

---

# TERREBONNE PARISH COUNCIL

## BUDGET AND FINANCE COMMITTEE

<b>Mr. Carl Harding</b>	<b>Chairman</b>
<b>Mr. John Amedee</b>	<b>Vice-Chairman</b>
<b>Mr. Dirk Guidry</b>	<b>Member</b>
<b>Mr. John Navy</b>	<b>Member</b>
<b>Mr. Gerald Michel</b>	<b>Member</b>
<b>Ms. Jessica Domangue</b>	<b>Member</b>
<b>Mr. Darrin W. Guidry, Sr.</b>	<b>Member</b>
<b>Mr. Daniel Babin</b>	<b>Member</b>
<b>Mr. Steve Trosclair</b>	<b>Member</b>



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### AGENDA

June 21, 2022  
5:40 PM

Terrebonne Parish School Board Office  
201 Stadium Drive  
Houma, LA 70360

---

**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

- 1. RESOLUTION:** Concurring with the Parish Administration to award and authorize the execution of a contract for the RFP Temporary Rental Pumps-Lash Brooke Pump Station D-4 for TPCG Public Works Department, Drainage Division to Associated Pump & Supply.
- 2. RESOLUTION:** Authorizing the Parish President to enter into a cooperative endeavor agreement on behalf of the Terrebonne Parish Consolidated Government ("TPCG") with South Louisiana Wetlands Discovery Center ("SLWDC") for the purpose of managing the Bayou Terrebonne Waterlife Museum and to provide for related matters thereto.
- 3. RESOLUTION:** Authorizing the execution of task orders with GIS Engineering for providing engineering

services for electric generation and distribution system lost or damaged from Hurricane Ida.

4. **RESOLUTION:** Authorizing the Parish Administration to award Bid 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions to the lowest responsive and responsible bidder.
5. **RESOLUTION:** Concurring with Parish Administration to award Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory to the lowest qualified bidders, BSN and Riddell
6. **RESOLUTION:** Authorization of the Parish President to purchase vehicles from LA Federal Surplus for the Houma Police Department.
7. **RESOLUTION:** Declaring computers, monitors, laptops, and other items from various departments/divisions having a value of less than \$5,000 as surplus and authorizing said items to be disposed of by any legally approved methods.
8. Introduce an ordinance to adopt millage rates (Juvenile Detention) for tax year 2022 (with no roll-forward provisions) and call a public hearing on Wednesday, July 13, 2022 at 6:30 p.m.
9. Introduce an ordinance to amend the Parish Compensation and Classification Plan and to address other matters relative thereto and call a public hearing on said matter on Wednesday, June 13, 2022, at 6:30 p.m.
10. Adjourn

Category Number:  
Item Number:



Tuesday, June 21, 2022

---

**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

---

Category Number:  
Item Number:



Tuesday, June 21, 2022

---

**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

---



Tuesday, June 21, 2022

---

**Item Title:**

RESOLUTION: to award and authorize the Parish Administration to execute the contract for the RFP Temporary Rental Pumps-Lash Brooke Pump Station D-4

**Item Summary:**

**RESOLUTION:** Concurring with the Parish Administration to award and authorize the execution of a contract for the RFP Temporary Rental Pumps-Lash Brooke Pump Station D-4 for TPCG Public Works Department, Drainage Division to Associated Pump & Supply.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Exec Summary	6/10/2022	Executive Summary
Resolution	6/10/2022	Resolution
Price Forms	6/10/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

RESOLUTION: to award and authorize the Parish Administration to execute the contract for the RFP Temporary Rental Pumps-Lash Brooke Pump Station D-4 for Terrebonne Parish Consolidated Government, Public Works Department, Drainage Division.

### PROJECT SUMMARY (200 WORDS OR LESS)

Award and authorize Temporary Rental Pumps for the Lash Brooke Pump Station from Associated Pump & Supply.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Vendor will supply and maintenance temporary rental pumps for the Lash Brooke Pump Station D-4.

\$215,964.00 (6-month cost) thereafter \$35,994.00 per month  
Maintenance will be performed every 300 hours at a cost of \$460.00 per unit, per visit

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A	NO	<input checked="" type="checkbox"/> YES	IF YES AMOUNT BUDGETED:	\$
-----	----	---	-------------------------	----

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
------------	---	---	---	---	---	---	---	---	---

\_\_\_\_\_  
Sharon Ellis, Purchasing Manager  
Signature

\_\_\_\_\_  
June 9, 2022  
Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION** to award and authorize the Parish Administration to execute the contract for the RFP Temporary Rental Pumps-Lash Brooke Pump Station D-4 for Terrebonne Parish Consolidated Government, Public Works Department, Drainage Division.

**WHEREAS**, on June 1, 2022, proposals were received by the Terrebonne Parish Consolidated Government for the Request for Proposals Temporary Rental Pumps-Lash Brooke Pump Station D-4 for Terrebonne Parish Consolidated Government, Public Works Department, Drainage Division, and

**WHEREAS**, after careful review by David Rome, Public Works Director, Kandace Mauldin, CFO, Jason Broussard, Royal Engineer and Sharon Ellis, Purchasing Manager it has been determined that the Request for Proposal should be awarded to Associated Pumps & Supply, and

**WHEREAS**, the proposal submitted by Associated Pumps & Supply is in the amount of Two Hundred Fifteen Thousand, Nine Hundred Sixty Four Dollars and Zero Cents (\$215,964.00) for a six (6) month cost and Ninety-four Thousand and Zero Cents (\$94,000.00) per month thereafter. Maintenance cost is Four Hundred Sixty Dollars and Zero Cents (\$460.00)/unit per visit, and maintenance is performed every 300 hours, and

**WHEREAS**, the Parish Administration has concurred with the recommendation that the proposal for the above mentioned should be awarded to Associated Pumps & Supply, for the Public Works Department, Drainage Division as per the attached proposal forms.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, that the Parish President is authorized to execute on behalf of the Terrebonne Parish Consolidated Government any and all documents necessary to execute the contract for the Temporary Rental of Pumps at the Lash Brooke Pump Station as per the attached forms.

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**NOT VOTING:**

**ABSENT:**

Terrebonne Parish Consolidated Government – Department of Public Works

Temporary Rental Pumps – Lashbrooke Pump Station D-4

REQUEST FOR PROPOSAL

Released: May 16, 2022

<p><b>Submittal shall be sent to:</b>                  Terrebonne Parish Consolidated Government                  Sharon Ellis, Purchasing Manager                  301 Plant Road                  Houma, La 70363</p>	<p><b>Sealed Proposal should be clearly marked:</b>                  RFP – Temporary Pumps-Lashbrooke Pump Station D-4</p>
---	--

SUBMITTAL COVER SHEET

The Entity and the Officer with authority to commit for the Entity are:

RESPONDENT: <b>Associated Pump &amp; Supply LLC</b>	FEDERAL ID OR SOCIAL SECURITY NO. <b>72-1161348</b>	
STREET ADDRESS: <b>9074 Park Avenue</b>	P.O. BOX:	ZIP:
CITY & STATE & ZIP: <b>Houma, LA 70363</b>	TELEPHONENO. <b>985-851-7077</b>	TOLL FREE TEL. NO (800)
NAME & TITLE OF PERSON SIGNING: <b>Paul Klingman - President</b>	FAX NUMBER: <b>985-876-9854</b>	E-MAIL: <b>office@associatedpump.com</b>
PROPOSAL IS FROM A/AN: <input checked="" type="checkbox"/> Corporation organized and existing under the laws of the STATE OF <u>Louisiana</u> <input type="checkbox"/> Partnership <input type="checkbox"/> Individual		

**NON-COLLUSION**

The undersigned certifies that the Entity has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered by this proposal invitation.

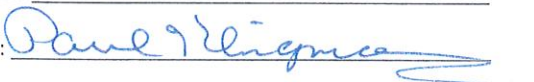
**PROPOSAL CERTIFICATION**

The Undersigned certifies that to the best of their knowledge:

- (✓) There is no officer or employee of the Terrebonne Parish Consolidated Government who has, or whose relative has, a substantial interest in any contract award subsequent to this proposal involved with this company.
- (✓) The names of any and all public officers or employees of the TPCG have, or whose relative has, a substantial interest in any contract award subsequent to this proposal are identified by name as part of this submittal.
- (✓) The undersigned further certifies that the Entity IS NOT currently debarred, suspended, or proposed for debarment by any federal or State agency. The undersigned agrees to notify the TPCG of any change in this status, should one occur, until such time as an award has been made under this action.

Date: 6/1/2022

Entity Name: Associated Pump & Supply LLC

By: 

Print Name: Paul Klingman



Terrebonne Parish Consolidated Government – Public Works Department

REQUEST FOR PROPOSAL – Temporary Rental Pumps-Lashbrooke Pump Station D-4

SIGNATURE PAGE

In compliance with this RFP, the undersigned agrees to furnish the services in accordance with the attached Proposal or as mutually agreed upon by subsequent negotiation.

Associated Pump & Supply LLC  
Company Submitting Proposal

9074 Park Avenue  
Address

Houma LA 70363  
City State Zip

985-851-7077  
Phone Number

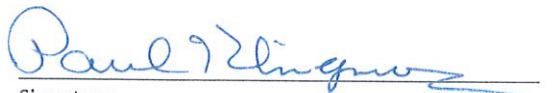
985-876-9854  
Fax Number

office@associatedpump.com  
Email

www.associatedpump.com  
Web Address

Paul Klingman  
Authorized Person Submitting RFP (Print)

President  
Title

  
Signature

6/1/2022  
Date

LOUISIANA UNIFORM PUBLIC WORK BID FORM

To: Terrebonne Parish Consolidated Government
Department of Public Works - Drainage
Attn: Sharon Ellis
301 Plant Rd.
Houma, LA 70363

Bid For: Temporary Rental Pumps for the Lashbrooke
Pump Station D-4 located at the end of Oleander
Street in Chauvin, LA

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Royal Engineers & Consultants, L.L.C., 1501 Religious St. Suite C, New Orleans, LA 70130 and dated: May 6, 2022.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) N/A

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Thirty Five Thousand, Nine Hundred Ninty-Four Dollars (\$ 35,994.00 Per Month )

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (N/A) for the additional sum of:

N/A Dollars (\$ N/A )

Alternate No. 2 (N/A) for the additional sum of:

N/A Dollars (\$ N/A )

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A )

NAME OF BIDDER: Associated Pump & Supply LLC

ADDRESS OF BIDDER: 9074 Park Avenue
Houma, LA 70363

LOUISIANA CONTRACTOR'S LICENSE NUMBER: N/A

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Paul Klingman

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*: Paul Klingman

DATE: 6/1/2022

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A CORPORATE RESOLUTION OR WRITTEN EVIDENCE of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

\*\*\*BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

## LOUISIANA UNIFORM PUBLIC WORK BID FORM UNIT PRICE FORM

To: Terrebonne Parish Consolidated Government Bid For: Temporary Rental Pumps for the Lashbrooke  
Department of Public Works – Drainage Pump Station D-4 located at the end of Oleander  
Attn: Sharon Ellis Street in Chauvin, LA  
301 Plant Rd.  
Houma, LA 70363

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	General and routine maintenance based on hourly run times. Inclusive of all time, materials, travel, and other expenses.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
1	3	Per Unit	\$460.00	\$1,380.00

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
2		N/A	N/A	N/A

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
3		N/A	N/A	N/A

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
4		Square Yard	N/A	N/A

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.		
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
5		N/A	N/A	N/A

wording for "DESCRIPTION" is to be provided by the Owner.  
 All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.

**Terrebonne Parish Consolidated Government – Department of Public Works**

**Temporary Rental Pumps – Lashbrooke Pump Station D-4**

**REQUEST FOR PROPOSAL**

**Released: May 16, 2022**

<b>Submittal shall be sent to:</b> Terrebonne Parish Consolidated Government Sharon Ellis, Purchasing Manager 301 Plant Road Houma, La 70363	<b>Sealed Proposal should be clearly marked:</b> RFP – Temporary Pumps-Lashbrooke Pump Station D-4
--	---

**SUBMITTAL COVER SHEET**

The Entity and the Officer with authority to commit for the Entity are:

RESPONDENT: <i>Lemoine Industrial Group, LLC</i>	FEDERAL ID OR SOCIAL SECURITY NO. <i>26-2750540</i>	
STREET ADDRESS: <i>24870 Hwy 405</i>	P.O. BOX:	ZIP: <i>70764</i>
CITY & STATE & ZIP: <i>Plaquemine, La.</i>	TELEPHONENO. <i>225-687-2622</i>	TOLL FREE TEL. NO (800)
NAME & TITLE OF PERSON SIGNING: <i>Brent S. Lemoine President</i>	FAX NUMBER: <i>225-687-2622</i>	E-MAIL: <i>brent@lemoineid.com</i>
PROPOSAL IS FROM A/AN: <input checked="" type="checkbox"/> Corporation organized and existing under the laws of the STATE OF <u><i>Louisiana</i></u> <input type="checkbox"/> Partnership <input type="checkbox"/> Individual		

**NON-COLLUSION**

The undersigned certifies that the Entity has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered by this proposal invitation.

**PROPOSAL CERTIFICATION**

The Undersigned certifies that to the best of their knowledge:

- There is no officer or employee of the Terrebonne Parish Consolidated Government who has, or whose relative has, a substantial interest in any contract award subsequent to this proposal involved with this company.
- The names of any and all public officers or employees of the TPCG have, or whose relative has, a substantial interest in any contract award subsequent to this proposal are identified by name as part of this submittal.
- The undersigned further certifies that the Entity IS NOT currently debarred, suspended, or proposed for debarment by any federal or State agency. The undersigned agrees to notify the TPCG of any change in this status, should one occur, until such time as an award has been made under this action.

Date: *5-31-22*  
 By: *Brent S. Lemoine*

Entity Name: *Lemoine Industrial Group LLC*  
 Print Name: *Brent S. Lemoine*

Terrebonne Parish Consolidated Government – Public Works Department

REQUEST FOR PROPOSAL – Temporary Rental Pumps-Lashbrooke Pump Station D-4

SIGNATURE PAGE

In compliance with this RFP, the undersigned agrees to furnish the services in accordance with the attached Proposal or as mutually agreed upon by subsequent negotiation.

Lemoine Industrial Group, LLC  
Company Submitting Proposal

24870 Hwy. 405  
Address

Phragmine, La. 70764  
City State Zip

225-687-2640  
Phone Number

225-687-2622  
Fax Number

brent@lemoineind.com  
Email

www.lemoineind.com  
Web Address

Brent S. Lemoine  
Authorized Person Submitting RFP (Print)

President  
Title

Brent S. Lemoine  
Signature

5-31-22  
Date

# LOUISIANA UNIFORM PUBLIC WORK BID FORM

To: Terrebonne Parish Consolidated Government  
Department of Public Works – Drainage  
Attn: Sharon Ellis  
301 Plant Rd.  
Houma, LA 70363

Bid For: Temporary Rental Pumps for the Lashbrooke  
Pump Station D-4 located at the end of Oleander  
Street in Chauvin, LA

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Royal Engineers & Consultants, L.L.C., 1501 Religious St. Suite C, New Orleans, LA 70130 and dated: May 6, 2022.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) \_\_\_\_\_.

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Five hundred sixty-four thousand dollars and zero cents Dollars (\$ 564,000.00)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (NA) for the additional sum of:

Twelve dollars and zero cents Dollars (\$ 12.00)

**Alternate No. 2** (NA) for the additional sum of:

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_ N/A)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ \_\_\_\_\_ N/A)

**NAME OF BIDDER:** Lemoine Industrial Group, LLC

**ADDRESS OF BIDDER:** 24870 Hwy. 405  
Plaquemine, La. 70764

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 50190

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Brent S. Lemoine

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** Brent S. Lemoine

**DATE:** 5-31-22

## **THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:**

\* The **Unit Price Form** shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* **A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

\*\*\***BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

## LOUISIANA UNIFORM PUBLIC WORK BID FORM UNIT PRICE FORM

To: Terrebonne Parish Consolidated Government Bid For: Temporary Rental Pumps for the Lashbrooke  
Department of Public Works – Drainage Pump Station D-4 located at the end of Oleander  
Attn: Sharon Ellis Street in Chauvin, LA  
301 Plant Rd.  
Houma, LA 70363

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	<input type="checkbox"/> Base Bid or <input checked="" type="checkbox"/> Alt.#	General and routine maintenance based on hourly run times. Inclusive of all time, materials, travel, and other expenses.	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.	QUANTITY:	UNIT OF MEASURE:		
1	1	Per Unit	\$12.00	\$12.00
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.	QUANTITY:	UNIT OF MEASURE:		
2				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.	QUANTITY:	UNIT OF MEASURE:		
3				
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.	QUANTITY:	UNIT OF MEASURE:		
4		Square Yard		
DESCRIPTION:	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#	General and routine maintenance based on hourly run times. Inclusive of all time, materials, and travel expenses.	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
REF. NO.	QUANTITY:	UNIT OF MEASURE:		
5				

**Wording for "DESCRIPTION" is to be provided by the Owner.**  
**All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner.**



Tuesday, June 21, 2022

---

**Item Title:**

South Louisiana Wetland Discovery Center

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President to enter into a cooperative endeavor agreement on behalf of the Terrebonne Parish Consolidated Government (“TPCG”) with South Louisiana Wetlands Discovery Center (“SLWDC”) for the purpose of managing the Bayou Terrebonne Waterlife Museum and to provide for related matters thereto.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/15/2022	Executive Summary
Resolution	6/15/2022	Resolution
Backup	6/15/2022	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
<b>South Louisiana Wetlands Discovery Center</b>

<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
<p>A resolution authorizing the Parish President to enter into a cooperative endeavor agreement on behalf of the Terrebonne Parish Consolidated Government (“TPCG”) with South Louisiana Wetlands Discovery Center (“SLWDC”) for the purpose of managing the Bayou Terrebonne Waterlife Museum and to provide for related matters thereto</p>

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
See Above

<b>TOTAL EXPENDITURE</b>	
\$50,000	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	<u>ESTIMATED</u>
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
<u>YES</u>	IF YES AMOUNT BUDGETED:
	\$50,000

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>									
	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
Signature                      s/Kandace M. Mauldin, CFO

\_\_\_\_\_  
Date                              6/15/2022

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT (“TPCG”) WITH SOUTH LOUISIANA WETLANDS DISCOVERY CENTER (“SLWDC”) FOR THE PURPOSE OF MANAGING THE BAYOU TERREBONNE WATERLIFE MUSEUM AND TO PROVIDE FOR RELATED MATTERS THERETO

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual”; and

**WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

**WHEREAS**, the mission of the South Louisiana Wetlands Discovery Center is to promote and provide cultural and educational activities through a partnership of private and public funding, that meets the needs of the parish with a particular emphasis on the downtown historic district and the Barataria-Terrebonne National Estuary; and,

**WHEREAS**, Terrebonne Parish Consolidated Government recognizes its statutory mandate to encourage the growth, development, restoration and improvement in downtown, historic, and economic development districts; and,

**WHEREAS**, the South Louisiana Wetlands Discovery Center supports numerous programs to enhance education, culture and the local wetlands habitat and make them accessible to residents of Terrebonne Parish; and,

**WHEREAS**, Terrebonne Parish Consolidated Government, in an effort to facilitate the economic and cultural development of downtown Houma, often works with the South Louisiana Wetlands Discovery Center on projects including World Wetlands Day and Swamp Camp; and,

**WHEREAS**, Terrebonne Parish Consolidated Government has determined that there is a current need and opportunity for operation and development at the Bayou Terrebonne Waterlife Museum located on Park Avenue, Houma, Louisiana (“Museum”) to allow the South Louisiana Wetlands Discovery Center to manage the facility and TPCG finds that providing this management opportunity to the South Louisiana Wetlands Discovery Center will serve a public purpose and have a public benefit commensurate with the costs; and,

**NOW THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal approving proposed agreement.

**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND  
THE SOUTH LOUISIANA WETLANDS DISCOVERY CENTER**

This Cooperative Endeavor Agreement (“Agreement”) is entered into on the dates set forth herein by and between:

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, appearing herein through its Parish President, GORDON E. DOVE, by virtue of Terrebonne Parish Resolution No. \_\_\_\_\_, a copy of which is attached hereto and made a part hereof, whose mailing address for all purposes herein is Post Office Pox 2768, Houma, Louisiana 70361; (hereinafter referred to as “TPCG”); and,

**SOUTH LOUISIANA WETLANDS DISCOVERY CENTER**, a non-profit corporation, authorized to do and doing business in Terrebonne Parish, State of Louisiana, represented by its President HEATHER BRADFORD, and by its Executive Director, JONATHAN V. FORET, as per the attached Resolution of said corporation (hereinafter sometimes referred to as “TENANT”)

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, the mission of the South Louisiana Wetlands Discovery Center is to promote and provide cultural and educational activities through a partnership of private and public funding, that meets the needs of the parish with a particular emphasis on the downtown historic district and the Barataria-Terrebonne National Estuary; and,

WHEREAS, Terrebonne Parish Consolidated Government recognizes its statutory mandate to encourage the growth, development, restoration and improvement in downtown, historic, and economic development districts; and,

WHEREAS, the South Louisiana Wetlands Discovery Center supports numerous programs to enhance education, culture and the local wetlands habitat and make them accessible to residents of Terrebonne Parish; and,

WHEREAS, Terrebonne Parish Consolidated Government, in an effort to facilitate the economic and cultural development of downtown Houma, often works with the South Louisiana Wetlands Discovery Center on projects including World Wetlands Day and Swamp Camp; and,

WHEREAS, Terrebonne Parish Consolidated Government has determined that there is a current need and opportunity for operation and development at the Bayou Terrebonne Waterlife Museum located on Park Avenue, Houma, Louisiana (“Museum”) to allow the South Louisiana Wetlands Discovery Center to manage the facility and TPCG finds that providing this management opportunity to the South Louisiana Wetlands Discovery Center will serve a public purpose and have a public benefit commensurate with the costs; and,

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and South Louisiana Wetlands Discovery Center each represented by the undersigned, duly authorized to act herein respectively pursuant to Resolution of the Terrebonne Parish Council referred to above, agree to the following:

1.

**Premises & Terms**

The Tenant shall be allowed occupancy and management of the first floor of the Museum, consisting of two bathrooms, a kitchen, a meeting room, a gift shop, museum exhibit area, and storage space; and second floor of the Museum, consisting of three offices, a kitchen, bathroom and storage space (“Premises”) for a term of three (3) years beginning on \_\_\_\_\_, 20\_\_\_\_\_, and shall automatically renew at the end the term for an additional three (3) year term unless either party gives written notice to the other party at least thirty (30) day prior to the expiration of the current term.

2.

**Utilities and Other Matters**

TPCG shall provide all necessary utilities, building insurance, landscaping, regular maintenance and custodian services.

3.

**Maintenance**

The Tenant shall maintain the Premises in good repair and in substantially the same condition as the Premises was upon receipt at their expense.

4.

**Improvements**

The Tenant shall be allowed to make and erect improvements, changes, and structures within the Premises (“Improvements”) related to exhibits with approval of the TPCG Planning and Zoning Director. The Tenant shall be fully responsible for the cost of the Improvements. Upon termination of this Agreement, for any cause whatsoever, all Improvements made to the Premises

by Tenant that are permanently attached thereto shall, at the option of TPCG, become the property of TPCG without any cost thereof to TPCG, free and clear of any liens or encumbrances. TPCG may require Tenant to remove said property from the Premises at Tenant's expense and to restore the Premises to its original condition. Tenant agrees to reimburse TPCG for the cost of any such removal and restoration not performed by Tenant that TPCG may do.

5.

**Management**

The Tenant shall manage, revitalize, market, and operate the Museum in accordance with TPCG ordinances. The Museum shall be open to the public Tuesday through Friday from 10AM to 5PM and Saturday and Sunday from 11PM to 5PM. The Museum will be closed to the public on Mondays except in which cases school groups, events, or meetings are scheduled.

6.

**Compensation**

The Tenant will be compensated for its management services of the Museum on a sliding scale over the next ten (10) years. The Tenant will retain all revenue from the gift shop, admissions, and rental. These revenues will benefit the Tenant and with the new management, revitalization, marketing and operating of the Museum the Tenant will cover staffing expenses.

The following scale will be used:

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
\$50K	\$50K	\$50K	\$45K	\$40K	\$35K	\$30K	\$25K	\$20K	\$15K

7.

**Compliance Rules & Regulations**

Tenant shall comply with, and Tenant shall cause all Tenant Related-Parties to comply with any rules and regulations of the Museum promulgated and amended by TPCG from time to time for the safety, care, and cleanliness of the Museum and Premises and for preservation of good order therein.

8.

**Parking**

Subject to the parking requirements of TPCG, TPCG shall allocate parking spots to the South Louisiana Wetlands Discovery Center based on need and availability.

9.

**Telephone & Communication**

TPCG shall be responsible for all telephone and communication lines services and installed within the Premises for Tenant's use.

10.

**Indemnification**

Tenant agrees to fully protect, defend, indemnify, save, and hold harmless TPCG, its officers, agents, servants, contractors, attorneys, and volunteers from and against any and all claims, demands, causes of action, losses, liability, responsibility, cost, expenses, and damages of every kind and character without limit whatsoever, including attorney's fees incurred in anyway arising out of and/or in connection with and/or related to and/or for reason of the use or occupancy of the Premises by Tenant, including but not limited to those arising out of or resulting from the joint, sole, or concurrent negligence of TPCG, its officers, agents, servants, contractors, attorneys, employees, and volunteers, to the extent of coverage by Tenant's applicable insurance.

11.

**Insurance and Insurance Policies**

All insurance policies that Tenant is obligated to obtain under the terms and conditions of this Agreement shall be with good and solvent insurance companies acceptable to TPCG's and Tenant's liability insurance, written by an insurance company or companies approved by TPCG and licensed to do business in the state, which insurance shall name TPCG as an additional insured and will fully protect TPCG and TPCG's employees, officials, agents, heirs, and assigns against any and all liability for property damage and personal injuries suffered by anyone in any way arising out of and/or connected with and/or related to and/or for reason of the use or occupancy of the Premises by Tenant, such as insurance to carry limits of not less than ONE MILLION AND NO/100 (\$1,000,000.00) DOLLARS to apply in the case of any one occurrence, and ONE MILLION AND NO/100 (\$1,000,000.00) DOLLARS for property damage and evidence of such coverage shall be furnished to TPCG. The Tenant shall also maintain any and all statutorily required insurance or coverage required by virtue of the nature of the enterprise or business conducted on the Premises, including by not limited to worker's compensation coverage for employees and automobile liability coverage for any business vehicle utilizing the parking facility under the terms of this agreement and evidence of such coverages shall be furnished to TPCG.

Tenant waives and each policy of insurance shall also contain a waiver of subrogation by the insurer(s) against TPCG for any reason whatsoever, be primary in respect to any other TPCG's coverages, but only to the extent of Tenant's express assumption of obligation under this Agreement, and provide for thirty (30) days prior written notice before cancellation or a material change in coverage. Tenant shall furnish to TPCG a certificate of insurance and, if requested by Lessor, with a certified copy of all policies of insurance in which Tenant is obligated to obtain under the terms and conditions of this Agreement. Each policy of insurance shall be accompanied by evidence of payments of premiums in a form reasonably satisfactory to TPCG.

TPCG shall continue to maintain liability insurance on the Museum and insurance protecting the Museum in the case of damage from fire, wind or hail.

12.

**Termination**

This agreement shall continue in effect throughout the three (3) year term and any applicable automatic three (3) year renewal term or until the space subject to this agreement is needed for use by TPCG or until the conditions of this agreement are violated.

Notwithstanding anything herein to the contrary, this Cooperative Endeavor Agreement may also be terminated under any or all of the following conditions:

- a. By written mutual agreement and consent of TPCG and the tenant.
- b. By thirty (30) day written notice by TPCG and the tenant to the other party.
- c. Upon termination under any provision, The Tenant shall deliver to TPCG the subject space without further claim or compensation for any improvements, etc., made by The Tenant or caused to be made by The Tenant to the Premises.

13.

**Compliance with Laws**

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

14.

**Choice of Law**

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

15.

**Non-appropriation**

Notwithstanding any provisions herein, in the event sufficient funds to provide this office space are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by TPCG giving notice to the Tenant of such facts and the Parish's intention to terminate its obligation.

16.

**Legal Construction**

In case any one or more of the provisions contained in the agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be

considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

17.

**Amendment**

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representative of both parties.

IN WITNESS WHEREOF, this Cooperative Endeavor Agreement is executed by Terrebonne Parish Consolidated Government and South Louisiana Wetlands Discovery Center on the dates indicated below.

THUS DONE AND SIGNED, after due reading of the whole at Houma, Terrebonne Parish, Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED  
GOVERNMENT

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
BY: GORDON E. DOVE, Parish President

\_\_\_\_\_  
Print Name: \_\_\_\_\_

THUS DONE AND SIGNED, after due reading of the whole at Houma, Terrebonne Parish, Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

WITNESSES:

SOUTH LOUISIANA WETLANDS DISCOVERY  
CENTER

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
BY: HEATHER BRADFORD, President

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
BY: JONATHAN FORET, Director







Tuesday, June 21, 2022

---

**Item Title:**

Electric Generation and Distribution System

**Item Summary:**

**RESOLUTION:** Authorizing the execution of task orders with GIS Engineering for providing engineering services for electric generation and distribution system lost or damaged from Hurricane Ida.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/15/2022	Executive Summary
Resolution	6/15/2022	Resolution
Backup	6/15/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Resolution to authorize the execution of task orders with GIS Engineering for providing engineering services for electric generation and distribution system lost or damaged from Hurricane Ida

### PROJECT SUMMARY (200 WORDS OR LESS)

See above.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Above

### TOTAL EXPENDITURE

Per Task Order; will seek reimbursement

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

\_\_\_\_\_ s/Kandace M. Mauldin, CFO

\_\_\_\_\_ 6/15/2022

Signature

Date

RESOLUTION NO.

RESOLUTION TO AUTHORIZE THE EXECUTION OF TASK ORDERS WITH GIS ENGINEERING FOR PROVIDING ENGINEERING SERVICES FOR ELECTRIC GENERATION AND DISTRIBUTION SYSTEM LOST OR DAMAGED FROM HURRICANE IDA

**WHEREAS**, Terrebonne Parish Council ratified the appointment of the engineering firm GIS Engineering to provide services for the Electric Generation and Distribution System lost or damaged from Hurricane Ida through Resolution No. 22-096, and

**WHEREAS**, the resolution also granted the authority to execute an engineering agreement, and

**WHEREAS**, Resolution No. 22-096 also approved the first task order not to exceed \$50,000, and

**WHEREAS**, GIS Engineering is ready to continue the assessment work on the damage to the Electric Generation and Distribution System through additional task orders, and

**WHEREAS**, Terrebonne Parish Administration and their Consultants are monitoring the process in order to ensure the work completed by GIS Engineering will be reimbursed.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of task orders needed to complete the engineering services for the Electric Generation and Distribution System lost or damaged from Hurricane Ida.

**TASK ORDER NO. 002 (TO-002)**  
**TO**  
**PROFESSIONAL SERVICES CONTRACT**  
**ELECTRIC GENERATION AND DISTRIBUTION**  
**HOUMA GENERATING STATION – ELECTRIC GENERATION POWER PLANT**

TPCG Project: Houma Generating Station – Electric Generation Power Plant  
Effective Date: June 1, 2022

GIS Engineering, LLC. (GIS) (“ENGINEER”) agrees to perform for Terrebonne Parish Consolidated Government (TPCG) (“OWNER”) the contracted Services described below for the Project identified below. The contracted Services shall be performed in accordance with the provisions of the AIA Document B101-2017 (“AGREEMENT”) dated May 24, 2022, between OWNER and ENGINEER.

1. Project:

Houma Electric Generation Plant (Power Plant)

2. Contracted Services (reference and attach scope of work, if applicable):

Scope of Work is identical to TO-001, except this task order is to increase the level of effort and value as the initial anticipated amount to produce this document was undervalued.

3. Compensation for the proper performance of the contracted Services under this Task Order is set forth in Appendix A (Compensation), attached hereto and incorporated herein by reference.

Based upon hourly rates per Exhibit ‘D’ in the contract and not to exceed an additional \$175,000.00, and upon the level of effort per Appendix ‘B’.

4. Start Date:

June 3, 2022

5. Time of Performance (attach schedule if applicable) – Can be completed faster if possible:

Completed by July 1, 2022

6. Special Terms and Conditions:

Appendix ‘A’ – Letter for value increase

Appendix ‘B’ – Level of Effort

7. Deliverables:

Complete damage assessment report, cost estimate for repair, and recommendation of a ‘path forward’ for the Power Plant.

GIS Engineering – Professional Services  
Houma Electric Generation Plant

ENGINEER and OWNER have executed this Task Order and ENGINEER is directed to proceed with the contracted Services set out in this Task Order.

ENGINEER

OWNER

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed or Typed)

\_\_\_\_\_  
Name (Printed or Typed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Appendix 'A'**

**Letter for Increase in Value**



May 17, 2022

Del Sol Consulting  
101 Brookside Dr.  
Mandeville, Louisiana 70471

**Attention: Mr. Terry Lopez, Project Specialist**  
**Subject: Amendment No. 2 Proposal**  
**Reference: TPCG - Power Plant Assessment Contract**

Mr. Lopez:

Pursuant to your email dated May 13, 2022, GIS Engineering, LLC (GIS) is pleased to submit the below requested information associated with providing Professional Engineering Services to the Terrebonne Parish Consolidated Government (TPCG) on the above referenced project. This letter confirms our commitment to perform a second task order of work in the amount not to exceed \$175,000. as required to achieve the level of effort to complete the damage assessment within the plant.

GIS proposes to provide Professional Engineering Services on a Time & Material basis to complete the damage assessment, code review requirements, and general assessment report of the TPCG Power Plant in accordance with the attached documents noted below:

1. Applicable 2022 Project Specific Rate Sheets by craft for GIS billable hours.
2. Estimated Level of Effort Table (by Craft Hourly) Projection

We appreciate the opportunity to provide our services to you. If you have any questions or require any additional information, please contact me at 985-219-1000.

Sincerely,

**Bill Blanchard**  
Sr. Project Manager  
Coastal Design & Infrastructure  
GIS Engineering, LLC

BB



## **Appendix 'B'**

### **Level of Effort in Manhours**

**GIS - TPCG Power Plant Damage Assessment; Phase 1 Estimate**

**Projected Man Hours**



**Task / Activity**

	Sr. Client Program Mgr.	Sr. Project Mgr.	Sr. Professional Engr.	Engineer Intern II	Engineer Intern II	Sr. Professional Engr.	Professional Engineer III	Chief Estimator	Principal I	Sr. Project Mgr. (Electrical)	Sr. Project Mgr. (Mechanical)	Sr. Designer I	Power Generation Specialist	Power Plant Specialist	Market Analyst	Transmission Specialist	Totals
<b>Plant Assessment (Civil / Structural; Boilers, Cooling Towers, Safe House, &amp; Storage / Training Facility)</b>																	
- Review Plant Drawings & Info		5	10	3	5	5			5								33
- Document Event Failure of Buildings & Components (Civil/Structural) and Overall Summary from TPCG			10	2	25	5											42
- Interview Plant Operations Staff for Hurricane Event History / Logs		4	2	10	10	10											36
- Develop and Run Eng. Calcs on Civil/Structural Components (Buildings, Boilers, Cooling Towers, Cable Racks, etc.) for Repair/Refurb				5	40	40											85
- Review New/Current Design Codes and Standards		4	4	10	20	20											58
<b>Plant Assessment (Mechanical - Process Piping; Boilers, Cooling Towers, Safe House, &amp; Storage / Training Facility)</b>																	
- Review Plant Drawings & Info		5	10				10	10									35
- Develop System / Equipment Summary File			5				5	15									25
- Develop OEM List			5				2	4									11
- Develop Maintenance Vendor							4	8									12
- Interview Plant Operations Staff for Hurricane Event History / Logs			5				3	6									14
- Document Event / Equipment Failure Summary from TPCG			2				3	12									17
- Review Equipment Failure Sum and Screen for Essential, Critical, and Function			2				3	6									11
- Assist Technical Leads with Systems/Equipment Questions/RFI's		5	5				10	20									40
- Develop/Review Vendor Database Repairs/Replacement			5				4	10									19
<b>Plant Assessment (Power Generation - Generators, Boilers, and Cooling Towers)</b>																	
- Review Plant Drawings & Info											5		5	5	5		20
- Develop System / Equipment Summary File											5		5	4			14
- Develop OEM List											5		5	3			13
- Develop Maintenance Vendor													5	3			8
- Interview Plant Operations Staff for Hurricane Event History / Logs											8	1	2	8	8		27
- Document Event / Equipment Failure Summary from TPCG											8	1	2	8	8		27
- Review Equipment Failure Sum and Screen for Essential, Critical, and Function														16	16		32
- Assist Technical Leads with Systems/Equipment Questions/RFI's										10	10			10	10		40
- Develop/Review Vendor Database Repairs/Replacement											10			15	10		35
<b>Plant Assessment (Electrical / Lighting - Lighting, Switchgear, Cable Trays, HVAC, Plumbing)</b>																	
- Review Plant Drawings & Info											20	3	6				29
- Develop System / Equipment Summary File											5	3	6				14
- Assist Technical Leads with Systems/Equipment Questions/RFI's											5						5
- Develop/Review Vendor Database Repairs/Replacement											15	4	9				28
<b>Commitment Driver for Generators (VLR, Economic, Others)</b>																	
- Compare Dispatch Data against LEPA and MISO													10	10	5	10	35
- Discuss and Review with LEPA and MISO to Understand Commitment													5			10	15
<b>Assessment Report</b>																	
- Rough Order of Magnitude Costing		5	20	5	5	10	10	10	10		10		5				8
- Draft Damage Assessment Report		5	20	5	5	10	10	10	10	10	8	8	8	8	8		8
- Final Damage Assessment Report		5	20	5	5	10	10	10	10	10	8	8	5	8	8		122
<b>Total Manhrs</b>		<b>38</b>	<b>125</b>	<b>45</b>	<b>115</b>	<b>110</b>	<b>74</b>	<b>121</b>	<b>35</b>	<b>30</b>	<b>122</b>	<b>28</b>	<b>43</b>	<b>108</b>	<b>93</b>	<b>10</b>	<b>36</b>
<b>Rate</b>		<b>\$ 225</b>	<b>\$ 205</b>	<b>\$ 215</b>	<b>\$ 105</b>	<b>\$ 105</b>	<b>\$ 215</b>	<b>\$ 165</b>	<b>\$ 165</b>	<b>\$ 230</b>	<b>\$ 205</b>	<b>\$ 205</b>	<b>\$ 155</b>	<b>\$ 330</b>	<b>\$ 275</b>	<b>\$ 330</b>	<b>\$ 165</b>
<b>Totals</b>		<b>\$ 8,550</b>	<b>\$ 25,625</b>	<b>\$ 9,675</b>	<b>\$ 12,075</b>	<b>\$ 11,550</b>	<b>\$ 15,910</b>	<b>\$ 19,965</b>	<b>\$ 5,775</b>	<b>\$ 6,900</b>	<b>\$ 25,010</b>	<b>\$ 5,740</b>	<b>\$ 6,665</b>	<b>\$ 35,640</b>	<b>\$ 25,575</b>	<b>\$ 3,300</b>	<b>\$ 5,940</b>
																	<b>\$ 223,895.00</b>



Tuesday, June 21, 2022

---

**Item Title:**

RESOLUTION authorizing award of Bid 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions

**Item Summary:**

**RESOLUTION:** Authorizing the Parish Administration to award Bid 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions to the lowest responsive and responsible bidder.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/15/2022	Executive Summary
Resolution	6/15/2022	Resolution
Support Material	6/15/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** Bid 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions

### PROJECT SUMMARY (200 WORDS OR LESS)

Authorization to award to the bidder that submits the lowest responsive and responsible bid.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Roads and Bridges Division will use the aggregate material for the maintenance of various roadways and shoulders. Other departments/divisions will use the material, as needed, for various projects/maintenance throughout Terrebonne Parish.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

\$175,000.000 (R&B only)

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Sharon Ellis

Signature

6-15-2022

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**A resolution authorizing the Parish President to award Bid 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions**

**WHEREAS**, the Terrebonne Parish Consolidated Government (TPCG) will be receiving bids on June 27, 2022 for the Purchase of Aggregate Material for Various Departments/Divisions, and

**WHEREAS**, the Terrebonne Parish Consolidated Government desires authorization to award to the bidder that submits the lowest responsive and responsible bid, and

**WHEREAS**, the term of this agreement shall be effective from the date of the Notice of Award for a period of twelve (12) months. Subject to the availability of funds appropriated, the contract may be extended at TPCG's option, for two (2) additional one (1) year terms in accordance with the terms, conditions, prices, and specifications contained in the bid.

