

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, August 14, 2024
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

John Amedee
CHAIRMAN
Carl Harding
VICE-CHAIRMAN
DISTRICT 1
 Brien Pledger
DISTRICT 2
 Carl Harding
DISTRICT 3
 Clayton Voisin, Jr.
DISTRICT 4
 John Amedee

Tammy E. Triggs,
COUNCIL CLERK
DISTRICT 5
 Kevin Champagne
DISTRICT 6
 Clyde Hammer
DISTRICT 7
 Daniel Babin
DISTRICT 8
 Kim Chauvin
DISTRICT 9
 Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 10, 2024.

DISTRIBUTE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING ON JULY 23, 2024.

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024.

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 7/29/2024, 8/5/2024 AND 8/12/2024

1. GENERAL BUSINESS:

- A. Honoring the Participants of the 2024 Terrebonne Special Olympics Summer Games
- B. **RESOLUTION:** Approving the holding of an election in Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.
- C. **RESOLUTION:** Approving the holding of an election in Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.
- D. Consider the introduction of an ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items).

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add locations (Country Drive and Aragon Road) to the twenty-five (25) miles per hour regulations.
1. Consider the adoption of the ordinance.
- B. An ordinance to amend the 2024 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.
 - I. Hazard Mitigation Grant, \$1,055,653
 - II. Flood Mitigation Assistance, \$1,277,035
 - III. Houma Police Department, \$20,000
 - IV. Houma Fire Department, \$500
 - V. Houma Downtown Development Corporation, \$28,781**1. Consider the adoption of the ordinance.**
- C. An ordinance to amend (Ordinance No. 9596) the newly adopted Section 28-82 of Chapter 28 of the Terrebonne Parish Code of Ordinances to remove requirements for voluntary registration of properties within the Overlay District and to provide for other matters relative thereto.
1. Consider the adoption of the ordinance.

3. COMMITTEE REPORTS:

- A. Budget and Finance Committee, 08/12/24 * **
- B. Community Development and Planning Committee, 08/12/24 ** ***
- C. Public Services Committee, 08/12/24 **
- D. Policy, Procedure and Legal Committee, 08/12/24**

(*Ratification of minutes call public hearings on Wednesday, August 28, 2024, at *6:00 p.m. and **6:30 p.m. and on ***Wednesday, September 25, 2024, at 6:30 p.m.)

4. STREET LIGHTS:

- A. Light installations, removals and/or activations.

5. NOTICE OF MEETINGS:

- A. Approve the attendance of the Council Staff to the LAMSA 34th Annual Fall Convention to be held at the DoubleTree by Hilton Hotel in Lafayette, LA from September 25-27, 2024, as per the current travel policy.

6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **CHILDREN AND YOUTH SERVICES BOARD:** Four (4) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office and Houma Police Department) Ms. Danielle Shroff, representing the LA Department of Children and Family Services, submits application and resume for consideration. Ms. Lauren Hyatt, representing the Office of Juvenile Justice Probation and Parole, submits application and resume for consideration. Mr. Joseph Lodrigue, representing the Terrebonne Parish Sheriff's Office, submits application and resume for consideration.

7. MONTHLY ENGINEERING REPORTS:

- A. Milford and Associates, Inc.
- B. T. Baker Smith

8. STAFF REPORTS:

- A. Parish President Jason W. Bergeron is requesting ratification of his recommendation of re-appointment of Mr. Bryan Bunn to the Houma Restoration District.

9. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expired term.
COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.
CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).
DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants).
MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)
SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 08-15-24 and one (1) expired term.
TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.
VETERANS MEMORIAL DISTRICT BOARD: Two (2) vacancies due to a resignations (One (1) Representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

10. ANNOUNCEMENTS:

- A. Parish President.
- B. Council Members.

11. ADJOURN

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 10, 2024

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 10, 2024.

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

DISTRIBUTE MINUTES OF THE SPECIAL SESSION HELD ON JULY 23, 2024

Item Summary:

DISTRIBUTE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING ON JULY 23, 2024.

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024.

Category Number:
Item Number:



Wednesday, August 14, 2024

Item Title:

Accounts Payable Bill Lists for 7/29/2024 & 8/5/2024 & 8/12/2024

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 7/29/2024, 8/5/2024 AND 8/12/2024

ATTACHMENTS:

Description

Upload Date

Type

Accounts Payable Bill Lists for 7/29/2024
& 8/5/2024 & 8/12/2024

8/6/2024

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

ACCOUNTS PAYABLE BILL LISTS FOR 7/29/2024 & 8/5/2024 & 8/12/2024

PROJECT SUMMARY (200 WORDS OR LESS)

TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)

OPERATION OF GOVERNMENT

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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s/Kandace M. Mauldin, CFO

Signature

August 6, 2024

Date



Wednesday, August 14, 2024

Item Title:

Honoring the Participants of the 2024 Terrebonne Special Olympics Summer Games

Item Summary:

Honoring the Participants of the 2024 Terrebonne Special Olympics Summer Games

ATTACHMENTS:

Description

Executive Summary

Certificates

Upload Date

8/8/2024

8/8/2024

Type

Executive Summary

Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE
Honoring the Participants of the 2024 Terrebonne Special Olympics Summer Games

PROJECT SUMMARY (200 WORDS OR LESS)
Presenting Certificates of Recognition to those who Participated in the 2024 Terrebonne Special Olympics Summer Games.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Noah J. Lirette
 Noah J. Lirette, Chief Administrative Officer

08/08/2024
 Date

CERTIFICATE

Of Recognition

This certificate is presented to

Congratulations on your participation in the
2024 Terrebonne Special Olympics Summer Games.

Jason W. Bergeron
TERREBONNE PARISH PRESIDENT



John Amedee
COUNCIL CHAIRMAN



Wednesday, August 14, 2024

Item Title:

Recreation District No. 5 Election

Item Summary:

RESOLUTION: Approving the holding of an election in Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/9/2024	Cover Memo
Resolution	8/2/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Recreation District No. 5 Election

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Approving the holding of an election in Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE
N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Amedee</i>	08/02/24
Signature	Date

The following resolution was offered by _____ and seconded
by _____:

RESOLUTION NO. 24-

A resolution approving the holding of an election in Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

WHEREAS, the Board of Commissioners of Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana (the "District"), adopted a resolution on July 15, 2024, calling a special election in the District on Saturday, December 7, 2024, to authorize the renewal of a special tax therein; and

WHEREAS, the Governing Authority of the District has requested that this Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, December 7, 2024, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION
(MILLAGE RENEWAL)**

Shall Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana (the "District"), continue to levy a special tax of 11 mills on all property subject to taxation within the District (an estimated \$631,400 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2025 and ending with the year 2034, for the purpose of acquiring, constructing, improving, maintaining and operating recreation facilities for said District, including the purchase of equipment therefor?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 14th day of August, 2024.

/s/ Tammy E. Triggs
Council Clerk

/s/ John Amedée
Council Chairman

STATE OF LOUISIANA

PARISH OF TERREBONNE

I, the undersigned Council Clerk of the Parish Council of the Parish of Terrebonne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Parish Council on August 14, 2024, approving the holding of an election in Recreation District No. 5 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Houma, Louisiana, on this, the 14th day of August, 2024.

Council Clerk



Wednesday, August 14, 2024

Item Title:

Fire District No. 4 Election

Item Summary:

RESOLUTION: Approving the holding of an election in Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/9/2024	Cover Memo
Backup - Resolution	8/2/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Fire District No. 4 Election

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Approving the holding of an election in Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE
N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Amedee</i>	08/02/24
Signature	Date

The following resolution was offered by _____ and seconded by _____:

RESOLUTION NO. 24-

A resolution approving the holding of an election in Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, on Saturday, December 7, 2024, to authorize the renewal of a special tax therein.

WHEREAS, the Board of Commissioners of Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana (the "District"), adopted a resolution on August 7, 2024, calling a special election in the District on Saturday, December 7, 2024, to authorize the renewal of a special tax therein; and

WHEREAS, the Governing Authority of the District has requested that this Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, December 7, 2024, at which election there will be submitted the following proposition, to-wit:

**PROPOSITION
(MILLAGE RENEWAL)**

Shall Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana (the "District"), be authorized to continue to levy and collect a special tax of 17.87 mills (the "Tax") on all property subject to taxation in the District, for a period of 10 years, beginning with the year 2025 and ending with the year 2034 (an estimated \$1,547,000 reasonably expected at this time to be collected from the levy of the Tax for an entire year), for the purpose of constructing, maintaining and operating the District's fire protection and emergency medical service facilities, for purchasing fire trucks and other fire fighting or emergency medical service equipment and paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals and service, provided that a portion of the Tax proceeds is required to be contributed to state and statewide retirement systems as provided in R.S. 11:82?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 14th day of August, 2024.

/s/ Tammy E. Triggs
Council Clerk

/s/ John Amedée
Council Chairman

STATE OF LOUISIANA

PARISH OF TERREBONNE

I, the undersigned Council Clerk of the Parish Council of the Parish of Terrebonne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Parish Council on August 14, 2024, approving the holding of an election in Fire Protection District No. 4-A of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Houma, Louisiana, on this, the 14th day of August, 2024.

Council Clerk



Wednesday, August 14, 2024

Item Title:

Memorandum of Understanding between TPCG and PHI

Item Summary:

Consider the introduction of an ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/8/2024	Executive Summary
Ordinance	8/8/2024	Ordinance
MOU	8/8/2024	Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE

Consider the introduction of an ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

PHI and TPCG strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion. TPCG wishes to provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG's Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

PHI will provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Noah J. Lirette

Noah J. Lirette, Chief Administrative Officer

08/08/2024

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND PETROLEUM HELICOPTERS INTERNATIONAL INCORPORATED AND TO PROVIDE FOR RELATED MATTERS.

SECTION I

WHEREAS, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect, and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, Petroleum Helicopters International, Inc. (“PHI”) and Terrebonne Parish Consolidated Government (“TPCG”) strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion; and

WHEREAS, TPCG wishes to provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG’s Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders; and

WHEREAS, PHI will provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals; and

SECTION II

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish Consolidated Government be and is hereby authorized to execute a Memorandum of Understanding, substantially the same as the one attached hereto. for the purposes herein, and that the Parish President be and is hereby authorized to execute the acts or other documents necessary to effectuate the Memorandum of Understanding.

SECTION III

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION V

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President

Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**MEMORANDUM OF UNDERSTANDING
BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND
PETROLEUM HELICOPTERS INTERNATIONAL, INC.**

I. PARTIES

- 1.1 **Terrebonne Parish Consolidated Government (“TPCG”)**, a political subdivision of the State of Louisiana, acting by and through its President, Jason W. Bergeron, by authority of Ordinance Number _____; and
- 1.2 **Petroleum Helicopters International, Inc. (“PHI”)**, (EIN _____), a business registered to do business in Louisiana, who delivers high quality support for energy providers, hospitals, air medical organizations, and government entities by use of its air transport.

II. TERM

- 2.1 This **Memorandum of Understanding (“MOU”)** shall be effective upon the date of final signature and shall remain in effect for ten years.

III. PURPOSE

- 3.1 PHI and TPCG strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion.
- 3.2 The primary goals of this MOU include:
- a. To provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG’s Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders.
 - b. To provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals with the assistance of PHI.
- 3.3 TPCG agrees to allow PHI pilots to use its designated parking garage located at 8026 Main Street, Houma, LA, 70360, during officially declared emergencies.
- 3.3.1 PHI may use the parking garage solely for the purpose of providing secure parking for its pilots' personal vehicles during such emergencies.
 - 3.3.2 PHI will provide TPCG with a list of authorized personnel who may access the parking garage during emergencies
 - 3.3.3 PHI will ensure that its personnel follow all posted rules and regulations within the parking garage.
- 3.4 This agreement does not guarantee availability of parking spaces and is subject to space limitations and other emergency uses of the facility as determined by TPCG.

IV. CONFIDENTIALITY

- 4.1 Both during and after the term of this MOU, the parties will keep, and will ensure that their respective employees, volunteers, contractors, and agents keep, confidential all materials and information provided by the other party in relation to this MOU that are not available to the general public.

V. NONBINDING NATURE OF MOU; NONPARTNERSHIP

- 5.1 This MOU is not binding or legally enforceable and does not impose any enforceable obligations upon the parties.

5.2 This MOU does not constitute and shall not be construed as constituting any of the relationships of agency, partnership, or joint venture between the parties. Neither party shall have the right to bind the other party in any manner whatsoever. The parties are separate and independent organizations. Each is responsible for establishing its own policies and financing its own activities.

VI. OTHER NECESSARY CLAUSES

- 6.1 Each party shall designate a point of contact for communication regarding this MOU.
- 6.2 Either party may terminate this MOU for any reason upon thirty (30) day written notice to the point of contact designated by the other party.
- 6.3 Both parties will use their best efforts to meet their roles and responsibilities as outlined in this MOU, which are aspirational goals and are not binding contractual promises. In all circumstances, each party is responsible for the safety and well-being of its employees, representatives, responders, contractors, volunteers, and agents.
- 6.4 Each party acknowledges that there are risks associated with participating in disaster response activities and assumes those risks knowingly on behalf of its employees, representatives, responders, contractors, volunteers, and agents.
- 6.5 This MOU may be modified or amended by mutual agreement of both parties in writing
- 6.6 PHI shall be responsible for its actions or omissions and those of its employees.
- 6.7 PHI shall show proof of insurance for all vehicles being stored in the TPCG parking garage.
- 6.8 PHI agrees to hold harmless, indemnify, and defend TPCG and its officers, employees, and agents from and against any claims, damages, losses, and expenses arising out of or resulting from PHI's use of the parking garage under this MOU, except to the extent caused by the willful misconduct of TPCG.

VII. SIGNATURES

7.1 Petroleum Helicopters International, Inc.

THUS, done and signed on this ____ day of _____ 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

Petroleum Helicopters International, Inc.

X: _____
BY:
ITS:

NOTARY PUBLIC

7.2 Terrebonne Parish Consolidated Government

THUS done and signed on this ____ day of _____ 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT:

X: _____
BY: JASON W. BERGERON
ITS: PARISH PRESIDENT

NOTARY PUBLIC



Wednesday, August 14, 2024

Item Title:

Speaker Cards

Item Summary:

(In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items).



Wednesday, August 14, 2024

Item Title:

Country Drive and Aragon Road Speed Limit

Item Summary:

An ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add locations (Country Drive and Aragon Road) to the twenty-five (25) miles per hour regulations.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/17/2024	Cover Memo
Ordinance	8/9/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Country Drive and Aragon Road Speed Limit

PROJECT SUMMARY (200 WORDS OR LESS)
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Consider the introduction of an ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add locations (Country Drive and Aragon Road) to the twenty-five (25) miles per hour regulations.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	<u>9</u>

Steve Trosclair

07/17/24

Signature

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO._____

AN ORDINANCE TO AMEND ARTICLE IV, CHAPTER 18, OF THE TERREBONNE PARISH CODE, SECTION 18-91 TO ADD LOCATIONS (COUNTRY DRIVE AND ARAGON ROAD) TO THE TWENTY-FIVE (25) MILES PER HOUR REGULATIONS

SECTION I

WHEREAS, Section 1-06 of the Home Rule Charter for Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend an administrative code; and

WHEREAS, there have been safety issues on Country Drive and Aragon Road regarding construction vehicles traveling on the narrow roads at high speeds; and

WHEREAS, TPCG wishes to lower the speed limit on Country Drive and Aragon Road for large trucks, dump trucks, box trucks, and tractor trailers, only;

WHEREAS, TPCG is in need of adopting Article IV, Chapter 18, Section 18-91 to add locations to the twenty-five (25) miles per hour regulations on Country Drive and Aragon Road for vehicles listed above and having a total weight in excess of ten (10) tons.

SECTION II

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the following sections of the Code of Ordinances of Terrebonne Parish at Chapter 18, Section 18-91 shall be and are hereby adopted, with underline to show additions:

Sec. 18-91. – Speed limits.

(2) Twenty-five (25) miles per hour.

Aragon Road, only for dump trucks, box trucks, and tractor trailers and those vehicles having a total weight in excess of ten (10) tons.

Country Drive, only for dump trucks, box trucks, and tractor trailers and those vehicles having a total weight in excess of ten (10) tons.

SECTION III

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, erect, install, and maintain appropriate speed limit signs along the said roadways. Any vehicle traveling on Aragon Road and Country Drive shall adhere to the provisions of this ordinance.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION V

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President

Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Wednesday, August 14, 2024

Item Title:

2024 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2024 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Hazard Mitigation Grant, \$1,055,653
- II. Flood Mitigation Assistance, \$1,277,035
- III. Houma Police Department, \$20,000
- IV. Houma Fire Department, \$500
- V. Houma Downtown Development Corporation, \$28,781

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2024 Various Items for Budget Amendment	7/18/2024	Executive Summary
2024 Various Items for Budget Amendment	7/18/2024	Budget Amendment
2024 Various Items for Budget Amendment	7/18/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
<p>AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.</p> <ul style="list-style-type: none"> I. Hazard Mitigation Grant, \$1,055,653 II. Flood Mitigation Assistance, \$1,277,035 III. Houma Police Department, \$20,000 IV. Houma Fire Department, \$500 V. Houma Downtown Development Corporation, \$28,781

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

_____July 18, 2024_____
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Hazard Mitigation Grant, \$1,055,653
- II. Flood Mitigation Assistance, \$1,277,035
- III. Houma Police Department, \$20,000
- IV. Houma Fire Department, \$500
- V. Houma Downtown Development Corporation, \$28,781

SECTION I

WHEREAS, Terrebonne Parish Consolidated Government has been awarded Hazard Mitigation Grant Program (HMGP) funding allocated as a result of Hurricane Ida presidentially declared disaster, and

WHEREAS, by communication from the GOHSEP dated December 7, 2023, Terrebonne Parish Consolidated Government has been notified that the federal assistance to demolish and reconstruct approximately thirty-nine structures has been approved by FEMA on November 1, 2023, and

WHEREAS, the approved project funding is as follows:

Federal Share	\$950,088
Non-Federal Share	\$105,565
Total Project Cost	\$1,055,653

WHEREAS, all nonfederal costs will be provided by the State or the Homeowners, and

WHEREAS, the funding also provides Subrecipient Management Costs to pay for the project and grant management of the program in the amount of \$51,068.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Budget be amended for the Hazard Mitigation Grant. (Attachment A)

SECTION II

WHEREAS, Terrebonne Parish Consolidated Government has been awarded funding allocated as a result of the yearly Flood Mitigation Assistance (FMA) program through the Federal Emergency Management Agency (FEMA), the National Flood Insurance program (NFIP), and the IJJA, and

WHEREAS, by communication from the GOHSEP dated March 25, 2024, Terrebonne Parish Consolidated Government has been notified that the federal assistance allocated to elevate repetitive loss structures has been approved by FEMA, and

WHEREAS, the approved project funding for the elevation of approximately seven (7) flood damaged structures in the Parish is as follows:

Federal Share (100%)	\$1,277,035
----------------------	-------------

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Budget be amended for the FMA program through FEMA, NFIP and IJJA. (Attachment B)

SECTION III

WHEREAS, the Houma Police Department received \$20,000 reimbursement for damages that occurred to Unit #253, and

WHEREAS, this reimbursement needs to be reflected in the Auto & Truck Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Police Department. (Attachment C)

SECTION IV

WHEREAS, the Houma Fire Department received a donation of \$500, and

WHEREAS, the donations will be put into the Houma Fire Department Museum account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Fire Department. (Attachment D)

SECTION V

WHEREAS, the Houma Downtown Development Corporation (HDDC) received a grant through the Houma Restoration District in the amount of \$28,781, and

WHEREAS, the grant will be used to purchase and install speakers on each column housed in the Rotary Centennial Plaza along with an outdoor cinema system, and

WHEREAS, the funds will be put into the HDDC/Folklife Machinery and Equipment account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the HDDC. (Attachment E)

SECTION VI

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - Hazard Mitigation Grant

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Fees HMGP Ida 4611-38		51,068	51,068
DR4611-38 RL Elevation		1,004,585	1,004,585
4611-38 Ida RL Elevation		(950,088)	(950,088)
4611-38 HMGP Non Fed Share		(105,565)	(105,565)

ATTACHMENT B - Flood Mitigation Assistance

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
FMA-2021-37 SRL Elevation		1,277,035	1,277,035
FMA-2021-37 SRL Elevation		(1,277,035)	(1,277,035)

ATTACHMENT C - Houma Police Department

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Compensation Property Damange	-	(20,000)	(20,000)
Auto & Truck Repairs	100,000	20,000	120,000

ATTACHMENT D - Houma Fire Department

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
HFD Museum	-	500	500
Fund Balance (decrease)	n/a	(500)	n/a

ATTACHMENT E - Downtown Development Corp.

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
HDDC-Miscellaneous		(28,781)	(28,781)
DDC/Folklife Machinery/Equipment		28,781	28,781

Section I

231-419-674938 - \$ ~~51265~~ 51268
231-419-675338 \$ 1,004,585
231-000-6318-38 950,088.
231-000 6315-38 \$105,565.

Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana



JOHN BEL EDWARDS
GOVERNOR

CASEY TINGLE
DIRECTOR

December 7, 2023

Honorable Gordon E. Dove
President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Approval and Funding (Batch 1)
Terrebonne Parish – Residential Wind Retrofit
FEMA-4611-DR-LA; Project #38

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your application for Terrebonne Parish Residential Wind Retrofit of 39 structures under the Hazard Mitigation Program for DR-4611 was approved by FEMA on November 1, 2023 (see enclosure). The FEMA approval package was received by our office on November 14, 2023. The approved funding is:

Item	Batch 1 Approval
Federal Share	\$ 950,087.58
Non-Federal Share	\$ 105,565.29
Total Project Costs	\$1,055,652.87

Subrecipient Management Costs (SRMC) in the amount of \$51,068.16 are available to Terrebonne Parish at a Federal Cost Share of 100%. Please feel free to contact Elba Cintron-Meador, the SAL for this project at 407.463.5377 or by email Elba.Cintron-Meador@jem.com with any questions or for more information

Sincerely,

Sean Wyatt
Assistant Deputy Director
Hazard Mitigation Assistance Division

SW:ecm

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 23-

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT AGENCY HURRICANE IDA APPROVED THROUGH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE HAZARD MITIGATION GRANT PROGRAM FEMA-4611-DR-LA; PROJECT #38.

WHEREAS, the Terrebonne Parish Consolidated Government applied for and has been awarded Hazard Mitigation Grant Program (HMGP) funding allocated as a result of Hurricane Ida presidentially declared disaster; and

WHEREAS, by communication from the GOHSEP dated December 7, 2023, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance to demolish and reconstruction approximately 39 structures was approved by FEMA November 1, 2023; and

WHEREAS, the approved project funding is as follows:

Federal Share	\$ 950,087.58
Non-Federal Share	\$ 105,565.28
Total Project Costs	\$1,055,652.87; and

WHEREAS, all nonfederal costs will be provided by the State or the Homeowners; and

WHEREAS, the funding also provides Subrecipient Management Costs (SRMC) to pay for the project and grant management of the program funding is available as follows;

Federal Share \$51,068.16 100%; and

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Assistance Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee; and

WHEREAS, with the approval of the Council, Terrebonne Parish and the State have entered into a Memorandum of Understanding executed _____ setting the terms of the grant implementation;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President or Authorized Designee is hereby authorized to accept the HMGP funding and implement the Residential Mitigation Reconstruction.



FEMA

November 1, 2023

Casey Tingle, Director
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, LA 70806

Attn: Mr. Jeffrey Giering, State Hazard Mitigation Officer

RE: DR-4611-0038-LA
Terrebonne Parish Consolidated Government - Residential Wind Retrofit Project
Approval
Assistance Listing 97.039 Hazard Mitigation Grant Program

Dear Mr. Tingle:

This letter provides official notification that the Federal Emergency Management Agency (FEMA) approves the application submitted by the Terrebonne Parish Consolidated Government (TPCG) for the TPCG - Wind Retrofit project. The Federal share in the amount of \$950,087.58, is available through the Hazard Mitigation Grant Program (HMGPP) under DR-4611-LA. The non-federal match requirement of \$105,565.29 will be provided by Terrebonne Parish.

Pursuant to Section 1215 of the Disaster Recovery Reform Act of 2018, which amended Section 324 of the Robert T. Stafford Disaster Relief and Assistance Act, Subrecipient Management Costs (MC) in the amount of \$51,068.16 are available to TPCG at a Federal Cost Share of 100%.

The following is the approved Scope of Work (SOW) and MC for the above-referenced project:

TPCG will mitigate thirty-nine structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated. The project will provide a greater level of protection to residents by applying wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds greater than 150 miles per hour and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each

Mr. Tingle
November 1, 2023
Page 2

mitigation structural structure will be designed to meet or exceed the fortified standards referenced in FEMA P804.

TPCG will utilize MC funds to assist with:

- Quarterly Reporting of Financial and Programmatic Progress to the State and FEMA
- Preparation and Review of Requests for Reimbursement
- Preparing and Processing Any Required Changes [SOW, Budget, Period of Performance] to the State-Local Agreement
- Facilitating Any FEMA/State-Requested Site Visits
- Preparing for and Securing Sub-Grant Closeout
- Preparing for and Ensuring Program-Required Documentation Retention

Properties that have been approved as components in the project SOW are attached.

This project has been determined to be Categorically Excluded (CATEX) from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

The milestones included in the application indicate that the time to complete this subaward will be 36 months from the date of this letter. FEMA will not establish activity completion timeframes for individual subawards. The Period of Performance (POP) for DR-4611-LA is 36 months from the close of the application period which is set to expire November 21, 2023. It is the responsibility of the Recipient and subrecipient to ensure all approved activities associated with this subaward are completed by the end of the POP. Any costs incurred prior to the date of this approval or after the POP will be disallowed.

A change to the approved SOW requires prior approval from FEMA. The National Environmental Policy Act (NEPA) stipulates that additions or amendments to a HMGP SOW shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.

The initial quarterly progress reports for the HMGP project is due at the end of the approving quarter. Please include this HMGP project in your future quarterly reports. Note that Title 44 of the Code of Federal Regulations (44C.F.R.) § 206.438(c) indicates the State must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report will include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.

Mr. Tingle
November 1, 2023
Page 3

In accordance with HMGP rules and policy, we require the submittal of all closeout documentation within 90 days of the project completion, not to exceed POP. Section 206.438(d) of 44 C.F.R. requires the Governors Authority Representative to “certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement.”

The Obligation Report (s), Record of Environmental Consideration (REC), Property List, and Technical Recommendation Reports are included for your records.

If you have any questions regarding the information, please contact, LaWanda Teh-Teh, Hazard Mitigation Assistance (HMA) Specialist, at (202) 812-6232 or Lawanda.TehTeh@fema.dhs.gov.

Sincerely,



Brianne Schmidtke
HMA Branch Chief

Enclosures: Obligation Report(s)
REC
Property List
Technical Recommendation Report

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38 R	1	39	2	3	LA	Statewide

Subrecipient: Terrebonne (Parish)

Subrecipient FIPS Code: 109-99109

Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$950,087.58	\$950,087.58	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$62,431.93	\$2,618.88	\$65,050.81	11/01/2023	Accept	2024

Comments

Date: 11/01/2023 User Id: LTEHTEH

Comment: 4611-0038-R - GOHSEP - TPCG Residential Wind Retrofit - Amendment 1. Obligate Fed Share:\$62,431.93. Total Project Cost: \$65,050.81 with a Non-Fed Share of \$6,505.08; Obligate SRMC: \$2,618.88. On October 2023 Spend Plan.

Authorization

Preparer Name: LAWANDA TEH-TEH

Preparation Date: 11/01/2023

HMO Authorization Name: KEAUNA HAVVARD

HMO Authorization Date: 11/01/2023

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38 R	0	39	1	1	LA	Statewide

Subrecipient: Terrebonne (Parish)

Subrecipient FIPS Code: 109-99109

Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$887,655.65	\$887,655.65	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$887,655.65	\$48,449.28	\$936,104.93	10/13/2023	Accept	2024

Comments

Date: 10/13/2023 User Id: RORBIS11

Comment: 4611-0038-LA - GOHSEP - TPCG Residential Wind Retrofit- 37 properties. Obligate Fed Share: \$887,655.65. Total Project Cost: \$986,284.05 with a Non-Fed Share of \$98,628.40; Obligate SRMC: \$48,449.28. In October 2023 Spend Plan.

Authorization

Preparer Name: RAYMOND ORBISI

Preparation Date: 10/13/2023

HMO Authorization Name: JAMES COOPER

HMO Authorization Date: 10/13/2023

17:49:32

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

NEPA DETERMINATION

Non Compliant Flag:	No	EA Draft Date:	EA Final Date:
EA Public Notice Date:		EA Fonsi	Level: CATEX
EIS Notice of Intent		EIS ROD Date:	
Comment			

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) is mandated by the U.S. Congress to administer Federal disaster assistance pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), PL 93-288, as amended. Section 404 of the Stafford Act authorizes FEMA's Hazard Mitigation Grant Program (HMGP) to provide funds to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. FEMA is considering providing HMGP funding for the project described herein, in relation to Hurricane Ida (FEMA-4611-DR-LA).

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). A total of eighty-five (85) structures received substantial damage from Hurricane Ida, of which this Record of Environmental Consideration (REC) for Batch 1 addresses forty-seven (47) of those structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804. Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1:

Site 4: 103 Juanita St, Chauvin, LA 70344 (29.40908, -90.60937)
 Site 5: 110 Telemac St, Houma, LA 70364 (29.58729, -90.61678)
 Site 6: 1130 Coteau Rd, Houma, LA 70364 (29.60505, -90.66126)
 Site 7: 117 Anacin St, Chauvin, LA 70344 (29.49589, -90.5723)
 Site 8: 121 Paw Paw Ct, Montegut, LA 70377 (29.416997, -90.448453)
 Site 9: 1244 Coteau Rd, Houma, LA 70364 (29.60758, -90.66614)
 Site 10: 125 Diana Ct, Gibson, LA 70356 (29.626130, -90.908918)
 Site 12: 139 Moses St, Chauvin, LA 70344 (29.4941, -90.56986)
 Site 13: 142 Samuel St, Houma, LA 70363 (29.590957, -90.684414)
 Site 14: 147 Gabriel Ct, Houma, LA 70363 (29.474930, -90.699424)
 Site 15: 148 St. Matt St, Montegut, LA 70377 (29.51318, -90.56061)
 Site 18: 1579 Dr. Beautrous Rd, Theriot, LA 70397 (29.43609, -90.75592)
 Site 19: 1687 Hwy 55, Montegut, LA 70377 (29.42666, -90.56635)
 Site 21: 202 Ashland Dr, Houma, LA 70363 (29.51288, -90.6736)
 Site 22: 202 Kennedy Dr, Montegut, LA 70377 (29.4701, -90.55466)
 Site 24: 211 Ashland Dr, Houma, LA 70363 (29.51176, -90.67318)
 Site 25: 213 Ashland Dr, Houma, LA 70363 (29.51148, -90.67317)
 Site 26: 214 Fresno Dr, Houma, LA 70364 (29.53458, -90.66819)
 Site 31: 227B Johnson Ridge Ln, Thibodaux, LA 70301 (29.76441, -90.81199)
 Site 32: 231 Second St, Bourg, LA 70343 (29.56026, -90.60065)
 Site 34: 252 Fishermans Ln, Dulac, LA 70353 (29.41414, -90.70446)
 Site 36: 2873 Express Blvd, Houma, LA 70363 (29.53307, -90.67128)
 Site 37: 2911 Express Blvd, Houma, LA 70363 (29.53182, -90.67043)
 Site 39: 303 Sterling Dr, Houma, LA 70363 (29.50873, -90.67392)
 Site 41: 3211 Camellia Ave, Houma, LA 70363 (29.59014, -90.68162)
 Site 43: 328 Crochetville, Montegut, LA 70377 (29.47374, -90.55962)
 Site 45: 3783 Grand Caillou Rd, Houma, LA 70363 (29.50282, -90.67617)
 Site 46: 3817 Grand Caillou Rd, Houma, LA 70363 (29.50186, -90.67703)
 Site 47: 3839 Grand Caillou Rd, Dulac, LA 70353 (29.50123, -90.67712)

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RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Site 53: 4266 Hwy 665, Montegut, LA 70377 (29.416336, -90.447974)
 Site 54: 431 Ashland Dr, Houma, LA 70360 (29.50248, -90.67447)
 Site 55: 444 Ashland Drive, Houma, LA 70363 (29.50164, -90.67539)
 Site 56: 447 Sterling Dr, Houma, LA 70363 (29.50154, -90.67575)
 Site 58: 4694 Shrimpers Row, Houma, LA 70363 (29.48209, -90.70163)
 Site 59: 4708 Shrimpers Row, Houma, LA 70363 (29.48154, -90.70188)
 Site 64: 5058 N. Bayou Black Dr, Gibson, LA 70356 (29.62502, -90.90975)
 Site 66: 5225 Bayouside Dr, Houma, LA 70363 (29.45688, -90.58735)
 Site 67: 5417 Grand Caillou Rd, Houma, LA 70363 (29.458092, -90.701864)
 Site 69: 5524 Bayouside Dr, Chauvin, LA 70344 (29.43188, -90.59621)
 Site 70: 5624 North Bayou Black Dr, Gibson, LA 70356 (29.64295, -90.95944)
 Site 71: 5709 Highway 56, Chauvin, LA 70344 (29.42602, -90.60056)
 Site 72: 579 Argon Rd, Montegut, LA 70377 (29.5112, -90.5652)
 Site 75: 631 Marya St, Chauvin, LA 70344 (29.4414, -90.60171)
 Site 76: 6484 Shrimpers Row, Houma, LA 70363 (29.42379, -90.70208)
 Site 80: 7026 Shrimpers Row, Dulac, LA 70353 (29.40586, -90.70387)
 Site 81: 703 Winrock, Houma, LA 70360 (29.59315, -90.75295)
 Site 85: 890 Argon Rd, Montegut, LA 70377 (29.4923, -90.5552)

This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01: CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
 - jparkman - 05/22/2023 16:12:30 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n5	(*n5) Federal Assistance for Actions in Coastal Areas Subject to Moderate Wave Action or V Zones. Assistance for repair, hazard mitigation, new construction, or restoration actions of less than one-half acre within the following areas: seaward of limit of moderate wave action (LIMWA) (line mapped to delineate inland extent of wave heights of 1.5 feet) during base flood (area with at least one-percent chance of flood in any year); or areas within V zone (coastal area with velocity hazard due to wave action) if LIMWA is not established. Actions must meet the following criteria: (a) Consistent with State or Tribe enforceable policies of approved coastal management programs, (b) Not within or affect a Coastal Barrier Resource System unit, (c) Do not result in man-made alterations of sand dunes, (d) Do not result in permanent removal of vegetation (including mangrove stands, wetlands, and dune vegetation), (e) Applicable Federal requirements and local codes and standards are followed, and (f) If actions involve substantial improvement or new construction of structures, the following criteria also apply: 1. structure must be elevated on open works (e.g. piles and columns), as opposed to fill, such that bottom lowest horizontal structural member is at or above base flood level, 2. foundation must be anchored to resist flotation, collapse, and lateral movement due to effects of wind and water loads, and 3. project siting must conform to applicable State, Tribe, or local setback requirements. Examples of activities covered by this CATEX include but are not limited to: repair and elevation of structures; repair and new construction of jetties and groins; repair, hazard mitigation, and new construction of functionally dependent facilities such as piers, marinas, boat ramps, bathrooms, and port facility structures; and beach restoration projects except projects that result in man-made alteration of dunes and wetlands such as beach nourishment projects.	Yes
*n7	(*n7) Federal Assistance for Structure and Facility Upgrades. Federal assistance for the reconstruction, elevation, retrofitting, upgrading to current codes and standards, and improvements of pre-existing facilities in existing developed areas with substantially completed infrastructure, when the immediate project area has already been disturbed, and when those actions do not alter basic functions, do not exceed capacity of other system components, or modify intended land use. This category does not include actions within or affecting streams	Yes

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RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGF-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Catex Category Code	Description	Selected
	or stream banks or actions seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified).	

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	In a letter dated September 28, 2012, the Louisiana Office of Coastal Management determined that the granting of financial assistance is fully consistent with the Louisiana Coastal Resources Program. However, the project may still require a Coastal Use Permit. - jparkman - 05/22/2023 15:00:47 GMT
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	The majority of the project sites are located within the floodplain. See Addendum A for Flood Insurance Rate Map (FIRM) information. The properties listed in Addendum B are located in the Special Flood Hazard Areas (SFHA) Zone AE or VE, and seaward of the defined Limit of Moderate Wave Action (LiMWA), subject to wave action between 1.5' and 3', per Pending FIRM panels for Terrebonne Parish. Initial Disaster Public Notice was published on 10/01/2021. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	floodplains. However, due to the location of the project the risk from flood loss may likely occur. 8-step checklist attached. Per HMA FFRMS partial implementation policy (August 27, 2021), this project is subject to the FFRMS Freeboard Value Approach (FVA) and structure(s) must be protected to 2 feet of freeboard above the Base Flood Elevation. - jparkman - 05/22/2023 15:12:28 GMT
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that project sites 7, 9, 29, 31, 34, 53, and 80 are located within or adjacent to a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area. A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that all other project sites are not located within, nor do they affect a designated wetland. - jparkman - 05/22/2023 15:13:03 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	The USFWS is proposing to list the alligator snapping turtle (AST) as threatened under the Endangered Species Act (ESA). In anticipation of this listing FEMA had a conference with the USFWS on 1/18/23 and 2/10/23. These conferences resulted in prescribed minimization measures. This scope of work is not likely to jeopardize the continued existence of the proposed AST species. Sites 7, 9, 31, 34, 53, and 80 may support suitable habitat for the proposed threatened AST. - jparkman - 05/22/2023 15:19:46 GMT

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Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, Tier I; B (1) of FEMA's Programmatic Agreement (PA) dated December 21, 2016. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - jparkman - 05/22/2023 15:18:40 GMT
Resource Conservation and Recovery Act, aka Solid Waste Disposal Act (RCRA)	Completed	Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

Applicant must comply with the appropriate local floodplain management ordinance or best available data as defined by Pending Flood Insurance Rate Map (FIRM) panels, dated 9/7/2023, listed in Addenda A and B, whichever is more restrictive per EO 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator, obtain any required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

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Title: TPCG Residential Wind Retrofit Project, Batch 1

This project is subject to the Hazard Mitigation Assistance (HMA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy (August 27, 2021) requirements. Per the Freeboard Value Approach, the structure(s) must be protected to a minimum of the Base Flood Elevation (BFE) plus two feet of freeboard.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

For properties listed in Addendum B, Applicant is required to design and construct project to V zone standards in accordance with American Society of Civil Engineers (ASCE) standard 24-14, Flood Resistant Design and Construction, or latest edition, must coordinate with the local floodplain administrator to obtain required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

The applicant shall ensure that best management practices are implemented for sites 7, 9, 31, 34, 53, and 80 to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

If any asbestos containing materials, lead based paint and/or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state and local abatement and disposal requirements under the National Emissions Standards for Hazardous Air Pollutants (NESHAP).

Source of condition: Clean Air Act (CAA)

Monitoring Required: No

The applicant is responsible for coordinating with and obtaining any required permit(s) from the Louisiana Department of Natural Resources' (LDNR) Office of Coastal Management (OCM) prior to initiating work. Projects may be coordinated by contacting LDNR at 1-800-267-4019. Applicant must comply with all conditions of the required permits.

Source of condition: Coastal Zone Management Act (CZMA)

Monitoring Required: No

The applicant will ensure that the following alligator snapping turtle avoidance and minimization measures are implemented during work on Sites 7, 9, 31, 34, 53, and 80.

To minimize effect on AST habitat

Limit work to deepest part of channels

Limit work to areas previously disturbed or lacking snags, submerged logs or other cover used by AST

Use floating work platform instead of ground-based equipment

Relocate woody debris to streamside instead of removing completely

Minimize removal of trees and brush on bank adjacent to waterbodies

Avoid the use of concrete or other bank hardening methods

To minimize effect on individuals:

Limit work to areas unlikely to be occupied by adult or juvenile AST or live AST nests

Use floating work platform instead of ground-based equipment

If removing snags is necessary, pull up from above water instead of digging out

Avoid work on streamside from the water's edge to 200 meters away during times of the year when nesting/hatching are occurring

Limit work to deepest part of main channels except during the hottest times of the year

Source of condition: Endangered Species Act (ESA)

Monitoring Required: No

Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

Source of condition: Resource Conservation and Recovery Act, aka Solid Waste

Monitoring Required: No

Disposal Act (RCRA)

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

	Property Address	City	Latitude	Longitude
1	103 Juanita St	Chauvin	29.40908	-90.6094
2	110 Telemac St	Houma	29.58729	-90.6168
3	1130 Coteau Rd	Houma	29.60505	-90.6613
4	117 Anacin St	Chauvin	29.49589	-90.5723
5	125 Diana Ct	Gibson	29.62661	-90.9087
6	139 Moses St	Chauvin	29.4941	-90.5699
7	142 Samuel St	Houma	29.59079	-90.6843
8	147 Gabriel Ct.	Houma	29.47479	-90.699
9	148 St Matt St	Montegut	29.51318	-90.5606
10	1579 Dr Beautrous Rd	Theriot	29.43609	-90.7559
11	211 Ashland Dr	Houma	29.51176	-90.6732
12	213 Ashland Dr	Houma	29.51148	-90.6732
13	214 Fresno Dr	Houma	29.53458	-90.6682
14	227B Johnson Ridge Ln	Thibodaux	29.76441	-90.812
15	231 Second St	Bourg	29.56026	-90.6007
16	252 Fishermans Ln	Dulac	29.41414	-90.7045
17	2873 Express Blvd	Houma	29.53307	-90.6713
18	2911 Express Blvd	Houma	29.53182	-90.6704
19	303 Sterling Dr	Houma	29.50873	-90.6739
20	3211 Camellia Ave	Houma	29.59014	-90.6816
21	328 Crochetville	Montegut	29.47374	-90.5596
22	3783 Grand Caillou Rd	Houma	29.50282	-90.6762
23	431 Ashland Dr	Houma	29.50248	-90.6745
24	444 Ashland Drive	Houma	29.50164	-90.6754
25	447 Sterling Dr	Houma	29.50154	-90.6758
26	4694 Shrimpers Row	Houma	29.48209	-90.7016
27	4708 Shrimpers Row	Houma	29.48154	-90.7019
28	5058 N Bayou Black Dr	Gibson	29.62502	-90.9098
29	5225 Bayouide Dr	Chauvin	29.45688	-90.5874
30	5417 Grand Caillou Rd	Houma	29.45815	-90.7022
31	5524 Bayouide Dr	Chauvin	29.43188	-90.5962
32	5624 North Bayou Black Dr	Gibson	29.64295	-90.9594
33	631 Marya St	Chauvin	29.4414	-90.6017
34	6484 Shrimpers Row	Houma	29.42379	-90.7021
35	7026 Shrimpers Row	Dulac	29.40586	-90.7039
36	703 Winrock	Houma	29.59315	-90.753
37	890 Aragon Rd	Montegut	51.99797	-108.19
38	3817 Grand Caillou Rd	Houma	29.50186	-90.677
39	5709 Hwy 56	Chauvin	29.42602	-90.6006

Record of Technical Consideration and Benefit Cost Summary

Project Summary

Program:	HMGP
Project Number:	4611-0038- Batch #1
Sub-Recipient:	Terrebonne Parish
County or Parish:	Terrebonne Parish
Project Title:	TPCG Residential Wind Retrofit
Project Type:	Wind Retrofit
Phase:	Unphased

BCA Summary

Analyst:	Subapplicant
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0.
Hazard Type:	Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,089,896.00
Batch #1 Total Cost:	\$1,043,153.00
Batch #1 Benefit Cost Ratio:	1.04
BCA Reanalysis:	Yes

FEMA BCA Reanalysis Summary

Analyst:	FEMA
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0. for 39 Properties
Hazard Type:	Hurricane Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,383,064.00
Batch #1 Total Cost:	\$ 1,055,652.90



Analyst:	FEMA
Benefit Cost Ratio:	1.31
BCA Reanalysis Summary:	FEMA BCA includes changes Project Cost and Exposure for some properties
BCA Recommended:	Yes
BCA File Name	4611-0038 BCA Batch1 Rec

Objective

The main objective is to review the information submitted by the subrecipient to ensure completeness, adherence to programmatic guidelines and cost allowability and to determine if there are any pre award conditions that should be applied to the project prior to the award of funding. Additionally, the project will be reviewed for post award conditions that will be required for closeout. Project data and information submitted should have enough information to demonstrate the project is sustainable and cost-effective and will be designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters

Scope of Work

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). The application contains 87 residential structures; Batch 1 includes thirty-nine (39) structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/performing/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804 latest publication (April 2023). Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1.

Table 1 Property Summary

Address
103 Juanita St, Chauvin, LA 70344
110 Telemac St, Houma, LA 70364
1130 Coteau Rd, Houma, LA 70364
117 Anacin St, Chauvin, LA 70344
125 Diana Ct, Gibson, LA 70356
139 Moses St, Chauvin, LA 70344
142 Samuel St, Houma, LA 70363
147 Gabriel Ct., Houma, LA 70363
148 St Matt St, Montegut, LA 70377
1579 Dr Beautrous Rd, Theriot, LA 70397
211 Ashland Dr, Houma, LA 70363
213 Ashland Dr, Houma, LA 70363
214 Fresno Dr, Houma, LA 70364
227B Johnson Ridge Ln, Thibodaux, LA 70301
231 Second St, Bourg, LA 70343
252 Fishermans Ln, Dulac, LA 70353
2873 Express Blvd, Houma, LA 70363
2911 Express Blvd, Houma, LA 70363
303 Sterling Dr, Houma, LA 70363
3211 Camellia Ave, Houma, LA 70363
328 Crochetville, Montegut, LA 70377
3783 Grand Caillou Rd, Houma, LA 70363
3817 Grand Caillou Rd, Houma, LA 70363
431 Ashland Dr, Houma, LA 70360
444 Ashland Drive, Houma, LA 70363
447 Sterling Dr, Houma, LA 70363
4694 Shrimpers Row, Houma, LA 70363
4708 Shrimpers Row, Houma, LA 70363
5058 N Bayou Black Dr, Gibson, LA 70356
5225 Bayou side Dr, Chauvin, LA 70363
5417 Grand Caillou Rd, Houma, LA 70363
5524 Bayou side Dr, Chauvin, LA 70344
5624 North Bayou Black Dr, Gibson, LA 70356
5709 Hwy 56, Chauvin, LA 70344
631 Marya St, Chauvin, LA 70344

Address

6484 Shrimpers Row, Houma, LA 70363
 7026 Shrimpers Row, Dulac, LA 70353
 703 Winrock, Houma, LA 70360
 890 Argon Rd, Montegut, LA 70377

Benefit Cost Analysis

The cost effectiveness for Batch #1 was evaluated with FEMA BCA Toolkit 6.0. The project demonstrated combined total benefits of \$1,383,064.00 with a total project cost of \$1,055,554.38; the resulting BCR is 1.31

Table 2 Summary of Elevation BCR using BCA Toolkit 6.0

Address	Cost	Benefits	BCR
103 Juanita St	\$44,723.00	\$ 56,383.00	1.26
110 Telemac St	\$38,151.30	\$ 21,750.00	0.57
1130 Coteau Rd	\$34,693.46	\$ 39,743.00	1.15
117 Anacin St	\$20,681.07	\$ 25,311.00	1.22
125 Diana Ct	\$26,238.96	\$ 22,023.00	0.84
139 Moses St	\$22,455.25	\$ 38,279.00	1.70
142 Samuel St	\$22,509.56	\$ 21,862.00	0.97
147 Gabriel Ct.	\$21,115.56	\$ 39,582.00	1.87
148 St Matt St	\$23,487.17	\$ 36,554.00	1.56
1579 Dr Beautroux Rd	\$27,270.88	\$ 42,361.00	1.55
211 Ashland Dr	\$25,134.62	\$ 39,036.00	1.55
213 Ashland Dr	\$25,840.67	\$ 37,112.00	1.44
214 Fresno Dr	\$23,324.24	\$ 38,663.00	1.66
227B Johnson Ridge Ln	\$17,114.61	\$ 17,158.00	1.00
231 Second St	\$22,201.80	\$ 37,708.00	1.70
252 Fishermans Ln	\$17,114.61	\$ 40,264.00	2.35
2873 Express Blvd	\$19,468.11	\$ 39,768.00	2.04
2911 Express Blvd	\$23,487.17	\$ 38,663.00	1.65
303 Sterling Dr	\$27,850.20	\$ 39,768.00	1.43
3211 Camellia Ave	\$33,444.30	\$ 25,014.00	0.75
328 Crochetville	\$26,347.58	\$ 39,234.00	1.49
3783 Grand Caillou Rd	\$25,351.87	\$ 37,671.00	1.49
3817 Grand Caillou Rd	\$39,472.89	\$ 39,768.00	1.01
431 Ashland Dr	\$23,487.17	\$ 41,506.00	1.77
444 Ashland Drive	\$19,287.07	\$ 34,643.00	1.80

Address	Cost	Benefits	BCR
447 Sterling Dr	\$23,831.14	\$ 37,112.00	1.56
4694 Shrimpers Row	\$26,257.06	\$ 22,978.00	0.88
4708 Shrimpers Row	\$25,460.49	\$ 22,978.00	0.90
5058 N Bayou Black Dr	\$27,850.20	\$ 22,023.00	0.79
5225 Bayou Side Dr	\$37,173.69	\$ 41,903.00	1.13
5417 Grand Caillou Rd	\$19,015.52	\$ 34,866.00	1.83
5524 Bayou Side Dr	\$20,427.62	\$ 41,244.00	2.02
5624 North Bayou Black Dr	\$24,247.53	\$ 22,023.00	0.91
5709 Hwy 56	\$29,895.95	\$ 38,279.00	1.28
631 Marya St	\$25,062.21	\$ 42,175.00	1.68
6484 Shrimpers Row	\$36,214.19	\$ 34,643.00	0.96
7026 Shrimpers Row	\$28,664.89	\$ 53,890.00	1.88
703 Winrock	\$38,205.62	\$ 23,512.00	0.62
890 Aragon Rd	\$43,093.66	\$ 55,614.00	1.29
Project BCR	\$1,055,652.90	\$1,383,064.00	1.31

Condition 1

For each property the Fortified Standard Certification need to be provided with the closeout package

Condition 2

FEMA approved 4611-0038 BCA Batch1 Rec be used for any future SOW and/or budget modifications.

Martha C. Uribe
 Senior Engineer
 FEMA Region 6
 Hazard Mitigation Assistance

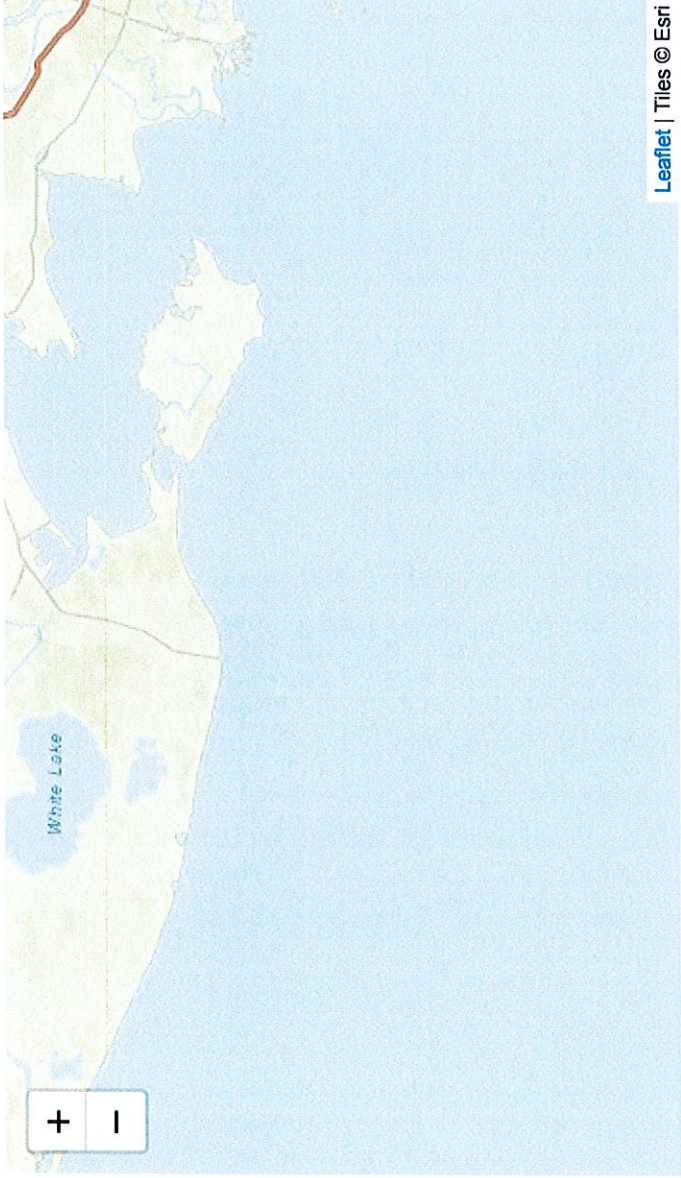


Benefit-Cost Calculator














V.6.0 (Build 20231011.1703 | Release Notes)














Benefit-Cost Analysis










Project Name: Terrebonne Parish - Wind-Retrofit of New Residential Structures



Map Marker	Mitigation Title ▼	Property Type	Hazard	Using 7% Discount Rate			Using 3% Discount Rate (For BRIC and FMA only)		
				Benefits (B)	Costs (C)	BCR (B/C)	Benefits (B)	Costs (C)	BCR (B/C)
10	Shutters, Load Path, Roof @ 103 Juanita St, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 56,383	\$ 44,723	1.26	\$ 81,173	\$ 44,723	1.82
23	Shutters, Load Path, Roof @ 110 Telemac St, Houma, Louisiana, 70364		Hurricane Wind	\$ 21,750	\$ 38,151	0.57	\$ 26,453	\$ 38,151	0.69
5	Shutters, Load Path, Roof @ 1130 Coteau Rd, Houma, Louisiana, 70364		Hurricane Wind	\$ 39,743	\$ 34,693	1.15	\$ 54,893	\$ 34,693	1.58
25	Shutters, Load Path, Roof @ 117 Anacin St, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 25,311	\$ 20,681	1.22	\$ 32,083	\$ 20,681	1.55

Map Marker	Mitigation Title ▼	Property Type	Hazard	Using 7% Discount Rate			Using 3% Discount Rate (For BRIC and FMA only)		
				Benefits (B)	Costs (C)	BCR (B/C)	Benefits (B)	Costs (C)	BCR (B/C)
18	Shutters, Load Path, Roof @ 125 Diana Ct, Gibson, Louisiana, 70356		Hurricane Wind	\$ 22,023	\$ 26,239	0.84	\$ 26,895	\$ 26,239	1.03
35	Shutters, Load Path, Roof @ 139 Moses St, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 38,279	\$ 22,455	1.70	\$ 52,575	\$ 22,455	2.34
13	Shutters, Load Path, Roof @ 142 Samuel St, Houma, Louisiana, 70363		Hurricane Wind	\$ 21,862	\$ 22,510	0.97	\$ 26,634	\$ 22,510	1.18
39	Shutters, Load Path, Roof @ 147 Gabriel Ct, Houma, Louisiana, 70363		Hurricane Wind	\$ 39,582	\$ 21,116	1.87	\$ 54,608	\$ 21,116	2.59
6	Shutters, Load Path, Roof @ 148 St Matt St, Montegut, Louisiana, 70377		Hurricane Wind	\$ 36,554	\$ 23,487	1.56	\$ 49,848	\$ 23,487	2.12
15	Shutters, Load Path, Roof @ 1579 Doctor Beatrous Rd, Theriot, Louisiana, 70397		Hurricane Wind	\$ 42,361	\$ 27,271	1.55	\$ 59,019	\$ 27,271	2.16
19	Shutters, Load Path, Roof @ 211 Ashland Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 39,036	\$ 25,135	1.55	\$ 53,775	\$ 25,135	2.14
36	Shutters, Load Path, Roof @ 213 Ashland Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 37,112	\$ 25,841	1.44	\$ 50,738	\$ 25,841	1.96
20	Shutters, Load Path, Roof @ 214 Fresno Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 38,663	\$ 23,324	1.66	\$ 53,186	\$ 23,324	2.28
2	Shutters, Load Path, Roof @ 2278 Johnson Ridge Ln, Thibodaux, Louisiana, 70301		Hurricane Wind	\$ 17,158	\$ 17,115	1.00	\$ 19,210	\$ 17,115	1.12
7	Shutters, Load Path, Roof @ 231 2nd St, Bourg, Louisiana, 70343		Hurricane Wind	\$ 37,708	\$ 22,202	1.70	\$ 51,670	\$ 22,202	2.33
1	Shutters, Load Path, Roof @ 252 Fishermans Ln, Dulac, Louisiana, 70353		Hurricane Wind	\$ 40,264	\$ 17,115	2.35	\$ 55,704	\$ 17,115	3.25
27	Shutters, Load Path, Roof @ 2873 Express Blvd, Houma, Louisiana, 70363		Hurricane Wind	\$ 39,768	\$ 19,468	2.04	\$ 54,919	\$ 19,468	2.82

Map Marker	Mitigation Title ▼	Property Type	Hazard	Using 7% Discount Rate			Using 3% Discount Rate (For BRIC and FMA only)		
				Benefits (B)	Costs (C)	BCR (B/C)	Benefits (B)	Costs (C)	BCR (B/C)
14	Shutters, Load Path, Roof @ 2911 Express Blvd, Houma, Louisiana, 70363		Hurricane Wind	\$ 38,663	\$ 23,487	1.65	\$ 53,186	\$ 23,487	2.26
37	Shutters, Load Path, Roof @ 303 Sterling Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 39,768	\$ 27,850	1.43	\$ 54,919	\$ 27,850	1.97
28	Shutters, Load Path, Roof @ 3211 Camellia Ave, Houma, Louisiana, 70363		Hurricane Wind	\$ 25,014	\$ 33,444	0.75	\$ 31,614	\$ 33,444	0.95
4	Shutters, Load Path, Roof @ 328 Crochetville Rd, Montegut, Louisiana, 70377		Hurricane Wind	\$ 39,234	\$ 26,348	1.49	\$ 54,094	\$ 26,348	2.05
29	Shutters, Load Path, Roof @ 3783 Grand Caillou Rd, Houma, Louisiana, 70363		Hurricane Wind	\$ 37,671	\$ 25,352	1.49	\$ 51,597	\$ 25,352	2.04
11	Shutters, Load Path, Roof @ 3817 Grand Caillou Rd, Houma, Louisiana, 70363		Hurricane Wind	\$ 39,768	\$ 39,473	1.01	\$ 54,919	\$ 39,473	1.39
22	Shutters, Load Path, Roof @ 431 Ashland Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 41,506	\$ 23,487	1.77	\$ 57,653	\$ 23,487	2.45
33	Shutters, Load Path, Roof @ 444 Ashland Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 34,643	\$ 19,287	1.80	\$ 46,827	\$ 19,287	2.43
8	Shutters, Load Path, Roof @ 447 Sterling Dr, Houma, Louisiana, 70363		Hurricane Wind	\$ 37,112	\$ 23,831	1.56	\$ 50,738	\$ 23,831	2.13
26	Shutters, Load Path, Roof @ 4694 Shrimpers Row, Houma, Louisiana, 70363		Hurricane Wind	\$ 22,978	\$ 26,257	0.88	\$ 28,395	\$ 26,257	1.08
24	Shutters, Load Path, Roof @ 4708 Shrimpers Row, Houma, Louisiana, 70363		Hurricane Wind	\$ 22,978	\$ 25,460	0.90	\$ 28,395	\$ 25,460	1.12
17	Shutters, Load Path, Roof @ 5058 N Bayou Black Dr, Gibson, Louisiana, 70356		Hurricane Wind	\$ 22,023	\$ 27,850	0.79	\$ 26,895	\$ 27,850	0.97
9	Shutters, Load Path, Roof @ 5225 Bayouside Dr, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 41,903	\$ 37,174	1.13	\$ 58,295	\$ 37,174	1.57

Map Marker	Mitigation Title ▼	Property Type	Hazard	Using 7% Discount Rate			Using 3% Discount Rate (For BRC and FMA only)		
				Benefits (B)	Costs (C)	BCR (B/C)	Benefits (B)	Costs (C)	BCR (B/C)
3	Shutters, Load Path, Roof @ 5417 Grand Caillou Rd, Houma, Louisiana, 70363		Hurricane Wind	\$ 34,866	\$ 19,016	1.83	\$ 47,192	\$ 19,016	2.48
34	Shutters, Load Path, Roof @ 5524 Bayouside Dr, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 41,244	\$ 20,428	2.02	\$ 57,264	\$ 20,428	2.80
16	Shutters, Load Path, Roof @ 5624 N Bayou Black Dr, Gibson, Louisiana, 70356		Hurricane Wind	\$ 22,023	\$ 24,248	0.91	\$ 26,895	\$ 24,248	1.11
38	Shutters, Load Path, Roof @ 5709 Highway 56, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 38,279	\$ 29,896	1.28	\$ 52,575	\$ 29,896	1.76
12	Shutters, Load Path, Roof @ 631 Marya St, Chauvin, Louisiana, 70344		Hurricane Wind	\$ 42,175	\$ 25,062	1.68	\$ 58,714	\$ 25,062	2.34
32	Shutters, Load Path, Roof @ 6484 Shrimpers Row, Houma, Louisiana, 70363		Hurricane Wind	\$ 34,643	\$ 36,214	0.96	\$ 46,827	\$ 36,214	1.29
21	Shutters, Load Path, Roof @ 7026 Shrimpers Row, Dulac, Louisiana, 70353		Hurricane Wind	\$ 53,890	\$ 28,665	1.88	\$ 77,233	\$ 28,665	2.69
30	Shutters, Load Path, Roof @ 703 Winrock Dr, Houma, Louisiana, 70360		Hurricane Wind	\$ 23,512	\$ 38,206	0.62	\$ 29,244	\$ 38,206	0.77
31	Shutters, Load Path, Roof @ 890 Aragon Rd, Montegut, Louisiana, 70377		Hurricane Wind	\$ 55,614	\$ 43,094	1.29	\$ 79,935	\$ 43,094	1.85
TOTAL (SELECTED)				\$ 1,383,064	\$ 1,055,655	1.31	\$ 1,876,789	\$ 1,055,655	1.78
TOTAL				\$ 1,383,064	\$ 1,055,655	1.31	\$ 1,876,789	\$ 1,055,655	1.78

**Governor's Office of Homeland Security
and Emergency Preparedness**
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



CASEY TINGLE
DIRECTOR

December 7, 2023

Honorable Gordon E. Dove
President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Approval and Funding (Batch 1)
Terrebonne Parish – Residential Wind Retrofit
FEMA-4611-DR-LA; Project #38

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your application for Terrebonne Parish Residential Wind Retrofit of 39 structures under the Hazard Mitigation Program for DR-4611 was approved by FEMA on November 1, 2023 (see enclosure). The FEMA approval package was received by our office on November 14, 2023. The approved funding is:

Item	Batch 1 Approval
Federal Share	\$ 950,087.58
Non-Federal Share	\$ 105,565.29
Total Project Costs	\$1,055,652.87

Subrecipient Management Costs (SRMC) in the amount of \$51,068.16 are available to Terrebonne Parish at a Federal Cost Share of 100%. Please feel free to contact Elba Cintron-Meador, the SAL for this project at 407.463.5377 or by email Elba.Cintron-Meador@iem.com with any questions or for more information

Sincerely,

A blue ink signature of Sean Wyatt, consisting of a stylized 'S' and 'W'.

Sean Wyatt
Assistant Deputy Director
Hazard Mitigation Assistance Division

SW:ecm



FEMA

November 1, 2023

Casey Tingle, Director
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, LA 70806

Attn: Mr. Jeffrey Giering, State Hazard Mitigation Officer

RE: DR-4611-0038-LA
Terrebonne Parish Consolidated Government - Residential Wind Retrofit Project
Approval
Assistance Listing 97.039 Hazard Mitigation Grant Program

Dear Mr. Tingle:

This letter provides official notification that the Federal Emergency Management Agency (FEMA) approves the application submitted by the Terrebonne Parish Consolidated Government (TPCG) for the TPCG - Wind Retrofit project. The Federal share in the amount of \$950,087.58, is available through the Hazard Mitigation Grant Program (HMGPP) under DR-4611-LA. The non-federal match requirement of \$105,565.29 will be provided by Terrebonne Parish.

Pursuant to Section 1215 of the Disaster Recovery Reform Act of 2018, which amended Section 324 of the Robert T. Stafford Disaster Relief and Assistance Act, Subrecipient Management Costs (MC) in the amount of \$51,068.16 are available to TPCG at a Federal Cost Share of 100%.

The following is the approved Scope of Work (SOW) and MC for the above-referenced project:

TPCG will mitigate thirty-nine structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated. The project will provide a greater level of protection to residents by applying wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds greater than 150 miles per hour and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each

mitigation residential structure will be designed to meet or exceed the fortified standards referenced in FEMA P804.

TPCG will utilize MC funds to assist with:

- Quarterly Reporting of Financial and Programmatic Progress to the State and FEMA
- Preparation and Review of Requests for Reimbursement
- Preparing and Processing Any Required Changes [SOW, Budget, Period of Performance] to the State-Local Agreement
- Facilitating Any FEMA/State-Requested Site Visits
- Preparing for and Securing Sub-Grant Closeout
- Preparing for and Ensuring Program-Required Documentation Retention

Properties that have been approved as components in the project SOW are attached.

This project has been determined to be Categorically Excluded (CATEX) from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

The milestones included in the application indicate that the time to complete this subaward will be 36 months from the date of this letter. FEMA will not establish activity completion timeframes for individual subawards. The Period of Performance (POP) for DR-4611-LA is 36 months from the close of the application period which is set to expire November 21, 2023. It is the responsibility of the Recipient and subrecipient to ensure all approved activities associated with this subaward are completed by the end of the POP. Any costs incurred prior to the date of this approval or after the POP will be disallowed.

A change to the approved SOW requires prior approval from FEMA. The National Environmental Policy Act (NEPA) stipulates that additions or amendments to a HMGP SOW shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.

The initial quarterly progress reports for the HMGP project is due at the end of the approving quarter. Please include this HMGP project in your future quarterly reports. Note that Title 44 of the Code of Federal Regulations (44C.F.R.) § 206.438(c) indicates the State must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report will include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.

Mr. Tingle
November 1, 2023
Page 3

In accordance with HMGP rules and policy, we require the submittal of all closeout documentation within 90 days of the project completion, not to exceed POP. Section 206.438(d) of 44 C.F.R. requires the Governors Authority Representative to “certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement.”

The Obligation Report (s), Record of Environmental Consideration (REC), Property List, and Technical Recommendation Reports are included for your records.

If you have any questions regarding the information, please contact, LaWanda Teh-Teh, Hazard Mitigation Assistance (HMA) Specialist, at (202) 812-6232 or Lawanda.TehTeh@fema.dhs.gov.

Sincerely,



Brianne Schmidtko
HMA Branch Chief

Enclosures: Obligation Report(s)
REC
Property List
Technical Recommendation Report

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38-R	1	39	2	3	LA	Statewide

Subrecipient: Terrebonne (Parish)
Subrecipient FIPS Code: 109-99109

Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$950,087.58	\$950,087.58	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$62,431.93	\$2,618.88	\$65,050.81	11/01/2023	Accept	2024

Comments

Date: 11/01/2023 User Id: LTEHTEH

Comment: 4611-0038-R - GOHSEP - TPCG Residential Wind Retrofit - Amendment 1. Obligate Fed Share:\$62,431.93. Total Project Cost: \$65,050.81 with a Non-Fed Share of \$6,505.08; Obligate SRMC: \$2,618.88. On October 2023 Spend Plan.

Authorization

Preparer Name: LAWANDA TEH-TEH

Preparation Date: 11/01/2023

HMO Authorization Name: KEAUNA HAAVARD

HMO Authorization Date: 11/01/2023

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38-R	0	39	1	1	LA	Statewide

Subrecipient: Terrebonne (Parish)
Subrecipient FIPS Code: 109-99109
Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$887,655.65	\$887,655.65	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$887,655.65	\$48,449.28	\$936,104.93	10/13/2023	Accept	2024

Comments

Date: 10/13/2023 User Id: RORBIS11

Comment: 4611-0038-LA - GOHSEP - TPCG Residential Wind Retrofit- 37 properties. Obligate Fed Share: \$887,655.65. Total Project Cost: \$986,284.05 with a Non-Fed Share of \$98,628.40; Obligate SRMC: \$48,449.28. In October 2023 Spend Plan.

Authorization

Preparer Name: RAYMOND ORBISI Preparation Date: 10/13/2023
HMO Authorization Name: JAMES COOPER HMO Authorization Date: 10/13/2023

**FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)**

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fonsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	
Comment		

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) is mandated by the U.S. Congress to administer Federal disaster assistance pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), PL 93-288, as amended. Section 404 of the Stafford Act authorizes FEMA's Hazard Mitigation Grant Program (HMGP) to provide funds to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. FEMA is considering providing HMGP funding for the project described herein, in relation to Hurricane Ida (FEMA-4611-DR-LA).

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). A total of eighty-five (85) structures received substantial damage from Hurricane Ida, of which this Record of Environmental Consideration (REC) for Batch 1 addresses forty-seven (47) of those structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/performing/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804. Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1:

- Site 4: 103 Juanita St, Chauvin, LA 70344 (29.40908, -90.60537)
- Site 5: 110 Telemac St, Houma, LA 70364 (29.58729, -90.61678)
- Site 6: 1130 Coteau Rd, Houma, LA 70364 (29.60505, -90.66126)
- Site 7: 117 Anacin St, Chauvin, LA 70344 (29.49589, -90.5723)
- Site 8: 121 Paw Paw Ct, Montegut, LA 70377 (29.416997, -90.448453)
- Site 9: 1244 Coteau Rd, Houma, LA 70364 (29.60758, -90.66614)
- Site 10: 125 Diana Ct, Gibson, LA 70356 (29.626130, -90.908918)
- Site 12: 139 Moses St, Chauvin, LA 70344 (29.4941, -90.56986)
- Site 13: 142 Samuel St, Houma, LA 70363 (29.590957, -90.684414)
- Site 14: 147 Gabriel Ct, Houma, LA 70363 (29.474930, -90.699424)
- Site 15: 148 St. Matt St, Montegut, LA 70377 (29.51318, -90.56061)
- Site 18: 1579 Dr Beautrous Rd, Theriot, LA 70397 (29.43609, -90.75592)
- Site 19: 1687 Hwy 55, Montegut, LA 70377 (29.42666, -90.56635)
- Site 21: 202 Ashland Dr, Houma, LA 70363 (29.51288, -90.6736)
- Site 22: 202 Kennedy Dr, Montegut, LA 70377 (29.4701, -90.55466)
- Site 24: 211 Ashland Dr, Houma, LA 70363 (29.51176, -90.67318)
- Site 25: 213 Ashland Dr, Houma, LA 70363 (29.51148, -90.67317)
- Site 26: 214 Fresno Dr, Houma, LA 70364 (29.53458, -90.66819)
- Site 31: 227B Johnson Ridge Ln, Thibodaux, LA 70301 (29.76441, -90.81199)
- Site 32: 231 Second St, Bourg, LA 70343 (29.56026, -90.60065)
- Site 34: 252 Fishermans Ln, Dulac, LA 70353 (29.41414, -90.70446)
- Site 36: 2873 Express Blvd, Houma, LA 70363 (29.53307, -90.67128)
- Site 37: 2911 Express Blvd, Houma, LA 70363 (29.53182, -90.67043)
- Site 39: 303 Sterling Dr, Houma, LA 70363 (29.50873, -90.67392)
- Site 41: 3211 Camellia Ave, Houma, LA 70363 (29.59014, -90.68162)
- Site 43: 328 Crochetville, Montegut, LA 70377 (29.47374, -90.55962)
- Site 45: 3783 Grand Caillou Rd, Houma, LA 70363 (29.50282, -90.67617)
- Site 46: 3817 Grand Caillou Rd, Houma, LA 70363 (29.50186, -90.67703)
- Site 47: 3839 Grand Caillou Rd, Dulac, LA 70353 (29.50123, -90.67712)

17:49:32

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Site 53: 4266 Hwy 665, Montegut, LA 70377 (29.416336, -90.447974)
 Site 54: 431 Ashland Dr, Houma, LA 70360 (29.50248, -90.67447)
 Site 55: 444 Ashland Drive, Houma, LA 70363 (29.50164, -90.67539)
 Site 56: 447 Sterling Dr, Houma, LA 70363 (29.50154, -90.67575)
 Site 58: 4694 Shrimpers Row, Houma, LA 70363 (29.48209, -90.70163)
 Site 59: 4708 Shrimpers Row, Houma, LA 70363 (29.48154, -90.70188)
 Site 64: 5058 N. Bayou Black Dr, Gibson, LA 70356 (29.62502, -90.90975)
 Site 66: 5225 Bayouside Dr, Houma, LA 70363 (29.45688, -90.58735)
 Site 67: 5417 Grand Caillou Rd, Houma, LA 70363 (29.458092, -90.701864)
 Site 69: 5524 Bayouside Dr, Chauvin, LA 70344 (29.43188, -90.59621)
 Site 70: 5624 North Bayou Black Dr, Gibson, LA 70356 (29.64295, -90.95944)
 Site 71: 5709 Highway 56, Chauvin, LA 70344 (29.42602, -90.80056)
 Site 72: 579 Argon Rd, Montegut, LA 70377 (29.5112, -90.5652)
 Site 75: 631 Marya St, Chauvin, LA 70344 (29.4414, -90.60171)
 Site 76: 6484 Shrimpers Row, Houma, LA 70363 (29.42379, -90.70208)
 Site 80: 7026 Shrimpers Row, Dufac, LA 70353 (29.40586, -90.70387)
 Site 81: 703 Winrock, Houma, LA 70360 (29.59315, -90.75295)
 Site 85: 890 Argon Rd, Montegut, LA 70377 (29.4923, -90.5552)

This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
 - jparkman - 05/22/2023 16:12:30 GMT

CATEX CATEGORIES

Catex Category Code	Description	Selected
*n5	(*n5) Federal Assistance for Actions in Coastal Areas Subject to Moderate Wave Action or V Zones. Assistance for repair, hazard mitigation, new construction, or restoration actions of less than one-half acre within the following areas: seaward limit of moderate wave action (LIMWA) (line mapped to delineate inland extent of wave heights of 1.5 feet) during base flood (area with at least one-percent chance of flood in any year); or areas within V zone (coastal area with velocity hazard due to wave action) if LIMWA is not established. Actions must meet the following criteria: (a) Consistent with State or Tribe enforceable policies of approved coastal management programs, (b) Not within or affect a Coastal Barrier Resource System unit, (c) Do not result in man-made alterations of sand dunes, (d) Do not result in permanent removal of vegetation (including mangrove stands, wetlands, and dune vegetation), (e) Applicable Federal requirements and local codes and standards are followed, and (f) If actions involve substantial improvement or new construction of structures, the following criteria also apply: 1. structure must be elevated on open works (e.g. piles and columns), as opposed to fill, such that bottom lowest horizontal structural member is at or above base flood level, 2. foundation must be anchored to resist flotation, collapse, and lateral movement due to effects of wind and water loads, and 3. project siting must conform to applicable State, Tribe, or local setback requirements. Examples of activities covered by this CATEX include but are not limited to: repair and elevation of structures; repair and new construction of jetties and groins; repair, hazard mitigation, and new construction of functionally dependent facilities such as piers, marinas, boat ramps, bathrooms, and port facility structures; and beach restoration projects except projects that result in man-made alteration of dunes and wetlands such as beach nourishment projects.	Yes
*n7	(*n7) Federal Assistance for Structure and Facility Upgrades. Federal assistance for the reconstruction, elevation, retrofitting, upgrading to current codes and standards, and improvements of pre-existing facilities in existing developed areas with substantially completed infrastructure, when the immediate project area has already been disturbed, and when those actions do not alter basic functions, do not exceed capacity of other system components, or modify intended land use. This category does not include actions within or affecting streams	Yes

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Catex Category Code	Description	Selected
	or stream banks or actions seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified).	

EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	In a letter dated September 28, 2012, the Louisiana Office of Coastal Management determined that the granting of financial assistance is fully consistent with the Louisiana Coastal Resources Program. However, the project may still require a Coastal Use Permit. - jparkman - 05/22/2023 15:00:47 GMT
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	The majority of the project sites are located within the floodplain. See Addendum A for Flood Insurance Rate Map (FIRM) information. The properties listed in Addendum B are located in the Special Flood Hazard Areas (SFHA) Zone AE or VE, and seaward of the defined Limit of Moderate Wave Action (LiMWA), subject to wave action between 1.5' and 3', per Pending FIRM panels for Terrebonne Parish. Initial Disaster Public Notice was published on 10/01/2021. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of

17:49:33

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	floodplains. However, due to the location of the project the risk from flood loss may likely occur. 8-step checklist attached. Per HMA FFRMS partial implementation policy (August 27, 2021), this project is subject to the FFRMS Freeboard Value Approach (FVA) and structure(s) must be protected to 2 feet of freeboard above the Base Flood Elevation. - jparkman - 05/22/2023 15:12:28 GMT
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that project sites 7, 9, 29, 31, 34, 53, and 80 are located within or adjacent to a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area.A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that all other project sites are not located within, nor do they affect a designated wetland. - jparkman - 05/22/2023 15:13:03 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	The USFWS is proposing to list the alligator snapping turtle (AST) as threatened under the Endangered Species Act (ESA). In anticipation of this listing FEMA had a conference with the USFWS on 1/18/23 and 2/10/23. These conferences resulted in prescribed minimization measures. This scope of work is not likely to jeopardize the continued existence of the proposed AST species. Sites 7, 9, 31, 34, 53, and 80 may support suitable habitat for the proposed threatened AST. - jparkman - 05/22/2023 15:19:46 GMT

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGF-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

This project is subject to the Hazard Mitigation Assistance (HMA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy (August 27, 2021) requirements. Per the Freeboard Value Approach, the structure(s) must be protected to a minimum of the Base Flood Elevation (BFE) plus two feet of freeboard.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

For properties listed in Addendum B, Applicant is required to design and construct project to V zone standards in accordance with American Society of Civil Engineers (ASCE) standard 24-14, Flood Resistant Design and Construction, or latest edition, must coordinate with the local floodplain administrator to obtain required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11988 - Floodplains

Monitoring Required: No

The applicant shall ensure that best management practices are implemented for sites 7, 9, 31, 34, 53, and 80 to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

Source of condition: Executive Order 11990 - Wetlands

Monitoring Required: No

If any asbestos containing materials, lead based paint and/or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state and local abatement and disposal requirements under the National Emissions Standards for Hazardous Air Pollutants (NESHAP).

Source of condition: Clean Air Act (CAA)

Monitoring Required: No

The applicant is responsible for coordinating with and obtaining any required permit(s) from the Louisiana Department of Natural Resources' (LDNR) Office of Coastal Management (OCM) prior to initiating work. Projects may be coordinated by contacting LDNR at 1-800-267-4019. Applicant must comply with all conditions of the required permits.

Source of condition: Coastal Zone Management Act (CZMA)

Monitoring Required: No

The applicant will ensure that the following alligator snapping turtle avoidance and minimization measures are implemented during work on Sites 7, 9, 31, 34, 53, and 80.

To minimize effect on AST habitat:

Limit work to deepest part of channels

Limit work to areas previously disturbed or lacking snags, submerged logs or other cover used by AST

Use floating work platform instead of ground-based equipment

Relocate woody debris to streamside instead of removing completely

Minimize removal of trees and brush on bank adjacent to waterbodies

Avoid the use of concrete or other bank hardening methods

To minimize effect on individuals:

Limit work to areas unlikely to be occupied by adult or juvenile AST or live AST nests

Use floating work platform instead of ground-based equipment

If removing snags is necessary, pull up from above water instead of digging out

Avoid work on streamside from the water's edge to 200 meters away during times of the year when nesting/hatching are occurring

Limit work to deepest part of main channels except during the hottest times of the year

Source of condition: Endangered Species Act (ESA)

Monitoring Required: No

Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

Source of condition: Resource Conservation and Recovery Act, aka Solid Waste

Monitoring Required: No

Disposal Act (RCRA)

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

	Property Address			City	Latitude	Longitude
1	103	Juanita St		Chauvin	29.40908	-90.6094
2	110	Telemac St		Houma	29.58729	-90.6168
3	1130	Coteau Rd		Houma	29.60505	-90.6613
4	117	Anacin St		Chauvin	29.49589	-90.5723
5	125	Diana Ct		Gibson	29.62661	-90.9087
6	139	Moses St		Chauvin	29.4941	-90.5699
7	142	Samuel St		Houma	29.59079	-90.6843
8	147	Gabriel Ct.		Houma	29.47479	-90.699
9	148 St	Matt St		Montegut	29.51318	-90.5606
10	1579 Dr	Beautroux Rd		Theriot	29.43609	-90.7559
11	211	Ashland Dr		Houma	29.51176	-90.6732
12	213	Ashland Dr		Houma	29.51148	-90.6732
13	214	Fresno Dr		Houma	29.53458	-90.6682
14	227B	Johnson Ridge Ln		Thibodaux	29.76441	-90.812
15	231	Second St		Bourg	29.56026	-90.6007
16	252	Fishermans Ln		Dulac	29.41414	-90.7045
17	2873	Express Blvd		Houma	29.53307	-90.6713
18	2911	Express Blvd		Houma	29.53182	-90.6704
19	303	Sterling Dr		Houma	29.50873	-90.6739
20	3211	Camellia Ave		Houma	29.59014	-90.6816
21	328	Crochetville		Montegut	29.47374	-90.5596
22	3783	Grand Caillou Rd		Houma	29.50282	-90.6762
23	431	Ashland Dr		Houma	29.50248	-90.6745
24	444	Ashland Drive		Houma	29.50164	-90.6754
25	447	Sterling Dr		Houma	29.50154	-90.6758
26	4694	Shrimpers Row		Houma	29.48209	-90.7016
27	4708	Shrimpers Row		Houma	29.48154	-90.7019
28	5058 N	Bayou Black Dr		Gibson	29.62502	-90.9098
29	5225	Bayouside Dr		Chauvin	29.45688	-90.5874
30	5417	Grand Caillou Rd		Houma	29.45815	-90.7022
31	5524	Bayouside Dr		Chauvin	29.43188	-90.5962
32	5624	North Bayou Black Dr		Gibson	29.64295	-90.9594
33	631	Marya St		Chauvin	29.4414	-90.6017
34	6484	Shrimpers Row		Houma	29.42379	-90.7021
35	7026	Shrimpers Row		Dulac	29.40586	-90.7039
36	703	Winrock		Houma	29.59315	-90.753
37	890	Aragon Rd		Montegut	51.99797	-108.19
38	3817	Grand Caillou Rd		Houma	29.50186	-90.677
39	5709	Hwy 56		Chauvin	29.42602	-90.6006

Record of Technical Consideration and Benefit Cost Summary

Project Summary

Program:	HMGP
Project Number:	4611-0038- Batch #1
Sub-Recipient:	Terrebonne Parish
County or Parish:	Terrebonne Parish
Project Title:	TPCG Residential Wind Retrofit
Project Type:	Wind Retrofit
Phase:	Unphased

BCA Summary

Analyst:	Subapplicant
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0.
Hazard Type:	Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,089,896.00
Batch #1 Total Cost:	\$1,043,153.00
Batch #1 Benefit Cost Ratio:	1.04
BCA Reanalysis:	Yes

FEMA BCA Reanalysis Summary

Analyst:	FEMA
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0. for 39 Properties
Hazard Type:	Hurricane Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,383,064.00
Batch #1 Total Cost:	\$ 1,055,652.90



Analyst:	FEMA
Benefit Cost Ratio:	1.31
BCA Reanalysis Summary:	FEMA BCA includes changes Project Cost and Exposure for some properties
BCA Recommended:	Yes
BCA File Name	4611-0038 BCA Batch1 Rec

Objective

The main objective is to review the information submitted by the subrecipient to ensure completeness, adherence to programmatic guidelines and cost allowability and to determine if there are any pre award conditions that should be applied to the project prior to the award of funding. Additionally, the project will be reviewed for post award conditions that will be required for closeout. Project data and information submitted should have enough information to demonstrate the project is sustainable and cost-effective and will be designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters

Scope of Work

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). The application contains 87 residential structures; Batch 1 includes thirty-nine (39) structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/performing/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804 latest publication (April 2023). Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1.

Table 1 Property Summary

Address
103 Juanita St, Chauvin, LA 70344
110 Telemac St, Houma, LA 70364
1130 Coteau Rd, Houma, LA 70364
117 Anacin St, Chauvin, LA 70344
125 Diana Ct, Gibson, LA 70356
139 Moses St, Chauvin, LA 70344
142 Samuel St, Houma, LA 70363
147 Gabriel Ct., Houma, LA 70363
148 St Matt St, Montegut, LA 70377
1579 Dr Beautrous Rd, Theriot, LA 70397
211 Ashland Dr, Houma, LA 70363
213 Ashland Dr, Houma, LA 70363
214 Fresno Dr, Houma, LA 70364
227B Johnson Ridge Ln, Thibodaux, LA 70301
231 Second St, Bourg, LA 70343
252 Fishermans Ln, Dulac, LA 70353
2873 Express Blvd, Houma, LA 70363
2911 Express Blvd, Houma, LA 70363
303 Sterling Dr, Houma, LA 70363
3211 Camellia Ave, Houma, LA 70363
328 Crochetville, Montegut, LA 70377
3783 Grand Caillou Rd, Houma, LA 70363
3817 Grand Caillou Rd, Houma, LA 70363
431 Ashland Dr, Houma, LA 70360
444 Ashland Drive, Houma, LA 70363
447 Sterling Dr, Houma, LA 70363
4694 Shrimpers Row, Houma, LA 70363
4708 Shrimpers Row, Houma, LA 70363
5058 N Bayou Black Dr, Gibson, LA 70356
5225 Bayouside Dr, Chauvin, LA 70363
5417 Grand Caillou Rd, Houma, LA 70363
5524 Bayouside Dr, Chauvin, LA 70344
5624 North Bayou Black Dr, Gibson, LA 70356
5709 Hwy 56, Chauvin, LA 70344
631 Marya St, Chauvin, LA 70344

Federally Funded HMGP State Agreement
CFDA 97.039

THIS AGREEMENT is entered into by the State of Louisiana, Governor's Office of Homeland Security and Emergency Preparedness (hereinafter referred to as the "Recipient), whose domicile is in Baton Rouge, East Baton Rouge Parish, Louisiana.

and:

Terrebonne Parish Consolidated Government,

(hereinafter referred to as the "Subrecipient").

WHEREAS, On August 26, 2021 the president issued a Major Disaster Declaration designated FEMA-4611 - DR -LA for the State of Louisiana as a result of Hurricane Ida and

WHEREAS, The Declaration, as amended, authorizes Hazard Mitigation Grant Program funding for parishes statewide (while traditionally prioritizing the most impacted areas for funding considerations); and

WHEREAS, The Subrecipient is located in a parish in Louisiana;

THHEREFORE, the Recipient and the Subrecipient, as evidenced by the execution of this document by affixing the signatures of the parties' authorized representatives below, agree to the following:

1) DEFINITIONS.

As used in this Agreement, the following terms have the following meanings unless another meaning is specified elsewhere:

- i. **Eligible activities:** are those activities authorized in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C §§ 5121-5207 (Stafford Act); in accordance with 44 C.F.R.; 2 C.F.R.; and applicable policies of both the State of Louisiana and FFMA. They include mitigation projects as well as hazard mitigation planning.
- ii. **Non-Federal cost share:** The portion of the costs of a federally assisted project or program not borne by the Federal Government
- iii. **Non-Federal Entity:** A State, local government, federally-recognized tribe, or private nonprofit organization that carries out a Federal award as a Recipient or Subrecipient
- iv. **Period of Performance (POP):** The period of time during which the non-Federal entity may incur new obligations to carry out all administrative actions and award activities, and incur costs. The Recipient is expected to complete the Federal award activities and to incur and expend approved funds within the POP. The POP for HMGP begins with the opening of the application

All notices required to be made to the Subrecipient under this Agreement must be in writing and must be delivered by email, by hand, or by certified letter to the Subrecipient at the address indicated in Attachment "B" which the Subrecipient must complete and submit with this Agreement.

29) FEDERALLY FUNDED SUB-AWARD.

a. This Agreement and the subapplication combine to form a Federally Funded Sub-award and Grant Agreement.

IN WITNESS WHEREOF, the Recipient and the Subrecipient have executed this Agreement:

FOR THE RECIPIENT:

GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY
PREPAREDNESS

 / Corey Tingle
GOHSEP Director / Authorized Representative (Sign / Print)

Date 6/1/2022

FOR THE SUBRECIPIENT:


 / Hon. Gordon E. Dove
Authorized Agent (Sign / Print)
Mike Toups
Parish Manager
Authorized Designee
Date Record #1627089 07/21/2022

DUNS Number: 075077511

Federal Employer Identification Number (FEIN): 72-6001390

Exhibits:

- A) W-9 - Request for Taxpayer Identification Number and Certification
- B) Designation of Authority with Instructions
- C-1) Non-Construction Assurances (as applicable)
- C-2) Construction Assurances (as applicable)

DESIGNATION OF AUTHORITY (AGENTS) FEMA/RECIPIENT HAZARD MITIGATION PROGRAM LOUISIANA GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS	
Subrecipient:	
Box 1: Authorized Agent (Full Access)	Box 2: Primary Agent (Full Access)
Agent's Name Gordon E Dove	Agent's Name Chris Pulaski
Organization / Official Position Parish President	Organization / Official Position Department Director, TPCG
Mailing Address 8026 Main Street, 7th Floor Houma, LA 70360	Mailing Address 8026 Main Street, Suite 202 Houma, LA 70360
City, State, Zip Houma, LA 70360	City, State, Zip Houma, LA 70360
Daytime Telephone 985-873-6401	Daytime Telephone 985-873-6389
E-mail Address gdove@lpcg.org	E-mail Address cpulaski@lpcg.org
Box 3: Alternate Agent (Full Access)	Box 4: Other-Finance/Point of Contact (Full Access)
Agent's Name Jennifer Gebasi	User's Name Felicia Aubert
Organization / Official Position Recovery Planner, Division Manager, TPCG	Organization / Official Position Accountant, TPCG
Mailing Address 8026 Main Street, Suite 201 Houma, LA 70360	Mailing Address 8026 Main Street, 3rd Floor Houma, LA 70360
City, State, Zip Houma, LA 70360	City, State, Zip Houma, LA 70360
Daytime Telephone 985-873-6565	Daytime Telephone 985-873-6733
E-mail Address jgebasi@lpcg.org	E-mail Address faubert@lpcg.org
Box 5: Other-Risk Mgmt-Insurance (Full Access)	Box 6: Other-Environmental-Historical (Full Access)
User's Name	User's Name
Organization / Official Position	Organization / Official Position
Mailing Address	Mailing Address
City, State, Zip	City, State, Zip
Daytime Telephone	Daytime Telephone
E-mail Address	E-mail Address
<p>The above Primary and Alternate Agents are hereby authorized to execute and file an Application for Hazard Mitigation on behalf of the Subrecipient for the purpose of obtaining certain Recipient and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act (Public Law 93-288 as amended) or otherwise available. These agents are authorized to represent and act for the Subrecipient in all dealings with the State of Louisiana. Recipient, for all matters pertaining to such disaster assistance previously signed and executed by the Recipient and Subrecipient. Additional contacts may be placed on page 2 of this document for read only access by the above Authorized Agents.</p>	
Subrecipient Authorized Agent  Mike Toups Parish Manager Authorized Designee Record #1627089	
Signature Date 7/21/22	

JESSICA DOMANGUE, CHAIRWOMAN

DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



JOHN AMEDÉE, VICE-CHAIRMAN

DISTRICT 2
CARLA A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

December 21, 2023

MEMO TO: Chris Pulaski
Planning and Zoning Director

FROM: Tammy E. Triggs
Council Clerk

RE: Residential Wind Retrofit Project

Attached is an original certified copy of Resolution No. 23-491 which authorizes the Parish President to enter into any necessary agreement for the Residential Wind Retrofit Project and expend the funding approved by FEMA and the State of Louisiana.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding this matter, feel free to contact me.

/tet

Attachment

cc: Ms. Kandace Mauldin, Chief Financial Officer
Ms. Kayla Dupre, Comptroller
Ms. Jennifer Gerbasi, Recovery Planner
Mrs. Leilani Adams, Parish President's Secretary
Council Reading File

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 23-491

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ACCEPT THE FEDERAL EMERGENCY MANAGEMENT AGENCY HURRICANE IDA APPROVED THROUGH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE HAZARD MITIGATION GRANT PROGRAM FEMA-4611-DR-LA; PROJECT #38.

WHEREAS, the Terrebonne Parish Consolidated Government applied for and has been awarded Hazard Mitigation Grant Program (HMGP) funding allocated as a result of Hurricane Ida presidentially declared disaster; and

WHEREAS, by communication from the GOHSEP dated December 7, 2023, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance to demolish and reconstruction approximately 39 structures was approved by FEMA November 1, 2023; and

WHEREAS, the approved project funding is as follows:

Federal Share	\$ 950,087.58
Non-Federal Share	\$ 105,565.28
Total Project Costs	\$ 1,055,652.87; and

WHEREAS, all nonfederal costs will be provided by the State or the Homeowners; and

WHEREAS, the funding also provides Subrecipient Management Costs (SRMC) to pay for the project and grant management of the program funding is available as follows:

Federal Share	\$51,068.16	100%; and
---------------	-------------	-----------

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Assistance Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee; and

WHEREAS, with the approval of the Council, Terrebonne Parish and the State have entered into a Memorandum of Understanding executed _____ setting the terms of the grant implementation;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President or Authorized Designee is hereby authorized to accept the HMGP funding and implement the Residential Mitigation Reconstruction.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 18th day of December 2023.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on December 20, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 21ST DAY OF DECEMBER 2023.


TAMMY E. TRIGGS
COUNCIL CLERK



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Resolution authorizing the President to enter into any necessary agreement for the Residential Wind Retrofit project and expend the funding approved by FEMA and the State of Louisiana.

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution authorizing the President to expend FEMA funding approved through the Governor's Office of Homeland Security and Emergency preparedness to implement the Residential Wind Retrofit program that will harden the buildings in the reconstruction project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To enter into an agreement to accept \$950,087.58 of FEMA Hazard Mitigation Grant Program funding to demolish and reconstruct the first group (39) homes destroyed by Hurricane Ida. FEMA has also awarded \$51,068.16 for Subrecipient Management Costs (SRMC). The Parish will implement the project under the terms of the Memorandum of Understanding with the State for all Hurricane Ida HMGP projects. All nonfederal funding will be paid by the State of Louisiana or the homeowners.

TOTAL EXPENDITURE

\$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

IS PROJECT READY BUDGETED: (CIRCLE ONE)

N/A NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Chris Pulaski _____ 12/13/2023 _____

Signature

Date

December 13, 2023

MEMO TO: Hon. Gordon E. Dove
Parish President

FROM: Chris Pulaski
Planning and Zoning Department

SUBJECT: Request for Agenda Item Dec 18th and 20th, 2023

Please find the following items for your review:

- A resolution authorizing the Parish President accept the FEMA HMGP funding awarded to Terrebonne Parish Consolidated Government through the Governor's Office of Homeland Security and Emergency Preparedness to implement Residential Wind Retrofit program to complement the reconstruction program and allow the structures to be built to the Fortified standard. This is for the first batch. The second will be approved after the environmental review is completed. These were older homes with some potential for historical significance due solely to their age.

If everything meets with your approval, it is respectfully requested that you place the resolution on the Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

U.S. Department of Homeland Security
FEMA Region 6
800 N. Loop 288
Denton, TX 76209



FEMA

November 1, 2023

Casey Tingle, Director
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, LA 70806

Attn: Mr. Jeffrey Giering, State Hazard Mitigation Officer

RE: DR-4611-0038-LA
Terrebonne Parish Consolidated Government - Residential Wind Retrofit Project
Approval
Assistance Listing 97.039 Hazard Mitigation Grant Program

Dear Mr. Tingle:

This letter provides official notification that the Federal Emergency Management Agency (FEMA) approves the application submitted by the Terrebonne Parish Consolidated Government (TPCG) for the TPCG -Wind Retrofit project. The Federal share in the amount of \$950,087.58, is available through the Hazard Mitigation Grant Program (HMGP) under DR-4611-LA. The non-federal match requirement of \$105,565.29 will be provided by Terrebonne Parish.

Pursuant to Section 1215 of the Disaster Recovery Reform Act of 2018, which amended Section 324 of the Robert T. Stafford Disaster Relief and Assistance Act, Subrecipient Management Costs (MC) in the amount of \$51,068.16 are available to TPCG at a Federal Cost Share of 100%.

The following is the approved Scope of Work (SOW) and MC for the above-referenced project:

TPCG will mitigate thirty-nine structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated. The project will provide a greater level of protection to residents by applying wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds greater than 150 miles per hour and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each

Mr. Tingle
November 1, 2023
Page 2

mitigation residential structure will be designed to meet or exceed the fortified standards referenced in FEMA P804.

TPCCG will utilize MC funds to assist with:

- Quarterly Reporting of Financial and Programmatic Progress to the State and FEMA
- Preparation and Review of Requests for Reimbursement
- Preparing and Processing Any Required Changes [SOW, Budget, Period of Performance] to the State-Local Agreement
- Facilitating Any FEMA/State-Requested Site Visits
- Preparing for and Securing Sub-Grant Closeout
- Preparing for and Ensuring Program-Required Documentation Retention

Properties that have been approved as components in the project SOW are attached.

This project has been determined to be Categorically Excluded (CATEX) from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

The milestones included in the application indicate that the time to complete this subaward will be 36 months from the date of this letter. FEMA will not establish activity completion timeframes for individual subawards. The Period of Performance (POP) for DR-4611-LA is 36 months from the close of the application period which is set to expire November 21, 2023. It is the responsibility of the Recipient and subrecipient to ensure all approved activities associated with this subaward are completed by the end of the POP. Any costs incurred prior to the date of this approval or after the POP will be disallowed.

A change to the approved SOW requires prior approval from FEMA. The National Environmental Policy Act (NEPA) stipulates that additions or amendments to a HMGP SOW shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA sign-off for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subrecipient.

The initial quarterly progress reports for the HMGP project is due at the end of the approving quarter. Please include this HMGP project in your future quarterly reports. Note that Title 44 of the Code of Federal Regulations (44C.F.R.) § 206.438(c) indicates the State must provide a quarterly progress report to FEMA indicating the status and completion date for each project funded. The report will include any problems or circumstances affecting completion dates, SOW, or project cost that may result in non-compliance with the approved grant conditions.

Mr. Tingle
November 1, 2023
Page 3

In accordance with HMGP rules and policy, we require the submittal of all closeout documentation within 90 days of the project completion, not to exceed POP. Section 206.438(d) of 44 C.F.R. requires the Governors Authority Representative to “certify that reported costs were incurred in the performance of eligible work, that the approved work was completed, and that the mitigation measure is in compliance with the provisions of the FEMA-State Agreement.”

The Obligation Report (s), Record of Environmental Consideration (REC), Property List, and Technical Recommendation Reports are included for your records.

If you have any questions regarding the information, please contact, LaWanda Teh-Teh, Hazard Mitigation Assistance (HMA) Specialist, at (202) 812-6232 or Lawanda.TehTeh@fema.dhs.gov.

Sincerely,



Brianne Schmidtke
HMA Branch Chief

Enclosures: Obligation Report(s)
REC
Property List
Technical Recommendation Report

11/1/2023
6:38 PM

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGF-OB-01

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38-R	1	39	2	3	LA	Statewide

Subrecipient: Terrebonne (Parish)
Subrecipient FIPS Code: 109-99109

Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$950,087.58	\$950,087.58	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$62,431.93	\$2,618.88	\$65,050.81	11/01/2023	Accept	2024

Comments

Date: 11/01/2023 User Id: LTEHTEH

Comment: 4611-0038-R - GOHSEP - TPCG Residential Wind Retrofit - Amendment 1, Obligate Fed Share:\$62,431.93, Total Project Cost: \$65,050.81 with a Non-Fed Share of \$6,505.06; Obligate SRTIC: \$2,618.88. On October 2023 Spend Plan.

Authorization

Preparer Name: LAWANDA TEH-TEH
Preparation Date: 11/01/2023
HMO Authorization Name: KEAJUNA HAVARD
HMO Authorization Date: 11/01/2023

10/15/2023
3:47 PM

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-OB-01

Obligation

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
4611	38-R	0	39	1	1	LA	Statewide

Subrecipient: Terrebonne (Parish)
Subrecipient FIPS Code: 109-99-109

Project Title : TPCG Residential Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$887,655.65	\$887,655.65	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$887,655.65	\$48,449.28	\$936,104.93	10/13/2023	Accept	2024

Comments

Date: 10/13/2023 User Id: RORBIS11

Comment: 4611-0038-LA - GOHSEP - TPCG Residential Wind Retrofit- 37 properties. Obligate Fed Share: \$887,655.65. Total Project Cost: \$886,284.05 with a Non-Fed Share of \$98,628.40; Obligate SRMC: \$48,449.28. In October 2023 Spend Plan.

Authorization

Preparer Name: RAYMOND ORBISI

Preparation Date: 10/13/2023

HMO Authorization Name: JAMES COOPER

HMO Authorization Date: 10/13/2023

RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

NEPA DETERMINATION

Non Compliant Flag: No	EA Draft Date:	EA Final Date:
EA Public Notice Date:	EA Fomsi	Level: CATEX
EIS Notice of Intent	EIS ROD Date:	

Comment

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) is mandated by the U.S. Congress to administer Federal disaster assistance pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), PL 93-288, as amended. Section 404 of the Stafford Act authorizes FEMA's Hazard Mitigation Grant Program (HMGP) to provide funds to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. FEMA is considering providing HMGP funding for the project described herein, in relation to Hurricane Ida (FEMA-4611-DR-LA).

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). A total of eighty-five (85) structures received substantial damage from Hurricane Ida, of which this Record of Environmental Consideration (REC) for Batch 1 addresses forty-seven (47) of those structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/performing/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving structural integrity, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804. Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1:

- Site 4: 103 Juanita St, Chauvin, LA 70344 (29.40908, -90.60937)
- Site 5: 110 Telemac St, Houma, LA 70364 (29.58729, -90.61678)
- Site 6: 1130 Coleau Rd, Houma, LA 70364 (29.60505, -90.66126)
- Site 7: 117 Anaclin St, Chauvin, LA 70344 (29.49989, -90.5723)
- Site 8: 121 Paw Paw Ct, Montegut, LA 70377 (29.416997, -90.448453)
- Site 9: 1244 Coleau Rd, Houma, LA 70364 (29.60758, -90.66614)
- Site 10: 125 Diana Ct, Gibson, LA 70356 (29.626130, -90.908918)
- Site 12: 139 Moses St, Chauvin, LA 70344 (29.4941, -90.56986)
- Site 13: 142 Samuel St, Houma, LA 70363 (29.590957, -90.684414)
- Site 14: 147 Gabriel Ct, Houma, LA 70363 (29.474930, -90.699424)
- Site 15: 148 St. Matt St, Montegut, LA 70377 (29.51318, -90.56061)
- Site 18: 1579 Dr. Beaurous Rd, Theriot, LA 70397 (29.43609, -90.75592)
- Site 19: 1687 Hwy 55, Montegut, LA 70377 (29.42666, -90.56635)
- Site 21: 202 Ashland Dr, Houma, LA 70363 (29.51288, -90.6736)
- Site 22: 202 Kennedy Dr, Montegut, LA 70377 (29.4701, -90.55466)
- Site 24: 211 Ashland Dr, Houma, LA 70363 (29.51176, -90.67318)
- Site 25: 213 Ashland Dr, Houma, LA 70363 (29.51148, -90.67317)
- Site 26: 214 Fresno Dr, Houma, LA 70364 (29.53458, -90.66819)
- Site 31: 227B Johnson Ridge Ln, Thibodaux, LA 70301 (29.76441, -90.81199)
- Site 32: 231 Second St, Bourg, LA 70343 (29.56026, -90.60065)
- Site 34: 252 Fishermans Ln, Dulac, LA 70353 (29.41414, -90.70446)
- Site 36: 2873 Express Blvd, Houma, LA 70363 (29.53307, -90.67128)
- Site 37: 2911 Express Blvd, Houma, LA 70363 (29.53182, -90.67043)
- Site 39: 303 Sterling Dr, Houma, LA 70363 (29.50873, -90.67392)
- Site 41: 3211 Camellia Ave, Houma, LA 70363 (29.59014, -90.68162)
- Site 43: 328 Crochetville, Montegut, LA 70377 (29.47374, -90.55962)
- Site 45: 3783 Grand Calliou Rd, Houma, LA 70363 (29.50282, -90.67617)
- Site 46: 3817 Grand Calliou Rd, Houma, LA 70363 (29.50186, -90.67703)
- Site 47: 3839 Grand Calliou Rd, Dulac, LA 70353 (29.50123, -90.67712)

**FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)**

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

- Site 53: 4266 Hwy 665, Montegut, LA 70377 (29.416336, -90.447974)
- Site 54: 431 Ashland Dr, Houma, LA 70360 (29.50248, -90.67447)
- Site 55: 444 Ashland Drive, Houma, LA 70363 (29.50164, -90.67539)
- Site 56: 447 Sterling Dr, Houma, LA 70363 (29.50154, -90.67575)
- Site 58: 4694 Shrimpers Row, Houma, LA 70363 (29.48209, -90.70183)
- Site 59: 4708 Shrimpers Row, Houma, LA 70363 (29.48154, -90.70188)
- Site 64: 5058 N. Bayou Black Dr, Gibson, LA 70356 (29.62902, -90.90975)
- Site 66: 5225 Bayouside Dr, Houma, LA 70363 (29.45688, -90.58735)
- Site 67: 5417 Grand Callou Rd, Houma, LA 70363 (29.458092, -90.701864)
- Site 69: 5524 Bayouside Dr, Chauvin, LA 70344 (29.43188, -90.59621)
- Site 70: 5524 North Bayou Black Dr, Gibson, LA 70356 (29.64295, -90.95944)
- Site 71: 5709 Highway 56, Chauvin, LA 70344 (29.42602, -90.60056)
- Site 72: 579 Argon Rd, Montegut, LA 70377 (29.5112, -90.5662)
- Site 75: 631 Marya St, Chauvin, LA 70344 (29.4414, -90.60177)
- Site 76: 6484 Shrimpers Row, Houma, LA 70363 (29.42379, -90.70208)
- Site 80: 7026 Shrimpers Row, Dulac, LA 70353 (29.40586, -90.70387)
- Site 81: 703 Winrock, Houma, LA 70360 (29.59315, -90.75295)
- Site 85: 890 Argon Rd, Montegut, LA 70377 (29.4923, -90.5552)

This project has been determined to be Categoricaly Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX (N5 and N7). Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.
-jparkman - 05/22/2023 16:12:30 GMT

CATEX CATEGORIES

CateX Category Code	Description	Selected
*n5	(*n5) Federal Assistance for Actions in Coastal Areas Subject to Moderate Wave Action or V Zones. Assistance for repair, hazard mitigation, new construction, or restoration actions of less than one-half acre within the following areas: seaward of limit of moderate wave action (LJMWA) (line mapped to delineate inland extent of wave heights of 1.5 feet) during base flood (area with at least one-percent chance of flood in any year), or areas within V zone (coastal area with velocity hazard due to wave action) if LJMWA is not established. Actions must meet the following criteria: (a) Consistent with State or Tribe enforceable policies of approved coastal management programs, (b) Not within or affect a Coastal Barrier Resource System unit, (c) Do not result in man-made alterations of sand dunes, (d) Do not result in permanent removal of vegetation (including mangrove stands, wetlands, and dune vegetation), (e) Applicable Federal requirements and local codes and standards are followed, and (f) If actions involve substantial improvement or new construction of structures, the following criteria also apply: 1. structure must be elevated on open works (e.g. piles and columns), as opposed to fill, such that bottom lowest horizontal structural member is at or above base flood level, 2. foundation must be anchored to resist flotation, collapse, and lateral movement due to effects of wind and water loads, and 3. project siting must conform to applicable State, Tribe, or local setback requirements. Examples of activities covered by this CATEX include but are not limited to: repair and elevation of structures; repair and new construction of jetties and groins; repair, hazard mitigation, and new construction of functionally dependent facilities such as piers, marinas, boat ramps, bathrooms, and port facility structures; and beach restoration projects except projects that result in man-made alteration of dunes and wetlands such as beach nourishment projects.	Yes
*n7	(*n7) Federal Assistance for Structure and Facility Upgrades. Federal assistance for the reconstruction, elevation, retrofitting, upgrading to current codes and standards, and improvements of pre-existing facilities in existing developed areas with substantially completed infrastructure, when the immediate project area has already been disturbed, and when those actions do not alter basic functions, do not exceed capacity of other system components, or modify intended land use. This category does not include actions within or affecting streams	Yes

05/22/2023
17:49:33

**FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)**

REC-01

Project HMG-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Context Category Code	Description or stream banks, or actions seaward of the limit of moderate wave action (or V zone when the limit of moderate wave action has not been identified).	Selected
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EXTRAORDINARY

Extraordinary Circumstance Code	Description	Selected ?
	No Extraordinary Circumstances were selected	

ENVIRONMENTAL LAW / EXECUTIVE ORDER

Environmental Law/ Executive Order	Status	Description	Comment
Clean Air Act (CAA)	Completed	Project will not result in permanent air emissions - Review concluded	
Coastal Barrier Resources Act (CBRA)	Completed	Project is not on or connected to CBRA Unit or otherwise protected area - Review concluded	
Clean Water Act (CWA)	Completed	Project would not affect any water of the U.S. - Review concluded	
Coastal Zone Management Act (CZMA)	Completed	Project is located in a coastal zone area and/or affects the coastal zone	In a letter dated September 28, 2012, the Louisiana Office of Coastal Management determined that the granting of financial assistance is fully consistent with the Louisiana Coastal Resources Program. However, the project may still require a Coastal Use Permit. - jparkman - 05/22/2023 15:00:47 GMT
	Completed	State administering agency does not require consistency review - Review concluded	
Executive Order 11988 - Floodplains	Completed	Located in floodplain or effects on floodplain/flood levels	The majority of the project sites are located within the floodplain. See Addendum A for Flood Insurance Rate Map (FIRM) information. The properties listed in Addendum B are located in the Special Flood Hazard Areas (SFHA) Zone AE or VE, and seaward of the defined Limit of Moderate Wave Action (LMWA), subject to wave action between 1.5' and 3', per Pending FIRM panels for Terrebonne Parish, Initial Disaster Public Notice was published on 10/01/2021. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of

NOTE: All times are GMT using a 24-hour clock.

05/22/2023
17:49:33

FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

REC-01

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Environmental Law/ Executive Order	Status	Description	Comment
	Completed	Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment	floodplains. However, due to the location of the project the risk from flood loss may likely occur. 8-step checklist attached. Per HMA FFRMS partial implementation policy (August 27, 2021), this project is subject to the FFRMS Freeboard Value Approach (FVA) and structure(s) must be protected to 2 feet of freeboard above the Base Flood Elevation. - jparkman - 05/22/2023 15:12:28 GMT
	Completed	8 Step Process Complete - documentation attached - Review concluded	
Executive Order 11990 - Wetlands	Completed	No effects on wetlands and project outside wetlands - Review concluded	A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that project sites 7, 9, 29, 31, 34, 53, and 80 are located within or adjacent to a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area. A review of the National Wetland Inventory (NWI) online mapper, accessed on 5/15/2023, for the project indicates that all other project sites are not located within, nor do they affect a designated wetland. - jparkman - 05/22/2023 15:13:03 GMT
Executive Order 12898 - Environmental Justice for Low Income and Minority Populations	Completed	Low income or minority population in or near project area	
	Completed	No disproportionately high and adverse impact on low income or minority population - Review concluded	
Endangered Species Act (ESA)	Completed	Listed species and/or designated critical habitat present in areas affected directly or indirectly by the federal action	The USFWS is proposing to list the alligator snapping turtle (AST) as threatened under the Endangered Species Act (ESA). In anticipation of this listing FEIMA had a conference with the USFWS on 1/18/23 and 2/10/23. These conferences resulted in prescribed minimization measures. This scope of work is not likely to jeopardize the continued existence of the proposed AST species. Sites 7, 9, 31, 34, 53, and 80 may support suitable habitat for the proposed threatened AST. - jparkman - 05/22/2023 15:19:46 GMT

NOTE: All times are GMT using a 24-hour clock.

FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMG-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

Environmental Law/ Executive Order	Status	Description	Comment
Farmland Protection Policy Act (FPPA)	Completed	No effect to species or designated critical habitat (See comments for justification) - Review concluded	
Farmland Protection Policy Act (FPPA)	Completed	Project does not affect designated prime or unique farmland - Review concluded	
Migratory Bird Treaty Act (MBTA)	Completed	Project located within a flyway zone	
	Completed	Project does not have potential to take migratory birds - Review concluded	
Magnuson-Stevens Fishery Conservation and Management Act (MSA)	Completed	Project not located in or near Essential Fish Habitat - Review concluded	
National Historic Preservation Act (NHPA)	Completed	Applicable executed Programmatic Agreement. Activity meets Programmatic Allowance (enter date and # in comments) - Review concluded	The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, Tier 1, B (1) of FEMA's Programmatic Agreement (PA) dated December 21, 2016. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria. - jparkman - 05/22/2023 15:18:40 GMT
Resource Conservation and Recovery Act, aka Solid Waste Disposal Act (RCRA)	Completed	Review concluded	
Wild and Scenic Rivers Act (WSR)	Completed	Project is not along and does not affect Wild and Scenic River - Review concluded	

CONDITIONS

Special Conditions required on implementation of Projects:

Applicant must comply with the appropriate local floodplain management ordinance or best available data as defined by Pending Flood Insurance Rate Map (FIRM) panels, dated 9/7/2023, listed in Addenda A and B, whichever is more restrictive per EO 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator, obtain any required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Source of condition: Executive Order 11988 - Floodplains
Monitoring Required: No

FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

<p>This project is subject to the Hazard Mitigation Assistance (HMA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy (August 27, 2021) requirements. Per the Freeboard Value Approach, the structure(s) must be protected to a minimum of the Base Flood Elevation (BFE) plus two feet of freeboard.</p> <p>Source of condition: Executive Order 11988 - Floodplains</p>	<p>Monitoring Required: No</p>
<p>For properties listed in Addendum B, Applicant is required to design and construct project to V zone standards in accordance with American Society of Civil Engineers (ASCE) standard 24-14, Flood Resistant Design and Construction, or latest edition, must coordinate with the local floodplain administrator to obtain required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.</p>	<p>Monitoring Required: No</p>
<p>Source of condition: Executive Order 11988 - Floodplains</p>	<p>Monitoring Required: No</p>
<p>The applicant shall ensure that best management practices are implemented for sites 7, 9, 31, 34, 53, and 80 to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.</p>	<p>Monitoring Required: No</p>
<p>Source of condition: Executive Order 11990 - Wetlands</p>	<p>Monitoring Required: No</p>
<p>If any asbestos containing materials, lead based paint and/or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state and local abatement and disposal requirements under the National Emissions Standards for Hazardous Air Pollutants (NESHAP).</p> <p>Source of condition: Clean Air Act (CAA)</p>	<p>Monitoring Required: No</p>
<p>The applicant is responsible for coordinating with and obtaining any required permit(s) from the Louisiana Department of Natural Resources' (LDNR) Office of Coastal Management (OCM) prior to initiating work. Projects may be coordinated by contacting LDNR at 1-800-287-4019. Applicant must comply with all conditions of the required permits.</p> <p>Source of condition: Coastal Zone Management Act (CZMA)</p>	<p>Monitoring Required: No</p>
<p>The applicant will ensure that the following alligator snapping turtle avoidance and minimization measures are implemented during work on Sites 7, 9, 31, 34, 53, and 80.</p> <ul style="list-style-type: none">To minimize effect on AST habitat:Limit work to deepest part of channelsLimit work to areas previously disturbed or lacking snags, submerged logs or other cover used by ASTUse floating work platform instead of ground-based equipmentRelocate woody debris to streamside instead of removing completelyMinimize removal of trees and brush on bank adjacent to waterbodiesAvoid the use of concrete or other bank hardening methodsTo minimize effect on individuals:Limit work to areas unlikely to be occupied by adult or juvenile AST or live AST nestsUse floating work platform instead of ground-based equipmentIf removing snags is necessary, pull up from above water instead of digging outAvoid work on streamside from the water's edge to 200 meters away during times of the year when nesting/hatching are occurringLimit work to deepest part of main channels except during the hottest times of the year	<p>Monitoring Required: No</p>
<p>Source of condition: Endangered Species Act (ESA)</p>	<p>Monitoring Required: No</p>
<p>Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.</p> <p>Source of condition: Resource Conservation and Recovery Act, aka Solid Waste Disposal Act (RCRA)</p>	<p>Monitoring Required: No</p>

Standard Conditions:

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

05/22/2023
17:49:33

FEDERAL EMERGENCY MANAGEMENT AGENCY
RECORD OF ENVIRONMENTAL CONSIDERATION (REC)

REC-01

Project HMGP-4611-0038-LA (1)

Title: TPCG Residential Wind Retrofit Project, Batch 1

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

	Property Address	City	Latitude	Longitude
1	103 Juanita St	Chauvin	29.40908	-90.6094
2	110 Telemac St	Houma	29.58729	-90.6168
3	1130 Coteau Rd	Houma	29.60505	-90.6613
4	117 Anacin St	Chauvin	29.49589	-90.5723
5	125 Diana Ct	Gibson	29.62661	-90.9087
6	139 Moses St	Chauvin	29.4941	-90.5699
7	142 Samuel St	Houma	29.59079	-90.6843
8	147 Gabriel Ct.	Houma	29.47479	-90.699
9	148 St. Matt St	Montegut	29.51318	-90.5606
10	1579 Dr Beautrous Rd	Theriot	29.43609	-90.7559
11	211 Ashland Dr	Houma	29.51176	-90.6732
12	213 Ashland Dr	Houma	29.51148	-90.6732
13	214 Fresno Dr	Houma	29.53458	-90.6682
14	2278 Johnson Ridge Ln	Thibodaux	29.76441	-90.812
15	231 Second St	Bourg	29.56026	-90.6007
16	252 Fishermans Ln	Dulac	29.41414	-90.7045
17	2873 Express Blvd	Houma	29.53307	-90.6713
18	2911 Express Blvd	Houma	29.53182	-90.6704
19	303 Sterling Dr	Houma	29.50873	-90.6739
20	3211 Camellia Ave	Houma	29.59014	-90.6816
21	328 Crochetville	Montegut	29.47374	-90.5596
22	3783 Grand Caillou Rd	Houma	29.50282	-90.6762
23	431 Ashland Dr	Houma	29.50248	-90.6745
24	444 Ashland Drive	Houma	29.50164	-90.6754
25	447 Sterling Dr	Houma	29.50154	-90.6758
26	4694 Shrimpers Row	Houma	29.48209	-90.7016
27	4708 Shrimpers Row	Houma	29.48154	-90.7019
28	5058 N Bayou Black Dr	Gibson	29.62502	-90.9098
29	5225 Bayou Side Dr	Chauvin	29.45688	-90.5874
30	5417 Grand Caillou Rd	Houma	29.45815	-90.7022
31	5524 Bayou Side Dr	Chauvin	29.43188	-90.5962
32	5624 North Bayou Black Dr	Gibson	29.64295	-90.9594
33	631 Marya St	Chauvin	29.4414	-90.6017
34	6484 Shrimpers Row	Houma	29.42379	-90.7021
35	7026 Shrimpers Row	Dulac	29.40586	-90.7039
36	703 Winrock	Houma	29.59315	-90.753
37	890 Aragon Rd	Montegut	51.99797	-108.19
38	3817 Grand Caillou Rd	Houma	29.50186	-90.677
39	5709 Hwy 56	Chauvin	29.42602	-90.6006

Record of Technical Consideration and Benefit Cost Summary

Project Summary

Program:	HMGP
Project Number:	46111-0038- Batch #1
Sub-Recipient:	Terrebonne Parish
County or Parish:	Terrebonne Parish
Project Title:	TPCG Residential Wind Retrofit
Project Type:	Wind Retrofit
Phase:	Unphased

BCA Summary

Analyst:	Subapplicant
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0.
Hazard Type:	Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,089,896.00
Batch #1 Total Cost:	\$1,043,153.00
Batch #1 Benefit Cost Ratio:	1.04
BCA Reanalysis:	Yes

FEMA BCA Reanalysis Summary

Analyst:	FEMA
Benefit Coast Analysis Tool Used:	Benefit-Cost Calculator V.6.0. for 39 Properties
Hazard Type:	Hurricane Wind
Property Structure Type	Residential
Batch #1 Projected Benefit:	\$1,383,064.00
Batch #1 Total Cost:	\$ 1,055,652.90



FEMA

Engineering Technical Recommendation and BCA Summary

Analyst:	FEMA
Benefit Cost Ratio:	1.31
BCA Reanalysis Summary:	FEMA BCA includes changes Project Cost and Exposure for some properties
BCA Recommended:	Yes
BCA File Name	4611-0038 BCA Batch1 Rec

Objective

The main objective is to review the information submitted by the subrecipient to ensure completeness, adherence to programmatic guidelines and cost allowability and to determine if there are any pre award conditions that should be applied to the project prior to the award of funding. Additionally, the project will be reviewed for post award conditions that will be required for closeout. Project data and information submitted should have enough information to demonstrate the project is sustainable and cost-effective and will be designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters

Scope of Work

Terrebonne Parish Consolidated Government (TPCG) is proposing to use HMGP funding to mitigate structures against future losses by wind retrofitting new residential structures that are being reconstructed and elevated through the TPCG Residential Mitigation Reconstruction Project (HMGP 4611-0005). The application contains 87 residential structures; Batch 1 includes thirty-nine (39) structures. The project proposes to provide a greater level of protection to residents by apply wind-retrofit activities to these residential structures as they are being designed and constructed. The structures would be constructed to perform against a variety of natural hazards using additional design and construction methods to protect against high winds and resulting impacts and to avoid wind losses in the future for up to or beyond the next 30 years. Components of the work consist of an upgraded roof system and higher strength/performing/improved openings (windows, doors, louvers, vents, etc.) that exceed the protection required by the Louisiana Building Code. The proposed hardening activities would also focus on achieving a desired performance measure against high winds in conjunction with other internal and external building systems and would include additional methods of improving strength, where applicable, of the load path hardware and installation methods for greater overall structural integrity. Each mitigation residential structure would be designed to meet or exceed the fortified standards referenced in FEMA P804 latest publication (April 2023). Completion of this scope of work in conjunction with the companion HMGP 4611-0005 TPCG Residential Mitigation Reconstruction Project would provide more resilience to these structures on the lower Louisiana coast. The Subrecipient proposes to wind retrofit the following properties in Batch 1.

Table 1 Property Summary

Address
103 Juanita St, Chauvin, LA 70344
110 Telemac St, Houma, LA 70364
1130 Coteau Rd, Houma, LA 70364
117 Anacin St, Chauvin, LA 70344
125 Diana Ct, Gibson, LA 70356
139 Moses St, Chauvin, LA 70344
142 Samuel St, Houma, LA 70363
147 Gabriel Ct., Houma, LA 70363
148 St Matt St, Montegut, LA 70377
1579 Dr Beautrous Rd, Theriot, LA 70397
211 Ashland Dr, Houma, LA 70363
213 Ashland Dr, Houma, LA 70363
214 Fresno Dr, Houma, LA 70364
227B Johnson Ridge Ln, Thibodaux, LA 70301
231 Second St, Bourg, LA 70343
252 Fishermans Ln, Dulac, LA 70353
2873 Express Blvd, Houma, LA 70363
2911 Express Blvd, Houma, LA 70363
303 Sterling Dr, Houma, LA 70363
3211 Camellia Ave, Houma, LA 70363
328 Crochetville, Montegut, LA 70377
3783 Grand Caillou Rd, Houma, LA 70363
3817 Grand Caillou Rd, Houma, LA 70363
431 Ashland Dr, Houma, LA 70360
444 Ashland Drive, Houma, LA 70363
447 Sterling Dr, Houma, LA 70363
4694 Shrimpers Row, Houma, LA 70363
4708 Shrimpers Row, Houma, LA 70363
5058 N Bayou Black Dr, Gibson, LA 70356
5225 Bayouside Dr, Chauvin, LA 70363
5417 Grand Caillou Rd, Houma, LA 70363
5524 Bayouside Dr, Chauvin, LA 70344
5624 North Bayou Black Dr, Gibson, LA 70356
5709 Hwy 56, Chauvin, LA 70344
631 Marya St, Chauvin, LA 70344

Section II

**Governor's Office of Homeland Security
And Emergency Preparedness
State of Louisiana**

JEFF LANDRY
GOVERNOR



JACQUES THIBODEAUX
DIRECTOR

March 25, 2024

Honorable Jason Bergeron
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Approval and Funding
Terrebonne Parish - RL Elevation Project
FMA- EMT-2021-FM-024-037

Dear President Bergeron:

On behalf of Governor Jeff Landry, I am pleased to inform you that your application for Federal assistance, under the Flood Mitigation Assistance (FMA) Program, was approved by FEMA (see enclosures) for the above referenced project. The approved funding for eligible project activities is as follows:

	Total Project Cost
Federal Share	\$ 1,277,035.00
Non-Federal Share	\$ 0.00
Total Project Cost	\$ 1,277,035.00

If you have any questions, please contact your assigned State Applicant Liaison, Elba Cintron-Meador, at (407) 463-5377 or elba.cintron-meador@iem.com

Sincerely,
**Sandra D.
Gaspard**

Digitally signed by Sandra D. Gaspard

DN: cn=Sandra D. Gaspard, o=Hazard

Mitigation, ou=GOHSEP,

email=sandra.dugas@la.gov, c=US

Date: 2024.03.25 15:23:58 -0500

Sandra D. Gaspard
Assistant Director
Hazard Mitigation Assistance Division

100% \$1,217,035. → 223-676-8353-37
1,217,035 → 223-00-6318-37

FMA-2021-37

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Flood Mitigation Assistance Grant Program ("FMA"). CFD 97.029.

1.3 This Agreement addresses the use of those funds and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Recipient"), and the Terrebonne Parish ("Sub-Recipient").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

National Flood Insurance Act of 1968 Section 1366 (42 U.S.C. 4104c)
as amended by the National Flood Insurance Reform Act of 1994, Public Law 103—325
The Bunning -Bereuter-Blumenauer Flood Insurance Reform Act of 2004, Public Law 108-264
The Biggert-Waters Flood Insurance Reform Act of 2012, Public Law 112-141
31 United States Code Section 1352
2 Code of Federal Regulations 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
OMB Circular A-102 (Standard Form 424B (Rev. 7-97))
OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)
Louisiana Uniform Construction Code, La. R.S. 40:1721-39
Louisiana Public Bid Law, La. R.S. 38:2211 et seq.
Louisiana Procurement Code, La. R.S. 39:1551 et seq.
Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to elevate seven (7) SRL structure in the Terrebonne Parish, the Grantor has provided funds to Sub-Recipient through Recipient's FMA Grant Program. Sub-Recipient shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (FMA-EMT-2021-024-0037, EMT-2021-FM-E024 (0)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Recipient, and Sub-Recipient are as follows:

- 3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:
- 3.4.2 Any changes to the scope of work, or budget shall comply with 2 C.F.R. §200
- 3.4.3 Sub-Recipient shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

OFFERED BY: MR. C. HARDING
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 24-149

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE FLOOD MITIGATION ASSISTANCE PROGRAM FMA-EMT-2021-FM-024-0037.

WHEREAS, the Terrebonne Parish Consolidated Government has applied for funding allocated as a result of the yearly Flood Mitigation Assistance (FMA) program through the Federal Emergency Management Agency (FEMA), the National Flood Insurance Program (NFIP), and the IIJA; and

WHEREAS, by communication from the GOHSEP dated March 25, 2024, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance allocated to elevate repetitive loss structures was approved by FEMA; and

WHEREAS, the approved funding for the elevation of approximately seven (7) flood damaged structures in the Parish is as follows:

Federal Share (100%)	\$ 1,277,035.00
Non Federal Share (0%)	\$ 0
TOTAL PROJECT AWARD:	\$ 1,277,035.00

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Assistance Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate subgrantee agreement with GOHSEP in order to receive funding and implement the FMA Elevation Program.

THERE WAS RECORDED:

YEAS: D. Babin, K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée
C. K. Champagne, and C. Hamner.

NAYS: None.

NOT VOTING: None.

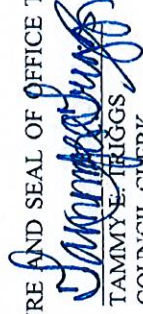
ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 8th day of April 2024.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Council Session on April 10, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 11th DAY OF APRIL 2024.


TAMMY E. TRIGGS
COUNCIL CLERK

TERREBONNE PARISH COUNCIL

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 24-

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE FLOOD MITIGATION ASSISTANCE PROGRAM FMA-EMT-2021-FM-024-0037.

WHEREAS, the Terrebonne Parish Consolidated Government has applied for funding allocated as a result of the yearly Flood Mitigation Assistance (FMA) program through the Federal Emergency Management Agency (FEMA), the National Flood Insurance Program (NFIP), and the IJJA; and

WHEREAS, by communication from the GOHSEP dated March 25, 2024, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance allocated to elevate repetitive loss structures was approved by FEMA; and

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WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Assistance Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate subgrantee agreement with GOHSEP in order to receive funding and implement the FMA Elevation Program.

3.4.4 Sub-Recipient shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B and prescribed by OMB Circular A-102.

3.4.5 Sub-Recipient shall cooperate at all times with Recipient, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Recipient agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Recipient to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to FMA-EMT-2021-FM-024-0037, EMT-2021-FM-E024 (0), Sub-Recipient shall perform the following tasks within the approved timeframes:

4.2.1 Elevate seven (7) SRL Property

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 For tasks 4.2.1

5.2.2 Total Project Cost

\$1,277,035.00
\$1,277,035.00 100%

5.3 Funding Sources

5.3.1 Federal share

5.3.2 Non-Federal share

\$1,277,035.00
\$ 0.00 ϕ

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Recipient and Sub-Recipient, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Recipient, and Sub-Recipient are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Recipient hereby agrees to hold Recipient harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Recipient.

7.1 Legal Authorization

Sub-Recipient hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing and sent via first class certified mail return receipt requested.

8.3 The name and address of Recipient's contract manager for this agreement is:

**Sandra Dugas Gaspard
Assistant Director, Hazard Mitigation Assistance Division
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Boulevard
Baton Rouge, Louisiana 70806**

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Recipient is:

**Honorable Mr. Jason Bergeron
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360**

8.4 If the mailing address of Recipient or Sub-Recipient changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Recipient and Sub-Recipient have executed this agreement.

Digitally signed by Sandra D. Gaspard
DN: cn=Sandra D. Gaspard, o=Hazard Mitigation,
ou=GOHSEP, email=sandra.dugas@la.gov, c=US
Date: 2024.03.25 15:23:22 -05'00'

Sandra D. Gaspard

BY: _____

**Sandra D. Gaspard
Assistant Director, Hazard Mitigation Assistance
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS**

DATE: 3/25/2024

BY: _____

**Mr. Jason Bergeron
Parish President**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

DATE: 4/16/2024



OFFICE OF THE PARISH PRESIDENT
Terrebonne Parish Consolidated Government

P.O. Box 2768
Houma, Louisiana 70361-2768

JASON W. BERGERON
Parish President

tpcg.org
facebook.com/tpcg.org
instagram.com/tpcgov

EXECUTIVE SUMMARY

Date: 04/08/2024
Department: Planning and Zoning - RAMP
Type of Agreement: Not Applicable
Company: GOHSEP
Project # (if applicable): FMA-2021 SRL Elevation Amount: \$ 1,277,035.00

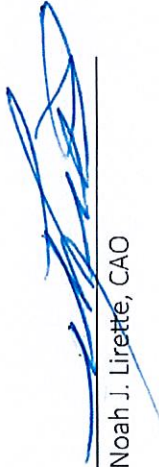
Council Resolution Attached? Yes No

Notes: This is a subgrantee agreement for boilerplate conditions of the FEMA Flood Mitigation Assistance Grant. This sets the terms between GOHSEP, the grantee, and Terrebonne Parish, the subgrantee. We do not have the authority to change any terms of this document. We will be notifying the homeowners this week of the award and will work with Marketing on a press release.

Department Contact: Jennifer Gerbasi Phone No.: 873-6565

Approved by Director? Yes No
Approved by Legal? Yes No Not Applicable

Administration Use Only:


Noah J. Lirette, CAO

RECEIVED

APR 15 2024

ADMINISTRATION
Terrebonne Parish
Consolidated Government

Agreement Articles

Program: Fiscal Year 2021 Flood Mitigation Assistance

Recipient: HOMELAND SECURITY & EMERGENCY PREPAREDNESS, LA GOVERNOR'S OFFICE OF

UEEFT: WPC1ZX42HL11-

DUNS number: 110613903

Award number: EMT-2021-FM-024

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Article Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

- 1 **Article General Acknowledgements and Assurances**
- 2 **Article Acknowledgement of Federal Funding from DHS**
- 3 **Article Activities Conducted Abroad**
- 4 **Article Age Discrimination Act of 1975**
- 5 **Article Americans with Disabilities Act of 1990**
- 6 **Article Best Practices for Collection and Use of Personally Identifiable Information**
- 7 **Article Civil Rights Act of 1964 – Title VI**
- 8 **Article Civil Rights Act of 1968**
- 9 **Article Copyright**
- 10 **Article Debarment and Suspension**
- 11 **Article Drug-Free Workplace Regulations**
- 12 **Article Duplication of Benefits**
- 13 **Article Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**
- 14 **Article E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**
- 15 **Article Energy Policy and Conservation Act**
- 16 **Article False Claims Act and Program Fraud Civil Remedies**
- 17 **Article Federal Debt Status**
- 18 **Article Federal Leadership on Reducing Text Messaging while Driving**
- 19 **Article Fly America Act of 1974**
- 20 **Article Hotel and Motel Fire Safety Act of 1990**
- 21 **Article John S. McCain National Defense Authorization Act of Fiscal Year 2019**
- 22 **Article Limited English Proficiency (Civil Rights Act of 1964, Title VI)**
- 23 **Article Lobbying Prohibitions**
- 24 **Article National Environmental Policy Act**
- 25 **Article Nondiscrimination in Matters Pertaining to Faith-Based Organizations**
- 26 **Article Non-Supplanting Requirement**
- 27 **Article Notice of Funding Opportunity Requirements**
- 28 **Article Patents and Intellectual Property Rights**
- 29 **Article Procurement of Recovered Materials**
- 30

Agreement Articles

Program: Fiscal Year 2021 Flood Mitigation Assistance
Recipient: HOMELAND SECURITY & EMERGENCY PREPAREDNESS, LA GOVERNOR'S OFFICE OF
UEI-EFT: WPC1ZX42HL11-
DUNS number: 110613903
Award number: EMT-2021-FM-024

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27 Article Non-Supplanting Requirement

28 Article Notice of Funding Opportunity Requirements

29 Article Patents and Intellectual Property Rights

30 Article Procurement of Recovered Materials

	Article Rehabilitation Act of 1973
31	Article Reporting of Matters Related to Recipient Integrity and Performance
32	Article Reporting Subawards and Executive Compensation
33	Article Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
34	Article SAFECOM
35	Article Terrorist Financing
36	Article Trafficking Victims Protection Act of 2000 (TVPA)
37	Article Universal Identifier and System of Award Management
38	Article USA PATRIOT Act of 2001
39	Article Use of DHS Seal, Logo and Flags
40	Article Whistleblower Protection Act
41	Article Environmental Planning and Historic Preservation (EHP) Review
42	Article Applicability of DHS Standard Terms and Conditions to Tribes
43	Article Acceptance of Post Award Changes
44	Article Disposition of Equipment Acquired Under the Federal Award
45	Article Prior Approval for Modification of Approved Budget
46	Article Indirect Cost Rate
47	Article Clean Water Act (CWA)
48	Article Executive Order 11988 - Floodplains
49	Article Executive Order 11988 - Floodplains
50	Article Executive Order 11988 - Floodplains
51	Article Executive Order 11990 - Wetlands
52	Article Endangered Species Act (ESA)
53	Article Coastal Zone Management Act (CZMA)
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Article 1

Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2

General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3

Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4

Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article 5

Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article 6

Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article 7

Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article 8

Civil Rights Act of 1964 – Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9

Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10

Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11

Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12

Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13

Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.

Article 14

Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article 15

E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

Article 16

Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article 17

False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

Article 18

Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article 19

Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

Article 20

Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 21

Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a

Article 22

John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons

Article 23

Limited English Proficiency (Civil Rights Act of 1964, Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited-and-additional-resources-on-http://www.lep.gov>.

Article 24

Lobbying Prohibitions

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article 25

National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

Article 26

Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article 27

Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article 28

Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article 29

Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 30

Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 31

Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794.) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 32

Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 33

Reporting Subawards and Executive Compensation

Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 34

Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients must comply with the “Build America, Buy America” provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States--this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States--this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the “Build America, Buy America” provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

Article 35

SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

- Article 36** **Terrorist Financing**
Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
- Article 37** **Trafficking Victims Protection Act of 2000 (TVPA)**
Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.
- Article 38** **Universal Identifier and System of Award Management**
Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
- Article 39** **USA PATRIOT Act of 2001**
Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
- Article 40** **Use of DHS Seal, Logo and Flags**
Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
- Article 41** **Whistleblower Protection Act**
Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.
- Article 42** **Environmental Planning and Historic Preservation (EHP) Review**
DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state, and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. In order to initiate EHP review of your project(s), you must submit a detailed project description along with supporting documentation. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43

Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44

Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 45

Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46

Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47

Indirect Cost Rate

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48

Clean Water Act (CWA)

The applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby, or adjacent waterways. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that water/wetlands are not adversely impacted per the Clean Water Act. (3103 Grandview Place, 3117 Grandview Place, 110 Sanctuary Drive, 201 West Camellia Drive, 2924 Camellia Drive, 2922 Camellia Drive, and 3011 South Palm Drive)

Article 49

Executive Order 11988 - Floodplains

Applicant must coordinate with the local floodplain administrator, obtain required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 50

Executive Order 11988 - Floodplains

This project is subject to the Hazard Mitigation Assistance (HMA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy (August 26, 2021) requirements. Per the Freeboard Value Approach, the structure(s) must be protected to a minimum of the Base Flood Elevation (BFE) plus two feet of freeboard.

Article 51

Executive Order 11988 - Floodplains

For 3117 Grandview Place, 369 Maple Leaf Drive, and 604 9th Street identified as in an undesignated floodway: Applicant must coordinate with the local floodplain administrator and obtain required permits prior to initiating work. Until a regulatory floodway is designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within the base floodplain unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community. Applicant must comply with any conditions of permit and all coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 52

Executive Order 11990 - Wetlands

The applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby, or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

Article 53

Endangered Species Act (ESA)

The applicant will ensure that the following AST avoidance and minimization measures are implemented during work at 110 Sanctuary Drive, 201 W. Camellia Drive, and 3103 Grandview Place: To minimize effects on AST habitat: 1. Limit work to the deepest part of channels. 2. Limit work to areas previously disturbed or lacking snags, submerged logs, or other cover used by ASTs. 3. Use floating work platforms instead of ground-based equipment. 4. Relocate woody debris to the streamside instead of removing it completely. 5. Minimize the removal of trees and brush on banks adjacent to waterbodies. 6. Avoid the use of concrete or other bank hardening methods. To minimize effects on individuals: 1. Limit work to areas unlikely to be occupied by adult or juvenile ASTs or live AST nests. 2. Use floating work platforms instead of ground-based equipment. 3. If removing snags is necessary, pull them up from above water instead of digging them out. 4. Avoid work on the streamside from the water's edge to approximately 660 feet away during times of the year when nesting/hatching are occurring. 5. Limit work to the deepest part of main channels except during the hottest times of the year.

Article 54

Coastal Zone Management Act (CZMA)

The applicant is responsible for coordinating with and obtaining any required Coastal Use Permit(s) (CUP) or other authorizations from the Louisiana Department of Natural Resources (LDNR) Office of Coastal Management's Permits and Mitigation Division prior to initiating work. The applicant must comply with all conditions of the required permits. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 55

Clean Air Act (CAA)

If any asbestos containing materials, lead based paint, and/or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state, and local abatement and disposal requirements under the National Emissions Standards for Hazardous Air Pollutants (NESHAP).

Article 56

Standard Condition #1

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

Article 57

Standard Condition #2

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

Article 58

Standard Condition #3

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Article 59

Clean Air Act (CAA)

If any asbestos containing materials, lead based paint, and/or other hazardous materials are found during remediation or repair activities, the applicant must comply with all federal, state, and local abatement and disposal requirements under the National Emissions Standards for Hazardous Air Pollutants (NESHAP).

Article 60

Executive Order 11988 - Floodplains

Applicant must coordinate with the local floodplain administrator, obtain any required permits prior to initiating work, and comply with any conditions of the permit to ensure harm to and from the floodplain is minimized. All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 61

Endangered Species Act (ESA)

The applicant will ensure that the following AST avoidance and minimization measures are implemented during work at 69 Tyler Road and 843 Robinson Bridge Road: To minimize effects on AST habitat: 1. Limit work to the deepest part of channels. 2. Limit work to areas previously disturbed or lacking snags, submerged logs, or other cover used by ASTs. 3. Use floating work platforms instead of ground-based equipment. 4. Relocate woody debris to the streamside instead of removing it completely. 5. Minimize the removal of trees and brush on banks adjacent to waterbodies. 6. Avoid the use of concrete or other bank hardening methods.

Article 62

Endangered Species Act (ESA)

The applicant will ensure that the following AST avoidance and minimization measures are implemented during work at 69 Tyler Road and 843 Robinson Bridge Road: To minimize effects on individuals: 1. Limit work to areas unlikely to be occupied by adult or juvenile ASTs or live AST nests. 2. Use floating work platforms instead of ground-based equipment. 3. If removing snags is necessary, pull them up from above water instead of digging them out. 4. Avoid work on the streamside from the water's edge to approximately 660 feet away during times of the year when nesting/hatching are occurring. 5. Limit work to the deepest part of main channels except during the hottest times of the year.

Article 63

Clean Water Act (CWA)

For 5123 Davis Drive, the applicant is responsible for coordinating with and obtaining any required Section 404 Permit(s) from the United States Army Corps of Engineers (USACE) and/or any Section 401/402 Permit(s) from the State prior to initiating work. The applicant must comply with all conditions of the required permit(s). All coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 64

Clean Water Act (CWA)

For 69 Tyler Road, the applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby, or adjacent waterways. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that water/wetlands are not adversely impacted per the Clean Water Act.

Article 65

Executive Order 11988 - Floodplains

For 5123 Davis Drive, which was identified as in an undesignated floodway: Applicant must coordinate with the local floodplain administrator and obtain required permits prior to initiating work. Until a regulatory floodway is designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within the base floodplain unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community. Applicant must comply with any conditions of permit and all coordination pertaining to these activities should be retained as part of the project file in accordance with the respective grant program instructions.

Article 66

Executive Order 11988 - Floodplains

This project is subject to the Hazard Mitigation Assistance (HMA) Federal Flood Risk Management Standard (FFRMS) partial implementation policy (August 26, 2021) requirements. Per the Freeboard Value Approach, the structure(s) must be protected to a minimum of the Base Flood Elevation (BFE) plus two feet of freeboard.

Article 67

Executive Order 11990 - Wetlands

The applicant shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby, or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

Article 68

Standard Condition #1

Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.

Article 69

Standard Condition #2

This review does not address all federal, state and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.

Article 70

Standard Condition #3

If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

Obligating document

1. Agreement No. EMT-2021-FM-024 4	2. Amendment No. 841702974	3. Recipient No. AMENDMENT	4. Type of Action AMENDMENT	5. Control No. TX00090N2023T-001		
6. Recipient Name and Address HOMELAND SECURITY & EMERGENCY PREPAREDNESS, LA GOVERNOR'S OFFICE OF 7667 INDEPENDENCE BLVD BATON ROUGE, LA 70806		7. Issuing FEMA Office and Address FEMA Region VI 800 N. Loop 288 Denton, Texas 76209-3698 940-898-5399				
9. Name of Recipient Project Officer Sean Wyatt		9a. Phone No. 504-3016166	10. Name of FEMA Project Officer Flood Mitigation Assistance Program			
11. Effective Date of This Action	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING	14. Performance Period 05/04/2023 to 05/03/2026 Budget Period 05/04/2023 to 05/03/2026			
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation No.	Assistance Listings	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FMA	97.029	2023-05-JG05 - R062-xxx-4101-D	\$18,102,129.35	\$17882528.52	\$35,984,657.87	See Totals
Totals			\$18,102,129.35	\$17,882,528.52	\$35,984,657.87	\$2,774,590.90
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS-RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This is not applicable for digitally signed grant agreements.						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) (Recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this documents for their records.)						
18. FEMA SIGNATORY OFFICIAL (Name and Title)						DATE

JOHN AMEDEVÉ, CHAIRMAN

DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
CLAYTON VOISIN, JR.
DISTRICT 5
C. KEVIN CHAMPAGNE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



CARL HARDING, VICE-CHAIRMAN

DISTRICT 2
CARLA A. HARDING
DISTRICT 4
JOHN P. AMEDEVÉ
DISTRICT 6
CLYDE HAMNER
DISTRICT 8
KIMBERLY CHAUVIN
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
triggs@tpcg.org www.tpcg.org

April 11, 2024

MEMO TO: Chris Pulaski
Planning and Zoning Director

FROM: Tammy E. Triggs
Council Clerk

RE: Flood Mitigation Assistance Program
FMA-EMT-2021-FM-024-0037

Attached is an original certified copy of Resolution No. 24-149 which authorizes the Parish President to enter into a subgrantee agreement between Terrebonne Parish Consolidated Government and the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) to implement the Flood Mitigation Assistance Program FMA-EMT-2021-FM-024-0037.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding this matter, feel free to contact me.

/tet

Attachments

cc: Ms. Kandace Mauldin, Chief Financial Officer
Ms. Kayla Dupre, Comptroller
Ms. Jennifer Gerbasi, Recovery Planner
Mrs. Leilani Adams, Administration Office Manager
Council Reading File



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Resolution authorizing the Parish President to enter into agreement for the Flood Mitigation Assistance Elevation program for 2021.

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution authorizing the Parish President to enter into the appropriate subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness in order to receive funding and implement the awarded Flood Mitigation Assistance Severe Repetitive Loss Elevation program.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To enter into an agreement to accept \$1,277,035.00 of FEMA Hazard Mitigation Assistance funding to elevate seven (7) severe repetitive loss structures under the FMA-EMT-2021-FM-024-0037 grant.

TOTAL EXPENDITURE

\$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE 1 2 3 4 5 6 7 8 9

Chris Pulaski

3/27/2024

Signature

Date

5

March 27, 2024

MEMO TO: Hon. Jason W. Bergeron
Parish President

FROM: Chris Pulaski
Planning and Zoning Department

SUBJECT: Request for Agenda Item April 8th and 10th, 2024

Please find the following items for your review:

- A resolution authorizing the Parish President to enter into a subgrantee agreement between Terrebonne Parish Consolidated Government and The Governor's Office of Homeland Security and Emergency Preparedness to implement the Flood Mitigation Assistance Program. This group of projects includes seven severe repetitive loss structures throughout the parish.

This review covers the following properties throughout Terrebonne Parish:

- Site 1: Four Point Road, Dulac
- Site 2: Hidalgo Drive, Houma
- Site 3: Hidalgo Drive, Houma
- Site 4: Troy Street, Houma
- Site 5: Woodside Drive, Houma
- Site 6: Westview Drive, Houma
- Site 7: West Park Avenue, Houma

If everything meets with your approval, it is respectfully requested that you place the resolution on the Public Services Committee agenda for consideration. If you have any questions, please advise.

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Flood Mitigation Assistance Grant Program ("FMA"). CFD 97,029.

1.3 This Agreement addresses the use of those funds and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Recipient"), and the Terrebonne Parish ("Sub-Recipient").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

National Flood Insurance Act of 1968 Section 1366 (42 U.S.C. 4104c)

as amended by the National Flood Insurance Reform Act of 1994, Public Law 103—325

The Bunning –Bereuter-Blumenauer Flood Insurance Reform Act of 2004, Public Law 108-264

The Biggert-Waters Flood Insurance Reform Act of 2012, Public Law 112-141

31 United States Code Section 1352

2 Code of Federal Regulations 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

OMB Circular A-102 (Standard Form 424B (Rev. 7-97))

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to elevate seven (7) SRL structure in the Terrebonne Parish, the Grantor has provided funds to Sub-Recipient through Recipient's FMA Grant Program. Sub-Recipient shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (FMA-EMT-2021-024-0037, EMT-2021-FM-E024 (0))

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Recipient, and Sub-Recipient are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 2 C.F.R. §200

3.4.3 Sub-Recipient shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Recipient shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B and prescribed by OMB Circular A-102.

3.4.5 Sub-Recipient shall cooperate at all times with Recipient, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Recipient agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Recipient to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to FMA-EMT-2021-FM-024-0037, EMT-2021-FM-E024 (0), Sub-Recipient shall perform the following tasks within the approved timeframes:

4.2.1 Elevate seven (7) SRL Property

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 For tasks 4.2.1

5.2.2 Total Project Cost

\$1,277,035.00
\$1,277,035.00

5.3 Funding Sources

5.3.1 Federal share

5.3.2 Non-Federal share

\$1,277,035.00
\$ 0.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Recipient and Sub-Recipient, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Recipient, and Sub-Recipient are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Recipient hereby agrees to hold Recipient harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Recipient.

7.1 Legal Authorization

Sub-Recipient hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing and sent via first class certified mail return receipt requested.

8.3 The name and address of Recipient's contract manager for this agreement is:

**Sandra Dugas Gaspard
Assistant Director, Hazard Mitigation Assistance Division
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Boulevard
Baton Rouge, Louisiana 70806**

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Recipient is:

**Honorable Mr. Jason Bergeron
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360**

8.4 If the mailing address of Recipient or Sub-Recipient changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Recipient and Sub-Recipient have executed this agreement.

Digitally signed by Sandra D. Gaspard
DN: cn=Sandra D. Gaspard, o=Hazard Mitigation,
ou=GOHSEF, email=sandra.dugas@la.gov, c=US
Date: 2024.03.25 15:23:22 -05'00'

Sandra D. Gaspard

BY: _____

**Sandra D. Gaspard
Assistant Director, Hazard Mitigation Assistance
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS**

DATE: 3/25/2024

BY: _____

**Mr. Jason Bergeron
Parish President
TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

DATE: _____

**Governor's Office of Homeland Security
And Emergency Preparedness
State of Louisiana**

JEFF LANDRY
GOVERNOR



JACQUES THIBODEAUX
DIRECTOR

March 25, 2024

Honorable Jason Bergeron
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Approval and Funding
Terrebonne Parish - RL Elevation Project
FMA- EMT-2021-FM-024-037

Dear President Bergeron:

On behalf of Governor Jeff Landry, I am pleased to inform you that your application for Federal assistance, under the Flood Mitigation Assistance (FMA) Program, was approved by FEMA (see enclosures) for the above referenced project. The approved funding for eligible project activities is as follows:

	Total Project Cost
Federal Share	\$ 1,277,035.00
Non-Federal Share	\$ 0.00
Total Project Cost	\$ 1,277,035.00

If you have any questions, please contact your assigned State Applicant Liaison, Elba Cintron-Meador, at (407) 463-5377 or elba.cintron-meador@iem.com

Sincerely,

**Sandra D.
Gaspard**

Sandra D. Gaspard
Assistant Director
Hazard Mitigation Assistance Division

Digitally signed by Sandra D. Gaspard
DN: cn=Sandra D. Gaspard, o=Hazard
Mitigation, ou=EOH/SEP,
email=sandra.d.gaspard@ls.gov, c=US
Date: 2024.03.25 15:23:58 -0500



P.O. BOX 6097
HOUMA, LOUISIANA
70361
985-868-5050



P.O. BOX 2768
HOUMA, LOUISIANA
70361
985-868-3000

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

RISK MANAGEMENT

Memorandum

TO: Customer Service
FROM: LouEllen Pellegrin
Insurance Technician /Risk Management
DATE: July 11, 2024
SUBJECT: Recovery for damages to HPD unit #253 (2023 Chevy Traverse)

Attached, please find check #70667, in the amount of \$20,000.00 from Bluefire Claim Services, Inc FBO Old American Indemnity Company made payable to Terrebonne Parish Consolidated Government for total loss damage to HPD unit #253. (2023 Chevy Traverse -Black)

Please deposit this check into the proper account for Houma Police Dept.
(Account #204-000-6912-00).

If you have any questions regarding the above, please call (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Kandace Mauldin, Finance
Donna Wedgeworth, HPD
Bobby O'Bryan, HPD

/ltp

204-000-8421-01

Section III

TANNER & JUSTICE

2900 Westfork Dr. Ste. 610
Baton Rouge, Louisiana 70827
Phone 225-421-2701
Fax 844-497-2416

Writer's Direct Dial: 504-421-2120
Paralegal: 225-421-2737

Derek M. Tanner*
William H. Justice
Kenneth W. Andrieu
Christine E. Wells
Tara Peveo Holtzclaw*
E'vinski L. Davis

derek.tanner@southeaststaffcounsel.com
william.justice@southeaststaffcounsel.com
kenneth.andrieu@southeaststaffcounsel.com
christine.wells@southeaststaffcounsel.com
tara.holtzclaw@southeaststaffcounsel.com
evinski.davis@southeaststaffcounsel.com

June 26, 2024
MODIFIED

Michelle L. Neil
Neil Montgomery
7905 Park Avenue
Houma, LA 70364

YLA.com

RE: Terrebonne Parish Consolidated Government v. Jose Andres Lopes Cordova, et
Our File#: 2023-6692

Dear Ms. Neil:

Thank you for taking the time to discuss the above referenced matter. Please allow this letter to memorialize our discussion and the settlement offer I have been authorized by my client to extend. To note this offer in no way concedes nor waives any applicable defenses (coverage, liability, etc).

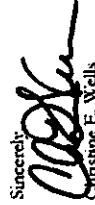
As discussed, it is my client's effort to assist with amicable resolution when possible. As such, my client has granted me authority to extend an inclusive offer of **\$20,000.00** in exchange for a full and final release of all claims and causes of action asserted or which could be asserted for the subject accident of April 28, 2023, in the above captioned matter, by your client, Terrebonne Parish Consolidated Government, against Jose Andres Lopez Cordova and Old American Indemnity Company (and/or any affiliated entity) in its capacity as Jose Andres Lopez Cordova's liability insurer (and any other person who may be an insured under the liability policy), and expressly reserving your client's rights against any and all other persons and/or parties. Further, your client will retain possession and ownership of the vehicle.


As always, the settlement proceeds are subject to any and all valid liens of any kind or nature. And, any settlement proceeds would be reduced/subject to any lienholder until the time of receipt of the full release.

At this time, I request that after review of this offer with your client, if the above detailed settlement accurately reflects the terms of the settlement, please sign and date at the bottom of this letter where indicated, and return it to me signifying your client's agreement to the terms, along with your firm's W9 and/or tax ID number. Further, any and all funds shall be held in trust until execution and return of the settlement documents.

Should you have any questions, please do not hesitate to contact my office.

With kindest regards, I remain

Sincerely,

Christine E. Wells
CEW/cew


Michelle L. Neil/Neil Montgomery
6/27/24
date

*Also Admitted in Texas

Staff Counsel and Employees of Bluefire Insurance Services, Inc.
Not a Partnership. Not a Corporation.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JUNE 30, 2024 - MONTH LAST CLOSED

7/17/24

ACCT: 204-211-8421-01

PUBLIC SAFETY FUND
POLICE
AUTO & TRUCK REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	100,000	95,149.30	5,168	317-
CLOSED:				
2018	73,000	68,812.21	N/A	4,188
2019	99,571	92,737.55	N/A	6,833
2020	151,715	144,722.81	N/A	6,992
2021	92,716	74,482.79	N/A	18,233
2022	160,633	153,762.63	N/A	6,870
2023	105,952	107,220.10	N/A	1,268-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section IV



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

OFFICIAL RECEIPT
ACCOUNTING COPY
Phone (985) 873-6462

Receipt No. 0133301

Date 10/09/2023 10:50 AM

Name/Address CITY OF HOUMA FIRE DEPARATMENT HOUMA, LA	REFERENCE NUMBERS
	U/B Account No.
	A/R Invoice No. License/Registration No.
Reference ROUSES MARKET #998	

FEES AND PAYMENTS			
Description	GL Account	Fees	Regular Pmt.
DONATIONS - HFD MUSEUM	204-000-6741-10	500.00	
CHECK #1393			500.00

*204-000-8254-01
204-000-5111-00*

Total	500.00	500.00	500.00
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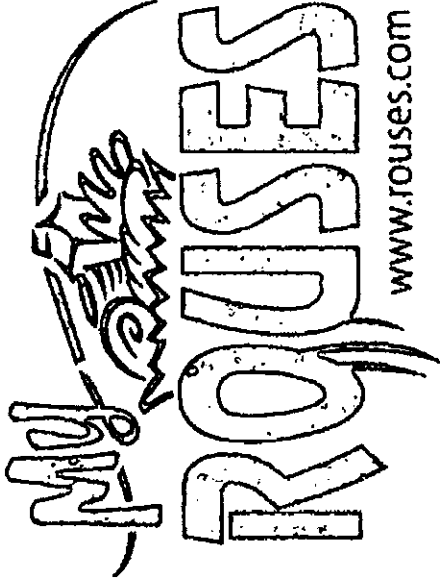
FOR INTERNAL USE ONLY	
Received by LNGUYEN	Notes (01) \$500.00 CK #01393
Amt. Rec'd. *****500.00	

Vendor Vendor Name
14156 CITY OF HOUMA FIRE DEPARTMENT

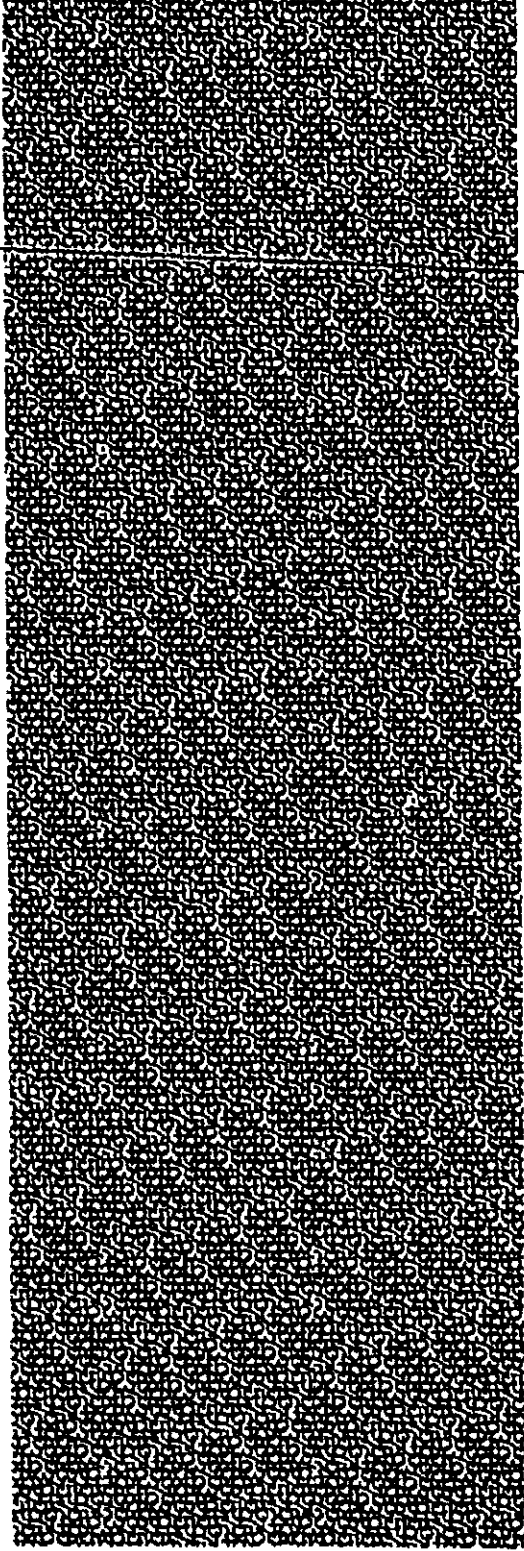
Date 8/10/2023
Check No. 99901393

Location	Invoice Number	Invoice Date	Invoice Amount	Terms/Discount	Amount Paid
Rouses Market #998	81023	8/10/2023	\$500.00	\$0.00	\$500.00
Total -					\$500.00

204-000-6741-10



REMOVE DOCUMENT ALONG THIS PERFORATION



Section IV

Budget Amendment Request

Account Number	Description	Amount
ATTACHMENT A - DOWTOWN DEVELOPMENT CORPORATION		
151-000-6499-06	HDDC - Miscellaneous	(28,781)
151-652-8915-06	DDC/Folklike Machinery and Equipment	28,781

-
=====



Houma Downtown Development Corporation

317 Goode Street, Houma, LA 70360
phone 985-873-6408 apicou@tpcg.org

Date: May 10th, 2024

To: Jim Wendell, Quality of Life Director

From: Anne Picou, Cultural Enrichment Admin 

Re: Sound equipment for the Rotary Centennial Plaza

The HDDC applied for a grant through the Houma Restoration in the amount of ~~\$28,871.00~~ ^{86,781} to purchase and install speakers on each column housed in the Rotary Centennial Plaza along with an outdoor cinema system.

The HDDC will be responsible for the equipment. Koike AV is a local business in Houma-Terrebonne, and they require the total cost of \$24,787.00 to purchase the equipment. It is a special order, and the equipment has been designed by an audio engineer. The remaining cost will come at the end of the project for installation. The installation may vary depending on the time to install this equipment. Due to the nature of the Rotary Centennial Plaza being new and wanting to maintain the design and integrity of the of the area, this installation will be time sensitive.

Please see the check in the amount of \$28,781.00.

If any additional information is needed, please do not hesitate to contact Anne Picou at 985-873-6408.

JIM WENDELL
Quality of Life Director
Terrebonne Parish Government

Always Happy in Downtown Houma!

Find us on Social Media:





P.O. Box 2504 ~ Houma, LA 70361-2504



Phone/fax (985) 876-4506

Visit us at www.koikeav.com







Rotary Centennial Plaza
Belanger St.
Houma, LA 70360
Contact: Bryan Bunn
(985) 647-3554

October 8, 2023

Background Music System

	SONOS PORT	Wireless Streaming Music Player	\$ 449*
	EPISODE	240W/70v Mixer/Amplifier	\$ 1,450*
	SONANCE PS-S83T	8" 2-Way 70v Commercial Outdoor Speakers (12 @ \$380)	\$ 4,560*
<hr/>			
Music System Total			\$ 6,459*

Wireless Microphone System

	RF VENUE	2Ch Remote Antenna Kit for Wireless Mics (2 @ \$389)	\$ 778*
	SHURE	In-Line Antenna Amplifier (2 @ \$200)	\$ 400*
	SHURE	Passive Antenna Splitter/Combiner (2 @ \$200)	\$ 400*
	SHURE	Wireless Handheld Microphone System	\$ 1,050*
	FURMAN	9 Outlet Power Sequencer	\$ 295*
	MSTR RACK	8 Space Skeleton Rack	\$ 300*
Cable, Hardware and Accessories (Allowance)			\$ 800*
Wireless Mic System and Accessories			\$ 4,023*
Estimated Labor and Tech Services			\$ 3,000

*Sales tax not included



P.O. Box 2504 ~ Houma, LA 70361-2504

Phone/fax (985) 876-4506

Visit us at www.koikeav.com

Rotary Centennial Plaza
Belanger St.
Houma, LA 70360
Contact: Bryan Bunn
(985) 647-3554

November 26, 2023



ELITE® 20' Professional Outdoor Cinema System

- 20' Inflatable Screen
- Front or Rear Projection
- 4000-4400 Lumen 1080 HD Projector
 - Sony BluRay Player
 - 4 Channel Audio Mixer
- (2) 12" 1300 Watt 2-Way Mackie Speakers
 - (2) Stands, bags and cables included
 - Hard road ready travel case
- Powerful extra quiet and energy efficient screen blower

Equipment Total	\$ 14,299 + Tax
First Time Setup Assistance/Demo (Allowance)	<u>1,000</u>
System Total	\$ 15,299 + Tax

11/26/23



Wednesday, August 14, 2024

Item Title:

Amend Ordinance No. 9596 - Houma Restoration District Overlay

Item Summary:

An ordinance to amend (Ordinance No. 9596) the newly adopted Section 28-82 of Chapter 28 of the Terrebonne Parish Code of Ordinances to remove requirements for voluntary registration of properties within the Overlay District and to provide for other matters relative thereto.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/22/2024	Cover Memo
Amended Ordinance	7/22/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Amending Ordinance No. 9596 – Houma Restoration District Overlay

PROJECT SUMMARY (200 WORDS OR LESS)
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Consider the introduction of an ordinance to amend (Ordinance No. 9596) the newly adopted Section 28-82 of Chapter 28 of the Terrebonne Parish Code of Ordinances to remove requirements for voluntary registration of properties within the Overlay District and to provide for other matters relative thereto and call a public hearing on said matter on Wednesday, August 14, 2024, at 6:30 p.m.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Carl Harding

07/21/24

Signature

Date

OFFERED BY: _____

SECONDED BY: _____

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE NEWLY ADOPTED SECTION 28-82 OF CHAPTER 28 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO REMOVE REQUIREMENTS FOR VOLUNTARY REGISTRATION OF PROPERTIES WITHIN THE OVERLAY DISTRICT; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, LSA-Const. Art. 6, §4 states in its pertinent part that “Except as inconsistent with this constitution, each local governmental subdivision which has adopted such a home rule charter or plan of government shall retain the powers, functions, and duties in effect when this constitution is adopted. If its charter permits, each of them also shall have the right to powers and functions granted to other local governmental subdivisions.” and,

WHEREAS, LSA-Const. Art. 6, §17, entitled “Land Use; Zoning; Historic Preservation states in its pertinent part that “Subject to uniform procedures established by law, a local governmental subdivision may (1) adopt regulations for land use, zoning, and historic preservation, which authority is declared to be a public purpose;” and,

WHEREAS, Sec. 1-05 of The Home Rule Charter for a Consolidated Government for Terrebonne Parish states in its pertinent part that “The parish government shall have and exercise such other powers, rights, privileges, immunities, authority and functions not inconsistent with this charter as may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and more specifically, the parish government shall have and is hereby granted the right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs, not denied by this charter, or by general law, or inconsistent with the constitution.” and,

WHEREAS, Terrebonne Parish Council adopted and enacted Section 28-82 of the Terrebonne Parish Code of Ordinances for the purposes of regulating uses and non-residential vacant structures within the jurisdiction of the new Houma Restoration Overlay District; and,

WHEREAS, the Terrebonne Parish Council wishes to remove registration requirements for voluntary registrants; and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that:

SECTION I

Section 28-82, of Article IV of Chapter 28 of the Terrebonne Code of Ordinances shall be and is hereby amended as follows:

Sec. 28-82. Supplementary Houma Restoration Overlay District regulations.

* * *

(f) Registration process and requirements.

- (1) The Department shall maintain and regularly update an Overlay District Structure List. The Department will, at its discretion, provide all ~~commercial~~ property owners on the list with updates on the state of the Overlay District, any project scheduled for construction, and commercial funding opportunities.
- (2) Voluntary Registration. The Owner of any structure within the Overlay District, whether vacant or occupied, may register the structure with the Department for inclusion on the Department’s Overlay District Structure List.
- (3) Mandatory Registration. The Owner of any vacant commercial structure shall, by January 1, 2025, register the structure with the Department for inclusion on the Department’s Overlay District Structure List.
- (4) Following the Mandatory Registration deadline, the Director, or designee, shall provide written notice to

the property owner of any vacant commercial structure not properly registered, that such registration is required. Notice may be by means of personal delivery, or by certified mail to owner's last known address according to the records of the Terrebonne Parish Assessor's Office, and by posting on the property. The property owner shall comply with this Section within sixty (60) days from the date that written notice is issued to the property owner.

- (5) Registration for mandatory registrants under subsection (f)(3) of this Section shall include the following information:
- i. The address and legal description of the property;
 - ii. The current name, physical address, mailing address, telephone number, and email information for every owner with an ownership interest in the property. Entities shall submit the same information pertaining to the entity's registered agent, manager and/or owner.
 - iii. The contact information for a local manager of the property, as defined in subpart (g) below.
 - iv. Proof of general liability insurance in an amount no less than one hundred thousand dollars (\$100,000.00) covering the property.
 - v. If required by the Department, a comprehensive plan of action, detailing a timeline for rehabilitation or repairs to the structure, maintenance while vacant, permit compliance, and intended future use of the structure. The owner shall update the plan of action every six (6) months.
 - vi. A complete floor plan of the property for use by first responders in the event of a fire or other catastrophic event, except when that information is waived in writing by state or local fire officials authorized to act for their office.
 - vii. If available, an appraisal or market value report of the fee simple and/or lease value of the property, no older than one year from the date of registration.
 - viii. If available, a survey of the property and site.
- (6) The Director may extend the deadline for mandatory registration up to an additional 180 days upon receipt of proof that the property is listed for sale or lease through a licensed real estate broker. No extension of time shall be available in the event the Director determines that the property is marketed for sale or lease at rates above appraisal or market value according to the reports submitted with registration.
- (7) Registration for mandatory registrants under Subsection (f)(3) of this Section shall be valid for a period of 365 days from the date registration is approved. The property owner must register the property annually on or before the anniversary of first registration until the structure is occupied and in compliance with this Section.
- (8) Vacant commercial structure property owners shall provide written notice to the Director, including providing a copy of any new deed, of any change in ownership of the property; or contact information for either the owner or the designated manager of the property. Written notice must be provided to the Department no later than thirty (30) days after such changes have occurred.

* * *

- (j) Registration and inspection fees.
- (1) The Department shall not charge a registration fee. This does not absolve the owner of a vacant commercial property from the violations and penalties established in this Section.
 - (2) In the event the Department inspects the vacant commercial structure and finds it to be in violation of this Section, Owner shall pay an inspection fee of seventy-five dollars (\$75).
 - (3) The Owner shall pay seventy-five dollars (\$75) for each subsequent re-inspection, until a violation has been remedied.
 - (4) All inspection fees shall be used solely to offset the costs of this program, or to improve or promote the areas affected by these provisions in ways designed to improve the ability of property owners to sell, lease or develop the properties which are subject to this program.
- (k) Prohibited Uses. Except for those already in existence at the effective date of this Section, the following uses shall be prohibited within the Overlay District:

* * *

~~In the event those grandfathered non-conforming structures become damaged and rendered unfit for use for any period of time and found to have sustained damages or are in need of repairs or renovations in an amount equal to or greater than 50% of the value of the existing structure, the owner shall be required to bring the structure into compliance with current state and local standards and regulations.~~

* * *

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance

hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks days, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the _____ day of _____, 2024.

CHAIR
TERREBONNE PARISH COUNCIL

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President

Approved _____ Vetoed

Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, _____, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 20____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 20____.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number: 3.
Item Number: A.



Wednesday, August 14, 2024

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 08/12/24 * **

Category Number: 3.
Item Number: B.



Wednesday, August 14, 2024

Item Title:

Community Development and Planning Committee

Item Summary:

Community Development and Planning Committee, 08/12/24 ** ***

Category Number: 3.
Item Number: C.



Wednesday, August 14, 2024

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 08/12/24 **



Wednesday, August 14, 2024

Item Title:

Policy, Procedure and Legal Committee

Item Summary:

Policy, Procedure and Legal Committee, 08/12/24**

(*Ratification of minutes call public hearings on Wednesday, August 28, 2024, at *6:00 p.m. and
6:30 p.m. and on *Wednesday, September 25, 2024, at 6:30 p.m.)

Category Number: 4.
Item Number: A.



Wednesday, August 14, 2024

Item Title:
Street Lights

Item Summary:
Light installations, removals and/or activations.

Category Number: 5.
Item Number: A.



Wednesday, August 14, 2024

Item Title:

34th LAMSA Annual Fall Conference

Item Summary:

Approve the attendance of the Council Staff to the LAMSA 34th Annual Fall Convention to be held at the DoubleTree by Hilton Hotel in Lafayette, LA from September 25-27, 2024, as per the current travel policy.

ATTACHMENTS:

Description

Backup

Upload Date

8/2/2024

Type

Cover Memo

DOWNTOWN LAFAYETTE



L·A·M·S·A



Join us in Lafayette!
34th Annual Fall Conference
September 25 – 27, 2024

DoubleTree by Hilton Hotel Lafayette
1521 W Pinhook Rd, Lafayette, LA 70503
(800) 222-TREE (222-8733)



Wednesday, August 14, 2024

Item Title:

Children and Youth Services Planning Board

Item Summary:

CHILDREN AND YOUTH SERVICES BOARD: Four (4) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office and Houma Police Department) Ms. Danielle Shroff, representing the LA Department of Children and Family Services, submits application and resume for consideration. Ms. Lauren Hyatt, representing the Office of Juvenile Justice Probation and Parole, submits application and resume for consideration. Mr. Joseph Lodrigue, representing the Terrebonne Parish Sheriff's Office, submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	8/9/2024	Cover Memo
Application - Lauren Hyatt	8/7/2024	Cover Memo
Resume - Lauren Hyatt	8/7/2024	Cover Memo
Application - Danielle Shroff	8/9/2024	Cover Memo
Resume - Danielle Shroff	8/9/2024	Cover Memo
Application - Joseph Lodrigue	8/9/2024	Cover Memo
Resume - Joseph Lodrigue	8/9/2024	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, AUGUST 14, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

→ **CHILDREN AND YOUTH SERVICES BOARD:** Four (4) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 08-15-24 and one (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: Two (2) vacancies due to resignations (One (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, AUGUST 12, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 08/06/2024

I, Lauren Hyatt, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 1077 Highway 3185,
(Address)
Thibodaux, LA 70301, Telephone number is (985) 447-0902 ext. 225,
(City, State, and Zip Code)
and E-mail is lauren.hyatt3@a.gov, wish to qualify for appointment
as a member of the Children and Youth Services Planning Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
_____ for _____ consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. _____.

* I am a resident and registered voter in St. Charles Parish, but I am representing the local OJJ office that
has probation & parole jurisdiction supervising juveniles from Terrebonne Parish.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No X
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of the Children and Youth Services Planning Board.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
the Children and Youth Services Planning Board.
(Board/Committee/Commission)

F. Applicant is aware of the Children and Youth Services Planning Board board criteria and
attendance requirements. (Board/Committee/Commission)
Yes X or No _____.

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COUNCIL

G. Applicant affirms that his/her employment with the Office of Juvenile Justice
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No

State job duties and responsibilities:

Supervises assigned staff Probation and Parole Officers/Juvenile within a district office, and holds periodic conferences with assigned staff for the purpose of reviewing the handling of every case for which they're supervising. Works closely with officials of the juvenile justice system other state agencies, and correctional institutions in developing and articulating plans and procedures involving the assessment, assignment and delivery of services to youth and their families.

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes or No

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No X

If yes, explain: _____

Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



Lauren Hyatt
Lauren.hyatt3@la.gov
Luling, Louisiana
985-413-3497

Motivated candidate seeking a position on the Children and Youth Services Planning Board in Terrebonne Parish. Through my drive, expertise, and comprehensive experience obtained throughout my career with the Office of Juvenile Justice, I will successfully transition into this role. I would utilize my education, which includes a Master's Degree in Forensic Psychology, along with my juvenile justice experience to serve the community.

Professional Experience

Office of Juvenile Justice

Probation & Parole Supervisor/Juvenile

April 2024 – Present

- Supervises assigned subordinate Probation and Parole Officers--Juvenile within a district office.
- Holds periodic conferences with assigned subordinates for the purpose of reviewing the handling of every case for which they are supervising.
- Initiates performance appraisals of assigned subordinate staff in the regional office on a semiannual basis.
- Submits reports to, and holds conferences with, the district manager at the latter's request for matters pertaining to the development and delivery of services.
- Works closely with officials of the juvenile justice system, other state agencies, and correctional institutions in developing and articulating plans and procedures involving the assessment, assignment, and delivery of services to youth and their families.
- Assists with planning and conducting staff meetings and conferences for subordinate staff.
- Assumes a leadership role in the conduct of case staffings concerning the most appropriate assignment of juvenile offenders to treatment programs.
- Determines work assignments and coordinates work flow and duty assignments of subordinates.
- Assesses ongoing staff training needs, plans and presents staff development programs, and coordinates participation in agency training programs.
- May act as district manager as needed.
- Interprets the work of the office to local news media, civic groups, etc.
- Assists other agency programs as needed or requested by the district manager.
- Reviews and approves service plans for juveniles submitted by subordinates.
- Provides support to lower-level officers in the field and in court, on arrests and transports, as well as escape apprehensions.
- Provides support to staff in the Secure Care Facilities when needed.

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**TERREBONNE PARISH
COUNCIL**

Office of Alcohol & Tobacco Control

ATC Specialist

September 2021 – April 2024

- Conducting inspections at permitted businesses throughout the region to ensure compliance.
- Conducting underage compliance checks at permitted businesses to ensure businesses are properly checking IDs and not selling alcohol, tobacco, or consumable hemp to minors.
- Working special events throughout the region to ensure public safety and prevent illegal vendor sales.
- Developing programs and informational sessions related to the dangers of consuming alcohol, tobacco, and consumable hemp products.
- Partners with agencies and communities across the state, including but not limited to education departments, libraries, and other law enforcement agencies to provide educational in-services that increase the awareness and prevention of human trafficking.

Office of Juvenile Justice

Criminal Investigator I

September 2017 - September 2021

- Conducting investigations throughout the state of Louisiana involving internal affairs investigations, civil investigations, criminal investigations, and coordinated investigations with other local, state, and federal agencies.
- Collecting evidence on these cases through interviews, video reviews, phone reviews, etc.
- Documenting all actions through detailed narratives.

Probation & Parole Officer/Juvenile III

November 2013 - September 2017

- Monitoring a caseload of adjudicated youth on a monthly basis depending on their offense level and coordinates with youth and their families to connect them to community providers: mentors, counselors, substance abuse treatment, etc.
- Preparing court documents (i.e. Motions to Modify Judgements, Probation Orders, Revocations, Custody Orders, etc.) and participating in various court proceedings, provides status reports to the court, and provides sworn testimony when needed.
- Coordinating placement of a youth once they are placed in the custody of the Office of Juvenile Justice, including non-secure group homes or secure OJJ facilities, and transporting youth in custody as needed within the state of Louisiana.
- Handling all documents as related to IV E funding.
- Making monthly, home, face to face contacts with the parents of youth in non-secure placement.
- Handling proceedings with out of state offenders or OJJ juveniles who flee the state through the Interstate Compact for Juveniles.
- Participating in arrest teams that are assembled to go out and apprehend youth already on probation with OJJ and/or in the custody of OJJ.

- Working various details, as needed, within the agency including hospital stays, search teams for escaped youth, secure facility details, etc.
- Documenting all actions through detailed narratives.
- Participating in yearly trainings on topics such as CPR, firearms, ethical practices, PREA (Prison Rape Elimination Act), motivational interviewing, court practices, etc.

Certifications

<i>BLS/CPR</i>	2014 – Present
<i>POST</i>	2014 – Present
<i>PPCT</i>	2014 – Present

Other Skills and Applicable Experience

Microsoft Office, JETS, POSSE

Education

University of Louisiana at Monroe	August 2015 - May 2018
<i>Master's Degree – Forensic Psychology</i>	

Louisiana State University	August 2009 - May 2013
<i>Bachelor's Degree – Interdisciplinary Studies with a concentration in Psychology, Communication Studies, and History</i>	



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: August 1, 2024

I, Danielle Shroff, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 1805 Harvest Dr.,
(Address)
Houma, LA 70360, Telephone number is (985) 804-3201,
(City, State, and Zip Code)
and E-mail is shroff.danielle@gmail.com, wish to qualify for appointment
as a member of the CHILDREN AND YOUTH SERVICES BOARD in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
1805 Harvest Dr. Houma, LA 70360 for 23 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of CHILDREN AND YOUTH SERVICES BOARD.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
CHILDREN AND YOUTH SERVICES BOARD.
(Board/Committee/Commission)

F. Applicant is aware of the CHILDREN AND YOUTH SERVICES BOARD board criteria and
attendance requirements. (Board/Committee/Commission)
Yes X or No _____.

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COUNCIL

G. Applicant affirms that his/her employment with Department of Children and Family Services
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No.

State job duties and responsibilities:

~~Some key responsibilities as a DCFS case manager include advocating for families' rights in legal settings, providing crisis intervention, and coordinating with various stakeholders ensure comprehensive support. Maintaining detailed case records, reporting to the court, facilitating reunification, and demonstrating cultural competency while adhering to ethical guidelines and professionalism are also crucial.~~

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No. .

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No X

If yes, explain: _____

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Danielle Stroff
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Danielle Shroff

✉ shroff.danielle@gmail.com ☎ 985.804.3201

SUMMARY

Experienced Child Welfare Specialist with 8 years of experience in the State of Louisiana, Department of Children and Family. Demonstrated expertise in child welfare program development, implementation, and management. Skilled in client engagement, case management, and family-centered practices. Applying for a position as a Child Welfare Program Specialist at the Department of Health and Human Services.

EXPERIENCE

Child Welfare Specialist

State of Louisiana, Department of Children and Family Services

March 2018 - Present, Thibodaux, LA

- Conducting thorough assessments of families involved with the child welfare system to determine the needs and strengths of each family member.
- Creating individualized case plans that outline specific goals and interventions aimed at preserving or reunifying families.
- Regularly reviewing and monitoring the progress of families in meeting the goals outlined in their case plans.
- Connecting families with appropriate community resources, services, and supports to address their identified needs. This may include mental health services, substance abuse treatment, parenting classes, housing assistance, and more.
- Advocating for the rights and best interests of families within the legal system, including court appearances and hearings. Providing immediate support and intervention in situations of crisis or emergency, ensuring the safety and well-being of family members.
- Working closely with various stakeholders such as social workers, therapists, legal professionals, and community organizations to coordinate services and support for families
- Maintaining accurate and detailed case records, documenting assessments, case plans, progress, and any significant events.
- Providing clear and concise reports to the court regarding the progress and status of families involved in the system.
- Facilitating reunification efforts when it is deemed in the best interest of the child and family.
- Demonstrating cultural competency and sensitivity to the diverse backgrounds and needs of families.
- Adhering to ethical guidelines and maintaining a high standard of professionalism and confidentiality.

Mental Health Specialist

Choices Behavioral Health and Wellness

April 2017 - March 2018, New Orleans, LA

- Provided professional consultation and supportive therapy to individuals in distress, conducted assessments and developed treatment plans while documenting progress in accordance with accepted standards of practice.
- Provide emotional and practical support to help clients navigate through their challenges.
- Provide immediate support and intervention in crisis situations, including suicide prevention and de-escalation techniques.
- Maintain accurate and up-to-date client records, including assessments, treatment plans, progress notes, and discharge summaries.
- Communicate effectively with external agencies, families, and support networks involved in the client's care.

Associate Teller

Whitney Bank

April 2015 - August 2016, New Orleans, LA

- Respond to customer inquiries, provide information on bank products and services, and resolve basic account-related issues.
- Process customer transactions, which may include deposits, withdrawals, cashing checks, and issuing cashier's checks or money orders.
- Input and record transactions accurately using computerized systems or manual forms.
- Stay informed about the bank's products, services, and promotions in order to effectively cross-sell and upsell to customers.
- Work collaboratively with other bank employees to ensure smooth operations and exceptional customer service.
- Handle customer complaints or concerns with tact and escalate issues to supervisors or managers when necessary.

PROJECTS

QPI Champion

Department of Children and Family Services • December 2022 - Present

- The Quality Parenting Initiative by the Youth Law Center strives to reconfigure foster care agencies into systems centered around relationships. The paramount objective is to guarantee that every child nurtures and sustains robust, positive connections and experiences effective parenting during their time in care.
- "QPI Champions" are advocates within the organization who have undergone comprehensive training in QPI principles, theory, and methodologies. This dedicated team, comprising agency personnel, foster and kinship parents, birth parents, and youth, collaborates effectively to promote QPI within their respective local communities.

Family Preservation Court

Department of Children and Family Services • February 2021 - Present

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• The establishment of the Specialty Court is aimed at safeguarding the safety and welfare of children within the dependency system. It accomplishes this by granting parents access to essential drug and alcohol treatment, overseeing their sobriety through judicial monitoring, and offering tailored services to benefit the entire family. This court has forged numerous community partnerships and primarily relies on referrals from the Louisiana Department of Children and Family Services.

EDUCATION

Bachelor of Arts in Psychology

Minor in Addictive Behaviors • Nicholls State University • Thibodaux, LA • 2013

CERTIFICATIONS

Child Welfare Certificate

Southern University at New Orleans • 2024

In-Home Safety Plan

Louisiana Child Welfare Training Academy

• Focuses on equipping individuals with the knowledge and skills necessary to create a secure and hazard-free living environment.

Governmental Ethics

2023

• Provides a general overview of the provisions of the Code of Governmental Ethics as it applies to public servants

Human Trafficking

Louisiana Child Welfare Training Academy • 2022

• Provides a comprehensive understanding of the global issue of human trafficking.

Implementing Act 350 of the 2021 Regular Legislative Session

Louisiana Child Welfare Training Academy • 2021

Provides knowledge and strategies need to effectively engage families through involvement and communication in compliance with the legislation.

Child Welfare Legal

Louisiana Child Welfare Training Academy • 2019

Comprehensive exploration of the legal framework governing child protection and welfare.

Indian Child Welfare Act

Louisiana Child Welfare Training Academy • 2019

• Comprehensive understanding of the federal law enacted to protect the rights and well-being of Native American children, families, and tribes.

COURSEWORK

Legal & Health Issues in Child Welfare

Southern University of New Orleans • 2024

African-American Children & Special Populations

Southern University of New Orleans • 2023

Historical & Contemporary Issues in Child Welfare

Southern University at New Orleans • 2023

SKILLS

Proficient in assessing and managing cases involving child safety, well-being, and family dynamics.

Ability to conduct thorough assessments of children and families, identifying strengths, risks, and areas for intervention.

Familiarity with legal processes and the ability to advocate for the rights and best interests of children in the legal system.

Ability to work collaboratively with multidisciplinary teams, including social workers, therapists, educators, and legal professionals.

Strong verbal and written communication skills, including the ability to engage with children and families in a sensitive and empathetic manner.

Adherence to ethical guidelines and a strong sense of integrity when making decisions that impact the well-being of children and families.



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION FORM

DATE: 8/7/2024

I, Joseph Lodrigue, of full majority age, whose primary residence and permanent mailing address is 308 Mire Street Houma, LA 70364, Telephone number is (985) 772-9267 and E-mail is jlodrigue@tpcg.org, wish to qualify for appointment as a member of the Children and Youth Planning Board in Terrebonne Parish, State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at 308 Mire Street Houma, LA 70364 for 5.8 consecutive years. Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council District No. 3.

B. If applying for membership as a member of a Fire Protection District Board, applicant affirms that he/she is a resident property owner/taxpayer of N/A and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms that he/she is a resident of the N/A (Recreation District) and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal economic benefit by serving as a member of Children and Youth Planning Board.

E. To the best of his/her knowledge, no member of the applicant's immediate family will receive any personal economic benefit from his/her service on Children and Youth Planning Board.

F. Applicant is aware of the Children and Youth Planning Board board criteria and attendance requirements. Yes X or No _____.

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G. Applicant affirms that his/her employment with Houma Police Department
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No.

State job duties and responsibilities:

Assistant Chief of Detectives - Supervise and investigate Criminal Investigations

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No X

If yes, explain: _____

Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.
Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

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2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

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Revision Date: December 9, 2020

Joseph Lodrigue

308 Mire Street Houma, LA 70364 Cell: (985) 772-9267 Email: lodrigue.joe@gmail.com

Profile

Police Officer with 23+ years of experience handling investigations involving vehicle crashes, criminal, civil and internal. Providing the Community with Public Safety throughout these investigations. Making decisions to improve criminal patrols in the Community and working together with the public to assist with solving crimes. Also, the 18+ years of experience in report writing and public relations.

Skills

➤	Investigations	
➤	Presentation Skills	
➤	Instructor Skills	Microsoft
➤	Office Skills	
➤	Graphic Design Skills	High Stress
➤	Decision Making Skills	

Professional Experience

Houma Police Department

Assistant Chief of Detectives May 2023 – Present

- Supervise and oversee criminal investigation cases that are assigned to Detectives to follow-up on and complete the investigation. Check the reports and assist with investigations.
- Provide public safety by maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations.
- Monitor, note, report, and investigate suspicious persons and situations, safety hazards, and unusual or illegal activity in patrol area.
- Review facts of incidents to determine if criminal act or statute violations were involved.
- Render aid to accident victims and other persons requiring first aid for physical injuries.
- Testify in court to present evidence or act as witness in traffic and criminal cases.
- Photograph or draw diagrams of crime or accident scenes and interview principals and eyewitnesses.
- Relay complaint and emergency-request information to appropriate agency dispatchers.
- Process prisoners and prepare and maintain records of prisoner bookings and prisoner status during booking and pre-trial process.
- Inform citizens of community services and recommend options to facilitate longer-term problem resolution.
- Train new recruits that graduate the Academy in the FTO (Field Training Officer) Program to learn the responsibilities as a Police Officer and provide them with instruction of report writing and Policy and Procedure guidelines.
- Instruct Standardized Field Sobriety at the POST Academy to new cadets for multiple Agencies and assist with any other curriculum where needed. Also Taser Energy Weapons throughout the Academy and for In-Service Training.

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COUNCIL

- Respond to any Critical Incident by being a member of the (SWAT) Special Weapons and Tactics Team any time called for duty during the incident. Respond in the capacity as a Crisis Negotiator.

Sergeant over School Resource Officers August 2022 – May 2023

- Oversee the daily duties of all School Resource Officers for eight Schools from Elementary to High School.
- Check and review all paperwork turned in daily and weekly from SRO's and make sure they are correct and accurate.
- Schedule and oversee Football Games and other School events.
- Attend Meetings with the Terrebonne Parish School Board Members for school security.
- Keep statistics of arrest and incidents at the schools as they occur to report to administration and school board.

Detective-Police Officer First Class (FTO) September 2006 - 2022

- Provide public safety by maintaining order, responding to emergencies, protecting people and property, enforcing motor vehicle and criminal laws, and promoting good community relations.
- Monitor, note, report, and investigate suspicious persons and situations, safety hazards, and unusual or illegal activity in patrol area.
- Review facts of incidents to determine if criminal act or statute violations were involved.
- Render aid to accident victims and other persons requiring first aid for physical injuries.
- Investigate traffic accidents and other accidents to determine causes and to determine if a crime has been committed.
- Testify in court to present evidence or act as witness in traffic and criminal cases.
- Photograph or draw diagrams of crime or accident scenes and interview principals and eyewitnesses.
- Relay complaint and emergency-request information to appropriate agency dispatchers.
- Process prisoners and prepare and maintain records of prisoner bookings and prisoner status during booking and pre-trial process.
- Monitor traffic to ensure motorists observe traffic regulations and exhibit safe driving procedures.
- Issue citations or warnings to violators of motor vehicle ordinances.
- Direct traffic flow and reroute traffic in case of emergencies.
- Inform citizens of community services and recommend options to facilitate longer-term problem resolution.
- Direct traffic flow and reroute traffic in case of emergencies.
- Train new recruits that graduate the Academy in the FTO (Field Training Officer) Program to learn the responsibilities as a Police Officer and provide them with instruction of report writing and Policy and Procedure guidelines.
- Instruct Standardized Field Sobriety at the POST Academy to new cadets for multiple Agencies and assist with any other curriculum where needed.
- Respond to any Critical Incident as being a member of the (SWAT) Special Weapons and Tactics Team any time called for duty during the incident.

Terrebonne Parish Sheriff's Office

Lieutenant February 2001 - September 2006

- Take, receive, or check periodic inmate counts.
- Maintain order, discipline, and security within assigned areas in accordance with relevant rules, regulations, policies, and laws.
- Respond to emergencies, such as escapes.
- Maintain knowledge of, comply with, and enforce all institutional policies, rules, procedures, and regulations.
- Supervise and direct the work of correctional officers to ensure the safe custody, discipline, and welfare of inmates.
- Restrain, secure, or control offenders, using chemical agents, firearms, or other weapons of force, as necessary.
- Supervise or perform searches of inmates or their quarters to locate contraband items.
- Monitor behavior of subordinates to ensure alert, courteous, and professional behavior toward inmates, parolees, fellow employees, visitors, and the public.
- Complete administrative paperwork or supervise the preparation or maintenance of records, forms, or reports. Approve all daily reports and incident reports turned in daily.
- Instruct employees or provide on-the-job training.
- Supervise activities such as searches, shakedowns, riot control, or institutional tours.
- Conduct roll calls and safety meetings for correctional officers.
- Supervise or provide security for offenders performing tasks, such as construction, maintenance, laundry, food service, or other industrial or agricultural operations.
- Develop work or security procedures.
- Set up employee work schedules and payroll.
- Resolve problems between inmates.
- Convey correctional officers' or inmates' complaints to superiors.
- Read and review offender information to identify issues that require special attention.

Cycle World

Assistant Parts Manager February 2000 - February 2001

- Determine replacement parts required, according to inspections of old parts, customer requests, or customers' descriptions of malfunctions.
- Receive and fill telephone orders for parts.
- Fill customer orders from stock.
- Prepare sales slips or sales contracts.
- Receive payment or obtain credit authorization.
- Take inventory of stock.
- Provided advice to customers on substitution or modification of parts when identical replacements are not available.
- Mark and store parts in stockrooms according to prearranged systems.
- Discuss use and features of various parts, based on knowledge of machines or equipment.
- Place new merchandise on display.
- Provide customer service by greeting and assisting customers and responding to customer inquiries and complaints.

- Monitor sales activities to ensure that customers receive satisfactory service and quality goods.
- Examine merchandise to ensure that it is correctly priced and displayed and that it functions as advertised.
- Perform work activities of subordinates, such as cleaning and organizing shelves and displays and selling merchandise.

O'Reilly Auto Parts

Night Manager January 1999 - February 2000

- Read catalogs, microfiche viewers, or computer displays in order to determine replacement part stock numbers and prices.
- Receive and fill telephone orders for parts.
- Fill customer orders from stock.
- Prepare sales slips or sales contracts.
- Receive payment or obtain credit authorization.
- Take inventory of stock.
- Provided advice to customers on substitution or modification of parts when identical replacements are not available.
- Examine returned parts for defects, and exchange defective parts or refund money.
- Mark and store parts in stockrooms according to prearranged systems.
- Discuss use and features of various parts, based on knowledge of machines or equipment.
- Demonstrate equipment to customers and explain the functioning of equipment.
- Measure parts, using precision measuring instruments, in order to determine whether similar parts may be machined to required sizes.

United Diesel

Mechanic's Helper June 1998 - October 1998

- Use hand tools such as screwdrivers, pliers, wrenches, pressure gauges, and precision instruments, as well as power tools such as pneumatic wrenches, lathes, welding equipment, and jacks and hoists.
- Rebuild Detroit Diesel Engine heads and valves

Education and Training

Terrebonne High School

High School Diploma, Jun 1999

Terrebonne Vocational School

Aug 1997-Jun 1999

- Diesel Mechanics Elective Class for Two-year Certification

Terrebonne Parish Sheriff's Office POST Academy

Oct 2006-Jan 2007

- Louisiana POST (Peace Officer Standards & Training Council) Basic Police Academy

Accomplishments

Police Officer First Class (PFC)

Oversee any criminal investigations and vehicle crashes during my tour of duty. Make decisions during the investigations to determine the criminal offense or if the situation is a civil dispute. Conduct Traffic stops during the tour of duty to enforce State Laws. Conduct narcotic investigations. Handle situations that benefit the Community and Department with the decision made.

Certified P.O.S.T. Instructor (Peace Officers Standards and Training)

Completed a 40-hour Instructor development course through the FBI. Certified Peace Officer Standard Training Instructor to instruct at any Police Academy in the State of Louisiana. Learned to put together Lesson Plans and Power point Presentations.

Standardized Field Sobriety Instructor

Completed a 40-hour SFST Instructor course through Louisiana Applied Technology at Louisiana State Police Academy. Teach and certify other police officers anyway in the nation with conducting the Standardized Field Sobriety Test. Conduct a live drinking workshop to have other Police Officers instruct the test to certify the Officer while he conducts the practical tests.

SWAT Operator (Special Weapons and Tactics)

Completed a 40-hour Special Weapons and Tactics Course in New Orleans Louisiana. Trained in High Stress Situations, Officer Down Drills and Tactical Medics. Completed tactical lifesaving techniques that would be used in any High Stress Situations. Functioned as a Team Leader and had to prepare Fast Action Response Plan and put together a team under High Stress for the incident. (Barricaded subjects, Active Shooter, High Risk Search Warrants, etc.)

Certified FTO (Field Training Officer)

Completed a 40-hour Field Training Officer Certified course in Jackson, MS. Put together lesson plans, learn policy and procedure involving training students and new cadets. FTO for Houma Police Department training all new recruits for on-the-job training. Make sure cadets learn all policy and procedure and computer programs involving LA Crash and ARMMS.

Certified Bicycle Patrol

Completed a 40-hour Mountain Bicycle Patrol Course in Lafourche Parish Sheriff's Office. Learned First aid and safety for conducting investigations and criminal patrol on bicycles. Must make fast decisions while patrolling the Community.

Detective

Promoted to Detective with the Houma Police Department Investigative Services Division on August 1, 2016 and assigned to the Juvenile and Sex Crimes Division. Conduct Follow up Investigations on any and all cases assigned by the Uniform Patrol Division to close out by arrest or concluding the case.

January 10, 2019, moved into the Major Crimes Investigation Division. Promoted in August 2022 to Sergeant in charge of School Resource Division. Moved in May of 2023 to Assistant Chief of Detectives.

FBI JCARD (Joint Child Abduction Rapid Deployment Team) Team Leader / Member

Became a member of the FBI Child Abduction Rapid Deployment Team and Team Leader. A joint team which deployed for any Kidnapping of any Juveniles in the state or region. Trained in leading a team of Agents in organizing, searching, and using the appropriate resources that is needed to locate the missing child in a timely manner.

Taser Instructor

Certified in April 2019 as a Taser Instructor through Taser (Axon) International.

Crisis (Hostage) Negotiations

Completed a 40-hour Basic Crisis Negotiations Training in October of 2023.

Category Number: 7.
Item Number: A.



Wednesday, August 14, 2024

Item Title:

Milford and Associates, Inc.

Item Summary:

Milford and Associates, Inc.

ATTACHMENTS:

Description

Milford and Associates, Inc.

Upload Date

8/6/2024

Type

Report

PROJECT STATUS REPORT (VIA EMAIL khampton@tpcg.org)

August 14, 2024

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.: 23-BRG-10

b. Title: EAST WOODLAWN

BRDG REPLACE

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement 1-JUN-23

b. Type (Hourly, Lump Sum, %) “LUMP SUM” & %

c. Total Fees (Basic Services) \$65,700.00

3. PLAN AND PREPARATION STATUS:

a. Study and Reports (%) 100%

b. Preliminary Design (%) 100%

c. Final Design (%) 100%

d. Bidding and Negotiating (%) 100%

e. Construction Admin (%) 0%

f. Estimated Bid Date 30-MAY-24

g. Estimated Cost of Construction \$1,038,100.00

4. CONSTRUCTION STATUS:

a. Actual Bid Date 20-JUNE-24

b. Contractor Gray Construction Corp

c. Contract Amount \$651,446.50

d. Work Order Issued _____

e. Total Contract Time (Working Days) _____

f. Scheduled Completion Date _____

g. Time Elapse Days (%) 0/0%

h. Project Complete (%) 0%

i. Estimates Paid to Date (\$) \$0

j. Date of Substantial Completion _____

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: ASSEMBLING CONTRACT.

F.E. Milford III, P.E.

PROJECT STATUS REPORT (VIA EMAIL khampton@tpcg.org)

August 14, 2024

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.: 15-BLDG-13

b. Title: SOUTH LA WETLANDS

DISCOVERY CENTER PH II

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement 7-DEC-23

b. Type (Hourly, Lump Sum, %) "LUMP SUM" & %

c. Total Fees (Basic Services) \$21,100.00

3. PLAN AND PREPARATION STATUS:

a. Study and Reports (%) 100%

b. Preliminary Design (%) 100%

c. Final Design (%) 100%

d. Bidding and Negotiating (%) 0%

e. Construction Admin (%) 0%

f. Estimated Bid Date

g. Estimated Cost of Construction \$273,850.00

4. CONSTRUCTION STATUS:

a. Actual Bid Date

b. Contractor

c. Contract Amount

d. Work Order Issued

e. Total Contract Time (Working Days)

f. Scheduled Completion Date

g. Time Elapse Days (%) 0/0%

h. Project Complete (%) 0%

i. Estimates Paid to Date (\$) \$0

j. Date of Substantial Completion

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: FINAL PLAN REVIEW BY OWNER.

F.E. Milford III, P.E.

Category Number: 7.
Item Number: B.



Wednesday, August 14, 2024

Item Title:

T. Baker Smith

Item Summary:

T. Baker Smith

ATTACHMENTS:

Description

T. Baker Smith

Upload Date

8/8/2024

Type

Report

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
MONTHLY STATUS REPORT FOR THE
PARISH COUNCIL MEETING, AUGUST 14, 2024

PREPARED BY:



T. BAKER SMITH
A CENTURY OF SOLUTIONS

JACK E. PLAISANCE
SR. PROJECT MANAGER

AUGUST 2024

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

August 14, 2024

1. PROJECT COORDINATOR Jack Plaisance

2. PROJECT:

- a. Parish Project No. 10-CDBG-WTR-70
- b. TBS Project No 2011.0086
 Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$706,499.30
2. Current Budgeted Level	\$706,499.30
3. Remaining to be earned at current budgeted level	\$269,392.12
4. Earned to date	\$437,107.18

4. PLAN PREPARATION STATUS:

a. Right-of-way	80% (Phase I)
b. Permits	95% (Overall)
c. Soil Survey	50% (Overall)
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95% (Overall)
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	\$2,566,655.00 (Phases I thru III)

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

The permit and mitigation fees were paid to LDNR (\$8,750) on January 11, 2024 and the final DNR permit was received. The USACE permit was issued April 23, 2024. These Permits include the proposed levee, water control structure and pump station. Right of Way acquisition on hold. Engineering work remains on hold pending construction funding.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

August 14, 2024

1. PROJECT COORDINATOR Jason Chauvin

2. PROJECT:
 - a. Parish Project No. 17-OYS-37
 - b. TBS Project No 2017.0907
 - c. Title Oyster Bed Surge Protection in Lake Chien and Tambour

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	May 2, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$745,272.00 (Phase I)
2. Current Budgeted Level	\$665,272.00
3. Remaining to be earned at current budgeted level	\$109,334.93
4. Earned to date	\$555,937.07

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	80%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	TBD (PHASE I)

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARK

95% Design Documents and probable budget were submitted on August 19, 2021. In June 2022, NFWF has awarded \$5.4 million with TPCG match. TBS submitted a proposal in October 2022 and a revised proposal in April 2023 to include revised permit applications, finalize construction documents and prepare ROW documents utilizing the NFWF funds to construct the Lake Chien portion of the project. Environmental permitting is ongoing. LDNR sent draft authorization for parish processing and fees on July 29th. Engineering services are on hold pending approved amendment for additional services.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

August 14, 2024

1. PROJECT COORDINATOR Jack Plaisance

2. PROJECT:

a. Parish Project No.

b. TBS Project No 2022.1792

c. Title Barrow Street Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 3, 2022
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$916,162.50
6. Current Budgeted Level	\$650,537.50
7. Remaining to be earned at current budgeted level	\$365,734.06
8. Earned to date	\$284,803.44

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	0%
c. Soil Survey	60%
d. Field Survey	82%
e. Preliminary Plans	100%
f. Final Plans	20%
g. Estimated Bid Date	N/A
h. Estimated Cost of Construction	\$16,581,598.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG administration requested station capacity increase with electric pumps in February 2023. Design development is currently on hold and TBS is investigating alternative concepts for this project, including a pump and gate near the abandoned Country Club Drive bridge.

Category Number: 8.
Item Number: A.



Wednesday, August 14, 2024

Item Title:

Appointment to Houma Restoration District

Item Summary:

Parish President Jason W. Bergeron is requesting ratification of his recommendation of re-appointment of Mr. Bryan Bunn to the Houma Restoration District.

ATTACHMENTS:

Description

Backup

Upload Date

8/8/2024

Type

Cover Memo



OFFICE OF THE PARISH PRESIDENT
Terrebonne Parish Consolidated Government

P.O. Box **2768**
Houma, Louisiana **70361-2768**

JASON W. BERGERON
Parish President

PHONE **985-873-6401**
FAX **985-873-6409**
EMAIL **jason@tpcg.org**

August 7, 2024

Members of the Terrebonne Parish Council
Attn: Tammy Triggs, Council Clerk
8026 Main Street, 6th Floor
Houma, LA 70360

Re: Re-Appointment of Bryan Bunn

Dear Council Members:

Please accept the re-appointment of Mr. Bryan Bunn to the Houma Restoration District. I respectfully request your ratification of Mr. Bunn's re-appointment at the August 14, 2024 Regular Council Meeting.

Thank you,

Jason W. Bergeron

CC: Council Reading File



Wednesday, August 14, 2024

Item Title:

Notice to the Public

Item Summary:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 08-15-24 and one (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: Two (2) vacancies due to a resignations (One (1) Representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

ATTACHMENTS:

Description

Notice to the Public

Upload Date

8/9/2024

Type

Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, AUGUST 14, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Four (4) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 08-15-24 and one (1) expired term.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: Two (2) vacancies due to resignations (One (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, AUGUST 12, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

Category Number: 10.
Item Number: A.



Wednesday, August 14, 2024

Item Title:

Parish President

Item Summary:

Parish President.

Category Number: 10.
Item Number: B.



Wednesday, August 14, 2024

Item Title:

Council Members

Item Summary:

Council Members.
