
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Ms. Christa Duplantis-Prather	Vice-Chairwoman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Dirk Guidry	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

November 27, 2017
5:45 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Authorizing the Parish President to execute the Department of Health and Hospitals Office of Public Health Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) Grant – LAGOV: 2000288176 LDH: 061613 Agency #326 in the amount of \$19,657.00 for the expenses of the planning and processing of the 48 hour Mass Antibiotic Dispensing plan for the Terrebonne Parish Office of Homeland Security and Emergency Preparedness.
2. **RESOLUTION:** In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinances to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 2/3 for the upcoming fiscal year.
3. **RESOLUTION:** In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve

and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 8 for the upcoming fiscal year.

4. RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinances to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 6 for the upcoming fiscal year.
5. **RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 9 for the upcoming fiscal year.**
6. RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 11 for the upcoming fiscal year.
7. RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 7 for the upcoming fiscal year.
8. RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 3 for the upcoming fiscal year.
9. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
Department of Labor – CSBG Grant, \$328,634
Group Insurance Fund, \$850,000
and calling a public hearing on December 13, 2017 at 6:30 p.m.
10. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
General Fund-Holiday Decorations, \$12,000
and calling a public hearing on said matter on December 13 at 6:30 pm
11. To review the proposed 2018 Budget for the following funds/departments/agencies:
Council on Aging
District Attorney
Clerk of Court
Criminal Court Fund
Parish Jail
Parish Jail Medical Department
Police Department
Fire Department
Health Unit
Mental Health
Parks & Grounds
Recreation Department
Risk Management
Group Insurance
Human Resources
Public Works/Government Buildings
Public Works/Janitorial Services
Public Works/Engineering
Auditoriums
Public Works/FTA Grant Fund (Good Earth Transit)
Public Works/FTA City of Thibodaux
Public Works/Federal Highway Admin (Rural Transit)
Public Works/Parish Transportation Fund
Public Works/Road & Bridge Fund
Public Works/Drainage Tax Fund
Public Works/Pollution Control

Public Works/Fleet Maintenance
Capital Projects

12. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO AND CALLING A PUBLIC HEARING ON SAID MATTER ON DECEMBER 13, 2017 AT 6:30 PM.
13. Adjourn

Category Number:
Item Number:



Monday, November 27, 2017

Item Title:

Invocation

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, November 27, 2017

Item Title:

Pledge of Allegiance

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, November 27, 2017

Item Title:

Grant for LDHH/OPH Strategic National Stockpile / Cities Readiness Initiative Grant

Item Summary:

RESOLUTION: Authorizing the Parish President to execute the Department of Health and Hospitals Office of Public Health Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) Grant – LAGOV: 2000288176 LDH: 061613 Agency #326 in the amount of \$19,657.00 for the expenses of the planning and processing of the 48 hour Mass Antibiotic Dispensing plan for the Terrebonne Parish Office of Homeland Security and Emergency Preparedness.

ATTACHMENTS:

Description	Upload Date	Type
Resolution for LDHH/OPH SNS/CRI Grant	11/14/2017	Resolution
Executive Summary for LDHH/OP SNS/CRI Grant	11/14/2017	Executive Summary
2017-2018 LDH/OPH SNS/CRI Grant Contract	11/14/2017	Backup Material

RESOLUTION NO. _____

OFFERED BY:
SECONDED BY:

A resolution authorizing the Parish President to execute the Department of Health and Hospitals Office of Public Health Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) Grant – LAGOV: 2000288176 LDH: 061613 Agency #326 in the amount of \$19,657.00 for the expenses of the planning and processing of the 48 hour Mass Antibiotic Dispensing plan for the Terrebonne Parish Office of Homeland Security and Emergency Preparedness.

WHEREAS, the Parish has received a grant from the Department of Health and Hospitals Office of Public Health Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) in the amount of \$19,657.00, which the period of this grant expires March 30, 2018, and

WHEREAS, the Parish agrees to apply said funds towards the planning and processing of the 48 hour Mass Antibiotic Dispensing plan expenses related directly to the operations of the Parish’s Office of Emergency Preparedness Department.

BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does authorize Parish President Gordon E. Dove to execute any and all documents relative to this grant.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS: _____
NAYS: _____
NOT VOTING: _____
ABSENT: _____

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2017.

CHAIRMAN

I, _____, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the _____ day of _____, 2017 subsequently ratified by the assembled Council in Regular Session on the ____ day of _____, 2017 at which meeting a quorum was present.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

LaDHH/OPH Strategic National Stockpile (SNS) /Cities Readiness Initiative (CRI) Grant

PROJECT SUMMARY (200 WORDS OR LESS)

The Louisiana Department of Health & Hospitals Office of Public Health is responsible for the implementation of the Federal Strategic National Stockpile / Cities Readiness Initiative in each Parish of Louisiana. This program provides for the planning, exercising and if needed, the dispensing of antibiotics and vaccines in the event that a bioterrorism event occurs within the parish.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The grant provides funding (\$19,657.00) for planning, exercising and processing the 48-hr mass antibiotic dispensing plan for the Terrebonne Parish Office of Homeland Security and Emergency Preparedness. The grant specifically applies to the planning and processing of the 48 hour mass antibiotic dispensing plan expenses directly related to the operations of the Terrebonne Parish Office of Homeland Security and Emergency Preparedness. The Terrebonne Parish Office of Homeland Security and Emergency Preparedness will utilized the funds to enhance and improve the existing 48 hour mass antibiotic dispensing plan.

TOTAL EXPENDITURE

\$19,657.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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November 14, 2017

Signature

Date

CONTRACT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

LAGOV: 2000288176

LDH: 061613

OPH

Office of Public Health

Agency # 0326

Bureau of Community Preparedness


AND


Terrebonne Parish

FOR

☐ Interagency ☐ Personal Services ☐ Professional Services ☐ Consulting Services ☒ Social Services

RFP NUMBER (if applicable):


1) Contractor (Registered Legal Name) Terrebonne Parish	5) Federal Employer Tax ID# or SSN# (11 digits) 7200139000	State LDR Account #
2) Street Address 101 Government Street	6) Parish(es) Served 32,38,45,44,46,47,48,51,52,53,55	Terrebonne
City Gray	State LA	Zip Code 70359
3) Telephone Number (985) 873-6357	7) License or Certification #	
4) Mailing Address (if different)	8) Contractor Status 	
	Subrecipient: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Corporation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	For Profit: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Publicly Traded: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
City	State	Zip Code
	8a) CFDA#(Federal Grant #) 93.074	

9) Brief Description Of Services To Be Provided: 
Participate in Strategic National Stockpile(SNS)/Cities Readiness Initiative (CRI) collaborative planning that will enhance 48 hour mass dispensing response capabilities and foster partnership which will in turn meet the CRI program deliverables through planning meetings, conference calls, etc. Identifying parish planning leads and develop a written draft of the 48 Mass Antibiotic Dispensing Plan (SNS/CRI plan) annex to the existing parish all hazards plan that meets the CRI program deliverables. Will continue to identify issues through meeting with parish partners and possible neighboring parishes. Will facilitate, implement and/or participate in all exercises and drills listed including 3 POD drills and 1 tabletop exercise.

10) Effective Date 07-01-2017 11) Termination Date 03-30-2018

12) Maximum Contract Amount \$19,657.00



13) Amounts by Fiscal Year FY 2018: \$19,657.00

14) Terms of Payment 
If progress and/or completion of services are provided to the satisfaction of the initiating Office/Facility, payments are to be made as follows:
If progress and/or completion of services are provided to the satisfaction of BCP, then payments are to be made. Submission of the 48 hour mass antibiotic dispensing plan 3-30-18. The plan will be reflective of the following: 1) discussion & identification of processes for 48 hour mass antibiotic dispensing; 2) list of participants & minutes of conference calls and local planning meeting; 3) documentation identifying parish/jurisdiction's planning leads & those authorized to sign off on the SNS/CRI annex plan; 4) appropriate documentation of implementation and/or participation in staff call down, site activation, facility set-up & mass dispensing tabletop exercise.

Contractor obligated to submit final invoices to Agency within fifteen (15) days after termination of contract.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF:	First Name Glennis	Last Name Gray
	Title SNS Coordinator	Phone Number (225) 354-3510

15) Special or Additional Provisions which are incorporated herein, if any (IF NECESSARY, ATTACH SEPARATE SHEET AND REFERENCE):

- Attachment A: HIPAA Addendum
Attachment B: Statement of Work
Attachment C: Fee Schedule
- Exhibit 1: Late Letter
Exhibit 2: Signature Authority
- 

Attachment:HIPAA Addendum
Attachment:Standard Provisions
Attachment:Special Provisions
Attachment:Statement of Work
Attachment:Fee Schedule
Attachment:Budget
Attachment:
Exhibit:Board Resolution
Exhibit:Disclosure of Ownership
Exhibit:Multi Year Letter
Exhibit:Late Letter
Exhibit:Out of State Justification
Exhibit:Certificate of Authority
Exhibit:Resume
Exhibit:License
Exhibit:

During the performance of this contract, the Contractor hereby agrees to the following terms and conditions:

1. **Discrimination Clause:** Contractor hereby agrees to abide by the requirements of the following as applicable: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Americans with Disabilities Act of 1990; the Rehabilitation Act of 1973; Federal Executive Order 11246 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Fair Housing Act of 1968; and all applicable requirements imposed by or pursuant to the regulations of the U. S. Department of Health and Human Services.

Contractor agrees not to discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, sexual orientation, age, national origin, disability, political affiliation, veteran status, or any other non-merit factor. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this contract.

2. **Confidentiality:** Contractor shall abide by the laws and regulations concerning confidentiality which safeguard information and the patient/client confidentiality. Information obtained shall not be used in any manner except as necessary for the proper discharge of Contractor's obligations. (The Contractor shall establish, subject to review and approval of the Department, confidentiality rules and facility access procedures.)
3. **Auditors:** The State Legislative Auditor, Office of the Governor, Division of Administration, and Department Auditors or those designated by the Department shall have the option of auditing all accounts pertaining to this contract during the contract and for a five year period following final payment. Contractor grants to the State of Louisiana, through the Office of the Legislative Auditor, Louisiana Department of Health, and Inspector General's Office, Federal Government and/or other such officially designated body the right to inspect and review all books and records pertaining to services rendered under this contract, and further agrees to guidelines for fiscal administration as may be promulgated by the Department. Records will be made available during normal working hours.

Contractor shall comply with federal and state laws and/or LDH Policy requiring an audit of the Contractor's operation as a whole or of specific program activities. Audit reports shall be sent within thirty (30) days after the completion of the audit, but no later than six (6) months after the end of the audit period. If an audit is performed within the contract period, for any period, four (4) copies of the audit report shall be sent to the Louisiana Department of Health, Attention: **Division of Fiscal Management, P.O. Box 91117, Baton Rouge, LA 70821-3797** and one (1) copy of the audit shall be sent to the **originating LDH Office**.

4. **Record Retention:** Contractor agrees to retain all books, records and other documents relevant to the contract and funds expended thereunder for at least four (4) years after final payment or as prescribed in 45 CFR 74.53 (b) whichever is longer. Contractor shall make available to the Department such records within thirty (30) days of the Department's written request and shall deliver such records to the Department's central office in Baton Rouge, Louisiana, all without expense to the Department. Contractor shall allow the Department to inspect, audit or copy records at the contractor's site, without expense to the Department.
5. **Record Ownership:** All records, reports, documents and other material delivered or transmitted to Contractor by the Department shall remain the property of the Department, and shall be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of the Department, and shall, upon request, be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract.
6. **Nonassignability:** Contractor shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without written consent of the Department thereto, provided, however, that claims for money due or to become due to Contractor from the Department under this contract may be assigned to a bank, trust company or other financial institution without advanced approval. Notice of any such assignment or transfer shall be promptly furnished to the Department and the Division of Administration, Office of State Procurement.
7. **Taxes:** Contractor hereby agrees that the responsibility for payment of taxes from the funds received under this contract shall be Contractor's. The Contractor assumes responsibility for its personnel providing services hereunder and shall make all deductions for withholding taxes, and contributions for unemployment compensation funds.
8. **Insurance:** Contractor shall obtain and maintain during the contract term all necessary insurance including automobile insurance, workers' compensation insurance, and general liability insurance. The required insurances shall protect the Contractor, the Louisiana Department of Health, and the State of Louisiana from all claims related to Contractor's performance of this contract. Certificates of Insurance shall be filed with the Department for approval. Said policies shall not be canceled, permitted to expire, or be changed without thirty (30) days advance written notice to the Department. Commercial General Liability Insurance shall provide protection during the performance of work covered by the contract from claims or damages for personal injury, including accidental death, as well as claims for property damages, with combined single limits prescribed by the Department.
9. **Travel:** In cases where travel and related expenses are required to be identified separate from the fee for services, such costs shall be in accordance with State Travel Regulations. The contract contains a maximum compensation which shall be inclusive of all charges including fees and travel expenses.
10. **Political Activities:** No funds provided herein shall be used to urge any elector to vote for or against any candidate or proposition on an election ballot nor shall such funds be used to lobby for or against any proposition or matter having the effect of law being considered by the Legislature or any local governing authority. This provision shall not prevent the normal dissemination of factual information relative to a proposition or any election ballot or a proposition or matter having the effect of law being considered by the Legislature or any local governing authority. Contracts with individuals shall be exempt from this provision.
11. **State Employment:** Should Contractor become an employee of the classified or unclassified service of the State of Louisiana during the effective period of the contract, Contractor must notify his/her appointing authority of any existing contract with State of Louisiana and notify the contracting office of any additional state employment. This is applicable only to contracts with individuals.
12. **Ownership of Proprietary Data:** All non-third party software and source code, records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract. All non-third party software and source code, records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract.

13. **Subcontracting:** Contractor shall not enter into any subcontract for work or services contemplated under this contract without obtaining prior written approval of the Department. Any subcontracts approved by the Department shall be subject to conditions and provisions as the Department may deem necessary; provided, however, that notwithstanding the foregoing, unless otherwise provided in this contract, such prior written approval shall not be required for the purchase by the contractor of and services which are incidental but necessary for the performance of the work required under this contract.

No subcontract shall relieve the Contractor of the responsibility for the performance of contractual obligations described herein.

14. **Conflict of Interest:** Contractor warrants that no person and no entity providing services pursuant to this contract on behalf of Contractor or any subcontractor is prohibited from providing such services by the provisions of R.S. 42:1113.
15. **Unauthorized Services:** No claim for services furnished or requested for reimbursement by Contractor, not provided for in this contract, shall be allowed by the Department. In the event the Department determines that certain costs which have been reimbursed to Contractor pursuant to this or previous contracts are not allowable, the Department shall have the right to set off and withhold said amounts from any amount due the Contractor under this contract for costs that are allowable.
16. **Fiscal Funding:** This contract is subject to and conditioned upon the availability and appropriation of Federal and/or State funds; and no liability or obligation for payment will develop between the parties until the contract has been approved by required authorities of the Department; and, if contract exceeds \$2,000, the Division of Administration, Office of State Procurement.

The continuation of this contract is contingent upon the appropriation of funds from the legislature to fulfill the requirements of the contract. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

17. **State and Federal Funding Requirements:** Contractor shall comply with all applicable requirements of state or federal laws or regulations relating to Contractor's receipt of state or federal funds under this contract.

If Contractor is a "subrecipient" of federal funds under this contract, as defined in 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), Contractor shall comply with all applicable requirements of 2 CFR Part 200, including but not limited to the following:

- Contractor must disclose any potential conflict of interest to the Department and the federal awarding agency as required by 2 CFR §200.112.
- Contractor must disclose to the Department and the federal awarding agency, timely and in writing, all violations of federal criminal laws that may affect the federal award, as required by 2 CFR §200.113.
- Contractor must safeguard protected personally identifiable information and other sensitive information, as required by 2 CFR §200.303.
- Contractor must have and follow written procurement standards and procedures in compliance with federally approved methods of procurement, as required by 2 CFR §§200.317 - 200.326.
- Contractor must comply with the audit requirements set forth in 2 CFR §§200.501 - 200.521, as applicable, including but not limited to:
 - Electronic submission of data and reports to the Federal Audit Clearinghouse (FAC) (2 CFR §200.512(d)).
 - Ensuring that reports do not include protected personally identifiable information (2 CFR §200.512(a)(2)).

Notwithstanding the provisions of paragraph 3 (Auditors) of these Terms and Conditions, copies of audit reports for audits conducted pursuant to 2 CFR Part 200 shall not be required to be sent to the Department.

18. **Amendments:** Any alteration, variation, modification, or waiver of provisions of this contract shall be valid only when reduced to writing, as an amendment duly signed, and approved by required authorities of the Department; and, if the contract exceeds \$2,000, by the Division of Administration, Office of State Procurement. Budget revisions approved by both parties in cost reimbursement contracts do not require an amendment if the revision only involves the realignment of monies between originally approved cost categories.
19. **Non-Infringement:** Contractor will warrant all materials, products and/or services produced hereunder will not infringe upon or violate any patent, copyright, trade secret, or other proprietary right of any third party. In the event of any such claim by any third party against LDH, the Department shall promptly notify Contractor in writing and Contractor shall defend such claim in LDH's name, but at Contractor's expense and shall indemnify and hold harmless LDH against any loss, expense or liability arising out of such claim, whether or not such claim is successful. This provision is not applicable to contracts with physicians, psychiatrists, psychologists or other allied health providers solely for medical services.
20. **Purchased Equipment:** Any equipment purchased under this contract remains the property of the Contractor for the period this contract and future continuing contracts for the provision of the same services. Contractor must submit vendor invoice with reimbursement request. For the purpose of this contract, equipment is defined as any tangible, durable property having a useful life of at least (1) year and acquisition cost of \$1000.00 or more. The contractor has the responsibility to submit to the Contract Monitor an inventory list of LDH equipment items when acquired under the contract and any additions to the listing as they occur. Contractor will submit an updated, complete inventory list on a quarterly basis to the Contract Monitor. Contractor agrees that upon termination of contracted services, the equipment purchased under this contract reverts to the Department. Contractor agrees to deliver any such equipment to the Department within 30 days of termination of services.
21. **Indemnity:** Contractor agrees to protect, indemnify and hold harmless the State of Louisiana, LDH, from all claims for damages, costs, expenses and attorney fees arising in contract or tort from this contract or from any acts or omissions of Contractor's agents, employees, officers or clients, including premises liability and including any claim based on any theory of strict liability. This provision does not apply to actions or omissions for which R.S. 40:1237.1 et seq. provides malpractice coverage to the Contractor, nor claims related to treatment and performance of evaluations of persons when such persons cause harm to third parties (R.S. 13:5108.1(E)). Further, it does not apply to premises liability when the services are being performed on premises owned and operated by LDH.

22. **Severability:** Any provision of this contract is severable if that provision is in violation of the laws of the State of Louisiana or the United States, or becomes inoperative due to changes in State and Federal law, or applicable State or Federal regulations.
23. **Entire Agreement:** Contractor agrees that the current contract supersedes all previous contracts, negotiations, and all other communications between the parties with respect to the subject matter of the current contract.
24. **E-Verify:** Contractor acknowledges and agrees to comply with the provision of R.S. 38:2212.10 and federal law pertaining to E-Verify in the performance of services under this contract.
25. **Remedies for Default:** Any claim or controversy arising out of this contract shall be resolved by the provisions of R.S. 39:1672.2-1672.4.
26. **Governing Law:** This contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, and specifications listed in the RFP (if applicable); and this Contract.
27. **Contractor's Cooperation:** The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.
28. **Continuing Obligation:** Contractor has a continuing obligation to disclose any suspension or debarment by any government entity, including but not limited to the General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future contracts.
29. **Eligibility Status:** Contractor and each tier of Subcontractors, shall certify that it is not excluded, disqualified, disbarred, or suspended from contracting with or receiving federal funds or grants from the Federal Government. Contractor and each tier of Subcontractors shall certify that it is not on the List of Parties Excluded from Federal Procurement and Nonprocurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24CFR Part 24, and "NonProcurement Debarment and Suspension" set forth at 2CFR Part 2424.
30. **Act 211 Taxes Clause:** In accordance with R.S. 39:1624(A)(10), the Louisiana Department of Revenue must determine that the prospective contractor is current in the filing of all applicable tax returns and reports and in payment of all taxes, interest, penalties, and fees owed to the state and collected by the Department of Revenue prior to the approval of this contract by the Office of State Procurement. The prospective contractor hereby attests to its current and/or prospective compliance, and agrees to provide its seven-digit LDR Account Number to LDH so that the prospective contractor's tax payment compliance status may be verified. The prospective contractor further acknowledges understanding that issuance of a tax clearance certificate by the Louisiana Department of Revenue is a necessary precondition to the approval and effectiveness of this contract by the Office of State Procurement. LDH reserves the right to withdraw its consent to this contract without penalty and proceed with alternate arrangements should the vendor fail to resolve any identified apparent outstanding tax compliance discrepancies with the Louisiana Department of Revenue within seven (7) business days of such notification.
31. **Termination for Cause:** The Department may terminate this Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the Contract; provided that the Department shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the Department may, at its option, place the Contractor in default and the Contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Department to comply with the terms and conditions of this contract; provided that the Contractor shall give the Department written notice specifying the Department's failure and a reasonable opportunity for the state to cure the defect.
32. **Termination for Convenience:** The Department may terminate this Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.
33. **Commissioner's Statements:** Statements, acts and omissions made by or on behalf of the Commissioner of Administration regarding the RFP or RFP process, this Contract, any Contractor and/or any subcontractor of the Contractor shall not be deemed a conflict of interest when the Commissioner is discharging his duties and responsibilities under law, including, but not limited, to the Commissioner of Administration's authority in procurement matters.
34. **Order of Precedence Clause:** In the event of any inconsistent or incompatible provisions in an agreement which resulted from an RFP, this signed agreement (excluding the RFP and Contractor's proposal) shall take precedence, followed by the provisions of the RFP, and then by the terms of the Contractor's proposal. *This Order of Precedence Clause applies only to contracts that resulted from an RFP.*

SIGNATURES TO FOLLOW ON THE NEXT PAGE

THIS CONTRACT CONTAINS OR HAS ATTACHED HERETO ALL THE TERMS AND CONDITIONS AGREED UPON BY THE CONTRACTING PARTIES. IN WITNESS THEREOF, THIS CONTRACT IS SIGNED ON THE DATE INDICATED BELOW.

Terrebonne Parish

STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

SIGNATURE	DATE
Gordon E. Dove	
NAME	
Parish President	
TITLE	

SIGNATURE	DATE
Rebekah Gee, MD	
NAME	
Secretary, Louisiana Department of Health or Designee	
TITLE	

Bureau of Community Preparedness

Office of Public Health

SIGNATURE	DATE
Doris G. Brown, MEd, MS, RN, CNS	
NAME	
Public Health Executive Director	
TITLE	

SIGNATURE	DATE
Parham Jaber, MD, MPH	
NAME	
Assistant Secretary	
TITLE	

STATEMENT OF WORK

OBJECTIVES/GOALS:

Each Parish Office of Homeland Security and Emergency Preparedness (the contractor) in receipt of Cities Readiness Initiative (CRI) related funds will agree to meet the Cities Readiness Initiative deliverables by increasing capabilities to provide medications to 100% of the designated population in less than 48 hours.

Contractors will be awarded funds based on meeting the deliverables outlined below and in accordance with the allocation model developed for FY 2017-2018, Budget Period 1 (July 1, 2017 – June 30, 2018). In order for funds associated with population to be received, the contractor must participate and meet all other contract deliverables.

OUTCOMES:

- The Parish will participate in local Strategic National Stockpile (SNS) and 48 Hour Mass Antibiotic Dispensing collaborative planning which includes discussing processes for a 48 Hour Mass Antibiotic Mass Dispensing response with Parish partners, response partners, and possibly neighboring parishes, that will enhance 48 Hour Mass Antibiotic Mass Dispensing response capabilities and foster partnerships which will in turn meet the requirements of the Cities Readiness Initiative Program deliverables through planning meetings, conference calls, etc.
- The Parish, with identified Parish planning leads and in collaboration with the Louisiana Department of Health (LDH) Office of Public Health (OPH), will develop or further develop and/or strengthen a written draft of the 48 Hour Mass Antibiotic Mass Dispensing plan annex to the existing Parish All Hazards plans that meet the Cities Readiness Initiative program deliverables. Planning leads will be further identified, verified and documented, and will participate in planning.
- Through planning with parish partners, possibly neighboring parishes and the Office of Public Health (OPH), the Parish will participate in the planning and implementation of three Point of Dispensing Site (POD) Drills in each CRI planning jurisdiction between July 1, 2017 and March 30, 2018. Suggested/Tentative schedule is as follows:
 - POD Drill #1 (Staff Call Down) to be conducted no later than March 30, 2018.
 - POD Drill #2 (Site Activation) to be conducted no later than March 30, 2018.
 - POD Drill #3 (Facility Set up) to be conducted no later than March 30, 2018.
- Through planning, with Parish partners, possibly neighboring parishes and the Office of Public Health, the Parish should participate in the planning and implementation of one (1) Table-top Exercise to walk through the mass dispensing response plan no later than March 30, 2018.
- Identified Parish planning leads should participate in the Medical Countermeasure Operational Readiness Review evaluation for BP 1 when scheduled.

DELIVERABLES:

The contractor will provide:

- Written 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan.
- Facilitation of at least four (4) joint parish planning meetings to meet the deliverables of the CRI program and contract by March 30, 2018, supported by agendas, meetings, minutes, and sign-in sheets for each meeting and any other supporting documentation.
- Facilitation and participation in a total of three (3) Point of Dispensing Site Drills, the first no earlier than July 1, 2017, with the remaining drills completed no later than March 30, 2018, which will be supported by data collection spreadsheets for the call downs and data

collection spreadsheets for drill based tools to assess facility set up and shall include an AAR/ corrective action plan.

- Participation in a table-top exercise no later than March 30, 2018, which will may be supported by agendas, sign in sheets, notes, after action reports, and improvement plans.
- Invoice for all deliverables completed and submitted no later than March 30, 2018.

PERFORMANCE MEASURES:

The contractor shall provide and maintain:

- By March 30, 2018, the Parish/Jurisdiction will facilitate and implement a staff notification, acknowledgement and assembly (staff call down) POD Drill that Parishes will conduct individually. The data collection spreadsheet for assessing call down capability will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a site activation notification acknowledgment and assembly POD Drill that each parish will conduct individually. The data collection spreadsheet for assessing site call down capability will be completed no later than March 30, 2018. This documentation shall be submitted by each parish once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a facility set up POD Drill that Parishes will conduct individually. The data collection spreadsheet for the drill based tool to assess facility set up will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and corrective action plan should be completed as part of the exercise review.
- No later than March 30, 2018, the parish/jurisdiction will provide a written copy of its 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan. The 48 Hour Mass Antibiotic Mass Dispensing will be reflective of collaborative planning which will include the following:
 - the discussion and identification of processes for a local 48 Hour Mass Antibiotic Mass Dispensing response;
 - list of participants, minutes and sign in sheets of conference calls and/or local planning meetings; and
 - documentation of identifying parish/jurisdiction's planning leads.

MONITORING PLAN:

The BCP SNS Coordinator or designee/successor will act as the contract monitor. Glennis Gray currently holds the position of BCP SNS Coordinator. The contract monitor will:

- Provide technical support and assistance to the Parish(s) during the development, revision, and finalization of the plan and exercise design.
- Review all documentation submitted by Parish planning leads and teams.
- Oversee the Public Health Emergency Response Coordinator (PHERC), who will coordinate and facilitate all contract deliverables.
- Oversee the PHERC that will provide monitoring of the contract deliverables and report to the state's contract monitor.

- Receive and review Parish 48 Hour Mass Antibiotic Mass Dispensing plan annexes and all supporting documents including data collection spreadsheets, After Action Reports, and improvement plans prior to March 30, 2018 to assure that all components are included.

FEE FOR SERVICE:

The contractor is to be paid upon submission of invoice with the following documentation:

- 48 hr. Mass Antibiotic Dispensing plan;
- Local planning meetings (agendas and sign in sheets) identifying parish/jurisdiction's planning leads; and
- Implementation and/or participation in staff call down, site activation, and facility set up, table-top exercise and appropriate documentation submitted by March 30, 2018.

Upon availability of Cities Readiness Initiative funding the next program year; funding will be allocated according to the allocation model which will rank factors such as participation, performance and other criteria.



Monday, November 27, 2017

Item Title:

TPRD No. 2/3 2018 Budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinances to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 2/3 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/20/2017	Executive Summary
Resolution	11/20/2017	Resolution
Backup	11/20/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 2/3 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/20/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 2/3 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**TERREBONNE PARISH RECREATION DISTRICT NO. 2/3
BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

	2017 Original Budget	2017 Budget Amendment	2017 Last Adopted Budget	2017 Actual Year-to-Date as of October 2017	2017 Projected Actual Result at Year End	2017 % Change Last Adopted Budget vs. Projected Actual Result at Year End [F / I - I]	2018 Proposed Budget	2018 % Change Projected Actual Result at Year End vs. Proposed Budget [I / L - I]
REVENUES								
Ad Valorem Taxes	\$ 1,100,000.00	\$ 90,000.00	\$ 1,190,000.00	\$ 1,197,894.29	\$ 1,197,894.29	0.7%	\$ 1,190,000.00	-0.7%
State Revenue Sharing	28,000.00	-	28,000.00	20,930.00	20,930.00	100.0%	20,000.00	-4.4%
Concessions	25,000.00	-	25,000.00	39,537.00	39,537.00	58.1%	30,000.00	-24.1%
Interest Revenue	-	-	-	1,026.45	1,026.45	100.0%	1,000.00	0.0%
Miscellaneous Revenue	-	-	-	11,137.92	11,137.92	100.0%	10,000.00	0.0%
Total Revenues	1,153,000.00	90,000.00	1,243,000.00	1,270,525.66	1,270,525.66	2.2%	1,251,000.00	-1.5%
SUMMARY OF EXPENDITURES								
Personal Services								
Board Member Per Diem Payments	1,200.00	-	1,200.00	-	-	-100.0%	1,200.00	0.0%
Salaries (Admin)	175,000.00	-	175,000.00	175,282.74	175,282.74	0.2%	175,000.00	-0.2%
Total Personal Services	176,200.00	-	176,200.00	175,282.74	175,282.74	-0.5%	176,200.00	0.5%
Supplies and Materials								
Materials & Supplies (Admin)	10,000.00	-	10,000.00	13,169.23	13,169.23	31.7%	10,000.00	-24.1%
Materials & Supplies (Gym)	3,000.00	-	3,000.00	2,479.75	2,479.75	-17.3%	3,000.00	21.0%
Materials & Supplies (Girl's Complex)	10,000.00	17,000.00	27,000.00	26,384.87	26,384.87	-2.3%	15,000.00	-43.1%
Materials & Supplies (Southland Park)	5,000.00	-	5,000.00	7,357.35	7,357.35	47.1%	5,000.00	-32.0%
Materials & Supplies (Boy's Complex)	8,000.00	9,000.00	17,000.00	16,660.41	16,660.41	-2.0%	10,000.00	-40.0%
Materials & Supplies (Concessions)	30,000.00	-	30,000.00	20,216.89	20,216.89	-32.6%	25,000.00	23.7%
Materials & Supplies (Summerfield Park)	-	-	-	1,988.20	1,988.20	100.0%	-	0.0%
Materials & Supplies (Skiat Park)	2,000.00	-	2,000.00	362.81	362.81	100.0%	2,000.00	451.3%
Materials & Supplies (Complex)	7,000.00	4,000.00	11,000.00	10,794.29	10,794.29	100.0%	10,000.00	-7.4%
Materials & Supplies (Bike Trail)	-	-	-	-	-	100.0%	-	0.0%
Total Supplies and Materials	75,000.00	30,000.00	105,000.00	99,413.80	99,413.80	-5.3%	68,000.00	-31.6%
Other Services and Charges								
Utilities & Phone (Admin)	10,000.00	-	10,000.00	15,353.93	15,353.93	53.5%	10,000.00	-34.9%
Utilities & Phone (Gym)	10,000.00	-	10,000.00	7,520.11	7,520.11	-24.8%	10,000.00	33.0%
Utilities & Phone (Girl's Complex)	2,000.00	-	2,000.00	1,379.82	1,379.82	-31.0%	2,000.00	44.9%
Utilities & Phone (Southland Park)	2,500.00	-	2,500.00	2,019.88	2,019.88	-19.2%	2,500.00	23.8%
Utilities & Phone (Boy's Complex)	500.00	-	500.00	381.94	381.94	-23.6%	500.00	30.9%
Utilities & Phone (Buquet Tennis Court)	500.00	-	500.00	179.85	179.85	-64.0%	500.00	178.0%
Utilities & Phone (Sports Complex)	1,500.00	-	1,500.00	3,767.30	3,767.30	151.2%	1,500.00	-60.2%
Utilities & Phone (Skate Park)	2,000.00	-	2,000.00	1,832.55	1,832.55	-8.4%	2,000.00	9.1%
Bank Charges	3,000.00	-	3,000.00	2,740.86	2,740.86	-8.6%	3,000.00	9.5%
Pest Control Services	1,500.00	-	1,500.00	2,195.00	2,195.00	46.3%	1,500.00	-31.7%
General Liability & Other Insurance	95,000.00	-	95,000.00	100,895.97	100,895.97	6.2%	95,000.00	-5.8%
Vehicle Insurance	500.00	-	500.00	910.22	910.22	82.0%	500.00	-45.1%
Legal/Professional/Advertising	20,000.00	-	20,000.00	17,500.00	17,500.00	-12.5%	20,000.00	14.3%
Miscellaneous Expenses (Admin)	10,000.00	-	10,000.00	10,052.81	10,052.81	0.5%	10,000.00	-0.5%
Miscellaneous Expenses (Gym)	500.00	-	500.00	-	-	-100.0%	500.00	100.0%
Miscellaneous Expenses (Girl's Complex)	500.00	-	500.00	-	-	-100.0%	500.00	100.0%
Miscellaneous Expenses (Southland Park)	500.00	-	500.00	-	-	-100.0%	500.00	100.0%
Miscellaneous Expenses (Boy's Complex)	500.00	-	500.00	-	-	-100.0%	500.00	100.0%
Miscellaneous Expenses (Buquet Tennis Court)	500.00	-	500.00	-	-	-100.0%	500.00	100.0%
Total Other Services and Charges	161,500.00	-	161,500.00	166,730.24	166,730.24	3.2%	161,500.00	-3.1%
Repair and Maintenance								
Vehicle Repairs & Maintenance	500.00	-	500.00	1,425.48	1,425.48	185.1%	500.00	-64.9%
Equipment Repairs & Maintenance (Admin)	15,000.00	-	15,000.00	10,412.84	10,412.84	-30.6%	15,000.00	44.1%
Equipment Repairs & Maintenance (Girl's Complex)	-	-	-	-	-	100.0%	-	100.0%

**TERREHONNE PARISH RECREATION DISTRICT NO. 2/3
BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

	2017 Original Budget	2017 Budget Amendment	2017 Last Adopted Budget	Current Year 2017 Actual Year-to-Date as of October 2017	2017 Projected Actual Result at Year End	2017 % Change Last Adopted Budget vs. Projected Actual Result at Year End [F / I - I]	2018 Proposed Budget	2018 % Change Projected Actual Result at Year End vs. Proposed Budget [I / L - I]
Repairs & Maintenance (Gym)	22,000.00		22,000.00	30,738.24	30,738.24	39.7%	25,000.00	-18.7%
Repairs & Maintenance (Girl's Complex)	30,000.00		30,000.00	43,894.68	43,894.68	46.3%	40,000.00	-8.9%
Repairs & Maintenance (Southland Park)	8,000.00		8,000.00	6,601.59	6,601.59	-17.5%	8,000.00	21.2%
Repairs & Maintenance (Boy's Complex)	8,000.00		8,000.00	42,000.96	42,000.96	425.0%	8,000.00	-81.0%
Repairs & Maintenance (Buquet Tennis)	15,000.00		15,000.00			-100.0%	15,000.00	100.0%
Repairs and Maintenance (Southdown West)	2,000.00		2,000.00	13,698.97	13,698.97	584.9%	2,000.00	100.0%
Repairs and Maintenance (Cottage Dr. Tennis Court & Park)	3,000.00		3,000.00	6,099.56	6,099.56	103.3%	3,000.00	100.0%
Repairs and Maintenance (Summerfield Park)	2,000.00		2,000.00	1,225.00	1,225.00	-38.8%	2,000.00	63.3%
Repairs and Maintenance (Westgate)	500.00		500.00	875.00	875.00	75.0%	500.00	100.0%
Repairs and Maintenance (Skate Park)	5,000.00		5,000.00	5,142.60	5,142.60	2.9%	5,000.00	100.0%
Repairs and Maintenance (Complex)				1,923.80	1,923.80	100.0%		100.0%
Repairs and Maintenance (Rozand Park)	2,000.00		2,000.00	400.00	400.00	-80.0%	2,000.00	100.0%
Total Repair and Maintenance	113,000.00	-	113,000.00	164,438.72	164,438.72	45.5%	126,000.00	-23.4%
General Government (Mandated Expenses)								
Ad Val Tax Deduction-State Retirements	23,000.00		23,000.00	-	-	-100.0%	23,000.00	100.0%
Ad Val Tax Adjustment-Uncollectible Taxes	5,000.00		5,000.00	-	-	-100.0%	5,000.00	100.0%
Ad Val Tax Deduction-GIS Mapping	3,000.00		3,000.00	-	-	-100.0%	3,000.00	100.0%
Total General Government (Mandated Exp.'s)	31,000.00	-	31,000.00	-	-	(3.00)	31,000.00	3.00
Capital Outlay								
Capital Expenditures			-			0.0%		0.0%
Capital Expenditures - Girl's Complex			-		-	0.0%		100.0%
Capital Expenditures - Southland Park			-		-	0.0%	12,500.00	0.0%
Capital Expenditures - Boy's Complex	25,000.00		25,000.00	23,726.69	23,726.69	100.0%	200,000.00	742.9%
Capital Expenditures - Sport's Complex	(1,100,000.00)		(1,100,000.00)	(1,106,029.54)	(1,106,029.54)	0.0%	840,000.00	0.0%
Capital Expenditures - Summerfield Park			-		-	0.0%		0.0%
Capital Expenditures - Bike Track			-		-	100.0%		0.0%
Capital Expenditures - Westgate			-		-	100.0%		100.0%
Capital Expenditures - Skatepark			-		-	100.0%		100.0%
Capital Expenditures - Rozand Park			-		-	100.0%		0.0%
Capital Expenditures - Valhi Lagoon			-		-	0.0%	140,000.00	0.0%
Total Capital Outlay	-	(1,075,000.00)	(1,075,000.00)	(1,082,302.85)	(1,082,302.85)	100.0%	1,192,500.00	-210.2%
Total Expenses	556,700.00	(1,045,000.00)	(488,300.00)	(476,437.35)	(476,437.35)	-2.4%	1,755,200.00	-468.4%
SUMMARY OF FUND BALANCE								
Net change in fund balance	596,300.00	1,135,000.00	1,731,300.00	1,746,963.01	1,746,963.01	0.9%	(504,200.00)	-128.9%
Estimated Beginning Fund Balance	1,270,417.00	1,270,417.00	1,270,417.00	1,270,417.00	1,270,417.00	0.0%	3,017,380.01	137.5%
Estimated Ending Fund Balance	\$ 1,866,717.00	\$ 2,405,417.00	\$ 3,001,717.00	\$ 3,017,380.01	\$ 3,017,380.01	0.5%	\$ 2,513,180.01	-16.7%



Monday, November 27, 2017

Item Title:

TPRD No. 8 2018 Budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 8 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/20/2017	Executive Summary
Resolution	11/20/2017	Resolution
Backup Material	11/20/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 8 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/20/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 8 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 8 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**TERREBONNE PARISH RECREATION DISTRICT NO. 8
BUDGET FOR YEAR ENDING DECEMBER 31, 2017**

	Current Year						Upcoming Year	
	2017	2017	2017	2017	2017	2017	2018	2018
	Original Budget	Budget Amendment	Last Adopted Budget	Actual Year-to-Date as of October 2017	Projected Actual Result at Year End	% Change Last Adopted Budget vs. Projected Actual Result at Year End	Proposed Budget	% Change Projected Actual Result at Year End vs. Proposed Budget
	[G + H]						[I / L - I]	
REVENUES								
Ad Valorem Taxes	\$ 288,000.00	\$ 20,000.00	\$ 308,000.00	\$ 309,322.00	\$ 309,322.00	0.4%	\$ 300,000.00	-3.0%
State Revenue Sharing	3,330.00		3,330.00	1,586.00	1,586.00	100.0%	3,330.00	110.0%
Facility Rentals	4,000.00		4,000.00	\$ 3,070.00	3,070.00	0.0%	3,000.00	0.0%
Interest Revenue	150.00		150.00	539.00	539.00	259.3%	150.00	-72.2%
Miscellaneous Revenue	100.00		100.00	306.00	306.00	206.0%	100.00	-67.3%
Terr Par Grant - Day Camp	10,000.00		10,000.00	12,565.00	12,565.00	25.7%	10,000.00	-20.4%
Registration Fees - Day Camp	1,000.00		1,000.00	1,400.00	1,400.00	100.0%	1,000.00	-28.6%
Total Revenues	306,580.00	20,000.00	326,580.00	328,788.00	328,788.00	0.7%	317,580.00	-3.4%
SUMMARY OF EXPENDITURES								
Personal Services								
Salaries and Wages	62,000.00		62,000.00	58,266.00	58,266.00	-6.0%	62,000.00	6.4%
Salaries and Wages - Day Camp	11,000.00		11,000.00	5,699.00		-100.0%	10,000.00	100.0%
Board Member Per Diem Payments	1,500.00		1,500.00			-100.0%	1,500.00	100.0%
Workmen's Compensation Insurance	300.00		300.00	1,374.00	1,374.00	358.0%	1,500.00	9.2%
Total Personal Services	74,800.00	-	74,800.00	65,339.00	65,339.00	-12.6%	75,000.00	14.8%
Supplies and Materials								
Office Supplies	1,500.00		1,500.00	1,056.00	1,056.00	-29.6%	1,500.00	42.0%
Gasoline and Oil	1,500.00		1,500.00	842.00	842.00	-43.9%	1,500.00	78.1%
Operating Supplies	8,600.00		8,600.00	6,535.00	6,535.00	-24.0%	8,600.00	31.6%
Operating Supplies - Day Camp	1,500.00		1,500.00	1,141.00	1,141.00	-23.9%	1,500.00	31.5%
Total Supplies and Materials	13,100.00	-	13,100.00	9,574.00	9,574.00	-26.9%	13,100.00	36.8%
Other Services and Charges								
Miscellaneous Expenditures	1,500.00		1,500.00	1,384.00	1,384.00	-7.7%	1,500.00	8.4%
Entrance Fees/Food - Day Camp	3,000.00		3,000.00	1,616.00	1,616.00	-46.1%	3,000.00	85.6%
Bus Transportation - Day Camp	1,500.00		1,500.00	768.00	768.00	-48.8%	1,500.00	95.3%
Utilities	20,000.00		20,000.00	14,370.00	14,370.00	-28.2%	20,000.00	39.2%
Telephone	1,300.00		1,300.00	1,049.00	1,049.00	-19.3%	1,300.00	23.9%
Other Contracts	10,000.00		10,000.00	4,085.00	4,085.00	-59.2%	10,000.00	144.8%
General Liability Insurance	5,500.00		5,500.00	4,477.00	4,477.00	-18.6%	5,500.00	22.9%
Liability Insurance - Day Camp	1,000.00		1,000.00	948.00	948.00	-5.2%	1,000.00	5.5%
Building Insurance	30,000.00		30,000.00	20,591.00	20,591.00	-31.4%	30,000.00	45.7%
Legal Fees	500.00		500.00	1,099.00	1,099.00	119.8%	500.00	100.0%
Audit Fees	3,000.00		3,000.00	2,875.00	2,875.00	-4.2%	3,000.00	4.3%
Publish Proceedings/Classified Ads	500.00		500.00		-	-100.0%	500.00	100.0%
Bank Charges	1,000.00		1,000.00	594.00	594.00	-40.6%	1,000.00	68.4%
Accounting Fees	7,200.00		7,200.00	7,000.00	7,000.00	-2.8%	7,200.00	2.9%
Accounting Fees - Day Camp	500.00		500.00	550.00	550.00	10.0%	550.00	100.0%
Reserve Golf Green Fees Received	1,500.00		1,500.00		-	-100.0%	1,500.00	100.0%
Youth Transpiration Fund	1,800.00		1,800.00		-	-100.0%	1,800.00	100.0%
Total Other Services and Charges	89,800.00	-	89,800.00	61,406.00	61,406.00	-31.6%	89,850.00	46.3%
Repair and Maintenance								
Building Repairs and Maintenance	25,000.00		25,000.00	12,232.00	12,232.00	-51.1%	25,000.00	104.4%
Ground Repairs and Maintenance	5,000.00		5,000.00	9,655.00	9,655.00	93.1%	10,000.00	3.6%
Equipment Repairs and Maintenance	5,000.00		5,000.00	2,952.00	2,952.00	100.0%	5,000.00	100.0%
Total Repair and Maintenance	35,000.00	-	35,000.00	24,839.00	24,839.00	-29.0%	40,000.00	61.0%
General Government (Mandated Expenses)								
Ad Val Tax Deduction-State Retirements	9,000.00		9,000.00		-	-100.0%	9,000.00	100.0%
Ad Val Tax Adjustment-Uncollectible Taxes	200.00		200.00		-	-100.0%	200.00	100.0%
Ad Val Tax Deduction-GIS Mapping	1,500.00		1,500.00		-	-100.0%	1,500.00	100.0%

**TERREBONNE PARISH RECREATION DISTRICT NO. 8
BUDGET FOR YEAR ENDING DECEMBER 31, 2017**

	Current Year						Upcoming Year	
	2017 Original Budget	2017 Budget Amendment	2017 Last Adopted Budget	2017 Actual Year-to-Date as of October 2017	2017 Projected Actual Result at Year End	2017 % Change Last Adopted Budget vs. Projected Actual Result at Year End	2018 Proposed Budget	2018 % Change Projected Actual Result at Year End vs. Proposed Budget
					[G + H]	[F / I - 1]		[I / L - 1]
Total General Government (Mandated Exp.'s)	10,700.00	-	10,700.00	-	-	(3.00)	10,700.00	3.00
Capital Outlay								
Reserve for Capital Expenditures	20,000.00		20,000.00	92,641.00	92,641.00	363.2%	20,000.00	-78.4%
Contingencies			-		-	0.0%		100.0%
Total Capital Outlay	20,000.00	-	20,000.00	92,641.00	92,641.00	363.2%	20,000.00	-78.4%
Total Expenses	243,400.00	-	243,400.00	253,799.00	253,799.00	4.3%	248,650.00	-2.0%
SUMMARY OF FUND BALANCE								
Net change in fund balance	63,180.00	20,000.00	83,180.00	74,989.00	74,989.00	-9.8%	68,930.00	-8.1%
Estimated Beginning Fund Balance	456,710.00	456,710.00	456,710.00	456,710.00	456,710.00	0.0%	531,699.00	16.4%
Estimated Ending Fund Balance	\$ 519,890.00	\$ 476,710.00	\$ 539,890.00	\$ 531,699.00	\$ 531,699.00	-1.5%	\$ 600,629.00	13.0%



Monday, November 27, 2017

Item Title:

TPRD No. 6 2018 budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinances to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 6 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/20/2017	Executive Summary
Resolution	11/20/2017	Resolution
Backup Material	11/20/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 6 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/20/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 6 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 6 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

NOTICE OF COMPLETION IS HEREBY GIVEN THAT, DURING THE PUBLIC MEETING HELD ON TUESDAY, DECEMBER 5, 2017, THE BOARD OF COMMISSIONERS OF TERREBONNE PARISH RECREATION DISTRICT NO. 6, ACTING AS THE GOVERNING AUTHORITY OF TERREBONNE PARISH RECREATION DISTRICT NO. 6, APPROVED AND ADOPTED THE DISTRICT'S 2018 BUDGET FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018.

A COPY OF THE COMPLETED BUDGET IS AVAILABLE FOR PUBLIC REVIEW DURING REGULAR BUSINESS HOURS AT THE TERREBONNE PARISH RECREATION DISTRICT NO. 6, 107 RECREATION DRIVE, MONTEGUT, LA 70377.

Terrebonne Parish Recreation District 6
OPERATIONS & MAINTENANCE FUND - PROPOSED BUDGET FOR 2018

2017 Original Budget	Projected Amended Budget 12/1/2017	% Change Amended Budget vs Original Budget	2018 Proposed Budget
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Notes

SUMMARY OF REVENUES - BY SOURCES

Local Sources:

500 Revenue, Ad Valorem Taxes	482,000	456,301	6%	430,000
515 Revenue, Concession Sales	26,500	29,500	-10%	28,000
520 Revenue, Pool Admissions	1,500	1,518	-1%	1,300
525 Revenue, Swimming Lesson Fees	2,900	2,408	20%	2,400
530 Revenue, Facility Rental	900	900	0%	900
540 Revenue, Interest	1,700	6,200	-73%	6,400
545 Revenue, Miscellaneous	100	13,274	-99%	200
546 Revenue, School Board Emp Reimb	2,700	2,000	35%	2,200
Total Revenue from Local Sources	518,300	512,101	1%	471,400

State Sources:

505 Revenue, State Revenue Sharing	6,700	6,858	-2%	6,800
Total Revenue from State Sources	6,700	6,858	-2%	6,800

Federal Sources:

507 FEMA Reimbursement/Storm Damages	8,000	-	0%	-
Total Revenue From Federal Sources	8,000	-	0%	-
Total Revenue by Sources	533,000	518,959	3%	478,200

** Misc revenue is made up of various items like donations and LA Fair Plan reimb. Last year it also included a reimb of \$12,500 from the Parish for a portable bathroom (which will not be included going forward).

SUMMARY OF EXPENDITURES

DEPARTMENT

General Government

905 Ad Val Tax Deduction -State Retirements	15,000	14,114	6%	14,500
910 Ad Val Tax Adjustment - Uncollectible Taxes	2,700	938	188%	1,000
915 Ad Val Tax Deduction - GIS Map Sys & upgrades	1,500	1,146	31%	1,200
Total General Government Expenditures	19,200	16,198	19%	16,700

Recreation

600 Board Member Per Diem Payments	2,100	2,000	5%	2,000
605 Salaries, Administration & Maintenance	126,000	137,000	-8%	138,000
605.1 WSI	-	986	-100%	1,000
606 Salaries, Pool Employees	12,000	10,561	14%	11,000
607 Salaries, School Employee	2,700	2,000	35%	2,400
608 Retirement Expense	5,000	4,600	9%	4,700
610 Payroll Taxes	13,000	12,200	7%	13,000
615 Insurance, Group Health	40,000	19,500	105%	20,000
616 Insurance, Workers' Compensation	3,300	3,400	-3%	3,600
700 Advertising & Publishing	1,300	900	44%	1,000
730 Community Relations	1,800	1,700	6%	1,700
750 Election Expenses	1,000	-	0%	-
755 Equipment Purchases	5,000	3,500	43%	4,000
760 Gas, Oil, & Diesel	3,500	3,000	17%	3,000
770 Insurance, Other Than Health	50,000	55,000	-9%	60,000
780 Legal & Professional Fees	6,500	5,000	30%	7,000
812 Office Expense	2,000	1,500	33%	1,500
814 Repairs & Maintenance, Bldg & Ground	30,000	34,000	-12%	30,500
815 Repairs & Maintenance, Equipment	15,000	11,500	30%	16,000
816 Repairs & Maintenance, Pool	15,000	10,300	46%	8,000

** Advertising is for publication of agendas and minutes in Parish approved journal, Houma Courier, as required.

817 Repairs & Maintenance, Vehicle	2,000	700	186%	2,000
830 Supplies, Concession	20,000	18,000	11%	19,000
840 Supplies, Operating	8,000	6,000	33%	5,200
845 Taxes, Concession Sales	2,900	3,000	-3%	3,000
847 Transfer to Bond Construction Fund	-	(5)	-100%	-
850 Travel & Training	600	150	300%	100
860 Uniforms, Employees	500	700	-29%	700
896 Utilities	40,000	43,000	-7%	45,000
Total Recreation Expenditures	409,200	390,192	5%	403,400

CAPITAL FOR RECREATION OPERATIONS

900 Capital-Various	60,000	75,200	-20%	58,000	**
	60,000	75,200	-20%	58,000	
TOTAL EXPENDITURES	488,400	481,590	1%	478,100	

The Board agreed to include a line that signaled that Capital Purchases may include but not be limited to replacement of truck, lawn equipment, etc.

SUMMARY OF OTHER FINANCING SOURCES - BY SOURCE

Other Financing Sources				
Transfer In -	0	0		0
Total Other Financing Sources by Source	0	0		0

SUMMARY OF OTHER FINANCING USES - BY USE

Other Financing Uses	0	0		0
Total Other Financing Uses	-	-		-
TOTAL OTHER FINANCING SOURCES & USES	-	-		-

SUMMARY OF FUND BALANCE

Fund Balance End of Year 2017	978,622
Net Change in Fund Balance	100
Estimated Ending Fund Balance	978,722

CAPITAL RESERVED

Reserve Bleacher Canopies	30,000	-	-
Reserve Pool Area Floors & Repairs	25,000	-	-
Reserve Concrete Pad	5,000	-	-
Reserve Mounds	-	-	-
Reserve Shed	-	-	-
Reserve Culverts	-	40,000	40,000
Reserve Red Barn	-	5,000	10,000
Reserve Baseball Field Repairs	-	10,000	10,000
Reserve Lights	14,000	14,000	14,000
Reserve for Fund Balance (1 Yr. O&M Exp.)	425,000	435,000	435,000
Reserve Gustav & Ike	89,827	94,185	94,185
Prepaid Ins.	39,000	39,000	39,000
	627,827	637,185	642,185

EST FUND BALANCE LESS CAPITAL RESERVED

336,537



Monday, November 27, 2017

Item Title:

TPRD No. 9 2018 Budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 9 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/21/2017	Executive Summary
Resolution	11/21/2017	Resolution
Backup	11/21/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 9 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/21/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 9 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 9 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

TERREBONNE PARISH RECREATION DISTRICT #9

FUND - BUDGET FOR YEAR ENDING 2017

	2017 Original Budget	Last Adopted Budget 10/10/2017	Actual Year-To-Date As Of: 10/10/2017	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted Budget vs Projected Actual Result at Year End	2018 Proposed Budget	% Change Projected Actual Result at Year End vs Proposed Budget
SUMMARY OF REVENUES								
Taxes Ad Valorem	769,417.00	715,000.00	672,319.58	42,680.42	715,000.00	6%	796,000.00	11%
State Revenue Sharing	24,000.00	24,000.00	16,610.00	7,390.00	24,000.00	44%	24,000.00	0%
Sales of Assets	1,000.00	1,000.00	-	1,000.00	1,000.00	0%	1,000.00	0%
Rental of Facility	5,000.00	12,000.00	10,176.77	1,823.23	12,000.00	18%	10,000.00	-17%
Concession Income	53,000.00	45,000.00	39,020.91	5,979.09	45,000.00	15%	45,000.00	0%
Pool Income	43,000.00	29,000.00	26,570.42	2,429.58	29,000.00	9%	27,000.00	-7%
Spray Park Income	8,000.00	9,100.00	9,090.00	10.00	9,100.00	0%	9,000.00	-1%
Boat Launch Fees	37,000.00	37,000.00	31,992.66	5,007.34	37,000.00	16%	34,000.00	-8%
Recreation Activities Income	3,000.00	4,000.00	3,655.99	344.01	4,000.00	9%	4,000.00	0%
Day Camp Revenues	185,000.00	180,500.00	180,438.46	61.54	180,500.00	0%	180,500.00	0%
Interest Earned	4,700.00	12,000.00	9,781.44	2,218.56	12,000.00	23%	9,500.00	-21%
Micellaneous Income	1,000.00	500.00	202.92	297.08	500.00	146%	500.00	0%
Insurance Claims	1,000.00	500.00	-	500.00	500.00	0%	500.00	0%
Swim Team-Salary Reimburse	6,300.00	8,200.00	8,200.00	-	8,200.00	0%	8,200.00	0%
TOTAL REVENUES	1,141,417.00	1,077,800.00	1,008,059.15	69,740.85	1,077,800.00	0%	1,149,200.00	
SUMMARY OF EXPENDITURES								
Advertising & Publishing	3,500.00	3,500.00	2,236.59	1,263.41	3,500.00	56%	3,000.00	-14%
Bank Charges	3,000.00	4,900.00	4,468.17	431.83	4,900.00	10%	5,500.00	12%
Auto & Truck	5,000.00	1,000.00	468.41	531.59	1,000.00	113%	1,000.00	0%
Election Costs	-	-	-	-	-	113%	1,500.00	0%
Concession Supplies	36,000.00	28,500.00	25,301.84	3,198.16	28,500.00	13%	30,000.00	5%
Insurance General	52,000.00	48,000.00	27,500.20	20,499.80	48,000.00	75%	50,000.00	4%
Insurance Workers Comp	13,200.00	13,200.00	7,335.56	5,864.44	13,200.00	80%	10,000.00	-24%
Insurance Health	48,600.00	60,000.00	44,197.68	15,802.32	60,000.00	36%	65,000.00	8%
Laundry & Uniforms	1,000.00	1,100.00	1,064.80	35.20	1,100.00	3%	1,500.00	36%
Office Supplies	7,000.00	7,000.00	5,319.60	1,680.40	7,000.00	32%	7,000.00	0%
Food & Travel	500.00	500.00	488.34	11.66	500.00	2%	500.00	0%
General Government	30,000.00	30,000.00	-	30,000.00	30,000.00	0%	30,000.00	0%
Postage	400.00	400.00	125.70	274.30	400.00	218%	500.00	25%
Per Diem	1,500.00	1,500.00	-	1,500.00	1,500.00	0%	1,500.00	0%
Professional Fees	25,000.00	29,000.00	26,074.66	2,925.34	29,000.00	11%	32,000.00	10%
Petty Cash	200.00	200.00	-	200.00	200.00	0%	200.00	0%
Medical	100.00	100.00	-	100.00	100.00	0%	100.00	0%
Telephone	5,000.00	3,000.00	2,139.75	860.25	3,000.00	40%	2,700.00	-10%
Utilities	42,500.00	42,500.00	31,976.74	10,523.26	42,500.00	33%	42,500.00	0%
Salaries/Director	48,150.00	48,150.00	35,922.20	12,227.80	48,150.00	34%	48,500.00	1%
Salaries/Spray Park	6,000.00	9,000.00	8,850.58	149.42	9,000.00	2%	10,000.00	11%

		2017	Last Adopted	Actual	Estimate	Projected	% Change		2018	% Change
		Original	Budget	Year-To-Date As Of:	Remaining	Actual Result	Last Adopted Budget vs		Proposed	Projected Actual Result
		Budget	10/10/2017	10/10/2017	for Year	at Year End	Projected Actual Result		Budget	at Year End vs
							at Year End			Proposed Budget
	Salaries/Pool	43,000.00	43,000.00	42,464.81	535.19	43,000.00	1%		43,000.00	0%
	Salaries/Gym	134,000.00	129,000.00	99,985.03	29,014.97	129,000.00	29%		155,500.00	21%
	Salaries/Boat Landing	4,100.00	4,100.00	3,451.20	648.80	4,100.00	19%		4,100.00	0%
	Salaries/Day Camp	90,000.00	90,600.00	90,559.04	40.96	90,600.00	0%		93,000.00	3%
	Seminar & Education	1,000.00	1,000.00	750.00	250.00	1,000.00	33%		1,000.00	0%
	Contract Labor/Gym & Rental	1,000.00	1,000.00	159.00	841.00	1,000.00	529%		1,000.00	0%
	Drug Test Reimburse	200.00	100.00	60.00	40.00	100.00	67%		200.00	100%
	Drug Test Reimburse-Day Camp	700.00	780.00	780.00	-	780.00	0%		800.00	3%
	F.I.C.A. Taxes	26,000.00	22,000.00	16,306.65	5,693.35	22,000.00	35%		25,000.00	14%
	Repairs/Maint. Building	25,000.00	30,000.00	21,325.68	8,674.32	30,000.00	41%		29,000.00	-3%
	Repairs/Maint. Grounds	15,000.00	15,000.00	13,005.55	1,994.45	15,000.00	15%		15,000.00	0%
	Repairs/Maint. Pool	24,000.00	24,000.00	19,347.91	4,652.09	24,000.00	24%		24,000.00	0%
	Repairs/Maint. Spray Park	1,000.00	1,000.00	664.17	335.83	1,000.00	51%		1,000.00	0%
	Repairs/Maint. Machinery & Equip.	10,000.00	6,000.00	4,626.24	1,373.76	6,000.00	30%		10,000.00	67%
	Repairs/Maint.-Mulberry Park	5,000.00	5,000.00	3,500.00	1,500.00	5,000.00	43%		5,000.00	0%
	Licenses & Permits	100.00	100.00	80.00	20.00	100.00	25%		100.00	0%
	Boat Launch Expenses	4,500.00	4,500.00	3,001.13	1,498.87	4,500.00	50%		4,500.00	0%
	Capital Expenses-Grounds	80,000.00	80,000.00	77,714.39	2,285.61	80,000.00	3%		10,000.00	-88%
	Capital Expenses-Building	76,000.00	76,000.00	51,251.40	24,748.60	76,000.00	48%		10,000.00	-87%
	Capital Expenses-Property				-	-	#DIV/0!		220,000.00	#DIV/0!
	Capital Expenses-Machinery & Equip	30,000.00	1,000.00	600.00	400.00	1,000.00	67%		70,000.00	6900%
	Capital Expenses-Pool	15,000.00	1,000.00	-	1,000.00	1,000.00	0%		25,000.00	2400%
	Capital Expenses-Spray Park	2,000.00	2,000.00	1,041.40	958.60	2,000.00	92%		5,000.00	150%
	Capital Expenses-Boat Launch	2,000.00	2,000.00	317.12	1,682.88	2,000.00	531%		50,000.00	2400%
	Capital Expenses-Mulberry Park	30,000.00	39,000.00	33,572.16	5,427.84	39,000.00	16%		45,000.00	0%
	Recreation Activities Program	13,000.00	8,000.00	5,395.19	2,604.81	8,000.00	48%		8,000.00	0%
	Recreation Activities-Day Camp	34,000.00	28,000.00	27,550.15	449.85	28,000.00	2%		28,000.00	0%
					-					
	TOTAL EXPENDITURES	995,250.00	945,730.00	740,979.04	204,750.96	945,730.00	0%		1,226,200.00	
					-					
	NET INCOME	146,167.00	132,070.00	267,080.11	(135,010.11)	132,070.00	0%		(77,000.00)	
	SUMMARY OF FUND BALANCE									
	Net Change in Fund Balance	146,167.00	132,070.00	267,080.11		132,070.00			(77,000.00)	
	Beginning Fund Balance	1,115,449.00	1,202,404.00	1,202,404.00		1,202,404.00			1,334,474.00	
	Ending Fund Balance	1,261,616.00	1,334,474.00	1,469,484.11	-	1,334,474.00			1,257,474.00	
					-					



Monday, November 27, 2017

Item Title:

TPRD No. 11 2018 Budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 11 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/21/2017	Executive Summary
Resolution	11/21/2017	Resolution
Backup Material	11/21/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 11 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/21/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 11 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 11 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

		TERREBONNE PARISH RECREATION DISTRICT #11							
		FUND - BUDGET FOR YEAR ENDING 2017							
		2017	Last Adopted	Actual	Estimate	Projected	% Change	2018	% Change
		Original	Budget	Year-To-Date As Of:	Remaining	Actual Result	Last Adopted Budget vs	Proposed	Projected Actual Result
		Budget	10/12/2017	11/9/2017	for Year	at Year End	Projected Actual Result	Budget	at Year End vs
							at Year End	Proposed Budget	Proposed Budget
	SUMMARY OF REVENUES								
	Ad Valorem Tax Revenue	1,415,700.00	1,355,000.00	1,354,446.41	553.59	1,355,000.00	0%	1,360,000.00	0%
	State Revenue Sharing Revenue	38,500.00	38,500.00	26,448.00	12,052.00	38,500.00	46%	38,500.00	0%
	Concession Sales (ASC)	13,000.00	15,000.00	13,985.44	1,014.56	15,000.00	7%	15,000.00	0%
	Beer Sales (ASC)	20,000.00	7,000.00	6,381.25	618.75	7,000.00	10%	7,000.00	0%
	Pool Admissions (E Houma Pool)	7,000.00	6,185.00	6,185.00	-	6,185.00	0%	6,200.00	0%
	Pool Admissions (Dumas Pool)	2,000.00	231.00	231.00	-	231.00	0%	500.00	-54%
	Swimming Lesson Regist.-Pool	6,000.00	3,600.00	3,600.00	-	3,600.00	0%	3,600.00	0%
	Rental of Facilities	3,500.00	5,200.00	4,362.00	838.00	5,200.00	19%	5,200.00	0%
	Rentals (ASC)	2,500.00	2,500.00	2,225.00	275.00	2,500.00	12%	2,500.00	0%
	Interest Revenue	8,000.00	20,000.00	17,073.31	2,926.69	20,000.00	17%	15,000.00	33%
	Mechanicville-Capital Outlay	-	370,696.00	370,695.60	0.40	370,696.00	0%	-	0%
	FEMA Proceeds	600,000.00	600,000.00	190,669.76	409,330.24	600,000.00	215%	-	0%
	Miscellaneous Revenue	1,000.00	4,000.00	3,977.88	22.12	4,000.00	1%	4,000.00	0%
	Parish Funds-Day Camp	33,000.00	24,000.00	24,000.00	-	24,000.00	0%	24,000.00	0%
	West Houma Camp	-	4,930.00	4,930.00	-	4,930.00	0%	4,000.00	23%
						-			
	TOTAL REVENUES	2,150,200.00	2,456,842.00	2,029,210.65	427,631.35	2,456,842.00	21%	1,485,500.00	65%
	SUMMARY OF EXPENDITURES								
	Board Per Diem Fees	2,100.00	2,100.00	-	2,100.00	2,100.00	#DIV/0!	2,100.00	0%
	Salary Reimbursements-TPCG	149,200.00	120,000.00	85,741.65	34,258.35	120,000.00	40%	180,000.00	-33%
	Salary Reimbursements-TPCG (ASC)	7,500.00	6,000.00	4,934.15	1,065.85	6,000.00	22%	6,000.00	0%
	Salary Reimbursements-TPCG (Pool)	24,000.00	24,802.85	24,802.85	-	24,802.85	0%	25,000.00	-1%
	Salary - Mechanicville Camp	13,500.00	9,064.80	9,064.80	-	9,064.80	0%	9,500.00	-5%
	Salary - West Houma Camp	21,500.00	9,564.39	9,564.39	-	9,564.39	0%	9,500.00	1%
	Payroll Tax Reimburse-TPCG	15,000.00	10,000.00	7,263.05	2,736.95	10,000.00	38%	13,000.00	-23%
	Payroll Tax Reimburse-TPCG (ASC)	1,000.00	500.00	358.53	141.47	500.00	39%	500.00	0%
	Payroll Tax Reimburse-TPCG (Pool)	2,500.00	1,897.44	1,897.44	-	1,897.44	0%	1,900.00	0%
	Payroll Tax Reimb.-Mech. Camp	1,800.00	693.47	693.47	-	693.47	0%	800.00	-13%
	Payroll Tax Reimb.-West Houma	2,700.00	731.39	731.39	-	731.39	0%	800.00	-9%
	Retirement Reimburse.-TPCG	15,000.00	7,500.00	5,287.86	2,212.14	7,500.00	42%	10,000.00	-25%
	Group Insurance-TPCG	38,500.00	33,000.00	24,422.50	8,577.50	33,000.00	35%	46,000.00	-28%
	Worker's Comp. Ins. Reimburse-TPCG	7,500.00	7,500.00	5,324.45	2,175.55	7,500.00	41%	10,000.00	-25%
	Other Payroll Exp. Reimburse-TPCG	2,200.00	2,600.00	2,480.50	119.50	2,600.00	5%	3,000.00	-13%
	Uniforms	2,000.00	5,000.00	3,715.01	1,284.99	5,000.00	35%	5,000.00	0%

		2017	Last Adopted	Actual	Estimate	Projected	% Change		2018	% Change
		Original	Budget	Year-To-Date As Of:	Remaining	Actual Result	Last Adopted Budget vs		Proposed	Projected Actual Result
		Budget	10/12/2017	11/9/2017	for Year	at Year End	Projected Actual Result		Budget	at Year End vs
							at Year End			Proposed Budget
	Gasoline, Oil & Diesel	4,000.00	2,000.00	1,154.66	845.34	2,000.00	73%		2,500.00	-20%
	Concession Supplies (ASC)	13,500.00	13,500.00	11,828.44	1,671.56	13,500.00	14%		13,500.00	0%
	Beer Purchases (ASC)	7,000.00	3,500.00	2,372.00	1,128.00	3,500.00	48%		3,500.00	0%
	Office Supplies & Postage	6,000.00	6,000.00	4,221.77	1,778.23	6,000.00	42%		6,500.00	-8%
	Telephone Expenditures	9,000.00	5,500.00	3,722.35	1,777.65	5,500.00	48%		6,000.00	-8%
	Utilities-Gyms	38,500.00	42,000.00	33,998.71	8,001.29	42,000.00	24%		45,000.00	-7%
	Utilities - Mechanicville Building	-	-	-	-	-	#DIV/0!		5,000.00	-100%
	Utilities (E Houma Pool)	6,800.00	19,500.00	17,551.16	1,948.84	19,500.00	11%		10,800.00	81%
	Utilities (Dumas Pool)	10,000.00	10,000.00	6,995.06	3,004.94	10,000.00	43%		10,000.00	0%
	Utilites-Parks & Fields	17,000.00	13,000.00	8,975.49	4,024.51	13,000.00	45%		13,000.00	0%
	Utilities (ASC)	17,500.00	17,500.00	12,805.01	4,694.99	17,500.00	37%		18,000.00	-3%
	Insurance-General Liability	25,000.00	20,500.00	20,468.63	31.37	20,500.00	0%		21,500.00	-5%
	Insurance-Vehicles	9,000.00	8,300.00	8,283.31	16.69	8,300.00	0%		9,000.00	-8%
	Insurance-Buildings	14,000.00	10,000.00	9,920.60	79.40	10,000.00	1%		12,500.00	-20%
	Legal Fees Attorney	8,000.00	8,000.00	5,118.75	2,881.25	8,000.00	56%		10,000.00	-20%
	Professional Fees	25,000.00	28,500.00	25,197.32	3,302.68	28,500.00	13%		28,500.00	0%
	Community Relations	1,000.00	500.00	-	500.00	500.00	#DIV/0!		500.00	0%
	Mechanicville Summer Camp	4,000.00	2,071.24	2,071.24	-	2,071.24	0%		2,200.00	-6%
	West Houma Summer Camp	7,000.00	6,811.16	6,811.16	-	6,811.16	0%		6,800.00	0%
	Sales Taxes Concess. (ASC)	4,000.00	3,000.00	2,379.74	620.26	3,000.00	26%		3,000.00	0%
	Cash (Over) Short (ASC)	100.00	100.00	-	100.00	100.00	#DIV/0!		100.00	0%
	Travel & Training	2,000.00	2,000.00	1,470.00	530.00	2,000.00	36%		2,000.00	0%
	Operating Permits (ASC)	300.00	300.00	115.00	185.00	300.00	161%		400.00	-25%
	Classified Ads	7,500.00	7,500.00	5,094.92	2,405.08	7,500.00	47%		7,500.00	0%
	Deputy Services-Facilities	5,000.00	5,000.00	3,360.00	1,640.00	5,000.00	49%		5,000.00	0%
	Repairs & Maint.-Bldgs. (ASC)	25,000.00	25,000.00	16,414.26	8,585.74	25,000.00	52%		25,000.00	0%
	Repairs & Maint.-Williams Gym	30,000.00	50,000.00	47,349.43	2,650.57	50,000.00	6%		35,000.00	43%
	Repairs & Maint.-E. Houma Gym	30,000.00	18,500.00	15,359.78	3,140.22	18,500.00	20%		20,000.00	-8%
	Repairs & Maint.-Mech. Gym	22,000.00	30,000.00	22,335.58	7,664.42	30,000.00	34%		30,000.00	0%
	Repairs & Maint.-Lawn Equip.	8,000.00	3,200.00	2,623.97	576.03	3,200.00	22%		5,000.00	-36%
	Repairs & Maint.-Other Equip.	3,000.00	100.00	42.00	58.00	100.00	138%		2,000.00	-95%
	Repairs & Maint.-Equip. (ASC)	3,000.00	3,000.00	1,892.88	1,107.12	3,000.00	58%		3,000.00	0%
	Repairs & Maint.-E. Houma Pool	25,000.00	27,000.00	22,123.23	4,876.77	27,000.00	22%		27,000.00	0%
	Repairs & Maint.-Dumas Pool	25,000.00	25,000.00	20,967.14	4,032.86	25,000.00	19%		27,000.00	-7%
	Repairs & Maint.-Parks/Fld/Gr	150,000.00	150,000.00	123,670.50	26,329.50	150,000.00	21%		150,000.00	0%
	Repairs & Maint.-Fields (ASC)	20,000.00	10,000.00	7,008.71	2,991.29	10,000.00	43%		10,000.00	0%
	Repairs & Maint.-Vehicles	5,000.00	1,000.00	318.89	681.11	1,000.00	214%		1,500.00	-33%
	Capital Expenditures	500,000.00	500,000.00	32,235.81	467,764.19	500,000.00	1451%		600,000.00	-17%
	Capital Expense - Mechanicville	-	300,000.00	288,419.67	11,580.33	300,000.00	4%		700,000.00	-57%
	Ad Val Tax Ded- Retirement	25,000.00	25,000.00	-	25,000.00	25,000.00	#DIV/0!		25,000.00	0%
	Ad Val Tax Adjustment	20,000.00	20,000.00	-	20,000.00	20,000.00	#DIV/0!		20,000.00	0%
	Reserve Fund	10,000.00	10,000.00	-	10,000.00	10,000.00	#DIV/0!		10,000.00	0%
						-	#DIV/0!			
	TOTAL EXPENDITURES	1,448,200.00	1,673,836.74	980,959.21	692,877.53	1,673,836.74	71%		2,256,400.00	
						-				
	NET INCOME	702,000.00	783,005.26	1,048,251.44	(265,246.18)	783,005.26	-25%		(770,900.00)	
						-				
						-				

		2017	Last Adopted	Actual	Estimate	Projected	% Change		2018	% Change
		Original	Budget	Year-To-Date As Of:	Remaining	Actual Result	Last Adopted Budget vs		Proposed	Projected Actual Result
		Budget	10/12/2017	11/9/2017	for Year	at Year End	Projected Actual Result		Budget	at Year End vs
							at Year End			Proposed Budget
						-				
						-				
	SUMMARY OF FUND BALANCE					-				
						-				
	Net Change in Fund Balance	702,000.00	783,005.26	1,048,251.44	(265,246.18)	783,005.26			(770,900.00)	
	Beginning Fund Balance	1,445,745.00	1,503,983.90	1,503,983.90		1,503,983.90			2,286,989.16	
	Ending Fund Balance	2,147,745.00	2,286,989.16	2,552,235.34	(265,246.18)	2,286,989.16			1,516,089.16	
	NOTES: 2018 BUDGET									
	1.) FEMA FUNDS REMOVED-ADD BACK WHEN RECEIVED									
	2.) CAPITAL EXPENDITURES AS FOLLOWS:									
	A.) MOSS PARK CANOPY W/ARCHITECT FEES	\$	220,000.00							
	B.) VARIOUS PLAYGROUND EQUIPMENT-3 PARKS		180,000.00							
	(DUMAS, VOISIN & MECHANICVILLE)									
	C.) MECHANICVILLE BASKETBALL COURT	\$	150,000.00							
	D.) TRUCK & LAWN EQUIPMENT		50,000.00							



Monday, November 27, 2017

Item Title:

TPRD No. 7 2018 Budget

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 7 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/21/2017	Executive Summary
Resolution	11/21/2017	Resolution
Backup	11/21/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 7 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/21/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 7 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 7 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

TERREBONNE PARISH RECREATION DISTRICT NO. 7
GENERAL FUND

	2017						2,018.00	
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original Budget	Last Adopted Budget	Actual Year-to-Date as of November 20, 2017	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted Budget vs. Projected Actual Result at Year End	Proposed Budget	% Change Projected Actual Result at Year End vs. Proposed Budget
					[C + D]	[E / B - 1]		[G / E - 1]
SUMMARY OF REVENUES - BY SOURCES								
Local sources:								
Ad Valorem Tax Revenue	\$ 600,000.00	600,000.00	\$ 480,594.99	\$ 80,000.00	\$ 560,594.99	-6.6%	\$ 560,000.00	-0.1%
State Revenue Sharing	4,800.00	4,800.00	4,727.00	-	\$ 4,727.00		4,800.00	1.5%
State Rural Development Grant	-	-	-	-	\$ -		-	
Facility Rentals	5,000.00	5,000.00	3,037.00	1,000.00	\$ 4,037.00	-19.3%	5,000.00	23.9%
Pool Admission Fees	2,000.00	2,000.00	920.05	-	\$ 920.05	-54.0%	1,500.00	63.0%
Swimming Lesson Registration Fees	3,500.00	3,500.00	6,726.00	-	\$ 6,726.00	92.2%	5,000.00	-25.7%
Swim Team Registration Fees	5,000.00	5,000.00	5,836.00	-	\$ 5,836.00	16.7%	5,000.00	-14.3%
Concessions Revenue	6,000.00	6,000.00	5,084.66	500.00	\$ 5,584.66	-6.9%	6,000.00	7.4%
TPCG Grant - Little Caillou Gym Day Camp	5,000.00	5,000.00	8,000.00	-	\$ 8,000.00	60.0%	3,000.00	-62.5%
TPCG Grant - Smithridge Gym Day Camp	15,000.00	15,000.00	-	-	\$ -	-100.0%	7,000.00	#DIV/0!
Registration Fees Day Camps	1,500.00	1,500.00	2,574.00	-	\$ 2,574.00		2,000.00	-22.3%
Interest Revenue	500.00	500.00	1,133.69	200.00	\$ 1,333.69	166.7%	1,000.00	-25.0%
Miscellaneous Revenues	3,000.00	3,000.00	6,637.24	-	\$ 6,637.24	121.2%	5,000.00	-24.7%
Sale (s) of General Fixed Assets	-	-	-		\$ -		-	#DIV/0!
Compensation for Property Damage	-	-	-		\$ -		-	#DIV/0!
Total Revenues	651,300.00	651,300.00	525,270.63	81,700.00	606,970.63	-6.8%	605,300.00	-0.3%
SUMMARY OF EXPENDITURES - BY CHARACTERS								
Personal Services:								
Board Member Per Diem Pymts	2,025.00	2,025.00	-	2,025.00	2,025.00	0.0%	2,025.00	
Salaries - Admin & Maintenance	190,000.00	190,000.00	158,192.76	15,000.00	173,192.76	-8.8%	180,000.00	3.9%
Payroll Taxes	15,000.00	15,000.00	11,831.46	1,500.00	13,331.46	-11.1%	15,000.00	12.5%
Group Health Insurance - Admin	37,200.00	37,200.00	42,395.04	4,620.78	47,015.82	26.4%	50,000.00	6.3%
Employee Uniforms - Admin	1,000.00	1,000.00	-	-	-	-100.0%	500.00	#DIV/0!
Payroll Expenses	500.00	500.00	1,782.52	20.00	1,802.52		2,000.00	11.0%
Total Personal Services:	245,725.00	245,725.00	214,201.78	23,165.78	237,367.56		249,525.00	5.1%
Supplies & Materials:								
Office Supplies	500.00	500.00	-	-	-		500.00	
Materials & Supplies	30,000.00	30,000.00	13,672.53	1,500.00	15,172.53	-49.4%	20,000.00	31.8%
Competitive Swim Team Expenditures	-	-	-	-	-		-	
Smithridge Day Camp Materials & Supplies	6,500.00	6,500.00	-	-	-		7,000.00	
Little Caillou Day Camp Materials & Supplies	2,500.00	2,500.00	6,065.96	-	6,065.96		3,000.00	

TERREBONNE PARISH RECREATION DISTRICT NO. 7
GENERAL FUND

	2017						2,018.00	
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original Budget	Last Adopted Budget	Actual Year-to-Date as of November 20, 2017	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted Budget vs. Projected Actual Result at Year End	Proposed Budget	% Change Projected Actual Result at Year End vs. Proposed Budget
					[C + D]	[E / B - 1]		[G / E - 1]
Total Supplies & Materials:	39,500.00	39,500.00	19,738.49	1,500.00	21,238.49		30,500.00	43.6%
Other Services & Charges:					-			
Utilities & Phone	75,000.00	75,000.00	34,827.55	6,000.00	40,827.55	-45.6%	50,000.00	22.5%
Pest Control Services	1,000.00	1,000.00	1,039.00	298.00	1,337.00	33.7%	3,500.00	161.8%
General Liability & Other Insurance	40,000.00	40,000.00	45,133.00	-	45,133.00	12.8%	45,000.00	-0.3%
Workers Comp Insurance	10,000.00	10,000.00	10,660.78	-	10,660.78		10,000.00	
Deputy Services	1,000.00	1,000.00	1,080.00	-	1,080.00	8.0%	1,000.00	-7.4%
Bank Charges	200.00	200.00	205.04	-	205.04		200.00	-2.5%
Legal/Professional/Advertising	5,000.00	5,000.00	5,552.00	-	5,552.00	11.0%	5,000.00	-9.9%
Accounting Fees	24,900.00	24,900.00	16,100.00	1,400.00	17,500.00		24,900.00	42.3%
Other Fees & Contracts	1,000.00	1,000.00	570.00	150.00	720.00		1,000.00	38.9%
Miscellaneous Exp's	5,000.00	5,000.00	3,296.16	100.00	3,396.16	-32.1%	3,500.00	3.1%
Total Other Services & Charges:	163,100.00	163,100.00	118,463.53	7,948.00	126,411.53		144,100.00	14.0%
Repairs & Maintenance		-			-			
Building Repairs & Maint	25,000.00	25,000.00	24,156.43	1,000.00	25,156.43		25,000.00	
Equipment Repairs	10,000.00	10,000.00	9,020.69	100.00	9,120.69		10,000.00	9.6%
Parks & Grounds Rep & Maint	18,000.00	18,000.00	38,623.96	100.00	38,723.96		20,000.00	-48.4%
Repairs & Maintenance - Pools	10,000.00	10,000.00	35,430.04	-	35,430.04	254.3%	20,000.00	-43.6%
Reserve for FEMA Hurricane Repairs		-	-	-	-			
Total Rep & Maintenance	63,000.00	63,000.00	107,231.12	1,200.00	108,431.12	72.1%	75,000.00	-30.8%
General Gov't (Mandated Exps):					-			
Ad Val Tax Deduction - State Retirements	-	-	-	-	-	#DIV/0!	-	
Ad Val Tax Adjustment - Uncoll'ble Taxes	-	-	-	-	-	#DIV/0!	-	
Ad Val Tax Deduction - G I S Map System	-	-	-	-	-	#DIV/0!	-	
Total General Gov't (Mandated Exps):	-	-	-	-	-	#DIV/0!	-	
Total M & O, General Gov Expenditures	531,525.00	511,325.00	459,634.92	33,813.78	493,448.70	-3.5%	499,125.00	1.2%
Capital - For Recreation Operations:								
Capital Expenditures - Admin	125,000.00	125,000.00	-	-	-		125,000.00	Boat Launch
Capital Expenditures - L C Gym	60,000.00	60,000.00	-	-	-		60,000.00	Sewer and Roof Repair
Capital Expenditures - Smithridge Gym		-	-	-	-			
Capital Expenditures - L C Ballpark		-	-	-	-			
Capital Expenditures - Smithridge Ballpark		-	-	-	-			

TERREBONNE PARISH RECREATION DISTRICT NO. 7
GENERAL FUND

	2017						2,018.00	
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
	Original Budget	Last Adopted Budget	Actual Year-to-Date as of November 20, 2017	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted Budget vs. Projected Actual Result at Year End	Proposed Budget	% Change Projected Actual Result at Year End vs. Proposed Budget
					[C + D]	[E / B - 1]		[G / E - 1]
Capital Expenditures - Pools		-	-	-	-		200,000.00	
Capital Expenditures - Property Acquisition	200,000.00	200,000.00	7,341.57	-	7,341.57		300,000.00	
Capital Fund Balance Reserve	300,000.00	300,000.00	-	-	-			
		-	-					
Total Capital for Recreation Operations	685,000.00	685,000.00	7,341.57		7,341.57		685,000.00	
TOTAL EXPENDITURES	891,525.00	891,525.00	466,976.49	33,813.78	500,790.27		1,184,125.00	
	-	-	-	-	-		-	
EXCESS (Deficiency) of REVENUES OVER EXPENDITURES	\$ (891,525.00)	\$ (240,225.00)	\$ 58,294.14		\$ 106,180.36	-144.2%	\$ (578,825.00)	-645.1%
FUND BALANCE (Beginning of Year)	1,407,275.00	871,608.00	1,407,275.00		1,407,275.00		1,513,455.36	
FUND BALANCE (End of Year)	\$ 515,750.00	\$ 631,383.00	\$ 1,465,569.14	\$ -	\$ 1,513,455.36		\$ 934,630.36	



Monday, November 27, 2017

Item Title:

TPRD No. 3

Item Summary:

RESOLUTION: In accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 3 for the upcoming fiscal year.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/22/2017	Executive Summary
Resolution	11/22/2017	Resolution
Backup	11/22/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution in accordance with section 21-91(c) of the Terrebonne Parish Code of Ordinance to approve and amend and/or reject the proposed budget of Terrebonne Parish Recreation District No. 3 for the upcoming fiscal year.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;
WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/20/2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-91(c) OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE, AMEND AND/OR REJECT THE PROPOSED BUDGET OF TERREBONNE PARISH RECREATION DISTRICT NO. 3 FOR THE UPCOMING FISCAL YEAR.

WHEREAS, Subsection (c) of Section 21-91 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to prepare and file, at least 75 days prior to the beginning of the next fiscal year, with the CFO of Terrebonne Parish Consolidated Government and the Terrebonne Parish Council its proposed budget for the next fiscal year;

WHEREAS, Section 21-91 further provides that the Terrebonne Parish Council shall review the proposed budget and, at the next regularly scheduled meeting of the full Council, take the necessary action to approve, amend, or reject the proposed budget;

WHEREAS, Section 21-91 further provides that should the Terrebonne Parish Council reject the proposed budget, the Council shall send written notice with instruction to the District Board for amendments to the budget, and the Board shall then submit an amended budget to the Council for approval;

WHEREAS, no recreation district board may adopt a proposed budget until the Terrebonne Parish Council has approved the budget, subject to line item veto or reduction by the Parish President;

WHEREAS, on November 20, 2017, in accordance with Section 21-91(c), Terrebonne Parish Recreation District Number 3 submitted its proposed budget for its fiscal year 2018, and this Council has reviewed the proposed budget and placed the item for consideration before the full Council;

OPTION 1

WHEREAS, the Terrebonne Parish Council has found the proposed budget to be acceptable and wishes to approve the budget;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the attached budget proposed by and for Terrebonne Parish Recreation District No. ____ for its 2018 fiscal year, and directs the District Board to adopt the proposed budget at its next meeting.

OPTION 2

WHEREAS, upon review of the proposed budget, the Terrebonne Parish Council has found deficiencies it wishes the Board of the said Recreation District to address, and the Council desires to direct the District Board to address those deficiencies and resubmit a revised budget for review;

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council does not approve the attached budget as submitted;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to amend its proposed budget not inconsistent with the discussion on the record at the Council meeting at which this resolution is adopted;

BE IT FURTHER RESOLVED that the Council hereby directs the Council Clerk to provide written direction to the District Board within five days of the adoption of this resolution in order to facilitate the Board's amendment of its proposed budget;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council hereby directs the District Board to submit its amended budget to the Terrebonne Parish Council and Terrebonne Parish CFO for review within the time delays necessary to add the revised budget to the agenda for the next Council meeting.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2017.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____ 2017.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Terrebonne Parish Recreation District #3
2018 Proposed Budget

	2018 Original Budget	Amended Budget	2018 Last Adopted Budget
Revenues			
Taxes	130,000		
Intergovernmental			
State of Louisiana revenue sharing	5,000		
Charge for services (Concession)	28,000		
Miscellaneous:			
Interest Income	1,800		
Other			
Total Revenues	164,800	0	0
Expenditures			
General Government:			
Ad valorem tax adjustment/deductions	5,000		
Culture and Recreation:			
Personal services	30,000		
Concession Purchases	18,000		
Supplies and materials	5,000		
Other services and charges	35,000		
Repairs and maintenance	10,000		
Total culture and recreation	98,000	0	0
Capital Outlay	55,000		
Debt Service	0	8000	8,000
Total Expenditures	158,000		
Revenues Over (Under) Expenditures	6,800		
Other Financing Source			
Note payable proceeds			
Net Assets			
Beginning of year	138,029		
End of year	144,829		



Monday, November 27, 2017

Item Title:

2017 Various Items Budget

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Department of Labor – CSBG Grant, \$328,634

Group Insurance Fund, \$850,000

and calling a public hearing on December 13, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Agenda Executive Summary	11/22/2017	Executive Summary
Resolution	11/22/2017	Resolution
Backup	11/22/2017	Backup Material

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Department of Labor – CSBG Grant, \$328,634
- II. Group Insurance Fund, \$850,000

SECTION I

WHEREAS, the FY 2016-18 Community Service Block Grant Agreement needs to be input into the budget, and

WHEREAS, these monies are granted by the Louisiana Workforce Commission from funding received from the U.S. Department of Health and Human Services, and

WHEREAS, these monies are granted for the provision of human services and economic assistance to low-income individuals and families.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the donation for CSBG Grant. (Attachment A)

SECTION II

WHEREAS, the Parish is self-funded for a major portion of group insurance and prescription claims, and

WHEREAS, the Parish Group Insurance Fund continues to suffer from escalating medical claims in excess of the 2017 projections, and

WHEREAS, the 2017 Proposed Budget was submitted to the Council with the expectations of a \$20,000 supplement based on claims history through August 2016, and

WHEREAS, subsequent analysis of the medical claims with the current brokers through this date project our losses to be in the range of \$450,000 to \$2,500,000, and

WHEREAS, any General Fund Supplements to the Group Insurance Fund shall be returned to the General Fund as the Self-Funded Plan becomes stabilized.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Group Insurance Fund. (Attachment B)

Prepared By: Finance Department
PC File: 2017- Various Items-V
Date Prepared: 11/21/17 BA #32

ATTACHMENT A - DEPARTMENT OF LABOR - CSBG GRANT

	2017			
	Adopted		Change	Amended
Grant Salaries	44,841		63,259	108,100
Grant Fringes - CSBG Admin	18,209		22,517	40,726
Office Supplies	250		27	277
Building Rental	2,370		1,909	4,279
General Liability	5,500		6,231	11,731
Auto Insurance	3,000		545	3,545
Mileage in Parish	100		60	160
Equipt Reimbursement	(1,500)		1,500	-
Salaries	143,710		105,187	248,897
Grant Salaries - SECT 8	-		14,984	14,984
Grant Fringes - CSBG Admin	1,788		-	1,788
Grant Fringes - Section 8	-		1,372	1,372
Overtime	-		26	26
FICA	8,910		3,844	12,754
Medicare	2,084		898	2,982
Pension	11,497		6,207	17,704
Group Insurance	45,450		13,087	58,537
Unemployment	1,796		1,524	3,320
Workers Compensation	460		248	708
Other Employee Requirements	-		182	182
Allocations	-		(777)	(777)
LIHEAP Grant	(70,017)		25,295	(44,722)
CSBG Admin	(33,871)		(10,433)	(44,304)
Office Supplies	4,345		4,658	9,003
Gasoline & Oil	275		738	1,013
Utilities	2,000		1,935	3,935
Communications	4,000		2,715	6,715
Building Rental	13,000		8,300	21,300
Office Equipment Contracts	1,400		449	1,849
Office Equipment Rentals	-		828	828
Other Contracts & Leases	25		75	100
Janitorial Contract	2,400		2,308	4,708
Auto Insurance	-		951	951
Physical Plant Insurance	20		30	50
Cyber Security Insurance	200		128	328
Other Fees	500		642	1,142
Membership Fees	-		4,100	4,100
Classified Ads	100		3,106	3,206
Travel & Training - Admin	500		494	994
Travel & Training	5,000		3,686	8,686
Motor Vehicles	24,696		236	24,932
Crisis Intervention	11,000		19,265	30,265
Homeless Match	-		3,680	3,680
Commodities	18,166		12,869	31,035
Auto & Truck Repairs	500		226	726
Vehicle Washing & Detail	40		102	142
Equipt Reimbursement	(900)		(579)	(1,479)
CSBG	-		(328,634)	(328,634)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Department of Labor – CSBG Grant, \$328,634
- II. Group Insurance Fund, \$850,000

SECTION I

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Prepared By: Finance Department
PC File: 2017- Various Items-V
Date Prepared: 11/21/17 BA #32

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Auto Insurance	3,000		545	3,545
Mileage in Parish	100		60	160
Equipt Reimbursement	(1,500)		1,500	-
Salaries	143,710		105,187	248,897
Grant Salaries - SECT 8	-		14,984	14,984
Grant Fringes - CSBG Admin	1,788		-	1,788
Grant Fringes - Section 8	-		1,372	1,372
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CSBG Admin	(33,871)		(10,433)	(44,304)
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Building Rental	13,000		8,300	21,300
Office Equipment Contracts	1,400		449	1,849
Office Equipment Rentals	-		828	828
Other Contracts & Leases	25		75	100
Janitorial Contract	2,400		2,308	4,708
Auto Insurance	-		951	951
Physical Plant Insurance	20		30	50
Cyber Security Insurance	200		128	328
Other Fees	500		642	1,142
Membership Fees	-		4,100	4,100
Classified Ads	100		3,106	3,206
Travel & Training - Admin	500		494	994
Travel & Training	5,000		3,686	8,686
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Crisis Intervention	11,000		19,265	30,265
Homeless Match	-		3,680	3,680
Commodities	18,166		12,869	31,035
Auto & Truck Repairs	500		226	726
Vehicle Washing & Detail	40		102	142
Equipt Reimbursement	(900)		(579)	(1,479)
CSBG	-		(328,634)	(328,634)

Section I

Paulette Garrett: The Description should read: To input the FY 2016-18 Community Services Block Grant Agreement into the Parish Budget. These monies are granted by the Louisiana Workforce Commission from funding received from the U.S. Department of Health and Human Services, for the provision of human services and economic assistance to low-income individuals and families.

Vandace,
Please do the attached Btt.

Thanks
Kayla

BUDGET AMENDMENT

Terrebonne Parish Consolidated Government CSBG GRANT 2016-2018

11/17/2017

JRTheriot

	2017 Current Budget	Adjustment	2017 Final Budget
229-642-81111-10 Grant Salaries	\$ 44,841	\$ 63,259	\$ 108,100
229-642-81111-90 Grant Fringes - CSBG Admin	\$ 18,209	\$ 22,517	\$ 40,726
229-642-82111-01 Office Supplies	\$ 250	\$ 27	\$ 277
229-642-83222-02 Building Rental	\$ 2,370	\$ 1,909	\$ 4,279
229-642-83311-01 General Liability	\$ 5,500	\$ 6,231	\$ 11,731
229-642-83322-01 Auto Insurance	\$ 3,000	\$ 545	\$ 3,545
229-642-83933-08 Mileage in Parish	\$ 100	\$ 60	\$ 160
229-642-84222-20 Equip Reimbursement	\$ (1,500)	\$ 1,500	\$ -
229-643-81111-01 Salaries	\$ 143,710	\$ 105,187	\$ 248,897
229-643-81111-11 Grant Salaries - SECT 8	\$ -	\$ 14,984	\$ 14,984
229-643-81111-91 Grant Fringes - Section 8	\$ -	\$ 1,372	\$ 1,372
229-643-81112-01 Overtime	\$ -	\$ 26	\$ 26
229-643-81211-01 FICA	\$ 8,910	\$ 3,844	\$ 12,754
229-643-81211-02 Medicare	\$ 2,084	\$ 898	\$ 2,982
229-643-81222-01 Pension	\$ 11,497	\$ 6,207	\$ 17,704
229-643-81311-01 Group Insurance	\$ 45,450	\$ 13,087	\$ 58,537
229-643-81322-01 Unemployment	\$ 1,796	\$ 1,524	\$ 3,320
229-643-81333-01 Workers Compensation	\$ 460	\$ 248	\$ 708
229-643-81422-01 Other Employee Requirements	\$ -	\$ 182	\$ 182
229-643-8176-10 Allocations	\$ -	\$ (777)	\$ (777)
229-643-8176-39 LIHEAP Grant	\$ (70,017)	\$ 25,295	\$ (44,722)
229-643-8176-42 CSBG Admin	\$ (33,871)	\$ (10,433)	\$ (44,304)
229-643-82111-01 Office Supplies	\$ 4,345	\$ 4,658	\$ 9,003
229-643-8224-01 Gasoline & Oil	\$ 275	\$ 738	\$ 1,013
229-643-83111-01 Utilities	\$ 2,000	\$ 1,935	\$ 3,935
229-643-8316-01 Communications	\$ 4,000	\$ 2,715	\$ 6,715
229-643-83222-02 Building Rental	\$ 13,000	\$ 8,300	\$ 21,300
229-643-8323-01 Office Equipment Contracts	\$ 1,400	\$ 449	\$ 1,849
229-643-8323-02 Office Equipment Rentals	\$ -	\$ 828	\$ 828
229-643-8325-01 Other Contracts & Leases	\$ 25	\$ 75	\$ 100
229-643-8325-10 Janitorial Contract	\$ 2,400	\$ 2,308	\$ 4,708
229-643-8332-01 Auto Insurance	\$ -	\$ 951	\$ 951
229-643-8333-01 Physical Plant Insurance	\$ 20	\$ 30	\$ 50
229-643-8334-16 Cyber Security Insurance	\$ 200	\$ 128	\$ 328
229-643-8349-01 Other Fees	\$ 500	\$ 642	\$ 1,142
229-643-8392-01 Membership Fees	\$ -	\$ 4,100	\$ 4,100
229-643-8392-02 Classified Ads	\$ 100	\$ 3,106	\$ 3,206
229-643-8393-00 Travel & Training - Admin	\$ 500	\$ 494	\$ 994
229-643-8393-01 Travel & Training	\$ 5,000	\$ 3,686	\$ 8,686
229-643-8914-01 Motor Vehicles	\$ 24,696	\$ 236	\$ 24,932
229-643-8353-01 Crisis Intervention			

Kandace Mauldin

From: Jan Theriot
Sent: Tuesday, November 21, 2017 10:28 AM
To: Kandace Mauldin
Subject: CSBG

Revenue Account 229-000-6319-01

Jan Theriot

Accountant I
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office (985)873-6446 Ext 1327
Fax (985)873-6457
jantheriot@tpcg.org



Geaux Green! Please consider the environment before printing this email.



Terrebonne Parish - Saltwater Fishing Capital of the World

ACCT: 229-642-8111-10 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
GRANT SALARIES - ADMIN.

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	44,841	59,717.72	0	14,877-

CLOSED:

2011	14,459	21,765.67	N/A	7,307-
2012	31,534	16,309.70	N/A	15,224
2013	29,702	22,572.77	N/A	7,129
2014	23,000	20,314.27	N/A	2,686
2015	40,116	39,494.03	N/A	622
2016	22,693	50,653.38	N/A	27,960-

ENTER = CONTINUE
CF01 = EXIT
CF02 = INPUT SCR
CF04 = DSP DETAIL
CF06 = DSP ENCUMBRANCE
CF08 = PRT DETAIL
ACCOUNT EXCEEDS BUDGET AMOUNT

ACCT: 229-642-8111-90 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
GRANT FRINGES - ADMIN.

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	18,209	24,042.96	0	5,834-

CLOSED:				
2011	7,526	4,784.33	N/A	2,742
2012	14,822	7,713.04	N/A	7,109
2013	16,372	11,289.09	N/A	5,083
2014	12,066	9,259.32	N/A	2,807
2015	18,037	17,768.36	N/A	269
2016	9,987	21,379.18	N/A	11,392-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-642-8211-01
DEPT LABOR - CSEB GRANT
CSEB - ADMINISTRATION
OFFICE SUPPLIES

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	250 ✓	89.40	0	161
CLOSED:				
2011	1,344	1,464.90	N/A	121-
2012	0	1,960.66	N/A	1,961-
2013	1,800	1,785.42	N/A	1,015
2014	1,800	158.33	N/A	1,642
2015	250	191.23	N/A	59
2016	500	137.14	N/A	363

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-642-8322-02 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
BUILDING RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,370	2,173.71	0	196
CLOSED:				
2011	2,031	5,019.88	N/A	2,989-
2012	0	3,758.58	N/A	3,759-
2013	4,212	2,352.12	N/A	1,860
2014	4,212	2,371.32	N/A	1,841
2015	2,372	2,371.32	N/A	1
2016	2,506	2,371.32	N/A	129

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-642-8331-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
GENERAL LIABILITY

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	5,500	5,581.00	0	81-
CLOSED:				
2011	5,540	5,399.00	N/A	141
2012	0	6,060.00	N/A	6,060-
2013	6,774	6,774.00	N/A	0
2014	6,774	6,168.00	N/A	606
2015	3,898	3,897.32	N/A	1
2016	6,500	5,575.00	N/A	925

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBERANCE CF08 = PRT DETAIL

ACCT: 229-642-8332-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
AUTO INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,000 ✓	1,745.16	0	1,255
CLOSED:				
2011	4,011	4,011.00	N/A	0
2012	0	4,011.00	N/A	4,011-
2013	2,026	4,211.55	N/A	2,186-
2014	3,580	3,579.82	N/A	0
2015	2,576	2,559.57	N/A	16
2016	4,000	1,745.16	N/A	2,255

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-642-8393-08 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
MILEAGE IN-PARISH

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	100	59.94	0	40
CLOSED:				
2011	0	856.07	N/A	856-
2012	0	.56	N/A	i-
2013	0	.00	N/A	0
2014	50	26.32	N/A	24
2015	3	2.88	N/A	0
2016	50	129.60	N/A	80-

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-642-8422-20 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - ADMINISTRATION
EQUIPMENT REIMBURSEMENT

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,500- ✓	.00	0	1,500-

CLOSED:				
2011	0	1,784.17-	N/A	1,784
2012	0	2,581.87-	N/A	2,582
2013	1,400-	391.57-	N/A	1,008-
2014	0	3,083.36-	N/A	3,083
2015	2,248-	2,247.14-	N/A	1-
2016	3,200-	.00	N/A	3,200-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8111-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

SALARIES & WAGES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	143,710	127,173.94	0	16,536
CLOSED:				
2011	100,568	97,048.17	N/A	3,520
2012	101,546	102,172.05	N/A	626-
2013	101,649	90,786.49	N/A	10,863
2014	77,605	78,580.82	N/A	976-
2015	115,306	114,721.64	N/A	584
2016	143,627	144,261.61	N/A	635-

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8111-11 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
GRANT SALARIES-SECTION 8

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	1,984.44	0	1,984-
CLOSED:				
2011	0	.00	N/A	0
2012	6,986	.00	N/A	6,986
2013	11,674	.00	N/A	11,674
2014	29,713	29,699.97	N/A	13
2015	11,491	11,490.63	N/A	0
2016	13,078	3,612.72	N/A	9,465

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8111-90 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSEB - PROGRAMS
GRANT FRINGES - CSBG ADMIN

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,788	192.66	0	1,595
CLOSED:				
2011	2,660	10,938.03	N/A	8,278-
2012	22,625	15,343.16	N/A	7,282
2013	23,982	14,235.35	N/A	9,747
2014	14,595	13,578.77	N/A	1,016
2015	6,323	6,322.58	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8111-91
DEPT LABOR - CSEBG GRANT
CSEBG - PROGRAMS
GRANT FRINGES - SECTION 8

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	0	1,372.59	0	1,373-
CLOSED:				
2011	0	.00	N/A	0
2012	3,993	.00	N/A	3,993
2013	7,342	.00	N/A	7,342
2014	20,615	17,950.68	N/A	2,664
2015	2,349	2,242.16	N/A	107
2016	1,841	504.64	N/A	1,336

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8112-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
OVERTIME PAY

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	681.05	0	681-

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	93.25	N/A	93-
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBERANCE CF08 = PRT DETAIL

ACCT: 229-643-8121-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSEB GRANT
CSEB - PROGRAMS
FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	8,910	7,364.26	0	1,546
CLOSED:				
2011	6,235	5,414.05	N/A	821
2012	6,111	5,651.58	N/A	459
2013	6,302	4,900.53	N/A	1,401
2014	4,812	4,386.41	N/A	426
2015	6,736	6,413.45	N/A	323
2016	8,905	8,192.99	N/A	712

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8121-02 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,084 ✓	1,722.23	0	362
CLOSED:				
2011	1,458	1,266.08	N/A	192
2012	1,429	1,321.51	N/A	107
2013	1,474	1,145.90	N/A	328
2014	1,125	1,025.92	N/A	99
2015	1,598	1,499.74	N/A	98
2016	2,083	1,915.98	N/A	167

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8122-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSEB GRANT
CSEB - PROGRAMS
PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	11,497	9,785.58	0	1,711
CLOSED:				
2011	10,057	9,757.46	N/A	300
2012	9,857	10,177.85	N/A	321-
2013	10,165	9,104.27	N/A	1,061
2014	7,761	7,240.68	N/A	520
2015	10,121	10,101.13	N/A	20
2016	11,490	11,496.49	N/A	6-

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8131-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	45,450 ✓	36,193.39	0	9,257
CLOSED:				
2011	46,900	50,942.44	N/A	4,042-
2012	49,245	54,178.15	N/A	4,933-
2013	56,450	52,900.74	N/A	3,549
2014	40,150	26,457.46	N/A	13,693
2015	29,100	29,073.20	N/A	27
2016	40,650	39,586.94	N/A	1,063

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8132-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,796	1,659.69	0	136
CLOSED:				
2011	2,293	2,224.70	N/A	68
2012	1,929	1,933.79	N/A	5-
2013	1,931	1,729.83	N/A	201
2014	1,164	1,174.16	N/A	10-
2015	1,700	1,683.53	N/A	16
2016	1,795	2,155.58	N/A	361-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8133-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
WORKERS COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	460 ✓	391.40	0	69
CLOSED:				
2011	347	214.65	N/A	132
2012	340	223.85	N/A	116
2013	224	229.18	N/A	5-
2014	229	234.82	N/A	6-
2015	400	355.45	N/A	45
2016	460	459.88	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8142-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
OTHER EMPLOYEE REQUIREMENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	100.00	0	100-

CLOSED:				
2011	150	183.00	N/A	33-
2012	0	164.00	N/A	164-
2013	0	162.00	N/A	162-
2014	0	86.00	N/A	86-
2015	150	99.50	N/A	51
2016	100	123.00	N/A	23-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8176-10 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
ALLOCATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	1,097.24-	0	1,097
CLOSED:				
2011	0	1,573.47-	N/A	1,573
2012	2,636-	7,202.33-	N/A	4,566
2013	22,293-	8,482.00-	N/A	13,811-
2014	0	9,413.53-	N/A	9,414
2015	3,500-	3,411.95-	N/A	88-
2016	5,684-	343.90-	N/A	5,340-

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8176-39 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
LIHEAP

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	70,017-✓	4,847.74-	0	65,169-
CLOSED:				
2011	83,855-	.00	N/A	83,855-
2012	33,327-	.00	N/A	33,327-
2013	53,659-	18,438.57-	N/A	35,220-
2014	24,456-	18,826.91-	N/A	5,635-
2015	18,840-	18,703.93-	N/A	136-
2016	61,851-	42,491.52-	N/A	19,359-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMERANCE CF08 = PRT DETAIL

ACCT: 229-643-8176-42
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
CSBG ADMIN

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	33,871	35,625.38-	0	1,754
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	22,450-	22,284.00-	N/A	166-
2016	0	33,471.78-	N/A	33,472

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8211-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
OFFICE SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,345	5,999.40	0	1,654-
CLOSED:				
2011	4,900	1,713.71	N/A	2,286
2012	4,500	2,525.68	N/A	1,974
2013	2,200	2,267.38	N/A	67-
2014	2,200	3,340.58	N/A	1,141-
2015	4,000	3,371.11	N/A	629
2016	4,500	4,983.56	N/A	484-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8224-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSGG GRANT
CSGG - PROGRAMS
GASOLINE AND OIL

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	275	403.24	0	128-
CLOSED:				
2011	0	463.46	N/A	463-
2012	1,100	219.88	N/A	880
2013	587	57.51	N/A	529
2014	587	167.11	N/A	420
2015	529	160.29	N/A	369
2016	300	361.58	N/A	62-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8311-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
UTILITIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,000 ✓	1,549.62	0	450
CLOSED:				
2011	3,621	2,532.94	N/A	1,088
2012	3,700	2,843.47	N/A	857
2013	2,725	3,363.58	N/A	639-
2014	3,400	3,992.45	N/A	592-
2015	2,725	1,978.25	N/A	747
2016	4,500	1,287.15	N/A	3,213

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8316-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
COMMUNICATION EQUIP SERVICES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,000 ✓	3,559.11	0	441
CLOSED:				
2011	8,900	7,352.54	N/A	1,547
2012	8,900	7,270.07	N/A	1,630
2013	7,500	4,096.84	N/A	3,403
2014	7,500	3,963.42	N/A	3,537
2015	7,500	4,208.65	N/A	3,291
2016	4,500	4,698.97	N/A	199-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8322-02 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
BUILDING RENTAL

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	13,000 <	10,143.76	0	2,856
CLOSED:				
2011	13,006	9,768.88	N/A	3,237
2012	13,537	17,898.66	N/A	4,362-
2013	16,845	13,628.48	N/A	3,217
2014	16,845	13,437.24	N/A	3,408
2015	16,845	13,437.24	N/A	3,408
2016	15,000	11,065.92	N/A	3,934

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8323-01

DEPT LABOR - CSGG GRANT

CSGG - PROGRAMS

OFFICE EQUIPMENT CONTRACT

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,400	614.87	0	785
CLOSED:				
2011	1,700	1,578.90	N/A	121
2012	2,000	1,697.52	N/A	302
2013	1,888	1,887.66	N/A	0
2014	1,888	1,872.46	N/A	16
2015	1,888	1,721.65	N/A	166
2016	2,000	1,001.37	N/A	999

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8323-02 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
OFFICE EQUIPMENT RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	427.71	0	428--

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8325-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

OTHER CONTRACTS & LEASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	25	.00	0	25
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	19	18.48	N/A	1
2016	50	.00	N/A	50

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMERANCE

CF08 = PRT DETAIL

ACCT: 229-643-8325-10
DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
JANITORIAL CONTRACT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,400 ✓	2,226.00	530	356-

CLOSED:

2011	0	.00	N/A	0
2012	4,848	.00	N/A	4,848
2013	3,879	.00	N/A	3,879
2014	0	.00	N/A	0
2015	3,468	3,392.00	N/A	76
2016	0	2,823.13	N/A	2,823-

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL
ACCOUNT EXCEEDS BUDGET AMOUNT
CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
ACCT: 229-643-8332-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED
DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
VEHICLE INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	4,500	.00	N/A	4,500
2013	2,025	.00	N/A	2,025
2014	2,025	.00	N/A	2,025
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8333-01
DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
PHYSICAL PLANT INSURANCE

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	20	14.90	0	.5
CLOSED:				
2011	0	.00	N/A	0
2012	0	11.33	N/A	11-
2013	0	17.36	N/A	17-
2014	0	16.16	N/A	16-
2015	17	16.31	N/A	1
2016	50	16.66	N/A	33

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8334-16

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

CYBERSECURITY LIABILITY

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	200✓	163.75	0	36
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	183.32	N/A	183-

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBERANCE

CF08 = PRT DETAIL

ACCT: 229-643-8349-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
OTHER FEES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	500 ✓	633.96	0	134-
CLOSED:				
2011	0	.00	N/A	0
2012	841	.00	N/A	841
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	500	498.33	N/A	2
2016	500	698.46	N/A	198-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8392-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
MEMBERSHIP DUES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	2,040.00	0	2,040-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8392-02 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
CLASSIFIED ADS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	100 ✓	1,706.00	0	1,606-
CLOSED:				
2011	800	396.00	N/A	404
2012	800	200.00	N/A	600
2013	400	.00	N/A	400
2014	400	100.00	N/A	300
2015	0	.00	N/A	0
2016	200	.00	N/A	200

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8393-00 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
TRAVEL & TRAINING - ADMIN

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	500	670.26	0	170-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	532	531.62	N/A	0
2016	1,000	753.45	N/A	247

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8393-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
TRAVEL & TRAINING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	5,000	3,186.00	0	1,814
CLOSED:				
2011	1,500	5,692.67	N/A	4,193-
2012	5,000	3,530.00	N/A	1,470
2013	3,000	3,107.00	N/A	107-
2014	3,000	2,583.00	N/A	417
2015	2,668	2,471.00	N/A	197
2016	5,000	3,406.00	N/A	1,594

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8914-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
MOTOR VEHICLES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	24,696	.00	24,932	236-

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8353-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

CRISIS INTERVENTION

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	11,000	16,179.80	225	5,405-
CLOSED:				
2011	107,039	23,168.92	N/A	83,870
2012	0	17,951.59	N/A	17,952-
2013	12,500	22,364.81	N/A	9,865-
2014	24,835	5,835.00	N/A	19,000
2015	20,210	15,723.00	N/A	4,487
2016	8,000	7,871.70	N/A	128

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8353-05 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
HOMELESS MATCH PAYMENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	3,680.00	0	3,680-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-643-8393-05 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
COMMODITIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	18,166 ✓	13,534.73	0	4,631
CLOSED:				
2011	7,500	6,527.61	N/A	972
2012	7,500	10,425.12	N/A	2,925-
2013	7,500	9,097.82	N/A	1,598-
2014	12,500	11,522.81	N/A	977
2015	15,000	15,243.67	N/A	244-
2016	14,000	13,979.19	N/A	21

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8421-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
AUTO & TRUCK REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	500 ✓	225.71	0	274
CLOSED:				
2011	250	943.25	N/A	693-
2012	1,200	47.01	N/A	1,153
2013	1,000	450.16	N/A	550
2014	1,000	913.85	N/A	86
2015	1,000	61.29	N/A	939
2016	1,000	196.55	N/A	803

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8421-07 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
VEHICLE WASHING AND DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	40	16.99	0	23
CLOSED:				
2011	0	.00	N/A	0
2012	0	88.94	N/A	89-
2013	0	26.98	N/A	27-
2014	0	30.98	N/A	31-
2015	31	30.98	N/A	0
2016	50	30.98	N/A	19

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8422-20
DEPT LABOR - CSBG GRANT
CSBG - PROGRAMS
EQUIPMENT REIMBURSEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	900-	1,479.60-	0	580
CLOSED:				
2011	600-	260.46-	N/A	340-
2012	200-	49.96-	N/A	150-
2013	0	488.74-	N/A	489
2014	0	833.84-	N/A	834
2015	400-	598.02-	N/A	198
2016	800-	1,345.68-	N/A	546

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBERANCE

ACCT: 229-000-6319-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LAOR - CSBG GRANT
NO DEPARTMENT NAME
CSBG

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	2,170.73-	0	2,171
CLOSED:				
2011	0	251,160.40-	N/A	251,160
2012	0	346,846.64-	N/A	346,847
2013	0	74,128.65-	N/A	74,129
2014	0	.00	N/A	0
2015	0	147,731.65-	N/A	147,732
2016	0	204,277.35-	N/A	204,277

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE



Monday, November 27, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

General Fund-Holiday Decorations, \$12,000

and calling a public hearing on said matter on December 13 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	11/17/2017	Executive Summary
2017 Various Items for Budget Amendment	11/17/2017	Budget Amendment
2017 Various Items for Budget Amendment	11/17/2017	Backup Material



PROJECT TITLE

PROJECT SUMMARY (200 WORDS OR LESS)

I. General Fund-Holiday Decorations, \$12,000

See above

N/A

ACTUAL

ESTIMATED

N/A

NO

YES

**IF YES AMOUNT
BUDGETED:**

PARISHWIDE

1

2

3

4

5

6

7

8

9

November 17, 2017

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. General Fund-Holiday Decorations, \$12,000

SECTION I

WHEREAS, donations have been made for the Holiday parade for \$12,000,

WHEREAS, the funds will be put into the Holiday Income account in General Fund, and

WHEREAS, the funds will be used to purchase Holiday parade supplies.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the
Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be
amended to recognize the donation for Holiday decorations. (Attachment A)

Prepared By: Finance Department
PC File: 2017- Various Items-V
Date Prepared: 11/17/17 BA #31

ATTACHMENT A - GENERAL FUND

	2017		
	Adopted	Change	Amended
Holiday Income	(28,000)	(12,000)	(40,000)
Holiday Expense/Parade	40,000	12,000	52,000

ACCT: 151-000-6478-00
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

GENERAL FUND
NO DEPARTMENT NAME
HOLIDAY INCOME

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	28,000	40,012.89-	0	12,013
CLOSED:				
2011	17,000	17,525.00-	N/A	525
2012	17,000	19,400.00-	N/A	2,400
2013	17,000	19,000.50-	N/A	2,001
2014	17,000	17,200.50-	N/A	201
2015	18,000	18,825.00-	N/A	825
2016	79,500	83,350.00-	N/A	3,850

ENTER = CONTINUE CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 151-651-8361-02

GENERAL FUND

PUBLICITY

HOLIDAY EXPENSE/PARADE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	40,000	20,496.79	17,250	2,253
CLOSED:				
2011	47,500	31,148.32	N/A	16,352
2012	47,500	29,570.11	N/A	17,930
2013	47,500	38,760.04	N/A	8,740
2014	47,500	31,040.69	N/A	16,459
2015	47,500	39,969.64	N/A	7,530
2016	55,000	66,924.16	N/A	11,924-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL



Monday, November 27, 2017

Item Title:

2018 Proposed Budget Review

Item Summary:

To review the proposed 2018 Budget for the following funds/departments/agencies:

Council on Aging
District Attorney
Clerk of Court
Criminal Court Fund
Parish Jail
Parish Jail Medical Department
Police Department
Fire Department
Health Unit
Mental Health
Parks & Grounds
Recreation Department
Risk Management
Group Insurance
Human Resources
Public Works/Government Buildings
Public Works/Janitorial Services
Public Works/Engineering
Auditoriums
Public Works/FTA Grant Fund (Good Earth Transit)
Public Works/FTA City of Thibodaux
Public Works/Federal Highway Admin (Rural Transit)
Public Works/Parish Transportation Fund
Public Works/Road & Bridge Fund
Public Works/Drainage Tax Fund
Public Works/Pollution Control
Public Works/Fleet Maintenance
Capital Projects

ATTACHMENTS:

Description	Upload Date	Type
2018 Proposed Budget Review	11/14/2017	Executive Summary
2018 Proposed Budget Review	11/14/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Budget Hearing for Proposed 2018 Budget

PROJECT SUMMARY (200 WORDS OR LESS)
To review the proposed 2018 Budget for the following funds/departments/agencies: Council on Aging District Attorney Clerk of Court Criminal Court Fund Parish Jail Parish Jail Medical Department Police Department Fire Department Health Unit Mental Health Parks & Grounds Recreation Department Risk Management Group Insurance Human Resources Public Works/Government Buildings Public Works/Janitorial Services Public Works/Engineering Auditoriums Public Works/FTA Grant Fund (Good Earth Transit) Public Works/FTA City of Thibodaux Public Works/Federal Highway Admin (Rural Transit) Public Works/Parish Transportation Fund Public Works/Road & Bridge Fund Public Works/Drainage Tax Fund Public Works/Pollution Control Public Works/Fleet Maintenance Capital Projects

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)									
See above									
TOTAL EXPENDITURE									
N/A									
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)									
<u>ACTUAL</u>	ESTIMATED								
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)									
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:						
COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

/s/Kayla Dupre

Signature

11/14/17

Date

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 PROPOSED BUDGET
SCHEDULE OF BUDGET HEARINGS
November 27, 2017

Fund/Dept Number	Department Name	Small Bk. Page	Big Bk. Page	Representative
278	Council On Aging	112	317	Diana Edmonson
151-123	District Attorney	22	14	Joe Waitz/Kevin Guidry
151-124	Clerk of Court	24	15	Theresa Robichaux
299	Criminal Court Fund	134	368	Joe Waitz/Kevin Guidry
203-201	Parish Jail	80	69	Warden Claude Triche
203-202	Parish Jail Medical Department	81	72	Richard Neal
204-211	Police Department	82	79	Dana Coleman
204-222	Fire Department	89	83	Keith Ward
277	Health Unit	110	312	Dr. W.S. "Chip" Riggins Jr.
281	Mental Health	127	347	Kandace Mauldin
205-501	Parks & Grounds	93	92	Sterling Washington
280	Recreation Department	119	325	Sterling Washington
354	Risk Management	175	433	J. Dana Ortego
357	Group Insurance	179	441	J. Dana Ortego
370	Human Resources	181	444	J. Dana Ortego
151-194	Public Works / Government Buildings	43	31	Mike Toups
151-198	Public Works / Janitorial Services	46	35	Mike Toups
151-302	Public Works / Engineering	49	38	Mike Toups
205-196	Auditoriums	92	89	Mike Toups
237	Public Works / FTA Grant Fund (Good Earth Transit)	141	200	Mike Toups
238	Public Works / FTA City of Thibodaux	143	213	Mike Toups
240	Public Works / Federal Highway Admin (Rural Transit)	144	233	Mike Toups
250	Public Works / Parish Transportation Fund	99	244	Mike Toups
251	Public Works / Road & Bridge Fund	101	248	Mike Toups
252	Public Works / Drainage Tax Fund	103	256	Mike Toups
310/311	Public Works / Pollution Control	157	401	Mike Toups
395	Public Works / Fleet Maintenance	188	466	Mike Toups
600's	Capital Projects	211	548	Al Levron / Mike Toups



Monday, November 27, 2017

Item Title:

Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO AND CALLING A PUBLIC HEARING ON SAID MATTER ON DECEMBER 13, 2017 AT 6:30 PM.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements	11/14/2017	Executive Summary
Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements	11/14/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for 2018 Budget Adoption

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

Signature

____November 14, 2017_____

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of December, 2017.

ARLANDA WILLIAMS, CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, VENTA CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY
OF _____, 2017.

VENTA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL