
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Ms. Christa Duplantis-Prather	Vice-Chairwoman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Dirk Guidry	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Vénita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

March 20, 2017
5:40 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Co-sponsorship request from Keep Terrebonne Beautiful's Bayou Cleanup, Saturday, March 25, 2017.
2. Co-sponsorship request from Louisiana Office of Community Development's LA SAFE (Louisiana's Strategic Adaptations for Future Environments) on March 28, 2017 at the Civic Center.
3. Waiver of fees request from Vandebilt Catholic High for the use of the Houma-Terrebonne Civic Center for the graduation ceremony on May 20, 2017.
4. **RESOLUTION:** Concurring with the recommendation of the Parish Administration to award Bid 16-RFB-GEN-66 (Re-Bid) for the purchase and installation of New/Unused Seals and Baskets for Unit 16 Air Preheater to the lowest qualified bidder, Plant-N-Power.

RESOLUTION: Authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START

5. Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.
6. Consider the introduction of proposed ordinance to declare as surplus tax property adjudicated to the Terrebonne Parish Consolidated Government (2.5% interest) and to acquire authorization to dispose of said property in accordance with L.A.S. 47:2196 and calling a public hearing on April 12, 2017 at 6:30 p.m.
7. RESOLUTION: Authorizing renewal of the charitable gaming application for the Civic Center to remain a Commercial Lessor with the Louisiana State Charitable Gaming office for use of charitable gaming events scheduled between July 1, 2017 and June 30, 2018.
8. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - I. Generation Station Wind Hardening, \$88,400
 - II. Public Safety Fund-Houma Police, \$2,027and calling a public hearing on said matter on April 10 at 6:30 pm
9. RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION TO PROVIDE FOR BUILDING PLAN REVIEW AND INSPECTIONS, AND TO PROVIDE FOR RELATED MATTERS. (The proposed resolution will authorize the Parish President to execute a Cooperative Endeavor Agreement with South Central Planning and Development Commission to provide building plan review and building inspections as it relates to the building permit review and approval process for a period of thirty (30) days in consideration for a portion of the building fees collected.)
10. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET, AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - I. Planning, \$401,487
 - II. Planning, add positionsand calling a public hearing on said matter on April 12 at 6:30 pm
11. INTRODUCING AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" AND SECTION 9-37, "APPEALS AGAINST DENIAL OF VARIANCE BY THE REVIEWING AUTHORITY," FOUND IN CHAPTER 9, FLOOD DAMAGE PREVENTION, FOR THE PURPOSES OF RESTRUCTURING BUILDING CODE PLAN REVIEW AND INSPECTIONS FOR THE PARISH OF TERREBONNE, AMENDING THE REVIEW PROCESSES FOR THOSE SECTIONS AND CALLING A PUBLIC HEARING ON APRIL 12, 2017 AT 6:30 P.M. (The proposed amendments to the ordinance will establish the in-house administrative appeals process for those wishing to appeal permit review and inspection decisions.)
12. Adjourn

Category Number:
Item Number:



Monday, March 20, 2017

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, March 20, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, March 20, 2017

Item Title:

Cosponsorship request - Keep Terrebonne Beautiful

Item Summary:

Co-sponsorship request from Keep Terrebonne Beautiful's Bayou Cleanup, Saturday, March 25, 2017.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

3/15/2017

Type

Application

Name of Applicant/Agency (seeking co-sponsorship):

Keep Terrebonne Beautiful

Name of Authorized Representative and Capacity (if applicant is not an individual):

Brenda Leroux Babin (Board President)

Mailing Address:

3202 Sharon Street--Houma, LA 70363

Telephone Number:

985-876-7947 (Home)

E-Mail Address:

beebabin@gmail.com

Location and Date of Event:

Houma Downtown Marina and various bayous (Flyer Attached) -- March 25, 2017

Describe the reason for the co-sponsorship, the nature of the contemplated event and how such serves a public purpose:

Keep Terrebonne Beautiful is hosting a Bayou Cleanup where we are coordinating with other organizations to clean up sections of five different bayous in Terrebonne Parish. We need dumpsters to collect the trash after it is picked-up. (See attached flyer for more information.)

Services Requested:

Dumpsters at two locations to collect trash after it is picked up.


Signature

March 15, 2017
Date

(TPCG USE ONLY)

Date Received: _____ Signed: _____

Keep Terrebonne Beautiful's Bayou Cleanup

Saturday March 25, 2017

7-11am Registration and Cleanup

11am-2pm Celebration

Volunteers and Boats Needed

All volunteers will check in at the location of their choice and cleanup a segment of a bayou. Downtown will host a kayak regatta to do the cleanup. All volunteers will receive a t-shirt and entrance to the after party celebration at each location or the Houma Downtown Marina. To register to volunteer or for more information call Brenda Babin at 873-0107 or check our website www.keepterrebonnebeautiful.org.

Clean-up Locations:

- Bayou Dularge—Al's Shrimp Dock @ Falgout Canal Bridge
- Bayou Grand Caillou—125 Coast Guard Road
- Bayou Little Caillou—Old Little Caillou School
- Bayou Black—Houma Downtown Marina
- Bayou Terrebonne (Downtown)—Houma Downtown Marina



Partners and Sponsors:

Terrebonne Advocates for Possibility
Houma Downtown Development Corporation
Bayou Dularge Fire Department
Dulac Community Center
VCHS Bass Fishing Team
Pelican Waste

Keep Terrebonne



KEEP AMERICA BEAUTIFUL AFFILIATE



Keep
LOUISIANA
Beautiful

KEEP AMERICA BEAUTIFUL AFFILIATE

Category Number:
Item Number: 2.



Monday, March 20, 2017

Item Title:

Cosponsorship request - La. Office of Community Development

Item Summary:

Co-sponsorship request from Louisiana Office of Community Development's LA SAFE (Louisiana's Strategic Adaptations for Future Environments) on March 28, 2017 at the Civic Center.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

3/15/2017

Type

Application

Name of Applicant/Agency (seeking co-sponsorship):

Louisiana Office of Community Development

Name of Authorized Representative and Capacity (if applicant is not an individual):

Dakota K. Fisher, Resilience Program Analyst

Mailing Address:

1450 Poydras St. Suite 1440, New Orleans, LA 70112

Telephone Number:

504-556-9750

E-Mail Address:

dakota.fisher@la.gov

Location and Date of Event:

Houma-Terrebonne Civic Center, Tuesday March 28, 2017

Describe the reason for the co-sponsorship, the nature of the contemplated event and how such serves a public purpose: The proposed event for co-sponsorship is a public meeting

for the LA SAFE (Louisiana's Strategic Adaptations for Future Environments) process, a community-centered adaptation planning process piloting in 6 coastal Louisiana parishes, including Terrebonne. The process will identify and prioritize programs that will help facilitate adaptation and support community needs; plan and prioritize projects for Terrebonne Parish based on environmental risk factors, economic sense, and social/cultural benefits; and develop policies that incentivize growth in higher ground, safer areas. LA SAFE is funded by a \$40M HUD Grant to Louisiana Office of Community Development for parishes with unmet needs from Hurricane Isaac in 2012, with additional support from Foundation for Louisiana and continued efforts to leverage and expand resources.

Services Requested:

Co-sponsorship or rental of Meeting Rooms 1 & 2 of the Houma-Terrebonne Civic Center for March 28, 2017 is requested for a total value of \$600. Rental of other necessary spaces and equipment for the March 28, 2017 meeting will be paid by Foundation for Louisiana.

Note: the applicant respectfully requests that the Terrebonne Parish Council waive the requirement for submission 30 days prior to the event.


Signature

3/13/17
Date

(TPCG USE ONLY)

Date Received: _____ Signed: _____

Venita Chauvin

From: Leilani Adams
Sent: Wednesday, March 15, 2017 11:10 AM
To: Venita Chauvin
Subject: FW: Co-Sponsorship Form
Attachments: Co-Sponsorship Request for 03282017 Terrebonne Public Meeting.pdf

Can you please place this on whatever agenda it needs to be placed on?

Respectfully,

Leilani H. Adams

Executive Secretary to Parish President Gordon E. Dove
Terrebonne Parish Consolidated Government

•• PLEASE NOTE THE E-MAIL CHANGE ••

E-mail: ladams@tpcg.org

Office: 985-873-6401

Fax: 985-873-6409

Cell: 985-519-6110

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361



Saltwater Fishing Capital of the World

From: Lauren Marschall [<mailto:lmarschall@cpex.org>]
Sent: Monday, March 13, 2017 2:58 PM
To: Leilani Adams
Subject: Re: Co-Sponsorship Form

Ms. Adams, attached please find the filled out co-sponsorship form we have discussed. Could you look it over and see if it looks correct to you before adding it to the council agenda? We want to have the best chance of approval possible.

Thank you,

Lauren LaFitte Marschall, AICP / Project Manager
lmarschall@cpex.org

Office: 225-267-6300 / Direct: 225-389-7197
100 Lafayette Street, Baton Rouge, Louisiana 70801
cpex.org

On Mon, Mar 6, 2017 at 4:40 PM, Lauren LaFitte Marschall <lmarschall@cpex.org> wrote:
Thank you. I will put that request to the council in the form.

Lauren

Sent from my phone

On Mar 6, 2017, at 4:13 PM, Leilani Adams <ladams@tpcg.org> wrote:

Yes ma'am.

Respectfully,

Leilani H. Adams

Executive Secretary to Parish President Gordon E. Dove

Terrebonne Parish Consolidated Government

**** PLEASE NOTE THE E-MAIL CHANGE ****

E-mail: ladams@tpcg.org

Office: [985-873-6401](tel:985-873-6401)

Fax: [985-873-6409](tel:985-873-6409)

Cell: [985-519-6110](tel:985-519-6110)

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361

<image001.jpg> <image002.jpg> <image003.jpg>

Saltwater Fishing Capital of the World

From: Lauren Marschall [<mailto:lmarschall@cpex.org>]
Sent: Monday, March 06, 2017 4:00 PM
To: Leilani Adams
Subject: Re: Co-Sponsorship Form

Ms. Adams, I do have a question--I see on the form that all requests must be received 30 days prior to the event. The event we are requesting co-sponsorship of is on March 28, less than 30 days away. Do you think it is possible that the council could waive the 30 day requirement in this instance?

Thanks,

Lauren LaFitte Marschall, AICP / Project Manager
lmarschall@cpex.org

Office: 225-267-6300 / Direct: 225-389-7197
100 Lafayette Street, Baton Rouge, Louisiana 70801
cpex.org

On Mon, Mar 6, 2017 at 2:59 PM, Lauren Marschall <lmarschall@cpex.org> wrote:

Thank you very much. I will get this filled out and back to you as soon as possible.

Lauren LaFitte Marschall, AICP / Project Manager
lmarschall@cpex.org

Office: 225-267-6300 / Direct: 225-389-7197
100 Lafayette Street, Baton Rouge, Louisiana 70801
cpex.org

On Mon, Mar 6, 2017 at 2:53 PM, Leilani Adams <ladams@tpcg.org> wrote:

Ms. Marschall:

Attached is the co-sponsorship form that needs to be filled out and returned to me no later than 9:00 AM on March 16th. Please let me know if you have any questions.

Respectfully,

Leilani H. Adams

Executive Secretary to Parish President Gordon E. Dove

Terrebonne Parish Consolidated Government

**** PLEASE NOTE THE E-MAIL CHANGE ****

E-mail: ladams@tpcg.org

Office: 985-873-6401

Fax: 985-873-6409

Cell: 985-519-6110

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361

<image001.jpg> <image002.jpg> <image003.jpg>

Saltwater Fishing Capital of the World

Category Number:
Item Number: 3.



Monday, March 20, 2017

Item Title:

Request waiver of fees, VHS Graduation, Civic Center

Item Summary:

Waiver of fees request from Vandebilt Catholic High for the use of the Houma-Terrebonne Civic Center for the graduation ceremony on May 20, 2017.

ATTACHMENTS:

Description

Letter from VHS

Upload Date

3/16/2017

Type

Cover Memo



TERREBONNE PARISH
GOVERNMENT

FEB 07 2017

ADMINISTRATION

February 2, 2017

Mr. Gordon Dove - Parish President
P.O. Box 2768
Houma, LA 70361

Dear Mr. Dove,

On behalf of the Vandebilt Catholic High School community, I am writing to request a waiver of fees associated with the use of the Houma-Terrebonne Civic Center for our graduation ceremony on May 20, 2017. Vandebilt Catholic is an important part of the Terrebonne parish community, and would like to receive the same benefits given to other high schools in this area, which includes use of the civic center free of charge for graduation ceremonies.

Our goal for these graduates is to become future leaders of Terrebonne parish. Waiving these fees will enable Vandebilt Catholic to concentrate on other needs to provide young men and women with a holistic education that encourages community development and good citizenship.

Vandebilt Catholic has 167 seniors who will graduate this May. These students have helped the community with multiple programs, including Campus Ministry's annual Christmas project. This year our school adopted students from multiple classrooms at Legion Park Elementary School, providing them with toys, school supplies, and clothing for Christmas. They spent an entire day reading, crafting, and playing with the young students, and are proud to be a part of Terrebonne Parish.

Thank you, Mr. Dove, for your consideration of this request. I can be reached at the school at 985-580-1868. I am looking forward to hearing from you soon.

Sincerely,

David Boudreaux
President



Celebrating 50 Years

Approved
Gordon Dove

Venita Chauvin

From: Leilani Adams
Sent: Thursday, March 16, 2017 1:42 PM
To: Venita Chauvin
Subject: Vanderbilt Graduation - Wavier of Fees
Attachments: DOC031617.pdf

Venita,

Please add the attached item to the agenda for approval. I believe Budget and Finance is still open.

President Dove has approved this for council's approval.

Thank you!

Respectfully,

Leilani H. Adams

Executive Secretary to Parish President Gordon E. Dove

Terrebonne Parish Consolidated Government

**** PLEASE NOTE THE E-MAIL CHANGE ****

E-mail: ladams@tpcg.org

Office: 985-873-6401

Fax: 985-873-6409

Cell: 985-519-6110

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361



Saltwater Fishing Capital of the World

Category Number:
Item Number: 4.



Monday, March 20, 2017

Item Title:

Bid 16-RFB-GEN-66 (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater

Item Summary:

RESOLUTION: Concurring with the recommendation of the Parish Administration to award Bid 16-RFB-GEN-66 (Re-Bid) for the purchase and installation of New/Unused Seals and Baskets for Unit 16 Air Preheater to the lowest qualified bidder, Plant-N-Power.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/10/2017	Executive Summary
Resolution	3/10/2017	Resolution
Bid Documents and Support Material	3/10/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Bid 16-RFB-GEN-66 (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater

PROJECT SUMMARY (200 WORDS OR LESS)

To Award the bid to Plant-N-Power for the purchase of seals and baskets for unit 16 air preheater at the Power Plant

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

New seals and baskets for unit 16 air preheater will increase efficiency of the boiler by using less fuel.

TOTAL EXPENDITURE

\$210,000.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

☒ YES

IF YES AMOUNT
BUDGETED:

\$389,748.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:

SECONDED BY:

RESOLUTION NO. 17-_____

WHEREAS, on February 24, 2017 bids were received by the Terrebonne Parish Consolidated Government for Bid No. 16-RFB-GEN-66 (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater for the Electric Generation Division of the Utilities Department, and

WHEREAS, after careful review by the Purchasing Division, Cyr Leboeuf, Electric Generation Superintendent and Ernest Brown, Associate Utilities Director it has been determined that the bid submitted by Plant-N-Power is the lowest qualified bid in the amount of Two Hundred, Ten Thousand Dollars (\$210,000.00), and

WHEREAS, Parish Administration concurs with the recommendation to award the bid of Plant-N-Power for Bid 16-RFB-GEN-66 Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase of seals and baskets for unit 16, as per attached documents.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of
_____ 2017.

Bid Cover Sheet

Bid Name: Bid 16-RFB-GEN-66 (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater

Bid(s) Received: 1 **Bid Date:** 02/24/2017 **Bids Opened By:** Gina Bergeron

Bidder's Name:	Amount:	Check:	Bond:
Plant N Power	\$210,000.00		0.00

Award Bid To: **Amount:** .00

Purchasing Department Comments:

Plant-N-Power provided all the proper documentation as required by the "Instructions for Bidders" and is the lowest bid. The file is being forwarded to the requesting division for review of compliance with the specifications. If Plant-N-Power fails to meet the specifications, the bid of Paragon cannot be considered due to the company taking exceptions to the Bond requirements.

Purchasing Bid Form Listing ▼

TPCG Secure Login
Gina Bergeron - gbergeron@tpcg.org
[Main Menu](#) [Help](#) [Logout](#)

Purchasing Bid Form Listing > Maintenance Bid: '428'

[<- Return to List](#)

Approval Details

Printer Version

Bid Form Id: 428
Bid Name: Bid 16-RFB-GEN-66 (Re-Bid) Purchase and Installation

* Bids Opened By: Gina Bergeron

* Department: Utilities Department

* Division:

Bid Type: Bid Cover Sheet

- Approval Sequence:
- 1. Reviewer - approved on 03/02/2017 by purh03
 - 2. Division Head - approved on 03/02/2017 by cleboeuf
 - 3. Department Head - approved on 03/03/2017 by ebrown
 - 4. Chief Financial Officer - approved on 03/03/2017 by kmauldin
 - 5. Parish Manager - approved on 03/03/2017 by admin02
 - 6. Parish President - approved on 03/09/2017 by gdove
 - 7. Purchasing Manager - approved on 03/09/2017 by purh03

* Date: 02/24/2017 (mm/dd/yyyy)

Related RFB: Unit 16 Air Preheater, removal/replace of all seals, cold side/hot sid... ▼

Charge Account: 303-802-8915-06

Estimated Price: 280000.00

Amount Budgeted: .00

Status: Complete

Comments: Plant-N-Power provided all the proper documentation as required by the "Instructions for Bidders" and is the lowest bid. The file is being forwarded to the requesting division for review of compliance with the specifications. If Plant-N-Power fails to meet the specifications, the bid of Paragon cannot be considered due to the company taking exceptions to the Bond requirements. ▼

Award Bid

To:

Award Amount: .00

Bidders:

* Name:

Plant N Power

* Amount:

210000.00

* Check:

0

* Bond:

0.00

Remove Bidder Entry

Add New Bidder

Additional Departments

Department	Division	ChargeAccount
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Documents:

DOC030217.pdf - Added By Gina Bergeron

Bid Documents and Tabulations

EditDelete

Add New Document

Save Changes

* Denotes required fields.

Bid added by Gina Bergeron on 03/02/2017



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Fri February 24, 2017 2:09:45 PM GMT-6

Location:	Pasadena > Texas > USA
Name:	Tex Simoneaux
Email:	tex@plantnpower.com
Address:	2711 Lilac St
Zip code:	77503
Contact number:	2256446005
Official Company/Business Name:	Plant-N-Power Services
Are you registered with the State of Louisiana as a Disadvantaged Business Enterprise (DBE)?:	No
Is your company owned my a female?:	No
Is your company owned by a minority?:	No
Louisiana Contractor ID#:	62533
NIGP Codes: (Commodity code categories)	82008 - Boilers, High Pressure
	82014 - Boiler Parts and Accessories (Not Otherwise Listed)
	82042 - Controllers, Steam Boiler Automatic Conductivity

Where To?



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New/Unused Seals and Baskets for Unit 16 Air Preheater

Bid from: Plant-N-Power Services. – Username: plantnpower

[illegible]

Renew/Upgrade Membership

Central Auction House, LTD



OFFICIAL BID FORM
SECTION "A"
(Must be completed and uploaded as an attachment with bid)

Bid No. 16-RFB-GEN-66 (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater

Materials shall be delivered within twelve (12) weeks from "Notice of Award" and the awarded vendor shall have six (6) weeks for the field installation.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) is familiar with the project site, and hereby proposes to provide all labor, equipment, materials and supplies as required in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated February 2017

NAME OF BIDDER: Plant N Power Services Inc

ADDRESS OF BIDDER: Main Office 2711 Liliac Pasadena Tx 77503

LA office 2104 Southland Drive Gonzales La. 70737

NAME OF AUTHORIZED SIGNATORY BIDDER: *(Printed or Typed)* Tex Simoneaux

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER ** Tex

TITLE OF AUTHORIZED SIGNATORY BIDDER: Vice President

DATE: February 23, 2017

**** Signature Authorization. *(If applicable)* Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)**

Tom Schedler
Secretary of State

State of
Louisiana
Secretary of
State

COMMERCIAL DIVISION
225.925.4704



Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
PLANT-N-POWER SERVICES, INC. OF DELAWARE Business Corporation (Non-Louisiana) WILMINGTON Active			

Previous Names

Business: PLANT-N-POWER SERVICES, INC. OF DELAWARE

Charter Number: 42134773F

Registration Date: 1/13/2016

Domicile Address

1209 ORANGE STREET
WILMINGTON, DE 19801

Mailing Address

2711 LILAC
PASADENA, TX 77503

Principal Business Office

2711 LILAC
PASADENA, TX 77503

Registered Office in Louisiana

3867 PLAZA TOWER DR.
BATON ROUGE, LA 70816

Principal Business Establishment in Louisiana

2104 S. SOUTHLAND AVENUE
GONZALES, LA 70737

Status

Status: Active

Annual Report Status: In Good Standing

Qualified: 1/13/2016

Last Report Filed: N/A

Type: Business Corporation (Non-Louisiana)

Registered Agent(s)

Agent:	C T CORPORATION SYSTEM
Address 1:	3867 PLAZA TOWER DR.
City, State, Zip:	BATON ROUGE, LA 70816

Appointment 1/13/2016
Date:

Officer(s)

Additional Officers: No

Officer:	JAMES W. ROGERS
Title:	Director, Officer
Address 1:	2589 ESCADA DRIVE
City, State, Zip:	NAPLES, FL 34109
Officer:	CYNTHIA HUBER
Title:	President
Address 1:	2711 LILAC
City, State, Zip:	PASADENA, TX 77503
Officer:	ARMANDO PENA
Title:	Vice-President
Address 1:	2711 LILAC
City, State, Zip:	PASADENA, TX 77503
Officer:	JAMES A. GORDON
Title:	Director, Vice-President
Address 1:	900 N. MICHIGAN AVENUE
Address 2:	SUITE 1800
City, State, Zip:	CHICAGO, IL 60611
Officer:	GREGORY K. JONES
Title:	Director, Vice-President
Address 1:	900 N. MICHIGAN AVENUE
Address 2:	SUITE 1800
City, State, Zip:	CHICAGO, IL 60611
Officer:	GORDON L. NELSON, JR.
Title:	Director, Vice-President
Address 1:	27 MAIN STREET
Address 2:	2ND FLOOR
City, State, Zip:	CONCORD, MA 01742
Officer:	STEVEN L. RLST
Title:	Secretary
Address 1:	4520 MAIN STREET
Address 2:	SUITE 1100
City, State, Zip:	KANSAS CITY, MO 64111
Officer:	DAVID W. ZALAZNICK
Title:	Director
Address 1:	9 WEST 57TH STREET

Address 2:	33RD FLOOR
City, State, Zip:	NEW YORK, NY 10019
Officer:	ROBERT W. GROWNEY
Title:	Director
Address 1:	900 N. MICHIGAN AVENUE
Address 2:	SUITE 1800
City, State, Zip:	CHICAGO, IL 60611
Officer:	STEPHEN F. NATALI
Title:	Director
Address 1:	900 N. MICHIGAN AVENUE
Address 2:	SUITE 1800
City, State, Zip:	CHICAGO, IL 60611

Amendments on File

No Amendments on file

Print



PLANT-N-POWER SERVICES, INC

February 21, 2017

Cyr LeBoeuf
Utility Supervisor, Electric Generation
Terrebonne Parish Consolidated Government
Utilities Department
P.O. Box 2768
Houma, LA 70361

RE: Unit 16 boiler Ljungstrom APH Rebuild (PNP#17-2102-1ts)

Ms. Cyr

Thank you for giving Plant-N-Power Services the opportunity to participate with the rebuild of the Unit 16 boiler, Ljungstrom Air Preheater. Please see our turn key quote as per your RFQ below. All parts are OEM provided by Ljungstrom. Please see attached parts list. (NOTE: Items 30,40,50 are recommended, but not inclusive of the project quote.)

Project Scope:

- Remove radial, circumferential, and rotor seals on hot and cold sides.
- Remove top of APH to allow baskets removal
- Remove hot, cold elements/baskets and dispose
- Install new elements/baskets
- Install and set post, radial, and circumferential seals on hot and cold end
- Balance APH
- Close access doors.

Lump Sum Price as outlined is:	\$210,000.00
Labor	\$71,317.00
Materials	\$1000.00
Equipment	\$6,971.00
Subs (Including Ljungstrom Quote)	130,712.00

Total project time line will be 4 weeks of 4/10 hr days. (Overtime is not included in the Price)

Note

- Pre-Heater elements and seals to be supplied by PNP, Any additional parts will not be provided as part of this quote.
- Crane is included in the Price. Supplied by Plant-N-Power.

2711 Lilac • Pasadena, Tx 77503
TX 713-477-6006 • LA 225-644-6005 • Fax 713-477-6022
www.plantNpower.com

PNP Boiler Services
An Industrial Services Solutions Company

- It is also recommended that the Pin rack and Pinion Gear be replaced. These items usually wears at the same rate as the elements. The additional cost for replacing the Pin Rack and Pinion gear is \$50k. (Not included in the RFQ or Bid Pricing)

Thanks again for the opportunity. Please feel free to call with any questions or comments.

Regards,
Tex Simoneaux
Plant-N-Power Services, Inc
Office 225-644-6005
Cell 985-856-8075

Tes

Terms and Conditions

Validity

This proposal is valid for 30 days. Because of fluctuation in the market prices of critical equipment and materials, any significant price increase (> 10%), will be reflected as an adjustment to the quoted item(s), at PNP's cost, with dated back-up showing the cost increase of the item(s).

1. Shipment

{ } ARO.

Terms Of Payment

Payments shall be net 30 days, as follows:

- 40% ARO

2.

Purchase Order

PNP must receive a signed copy of a purchase order before any order can be accepted and processed. Purchase orders should be issued to "PlantNPower Services Inc." and can be sent by e-mail, fax, or mail.

BY E-MAIL:

Send your signed purchase order as an attachment to tex@plantNpower.com, or Clamber@plantNpower.com

BY FAX:

Fax number: 713-477-6022

2711 Lilac • Pasadena, Tx 77503
TX 713-477-6006 • LA 225-644-6005 • Fax 713-477-6022
www.plantNpower.com



Attention: Accounting Department

General Terms and Conditions

PNP warrants its design and workmanship for a period of ONE (1) YEAR from the date of shipment/installation. Warranties for products manufactured by others are LIMITED to the warranty extended by the manufacture.

In the event of a cancellation after an order has been placed with PNP TEN-PERCENT (10%) cancellation fee is billed to the customer in addition to all labor, material/subcontractor and overhead expended up to the date of cancellation.

3. Liability for Delayed Shipment or Erection

The PNP shall not be liable for any loss or damage resulting from delay in shipment and/or erection (if PNP has assumed any obligations with respect to erection hereunder) caused by fires, floods, strikes, riots, thefts, accidents, acts of Government, or any other cause whatsoever beyond the reasonable control of PNP which may delay or prevent delivery and/or erection of the equipment to be furnished hereunder.

Protection of Equipment

Unless erection of the equipment is to be performed by PNP and, in any case, in the event of delay in or postponed erection arising from causes beyond the control of PNP the CUSTOMER shall protect any equipment delivered to the project by PNP against damage from weather or other causes.

Consequential or Other Damages:

PNP shall not be liable in any event for loss of anticipated profits, loss by reason of plant shut-down, non-operation or increased expense of operation of other equipment, or other consequential loss or damage of any nature.

Warranty and Limitation of Liability of Company:

PNP shall repair or replace, f.o.b. point of shipment, any parts of said equipment which within one year from the date of initial shipment are found to be defective in design, workmanship or material and shall repair or replace any erection work (if erected by PNP) found to be defective within said period of one year, provided said equipment is operated by the CUSTOMER in accordance with generally approved practice and in accordance with the conditions of service. No other warranty, other than title, shall be implied from the manufacture, sale, furnishing or erection of any of the said equipment to be furnished hereunder, or its use, except as may be otherwise specifically provided herein. PNP shall not be

PNP
Boiler Services
AJ Industrial Services Division Company

responsible for work done, equipment or parts furnished, or a repair made by others, or for any loss, damages, or expense arising from such work, equipment, parts or repairs. PNP disclaims the implied warranty of fitness, for a particular purpose provided for in the Uniform Commercial Code as to anything covered by this proposal not designed by PNP. No claim of any kind hereunder shall exceed in amount the pro rata price of that part of the materials or workmanship established to be defective. The CUSTOMER shall give prompt written notice to PNP of observed defects.

2711 Lilac • Pasadena, Tx 77503
TX 713-477-6006 • LA 225-644-6005 • Fax 713-477-6022
www.planNpower.com

Quotation to

City of Houma

Quotation From

Arvos Inc.
Frank R. Smith
Project Manager

3020 Truax Road, PO Box 372
Wellsville, New York 14895
HR5 Dept: (585) 596-2615

585-596-2724
585-596-2631 (fax)

frank.r.smith@arvos-group.com

Payment

Net 30 Days

FOB

Wellsville, NY

Freight Collect

GS-524-PS

Escalation Policy

GS-349-10

Validity

30 Days

Quotation Ref 16FS-0953-3456 Station

Rev 0

Dated 10/20/2016

Customer Inquiry Jerry Sisson

Dated 10/17/2016

Size

19.5 HRX

3456

Lead Time ARO

Set

** See Below

Element Baskets for hot end layer of the air preheater, 42 inches deep.
Element type DU and made from commercial quality material, of 24 gauge thickness. Fabricated and delivered in a tension cover arrangement. Includes basket installation materials.

TBA

1

Set

** See Below

Element Baskets for cold end layer of the air preheater, 12 inches deep.
Element type NFe and made from low alloy corrosion resistant material, of 18 gauge thickness. Fabricated and delivered in a full sector arrangement. Includes basket installation materials.

3456-H/C-RTR-5EAL

Hot and cold end rotor seals consisting of radial, circumferential, and rotor post seals, to include all holding strips, clips, and fasteners.

1

Set

** See Below

Pin rack assembly with mounting hardware.

TBA

1

Each

** See Below

Pinion gear

Y1137

1

Each

** See Below

Taper lock bushing & adapter

1433-01

1

Each

** See Below

Reference Estimate: 184-16EL

** Lead time: With an order by 10/31/2016, we can deliver all materials by 12/30/2016

1. For tax purposes, a Purchase Order is required prior to shipment. If your organization is tax exempt, you must provide your tax exempt ID number with this order. This information and any attachments are confidential and may be privileged. If you are not the named recipient, please do not disclose the contents outside of your Company, use it for any purpose, or store or copy the information in any medium.
2. Installation instructions and/or drawings may need to be transmitted in conjunction with filling an order for this material. It is our preference to transmit this information electronically. However, we will provide hard copy upon request. To facilitate transmittal of this material, please reference on your purchase order, the individual to whom this information should be directed and his contact information.
3. Orders \$100,000 + Subject to Progress Payments

Keep America Working -- Buy American Made

TPCG-MS - Bid Opening Report

Title Bid 16-RFB-GEN-66 Seals (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater
Bid Opening/Expiration Date/Time: 2017-02-24 14:00:00

Vendor (company name of each vendor)	LA Contractor License #	Total Bid Price
Plant-N-Power Services	LA Contractor 62533 PlantNPo	210.0000
Paragon Technology, Inc.		240,155.0000

Printed date 2017-02-24

"Bid Analysis" -
Line Item View
(Contains all vendor prices)

Bid # Bid 16-RFB-GEN-66 Seals (Re-Bid) Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater
Bids will be received until:2017-02-24 14:00:00

Item 1 Purchase and Installation of New/Unused Seals and Baskets for Unit 16 Air Preheater
Qty:1

Supplier (Company Name)	Unit Price	Ext. Total	Mfg Name	Part Number
plantnpower (Plant-N-Power S	210,000.00	210	NA	NA
ParagonTech (Paragon Technol	240155	240155	Paragon Techn	Various



Monday, March 20, 2017

Item Title:

Veterans Shelter - START Corporation

Item Summary:

RESOLUTION: Authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/15/2017	Executive Summary
Resolution	3/15/2017	Resolution
Cooperative Endeavor Agreement	3/15/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

PROJECT SUMMARY (200 WORDS OR LESS)
START Corporation will be providing a shelter facility to qualifying low-income veterans in Terrebonne Parish, and TPCG believes that partially funding the services of START Corporation will serve a public purpose and is not gratuitous in light of the benefit provided.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$15,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>		ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u> IF YES AMOUNT BUDGETED: \$15,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Jamie J. Elfert, CFO

Signature

3/4/2015

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 17-_____

A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, the Attorney General for the State of Louisiana has determined that the mentally handicapped and developmentally disabled qualify as needy within the meaning of Article VII, Section 14 of the Louisiana Constitution; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, START Corporation will be providing a shelter facility to qualifying low-income veterans in Terrebonne Parish, and

WHEREAS, TPCG believes that partially funding the services of START Corporation will serve a public purpose and is not gratuitous in light of the benefit provided.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon E. Dove, Parish President to enter into a Cooperative Endeavor Agreement pending Legal review with START Corporation for an amount not to exceed \$15,000.

**COOPERATIVE ENDEAVOR AGREEMENT
FOR SERVICES BETWEEN TERREBONNE PARISH CONSOLIDATED
GOVERNMENT AND START CORPORATION**

This agreement is entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, herein represented by Michel H. Claudet, President of Terrebonne Parish Consolidated Government, (“TPCG”), and

START CORPORATION (“START”), a non-profit corporation duly constituted under the laws of the State of Louisiana, authorized to do and doing business in the Parish of Terrebonne, State of Louisiana, herein represented by its duly authorized Executive Director, Casey Guidry, and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”, and

WHEREAS, one of the missions of START is to provide shelter for veterans of the armed forces in need; and

WHEREAS, the provision of shelter for needy veterans is determined on a case-by-case basis according to objective criteria to insure that services are only being provided to the truly needy; and

WHEREAS, TPCG believes that partially funding the services of START will serve a public purpose and is not gratuitous in light of the benefit provided; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and START each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

Purpose

The purpose of this cooperative agreement between START is to partially fund the services and operations of the shelter to be provided and staffed by START located at 453 Grand Caillou Road, Houma, LA 70363.

Terms

1. The START will provide a shelter facility to qualifying low-income veterans in Terrebonne Parish.
2. START will require that all individuals receiving free shelter must meet objective criteria to insure that the individual is truly needy.
3. In consideration for the performance of the services specified in this Cooperative Endeavor, and upon providing adequately documented requests for reimbursement, TPCG agrees to remit up to Fifteen Thousand Dollars and NO/100 (\$15,000) to START.
4. During the term of this agreement, the remittance by TPCG to START shall be allotted in accordance with budget as follows:
 - a. Utilities (Water, Gas, Electricity, Cable, Phone, Internet), \$3,935
 - b. Housecleaner, Laundry Service, \$1,275
 - c. Insurance, \$2,400
 - d. Lawn Maintenance, \$360
 - e. Supplies (non-food), \$1,675
 - f. Fuel and Travel, \$720
 - g. Food Items (Breakfast), \$1,475
 - h. Repairs (Building/van), \$3,160
5. This contract embodies the complete agreement of the parties superceding all oral or written previous or contemporary agreements between the parties relating to matters in this Agreement.

Term

This agreement shall begin on January 1, 2017 and shall terminate on December 31, 2017.

Non-appropriation

Notwithstanding any provisions herein, in the event sufficient funds for the performance of this contract for shelter services are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by the TPCG giving notice to **START** of such facts and the Parish's intention to terminate its financial obligation.

Compliance with Laws

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

Insurance

START shall procure and maintain, for the duration of this agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with STAR obligations as set forth in this agreement. Minimum insurance requirements are found in Addendum 1 which is attached and incorporated herein.

Choice of Law

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-second Judicial District Court, Terrebonne Parish, Louisiana.

Legal Construction

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

Amendment

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2017.

WITNESSES:	TERREBONNE PARISH CONSOLIDATED GOVERNMENT
_____	BY: _____
_____	Gordon E. Dove PARISH PRESIDENT

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2016.

WITNESSES:	START CORPORATION
_____	BY: _____
_____	CASEY GUIDRY EXECUTIVE DIRECTOR

ADDENDUM A

INSURANCE

START shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the terms of this agreement by the parties, its agents, representatives, employees or drivers.

A. Minimum Limits of Insurance:

START shall maintain limits no less than:

1. General Liability: \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
2. Worker's Compensation Insurance to the meet the applicable statutory requirements and Employers' Liability insurance with limits of not less than \$1,000,000 and shall include:
 - a. Alternate Employer Endorsement
 - b. Voluntary Compensation Endorsement
3. Automobile Liability: \$250,000 combined single limit per accident, for bodily injury and property damage.

B. Other Insurance Provisions

1. The policies are to contain, or be endorsed to contain, the following provisions:
 - a. TPCG is to be added as "additional insured" to the extent of the risks and liabilities assumed by START pursuant to this Agreement, products and completed operations of the insuring party, vehicles owned, occupied or used by the insuring party.
 - b. [Intentionally deleted.]
 - c. The insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - d. All policies of insurance shall, where applicable, favor TPCG with a waiver of subrogation to the extent of the risks and liabilities assumed by START pursuant to this Agreement.
2. All Coverages

Each insurance policy required by this Addendum A shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to each party listed as "additional insured."

All policies above endorsed to be primary coverage to any other coverage to the extent of the risks and liabilities assumed by START pursuant to this Agreement.

Coverages should be endorsed to cover proper "territory" of operations.

C. Acceptability of Insurers

Insurance is to be placed with insurers authorized in Louisiana, with a Best's Rating of no less than A-V1 or its equivalent.

D. Verification of Coverage

The parties to this Agreement shall furnish to TPCG insurance certificates evidencing compliance with this Addendum A.



Monday, March 20, 2017

Item Title:

Ordinance to declare as surplus adjudicated property in which TPCG has 2.5% interest

Item Summary:

Consider the introduction of proposed ordinance to declare as surplus tax property adjudicated to the Terrebonne Parish Consolidated Government (2.5% interest) and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196 and calling a public hearing on April 12, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/15/2017	Cover Memo
Ordinance	3/15/2017	Cover Memo
Back Up Documents	3/15/2017	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introduction of an Ordinance to Declare as Surplus Adjudicated Property in which the Parish has 2.5 percent interest.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus one (1) tax property adjudicated to the Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said property in accordance LA R.S. 47:2196

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The selling of property owned by the Parish will eliminate maintenance cost and add the property back on the tax roll. Neighborhoods may benefit by the possible addition of new dwellings and increased positive activity around said property.

TOTAL EXPENDITURE

Anticipated Revenue: Pending Appraisal

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO: _____

AN ORDINANCE DECLARING PROPERTY ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; LOTS 8, 9, 10, 11, 12 & 13 AND REAR PORTION OF LOTS 4, 5, 6 & 7 OF ARGYLE PLANTATION S/D, COMMENCING 10 ACRES FROM BAYOU BLACK AND EXTENDING TO THE REAR TO REACH THE BONVILLAIN CANAL, IN SECTION 104 T17S R17E. LESS PORTION OF TRACT LOCATED SOUTH OF INTRACOASTAL CANAL. LESS STRIP SOLD T.P.P.J. (.087 ACRES) CB 786/127.) (PARCEL #38740) WITH AN OWNER OF RECORD OF JAMES E. BUCK, JR. AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, 2.5000% of immovable property owned by JAMES E. BUCK, JR. and described below was adjudicated to the Terrebonne Parish Consolidated Government on JULY 2, 2013 for nonpayment of taxes; and

WHEREAS, LA R.S. 47:2196, *et seq.* authorizes the parish to sell adjudicated property in accordance with law; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government now wishes to declare the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2196, *et seq.*; and

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record of JAMES E. BUCK, JR. and depicted on the attached plat, if any, is hereby declared surplus:

LOTS 8, 9, 10, 11, 12 & 13 AND REAR PORTION OF LOTS 4, 5, 6 & 7 OF ARGYLE PLANTATION S/D, COMMENCING 10 ACRES FROM BAYOU BLACK AND EXTENDING TO THE REAR TO REACH THE BONVILLAIN CANAL, IN SECTION 104 T17S R17E. LESS PORTION OF TRACT LOCATED SOUTH OF INTRACOASTAL CANAL. LESS STRIP SOLD T.P.P.J. (.087 ACRES) CB 786/127.) (PARCEL #38740.)

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne

Parish Consolidated Government, that Administration be hereby authorized to dispose of the property in accordance with LA R.S. 47:2196, *et seq.* and inclusive of the following terms.

SECTION I

Each bid shall be accompanied by a deposit in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond with Power of Attorney (Letters of Credit WILL NOT be accepted) in the amount of five percent (5%) of the proposed price made payable to the Terrebonne Parish Consolidated Government. Bid deposits made for non-winning bids shall be returned. The bid deposit made with the winning bid shall be non-refundable, unless redemption occurs, and paid towards the purchase price. The balance of the purchase price is due at the time of closing and payable in the form of a Certified Check, Cashier's Check, or Money Order.

SECTION II

Additionally, the winning bidder shall bear the cost of recording the sale document into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2207.

SECTION III

The winning bidder, otherwise known as the Purchaser or Acquirer, of this adjudicated property is solely responsible for compliance with La. R.S. 47:2206 regarding notification of parties who may have had an interest in the property regarding their rights of redemption and La. R.S. 47:2208 regarding recordation of those notices. Copies of the applicable law will be distributed along with bid packets for this adjudicated property. Terrebonne Parish Consolidated Government has not and will not perform these requirements; thus, it is the purchaser's or acquiring person's responsibility to do so. Terrebonne Parish Consolidated Government encourages the Purchaser or Acquiring Person to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION IV

By acquiring bid documents for the bid/purchase of this adjudicated property, each bidder acknowledges that he/she/it has received all information discussed in this ordinance as well as the statutes (laws) discussed in Section II above, and that he/she/it understands these procedures must be followed in order to fully protect he/she/its rights in the adjudicated property purchased from the parish.

SECTION V

If any word, clause, phrase, section or other portion of this ordinance shall be declared null,

void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VI

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION VII

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this ____ day of _____, 2017.

Terrebonne Parish Recording Page

2.5000%

WOODLANDS- No address

SECTION 104 TITS RITE

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, La 70361-1569
(985) 868-5660

✓ on PPList

2013 Tax Sale R09-38740

Received From :
TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

First VENDOR

BUCK, JAMES E JR

First VENDEE

TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : Conveyances

File # : 1431148

Type of Document : Tax Sale/Commission To Sell

Book : 2339

Page : 513

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

Theresa A. Robichaux

Clerk of Court

On (Recorded Date) : 07/02/2013

At (Recorded Time) : 3:56:31PM



Doc ID - 012107880003

CLERK OF COURT
THERESA A. ROBICHAUX
Parish of Terrebonne

I certify that this is a true copy of the attached document that was filed for registry and

Recorded 07/02/2013 at 3:56:31

Recorded in Book 2339 Page 513

File Number 1431148

Lisa B. Loupe

Deputy Clerk



Return To :

TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

TAX SALE CERTIFICATE

STATE OF LOUISIANA
PARISH OF TERREBONNE

STATE OF LOUISIANA
VS. TAX ROLL
R-09-38740-420
BUCK, JAMES E., JR. 1/40
345 RIDGEWAY DRIVE
METAIRIE, LA 70001

BE IT KNOWN AND REMEMBERED, that I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector, of the Parish aforesaid, and by virtue of the authority in me vested by the constitution and laws of the State of Louisiana and in pursuance of the requirements of those laws, having mailed and published the notice required by law and having strictly complied with each and every requirement of the laws relating to delinquent taxes and tax debtors and to seizures, advertisements, and sale of tax sale title to the property in full, did in the manner prescribed by law, advertise and list in "THE COURIER" the property to be sold for delinquent property taxes with interest and costs for the year of **2012** in the Court House Annex in the City of Houma, Louisiana, on **June 12, 2013**, beginning at ten o'clock A.M. giving notice in the issues of the newspaper on **May 10, 2013** and **June 7, 2013** and in said list as advertised the following described immovable property appearing in the name of

BUCK, JAMES E., JR. 1/40

R-09-38740-420

to wit:

LOT 8, 9, 10, 11, 12 & 13 AND REAR PORTION OF LOTS 4, 5, 6 & 7 OF ARGYLE PLANTATION S/D, COMMENCING 10 ACRES FROM BAYOU BLACK AND EXTENDING TO THE REAR TO REACH THE BONVILLAIN CANAL, IN SECTION 104 T17S R17E. LESS PORTION OF TRACT LOCATED SOUTH OF THE INTRACOASTAL CANAL. LESS STRIP SOLD T.P.P.J. (0.87 ACRES) CB 786/127. CB 2229/572

40 WOODLAND 400

TOTAL TAXES	0.99
INTEREST	0.05
NOTICE	15.00
ADVERTISEMENT	100.00
PVR	50.00
TOTAL	166.04

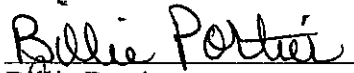
And on said **June 12, 2013**, after beginning but not completing said list, I continued the same within legal hours each succeeding legal day offering tax sale title to said property for sale at public auction in the manner required by said laws and the **100% OF 1/40 OF UNDIVIDED INTEREST OF THE WHOLE** of the tax debtor therein being the smallest amount of said property, **SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH**


CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361, and having complied with the terms of sale, the tax sale title was adjudicated **100% OF 1/40 OF UNDIVIDED INTEREST OF THE WHOLE** of the tax debtor therein.


NOW, THEREFORE, all the formalities of the law having been complied with, I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector for the Parish of Terrebonne, by virtue of the authority in me vested by the laws of the State of Louisiana do by these presents sell and transfer unto, **SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361** tax sale title to the **100% OF 1/40 OF UNDIVIDED INTEREST OF THE WHOLE** of the tax debtor therein last above described with all the improvements thereon. The tax debtor or any person interested personally or as heir, legatee, creditor or otherwise, shall have the right to redeem the property for the period of three years from the date of filing of this tax sale certificate. The redemption may take place by paying the price given including costs and five percent penalty thereon with interest at the rate of one percent per month until the redemption.

IN TESTIMONY WHEREOF, I have hereunto signed my name officially at Houma, Louisiana, Parish of Terrebonne, in the presence of the two undersigned competent witnesses, who also signed on this 2ND day of **JULY, 2013**.

Witnesses:


Billie Portier


Sele W. Roddy


JERRY J. LARPENTER, SHERIFF AND
EX-OFFICIO TAX COLLECTOR
PARISH OF TERREBONNE, LOUISIANA



Monday, March 20, 2017

Item Title:

Civic Center Charitable Gaming Permit Renewal

Item Summary:

RESOLUTION: Authorizing renewal of the charitable gaming application for the Civic Center to remain a Commercial Lessor with the Louisiana State Charitable Gaming office for use of charitable gaming events scheduled between July 1, 2017 and June 30, 2018.

ATTACHMENTS:

Description	Upload Date	Type
Civic Center Charitable Gaming License renewal	3/16/2017	Executive Summary
Civic Center Charitable Gaming License renewal	3/16/2017	Resolution
Civic Center Charitable Gaming License renewal	3/16/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Gives Civic Center Director authority to renew their Commercial Lessor Gaming Application with the LA State Office of Gaming.

PROJECT SUMMARY (200 WORDS OR LESS)

This will allow the Civic Center to renew their Commercial Lessor license within the state's deadline for organizations to contract the building for charitable gaming events from July 1, 2017-June 30, 2018.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

This will allow the Civic Center Director to renew the Houma Civic Center's current license with the Louisiana State Office of Gaming through a renewal application process to remain a Commercial Lessor so organizations who are licensed to conduct such activities can rent the facility for charitable gaming events for the time period of one year.

TOTAL EXPENDITURE

\$500

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL)

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

YES

(NO)

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

(PARISHWIDE)

1

2

3

4

5

6

7

8

9

Janel Ricca

3/16/17

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 17-_____

WHEREAS, the Terrebonne Parish Consolidated Government desires to lease the Civic Center premises to non-profit organizations for charitable gaming events, and

WHEREAS, Louisiana State charitable gaming laws require the completion of a charitable gaming license application in order to be designated as a Commercial Lessor, and

WHEREAS, the said application requires information on Board of Directors and Stakeholders which does not apply to Terrebonne Parish Consolidated Government, and

WHEREAS, the Terrebonne Parish Consolidated Government and the Terrebonne Parish Council designates Civic Center personnel to complete the application and renew their current Commercial Lessor status, and

WHEREAS, Resolution No. 16-385 authorized Civic Center personnel to execute the State's Charitable Gaming application for the period of July 1, 2016 to June 30, 2017, and

WHEREAS, within the period listed above, we have had one charitable gaming event take place, with a second one booked for April 2017, and

WHEREAS, this resolution will authorize the Civic Center to renew their agreement with the State's Charitable Gaming Office for another year to lease the premises for said events, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Civic Center Director is hereby authorized to renew the charitable gaming application for the Civic Center to remain a Commercial Lessor with the Louisiana State Charitable Gaming office for use of charitable gaming events scheduled between July 1, 2017 and June 30, 2018.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

State of Louisiana
Department of Revenue

JOHN BEL EDWARDS
GOVERNOR



KIMBERLY LEWIS ROBINSON
Secretary
MICHAEL LEGENDRE
Director

COMMERCIAL LESSORS
2018 Renewal Requirements
Application Deadline—March 31, 2017

Failure to submit your renewal application to the Office by March 31, 2017 will result in a \$500 civil penalty being assessed in accordance with LAC §1787.A.6. In addition to a penalty, late submission of your renewal will result in a delay in the issuance of your license, as well as the delay in issuance of the license for **organizations leasing from your company.**

***** THE NEW WEB SITE FOR ENTERING INFORMATION/RENEWALS IS NOW AVAILABLE ON-LINE *****

You will be able to update information, renew, amend add/remove/amend employees, and submit session schedules, file reports, and print copies of license, view invoices and much more on line. To access the web you can go to (www.ocg.louisiana.gov) and click on the on-line application. Please call the Office of Charitable Gaming with any questions regarding the renewal via web.

All sections of the application must be completed fully and legibly along with all requested data and attachments. A renewal that is properly completed will consist of the following information. The application must be signed by the authorized representative and properly notarized. A properly notarized application must be signed and dated on the same date as it is notarized. The renewal fee will be submitted into the office with the original 1st page notarized and signed.

Incomplete applications are processed last which will cause a delay in the license being issued, as well as, the organization(s) license that are scheduled to conduct sessions at the location.

Your company will not be allowed to continue conducting gaming related activities in Louisiana after **June 30, 2017** until your company has received a 2018 license from the Office. Conducting gaming related activities without a license will result in the imposition of a civil penalty.

*A renewal that is properly done will consist of the following information.
The application must be signed by the authorized representative and properly notarized. A properly notarized application must be signed and dated on the same date as it is notarized. The renewal fee will be submitted into the office with the original 1st page notarized and signed.*

A **Personal History and Financial Statement** is required for any new stockholder or investor owning more than 5% of the company, any new Officers and Directors, or if any significant changes have taken place. If your company's stockholders, Officers, or Directors had no significant changes to their previously submitted personal

Contributing to a better quality of life.

Office Of Charitable Gaming
617 North 3rd St Baton Rouge, LA 70802 • Post Office Box 98502, Baton Rouge, Louisiana 70884-9502
Telephone (225) 925-1835 • Fax (225) 219-1910
www.ocg.louisiana.gov

history or financial statements, they must indicate so on the Company's Officials Information Sheet. A new Personal History and Financial Statement must be submitted every three years.

A list of **all** Hall Representatives must be included. **The Office must be notified within 10 days of any changes to this employee list, whether from employees leaving your company or the hiring of new employees, at any time during the license year.**

Employees of Commercial Lessors are not allowed to be working members of Organizations.

All lease agreements with an organization shall include but not be limited to the following:

1. Name of location;
2. Address of location;
3. Name of Organization;
4. Amount of rent;
5. Date of expiration;
6. Provisions for cancellation of the lease with 30 days written notice by either party without cause;
7. Signature of commercial lessor or his authorized agent;
8. Signature of organization official; and
9. **The dates and times during which the organization has agreed to conduct games of chance.**

It is recommended that lease agreements coincide with the license fiscal year.

See the application form for additional requirements.

*****IMPORTANT NOTICE*****

It is the responsibility of each commercial lessor to ascertain whether an organization has received its charitable gaming license before leasing your hall to that organization. Therefore, commercial lessors shall require organizations to furnish a copy of their current license prior to allowing them to conduct any sessions.

The Office has to approve and/or renew your commercial lessor license prior to issuing a license for the charitable organizations who lease from your company to conduct games of chance; therefore, timeliness is of the essence.

If you have any questions concerning any application information, please contact the Office at 1-800-562-9235 or locally at 225-925-1835. You may also visit our website at www.occ.louisiana.gov.

PLEASE NOTE OUR OFFICE HAS MOVED TO A NEW LOCATION AND PHONE NUMBERS HAVE CHANGED:

NEW ADDRESS:

Charitable Gaming

617 N 3rd St

Baton Rouge, La 70802

225-925-1835

800-562-9235

225-219-1910 fax



Monday, March 20, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Generation Station Wind Hardening, \$88,400

II. Public Safety Fund-Houma Police, \$2,027

and calling a public hearing on said matter on April 10 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	3/16/2017	Executive Summary
2017 Various Items for Budget Amendment	3/16/2017	Budget Amendment
2017 Various Items for Budget Amendment	3/16/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Generation Station Wind Hardening, \$88,400 II. Public Safety Fund-Houma Police, \$2,027

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

Signature

____March 16, 2017_____

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Generation Station Wind Hardening, \$88,400
- II. Public Safety Fund-Houma Police, \$2,027

SECTION I

WHEREAS, the request for additional federal funding for the Houma Generating Station Wind Hardening Project 1786-1089-0002 has been approved by FEMA, and

WHEREAS, the project is funded from the Hazard Mitigation Grant Program under FEMA, for an additional amount of \$88,400 (\$66,300 75% federal share, \$22,100 25% non-federal) the 25% non-federal share will be funded by the Utilities Fund from the Plant Repairs account.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the Houma Generation Station Wind Hardening Project. (Attachment A)

SECTION II

WHEREAS, the Police Department received \$2,027 reimbursement for damages occurred to a Houma Police Department vehicle (Units #306), and

WHEREAS, these reimbursements need to be reflected in the Auto and Truck Repairs account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to Houma Police Department vehicle. (Attachment B)

ATTACHMENT A - Generation Station Wind Hardening

	2017		
	Adopted	Change	Amended
Generation Station Wind Hardening	360,380	88,400	448,780
1786-002 FEMA	(2,569,891)	(66,300)	(2,636,191)
Transfer from Utilities	-	(22,100)	(22,100)
Transfer to Generation Station Wind Hard.	-	22,100	22,100
Plant Repairs	529,171	(22,100)	507,071

ATTACHMENT B - Houma Police Department

	2017		
	Adopted	Change	Amended
Compensation Property Damage	(10,000)	(2,027)	(12,027)
Auto & Truck Repairs	50,000	2,027	52,027

Section I

Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



November 28, 2016

Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

RE: Amendment 7 – Approval of Additional Federal Funding
Terrebonne Parish – Wind Retrofit Project
HMGP #1786-109-0002, FEMA-1786-DR-LA, Project #84

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for additional federal funding for the Generating Station facility, under the Hazard Mitigation Grant Program (HMGP), was approved by FEMA on November 3, 2016. The FEMA approval letter is forthcoming. Federal funds in the amount of \$66,300.00 has been obligated. With the approval of the amendment request, the funding for the above mentioned project is as follows:

Approved federal funding – Generating Station:

Item	Current Obligation	Amendment Approval	Total Project Cost
Federal Share	\$270,609.00	\$66,300.00	\$336,909.00
Non – Federal Share	\$ 90,203.00	\$22,100.00	\$112,303.00
Total Project Cost	\$360,812.00	\$88,400.00	\$449,212.00

Total project cost with Generating Station approval:

Item	Current Obligation	Amendment Approval	Total Project Cost
Federal Share	\$2,185,528.00	\$66,300.00	\$2,251,828.00
Non – Federal Share	\$ 728,509.00	\$22,100.00	\$ 750,609.00
Total Project Cost	\$2,914,037.00	\$88,400.00	\$3,002,437.00

Dec 08 2016

ADMINISTRATION

JAMES B. WASKOM
DIRECTOR

231-414-853-04 88400
231-000-6319-03 66300
301-802-8472-03 77100

RECEIVED

DEC 13 2016

TPCG FINANCE DEPT.

Felicia Aubert

From: Cyr Leboeuf
Sent: Monday, March 06, 2017 12:46 PM
To: Felicia Aubert
Cc: Ernest Brown; Karen Johnson; Sondra Harris
Subject: Wind Hardening Project

Felicia,

This is the account that the wind hardening project will come out of
301-802-8412-03 for the amount of \$22,100.00.

Thanks and have a great day.

Cyr A. LeBoeuf
Superintendent Electric Generation
Phone - 985-873-6777
Fax – 985-873-6779

Honorable Gordon E. Dove
Page 2
November 28, 2016

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at (225) 376-5104 or at tiffany.doucet@la.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Casey Tingle', with a small mark above the 'y'.

Casey Tingle
Assistant Deputy Director
Disaster Recovery Division

CT td

Enc. NEMIS Budget and Obligation Report

Project Cost Line Item Report

Disaster Number: 1786 State: LA FEMA Proj Nr: 84-R Application ID: 108 Project Amendment Nr: 7
Do not Include Administrative Cost. These are calculated when funds are obligated for approved projects.

Item Name	Unit Qty	Unit of Measure	Unit Cost	Cost Estimate
PRE-AWARD	1	LS	\$15,000.00	\$15,000.00
Government Tower	1	LS	\$220,707.00	\$220,707.00
Houma Police Department	1	LS	\$488,000.00	\$488,000.00
Generating Station	1	LS	\$304,345.00	\$304,345.00
Generating Station - Engineering	1	LS	\$41,250.00	\$41,250.00
Generating Station - PM Fee	1	LS	\$15,217.00	\$15,217.00
Gov. Towers - Entry Protection	1	LS	\$70,702.00	\$70,702.00
Gov. Towers - Equipment	1	LS	\$25,000.00	\$25,000.00
Gov. Towers - Engineering Fees	1	LS	\$164,307.00	\$164,307.00
Gov. Towers - Permits	1	LS	\$8,000.00	\$8,000.00
Gov. Towers - Window Protection	1	LS	\$1,561,509.00	\$1,561,509.00
Generating Station Construction - Amendmen	1	LS	\$66,885.00	\$66,885.00
Generating Station Engineering - Amendmen	1	LS	\$21,515.00	\$21,515.00
Total Project Cost Estimate				\$3,002,437.00

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
1786	84 - R	7	108	LA	Statewide
Sub-Recipient: Terrebonne (Parish)					
FIPS Code: 109-99109					
Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit					

Mitigation Project Description

Amendment Status : Approved	Approval Status: Approved
Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit	
Recipient : Statewide	Sub-Recipient : Terrebonne (Parish)
Recipient County Name : Terrebonne	Sub-Recipient County Name : Terrebonne
Recipient County Code : 109	Sub-Recipient County Code : 109
Recipient Place Name : Terrebonne (Parish)	Sub-Recipient Place Name : Terrebonne (Parish)
Recipient Place Code : 0	Sub-Recipient Place Code : 99109

Project Closesout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
2	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
1786	84-R	7	108	LA	Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
4	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
7	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
8	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
1	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
5	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
2	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
0	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
6	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
3	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
1	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
2	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
6	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
5	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
7	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
0	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
4	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
8	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
3	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$3,032,437	75.0000000000	\$2,251,828	25.0000000000	\$837,406

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Recipient Admin Amount	Sub-Recipient Admin Amount	Total Alloc Amount
11	A	04/13/2011	04/12/2011	2011	1947352	6	\$210,960	\$0	\$0	\$210,960
64	A	11/20/2013	11/18/2013	2014	2423871	0	\$366,000	\$0	\$0	\$366,000
65	A	12/02/2013	12/02/2013	2011	99999	999	\$-12,191	\$0	\$0	\$-12,191
79	A	10/28/2014	10/27/2014	2015	2478362	1	\$257,764	\$0	\$0	\$257,764
83	A	01/22/2015	01/20/2015	2015	2478362	5	\$1,372,138	\$0	\$0	\$1,372,138
96	A	06/12/2015	06/12/2015	2011	99999	999	\$-9,143	\$0	\$0	\$-9,143
98	A	06/17/2015	06/17/2015	2011	99999	999	\$-3,048	\$0	\$0	\$-3,048
121	A	10/27/2016	10/27/2016	2017	2615665	2	\$3,048	\$0	\$0	\$3,048
122	A	11/03/2016	11/02/2016	2017	2615665	3	\$66,300	\$0	\$0	\$66,300
Total							\$2,251,828	\$0	\$0	\$2,251,828

Project Management Report

Disaster FEMA Project Number Amendment App ID State Recipient
Number 1786 84-R 7 108 LA Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109.99109

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Obligations

Action IFMIS Nr Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Recipient Admin	Sub-Recipient Admin Amount	Total Obligated Amount
1	A	04/14/2011	04/14/2011	2011	2017366	20	\$210,960	\$0	\$0	\$210,960
2	A	11/21/2013	11/21/2013	2014	2424860	119	\$366,000	\$0	\$0	\$366,000
3	A	12/02/2013	12/02/2013	2011	2426933	122	\$-12,191	\$0	\$0	\$-12,191
4	A	10/28/2014	10/28/2014	2015	2484761	141	\$257,764	\$0	\$0	\$257,764
5	A	01/23/2015	01/23/2015	2015	2497025	147	\$1,372,138	\$0	\$0	\$1,372,138
6	A	06/12/2015	06/12/2015	2011	2518975	162	\$-9,143	\$0	\$0	\$-9,143
7	A	06/17/2015	06/17/2015	2011	2520021	164	\$-3,048	\$0	\$0	\$-3,048
8	A	10/29/2016	10/28/2016	2017	2621375	208	\$3,048	\$0	\$0	\$3,048
9	A	11/03/2016	11/03/2016	2017	2622505	210	\$66,300	\$0	\$0	\$66,300
Total							\$2,251,828	\$0	\$0	\$2,251,828

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0002, FEMA-1786-DR-LA, Project #84)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0002, FEMA-1786-DR-LA #84, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit three (3) public facilities to prevent future losses.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$3,002,437.00
5.2.2 Total Costs	\$3,002,437.00

5.3 Funding Sources

5.3.1 Federal Share (75%)	\$2,251,828.00
5.3.2 Non-Federal Share (25%)	\$ 750,609.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

**Casey Tingle
Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802**

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

**Mailing and Overnight Address
Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360**

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY James B. Waskom
Director
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

BY Honorable Gordon E. Dove
President
Terrebonne Parish Consolidated Government

DATE: _____

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

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5.2.1 For tasks 4.2.1

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Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
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Parish President
Terrebonne Parish Consolidated Government
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On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY 
James B. Waskom
Director

GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 2/16/17

BY 
Honorable Gordon E. Dove
President
Terrebonne Parish Consolidated Government

DATE: 1-31-17

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2016 - FIVE YEAR CAPITAL OUTLAY
FUND 231 - WIND HARDENING

231-414-8353-04
HMGP 1786-002
GENERATING STATION

TOTAL FUNDING	\$	449,212
EXPENDITURES THRU 12/31/12		-
PROJECT BALANCE	\$	449,212

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2013	2014	2015	2016	2017	2018									
Sep-14	LIA 56	FROM 231-414-8353-02 HMGP			25,036													
Sep-14	LIA 56	FROM 231-414-8353-02 GEN PLANT			8,345													
Jul-15	ORD 8574	FROM HMGP GUSTAV (1786)				327,431												
Mar-17	PENDING BA	FROM HMGP GUSTAV (1786)						66,300										
Mar-17	PENDING BA	FROM 301-802-8412-03						22,100										
LESS PRIOR YEARS EXPENDITURES																		
FUNDS AVAILABLE			\$	-	\$	-	\$	33,381	\$	327,431	\$	-	\$	-	\$	88,400	\$	-

DESCRIPTION: Generating Station Wind Hardening

DECEMBER 31, 2016 - MONTH LAST CLOSED

ACCT: 231-414-8353-04

HMGP - GUSTAV (1786)

HMGP 1786-02

1786-02 GENERAT STAT WIND HARD

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	360,812	432.00	0	360,380
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	33,381	.00	N/A	33,381
2015	360,812	.00	N/A	360,812

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 301-802-8412-03

DECEMBER 31, 2016 - MONTH LAST CLOSED

UTILITY MAINT & OPER FD

ELECTRIC GENERATION

PLANT REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	625,000	367,707.07	0	257,293
2017	529,171	5,597.47	31,870	491,704
CLOSED:				
2010	0	.00	N/A	0
2011	200,000	191,462.71	N/A	8,537
2012	500,000	226,258.54	N/A	273,741
2013	850,000	791,871.52	N/A	58,128
2014	400,000	265,850.56	N/A	134,149
2015	900,000	512,565.31	N/A	387,435

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	8,345	8,345.00-	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

DECEMBER 31, 2016 - MONTH LAST CLOSED

ACCT: 301-999-9102-31

UTILITY MAINT & OPER FD

OPERATING TRANSFERS

OFC-ADDICTIVE DISORDERS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	8,345	8,345.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Teller

FROM: Loretta Lambert
Administrative Technician II

DATE: March 6, 2017

SUBJECT: Property Damage Settlement for Damaged HPD Vehicle (Unit #306)

Attached, please find check # 20379 in the amount of \$2,026.97 made payable to Terrebonne Parish for damages to insured 2013 Ford Explorer, Unit #306 Please deposit this check into the proper account for Houma Police Dept. (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Paulette Garrett, Accounting
Dana Coleman, HPD
Donna Wedgeworth, HPD

Saltwater Fishing Capital of the World

204-211-8421-01

DECEMBER 31, 2016 - MONTH LAST CLOSED

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND
NO DEPARTMENT NAME
COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	42,175	42,174.55-	0	0
2017	10,000	2,375.67-	0	7,624-
CLOSED:				
2010	0	.00	N/A	0
2011	0	10,348.56-	N/A	10,349
2012	0	18,965.51-	N/A	18,966
2013	0	6,786.37-	N/A	6,786
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

DECEMBER 31, 2016 - MONTH LAST CLOSED

ACCT: 204-211-8421-01
PUBLIC SAFETY FUND
POLICE
AUTO & TRUCK REPAIRS

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	63,071	58,497.03	0	4,574
2017	50,000	17,766.27	1,503	30,731
CLOSED:				
2010	0	.00	N/A	0
2011	60,000	45,034.06	N/A	14,966
2012	60,000	57,844.97	N/A	2,155
2013	69,000	68,297.42	N/A	703
2014	60,000	52,943.18	N/A	7,057
2015	63,071	79,280.23	N/A	16,209-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL



Monday, March 20, 2017

Item Title:

Resolution Authorizing Parish President to Execute CEA with SCPDC

Item Summary:

RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION TO PROVIDE FOR BUILDING PLAN REVIEW AND INSPECTIONS, AND TO PROVIDE FOR RELATED MATTERS. (The proposed resolution will authorize the Parish President to execute a Cooperative Endeavor Agreement with South Central Planning and Development Commission to provide building plan review and building inspections as it relates to the building permit review and approval process for a period of thirty (30) days in consideration for a portion of the building fees collected.)

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/16/2017	Executive Summary
Resolution	3/16/2017	Resolution
SCPDC-TPCG CEA 2017 - 30 Days	3/16/2017	Backup Material



EXECUTIVE SUMMARY
(REQUIRED FOR ALL SUBMISSIONS)

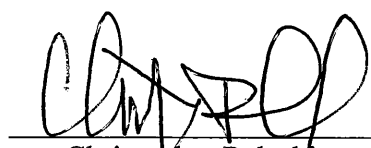
PROJECT TITLE
Resolution Authorizing Parish President to Execute CEA with SCPDC

PROJECT SUMMARY (200 WORDS OR LESS)
The proposed resolution will authorize the Parish President to execute a Cooperative Endeavor Agreement with South Central Planning and Development Commission to provide building plan review and building inspections as it relates to the building permit review and approval process for a period of thirty (30) days in consideration for a portion of the building fees collected.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
State law authorizes TPCG to establish agreements with other governmental entities of the state or certified third-party providers to enforce the state uniform construction code in order to provide the services required by law. The most recent contract between the TPCG and the SCPDC for these services was executed on February 13, 2014, which called for a three-year initial term with an option to renew. TPCG desires to continue the contract with SCPDC for the next 30 days.

TOTAL EXPENDITURE				
\$42,000				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		<u>ESTIMATED</u>		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:	\$504,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9


Christopher Pulaski
Planning & Zoning Director

3/16/17
Date

OFFERED BY:

SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION TO PROVIDE FOR BUILDING PLAN REVIEW AND INSPECTIONS, AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, in order to comply with Act 12 of the 2005 Louisiana Legislature, First Extraordinary Session, regarding the implementation of the Louisiana State Uniform Construction Code, Terrebonne Parish Consolidated Government, on April 12, 2006, adopted the state building codes by virtue of Terrebonne Parish Council Ordinance 7102;

WHEREAS, Louisiana Revised Statute 40:1730.24 authorizes the Terrebonne Parish Consolidated Government to “establish agreements with other governmental entities of the state or certified third-party providers . . . enforce the state uniform construction code in order to provide the services required” by law; and

WHEREAS, In accordance therewith, the TPCG joined several surrounding municipalities and parish governments to form the South Central Regional Construction Code Council, which was implemented and administered by the South Central Planning and Development Commission (SCPDC) under a Compliance Program, for the purposes of fulfilling the requirements of the State Uniform Construction Code; and

WHEREAS, SCPDC, a local state agency, has provided building plan review and inspection services to TPCG under contract since the implementation of the Compliance Program; and

WHEREAS, the most recent contract between the TPCG and the SCPDC for these services was executed by the parties on February 13, 2014, which called for a three-year initial term and provided TPCG an option to renew the contract for additional three-year terms (hereinafter the “2014 Contract”); and

WHEREAS, TPCG did not timely exercise its option to renew the contract; and

WHEREAS, TPCG desires to continue the contractual relationship with the SCPDC for the next 30 days, wherein SCPDC provides building plan review and inspection services in consideration for a portion of the building fees collected by the TPCG; and

WHEREAS, TPCG further desires to ratify any and all services provided by SCPDC under the terms of the 2014 Contract, as well as any and all payments made by TPCG to SCPDC for those services, which were rendered after the option deadline; and

WHEREAS, The Terrebonne Parish Council, on behalf of the TPCG, finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that the TPCG has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that any and all services provided by SCPDC under the terms of the 2014 Contract, as well as any and all payments made by TPCG to SCPDC for those services, which were rendered after the option deadline as written in the 2014 Contract, are hereby accepted and ratified, and same are hereby deemed valid and performed with the full authority of the Terrebonne Parish Council to the Parish President to effectuate the same on behalf of the Terrebonne Parish Consolidated Government; and

BE IT FURTHER RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to execute, on behalf of the Terrebonne Parish Consolidated Government, a Cooperative Endeavor Agreement with the SCPDC for their provision of building plan review and inspection services in consideration of a portion of the building permit fees collected by the Terrebonne Parish Consolidated Government, and to be substantially in conformance with the terms and provisions contained in the agreement annexed to this resolution.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of _____ 2017.

STATE OF LOUISIANA

PARISH OF TERREBONNE

**A COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND
SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION**

BE IT KNOWN that this agreement is entered into by and between **Terrebonne Parish Consolidated Government**, a political subdivision of the state of Louisiana, with a mailing address of P.O. Box 2768, Houma, Louisiana 70361, represented herein by its duly authorized Parish President, by virtue of Terrebonne Parish Council Resolution No. _____, hereinafter referred to as “**PARISH**”; and **South Central Planning and Development Commission**, a Political Subdivision of the State of Louisiana, with a mailing address of PO Box 1870, Gray LA 70359, represented herein by its duly authorized Chief Executive Officer by virtue of the attached Corporate Resolution, hereinafter referred to as “**SCPDC**”; who hereby declare that they agree as follows:

1. South Central Regional Building Code Compliance Program

- A. The South Central Regional Building Code Compliance Program is a program established by SCPDC in order for SCPDC to provide plan review and inspection services in compliance with Act 12 of the 2005 Louisiana Legislature, First Extraordinary Session (hereinafter “Act 12”). SCPDC shall staff the Compliance Program with a Certified Building Official, plan examiners, building inspectors, and all clerical and accounting personnel necessary to carry out the daily functions of the Compliance Program. All employees of the Compliance Program shall work under the direction of SCPDC and with guidance from the South Central Regional Construction Code Council.
- B. Parish shall accept permit applications accompanied by all information required by the “Checklist of Documents to be Submitted” as prepared by SCPDC. Upon receipt by SCPDC, the certified plan examiner will review the submitted plans and permit application for compliance with Act 12 and other applicable building code laws and ordinances. Should SCPDC require additional information or plan revisions prior to certifying that the plans comply with Act 12, SCPDC shall contact the applicant directly. Upon receipt of plans and applications certified in compliance with Act 12 by the Certified Building Official or other designees of the Certified Building Official, Parish may issue the necessary permit.
- C. In accordance with established procedures of the Compliance Program, SCPDC is responsible for scheduling required inspections with the applicant during construction. All inspections shall be carried out within one (1) business day of request for inspection with the exception of emergency inspections, which shall be carried out immediately by the on-call inspector. Inspections carried out by SCPDC shall include but shall not be limited to open slab, open wall and roof, finish wall and certificate of occupancy inspections. Inspectors shall report back to a central database with the results of inspections. Copies of the inspection reports shall be sent to Parish and to the applicant designated locations. Upon satisfactory final inspection, the Chief Building Official shall notify Parish and authorize issuance of the Certificate of Occupancy.

2. South Central Regional Construction Code Council

Parish agrees to actively participate in the South Central Regional Construction Code Council (Code Council). The Code Council membership shall consist of each of the chief elected Parish officials or his/her designated Parish official and the Chief Executive Officer of SCPDC or his designee. Each chief elected Parish Official shall declare his designee in writing to SCPDC. The Code Council shall provide administrative oversight and an appeals forum for the Compliance Program. The Code Council shall meet quarterly or as otherwise established in order to properly conduct business. The

Code Council shall adopt Rules and Procedures to implement its administrative oversight and appeals functions.

3. Fees

- A. Parish declares and SCPDC acknowledges and understands that Parish maintains the sole authority to set permit fees associated with building permit applications. Parish further declares and SCPDC acknowledges and understands that Parish, through its Parish President (or his designee), maintains the sole authority to interpret permit applications, calculate and determine permit fees, and calculate and determine applicable discount rates, if any.
- B. Parish agrees to collect fees from the applicants upon application for permits. Parish will retain 20% of the permit fee for Parish administrative purposes and remit to SCPDC the remaining 80%.
- C. The Code Council shall on a quarterly basis evaluate the revenues and expenditures within the Compliance Program and provide a financial report to Parish and other member entities. SCPDC shall at the close of its fiscal year conduct and provide an audit of all financial accounts associated with the Compliance Program to each respective governing authority.
- D. Parish may grant a permit fee discount to applicants who have contracted with a qualified third party provider for plan reviews and inspections as required by the Louisiana Uniform Construction Code and other state or local laws which have been or may be adopted, said discount to be no greater than 40% of the standard permit fee that would otherwise be charged the applicant. In the instance that a third party provider is used for plan review only, there shall be no discount. In the instance that the third party provider is used for inspections only, the discount shall be no greater than 30% of the standard permit fee. In those instances where a permit fee discount is warranted as stated above, Parish shall retain 20% of the standard permit fee and remit to SCPDC 50% of the standard permit fee.
- E. In the event that the parties to this agreement agree to an extension of the original term of this agreement, the parties reserve the right to renegotiate that portion of the permit fee remitted to SCPDC.

4. Indemnification

- A. Each party to this agreement shall be responsible for its own negligence and any claim, damage, suit loss or expense caused thereby.
- B. SCPDC agrees to protect, defend, indemnify, save and hold harmless Parish, its officers, elected officials, agents, servants and employees, from and against any and all claims, damages, expenses, and liabilities, arising out of injury or death to any person or damage, loss, or destruction of any property which may occur or in any way arise out of the negligence of SCPDC, its officers, agents, servants, and employees, except those claims, demands, and/or causes of action arising out of the sole negligence of Parish, its officers, agents, servants and employees. SCPDC agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bare all other costs and expenses related thereto, even it such claim is groundless, false or fraudulent.
- C. Parish agrees to protect, defend, indemnify, save and hold harmless SCPDC its officers, elected officials, agents, servants and employees, from and against any and all claims, damages, expenses, and liabilities, arising out of injury or death to any person or damage, loss, or destruction of any property which may occur or in any way arise out of the negligence of Parish, its officers, agents, servants, and employees, except those claims, demands, and/or causes of action arising out of the sole negligence of SCPDC, its officers, agents, servants and employees. Parish agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bare all other costs and expenses related thereto, even it such claim is groundless, false or fraudulent.

5. Insurance

SCPDC and Parish shall each procure and maintain, for the duration of this agreement, insurance for directors, officers' liability and insurance against claims for injuries to persons or damage to property, which may arise from or in connection with the parties' obligations as follows.

A. Minimum Limits of Insurance. Maintain limits no less than:

- Professional Liability Coverage (E & O): The limits of this coverage shall be a minimum of \$1,000,000 per loss; \$1,000,000 Aggregate. This requirement shall extend to all professional subcontractors employed by the party. Each party shall provide certification of such insurance and a copy of the policy upon request.
- Commercial General Liability, including contractual coverage, in the minimum amount of \$1,000,000 per occurrence for bodily injury, personal injury and property damage. Utilize the latest Insurance Services Office form covering Commercial General Liability. "Claims Made" form is unacceptable. The "occurrence form" shall not have a "sunset clause".
- Automobile Liability: \$1,000,000 combined single limit per accident, for bodily injury and property damage. Utilize the latest Insurance Services Office form covering Automobile Liability. The policy shall provide coverage for any auto or owned, hired, and non-owned coverage. If an automobile is to be utilized in the execution of this Agreement, and if the party does not own a vehicle, then proof of hired and non-owned coverage is sufficient.
- Workers' Compensation limits as required by the Labor Code of the State in which the party will conduct operations for services rendered in this Agreement and Employer's Liability coverage.
- Cyber Liability (If Applicable): \$1,000,000 Per Claim and Aggregate limits (depending on the services to be provided, coverage should be Technology E&O, Network Security/Privacy Coverage or Media Liability Coverage or higher limits may be required depending on size of contract).

B. Deductibles and Self-Insured Retentions. Each party shall declare any deductibles or self-insured retention.

C. Acceptability of Insurers. Insurance is to be placed with insurers with an A.M. BEST'S RATING OF NO LESS THAN A-:VI and licensed to do business in Louisiana. This requirement will be waived for workers' compensation coverage only for those whose workers' compensation coverage is placed with companies who participate in the State of Louisiana Workers' Assigned Risk Pool or Louisiana Workers' Compensation Corporation.

D. Verification of Coverage. Each party shall furnish the other with certificates of insurance of its insurance policies affecting coverage required. Each party reserves the right to require complete, certified copies of all required insurance policies at any time.

E. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

- Each party, its officers, officials, employees, Boards and Commissions and volunteers are to be added as "additional insureds" as respects liability arising out of activities performed by or on behalf of the insured party; premises owned, occupied or used by the insured party. The coverage shall contain no special limitations on the scope of protection afforded to the additional insured, its officers, officials, employees or volunteers.
- Any failure to comply with reporting provisions of the policy shall not affect coverage provided to additional insured, its officers, officials, employees, Boards and Commissions or volunteers.
- Workers' Compensation and Employer's Liability Coverage – Each party shall waive all rights of subrogation against the other, its officers, officials, employees and volunteers for losses arising from work performed by the insured party.

F. Subcontractors. The insured party shall cover all subcontractors as insureds under its policies or shall furnish separate certificates for each subcontractor. All coverage for sub-contractors shall be subject to all of the requirements stated herein.

6. Records/Equipment

Parish and SCPDC shall retain records associated with the Compliance Program for a period of not less than five years. All equipment purchased with the grant funds shall remain the property of SCPDC.

7. Term and Termination

- A. Parish shall participate in the Compliance Program for a term of forty-five (45) days, commencing from start of business on March 23, 2017. This contract shall expire at 11:59 p.m. on Friday, April 21, 2017.
- B. The parties may terminate this Agreement by written mutual consent.

8. Notice

In the event a claim, action or lawsuit is made against any one of the parties to this agreement, written notice of such claim shall be made to the other party immediately, either electronically or via the United States Postal System, postage prepaid and properly addressed to the individual and address identified on the signature page to this agreement.

9. Waiver

The waiver by any party to this agreement of any breach of any term, condition or covenant herein contained shall not be deemed to be a waiver of such term, condition or covenant, or any subsequent breach of the same or any other term condition or covenant herein contained.

10. Entire Agreement

This Cooperative Endeavor Agreement reflects the entire agreement of the parties hereto and shall not be altered, changed or modified in any respect, except in writing, signed by both parties.

11. Governing Law

This Cooperative Endeavor Agreement shall be construed under the laws of the State of Louisiana.

12. Section Headings

The section headings herein are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of this Lease nor the intent of any provisions hereof.

13. Covenants Binding

The terms, covenants, agreements and conditions contained in this Cooperative Endeavor Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and proper assigns.

14. Signatures

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION:

THUS DONE AND SIGNED AT the city of Houma, parish of Terrebonne, state of Louisiana, on the ____ day, of March 2017, in the presence of the undersigned competent witnesses, and me, Notary Public, duly authorized and acting for and in the said county/parish and state.

WITNESSES:

X: _____
By: _____
Its: _____

NOTARY PUBLIC

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

THUS DONE AND SIGNED AT Houma, Terrebonne Parish, Louisiana, on the ____ day, of March 2017, in the presence of the undersigned competent witnesses, and me, Notary Public, duly authorized and acting for and in the parish and state first ascribed.

WITNESSES:

By: GORDON E. DOVE
Its: Parish President

NOTARY PUBLIC



Monday, March 20, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET, AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Planning, \$401,487

II. Planning, add positions

and calling a public hearing on said matter on April 12 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	3/16/2017	Executive Summary
2017 Various Items for Budget Amendment	3/16/2017	Backup Material
2017 Various Items for Budget Amendment	3/16/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET, AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Planning, \$401,487 II. Planning, add positions

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

____March 16, 2017

Date

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-193-8325-01
JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND
PLANNING
OTHER CONTRACTS & LEASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	85.00	N/A	85-
2012	0	85.00	N/A	85-
2013	0	.00	N/A	0
2014	0	85.00	N/A	85-
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8111-01

GENERAL FUND

PLANNING

SALARIES & WAGES

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

JANUARY 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	662,401	603,268.97	0	59,132
2017	667,924	120,372.96	0	547,551
CLOSED:				
2010	0	.00	N/A	0
2011	597,632	601,370.16	N/A	3,738-
2012	619,325	637,741.41	N/A	18,416-
2013	647,551	652,212.45	N/A	4,661-
2014	660,419	680,569.30	N/A	20,150-
2015	658,123	688,600.94	N/A	30,478-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-193-8349-29

GENERAL FUND

PLANNING

GAS PERMITS - SCP

JANUARY 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	20,000	16,000.00	0	4,000
2017	16,000	2,500.00	0	13,500
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	24,860.00	N/A	24,860-
2013	31,430	33,900.00	N/A	2,470-
2014	26,400	24,700.00	N/A	1,700
2015	30,910	19,720.00	N/A	11,190

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8349-28
JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND
PLANNING
MECHANICAL (BLDG) PERMITS-SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	5,600	8,600.00	0	3,000-
2017	8,000	1,100.00	0	6,900
CLOSED:				
2010	0	.00	N/A	0
2011	1,120	4,100.00	N/A	2,980-
2012	1,000	3,100.00	N/A	2,100-
2013	5,052	5,900.00	N/A	848-
2014	5,842	5,900.00	N/A	58-
2015	7,370	7,000.00	N/A	370

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8349-27

GENERAL FUND

PLANNING

BUILDING PERMITS-SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	600,000	402,678.87	0	197,321
2017	420,000	67,313.22	0	352,687
CLOSED:				
2010	0	.00	N/A	0
2011	456,000	638,684.15	N/A	182,684-
2012	504,000	708,103.65	N/A	204,104-
2013	763,800	903,205.07	N/A	139,405-
2014	705,878	734,644.88	N/A	28,767-
2015	860,017	596,337.34	N/A	263,680

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	88,000	67,600.00	0	20,400
2017	70,000	10,100.00	0	59,900
CLOSED:				
2010	0	.00	N/A	0
2011	112,000	91,530.00	N/A	20,470
2012	93,600	74,920.00	N/A	18,680
2013	133,447	91,300.00	N/A	42,147
2014	89,480	86,338.72	N/A	3,141
2015	95,765	92,100.00	N/A	3,665

ENTER = CONTINUE CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 151-193-8349-25

JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

PLANNING

PLUMBING PERMITS - SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	4,000	5,526.72	0	1,527-
2017	6,000	1,000.00	0	5,000
CLOSED:				
2010	0	.00	N/A	0
2011	12,000	11,600.00	N/A	400
2012	11,840	5,200.00	N/A	6,640
2013	7,938	4,200.00	N/A	3,738
2014	7,290	6,452.80	N/A	837
2015	6,988	8,200.00	N/A	1,212-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCOUNT EXCEEDS BUDGET AMOUNT

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

SECTION I

WHEREAS, Administration is requesting that all building plan review and inspection services be performed within the planning department of Terrebonne Parish Consolidated Government, and

WHEREAS, these services are currently being performed by South Central Planning and Development Commission, and

WHEREAS, the funding source is from the budgeted expenditures to South Central Planning and Development Commission for \$401,487

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended to recognize the funding of these services to be performed within Terrebonne Parish Consolidated Government. (Attachment A)

SECTION II

WHEREAS, the positions will become a part of the Terrebonne Parish Compensation Plan, and

WHEREAS, the salary range will be established in said plan.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Budgeted Positions of the Terrebonne Parish Consolidated Government be amended for these positions (Attachment B)

Prepared By: Finance Department
PC File: 2017-Permits
Date Prepared: 3/16/17 BA #11

<u>ATTACHMENT A - Planning</u>					
	2017				
	<u>Adopted</u>		<u>Change</u>		<u>Amended</u>
Plumbing Permits-SCP	6,000		(4,500)		1,500
Electric Permits - SCP	88,000		(54,900)		33,100
Building Permits - SCP	420,000		(322,687)		97,313
Mechanical (Bldg) Permits - SCP	8,000		(6,400)		1,600
Gas Permits -SCP	16,000		(13,000)		3,000
Salaries & Wages	667,924		304,806		972,730
Other Contracts & Leases	-		30,000		30,000
Motor Vehicles	-		50,000		50,000
Computer Equipment	597		11,681		12,278
Office Equipment	341		5,000		5,341

<u>ATTACHMENT B - Planning - New Positions</u>							
	2016						
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>	<u>Level</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
Chief Building Official	0	1	1	213	69,250	86,562	103,874
Building Plans Examiner	0	1	1	212	62,954	78,693	94,431
Building Code Inspector	0	2	2	210	52,028	65,035	78,042
Administrative Coordinator II	1	1	2	106	27,269	34,091	40,914



Monday, March 20, 2017

Item Title:

Proposed Ordinance to Amend Chapters 6 and 9 of Parish Code

Item Summary:

INTRODUCING AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" AND SECTION 9-37, "APPEALS AGAINST DENIAL OF VARIANCE BY THE REVIEWING AUTHORITY," FOUND IN CHAPTER 9, FLOOD DAMAGE PREVENTION, FOR THE PURPOSES OF RESTRUCTURING BUILDING CODE PLAN REVIEW AND INSPECTIONS FOR THE PARISH OF TERREBONNE, AMENDING THE REVIEW PROCESSES FOR THOSE SECTIONS AND CALLING A PUBLIC HEARING ON APRIL 12, 2017 AT 6:30 P.M. (The proposed amendments to the ordinance will establish the in-house administrative appeals process for those wishing to appeal permit review and inspection decisions.)

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/16/2017	Executive Summary
Revised, Proposed Amendment to Ordinance	3/17/2017	Cover Memo



EXECUTIVE SUMMARY
(REQUIRED FOR ALL SUBMISSIONS)

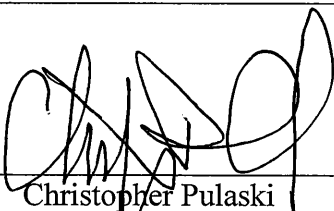
PROJECT TITLE
Proposed Ordinance to Amend Portions of Chapters 6 and 9 of the Parish Code

PROJECT SUMMARY (200 WORDS OR LESS)
The proposed amendments to the ordinance will establish the in-house administrative appeals process for those wishing to appeal permit review and inspection decisions.

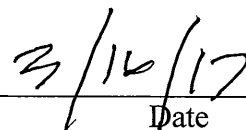
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
In an effort to facilitate costs savings for citizens of the parish of Terrebonne, as well as to facilitate costs savings for the Terrebonne Parish Consolidated Government, the Terrebonne Parish Consolidated Government desires to perform building plan review and inspections under the Terrebonne Parish Building Code in-house, rather than contracting those duties out. The establishment of the appeal review process and procedure is part of that effort.

TOTAL EXPENDITURE			
\$0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9



Christopher Pulaski
Planning & Zoning Director



Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" AND SECTION 9-37, "APPEALS AGAINST DENIAL OF VARIANCE BY THE REVIEWING AUTHORITY," FOUND IN CHAPTER 9, FLOOD DAMAGE PREVENTION, FOR THE PURPOSES OF RESTRUCTURING BUILDING CODE PLAN REVIEW AND INSPECTIONS FOR THE PARISH OF TERREBONNE, AMENDING THE REVIEW PROCESSES FOR THOSE SECTIONS, AND TO PROVIDE FOR RELATED MATTERS.

Whereas, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

Whereas, in an effort to facilitate costs savings for citizens of the parish of Terrebonne, as well as to facilitate costs savings for the Terrebonne Parish Consolidated Government, the Terrebonne Parish Consolidated Government desires to perform building plan review and inspections under the Terrebonne Parish Building Code in-house, rather than contracting those duties out;

Whereas, to further facilitate costs savings, Terrebonne Parish Consolidated Government also desires to set up an in-house administrative appeals process for those wishing to appeal permit review and inspection decisions;

Whereas, accordingly, the Terrebonne Parish Consolidated Government desires to amend Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances to provide for those purposes;

Whereas, Terrebonne Parish Consolidated Government, likewise, desires, for consistency purposes, to establish a similar administrative appeals process for those wishing to appeal denials of applications for flood plain variances;

Whereas, accordingly, the Terrebonne Parish Consolidated Government desires to amend Section 9-37 of the Terrebonne Parish Code of Ordinances; and

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

Section I

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 6, Appendix A, are hereby amended, using ~~strike through~~ to indicate deletions and underlining to indicate additions, and same are hereby adopted to read as follows:

SECTION 103

ADMINISTRATION & ENFORCEMENT

103.1 Administration. Terrebonne Parish Consolidated Government (TPCG), hereinafter referred to as "*the jurisdiction*", shall have full control of this code and the parish president shall appoint or designate a Chief Building Official and a Building Code Administrator qualified to be responsible for all aspects of its administration and supervision of its implementation.

103.2. Creation of Enforcement Agency. The Chief Building Official ~~South Central Regional Construction Code Council (SCRCCC)~~ shall be responsible for the overall enforcement of this code ~~under the terms of and to the extent provided in a Cooperative Endeavor Agreement (CEA) between the jurisdiction and SCRCCC.~~ Whenever the term "department of building safety" is used in the codes adopted by virtue of this chapter, it shall, ~~to the extent determined under the terms of the CEA,~~ mean the Regulatory Division of the Planning & Zoning Department ~~South Central Regional Construction Code Council.~~

103.3. Appointment of a Building Official. ~~South Central Regional Construction Code Council shall appoint the building official and t~~ Throughout this code the term "*building official*" shall refer to the building official appointed or designated by the parish president ~~South Central Regional Construction Code Council.~~

The *Building Official* shall be the sole authority for interpretative and technical matters required by the code. Provided that, for the purposes of administering the code, the *Building Code Administrator* appointed or designated by the parish president ~~jurisdiction as the most senior construction code enforcement official employed by the jurisdiction,~~ shall conjointly be vested with such *administrative* duties and powers as are herein accorded to the *building official*.

103.4. Deputies. In accordance with the prescribed procedures of the jurisdiction, ~~South Central Regional Construction Code Council,~~ ~~deputy~~ inspectors, related technical officers, plan examiners, and other employees shall be appointed or designated. Such employees shall have powers, as delegated by the *building official*.

* * *

SECTION 113

BOARD OF APPEALS

113.1. General. In order to hear ~~and decide~~ appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of this code, an administrative appeal shall be invoked. A Building Code Administrative Review Board shall be and is hereby created for this purpose.

a. An Administrative Review Board hearing shall be conducted by the Parish Manager, who shall hold an administrative hearing, for which purpose the parish manager shall sit as chairman, with three board members: the Director of Planning and Zoning; a person designated by the Parish President for their knowledge of construction matters; and the Chief Building Official, who shall be a member without vote. there shall be and hereby created a board of appeals. The board of appeals shall be appointed by the South Central Regional Construction Code Council and shall hold office at its pleasure.

b. Time for Appeal. An application for appeal shall only be valid if it is delivered in writing to the Director of the Planning and Zoning Department within ~~20~~ 5 days of the decision against which appeal is being made.

c. Board is Advisory Panel. The Building Code Administrative Review Board shall sit and conduct hearings as an advisory panel, and after each hearing, the Board shall make its written recommendation(s) to the Parish President. The Parish President shall have the final decision on the appeal. The Parish President shall render all decisions and findings in writing to the appellant with copies to the Board and the Building Official.

113.2 Rules of Procedure. The Administrative Review board shall adopt rules of procedure for conducting its business, ~~and shall render all decisions and findings in writing to the appellant with copies to the building official and the jurisdiction.~~

113.3 Limitations on authority. An appeal may only be based on a claim that:

- a. The true intent of this code has been incorrectly interpreted; or
- b. The relevant provisions of this code do not apply to the structure; or
- c. An equally good or better form of construction is proposed and supported by an engineering assessment sealed by a professional engineer acting within his registered specialty.

The Board shall have no authority to waive, modify or grant variance in respect of

any of the provisions of this code.

~~113.4. Qualifications. The board of appeals shall consist of members who are chief elected officials, or their designee, from each jurisdiction participating in the South Central Regional Code Compliance Program. The building official shall be an ex-officio member of said board but shall have no vote on any of its proceedings.~~

Section II

The Code of Ordinances of Terrebonne Parish at Chapter 9, "Flood Damage Prevention," Section 9-37, "Appeals against denial of variance by the reviewing authority," is hereby amended, using ~~strike through~~ to indicate deletions and underlining to indicate additions, to read as follows:

Sec. 9-37. - Appeals against denial of variance by the reviewing authority.

In order to hear and decide appeals against unfavorable functionally dependent use determinations made by the reviewing authority, there shall be and hereby is created ~~an~~ Flood Plain **Administrative Review Board**. Board hearings shall be conducted by the Parish Manager, who shall hold an administrative appeal hearing, for which purpose the Parish Manager shall sit as chairman, with four board members: the Director of Planning and Zoning; a person designated by the Parish President for their knowledge of construction matters; as well as the Chief Building Official and the Parish Floodplain Manager, both of whom shall be members without vote. ~~appeals body which shall consist of the South Central Regional Construction Code Council.~~

(1) Application for appeal shall only be valid if it is delivered in writing to the director of planning and zoning within ~~fifteen (15)~~ five (5) days of the issuance of notice for the decision against which appeal is being made. Such application shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).

(2) Rules of procedure. The director of planning and zoning shall refer a correctly filed appeal to the appeals body within five (5) working days of its receipt; and the appeals body shall, within the normal rules of procedure for conducting its business, hear the appeal as expeditiously as possible. Within five (5) days of the hearing, the appeals body shall make written recommendation(s) to the Parish President, and the Parish President shall have the final decision on the appeal. The Parish President shall render ~~All decisions and findings of the appeals body shall be communicated~~ in writing to the appellant, within ~~five (5)~~ fifteen (15) working days of the conclusion of ~~it's~~ the hearing, with copies to the appeals body, the parish building code administrator, the parish floodplain administrator, and the director of planning and zoning.

(3) Limitations on authority. An appeal may only be based on a claim that:

- a. The true intent of this article has been incorrectly interpreted; or
- b. The relevant provisions of this article do not apply to the structure; or
- c. An equally good or better form of construction is proposed and supported by an engineering assessment sealed by a professional engineer acting within his registered specialty.

The appeals body shall have no authority to otherwise waive, modify or grant variance in respect of any of the provisions or requirements of this article.

Section III

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

Section IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2017.

CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK

TERREBONNE PARISH COUNCIL
Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL