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## **TERREBONNE PARISH COUNCIL**

### **BUDGET AND FINANCE COMMITTEE**

<b>Ms. Arlanda Williams</b>	<b>Chairwoman</b>
<b>Ms. Christa Duplantis-Prather</b>	<b>Vice-Chairwoman</b>
<b>Mr. John Navy</b>	<b>Member</b>
<b>Mr. Gerald Michel</b>	<b>Member</b>
<b>Mr. Scotty Dryden</b>	<b>Member</b>
<b>Mr. Darrin Guidry</b>	<b>Member</b>
<b>Mr. Al Marmande</b>	<b>Member</b>
<b>Mr. Dirk Guidry</b>	<b>Member</b>
<b>Mr. Steve Trosclair</b>	<b>Member</b>



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

May 8, 2017  
5:30 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. **RESOLUTION:** Authorizing the salary increase of the City Marshal, whose salary is approved by the local governing authority.
2. **INTRODUCING OF AN ORDINANCE TO ADOPT THE 2017 MILLAGE RATES FOR THE PARISH PROPERTY TAXES NOT SUBJECT TO ROLL FORWARD PROVISIONS AND CALLING A PUBLIC HEARING ON MAY 24, 2017 AT 6:30 P.M.**  
Parish Tax – Alimony (Outside): 3.09 Mills  
Parish Tax – Alimony (Inside): 1.55 Mills  
Drainage Tax – Maintenance: 7.31 Mills  
Drainage Tax – 2004 Bonds: .58 Mills  
Road and Bridge – 2004 Bonds: .58 Mills

Sewerage Tax – 2004 Bonds: 0.58 Mills  
Health Unit: 1.66 Mills  
Mental Health: 0.42 Mills  
Juvenile Detention (Houma) Maintenance: 0.98 Mills  
Youth Center (Juvenile Detention) (Houma) (Maintenance): .96  
Terrebonne ARC (Ret. Citizens – Maintenance): 5.33 Mills  
Recreation Tax – Maintenance: 2.12 Mills  
Council on Aging: 7.50 Mills  
Sanitation District – Maintenance: 11.21 Mills  
Road District No. 6 Maintenance: 0.82 Mills  
Road Lighting District No. 1 – Maintenance: 5.00 Mills  
Road Lighting District No. 2 – Maintenance: 1.05 Mills  
Road Lighting District No. 4 – Maintenance: 1.75 Mills  
Road Lighting District No. 5 – Maintenance: 1.75 Mills  
Road Lighting District No. 6 – Maintenance: 1.75 Mills  
Road Lighting District No. 8 – Maintenance: 1.50 Mills  
Road Lighting District No. 9 – Maintenance: 1.25 Mills  
Road Lighting District No. 10 – Maintenance: 2.50 Mills  
City Ad Valorem Tax: 6.38 Mills  
City of Houma – Fire Protection District: 5.08 Mills  
City of Houma – Police Protection District: 5.08 Mills

3. Introduction of an ordinance declaring three (3) buses from Good Earth Transit as surplus and calling a public hearing on May 24, 2017 at 6:30 p.m.
4. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  
Houma Fire Dept.-Vehicle Repair, \$12,176  
General Fund-Animal Shelter, \$38,000  
Courthouse Annex Wind Hardening, \$152,683  
Palm Avenue-Community Water Enrichment, \$122,074  
Houma Police Department Wind Hardening, \$347,186  
and calling a public hearing on said matter on May 24 at 6:30 pm
5. Adjourn

Category Number:  
Item Number:



Monday, May 8, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, May 8, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number: 1.



Monday, May 8, 2017

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**Item Title:**

City Marshal Salary Increase

**Item Summary:**

RESOLUTION: Authorizing the salary increase of the City Marshal, whose salary is approved by the local governing authority.

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**ATTACHMENTS:**

**Description**

Resolution

Backup

**Upload Date**

4/26/2017

4/26/2017

**Type**

Resolution

Backup Material

OFFERED BY:  
SECONDED:

RESOLUTION NO. 17-

RESOLUTION AUTHORIZING THE SALARY INCREASE OF THE CITY  
MARSHAL, WHOSE SALARY IS APPROVED BY THE LOCAL  
GOVERNING AUTHORITY.

WHEREAS, the Marshal's Office is supported thro through fines, fees and supplements from the Terrebonne Parish Consolidated Government, and

WHEREAS, the City Marshal is an elected official whose salary is approved by the local governing authority, and

WHEREAS, the 2016 Budget has been adopted with sufficient funds to increase the Marshal's salary from \$55,650.00 to \$63650.00(exclusive of the State Supplemental Pay), without an increase of the Terrebonne Parish General Fund Supplement.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the City Marshal's salary be increased as recommended.

## Venita Chauvin

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**From:** Venita Chauvin  
**Sent:** Monday, April 24, 2017 10:01 AM  
**To:** Pat Babin; Dirk Guidry; Orville Callahan; Arlanda Williams  
**Cc:** Arlanda Williams; Dirk Guidry; 'ords@municode.com'  
**Subject:** RE: resolution for salary increase for the city marshal

Tracking:	Recipient	Read
	Pat Babin	Read: 4/24/2017 10:48 AM
	Dirk Guidry	
	Orville Callahan	
	Arlanda Williams	Read: 4/24/2017 12:23 PM
	Arlanda Williams	
	Dirk Guidry	
	'ords@municode.com'	

As per our discussion this morning, I inadvertently did not place this item on the agenda for tonight's B&F agenda, so I will place on the 5/8/17 B&F agenda.

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



---

**From:** Pat Babin  
**Sent:** Monday, April 10, 2017 3:04 PM  
**To:** Venita Chauvin  
**Subject:** resolution for salary increase for the city marshal

Good afternoon Venita,

Today Marshal Orville Callahan, along with certain members of our office, met with Councilmen Dirk Guidry, Darren Guidry and Al Marmande. The discussion was relative to a resolution for a salary increase for the Marshal. The funds are already available in the current budget and would not require any further fiscal action by the council. The resolution also has the backing of Mr. Dove.

After the discussion Mr. Dirk Guidry advised me to send you an email to have such a resolution placed on the agenda in two weeks. I can refer you to a similar resolution, #16-024, dated 1/14/16 from a previous increase. The proposed increase at this time is \$8000.00, exclusive of state supplemental pay. The increase would bring the marshal's salary from \$55,650.00 to \$63,650.00.

## Venita Chauvin

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**From:** Pat Babin  
**Sent:** Monday, April 10, 2017 3:42 PM  
**To:** Venita Chauvin  
**Subject:** RE: resolution for salary increase for the city marshal

Thank you, we'll be there.

Pat

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**From:** Venita Chauvin  
**Sent:** Monday, April 10, 2017 3:28 PM  
**To:** Pat Babin  
**Cc:** Dirk Guidry  
**Subject:** RE: resolution for salary increase for the city marshal

Okay, will place on the 4/24 Budget & Finance for consideration.

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



---

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**Sent:** Monday, April 10, 2017 3:04 PM  
**To:** Venita Chauvin  
**Subject:** resolution for salary increase for the city marshal

Good afternoon Venita,

Today Marshal Orville Callahan, along with certain members of our office, met with Councilmen Dirk Guidry, Darren Guidry and Al Marmande. The discussion was relative to a resolution for a salary increase for the Marshal. The funds are already available in the current budget and would not require any further fiscal action by the council. The resolution also has the backing of Mr. Dove.

After the discussion Mr. Dirk Guidry advised me to send you an email to have such a resolution placed on the agenda in two weeks. I can refer you to a similar resolution, #16-024, dated 1/14/16 from a previous increase. The proposed increase at this time is \$8000.00, exclusive of state supplemental pay. The increase would bring the marshal's salary from \$55,650.00 to \$63,650.00.





Monday, May 8, 2017

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**Item Title:**

2017 Millages

**Item Summary:**

INTRODUCING OF AN ORDINANCE TO ADOPT THE 2017 MILLAGE RATES FOR THE PARISH PROPERTY TAXES NOT SUBJECT TO ROLL FORWARD PROVISIONS AND CALLING A PUBLIC HEARING ON MAY 24, 2017 AT 6:30 P.M.

Parish Tax – Alimony (Outside): 3.09 Mills

Parish Tax – Alimony (Inside): 1.55 Mills

Drainage Tax – Maintenance: 7.31 Mills

Drainage Tax – 2004 Bonds: .58 Mills

Road and Bridge – 2004 Bonds: .58 Mills

Sewerage Tax – 2004 Bonds: 0.58 Mills

Health Unit: 1.66 Mills

Mental Health: 0.42 Mills

Juvenile Detention (Houma) Maintenance: 0.98 Mills

Youth Center (Juvenile Detention) (Houma) (Maintenance): .96

Terrebonne ARC (Ret. Citizens – Maintenance): 5.33 Mills

Recreation Tax – Maintenance: 2.12 Mills

Council on Aging: 7.50 Mills

Sanitation District – Maintenance: 11.21 Mills

Road District No. 6 Maintenance: 0.82 Mills

Road Lighting District No. 1 – Maintenance: 5.00 Mills

Road Lighting District No. 2 – Maintenance: 1.05 Mills

Road Lighting District No. 4 – Maintenance: 1.75 Mills

Road Lighting District No. 5 – Maintenance: 1.75 Mills

Road Lighting District No. 6 – Maintenance: 1.75 Mills

Road Lighting District No. 8 – Maintenance: 1.50 Mills

Road Lighting District No. 9 – Maintenance: 1.25 Mills

Road Lighting District No. 10 – Maintenance: 2.50 Mills

City Ad Valorem Tax: 6.38 Mills

City of Houma – Fire Protection District: 5.08 Mills

City of Houma – Police Protection District: 5.08 Mills

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executie Summary	5/3/2017	Executive Summary
Ordinance	5/3/2017	Ordinance



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
2017 ORDINANCE TO ADOPT THE MILLAGE RATES FOR THE PARISH PROPERTY TAXES NOT SUBJECT TO ROLL FORWARD PROVISIONS.

PROJECT SUMMARY (200 WORDS OR LESS)
TO LEVY PARISHWIDE AND SPECIAL DISTRICT MILLAGES FOR YEAR 2017, USED IN THE 2018 BUDGET YEAR.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_s/Kandace M. Mauldin, CFO

Signature

May 3, 2017

Date

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

BE IT ORDAINED, that the following millages are hereby levied on the 2017 tax roll on all property subject to taxation by the Terrebonne Parish Consolidated Government:

#### MILLAGES

Parish Tax – Alimony (Outside): 3.09 Mills  
Parish Tax – Alimony (Inside): 1.55 Mills  
Drainage Tax – Maintenance: 7.31 Mills  
Drainage Tax – 2004 Bonds: .58 Mills  
Road and Bridge – 2004 Bonds: .58 Mills  
Sewerage Tax – 2004 Bonds: 0.58 Mills  
Health Unit: 1.66 Mills  
Mental Health: 0.42 Mills  
Juvenile Detention (Houma) Maintenance: 0.98 Mills  
Youth Center (Juvenile Detention) (Houma) (Maintenance): .96  
Terrebonne ARC (Ret. Citizens – Maintenance): 5.33 Mills  
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Road Lighting District No. 8 – Maintenance: 1.50 Mills  
Road Lighting District No. 9 – Maintenance: 1.25 Mills  
Road Lighting District No. 10 – Maintenance: 2.50 Mills  
City Ad Valorem Tax: 6.38 Mills  
City of Houma – Fire Protection District: 5.08 Mills  
City of Houma – Police Protection District: 5.08 Mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2017, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of May, 2017.



Monday, May 8, 2017

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**Item Title:**

Ordinance to declare vehicles as surplus from Good Earth Transit

**Item Summary:**

Introduction of an ordinance declaring three (3) buses from Good Earth Transit as surplus and calling a public hearing on May 24, 2017 at 6:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Surplus Transit Buses	5/4/2017	Executive Summary
Surplus Transit Buses	5/4/2017	Ordinance
Surplus Transit Buses	5/4/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

ORDINANCE: To declare vehicles from Good Earth Transit as surplus

### PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus vehicles from Good Earth Transit with a value of \$5,000.00 or greater and to acquire authorization to dispose of items through legally approved methods.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments.

### TOTAL EXPENDITURE

None – Buses will be donated to TPCOA

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing Manager

May 4, 2017

Signature

Date

ORDINANCE NO: \_\_\_\_\_

**An Ordinance to declare vehicles from Good Earth Transit as surplus as described in the attached Exhibit “A” and authorizing said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.**

SECTION I

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibit “A” surplus and authorizes the Parish President to dispose of said items by public bid, negotiated sale, junked or by any other legally approved method.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

## **EXHIBIT A**

### **Good Earth Transit:**

**2009 Ford VIN #1FDFE45P19DA54644**

**2009 Ford VIN #1FDFE45P99DA61762**

**2009 Ford VIN #1FDFE4FSADA75986**



VOID # 112

# STATE OF LOUISIANA

## CERTIFICATE OF TITLE

VIN 1FDDE4FS3ADA75986				TITLE NUMBER 82777154		DATE ISSUED 02/21/2011	
MAKE ELDO	MODEL	BODY BU	COLOR WHI	YR 2010	DATE ACQUIRED 09/13/2010	ODOMETER 993	NNU N

\* \* MAIL TO \* \*

TERREBONNE COA

995 WEST TUNNEL BLVD  
HOUMA LA 70360

\* \* OWNER \* \*

TERREBONNE CONSOLIDATED GOVT

8026 MAIN ST STE 520  
HOUMA LA 70360

IL/ENI DATE

First Lien Released \_\_\_\_\_ Date \_\_\_\_\_  
Lienholder \_\_\_\_\_  
By \_\_\_\_\_ Authorized Representative

Second Lien Released \_\_\_\_\_ Date \_\_\_\_\_  
Lienholder \_\_\_\_\_  
By \_\_\_\_\_ Authorized Representative

**"This vehicle was Purchased in part with Federal Funds through the Federal Transit Administration. Sale or other disposition of this vehicle, except pursuant to the terms of contract, between the above named organization and Department of Transportation and Development is prohibited."**

The undersigned as Vehicle Commissioner of the State of Louisiana, certifies that the applicant named herein has been duly registered in this office as owner of the motor vehicle described pursuant to the laws of the State of Louisiana, subject to the mortgage and encumbrances, if any, herein set forth.

In witness whereof, I have affixed my Signature at Baton Rouge

*Paul Sartorius*



FORM 1007 A 1007 33314575

DPEN 1063 (R) 07 ANY ALTERATION OR ERASURE VOIDS THIS DOCUMENT

KEEP IN SAFE PLACE

TO TEST FOR AUTHENTICITY, HOLD DOCUMENT TO LIGHT AND VERIFY EAGLE'S HEAD WATERMARK

TO TEST FOR AUTHENTICITY, HOLD DOCUMENT TO LIGHT AND VERIFY EAGLE'S HEAD WATERMARK

Van #107

# CERTIFICATE OF TITLE

VIN 1FDFE45P99DA61762				TITLE NUMBER 82482963		DATE ISSUED 09/15/2010	
MAKE ELDO	MODEL	BODY BU	COLOR WHI/	YR 2009	DATE ACQUIRED 05/04/2010	ODOMETER 1008	NC

\* \* MAIL TO \* \*

TERREBONNE COA

995 WEST TUNNEL BLVD  
HOUMA LA 70360

\* \* OWNER \* \*

TERREBONNE PARISH CONSOLIDATE  
GOV

2768 P.O. BOX  
HOUMA LA 70360

CLIENT DATE

First Lien Released \_\_\_\_\_ Date \_\_\_\_\_  
Lienholder \_\_\_\_\_  
By \_\_\_\_\_  
Authorized Representative

Second Lien Released \_\_\_\_\_ Date \_\_\_\_\_  
Lienholder \_\_\_\_\_  
By \_\_\_\_\_  
Authorized Representative

"This vehicle was Purchased in part with Federal Funds through the Federal Transit Administration. Sale or other disposition of this vehicle, except pursuant to the terms of contract, between the above named organization and Department of Transportation and Development is prohibited."

The undersigned as vehicle owner or owner of the State of Louisiana, certifies that the applicant named herein has been duly registered in the State of Louisiana and the motor vehicle described is subject to the laws of the State of Louisiana, subject to the mortgages and other encumbrances hereby registered herein.

I witness whereof \_\_\_\_\_ State of Louisiana signature at Baton Rouge.

*Key Hodges*



FORM

826

A

826

33676583

DPSMV 1883-97 07

ANY ALTERATION OR ERASURE VOIDS THIS DOCUMENT

KEEP IN SAFE PLACE

VIN# 106

# STATE OF LOUISIANA

## CERTIFICATE OF TITLE

VIN 1FDFE4SP19DA54644		TITLE NUMBER 82482965		DATE ISSUED 09/15/2010	
MAKE ELDO	MODEL	BODY BU	COLOR WHI/	YR 2009	DATE ACQUIRED 05/14/2010
				ODOMETER 981	REG N

\* \* MAIL TO \* \*

TERREBONNE COA

995, WEST TUNNEL BLVD  
HOUMA LA 70360

\* \* OWNER \* \*

TERREBONNE PARISH CONSOLIDATED  
GOV  
2768 P.O. BOX  
HOUMA LA 70360

LIEN

DATE

First Lien Released

Date

Lienholder

Authorized Representative

Second Lien Released

Date

Lienholder

Authorized Representative

"This vehicle was Purchased in part with Federal Funds through the Federal Transit Administration. Sale or other disposition of this vehicle, except pursuant to the terms of contract, between the above named organization and Department of Transportation and Development is prohibited."

The undersigned as Vehicle Commissioner of the State of Louisiana, hereby certifies that the applicant named herein has been duly registered in this office as owner of the motor vehicle described pursuant to the laws of the State of Louisiana, subject to the conditions and encumbrances thereon herein set forth.

In witness whereof, I have affixed my signature at Baton Rouge.

*Key Hodges*



FORM

828

A

828

33676581

ANY ALTERATION OR ERASURE VOIDS THIS DOCUMENT

KEEP IN SAFE PLACE



Monday, May 8, 2017

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**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Houma Fire Dept.-Vehicle Repair, \$12,176

General Fund-Animal Shelter, \$38,000

Courthouse Annex Wind Hardening, \$152,683

Palm Avenue-Community Water Enrichment, \$122,074

Houma Police Department Wind Hardening, \$347,186

and calling a public hearing on said matter on May 24 at 6:30 pm

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	5/4/2017	Executive Summary
2017 Various Items for Budget Amendment	5/4/2017	Budget Amendment
2017 Various Items for Budget Amendment	5/4/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
I. Houma Fire Dept.-Vehicle Repair, \$12,176
II. General Fund-Animal Shelter, \$38,000
III. Courthouse Annex Wind Hardening, \$152,683
IV. Palm Avenue-Community Water Enrichment, \$122,074
V. Houma Police Department Wind Hardening, \$347,186

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_/s/ Kayla Dupre

Signature

\_\_\_\_\_May 4, 2017

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Fire Dept.-Vehicle Repair, \$12,176
- II. General Fund-Animal Shelter, \$38,000
- III. Courthouse Annex Wind Hardening, \$152,683
- IV. Palm Avenue-Community Water Enrichment, \$122,074
- V. Houma Police Department Wind Hardening, \$347,186

SECTION I

WHEREAS, the Houma Fire Department received a reimbursement of \$12,176 for damages occurred to units #412 and #442, and

WHEREAS, this reimbursement needs to be reflected in the Paint/Body Repairs account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Houma Fire Department vehicles. (Attachment A)

SECTION II

WHEREAS, the Animal Shelter has received a \$38,000 grant from the Petco Foundation, and

WHEREAS, the grant funds will be used for the Terrebonne Parish cat spay/neuter program in the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended for the Animal Shelter. (Attachment B)

SECTION III

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded \$114,512 from Hazard Mitigation Grant Program (HMGP) for Wind Retrofit of Public Facilities (HMGP 1786N-109-0004), and

WHEREAS, the project will reduce the chances of having flying debris and/or intruding water compromise during a major storm event, and

WHEREAS, the Courthouse Annex Wind Hardening Project needs additional funding for construction cost of \$38,171 from the P/W Drainage Construction Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget and 5 Year Capital Outlay of the Terrebonne Parish Consolidated Government be amended for the Courthouse Annex Wind Hardening Project. (Attachment C)

SECTION IV

WHEREAS, the Terrebonne Parish Consolidated Government received a grant for the Community Water Enrichment along Palm Avenue for \$122,074, sub granted through a Cooperative Endeavor Agreement with Consolidated Waterworks District, and

WHEREAS, the grant will replace water mains along Palm Avenue.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for Palm Avenue-Community Water Enrichment. (Attachment D)

#### SECTION V

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded \$260,390 from Hazard Mitigation Grant Program (HMGP) for Wind Retrofit of Public Facilities (HMGP 1786N-109-0002), and

WHEREAS, the project will reduce the chances of having flying debris and/or intruding water compromise during a major storm event, and

WHEREAS, the Houma Police Wind Hardening Project needs additional funding for construction cost of \$86,796 from the Public Safety Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the Houma Police Wind Hardening Project. (Attachment E)

Prepared By: Finance Department  
PC File: 2017-Various Items - I  
Date Prepared: 5/3/17 BA #14

**ATTACHMENT A - Houma Fire Department**

	2017		
	Adopted	Change	Amended
Compensation Property Damage	(10,000)	(12,176)	(22,176)
Paint/Body Repairs	5,000	12,176	17,176

**ATTACHMENT B - Animal Shelter**

	2017		
	Adopted	Change	Amended
Donations-Animal Shelter	-	(38,000)	(38,000)
Other Fees	-	38,000	38,000

**ATTACHMENT C - Courthouse Annex Wind Hardening**

	2017		
	Adopted	Change	Amended
1786N-0004 FEMA	(1,487,021)	(114,512)	(1,601,533)
1786-04 Courthouse Annex Wind Hard.	521,195	152,683	673,878
transfer from P/W Drainage Construction	-	(38,171)	(38,171)
transfer to HMGP-Gustav (1786)	-	38,171	38,171
Upper Little Caillou Pump Station	6,038,251	(38,171)	6,000,080

**ATTACHMENT D - Palm Avenue Water Enrichment**

	2017		
	Adopted	Change	Amended
Community Water Enrichment OCD	-	(122,074)	(122,074)
Palm Avenue (CWEF Agreement)	-	122,704	122,704

**ATTACHMENT E - Houma Police Department Wind Hardening**

	2017		
	Adopted	Change	Amended
1786-002 FEMA	(2,569,891)	(260,390)	(2,830,281)
1786-02 Police Wind Hardening	444,240	347,186	791,426
transfer from Public Safety Fund	-	(86,796)	(86,796)
transfer to HMGP-Gustav (1786)	-	86,796	86,796
Building	33,891	(26,796)	7,095
Building-Major Repair	73,119	(60,000)	13,119



**Kayla Dupre**

---

**From:** Jill Becnel  
**Sent:** Tuesday, May 02, 2017 7:57 AM  
**To:** Kayla Dupre  
**Cc:** Keith Ward  
**Subject:** FW: insurance payment  
**Attachments:** Untitled PDF - Adobe Acrobat Pro 1.pdf; Untitled PDF - Adobe Acrobat Pro.pdf

Kayla,

This was sent to me and it should have been sent to you.

Thanks,

*Jill E. Becnel*  
**Budget Assistant- Finance Dept.**  
**Terrebonne Parish Consolidated Government**  
**Phone (985) 873-6733**  
**Fax (985) 873-6457**  
**Email [jbecnel@tpcg.org](mailto:jbecnel@tpcg.org)**

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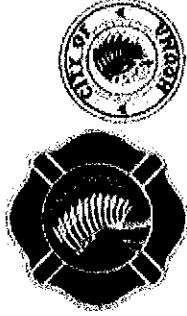
---

**From:** Keith Ward  
**Sent:** Monday, May 01, 2017 4:16 PM  
**To:** Jill Becnel  
**Cc:** Kim Dupre  
**Subject:** insurance payment

Jill I would like the amounts on the insurance payment checks to be deposited to our Paint and body account 204-222-8421-05  
\$8858.00  
\$3318.42

Thanks,

*Keith Ward*  
**Fire Chief**  
**Houma Fire Department**  
**600 Wood St.**  
**Houma, LA 70360**  
**(985) 873-6391 - Phone**  
**(985) 873-6398 - Fax**  
**[kward@tpcg.org](mailto:kward@tpcg.org)**





P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

**TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

**“Memorandum”**

**TO:** Customer Service Representative

**FROM:** Loretta Lambert, Risk Management Dept.

**DATE:** March 27, 2017

**SUBJECT:** Damaged F250 Ford, VIN # 9000- HFD (VFIS Policy)

Attached, please find check #0000453867 in the amount of \$3,318.42 made payable to City of Houma for damages to insured vehicle that occurred on 3/12/2017. Please deposit this check into the proper account for the Houma Fire Department (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

**CC (Hard Copy):** Claim File  
Subrogation Recovery File

**CC (Electronically):** Kayla Dupre, Accounting  
Debbie Bourg, Accounting  
Todd Dufrene, HFD  
Kim Dupre, HFD  
Linda Loupe, HFD

*Unit 412*



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

**TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

**“Memorandum”**

**TO:** Customer Service Representative

**FROM:** Loretta Lambert, Risk Management Dept.

**DATE:** April 6, 2017

**SUBJECT:** 2004 Ferrara, VIN # 0242- HFD (VFIS Policy)

Attached, please find check #0000454582 in the amount of \$8,858.00 made payable to City of Houma for damages to insured vehicle that occurred on 3/13/2017. Please deposit this check into the proper account for the Houma Fire Department (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

**CC (Hard Copy):** Claim File  
Subrogation Recovery File

**CC (Electronically):** Kayla Dupre, Accounting  
Debbie Bourg, Accounting  
Keith Ward, HFD  
Kim Dupre, HFD  
Linda Loupe, HFD

*Wnt 442*

ACCT: 204-000-6912-00  
PUBLIC SAFETY FUND  
NO DEPARTMENT NAME  
COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	42,175	42,174.55-	0	0
2017	10,000	15,052.09-	0	5,052
CLOSED:				
2010	0	.00	N/A	0
2011	0	10,348.56-	N/A	10,349
2012	0	18,965.51-	N/A	18,966
2013	0	6,786.37-	N/A	6,786
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 204-222-8421-05  
PUBLIC SAFETY FUND  
FIRE - URBAN  
PAINT/BODY REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	15,294	9,804.69	0	5,489
2017	5,000	2,065.90	257	2,677
CLOSED:				
2010	0	.00	N/A	0
2011	1,500	.00	N/A	1,500
2012	1,000	3,628.92	N/A	2,629--
2013	1,000	5,329.53	N/A	4,330--
2014	10,221	7,835.00	N/A	2,386
2015	7,010	4,654.65	N/A	2,355

ENTER = CONTINUE      CF01 = EXIT      CF02 = INPUT      SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

*Section II*

**Kayla Dupre**

---

**From:** Valerie Robinson  
**Sent:** Monday, April 24, 2017 1:48 PM  
**To:** Kayla Dupre  
**Cc:** Ernest Brown  
**Subject:** Petco Donation check

Good afternoon,

I have forwarded a \$38,000 check from Petco Foundation to you via interoffice dept. mail. The money is a grant for our spay/neuter program. In order to track the usage of the grant funds, can you deposit and move these funds to 151-442-8349-01 (a vacant account) for expenditure?

Best,

**Valerie Robinson**  
Animal Shelter Manager  
Terrebonne Parish Animal Shelter  
100 Government St. Gray, LA 70359  
(985) 873-6709  
(985) 580-8150 (fax)

[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

**Follow us on Facebook...search "Terrebonne Parish Animal Shelter"**

Go Green!! Please consider the environment before printing this e-mail.



Home Office: 654 Richland Hills Drive, San Antonio, TX 78245  
Satellite Office: 7262 N. Rosemead Blvd., San Gabriel, CA 91775  
Phone: 626-287-0952 / Fax: 858-909-2618 or 858-332-4949

April, 2017

Valued partner,

On behalf of everyone at the Petco Foundation, we are pleased to provide you with the enclosed grant award of **\$38,000.00**, to be used towards the purpose outlined in your grant application for our May 2017 grant cycle. Please see your approval email for instructions on how to properly acknowledge the Petco Foundation as well as the link to our press kit and logo.

We're thrilled to have your organization benefit from the generosity of Petco Foundation supporters, and we hope you will use this donation to continue the lifesaving work you do for the animals in your community.

Together, with partners like you, we can create a lifesaving nation, where every pet has the chance to find a loving home. We celebrate your commitment to animals and thank you for all that you do on behalf of pets and the people who love and need them.

***Petco Foundation grant follow-up instructions:***

In order to apply for future funding from the Petco Foundation, we require that your organization to provide a follow-up report of how funds were used as well as an update of your organization information. Please login to your account on our grant site to complete this report. You may access the login page from [www.petcofoundation.org](http://www.petcofoundation.org) on the **Petco Foundation Partners** page by clicking on the blue "partner login" button. After signing in scroll down and click **Edit** in the box.

Sincerely,

Susanne Kogut  
Executive Director  
Petco Foundation

P.S. The Petco Foundation desires that all funds and efforts be prioritized for lifesaving, and seeks to reduce our environmental footprint. Therefore, we respectfully request that no items are mailed to the Petco Foundation and that any thank you letters be sent by email only to [foundationpartners@petco.com](mailto:foundationpartners@petco.com). We welcome and appreciate recognition on social media (@petcofoundation), on your website, or in other print and digital communications. We ask that this recognition thank the Petco Foundation, Petco and/or our Petco store partners collectively rather than individual employees of Petco or the Petco Foundation.

*The Petco Foundation is a 501(c)(3) nonprofit, tax exempt corporation. Tax I.D. 33-0845930.*

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	34,500	65,041.65-	0	30,542
2017	0	41,409.39-	0	41,409
CLOSED:				
2010	0	.00	N/A	0
2011	15,900	8,423.49-	N/A	7,477-
2012	20,450	27,706.08-	N/A	7,256
2013	1,000	24,603.69-	N/A	23,604
2014	36,374	100,519.40-	N/A	64,145
2015	33,040	48,565.97-	N/A	15,526

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 151-442-8349-01  
GENERAL FUND  
ANIMAL CONTROL  
OTHER FEES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	0	.00	0	0
2017	0	.00	931	931-
CLOSED:				
2010	0	.00	N/A	0
2011	65,900	54,228.08	N/A	11,672
2012	13,300	12,308.41	N/A	992
2013	0	26.50	N/A	27-
2014	0	26.50	N/A	27-
2015	0	76.50	N/A	77-

ENTER = CONTINUE      CF02 = INPUT SCR      CF04 = DSP      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

*Section III*

**Kayla Dupre**

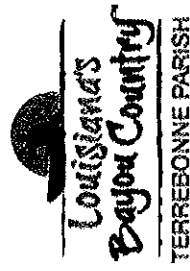
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**From:** Kandace Mauldin  
**Sent:** Wednesday, April 19, 2017 9:10 AM  
**To:** Kayla Dupre; Felicia Aubert  
**Subject:** Courthouse Annex - Budget Amendment

The \$14,303 and \$23,000 need for budget amendments for this project can come from 655-351-8929-26 Upper Little Caillou.

I agree with our conversation yesterday Kayla, that we can do both of these when we get the signatures for the \$23,000

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



*Handwritten signature*

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206  
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0004, FEMA-1786-DR-LA, Project #66)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0004, FEMA-1786-DR-LA #66, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit four (4) public facilities to prevent future losses.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$2,975,201.00
5.2.2 Total Costs	\$2,975,201.00

5.3 Funding Sources

5.3.1 Federal Share (75%)	\$2,231,401.00
5.3.2 Non-Federal Share (25%)	\$ 743,800.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

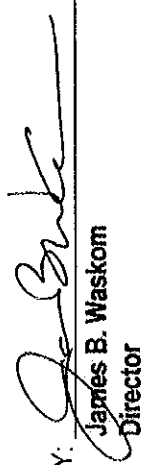
Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

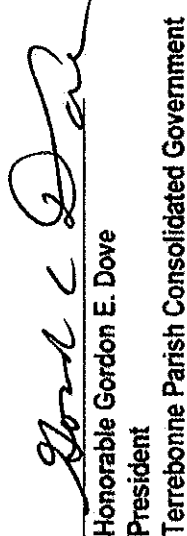
8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY:   
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 4/24/17

BY:   
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: 4/13/2017

#2, #3



BOBBY JINDAL  
GOVERNOR

State of Louisiana  
Governor's Office of Homeland Security  
and  
Emergency Preparedness

KEVIN DAVIS  
DIRECTOR

May 30, 2014

Honorable Michel Claudet  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

RECEIVED  
MAR 29 2017

RE: Approval for Additional Funds TPCG FINANCE DEPT.  
Terrebonne Parish – Wind Retrofit of Six Public Facilities  
HMGP #1786-109-0004, FEMA-1786-DR-LA, Project #66

Dear President Claudet:

On behalf of Governor Bobby Jindal, I am pleased to inform you that your request for additional Federal assistance under the Hazard Mitigation Grant Program was approved by FEMA on April 22, 2014 (see enclosure) for the above referenced project. The project has been approved for \$42,909.00 of additional funds for the engineering services to the Public Safety Building/Courthouse Annex Building. The approved funding for eligible project activities is as follows:

Total Project Cost:	\$3,209,119.00
Federal Share (75%):	\$2,406,839.00
Non-Federal Share (25%):	\$ 802,280.00

The Hazard Mitigation Grant Program requires a 25% non-federal cost share match. This non-federal cost share may include state or local funds, in-kind services, global match, or a combination of all of these.

231-000-6318-05  
231-HH-07553-03 → #2 42,909 - Fed share 75%  
655-351-8929-04 → 14,703 Non fed 25%

Honorable Michel Claudet  
Page 2  
May 30, 2014

If you have any questions or need additional assistance, please contact Tiffany Doucet,  
your State Applicant Liaison (SAL), at (225) 376-5104 or at [Tiffany.Doucet@la.gov](mailto:Tiffany.Doucet@la.gov).

Sincerely,



Jeffrey Giering  
State Hazard Mitigation Officer  
Disaster Recovery Division

JG:td

Enclosure: (1)

RECEIVED APR 30 2014

April 22, 2014

Jeffrey Giering, State Hazard Mitigation Officer  
Governor's Office of Homeland Security  
and Emergency Preparedness  
7667 Independence Blvd.  
Baton Rouge, LA 70806-6404

RE: FEMA-1786-DR-LA, Project # 66  
Terrebonne Parish Wind Retrofit of Six Public Facilities Cost Overrun Request

Dear Mr. Giering:

This is in response to your correspondence dated February 19, 2014, requesting additional Federal funding in the amount of **\$42,909** for the Terrebonne Parish Wind Retrofit of Six Public Facilities Project. The project was approved and funded through the Hazard Mitigation Grant Program (HMGp) under FEMA-1786-DR-LA. This request has been approved and the adjustments have been made.

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report  
Funding Estimate Financial Activity Report

If you have any questions regarding this information, please contact John Washington at (940) 898-5334 or John.Washington2@fema.dhs.gov.

Sincerely,

Melissa Wise  
HMA Branch Chief  
Mitigation Division

Enclosures

[www.fema.gov](http://www.fema.gov)



FEMA



231-416-8353-03  
HMGP 1786-004  
COURTHOUSE ANNEX

TOTAL FUNDING	\$	719,366
EXPENDITURES THRU 12/31/15		(37,249)
PROJECT BALANCE	\$	682,117

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2013	2014	2015	2016	2017	2018
Sep-14	LIA 57	FROM 231-416-8353-02 HMGP			372,512				
Sep-14	LIA 57	FROM 231-416-8353-02 GEN FD CRTHS ANN			124,171				
Jan-16	ORD 8668	FROM 151-GEN FD -FD BAL CRTHOUSE ANNEX					70,000		
May-17	PENDING BA	FROM HMGP (GUSTAV)						42,909	
May-17	PENDING BA	FROM 655-351-8929-26 FD 252						14,303	
May-17	PENDING BA	FROM HMGP (GUSTAV)						71,603	
May-17	PENDING BA	FROM 655-351-8929-26 FD 252						23,868	
LESS PRIOR YEARS EXPENDITURES			(37,249)						
FUNDS AVAILABLE			\$ (37,249)	\$ -	\$ 496,683	\$ -	\$ 70,000	\$ 152,683	\$ -

DESCRIPTION: Courthouse Annex Wind Hardening

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8929-26  
UPPER LITTLE CAILLOU PUMP STATION  
HMGP 1792-109-0002  
PROJECT # 13-DRA-22

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>6,286,985</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(293,920)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>5,993,065</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jun-13	ORD 8301	FROM 655-351-8929-20 FD 255 1/4% CAPITAL SALES TAX FUND	150,000						
Jun-13	ORD 8302	FEMA	400,500						
Jan-17	ORD 8796	FD 655 PW DRNG CONST			20,000				
Jan-17	ORD 8796	FD 252 DRNG TAX FUND			344,673				
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 252			45,000				
Jan-17	ORD 8796	FROM 655-351-8929-28 FD 252			76,381				
Jan-17	ORD 8796	FROM 655-351-8929-64 FD 252			5,453				
Jan-17	ORD 8796	FROM 655-351-8929-81 FD 252			194,408				
Jan-17	ORD 8796	FROM 655-351-8929-54 FD 252			441				
Jan-17	ORD 8796	FROM 659-652-8913-08 FD 151			225,691				
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 151			287,953				
Jan-17	PENDING BA	FEMA			3,900,000				
Feb-17	PENDING BA	DHAP FUND 232			779,208				
Feb-17	PENDING BA	TO 659-301-8941-10 FD 252			(104,550)				
May-17	PENDING BA	TO 231-416-8353-03 FD 252 151			(14,303)				
May-17	PENDING BA	TO 231-416-8353-03 FD 252 151			(23,868)				
LESS PRIOR YEARS EXPENDITURES			(293,920)						
FUNDS AVAILABLE			\$ 256,580	\$ -	\$ 5,736,485	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT:** GSE ASSOCIATES, LLC

**DESCRIPTION:** REPLACE THE EXISTING PUMP STATION (BAYOU NUEF) DUE TO FAILING TIMBER BULKHEAD.

ACCT: 231-000-6318-05  
HMGP - GUSTAV (1786)  
NO DEPARTMENT NAME  
1786N-0004 FEMA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	1,635,445	148,423.90-	0	1,487,021-
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	823,975	14,142.72-	N/A	809,832-
2013	809,833	7,787.28-	N/A	802,046-
2014	2,342,000	72,340.66-	N/A	2,269,659-
2015	2,269,659	761,587.27-	N/A	1,508,072-

ENTER = CONTINUE      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF06 = DSP ENCUMBRANCE

ACCT: 231-416-8353-03  
HMGP - GUSTAV (1786)  
HMGP 1786-04  
1786-04 CRTHS ANNEX WIND HARDEN

MARCH 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	529,434	8,239.11	0	521,195
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	496,683	15,697.54	N/A	480,985
2015	480,985	21,550.86	N/A	459,434

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

MARCH 31, 2017 ~ MONTH LAST CLOSED

ACCT: 231-000-7106-55

HMGP - GUSTAV (1786)

NO DEPARTMENT NAME

P/W DRAINAGE CONSTRUCTION

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-999-9102-31  
P/W DRAINAGE CONSTR.  
OPERATING TRANSFERS  
HMGF - GUSTAV (1786)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 655-351-8929-26  
P/W DRAINAGE CONSTR.  
DRAINAGE  
UPPER LITTLE CAILLOU PUMP STN

MARCH 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	256,580	97,534.86	0	159,045
2017	6,038,251	25,374.70	0	6,012,876
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	550,500	35,959.00	N/A	514,541
2014	514,541	219,290.24	N/A	295,251
2015	295,251	38,670.66	N/A	256,580

ENTER = CONTINUE      CF01 = EXIT      CF02 = INPUT      SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

031-416-8353-03

Governor's Office of Homeland Security  
and Emergency Preparedness  
State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR



JAMES B. WASKOM  
DIRECTOR

71,603 231-000-6318-05  
75% 41,603. 231-416-8353-03  
25% 27,946 655-751-8909-24

RECEIVED

March 13, 2017

MAR 13 2017

TPCG FINANCE DEPT.

Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

RE: Amendment 7 – Approval of Additional Federal Funding and Budget Revision  
Terrebonne Parish – Wind Retrofit Project  
HMGP #1786-109-0004; FEMA-1786-DR-LA, Project #66

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for additional federal funding for the Public Safety Building/Courthouse Annex facility, under the Hazard Mitigation Grant Program (HMGP), was approved by FEMA on February 13, 2017. Federal funds in the amount of \$70,000.00 have been obligated. Additionally, FEMA approved your request to withdraw the TPCG Homeland Security facility and transfer the federal funds in the amount of \$1,603.00 to the Public Safety Building. With the approval of this amendment request, the funding for the above mentioned project is as follows:

Approved federal funding – Public Safety Building/Courthouse Annex:

Item	Current Obligation	Amendment Request	Total Project Cost
Federal Share	\$415,421.00	\$71,603.00	\$487,024.00
Non – Federal Share	\$138,474.00	\$23,868.00	\$162,342.00
Total Project Cost	\$553,895.00	\$95,471.00	\$649,366.00

Approved withdrawal and transfer for TPCG Homeland Security facility: ~~withdrawn from project~~

Item	Current Obligation	Transfer Request	Total Project Cost
Federal Share	\$1,603.00	(\$1,603.00)	\$0.00
Non – Federal Share	\$ 535.00	(\$ 535.00)	\$0.00
Total Project Cost	\$2,138.00	(\$2,138.00)	\$0.00



Honorable Gordon E. Dove  
Page 2  
March 13, 2017

Total project cost with Public Safety Building/Courthouse Annex approval:

Item	Current Obligation	Amendment Request	Total Project Cost
Federal Share	\$2,161,401.00	\$70,000.00	\$2,231,401.00
Non - Federal Share	\$ 720,467.00	\$23,333.00	\$ 743,800.00
Total Project Cost	\$2,881,868.00	\$93,333.00	\$2,975,201.00

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at 225-376-5104 or at [tiffany.doucet@la.gov](mailto:tiffany.doucet@la.gov).

Sincerely,



Casey Tingle  
Assistant Deputy Director  
Hazard Mitigation Section

CT:td

Enc. FEMA approval letter dated February 13, 2017  
NEMIS budget and Obligation Report  
Sub Grantee Agreement



FEMA

February 13, 2017

Jeffrey Giering, State Hazard Mitigation Officer  
Governor's Office of Homeland Security  
and Emergency Preparedness  
1500 Main Street  
Baton Rouge, LA 70802

RE: FEMA-1786-DR-LA, Project # 66  
Terrebonne Parish Wind Retrofit Amendment #7

Dear Mr. Giering:

This is in response to your correspondence dated November 18, 2016 requesting additional federal funding in the amount of **\$70,000.00**, due to an increase in engineering and construction costs for Terrebonne Parish Wind Retrofit Project. The project was approved and funded through the Hazard Mitigation Grant Program (HMG) under FEMA-1786-DR-LA. This request has been approved and the adjustments have been made.

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report  
Funding Estimate Financial Activity Report

If you have any questions regarding the information, please contact Michael Ku, HMA Mitigation Specialist, at (940) 297-0211 or at [Michael.ku@fema.dhs.gov](mailto:Michael.ku@fema.dhs.gov).

Sincerely,

For H. Camille Crain  
HMA Branch Chief

Enclosures

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM  
Funding Estimate Financial Activity Report

HMGP-FE-01

Disaster Number: 1786    State: LA    Region: 6    Declaration Date: 09/02/2008    Recipient : Statewide

	Projected A	Total Allocated in NEMIS B	Available C (A - B)	Total Obligated in NEMIS D	Available E (A - D)
HMGP Project Funds	\$225,071,189	\$129,078,001	\$95,993,188	\$129,078,001	\$95,993,188
Regular Projects	\$202,380,554	\$116,685,482	\$85,695,072	\$116,685,482	\$85,695,072
Initiative Projects	\$22,507,119	\$12,228,548	\$10,278,571	\$12,228,548	\$10,278,571
Planning Projects	\$183,516	\$163,971	\$19,545	\$163,971	\$19,545
Subtotal	\$225,071,189	\$129,078,001	\$95,993,188	\$129,078,001	\$95,993,188
State Management Cost	\$11,005,981	\$11,005,981	\$0	\$11,005,981	\$0
TOTALS	\$236,077,170	\$140,083,982	\$95,993,188	\$140,083,982	\$95,993,188

For disasters declared on or after 11/13/2007:

HMGP Project funds = Regular Projects + Initiative Projects + Planning Projects.  
State Management Cost is separate from the HMGP Project Funds.

2/10/2017  
11:41 AM

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HMGP-OB-01

Disaster FEMA Amendment State Action Supplemental Recipient  
No Project No No Application ID No No State  
1786 66-R 7 68 5 224 LA Statewide

Sub-Recipient: Terrebonne (Parish)  
Sub-Recipient FIPS Code: 109-99109

Project Title: 1786-109-0004 Terrebonne Parish Wind Retrofit

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$2,231,401	\$2,231,401	\$0	\$0
Project Amount	Recipient Admin Est	Sub-Recipient Admin Est	Total Obligation
\$70,000	\$0	\$0	\$70,000
			IFMIS Date
			02/10/2017
			IFMIS Status
			Accept
			FY
			2017

Comments

Date: 02/10/2017 User Id: MKU12

Comment: Cost overrun requested by the State for construction cost increase.

Authorization

Preparer Name: MICHAEL KU

Preparation Date: 02/10/2017

HMO Authorization Name: PEGGY JOHNSON

HMO Authorization Date: 02/10/2017

Project Cost Line Item Report

Disaster Number: 1786      State: LA    FEMA Proj Nr:    66 - R    Application ID: 68      Project Amendment Nr: 7

*Do not Include Administrative Cost. These are calculated when funds are obligated for approved projects.*

----- Item Name -----	Unit Qty	Unit of Measure	Unit Cost	Cost Estimate
Project Management Fees	1	LS	\$105,075.00	\$105,075.00
Pre-Award Costs	1	LS	\$15,000.00	\$15,000.00
Houma Fire Dept Window Glass/Glazing	1	LS	\$13,420.00	\$13,420.00
Houma Fire Dept Shutters	1	LS	\$17,160.00	\$17,160.00
Houma Fire Dept Doors	1	LS	\$4,360.00	\$4,360.00
Houma Fire Dept Project Management	1	LS	\$1,747.00	\$1,747.00
IT Building Window Hardening Film	1	LS	\$13,378.00	\$13,378.00
IT Building Project Management	1	LS	\$669.00	\$669.00
Courthouse Window Hardening Film	1	LS	\$33,943.00	\$33,943.00
Courthouse Project Management	1	LS	\$1,697.00	\$1,697.00
CIVIC CENTER - CONSTRUCTION	1	LS	\$1,864,488.00	\$1,864,488.00
PUBLIC SAFETY BLDG/COURTHOUSE ANI	1	LS	\$564,890.00	\$564,890.00
PUBLIC SAFETY BLDG/COURTHOUSE ANI	1	LS	\$60,824.00	\$60,824.00
PUBLIC SAFETY BLDG/COURTHOUSE ANI	1	LS	\$23,652.00	\$23,652.00
CIVIC CENTER - ENGINEERING	1	LS	\$254,898.00	\$254,898.00
Total Project Cost Estimate				<b>\$2,975,201.00</b>

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
1786	66-R	7	68	LA	Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109      Project Title : 1786-109-0004 Terrebonne Parish Wind Retrofit

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : 1786-109-0004 Terrebonne Parish Wind Retrofit

Recipient : Statewide

Sub-Recipient : Terrebonne (Parish)

Recipient County Name : Terrebonne

Sub-Recipient County Name : Terrebonne

Recipient County Code : 109

Sub-Recipient County Code : 109

Recipient Place Name : Terrebonne (Parish)

Sub-Recipient Place Name : Terrebonne (Parish)

Recipient Place Code : 0

Sub-Recipient Place Code : 99109

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend.#	Description	Time Frame	Due Date	Revised Date	Completion Date
7	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	BID PROPOSAL AND AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
2	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
3	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
1786	66-R	7	68	LA	Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109

Project Title : 1786-109-0004 Terrebonne Parish Wind Retrofit

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
4	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
1	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
5	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
0	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
7	PERFORM SCOPE OF WORK	735 DAYS	00/00/0000	00/00/0000	00/00/0000
3	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	GRANT CLOSE-OUT	90 DAYS	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$2,975,201	75.0000000000	\$2,231,401	25.0000000000	\$743,800

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Recipient Admin Amount	Sub-Recipient Admin Amount	Total Alloc Amount
39	A	04/23/2012	04/23/2012	2012	2100234	15	\$823,976	\$0	\$0	\$823,976
63	A	09/20/2013	09/19/2013	2013	2306153	9	\$1,572,707	\$0	\$0	\$1,572,707
71	A	04/16/2014	04/15/2014	2014	2423871	5	\$42,909	\$0	\$0	\$42,909
124	A	11/07/2016	11/07/2016	2012	99999	999	\$-278,191	\$0	\$0	\$-278,191
133	A	02/09/2017	02/09/2017	2017	2615665	10	\$70,000	\$0	\$0	\$70,000
Total							\$2,231,401	\$0	\$0	\$2,231,401

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Recipient Admin Amount	Sub-Recipient Admin Amount	Total Obligated Amount
1	A	04/24/2012	04/24/2012	2012	2237874	84	84	\$823,976	\$0	\$0	\$823,976
2	A	09/23/2013	09/23/2013	2013	2409999	117	117	\$1,572,707	\$0	\$0	\$1,572,707
3	A	04/17/2014	04/17/2014	2014	2450130	129	128	\$42,909	\$0	\$0	\$42,909
4	A	11/08/2016	11/07/2016	2012	2623162	213	213	\$-278,191	\$0	\$0	\$-278,191
5	A	02/10/2017	02/10/2017	2017	2641290	224	224	\$70,000	\$0	\$0	\$70,000
Total								\$2,231,401	\$0	\$0	\$2,231,401

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206

OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.  
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0004, FEMA-1786-DR-LA, Project #66)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.



3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0004, FEMA-1786-DR-LA #66, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit four (4) public facilities to prevent future losses.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$2,975,201.00
5.2.2 Total Costs	\$2,975,201.00

5.3 Funding Sources

5.3.1 Federal Share (75%)	\$2,231,401.00
5.3.2 Non-Federal Share (25%)	\$ 743,800.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: \_\_\_\_\_  
James B. Waskom  
Director  
GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: \_\_\_\_\_

SAM Search Results

List of records matching your search for :

Record Status: Active

DUNS Number: 075077511

Functional Area: Entity Management, Performance Information

ENTITY	TERREBONNE PARISH CONSOLIDATED GOVERNMENT			Status:Active
DUNS: 075077511	+4:	CAGE Code: 34PB8	DoDAAC:	
Expiration Date: Feb 16, 2018	Has Active Exclusion?: No	Delinquent Federal Debt?: No		
Address: 8026 MAIN ST STE 300				
City: HOUMA	State/Province: LOUISIANA			
ZIP Code: 70360-3407	Country: UNITED STATES			

*Section IV*

TERREBONNE PARISH  
GOVERNMENT

Office of Community Development  
State of Louisiana  
Division of Administration

FEB 22 2017

ADMINISTRATION

JOHN BEL EDWARDS

GOVERNOR  
TPCG FINANCE DEPT



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

APR 14 2017

RECEIVED

February 14, 2017

Honorable Gordon Dove  
President, Terrebonne Parish Consolidated Govt.  
P. O. Box 2768  
Houma, Louisiana 70361

651-604-6324-03  
651-00-6343-31

\$122,074

RE: TRANSMITTAL OF EXECUTED FY 2015-2016 CWEF CONTRACT  
Contract # 1516-CWEF-TRB-0001

Dear Mr. Dove:

Enclosed is the executed contract for your FY 2015-2016 Community Water Enrichment Fund for your information and retention.

You are now authorized to advertise for bids, award contracts, and begin construction on your approved activities. This contract also constitutes the authority for you to requisition funds in accordance with the Procedures for Requisitioning Payments provisions. Requisition of funds is authorized as of the date of this letter, not the date inserted on the contract.

A request for payment form needs to be used to request monies in accordance with your contract. The form is also available online at <http://www.doa.la.gov/Pages/ocd/Index.aspx>. The Division will accept only one requisition per month from you; requisitions should be submitted to the Office of Community Development, which will administer your grant.

If you have any questions regarding the implementation of your program, please contact Marc Parenti at 225/342-7412. I wish you every success in the completion of your program activities.

Sincerely,

Traci M. Watts, Director  
Louisiana Community Development Block Grant  
LGAP/CWEF

Enclosures: 2

cc: Mr. Marc Parenti, LGAP/CWEF Manager  
Ms. Fabienne Aboagye, Office of Finance and Support Services

*Palm Ave CweF agreement*



**STATE OF LOUISIANA**  
Division of Administration

Vendor Number/Name/Address:  
0310100410  
TERREBONNE PARISH CONS GOVT  
GENERAL FUND  
P.O. BOX 6097  
HOUMA, LA 70361

**Deliver To:**  
Invalid Delivery Address  
Invalid, LA 99999-9999

**Ship To Contact:**  
MITCHELL MCDANIEL  
225-219-0391  
MITCHELL.MCDANIEL@LA.GOV

**PURCHASE ORDER**  
**Number:** 2000243749  
**Version:** 1  
**Date Issued:** 02/13/2017  
**Fiscal Year:** 2017  
**Buyer:** MITCHELL  
MCDANIEL  
**Telephone:** 225-219-0391  
**E-mail:** mitchell.mcdaniel@la.gov

All terms and conditions in the solicitation are part of this order as if fully reproduced herein.

**Invoice To Address:**  
Division of Administration  
DOA-OFSS Attn: Payment Management  
PO Box 94095  
Baton Rouge, LA 70804-9095

**Terms of payment:** Vendor Net 30  
**FOB Point:** DESTINATION  
**Shopping Cart Number:** 1000141105  
**Bid Response Number:** \_\_\_\_\_  
**Invitation to Bid:** \_\_\_\_\_  
**Total Amount of PO:** \$122,074.00

LINE	DESCRIPTION	QTY	UOM	UNIT PRICE	EXTENDED AMOUNT
1	Product Category: 83101500 SERVICE DESCRIPTION: replace water mains along Palm Ave. DELIVERY: N/A	N/A	N/A	N/A	122,074.00

*Handwritten signature*

No. 2000243749

## CONTRACT BY AND BETWEEN

UNITED STATES OF AMERICA

## THE DIVISION OF ADMINISTRATION

STATE OF LOUISIANA

AND

**SOURCE OF FUNDING - FY 2015-16**

THE TERREBONNE PARISH CONSOLIDATED GOVT. TYPE OF CONTRACT - FY 2015-2016 CWEF

FEDERAL EMPLOYER I.D. #72-6001390

AMOUNT OF CONTRACT - \$ 122,074.00

CWEF Format #1 (revised, 2011)

CWEF File # 1516-CWEF-TRB-0001

THIS AGREEMENT, is made and entered into as of this 9<sup>th</sup> day of February, 2017

by and between the Division of Administration, hereinafter called "Division" represented by Traci Watts, Office of Community Development and the Terrebonne Parish Consolidated Govt., hereinafter called "Contractor" represented by Gordon Dove, President.

1. CONTRACT WITH CONTRACTOR: The Division hereby agrees to contract with the

Contractor and the Contractor hereby agrees to perform the services under this agreement in accordance with CWEF/Division/applicable regulations to the establishing of programs and activities. All exhibits or regulations referred to in this contract or attached hereto are by reference made part of this contract.

2. DURATION OF CONTRACT: This contract shall be for a period commencing on the date

entered above and ending not more than three years later.

3. RECORDS, REPORTS, AND EVALUATIONS: The Contractor agrees to prepare, retain,

report and allow Division inspection for purposes of evaluation, records as may be required by the Division for program management purposes.

Upon completion of this contract, or if terminated earlier, all records, reports, worksheets or any other materials related to this contract shall become the property of the Division. All such books, records and other documents shall be available at the offices of the Contractor (except that books, records, and other documents of a Participating Party may be maintained at the offices of such Participating Party) for inspection, copying, audit and examination at all reasonable times by any duly authorized representative of the State, including the Legislative Auditor. Any duly authorized representative of the State shall, at all reasonable times, have access to all portions of the Project.

The rights of access and inspection provided in this paragraph shall continue until completion of all close-out procedures respecting this contract and until the final settlement and conclusion of all issues arising out of this contract. The records shall be kept for a minimum of three years from the date of final close-out.

4. AUDITS and/or FINANCIAL REPORTS: State requirements mandate that local governments and Parish Police Juries must still submit financial statements in compliance with financial and compliance audit requirements established by R.S. 24:513 through 514.

Failure to comply with all financial report requirements may cause loss of participation in this program and reimbursement of contract funds.

5. CHANGES: The Division may, from time to time, request changes in the scope of services of the Contractor to be performed hereunder. Such changes, including an increase or decrease in the amount of the Contractor's allocation, must be incorporated as written amendments to this contract. These changes may include the waiver of certain rules and regulations where the Division deems it appropriate.

6. TERMINATION OR SUSPENSION FOR CAUSE OR CONVENIENCE: The Division may, after giving thirty (30) days written notice terminate this contract and payment in whole or part for convenience or cause. Cause shall include but not be limited to:

- (1) failure, for any reason, of the Contractor to fulfill in a timely and proper manner its obligations under this contract, including compliance with approved programs and attached conditions, exhibits, and such statutes and Executive Orders as may become generally applicable at any time;
- (2) submission by the Contractor to the Division or its Auditors, of reports that are incorrect or incomplete in any material respect;
- (3) ineffective or improper use of funds provided under this contract;
- (4) suspension or termination of the program from the State Legislature to the Division, under which this contract is made, or the portion thereof delegated by this contract.

The Division, where appropriate, may suspend the contract or payment from time to time in lieu of termination based on reasons indicated above. There may be a suspension of payment when a term of the contract has not been resolved by the next payment request.

The Division may also assign and transfer this contract when required.

If the Contractor is unable or unwilling to comply with such additional conditions as may be lawfully applied to the grant received from the Division, the Contractor shall terminate the contract by giving reasonable written notice to the Division, signifying the effective date thereof. In the event of any termination, or suspension, all property and finished or unfinished documents, data, studies, and reports purchased or prepared by the Contractor under this contract shall become the property of the Division. The Contractor shall be entitled to compensation for any unreimbursed expenses reasonably and necessarily incurred in satisfactory performance of the contract. Notwithstanding the above, the

Contractor shall not be relieved of liability to the Division for damages sustained by the Division by virtue of any breach of the contract by the Contractor and the Division may withhold any reimbursement to the Contractor for the purposes of setoff until such time as the exact amount of damages due the Division from the Contractor is agreed upon or otherwise determined. The Division may authorize the Contractor to continue with its own funds for the project until a question is resolved with the understanding that a satisfactory resolution will cause the Division to reimburse funds.

7. PROHIBITION AGAINST ASSIGNMENT: Contractor shall not assign any interest in this agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Division thereto, provided however, that claims for money due or to become due to the Contractor from the Division under this agreement may be assigned to a bank, trust company or other financial institution without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the Division.

8. LEGAL AUTHORITY: The Contractor assures and guarantees that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, giving the Contractor legal authority to enter into this agreement, receive funds, authorized by this agreement and to perform the services the Contractor has obligated itself to perform under this agreement.

9. COMPLIANCE WITH FEDERAL, STATE AND LOCAL GUIDELINES: The Contractor hereby binds itself, certifies, and gives its assurance that it will comply with all applicable federal and State regulations, policies, guidelines and requirements, as they relate to the application, acceptance and use of state resources for the State assisted project.

The Contractor further agrees to comply with applicable laws, ordinances, and codes of the State federal, and local governments, including the State Ethics Law, Act 17 of 1996, Section 15C (which sets criteria for transfer of state appropriated funds), State Bid Laws, Local Government Assurances listed in the grant application(s), and all policies and guidelines of the CWFEP program as established by the Office of Community Development.

The Contractor has obtained, or has reasonable assurances that it will obtain, all federal, State and local government approvals and reviews required by law to be obtained by the Contractor for the Project; and all Participating Parties have obtained, or the Contractor has reasonable assurances that such Participating Parties will obtain, all such approvals and reviews required by law to be obtained by the Participating Parties for the Project.



Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this agreement and/or legislative appropriation shall be said Contractor's obligation and identified under tax identification number 72-6001390.

10. NONDISCRIMINATION: Contractor assures that it is in compliance with all applicable State Civil Rights Legislation and Executive Orders.

11. COMPLIANCE WITH APPROVED PROGRAM: All activities authorized by this agreement will be performed in accordance with the approved work program as described in the grant application(s), (including any amendments which have occurred), Exhibits A, B, and C, the grant conditions and relevant CWEF directives. If any activities authorized by this agreement are not performed in accordance with any part of this agreement or if unauthorized activities are performed, the DOA CWF Representative may require that any or all grant funds paid-out to Contractor be returned to the Division. Dollar amounts expended for each activity may not exceed those specified in Exhibit B. The release of funds for this contract is conditioned upon approval of the contract conditions listed in Exhibit A.

12. COVENANT AGAINST CONTINGENT FEES AND CONFLICT OF INTEREST: The Contractor warrants that no person or selling agency or other organization has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. For breach or violation of this warrant the Division shall have the right to annul this contract without liability or, in its discretion, to deduct from the contract or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee, or to seek such other remedies as legally may be available.

No member, officer, or employee of the Contractor, or its designees, or agents, no consultant, no member of the governing body of the Contractor or the locality in which the program is situated, and no other public official of the Contractor or such locality or localities, who exercises or has exercised any functions or responsibilities with respect to the project during his or her tenure, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the Project or in any activity or benefit, which is part of this Project.

However, upon written request of the Contractor, the State may agree in writing to waive a conflict otherwise prohibited by this provision whenever there has been full public disclosure of the conflict of interest, and the State determines that undue hardship will result either to the Contractor or the person affected by applying the prohibition and that the granting of a waiver is in the public interest. No such request for waiver shall be made by Contractor which would, in any way, permit a violation of State or local law or any charter provision of the Contractor.

13. SCHEDULE OF PAYMENT: In consideration of the various obligations undertaken by the Contractor pursuant to this contract, and in consideration of the obligations to be undertaken by Participating Parties, as represented by the Contractor in the Application, the State agrees, subject to the terms and conditions set forth herein, to provide the Contractor with contract funds in the amount of \$ 122,074.00.

14. FISCAL FUNDING: The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

15. REMEDIES FOR DEFAULT: Any claim or controversy arising out of this contract shall be resolved by the provisions of R.S. 39:1524 through 1525.

Incurring Costs for Project Activities

The use of grant funds is conditioned upon the Contractor incurring costs in accordance with this contract or as otherwise approved by the State in writing. The incurring of costs to be paid out of contract funds shall be governed by the following:

(1) No costs to be paid out of contract funds may be incurred by the Contractor or any Participating Party until the following conditions are met: (a) a written approval by the State is received of required documentation as specified in Paragraph 11 and Exhibit A of this contract, if any, and (b) written authorization from the State is received to draw funds.

(2) After the Contractor has satisfied all of the contract conditions specified in Paragraph 11 and Exhibit A and the State has transmitted a fully executed contract and released funds for the project activities, the Contractor and the Participating Parties may incur any and all eligible costs to be paid out of grant funds.

(3) If the Contractor's grant application(s) included other funds for the purpose of receiving rating points, include a firm letter of commitment with Exhibit A.

(4) All work under the terms of this contract must have been completed by midnight of that day occurring three years from the date of this contract. Any work taking place more than three years after the date of this contract will not be paid for out of the CWF funds awarded in this contract unless

this contract has been amended with the approval of the Division of Administration. All lien contingencies must be liquidated ninety (90) days from contract termination date.

Procedures for Requisitioning Payments

There will be only one requisition per month allowed for all grants.

Unobligated funds remaining at the completion of the contract period specified on page 1, paragraph 2 of this contract shall revert to the State for reuse for other eligible projects.

IN WITNESS THEREOF, the parties hereto have executed this agreement this 9<sup>th</sup> day of

February, 2017

WITNESSES:

DIVISION OF ADMINISTRATION

OFFICE OF COMMUNITY DEVELOPMENT

Traci M. Watts

TRACI WATTS, DIRECTOR,  
Community Water Enrichment Fund Grant Program

WITNESSES:

Leilani H. Adams  
Leilani H. Adams

Deborah W. Ortega  
Deborah W. Ortega

Traci M. Watts  
CHIEF ELECTED OFFICIAL

**A P P R O V E D**  
Division of Administration  
Office of Community Development,  
Louisiana Local Government  
Assistance Program

Traci M. Watts 2/9/17  
Traci M. Watts, Director

Exhibit A

GENERAL INFORMATION, CONTRACT CONDITIONS

GENERAL INFORMATION

1. CWF CONTRACT AMOUNT	2. OTHER FUNDS AMOUNT
\$ 122,074.00	\$ 174,760.00

3. MAILING ADDRESS OF CONTRACTOR

Terrebonne Parish Consolidated Govt.  
P. O. Box 2768  
Houma, La 70361

4. CONTRACTOR AUTHORIZED REPRESENTATIVE	5. PHONE
Gordon Dove	985-873-6401

6. CONTRACT CONDITIONS

Funds will not be released until the following items have been submitted to and approved in accordance with Program requirements by the State's Office of Community Development.

1. Revisions to the application, if requested by the Office of Community Development.
2. Firm commitments for other project funds, if applicable.
3. Any other documentation, if requested.

Exhibit B

CWEF Line Item Budget

[illegible]

## EXHIBIT C

### General Definitions

Unless specifically provided otherwise or the context otherwise requires, when used in this contract:

1. "Application" means the Application for CWEF Assistance.
2. "Contract Funds" means those funds to be provided by the State to Contractors pursuant to the terms of this contract, as specified in Exhibit A.
3. "Contractor" means the local government entity receiving contract funds pursuant to this contract, as more particularly identified on the cover page of this contract.
4. "Contractor Activities" means those activities of the Project to be carried out by the Contractor, or an agent or agency of the Contractor, which activities are described in Exhibit A of this contract.
5. "Eligible Costs" means costs for the activities specified and for which grant funds are budgeted as specified in Exhibit A of this contract, provided that such costs are not incurred in connection with any activity which may be from time to time amended, are ineligible under the CWEF Program.
6. "Final Approval Date" – The date that the contract is fully executed, all conditions listed in Exhibit A has been satisfied and the State has issued an authorization to the Contractor to proceed with the project activities.
7. "Incurred Costs" – Any monies expended on allowable expenditures relating to the application and/or contract.
8. "CWEF Program" means the Community Water Enrichment Fund grant program, established by the State pursuant to House Bill 926 – Act 513 of the 2008 Regular Legislative Session and in accordance with the provisions of the Administrative Procedures Act, R.S. 49:950.
9. "CWEF Regulations" means the regulations set forth in the Louisiana Administrative Code, Title 4, Part VII, Chapter 23, as the same may, from time to time, be amended and the regulations described in the CWEF Application Package.
10. "Project" means the activities described in the Application and in Exhibits A and B of this contract which are to be carried out to meet the objectives of the CWEF Program.
11. "State" means the State of Louisiana or any official of the State to whom the State has delegated authority to act with respect to matters covered by this Contract Agreement.
12. "Unobligated Funds" means all funds for which no liability exists at the expiration of the contract.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-804-8324-03  
PALM AVENUE (CWEF AGREEMENT)  
CONTRACT # 1516-CWEF-TRB-0001**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>122,074</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>-</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>122,074</b>

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
May-17	PENDING BA	COMMUNITY WATER ENRICHMENT FD			122,074				

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>122,074</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>
-----------------	-----------	----------	-----------	----------	-----------	----------------	-----------	----------	-----------	----------	-----------	----------

**ENGINEER/ARCHITECT:  
CONTRACTOR:**

**DESCRIPTION:** REPLACE WATER MAINS ALONG PALM AVENUE

ACCT: 659-000-6343-31  
CAPITAL PROJECTS CONTRL  
NO DEPARTMENT NAME  
COMMUNITY WATER ENRICHMENT OCD

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	363,582	363,582.00-	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	142,730	87,700.00-	N/A	55,030-
2014	74,062	74,062.00-	N/A	0
2015	135,317	.00	N/A	135,317-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 659-804-8324-03  
CAPITAL PROJECTS CONTRL  
WATER PROJECTS  
PALM AVE (CWEF AGREEMENT)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

---

**Kayla Dupre**

**From:** Bobbie O'Bryan  
**Sent:** Wednesday, May 03, 2017 4:30 PM  
**To:** Kayla Dupre  
**Cc:** Dana Coleman; Christina Farmer, Valerie Brown  
**Subject:** RE: Critical Facilities Hardening - HPD

To be able to move forward with this project, go ahead and uses both accounts. BUT I will see if we have extra funding in operating accounts to move into these accounts later on. Thanks Captain O'Bryan

---

**From:** Kayla Dupre  
**Sent:** Wednesday, May 03, 2017 3:29 PM  
**To:** Bobbie O'Bryan  
**Subject:** RE: Critical Facilities Hardening - HPD

You need \$86,796 for the project. You have \$33,891 in account 204-211-8912-01 Building and \$73,119 in account 204-211-8932-01 Building-Major Repair. How much do you want to take from each account?

Thanks,

*Kayla Dupre*  
Comptroller  
Terrebonne Parish Consolidated Government  
8026 Main St., Suite 300, Houma, LA 70360  
phone: (985) 873-6452 fax: (985) 873-6457  
[kdupre@tpcg.org](mailto:kdupre@tpcg.org)

---

**From:** Kayla Dupre  
**Sent:** Wednesday, May 03, 2017 2:07 PM  
**To:** Bobbie O'Bryan  
**Cc:** Christina Farmer  
**Subject:** FW: Critical Facilities Hardening - HPD  
**Importance:** High

Which account do you want to use to cover the about listed project? I'm doing budget amendments today.

Thanks,  
*Kayla Dupre*  
Comptroller  
Terrebonne Parish Consolidated Government  
8026 Main St., Suite 300, Houma, LA 70360  
phone: (985) 873-6452 fax: (985) 873-6457  
[kdupre@tpcg.org](mailto:kdupre@tpcg.org)

---

**From:** Niayonda Picou  
**Sent:** Wednesday, May 03, 2017 1:37 PM  
**To:** Kayla Dupre  
**Subject:** RE: Critical Facilities Hardening - HPD

Just following up. Are you submitting the budget amendment to the upcoming council agenda for this project?

---

**From:** Niayonda Picou  
**Sent:** Tuesday, April 25, 2017 1:48 PM  
**To:** Kayla Dupre  
**Subject:** RE: Critical Facilities Hardening - HPD

Please see attached.

**From:** Kayla Dupre  
**Sent:** Monday, April 03, 2017 9:27 AM  
**To:** Niayonda Picou  
**Subject:** RE: Critical Facilities Hardening - HPD

Please send me the signed agreement.

Thanks,  
Kayla

---

**From:** Niayonda Picou  
**Sent:** Monday, April 03, 2017 9:18 AM  
**To:** Kayla Dupre  
**Cc:** Felicia Aubert  
**Subject:** Critical Facilities Hardening - HPD

Kayla,

Please find attached the award letter for an additional \$260,390.00 to the Houma Police Department Hardening Project.  
Please submit a budget amendment reflecting the additional funding to this project.

Thanks  
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

*Go Green: Please consider the environment before printing this email.*

Governor's Office of Homeland Security  
and Emergency Preparedness

State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR



JAMES B. WASKOM  
DIRECTOR

March 13, 2017

Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

RECEIVED

MAR 13 2017

TPCG FINANCE DEPT

RE: Amendment 8 – Approval of Additional Federal Funding  
Terrebonne Parish – Wind Retrofit Project  
HMGP #1786-109-0002, FEMA-1786-DR-LA, Project #84

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for additional federal funding for the Houma Police Department facility, under the Hazard Mitigation Grant Program (HMGP), was approved by FEMA on February 10, 2017. Federal funds in the amount of \$260,390.00 has been obligated. With the approval of the amendment request, the funding for the above mentioned project is as follows:

Approved federal funding – Houma Police Department:

Item	Current Obligation	Amendment Approval	Total Project Cost
Federal Share	\$366,000.00	\$260,390.00	\$626,390.00
Non – Federal Share	\$122,000.00	\$ 86,796.00	\$208,796.00
Total Project Cost	\$488,000.00	\$347,186.00	\$835,186.00

Total project cost with Houma Police Department approval:

Item	Current Obligation	Amendment Approval	Total Project Cost
Federal Share	\$2,251,827.00	\$260,390.00	\$2,512,217.00
Non – Federal Share	\$ 750,610.00	\$ 86,796.00	\$ 837,406.00
Total Project Cost	\$3,002,437.00	\$347,186.00	\$3,349,623.00

free'd today

231-414-8353-03 - 347,186  
231-000-6318-03 260,390.

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

RECEIVED FEB 09 2017

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"), CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C. § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206  
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.  
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0002, FEMA-1786-DR-LA, Project #84)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C. §1352

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project

Honorable Gordon E. Dove  
Page 2  
March 13, 2017

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at (225) 376-5104 or at [tiffany.doucet@la.gov](mailto:tiffany.doucet@la.gov).

Sincerely,



Casey Tingle  
Assistant Deputy Director  
Hazard Mitigation Section

CT:td

Enc. FEMA approval letter dated February 10, 2017  
NEMIS budget and Obligation Report  
Sub Grantee Agreement



FEMA

February 27, 2016

Jeffrey Giering, State Hazard Mitigation Officer  
Governor's Office of Homeland Security  
and Emergency Preparedness  
1500 Main Street  
Baton Rouge, LA 70802

RE: FEMA-1786-DR-LA, Project # 84  
Terrebonne Parish Wind Retrofit, Amendment #8

Dear Mr. Giering:

This is in response to your correspondence dated November 16, 2016 requesting additional federal funding in the amount of **\$260,390.00** due to an increase in engineering and construction costs for Terrebonne Parish Wind Retrofit Project. The project was approved and funded through the Hazard Mitigation Grant Program (HMGP) under FEMA-1786-DR-LA. This request has been approved and the adjustments have been made.

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report  
Funding Estimate Financial Activity Report

If you have any questions regarding the information, please contact Michael Ku, HMA Mitigation Specialist, at (940) 297-0211 or at [Michael.ku@fema.dhs.gov](mailto:Michael.ku@fema.dhs.gov).

Sincerely,

*H. Camille Crain*

H. Camille Crain  
HMA Branch Chief

Enclosures

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HMGP-FE-01

Funding Estimate Financial Activity Report

Disaster Number: 1786      State: LA      Region: 6      Declaration Date: 09/02/2008      Recipient : Statewide

	Projected A	Total Allocated in NEMIS B	Available C (A - B)	Total Obligated in NEMIS D	Available E (A - D)
HMGP Project Funds	\$225,071,189	\$129,078,001	\$95,993,188	\$129,078,001	\$95,993,188
Regular Projects	\$202,380,554	\$116,685,482	\$85,695,072	\$116,685,482	\$85,695,072
Initiative Projects	\$22,507,119	\$12,228,548	\$10,278,571	\$12,228,548	\$10,278,571
Planning Projects	\$183,516	\$163,971	\$19,545	\$163,971	\$19,545
Subtotal	\$225,071,189	\$129,078,001	\$95,993,188	\$129,078,001	\$95,993,188
State Management Cost	\$11,005,981	\$11,005,981	\$0	\$11,005,981	\$0
TOTALS	\$236,077,170	\$140,083,982	\$95,993,188	\$140,083,982	\$95,993,188

For disasters declared on or after 11/13/2007:

HMGP Project funds = Regular Projects + Initiative Projects + Planning Projects.

State Management Cost is separate from the HMGP Project Funds.



FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HMGP-OB-01

Disaster No	FEMA Project No	Amendment No	State Application ID	Obligation			Recipient
				Action No	Supplemental No	State	
1786	84-R	8	108	10	223	LA Statewide	
Sub-Recipient: Terrebonne (Parish)							
Sub-Recipient FIPS Code: 109-99109							
Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit							

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$2,512,217	\$2,512,217	\$0	\$0

Project Amount	Recipient Admin Est	Sub-Recipient Admin Est	Total Obligation	IFMIS Date	IFMIS Status	FY
\$260,389	\$0	\$0	\$260,389	02/10/2017	Accept	2017

Comments

Date: 02/10/2017    User Id: MKU12

Comment: Cost overrun requested by the State for construction cost increase.

Authorization

Preparer Name: MICHAEL KU                      Preparation Date: 02/10/2017  
HMO Authorization Name: PEGGY JOHNSON                      HMO Authorization Date: 02/10/2017

Project Cost Line Item Report

Disaster Number: 1786      State: LA    FEMA Proj Nr: 84 - R    Application ID: 108    Project Amendment Nr: 8

*Do not include Administrative Cost. These are calculated when funds are obligated for approved projects.*

Item Name	Unit Qty	Unit of Measure	Unit Cost	Cost Estimate
PRE-AWARD				
Government Tower	1	LS	\$15,000.00	\$15,000.00
Generating Station	1	LS	\$220,707.00	\$220,707.00
Generating Station - Engineering	1	LS	\$304,345.00	\$304,345.00
Generating Station - PM Fee	1	LS	\$41,250.00	\$41,250.00
Gov. Towers - Entry Protection	1	LS	\$15,217.00	\$15,217.00
Gov. Towers - Equipment	1	LS	\$70,702.00	\$70,702.00
Gov. Towers - Engineering Fees	1	LS	\$25,000.00	\$25,000.00
Gov. Towers - Permits	1	LS	\$164,307.00	\$164,307.00
Gov. Towers - Window Protection	1	LS	\$8,000.00	\$8,000.00
Generating Station Construction - Amendmen	1	LS	\$1,561,509.00	\$1,561,509.00
Generating Station Engineering - Amendmen	1	LS	\$66,885.00	\$66,885.00
HOUA POLICE DEPT - CONSTRUCTION	1	LS	\$21,515.00	\$21,515.00
HOUA POLICE DEPT - GENERAL CONDI	1	LS	\$662,939.00	\$662,939.00
HOUA POLICE DEPT - ENGINEERING	1	LS	\$82,818.00	\$82,818.00
HOUA POLICE DEPT - PM FEE	1	LS	\$68,750.00	\$68,750.00
			\$20,679.00	\$20,679.00
Total Project Cost Estimate				<b>\$3,349,623.00</b>

Project Management Report

Disaster FEMA Project Number Amendment Number App ID State Recipient

1786 84-R 8 108 LA Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Recipient : Statewide

Sub-Recipient : Terrebonne (Parish)

Recipient County Name : Terrebonne

Sub-Recipient County Name : Terrebonne

Recipient County Code : 109

Sub-Recipient County Code : 109

Recipient Place Name : Terrebonne (Parish)

Sub-Recipient Place Name : Terrebonne (Parish)

Recipient Place Code : 0

Sub-Recipient Place Code : 99109

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
2	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE SURVEY	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	BID PROPOSAL & AWARD	90 DAYS	00/00/0000	00/00/0000	00/00/0000
8	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
4	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
6	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
3	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
1	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
5	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
7	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
2	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000
0	SITE PREPARATION	90 DAYS	00/00/0000	00/00/0000	00/00/0000

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HIMGP-AP-01

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Recipient
1786	84-R	8	108	LA	Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109

Project Title : 1786-109-0002 Terrebone Parish Wind Retrofit

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
4	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
0	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
8	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
1	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
5	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
2	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
6	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
7	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
3	PERFORM SCOPE OF WORK	555 DAYS	00/00/0000	00/00/0000	00/00/0000
1	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
2	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
6	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
7	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
5	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
0	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
4	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
8	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000
3	GRANT CLOSE-OUT	270 DAYS	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$3,349,623	75.0000000000	\$2,512,217	25.00000000	\$837,406

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Recipient Admin Amount	Sub-Recipient Admin Amount	Total Alloc Amount
11	A	04/13/2011	04/12/2011	2011	1947352	6	\$210,960	\$0	\$0	\$210,960
64	A	11/20/2013	11/19/2013	2014	2423871	0	\$366,000	\$0	\$0	\$366,000
65	A	12/02/2013	12/02/2013	2011	99999	999	\$-12,191	\$0	\$0	\$-12,191
79	A	10/28/2014	10/27/2014	2015	2478362	1	\$257,764	\$0	\$0	\$257,764
83	A	01/22/2015	01/20/2015	2015	2478362	5	\$1,372,138	\$0	\$0	\$1,372,138
96	A	06/12/2015	06/12/2015	2011	99999	999	\$-9,143	\$0	\$0	\$-9,143
98	A	06/17/2015	06/17/2015	2011	99999	999	\$-3,048	\$0	\$0	\$-3,048
121	A	10/27/2016	10/27/2016	2017	2615665	2	\$3,048	\$0	\$0	\$3,048
122	A	11/03/2016	11/02/2016	2017	2615665	3	\$66,300	\$0	\$0	\$66,300
133	A	02/09/2017	02/09/2017	2017	2615665	10	\$260,389	\$0	\$0	\$260,389
Total							\$2,512,217	\$0	\$0	\$2,512,217

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster FEMA Project Number Amendment App ID State Recipient  
Number 1786 84-R 8 108 LA Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109

Project Title : 1786-109-0002 Terrebonne Parish Wind Retrofit

Obligations

Action IFMIS Nr Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Recipient Admin	Sub-Recipient Admin Amount	Total Obligated Amount
1	A	04/14/2011	04/14/2011	2011	2017366	20	\$210,960		\$0	\$210,960
2	A	11/21/2013	11/21/2013	2014	2424860	119	\$366,000		\$0	\$366,000
3	A	12/02/2013	12/02/2013	2011	2426933	122	\$-12,191		\$0	\$-12,191
4	A	10/28/2014	10/28/2014	2015	2484761	141	\$257,764		\$0	\$257,764
5	A	01/23/2015	01/23/2015	2015	2497025	147	\$1,372,138		\$0	\$1,372,138
6	A	06/12/2015	06/12/2015	2011	2518975	162	\$-9,143		\$0	\$-9,143
7	A	06/17/2015	06/17/2015	2011	2520021	164	\$-3,048		\$0	\$-3,048
8	A	10/29/2016	10/28/2016	2017	2621375	208	\$3,048		\$0	\$3,048
9	A	11/03/2016	11/03/2016	2017	2622505	210	\$66,300		\$0	\$66,300
10	A	02/10/2017	02/10/2017	2017	2641408	223	\$260,389		\$0	\$260,389
Total							\$2,512,217	\$0	\$0	\$2,512,217

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206  
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.  
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0002, FEMA-1786-DR-LA, Project #84)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0002, FEMA-1786-DR-LA #84, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit three (3) public facilities to prevent future losses.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1

5.2.2 Total Costs

\$3,349,623.00

\$3,349,623.00

5.3 Funding Sources

5.3.1 Federal Share (75%)

5.3.2 Non-Federal Share (25%)

\$2,512,218.00

\$ 837,405.00

\$1

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: \_\_\_\_\_  
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: \_\_\_\_\_



SAM Search Results

List of records matching your search for :

Record Status: Active

DUNS Number: 075077511

Functional Area: Entity Management, Performance Information

TERREBONNE PARISH CONSOLIDATED GOVERNMENT					Status:Active
ENTITY	DUNS: 075077511	+4:	CAGE Code: 34PB8	DoDAAC:	
Expiration Date: Feb 16, 2018		Has Active Exclusion?: No		Delinquent Federal Debt?: No	
Address: 8026 MAIN ST STE 300					
City: HOUMA					
ZIP Code: 70360-3407					
State/Province: LOUISIANA					
Country: UNITED STATES					

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0002, FEMA-1786-DR-LA #84, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit three (3) public facilities to prevent future losses.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$3,002,437.00
5.2.2 Total Costs	\$3,002,437.00

5.3 Funding Sources

5.3.1 Federal Share (75%)	\$2,251,828.00
5.3.2 Non-Federal Share (25%)	\$ 750,609.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested

8.3 The name and address of Grantee's contract manager for this agreement is:

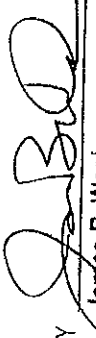
Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360


8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY   
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 2/16/17

BY   
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: 1-31-17

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"), CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206  
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.  
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Wind Retrofit Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-108-0002, FEMA-1786-DR-LA, Project #84)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically.

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

#### 4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0002 FEMA-1786-DR-LA #84, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be retrofit three (3) public facilities to prevent future losses

#### 5.1 Summary of Budget

##### 5.2 Costs per task:

5.2.1 For tasks 4.2.1  
5.2.2 Total Costs

\$3,002,437.00  
\$3,002,437.00

##### 5.3 Funding Sources

5.3.1 Federal Share (75%)  
5.3.2 Non-Federal Share (25%)

\$2,251,828.00  
\$ 750,609.00

#### 6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

#### 7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

#### 8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

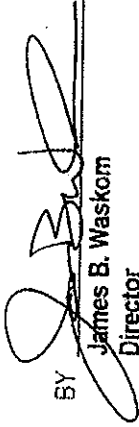
Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360


8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY   
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 2/16/17

BY   
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: 1-31-17



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2016 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 231 - WIND HARDENING**

231-414-8353-03  
 HMGP 1786-002  
 POLICE

TOTAL FUNDING	\$	835,186
EXPENDITURES THRU 12/31/12		(38,660)
PROJECT BALANCE	\$	<u>796,526</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Sep-14	LIA 56	FROM 231-414-8353-02 FUND 204	122,000						
Oct-14	ORD 8462	FROM HMGP GUSTAV 1786-02	366,000						
May-17	PENDING BA	FROM HMGP GUSTAV 1786-02			260,390				
May-17	PENDING BA	FROM 204-211-8912-01			26,796				
May-17	PENDING BA	FROM 204-211-8932-01			60,000				
LESS PRIOR YEARS EXPENDITURES			(38,660)						
FUNDS AVAILABLE			\$ 449,340	\$ -	\$ 347,186	\$ -	\$ -	\$ -	\$ -

**DESCRIPTION:** Houma Police Dept. Wind Hardening



MARCH 31, 2017 - MONTH LAST CLOSED

ACCT: 231-000-6318-03  
HMGP - GUSTAV (1786)  
NO DEPARTMENT NAME  
1786-002 FEMA

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	2,651,889	81,998.22-	0	2,569,891-
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	190,567	.00	N/A	190,567-
2012	190,567	.00	N/A	190,567-
2013	190,567	5,625.00-	N/A	184,942-
2014	550,942	29,321.25-	N/A	521,621-
2015	2,139,332	.00	N/A	2,139,332-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 231-414-8353-03

HMGP - GUSTAV (1786)

HMGP 1786-02

1786-02 POLICE WIND HARDEN

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	449,340	5,100.00	0	444,240
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	488,000	38,660.00	N/A	449,340
2015	449,340	.00	N/A	449,340

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 231-000-7102-04  
HMGP - GUSTAV (1786)  
NO DEPARTMENT NAME  
PUBLIC SAFETY FUND

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	4,723	4,723.00-	N/A	0
2013	0	.00	N/A	0
2014	122,000	122,000.00-	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 204-999-9102-31  
PUBLIC SAFETY FUND  
OPERATING TRANSFERS  
HMGP (GUSTAV) 1786

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	4,723	4,723.00	N/A	0
2013	0	.00	N/A	0
2014	122,000	122,000.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 204-211-8912-01  
PUBLIC SAFETY FUND  
POLICE  
BUILDING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	52,558	.00	0	52,558
2017	52,558	18,667.45	0	33,891
CLOSED:				
2010	0	.00	N/A	0
2011	21,693	10,711.30	N/A	10,982
2012	10,982	.00	N/A	10,982
2013	10,982	.00	N/A	10,982
2014	35,982	.00	N/A	35,982
2015	133,982	81,423.60	N/A	52,558

ENTER = CONTINUE      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE

CF01 = EXIT      CF08 = PRT DETAIL

ACCT: 204-211-8932-01  
PUBLIC SAFETY FUND  
POLICE  
BUILDING - MAJOR REPAIR

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	105,791	24,973.16	0	80,818
2017	80,818	7,699.10	0	73,119
CLOSED:				
2010	0	.00	N/A	0
2011	97,455	14,247.56	N/A	83,207
2012	94,955	27,146.00	N/A	67,809
2013	77,809	1,150.30	N/A	76,659
2014	86,659	3,479.00	N/A	83,180
2015	143,180	37,389.43	N/A	105,791

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL