wednesday, February 22, 2017

Item Title:

Proposed ordinance - Appoint Minute Clerk

Item Summary:

An ordinance that will appoint Mr. Keith Hampton as a Council Minute Clerk, set the salary, set an effective date.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Proposed ordinance	2/1/2017	Budget Amendment

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO APPOINT A TERREBONNE PARISH COUNCIL MINUTE CLERK,
TO SET THE SALARY, AND TO SET AN EFFECTIVE DATE RELATIVE THERETO.

WHEREAS, Section 2-10 of the Home Rule Charter requires approval of the Terrebonne Parish Council to appoint clerical personnel as members of the Council Staff; and

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Keith Hampton be appointed to the position of Terrebonne Parish Council Minute Clerk, and that the salary of the aforementioned individual be set as follows:

Grade 107 Minute Clerk \$14.29 an hour

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:



Wednesday, February 22, 2017

Item Title:

Mayfield Road partial revocation

Item Summary:

A proposed ordinance that will revoke the right-of-way for approximately 130 linear feet of Parish Road 63, otherwise known as Mayfield Rd.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2017	Executive Summary
Ordinance	1/31/2017	Ordinance
Backup Material	1/31/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Mayfield Road partial Revocation

PROJECT SUMMARY (200 WORDS OR LESS)

An Ordinance to revoke the Right-of-Way for approximately 130 linear feet at the end of Mayfield Road.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG has determined that the right of way at the end of Mayfield Road as depicted on the attached map is no longer needed for vehicle traffic purposes.

TOTAL EXPENDITURE

None

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

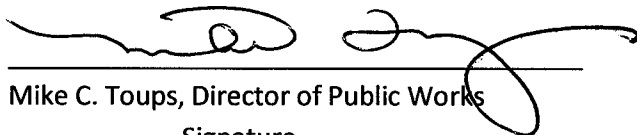
5

6

7

8

9


Mike C. Toups, Director of Public Works
Signature

January 31, 2017

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO REVOKE THE RIGHT-OF-WAY FOR APPROXIMATELY 130 LINEAR FEET OF PARISH ROAD 63 OTHERWISE KNOWN AS MAYFIELD RD.

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, in regular session convened, acting pursuant to the Home Rule Charter for a Consolidated Government, does hereby revoke the dedication of Right-of-Way for approximately 130 linear feet of Parish Road 63 otherwise known as Mayfield Road as more fully shown on the plat entitled "Proposed Public Right-of-Way Revocation Along Mayfield Road From End of Pavement to the Houma Navigation Canal", and attached as Exhibit "A".

SECTION II

BE IT FURTHER ORDAINED that this revocation is conditioned upon this section of road in question does not serve a public purpose and does not further the interests of the Parish and Parish Road System.

SECTION III

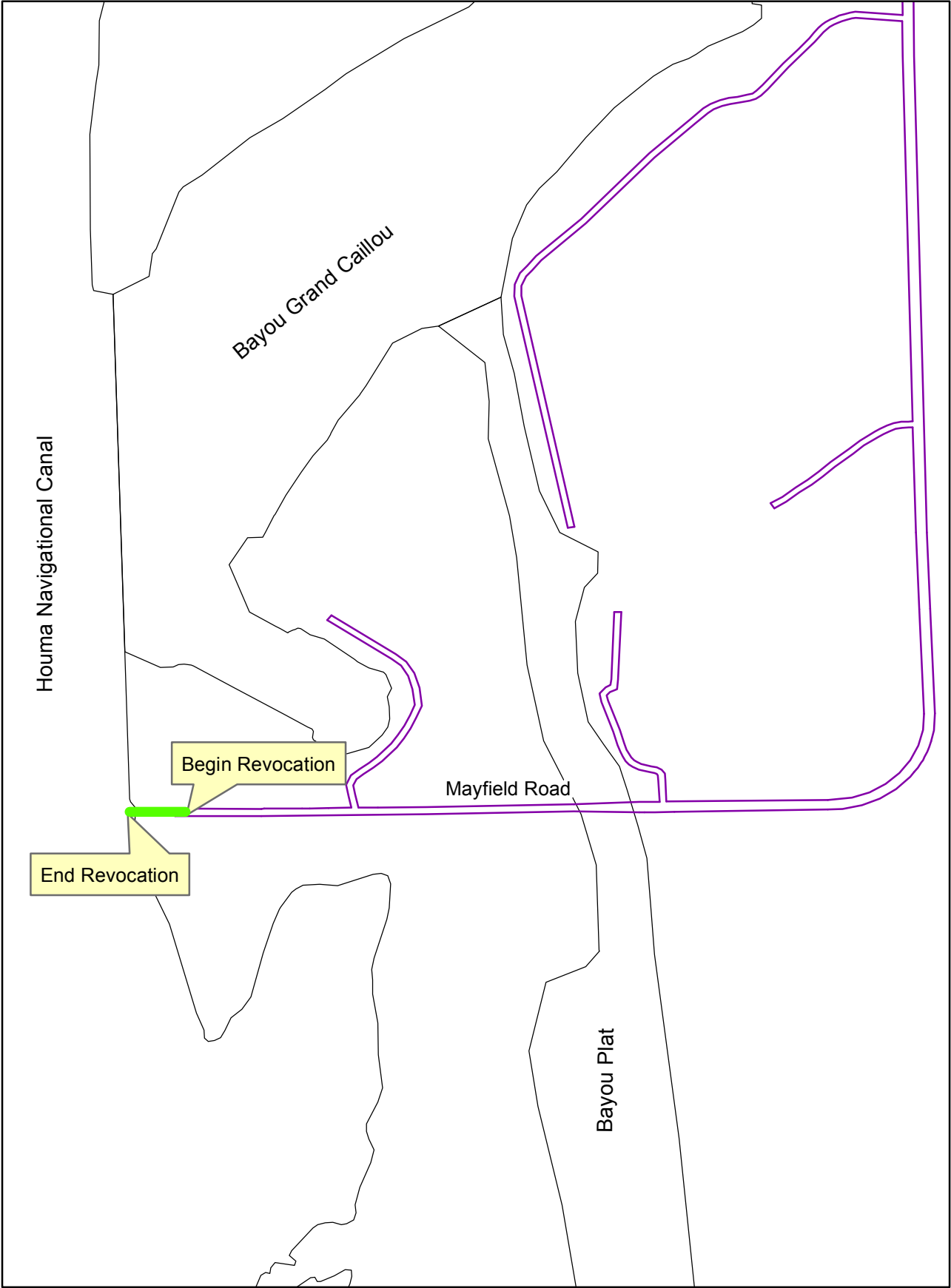
If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

Proposed Public Right-of-Way Revocation
Along Mayfield Road From End of Pavement
to the Houma Navigation Canal



Proposed Public Right-of-Way Revocation
Along Mayfield Road From End of Pavement
to the Houma Navigation Canal





Wednesday, February 22, 2017

Item Title:

Point Barre Road partial revocation

Item Summary:

A proposed ordinance that will revoke the right-of-way for approximately 1600 linear feet of Point Barre Road.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2017	Executive Summary
Ordinance	1/31/2017	Ordinance
Backup Material	1/31/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Point Barre Road partial Revocation

PROJECT SUMMARY (200 WORDS OR LESS)

An Ordinance to revoke the Right-of-Way for approximately 1600 linear feet at the end of Point Barre Road

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG has determined that the right of way at the end of Point Barre Road as depicted on the attached map is no longer needed for vehicle traffic purposes.

TOTAL EXPENDITURE

None

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9


Mike C. Toups, Director of Public Works
Signature

January 31, 2017

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO REVOKE THE RIGHT-OF-WAY FOR APPROXIMATELY 1600 LINEAR FEET OF POINT BARRE ROAD.

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, in regular session convened, acting pursuant to the Home Rule Charter for a Consolidated Government, does hereby revoke the dedication of Right-of-Way for approximately 1600 linear feet of Point Barre Road as more fully shown on the plan entitled "Proposed Public Right-of-Way Revocation of Portion of Point Barre Road", and attached as Exhibit "A".

SECTION II

BE IT FURTHER ORDAINED that the approximate 1600 linear feet of roadway and right-of-way depicted on said plan does not serve a public purpose and does not further the interests of the Parish and Parish Road System.

SECTION III

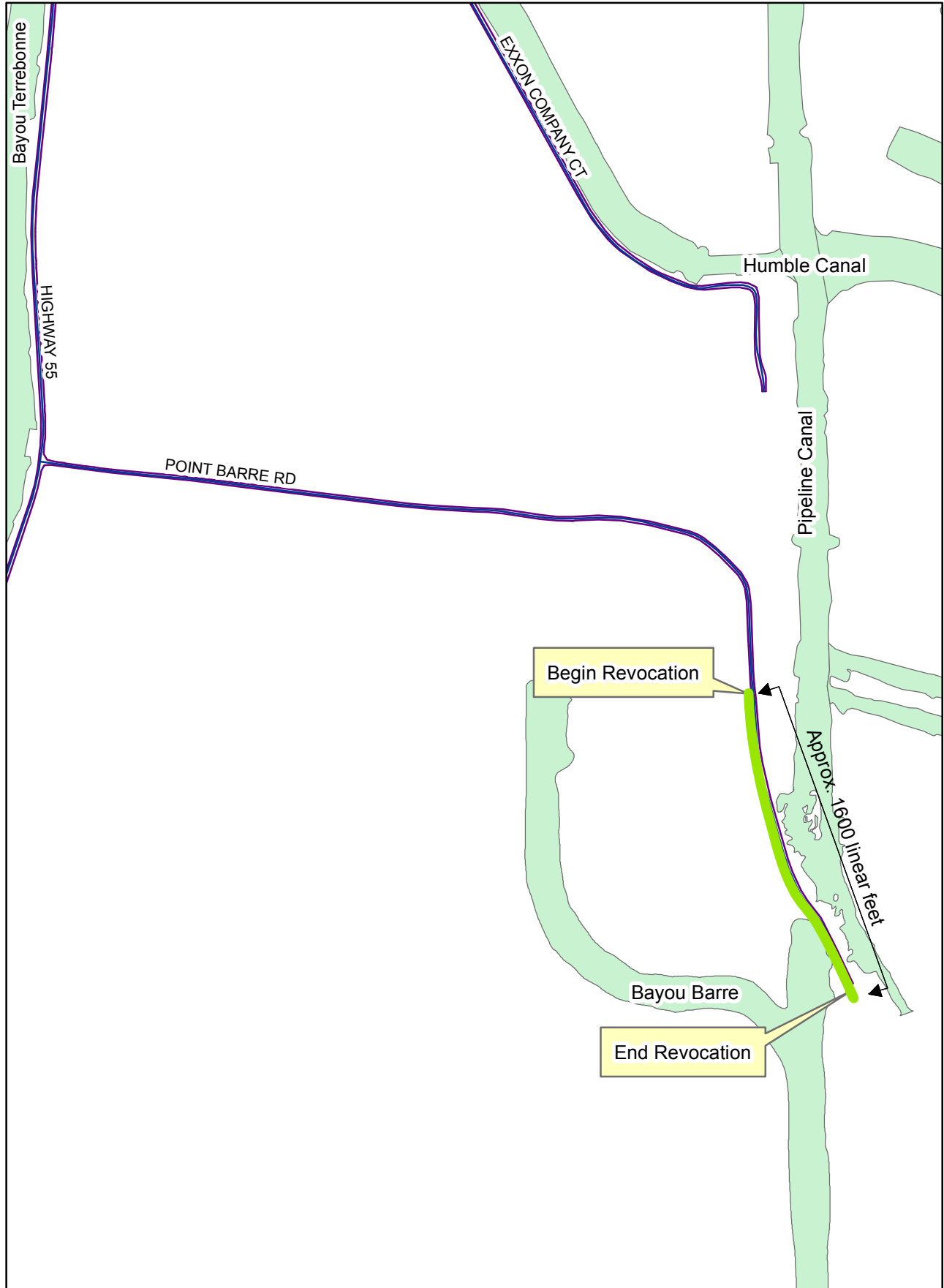
If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

Proposed Public Right-of-Way Revocation of Portion of Point Barre Road



Proposed Public Right-of-Way Revocation of Portion of Point Barre Road



Category Number: 3.
Item Number: A.



Wednesday, February 22, 2017

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 2/20/17*

Category Number: 3.
Item Number: B.



Wednesday, February 22, 2017

Item Title:

Community Development & Planning Committee

Item Summary:

Community Development & Planning Committee, 2/20/17*

Category Number: 3.
Item Number: C.



Wednesday, February 22, 2017

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 2/20/17*



Wednesday, February 22, 2017

Item Title:

Policy, Procedure & Legal Committee

Item Summary:

Policy, Procedure & Legal Committee, 2/20/17*

(Ratification of minutes calls Public Hearings on *3/8/17 at 6:30 p.m.)



Wednesday, February 22, 2017

Item Title:
Street Lights

Item Summary:
Light installations, removals, and/or activations.

ATTACHMENTS:

Description	Upload Date	Type
List	2/20/2017	Backup Material
SLECA Street Light Form	2/17/2017	Backup Material
Springfield	2/20/2017	Backup Material
Mechanicville Recreation Center	2/20/2017	Backup Material
THS Light	2/20/2017	Backup Material

STREET LIGHT LIST
2-22-17

INCREASE THE WATTAGE OF ONE STREET LIGHT LOCATED AT 7318 MAIN STREET; HOUMA, LA (4TH POLE FROM SAINT CHARLES STREET GOING SOUTH AT THE MAIN ENTRANCE/CROSSWALK INF FRONT OF TERREBONNE HIGH SCHOOL); **(LA. DOTD PERMIT REQUIRED – TO BE APPLIED FOR BY TPCG UTILITIES DEPT.)** USD RLD; ENTERGY; ARLANDA WILLIAMS; DISTRICT 2

INSTALL LIGHTING AROUND THE NEW MECHANICVILLE COMMUNITY CENTER 2814 SENATOR STREET; RLD #3A; ENTERGY; JOHN NAVY; DISTRICT 1

INSTALL STREET LIGHT AT 2453 LA. HIGHWAY 315, THERIOT, LA. **(LA. DOTD PERMIT REQUIRED – TO BE APPLIED FOR BY TPCG UTILITIES DEPT.)**; SLECA; RLD # 10; AL MARMANDE; DISTRICT 7

CHANGE THE EXISTING STREET LIGHT AT 3031 SPRINGFIELD TO LED LIGHTING; RLD # 2; TPCG; DARRIN GUIDRY, SR.; DISTRICT 6

INCREASE THE WATTAGE OF THIRTEEN (13) STREET LIGHTS ALONG AYCOCK STREET TO 250-WATTS HPS OR LED EQUIVALENT; USD RLD; CITY OF HOUMA; JOHN NAVY; DISTRICT 1

REVISED 4A

2/20/17 11:15 A. M.

MEETING DATE:	2/22/17
COUNCIL MEMBER:	Al Marmande, Dist. 7
ADDRESS OF LIGHT REQUESTED:	2453 Higway 315, Theriot, La. LA DOTD Permit Required
EXISTING POLE(S) <u>X</u>	POLE TO BE INSTALLED ____

100-WATT HIGH PRESSURE SODIUM <u>1</u>	400-WATT LOW SODIUM ____	OTHER ____
---	--------------------------	------------

PERSON (RESIDENT) TO CONTACT, PHONE NUMBER:	Venita Chauvin – 873-6519
ROAD LIGHTING DISTRICT:	POWER COMPANY: SLECA
PERSON COMPLETING FORM:	Venita Chauvin
DATE:	2-17-17

From: [Darrin W. Guidry](#)
To: [Suzette Thomas](#)
Subject: Light at 3031 Springfield
Date: Monday, February 20, 2017 10:54:26 AM

Please add to Road lighting District to replace the fixture at 3031 Springfield with a LED.

Thanks,

Darrin Guidry
Councilman
Terrebonne Parish Council District 6
PO Box 2768
Houma, LA 70361
985-873-6412 (office)
985-873-6521 (fax)
985-688-6632 (cell)

From: [DUMAS, FLORENCE J](#)
To: [Suzette Thomas](#)
Subject: RE: Mechanicville Recreation Center
Date: Friday, February 17, 2017 9:51:40 AM

Ok no problem will follow-up.

Flo

From: Suzette Thomas [mailto:suthomas@tpcg.org]
Sent: Friday, February 17, 2017 9:39 AM
To: DUMAS, FLORENCE J
Subject: Mechanicville Recreation Center

EXTERNAL SENDER. DO NOT click links, or open attachments, if sender is unknown, or the message seems suspicious in any way. DO NOT provide your user ID or password.

Flo,

Thanks for responding to my previous message. Can you also assist me with a lighting request for the Mechanicville Recreation Center? Councilman John Navy would like to have lighting installed around the "new" recreation center. I am not certain as to how many lights and the wattage that would be appropriate for the location. It is located at 2814 Senator Street in Houma.

See his request below:

----- Original message -----

From: Suzette Thomas <suthomas@tpcg.org>
Date: 2/14/17 8:33 AM (GMT-06:00)
To: John Navy <navyent@cs.com>
Subject: RE: Help

I can place the request on the street light list for approval next Wednesday. Then, we will need to contact Entergy to see if they can fast track it.

Thank you,
Suzette Thomas
Assistant Council Clerk
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600

Houma, LA 70360

Telephone : (985) 873-6413

Fax : (985) 873-6521

E-mail : suthomas@tpcg.org<<mailto:suthomas@tpcg.org>>

[[cid:image003.jpg@01CDC3D3.A970A520](#)] [[cid:image005.jpg@01CDC3D3.A970A520](#)]
[[cid:image010.jpg@01CDC3D3.A970A520](#)]

From: navyent [<mailto:navyent@cs.com>]

Sent: Monday, February 13, 2017 7:45 PM

To: Suzette Thomas

Subject: Help

Help want two 250 watts bulbs on polls around community center and spot light shinning on center due to high crime area can you request this asap

Sent via the Samsung Galaxy S7 edge, an AT&T 4G LTE smartphone

Thank you,
Suzette Thomas
Assistant Council Clerk
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone : (985) 873-6413

Fax : (985) 873-6521

E-mail : suthomas@tpcg.org



From: [Suzette Thomas](#)
To: [Suzette Thomas](#)
Subject: FW: Terrebonne High School - 7318/7319 Main Street
Date: Monday, February 20, 2017 11:36:42 AM

From: Suzette Thomas
Sent: Monday, February 20, 2017 9:13 AM
To: Suzette Thomas
Subject: RE: Terrebonne High School - 7318/7319 Main Street

Flo,

Just a reminder of this request too. It is also on the agenda for approval Wednesday, February 22nd.

Thank you,
Suzette Thomas
Assistant Council Clerk
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone : (985) 873-6413
Fax : (985) 873-6521
E-mail : suthomas@tpcg.org





Wednesday, February 22, 2017

Item Title:

Recreation District No. 8 Board

Item Summary:

Recreation District No. 8 Board: One term expiring on 2/24/17. Mr. Charles Bellizana would like to be considered for re-appointment.

ATTACHMENTS:

Description

Term expirations

Upload Date

1/20/2017

Type

Cover Memo

JOHN NAVY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALIDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



DIRK GUIDRY, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

January 3, 2017

MEMO TO: Venita H. Chauvin
Council Clerk

FROM: Tammy Triggs 
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of February 2017:

Recreation District No. 8	Charles Bellizana	02-24-17
Tree Board	Diana Theriot	02-23-17
	Barton Joffrion	02-23-17
	Linda J. Brashier	02-23-17
	Monica M. Harris	02-23-17

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File
Organizations/Individuals



Wednesday, February 22, 2017

Item Title:

Terrebonne Parish Tree Board

Item Summary:

Terrebonne Parish Tree Board: Four expiring terms on 2/23/17. Ms. Linda Brashier, Mr. Barton Joffrion, Ms. Monica Harris and Ms. Diane Theriot would like to be considered for re-appointment.

ATTACHMENTS:

Description	Upload Date	Type
Notice to Public	2/17/2017	Backup Material
Reappointment request	2/17/2017	Backup Material

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Terrebonne Economic Development Authority (TEDA): One expired term, appointed by the Council (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. *(2/22/17)

Bayou Cane Fire Protection District Board: One expired term. Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area. *(2/22/17)

Recreation District No. 8: One expiring term on 2/24/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. *(2/22/17)

Terrebonne Parish Tree Board Four expiring terms on 2/23/17. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. *(2/22/17)

Boat Launch Advisory Committee: Seven openings to re-establish Committee that has been inactive. *(3/8/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Venita Chauvin

From: Venita Chauvin
Sent: Friday, February 17, 2017 11:01 AM
To: 'Trudy Hebert'
Cc: Tammy Triggs
Subject: RE: TP Tree Board members Status info

I will revise the agenda to indicate she wishes to be re-appointed.

From: Trudy Hebert [<mailto:THebert@lwc.la.gov>]
Sent: Friday, February 17, 2017 10:52 AM
To: Venita Chauvin
Subject: RE: TP Tree Board members Status info

Diane, Will be at the meeting to Tuesday, Feb 21st, and said she will stop and inform your office at that time that she is still interested in remaining on the board.

Thank You Venita,

TRudy

From: Venita Chauvin [<mailto:vchauvin@tpcg.org>]
Sent: Friday, February 17, 2017 7:26 AM
To: Trudy Hebert
Subject: RE: TP Tree Board members Status info

I have something from Barton and Linda and you, but not Diane.

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519



From: Trudy Hebert [<mailto:THebert@lwc.la.gov>]
Sent: Thursday, February 16, 2017 9:39 AM
To: Venita Chauvin
Subject: TP Tree Board members Status info

Venita,



Wednesday, February 22, 2017

Item Title:

TEDA Board

Item Summary:

Terrebonne Economic Development Authority: One expiring term appointed by the Council. (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. Mr. Michael LaGarde submits application and necessary paperwork.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	1/20/2017	Backup Material
application and resume	2/20/2017	Minutes

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Terrebonne Economic Development Authority (TEDA): One expired term, appointed by the Council (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. *(1//26/17)

Bayou Cane Fire Protection District Board: One expired term. Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area. *(1/26/17)

Recreation District No. 8: One expiring term on 2/24/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. *(2/22/17)

Terrebonne Parish Tree Board Four expiring terms on 2/23/17. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. *(2/22/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

RETURN TO:

DATE: _____

Mrs. Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
P.O. Box 2768
Houma, LA 70361
E-Mail: vchauvin@tpcg.org
FAX: 985-873-6521

The application of Michael LaGarde,
(Name)

of the full age of majority, whose primary residence and permanent mailing address,
email address, and phone # is :

3643 Baker Drive, Houma LA 70363

MDWC5@aol.com (985) 688-6988

Applicant wishes to qualify for appointment as a member of Terrebonne
Economic Development Authority(TEDA)

(Name of

_____ in this Parish, and certifies the following:
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of
Terrebonne at 3643 Baker Drive, Houma, LA
(current address)
for 20years
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number
YES

C. Applicant has not been convicted of a felony.NO

D. To the best of his/her knowledge, Applicant will receive no personal
economic benefit by serving on TEDA
(Name of Board/Commission)

E. To the best of his/her knowledge, no member of applicant's immediate
family will receive any personal economic benefit from applicant's
service on TEDA
(Name of Board/Commission)

F. Applicant is aware of the meeting requirements of YES
(Name of Board/Commission)

RECEIVED
FEB 20 2017

TERREBONNE PARISH
COUNCIL

Before 4:00pm.
vhe

5C

REQUIRED QUALIFICATIONS FOR TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY:

G. Applicant is a citizen of the United States

H. Applicant is a qualified voter residing in Terrebonne Parish

I. Applicant is either a proprietor, partner or officer of a business within Terrebonne Parish

i.) Please provide written evidence or certify that your business is in good standing with the Louisiana Secretary of State or information verifying that your business structure does not require registration with the state.

 attached

Initial

ii.) Please provide written evidence or certify that your business possesses a valid occupational license for the Parish of Terrebonne or that your business is of a type that does not require an occupational license.

attached.

