
TERREBONNE PARISH COUNCIL

POLICY, PROCEDURE, AND LEGAL COMMITTEE

Mr. Gerald Michel
Mr. Darrin W. Guidry, Chairman
Sr. Vice-Chairman
Mr. John Navy Member
Ms. Arlanda Williams Member
Mr. Scotty Dryden Member
Ms. Christa Duplantis- Member
Prather Member
Mr. Al Marmande Member
Mr. Dirk Guidry Member
Mr. Steve Trosclair



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

December 11, 2017
5:30 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Co-sponsorship request from United Houma Nation Tribe's Annual Banquet on December 16, 2017 at the Grand Caillou Recreation Center.
2. RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department to continue the contract in place with Paul's Agency, LLC for Producer of Record to commence on March 1, 2018 through February 28, 2019, per Ordinance No. 8801.
3. RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department for the continuation and renewal of services for Producer of Record Contract with Laris Insurance

Agency, LLC for Casualty Insurance coverage, per Ordinance Number 8802.

4. RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department for the continuation and renewal of services for Producer of Record Contract with the Ledet Corporation dba Ledet Insurance Agency to provide Comprehensive Fireman's Insurance and Boiler and Machinery coverage, per Ordinance Number 8803.
5. Adjourn

Category Number:
Item Number:



Monday, December 11, 2017

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, December 11, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, December 11, 2017

Item Title:

Cosponsorship request - United Houma Nation Tribe

Item Summary:

Co-sponsorship request from United Houma Nation Tribe's Annual Banquet on December 16, 2017 at the Grand Caillou Recreation Center.

ATTACHMENTS:

Description

Cosponsorship request

Upload Date

11/28/2017

Type

Application

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 2768
HOUMA, LOUISIANA 70361

REQUEST FORM FOR CO-SPONSORSHIP

ALL REQUESTS MUST BE RECEIVED 30 DAYS PRIOR TO THE DATE OF EVENT

The constitutional norm for the lawful use of public funds and property is found in the Louisiana Constitution, Article VII, Section 14 (1974). Paragraph (A) generally prohibits the loan, pledge or donation of the "funds, credit, property, or things of value of the state or of any political subdivision."

Exceptions to the above prohibition are found within paragraph (B) and include "the use of public funds for programs of social welfare for the aid and support of the needy."

Paragraph (C) authorizes the state and its political subdivisions to engage in cooperative endeavors" for a public purpose with other government agencies, public or private corporations, or individuals. However, the authorization of cooperative endeavors for a public purpose is violated whenever a political subdivision seeks to give up something of value in the absence of a legal obligation to do so. Furthermore, any such contemplated use of public funds and property must also create a public benefit proportionate to its cost.

Accordingly, the Terrebonne Parish Consolidated Government (TPCG) has established the policy of the TPCG that co-sponsorship of events may be authorized by the Council, within budget, for the following situations:

- (i) The EVENT serves a public purpose for the expenditure or transfer that comports with the governmental purpose the public entity has legal authority to pursue; and
- (ii) that the expenditure or transfer, taken as a whole, does not appear to be gratuitous; and
- (iii) that the public entity has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of public funds.

NAME OF APPLICANT/AGENCY

United Houma Nation Tribe

(seeking co-sponsorship)

NAME OF AUTHORIZED REPRESENTATIVE & CAPACITY (if applicant is not an individual)

Bette Billiot

MAILING ADDRESS 20986 Hwy 1 Golden Meadow, LA 70357

TELEPHONE NUMBER 985-223-3093

LOCATION and DATE OF EVENT Grand Caillou Recreation Center. December 16th.
105 Badou Rd. Dube, LA 70353

DESCRIBE THE REASON FOR CO-SPONSORSHIP, THE NATURE OF THE CONTEMPLATED EVENT AND HOW SUCH SERVES A PUBLIC PURPOSE:

The UHN holds an annual banquet to
recognize community citizens for their works in the
public and for Native people.

SERVICES REQUESTED: Co-sponsorship for insurance and
Security.

