
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Mr. Dirk J. Guidry	Vice-Chairman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Ms. Christa Duplantis-Prather	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

July 23, 2018
5:45 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Consider the introduction of an ordinance to authorize the acquisition of property, sites and/or servitudes required in connection with and/or for Forced Drainage Project 1-1A (Statewide Flood Control); authorize the Parish President to execute any and all documents necessary to acquire sites, property, and/or servitudes for the said purposes; and to provide for other matters relative thereto; and calling a public hearing on Wednesday, August 15, 2018 at 6:30 p. m.
2. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 FOR APPROVAL OF RENOVATIONS AT MECHANICVILLE GYM.

3. RESOLUTION: Authorizing the Parish President to sign a One (1) Year Extension to the Existing Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish Sheriff's Office to Facilitate the Dual Employment of the Jail Medical Administrator, by Both Parties, and to Provide for Related Matters.
4. RESOLUTION: The Purchasing/Warehouse Division requests to amend resolution 18-245 to reflect changes in the award of BID 18-WHSE-22 Purchase of New/ Unused Creosote Poles due to the withdrawal of the bid from Wesco Distribution.
5. RESOLUTION: Concurring with the recommendation of Parish Administration approving the quotation estimate of R & S Corporation for the MTI security system upgrade.
6. RESOLUTION: Concurring with Parish Administration approving the purchase of three (3) used trucks for the Roads and Bridges Division from the LA Federal property Assistance Agency.
7. Co-sponsorship request from the Humane Society of Louisiana for the Bayou Veg Fest to be held on November 11, 2018 in the Downtown Courthouse Square.
8. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - I. Louisiana Highway Safety Commission Grant Award, \$92,377
 - II. Houma Downtown Development, \$186,909
 - III. General Fund- Downtown Development, \$4,797
 - IV. Bayou Black Pump Station, \$75,100
 - V. Marshal-Delete Budgeted Positions, -0-
 - VI. Hollywood Road Extension, \$100,000
 - VII. LA. 24 Sidewalk Project, \$50,000
 - VIII. West Park Sidewalk Project, \$50,000and calling a public hearing on said matter on August 15 at 6:30 pm
9. RESOLUTION: Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Gulf Coast Teaching Family Services for the purpose of operating the GCSS Houma Senior Center in the Mechanicville Memorial Community Center.
10. Co-sponsorship request from the Terrebonne Parish School District for the Fall College & Career Fair to be held on October 16, 2018 at the Houma-Terrebonne Civic Center.
11. Co-sponsorship request from the Terrebonne Parish School District for the "School is Everybody's Business" event at the Houma-Terrebonne Civic Center on August 3, 2018.
12. RESOLUTION: Request for Council support to authorize the Parish President to seek funding through partners supporting the oyster bed surge protection project or equivalent.
13. Adjourn

Category Number:
Item Number:



Monday, July 23, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, July 23, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, July 23, 2018

Item Title:

Shell Donation 1-1A Drainage

Item Summary:

Consider the introduction of an ordinance to authorize the acquisition of property, sites and/or servitudes required in connection with and/or for Forced Drainage Project 1-1A (Statewide Flood Control); authorize the Parish President to execute any and all documents necessary to acquire sites, property, and/or servitudes for the said purposes; and to provide for other matters relative thereto; and calling a public hearing on Wednesday, August 15, 2018 at 6:30 p. m.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/16/2018	Executive Summary
Ordinance	7/16/2018	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
TPCG Shell Donation – 1-1A Drainage Project

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED IN CONNECTION WITH AND/OR FOR FORCED DRAINAGE PROJECT 1-1A (STATEWIDE FLOOD CONTROL); AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY AND/OR SERVITUDES FOR THE SAID PURPOSES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE			
\$0			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:
			\$0

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
	1	2	3	4	5	6	7	8	9

Signature s/Kandace M. Mauldin, CFO

Date 7/16/18

OFFERED BY: _____
SECONDED BY: _____

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED IN CONNECTION WITH AND/OR FOR FORCED DRAINAGE PROJECT 1-1A (STATEWIDE FLOOD CONTROL); AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY AND/OR SERVITUDES FOR THE SAID PURPOSES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire by donation and to pay all of the costs associated with the acquisition any and all property in full ownership and/or servitudes that are required to facilitate drainage and/or construction and/or maintenance of the Forced Drainage Project 1-1A (Statewide Flood Control); that the Parish President, Gordon E. Dove, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire by donation and to pay all of the costs associated with the acquisition the sites, property in full ownership and/or servitudes for the above stated purpose.

SECTION II

**FORCED DRAINAGE PROJECT 1-1A
PARISH OF TERREBONNE**

This portion of the project generally facilitates drainage in connection with Forced Drainage Project 1-1A (Statewide Flood Control), and includes an area located between Bayou Terrebonne and LA Hwy. 311 from the vicinity of Savanne Road and heading in a northerly direction therefrom, and includes but is not limited to property located in Township 16 South, Range 16 Est, including Sections and/or portions of Sections 61, 62, 63, 64, 66, 67, 68 and 69 and Township 16 South, Range 17 East, including Sections and/or portions of Sections 83 and 90. By adding this drainage area, it will provide flood relief under peak storm conditions and manage water levels in the area.

The acquisition of this land and/or servitudes will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, as voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the _____ day of _____, 2018.

DIRK J. GUIDRY, CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Monday, July 23, 2018

Item Title:

TPRD No. 11 - Mechanicville Gym Renovations

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 FOR APPROVAL OF RENOVATIONS AT MECHANICVILLE GYM.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/16/2018	Executive Summary
Resolution	7/16/2018	Resolution
Backup	7/16/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 FOR APPROVAL OF RENOVATIONS AT MECHANICVILLE GYM

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on July 9, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval of renovations at Mechanicville Gym

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
\$1,750,000			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

7/16/18

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 11 FOR APPROVAL OF RENOVATIONS AT MECHANICVILLE GYM.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on July 9, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 11, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

Council Clerk
Terrebonne Parish Council

Kandace Mauldin

From: Scott Jenkins [prime@primeabs.com]
Sent: Monday, July 09, 2018 11:21 AM
To: Kandace Mauldin
Subject: RE: TPRD #11

Correct, they have not started renovations, but will do so shortly. I will send the contract once I get a copy from the district. And I agree I think I recall that conversation about Merlin, so if possible, please proceed with obtaining a resolution authorizing renovations to Mechanicville Gym to approximate \$1,750,000 including architectural costs initiated prior to oversight.

Thanks,

Scott Jenkins
Prime Accounting & Business Services, LLC
Dba Alexander Accounting Payroll & Tax, LLC
985-413-0640 cell
985-790-7027 fax
www.AAPTservices.com
prime@primeABS.com

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Monday, July 9, 2018 8:03 AM
To: Scott Jenkins <prime@primeabs.com>
Subject: RE: TPRD #11

I think I remember having a discussion that because this agreement with Merlin was done before the oversight we didn't need to get it approved. I just need a copy of the contract if possible

I think we should get the renovations approved before they go out for bid for them (they haven't done that yet, right)?

From: Scott Jenkins [<mailto:prime@primeabs.com>]
Sent: Friday, July 06, 2018 4:27 PM
To: Kandace Mauldin
Cc: cheryl rivera
Subject: RE: TPRD #11

Kandace,

You may be correct. I don't know if that was ever approved, but they have been working with him on these designs since last year before the oversight ordinance. But if needed, can we go ahead and request approval for the Mechanicville Gym renovation in the amount of \$1,750,000 as an currently estimated cost.

The Milford & Associates invoice is a vendor of Merlin, the architect for Mechanicville. There is no agreement with them, as this is Merlin's sub and the invoice was submitted by him for direct payment.

I will email the district to see if they signed an agreement with Merlin last year and forward that to you.

Scott Jenkins
Prime Accounting & Business Services, LLC

Dba Alexander Accounting Payroll & Tax, LLC
985-413-0640 cell
985-790-7027 fax
www.AAPTservices.com
prime@primeABS.com

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Friday, July 6, 2018 4:03 PM
To: Scott Jenkins <prime@primeabs.com>
Subject: TPRD #11

I don't think we got the agreement with Merlin or Milford & Associates approved by the Council, did we?

Also, can you send me a copy of these agreements?

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457





Monday, July 23, 2018

Item Title:

Intergovernmental Agreement Extension between TPCG and the Terrebonne Parish Sheriff's Office to Facilitate the Dual Employment of the Jail Medical Administrator, Richard Neal

Item Summary:

RESOLUTION: Authorizing the Parish President to sign a One (1) Year Extension to the Existing Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish Sheriff's Office to Facilitate the Dual Employment of the Jail Medical Administrator, by Both Parties, and to Provide for Related Matters.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/17/2018	Executive Summary
Resolution	7/17/2018	Resolution
IGA	7/17/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

A Resolution Authorizing the Parish President to sign a One (1) Year Extension to the Existing Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish Sheriff's Office to Facilitate the Dual Employment of the Jail Medical Administrator, by Both Parties, and to Provide for Related Matters.

PROJECT SUMMARY (200 WORDS OR LESS)

Intergovernmental Agreement between Terrebonne Parish Consolidated Government and Terrebonne Parish Sheriff's Office for the Medical Administrator at the Jail.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Under the authority of La. R.S. 15:705 the TPSO is the keeper of the Terrebonne Parish Criminal Justice Complex and is tasked with preserving the peace and apprehending all disturbers thereof, and other public offenders; Under the authority of La. R.S. 15:703, TPCG maintains a medical staff at the Terrebonne Parish Criminal Justice Complex to conduct daily operations necessary to provide health care services to parish prisoners confined therein

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

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7

8

9

Signature

Date

OFFERED BY:

SECONDED BY:

RESOLUTION NO _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE TERREBONNE PARISH SHERIFF'S OFFICE TO FACILITATE THE DUAL EMPLOYMENT OF THE JAIL MEDICAL ADMINISTRATOR BY BOTH PARTIES, AND TO PROVIDE FOR RELATED MATTERS

Whereas, LA RS 33:1324 and 1324.1, also known as the Local Services Act, provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the exercise of any power, provided that at least one of the participants in the agreement is authorized under a provision of general or special law to exercise such power, including the joint use of personnel necessary to accomplish the purposes of the agreement; and

Whereas, under the authority of LA RS 15:705, the Terrebonne Parish Sheriff's Office (TPSO) is the keeper of the Terrebonne Parish Criminal Justice Complex (TPCJC) and is tasked with preserving the peace and apprehending all disturbers thereof, and other public offenders; and

Whereas, under the authority of LA RS 15:703, Terrebonne Parish Consolidated Government (TPCG) maintains the medical staff at the TPCJC to conduct daily operations necessary to provide health care services to parish prisoners confined therein; and

Whereas, the TPCG desires to assign to its medical staff at the TPCJC an employee of the TPSO, who will serve as the medical administrator for the medical staff at said TPCJC, with specific duties assigned by TPCG, including but not limited to, overseeing the daily operations of the medical department at said TPCJC, as well as maintaining all medical records of inmates who are incarcerated at said TPCJC and/or have been incarcerated at the TPCJC, as well as such duties and responsibilities that TPCG deems necessary for the operation of the medical department at the TPCJC; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of the TPCG that Parish President is hereby authorized to execute an intergovernmental agreement for and on behalf of the Terrebonne Parish Consolidated Government with Terrebonne Parish Sheriff's Office containing substantially the same terms as though set out in the attached agreement, subject to the approval by legal counsel for TPCG; and

There was recorded:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declares the resolution adopted on this _____ day of _____ 2018.

I, Venita Chauvin, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ committee on _____, and subsequently ratified by the assembled Council in regular session on _____, at which meeting a quorum was present.

Given under my official signature and seal of this office this _____ day of _____ 2018.

Venita H. Chauvin
Council Clerk
Terrebonne Parish Council

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND
TERREBONNE PARISH SHERIFF'S OFFICE**

STATE OF LOUISIANA
PARISH OF TERREBONNE

BE IT KNOWN, that on the respective dates and at the places below mentioned, and in the presence of the undersigned authorities, Notaries Public, in and for the State and Parish aforesaid, and in the presence of the undersigned competent witnesses, the following Intergovernmental Agreement is made and entered into, by and between:

I. THE PARTIES

- 1.1. TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, and the governing body of Terrebonne Parish, Louisiana, represented herein by Gordon E. Dove, Parish President, by virtue of authority under Terrebonne Parish Council Resolution No. _____, a copy of which is attached hereto and incorporated herein and marked as Exhibit A, and whose present mailing address for purposes herein is 8026 Main Street, Houma LA 70361, (hereinafter "TPCG"); and
- 1.2. JERRY J. LARPENTER, duly elected Sheriff of Terrebonne Parish, Louisiana, appearing herein in his official capacity as Sheriff of Terrebonne Parish Sheriff's Office (hereinafter "Sheriff" or "TPSO"), and
- 1.3. RICHARD M. NEAL (SSN xxx-xx-9346), a person of full age of majority and resident of the Parish of Terrebonne, State of Louisiana, residing at 17 Asphodel Avenue, Houma, LA 70360 (hereinafter "Medical Administrator" or "Intervenor"),

(individually referred to as "Party" and collectively as "Parties"), who, having been duly sworn, enter into this Intergovernmental Agreement (hereinafter "IGA" or "Agreement") subject to the following terms and conditions, to-wit:

II. PREAMBLES

- 2.1. Whereas, LA R.S. 33:1324 and 1324.1, also known as the Local Services Act, provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the exercise of any power, provided that at least one of the participants to the agreement is authorized under a provision of general or special law to exercise such power, including the joint use of personnel necessary to accomplish the purposes of the agreement; and
- 2.2. Whereas, under the authority of La. R.S. 15:705 the TPSO is the keeper of the Terrebonne Parish Criminal Justice Complex (hereinafter "TPCJC") and is tasked with preserving the peace and apprehending all disturbers thereof, and other public offenders; and
- 2.3. Whereas, under the authority of La. R.S. 15:703, TPCG maintains a medical staff at the TPCJC to conduct daily operations necessary to provide health care services to parish prisoners confined therein; and
- 2.4. Whereas the TPCG desires to have assigned to its Medical Staff at the TPCJC an employee of the TPSO, who will serve as the Medical Administrator for the medical staff at said TPCJC, with specific duties assigned to him by TPCG, including but not limited to, overseeing the daily operations of the Medical department at said TPCJC, as well as maintaining all medical records of inmates who are incarcerated at said TPCJC and/or have been incarcerated at said TPCJC, as

well as such duties and responsibilities said TPCG deems necessary for the operation of the Medical Department at the TPCJC; and

2.5. Now therefore, in consideration of the mutual covenants herein contained, and the mutual benefits to be derived by both parties herein, the parties agree as follows:

III. SCOPE OF AGREEMENT

3.1. TPSO shall assign one employee who meets all minimum requirements of the position of Medical Administrator, as per the TPCG job description, to serve as the Medical Administrator at the TPCJC to perform any and all duties of the Medical Administrator as assigned to him by the TPCG.

3.2. TPCG shall have final approval of the assigned employee.

3.3. TPCG and TPSO shall be considered joint employers of the said Medical Administrator, in accordance with the following:

3.3.1. Policies and Procedures. The Medical Administrator shall abide by any and all personnel policies and standard operating procedures of the TPCG and the TPSO and shall be subject to appropriate disciplinary action in accordance with same.