Initial

J. A copy of your resume may be attached for our consideration

Michael Lopez
(Signature of applicant)

(Signature of applicant)

Providing false information on this application is grounds for immediate removal from any board or commission.

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

(<http://www.sos.la.gov/Pages/default.aspx>)

(<http://www.sos.la.gov/Pages/default.aspx>)



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**SECRETARY
OF STATE**
TOM SCHEDLER

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Name	Type	City	Status
MDW CONSULTING, LLC	Limited Liability Company	HOUMA	Active

GET HELP

Previous Names

Business: MDW CONSULTING, LLC

Charter Number: 35480834K

Registration Date: 5/8/2003

Domicile Address

3643 BAKER DR.
HOUMA, LA 70363

Mailing Address

C/O MICHAEL LAGARDE
3643 BAKER DR.
HOUMA, LA 70363

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 5/8/2003

Last Report Filed: 11/3/2016

Type: Limited Liability Company

Registered Agent(s)

Agent:	MICHAEL LAGARDE
Address 1:	3643 BAKER DR.
City, State, Zip:	HOUMA, LA 70363
Appointment Date:	5/8/2003

Officer(s)

Additional Officers: No

Officer:	MICHAEL LAGARDE
Title:	Member
Address 1:	3643 BAKER DR.
City, State, Zip:	HOUMA, LA 70363

Special Education Teacher/Behavioral interventionist, Terrebonne Parish School System, 2005-2010. 2012- current (Ellender High School).

- Coordinated, implemented, and directed the alternative school intake process
- Conducted psychoeducational assessment
- Served on school improvement Team/Positive Behavior Support Team
- Establishes partnerships with community organizations

Instructor and Graduate Assistant, Grambling State University 1/1993 – 8/1995

Ruston State School

National Football League- Green Bay Packer Organization 4/1992-9/1994

Canadian Football League- Shreveport Pirates Organization 10/1994-10/1995

Education and Relevant Training and Experience

Certified School Guidance Counselor K-12

Certified JAG CTTIE

Grambling State University

A.S., B.S.,

B.A., MS,

Texas Southern University

JD.,

Holy Cross College

MS+30

Louisiana State University

Bullying and Drug Prevention

Positive Behavior Support

Georgia State University

Comprehensive at- risk youth services project.

Morehouse College

Federally funded violence prevention program for youth.

Morris Brown College

Drug Education Prevention and Awareness Program.

Nicholls State University

Tough Kids Workshop.

Selected Honors, Awards, Membership

Football Athletic Scholarship, Grambling State University, 1988

Who's Who Among Students in American Colleges and Universities, 1995

Alpha Phi Sigma, National Criminal Justice Honor Society, 1994-1995

Student Leadership Award, Grambling State University, 1995

Criminal Justice Departmental Scholarship, Grambling State, 1993
Houma 100 Black Men Man of the Year 2009
Omega Psi Phi Man of the Year 2010
Member of American Association of High Educators
Member of American Counselors of Education

Computer Skills

Microsoft Word, Excel, and PowerPoint

References

Roosevelt Thomas
212 Cherbourg Street, Houma, LA 70363
Terrebonne Parish School Board Member
(985) 876-7612 or (985) 381-1813

Ernest Brown
1765 Acadian Drive, Houma, LA 70363
Terrebonne Parish Supervisor of Child Welfare
(985) 851-1783 or (985) 381-6886

Tiffany Mitchell LaGarde
1124 St. Charles Street, Houma, LA 70363
Teacher, Terrebonne Parish School System
(985) 876-2272 or (985) 870-0836

Sherry Stadium
10 East Street, Houma, LA 70363
Social Worker/ Counselor, Terrebonne Parish School System
(985) 873-8921 or (985) 688-7468



TERREBONNE PARISH SALES & USE TAX DEPARTMENT RENEWAL APPLICATION FOR OCCUPATIONAL LICENSE

FOR YEAR ENDING DECEMBER 31, 2017

Phone (985) 876-3734

Fax (985) 876-9841

salestax@tpcg.org

Licenses become due and payable January 1st and become delinquent March 1st.

FOR OFFICE USE ONLY

License
Number: OC-23381

Receipt
Number: _____

PLEASE PRINT OR TYPE
NECESSARY CHANGES

BUSINESS MAILING ADDRESS: BJA PROPERTY MANAGEMENT
3643 BAKER DR.
HOUMA, LA. 70363

TRADE NAME _____

P.O. BOX OR STREET ADDRESS _____

CITY, STATE, ZIP CODE _____

STREET ADDRESS _____

CITY, STATE, ZIP CODE _____

PHONE NUMBER _____

NAME _____

P.O. BOX OR STREET ADDRESS _____

CITY, STATE, ZIP CODE _____

PHONE NUMBER _____

EMAIL ADDRESS _____

PHYSICAL ADDRESS: 2503 PETROLEUM DR.
SUITE 214
HOUMA, LA. 70363
985-688-6988

OWNER: TIFFANY LAGARDE
3643 BAKER DR.
HOUMA, LA. 70363
985-688-6988

EMAIL ADDRESS: MOWC5@AOL.COM

LOCATED WITHIN CITY LIMITS: YES



BASIS OF LICENSES

If business commenced during last year show date business commenced _____. Gross sales for remainder of calendar year were \$ _____.
This amount divided by the number of days in operation, _____, equals \$ _____, which multiplied by 365 amounts to \$ _____.
(Use This Figure to Compute Tax)

TYPE OF BUSINESS: RENTING IMMOVABLE PROPERTY

ENTER ANNUAL GROSS RECEIPTS, ANNUAL GROSS SALES, TOTAL FEES, ETC:
\$ 25,000. TO CALCULATE AMOUNT OF LICENSE DUE, USE
"TABLE 2" ON REVERSE SIDE OF THIS APPLICATION.

License Amount	\$ <u>50.</u>
Interest	\$ _____
Penalty	\$ _____
Total	\$ <u>50.</u>

I affirm that the information given in this application is true and correct.

Applicant's Signature

Print Name & Title

Date

Please send completed form and total amount due to Terrebonne Parish Sales and Use Tax Department,
P.O. Box 670, Houma, Louisiana 70361-0670. Make remittances payable to "PARISH SALES TAX FUND".

**APPLICATION FOR REGISTRATION CERTIFICATES AND/OR OCCUPATIONAL LICENSE
PARISH OF TERREBONNE-SALES AND USE TAX DEPARTMENT**

P. O. Box 670
Houma, LA 70361-0670

PHONE (985) 876-3734
FAX (985) 876-9841

2017

FOR OFFICE USE ONLY

S/T Account No. _____

FOR OFFICE USE ONLY

Receipt No. _____

License No. _____

APPLYING FOR:

☐ Sales Tax

☐ Hotel/Motel

☒ Occ. Lic.

Circle One:

Urban

Rural

1. Reason for Applying-Check One

☐ A. Started New Business

☐ C. Opening additional location

☒ B. Purchased ongoing business **

☐ D. Merger

Name of previous owner _____

Trade name of previous owner _____

Parish account number _____

☐ E. Change of name

☐ F. Other

** If purchasing LLC or Corporation, please provide copy of Resolution.

2. LA Sales Tax Number _____

Federal Identification Number _____

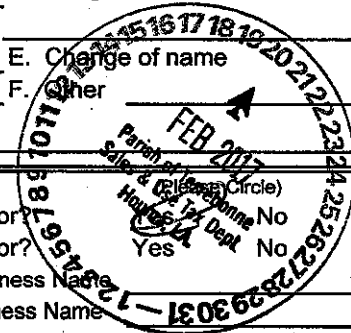
How many other locations in
this Parish? _____

Applied For? _____

Applied For? _____

Other Business Name _____

Prior Business Name _____



3. Legal Name(s) (Individuals, partners, or corporation)

Trade Name of Business (everyday name) _____

Michael La Garde

MDW Consulting

4. Business location address

3643 Baker Drive

Business Telephone # _____

(Street, route or highway-NOT P.O. Box)

Houma

LA

LA

70363

City

Parish

State

Zip

5. Mailing address for receiving tax forms and correspondence (if different from Line 4)

PO Box 804

Braz LA 70343

LA

City

State

Zip

6. Contact Person:

Contact Phone Number: _____

E-mail Address: _____

Location of Accounting Records: _____

Michael La Garde

(985) 688-6988

MDW50@aol.com

Cell Phone Number: _____

Fax Number: _____

Web Site Address: _____

(985) 688-6988

7. First date sales will be made from this location:

3-1-16

Date business first started operations:

3-1-16

8. For occupational license purposes: If business commenced during last year, gross sales for remainder of calendar year were \$ _____. This amount divided by the number of days in operation _____, equals \$ _____ which multiplied by 365 amounts to \$ _____.

(Use This Figure to Compute Occ Lic Tax)

Hotels/Motels/Tourist Courts, etc—# of rooms _____ x \$ 1.00 = \$ _____
Amusement Devices—# of devices _____ x \$10.00 = \$ _____
Video Poker Machines—# of machines _____ x \$50.00 = \$ _____

TAX \$ 50.—
PENALTY \$ _____
INTEREST \$ _____
TOTAL \$ 50.—

**APPLICATION FOR REGISTRATION CERTIFICATES AND/OR OCCUPATIONAL LICENSE
PARISH OF TERREBONNE-SALES AND USE TAX DEPARTMENT**

P. O. Box 670
Houma, LA 70361-0670

PHONE (985) 876-3734
FAX (985) 876-9841

2014

FOR OFFICE USE ONLY

S/T Account No. _____

FOR OFFICE USE ONLY

Receipt No. _____

License No. _____

APPLYING FOR:

Sales Tax _____

Hotel/Motel _____

Occ. Lic. ☒

Circle One:

Urban

Rural

1. Reason for Applying-Check One

☐ A. Started New Business

☐ C. Opening additional location

☒ B. Purchased ongoing business **

☐ D. Merger

Name of previous owner _____

Trade name of previous owner _____

Parish account number _____

☐ E. Change of name

☐ F. Other _____

** If purchasing LLC or Corporation, please provide copy of Resolution.

2. LA Sales Tax Number _____

Federal Identification Number _____

How many other locations in
this Parish? _____

Applied For? ☒

(Please Circle)

Yes No

Applied For? ☐

Yes No

Other Business Name _____

Prior Business Name _____

3. Legal Name(s) (Individuals, partners, or corporation)

Trade Name of Business (everyday name) _____

Michael La Garde

MDW Consulting

4. Business location address

3643 Baker Drive

Business Telephone # _____

(Street, route or highway-NOT P.O. Box)

Houma

LA

LA

70363

City

Parish

State

Zip

5. Mailing address for receiving tax forms and correspondence (If different from Line 4)

PO Box 804

Braz LA 70343

LA

City

State

Zip

6. Contact Person:

Contact Phone Number: _____

E-mail Address: _____

Location of Accounting Records: _____

Michael La Garde
(985) 688-6988
MDW5@COW.COM

Cell Phone Number: _____

Fax Number: _____

Web Site Address: _____

(985) 688-6988

7. First date sales will be made from this location:

3-1-10

Date business first started operations:

3-1-10

8. For occupational license purposes: If business commenced during last year, gross sales for remainder of calendar year were \$ _____. This amount divided by the number of days in operation _____, equals \$ _____ which multiplied by 365 amounts to \$ _____.

(Use This Figure to Compute Occ Lic Tax)

Hotels/Motels/Tourist Courts, etc—# of rooms _____ x \$ 1.00 = \$ _____

Amusement Devices—# of devices _____ x \$ 10.00 = \$ _____

Video Poker Machines—# of machines _____ x \$ 50.00 = \$ _____

TAX \$ 50.00
PENALTY \$ 12.50
INTEREST \$ 5.50
TOTAL \$ 108.00

FOR OCCUPATIONAL LICENSE

Please Circle

Do You Sell Food?

Yes

No

If Yes, please attach a copy of your Board of Health Permit to Operate.

Do You Sell Gasoline or Motor Fuels?

Yes

No

Will Your Business have Video Poker/Amusement Devices?

Yes

No

If Yes, Who own machines? _____

Date Business Opened: _____

3-1-16

Please Check Only One (1) of the Boxes Below:

☐

Started New Business-Less Than 30 Days-This Calendar Year

Business opened on or prior to June 30 of current year....\$50.00

Business opened on or after July 1 of current year.....\$25.00

☐

Business Opened More Than 30 Days

(A)Gross Receipts for First 30 Days _____

(B)Number of Months to Operate this Year _____

(C)(A) Times (B) Equals Estimated Taxable Gross _____

☐

Business Opened During the Previous Calendar Year

(A)Gross Receipts _____

(B)Numbers of Days in Operation _____

(C)(A) Divided by (B) Equals Average Daily Receipts _____

(D)365 Times (C) Equals Estimated Taxable Gross _____

20,000. —
306
65.36
23,856.40

☒

Business Opened Entire Previous Year

Enter Gross Income _____

☐

Contractor (One Time Contract) Use Table 2 (not prorated)

Start Date of Job _____

Amount of Contract _____

Location of Job - Street Address _____

☐

Special Event - Flat rate \$250.00 (good for 10 days)

Name of Event: _____

Date, Time: _____

Location: _____

Will there be vendors at this event?

Yes

No

Any previous events?

Yes

No

If Yes, Name/Date of event(s): _____

MAKE CHECKS PAYABLE TO:

PARISH SALES TAX FUND

MAILING ADDRESS:

TERREBONNE PARISH SALES TAX DEPT.

P. O. BOX 670

HOUMA, LA 70361-0670

9. Type of Organization:

Individual	_____	Corporation	_____
Partnership	_____	Governmental	_____
LLC	<input checked="" type="checkbox"/>	LLP	_____
Non Profit	_____	Other	_____

10. If sole owner (individual) (Attach a copy of Driver's Lic.) D.O.B.: _____ D.L. #: _____

Name (F/M/I/L): _____ SSN: _____

Home Address: _____ Home Telephone: _____

City State Zip: _____ Cell Number: _____

11. If corporation, LLC, LLP, or Partnership: name, title, social security #, home address, and telephone # of officers, members, managers, or partners:

Name (F/M/I/L): Michael LaGarde Title: Director

SSN: 438-27-9777 Telephone: 951-688-6988

D.O.B.: 4/18/68 D.L. #: _____ Cell #: _____

Home Address: 3643 Baker Dr

City: Hawthorne State: CA Zip: 90363

Name (F/M/I/L): _____ Title: _____

SSN: _____ Telephone: _____

D.O.B.: _____ D.L. #: _____ Cell #: _____

Home Address: _____

City: _____ State: _____ Zip: _____

12. Nature of Business:

Retail Sales	_____	Repair Service	_____
Wholesale	_____	Retail Service	_____
Contractor	_____	Other	_____
Manufacturing/Fabricating	_____		

13. Describe in detail your business: type of sales, activity, or service you perform.

Consulting

14. Requested Reporting Status: _____ Monthly ☒ Quarterly _____ Occasional/Irregular _____ (Only out of parish/state filers)

Reporting frequency and filing status will be determined by the Administrator according to parish policy. Businesses with a location within the parish will automatically be registered to file on a monthly basis. Occasional/irregular filers are intended for those businesses (1) that do not have a location within the parish and do not intend on doing business on a regular basis or (2) business that performs services that are not taxable.

15. Do you desire to have blank sales tax returns mailed to your business? Circle One: (Yes) No

I affirm that the information given on this application is true and correct.

Signature of Applicant: Michael LaGarde Title: Director

Signature of Preparer: _____ Date: _____

FOR OFFICE USE ONLY

Received By: M. Samano Date: _____

PLEASE CHOOSE A BUSINESS CATEGORY THAT BEST DESCRIBES YOUR BUSINESS ACTIVITY

NAIC	CATEGORY DESCRIPTION	DETAIL DESCRIPTION
111000	Agriculture, Forestry, Fishing	Crop Production
112000	Agriculture, Forestry, Fishing	Animal Production
211000	Mining	Oil & Gas Production
212000	Mining	Mining (Except Oil & Gas)
236000	Construction	Construction of Buildings
237000	Construction	Heavy & Civil Engineering Construction
238000	Construction	Specialty Trade Contractors
311000	Manufacturing	Food Manufacturing
312000	Manufacturing	Beverage & Tobacco Product Manufacturing
314000	Manufacturing	Textile Product Mills
322000	Manufacturing	Paper Manufacturing
324000	Manufacturing	Petroleum & Coal Products Manufacturing
325000	Manufacturing	Chemical Manufacturing
326000	Manufacturing	Plastics & Rubber Product Manufacturing
339000	Manufacturing	Miscellaneous Manufacturing
423000	Wholesale Trade	Merchant Wholesalers, Durable Goods
424000	Wholesale Trade	Merchant Wholesalers, Nondurable Goods
441000	Retail Trade	Motor Vehicle & Parts Dealer
442000	Retail Trade	Furniture & Home Furnishing Stores
443000	Retail Trade	Electronic & Appliance Stores
444000	Retail Trade	Building Material & Garden Equip/Supplies
445000	Retail Trade	Food & Beverage
446000	Retail Trade	Health & Personal Care Stores
447000	Retail Trade	Gasoline Stations
448000	Retail Trade	Clothing & Clothing Accessories Stores
451000	Retail Trade	Sporting Goods, Hobby, Book/Music Stores
453000	Retail Trade	Miscellaneous Store Retailers
454000	Retail Trade	Nonstore Retailers
482000	Transportation & Warehouse	Rail Transportation
484000	Transportation & Warehouse	Truck Transportation
485000	Transportation & Warehouse	Transit & Ground Passenger Transportation
493000	Transportation & Warehouse	Warehousing & Storage
512000	Information	Motion Picture & Sound Recording Industries
515000	Information	Broadcasting (except internet)
517000	Information	Telecommunications, Internet Service Providers
518000	Information	Portals & Data Processing Services
521000	Finance & Insurance	Monetary Authorities
524000	Finance & Insurance	Insurance Carriers & Related Activities
531000	Finance & Insurance	Real Estate
532000	Finance & Insurance	Rental & Leasing Services
541000	Professional, Scientific & Technology	Professional, Scientific & Technology
551000	Management of Companies	Management of Companies & Enterprises
611000	Educational Services	Educational Services
621000	Health Care & Social Assistance	Ambulatory Health Care Services
622000	Health Care & Social Assistance	Hospitals
623000	Health Care & Social Assistance	Nursing & Residential Care Facilities
711000	Arts, Entertainment & Recreation	Performing Arts, Spectator Sports & Related Industries
712000	Arts, Entertainment & Recreation	Museums, Historical Sites, & Similar Institutions
713000	Arts, Entertainment & Recreation	Amusement, Gambling & Recreation Industries
721000	Accommodation & Food Service	Accommodation
722000	Accommodation & Food Service	Food Services & Drinking Places
811000	Other Services	Repair & Maintenance
812000	Other Services	Personal & Laundry Services
813000	Other Services	Religious, Grantmaking, Civic, Professional & Similar Services
815000	Other Services	Miscellaneous Other Services



MARK A. DAIGLE
DIRECTOR

PARISH OF TERREBONNE

SALES AND USE TAX DEPARTMENT

P.O. Box 670

HOUMA, LOUISIANA 70361

PHONE 985-876-3734

FAX 985-876-9841

SALESTAX@TPCG.ORG

INFORMATION FOR NEW BUSINESS OWNERS

Thank you for taking the initiative to start a new business. We wish you much success and longevity in Terrebonne Parish. Starting a business can be a very tedious task, therefore we are providing this letter as a reference on what is expected from you for local sales tax purposes. If at any time you have questions, please do not hesitate to contact this department. (Questions regarding state sales tax should be directed to the Louisiana Department of Revenue).

The primary burden for the collection of sales tax is on dealers who sell merchandise, perform taxable services and/or lease or rent tangible personal property. They add tax to the selling price, collect the tax from their customer and remit the tax to the Terrebonne Parish Sales And Use Tax Department either electronically or on forms that are made available to them. Sales tax is due on the first day of the month following the period covered and becomes delinquent by the 21st day. Should your business have no taxable sales for a particular filing period, you must file a "zero" sales tax return for that period. Although the forms are usually mailed to all dealers, failure to receive the form does not relieve the dealer from the responsibility of filing and remitting sales tax that may be due. Electronic remittance of sales tax can be set up by going to www.secure.salestaxonline.com or www.parishe-file.revenue.louisiana.gov. Registration requires an email address, bank account number and routing number and your sales tax account number (the last 6 digits – for example 00357A or 000357 if no letter has been assigned).

Vendor's compensation is allowed on all returns that are timely filed. Dealers may reduce the amount of tax owed by 2%. (Line 19 of our sales and use tax return)

If a return is paid or received delinquent, vendor's compensation is forfeited and penalty and interest is computed on the amount of tax due. Penalty is imposed at 5% of the tax due for each thirty-day period of delinquency not to exceed 25%. (Line 21 of our sales and use tax return) Interest is imposed at a rate of 12% per annum, computed daily from the due date of the return until paid. (Line 22 of our sales and use tax return)

Businesses must pay sales or use tax on purchases of goods that are not resold by them, but used or consumed in their business. Some examples are office equipment, computers, office supplies, shop equipment, cleaning supplies, etc. If purchased locally with state and local sales tax paid to the vendor, you have satisfied your sales tax obligation. If these types of purchases are made tax-free, use tax is due at the same rate as sales tax and is applied to our sales tax return using line 14, "purchases subject to use tax in Terrebonne Parish". Enter the cost price of any goods purchased tax-free.

In addition to the requirements for sales tax purposes, all businesses having a physical location in Terrebonne Parish are required to obtain an occupational license. The license fee varies based upon the amount of business activity, and must be renewed annually. As with forms supplied for sales tax purposes, we will forward renewal applications for the occupational licenses.

Upon termination or transfer of business, the dealer shall make a final return, with payment, within fifteen days after the date of selling or quitting the business. The sales tax registration certificate and occupational license should be returned to the sales and use tax department noting the date of closure.

Failure to collect, account for, or pay any tax, penalty, or interest due shall ultimately result in assessments and legal action against you by this department. Terrebonne Parish Consolidated Government, the Sheriff's Department and the School Board depend on the sales taxes collected by dealers to provide services to the citizens of this parish.

If your business sells any type of food products, you must report to the Board of Health, located at 600 Polk Street, Houma, LA 70360, prior to opening your business.

Signature: _____

Date: _____

Print Name: _____



Wednesday, February 22, 2017

Item Title:

Bayou Cane Fire Dist. Board

Item Summary:

Bayou Cane Fire Protection District Board: One expired term. Mr. Bobby Arceneaux submits application.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	1/20/2017	Backup Material
Application	2/17/2017	Backup Material

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Terrebonne Economic Development Authority (TEDA): One expired term, appointed by the Council (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. *(1//26/17)

Bayou Cane Fire Protection District Board: One expired term. Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area. *(1/26/17)

Recreation District No. 8: One expiring term on 2/24/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. *(2/22/17)

Terrebonne Parish Tree Board Four expiring terms on 2/23/17. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. *(2/22/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

The application of Bobby Arceneaux

(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

809 Douglas Dr. Houma, La 70364, bobbyarceneaux@yahoo.com, 985-688=1657

Applicant wishes to qualify for appointment as a member of Bayou Cane Vol Fire Dept

(Name of

_____ in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 809 Douglas Dr, Houma, la 70364

(current address)

for 29 years
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number 3.

C. Applicant, applying for membership to the Bayou Cane Fire Dept,
(Name of Board/Commission) is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, applicant will receive no personal economic benefit by serving on Bayou Cane Fire Dept

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Bayou Cane Fire Dept

(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Bayou Cane Fire Dept _____

(Name of Board/Commission)

*A copy of your resume shall be attached for our consideration

Bobby Arceneaux

(Signature of applicant)

RECEIVED
FEB 17 2017

TERREBONNE PARISH
COUNCIL

Category Number: 6.
Item Number: A.



Wednesday, February 22, 2017

Item Title:

Council Members

Item Summary:

Council Members

Category Number: 6.
Item Number: B.



Wednesday, February 22, 2017

Item Title:

Parish President

Item Summary:

Parish President
