
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Ms. Christa Duplantis-Prather	Vice-Chairwoman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Dirk Guidry	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

October 9, 2017
5:45 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Concurring with the Parish Administration to award Bid #17-UTL-33 Annual Utilities Maintenance Contract to Norris & Boudreaux (2018 contract).
2. **RESOLUTION:** Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Finding our Roots to provide \$15,000 for the improvement of facilities and to further the benefits the organization provides contingent upon the approval of the Legal Department.
3. **RESOLUTION:** Authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.
4. Consider the introduction of an ordinance to amend the 2017 Adopted Operating Budget and 5-Year

Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and provide for related matters:

- I. CDBG Program, \$1,000
- II. HOME Investment Partnerships Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center, (\$735,500)
- XI. Civic Center, \$317,896

and call a public hearing on October 25, 2017 at 6:30 p.m.

5. Consider the introduction of an ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

Sanitation Fund, \$100,000

and calling a public hearing on said matter on October 25 at 6:30 pm

6. To review the 2018 Proposed Budget for the following departments/agencies:

Parish Council

Council Clerk

City Court

District Court

Parish President

Finance/Accounting

Finance/Customer Service

Legal Services

Planning Department/Admin/Zoning

Planning Department/Code Violation/Compliance

Coroner's Office

Health and Welfare

Planning Department/Museums

Publicity

Economic Development/other

Planning Department/Marina

Juvenile Detention Center

Finance/Purchasing-Warehouse

Finance/Information Technology

Animal Control

Recap Utility Funds (Electric/Gas/GIS)

Sanitation Fund

City Marshal

TEDA

7. Adjourn

Category Number:
Item Number:



Monday, October 9, 2017

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, October 9, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, October 9, 2017

Item Title:

#17-UTL-33 Annual Utilities Maintenance Contract

Item Summary:

RESOLUTION: Concurring with the Parish Administration to award Bid #17-UTL-33 Annual Utilities Maintenance Contract to Norris & Boudreaux (2018 contract).

ATTACHMENTS:

Description	Upload Date	Type
exec sum	9/28/2017	Executive Summary
Res	9/28/2017	Resolution
bid docs	9/28/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Resolution: Parish Project #17-UTL-33 Annual Utilities Maintenance Contract

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution to award Parish Project #17-UTL-33 Annual Utilities Maintenance Contract to Norris & Boudreaux Contractors.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Work consists of furnishings labor, material and equipment to accomplish miscellaneous repair for Department of Utilities/Gas.

TOTAL EXPENDITURE

\$162,731.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$162,731.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Angela Guidry, Purchasing Manager

Signature

September 28, 2017

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A Resolution to award Parish Project #17-UTL-33 for the Terrebonne Parish Consolidated Government to Norris & Boudreaux Contractors in the amount of One Hundred Sixty Two Thousand, Seven Hundred Thirty One Dollars and Zero Cents (\$162,731.00).

WHEREAS, on September 19, 2017, bids were received by the Terrebonne Parish Consolidated Government, Purchasing Division for Project #17-UTL-33 for the Annual Utilities Maintenance Contract, and

WHEREAS, after careful review by the Utilities Department / Gas Distribution Division it has been determined that the bid price of One Hundred Sixty Two Thousand, Seven Hundred Thirty One Dollars and Zero Cents (\$162,731.00) from Norris & Boudreaux Contractors should be accepted as per the attached documents, and

WHEREAS, quantities stated are given as a general guide for bidding, Terrebonne Parish Consolidated Government Utilities Department / Gas Distribution Division reserves the right to increase or decrease quantities as needed at the same unit prices, and

WHEREAS, the Contract shall be effective from January 1, 2018, or after signing of the contract until December 31, 2018. The Terrebonne Parish Consolidated Government may exercise an option to extend the contract for up to a one (1) year period at the same unit prices.

WHEREAS, the Parish Administration has concurred with the recommendation that the bid of Norris & Boudreaux is the lowest responsive bid for Bid #17-UTL-33 Annual Utilities Maintenance Contract as per the attached bid forms, and

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, awards the above mentioned to Norris & Boudreaux Contractors and that the Parish President and all other appropriate parties be and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
Utilities Dept. / Gas Dist. Division
Post Office Box 2768
Houma, Louisiana 70361

PROJECT NO: 17-UTL-33
ANNUAL UTILITIES MAINTENANCE
CONTRACT

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by Utilities Dept. / Gas Dist. Division and dated 9/19/2017.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following ADDENDA:
Appendix No. 1 - # 17-UTL-33 Annual Utilities Maintenance Contract

BASE BID: For all work required by the Bidding Documents (including any and all unit prices but not alternates) the sum of:
One hundred sixty-two thousand seven hundred thirty one & 00/100 Dollars (\$ 162,731.00)

NAME OF BIDDER: Norris and Boudreaux Contractors LLC

ADDRESS OF BIDDER: 1606 Bull Run Road
Schriever LA 70395

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 49508

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Thomas S. Boudreaux

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: manager/member

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER *: [Signature]

DATE: 9/19/2017

*Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(A)(1)(c) or RS 38:2212(O).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

UNIT PRICE FORM (pgs 20-24)

TO: Terrebonne Parish Consolidated Government
Utilities Department/Gas Distribution Division
P.O. Box 2768, Houma, LA 70361

FROM: Norris and Boudreau Contractors LLC
1606 Bull Run Road
Schriever LA 70395

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.A. 0 - 30	2000	S.Y.	4.75	\$ 9,500.00
DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.B. 30.1 - 90	600	S.Y.	4.75	\$ 2,850.00
DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.C. 90.1 - 1000	200	S.Y.	4.75	\$ 950.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete but Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 4" Thick, 3000 PSI, 28 days in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.A. 0 - 30	100	S.Y.	44.00	\$ 4,400.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 4" Thick, 3000 PSI, 28 Days, In Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II. B. 30.1 - 90	200	S.Y.	44.00	\$ 8,800.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.C. 0 - 30	100	S.Y.	46.00	\$ 4,600.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.D. 30.1 - 90	100	S.Y.	46.00	\$ 4,600.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.E. 90.1 - 1000	100	S.Y.	43.00	\$ 4,300.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All			

	Other Materials) PCCP 8" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.F. 0 - 30	100	S.Y.	48. ⁰⁰ / ₁₀₀	\$ 4,800. ⁰⁰ / ₁₀₀
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 8" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II. G. 30.1 - 90	100	S.Y.	48. ⁰⁰ / ₁₀₀	\$ 4,800. ⁰⁰ / ₁₀₀
DESCRIPTION:	Portland Cement Concrete Curbs (PCCP) (Only Excluding Cost of Concrete But Including All Other Materials Plus Construction Expansion Felt at all Sidewalks, Parking Lots and Driveways) Extruded 6" Barrier Type to Include Dowels in Conjunction with New Paving			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
III.A	200	L.F.	18. ⁰⁰ / ₁₀₀	\$ 3,600. ⁰⁰ / ₁₀₀
DESCRIPTION:	Portland Cement Concrete Curbs (PCCP) (Only Excluding Cost of Concrete But Including All Other Materials Plus Construction Expansion Felt at all Sidewalks, Parking Lots and Driveways) Extruded 12" Rollover Type 0" to 4" tall with New Slab Paving Properly Doweled with "U" shaped Curb Bars			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
III B.	500	L.F.	18. ⁰⁰ / ₁₀₀	\$ 9,000. ⁰⁰ / ₁₀₀
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV.A. 0 - 30	600	L.F.	3. ⁰⁰ / ₁₀₀	\$ 1,800. ⁰⁰ / ₁₀₀
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV. B. 30.1 - 90	100	L.F.	3. ⁰⁰ / ₁₀₀	\$ 300. ⁰⁰ / ₁₀₀
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV.C. 90.1 - Above	100	L.F.	3. ⁰⁰ / ₁₀₀	\$ 300. ⁰⁰ / ₁₀₀
DESCRIPTION:	Additional Items - Foreman			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.A.	100	Hours	52. ⁰⁰ / ₁₀₀	\$ 5,200. ⁰⁰ / ₁₀₀
DESCRIPTION:	Additional Items - Concrete Finisher			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.B.	50	Hours	46. ⁰⁰ / ₁₀₀	\$ 2,300. ⁰⁰ / ₁₀₀
DESCRIPTION:	Additional Items - Laborer			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.C.	200	Hours	35. ⁰⁰ / ₁₀₀	\$ 7,000. ⁰⁰ / ₁₀₀
DESCRIPTION:	Additional Items - Backhoe, Rubber Tired with Operator (Case 580 or Equal)			
REF. NO.	QUANTITY:	UNIT OF	UNIT	UNIT PRICE EXTENSION

V.D.	100	MEASURE:	PRICE	(Quantity times Unit Price)
DESCRIPTION:	Additional Items - Backhoe, Rubber Tired with Breaker and Operator (Case 580 or Equal)	Hours	0.02	\$ 0.02
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.E.	100	Hours	175.00	\$ 17,500.00
DESCRIPTION:	Additional Items - Dump Truck with Driver 12 C.Y.			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.F.	100	Hours	85.00	\$ 8,500.00
DESCRIPTION:	Additional Items - Front End Loader with Operator 1 C.Y. or Equal			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.G.	100	Hours	25.00	\$ 2,500.00
DESCRIPTION:	Additional Items - 3" Pump, Gas Powered			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.H.	50	Hours	5.00	\$ 250.00
DESCRIPTION:	Additional Items - All Hand Tools, Chain Saws, Pipe Saws, Compactors, Small Electric Tools and Safety Equipment as Required			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.I.			No Cost	No Cost
DESCRIPTION:	Additional Items - Hydraulic Excavator, Tracked with an Operator (Including Hauling to and from Job Site) 1 C.Y. or Equal			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.J.	100	Hours	175.00	\$ 17,500.00
DESCRIPTION:	Additional Items - Pick-up Truck (One Per Work Order)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.K.	100	Hours	15.00	\$ 1,500.00
DESCRIPTION:	Additional Items - Flatbed truck (With Prior Approval) Capacity of 1 Ton or Larger			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.L.	100	Hours	0.02	\$ 0.02
DESCRIPTION:	Additional Items - Air Compressor & Jack Hammer 175 CFM with 60# Hammer or Larger			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.M.	100	Hours	0.02	\$ 0.02
DESCRIPTION:	Additional Items - Generator (5KW or Smaller)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.N.	100	Hours	0.02	\$ 0.02
DESCRIPTION:	Additional Items - D-3 Bulldozer or Equivalent with Operator Including Hauling to and from the Job Site			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.O.	100	Hours	0.02	\$ 0.02
DESCRIPTION:	Additional Items - Mats - 18', 20' or 24' Length			
REF. NO.	QUANTITY:	UNIT OF	UNIT	UNIT PRICE EXTENSION

		MEASURE:	PRICE	(Quantity times Unit Price)
V.P.	10	Days	160. ⁰⁰	\$1,600. ⁰⁰
DESCRIPTION:	Asphaltic Pavements, 2"-4" Overlays (Excluding Materials) Bituminous Hot-Mix Asphalt Wearing Course (Including Tack Coat Application)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VI.A.	50	Tons	195. ⁰⁰	\$9,750. ⁰⁰
DESCRIPTION:	Asphaltic Pavements, 2"-4" Overlays (Excluding Materials) Patching (skin & deep) (1" to 24") (Including Tack Coat Application)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VI.B.	100	Tons	195. ⁰⁰	\$19,500. ⁰⁰
DESCRIPTION:	Pavement Removal and Disposal. Asphalt Per S.Y. Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VII.A.	100	S.Y.	3. ⁰⁰	\$300. ⁰⁰
DESCRIPTION:	Special Items - Aggregate Base - Not in Virgin Areas. Set Up New 6" Aggregate Base Material on Existing Areas. (Scarify, Shape Compact, Ext.) Excluding Materials			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.A.	100	S.Y.	7. ⁵⁰	\$750. ⁰⁰
DESCRIPTION:	Special Items - Saw Cut Asphalt Concrete Pavement (ACP) Per 1" Depth 0-30 L.F. (Maximum 4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.B.	100	L.F.	3. ⁰⁰	\$300. ⁰⁰
DESCRIPTION:	Special Items - Saw Cut Asphalt Concrete Pavement (ACP) Per 1" Depth 30.1 - Above L.F. (Maximum 4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.C.	100	L.F.	3. ⁰⁰	\$300. ⁰⁰
DESCRIPTION:	Under Cut Beam or Footing (12" x 12") with Prior Approval (Excluding Cost of Concrete)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IX.A.	100	L.F.	16. ⁵⁰	\$1,650. ⁰⁰
DESCRIPTION:	Transverse Joint Dowel Bars - Drilling and Epoxied			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
X. A.	100	Ea.	11. ⁰⁰	\$1,100. ⁰⁰
DESCRIPTION:	Longitudinal Joint Dowel Bars - Drilling and Epoxied			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.A.	100	Ea.	6. ⁰⁰	\$600. ⁰⁰
DESCRIPTION:	13a Directional Boring Rig & Trailer (1")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.B.	1	L.F.	7. ⁰⁰	\$7. ⁰⁰

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner. (Addenda 1)

UNIT PRICE FORM (CON'T)

DESCRIPTION:	13a Directional Boring Rig & Trailer (2")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.C	1	L.F.	7.002	\$ 7.002
DESCRIPTION:	13a Directional Boring Rig & Trailer (3")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.D	1	L.F.	8.002	\$ 8.002
DESCRIPTION:	13a Directional Boring Rig & Trailer (4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.E	1	L.F.	9.002	\$ 9.002

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner. (Addenda 1)



State Licensing Board for Contractors

This is to Certify that:

NORRIS & BOUDREAUX CONTRACTORS, LLC
1606 Bull Run Road
Schriever, LA 70395

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; HIGHWAY, STREET AND BRIDGE CONSTRUCTION; MUNICIPAL AND
PUBLIC WORKS CONSTRUCTION



Expiration Date: May 15, 2018

License No: 49508

Witness our hand and seal of the Board dated,
Baton Rouge, LA 16th day of May 2017

Willis MacP
Director

Lee Mallett
Chairman

This License Is Not Transferrable

Andy Shaw
Treasurer

Tom Schedler
Secretary of State

**State of
Louisiana
Secretary of
State**



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
NORRIS & BOUDREAUX CONTRACTORS, LLC	Limited Liability Company	SCHRIEVER	Active

Previous Names

Business: NORRIS & BOUDREAUX CONTRACTORS, LLC

Charter Number: 36408126K

Registration Date: 3/20/2007

Domicile Address

1606 BULL RUN ROAD
SCHRIEVER, LA 70395

Mailing Address

C/OTHOMAS BOUDREAUX
1606 BULL RUN ROAD
SCHRIEVER, LA 70395

Status

Status: **Active**

Annual Report Status: **In Good Standing**

File Date: 3/20/2007

Last Report Filed: 4/10/2017

Type: Limited Liability Company

Registered Agent(s)

Agent:	THOMAS BOUDREAUX
Address 1:	1606 BULL RUN RD
City, State, Zip:	SCHRIEVER, LA 70395
Appointment Date:	4/4/2014

Officer(s)

Additional Officers: No

Officer:	APRIL NORRIS BOUDREAUX
Title:	Member, Manager
Address 1:	1606 BULL RUN ROAD
City, State, Zip:	SCHRIEVER, LA 70305

Officer:	THOMAS BOUDREAUX
Title:	Manager
Address 1:	1606 BULL RUN RD
City, State, Zip:	SCHRIEVER, LA 70395

Amendments on File (1)

Description	Date
Appointing, Change, or Resign of Officer	5/13/2015

Print

BID BOND
FOR

Annual Utilities Maintenance Contract; Project No. 17-UTL-33

Date: 9/19/2017

KNOW ALL MEN BY THESE PRESENTS:

That Norris and Boudreaux Contractors, LLC of Schriever, Louisiana, as Principal, and Endurance Assurance Corporation, as Surety, are held and firmly bound unto the Terrebonne Parish Consolidated Government (Obligee), in the full and just sum of five (5%) percent of the total amount of this bid, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Annual Utilities Maintenance Contract; Project No. 17-UTL-33

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

Norris and Boudreaux Contractors, LLC

PRINCIPAL (BIDDER)

BY: 
AUTHORIZED OFFICER-OWNER-PARTNER

Endurance Assurance Corporation

SURETY

BY: Meghann Catherine Turner
AGENT OR ATTORNEY-IN-FACT (SEAL)

Meghann Catherine Turner, Attorney-in-Fact

ENDURANCE ASSURANCE CORPORATION

POAA000008745 114

POWER OF ATTORNEY

Know all Men by these Presents, that ENDURANCE ASSURANCE CORPORATION, a Delaware corporation (the "Corporation"), with offices at 4 Manhattanville Road, 3rd Floor, Purchase, NY 10577, has made, constituted and appointed and by these presents, does make, constitute and appoint MARY CATHERINE TURNER, GARRETT TURNER, MEGHANN CATHERINE TURNER its true and lawful Attorney(s)-in-fact, at BATON ROUGE in the State of LA and each of them to have full power to act without the other parties; to make, execute and deliver on its behalf, as surety or co-surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid, releases, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Corporation for any portion of the penal sum thereof in excess of the sum of TEN MILLION Dollars (\$10,000,000).

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Corporation as fully and to the same extent as if signed by the President of the Corporation under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on the 9th of January, 2014, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that, granting powers of attorney pursuant to certain resolutions adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014, the signature of such directors and officers and the seal of the Corporation may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking to which it is attached.

This Power of Attorney shall expire and all authority hereunder shall terminate without notice at midnight (Standard Time where said attorney(s)-in-fact is authorized to act.) December 7, 2019

IN WITNESS WHEREOF, the Corporation has caused these presents to be duly signed and its corporate seal to be hereunto affixed and attested this 21st day of April, 2017 at Purchase, New York.

(Corporate Seal)
ATTEST

Marianne L. Wilbert
MARIANNE L. WILBERT, SENIOR VICE PRESIDENT

ENDURANCE ASSURANCE CORPORATION

By *Sharon L. Sims*
SHARON L. SIMS, SENIOR VICE PRESIDENT

STATE OF NEW YORK
COUNTY OF WESTCHESTER

ss: Purchase

On the 21st day of April, 2017, before me personally came SHARON L. SIMS, SENIOR VICE PRESIDENT to me known, who being by me duly sworn, did depose and say that (s)he resides in SCOTCH PLAINS, NEW JERSEY that (s)he is a SENIOR VICE PRESIDENT of ENDURANCE ASSURANCE CORPORATION, the Corporation described in and which executed the above instrument; that (s)he knows the seal of said Corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Corporation; and that (s)he signed his (her) name thereto by like order.

(Notarial Seal)



Nicholas James Benenati

Nicholas James Benenati, Notary Public - My Commission Expires 12/07/2019

CERTIFICATE

STATE OF NEW YORK
COUNTY OF WESTCHESTER

ss: Purchase

I, CHRISTOPHER DONELAN the PRESIDENT of ENDURANCE ASSURANCE CORPORATION, a Delaware Corporation (the "Corporation"), hereby certify:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of the Corporation and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;
2. The following are resolutions which were adopted by the Board of Directors of the Corporation by unanimous written consent on January 9, 2014 and said resolutions have not since been revoked, amended or modified:

*RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Corporation any and all bonds, undertakings or obligations in surety or co-surety with others:

CHRISTOPHER DONELAN, SHARON L. SIMS, MARIANNE L. WILBERT

And be further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Corporation.

3. The undersigned, further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this

19th day of September, 2017

(Corporate Seal)

Christopher Donelan
CHRISTOPHER DONELAN, PRESIDENT

BIDDER'S AFFIDAVIT

A sworn statement shall be submitted with the bid certifying that the bidder has not, directly or indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this project. This sworn statement shall be in the form of an affidavit as indicated below, executed and sworn to by the bidder before persons authorized by laws of the State to administer oaths.

Affidavit

Parish Project Number: 17-UTL-33

Name of Project: **Annual Maintenance Contract**

Parish: **TERREBONNE**

Norris & Boudreaux Contractors LLC (an individual)
(a partnership)
(a corporation)

certify that I (we) have not, directly or indirectly, entered into an agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for this project.

Signed Thomas Boudreaux (an individual)
(a partnership)
(a corporation)

By Managing Member of Norris & Boudreaux Contractors LLC

Title Managing Member

Parish or county Terrebonne

State of Louisiana

Subscribed and sworn to before me this 18th day of September, 2017

My commission expires the Upon my Death day of , 20

Notary Public

Donna T. Hotard

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government
Utilities Dept. / Gas Dist. Division
Post Office Box 2768
Houma, Louisiana 70361

PROJECT NO: 17-UTL-33
ANNUAL UTILITIES MAINTENANCE
CONTRACT

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by Utilities Dept. / Gas Dist. Division and dated August 2017.

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:**
#1 dated 09/11/2017.

BASE BID: For all work required by the Bidding Documents (including any and all unit prices but not alternates) the sum of:

One Hundred Ninety-Six Thousand Six Hundred Forty ----- Dollars (\$ 196,640.00)

NAME OF BIDDER: Byron E. Talbot Contractor, Inc.

ADDRESS OF BIDDER: P.O. Box 5658

Thibodaux, LA 70302

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 12198

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Byron E. Talbot

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER *: 

DATE:

09/19/17

*Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(A)(1)(c) or RS 38:2212(O).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

UNIT PRICE FORM (pgs 20-24)

TO: Terrebonne Parish Consolidated Government
Utilities Department/Gas Distribution Division
P.O. Box 2768, Houma, LA 70361

FROM: Byron E. Talbot Contractor, Inc.
P.O. Box 5658
Thibodaux, LA 70302

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.A. 0 - 30	2000	S.Y.	2.50	5,000.00
DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.B. 30.1 - 90	600	S.Y.	2.50	1,500.00
DESCRIPTION:	Concrete Removal & Disposal Per Square Yard Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
I.C. 90.1 - 1000	200	S.Y.	2.50	500.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete but Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 4" Thick, 3000 PSI, 28 days in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.A. 0 - 30	100	S.Y.	50.00	5,000.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 4" Thick, 3000 PSI, 28 Days, In Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II. B. 30.1 - 90	200	S.Y.	50.00	10,000.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.C. 0 - 30	100	S.Y.	55.00	5,500.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.D. 30.1 - 90	100	S.Y.	55.00	5,500.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.E. 90.1 - 1000	100	S.Y.	55.00	5,500.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 6" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			

	Other Materials) PCCP 8" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II.F. 0 - 30	100	S.Y.	60.00	6,000.00
DESCRIPTION:	Portland Cement Concrete Paving (PCCP) (Excluding Cost of Concrete But Including Joint Material, 2" Sand Base, Sealing Joints, Curing Pavement and All Other Materials) PCCP 8" Thick, Type B, 4000 PSI, 28 Days, 5.8 Bags with Pozzolan in Place			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
II. G. 30.1 - 90	100	S.Y.	60.00	6,000.00
DESCRIPTION:	Portland Cement Concrete Curbs (PCCP) (Only Excluding Cost of Concrete But Including All Other Materials Plus Construction Expansion Felt at all Sidewalks, Parking Lots and Driveways) Extruded 6" Barrier Type to Include Dowels in Conjunction with New Paving			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
III.A	200	LF.	20.00	4,000.00
DESCRIPTION:	Portland Cement Concrete Curbs (PCCP) (Only Excluding Cost of Concrete But Including All Other Materials Plus Construction Expansion Felt at all Sidewalks, Parking Lots and Driveways) Extruded 12" Rollover Type 0" to 4" tall with New Slab Paving Properly Doweled with "U" shaped Curb Bars			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
III B.	500	LF.	20.00	10,000.00
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV.A. 0 - 30	600	LF.	4.00	2,400.00
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV. B. 30.1 - 90	100	LF.	4.00	400.00
DESCRIPTION:	Saw Cutting PCCP Per Linear Foot Per Inch Thickness (Maximum 4" Thickness) Saw Cut, Per 1" Depth			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IV.C. 90.1 - Above	100	LF.	4.00	400.00
DESCRIPTION:	Additional Items - Foreman			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.A.	100	Hours	60.00	6,000.00
DESCRIPTION:	Additional Items - Concrete Finisher			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.B.	50	Hours	50.00	2,500.00
DESCRIPTION:	Additional Items - Laborer			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.C.	200	Hours	40.00	8,000.00
DESCRIPTION:	Additional Items - Backhoe, Rubber Tired with Operator (Case 580 or Equal)			
REF. NO.	QUANTITY:	UNIT OF	UNIT	UNIT PRICE EXTENSION

V.D.	100	MEASURE: Hours	PRICE 95.00	(Quantity times Unit Price) 9,500.00
DESCRIPTION:	Additional Items - Backhoe, Rubber Tired with Breaker and Operator (Case 580 or Equal)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.E.	100	Hours	100.00	10,000.00
DESCRIPTION:	Additional Items - Dump Truck with Driver 12 C.Y.			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.F.	100	Hours	85.00	8,500.00
DESCRIPTION:	Additional Items - Front End Loader with Operator 1 C.Y. or Equal			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.G.	100	Hours	65.00	6,500.00
DESCRIPTION:	Additional Items - 3" Pump, Gas Powered			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.H.	50	Hours	15.00	750.00
DESCRIPTION:	Additional Items - All Hand Tools, Chain Saws, Pipe Saws, Compactors, Small Electric Tools and Safety Equipment as Required			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.I.			No Cost	No Cost
DESCRIPTION:	Additional Items - Hydraulic Excavator, Tracked with an Operator (Including Hauling to and from Job Site) 1 C.Y. or Equal			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.J.	100	Hours	100.00	10,000.00
DESCRIPTION:	Additional Items - Pick-up Truck (One Per Work Order)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.K.	100	Hours	25.00	2,500.00
DESCRIPTION:	Additional Items - Flatbed truck (With Prior Approval) Capacity of 1 Ton or Larger			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.L.	100	Hours	85.00	8,500.00
DESCRIPTION:	Additional Items - Air Compressor & Jack Hammer 175 CFM with 60# Hammer or Larger			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.M.	100	Hours	30.00	3,000.00
DESCRIPTION:	Additional Items - Generator (5KW or Smaller)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.N.	100	Hours	15.00	1,500.00
DESCRIPTION:	Additional Items - D-3 Bulldozer or Equivalent with Operator Including Hauling to and from the Job Site			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
V.O.	100	Hours	125.00	12,500.00
DESCRIPTION:	Additional Items - Mats - 18', 20' or 24' Length			
REF. NO.	QUANTITY:	UNIT OF	UNIT	UNIT PRICE EXTENSION

		MEASURE:	PRICE	(Quantity times Unit Price)
V.P.	10	Days	160.00	1,600.00
DESCRIPTION:	Asphaltic Pavements, 2"-4" Overlays (Excluding Materials) Bituminous Hot-Mix Asphalt Wearing Course (Including Tack Coat Application)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VI.A.	50	Tons	200.00	10,000.00
DESCRIPTION:	Asphaltic Pavements, 2"-4" Overlays (Excluding Materials) Patching (skin & deep) (1" to 24") (Including Tack Coat Application)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VI.B.	100	Tons	200.00	20,000.00
DESCRIPTION:	Pavement Removal and Disposal, Asphalt Per S.Y. Per Inch Thickness			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VII.A.	100	S.Y.	4.00	400.00
DESCRIPTION:	Special Items - Aggregate Base - Not in Virgin Areas. Set Up New 6" Aggregate Base Material on Existing Areas. (Scarify, Shape Compact, Ext.) Excluding Materials			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.A.	100	S.Y.	8.00	800.00
DESCRIPTION:	Special Items - Saw Cut Asphalt Concrete Pavement (ACP) Per 1" Depth 0-30 L.F. (Maximum 4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.B.	100	L.F.	4.00	400.00
DESCRIPTION:	Special Items - Saw Cut Asphalt Concrete Pavement (ACP) Per 1" Depth 30.1 - Above L.F. (Maximum 4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
VIII.C.	100	L.F.	4.00	400.00
DESCRIPTION:	Under Cut Beam or Footing (12" x 12") with Prior Approval (Excluding Cost of Concrete)			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
IX.A.	100	L.F.	20.00	2,000.00
DESCRIPTION:	Transverse Joint Dowel Bars - Drilling and Epoxied			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
X. A.	100	Ea.	20.00	2,000.00
DESCRIPTION:	Longitudinal Joint Dowel Bars - Drilling and Epoxied			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.A.	100	Ea.	15.00	1,500.00
DESCRIPTION:	13a Directional Boring Rig & Trailer (1")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
XI.B.	1	L.F.	20.00	20.00

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner. (Addenda 1)

UNIT PRICE FORM (CON'T)

DESCRIPTION:	13a Directional Boring Rig & Trailer (2")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
XI.C	1	L.F.	20.00	20.00
DESCRIPTION:	13a Directional Boring Rig & Trailer (3")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
XI.D	1	L.F.	25.00	25.00
DESCRIPTION:	13a Directional Boring Rig & Trailer (4")			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE	UNIT PRICE EXTENSION <i>(Quantity times Unit Price)</i>
XI.E	1	L.F.	25.00	25.00

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner. (Addenda 1)

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Byron E. Talbot Contractor, Inc.
P.O. Box 5658
Thibodaux, LA 70302

SURETY:

(Name, legal status and principal place of business)

Hartford Accident & Indemnity Company
2 Sanctuary Blvd., Suite 301
Mandeville, LA 70471

OWNER:

(Name, legal status and address)

Terrebonne Parish Consolidated Government
Utilities Dept./Gas Dist. Division
P.O. Box 2768
Houma, LA 70361

BOND AMOUNT: 5% of bid amount

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:

(Name, location or address, and Project number, if any)

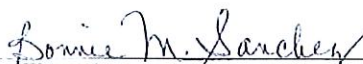
17-UTL-33, Annual Utilities Maintenance Contract

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.


If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

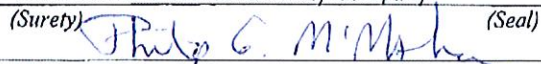
Signed and sealed this 19th day of September, 2017.


(Witness) Bonnie M. Sanchez, Corporate Secretary


(Witness) Jenna Oubre

Byron E. Talbot Contractor, Inc.
(Principal)  (Seal)

(Title) Byron E. Talbot, President
Hartford Accident & Indemnity Company

(Surety)  (Seal)
(Title) Philip G. McMahon, Attorney in Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: PAUL'S AGENCY LLC

Agency Code: 43-482456

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited :**

Mark Lane, Philip G. McMahon, Jenna M. Oubre of MORGAN CITY, Louisiana

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

ss.

Hartford

COUNTY OF HARTFORD

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Nora M. Stranko

Nora M. Stranko
Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of September 19, 2017
Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President

MAIN OFFICE
P. O. Box 5658
Thibodaux, LA 70302
Phone: (985) 447-5764
Fax: (985) 448-0558



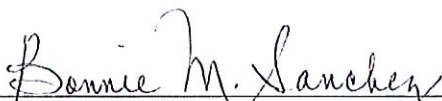
NORTH SHORE OFFICE
24288 Hwy. 190
Robert, LA 70455
Phone: (985) 419-9925
Fax: (985) 419-9833

C O R P O R A T E R E S O L U T I O N

BE IT RESOLVED by the Board of Directors of **BYRON E. TALBOT CONTRACTOR, INC.**, in a meeting duly assembled, that **BYRON E. TALBOT**, President of the Corporation, be, and is hereby authorized, empowered, and directed for and on behalf of the Corporation to sign any and all documents for this corporation as he might deem to be in the best interest of the Corporation.

I, **BONNIE M. SANCHEZ**, Secretary of **BYRON E. TALBOT CONTRACTOR, INC.**, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a meeting of the Board of Directors of said Corporation held on the 12th day of October, 2012, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minutes of the Corporation, and same is now in full force and effect.

WITNESS MY SIGNATURE this 19th day of September, 2017, at Robert, Louisiana.



Bonnie M. Sanchez, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/05/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. ONE TOWNE SQUARE, SUITE 1100 SOUTHFIELD, MI 48076 Attn: detroitgroupcaplive.certrequest@marsh.com	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No): E-MAIL ADDRESS:
00285 -GAWU-17-18	INSURER(S) AFFORDING COVERAGE INSURER A: Zurich American Insurance Company INSURER B: National Union Fire Ins Co Pittsburgh PA INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Byron E. Talbot Contractor, Inc. B.E.T. Construction, Inc. Reeco Rental & Supply, Inc. 301 Main Project Road Schriever, LA 70395	NAIC # 16535 19445

COVERAGES **CERTIFICATE NUMBER:** CHI-005846194-15 **REVISION NUMBER:** 6

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			GLO3486721-13	04/01/2017	04/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAP3486723-13	04/01/2017	04/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			BE051130589	04/01/2017	04/01/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC3486722-13 (Does not apply to Monopolistic States (ND, OH, WA, and WY), Puerto Rico, or the Virgin Islands)	04/01/2017	04/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Byron E. Talbot Contractor, Inc.
Pre-Qualification, Bids
301 Main Project Road
Schriever, LA 70395

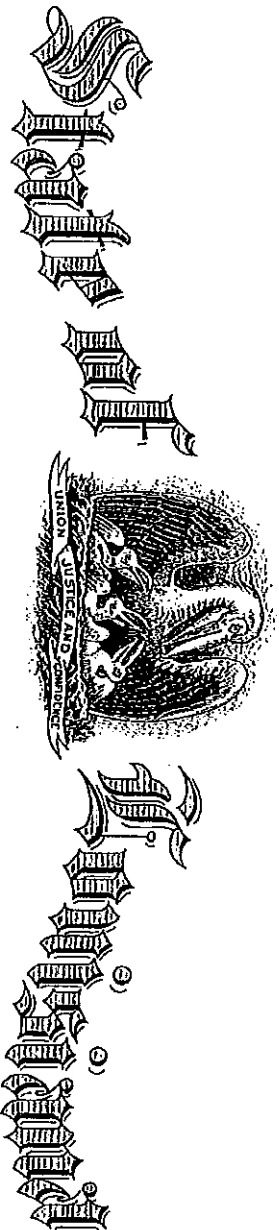
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

John C Hurley

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State Licensing Board for Contractors

This is to Certify that

BYRON E. TALBOT CONTRACTOR, INC.
P. O. Box 5658
Thibodaux, LA 70302

is duly licensed and entitled to practice the following classifications

BUILDING CONSTRUCTION; ELECTRICAL WORK (RESTRICTED); HEAVY CONSTRUCTION; HIGHWAY,
STREET AND BRIDGE CONSTRUCTION; MECHANICAL WORK (RESTRICTED); MECHANICAL WORK
(STATEWIDE); MUNICIPAL AND PUBLIC WORKS CONSTRUCTION; SPECIALTY: ASBESTOS REMOVAL
AND ABATEMENT; SPECIALTY: HAZARDOUS WASTE TREATMENT OR REMOVAL



Expiration Date: September 12, 2019

License No: 12198

Witness our hand and seal of the Board dated,
Baton Rouge, LA 13th day of September 2016

Willis MacP
Director

Joe Mallett
Chairman

This License Is Not Transferable

Willis MacP
Treasurer



Monday, October 9, 2017

Item Title:

Finding our Roots

Item Summary:

RESOLUTON: Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Finding our Roots to provide \$15,000 for the improvement of facilities and to further the benefits the organization provides contingent upon the approval of the Legal Department.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	10/4/2017	Executive Summary
Resolution	10/4/2017	Resolution
Back Up	10/4/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Finding our Roots to provide \$15,000 for the improvement of facilities and to further the benefits the organization provides

PROJECT SUMMARY (200 WORDS OR LESS)
Finding our Roots is a non-profit corporation operating in Terrebonne Parish, Louisiana and is the first museum dedicated to preserving the history and culture of black communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and TPCG believes a donation to Finding our Roots will provide equal or greater economic and/or educational benefits to Terrebonne Parish;

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
\$15,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<div>YESIF YES AMOUNT BUDGETED:\$15,000</div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
(PARISHWIDE)	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin

Signature

June 6, 2017

Date

A resolution authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Finding our Roots to provide \$15,000 for the improvement of facilities and to further the benefits the organization provides

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

WHEREAS, ROOTS, a non-profit corporation operating in Terrebonne Parish, Louisiana and

WHEREAS, ROOTS is the first museum dedicated to preserving the history and culture of black communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and

WHEREAS, TPCG believes a donation to ROOTS will provide equal or greater economic and/or educational benefits to Terrebonne Parish;

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Parish President to enter into a Cooperative Endeavor Agreement pending Legal review with the Finding our Roots for an amount not to exceed \$15,000.

**COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND
FINDING OUR ROOTS, INC.**

ARTICLE I.

1.0 This Agreement has been entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (herein sometimes referred to as “**TPCG**”), a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government; and

FINDING OUR ROOTS, INC. (TAX ID#81-1681623) (herein sometimes referred to as “**ROOTS**”), a Louisiana non-profit corporation, whose mailing address is 109 Bisland Street, Houma, Louisiana 70360, herein represented by its duly authorized President, Margie Scoby;

who, in order to serve the public for the purposes hereinafter stated, declared and acknowledged, as follows:

1.1 WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

1.2 WHEREAS, Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324 and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

1.3 WHEREAS, ROOTS, a non-profit corporation operating in Terrebonne Parish, Louisiana and

1.4 WHEREAS, ROOTS is a museum dedicated to preserving the history and culture of black communities in Terrebonne, Lafourche and St. Mary Parishes and is tourist destination furthering the public interest of tourism, culture and education, and

1.5 WHEREAS, TPCG acknowledges that there is a reasonable expectation that a donation to ROOTS will provide equal or greater economic, cultural and/or educational benefits to Terrebonne Parish which will exceed the value of the obligations of TPCG contained herein thereby serving a public purpose;

1.6 WHEREAS, Terrebonne Parish Council finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its own public funds and in recognition of Terrebonne Parish Ordinance No. 8796; and

1.7 NOW THEREFORE, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and ROOTS, each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

ARTICLE II. PURPOSE

2.1 The purpose of this cooperative agreement between Terrebonne Parish Consolidated Government and ROOTS is for the purpose of economic development, tourism as well as cultural and educational benefits which taken as a whole is not gratuitous, and that it has a demonstrable, objective and reasonable expectation of receiving at least equivalent value in exchange for the transfer of public funds to maintain and renovate the ROOTS facility and record keeping functions.

ARTICLE III. SCOPE OF SERVICES

- 3.1 TPCG shall donate fifteen thousand (\$15,000) dollars to ROOTS for the improvement of facilities and to further the benefits the organization provides by updating technology and documentation by the purchase of computer equipment. The purpose is to assist the public in economic benefit, including but not limited to tourism, culture and education to the community.
- 3.2 Parties agree that ROOTS is responsible for the maintenance and upkeep of the facility per paragraph six (¶ 6) of its executed Facility Usage Contract, attached as Exhibit A. TPCG is not responsible for doing any construction-selection, contracts, or overseeing work. The administration of the funds and just and objective distribution of funds shall further the expressed purposes of this Agreement. No funds shall be used for an impermissible public purpose.
- 3.3 ROOTS agrees to provide TPCG with any and all documentation, upon TPCG request, that this money has been used only in furtherance of a public purpose. ROOTS shall provide adequate accounting of records and receipts for the distribution to Terrebonne Parish Consolidated Government, upon request.

ARTICLE IV. TERM

- 4.1 The term of this Agreement is a one-time funded donation.

ARTICLE V. TERMINATION

- 5.1 This agreement shall be terminated under any or all of the following conditions:
- 5.1.1 By written mutual agreement and consent of the parties hereto.
- 5.1.2 For convenience: By thirty (30) days written notice by TPCG to ROOTS.
- 5.1.3 For cause: By either party as a consequence of the failure of the other party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of the parties.

ARTICLE VI. INDEMNIFICATION

- 6.1 To the fullest extent permitted by law ROOTS shall protect, defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government from and against any and all claims, demands, expense, losses, suits, costs, actions, fines, penalties, and liability, whether actual or alleged, arising out of or resulting from injury, sickness, asbestos, lead, hazardous materials, disease or death to any person or the damage, loss, expense or destruction of any property, including loss of use resulting there from, which may occur, be caused by, or in any was result from any damages sustained by an ROOTS participant while in the course and scope of his or her duties under the employment of TPCG, or which may occur, be caused by, or in any was result from any actual or alleged act, omission, negligence, misconduct, or strict liability of ROOTS, its agents, contractors, sub-contractors, partners, affiliates, directors, officers, employees, servants, volunteers, anyone directly or indirectly employed by it, or anyone for whose acts it may be liable, related to the performance or non-performance of the contract herein entered into, including any and all costs, fines, damages (special, general, or punitive) penalties, expense and/or attorney fees, including but not limited to expert witness fees, incurred by the TPCG as a result of any such claims, demands, losses and/or causes of action including any costs associated with the enforcement of this indemnity provision except those arising out of the sole negligence of TPCG. ROOTS shall investigate, adjust, settle, contest to resolution, resist claims, handle, respond to, provide defense for and defend any such claims, demands, proceedings, judgments, or suits at its sole expense related thereto, even if such claim, proceeding, judgment, demand or suit is groundless, false or fraudulent. TPCG shall not waive any immunity to which it is entitled under law.

ARTICLE VII. NO WAIVER

7.1 The failure of the either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

ARTICLE VIII. COVENANT AGAINST CONTINGENT FEES

8.1 ROOTS warrants that it has not employed or retained any entity or person to solicit or secure this Agreement, and that it has not paid or agreed to pay any entity or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

ARTICLE IX. ENTIRE AGREEMENT/AMENDMENT

9.1 This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

9.2 The recitation and preambles of this agreement are hereby made a part of the terms and conditions of this agreement.

ARTICLE X. COMPLIANCE WITH LAWS

10.1 The parties hereto and their employees, contractors, and agents shall comply with all applicable federal, state, and local laws and ordinances in carrying out the provisions of this agreement.

ARTICLE XI. CHOICE OF LAW AND VENUE

11.1 To the fullest extent allowed by law, this agreement shall be governed and interpreted by Louisiana Law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

ARTICLE XII. SEVERABILITY

12.1 In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

ARTICLE XIII. FINANCIAL DISCLOSURE

13.1 TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by the ROOTS is below the amount for which an audit is required under La. R.S. 24:513, the TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

ARTICLE XIV. AUDIT CLAUSE

14.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of the ROOTS which relate to this Agreement, upon request.

ARTICLE XV. FISCAL FUNDING (NON-APPROPRIATION)

15.1 In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on the TPCG or the ROOTS as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of the ROOTS or TPCG, their successors or assigns for any further payments.

ARTICLE XVI. DISCRIMINATION CLAUSE

16.1 ROOTS agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and ROOTS agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended. ROOTS agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. ROOTS acknowledges and agrees that any act of unlawful discrimination committed by ROOTS, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

ARTICLE XVII. LEGAL COMPLIANCE

17.1 The TPCG shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

ARTICLE XIII. FORCE MAJEURE

18.1 Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

ARTICLE XIX. EMPLOYMENT OF TPCG PERSONNEL

19.1 ROOTS certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is presently, or at the time of such employment, an employee of the TPCG.

ARTICLE XX. NOTICES

20.1 All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:

20.1.1 Terrebonne Parish Consolidated Government
Attn: Gordon Dove, Sr., Parish President
8026 Main Street
Houma, LA 70360

20.1.2. Finding Our Roots
Attn: Margie Scoby
109 Bisland Street
Houma LA 70360

ARTICLE XXI. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of the ROOTS for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES: **FINDING OUR ROOTS, INC.**

By: _____
MARGIE SCOBY (Date)
PRESIDENT

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of TPCG, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

WITNESSES: **TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

By: _____
GORDON E. DOVE (Date)
PRESIDENT



Monday, October 9, 2017

Item Title:

Louisiana Highway Safety Commission (LHSC) funding in Federal Fiscal Year 2017/2018

Item Summary:

RESOLUTON: Authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

ATTACHMENTS:

Description	Upload Date	Type
ExecutiveSummary form.docx	10/5/2017	Executive Summary
2016-2017 LHSC Resolution.doc	10/5/2017	Resolution
Instruction Letter 2018-30-26 Houma Police Department.docx	10/5/2017	Backup Material
2018-30-26 Houma PD FFY18 contract-TC.pdf	10/5/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Louisiana Highway Safety Commission (LHSC) funding in Federal Fiscal Year 2017/2018

PROJECT SUMMARY (200 WORDS OR LESS)
Attached are the LHSC project summary areas from the Louisiana Highway Safety Commission (LHSC)

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Attached are the LHSC purpose areas from the Louisiana Highway Safety Commission (LHSC)

TOTAL EXPENDITURE				
\$92,377.00				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2017/2018 LHSC Grant in the amount of Ninety Two Thousand Three Hundred and Seventy Seven dollars (\$92,377.00) for the Terrebonne Parish Consolidated Government, The Funding will provide grant funding to improve the effectiveness and safety of our Police Officers by providing them with overtime to address highway safety issues and,

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Highway Safety Commission (LHSC) and,

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the Louisiana Highway Safety Commission (LHSC) and to address other matters relative thereto.

STATE OF LOUISIANA



"Changing Behaviors, Saving Lives"



JOHN BEL EDWARDS
GOVERNOR

KATARA A. WILLIAMS, Ph.D.
EXECUTIVE DIRECTOR

October 5, 2017

Cpt. Bobbie O'Bryan
Project Director
Houma Police Department
500 Honduras Street
Houma, Louisiana 70360

Re: Houma Police Department Overtime Traffic Safety Enforcement
2018-30-26
\$92,377.00

Dear Captain O'Bryan:

Thank you for partnering with the Louisiana Highway Safety Commission (LHSC) to reduce the number of fatal and injury crashes in Louisiana. Please review the attached electronic sub grant agreement carefully and review the LHSC Sub grant Manual at [LHSC Manual for Subgrants](#) for more information regarding your sub grantee responsibilities.

If revisions and/or corrections are necessary, immediately contact the LHSC Program Coordinator listed below to discuss the necessary changes.

If no revisions and/or corrections are necessary, then please print two copies of the sub grant agreement, one copy of the Single Audit Letter, one copy of the IRS W-9 Form, and one copy of the Vendor Location Form **(See the new attached process for vendors (which you are) on the Vendor Registration In LAGOV information instruction letter that is provided)**. If you are interested, a form for Electronic Fund Transfer (EFT) is enclosed. Please follow instruction on the form. If you elect to have EFT for reimbursements, we also will need a copy of the EFT form submitted with your signed contract for our files.

Please obtain the required original signatures and initials on the printed sub grant agreement and forms, and return the following items to our office at the address below no later than **two weeks after receipt**:

- Two Signed Sub grant Agreements with Original signatures
- Two Initialed Budget Summary page (Initialed by Authorizing Official ONLY)
- Two Initialed Terms and Conditions pages (Initialed by Authorizing Official ONLY)
- One Single Audit Letter
- One IRS W-9 Form and One Vendor Location Form completed and signed. (NOTE: vendor location form is used to mail reimbursement payments. Please make sure your remit address is correct)
- Subgrant Manual Acknowledgement Form

Please do not perform any work until your sub grant agreement has been finalized, and you receive a letter authorizing you to begin work.

If you have any questions, please contact the LHSC Program Coordinator listed below at 225-925-6991.