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council (Budget Finance Committee), on behalf of the Terrebonne Parish Consolidated Government grants authorization to the Parish President to award the purchase of Aggregate material to the lowest responsive, responsible bidder.

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**ABSTAINING:**

**ABSENT:**

The Chairman declared this resolution adopted this \_\_\_\_\_ day of

\_\_\_\_\_ 2022



# TERREBONNE PARISH CONSOLIDATED GOVERNMENT



P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG

## INVITATION TO BIDDERS

Electronic bids will be received **June 27, 2022** by the Terrebonne Parish Consolidated Government (TPCG) Purchasing Division submitted through Central Auction House (CAH). Bid submittals will be accepted until 2:00 P.M. CST at which time bids will be retrieved from the CAH site and read aloud in the TPCG Purchasing Division Conference Room at 301 Plant Road Houma, LA 70363.

Bid documents are posted on <http://www.centralauctionhouse.com/rfp.php?cid=65>. To view, download, receive bid notices by e-mail and submit a bid, you must register with CAH. For information about the electronic submittal process and registration fees, contact Ted Fleming with CAH at 225-810-4814.

### **Bid No. 22-RB-27 Purchase of Aggregate Material for Various Departments/Divisions**

Specifications and bid documents are on file at the City of Houma Service Complex, Purchasing Division, 301 Plant Road, in Houma, Louisiana and posted on the Terrebonne Parish web site at [http://www.tpcg.org/index.php?f=purchasing&p=bid\\_opportunities](http://www.tpcg.org/index.php?f=purchasing&p=bid_opportunities). Documents may be obtained for review by prospective bidders in the aforementioned manner; however, vendors/contractors must submit their bids electronically through CAH.

Please contact Alissa Brown-Smith, Roads and Bridges Superintendent, at 985-873-6734 with regard to the specifications or Gina Bergeron, Procurement Specialist, III at 985-580-7272 with regard to any clarifications or information about bid submittal requirements.

The Terrebonne Parish Consolidated Government (TPCG) reserves the right to reject any and all bids in accordance with Louisiana State Bid Law.

     /s/ Gordon E. Dove

Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Publish: June 10<sup>th</sup> & 17<sup>th</sup>, 2022

To Courier: June 7, 2022

### Request for Bids

22-RB-27

**Project Or Bid Number**

Please complete and forward to authorized supervisors below for approvals with specifications attached.

**Department** Public Works  
**Account Charged To** 251-310-8231-02  
**Requested By** Purchasing  
**Date Prepared** 06/06/2022  
**Complete Description** Purchase of Aggregate Material for Various Departments/Divisions

**Estimated Bid Price** \$175000

**Please Check One:** Will accept partial bids.  
Will accept total bids only.

**Amount Budgeted for Account**

Purchasing Bid Form Listing

**TPCG Secure Login**  
Gina Bergeron - gbergeron@tpcg.org  
[Main Menu](#) [Help](#) [Logout](#)

Purchasing Bid Form Listing > Maintenance Bid: '7876'

[<- Return to List](#)

[Approval Details](#)

[Printer Version](#)

Bid Form Id: 7876

Bid Number:

\* Requested By:

\* Department: Public Works

\* Division:

Bid Type: Request for Bid Form

- Approval Sequence:
1. **Division Head** - approved on 06/06/2022 by asmith
  2. **Department Head** - approved on 06/07/2022 by drome
  3. **Comptroller** - approved on 06/07/2022 by kayla\_dup
  4. **Chief Financial Officer** - approved on 06/07/2022 by kmauldin
  5. **Parish Manager** - approved on 06/07/2022 by mctoups
  6. **Parish President** - approved on 06/07/2022 by ladams
  7. **Risk Manager** - approved on 06/07/2022 by insur01
  8. **Purchasing Manager** - approved on 06/07/2022 by purh08

\* Date:  (mm/dd/yyyy)

Charge Account:

Estimated Price:

Amount Budgeted:

Status:

Delivery Detail:

- \* Bid Types:
- Accept partial bids.
  - Accept total bids only.

Description:

**Bidders:**

No bidders on file.

[Add New Bidder](#)



### Additional Departments

Department	Division	ChargeAccount
Public Works	Drainage (Operations)	252-351-8231-01

**Documents:**

<a href="#">Insurance Requirement B.doc</a> - <i>Added By Cheryl Lirette (insur01)</i>	We have added B Vendor Insurance Requirements to this bid document.	<a href="#">Edit</a>	<a href="#">Delete</a>
<a href="#">DOC060622-007.pdf</a> - <i>Added By Gina Bergeron (purh05)</i>	Specifications	<a href="#">Edit</a>	<a href="#">Delete</a>

[Add New Document](#)

\* Denotes required fields.

Bid added by Purchasing on 06/06/2022



Tuesday, June 21, 2022

---

**Item Title:**

RESOLUTION Award Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory

**Item Summary:**

**RESOLUTION:** Concurring with Parish Administration to award Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory to the lowest qualified bidders, BSN and Riddell

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/16/2022	Executive Summary
Resolution	6/16/2022	Resolution
Support Material	6/16/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

RESOLUTION: Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory

### PROJECT SUMMARY (200 WORDS OR LESS)

To award to the lowest qualified bidders BSN and Riddell

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To stock the necessary equipment needed for sports programs sponsored by the Terrebonne Parish Consolidated Government, Recreation Department.

### TOTAL EXPENDITURE

Products are considered Warehouse inventory and no budget is given.

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

Warehouse inventory, no budget  
given

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Sharon Ellis

6-15-2022

Signature

Date

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. 21-**

**WHEREAS**, on June 10, 2022 electronic bids were received by the Terrebonne Parish Consolidated Government (TPCG) for Bid 22-WHSE-23 Purchase of New/ Unused Recreation Equipment for Warehouse Inventory, and

**WHEREAS**, after careful review by Sharon Ellis, Purchasing/Warehouse Manager and Chantel Comardelle, Warehouse Forman, it has been determined that BSN and Riddell are the lowest qualified bidders for the items on the attached listings, and

**WHEREAS**, Parish Administration has concurred with the recommendation that the bids of BSN and Riddell be accepted for Bid 22-WHSE-23 Purchase of New/ Unused Recreation Equipment for Warehouse Inventory for as per the attached documents.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Parish Administration be approved for the purchase of recreation equipment for Warehouse inventory as per attached documents.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

# Bid Cover Sheet

**Bid Name:** Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory

**Bid(s) Received:** 2

**Bid Date:** 06/10/2022

**Bids Opened By:** Gina Bergeron

---

<u>Bidder's Name:</u>	<u>Amount:</u>	<u>Check:</u>	<u>Bond:</u>
BSN	\$0.00		0.00
Riddell	\$0.00		0.00

**Award Bid To:**

**Amount:** .00

**Purshasing Department Comments:**

Two bids were submitted. Both BSN and Riddell provided the proper documentation as required by the "Instruction for Bidders". The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendations.



## Purchasing Bid Form Listing > Maintenance Bid: '7877'

[<- Return to List](#)

[Approval Details](#)

[Print Bid Form](#)

**Bid Form Id:** 7877

**Bid Name:** Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipme

\* **Bids Opened By:** Gina Bergeron

\* **Department:** Finance

\* **Division:**

**Bid Type:** Bid Cover Sheet

**Approval Sequence:**

1. **Division Head** - approved on 06/15/2022 by purh08
2. **Department Head** - approved on 06/15/2022 by kmauldin
3. **Chief Financial Officer** - approved on 06/15/2022 by kmauldin
4. **Parish Manager** - approved on 06/15/2022 by mctoups
5. **Parish President** - approved on 06/15/2022 by ladams
6. **Purchasing Manager** - approved on 06/16/2022 by purh08

\* **Date:** 06/10/2022 (mm/dd/yyyy)

**Related RFB:** Purchase of New/Unused Recreation Equipment

**Charge Account:** 380-000-1151-00

**Estimated Price:** 80000.00

**Amount Budgeted:** .00

**Status:** Complete

**Comments:** Two bids were submitted. Both BSN and Riddell provided the proper documentation as required by the "Instruction for Bidders". The file is being forwarded to the requesting division for review of compliance with the specifications and award recommendations.



**Award Bid To:**

**Award Amount:** .00

### Bidders:

\* **Name:** BSN

[Remove Bidder Entry](#)

\* Amount: .00

\* Check: 0

\* Bond: 0.00

**Remove Bidder Entry**

\* Name: Riddell

\* Amount: .00

\* Check: 0

\* Bond: 0.00

**Remove Bidder Entry**

**Add New Bidder**

### Additional Departments

Department	Division	ChargeAccount
<b>Documents:</b>	DOC061022-003.pdf - <i>Added By Gina Bergeron (purh05)</i>	Bid Documents
	22-WHSE-23 Rec Equip CAH bid tab.xls - <i>Added By Gina Bergeron (purh05)</i>	CAH Bid Tabulations

Edit Delete

Edit Delete

**Add New Document**

**Save Changes**

\* Denotes required fields.

Bid added by Gina Bergeron on 06/10/2022

OFFICIAL BID FORM  
SECTION "A"

Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory

**INDIVIDUAL AWARD:** It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) is familiar with the TPCG delivery site, and hereby proposes to provide the recreation equipment as per specifications in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated May 2022

NAME OF BIDDER: Riddell

ADDRESS OF BIDDER: 7501 Performance Lane

North Ridgeville, OH 44039

NAME OF AUTHORIZED SIGNATORY BIDDER: *(Printed or Typed)* Robin Campbell Hotchkiss

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER *Robin Campbell Hotchkiss*

TITLE OF AUTHORIZED SIGNATORY BIDDER: Sr. Bid Coordinator

DATE: 6/8/2022

**Signature Authorization. (Required By ALL Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)**



**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF THE BOARD OF DIRECTORS OF Riddell INC.  
THE MEETING OF DIRECTORS OF Riddell, INC. DULY NOTICED AND HELD ON  
May 12, 2022, A QUOROM BEING THERE PRESENT, ON MOTION DULY MADE  
AND SECONDED, IT WAS RESOLVED THAT Robin Campbell Hotchkiss, BE AND IS HEREBY  
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT OR Sr. Bid Coordinator  
OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT TO ACT ON BEHALF OF THIS  
CORPORATION IN ALL NEGOTITATIONS, BIDDING CONCERNS AND TRANSACTIONS WITH \_\_\_\_\_  
Terrebonne Parish Cons. Gov't PARISH OR ----- N/A----- SCHOOL BOARD OR ANY OF ITS  
AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO THE  
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, BONDS, SURIETIES, CONTRACTS AND ACTS TO  
RECEIVE AND RECEIPT ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE  
PROVISIONS OF ANY SUCH BID OR CONTRACT . THIS CORPORATION HEREBY RATIFIES,  
APPROVES AND CONFIRMS AND ACCEPTS EACH AND EVERY SUCH ACT PERFORMED BY SAID  
AGENT OR Sr. Bid Coordinator.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE  
AND CORRECT COPY OF AN EXCERPT OF THE  
MINUTES OF THE ABOVE DATED MEETING OF THE  
BOARD OF DIRECTORS OF SAID CORPORATION AND  
THE SAME HAD NOT BEEN REVOKED OR  
RESCINDED.