Bobby B. B. B.
SIGNATURE

11-2-2017
DATE

(TPCG USE ONLY)

DATE RECEIVED _____

APPROVAL FOR CO-SPONSORSHIP (CIRCLE ONE)

YES

NO

NAME _____

POSITION _____

SIGNATURE _____



Monday, December 11, 2017

Item Title:

Resolution for Renewal of 2018-2019 Producer of Record Contract with Paul's Agency, LLC

Item Summary:

RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department to continue the contract in place with Paul's Agency, LLC for Producer of Record to commence on March 1, 2018 through February 28, 2019, per Ordinance No. 8801.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 11/29/2017 | Executive Summary |
| Resolution | 11/29/2017 | Resolution |



EXECUTIVE SUMMARY
(REQUIRED FOR ALL SUBMISSIONS)

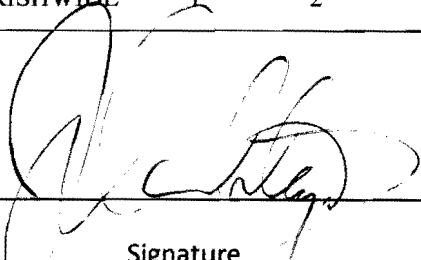
| PROJECT TITLE |
|--|
| Renewal of 2018-2019 Producer of Record Contract with Paul's Agency, LLC |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|--|
| Resolution to recommend the continuation and renewal of services for Producer of Record Contract with Paul's Agency, LLC for Property Insurance, Special Equipment Floater, and Inland Marine Insurance coverage, per Ordinance Number 8801 with such services to commence on March 1, 2018 thru February 28, 2019, with the option for one (1) additional year from March 1, 2019 thru February 28, 2020. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|---|
| It is the recommendation of Administration and the Risk Management Department to continue the contract in place with Paul's Agency, LLC for Producer of Record to commence on March 1, 2018 thru February 28, 2019. |

| TOTAL EXPENDITURE | | | |
|---|----|-----------|-------------------------|
| | | | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | | | |
| (ACTUAL) | | ESTIMATED | |
| IS PROJECT ALREADY BUDGETED: (CIRCLE ONE) | | | |
| N/A | NO | YES | IF YES AMOUNT BUDGETED: |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| PARISHWIDE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |



Signature

11/29/2017
Date

For Agenda Item: Renewal of 2018-2019 Producer of Record Contract with Paul's Agency, LLC

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Property Insurance, Special Equipment Floater, and Inland Marine Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department would like to recommend the continuance and renewal of services for Producer of Record Contract with Paul's Agency, LLC for Property Insurance, Special Equipment Floater, and Inland Marine Insurance coverage, per Ordinance Number 8801; and

WHEREAS, such services would begin March 1, 2018 through February 28, 2019 with the option for one (1) additional year from March 1, 2019 thru February 28, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government is hereby authorized to accept the recommendation of Administration and the Risk Management Department to continue the contract in place with Paul's Agency, LLC for Producer of Record to commence on March 1, 2018 through February 28, 2019.



Monday, December 11, 2017

Item Title:

Renewal of 2018-2019 Producer of Record Contract with Laris Insurance Agency, LLC

Item Summary:

RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department for the continuation and renewal of services for Producer of Record Contract with Laris Insurance Agency, LLC for Casualty Insurance coverage, per Ordinance Number 8802.

ATTACHMENTS:

| Description | Upload Date | Type |
|---|--------------------|-------------------|
| Executive Summary to present Resolution | 11/29/2017 | Executive Summary |
| Resolution | 11/29/2017 | Resolution |



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

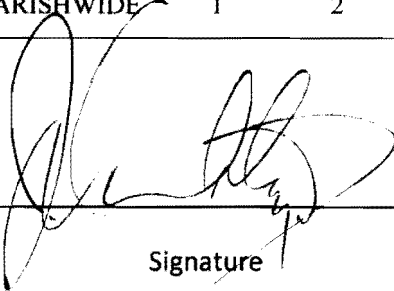
| PROJECT TITLE |
|---|
| Renewal of 2018-2019 Producer of Record Contract with Laris Insurance Agency, LLC |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|---|
| Resolution to recommend the continuation and renewal of services for Producer of Record Contract with Laris Insurance Agency, LLC for Casualty Insurance coverage, per Ordinance Number 8802 with such services to commence on April 1, 2018 thru March 31, 2019, with the option for one (1) additional year from April 1, 2019 thru March 31, 2020. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|---|
| It is the recommendation of Administration and the Risk Management Department to continue the contract in place with Laris Insurance Agency, LLC for Producer of Record to commence on April 1, 2018 thru March 31, 2019. |

| TOTAL EXPENDITURE | | | | |
|---|-----------|-----|-------------------------|--|
| | | | | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | | | | |
| (ACTUAL) | ESTIMATED | | | |
| IS PROJECT ALREADY BUDGETED: (CIRCLE ONE) | | | | |
| N/A | NO | YES | IF YES AMOUNT BUDGETED: | |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| PARISHWIDE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |



Signature

11/29/2017

Date

For Agenda Item: Renewal of 2018-2019 Producer of Record Contract in place with Laris Insurance Agency, LLC

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department would like to recommend the continuance and renewal of services for Producer of Record Contract in place with Laris Insurance Agency, LLC for Casualty Insurance coverage, per Ordinance Number 8802; and

WHEREAS, such services would begin April 1, 2018 through March 31, 2019 with the option for one (1) additional year from April 1, 2019 thru March 31, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government is hereby authorized to accept the recommendation of Administration and the Risk Management Department to continue the contract in place with Laris Insurance Agency, LLC for Producer of Record to commence on April 1, 2018 through March 31, 2019.



Monday, December 11, 2017

Item Title:

Renewal of 2018-2019 Producer of Record Contract with Ledet Corp dba Ledet Insurance Agency

Item Summary:

RESOLUTION: Accepting the recommendation of Administration and the Risk Management Department for the continuation and renewal of services for Producer of Record Contract with the Ledet Corporation dba Ledet Insurance Agency to provide Comprehensive Fireman's Insurance and Boiler and Machinery coverage, per Ordinance Number 8803.

ATTACHMENTS:

| Description | Upload Date | Type |
|---|--------------------|-------------------|
| Resolution for renewal of POR Contract with Ledet Corp dba Ledet Insurance Agency | 11/29/2017 | Resolution |
| Executive Summary for Renewal of POR Contract Ledet Corp dba Ledet Insurance Agency | 11/29/2017 | Executive Summary |

For Agenda Item: Renewal of 2018-2019 Producer of Record Contract in place with the Ledet Corporation dba/ Ledet Insurance Agency

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Comprehensive Fireman's Insurance coverage and Boiler and Machinery insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department would like to recommend the continuance and renewal of services for Producer of Record Contract in place with the Ledet Corporation dba Ledet Insurance Agency for Comprehensive Fireman's Insurance coverage and Boiler and Machinery Insurance coverage, per Ordinance Number 8803; and

WHEREAS, such services would begin April 1, 2018 through March 31, 2019 with the option for one (1) additional year from April 1, 2019 thru March 31, 2020.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government is hereby authorized to accept the recommendation of Administration and the Risk Management Department to continue the contract in place with Laris Insurance Agency, LLC for Producer of Record to commence on April 1, 2018 through March 31, 2019.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Renewal of 2018-2019 Producer of Record Contract with the Ledet Corporation dba/Ledet Insurance Agency

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution to recommend the continuation and renewal of services for Producer of Record Contract with the Ledet Corporation dba/ Ledet Insurance Agency to provide Comprehensive Fireman's Insurance and Boiler and Machinery coverage, per Ordinance Number 8803 with such services to commence on April 1, 2018 thru March 31, 2019, with the option for one (1) additional year from April 1, 2019 thru March 31, 2020.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

It is the recommendation of Administration and the Risk Management Department to continue the contract in place with the Ledet Corporation dba/Ledet Insurance agency for Producer of Record to commence on April 1, 2018 thru March 31, 2019.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL)

ESTIMATED

IS PROJECT READY BUDGETED: (CIRCLE ONE)

N/A

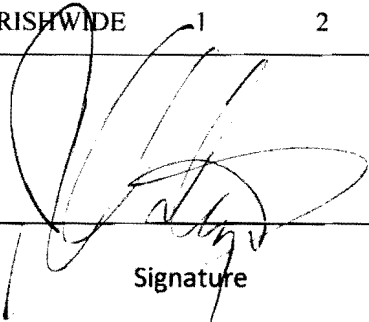
NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE 1 2 3 4 5 6 7 8 9


Signature

11/29/2017

Date