Sincerely,
Ruth Zander for
Lyrica C. Johnson, MPA
Program Coordinator III
LCJ:rz

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

	Prior Year CFMS#	2000225479		SRM#	
Project Title: Overtime Traffic Safety Enforcement			LHSC Project Number: 2018-30-26		
Term of Contract:			Priority 100% Police Traffic Services		
Begin: October 1, 2017 End: September 30, 2018			Program %		
			Area(s): %		
Contracting Agency: Houma Police Department 500 Honduras Street Houma, LA 70360 Phone # 985-873-6383 Fax# 985-873-6895 E-mail: bobryan@tpcg.org			Implementing Agency: Same as Contracting Agency Phone # Fax# E-mail:		
Agency Type: Local Government Agency		Federal Tax ID #: 726001390		DUNS #: 969016468	
Source of Funds:		CFDA#	RPTG CODE	OBJECT	AMOUNT
Section 402 - State and Community Highway Safety		20.600	2827	3560/01	\$26,480.00
FAIN # 69A375-18-3-0000-4020-LA-0					
Section 164AL - Repeat Offender		20.608	2840	3560/01	\$65,897.00
FAIN # 69A375-18-3-0000-1640-LA-A					
LHSC CONTRACT Amount					\$92,377.00
Agency Matching Funds					
Anticipated Program Income					
Total PROJECT COST					\$92,377.00
Acceptance of Conditions:					
<p>It is understood and agreed by the undersigned that any funds received as a result of this subgrant are subject to all State and Federal Regulations. This subgrant is subject to the terms of the LHSC Subgrant manual (LHSC Format #1 available at http://www.lahighwaysafety.org/grant.html) and appendices, budget summary, and project description. It is also agreed that this project will constitute an official part of the Highway Safety Program of the State of Louisiana. This project will meet all administrative regulations and executive orders of the National Highway Traffic Safety Administration. My signature below and initials on the bottom of Budget Summary and Project Description pages indicate that I have read and will comply with all terms and conditions of this subgrant.</p>					
Authorizing Official		Title		Project Director	
Gordon Dove		Parish President		Bobbie O'Bryan	
				Title	
				Captain	
SIGNATURE			SIGNATURE		
Phone # 985-873-6383			Phone # 985-873-6383		
DATE			DATE		
Fiscal Officer		Title		STATE OF LOUISIANA	
Kandace Mauldin		Chief Financial Officer		Katara A. Williams, Ph. D.	
SIGNATURE			Executive Director and		
Phone # 985-873-6383			Governor's Highway Safety Representative		
DATE			Phone # (225) 925-6991		

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

Fax #

(225) 922-0517

LOUISIANA HIGHWAY SAFETY COMMISSION

FFY 2018 CONTRACT

CONTRACT BUDGET

Agency: Houma Police Department					2018-30-26		
1. PERSONAL SERVICES (Salaries and Benefits)					Budget Year 1		TOTAL PROJECT COSTS
SALARIES					LHSC Funds	Agency Match	
	<u>Funding Source</u>	<u>#Hrs</u>	<u>Hrly Rate</u>				
Impaired Driving	Section 164AL	1081	\$37.00	\$39,997.00		\$	39,997.00
JUDE OT	Section 164AL	700	\$37.00	\$25,900.00		\$	25,900.00
Occupant Protection OT Hours	Section 402 Program Area Projects	692	\$37.00	\$25,592.00		\$	25,592.00
OP OT Administrative Hours	Section 402 Program Area Projects	24	\$37.00	\$888.00		\$	888.00
Subtotal Salaries				\$ 92,377.00	\$ -	\$	92,377.00
RELATED BENEFITS (not allowed for overtime)							
	<u>Funding Source</u>						
Retirement Contributions						\$	-
Medicare Tax						\$	-
Group Insurance Contributions						\$	-
Other: Social Security, Workers Comp						\$	-
Subtotal Related Benefits				\$ -	\$ -	\$	-
Subtotal Salaries and Related Benefits					\$ 92,377.00	\$ -	\$ 92,377.00
2. TRAVEL							
	<u>Funding Source</u>	<u>Est. miles</u>	<u>mileage rate</u>				
In state travel			\$ 0.53	\$ -		\$	-
Subtotal Travel				\$ -	\$ -	\$	-
TOTAL PERSONAL SERVICES					\$ 92,377.00	\$ -	\$ 92,377.00
3. CONTRACTUAL SERVICES							
	<u>Funding Source</u>						
Subtotal Contractual Services				\$ -	\$ -	\$	-
TOTAL CONTRACTUAL SERVICES					\$ -	\$ -	\$ -
4. OPERATING SERVICES							
	<u>Funding Source</u>						
(telephone, postage, copier, etc.)						\$	-
Subtotal Operating Services				\$ -	\$ -	\$	-
TOTAL OPERATING SERVICES					\$ -	\$ -	\$ -
5. SUPPLIES							
	<u>Funding Source</u>						
Office Supplies:						\$	-
Subtotal Supplies				\$ -	\$ -	\$	-
TOTAL SUPPLIES					\$ -	\$ -	\$ -
6. EQUIPMENT							
	<u>Funding Source</u>	<u>Number</u>	<u>Per Unit \$</u>				
				\$ -		\$	-
				\$ -		\$	-
				\$ -		\$	-
Subtotal Equipment				\$ -	\$ -	\$	-
TOTAL EQUIPMENT					\$ -	\$ -	\$ -
7. INDIRECT COSTS							
			<u>Rate Applied:</u>				
Subtotal Indirect Costs				\$ -	\$ -	\$	-
TOTAL INDIRECT COSTS					\$ -	\$ -	\$ -
GRAND TOTAL					\$ 92,377.00	\$ -	\$ 92,377.00

Authorizing Official Initials _____

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

A. Scope of Services

Conduct high visibility overtime traffic safety enforcement and supporting efforts as described below.

B. Objective

1. This sub grant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FY 2018 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways.
2. The sub grantee agrees to support the LHSC statewide performance targets as listed on the LHSC website at: <http://www.lahighwaysafety.org/>.

C. Sub grantee Performance Targets

1. Complete at least 90% of the contracted overtime enforcement hours by the end of the contract period.
2. Conduct/participate in at least 4 Day or Night Occupant Protection (OP) Checkpoints, one per quarter, throughout the contract year.
3. Conduct/participate in at least 2 OP Checkpoints and/or Saturation Patrol efforts during the May Click It or Ticket campaign.
4. Conduct/participate in the May Buckle Up In Your Truck OP Enforcement campaign.
5. Conduct/participate in at least 4 DWI Checkpoints and or Saturation Patrol efforts, one per quarter, throughout the contract year.
6. Work the twelve (12) months as stipulated on Annex C with special emphasis on the seven waves that are listed below.

Occupant Protection Campaigns

November 19-26, 2017	Click It or Ticket/Thanksgiving
April 20-26, 2018	Buckle Up in Your Truck
May 21-June 3, 2018	Click it or Ticket National Mobilization

Impaired Driving Campaigns

December 13-Jan 1, 2018	Drive Sober or Get Pulled Over/Christmas/New Year
February 2-14, 2018	Drive Sober or Get Pulled Over/Mardi Gras

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

Impaired Driving Campaigns continued

June 29-July 5, 2018

Drive Sober or Get Pulled

Over/Independence Day

August 17-September 3, 2018

Drive Sober or Get Pulled Over National

Mobilization/Labor Day

D. Contract Requirements

1. Your agency must provide the LHSC Coordinator with a copy of your internal control procedures for monitoring federal grants prior to the submission of your first grant claim.
2. The sub grantee shall perform other related duties consistent with federal and state laws and regulations as directed by the LHSC executive director.
3. The acceptance of this LHSC contract and its reimbursement monies in no way requires or encourages the law enforcement agency to offer any reward or other benefit to any law enforcement officer based on the number of citations issued.
4. Your agency agrees to work with the LHSC Law Enforcement Liaison (LEL) assigned to your agency:

LEL: Morris Beverly
Phone: 337 241-9393
Email: moe@teche.net

5. Your agency must use an evidenced based enforcement approach for this grant. Evidence Based Enforcement requires your agency to:

a. Deploy enforcement resources based on the analysis of crashes, crash fatalities and injuries. Crash analysis, and other traffic safety reports, may be located on the LHSC website, and on-line at the LSU Highway Safety Research Group and the National Highway Traffic Safety Administration. Your agency is also responsible for analysis of agency specific information to determine where to best deploy enforcement resources.

b. Continually follow-up and adjust your enforcement plan based on changes in traffic safety problem identification.

6. Occupant Protection Enforcement

a. Nighttime Drivers

All agencies are required to conduct at least 15% of their occupant protection activities (both saturation patrols and checkpoints) during nighttime hours between 1800 hours and 0600 hours.

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

b. Pickup Truck Drivers

All agencies are required to participate in the Buckle Up In Your Truck campaign. Enforcement activities include occupant protection checkpoints and/or saturation patrols focusing on pickup trucks.

c. Achieve a ratio of 2:1 contacts per hour for occupant protection enforcements, i.e. two contacts per hour of occupant protection enforcement overtime worked. A contact is defined as a traffic stop or other interaction with a motorist.

d. Your agency is encouraged to participate in the half-day occupant protection/child passenger safety training for all officers working OP overtime enforcement. Additional information on the course may be obtained by calling Bridgette Gardner at (504) 903-3181.

7. Impaired Driving Enforcement

a. When conducting sobriety checkpoints, your agency will adhere to Supreme Court guidance as set forth in State of LA v. Leon Jackson - <http://www.lasc.org/opinions/2000/00kk0015.opn.pdf>. Additional guidance on procedural orders may be obtained via Louisiana State Police, Operational Development, 225-925-6202.

b. Conduct Impaired Driving checkpoints and/or saturation patrols on at least four nights during each of the four (4) LHSC/NHTSA Impaired Driving waves listed in this contract.

c. Conduct Impaired Driving checkpoints and/or saturation patrols at high risk locations within your jurisdictions.

d. Conduct Impaired Driving checkpoints and/or saturation patrols in a highly visible manner, supported by public information and education (PI&E) activities.

e. Achieve a 1:8 ratio of impaired driving arrests (an average of one impaired driving arrest per six hours of saturation patrol worked).

f. Encourage SFST Certifications for all officers working DWI overtime enforcement.

g. Your agency is encouraged to conduct joint DWI checkpoints with other agencies, including the Louisiana State Police.

h. Provide all of your agencies scheduled DWI checkpoints on grant overtime to the Louisiana Highway Safety Commission PIO Michael Farrar @michael.farrar@la.gov.

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

- i. Your agency is strongly encouraged to have officers attend administrative DL hearings.
 - j. Clearly document Impaired Driving checkpoints and/or saturation patrols, and your agencies supporting PI&E activities, on the monthly LHSC reimbursement forms Annexes B and the online
8. Other Traffic Safety Activities
- a. If your contract includes speeding enforcement, your agency will achieve a ratio of 2:1 contacts per hour, i.e., two contacts per hour of speeding enforcement overtime worked.
 - b. If your contract includes juvenile underage drinking enforcement (JUDE) your agency will work overtime enforcement hours geared toward the reduction of underage drinking.
 - c. You are encouraged to conduct motorcycle endorsement checks as part of your normal traffic safety enforcement efforts.
 - d. The LHSC supports Louisiana's Strategic Highway Safety Plan Regional Traffic Safety Coalitions. All sub grantees are encouraged to participate in their local Traffic Safety Coalition.
 - e. Take appropriate enforcement action on other hazardous moving violations observed during grant funded overtime and report those actions on monthly Annex C reports.

Your agency is required to:

- a. Submit an approval request to the LHSC 15 days in advance for any materials that are circulated publicly on behalf of the LHSC.
 - b. Coordinated press events with your LHSC Program Coordinator. This includes press releases, media advisories, press inquiries, etc.
9. Earned Media
- a. Public awareness and education is a critical component of traffic safety. The use of earned media through press releases and public press events is designed to increase public awareness about ongoing enforcement efforts and to gain voluntary compliance with traffic safety laws.
 - b. You are encouraged to engage your local media outlets throughout the grant year to increase the public's awareness of traffic safety issues and your agency's enforcement efforts. We also encourage your announcement of pending saturation patrols and checkpoints through normal media outlets and social media such as your agency's website, Facebook or other social media outlets.

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

c. The LHSC understands that agencies do not have control over what your local media outlets actually publish. Submission of a press release to a media outlet demonstrates compliance with the earned media requirement listed below.

d. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your agency receiving a grant from the LHSC to conduct additional traffic safety enforcement activities throughout the year by **November 30, 2017**.

e. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in sustained Nighttime Enforcement of the State's seat belt and child passenger safety laws.

f. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the **LHSC Buckle Up In Your Truck** traffic safety campaign during the first week of the campaign that runs from **April 20 – April 26, 2018**.

g. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the **LHSC/NHTSA Click It or Ticket** traffic safety campaign during the first week of the campaign that runs from **May 21 - June 3, 2018**.

h. Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the LHSC/NHTSA **Drive Sober or Get Pulled Over** traffic safety campaign during the first week of the campaign that runs from **August 17 – September 3, 2018**.

10. If funded in this agreement, travel must be in accordance with PPM 49 State Travel regulations if travel is to be reimbursed as a part of this contract.

Routine in-state travel is mileage at state rate only. Out-of-state travel will include lodging, mileage, airfare; conference registration fees, hotel and airport parking, and taxi/shuttle transportation. Out-of-state travel destinations will include highway safety related conferences only. Travel not specified on the sub grant budget summary page must be submitted in writing and approved in advance by the LHSC Executive Director.

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

Submit requests for out of state conference travel to LHSC within the first quarter of the contract year or within 90 days of receiving approved contract. Extension of this period must be specifically approved by the LHSC. Requests for travel cost reimbursements must include a Travel Expense Account Form DPSMF1382. All travel, other than the routine in-state mileage, must be approved by the Louisiana Highway Safety Commission no less than 15 days prior to the date of travel.

11. The agency will make any LHSC approved purchases in the first quarter of the contract or within 90 days of receiving approved contract. The agency will submit specifications for the items to be ordered to the LHSC Program Coordinator for review and approval prior to placing an order. Once approval is received, the agency will order approved items for distribution through the outreach campaign. All purchases must be in accordance with State of Louisiana purchasing guidelines. Please see LHSC Sub grant Manual. For further information, refer to the Louisiana Office of State Procurement website at [Office of State Procurement](#).

E. Funding

Funding for this sub grant begins on October 1, 2017 and ends September 30, 2018. This funding is not transferable to the following fiscal year and should be used in the fiscal year as planned. All reporting and close out requirements contained in the LSHC Sub grant Manual apply to this sub grant.

The use of LHSC funding are to be used to promote traffic safety and to save lives and are not intended or to be used for monetary gain of any kind.

F. Project Reporting, Monitoring and Evaluation

1. Complete reimbursement claims, including applicable Annexes on a monthly basis. Claims must be received by LHSC no later than the 20th of the month. Due to state and federal audit requirements, no corrections are allowed in amounts on the Annex A. Please review claims carefully. Claims needing corrections/revisions will be returned to the submitting agency for corrections which will result in a delay of your agency's reimbursement.

2. Recipient agrees that project activities, reporting, monitoring and evaluating will be in accordance with the most recent LHSC "Manual for Sub grants", available for review at <http://www.lahighwaysafety.org/grant.html>

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2018 CONTRACT

2018-30-26 Houma Police Department

3. Recipient agrees that reimbursement claims, including contractually agreed upon data will be submitted on a monthly basis. Incomplete or incorrect claim forms will not be processed by LHSC. They will be returned to the sub grantee. All claims must be submitted via e-mail lhsclaims@dps.la.gov.
4. All supporting documentation must be maintained by your agency for the current year plus three years.

LOUISIANA HIGHWAY SAFETY COMMISSION

FFY 2018 CONTRACT

Audit Compliance Document

FROM: Katara A. Williams, Ph. D., Executive Director
and Governor's Highway Safety Representative

RE: **Subrecipient Audit Requirements of OMB Uniform Guidance Part 200: Cost Principles, Audit, and Administrative Requirements for Federal Awards, Subpart F - Audit Requirements**

Contract between the Louisiana Highway Safety Commission and Houma Police Department

For the period beginning Oct-01-2017 and ending Sep-30-2018

Project Number 2018-30-26 in the amount of \$92,377.00

The Louisiana Highway Safety Commission is subject to the requirements of Office of Management and Budget Uniform Guidance Part 200: Cost principles, Audit and Administrative Requirements for Federal Awards, Subpart F - Audit requires requires the LHSC to monitor our subrecipients of federal awards and determine whether they have met the audit requirements of the circular and whether they are in compliance with federal laws and regulations.

Your prompt attention to this matter is greatly appreciated. If you have any questions, please contact Demetrious Allen at (225) 922-0082 or (225) 925-6991.

Accordingly, we are requesting that you check one of the following, provide all appropriate documentation regarding your organization's compliance with the audit requirements, sign and date and return this memo to me with your subgrant agreement.

Our most recent fiscal year ended on: _____

Check one of these options

1.____ We have completed our Subpart F - Audit Requirements for the most recent fiscal year. A copy of the audit report and a schedule of federal programs by major programs will be provided to LHSC by means of (email/mail/link). (If material exceptions were noted, please enclose a copy of the responses and corrective actions taken.)

____ Mailed with contract ____ Copy or link emailed to LHSC Coordinator

2.____ We expect our Subpart F - Audit Requirements audit for the most recent fiscal year to be completed by _____, A copy of our audit report or a link will be forwarded to the LHSC within 30 days of receipt of the report. A schedule of federal programs is enclosed.

3.____ We are not subject to a Subpart F - Audit Requirements audit because: Check one below:

____ Entity is a for-profit subrecipient

____ Entity expends less than \$750,000.00 in federal funds annually.

____ Other (Please explain) _____

Signature

Title

Type or Print Name

Date



Monday, October 9, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

Consider the introduction of an ordinance to amend the 2017 Adopted Operating Budget and 5-Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and provide for related matters:

- I. CDBG Program, \$1,000
- II. HOME Investment Partnerships Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center, (\$735,500)
- XI. Civic Center, \$317,896

and call a public hearing on October 25, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	10/4/2017	Executive Summary
2017 Various Items for Budget Amendment	10/4/2017	Backup Material
Budget Amendment	10/4/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
I. CDBG Program, \$1,000
II. HOME Investment Partnerships Program, \$2,129
III. Group Insurance Fund, \$500,000
IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
V. Brady Bridge Replacement, \$200,000
VI. Petit Caillou Drainage, \$500,000
VII. Bayou Black Pump Station, \$900,000
VIII. Bayou Terrebonne Pump Station, \$250,000
IX. East Side Safe Room, \$55,617
X. South La. Wetlands Discovery Center, (\$735,500)
XI. Civic Center, \$317,896

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

October 4, 2017
Date

Terrebonne Parish Consolidated Government

Fund 225 CDBG Correction to 2017 Entitlement

Jan Theriot

9/29/2017

Paulette Garrett

Fund	Dept.	ACCOUNT NO.	DESCRIPTION	2017 Current Entitlement	2017 LIA	2017 Current Budget	Adjustment to correct Entitlement Amount	2017 Corrected Entitlement
225	611	8323-01	OFF EQUIP CONTRACT	1,100	1,500	2,600		2,600
225	611	8393-01	TRAVEL & TRAINING	21,215	(1,500)	19,715	(3,683)	16,032
225	619	8224-01	GAS & OIL	10,000		10,000	(4,500)	5,500
225	619	8380-00	HOUSING REHAB/RECONSTR	319,792		530,544	14,410	544,954
225	619	8391-02	RECORDING FEES	3,000		3,000	(1,000)	2,000
225	999	9102-34	TERREBONNE HOMELESS SHELTER	115,000		115,000	1,000	116,000
225	000	5111-00	Fund Balance				4,286	
225	000	6316-07	Current Year Entitlement	840,989		840,989	(10,513)	851,502
234	000	7102-25	Terrebonne Homeless Shelter			(115,000)	(1,000)	116,000
234	000	5111-00	Fund Balance				1,000	

Section I

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	115,000	44,819.86-	0	70,180-
CLOSED:				
2011	110,000	110,000.00-	N/A	0
2012	110,000	110,000.00-	N/A	0
2013	110,000	110,000.00-	N/A	0
2014	103,550	103,550.00-	N/A	0
2015	115,000	115,000.00-	N/A	0
2016	115,000	115,000.00-	N/A	0

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section II

Terrebonne Parish Consolidated Government
HOME Program- Fund 235

Budget Amendment to Correct 2017 Entitlement

Account No. Description	2017 Total Budget with 2016 Carryover	2017 Total EN and Match	2017 Revised
235-605-8111-10 Salaries - Allocated	10,307	630	10,937
235-605-8111-99 Fringes - Allocated	5,561	316	5,877
235-605-8211-01 Office Supplies	110		110
235-605-8311-03 Utilities - other	410		410
235-605-8316-01 Communication Equipment	50		50
235-605-8322-02 Building Rentals	1,600		1,600
235-605-8323-01 Office Equipment Contract	605		605
235-605-8325-01 Other Contracts & Rentals	5		5
235-605-8325-10 Janitorial Contract	440		440
235-605-8331-01 General Liability Insurance	877		877
235-605-8341-01 Legal Fees	531		531
235-605-8343-01 Audit Fees	218		218
235-605-8349-01 Other Fees	450		450
235-605-8391-02 Recording Fees	300		300
235-605-8392-02 Classified Ads	100		100
235-605-8393-08 Mileage - In Parish	100		100
Total Dept. 605	21,664	946	22,610
235-606-8353-09 CHDO Loan Program			
Total Dept. 606	73,116	100	73,216
235-607-8353-04 Housing Rehabilitation			
235-607-8353-05 Tenant Based Rental Assistance	14,025	0	14,025
235-607-8380-00 Housing Rehab - Reconstruction	112,000	0	112,000
235-607-8390-00 Tenant Based Rental Assistance	163,102	8,869	171,971
Total Dept. 607	198,982	1,675	200,657
	488,110	10,544	498,654
<hr/>			
Expenditures	Grand Totals	11,590	594,480
235-000-6319-00 HUD HOME Program	216,641	9,461	226,102
235-000- 6319-01 HOME Program Carryover	307,504	0	307,504
235-000-6499-00 Misc. - Other			
235-000-6499-01 Misc. - Other			
235-000-6499-03 CHDO Program Account			
235-000-6711-07 Interest Income	10,000	0	10,000
235-000-7101-51 General Fund	0	0	0
Revenues	48,745	2,129	50,874
Beginning Fund Balance	582,890	11,590	594,480
Increase / (Decrease) to F.B.			
Ending Fund Balance			

151-999-9102-35

151-000-5111-00

48,745

2129

50,874

ACCT: 151-999-9102-35

AUGUST 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

OPERATING TRANSFERS

HOME INVEST PARTNERSHIP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	48,745	36,558.73	0	12,186
CLOSED:				
2011	7,747	7,747.00	N/A	0
2012	7,747	7,747.00	N/A	0
2013	40,297	40,297.00	N/A	0
2014	40,297	40,297.00	N/A	0
2015	40,297	40,297.00	N/A	0
2016	40,297	40,297.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section III

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	14,794,254	13,053,173.38	0	1,741,081
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	400,000	400,000.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	400,000	400,000.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE		CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Niayonda Picou
Sent: Friday, September 29, 2017 1:54 PM
To: Kayla Dupre
Cc: Kandace Mauldin; Jeanne Bray
Subject: FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility - APPROVED
Attachments: Terrebonne-Budget Summary Amendment No. 31-dated 9-27-17.xlsx

Kayla,

Please move forward with a budget amendment transferring CDBG funds from Ward 7 Levee to the JJC Project. The transfer amounts are listed below. Please let me know if you have any questions.

Ward 7 Levee	-\$45,000.00
Juvenile Justice Facility	\$45,000.00

641-351-8977-07
641-133-8977-01

Thanks
Nia

From: Darin Mann [<mailto:Darin.Mann@LA.GOV>]
Sent: Friday, September 29, 2017 11:42 AM
To: Jennifer Gerbasi
Cc: Lisa Samuels; Sandra Gunner; George Woods; Niayonda Picou; Paulette Garrett
Subject: RE: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility - APPROVED

Jennifer,

The Tier 1 Amendment (No. 31) for Terrebonne Parish was approved this morning by the proposal review committee. A record of this approval to reduce the Ward 7 Levee (55PARA3306) budget by \$45,000 and move those funds to the Juvenile Justice Facility (55PARA2102) will be added to our files and updated in GIOS this afternoon. The budget increase will allow the parish to complete the final phase of the facility.

I also attached your updated budget summary. Please let me know if you need further assistance.
Thanks,
Darin

Darin Mann
Division of Administration
Office of Community Development-Disaster Recovery Unit
617 N. Third St., 6th floor
Baton Rouge, LA 70802
Office: 225-342-1781
Cell: 225-485-8033
Email: darin.mann@la.gov

From: Jennifer Gerbasi [<mailto:igerbasi@tpcg.org>]
Sent: Sunday, September 24, 2017 9:59 PM
To: Darin Mann <Darin.Mann@LA.GOV>
Cc: Lisa Samuels <Lisa.Samuels@LA.GOV>; Sandra Gunner <Sandra.Gunner@LA.GOV>; George Woods <George.Woods@LA.GOV>; INACTIVE - Hugh Hyman (DOA) <Hugh.Hyman2@LA.GOV>; Niayonda Picou <npicou@tpcg.org>; Paulette Garrett <pgarrett@tpcg.org>
Subject: FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Greetings,

Please find attached the Tier 1 amendment documentation to transfer funds from Ward 7 Levee to the Juvenile Justice Center for fencing. Please advise if you need further documentation. This is listed as Amendment #31. I will request the budget in excel and forward that to you. I just noticed it is a PDF.

Have a good week.

Cheers,
Jennifer

From: Paulette Garrett
Sent: Tuesday, September 19, 2017 2:45 PM
To: Jennifer Gerbasi
Cc: Niayonda Picou; Rayanna Smith
Subject: FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Good afternoon, Jennifer,

Please see attached State Budget Template #31 and associated Summary of Primary/Alternate Project Budget Changes as of 9/18/2017. The governing Resolution and Exhibit A are also attached.

If you have any questions, please let me

Thanks,

Paulette Garrett

Grants Accountant Supervisor
Terrebonne Parish Consolidated Government
Finance Department
P. O. Box 2768
Houma, LA 70361
Telephone: 985-873-6456
Fax: 985-873-6457
pgarrett@tpcg.org



Please consider the environment before printing this email.

From: Niayonda Picou
Sent: Monday, September 18, 2017 11:49 AM
To: Paulette Garrett
Cc: Rayanna Smith; Jennifer Gerbasi
Subject: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Paulette,

Please find attached a Tier 1 amendment moving \$45,000.00 from Ward 7 Levee to Juvenile Justice Facility. This will allow us to move forward with the fence addition to the Juvenile Justice Facility. Please prepare the appropriate budget and send to Jennifer Gerbasi so that she can send the appropriate request to OCD.

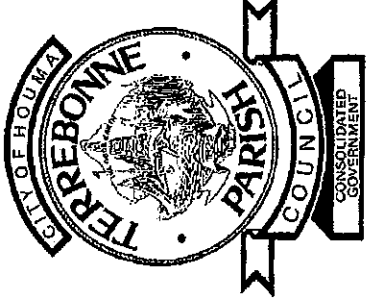
Thanks
Nia

Niayonda Picou-Bowens, EI
Engineer In Training
Terrebonne Parish Consolidated Government
Engineering Division
npicou@tpcg.org
(985) 850-4682 Direct Line
(985) 873-6720 Office

Go Green. Please consider the environment before printing this email.

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
CHRISTA M. DUPLANTIS-PRATHER, RN
DISTRICT 7
AUDORE "AL" MARMANDE
DISTRICT 9
STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2
ARLANDA J. WILLIAMS
DISTRICT 4
SCOTTY DRYDEN
DISTRICT 6
DARRIN W. GUIDRY, Sr.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

September 14, 2017

MEMO TO: Mike C. Touns
Public Works Director

FROM: Venita H. Chauvin *VHC*
Council Clerk

RE: **Gustav/Ike Disaster Recovery Plan
Amendment**

Please allow this memo to confirm that the Council ratified the attached resolution that authorizes the Parish President to sign and submit an amendment for the aforementioned plan.

By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Hardee-Adams
CFO Kandace Mauldin
Capital Projects Administrator Jeanne Bray

/vhc

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: UNANIMOUSLY

RESOLUTION NO. 17-310

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AND SUBMIT AN AMENDMENT TO THE TERREBONNE PARISH GUSTAV/IKE DISASTER RECOVERY PLAN BUDGET TO THE STATE OF LOUISIANA AND HUD TO COMPLY WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM.

WHEREAS, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant (CDBG) funding as a result of the damage caused by Hurricanes Gustav and Ike; and

WHEREAS, bids were received for the fence addition of the Juvenile Justice Facility; and

WHEREAS, the bids received came in over budget; and

WHEREAS, funds from the Ward 7 Levee Project will be transfer to cover the lowest responsible responsive bid; and

WHEREAS, through the proper public approval process the funds can be reallocated from one project to another as reflected in Attachment A; and

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that that the Parish President, Gordon E. Dove, is authorized to sign, submit and implement the recommended amendment to the Terrebonne Parish Gustav/Ike Disaster Recovery Plan regarding the projects in Attachment A.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

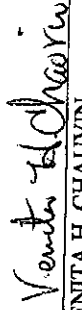
ABSTAINING: None.

ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 11th day of September 2017.

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on September 11, 2017 and subsequently ratified by the Assembled Council in Regular Session on September 13, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF SEPTEMBER 2017.


VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

ATTACHMENT A

Terrebonne Parish Consolidated Government

CDBG Disaster Recovery Program

Gustav/Ike Disaster Recovery Plan

Proposed Plan Amendment _ Specific Infrastructure and Housing Projects

Project Number	Title	Category	Status	Original Funding	Increase/ Reduction	Resulting Status	Total Committed
55PARA2102	Juvenile Justice Facility	Infrastructure	Priority	\$10,334,340.56	\$ 45,000.00	Priority	\$10,379,340.56
55PARA2102	Ward 7 Levee Improvements	Infrastructure	Priority	\$21,410,524.89	(\$45,000.00)	Priority	\$21,365,524.89
				\$31,744,865.45	\$ -		\$31,744,865.45

good

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-122-8912-01
CDBG JUVENILE DETENTION FACILITY
OCD PROJECT # 55-PARA-3201
PROJECT # 12-JUVCDBG-38**

TOTAL FUNDING	\$	10,379,341
EXPENDITURES THRU 12/31/16		(10,223,422)
PROJECT BALANCE	\$	155,919

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Dec-12	LIA 066	CDBG RECOVERY	7,274,000						
Feb-14	ORD 8400	FROM 641-351-8929-06 CDBG REC	449,562						
Jul-14	ORD 8451	FROM 641-351-8929-01	2,541,547						
Aug-15	ORD 8580	FROM 641-351-8929-12	69,232						
Oct-17	PENDING BA	FROM 641-351-8929-07		45,000					
LESS PRIOR YEARS EXPENDITURES			(10,223,422)						
FUNDS AVAILABLE			\$ 110,919	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: DUPLANTIS DESIGN GROUP
CONTRACTOR: THOMPSON CONSTRUCTION**

DESCRIPTION: CONSTRUCT A JUVENILE JUSTICE COMPLEX ON A 6
ACRE PARCEL OF LAND JUST OFF LA HIGHWAY 24
NORTH OF LA HIGHWAY 90.

** Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678959

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND

641-351-8929-07
CDBG WARD 7 LEVEE ELEVATION
OCD PROJECT # 55-PARA-3306
PROJECT # 10-CDBG-R-LEV-63

TOTAL FUNDING	\$	21,365,525
EXPENDITURES THRU 12/31/16		(17,947,855)
PROJECT BALANCE	\$	3,417,670

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Dec-10	LIA 078	CDBG RECOVERY	2,101,392						
Oct-11	LIA 069	CDBG RECOVERY	12,219,376						
Dec-14	ORD 8498	FROM 641-351-8929-01	1,589,715						
Dec-14	ORD 8498	FROM 641-351-8929-05	42						
Jul-15	ORD 8577	FROM 641-351-8929-14	5,500,000						
Oct-17	PENDING BA	FROM 641-122-8912-01		(45,000)					
LESS PRIOR YEARS EXPENDITURES			(17,947,855)						
FUNDS AVAILABLE			\$ 3,462,670	\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: CB&I ENVIRONMENTAL, INC
CONTRACTOR: PHYLOWAY CONSTRUCTION, INC
 CERES ENVIROMENTAL
 COASTAL DREDGING
 APECK CONSTRUCTION

DESCRIPTION: CONSTRUCTION OF A 10' LIFT DESIGN FOR 85,000
 LINEAR FEET SEGMENT OF LEVEE THAT REFURBISHES
 THE EXISTING UPPER AND LOWER LITTLE CAILLOU
 FORCED DRAINAGE.

** Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,462,670	804,402.86	0	2,658,267
CLOSED:				
2011	14,320,768	223,392.09	N/A	14,097,376
2012	14,097,376	634,957.00	N/A	13,462,419
2013	13,462,419	711,079.29	N/A	12,751,340
2014	14,341,097	2,113,539.47	N/A	12,227,558
2015	17,727,557	3,667,649.10	N/A	14,059,908
2016	14,059,908	10,597,238.10	N/A	3,462,670

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 641-122-8912-01

AUGUST 31, 2017 - MONTH LAST CLOSED

FD241 HUD CDBG REC CONS

JUVENILE SERVICES

JUVENILE DETENTION CNTR BLDG

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	110,919	3,152.80	405	107,361
CLOSED:				
2011	0		N/A	0
2012	7,274,000	140,366.24	N/A	7,133,634
2013	7,133,634	278,252.44	N/A	6,855,382
2014	9,846,491	2,697,214.72	N/A	7,149,276
2015	7,218,508	6,908,088.72	N/A	310,419
2016	310,419	199,500.09	N/A	110,919

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Sections II, VI, VII, VIII

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, September 21, 2017 7:27 AM
To: Kayla Dupre
Subject: Budget Amendment - October Meeting
Attachments: Capital Budget Amendment.xlsx

Attached is a list of projects that need to be amended. This can go on the first meeting in October.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Brady Bridge Replacement

	Adopted	Change	Amended
661-310-8916-87 Brady Bridge Replacement	-	200,000	200,000
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(200,000)	5,501,781
661-000-7106-59 Transfer from Capital Projects Control	(120,927)	(200,000)	(320,927)
659-999-9106-61 Transfer to Road Construction Fund	120,927	200,000	320,927

Petit Caillou Drainage

	Adopted	Change	Amended
655-351-8939-04 Petit Caillou Drainage	363,599	500,000	863,599
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(500,000)	(824,691)
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(500,000)	5,201,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	500,000	824,691

Bayou Black Pump Station

	Adopted	Change	Amended
655-351-8939-07 Bayou Black Pump Station	4,122,779	900,000	5,022,779
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(900,000)	(1,224,691)
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(900,000)	4,801,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	900,000	1,224,691

Bayou Terrebonne Pump Station

	Adopted	Change	Amended
655-351-8939-08 Bayou Terrebonne Pump Station	100,000	350,000	450,000
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(250,000)	(574,691)
655-351-8929-95 1-1A Drainage	1,633,006	(100,000)	1,533,006
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(250,000)	5,451,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	250,000	574,691

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-87
BRADY ROAD BRIDGE REPLACEMENT

TOTAL FUNDING	\$	200,000
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	200,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022					
Oct-17	PENDING BA	FROM 659-301-8941-01 FD 255		200,000										
LESS PRIOR YEARS EXPENDITURES														
FUNDS AVAILABLE			\$	-	\$	200,000	\$	-	\$	-	\$	-	\$	-

ENGINEER/ARCHITECT: DESCRIPTION: Replacement of Brady Road Bridge.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-04
PETIT CAILLOU DRAINAGE
LC CONVEYANCE CHANNEL
PARISH PROJECT # 16-DRA-25

TOTAL FUNDING	\$	2,450,000
EXPENDITURES THRU 12/31/16		(86,401)
PROJECT BALANCE	\$	2,363,599

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Feb-16	ORD 8678	FUND 252 DRAINAGE TAX FUND	70,069						
Feb-16	ORD 8678	FD 698- 1998 PUBLIC MPROV CONST	8,557						
Feb-16	ORD 8678	FD 667- 2005 SALES TAX CONST-INT	21,374						
Jan-17	ORD 8796	FD 252 DRNG TAX FUND		200,000					
Dec-16	ORD 8807	FROM 659-301-8941-02 FD 151	150,000						
Oct-17	PENDING BA	659-301-8941-01 FD 255		500,000					
Jan-18	PROPOSED	FD 252 DRNG TAX FUND			1,500,000				
LESS PRIOR YEARS EXPENDITURES			(86,401)						
FUNDS AVAILABLE			\$ 163,599	\$ 700,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: PRELIMINARY ENGINEERING AND PERMITTING OF
DRAINAGE SYSTEM, PETIT CAILLOU, CHAUVIN,LA.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-07
BAYOU BLACK PUMP STATION
PARISH PROJECT # 16-DRA-26

TOTAL FUNDING	\$	5,022,779
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	5,022,779

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-17	ORD 8860	FROM 655-351-8929-02 FD 252		1,399,188					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		746,954					
Jul-17	ORD 8860	FROM 655-351-8929-63 FD 252		428,294					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 151		950,000					
Jul-17	ORD 8860	FROM 655-351-8929-94 FD 151		500,000					
Jul-17	ORD 8860	FROM 659-301-8941-08 FD 151		99,000					
Aug-17	LIA 40	FROM 655-351-8929-63 FD 252		(657)					
Oct-17	PENDING BA	FROM 659-301-8941-08 FD 255		900,000					

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	5,022,779	\$	-	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Provide a Pump Station for Bayou Black on the Hansen Canal. To give residents relief from flooding and staining water.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8939-08
BAYOU TERREBONNE PUMP STATION**

TOTAL FUNDING	\$	450,000
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	450,000

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		100,000					
Oct-17	PENDING BA	FROM 659-301-8941-01 FD 255		250,000					
Oct-17	PENDING BA	FROM 655-351-8929-95 FD 255		100,000					

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	450,000	\$	-	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT:

DESCRIPTION: Engineering of a new Pump Station for Bayou Terrebonne near Terrebonne General Medical Center.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-301-8941-01
LAKE BOUDREAUX DIVERSION (CWPRA)
PROJECT # 05-LAND-14 & 09-DRA-66

TOTAL FUNDING	\$	4,328,224
EXPENDITURES THRU 12/31/16		(476,443)
PROJECT BALANCE	\$	3,851,781

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Jan-04	ORD 6821	FD 255 1/4% CAPITAL SALES TAX	150,000						
Jan-05	ORD 6942	FD 255 1/4% CAPITAL SALES TAX	150,000						
May-06	ORD 7123	DNR	1,260,000						
Aug-06	ORD 7185	FD 151 GENERAL FUND	350,000						
Jan-07	ORD 7234	FD 255 1/4% CAPITAL SALES TAX	200,000						
Jan-08	ORD 7401	FD 151 GENERAL FUND	200,000						
Jan-09	ORD 7566	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	*ADJUST GENERAL FUND	(119,000)						
Jan-10	ORD 7744	*FUND BALANCE	119,000						
Jan-12	ORD 8076	FD 151 GENERAL FUND	200,000						
Jan-13	ORD 8247	FUND 252 DRAINAGE TAX FUND	692,208						
Jan-13	ORD 8247	FD 255 1/4% CAPITAL SALES TAX	1,173,000						
Jan-13	ORD 8247	FD 215 COASTAL RESTORATION - BP	937,475						
Jan-15	ORD 8494	FUND 252 DRAINAGE TAX FUND	1,200,000						
Jan-15	ORD 8494	FD 255 1/4% CAPITAL SALES TAX	1,075,000						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 255	(1,075,000)						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 252	(825,000)						
Jan-17	ORD 8796	FROM 659-197-8912-01 GEN FUND		427,000					
Jan-17	ORD 8796	FROM 659-650-8913-01 FD 151		75,000					
Jan-17	ORD 8796	FROM 659-501-8913-21 FD 151		50,000					

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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-301-8941-01
LAKE BOUDREAUX DIVERSION (CWPR) (CONTINUED)
PROJECT # 05-LAND-14 & 09-DRA-66**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 659-195-8353-18 FD 151		156,242					
Jan-17	ORD 8796	FROM 655-351-8928-56 FD 151		300,000					
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 255		129,757					
Jan-17	ORD 8796	FROM 659-501-8913-22 FD 151		7,800					
Jul-17	ORD 8860	DE-OB DNR		(1,155,258)					
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(75,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			75,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(50,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			50,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(156,242)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			156,242				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(300,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			300,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(7,800)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			7,800				
Oct-17	PENDING BA	TO 655-351-8939-08 FD 255		(250,000)					
Oct-17	PENDING BA	TO 661-310-8916-87 FD 255		(200,000)					
Oct-17	PENDING BA	TO 655-351-8934-04 FD 255		(500,000)					
Oct-17	PENDING BA	TO 655-351-8939-07 FD 255		(900,000)					
LESS PRIOR YEARS EXPENDITURES			(476,443)						
FUNDS AVAILABLE			\$ 5,711,240	\$ (1,859,459)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: T. BAKER SMITH, LLC

DESCRIPTION: COASTAL WETLANDS PLANNING AND RESTORATION.

* Adjust General Fund Transfer due to \$119,000 coming from Fund Balance

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-95
1-1A DRAINAGE
PROJECT # 02-DRA-28 & 06-DRA-47
R# 655-000-6343-07**

TOTAL FUNDING	\$	6,266,502
EXPENDITURES THRU 12/31/16		(4,733,496)
PROJECT BALANCE	\$	1,533,006

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-98	LIA 025	FD 655 UNALLOCATED INTEREST	20,000						
Feb-02	ORD 6548	FD 252 DRAINAGE TAX FUND	252,800						
Jan-03	ORD 6699	FUND 252 DRAINAGE TAX FUND FROM 655-351-8929-05 FUND 655	200,000						
Sep-03	LIA 036	PROJECT BALANCES	100,000						
Oct-04	ORD 6920	DEPT OF TRANSPORTATION & DEV	662,670						
Jan-05	ORD 6942	FD 252 DRAINAGE TAX FUND	100,000						
Jan-06	ORD 7061	DEPT OF TRANSPORTATION & DEV	2,910,783						
Jan-06	ORD 7061	FD 252 DRAINAGE TAX FUND	790,700						
Jan-07	ORD 7234	FD 252 DRAINAGE TAX FUND	250,000						
Jan-08	ORD 7401	FD 255 1/4 CAPITAL SALES TAX FUND	100,000						
Jan-11	ORD 7932	DEPT OF TRANSPORTATION & DEV	779,549						
Jan-17	ORD 8796	FD 655 FUND BALANCE		8,000					
Jan-17	ORD 8796	FROM 655-351-8929-05 FD 255		1,936					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		30,000					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		17,406					

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TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-95
1-1A DRAINAGE (CONTINUED)
PROJECT # 02-DRA-28 & 06-DRA-47

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 655-351-8929-24 FD 255		3,815					
Jan-17	ORD 8796			34,747					
Jan-17	ORD 8796	FROM 655-351-8929-74 FD 255		22,397					
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 255		64,761					
Jan-17	ORD 8796	FROM 662-194-8912-25 FD 255		16,422					
Jan-17	ORD 8796	FROM 662-194-8912--29 FD 255		516					
Oct-17	PENDING BA	655-351-8939-08 FD 255		(100,000)					
LESS PRIOR YEARS EXPENDITURES			(4,733,496)						
FUNDS AVAILABLE			\$ 1,433,006	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT:
CONTRACTOR:

T. BAKER SMITH, LLC
PHYLWAY CONSTRUCTION, INC.
LOW LAND CONSTRUCTION (PHASE 8)
BYRON E TALBOT CONTRACTOR, INC (PHASE 6)
WILCO INDUSTRIAL SERVICES (PHASE 2)

DESCRIPTION: STATEWIDE FLOOD CONTROL THAT WAS APPROVED AT \$200,000 LEVEL. TO BE DONE WITH TIDEWATER DISTRICT. CLEANING AND DEEPENING OF LITTLE BAYOU BLACK, FROM BARROW STREET NORTH TO SCHRIEVER OUISKI BAYOU (DRY BAYOU).

ACCT: 661-000-7106-59

AUGUST 31, 2017 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

NO DEPARTMENT NAME

CAPITAL PROJECTS CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	120,927	120,927.00-	0	0
CLOSED:				
2011			N/A	0
2012	99,340	99,340.00-	N/A	0
2013	0	.00	N/A	0
2014	100,000	100,000.00-	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-999-9106-61

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

OPERATING TRANSFERS

ROAD CONSTRUCTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	120,927	120,927.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	99,340	99,340.00	N/A	0
2013	0	.00	N/A	0
2014	100,000	100,000.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-301-8941-01

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

COASTAL RESTORE/PRESERV

LAKE BOUDREAUX DIVERSION CWPRA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	5,701,781	149,868.12	0	5,551,913
CLOSED:				
2011	2,540,691	11,916.50	N/A	2,528,775
2012	2,728,774	64,758.04	N/A	2,664,016
2013	5,466,699	24,506.50	N/A	5,442,193
2014	5,442,192	19,746.43	N/A	5,422,446
2015	7,697,446	25,554.73	N/A	7,671,891
2016	5,771,891	60,651.36	N/A	5,711,240

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-351-8939-04

AUGUST 31, 2017 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

DRAINAGE

PETIT CAILLOU DRAINAGE SYST

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	363,599	216,326.62	20,303	126,969
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	250,000	86,400.93	N/A	163,599

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-000-7106-59

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

CAPITAL PROJECTS CONTROL FUND

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	324,691	324,691.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	1,707	1,707.00-	N/A	0
2013	0	.00	N/A	0
2014	84,929	84,929.00-	N/A	0
2015	0	.00	N/A	0
2016	695,000	695,000.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

AUGUST 31, 2017 - MONTH LAST CLOSED

ACCT: 659-999-9106-55

CAPITAL PROJECTS CONTRL
OPERATING TRANSFERS
PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	324,691	324,691.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	1,707	1,707.00	N/A	0
2013	0	.00	N/A	0
2014	84,929	84,929.00	N/A	0
2015	0	.00	N/A	0
2016	695,000	695,000.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,122,779	83,614.21	12,139	4,027,026
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-351-8939-08

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU TERREBONNE PUMP STATION

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	100,000	.00	0	100,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IX

Kayla Dupre

From: Keith Ward
Sent: Friday, September 22, 2017 8:47 AM
To: Kandace Mauldin; Kayla Dupre
Cc: Al Levron
Subject: East Side Safe Room

Good Morning, After bid opening yesterday for the East Side Safe Room the bids came in over the probable cost estimate. After speaking with Jennifer this morning she gave me a figure of \$55,617.00 needed from the Fire Department that came from Houston Lirette.
We do have that in the capital account 204-222-8912-05 (Eastside Safe Room). Just let me know what we need to proceed.

Thanks,

Keith Ward
Fire Chief
Houma Fire Department
600 Wood St.
Houma, LA 70360
(985) 873-6391 - Phone
(985) 873-6398 - Fax
kward@tpcg.org



Kayla Dupre

From: Kandace Mauldin
Sent: Monday, October 02, 2017 2:41 PM
To: Kayla Dupre
Subject: FW: East Side Safe Room

From: Al Levron
Sent: Friday, September 22, 2017 9:32 AM
To: Jeanne Bray; Kandace Mauldin
Subject: Re: East Side Safe Room

Kandace is looking now. Maybe we can program LGAP funds to cover existing items in Fire budget and use that to fund the gap.

LGAP usually comes out in November.

Sent from my iPhone

On Sep 22, 2017, at 9:29 AM, Jeanne Bray <jbray@tpcg.org> wrote:

Al,

We received bids yesterday and they were over budget, the low bid came in at \$1,160,000 which is \$222,468 above the funds available. However Jennifer and Nia believe that they can obtain more grant funding from elevation program. We would need to find \$55k of additional TPCG funding for the match which includes contingency. We were thinking that maybe we should approach the fire dept. to see if they would have any funding for the match. It looks like our previous match came from DHAP funds; we don't know of any other money available, but to request the match from HFD.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)

<image001.png>

Please consider the environment before printing this email.

From: Houston Lirette [<mailto:houston@hlarchitect.com>]
Sent: Thursday, September 21, 2017 3:01 PM
To: Naiyonda Picou
Cc: Jeanne Bray; gwen@hlarchitect.com
Subject: FW: East Side Safe Room

FYI see below email from Jennifer.

Houston J Lirette, AIA, NCARB
Houston J. Lirette, Jr., A Professional Architectural Corporation
179 Enterprise Drive
Houma, Louisiana 70360
985 851 1484 (voice)
985 851 0190 (fax)

From: Jennifer Gerbasi [<mailto:igerbasi@tpcg.org>]
Sent: Thursday, September 21, 2017 2:48 PM
To: Houston Lirette <houston@hlarchitect.com>
Subject: RE: East Side Safe Room

We may have funds from underruns within this program. We will have to redo the benefit cost assessment and make sure that it would be positive with the additional costs. We will also have to ascertain whether the Parish has the additional match.

Cheers,
Jennifer

Jennifer C. Gerbasi
8026 Main Street, Second Floor
Houma, Louisiana 70360
Phone: 985-873-6565 Fax: 985-580-8179

From: Houston Lirette [<mailto:houston@hlarchitect.com>]

Sent: Thursday, September 21, 2017 2:46 PM

To: Jennifer Gerbasi

Subject: East Side Safe Room

Greetings Jenn,

FYI: safe room low bid came in @ \$1,160,000 which is \$222,468 above the funds available. Please let me know if it will be an issue getting the funds to cover the increase. Cheers.

Houston J Lirette, AIA, NCARB

Houston J. Lirette, Jr., A Professional Architectural Corporation

179 Enterprise Drive
Houma, Louisiana 70360
985 851 1484 (voice)
985 851 0190 (fax)

<Bid Results.pdf>

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-194-8912-14
EAST SAFE ROOM/TRAINING CENTER
HMGP#1786-109-0007
R: 659-000-6318-17

TOTAL FUNDING	\$	1,216,413
EXPENDITURES THRU 12/31/16		(50,928)
PROJECT BALANCE	\$	1,165,485

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Feb-17	ORD 8828	FEMA/HMGP#1786-109-0007		743,097					
Feb-17	ORD 8828	DHAP FUND 224		131,408					
Feb-17	ORD 8828	DHAP FUND 232		116,291					
Jun-17	ORD 8851	FROM 655-351-8929-26 FD 151		170,000					
Oct-17	PENDING BA	FROM 204-222-8912-05		55,617					
LESS PRIOR YEARS EXPENDITURES			(50,928)						
FUNDS AVAILABLE			\$ (50,928)	\$ 1,216,413	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.

DESCRIPTION: TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

ACCT: 204-222-8912-05

AUGUST 31, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

FIRE - URBAN

EAST SIDE SAFE ROOM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	88,238	.00	0	88,238
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	163,687	49,956.06	N/A	113,731
2016	113,731	25,493.00	N/A	88,238

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 659-194-8912-14

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

GOVERNMENT BUILDINGS

E.SIDE SAFE ROOM HMGP-1786-07

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,109,868	28,575.48	0	1,081,293
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	50,928.15	N/A	50,928-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section X

Facility Planning and Control
State of Louisiana
Division of Administration

TERREBONNE PARISH
GOVERNMENT

SEP 22 2017

ADMINISTRATION

JOHN BEL, EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

OK #1

September 19, 2017

RECEIVED

SEP 26 2017

TPCG FINANCE DEPT.

Mr. Gordon E. Dove
President
Terrebonne Parish
P.O. Box 2768
Houma, LA 70361

Re: South Louisiana Wetland Discovery Center
- Phase 2 - Bayou Country Institute,
Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-06

Dear President Dove:

Please find enclosed one (1) fully executed original of the 3rd Amended Cooperative Endeavor Agreement between the State of Louisiana and Terrebonne Parish.

Sincerely,

Denise Brumfield
Denise Brumfield
Administrative Director

DB:sp
Enclosures

c: Ms. Joyce Jenne, via email w/attachments
Mr. Lyle Savant, via email w/attachments

*File
cc Jeanne
Jonathan*

250,000.00 +
7,500.00 -
242,500.00 *

000

3rd Amended Cooperative Endeavor Agreement:
Terrebonne Parish
South Louisiana Wetland Discovery Center -
Phase 2 - Bayou Country Institute, Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-14-06

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing.

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect.

ARTICLE XVIII
AUDIT

18.3 The Entity agrees to comply with the provisions of La. R.S. 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

THIS DONE AND SIGNED this 19th day of September, 2017,
at Baton Rouge, Louisiana.

WITNESSES:

STATE OF LOUISIANA

Dan Hunter
FPC Witness #1 Signature
David Bayfield
FPC Witness #2 Signature

By: Mark A. Moses
MARK A. MOSES, DIRECTOR
FACILITY PLANNING & CONTROL
DIVISION OF ADMINISTRATION

THIS DONE AND SIGNED, this 5th day of September, 2017,
at Houma, Louisiana.

WITNESSES:

TERREBONNE PARISH

Leilani H. Adams
Entity Witness #1 Signature
Leilani H. Adams

By: Gordon E. Dove
GORDON E. DOVE
PRESIDENT

Entity Witness #1 Printed Name

Julienne Authement
Entity Witness #2 Signature
Julienne Authement

Entity Witness #2 Printed Name

EXHIBIT A

3rd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH

South Louisiana Wetland Discovery Center - Phase 2 - Bayou Country Institute, Planning and Construction
(Terrebonne)

FP&C Project No. 50-J55-14-06

COSTS AND FUNDS THIS AGREEMENT (\$):

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER ³	TOTAL
REAL ESTATE				
PLANNING	\$212,239		\$70,746	\$282,985
CONSTRUCTION				
MISC	\$30,261		\$12,587	\$42,848
EQUIPMENT				
ESCROW		\$735,500	\$246,667	\$982,167
FP&C ADMIN	\$7,500	\$4,500		\$12,000
TOTAL COSTS	\$250,000	\$740,000	\$330,000	\$1,320,000

Federal Tax Identification for Entity: 72-6001390

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The estimated cost of construction is \$2,829,851.00 per the 2017-18 Capital Outlay Request.

**3rd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and**

**South Louisiana Wetland Discovery Center - Phase 2 - Bayou Country Institute, Planning and Construction
(Terrebonne)**

State of Louisiana-ISIS Financial System-State Funding Summary

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
4	2017 SES	G.O. Bonds LOC	\$250,000	\$740,000	\$990,000
TOTAL			\$250,000	\$740,000	\$990,000

Felicia Aubert

From: Felicia Aubert
Sent: Thursday, June 29, 2017 7:26 AM
To: 'jforet@slwdc.org'
Subject: South LA Wetland Discovery Foundation Invoices
Attachments: DOC062917.pdf

Hello,

We have received correspondence from the State where funding has been pulled from this project. However, there have been expenses incurred in 2015 and 2016 totaling \$81,498.50. These charges will have to be covered by your organization per our attached agreement. I will have our A/R department set up billing and provide you with the necessary documentations to support the amount. If you have any questions regarding this matter, feel free to give me a call.

Thanks,

Felicia M. Aubert

Contracts Coordinator, Finance Department
Terrebonne Parish Consolidated Government
Post Office Box 2768
8026 Main Street, Suite 300
Houma, LA 70360
Phone: (985) 873-6733 Ext: 1315
Fax: (985) 873-6457
faubert@tpcg.org

De obligation of \$912,000.

**2nd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH CONSOLIDATED GOVERNMENT**
South Louisiana Wetlands Discovery Center
(Terrebonne)
FP&C Project No. 50-J55-14-06

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
		No Funding			
TOTAL					

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-196-8912-10
SOUTH LA WETLANDS DISCOVERY CENTER
PROJECT # 15-BLDG-13
R: 659-000-6342-10

TOTAL FUNDING	\$	242,500
EXPENDITURES THRU 12/31/16		(81,498)
PROJECT BALANCE	\$	<u>161,002</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	121,250						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	856,760						
Oct-17	PENDING BA								
Oct-17	PENDING BA	FACILITY PLANNING & CONTROL		-978,000					
				242,500					
		LESS PRIOR YEARS EXPENDITURES	(81,498)						
		FUNDS AVAILABLE	\$ 896,502	\$ (735,500)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER: PEREZ
CONTRACTOR:

DESCRIPTION: CONSTRUCTION OF THE SOUTH LA WETLANDS
DISCOVERY CENTER.

BOBBY JINDAL
GOVERNOR



KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
FACILITY PLANNING AND CONTROL

February 9, 2015

Mr. Michel H. Claudet, Parish President
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

CEA #1
121,250

Re: South Louisiana Wetlands Discovery Center
FP&C Project No. 50-J55-14-06

Dear Mr. Claudet:

Please find enclosed one (1) fully executed original of the Cooperative Endeavor Agreement between the State of Louisiana and the Terrebonne Parish Consolidated Government.

You are reminded to strictly adhere to all stipulations reflected in the attached Cooperative Endeavor Agreement and the associated *Non-State Entity Capital Outlay Administrative Guidelines*, which can be accessed online at <http://www.doa.state.la.us/fpc/inststate.htm>. You are encouraged to contact the FP&C Project Manager, Mr. Lyle Savant, (225) 219-1154, to review Cooperative Endeavor Agreement stipulations and Facility Planning and Control policies.

Please use the referenced project name and number on any and all correspondence sent to this office. We ask that all communication with Facility Planning and Control be through the Entity, not direct from contracted consultants or contractors. Enclosed are forms to be used when submitting Request for Disbursement, Equipment Purchase, Construction Contract Award and Real Estate Closing.

We encourage you to sign up for Electronic Fund Transfer (EFT). Electing to use this service can result in receiving payments sooner. To enroll, please contact the Office of Statewide Reporting and Accounting Policy at (225) 342-1097.

If there are any questions, please call (225) 219-0779.

Sincerely,

Claire Vermaelen

Claire Vermaelen
Capital Outlay Analyst

VS9-196-8912-10

Enclosures

Post Office Box 94095 • Claiborne Building • Baton Rouge, Louisiana 70804-9095
(225) 342-0820 • Fax (225) 342-7624
An Equal Opportunity Employer



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH**

South Louisiana Wetlands Discovery Center
(Terrebonne)

FP&C Project No. 50-J55-14-06

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **MARK A. MOSES, DIRECTOR, OFFICE OF FACILITY PLANNING AND CONTROL (FP&C) OF THE DIVISION OF ADMINISTRATION (DOA)**, and the **TERREBONNE PARISH** (Entity), a political subdivision of the State, herein represented by **MICHEL CLAUDET, PARISH PRESIDENT** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

ARTICLE I

- 1.1 WHEREAS**, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in **Exhibits A and B**, attached hereto and made a part hereof; and
- 1.2 WHEREAS**, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in **Exhibit B**, attached hereto and made a part hereof; and
- 1.3 WHEREAS**, **if applicable**, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in **Exhibit A**; and
- 1.4 WHEREAS**, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in **Exhibit B**; and

1.5 WHEREAS, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

IT IS HEREBY AGREED by the State and the Entity that:

ARTICLE II
PURPOSE

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, July 1999 ed., which is hereby made a part of this Agreement.

ARTICLE III
SCOPE

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in **Exhibits A and B**.

3.2 If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

3.3 The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.

3.4 Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the corresponding amount shown in **Exhibit A**.

ARTICLE IV
USE OF FUNDS

4.1 The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.

4.2 The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.

4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in such facility to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds.

4.4 The Entity shall make no changes in its local laws or charter which would allow use of the Project for any purpose other than a public purpose.

ARTICLE V **ADMINISTRATIVE COSTS**

5.1 Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained herein for costs associated with administering the Project, all in accordance with the provisions of the Act.

ARTICLE VI **PUBLIC BID LAWS**

6.1 The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

ARTICLE VII **COORDINATION**

7.1 It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the

applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.

7.2 The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

ARTICLE VIII **CHANGE ORDERS**

8.1 A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of *One Hundred Thousand Dollars (\$100,000)*, increase or decrease, per month shall also require the approval of the Joint Legislative Committee on the Budget and the Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require committee approval.

ARTICLE IX **HOLD HARMLESS AND INDEMNITY**

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu, ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorneys fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

ARTICLE X
DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth on Exhibit A, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less Escrow and FP&C Administration fee, as set forth in Exhibit A. **The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.**

10.2 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Bonds. FP&C agrees that it will notify the Entity of the date the Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in Exhibit A. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in Exhibit A, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the Bond Commission has either issued bonds or a cash line of credit therefor, and the Agreement is amended to provide for the disbursement thereof.

ARTICLE XI
OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

ARTICLE XII
INSURANCE

12.1 If State funds for this project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

12.2 If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V, ZM, or E.

ARTICLE XIII
PLEDGE OF LEASE REVENUES

13.1 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State.

ARTICLE XIV
TERM

14.1 The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Bonds issued for the Project, or any refunding bonds therefore, remain outstanding.

ARTICLE XV
TERMINATION

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this agreement within two years from the execution of this agreement or, if applicable, within two years from the issuance of any bonds or for any act by the Entity that the State determines to be illegal.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

ARTICLE XVI
AVAILABILITY OF FUNDS

16.1 The availability of funds set forth in the attached Exhibit A are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVII
ASSIGNMENT

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

ARTICLE XVIII
AUDIT

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time.

18.3 The Entity agrees to comply with the provisions of La. R.S. 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XIX
REQUIRED MATCH

19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total requested amount of funding except as provided in LA R.S. 39:112(E)(2)(a) or (b).

ARTICLE XX
AMENDMENT OF AGREEMENT

20.1 Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

THUS DONE AND SIGNED, this 14th day of FEBRUARY, 2014,
at Baton Rouge, Louisiana.

WITNESSES:

[Signature]
[Signature]

STATE OF LOUISIANA

By:

[Signature]
MARK A. MOSES, DIRECTOR
FACILITY PLANNING & CONTROL
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 23rd day of December, 2014,
at Houma, Louisiana.

WITNESSES:

[Signature]
[Signature]
[Signature]
Trudy Aracament

By:

TERREBONNE PARISH

[Signature]
MICHEL CLAUDET
PARISH PRESIDENT

EXHIBIT A

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH
South Louisiana Wetlands Discovery Center
(Terrebonne)
FP&C Project No. 50-J55-14-06**

COSTS AND FUNDS THIS AGREEMENT (\$):

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER ³	TOTAL
REAL ESTATE				
PLANNING	\$ 72,584		\$ 24,194	\$ 96,778
CONSTRUCTION		\$ 725,835	\$ 241,945	\$ 967,780
MISC	\$ 36,292		\$ 12,097	\$ 48,389
EQUIPMENT				
ESCROW	\$ 12,374	\$ 130,915	\$ 51,764	\$ 195,053
FP&C ADMIN	\$ 3,759	\$ 8,250		\$ 12,000
TOTAL COSTS	\$ 125,000	\$ 865,000	\$ 330,000	\$ 1,320,000

Federal Tax Identification No. for Entity: 72-6001390

1. Planning Costs shall not exceed 10% of Construction Costs. Miscellaneous Costs shall not exceed 5% of Construction Costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The estimated cost of construction per the 2014-2015 Capital Outlay Request is \$967,780.

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH
South Louisiana Wetlands Discovery Center
(Terrebonne)
FP&C Project No. 50-J55-14-06**

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
25	2014	G.O. BONDS LOC	\$ 125,000	\$ 865,000	\$ 990,000
TOTAL			\$ 125,000	\$ 865,000	\$ 990,000

Section V

BOBBY JINDAL
GOVERNOR



STAFFORD OLIVIA PALMIERI
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Facility Planning and Control

December 28, 2015

Mr Michel H Claudet, Parish President
Terrebonne Parish Consolidated Government
P O Box 2768
Houma, LA 70361

Re South Louisiana Wetlands Discovery Center
(Terrebonne)
FP&C Project No 50-J55-14-06

Dear Mr Claudet

Please find enclosed one (1) fully executed original of the 1st Amended Cooperative Endeavor Agreement between the State of Louisiana and the Terrebonne Parish Consolidated Government

If you have any questions, please call your Project Manager, Mr Lyle Savant, at (225) 219-1154

Sincerely,

Claire Vermaelen

Claire Vermaelen MPA
Capital Outlay Analyst

/cv

Enclosures

US9-146-8912-10

Rev. US9-000-0342-10

1st Amended Cooperative Endeavor Agreement
Terrebonne Parish Consolidated Government
South Louisiana Wetland Discovery Center (Terrebonne)
FP&C Project No 50-J55-14-06

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect

THUS DONE AND SIGNED, this 14th day of December, 2015,
at Baton Rouge, Louisiana

WITNESSES

Alvin Lee
John C. Dwyer

STATE OF LOUISIANA

By

Mark A. Moses
MARK A. MOSES, DIRECTOR
FACILITY PLANNING & CONTROL
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 14th day of December, 2015,
at Houma, Louisiana

WITNESSES

Al Lemon
Al Lemon
Trudy Arcement

TERREBONNE PARISH

By

Michel H. Claudet
MICHEL H. CLAUDET
PARISH PRESIDENT

EXHIBIT A

1st AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH
South Louisiana Wetlands Discovery Center
(Terrebonne)
FP&C Project No 50-J55-14-06

COSTS AND FUNDS THIS AGREEMENT (\$)

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER	TOTAL
REAL ESTATE				
PLANNING	\$ 72,584		\$ 24,194	\$ 96,778
CONSTRUCTION	\$ 869,124		\$ 293,789	\$ 1,162,913
MISC	\$ 36,292		\$ 12,097	\$ 48,389
EQUIPMENT				
ESCROW				
FP&C ADMIN	\$ 12,800			\$ 12,800
TOTAL COSTS	\$ 990,000		\$ 330,080	\$ 1,320,080

Federal Tax Identification No for Entity 72-6001390

- 1 Planning Costs shall not exceed 10% of Construction Costs Miscellaneous Costs shall not exceed 5% of Construction Costs
- 2 Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold
- 3 Total in "Other" column equals required 25% match as reflected in Article XIX
- 4 The estimated cost of construction per the 2014-2015 Capital Outlay Request is \$967,780

**1st AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH
South Louisiana Wetlands Discovery Center
(Terrebonne)
FP & C Project No 50-J55-14-06**

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
26	2015	G O BONDS LOC	\$ 990 000		\$ 990,000
TOTAL			\$ 990 000		\$ 990 000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-196-8912-10
 SOUTH LA WETLANDS DISCOVERY CENTER
 PROJECT # 15-BLDG-13
 R: 659-000-6342-10

TOTAL FUNDING	\$	242,500
EXPENDITURES THRU 12/31/16		(81,498)
PROJECT BALANCE	\$	<u>161,002</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	121,250						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	856,750						
Oct-17	PENDING BA			(978,000)					
Oct-17	PENDING BA	FACILITY PLANNING & CONTROL		242,500					
LESS PRIOR YEARS EXPENDITURES			(81,498)						
FUNDS AVAILABLE			\$ 896,502	\$ (735,500)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER: PEREZ
 CONTRACTOR:

DESCRIPTION: CONSTRUCTION OF THE SOUTH LA WETLANDS
 DISCOVERY CENTER.

ACCT: 659-000-6342-10

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

FP&C SOUTH LA WETLAND DISC

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	978,000	.00	0	978,000-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	121,250	.00	N/A	121,250-
2016	978,000	.00	N/A	978,000-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-196-8912-10

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

AUDITORIUMS

SOUTH LA WETLAND DISC CENTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	896,502	.00	0	896,502
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	121,250	60,483.45	N/A	60,767
2016	917,517	21,015.05	N/A	896,502

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section XI

Felicia Aubert

From: Kandace Mauldin
Sent: Thursday, September 21, 2017 7:51 AM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

We also need to do the budget amendment moving the money back to civic center at the next round of meetings.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



231-416-8353-02 (317,896)
231-999-9103-85 317,896
385-000-7102-31 (317,896)
385-000-5121-00 317,896

231-416-8353-02
HMGP 1786-004
CIVIC CENTER

TOTAL FUNDING	\$	1,954,435	2,231,400
EXPENDITURES THRU 12/31/15		(1,300,243)	
PROJECT BALANCE	\$	654,192	

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Aug-12	ORD 8153	FROM HMGP - GUSTAV (1786)	823,975						
Aug-12	ORD 8153	FROM 385-197-8912-01 CIVIC CENTER	129,594						
Aug-12	ORD 8153	FROM 390-192-8915-01 INFO TECH	3,512						
Aug-12	ORD 8153	FROM 204-222-8912-01 FIRE DEPT	4,723						
Aug-12	ORD 8153	FROM 151 GEN FD-FD BAL CRTHSE ANNEX	124,171						
Aug-12	ORD 8153	FROM 151 GEN FD- FD BAL COURTHOUSE	8,910						
Dec-12	CARRYOVER ADJ	CARRYOVER ADJUSTMENT	(650)						
Oct-13	ORD 8356	FROM CIVIC CENTER FD 385	513,363						
Oct-13	ORD 8356	FROM INFO TECH FD 390	17,000						
Sep-14	ORD 8455	HMGP - GUSTAV (1786) - CIVIC CENTER	1,539,954						
Sep-14	LIA 57	TO 231-416-8353-03 CRTHS ANNEX	(496,683)						
Sep-14	LIA 57	TO 231-416-8353-04 COURTHOUSE	(35,640)						
Sep-14	LIA 57	TO 231-416-8353-05 INFO TECH	(31,047)						
Jun-17	ORD 8854	DE-OB HMGP		(278,191)					
Jun-17	ORD 8854	HMGP - GUSTAV (1786) - CIVIC CENTER		32,753					
Jul-17	LIA 39	DE-OB HMGP 1786-04		(1,603)					
Sep-17	LIA 64	TO 231-416-8353-03 (HMGP-1786)		(81,810)					
Oct-17	PENDING BA	TO CIVIC CENTER FUND 385		(317,896)					
LESS PRIOR YEARS EXPENDITURES			(1,300,243)						
FUNDS AVAILABLE			\$ 1,300,939	\$ (646,747)	\$ -	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: Houma Fire Dept, Civic Center, Application Fee for Wind Hardening

AUGUST 31, 2017 - MONTH LAST CLOSED

ACCT: 231-416-8353-02
HMGP - GUSTAV (1786)
HMGP 1786-04
1786N-04 CIV CEN WIND HARDEN

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	972,738	.00	0	972,738
CLOSED:				
2011	0	.00	N/A	0
2012	1,094,885	17,990.00	N/A	1,076,895
2013	1,606,608	11,250.00	N/A	1,595,358
2014	2,570,771	86,898.89	N/A	2,483,872
2015	2,482,147	993,898.83	N/A	1,488,248
2016	1,487,456	183,517.59	N/A	1,303,938

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. CDBG Program, \$1,000
- II. HOME Investment Partnerships Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center, (\$735,500)
- XI. Civic Center, \$317,896

SECTION I

WHEREAS, the Parish receives an entitlement from CDBG Program yearly; and

WHEREAS, at the time of the 2017 budget process, the 2016 amount of entitlement was used for the 2017 budget year's estimate, and

WHEREAS, at this time, the Parish received an update on its allotted amount which needs to be adjusted to the actual grant resulting in a transfer from the Homeless Shelter for \$1,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the CDBG Program. (Attachment A)

SECTION II

WHEREAS, the Parish receives an entitlement from HOME Investment Partnerships Program yearly; and

WHEREAS, at the time of the 2017 budget process, the 2016 amount of entitlement is used for the 2017 budget estimate, and

WHEREAS, at this time, the Parish received an update on its allotted amount and the budget needs to be adjusted to the actual grant resulting in a transfer from General Fund for \$2,129.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the HOME Investment Partnerships Program. (Attachment B)

SECTION III

WHEREAS, the Parish is self-funded for a major portion of group insurance and prescription claims, and

WHEREAS, the Parish Group Insurance Fund continues to suffer from escalating medical claims in excess of the 2017 projections, and

WHEREAS, the 2017 Proposed Budget was submitted to the Council with the expectations of a \$20,000 supplement based on claims history through August 2016, and

WHEREAS, subsequent analysis of the medical claims with the current brokers through this date project our losses to be in the range of \$450,000 to \$800,000, and

WHEREAS, any General Fund Supplements to the Group Insurance Fund shall be returned to the General Fund as the Self-Funded Plan becomes stabilized.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Group Insurance Fund. (Attachment C)

SECTION IV

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Ward 7 Levee	(45,000)
Juvenile Justice Facility	45,000

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment D)

SECTION V

WHEREAS, funding is needed for the Brady Bridge Replacement, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$200,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Brady Bridge Replacement. (Attachment E)

SECTION VI

WHEREAS, funding is needed for the Petit Caillou Drainage, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$500,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Petit Caillou Drainage. (Attachment F)

SECTION VII

WHEREAS, funding is needed for the Bayou Black Pump Station, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$900,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station. (Attachment G)

SECTION VIII

WHEREAS, funding is needed for the Bayou Terrebonne Pump Station, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$250,000 and the 1-1A Drainage Project for \$100,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Terrebonne Pump Station. (Attachment H)

SECTION IX

WHEREAS, funding is needed for the East Side Safe Room, and

WHEREAS, the funding source is from the Public Safety Fund for \$55,617.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the East Side Safe Room. (Attachment I)

SECTION X

WHEREAS, the South La. Wetlands Discovery Center Project is funded from the Facility Planning and Control, Division of Administration, and

WHEREAS, the Facility Planning and Control has decreased their funding by \$735,500 for the South La. Wetlands Discovery Center Project.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating and 5-Year Capital Outlay Budget be amended to recognize the decrease in funding of the South La. Wetlands Discovery Center Project. (Attachment J)

SECTION XI

WHEREAS, the Civic Center over budgeted funding of the Wind Hardening Project by \$317,896, and

WHEREAS, the over budgeted funding will be transferred to the Civic Center fund balance from the Hazard Mitigation Grant Program Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the transfer of funds to the Civic Center. (Attachment K)

ATTACHMENT A - CDBG Program

	2017		
	Adopted	Change	Amended
Transfer in from Homeless Shelter	(115,000)	(1,000)	(116,000)
Fund balance (increase)	n/a	1,000	n/a

ATTACHMENT B - Home Invest Partnership

	2017		
	Adopted	Change	Amended
Transfer to Home Investment Partnership	48,745	2,129	50,874
Fund balance (decrease)	n/a	(2,129)	n/a

ATTACHMENT C - Group Insurance

	2017		
	Adopted	Change	Amended
Transfer from General Fund	(400,000)	(500,000)	(900,000)
Claims-Gilsbar	14,794,254	500,000	15,294,254
Transfer to Group Insurance Fund	400,000	500,000	900,000
Fund balance (decrease)	n/a	(500,000)	n/a

ATTACHMENT D - CDBG Recovery Projects

	2017		
	Adopted	Change	Amended
CDBG Ward 7 Levee Elevation	3,462,670	(45,000)	3,417,670
Juvenile Detention Center Building	110,919	45,000	155,919

ATTACHMENT E - Brady Bridge Replacement

	2017		
	Adopted	Change	Amended
Brady Bridge Replacement		200,000	200,000
Transfer from Capital Project Control Fund	(120,927)	(200,000)	(320,927)
Transfer to Road Construction Fund	120,927	200,000	320,927
Lake Boudreaux Diversion	5,701,781	(200,000)	5,501,781

ATTACHMENT F - Petit Caillou Drainage

	2017		
	Adopted	Change	Amended
Petit Caillou Drainage System	363,599	500,000	863,599
Transfer from Capital Project Control Fund	(324,691)	(500,000)	(824,691)
Transfer to P/W Drainage Constr. Fund	324,691	500,000	824,691
Lake Boudreaux Diversion	5,501,781	(500,000)	5,001,781

ATTACHMENT G - Bayou Black Pump Station

	2017		
	Adopted	Change	Amended
Bayou Black Pump Station	4,122,779	900,000	5,022,779
Transfer from Capital Project Control Fund	(824,691)	(900,000)	(1,724,691)
Transfer to P/W Drainage Constr. Fund	824,691	900,000	1,724,691
Lake Boudreaux Diversion	5,001,781	(900,000)	4,101,781

ATTACHMENT H - Bayou Terrebonne Pump Station

	2017		
	Adopted	Change	Amended
Bayou Terrebonne Pump Station	100,000	350,000	450,000
1-1A Drainage Project	1,633,006	(100,000)	1,533,006
Transfer from Capital Project Control Fund	(1,724,691)	(250,000)	(1,974,691)
Transfer to P/W Drainage Constr. Fund	1,724,691	250,000	1,974,691
Lake Boudreaux Diversion	4,101,781	(250,000)	3,851,781
			-

ATTACHMENT I - East Side Safe Room

	2017		
	Adopted	Change	Amended
East Side Safe Room	88,238	(55,617)	32,621
Transfer to Capital Project Control Fund		55,617	55,617
Transfer from Public Safety Fund		(55,617)	(55,617)
East Side Safe Room	1,109,868	55,617	1,165,485

ATTACHMENT J - South La. Wetlands Discovery Center

	2017		
	Adopted	Change	Amended
FP&C South La. Wetland Discovery Ctr.	(978,000)	735,500	(242,500)
South La. Wetland Discovery Center	896,502	(735,500)	161,002

ATTACHMENT K - Civic Center

	2017		
	Adopted	Change	Amended
Civic Center Wind Hardening	972,738	(317,896)	654,842
Transfer from Civic Center Wind Harden.		317,896	317,896
Transfer to Civic Center		(317,896)	(317,896)
Net Position (increase)	n/a	317,896	n/a



Monday, October 9, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

Consider the introduction of an ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

Sanitation Fund, \$100,000

and calling a public hearing on said matter on October 25 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	10/4/2017	Executive Summary
2017 Various Items for Budget Amendment	10/4/2017	Budget Amendment
2017 Various Items for Budget Amendment	10/4/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Sanitation Fund, \$100,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

Signature

_____October 4, 2017_____

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Sanitation Fund, \$100,000

SECTION I

WHEREAS, the Parish administration has approved Sanitation purchasing a construction street sweeper, on state contract, to clean gravel buildup on roadways, and

WHEREAS, the Parish administration has approved Sanitation purchasing two bumper pull dump trailers to collect curbside garbage on Brady Road and Grand Caillou Road due to garbage trucks being over the new weight limits to pass over the bridges, and

WHEREAS, the funding of the purchases will be taken from the Sanitation net position for \$100,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for Sanitation Fund. (Attachment A)

Prepared By: Finance Department
PC File: 2017- Sanitation
Date Prepared: 10/4/17 BA # 27

ATTACHMENT A - Sanitation

	2017		
	Adopted	Change	Amended
Machinery & Equipment	108,186	100,000	208,186
Net Position (decrease)	n/a	(100,000)	n/a

Kayla Dupre

From: Clay Naquin
Sent: Wednesday, October 04, 2017 3:00 PM
To: Kandace Mauldin; Kayla Dupre
Cc: Ernest Brown; Gordon Dove
Subject: Budget Adjustment
Attachments: Line Item Adjustment Form 10-4-17.xls

Kandace/Kayla,

I met with Parish President Dove this morning 10/4/17 and he was in approval of the attached line item adjustment. The funds will be used to purchase a construction street sweeper on state contract. The sweeper will be used to clean gravel buildup on roadways where the regular street sweepers are unable to clean. The new sweeper will also aid in mardi gras cleanup. The funds will also be used to purchase up to two bumper pull dump trailers. The trailers are needed to collect curbside garbage on Brady Rd. and Grand Caillou Rd. south of Four Point Rd. due to the new weight limits on the bridges that access those areas. The regular garbage trucks are too heavy for the new weight limits.

Thanks,

Clay J. Naquin
Solid Waste Administrator
Terrebonne Parish Consolidated Gov.
cnaquin@tpcg.org
Work: (985) 873-6739
Fax: (985) 873-6760



"Saltwater Fishing Capital of the World"

To: Kayla Dupre, Budget Officer
From: Clay Naquin
Solid Waste Division

Date:

Subject: Request for Budget (Line Item) Adjustment

amendment
Budget amendment

The following line item adjustments are requested in order to provide additional funding for various accounts.

Fund 353 Dept 441

Account Number	Account Name	Current Budget	Adjustment	Adjusted Budget
353-441-8342-06	Solid Waste Contract	\$5,144,508	(\$100,000)	\$5,044,508
353-441-8915-06	Machinery & Equipment	\$108,186	\$100,000	\$208,186
353-441-5640	Tbl Position			\$0
				\$0
				\$0
				\$0
				\$0

If you have any questions regarding this request, please feel free to contact me.

(985) 873-6739

cnaquin@tpcg.org

Solid Waste Contract CPI was less than budgeted leaving a surplus of funds. The budget increases for the above listed account to purchase construction street sweeper from the state bid and purchase up to two dump trailers to service curbside garbage on Brady Rd and Grand Caillou Rd south of Four Point Rd due to the new weight limits on the bridges in those areas.

ACCT: 353-441-8915-06

SANITATION FUND
SOLID WASTE SERVICES
MACHINERY & EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	108,186	56,283.30	37,013	14,890
CLOSED:				
2011	559,475	.00	N/A	559,475
2012	936,051	.00	N/A	936,051
2013	848,747	.00	N/A	848,747
2014	106,775	.00	N/A	106,775
2015	165,310	.00	N/A	165,310
2016	225,032	.00	N/A	225,032
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE		CF08 = PRT DETAIL



Monday, October 9, 2017

Item Title:

2018 Proposed Budget Review

Item Summary:

To review the 2018 Proposed Budget for the following departments/agencies:

Parish Council
Council Clerk
City Court
District Court
Parish President
Finance/Accounting
Finance/Customer Service
Legal Services
Planning Department/Admin/Zoning
Planning Department/Code Violation/Compliance
Coroner's Office
Health and Welfare
Planning Department/Museums
Publicity
Economic Development/other
Planning Department/Marina
Juvenile Detention Center
Finance/Purchasing-Warehouse
Finance/Information Technology
Animal Control
Recap Utility Funds (Electric/Gas/GIS)
Sanitation Fund
City Marshal
TEDA

ATTACHMENTS:

Description	Upload Date	Type
2018 Proposed Budget Review	10/3/2017	Executive Summary
2018 Budget Hearings 1st Mtg	10/6/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Budget Hearing for Proposed 2018 Budget

PROJECT SUMMARY (200 WORDS OR LESS)

To review the proposed 2018 Budget for the following funds/departments/agencies:

Parish Council
Council Clerk
City Court
District Court
Parish President
Finance /Accounting
Finance/Customer Service
Legal Services
Juvenile Detention Center
Civic Center
Planning Department/Admin/Zoning
Planning Department/Code Violation/Compliance
Coroner's Office
Health and Welfare
Planning Department/Museums
Publicity
Economic Development/other
Planning Department/Marina
Juvenile Detention Center
Finance / Purchasing-Warehouse
Finance / Information Technology
Animal Control
Recap Utility Funds (Electric/Gas/GIS)
Sanitation Fund
City Marshal
Council On Aging
TEDA

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

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4

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8

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/s/Kayla Dupre

10/3/17

Signature

Date

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 PROPOSED BUDGET
SCHEDULE OF BUDGET HEARINGS
October 9, 2017

Fund Number	Funds/Departments	Small Bk. Page	Big Bk. Page	Representative
151-111	Parish Council	13	6	Venita Chauvin
151-115	Council Clerk	15	8	Venita Chauvin
151-120	City Court	18	11	Judge Hagen/Doug Holloway
151-121	District Court	20	12	Judge Pickett
151-131	Parish President	27	18	Al Levron
151-151	Finance /Accounting	32	23	Kandace Mauldin
151-152	Finance/Customer Service	35	25	Kandace Mauldin
151-157	Legal Services	37	27	Kandace Mauldin
151-193	Planning Department/Admin/Zoning	39	28	Chris Pulaski
151-195	Planning Department/Code Violation/Compliance	45	32	Chris Pulaski
151-205	Coroner's Office	48/279	37	Dr. Tedesco / Helen Boudreaux
151-409	Health and Welfare	53	41	Kandace Mauldin
151-560	Planning Department/Museums	57	44	Chris Pulaski
151-651	Publicity	59	46	Kandace Mauldin
151-652	Economic Development/other	60	47	Kandace Mauldin
151-680	Planning Department/Marina	66	53	Chris Pulaski
202-122	Juvenile Detention Center	75	62	Joseph Harris
380-154	Finance / Purchasing-Warehouse	183	450	Kandace Mauldin
390-192	Finance / Information Technology	185	461	Kandace Mauldin
151-442	Animal Control	54	42	Ernest Brown
300/301/306	Recap Utility Funds (Electric/Gas/GIS)	146	375	Ernest Brown
353-441	Sanitation Fund	166	428	Ernest Brown
209	City Marshal	94	101	Orville Callahan
	TEDA	275		Matt Rookard