*Chris K. Heudmann*

SECRETARY-TREASURER

6/8/2022

DATE

**Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory - Riddell Award Listing**

Item 3	BASEBALL LEVEL 5 FIRM POLY CORE RIDDELL BB-FL5 OR EQUAL		Qty:600	\$ 3.38
Item 27	CATCHER HELMET HOCKEY STYLE 7-8" BLACK RIDELL CH-HS4 LAR OR EQUAL		Qty:12	\$ 78.99
Item 46	FOOTBALL HELMET X-SMALL Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL		Qty:24	\$ 92.00
Item 47	FOOTBALL HELMET SMALL Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL		Qty:24	\$ 92.00
Item 48	FOOTBALL HELMET MEDIUM Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL		Qty:24	\$ 92.00
Item 49	FOOTBALL HELMET LARGE Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL		Qty:24	\$ 92.00
Item 50	FOOTBALL HELMET X-LARGE Polycarbonate Hard cup chin straps with Plastic Clips Riddell Victor Youth OR EQUAL		Qty:24	\$ 92.00
Item 51	FOOTBALL HELMET X-LARGE (23 1/2" and Up) Polycarbonate Hard cup chin straps with Plastic Clips Riddell Speed Classic Youth O		Qty:24	\$ 135.00
Item 52	SHOULDER PAD Junior Varsity LARGE 200-250 LBS Riddell R48321 OR EQUAL		Qty:6	\$ 72.00
Item 53	SHOULDER PAD Junior Varsity X-LARGE 250+ LBS Riddell R48321 OR EQUAL		Qty:2	\$ 72.00
Item 58	T-HOOK BLACK 1 1/4" BLACK RIDELLGS R001208 OR EQUAL		Qty:100	\$ 0.45
Item 60	JAW PADS Riddell Victo Youth replacements OR EQUAL		Qty:60	\$ 15.50
Item 61	SHOULDER PAD XX-SMALL WEIGHT 40-60 LBS Riddell R482800010 OR EQUAL		Qty:24	\$ 43.00
Item 62	SHOULDER PAD X-SMALL WEIGHT 60-80 LBS Riddell R482800011 OR EQUAL		Qty:36	\$ 43.00
Item 63	SHOULDER PAD SMALL WEIGHT 80-100 LBS Riddell R482800022 OR EQUAL		Qty:24	\$ 43.00
Item 64	SHOULDER PAD MEDIUM WEIGHT 100-130 LBS Riddell R482800033 OR EQUAL		Qty:24	\$ 43.00
Item 65	SHOULDER PAD LARGE WEIGHT 130-150 LBS Riddell R482800044 OR EQUAL		Qty:24	\$ 43.00
Item 66	SHOULDER PAD X-LARGE WEIGHT 150-170 LBS Riddell R483240066 OR EQUAL		Qty:12	\$ 43.00
Item 67	SHOULDER PADS 2X-LARGE WEIGHT170-190 LBS Riddell R483240077 OR EQUAL		Qty:12	\$ 43.00

OFFICIAL BID FORM  
SECTION "A"

Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory

**INDIVIDUAL AWARD:** It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) is familiar with the TPCG delivery site, and hereby proposes to provide the recreation equipment as per specifications in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated May 2022

NAME OF BIDDER: BSN Sports LLC

ADDRESS OF BIDDER: 14460 Varsity Brands Way  
Farmers Branch , TX 75244

NAME OF AUTHORIZED SIGNATORY BIDDER: *(Printed or Typed)* Chris Bloomfield

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER  CHRIS BLOOMFIELD  
National Bid Director  
bsnbid@bsnsports.com

TITLE OF AUTHORIZED SIGNATORY BIDDER: National Bid Director

DATE: 05/31/2022

**Signature Authorization. (Required By ALL Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)**



**BSN SPORTS**  
P.O. Box 7726, Dallas, TX 75209

May 18<sup>th</sup>, 2022

To Whom It May Concern:

The following individuals have the authority to sign Bids and Contracts for BSN Sports LLC:

Chris Bloomfield	National Bid Director
Ruben Agustin	Bid Manager
Craig Mostaffa	Senior Bid Specialist
Lyn Weiss	Senior Bid Specialist
John Stafford	Bid Specialist
Martin Vizcaya	Bid Specialist
Jackson Morris	Bid Specialist
Jonathan Anderson	Bid Specialist
Cade Fowler	Bid Specialist
Alicia James	Bid Specialist
Ashley Vation	Bid Specialist
Sherry Iqbal	Senior Bid Administrator
Lorraine Eubank	Bid Administrator

Sincerely,

Terrence Babilla  
Chief Operating Officer & General Counsel  
BSN Sports LLC

**Bid 22-WHSE-23 Purchase of New/Unused Recreation Equipment for Warehouse Inventory - BSN Award Listing**

Item 1	BASEBALL DIXIE YOUTH LEATHER CORK CENTER RIDELL BBDY OR EQUAL	Qty:1200	\$ 4.13
Item 2	BASEBALL LEVEL 1 T-BALL RUBBER CORE BADEN SAF-BST OR EQUAL	Qty:480	\$ 1.48
Item 4	BASEBALL BABERUTH STAMP CORK CENTER RIDELL BB-BR OR EQUAL	Qty:600	\$ 3.81
Item 5	SOFTBALL GREEN DOT 11" 0.44 COR YELLOW WORTH YS11RSA3 OR EQUAL	Qty:600	\$ 4.13
Item 6	SOFTBALL RED DOT 12" 0.47 COR YELLOW WORTH PX2RYLAH OR EQUAL	Qty:600	\$ 7.32
Item 9	BAT 24" 25" 26" SINGLE BARREL 2 5/8" (USA Stamp) BBCor 0.5 LOUISVILLEOR EQUAL	Qty:12	\$ 20.08
Item 10	SOFTBALL BAT 27" 28" 29" SINGLE BARREL 2 5/8" (USA Stamp) BBCor 0.5 LOUISVILLE OR EQUAL	Qty:12	\$ 41.06
Item 12	CHEST PROTECTOR SMALL BLACK MacGregor 1298345 OR EQUAL	Qty:12	\$ 33.09
Item 13	CHEST PROTECTOR MEDIUM BLACK MacGregor 1298376 or EQUAL	Qty:12	\$ 34.28
Item 14	CHEST PROTECTOR LARGE BLACKMacGregor 1298406 OR EQUAL	Qty:12	\$ 42.37
Item 15	CHEST PROTECTOR VASRISTY BOYS BLACK MacGregor 1298437 OR EQUAL	Qty:12	\$ 40.56
Item 16	CHEST PROTECTOR VARSITY GIRLS BLACK MacGregor 1298475 OR EQUAL	Qty:6	\$ 36.92
Item 18	CATCHERS MITT LEFT HANDED THROW 31.5" RAWLINGS RCMYBB-RH OR EQUAL	Qty:3	\$ 45.52
Item 20	SHIN GUARDS T-BALL BLACK SINGLE KNEE Macgregor 1159318 OR EQUAL	Qty:12	\$ 22.16
Item 21	SHINGUARDS SMALL BLACK DOUBLE KNEE MacGregor 1159431 OR EQUAL	Qty:12	\$ 30.94
Item 22	SHIN GUARDS MEDIUM BLACK DOUBLE KNEE MacGregor 1159349 OR EQUAL	Qty:12	\$ 31.86
Item 23	SHIN GUARDS LARGE BLACK DOUBLE KNEE MacGregor 1159400 OR EQUAL	Qty:6	\$ 37.64
Item 24	SHIN GUARDS ADULT BLACK DOUBLE KNEE MacGregor 1159288 OR EQUAL	Qty:6	\$ 48.42
Item 25	UMPIRE MASK WIRE FACE EXTENDED EAR BLACK MACGREGOR MCB29BKK OR EQUAL	Qty:6	\$ 36.14
Item 26	CATCHERS HELMET YOUTH HOCKEY STYLE BLACK RIDDELL CH-HS4 OR EQUAL	Qty:48	\$ 63.82
Item 29	BATTING HELMET W/ GUARD ATTACHMENT RAWLINGS CFBH OR EQUAL	Qty:72	\$ 44.89
Item 32	THROAT PROTECTORS 4" BLACK W/ VELCRO Macgregor CB22Y OR EQUAL	Qty:36	\$ 2.44
Item 34	PITCHING RUBBER 24" X 6" W/ SPIKES MACGREGOR BBPPLATE OR EQUAL	Qty:20	\$ 15.66
Item 35	PITCHING RUBBER 18" X 4" W/ SPIKES MACGREGOR BBPPLLXXY OR EQUAL	Qty:10	\$ 10.42
Item 36	HOMEPLATE BLACK 5 SPIKE OFFICIAL SIZE MACGREGOR BBHPXXXXY OR EQUAL	Qty:24	\$ 19.12
Item 37	BASE SET WHIT QUILTED PVC NYLON 2 SPIKES MACGREGOR MCBASE55Y OR EQUAL	Qty:20	\$ 51.34
Item 38	THROW DOWN BASES ORANGE INDOOR/OUTDOOR MACGREGOR B151235623 OR EQUAL	Qty:5	\$ 7.56
Item 39	T-BALL STAND BLACK OFFICIAL SIZE PENNANTN J100B OR EQUAL	Qty:20	\$ 18.22
Item 40	BASKETBALL LEATHER OFFICIAL LEAGUE 29.5 Indoor only MACGREGOR X100 OR EQUAL	Qty:48	\$ 13.56
Item 41	BASKETBALL LEATHER JUNIOR LEAGUE 28.5 Indoor only MACGREGOR X100 OR EQUAL	Qty:36	\$ 13.42
Item 42	BASKETBALL LEATHER ELEMENTARY 27.5 Indoor only MACGREGOR X100 OR EQUAL	Qty:36	\$ 12.88
Item 43	BASKETBALL NETS 12"-20" WHITE NYLON BSNBN144 B12SNBBN14 OR EQUAL	Qty:36	\$ 2.24
Item 55	FOOTBALL HELMET T-NUTS SHORT PROZONE TNS OR EQUAL	Qty:10	\$ 19.84
Item 56	FOOTBALL HELMET T-NUTS LONG TNS SHORT OR EQUAL	Qty:10	\$ 17.73
Item 57	FOOTBALL HELMET SNAP SCREWS CSS SHORT OR EQUAL	Qty:10	\$ 24.82
Item 59	MOUTH GUARD W/ STRAP MULITCOLORS MACGREGOR MG1310 OR EQUAL	Qty:300	\$ 0.39
Item 68	VOLLEYBALL SOFT TECHONOLOGY WHITE YOUTH MIKASA VUL500 OR EQUAL	Qty:12	\$ 25.27
Item 69	VOLLEYBALL OFFICIAL SOFT TECHONOLOGY WH MIKASA VFC200 OR EQUAL	Qty:12	\$ 23.56



Tuesday, June 21, 2022

---

**Item Title:**

Vehicle Purchase from LA Federal Surplus

**Item Summary:**

**RESOLUTION:** Authorization of the Parish President to purchase vehicles from LA Federal Surplus for the Houma Police Department.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution for Vehicle Purchase.docx	6/16/2022	Cover Memo
2022 Vehicle purchase ExecutiveSummary form.docx	6/16/2022	Cover Memo
Houma PD trucks.pdf	6/16/2022	Cover Memo

## Resolution

**Whereas**, prices were obtained through LA Federal Property of Baton Rouge Louisiana by the Terrebonne Parish Consolidated Government for the purpose of purchasing three (2) vehicles One 2016 Ford F-150 4x4 vehicle and one 2013 Ford F-150 4x4 vehicle for the Houma Police Department under, and

**Whereas**, after careful review by Dana Coleman, Police Chief and Captain Bobbie O'Bryan it has been determined that the total price of Forty-Six Thousand Four Hundred Fifty Dollars and Zero Cents (\$46,450) from LA Federal Property for the purchase of one 2016 Ford F-150 4x4 for (\$25,400) and one 2013 Ford F-150 4x4 for (\$21,050), and

**Whereas**, the Parish Finance Department has verified that the funds are budgeted and available in the 2022 Account Number 204-211-8914-01 for the purchase of the aforementioned vehicles, and

**Whereas**, the Parish Administration has recommended the acceptance of the price for the aforementioned vehicle purchases at a total cost of Forty-Six Thousand, Four Hundred and Fifty Dollars and Zero Cents (\$46,450.00).

**Now, Therefore Be It Resolved** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the vehicles be accepted as per the attached forms.



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Vehicle Purchase from LA Federal Surplus

### PROJECT SUMMARY (200 WORDS OR LESS)

Authorization of the Parish President to purchase vehicles from LA Federal Surplus.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Houma Police Department is requesting the purchase of two vehicles from the LA Federal Surplus that will be used as unmarked police units. The units that are being purchased are a 2016 Ford F-150 4x4 and a 2013 Ford F-150 4x4.

### TOTAL EXPENDITURE

\$46,450.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# Vehicle Invoice

**Division of Administration**  
 Louisiana Federal Property Assistance Agency  
 1635 Foss Drive  
 Baton Rouge, LA 70802  
 Telephone: (225) 342-7860 Fax: (225) 342-7863  
 LA, Used Dealer Lic# UD239338  
 Dealer Code: QPE

Wednesday, June 8, 2022 AR/AS <u>BOBBIE O'BRYAN</u> Donee P.O. No. _____ Donee Activity: <u>TERREBONNE PARISH CONSOLIDATED GOVERN</u> <u>P.O. BOX 2768</u> <u>HOUMA, LOUISIANA 70361</u> _____	VENDOR NO. <u>15793</u> Acct. Rec. _____ Document/Invoice # <u>50441</u> Parish _____ Purchase Order # _____ State <input type="checkbox"/> Federal <input type="checkbox"/> Local <input checked="" type="checkbox"/>
--	---

**PURPOSE FOR WHICH PROPERTY IS BEING ACQUIRED**

8 : COUNCILS

Qty	State ID	Application or Asset Num	Description of Property Nomenclature, VIN, Mileage, Color	Location			
					Unit	Misc.	Total
1	220606067562-001	82163 / 220606067562	2016 FORD F150 4X4 CREW CAB CAMPER SHELL VEHICLE VIN: 1FTEW1EF3GKF27052 Mileage: 105,885.00 Color: WHITE	UNKNOWN	\$25,400.00	\$0.00	\$25,400.00
1	220608067593-001	82174 / 220608067593	2013 FORD F150 CREW CAB 4X4 VEHICLE VIN: 1FTFW1ET0DKF22137 Mileage: 108,192.00 Color: SILVER	UNKNOWN	\$21,050.00	\$0.00	\$21,050.00

# Vehicle Invoice

Division of Administration  
 Louisiana Federal Property Assistance Agency  
 1635 Foss Drive  
 Baton Rouge, LA 70802  
 Telephone: (225) 342-7860 Fax: (225) 342-7863  
 LA, Used Dealer Lic# UD239338  
 Dealer Code: QPE

Wednesday, June 8, 2022	VENDOR NO. <u>15793</u>
AR/AS <u>BOBBIE O'BRYAN</u>	Acct. Rec. _____
Donee P.O. No. _____	Document/Invoice # <u>50441</u>
Donee Activity: <u>TERREBONNE PARISH CONSOLIDATED GOVERNMENT</u>	Parish _____
<u>P.O. BOX 2768</u>	Purchase Order # _____
<u>HOUMA, LOUISIANA 70361</u>	State <input type="checkbox"/> Federal <input type="checkbox"/> Local <input checked="" type="checkbox"/>

Total Sale Price \$46,450.00  
 (Pay this Amount)

Order Filled By TOD HOWARD	Picked Up By	Shipped By	Date
-------------------------------	--------------	------------	------

Seller warrants that there are no mortgages, liens or encumbrances of any kind against the movable property sold or any accessories attached thereon. This movable is sold "as is."

Signature & Title of Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_



Tuesday, June 21, 2022

---

**Item Title:**

Resolution to declare surplus items with a value of less than \$5,000

**Item Summary:**

**RESOLUTION:** Declaring computers, monitors, laptops, and other items from various departments/divisions having a value of less than \$5,000 as surplus and authorizing said items to be disposed of by any legally approved methods.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/16/2022	Executive Summary
Resolution	6/16/2022	Resolution
Backup Material	6/16/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

RESOLUTION: Declaring computers, monitors, laptops, and other various miscellaneous items from various departments/divisions as surplus.

### PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus, computers, monitors, laptops, and other various miscellaneous items from Accounting, Animal Shelter, City Marshal, Civic Center, Drainage, Finance, Fleet Maintenance, HPD, Human Resources, Planning and Zoning, Purchasing, and Utilities Department/Division, and to acquire authorization to dispose of items through legally approved methods.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations, recycle when applicable, and dispose of damaged equipment.

### TOTAL EXPENDITURE

Anticipated Revenue: \$60.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Sharon Ellis, Purchasing Manager

Signature

June 16, 2022

Date

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

**WHEREAS**, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

**WHEREAS**, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

**NOW THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and that the Parish Administration be authorized to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted on this, the \_\_\_\_\_ th day of \_\_\_\_\_, 2022.

\*\*\*\*\*

I, Suzette Thomas, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on the \_\_\_\_\_ th day of \_\_\_\_\_, 2022 and subsequently ratified by the Terrebonne Parish Council in Regular Session on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 at which meeting a quorum was present.

\_\_\_\_\_  
CHAIR

**EXHIBIT "A"**  
**June, 2022 Surplus List**

**Accounting:**

- 1 – Laptop/\$0
- 3 – Monitor Arms/\$0
- 6 – Monitors/\$0
- 4 – Monitor Stands/\$0

**Animal Shelter:**

- 1 – Printer/\$0
- 1 – Television/\$50

**City Marshal:**

- 1 – CPU/\$0
- 1 – Monitor/\$0

**Civic Center:**

- 1 – Monitor/\$0
- 3 – UPS/\$0
- 1 – Desk Fan/\$0

**Drainage:**

- 3 -CPUs/\$0
- 3 – Monitors/\$0
- 3 – Keyboards w/Mice/\$0
- 1 – Set of Speakers/\$0
- 3 – Cables/\$0

**Finance:**

- 1 – Laptop/\$0

**Fleet Maintenance**

- 1 – CPU/\$0
- 1 – Monitor/\$0

**HPD:**

- 1 – Laptop/\$0
- 1 – AIO/\$0
- 1 – CPU/\$0

**Human Resources:**

- 1 – Laptop/\$0
- 1 – VCR/\$10

**Planning and Zoning:**

- 1 – Laptop/\$0
- 1 – Printer/\$0

**Purchasing:**

1 – Printer/\$0

**Utilities:**

3 – Monitors/\$0

1 – Set of Speakers/\$0

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

APPROVED

APR 14 2022

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Accounting Department.

Information Technology Division

Note: For condition of items use one of the following: New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0 JF	Junk JF

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude E6420 (Laptop)  
Ser# GF4VQW1 No Hard Drive

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

*Kandaubmaued*  
Signature

Phone

4/14/2022  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date



# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

APPROVED

APR 11 2022

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Accounting Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	3	0	Junk

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Monitor Arms SIIG A452310X CE-MT0Q11-S1 | Monitor Arms SIIG A451222X CE-MT0Q11-S1

Monitor Arms SIIG A452347X CE-MT0Q11-S1

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
2	4	0	Junk

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell P2219H ST# 25YJ8W2 | Dell P2119H ST# 9QCL8W2 |

Dell P2213t S/N CN-0FJ44J-74445-35K-AKWS | Dell P2213t S/N CN-0FP04F-72872-34J-AP8M

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
3	2	0	Junk

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell P2213f S/N CN-0FP04F-72872-3C6-D1RS

Dell P2213f S/N CN-0FP04F-72872-3C6-E88S

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
4	2	0	Junk

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell Monitor Stand CN-0WPFVN-SZS00-21K-C1SP-A00

Dell Monitor Stand CN-0WPFVN-SZS00-21L-C24J-A00

ITEM IS LOCATED AT: 301 Plant Road

Kandace Mauldin

873-6454

Contact Person

Phone

Authorized by Dept. Head:

*Kandace Mauldin*  
Signature

*4/21/2022*  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Accounting Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>2</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Monitor Stand CN-0WPFVN-SZS00-21L-C24P-A00

Dell Monitor Stand CN-0WPFVN-SZS00-21L-C24G-A00

ITEM IS LOCATED AT: 301 Plant Road

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Kandace Mauldin

873-6454

Contact Person

Phone

Authorized by Dept. Head:

Kandace Mauldin  
Signature

4/22/2022  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

APR 17 2022

BY

Information Technology Division

APPROVED

MAR 16 2022

BY  Information Technology Division

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Animal Shelter Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Brother MFC-J825DW S/N: U62901D3F227038

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Valerie Robinson

Contact Person

873-6709

Phone

Authorized by Dept. Head:

  
Signature

Date

3/19/22

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date



# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
CITY MARSHAL Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>MINITOWER</u>	<u>1</u>	<u>0.00</u>	<u>JUNK</u>

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

DELL OPTIPLEX 790 MINITOWER S/N: 14769 SERVICE TAG: 6WWQWV1

EXPRESS SERVICE CODE: 15050615005 MFG. DATE: 2012-10-09

ITEM IS LOCATED AT: CITY MARSHAL

ITEM	QUANTITY	VALUE	CONDITION
<u>MONITOR</u>	<u>1</u>	<u>0.00</u>	<u>FAIR</u>

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

DELL MONITOR S/N: CN 08XR0V 72872 281 AP7S

ITEM IS LOCATED AT: CITY MARSHAL

ITEM	QUANTITY	VALUE	CONDITION
<u>Hard Drive</u>	<u>1</u>	<u>0.00</u>	<u></u>

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

S/N: WMAYUS 774841

Model: WD5000AAKX - 753CA1

ITEM IS LOCATED AT: City Marshal → IT Dept.

ITEM	QUANTITY	VALUE	CONDITION
<u></u>	<u></u>	<u></u>	<u></u>

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

ITEM IS LOCATED AT: \_\_\_\_\_

KAYLA CADIERE, OFFICE MANAGER/DEPUTY MARSHAL

Contact Person

985 868-8914 EXT 4

Phone

Authorized by Dept. Head:

  
Signature

3/10/22

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

J.T.

APPROVED

MAR 26 2022

BY Information Technology Division

### REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Terrebonne Civic Center Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Monitor	1		?

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
Dell Monitor CN-OD3073-74443-8c1-BE7L

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Denise Dryden 985-850-4657

Contact Person

Phone

Authorized by Dept. Head:

Dean Schowst

3-18-22

Signature

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Houma Terrebonne Civic Center Department.

Note: For condition of items use one of the following:  
 New - Good - Fair - Poor - Junk

ITEM <u>Battery Back-up</u>	QUANTITY <u>1</u>	VALUE <u>0</u>	CONDITION <u>Broken</u>
--------------------------------	----------------------	-------------------	----------------------------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

---

ITEM IS LOCATED AT: Houma Terrebonne Civic Center

ITEM <u>Desk Fan/Heater</u>	QUANTITY <u>1</u>	VALUE <u>0</u>	CONDITION <u>Broken</u>
--------------------------------	----------------------	-------------------	----------------------------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

White - Titan

ITEM IS LOCATED AT: Houma Terrebonne Civic Center

ITEM <u>Battery Back-up</u>	QUANTITY <u>2</u>	VALUE <u>0</u>	CONDITION <u>Broken</u>
--------------------------------	----------------------	-------------------	----------------------------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2- TrippLite Battery Back up 550VA

ITEM IS LOCATED AT: Houma Civic Center

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

---

ITEM IS LOCATED AT: \_\_\_\_\_

Tim Hitt 985-850-4657

Contact Person

Phone

Authorized by Dept. Head:

Dean Schouest

6-9-22

Signature

Date

Fleet Maintenance Supervisor:  
 (Vehicles/Heavy Equipment Only)

Signature

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Forced / gravity Drainage Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>3</u>	<u>\$0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Monitors Serial# 57XV5R2, CN-0FPO4F-72872-396-AONS, CN-0H9WTF-64180-2B1-1GCM

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>3</u>	<u>\$0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mice / Keyboard Combo

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>\$0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc. 2 Serial Cables, 1 VGA cable, + speakers

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>3</u>	<u>\$0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Service tag No# 3YPVM22, # 3YRTM22, # 3YQVM22

ITEM IS LOCATED AT: 301 Plant Rd

Raymond Lee  
Contact Person

873-6483  
Phone

Authorized by Dept. Head:

[Signature]  
Signature

4/11/22  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

APR 27 2022

Information Technology Division

BY

RL

RB

RL

RL



APPROVED

APR 27 2022

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Finance Department.

Note: For condition of items use one of the following: New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	0	Junk

CPII

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude E6500 Laptop

Parish Asset Tag 14119 Service Tag HHH43L1

ITEM IS LOCATED AT: Warehouse

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Contact Person

Phone

Authorized by Dept. Head:

*Kandaumraved*  
Signature

*4/22/2022*  
Date

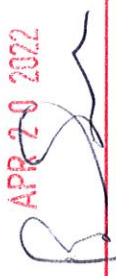
Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

APR 20 2022



BY

Information Technology Division

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Fleet Maintenance Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>0</u>	<u>Junk</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Dell Monitor P2213f S/N CN-0FP04F-72872-2BU-DVVM</u>			

ITEM IS LOCATED AT: 301 Plant Road

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>0</u>	<u>Junk</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Dell Optiplex 9010 ST# D7FFTW1</u>			

ITEM IS LOCATED AT: 301 Plant Road

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) _____			

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) _____			

ITEM IS LOCATED AT: \_\_\_\_\_

Kayla Mckinley  
 Contact Person 873-6772  
Phone

Authorized by Dept. Head:  4/21/2022  
Date

Fleet Maintenance Supervisor:  
 (Vehicles/Heavy Equipment Only) \_\_\_\_\_ \_\_\_\_\_  
Date

APPROVED

MAY 2 2022

BY  Information Technology Division

### REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Dept. Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$0</u> JF	<u>Junk</u> JF

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell Optiplex 9030 AIO Series. Ser# DC4S942

**ITEM IS LOCATED AT:** \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>\$0</u> JF	<u>Junk</u> JF

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell Latitude 7480 (laptop) Ser# HVPP7H2

**ITEM IS LOCATED AT:** \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>\$0</u> JF	<u>Junk</u> JF

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell Optiplex 790 Ser# HKGK5V1 (tower)

**ITEM IS LOCATED AT:** \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

**ITEM IS LOCATED AT:** \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_

Authorized by Dept. Head: \_\_\_\_\_

  
Signature

5/12/22  
Date

Fleet Maintenance Supervisor: \_\_\_\_\_  
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Human Resources Department.

Note: For condition of items use one of the following: New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Laptop	1		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude Laptop Model # E6430

ITEM IS LOCATED AT: Human Resources 8026 Main Street Ste. 520 Houma LA 70360

ITEM	QUANTITY	VALUE	CONDITION
VCR	1		Good

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Emerson 4 head VCR EWV401B

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor: (Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

MAR 11 2022

Information Technology Division

Handwritten signature

APPROVED

APR 11 2022

BY  Information Technology Division

### REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Planning and Zoning Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0 JF	Junk JF

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

Dell Latitude 5590 (Laptop)  
Ser# 39NK0N2 *no Hard Drive*

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

\_\_\_\_\_  
\_\_\_\_\_

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

\_\_\_\_\_  
\_\_\_\_\_

ITEM IS LOCATED AT: \_\_\_\_\_

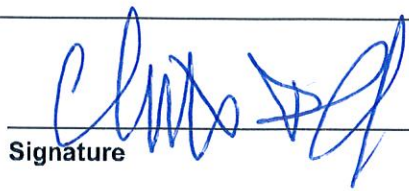
ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

**DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)**

\_\_\_\_\_  
\_\_\_\_\_

ITEM IS LOCATED AT: \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Authorized by Dept. Head:  Signature \_\_\_\_\_ Date *4/14/22*

Fleet Maintenance Supervisor: \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Vehicles/Heavy Equipment Only)

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

APPROVED

MAR 16 2022

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Planning Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Brother MFC-J6545DW S/N: U65205L0H996308

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Christopher Pulaski

873-6569

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

APPROVED

JUN 14 2022

Information Technology Division

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Dept. Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Printer1	1	0.00	Junk

JFK

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model# Lexmark C748 DE Tan and Serial # 5026509420029

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

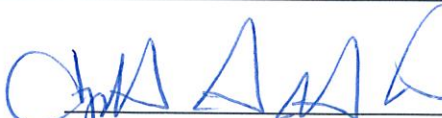
ITEM IS LOCATED AT:

Crystal Hardeman  985-873-6734

Contact Person

Phone

Authorized by Dept. Head:

  
Signature

6/14/22  
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only) Signature

Date

APPROVED

MAY 16 2022

BY  Information Technology Division

### REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Utilities Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

<u>ITEM</u> <u>MONITOR</u>	<u>QUANTITY</u> <u>1</u>	<u>VALUE</u> <u>\$0</u>	<u>CONDITION</u> <u>JUNK</u>
-------------------------------	-----------------------------	----------------------------	---------------------------------

*C/H*

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
COMPUTER MONITOR SN CN06S8FS

ITEM IS LOCATED AT: 301 PLANT ROAD

<u>ITEM</u> <u>MONITOR</u>	<u>QUANTITY</u> <u>1</u>	<u>VALUE</u> <u>\$0</u>	<u>CONDITION</u> <u>JUNK</u>
-------------------------------	-----------------------------	----------------------------	---------------------------------

*C/H*

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
COMPUTER MONITOR SN CN0CC388716187APAH05

ITEM IS LOCATED AT: 301 PLANT ROAD

<u>ITEM</u> <u>MONITOR</u>	<u>QUANTITY</u> <u>1</u>	<u>VALUE</u> <u>\$0</u>	<u>CONDITION</u> <u>JUNK</u>
-------------------------------	-----------------------------	----------------------------	---------------------------------

*C/H*

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
COMPUTER MONITOR SN 0FP04F7287239GAJKS

ITEM IS LOCATED AT: 301 PLANT ROAD


<u>ITEM</u> <u>SPEAKERS</u>	<u>QUANTITY</u> <u>1</u>	<u>VALUE</u> <u>\$</u>	<u>CONDITION</u> <u>JUNK</u>
--------------------------------	-----------------------------	---------------------------	---------------------------------

*C/H*

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
COMPUTER SPEAKERS

ITEM IS LOCATED AT: 301 PLANT ROAD

ERNEST BROWN 873-6758  
Contact Person Phone

Authorized by Dept. Head:  5/12/22  
Signature Date

Fleet Maintenance Supervisor: \_\_\_\_\_  
(Vehicles/Heavy Equipment Only) Signature Date





Tuesday, June 21, 2022

---

**Item Title:**

Juvenile Detention Millage

**Item Summary:**

Introduce an ordinance to adopt millage rates (Juvenile Detention) for tax year 2022 (with no roll-forward provisions) and call a public hearing on Wednesday, July 13, 2022 at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/14/2022	Executive Summary
Ordinance	6/14/2022	Ordinance
Backup	6/14/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Introduction of an ordinance to adopt millage rates (Juvenile Detention) for tax year 2022 (with no rollforward) and calling for a public hearing on July 13, 2022

### PROJECT SUMMARY (200 WORDS OR LESS)

Introducing the 2022 ordinances to adopt the millage rates for parishwide and special district millages for year 2022, used in the 2023 budget year.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

<b>PARISHWIDE</b>	1	2	3	4	5	6	7	8	9
-------------------	---	---	---	---	---	---	---	---	---

\_\_\_\_\_  
s/Kandace M. Mauldin, CFO

6/14/2022

Signature

Date

ORDINANCE \_\_\_\_\_

BE IT ORDAINED, that the following millages are hereby levied on the 2022 tax roll on all property subject to taxation by the Terrebonne Parish Consolidated Government:

**MILLAGES**

Juvenile Detention Center	0.96 Mills
Youth Center/Juvenile Justice	0.94 Mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2022, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full; the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on June 13, 2022, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of June 2022.

\_\_\_\_\_  
Suzette Thomas, Council Clerk





TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG



May 5, 2022

Memo To: Mr. Gordon E. Dove, Parish President  
Mr. Mike Toups, Parish Manager  
Parish Council Members

From: Kandace M. Mauldin, CPA *KMM*  
Chief Financial Officer

Re: 2022 Property Tax Millages

---

**Parish Alimony Taxes:**

Parish Administration is requesting the roll-forward to 1.51 mills be levied for 2021 from the adjusted rates of 1.49 respectively for the Parish Tax – Alimony (Inside) millage. The Alimony Tax is used in the General Fund to supplement various operations of the government and is estimated to generate a total of \$0.3 million. The position of Administration is to use the estimated additional taxes of \$4,108 to supplement the increased retirement costs of the State Municipal Police and Fire Pension Plans.

**Drainage, Road and Bridge and Sewerage General Obligation Bonds:**

General Obligation Bond tax funds are not subject to reassessment and are levied at the rate required to meet the annual debt service. The annual debt service for the General Obligation Bonds issued for Drainage, Road and Bridge and Sewerage Projects for 2022 and 2021 is estimated to be \$1.7 million each year.

**Road Lighting Districts:**

The millages recommended for Road Lighting Districts are calculated from the 2021 ending fund balances, the 2022 Adopted Budget and estimated 2023 Budgets .

The recommendations for all taxing districts are as follows:

<u>Taxing District</u>	<u>2021 Millage</u>	<u>2022 Millage Recommendation</u>	<u>Millage Increase (Decrease)</u>
General Alimony	3.030	3.030	-
Parish Alimony - City	1.490	1.510	0.02
General Alimony (Houma)	6.200	6.200	-
City Fire	5.080	5.080	-
City Police	5.080	5.080	-
Drainage - Maint	7.150	7.150	-
Juvenile Detention Center	0.960	0.960	-
Youth Center/Juvenile Justice	0.940	0.940	-
Waste Collection & Disposal	9.970	9.970	-
Terrebonne ARC	5.210	5.210	-
Council on Aging	7.500	7.500	-
Mental Health	0.420	0.420	-
Health Unit	0.660	0.660	-
Recreation Tax	2.210	2.210	-
Road District No. 6	0.820	0.820	-
Road Lighting District No. 1	0.250	3.500	3.25
Road Lighting District No. 2	2.500	1.750	(0.75)
Road Lighting District No. 3A	2.250	2.250	-
Road Lighting District No. 4	2.500	2.500	-
Road Lighting District No. 5	2.000	2.500	0.50
Road Lighting District No. 6	2.500	3.500	1.00
Road Lighting District No. 7	3.000	4.000	1.00
Road Lighting District No. 8	2.000	2.250	0.25
Road Lighting District No. 9	1.745	3.000	1.26
Road Lighting District No. 10	4.750	4.750	-
Drainage - Bonds	0.420	0.580	0.16
Road & Bridge - Bonds	0.420	0.580	0.16
Sewerage - Bonds	0.410	0.590	0.18

Attached please find the proposed ordinances to levy the recommendations for property tax millages, adopt the "adjusted millage rate", and adopt the "roll-forward" where applicable. This will be introduced at the Budget and Finance Committee meeting on May 9, 2022, with subsequent public hearing and adoption scheduled for May 25, 2022 at 6:00 pm.

If additional information is needed, please feel free to contact my office at 873-6453.

Cc: Mrs. Suzette Thomas, Council Clerk  
 Mrs. Kayla Dupre, Comptroller  
 Ms. Melissa Bourgeois, Investment Officer  
 Reading File

ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on May 25, 2022, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rate(s) be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year **2022**, for the purpose of raising revenue:

MILLAGE

Parish Tax – Alimony (Inside)	1.49 Mills
-------------------------------	------------

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2022** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on May 25, 2022 at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of May, 2022.

---

Suzette Thomas,  
Council Clerk

ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on May 25, 2022, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s) but not in excess of the prior year's maximum rate(s) on all taxable property shown on the official assessment roll for the year 2022, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	<u>2022</u> Levy
Parish Tax – Alimony (Inside)	1.49 Mills	1.51 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2022** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:  
NAYS:  
ABSTAINED:  
ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on May 25, 2022, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of May, 2022.

\_\_\_\_\_  
Suzette Thomas  
Council Clerk



ORDINANCE \_\_\_\_\_

BE IT ORDAINED, that the following millages are hereby levied on the 2022 tax roll on all property subject to taxation by the Terrebonne Parish Consolidated Government:

**MILLAGES**

Drainage Bonds	0.58 Mills
Road & Bridge Bonds	0.58 Mills
Sewerage Tax Bonds	0.59 Mills
General Alimony (Houma)	3.03 Mills
City Ad Valorem Tax	6.20 Mills
City of Houma – Fire	5.08 Mills
City of Houma – Police	5.08 Mills
Drainage Tax – Maintenance	7.15 Mills
Sanitation District – Maintenance	9.97 Mills
Terrebonne Arc – Maintenance	5.21 Mills
Council on Aging	7.50 Mills
Mental Health Center	0.42 Mills
Health Unit	0.66 Mills
Recreation Tax	2.21 Mills
Road District #6	0.82 Mills
Road Lighting District #1	3.50 Mills
Road Lighting District #2	1.75 Mills
Road Lighting District #3	2.25 Mills
Road Lighting District #4	2.50 Mills
Road Lighting District #5	2.50 Mills
Road Lighting District #6	3.50 Mills
Road Lighting District #7	4.00 Mills
Road Lighting District #8	2.25 Mills
Road Lighting District #9	3.00 Mills
Road Lighting District #10	4.75 Mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2022, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full; the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

#### CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on May 25, 2022, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of May 2022.

\_\_\_\_\_  
Suzette Thomas, Council Clerk



Tuesday, June 21, 2022

---

**Item Title:**

Pay Scale Amendment

**Item Summary:**

Introduce an ordinance to amend the Parish Compensation and Classification Plan and to address other matters relative thereto and call a public hearing on said matter on Wednesday, June 13, 2022, at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/14/2022	Executive Summary
Ordinance	6/14/2022	Ordinance
Backup	6/14/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

An Ordinance to amend the Parish Compensation and Classification Plan

### PROJECT SUMMARY (200 WORDS OR LESS)

See above.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Above

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

\_\_\_\_\_  
s/Kandace M. Mauldin, CFO

\_\_\_\_\_  
June 14, 2022

Signature

Date

**AN ORDINANCE TO AMEND THE PARISH COMPENSATION AND CLASSIFICATION PLAN AND TO  
ADDRESS OTHER MATTERS RELATIVE THERETO**

**SECTION I**

WHEREAS, the Terrebonne Parish Council adopted the Parish Compensation Plan and Classification Plans (the "Plan") through Ordinance #7620 in March of 2009, and

WHEREAS, the Parish Compensation Plan has been amended in December 2015 through Ordinance #8664 and December 2019 through Ordinance #9116, and

WHEREAS, the Parish Compensation Plan has not been amended to adjust for any cost-of-living adjustments in the past ten years, and

WHEREAS, the Parish President recommends amending the Parish Compensation Plan by increasing the minimum amount by 10% and the maximum amount by 15% and adjust the midpoint accordingly, and

WHEREAS, this amendment would include all pay grades (exempt, non-exempt, Fire, Police, Executives/Directors).

BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish Compensation Plan be amended to reflect the proposed pay structure changes.

**SECTION II**

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Terrebonne Parish Consolidated Government					
Proposed Pay Scale (2022)					
NON-EXEMPT					
Grade	Job Title	Pay Frequency	Min	Mid	Max
101	Administrative Technician I	Annual	\$22,214	\$28,517	\$34,819
	Facilities Maintenance Assistant	Monthly	\$1,851	\$2,376	\$2,902
	Fleet Attendant	Hourly	\$10.68	\$13.71	\$16.74
	Food Service Technician				
	Groundsman				
102	Administrative Technician II	Annual	\$23,338	\$29,952	\$36,566
	Animal Shelter Attendant	Monthly	\$1,945	\$2,496	\$3,047
	Bridge Tender	Hourly	\$11.22	\$14.40	\$17.58
	Bus Driver-Headstart				
	Conversion Custodian				
	Drafter				
	Scale Operator				
	Sign Technician				
103	Animal Shelter Attendant Supervisor	Annual	\$24,502	\$31,470	\$38,418
	Assistant Teacher	Monthly	\$2,042	\$2,623	\$3,201
	Cultural Resources Associate	Hourly	\$11.78	\$15.13	\$18.47
	Field Technician I				
	Food & Beverage Assistant Meter Reader				
104	Admin Coordinator I	Annual	\$25,979	\$33,342	\$40,706
	Bus Operator	Monthly	\$2,165	\$2,779	\$3,392
	Caseworker	Hourly	\$12.49	\$16.03	\$19.57
	Cook				
	Customer Service Representative				
	Equipment Operator I				
	Field Technician II				
	Juvenile Care Associate				
	Senior Groundsman				
105	Accounting Specialist I	Annual	\$27,768	\$35,672	\$43,555
	Animal Control Officer	Monthly	\$2,314	\$2,973	\$3,630
	Concessions/Kitchen Supervisor	Hourly	\$13.35	\$17.15	\$20.94
	Cruelty Investigator				
	Culvert Inspector				
	Dispatcher				
	GIS System Planner				
	Mechanic I				
	Pump Attendant				
	Senior Bus Operator				
	Senior Sign Technician				
	Waste Water Treatment Plant Operator				
	106	Acctg. Specialist II	Annual	\$29,994	\$38,522
Admin Coordinator II		Monthly	\$2,499	\$3,210	\$3,921
Animal Control Supervisor		Hourly	\$14.42	\$18.52	\$22.62
Assistant Watch Commander					
Code Enforcement Officer					
Electric Plant Operator					
Environmental Compliance Specialist					
Equipment Operator II					
Facilities Maintenance Technician					
Line Maint. Operator - Gas					
Line Maint. Operator - Pollution Control					
Mechanic II					
Meter Serv. Technician					
Sales & Marketing Coordinator					
Senior Customer Service Representative					
Stationary Equipment Mechanic					
Tax Acctg. Specialist II					
Videographer					
Welder					

Terrebonne Parish Consolidated Government					
Proposed Pay Scale (2022)					
NON-EXEMPT					
Grade	Job Title	Pay Frequency	Min	Mid	Max
107	Crew Leader	Annual	\$32,698	\$41,995	\$51,293
	E.M.T. (Juvenile & Adult)	Monthly	\$2,725	\$3,500	\$4,274
	Engineering Technician	Hourly	\$15.72	\$20.19	\$24.66
	Equipment Operator III				
	Executive Secretary				
	GIS and Records Coordinator				
	Housing Rehabilitation Technician				
	Minute Clerk				
	Procurement Specialist II				
	Pump Station Operator				
	Pump Station Technician				
	R & B Mechanic				
	Veterinary Technician				
WWTP Mechanic					
108	Apprentice Lineman	Annual	\$36,046	\$46,218	\$56,410
	Code Enforcement Officer II	Monthly	\$3,004	\$3,851	\$4,701
	Crew Leader -Gas Distribution	Hourly	\$17.33	\$22.22	\$27.12
	Electric Plant Boiler Operator				
	Electrician-Eng Foreman				
	Engineering Analyst				
	Human Resources Generalist				
	Insurance Technician				
	Maintenance Planner				
	Network Technician				
	Procurement Specialist III				
	Senior Code Enforcement Officer				
	Senior Dispatcher-Public Safety				
	Senior Equipment Operator				
	Senior Fleet Mechanic				
	Senior Stationary Equipment Mechanic				
	Senior Wastewater Treatment Plant Operator				
Teacher					
Technical Coordinator					
Watch Commander					
109	Customer Service Supervisor	Annual	\$39,582	\$50,814	\$62,046
	Electric Plant Operator II	Monthly	\$3,299	\$4,235	\$5,171
	Electrical Technician	Hourly	\$19.03	\$24.43	\$29.83
	Haz Mat Responder				
	Headstart Supervisor				
	Infrastructure Contract and Compliance Officer				
	Office Manager				
	Operations Supervisor				
	Parish President Secretary				
	Senior Facilities Maintenance Technician				
	Senior Housing Rehabilitation Technician				
	Senior Lineman				
	Sr. Minute Clerk				
	Sr. Network Technician				
Sr. Utility Service Worker - Gas					
Surveyor					
Transit Field Supervisor					
Transit Maintenance Supervisor					
110	Electric Line Foreman	Annual	\$40,290	\$50,363	\$60,436
	Electric Plant Maintenance Supervisor	Monthly	\$3,358	\$4,197	\$5,036
	Electric Plant Operations Supervisor	Hourly	\$21.31	\$27.36	\$33.42
	Gas Maintenance Supervisor				
	Gas Operations Supervisor				
	Instrumentation Technician				
	Senior Code Enforcement Officer				
	Sr. Human Resources Generalist				
Utility Technician					

Terrebonne Parish Consolidated Government					
Proposed Pay Scale (2022)					
EXEMPT					
Grade	Job Title	Pay Frequency	Min	Mid	Max
204	Auditor I - Sales and Tax	Annual	\$38,875	\$49,920	\$60,965
		Monthly	\$3,240	\$4,160	\$5,080
		Hourly	\$18.69	\$24.00	\$29.31
205	Engineer in Training	Annual	\$40,810	\$52,416	\$64,002
		Monthly	\$3,401	\$4,368	\$5,333
		Hourly	\$19.62	\$25.20	\$30.77
206	Accountant I	Annual	\$42,848	\$55,037	\$67,226
	Grants Writer	Monthly	\$3,571	\$4,586	\$5,602
	LP Nurse	Hourly	\$20.60	\$26.46	\$32.32
	Program Specialist				
	Programmer				
	Sales and Tax Accounts Supervisor Technical Writer				
207	Auditor II-Sales and Tax	Annual	\$45,448	\$58,344	\$71,261
	Box Office Supervisor	Monthly	\$3,787	\$4,862	\$5,938
	Citizen Inquiry Coordinator	Hourly	\$21.85	\$28.05	\$34.26
	Claims Adjuster				
	Home/Homeless Manager				
	Senior Grantswriter				
	Special Olympics Coordinator Transit Manager				
208	Accountant II	Annual	\$48,630	\$62,421	\$76,232
	Assistant Council Clerk	Monthly	\$4,053	\$5,202	\$6,353
	Athletic Program Coordinator	Hourly	\$23.38	\$30.01	\$36.65
	Chef				
	Event Coordinator				
	GED Instructor/Counselor				
	Housing Rehabilitation Specialist				
	Investment/Finance Officer				
	Juvenile Program Coordinator				
	Marketing Manager				
	Mechanical Maintenance Supervisor				
	Medical Coordinator				
	Office Manager				
	Sales Manager				
	Senior Procurement Specialist				
	Senior Programmer Social Worker Weed & Seed Program Director				
209	Animal Shelter Manager	Annual	\$52,520	\$67,413	\$82,326
	Business Manager	Monthly	\$4,377	\$5,618	\$6,861
	Cultural Resources Managers	Hourly	\$25.25	\$32.41	\$39.58
	Education Specialist				
	Food and Beverage Manager				
	Lead Technical Writer				
	Licensed Professional Counselor				
	Planner II				
	Programmer/Analyst				
	Registered Nurse				
	Safety and Health Manager				
	Sales and Marketing Manager				
	Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist Veterinarian				



Terrebonne Parish Consolidated Government					
Proposed Pay Scale (2022)					
EXEMPT					
Grade	Job Title	Pay Frequency	Min	Mid	Max
<b>210</b>	Accounting Manager	Annual	\$57,221	\$73,486	\$89,752
	Assistant OEP Director	Monthly	\$4,768	\$6,124	\$7,479
	Building Code Inspector	Hourly	\$27.51	\$35.33	\$43.15
	Development Team Leader				
	Event Services Manager				
	GIS Manager				
	Human Development Admin.				
	Juvenile Program Specialist/Quality Assurance				
	Network Team Leader				
	Operations Administrator				
	Utilities Administrator				
	Warehouse Manager				
<b>211</b>	Council-Fiscal Officer	Annual	\$62,941	\$80,829	\$98,717
	Customer Service Manager	Monthly	\$5,245	\$6,736	\$8,226
	Fleet Maintenance Superintendent	Hourly	\$30.26	\$38.86	\$47.46
	Forced Drainage Superintendent				
	Gravity Drainage Superintendent				
	Head Start Administrator				
	Juvenile Detention Center Assistant Director				
	Medical Administrator				
	Network Administrator				
	Public Transit Administrator				
	Purchasing Manager				
	Registered Nurse Supervisor				
	Road and Bridge Superintendent				
	Section 8 Administrator				
	Sewerage Superintendent-Collections				
	Sewerage Superintendent-Treatment				
	Solid Waste Administrator				
	Staff Engineer				
System Analyst					
Vegetation Management Superintendent					
<b>212</b>	Assistant Director/Com. Dev. Adm.	Annual	\$69,264	\$88,920	\$108,597
	Assistant Director of Planning & Zoning	Monthly	\$5,772	\$7,410	\$9,050
	Building Plans Examiner	Hourly	\$33.30	\$42.75	\$52.21
	Capital Projects Admin.				
	Civic Center Assistant Director				
	Comptroller				
	Council Clerk				
	Facilities Manager				
	Information Technology Manager				
	Operations Manager				
	Pollution Control Administrator				
	Recovery Planner				
Senior Planner					
Utilities Superintendent-Electric Distribution					
Utilities Superintendent-Electric Generation					
Utilities Superintendent-Gas					
<b>213</b>	Associate Utilities Director - Electric	Annual	\$76,170	\$97,822	\$119,454
	Building Official	Monthly	\$6,347	\$8,152	\$9,955
	Parish Engineer	Hourly	\$36.62	\$47.03	\$57.43

**Terrebonne Parish Consolidated Government**

<b>ADOPTED PAY STRUCTURE</b>					
<b>Proposed Pay Scale (2022)</b>					
<b>PUBLIC SAFETY - FIRE</b>					
<b>Grade</b>	<b>Job Title</b>	<b>Pay Frequency</b>	<b>Min</b>	<b>Mid</b>	<b>Max</b>
<b>F-1</b>	Firefighter	Annual	\$21,590	\$28,933	\$36,254
		Monthly	\$1,799	\$2,411	\$3,021
		Hourly	\$10.38	\$13.91	\$17.43
<b>F-2</b>	Fire Driver/Operator	Annual	\$26,749	\$35,818	\$44,866
		Monthly	\$2,229	\$2,985	\$3,739
		Hourly 2760	\$12.86	\$17.22	\$21.57
<b>F-3</b>	Fire Captain	Annual	\$31,117	\$41,662	\$52,187
		Monthly	\$2,593	\$3,472	\$4,349
		Hourly 2760	\$14.96	\$20.03	\$25.09
<b>F-4</b>	Fire District Chief	Annual	\$46,530	\$62,317	\$78,104
	Fire Inspector	Monthly	\$3,877	\$5,193	\$6,509
	Fire Maintenance Chief	Hourly 2080	\$22.37	\$29.96	\$37.55
	Fire Training Officer	Hourly 2760	\$16.86	\$22.58	\$28.30
<b>F-5</b>	Assistant Fire Chief	Annual	\$49,275	\$65,978	\$82,659
		Monthly	\$4,106	\$5,498	\$6,888
		Hourly	\$23.69	\$31.72	\$39.74
<b>F-6</b>	Fire Chief	Annual	\$63,440	\$84,947	\$106,454
		Monthly	\$5,287	\$7,079	\$8,871
		Hourly	\$30.50	\$40.84	\$51.18

**Terrebonne Parish Consolidated Government  
Proposed Pay Scale (2022)**

PUBLIC SAFETY - POLICE					
Grade	Job Title	Pay Frequency	Min	Mid	Max
P-1	Police Officer	Annual	\$31,408	\$42,058	\$52,728
		Monthly	\$2,617	\$3,505	\$4,394
		Hourly	\$15.10	\$20.22	\$25.35
P-2	Police Officer 1st Class	Annual	\$36,816	\$49,296	\$61,755
		Monthly	\$3,068	\$4,108	\$5,146
		Hourly	\$17.70	\$23.70	\$29.69
P-3	Police Sergeant	Annual	\$42,453	\$56,826	\$71,219
		Monthly	\$3,538	\$4,735	\$5,935
		Hourly	\$20.41	\$27.32	\$34.24
P-4	Police Lieutenant	Annual	\$46,342	\$62,026	\$77,709
		Monthly	\$3,862	\$5,169	\$6,476
		Hourly	\$22.28	\$29.82	\$37.36
P-5	Police Captain	Annual	\$52,978	\$70,907	\$88,837
		Monthly	\$4,415	\$5,909	\$7,403
		Hourly	\$25.47	\$34.09	\$42.71
P-6	Assistant Police Chief	Annual	\$71,926	\$96,637	\$121,347
		Monthly	\$5,994	\$8,053	\$10,112
		Hourly	\$34.58	\$46.46	\$58.34
P-7	Police Chief	Annual	\$79,186	\$106,038	\$132,870
		Monthly	\$6,599	\$8,837	\$11,073
		Hourly	\$38.07	\$50.98	\$63.88

**Terrebonne Parish Consolidated Government**

**Proposed Pay Scale (2022)**

**EXECUTIVES**

Grade	Job Title	Pay Frequency	Min	Mid	Max
<b>I</b>	Juvenile Detention Center Director	Annual	\$71,115	\$106,163	\$141,190
	Convention Center Director	Monthly	\$5,926	\$8,847	\$11,766
	Coastal Restoration Director	Hourly	\$34.19	\$51.04	\$67.88
<b>II</b>	O.H.S.E.P. Director	Annual	\$76,814	\$113,506	\$150,197
	Parks & Recreation Director	Monthly	\$6,401	\$9,459	\$12,516
	Solid, Hazardous and Recycling Waste	Hourly	\$36.93	\$54.57	\$72.21
<b>III</b>	Housing and Human Services Director	Annual	\$82,950	\$121,430	\$159,931
	Planning and Zoning Director	Monthly	\$6,913	\$10,119	\$13,328
	Public Works Director	Hourly	\$39.88	\$58.38	\$76.89
	Risk Management & Human Resources Director				
<b>IV</b>	Chief Financial Officer	Annual	\$89,586	\$130,000	\$170,414
	Utilities Director	Monthly	\$7,465	\$10,833	\$14,201
	Public Safety Director	Hourly	\$43.07	\$62.50	\$81.93
<b>V</b>	Parish Manager	Annual	\$96,762	\$139,256	\$181,750
		Monthly	\$8,063	\$11,605	\$15,146
		Hourly	\$46.52	\$66.95	\$87.38