
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Mr. Dirk J. Guidry	Vice-Chairman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Ms. Christa Duplantis-Prather	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

May 21, 2018
5:35 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

- 1. RESOLUTION:** Concurring with Parish Administration to extend Bid 16-OEPENG-20 Sanitary Services in Support of Emergency Operations for the final one (1) year option with Active Deployment Systems, Inc., and Bush Fire Services Inc.
- 2. Consider the introduction of an ordinance to declare as surplus two (2) tax properties adjudicated to the Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said properties in accordance with LA R.S. 47:2196; and calling a public hearing on said matters on Wednesday, June 13, 2018 at 6:00 p.m.**
 - 1. 108 Louise St.**
 - 2. 414 Louise St.**

3. **ITEM PULLED PRIOR TO MEETING.** ~~Introducing an ordinance that will authorize the Parish President to enter into a Cooperative Endeavor with Gospel Assembly Church of Houma, Inc. to facilitate the donation of the adjudicated property located at 307 Palm Avenue for use in low to moderate income housing and calling a public hearing on May 23, 2018 at 6:30 p.m.~~
4. RESOLUTION: Authorizing the Parish President to execute on behalf of Terrebonne Parish Consolidated Government an amendment to the lease by TPCG to South Central Louisiana Human Services Authority of certain premises at 521 Legion Avenue, in Houma, Louisiana.
5. RESOLUTION: Authorizing Parish President to sign the revised subgrantee agreement for the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP) 1786-109-0006.
6. RESOLUTION: Authorizing the Parish President to execute a Cooperative Endeavor Agreement between Terrebonne Parish Consolidated Government and the Louisiana Wildlife & Fisheries Foundation in support of further study of methods to control or prevent Roseau Cane die offs in Terrebonne Parish.
7. RESOLUTION: Declaring as surplus (26) firearms from Houma Police Department and authorizing said firearms to be disposed of through legally approved methods to only firearms dealers or firearms manufacturers who are licensed to buy, sell or trade those types of firearms.
8. RESOLUTION: Concurring with the recommendation of Parish Administration to award BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract) to the lowest qualified bidder, Economical Janitorial & Paper Supplies, LLC.
9. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - I. Mechanicville Splash Park, \$15,000
 - II. Lee Avenue Splash Park, \$15,000
 - III. Recreation Fund-Summer Camps, \$15,000
 - IV. Recreation Fund-Playground Equipment, \$25,000and calling a public hearing on June 13 at 6:30 pm

10. Adjourn

Category Number:
Item Number:



Monday, May 21, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, May 21, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, May 21, 2018

Item Title:

Resolution to Extend Bid 16-OEPEMG-20 Sanitary Services in Support of Emergency Operations

Item Summary:

RESOLUTION: Concurring with Parish Administration to extend Bid 16-OEPEMG-20 Sanitary Services in Support of Emergency Operations for the final one (1) year option with Active Deployment Systems, Inc., and Bush Fire Services Inc.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/1/2018	Executive Summary
Resolution	5/1/2018	Resolution
Support Material	5/1/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Resolution: Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operations

PROJECT SUMMARY (200 WORDS OR LESS)

To extend the bid for the final one (1) year option at the same terms, conditions, specifications and pricing structure as mutually agreed upon by TPCG , Active Deployment Systems, Inc., and Bush Fire Services Inc.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To provide and maintain the equipment needed for the for sanitary services as required for personnel during the recovery process after an emergency event

TOTAL EXPENDITURE

N/A – emergency activated contract

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

☒ N/A

NO

YES

IF YES AMOUNT
BUDGETED:

Pre-Positioned Emergency Contract

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:

SECONDED BY:

RESOLUTION NO. _____

WHEREAS, on May 2, 2016 bids were received by the Terrebonne Parish Consolidated Government (TPCG) for Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operation, and

WHEREAS, the bids of Active Deployment Systems, Inc. and Bush Fire Services Inc. were accepted as the lowest qualified bids on various equipment, and

WHEREAS, we request authorization to implement the final one (1) year option to extend the bid with the aforementioned vendors with all terms, conditions, specifications and pricing structure remaining the same during this extension, and

WHEREAS, Earl Eues, Director of Office of Homeland Security and Emergency Management, agrees the TPCG should utilize the final one (1) year extension as provide for in the bid documents, and

WHEREAS, Active Deployment Systems., Inc. and Bush Fire services, Inc. has agreed to extend for the final one (1) year option at the same terms, conditions, specifications and pricing structure as provide for in Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operation as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation be approved and the bid for emergency sanitary services be extended for the final one (1) year option as per attached documents

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____, 2018.

Gina Bergeron

16-OEPEMG-20

Sanitary
Services

From: Gina Bergeron
Sent: Thursday, April 5, 2018 11:39 AM
To: Earl Eues
Cc: Angela Guidry; Sharon Celestin
Subject: Bid 16-OEPEMG-20 Sanitary Services

Tracking:	Recipient	Read
	Earl Eues	
	Angela Guidry	Read: 4/5/2018 11:41 AM
	Sharon Celestin	

Good Morning Mr. Earl,

The first year option for the subject mentioned bid expires 6/24/18. We have the second and final 1-year option to extend available if the vendors agree. Are you in agreement with using this final year option?

Thank You,
Gina Bergeron
Terrebonne Parish Consolidated Government
Purchasing Division
301 Plant Road
Houma, LA 70363
Ph: 985-580-7272
Fx: 985-580-7225
Email: gbergeron@tpcg.org

**Go Green! Please consider the environment before printing this email.
REDUCE, RECYCLE, REUSE**



Gina Bergeron

From: Earl Eues
Sent: Wednesday, April 18, 2018 4:21 PM
To: Gina Bergeron
Cc: Angela Guidry; Sharon Celestin
Subject: Re: Bid 16-OPEPMG-20 Sanitary Services

Yes we can extend to the final year.

Thanks and Have a Great Day!

Earl J Eues Jr., Director
Office of Homeland Security & Emergency Preparedness
Terrebonne Parish Consolidated Government
101 Government Street
Gray, LA 70359
Office: 985-873-6357
Mobile: 985-855-4594
Fax: 985-850-4643
eeues@tpcg.org



Geaux Green! Please consider the environment before printing this email.



Terrebonne Parish - Saltwater Fishing Capital of the World

On Apr 18, 2018, at 1:52 PM, Gina Bergeron <gbergeron@tpcg.org> wrote:

Good Afternoon Mr. Earl,

I know we had a conversation week before last involving the subject mentioned bid; however, I don't remember if you agreed to the final year extension. Please advise.

THANK YOU,



P.O. BOX 6097
HOUMA, LOUISIANA 70361
868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

April 23, 2018

Via Email: wsr@windstream.net

Phillip D. Williams
Bush Fire Services, Inc.
305 Flat Lick Road
London, KY 40744

RE: Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operations

Dear Mr. Williams,

The first year of potentially two 1-year options to extend the above referenced bid expires on June 24, 2018. At this time, the Terrebonne Parish Consolidated Government is requesting to utilize the final 1-year option to extend at the same pricing, terms and specifications as provide for in the bid documents

We look forward to your response to this request. Should you have any questions or require additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gina Bergeron".

Gina Bergeron, Purchasing Division
Terrebonne Parish Consolidated Government

/gmb

cc:

- ✓ Parish Administration/ File Copy
- ✓ Angela Guidry, Purchasing Manager
- Kandace Mauldin, Chief Financial Office
- Council Reading File
- Bid File



05 May 2018

Terrebonne Parish
Consolidated Government
P.O. Box 2768
Houma, LA 70361

RE: Bid 16-OPEMG-20 Sanitary Services

Dear Ms Bergeron,

We would be happy to extend Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operations for the next 1 year option (June 2019), with the same pricing, terms and specifications as stated in bid documents.

Thank you.

Phillip D Williams

PURCHASING

MAY 01 2018

Bid 16-OEPFMG-20 Sanitary Services - Bush Fire Services, Inc.

Item Description	4 to 8 Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Self-Sustaining Mobile Showers	8	4	6	0	0	0	\$1,500.00	\$10,000.00
Self-Sustaining Mobile Showers	6	0	4	0	0	0	\$1,500.00	\$10,000.00
Item Description	9 to 15 Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Self-Sustaining Mobile Showers	10	6	2	0	0	0	\$1,750.00	\$12,000.00
Self-Sustaining Mobile Showers	12	8	5	0	0	0	\$2,500.00	\$17,000.00
Item Description	16 + Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Self-Sustaining Mobile Showers	16	4	8	0	0	0	\$2,500.00	\$17,000.00

Self-Sustaining Mobile Showers	18	0	2	0	0	0	\$2,500.00	\$17,000.00
Item Description	4 to 8 Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Non-Self Sustaining Mobile Showers	8	4	6	0	0	0	\$1,200.00	\$8,000.00
Non-Self Sustaining Mobile Showers	6	0	4	0	0	0	\$1,200.00	\$8,000.00
Item Description	9 to 15 Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Non-Self Sustaining Mobile Showers	10	6	2	0	0	0	\$1,450.00	\$10,000.00
Non-Self Sustaining Mobile Showers	12	8	5	0	0	0	\$2,200.00	\$15,000.00
Item Description	16 + Shower Heads	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Ablution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Non-Self Sustaining Mobile Showers	16	4	8	0	0	0	\$2,200.00	\$17,000.00

Non-Self Sustaining Mobile Showers	18	0	2	0	0	0	\$2,200.00	\$17,000.00
Item Description	4 to 8 Toilets	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Abution Support PP/PD	Demobilization Price	Daily	Weekly Charge
Self-Sustaining Mobile Restroom Trailers	8	4	2	0	0	0	\$250.00	\$1,750.00
Item Description	4 to 8 Toilets	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Abution Support PP/PD	Demobilization Price	Daily	Weekly Charge
Non-Self Sustaining Mobile Restroom Trailers	8	4	2	0	0	0	\$250.00	\$1,750.00
Item Description	4 to 8 hand wash stations	Number of Sinks	Number of Trailers	Mobilization Price	Ancillary/Abution Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Two Station Hand Washing Units	250	4	250	0	0	0	\$50.00	\$500.00



P.O. BOX 6097
HOUMA, LOUISIANA 70361
868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

April 23, 2018

Via Email: info@activedeployment.com

Simon Elliott
Active Deployment Systems, Inc.
173 FM 3237, STE A
Wimberley, TX 78676

RE: Bid 16-OPEMG-20 Sanitary Services in Support of Emergency Operations

Dear Mr. Elliott,

The first year of potentially two 1-year options to extend the above referenced bid expires on June 24, 2018. At this time, the Terrebonne Parish Consolidated Government is requesting to utilize the final 1-year option to extend at the same pricing, terms and specifications as provide for in the bid documents

We look forward to your response to this request. Should you have any questions or require additional information please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gina Bergeron".

Gina Bergeron, Purchasing Division
Terrebonne Parish Consolidated Government

/gmb

cc:

- Parish Administration/ File Copy
- Angela Guidry, Purchasing Manager
- Kandace Mauldin, Chief Financial Office
- Council Reading File

Bid File

Gina Bergeron

From: Melody Rose Cuny [melody@activedeployment.com]
Sent: Thursday, April 26, 2018 3:13 PM
To: Gina Bergeron; Simon Elliott
Cc: Angela Guidry; Sharon Celestin
Subject: RE: TPCG Bid 16-OEPEMG-20 Sanitary Services

Dear Ms. Bergeron,

We would like to honor the extension option for one more year on Bid 16-OEPEMG-20. Please let us know what documentation you need from us.

Best,

Melody Rose Baker Cuny

Account Manager

Active Deployment Systems (ADS)

P 512-264-1110 F 512-264-1445

M 512-648-6446

www.activedeployment.com

From: Gina Bergeron <gbergeron@tpcg.org>
Sent: Monday, April 23, 2018 2:20 PM
To: info@activedeployment.com
Cc: Angela Guidry <aguidry@tpcg.org>; Sharon Celestin <scelestin@tpcg.org>
Subject: TPCG Bid 16-OEPEMG-20 Sanitary Services

Good Afternoon Mr. Elliot,

I hope you are doing well. I have attached a letter in reference to the subject mentioned bid. We look forward to your response.

THANK YOU,

Gina Bergeron

Terrebonne Parish Consolidated Government

Purchasing Division

301 Plant Road

Houma, LA 70363

Ph: 985-580-7272

Fx: 985-580-7225

Email: gbergeron@tpcg.org

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Bid 16-OEPFMG-20 Sanitary Services - Active Deployment Systems, Inc.

Item Description	9 + Washers and Dryers	Number of Trailers	Laundry Sink	Folding Table	Mobilization Price	Ancillary/Abolition Support PP/PD	Demobilization Price	Daily Charge	Weekly Charge
Non -Self Sustaining Mobile Laundry Trailers	20	4	1	0	\$4,000.00	N/A	\$4,000.00	\$20,000.00	\$28,000.00
Non -Self Sustaining Mobile laundry Trailers	16	4	2	1	\$4,000.00	N/A	\$4,000.00	\$20,000.00	\$26,000.00
Non -Self Sustaining Mobile Laundry Trailers	12	3	0	0	\$4,000.00	N/A	\$4,000.00	\$20,000.00	\$24,000.00



Monday, May 21, 2018

Item Title:

Ordinance to declare as surplus two (2) adjudicated properties in which the parish has 100% interest

Item Summary:

Consider the introduction of an ordinance to declare as surplus two (2) tax properties adjudicated to the Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said properties in accordance with LA R.S. 47:2196; and calling a public hearing on said matters on Wednesday, June 13, 2018 at 6:00 p.m.

1. 108 Louise St.
2. 414 Louise St.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/3/2018	Executive Summary
Ordinance	5/3/2018	Ordinance
Backup Material, 108 Louise St.	5/3/2018	Backup Material
Backup Material, 414 Louise St.	5/3/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introduction of an Ordinance to Declare as Surplus Two (2) Adjudicated Properties located at 108 Louise St. and 414 Louise St.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus two (2) adjudicated properties and to acquire authorization to dispose of said property in accordance LA R.S. 47:2196

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The selling of adjudicated property by the Parish will eliminate maintenance cost and add the property back on the tax roll. Neighborhoods may benefit by the possible addition of new dwellings and increased positive activity around said property.

TOTAL EXPENDITURE

Anticipated Revenue: Pending Appraisal

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE 1 2 3 4 5 6 7 8 9

Angela Guidry, Purchasing Manager

Signature

May 3, 2018

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO: _____

AN ORDINANCE DECLARING THE FOLLOWING PROPERTIES ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; **1) 108 LOUISE ST.; 2) 414 LOUISE ST.** AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, **100 %** of immovable property was adjudicated to the Terrebonne Parish Consolidated Government on **JUNE 24, 2014** for nonpayment of taxes; and

WHEREAS, LA R.S. 47:2196, *et seq.* authorizes the parish to sell adjudicated property in accordance with law; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government now wishes to declare the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2196, *et seq.*; and

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following described properties adjudicated to the Terrebonne Parish Consolidated Government and depicted on the attached plats, if any, are hereby declared surplus:

1. **SOUTHERNMOST PORTION OF LOT 11 BLOCK 5 ENGERON SUBD. LOT 3 & WESTERNMOST 11' 6 1/4" OF LOT 4 BLOCK 1 BOURG SUBD. CB 2381/519. (108 LOUISE ST.), (PARCEL #18191), WITH OWNER OF RECORD BRIAN KURT & SHANNON SMITH.**
2. **LOT 23 BOARDVILLE. CB 2381/504. (414 LOUISE ST), (PARCEL #23316), WITH OWNER OF RECORD LILLIE CARTER MITCHELL.**

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to dispose of the property in accordance with LA R.S. 47:2196, *et seq.* and inclusive of the following terms.

SECTION I

Each bid shall be accompanied by a deposit in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond with Power of Attorney (Letters of Credit WILL NOT be accepted) in the amount of five percent (5%) of the proposed price made payable to the Terrebonne Parish Consolidated Government. Bid deposits made for non-winning bids shall be returned. The bid deposit made with the winning bid shall be non-refundable, unless redemption occurs, and paid towards the purchase price. The balance of the purchase price is due at the time of closing and payable in the form of a Certified Check, Cashier's Check, or Money Order.

SECTION II

Additionally, the winning bidder shall bear the cost of recording the sale document into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2207.

SECTION III

The winning bidder, otherwise known as the Purchaser or Acquirer, of this adjudicated property is solely responsible for compliance with La. R.S. 47:2206 regarding notification of parties who may have had an interest in the property regarding their rights of redemption and La. R.S. 47:2208 regarding recordation of those notices. Copies of the applicable law will be distributed along with bid packets for this adjudicated property. Terrebonne Parish Consolidated Government has not and will not perform these requirements; thus, it is the purchaser's or acquiring person's responsibility to do so. Terrebonne Parish Consolidated Government encourages the Purchaser or Acquiring Person to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION IV

By acquiring a bid packet for the bid/purchase of this adjudicated property, each bidder acknowledges that he/she/it has received all information discussed in this ordinance as well as the statutes (laws) discussed in Section II above, and that he/she/it understands these procedures must be followed in order to fully protect he/she/its rights in the adjudicated property purchased from the parish.

SECTION V

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VI

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION VII

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this ____ day of _____, 2018.

Terrebonne Parish Recording Page

6

18191

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, La 70361-1569
(985) 868-5660

1002.

108 Louise St.

Received From :

TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

First VENDOR

SMITH, BRIAN KURT

First VENDEE

TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : Conveyances

File # : 1456846

Type of Document : Tax Sale/Commission To Sell

Book : 2381

Page : 519

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

Theresa A. Robichaux
Clerk of Court

On (Recorded Date) : 06/24/2014

At (Recorded Time) : 12:27:23PM



Doc ID - 012543040003

CLERK OF COURT
THERESA A. ROBICHAUX
Parish of Terrebonne

I certify that this is a true copy of the attached document that was filed for registry and
Recorded 06/24/2014 at 12:27:23
Recorded in Book 2381 Page 519
File Number 1456846

Charles J. LeCygne
Deputy Clerk



Return To :

TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

TAX SALE CERTIFICATE

STATE OF LOUISIANA
PARISH OF TERREBONNE

STATE OF LOUISIANA
VS. TAX ROLL
SMITH, BRIAN KURT & SHANNON
689 SILVER LANE SW
BROOKHAVEN, MS 39601

BE IT KNOWN AND REMEMBERED, that I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector, of the Parish aforesaid, and by virtue of the authority in me vested by the constitution and laws of the State of Louisiana and in pursuance of the requirements of those laws, having mailed and published the notice required by law and having strictly complied with each and every requirement of the laws relating to delinquent taxes and tax debtors and to seizures, advertisements, and sale of tax sale title to the property in full, did in the manner prescribed by law, advertise and list in "THE COURIER" the property to be sold for delinquent property taxes with interest and costs for the year of **2013** in the Court House Annex in the City of Houma, Louisiana, on **June 11, 2014**, beginning at ten o'clock A.M. giving notice in the issues of the newspaper on **May 09, 2014** and **June 6, 2014** and in said list as advertised the following described immovable property appearing in the name of

SMITH, BRIAN KURT & SHANNON

R-03-C-18191-100

to wit:

**SOUTHERNMOST PORTION OF LOT 11 BLOCK 5 ENGERON SUBD. LOT 3
& WESTERNMOST 11' 6 1/4" OF LOT 4 BLOCK 1 BOURG SUBD. CB 2071/599.**

TOTAL TAXES	1,002.59
INTEREST	60.15
NOTICE	17.00
ADVERTISEMENT	100.00
PVR	50.00
TOTAL	1,229.74

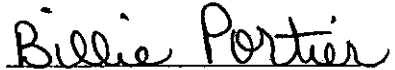
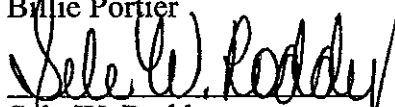
And on said **June 11, 2014**, after beginning but not completing said list, I continued the same within legal hours each succeeding legal day offering tax sale title to said property for sale at public auction in the manner required by said laws and the **100% OF THE WHOLE** of the tax debtor therein being the smallest amount of said property, **SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361**, and having complied with the terms of sale, the tax sale title was adjudicated **100% OF THE WHOLE** of the tax debtor therein.

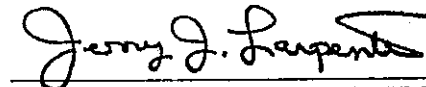
NOW, THEREFORE, all the formalities of the law having been complied with, I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector for the Parish of Terrebonne, by virtue of the authority in me vested by the laws of the State of Louisiana do by these presents sell and transfer unto, **SINCE THERE WERE NO BIDDERS**

THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361 tax sale title to the **100% OF THE WHOLE** of the tax debtor therein last above described with all the improvements thereon. The tax debtor or any person interested personally or as heir, legatee, creditor or otherwise, shall have the right to redeem the property for the period of three years from the date of filing of this tax sale certificate. The redemption may take place by paying the price given including costs and five percent penalty thereon with interest at the rate of one percent per month until the redemption.

IN TESTIMONY WHEREOF, I have hereunto signed my name officially at Houma, Louisiana, Parish of Terrebonne, in the presence of the two undersigned competent witnesses, who also signed on this 23rd day of JUNE, 2014.

Witnesses:


Billie Portier

Sele W. Roddy


JERRY J. LARPENTER, SHERIFF AND
EX-OFFICIO TAX COLLECTOR
PARISH OF TERREBONNE, LOUISIANA

Terrebonne Parish Assessor 2018 Assessment Listing

Parcel#

18191

View on Map (<http://atlas.geoportalmaps.com/terrebonne/q/Parcel?ParcelNumber=18191>)**Primary Owner**

SMITH, BRIAN KURT & SHANNON T/S

Mailing Address689 SILVER LANE SW
BROOKHAVEN MS 39601**Ward**

03C

Type

ADJUDICATED

LegalSOUTHERNMOST PORTION OF LOT 11 BLOCK 5
ENGERON SUBD. LOT 3 & WESTERNMOST 11'
6 1/4" OF LOT 4 BLOCK 1 BOURG SUBD.
CB 2381/519.**Physical Address**108 LOUISE ST
109 LEONA ST**Parcel Items**

Property Class	Assessed Value	Units	Homestead
COMM LOT(S)	2,820	1.00	0
MISC. BLDG.	7,730	1.00	0
RETAIL BLDG	390	1.00	0
TOTAL	10,940	3.00	0

Deeds

Name(s)	Date	Amount	BookPage
T/S - BRIAN KURT SMITH & SHANNON	6/11/2014	0	2381 519
FIRST SAVINGS BANKS FSB	12/28/2007	18,000	2071 599
S/S DUPLANTIS DISTRIBUTORS, INC.	1/20/2006	0	1952 321
R/S CLAIMS ASSISTANCE, INC.	11/21/2005	0	1944 347
CORRECTION - CLAIMS ASSISTANCE, L.L.C.	7/5/2005	0	1924 542

Name(s)	Date	Amount	BookPage
T/S - DUPLANTIS DISTRIBUTORS, INC. - 1%	6/17/2005	0	1922 131
DONALD JUDE BILLIU	3/26/2003	150,000	1813 229
RENOUNCIATION OF USUFRUCT (PROB. 5228) MRS. ODON JOSEPH SCHOUEST	1/1/2000	0	
SETTLEMENT OF COMMUNITY	1/27/1986	0	1042 863
LOUISE ROGERS CHOUEST, ETAL	1/1/1968	0	453 470
ORDER - (CORRECTION PROP. 5228)	1/1/1968	0	452 321
SUC. ODON CHOUEST	1/1/1967	0	450 30
PARTITION	1/1/1964	0	369 482
SUC. DONALD S. BILLIU 1/2	1/1/1964	0	368 631
DONALD S. BILLIU 1/2	1/1/1963	0	352 47
DONALD S. BILLIU 1/4	1/1/1961	0	314 47
DONALD S. BILLIU 1/4	1/1/1958	0	267 374
ALPHONSE L. BADEAUX	1/1/1949	0	168 308
HARRY BOURG	1/1/1945	0	143 524
THEO ENGERON	1/1/1937	0	115 254

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
ENGERON SUBD.	5	11	08	17	17	
BOURG SUBD.	1	3	08	17	17	
BOURG SUBD.	1	4	08	17	17	

Misc. Information

Description	Value
Bayou-No	NO
Geo Page	20
Geo Parcel	0
Prev Acct#	645400000

Terrebonne Parish Recording Page

①

23316

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, La 70361-1569
(985) 868-5660

100%

414 Louise St.

Received From :

TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

First VENDOR

MITCHELL, LILLIE CARTER

First VENDEE

TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : Conveyances

File # : 1456841

Type of Document : Tax Sale/Commission To Sell

Book : 2381

Page : 504

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

Theresa A. Robichaux

Clerk of Court

On (Recorded Date) : 06/24/2014

At (Recorded Time) : 12:24:49PM



Doc ID - 012542990003

CLERK OF COURT
THERESA A. ROBICHAUX
Parish of Terrebonne



I certify that this is a true copy of the attached document that was filed for registry and

Recorded 06/24/2014 at 12:24:49

Recorded in Book 2381 Page 504

File Number 1456841

Christine L. LeCompte
Deputy Clerk

Return To :

TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

TAX SALE CERTIFICATE

STATE OF LOUISIANA
PARISH OF TERREBONNE

STATE OF LOUISIANA
VS. TAX ROLL
MITCHELL, LILLIE CARTER
% 401 LOUISE ST
HOUMA, LA 70363

BE IT KNOWN AND REMEMBERED, that I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector, of the Parish aforesaid, and by virtue of the authority in me vested by the constitution and laws of the State of Louisiana and in pursuance of the requirements of those laws, having mailed and published the notice required by law and having strictly complied with each and every requirement of the laws relating to delinquent taxes and tax debtors and to seizures, advertisements, and sale of tax sale title to the property in full, did in the manner prescribed by law, advertise and list in "THE COURIER" the property to be sold for delinquent property taxes with interest and costs for the year of **2013** in the Court House Annex in the City of Houma, Louisiana, on **June 11, 2014**, beginning at ten o'clock A.M. giving notice in the issues of the newspaper on **May 09, 2014** and **June 6, 2014** and in said list as advertised the following described immovable property appearing in the name of

MITCHELL, LILLIE CARTER

R-03-C-23316-100

to wit:

LOT 23 BOARDVILLE. CB 1459/407			
1 LOT(S)	1115	RESIDENCE 2135	RESIDENCE 265
TOTAL TAXES	330.91		
INTEREST	19.85		
NOTICE	17.00		
ADVERTISEMENT	100.00		
PVR	50.00		
TOTAL	517.76		

And on said **June 11, 2014**, after beginning but not completing said list, I continued the same within legal hours each succeeding legal day offering tax sale title to said property for sale at public auction in the manner required by said laws and the **100% OF THE WHOLE** of the tax debtor therein being the smallest amount of said property, **SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361**, and having complied with the terms of sale, the tax sale title was adjudicated **100% OF THE WHOLE** of the tax debtor therein.

NOW, THEREFORE, all the formalities of the law having been complied with, I, JERRY J. LARPENTER, Sheriff and Ex-Officio Tax Collector for the Parish of Terrebonne, by virtue of the authority in me vested by the laws of the State of Louisiana do by these presents sell and transfer unto, **SINCE THERE WERE NO BIDDERS**

THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT PO BOX 2768 HOUMA, LA 70361 tax sale title to the **100% OF THE WHOLE** of the tax debtor therein last above described with all the improvements thereon. The tax debtor or any person interested personally or as heir, legatee, creditor or otherwise, shall have the right to redeem the property for the period of three years from the date of filing of this tax sale certificate. The redemption may take place by paying the price given including costs and five percent penalty thereon with interest at the rate of one percent per month until the redemption.

IN TESTIMONY WHEREOF, I have hereunto signed my name officially at Houma, Louisiana, Parish of Terrebonne, in the presence of the two undersigned competent witnesses, who also signed on this 23rd day of JUNE, 2014.

Witnesses:

Billie Portier

Billie Portier

Sele W. Roddy

Sele W. Roddy

Jerry J. Larpenter

JERRY J. LARPENTER, SHERIFF AND
EX-OFFICIO TAX COLLECTOR
PARISH OF TERREBONNE, LOUISIANA

Terrebonne Parish Assessor 2018 Assessment Listing

Parcel#

23316

View on Map (<http://atlas.geoportalmaps.com/terrebonne/q/Parcel?ParcelNumber=23316>)**Primary Owner**

MITCHELL, LILLIE CARTER - T/S

Mailing Address401 LOUISE ST
HOUMA LA 70363**Ward**

03C

Type

ADJUDICATED

Legal

LOT 23 BOARDVILLE. CB 2381/504.

Physical Address

414 LOUISE ST

Parcel Items

Property Class	Assessed Value	Units	Homestead
LOT(S)	1,170	1.00	0
RESIDENCE	2,240	1.00	0
RESIDENCE	280	1.00	0
TOTAL	3,690	3.00	0

Deeds

Name(s)	Date	Amount	Book	Page
T/S - LILLIE CARTER MITCHELL	6/11/2014	0	2381	504
R/S - AD VAL, INC.	4/26/1995	0	1459	407
T/S - LILLIE CARTER MITCHELL	7/8/1994	0	1425	6
OLLIE V. ROSS	9/25/1987	0	1115	245
LILLIE CARTER MITCHELL	7/20/1987	15,000	1107	423
EXCHANGE-CHARLIE WHITE	1/1/1968	0	464	693
C.H. A.	1/1/1967	0	444	234
AUSTIN CLAY	1/1/1963	0	361	511
NATHAN SMITH	1/1/1938	0	118	656

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
BOARDVILLE		23	39	17	17	

Misc. Information

Description	Value
Geo Page	0
Geo Parcel	0
Prev Acct#	1123110000



Monday, May 21, 2018

Item Title:

Ordinance - Donation of 307 Palm Ave., Gospel Assembly Church

Item Summary:

ITEM PULLED PRIOR TO MEETING. ~~Introducing an ordinance that will authorize the Parish President to enter into a Cooperative Endeavor with Gospel Assembly Church of Houma, Inc. to facilitate the donation of the adjudicated property located at 307 Palm Avenue for use in low to moderate income housing and calling a public hearing on May 23, 2018 at 6:30 p.m.~~

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	5/2/2018	Ordinance
Cooperative Endeavor Agreement	5/2/2018	Backup Material

OFFERED BY:

SECONDED BY:

ORDINANCE NO: _____

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR WITH GOSPEL ASSEMBLY CHURCH OF HOUMA, INC. TO FACILITATE THE DONATION OF THE ADJUDICATED PROPERTY LOCATED AT 307 PALM AVENUE, HOUMA, LOUISIANA 70364 (TAX ACCOUNTS #R-03-C-23504-100 AND #R-03-C-23504-200) FOR USE IN LOW TO MODERATE INCOME HOUSING IN TERREBONNE PARISH, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, 99% of immovable property owned by William J. & Cathy Whited situated at Lot 11 & S/2 Lot 13 Block 3 Garnet Addition (307 Palm Avenue, Houma, Louisiana 70364), in Terrebonne Parish, Louisiana (“Property”) was adjudicated to the Terrebonne Parish Consolidated Government on July 6, 2012 for nonpayment of taxes; and 1% of immovable property owned by L T D Assets Management situated at said Property was adjudicated to the Terrebonne Parish Consolidated Government on June 24, 2012 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed on the Property without redemption; and

WHEREAS, by virtue of Terrebonne Parish Consolidated Government Ordinance Numbers 8746 and 8881, the Terrebonne Parish Council declared 100% of the immovable adjudicated property as surplus and no longer needed for public use; and

WHEREAS, to date, the Terrebonne Parish Consolidated Government has been unable to sell the said surplus property in accordance with Louisiana law; and

WHEREAS, LA R.S. 47:2205 authorizes the parish to donate adjudicated property to any person to the extent allowed by the Louisiana Constitution; and

WHEREAS, La. Const. Art. VII, § 14 authorizes political subdivisions to enter into cooperative endeavor agreements with any public or private corporation for a public purpose and to donate public funds for programs of social welfare for the aid and support of the needy; and

WHEREAS, Gospel Assembly Church of Houma, Inc., a local non-profit corporation (hereinafter sometimes referred to as the “Non-Profit”), has expressed interest in acquiring the Property for use in its program designed to increase the availability of affordable rental housing for low to moderate income persons within the parish of Terrebonne; and

WHEREAS, TPCG finds that donating the Properties to the Non-Profit in order to facilitate additional low to moderate income housing in Terrebonne Parish serves a public purpose, that any expenditure or transfer of public funds according to the terms of the proposed cooperative endeavor, taken as a whole, is not gratuitous, and that Terrebonne Parish has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer; and

WHEREAS, TPCG desires to condition the said donation of the Property on the Non-Profit’s performance of any and all notice and filing requirements set forth by Louisiana law regarding the transfer of adjudicated property; and

WHEREAS, in order to outline the Non-Profit’s obligations as set forth above, which include that the Non-profit perform the required tax party notices prior to acquiring the Property, and maintain the Property as affordable housing, TPCG desires to enter into a cooperative endeavor agreement with the Non-Profit establishing the Non-Profit’s obligations; and

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the property described as:

1.1 A certain lot of ground, located in the Parish of Terrebonne, State of Louisiana, on the left descending bank of Bayou Terrebonne, measuring Sixty (60') feet front on the west side of Palm Avenue, by a depth of Seventy-Six (76') feet, being better known and designated as Lot No. Eleven (11) of Block No. Three (3) on a plan of "Plat Showing Survey of the North Half of Block 3, the south half of Block 5 and the Continuation of Blocks 1 and 4 of Garnet Addition," a subdivision of part of property of Harry Hollier as per plan of said subdivision made by T. Baker Smith, C.E., on June 10, 1938, and duly recorded in the Clerk's Office of the Parish of Terrebonne, Louisiana.

1.2 A certain fractional lot of ground, situated in the Parish of Terrebonne, State of Louisiana; lying on the left descending bank of Bayou Terrebonne, better known and designated as the south half (S 1/2) of Lot No. Thirteen (13) of Block No. (3) as shown and designated on a plan of Survey of the north half (N 1/2) of Block Three (3), the south half (S 1/2) of Block Five (5) and the Continuations of Blocks One (1) and Four (4) of Garnet Addition, a Subdivision made by T. Baker Smith, C.E., dated June 10, 1938, duly recorded in the Clerk's Office of the Parish of Terrebonne, Louisiana, said fractional lot of ground, being immediately in the rear of Lot No. Eleven (11) of Block No. Three (3) of said Subdivision; together with all buildings and improvements, and all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 307 Palm Avenue, Houma, Louisiana 70364, and bearing Tax Accounts Numbers R-03-C-23504-100 and R-03-C-23504-200.

Being the same property acquired by TPCG through adjudication at tax sales registered July 6, 2012, at Terrebonne Parish COB 2293, Page 480, Entry No. 1403379 and tax sale registered on June 24, 2014, Terrebonne Parish COB 2381, Page 483, Entry No. 1456834, respectively.

being all Property adjudicated to the Terrebonne Parish Consolidated Government more than three years ago; and

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to execute and enter into and enforce a cooperative endeavor agreement with Non-profit to facilitate the transfer of the Property to the Non-profit, and that the Parish President is hereby authorized to execute and enter into and enforce a donation of said Property to the Non-profit upon the Non-profit's satisfactory performance of the cooperative endeavor agreement in accordance with the terms contained in that agreement, which is attached hereto, and inclusive of the terms below.

SECTION I

The non-profit shall be solely responsible for compliance with La. R.S. 47:2206 regarding notification to tax sale parties for redemption purposes, La. R.S. 47:2208 regarding the recordation of affidavits necessary to erase encumbrances after the transfer, and any other legal procedures to ensure proper title. Terrebonne Parish Consolidated Government has not and will not perform these requirements. Terrebonne Parish Consolidated Government encourages the Non-profit to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chair declared the resolution adopted this ____ day of _____,
2018.

**COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND
GOSPEL ASSEMBLY CHURCH OF HOUMA, INC.**

This agreement is made and entered into on the date and place indicated below between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, whose present mailing address for purposes herein is 8026 Main Street, Houma, Louisiana 70360, represented herein by its duly authorized Parish President by virtue of his authority under Terrebonne Parish Council Ordinance No. _____, hereinafter referred to as “TPCG”; and

GOSPEL ASSEMBLY CHURCH OF HOUMA, INC., (EIN: _____), a Louisiana non-profit corporation, domiciled in the Parish of Terrebonne, whose present mailing address for the purposes herein is 2800 Highway 311, Schriever, Louisiana 70395, represented herein by its President, James Leo Brown Sr., by virtue of the Corporate Resolution attached hereto as Exhibit 1 and made a part hereof (hereinafter referred to as “Non-profit”);

who declare as follows:

WHEREAS, La. R.S. 47:2205 authorizes the Terrebonne Parish Consolidated Government (“TPCG”) to donate adjudicated property to any person to the extent allowed by the Louisiana Constitution; and

WHEREAS, La. Const. Art. VII, § 14 authorizes political subdivisions to enter into cooperative endeavor agreements with any public or private corporation for a public purpose and to donate public funds for programs of social welfare for the aid and support of the needy; and

WHEREAS, 99% of immovable property owned by William J. & Cathy Whited situated at Lot 11 & S/2 Lot 13 Block 3 Garnet Addition (307 Palm Avenue, Houma, Louisiana 70364), in Terrebonne Parish, Louisiana (“Property”) was adjudicated to the Terrebonne Parish Consolidated Government on July 6, 2012 for nonpayment of taxes; and 1% of immovable property owned by L T D Assets Management situated at said Property was adjudicated to the Terrebonne Parish Consolidated Government on June 24, 2012 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed on the Property without redemption; and

WHEREAS, by virtue of Terrebonne Parish Consolidated Government Ordinance Numbers 8746 and 8881, the Terrebonne Parish Council declared 100% of the immovable adjudicated property as surplus and no longer needed for public use; and

WHEREAS, to date, the Terrebonne Parish Consolidated Government has been unable to sell the said surplus property in accordance with Louisiana law; and

WHEREAS, Non-profit has expressed interest in acquiring the Property for use in its program designed to increase the availability of affordable rental housing for low to moderate income persons in Terrebonne Parish; and

WHEREAS, TPCG finds that donating the Property to the Non-profit to facilitate additional affordable housing in Terrebonne Parish serves a public purpose, that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that Terrebonne Parish has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer; and

WHEREAS, TPCG desires to donate the Property to Non-Profit for those purposes, provided the Non-profit perform any and all notice and filing requirements set forth by Louisiana law regarding the transfer of adjudicated property and maintain the Property as affordable rental housing in accordance with the terms of this agreement; and

WHEREAS, Non-Profit has agreed to such terms; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, and the mutual benefits to be derived by both parties herein, the parties hereto agree as follows:

I. RECITALS

The preamble and preliminary recitals of this agreement are incorporated herein as if restated in their entirety.

II. EFFECTIVE DATE AND TERM

The effective date of this agreement shall be the date of execution of this agreement by both parties, and the term of this agreement shall expire six years from the execution of the Act of Donation of the Property by the TPCG to the Non-profit, as further defined herein.

III. CERTIFICATIONS

Non-Profit certifies that it has been recognized by the Internal Revenue Service as a 501(c)(3) corporation under the Internal Revenue Code. Non-profit further certifies that this donation or the planned renovation/construction of low to moderate income housing intended for the property described herein below is not subject to any federal or state funding or guidelines, and that Non-profit intends to perform the renovations/construction and administer the housing using its own funds.

IV. ACKNOWLEDGEMENTS

Non-Profit acknowledges that TPCG has acquired tax title to the following Property:

1.1 A certain lot of ground, located in the Parish of Terrebonne, State of Louisiana, on the left descending bank of Bayou Terrebonne, measuring Sixty (60') feet front on the west side of Palm Avenue, by a depth of Seventy-Six (76') feet, being better known and designated as Lot No. Eleven (11) of Block No. Three (3) on a plan of "Plat Showing Survey of the North Half of Block 3, the south half of Block 5 and the Continuation of Blocks 1 and 4 of Garnet Addition," a subdivision of part of property of Harry Hollier as per plan of said subdivision made by T. Baker Smith, C.E., on June 10, 1938, and duly recorded in the Clerk's Office of the Parish of Terrebonne, Louisiana.

1.2 A certain fractional lot of ground, situated in the Parish of Terrebonne, State of Louisiana; lying on the left descending bank of Bayou Terrebonne, better known and designated as the south half (S 1/2) of Lot No. Thirteen (13) of Block No. (3) as shown and designated on a plan of Survey of the north half (N 1/2) of Block Three (3), the south half (S 1/2) of Block Five (5) and the Continuations of Blocks One (1) and Four (4) of Garnet Addition, a Subdivision made by T. Baker Smith, C.E., dated June 10, 1938, duly recorded in the Clerk's Office of the Parish of Terrebonne, Louisiana, said fractional lot of ground, being immediately in the rear of Lot No. Eleven (11) of Block No. Three (3) of said Subdivision; together with all buildings and improvements, and all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining.

Bearing a municipal address of 307 Palm Avenue, Houma, Louisiana 70364, and bearing Tax Accounts Numbers R-03-C-23504-100 and R-03-C-23504-200.

Being the same property acquired by TPCG through adjudication at tax sales registered July 6, 2012, at Terrebonne Parish COB 2293, Page 480, Entry No. 1403379 and tax sale registered on June 24, 2014, Terrebonne Parish COB 2381, Page 483, Entry No. 1456834, respectively.

hereinafter “Property,” by means of adjudication for unpaid ad valorem property taxes, and consequently, has little or no direct knowledge concerning the physical or economic characteristics of the Property.

Non-Profit acknowledges that TPCG may own the tax title to the Property only, and that TPCG is acting herein in its capacity as the tax title owner of the Property. Non-Profit also acknowledges that, because the Property was acquired by TPCG by means of adjudication, the owners of the Property may redeem the tax titles to the Property at any time up to the recordation of the Act of Donation transferring title of the Property to Non-Profit.

TPCG makes no claims that it has authority to act in the capacity as the owner of the Property. Non-Profit acknowledges that, pursuant to statutory law, TPCG bears no liability as the owner of the Property, and that Non-Profit is strongly encouraged to obtain liability insurance for the Property for the duration of this agreement.

Non-Profit acknowledges that TPCG has made no representation as to the validity of the tax sales resulting in the adjudication of the Property to TPCG. Non-Profit acknowledges that TPCG has made no representations as to the validity of the statutes authorizing this agreement and the pending donation of the Property to Non-Profit. Non-Profit acknowledges that TPCG has advised Non-Profit to seek legal advice before proceeding with this Agreement and the eventual donation of the Property.

Non-Profit acknowledges receipt of a copy of La. R.S. 47:2205, *et seq.*, as provided by the TPCG, and that these copies were provided to Non-Profit for information purposes only. Non-Profit also acknowledges that it will comply with all requirements.

V. TERMS AND CONDITIONS PREREQUISITE TO TRANSFER

TPCG shall give, donate, cede and transfer the Property to Non-Profit upon Non-Profit’s satisfactory performance, as determined by TPCG, of all the following:

- a. Maintenance of the Property. Non-Profit shall maintain the Property as a prudent caretaker and in a neat, orderly and sanitary manner, and in accordance with Terrebonne Parish regulations.
- b. Refrain from Improving and Using Property. Non-Profit shall refrain from erecting or placing new structures or improvements on the Property, and it shall refrain from using the Property to store personal property, movable or immovable, or for any purposes other than maintenance.
- c. Statutory Compliance Regarding Notice to Tax Sale Parties. Non-Profit shall immediately perform the statutory requirements set out in La. R.S. 47:2206 to ensure that the time for redemption of the adjudicated property has expired prior to the closing date of the transfer of the Property. The TPCG has not and will not perform these notices.
- d. Statutory Compliance Regarding Affidavit of Notice. Upon expiration of the time delays provided in La. R.S. 47:2208, Non-Profit shall prepare and present TPCG with its proposed Affidavit of Notice authorized under La. R.S. 47:2208. TPCG shall have the right, but not the obligation, to review the affidavit prior to transferring the Property to Non-Profit. Non-Profit shall be solely responsible for the affidavit requirement set forth La. R.S. 47:2208.
- e. Inspection. TPCG representatives and assigns shall have the right to enter upon the Property, at reasonable times, for the purpose of inspecting the Property to ensure compliance with the terms of this agreement.

VI. TIME PERIOD FOR PERFORMANCE OF PREREQUISITES

Non-Profit shall have 240 days from the effective date of this agreement to satisfactorily perform, as determine by TPCG, the prerequisites enumerated in Section V above. In the event Non-Profit fails to satisfactorily perform all requirements prior to deadline, TPCG, at its sole option, may terminate this agreement.

VII. DONATION OF PROPERTY; TERMS

Upon Non-Profit's completion, to the satisfaction of TPCG, of all of the prerequisites enumerated in Section V. above, TPCG shall donate the Property by Act of Donation to Non-Profit and in accordance with the statutory law governing donations of adjudicated property.

The following terms shall apply to the donation, and these terms are hereby made a part of the Act of Donation as if copied therein:

- a. TPCG shall warrant the transfer of the Property only against eviction from the Property resulting from prior act of the TPCG.
- b. Except for the warranty against eviction resulting from prior acts of TPCG, the Property shall be donated to Non-Profit as is and without any warranties whatsoever, even for redhibition or fitness, and Non-Profit's waiver and exclusions of those warranties shall be self-operative, all in accordance with La. R.S. 47:2207.
- c. Non-Profit shall be responsible for the filing fees associated with the donation of the Property.
- d. The donation is made and accepted by Non-Profit subject to the restrictive covenants, easements, servitudes, rights-of-way, mineral reservations, mineral leases and obligations of ownership, etc., affecting the Property as recorded in the Terrebonne Parish Clerk of Court's Office.
- e. Non-Profit shall cause the Affidavit(s) of Notice prepared in accordance with La. R.S. 47:2208 to be recorded at the same time of the recordation of the Act of Donation.
- f. In consideration for the donated Property, Non-Profit shall construct or rehabilitate on and maintain on the Property as affordable housing as defined by HUD standards for low to moderate income families in accordance with the provisions of this agreement.
- g. In the event Non-Profit fails to construct or rehabilitate and maintain affordable housing on any of the Property donated in accordance with this Article or fails to perform any of its obligations hereunder subsequent to the execution of the Act of Donation, Non-Profit shall be in default of this agreement. If, within 30 days of written notice of default by TPCG to Non-Profit, Non-Profit has failed to remedy such default, it shall be in breach of this agreement. In the event of Non-Profit's breach of this agreement, the TPCG, at its sole option may pursue any of the following remedies against Non-Profit:
 1. TPCG may demand liquidated damages in an amount equal to the fair market value of the Property herein described, as valued by that certain appraisal report prepared as of June 1, 2016, by Kenyon W. Butts, Louisiana Certification Number G987, of REAS, Inc., a copy of which Non-profit acknowledges receipt, or
 2. TPCG may demand, at Non-Profit's expense, the revocation of the donation of any Property failing to meet the standards of this Agreement.
- h. In the event Non-Profit sells the Property or uses the property in any manner other than for low to moderate income rental housing within three (3) years following the execution of the Act of Donation of the Property, Non-Profit shall pay TPCG an amount equal to fifty (50%) percent of the fair market value of the Property. In the event Non-Profit sells the Property or uses the Property in any manner other than for low to moderate income rental housing after three (3) years, but before six (6) years following the execution of the Act of Donation of the Property, Non-Profit shall pay TPCG an amount equal to twenty-five (25%) percent of the fair market value of the Property so sold. For purposes of this paragraph, the fair market value of the Property sold shall be the amount of the purchase price of the Property, and the fair market value of the property used for purposes other than those described in this agreement shall be determined by an appraisal acquired by the TPCG, valued at the time of the unauthorized use. In the event TPCG finds it necessary to acquire an appraisal for these purposes, Non-profit shall reimburse TPCG for the cost of the appraisal.
- i. Should TPCG place this agreement in the hands of an attorney for enforcement, Non-Profit shall be liable for any and all court costs, expenses, judicial interest, and reasonable legal fees incurred by TPCG.

- j. The terms and conditions of the Act of Donation shall inure to the benefit of the parties' successors and assigns, and the obligation to maintain affordable housing shall run with the land.

VIII. INDEMNIFICATION AND STATEMENTS AS TO NO WARRANTIES

The Non-Profit accepts the Property and its premises in its present condition and assumes full responsibility for the condition of said Property without any liability or obligation of any kind whatsoever upon the part of TPCG. Non-Profit agrees to protect, defend, indemnify, save and hold harmless the TPCG, its officers, agents, servants and employees, including volunteers from and against any and all claims, demands, expense, and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way arise out of this agreement prior to donation and subsequent Act of Donation to be executed between the parties, Non-Profit's use and maintenance of the Property, and any and all other actions or omissions by Non-Profit, its officers, agents, servants, and employees, or others on said Property by license or invitation or contract of Non-Profit, solely except for those claims, demands or causes of action arising out of Terrebonne Parish Consolidated Government's warranties under La. R.S. 47:2207. Non-Profit agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bear all other costs, attorney fees and expenses resulting or related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Non-Profit acknowledges that it has made a thorough inspection of the Property and any improvements located thereon prior to the execution of this Act, and that Non-Profit is satisfied as to the condition and fitness of the Property.

It is understood and agreed that the Property is transferred by TPCG to the Non-Profit "AS IS, WHERE IS" with no warranty whatsoever, whether expressed or implied, not as to zoning, or even for redhibitory defects, and including, without limitation, any warranty as to (a) the quality, condition or fitness for the intended use of the property or of any improvements located thereon, (b) the presence of hazardous or toxic materials (as defined by federal and state law) on, under or about the property and any improvements located thereon, (c) environmental matters of any nature or kind whatsoever relating to the property and any improvements located thereon, (d) the quality and physical condition of soils, geology, any ground water located on, under or about the property and the drainage of the subject property.

Non-Profit expressly waives any and all warranties, including those pertaining to fitness for a particular use as well as those warranties against hidden and latent defects (i.e. defects in the property donated which render its use so inconvenient or imperfect that the Non-Profit would not have accepted it had he known of the vice or defect); more specifically, that warranty imposed by Louisiana Civil Code Article 2475 with respect to a TPCG's warranty against latent or hidden defects. Non-Profit forfeits the right to void the donation on account of some hidden latent vice or defect in the property transferred pursuant to Louisiana Civil Code Articles 2520, *et. seq.* Any listing of warranties to be waived is by way of example, and not intended as an exclusive list, as all warranties are waived, except as provided otherwise herein.

IX. TERMINATION

At any time prior to the execution of the Act of Donation, this agreement may be terminated under any or all of the following conditions:

- a. By either party after thirty (30) days written notice to the other.
- b. By written mutual agreement and consent of the parties hereto.
- c. By TPCG for Non-Profit's failure to comply with Section VI. Time Period for Performance of Prerequisites, herein.
- d. By written notice to Non-Profit that the Property has become necessary for use by TPCG after a declaration of necessity by the governing authority for the parish.
- e. By legally authorized redemption on behalf of the titled owner.

X. NO WAIVER

The failure of TPCG or Non-Profit to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

XI. ASSIGNMENT

During the term of this agreement, Non-Profit shall not assign, in part or in whole, any rights or obligations granted herein without prior written consent of TPCG, and if so consented, all of the conditions and provisions herein shall apply to such substituted party.

XII. AMENDMENT

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

XIII. COMPLIANCE WITH LAWS

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

XIV. DRAFTER

None of the parties hereto shall be deemed to be considered to be the drafter of this agreement or any provision hereof for the purpose of any statute, case law or rule of interpretation or construction that would or might cause any provision to be construed against the drafter hereof.

XV. SIGNATURES OF PARTIES

[Signatures on Following Page]

THUS DONE, READ, AND PASSED in Houma, Parish of Terrebonne, Louisiana, in the presence of me, Notary, and the undersigned competent and attesting witnesses, who have signed in the presence of the parties and me, Notary, on this _____ day of _____ 2018, after a reading of the whole.

WITNESSES:

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT:

By: GORDON E. DOVE
Its: President

NOTARY PUBLIC

THUS DONE, READ, AND PASSED in Houma, Parish of Terrebonne, Louisiana, in the presence of me, Notary, and the undersigned competent and attesting witnesses, who have signed in the presence of the parties and me, Notary, on this _____ day of _____ 2018, after a reading of the whole.

WITNESSES:

GOSPEL ASSEMBLY CHURCH OF
HOUMA, INC:

By: JAMES LEO BROWN, SR.
Its: President

NOTARY PUBLIC



Monday, May 21, 2018

Item Title:

Amendment No. 3 Lease between Terrebonne Parish Consolidated Goernment and South Central Louisiana Human Services Authority

Item Summary:

RESOLUTION: Authorizing the Parish President to execute on behalf of Terrebonne Parish Consolidated Government an amendment to the lease by TPCG to South Central Louisiana Human Services Authority of certain premises at 521 Legion Avenue, in Houma, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/16/2018	Executive Summary
Resolution	5/15/2018	Resolution
Amendment No. 3 to the Lease	5/15/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Extension of the Rental Lease with South Central Louisiana Human Services Authority

PROJECT SUMMARY (200 WORDS OR LESS)

Rental of usable space from Terrebonne Parish Consolidated Government located at 521 Legion Avenue, Houma, LA to be used by South Central Louisiana Services Authority, as an administrative office, with twenty-five (25) parking spaces extended until May 31, 2019.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To rent office space and parking space to South Central Louisiana Services Authority for until May 31, 2019 located at 521 Legion Avenue, Houma, LA

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY: _____
SECONDED BY: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT AN AMENDMENT TO THE LEASE BY TPCG TO SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY OF CERTAIN PREMISES AT 521 LEGION AVENUE, IN HOUMA, LOUISIANA

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual”; and

WHEREAS, the Terrebonne Parish Consolidated Government is authorized to provide for the safety and welfare of the citizens of Terrebonne Parish; and

WHEREAS, the South Central Louisiana Human Services Authority (SCLHSA) operates a mental health clinic and provides other human services at 521 Legion Avenue, in Houma Louisiana, 70360, which is owned by the TPCG; and

WHEREAS, in the spirit of cooperation and for the welfare of the citizens of Terrebonne Parish, the TPCG entered into a lease agreement for the above stated premises, wherein TPCG is leasing the premises SCLHSA; and

WHEREAS, the current lease is set to expire on May 31, 2018, and SCLHSA has requested that the TPCG extend the term of the lease; and

WHEREAS, TPCG desires to extend the said lease term for the purposes subscribed in the lease agreement; and

WHEREAS, the Parties have agreed to extend the term of the lease through May 31, 2019, with an option to terminate by mutual written consent, and all other terms remaining enforceable and in full effect, including the monthly payments set forth therein; and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the TPCG, that the Parish President, Gordon E. Dove, be and is hereby authorized to execute an amendment to the existing lease agreement by and between the TPCG and the SCLHSA, for the lease of space at 521 Legion Ave., Houma, LA 70360, said lease amendment to be substantially in accordance with the amendment attached to this resolution.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2018.

CHAIR

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the _____ day of _____, 2018 subsequently ratified by the assembled Council in Regular Session on the _____ day of _____, 2018 at which meeting a quorum was present.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

AMENDMENT NO. 3
TO LEASE BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND
SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY

THIS AMENDMENT NO. 2 is made and entered into on the date(s) inscribed below by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT ("Lessor"), a political subdivision of the state of Louisiana, with a mailing address of PO Box 2768, Houma, LA 70361, represented herein by its duly authorized Parish President, Gordon E. Dove, by virtue of Terrebonne Parish Council Resolution No. _____, and

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY ("Lessee"), pursuant to Louisiana Revised Statutes 28:874(D), a body corporate and a political subdivision in the State of Louisiana, whose mailing address for the purposes herein is 5593 Highway 311, Houma LA 70360, herein represented by Lisa Schilling, its Executive Director;

WHEREAS, the Lessor and Lessee are parties to a certain Lease agreement, dated September 12, 2017, for the lease of "6502 square feet of usable space located at 521 Legion Ave., Houma, LA, to be used by the [Lessee], as an administrative office, with 25 parking spaces provided" which contract is filed for record with the Terrebonne Parish Clerk of Court at COB 2514, Page 193, Entry No. 1542603; and

WHEREAS, by way of Amendment No. 1 and Amendment No. 2 of the Lease Agreement, the parties extended the term of the lease to May 31, 2018; and

WHEREAS, Lessee has requested an extension of the lease term; and

WHEREAS, because the Lessor is authorized to provide for the safety and welfare of the citizens of Terrebonne Parish, and because the Lessee operate a mental health clinic and provides for other human services at the least premises, the Lessor wishes to extend the lease term for the benefit of the welfare of the citizens of Terrebonne Parish;

WHEREAS, the parties have agreed to extend the term of the Lease agreement to and through May 31, 2019, under the same terms and conditions of the original lease, including monthly rental payments of \$4,150.44 being due and payable on the first of each month.

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged by each party hereto, the Lessor and the Lessee do hereby agree to amend the above stated Lease agreement as follows:

SECTION I

The paragraph numbered "1" on the first page of the said Lease agreement shall be and is hereby amended as follows, with strikeout representing deletions, and underlining representing additions to the provisions:

For the consideration and upon the term and conditions hereinafter, the Lessor has this day rented, let and least unto Lessee, here present and excepting the same, **for a month-to-month lease for a period of up to six (6) months**, commencing **September 1, 2017**, and ending ~~February 28, 2018~~ May 31, 2019, the following described property:

**6502 square feet of usable space located at 521 Legion Ave., Houma,
Louisiana, to be used by the South Central Louisiana Human**

Services Authority, as an administrative office, with twenty-five (25) parking spaces provided.

SECTION II

A new paragraph, “23.1.” shall be and is hereby enacted and inserted following paragraph 23 of the said Lease agreement as follows:

23.1.

The parties may terminate this Agreement by written mutual consent of their duly authorized representatives.

SECTION III

These amended provisions shall be incorporated into the original Lease agreement dated September 12, 2017, as if originally prescribed. All other terms and conditions of the original agreement shall remain in full force and effect.

SECTION IV

Upon execution and approval of this Amendment, it will be the responsibility of the Lessor to have this Amendment recorded in the office of the parish recorder of the parish where the property herein leased located. **The Terrebonne Parish Recorder of Conveyances and Mortgages is hereby requested and directed to make a note in the margin of the original Lease agreement, COB Entry Number 1542603, of this Amendment, to serve as occasion may require.** Lessor shall provide a copy of the recorded Amendment to the Lessee.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment on the date(s) inscribed below.

South Central Louisiana Human Services Authority:

Attest: _____	X: _____
	BY: <u>Lisa Schilling</u>
Attest: _____	TITLE: <u>Executive Director</u>
	DATE: _____

Terrebonne Parish Consolidated Government:

Attest: _____	X: _____
	BY: <u>Gordon E. Dove</u>
	TITLE: <u>Parish President</u>
Attest: _____	DATE: _____



Monday, May 21, 2018

Item Title:

Subgrantee Agreement for the Hurricane Gustav Flood HMGP

Item Summary:

RESOLUTION: Authorizing Parish President to sign the revised subgrantee agreement for the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP) 1786-109-0006.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/16/2018	Executive Summary
Memo	5/16/2018	Cover Memo
Resolution	5/16/2018	Resolution
Amendment 1	5/16/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution to authorize Parish President to sign the revised subgrantee agreement for the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP) 1786-109-0006.

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution authorizing the President to enter into a revised subgrantee agreement for the 1786-109-0006 Gustav/ Ike Elevation Program funded by the FEMA HMGP.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The Terrebonne Parish Consolidated Government was awarded application for \$7,373,435 of federal assistance under the Hurricane Gustav Hazard Mitigation Grant Program (HMGP #1786-109-0006 FEMA-1786-DR-LA) for the elevation of (54) flood damaged structures in the Parish. Additional funds were required for the Safe Room East project, and funds saved from two lifted strcutres and a property that requested withdrawal made it possible for the Parish to request a transfer of funds from this elevation project to the safe room to protect our first responders. A new subgrantee agreement was provided by the State and FEMA to memorialize this change in the value of the elevation grant to \$7,197,809 which will be used to elevate the remaining elevation grant recipients.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

Signature

5/15/18

Date

May 15, 2018

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item June 11th and 13th, 2018

Additional funds were required for the Safe Room East project, and funds saved from two lifted structures and a property that requested withdrawal made it possible for the Parish to request a transfer of funds from this elevation project to the safe room to protect our first responders (\$175,626). A new subgrantee agreement was provided by the State and FEMA to memorialize this change in the value of the elevation grant to \$7,197,809 which will be used to elevate the remaining elevation grant recipients.

If everything meets with your approval, it is respectfully requested that you place the resolution on the Budget & Finance Committee agenda for consideration. If you have any questions, please advise.

Thanks,

Chris

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A REVISED SUBGRANTEE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE GUSTAV/IKE ADDITIONAL FUNDS ELEVATION PROJECT 1786-109-0006.

WHEREAS, the Terrebonne Parish Consolidated Government has applied for funding allocated as a result of the Hazard Mitigation Grant Program (HMGP) through the Federal Emergency Management Agency (FEMA), and

WHEREAS, by communication from the GOHSEP dated October 5, 2015, the Terrebonne Parish Consolidated Government has been notified that its application 1786-109-0006 for federal assistance allocated to elevate repetitive loss structures was approved by FEMA September 24, 2015; and

WHEREAS, by communication from the GOHSEP dated February 20, 2018, the Terrebonne Parish Consolidated Government has been notified that its request to transfer funds from 1786-109-0006 for federal assistance allocated to elevate repetitive loss structures to 1786-109-0007 to build a multi-agency safe room was approved by FEMA November 14, 2017; and

WHEREAS, this funding was made available through savings on two structures and a withdrawal requested by a homeowner and will not compromise the elevation program; and

WHEREAS, the revised funding for the elevation of the remaining flood damaged structures in the Parish is as follows:

Federal Share (100%)	\$7,197,809
Nonfederal Share (0%)	\$2,581,633
TOTAL PROJECT AWARD:	\$9,779,442

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Grant Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to sign the revised subgrantee agreement with GOHSEP in order to accept the transfer of funds from the HMGP Gustav/Ike Additional Funds Elevation Program to the Safe Room East.

APR 20 2018

ADMINISTRATION

Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

February 20, 2018

Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

RE: Amendment 1 – Approval of Budget Revision
Terrebonne Parish – SRL/RL Elevation Project
HMGP #1786-109-0006, FEMA-1786-DR-LA, Project #164

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request to withdraw one (1) property and de-obligate federal funds for two additional properties in the amount of \$175,626.00, under the Hazard Mitigation Program (HMGP), was approved by FEMA on November 14, 2017 (see enclosure).

Withdraw one (1) property and de-obligate federal funds approval for the following structures:

Property Address	De-Obligation Amount
1425 Highway 55, Montegut, LA 70377 (withdraw)	(\$143,330.00)
5482 Shrimpers Row, Houma, LA 70363	(\$ 1,362.00)
609 Westview Drive, Houma, LA 70364	(\$ 30,934.00)

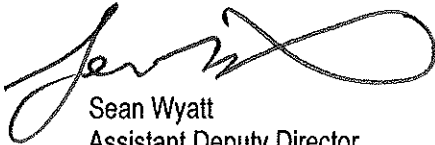
With the approval of this amendment request, the funding for the above mentioned project is as follows:

Item	Current Obligation	Amendment Approval	Total Project Cost
Federal Share	\$ 7,373,435.00	(\$175,626.00)	\$7,197,809.00
Non Federal Share	\$ 2,644,625.00	(\$ 62,992.00)	\$2,581,633.00
Total Project Cost	\$10,018,060.00	(\$238,618.00)	\$9,779,442.00

Honorable Gordon E. Dove
Page 2
February 20, 2018

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at 225-376-5104 or at tiffany.doucet@la.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sean Wyatt', with a large, stylized loop at the end.

Sean Wyatt
Assistant Deputy Director
Hazard Mitigation

SW:td

Enc. FEMA Approval letter dated November 14, 2017
NEMIS Budget and Obligation Report
FEMA Record of Environmental Consideration (REC)
Sub Grantee Agreement



FEMA

November 14, 2017

James Waskom, Director
Governor's Office of Homeland Security
and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, LA 70806

Attn: Jeffrey Giering, State Hazard Mitigation Officer

Re: 1786-0164-LA
Terrebonne Parish –SRL/SL Elevation Project
Scope of Work Modification
CFDA 97.039 Hazard Mitigation Grant Program (HMGP)

Dear Mr. Waskom:

This letter provides official notification that the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) approves your request dated October 20, 2017, for a budget revision for the Terrebonne Parish –SRL/SL Elevation Project. FEMA agrees with the additional analysis and information submitted by the recipient demonstrating that the withdrawal and de-obligation of funds for one property and the de-obligation of funds due to a decrease in costs for two additional properties is justified.

Property Address	Amendment Request	Amount
1425 Highway 55, Montegut, LA 70377	Withdraw/De-obligation	(\$143,330.00)
5482 Shrimpers Row, Houma, LA 70363	De-obligation	(\$ 1,362.00)
609 Westview Drive, Houma, LA 70364	De-obligation	(\$ 30,934.00)

The revised scope of work results in a decrease in the federal share for the project referenced above. FEMA de-obligated federal funds in the amount of \$175,626, the chart below reflects the updated funding summary.

Summary of Funding	Federal	Non-Federal	Total
Original	\$7,373,435.00	\$2,644,625.00	\$10,018,060.00
Amendment	(\$175,626.00)	(\$ 62,982.00)	(\$ 238,618.00)
Total	\$7,197,809.00	\$2,581,633.00	\$ 9,779,442.00

Mr. Waskom
November 14, 2017
Page 2

If you have any questions regarding the information, please contact Myra Leonard, HMA Specialist at (940) 383-7268, myra.leonard@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "H. Crain", with a small checkmark or flourish to the left.

H. Camille Crain
HMA Branch Chief

ENCLOSURES: Obligation Report
REC

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.0 Introduction

1.1 The Federal Emergency Management Agency (hereinafter referred to as "Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program (HMGP), CFDA #97.039.

1.2 This Agreement addresses the use of those funds and is between the Governor's Office for Homeland Security and Emergency Preparedness (hereinafter referred to as "Grantee") and Terrebonne Parish (hereinafter referred to as "Sub-Grantee").

2.0 Applicable Laws, Regulations and Policies

2.1 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288

31 United States Code Section 1352

Title 44 Code of Federal Regulations Parts 13 (specifically part 13.36), 14 and 206

OMB Circular A-102 (Standard Form 424B (Rev. 7-97))

OMB Circular 110

2.2 State

The Louisiana Homeland Security and Emergency Assistance and Disaster Acts, LRS Title 29, Chapter 6
Act 12 of the First Extraordinary Session, 2005

Act 458 of the Regular Session, 2006

Louisiana Revised Statute 40:1730.28

Louisiana Procurement Code, LRS Title 39, Chapter 17

Louisiana Hazard Mitigation Strategy (4 volumes)

3.0 Concept of Agreement

3.1 In order to implement the Terrebonne Parish SRL/RL Elevation Project, the Grantor has provided funds to the Sub grantee through the Grantee's Hazard Mitigation Grant Program. The Sub grantee shall perform the necessary tasks, meet the required milestones and stay within the budgetary parameters outlined in the application for this project (HMGP 1786-109-0006).

3.2 The application of the Sub grantee is incorporated into this Agreement as if copied here in its entirety.

3.3 Additional responsibilities of the Grantee and Sub grantee are as follows:

3.3.1 All applicable state and federal laws, regulations and policies shall be adhered during the execution of this project and more specifically:

3.3.2 Any changes to scope or budget shall comply with 44 CFR Part 13.

3.3.3 Sub grantee will comply with the limitation on the use of appropriated funds to influence certain Federal contracting and financial transactions as stated in 31 United States Code Section 1352.

3.3.4 Sub grantee will comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B (Rev. 7-97) as prescribed by OMB Circular A-102.

3.3.5 The Sub grantee will fully cooperate at all times with the Grantee as the project manager and the party accountable for all the funds of this project.

3.3.6 The Sub grantee agrees to meet all program and administrative requirements as dictated by the state and federal laws, regulations and policies referred to herein and by any other requirements deemed necessary by the Grantee to carry out the intent of this Agreement, which may not be specifically referred to in this document.

4.0 Summary of Statement of Work

4.1 Pursuant to Hazard Mitigation Grant Program Project HMGP 1786-109-0006, the Sub grantee shall perform the following tasks:

4.1.1 The object of this mitigation project will be to elevate fifty-three (53) structures to prevent future losses.

5.0 Summary of Budget

5.1 Costs per task

5.1.1 For tasks 4.1.1: \$9,779,442.00

5.2 Total Costs \$9,779,442.00

5.3 Funding Sources

5.3.1 Federal share \$ 7,197,809.00

5.3.2 Non-Federal Share \$ 2,581,633.00

6.0 Liability of Parties

6.1 This Agreement is intended for the benefit of the Grantor, Grantee and Sub grantee and does not confer any rights upon any other third parties.

6.2 All rights by and between the Grantor, Grantee and Sub grantee are limited to the actions outlined in the applicable state and federal laws, regulations and policies.

6.3 Sub grantee hereby holds harmless the Grantee from any actions or claims brought on behalf of any third parties who performs work and/or provides services on this project on behalf of the Sub grantee.

7.0 Legal Authorization

The Sub grantee hereby certifies that it possesses the legal authority to enter into this Agreement and that it is authorized to receive the federal funds outlined herein.

8.0 Notice and Contact

8.1 All notices between the Grantor and Sub grantor provided for pursuant to this Agreement shall be in writing, and sent first class, certified mail, return receipt requested.

8.2 The name and address of the Grantee's contract manager for this Agreement is:

Sean Wyatt
Assistant Deputy Director – Hazard Mitigation
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this Agreement on behalf of the Sub grantee is:

Mailing and Overnight Address
Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

8.3 In the event that the mailing address of the Grantee or Sub grantee changes during the terms of this Agreement, or that there is a change in the designated points of contact, the party with the address change or change of contact shall immediately notify the other party of the change.

On behalf of their respective agencies, the Grantee and the Sub grantee have each executed this Agreement.

BY: _____
James B. Waskom,
Director
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

BY: _____
Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government

DATE: _____



Monday, May 21, 2018

Item Title:

Resolution authorizing CEA between TPCG and Louisiana Wildlife and Fisheries Foundation

Item Summary:

RESOLUTION: Authorizing the Parish President to execute a Cooperative Endeavor Agreement between Terrebonne Parish Consolidated Government and the Louisiana Wildlife & Fisheries Foundation in support of further study of methods to control or prevent Roseau Cane die offs in Terrebonne Parish.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	5/17/2018	Resolution

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE LOUISIANA WILDLIFE AND FISHERIES FOUNDATION IN SUPPORT OF FURTHER STUDY OF METHODS TO CONTROL OR PREVENT ROSEAU CANE DIE-OFFS IN TERREBONNE PARISH.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that “For a public purpose, political subdivisions of the state or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) and the Louisiana Wildlife and Fisheries Foundation (LWFF), a tax-exempt 501(c)(3) foundation, believe they can substantially benefit the citizens of Terrebonne Parish by entering into a cooperative endeavor with each other; and

WHEREAS, Terrebonne Parish Consolidated Government proposes to allocate seven thousand, five hundred dollars (\$7,500.00) for use by the LSU Ag Center through its contract with LWFF in order to assist in the continued research into the control and prevention of Roseau Cane problems and die-offs associated with the spread of certain insects throughout coastal Louisiana.

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government hereby authorizes its Parish President to execute a Cooperative Endeavor Agreement with the Louisiana Wildlife and Fisheries Foundation for the continued scientific research by the LSU Ag Center as described herein.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Terrebonne Parish Council on (mm/dd/yyyy) in Regular Session at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2018.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Monday, May 21, 2018

Item Title:

Resolution to declare surplus (26) firearms with a value of less than \$5,000

Item Summary:

RESOLUTION: Declaring as surplus (26) firearms from Houma Police Department and authorizing said firearms to be disposed of through legally approved methods to only firearms dealers or firearms manufacturers who are licensed to buy, sell or trade those types of firearms.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/16/2018	Executive Summary
Resolution	5/16/2018	Resolution
Backup Material	5/16/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Declaring twenty-six (26) firearms from the Houma Police Department as surplus

PROJECT SUMMARY (200 WORDS OR LESS)

To declare as surplus twenty-six (26) firearms from the Houma Police Department and to acquire authorization to dispose of items through legally approved methods to only firearms dealers or firearms manufacturers who are licensed to buy, sell or trade those types of firearms.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of firearms from adjudicated cases and recovered items that a disposal order has been signed by a district judge. To generate revenue for the Houma Police Department.

TOTAL EXPENDITURE

Anticipated Revenue: \$7,095.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Angela Guidry, Purchasing Manager

May 16, 2018

Signature

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit "A" each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit "A"; and

WHEREAS, the Parish Administration has recommended that the movable property listed in the attached Exhibit "A" be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items; and

NOW THEREFORE, BE IT RESOVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit "A" surplus and authorizes the Parish President to dispose said item(s) by public bid, negotiated sale, junked or by any other legally approved method. Per LA R.S. 40:1798 E (1) c, the firearms may only be sold to a firearms dealer or firearms manufacturer who is licensed to buy, sell or trade that type of firearm.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS: _____

NAYS: _____

NOT VOTING: _____

ABSENT: _____

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2018.

CHAIR

I, _____, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the ____ day of _____, 2018 subsequently ratified by the assembled Council in Regular Session on the ____ day of _____, 2018 at which meeting a quorum was present.

COUNCIL CLERK

Exhibit "A"
HPD FIREARMS

LOT #1

Smith & Wesson .40 Caliber S/N RBN9803	\$ 250
Walther PPK/S 9mm S/N 44222	\$ 450
Colts Gov't .45 Caliber S/N CV25648	\$ 200
Raven Arms MP-25 .25 Caliber S/N 1634854	\$ 50

LOT #2

Smith & Wesson .40 Caliber S/N RBT1231	\$ 250
Mossberg .20 Gauge S/N R590282	\$ 175
Glock .40 Caliber S/N BBS610US	\$ 400
Ruger P90 Pistol S/N 662-25417	\$ 350

LOT #3

AMT Automag II .22 Caliber S/N Z64153	\$ 500
Heritage Rough Rider S/N J69904	\$ 120
Charter Arms 38 Special S/N 466815	\$ 200
Taurus 9mm S/N TXC59131	\$ 250

LOT #4

Browning Arms 22 Long Rifle S/N 655nt17935	\$ 350
Bryco Arms .25 Caliber S/N 125858	\$ 100
Clerke 1 st .22 Caliber S/N 49659	\$ 50
Bushmaster 5.56 S/N E10693	\$ 550

LOT #5

Thompson .45 Caliber S/N AOC36461	\$ 500
Ruger .22 Caliber Long Rifle S/N 228-14212	\$ 225
Hi Point 9mm S/N P131306	\$ 50
Mossberg 12 Gauge S/N K312506	\$ 250

LOT #6

Desert Eagle 40 S & W Pistol S/N 38303330	\$ 550
Super Comanche 45 Caliber S/N 173627	\$ 200
Ruger Single 6 .22 Caliber S/N 68-65461	\$ 275

LOT #7

Smith & Wesson .40 Caliber S/N RAM4671	\$ 250
Smith & Wesson 9mm S/N PDW578	\$ 200
Russian M\$\$ 7.62x54 S/N 2285	\$ 350

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Lot 1

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>250</u>	<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Smith & Wesson SW40VE (.40 caliber) (Serial Number RBN9803)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>450</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Walther PPK/S Cat 9mm Kurz .380 ACP serial # 44222

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>200</u>	<u>good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Colts Government Series 80, .45 caliber, Serial # CV25648

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>50</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Raven Arms MP-25, .25 caliber, serial number 1634854

ITEM IS LOCATED AT: Houma Police Department

Sgt. Trey Lottinger

Contact Person

9858585112

Phone

Authorized by Dept. Head:

Signature



Date

5/9/18 @ 0849 hrs

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Lot 2

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>250</u>	<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Smith & Wesson Model SW40VE .40 Caliber, SSerial number RBT1231

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>175</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mossberg 500C, 20 gauge shotgun Serial # R590282

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>400</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Glock model 22, .40 Caliber, serial # BBS610US

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>350</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Ruger P90 pistol serial number 662-25417

ITEM IS LOCATED AT: Houma Police Department

Sgt. Trey Lottinger #227

Contact Person

985-858-5112

Phone

Authorized by Dept. Head:

Signature

Chief Raymond Cohen

Date

5/9/18 @ 0849 hrs.

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

Lot 3

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>500</u>	<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

AMT Automag II, .22 caliber Rimfire Magnum, Serial # Z64153

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>120</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Heritage Rough Rider, .22 caliber, serial number J69904

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>200</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Charter Arms Undercover 38 special serial #466815

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>250</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Taurus PT24/7 pistol, 9mm, serial #TXC59131

ITEM IS LOCATED AT: Houma Police Department

Sgt. Trey Lottinger #227

Contact Person

8985-858-5112

Phone

Authorized by Dept. Head:

Chief [Signature]
Signature

5/9/18 @ 0850 hrs
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Lot 4

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>350</u>	<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Browning Arms Buck Mark 22 long Riffle, Serial # 655nt17935, gray wood grain handle

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>100</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Bryco Arms, .25 caliber, serial #125858

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>50</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Clerke 1st .22 caliber, serial #49659

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>550</u>	<u>fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Bushmaster, Carbon 15, 5.56 serial # E10693

ITEM IS LOCATED AT: Houma Police Department

Sgt. Trey Lottinger #227

Contact Person

985-858-5112

Phone

Authorized by Dept. Head:

Chief Randy from Colman
Signature

5/9/18 @ 0851 hrs.
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

Lot 5

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	500	Good

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Thompson Auto-Ordnance Corp, .45 Caliber pistol, Serial #AOC36461

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
2	1	225	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Ruger MK3 22/25 .22 caliber long rifle, serial 228-14212

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
3	1	50	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Hi-Point Model 09 9mm serial # P131306

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
4	1	250	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mossberg 500A 12 Gauge serial # K312506

ITEM IS LOCATED AT:

Contact Person

Phone

Authorized by Dept. Head:

Chief Timothy Cohen
Signature

5/9/18 @ 0851 hrs.
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

Lot 6

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	550	Good

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Desert Eagle 40S&W pistol, serial # 38303330

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
2	1	200	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Super Comanche 45 Caliber serial #173627

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
3	1	275	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Ruger Single 6 .22 caliber serial 68-65461

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Phone

Authorized by Dept. Head:

Chief Raymond A. Cohen
Signature

5/9/18 @ 0852 hrs.
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Lot 7

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	250	Good

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Smith & Wesson SW40VE, .40 caliber, Serial # RAM4671

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
2	1	200	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Smith & Wesson SW9VE 9mm serial #PDW578

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
3	1	350	fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Russian M\$\$ 7.62X54 serial #2285

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Phone

Authorized by Dept. Head:

Chief [Signature]
Signature

5/1/18 @ 0852 hrs.
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

Category Number:
Item Number: 8.



Monday, May 21, 2018

Item Title:

Award BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract)

Item Summary:

RESOLUTION: Concurring with the recommendation of Parish Administration to award BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract) to the lowest qualified bidder, Economical Janitorial & Paper Supplies, LLC.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/17/2018	Executive Summary
Resolution	5/17/2018	Resolution
Support Material	5/17/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Bid #18-WHSE-04 Purchase of New/Unused Paper Product for Warehouse Inventory (12-Month Requirements Contract)

PROJECT SUMMARY (200 WORDS OR LESS)

To award to the lowest qualified bidder, Economical Janitorial & Paper Supplies, LLC

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To stock the necessary paper products for use by various departments/division

TOTAL EXPENDITURE

Products are considered Warehouse inventory and no budget is given. Quantities may increase or decrease within the 12 month period.

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

Warehouse inventory, no budget
given

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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A handwritten signature in blue ink, appearing to read "Sharon M. Telles".

Signature

A handwritten date in blue ink, "5-17-18".

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 17-

WHEREAS, on May 11, 2018 bids were received by the Terrebonne Parish Consolidated Government for BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract), and

WHEREAS, after careful review by Angela Guidry, Purchasing Manager, it has been determined that the bid of Economical Janitorial, & Paper Supplies LLC, for items on the attached listing is the lowest qualified bid, and

WHEREAS, should the awarded vendor be unable to supply the Warehouse Division with the required paper product(s), the Warehouse Division shall be authorized to award the item(s) to the next lowest qualified bidder, and

WHEREAS, Parish Administration has concurred with the recommendation that the bid of Economical Janitorial, & Paper Supplies LLC be accepted for BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract) as per the attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Parish Administration is approved for the purchase of paper products for the Warehouse inventory as per attached documents

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____, 2018.

Bid 18-WHSE-20 - Economical Janitorial & Paper Supplies LLC Award Listing

	Item description		
Item 1	PAPER 8-1/2X11 LETTER COPIER G. PACIFIC 999705 OR EQUAL	Qty:8000	\$ 2.88
Item 2	PAPER 8-1/2X14 LEGAL COPIER DOMATAR 2752 OR EQUAL	Qty:1700	\$ 3.95
Item 3	WIPES BOX REINFORCED WIPES 9.1 X 16.8 KC34790 WYPALL-X60 OR EQUAL	Qty:900	\$ 5.00
Item 4	CUP WATER CONE 4 OZ GENPACK W4F OR EQUAL	Qty:250	\$ 1.51
Item 5	TOWEL CENTER PULL 9 X 590 600 SHEETS HI TECH EJ2CP600 OR EQUAL	Qty:900	\$ 16.70
Item 6	TISSUE ROLL TOILET 4 X 1000 2 CORE HI TECH EJ-JT92 OR EQUAL	Qty:500	\$ 18.39
Item 7	CUP PLASTIC DRINK 7 OZ CONEX 7N25 OR EQUAL	Qty:10	\$ 40.69
Item 8	SOUFFLE CUPS 5.5 OZ SOLO UR55 OR EQUAL	Qty:10	\$ 44.18
Item 9	LID FOR SOUFFLE CUP SOLO PL5 OR EQUAL	Qty:1	\$ 26.72
Item 10	STYROFOAM TRAY SCHOOL TRAY PACTIV YTH10500 OR EQUAL	Qty:68	\$ 20.54

OFFICIAL BID FORM
SECTION "A"

BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide materials and supplies as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated April 2017

NAME OF BIDDER: Economical Janitorial and Paper Supplies LLC

ADDRESS OF BIDDER: P.O. Box 23607
New Orleans, La. 70183-3607

NAME OF AUTHORIZED SIGNATORY BIDDER: Stacie Migliore

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER (Printed or Typed) ** Stacie Migliore

TITLE OF AUTHORIZED SIGNATORY BIDDER: President

DATE: 5/10/2018

** Signature Authorization. (Required by All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

ECONOMICAL JANITORIAL & PAPER SUPPLIES, INC.

P.O. BOX 23607
NEW ORLEANS, LA 70183
(504) 464-7166
FAX (504) 465-9563

May 10, 2018

Special Meeting of the Board of Directors of
Economical Janitorial & Paper Supplies LLC

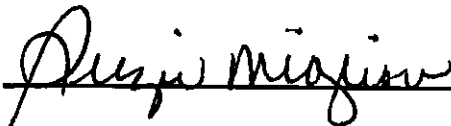
A special meeting of the Board of Directors was called on Thursday, May 10, 2018 at the offices of Economical Janitorial & Paper Supplies, LLC located at:

1420 Sams Avenue
Suite F
Harahan, LA 70123

Suzie Migliore was appointed chairperson of the meeting and a waiver of notice and of the reading of the previous meeting minutes was approved by all present which included all directors.

The purpose of this meeting was to authorize Suzie Migliore, President of Economical Janitorial & Paper Supplies, LLC to bid on sealed Bid 18 –Whse-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12 –Month Requirements Contract).

All present voted to authorize the above and being no further business the chairperson adjourned the meeting.



Suzie Migliore

OFFICIAL BID FORM SECTION "B"

(Must be completed and uploaded as an attachment with bid)

The following item listing is for the Insertion of Delivery Times ONLY. All pricing must be submitted via Central Auction House

1-866-570-9620

<http://www.centralauctionhouse.com/rfp.php?cid=65>

Item	Quantity	Unit of Measure	Item Description	Delivery Time
1	'8000.00'	'RM'	'PAPER 8-1/2"X11" LETTER COPIER G. PACIFIC 999705 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
2	'1700.00'	'RM'	'PAPER 8-1/2"X14" LEGAL COPIER DOMATAR 2752 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
3	'900.00'	'BX'	'WIPES BOX REINFORCED WIPES 9.1 X 16.8" KC34790 WYPALL-X60 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
4	'250.00'	'PK'	'CUP WATER CONE 4 OZ GENPACK W4F OR EQUAL';	<i>Stock Tues. and Thurs.</i>
5	'900.00'	'CS'	'TOWEL CENTER PULL 9" X 590' 600 SHEETS HI TECH EJ2CP600 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
6	'500.00'	'CS'	'TISSUE ROLL TOILET 4" X 1000' 2" CORE HI TECH EJ-JT92 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
7	'10.00'	'CS'	'CUP PLASTIC DRINK 7 OZ CONEX 7N25 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
8	'10.00'	'CS'	'SOUFFLE CUPS 5.5 OZ SOLO UR55 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
9	'1.00'	'CS'	'LID FOR SOUFFLE CUP SOLO PL5 OR EQUAL';	<i>Stock Tues. and Thurs.</i>
10	'68.00'	'CS'	'STYROFOAM TRAY SCHOOL TRAY PACTIV YTH10500 OR EQUAL';	<i>Stock Tues. and Thurs.</i>

OFFICIAL BID FORM
SECTION "A"

BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract)

INDIVIDUAL AWARD: It is the intent of the TPCG to award all items on an individual basis to the lowest responsive and responsible bidder for each item.

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide materials and supplies as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated April 2017

NAME OF BIDDER: Mule-Dorel, Inc

ADDRESS OF BIDDER: 5813 Plaviche St.
New Orleans, LA 70123

NAME OF AUTHORIZED SIGNATORY BIDDER: Rob Ennis

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER (Printed or Typed) **: Rob Ennis

TITLE OF AUTHORIZED SIGNATORY BIDDER: Owner

DATE: 4-27-18

** Signature Authorization. (Required by All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

MULE-DUREL INC.

General Information

Name:	MULE-DUREL INC.
Type:	Corporation – Domestic
City:	NEW ORLEANS
Status:	ACTIVE
Previous Names:	N/A
Charter Number:	21101760D
Registration Date:	07/27/1950

Domicile Address

5813 PLAUCHE ST.
NEW ORLEANS, LA 70123

Mailing Address

5813 PLAUCHE ST.
NEW ORLEANS, LA 70123

Principal Office

5813 PLAUCHE ST.
NEW ORLEANS, LA 70123

Status

Status:	ACTIVE
Annual Report Status:	Yes
Last Report Filed:	06/27/2017
Type:	Corporation – Domestic

Registered Agents

ROBERT ENNIS appointed on 07/10/2012
5813 PLAUCHE STREET
NEW ORLEANS, LA 70123

CAMILLE ENNIS appointed on 07/10/2012
5813 PLAUCHE STREET
NEW ORLEANS, LA 70123

OFFICIAL BID FORM SECTION "B"

(Must be completed and uploaded as an attachment with bid)

The following item listing is for the insertion of Delivery Times ONLY. All pricing must be submitted via Central Auction House

1-866-570-9620

<http://www.centrauctionhouse.com/rfp.php?cid=65>

Item	Quantity	Unit of Measure	Item Description	Delivery Time
1	'8000.00'	'RM'	'PAPER 8-1/2"X11" LETTER COPIER G. PACIFIC 999705 OR EQUAL';	1-3 days
2	'1700.00'	'RM'	'PAPER 8-1/2"X14" LEGAL COPIER DOMATAR 2752 OR EQUAL';	1-3 days
3	'900.00'	'BX'	'WIPES BOX REINFORCED WIPES 9.1 X 16.8" KC34790 WYPALL-X60 OR EQUAL';	
4	'250.00'	'PK'	'CUP WATER CONE 4 OZ GENPACK W4F OR EQUAL';	
5	'900.00'	'CS'	'TOWEL CENTER PULL 9" X 590' 600 SHEETS HI TECH EJ2CP600 OR EQUAL';	
6	'500.00'	'CS'	'TISSUE ROLL TOILET 4" X 1000' 2" CORE HI TECH EJ-JT92 OR EQUAL';	
7	'10.00'	'CS'	'CUP PLASTIC DRINK 7 OZ CONEX 7N25 OR EQUAL';	
8	'10.00'	'CS'	'SOUFFLE CUPS 5.5 OZ SOLO UR55 OR EQUAL';	
9	'1.00'	'CS'	'LID FOR SOUFFLE CUP SOLO PL5 OR EQUAL';	
10	'68.00'	'CS'	'STYROFOAM TRAY SCHOOL TRAY PACTIV YTH10500 OR EQUAL';	

**OFFICIAL BID FORM
SECTION "A"**

BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract)

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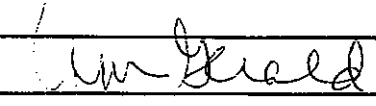
The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide materials and supplies as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated April 2017

NAME OF BIDDER: General Paper Company

ADDRESS OF BIDDER: 11091 Airline Hwy

Baton Rouge, LA 70816

NAME OF AUTHORIZED SIGNATORY BIDDER: Ann Gerald

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER (Printed or Typed) ** 

TITLE OF AUTHORIZED SIGNATORY BIDDER: CEO

DATE: 5/8/2018

**** Signature Authorization.** (Required by All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
GENERAL PAPER COMPANY, INC.	Business Corporation	BATON ROUGE	Active

Previous Names

TAG ENTERPRISES OF BATON ROUGE, INC. (Changed: 7/5/2000)

Business: GENERAL PAPER COMPANY, INC.

Charter Number: 34959111D

Registration Date: 6/28/2000

Domicile Address

1348 MEADOW LEA DR.
BATON ROUGE, LA 70808

Mailing Address

C/O ANN M. GERALD
1348 MEADOW LEA DR.
BATON ROUGE, LA 70808

Principal Office Address

1348 MEADOW LEA DR.
BATON ROUGE, LA 70808

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 6/28/2000

Last Report Filed: 5/30/2017

Type: Business Corporation

Registered Agent(s)

Agent:	TODD A. GERALD
Address 1:	1348 MEADOW LEA DR.
City, State, Zip:	BATON ROUGE, LA 70808
Appointment Date:	6/28/2000

Agent:	ANN GERALD
Address 1:	1348 MEADOW LEA DR.
City, State, Zip:	BATON ROUGE, LA 70808

Appointment Date: 6/14/2010

Officer(s)**Additional Officers:** No

Officer: TODD A. GERALD
Title: Officer, Director
Address 1: 1348 MEADOW LEA DR.
City, State, Zip: BATON ROUGE, LA 70808

Officer: ANN GERALD
Title: Director, Officer
Address 1: 1348 MEADOW LEA DR.
City, State, Zip: BATON ROUGE, LA 70808

Mergers (1)

Filed Date	Effective Date:	Type	Charter#	Chater Name	Role
7/5/2000	7/5/2000	MERGE	34959111D	GENERAL PAPER COMPANY, INC.	SURVIVOR
			19603370D	GENERAL PAPER COMPANY, INC.	NON-SURVIVOR

Amendments on File (3)

Description	Date
Merger	7/5/2000
Name Change	7/5/2000
Appointing, Change, or Resign of Officer	6/29/2011

Print

OFFICIAL BID FORM SECTION "B"

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<http://www.centrauctionhouse.com/rfp.php?cid=65>

Item	Quantity	Unit of Measure	Item Description	Delivery Time
1	'8000.00'	'RM'	'PAPER 8-1/2"X11" LETTER COPIER G. PACIFIC 999705 OR EQUAL';	General Paper
2	'1700.00'	'RM'	'PAPER 8-1/2"X14" LEGAL COPIER DOMATAR 2752 OR EQUAL';	Delivers to this area on Wednesdays
3	'900.00'	'BX'	'WIPES BOX REINFORCED WIPES 9.1 X 16.8" KC34790 WYPALL-X60 OR EQUAL';	
4	'250.00'	'PK'	'CUP WATER CONE 4 OZ GENPACK W4F OR EQUAL';	no bid
5	'900.00'	'CS'	'TOWEL CENTER PULL 9" X 590' 600 SHEETS HI TECH EJ2CP600 OR EQUAL';	no bid
6	'500.00'	'CS'	'TISSUE ROLL TOILET 4" X 1000' 2" CORE HI TECH EJ-JT92 OR EQUAL';	no bid
7	'10.00'	'CS'	'CUP PLASTIC DRINK 7 OZ CONEX 7N25 OR EQUAL';	no bid
8	'10.00'	'CS'	'SOUFFLE CUPS 5.5 OZ SOLO UR55 OR EQUAL';	no bid
9	'1.00'	'CS'	'LID FOR SOUFFLE CUP SOLO PL5 OR EQUAL';	no bid
10	'68.00'	'CS'	'STYROFOAM TRAY SCHOOL TRAY PACTIV YTH10500 OR EQUAL';	no bid

OFFICIAL BID FORM
SECTION "A"

BID 18-WHSE-20 Purchase of New/ Unused Paper Products for Warehouse Inventory (12-Month Requirements Contract)

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The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide materials and supplies as required, all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated April 2017

NAME OF BIDDER: Quill LLC

ADDRESS OF BIDDER: 100 Scheller Rd
Lincolnshire, IL 60069

NAME OF AUTHORIZED SIGNATORY BIDDER: Rami Moormeier

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER (Printed or Typed) **: Rami Moormeier

TITLE OF AUTHORIZED SIGNATORY BIDDER: National Sales Manager

DATE: 5/9/2018

** Signature Authorization. (Required by All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)



100 Schelter Road
Lincolnshire, IL 60069
P: 800.634.4809
F: 800.789.2016
www.quill.com

Certificate of Authority

The undersigned officer of Quill LLC (the "Company") hereby certifies and that the below-named employees of the Company are authorized and empowered to make, enter into, sign, seal and deliver in behalf of the Company a contract for office and school supplies and a performance bond in connection with such contract:

Sergio Pereira
Kevin Wood
Kayrle Sieber
Kaylynn Rudy
Karrie Szalkowski
Romi Moormeier

Senior Vice President
Vice President of Customer Sales and Marketing
Vice President of Product/Promo & GTM
Director of Sales
National Sales Manager
National Sales Manager

IN WITNESS WHEREOF, I have signed this certificate on behalf of the Company on May 9th, 2018.

Signature

Romi Moormeier, National Sales Manager
Print Name & Title

Corporate Seal

April 2018

OFFICIAL BID FORM SECTION "B"

(Must be completed and uploaded as an attachment with bid)

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<http://www.centralauctionhouse.com/rfp.php?cid=65>

Item	Quantity	Unit of Measure	Item Description	Delivery Time
1	'8000.00'	'RM'	'PAPER 8-1/2"X11" LETTER COPIER G. PACIFIC 999705 OR EQUAL';	NB
2	'1700.00'	'RM'	'PAPER 8-1/2"X14" LEGAL COPIER DOMATAR 2752 OR EQUAL'; Quill BID-720223	2-7 BUS Days
3	'900.00'	'BX'	'WIPES BOX REINFORCED WIPES 9.1 X 16.8" KC34790 WYPALL-X60 OR EQUAL'; Wypall BID-1599182 (MANUF#KC 34790 SOLD 10 PKG/CASE	2-7 BUS Days
4	'250.00'	'PK'	'CUP WATER CONE 4 OZ GENPACK W4F OR EQUAL'; SOLD BID-4R SOLD 200/PK	2-7 BUS. Days
5	'900.00'	'CS'	'TOWEL CENTER PULL 9" X 590' 600 SHEETS HI TECH EJ2CP600 OR EQUAL';	NB
6	'500.00'	'CS'	'TISSUE ROLL TOILET 4" X 1000' 2" CORE HI TECH EJ-JT92 OR EQUAL';	NB
7	'10.00'	'CS'	'CUP PLASTIC DRINK 7 OZ CONEX 7N25 OR EQUAL';	NB
8	'10.00'	'CS'	'SOUFFLE CUPS 5.5 OZ SOLO UR55 OR EQUAL';	NB
9	'1.00'	'CS'	'LID FOR SOUFFLE CUP SOLO PL5 OR EQUAL';	NB
10	'68.00'	'CS'	'STYROFOAM TRAY SCHOOL TRAY PACTIV YTH10500 OR EQUAL';	NB

Delivery

- 99% in stock rate, 98% on time delivery
- **Standard Shipping** is via UPS or Local Carrier within 1-2 business days (Mon-Fri) ARO.
 - UPS automatically provides inside delivery (the driver will bring the merchandise inside to a main location-no desk top delivery).
 - Standard shipping for items w/prefix of JV are normally 1-2 business days ARO, however, large quantities of an item may require longer delivery times-up to 5-7 business days ARO
 - No shipping or processing fees.
- **Large Volume Orders** may ship via Truck - Tailgate Delivery within 2-7 business days ARO.
 - Tailgate Delivery means the driver is only responsible to get cartons to the end of the truck and customer is responsible for unloading and bringing inside the building. No shipping or processing fees
 - A call 24 hours before a truck delivery can be arranged at no charge.
 - Lift gates (cargo lift) can be requested for truck orders at no charge- you must note the PO.
 - For an additional fee of \$25.00 the driver will assist in unloading cartons from truck and bringing inside the building.
 - Installation and or set/up is not included. Additional charges will apply based on weight and site conditions. Please call for quote.
 - Pallet size is 48" X 42"
 - We cannot guarantee full carton shipments due to our automated order system.
 - In order to provide prompt delivery of your order, we may have to utilize stock from multiple warehouse locations.
 - We cannot guarantee palletized shipments for large orders due to our automated order system.
 - For us to ship larger quantities and provide prompt delivery service, we may have to utilize stock from multiple warehouse locations.
- Quill's **Future Delivery** option enables a school to plan for future needs while securing today's low sale prices
 - Schedule delivery and billing up to 4 months from the time of submitting your order
 - Just write "Future Delivery" on your purchase order and the date you want the order to ship. If ordering online, simply click "Delayed Shipment" on the checkout screen.

➤ **Back Order Procedure**

Quill LLC operates 25 warehouses nationwide and partners with vendors and wholesalers to deliver products. If the warehouse nearest your location doesn't have the item, Quill will use one of its other warehouses or vendor/wholesaler to deliver the product in 1-2 business days for stock items. As a second option, Quill will suggest an item of equal or higher value at the same price. In the rare event that an item has to be backordered, Quill will notify you via phone, email, or fax of the issue and time frame you can expect your item.



May 8, 2018

Gina Bergeron
Terrebonne Parish Consolidated Government
Purchasing Division
301 Plant Road
Houma, LA 70363

Quill Bid Number: 18-16819
Customer Bid Info: BID 18-WHSE-20 Purchase of New/Unused Paper Products for Warehouse Inventory
Account Number: 414545

Dear Gina Bergeron,

Thank you for your recent bid request. We appreciate your interest in Quill.com and are pleased to extend special pricing on the enclosed bid. Please note that the bid prices and free shipping are good through **May 31, 2019** and are not valid with any other offers or promotions.

Below are a few guidelines that we ask for you to follow to ensure the proper pricing and handling of your purchase orders:

- ☐ **Verbal or written acceptance** is requested to guarantee your discounts. Please see attached Bid Award Form. If any additional recap information is available, please forward as well. (this will allow us to review and revise our pricing in order to continue to provide the best product pricing available)
- ☐ Please use the Quill bid number above, Quill item numbers and prices that are referenced on your bid when placing purchase orders for easy and accurate processing. Orders will ship and invoice the same day, if orders must invoice and/or ship on or after a certain date this must be indicated clearly on your purchase order
- ☐ Please email your tax exempt form to taxexempt@quill.com or fax to 800-499-8805.
- ☐ Quill.com offers easy online ordering with visibility to your special item pricing at www.Quill.com.

Thank you once again for choosing Quill.com. We look forward to working with you in the future.

Sincerely,

Quill Bid Department

Note: All Quill brand products are equal to (or better than) other name brand products and they're deeply discounted every day. We are so sure of this statement that we proudly stand behind it with our lifetime guarantee.



100 Schelter Road
Lincolnshire, IL 60069
P: 800.634.4809
F: 800.789.2016
www.quill.com

Sales Contact Information

Laney Pepoon
National Account Manager
Phone: (800) 789-7020 ext. 1413
Fax: (888) 888-8250
Email: Laney.Pepoon@quill.com

Sales Team Manager

Daniel White
Phone: (800) 789-7020 ext. 4352
Email: Daniel.White@quill.com

Bid Department Email

bid@quill.com



BID AWARD FORM

In order to ensure proper bid pricing is applied, **complete and return this form** along with any detailed award information. *If results are automatically sent out or posted online, this form is not required.*

Quill Bid # 18-16819 ** Please reference this bid # and Quill Item Numbers on ALL purchase orders

Account # 1805915 State: LA

Account Name: **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

- Quill.com reserves the right to review and correct pricing/product errors. We will make every effort to satisfy the needs of our customers, as you are our most important asset.
- If Quill.com is awarded, please provide us a list of contacts and/or locations that need to be included as a part of this bid.
- In the event a product is discontinued during the term of your contract with Quill.com, Quill.com will try to find a substitute product at a similar cost. If a substitute product is available but is a higher price, Quill.com may sell you such substitute product at the higher price cost unless you tell us otherwise. If a substitute product is *not* available, we request that you purchase such discontinued product from the next lowest bidder.

Were items awarded to Quill.com on this bid? All ____ Some ____ None ____
If not, who was awarded your bid? _____

Is a bid tabulation available? Yes ____ No ____

If tabulation will not be available until a later date, approximately what date will the tabulation be available?

In order to remain on your bid solicitation list, we welcome your feedback as to the reason(s) we were not considered _____

Are you tax exempt? Yes ____ No ____

If so, please send your tax exemption certificate to taxexempt@Quill.com or fax to 800-499-8805.

This BID AWARD FORM can be returned via:

Fax: (888) 888-8250

Email: bid@quill.com

Or Mail:

Quill LLC

Bid Department

100 Schelter Road

Lincolnshire, IL 60069-3621

Thank you for the opportunity to do business with you!

Quill's Bid Team

(800) 634 - 4809



Monday, May 21, 2018

Item Title:

2018 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Mechanicville Splash Park, \$15,000
 - II. Lee Avenue Splash Park, \$15,000
 - III. Recreation Fund-Summer Camps, \$15,000
 - IV. Recreation Fund-Playground Equipment, \$25,000
- and calling a public hearing on June 13 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2018 Various Items for Budget Amendment	5/17/2018	Executive Summary
2018 Various Items for Budget Amendment	5/17/2018	Budget Amendment
2018 Various Items for Budget Amendment	5/17/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>Mechanicville Splash Park, \$15,000</div></div> <div><div>II.</div><div>Lee Avenue Splash Park, \$15,000</div></div> <div><div>III.</div><div>Recreation Fund-Summer Camps, \$15,000</div></div> <div><div>IV.</div><div>Recreation Fund-Playground Equipment, \$25,000</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div><div><u>NO</u></div><div>YES</div></div> <div>IF YES AMOUNT BUDGETED:</div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre
Signature

May 17, 2018
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Mechanicville Splash Park, \$15,000
- II. Lee Avenue Splash Park, \$15,000
- III. Recreation Fund-Summer Camps, \$15,000
- IV. Recreation Fund-Playground Equipment, \$25,000

SECTION I

WHEREAS, Administration is requesting funding for the Mechanicville Splash Park, and

WHEREAS, the funding source is from the Recreation Fund for \$15,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Mechanicville Splash Park. (Attachment A)

SECTION II

WHEREAS, Administration is requesting funding for the Lee Avenue Splash Park, and

WHEREAS, the funding source is from the Recreation Fund for \$15,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Lee Avenue Splash Park. (Attachment B)

SECTION III

WHEREAS, Administration is requesting funding for the Terrebonne Parish Summer Camp Village East Program, and

WHEREAS, the funding source will be from the Recreation Fund land purchase account for \$15,000 to the Recreation Fund summer camp programs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the funding for the Summer Camp Programs. (Attachment C)

SECTION IV

WHEREAS, Administration is requesting to match funding for the Terrebonne Parish Recreation District #11 playground equipment at Shady Oaks Park, and

WHEREAS, the funding source will be from the Recreation Fund land purchase account for \$25,000 to the Recreation Fund other fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the funding for Terrebonne Parish Recreation District #11 playground equipment. (Attachment D)

ATTACHMENT A - Mechanicville Splash Park

	2018		
	Adopted	Change	Amended
Land Purchase	70,000	(15,000)	55,000
Transfer to Mechanicville Splash Park	-	15,000	15,000
Transfer from Recreation Fund	-	(15,000)	(15,000)
Mechanicville Splash Park	225,000	15,000	240,000

ATTACHMENT B - Lee Avenue Splash Park

	2018		
	Adopted	Change	Amended
Land Purchase	55,000	(15,000)	40,000
Transfer to Lee Avenue Splash Park	15,000	15,000	30,000
Transfer from Recreation Fund	(15,000)	(15,000)	(30,000)
Lee Avenue Splash Park	225,000	15,000	240,000

ATTACHMENT C - Recreation Fund

	2018		
	Adopted	Change	Amended
Land Purchase	40,000	(15,000)	25,000
Summer Camp Programs	200,000	15,000	215,000

ATTACHMENT D - Recreation Fund

	2018		
	Adopted	Change	Amended
Land Purchase	25,000	(25,000)	-
Other Fees	1,000	25,000	26,000

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, May 16, 2018 1:53 PM
To: Kayla Dupre
Subject: Budget Amendment

Administration would like to do the following budget amendment

- 280-531-8911-01 Land Purchase – (\$70,000)
- 280-531-8349-01 Other Fees - \$25,000 – match to TPRD No.11 for playground equipment at Shady Oaks Park
- 280-534-8357-12 Summer Camps - \$15,000 – summer camp at Village East
- 659-501-8913-28 Mechanicville Splash Park - \$15,000
- 659-501-8913-29 Lee Avenue Splash Park - \$15,000

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	70,000	640.50	0	69,360
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 659-501-8913-28

MARCH 31, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

MECHANICVILLE SPLASH PARK

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	0	.00	0	0
2018	225,000	.00	0	225,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-501-8913-29

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

LEE AVENUE SPLASH PARK

MARCH 31, 2018 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	225,000	.00	0	225,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 280-534-8357-12

MARCH 31, 2018 - MONTH LAST CLOSED

PARISHWIDE RECR. FUND

SUMMER CAMPS

SUMMER CAMP PROGRAMS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	210,000	142,565.00	0	67,435
2018	200,000	.00	0	200,000
CLOSED:				
2011	200,000	198,410.75	N/A	1,589
2012	225,000	200,059.73	N/A	24,940
2013	225,000	210,228.28	N/A	14,772
2014	225,000	224,973.91	N/A	26
2015	225,000	222,873.88	N/A	2,126
2016	200,000	198,301.06	N/A	1,699

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MARCH 31, 2018 - MONTH LAST CLOSED

ACCT: 280-521-8349-01

PARISHWIDE RECR. FUND

TPR - ADMINISTRATION

OTHER FEES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	27,000	14,025.55	0	12,974
2018	1,000	50.00	0	950
CLOSED:				
2011	750	1,536.82	N/A	787-
2012	750	2,549.02	N/A	1,799-
2013	1,000	1,751.78	N/A	752-
2014	1,000	450.00	N/A	550
2015	1,000	1,040.48	N/A	40-
2016	13,000	701.15	N/A	12,299

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL