

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Tuesday, February 27, 2024
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

John Amedee
CHAIRMAN
Carl Harding
VICE-CHAIRMAN
DISTRICT 1

Brien Pledger

DISTRICT 2

Carl Harding

DISTRICT 3

Clayton Voisin, Jr.

DISTRICT 4

John Amedee

Tammy E. Triggs,
COUNCIL CLERK

DISTRICT 5

Kevin Champagne

DISTRICT 6

Clyde Hammer

DISTRICT 7

Daniel Babin

DISTRICT 8

Kim Chauvin

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JANUARY 24, 2024.

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION MINUTES HELD ON FEBRUARY 6, 2024.

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 7, 2024.

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/20/2024 & 2/26/2024.

APPROVE MANUAL CHECK LISTING FOR JANUARY 2024.

1. GENERAL BUSINESS:

- A. PROCLAMATION:** Proclaiming March 2024 as "Problem Gambling Awareness Month" in Terrebonne Parish.
- B.** Ms. Cherie Rogers, 4-H representative, would like to give the Council on the updated project status.
- C.** Mr. Ben Malbrough, an associate with GIS Engineering, would like to present an updated status on engineering projects.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A.** Mr. Tommie Jenkins wishes to address the Council relative to CDBG funding and program guidelines with potential violations.
- B.** As per Speaker Cards. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A.** An ordinance to amend the 2024 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. Bayou Country Sports Park, \$5,000
 - II. Bayou LaCarpe Drainage, \$4,425,000
 - III. Houma Downtown Development, \$143,362
 - IV. Houma Downtown Development, \$14,684
 - V. Animal Shelter, \$1,000
 - VI. Restoring Louisiana Marshes, \$1,000,000
 - VII. General Fund-Accounting, \$70,052
 - a. Transfer Grant Writer, Grade 206
 - 1. Consider the adoption of the ordinance.
- B.** An ordinance authorizing the Parish President to execute a Right of Use Agreement between Terrebonne Parish Consolidated Government and Derek and Heather Chelette for the property that bears a municipal address of 110 Beth Ann Ave., Montegut, LA 70377.
 - 1. Consider the adoption of the ordinance.

3. COMMITTEE REPORTS:

- A.** Community Development and Planning Committee, 02/26/24
- B.** Budget and Finance Committee, 02/26/24*
- C.** Policy, Procedure and Legal Committee, 02/26/24*
 - * (Ratification of minutes call public hearings on Wednesday, March 13, 2024, at 6:30 p.m.)

4. STREET LIGHTS:

- A.** Light installations, removals and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

Recreation District No. 6 Board: One (1) expired term and one (1) vacancy due to a resignation. Ms.

- A. Sheri Neil expresses her interest in being reappointed.
- B. **Fire Protection District No. 4 Board:** One (1) expired term. Ms. Pamela P. Carlos expresses her interest in being reappointed.
- C. **Houma-Terrebonne Public Trust Finance:** One (1) expired term. Mr. Bobbie L. Howard expresses his interest in being reappointed.
- D. **Bayou Cane Fire Protection District Board:** One (1) expired term. Mr. Steven E. Folmar submits application and resume for consideration. Mr. Matthew J. Ford submits application and resume for consideration.
- E. **Recreation District No. 11 Board:** One (1) vacancy due to a resignation. Mr. Lionel Lewis submits application and resume for consideration.

6. STAFF REPORTS:

- A. Parish President Jason W. Bergeron request ratification of his recommendation of Mr. Shane Thibodaux to the Terrebonne Economic Development Authority Board.
- B. Parish President Jason W. Bergeron request ratification of his recommendation of Mr. Merlin Lirette to the Coastal Zone Management Board.

7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **RECREATION DISTRICT NO. 3A BOARD:** One (1) vacancy.
RECREATION DISTRICT NO. 8 BOARD: One (1) expired term.
FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.
FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.
BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.
COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.
TERREBONNE PARISH TREE BOARD: One (1) expired term and (1) vacancy due to a resignation.

8. ANNOUNCEMENTS:

- A. Parish President.
- B. Council Members.

9. ADJOURN

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JANUARY 24, 2024.

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JANUARY 24, 2024.

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION MINUTES HELD ON
FEBRUARY 6, 2024

Item Summary:

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION MINUTES HELD
ON FEBRUARY 6, 2024.

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 7,2024

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 7, 2024.

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:

Accounts Payable Bill Lists for 2/20/2024 & 2/26/2024

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/20/2024 & 2/26/2024.

ATTACHMENTS:

Description	Upload Date	Type
Accounts Payable Bill Lists for 2/20/2024 & 2/26/2024	2/21/2024	Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 2/20/2024 & 2/26/2024

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	7	8	9	

s/Kandace M. Mauldin, CFO
Signature

February 21, 2024
Date

Category Number:
Item Number:



Tuesday, February 27, 2024

Item Title:
Manual Check Listing-January 2024

Item Summary:
APPROVE MANUAL CHECK LISTING FOR JANUARY 2024.

ATTACHMENTS:

Description	Upload Date	Type
Manual Check Listing-January 2024	2/21/2024	Executive Summary



I

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
MANUAL CHECK LISTING-JANUARY 2024

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace Mauldin, CFO

Signature

February 21, 2024

Date

Category Number: 1.
Item Number: A.



Tuesday, February 27, 2024

Item Title:

Proclamation - Problem Gambling Awareness Month

Item Summary:

PROCLAMATION: Proclaiming March 2024 as "Problem Gambling Awareness Month" in Terrebonne Parish.

ATTACHMENTS:

Description

Proclamation

Upload Date

2/23/2024

Type

Presentation



CITY OF HOUMA, LOUISIANA



PARISH OF TERREBONNE

PROCLAMATION

WHEREAS, problem gambling is a public health concern affecting millions of Americans of all ages, races, and ethnic backgrounds in all communities causing a significant societal and economic cost; and

WHEREAS, promoting awareness provides individuals in the problem gambling community an opportunity to educate the public and policymakers about the social and financial effectiveness of services available for problem gambling; and

WHEREAS, problem gambling is treatable and treatment is effective in minimizing the harm to both individuals and society as a whole; and

*WHEREAS, the state offers a myriad of services aimed at treating problem gambling, including: educational prevention programs, residential treatment, outpatient counseling and aftercare programs throughout the state, a toll-free Louisiana Problem Gamblers Helpline **1-877-770-STOP** that answers calls from people seeking help with gambling problems, and a website aimed at the prevention of problem gambling; www.helpforgambling.org; and*

WHEREAS, Louisiana was one of the first states to have numerous state funded programs such as, the residential treatment facility, Center of Recovery-CORE in Shreveport, for problem gamblers; and

WHEREAS, numerous organizations, such as the Louisiana Association on Compulsive Gambling, the Louisiana Lottery, the Louisiana Casino Association, the Louisiana Gaming Industry, the Office of the Attorney General, the State Police Gaming Division, and the Gaming Control Board all work together with the Louisiana Department of Health & all statewide Districts to address problem gambling; and

WHEREAS, numerous individuals, professionals and organizations have dedicated their efforts to the education of the public about problem gambling, prevention about problem gambling along with the availability and effectiveness of treatment services.

*NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, that the month of **March 2024** be hereby proclaimed as*

PROBLEM GAMBLING AWARENESS MONTH

and that all citizens be encouraged to help spread the message that there is help for problem gamblers through treatment and to support those who are in treatment and recovery and their families.

Presented this 27th day of February, 2024.

JASON BERGERON
PARISH PRESIDENT

JOHN AMEDÉE
COUNCIL CHAIRMAN

TERREBONNE PARISH COUNCIL

BRIEN PLEDGER
DISTRICT 1

CARL HARDING
DISTRICT 2

CLAYTON VOISIN, JR.
DISTRICT 3

JOHN AMEDEE
DISTRICT 4

KEVIN CHAMPAGNE
DISTRICT 5

CLYDE HAMNER
DISTRICT 6

DANIEL BABIN
DISTRICT 7

KIM CHAUVIN
DISTRICT 8

STEVE TROSCLAIR
DISTRICT 9

Category Number: 1.
Item Number: B.



Tuesday, February 27, 2024

Item Title:

4-H Presentation

Item Summary:

Ms. Cherie Rogers, 4-H representative, would like to give the Council on the updated project status.

ATTACHMENTS:

Description

Executive Summary

Upload Date

2/21/2024

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
4-H Presentation

PROJECT SUMMARY (200 WORDS OR LESS)
Ms. Cherie Rogers, 4-H representative, would like to give the Council on the updated project status.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>	ESTIMATED			
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Amedée</i>	<i>02/20/24</i>
_____	_____
Signature	Date

Category Number: 1.
Item Number: C.



Tuesday, February 27, 2024

Item Title:

Engineering Projects Status

Item Summary:

Mr. Ben Malbrough, an associate with GIS Engineering, would like to present an updated status on engineering projects.

ATTACHMENTS:

Description

Executive Summary

Upload Date

2/21/2024

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
GIS Engineering Projects Status

PROJECT SUMMARY (200 WORDS OR LESS)
Mr. Ben Malbrough, an associate with GIS Engineering, would like to present an updated status on engineering projects.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>	ESTIMATED			
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Amedée</i>	<i>02/21/24</i>
_____	_____
Signature	Date



Tuesday, February 27, 2024

Item Title:

Speaker Card - Mr. Tommie Jenkins

Item Summary:

Mr. Tommie Jenkins wishes to address the Council relative to CDBG funding and program guidelines with potential violations.

ATTACHMENTS:

Description

Speaker Card

Upload Date

2/22/2024

Type

Backup Material

SPEAKER CARD

Please complete this card and turn in to COUNCIL CHAIRPERSON or COUNCIL CLERK prior to the start of the meeting.

If you wish to address the Council relative to:

☐ Approval of Minutes

☐ Approval of Accounts Payable Bill Lists

☐ Approval of Manual Check Lists

☐ Staff Reports

☐ Item under "General Business"

☐ Committee Reports

☒ Other

Please note before submitting speaker card.

Name: Tommie Jenkins

Date: 02/22/24

Address, Affiliation, or Representation:

1702 Rio Vista Avenue, Houma, LA

I wish to address the Council regarding:

CDBG funding and program guidelines
with potential violations.



Tuesday, February 27, 2024

Item Title:

Speaker Cards

Item Summary:

As per Speaker Cards. (In accordance with ***Sec. 2-07 (e)*** of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)



Tuesday, February 27, 2024

Item Title:

2024 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2024 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Bayou Country Sports Park, \$5,000
- II. Bayou LaCarpe Drainage, \$4,425,000
- III. Houma Downtown Development, \$143,362
- IV. Houma Downtown Development, \$14,684
- V. Animal Shelter, \$1,000
- VI. Restoring Louisiana Marshes, \$1,000,000
- VII. General Fund-Accounting, \$70,052
 - a. Transfer Grant Writer, Grade 206
- 1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2024 Various Items for Budget Amendment	2/1/2024	Executive Summary
2024 Various Items for Budget Amendment	2/1/2024	Budget Amendment
2024 Various Items for Budget Amendment	2/1/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>Bayou Country Sports Park, \$5,000</div></div> <div><div>II.</div><div>Bayou LaCarpe Drainage, \$4,425,000</div></div> <div><div>III.</div><div>Houma Downtown Development, \$143,362</div></div> <div><div>IV.</div><div>Houma Downtown Development, \$14,684</div></div> <div><div>V.</div><div>Animal Shelter, \$1,000</div></div> <div><div>VI.</div><div>Restoring Louisiana Marshes, \$1,000,000</div></div> <div><div>VII.</div><div>General Fund-Accounting, \$70,052</div><div>a. Transfer Grant Writer, Grade 206</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre
Signature

February 1, 2024
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Bayou Country Sports Park, \$5,000
- II. Bayou LaCarpe Drainage, \$4,425,000
- III. Houma Downtown Development, \$143,362
- IV. Houma Downtown Development, \$14,684
- V. Animal Shelter, \$1,000
- VI. Restoring Louisiana Marshes, \$1,000,000
- VII. General Fund-Accounting, \$70,052
 - a. Transfer Grant Writer, Grade 206

SECTION I

WHEREAS, the Bayou Country Sports Park received a donation for \$5,000, and

WHEREAS, the donations will be put into the Bayou Country Sports Park account.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the donation. (Attachment A)

SECTION II

WHEREAS, the State of Louisiana, Division of Administration Facility Planning and Control has awarded an additional \$4,425,000 for the Bayou LaCarpe Drainage, and

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Bayou LaCarpe Drainage Project. (Attachment B)

SECTION III

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$143,362, for the 2024 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for beautification and operations of the Folklife Cultural Museum and to help maintain the existing buildings, parks, and the Court Square in the Historic District, as well as advertising to market Houma's Historic District attractions.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2024 Adopted Budget be amended to adjust various Downtown Development Corporation Accounts. (Attachment C)

SECTION IV

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$14,684, for the 2024 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for camera equipment in the Houma Historic District.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2024 Adopted Budget be amended to adjust various Downtown Development Corporation Accounts. (Attachment D)

SECTION V

WHEREAS, the Animal Shelter received donations of \$1,000, and

WHEREAS, the donations will be put into the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Animal Shelter. (Attachment E)

SECTION VI

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) has received an award for \$1,000,000 from the National Oceanic and Atmospheric Administration (NOAA) through the Coastal Habitat Restoration and Resilience Grants for Underserved Communities, and

WHEREAS, TPCG and NOAA will work in partnership with the Lowlander Center and the First People's Conservation Council of Louisiana, including the Grand Caillou/Dulac Band of Biloxi-Chitimacha-Choctaw Tribe, the Point-au-Chien Indian Tribe, and the Jean Charles Choctaw Nation, and

WHEREAS, the funds will be used for feasibility studies and engineering design to reverse canals that have been carved into the delicate but resilient marshes and wetlands for commercial exploration decades ago.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted 5-Year Capital Outlay Budget be amended for Restoring Louisiana Marshes. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting to amend the Budgeted Positions by transferring the Grants Writer position, and

WHEREAS, Administration has determined the efficient department for the Grants Writer position is in the Accounting Department, and

WHEREAS, the Grant Writer, Grade 206 will be transferred from the Housing and Human Services Department to the Accounting Department.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget and the 2024 Budgeted Positions be amended to recognize the transfer of the Grants Writer position. (Attachment G)

SECTION VIII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IX

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department
PC File: 2024-Various Items – D
Date Prepared: 1/31/24 BA #4

ATTACHMENT A - Bayou Country Sports Park

	2024		
	Adopted	Change	Amended
Fund Balance (Decrease)	n/a	(5,000)	n/a
Parish Sports Park Complex	2,099,086	5,000	2,104,086

ATTACHMENT B - Bayou LaCarpe Drainage

	2024		
	Adopted	Change	Amended
Bayou LaCarpe Drainage	2,406,193	4,425,000	6,831,193
FP&C Bayou LaCarpe Wastershed	(750,000)	(4,425,000)	(5,175,000)

ATTACHMENT C - Downtown Development

	2024		
	Adopted	Change	Amended
DDC/Folk Salaries-allocated	3,165	12,500	15,665
DDC/Folk Operating Supplies	15,128	33,638	48,766
DDC/Folk Court Square Oak Tree	360	1,500	1,860
DDC/Folk Downtown Furnishing	2,009	4,000	6,009
DDC/Folk Security Camera Equip	(171)	10,000	9,829
DDC Parking Lot Rental	1,200	14,500	15,700
DDC/Folk Contract Services	5,760	15,000	20,760
DDC/Folk Advertising	5,340	11,000	16,340
DDC/Folk Special Events	761	26,724	27,485
DDC/Folk Repair Account	8,265	10,000	18,265
DDC/Folk Travel & Training	2,702	4,000	6,702
DDC/Folklife Computer Equip	3,053	500	3,553
Fund Balance (Decrease)	n/a	(143,362)	n/a

ATTACHMENT D - Downtown Development

	2024		
	Adopted	Change	Amended
DDC/Folk Security Camera Equip	9,829	14,684	24,513
Fund Balance (Decrease)	n/a	(14,684)	n/a

ATTACHMENT E - Animal Shelter

	2024		
	Adopted	Change	Amended
Other Fees	44,859	1,000	45,859
Fund Balance (Decrease)	n/a	(1,000)	n/a

ATTACHMENT F - Restoring Louisiana Marshes

	2024		
	Adopted	Change	Amended
Restoring LA Marshes		1,000,000	1,000,000
NOAA-Restoring LA Marshes		(1,000,000)	(1,000,000)

ATTACHMENT G - Accounting

	2023		
	Adopted	Change	Amended
Salaries & Wages	824,262	43,701	867,963
FICA	51,290	2,709	53,999
Medicare	11,995	634	12,629
Pension	62,045	3,278	65,323
Unemployment Compensation	12,409	656	13,065
Workmen's Compensation	3,309	175	3,484
Group Insurance	191,500	18,900	210,400
Salaries & Wages	477,547	(43,701)	433,846
FICA	29,608	(2,709)	26,899
Medicare	6,924	(634)	6,290
Pension	35,816	(3,278)	32,538
Unemployment Compensation	7,163	(656)	6,507
Workmen's Compensation	15,005	(175)	14,830
Group Insurance	133,800	(18,900)	114,900

ATTACHMENT G - Housing & Human Services

	2023						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Grant Writer	1	(1)	0	206	43,701	56,139	68,578

ATTACHMENT G - Accounting

	2023						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Grant Writer	0	1	1	206	43,701	56,139	68,578

Section I

Felicia Aubert

From: Kandace Mauldin
Sent: Friday, January 5, 2024 8:15 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment
Attachments: DOC010524.pdf

We need to do a budget amendment to recognize the \$5,000 from Entergy for the BCSP Fitness Center. This will be in account 659-501-8913-20.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Saltwater Fishing Capital of the World

Please sign, scan and email completed form to bburns7@entergy.com.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-20
PARISH SPORTS PARK COMPLEX (Continued)
R# 659-000-6342-11
R# 659-000-6343-35
R# 659-000-6741-05

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jan-21	ORD 9229	FROM FUND 285 B COUNTRY SPORTS PARK	95,000						
Jan-21	ORD 9229	FROM 661-310-8916-59 FD 280	18,131						
Jan-21	ORD 9229	FACILITY PLANNING & CONTROL	1,009,900						
Jul-21	ORD 9295	ARP- FUND 201	250,000						
Apr-21	ORD 9359	ACT 120 OF 2021	500,000						
Jun-22	ORD 9379	FROM 659-000-6912-00	11,662						
Aug-22	LIA #77	FROM 659-501-8913-36 FD 285	688,447						
Aug-22	LIA #77	FROM 659-501-8913-37 FD 255	404,959						
Aug-22	ORD 9413	FROM FD 255 1/4% SALES TAX FUND	56,441						
Sep-22	ORD 9420	FROM FD 280 P/W RECREATION FUND	675,000						
Sep-22	ORD 9420	FROM FD 255 1/4% SALES TAX FUND	675,000						
Dec-22	ORD 9445	FACILITY PLANNING & CONTROL	2,984,000						
Jun-23	LIA #37	TO 659-501-8913-36 FP&C		(1,177,747)					
Jun-23	LIA #37	TO 659-501-8913-36 FD 255		(392,582)					
Sep-23	LIA #97	TO 659-501-8913-36 FP&C		(826,853)					
Sep-23	LIA #97	FROM 659-501-8913-36 FD 255		10,267					
Oct-23	ORD 9521	FACILITY PLANNING & CONTROL		2,000,000					
Oct-23	ORD 9521	FD 255 CLOSE TO FUND BALANCE		(500,000)					
Oct-23	ORD 9521	FD 280 P/W RECREATION FUND		500,000					
Nov-23	ORD 9530	FROM 659-501-8913-30 FD 280		5,386					
Jan-24	PROPOSED	FD 280 P/W RECREATION FUND			500,000				
Jan-24	PENDING BA	FROM ENTERGY 659-000-6741-05			5,000				
LESS PRIOR YEARS EXPENDITURES			(4,902,347)						
FUNDS AVAILABLE			\$ 7,236,376	\$ (381,529)	\$ 505,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: JOSEPH FURR DESIGN
CONTRACTOR: ALL SOUTH, ENGINEERING
BAYOU IRRIGATION, INC.
LEWIS STONE, LLC.

DESCRIPTION: EVALUATE THE MERITS AND FEASIBILITY OF
ACQUIRED LAND IN PARTNERSHIP WITH
RECREATION DISTRICT 2, 3 FOR THE PURPOSE OF
DEVELOPING A MAJOR SPORTS PARK COMPLEX.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-20
PARISH SPORTS PARK COMPLEX
R# 659-000-6342-11
R# 659-000-6343-35

TOTAL FUNDING	\$	12,257,194
EXPENDITURES THRU 12/31/22		(4,902,347)
PROJECT BALANCE	\$	<u>7,354,847</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jul-12	ORD 8141	FUND 280 P/W RECREATION FUND	47,500						
Dec-12	ORD 8252	FUND 280 P/W RECREATION FUND	1,000,000						
Dec-12	ORD 8252	FUND 151 GENERAL FUND	1,191,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	600,000						
Oct-15	ORD 8650	LAND & WATER CONSERVATION	250,000						
Jan-16	ORD 8669	FUND 280 P/W RECREATION FUND	139,405						
Aug-17	ORD 8872	FROM REC DISTRICT 2/3	200,000						
May-18	ORD 8957	FUND 285 B COUNTRY SPORTS PARK	440,000						
Oct-18	ORD 9008	FUND 285 B COUNTRY SPORTS PARK	317,878						
Nov-18	ORD 9014	FROM 655-351-8929-14 STWIDE FLOOD	89,400						
Jan-19	ORD 9028	FUND 280 P/W RECREATION FUND	220,000						
Mar-19	ORD 9040	FUND 280 P/W RECREATION FUND	25,000						
May-19	ORD 9052	From 655-351-8929-50 (FD 151)	100,000						
Dec-19	ORD 9114	TO 661-310-8916-59 FD 151	(100,000)						
Jan-20	ORD 9117	EXCHANGING FUND SOURCES FD 285	100,000						
Jan-20	ORD 9117	TO GENERAL FUND FD 151	(100,000)						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	250,000						

CONTINUED ON NEXT PAGE

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 659-000-6741-05

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

DONATIONS-BCSP FITNESS CENTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	0	5,000.00-	0	5,000
2024	0	.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

closed to Fund Balance

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 659-501-8913-20

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

PARISH SPORTS PARK COMPLEX

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	6,854,847	5,255,760.88	0	1,599,086
2024	500,000	.00	0	500,000
CLOSED:				
2017	450,102	18,205.00	N/A	431,897
2018	1,279,175	469,624.52	N/A	809,550
2019	1,054,550	934,430.93	N/A	120,119
2020	370,119	13,055.24	N/A	357,064
2021	1,730,095	327,135.90	N/A	1,402,959
2022	7,398,468	162,091.88	N/A	7,236,376

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

December 21, 2021

Mr. Gordon Dove
Parish President
Terrebonne Parish
P.O. Box 2768
Houma, La 70361
Email: jbray@tpcg.org

Re: Bayou LaCarpe Watershed Project,
Location C, Design and Construction
(Terrebonne Parish)
FP&C Project No. 50-J55-14-02

Dear Mr. Dove:

Please find a copy of State Funding Summary #2 ("Funding Summary"). The current level of funding as shown in the Funding Summary has been revised to reflect a change in the existing funding.

The Funding Summary represents the current level of funding provided by the State and states the FPC Administrative fee and the local match amount required by La. R.S. 39:112 (E). The Detailed Allocation of Project Funding previously identified as Exhibit A will no longer be utilized.

If you have any questions, please contact me at 225-342-2634 or michael.mclean2@la.gov.

Thank you for your cooperation.

Sincerely,

Michael McLean

Michael McLean
Project Manager

MM:jljb

Enclosures

c: Marc Parenti, via email w/attachments
Michael McLean, via email w/attachments

655-351-8939-03 \$ 4,425,000.00
655-000-6342-04 \$ 4,425,000.00

**THE STATE OF LOUISIANA and
Terbonne Parish
Bayou LaCarpe Watershed Project, Location C, Design and Construction
(Terbonne Parish)**

REVISION NO. 2 **Date:** December 17, 2021

Federal Tax Identification for Entity: 72-6001390

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in the CEA.
4. The estimated cost of construction is \$4,800,000.00 per the 2021-22 Capital Outlay Request.

Felicia Aubert

From: Kandace Mauldin
Sent: Monday, January 8, 2024 3:48 PM
To: Kayla Dupre; Felicia Aubert
Subject: FW: Bayou Lacarpe Location C (Budget Amendment)
Attachments: 2021-12-22 FS #2.PDF

We need to do a budget amendment recognizing the \$4.5 (minus FPC Admin) in account \$655-351-8939-03

From: Jeanne Bray <jbray@tpcg.org>
Sent: Monday, January 8, 2024 11:48 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: Bayou Lacarpe Location C

FP&C Funding

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government
Phone: (985) 873-6720
Email: jbray@tpcg.org



Gaux GREEN. Please consider the environment before you print this page.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024- FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-03
BAYOU LACARPE DRNG LOC "C"
POPEYE'S PUMP STATION
PROJECT # 50-J55-14-02
PARISH PROJECT# 21-DRA-11
R# 655-000-6342-04

TOTAL FUNDING	\$	7,725,000
EXPENDITURES THRU 12/31/22		(817,934)
PROJECT BALANCE	\$	6,907,066

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Dec-15	ORD 8662	FROM 655-351-8929-05 FD 252	200,000						
Dec-15	ORD 8662	FUND 252 DRAINAGE TAX FUND	50,000						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	150,000						
Jan-21	ORD 9221	FROM 655 FUND BALANCE	250,000						
Jan-21	ORD 9229	FACILITY PLANNING & CONTROL	750,000						
Jul-21	ORD 9295	ARP-FD 201	1,400,000						
Jan-22	ORD 9336	FUND 655 FUND BALANCE	500,000						
Jan-24	PENDING BA	FACILITY PLANNING & CONTROL			4,425,000				
LESS PRIOR YEARS EXPENDITURES			(817,934)						
FUNDS AVAILABLE			\$ 2,482,066	\$ -	\$ 4,425,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC.

DESCRIPTION: DRAINAGE IMPROVEMENTS IN THE BAYOU LACARPE AREA.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 655-351-8939-03

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU LACARPE DRAINAGE LOC "C"

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	2,482,066	75,873.25	0	2,406,193
2024	0	.00	0	0
CLOSED:				
2017	250,000	.00	N/A	250,000
2018	250,000	.00	N/A	250,000
2019	250,000	.00	N/A	250,000
2020	400,000	.00	N/A	400,000
2021	2,800,000	555,046.33	N/A	2,244,954
2022	2,744,954	262,888.23	N/A	2,482,066

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 =

INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 655-000-6342-04

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

FP&C BAYOU LACARPE WATERSHED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	750,000	.00	0	750,000-
2024	0	.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	750,000	.00	N/A	750,000-
2022	750,000	.00	N/A	750,000-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Act 447 of 2023-2024 Budget Breakdown

1st Payment

		Budget	Change	Total Budget
151-652-8111-10	DDC/Folk Salaries - Allocated	3,165	12,500	15,665
151-652-8225-01	DDC/Operating Supplies	15,128	33,638	48,766
151-652-8225-02	DDC/Court Square Oak Tree	360	1,500	1,860
151-652-8225-04	DDC/Downtown Furnishings	2,009	4,000	6,009
151-652-8225-06	DDC/Folklife Security Camera Equipmen	(171)	10,000	9,829
151-652-8322-03	DDC/ Parking Lot Rental	1,200	14,500	15,700
151-652-8325-01	DDC/Contract Services	5,760	15,000	20,760
151-652-8325-02	DDC/Advertising	5,340	11,000	16,340
151-652-8325-03	Special Events	761	26,724	27,485
151-652-8412-01	DDC/Folk Repair Account	8,265	10,000	18,265
151-652-8393-01	DDC/Folk Travel & Training	2,702	4,000	6,702
151-652-8915-04	DDC/Folklife Computer Equipment	3,260 3053	500	3,760 3553
		47,779	143,362	191,141

Revenue

151-000-6352-01 STATE - HOTEL/MOTEL TAX SHARE 143,362

Rec. 12/2023

HDDC Hotel/Motel funds

Act 447 - 2023-2024

	Expenditures	Budget 2024	Rollover funds	July - Dec 2023	Jan - June 2024	
A	DDC Folklife Salaries	25,000		12,500	12,500	fixed cost
B	DDC Folklife Operating Supplies	67,277		33,638.25	33,638.25	
C	DDC Folklife-operating (prop damage)	0		0	0	
D	DDC Folklife Trees court square	3,000		1,500	1,500	
E	DDC Folklife Furnishings/ Plaza	8,000		4,000	4,000	
F	DDC Folklife Monthly reoccurring at plaza?			?	?	
G	DDC Folklife Security Cameras	20,000		10,000	10,000	
H	DDC Parking Lot Rentals	29,000		14,500	14,500	fixed cost
I	DDC advertising	\$22,000		11,000	11,000	
J	DDC Special Events	53,447		26,723.50	26,723.50	
K	DDC Training Travel	8,000		4,000	4,000	
L	DDC Folklife Repairs	20,000		10,000	10,000	
M	DDC Bridge Enhancement	?		?	?	
N	DDC Holiday Decorations	?		?	?	
O	DDC Contract Services	30,000		15,000	15,000	fixed cost
P	DDC computer/electronics + carry over	1,000		500	500	
Q	DDC Pocket Park @ Govt Tower		7,146	Note: grant funds		
R	Marina Govt Funded Marina Fees					
S	Marina Flag pole donation		647			

TOTAL

286,723.50

143,361.75 143,361.75

Skyla Galjour

From: Anne Picou
Sent: Wednesday, January 3, 2024 5:20 PM
To: Skyla Galjour
Cc: Christopher Pulaski; sondra.corbitt@houmatravel.com
Subject: FW: Act 447 Check
Attachments: Copy of Hotel 2024.xlsx

Good day to all,
The HDDC received their first check for the 2024 year. I have attached the currently budget breakdown. Some allocations may need to be altered from one line item to another. I am gaging the amounts from last year's expenditures.

Thank you,
Anne

From: Skyla Galjour <sgaljour@tpcg.org>
Sent: Wednesday, December 27, 2023 1:39 PM
To: Anne Picou <apicou@tpcg.org>
Subject: Act 447 Check

Good afternoon, Anne,

HDDC received the check for Act 447 in the amount of \$143,361.75. Please send me a list of the accounts you want to allocate to as soon as possible so the Budget Amendment can be done & the money disbursed.

Thank you,

Skyla Galjour

Finance Department, Budget Accountant
Terrebonne Parish Consolidated Government
8026 Main St. Suite 300
Houma, LA 70360
sgaljour@tpcg.org
Phone: (985) 873-6444
Fax: (985) 873-6457

Act 119 of 2021-2022 Budget

		Budget Amend	Budget W/Carry Over
151-652-8111-10	DDC/FOLK SALARIES - ALLOCATED	\$ 10,000	\$ 16,861
151-652-8225-01	DDC/FOLK OPERATING SUPPLIES	36,000	\$ 39,255
151-652-8225-02	DDC/FOLK COURT SQUARE OAK TREE	10,000	\$ -
151-652-8225-06	DDC/FOLK SECURITY CAMERA	10,000	\$ -
151-652-8322-03	DDC/FOLK PARKING LOT RENTAL	24,000	\$ 32,400
151-652-8325-01	DDC/FOLK CONTRACT SERVICES	20,000	\$ 28,437
151-652-8325-02	DDC/FOLK ADVERTISING	15,000	\$ 17,346
151-652-8325-03	DDC/FOLK SPECIAL EVENTS	100,000	\$ 42,678
151-652-8412-03	DDC/FOLK BRIDGE ENHANCEMENT	10,000	\$ -
151-652-8913-21	DDC/FOLKLIFE HOLIDAY DECORATIONS	11,723	\$ 1,773
151-652-8913-24	DDC/FOLK BELANGER STREET	20,000	\$ 50,000
151-652-8915-04	DDC/FOLKLIFE COMPUTER EQUIPMENT	10,000	\$ 3,765
151-680-8412-01	MARINA REPAIRS	10,000	\$ 1,531
		<hr/>	<hr/>
		\$ 286,723	\$ 234,046

Revenue

151-000-6352-01	STATE - HOTEL/MOTEL TAX SHARE REC. 4/26/22	\$ 286,723
		 \$ 286,723

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8915-04

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLKLIFE COMPUTER EQUIPMNT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	3,917	657.42	207	3,053
2024	0	.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	5,000	.00	N/A	5,000
2021	5,000	1,234.54	N/A	3,765
2022	13,765	1,613.15	N/A	12,152

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 =

INPUT SCR

CF04 = DSP

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8393-01

GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK TRAVEL & TRAINING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	4,253	1,550.57	0	2,702
2024	0	.00	0	0
CLOSED:				
2017	686	.00	N/A	686
2018	6,186	749.00	N/A	5,437
2019	4,000	2,746.73	N/A	1,253
2020	8,253	.00	N/A	8,253
2021	8,253	.00	N/A	8,253
2022	8,253	.00	N/A	8,253

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8412-01

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK REPAIR ACCOUNT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	27,290	19,024.70	0	8,265
2024	0	.00	0	0
CLOSED:				
2017	29,110	3,758.16	N/A	25,352
2018	30,352	15,388.90	N/A	14,963
2019	17,537	10,136.13	N/A	7,401
2020	37,401	3,919.17	N/A	33,482
2021	33,482	17,918.71	N/A	15,563
2022	15,563	4,162.28	N/A	11,401

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8325-03

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK SPECIAL EVENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	79,606	78,845.37	0	761
2024	0	7,644.39	0	7,644-
CLOSED:				
2017	111,996	94,884.49	N/A	17,112
2018	92,402	86,448.23	N/A	5,954
2019	78,943	73,866.95	N/A	5,076
2020	55,076	41,961.63	N/A	13,114
2021	99,302	56,623.90	N/A	42,678
2022	142,075	104,866.01	N/A	37,209

		ACCOUNT EXCEEDS BUDGET AMOUNT	
ENTER = CONTINUE		CF04 = DSP DETAIL	CF05 = DSP INV JE
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8325-02

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK ADVERTISING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	53,987	48,646.78	0	5,340
2024	0	296.00	140	436-
CLOSED:				
2017	50,400	34,388.03	N/A	16,012
2018	28,779	24,704.00	N/A	4,075
2019	31,300	24,229.00	N/A	7,071
2020	25,895	24,824.00	N/A	1,071
2021	23,986	21,640.00	N/A	2,346
2022	57,346	43,358.99	N/A	13,987

		ACCOUNT EXCEEDS BUDGET AMOUNT	
ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE	
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY 1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 151-652-8325-01

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK CONTRACT SERVICES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	47,605	41,845.00	0	5,760
2024	0	.00	0	0
CLOSED:				
2017	65,516	39,854.89	N/A	25,661
2018	75,385	38,745.45	N/A	36,640
2019	36,594	19,138.18	N/A	17,456
2020	24,619	14,876.52	N/A	9,742
2021	24,742	25,344.94	N/A	603-
2022	49,040	55,435.00	N/A	6,395-

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8322-03

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC PARKING LOT RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	30,000	28,800.00	0	1,200
2024	0	2,400.00	26,400	28,800-
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	16,800	7,200.00	N/A	9,600
2021	61,800	14,400.00	N/A	47,400
2022	56,400	26,400.00	N/A	30,000

ACCOUNT EXCEEDS BUDGET AMOUNT			
ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE	
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

ACCT: 151-652-8225-06

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK SECURITY CAMERA EQMNT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	712	882.90	0	171-
2024	0	1,604.80	0	1,605-
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	10,000	.00	N/A	10,000

		ACCOUNT EXCEEDS BUDGET AMOUNT
ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE
		CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 151-652-8225-04

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK DOWNTOWN FURNISHING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	2,009	.00	0	2,009
2024	0	.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	6,884	4,875.00	N/A	2,009
2020	2,009	.00	N/A	2,009
2021	2,009	.00	N/A	2,009
2022	2,009	.00	N/A	2,009

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8225-02

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK COURT SQUARE OAK TREE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	360	.00	0	360
2024	0	.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	10,000	.00	N/A	10,000
2020	10,000	.00	N/A	10,000
2021	10,000	.00	N/A	10,000
2022	10,000	3,550.00	N/A	6,450

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8225-01

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	107,003	91,875.26	0	15,128
2024	0	1,068.16	153	1,221-
CLOSED:				
2017	24,425	19,064.13	N/A	5,361
2018	80,707	51,301.68	N/A	29,405
2019	28,500	32,270.92	N/A	3,771-
2020	38,126	26,506.79	N/A	11,619
2021	66,590	27,334.56	N/A	39,255
2022	50,255	41,407.42	N/A	8,848

ACCOUNT EXCEEDS BUDGET AMOUNT			
ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE	
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8111-10

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK SALARIES - ALLOCATED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	27,551	24,385.83	0	3,165
2024	0	1,896.31	0	1,896-
CLOSED:				
2017	49,100	22,418.86	N/A	26,681
2018	24,216	20,765.25	N/A	3,451
2019	20,000	14,846.54	N/A	5,153
2020	54,251	14,532.83	N/A	39,718
2021	39,718	22,857.21	N/A	16,861
2022	26,861	22,709.72	N/A	4,151

ENTER = CONTINUE	ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT	CF04 = DSP DETAIL
CF02 = INPUT SCR	CF05 = DSP INV JE
	CF06 = DSP ENCUMBRANCE
	CF08 = PRT DETAIL

Act 447 of 2023-2024 Budget Breakdown

2nd Payment

		Budget	Change	Total Budget
151-652-8225-06	DDC/Folklife Security Camera Equipmen	9,829	14,684	24,513

9,829	14,684	24,513
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Revenue

151-000-6352-01	STATE - HOTEL/MOTEL TAX SHARE	14,684
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Rec. 12/2023

Section IV

Skyla Galjour

From: Anne Picou
Sent: Monday, January 22, 2024 3:38 PM
To: Skyla Galjour
Cc: Bobbie O'Bryan; Christopher Pulaski
Subject: RE: Check

Good day Skyla,
If Kandace is okay with adding this check into the Security Camera Equipment. 151-652-8225-06. We owe, HPD for the cameras installed at the plaza.
Best regards,
Anne

From: Skyla Galjour <sgaljour@tpcg.org>
Sent: Monday, January 22, 2024 11:51 AM
To: Anne Picou <apicou@tpcg.org>
Subject: RE: Check

Good morning,

What account would you like me to apply the check of \$14,684.13 to?

Thanks!

From: Skyla Galjour
Sent: Tuesday, January 16, 2024 11:10 AM
To: Anne Picou <apicou@tpcg.org>
Subject: FW: Check

Good morning,

I was just following up on the status of the breakdown for the check of \$14,684.13.

Thanks!

From: Skyla Galjour
Sent: Friday, January 12, 2024 12:41 PM
To: Anne Picou <apicou@tpcg.org>
Subject: RE: Check

Yes, the check was for \$14,684.13. I'm not sure if they recalculated what I submitted & sent another check. Not sure what happen there.

From: Anne Picou <apicou@tpcg.org>
Sent: Friday, January 12, 2024 11:58 AM
To: Skyla Galjour <sgaljour@tpcg.org>
Subject: Re: Check

Skyla Galjour

From: Anne Picou
Sent: Monday, January 22, 2024 3:59 PM
To: Skyla Galjour
Cc: Christopher Pulaski; Christiana Udom; James Wendell; Bobbie O'Bryan; Kandace Mauldin
Subject: FW: Rotary Centennial Plaza
Attachments: TPCG_Rotary Centennial Plaza_3 Cameras_Quote.pdf; IMG_6295.jpg; IMG_6296.jpg; IMG_6297.jpg; IMG_6298.jpg

Good day Skyla,
Attached is the invoice HPD paid for to complete the Plaza project for security cameras prior to the opening of the plaza in October 2023. With the \$14,000 check that came in from the state, the HDDC needs to pay HPD back \$10,256.00. 151-652-8225-06.

Thank you,
Anne

From: Bobbie O'Bryan <bobryan@tpcg.org>
Sent: Friday, September 29, 2023 2:23 PM
To: Christopher Pulaski <cpulaski@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>; Anne Picou <apicou@tpcg.org>; Travis Theriot <ttheriot@tpcg.org>
Subject: FW: Rotary Centennial Plaza

Good Afternoon, Everyone,

We had just added cameras to the intersection of Church and Belanger Street at the opening entrance of the Rotary Centennial Plaza. Photos are attached.

I had attached a quote to add additional cameras under the Rotary Centennial Plaza where the planters and out door furniture are going to be located near the center. As a proactive approach before all the festivals and actives start in this area, we would like to add these additional cameras. We have the funding with our camera account to put in place but requesting to see if the funding can be reimbursed back next year from an account from Ann's budget. We can do an invoice for Ann for the cameras next year, if everyone is OK with it.

Please advised, Thanks

Captain Bobbie O'Bryan # 144

From: Brandon Donovan
Sent: Friday, September 29, 2023 10:27 AM
To: Bobbie O'Bryan
Cc: Anne Picou; Brooke Hidalgo
Subject: Rotary Centennial Plaza

External Sender

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Good morning,

Here is the quote for the bullet and 360 cameras for under the lights at Rotary Centennial Plaza. Please let me know if you have any questions at all. Thanks again!

Thank you for your business!

Brandon Duvarne
Owner
Ultimate Technologies
225-337-1908

A business card for Ultimate Technologies. The card has a dark, textured background. At the top, the company name "Ultimate Technologies" is written in a large, bold, serif font. Below it, in a smaller font, is "100% Local". Underneath that, a list of services is provided: "Security - Surveillance - Home Automation", "A/V - Gate Operations - Access", and "Service - Cabling - Design". In the center, a white rounded rectangle contains the phone number "225-337-1908". Below the phone number, the website "www.ultechla.com" is printed. At the bottom of the card, there is a row of logos: a small logo on the left, a "SPEAKER" logo, a "G" logo, a "VIDEO" logo, and a "FIND US ON" logo followed by "Ultimate TechnologiesLA".

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
NOVEMBER 30, 2023 - MONTH LAST CLOSED

1/31/24

ACCT: 151-652-8225-06

GENERAL FUND

ECONOMIC DEVEL. - OTHER

DDC/FOLK SECURITY CAMERA EQMNT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	712	882.90	0	171-
2024	0	1,604.80	0	1,605-
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	10,000	.00	N/A	10,000

plus 10,000

ACCOUNT EXCEEDS BUDGET AMOUNT			
ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE	
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

Section II

Kayla Dupre

From: Valerie Robinson
Sent: Tuesday, November 28, 2023 9:49 AM
To: Kayla Dupre
Subject: FW: "PetsMart - ACH Payment Info"

Hi Kayla,

Can you please move these funds to 151-442-8349-01? Thanks!

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

fund balance

Follow us on [facebook](https://www.facebook.com/tpcg)

From: AUTOBACK <DoNotReply@ssg.petsmart.com>
Sent: Monday, November 20, 2023 4:00 PM
To: Valerie Robinson <vrobinson@tpcg.org>
Subject: "PetsMart - ACH Payment Info"

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

PetSmart Chariti19601 North 27th Avenue Phoenix AZ 85027

11/21/2023

VENDOR: 0000076489 TERREBONNE PARISH

Doc#	Doc dt	Invoice #	Trm	Inv amt	Disc %	Disc amt	Net amt	Curr
0000216092	20231116	835108871	KR	1000.00	0.000	0.00	1000.00	USD
Total				1000.00		0.00	1000.00	

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

1/31/24

NOVEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 151-442-8349-01

GENERAL FUND

ANIMAL CONTROL

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	108,789	63,929.58	0	44,859
2024	0	3,448.53	1,754	5,203-
CLOSED:				
2017	38,000	27,516.20	N/A	10,484
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471
2021	149,971	34,488.22	N/A	115,483
2022	90,808	47,192.46	N/A	43,616


ENTER = CONTINUE	CF04 = DSP DETAIL	ACCOUNT EXCEEDS BUDGET AMOUNT	CF05 = DSP INV JE
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

Section VI

FORM CD-450 (REV 10/18)		U. S. DEPARTMENT OF COMMERCE		<input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT
FINANCIAL ASSISTANCE AWARD				FEDERAL AWARD ID NUMBER
RECIPIENT NAME TERREBONNE PARISH CONSOLIDATED GOVERNMENT				NA23NMF4630111
STREET ADDRESS 8026 MAIN ST STE 300				PERIOD OF PERFORMANCE 09/01/2023-12/31/2026
CITY, STATE, ZIP CODE HOUMA LA 70360-3407				FEDERAL SHARE OF COST \$1,000,000.00
AUTHORITY IIJA: P.L. 117-58; 16 U.S.C. 1891a; 16 U.S.C. 661, as amended by the Reorg. Plan No. 4 of 1970				RECIPIENT SHARE OF COST \$0.00
CFDA NO. AND NAME 11.463 Habitat Conservation				TOTAL ESTIMATED COST \$1,000,000.00
PROJECT TITLE Restoring Louisiana Marshes: Protecting Sacred Sites, Increasing Tribal Resilience, and Reducing Flood Risk				
<p>This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS</p> <p><input type="checkbox"/> R & D AWARD</p> <p><input type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE</p> <p><input checked="" type="checkbox"/> BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> SPECIFIC AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> LINE ITEM BUDGET</p> <p><input checked="" type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101</p> <p><input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)</p> <p><input type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.</p> <p><input checked="" type="checkbox"/> OTHER(S): This award is being made under competitive Funding Opportunity Number NOAA-NMFS-HCPO-2022-2007354 posted at Grants.gov on 06/28/2022.</p> <p style="text-align: right;"><i>Grant 13727785</i></p>				
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER Alan Conway				DATE 08/21/2023
PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL Gordon Dove				DATE 09/11/2023

Terrebonne Parish Consolidated Government (in partnership with the Lowlander Center and the First People's Conservation Council of Louisiana, including the Grand Caillou/Dulac Band of Biloxi-Chitimacha-Choctaw Tribe, the Pointe-au-Chien Indian Tribe, and the Jean Charles Choctaw Nation) will be awarded \$1,000,000 over a period of three years to conduct feasibility studies and engineering design to reverse canals that were carved into the marshes and wetlands for commercial exploration decades ago. Up to 55 acres of marshes and wetlands are proposed to be restored, or about 1.4 miles of canals. The spoil banks will be removed and placed in the adjacent canal which will quickly restore the marsh on the spoil bank. The canal(s) will fill in slowly over many years, and re establish coastal marsh hydrology above-and belowground. This work will help to reduce flood risk as well as improve resiliency for subsistence living, reduce erosion rates, and protect sacred sites. This work is being funded by the FY2022 Coastal Habitat Restoration and Resilience Grants for Underserved Communities, under IIJA.



Award Number NA23NMF4630111	Applicant Name Terrebonne Parish Consolidated Government		
Project Name Restoring Louisiana Marshes: Protecting Sacred Sites, Increasing Tribal Resilience, and Reducing Flood Risk	State LA	Federal Program Officer Amanda Cousart	
	Program Name CRP		
Award Amount \$1,000,000.00	Total Project Cost \$1,000,000.00	Competition IIJA	
Project Description NOAA and Terrebone Parish Consolidated Government (in partnership with the Lowlander Center and the First People's Conservation Council of Louisiana, including the Grand Caillou/Dulac Band of Biloxi-Chitimacha-Choctaw Tribe, the Pointe-au-Chien Indian Tribe, and the Jean Charles Choctaw Nation) propose to reverse canals that have been carved into the delicate but resilient marshes and wetlands for commercial exploration decades ago. The spoil banks will be removed and placed in the adjacent canal which will quickly restore the marsh on the spoil bank. The canal will fill in slowly over many years. During and after the canal backfilling, the Lowlander Center will develop and deliver educational materials and presentations about the project and the broader issues facing the tribes and broader community. Tribal resilience in place has become more tenuous this century as sea level rise accelerated, storm frequency and intensity increased, and with coastal wetland loss. These changes are drastically transforming Louisiana's nearshore and coastal landscape. The Tribes' livelihoods are based on receiving fishing and hunting harvests dependent on these wetlands. Their homes have been damaged by hurricanes and repeated storm flooding and wind speeds that have increased in recent years. Hurricane Ida (2021) caused catastrophic damage to the Tribal communities guiding this project. The communities face increasing flood risks and reduced fisheries, and the vitally important sacred sites ('mounds') that have great significance to the Tribes will disappear due to erosion if no action is taken			
<p>In July 2023, engineering and construction management services will be procured, and the selected firm will finalize the basis of design and a bid package for the construction of the project. This will entail consultation with the Advisory Board who will make recommendations for the construction of the project. This will entail consultation with the Advisory Board who will make recommendations for dredging equipment and use for each canal. The requirements of the permit, which the Lowlander Center developed and will have completed by then, will be part of their recommendations. Engineering and construction management services will be procured, and the selected firm will finalize the basis of design and a bid package for the construction of the project. This will entail consultation with the Advisory Board who will make recommendations for dredging equipment and use for each canal. The requirements of the permit, which the Lowlander Center developed and will have completed by then, will be part of their recommendations. The notice to proceed will be issued in 2024 and is anticipated that all work will be complete within 12 months. In 2025, The engineering/monitoring company will conduct a postconstruction report for each backfilled canal that will include information on the metrics required by the permit conditioning. These requirements include measurements of vegetative cover, gouging/scaring, depth of the canal (if possible), and aerial imagery using drone coverage.</p>			
Proposed Action Description (Continued On The Next Page)			
NEPA Coordinator Jeff Shenot		Review Date 4/4/2023	
As the Responsible Program Manager, or delegate, I certify that the proposed actions described here, including both the activity and level of impact, are analyzed within the Restoration Center Programmatic Environmental Impact Statement.			
<div> Christopher Doley Fish And Wildlife Administrator</div> <div>Date 04/04/2023</div>			

Proposed Action Description (Continued From Previous Page)

NOAA will assist in the planning, design, construction, monitoring, and outreach and education component of this project (\$1,000,000).

Specific Award Conditions

Award Number:

NA23NMF4630111

Amendment Number:

0

1) New Award SAC

This award number NA23NMF4630111, to TERREBONNE PARISH CONSOLIDATED GOVERNMENT, supports the work described in the Recipient's proposal entitled "Restoring Louisiana Marshes: Protecting Sacred Sites, Increasing Tribal Resilience, and Reducing Flood Risk" dated 10/13/2022, and with revisions dated 05/12/2023, 06/09/2023, 08/16/2023, and 08/18/2023, which are incorporated into the award by reference. Where the terms of the award and proposal differ, the terms of the award shall prevail.

2) Implementation of Domestic Sourcing Requirements

Prior to initiation of any construction that may arise in this award, the Recipient is required to inform the NOAA Grants Officer and the Federal Program Officer whether it is using iron, steel, manufactured products, or construction materials as described in the Specific Award Condition in this award on Required Use of American Iron, Steel, Manufactured Products, and Construction Materials. In addition, the Recipient is required to inform the NOAA Grants Officer and the Federal Program Officer whether those materials are produced or manufactured in the United States, or alternatively, it is requesting one or more waivers, as described in the award condition. The Recipient is required to coordinate with NOAA regarding its compliance with this term.

3) Pre-Award Costs – 90 Days

Pre-award costs incurred within 90 days prior to the award start day are allowable only to the extent of their reasonableness and relationship to the proposed activities of this award. The approved pre-award costs are a portion of, not in addition to, the approved total budget.

4) Part 1 - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Pursuant to the Infrastructure Investment and Jobs Act("IIJA"), Pub.L. No. 117-58, which includes the Build American, Buy American (BABA) Act, Pub. L. No. 117-58, §§ 70901-52 and OMB M-22-11, recipients of an award of Federal financial assistance from the Department of Commerce (DOC) are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- 1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- 2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the

manufactured product has been established under applicable law or regulation; and

- 3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To help federal agencies and recipients meet BABA requirements, the U.S. Department of Commerce, National Institute for Standards and Technology (NIST), Hollings Manufacturing Extension Partnership (MEP) National Network™ provides a service to connect stakeholders, including recipients, to U.S. manufacturers that have relevant production capabilities and capacities to help fulfill current market and supply chain needs. Recipients considering a BABA nonavailability waiver are strongly encouraged to contact the NIST/MEP for assistance with supplier scouting services prior to seeking a BABA nonavailability waiver. Further information on the NIST/MEP supplier scouting services is available at: <https://www.nist.gov/mep/supplier-scouting>.

5) Part 2 - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials WAIVERS

When necessary, recipients may apply for, and DOC may grant, a waiver from these requirements. DOC will notify the recipient for information on the process for requesting a waiver from these requirements.

- 1) When DOC has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which DOC determines that:
 - a. applying the domestic content procurement preference would be inconsistent with the public interest;
 - b. the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or
 - c. the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. DOC will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at whitehouse.gov/omb/management/made-in-america.

DEFINITIONS

“Construction materials” includes an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives²—that is or consists primarily of: non-ferrous metals; plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables); glass (including optic glass); lumber; or drywall.

“Domestic content procurement preference” means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

“Infrastructure” includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

“Project” means the construction, alteration, maintenance, or repair of infrastructure in the United States

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¹ Excludes cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives.

² IIJA, § 70917(c)(1).

6) TBD Contracts/Subawards

Project includes funding for contracts/subawards that have not been identified at the time of the award. Per 2 CFR 200.308(c)(6), recipients must request pre-approvals from the awarding Federal agency for subawarding, transferring or contracting out of any work under a Federal award, with the exception of the acquisition of supplies, material, equipment, or general support services. When contractors have been selected, the recipient is required to submit an Award Action Request "Subaward, transfer or contract out work under the award.." and provide the following documentation for each contract/subaward: method of selection (competitive or non-competitive); scope of work and budget for each contract/subaward award; and a justification if the subcontract was chosen noncompetitively.

7) Cooperative Agreement

This award is a cooperative agreement as described in 2 C.F.R. Sec. 200.1, meaning that NOAA is “substantially involved” in the project. NOAA Fisheries’ participation will be crucial to ensuring the timely implementation of the most beneficial habitat restoration project. NOAA may participate in one or more of the following ways:

- collaboration on the scope of work through participation in meetings and review of documents;
- providing assistance with technical aspects of the habitat restoration project such as assistance with permitting or development of detailed work plans and monitoring plans;
- review and comment on design plans at the beginning of the award, at various stages throughout any portion of the design process that occurs during the award (e.g. conceptual, 30%, 60%, and 90% completion), and at the final completion stage;
- review of procurement materials to the extent authorized by 2 C.F.R. Sec. 200.325;
- tracking the progression of the restoration from planning through implementation and post-construction monitoring, with particular emphasis on tracking Recipient achievement of targets for major milestones and performance metrics and sharing results;
- other involvement consistent with Office of Management and Budget Guidance on Substantial Involvement. See 43 Federal Register 36860 (Aug. 18, 1978).

8) Performance Progress Reports

Reporting requirements are described in 2 C.F.R. Sec. 200.328-.330, and 200.300(b); Department of Commerce Financial Assistance Standard Terms and Conditions Sec. A.01, C.03, and G.05; and Bureau-Specific NOAA Administrative Standard Award Conditions, with the following supplement.

Progress reports must be submitted using the NOAA Community-based Restoration Program’s Performance Progress Report (PPR) reporting form approved by OMB under control number 0648-0718, or a successor form. The NOAA Federal Program Officer will provide this form to the Recipient. Interim semi-annual progress reports are due no later than 30 days after the semiannual reporting periods ending March 31 and September 30 for the entire duration of the award. These follow the same frequency and have the same due dates (April 30 and October 30, respectively) as the SF-425 Federal Financial Reports, which also must be submitted as a condition of this award.

A comprehensive final report covering all activities during the award period is required and must be received by the NOAA Program Officer within 120 days after the end date of this award, but a final semi-annual report is not required.

9) Monitoring

To evaluate project implementation quality and effectiveness, and learn from your restoration project(s), recipients will execute appropriate project monitoring with guidance from NOAA. As your project proceeds, NOAA’s substantial involvement will include further coordination to execute implementation and basic effectiveness monitoring, and potentially more detailed effectiveness monitoring, if applicable. The grantee will collaborate with NOAA to identify monitoring elements such as parameters, methods, sampling duration and frequency, and post-implementation targets. NOAA’s involvement will also include ongoing coordination on data management, analyses, and dissemination of results (see Administrative Standard Award Conditions for NOAA). The grantee will develop a data/information sharing plan, and submit appropriate monitoring information with progress reports, as well as at other appropriate times. Templates for the data/information sharing plan and other monitoring related guidance are provided at <https://www.fisheries.noaa.gov/national/habitat-conservation/monitoring-and-evaluation-restoration-projects>.

10) Contact Information

Contact information for NOAA and the Recipient is maintained in the NOAA Grants Online award management system. In addition:

The Federal Program Officer for this award is: Amanda Cousart; 301-337-9447; amanda.cousart@noaa.gov

The Technical Monitor for this award is: Jennifer Smith; 225-571-9030; jennifer.smith@noaa.gov

11) Outreach and Communications

Department of Commerce Financial Assistance Standard Term and Condition G.05.k.3. is supplemented as follows consistent with NOAA's collaboration on this project. The Recipient will coordinate with NOAA on outreach plans, events, products, and media coverage associated with the project. Please coordinate with the Federal Program Officer listed under the Contact Information award condition. Grantees will provide copies of final outreach products, website mentions, press materials, photos, etc. via the standard progress reports to NOAA, or when available throughout the award period. Grantees will provide NOAA with high-resolution before, during, and post-implementation photos of the project. Photos of the site prior to construction and during project implementation should be submitted with progress reports or as requested by NOAA.

12) Acknowledgement of Project Contributors

The Recipient must display, where appropriate and practical, publicly visible signs indicating that the project has received funding from the NOAA Restoration Center. These signs should also identify other contributing partners. These contributions should also be acknowledged in all communications with the media and the public and in all outreach related to the projects, consistent with Department of Commerce Financial Assistance Standard Term and Condition G.05.k.3.

13) Project Safety

The Recipient must have a written safety plan for management of the project, which should specifically address safety of project personnel, associates, visitors, and volunteers. The Recipient must conduct a safety briefing for volunteers immediately prior to their participation in hands-on restoration activities under this award.

In addition, for any Self-Contained Underwater Breathing Apparatus (SCUBA) diving activities in a project, it is the responsibility of the Recipient to ensure that SCUBA divers are certified to a level commensurate with the type and conditions of the diving activity being undertaken. Furthermore, it is the responsibility of the Recipient to ensure that any SCUBA diving activities under this award meet, at a minimum, all applicable Federal, State, and local laws and regulations pertaining to the type of SCUBA diving being undertaken.

14) Compliance with Applicable Laws, Obtaining Permits, and Consultation Requirements

The Recipient is required to comply with national policy requirements consistent with 2 C.F.R. Sec. 200.300 and Department of Commerce Financial Assistance Standard Terms and Conditions, Section G. The Recipient will ensure that implementation of the project will meet all Federal laws and regulations by obtaining all Federal, state, and local permits and consultations applicable to the project prior to expenditure of award funds for those activities requiring permits and consultations. This includes, but is not restricted to, consultations required under the Endangered Species Act, Magnuson-Stevens Fishery Conservation and Management Act (Essential Fish Habitat), National Historic Preservation Act, and Coastal Zone Management Act. The Recipient will be cognizant of all conditions and restrictions required by their permits and consultations, and will immediately halt activities and contact their NOAA Technical Monitor if events occur that threaten to violate the conditions or restrictions required by their permits and consultations.

15) Verification of Permits and Consultations

Verification of permits and regulatory compliance related to this project must be presented to the NOAA Technical Monitor prior to project implementation. The Recipient should provide a list of Federal, tribal, state, and local permits acquired for this project by email or letter to the NOAA Technical Monitor.

16) Project Files

The Recipient must maintain project files for all restoration activities taking place under this agreement consistent with 2 C.F.R. Sec. 200.334. These files must contain, at a minimum, project work plans and copies of all federal and state permits/consultations associated with project implementation.

**RECORD OF DECISION
for the
FINAL NOAA RESTORATION CENTER PROGRAMMATIC
ENVIRONMENTAL IMPACT STATEMENT, JUNE 2015**

Introduction

The National Oceanic and Atmospheric Administration (NOAA) prepared a Programmatic Environmental Impact Statement (PEIS) entitled Final NOAA Restoration Center Programmatic Environmental Impact Statement, to evaluate coastal habitat restoration activities, which are funded or otherwise implemented through its existing programmatic framework and related procedures. Multiple NOAA programs carry out habitat restoration projects throughout the coastal United States, which includes the Great Lakes and territories. Many of these programs are housed within the National Marine Fisheries Service (NMFS) Office of Habitat Conservation's Restoration Center (NOAA RC). Habitat restoration projects implemented by NOAA vary in terms of their size, complexity, geographic location, and NOAA involvement, and they often benefit a wide range of habitat types and affect a number of different species. Fish passage, hydrologic/tidal reconnection, shellfish restoration, coral recovery, salt marsh and barrier island restoration, erosion prevention, debris removal, and invasive species removal are among the most typical project types implemented by NOAA through its various programs.

The PEIS analyzed a suite of restoration approaches that NOAA believes will most effectively conserve and restore the coastal and marine resources under NOAA trusteeship. It updates the analyses that NOAA RC prepared in its previous Programmatic Environmental Assessment (PEA) and Supplemental Programmatic Environmental Assessment (SPEA) published in 2002 and 2006, respectively. This PEIS promotes an efficient NEPA compliance process for future NOAA-supported restoration activities, through various programs, by removing the need to consult what are now multiple, out-of-date documents. The analyses in the PEA and SPEA, where relevant, along with NOAA's analyses of individual project impacts, have informed the updated analyses in this PEIS.

The PEIS takes a broad look at issues and programmatic-level alternatives (compared to a document for a specific project or action) for future restoration activities to be carried out by NOAA. In addition to providing a programmatic analysis, NOAA intends to use this document to approve future site-specific actions, including grant actions, so long as the activity being proposed is within the range of alternatives and scope of potential environmental consequences, and does not have significant adverse impacts. Any future site-specific restoration activities proposed by NOAA that are not within the scope of alternatives or environmental consequences considered in this PEIS will require additional analysis under NEPA.

Decision to Be Made

This Record of Decision documents the decision by NOAA to select and implement the "Current Management" alternative as its preferred alternative. The alternative represents a comprehensive

programmatic restoration approach that includes funding or conducting activities such as providing technical assistance; on-the-ground riverine and coastal habitat restoration activities (including but not limited to: fish passage projects; channel, bank, and floodplain restoration; buffer area and watershed revegetation; salt marsh restoration; oyster restoration; marine debris removal; submerged aquatic vegetation planting; invasive species removal; and coral restoration); and habitat conservation transactions. Because this is a continuation of NOAA RC's on-going restoration programs with no change in management direction, it is also considered to be the "No Action" alternative.

Alternatives Considered

In order to justify analysis, NOAA RC determined an alternative must be reasonable and must meet the purpose and need described in the PEIS (to evaluate and implement habitat restoration and conservation projects that recover threatened and endangered species; rebuild and maintain managed fisheries stocks; restore natural resources injured by releases of oil and hazardous substances; and ensure that valuable natural resources are available to future generations of Americans). NOAA RC used three established criteria to determine whether an alternative was realistic or reasonable, and should therefore be analyzed in detail in the PEIS:

1. "Decision-making Authority." Can NOAA leadership and program managers exercise decision-making authority on how funds and resources will be allocated? NOAA's leadership and program managers must operate within their statutory authority. If an alternative represented a situation where NOAA has no decision authority, then it was excluded from further analysis.
 2. "Maximize the Public Benefit." Does the alternative ensure that the proposed action maximizes public benefit? As a federal agency NOAA must allocate funding and other resources to ensure the maximum benefit to NOAA trust resources from the proposed action. If an alternative represented a situation that excludes geographic regions which NOAA has regulatory or other stewardship duties, or that targets benefit to specific individual resources at the exclusion or detriment to other NOAA trust resources, it was excluded from further analysis.
 3. "Funding-Neutral." Can the proposed action be implemented irrespective of the amount of funding the given program has at its disposal? If an alternative was based on the level of effort that would occur at a specific level of funding, it was excluded from further analysis. Future funding levels within federal programs are unknown, as they are determined each year through legislative appropriations, DARRP settlements, and external program contributions. Although NOAA could have selected an unlimited number of funding-based alternatives, none of these would have had a higher likelihood of occurrence, making the analysis time-consuming and of little value for understanding potential impacts. The PEIS shows the variable funding history in Figure 7.
- An alternative must meet all of the above criteria in order to be considered reasonable. If an alternative was considered but deemed to be 1) not realistic or reasonable, or 2) not in line with the purpose and need, it was not evaluated in further detail in the PEIS. Based on this, three of the five alternatives that were described and considered in the PEIS were considered but rejected, and two were analyzed in detail. The full suite of alternatives considered follows.

Alternative 1 - "Current Management" (No Action)

NOAA (specifically the NOAA RC) has historically supported a number of different types of restoration programs to carry out NOAA's mission. The NEPA regulations require that the alternatives presented in an EIS must include a "No Action" alternative, and for programmatic analyses of ongoing programs where program activities are being analyzed as opposed to a single specific project action, the No Action alternative can be interpreted as "no change from current management." For this FPEIS, NOAA adopted the CEQ interpretation of "no action" as the preferred alternative. The activities included under this alternative were analyzed and found to be the RC's preferred alternative. These are 1) providing technical assistance, 2) conducting river and coastal habitat restoration, and 3) conducting conservation transactions.

Technical assistance may be provided before, during or after project implementation. Pre-implementation activities include project planning, feasibility studies, engineering and design reports, fish and wildlife monitoring, and permitting activities. These actions characterize the environment, determine the best restoration approach from an engineering standpoint, and predict and compare results and conditions with the project and without it. Such activities are a mixture of research into historic conditions, modeling of hydrologic response to the project, and creating maps and scale drawings of the project site. Feasibility studies typically analyze a project's environmental impacts under multiple alternatives, while the development of engineered designs typically addresses only the chosen project alternative. All of the information described above may also be required to complete permit applications.

Monitoring activities evaluate implementation quality and the effectiveness of completed or in-progress habitat restoration projects, sometimes involving volunteers as citizen scientists. This monitoring is consistent with recommendations under the Estuaries and Clean Waters Act of 2000 (Estuary Restoration Act; ERA).¹ The NOAA RC established a tiered approach to monitoring that distinguishes between implementation and effectiveness monitoring. Implementation monitoring is defined by the NOAA RC as systematic data collection to assess whether a directed restoration action was carried out as designed and, as appropriate, to determine whether the restoration action is providing a basic level of effectiveness. Effectiveness monitoring is defined by the NOAA RC as systematic data collection to assess the effectiveness of restoration actions and to assess progress toward the desired goals and outcomes of a given project.

Monitoring of fish or wildlife separate from a restoration project is also included under this alternative. The monitoring programs typically involve collecting information on fish and wildlife population abundance and diversity using a variety of methods including, but not limited to, transect surveys, traps (or other capture activities), calls, tagging, telemetry, or electrofishing. Such data can be used to develop baseline measurements of the species composition, diversity,

¹ One of the purposes of the ERA is to "to promote the restoration of estuary habitat by implementing a coordinated Federal approach to estuary habitat restoration activities, including the use of common monitoring standards and a common system for tracking restoration acreage."

and richness of a targeted habitat, which can then be used to identify changes in the ecosystem and track the progress of a restoration project.

The preferred alternative also includes projects to enhance and further public knowledge about the local environmental resources, the ecological importance of restoration activities, and the value of the environment to local communities. Project types may include various youth group activities that promote environmental stewardship and educate youth about living coastal and marine resources and the coastal environment, training programs, formal school partnerships, monitoring programs, and development of educational materials.

Riverine and coastal habitat restoration activities are described in 11 sections of the document, and include all the most-commonly implemented restoration techniques in the coastal environment. NOAA has many years of experience with each of these activities. Full descriptions of the activities are included in Section 2 of the PEIS.

- beach and dune restoration (see PEIS section 2.2.2.1)
- debris removal (see PEIS section 2.2.2.2)
- fish passage (see PEIS section 2.2.2.3)
 - dam and culvert removal, modification, or replacement
 - technical and nature-like fishways
- fish, wildlife and vegetation management (see PEIS section 2.2.2.4)
 - invasive species control
 - prescribed burns and forest management
 - species enhancement
- freshwater stream restoration (PEIS section 2.2.2.5)
 - channel restoration
 - bank restoration and erosion reduction
- reefs (. see section 2.2.2.6);
 - coral reef restoration
 - shellfish reef restoration
 - artificial reefs
- road upgrading and decommissioning; trail restoration (see PEIS section 2.2.2.7;
- signage and access management (see PEIS section 2.2.2.8)
- subtidal planting (see PEIS section 2.2.2.9)
 - submerged aquatic vegetation
 - marine algae
- water conservation and stream diversion (see PEIS section 2.2.2.10)
- wetland restoration (see PEIS section 2.2.2.11)
 - levee and culvert removal, modification and set-back
 - fringe marsh and shoreline stabilization
 - sediment removal
 - sediment/material placement
 - wetland planting

Conservation transactions include land acquisitions, water transactions, and restoration and conservation credit transactions. Conservation transactions can be used strategically to conserve,

protect, and restore our nation's fisheries resources. These transactions can take many forms, including land acquisition (fee-simple purchase, permanent easements, and temporary easements), water transactions (water rights acquisition or transfers, water easements, and temporary forbearance agreements), and purchasing restoration or conservation credits from a restoration or conservation bank.

Alternative 2 – “Technical Assistance”

This alternative represents a scenario of providing minimal to no on-the-ground restoration, and would emphasize a heavy focus on the RC providing an advisory capacity. The technical assistance provided in this alternative would essentially be the same as technical assistance activities described in Alternative 1 (Current Management). However, these activities would not include any physical restoration activities the preferred alternative would implement.

Technical assistance activities are important to the overall restoration process; however they do not normally achieve immediate tangible habitat restoration benefits as they exclude the on-the-ground activities. Therefore, under this alternative, the benefits resulting from on-the-ground restoration activities would not be a result of direct involvement by NOAA, and efforts toward achieving NOAA's mission as outlined in the Purpose and Need would be greatly reduced.

Alternative 3 – “Disbanded/Expanded Program”

This potential alternative represents a theoretical scenario defined by increased or decreased (i.e., zero) levels of funding. It was rejected because it did not meet any of the three criteria. NOAA leadership and management do not have the decision-making authority to abnegate responsibilities under a number of authorities. The Magnuson-Stevens Fishery Conservation and Management Reauthorization Act of 2006 authorizes the NOAA RC's Community-based Restoration Program to implement and support the restoration of fishery and coastal habitats by providing federal financial and technical assistance for local restoration and to promote stewardship and conservation values for NOAA trust resources. If NOAA received federally appropriated funds to implement habitat restoration, but did not do so because of disbanded restoration programs, the agency would be disregarding congressional intent. Secondly, the Comprehensive Environmental Response, Compensation, and Liability Act and the Oil Pollution Act authorize the President to act on behalf of the public as trustee for natural resources regarding the release or threatened release of hazardous substances in the environment or for the discharge or threatened discharge of oil into navigable waters or adjoining shorelines, respectively. In both cases, NOAA has been delegated trustee authority with respect to natural resources for which the agency has management or protective responsibilities. As such, these Acts require NOAA to seek damages on behalf of the public to restore natural resources within the scope of its trusteeship that are injured by the release of hazardous materials or discharge of oil.

If NOAA was to receive appropriated or settlement funds to implement habitat restoration, but had disbanded its restoration programs and therefore did not do so, no public benefit would result. This alternative does not meet the required criteria (in particular criterion #3), as it is dependent on selecting a level of funding-- either \$0, or some amount larger than the historic

range of funding. It also would not achieve the purpose and need, and therefore it was considered but rejected from detailed further analysis.

Alternative 4 - Limited Geography Focus and Alternative 5 - Limited Project Type Focus

For similar reasons, both of these alternatives were rejected from further analysis in this document. These alternatives represent scenarios where NOAA implements restoration exclusively in one or more specific, limited locations or chooses to implement a limited suite of restoration activities. Alternatives such as these, with a particular intensity in a specific geographic area or a particular restoration activity, are not reasonable because they fail to meet criterion #1.

Although NOAA managers do have the authority to limit participation in implementing restoration activities, when they receive federally appropriated funding with broad authorities, NOAA has historically received congressional appropriations with limited intent or geography. Two such examples are the Great Lakes Habitat Program/Great Lakes Restoration Initiative with a specific geographic focus, and the Open Rivers Initiative with limited restoration activity intent. For this reason, this alternative did not meet Criterion #1.

The notice of intent (NOI, to prepare the PEIS) published during the scoping process for this PEIS laid out three alternatives to be evaluated for their potential environmental impacts due to the implementation of the proposed action. Alternative 1 in the NOI called for the implementation of a comprehensive range of restoration activities (analogous to this document's Alternative 1). Alternative 2 in the NOI called for the implementation of that same range of physical restoration activities, but it excluded Land and Water Acquisition activities. Alternative 3 in the NOI called for the implementation of a smaller range of activities limited to Technical Assistance (analogous to Alternative 2 in the PEIS). Throughout the scoping process and as a result of public input on the Draft PEIS and internal discussions, the PEIS was modified to analyze only the two alternatives that met all three criteria for being realistic and reasonable alternatives Alternative 1 and Alternative 2). NOAA determined that Alternative 2 from the NOI was similar to the rejected Alternatives 4 and 5 described above. The separate analysis of Alternative 2 in the PEIS (technical assistance only activities) emerged as a reasonable way to demonstrate the loss of significant beneficial impacts when only desk activities or field studies are conducted.

Public Comment, Environmentally Preferable Alternative, and Rationale for Selection

The NOAA RC appreciated the public input it received in considering the alternatives for the proposed action. Public comments were received during the scoping period and the public comment period after the draft PEIS was published. This helped shape the direction of the analysis. During the scoping period, which began March 5, 2012, 10 comments were received. The comments ranged from information requests, to questions on the scope and breadth of the document, to comments on suggested areas of focus for the analysis. Public comment received during the scoping period supports the concept that NOAA is an important source of funding for national, regional, and local restoration partners who conduct habitat restoration. Comments

were received from non-profit organizations, government agencies (federal and state), and universities. Summarized comments are presented in Chapter 5.0 of the PEIS, with a full list of comments included in Appendix B of the PEIS.

During the draft PEIS public comment period, which began January 29, 2015, NOAA received 10 comments that addressed 33 topics. The topics ranged from suggestions for additional activities, to comments on resources missing from the analysis, to support for the preferred alternative. Comments were received from non-profit organizations, government agencies (federal and state), for-profit organizations, and individuals.

The PEIS alternatives were analyzed as described, and RC determined that Alternative I (Current Management, also known as the No Action alternative for the PEIS) is the environmentally preferable alternative. This alternative takes the most comprehensive approach to achieving NOAA's mission by continuing the implementation of a wide range of restoration activities. It includes a diverse range of ongoing program activities that are typically implemented through NOAA habitat restoration programs. It enables NOAA to maintain the high level of efficiency and flexibility provided by a comprehensive restoration approach. Efficiency and flexibility are especially important when considering the varying economic and budget conditions which NOAA must adapt to each year, and to which restoration project managers must adjust.

Mitigation Measures and Monitoring

All practicable means to avoid or reduce adverse impacts from implementing the preferred alternative would be adopted through best management practices or mitigation measures described in the PEIS for each activity type. In regard to monitoring, the NOAA RC has developed and adopted a Monitoring, Evaluation, Reporting, and Feedback Framework (Framework) for the restoration projects supported through its various programs. The Framework establishes a consistent and cost-effective approach to the monitoring and evaluation of habitat restoration projects so that the extent to which the projects have produced the intended benefits to habitat can be documented. To do this, the NOAA RC established a tiered approach to monitoring that distinguishes between implementation and effectiveness monitoring.

Tier I (implementation) monitoring is defined by the NOAA RC as systematic data collection to assess whether a directed restoration action was carried out as designed and, as appropriate, to determine whether the restoration action is providing a basic level of effectiveness. Examples of Tier I parameters may include as-built topography/bathymetry (e.g., width, depth, slope, height, elevation, etc.), other ecosystem structure components (e.g., survival of planted species, water stage, etc.), and/or presence/absence of target fish species.

Tier II (effectiveness) monitoring is defined by the NOAA RC as systematic data collection to assess the effectiveness of restoration actions and to assess progress toward the desired goals and outcomes of a given project. It typically addresses the development, enhancement, or testing of coastal habitat restoration techniques; improves the understanding of trophic relationships within coastal habitats; and improves habitat restoration monitoring and evaluation methods. Tier II monitoring and evaluation address ecological and/or technique effectiveness questions and thus

advances the understanding of the efficacy of habitat restoration actions. Tier II monitoring data analyses and dissemination of results inform future priorities, project selection, and implementation activities and improve RC programs and advance restoration practice.

The Framework described above also provides guidelines for data management and reporting and describes a process for using what is learned from monitoring to influence program priorities, project selection, implementation actions, and external communications. The goal for implementing this Framework is to improve the NOAA RC's planning, decision-making, information sharing, and overall effectiveness at achieving the NOAA RC's desired outcomes. The degree to which NOAA and its partners implement Tier I and Tier II monitoring depends largely on the amount of funding available to their programs.

Conclusion

Through the PEIS, and documented in this ROD, the NOAA RC has analyzed alternatives, associated impacts, and extent to which impacts could be mitigated. The NOAA RC considered public and agency comments received during the public review period, and selected "Current Management" (also known as "No Action") as its preferred alternative. NOAA RC concludes it is the most comprehensive and preferable approach to achieving NOAA's mission through continued implementation of a wide range of restoration activities.



Frederick C. Sutter
Director, Office of Habitat Conservation
NOAA National Marine Fisheries Service

JUL 20 2015

Date

659-301-8941-11 \$1,000,000.00
659-000-6342-14 1,000,000.00

FORM CD-450 (REV 10/18)		U. S. DEPARTMENT OF COMMERCE		<input type="checkbox"/> GRANT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT
FINANCIAL ASSISTANCE AWARD		FEDERAL AWARD ID NUMBER		
RECIPIENT NAME TERREBONNE PARISH CONSOLIDATED GOVERNMENT		NA23NMF4630111		
STREET ADDRESS 8026 MAIN ST STE 300		PERIOD OF PERFORMANCE 09/01/2023-12/31/2026		
CITY, STATE, ZIP CODE HOUMA LA 70360-3407		FEDERAL SHARE OF COST \$1,000,000.00		
AUTHORITY IIJA: P.L. 117-58; 16 U.S.C. 1891a; 16 U.S.C. 661, as amended by the Reorg. Plan No. 4 of 1970		RECIPIENT SHARE OF COST \$0.00		
CFDA NO. AND NAME 11.463 Habitat Conservation		TOTAL ESTIMATED COST \$1,000,000.00		
PROJECT TITLE Restoring Louisiana Marshes: Protecting Sacred Sites, Increasing Tribal Resilience, and Reducing Flood Risk				
<p>This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS</p> <p><input type="checkbox"/> R & D AWARD</p> <p><input type="checkbox"/> FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE</p> <p><input checked="" type="checkbox"/> BUREAU SPECIFIC ADMINISTRATIVE STANDARD AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> SPECIFIC AWARD CONDITIONS</p> <p><input checked="" type="checkbox"/> LINE ITEM BUDGET</p> <p><input checked="" type="checkbox"/> 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101</p> <p><input type="checkbox"/> 48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES</p> <p><input checked="" type="checkbox"/> DEPARTMENT OF COMMERCE PRE-AWARD NOTIFICATION REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS (REF: 79 FR78390)</p> <p><input type="checkbox"/> MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIFIC AWARD CONDITION.</p> <p><input checked="" type="checkbox"/> OTHER(S):</p> <p>This award is being made under competitive Funding Opportunity Number NOAA-NMFS-HCPO-2022-2007354 posted at Grants.gov on 06/28/2022.</p> <p style="text-align: right; font-size: 2em; color: blue;">Grant 13727785</p>				
SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER		DATE 08/21/2023		
Alan Conway				
PRINTED NAME, PRINTED TITLE AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL		DATE 09/11/2023		
Gordon Dove				

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-301-8941-11
RESTORING LA MARSHES
TRIBAL RESILIENCE
NOAA # NA23NMF4630111
R# 659-000-6342-14

TOTAL FUNDING	\$	1,000,000
-		-
PROJECT BALANCE	\$	<u>1,000,000</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jan-24	PENDING BA	NAT'L OCEANIC AND ATMOSPHERIC ADMIN			1,000,000				

FUNDS AVAILABLE	\$	-	\$	-	\$	1,000,000	\$	-	\$	-	\$	-	\$	-
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DESCRIPTION: THIS PUPOSE OF THIS PROJECT IS TO PROTECT SACRED SITES, INCREASING TRIBAL RESILIENCE AND REDUCING FLOOD RISK.

Section III

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, January 30, 2024 6:30 AM
To: Kayla Dupre
Subject: Budget Amendment

We need to do a budget amendment moving the grant writer position from 151-653 to 151-151.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Saltwater Fishing Capital of the World

2024 SALARIES & FRINGES WORKSHEET

			ESTIMATED AMOUNT
A. Current Salaries			43,701
FICA	6.20%		2,709
MEDICARE	1.45%		634
PENSION - Use Applicable % below	7.50%		3,278
UNEMPLOYMENT COMPENSATION	1.50%		656
WORKER'S COMPENSATION	0.40%		175
GROUP INSURANCE: (Use these amounts, subject to change)			
"F & G" CURRENT FAMILY	1 X	18,900.00 =	18,900
"S & T" CURRENT SINGLE	0 X	7,400.00 =	-
"N" CURRENT LIFE-ONLY	0 X	770.00 =	-
OPEN POSITIONS	X	13,000.00 =	-
TOTAL GROUP INSURANCE			
			70,052



Tuesday, February 27, 2024

Item Title:

Ordinance to Authorize the Parish President to Execute a Right of Use Agreement between TPCG and Derek and Heather Chelette

Item Summary:

An ordinance authorizing the Parish President to execute a Right of Use Agreement between Terrebonne Parish Consolidated Government and Derek and Heather Chelette for the property that bears a municipal address of 110 Beth Ann Ave., Montegut, LA 70377.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/30/2024	Executive Summary
Ordinance	1/30/2024	Ordinance
Cooperative Endeavor Agreement for Right of Use	1/30/2024	Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE

Introduce an Ordinance Authorizing the Parish President (Or His Designee) to Execute a Right of Use Agreement between Terrebonne Parish Consolidated Government and Derek and Heather Chelette for the Property that Bears a Municipal Address of 110 Beth Ann Ave., Montegut, LA 70377; and call a Public Hearing on Wednesday, February 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

TPCG and Derek and Heather Chelette desire to enter into a Right of Use Agreement for the period set forth in the agreement.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Right of Use granted is for the use of the property as green space only in accordance with the terms of FEMA and TPCG.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9


Noah J. Lirette, Chief Administrative Officer


Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT (OR HIS DESIGNEE) TO EXECUTE A RIGHT OF USE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND DEREK AND HEATHER CHELETTE FOR THE PROPERTY THAT BEARS A MUNICIPAL ADDRESS OF 110 BETH ANN AVE., MONTEGUT, LOUISIANA 70377.

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to convey or lease or authorize the conveyance or lease of any lands or property of the parish government.; and

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) and Derek and Heather Chelette desire to enter into a Right of Use Agreement for the period set forth in the agreement (agreement attached herein); and

SECTION I

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council (Public Works Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Jason W. Bergeron (or his designee), is hereby authorized to sign and to execute all documents necessary to execute a Right of Use Agreement for the property that bears a municipal address of 110 Beth Ann Ave., Montegut, Louisiana 70377 for the period set forth in the agreement and approved by the legal department.

SECTION II

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION III

NOW, LET IT FURTHER BE ORDAINED, the corresponding Agreement is subject to approval by TPCG's Legal Department.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the ____ day of _____ 2024.

CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2024.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

COOPERATIVE ENDEAVOR AGREEMENT
FOR RIGHT OF USE BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND

BE IT KOWN, than on the respective dates and at the places below mentioned, and in the presence of the undersigned authorities, Notaries Public, in and for the State and parish aforesaid, and in the presence of the undersigned competent witnesses, the following Cooperative Endeavor Agreement (hereinafter referred to as “Agreement”) is made and entered into by and between:

I. PARTIES

- 1.1 **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, whose present mailing address is 8026 Main Street, Suite 7800, Houma, Louisiana, 70360, herein represented by its Parish President, Jason W. Bergeron (hereinafter referred to as “TPCG”) by authority in Ordinance Number _____;
- 1.2 **DEREK CHELETTE** (SSN: XXX-XX-2126)(DOB: 12/26/1980) and **HEATHER CHELETTE**, (SSN: XXX-XX-0449)(DOB: 01/18/1984), persons of the full age of majority, married but once, and then to each other, domiciled and residing in the Parish of Terrebonne, State of Louisiana, whose mailing address is 112 Beth Ann Ave., Montegut, Louisiana 70377, (hereinafter referred to as “USER”);

(hereinafter known and designated as USER, and a person of the masculine gender, whether one or more);

II. PREAMBLES

- 2.1 WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other with the United States or its agencies or with any public or private corporation or individual”; and
- 2.2 WHEREAS, the Terrebonne Parish Consolidated Government (“TPCG”) received a ten million-dollar grant from FEMA Hazard Mitigation Grant Program (“HMGP”) in January of 2003; and
- 2.3 WHEREAS, TPCG, as part of the “buy-back” portion of the FEMA HMGP program, has purchased several different properties in Terrebonne Parish; and
- 2.4 WHEREAS, FEMA imposes stringent deed restrictions consistent with their “open space” philosophy on the Property obtained by TPCG through the grant monies; and
- 2.5 WHEREAS, TPCG requires assistance in the care and maintenance of these properties, as well as assistance in ensuring that the use of the Property remains consistent with FEMA requirements; and
- 2.6 WHEREAS, USER desires to maintain the Property and uphold the FEMA requirements in exchange for the right of use of the Property; and
- 2.7 WHEREAS, TPCG and USER believe that entering into this agreement will serve a public purpose and have a public benefit commensurate with the cost; and
- 2.8 NOW, THEREFORE, in consideration of the mutual covenants herein contained, and the mutual benefits to be derived by both parties herein, TPCG, represented by the undersigned, and USER respectfully agree to the following obligations, promises, terms, and conditions, to-wit:
TPCG hereby grants a Right of Use to USER for the following property, which shall also be known as the “Property” or “Premises,” situated in the Parish of Terrebonne, State of Louisiana:
 - 2.8.1 LOT EIGHT (8) of BLOCK TWO (2) of GUIDRY SUBDIVISION, being a subdivision of part of the property of John J. Guidry, located in Section 9, T 18 S, R 18 E, as per a plan thereof made by T. Baker Smith, C.E., dated March 12, 1948, on file and of record in the office of the Clerk of Court, Terrebonne Parish, Louisiana; said lot measuring a frontage of 65 feet on the South side of Canal Street by a depth between parallel lines of 76 feet; bounded on the North by Canal Street, on the South by property of Mrs. Alex Lirette or assigns, on the East by Lot 9 of Block 2 and on the West by Lot 7 of Block 2, together with all buildings and

improvements thereon and all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining.

This property bears the Municipal Address of 110 Beth Ann St., Montegut, Louisiana.

- 2.8.2 This Agreement is for the conventional, personal servitude of right of use, and it is made and accepted for and in consideration of all the terms, conditions, obligations, promises and stipulations as set forth herein below.

III. RECITALS

- 3.1 The preamble and preliminary recitals of this Agreement are incorporated herein and restated in their entirety.

IV. EFFECTIVE DATE AND TERM

- 4.1 Effective Date. This Agreement shall become effective on the date when the last party to sign has executed this Agreement.
- 4.2 Term. The term of this Agreement shall be for three (3) years from the execution of this cooperative endeavor agreement.

V. CONSIDERATION

- 5.1 This Right of Use granted to USER is for the use of the Property as green space only, and it is made for and in consideration of this entire Agreement, in accordance with the terms of FEMA and TPCG, as set out in this Agreement and established by law, of the above-described Property for the term of this Agreement.

VI. USE AND MAINTENANCE OF PREMISES

- 6.1 It is understood and agreed that the Premises herein consist only of the Property described within this Agreement, which shall be used as green space or as otherwise authorized by this Agreement.
- 6.2 USER hereby binds and obligates himself to occupy the Premises as a prudent caretaker, and to further maintain said Premises in a neat, orderly, and sanitary manner. USER further agrees to maintain the Property so that it shall not constitute a nuisance as provided by state statute and TPCG Code of Ordinances. USER further agrees to comply with all reasonable rules and regulations hereinafter adopted by TPCG.
- 6.3 Under no circumstances shall USER conduct and/or allow to be conducted any illegal and/or immoral activities on the Premises herein.
- 6.4 Under no circumstances shall USER conduct any commercial activity on the Property, business or otherwise, except as allowed by FEMA under the HMGP regulations applicable to this Property.
- 6.5 USER shall not encumber the Property. Any liens, mortgages, or encumbrances of any kind shall cause this Agreement to automatically terminate.
- 6.6 It is further agreed that USER assume sole responsibility at all times for the behavior of his guests, and that USER shall further be answerable to TPCG for any and all acts committed by, and liability of, said guests while on the Property herein.
- 6.7 It is mutually agreed and understood that the Premises are subject to deed restrictions as a result of the Property being acquired pursuant to a Federal Emergency Management Agency (FEMA) grant. In accordance with said grant, certain conditions for use have been imposed on the Premises in perpetuity. USER agrees to abide by all restrictions imposed on the Premises, which include, but are not limited to:
- 6.7.1 The land shall only be used for the purposes compatible with open space, recreational, or wetlands management practices. In general, such uses include parks for outdoor recreational activities, nature reserves, unimproved previous parking lots and other uses described in 44 C.F.R. 206.434, as it reads now and may be amended in the future.
- 6.7.2 No new structures or improvements shall be erected on the Property other than:

- i. An improvement that is open on all sides and functionally related to the open space use;
 - ii. An improvement that is compatible with the uses described in Paragraph 6.7.1 above and approved by the Regional Director of FEMA, and TPCG, in writing, prior to the commencement of the consideration of the improvement.
- 6.8 Should USER desire to erect or modify any improvements on the Premises, USER shall first submit all plans for improvements to TPCG for prior written approval. USER also agrees to comply with federal, state, and local building regulations prior to making any improvements to or on the Property.
- 6.8.1 Except as otherwise indicated herein below, all such improvements placed on or made to the Premises or purchased thereon by USER shall remain the Property of the USER. Unless otherwise requested by the Parish, in writing, the USER must remove any improvements before the termination of this Agreement or any renewal thereof, leaving the Premises in the state in which he received it.
- 6.8.2 In the event that said improvements are abandoned by USER at the termination of the Right of Use Agreement or any renewal thereof, said improvements shall become the Property of TPCG without cost to TPCG. TPCG further reserves the right to compel USER to remove said structures and improvements from the Premises, and in the absence of compliance by USER, TPCG may demolish and remove the structures and/or improvements at USER's cost, including, but not limited to, special and general damages and attorney fees.
- 6.8.3 Before USER may sell any of his improvements to the Property, the improvements shall be offered in writing to the TPCG at the sale price offered to third persons and the TPCG shall have thirty (30) days to accept or reject the offer.
- 6.8.4 In addition to the permissions required by FEMA and TPCG for constructing improvements on the Property, USER is also required to obtain, prior to improving the Property, any building, floodplain, or other permits required for such improvement.
- 6.9 TPCG, FEMA, and FEMA Representatives and assigns shall have the right to enter upon the Property, at reasonable times and with reasonable notice, for the purpose of inspecting the Property to ensure compliance with the terms of this Agreement.

VII. SURRENDER OF THE PREMISES

- 7.1 Upon termination of this Right of Use Agreement, or any renewals thereof, for any cause whatsoever, USER shall surrender the peaceful possession of the Premises. It is further understood and agreed that USER will leave said Premises in a neat and clean condition, free of any debris, trash, etc.
- 7.1.1 In the even USER should fail to deliver the Premises in a clean and neat condition, thereby making it necessary for TPCG, its agents, and assigns, to remove any such trash or debris remaining thereon, then, and in the event, USER hereby binds and obligates himself to pay any and all costs and expenses incurred by TPCG, its agents, and assigns in the clean-up of said Premises. The obligation of USER to observe and/or perform his covenant shall survive the term of this Agreement.
- 7.1.2 USER further agrees and obligates himself to compensate the TPCG for any damage occurring or caused by the use of the premises by USER and caused by the act of acts of USER, its agents, employees, or such other person or persons acting under or through his authority and direction.

VIII. INSURANCE

- 8.1 USER further binds and obligates himself to carry and maintain, in full force and effect, at all times during the term of this Agreement, or any extension thereof, a policy of Premises liability insurance covering the Premises, which said policy shall also name TPCG as an additional insured, against claims of bodily injury, death, or property damage occurring upon the Premises.
- 8.2 It is mutually agreed and understood by the parties hereto that coverage under said policy shall be issued by a financially responsible insurance company in a sum not less than Five Hundred Thousand and no/100 Dollars (\$500,000.00) per occurrence and in the aggregate for bodily injury and/or property damage. USER agrees to provide TPCG

- with Certificates of Insurance evidencing required coverage. Receipt and approval of Certificates of Insurance is a prerequisite to execution of this Agreement.
- 8.3 USER further agrees and obligates himself to provide TPCG, upon request, with original copies of the insurance policy, together with evidence of the payment by USER of the policy premium, as well as all renewal premiums.
- 8.4 Each insurance policy required by this article shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to each party listed as “additional insured.”
- 8.5 It is further understood and agreed by the parties hereto that the failure by USER to carry and maintain liability insurance in the manner and amount herein provided will *ipso facto* cause this Right of User Agreement to be immediately terminated.

IX. INDEMNIFICATION

- 9.1 It is understood and agreed by and between the parties hereto that USER accepts the Premises in its present condition and assumes full responsibility for the condition of said Premises without any liability or obligation of any kind whatsoever upon the part of TPCG. USER agrees to protect, defend, indemnify, save and hold harmless the TPCG, its officers, agents, servants, and employees, including volunteers from and against any and all claims, demands, expenses, and liability arising out of injury or death to any person or the damage, loss or destruction of any Property, which may occur or in any way arise out of the use and occupancy of the Premises by USER, its officers, agents, servants, and employees, or others on said Premises by license or invitation of USER, except those claims, demands or causes of action arising out of the negligence of TPCG. USER agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bear all other costs, attorney fees and expenses resulting or related thereto, even if it (claims, etc.) is groundless, false, or fraudulent.

X. TERMINATION

- 10.1 This Agreement shall be terminated under any or all of the following conditions:
- 10.1.1 By thirty (30) days written notice by TPCG; or
- 10.1.2 By written mutual agreement and consent of the parties hereto; or
- 10.1.3 At USER’s death; or
- 10.1.4 As provided in Section 13 regarding Default; or
- 10.1.5 Should the Property that is the subject of this Agreement become necessary for use by TPCG after a declaration of necessity by the governing authority for the parish.

XI. AMENDMENT

- 11.1 No Amendment to this Agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

XII. LEGAL COMPLIANCE

- 12.1 The parties shall comply with all federal, state, and local laws and regulations in carrying out the provisions of this Agreement.

XIII. DEFAULT

- 13.1 In the event that the USER shall at any time violate any of the conditions of this Agreement, use the Property for any purpose other than green space or fail to comply with any of USER’s obligations herein, or upon the filing of a bankruptcy petition by USER, or should USER conduct any operation on said Premises in such a manner as to cause his rights under said Agreement to be subjected to a lien and/or seized by creditors or other persons and should such violation or violations continue for a period of fifteen (15) days after written notice has been given to USER of such failure and/or violation, then in that even, TPCG shall have the further option to declare this Agreement immediately cancelled or terminated, without waiving TPCG’s right to proceed against USER for any and all payments due or owing up to the time USER vacates the Premises all without putting USER in default. USER shall remain

responsible for all damages or losses suffered by TPCG. USER hereby assents thereto and expressly waives the legal notice to vacate the Premises.

XIV. NOTICES

- 14.1 All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:
- 14.1.1 As to TPCG: Terrebonne Parish Consolidated Government
ATTN: Jason W. Bergeron, Parish President
P.O. Box 2768
Houma, LA 70361
- 14.1.2 As to USER: Derek and Heather Chelette
112 Beth Ann Ave.
Montegut, LA 70377
- 14.1.3 Failure of USER to accept or retrieve notice by certified mail shall be considered dispositive.
- 14.2 Either party may change its address for notice by submitting notice to the other party in writing as directed in this section.

XV. OTHER TERMS AND CONDITIONS

- 15.1 **ATTORNEY FEES.** If it becomes necessary to employ the services of an attorney-at-law for the purpose of collecting any rental, costs, or damages owed to TPCG under this Right of Use, or to otherwise protect any rights or claims of the TPCG hereunder, USER obligates himself to pay the fee of the attorney so employed, which fee is hereby fixed at twenty-five (25%) percent of the amount claimed or a minimum of \$400.00, whichever is greater. USER further agrees to pay all court costs, expenses and sheriff's charges, if any.
- 15.2 **PERFORMANCE BY TPCG OF USER'S OBLIGATIONS.** Should USER fail to perform or keep any of his obligations provided for in this Agreement, then TPCG may, but shall not be obligated to do so, upon continuance of such failure by USER for fifteen (15) days after written notice to USER and without waiving or releasing USER from any obligations, and as an additional, but not exclusive remedy, perform any such obligation, and all necessary and incidental costs and expenses incurred by TPCG in performing such obligations shall be deemed rent owed to TPCG by USER, and USER shall be obligated to pay said rent to TPCG on demand. In the event that USER thereafter fails to pay said additional rent, then TPCG shall have the rights and remedies as in the case of default by USER in the payment of rentals.
- 15.3 **FORCE MAJEURE.** The performance of this Agreement may be suspended and the obligations hereunder excused in the event and during the period that such performance is prevented by a cause or causes beyond reasonable control of such party. The performance of this Agreement will be suspended and the obligations hereunder excused only until the condition preventing performance is remedied. Such conditions shall include, but not limited to, acts of God, acts of war, accident, explosion, fire, flood, riot, sabotage, acts of terrorists, unusually severe weather, lack of adequate fuel, or judicial or governmental laws or regulations.
- 15.4 **NO WAIVER.** The failure of either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.
- 15.5 **NON-ASSIGNMENT.** The privileges herein shall not be assigned in whole or in part in any manner, and USER SHALL NOT HAVE THE RIGHT TO ASSIGN OR LEASE THIS Right of Use or the Property herein. This Agreement is non-transferable and non-heritable.
- 15.6 **GOVERNING LAW.** The validity, interpretation, and performance of this Agreement, including all documents related thereto, shall be controlled by and construed in accordance with the laws of the State of Louisiana.

- 15.7 CLAIMS OR CONTROVERSIES. The venue of any suit filed in connection with any claim or controversy shall be by the Thirty-Second Judicial District Court, Parish of Terrebonne, State of Louisiana.
- 15.8 LEGAL CONSTRUCTION. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

XVI. FEMA COMPLIANCE IF APPLICABLE

- 16.1 CIVIL RIGHTS COMPLIANCE. The USER agrees to abide by the requirements of the following as applicable: Title VI and Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and USER agrees to abide by the requirements of the Americans with Disabilities Act of 1990. USER agrees not to discriminate in its employment practices and will render services under the contract without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by USER, or failure to comply with these statutory obligations when applicable shall be grounds for termination of the contract.
- 16.2 ENVIRONMENTAL REQUIREMENTS.
- 16.2.1 Clean Air Act. USER acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants. USER shall comply with this Act when performing work hereunder.
- 16.2.2 Energy Conservation. USER agrees to comply with mandatory standards and policies relating to energy efficiency, which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.
- 16.2.3 Federal Water Pollution Control Act. USER acknowledges that the Federal Water Pollution Control Act, popularly known as the Clean Air Act, is a comprehensive law aimed at restoring and maintaining the chemical, physical and biological integrity of the nation's waters. The Act authorizes water quality programs, requires federal effluent limitations and state water quality standards, requires permits for discharge of pollutants into navigable waters, provides enforcement mechanisms, and authorizes funding for wastewater treatment construction grants and state revolving loan programs as well as funding to states and tribes for their water quality programs. USER shall comply with this Act when performing work hereunder.
- 16.2.4 Material Safety Data Sheets. All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, material safety data sheet and EPA registry number with the delivery of each applicable product. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may cause the contract to be cancelled.
- 16.3 DEBARMENT AND SUSPENSION. USER acknowledges that no contract shall be made to parties listed on the General Services Administration's List of Parties, Excluded from Federal Procurement or Non-Procurement Programs in accordance with E.O.'s 12549 and 12689. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies and USERS declared ineligible under statutory or regulatory authority other than E.O. 12549.
- 16.4 BYRD ANTI-LOBBYING AMENDMENT. USER will be expected to comply with Federal statutes required in the Byrd Anti Lobbying Amendment, 2 CFR 200 Appendix II (J) and 31 U.S.C. 1352 as may be amended and Debarment and Suspension Executive Orders 12549 and 12689, sec 2 CFR 200 Appendix II (I).
- 16.5 DHS SEAL, LOGO, AND FLAGS. The USER shall not use the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials without FEMA pre-approval.

- 16.6

COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS. This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The USER will comply with all applicable Federal law, regulations, executive orders, FEMA policies, procedures, and directives.
- 16.7

NO OBLIGATION BY FEDERAL GOVERNMENT. The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, USER, or any other party pertaining to any matter resulting from the contract.

XVII. SIGNATURES OF THE PARTIES

17.1 TERREBONNE PARISH CONSOLIDATED GOVERNMENT

THUS DONE AND SIGNED on this _____ day of _____, 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses, in the City of Houma, Parish of Terrebonne, State of Louisiana, after due reading of the whole.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT:

X: _____
BY: JASON W. BERGERON
ITS: PARISH PRESIDENT

NOTARY PUBLIC

17.2 DEREK AND HEATHER CHELETTE

THUS DONE AND SIGNED on this _____ day of _____, 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses, in the City of Houma, Parish of Terrebonne, State of Louisiana, after due reading of the whole.

WITNESSES:

USERS:

X: _____
BY: DEREK CHELETTE

X: _____
BY: HEATHER CHELETTE

NOTARY PUBLIC

Category Number: 3.
Item Number: A.



Tuesday, February 27, 2024

Item Title:

Community Development and Planning Committee

Item Summary:

Community Development and Planning Committee, 02/26/24

Category Number: 3.
Item Number: B.



Tuesday, February 27, 2024

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 02/26/24*



Tuesday, February 27, 2024

Item Title:

Policy, Procedure and Legal Committee

Item Summary:

Policy, Procedure and Legal Committee, 02/26/24*

* (Ratification of minutes call public hearings on Wednesday, March 13, 2024, at 6:30 p.m.)

Category Number: 4.
Item Number: A.



Tuesday, February 27, 2024

Item Title:

Street Lights

Item Summary:

Light installations, removals and/or activations.



Tuesday, February 27, 2024

Item Title:

Recreation District No. 6 Board

Item Summary:

Recreation District No. 6 Board: One (1) expired term and one (1) vacancy due to a resignation. Ms. Sheri Neil expresses her interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	2/20/2024	Cover Memo
Application - Sheri Neil	2/20/2024	Cover Memo
Resume - Sheri Neil	2/20/2024	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **TUESDAY, FEBRUARY 27, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A BOARD: One (1) vacancy.

→ **RECREATION DISTRICT NO. 6 BOARD:** One (1) expired term and one vacancy due to a resignation.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-22-24.

RECREATION DISTRICT NO. 11 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 4 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: One (1) expired term.

TEDA: One (1) expired term representing the Parish President.

PLANNING AND ZONING COMMISSION: One (1) expired term. (Applicant must reside in the City of Houma).

COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expired term. (Representing a Civic Non-Profit Organization)

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) Downtown Merchants, and one (1) representing Arts and Humanities.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expiring term on 02-23-24 and one (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, FEBRUARY 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 2/6/24

I, Sheri Neil, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 108 South Dupre St.
(Address)
Mindat, La 70377, Telephone number is ()
(City, State, and Zip Code)
and E-mail is neilsheri06@yahoo.com, wish to qualify for appointment
as a member of the Rec. #6 Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
108 South Dupre St Mindat La 70377 for 30 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the Terrebonne Yes ☒ No ☐
(Recreation District)
and Council District No. 6.

D. Applicant affirms that he/she has not been convicted of a felony Yes ☐ No ☒.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Rec #6 Board.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Rec #6 Board.
(Board/Committee/Commission)

F. Applicant is aware of the Rec #6 board criteria and
attendance requirements. (Board/Committee/Commission)
Yes ☒ or No ☐.

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FEB 06 2024

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with Self-Employed
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No. ☒

State job duties and responsibilities:

Retired w/ State Terrebonne Parish School Bd.

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ☐ or No. ☒

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or No. ☒

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No. ☒

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or No. ☒

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☐ or No. ☒

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ☐ or No. ☒

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain:

I have been on Rec #6 Board for 3 years now.

Applicant must complete and return this application along with a copy of their resume

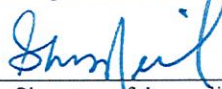
to:

MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____

Sheri Neil

Retired School Board Employee and Local
Owner of Community Restaurant & Gas Station

Contact

108 South Dupre St.
Montegut, La 70377
Neilsheri06@yahoo.com
985-991-1582

Objective

As a retired employee from Terrebonne Parish School Board and a local business owner my job is to serve my community with exceptional service. I strive to make sure my community has the best resources it needs for the citizens around me. Working 31 ½ years serving the students of Terrebonne Parish and managing over 250 cooks/ staff members, to owning my own business to provide food to the public.

Experience

Assistant Supervisor to Child Nutrition of Terrebonne Parish- **31 ½ years**

Local Business Owner: **8 years**

Serving on Recreation Board: **6 years**

Key Skills:

- Overseeing daily operations
- Managing staff
- Ensuring compliance
- Exceptional customer service
- Communication
- Budget planning

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FEB 06 2024

**TERREBONNE PARISH
COUNCIL**



Tuesday, February 27, 2024

Item Title:

Fire Protection District No. 4 Board

Item Summary:

Fire Protection District No. 4 Board: One (1) expired term. Ms. Pamela P. Carlos expresses her interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	2/20/2024	Cover Memo
Notice to the Public	2/20/2024	Cover Memo
Application - Pamela Carlos	2/20/2024	Cover Memo

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN

DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

December 1, 2023

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk

KH

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of January 2024.

Bayou Cane Fire	Edward Lawson	01-01-24
	Hayward Sims, Jr.	01-01-24
	Robert Page	01-01-24
	Nicholas Hebert	01-01-24
Schriever Fire Protection	Melinda Duncan	01-01-24
	Janette Schexnayder	01-01-24
Coteau Fire Protection	Robert Parr	01-01-24
	Patricia Prestenbach	01-01-24
→ Fire Protection District 4	Louis Pitre	01-01-24
	Cyril A. "Kirby" Verret	01-01-24
	Pamela Carlos	01-01-24
Fire Protection District 5	Gerald F. Arceneaux	01-01-24
	Jan J. Rogers	01-01-24
	Jody J. Blanchard	01-01-24
	Kurt L. Charpentier	01-01-24
Fire Protection District 6	Kevin P. Belanger	01-01-24
	Peter G. Lambert	01-01-24
Fire Protection District 7	Bruce R. Wolf	01-01-24
	Marty L. Dupre	01-01-24
	Thomas A. Horn	01-01-24

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN

DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

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Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

Fire Protection District 8	Michael Anthony	01-01-24
	Johnny Marks	01-01-24
Fire Protection District 9	Riley Gros	01-01-24
	Lynn Giroir	01-01-24
	Michael J. Armit	01-01-24
Fire Protection District 10	Samuel Small, Jr.	01-01-24
	Regina Pierron	01-01-24
	Davon K. Charles	01-01-24
Village East Fire	Louis Prosperie, Jr.	01-01-24
	John Roy	01-01-24
	Roy J. Desmore	01-01-24
	Lydell Crochet	01-01-24

By copy of this memo, individuals are being requested to email *Council Clerk Tammy E. Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out new board applications which can be found on the Terrebonne Parish website at tpcg.org. If you have any questions, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **TUESDAY, FEBRUARY 27, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A BOARD: One (1) vacancy.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term and one vacancy due to a resignation.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-22-24.

RECREATION DISTRICT NO. 11 BOARD: One (1) vacancy due to a resignation.

→ **FIRE PROTECTION DISTRICT NO. 4 BOARD:** One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: One (1) expired term.

TEDA: One (1) expired term representing the Parish President.

PLANNING AND ZONING COMMISSION: One (1) expired term. (Applicant must reside in the City of Houma).

COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expired term. (Representing a Civic Non-Profit Organization)

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) Downtown Merchants, and one (1) representing Arts and Humanities.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expiring term on 02-23-24 and one (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, FEBRUARY 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 06 February 2024

I, Pamela Parfait Carlos, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 6036 Shrimpers Row,
(Address)
Houma LA 70363, Telephone number is (985) 665-3864,
(City, State, and Zip Code)
and E-mail is pamelacarlos07@icloud.com, wish to qualify for appointment
as a member of the Fire Protection District No. 4 in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

- A. Applicant has maintained his/her primary residence in Terrebonne Parish at
6036 Shrimpers Row Houma LA 70363 for 7 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)
Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 7.
- B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of 4-A
(Fire District)
and Council District No. 7.
- C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.
- D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No ☒.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Fire Protection District No. 4.
(Board/Committee/Commission)

- E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Fire Protection District No. 4.
(Board/Committee/Commission)
- F. Applicant is aware of the Fire Protection District No. 4 board criteria and
attendance requirements. (Board/Committee/Commission)
Yes ☒ or No _____.

G. Applicant affirms that his/her employment with (retired from TPSA 2019)
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No ☒

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ☒ or No ☐.

If yes, explain:

I am a board member of Recreation District No. 4

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or No ☒

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No ☒

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or No ☒

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☐ or No ☒

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ☐ or No ☒

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain: I am a board member of Recreation District No. 4;
and, I am currently applying to be re-appointed to the Fire Protection
District No. 4 Board.

Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

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TERREBONNE PARISH
COUNCIL



Tuesday, February 27, 2024

Item Title:

Houma Public Trust Finance

Item Summary:

Houma-Terrebonne Public Trust Finance: One (1) expired term. Mr. Bobbie L. Howard expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	2/23/2024	Cover Memo
Application - Bobbie Howard	2/23/2024	Cover Memo

“NOTICE TO THE PUBLIC”

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RECREATION DISTRICT NO. 6 BOARD: One (1) expired term and one vacancy due to a resignation.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-22-24.

RECREATION DISTRICT NO. 11 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 4 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

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**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 2/22/2024

I, BOBBIE L HOWARD, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 312 HELLIER ST.,
(Address)

HOUMA, LA 70363, Telephone number is (985) 870-0348,
(City, State, and Zip Code)

and E-mail is bobbie.lhoward@blhlpas.com, wish to qualify for appointment

as a member of the HOUMA-TERREBONNE PUBLIC TRUST FINANCING in Terrebonne Parish,
(Board/Committee/Commission) ADULTHOOD

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
312 HELLIER ST HOUMA, LA 70363 for 30 consecutive
years.

(Primary residential address, City, State, Zip Code) (No. of yrs.) 30

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant NA
affirms that he/she is a resident property owner/taxpayer of

(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No NA
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No ✓.

To the best of his/her knowledge, applicant affirms that he/she will not receive any
personal economic benefit by serving as a member of

(Board/Committee/Commission)

G. Applicant affirms that his/her employment with BOBBIE L. HOWARD, CPA APAC
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes _____ or No. ☒

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes _____ or No. ☒

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes _____ or No. ☒

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes _____ or No. ☒

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes _____ or No. ☒

State job duties and responsibilities:

M. Are you currently ~~under~~ and have taken the Oath of Office and/or posted a bond?

Yes _____ or No. ☒

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain: PRESIDENT OF HOUMA-TERREBONNE PUBLIC TRUST FINANCIAL AUTHORITY

Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Bon Arce
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



Tuesday, February 27, 2024

Item Title:

Bayou Cane Fire Protection District

Item Summary:

Bayou Cane Fire Protection District Board: One (1) expired term. Mr. Steven E. Folmar submits application and resume for consideration. Mr. Matthew J. Ford submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	2/23/2024	Cover Memo
Application - Steven E. Folmar	2/23/2024	Cover Memo
Resume - Steven E. Folmar	2/23/2024	Cover Memo
Application - Matthew J. Ford	2/23/2024	Cover Memo
Resume - Matthew J. Ford	2/23/2024	Cover Memo
References - Matthew J. Ford	2/23/2024	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **TUESDAY, FEBRUARY 27, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A BOARD: One (1) vacancy.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term and one vacancy due to a resignation.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-22-24.

RECREATION DISTRICT NO. 11 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 4 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

→ **BAYOU CANE FIRE PROTECTION DISTRICT BOARD:** One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: One (1) expired term.

TEDA: One (1) expired term representing the Parish President.

PLANNING AND ZONING COMMISSION: One (1) expired term. (Applicant must reside in the City of Houma).

COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expired term. (Representing a Civic Non-Profit Organization)

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) Downtown Merchants, and one (1) representing Arts and Humanities.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expiring term on 02-23-24 and one (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, FEBRUARY 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 2-6-2024

I, Steve E. Folmar, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 22 Carrington Cir,
(Address)
Houma La 70364, Telephone number is (985) 381-9668,
(City, State, and Zip Code)
and E-mail is Steve@CovenantChurchHouma.com, wish to qualify for appointment
as a member of the Bayou Cane Fire Protection Dist in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
22 Carrington Cir Houma La 70364 for 10 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.) prior 210 Lywood
Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 3.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of Bayou Cane
(Fire District)
and Council District No. 3.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District) N/A
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____
Have not

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Bayou Cane Fire Protection Dist
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Bayou Cane Fire Protection Dist
(Board/Committee/Commission)

F. Applicant is aware of the Bayou Cane Fire Protection Dist board criteria and
attendance requirements. (Board/Committee/Commission)
Yes X or No _____.

G. Applicant affirms that his/her employment with Covenant Church Home
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or ☒ No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ☐ or ☒ No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or ☒ No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or ☒ No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or ☒ No.

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☐ or ☒ No.

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ☐ or ☒ No.

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No

If yes, explain: _____

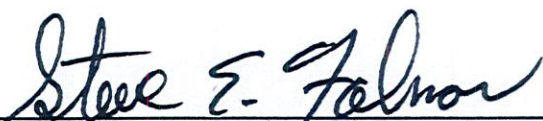
Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Steve Eugene Folmar
22 Carrington Cir, Houma Louisiana, 70364
Cell: 985-381-9668
steve@covenantchurchhouma.com

Born July 2, 1959

Married to Janet M. Folmar since 1979

Three sons: Blake, Taylor, and Zachary

Five grandchildren: Kenley, Presley, Max, Killian, Ruby

Graduated Stanhope Elmore High School, Millbrook Alabama, May 1978

Graduated Mobile College May 1983 B.A. Liberal Arts, concentration in Religion

Graduated New Orleans Baptist Theological Seminary May 1994 with Masters of Divinity

Graduated Masters International School of Divinity 2009 with Doctor of Ministries in Counseling

Served Covenant Church Houma, formerly (First Baptist Church) since August 1998 as Senior Pastor

Served on the State Executive board of the Louisiana Baptist Convention 2005-2007. The executive board manages a 22-million-dollar budget.

Served on the board of trustees of Louisiana College from 2011-2018. Also served on the executive board of the College. Chaired the business affairs committee and the campus enhancement committee.

- Note: I have no need to create a formal resume in that I have no intention of changing jobs, for any reason. I hope this will suffice.



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 02/22/2024

I, Matthew Joseph Ford, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 6846 West Main St,
(Address)
Houma, LA 70360, Telephone number is (985) 665 - 3288,
(City, State, and Zip Code)
and E-mail is matthewjosephford@gmail.com, wish to qualify for appointment
as a member of the Bayou Cane Fire Protection District in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

- A. Applicant has maintained his/her primary residence in Terrebonne Parish at
6846 West Main St, Houma, LA, 70360 for 1 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)
Previously resided at: 107 Funderburk Ave, Houma, LA, 70364 for 8.5 years
Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 3.
- B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of Bayou Cane Fire Protection District
(Fire District)
and Council District No. 3.
- C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.
- D. Applicant affirms that he/she has not been convicted of a felony Yes ☒ No _____.
- To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Bayou Cane Fire Protection District.
(Board/Committee/Commission)
- E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Bayou Cane Fire Protection District.
(Board/Committee/Commission)
- F. Applicant is aware of the Bayou Cane Fire Protection District board criteria and
attendance requirements. (Board/Committee/Commission)
Yes ☒ or No _____.

G. Applicant affirms that his/her employment with CHAND (Bollinger Shipyards)
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No. ☒
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ☐ or No. ☒.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ☒ or No. ☐

If yes, explain:

I am currently serving my second term on the Terrebonne Parish School Board as the representative for District 3.

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No. ☒
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or No ☒

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☒ or No ☐

If yes, explain:

I accepted an Oath of Office to be a part of the Terrebonne Parish School Board.

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ☒ or No ☐

If yes, explain: I am currently serving on the Terrebonne Parish School Board since January 2019.

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No _____

If yes, explain: I am a member of the Terrebonne Parish School Board.

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

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Signature of the applicant

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Revision Date: December 9, 2020

Matthew Joseph Ford
6846 West Main St
Houma LA 70360
matthewjosephford@gmail.com
985-665-3288



Objective

I am seeking a challenging new opportunity with career potential. I am skilled in team building and management as I have performed at the highest level as a team member, leader, and coach. I am eager to work, I am confident in my abilities, and I am prepared to be an asset to a new team.

Work Experience

Secondary Teacher Lafourche / Terrebonne / Assumption Parishes Ten (10) years experience

As a classroom teacher I am responsible for planning, implementing, and facilitating lessons in accordance with the Common Core State Standards. I am also responsible for providing a safe accommodating learning conducive environment for all of my students through classroom management & discipline.

Facility Manager / Curriculum Specialist Falck Safety Services Two (2) years experience

I worked as a facility manager and as a curriculum specialist. I was responsible for research & development, implementation, and supervision of new courses to be offered by Falck or outsider customers. I worked closely with senior leadership and outside customers to develop/revise courses to be timely, accurate, and relevant. I was also responsible for developing course outlines/summaries to distribute to new and existing customers.

Human Intelligence Collector LA Army National Guard Six (6) years experience

My primary function was as an Interrogator in the Military Intelligence Corps. I was responsible for conducting source operations, booth interrogations, training, and other basic fundamental duties of a soldier in the US Army. As a collateral duty I handled some in house training (Military bearing, Workplace Harassment, & Suicide prevention) and I was part of an Emergency Response team for natural disasters at the State level.

PCE Customer Service Rep Weatherford International Four (4) years experience

I was a Primary Cementing Equipment Customer Service Representative (inside sales) whereas I was responsible for over 20 foreign and domestic Weatherford accounts. I placed orders, provide manufacturing lead times, gave order status updates, and tracked shipments of order from our manufacturing facility for our customers. I worked closely with all departments to provide updates that were timely, accurate, and relevant.

Military Experience

- Over a decade of experience in the US Military (US Navy, Naval Reserves, and LA Army National Guard)
- My last assignment was as a 35M (Human Intelligence Collector) in the LA Army National Guard 415th Military Intelligence Co (A)
- Previously an Infantry Team Leader (Co C 2/156th Inf Mech "Blacksheep") & Hospital Corpsman in US Navy
- In addition to infantry & military intelligence training, I was also responsible for Health, Safety, & Environmental as a collateral duty.

Education

Master of Education (M.Ed) Nicholls State University 08/15 – 12/16
I completed coursework for my Master of Education degree with a concentration in Education Leadership as part of my Master's Plus +30 Certification.

Master of Arts in Teaching (M.A.T.) Nicholls State University 01/12 – 05/13
I earned my Master of Arts in Teaching degree in May 2013 from Nicholls State University while attending graduate school and working full time as a teacher in the Louisiana Public School System.

Bachelor of Arts Degree Nicholls State University 06/00 – 05/04
I earned my Bachelor of Arts degree in Mass Communications (Public Relations) with a Political Science minor. While an undergraduate at NSU I earned many honors and experienced many accomplishments including my biggest accomplishment of being inducted into the NSU Hall Of Fame in May 2004.

Skills

Operations Management	Desktop Publishing	Curriculum Assessment
Managerial Finance	PowerPoint / Keynote	Emergency Preparedness
Sales Management	Paralanguage / Proxemics	First Responder
Change Management	Motivational Speaking	Adult Education
Team Management	Mentoring	Curriculum Design
Classroom Management	Personnel Supervision	Math Education
Team Leadership	Train the Trainer	Higher Education
Strategic Leadership	Safety Training Programs	Educational Leadership
Leadership Development	Research & Development	Educational Technology
Fire Safety	Curriculum Development	Special Education
Data Analysis	Curriculum Mapping	Health Education

Awards

- Nicholls State University Hall of Fame Inductee & Graduate
- Who's Who among American Colleges & Universities Award Recipient
- New York Times Writing & Wall's Academic scholarships recipient
- National Academic Achievement Academy Award Recipient
- National Dean's List Award Recipient
- National Chancellor's List

References

- | | | |
|--|--|--------------|
| - Dr. Bill Boudreaux
405 Rue Grand Chene Thibodaux, LA 70301 | Retired Principal at Terrebonne Parish School District
BillBoudreaux1@gmail.com | 985-713-3130 |
| - Mr. Bubba Orgeron
201 Stadium Dr Houma, LA 70360 | Superintendent of Terrebonne Parish School District
BubbaOrgeron@tpsd.org | 985-855-2915 |
| - Mr. Michael A Matherne
906 East 1st St. Thibodaux, LA 70310 | Former Supervisor at Nicholls State University
michael.matherne@gmail.com | 985-493-2742 |

**Vice President for Student Affairs
& Enrollment Services**

P.O. Box 2040
Thibodaux, LA 70310
985.448.4022
Fax: 448.4024

NICHOLLS
STATE UNIVERSITY
A MEMBER OF THE UNIVERSITY OF LOUISIANA SYSTEM

To: Whom It May Concern

From: Eugene A. Dial, Jr., Ph.D.
Vice President and Associate Professor

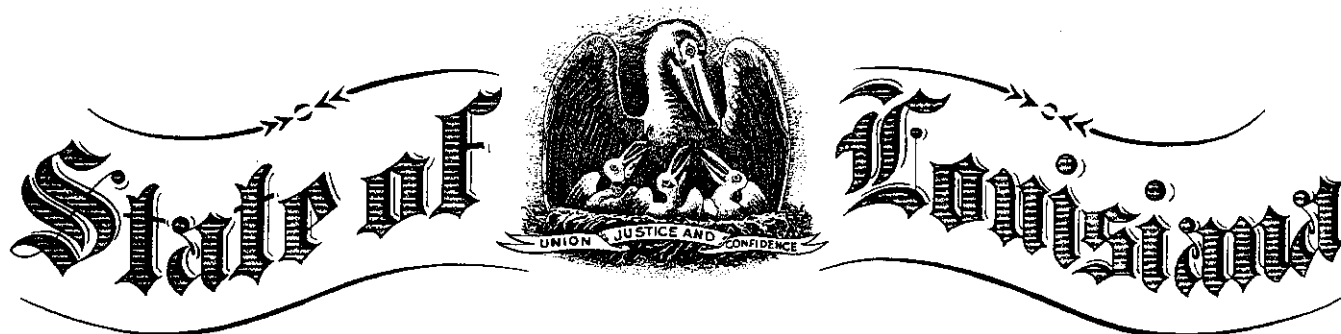
Re: Matthew J. Ford

Date: March 3, 2016

When Matthew Ford asked that I write a letter of recommendation on his behalf, I readily agreed. I have known Matthew since fall of 2000. We first met when he enrolled at Nicholls State University. I had the opportunity to interact with Matthew on a regular basis due to his active involvement while enrolled.

Matthew was an active student leader. His leadership skills and ability to work with people from all walks of life were recognized by the University on several occasions. Matthew was named to Who's Who and inducted into the University's Hall of Fame which recognizes the top 1% of our graduating class each year.

Matthew has good communication skills and uses them effectively when working in groups or with individuals. His attendance record and work ethic were excellent throughout his enrollment and involvement in activities at Nicholls State University. Matthew was a good team member. I am confident that he will be an asset to your organization.



STATE DEPARTMENT OF EDUCATION

CERTIFICATE TYPE
TEACHING CERTIFICATE

NUMBER
LEVEL 3 637721

VALID
1/18/2022 TO 1/18/2027

This Certificate is issued to **MATTHEW JOSEPH FORD**

By the Louisiana Department of Education, based upon the following:

B.A., NICHOLLS STATE UNIVERSITY, 2004

COMPLETED ALTERNATIVE TEACHER EDUCATION PROGRAM, NICHOLLS STATE UNIVERSITY, 2015

M.A.T., NICHOLLS STATE UNIVERSITY, 2013

MASTER'S DEGREE PLUS 30 GRADUATE HOURS, , 2016

ELIGIBILITY: The holder of this certificate is eligible for the following area(s) and/or terms:

MATHEMATICS 6-12 - 9/20/2019

SOCIAL STUDIES 6-12 - 8/24/2016

MIDDLE SCHOOL: SOCIAL STUDIES 4-8 - 8/24/2016

JOURNALISM 6-12 - 8/24/2016

MIDDLE SCHOOL: MATHEMATICS 4-8 - 1/6/2016

FOR RENEWAL OF THIS CERTIFICATE, INDIVIDUALS MUST SUCCESSFULLY MEET THE STANDARDS OF EFFECTIVENESS FOR AT LEAST THREE YEARS DURING THE FIVE-YEAR INITIAL OR RENEWAL PERIOD PURSUANT TO LA R.S. 17:3886. - 1/18/2022

TO RECEIVE A LEVEL 2 CERTIFICATE, INDIVIDUALS MUST SUCCESSFULLY MEET THE STANDARDS OF EFFECTIVENESS FOR THREE YEARS PURSUANT TO LA R.S. 17:3886 AND ACCRUE THREE YEARS OF EXPERIENCE. - 1/6/2016

March 3, 2016

To Whom It May Concern,

I am writing to recommend Matthew Ford to you. I have known Matthew for about 16 or 17 years now in the capacities of his college professor and friend. From our first meeting in the first class he took with me at Nicholls State University, he impressed me as an intelligent, inquisitive and inspired young man. He, unlike many in his class, was there to learn and achieve his goals in life.

Matthew demonstrated a desire and energy for learning. He would take an assignment and push himself to do much more than average work, consistently outperforming those around him. He would accept every new challenge with excitement, as though he was opening a new present at Christmas time. New technologies in computers and social media were making their debuts daily and the learning curve was fast and furious. Matthew was not only up to the challenge, but would often bring in new ideas about their use in our studies.

As impressive as Matthew was as a student, he was even more impressive as a young man of character. Matthew has served his country in both the U. S. Army & Navy. He lives by a set of values that makes him a model citizen, a trusted and reliable employee, and an exemplary father to his children. You couldn't find a young man who is more sincerely grounded in a love for God, his family and his country.

Matthew Ford has a natural aspiration to learn. This quality, along with his maturity, has allowed him to develop into a young man who can deal with any challenge with which he is faced. Matthew can look at a problem, analyze it, research it, develop a solution and implement that solution...on his own. He is a self-starter, an energetic employee, that person who volunteers for the toughest assignments, a disciplined, model employee and someone on whom you can always count to do his best.

In 30 years of teaching at the college level, Matthew Ford has distinguished himself through his work and commitment, and is easily one of the top young men I've had the privilege to teach and mentor. You would be extremely lucky to have such a young man working for you. I recommend Matthew Ford to you without any reservation, he will be an asset to your operations.

Sincerely,
Dr. Rick Duet
rickduet@gmail.com
318-507-9935



DEPARTMENT OF VETERANS AFFAIRS

November 14, 2023

Matthew Joseph Ford
6846 W Main St
Houma, LA 70360

In Reply Refer to:
xxx-xx-1869
27/eBenefits

Dear Mr. Ford:

This letter is furnished to support your consideration for Veterans' preference as you seek Federal civil service employment.

What Our Records Show

The Department of Veterans Affairs records certify that you separated under honorable conditions from active duty military service and that you are entitled to compensation for service-connected disability(ies) which are at least 30 percent or more disabling. Your payment is made in accordance with public laws administered by the Department of Veterans Affairs.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at <https://www.ebenefits.va.gov> or <http://www.va.gov>.
- Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-829-4833.
- Ask a question on the Internet at <https://www.va.gov/contact-us>.

Sincerely Yours,

Regional Office Director

Enclosure: Standard Form 15



DEPARTMENT OF VETERANS AFFAIRS

November 13, 2022

Matthew Joseph Ford
107 Funderburk Ave
Houma, LA 70364

In Reply Refer to:
xxx-xx-1869
27/eBenefits

Dear Mr. Ford:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information

Your VA claim number is: xxx-xx-1869

You are the Veteran.

VA Benefit Information

You have one or more service-connected disabilities:	Yes
Your combined service-connected evaluation is:	100%
You are considered to be totally and permanently disabled due solely to your service-connected disabilities:	Yes
The effective date of when you became totally and permanently disabled due to your service-connected disabilities:	February 22, 2022

You should contact your state or local office of Veterans' affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' affairs are available at <http://www.va.gov/statedva.htm>.

How You Can Contact Us

- If you need general information about benefits and eligibility, please visit us at <https://www.ebenefits.va.gov> or <http://www.va.gov>.
- Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-829-4833.

- Ask a question on the Internet at <https://www.va.gov/contact-us>.

Sincerely Yours,

Regional Office Director



NICHOLLS STATE UNIVERSITY

January 28, 2015

From:
Dr. Andrew Simoncelli
Associate Professor, Mass Communication
Nicholls State University

To: Whom it may concern

It's my pleasure to provide a personal recommendation for Matthew Ford. Matt has always been a dedicated student in and out of the classroom. I had the opportunity to teach him at different points during his academic career. Matt was a student of mine when he got called off to serve overseas for our military. He returned later on to complete his coursework in my class even going beyond the necessary work needed to finish.

Matt has always shown excellent leadership and management skills in my classes. The television production classes involve a lot of group work and strict deadlines. Matt flourished in this area and assisted many of his classmates along the way. He served as a great mentor and tutor to some of the other students in my class. Matt has always shown a great comfort in the realm of higher education.

If you have any further questions regarding my recommendation of Matt, please contact me at 448-4131 or Andrew.simoncelli@nicholls.edu.

Archula State University



Be it known that

Matthew Joseph Ford

*having successfully completed the curriculum prescribed by the Faculty
of Nicholls State University and the Board of Supervisors
for the University of Louisiana System for the*

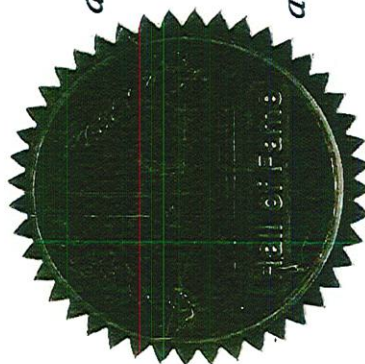
College of Arts and Sciences

*and having complied with all other requirements of the University
is hereby granted the Degree of*

Bachelor of Arts

and is entitled to all the rights and privileges appertaining thereto.

Degree requirements completed May 2004. Degree conferred May 2004 at Thibodaux, Louisiana.



Sally Clason
President, University of Louisiana System

[Signature]
Chairman, Board of Supervisors for the
University of Louisiana System

Lept T. Phulmont
President of the University

Thomas J. Montellano
Dean, College of Arts and Sciences

Archibald State University



Be it known that

Matthew Joseph Ford

*having successfully completed the curriculum prescribed by the Faculty
of Nicholls State University and the Board of Supervisors
for the University of Louisiana System for the*

College of Education

*and having complied with all other requirements of the University
is hereby granted the Degree of*

Master of Arts in Teaching

and is entitled to all the rights and privileges appertaining thereto.

Degree requirements completed May 2013. Degree conferred May 2013 at Thibodaux, Louisiana.

Donald H. Woolley
President, University of Louisiana System

Laurene Parker
Chair, Board of Supervisors for the
University of Louisiana System

Steph T. Phibbs
President of the University

John Jones
Dean, College of Education

To Whom It May Concern:

My name is Matthew J Ford and I am seeking a new career opportunity outside of the public school system. I am a certified teacher with a master degree in education and I am currently pursuing a doctorate in Ed Leadership. I am also a veteran with nearly two decades of experience in training/educating folks and I am eager to become an asset to a new team. The following is a little about myself and my teaching philosophy.

Throughout my life, I have developed a system of beliefs and values that are most important to me, all of which have guided me into becoming the person I am today. Among them is my teaching philosophy, which I attribute mostly to the time I spent in the military and my faith in Christianity.

At this point in my life, I am most grateful that as an educator I have had countless opportunities to enrich the lives of others, most of which I have taken advantage of. As a result, I am always proud to say I am an educator and teaching is my vocation. One aspect of my teaching philosophy is based on an age-old parable that states: "give a man a fish, you'll feed him for a day... Teach a man to fish, you'll feed him for a lifetime." (Author Unknown)

My job as an educator is to teach men to fish. I am to draw on what is already within every student and motivate them to learn and improve. It is my duty to coach, and guide every student into becoming resourceful, independent, and successful students. This is true in every aspect of life. As a coach, it was my job to inspire and motivate my players so that they could build an appreciation for the sport and their team. As a classroom teacher, it is my responsibility to get students excited about learning and to provide them with the tools they need to become lifelong learners. As a dad, it is my responsibility to be a responsible role model and to continue my own learning so that one day my children may desire to do great things and become something more than I am.

The second aspect of my teaching philosophy is based on the idea that if I want a man to build a boat, I should not simply instruct him in the art of boat building, but rather I should instill in him the desire to be on the water. Meaning, if I can motivate learners to find necessity in what they are studying, and I have provided for them the tools they need to learn independently, then I have set them up for success and provided them the opportunity to learn on their own.

Regards,



Matthew J Ford

**Falck****Safety Services**

Matthew Ford
Funderburk Avenue
Houma LA 70364

Falck Safety Services
209 Clendenning Road
Houma, LA 70363
Tel + 1.985.868.1860
Fax + 1.985.223.3712
www.falck.com/us

03.07.2016

To Whom It May Concern:

Matthew Ford began working with the company in November of 2013 and worked directly under me for the first three months of his employment then back with me during the last three months of his employment. For a six month interval, he worked in Dunbar, PA, managing a facility the company was opening there.

During his time under my management, Matthew was a very responsible and dependable employee. At the time he was hired, I was in dire need of someone with his skills set to assist me in the Curriculum Development Department. He learned what I needed very quickly and was very productive. He was self motivated and goal oriented so once he knew what had to be done, he was able to complete many projects I had put on the back burner because I did not have the help I needed. He was able to help move the department forward with the work performed and products he created.

Matthew saw an opening to prove himself to the company so he accepted the role of opening the Falck Safety Services Training Facility in Dunbar. Once the facility was functioning, he returned to Houma and I was able to get him back in my department until the cutbacks the company made in December of '14 as a result of the economy being affected by the falling price of oil. I actually lost three of my five employees because of that. Had the economy not been affected, Matthew would still be working with me today.

I truly believe that Matthew would be an asset and integral part of your program and I highly recommend him for the position he is seeking.

Best regards,

Richard W. Jackson
Curriculum Manager
Falck Safety Services
dicky@falckalford.com



Tuesday, February 27, 2024

Item Title:

Recreation District No. 11 Board

Item Summary:

Recreation District No. 11 Board: One (1) vacancy due to a resignation. Mr. Lionel Lewis submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	2/23/2024	Cover Memo
Application - Lionel Lewis, Jr.	2/23/2024	Cover Memo
Resume - Lionel Lewis, Jr.	2/23/2024	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **TUESDAY, FEBRUARY 27, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A BOARD: One (1) vacancy.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term and one vacancy due to a resignation.

RECREATION DISTRICT NO. 8 BOARD: One (1) expiring term on 02-22-24.

→ **RECREATION DISTRICT NO. 11 BOARD:** One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 4 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: One (1) expired term.

TEDA: One (1) expired term representing the Parish President.

PLANNING AND ZONING COMMISSION: One (1) expired term. (Applicant must reside in the City of Houma).

COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expired term. (Representing a Civic Non-Profit Organization)

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) Downtown Merchants, and one (1) representing Arts and Humanities.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expiring term on 02-23-24 and one (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, FEBRUARY 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 2-23-24

I, Lionel Lewis JR., of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 143 King ST,
(Address)
Houma LA 70363, Telephone number is (985) 647-1383,
(City, State, and Zip Code)
and E-mail is KenyonLewis11@gmail, wish to qualify for appointment
as a member of the Recreation District 11 in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
143 King ST. Houma LA 70363 for 3 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the 11 Yes _____ No _____
(Recreation District)
and Council District No. 1.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Recreation District 11.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Recreation District 11.
(Board/Committee/Commission)

F. Applicant is aware of the Recreation District 11 board criteria and
attendance requirements. (Board/Committee/Commission)

Yes ☒ or No _____.

RECEIVED
FEB 23 2024

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with Wagya Spack
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No. ☒
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ☐ or No. ☒

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or No. ☒

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No. ☒

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or No ☒

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☐ or No ☒

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ☐ or No ☒

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No ☒

If yes, explain: _____

Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

143 King Street
Houma, LA 70363
(985) 647-1883
kenyonlewis11@gmail.com

Lionel "Tony" Lewis, Jr.

SKILLS

Hardworker, easily adaptable, attention to details, team player, problem solver, basic computer skills, safe driving record

EXPERIENCE

River Birch Renewable Energy, Avondale, LA— Driver Operator

January 2022- PRESENT

- Responsible for collecting and removing waste and recyclable materials for further processing for residential areas.
- Maintain effective communication with peers and senior leadership.

KLLN, Jackson, MS — Truck Driver

January 2021 - September 2021

- Dedicated driver to various ventures cross country.
- Complete e logs, make pick up and deliveries, follow all company and dot regulations.
- Maintain effective communication with peers and senior leadership.

Force One, Houma, LA — Security Officer

September 2020 - Present

- Patrolled the area to detect and resolve unsafe conditions.
- Reminded customers of mask mandates to enter the store.

Reinhart Foodservice, Lafayette, LA — Delivery Driver

July 2013 - April 2018

- Delivered food products to area stores and restaurants in accordance with mandated safety standards.
- Completed assigned paperwork and reports at close of each shift.

EDUCATION

**Fletcher Technical Community College
Schriever, LA**

**South Terrebonne High School
Bourg, LA**



Tuesday, February 27, 2024

Item Title:

Appointment to Terrebonne Economic Development Authority Board

Item Summary:

Parish President Jason W. Bergeron request ratification of his recommendation of Mr. Shane Thibodaux to the Terrebonne Economic Development Authority Board.

ATTACHMENTS:

Description

Letter for Appointment

Upload Date

2/20/2024

Type

Backup Material



OFFICE OF THE PARISH PRESIDENT
Terrebonne Parish Consolidated Government

P.O. Box **6097**
Houma, Louisiana **70361-6097**

JASON W. BERGERON
Parish President

PHONE **985-873-6401**
FAX **985-873-6409**
EMAIL **jason@tpcg.org**

February 8, 2024

Members of the Terrebonne Parish Council
Attn: Tammy Triggs, Assistant Council Clerk
8026 Main Street, 6th Floor
Houma, LA 70360

RE: Appointment to Terrebonne Economic Development Authority Board

Dear Council Members:

Please accept my recommendation of Mr. Shane Thibodaux to the Terrebonne Economic Development Authority Board.

I respectfully request your ratification of this appointment at the next Council Meeting on Wednesday, February 28, 2024.

Thank you,

Jason W. Bergeron
Parish President

Cc: Cohen Guidry, TEDA CEO
Council Reading File
Administration Reading File

Category Number: 6.
Item Number: B.



Tuesday, February 27, 2024

Item Title:

Appointment to Coastal Zone Management Board

Item Summary:

Parish President Jason W. Bergeron request ratification of his recommendation of Mr. Merlin Lirette to the Coastal Zone Management Board.

ATTACHMENTS:

Description

Letter for Appointment

Upload Date

2/20/2024

Type

Backup Material



OFFICE OF THE PARISH PRESIDENT

Terrebonne Parish Consolidated Government

P.O. Box **6097**
Houma, Louisiana **70361-6097**

JASON W. BERGERON
Parish President

PHONE **985-873-6401**
FAX **985-873-6409**
EMAIL **jason@tpcg.org**

February 8, 2024

Members of the Terrebonne Parish Council
Attn: Tammy Triggs, Assistant Council Clerk
8026 Main Street, 6th Floor
Houma, LA 70360

RE: Appointment to Coastal Zone Management Board

Dear Council Members:

Please accept my recommendation of Merlin Lirette for the Coastal Zone Management Board.

I respectfully request your ratification of this appointment at the next Council Meeting on
Wednesday, February 28, 2024.

Thank you,

Jason W. Bergeron
Parish President

Cc: Mart J. Black, Coastal Restoration Director
Council Reading File
Administration Reading File



Tuesday, February 27, 2024

Item Title:

Notice to the Public

Item Summary:

RECREATION DISTRICT NO. 3A BOARD: One (1) vacancy.

RECREATION DISTRICT NO. 8 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: Two (2) expired terms.

FIRE PROTECTION DISTRICT NO. 10 BOARD: One (1) expired term.

BAYOU CANE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expired term and (1) vacancy due to a resignation.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

2/16/2024

Type

Cover Memo

“NOTICE TO THE PUBLIC”

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**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

Category Number: 8.
Item Number: A.



Tuesday, February 27, 2024

Item Title:

Announcements

Item Summary:

Parish President.

Category Number: 8.
Item Number: B.



Tuesday, February 27, 2024

Item Title:

Council Members

Item Summary:

Council Members.
