

OFFERED BY: MS. J. DOMANGUE
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 20-247

WHEREAS, the Terrebonne Parish Home Rule Charter Section 7-07, by resolution, allows the Council of the Terrebonne Parish Consolidated Government (TPCG) to appoint Advisory Boards, and

WHEREAS, TPCG desires that an evaluation and analysis of Recreation and its use of Recreational Districts should be done for purposes of proving to the Public and Taxpayers whether its current system is in need of changes; and

WHEREAS, the TPCG, its legislative branch known as the Council, wishes to establish the Terrebonne Parish Consolidated Government - Recreation Modernization Advisory Board to assist in making this recreation evaluation, and

WHEREAS, the Recreation Modernization Advisory Board shall develop, if needed, a written strategic action plan that evaluates the need to modernize recreation in Terrebonne Parish, focusing on a myriad of factors in light of and considering the current use of eleven (11) recreation districts, and TPCG Operated Recreation programs; and

WHEREAS, the function of the Advisory Board, pursuant to the listed objectives below, will be to conduct a feasibility evaluation, by studying, listening, debating, and evaluating objectively, to determine, considering the listed and any other factors, with the assistance of Professional, Governmental, Civic, and Public input, a modernized strategic recreation advisory plan, to TPCG, its Parish President and Parish Council; and

WHEREAS, the Terrebonne Parish Council shall introduce and adopt an ordinance to dissolve the Recreation Advisory Board as designated in Article IV. Recreation Advisory Board. Section 21-66 to 21-70 and rescind Ordinance No. 4836 and any other contrary ordinances as determined by TPCG legal.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, declares that:

- I. The Terrebonne Parish Recreation Modernization Advisory Board (Advisory Board) be and is hereby created and that the Advisory Board shall be composed of the following:
 - A. The Advisory Board be composed of a MAXIMUM of eighteen (18) Voting members two of whom must be a minority.
 - B. To avoid potential conflicts-of-interest, no member (or member's immediate family members) of the Task Force shall simultaneously be an employee of or serve on any recreation district board nor should a member (or member's immediate family members) have any business interest in any recreation district contract.
 - C. The Advisory Board members shall be a qualified voter residing within Terrebonne Parish.
 - D. Members shall meet twice monthly until such time as the final Advisory Board written recommendations are completed.
 - E. The Advisory Board may appear before the Council to discuss any issues prior to rendering its written report.
 - F. All Voting Advisory Board members shall be nominated, appointed, and confirmed by the Terrebonne Parish Council as listed below:
 1. One resident who resides within the boundaries of Recreation District No. 1.
 2. One resident who resides within the boundaries of Recreation District No. 2,3
 3. One resident who resides within the boundaries of Recreation District No. 3A
 4. One resident who resides within the boundaries of Recreation District No. 4
 5. One resident who resides within the boundaries of Recreation District No. 5
 6. One resident who resides within the boundaries of Recreation District No. 6
 7. One resident who resides within the boundaries of Recreation District No. 7
 8. One resident who resides within the boundaries of Recreation District No. 8
 9. One resident who resides within the boundaries of Recreation District No. 9
 10. One resident who resides within the boundaries of Recreation District No. 10
 11. One resident who resides within the boundaries of Recreation District No. 11

12. Four At-Large Voting members residing in Terrebonne Parish who are members of the business community who are either a proprietor, partner, or officer of a business in Terrebonne Parish.

G. The Advisory Board can have Non-voting Ad Hoc members who may include a member of Terrebonne Parish's Legislative Delegation and at least one representative from any other community stakeholder. These members shall not be part of the eighteen voting members. The non-voting members shall reside in Terrebonne Parish and can become non-voting members by appointment of the Chair and confirmation by a quorum of the voting advisory board.

(II) The objectives of the Recreation Modernization Advisory Board shall include but is not limited to analyzing, evaluating and considering modernization of recreation facilities, operations, programs, use of recreation districts and their needs, and developing a strategic recreation plan of action based on an analysis of at least five proposed alternatives that will best serve the interests of Recreation for the Public and Taxpayers:

(III)

- A. (1) Alter existing boundaries of one or more existing recreation districts to mirror significant population and demographic shifts in the parish since consolidation occurred in 1981, and/or,
(2) Merge one or more recreation districts to allow for greater financial solvency, and/or,
(3) Completely consolidate all recreation districts into one Parish-wide district, either immediately or resulting from a series of incremental steps for that goal;
(4) Any other recommendations to improve recreation, recreation districts, district operations, voter input, and other matters the Advisory Board deems important; and
(5) Voter presentation to determine future Recreation operations by utilizing recreation districts.

B. In analyzing, debating and determining these objectives, the Advisory Board shall focus on these and any other relevant factors, in light of and considering the current use of eleven (11) recreation districts, number of facilities in each district, Parish operated and paid for Recreation programs, Bayou Country Sports Complex, district board's size and number of boards, adult and youth program existence, infrastructure at each district, facilities offered at each district, maintenance at each district, buildings and property ownership at each district, district census, district demography, district geography, district and TPCG finances including income revenues and debt, district costs, district taxation, differences in taxation, and tax methods, Parish taxation, Tourism commission taxes and functions, district functions, district services, duplication of services, district operations, district and parish employees, district and parish consultants, opportunities, district management, district accountability, parish and district cultural diversity, transportation, legal and financial ramifications of district attempted changes, district maintenance and equipment, rural and urban community financial impacts from district changes such as economics and property valuations, outside Parish/City recreation programs and set up, Voter wants, needs, and participation; life expectancy and costs to maintain buildings and facilities, security, and employment and number of employees in each district, full time staffs in light of part time staffs, and outsourcing;

C. At its Public meetings, the Advisory Board shall allow and consider Professional, Governmental, Civic, and General Public input.

D. The Advisory Board, upon conclusion of its analysis, study, and evaluation, if it determines changes are needed, shall draft a written advisory recommended plan of action that it believes will Modernize Recreation in Terrebonne Parish, with substantiating reasons why changes are needed, and the recommended changes it believes are needed, to best serve the interests of the Public and Taxpayers, and present the written plan of action, for consideration, to the TPCG Parish President and Council.

(IV) Upon appointment of the Advisory Board members, the Terrebonne Parish Council shall select and designate two voting members of the Advisory Board as Chair and Vice Chair, whose roles shall be to preside over the Advisory Board meetings, develop meeting agendas, appoint non-voting ad hoc members with confirmation by the advisory board, and create and appoint members to committees. The Chair will decide the number of members for each committee. Any voting member can request the Chair to place an item on the Agenda. In the event requested by any member, the Chair may remove an agenda item in the Chair's sole discretion. Agenda items shall be debated by the Advisory Board pursuant to law and Roberts Rules of Order. In the event of a vacancy for any reason by the Chair, Vice Chair, or any board member, the TPCG Council shall select and designate replacement Advisory board members, and a Chair /Vice Chair.

(V) The Advisory Board shall attempt to meet twice monthly until final written recommendation is delivered to TPCG. If possible, voting members shall attend all Advisory Board meetings, and at least one, the Chair or Vice Chair, should be present at all meetings. The Chairs shall decide, regarding remote attendance, to accommodate challenges that may arise from the COVID-19 pandemic in accordance with the Louisiana Open Meetings laws. The meetings shall be Open to The Public, unless an executive session is necessary, orderly, and open to the Public for input, orally and/or in writing. In the event the Chair or Vice Chair cannot attend the meeting, the Chair, in writing shall designate a temporary Chair and this shall be recorded in the board minutes. The advisory board shall elect a secretary for the board who is a voting member to perform the duties of the secretary.

(VI) TPCG shall provide a venue adequate to comply with COVID-19 social distancing and size guidelines to hold Advisory Board meetings.

(VII) The Advisory Board shall have all rights under the Louisiana Open Meeting laws and comply with the open meetings laws, public records laws, and ethics laws. Unless provided herein to the contrary or as required by the Open Meetings Laws, this board shall utilize Robert's Rules of Order-11th edition revised to conduct its meetings. If requested by the Advisory Council or its Chair, TPCG may appoint and designate TPCG employees to assist the Chair and Secretary in its agenda preparation, conducting its meetings, Public Records Requests, and records keeping duties. All records shall be kept pursuant to the Public Records laws. The secretary shall keep in safe keeping all public records, and remit and deposit all Public Records, at the termination of this committee, to the TPCG Custodian of Records. If the secretary is absent from a meeting, the Chair of the meeting shall designate a voting member to serve as temporary secretary and parliamentarian.

(VIII) The Advisory Board shall formally dissolve after the conclusion of the October 2021 election on October 31, 2021; or earlier if deemed appropriate by the TPCG Council.

(IX) After passage and signing of this resolution, the TPCG Council will announce, publish, and open written nominations to fill the appointments for the Advisory Board for two weeks, and then appoint said members at the September 9, 2020 Regular Council meeting. All nominees shall comply with the TPCG Council's policies and procedures for consideration as a nominee and board appointee.

(X) All board members must be voters in and residents of Terrebonne Parish.

(XI) The Advisory Board may request from the Terrebonne Parish Council Chair to use Terrebonne Parish Council staff, and from TPCG's Parish President to use his Executive departments including but not limited to Legal, Finance, Planning, Recreation, for assistance, information, and/or advice.

(XII) A Quorum, to conduct an official meeting of the advisory board, shall consist of a majority of the voting Appointed Board members, who are present at the meeting. All decisions shall be passed by a majority vote of the quorum present. The Chair is authorized to appoint voting sub board committees that shall report to the advisory board. The committees must follow the Open Meetings laws and operate accordingly. If a committee is appointed, a majority of the committee shall be needed for a quorum and a majority vote of the committee members present shall be needed to vote on and pass decisions. Unless the law requires to the contrary, all meetings, quorums and voting issues shall be resolved in accordance with Robert's Rules of Order. The secretary shall be the Parliamentarian for the board and shall consult TPCG legal department as needed on Parliamentary issues. The secretary shall keep written record

of attendance, minutes of board action, and votes. All sub-committees shall have a secretary appointed by the Chair.

(XIII) This Advisory Board is advisory in nature only; its actions and decisions are non-Binding on TPCG-its Legislative or Executive Branch. TPCG Council reserves all rights to oversee, make changes, terminate this advisory board, remove of advisory board member with or without cause, or take any other actions it deems necessary in the best interest of the advisory board, or TPCG.

(XIV) This advisory board shall provide its advisory recommendations in a written report to TPCG Parish President and Council Chair as soon as practicable but no later than the 8th day of February 2021. The TPCG Council will take up the recommendations from the Advisory Board, for discussion and debate, when and as it deems appropriate.

(XV) This advisory board and its members are granted the all legal immunities allowed under law. This Board is strictly Voluntary and shall not be paid for its services. Any assistance services provided by TPCG to the Advisory Board shall be paid by TPCG.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue D.W. Guidry, Sr. and D. Babin

NAYS: G. Michel.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 1st day of September 2020.

* * * * *

I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on September 1, 2020 and subsequently ratified by the Assembled Council in Regular Session on September 2, 2020 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 3RD DAY OF SEPTEMBER 2020.


SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL