TERREBONNE PARISH COUNCIL

POLICY, PROCEDURE, AND LEGAL COMMITTEE

Mr. Gerald Michel	
Mr. Darrin W. Guidry, Sr.	**Chairman**
Mr. John Navy	**Vice-Chairman**
Ms. Arlanda Williams	**Member**
Mr. Scotty Dryden	**Member**
Ms. Christa Duplantis-Prather	**Member**
Mr. Al Marmande	**Member**
Mr. Dirk Guidry	**Member**
Mr. Steve Trosclair	**Member**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

February 6, 2017
5:40 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Approving the annual fire dispatch agreement between the Terrebonne Parish Communications District and TPCG City of Houma Fire Dept. for the fire department cost of fire dispatching services

2. RESOLUTION: Authorizing the Parish President to execute a cooperative endeavor agreement between TPCG and US Congressman Steve Scalise.

3. RESOLUTION: Approving the recommendation of Administration and the Risk Management Department to accept the attached schedule of Property Insurance, Equipment Floater, and Special Equipment Floater premiums effective for March 1, 2017.

4. RESOLUTION: Approving the recommendation of Administration and the Risk Management Department to accept the attached schedule for Boiler and Machinery premiums effective for March 1, 2017.

5. Co-sponsorship request from the American Cancer Society/Relay for Life for Terrebonne Parish on April 29, 2017 at the Houma-Terrebonne Civic Center.

6. Co-sponsorship request from Terrebonne High School "Eye of the Tiger" 5K Fun Run to be held on March 11, 2017 at Terrebonne High School.

7. Introducing an ordinance that will appoint Mr. Keith Hampton as a Council Minute Clerk, set the salary, set an effective date and calling a public hearing on February 22, 2017 at 6:30 p.m.

8. Co-sponsorship request from the Terrebonne Foundation of Academic Excellence in Public Education's 17th annual Run for Excellence Food Fest on May 13, 2017 in downtown Houma.

9. Adjourn

Category Number:
Item Number:

Monday, February 6, 2017

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:

Monday, February 6, 2017

Item Title:
PLEDGE OF ALLEGIANCE

Item Summary:
PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.

Monday, February 6, 2017

Item Title:
Y2017 Fire Dispatch Intergovernmental Agreement between Terr Parish Comm Dist and TPCG

Item Summary:
Approving the annual fire dispatch agreement between the Terrebonne Parish Communications District and TPCG City of Houma Fire Dept. for the fire department cost of fire dispatching services

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ATTACHMENTS:

Description	Upload Date	Type
Y2017 Intergovernmental Agreement between Terr Parish Comm Dist and TPCG City of Houma Fire Dept.	1/25/2017	Backup Material
2017 Fee Schedule for Individual Fire Protection Districts	1/25/2017	Backup Material
2017 Fire Dispatch Invoice	1/25/2017	Backup Material

STATE OF LOUISIANA

PARISH OF TERREBONNE

Y2017 **INTERGOVERNMENTAL AGREEMENT**

BETWEEN

TERREBONNE PARISH COMMUNICATIONS DISTRICT

AND

TERREBONNE PARISH CONSOLIDATED GOVERNMENT,
CITY OF HOUMA FIRE DEPARTMENT;
BAYOU BLUE FIRE PROTECTION DISTRICT;
BAYOU CANE FIRE PROTECTION DISTRICT;
COTEAU FIRE PROTECTION DISTRICT;
SCHRIEVER FIRE PROTECTION DISTRICT;
VILLAGE EAST FIRE PROTECTION DISTRICT;
FIRE PROTECTION DISTRICT 4A;
FIRE PROTECTION DISTRICT 5;
FIRE PROTECTION DISTRICT 6;
FIRE PROTECTION DISTRICT 7;
FIRE PROTECTION DISTRICT 8;
FIRE PROTECTION DISTRICT 9; and
FIRE PROTECTION DISTRICT 10

This agreement made and entered into on this _____ day of _____, _____

by and between the following Parties:

Terrebonne Parish Communications District, a political subdivision of the State of Louisiana, herein represented by Keith Ward, its duly authorized Chairman, as provided in a Motion voted on and approved by the Board of Commissioners during regular meeting, hereinafter referred to as The Communications District;

and

Terrebonne Parish Consolidated Government, City of Houma Fire Department, a political subdivision of the State of Louisiana, herein represented by _____, its duly authorized Parish President, as provided in a resolution of the _____, dated the _____ day of _____, _____,

Bayou Blue Fire Protection District of the Parish of Terrebonne, State of Louisiana, herein represented by

_____, District Board Chairman,

Bayou Cane Fire Protection District of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Coteau Fire Protection District of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board President,

Schriever Fire Protection District of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Village East Fire Protection District of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Fire Protection District 4A of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Fire Protection District 5 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board President,

Fire Protection District 6 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Fire Protection District 7 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Fire Protection District 8 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

Fire Protection District 9 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Fire Chief,

Fire Protection District 10 of the Parish of Terrebonne, State of Louisiana, herein represented by
_____, District Board Chairman,

(hereinafter collectively referred to as The Fire Districts.)

WHEREAS, under the provisions of Article VI, Section 20 of the Louisiana Constitution of 1974 and R.S. 33:1324.1, a political subdivision may exercise and perform any authorized power and function, including financing, jointly or in cooperation with one or more political subdivisions, and

WHEREAS, it is the objective of The Communications District and The Fire Districts to utilize the enhanced 911 Telephone System within Terrebonne Parish, Louisiana to provide direct dispatch for emergency fire calls received via 9-1-1, and

WHEREAS, all things necessary or proper to render this Agreement ("Agreement") a valid and binding obligation of The Communications District and The Fire Districts have been done, and the signing, sealing, execution and delivery thereof has been in all respects duly authorized;

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth to be kept and performed by the parties hereto, it is agreed by and between the parties, as follows:

ARTICLE I.

RESPONSIBILITY OF THE COMMUNICATIONS DISTRICT

1.1 In order to utilize the enhanced 911 Telephone System within Terrebonne Parish, Louisiana to provide direct dispatch for fire service response calls received by 911, The Communications District agrees to:

1.1.1 Designate in writing a person to act as The Communications District's representative with respect to the services to be rendered under this agreement. Such person shall have complete authority for coordination with The Fire Districts and to transmit and receive information on behalf of The Communications District. (See Exhibit B)

1.1.2 Pay the cost of furnishing, installing and maintaining all enhanced 9-1-1 equipment and telephone service.

1.1.3 Be responsible for the cost of training, seminars, and accommodation expenditures incurred in the initial and continuing training of The Communications District's personnel.

1.1.4 Provide fire dispatch services meeting Property Insurance Association of Louisiana (PIAL) and National Fire Protection Association ("NFPA") Guidelines for 9,999 alarms per year or less and Federal Emergency Management Agency's (FEMA's) National Incident Management System protocol.

1.1.5 Dispatch emergency fire calls in accordance with The Terrebonne Parish Communications District's E-911 System Standard Operating Guidelines.

1.1.6 Invoice The Fire Districts for services on an annual basis.

1.1.7 Provide respective fire department alert page tone and primary dispatch information as depicted in departmental provided protocol. (See Exhibit C)

ARTICLE II.

RESPONSIBILITY OF THE FIRE DISTRICTS

2.1 In order to utilize the enhanced 9-1-1 Telephone System within Terrebonne Parish, Louisiana to provide direct dispatch for fire service response calls received by 911, The Fire Districts agree to:

2.1.1 Designate in writing a person to act as The Fire Districts' representative and with respect to such person provide:

a) The Fire District's mailing address, telephone number and facsimile number;

b) The Fire District Representative's home telephone number, mobile telephone number, pager number, work telephone number, work facsimile number and valid email address.

2.1.2 Each Fire District shall pay the annual fee as set out on Exhibit "A" within forty-five (45) days of the receipt of the invoice from The Communications District.

2.1.3 Follow Responder Radio Protocol as established in The Terrebonne Parish Communications District's E-911 System Standard Operating Guidelines as approved by majority vote of the Terrebonne Fire Chief's Association.

2.1.4 Obtain and maintain a Federal Communications Commission Radio Frequency License and the necessary pagers, mobiles, portables and base stations to receive dispatching.

2.1.5 Provide the following information and immediately notify The Communications Dist. in writing of any subsequent changes and/or additions:

a) Telephone and facsimile numbers of each station and substation;

b) All station assignments;

c) All unit and apparatus assignments;

d) The name, contact telephone number, pager tone, unit number and pager number for each unit.

2.1.6 Update/approve departmental protocol information prior to the end of the first month of each year or at a minimum two weeks prior to enacting changes with dispatch procedures. (See Exhibit C)

ARTICLE III.

INSURANCE

3.1 Each party shall secure and maintain, at its expense, such insurance that will protect it, and the parties from claims under the Workers' Compensation Acts and from claims of bodily injury, death or property damage which may arise from the performance of services under this Agreement. Each Party shall also secure and maintain a Comprehensive General Liability (CGL) policy to protect from any injury, death or property damage with limits not less than One Hundred Thousand Dollars ($100,000.00) for one person, and not less than Five Hundred Thousand Dollars ($500,000.00) for any one occurrence. The insurance for property damage shall be in the minimum amount of Fifty Thousand Dollars ($50,000.00) for each accident.

3.2 In lieu thereof, each Party may carry a $500,000 Combined Single Limit (CSL) policy with at least a $1,000,000 aggregate.

3.3 Each policy holder will endorse Contractual Liability to protect the other party from the comprehensive general liability assumed under the agreement.

3.4 Each party shall have endorsed to all policies Waivers of Subrogation, a 30-day Notice of Cancellation, and respective parties listed as Additional Insured.

3.5 All policies of insurance shall be with a carrier that is no less than A++ rating.

ARTICLE IV.

DURATION OF AGREEMENT

4.1 It is recognized by the parties hereto, that this agreement shall become effective January 1, 2017 and shall remain in full force and effect through December 31, 2017, unless terminated in accordance with the provisions of Article VI.

ARTICLE V.

TERMINATION

5.1 This Agreement shall terminate upon the occurrence of any of the following:

a) The Fire Districts may terminate this Agreement if The Communications District defaults on any obligation set out herein, and the Fire Districts shall be entitled to a refund of 1/365 of the annual fee for each day remaining on the term of the agreement.

b) The Communications District may terminate this Agreement as to all Fire Districts if any of The Fire Districts default on any obligation set out herein, unless the remaining Fire Districts agree to pay the annual fee of the defaulting Fire District(s). Alternatively, upon default of any one certain district, fire dispatch services for that district may be discontinued, and all calls for service will be routed via seven (7) digit telephone lines to that district's administrative line.

c) This agreement shall terminate if all parties mutually agree, in writing.

ARTICLE VI.

PLEDGE OF COOPERATION

6.1 The parties hereto pledge their mutual cooperation in complying with the terms of the Agreement, all to the end that the health and welfare of the residents of Terrebonne Parish shall be promoted and that the needs of said residents for emergency telephone response may be satisfactorily met.

ARTICLE VII.

SEVERABILITY

7.1 In the event any one or more provisions of this Agreement is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision hereof, but the Agreement shall be construed and enforced as if such illegal or invalid provisions had never been contained in this agreement. In the event that legislation enacted after the date of this Agreement validates or makes legal any provisions hereof, said legislation shall be deemed to apply hereto.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in multiple counterparts, and by the parties hereto on separate counterparts, each of which shall be deemed as an original, all of which together shall constitute one and the same instrument.

WITNESSES:

_____

_____

Terrebonne Parish Communications District, Parish of Terrebonne, State of Louisiana

By: _____
Capt. Keith Ward, Chairman

WITNESSES:

_____

_____

Terrebonne Parish Consolidated Government, City of Houma Fire Dept.,
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Bayou Blue Fire Protection District of the Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Bayou Cane Fire Protection District of the Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Coteau Fire Protection District of the Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Schriever Fire Protection District of the Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Village East Fire Protection District of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 4A of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 5 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 6 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 7 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 8 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 9 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

WITNESSES:

_____

_____

Fire Protection District 10 of the
Parish of Terrebonne, State of Louisiana

By: _____
_____

Exhibit A
2017 Fee Schedule for Individual Fire Protection Districts
Based on Y2010 Census Population

Total 2017 Fire Service Cost.....$138,613.04

Costs based on Total Terrebonne Parish Population in Service Area 112,161
Costs based on Total Lafourche Parish Population in Service Area 9,821
Total Population in Service Area 121,982
Per Person Cost $1.136340197

Fire District by Name	Fire District by Number	2010 U.S. Census Bureau Population by Taxing District	% of Total Pop.	Division of Cost Per District
Bayou Black Protection District	Dist. 9	2,783	2.3%	$3,162.43
Bayou Blue Fire Protection District Total		10,876	8.9	12,358.84
Bayou Blue Fire Protection District	*Dist. A (Terre.)*	*1,728*	*1.4*	*1,963.60*
Bayou Blue Fire Protection District	*Laf.*	*9,148*	*7.5*	*10,395.24*
Bayou Cane Fire Protection District	Dist. B	26,678	21.9	30,315.28
Bayou Dularge Fire Protection Dist.	Dist. 10	3,185	2.6	3,619.24
Bourg Fire Protection District	Dist. 5	5,861	4.8	6,660.09
Bourg Fire Protection District	*Dist. 5 (Terre.)*	*5,696*	*4.7*	*6,472.59*
Bourg Fire Protection District	*Laf.*	*165*	*0.1*	*187.50*
City of Houma Fire Department	City	33,583	27.5	38,161.71
Coteau Fire Protection District	Dist. C	2,472	2.0	2,809.03
West Terrebonne Fire Protection District	Dist. 8	3,001	2.5	3,410.16
Grand Caillou Fire Protection Dist.	Dist. 4-A	6,614	5.4	7,515.75
Little Caillou Fire Protection Dist.	Dist. 7	7,490	6.1	8,511.19
Montegut PAC Fire Protection Dist	Dist. 6	4,123	3.4	4,685.13
Montegut PAC Fire Protection District	*Dist. 6 (Terre.)*	*3,615*	*3.0*	*4,107.86*
Montegut PAC Fire Protection District	*Laf.*	*508*	*0.4*	*577.27*
Schriever Fire Protection District	Dist. D	11,249	9.2	12,782.69
Village East Fire Protection District	Dist. E	4,067	3.3	4,621.50
Total		***121,982***		***$138,613.04***

(Note: Cost per District based on total cost divided by total population served. U.S. Census Bureau 2010 Population totals provided by South Central Planning and Development Commission.)

Terrebonne Parish Communications District

E-911 System

110 Capital Blvd.

Houma LA 70360

(985) 580-0911 * Fax (985) 580-0976

First Notice
01/12/2017

Company/Person	City Of Houma Fire Department (City)	**Date: 01/12/17**
Mailing Address	600 Wood Street	**Invoice # 941**
City State Zip	Houma LA 70360	

Description	Amount
Fire Dispatch Services for 2017	$38,161.71
Total Due	**$38,161.71**

Total Amount Due Within Thirty Days

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

US Congressman Steve Scalise Lease Agreement

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution authorizing the Parish President to execute a cooperative endeavor agreement between TPCG and US Congressman Steve Scalise.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To allow Congressman Scalise to continue renting office space necessary to provide factual information and to facilitate public access to his staff.

TOTAL EXPENDITURE

$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL) **ESTIMATED**

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A	**NO**	**YES**	**IF YES AMOUNT BUDGETED:**	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9

Signature

01/26/2017

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND UNITED STATES CONGRESSMAN STEVE SCALISE

WHEREAS, Article VII, Section 14C of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivision...may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual...," and

WHEREAS, "TPCG is authorized to lease or rent office space in the Terrebonne Parish Government Tower not currently needed for a public purpose and

WHEREAS, Congressman Scalise is presently seeking to continue renting office space necessary to provide factual information and to facilitate public access to his staff; and

WHEREAS, in the spirit of providing Terrebonne Parish residents access to information and their Congressman, TPCG has determined that there is sufficient space located on the seventh floor of the Government Tower, 8026 East Main Street, Houma, Louisiana to provide office space for the Parish's Congressman subject to the terms set out herein; and

WHEREAS, the above parities believe that this agreement serves a public purpose whose costs are no gratuitous given the benefits of public access to government officials.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish President, Gordon E. Dove, is hereby submitted to execute a

Cooperative Endeavor Agreement between Terrebonne Parish Consolidated Government and the United States Congressman Steve Scalise containing substantially the same terms as those set out in the attached agreement.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS:_____

NAYS:_____

NOT VOTING: _____

ABSENT: _____

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2009.

_____

CHAIRMAN

I, PAUL A. LABAT, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the _____ day of _____, 2009, subsequently ratified by the assembled Council in Regular Session on the ____ day of _____, 2009, at which meeting a quorum was present.

_____

PAUL A. LABAT, COUNCIL CLERK

District Office Lease Attachment- Instructions

The District Office Lease Attachment must accompany *every* Lease or District Office Lease Amendment that is submitted for a Member/Member-Elect's District Office.

NO LEASE, AMENDMENT OR ATTACHMENT CAN BE SIGNED BEFORE THEY HAVE BEEN APPROVED BY THE ADMINISTRATIVE COUNSEL.

The term of a District Office Lease or Amendment for the 115th Congress may not commence prior to January 3, 2017.

Members should endeavor to lease space through the last day of a congressional term rather than the last day of a calendar year. For the 115th Congress, leases should end on January 2, 2019, not December 31, 2018.

A few things to keep in mind:

A. **The Member/Member-Elect is required to <u>personally</u> sign the documents.**

B. **The Member/Member-Elect must indicate in Section A ("Lease Amenities") of the Attachment whether the proposed leased space will serve as a flagship district office.**

C. **The Lessor must complete the amenities checklist in Section A ("Lease Amenities"), unless the checkbox at the top of the amenities checklist is marked to indicate that amenities are listed elsewhere in the Lease.**

D. Broadband/cable availability can be confirmed by visiting www.broadbandmap.gov and entering the address of the proposed leased space.

E. **Section B ("Additional Terms and Conditions") of the Attachment <u>SHALL NOT</u> have any provisions deleted or changed.**

F. Even if rent is zero, an Attachment is still required.

G. **Prior to either party signing a Lease or Amendment, the Member/Member-Elect must submit the proposed Lease or Amendment, accompanied by a copy of the Attachment, to the Administrative Counsel for review and approval.** If the Administrative Counsel determines that the proposed terms and conditions of the Lease or Amendment are in compliance with applicable law and House Rules and Regulations, the Administrative Counsel will notify the Member/Member-Elect that (s)he may proceed with the execution of the Lease or Amendment. Please submit the proposed Lease or Amendment and Attachment either by e-mail in PDF form (leases@mail.house.gov) or by fax (202-225-6999).

H. Once signed by both parties, the Lease or Amendment and the Attachment must be submitted to the Administrative Counsel for final approval. The Attachment should be submitted at the same time the Lease or Amendment is sent to the Administrative Counsel. They may be sent by email in PDF form or faxed to (202-225-6999).

I. Without a properly signed and submitted Attachment, the Lease or Amendment cannot be approved and payments will not be made. The parties agree that any charges for default, early termination or cancellation of the Lease or Amendment which result from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and are not reimbursable from the Member's Representational Allowance.

J. **Lessor shall provide a copy of any <u>assignment</u>, <u>estoppel certificate</u>, <u>notice of a bankruptcy or foreclosure</u>, or <u>notice of a sale or transfer of the leased premises</u> to the Administrative Counsel by e-mail in PDF form (leases@mail.house.gov).**

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

SECTION A
(Lease Amenities)

Section A designates whether the leased space will be the Member/Member-Elect's flagship (primary) office and sets forth the amenities provided by the Lessor to be included in the Lease. Except as noted below, the amenities listed are not required for all district offices.

To be completed by the Member/Member-elect:

☐ The leased space will serve as my flagship (primary) District Office.
☑ The leased space will NOT serve as my flagship (primary) District Office.

To be completed by the Lessor:

☑ Amenities are separately listed elsewhere in the Lease.
(The below checklist can be left blank if the above box is checked.)

The Lease includes (please check and complete all that apply):
*(Items marked with an asterisk and in bold are **required** for all flagship offices of Freshman Members of the 115th Congress.)*

☐ * **Broadband and/or Cable Access to the Leased Space (e.g. Comcast, Cox, Verizon, etc.).**
(Verify broadband access by entering the address of the leased space at www.broadbandmap.gov)
☐ * **Interior Wiring CAT 5e or Better within Leased Space.**
☐ Lockable Space for Networking Equipment.
☐ Telephone Service Available.
☐ Parking. ☐_____ Assigned Parking Spaces
☐_____ Unassigned Parking Spaces
☐ General Off-Street Parking on an As-Available Basis
☐ Utilities. Includes: _____
☐ Janitorial Services. Frequency: _____
☐ Trash Removal. Frequency: _____
☐ Carpet Cleaning. Frequency: _____
☐ Window Washing. ☐ Window Treatments.
☐ Tenant Alterations Included In Rental Rate.
☐ After Hours Building Access.
☐ Office Furnishings. Includes: _____
☐ Cable TV Accessible. If checked, Included in Rental Rate: ☐ Yes ☐ No
☐ Building Manager. ☐ Onsite ☐ On Call Contact Name:_____
Phone Number:_____ Email Address:_____

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.

Print Form | Save Form | Clear Page

District Office Lease Attachment

SECTION B
(Additional Terms and Conditions)

1. **Incorporated District Office Lease Attachment.** Lessor (Landlord) and Lessee (Member/Member-Elect of the U.S. House of Representatives) agree that this District Office Lease Attachment ("Attachment") is incorporated into and made part of the Lease ("Lease") and, if applicable, District Office Lease Amendment ("Amendment") to which it is attached.

2. **Performance.** Lessor expressly acknowledges that neither the U.S. House of Representatives (the "House") nor its Officers are liable for the performance of the Lease. Lessor further expressly acknowledges that payments made by the Chief Administrative Officer of the House (the "CAO") to Lessor to satisfy Lessee's rent obligations under the Lease – which payments are made solely on behalf of Lessee in support of his/her official and representational duties as a Member of the House – shall create no legal obligation or liability on the part of the CAO or the House whatsoever. Lessee shall be solely responsible for the performance of the Lease and Lessor expressly agrees to look solely to Lessee for such performance.

3. **Modifications.** Any amendment to the Lease must be in writing and signed by the Lessor and Lessee. Lessor and Lessee also understand and acknowledge that the Administrative Counsel for the CAO ("Administrative Counsel") must review and give approval of any amendment to the Lease prior to its execution.

4. **Compliance with House Rules and Regulations.** Lessor and Lessee understand and acknowledge that the Lease shall not be valid, and the CAO will not authorize the disbursement of funds to the Lessor, until the Administrative Counsel has reviewed the Lease to determine that it complies with the Rules of the House and the Regulations of the Committee on House Administration, and approved the Lease by signing the last page of this Attachment.

5. **Payments.** The Lease is a fixed term lease with monthly installments for which payment is due in arrears on or before the end of each calendar month. In the event of a payment dispute, Lessor agrees to contact the Office of Finance of the House at 202-225-7474 to attempt to resolve the dispute before contacting Lessee.

6. **Void Provisions.** Any provision in the Lease purporting to require the payment of a security deposit shall have no force or effect. Furthermore, any provision in the Lease purporting to vary the dollar amount of the rent specified in the Lease by any cost of living clause, operating expense clause, pro rata expense clause, escalation clause, or any other adjustment or measure during the term of the Lease shall have no force or effect.

7. **Certain Charges.** The parties agree that any charge for default, early termination or cancellation of the Lease which results from actions taken by or on behalf of the Lessee shall be the sole responsibility of the Lessee, and shall not be paid by the CAO on behalf of the Lessee.

8. **Death, Resignation or Removal.** In the event Lessee dies, resigns or is removed from office during the term of the Lease, the Clerk of the House may, at his or her sole option, either: (a)

terminate the Lease by giving thirty (30) days' prior written notice to Lessor; or (b) assume the obligation of the Lease and continue to occupy the premises for a period not to exceed sixty (60) days following the certification of the election of the Lessee's successor. In the event the Clerk elects to terminate the Lease, the commencement date of such thirty (30) day termination notice shall be the date such notice is delivered to the Lessor or, if mailed, the date on which such notice is postmarked.

9. **Term.** The term of the Lease may not exceed the constitutional term of the Congress to which the Lessee has been elected. The Lease may be signed by the Member-Elect before taking office. Should the Member-Elect not take office to serve as a Member of the 115th Congress, the Lease will be considered null and void.

10. **Early Termination.** If either Lessor or Lessee terminates the Lease under the terms of the Lease, the terminating party agrees to promptly file a copy of any termination notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3220, Attn: Levi Matthews, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.

11. **Assignments.** Lessor shall not have the right to assign (by operation of law or otherwise) any of its rights, interests and obligations under the Lease, in whole or in part, without providing thirty (30) days prior written notice to Lessee, and any such purported assignment without such notice shall be void. Lessor shall promptly file a copy of any such assignment notice with the Administrative Counsel by e-mail at leases@mail.house.gov.

12. **Sale or Transfer of Leased Premises.** Lessor shall provide thirty (30) days prior written notice to Lessee in the event (a) of any sale to a third party of any part of the leased premises, or (b) Lessor transfers or otherwise disposes of any of the leased premises, and provide documentation evidencing such sale or transfer in such notice. Lessor shall promptly file a copy of any such sale or transfer notice with the Administrative Counsel by e-mail at leases@mail.house.gov.

13. **Bankruptcy and Foreclosure.** In the event (a) Lessor is placed in bankruptcy proceedings (whether voluntarily or involuntarily), (b) the leased premises is foreclosed upon, or (c) of any similar occurrence, Lessor agrees to promptly notify Lessee in writing. Lessor shall promptly file a copy of any such notice with the Office of Finance, U.S. House of Representatives, O'Neill Federal Building, Suite 3220, Attn: Levi Matthews, Washington, D.C. 20515, and with the Administrative Counsel by e-mail at leases@mail.house.gov.

14. **Estoppel Certificates.** Lessee agrees to sign an estoppel certificate relating to the leased premises (usually used in instances when the Lessor is selling or refinancing the building) upon the request of the Lessor. Such an estoppel certificate shall require the review of the Administrative Counsel, prior to Lessee signing the estoppel certificate. Lessor shall promptly provide a copy of any such estoppel certificate to the Administrative Counsel by e-mail at leases@mail.house.gov.

District Office Lease Attachment

15. **Maintenance of Common Areas.** Lessor agrees to maintain in good order, at its sole expense, all public and common areas of the building including, but not limited to, all sidewalks, parking areas, lobbies, elevators, escalators, entryways, exits, alleys and other like areas.

16. **Maintenance of Structural Components.** Lessor also agrees to maintain in good order, repair or replace as needed, at its sole expense, all structural and other components of the premises including, but not limited to, roofs, ceilings, walls (interior and exterior), floors, windows, doors, foundations, fixtures, and all mechanical, plumbing, electrical and air conditioning/heating systems or equipment (including window air conditioning units provided by the Lessor) serving the premises.

17. **Lessor Liability for Failure to Maintain.** Lessor shall be liable for any damage, either to persons or property, sustained by Lessee or any of his or her employees or guests, caused by Lessor's failure to fulfill its obligations under Sections 15 and 16.

18. **Initial Alterations.** Lessor shall make any initial alterations to the leased premises, as requested by Lessee and subject to Lessor's consent, which shall not be unreasonably withheld. The cost of such initial alterations shall be included in the annual rental rate.

19. **Federal Tort Claims Act.** Lessor agrees that the Federal Tort Claims Act, 28 U.S.C. §§ 2671-80, satisfies any and all obligations on the part of the Lessee to purchase private liability insurance. Lessee shall not be required to provide any certificates of insurance to Lessor.

20. **Limitation of Liability.** Lessor agrees that neither Lessee nor the House nor any of the House's officers or employees will indemnify or hold harmless Lessor against any liability of Lessor to any third party that may arise during or as a result of the Lease or Lessee's tenancy.

21. **Compliance with Laws.** Lessor shall be solely responsible for complying with all applicable permitting and zoning ordinances or requirements, and with all local and state building codes, safety codes and handicap accessibility codes (including the Americans with Disabilities Act), both in the common areas of the building and the leased space of the Lessee.

22. **Electronic Funds Transfer.** Lessor agrees to accept monthly rent payments by Electronic Funds Transfer and agrees to provide the Office of Finance, U.S. House of Representatives, with all banking information necessary to facilitate such payments.

23. **Refunds.** Lessor shall promptly refund to the CAO, without formal demand, any payment made to the Lessor by the CAO for any period for which rent is not owed because the Lease has ended or been terminated.

24. **Conflict.** Should any provision of this Attachment be inconsistent with any provision of the attached Lease or attached Amendment, the provisions of this Attachment shall control, and those inconsistent provisions of the Lease or the Amendment shall have no force and effect to the extent of such inconsistency.

U.S. House of Representatives
Washington, D.C. 20515

District Office Lease Attachment

25. **Construction.** Unless the clear meaning requires otherwise, words of feminine, masculine or neuter gender include all other genders and, wherever appropriate, words in the singular include the plural and vice versa.

26. **Fair Market Value.** The Lease or Amendment is entered into at fair market value as the result of a bona fide, arms-length, marketplace transaction. The Lessor and Lessee certify that the parties are not relatives nor have had, or continue to have, a professional or legal relationship (except as a landlord and tenant).

27. **District Certification.** The Lessee certifies that the office space that is the subject of the Lease is located within the district the Lessee was elected to represent unless otherwise authorized by Regulations of the Committee on House Administration.

28. **Counterparts.** This Attachment may be executed in any number of counterparts and by facsimile copy, each of which shall be deemed to be an original but all of which together shall be deemed to be one and the same instrument.

29. **Section Headings.** The section headings of this Attachment are for convenience of reference only and shall not be deemed to limit or affect any of the provisions hereof.

IN WITNESS WHEREOF, the parties have duly executed this District Office Lease Attachment as of the later date written below by the Lessor or the Lessee.

Terrebonne Parish Consolidated Government	Steve Scalise
Print Name of Lessor/Landlord	*Print Name of Lessee*
By: _____	_____
Lessor Signature	*Lessee Signature*
Name:	
Title:	
_____	_____
Date	*Date*

From the Member's Office, who is the point of contact for questions?
Name justin crossie Phone (985) 3402185 E-mail justin.crossie @mail.house.gov

This District Office Lease Attachment and the attached Lease or Amendment have been reviewed and are approved, pursuant to Regulations of the Committee on House Administration.

Signed _____ Date _____, 20_____.
(Administrative Counsel)

Send completed forms to: Administrative Counsel, 217 Ford House Office Building, Washington, D.C. 20515.
Copies may also be faxed to 202-225-6999.

Category Number:
Item Number: 3.

Monday, February 6, 2017

Item Title:
2017 Renewal Quotes for Property Insurance coverage

Item Summary:
RESOLUTION: Approving the recommendation of Administration and the Risk Management Department to accept the attached schedule of Property Insurance, Equipment Floater, and Special Equipment Floater premiums effective for March 1, 2017.

ATTACHMENTS:

Description	Upload Date	Type
Resolution Property Insurance Renewals 2017	1/26/2017	Resolution
2017 Property Proposal	1/26/2017	Backup Material
Property Insuance Expiring vs Renewal	1/26/2017	Backup Material
Executive Summary	2/1/2017	Backup Material

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Property Insurance, Equipment Floater, and Special Equipment Floater coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Property Insurance, Equipment Floater, and Special Equipment Floater Insurance quotes and submits a recommendation for Property Insurance, Special Equipment Floater, and Equipment Floater; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Property Insurance premiums become accepted effective for March 1, 2017.

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule for the Equipment Floater and Special Equipment Floater premiums become accepted effective for March 1, 2017.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Property Insurance, Equipment Floater, and Special Equipment Floater premiums effective for March 1, 2017.

Insurance Proposal for

Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70361

Policy Term
03/01/2017 to 03/01/2018

Coverages
Property & Inland Marine (2)

Presented By:
Philip "Phe" McMahon
Paul's Agency, LLC
321 Bayou Gardens Blvd.
Houma, LA 70364
Phone 985-384-4450
Fax 985-385-0842

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ACCOUNT EXECUTIVES – Overall Account Coordinators

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Philip J. McMahon
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CLIENT SERVICE MANAGER

Jenna Oubre
joubre@paulsagency.com
Ashlyn Scott
ascott@paulsagency.com

OFFICE MANAGER

Kim Sedotal
ksedotal@paulsagency.com

CFO – All Accounting
Ryan Gros
rgros@paulsagency.com

CLAIMS MANAGER – Coordinator of Claims Services

Debbie Naquin
dnaquin@paulsagency.com

MARKETING SUMMARY

Paul's Agency is grateful for the opportunity to provide the property insurance protection on behalf of the Terrebonne Parish Government for the 2017-18 policy terms. Our marketing strategy and goal was to improve coverages and reduce cost. We have achieved this goal by utilizing a different approach from the expiring program.

The expiring program is a more traditional structure where you have one policy providing all property coverages (Wind/ Hail/Fire/ Extended Coverages) under a single policy. The coverage limit of $65,000,000 is shared between 11 different insurance companies. This is considered a **bundled** program.

Paul's Agency's strategy was based on an **unbundled** approach where there are now three insurance policies to cover the same exposures. The three polices are:

Fire & Extended Coverages for the Power Gen Plant
Fire & Extended Coverages – All other scheduled assets
Wind & Hail ONLY for the scheduled government assets

By separating policies (**unbundling**), Paul's Agency was able to reduce the overall rates by 12.4% and reduce costs by approximately 11%. Our marketing of the property insurance included submissions to 48 property insurance companies (see attached) that have the expertise to write high value catastrophic schedules like TPCG. We have also reduced the number of participating insurance companies from 11 to 6. This also helped to reduce cost. Two of the three polices are written with an admitted insurance company and not subject to the full 4.85 % surplus lines tax.

Also, by working with Paul's Agency, physical inspections and phone surveys were performed timely which provide quick and accurate responses to underwriting questions which greatly contributed to your reduced rates and cost. Working with Dana and Cheryl has also been a huge contributing factor to achieving our goal under the limited time allowance for the proposal. We look forward to earning your business.

Paul's Agency

Terrebonne Parish Consolidated Government 3/1/2017-18				
Current -or- Proposed Participation	**Markets**	**AM Best**	**S&P**	**Responses / Market Comments**
INCUMBENT MARKETS				
Current - 40% of Primary 25M	Underwriters at Lloyd's, London - Open Market	A XV	A+	Offering Renewal part of $65M Limit
Current - 10% of Primary 25M	Underwriters at Lloyd's, London - Facility	A XV	A+	Offering Renewal part of $65M Limit
Current - 15% of Pmy 25M & 28.333% of 15M x/s 50M	First Specialty Insurance Corp.	A+ XV	AA-	Offering Renewal part of $65M Limit
Current - 15% of Primary 50M	National Fire & Marine Ins. Co.	A++ XV	AA+	Offering Renewal part of $65M Limit
Current - 10% of Primary 50M	Landmark American Ins. Co.	A+ XIV	A	Offering Renewal part of $65M Limit
Current - 10% of all layers	Interstate Fire & Casualty Co.	A+ XV	AA	Offering Renewal part of $65M Limit
Current - 25% of 25M x/s 25M	Arch Specialty Ins. Co.	A+u XV	A+	No need; excess layer consolidated into $65M Limit
Current - 20% of 25M x/s 25M	Liberty Surplus Ins. Co.	A XV	A	No need; excess layer consolidated into $65M Limit
Current - 20% of 25M x/s 25M	Endurance American Specialty Ins. Co.	Au XV	A	No need; excess layer consolidated into $65M Limit
Current - 30.833% of 15M x/s 50M	Colony Insurance Company	A XII	A-	No need; excess layer consolidated into $65M Limit
Current - 30.833% of 15M x/s 50M	James River Ins. Co.	A IX	A+	No need; excess layer consolidated into $65M Limit
Current - Eqpt & Poll. Cont Lift Sta. (Excl Major Fac.)	Great American Ins. Co of NY	A+ XV	A+	Quoted All Other Perils & Inland Marine
Surveillance Equipment	Travelers Property Casualty Company of America	A++ XV	AA	Automatically generated renewal
	Allied World Assurance Co.	Au XV	A	Cannot compete with terms offered
	AmRisc	Various	N/A	Prior submission
	Ariel Specialty	NR	N/A	Declined; do not write in Louisiana
	Arrowhead	Various	N/A	Could not meet target pricing
	Aspen Specialty Ins. Co.	A XV	N/A	Can't meet primary targets but likes $25M x/s $25M
	AXIS Surplus Insurance Company	A+ XV	A+	Prior submission; waiting on clearance
	Berkley (Gemini & Hamilton)	A+ XV	A+	Excess Capacity; not needed
	Brit / Lloyd's of London	A XV	A+	Prior submission; waiting on clearance
	C.V. Starr (Starr Surplus/Exec. Risk/GSINDA/Chubb)	A XV	A+	Interested but cannot meet pricing targets
	Catalytic Risk Mgrs	Various	N/A	Can offer part of any layer; likes account
	C.N.A./Columbia Casualty	A XV	A	Decline due to class of business; location of risk
	Everest Indemnity Ins. Co.	A+ XV	A+	Recently released account from BOR; no need
	General Star Indemnity Co.	A++ XV	AA+	Excess Capacity; not needed
	Hallmark Specialty Insurance Company	A- IX	N/A	Excess Capacity; not needed
	Hiscox Inc - Lloyd's of London Synd. #33	A XI	A	Indicated 10% of Primary $25M @ $925K (100%)
	Homeland Ins. Co. of NY	A X	A-	Excess Capacity; not needed
	ICAT / Lloyd's of London	A XV	A+	Decline due to size of account
	IFG Companies	A IX	N/A	Cannot compete with terms offered
	Ironshore Specialty Ins. Co.	Au XIV	BBB	Blocked by existing London Syndicate on account
	Kinsale Ins. Co.	A- VIII	N/A	Excess Only; cannot compete / no need
	Lexington Insurance Co.	A XV	A+	Prior submission; waiting on clearance
	Liberty Mutual	A XV	A	Decline class of business; location of risk
	Markel / Evanston	A XV	A	Indicated 10% of $25M x/s $25M @ $198K (100%)
	Maxum Specialty Insurance Group	A-u VIII	N/A	No Feedback
	Mitsui Sumitomo Marine	A+ XV	A+	Declined; cannot write Wind/Hail Only
	Palomar Specialty	A- VIII	N/A	Too large for them to consider
	Partner Re	A XV	A+	No Feedback
	RLI / Mt. Hawley	A+ XI	A+	Cannot compete with terms offered
	Scottsdale Ins. Co.	A+ XV	A+	Not competitive on heavy CAT driven risks
	Seneca Ins. Co.	A XII	A-	Decline due to class of business
	United National / Diamond State	A XI	NR	Prior submission; would be Decline
	VRU - United Specialty / Interstate Fire	A VIII	N/A	Model results very high excl. Surge; can't help out
	Ventus	NR	N/A	Too large for them to consider
	Westchester Surplus Lines Ins. Co.	A++ XV	AA	Clearance conflict with C.V. Starr; not competitive
	XL Catlin / Indian Harbor Insurance Company	A XV	A+	No Feedback
	Zurich (Steadfast)	A+ XV	AA-	Declined; cannot write Wind/Hail Only

PROPERTY – FIRE & EXTENDED PERILS

(EXCLUDES WIND/HAIL & ALL PUMPING STATIONS, GENERATING PLANT & SUBSTATIONS – PER SCHEDULE)

INSURED: Terrebonne Parish Consolidated Government and all Political Subdivisions for which Terrebonne Parish Consolidated Government has legal liability to insure

COMPANY: Great American Insurance Company of New York (Admitted)

AM BEST RATING: A+, XIV

PERIOD: March 01, 2017 to March 01, 2018

COVERAGE FORM:
Select Business Policy Plus and Broker Manuscript Form

COVERAGE: All Risks of Direct Physical Loss or Damage Excluding All Wind/Hail, Flood, Earthquake, Boiler Explosion and Machinery Breakdown subject to terms, conditions and exclusions of the policy.

COVERAGES: Real and Personal Property, including Property in the Care, Custody and Control of the Insured for which the Assured are legally liable to insure including major lift stations per schedule, Improvements and Betterments, Extra Expense, Property in the Course of Construction, Transportation, Electronic Data Processing Equipment/Media/Extra Expense, Leasehold Interest, Accounts Receivable, Valuable Papers & Records, Expediting Expense, Fine Arts, Royalties all as defined in the Policy Wording.

VALUATION: Replacement Cost **<u>except</u>** ACV for Motor Vehicles at a TIV $18,502,597

LIMIT: $238,304,573.00 (per schedule)

SUBLIMITS:
$ 5,000,000 Extra Expense
$ 1,000,000 Expediting Expense
$ 5,000,000 Valuable Papers
$ 5,000,000 Accounts Receivable
$ 1,000,000 Fine Arts
$ 1,000,000 Transportation (on Insured's vehicles only)
$ 5,000,000 EDP Hardware / Software
$ 10,000,000 Ordinance or Law: Demolition / Increased Cost of Construction (but Policy Limit for value of undamaged portion of building)
$ 1,000,000 Utility Interruption (Direct Damage & Time Element) (Excluding Overhead Transmission & Distribution Lines)
$ 5,000,000 Unnamed Locations
$ 500,000 Property Off-Premises
$ 12,000,000 Motor Vehicles on Premises (Actual Cash Value)
$ 5,000,000 Newly Acquired Real and Personal (180 Days)

$ 1,000,000 Land and Water Contaminant or Pollutant Cleanup and Removal (Annual Aggregate)
$ 10,000,000 Debris Removal
$ 1,000,000 Civil or Military Authority - 30 days
$ 1,000,000 Errors and Omissions
$ 1,000,000 Ingress / Egress - 30 Days
$ 1,000,000 Leasehold Interest
$ 500,000 Professional Fees / Claims Preparation Expense
$ 250,000 Fire Brigade Charges

DEDUCTIBLES: $50,000 any one occurrence in respect of Property Damage, subject to 3 days (or 72 hours) waiting period (Time Element)

CONDITIONS: Based on Modified FM form (manuscript) to be agreed including but not limited to the following:

- 90 Days Cancellation Clause except 10 Days for non-payment of premium
- Valuation Clause: Replacement Cost / Actual Loss Sustained
- Actual Cash Value as respects Motor Vehicles
- Joint Loss Clause
- Engle Martin & Associates to be the Named Adjuster, but the carrier reserves the right to use our own adjuster, if deemed necessary.

POLICY FORM INCLUDES:

- Common Dec page
- Common Policy Conditions
- Loss Prevention Services Form
- In Witness Clause
- LA Changes – Cancel/Non-Renew
- Adding brokerage form to policy
- 2 year rate guarantee (See Attached)
- Seepage and Pollution/Debris Removal Clause as per Policy Wording
- Including Demolition/Increased Cost of Construction Clauses as per Policy Wording
- Additional Named Assureds, Loss Payees and/or Mortgagees to be automatically agreed as applicable as per Policy Wording
- Nuclear Exclusions as per Policy Wording
- Automatic Acquisition Clause as per Policy Wording
- WEH Asbestos Endorsement
- Mold, Mildew & Fungus Clause and Microorganism Exclusion (Map) (Time Limit & Sublimit)
- Preservation of Property Clause as per Policy Wording
- Application of Sub-Limits Endorsement
- War and Terrorism Exclusion Clause
- Lines Clause
- Fraudulent Claims Clause as per Policy Wording
- Exclusion of Pathogenic or Poisonous Biological or Chemical Materials
- Sanction Limitation and Exclusion Clause

- Time Element Exclusions: Gross Earnings, Gross Profit, Rental Insurance, Commissions, Profits and Royalties, Contingent Time Element, Extended Period of Liability
- It is noted and agreed that Property Damage Section 2 Property Excluded - Item D does not apply to the Historic Airplanes.

PREMIUM:	Select Business Policy	$119,152.00
	LA Surchage2 .52%	$ 3,002.63
	Total	**$122,154.63***
	* Includes TRIA	

RATE GUARANTEE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

SELECT BUSINESS POLICY COVERAGE FORM

With respect to the Premium for Commercial Property as shown on BUSINESSPRO POLICY COMMON DECLARATIONS PAGE OF THIS POLICY, we agree that the rate used in calculating this premium will remain the same for 2 years from 3/01/2017 subject to following criteria:

1. Loss ratio over the term of this guarantee does not exceed 25%. Loss ratio will be calculated at each anniversary by dividing the sum of all paid losses, allocated loss adjustment expenses and loss reserves by the total, accumulated earned premium.

2. You maintain current insurance to value on property covered under this policy and report to us any updates or adjustments.

3. There is no significant increase or decrease in values.

4. There is no significant change in hazard.

5. We are able to maintain our current supporting reinsurance contracts with the same terms and without a significant rate increase.

6. You must comply with reasonable Loss Control recommendations as identified and submitted to you by our loss prevention expert.

If any of the above criteria is not met, we may change rating and deductible structure for this policy given that we meet all statutory notice requirements.

All other conditions will remain the same.

PROPERTY – FIRE & ENTENDED PERILS GENERATING PLANT

(EXCLUDES WIND/HAIL)

INSURED: Terrebonne Parish Consolidated Government and all Political Subdivisions for which Terrebonne Parish Consolidated Government has legal liability to insure

COMPANY: ACE American Insurance Company (Admitted)

AM BEST RATING: A++, XV

PERIOD: March 1, 2017 to March 1, 2018

PROPERTY INSURED:

All real and personal property of every kind and description as respects the parish water and power related utility locations only, designated as departments 812 and 813 with site numbers 01, 02, 03, 04, 05, 06, 07, 08, 09, 10 and 11 as reported and on file with the Company, including property of others in the care, custody and control of the Assured or for which the Assured has become legally liable; and as more fully defined in the policy. This policy excludes all pumping stations.

TERRITORY: United States of America

COVERAGE: All Risks of Direct Physical Loss or Damage, covering Property Damage but excluding Earthquake / Earth Movement, Windstorm, Named Windstorm, Flood, Boiler & Machinery perils and all Time Element such as but not limited to Business Interruption and Extra Expense.

VALUATION: This company's liability for loss under this policy for real and personal property (excluding stock) shall not exceed the smallest of the following amounts:

1. The amount of this policy.
2. The replacement cost of property or any part thereof, identical with property described herein, at the same location and intended for the same occupancy and use, except that ACV shall apply to catalysts.
3. The amount actually and necessarily expended in repairing or replacing the property described herein, or any part thereof, at the same location, or another location, and intended for the same occupancy and use.
4. Actual Cash Value if the property is not repaired or replaced within 2 years.

Time Element Coverages: **No Coverage**.

LIMIT: $65,000,000.00 any one occurrence, except as otherwise sublimited herein.

TIV: $139,417,917.00 (per schedule)

COINSURANCE:

Property – Waived by Agreed Amount
Business Interruption - No Coverage

SUBLIMITS: **Sublimits are per occurrence unless otherwise shown.** The sublimits are part of and not in addition to the Policy Limit of Liability. Sublimits are 100% and are subject to Starr Tech percentage participation.

- NO COVERAGE Earthquake / Earth Movement
- NO COVERAGE Flood
- NO COVERAGE Windstorm:
- NO COVERAGE Business Interruption
- NO COVERAGE Extra Expense
- $1,000,000 Expediting Expense
- $5,000,000 Valuable Papers and Records
- $5,000,000 Accounts Receivable
- $1,000,000 Fine Arts
- $1,000,000 Property in Transit (covers while on the insured's owned vehicles only
- $5,000,000 EDP Equipment & Media (Excludes virus)
- $10,000,000 Increased Cost of Construction & Demolition (Ordinance & Law)
- $1,000,000 Off Premises Service Interruption Property Damage ONLY
- $5,000,000 Miscellaneous Unscheduled Locations (Must be a water or electric Utility related property)
- $500,000 Property Located Off-Premises / Temporarily Removed
- $500,000 Motor Vehicles on-premises, not otherwise insured (at Actual Cash Value)
- $5,000,000 Newly Acquired Locations of a water or electric Utility related type property (180 Days reporting)
- $1,000,000 Pollution Cleanup – Real & Personal Property(Annual Aggregate)
- $10,000,000 Debris Removal
- $1,000,000 Errors and Omissions
- $500,000 Professional Fee's / Claim Preparation Fee's (no coverage for Attorney fees or Public Adjusters)
- $250,000 Fire Fighting Expenses - excludes non-owned fire attack equipment
- NO COVERAGE Leasehold Interest
- NO COVERAGE Interruption by Civil Authority
- NO COVERAGE Ingress and Egress
- NO COVERAGE Boiler & Machinery Breakdown

DEDUCTIBLES: All deductibles listed below are per occurrence;

- <u>PROPERTY DAMAGE:</u>
  $50,000 per occurrence, except;
- $100,000 per occurrence as respects Steam Boilers and Turbine Generator Units.

- TIME ELEMENT: NO COVERAGE.
- Off Premises Service Interruption (PD): 24 consecutive hour service interruption qualifier period applies, followed by the appropriate Property Damage deductible specified above.

ADDITIONAL TERMS & CONDITIONS:

1. Coverages and/or Extensions of Coverage not specifically mentioned, even though they may be outlined in your submission, are not included.
2. Terms and conditions are subject to revision in event of a loss, reported or otherwise, occurring prior to an order to bind coverage.
3. All Time Element coverage is excluded.
4. All Windstorm, Flood and Earthquake / Earth Movement is excluded.
5. No Coverage for any Extra Expense incurred in the generation, transmission, purchase, replacement, trading or distribution of electrical power.
6. Transmission and Distribution lines located beyond 1,000 ft from any Insured premises are excluded.
7. Signed attested Statement of Property Values should be provided within 30 days of binding.
8. Lines to sign in full.
9. Coverage herein is only as respects the Water and Power utility generating assets reported and on file.
10. The idle, decommissioned Diesel Generator units to be insured for Functional Replacement Cost only.
11. The following mandatory Endorsements apply:

- ISO Common Policy Conditions
- ISO Commercial Property Conditions
- OFAC Notice
- Bridge Wording
- Asbestos Exclusion
- Authorities Endorsement.
- Biological or Nuclear Exclusion
- Data Distortion/Corruption Exclusion
- Millennium Clarification
- Mold Exclusion
- Political Risk Exclusion
- Terrorism (Endorsement(s) applicable to the coverage selected)
- TRIA End't 61333 (1/15) – if TRIA and Non-Certified Terrorism is purchased.
- Applicable State Required Amendatory Endorsements
- Trade or Economic Sanctions Endorsement.
- Certificates Endorsement.

PREMIUM:		
	Power Generating	$157,368.00
	TRIA	$ 8,498.00
	Loss Control & Inspection Fee	$ 4,200.00
	LA Surcharge 2.52%	$ 4,179.82
	TOTAL:	**$174,245.82**

PROPERTY – WIND/HAIL

(ALL SCHEDULED PROPERTY INCLUDING POWER GENERATING FACILITIES)

INSURED: Terrebonne Parish Consolidated Government and all Political Subdivisions for which Terrebonne Parish Consolidated Government has legal liability to insure

COMPANY: Various – Certain Underwriters at Lloyd's, National Fire & Marine Insurance Company, Landmark American Insurance Company, First Specialty Insurance Corporation, Interstate Fire & Casualty Company

AM BEST RATING: A,X or Greater (Various Companies)

PERIOD: From 1st March 2017 to 1st March 2018, beginning and ending 12:01 AM at the location of the property insured.

TERRITORY: The fifty (50) states comprising the United States of America, its territories and possessions, the District of Columbia and Puerto Rico

COVERAGE: **WIND/HAIL ONLY** Excluding All Risks of Direct Physical Loss or Damage, Flood, Earthquake, Boiler Explosion and Machinery Breakdown subject to terms, conditions and exclusions of the policy.

FORM: Based on Modified FM Form, "Manuscript" to be agreed

COVERAGES: Real and Personal Property, including Property in the Care, Custody and Control of the Insured for which the Assured are legally liable to insure, Improvements and Betterments, Extra Expense, Property in the Course of Construction, Transportation, Electronic Data Processing Equipment/Media/Extra Expense, Leasehold Interest, Accounts Receivable, Valuable Papers & Records, Expediting Expense, Fine Arts, Royalties all as defined in the Policy Wording.

VALUATION: Replacement Cost / Actual Loss Sustained
Actual Cash Value as respects Motor Vehicles

LIMITS: $65,000,000 Layered per Occurrence
Excess of deductibles

TIV: 377,722,490.00 (per schedule)

SUBLMITS:

$ 5,000,000	Extra Expense
$ 1,000,000	Expediting Expense
$ 5,000,000	Valuable Papers
$ 5,000,000	Accounts Receivable
$ 1,000,000	Fine Arts
$ 1,000,000	Transportation (on Insured's vehicles only)
$ 5,000,000	EDP Hardware / Software

$ 10,000,000 Ordinance or Law: Demolition / Increased Cost of Construction (but Policy Limit for value of undamaged portion of building)
$ 1,000,000 Utility Interruption (Direct Damage & Time Element) (Excluding Overhead Transmission & Distribution Lines)
$ 5,000,000 Unnamed Locations
$ 500,000 Property Off-Premises
$ 12,000,000 Motor Vehicles on Premises (Actual Cash Value)
$ 5,000,000 Newly Acquired Real and Personal (180 Days)
$ 1,000,000 Land and Water Contaminant or Pollutant Cleanup and Removal (Annual Aggregate)
$ 10,000,000 Debris Removal
$ 1,000,000 Civil or Military Authority - 30 days
$ 1,000,000 Errors and Omissions
$ 1,000,000 Ingress / Egress - 30 Days
$ 1,000,000 Leasehold Interest
$ 500,000 Professional Fees / Claims Preparation Expense
$ 250,000 Fire Brigade Charges

DEDUCTIBLE: 2% of the Total Insurable Value of each "Unit of Insurance" at each building involved in the loss for the peril of "Named Storm" at locations in Tier 1 Counties, subject to a minimum of $100,000 any one occurrence;

Each of the following is a separate "Unit of Insurance:"
1. Each building or structure;
2. The contents of each building or structure;
3. Property in each yard;
4. Time Element values.

- Named Storm is defined as a storm that has been declared by the National Weather Service to be a Hurricane, Typhoon, Tropical Cyclone or Tropical Storm.
- Tier 1 Counties are defined elsewhere herein.
- $50,000 any one occurrence in respect of All Other Wind/Hail

CONDITIONS: Based on Modified FM form (manuscript) to be agreed including but not limited to the following:
- 90 Days Cancellation Clause except 10 Days for non-payment of premium
- 25% Minimum Earned Premium subject to Hurricane Minimum Earned Provisions
- Joint Loss Clause
- Engle Martin & Associates to be the Named Adjuster, but the carriers reserve the right to use their own adjuster, if deemed necessary.
- Excess policy will follow form – Subject To Required Company Endorsements
- Priority of Payments clause included in excess layers.
- Subject to no deterioration of loss experience prior to policy inception

POLICY FORM TO INCLUDE:
- Seepage and Pollution/Debris Removal Clause as per Policy Wording
- Including Demolition/Increased Cost of Construction Clauses as per Policy Wording

- Additional Named Assureds, Loss Payees and/or Mortgagees to be automatically agreed as applicable as per Policy Wording
- Nuclear Exclusions as per Policy Wording
- Automatic Acquisition Clause as per Policy Wording
- Electronic Date Recognition Exclusion Clause (EDRE)
- Electronic Data Endorsement
- WEH Asbestos Endorsement
- Mold, Mildew & Fungus Clause and Microorganism Exclusion (Map) (Time Limit & Sublimit)
- Preservation of Property Clause as per Policy Wording
- Application of Sub-limits Endorsement
- War and Terrorism Exclusion Clause
- Lines Clause
- Fraudulent Claims Clause as per Policy Wording
- Exclusion of Pathogenic or Poisonous Biological or Chemical Materials
- Sanction Limitation and Exclusion Clause
- Time Element Exclusions: Gross Earnings, Gross Profit, Rental Insurance, Commissions, Profits and Royalties, Contingent Time Element, Extended Period of Liability
- It is noted and agreed that Property Damage Section 2 Property Excluded - Item D does not apply to the Historic Airplanes.

INFORMATION:

A) Description: Municipality as per schedule including full underwriting information.

B) Total Insured Values:
$212,041,202 Real Property
$147,178,691 Personal Property
$ 18,502,597 Vehicles
$377,722,490 Total

Real Property Consists of: (per schedule)

$199,738,893	Buildings
$ 7,805,896	Pollution Control Lift Stations (major facilities per schedule)
$ 120,000	Bridge Houses
$ 229,500	Fine Arts – Sculptures / Fountains / Static Aircrafts
$ 4,146,913	Docks / Wharves

Personal Property Consists of:

$146,031,691	Business Personal Property
$ 1,147,000	Bridge Houses

PREMIUM:

Wind/Hail Only:	$1,176,243.00
Amwins CAT Modeling/Service Fee:	$ 7,500.00
Amwins Market Policy Fee	$ 500.00
Surplus Lines Tax:	$ 57,072.04
TOTAL:	**$1,241,315.04**

INLAND MARINE – GREAT AMERICAN

(EXCLUDES NAMED STORM & FLOOD)

INSURED: Terrebonne Parish Consolidated Government and all Political Subdivisions, etal

COMPANY: Great American Insurance Company of New York (Admitted)

AM BEST RATING: A+, XIV

PERIOD: 03/01/2017 TO 03/01/2018

COVERAGE FORM: Special Floater -All Risk, Except for Named Policy Exclusions and **Excluding Named Storm & Flood**

COVERAGE: Physical damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company and on file. No coverage for "major facilities" as identified on SOV received 12/30/2016. This policy does not provide coverage for pumping stations.

VALUATION: ACV

LIMITS OF INSURANCE: $11,445,230 but not more than the limit of insurance shown opposite each item described in schedule. This figure includes, the Equipment TIV is $8,025,230 and Pollution Control Lift Stations (Excluding Major Facilities) account for $3,420,000.

COINSURANCE: 80%

ADDITIONAL COVERAGES:

Additionally Acquired Property 10% of any loss limit up to $25,000
Debris Removal 25% of item limit up to $25,000
Pollutant clean up 10% up to $5,000 per policy year

DEDUCTIBLE: $10,000 applies to items valued less than $25,000
$25,000 applies to items valued $25,000 or greater

ADDITIONAL TERMS & CONDITIONS:

- TRIA is provided at no additional premium.
- All other conditions will be “As Expiring”

SUBJECT TO:

- Satisfactory Loss Prevention Survey as needed.
- Compliance with Loss Prevention Recommendations as needed
- Notification of any additional loss/claims activity since application submitted. (Loss or claims activity includes but is not limited to, losses not yet reported,

losses not covered by their current policy or self-insured losses and losses below their deductible)

- Great American is agreeable to a 2 year rate guaranteed subject to the requirements on the attached form including terms and conditions.

TOTAL PREMIUM: **$25,180.00***

*Includes TRIA

RATE GUARANTEE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

SELECT BUSINESS POLICY COVERAGE FORM

With respect to the Premium for Commercial Property as shown on BUSINESSPRO POLICY COMMON DECLARATIONS PAGE OF THIS POLICY, we agree that the rate used in calculating this premium will remain the same for 2 years from 3/01/2017 subject to following criteria:

1. Loss ratio over the term of this guarantee does not exceed 25%. Loss ratio will be calculated at each anniversary by dividing the sum of all paid losses, allocated loss adjustment expenses and loss reserves by the total, accumulated earned premium.
2. You maintain current insurance to value on property covered under this policy and report to us any updates or adjustments.
3. There is no significant increase or decrease in values.
4. There is no significant change in hazard.
5. We are able to maintain our current supporting reinsurance contracts with the same terms and without a significant rate increase.
6. You must comply with reasonable Loss Control recommendations as identified and submitted to you by our loss prevention expert.

If any of the above criteria is not met, we may change rating and deductible structure for this policy given that we meet all statutory notice requirements.

All other conditions will remain the same.

INLAND MARINE – TRAVELERS

INSURED: Terrebonne Parish Consolidated Government and Houma Police Department

COMPANY: Travelers Property Casualty Company of America (Admitted)

AM BEST RATING: A++, XV

PERIOD: 03/01/2017 TO 03/01/2018

COVERAGE:

Flood Limit of Insurance	$74,506
Flood Annual Aggregate	$74,506
Earth Movement	$74,506
Earth Movement Annual Aggregate	$74,506
Excludes all pumping stations.	

DEDUCTIBLES:

Basic Deductible	$ 1,000
Flood Deductible	$ 1,000
Earth Movement Deductible	$ 1,000
Windstorm Deductible	$ 1,000

FORMS & ENDORSEMENTS:

- Common Policy Declarations
- Forms, Endorsements & Schedule Numbers
- Common Policy Conditions
- General Purpose Endorsement
- IMPAK Coverage Part Declarations
- IM PAK Coverage Summary
- IM PAK COV Scheduled Property Schedule
- Table of Contents
- Commercial Inland Marine Conditions
- IMPAK Coverage Form
- Federal Terrorism Risk Insurance Act Dis
- Blanket Loss Payees
- Louisiana Changes
- Amendment Common Policy Conditions – Prohibited Coverage
- Cap on Losses Certified Acts of Terrorism
- Exclusion of Loss Due to Virus or Bacteria
- Louisiana Changes – Cancellation & Nonrenewal
- Exclusion of Certain Computer Losses

PREMIUM: **$2,500.00 (minimum premium)**

PREMIUM COMPARISON

Coverage	2016/2017	2017/2018	Difference
Property	$1,722,754.43 TIV $367,712,897 Rate: 0.462%	$1,537,715.49 TIV $377,722,490 Rate: 0.405%	-$185,038.94 -Rate: 12.5%
Inland Marine Great American	$29,844.00 TIV: $11,068,242 Rate: 0.29	25,180.00 TIV $11,445,230 Rate: 0.22	-$4,664.00 -Rate: 24%
Inland Marine Travelers	$2,500.00	$2,500.00	$0.00
TOTAL	**$1,755,098.43**	**$1,565,395.49**	**-$189,702.94 Total Premiums Down 11%**

2016 TIV	$367,712,892
2017 TIV	$377,722,490
Increase in Value	$ 10,009,598

OPTIONS FOR CONSIDERATION

AUTO VALUE OPTIONS

Option	TIV	Premium Reduction	Premium
All Auto's (As Quoted)	$18,502,597	-$0	$1,537,715.49
2009 Or Newer and Specialty	$14,892,171	-$13,639.00	$1,524,076.49
No Auto/Self Insured	-$0	-$69,896.72	$1,467,818.77

INCREASED LIMIT OPTIONS

New Limit	Amount Increased	Premium Increase	Premium
70 Million	+ 5 Million	+$20,572.60	$1,558,288.09
75 Million	+ 10 Million	+$34,185.76	$1,571,901.25
85 Million	+ 20 Million	+$57,294.70	$1,595,010.19

PROPOSAL NOTES

- In evaluating your exposure to loss, we have been dependent upon information provided by you. If there are any other areas that need to be evaluated prior to binding of coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, such as beginning new operations, hiring employees in new states, buying additional property, etc., please let us know so proper coverage(s) can be discussed.
- This is a convenient coverage summary, not a legal contract. This proposal is provided to facilitate your understanding of your insurance program. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.
- We are pleased to assist you with your own final determination of the values you decide to insure. Specific terms, conditions and exclusions outlined in the above quotations are subject to the policy wording. Please refer to the policy for specific terms, conditions, limitations and exclusions.
- Higher property limits may be available; please contact us if you are interested in pursuing them.
- Some coverage's in the proposal may be underwritten by a surplus lines carrier which in not part of the Louisiana Guaranty Insurance Fund. In the event of company insolvency, it is possible that premium and/or claim obligations may not be paid in full.

Terrebonne Parish Consolidated Government
Property Coverage
Renewal vs Expiring
03/01/2017 – 03/01/2018

McGriff, Seibels & Williams of LA, Inc.

Line of Coverage	Expiring Carrier	Expiring Policy Term	Expiring Premium	Expiring Producer Fee	Limit of Insurance	Self-Insured Retention
$25M Primary Property	Lloyd's of London, Landmark American, National Fire & Marine, First Specialty, Interstate Fire	03/01/2016 – 03/01/2017	$1,702,254.43	$20,500.00	$25,000,000	$50,000 All Other Perils 2% Named Windstorm Excluding Flood & Quake
$25M Excess of $25M	Landmark. National Fire, Arch, LIU, Endurance, Interstate Fire	03/01/2016 – 03/01/2017	Included in Above	Included in Above	$25M Excess of $25M = $50M Total Limit	Per Primary
$15M Excess of $50M	James River, Colony, First Specialty, Interstate Fire	03/01/2016 – 03/01/2017	Included in Above	Included in Above	$15M Excess of $50M = $65M Total Limit	Per Primary
			Total Property Premium: $1,722,754.43*			

Paul's Agency, LLC

Line of Coverage	Renewal Carrier	Renewal Policy Term	Renewal Premium	Renewal Producer Fee	Limit of Insurance	Self-Insured Retention
Property – Fire & Extended Perils (Excludes Wind/Hail)	Great American Insurance Company of New York	03/01/2017 – 03/01/2018	$122,154.63 (Includes TRIA)	Included in Premium	$238,304,573 (including auto)	$50,000 any one occurrence in respect of Property Damage
Property – Fire & Extended Perils – Generating Plant (Excludes Wind/Hail)	ACE American Insurance Company	03/01/2017 – 03/01/2018	$174,245.82 (Includes TRIA)	Included in Premium	$65,000,000 TIV $139,417,917	• $50,000 All Other Perils • $100,000 per occurrence as respects to Steam Broilers and Turbine Generator Units
Property – Wind/Hail	Certain Underwriters at Lloyd's, National Fire & Marine, Landmark American, First Specialty, Interstate Fire & Casualty	03/01/2017 – 03/01/2018	$1,241,315.04	Included in Premium	$65,000,000 TIV $377,722,490 (including auto)	2% of the Total Insurable Value of each "Unit of Insurance" at each building involved in the loss for the peril of "Named Storm"; minimum of $100,000 any one occurrence
			Total Property Premium: $1,537,715.49*			

***Includes all fees and taxes.**

Terrebonne Parish Consolidated Government
Inland Marine Coverage
Renewal vs Expiring
03/01/2017 – 03/01/2018

McGriff, Seibels & Williams of LA, Inc.

Line of Coverage	Expiring Carrier	Expiring Policy Term	Expiring Premium	Expiring Producer Fee	Limit of Insurance	Self-Insured Retention
Inland Marine	Great American	03/01/2016 – 03/01/2017	$29,884.00*	Included in Property	$11,068,242	• $10,000 per occurrence for items <$25,000 in value • $25,0000 per occurrence for items >$25,000
Inland Marine **Houma Police Floater**	Travelers	03/01/2016 – 03/01/2017	$2,500.00	Included in Property	$74,506	$1,000 per occurrence

Paul's Agency, LLC

Line of Coverage	Renewal Carrier	Renewal Policy Term	Renewal Premium	Renewal Producer Fee	Limit of Insurance	Self-Insured Retention
Inland Marine	Great American	03/01/2017 – 03/01/2018	$25,180.00* (Includes TRIA)	Included in Premium	$11,445,230	• $10,000 per occurrence for items <$25,000 in value • $25,0000 per occurrence for items >$25,000
Inland Marine **Houma Police Floater**	Travelers	03/01/2017 – 03/01/2018	$2,500.00	Included in Premium	$74,506	$1,000 per occurrence

Expiring Insurance Total Cost:	$1,755,098.43*
Renewal Insurance Total Cost:	$1,565,395.49*
ANNUAL SAVINGS TO TPCG:	**$ 189,702.94**

***Includes all fees & taxes.**

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Request for Renewal of Property Insurance and Special Equipment Floater coverage

PROJECT SUMMARY (200 WORDS OR LESS)

Presentation of Quotes obtained by Paul's Insurance Agency for renewal of 2017 Property Insurance, Special Equipment Floater (Inland Marine), and Inland Marine Insurance coverage effective date of March 1, 2017.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

It is the recommendation of Administration and the Risk Management Department that the attached Schedule of Property Insurance, Special Equipment Floater and Inland Marine premiums be accepted effective for March 1, 2017.

TOTAL EXPENDITURE

Property ($65,000,000.00 Limit).....$1,537,715.49
Inland Marine coverage.....$25,180.00
HPD Inland Marine coverage.....$2,500.00
TOTAL COST.....$1,565,395.49

(Includes all fees & taxes)

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL **ESTIMATED**

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A	NO	(YES)	IF YES AMOUNT BUDGETED:	$2,006,465.00 Property

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9

Signature

1/30/2017

Date

Category Number:
Item Number: 4.

Monday, February 6, 2017

Item Title:
2017-2018 Boiler & Machinery coverage

Item Summary:
RESOLUTION: Approving the recommendation of Administration and the Risk Management Department to accept the attached schedule for Boiler and Machinery premiums effective for March 1, 2017.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	2/1/2017	Executive Summary
2017 Boiler & Machinery Resolution	1/26/2017	Resolution
Equipmnt Breakdown Insurance Proposal	2/1/2017	Backup Material
Quote	2/1/2017	Backup Material

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Request for Renewal of Boiler & Machinery Insurance coverage

PROJECT SUMMARY (200 WORDS OR LESS)
Presentation of 2017 Quote obtain by Ledet Insurance Agency for renewal of 2017 Boiler and Machinery Insurance coverage effective date of March 1, 2017.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
It is the recommendation of Administration and the Risk Management Department that the attached schedule of Boiler and Machinery premiums be accepted effective for March 1, 2017.

TOTAL EXPENDITURE									
Boiler and Machinery premium.....$104,200.00									
TOTAL COST.....$104,200.00									
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)									
ACTUAL						**ESTIMATED**			
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)									
N/A	**NO**	**(YES)**			**IF YES AMOUNT BUDGETED:**	**$155,000.00**			
COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Signature

1/30/2017

Date

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Boiler and Machinery coverage through its Department of Risk Management; and

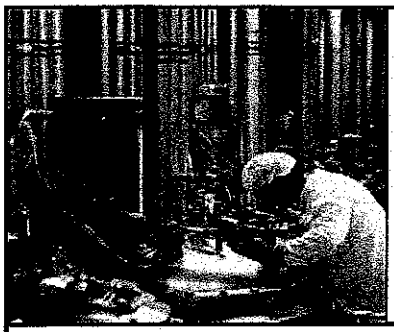
WHEREAS, Administration and the Risk Management Department reviewed and analyzed Boiler and Machinery Insurance quotes and submits a recommendation for Boiler and Machinery coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Boiler and Machinery Insurance premiums become accepted effective for March 1, 2017.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule for Boiler and Machinery premiums effective for March 1, 2017.

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL



Terrebonne Parish Consolidated Government

PO Box 2768
Houma, LA 70361

Effective: 3/1/2017 - 3/1/2018

This proposal is based on information on file with Liberty Mutual Equipment Breakdown, as of **1/11/2017**. It is subject to adjustment should any information on file change. Should you require any changes to coverages, deductibles or the terms provided or have any questions please contact us

To request a Jurisdictional Inspection please call 877-526-0020 or email: **LMEBInspections@libertymutual.com**

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

Date Issued	1/11/2017	This Proposal EXPIRES on the Effective Date.	
Effective Date	3/1/2017	**Expiration Date**	3/1/2018
Insured's Name	Terrebonne Parish Consolidated Government		
Insured's Address	PO Box 2768		
City/State/Zip	Houma, LA 70361		
Policy Number			

Covered Premises: This proposal applies to the locations listed in the Statement of Values on file with us.

Insurance applies only to a coverage for which a Limit of Insurance, a number of Days/Hours or the word **INCLUDED** is shown. If **INCLUDED** is shown, then the limit for that coverage is part of the Limit Per Breakdown.

Coverage	Limit Of Insurance Or Days/Hours
Limit Per Breakdown	$100,000,000
1. **Property Damage**	Included
2. Expediting Expenses	$1,000,000
3. Business Income	$1,000,000
a. Extra Expense	$1,000,000
b. Extended Period Of Restoration (# Of Days Of Coverage)	30 **Days**
c. Data Or Media	$100,000
4. Spoilage Damage	$100,000
5. Utility Interruption (The maximum limit for Utility Interruption, subject to any applicable lower coverage limits, including business income, extra expense, and/or spoilage, respectively)	$1,000,000
a. Coverage applies only if the interruption of services lasts at least:	24 **Hours**
6. Newly Acquired Premises	$10,000,000
a. (Number Of Days Of Coverage)	90 **Days**
7. Ordinance Or Law	$10,000,000
8. Errors And Omissions	Included
9. Brands And Labels	Excluded
10. Contingent Business Income/Extra Expense	Excluded
a. Covered Premises:	
b. Delivery of Services or Materials; or Sales:	

Unless a higher limit or **INCLUDED** is shown, the most we will pay for direct damage to covered property is $25,000 for each of the following. These limits are part of, not in addition to, the Property Damage or Limit Per Breakdown.

Coverage Limitations	Limit Of Insurance
Ammonia Contamination	$100,000
Consequential Loss	$100,000
Data And Media	$100,000
Hazardous Substance	$100,000
Water Damage	$1,000,000

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

Limited Coverage for Fungus, Wet Rot and Dry Rot	
Limit	$100,000
Business Income and/or Extra Expense – Number of Days	30 Days
Increased Cost of Loss and Related Expenses for "Green" Upgrades	
Property Damage Limit	$100,000
Business Income and/or Extra Expense – Number of Days	30 Days
Conditions And Optional Coverages	
Business Income Report Date	
Business Income Annual Value	
Business Income Coinsurance Percentage	Waived
Diagnostic Equipment (Included Or Excluded)	Included
Equipment Breakdown Enhancement Endorsement - **Civil Authority extension within 100 miles/4 weeks** - **Ingress/Egress - $250,000 sublimit** - **Claim Preparation Fees - $250,000 sublimit** - **Dependent Location extension for Contingent BI/EE** - **150% replacement cost for Green Upgrades/Safety Improvements**	Included
Deductibles	
Combined Deductible	$50,000
Except all locations that produce electric power and other “Covered Equipment” at substations	$200,000
Property Damage Coverages	Included in Combined Deductible
Business Income	24 Hours
Extra Expense	Included in Combined Deductible
Spoilage	Included in Combined Deductible
Other:	

Other Conditions/Additional Coverage Extensions/Restrictions:

We will not pay for any loss of Business Income or Extra Expense incurred by you as the result of an breakdown to power generating equipment.
Exclusion Amendatory Endorsement
Equipment Breakdown Enhancement Endorsement - endorsement attached

Premium / Agency Billed	
Policy Term Premium	$95,000
State Fees and Surcharges	$0*
Total Policy Term Premium with State Fees and Surcharges	**$ 95,000**

*Taxes are estimated and subject to change at time of policy production due to a change in tax rates or location addition/deletions in different tax territories.

TIV as Submitted: $441,947,548

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

Issued by Liberty Mutual Fire Insurance Company

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EQUIPMENT BREAKDOWN ENHANCEMENT ENDORSEMENT

This endorsement modifies insurance provided under the following:

EQUIPMENT BREAKDOWN PROTECTION COVERAGE FORM

A. The following coverage(s) are added to **A.2. Coverages Provided** of the EQUIPMENT BREAKDOWN PROTECTION COVERAGE FORM:

k. Civil Authority

If the Declarations show you have business income and/or extra expense coverage:

(1) The applicable coverage is extended to cover loss caused by the action of civil authority that prohibits access to the premises described in the Declarations. The action of civil authority must directly result from a "Breakdown" to "Covered Equipment" or to equipment of the type covered by this policy that is located within 100 miles of a premise shown in the Declarations.

(2) Coverage provided under **(1)** above will commence 24 hours after the time of the civil authority action and will continue until the earlier of:

a. 4 consecutive weeks thereafter; or

b. The date access is restored.

l. Ingress/Egress

We will pay for the actual loss of business income that you sustain if your ingress to, or egress from the premises described in the Declarations is prevented as a direct result of a "Breakdown" to "Covered Equipment" or to equipment of the type covered by this policy that is located off of the premises described in the declarations. This coverage does not apply if the ingress to or egress from your premises is prohibited by civil authority.

The most we will pay for actual loss of Business Income you sustain under this coverage is $250,000.

m. Claim Preparation Fees

(1) We will pay the reasonable expenses that you incur when we require you to provide us with property value assessments, income statements, and other related documentation to show the extent of loss. This includes the cost of taking inventories, assessing property values, preparing income statements, and preparing other similar documentation.

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(2) We will not pay for:

a. Any expenses incurred for, billed by or payable to attorneys or adjusters, or their associates or subsidiaries

b. Any costs in connection with **E. Conditions, 1 Loss Conditions, b. Appraisal**; or

c. Any expenses incurred for, billed by or payable to insurance brokers or agents, or their associates or subsidiaries, without our written consent prior to such expenses being incurred.

(3) The most we will pay for preparation of claim data expenses under this Coverage Extension in any "One Breakdown" is $250,000. This limit is part of, not in addition to, any applicable Limit per Breakdown as shown in the Declaration.

B. Item **f. (4) Newly Acquired Premises** of **A.2. Coverages Provided** is deleted and replaced by the following:

f.(4) The limit available for this coverage is the amount shown as the Newly Acquired Premises Limit in the Declarations. If the coverages and deductibles vary for existing premises, then the coverages for the newly acquired premises will be the broadest coverage and highest limits and deductible applicable to the existing premises. However, in no circumstance will the limit available for the newly acquired premises exceed the amount shown as the Newly Acquired Premises Limit in the Declarations.

C. Item **j. Contingent Business Income and Extra Expense or Extra Expense Only Coverage** of **A.2. Coverages Provided** is deleted and replaced by the following:

j. Dependent Location

If you have selected the Business Income Coverage Extension or Extra Expense Coverage Extension, that applicable coverage is extended to cover loss caused by the necessary partial or total interruption of your business during the "Period of Restoration" for a "Dependent Location". The interruption must be caused by direct physical loss or damage at a "Dependent Location," shown in the Declarations or elsewhere in this Coverage Part, caused by or resulting from "Breakdown" to equipment of the type insured by this policy.

However, coverage under this Coverage Extension does not apply when the only loss to "Dependent Location" is loss or damage to "Electronic Data, including destruction or corruption of "Electronic Data".

"Dependent Location" means property operated by others whom you depend on to:

(1) Deliver materials or services to you or to others for your account. But any property which delivers any of the following services is not a Supplying Location with respect to such utility services: air conditioning, communication services, electric power, gas, heating, refrigeration, steam, water or waste treatment.

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(2) Accept your products or services;

(3) Manufacture products for delivery to your customers under contract of sale; or

(4) Attract customers to your business.

D. The last paragraph of **7. Increased Cost of Loss And Related Expenses For "Green" Upgrades** of section **C. Limits Of Insurance** is deleted and replaced by the following:

Unless a different limit or INCLUDED is shown in the Declarations, the most we pay under this "Green" upgrades coverage is an amount equal to 50% of the total Property Damage loss otherwise recoverable.

E. Item **I. (2) Valuation** of **E.1. Loss Conditions** is deleted and replaced by the following:

If "Covered Equipment" requires replacement due to a "Breakdown", we will pay the additional cost to replace the equipment with equipment that we and you agree improves the environment, increases efficiency or enhances safety while maintaining the existing function, subject to the following conditions:

(a) We will not pay more than one hundred fifty percent (150%) of what the cost would have been to replace with like kind and quality;

(b) We will not pay to increase the size or capacity of the equipment;

(c) This provision only applies to property damage coverage;

(d) This provision does not increase any of the applicable limits;

(e) This provision does not apply to any property valued on an "Actual Cash Value" basis; and

(f) This provision does not apply to the replacement of component parts.

F. Item **16.** "Period of Restoration" under **F. Definitions** is deleted and replaced with the following:

16. "Period of Restoration" means the period of time that:

a. Begins at the time of the "Breakdown"; and

b. Ends on the earlier of:

(1) The number of consecutive days indicated for the applicable "Period of Restoration" shown in the Declarations or elsewhere in this Coverage Part after the date when the property at the Covered Premises should be repaired, rebuilt or replaced with reasonable speed and similar quality; or

(2) The date when business is resumed at a new permanent location.

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PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

POLICYHOLDER DISCLOSURE: TERRORISM RISK INSURANCE ACT

This notice contains important information about the Terrorism Risk Insurance Act and your terrorism insurance coverage. Please read it carefully.

In accordance with the Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act"), we are required to provide you with a notice of the portion of your premium attributable to coverage for "certified acts of terrorism," the federal share of payment of losses from such acts, and the limitation or "cap" on our liability under the Act.

THE TERRORISM RISK INSURANCE ACT

The Terrorism Risk Insurance Act, including all amendments ("TRIA" or the "Act") establishes a program to spread the risk of catastrophic losses from certain acts of terrorism between insurers and the federal government. If an individual insurer's losses from "certified acts of terrorism" exceed a specified deductible amount, the government will reimburse the insurer for **a percentage of losses (the "Federal Share") paid in excess of the deductible, but only if aggregate industry** losses from such acts exceed the **"Program Trigger". An insurer that has met its insurer deductible is not liable for any** portion of losses in excess of $100 billion per year. Similarly, the federal government is not liable for any losses covered by the Act that exceed this amount. If aggregate insured losses exceed $100 billion, losses up to that amount may be pro-rated, as determined by the Secretary of the Treasury.

The Federal Share and Program Trigger by calendar year are:

Calendar Year	Federal Share	Program Trigger
2015	85%	$100,000,000
2016	84%	$120,000,000
2017	83%	$140,000,000
2018	82%	$160,000,000
2019	81%	$180,000,000
2020	80%	$200,000,000

MANDATORY OFFER OF COVERAGE FOR "CERTIFIED ACTS OF TERRORISM" AND DISCLOSURE OF PREMIUM

TRIA requires insurers to make coverage available for any loss that occurs within the United States (or outside of the U.S. in the case of U.S. missions and certain air carriers and vessels), results from a "certified act of terrorism" AND that is otherwise covered under your policy.

A "certified act of terrorism" means:

> [A]ny act that is certified by the Secretary [of the Treasury], in concurrence with the Secretary of State, and the Attorney General of the United States
>
> (i) to be an act of terrorism;
>
> (ii) to be a violent act or an act that is dangerous to –

(I) human life;
(II) property; or
(III) infrastructure;

(iii) to have resulted in damage within the United States, or outside of the United States in the case of –

(I) an air carrier (as defined in section 40102 of title 49, United States Code) or United States flag vessel (or a vessel based principally in the United States, on which United States income tax is paid and whose insurance coverage is subject to regulation in the United States); or

(II) the premises of a United States mission; and

(iv) to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

How the act affects your policy and what you must do

TERRORISM INSURANCE COVERAGE

This proposal includes coverage for losses resulting from "certified acts of terrorism." Coverage for losses from "certified acts of terrorism" is still subject to, and may be limited by, all other terms, conditions and exclusions contained in your policy.

The premium charge for this coverage for this policy period is $0.

Please sign and return the Policyholder Acknowledgement below.

POLICYHOLDER ACKNOWLEDGEMENT

I hereby acknowledge that I have received notice of TRIA, the federal share of compensation for "certified acts of terrorism," the premium charge for losses covered by TRIA, and the Company's limit of liability should losses covered by TRIA exceed $100 billion.

_____ _____
Policyholder/Applicant Signature Date

_____
Print Name

The summary of the Act and the coverage under your policy contained in this notice is necessarily general in nature. Your policy contains specific terms, definitions, exclusions and conditions. In case of any conflict, your policy language will control the resolution of all coverage questions. Please read your policy carefully.

If you have any questions regarding this notice, please contact your sales representative.

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

OUR EQUIPMENT BREAKDOWN INSURANCE EXPERTISE

As part of the Liberty Mutual Group, our focus is on partnering with you to help keep your business in business. We do this by providing broad equipment breakdown insurance coverage, financial stability, and expert loss prevention and claims services.

We operate with an eye toward delivering a customer experience that sets us apart from our competitors. It is the combination of our people, their experience, and our commitment to knowing our business and understanding yours that helps us deliver smart solutions in a responsive manner.

Some of the services that Liberty Mutual is capable of providing include, but are not limited to:

Underwriting
Quantifying Your Exposures & Costs
Policies issued in a timely basis
Endorsements issued in a timely basis
Welcome Kits For New Customers
Comprehensive Stewardship Reports
Calls returned within 48 hours

Loss Prevention
Identifying & Reducing Your Exposures
Risk Engineering Surveys
Jurisdictional Boiler and Pressure Vessel Inspections (as required)
Boiler and Machinery Loss Prevention Visits
Account Engineering and Stewardship
Infrared testing, vibration analysis, and dielectric fluid testing through an alliance with vendors who can expertly provide those services (available upon request)

Claims
Indemnifying you Promptly & Fairly
24 Hour Contact From Loss Notice
Prompt Site Visit
Prompt Advance Payments
Payment Within 7 Days of Settlement
Aggressive Subrogation Pursuit
Pre-Loss Visits
Claims Satisfaction Surveys
Written Acknowledgement of Claim Within 10 Business Days of Loss Notice

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

OUR FINANCIAL STABILITY

When you have a loss you need a partner that will be there – that partner is Liberty Mutual.

"Helping people live safer, more secure lives" since 1912, Liberty Mutual Insurance, a diversified global insurer, is one of the largest property and casualty insurers in the U.S. and is consistently ranked on the Fortune 100 list of largest U.S. corporations based on revenue. Liberty Mutual offers tailored insurance and risk management solutions to businesses of all types and sizes.

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

OUR FLEXIBLE COVERAGE DESIGN

This proposal features the Liberty Mutual PowerPro Select™ policy. PowerPro Select™ combines equipment breakdown coverage for property damage, spoilage and contamination, business interruption, extra expense and utility interruption into one form, making it easier for you to create an insurance program customized to fit your particular business needs.

We are providing you with a specimen form in an effort to better assist you in making an informed decision regarding your commercial property insurance needs.

Our commitment to smart risk management solutions that fit your business needs goes beyond the policy of insurance we will issue to you if you elect us as your equipment breakdown insurer for your upcoming policy period. We understand, though, that the policy itself is the cornerstone of our business relationship, therefore we wanted to give you a chance to see how that policy may look.

This draft policy, however, is for informational purposes only, and does not alter, amend, modify, replace or supersede in anyway any of our dealings, agreements or arrangements to date, including any binders or policies of insurance that have been issued (or may be issued in the future).

In addition, this draft policy may not include all of the endorsements that would be part of the actual policy, including various state amendatory endorsements.

Please consult any actual binder(s) or policy(ies) of insurance with respect to your coverage.

Thanks for considering Liberty Mutual for your equipment breakdown insurance needs.

Sincerely,

Liberty Mutual

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

PROPOSAL STIPULATIONS

Liberty Mutual Fire Insurance Company reserves the right, but is not required, to inspect any equipment insured hereunder. This proposal is subject to favorable inspections and compliance with any recommendations made as a result of such inspections. We stress that inspections are not made for life safety, but for the sole purpose of our equipment breakdown underwriting. Not all hazards and conditions are evaluated. It is not to be inferred from any visit or inspection that all hazards and conditions are under control, nor that the properties and operations are safe or healthful or are in compliance with laws, rules, or regulations.

All policy coverages, term, and conditions are subject to applicable State Amendatory Endorsements.

Liberty Mutual Fire Insurance Company is willing to provide only the coverage described by this document. This document is a proposal to provide coverage based solely on these specifications. Liberty Mutual Fire Insurance Company will not be bound or obligated by proposals, specifications, or requests prepared by any other party. Further, this coverage is not bound until expressly accepted, in writing, by a Liberty Mutual Equipment Breakdown employee who is authorized to bind these coverages for Liberty Mutual Fire Insurance Company at these values and on these terms. Finally, this document is not a policy of insurance. Coverage will be determined by the terms and conditions of the policy or policies issued by us. This document was created and distributed to you solely for information purposes only. You must look to and rely upon the full terms and conditions of the policy to determine the nature and extent of coverage.

PowerPro Select™

EQUIPMENT BREAKDOWN INSURANCE PROPOSAL

DISCLOSURE TO CALIFORNIA POLICYHOLDERS

Calculation of Premium Refund When Policy Cancelled by Policyholder

If you cancel your policy prior to its expiration, final premium will be more than pro rata in accordance with the terms of your policy. The final premium will be calculated based on the premium earned for the days the policy was in force, increased by the applicable factor shown on the attached short rate cancellation table for Workers Compensation. For all other lines of business, return premium is 90% of pro rata. The final premium will not be less than the minimum premium shown on the Information Page, if any.

Agent	Line of Coverage	Current Carrier	Curent Policy Term	Current Premium	Current Producer Fee	Limit of Insurance	Self-Insured Retention	Renewal Carrier	Line of Coverage	Renewal Carrier Rating	Renewal Policy Term	Renewal Premium	Limit of Insurance	Self-Insured Retention	Renewal Producer Fee
Ledet Insurance Agency	Boiler & Machinery	Liberty Mutual	3/1/2016 - 3/1/2017	**$153,312**	Included in Property	$100,000,000	$10,000 All locations (including water treatment/ pumping stations) except $200,000. for locations that produce electric power and all other covered equipment at substations	Liberty Mutual	Boiler & Machinery	A XV	3/1/2017- 3/1/2018	**$104,200**	$100,000,000	$50,000 All locations (including water treatment/ pumping stations) except $200,000. for locations that produce electric power and all other covered equipment at substations	TBD by Contract

Category Number:
Item Number: 5.

Monday, February 6, 2017

Item Title:
Cosponsorship request, American Cancer Society

Item Summary:
Co-sponsorship request from the American Cancer Society/Relay for Life for Terrebonne Parish on April 29, 2017 at the Houma-Terrebonne Civic Center.

ATTACHMENTS:

Description	Upload Date	Type
Cosponsorship request form	2/1/2017	Application

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 2768
HOUMA, LOUISIANA 70361

REQUEST FORM FOR CO-SPONSORSHIP

ALL REQUESTS MUST BE RECEIVED 30 DAYS PRIOR TO THE DATE OF EVENT

The constitutional norm for the lawful use of public funds and property is found in the Louisiana Constitution, Article VII, Section 14 (1974). Paragraph (A) generally prohibits the loan, pledge or donation of the "funds, credit, property, or things of value of the state or of any political subdivision."

Exceptions to the above prohibition are found within paragraph (B) and include "the use of public funds for programs of social welfare for the aid and support of the needy."

Paragraph (C) authorizes the state and its political subdivisions to engage in cooperative endeavors" for a public purpose with other government agencies, public or private corporations, or individuals. However, the authorization of cooperative endeavors for a public purpose is violated whenever a political subdivision seeks to give up something of value in the absence of a legal obligation to do so. Furthermore, any such contemplated use of public funds and property must also create a public benefit proportionate to its cost.

Accordingly, the Terrebonne Parish Consolidated Government (TPCG) has established the policy of the TPCG that co-sponsorship of events may be authorized by the Council, within budget, for the following situations:

(i) The EVENT serves a public purpose for the expenditure or transfer that comports with the governmental purpose the public entity has legal authority to pursue; and

(ii) that the expenditure or transfer, taken as a whole, does not appear to be gratuitous; and

(iii) that the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

NAME OF APPLICANT/AGENCY
American Cancer Society/Relay for Life of Terrebonne Parish
(seeking co-sponsorship)

NAME OF AUTHORIZED REPRESENTATIVE & CAPACITY (if applicant is not an individual)
Becky Breaux, Community Manager

MAILING ADDRESS 2605 River Road, New Orleans, LA 70121

TELEPHONE NUMBER 985-856-0580

LOCATION and DATE OF EVENT Houma Terrebonne Civic Center, Saturday, April 29, 2017

DESCRIBE THE REASON FOR CO-SPONSORSHIP, THE NATURE OF THE CONTEMPLATED EVENT AND HOW SUCH SERVES A PUBLIC PURPOSE:
The American Cancer Society mission is to save lives, celebrate lives, and lead the fight for a world without cancer. The Relay for Life is a community fundraiser that supports the ACS mission. The Terrebonne Parish event is the largest in the state of Louisiana and a top 20 event in the nation.

SERVICES REQUESTED: Requesting the $600 co-sponsorship to help offset the cost of the Civic Center

Becky Breaux

SIGNATURE

January 30, 2017

DATE

(TPCG USE ONLY)

DATE RECEIVED _____

APPROVAL FOR CO-SPONSORSHIP (CIRCLE ONE) YES NO

NAME _____

POSITION _____

SIGNATURE _____

Category Number:
Item Number: 6.

Monday, February 6, 2017

Item Title:
Cosponsorship Request, Terrebonne High School Eye of the Tiger 5K Fun Run

Item Summary:
Co-sponsorship request from Terrebonne High School "Eye of the Tiger" 5K Fun Run to be held on March 11, 2017 at Terrebonne High School.

ATTACHMENTS:

Description	Upload Date	Type
Cosponsorship Request	2/1/2017	Backup Material

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 2768
HOUMA, LOUISIANA 70361

REQUEST FORM FOR CO-SPONSORSHIP

ALL REQUESTS MUST BE RECEIVED 30 DAYS PRIOR TO THE DATE OF EVENT

The constitutional norm for the lawful use of public funds and property is found in the Louisiana Constitution, Article VII, Section 14 (1974). Paragraph (A) generally prohibits the loan, pledge or donation of the "funds, credit, property, or things of value of the state or of any political subdivision."

Exceptions to the above prohibition are found within paragraph (B) and include "the use of public funds for programs of social welfare for the aid and support of the needy."

Paragraph (C) authorizes the state and its political subdivisions to engage in cooperative endeavors" for a public purpose with other government agencies, public or private corporations, or individuals. However, the authorization of cooperative endeavors for a public purpose is violated whenever a political subdivision seeks to give up something of value in the absence of a legal obligation to do so. Furthermore, any such contemplated use of public funds and property must also create a public benefit proportionate to its cost.

Accordingly, the Terrebonne Parish Consolidated Government (TPCG) has established the policy of the TPCG that co-sponsorship of events may be authorized by the Council, within budget, for the following situations:

(i) The EVENT serves a public purpose for the expenditure or transfer that comports with the governmental purpose the public entity has legal authority to pursue; and

(ii) that the expenditure or transfer, taken as a whole, does not appear to be gratuitous; and

(iii) that the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

NAME OF APPLICANT/AGENCY TERREBONNE HIGH SCHOOL "EYE OF THE TIGER" 5K FUN RUN
(seeking co-sponsorship)

NAME OF AUTHORIZED REPRESENTATIVE & CAPACITY (if applicant is not an individual) Julio Contreras 985-381-6096 Joe Clement 985-855-0599

MAILING ADDRESS 7318 MAIN STREET HOUMA, LA 70364

TELEPHONE NUMBER 985-879-3377

LOCATION and DATE OF EVENT TERREBONNE HIGH SCHOOL March 11, 2017

DESCRIBE THE REASON FOR CO-SPONSORSHIP, THE NATURE OF THE CONTEMPLATED EVENT AND HOW SUCH SERVES A PUBLIC PURPOSE: The "Eye of The Tiger" 5K Fun Run is a fundraiser for the school. Any "in Kind" services would benefit the school and the students of Terrebonne High

SERVICES REQUESTED: • BARRICADES
• Security - Help with Traffic Control

Joe Clement / Joe Clement 1-31-2017
SIGNATURE DATE

(TPCG USE ONLY)
DATE RECEIVED
APPROVAL FOR CO-SPONSORSHIP (CIRCLE ONE) YES NO
NAME

POSITION

SIGNATURE

JOIN TERREBONNE FOR THE FIRST ANNUAL

5K AND FUN RUN

SATURDAY, MARCH ELEVENTH

REGISTRATION 7:30 AM
FUN RUN 8:30 AM.
5K RUN 9:15 AM

FOOD
MUSIC
GAMES
AND PRIZES

$25

REGISTER BY FEBRUARY TWENTY-FOURTH
INCLUDES T-SHIRT AND LUNCH

$30

REGISTER AFTER FEBRUARY TWENTY-FOURTH
INCLUDES LUNCH BUT T-SHIRT NOT GUARANTEED

TERREBONNE HIGH SCHOOL
7318 MAIN STREET
HOUMA LA 70360

TERREBONNE HIGH SCHOOL

EYE OF THE TIGER 5K & FUN RUN

REGISTRATION FORM

When: Saturday, March 11, 2017

Where: Terrebonne High School
7318 Main Street
Houma, LA 70360

Time: 7:30 A.M. Registration
8:30 A.M. One-Mile Fun Run
9:15 A.M. 5K Run

Pre-Registration by February 24th - $25
(includes a T-shirt and lunch)

Late Registration after February 24th - $30
(includes lunch but T-shirt is not guaranteed)

Come support the Tigers!

- Games
- Music
- Food
- Prizes
- Kids Activities
- And much more!

Please complete a separate form for each participant.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Age: _____ Graduate/School Attending _____ Graduation Year: _____

Check all that apply: ☐ Adult ☐ Student ☐ Male ☐ Female ☐ Run ☐ Walk ☐ Fun Run (Children Only)

T-Shirt Size: ___2T ___3T ___4T ___YS ___YM ___YL ___S ___M ___L ___XL ___2XL ___3XL

Mail to: Terrebonne High School
c/o Erica Rock
7318 Main Street
Houma, LA 70360
Drop off: THS Office

_____ Cash Check #: _____

Amount Paid: $_____

Additional Donation: $_____

LIABILITY WAIVER MUST BE SIGNED: In consideration of acceptance of this race entry, I, the undersigned, intending to be legally bound, hereby, for myself, children whose name appear above, executors and administrators, waive and release any and all rights and claims for damages I, or they, may have against the Terrebonne Parish School Board or Terrebonne High School, its officers, and directors, any race officials, any associated sponsors, their representatives, successors, and assigns for any injuries suffered by me or them in said event. I attest and verify that I will participate in this event as an entrant, that I am physically fit and have sufficiently trained for the completion of this event. I assume all risks to myself and to my minor child named above, associated with running, walking, or otherwise participating in this event including, but not limited to: falls, contact with other participants, the effects of the weather, including high heat and/or humidity, traffic and the conditions of the road, all such risks being known and appreciated by me. I agree to abide by any decisions of a race official relative to my ability to safely complete the run or walk. I hereby grant permission for any officials associated with the event to use any photographs, motion pictures, or recordings of said event as they see fit.

_____
Signature (Parent or Guardian if under 18)

FAX

FROM:

Julio Contreras/JOE CLEMENT

TERREBONNE HIGH SCHOOL
7318 MAIN STREET
HOUMA, LA 70360
PHONE: (985) 879-3377
FAX: (985) 223-2270

DATE: 1-31-2017

TO: OFFICE of the Parish President

TPCG

FAX # 985-873-6409

Category Number:
Item Number: 7.

Monday, February 6, 2017

Item Title:
Introduce ordinance - Appoint Minute Clerk

Item Summary:
Introducing an ordinance that will appoint Mr. Keith Hampton as a Council Minute Clerk, set the salary, set an effective date and calling a public hearing on February 22, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Proposed ordinance	2/1/2017	Budget Amendment

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO APPOINT A TERREBONNE PARISH COUNCIL MINUTE CLERK, TO SET THE SALARY, AND TO SET AN EFFECTIVE DATE RELATIVE THERETO.

WHEREAS, Section 2-10 of the Home Rule Charter requires approval of the Terrebonne Parish Council to appoint clerical personnel as members of the Council Staff; and

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Keith Hamptom be appointed to the position of Terrebonne Parish Council Minute Clerk, and that the salary of the aforementioned individual be set as follows:

Grade 107 Minute Clerk $14.29 an hour

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

Category Number:
Item Number: 8.

Monday, February 6, 2017

Item Title:
Cosponsorship request, TFAE

Item Summary:
Co-sponsorship request from the Terrebonne Foundation of Academic Excellence in Public Education's 17th annual Run for Excellence Food Fest on May 13, 2017 in downtown Houma.

ATTACHMENTS:

Description	Upload Date	Type
Cosponsponsorship request form	2/1/2017	Backup Material

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 2768
HOUMA, LOUISIANA 70361

REQUEST FORM FOR CO-SPONSORSHIP

ALL REQUESTS MUST BE RECEIVED 30 DAYS PRIOR TO THE DATE OF EVENT

The constitutional norm for the lawful use of public funds and property is found in the Louisiana Constitution, Article VII, Section 14 (1974). Paragraph (A) generally prohibits the loan, pledge or donation of the "funds, credit, property, or things of value of the state or of any political subdivision."

Exceptions to the above prohibition are found within paragraph (B) and include "the use of public funds for programs of social welfare for the aid and support of the needy."

Paragraph (C) authorizes the state and its political subdivisions to engage in cooperative endeavors" for a public purpose with other government agencies, public or private corporations, or individuals. However, the authorization of cooperative endeavors for a public purpose is violated whenever a political subdivision seeks to give up something of value in the absence of a legal obligation to do so. Furthermore, any such contemplated use of public funds and property must also create a public benefit proportionate to its cost.

Accordingly, the Terrebonne Parish Consolidated Government (TPCG) has established the policy of the TPCG that co-sponsorship of events may be authorized by the Council, within budget, for the following situations:

(i) The EVENT serves a public purpose for the expenditure or transfer that comports with the governmental purpose the public entity has legal authority to pursue; and

(ii) that the expenditure or transfer, taken as a whole, does not appear to be gratuitous; and

(iii) that the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

NAME OF APPLICANT/AGENCY TFAE (Terrebonne Foundation for Academic Excellence in Public Education)
(seeking co-sponsorship)

NAME OF AUTHORIZED REPRESENTATIVE & CAPACITY (if applicant is not an individual) Angie Rome Walsh, TFAE Executive Director

MAILING ADDRESS PO Box 1503, Houma, LA 70361-1503

TELEPHONE NUMBER 985-868-5881

LOCATION and DATE OF EVENT Belanger and Roussel Streets May 13, 2017

DESCRIBE THE REASON FOR CO-SPONSORSHIP, THE NATURE OF THE CONTEMPLATED EVENT AND HOW SUCH SERVES A PUBLIC PURPOSE:
17th Annual TFAE Run for Excellence & Food Fest to aid in funding public education for the children of Terrebonne Parish. request aid from TPCG to help defray cost of security, power, and event insurance through in-kind sponsorship of $600.

SERVICES REQUESTED: Barricades, security, co-insurance and/or power supplies.

Angie Rose Walsh
SIGNATURE

January 23, 2017
DATE

(TPCG USE ONLY)
DATE RECEIVED _____
APPROVAL FOR CO-SPONSORSHIP (CIRCLE ONE) YES NO
NAME _____

POSITION _____

SIGNATURE _____