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# **TERREBONNE PARISH COUNCIL**

## **BUDGET AND FINANCE COMMITTEE**

<b>Ms. Arlanda Williams</b>	<b>Chairwoman</b>
<b>Ms. Christa Duplantis-Prather</b>	<b>Vice-Chairwoman</b>
<b>Mr. John Navy</b>	<b>Member</b>
<b>Mr. Gerald Michel</b>	<b>Member</b>
<b>Mr. Scotty Dryden</b>	<b>Member</b>
<b>Mr. Darrin Guidry</b>	<b>Member</b>
<b>Mr. Al Marmande</b>	<b>Member</b>
<b>Mr. Dirk Guidry</b>	<b>Member</b>
<b>Mr. Steve Trosclair</b>	<b>Member</b>



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

October 23, 2017  
5:50 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. To review the 2018 Proposed Budget for the following departments/agencies:  
Terrebonne ARC  
Official Fees/Publications  
Ward Court  
Judicial - Other  
Registrar of Voters  
Elections  
General - Other  
Parish VA Service Office  
Parish Farm Agent

Emergency Preparedness  
Road District #6 O&M  
Road Lighting Districts  
Housing and Human Services  
Recap Housing and Human Services Grants

2. RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase one (1) LeeBoy SweepPro Broom via state contract 4400012192 from Covington Sales and Service, Inc.
3. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  
Parish Prisoners, \$69,223  
New Animal Shelter Building, \$6,000  
General Fund-Planning, \$157,000  
General Fund-Downtown Development, \$500  
Forced Drainage 1-1 A-Phase IV, \$1,948,168  
and calling a public hearing on said matter on November 15, 2017 at 6:30 pm
4. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  
Road and Bridge Fund: One New Position, \$18,099  
and calling a public hearing on said matter on November 15 at 6:30 pm
5. Adjourn

Category Number:  
Item Number:



Monday, October 23, 2017

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**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

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Category Number:  
Item Number:



Monday, October 23, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, October 23, 2017

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**Item Title:**

2018 Proposed Budget Review

**Item Summary:**

To review the 2018 Proposed Budget for the following departments/agencies:

Terrebonne ARC

Official Fees/Publications

Ward Court

Judicial - Other

Registrar of Voters

Elections

General - Other

Parish VA Service Office

Parish Farm Agent

Emergency Preparedness

Road District #6 O&M

Road Lighting Districts

Housing and Human Services

Recap Housing and Human Services Grants

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2018 Proposed Budget Review	10/16/2017	Executive Summary
2018 Proposed Budget Review	10/16/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Budget Hearing for Proposed 2018 Budget

PROJECT SUMMARY (200 WORDS OR LESS)

To review the proposed 2018 Budget for the following funds/departments/agencies:

Terrebonne ARC  
Official Fee/IPublications  
Ward Court  
Judicial - Other  
Registrar of Voters  
Elections  
General - Other  
Parish VA Service Office  
Parish Farm Agent  
Emergency Preparedness  
Road District #6 O&M  
Road Lighting Districts  
Housing and Human Services  
Recap Housing and Human Services Grants

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

/s/Kayla Dupre

10/16/17

Signature

Date

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 PROPOSED BUDGET**  
**SCHEDULE OF BUDGET HEARINGS**  
**October 23, 2017**

Fund/Dept Number	Department Name	Small Bk. Page	Big Bk. Page	Representative
279	Terrebonne ARC	115	321	Mary Lynn Bisland/Deanna Zeringue
151-119	Official Fees/Publications	17	10	Kandace Mauldin/Kayla Dupre
151-126	Ward Court	25	16	Kandace Mauldin/Kayla Dupre
151-129	Judicial - Other	26	17	Kandace Mauldin/Kayla Dupre
151-141	Registrar of Voters	29	20	Rhonda Rogers
151-142	Elections	31	22	Kandace Mauldin/Kayla Dupre
151-199	General - Other	47	36	Kandace Mauldin/Kayla Dupre
151-408	Parish VA Service Office	52	40	Kandace Mauldin/Kayla Dupre
151-654	Parish Farm Agent	64	52	Cherie Roger
151-912	Emergency Preparedness	67	54	Earl Eues
258	Road District #6 O&M	107	268	Kandace Mauldin/Kayla Dupre
267-276	Road Lighting Districts	108	272	Kandace Mauldin/Kayla Dupre
151-653	Housing and Human Services	62	49	Darrel Waire
HHS Grants	Recap Housing and Human Services Grants	136	116	Darrel Waire



Monday, October 23, 2017

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**Item Title:**

State Contract Purchase of One (1) LeeBoy SweepPro Broom

**Item Summary:**

RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase one (1) LeeBoy SweepPro Broom via state contract 4400012192 from Covington Sales and Service, Inc.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	10/17/2017	Executive Summary
Resolution	10/17/2017	Backup Material
State Contract information and Support Material	10/17/2017	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

RESOLUTION: authorizing the Solid Waste Division of the Utilities Department to purchase one (1) LeeBoy SweepPro Broom pending ratification of the Ordinance for a budget amendment to accommodate the purchase

### PROJECT SUMMARY (200 WORDS OR LESS)

Authorization for the purchase of one (1) LeeBoy SweepPro Broom

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The construction street sweeper will be used to remove gravel build up on roadways and assist in Mardi Gras cleanup

### TOTAL EXPENDITURE

\$65,488.50

**ACTUAL**

**ESTIMATED**

**N/A**

**NO**

**YES**

**IF YES AMOUNT BUDGETED:**

**Pending budget amendment**

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

**PARISHWIDE**

**1**

**2**

**3**

**4**

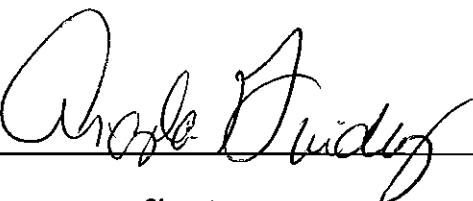
**5**

**6**

**7**

**8**

**9**



Signature



Date

**OFFERED BY:**

**SECONDED BY:**

**RESOLUTION NO.**\_\_\_\_\_

**A resolution authorizing the Solid Waste Division of the Utilities Department to purchase one (1) LeeBoy SweepPro Broom pending ratification of the Ordinance for a budget amendment**

**WHEREAS**, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government (TPCG) for the purpose of purchasing one (1) New and Unused LeeBoy SweepPro Broom for the Solid Waste Division of the Utilities Department under State Contract #4400012192, and

**WHEREAS**, after careful review by Clay Naquin, Solid Waste Administrator, and Ernest Brown, Utilities Director it has been determined that the price of Sixty-Five Thousand, Four Hundred Eighty-Eight Dollars and Fifty Cents (\$65,488.50) from Covington Sales and Service, Inc. for one (1) LeeBoy SweepPro Broom should be accepted under the provisions set forth in the Louisiana Revised Statutes Title 39:1701, and

**WHEREAS**, Parish Administration recommends acceptance of the aforementioned pricing from Covington Sales and Service, Inc. contingent upon the budget amendment affecting the Sanitation Fund, and

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council (Budget Finance Committee), on behalf of the Terrebonne Parish Consolidated Government grants authorization for the purchase of the construction sweeper as per attached documents

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**ABSTAINING:**

**ABSENT:**

The Chairman declared this resolution adopted this \_\_\_\_\_ day of

\_\_\_\_\_ 2017.

DIVISION OF ADMINISTRATION  
STATE OF LOUISIANA

Office of State Procurement

Contract Line Detail

Contract #	4400012192	Contract Line Item #	1
Product Category	22101701 - Earthmoving shovels	Delivery Days ARO	0
Material Number	Leeboy Industrial Equipment, Attachments, and Accessories (Pavers, Rollers, Motor Graders, Asphalt Distributors, Brooms, Patchers, and Water Trucks) This contract will be a discount off current published catalog list prices in accordance with the attached specifications, terms, and conditions. Name and Date of Current Published Catalog/Price List: Name: VT Lee Boy Date: March 12, 2017 Unit must weigh less than 20,000 lbs. Unit cost not to exceed \$250,000. FOB Destination		
Supplier Text			

Locations  
Statewide

Contract Line Description:  
Leeboy Industrial Equipment

Catalog Items

MDM Catalog Ref. #	Supplier Part #	Catalog Item Long Description	UOM	Gross Price	Discount	Per Qty.
1043984		Leeboy Industrial Equipment, Leeboy Industrial Equipment, Attachments, and Accessories (Pavers, Rollers, Motor Graders, Asphalt Distributors, Brooms, Patchers, and Water Trucks). This contract will be a discount off current published catalog list prices in accordance with attached specifications, terms, and conditions. Name and date of current published catalog/price list: VT Lee Boy March 12, 2017. Unit must weigh less than 20,000 lbs. Unit cost not to exceed \$250,000. FOB Destination.	Each	\$0.00	2.00%	1
1-1 of 1						
1						



DIVISION OF ADMINISTRATION  
STATE OF LOUISIANA



Office of State Procurement

Contract Detail

Contract #	4400012192	T-number	92720 - LEEBOY BN INDUSTRIAL EQUIPMENT
Description	Leeboy BN Industrial Equipment		
LAPS Contract	Yes	Prime Vendor Name	COVINGTON SALES & SERVICE INC
SEBD Vendor	No	SE/HT Vendor	No
VSE Vendor	No	DVSE Vendor	No
Effective From-To	07/10/2017 - 06/30/2018	Coop Procure	Yes
Delivery Days ARO	120		
P-card Accepted	Yes		
Discounts Apply	No		

Locations

Statewide

Buyer Information

Buyer Code 900000029  
Buyer Name JEREMY WEISKIE  
Contact Phone 225-342-8022

Purchasing Agency Office of State Purchasing  
Contact Email JEREMY.WEISKIE@LA.GOV

Vendor Distributor

Vendor Name	SEBD	SE/HT	VSE	DVSE	Order/General Address
COVINGTON SALES & SERVICE INC	NO	NO	NO	NO	PO BOX 1144 DENHAM SPRINGS, LA 70726  Contact: Chris Kinchen Email: pat@covingtonsales.com Phone: 225-664-7427 FAX: 225-665-1567 Contact: Chris Kinchen Email: pat@covingtonsales.com Phone: 225-664-7427 FAX: 225-665-1567

Contract Items

Line #	Product Category	Material/Part Number	Line Item Description	No. of Catalog Items	UOM	Gross Price
1	22101701	Leeboy Industrial Equipment		1		\$0.00
2	25172500	Waste Tire Free - Passenger/Light Truck		1		\$0.00
3	25172500	Waste Tire Free - Medium Truck		1		\$0.00
4	25172500	Waste Tire Free - Offroad		1		\$0.00

[View Contract](#)

[View Notes](#)

[Return](#)

[New Search](#)

[Export Catalog Items to Excel](#)

[Show Additional Attachments](#)

<b>Contract #4400012192</b>						
						<b>Price Sheet for Leeboy Industrial Brand Name</b>
<b>Contract Line No.</b>	<b>Item Description</b>	<b>Gross Price</b>	<b>Unit of Measure</b>	<b>Discount</b>	<b>Type</b>	<b>Discount</b>
1	Leeboy Industrial Equipment, Attachments, and Accessories (Pavers, Rollers, Motor Graders, Asphalt Distributors, Brooms, Patchers, and Water Trucks) This contract will be a discount off current published catalog list prices in accordance with the attached specifications, terms, and conditions. The price on the Rfx should be a discount off the current published price list. Name and Date of Current Published Catalog/Price List: <u>Name:</u> VT Lee Boy <u>Date:</u> March 12, 2017 Unit must weigh less than 20,000 lbs. Unit cost not to exceed \$250,000. FOB Destination	0	Each	2%	Percent Off	
2	Waste Tire fee - Passenger/Light Truck	2	Each	0	Percent Off	
3	Waste tire fee - Medium truck	5	Each	0	Percent Off	
4	Waste tire fee - Offroad	10	Each	0	Percent Off	



STATE OF LOUISIANA  
Competitive Contract

Vendor: 310013528  
Company  
COVINGTON SALES & SERVICE INC  
PO BOX 1144  
DENHAM SPRINGS LA 70726  
Phone : 2256647427

T Number: 92720  
Version: 1  
LAPS Contract: Yes  
Fiscal Year: 2018  
Min.Ord.Value: 0.00  
Distributor Contract: No  
PCard:Yes  
Co-op Agreement:Yes

Contract number: 4400012192  
Description: Leeboy BN Industrial Equipment

Buyer Information  
Name: JEREMY MEISKE  
Tel Number: 225-342-8022  
Email: jeremy.meiske@la.gov

SEBD Vendor: No  
SEHI Vendor: No  
VSE Vendor: No  
DVSE Vendor: No  
Contract Valid Dates:  
07/10/2017 - 06/30/2018

Delivery: 120 Days After Receipt of Order  
**Supplier Text:** This contract is for a discount off current published catalog prices in accordance with the attached specifications, terms, and conditions.

Co-op: Yes

Notice to Vendor:

Line	Material No. <div>Supplier Part No.</div>	Description	Prod. Cat.	UOM	Net Price	Discount
1		Leeboy Industrial Equipment  Leeboy Industrial Equipment, Attachments, and Accessories (Pavers, Rollers, Motor Graders, Asphalt Distributors, Brooms, Patchers, and Water Trucks)  This contract will be a discount off current published catalog list prices in accordance with the attached specifications, terms, and conditions.	22101701		0.00000	2.00%Disc

Recommending Approval: \_\_\_\_\_

Approved by: \_\_\_\_\_

Line	Material No. Supplier Part No.	Description	Prod. Cat.	UOM	Net Price	Discount
		Name and Date of Current Published Catalog/Price List: Name: VT Lee Boy Date: March 12, 2017  Unit must weigh less than 20,000 lbs. Unit cost not to exceed \$250,000. FOB Destination				
2		Waste Tire Fee - Passenger/Light Truck	25172500		0.00000	
3		Waste Tire Fee - Medium Truck	25172500		0.00000	
4		Waste Tire Fee - Offroad	25172500		0.00000	

Contract number: 4400012192 T Number: 92720	Vendor: 310013528 Distributor Contract: NO	Page 3 of 4
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**Standard Terms and Conditions**

1. THIS IS NOT AN ORDER TO SHIP (OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).
2. THIS IS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.
3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LINE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.

4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE ISSUING AGENCY PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.

5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.

6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS "COMMITTED VOLUME" IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.

7. COMPLIANCE WITH CIVIL RIGHTS LAWS.

THE CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE IV AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERANS READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. CONTRACTOR AGREES TO NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY CONTRACTOR OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE SHALL BE GROUNDS FOR TERMINATION OF THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT.

8. CONTRACT CANCELLATION

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT IMMEDIATELY FOR ANY OF THE FOLLOWING REASONS: (A) MISREPRESENTATION BY THE CONTRACTOR; (B) CONTRACTOR'S FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE OF LOUISIANA; (C) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (D) ABUSIVE OR BELLIGERENT CONDUCT BY CONTRACTOR TOWARDS AN EMPLOYEE OR AGENT OF THE STATE; (E) CONTRACTOR'S INTENTIONAL VIOLATION OF THE PROCUREMENT CODE (LA. R.S. 39:1551 ET SEQ.) AND ITS CORRESPONDING REGULATIONS; OR, (F) ANY LISTED REASON FOR DEBARMENT UNDER LA. R.S. 39:1672.

THE STATE OF LOUISIANA MAY TERMINATE THE CONTRACT FOR CONVENIENCE AT ANY TIME (1) BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION; OR (2) BY NEGOTIATING WITH THE CONTRACTOR AN EFFECTIVE DATE. THE STATE SHALL PAY CONTRACTOR FOR, IF APPLICABLE: (A) DELIVERABLES IN PROGRESS; (B) THE PERCENTAGE THAT HAS BEEN COMPLETED SATISFACTORILY; AND, (C) FOR TRANSACTION-BASED SERVICES UP TO THE DATE OF TERMINATION, TO THE EXTENT WORK HAS BEEN PERFORMED SATISFACTORILY.

THE STATE OF LOUISIANA HAS THE RIGHT TO TERMINATE THE CONTRACT FOR CAUSE BY GIVING THIRTY (30) DAYS WRITTEN NOTICE TO THE CONTRACTOR OF SUCH TERMINATION FOR ANY OF THE FOLLOWING



Contract number: 4400012192 T Number: 92720	Vendor: 310013528 Distributor Contract: NO	Page 4 of 4
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NON-EXCLUSIVE REASONS: (A) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (B) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; OR, (C) ANY OTHER BREACH OF CONTRACT.

10/11/2017

LA eCat

**Contract Notes - Contract #4400012192**

This contract is for a discount off current published catalog prices in accordance with the attached specifications, terms, and conditions.

Co-op: Yes

**Covington  
Sales &  
Service, Inc.**

**Municipal & Industrial**  
www.covingtonsales.com

P.O. BOX 1144 • DENHAM SPRINGS, LA 70727-1144 • 225-664-7427 • 1-800-349-8000 • FAX 225-665-1967

CUSTOMER: Terrebonne Parish DATE: 10-10-17

ATTN: Clay Naquin FAX: PH:

Email:

RE: INDUSTRIAL EQUIPMENT, PARTS & ACCESSORIES LEEBOY BRAND NAME CONTRACT.

CONTRACT NUMBER: 4400012192; T#92720

CONTRACT DATE: 7-10-17 to 6-30-18

<u>ITEM</u>	<u>QTY.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1.	1	LeeBoy SweepPro Broom		\$65,488.50
2.				-
3.				-
4.				-
5.				-
6.				-
7.				-
8.				-

FOB: DELIVERY: DAYS/WEEKS A.R.O

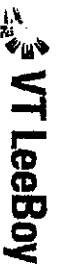
LIST PRICE: \$66,825.00      2 % DISCOUNT \$1,336.50  
TOTAL: \$65,488.50

THANK YOU FOR THE OPPORTUNITY TO SUBMIT OUR QUOTE. WE APPRECIATE YOUR BUSINESS.

SIGNATURE: \_\_\_\_\_

Scott Warner

Cell: 318 451 0010



A company of VT Systems

Phone: 704.966.3300

efax: 704.919.5350

Sales@LeeBoy.com

## EQUIPMENT PRICING & ORDER FORM

Effective:

1 June 2016

Prices in US Dollars

FOB Lincoln, NC

### 2016 Model Year Pricing

DEALER: Covington Sales

DATE:

10/18/2016

P.O. NO:

16-116

FLOOR PLAN:

YES

WITH:

BOTW

NEED BY DATE:

ASAP

STOCK ORDER:

YES

CUSTOMER:

SHIP VIA:

Best Way

\*\*\*Specification are required with orders linked to bids\*\*\*

CONTACT EMAIL:

psanchez@covingtonsales.com

SHIP TO ADDRESS:

7868 Florida Blvd.

Danham Springs, LA 70727

SOLID ORDER - CUSTOMER CLASS?

CONTRACTOR

GOV/MUNI

USA

NRA

MODEL	ENGINE	FRONT-MOUNTED BRUSH	EST PRICE	ORDER NUMBER	CK
SweepPro	74 HP Cummins	7' 6" with Poly Tube	\$	SWPROCAN	X
STANDARD FEATURES					

All SweepPro Brooms are equipped with a fully enclosed ROPS cab that includes: Tier 4i engine, air conditioner, heater, defroster fan, front windshield wiper, seat with safety belt, gauge package (including engine oil pressure, water temperature, voltmeter, tachometer, hourmeter and fuel gauges), horn, dual West coast-style mirrors and dome light, vandalism protection, joystick control of forward/reverse and brush positioning, front-mounted 7'6" long covered tube-type poly brush with variable down pressure control, brush watering system with 150-gallon capacity, rotary pre-cleaner, ST 225/75-15R load range E tires, two LED headlights, stop/tail and turn signals, black heater, LED rear work light and amber strobe light.

OPTIONS					
DESCRIPTION	EST PRICE	ORDER NUMBER	CK		
Combination Poly Wafers (in lieu of Poly Tube)	\$ 775	1005054			
Combination Poly/Steel Wafers (in lieu of Poly Tube)	\$ 800	1005055			
Poly/Steel Tube Brush (in lieu of Poly Tube)	\$ 775	38831	X		
Rear Wiper and Washer Assembly	\$ 1,350	21166			
Front Windshield Washer (wiper is standard)	\$ 650	21167	X		
Spare Tire and mount	\$ 975	1011742			
Suspension Seat Assembly	\$ 650	1010416	X		
Radio/CD Cab Install	\$ 1,375	1000705	X		
Engine Alarm & Shut Down/Low Oil/High Temp (Light and buzzer for low oil pressure or high engine temp.)	\$ 875	19683 & 1005561	X		
Extended Warranty Program (Contact Factory for Specifications or go to www.LeeBoy.com and view extended program, under the warranty tab of the dealer login home page.)	Call for Pricing	0000			

COMMENTS:

SIGNATURE:

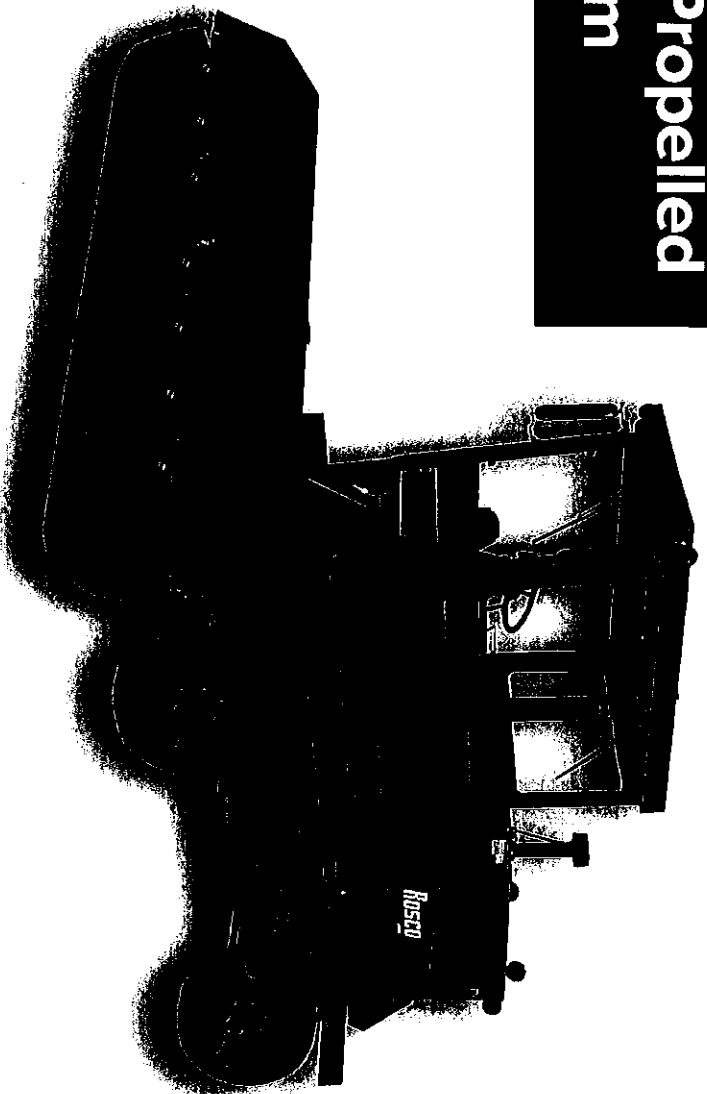
*[Signature]*

PHONE:

225-955-4000



# SweepPro II Self Propelled Broom

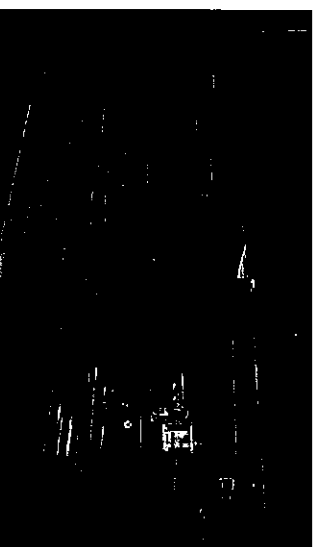


**Rosco**  
Leading since 1959

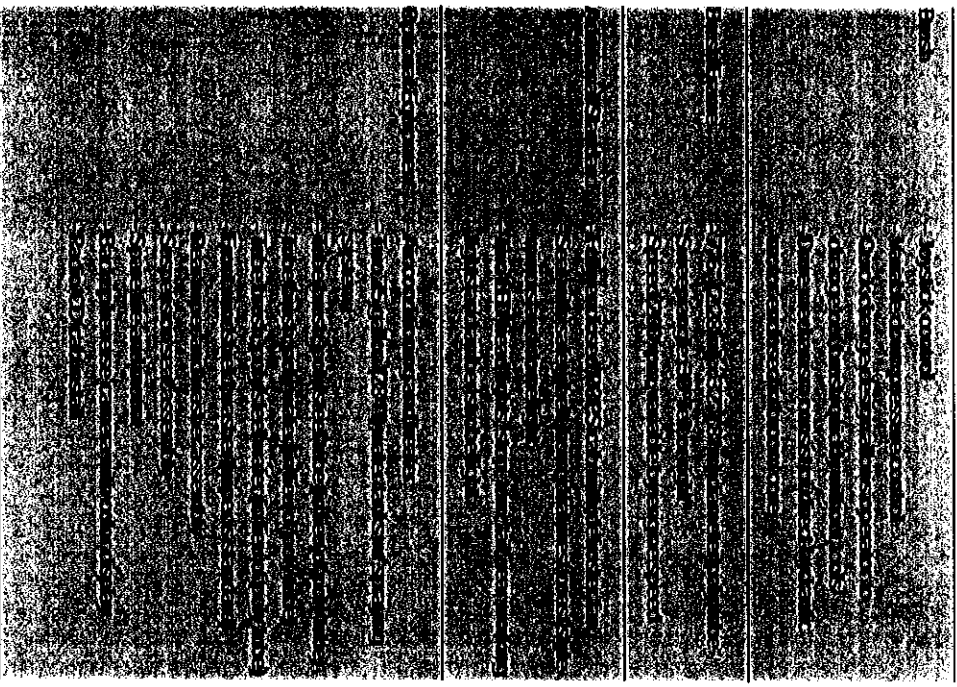
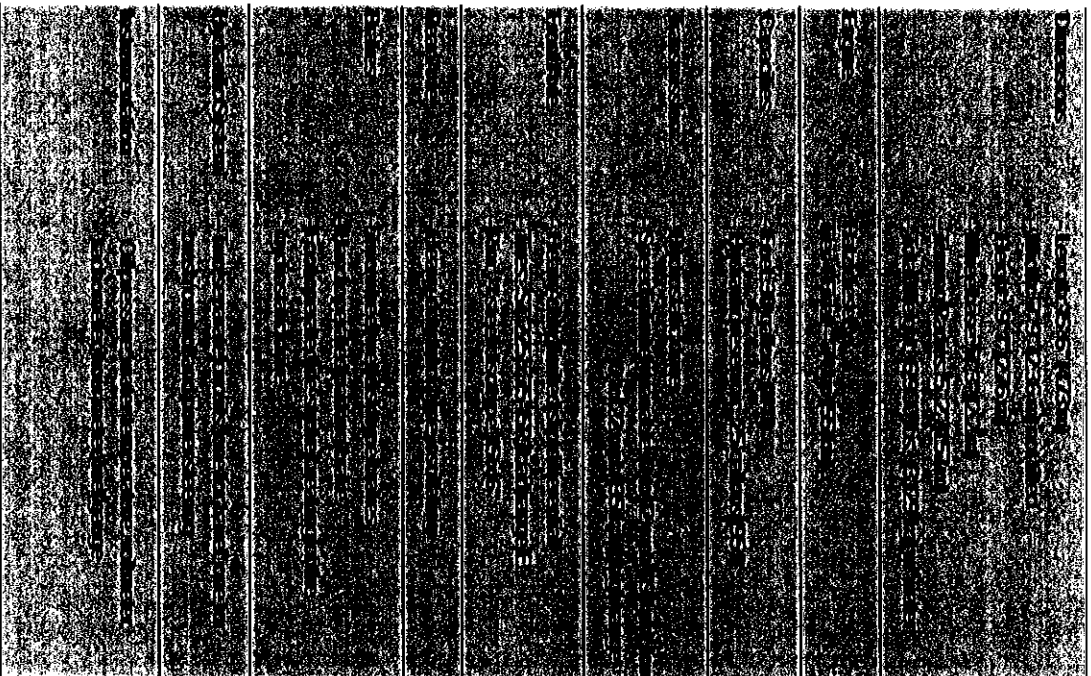
## Performance Features:

- 74 hp (55 kw) Hatz Tier 4 Final Diesel Engine
- 6,900 lbs (3,129 kg) weight with water
- 7' 6" (2.28 m) Diameter Heavy-Duty Frame with PolyTube Brush
- Joystick Control for Travel and Broom Functions
- Hydrostatic Drive
- Rear Steering for 5' 2" (1.57 m) Turning Radius
- Variable Brush Down-Pressure Control
- Fully enclosed ROPS Cab with Defroster Fan
- Ergonomic Controls

The broom for professionals, the SweepPro II offers many advantages linked to simple operation and superior sweeping action. The multifunctional joystick control lever combined with fingertip controls provide precision movement during operation. The standard configuration features wrap around windows that give the operator remarkable visibility while residing in the comfortable fully-enclosed cab. Requiring only one person, the quick-change core system permits the replacement of a brush in minutes limiting downtime.



## SweepPro II Broom Specifications



BY



VT LeeBoy, Inc. ■ 500 Lincoln County Parkway Extension ■ Lincolnton, NC 28092 ■ 704.966.3300  
For additional products or information, visit our website: [www.LeeBoy.com](http://www.LeeBoy.com)  
BR-104-0-EN This document contains information applicable for the U.S. and U.S. Territories. For international product availability, specifications and support, please contact your authorized LeeBoy representative. The technical data contained herein is subject to change due to continuous engineering and development. Accordingly, LeeBoy Group reserves the right to modify at any time.

**Kayla Dupre**

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**From:** Clay Naquin  
**Sent:** Wednesday, October 04, 2017 3:00 PM  
**To:** Kandace Mauldin; Kayla Dupre  
**Cc:** Ernest Brown; Gordon Dove  
**Subject:** Budget Adjustment  
**Attachments:** Line Item Adjustment Form 10-4-17.xls

Kandace/Kayla,

I met with Parish President Dove this morning 10/4/17 and he was in approval of the attached line item adjustment. The funds will be used to purchase a construction street sweeper on state contract. The sweeper will be used to clean gravel buildup on roadways where the regular street sweepers are unable to clean. The new sweeper will also aid in mardi gras cleanup. The funds will also be used to purchase up to two bumper pull dump trailers. The trailers are needed to collect curbside garbage on Brady Rd. and Grand Caillou Rd. south of Four Point Rd. due to the new weight limits on the bridges that access those areas. The regular garbage trucks are too heavy for the new weight limits.

Thanks,

Clay J. Naquin  
Solid Waste Administrator  
Terrebonne Parish Consolidated Gov.  
[чнаquin@tpcg.org](mailto:чнаquin@tpcg.org)  
Work: (985) 873-6739  
Fax: (985) 873-6760



*"Saltwater Fishing Capital of the World"*



To: Kayla Dupre, Budget Officer  
From: Clay Naquin  
Solid Waste Division

Date: *Amendment*  
Subject: Request for Budget *Budget Amendment* (line item adjustment)

The following line item adjustments are requested in order to provide additional funding for various accounts.

Fund 353 Dept 441

Account Number	Account Name	Current Budget	Adjustment	Adjusted Budget
353-441-8342-06	Solid Waste Contract	\$5,144,508	(\$100,000)	\$5,044,508
353-441-8915-06	Machinery & Equipment	\$108,186	\$100,000	\$208,186
353-441-8915-06	<i>161 Addition</i>			\$0
				\$0
				\$0
				\$0
				\$0
				\$0

If you have any questions regarding this request, please feel free to contact me.

(985) 873-6739  
[onaquin@tpca.org](mailto:onaquin@tpca.org)

Solid Waste Contract CPI was less than budgeted leaving a surplus of funds. The budget increases for the above listed account to purchase construction street sweeper from the state bid and purchase up to two dump trailers to service curbside garbage on Brady Rd and Grand Caillou Rd south of Four Point Rd due to the new weight limits on the bridges it those areas.

ACCT: 353-441-8915-06

AUGUST 31, 2017 - MONTH LAST CLOSED

SANITATION FUND  
SOLID WASTE SERVICES  
MACHINERY & EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	108,186	56,283.30	37,013	14,890
CLOSED:				
2011	559,475	.00	N/A	559,475
2012	936,051	.00	N/A	936,051
2013	848,747	.00	N/A	848,747
2014	106,775	.00	N/A	106,775
2015	165,310	.00	N/A	165,310
2016	225,032	.00	N/A	225,032

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CF06 = DSP ENCUMBRANCE

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Monday, October 23, 2017

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**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Parish Prisoners, \$69,223

New Animal Shelter Building, \$6,000

General Fund-Planning, \$157,000

General Fund-Downtown Development, \$500

Forced Drainage 1-1A-Phase IV, \$1,948,168

and calling a public hearing on said matter on November 15, 2017 at 6:30 pm

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	10/18/2017	Executive Summary
2017 Various Items for Budget Amendment	10/18/2017	Budget Amendment
2017 Various Items for Budget Amendment	10/18/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  I. Parish Prisoners, \$69,223 II. New Animal Shelter Building, \$6,000 III. General Fund-Planning, \$157,000 IV. General Fund-Downtown Development, \$500 V. Forced Drainage 1-1A-Phase IV, \$1,948,168

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre\_\_\_\_\_

Signature

\_\_\_\_\_October 18, 2017\_\_\_\_\_

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Prisoners, \$69,223
- II. New Animal Shelter Building, \$6,000
- III. General Fund-Planning, \$157,000
- IV. General Fund-Downtown Development, \$500
- V. Forced Drainage 1-1A-Phase IV, \$1,948,168

#### SECTION I

WHEREAS, funding is needed for housing of prisoners, at the Jackson Correctional Facility, while the jail was being repaired, and

WHEREAS, the funding source is from the Parish Prisoners fund balance for \$69,223.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding of the Parish Prisoners Fund. (Attachment A)

#### SECTION II

WHEREAS, funding is needed for the New Animal Shelter Building, and

WHEREAS, the funding source is from the Animal Shelter Machinery and Equipment account for \$6,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the New Animal Shelter Building. (Attachment B)

#### SECTION III

WHEREAS, Terrebonne Parish Council through Resolution No. 17-128 authorized for Parish President to execute a Cooperative Endeavor Agreement with South Central Planning and Development Commission for a fixed cost of \$640,000, and

WHEREAS, funding is needed for the Planning Department to cover the remaining year expenditures of South Central Planning, and

WHEREAS, the revenues from permits will close to General Fund fund balance, and

WHEREAS, the funding source for the remaining expenditures is from the General Fund fund balance for \$157,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding of the Planning Department. (Attachment C)

#### SECTION IV

WHEREAS, a donation has been made to the Houma Downtown Development Corporation to purchase items for the wood carving class, and

WHEREAS, the donation is for \$500 and will be put into the Operating-donations account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the donation for the Economic Development Department. (Attachment D)

#### SECTION V

WHEREAS, Terrebonne Parish Consolidated Government has been awarded \$1,948,168 by the Department of Transportation and Development for the Forced Drainage Project 1-1A, and

WHEREAS, these funds will be used for Project 1-1A, Phase IV – Little Bayou Black Pump Station.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Budget be amended for the Forced Drainage 1-1A Project Phase IV. (Attachment E)

Prepared By: Finance Department  
PC File: 2017- Various Items-T  
Date Prepared: 10/17/17 BA #28

**ATTACHMENT A - Parish Prisoners**

	2017		
	Adopted	Change	Amended
Other Fees	8,700	69,223	77,923
Fund balance (decrease)	n/a	(69,223)	n/a

**ATTACHMENT B - New Animal Shelter Building**

	2017		
	Adopted	Change	Amended
New Animal Shelter Building	91,929	6,000	97,929
Transfer from General Fund	(27,979)	(6,000)	(33,979)
Transfer to Capital Projects Control Fund	27,979	6,000	33,979
Machinery & Equipment	13,249	(6,000)	7,249

**ATTACHMENT C - Planning**

	2017		
	Adopted	Change	Amended
Permits-SCP	279,119	157,000	436,119
Fund balance (decrease)	n/a	(157,000)	n/a

**ATTACHMENT D - Downtown Development**

	2017		
	Adopted	Change	Amended
Donations-Downtown Development	(1,000)	(500)	(1,500)
Supplies-Donations	1,000	500	1,500

**ATTACHMENT E - Forced Drainage 1-1A Phase IV**

	2017		
	Adopted	Change	Amended
DOTD-1-1A Forced Drainage	(1,253,867)	(1,948,168)	(3,202,035)
1-1A Drainage Project	1,633,006	1,948,168	3,581,174

# Section I

Kayla Dupre: We talked about the bill for the prisoners being housed out of town for the jail repairs, but we didn't decide how to cover the cost. Were you able to find out if the Sheriff will pay for part of the cost? We need \$69,475 (account 203-201-8349-01). thanks

8/23/23

Kandace Mauldin: The Sheriff will not be paying, so we need to do a budget amendment to cover the expense coming from fund balance



	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	8,700	70,075.48	0	61,375-
CLOSED:				
2011	1,000	709.88	N/A	290
2012	500	262.00	N/A	238
2013	500	377.00	N/A	123
2014	500	81.00	N/A	419
2015	500	252.00	N/A	248
2016	500	252.00	N/A	248

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

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ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT

DETAIL

**From:** Valerie Robinson  
**Sent:** Thursday, October 12, 2017 10:56 AM  
**To:** Kayla Dupre  
**Cc:** Ernest Brown; Madeleine Bodin; Jeanne Bray; Kandace Mauldin; Felicia Aubert  
**Subject:** FW: Capital funds

Hi Kayla,

Please move \$6,000 from 151-442-8915-06 Machinery & Equipment to 659-442-8911-10 to cover the balance and change order for the new facility project.

Should you have questions or require additional information, please let me know. Thanks!  
Best,

**Valerie Robinson**  
Animal Shelter Manager  
Terrebonne Parish Animal Shelter  
100 Government St. Gray, LA 70359  
(985) 873-6709  
(985) 580-8150 (fax)

[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

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**From:** Jeanne Bray  
**Sent:** Thursday, October 12, 2017 10:49 AM  
**To:** Valerie Robinson; Felicia Aubert  
**Cc:** Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

My opinion: do budget amendment. I don't want to ask for a de-obligation letter, when I'm hearing that we will be funded in the very near future. It will be quicker if the CEA is already in place with funding shown.

Val – you can always ask to get reimbursed when the FP&C funding comes down. But for now we should continue and we need the BA to continue.

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

**From:** Valerie Robinson  
**Sent:** Thursday, October 12, 2017 10:22 AM  
**To:** Felicia Aubert; Jeanne Bray  
**Cc:** Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

Checking in on this. Am I doing a BA or holding off?

Best,

**Valerie Robinson**  
Animal Shelter Manager  
Terrebonne Parish Animal Shelter

100 Government St. Gray, LA 70359  
(985) 873-6709  
(985) 580-8150 (fax)

[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

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**From:** Felicia Aubert  
**Sent:** Wednesday, October 04, 2017 3:49 PM  
**To:** Jeanne Bray  
**Cc:** Valerie Robinson; Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

Do you think we can get something official from Lyle to De-obligate the funds for this project?

---

**From:** Jeanne Bray  
**Sent:** Wednesday, October 04, 2017 3:24 PM  
**To:** Felicia Aubert  
**Cc:** Valerie Robinson; Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

See attached email. I don't think anything ever came officially through a CEA, but we purposefully have NOT spent these additional funds based on the attached email from Lyle Savant with FP&C.

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



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**From:** Felicia Aubert  
**Sent:** Wednesday, October 04, 2017 3:15 PM  
**To:** Jeanne Bray  
**Cc:** Valerie Robinson; Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

Last CEA was received April 2016, do you have a later one?

---

**From:** Jeanne Bray  
**Sent:** Wednesday, October 04, 2017 3:07 PM  
**To:** Felicia Aubert  
**Cc:** Valerie Robinson; Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Capital funds

Felicia,

Do you have the latest CEA for this?

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)





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**From:** Felicia Aubert  
**Sent:** Wednesday, October 04, 2017 2:46 PM  
**To:** Valerie Robinson  
**Subject:** RE: Capital funds

We still have \$105,000 left to receive from Facility Planning and Control. I think you can hold off with doing the BA until further notice.

---

**From:** Valerie Robinson  
**Sent:** Wednesday, October 04, 2017 1:59 PM  
**To:** Felicia Aubert  
**Subject:** Capital funds

Felicia,

Can you confirm that the state funds (~\$70K) about which we spoke yesterday were actually received? There are discrepancies about whether it was actually received. We have another CO that is pending a BA for the funds, but I am holding off on the BA based on our conversation and Kayla's email regarding the money from the state being used to cover the fence expenses or portion thereof. Let me know. Thanks!

Best,

Valerie Robinson  
Animal Shelter Manager  
Terrebonne Parish Animal Shelter  
100 Government St. Gray, LA 70359  
(985) 873-6709  
(985) 580-8150 (fax)

[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-442-8911-10  
ANIMAL SHELTER BUILDING (CONTINUED)  
PROJECT # 12-ANSLT-CDBG-61**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
May-15	ORD 8557	FROM 655-351-8929-25 FUND 255	68,054						
May-15	ORD 8557	FROM 659-804-8915-01 FUND 255	10,544						
May-15	ORD 8557	FROM 661-310-8916-05 FUND 255	7,143						
May-15	ORD 8557	FROM 661-310-8916-13 FUND 255	45,814						
May-15	ORD 8557	FROM 661-310-8916-38 FUND 255	36,375						
May-16	ORD 8705	FACILITY PLANNING & CONTROL	100,000						
Oct-16	ORD 8786	DONATIONS	18,000						
Nov-17	PENDING BA	FROM 151-442-8915-06		6,000					
LESS PRIOR YEARS EXPENDITURES			(5,108,904)						
FUNDS AVAILABLE			\$ 91,929	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: PEREZ, APC  
CONTRACTOR: B.E.T. CONSTRUCTION**

**DESCRIPTION:** TO BUILD A NEW ANIMAL SHELTER IN GRAY.  
MAIN PROJECT BEING FUNDED BY OCD/CDBG  
GRANT IN FUND 641.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-442-8911-10  
ANIMAL SHELTER BUILDING  
PROJECT # 12-ANSLT-CDBG-61**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>5,206,833</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(5,108,904)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>97,929</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Nov-12	ORD 8245	DONATIONS	54,391						
Nov-12	ORD 8245	FROM 151-442-8911-02 GENERAL FD	30,000						
Nov-12	ORD 8245	FROM 151-442-8911-10 GENERAL FD	42,071						
Nov-12	ORD 8245	FROM 151-442-8912-01 GENERAL FD	51,986						
Nov-12	ORD 8245	FROM 151-442-8912-02 GENERAL FD	35,383						
Nov-12	ORD 8245	FROM 151-442-8915-06 GENERAL FD	41,760						
Jul-13	ORD 8317	HMA-TERR PUB TRUST FIN AUTH	500,000						
Oct-13	ORD 8356	DONATIONS	27,706						
Oct-13	ORD 8370	FD 353 RETAINED EARNINGS	1,307,000						
Apr-14	ORD 8413	FROM 151-000-6741-01	24,604						
Apr-14	ORD 8415	GENERAL FUND (PILOT)	900,000						
Mar-15	ORD 8532	FACILITY PLANNING & CONTROL	438,000						
May-15	ORD 8557	FROM 151 FUND BALANCE	20,230						
May-15	ORD 8557	FROM 655-351-8929-14 GEN FUND	500,000						
May-15	ORD 8557	FROM 655-351-8929-70 GEN FUND	148,111						
May-15	ORD 8557	FROM 655-351-8929-93 GEN FUND	59,877						
May-15	ORD 8557	FROM 659-194-8911-01 GEN FUND	175,321						
May-15	ORD 8557	FROM 659-194-8912-07 GEN FUND	98,879						
May-15	ORD 8557	FROM 659-431-8929-29 GEN FUND	47,494						
May-15	ORD 8557	FROM 659-501-8913-09 GEN FUND	34,109						
May-15	ORD 8557	FROM 661-310-8916-05 GEN FUND	40,000						
May-15	ORD 8557	FROM 655-351-8929-14 FUND 255	337,981						

CONTINUED ON NEXT PAGE

ACCT: 659-442-8911-10

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

ANIMAL CONTROL

NEW ANIMAL SHELTER BUILDING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	91,929	5,708.33-	0	97,637
CLOSED:				
2011	0	.00	N/A	0
2012	255,591	.00	N/A	255,591
2013	2,090,297	54,898.45	N/A	2,035,399
2014	2,960,003	131,021.54	N/A	2,828,981
2015	4,896,913	1,709,210.31	N/A	3,187,703
2016	3,305,703	3,213,773.60	N/A	91,929

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-000-7101-51

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

GENERAL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	27,979	27,979.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	3,456,591	3,456,591.00-	N/A	0
2013	2,088,893	2,088,893.00-	N/A	0
2014	2,452,528	2,452,528.00-	N/A	0
2015	4,021,580	4,021,580.00-	N/A	0
2016	657,170	657,170.00-	N/A	0

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 151-999-9106-59

AUGUST 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

OPERATING TRANSFERS

CAPITAL PROJECT CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	27,979	27,979.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	3,456,591	3,456,591.00	N/A	0
2013	2,088,893	2,088,893.00	N/A	0
2014	2,452,528	2,452,528.00	N/A	0
2015	4,021,580	4,021,580.00	N/A	0
2016	657,170	657,170.00	N/A	0

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-442-8915-06

GENERAL FUND

ANIMAL CONTROL

MACHINERY & EQUIPMENT

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	13,249	.00	0	13,249
CLOSED:				
2011	20,000	.00	N/A	20,000
2012	13,540	13,282.15	N/A	258
2013	0	.00	N/A	0
2014	46,453	32,453.00	N/A	14,000
2015	7,700	.00	N/A	7,700
2016	14,300	824.00	N/A	13,476

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CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Thursday, October 12, 2017 8:50 AM  
**To:** Al Levron; Christopher Pulaski  
**Cc:** Kayla Dupre  
**Subject:** Permits Budget  
**Attachments:** 2017 monthly permit revenues and expenses.pdf

I have been looking at the permits budget to answer the questions Gerald Michel had asked me about doing the in-house.

Attached is an updated monthly comparison of revenues and expenditures projected out for the remainder of the year. We are projecting to be \$947 over in expenditures than revenues.

When we signed the new agreement with SCP we did a line item adjustment to move the remaining expenditure budget to the new account for the monthly payments of \$53,333. We have not looked at this again until now. As you can see on the attachment we need about \$157,000 in our budget for the permit expenditure.

Unless you guys see something different than me, we will prepare a budget amendment for the next round of meetings to add the \$157,000.

I am also working on a response to Gerald to show the savings for doing permits in house. I will send that information to you to look at before I send to him.

Thanks

**Kandace M. Mauldin, CPA**

Chief Financial Officer

Terrebonne Parish Consolidated Government

P. O. Box 2768

Houma, LA 70361

Office: 985-873-6459

FAX: 985-873-6457



	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budget	
<b>Revenue</b>															
Plumbing Permits	375.00	750.00	625.00	1,125.00	500.00	500.00	500.00	375.00	500.00	450.00		562.50	6,262.50	8,000.00	(1,737.50)
Electric Permits	7,500.00	6,000.00	8,875.00	8,125.00	9,350.00	7,125.00	6,850.00	9,350.00	7,250.00	7,250.00	7,325.00	5,250.00	90,250.00	82,000.00	8,250.00
Building Permits	42,459.74	41,354.81	122,987.09	52,511.64	30,122.64	32,365.18	30,132.52	57,407.88	32,939.76	39,304.58	40,905.09	31,747.63	554,238.56	528,000.00	26,238.56
Mechanical Bldg Permits	875.00	625.00	375.00	875.00	250.00	250.00	500.00	1,000.00	500.00	250.00	100.00	100.00	5,700.00	7,000.00	(1,300.00)
Gas Permits	1,875.00	1,250.00	1,625.00	2,250.00	1,875.00	2,000.00	1,125.00	1,750.00	1,750.00	1,625.00	1,000.00	1,750.00	19,875.00	20,000.00	(125.00)
	53,084.74	49,979.81	134,487.09	64,886.64	42,097.64	42,240.18	39,107.52	69,882.88	42,939.76	48,879.58	49,330.09	39,410.13	676,326.06		
<b>Expenditures</b>															
Plumbing Permits	500.00	500.00	500.00	1,000.00									2,500.00	2,500.00	-
Electric Permits	5,600.00	4,500.00	7,000.00	6,900.00									24,000.00	24,000.00	-
Building Permits	35,876.33	31,436.89	96,727.86	42,440.42									206,481.50	206,481.50	-
Mechanical Bldg Permits	700.00	400.00	400.00	700.00									2,200.00	2,200.00	-
Gas Permits	1,700.00	800.00	1,500.00	1,700.00									5,700.00	5,700.00	-
Permits (new contract)					63,059.64	53,333.33	53,333.33	53,333.33	53,333.33	53,333.00	53,333.00	53,333.00	436,391.96	279,119.00	(157,272.96)
	44,376.33	37,636.89	106,127.86	52,740.42	63,059.64	53,333.33	53,333.33	53,333.33	53,333.33	53,333.00	53,333.00	53,333.00	677,273.46		

estimated based on py and cy collections  
still left to pay

Revenues over Expenditures (947.40)

ACCT: 151-193-8349-30

GENERAL FUND

PLANNING

PERMITS-SCP

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	279,119	329,726.29	0	50,607-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

ACCOUNT EXCEEDS BUDGET AMOUNT

CF08 = PRT DETAIL



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

Date: October 11, 2017

To: Chris Pulaski, Planning & Zoning Director

From: Anne Picou, Main Street Manager

Re: \$500.00 donation & Invoice to Curt's Waterflow

Mr. David Bergeron has made a donation of \$500.00 to the Culture Center to be used to purchase more items for the Wood carving class.

I have attached an invoice from Curt's Waterfowl Corner, 4033 Country Drive, Bourg, La, 70343.

Curt's Waterfowl Corner is to be paid \$500.00. Items have been delivered.

Thank you.

Revenue 151-000-6741-02  
Expense 151-652-8225-08

Saltwater Fishing Capital of the World®

0423



DAVID M BERGERON OR 08-96  
DEBORAH NAQUIN BERGERON  
4588 SUGAR BEND STREET  
HOUMA, LA 70364

1537

14-9/630

21 Sept 2017

DATE

Pay to the  
Order of

Falk Life Center  
New England and NOLA

\$ 500.00

Dollars



Security  
Feature  
See Back

**Capital One Bank**

For Wood Carving

*David Bergeron*

⑆065000090⑆204 44 84903⑆01537

Member Since

Capital One Bank is a trade name of Capital One, N.A.

ACCT: 151-000-6741-02

AUGUST 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

NO DEPARTMENT NAME

DONATIONS-DOWNTOWN DEVELOPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,000	1,500.00-	0	500
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	60,000	60,000.00-	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL







Public Works & Water Resources Division  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-3015 | fx: 225-379-3002

John Bel Edwards, Governor  
Shawn D. Wilson, Ph.D., Secretary

September 26, 2017

TERREBONNE PARISH  
GOVERNMENT

State Project Number H.009259  
Statewide Flood Control Program  
Forced Drainage I-1A  
Terrebonne Parish

Mr. Al Levron  
Parish Manager  
Terrebonne Parish Consolidated Government  
Post Office Box 2768  
Houma, Louisiana 70361

**Subject: Funding for Phase IV – Bayou Black Pump Station**

Dear Mr. Levron:

We have reviewed the request from Terrebonne Parish Consolidated Government to use the remaining balance of funding allocated to H.009259 – Forced Drainage I-1A on Phase IV – Little Bayou Black Pump Station. The letter requests authorization to use the remaining balance of funding allocated to the project on Phase IV – Little Bayou Black Pump Station.

Per the letter, phases III and V have been completed without funding provided by the Statewide Flood Control Program. Also, the parish's engineer has determined through hydraulic modeling that Phase VII – Sugar Mill Structure is no longer needed to realize the benefits outlined in the project application. The Department acknowledges the completion of phases III and IV along with the withdrawal of Phase VII. As such, the Department authorizes the use of the remaining project balance of \$3,202,034.53 to complete the remaining phase, Phase IV – Little Bayou Black Pump Station.

If I can be of further assistance, please contact me at (225) 379-3023.

Sincerely,

Billy Williamson, P.E.  
Statewide Flood Control Program Manager

cc: Amber Plessala, P.E.

6 phase project  
- closing phases

I-1A needs \$ 447,161.31  
Little

655-351-9929-95  
R: 655-000-6343-07  
ADMINISTRATION 1948168  
(1948168)  
Little Bayou Black

What is the remaining balance of funding allocated to H.009259 - Forced Drainage I-1A on Phase IV - Little Bayou Black Pump Station?





BOBBY JINDAL  
GOVERNOR

STATE OF LOUISIANA  
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
8900 Jimmy Wedell Dr.  
Baton Rouge, Louisiana 70807  
www.dotd.la.gov  
(225) 274-4171



SHERRI H. LEDAS, P.E.  
SECRETARY

July 14, 2010

STATE PROJECT NUMBER 576-55-0015  
FLOOD CONTROL IMPROVEMENTS  
FORCED DRAINAGE PROJECT 1-1A (REV)  
TERREBONNE PARISH



Mr. Michel H. Claudet  
Parish President

Terrebonne Parish Consolidated Government  
Post Office Box 2768  
Houma, Louisiana 70361

Dear Mr. Claudet:

The 2010 Regular Session of the Louisiana Legislature has provided funding for the Statewide Flood Control Program to be distributed according to the prioritized list of projects adopted by the Joint Legislative Committee on Transportation, Highways and Public Works.

Funding for your project is as follows:

U • U U \*  
474,318.00 \*  
779,549.00 \*  
002  
1,253,867.00 \*

SPONSOR: Terrebonne Parish Consolidated Government

Project Name	State Project Number	Estimated Construction Cost	State's Funding Amount F.Y 10/11
Forced Drainage Project 1-1A (Rev)	576-55-0015	\$7,001,300	\$779,549

Please note that State Project Number 576-55-0015 has been assigned to your project, and you should use it for reference in all future correspondence.

We have been providing funding incrementally each year. When this year's allocation is combined with funding that has been made available in previous years, a total of \$6,301,170 has been made available for your project. This totally satisfies the portion attributable to the State.

After the initial announcement of funding for this project, you entered into an agreement with DOTD. As noted in this agreement, we must review plans and specifications and issue approval before advertising can be scheduled. Detailed instructions for the contracting process and payment release method are explained in the procedures manual. Please review the material carefully.

AN EQUAL OPPORTUNITY EMPLOYER  
A DRUG-FREE WORKPLACE  
02 53 2010

Money awarded		
662,670.00	Oct-04	
2,910,783.00	Jan-06	
779,549.00	Jan-11	
1,948,168.00	17-Nov	
6,301,170.00	Grand Total	* agrees to award letter
-3,099,135.00	Spent to date	
3,202,035.00	Remainder	
6,301,170.00	Amount awarded	
-4,353,002.00	Budgeted amount	
1,948,168.00	Budget amendment to recongize these funds	
4,353,002.00	Remainder	
1,948,168.00	New money being budgeted	
6,301,170.00	agrees to the amount on award letter	

1-1A Drainage Improvements (Statewide Flood Control)  
Parish Project 02-DRA-28  
Revised on 08-22-11 \* added FTN in 6-4-13 JPB  
MMB 5/10/2017

TPCG Budget (as per 2014 Budget Book) Account No. 655-351-8929-95		Current Costs	Future Costs
TPCG	\$1,913,500.00	\$8,214,670.00	(\$447,161.37)
DOTD	\$4,353,002.00		
DOTD not Adopted	\$1,948,168.00		
Engineering Contract Amount		\$1,101,541.21	\$0.00
Basic Services	\$450,580.00		
Additional Services	\$650,961.21		
Construction Contract Amount		\$7,111,088.66	\$0.00
Phase I (actual)	\$800,984.30		
Phase II (actual)	\$2,054,413.04		
Phase III (estimated)			
Phase IV (estimated)	\$3,325,675.00		
Phase V (estimated)			
Phase VI (actual)	\$276,503.92		
Phase VII (combined with V)			
Phase VIII (actual)	\$653,512.40		
Land Acquisition for PS (Robert Alleillo)		\$0.00	
FTN Model (5' Contour 06-04-13)		\$16,500.00	
Other		\$100,134.00	
Contingency (10%)		\$332,567.50	\$0.00
TOTAL PROJECT COST		\$8,661,831.37	\$0.00
AMOUNT LEFT IN CONTRACT FUND		(\$447,161.37)	(\$447,161.37)

2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-95  
1-1A DRAINAGE  
LITTLE BAYOU BLACK PUMP STATION  
PROJECT # 02-DRA-28 & 06-DRA-47  
R# 655-000-6343-07

TOTAL FUNDING	\$	8,214,670
EXPENDITURES THRU 12/31/16		(4,733,496)
PROJECT BALANCE	\$	3,481,174

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-98	LIA 025	FD 655 UNALLOCATED INTEREST	20,000						
Feb-02	ORD 6548	FD 252 DRAINAGE TAX FUND	252,800						
Jan-03	ORD 6699	FUND 252 DRAINAGE TAX FUND FROM 655-351-8929-05 FUND 655	200,000						
Sep-03	LIA 036	PROJECT BALANCES	100,000						
Oct-04	ORD 6920	DEPT OF TRANSPORTATION & DEV	662,670						
Jan-05	ORD 6942	FD 252 DRAINAGE TAX FUND	100,000						
Jan-06	ORD 7061	DEPT OF TRANSPORTATION & DEV	2,910,783						
Jan-06	ORD 7061	FD 252 DRAINAGE TAX FUND	790,700						
Jan-07	ORD 7234	FD 252 DRAINAGE TAX FUND	250,000						
Jan-08	ORD 7401	FD 255 1/4 CAPITAL SALES TAX FUND	100,000						
Jan-11	ORD 7932	DEPT OF TRANSPORTATION & DEV	779,549						
Jan-17	ORD 8796	FD 655 FUND BALANCE		8,000					
Jan-17	ORD 8796	FROM 655-351-8929-05 FD 255		1,936					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		30,000					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		17,406					

**2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-95  
1-1A DRAINAGE (CONTINUED)  
PROJECT # 02-DRA-28 & 06-DRA-47**

CONTINUED ON NEXT PAGE

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 655-351-8929-24 FD 255		3,815					
Jan-17	ORD 8796			34,747					
Jan-17	ORD 8796	FROM 655-351-8929-74 FD 255		22,397					
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 255		64,761					
Jan-17	ORD 8796	FROM 662-194-8912-25 FD 255		16,422					
Jan-17	ORD 8796	FROM 662-194-8912--29 FD 255		516					
Oct-17	PENDING BA	655-351-8939-08 FD 255		(100,000)					
Nov-17	PENDING BA	DEPT OF TRANSPORTATION & DEV		1,948,168					
LESS PRIOR YEARS EXPENDITURES			(4,733,496)						
FUNDS AVAILABLE			\$ 1,433,006	\$ 2,048,168	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT:** T. BAKER SMITH, LLC  
**CONTRACTOR:** PHYLOWAY CONSTRUCTION, INC.  
 LOW LAND CONSTRUCTION (PHASE 8)  
 BYRON E TALBOT CONTRACTOR, INC (PHASE 6)  
 WILCO INDUSTRIAL SERVICES (PHASE 2)

**DESCRIPTION:** STATEWIDE FLOOD CONTROL THAT WAS APPROVED AT \$200,000 LEVEL. TO BE DONE WITH TIDEWATER DISTRICT. CLEANING AND DEEPENING OF LITTLE BAYOU BLACK, FROM BARROW STREET NORTH TO SCHRIEVER OUISKI BAYOU (DRY BAYOU).

ACCT: 655-351-8929-95

AUGUST 31, 2017 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

DRAINAGE

1-1A DRAINAGE PROJECT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,633,006	32,291.06	0	1,600,715
CLOSED:				
2011	1,624,469	23,075.85	N/A	1,601,393
2012	1,601,393	18,406.80	N/A	1,582,986
2013	1,582,986	25,090.20	N/A	1,557,896
2014	1,557,896	3,412.60	N/A	1,554,483
2015	1,554,483	22,000.00	N/A	1,532,483
2016	1,532,483	99,477.32	N/A	1,433,006

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL



ACCT: 655-000-6343-07

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

DOTD - 1-1A FORCED DRAINAGE

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,253,867	.00	0	1,253,867-
CLOSED:				
2011	1,253,867	.00	N/A	1,253,867-
2012	1,253,867	.00	N/A	1,253,867-
2013	1,253,867	.00	N/A	1,253,867-
2014	1,253,867	.00	N/A	1,253,867-
2015	1,253,867	.00	N/A	1,253,867-
2016	1,253,867	.00	N/A	1,253,867-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL



Monday, October 23, 2017

---

**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Road and Bridge Fund: One New Position, \$18,099

and calling a public hearing on said matter on November 15 at 6:30 pm

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	10/18/2017	Executive Summary
2017 Various Items for Budget Amendment	10/18/2017	Budget Amendment
2017 Various Items for Budget Amendment	10/18/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  I. Road and Bridge Fund: One New Position, \$18,099

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_/s/ Kayla Dupre\_\_\_\_\_

Signature

\_\_\_\_\_October 18, 2017\_\_\_\_\_

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Road and Bridge Fund: One New Position, \$18,099

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions for the Road and Bridge Fund, by increasing its personnel to include the cost of an Operations Manager Grade 212, and

WHEREAS, the cost of salary and related taxes/benefits for the remainder of the year is estimated to be \$18,099, and

WHEREAS, the Road and Bridge Fund will fund the cost through its fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and Budgeted Positions be amended to recognize the cost for the Operations Manager in the Road and Bridge Fund. (Attachment A)

**ATTACHMENT A - OPERATIONS MANAGER**

	2017		
	Adopted	Change	Amended
Salaries & Wages	1,539,090	12,308	1,551,398
FICA	117,322	763	118,085
Medicare	27,439	178	27,617
Pension	151,384	923	152,307
Unemployment Compensation	5,349	185	5,534
Workers Compensation	101,601	625	102,226
Group Insurance	676,726	3,117	679,843
Fund Balance (decrease)	n/a	18,099	n/a

**ATTACHMENT A - OPERATIONS MANAGER**

	2017						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Operations Manager	0	1	1	212	62,954	78,693	94,431

## Kayla Dupre

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, October 18, 2017 10:09 AM  
**To:** Kayla Dupre  
**Cc:** Mike C. Toups  
**Subject:** Budget Amendment

We need to do another budget amendment for next week. It will be to add back the position of Operations Manager, Grade 212 in 251-310. The salary will be set at \$80,000.

We will also need to adjust our 2018 proposed budget to reflect this amendment.

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



AUGUST 31, 2017 - MONTH LAST CLOSED

ACCT: 251-310-8111-01

ROAD AND BRIDGE FUND  
ROADS & BRIDGES  
SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,539,090	1,183,408.33	0	355,682
CLOSED:				
2011	1,780,042	1,775,128.74	N/A	4,913
2012	1,832,353	1,888,066.58	N/A	55,714-
2013	1,874,298	1,843,654.32	N/A	30,644
2014	1,645,634	1,639,305.45	N/A	6,329
2015	1,682,231	1,751,239.84	N/A	69,009-
2016	1,684,830	1,700,476.81	N/A	15,647-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

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CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8121-01

ROAD AND BRIDGE FUND

ROADS & BRIDGES

FICA

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	117,322	90,158.16	0	27,164
CLOSED:				
2011	132,064	127,619.79	N/A	4,444
2012	132,415	132,374.14	N/A	41
2013	139,511	129,530.55	N/A	9,980
2014	122,435	117,437.66	N/A	4,997
2015	125,158	123,544.02	N/A	1,614
2016	132,346	118,694.25	N/A	13,652

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL



ACCT: 251-310-8121-02

ROAD AND BRIDGE FUND

ROADS & BRIDGES

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	27,439	21,085.16	0	6,354
CLOSED:				
2011	30,886	29,846.58	N/A	1,039
2012	30,968	30,939.14	N/A	29
2013	32,628	30,293.55	N/A	2,334
2014	28,634	27,465.17	N/A	1,169
2015	29,271	28,893.44	N/A	378
2016	30,952	27,758.62	N/A	3,193
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL	

ACCT: 251-310-8122-01  
AUGUST 31, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND  
ROADS & BRIDGES  
PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	151,384	113,272.03	0	38,112
CLOSED:				
2011	213,007	209,382.31	N/A	3,625
2012	213,573	218,220.77	N/A	4,648-
2013	225,017	215,913.57	N/A	9,103
2014	197,476	180,436.10	N/A	17,040
2015	201,867	185,900.20	N/A	15,967
2016	170,769	157,865.42	N/A	12,904

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8131-01

AUGUST 31, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	676,726	456,974.01	0	219,752
CLOSED:				
2011	651,800	645,414.11	N/A	6,386
2012	679,455	694,511.94	N/A	15,057-
2013	693,810	742,793.37	N/A	48,983-
2014	731,625	568,940.66	N/A	162,684
2015	618,050	572,446.60	N/A	45,603
2016	711,950	603,302.80	N/A	108,647

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 251-310-8132-01

AUGUST 31, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	23,653	22,161.86	0	1,491
CLOSED:				
2011	48,566	49,385.98	N/A	820-
2012	41,513	42,834.43	N/A	1,321-
2013	42,753	42,606.59	N/A	146
2014	29,621	30,336.73	N/A	716-
2015	25,233	31,963.36	N/A	6,730-
2016	26,683	30,967.72	N/A	4,285-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 251-310-8133-01

AUGUST 31, 2017 -- MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	101,601	73,042.39	0	28,559
CLOSED:				
2011	105,171	75,978.55	N/A	29,192
2012	75,605	79,330.65	N/A	3,726-
2013	78,659	90,974.86	N/A	12,316-
2014	121,078	87,197.28	N/A	33,881
2015	86,293	106,854.34	N/A	20,561-
2016	113,513	107,118.97	N/A	6,394

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL