
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Ms. Christa Duplantis-Prather	Vice-Chairwoman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Dirk Guidry	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

July 10, 2017
5:30 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

- 1. RESOLUTION:** Concurring with Parish Administration granting authorization for Change Order No. 1 to Bid No. 16-ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility.
- 2. Co-sponsorship request** from Sunrise Christian Music Fest at the Houma-Terrebonne Civic Center on October 7, 2017.
- 3. CONSIDER THE INTRODUCTION OF AN ORDINANCE AMENDING THE 2017 BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO ADJUST THE 2017 ADOPTED BEGINNING FUND BALANCES AND THE NET POSITIONS TO ACTUAL AS PER THE 2016**

AUDITED FINANCIAL STATEMENTS.

and calling a public hearing on said matter on July 26 at 6:30 pm

4. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Houma Fire Department, \$500

Houma Police Dept.-Maple Street Cameras, \$21,000

Le Petit Theater Facility Improvements, (\$688,000) Drainage,
\$125,000 Terrebonne Homeless Shelter, \$5,277

General Fund-Summer Camp Programs, \$10,000

and calling a public hearing on said matter on July 26 at 6:30 pm

5. Introducing an ordinance that will authorize TPCG to donate a surplus Ford F250 Pick Up Truck to Terrebonne Churches United Foodbank, Inc. and calling a public hearing on July 26, 2017 at 6:30 p.m.

6. Adjourn

Category Number:
Item Number:



Monday, July 10, 2017

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, July 10, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, July 10, 2017

Item Title:

Change Order No. 1 for Bid No. 16-ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility

Item Summary:

RESOLUTION: Concurring with Parish Administration granting authorization for Change Order No. 1 to Bid No. 16-ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/5/2017	Executive Summary
Resolution	7/5/2017	Resolution
Support Material	7/5/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Change Order No. 1 for Bid No. 16-ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility

PROJECT SUMMARY (200 WORDS OR LESS)

Requesting authorization to execute Change Order No. 1 to address an issue with the automatic gate

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Changes to the gate will ensure proper operation for the safety of Parish personnel and the animals

TOTAL EXPENDITURE

\$3,050.00

ACTUAL

ESTIMATED

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$70,000.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

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6

7

8

9

Sharon M. Leles

7/5/17

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 17-

A resolution authorizing the execution of Change Order No. 1 to Bid 16-
ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter
of the New Animal Shelter Facility

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) on February 10, 2017 awarded Hamp's Construction, LLC for the Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility for the Animal Shelter Division of the Utilities Department, and

WHEREAS, after installing the specified self closing wooden gate it has been determined that an issue with the weight of the gate must be addressed to ensure proper operation of the gate motor at a cost of Three Thousand and Fifty Dollars (\$3,050.00) as per attached documents, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby approve and authorize the execution Change Order No. 1 by Parish President Gordon E. Dove for Bid 16-ANSHLTR-80 Purchase and Installation of New/Unused Fencing for the Perimeter of the New Animal Shelter Facility, as per attached documents

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____, 2017.



Hamp's Construction LLC

Heavy Construction • Demolition • Commercial Renovation

June 21, 2017

REVISED 7-3-17

Terrebonne Parish Animal Shelter
100 Government Street
Gray, LA 70359

Attn: Valerie Robinson - Animal Shelter Manager

Re: Terrebonne Parish Animal Shelter Fence Project

Dear Ms. Robinson:

I would like to thank you and your staff for meeting with Hamp's Construction, LLC at the project site to discuss our concerns. After a brief discussion with all parties, we propose a change order to the purchase order to address the motor that operates the wooden gate in specifications.

1. Remove all of the wooden fence on **GATE ONLY** and replace it with black coated chain link fence and winged slat.
2. Extend the v-angle rail so that the gate will be on the angle at all times with a concrete foundation.
3. Winged slat color to be chosen by the owner

Total Lump Sum \$3,050.00

This will lighten the weight of the gate and allow the gate motor to function properly.

Sincerely,

Charlie Hampton

Gina Bergeron

From: Valerie Robinson
Sent: Tuesday, June 13, 2017 12:47 PM
To: Gina Bergeron
Cc: Angela Guidry; Sharon Celestin
Subject: RE: Fence for Terrebonne Parish Animal Shelter

According to a voice message left by the company, there is an issue with the cantilever gate and he is asking for us to meet and look at "the specs". I'm not sure of the specifics. We have played phone tag for the last 2 days. I advised him that I am available tomorrow morning at 9:00am to meet. Waiting to hear back from him. Let me know if you or anyone else feels they should be present for the meeting.

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709
(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

From: Gina Bergeron
Sent: Tuesday, June 13, 2017 10:24 AM
To: Valerie Robinson
Cc: Angela Guidry; Sharon Celestin
Subject: RE: Fence for Terrebonne Parish Animal Shelter

Good Morning Valerie,

Do you know what this meeting is about?

Gina Bergeron
Terrebonne Parish Consolidated Government
Purchasing Division
301 Plant Road
Houma, LA 70363
Ph: 985-580-7272
Fx: 985-580-7225
Email: gbergeron@tpcg.org

Go Green! Please consider the environment before printing this email.

REDUCE, RECYCLE, REUSE



From: Valerie Robinson
Sent: Tuesday, June 13, 2017 7:48 AM
To: Gina Bergeron
Subject: FW: Fence for Terrebonne Parish Animal Shelter
Importance: High

Gina,

The contractor is requesting a meeting. Do you need to attend?

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709
(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

From: admin [<mailto:admin@hampsconstruction.com>]
Sent: Monday, June 12, 2017 2:05 PM
To: Valerie Robinson
Subject: RE: Fence for Terrebonne Parish Animal Shelter
Importance: High

Good afternoon Ms. Robinson,

I would like to set up a site visit along with my subcontractor to discuss the gate motor specifications. Can you let me know a good time to meet this week to discuss?

Thank you,

Charlie Hampton

From: admin
Sent: Wednesday, February 22, 2017 9:45 AM
To: Valerie Robinson
Subject: RE: Fence for Terrebonne Parish Animal Shelter
Importance: High

Good morning Ms. Robinson,

Please see attached submittals for the above will put the original in the mail, if needed.

Thanks,

Charlie

From: Valerie Robinson [<mailto:vrobinson@tpcg.org>]
Sent: Wednesday, February 22, 2017 8:37 AM
To: admin
Subject: Fence for Terrebonne Parish Animal Shelter

Please reply with submittals

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709
(985) 580-8150 (fax)

www.tpcg.org/animalshelter

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Gina Bergeron

From: Valerie Robinson
Sent: Tuesday, June 13, 2017 2:04 PM
To: Gina Bergeron
Subject: FW: Fence for Terrebonne Parish Animal Shelter

Importance: High

Meeting tomorrow at 9:00am

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709
(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

From: admin [<mailto:admin@hampsconstruction.com>]
Sent: Tuesday, June 13, 2017 1:45 PM
To: Valerie Robinson
Subject: RE: Fence for Terrebonne Parish Animal Shelter
Importance: High

Sorry, for the delay, but wanted to make sure all parties were available. Hamp will meet tomorrow at 9AM.

Thanks,

Charlie

From: Valerie Robinson [<mailto:vrobinson@tpcg.org>]
Sent: Tuesday, June 13, 2017 7:41 AM
To: admin
Subject: RE: Fence for Terrebonne Parish Animal Shelter

I'm available Wednesday morning. Is 9:00am good with you?

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709

(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

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From: admin [<mailto:admin@hampsconstruction.com>]
Sent: Monday, June 12, 2017 2:05 PM
To: Valerie Robinson
Subject: RE: Fence for Terrebonne Parish Animal Shelter
Importance: High

Good afternoon Ms. Robinson,

I would like to set up a site visit along with my subcontractor to discuss the gate motor specifications. Can you let me know a good time to meet this week to discuss?

Thank you,

Charlie Hampton

From: admin
Sent: Wednesday, February 22, 2017 9:45 AM
To: Valerie Robinson
Subject: RE: Fence for Terrebonne Parish Animal Shelter
Importance: High

Good morning Ms. Robinson,

Please see attached submittals for the above will put the original in the mail, if needed.

Thanks,

Charlie

From: Valerie Robinson [<mailto:vrobinson@tpcg.org>]
Sent: Wednesday, February 22, 2017 8:37 AM
To: admin
Subject: Fence for Terrebonne Parish Animal Shelter

Please reply with submittals

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709

(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

Gina Bergeron

From: admin [admin@hampsconstruction.com]
Sent: Monday, July 03, 2017 3:02 PM
To: Gina Bergeron
Cc: Angela Guidry; Sharon Celestin; Valerie Robinson
Subject: RE: TPCG - Bid 16-ANSHLTR-80
Attachments: 20170703142113622.pdf

Importance: High

Good Afternoon,

Please see the revised letter stating that the wooden fence will be removed from GATE ONLY.

Thanks,

Charlie

From: Gina Bergeron [mailto:gbergeron@tpcg.org]
Sent: Friday, June 30, 2017 1:24 PM
To: admin
Cc: Angela Guidry; Sharon Celestin; Valerie Robinson
Subject: TPCG - Bid 16-ANSHLTR-80

Good Afternoon Mr. Charlie,

Our Legal Department is requiring the following:

Please note that item one on [the] letter needs to specify that he is changing the wooden fence on the GATE ONLY.

Have a GREAT Weekend,

Gina Bergeron

Terrebonne Parish Consolidated Government

Purchasing Division

301 Plant Road

Houma, LA 70363

Ph: 985-580-7272

Fx: 985-580-7225

Email: gbergeron@tpcg.org

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REDUCE, RECYCLE, REUSE



Category Number:
Item Number: 2.



Monday, July 10, 2017

Item Title:

Cosponsorship Request - Sunrise Christian Music Fest

Item Summary:

Co-sponsorship request from Sunrise Christian Music Fest at the Houma-Terrebonne Civic Center on October 7, 2017.

ATTACHMENTS:

Description

Request for cosponsorship

Upload Date

6/30/2017

Type

Application

Venita Chauvin

From: Mercedes Bergeron [mercybergeron@gmail.com]
Sent: Monday, June 26, 2017 5:00 PM
To: Venita Chauvin
Subject: Re: FW: Requesting a Co-Sponsored Event Date Oct 7 2017
Attachments: tpg co sponsorship.pdf; SunRise Christian Music Fest (1).pdf

Dear Venita,

We appreciate your assistance. Here is our request form with a copy of our over letter for in-kind and donor sponsorships.

God Bless,

Mercedes Bergeron

On Mon, Jun 26, 2017 at 2:57 PM, Mercedes Bergeron <mercybergeron@gmail.com> wrote:
Venita,

Yes, we are working all of the details. Will try to get back with you tomorrow. You need it for Wednesday's meeting.

Thanks,

Mercedes

On Mon, Jun 26, 2017 at 2:45 PM, Venita Chauvin <vchauvin@tpcg.org> wrote:

Ms. Bergeron: Please find attached a co-sponsorship form that needs to be completed and returned to me.

Venita H. Chauvin, Council Clerk

Terrebonne Parish Council

vchauvin@tpcg.org

(985) 873-6519



From: Cheryl Lirette
Sent: Monday, June 26, 2017 2:20 PM
To: Venita Chauvin
Subject: FW: Requesting a Co-Sponsored Event Date Oct 7 2017

Venita,

Per our telephone conversation this date, please see e-mail below from Ms. Mercedes Bergeron regarding World of Hope Foundation for request for Co-Sponsorship.

Thanks,

Cheryl B. Lirette

Insurance Technician/ Risk Management Department
Terrebonne Parish Consolidated Government
Phone (985)-873-6470
Fax (985)-873-6473
clirette@tpcg.org

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Saltwater Fishing Capital of the World

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From: Mercedes Bergeron [<mailto:mercybergeron@gmail.com>]

Sent: Friday, May 19, 2017 8:16 AM

To: Cheryl Lirette

Subject: Requesting a Co-Sponsored Event Date Oct 7 2017

Dear Cheryl,

World of Hope Foundation appreciated your assistance last year. Yesterday, I did forward our communication from last year because I need a new application form to apply for assistance the year. We are planning another Event-Christian Son Rise Music Festival at the Houma Civic Center on October 7, 2017. Would please email me the application form again. Thanks.

Sincerely yours,

Mercedes Bergeron

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

**P.O. BOX 2768
HOUMA, LA 70361**

REQUEST FORM FOR CO-SPONSORSHIP

Return to:

Leilani Adams

ladams@tpcg.org / 985-873-6309 (fax) / drop off: 7th Floor of Government Towers

ALL REQUESTS MUST BE RECEIVED 30 DAYS PRIOR TO THE DATE OF EVENT

The constitutional norm for the lawful use of public funds and property is found in the Louisiana Constitution, Article VII, Section 14 (1974). Paragraph (A) generally prohibits the loan, pledge, or donation of the "funds, credit, property, or things of value of the state or of any political subdivision."

Exceptions to the above prohibition are found within paragraph (B) and include "the use of public funds for programs of social welfare for the aid and support of the needy."

Paragraph (C) authorizes the state and its political subdivisions to engage in cooperative endeavors" for a public purpose with other government agencies, public or private corporations, or individuals. However, the authorization of cooperative endeavors for a public purpose is violated whenever a political subdivision seeks to give up something of value in the absence of a legal obligation to do so. Furthermore, any such contemplated use of public funds and property must also create a public benefit proportionate to its cost.

Accordingly, the Terrebonne Parish Consolidated Government (TPCG) has established the policy of the TPCG that co-sponsorship of events may be authorized by the Council, within budget, for the following situations:

- (i) The EVENT serves a public purpose for the expenditure or transfer that comports with the governmental purpose the public entity has legal authority to pursue; and
- (ii) That the expenditure or transfer, taken as a whole, does not appear to be gratuitous; and
- (iii) That the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

Name of Applicant/Agency (seeking co-sponsorship):

World of Hope Foundation, Inc.

Name of Authorized Representative and Capacity (if applicant is not an individual):

MERCEDES BERGERON

Mailing Address:

P.O. Box 1779 - GRAY, LA. 70359

Telephone Number:

985-851-2500

E-Mail Address:

Worldofhope-la@att.net or
mercybergeron@gmail.com

Location and Date of Event:

Houma Terrebonne Civic Center - October 7, 2017

Describe the reason for the co-sponsorship, the nature of the contemplated event and how such serves a public purpose:

We want to provide wholesome Christian music +
talent artists for families + friends - See attached
letter -

Services Requested:

Insurance and/or waste

Mercedes Bergeron

Signature

June 26, 2017

Date

(TPCG USE ONLY)

Date Received: _____ Signed: _____



Son Rise Christian Music Festival 2017

Last year we started the first annual Son Rise Christian Music Festival. It was a small event held on the grounds of Ardoyne Plantation. Although the weather was a bit tough, we had a very enjoyable event which was a huge, soggy and a holy success. We have tweaked some things and are ready to have some Christian musical fun again on Sunday October 7, 2017 at the Houma Terrebonne Civic Center. We are already auditioning some great local, Christian artists and have some wonderful food vendors lined-up, and we plan to spend the day enjoying fellowship with our entire community.

The purpose of the event is two-fold: First we want to provide wholesome, Christian music and artists for families and friends of our community; second, we are raising money for two wonderful charities: World of Hope Foundation, Inc. and Terrebonne Children's Advocacy Center. If you want to learn more about these wonderful non-profits we are helping please go to our website (<http://sonrisemusicfest.com/>) to learn of the great work these organizations provide. These locally based non-profits have been helping the poor of the world for over 27 years.

You might want to help. Here are some things we are asking for:

- Prayer: Please start now and pray for the musicians, the artists, the planners, the volunteers and those that attend the event will all be filled with God's love.
- Sponsors: We need sponsors who want to contribute financially to the event. We are looking for all size donations, but we are especially looking for 2-3 stage sponsors who want to associate their business with God and this event.
- Musicians: If you are serious, Christian, musician or artists and want to audition for a 30-50 minute slot we are looking for you.
- Food Vendors: If you want to cook for the crowd and donate all or some of the proceeds back to the non-profits we are serving, we could certainly use your help.
- Craft Vendors: If you have wholesome and possibly Christian art that you would like to showcase during the day, we have the perfect booth for you.
- Volunteer: If you want to help us plan the event, help with the different non-profit missions or volunteer on the day of the event you would be a huge blessing to our mission.

Enclosed you will find a sheet that can be used to identify your means of support. Please take some time to prayerfully consider being involved with this event.

Robert L. Ledet

President, World of Hope Foundation, Inc.





Monday, July 10, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE AMENDING THE 2017 BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO ADJUST THE 2017 ADOPTED BEGINNING FUND BALANCES AND THE NET POSITIONS TO ACTUAL AS PER THE 2016 AUDITED FINANCIAL STATEMENTS.

and calling a public hearing on said matter on July 26 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	7/6/2017	Executive Summary
2017 Various Items for Budget Amendment	7/6/2017	Budget Amendment



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
An ordinance amending the 2017 Budget of the Terrebonne Parish Consolidated Government so as to adjust the 2017 Adopted Beginning Fund Balances and the Net Positions to actual as per the 2016 audited financial statements.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

_____June 27, 2017

Date

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2017 BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO ADJUST THE 2017 ADOPTED BEGINNING FUND BALANCES AND THE NET POSITIONS TO ACTUAL AS PER THE 2016 AUDITED FINANCIAL STATEMENTS.

SECTION I

WHEREAS, the Parish Finance Department estimates the beginning fund balances and net positions of the next year for the adopted budget prior to the end of the current year, and

WHEREAS, the Parish Finance Department completes the Audited Comprehensive Financial Statements no later than June 30th of each year for the prior year.

BE IT ORDAINED, that the Parish Council on the behalf of the Terrebonne Parish Consolidated Government, adopt the actual ending fund balances and net positions of 2016 as per the audited Comprehensive Financial Statements. (Attachment A)

ATTACHMENT A - FUND BALANCE - NET POSITIONS

Fund	Adopted Beginning Fund Balance	Adjustment Increase (Decrease)	Actual Beginning Fund Balance
General Fund	6,008,656	1,704,818	7,713,474
Dedicated Emergency Fund	2,792,211	(38,795)	2,753,416
Terr. Juvenile Det.	553,673	86,376	640,049
Parish Prisoners Fund	338,408	75,687	414,095
Public Safety Fund	2,448,820	1,034,091	3,482,911
Non-District Recreation	69,186	85,651	154,837
Local Law Enforcement Grant	4,751	(47)	4,704
Marshall's Fund	244,082	42,063	286,145
G.I.S. Mapping Systems	206,608	0	206,608
HMGP 4080 Isaac	-	3,702	3,702
Coastal Restore/Preservation	110,078	45,451	155,529
OJP - LCLE	6,750	3,882	10,632
Hazardous Mitigation	635,768	(641,071)	(5,303)
Moderate Rehab SRO	69,070	(3,049)	66,021
Section 8 Vouchers	221,146	(10,588)	210,558
Dept. of Education	17,794	5	17,799
Dept. of Transportation	-	12,855	12,855
FEMA - DHAP	131,408	0	131,408
Housing/Urban Dev. Grant	158,861	(42,760)	116,101
Severe Repetitive Loss	23,209	(49,198)	(25,989)
Dept of Labor CSBG Grant	3	18	21
LHFA LIHEAP Program	144,564	11,616	156,180
HMGP Gustav	122,472	660,203	782,675
DHAP - Ike	1,505,457	0	1,505,457
FTA-ARRA	1	0	1
Terre. Homeless Shelter	11,123	17,122	28,245
HOME Grant Fund	242,608	(74,103)	168,505
FTA Grant	1,451,763	289,544	1,741,307
FTA - City of Thibodaux	39,403	(39,430)	(27)
Head Start	36,528	5,858	42,386
Federal Hwy Administration	38,040	(525)	37,515
HUD CDBG Recovery	173,491	56,846	230,337
Parish Transportation Fund	601,361	1,338,833	1,940,194
Road & Bridge Fund	1,530,420	1,469,161	2,999,581
Drainage Tax Fund	2,694,500	2,795,609	5,490,109
Sales Tax Revenue Fund	2,173,934	89,957	2,263,891
Road District #6 - O&M	140,026	120,053	260,079
Road Lighting District #1	15,631	326,661	342,292
Road Lighting District #2	313,193	47,896	361,089
Road Lighting District #3A	664,608	(32,567)	632,041
Road Lighting District #4	159,943	16,854	176,797
Road Lighting District #5	139,432	8,407	147,839
Road Lighting District #6	217,668	(8,755)	208,913
Road Lighting District #7	302,829	20,138	322,967
Road Lighting District #8	65,934	4,639	70,573

ATTACHMENT A - FUND BALANCE - NET POSITIONS

Fund	Adopted Beginning Fund Balance	Adjustment Increase (Decrease)	Actual Beginning Fund Balance
Road Lighting District #9	111,298	19,442	130,740
Road Lighting District #10	67,846	(679)	67,167
Health Unit Fund	2,277,309	296,867	2,574,176
Council on Aging	1,767,531	1,528,119	3,295,650
Terrebonne - ARC	107,931	76,496	184,427
Parishwide Recreation Fund	855,269	57,161	912,430
Mental Health Unit	723,748	38,693	762,441
Coastal Restore - Bonds	48	130,138	130,186
Terrebonne Levee & Cons. Distr.	1,723,412	1,646,152	3,369,564
Bayou Country Sports Park	95,944	1,661,813	1,757,757
Criminal Court Fund	185,143	(52,553)	132,590
Public Safety Pension & Relief	2,160	24,441	26,601
Capital Improv Bond Res	3,439,940	174,010	3,613,950
2011 Levee Sinking Fund	1,682,655	(61,718)	1,620,937
S/F Aragon Road Paving Asmt.	14,862	0	14,862
Assmt 1 of 83 Pav	-	(90)	(90)
S/F Paving Assessment 2 of 83	-	(144)	(144)
Bayou Country Sports Park	55,281	(567)	54,714
Kramer/Maplewood S/F	-	(1,614)	(1,614)
2015 GO Refund Sinking	905,467	(238,175)	667,292
City Court Building Fund	13,361	222,314	235,675
Fd 241 HUD CDBG Rec Cons	4	(28,192)	(28,188)
P/W Drainage Construction Fund	116,336	14,626,259	14,742,595
P/W Sewerage Construction Fund	94,686	1,664,252	1,758,938
Capital Projects Control Fund	304,551	12,271,651	12,576,202
Road Construction Fund	278,393	8,470,989	8,749,382
Civic Center Admin. Bldg	34,670	567,282	601,952
2005 Public Improvement Constr	29,230	109,960	139,190
Sanitation Construction Fund	68,537	516	69,053
1998 Public Impr. Construction	2,779	407,975	410,754
Fund	Beginning Net Assets	Increase Decrease	Beginning Net Assets
Utilities System Fund	31,098,503	5,529,917	36,628,420
Utilities Revene Fund	48,988,825	(7,381,703)	41,607,122
Capital Adds/Contingency	2,608,689	(1,346,805)	1,261,884
G.I.S. Mapping System	114,523	22,371	136,894
Sewerage Fund	68,517,512	6,511,490	75,029,002
Sewer Capital R&R Fd	9,376,133	1,619,119	10,995,252
2010 Sewer Bond Sinking	(9,805,997)	221,814	(9,584,183)
2010 Sewer Bond Reserve	474,602	7,515	482,117
Sewer Bonds	11,168,214	(7,461,256)	3,706,958
Sanitation Fund	27,108,917	529,190	27,638,107
Landfill Closure	188,811	17,369	206,180
Insurance Control Fund	4,697,049	511,808	5,208,857
Group Insurance Fund	313,152	(74,716)	238,436
Human Resource Fund	775,741	63,045	838,786
Centralized Purchasing Fund	100,000	92,447	192,447
Civic Center O&M	10,493,361	25,703	10,519,064



Monday, July 10, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Houma Fire Department, \$500

Houma Police Dept.-Maple Street Cameras, \$21,000

Le Petit Theater Facility Improvements, (\$688,000) Drainage,
\$125,000 Terrebonne Homeless Shelter, \$5,277

General Fund-Summer Camp Programs, \$10,000

and calling a public hearing on said matter on July 26 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	7/6/2017	Executive Summary
2017 Various Items for Budget Amendment	7/6/2017	Budget Amendment
2017 Various Items for Budget Amendment	7/6/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Houma Fire Department, \$500 II. Houma Police Dept.-Maple Street Cameras, \$21,000 III. Le Petit Theater Facility Improvements, (\$688,000) IV. Drainage, \$125,000 V. Terrebonne Homeless Shelter, \$5,277 VI. General Fund-Summer Camp Programs, \$10,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

_____July 6, 2017

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Fire Department, \$500
- II. Houma Police Dept.-Maple Street Cameras, \$21,000
- III. Le Petit Theater Facility Improvements, (\$688,000)
- IV. Drainage, \$125,000
- V. Terrebonne Homeless Shelter, \$5,277
- VI. General Fund-Summer Camp Programs, \$10,000

SECTION I

WHEREAS, the Houma Fire Department received a reimbursement of \$500 for damages occurred to unit #412, and

WHEREAS, this reimbursement needs to be reflected in the Paint and Body Repairs account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Houma Fire Department vehicle. (Attachment A)

SECTION II

WHEREAS, the Office of Community Development, Division of Administration has approved the amendment request for LGAP 15-16-TRB-0001 Project, in the amount of \$20,000, to include the purchase and installment of security cameras at the Maple Street Park,

WHEREAS, these cameras will allow for enhanced security for the park, which is a very popular recreational park utilized by the surrounding residential neighborhood and sports teams, and

WHEREAS, Entergy has donated \$1,000 to be used to purchase cameras for the Maple Street Park, and

WHEREAS, the \$21,000 in funds will be put into the Houma Police Department Visual Imaging Radio Communication account to purchase and install the cameras at Maple Street Park.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating and 5-Year Capital Outlay Budget be amended for the Maple Street Cameras. (Attachment B)

SECTION III

WHEREAS, the Le Petit Theater Facility Improvements Project is funded from the Facility Planning and Control, Division of Administration, and

WHEREAS, the Facility Planning and Control has decreased their funding by \$688,000 for the Le Petit Theater Facility Improvements.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating and 5-Year Capital Outlay Budget be amended to recognize the decrease in funding of the Le Petit Theater Facility Improvements Project. (Attachment C)

SECTION IV

WHEREAS, funding is needed in the Drainage Fund for related drainage pumps and levee projects, and

WHEREAS, the funding source is from the Road and Bridge Construction Fund for \$125,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating and 5-Year Capital Outlay Budget be amended to recognize the funding of the Savanne Road Dewatering Project. (Attachment D)

SECTION V

WHEREAS, the Beautiful Beginnings Homeless Shelter has received donations in the current year and prior year of \$5,277 from various individuals and the private industry, and

WHEREAS, the donations will assist with the purchase of operating supplies for the Beautiful Beginnings Homeless Shelter in the Operating Supplies-Donations account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended for the Beautiful Beginnings Homeless Shelter. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting additional funding for the Terrebonne Parish Summer Camp Programs, and

WHEREAS, the funding source will be from General Fund for \$10,000 to the Recreation Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding for the Summer Camp Programs. (Attachment F)

Prepared By: Finance Department
PC File: 2017-Various Items - M
Date Prepared: 6/29/17 BA #19

ATTACHMENT A - Houma Fire Department

	2017		
	Adopted	Change	Amended
Compensation Property Damage	(31,264)	(500)	(31,764)
Paint/Body Repairs	17,176	500	17,676

ATTACHMENT B - Houma Police Depatment

	2017		
	Adopted	Change	Amended
LGAP Montegut (Waterworks)	-	(20,000)	(20,000)
Miscellaneous-Other	-	(1,000)	(1,000)
Visual Imaging Radio Comm	-	21,000	21,000
Montegut (Waterworks	103,800	(20,000)	83,800
LGAP Montegut (Waterworks)	(103,800)	20,000	(83,800)

ATTACHMENT C - Le Petit Theater Facility Improvements

	2017		
	Adopted	Change	Amended
Le Petit Facility Improv	767,579	(688,000)	79,579
FP&C Le Petit	(688,000)	688,000	-

ATTACHMENT D - Drainage

	2017		
	Adopted	Change	Amended
Valhi Extension Line & Grade Eval	150,000	(125,000)	25,000
Transfer to Drainage	-	125,000	125,000
Transfer from Road & Bridge Constr Fund	-	(125,000)	(125,000)
Savanne Containment Project	-	69,520	69,520
Pumps & Motors	237,131	40,000	277,131
Engineering Fees	15,640	15,480	31,120

ATTACHMENT E - Terrebonne Homeless Shelter

	2017		
	Adopted	Change	Amended
Donations	-	(200)	(200)
Operating Supplies-Donations	-	5,277	5,277
Fund balance (decrease)	n/a	(5,077)	n/a

ATTACHMENT F - General Fund

	2017		
	Adopted	Change	Amended
Summer Camp Programs	200,000	10,000	210,000
Transfer from General Fund	(30,000)	(10,000)	(40,000)
Transfer to Recreation	30,000	10,000	40,000
Fund Balance (decrease)	n/a	(10,000)	n/a

Section I

Kayla Dupre

From: Keith Ward
Sent: Tuesday, June 20, 2017 10:55 AM
To: Kayla Dupre
Subject: FW: see attached
Attachments: Untitled.PDF - Adobe Acrobat Pro.pdf

Kayla, please submit a budget amendment for the \$500.00 reimbursement into account 204-222- 8421-05 Paint/Body repairs.

Thanks,

Keith Ward

Fire Chief
Houma Fire Department
600 Wood St.
Houma, LA 70360
(985) 873-6391 - Phone
(985) 873-6398 - Fax
kward@tpcg.org



From: Loretta Lambert
Sent: Friday, June 02, 2017 9:47 AM
To: Kayla Dupre; Debbie Bourg
Cc: Keith Ward; Kim Dupre; Linda Loupe
Subject: see attached

Please see attached

Thanks

Loretta Lambert

Administrative Technician II
Terrebonne Parish Consolidated Government
Email: llambert@tpcg.org
Phone: 985-873-6470
Fax: 985-873-6473



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Representative

FROM: Loretta Lambert, Risk Management Dept.

DATE: April 6, 2017

SUBJECT: REIMBURSEMENT OF DEDUCTIBLE FOR 2014 F250 VIN # 9000

Attached, please find check #0000457801 in the amount of \$500.00 made payable to City of Houma for Reimbursement of deductible for 2014 F250 VIN # 9000. Please deposit this check into the proper account for the Houma Fire Department (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Debbie Bourg, Accounting
Keith Ward, HFD
Kim Dupre, HFD
Linda Loupe, HFD

Handwritten signature in blue ink.

MAY 31, 2017 - MONTH LAST CLOSED

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND
NO DEPARTMENT NAME
COMPENSATION PROPERTY DAMAGE

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN: 2017	24,203 31,764	22,612.69-	0	1,590-
CLOSED:				
2011	0	10,348.56-	N/A	10,349
2012	0	18,965.51-	N/A	18,966
2013	0	6,786.37-	N/A	6,786
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708
2016	42,175	42,174.55-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 204-222-8421-05

MAY 31, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

FIRE - URBAN

PAINT/BODY REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	17,176	11,680.73	0	5,495
CLOSED:				
2011	1,500	.00	N/A	1,500
2012	1,000	3,628.92	N/A	2,629-
2013	1,000	5,329.53	N/A	4,330-
2014	10,221	7,835.00	N/A	2,386
2015	7,010	4,654.65	N/A	2,355
2016	15,294	9,804.69	N/A	5,489

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II

Terrebonne Parish Consolidated Government Budget Amendment 2017 Maple Street Park Security Cameras

	Current Budget	Revision	Revised Budget
204 - 000 - 6348 - 01	0	(20,000)	(20,000)
204 - 000 - 6499 - 00	0	(1,000)	(1,000)
204 - 211 - 8915 - 08	0	21,000	21,000
659 - 804 - 8324 - 02	103,800	(20,000)	83,800
659 - 000 - 6348 - 01	(103,800)	20,000	(83,800)

2015 - 2016 LGAP funds - # TRB - 0001 grant in the amount of \$20,000 approved for the purchase of security cameras. The remaining amount to come from District B W & S account and Entergy Donation.

Kayla Dupre

From: Paulette Garrett
Sent: Thursday, June 22, 2017 2:23 PM
To: Bobbie O'Bryan
Cc: Kayla Dupre
Subject: FW: Maple Street Park - Cameras

Bobbie,

Please use account number 204-211-8915-08 for the Maple St. Cameras invoice.

A budget amendment will be done for \$22,927, pulling funds from:

- the 2015-16 LGAP Grant (Montegut Victor LeBouef Waterline project) - \$20,000
- District B funds - \$1,927
- Christa's Entergy Donation - \$1,000.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768
Houma, LA 70361
Telephone: 985-873-6456
Fax: 985-873-6457
pgarrett@tpcg.org



Please consider the environment before printing this email.

LOUISIANA LGAP/CWEF -- REQUEST FOR PAYMENT (RFP)

A. Name, Address, and Phone Number of: Village / Town / City / Parish Terrebonne Parish Consolidated Government P. O. Box 2768 Houma, LA 70361-2768				B. Date of Request 6/26/2017	
C. LGAP/CWEF Contract Number / Program Year: #1516-TRB-0001 / FY 2015-2016				D. Request # 1	
E. Actual Delivery Date (A.D.D.): The most recent date of delivery of services (invoices) per fiscal year					
1. Status of Funds					
A. Amount Requested with this Request (Total from Line H below)				A.D.D. FY 1:	
B. Funds Received to Date				A.D.D. FY 2:	
C. Subtotal (Add Lines A and B)				Amount	
D. Total Grant Amount (Amount of Contract)				20,000.00	
E. Remaining Balance (Subtract Line C from Line D)				0.00	
2. Amount of Funds Requested by Activity				20,000.00	
A. Acquisition of Real Property				Amount	
B. Public Works, Facilities, Site Improvements					
1. Sewer					
2. Streets					
3. Water (Fire Protection)					
4. Water (Potable)					
5. Other					
C. Clearance, Demolition					
D. Rehabilitation/ Renovation of Buildings					
E. Equipment					
F. Police Protection Activities				20,000.00	
G. Engineering Fees					
H. TOTAL				20,000.00	
3. Certification				0.00	
I certify that this Request for Payment has been drawn in accordance with the terms and conditions of the contract for the grant and that the amount for which drawn is proper for payment to the drawer at the drawer's bank. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs. Approved and detailed invoices that equal or exceed the amount are attached.					
ATTACH COPIES OF INVOICES AND MAIL TO:					
Office of Community Development, P.O. Box 94095, Baton Rouge, LA 70804					
A. Date 6-28-17		(Original) Signature of Local Govt. Authority (LGA--Parish President or Mayor) <i>Donna L. Davis</i>		Title Parish President	
4. Approval (For State Use Only)					
A. Reviewed By				Funding Year:	
B. Approved By				Date	
				Date	

DOA will no longer mail payment verifications. Payments can be verified online at <http://www.doa.louisiana.gov/lorap/index.htm>



ENGINEERING CORPORATION

Microwave · Satellite · SCADA · Two - Way Radio

TOSHIBA

HOUMA POLICE DEPARTMENT

ATTN: CAPT BOBBIE O'BRYAN

RE:

PAGE
QUOTE NUMBER
DATE
AVAILABILITY
QUOTE VALID FOR
TERMS
F.O.B.
SHIPPED VIA
PREPARED BY

1

2562

2/2/2017

30 days

Net 30

N/A

N/A

Janet Barrios

Qty.	Description	Unit	Total
	<p>LABOR, MATERIALS AND INSTALLATION OF (1) 2.4 SPREAD SPECTRUM RADIO - DUAL POLARIZED TO PROVIDE CONNECTIVITY OF CAMERA BOX INCLUDES (2) 2.4 SPREAD SPECTRUM RADIOS AND (2) ANTENNAS</p> <p>NOTES:</p> <ul style="list-style-type: none">*TO BE INSTALLED AT CUSTOMER PROVIDED LOCATION WITH TPCG PROVIDING POWER CONNECTIVITY*CONTINGENT UPON PATH STUDY, PROPER HEIGHT REQUIREMENTS AT CUSTOMER PROVIDED LOCATION (TO BE DETERMINED)*ACCESS POINT RADIO CAPABLE OF COVERING AN ADDITIONAL 4-6 ADDITIONAL CAMERA BOXES AS NEEDED WITHIN PROVIDED COVERAGE MAP*INCLUDES LIFT RENTAL*ESTIMATE ONLY	\$	4,099.01

Questions concerning this quotation?

Call: (985) 876-1855

By:

Janet Barrios

Janet Barrios

Thank you for this Opportunity!

Subtotal:	\$	4,099.01
Shipping & Handling:		AS APPLICABLE
State Tax:		AS APPLICABLE
Local Tax:		AS APPLICABLE
Total:		

Acceptance:

Date:

P.O.#



ENGINEERING CORPORATION

TOSHIBA

Microwave · Satellite · SCADA · Two - Way Radio

HOUMA POLICE DEPARTMENT

ATTN: BOBBIE O'BRYAN

RE: CAMERA PROJECTS - MAPLE AVE. AREA

PAGE 1
QUOTE NUMBER 2609
DATE 6/19/2017
AVAILABILITY 30 days
QUOTE VALID FOR Net 30
TERMS N/A
F.O.B. N/A
SHIPPED VIA N/A
PREPARED BY Janet Barrios

Qty.	Description	Unit	Total
2	LABOR, MATERIALS, AND INSTALLATION OF (1) 16X14 FIBERGLASS WEATHER RESISTANT HINGED BOX. (2) BULLET CAMERAS, (1) PTZ CAMERA, POWER SUPPLY, 1TB HARD DRIVE, (4) CHANNEL DVR, WIRELESS ELECTRICAL PANEL W/BREAKER DISCONNECT **INSTALLATION AT EACH END OF MAPLE AVE PARK	\$ 3,803.83 \$	7,607.66
4	LABOR, MATERIALS, AND INSTALLATION OF (1) 16X14 FIBERGLASS WEATHER RESISTANT HINGED BOX. (1) BULLET CAMERAS, POWER SUPPLY, 1TB HARD DRIVE, (4) CHANNEL DVR, WIRELESS ELECTRICAL PANEL W/BREAKER DISCONNECT **LOCATIONS TO BE DETERMINED @ WILSON, GOAUX, MORRISON AND JEFFERSON	\$ 2,805.27 \$	11,221.08
NOTES: **LOCATION WITH TPCG PROVIDING CONNECTIVITY AT TIME OF INSTALLATION **INCLUDES PRICING OF LIFT RENTAL REQUIRED AT TIME OF INSTALLATION			

Questions concerning this quotation?

Call: (985) 876-1855

By:

Janet Barrios

Janet Barrios

Thank you for this Opportunity!

Subtotal:	\$ 18,828.74
Shipping & Handling:	AS APPLICABLE
State Tax:	AS APPLICABLE
Local Tax:	AS APPLICABLE
Total:	

Acceptance:

Date:

P.O.#

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

February 7, 2017

The Honorable Gordon E. Dove
President, Terrebonne Parish Consolidated Government
P. O. Box 6097
Houma, Louisiana 70361-6097

Dear Mr. Dove:

We are in receipt of your request to amend the scope of work for your Local Government Assistance Program grant, file # 1516-TRB-0001. This letter is official approval of that amendment request to include the purchase of security cameras and other equipment for the Houma Police Department.

If you have any questions relative to the LGAP requirements, please do not hesitate to call the Office of Community Development at (225) 342-7412.

Sincerely,

A handwritten signature in cursive script, appearing to read "Traci M. Watts".

Traci M. Watts, Director
Louisiana Community Development Block Grant
Local Government Assistance Program

TW:mp

Paulette Garrett (2/3/2017 10:52 AM): Good morning, Al! FYI, I called Ceicilia Norman at Waterworks to get a status on the Victor LeBoeuf Waterline Replacement project. She said the project has not started, they have not even broken ground yet. Their records show the total budget for the project is still estimated at \$260,000, that is, \$103,800 from LGAP and the remaining \$156,200 to come out of their budget. Then, I called Marc Parenti to find out what amending paperwork I needed to do, if anything, after the required support letters were received. One of the things we talked about: he said if the Victor Lebouef project does in fact require the whole \$103,800 of LGAP funding at completion, then we have the option of amending the newest award for the Palm Avenue project to make up the shortfall caused by the security cameras amendment. Just thought you'd want to know this, if the Palm Avenue project estimates are currently being addressed.

Al Levron (2/3/2017 1:45 PM): I need to discuss this with you. I think we have CEA's in place with Water District.

Paulette Garrett (2/3/2017 2:06 PM): Ok, shall I come up to see you?

Al Levron (2/3/2017 2:09 PM): I don't have any CEA's but will look on this end.

Paulette Garrett (2/3/2017 2:09 PM): WE are trying determine IF excess funds area available form these accounts. YOu can come up now.

Paulette Garrett (2/3/2017 2:10 PM): Coming.

Paulette Garrett

From: Paulette Garrett
Sent: Friday, February 03, 2017 12:03 PM
To: 'magee@legis.la.gov'
Cc: Debbie Ortego; Chabert, Sen. (District Office)
Subject: FW: Request for Support Letter

Good afternoon, Vickie,

Yes, please do send a copy of the quotes for the cameras and utility poles for our files.

Sgt. Bobbie O'Bryan of the Houma Police Department is the Parish POC for placing the order for the cameras.

If you need anything further, please let me know.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768
Houma, LA 70361
Telephone: 985-873-6456
Fax: 985-873-6457

pgarrett@tpcg.org



green Please consider the environment before printing this email.

From: Magee, Rep. (District Office) [<mailto:magee@legis.la.gov>]

Sent: Thursday, February 02, 2017 6:36 PM

To: Paulette Garrett

Cc: Debbie Ortego; Chabert, Sen. (District Office)

Subject: Request for Support Letter

Paulette,

As per our phone conversation, it is Rep. Magee's understanding there will be monies left over from the 15-16 LGAP project in Montegut. President Dove, Senator Chabert & Rep. Magee have all agreed to use these left over monies to purchase security cameras for the Maple St. Park.

The Governors Office and Mr. Marc Parenti with Facility Planning are completely aware of this request and have pre-approved same. In order to complete the approval process he will need a support letter from Pres., Dove stating (project: 15-16-TRB-0001 to replace waterlines in Montegut area) that TPCG has utilized most of the money for this waterline project and wants to AMEND it to install security cameras at Maple St. Park in our Historical Downtown Area. Mr. Parenti said you can include the figures if you wish but it is not necessary. Example: TPCG had X amount of dollars and have X amount of dollars left over. The letter should also include the estimated cost of the security system. He did state it does not have to be exact.

I am now awaiting a quote from the security company as well as the engineer for cost of the required 2 utility poles that will need to be installed. I will forward same to you upon receipt. My guess for this project is a total cost of just under \$20k.

Once the support letters are received and final approval is given from Mr. Parenti the security cameras can then be ordered by TPCG. Please let us know who in the parish will be the contact person to place the order. Mr. Parenti stated he could get the

funds to you within 2 days once he receives the invoices. He also offered to call you tomorrow to discuss and offer any assistance you may need. Please feel free to call him or Mitch McDaniel with any questions at 225-342-7412. Should you have any questions or need to further discuss with me, please feel free to call me on my cell phone at 985-870-0234.

Thank you VERY much for your help!!!

Sincerely,

Vickie Larke
Legislative Assistant to:
Representative Tanner Magee, Dist. 53
P.O. Box 2365
Houma, LA 70361
(985) 858-2970 - Office
Fax: (985) 858-2972
MageeT@legis.la.gov

On Feb 4, 2016, at 12:25 PM, Paulette Garrett <pgarrett@tccg.org> wrote:

Good afternoon, Ms. Larke,

We are requesting Mr. Magee's support of our proposed community improvement project to replace residential waterlines in the Victor LeBoeuf Street and Montegut Vicinity area, a project for which we have requested funding from the State's LGAP program.

Please print the attached letter draft on State letterhead and obtain Mr. Magee's approval signature, for submittal to the State Division of Administration as evidence of support for this community project.

We appreciate your quick response to our request of support for this project. If you have any questions, please do not hesitate to let me know.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768
Houma, LA 70361
Telephone: 985-873-6456
Fax: 985-873-6457
pgarrett@tccg.org

Please consider the environment before printing this email.

Paulette Garrett

From: Paulette Garrett
Sent: Friday, February 03, 2017 9:55 AM
To: Debbie Ortega
Subject: LGAP 2015-2016 Support Letter for amendment G Dove.doc
Attachments: LGAP 2015-2016 Support Letter for amendment G Dove.doc

Debbie,

See requested draft of support letter.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department

P. O. Box 2768

Houma, LA 70361

Telephone: 985-873-6456

Fax: 985-873-6457

pgarrett@tpcg.org



Please consider the environment before printing this email.

2/3/17

*Spoke to Marc Parenti
re: requested*

Amendment -

*He said shorty full
for waterworks
Could be made
up by doing
Amendment to
Palm Ave*

February 3, 2017

Mr. Marc Parenti
Division of Administration
Office of Community Development
P. O. Box 94095
Baton Rouge, LA 70804-9095

Re: Terrebonne Parish LGAP Project – AMENDMENT Request
LGAP 15-16-TRB-0001 Project (Victor LeBoeuf Street and Montegut Vicinity Waterline
Improvements)

Dear Mr. Parenti,

Concerning the above-referenced LGAP project, Terrebonne Parish is requesting to amend the grant agreement to include the purchase and installment of security cameras at the Maple Street Park located in Houma’s downtown Historical District. These cameras will allow for enhanced security for the park, which is a very popular recreational park utilized by the surrounding residential neighborhood and sports teams.

I fully support Terrebonne Parish’s request to amend this LGAP award to include the purchase and installation of security cameras, the total cost of which is estimated to be \$20,000.

Sincerely,

Gordon E. Dove

Paulette Garrett

From: Magee, Rep. (District Office) [mageer@legis.la.gov]
Sent: Thursday, February 02, 2017 5:36 PM
To: Paulette Garrett
Cc: Debbie Ortega; Chabert, Sen. (District Office)
Subject: Request for Support Letter

Paulette,

As per our phone conversation, it is Rep. Magee's understanding there will be monies left over from the 15-16 LGAP project in Montegut. President Dove, Senator Chabert & Rep. Magee have all agreed to use these left over monies to purchase security cameras for the Maple St. Park.

The Governors Office and Mr. Marc Parenti with Facility Planning are completely aware of this request and have pre-approved same. In order to complete the approval process he will need a support letter from Pres., Dove stating (project: 15-16-TRB-0001 to replace waterlines in Montegut area) that TPCG has utilized most of the money for this waterline project and wants to AMEND it to install security cameras at Maple St. Park in our Historical Downtown Area. Mr. Parenti said you can include the figures if you wish but it is not necessary. Example: TPCG had X amount of dollars and have X amount of dollars left over. The letter should also include the estimated cost of the security system. He did state it does not have to be exact.

I am now awaiting a quote from the security company as well as the engineer for cost of the required 2 utility poles that will need to be installed. I will forward same to you upon receipt. My guess for this project is a total cost of just under \$20k.

Once the support letters are received and final approval is given from Mr. Parenti the security cameras can then be ordered by TPCG. Please let us know who in the parish will be the contact person to place the order. Mr. Parenti stated he could get the funds to you within 2 days once he receives the invoices. He also offered to call you tomorrow to discuss and offer any assistance you may need. Please feel free to call him or Mitch McDaniel with any questions at 225-342-7412.

Should you have any questions or need to further discuss with me, please feel free to call me on my cell phone at 985-870-0234.

Thank you VERY much for your help!!!

Sincerely,

Vickie Larke
Legislative Assistant to:
Representative Tanner Magee, Dist. 53
P.O. Box 2365
Houma, LA 70361
(985) 858-2970 - Office
Fax: (985) 858-2972
Mageer@legis.la.gov

On Feb 4, 2016, at 12:25 PM, Paulette Garrett <pgarrett@tpcg.org> wrote:

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We appreciate your quick response to our request of support for this project. If you have any questions, please do not hesitate to let me know.

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768

Houma, LA 70361

Telephone: 985-873-6456

Fax: 985-873-6457

pgarrett@tpcg.org



Please consider the environment before printing this email.

<LGAP 2015-2016 Support Letter - Tanner Magee.doc>

ACCT: 204-000-6499-00

MAY 31, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

MISCELLANEOUS - OTHER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	1,266.00-	0	1,266
CLOSED:				
2011	0	8,235.52-	N/A	8,236
2012	0	16,237.68-	N/A	16,238
2013	0	12,071.07-	N/A	12,071
2014	0	5,229.57-	N/A	5,230
2015	0	3,401.84-	N/A	3,402
2016	0	306.94-	N/A	307

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 204-211-8915-08

MAY 31, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

POLICE

VISUAL IMAGING RADIO COMM.

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-804-8324-02

MAY 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

WATER PROJECTS

MONTEGUT (WATERWORKS)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	103,800	.00	0	103,800
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	103,800	.00	N/A	103,800

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-000-6348-01

MAY 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

LGAP MONTEGUT (WATERWORKS)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	103,800	.00	0	103,800-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	103,800	.00	N/A	103,800-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section III

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

January 23, 2017

Mr. Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70361

De delegate
6759-196-8912-09 <1000,000>
6759-000-6342-09 <1000,000>

Re: Renovate the Le Petit de Terrebonne Theater Building, Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-01

Dear Mr. Dove:

Please find enclosed one (1) fully executed original of the 2nd Amended Cooperative Endeavor Agreement between the State of Louisiana and the Terrebonne Parish Consolidated Government.

If you have any questions, please call your Project Manager, Mr. Lyle Savant, at (225) 219-1154.

Sincerely,

Joyce Jenne
Joyce Jenne, MBA
Capital Outlay Analyst

/cv

Enclosures

RECEIVED

JUN 26 2017

TPCG FINANCE DEPT.

2nd Amended Cooperative Endeavor Agreement
Terrebonne Parish Consolidated Government:
Renovate the Le Petit de Terrebonne Theater Building, Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-01

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing.

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect.

THUS DONE AND SIGNED, this 19th day of January, 2016,
at Baton Rouge, Louisiana.

WITNESSES:

STATE OF LOUISIANA

By: [Signature]
Jessica C. Barnes
MARK A. MOSES, DIRECTOR
FACILITY PLANNING & CONTROL
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 12th day of December, 2016,
at Houma, Louisiana.

WITNESSES:

TERREBONNE PARISH

By: [Signature]
Leilani N. Haydee
Deborah W. Ortega
GORDON E. DOVE
PARISH PRESIDENT

EXHIBIT A

**2nd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
Renovate the Le Petit de Terrebonne Theater Building, Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-01**

COSTS AND FUNDS THIS AGREEMENT (\$):

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER³	TOTAL
REAL ESTATE				
PLANNING				
CONSTRUCTION				
MISC				
EQUIPMENT				
ESCROW				
FP&C ADMIN				
TOTAL COSTS				

Federal Tax Identification for Entity: **72-6001390**

Notes:

1. Planning Costs shall not exceed 10% of Construction Costs. Miscellaneous Costs shall not exceed 5% of Construction Costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" category equals required match reflected in Article XIX.

EXHIBIT B

2nd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
Renovate the Le Petit de Terrebonne Theater Building, Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-01

State of Louisiana-ISIS Financial System-State Funding Summary

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
		No Funding			
TOTAL					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-196-8912-09
LE PETITE FACILITY IMPROVEMENTS**

TOTAL FUNDING	\$	150,000
EXPENDITURES THRU 12/31/15		(70,421)
PROJECT BALANCE	\$	79,579

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	223,100						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	464,900						
Feb-16	ORD 8680	LE PETIT THEATRE	150,000						
Jul-17	PENDING BA	DE-OB FACILITY PLANNING & CONTROL		(688,000)					
LESS PRIOR YEARS EXPENDITURES			(70,421)						
FUNDS AVAILABLE			\$ 767,579	\$ (688,000)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER: DUPLANTIS DESIGN GROUP
CONTRACTOR:

DESCRIPTION: IMPROVEMENTS TO LE PETIT THEATRE DE
TERREBONNE.

ACCT: 659-196-8912-09

MAY 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

AUDITORIUMS

LE PETIT FACILITY IMPROV

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	767,579	.00	0	767,579
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	223,100	.00	N/A	223,100
2016	838,000	70,420.79	N/A	767,579

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

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CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	688,000	.00	0	688,000-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	223,100	.00	N/A	223,100-
2016	688,000	.00	N/A	688,000-

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, July 06, 2017 11:53 AM
To: Al Levron; Mike C. Toups
Cc: Darrin W. Guidry; Gordon Dove; Jeanne Bray; Kayla Dupre
Subject: RE: Savanne Road Drainage
Attachments: DOC070617.pdf

Attached is what I am suggesting we use for the budget amendment. If I don't hear anything different from you before 12:30 we will move forward as is.

Thanks
Kandace

From: Kandace Mauldin
Sent: Thursday, July 06, 2017 11:36 AM
To: Al Levron; Mike C. Toups
Cc: Darrin W. Guidry; Gordon Dove; Jeanne Bray
Subject: RE: Savanne Road Drainage

Still waiting on this information, this is needed to load onto agenda ASAP

From: Al Levron
Sent: Thursday, July 06, 2017 8:11 AM
To: Kandace Mauldin; Mike C. Toups
Cc: Darrin W. Guidry; Gordon Dove; Jeanne Bray
Subject: RE: Savanne Road Drainage

Need estimate, by account, with the understanding that a line item adjustment can be made later.

From: Kandace Mauldin
Sent: Thursday, July 06, 2017 7:46 AM
To: Al Levron; Mike C. Toups
Cc: Darrin W. Guidry; Gordon Dove; Jeanne Bray
Subject: RE: Savanne Road Drainage

Mike,

I need this information as soon as possible this morning to upload for the meetings next week.

Thanks
Kandace

From: Al Levron
Sent: Wednesday, July 05, 2017 10:26 AM
To: Mike C. Toups
Cc: Darrin W. Guidry; Kandace Mauldin; Gordon Dove; Jeanne Bray
Subject: Savanne Road Drainage

The President is agreeable to moving \$125,000 from Capital account # 661-310-8916-86 (Valhi line and grade) to various accounts within the drainage department for the following.

1. Planning/servitude preparation/acquisition..permit, if necessary. (All South)
2. Survey (Charles MacDonald)
3. Equipment purchase (8-12" pump)
4. Equipment/manpower related costs to construct potato levees.

Mike, I need a breakdown how much to place in various accounts.

Al J. Levron
Parish Manager
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA. 70361
985-873-6407

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
SAVANNE CONTAINMENT**

JULY 2017 ESTIMATED PROBABLE PROJECT COST

Construction:

Item	Description	Units	Qty	Unit Price	Total
1	Potato Ridge (3:1 Side Slopes) (2 Ft. High) (In-Place-Measure)	CY	2,400	\$ 15.00	\$ 36,000
2	24" Storm Drain Pipe (2 Required)	LF	48	\$ 150.00	\$ 7,200
3	24" Sluice Gate (Complete Installed)	EA	2	\$ 5,000.00	\$ 10,000
4	Wooden Pump Platform & Limestone Access Drive (Complete)	LS	1	\$ 6,000.00	\$ 6,000
5	Clearing	AC	2.0	\$ 2,000.00	\$ 4,000

Sub-Total: \$ 63,200

Contingency (10%): \$ 6,320

Total Estimated Probable Construction Cost: \$ 69,520

Cost of Pump (Complete): \$ 40,000

Engineering Basic Services Cost (Billed as Time & Material)(No Inspection Included): \$ 15,000

Total Estimated Probable Project Cost: \$ 124,520

252-351-8929-~~73~~ - new account for Savanne Containment project

* defend per K&K

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2017 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-86
VALHI EXTENSION LINE & GRADE EVAL

TOTAL FUNDING	\$	50,000
EXPENDITURES THRU 12/31/15		-
PROJECT BALANCE	\$	50,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021	
Jan-17	PROPOSED	FROM 655-351-8929-61 FD 255			31,611					
Jan-17	PROPOSED	FROM 655-351-8929-05 FD 151			118,389					
Jul-17	PROPOSED	TO 661-310-8916-86			(100,000)					
LESS PRIOR YEARS EXPENDITURES										
FUNDS AVAILABLE			\$	-	\$	-	\$	-	\$	-

DESCRIPTION: Extend Valhi beyond Savanne Rd and create an intersection at Hwy 311 and Ellendale Blvd

ACCT: 661-310-8916-86

MAY 31, 2017 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

VALHI EXT LINE & GRADE EVAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	150,000	512.00	236	149,252
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 252-351-8929-02

MAY 31, 2017 - MONTH LAST CLOSED

DRAINAGE TAX FUND

DRAINAGE

PUMPS & MOTORS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	237,131	93,598.00	20,523	123,010
CLOSED:				
2011	316,191	275,007.75	N/A	41,183
2012	111,183	41,941.50	N/A	69,242
2013	469,242	.00	N/A	469,242
2014	1,019,242	431,680.00	N/A	587,562
2015	1,167,562	1,056,039.00	N/A	111,523
2016	611,523	374,392.00	N/A	237,131

ENTER = CONTINUE

CF01 = EXIT

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CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MAY 31, 2017 - MONTH LAST CLOSED

ACCT: 252-351-8342-01
DRAINAGE TAX FUND
DRAINAGE
ENGINEERING FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	15,640	4,139.80	0	11,500
CLOSED:				
2011	10,000	6,069.37	N/A	3,931
2012	10,000	5,731.43	N/A	4,269
2013	10,000	5,759.75	N/A	4,240
2014	10,000	8,610.29	N/A	1,390
2015	17,000	4,748.76	N/A	12,251
2016	17,000	1,241.00	N/A	15,759

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

Section II

Terrebonne Parish Consolidated Government
Budget Amendment for Donation Balance - Cumulative Years
Emergency Shelter Grant Program

Updated: 6/30/2017

		Current	Adjustment	Final
234-000-6741-01	Donations	0	(200)	(200)
234-630-8225-01	Operating Supplies - Donations	0	5,277	5,277
234-000-5111-00	Fund Balance		(5,077)	

To input Donations and associated expenses into the Parish Budget for tracking purposes. These donations assist with the purchase of operating supplies for the Beautiful Beginnings Homeless Shelter.

Donations are received from private industry and individuals for Shelter Operations expenses deemed as priority by Administrative officials.

The Shelter is funded by federal Emergency Shelter Grants and supplemented by CDBG and General Fund money. The Shelter provides emergency transitional housing for families displaced from their homes due to adverse circumstances.

Terrebonne Parish Consolidated Government
Calculation of Donation Balance - Cumulative Years
Emergency Shelter Grant Program

Updated: PDG
6/29/2017

	2011	2012	2013	2014	2015	2016	2017
Carryover- from previous year	6,863.00	5,841.65	5,841.65	3,909.29	4,305.05	4,333.67	5,077.50
Donations:	0.00		250.00	650.00	20.00 20.00 5.00 50.00 300.00 500.00	1,000.00	200.00
Total Donations for the Year	0.00	0.00	250.00	650.00	895.00	1,000.00	200.00
Total Available Donations	6,863.00	5,841.65	6,091.65	4,559.29	5,200.05	5,333.67	5,277.50
Expenses 234-630-8225-01							
06/13/2011--Walmart-Curtain Rods & Shower Curtains	302.88						
06/13/2011--Walmart Shopping Card Used	(30.00)						
06/22/2011-Walmart Return	(68.96)						
09/28/2011--Walmart-Bed Bug Prevention, Towels and blankets	585.66						
09/28/2011--Walmart-Bed Bug Prevention	124.85						
4/27/12--Walmart-Bed Bug Prevention, Containers	34.41						
5/3/2012	0.00						
8/9/2012	72.51						
Total	1,021.35						
2013 Refrigerator 234-630-8915-02			2,182.36				
Various Supplies 234-630-8225-01				254.24	866.38	256.17	97.99
Total Balance Remaining	5,841.65	5,841.65	3,909.29	4,305.05	4,333.67	5,077.50	5,179.51

ACCT: 234-000-6741-01
TERR. HOMELESS SHELTER
NO DEPARTMENT NAME
DONATIONS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	200.00-	0	200
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	250	250.00-	N/A	0
2014	0	650.00-	N/A	650
2015	0	895.00-	N/A	895
2016	0	1,000.00-	N/A	1,000

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

MAY 31, 2017 - MONTH LAST CLOSED

ACCT: 234-630-8225-01
TERR. HOMELESS SHELTER
NON-GRANT REIMBURSE EXP
OPERATING SUPPLIES-DONATIONS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	97.99	0	98-
CLOSED:				
2011	0	914.43	N/A	914-
2012	0	933.42	N/A	933-
2013	5,265	878.36	N/A	4,387
2014	0	254.24	N/A	254-
2015	4,559	866.38	N/A	3,693
2016	0	256.17	N/A	256-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP

CF06 = DSP

CF08 = PRT

CF00 = ACCOUNT EXCEEDS BUDGET AMOUNT

CF03 = DETAIL

CF05 = ENCUMBRANCE

CF07 = DETAIL

Section VI

Kayla Dupre

From: Kandace Mauldin
Sent: Friday, June 30, 2017 10:15 AM
To: Kayla Dupre
Subject: FW: Emailing - Memo - Parish Summer Camp Funding.pdf
Attachments: Memo - Parish Summer Camp Funding.pdf

I spoke with Parish President and he has approved the budget amendment to add an additional \$10,000 to the Recreation Fund for Summer Camps. This additional \$10,000 is coming from general fund.

From: Tammy Triggs
Sent: Friday, June 30, 2017 9:57 AM
To: Al Levron; Kandace Mauldin; Kayla Dupre
Cc: Tammy Triggs
Subject: Emailing - Memo - Parish Summer Camp Funding.pdf

Attached is the memo for the Parish Summer Camp Funding.

Thank You,
Tammy E. Triggs
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone: (985) 873-6410
Fax: (985) 873-6521
E-mail: ttriggs@tpcg.org

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

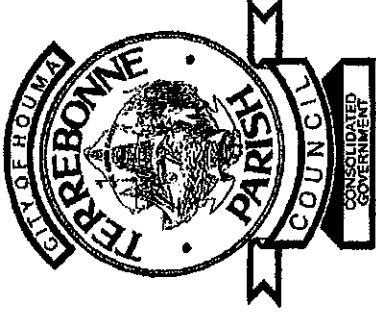
CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

AUDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361

Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360

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vwchauvin@tpcg.org www.tpcg.org

June 29, 2017

MEMO TO: Gordon E. Dove
Parish President

FROM: Venita H. Chauvin *VHC*
Council Clerk

RE: Parish Summer Camp Funding

At the Council's 6/26/17 Budget & Finance Committee the following motion was adopted with regards to funding for the Parish Summer camp programs:

Mr. J. Navy moved, seconded by Mr. S. Troscclair, "THAT, the Budget and Finance Committee request Administration to allocate an additional \$10,000 for the continuance of the Parish's summer camps programs."

By copy of this memo, the appropriate staff members are being advised of this request.

Feel free to contact me if you have any questions on this matter.

cc: Council Members
Parish Manager Al Levron
CFO Kandace Mauldin
Comptroller Kayla Dupre

/vhc

ACCT: 280-534-8357-12
MAY 31, 2017 - MONTH LAST CLOSED

PARISHWIDE RECR. FUND
SUMMER CAMPS
SUMMER CAMP PROGRAMS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	200,000	142,565.00	0	57,435
CLOSED:				
2011	200,000	198,410.75	N/A	1,589
2012	225,000	200,059.73	N/A	24,940
2013	225,000	210,228.28	N/A	14,772
2014	225,000	224,973.91	N/A	26
2015	225,000	222,873.88	N/A	2,126
2016	200,000	198,301.06	N/A	1,699

ENTER = CONTINUE CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF06 = DSP ENCUMBRANCE

MAY 31, 2017 - MONTH LAST CLOSED

ACCT: 280-000-7101-51

PARISHWIDE RECR. FUND

NO DEPARTMENT NAME

GENERAL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	30,000	30,000.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-999-9102-80

GENERAL FUND

OPERATING TRANSFERS

PARISHWIDE RECREATION

MAY 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	30,000	30,000.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Category Number:
Item Number: 5.



Monday, July 10, 2017

Item Title:

Donate Surplus Truck to Food Bank

Item Summary:

Introducing an ordinance that will authorize TPCG to donate a surplus Ford F250 Pick Up Truck to Terrebonne Churches United Foodbank, Inc. and calling a public hearing on July 26, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Act of Donation	7/6/2017	Backup Material
Proposed ordinance	7/6/2017	Ordinance

ACT OF DONATION OF MOVABLE

BY: TERREBONNE PARISH CONSOLIDATED GOVERNMENT UNITED STATES OF AMERICA
STATE OF LOUISIANA
TO: TERREBONNE CHURCHES UNITED FOODBANK, INC. PARISH OF TERREBONNE

Be it known that on the date(s) inscribed below, before the undersigned notaries, duly commissioned and qualified, in and for the parish and state aforesaid, therein residing, and in the presence of the two competent witnesses hereinafter named and undersigned, personally came and appeared:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, whose mailing address is PO Box 2768, Houma LA 70361, represented herein by Gordon E. Dove, Sr., Parish President, by virtue of Terrebonne Parish Council Resolution No. 16-544 and Terrebonne Parish Ordinance No. _____ (“Donor”);

who declared that in consideration of Donee’s operation of a food bank as a welfare program for the aid and support of the needy in Terrebonne Parish, Louisiana, the Terrebonne Parish Consolidated Government, it does hereby irrevocably donate, give, grant, transfer, set over, solely, with full substitution and subrogation in and to all rights and actions of warranty which said Donor has or may have against all preceding owners and vendors, and deliver unto

TERREBONNE CHURCHES UNITED FOODBANK, INC., TIN #72-1134481, a non-profit corporation, organized under and pursuant to the laws of the State of Louisiana, whose mailing address is 254 Magnolia, Houma, LA 70360 and herein represented by Lawrence DeHart, President (“Donee”);

the hereinafter described movable property:

2011 Ford F250 White Pick-Up Truck, bearing VIN 1FTBF2A69BEA30660 (valued at \$2,900.00) (Public Property)

to have and to hold unto Donee, his heirs, successors, and assigns forever, for Donee’s use in the transportation of food for the needy in Terrebonne Parish, Louisiana, or for any other public function WHICH SUPPORTS THE Donee’s food bank program.

This donation by Donor to Donee of this public property is made in accordance with Louisiana Constitution Art. VII, Section 14 (B)(1), and La. R.S. 33:1236 (11)(a), and Donee declares that this vehicle shall be used to facilitate persons in need. Donee declares it is a non-profit food bank provider for the “needy.”

This donation is made as is where is and without express or implied warranty of any kind allowed under law. This has been explained to Donee by Donor’s representative, and Donee acknowledges the same.

Donee agrees that Donee will handle all title transfer and insurance, which shall be at Donee’s cost and expense, if any.

Donee hereby accepts this donation; Lawrence DeHart declares that he is authorized to sign and execute this donation agreement on behalf of the Donee.

Thus done and passed at Houma, Terrebonne Parish, Louisiana on the ____ day of July 2017, in the presence of the undersigned competent witnesses, who hereunto sign their names with said appearers and me, notary, after reading of the whole.

WITNESSES:

DONOR:

GORDON E. DOVE, PARISH PRESIDENT
EXECUTIVE FOR THE TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

NOTARY PUBLIC

Thus done, accepted and passed at Houma, Terrebonne Parish, Louisiana on the ____ day of July 2017, in the presence of the undersigned competent witnesses, who hereunto sign their names with said appearers and me, notary, after reading of the whole.

WITNESSES:

DONEE:

LAWRENCE DEHART, PRESIDENT OF THE
BOARD AND DULY AUTHORIZED
REPRESENTATIVE FOR TERREBONNE
CHURCHES UNITED FOODBANK, INC.

NOTARY PUBLIC

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO DONATE A SURPLUS FORD F250 PICK UP TRUCK TO TERREBONNE CHURCHES UNITED FOODBANK, INC. FOR USE IN THE TRANSPORTATION OF FOOD FOR THE NEEDY IN TERREBONNE PARISH, LOUISIANA, TO AUTHORIZE THE TERREBONNE PARISH PRESIDENT TO EXECUTE THE NECESSARY DOCUMENTS TO EFFECTUATE THE DONATION, AND TO PROVIDE FOR RELATED MATTERS.

Whereas, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

Whereas, Louisiana Constitutional article VII, Section 14, Part B(1) authorizes the TPCG to use “public funds for programs of social welfare for the aid and support of the needy”;

Whereas, Louisiana Revised Statute 33:1236(11)(a) further authorizes the TPCG to “provide for the support of the poor and necessitous within [its] parish”; and

Whereas, by virtue of Terrebonne Parish Council Resolution 16-544, as authorized by Louisiana Revised Statute 33:4712(F), the Terrebonne Parish Consolidated Government has previously declared surplus one certain 2011 Ford F250 White Pick-Up Truck, bearing VIN 1FTBF2A69BEA30660 (valued at \$2,900.00); and

Whereas, Terrebonne Churches United Foodbank, Inc., (hereinafter “TCUF”) a Louisiana non-profit corporation, owns and operates a foodbank in the Parish of Terrebonne, Louisiana, a welfare program for the aid and support of the needy; and

Whereas, TCUF has requested that TPCG donate, and the TPCG has agreed to donate, to TCUF the said vehicle in consideration for TCUF’s use of the said vehicle to facilitate its food bank program; and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish Consolidated Government be and is hereby authorized to donate the afore said vehicle to Terrebonne Churches United Foodbank, Inc. for the purposes herein, and that the Parish President be and is hereby authorized to execute the acts or other documents necessary to effectuate the donation.

NOW THEREFORE, BE IT FURTHER ORDAINED that this ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs first.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2017.

CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2017.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL