TERREBONNE PARISH COUNCIL BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams
Chairwoman

Ms. Christa DuplantisVice-Chairwoman

Prather
Mr. John Navy
Mr. Gerald Michel
Mr. Scotty Dryden
Mr. Darrin Guidry
Mr. Al Marmande
Mr. Dirk Guidry
Mr. Dirk Guidry
Mr. Member
Member
Member
Member
Member
Member

Mr. Steve Trosclair



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

May 22, 2017 5:40 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

- 1. RESOLUTION: Concurring with Parish Administration to declare items as surplus from various departments/divisions and to dispose of said items through legally approved methods.
- **2.** RESOLUTION: Accepting and approving the Louisiana Compliance Questionnaire as required for the 2016 Audited Financial Reports.
- 3. INTRODUCING OF AN ORDINANCE TO ADOPT THE 2017 MILLAGE RATES FOR THE PARISH PROPERTY TAXES AND CALLING A PUBLIC HEARING ON June 14, 2017 AT 6:30 P.M. Road Lighting District No. 3A Maintenance: 2.50 Mills Road Lighting District No. 7 Maintenance: 3.50 Mills
- 4. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED

OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS:

Houma Police Department, \$90,000 Parish Prisoners Fund, \$10,958 Terrebonne Parish Government Tower-generator, \$950,000 Terrebonne Parish Port Commission-generator, \$62,360 East Side Safe Room Project, \$170,000 and calling a public hearing on said matter on June 14 at 6:30 pm

- **5.** RESOLUTION concurring with the Parish Administration to award the cleaning, sealing and painting of the Old Courthouse to Southern Cleaning and Restoration, LLC.
- **6.** Adjourn

Category Number: Item Number:



Monday, May 22, 2017

Item Title: INVOCATION			
Item Summary: INVOCATION			

Category Number: Item Number:



Monday, May 22, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary: PLEDGE OF ALLEGIANCE



Monday, May 22, 2017

Item Title:

Resolution to declare items as surplus

Item Summary:

RESOLUTION: Concurring with Parish Administration to declare items as surplus from various departments/divisions and to dispose of said items through legally approved methods.

ATTACHMENTS:

Description	Upload Date	Туре
Executive Summary	5/8/2017	Cover Memo
Resolution	5/8/2017	Cover Memo
Exhibit A	5/8/2017	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Declaring printers, desks, laptops, tablets and miscellaneous equipment from various departments/divisions as surplus.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus various miscellaneous equipment from Assessor, City Marshall, Council Clerk, Fire, Gas Distribution, Head Start, Information Technology, Juvenile Detention, Police, Public Works, Risk Management, and Roads & Bridges Departments/Divisions to acquire authorization to dispose of items through legally approved methods.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations recycle when applicable and dispose of damaged equipment.

TOTAL EXPENDITURE Anticipated Revenue: \$109.00					
	•				
		AMOUNT S	SHOWN ABOVE IS	: (CIRO	CLE ONE)
ACTUAL				ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)					
N/A	NO	YES	IF YES AN BUDO	IOUNT ETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Angela Guidry, Purchasing Manager	May 8, 2017
	_
Signature	Date

RESOLUTION NO.

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable

property having a value of \$5,000.00 or less, in addition to other legally permissible means, at

private sale which is, in the opinion of the governing authority, not needed for public purposes;

and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of

\$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A;

and

WHEREAS, the parish administration has recommended that the movable property

listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do

they serve a public purpose and authorizes immediate award to the highest bidder for all items,

including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLOVED by the Terrebonne Parish Council that the

movable property listed in the attached Exhibit A be declared surplus and grants authorization

to dispose of said items by private sale or by any other legally approved method to the highest

bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS

NAYS:

NOT VOTING:

ABSENT:

	The Chairman	of the Terrebonne	Parish Council	declared this	Resolution	ADOPTED /
NOT	ADOPTED on this _	day of	, 201	L 7.		
		CHAII	 R			

Exhibit "A" May, 2017 Surplus List

Assessor:

- 1 Drafting Stool /\$1
- 1 Drafting Table /\$5
- 4 Gray Filing Cabinets /\$20
- 1 Wooden Desk /\$5
- 2 8 Foot Folding Tables /\$10
- 1 Black Supply Cabinet /\$5
- 1 Box Filing Trays /\$1

City Marshall:

1 - HP OfficeJet Printer - /\$5

Council Clerk:

1 – Xerox Qube 8580 Printer / \$0

Fire:

4 - Printers /\$0

Gas Distribution:

- 1 HP Photosmart 5525 Printer /\$0
- 1 HP OfficeJet Pro K8600 /\$0

Head Start:

- 1 Dell Laptop /\$0
- 2 Dell Keyboards /\$0
- 1 Epsom Printer /\$0
- 1 RCA Boom Box /\$0
- 2 HP Printer / \$0
- 1 Epsom Printer /\$0
- 4 Headphones /\$0
- 1 Tape Recorder /\$0

Information Technology:

- 19 Keyboards /\$0
- 3 Dell Optiplex 790 /\$0
- 1 Dell Optiplex 9020 /\$0
- 1 Dell Optiplex 760 /\$0
- 3 Dell Optipliex 780 /\$0
- 1 Dell Latitude Laptop /\$0
- 2 Lap Top Carry Bags /\$0
- 1 Lexmark Pro 715 Printer /\$0
- 1 Dell Latitude Laptop E6400 /\$0
- 2 HP Procurve Switch J4850A /\$0
- 2 HP Procurve Switch J4900B /\$0
- 2 HP Procurve Switch J4121A /\$0
- 1 Tripplite SmartPro UPS /\$0
- 1 PCM UPS BNT1500AP /\$0

- 1 IBM System Storage 3573 /\$0
- 1 Netgear Ready Nas RN4220 /\$0
- 1 HP Procurve Switch J9085A /\$0
- 1 HP Procurve Switch 9020A /\$0
- 1 Dell Power Connect Switch 5448 /\$0
- 1 HP Procurve Switch J9280A /\$0
- 1 Sonic Wall Pro 4060 /\$0
- 8 Dell Flat Panel Monitor /\$0
- 1 Dell Monitor w/Laptop Dock /\$0
- 1 Dell Monitor Stand /\$0
- 2 Sonic Wall TZ180 /\$0
- 1 Sonic Wall NSA240 /\$0
- 1 Lynksys RV042 /\$0
- 1 Procurve 1810G-8 J9449A /\$0
- 1 Trendnet POE Switch /\$0
- 2 Finger Print Time Attendant H0201 /\$0
- 4 Lynksys WRT5GG3G-VW Wireless G Routers /\$0
- 7 Sonic Wall Sonic Point GNA APL13-02C /\$0
- 6 Sonic Wall Sonic Pont N APL21-069 /\$0
- 1 Time Clock /\$0
- 15 Cisco 1700 Series Router /\$0
- 1 Dell Tablet Dock /\$0
- 1 Brother MCF 8890DW All In One /\$0

Juvenile Detention:

- 1 John Deere Lawn Mower Z-Trak 757 /\$20
- 9 Dome Cameras /\$0
- 4 Security Cameras /\$0
- 1 Keyboard /\$0

Police:

- 26 Dell Computer Towers / \$0
- 1 Dell Monitor / \$0
- 1 Index File Cabinet /\$5
- 1 Office Chair /\$1
- 10 Motorcycle Pants /\$0
- 12 Motorcycle Boots /\$12
- 2 Motorcycle Boots /\$0
- 25 Uniform Pants /\$0
- 24 Uniform Shirts /\$0
- 1 Rolling Chair /\$0
- 1 Shelf (Corner) /\$0
- 8 First Aid Box /\$0
- 3 Parking Meter Housing w/poles & base plates /\$0
- 7 Parking Meter Poles /\$0
- 12 Flashlight Chargers /\$0
- 2 Duty Boots /\$0
- 2 PR-24 /\$0
- 1 Dispatch Training Equipment /\$0
- 1 Laptop Docking Station /\$0
- 12- Miscellaneous Radios /\$0
- 13 AED Machine /\$0

- 1 Power Strip /\$0
- 31 Phones /\$0
- 2 Radio Parts /\$0
- 1 Motorcycle Grips /\$1
- 1 GPS Magellan Explorist 400 \$/0
- 1 Kodak Easy Share Camera Dock /\$1
- 7 Cell Phone /\$7
- 1 Eaton Battery Back Up /\$0
- 2 Mouse /\$0
- 16- Ballast for Light Bar /\$0
- 1 Box Miscellaneous Wire /\$0
- 1 –Power Junction Box /\$0
- 2 Kodak EasyShare CX7530 Camera /\$2
- 1 Kodak EasyShare C530 Camera /\$1
- 1 Kodak EasyShare Printer /\$1
- 1 Minolta X-370 Camera /\$5
- 1 Sharp VCR VHS PlayerVC-A585U /\$0
- 2 Batter Back Up /\$0
- 6 Power Inverters /\$0
- 1 Lexmark Compaq U650 Printer /\$0
- 1 HP DeskJet 940C /\$0
- 17 Keyboards /\$0
- 15 Mouse /\$0
- 11 Computer Stands /\$0
- 1 Smith Corona Typewriter \$/0
- 2 Shredder /\$0
- 2 Scanner /\$0
- 1 Box Miscellaneous Cords /\$0
- 2 Monitors /\$0
- 19 Laptop Docking Station /\$0
- 23 Parking Meter Bags /\$0
- 5 Bike Helmet /\$0
- 1 Toilet Paper Dispenser /\$0
- 2 Motorcycle Helmet Earbuds /\$0
- 1 Die Hard Battery Charger /\$0
- 11 Parking Meter Mechanism /\$0
- 13 Duty Belt /\$0
- 20 Mag Pouch /\$0
- 23 Radio Holder /\$0
- 14 Cuff Case /\$0
- 4 Glove Case /\$0
- 17 Holster /\$0
- 10 OC Spray Holster /\$0
- 5 Radio Charger w/Cords /\$0
- 3 Handcuffs /\$0
- 2 Bicycle Bags /\$0
- 6 PR-24 Holsters /\$0
- 9 Suspenders /\$0
- 2 Police Badge /\$0
- 4 Radio /\$0
- 11 Shoulder Microphone \$/0
- 1 Stinger Flashlight Charger /\$0
- 31 Buckles /\$0

- 1 Gas Mask Tactical Bag /\$1
- 1 Light Kit w/Tripod Stand /\$0
- 1 Tape Measure /\$0

Public Works:

1 – Kodak Scan Station 500 /\$0

Risk Management

1 – Black Leather Office Chair /\$0

Road & Bridges:

1 – APC Backup / \$0



Monday, May 22, 2017

Item Title:

Resolution accepting and approving the Louisiana Compliance Questionnaire for 2016 Audited Financial Reports

Item Summary:

RESOLUTION: Accepting and approving the Louisiana Compliance Questionnaire as required for the 2016 Audited Financial Reports.

ATTACHMENTS:		
Description	Upload Date	Type
Resolution accepting and approving the Louisiana Compliance Questionnaire for 2016 Audited Financial Reports	5/16/2017	Executive Summary
Resolution accepting and approving the Louisiana Compliance Questionnaire for 2016 Audited Financial Reports	5/16/2017	Backup Material
Compliance Questionnaire	5/18/2017	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Resolution accepting and approving the Louisiana Compliance Questionnaire, as required for the 2016 Audited Financial Reports.

PROJECT SUMMARY (200 WORDS OR LESS)

In connection with your audit of the financial statements of the Terrebonne Parish Consolidated Government as of December 31, 2016 and for the year then ended, for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with generally accepted accounting principles in the United States, to assess our system of internal control as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of May 16, 2017.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

January 1, 2016 – December 31, 2016 Comprehensive Audited Financial Report

TOTAL EXPENDITURE					
N/A					
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)					
	ACTUAL ESTIMATED				
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)					
N/A	NO	YES	IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9
s/Kandace M. Mauldin, CFO N					May	<u>16, 2017</u>			
Signature					Dat	e			

Bourgeois Bennett, L.L.C. P.O. Box 2168 Houma, Louisiana 70361

Gentlemen:

In connection with your audit of the financial statements of the Terrebonne Parish Consolidated Government as of December 31, 2016 and for the year then ended, for the purpose of expressing an opinion as to the fair presentation of our financial statements in accordance with generally accepted accounting principles in the United States, to assess our system of internal control as a part of your audit, and to review our compliance with applicable laws and regulations, we confirm, to the best of our knowledge and belief, the following representations. These representations are based on the information available to us as of May 16, 2017.

PART I. AGENCY PROFILE

1. Name and address of the organization.

Terrebonne Parish Consolidated Government Post Office Box 2768 Houma, Louisiana 70361

2. List the population of the municipality or parish based upon the last official United States Census or most recent official census (municipalities and police juries only). Include the source of the information.

2010 -111,860 U.S. Bureau of Census Bureau (http://quickfacts.census.gov/qfd/states/22/22109.html)

3. List names, addresses, and telephone numbers of entity officials. (Include elected/appointed members of the governing board, chief executive and fiscal officer and legal counsel).

See Attachment No. 1

4. Period of time covered by this questionnaire.

From January 1, 2016 to December 31, 2016.

5. The entity has been organized under the following provisions of the Louisiana Revised Statute(s) (LSA-RS) and, if applicable, local resolutions/ordinances.

Home Rule Charter form of government effective January 1984.

6. Briefly describe the public services provided.

Parish Government

7. Expiration date of current elected/appointed officials' terms.

January, 2020 (Parish President and Parish Council)

LEGAL COMPLIANCE

PART II. PUBLIC BID LAW

- 8. The provisions of the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office have been complied with.
 - A. All public works purchases exceeding \$150,000 have been publicly bid.
 - B. All material and supply purchases exceeding \$30,000 have been publicly bid.

Yes [X] No []

PART III. CODE OF ETHICS LAW FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

9. It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [X] No []

10. It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [X] No []

PART IV. LAWS AFFECTING BUDGETING

We have complied with the budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-15) or the budget requirements of LSA-RS 39:33.

A. Local Budget Act

- 1. We have adopted a budget for the General Fund and all special revenue funds (LSA-RS 39:1305).
- 2. The chief executive officer, or equivalent, has prepared a proposed budget that included a budget message, a proposed budget for the General Fund and each special revenue fund, and a budget adoption instrument that specified the chief executive's authority to make budgetary amendments without approval of the governing authority. Furthermore, the proposed expenditures did not exceed estimated funds to be available during the period (LSA-RS 39:1305).
- 3. The proposed budget was submitted to the governing authority and made available for public inspection at least 15 days prior to the beginning of the budget year (LSA-RS 39:1306).
- 4. To the extent that proposed expenditures were greater than \$500,000, we have made the budget available for public inspection and have advertised its availability in our official journal. The advertisement included the date, time, and place of the public hearing on the budget. Notice has also been published certifying that all actions required by the Local Government Budget Act have been completed (LSA-RS 39:1307).
- 5. The proposed budget was made available for public inspection at the location required by LSA-RS 39:1308.
- 6. All action necessary to adopt and finalize the budget was completed prior to year-end. The adopted budget contained the same information as that required for the proposed budget (LSA-RS 39:1306)
- 7. After adoption, a certified copy of the budget has been retained by the chief executive officer or equivalent officer (LSA-RS 39:1309).

8. To the extent that proposed expenditures were greater than \$500,000, the chief executive officer or equivalent notified in writing the governing authority during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (LSA-RS 39:1311).

(Note, state law exempts from the amendment requirements special revenue funds with anticipated expenditures of \$250,000 or less, and exempts special revenue funds whose expenditures drive revenue recognition-primarily federal funds from the requirement to amend revenues.)

9. The governing authority has amended its budget when notified, as provided by LSA-RS 39:1311.

B. State Budget Requirements

1. The state agency has complied with the budgetary requirements of LSA-RS 39:33.

C. Licensing Boards

1. The licensing board has complied with the budgetary requirements of R.S. 39:1331-1342.

PART V. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING LAWS

We have maintained our accounting records in such a manner as to provide evidence of legal compliance and the preparation of annual financial statements to comply with LSA-RS 24:514, 24:515, and/or 33:463.

13. All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

14. We have filed our annual financial statements in accordance with LSA-RS 24:514 and 33:463 where applicable.

15. We have had our financial statements audited in a timely manner in accordance with LSA-RS 24:513.

PART VI. ASSET MANAGEMENT LAWS

We have maintained records of our general fixed assets and movable property, as required by LSA-RS 24:515 and/or 30:321-332, as applicable.

PART VII. FISCAL AGENCY AND CASH MANAGEMENT LAWS

17. We have complied with the fiscal agency and cash management requirements of LSA-RS 39:1211-45 and 49:301-327, as applicable.

Yes [X] No []

PART VIII. DEBT RESTRICTION LAWS

18. It is true we have not incurred any long-term indebtedness without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65

Yes [X] No []

19. We have complied with the debt limitation requirements of state law (LSA-RS 39:562).

Yes [X] No []

We have complied with the reporting requirements relating to the Fiscal Review Committee of the State Bond Commission (LSA-RS 39:1351).

Yes [X] No []

PART IX. REVENUE AND EXPENDITURE RESTRICTION LAWS

21. We have restricted the collections and expenditures of revenues to those amounts authorized by Louisiana statutes, tax propositions, and budget ordinances.

Yes [X]No[]

22. It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII., Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

Yes [X] No []

23. It is true that no property or things of value have been loaned, pledged, or granted to anyone in violation of Article VII, Section 14 or the 1974 Louisiana Constitution.

Yes [X] No []

PART X. QUESTIONS FOR SPECIFIC GOVERNMENTAL UNITS

- 24. We have adopted a system of road administration that provides as follows:
 - A. Approval of the governing authority of all expenditures, LSA-RS 48:755 (A).
 - B. Development of a capital improvement program on a selective basis, LSA-RS 48:755.
 - C. Centralized purchasing of equipment and supplies, LSA-RS 48:755.
 - D. Centralized accounting, LSA-RS 48:755.
 - E. A construction program based on engineering plans and inspections, LSA-RS 48:755.
 - F. Selective maintenance program, LSA-RS 48:755.
 - G. Annual certification of compliance to the Legislative auditor, LSA-RS 48:758.

Yes [X] No []

<u>Municipalities</u>
Minutes are taken at all meetings of the governing authority; LSA-RS 42:7.1 (Act 665 of 1976).
Yes [X] No []
Minutes, ordinances, resolutions, budgets, and other official proceedings of the municipalities are published in the official journal. LSA-RS 43:143-144 and A.G. 86-528.
Yes [X] No []
All official action taken by the municipality is conducted at public meetings. LSA-RS 42:4.1-13.
Yes [X] No []
The previous responses have been made to the best of our belief and knowledge.
Respectfully,
Gordon E. Dove, Parish President
Kandace Mauldin, Chief Financial Officer
Dirk Guidry, Council Chairman

GD/KMM/DG/rl

cc: Council Reading Files Administration File Finance Files OFFERED BY: SECONDED BY:

RESOLUTION NO. 17-____

WHEREAS, the Louisiana Compliance Questionnaire is a required part of a financial audit of Louisiana governmental units, and

WHEREAS, upon completion, the questionnaire must be presented to and adopted by the governing body by means of a formal resolution in an open meeting, and

WHEREAS, the completed questionnaire and a copy of the adoption instrument, must be given to the auditor, and

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Louisiana Compliance Questionnaire for Fiscal Year 2016 as presented by the Parish Administration, be hereby accepted and approved and that a certified copy of this resolution be forwarded to the firm of Bourgeois, Bennett, L.L.C.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, S. Dryden, and C. Duplantis-Prather, and D. W. Guidry, Sr..

NAYS: None.

ABSTAINING: None. ABSENT: None.

The Chairwoman declared the resolution adopted on this the 22nd day of May 2017.

* * * * * * * * *

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on May 22, 2017 and subsequently ratified by the Assembled Council in Regular Session on May 24, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 25TH DAY OF MAY 2017.

VENITA H. CHAUVIN COUNCIL CLERK TERREBONNE PARISH COUNCIL

Category Number: Item Number: 3.



Monday, May 22, 2017

Item Title:

2017 Millage Levy

Item Summary:

INTRODUCING OF AN ORDINANCE TO ADOPT THE 2017 MILLAGE RATES FOR THE PARISH PROPERTY TAXES AND CALLING A PUBLIC HEARING ON June 14, 2017 AT 6:30 P.M.

Road Lighting District No. 3A – Maintenance: 2.50 Mills Road Lighting District No. 7 – Maintenance: 3.50 Mills

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/17/2017	Executive Summary
Ordinance	5/17/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

2017 ORDINANCE TO ADOPT THE MILLAGE RATES FOR THE PARISH PROPERTY TAXES OF ROAD LIGHTING DISTRICT NO. 3A AND 7

PROJECT SUMMARY (200 WORDS OR LESS)

TO LEVY PARISHWIDE AND SPECIAL DISTRICT MILLAGES FOR YEAR 2017, USED IN THE 2018 BUDGET YEAR.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

TOTAL EXPENDITURE					
	N/A				
	AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
	ACTUAL ESTIMATED				
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)					
N/A	NO	YES	IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9
	s/Kand	dace M. M	auldin, CF	0	<u>N</u>	/lay 17, 20	<u>17</u>		
Signature Date									

OFFERED BY: SECONDED BY:	
	ORDINANCE NO
	TED, that the following millages are hereby axation by the Terrebonne Parish Consolidate

levied on the 2017 tax roll on ated Government:

MILLAGES

Road Lighting District No. 3A – Maintenance: 2.50 Mills Road Lighting District No. 7 – Maintenance: 3.50 Mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2017, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

THERE WAS RECORDED:	
YEAS:	
NAYS:	
ABSTAINING:	
ABSENT:	
The Chairman declared the ordinance adopted on this, the _	day of June, 2017.



Monday, May 22, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS:

Houma Police Department, \$90,000 Parish Prisoners Fund, \$10,958 Terrebonne Parish Government Tower-generator, \$950,000 Terrebonne Parish Port Commission-generator, \$62,360 East Side Safe Room Project, \$170,000 and calling a public hearing on said matter on June 14 at 6:30 pm

ATTACHMENTS:		
Description	Upload Date	Туре
2017 Various Items for Budget Amendment	5/17/2017	Executive Summary
2017 Various Items for Budget Amendment	5/17/2017	Budget Amendment
2017 Various Items for Budget Amendment	5/17/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Department, \$90,000
- II. Parish Prisoners Fund, \$10,958
- III. Terrebonne Parish Government Tower-generator, \$950,000
- IV. Terrebonne Parish Port Commission-generator, \$62,360
- V. East Side Safe Room Project, \$170,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u> ESTIMATED				
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A <u>N</u>	<u>o</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9
/s/ Ka	ayla Dupr	<u>e</u>			_	May	<u>17, 2017</u>		
Si	gnature					Da	te		

ORDINANCE NO.	
---------------	--

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Department, \$90,000
- II. Parish Prisoners Fund, \$10,958
- III. Terrebonne Parish Government Tower-generator, \$950,000
- IV. Terrebonne Parish Port Commission-generator, \$62,360
- V. East Side Safe Room Project, \$170,000

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget to provide funding for a Command Post Unit for the Houma Police Department, and

WHEREAS, the Command Post Unit will be used to enhance or reestablish communication and coordination during emergency incidents and special security events city and parish wide, and

WHEREAS, the Command Post Unit can leverage satellite and internet access, as well as interoperable radios and video capabilities to enhance communication between Federal Protective Service (FPS) assets and other federal and local response and support assets, and

WHEREAS, the funding source is from the General Fund for the estimated cost of \$90,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding of the Command Post Unit for the Houma Police Department. (Attachment A)

SECTION II

WHEREAS, the Parish Prisoners Fund received a reimbursement of \$10,958 for damages occurred to a light pole near the facility, and

WHEREAS, this reimbursement needs to be placed into the Building Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Parish Prisoner light pole. (Attachment B)

SECTION III

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide redundant power for the Government Tower as the seat of government and a critical facility, and

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$712,500 in federal funds as follows:

Federal Share (75%) Government Tower \$712,500 Nonfederal Share (25%) Government Tower \$237,500 Total Project Award: Government Tower \$950,000

WHEREAS, the Government Tower funding will be acquired from the P/W Drainage Construction Fund (General Fund) for \$237,500, and

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the Government Tower and Port Commission Generator Projects. (Attachment C)

SECTION IV

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide redundant power for the Terrebonne Parish Port Commission as a critical facility, and

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$46,770 in federal funds as follows:

Federal Share (75%) Port Commission \$46,770 Nonfederal Share (25%) Port Commission \$15,590 Total Project Award: Port Commission \$62,360

WHEREAS, the Port has committed to provide the nonfederal share for \$15,590, and

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the Government Tower and Port Commission Generator Projects. (Attachment D)

SECTION V

WHEREAS, Administration is requesting to amend the 5-Year Capital Budget to provide funding for the East Side Safe Room Project, and

WHEREAS, the funding source is from the P/W Drainage Construction (General Fund) for \$170,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the East Side Safe Room Project (Attachment E)

Prepared By: Finance Department PC File: 2017-Various Items - J Date Prepared: 5/16/17 BA #15

ATTACHMENT A - Houma Police Department

	2017				
	Adopted	Change	Amended		
Motor Vehicles	44,690	90,000	134,690		
Transfer from General Fund	2,204,884	(90,000)	2,114,884		
Transfer to Public Safety Fund	(2,204,884)	90,000	(2,114,884)		
Fund balance (decrease)	n/a	(90,000)	n/a		

ATTACHMENT B - Parish Prisoners

	2017				
	Adopted	Change	Amended		
Compensation Property Damage	-	(10,958)	(10,958)		
Building Repairs	80,000	10,958	90,958		

ATTACHMENT C - Government Tower Generator

	2017				
	Adopted	Change	Amended		
Govt Tower Generator	-	950,000	950,000		
GOHSEP Generator 1786-22-02	-	(712,500)	(712,500)		
Transfer from P/W Drainage Constr	(534,307)	(237,500)	(771,807)		
Transfer to Capital Projects Control	534,307	237,500	771,807		
Upper Little Caillou Pump Station	5,895,530	(237,500)	5,658,030		

ATTACHMENT D - Port Commission Generator

	2017					
	Adopted	Change	Amended			
GOHSEP Generator 1786	-	62,360	62,360			
GOHSEP Generator 1786-22-02	(712,500)	(62,360)	(774,860)			

ATTACHMENT E - East Side Safe Room

	2017				
	Adopted	Change	Amended		
East Side Safe Room	939,868	170,000	1,109,868		
Transfer from P/IW Drainage Constr	(534,307)	(170,000)	(704,307)		
Transfer to Capital Project Control	534,307	170,000	704,307		
Upper Little Caillou Pump Station	5,658,030	(170,000)	5,488,030		

Section

Kayla Dupre

From:

Kandace Mauldin Sent:

Subject:

Wednesday, May 10, 2017 8:55 AM Kayla Dupre FW: Command Post Unit

10-4118114-21

From: Gordon Dove Factor Sent: Saturday, April 22, 2017 7:09 AM To: Kandace Mauldin

Subject: Fwd: Command Post Unit

Sent from my iPhone

Begin forwarded message:

From: Bobbie O'Bryan < bobryan@tpcg.org>
Date: April 21, 2017 at 10:54:27 PM CDT

, Dana Coleman < dcoleman@tpcg.org> To: Gordon Dove <

Cc: Angela Guidry <a guidry@tpcg.org>

Subject: Re: Command Post Unit

Thank you sir

Sent from my iPad

wrote: On Apr 21, 2017, at 9:16 PM, Gordon Dove <

Funding is from the General Fund

Sent from my iPhone

On Apr 21, 2017, at 8:34 PM, Bobbie O'Bryan

<br

Good evening sir,

I spoke with Anglia Guidry in reference to the bidding out of the command post unit for the Houma Police Department. She asked if funding source before we can go out to bid. So as soon as the funding source is identified, and we go before council then we can command post because the parish president has to identify the the parish president has identified the funding source for the go out for bid.

that were coming up for sale and that funding could come from there if there was nothing else's targeted for the funding. But that will be up to you and how long it will take before someone purchases the property. Anglia had a few suggestions, she said she had several properties

I have a suggestion which is we have some funding in our capital budget to get it started. BUT we need the funding back because we need it for the harden project and other projects at HPD. It could be like what we did to purchases the ballistic vests for our agency. Funding was borrowed from our capital budget last year to go out for bid. Then in January the funding was place back within our

budget. This way we could go to council and go out to bid as soon as possible.

What do you think?

Sent from my iPad

Kayla Dupre

Christina Farmer Tuesday, May 16, 2017 10:35 AM Kayla Dupre Bobbie O'Bryan Use o Mobile Command Vehicle From: Sent:

Subject:

Importance:

Hi Kayla,

coordination during emergency incidents and special security events city and parish wide, if needed. These assets leverage satellite and internet access, as well as interoperable radios and video capabilities to enhance communication between FPS assets and other federal and local response and support The mobile command vehicle will be deployed to enhance or reestablish communication and

Let me know if this will suffice. Thanks.

Houma Políce Department LT Chrístína A. Farmer Professional Standards cfarmer@tpcg.org 985-873-6379 Respectfully,

every LEO's daily practice is to live safely, to protect, and most importantly, to do the right thing always.

"If you don't stand behind our military, feel free to stand in front of them"

Please consider the environment before printing this email. 60 Green.

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GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED

204-211-8914-01 PUBLIC SAFETY FUND POLICE MOTOR VEHICLES ACCT:

VARIANCE	44,690 44,690	0 169,062 72,968 133,937 103,883 177,609
ENCUMBERED	00	N N N N N N N N N N N N N N N N N N N
ACTUAL	472,426.94 .00	8,061.60 321,591.28 406,911.19 265,184.52 400,454.82
BUDGET	517,117 44,690	0 177,124 394,559 540,848 369,068 578,064
OPFN:	2016 2017 2017	CLOSED: 2010 2011 2012 2013 2013 2014

= PRT DETAIL

CF08

CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED

204-000-7101-51
PUBLIC SAFETY FUND
NO DEPARTMENT NAME
GENERAL FUND ACCT:

VAPIANCE	AMILIANCE	26,158	1,286,182-		C						>
FNCIMBERED	CONTRACTOR OF THE PARTY OF THE	0	0		N/A	V/N	N/N	N/A	N/A	V / IV	D /NI
ACTUAL.		2,991,158.00-	918,701.65-		00	200	000	440	1,675,200,00-	223	,
BUDGET		2,965,000	4,204,004		0	0	.800.	,654	1,675,200	705	•)) . •
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= PRT DETAIL

CF08

CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED 151-999-9102-04 GENERAL FUND OPERATING TRANSFERS PUBLIC SAFETY FUND

ACCT:

VARIANCE	26,158- 1,286,182	00000	CCEEDS BUDGET AMOUNT	
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CF08 = PRT DETAIL

Section 1







TERREBONNE PARISH CONSOLIDATED GOVERNMENT

P.O. BOX 2768 HOUMA, LOUISIANA 70361 (985) 868-3000

"Memorandum"

Customer Service Representative TÖ:

Loretta Lambert FROM:

Administrative Technician II

May 5, 2017 DATE:

Property Damage Settlement for Damaged Light Pole near Juvenile Detention SUBJECT:

Attached, please find **check** #3240147 in the amount of \$10,958.07 made payable to TPCG for damages to Light Pole and lights by and 18 wheeler attempting to make delivery. Please deposit this check into the proper account for Customer Service (Account #203-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

Claim File CC (Hard Copy):

Subrogation Recovery File

CC (Electronically): Kayla Dupre Accounting David Jury, Maintenance

Saltwater Fishing Capital of the World*

MEMORANDUM

TO: John Burt

Risk Management

FROM: David Drury

TPCG Facilities Manager

DATE: April 11, 2017

3181 Grand Caillou Road

RE:

Light Pole Damaged Claim

Please review the attached invoices and payments as it relates to the damaged light pole located at 3181 Grand Caillou Road. These costs were charged to Fund 203-201-8412-01. It is imperative that the funds received by TPCG for this claim to be placed in that fund account.

Total Claim - \$10,958.07

If you have any questions, please let me know.

DD/kb

Attachments

cc: Finance – Kayla Dupre

Ashland Jail – Junius Portier





TERREBONNE PARISH

CONSOLIDATED GOVERNMENT

UTILITIES DEPARTMENT

MEMORANDUM

Kayla Dupre Comptroller ŢÖ:

David Drury THRU:

Government Facilities Manager

Tommy LeCompte FROM:

Superintendent of Electric Distribution

March 16, 2017 DATE:

3181 Grand Caillou Road Pole Removal/Replacement RE:

the Please process the attached Transfer of Labor, Material, and/or Equipment Cost form amount of \$574.07 for Pole Removal/Replacement at 3181 Grand Caillou Road.

Work order 102448 and 121310 summarizing the work is attached as supporting documentation.

Should you have any questions or require additional information, please let me know.

TL/mm

Attachments

Administration – via email John Burt – via email Council Reading File :: ::

Saltwater Fishing Capital of the World®

TERREBONNE PARISH CONSOLIDATED GOVERNMENT TRANSFER OF LABOR, MATERIAL, AND/OR EQUIPMENT

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	00.0\$			 	301-803-8225-20	Women's Correctional Facility	
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	<u>.</u>			 		Pole Removal/Replacement	ļ , , , , , , , , , , , , , , , , , , ,
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					_	203-201-8412-01	:.oN JooA
	DIV. FILE NO.:		7102/	91/8	:BTAG	Public Works Department/Building Maintenance	
		:.ON JATTIM	RNAAT		_	Utilities Department / Electric Distribution	FKOW:

Terrebonne Parish Consolidated Government Vehicle Accident Damaged Lighting Pole Removal and Replace Assistance

Work Order 102448 \$ 285.17 Assistance to remove damaged pole

Work Order 121310 Assitance to replace pole

\$ 288.90

Tota

\$ 574.07

HiperWeb Print Date: 03/16/2017 Print Time: 7:53:20 AM

Terrebonne Parish ELECTRIC - O&M

Work Order # 102448

esumate ID:	OMPTE		Une Date: 12/23/2016	Start Time:	Comp. Hime. U	comp. Time:	Cleate Date: 12/20/2016 Created By: MCMEEL, MARGARET		Home Phone:	Work Dhone:	Factorial	Ya -	Coll Dhone: 000 000	Cont. B.f. #.	Locale Net. #
	Assigned To: TOMMY FCOMPTE	40,00,00,00	23.31 Cate: 12/20/2016	je.	i		12/20/2016						Block:		
	Assigned 1	Assign Day	D II G	Start Date:	Comp. Date:		olcale Dal					Zip: 79363	3		
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	12/20/2016	Priority	, , , , ,	LECOMPIE, IOMMY	ASSIGNED (IN PROGRESS)		DMATION	NIMA I CA	TOMMY	TPCG	3181 GRAND CAILLOU	HOUMA			
Data Bassin J.	Date Received:	Priority:	Field ODS:	icia ol o	SO/WO Status:	Project Code:	CISTOMED MICO	SOCIONER INTO	Customer	Company:	Address:	City:	Subdivision:	Cross Street:	Location:

	\$87.75 \$87.75 \$41.58 \$62.70
	Labor Type Hours Hourly Rate Ext. Cost Reg. Time 1.5 \$58.50 \$87.7 Reg. Time 1.5 \$27.72 \$41.5 Reg. Time 1.5 \$41.80 \$62.7 Total: 4.50 \$192.03
	Hours 1.5 1.5 1.5 4.50
	Labor Type Reg. Time Reg. Time Reg. Time
	Budget Code 301-803-8325-09 301-803-8325-09 301-803-8325-09
BY VEHICLE	Dept Code 803 803 803
TASK INFORMATION Jask Performed: POLE MAINTENANCE Department: ELECTRIC DISTRIBUTION Work Request: REMOVE POLE DAMAGED BY VEHICLE	LABOR Date Employee Name 12/23/2016 COOPER, RONALD 12/23/2016 MCCUE, SHANE 12/23/2016 WISE, ROMAN

	Ext. Cost	30.36	41.40	21.38	\$93.14
	된	20.24	27.60	14.25	Cost:
	Hours	1.5	1.5	1.5	Total Equipment Cost:
	Budget Code	301-803-8325-09	301-803-8325-09	301-803-8325-09	Total E
	Dept Code	60 60	903	803 803	
EQUIPMENT/TOOLS Date Equipment/Tool December	12/23/2016 40' Rental Bucket Truck (197)	12/23/2016 Digger Derrick (128)	12/23/2016 Pickup Truck (190)	(Oct) was a day	

COST SUMMARY

	Other Ovhd.	cost \$0.00	\$285.17
	Contractor	\$0.00	Cost
	J.E. Cost	\$0.00	Total Job Cost
	Cut Cost	\$0.00	
	Equipment Cost	\$93.14	
	Material Cost	\$0.00	
•	Labor Overhead	\$0.00	
	Labor Cost	\$192.03	

~ ₽ Page

HiperWeb Print Date: 03/16/2017 Print Time: 7:58:26 AM

Terrebonne Parish ELECTRIC - O&M

Work Order #

121310 Estimate ID:

		Assign Date: 02/06/2017 Ping Date	3000/2017 Due Date: 02/21/2017	Start Date: 02/21/2017 Start #		Comp. Care. 02/21/2017 Comp. Lime:	Create Date: 03/06/2017	STATE OF THE STATE	Johnson			State: A Zip:	l of:	STOCK:	
Uate Received: 02/21/2017 Time: 1332	-	august	Field OPS: I FIAMO COLO	בראוס, פתהם	SO/WO Status: WORK ORDER ACTIVATED	Droioct Codo:	W.O.A. #:	CUSTOMER INFORMATION	Customer Darryl John	TPCG	Address: 3181 GRAND CAILLOU RD	CITY: HOUMA St	Subdivision:	Cross Street:	

 TASK INFORMATION

 Isask Performed:
 POLE MAINTENANCE

 Department:
 ELECTRIC DISTRIBUTION

 Work Request:
 Install street light pole.

 Crew Comment:
 Was instructed to go to detention center to assist with installing street light pole.

	Ext. Cost \$102.60 \$102.60	\$205.20
	Hourly Rate \$51.30 \$51.30	
	Hours 2	4.00
reet light pole.	Labor Type Hours Hourty Rate Reg. Time 2 \$51.30 Reg. Time 2 \$51.30	Total: 4,00
is Builder in Island St	Budget Code 301-803-8433-02 301-803-8433-02	
	Dept Code 803 803	
Sirect right pole.	Employee Name DUBOIS, BOBBY JOHNSON, DARRYL	
LABOR	Date 2/21/2017 2/21/2017	

EQUIPMENT/TOOLS Date Equipment/Tool Description

\$288.90	Cost:	Total Job Cost:					
\$0.00	\$0.00	\$0.00	\$0.00	\$83.70	\$0.00	\$0.00	07.C02¢
Other Ovhd.	Contractor	J.E. Cost	Cut Cost	Equipment Cost	Material Cost	Labor Overhead	Labor Cost
							COST SUMMARY
\$83.70	Total Equipment Cost;	Total Eq.					
Hours Hourly Rate Ext. Cost 2 27.60 55.20 2 14.25 28.50	Hours Hourly F	Budget Code 301-803-8433-02 301-803-8422-07		Dept Code 803 803	iption	Equipment/Tool <u>Description</u> Digger Derrick (128) Pickup Truck (189)	Late Equ 2/21/2017 Digg 2/21/2017 Pick

Remit To:

Redfish Rentals Inc P O Box 844541 Boston, MA 02284-4541

www.redfishrental.com

REDFISH RENTALS, 24 HOUR SERVICE

Invoice# 13462-1

Closed

Tue 12/13/201

Bill to:

Customer #: 11833

Terrebonne Parish Consolidated Governme
Terrebonne Parish Consolidated
P.O. Box 2768
HOUMA, LA 70361

Contract Info::

PO# Job No:

Mon 12/12/2016 DEL TO JAIL Date Out

Tue 12/13/2016 Aging Date Terms Net 30

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Ordered By: Terrebonne Parish Consolidated

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Delivery and Pickup

3:22PM

3:22PM **Delivery:** Mon 12/12/2016 **vup Date:** Mon 1/ 9/2017 3 Pickup Date:

Delivery Notes:

Contact:

Phone:

Please pay from this invoice.

The second secon	Terrebonne Parish:	\$45.00
	Daimage Waiver	
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		9488.00
Rental and Sales.		\$488.00

Current On Account

	\$534.00			
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Total Amount	The company of the co			

Signature:

Turrebonne Parish Consolidated Government

PEN MON-FRI 7:00 TO 5:00, 24 Hour Service for Acco: nt Customers Only Novel of To 12/12/2016 4:37/12PM

Modification #4

REMITTANCE SCHEDULE

Find Invoice Number Amount		Reference Number Total Invoices Total Amount
invoice Number Amount	13480-1	Pay Date
Amount Fund Invoice	534.00	Vendor Number
er /invoice Number	13462-1	TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH
CONSOLIDATED GOVERNMENT
HOWA, LOUISIANA
(800)354-6862 (985)868-3000

REDFISH RENTALS, INC. P.O. BOX 844541 BOSTON, MA 02284-4541

| Pay Date | Total Anti Deposited | 1/09/17 | \$1,739.00 |
| Directly Deposited into Account(s) | Account Number | Amount | Amount

NON-NEGOTIABLE

Tony James Electrical Service L.L.C.

204 Bayou Bend Dr.

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C)
7	₹
1)
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Invoice #	6417	
Date	2/21/2017	

To	T.P.C.G P.O. BOX 6097 Houma, La. 70361	
Bill To	T.P.C.C P.O. BC Houma,	

				_			•	•	
\$0.00	v	Payments/Credits	ayment	<u>n.</u>			A		
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Total % Amount	Į to	Curr %	Rate	Ş.	Prior %	Prior Amt	Est Amt	Description	Item
		Due on receipt	- Due						
Project		Terms		P.O. No.	<u>. </u>				

\$9,850.00

Balance Due

Kayla Dupre

David Drury From:

Tuesday, January 24, 2017 3:33 PM John Burt Sent:

ö

Subject:

Kayla Dupre; Junius Portier RE: Emailing: lighting pole 001, lighting pole 002, lighting pole 003, lighting pole 004

John,

done and then request ley. I visited the site The only way to have a true number. Is to wait until all work is done and tnen request payment. The utilization of the Utility contractor is to save money. I visited the site today and they have poured the new concrete to stabilize the pole anchoring points. Work should be completed within a couple of weeks. Waiting on material. We will provide a complete breakdown of all costs once completed. I will pay bills out of the jail fund operating account. I will have finance put the payment from R & L to that account once received

Please advise. If we need to handle differently.

-Original Message-

From: John Burt Sent: Thursday,

Lirette; Jill Bonvillain 002, lighting pole 003, 3 Sent: Thursday, January 19, 2017 11:29 AM To: Junius Portier Cc: David Drury; Billy Matherne; J. Dana Ortego; Cheryl Subject: FW: Emailing: lighting pole 001, lighting pole

lighting pole

Junius, is it possible that you can send me actual invoices for this claim. Currently, I have two actual invoices but emails for the others do not count as invoices to companies who pay and we do not generate them in my office. In speaking with Tommy this morning, he will not have an invoice until his part of the job is complete.

The options are:

- 1) Wait until the job is complete and then submit invoices to claimant for payment
- are in government creates an invoice based on what Tommy's estimated costs to claimant for payment. in Someone i, submit 5

If necessary, get with Finance and have them make one for the entire amount with the breakdown.

RM department Please let me know what direction you want to go?

-Original Message-

From: Junius Portier Sent: Thursday, January 19, 2017 9:52 AM

To: John Burt Cc: David Drury Subject: Emailing: lighting pole 001, lighting pole 002, lighting pole 003, lighting pole 004

is ready to be sent with the following file or link attachments: Your message

lighting pole 001 lighting pole 002 lighting pole 003

lighting lighting

receiving iruses, e-mail programs may prevent sending or receiv Check your e-mail security settings to determine how Note: To protect against computer viruses, certain types of file attachments. Check y are handled. attachments

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED

5/16/17

203-000-6912-00
PARISH PRISONERS FUND
NO DEPARTMENT NAME
COMPENSATION PROPERTY DAMAGE ACCT:

CTANT CIATI	VAKIANCE	300	10,958) (1,037
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CF08

= DSP DETAIL = DSP ENCUMBRANCE

CF04 CF06

= INPUT SCR

ENTER = CONTINUE CF01 = EXIT CF02

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED

203-201-8412-01
PARISH PRISONERS FUND
PARISH PRISONERS
BUILDING REPAIRS ACCT:

VADIANCE	VALABLE	67,580 25,727	(0 0	10,291	53,119	9,100	54,325	
FNCIMBERED	TO T	0 501	A / 14	N/A	N/A	N/A	N/A	N/A	
ACTUAL.		82,419.90 53,772.40	S	708	200	94, 587, 32	576	674	
BUDGET		150,000 80,000				147,747			
	OPEN:	2016 2017	CLOSED:	2011	2012	2013	2014	2015	

CF08 = PRT DETAIL

CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

= INPUT SCR

ENTER = CONTINUE CF01 = EXIT CF02

Soction III of IV

Governor's Office of Homeland Security and Emergency Prepareduess

> JOHN BEL EDWARDS GOVERNOR

15%

JAMES B. WASKOM

March 1, 2017

RECEIVED

TPCG FINANCE DEPT,

Mr. Gordon E. Dove Parish President Terrebonne Parish 8026 Main Street Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Amendment 15 – Approval and Funding – Generators GOHSEP Statewide Generator 5% Initiative HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128

Dear Mr. Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for funding in the amount of \$1,012,360.00 for the Government Tower and the Port Pump Station under the Hazard Mitigation Grant Program was approved by FEMA on February 28, 2017 (see enclosure) for the above referenced project. The approved funding for eligible project activities is as follows:

ltem	Total Approved Funding
Federal Share (75%)	\$ 759,270.00
Non-Federal Share (25%)	\$ 253,090.00
TOTAL PROJECT AWARD	\$1,012,360.00

\$ 107.360 \$ 1774860> 104-0915-10-4 950,000 1059-104-0915-10 4 6736, 1000-6316-19 7667 Independence Boulevard • Baton Rouge, Louisiana 70806 • (225) 925-7500 • Fax (225) 925-7501 Equal Opportunity Employer

Mr. Gordon E. Dove Page 2 March 1, 2017

A Sub-grantee Agreement briefing is required for this grant award. The following information will be explained to you and members of your staff:

- Project Performance Period of February 28, 2017 to February 28, 2018
 Reporting requirements
 Procurement process
 Process for requesting reimbursement of funds
 Sub-grantee Agreement review

Harry St. Pierre, your State Applicant Liaison for this project, will be contacting you to schedule this briefing. If you have any questions, please contact Harry at 225-267-2819 or harry.st.pierre@la.gov.

Sincerely,

Assistant Deputy Director Hazard Mitigation Casey Tingle

CT:hs

FEMA Approval Letter Dated February 28, 2017 Record of Environmental Consideration (REC) Sub-Grantee Agreement Approved Budget Enc.



February 28, 2017

Jeffrey Giering, State Hazard Mitigation Officer Governor's Office of Homeland Security and Emergency Preparedness 1500 Main Street Baton Rouge, LA 70802 RE: FEMA-1786-DR-LA, Project # 128, Amendment 15 GOHSEP Statewide Generator 5% Initiative

Dear Mr. Giering:

percent Initiative project, amendment #15. Federal funding for this project, in the amount of \$1,275,328, is available through the Hazard Mitigation Grant Program (HMGP) under FEMA-1786-DR-LA. The following sites are included in the project application: We are pleased to announce the approval of funds for the GOHSEP Statewide Generator, 5

Lincoln Parish Evangeline Parish Emergency Operation Center Terrebonne Parish Government Tower The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report Project Management Report Funding Estimate Financial Activity Report If you have any questions regarding the information, please contact Michael Ku, HMA Specialist, at (940) 297-0211 or at Michael.ku@fema.dhs.gov.

Sincerely,

H. Canille Corn

H. Camille Crain HMA Branch Chief

Enclosures:

EHP Record of Consideration

www.fema.gov

Consideration **Environmental** of Record

See FEMA Directive 108-1 and FEMA Instruction 108-1-1.

Project Description: The Louisiana Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) encourages applicants throughout the state to identify key facilities that are required to be functional during emergencies and apply to FEMA for assistance to install generators at these locations. Amendment 15 of this project is to install 26 permanent generators and ancillary equipment (e.g. transfer switches, concrete slabs, and conduit), one portable generator, five automatic transfer switches and one uninterrupted power supply. These measures will help ensure the continued operations of critical facilities during future storm-events. Project Name/Number: HMGP DR-1786-LA, Project #128, Amendment 15 GOHSEP Statewide 5% Project Location: Statewide. See approved locations in attached spreadsheet. Generator Project

National Circumental Folicy Act (NETA) Determination Statutorily excluded from NEPA review. (Review Concluded) Statutorily excluded from NEPA review. (Review Concluded) Statutorily exclusion - Category (M13) No Extraordinary Circumstances exist. Are project conditions required? Yes (see section V) No (Review Concluded) Extraordinary Circumstances exist (See Section IV)	a
Environmental Impact Statement Environmental Impact Statement Environmental Impact Statement	(eq)
Comments: This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX M13. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.	an I-I and DHS ore and during
Reviewer and Approvals	
Project is Non-Compliant (See attached documentation justifying selection).	
FEMA Environmental Reviewer. Name: Sarah Carrino, Environmental Specialist	
Signature Date J. C. 17	
FEMA Regional Environmental Officer or delegated approving official. Name: Kevin Jaynes, Regional Environmental Officer	
Signature Figure Date 2/6/17	
Record of Environmental Consideration	

Compliance Review for Environmental Laws (other than NEPA)

Not type of activity with potential to affect historic properties. (Review Concluded) Not type of activity with potential to affect historic properties. (Review Concluded) Applicable executed Programmatic Agreement Otherwise, conduct standard Section 106 review. Activity meets Programmatic Allowance # I.B.1, II.B.3.a, II.D.1.b, and II.D.2.a Are project conditions againsed?
HISTORIC BUILDINGS AND STRUCTURES No historic properties that are listed or 45.50 years or older in project area. (Review Concluded) Building or structure listed or 45.50 years or older in project area and activity not exempt from review. Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file) Are project conditions required? Determination of Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file) Charles and activity and instance Landmark and National Park Service was provided early notification during the consultation process. If not, explain in comments No Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file).
Are project conditions required? \(\text{ Yes (see section V) } \) \(\text{ No } \) \(\text{Review Concluded} \) \(\text{ Adverse Effect Determination (FEMA finding SHPO/THPO concurrence on file)} \) \(\text{ Resolution of Adverse Effect completed. (MOA on file)} \) \(\text{ Are project conditions required } \equiv \text{ Yes (see section V) } \) \(\text{ No } \) \(\text{ Review Concluded} \) \(\text{ ARCHEOLOGICAL RESOURCES} \)
 \[
 ☐ Project area has potential for presence of archeological resources ☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence on file) Are project conditions required ☐ Yes (see section V) ☐ No (Review Concluded) ☐ Determination of historic properties affected ☐ NR eligible resources not present (FEMA finding/SHPO/THPO concurrence on file).
Are project conditions required JYes (see section V) No (Review Concluded) NR eligible resources present in project area. (FEMA finding/ SHPO/THPO concurrence on file)
Are project conditions required? Yes (see section V) No (Review Concluded) Are project conditions required? Yes (see section V) No (Review Concluded) Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file) Resolution of Adverse Effect completed. (MOA on file) Are project conditions required? Yes (see section V) No
Comments: The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, Item I.B.1, II.B.3.a, II.D.1.a, II.D.1.b, and II.D.2.a of FEMA's Programmatic Agreement (PA) dated December 21, 2016. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria.
B. Endangered Species Act No listed species and/or designated critical habitat present in areas affected directly or indirectly by the Federal action. Review Concluded)
 ∠issed species and/or designated critical habitat present in the areas affected directly or indirectly by the Federal action. No effect to species or designated critical habitat. Are project conditions required? ☐ Yes (see section V) ☒ No (Review Concluded) ☐ May affect, but not likely to adversely affect species or designated critical habitat (FEMA)
Are project conditions required? \[\text{TYSE} \text{ Yes (see section V) } \] No (Review Concluded) Likely to adversely affect species or designated critical habitat
Environmental Consultation concluded. (Biological Assessment and Biological Opinion on file) Record of Environmental Consideration 2
,

Reviewer Name: Sarah Carrino Disaster/Emergeacy/Program/Project Title: HMGP 1786-128, Am. 15 Statewide 5% Generator Project
Are project conditions required?
C. Coastal Barrier Resources Act Project is not on or connected to CBRA Unit or Otherwise Protected Area (Review Concluded). Project is on or connected to CBRA Unit or Otherwise Protected Area. (FEMA determination/USFWS consultation on file) Proposed action an exception under Section 3505.a.6 Review Concluded Proposed action not excepted under Section 3505.a.6 Are project conditions required? YES (see section V) NO (Review Concluded) Correspondence/Consultation/References
D. Clean Water Act ☐ Project would not affect any water of the U.S. (Review Concluded) ☐ Project would affect waters, including wetlands, of the U.S. ☐ Project exempted as in kind replacement or other exemption. (Review Concluded) ☐ Project may require Section 404 401 or Section 9 10 (Rivers and Harbors Act) permit, including qualification under Nationwide Permits. Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)
Comments: Correspondence/Consultation/References:
 E. Coastal Zone Management Act Project is not located in a coastal zone area and does not affect a coastal zone area (Review concluded) Noject is located in a coastal zone area and/or affects the coastal zone State administering agency does not require consistency review. (Review Concluded). State administering agency requires consistency review. Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)
Comments: In a letter dated September 28, 2012, the Louisiana Office of Coasial Management determined that the granting of financial assistance is fully consistent with the Louisiana Coasial Resources Program. Correspondence/Consultation/References:
F. Fish and Wildlife Coordination Act Not applicable for financial assistance. (Review Concluded)
G. Clean Air Act Project will not result in permanent air emissions. (Review Concluded) Project is located in an attainment area. (Review Concluded) Project is located in a non-attainment area. Project is located in a non-attainment area. Coordination required with applicable state administering agency. Are project conditions required? YES (see section V) NO (Review Concluded)
Comments: None. Correspondence Consultation References:
H. Farmland Protection Policy Act ⊠ Project does not affect designated prime or unique farmland. (Review Concluded) □ Project causes unnecessary or irreversible conversion of designated prime or unique farmland. □ Coordination with Natural Resource Conservation Commission required. □ Farmland Conversion Impact Rating, Form AD-1006, completed. Are project conditions required? □ YES (see section V) □ NO (Review Concluded) Record of Environmental Consideration 3

Comments: None. Correspondence/Consultation/References:
 I. Migratory Bird Treaty Act □ Project not located within a flyway zone. (Review Concluded) ⋈ Project located within a flyway zone. ⋈ Project located within a flyway zone. ⋈ Project ocated within a flyway zone. ⋈ Project conditions required? □ Yes (see section V) ⋈ No (Review Concluded) □ Project has potential to take migratory birds. □ Contact made with USFWS Are project conditions required? □ YES (see section V) □ NO (Review Concluded)
Comments: None. Correspondence/Consultation/References:
J. Magnuson-Stevens Fishery Conservation and Management Act Project not located in or near Essential Fish Habitat. Review Concluded
Comments: None. Correspondence/Consultation/References.
 K. Wild and Scenic Rivers Act Project is not along and does not affect Wild or Scenic River (WSR) - (Review Concluded) Project is along or affects WSR Project adversely affects WSR as determined by NPS/USFS. FEMA cannot fund the action. (NPS/USFS/USFWS/BLM consultation on file) (Review Concluded) Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file) Are project conditions required? YES (see section V) NO (Review Concluded)
Comments: None. Correspondence/Consultation/References:

(P:		nd the action.		on file}	icluded)	
Project is not along and does not affect Wild or Scenic River (WSR) - (Review Concluded)	Project is along or affects WSR	Project adversely affects WSR as determined by NPS/USFS. FEMA cannot fund the action.	(NPS/USFS/USFWS/BLM consultation on file) (Review Concluded)	Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file)	Are project conditions required? TYES (see section V) NO (Review Concluded)	

L. Other Relevant Laws and Environmental Regulations

RCRA: Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

Record of Environmental Consideration

Applicant: GOHSEP

II. Compliance Review for Executive Orders

 A. E.O. 11988 – Flood plains No Effect on Floodplains Flood levels and project outside Floodplain · (Review Concluded) ∑ Located in Floodplain or Effects on Floodplains Flood levels ☐ No adverse effect on floodplain and not adversely affected by the floodplain. Are project conditions required? ☐ Yes (see section V) ☐ No (Review Concluded) ☐ Beneficial Effect on Floodplain Occupancy Values (Review Concluded) ☒ Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment ☒ 8 Step Process Complete · documentation on file Are project conditions required? ☒ YES (see section V) ☐ NO (Review Concluded)
Comments: Per Flood Insurance Rate Map (FIRM) panel 22061C0100D, 22061C0125D, 22061C0225D, 22061C0235D, 22061C0245D, 22061C0245D, 22061C0235D, 22061C0245D, 22061C0245D, 22061C025D, 22061C025D, 22061C025D, 22061C0245D, 22061C0300D, dated 04 02.2009, 30 sites are located outside the 500 year flood zone and the activity does not adversely affect floodplain values. See attached spreadsheet.
The project site(s) Government Tower Generators and Port Pump Station Generator are located within an "AE" zone, area of 100-yr flooding, per Preliminary Flood Insurance Rate Map (FIRM) preFIRMs 22109C0255E and 22109C0275E dated 7 30 2008. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of floodplains, nor is it likely to increase the risk of flood loss. 8-step checklist attached.
Correspondence Consultation/References
B. E.O. 11990 — Wetlands No Effects on Wetland(s) and project located outside Wetland(s) - (Review Concluded) Located in Wetland or effects Wetland(s) Located in Wetland or effect on Wetland - (Review Concluded) Beneficial Effect on Wetland - (Review Concluded) Review completed as part of floodplain review Review of the National Wetland Inventory (NWI) online manner accessed on December 15 2016 for sates 1
32 indicates that the areas are not located within nor do they it affect a designated wetland.
A review of the National Wetland Inventory (NWI) online mapper, accessed on December 15, 2016, for site 33 indicates that the area is located within a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area. Correspondence Consultation/References
 C. E.O. 12898 - Environmental Justice For Low Income and Minority Populations No Low income or minority population in, near or affected by the project - (Review Concluded) No Low income or minority population in or near project area No disproportionately high and adverse impact on low income or minority population (Review Concluded) Disproportionately high or adverse effects on low income or minority population Are project conditions required? YES (see section V) NO (Review Concluded)
Comments: None. Correspondence Consultation References:
III. Other Environmental Issues

Record of Environmental Consideration

40

Reviewer Name: Sarah Carrina Disaster/Emergency/Program/Project Title: HMGP 1786-128, Am. 15 Statewide 5% Generator Project

Applicant: GOHSEP Identify other potential environmental concerns in the comment box not clearly falling under a law or executive order (see environmental concerns scoping checklist for guidance).

Comments: Correspondence/Consultation/References:

IV. Extraordinary Circumstances

Based on the review of compliance with other environmental laws and Executive Orders, and in consideration of other environmental factors, review the project for extraordinary circumstances.

Yes (i) A potentially significant effect on public health or safety. (ii) A potentially significant effect on species or habitats protected by the ESA Marine Mammal Protection Act
(i) A potentially significant effect on public health or safety. (ii) A potentially significant effect on species or habitats protected by the ESA. Marine Mammal Protection Act
Migratory Bird Treaty Act, Magnuson-Stevens Fishery Conservation and Management Act, or other law
processing a species of national. (iii) A potentially significant effect on historic properties (e.g., districts, sites, buildings, structures, or objects) that are listed in or eligible for listing in the National Register of Historic Places, affects traditional cultural properties
or sacred sites, or leads to the loss or destruction of a significant scientific, cultural, or historical resource. (iv) A potentially significant effect on an environmentally sensitive area. (v) A potential or threatened violation of a Federal State, or local law or requirement imposed to protect the
environment. Some examples of other requirements to consider are: a local noise control ordinance; the requirement to conform to an applicable State Implementation Plan for air quality standards; Federal, Tribal, State,
or local requirements to control hazardous or toxic substances; and environmental permits. (vi) An effect on the quality of the human environment that is likely to be highly controversial in terms of scientific validity, likely to be highly uncertain, or likely to involve unique or unknown environmental risks. This
also includes effects that may result from the use of new technology or unproven technology. Controversy over, including public opposition to, a proposed action absent any demonstrable potential for significant environmental impacts does not itself constitute an extraordinary circumstance.
 (vii) Extent to which a precedent is established for future actions with significant effects. (viii) Significantly greater scope or size than normally experienced for this particular category of action. (ix) Potential for significant degradation of already existing poor environmental conditions. Also, initiation of a
potentially significant environmental degrading influence, activity, or effect in areas not already significantly modified from their natural condition. (x) Whether the action is related to other actions with individually insignificant, but cumulatively significant impacts.

Record of Environmental Consideration

Comments: None

9

V. Environmental Review Project Conditions

General comments: None

Project Conditions:

- Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
- This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding. ci
- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA. ω.
- the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste Unusable equipment, debris and material shall be disposed of in an approved manner and location. in accordance to the requirements and to the satisfaction of the governing local, state and federal 4
- All work at 8026 Main Street, Houma and 1874 Industrial, Houma, must be protected from the 0.2% chance (i.e. 500-year) flood as defined by the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map, whichever is more restrictive. Š
- Applicant must comply with the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map (FIRM) panel 22109C0255E and 22109C0275E dated 7:30:2008, whichever is more restrictive per EO 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator and obtain any required permits prior to initiating work. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the ó.
- The applicant is responsible for coordinating with and obtaining any required Coastal Use Permit(s) (CUP) or other authorizations from the Louisiana Department of Natural Resources (LDNR) Office of Coastal Management's Permits and Mitigation Division prior to initiating work. The applicant must comply with all conditions of the required permits. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files. ~

Monitoring Requirements: None

Record of Environmental Consideration

1-

Senerator Project

Site/Location

Size

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Color grade Pansh (CC)	1184 Vocatorial On Vibulfatte LA 7058b
Chartenness (asserting reserve Parish)	8026 Mart St. Houma JA 70380.
Plant Pamp Status (Terraggina Plant)	1874 Industrial Houmai LA 20383

A Federally Funded Agreement

Between the

Governor's Office of Homeland Security and Emergency Preparedness

Terrebonne Parish

1.1 Introduction

- .2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039
- 1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish ("Sub-Grantee").

2.2 Federal
Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206 OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act. La. R.S. 29:721 et seq. Louisiana Uniform Construction Code, La. R.S. 40:1721-39
Louisiana Uniform Construction Code, La. R.S. 40:1721-39
Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project 3.2 In order to complete Generator Projects Grantor has provided funds to Sub-Grantee through (HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128)

- 3.3 The project application is incorporated into this Agreement as if copied in its entirety 3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:
- 3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:
 - 3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R.
- 3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.
- 3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102
 - 3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated. 3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by

4.1 Summary of Statement of Work 4.2 Pursuant to HMGP Project #1786-022-0002, FEMA-1786-DR-LA #0128, Sub-Grantee shall perform the following tasks within the approved timeframes:

4.2.1 Government Tower & Port Pump Station Generators

5.1 Summary of Budget

5.2 Estimated costs per task:

\$1,012,360.00 \$1,012,360.00 5.2.1 Generators Approved 4.2.1

759,270.00 253,090.00 69 69 5.3 Total Project Costs
5.4 Funding Sources
5.3.1 Federal share (75%)
5.3.2 Non-Federal share (25%)

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail

return receipt requested. 8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle Assistant Deputy Director Governor's Office of Homeland Security and Emergency Preparedness Baton Rouge, Louisiana 70802 The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Houma, Louisiana 70360 Mr. Gordon E. Dove Terrebonne Parish Parish President 8026 Main Street

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

James B. Waskom

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Director GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS

14. 03 m) DATE:

17 Gordon E. Dove $\widetilde{\widetilde{\omega}}$

Parish President, Terrebonne Parish 600 P wedness.

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DATE

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1786 Statewide Generator Project Amendment 15 Generators

Site/Location	Total Project	Federal Share	Non-Federal
THE REAL PROPERTY OF THE PROPE	Cost	3	Share
Government Tower (Terrebonne Parish)	950.000.00	712,500.00	237,500.00
Port Pump Station (Terrebonne Parish)	62,360.00	46,770.00	15,590.00
TOTALS	1,012,360.00	759,270.00	253,090.00

Kayla Dupre

Kandace Mauldin Tuesday, March 28, 2017 3:17 PM From: Sent:

Kayla Dupre Jennifer Gerbasi

Subject:

FW: Terrebonne Parish Generator Projects

Match will come from Upper Little Caillou (655-351-8929-26). Need to do budget amendment

From: Al Levron

2017 12:51 PM Tuesday, March 28, Sent:

To: Kandace Mauldin

Subject: Re: Terrebonne Parish Generator Projects

Yes.

Sent from my iPhone

On Mar 28, 2017, at 11:10 AM, Kandace Mauldin < kmauldin@tpcg.org > wrote:

l am thinking we can use some of the General Fund money we freed up in Upper Little Caillou Project for Do you agree? our Govt. Tower Match.

From: Kayla Dupre

ht: Tuesday, March 21, 2017 7:51 AM Kandace Mauldin Sent:

Subject: FW: Terrebonne Parish Generator Projects

Any ideas as to where the funding will be taken?

Kayla

From: Jennifer Gerbasi Sent: Tuesday, March 21, 2017 7:34 AM

To: Kayla Dupre Cc: David Drury; Rainey F. Smith

Subject: FW: Terrebonne Parish Generator Projects

the Tower generator? I can put it up for council if we have the match. \$237,500 is the proposed match I have the Generator Funding Commitment from the Port. Did you have any insight as to the match for (including engineering if bid out). I am available to discuss today if you are.

Jennifer C. Gerbasi

8026 Main Street, Second Floor

Houma, Louisiana 70360

Phone: 985-873-6565 Fax: 985-580-8179

From: Al Levron

Sent: Friday, March 10, 2017 8:24 AM To: Jennifer Gerbasi Cc: David Drury

Subject: RE: Terrebonne Parish Generator Projects

Prepare separate resolutions to accept the grant offer for Generator. Get with Kandace regarding match for gen set.

From: Jennifer Gerbasi Sent: Friday, March 10, 2017 7:31 AM To: Al Levron

cc: David Drury Subject: RE: Terrebonne Parish Generator Projects

Greetings,

Shall I draft the council packet for the Government Tower? I will have a funds commitment for the Port, but I don't know if the funds are in place for the GT. The resolution will authorize the President to sign separate resolutions, but the Port wouldn't be able to move forward until the subgrantee agreement the subgrantee agreement with the state and sign a subrecipient or CEA with the Port. I could do Please advise. with GOHSEP was signed so it would defeat the purpose.

Jennifer

Phone: 985-873-6565 Fax: 985-580-8179 8026 Main Street, Second Floor Houma, Louisiana 70360 Jennifer C. Gerbasi

Sent: Friday, March 03, 2017 3:21 PM

To: Jennifer Gerbasi

Subject: RE: Terrebonne Parish Generator Projects

We could have used it yesterday.

Is our local match in place?

From: Jennifer Gerbasi

Sent: Friday, March 03, 2017 2:31 PM To: Christopher Pulaski

Cc: Al Levron; Kandace Mauldin; David Rabalais; Gordon Dove; Debbie Ortego; David Drury; Jeanne Bray; Rainey F. Smith Subject: FW: Terrebonne Parish Generator Projects

Greetings,

We received the award for the generators today. I believe that we will need to enter into an MOU with the Port for the project at that location. Nia and I will revisit the engineering costs of the GT generator as it may have included the cost of the generator itself rather than the construction to house and connect it. I will prepare the council document authorizing the president to sign the appropriate agreements.

Jennifer

8026 Main Street, Second Floor Jennifer C. Gerbasi

Houma, Louisiana 70360

ax: 985-580-8179 Phone: 985-873-6565 F

From: Harry St.Pierre [mailto:Harry.St.Pierre@LA.GOV]
Sent: Friday, March 03, 2017 10:03 AM
To: Jennifer Gerbasi

Cc: Leanne Guidry; Rainey F. Smith Subject: RE: Terrebonne Parish Generator Projects

Attached is the approval package for the 2 generators. The original is being placed in the mail to you today. Please let me know if you have any questions. Jennifer,

Thanks,

Harry St. Pierre

State Applicant Liaison - Mitigation

Region 2 & State Agencies

Governor's Office of Homeland Security & Emergency Preparedness 1500 Main Street

Baton Rouge, LA 70802

Desk: 225-267-2819 Cell: 225-362-9685 Fax: 225-267-2605

<image001.png>

SECONDED BY: OFFERED BY:

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SUBGRANTEE AGREEMENT WITH THE FICE OF HOMELAND SECURITY AND OTHER TPCG AGREEMENTS NECESSARY TO IMPLEMENT THE T GENERATOR PROJECT FOR THE GOVERNMENT TOWER. ANY PREPAREDNESS AND AN ANCESSARY TO IMPLEMENT OFFICE ⋖ INTO GOVERNOR'S **EMERGENCY** ENTER

provide redundant power for the Government Tower as the seat of government and a critical facility; and **\$** Consolidated Government wishes Terrebonne Parish the WHEREAS,

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$712,500 in federal funds as follows:

\$712,500 \$237,500 Nonfederal Share (25%): Federal Share (75%):

\$950,000 Total Project Award:

ಡ GOHSEP is the grantee and Terrebonne Parish the subgrantee requiring subgrantee agreement which is attached for review; WHEREAS,

authorize the Parish President Gordon E. Dove to enter into the subgrantee agreement with GOHSEP for the Generator Project for the Government Tower and other agreements necessary NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby to implementation.

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ABSENT & NOT VOTING: NAYS: YEAS:

day of And the Chairman declared the resolution adopted on this

I, Venita Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby of the RESOLUTION adopted by the 2017, at which meeting certify that the foregoing is a true and correct copy Terrebonne Parish Council on quorum was present.

THIS OF OFFICE SEAL AND OFFICIAL SIGNATURE 2017. GIVEN UNDER MY DAY OF

'enita Chauvin, CLERK	REBONNE PARISH COUNCIL
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MS. C. DUPLANTIS-PRATHER MR. A. MARMANDE OFFERED BY: SECONDED BY:

RESOLUTION NO. 17-144

AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS AND A COOPERATIVE ENDEAVOR AGREEMENT WITH THE TERREBONNE PORT COMMISSION NECESSARY TO IMPLEMENT THE TPCG GENERATOR PROJECT.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide redundant power for the Terrebonne Port Commission as a critical facility; and WHEREAS, the

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$46,770 in federal funds as follows: Federal Share (75%): \$46,770 Nonfederal Share (25%): \$15,590 Total Project Award: \$62,360

WHEREAS, the Port has committed to provide the nonfederal share (see and

WHEREAS, GOHSEP is the grantee and Terrebonne Parish is the subgrantee, which requires a subgrantee agreement that is attached for review; and

will be implemented by the Port requiring a Cooperative Endeavor Agreement with the Parish. the WHEREAS,

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby authorize the Parish President Gordon E. Dove to enter into the necessary subgrantee agreement with GOHSEP and the CEA with the Terrebonne Port Commission for the implementation of the Generator Project.

THERE WAS RECORDED:
YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, and G. Michel.
NAYS: None.

ABSTAINING: None. ABSENT: S. Dryden. The Chairwoman declared the resolution adopted on this the 10th day of April 2017.

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Community Development & Planning Committee on April 10, 2017 and subsequently ratified by the Assembled Council in Regular Session on April 12, 2017 at which meeting a quorum was

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 13TH DAY OF APRIL 2017.

Ventra H. CHAUVIN COUNCIL CLERK TERREBONNE PARISH COUNCIL

TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2017 - FIVE YEAR CAPITAL OUTLAY **FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8929-26 **UPPER LITTLE CAILLOU PUMP STATION** HMGP 1792-109-0002 PROJECT # 13-DRA-22

TOTAL FUNDING EXPENDITURES THRU 12/31/15 PROJECT BALANCE

\$ 6,049,485 (293,920) \$ 5,755,565

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jun-13 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Feb-17 Feb-17 May-17	ORD 8796 PENDING BA PENDING BA PENDING BA	FROM 655-351-8929-20 FD 255 1/4% CAPITAL SALES TAX FUND FEMA FD 655 PW DRNG CONST FD 252 DRNG TAX FUND FROM 655-351-8929-21 FD 252 FROM 655-351-8929-84 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-54 FD 252 FROM 655-351-8929-66 FD 151 FROM 655-351-8929-66 FD 151 FROM 655-351-8929-66 FD 151 FEMA DHAP FUND 232 TO 659-301-8941-10 FD 252 TO 231-416-8353-03 FD 151 TO 231-416-8353-03 FD 151 TO 251-416-8363-03 FD 151 TO 659-194-8915-10 FD 151	150,000 400,500		20,000 344,673 45,000 76,381 5,453 194,408 441 225,691 287,953 3,900,000 779,206 (104,550) (14,303) (23,868) (237,500)				
	LESS PRIOR YEARS	EXPENDITURES	(293,920)						
		FUNDS AVAILABLE	\$ 256,580 \$	_	\$ 5,498,985 \$		\$ -	\$ -	<u> </u>

ENGINEER/ARCHITECT:

GSE ASSOCIATES, LLC

DESCRIPTION: REPLACE THE EXISTING PUMP STATION (BAYOU NUEF) DUE TO FAILING TIMBER BULKHEAD.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2017 - FIVE YEAR CAPITAL OUTLAY FUND 659 - CAPITAL PROJECTS CONTROL

659-580-8915-10
PORT COMMISSION STWIDE GENERATOR PRJ.
GOHSEP STATEWIDE GENERATOR PROGRAM
HMGP 1786-022-002 FEMA 1786-DR-LA PROJECT #0128

TOTAL FUNDING	\$ 62,360
EXPENDITURES THRU 12/31/15	
PROJECT BALANCE	\$ 62,360

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2018	2017	2018	2019	2020	2021
	PENDING BA PENDING BA	HMGP 1786 FROM 659-000-6318-19		46,770 15,590		-			
	LESS PRIOR YEA	RS EXPENDITURES							
		FUNDS AVAILABLE	\$ -	\$ 62,360 \$		\$ -	\$ -	\$ -	\$ -

DESCRIPTION:

TO PROVIDE GENERATORS FOR THE STRATEGIC LOCATIONS IN THE PARISH.

FUND 659 Page 209

TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2017 - FIVE YEAR CAPITAL OUTLAY FUND 659 - CAPITAL PROJECTS CONTROL

659-194-8915-10 GOHSEP STATEWIDE GENERATOR HMGP-1786-022-002 FEMA-1786-DR-LA PROJECT # 0128

TOTAL FUNDING	\$ 950,000
EXPENDITURES THRU 12/31/15	
PROJECT BALANCE	\$ 950,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jun-17 Jun-17	PENDING BA PENDING BA	HMGP1786 FROM 655-351-8929-26 FD 151			712,500 237,500				
	LESS PRIOR YEAR	RS EXPENDITURES							
		FUNDS AVAILABLE	\$ -	\$ -	\$ 950,000	\$ -	\$ -	\$ -	\$ ·

ENGINEER/ARCHITECT:

DESCRIPTION: GENERATOR PROJECT FOR GOVERNMENT TOWER AND PORT COMMISSION TO OBTAIN GENERATORS VIA PROJECT WITH GOHSEP

FUND 659 Page 152

ACCT:

659-000-7106-55 CAPITAL PROJECTS CONTRL NO DEPARTMENT NAME PARISHWIDE DRAINAGE CONST.

VARIANCE	00	000000	
ENCUMBERED	0	N/N N/N N/A A/A A/A	
ACTUAL	86,645.00- 534,307.00-	.00 .00 .00 .00 .00 .00 .00	
BULGET	86,645 534,307	0 0 0 0 1,330,023	
7 (100)	OPEN: 2016 2017	CLOSED: 2010 2011 2012 2013 2014 2015	

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CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

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GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
MARCH 31, 2017 - MONTH LAST CLOSED

5/16/17

ACCT:

655-999-9106-59
P/W DRAINAGE CONSTR.
OPERATING TRANSFERS
CAPITAL PROJECT CONTROL FUND

VARIANCE	0	00000
ENCLIMBERED	0	N/N N/A N/A N/A
ACTUAL	86,645.00 534,307.00	.00 .00 .00 .00 .00 1,330,023.00
BUDGET.	86,645 534,307	0 0 0 0 0 1,330,023
i	OPEN: 2016 2017	CLOSED: 2010 2011 2012 2013 2013 2014

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655-351-8929-26
P/W DRAINAGE CONSTR.
DRAINAGE
UPPER LITTLE CAILLOU PUMP STN ACCT:

VARIANCE	159,045 5,905,472 58,7301	514,541 295,251 256,580	
ENCUMBERED	2,854	NNNN/N/AAAN/N/AAAAAAAAAAAAAAAAAAAAAAAA	
ACTUAL	97,534.86 25,374.70	.00 .00 .00 .35,959.00 219,290.24 38,670.66	
BUDGET	256,580 5,933,701 5,845,320	0 0 0 0 514,500 514,541 295,251	
	OPEN: 2016 2017	2010 2010 2011 2012 2013 2014 2015	

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Kayla Dupre

Kandace Mauldin From:

Wednesday, May 17, 2017 11:40 AM Sent:

Kayla Dupre FW: Upper Little Caillou PS/East Side Safe Room To: Subject:

From: Niayonda Picou

Sent: Tuesday, May 16, 2017 11:32 AM To: Kandace Mauldin

Cc: Kayla Dupre Subject: RE: Upper Little Caillou PS/East Side Safe Room

Yes, you are correct.

Thank You.

From: Kandace Mauldin

May 16, 2017 11:25 AM

Sent: Tuesday, May To: Niayonda Picou

Cc: Kayla Dupre Subject: RE: Upper Little Caillou PS/East Side Safe Room

No they have not, this needs to be a budget amendment. I just received approval from Paris President to use this money. We need to do an amendment for \$170,000, right?

From: Niayonda Picou Sent: Tuesday, May 16, 2017 11:22 AM To: Kandace Mauldin

Cc: Kayla Dupre

Subject: FW: Upper Little Caillou PS/East Side Safe Room

Kandace,

Has the funds been transferred to the East Side Safe Room Project? In about a month, we will be ready to bid out this project. I just want to make sure the funds are in place in order to move forward with construction.

Thanks

From: Al Levron

Sent: Tuesday, May 02, 2017 11:10 AM To: Niayonda Picou Cc: Kandace Mauldin

Subject: RE: Upper Little Caillou PS/East Side Safe Room

No problem on my end.

She makes a good point about contributions.......! tried to get voluntary contributions, but no one volunteered.

From: Niayonda Picou

Tuesday, May 02, 2017 11:01 AM Sent:

To: Al Levron

Subject: Upper Little Caillou PS/East Side Safe Room

Station and the North Safe Room Projects. I was looking through the Upper Little Caillou PS budget and notice there is an excess of funds (Approx. \$426,000.00) for this project. I am asking if can we take some of the DHAP money that is in the she stated that she would bring this up to you and Mr. Dove tomorrow. Candace also brought up a point that maybe we am short by \$170,000.00 (includes \$19,000.00 in contingency funds). At the beginning of the year, Jennifer transferred l had a chance to look at the budget for the East Side Safe Room and realized that we are required to pay 100% of the architectural fees (architect not procured through RFQ)plus 25% of the construction cost for the project. At this time I can solicit funds from the departments and/or agencies that will occupy this safe room to cover this shortfall. Another Upper Little Caillou project and transfer the funds to the East Side Safe Room Project? I called Candace in finance and DHAP funds into this project along with transferring the rest of the DHAP funds into the Upper Little Caillou Pump solution to this problem is that we asked the fire department for the funds that is needed. Please advise.

FD171GG

ACCT:

659-194-8912-14 CAPITAL PROJECTS CONTRL GOVERNMENT BUILDINGS EAST SIDE SAFE ROOM HMGP-1786

VARIANCE	50,928- 927,136	00000	EXCEEDS BUDGET AMOUNT NCE CF08 = PRT DETAIL
ENCUMBERED	00	N/N N/A N/A N/A	ACCOUNT EXCEED DSP DETAIL DSP ENCUMBRANCE
ACTUAL	50,928.15 12,732.04	000000	CF04 = INPUT SCR CF06 =
BUDGET	0 939,868	00000	ENTER = CONTINUE CF01 = EXIT CF02 = INP
OPFN:	2016 2017	CLOSED: 2010 2011 2012 2013 2014 2015	ENTER = CC CF01 = EX

TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2017 - FIVE YEAR CAPITAL OUTLAY FUND 659 - CAPITAL PROJECTS CONTROL

659-194-8912-14 SAFE ROOM EAST/TRAINING CENTER HMGP#1786-109-0007

TOTAL FUNDING	\$ 1,160,796
EXPENDITURES THRU 12/31/15	-
PROJECT BALANCE	\$ 1,160,796

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Feb-17	PENDING BA PENDING BA	FEMA/HMGP#1786-109-0007 DHAP FUND 224 DHAP FUND 232 FROM 655-351-8929-26 FD 151			743,097 131,408 116,291 170,000				
	LESS PRIOR YEA	RS EXPENDITURES							
		FUNDS AVAILABLE	\$ -	\$	\$ 1,160,796	3	\$	\$ -	\$ -

ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.

DESCRIPTION: TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

FUND 659

Page 147

TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2017 - FIVE YEAR CAPITAL OUTLAY FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-26 UPPER LITTLE CAILLOU PUMP STATION HMGP 1792-109-0002 PROJECT # 13-DRA-22

 TOTAL FUNDING
 \$ 5,879,485

 EXPENDITURES THRU 12/31/15
 (293,920)

 PROJECT BALANCE
 \$ 5,585,565

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jun-13 Jun-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Feb-17 May-17 Jun-17 Jun-17	ORD 8796 ORD 8796 ORD 8796 ORD 8796	FROM 655-351-8929-20 FD 255 1/4% CAPITAL SALES TAX FUND FEMA FD 655 PW DRNG CONST FD 252 DRNG TAX FUND FROM 655-351-8929-21 FD 252 FROM 655-351-8929-28 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-54 FD 252 FROM 659-652-8913-08 FD 151 FROM 655-351-8929-66 FD 151 FEMA DHAP FUND 232 TO 659-301-8941-10 FD 252 TO 231-416-8353-03 FD 151 TO 231-416-8353-03 FD 151 TO 659-194-8915-10 FD 151 TO 659-194-8915-10 FD 151 TO 659-194-8912-14 FD 151	150,000 400,500		20,000 344,673 45,000 76,381 5,453 194,408 441 225,691 287,953 3,900,000 779,206 (104,550) (14,303) (23,868) (237,500) (170,000)				
	LESS PRIOR YEARS	EXPENDITURES	(293,920)						
		FUNDS AVAILABLE	\$ 256,580 \$		\$ 5,328,985 \$		\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GSE ASSOCIATES, LLC

DESCRIPTION: REPLACE THE EXISTING PUMP STATION (BAYOU NUEF) DUE TO FAILING TIMBER BULKHEAD.

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY MARCH 31, 2017 - MONTH LAST CLOSED

FD171GG

659-000-7106-55 CAPITAL PROJECTS CONTRL NO DEPARTMENT NAME PARISHWIDE DRAINAGE CONST. ACCT:

VARIANCE	0	00000
ENCIMBERED	0	NNNN N/A A A A A A A A
ACTUAL	86,645.00- 534,307.00-	.00 .00 .00 .00 .00 .00
BUDGET	86,645 534,307	0 0 0 0 0 1,330,023
	OPEN: 2016 2017	CLOSED: 2010 2011 2012 2013 2013 2014

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GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

____ MARCH 31, 2017 - MONTH LAST CLOSED

ACCT:

655-999-9106-59 """, "', "', P/W DRAINAGE CONSTR. OPERATING TRANSFERS CAPITAL PROJECT CONTROL FUND

VARIANCE	0	00000
ENCLIMBERED	0	N/N/A/N/A/A/A/A/A/A/A/A/A/A/A/A/A/A/A/A
ACTUAL	86,645.00 534,307.00	.00 .00 .00 .00 .00 .00 .00
BUDGET	86,645 534,307	0 0 0 0 0 1,330,023
	OPEN: 2016 2017	CLOSED: 2010 2011 2012 2012 2013 2014 2015

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CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

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5/17/17

ACCT:

655-351-8929-26
P/W DRAINAGE CONSTR.
DRAINAGE
UPPER LITTLE CAILLOU PUMP STN

VARIANCE	159,045 5,905,472	514,541 295,251 256,580
ENCUMBERED	2,854	N/A N/A N/A N/A
ACTUAL	97,534.86 25,374.70	.00 .00 .00 .35,959.00 219,290.24 38,670.66
BUDGET	256,580 5,933,701	550,500 514,541 295,251
	OPEN: 2016 2017	CLOSED: 2010 2011 2012 2013 2013 2014

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DSP DETAIL DSP ENCUMBRANCE

CF04 CF06

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Monday, May 22, 2017

Item Title:

Resolution: Concurring with the recommendation of approving the cleaning, sealing and painting of the Old Courthouse

Item Summary:

RESOLUTION concurring with the Parish Administration to award the cleaning, sealing and painting of the Old Courthouse to Southern Cleaning and Restoration, LLC.

ATTACHMENTS:

Description	Upload Date	Type
Exec Summary	5/18/2017	Executive Summary
Resolution	5/18/2017	Resolution
Quotes	5/18/2017	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Concurring with the recommendation of approving the cleaning, sealing and painting of the Old Courthouse.

PROJECT SUMMARY (200 WORDS OR LESS)

It has been determined that the estimated price from Southern Cleaning & Restoration, LLC should be accepted for the cleaning, sealing and painting of the Old Courthouse.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To clean, seal and paint the Old Courthouse.

TOTAL EXPENDITURE						
	\$53,580.00					
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)						
		ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)						
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$53,580.00		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Angela Guidry, Purchasing Manager	05/18/2017	
Signature	Date	

OFFERED BY:	
SECONDED:	

RESOLUTION NO.

WHEREAS, prices were obtained by the Terrebonne Parish Buildings Maintenance Division for the purpose of the cleaning, sealing and painting of the Old Courthouse, and

WHEREAS, after careful review by David Drury, Government Facilities Manager, and Mike Toups, Public Works Director it has been determined that the proposed price of Fifty Three Thousand, Five Hundred Eighty Dollars and Zero Cents (\$53,580.00) from Southern Cleaning and Restoration, LLC for the cleaning, sealing and painting of all exterior surfaces of the Old Courthouse should be accepted as per the attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the proposed price for the aforementioned work at a cost of Fifty Three Thousand, Five Hundred Eighty Dollars and Zero Cents (\$53,580.00), and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the cleaning, sealing and painting of all of exterior surfaces of the Old Courthouse be accepted as per the attached forms.

THERE WAS RECORDED:	
YEAS:	
NAYS:	
ABSTAINING:	
ABSENT:	
·-	





Terrebonne Parish Consolidated Government P. O. Box 2768 Houma, La 70361

March 9, 2017

Attn: Mr. David Drury, Facilities Manager

Re: Old Court House Exterior Building Restoration Project

Dear MR Drury,

We are pleased to have the opportunity to submit the following proposal to prep, wash, repaint wood window frames and clear seal limestone exterior of building.

Proposal:

- 1. Provide all necessary insurance coverage and documentation.
- 2. Provide material content and data sheets for all soap, detergents, coating, etc.
- 3. Utilize a 3-man crew, including a working supervisor.
- 4. Provide a project manager to supervise this project.
- 5. Provide 2-way radio coverage for all work crews.

Scope of Work:

- I. Equipment to be used
 - A) Utilize an 80-ft. man lift to access 3 elevations and the 4 front accesses with electric swing stage equipment.

II. Prep Work

- A) Utilize Prosoco 2010 All surface with an industrial bleach mixture to presoak exterior limestone surfaces.
- B) Utilize two hot water pressure washers to wash the entire exterior of your building.
- C) Utilize Prosoco Revive on metal stained areas.

III. Caulking - Perimeter of Old Windows

- A) Cut out old failing caulk around perimeter of windows.
- B) Utilize BASF Close Cell Back Rod as backing for new sealant.
- C) Utilize BASF NP-150 Low Modulus Non-Sag Elastomeric Hybrid Sealant to re-caulk around all large windows, around building and lower smaller windows.

IV. Wooden Window Frames

- A) Mechanically sand window frames to prep and create an anchor profile for new coating.
- B) Utilize BASF C-250 100% Acrylic Coating, apply two coats.

V. Clear Sealant for Limestone Exterior

A) Utilize Prosoco Natural Stone Treatment WB Plus Water Repellent for limestone.

IV. Metal First Level Small Windows

- A) Mechanically sand all metal window frames.
- B) Prime with Sherwin Williams Kem Kromik Universal Primer.
- C) Top Coats two coats of Sherwin Williams Sea Guard 1000 Marine Enamel.

Pricing	\$53,580.00
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Thank you for the opportunity to submit this proposal. If further clarification is needed, please do not hesitate to contact me.

Sincerely,

Jack Curry

President

Accepted by Company Representative

Date

Naquin's Painting & Waterproofing, Inc.

PO Box 526 Thibodaux, LA 70302-0526 985-447-1977 * Fax 985-446-3586 naquinpaint@yahoo.com

Bid Proposal

Date	Bid#
5/3/2017	1123

Bill To	
TPCG 809 Barrow Street Houma, LA 70360	

Job Location	
Old Courthouse Cleaning & Sealing Houma, LA 70360	

Project
Old Courthouse Cleaning...

Pressure wash all limestone and clean with Prosoco 2010 All Surface Cleaner. Pressure wash all metal surfaces and wood windows with Prosoco Revive Cleaner. Seal all limestone with Prosoco Natural Stone Treatment WB Plus Repellant. Sand all metal security bars, wrought iron gates and lintels and prime with Kem Kromic Primer and two coats of Sherwin Williams DTM Paint. Sand all wood windows and prime with Sherwin Williams Prep Rite Stain Block Primer and paint with two coats of Sherwin Williams Super Paint Satin. Caulk all penetrations and perimeter of doors and windows with Sherwin Williams Loxon Polyurethane Sealant.	Quantity	Description		
Surface Cleaner. Pressure wash all metal surfaces and wood windows with Prosoco Revive Cleaner. Seal all limestone with Prosoco Natural Stone Treatment WB Plus Repellant. Sand all metal security bars, wrought iron gates and lintels and prime with Kem Kromic Primer and two coats of Sherwin Williams DTM Paint. Sand all wood windows and prime with Sherwin Williams Prep Rite Stain Block Primer and paint with two coats of Sherwin Williams Super Paint Satin. Caulk all penetrations and perimeter of doors and windows with Sherwin Williams Loxon Polyurethane Sealant.	Granity		Rate	Amount
		Surface Cleaner. Pressure wash all metal surfaces and wood windows with Prosoco Revive Cleaner. Seal all limestone with Prosoco Natural Stone Treatment WB Plus Repellant. Sand all metal security bars, wrought iron gates and lintels and prime with Kem Kromic Primer and two coats of Sherwin Williams DTM Paint. Sand all wood windows and prime with Sherwin Williams Prep Rite Stain Block Primer and paint with two coats of Sherwin Williams Super Paint Satin. Caulk all penetrations and perimeter of doors and windows with Sherwin Williams Loxon Polyurethane Sealant.		53,800.00
Total \$53,800.00				



PRICE QUOTE

Mr. Dave Drury, Facility Manager Old Court House / Terrebonne Parish 7856 Main Street Houma, LA 70361

March 10, 2017

Project: Court House Building Clean and Seal Project

Dear: Mr. Drury

ABM Enterprises Inc. is a minority owned DBE certified, license General Contractor, established in 2002. We are interested in servicing your Agency by furnish all labor and materials and equipment needed to complete the work on the following item:

- Washing exterior f the building
 Chemical solution applied to the building
 Wash surfaces with pressure washer and rinse thoroughly
- Prep & Paint wood surfaces
 Primer Sherwin Williams masonry Primer
 Top coat (2) super paint
- Joints to be re-caulked
 Removing old & reinstall New Backer Rod joint materials
 Caulk all joints as needed around windows of building
- Seal Exterior of Building Water proof sealant

Price for the two building:

\$90,500.00

Quote will remain in effect for thirty days from the date listed above.

Respectfully Submitted

Blair P Minnaed

Blair P Minnard Partner\CEO ABM Enterprises Inc. 3246 Behrman PL New Orleans, LA 70114 abm.email@abmenterprise.com Office (504) 376-1806 Fax 866-594-3730

Sharon Celestin

From:

Angela Guidry

Sent:

Wednesday, May 17, 2017 11:49 AM

To:

Sharon Celestin

Subject:

Fwd: Old Courthouse Cleaning/sealing/painting

Attachments:

ABM Price Quote for Old Court House Terrebonne Parishl.pdf; 20170516090235084.pdf; Est_ 1123_from_NAQUINS_PAINTING__WATERPROOFING_INC_12756.pdf

David Drury just called and said Mike approved this. He said Mr. Dove wants this on next week's agenda. Please prepare resolution, etc and upload in NOVUS.

Thanks, Angela

Sent from my Verizon 4G LTE Droid

----- Forwarded message -----

From: David Drury < ddrury@tpcg.org>

Date: May 16, 2017 10:24 AM

Subject: Old Courthouse Cleaning/sealing/painting

To: "Mike C. Toups" <mctoups@tpcg.org>

Cc: Kayla Dupre < kdupre@tpcg.org>, Angela Guidry < aguidry@tpcg.org>

Mike.

I have received three quotes for the subject matter. See attached. All three companies are qualified contractors. budgeted money in 2017 for this item. I have verified funding with Kayla Dupre in Finance. I spoke with Mr. Dove yesterday morning and he would like to get this on next week's meeting agenda. Angela Guidry will handle the Resolution and include our recommendation.

I am recommending that we award to Southern Cleaning and Restoration. They provided the lowest quote. They have also performed this same exact work on the Government Tower and the City Hall building/I.T. with no issues and great results.

Please advise if you concur with my recommendation.

FUND #-151-194-8932-01

Quotes:

Southern Cleaning and Restoration-----\$53,580.00 Naquin and Naquin Painting-----\$53,800.00 ABM Enterprises-----\$90,500.00

Regards,

David Drury Facilities Manager Terrebonne Parish Consolidated Government P.O. Box 2768 Houma, LA 70360

Email: ddrury@tpcg.org Office: 985-873-6850 Fax: 985-873-6851 Cell: 985-860-1460

Go Green. Please consider the environment before printing this email.