3.3.1.1. Each party shall immediately report any and all complaints made against the Medical Administrator to the other party.

3.3.1.2. TPCG shall have the authority to investigate any complaint against the Medical Administrator which implicates a violation of any policy of the TPCG. TPSO shall have the authority to investigate any complaint against the Medical Administrator which implicates a violation of any policy of the TPSO.

3.3.1.3. At its sole option, TPCG is hereby authorized, by written notice to TPSO and Medical Administrator, to suspend the term of this Agreement during the course of any investigation into allegations made against the Medical Administrator, regardless of the policy or procedure implicated, when allegations so warrant the same.

3.3.1.4. If a complaint against the Medical Administrator is found to have merit, TPCG may recommend appropriate disciplinary action in accordance with its policy. TPSO may not unreasonably refuse to implement the recommended disciplinary action.

3.3.2. Training/Continuing Education. TPSO shall ensure that the Medical Administrator is current on any training or continuing education required to meet the qualifications of the position.

3.3.3. Medical Administrator's Work Schedule. TPCG shall direct and maintain Medical Administrator's work schedule, and TPCG shall enjoy final approval of any and all leave requested by the Medical Administrator.

3.3.4. Division of Employer Vicarious Liability.

3.3.4.1. All actions of the Medical Administrator, while acting in the position of Medical Administrator on behalf of and at the direction of the TPCG, shall be covered by liability insurance which is issued to the TPCG, and that in performance of his official duties as Medical Administrator, if he is sued for same, the TPCG will, to the fullest extent of the law, protect, defend, and indemnify the Medical Administrator and the TPSO against any lawsuits or causes of action, including all types of damages, attorney fees and all costs associated with any such claim(s) brought against the Medical Administrator in which the TPSO might also be named and/or held liable.

3.3.4.2. It is understood that while the Medical Administrator is performing his duties for the TPCG, he shall not perform any duties under the direction and/or order of the TPSO. If the Medical Administrator performs any law enforcement duties while acting as the Medical Director for the TPCG, or performs any duties on behalf of the TPSO at the direction of the TPSO, which duties result in a civil action being filed against the TPCG, then the TPSO shall indemnify and hold harmless TPCG for said law enforcement actions/duties of the Medical Administrator, for all types of damages, including attorney fees and all costs associated with any such claim. TPSO shall also defend, indemnify and hold harmless the TPCG in accordance with Section 22.1.5 of this Agreement.

3.3.5. Employee Wages and Benefits. At all times pertinent hereto, TPSO shall be liable for making the required deductions from the Medical Administrator's wages for federal and state taxes, and any other deductions required by law or judicial order. TPSO shall be liable, at its own costs, for the coverage of the Medical Administrator under TPSO benefits such as compliance with the FMLA, ADA, coverage for on-the-job injuries, and any and all other benefits due to employees under state or federal law. Under no circumstances shall TPCG be obligated to cover Medical Administrator under TPCG's workers' compensation policy for injuries sustained by him on the job.

3.3.6. Employee Vehicle and Phone. At all times pertinent hereto, TPSO shall provide the Medical Administrator with a vehicle for the performance of his duties under this agreement, and TPSO shall provide Medical Administrator with either a mobile phone or a monthly stipend to reimburse him for the public use of his private mobile phone. TPCG shall not reimburse TPSO for these items.

IV. CONSIDERATION

4.1. In consideration of services rendered to TPCG herein, TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to TPCG under this Agreement. The consideration paid herein shall be for the entire agreement.

4.2. TPCG shall pay TPSO as follows:

4.2.1. TPSO shall submit monthly invoices to TPCG for work performed by Medical Administrator in accordance with this Agreement. The invoices shall include, as backup, copies of the check stubs issued to Medical Administrator for the period covering the invoice, and each invoice shall account for credits to TPCG of any wages paid to Medical Administrator for work performed by him on behalf of the TPSO.

4.2.2. TPCG shall pay the undisputed amount of each invoice to TPSO within thirty (30) days of TPCG's receipt of an acceptable invoice.

4.3. Additional Costs and Expenses. No additional costs or expenses incurred by TPSO in performance of this Agreement shall be reimbursed or paid by the TPCG unless agreed upon in writing by the parties.

V. TERM

5.1. This agreement's term is on a year to year basis and shall commence on **July 1, 2018** and terminate at midnight on **June 30, 2019**. The agreement is renewable sixty (60) days prior to expiration of its one (1) year term by written agreement between the TPSO and TPCG.

VI. NO WAIVER

6.1. The failure of the either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

VII. ASSIGNMENT

7.1. Neither party shall assign its rights, privileges and obligations, in whole or in part, in any manner except by operation of law without the prior written consent of the other party. In case of such assignment or succession so consented to, all of the conditions and provisions herein shall apply to the original party and such substituted party.

VIII. ENTIRE AGREEMENT/AMENDMENT

8.1. This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

IX. COMPLIANCE WITH LAWS

9.1. The parties hereto and their employees, contractors, and agents shall comply with all applicable federal, state, and local laws and ordinances in carrying out the provisions of this agreement.

X. SEVERABILITY

10.1. In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

XI. FINANCIAL DISCLOSURE

11.1. TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by the TPSO is below the amount for which an audit is required under La. R.S. 24:513, the TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

XII. AUDIT

12.1. It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of the TPSO which relate to this Agreement, upon request.

XIII. FISCAL FUNDING (NON-APPROPRIATION) CLAUSE

13.1. In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on the TPCG as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of the TPSO, its successors or assigns for any further payments.

XIV. DISCRIMINATION CLAUSE

14.1. The TPSO agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and TPSO agrees to abide by the

requirements of the Americans with Disabilities Act of 1990, as amended. TPSO agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. The TPSO acknowledges and agrees that any act of unlawful discrimination committed by TPSO, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

XV. LEGAL COMPLIANCE

15.1. The parties shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

XVI. ACKNOWLEDGMENT OF EXCLUSION OF WORKER'S COMPENSATION COVERAGE

16.1. The TPCG and the TPSO expressly agree that the TPSO is an independent contractor as defined in R.S. 23:1021(7) and, as such, expressly agree that the TPCG shall not be liable to the TPSO or to anyone employed by the TPSO for any benefits or coverage as provided by the Worker's Compensation Law of the State of Louisiana.

XVII. ACKNOWLEDGMENT OF EXCLUSION OF UNEMPLOYMENT COMPENSATION COVERAGE

17.1. The TPCG and TPSO expressly declare and acknowledge that TPSO is an independent contractor and, as such, is being engaged by the TPCG under this Agreement as noted and defined in R.S. 23:1472(12)(E) and, therefore, it is expressly declared and understood between the parties hereto, that for the purposes of unemployment compensation, neither TPSO nor anyone employed or contracted by the TPSO shall be considered an employee of the TPCG for the purpose of unemployment compensation coverage.

XVIII. FORCE MAJEURE

18.1. Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

XIX. COVENANT AGAINST CONTINGENT FEES

19.1. TPSO warrants that it has not employed or retained any entity or person, to solicit or secure this Agreement, and that he has not paid or agreed to pay any entity or person, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

XX. REMEDIES FOR DEFAULT

20.1. In the event of default by either party, the aggrieved party shall have all rights granted by the general laws of the State of Louisiana including but not limited injunctive relief and all remedies allowed under Louisiana contractual law.

XXI. TERMINATION

21.1. This agreement shall be terminated under any or all of the following conditions:

21.1.1 Termination by Consent. By written mutual agreement and consent of the parties hereto.

- 21.1.2 Termination for Convenience. For convenience by thirty (30) days written notice from one party to the other.
- 21.1.3 Termination for Cause. For cause by either party as a consequence of the failure of the other party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of the parties.

XXII. INTERVENTION BY MEDICAL ADMINISTRATOR

22.1 NOW INTERVENES the Medical Administrator for the purposes of acknowledging remedies available to him in the event he sustains an on the job injury while performing services for either TPCG or TPSO under this agreement. Intervenor hereby acknowledges and understands that for the purposes of this agreement that:

- 22.1.1. Medical Administrator shall be considered an employee of the TPSO in connection with any injury sustained by him while working in the course and scope of his duties for either TPSO and employee for TPCG if work is performed for TPCG;
- 22.1.2. TPSO shall not cover, under any circumstances, Medical Administrator under its policy of workers' compensation insurance;
- 22.1.3. Medical Administrator has read this agreement and agrees to and understands the terms and conditions herein;
- 22.1.4. Medical Administrator understands and acknowledges that his only remedy for recovery for damages arising out of work related injuries are those available to him is the benefits under TPSO's policies and procedures and the laws of the State of Louisiana, except workers' compensation insurance. TPSO is exempt from providing workers' compensation insurance by law; and
- 22.1.5. TPSO shall defend, indemnify, and hold harmless the Terrebonne Parish Consolidated Government and its officials, agents, servants and employees, including volunteers, from and against any and all liability claims, lawsuits, demands, damages, (punitive, general, special), including workers' compensation claims, attorney fees, expense, arising out of a work related injury (including death) sustained by Medical Administrator while in the course and scope of his duties for either the TPSO.
- 22.1.6. Regarding termination of employment, Intervenor agrees and consents that he is bound by any policies and procedures of the TPSO and the TPCG.

XXIII. SIGNATURES OF THE PARTIES

23.1 THUS DONE AND SIGNED on this _____ day of _____, 2018, before me, Notary Public, and in the presence of the undersigned competent witnesses, in the City of Houma, Parish of Terrebonne, State of Louisiana, after due reading of the whole.

WITNESSES:

Printed Name: _____

Printed Name: _____

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

BY: _____
Gordon E. Dove, Parish President

NOTARY PUBLIC (# _____)
Printed Name: _____

23.2 THUS DONE AND SIGNED on this _____ day of _____, 2018, before me, Notary Public, and in the presence of the undersigned competent witnesses, in the City of Houma, Parish of Terrebonne, State of Louisiana, after due reading of the whole.

WITNESSES:

Printed Name: _____

Printed Name: _____

TERREBONNE PARISH SHERIFF'S OFFICE

BY: _____
Jerry J. Larpenter, Sheriff

NOTARY PUBLIC (# _____)
Printed Name: _____

23.3 THUS DONE AND SIGNED on this _____ day of _____, 2018, before me, Notary Public, and in the presence of the undersigned competent witnesses, in the City of Houma, Parish of Terrebonne, State of Louisiana, after due reading of the whole.

WITNESSES:

Printed Name: _____

Printed Name: _____

MEDICAL ADMINISTRATOR

BY: _____
Richard Neal, Intervenor

STATE OF LOUISIANA
PARISH OF TERREBONNE

ACKNOWLEDGEMENT OF
AN UNREPRESENTED PARTY IN A LEGAL MATTER

The following Acknowledgment Agreement is made and entered into this ____ day of _____, 2018, wherein:

RICHARD M. NEAL (SSN xxx-xx-9346), a person of full age of majority, domiciled in the Parish of Terrebonne, State of Louisiana, and residing at 17 Asphodel Avenue, Houma, Louisiana 70360;

appears, declares and agrees to the following:

1. I, RICHARD M. NEAL, am the Medical Administrator at the Terrebonne Parish Criminal Justice Complex, employed by the Terrebonne Parish Consolidated Government ("TPCG"). I requested TPCG allow me to have dual employment with TPCG and the Terrebonne Parish Sheriff's Office ("TPSO").
2. On this date, I have executed, as Intervenor, an Intergovernmental Personnel Agreement between the Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office, the purpose of which places the position of the Medical Administrator of the Terrebonne Parish Criminal Justice Complex under the dual employment of both the Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office, in accordance with the terms and conditions set forth in the Intergovernmental Personnel Agreement.
3. I acknowledge that Erich Vhan Ellender, Jr. is an Assistant Parish Attorney for the Terrebonne Parish Consolidated Government and that he and the office of Hebert and Marceaux, LLC represent the Terrebonne Parish Consolidated Government regarding this Intergovernmental Personnel Agreement;
4. I acknowledge that William F. Dodd and the Dodd Law Firm represent the Terrebonne Parish Sheriff's Office regarding this Intergovernmental Personnel Agreement;
5. I acknowledge that neither Erich Vhan Ellender, Jr., William F. Dodd, or their respective law firm, represent me in the drafting and execution of this Intergovernmental Personnel Agreement;
6. I have been offered the opportunity to have my own separate legal counsel review this Intergovernmental Personnel Agreement on my behalf, and I have declined;
7. I acknowledge that I have read and that I understand the terms and conditions of this Intergovernmental Personnel Agreement; and

THUS DONE AND SIGNED on the date first set forth above in Houma, Terrebonne Parish, Louisiana.

RICHARD M. NEAL

ERICH VHAN ELLENDER, JR.
Hebert & Marceaux, LLC
4752 Highway 311, Suite 114
Houma LA 70360

WILLIAM F. DODD
DODD LAW FIRM
100 Ramey Road, Suite A
Houma LA 70360



Monday, July 23, 2018

Item Title:

Resolution to Amend Resolution 18-245

Item Summary:

RESOLUTION: The Purchasing/Warehouse Division requests to amend resolution 18-245 to reflect changes in the award of BID 18-WHSE-22 Purchase of New/ Unused Creosote Poles due to the withdrawal of the bid from Wesco Distribution.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/18/2018	Executive Summary
Resolution	7/18/2018	Resolution
Support Material	7/18/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Request to amend resolution 18-245

PROJECT SUMMARY (200 WORDS OR LESS)

To amend resolution 18-245 to reflect the change in the award to Anixter Power Solutions, LLC in the amount of \$49,070.90

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Stock the necessary creosote poles for use by the Utilities Department

TOTAL EXPENDITURE

\$49,070.90

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

☒ ACTUAL

☐ ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

☐ N/A

☐ NO

☐ YES

IF YES AMOUNT
BUDGETED:

Warehouse inventory, no budget
given

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

☐ 1

☐ 2

☐ 3

☐ 4

☐ 5

☐ 6

☐ 7

☐ 8

☐ 9

Signature

7-18-18

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-

A Resolution to amend resolution 18-245 to reflect changes in the award of Bid 18-WHSE-22 Purchase of New/ Unused Creosote Poles due to the withdrawal of the bid from Wesco Distribution

WHEREAS, on June 25, 2018 the Budget and Finance Committee adopted resolution 18-245 for BID 18-WHSE-22 Purchase of New/ Unused Creosote Poles to award the lowest qualified bidder Wesco Distribution, and

WHEREAS, after the issuance of a purchase order, the Purchasing/Warehouse Division was contacted on July 13, 2018 by a representative of Wesco Distribution requesting to withdraw the company's bid due a pricing error, and

WHEREAS, the Purchasing/Warehouse Division is requesting to amend Resolution 18-245 to reflect a change in award for the aforementioned bid and to the next lowest qualified bidder, Anxiter Power Solutions, LLC, in the amount of Forty-Nine Thousand, Seventy Dollars and Ninety Cents (\$49,070.90) as per attached documents, and

WHEREAS, should the awarded vendor be unable to supply the Purchasing/Warehouse Division with the required creosote poles the division shall be authorized to award the item(s) to the next lowest qualified bidder, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government that the request of the Purchasing/Warehouse Division be granted for the amendment of resolution 18-245, as per attached documents

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____, 2018.

Gina Bergeron

From: Guidry, Kathleen [KGuidry@wescodist.com]
Sent: Friday, July 13, 2018 2:41 PM
To: Gina Bergeron
Subject: Bid 18-WHSE-22 Purchase of Creosote Poles (PO 182995)

I would like to see if I can give up this order for the creosote poles. I have made an error on all of the pricing which is below my cost.

I apologize for the mess up.

Thank you,

Kathy Guidry
Branch 7575
Wesco Distribution, Inc.
200 Matrix Loop
Lafayette, La. 70507

Main: 337-232-9164
Direct: 337-291-1042
Fax: 337-267-7245

[http://www.wesco.com/TERMS AND CONDITIONS OF SALE.PDF](http://www.wesco.com/TERMS_AND_CONDITIONS_OF_SALE.PDF)
[http://www.wesco.com/purchase order terms and conditions.pdf](http://www.wesco.com/purchase_order_terms_and_conditions.pdf)

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MS. C. DUPLANTIS-PRATHER

RESOLUTION NO. 18-245

WHEREAS, on June 6, 2017 bids were received electronically via Central Auction House by the Terrebonne Parish Consolidated Government for Bid 18-WHSE-22 Purchase of New/Unused Creosote Poles for warehouse inventory , and

WHEREAS, after careful review by the Angela Guidry, Purchasing Manager, and Tommy LeCompte, Electric Distribution Superintendent, it has been determined that the lowest qualified bid is that of Wesco Distribution in the amount of Forty-Two Thousand, One Hundred Sixty Dollars and Twenty-Eight Cents (\$42,160.28), and

WHEREAS, Parish Administration concurs with the recommendation to award Bid 18-WHSE-22 Purchase of New/ Unused Creosote Poles to Wesco Distribution at the aforementioned pricing, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration be approved for the purchase of creosote poles for warehouse inventory as per the attached documents.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmonde, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and C. Duplantis-Prather.

NAYS: None.

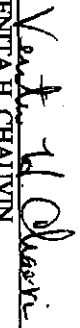
ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 25th day of June 2018.

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on June 25, 2018 and subsequently ratified by the Assembled Council in Regular Session on June 26, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 28TH DAY OF JUNE 2018.


VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

OFFICIAL BID FORM
SECTION "A"

BID 18-WHSE-22 Purchase of New/ Unused Creosote Poles

It is the intent of the TPCG to award the bid to the lowest responsive and responsible bidder for all items combined

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) hereby proposes to provide the creosote poles all in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated May 2018

NAME OF BIDDER: Anixter Inc.

ADDRESS OF BIDDER: 5514 West Congress
Duson, LA 70539

NAME OF AUTHORIZED SIGNATORY BIDDER: Vicky Nettles

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER (Printed or Typed)** Vicky Nettles

TITLE OF AUTHORIZED SIGNATORY BIDDER: RVP Public Policyer Southeast

DATE: 6/5/18

**** Signature Authorization. (Required by All Bidders) Written evidence of the person signing the bid SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(8)(5)**

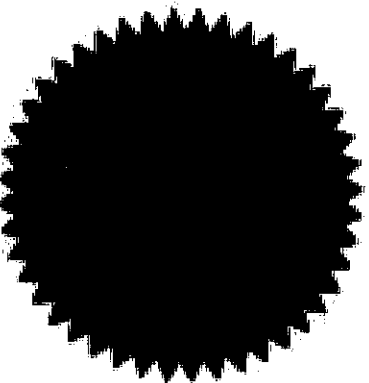
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS THAT, Amixter Inc., a corporation duly organized and existing under the laws of the State of Delaware ("Amixter") does hereby make, constitute and appoint Vicki Neuber, RVP Public Power Southeast, as its true and lawful agent and attorney, in its name and on its behalf, to sign and submit any bids and any contracts up to one million dollars (\$1,000,000) in value on its behalf for municipal and other governmental entities within the State of Louisiana.

IN WITNESS WHEREOF, Amixter Inc. has caused this Power of Attorney to be executed in its corporate name by its Assistant Secretary on this 23rd day of October, 2017.

AMIXTER INC.

By: 
Chaegeon Chae, Kim
Assistant Secretary



Signed and sealed before me on this 23rd day of October, 2017.

Notary Public





OFFICIAL BID FORM SECTION "B"

(Must be completed and uploaded as an attachment with bid)

The following item listing is for the insertion of Delivery Times ONLY. All pricing must be submitted via Central Auction House

1-866-570-9620

<http://www.centralauctionhouse.com/rfp.php?cid=65>

Item No.	Quantity	Unit of Measure	Item Description	Delivery Time ARO
1	20	each	POLE 45 FT Class 3 Creosote	2-3 weeks ARO
2	12	each	POLE 50 FT Class 3 Creosote	2-3 weeks ARO
3	20	each	POLE 55 FT Class 3 Creosote	2-3 weeks ARO
4	5	each	POLE 60 FT Class 3 Creosote	2-3 weeks ARO
5	30	each	POLE 30 FT Class 6 Creosote	2-3 weeks ARO
6	3	each	POLE 65 FT Class H1 Creosote	2-3 weeks ARO
7	3	each	POLE 70 FT Class 2 Creosote	2-3 weeks ARO
8	3	each	POLE 75 FT Class 2 Creosote	2-3 weeks ARO
9	1	each	Total Shipping Costs for All Poles requested above	N/A

SPECIFICATIONS:

- See diagram below
- All poles shall be 12# Retention
- The awarded Bidder shall be responsible for off loading poles; boom truck required.



Toggle navigation

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- [Central Bidding](#)
- [My CP](#)
- [Contact Us](#)
- [Create New](#)
 - [Create New Listing](#)
 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Wed June 06, 2018 2:04:16 PM GMT-6

Place a Bid for

Please enter your best bid proposal for this project

Bidders MUST acknowledge all addenda. By checking the box next to each addendum below, bidder acknowledges receipt of each addendum.

Acknowledge Receipt of Addenda:

(please select each addenda being acknowledged)

Number: 1 DATE: 05/23/2018 ☒

*Bidders will not be allowed to continue/submit bid until all addenda are acknowledged.

Bid table

NOTICE: If you would like to save your work in order to return to make modifications to this form at a later time, you MUST complete the bid submittal process. If you leave this form prior to submitting your bid as outlined below, no information will be saved.
-Scroll to the bottom of the page and select the **NEXT** button.
-Enter your private key on the following preview page, and select the **Submit Bid** button.
-You can then return to this bid form and repeat this process as often as necessary until the set time has expired.
-You must complete the process above **BEFORE** the time has expired. Once the time of the bid has expired you will no longer have access to your bid and your last submitted bid information will be provided to the Listing Owner.

Bidding This Item?	Item	Quantity	Unit of measure	Short description	Part #	Mfg. name	Price	Extended price
<input checked="" type="checkbox"/>	1	20	each	POLE 45 FT Class 3 Creosote	CL3 45	McFarlar	456.55	9,131.0000
<input checked="" type="checkbox"/>	2	12	each	POLE 50 FT Class 3 Creosote	CL3 50'	McFarlar	541.34	6,496.0800
<input checked="" type="checkbox"/>	3	20	each	POLE 55	CL3 55'	McFarlar	630.98	12,619.6000

				FT Class 3 Creosote				
✓	4	5	each	POLE 60 FT Class 3 Creosote	CL3 60'	McFarla	738.70	3,693.5000
✓	5	30	each	POLE 30 FT Class 6 Creosote	CL6 30'	McFarla	156.23	4,686.9000
✓	6	3	each	POLE 65 FT Class H1 Creosote	CLH1 65'	McFarla	1261.21	3,783.6300
✓	7	3	each	POLE 70 FT Class 2 Creosote	CL2 70'	McFarla	1283.03	3,849.0900
✓	8	3	each	POLE 75 FT Class 2 Creosote	CL2 75'	McFarla	1603.70	4,811.1000
	9	1	each	Total Shipping Costs for ALL Poles requested above				
Total Extended Price:								49,070.9000

Vendor Contractor Number

Enter all information required on the outside of the sealed envelope in the box below

BID 18-WHSE-22 PRUCHASE OF NEW/UNUSED CREOSOTE POLES
DUE WEDNESDAY JUNE 6, 2018

Bid Bond #

Upload Attachment(s)

Title

BID 18-WHSE-22 Purchase of New/ Unused Creosote Poles

Bid Opening/Expiration Date/Time:

2018-06-06 14:00:00

Vendor (company name of each vendor)		LA Contractor License #	Total Bid Price
WESCO Distribution		n/a	42,160.2800
ANIXTER POWER SOLUTIONS, LLC			49,070.9000
Utility & Industrial Supply			57,439.4500



Monday, July 23, 2018

Item Title:

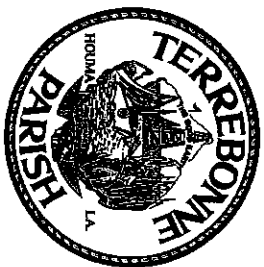
Resolution approving the quotation for the MTI system upgrade

Item Summary:

RESOLUTION: Concurring with the recommendation of Parish Administration approving the quotation estimate of R & S Corporation for the MTI security system upgrade.

ATTACHMENTS:

Description	Upload Date	Type
MTI security system upgrade	7/18/2018	Executive Summary
MTI security system upgrade	7/18/2018	Resolution
MTI security system upgrade	7/18/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Authorizing the purchase and installation of the MTI system upgrade.

PROJECT SUMMARY (200 WORDS OR LESS)

Authorizing R & S Corporation to provide the labor and materials to upgrade the MTI Control System in the Terrebonne Parish Criminal Justice Complex.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To upgrade the system in the jail to a current system.

TOTAL EXPENDITURE

\$44,100

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$157,114 (659-201-8912-04)

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing Manager

7/16/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-

WHEREAS, quotes were obtained by the Terrebonne Parish Consolidated Government for the purpose of upgrading the MTI security system at the Criminal Justice Complex, and

WHEREAS, after careful review by David Drury, Government Facilities Manager, and Mike Toups, Parish Manager it has been determined that the quoted price of Forty-four Thousand, One Hundred Dollars and Zero Cents (\$44,100.00) from R & S Corporation for the MTI system upgrade should be accepted per the attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned MTI system upgrade at the cost of Forty-four Thousand, One Hundred Dollars and Zero Cents (\$44,100.00) as per the attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that MTI system upgrade be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

Angela Guidry

From: David Drury
Sent: Thursday, July 05, 2018 2:54 PM
To: Angela Guidry
Cc: Junius Portier
Subject: Jail Security Upgrade/RFQ
Attachments: RE: JailRFQ.docx; RE: JailRFQ.docx

Follow Up Flag: FollowUp
Flag Status: Flagged

Angela,

Mr. Tim Skipper/MTI and Mr. Ryan Pinkstaff/R & S are the only ones who have responded. Mr. Skipper's response is attached and Mr. Pinkstaff's quote is attached. Homeland has not provided any quote. I am requesting that we move forward with this and award to R & S. The deadline was 2 p.m. July 5, 2018. Let me know what you need from me in order to get a Resolution for this. This will be charged to 659-201-8912-04 Jail Security.

Regards,

David Drury
Facilities Manager
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70360

Email : ddrury@tpcg.org
Office: 985-873-6850
Fax: 985-873-6851
Cell: 985-860-1460

Go Green. Please consider the environment before printing this email.

R&S CORPORATION
POST OFFICE BOX 80298
BATON ROUGE . LOUISIANA . 70898
PHONE . 225.749.8001
FAX . 225.749.8085

July 3, 2018

Terrebonne Parish Justice Complex
Attn: Junius Portier

Provide and install (7) new MTI computers with MTI apps 4 and windows 10

Provide and install (7) new MTI ECs with new software and programming

Trouble shoot system to get it working properly with new parts.

Provide 1 year warranty on labor and parts installed.

R&S is within 200 miles of facility and will provide service within 48hrs notice.

R&S holds current LA Fire Marshal license.

Any parts needed outside above scope will be purchased by site on a T&M cost basis.

Price does not include taxes.

BASE BID PRICE FOR ABOVE WORK	\$44,100.00
--------------------------------------	--------------------

Pricing will be held firm for 30 days. If you need any additional information, or if you have any questions, please do not hesitate to call us at (225) 749-8001.

Thanks,

Ryan Pinkstaff
R&S Corp
Director of Engineering

Angela Guidry

From: Tim Skipper [tims@montgomerytechnology.com]
Sent: Thursday, June 28, 2018 3:37 PM
To: David Drury
Cc: Junius Portier; Angela Guidry
Subject: RE: JailRFQ.docx

David,

Due to the licensing requirements in the state of LA we cannot quote an upgrade directly to you. It will have to go through one or both of the 2 dealers in your state.

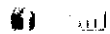
1. R & S in Baton Rouge
2. Homeland security in Alexandria

I think you know both of these. We have sent your RFQ to both and will forward to them pricing for the system components required to fulfill your request.

Please note, however, your parts list is not complete. We will include the additional items in our quote. The dealer will have to include new network cabling and switch gear.

We can sell directly to you replacement components.

Tim Skipper, PE, RCDD
Founder/Principal
MTI
23 Old Stage Rd
Greenville, AL 36037
W 334-382-7441
C 334-303-6578



From: David Drury <ddrury@tpcg.org>
Sent: Thursday, June 28, 2018 1:54 PM
To: Tim Skipper <tims@montgomerytechnology.com>
Cc: Junius Portier <jportier@tpcg.org>; Angela Guidry <aguidry@tpcg.org>
Subject: JailRFQ.docx

Mr. Tim Skipper,

Please see the attached RFQ. Please not the deadline date for receiving. Feel free to contact me if you have any questions.

Regards,

David Drury
Facilities Manager
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70360

Email : ddrury@tpcg.org

Office: 985-873-6850

Fax: 985-873-6851

Cell: 985-860-1460

Go Green. Please consider the environment before printing this email.



Monday, July 23, 2018

Item Title:

Resolution for the purchase of three (3) used trucks for Road and Bridges

Item Summary:

RESOLUTION: Concurring with Parish Administration approving the purchase of three (3) used trucks for the Roads and Bridges Division from the LA Federal property Assistance Agency.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/18/2018	Executive Summary
Resolution	7/18/2018	Resolution
Support Material	7/18/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Purchase of Three (3) Used Trucks for the Roads & Bridges Division

PROJECT SUMMARY (200 WORDS OR LESS)

Concurring with the recommendation of Parish Administration and approving the purchase of three (3) used Ford trucks from the LA Federal Property Assistance Agency

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The trucks will be used by the Roads & Bridges staff during the daily operation of the division

TOTAL EXPENDITURE

\$45,000.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

☒ ACTUAL

☐ ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

☐ N/A

☐ NO

☒ YES

IF YES AMOUNT BUDGETED:

\$52,557.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

☐ 1

☐ 2

☐ 3

☐ 4

☐ 5

☐ 6

☐ 7

☐ 8

☐ 9

Angela Guidry

Signature

7/18/18

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-

WHEREAS, prices were obtained from the LA Federal Property Assistance Agency by the Terrebonne Parish Consolidated Government for the purpose of purchasing three (3) used trucks for the Roads and Bridges Division of the Public Works Department, and

WHEREAS, after careful review by David Rome, Public Works Director it has been determined that the price of Forty-Five Thousand Dollars (\$45,000.00) from the LA Federal Property Assistance Agency for all three (3) used Ford trucks should be accepted as per attached documents, and

WHEREAS, Parish Administration concurs with the recommendation for the purchase of three (3) used Ford trucks from the LA Federal Property Assistance Agency for the Roads and Bridges Division at the aforementioned price, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase of the three (3) used Ford trucks, per attached documents

THERE WAS RECORDED:

YEAS:
NAYS:

ABSTAINING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of _____ 2018.



LA FEDERAL PROPERTY ASSISTANCE AGENCY
1635 FOSS STREET
BATON ROUGE, LA 70804-9095

**FIXED
PRICE
INVOICE**

DONEE

TERREBONNE PARISH CONSOLIDATED

GOVERNMENT

DONEE CONTACT

CARL LEDET

PARISH

TERREBONNE

INVOICE #: _____

DATE: _____

ASSET NUMBER	VIN NUMBER	YEAR	MILEAGE	COLOR
180625053792-001	1FDAX57P35EC42156	2005	93,864	GREEN
MAKE	MODEL	SALES PRICE →		
FORD	F-550			\$ 15,000

ASSET NUMBER	VIN NUMBER	YEAR	MILEAGE	COLOR
180625053794-001	1FDWX37Y08EE10200	2008	67,548	GREEN
MAKE	MODEL	SALES PRICE →		
FORD	F-350			\$ 15,000

ASSET NUMBER	VIN NUMBER	YEAR	MILEAGE	COLOR
180625053796-001	1FDAW57R08EA32879	2008	78,434	GREEN
MAKE	MODEL	SALES PRICE →		
FORD	F-550			\$ 15,000

ASSET NUMBER	VIN NUMBER	YEAR	MILEAGE	COLOR
MAKE	MODEL	SALES PRICE →		

ASSET NUMBER	VIN NUMBER	YEAR	MILEAGE	COLOR
MAKE	MODEL	SALES PRICE →		

COMMENTS

AUTHORIZED DONEE SIGNATURE →

STAFFMEMBER
INITIALS →

Category Number:
Item Number: 7.



Monday, July 23, 2018

Item Title:

Cosponsorship request - Bayou Veg Fest

Item Summary:

Co-sponsorship request from the Humane Society of Louisiana for the Bayou Veg Fest to be held on November 11, 2018 in the Downtown Courthouse Square.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

7/10/2018

Type

Application

Venita Chauvin

From: bayouvegfest@GMAIL.COM
Sent: Monday, July 9, 2018 3:57 PM
To: Leilani Adams; Venita Chauvin; Suzette Thomas
Subject: New Co-Sponsorship Application - Terrebonne Parish Consolidated Government

Co-Sponsorship Application

A new co-sponsorship application has been submitted through the Parish website.

Requesting Use of the Parish Seal? No

Event Name: Bayou Veg Fest

Location: Downtown Courthouse Square Houma, LA

Date(s) of Event: 11/11/2018 (11:00 AM - 5:00 PM)

Reason for Co-Sponsorship: BAYOU VEG FEST IS UNDERWRITTEN BY NON-PROFIT 501C3, HUMANE SOCIETY OF LA. WE STRIVE TO EDUCATE AND EMPOWER THE BAYOU REGION ON THE BENEFITS OF A PLANT-BASED LIFESTYLE. LIVING A COMPASSIONATE LIFESTYLE IMPROVES THE QUALITY OF LIFE FOR OUR EARTH AND ANIMALS.

Services / Resources Needed: Courthouse Square
Electric Service
Garbage Containers & Collection

Organization: Bayou Veg Fest (Humane Society of Louisiana)

Authorized Representative: Leah DUNCAN MOORMAN (Director)

Contact Person: *** Same as above ***

Mailing Address: 208 WISTERIA DR
THIBODAUX, LA 70301

Daytime Phone Number: (985) 227-3983

E-mail: bayouvegfest@GMAIL.COM

This email is sent by an automated process for an Online Co-Sponsorship Request submission. If you have any questions, please contact our Information Technology team at development@tpcg.org. Thank you!



Monday, July 23, 2018

Item Title:

2018 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Louisiana Highway Safety Commission Grant Award, \$92,377
 - II. Houma Downtown Development, \$186,909
 - III. General Fund- Downtown Development, \$4,797
 - IV. Bayou Black Pump Station, \$75,100
 - V. Marshal-Delete Budgeted Positions, -0-
 - VI. Hollywood Road Extension, \$100,000
 - VII. LA. 24 Sidewalk Project, \$50,000
 - VIII. West Park Sidewalk Project, \$50,000
- and calling a public hearing on said matter on August 15 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2018 Various Items for Budget Amendment	7/19/2018	Executive Summary
2018 Various Items for Budget Amendment	7/19/2018	Budget Amendment
2018 Various Items for Budget Amendment	7/19/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>Louisiana Highway Safety Commission Grant Award, \$92,377</div></div> <div><div>II.</div><div>Houma Downtown Development, \$186,909</div></div> <div><div>III.</div><div>General Fund- Downtown Development, \$4,797</div></div> <div><div>IV.</div><div>Bayou Black Pump Station, \$75,100</div></div> <div><div>V.</div><div>Marshal-Delete Budgeted Positions, -0-</div></div> <div><div>VI.</div><div>Hollywood Road Extension, \$100,000</div></div> <div><div>VII.</div><div>LA. 24 Sidewalk Project, \$50,000</div></div> <div><div>VIII.</div><div>West Park Sidewalk Project, \$50,000</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div><div><div><div><div><div></div><div><u>NO</u></div></div></div><div>YES</div></div><div>IF YES AMOUNT BUDGETED:</div></div></div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre

July 19, 2018

Signature

Date

00 ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Louisiana Highway Safety Commission Grant Award, \$92,377
- II. Houma Downtown Development, \$186,909
- III. General Fund- Downtown Development, \$4,797
- IV. Bayou Black Pump Station, \$75,100
- V. Marshal-Delete Budgeted Positions, -0-
- VI. Hollywood Road Extension, \$100,000
- VII. LA. 24 Sidewalk Project, \$50,000
- VIII. West Park Sidewalk Project, \$50,000

SECTION I

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant in the amount of Ninety Two Thousand Three Hundred and Seventy Seven dollars (\$92,377) for the Terrebonne Parish Consolidated Government, and

WHEREAS, the Federal Fiscal Year 2017/2018 LHS will provide grant funding to improve the effectiveness and safety of our Police Officers by providing them with overtime to address highway safety issues.

NOW, THEREFORE BE IT ORDAINED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the grant from the Louisiana Highway Safety Commission. (Attachment A)

SECTION II

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$186,909, for the 2018 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for beautification and operations of the Folklife Cultural Museum and to help maintain the existing buildings, parks and the Court Square in the Historic District, as well as advertising to market Houma's Historic District attractions.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2018 Adopted Budget be amended to adjust various Downtown Development Corporation Accounts. (Attachment B)

SECTION III

WHEREAS, the Houma Downtown Development Corporation receives auto rental tax revenues, and

WHEREAS, the revenues of \$4,797 will be used for the Bike Rack Project in downtown Houma.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Bike Rack Project. (Attachment C)

SECTION IV

WHEREAS, funding is needed for the Bayou Black Pump Station, and

WHEREAS, the funding source is from the excess mineral royalties collected in General Fund for \$75,100.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and

5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station Project. (Attachment D)

SECTION V

WHEREAS, the City Marshal's Administration is requesting to amend the Budgeted Positions by deleting two Deputies, and

WHEREAS, the financial impact is net zero.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Budget be amended for the budgeted positions for the Marshal's Office. (Attachment E)

SECTION VI

WHEREAS, funding is needed for the Hollywood Road Extension for new turn lanes, and

WHEREAS, the funding source is from the completed project Kings Bayou Bridge account for \$100,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding for the Hollywood Road Extension. (Attachment F)

SECTION VII

WHEREAS, funding is needed for the LA 24 Sidewalk Project for Terrebonne Parish Consolidated Government match, and

WHEREAS, the funding source is from the completed project Kings Bayou Bridge account for \$50,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding for the LA 24 Sidewalk Project. (Attachment G)

SECTION VIII

WHEREAS, funding is needed for the West Park Sidewalk Project for Terrebonne Parish Consolidated Government match, and

WHEREAS, the funding source is from the completed project Kings Bayou Bridge account for \$50,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding for the West Park Sidewalk Project. (Attachment H)

ATTACHMENT A - La. Highway Safety Commission Grant

	2018		
	Adopted	Change	Amended
LHSC Year Long Program	-	(92,377)	(92,377)
Overtime	-	92,377	92,377
LHSC Year Long	-	(92,377)	(92,377)
Fund Balance (increase)	n/a	92,377	n/a

ATTACHMENT B - Houma Downtown Development

	2018		
	Adopted	Change	Amended
State-Hotel/Motel Tax Share	-	(186,909)	(186,909)
DDC/Folk Operating Supplies	5,361	72,000	77,361
DDC/Folk Contract Services	25,661	15,000	40,661
DDC/Folk Advertising	16,012	15,000	31,012
DDC/Folk Special Events	17,112	77,409	94,521
DDC/Folk Travel & Training	3,686	2,500	6,186
DDC/Folk Repair Account	25,352	5,000	30,352

ATTACHMENT C - Houma Downtown Development

	2018		
	Adopted	Change	Amended
HDDC St La Auto Rental Income	-	(1,107)	(1,107)
HDDC Bike Racks	-	4,797	4,797
Fund Balance (decrease)	n/a	(3,690)	n/a

ATTACHMENT D - Bayou Black Pump Station

	2018		
	Adopted	Change	Amended
Bayou Black Pump Station	11,551,901	75,100	11,627,001
Transfer from General Fund	-	(75,100)	(75,100)
Transfer to P/W Drainage Constr	-	75,100	75,100
Fund Balance (decrease)	n/a	(75,100)	n/a

ATTACHMENT E - Marshal's Office

	2018						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Deputy	12	-2	10	n/a	n/a	n/a	n/a

ATTACHMENT F - Hollywood Road Extension

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Hollywood Road Ext	3,323,859	100,000	3,423,859
Kings Bayou Bridge Replacement	226,397	(100,000)	126,397

ATTACHMENT G - La. 24 Sidewalk Project

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
La 24 Sidewalks	261,984	50,000	311,984
Transfer from Road Construction Fund	-	(50,000)	(50,000)
Transfer to Capital Projects Control	-	50,000	50,000
Kings Bayou Bridge Replacement	126,397	(50,000)	76,397

ATTACHMENT H - West Park Sidewalk Project

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
West Park Sidewalk	640,022	50,000	690,022
Transfer from Road Construction Fund	(50,000)	(50,000)	(100,000)
Transfer to Capital Projects Control	50,000	50,000	100,000
Kings Bayou Bridge Replacement	76,397	(50,000)	26,397

Section I

STATE OF LOUISIANA



Louisiana Highway Safety Commission

"Changing Behaviors, Saving Lives"



JOHN BEL EDWARDS
GOVERNOR

KATARA A. WILLIAMS, Ph.D.
EXECUTIVE DIRECTOR

August 10, 2017

Captain Bobby O'Bryan
Houma Police Department
500 Honduras Street
Houma, La. 70360

Project Title: Overtime Traffic Safety Enforcement
Project Number: 2018-30-26
Proposed Award Amount: \$92,377.00

Dear Captain O'Bryan,

Congratulations, the Louisiana Highway Safety Commission (LHSC) has tentatively approved the above referenced project for funding in Federal Fiscal Year 2018. Federal regulations require the LHSC to conduct a risk assessment before awarding funds to any sub grantee. Please complete our online Pre-award Risk Assessment Form.

This form must be received in order for the LHSC to complete your award offer. We are asking that you submit the completed form as soon as possible but no later than 14 days after receipt of this letter.

Upon successful submission and evaluation of the risk assessment, you will receive a letter along with the sub grant agreement. Once the sub grant agreement has all the necessary approvals you will receive a copy and authorization to begin work.

Thank you for partnering with us to reduce the number of fatal and injury crashes in Louisiana. We look forward to working with you.

Please feel free to contact me if you need further assistance. Thank you.

Sincerely,

Kenny Williams

LHSC Contracted PTS Coordinator

CR 204-000-6342-04
db 204-214-8112-01
CR 204-211-8172-14

P.O. BOX 66336, BATON ROUGE, LA 70896 (225) 925-6991
www.lahighwaysafety.org



STATE OF LOUISIANA



JOHN BEL EDWARDS
GOVERNOR
KATARAA WILLIAMS, Ph.D.
EXECUTIVE DIRECTOR

November 14, 2017

Captain Bobbie O'Bryan
Project Director
Houma Police Department
500 Honduras Street
Houma, LA 70360

RE: Houma Police Department Overtime Traffic Safety Enforcement
2018-30-26
\$92,377.00

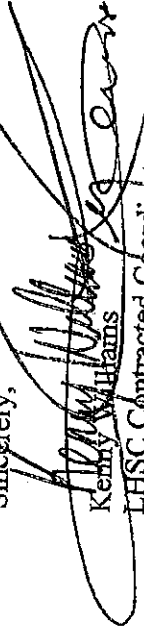
Dear Captain O'Bryan:

Enclosed please find a finalized copy of the contract for your files. You are hereby authorized to commence work as stipulated in the contract.

Please file your electronic claims for reimbursement on a monthly basis in accordance with the terms provided in the subgrant agreement and as described in the LHSC Subgrant Manual which is available on our website <http://lahighwayvafety.org/grant.html#forms>. Electronic claims should be submitted to LHSCclaims@dps.la.gov.

If you have any questions, please contact the LHSC Program Coordinator listed below at (225) 925-6991.

Sincerely,


Kerry Williams
LHSC Contracted Coordinator
Louisiana Highway Safety Commission

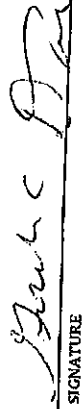
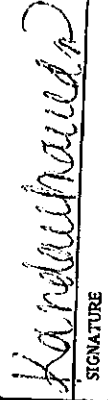
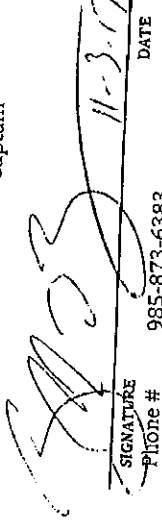
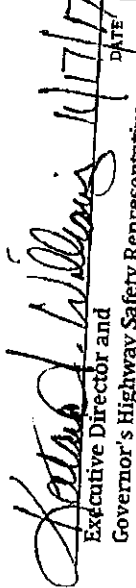
KW:cw

P.O. BOX 66336, BATON ROUGE, LA 70896 (225) 925-6991
www.la11highwaysafety.org

**LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT**

Project Title: Overtime Traffic Safety Enforcement		Prior Year CFMS#: 2000225479		SRM#: 2000297392	
Term of Contract:		LHSC Project Number: 2018-30-26			
Begin: October 1, 2017	End: September 30, 2018	Priority Program	100%	Police Traffic Services	
		Area(s):	%		
Contracting Agency: Houma Police Department 500 Honduras Street Houma, LA 70360 Phone # 985-873-6383 Fax# 985-873-6895 E-mail: bobbryan@tpcca.org		Implementing Agency: Same as Contracting Agency			
Agency Type: Local Government Agency	Federal Tax ID #:	726001390		DUNS #:	969016468
Source of Funds		CFDA#	RETC CODE	OBJECT	AMOUNT
Section 402 - State and Community Highway Safety					
FAIN # 69A375-18-3-0000-4020-LA-0		20.600	2827	3560/01	\$26,480.00
Section 164AL - Repeat Offender					
FAIN # 69A375-18-3-0000-1640-LA-A		20.608	2840	3560/01	\$65,897.00
LHSC CONTRACT Amount					\$92,377.00
Agency Matching Funds					
Anticipated Program Income					
Total PROJECT COST					\$92,377.00
Acceptance of Conditions:					

It is understood and agreed by the undersigned that any funds received as a result of this subgrant are subject to all State and Federal Regulations. This subgrant is subject to the terms of the LHSC Subgrant manual (LHSC Format #1 available at <http://www.lahighwaysafety.org/grant.html>) and appendices, budget summary, and project description. It is also agreed that this project will constitute an official part of the Highway Safety Program of the State of Louisiana. This project will meet all administrative regulations and executive orders of the National Highway Traffic Safety Administration. My signature below and initials on the bottom of Budget Summary and Project Description pages indicate that I have read and will comply with all terms and conditions of this subgrant.

<p><u>Authorizing Official</u> Gordon Dove</p> <p>SIGNATURE:  DATE: 11/3/17</p> <p>Phone # 985-873-6383</p> <p><u>Fiscal Officer</u> Kandace Mauldin</p> <p>SIGNATURE:  DATE: 11/3/17</p> <p>Phone # 985-873-6383</p>	<p><u>Project Director</u> Bobbie O'Bryan</p> <p>SIGNATURE:  DATE: 11-3-17</p> <p>Phone # 985-873-6383</p> <p><u>STATE OF LOUISIANA</u> Katara A. Williams, Ph. D.</p> <p>SIGNATURE:  DATE: 11/7/17</p> <p>Executive Director and Governor's Highway Safety Representative Phone # (225) 925-6991</p>
---	---

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

Fax #

(225) 922-0517

CONTRACT BUDGET

Authorizing Official Initials AKJ

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

A. Scope of Services

Conduct high visibility overtime traffic safety enforcement and supporting efforts as described below.

B. Objective

1. This sub grant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FY 2018 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways.
2. The sub grantee agrees to support the LHSC statewide performance targets as listed on the LHSC website at: <http://www.lahighwaysafety.org/>.

C. Sub grantee Performance Targets

1. Complete at least 90% of the contracted overtime enforcement hours by the end of the contract period.
2. Conduct/participate in at least 4 Day or Night Occupant Protection (OP) Checkpoints, one per quarter, throughout the contract year.
3. Conduct/participate in at least 2 OP Checkpoints and/or Saturation Patrol efforts during the May Click It or Ticket campaign.
4. Conduct/participate in the May Buckle Up In Your Truck OP Enforcement campaign.
5. Conduct/participate in at least 4 DWI Checkpoints and or Saturation Patrol efforts, one per quarter, throughout the contract year.
6. Work the twelve (12) months as stipulated on Annex C with special emphasis on the seven waves that are listed below.

Occupant Protection Campaigns

November 19-26, 2017
April 20-26, 2018
May 21-June 3, 2018

Click It or Ticket/Thanksgiving
Buckle Up in Your Truck
Click It or Ticket National Mobilization

Impaired Driving Campaigns

December 13-Jan 1, 2018
February 2-14, 2018

Drive Sober or Get Pulled
Over/Christmas/New Year
Drive Sober or Get Pulled Over/Mardi Gras

Authorizing Official Initials 

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

Impaired Driving Campaigns continued

June 29-July 5, 2018

Drive Sober or Get Pulled
Over/Independence Day

August 17-September 3, 2018

Drive Sober or Get Pulled Over National
Mobilization/Labor Day

D. Contract Requirements

1. Your agency must provide the LHSC Coordinator with a copy of your internal control procedures for monitoring federal grants prior to the submission of your first grant claim.
2. The sub grantee shall perform other related duties consistent with federal and state laws and regulations as directed by the LHSC executive director.
3. The acceptance of this LHSC contract and its reimbursement monies in no way requires or encourages the law enforcement agency to offer any reward or other benefit to any law enforcement officer based on the number of citations issued.
4. Your agency agrees to work with the LHSC Law Enforcement Liaison (LEL) assigned to your agency:

LEL: Morris Beverly
Phone: 337-241-9393
Email: moe@teche.net
5. Your agency must use an evidenced based enforcement approach for this grant. Evidence Based Enforcement requires your agency to:
 - a. Deploy enforcement resources based on the analysis of crashes, crash fatalities and injuries. Crash analysis, and other traffic safety reports, may be located on the LHSC website, and on-line at the LSU Highway Safety Research Group and the National Highway Traffic Safety Administration. Your agency is also responsible for analysis of agency specific information to determine where to best deploy enforcement resources.
 - b. Continually follow-up and adjust your enforcement plan based on changes in traffic safety problem identification.
6. Occupant Protection Enforcement
 - a. Nighttime Drivers

All agencies are required to conduct at least 15% of their occupant protection activities (both saturation patrols and checkpoints) during nighttime hours between 1800 hours and 0600 hours.

Authorizing Official Initials


LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

b. Pickup Truck Drivers

All agencies are required to participate in the Buckle Up In Your Truck campaign. Enforcement activities include occupant protection checkpoints and/or saturation patrols focusing on pickup trucks.

c. Achieve a ratio of 2:1 contacts per hour for occupant protection enforcements, i.e. two contacts per hour of occupant protection enforcement overtime worked. A contact is defined as a traffic stop or other interaction with a motorist.

d. Your agency is encouraged to participate in the half-day occupant protection/child passenger safety training for all officers working OP overtime enforcement. Additional information on the course may be obtained by calling Bridgette Gardner at (504) 903-3181.

7. Impaired Driving Enforcement

a. When conducting sobriety checkpoints, your agency will adhere to Supreme Court guidance as set forth in State of LA v. Leon Jackson - <http://www.lasc.org/opinions/2000/00xk0015.opn.pdf>. Additional guidance on procedural orders may be obtained via Louisiana State Police, Operational Development, 225-925-6202.

b. Conduct Impaired Driving checkpoints and/or saturation patrols on at least four nights during each of the four (4) LHSN/NHTSA Impaired Driving waves listed in this contract.

c. Conduct Impaired Driving checkpoints and/or saturation patrols at high risk locations within your jurisdictions.

d. Conduct Impaired Driving checkpoints and/or saturation patrols in a highly visible manner, supported by public information and education (PI&E) activities.

e. Achieve a 1:8 ratio of impaired driving arrests (an average of one impaired driving arrest per six hours of saturation patrol worked).

f. Encourage SFST Certifications for all officers working DWI overtime enforcement.

g. Your agency is encouraged to conduct joint DWI checkpoints with other agencies, including the Louisiana State Police.

h. Provide all of your agencies scheduled DWI checkpoints on grant overtime to the Louisiana Highway Safety Commission PIO Michael Farrar @michael.farrar@la.gov.

Authorizing Official Initials

LECJG

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 20-8 CONTRACT

2018-30-26 Houma Police Department

- i. Your agency is strongly encouraged to have officers attend administrative DL hearings.
- j. Clearly document Impaired Driving checkpoints and/or saturation patrols, and your agencies supporting PI&E activities, on the monthly LHSC reimbursement forms Annexes B and the online

8. Other Traffic Safety Activities

- a. If your contract includes speeding enforcement, your agency will achieve a ratio of 2:1 contacts per hour, i.e., two contacts per hour of speeding enforcement overtime worked.
- b. If your contract includes juvenile underage drinking enforcement (JUDE) your agency will work overtime enforcement hours geared toward the reduction of underage drinking.
- c. You are encouraged to conduct motorcycle endorsement checks as part of your normal traffic safety enforcement efforts.
- d. The LHSC supports Louisiana's Strategic Highway Safety Plan Regional Traffic Safety Coalitions. All sub grantees are encouraged to participate in their local Traffic Safety Coalition.
- e. Take appropriate enforcement action on other hazardous moving violations observed during grant funded overtime and report those actions on monthly Annex C reports.

Your agency is required to:

- a. Submit an approval request to the LHSC 15 days in advance for any materials that are circulated publicly on behalf of the LHSC.
- b. Coordinated press events with your LHSC Program Coordinator. This includes press releases, media advisories, press inquiries, etc.

9. Earned Media

- a. Public awareness and education is a critical component of traffic safety. The use of earned media through press releases and public press events is designed to increase public awareness about ongoing enforcement efforts and to gain voluntary compliance with traffic safety laws.
- b. You are encouraged to engage your local media outlets throughout the grant year to increase the public's awareness of traffic safety issues and your agency's enforcement efforts. We also encourage your announcement of pending saturation patrols and checkpoints through normal media outlets and social media such as your agency's website, Facebook or other social media outlets.

Authorizing Official Initials: HLP

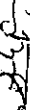
LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-20-26 Houma Police Department:

- c. The LHSC understands that agencies do not have control over what your local media outlets actually publish. Submission of a press release to a media outlet demonstrates compliance with the earned media requirement listed below.
- d. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your agency receiving a grant from the LHSC to conduct additional traffic safety enforcement activities throughout the year by November 30, 2017.
- e. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in sustained Nighttime Enforcement of the State's seat belt and child passenger safety laws.
- f. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the LHSC Buckle Up In Your Truck traffic safety campaign during the first week of the campaign that runs from April 20 – April 26, 2018.
- g. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the LHSC/NHTSA Click It or Ticket traffic safety campaign during the first week of the campaign that runs from May 21 - June 3, 2018.
- h. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the LHSC/NHTSA Drive Sober or Get Pulled Over traffic safety campaign during the first week of the campaign that runs from August 17 – September 3, 2018.

10. If funded in this agreement, travel must be in accordance with PPM 49 State Travel regulations if travel is to be reimbursed as a part of this contract.

Routine in-state travel is mileage at state rate only. Out-of-state travel will include lodging, mileage, airfare; conference registration fees, hotel and airport parking, and taxi/shuttle transportation. Out-of-state travel destinations will include highway safety related conferences only. Travel not specified on the sub grant budget summary page must be submitted in writing and approved in advance by the LHSC Executive Director.

Authorizing Official Initials: 

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

Submit requests for out of state conference travel to LHSC within the first quarter of the contract year or within 90 days of receiving approved contract. Extension of this period must be specifically approved by the LHSC. Requests for travel cost reimbursements must include a Travel Expense Account Form DPSMF1382. All travel, other than the routine in-state mileage, must be approved by the Louisiana Highway Safety Commission no less than 15 days prior to the date of travel.

11. The agency will make any LHSC approved purchases in the first quarter of the contract or within 90 days of receiving approved contract. The agency will submit specifications for the items to be ordered to the LHSC Program Coordinator for review and approval prior to placing an order. Once approval is received, the agency will order approved items for distribution through the outreach campaign. All purchases must be in accordance with State of Louisiana purchasing guidelines. Please see LHSC Sub grant Manual. For further information, refer to the Louisiana Office of State Procurement website at [Office of State Procurement](http://www.laprocurement.com).

E. Funding

Funding for this sub grant begins on October 1, 2017 and ends September 30, 2018. This funding is not transferable to the following fiscal year and should be used in the fiscal year as planned. All reporting and close out requirements contained in the LHSC Sub grant Manual apply to this sub grant.

The use of LHSC funding are to be used to promote traffic safety and to save lives and are not intended or to be used for monetary gain of any kind.

F. Project Reporting, Monitoring and Evaluation

1. Complete reimbursement claims, including applicable Annexes on a monthly basis. Claims must be received by LHSC no later than the 20th of the month. Due to state and federal audit requirements, no corrections are allowed in amounts on the Annex A. Please review claims carefully. Claims needing corrections/revisions will be returned to the submitting agency for corrections which will result in a delay of your agency's reimbursement.
2. Recipient agrees that project activities, reporting, monitoring and evaluating will be in accordance with the most recent LHSC "Manual for Sub grants", available for review at <http://www.lahighwaysafety.org/grant.html>

Authorizing Official Initials



LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

3. Recipient agrees that reimbursement claims, including contractually agreed upon data will be submitted on a monthly basis. Incomplete or incorrect claim forms will not be processed by LHSC. They will be returned to the sub grantee. All claims must be submitted via e-mail lhscclaims@dps.la.gov.
4. All supporting documentation must be maintained by your agency for the current year plus three years.

Authorizing Official Initials: JKP

JOHN NAVY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

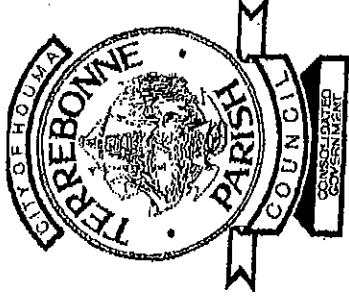
CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALDORE "AL" MARVANDE

DISTRICT 9

STEVE TROSCIAIR



DIRK GUIDRY, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70350
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

October 12, 2017

TERREBONNE PARISH
GOVERNMENT

OCT 24 2017

ADMINISTRATION

MEMO TO: Chief Dana Coleman
Houma Police Department

FROM: Venita H. Chauvin *VHC*
Council Clerk

RE: La. Highway Safety Commission
2017/2018 Grant for HPD

Please allow this memo to confirm that the Council ratified the attached resolution that authorizes execution of the aforementioned application.

By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Adams
HPD Lt. Bobbie O'Bryan
CFO Kandace Mauldin

/vhc

OFFERED BY: MS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 17-339

A resolution authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government, and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant in the amount of Ninety Two Thousand Three Hundred and Seventy Seven dollars (\$92,377.00) for the Terrebonne Parish Consolidated Government. The Funding will provide grant funding to improve the effectiveness and safety of our Police Officers by providing them with overtime to address highway safety issues and,

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Highway Safety Commission (LHSC) and,

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the Louisiana Highway Safety Commission (LHSC) and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: A. Marmande, D. J. Guidry, S. Troscian, J. Navy, A. Williams, G. Michel, S. Dryden,
C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

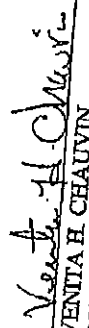
ABSENT: None.

The Chairwoman declared the resolution adopted on this the 11th day of October 2017.

* * * * *

I, VENTIA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on October 11, 2017 and subsequently ratified by the Assembled Council in Regular Session on October 13, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF OCTOBER 2017.


VENTIA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

JOHN BEL EDWARDS
GOVERNOR

KATARA A. WILLIAMS, Ph.D.
EXECUTIVE DIRECTOR

State of Louisiana
Department of Public Safety and Corrections
Louisiana Highway Safety Commission

September 29, 2016

Lieutenant Bobby O'Bryan
Houma Police Department
500 Honduras Street
Houma, La. 70360

Re: Overtime Traffic Safety Enforcement
Project Number: 2017-30-27
Proposed Award Amount: \$95,484.00

Dear Lieutenant O'Bryan:

Congratulations, the Louisiana Highway Safety Commission (LHSC) has approved the above referenced project for funding in Federal Fiscal Year 2017. New federal regulations require the LHSC to conduct a risk assessment before awarding funds to any subgrantee. Please complete our online [Pre-award Risk Assessment Form](#).

This form must be received in order for the LHSC to complete your award offer. We are asking that you submit the completed form as soon as possible but no later than 5 days after receipt of this letter.

Upon successful submission and evaluation of the risk assessment, you will receive a letter along with the subgrant agreement. Once the subgrant agreement has all the necessary approvals you will receive a copy and authorization to begin work.

Thank you for partnering with us to reduce the number of fatal and injury crashes in Louisiana. We look forward to working with you.

Please feel free to contact me if you need further assistance. Thank you.

Sincerely,

Kenny Williams

Kenny Williams
Contracted Program Coordinator

"BUCKLE UP LOUISIANA - WE CARE"
Louisiana Highway Safety Commission
P.O. Box 66336, Baton Rouge, La 70896
(225) 925-6991

Paulette Garrett

From: Linda Tilman [mailto:lt5463324356@comcast.com]
Sent: Wednesday, October 05, 2016 10:51 AM
To: Paulette Garrett
Subject: Subrecipient Risk Assessment

Confirmation for form Subrecipient Risk Assessment

Submitted at 10:05 AM \$ 20 PM

Agency Name:

Houma Police Department

Project Title:

Overtime Traffic Safety Enforcement

This form was completed by::

Paulette Garrett, Grants Accountant Supervisor

Submitter Email Address:

pgarrett@tpoc.org

LHSC Coordinator:

Kenny Williams

Agency EIN/Tax ID number:

726001390

Has this entity received a federal award before?:

Yes

Has this entity had a least 5 years experience with federal awards?:

Yes

Did the entity receive an audit other than single/program specific audit?:

Yes

Other Type of Audit:

Compliance
Financial

Other Type of Audit - Copy:

Compliance
Financial

Most recent period audited:

January 1, 2015 through December 31, 2015

Was this audit opinion unqualified?:

Yes

Were there any audit findings or questioned costs reported?:

No

Or add link to most recent audit here:

<https://tpoc.org>

Has the entity's key management or staff remained unchanged during the previous year?:

No

Please explain changes in your personnel during the previous year.:

Election of Parish President and installation in office on January 7, 2016.

Has the entity's organizational structure remained unchanged during the previous year?:

Yes

Has the entity's accounting system remained unchanged from the previous year?:

Yes

Does the entity receive monitoring from a Federal awarding agency?:

No

Prior to the submission of this form::

I have reviewed all my responses to make sure they were entered correctly.

All responses in this form and true and accurate to the best of my knowledge.

Paulette Garrett

From: Paulette Garrett
Sent: Wednesday, October 05, 2016 10:56 AM
To: Lisa Bergeron
Cc: Karla Durie
Subject: FW: Subrecipient Risk Assessment

Tracking:
Can be tracked
View Status

Read

Date: 10/05/16 12:49

Hi, Lisa,

Below is the confirmation of receipt of our completed Risk Assessment form. Please send me the grant award documents for the FY 2017 LHSC grant of \$95,484 as soon as possible so we can incorporate it into the Parish Budget.

If you have any questions, please let me know.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768
Houma, LA 70361
Telephone: 985-873-6456
Fax: 985-873-6457
pgarrett@tpcg.org



Green™ Please consider the environment before printing this email.

From: Linda Tillman [<mailto:noreply+cb94f5638345b6fd@formstack.com>]

Sent: Wednesday, October 05, 2016 10:51 AM

To: Paulette Garrett

Subject: Subrecipient Risk Assessment

Confirmation for form Subrecipient Risk Assessment

Submitted at 10:55:16 9/20 PM

Agency Name:

Houma Police Department

Project Title:

Overtime Traffic Safety Enforcement

This form was completed by::

Paulette Garrett, Grants Accountant Supervisor

Submitter Email Address:

pgarrett@tpcg.org

LHSC Coordinator:

Kenny Williams

Agency EIN/Tax ID number:

726001390

Has this entity received a federal award before?:

Yes

Has this entity had a least 5 years experience with federal awards?:	Yes
Did the entity receive an audit other than single/program specific audit?:	Yes
Other Type of Audit:	Compliance Financial
Other Type of Audit - Copy:	Compliance Financial
Most recent period audited:	January 1, 2015 through December 31, 2015
Was this audit opinion unqualified?:	Yes
Were there any audit findings or questioned costs reported?:	No
Or add link to most recent audit here:	https://tpod.org
Has the entity's key management or staff remained unchanged during the previous year?:	No
Please explain changes in your personnel during the previous year.:	Election of Parish President and installation in office on January 7, 2016
Has the entity's organizational structure remained unchanged during the previous year?:	Yes
Has the entity's accounting system remained unchanged from the previous year?:	Yes
Does the entity receive monitoring from a Federal awarding agency?:	No
Prior to the submission of this form.:	I have reviewed all my responses to make sure they were entered correctly. All responses in this form and true and accurate to the best of my knowledge.

ACCT: 204-000-6342-04 MAY 31, 2018 - MONTH LAST CLOSED

PUBLIC SAFETY FUND
NO DEPARTMENT NAME
LHSC YEAR LONG PROGRAM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	0	8,801.33-	0	8,801
CLOSED:				
2012	0	114,239.38-	N/A	114,239
2013	72,981	86,311.88-	N/A	13,331
2014	104,498	116,122.61-	N/A	11,625
2015	104,488	92,846.53-	N/A	11,641-
2016	0	96,966.93-	N/A	96,967
2017	0	83,895.22-	N/A	83,895

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 204-214-8112-01
PUBLIC SAFETY FUND
LHSC YEAR LONG
OVERTIME

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	0	20,591.78	0	20,592-
CLOSED:				
2012	214,225	144,000.68	N/A	70,224
2013	70,225	109,378.56	N/A	39,154-
2014	104,498	116,122.58	N/A	11,625-
2015	104,488	91,961.80	N/A	12,526
2016	73,000	95,351.69	N/A	22,352-
2017	85,000	98,441.99	N/A	13,442-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

CF06 = DSP

ACCOUNT EXCEEDS BUDGET AMOUNT

DETAIL

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 204-211-8172-14

MAY 31, 2018 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

POLICE

LHSC YEAR LONG

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	0	20,591.78-	0	20,592
CLOSED:				
2012	0	144,000.68-	N/A	144,001
2013	0	109,378.56-	N/A	109,379
2014	0	116,122.58-	N/A	116,123
2015	104,488-	91,961.80-	N/A	12,526-
2016	73,000-	95,351.69-	N/A	22,352
2017	85,000-	98,441.99-	N/A	13,442
ENTER = CONTINUE			CF04 = DSP DETAIL	
CF01 = EXIT	CF02 = INPUT SCR	CF04 = DSP DETAIL	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

Act 3 of 17 (2018) Budget Breakdown

	2018 Adopted Budget	Change	2018 Amended Budget
151-652-8225-01	5,361	72,000	77,361
151-652-8325-01	25,661	15,000	40,661
151-652-8325-02	16,012	15,000	31,012
151-652-8325-03	17,112	77,409	94,521
151-652-8393-01	3,686	2,500	6,186
151-652-8412-01	25,352	5,000	30,352
	93,184	186,909	280,093

Revenue

151-000-6352-01	STATE - HOTEL/MOTEL TAX SHARE	\$ 166,070
151-000-6352-01	Sales Tax Dedication	20,839
		<u>186,909</u>

Act 3 of 17 Budget Breakdown

				Revised Amount				
151-652-8225-01	Belanger Street	Act 17	Downtown	22,000				
151-652-8225-01	Court Square Lighting	Act 3 of 2017 (2018) Act 17	Downtown Downtown	47,000 82,000	151-652-8225-01	72,000	72,000	151-652-8225-01
151-652-8225-01	Other Charges	Act 3 of 2017 (2018)	Folklife	25,000				
151-652-8412-01	Bridge Repairs	Act 17	Downtown	36,000				
151-652-8412-01	Major Repairs	Act 3 of 2017 (2018)	Downtown	5,000	151-652-8412-01	5,000	5,000	151-652-8412-01
151-652-8111-10	Salary	Act 3 of 2017 (2018)	Folklife	24,100	151-652-8111-10	24,100		
151-652-8325-01	Professional contract	Act 3 of 2017 (2018)	Downtown	49,724	151-652-8325-01	49,724	15,000	151-652-8325-01
151-652-8325-02	Advertising	Act 3 of 2017 (2018)	Downtown	36,300	151-652-8325-02	36,300	15,000	151-652-8325-02
151-652-8325-03	Special Events	Act 3 of 2017 (2018)	Downtown	97,100	151-652-8325-03	97,100	77,409	151-652-8325-03
151-652-8393-01	Travel	Act 3 of 2017 (2018)	Downtown	2,500	151-652-8393-01	2,500	2,500	
151-680-8349-01	Marina	Act 3 of 2017 (2018)	Marina	-	151-680-8349-01	-		
							186,909	
				286,724		286,724.00	166,070	Pmt #1
				140,000			20,839	Pmt #2
				426,724			186,909	
Downtown				237,624				
Folklife				49,100				
Marina				-				
Total for Act 18				286,724				

Rhonda Samanie

From: Anne Picou
Sent: Tuesday, July 03, 2018 3:00 PM
To: Rhonda Samanie
Subject: RE:
Attachments: hotel act 18.pdf

Rhonda,
Jill and I made changes to the budget from \$300,00 to \$286,723.50. Is this acceptable?
Thanks,
Anne

From: Rhonda Samanie
Sent: Tuesday, July 3, 2018 1:42 PM
To: Anne Picou
Cc: Kayla Dupre
Subject:

Anne,

We received the attached check today & have deposited it. Kayla & I were wondering how you want to budget this money? I have attached backup for the check for \$166,070.00 that we had received already & the breakdown on how it will budgeted. Can you please get back to us on the check for \$20,839.39?

Thank you.

Rhonda Samanie
Budget Assistant-Finance Dept.
Terrebonne Parish Consolidated Government
Phone (985) 873-6733
Fax (985) 873-6457
Email rsamanie@tpcg.org

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-000-6352-01

GENERAL FUND
NO DEPARTMENT NAME
STATE - HOTEL/MOTEL TAX SHARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	0	186,909.17-	0	186,909
CLOSED:				
2012	225,000	225,000.00-	N/A	0
2013	225,000	225,000.00-	N/A	0
2014	225,000	225,000.00-	N/A	0
2015	675,000	675,000.00-	N/A	0
2016	278,719	282,081.00-	N/A	3,362
2017	300,000	300,000.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-652-8225-01

GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	5,361	22,803.46	70	17,512-
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	19,010	15,916.00	N/A	3,094
2015	32,845	27,429.30	N/A	5,416
2016	19,110	23,989.30	N/A	4,879-
2017	24,425	19,064.13	N/A	5,361

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCOUNT EXCEEDS BUDGET AMOUNT

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-652-8325-01
GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK CONTRACT SERVICES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	25,661	24,141.15	0	1,520
CLOSED:				
2012	0	.00	N/A	0
2013	0	3,585.45	N/A	3,585-
2014	73,400	54,522.55	N/A	18,877
2015	58,130	56,980.21	N/A	1,150
2016	42,000	28,484.11	N/A	13,516
2017	65,516	39,854.89	N/A	25,661

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-652-8325-02
MAY 31, 2018 - MONTH LAST CLOSED

GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK ADVERTISING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	16,012	7,415.00	0	8,597
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	43,000	46,470.45	N/A	3,470-
2015	100,300	96,004.35	N/A	4,296
2016	50,400	53,327.15	N/A	2,927-
2017	50,400	34,388.03	N/A	16,012

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-652-8393-01

GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK TRAVEL & TRAINING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	3,686	.00	0	3,686
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	1,195	.00	N/A	1,195
2016	1,195	509.22	N/A	686
2017	686	.00	N/A	686

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-652-8412-01

GENERAL FUND
ECONOMIC DEVEL. - OTHER
DDC/FOLK REPAIR ACCOUNT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	25,352	10,457.42	0	14,895
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	10,000	8,525.19	N/A	1,475
2015	6,475	6,523.84	N/A	49--
2016	22,301	7,491.35	N/A	14,810
2017	29,110	3,758.16	N/A	25,352

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL

CF06 = DSP ENCUMBRANCE

Section III

Kayla Dupre

From: Kayla Dupre
Sent: Monday, July 09, 2018 9:53 AM
To: Anne Picou
Cc: Kandace Mauldin
Subject: RE: Car Rental Tax /fund balance

A budget amendment will need to be done to move the funds into a capital account. Once the Council approves the budget amendment, you can start using the funds. It should be approved at the meeting dated August 15.

Kayla Dupre

Comptroller

Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Anne Picou
Sent: Thursday, July 05, 2018 10:10 AM
To: Anne Picou; Kayla Dupre
Subject: RE: Car Rental Tax /fund balance

Kayla,

I was checking to see if you had an opportunity to provide me with an account number to start this project.
Thanks,
Anne

From: Anne Picou
Sent: Tuesday, June 26, 2018 4:33 PM
To: Kayla Dupre
Subject: Car Rental Tax /fund balance

Good afternoon Kayla,

The HDDC receives monthly funds from local car rental tax. Senator Chabert dedicated 1% to the HDDC. We have \$4,000 and some change collected since 2016. The HDDC board would like to use the funds for the first phase of the Bike Racks project for Creative Place making. Please let me know how to code this for this transaction. Once this project is completed, the HDDC would like to show Senator Chabert our project and thank him for dedicating funds to the Main Street Program.

Thank you kindly,
Anne

Anne M. Picou, Main Street Manager
Planning & Zoning Department
Terrebonne Parish Consolidated Government

apicou@tpcg.org

985-873-6408

985-873-6549 (fax)



151-000-6449-04 1107.01
151-000-5111-00 3690.46
151-652-8913-23 4,797.47

HDDC Bike Racks

Kayla Dupre

From: Kandace Mauldin
Sent: Monday, July 02, 2018 1:43 PM
To: Kayla Dupre
Subject: RE: Car Rental Tax /fund balance

Yes

From: Kayla Dupre
Sent: Wednesday, June 27, 2018 1:49 PM
To: Kandace Mauldin
Subject: FW: Car Rental Tax /fund balance

The funds since 2016 are in fund balance. Do you want a budget amendment done to put the funds into the Bike Rack project?

From: Anne Picou
Sent: Tuesday, June 26, 2018 4:33 PM
To: Kayla Dupre
Subject: Car Rental Tax /fund balance

Good afternoon Kayla,

The HDDC receives monthly funds from local car rental tax. Senator Chabert dedicated 1% to the HDDC. We have \$4,000 and some change collected since 2016. The HDDC board would like to use the funds for the first phase of the Bike Racks project for Creative Place making. Please let me know how to code this for this transaction. Once this project is completed, the HDDC would like to show Senator Chabert our project and thank him for dedicating funds to the Main Street Program.

Thank you kindly,
Anne

Anne M. Picou, Main Street Manager
Planning & Zoning Department
Terrebonne Parish Consolidated Government
apicou@tpcg.org
985-873-6408
985-873-6549 (fax)



DDC Car Rental Tax
151-000-6499-04

2016	Balance
1,236.47 car rental tax	1,236.47
2017	
2,453.99 car rental tax	2,453.99
2018	
1,107.01 car rental tax	1,107.01
BA moving funds to Bike Rack Project (August 2018)	(4,797.47)

4,797.47

Total remaining: \$ -

ACCT: 151-000-6499-04
MAY 31, 2018 - MONTH LAST CLOSED

GENERAL FUND
NO DEPARTMENT NAME
HDDC ST LA AUTO RENTAL INCOME

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2018	0	1,107.01-	0	1,107
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	1,236.47-	N/A	1,236
2017	0	2,453.99-	N/A	2,454

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, July 18, 2018 9:40 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

We need to a budget amendment for the Bayou Black Pump Station (\$75,100). The funding is coming from the excess mineral royalties collected.

Thanks

Kandace M. Mauldin, CPA

Chief Financial Officer

Terrebonne Parish Consolidated Government

P. O. Box 2768

Houma, LA 70361

Office: 985-873-6459

FAX: 985-873-6457



2019 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-07
BAYOU BLACK PUMP STATION
PARISH PROJECT # 16-DRA-26

TOTAL FUNDING	\$	11,984,435
EXPENDITURES THRU 12/31/17		(357,434)
PROJECT BALANCE	\$	11,627,001

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2018	2019	2020	2021	2022	2023					
Jul-17	ORD 8860	FROM 655-351-8929-02 FD 252	1,399,188											
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255	746,954											
Jul-17	ORD 8860	FROM 655-351-8929-63 FD 252	428,294											
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 151	950,000											
Jul-17	ORD 8860	FROM 655-351-8929-94 FD 151	500,000											
Jul-17	ORD 8860	FROM 659-301-8941-08 FD 151	99,000											
Aug-17	LIA 40	FROM 655-351-8929-63 FD 252	(657)											
Oct-17	ORD 8894	FROM 659-301-8941-08 FD 255	900,000											
Nov-17	ORD 8907	FROM 659-301-8941-01 FD 255	3,701,913											
Apr-18	ORD 8948	FROM FUND 252 DRAINAGE TAX FUND		353,000										
Jul-18	ORD 8977	FROM GOMESA FD 215		1,250,427										
Jul-18	PENDING BA	FROM 655-351-8939-04 FD 252		241,216										
Jul-18	PENDING BA	FROM 655-351-8939-12 FD 252		440,000										
Jul-18	PENDING BA	FROM FUND 252 DRAINAGE TAX FUND		600,000										
Jul-18	PENDING BA	FROM SALES TAX FUND FD 255		300,000										
Aug-18	PENDING BA	FROM 151-000-6343-00 ST. MIN. ROYALTY		75,100										
LESS PRIOR YEARS EXPENDITURES			(357,434)											
FUNDS AVAILABLE			\$	8,367,258	\$	3,259,743	\$	-	\$	-	\$	-	\$	-

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Provide a Pump Station for Bayou Black on the Hansen Canal. To give residents relief from flooding and standing water.

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2018	9,970,685	212,028.14	0	9,758,657
	11,551,901			
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	8,724,692	357,434.13	N/A	8,367,258

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

Kayla Dupre

From: Kandace Mauldin
Sent: Monday, July 09, 2018 8:24 AM
To: Kayla Dupre
Subject: RE: personnel adjustment - budget

Two deputy positions

From: Kayla Dupre
Sent: Monday, July 09, 2018 8:24 AM
To: Kandace Mauldin
Subject: RE: personnel adjustment - budget

Which positions need to be eliminated?

From: Kandace Mauldin
Sent: Thursday, July 05, 2018 2:25 PM
To: Kayla Dupre
Subject: FW: personnel adjustment - budget

FYI

From: Pat Babin
Sent: Thursday, July 05, 2018 2:22 PM
To: Kandace Mauldin
Cc: Marsha Russell
Subject: RE: personnel adjustment - budget

Can you forward it to Marsha Russell at mrussell@tpcg.org. I will be out of state from July 19th returning July 30th. Marsha can take care of any questions along with Marshal Callahan in my absence.

Thanks
Pat

From: Kandace Mauldin
Sent: Thursday, July 05, 2018 2:07 PM
To: Pat Babin
Subject: RE: personnel adjustment - budget

We will be putting this on the agenda for July 23rd.

From: Pat Babin
Sent: Thursday, July 05, 2018 1:53 PM
To: Kandace Mauldin
Subject: personnel adjustment - budget

Good afternoon,

Just checking in to inquire about the progress of the budget adjustment reducing the two personnel spots from our current budget.

Patrick Babin
Marshal's Office

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2016.0.8048 / Virus Database: 4793/15800 - Release Date: 07/05/18

Section VI, VII, VIII

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, July 18, 2018 2:43 PM
To: Kayla Dupre; Felicia Aubert
Subject: FW: Budget Amendment Request

Felicia,

Can you verify these numbers before Kayla does the Amendment?

Thanks

From: Jeanne Bray
Sent: Wednesday, July 18, 2018 2:30 PM
To: Kandace Mauldin
Cc: David Rome; Joan Schexnayder; Niayonda Picou; Madeleine Bodin
Subject: Budget Amendment Request

Kandace,

We are requesting you to move funding from a project that is completed into 3 projects that will need additional funding. The completed project that we are requesting you to move funding from is the Kings Bayou Bridge, Account number 661-310-8916-80.

- We would like to move \$100k into Hollywood Road Extension for some new turn lanes. A change order that will be forthcoming. Hollywood Road's Account number is 661-310-8916-84
- We would like to move \$50k into LA 24 Sidewalks for our match for our TAP grant. LA 24 Sidewalk's Account number is 659-310-8912-19
- We would like to move \$50k into West Park Sidewalks (Royce to Marietta Place) for our match for our TAP Grant. West Park Sidewalk's Account number is 659-310-8912-20

Thank to you and your staff for always helping us in seeing these projects through!

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

ACCT: 661-310-8916-80

MAY 31, 2018 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

KINGS BAYOU BRIDGE REPLACEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	226,397	.00	0	226,397
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	600,000	42,633.55	N/A	557,366
2016	757,366	.00	N/A	757,366
2017	757,366	530,969.50	N/A	226,397

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 661-310-8916-84

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

HLLYWD ROAD EXT (VALHI TO 182)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	3,323,859	1,747,018.02	293,297	1,283,544
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	300,000	.00	N/A	300,000
2015	4,777,708	161,848.92	N/A	4,615,859
2016	4,615,859	1,070,525.60	N/A	3,545,333
2017	3,926,675	602,815.58	N/A	3,323,859

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-310-8912-20
MAY 31, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL
ROADS & BRIDGES
W PARK SIDEWALK(ROYCE/MARIETTA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	640,022	.00	0	640,022
CLOSED:				
2012	550,000	12,381.40	N/A	537,619
2013	597,619	8,503.67	N/A	589,115
2014	589,115	8,258.23	N/A	580,857
2015	640,857	630.32	N/A	640,227
2016	640,227	.00	N/A	640,227
2017	640,227	205.00	N/A	640,022

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL
CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2018	226,397	.00	0	226,397
CLOSED:				
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	600,000	42,633.55	N/A	557,366
2016	757,366	.00	N/A	757,366
2017	757,366	530,969.50	N/A	226,397

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2019 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-80
KINGS BAYOU BRIDGE REPLACEMENT
PROJECT # 15-BRG-29

TOTAL FUNDING	\$	600,000
EXPENDITURES THRU 12/31/17		(573,603)
PROJECT BALANCE	\$	<u>26,397</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2018	2018	2019	2020	2021	2022
Jan-15	ORD 8494	FUND 151 GENERAL FUND	500,000						
Jan-15	ORD 8494	FUND 251 ROAD AND BRIDGE	100,000						
Mar-16	ORD 8686	FROM 661-310-8916-81 FD 251	200,000						
Aug-18	PENDING BA	TO 661-310-8916-84 FD 251		(100,000)					
Aug-18	PENDING BA	TO 659-310-8912-19 FD 251		(50,000)					
Aug-18	PENDING BA	TO 659-310-8912-20 FD 251		(50,000)					
LESS PRIOR YEARS EXPENDITURES			(573,603)						
FUNDS AVAILABLE			\$ 226,397	\$ (200,000)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: DAVID A. WAITZ, ENGINEERING
CONTRACTOR: SEALEVEL CONSTRUCTION

DESCRIPTION: REPLACE KINGS BAYOU BRIDGE

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2019 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-84
HOLLYWOOD ROAD EXTENSION (VALHI BLVD TO LA HWY 182W)
PROJECT # 14-ROAD-33**

TOTAL FUNDING	\$	5,259,050
EXPENDITURES THRU 12/31/17		(1,835,191)
PROJECT BALANCE	\$	3,423,859

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Nov-14	ORD 8483	FUND 151 GENERAL FUND	300,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND- BP	4,477,708						
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 255	67,342						
Jan-17	ORD 8796	FUND 661 RD CONST	250,000						
Jan-17	ORD 8796	FUND 667 BOND PROCEED INT	64,000						
Aug-18	PENDING BA	FROM 661-310-8916-80 FD 251		100,000					
LESS PRIOR YEARS EXPENDITURES			(1,835,191)						
FUNDS AVAILABLE			\$ 3,323,859	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: PROVIDENCE ENGINEERING
CONTRACTOR: LA CONTRACTING ENTERPRISE, LLC**

DESCRIPTION: EXAMINE THE FEASIBILITY OF EXTENDING HOLLYWOOD ROAD FROM ITS INTERSECTION WITH VALHI TO LA HWY 182 NEAR WATERPROOF.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2019 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

659-310-8912-19

LA 24 SIDEWALKS (LINDA ANN STREET TO MARIETTA PLACE)
PROJECT # 11-WALK-10

TOTAL FUNDING	\$	355,000
EXPENDITURES THRU 12/31/17		(43,016)
PROJECT BALANCE	\$	<u>311,984</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2018	2019	2020	2021	2022	2023
Dec-11	ORD 8080	LA DOTD ENHANCEMENT PRGM							
Jan-12	ORD 8076	FUND 151 GENERAL FUND	215,000						
Jan-13	ORD 8247	FUND 151 GENERAL FUND	80,000						
Aug-18	PENDING BA	FROM 661-310-8916-80 FD 251	10,000						
				50,000					
		LESS PRIOR YEARS EXPENDITURES	(43,016)						
		FUNDS AVAILABLE	\$ 261,984	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: DUPLANTIS DESIGN GROUP

DESCRIPTION: CONSTRUCT A SIDEWALK ALONG LA 24 FROM
LINDA ANN STREET TO MARIETTA PLACE.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2019 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-310-8912-20
WEST PARK AVENUE SIDEWALKS (ROYCE STREET TO MARIETTA PLACE)
PROJECT # 12-WALK-31
R: 659-000-6343-30

TOTAL FUNDING	\$	720,000
EXPENDITURES THRU 12/31/17		(29,773)
PROJECT BALANCE	\$	<u>690,227</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2018	2019	2020	2021	2022	2023
Aug-12	ORD 8158	LA DOTD ENHANCEMENT PRGM	550,000						
Jan-13	ORD 8247	FUND 151 GENERAL FUND	60,000						
Jan-15	ORD 8494	FUND 151 GENERAL FUND	60,000						
Aug-18	PENDING BA	FROM 661-310-8916-80 FD 251		50,000					
LESS PRIOR YEARS EXPENDITURES			(29,773)						
FUNDS AVAILABLE			\$ 640,227	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: DUPLANTIS DESIGN GROUP

DESCRIPTION: CONSTRUCT A SIDEWALK ALONG LA 24 FROM
ROYCE STREET TO MARIETTA PLACE.



Monday, July 23, 2018

Item Title:

GCSS Elderly Program

Item Summary:

RESOLUTION: Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Gulf Coast Teaching Family Services for the purpose of operating the GCSS Houma Senior Center in the Mechanicville Memorial Community Center.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/19/2018	Executive Summary
Resolution	7/19/2018	Resolution
Backup	7/19/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
GCSS Elderly Program

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Gulf Cast Teaching Family Services for the purpose of operating the GCSS Houma Senior Center in the Mechanicville Memorial Community Center

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE			
\$42,500			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED: \$42,500

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
	1	2	3	4	5	6	7	8	9

Signature s/Kandace M. Mauldin, CFO

Date 7/19/18

A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Gulf Coast Teaching Family Services for the purpose of operating the GCSS Houma Senior Center in the Mechanicville Memorial Community Center

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, TPCG believes that supporting the “GCSS Houma Senior Center in the Mechanicville Memorial Community center” will serve a public purpose and is not gratuitous in light if the benefit provided for support of the poor pursuant to Louisiana Revised Statute 33:1236(11) & 33:4563; and,

WHEREAS, Gulf Coast is a Louisiana Non-Profit Corporation organized in accordance with Louisiana law;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending legal rendering an opinion and Legal and Finance Department approving proposed agreement.

PURPOSE:

Terrebonne Parish Consolidated Government (TPCG) will contract with Gulf Coast Social Services (GCSS) to implement the Houma Senior Center program aimed at providing social and recreational activities to senior citizens of Terrebonne Parish who are 60-years of age or older. The program will serve 25-35 senior citizens. The program will operate Monday through Thursday from 9:00 a.m. to 1:00 p.m., and eventually extend to Fridays, with each senior receiving one-on-one and group activities, including but not limited to arts, crafts, health/wellness, bingo, educational seminars, and karaoke, from qualified and trained staff. The program services will be provided at the Mechanicville Memorial Community Center and in various community or recreational locations in the parish.

The primary objectives of the Houma Senior Center program are:

1. To promote community involvement so that each senior citizen has an opportunity to experience a quality of life conducive to maximizing potential;
2. Provide an outlet for safe recreational and socialization activities;
3. Enhance health education in the community;
4. Provide mind-stimulating leisure time for seniors.

Goals

Gulf Coast Social Services will provide socialization and recreational activities to senior citizens of Terrebonne Parish. Recreational and social activities will be used to stimulate and educate the program's participants. Monthly birthday celebrations and celebrations to honor personal achievements will be included in the program.

GCSS will:

- Publish a calendar of events detailing the activities of the Houma Senior Center program;
- Conduct annual satisfaction surveys of all participant;
- Establish a record for each participant that will track basic information, as well as other record keeping as the situation demands;
- Record all attendance;
- Record any behavioral concerns or incidents, and report to the TPCG program monitor;
- Display the TPCG logo and will give credit to TPCG as the sponsor of the program, along with GCSS and other community partners, for all programming, advertisement, and announcements and other published information.

Performance Indicators/Measures

Outcomes will be measured using the following protocol:

- Number of referrals/participants in the program (referral/registration form)
- The total number of seniors successfully enrolled after 60 days
- Weekly activity logs completed on each senior in the program
- Satisfaction Surveys on an annual basis from the participants
- Quality assurance monitoring as per agency protocol

Monitoring Plan:

The contract monitor shall:

- Review all participant folders for registration forms, participant agreement and ancillary documentation as specific need is identified.
- Visit for direct observation of the activities, processes, and program.
- Review all calendars and other published information for program activity.
- Review monthly statistical information.
- Review all incident reports and satisfaction surveys.
- Review any changes in budget, program delivery, or administrative or staff change.

Category Number:
Item Number: 10.



Monday, July 23, 2018

Item Title:

Cosponsorship request - TP School District

Item Summary:

Co-sponsorship request from the Terrebonne Parish School District for the Fall College & Career Fair to be held on October 16, 2018 at the Houma-Terrebonne Civic Center.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

7/19/2018

Type

Application

Venita Chauvin

From: marktorbert@tpsd.org
Sent: Wednesday, July 18, 2018 11:28 AM
To: Leilani Adams; Venita Chauvin; Suzette Thomas
Subject: New Co-Sponsorship Application - Terrebonne Parish Consolidated Government



Co-Sponsorship Application

A new co-sponsorship application has been submitted through the Parish website.

Requesting Use of the Parish Seal? No

Event Name: Fall College & Career Fair
Location: Houma-Terrebonne Civic Center
Date(s) of Event: 10/16/2018 (7:30 AM - 1:00 PM)
Reason for Co-Sponsorship: The College & Career Fair will have a diverse group of universities, community colleges, technical schools, and industry participating in the event along with all high schools within Terrebonne Parish. Student attendance is anticipated to be over 1500 seniors from our seven high schools.

Services / Resources Needed: Civic Center
Organization: Terrebonne Parish School District
Authorized Representative: Mark Torbert (*Supervisor, Secondary Education*)
Contact Person: *** Same as above ***
Mailing Address: 201 Stadium Drive
Houma, LA 70360
Daytime Phone Number: 985.876.7400, ext. 234
E-mail: marktorbert@tpsd.org

This email is sent by an automated process for an Online Co-Sponsorship Request submission. If you have any questions, please contact our Information Technology team at development@tpcg.org. Thank you!

Category Number:
Item Number: 11.



Monday, July 23, 2018

Item Title:

Cosponsorship request - TP School District

Item Summary:

Co-sponsorship request from the Terrebonne Parish School District for the "School is Everybody's Business" event at the Houma-Terrebonne Civic Center on August 3, 2018.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

7/19/2018

Type

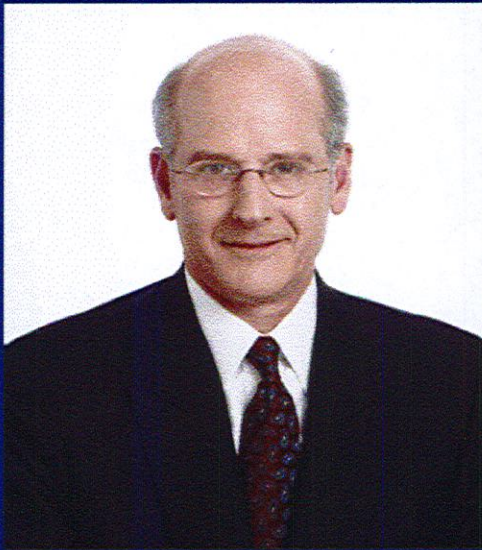
Application

Jamie Vollmer

TERREBONNE

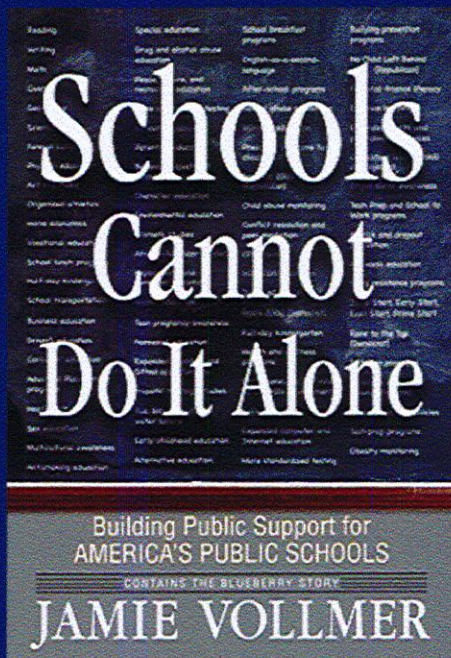
Parish School District

ENGAGE EDUCATE EMPOWER
Every Student, Every Day



Join the award-winning champion
of public education in a timely
conversation.

"SCHOOL IS EVERYBODY'S BUSINESS"



**August 3,
2018**

9am-11:30am

**Houma-
Terrebonne
Civic Center**

TPSD encourages all community stakeholders to join us for this educational presentation. Please contact (985) 876-7400 for more information.



Monday, July 23, 2018

Item Title:

Resolution supporting the Oysterbed Surge Protection System

Item Summary:

RESOLUTION: Request for Council support to authorize the Parish President to seek funding through partners supporting the oyster bed surge protection project or equivalent.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/19/2018	Executive Summary
Cover Memo	7/19/2018	Cover Memo
Resolution of Support	7/19/2018	Resolution
Backup Material and Project Summary	7/19/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution authorizing the Parish president to seek funding for the Oysterbed Surge Protection System for Lakes Chien and Tambour.

PROJECT SUMMARY (200 WORDS OR LESS)
A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO PURSUE FUNDING FOR LIVING SHORELINES TO PROTECT THE INTEGRITY OF THE COASTLINE WHILE PROTECTING, RESTORING OR ENHANCING HABITAT FOR ENVIRONMENTALLY AND COMMERCIALY IMPORTANT NATURAL RESOURCES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To support application such as the National Fish and Wildlife Foundation’s National Coastal Resilience Fund.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Chris Pulaski

Signature

7/18/18

Date

July 18, 2018

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item July 23rd and July 25th 2018
Resolution supporting the Oysterbed Surge Protection System

Attached is a Resolution requesting the support of the council for the President to seek funds to support the Oysterbed Surge Protection System in Lakes Chien and Tambour. Funding is already provided by the CPRA and the parish on a 1:1 basis, and the majority of that investment is apparently eligible as match for the National Fish and Wildlife Foundation application due August 7th.

Should you have any questions or require additional information, please contact me at extension 1410.

Thanks,
Chris

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO PURSUE FUNDING FOR LIVING SHORELINES TO PROTECT THE INTEGRITY OF THE COASTLINE WHILE PROTECTING, RESTORING OR ENHANCING HABITAT FOR ENVIRONMENTALLY AND COMMERCIALY IMPORTANT NATURAL RESOURCES.

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded funding allocated through the Coastal Restoration and Protection Authority (CPRA) and matched that funding to install an Oyster Bed Surge Protection System in Lake Chien and Lake Tambour as described in Attachment A, and

WHEREAS, by communication from the State of Louisiana dated October 10, 2016, Terrebonne Parish Consolidated Government has been notified that its application has been approved to fund the engineering and first construction phase; and

WHEREAS, the Parish has successfully implemented a similar project (TE-45) that has protected the Lake Barre' demonstration site for over ten (10) years;

WHEREAS, the current approved CPRA and parish funding is insufficient to build the full extent of the project to protect the shorelines and the integrity of the associated bayous; and

WHEREAS, the shoreline is critical to the protection of the marsh itself and the protection of infrastructure currently supported or buffered by the marsh including pipelines and the Morganza to the Gulf levee system; and

WHEREAS, the area provides habitat that is consistently suitable for fish and shellfish as well as water fowl important to the habitat and economic value for subsistence and tourism; and

WHEREAS, Terrebonne Parish Consolidated Government understands that match funding will be required to take advantage of federal or nonprofit funding available through partners and is willing to make that investment;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorizing the president to seek funding through partners supporting the oyster bed surge protection project or equivalent.

Attachment A

FISCAL YEAR 2016 CONSERVATION AND RESTORATION PARTNERSHIP
FUND REQUEST FOR PROPOSALS

Oyster Bed Surge Protection System

Terrebonne Parish
Jennifer C. Gerbasi
Submittal October 21, 2015
jgerbasi@tpcg.org
985-873-6565

Stuart Brown
Louisiana Coastal Protection and Restoration Authority
450 Laurel St., 12th Floor
Baton Rouge, LA 70801
phone: (225) 342- 4736
fax: (225) 342-9417
stuart.brown@la.gov

FISCAL YEAR 2016 CONSERVATION AND RESTORATION PARTNERSHIP FUND REQUEST FOR PROPOSALS Terrebonne Parish Oyster Bed Surge Protection System

1. Acreage conserved/restored

This Oyster Bed Surge Protection System is intended to protect 3.4 miles of shoreline in the widely unprotected shorelines of Lakes Tambour and Chien following a CWPPRA-funded demonstration project, TE-45, which documented clear benefits from the placement of Gabion mats on the shoreline to disrupt wave action on the marsh and significantly reduce shoreline marsh erosion. Oysters naturally recruit on the newly placed substrate creating a layer of living shell superstructure that appears to grow at a rate sufficient to maintain the protective height for surge attenuation over time regardless of mat subsidence and/or sea level rise. Artificial intertidal oyster reefs have been shown to be effective protection measure installed on marsh shorelines providing wave-protection without interfering with either navigation or oyster fishing rights in the adjacent subtidal bay bottoms, promoting essential fish and invertebrate habitat, and enhancing estuary water quality.

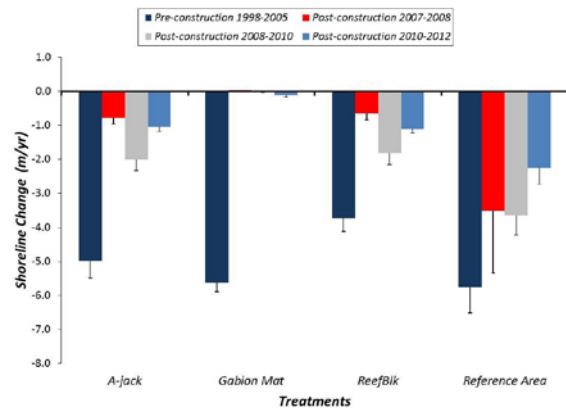


2. Synergism with other conservation/restoration efforts

This project will provide benefits to the north shorelines of Lakes Tambour and Chien just south of Isle de Jean Charles protecting the shoreline, bayous, and infrastructure. In addition to this project the Parish has initiated marsh restoration projects with thin mat systems north and south of Island Road, levees, and bank stabilization and freshwater introduction projects throughout the parish.

3. Project constructability

The proposed project follows a number of demonstration projects and oyster research that all support the feasibility of the effort. The conditions are comparable to previous sites that show significant retention compared to control sites. Salinity data mapped by The Nature Conservancy, discrete data sets from the Louisiana Department of Wildlife and Fisheries Department (LDWF), and CRMS data indicate that both sites will support oyster recruitment, survival, growth and reef formation with relatively insignificant impact by oyster predators. The project is scalable and the footprint can shift to provide optimal results based on soil conditions and bank stability. This type of nonstructural project will not necessarily build marsh, but the value of the protection of the existing shoreline can't be overstated. Without attention to the marsh buffer of natural shorelines and species, the grand scheme for levee protection will be the first line of defense rather than a part of multiple lines of defense.

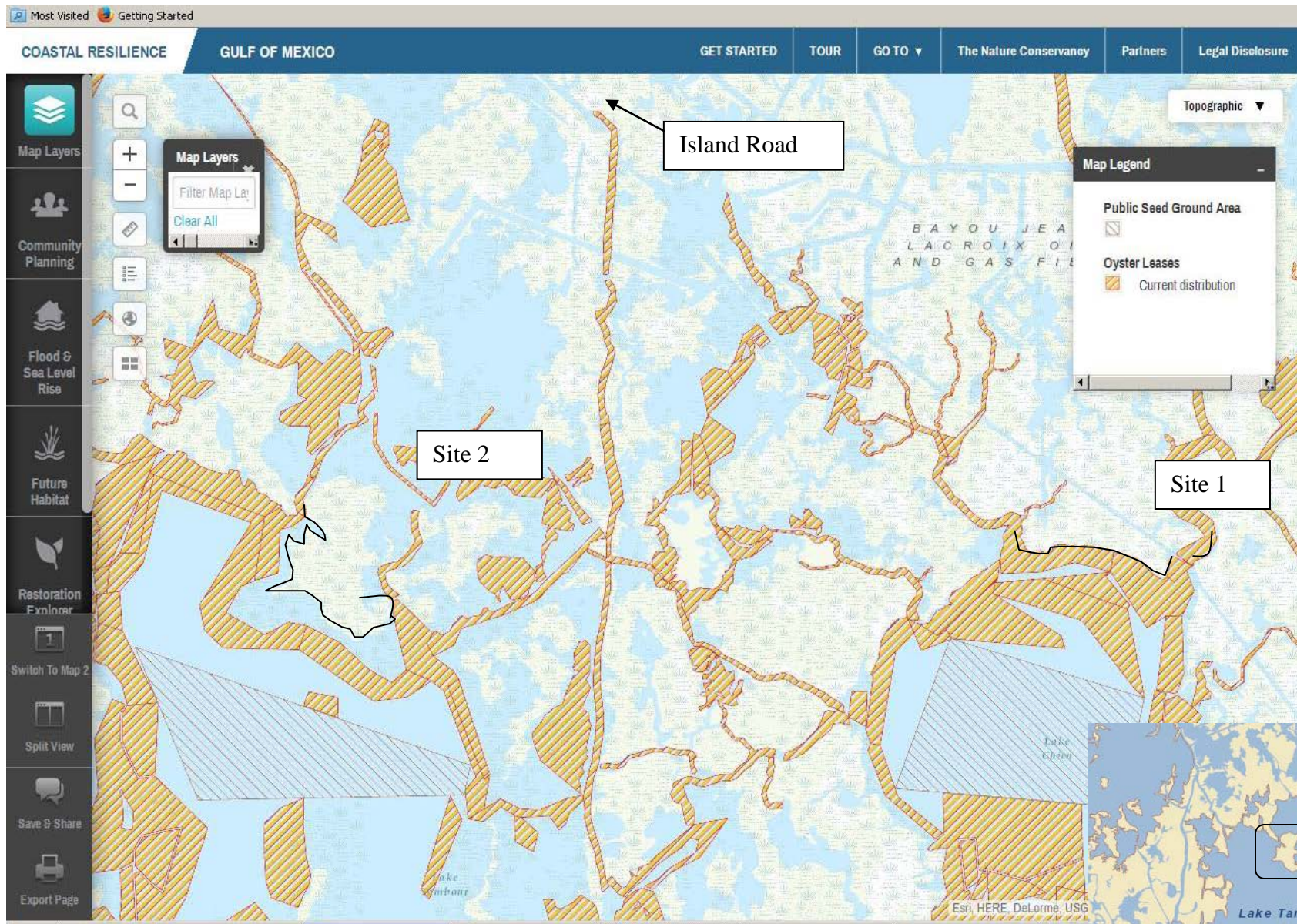


4. Matching funds

At this time, the Parish is pursuing NDRC funding for 65% of the \$7.4M cost of the project. \$500,000 from CPRA would provide approximately 25% of the Parish contribution.

5. Consistency with the objectives of the 2012 Coastal Master Plan

Maintenance of shoreline integrity along Terrebonne Bay is a regional strategy in the Coast 2050 plan as well as the Parish Comprehensive Plan Vision 2030 and the Hazard Mitigation Plan Update 2015. It will enhance the Coastal Master Plan projects to create marsh south of Lake Tambour (03a.MC.03p) and the Ridge Restoration project (03a.RC.06) that will restore the natural shoreline of lower Lake Chien and Lake Felicity to the south restoring the natural hydrology.



Terrebonne Parish Oyster Bed Surge Protection System