

---

## TERREBONNE PARISH COUNCIL

### PUBLIC SERVICES COMMITTEE

Mr. Steve Trosclair	Chairman
Ms. Jessica Domangue	Vice-Chairman
Mr. John Armedee	Member
Mr. Dirk Guidry	Member
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### AGENDA

May 23, 2022  
5:30 PM

Robert J. Bergeron Government Tower Building  
8026 Main Street  
2nd Floor Council Meeting Room  
Houma, LA 70360

---

**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.
2. Motion to discuss with possible action regrading fireworks in Terrebonne Parish and their proximity to residential structures.
3. Motion to discuss with possible action regarding Nuisance Abatement procedures and operations.
4. **RESOLUTION:** Authorizing Amendment No. 1 to GIS Engineering, LLC agreement to provide professional services relative to semiannual groundwater monitoring activities at the Ashland Sanitary Landfill, located along Ashland Landfill Road, Houma, Louisiana 70363, pertinent to Solid Waste Permit Number D-109-0127/P-004 and Louisiana Department of Environmental Quality Agency Interest Number 9413 and to provide for other matters thereto.

**RESOLUTION:** Ratifying the appointment of the firm of David A. Waitz Engineering and Surveying, Inc. to

5. provide professional services for the TPCG Roadways Shoulder Project; and authorizing execution of an agreement for these services.
6. **RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project 19-BLDG-30, American Legion Post 31 Building Phase 2 - Abatement and Remediation, Terrebonne Parish, Louisiana.
7. **RESOLUTION:** Ratifying the appointment of the firm Duplantis Design Group, PC, to provide professional services for the Houma Heights Park and authorizing the execution of an agreement for these services.
8. **RESOLUTION:** Concurring with the recommendation of Administration approving the sole source/proprietary purchase of one (1) Flygt Submersible Pump Rotating Assembly (replacement) with 450 mm Impeller for the Airbase Sewer Lift Station, Pollution Control Division.
9. Adjourn

Category Number:  
Item Number: 1.



Monday, May 23, 2022

---

**Item Title:**

COVID-19 Updates

**Item Summary:**

Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.

---

Category Number:  
Item Number: 2.



Monday, May 23, 2022

---

**Item Title:**

Fireworks in TP

**Item Summary:**

Motion to discuss with possible action regrading fireworks in Terrebonne Parish and their proximity to residential structures.

---

**ATTACHMENTS:**

**Description**

Executive Summary

**Upload Date**

5/16/2022

**Type**

Cover Memo

## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

# PROJECT TITLE

## Fireworks in Terrebonne Parish

### PROJECT SUMMARY (200 WORDS OR LESS)

Motion to discuss with possible action regarding fireworks in Terrebonne Parish and their proximity to residential structures.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

## TOTAL EXPENDITURE

N/A

**AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)**

**ACTUAL**

**ESTIMATED**

**IS PROJECTALREADY BUDGETED: (CIRCLE ONE)**

N/A

NO

**YES**

**IF YES AMOUNT  
BUDGETED:**

**COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)**

PARISHWIDE

1

2

3

4

5

6

7

8

9

*Gerald Michel*

05/16/2022

Signature

Date



Monday, May 23, 2022

---

**Item Title:**

Nuisance Abatement Procedures

**Item Summary:**

Motion to discuss with possible action regarding Nuisance Abatement procedures and operations.

---

**ATTACHMENTS:**

**Description**

Executive Summary

**Upload Date**

5/17/2022

**Type**

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Nuisance Abatement Procedures

PROJECT SUMMARY (200 WORDS OR LESS)
Motion to discuss with possible action regarding Nuisance Abatement procedures and operations.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Gerald Michel

Signature

05/17/2022

Date



Monday, May 23, 2022

---

**Item Title:**

Ashland Landfill Semiannual Groundwater Monitoring

**Item Summary:**

**RESOLUTION:** Authorizing Amendment No. 1 to GIS Engineering, LLC agreement to provide professional services relative to semiannual groundwater monitoring activities at the Ashland Sanitary Landfill, located along Ashland Landfill Road, Houma, Louisiana 70363, pertinent to Solid Waste Permit Number D-109-0127/P-004 and Louisiana Department of Environmental Quality Agency Interest Number 9413 and to provide for other matters thereto.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ashland Landfill Semiannual Groundwater Monitoring	5/17/2022	Executive Summary
Ashland Landfill Semiannual Groundwater Monitoring	5/17/2022	Resolution
Ashland Landfill Semiannual Groundwater Monitoring	5/17/2022	Backup Material





**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Post Closure of the Ashland Landfill Groundwater Monitoring Program, Required by Louisiana Department Environmental Quality Regulations

PROJECT SUMMARY (200 WORDS OR LESS)
Add additional work items to the contract and incorporate the cost associated for the post Closure of the Ashland Landfill Groundwater Monitoring Program.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To ensure that the Post Closure of the Ashland Landfill Groundwater Monitoring is in compliance with Louisiana Department of Environmental Quality Regulations.

TOTAL EXPENDITURE		
\$57,312 Annually		
AMOUNT SHOWN ABOVE IS:		
ESTIMATED		
IS PROJECTALREADY BUDGETED:		
YES	IF YES AMOUNT BUDGETED:	\$65,000

COUNCIL DISTRICT(S) IMPACTED
PARISHWIDE

\_\_\_\_\_  
Clay J Naquin

Signature

\_\_\_\_\_  
May 16, 2022

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO GIS ENGINEERING, LLC AGREEMENT TO PROVIDE PROFESSIONAL SERVICES RELATIVE TO SEMIANNUAL GROUNDWATER MONITORING ACTIVITIES AT THE ASHLAND SANITARY LANDFILL, LOCATED ALONG ASHLAND LANDFILL ROAD, HOUMA, LOUISIANA 70363, PERTINENT TO SOLID WASTE PERMIT NUMBER D-109-0127/P-004 AND LOUISIANA DEPARTMENT OF ENVIRONMENTAL QUALITY AGENCY INTEREST NUMBER 9413 AND TO PROVIDE FOR OTHER MATTERS THERETO.**

**WHEREAS**, Terrebonne Parish Consolidated Government, Department of Solid Waste and GIS Engineering entered into an agreement dated November 12, 2019 with GIS Engineering, LLC providing professional services relative to the semiannual groundwater monitoring activities at the Ashland Sanitary Landfill, located along Ashland Landfill Road, Houma, Louisiana 70363, pertinent to Solid Waste Permit Number D-109-0127/P-004 and Louisiana Department of Environmental Quality Agency Interest Number 9413, and

**WHEREAS**, this amendment covers additional work required by Louisiana Department of Environmental Quality, and

**WHEREAS**, this amendment will increase the overall annual cost by Thirteen Thousand, Five Hundred Dollars (\$13,500.00), and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Terrebonne Parish President to execute Amendment No.1 to the GIS Engineering, LLC agreement increasing the annual cost by Thirteen Thousand, Five Hundred Dollars (\$13,500.00) to provide professional services relative to the semiannual groundwater monitoring activities including additional request from Louisiana Department of Environmental Quality at the Ashland Sanitary Landfill, located along Ashland Landfill Road, Houma, Louisiana 70363, pertinent to Solid Waste Permit Number D-109-0127/P-004 and Louisiana Department of Environmental Quality Agency Interest Number 9413 and other matters thereto, and

**BE IT FURTHER RESOLVED**, that the Legal Department is directed to prepare the necessary contract documents, as authorized herein.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\* \* \* \* \*

I, SUZETTE THOMAS, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2022.

VENITA CHAUVIN; COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



**ENGINEERING LLC**

Coastal Design & Infrastructure

187 River Drive

Houma, LA 70363

P: (985) 219-1226 F: (985) 475-7014

[www.giseng.com](http://www.giseng.com)

April 12, 2022

337, Ashland Office Landfill Road  
Houma, Louisiana 70363

Attn: Clay Naquin, Administrator

Subject: Ashland Landfill- Semi Annual Groundwater Monitoring\_ Amendment 1

Dear Mr. Naquin:

GIS is pleased to submit this Amendment No. 1. Currently, per the existing contract, the following tasks remain:

- Task 1 – Semi-annual Groundwater Sampling (two events)
- Task 2 – Laboratory Analysis (two events)
- Task 3 – Semi-annual Reporting and Statistical Analysis (two events)
- Task 4 - Additional Services (As per LDEQ's and TPCG requests)

Task 4, Additional Services, requires more funding due to the additional requests from LDEQ. The requests and required additional budget are described below:

- 1. Wells Redevelopment (three wells): \$6,900.00
- 2. Inspections (2 times): \$1,600.00
- 3. Repairs to the wells: \$5,000.00 (estimate)

**The additional amount requested is: \$13,500.00**

**The following portion is the current contract.**

GIS Engineering, LLC ("GIS") is pleased to submit a proposal describing the services, schedule, and terms for services to be provided by GIS to Terrebonne Parish Consolidated Government ("TPCG") for: Semiannual groundwater monitoring activities at the Ashland Sanitary Landfill, located along Ashland Landfill Road, Houma, Louisiana 70363, hereinafter, the "Facility", pertinent to Solid Waste Permit Number D-109-0127/P-004 and Louisiana Department of Environmental Quality (LDEQ) Agency Interest Number 9413 ("Agreement").



## **Scope of Work**

GIS shall provide TPCG with semiannual groundwater monitoring services including collection of groundwater samples; evaluation of data; laboratory and statistical analysis; quality assurance/quality control and reporting; and regulatory compliance, all as required for compliance with the LDEQ solid waste regulations as detailed below and as may be amended:

### **Task 1 – Semiannual Groundwater Sampling (one event in 2019; two events in 2020; one event in 2021, and two events in 2022)**

GIS will conduct semiannual groundwater sampling events at the facility consisting of the sampling of monitoring wells MW-101 through MW-114. Each event will be coordinated with TPCG representatives.

GIS will provide a two-person sampling team with the required sampling equipment and sample containers. Purging and sampling of the site monitoring wells will be performed in accordance with the current Groundwater Sampling and Analysis Plan (SAP).

The scope of work to be completed during each groundwater sampling event is as follows:

1. Static water levels will be measured in the wells prior to purging and sampling.
2. The monitoring wells will be purged using low-flow/low-stress purging methods.
3. During purging, field measurements of pH, specific conductance, dissolved oxygen (DO), oxidation reduction potential (ORP), temperature, and turbidity will be collected. Upon stabilization of these parameters to pre-defined ranges, groundwater samples will be collected from the wells.
4. Groundwater samples will be collected in accordance with procedures outlined in the SAP and placed in bottles supplied by the laboratory contracted by GIS. Groundwater samples will be analyzed for the constituents identified under Task 2 below.
5. Quality control samples (field blanks, duplicates, equipment rinsate blanks, matrix spike, and matrix spike duplicates) will be collected and analyzed for the groundwater monitoring constituents listed under Task 2 below.
6. All purge water will be collected and then disposed of in the landfill leachate collection system.
7. The samples will be preserved according to the prescribed analytical method and packed in ice for shipment to the laboratory contracted by GIS under proper chain of custody protocol.

The three-year cost estimate subtotal for Task 1, including labor and equipment charges for six sampling activities through the Second Half of 2021, is **\$36,720.00**.

### **Task 2 – Laboratory Analyses (Performed in conjunction with Task 1)**

Samples collected during each sampling event will be transported, under proper chain-of-custody procedures, to SGS Accutest Laboratories (SGS Accutest) in Scott, Louisiana for analysis. In accordance with the solid waste permit, each sample will be analyzed by SGS Accutest for the following:

- Volatile Organic Compounds (VOCs) by U.S. Environmental Protection Agency (EPA) Method 8260
- Dissolved metals (filtered) – antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, nickel, mercury, selenium, silver, thallium, vanadium, and zinc by EPA Method 6000 series/7471

- 1,2-Dibromo-3chloropropane and 1,2-Dibromoethane by EPA Method 8011

All three-year cost estimate subtotal for Task 2, consisting of laboratory charges for six sampling activities through the First Half of 2022, is **\$30,000.00**.

### **Task 3 – Semiannual Reporting including Statistical Analysis (Performed in conjunction with Tasks 1 & 2)**

Each semiannual sampling report, prepared in accordance with SAP and LDEQ regulations, will consist of a brief summary of the semiannual field sampling event for the specific monitoring period, a tabulation of analytical results, potentiometric surface map of the water bearing unit, and statistical analysis. Analytical data will be checked for accuracy and completeness using supporting QA/QC documentation. The laboratory analytical report(s) will also be included in the sampling report. Included in this task is time for the GIS's Project Manager to present and discuss sampling results with the TPCG representatives and LDEQ personnel and any clarifications pertaining to the report.

The three-year cost estimate subtotal for Task 3 for six reports of sampling activities and data evaluation through the First Half of 2022 is **\$48,715.00**.

### **Task 4 – Additional Services (Performed in conjunction with Tasks 1, 2, & 3)**

GIS will provide Additional Services as directed by TPCG. The Additional Services will be on an as needed basis and will be reviewed with TPCG representatives as required. The Additional Services may include, but not be limited to, the following: addressing minor landfill environmental issues not directly related to the groundwater monitoring program; LDEQ responses and meetings beyond addressing routine groundwater monitoring issues; resampling events; and minor well repairs (estimates of \$14,000). A one-time budget of \$2,000.00 is included for the transfer of data from the previous consultant and the input of historical data into the database for statistical analysis. GIS will provide TPCG with cost estimates of the additional services requested, if requested by TPCG, prior to the rendering of any additional services by GIS.

The three year cost estimate for Task 4 through the Second Half of 2018 is **\$16,000.00**.

### **Principal Consultant**

GIS Engineering, LLC, Mohan Menon

### **Term/Schedule**

This cost estimate includes services for a three-year period. Time periods for the performance of GIS's Services are as follows:

**Task 1 – Monitoring Well Sampling:** The monitoring well network sampling events will be scheduled during the latter months of each semiannual period (referred to as First Half of "year" and Second Half of "year") beginning with the First and Second Half of 2019, and including the First and Second Half of 2020 and First and Second Half of 2021 and the First Half of 2022. An estimated two days will be needed to complete each event.



**Task 2 – Laboratory Analyses:** Samples will be submitted to the analytical laboratory (SGS Accutest) immediately following each semiannual sampling event. Standard turnaround time for receipt of the sample results is 14 days.

**Task 3 – Semiannual Reporting including Statistical Analyses:** Upon receipt of analytical results, statistical analysis will be conducted for detected constituents, and a report summarizing the sampling event activities, results, and statistical analysis will be prepared. Each Semiannual report will be submitted to the LDEQ no later than 90 days after each sampling event.

**Task 4 – Additional Services:** The time schedule for Additional Services shall be determined at the time of request and will include out of scope tasks not included in the routine groundwater sampling program.

### **Deliverables**

The primary deliverable will be semiannual groundwater monitoring report and statistical analysis (two per year). Additional deliverables, as requested by the LDEQ or TPCG, may include report(s) of resampling events, responses to LDEQ, or responses to TPCG requests. Coordination with the LDEQ will be conducted to insure compliance in accordance with Appendix I of 40 CFR Part 258, as may be amended, and LAC 33:VII, Subpart 1, Appendix C, Table 1, as may be amended.

### **Limitation of Costs**

1. GIS estimates that performance of required items of work will not cost TPCG more than **\$144,935.00**. GIS agrees to use its best efforts to perform all obligations under this agreement within the estimated costs.
2. GIS shall notify the TPCG in advance and in writing, and as soon as reasonably possible whenever GIS has reason to believe that:
  - a. The cost GIS expects to incur under this Agreement, in the next 60 days, when added to all cost previously incurred, will exceed 20 percent of the total estimated cost;
  - b. The total cost of any Task forming part of this Agreement, either Task 1, Task 2, Task 3 or Task 4, will be either greater or substantially less (20% or more) than had been previously estimated;
  - c. GIS will incur costs not included in the estimate provided in this Agreement.

Notwithstanding anything herein to the contrary, TPCG shall not be responsible for any of the afore-referenced increase in costs unless otherwise agreed upon in writing by TPCG.

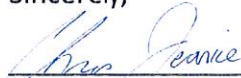
3. Except as required by other provisions of this Agreement:
  - a. TPCG is not obligated to reimburse GIS for cost incurred in excess of the estimated cost specified, unless agreed upon in writing by TPCG.
  - b. GIS is not obligated to continue performance under this agreement, or otherwise incur cost in excess of the estimated cost specified, provided GIS gives advance written notification to TPCG of increased estimated costs and until TPCG notifies GIS in writing of its acceptance of the increase in estimated costs and provides GIS, in writing, with a revised Limitation of Cost for performing the work.

## **Cancellation of Agreement**

This Agreement may be canceled by any party, either GIS and/or TPCG, at any time during the term of this Agreement by the party requesting cancellation giving the other party thirty (30) days prior written notice ("Cancellation Date"). Upon cancellation, each party, GIS and TPCG, are released of further obligations within this Agreement, except GIS shall perform all services paid for by TPCG until the Cancellation Date and TPCG shall pay for all services rendered by GIS in accordance with this Agreement prior to the Cancellation Date.

We appreciate the opportunity to provide our services to you. If you have any questions or require any additional information, please contact me at 985-219-1000.

Sincerely,



**Christopher J. Jeanice, P.E.**  
Director of Operations - Houma  
GIS Engineering, LLC

THUS DONE AND SIGNED and this Agreement accepted by TPCG on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

\_\_\_\_\_  
**BY: GORDON E. DOVE, President**





Monday, May 23, 2022

---

**Item Title:**

Appointment of David Waitz for TPCG Roadway Shoulder Project

**Item Summary:**

**RESOLUTION:** Ratifying the appointment of the firm of David A. Waitz Engineering and Surveying, Inc. to provide professional services for the TPCG Roadways Shoulder Project; and authorizing execution of an agreement for these services.

---

**ATTACHMENTS:**

**Description**

Executive Summary

Resolution

**Upload Date**

5/18/2022

5/18/2022

**Type**

Executive Summary

Resolution



# EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
TPCG Roadways Shoulder Project

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint David A. Waitz Engineering and Surveying, Inc. to provide engineering services for the Roadways Shoulder Project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the Shoulder Project for various roadways in Terrebonne Parish.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

5/18/2022

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

FFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution ratifying the appointment of the firm of David A. Waitz Engineering and Surveying, Inc. to provide professional services for the TPCG Roadways Shoulder Project; and authorizing execution of an agreement for these services.

**WHEREAS**, the Terrebonne Parish Consolidated Government is desirous of appointing a firm to provide professional services for the project entitled Roadways Shoulder Project, and

**WHEREAS**, there are numerous roadways in Terrebonne Parish that are smaller in width, and

**WHEREAS**, because of the narrow width this roadway tends to require more frequent maintenance, and

**WHEREAS**, Terrebonne Parish Consolidated Government is desirous of bettering these various roadways by adding shoulders, and

**WHEREAS**, the firm of David A. Waitz Engineering and Surveying, Inc. has been selected by Terrebonne Parish President Gordon E. Dove to provide the professional services relative to said project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby ratify the appointment of the firm of David A. Waitz Engineering and Surveying, Inc. by Terrebonne Parish President Gordon E. Dove for professional services for the Roadways Shoulder Project, and

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement with the firm of David A. Waitz Engineering and Surveying, Inc. by Terrebonne Parish President Gordon E. Dove, or his designee.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

---

SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL

Category Number:  
Item Number: 6.



Monday, May 23, 2022

---

**Item Title:**

Change Order No. 1 for American Legion Phase 2 - Abatement and Remediation

**Item Summary:**

**RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project 19-BLDG-30, American Legion Post 31 Building Phase 2 - Abatement and Remediation, Terrebonne Parish, Louisiana.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/18/2022	Executive Summary
Resolution	5/18/2022	Resolution
Backup Material	5/18/2022	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
19-BLDG-30	American Legion Post 31 Building Phase 2-Abatement and Remediation

PROJECT SUMMARY (200 WORDS OR LESS)
To renovate the American Legion Building

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 1 includes the costs to cover additional square footage for Asbestos Abatement. This Change Order will not change Contract Time.

TOTAL EXPENDITURE	
Increase of \$23,782.99	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
<u>YES</u>	IF YES AMOUNT BUDGETED: \$136,556.99

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

05/18/2022

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 19-BLDG-30, American Legion Post 31 Building Phase 2 – Abatement and Remediation, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated March 15, 2022 with 1 Priority Environmental Services, LLC, for Parish Project No. 19-BLDG-30, American Legion Post 31 Building Phase 2 – Abatement and Remediation, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to cover costs associated with additional square footage for Asbestos Abatement undetected in initial assessment, and

**WHEREAS**, this change order will not change contract time, and

**WHEREAS**, this change order will increase the overall contract price by Twenty-Three Thousand, Seven Hundred Eighty-Two Dollars and Ninety-Nine Cents (\$23,782.99), and

**WHEREAS**, this Change Order No. 1 has been recommended by the Engineer, GIS Engineering, LLC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, or his designee, of Change Order No. 1 to the construction agreement with 1 Priority Environmental Services, LLC for Parish Project No. 19-BLDG-30, American Legion Post 31 Building Phase 2 – Abatement and Remediation, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Twenty-Three Thousand, Seven Hundred Eighty-Two Dollars and Ninety-Nine Cents (\$23,782.99) with no change in construction time, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

---

SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL



May 18, 2022

Terrebonne Parish Consolidated Government  
8026 Main St., Suite 200  
Houma, LA 70360

**Attention:** Ms. Jeanne Bray, Capital Project Administrator

**Subject:** Change Order No. 1

**Reference:** American Legion Post 31 Building  
Phase 2 – Abatement and Remediation  
Parish Project No. 19-BLDG-30  
GIS Project No. 39130-1209

Ms. Bray,

Enclosed please find four (4) Originals of Change Order No. 1 for the above referenced project. The purpose of this Change Order is to increase the square footage for Asbestos Abatement due to the Black Mastic found under flooring in the following areas of the American Legion; the pantry, pool/meeting room, bar area, linoleum flooring containing black mastic, and AC lines wrapping with asbestos insulation within AC rooms ceilings. This change order will result in a net increase to the project of \$23,782.99.

Upon review and approval of the Terrebonne Parish Council, please execute and retain one (1) copy for your records, record one (1) copy with the Terrebonne Parish Clerk of Court office, and return the remaining copies to GIS. Upon receipt of the fully executed Change Order we will distribute a copy to the Contractor.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

**Joseph P. Chauvin**  
Construction Manager  
Coastal Design & Infrastructure  
GIS Engineering, LLC

JPC/ash

Enclosures

Cc: Madeleine Bodin - TPCG  
Chris Jeanice – GIS  
Mohan Menon - GIS





American Legion Post 31 Building  
Phase 2 - Abatement and Remediation  
TPCG Project No. 19-BLDG-30  
GIS Project No. 39130-1209

CHANGE ORDER NO. 1

**OWNER:**

Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70360

**DATE OF ISSUANCE:**

May 17, 2022

**ENGINEER:**

GIS Engineering, LLC  
197 Elysian Drive  
Houma, Louisiana 70363

**ENGINEER'S PROJECT NO.**

39130-1209

**CONTRACTOR:**

1 Priority Environmental Services, LLC  
316 West Eastbank Drive  
Gonzales, LA 70737

You are directed to make the following changes in the Contract Documents.

**Purpose of Change Order:**

The purpose of this change order is to increase the square footage for Asbestos Abatement due to the Black Mastic found under flooring in the following areas of the American Legion; the pantry, pool/meeting room, bar area, linoleum flooring containing black mastic, and AC lines wrapping with asbestos insulation within AC rooms ceilings. This change order will result in a net increase to the project of \$23,782.99.

**Description:**

The following Item will be increased to the contract:

Bid Item No.1 - 18,041sqft to 22,365.18sqft - \$23,782.99

**CHANGE IN CONTRACT PRICE:**

Original Contract Price

\$ 112,774.00

Previous Change Orders No. \_\_\_ to No. \_\_\_

\$ 0.00

Contract Price Prior to this Change Order

\$ 112,774.00

Net Increase of this Change Order

\$ 23,782.99

Contract Price with all approved Change Orders

\$ 136,556.99

**CHANGE IN CONTRACT TIME:**

Original Contract Time

120 Calendar Days

Days or Date

Net Change from previous Change Orders

0 Days

Days

Contract Time Prior to this Change Order

120 Calendar Days

Days or Date

Net Increase of this Change Order

0 Days

Date

Contract Time with all approved Change Orders

120 Calendar Days

Days or Date

**RECOMMENDED:**

By:

*Joseph Chauvin*

GIS ENGINEERING, LLC

Date:

05/18/2022

**APPROVED:**

By:

TPCG

Date:

**APPROVED:**

By:

*[Signature]*  
1 Priority Environmental Services, LLC

Date:

5-17-22





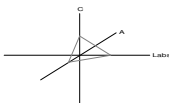
American Legion Post 31 Building  
Phase 2 - Abatement and Remediation  
TPCG Project No. 19-BLDG-30  
GIS Project No. 39130-1209

Change Order No. 1  
Summary

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
1	Asbestos Abatement	SF	\$5.50	18,041	\$99,225.50	4,324.18	\$23,782.99	22,365.18	\$123,008.49
Net Change in Contract Value							\$23,782.99		

Recommended By: <u>Joseph Chauvin</u> GIS ENGINEERING, LLC	Approved: By: _____ TPCG	Approved: By: <u>[Signature]</u> Priority Environmental Services, LLC
Date: <u>05/10/2022</u>	Date: _____	Date: <u>5-17-22</u>

[illegible]



## Polarized Light Asbestiform Materials Characterization

**Customer Info:** Attn: Robby Ferguson  
**Breathe Safe Environmental Services**  
P.O.Box 83557  
Baton Rouge, LA 70884

**Customer Project:**  
American Legion

**CA Labs Project #:**  
CBR22053696

Phone # 225-772-5103  
Fax # 225-930-0277

**Turnaround Time:** 24 hr

**Date:** 5/10/2022  
**Samples Received:** 5/10/2022  
**Date Of Sampling:** 5/9/2022  
**Purchase Order #:** 22011

Sample #	Com ment	Layer #	Analysts Physical Description of Subsample	Homo- geneo us (Y/N)	Asbestos type / calibrated visual estimate percent	Non-asbestos fiber type / percent	Non-fibrous type / percent
B-01		01-1	Black Mastic	Y	4% Chrysotile		96% qu, ma, bi
B-02		02-1	Black Mastic	Y	4% Chrysotile		96% qu, ma, bi
B-03		03-1	White Textured Surfacing	N	2% Chrysotile		98% qu, ve, ma, bi, ca
B-04		04-1	White Textured Surfacing	N	2% Chrysotile		98% qu, ve, ma, bi, ca
B-05		05-1	Gray Floor Tile	Y	3% Chrysotile		97% qu, ma, ca
		05-2	Black Mastic	Y	4% Chrysotile		96% qu, bi
B-06		06-1	Black and Yellow Mastic	N	3% Chrysotile		97% qu, ma, bi

Analysis Method: Interim (40CFR Part 763 Appendix E to Subpart E) / Improved (EPA-600 / R-93/116)  
Preparation Method: HCL acid washing for carbonate based samples, chemical reduction for organically bound components, oil immersion for  
identification of asbestos types by dispersion attaining / becke line method.

ca - carbonate	mi - mica	fg - fiberglass	ce - cellulose
gypsum - gypsum	ve - vermiculite	mw - mineral wool	br - brucite
bi - binder	ot - other	wo - wollastinite	ka - kaolin (clay)
or - organic	pe - perlite	ta - talc	pa - palygorskite (clay)
ma - matrix	qu - quartz	sy - synthetic	

Approved Signatories:

Sidney Pinkerton  
Analyst

Senior Analyst  
Alicia Stretz

Laboratory Director  
Chris Williams

1. Fire Damage significant fiber damage - reported percentages reflect unaltered fibers
2. Fire Damage no significant fiber damages effecting fibrous percentages
3. Actinolite in association with Vermiculite
4. Layer not analyzed - attached to previous positive layer and contamination is suspected
5. Not enough sample to analyze

6. Anthophyllite in association with Fibrous Talc
7. Contamination suspected from other building materials
8. Favorable scenario for water separation on vermiculite for possible analysis by another method
9. < 1% Result point counted positive
10. TEM analysis suggested

Category Number:  
Item Number: 7.



Monday, May 23, 2022

---

**Item Title:**

Appointment for Houma Heights Park

**Item Summary:**

**RESOLUTION:** Ratifying the appointment of the firm Duplantis Design Group, PC, to provide professional services for the Houma Heights Park and authorizing the execution of an agreement for these services.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/19/2022	Cover Memo
Resolution	5/19/2022	Resolution



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Houma Heights Park

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint Duplantis Design Group, PC to provide engineering services for the <b>Houma Heights Park</b> .

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the design and construction of the park.

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	<u>5</u>	6	7	8	9

Jeanne P. Bray

5/19/2022

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution ratifying the appointment of the firm of Duplantis Design Group, PC, to provide professional services for the **Houma Heights Park** and authorizing the execution of an agreement for these services.

**WHEREAS**, Terrebonne Parish Consolidated Government is desirous of constructing the park, and

**WHEREAS**, the Terrebonne Parish Consolidated Government is desirous of appointing a firm to provide professional services for the project entitled **Houma Heights Park**, and

**WHEREAS**, the firm of Duplantis Design Group, PC has been selected by Terrebonne Parish President Gordon E. Dove to provide the professional services relative to said project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby ratify the appointment of the firm of Duplantis Design Group, PC by Terrebonne Parish President Gordon E. Dove for professional services for the Houma Heights Park, and

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement with the firm of Duplantis Design Group, PC by Terrebonne Parish President Gordon E. Dove or his designee.

THERE WAS RECORDED:

YEAS:  
NAYS:  
NOT VOTING:  
ABSENT

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

---

SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL



Monday, May 23, 2022

---

**Item Title:**

Resolution concurring with the recommendation of Administration approving the sole source/proprietary purchase of one (1) Flygt Submersible Pump Rotating Assembly (replacement) with 450 mm Impeller for the Airbase Sewer Lift Station.

**Item Summary:**

**RESOLUTION:** Concurring with the recommendation of Administration approving the sole source/proprietary purchase of one (1) Flygt Submersible Pump Rotating Assembly (replacement) with 450 mm Impeller for the Airbase Sewer Lift Station, Pollution Control Division.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution	5/19/2022	Resolution
Backup	5/19/2022	Backup Material
Executive Summary	5/19/2022	Executive Summary

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO.** \_\_\_\_\_

**WHEREAS**, prices were obtained by the Terrebonne Parish Consolidated Government for the sole source / proprietary purchase of one (1) Flygt 90 HP, 605 Drive Unit Rotating Assembly with 450 MM Impeller and Wear Ring (no volute, no cable) for the existing Flygt Submersible Pump Model 3231/615-0561094 for the Airbase Sewer Lift Station for the Sewer Collection Division, and

**WHEREAS**, after careful review by Gregory Bush, Pollution Control Administrator and David Rome, Public Works Director, it has been determined that the quoted price of Forty-Nine Thousand, Six Hundred Sixty Dollars and No Cents (\$49,660.00) from Gulf States Engineering Co., Inc. for the sole source / proprietary purchase of one (1) Flygt 90 HP, 605 Drive Unit Rotating Assembly with 450 MM Impeller and Wear Ring (no volute, no cable) for the existing Flygt Submersible Pump Model 3231/615-0561094, should be accepted as per the attached documents and under sole source / proprietary provisions set forth in the Louisiana Revised Statutes Titles 39:1597 and 39:1551 et seq., and

**WHEREAS**, the Parish Finance Department has verified that funds are budgeted in the 2022 Budget under Account Number 311-434-8927-12 for the purchase of the aforementioned pump rotating assembly, and

**WHEREAS**, the Parish Administration has recommended the acceptance of the price for the aforementioned pump at the cost of Forty-Nine Thousand, Six Hundred Sixty Dollars and No Cents (\$49,660.00), as per the attached documents.

**NOW THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the sole source / proprietary purchase of the aforementioned pumps be accepted as per the attached forms.

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**NOT VOTING:**

**ABSENT:**

The Chairwoman declared this resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, SUZETTE THOMAS, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on \_\_\_\_\_, 2022 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





---

## JUSTIFICATION FOR SOLE SOURCE OR PROPRIETARY PURCHASE

---

Requisition / P. O. # \_\_\_\_\_

Department: Sewer Treatment

Indicate if sole source or proprietary: Sole Source

Sole Source / Proprietary Product or Service: One (1) Flygt 90 hp, 605 drive unit, rotating assembly with 450 MM impeller and wear ring for Airbase Sewer Lift Station – Pump No. 2

Vendor name, address, and telephone number: Flygt Products, Sales and Service – Authorized Distributor is Gulf States Engineering Co., Inc., P. O. Box 52511, Lafayette, LA 70505, Richard Aguirre, 225-603-3669.

Sole source and proprietary purchases are allowed by the Louisiana Procurement Code (La R.S. 39:1551 et. seq.) when certain conditions exist. This form shall be used to justify sole source or proprietary purchases for unique products, services or conditions. This form shall become a part of the permanent record for this purchase.

A **sole source** justification represents a request from the end user for the Purchasing Division to waive the bid process in accordance with La. R.S. 39:1597 and L.A.C. 34:I.901-907. For the purpose of this form, the particular item or service is available from only one supplier (usually the manufacturer) and is unique in that no other will be suitable or acceptable to meet the need.

A **proprietary** specification justification represents a request from the end user to limit the specification to describe a product proprietary to one supplier in accordance with La. R.S. 39:1655 and meets the definition and use described in L.A.C. 34:I.309. A proprietary purchase is similar to a sole source when no other is suitable or acceptable to meet the need, but there is more than one potential bidder because the manufacturer has chosen to sell his product through multiple distributors. A proprietary purchase is considered competitive and the solicitation shall include language indicating the purchase has been approved as proprietary and not invite bids for equal products.

1. Explain specification requirements and how or why ONLY the designated product/service meets the need. Cite the qualities/features that make this product or service unique in meeting the need.

*Replace in kind.*

2. Specifically name, by manufacturer and model or service provider, other products or services investigated (if fewer than two, explain).

*N/A*

3. State specifically why and how other products investigated are deficient in meeting the need.

*Any other rotating assembly would require the purchase of another pump, thence it would require major alterations to the existing lift station.*

4. **Sole Source** – Obtain signed letterhead quotation and declaration of sole source from corporate marketing (not sales representative) stating product or service is not sold through distributors, attach a notarized or published price list or retail price verification for the item(s), and submit all documents to your division and/or department head for approval and forwarding to the Purchasing Division.

**OR**

**Proprietary** – Submit this justification form to your division and/or department head for approval and forwarding to the Purchasing Division.

David K. Tyler Superintendent  
Signature and Title of Requisitioner

05-18-2022  
Date

Gary E. D. ADMINISTRATOR  
Approval by Division Head (Signature / Title)

5/18/2022  
Date

D. V. R. Public Works Director  
Approval by Department Head (Signature / Title)

5/19/22  
Date

.....  
**FOR PURCHASING DIVISION USE**

Comments: \_\_\_\_\_

Purchasing Manager: ☐ Approve ☐ Disapprove

\_\_\_\_\_  
Signature and Date



## Page 1 of 1

Ph 985.893.3631

Quote No.: GS-22.04.25-07-32-122

From: Richard Aguirre  
richarda@gsengr.com  
225.603.3669

Pump #2

## NOTES

Gulf States Engineering Co., Inc. Standard Terms Of Sale "GSERTC11-2002" Apply

Page Total, \$ - 49,660.00





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
RESOLUTION: Concurring with the recommendation of Administration approving the sole source/proprietary purchase of one (1) Flygt Submersible Pump Rotating Assembly (replacement) with 450mm Impeller for the Sewer Collection Division.

PROJECT SUMMARY (200 WORDS OR LESS)
It has been determined that the quoted price from Gulf States Engineering Co., Inc. for one (1) Flygt Submersible Pump Rotating Assembly (replacement) with 450mm Impeller be approved under the sole source provisions set forth in LA R.S. 39:1597 and 39:1551 et seq.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Repairs to Pump #2 at the Airbase Major Sewer Lift Station.

TOTAL EXPENDITURE
\$49,660.00
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)
ACTUAL ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)
N/A NO YES IF YES AMOUNT BUDGETED: \$534,216

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)
PARISHWIDE 1 2 3 4 5 6 7 8 9

Signature

*Gregory E. Bond*

Date

5/18/2022