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# **TERREBONNE PARISH COUNCIL**

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**Mr. Steve Trosclair**  
**Mr. Scotty Dryden**      **Chairman**  
**Mr. John Navy**        **Vice-Chairman**  
**Ms. Arlanda Williams** **Member**  
**Mr. Gerald Michel**    **Member**  
**Ms. Christa Duplantis-****Member**  
**Prather**                **Member**  
**Mr. Darrin W. Guidry,** **Member**  
**Sr.**                      **Member**  
**Mr. Al Marmande**      **Member**  
**Mr. Dirk Guidry**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Vénita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

March 20, 2017  
5:35 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION  
SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. Proclaiming the month of April 2017 as Fair Housing Month and encourage all citizens of Terrebonne Parish to become aware of the Fair Housing Act and commit to fair housing opportunities for all.
2. Proclaiming the month of May 2017 as Building Safety Month.
3. Rescind Condemnation Order for 1139 Highway 55, owned by Thomas Ragas.
4. **RESOLUTION:** Calling a condemnation hearing on the residential mobile home structure located at 108 Jane Street, owned by Larry Joseph Authement, Jr., on April 24, 2017 at 5:30 p.m.

5. RESOLUTION: Calling a condemnation hearing on the residential and accessory structure located at 114 Lucille Court, owned by (Estate) Carrol Lee Marcel, on April 24, 2017 at 5:30 p.m.
6. RESOLUTION: Calling a condemnation hearing on the Residential structure located at 227 Kellie Drive, owned by Arby D. Snyder and Barbara Snyder, on April 24, 2017 at 5:30 p.m.
7. RESOLUTION: Calling a condemnation hearing on the residential structure located at 908 Grinage Street, owned by (Estate) Ella Mae Miller & Charles Talley, Sr., on April 24, 2017 at 5:30 p.m.
8. RESOLUTION: Calling a condemnation hearing on the residential mobile home structure located at 208 Ashland Drive, owned by (Estate) Delores Ann Fluty Tye, on April 24, 2017 at 5:30 p.m.
9. RESOLUTION: Calling a condemnation hearing on the residential accessory structure located at 723 A Bayou Blue Road, owned by (Estate) Leonise Rogers Fremin, Gene Hymel, Leroy Rogers, Raymond Himel, Connie Rogers White, Anthony Himel, Chris Hymel, Ricky Himel, Betty Himel Triche, Charlene Himel Josey, Ruby Himel, Kim Martin, Herbert Himel, Jr., Kent Himel, Debbie Triche, Johnny Rogers, Jr., Roxanne Fitch, Marie Verdin, Loretta Robin, and Laura Rogers, on April 24, 2017 at 5:30 p.m.
10. RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Predisaster Mitigation Grant Program PDM-06-LA-2014-002 to complete the elevation of 204 Lynn Street, Chauvin.
11. RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0003 to complete the elevation of 5205 Grand Caillou Road, Houma.
12. RESOLUTION: Authorizing the Parish President to sign and submit applications for funding from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships related to hazard mitigation and coastal restoration or protection through any means for grants through December 31, 2017.
13. RESOLUTION: Authorizing the Parish President to enter into the appropriate agreement with the Louisiana Office of Community Development to accept additional funds for the Hurricane Isaac LMI Cost Share Program to provide nonfederal match required by FEMA hazard mitigation elevation programs for qualified low- to moderate-income households.
14. RESOLUTION: Supporting an application to the USDA Agricultural Marketing Service, Farmers Market Promotion Program for a Terrebonne Seafood and Farmer's Market.
15. Adjourn



Category Number:  
Item Number:



Monday, March 20, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, March 20, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number: 1.



Monday, March 20, 2017

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**Item Title:**

Proclamation for Fair Housing Month for April 2017

**Item Summary:**

Proclaiming the month of April 2017 as Fair Housing Month and encourage all citizens of Terrebonne Parish to become aware of the Fair Housing Act and commit to fair housing opportunities for all.

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**ATTACHMENTS:**

**Description**

Fair Housing Proclamation for the month of April 2017

**Upload Date**

3/14/2017

**Type**

Backup Material

PROCLAMATION

WHEREAS, Title VIII of the Civil Rights Act of 1968, known as the Fair Housing Act, prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex or national origin; and

WHEREAS, the principal of fair housing is not only a national policy, but a fundamental human concept and right for all Americans; and

WHEREAS, the forty-ninth anniversary of the Fair Housing Act is an occasion for all Americans to become aware of and support the principle of freedom from housing discrimination. This law guarantees for each citizen, the freedom of choice in the selection of a home.

NOW, THEREFORE, We, The Terrebonne Parish Council, along with the Terrebonne Parish President do hereby proclaim the month of April 2017, as:

FAIR HOUSING MONTH

and do hereby encourage all citizens of Terrebonne Parish to become aware of the Fair Housing Act and commit to fair housing opportunities for all.

Gordon Dove Parish President	Dirk Guidry Council Chairperson
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TERREBONNE PARISH COUNCIL

JOHN NAVY, DISTRICT 1	ARLANDA WILLIAMS, DISTRICT 2
GERALD MICHEL, DISTRICT 3	SCOTTY DRYDEN, DISTRICT 4
CHRISTA DUPLANTIS-PRATHER, DISTRICT 5	DARRIN GUIDRY, DISTRICT 6
AL MARMANDE, DISTRICT 7	DIRK GUIDRY, DISTRICT 8
STEVE TROSCLAIR, DISTRICT 9	



Monday, March 20, 2017

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**Item Title:**

Building Safety Month - May 2017

**Item Summary:**

Proclaiming the month of May 2017 as Building Safety Month.

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**ATTACHMENTS:**

**Description**

Executive Summary

Proclamation

**Upload Date**

3/14/2017

3/14/2017

**Type**

Executive Summary

Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Proclamation of May 2017 as “Building Safety Month”

### PROJECT SUMMARY (200 WORDS OR LESS)

The State Of Louisiana, acting through its State Code council; and the Building Officials Association of Louisiana, recognized by the State for its leadership in professional education for building code enforcement officials and design professions throughout Louisiana, annually proclaim May as Building Safety Month. Terrebonne parish has, for several years, supported this public awareness process through the adopted of a similar proclamation.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Building Safety Month 2017 will promote appropriate steps that everyone can take to ensure that the place where we live, learn, work and play are safe and sustainable. It also recognizes that countless lives have been saved; and property losses minimized, due to the implementation of safety codes by local and state agencies.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

(N/A)

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1	2	3	4	5	6	7	8	9
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Signature: Director of Planning & Zoning

Date

3/10/17





## *Proclamation*

### **Building Safety Month — May, 2017**

***Whereas,** Terrebonne Parish, Louisiana is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;*

***Whereas,** our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;*

***Whereas,** these guardians and Terrebonne Parish are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, worship, play, and;*

***Whereas,** our nation benefits economically and technologically from using the International Codes® that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the nation; these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; and;*

***Whereas,** Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to keep America great, and;*

***Whereas,** “Code Officials—Partners in Community Safety and Economic Growth” the theme for Building Safety Month 2017, encourages all Americans to raise awareness of the importance of building safe and resilient construction; fire prevention; disaster mitigation, and new technologies in the construction industry. Building Safety Month 2017 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,*

***Whereas,** each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.*

***NOW, THEREFORE, the Council of Terrebonne Parish Consolidated Government do hereby proclaim the month of May 2017 as Building Safety Month.***

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Signature: Council Chair Person

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Signature: Parish President

Category Number:  
Item Number: 3.



Monday, March 20, 2017

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**Item Title:**

Rescind Condemnation - 1139 Highway 55

**Item Summary:**

Rescind Condemnation Order for 1139 Highway 55, owned by Thomas Ragas.

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**ATTACHMENTS:**

**Description**

Previous action

**Upload Date**

3/15/2017

**Type**

Backup Material



10/17/16      Condemn - 1139 Highway 55

"THAT, the Council find that the commercial structure located at 1139 Highway 55, Montegut, LA, owned by Thomas Ragas, per the legal description,

One certain tract of land situated in Section 9, T185, R19E, Parish of Terrebonne, State of Louisiana, in the town of Montegut, shown and designated as TRACT A, on a map entitled "Margaret B. Hornsby, et al Survey and Division of a .2605 acre tract belonging to Margaret B. Hornsby et al located in Section 9, T185-R19E, Terrebonne Parish, Louisiana", prepared by T. Baker Smith & Son, Inc., Civil Engineers- Land Surveyors, dated August 12, 1992, revised October 14, 1992, recorded under Entry No. 912521, Map No. 8961, COB 1354, Terrebonne Parish, Louisiana; said tract measuring eighty- four and 65/100 (84.65') feet front on the east side of Louisiana Highway 55, by depth of sixty-six and 73/100 (66.73') feet on its north property line, by depth of eighty-three and 73/100 (83.73') feet on its south property line, by width of eighty-two and 88/100 (82.88') feet on its rear property line; said property being bounded as follows: North by property of Terrebonne Parish Schoold Board or assigns, East by Tract B, South by Montegut Street, West by Louisiana Highway 55; together with all buildings and improvements thereon and all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining.

is in a dilapidated and dangerous condition that endangers the health, safety and welfare of the public. Accordingly, the structure is hereby condemned and the owner is hereby ordered to demolish, and/or remove the structure by November 17, 2016. In default of which Terrebonne Parish Consolidated Government may proceed with the bidding process for the demolition and/or removal."

**MOTION ADOPTED**



Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 108 Jane Street

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the residential mobile home structure located at 108 Jane Street, owned by Larry Joseph Authement, Jr., on April 24, 2017 at 5:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 108 Jane Street	3/3/2017	Executive Summary
Resolution - 108 Jane Street	3/3/2017	Resolution
Cover Memo - 108 Jane Street	3/3/2017	Cover Memo
Photos - 108 Jane Street	3/3/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 108 Jane Street

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential mobile home structure at 108 Jane Street

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential mobile home structure at 108 Jane Street for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski  
Signature

02-23-17

Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 108 JANE ST , LOT 8 BLOCK 2 CALVIN L. MARTIN SUBD., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on May 09, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 108 JANE ST ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on May 11, 2016, it was found that the structure located at 108 JANE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 31, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 108 JANE ST be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.




P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050




P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski   
Director of Planning and Zoning

From: Deon L. Stewart   
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
108 JANE ST  
LOT 8 BLOCK 2 CALVIN L. MARTIN SUBD.  
CHAUVIN, LA 70344  
Residential Mobile Home  
Case No. NA-16-5317

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Dirk Guidry, District 8  
Owner: Mr. Larry Joseph Authement, Jr.

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Dirk Guidry, District 8  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 108 JANE ST , LOT 8 BLOCK 2 CALVIN L. MARTIN SUBD., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on May 09, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 108 JANE ST ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on May 11, 2016, it was found that the structure located at 108 JANE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 31, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 108 JANE ST be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5317**

108 JANE ST , CHAUVIN 70344

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 12:44:54 PM By: Drew Breaux



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**NA-16-5317**

108 JANE ST , CHAUVIN 70344

Description:DERELICT STRUCTURE

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**NA-16-5317**

108 JANE ST , CHAUVIN 70344

Description:DERELICT STRUCTURE

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**NA-16-5317**

108 JANE ST , CHAUVIN 70344

Description:DERELICT STRUCTURE

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Uploaded:1/31/2017 12:45:00 PM By: Drew Breaux



**NA-16-5317**

108 JANE ST , CHAUVIN 70344

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 12:45:01 PM By: Drew Breaux







Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 114 Lucille Court

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the residential and accessory structure located at 114 Lucille Court, owned by (Estate) Carrol Lee Marcel, on April 24, 2017 at 5:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 114 Lucille Ct	3/3/2017	Executive Summary
Resolution - 114 Lucille Ct	3/3/2017	Resolution
Cover Memo - 114 Lucille Ct	3/3/2017	Cover Memo
Photos - 114 Lucille Ct	3/3/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 114 Lucille Court

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential & accessory structure at 114 Lucille Court

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential & accessory structure at 114 Lucille Court for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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Chris Pulaski  
Signature

02-23-17  
Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL & ACCESSORY STRUCTURE SITUATED AT 114 LUCILLE CT , TRACT 3 OF LUCILLE BABIN SAVOIE IN SECTION 45 T16S-R17E, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on July 21, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 114 LUCILLE CT ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on July 29, 2016, it was found that the structures located at 114 LUCILLE CT were, in fact, in such condition that they have been formally declared dilapidated and dangerous structures, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential & Accessory Structure located at 114 LUCILLE CT be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structures should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski *CP*  
Director of Planning and Zoning

From: Deon L. Stewart *DS*  
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
114 LUCILLE CT  
TRACT 3 OF LUCILLE BABIN SAVOIE IN SECTION 45 T16S-R17E  
HOUMA, LA 70364  
Residential & Accessory Structure  
Case No. NA-16-5834

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Scotty Dryden, District 4  
Owner: (Estate) Carrol Lee Marcel

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Scotty Dryden, District 4  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL & ACCESSORY STRUCTURE SITUATED AT 114 LUCILLE CT , TRACT 3 OF LUCILLE BABIN SAVOIE IN SECTION 45 T16S-R17E, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on July 21, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 114 LUCILLE CT ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on July 29, 2016, it was found that the structures located at 114 LUCILLE CT were, in fact, in such condition that they have been formally declared dilapidated and dangerous structures, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential & Accessory Structure located at 114 LUCILLE CT be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structures should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5834**

114 LUCILLE CT , HOUMA 70364

Description:DERELICT/STRUCTURE- HOUSE AND SHED

Uploaded:1/30/2017 8:18:27 AM By: Drew Breaux



Uploaded:1/30/2017 8:18:28 AM By: Drew Breaux





**NA-16-5834**

114 LUCILLE CT , HOUMA 70364

Description: DERELICT/STRUCTURE- HOUSE AND SHED

Uploaded: 1/30/2017 8:18:29 AM By: Drew Breaux



Uploaded: 1/30/2017 8:18:30 AM By: Drew Breaux





**NA-16-5834**

114 LUCILLE CT , HOUMA 70364

Description: DERELICT/STRUCTURE- HOUSE AND SHED

Uploaded: 1/30/2017 8:18:31 AM By: Drew Breaux



Uploaded: 1/30/2017 8:18:32 AM By: Drew Breaux





**NA-16-5834**

114 LUCILLE CT , HOUMA 70364

Description: DERELICT/STRUCTURE- HOUSE AND SHED

Uploaded: 1/30/2017 8:18:33 AM By: Drew Breaux



Uploaded: 1/30/2017 8:18:34 AM By: Drew Breaux





**NA-16-5834**

114 LUCILLE CT , HOUMA 70364

Description: DERELICT/STRUCTURE- HOUSE AND SHED

Uploaded: 1/30/2017 8:18:35 AM By: Drew Breaux



Uploaded: 1/30/2017 8:18:35 AM By: Drew Breaux





Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 227 Kellie Drive

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the Residential structure located at 227 Kellie Drive, owned by Arby D. Snyder and Barbara Snyder, on April 24, 2017 at 5:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 227 Kellie Drive	3/3/2017	Executive Summary
Resolution - 27 Kellie Drive	3/3/2017	Resolution
Cover Memo - 227 Kellie Drive	3/3/2017	Cover Memo
Photos - 227 Kellie Drive	3/3/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 227 Kellie Drive

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 227 Kellie Drive

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 227 Kellie Drive for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

02-23-17

Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 227 KELLIE DR , LOT 21 BLOCK 15 ADDEN. 7 JAMES BUQUET SUBD., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on August 05, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 227 KELLIE DR ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on August 09, 2016, it was found that the structure located at 227 KELLIE DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 31, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 227 KELLIE DR be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.





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(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski *MP*  
Director of Planning and Zoning

From: Deon L. Stewart *DS*  
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
227 KELLIE DR  
LOT 21 BLOCK 15 ADDEN. 7 JAMES BUQUET SUBD.  
HOUMA, LA 70360  
Residential Structure  
Case No. NA-16-5957

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Gerald Michel, District 3  
Owner: Mr. Arby D. and Mrs. Barbara Snyder

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Gerald Michel, District 3  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 227 KELLIE DR , LOT 21 BLOCK 15 ADDEN. 7 JAMES BUQUET SUBD., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on August 05, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 227 KELLIE DR ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on August 09, 2016, it was found that the structure located at 227 KELLIE DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 31, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 227 KELLIE DR be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5957**

227 KELLIE DR , HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 8:17:56 AM By: Drew Breaux



Uploaded:1/31/2017 8:17:57 AM By: Drew Breaux





**NA-16-5957**

227 KELLIE DR , HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 8:17:59 AM By: Drew Breaux



Uploaded:1/31/2017 8:18:01 AM By: Drew Breaux





**NA-16-5957**

227 KELLIE DR , HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 8:18:03 AM By: Drew Breaux



Uploaded:1/31/2017 8:18:04 AM By: Drew Breaux





**NA-16-5957**

227 KELLIE DR , HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 8:18:05 AM By: Drew Breaux



Uploaded:1/31/2017 8:18:06 AM By: Drew Breaux



**NA-16-5957**

227 KELLIE DR , HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:1/31/2017 8:18:08 AM By: Drew Breaux







Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 908 Grinage Street

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the residential structure located at 908 Grinage Street, owned by (Estate) Ella Mae Miller & Charles Talley, Sr., on April 24, 2017 at 5:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 908 Grinage Street	3/3/2017	Executive Summary
Resolution - 908 Grinage Street	3/3/2017	Resolution
Cover Memo - 908 Grinage Street	3/3/2017	Cover Memo
Photos - 908 Grinage Street	3/3/2017	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 908 Grinage Street

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 908 Grinage Street

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 908 Grinage Street for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

02-23-17

Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 908 GRINAGE ST , LOT 4 BLOCK 67 GRINAGE STREET., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on April 05, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 908 GRINAGE ST ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on April 14, 2016, it was found that the structure located at 908 GRINAGE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 908 GRINAGE ST be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.




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(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski   
Director of Planning and Zoning

From: Deon L. Stewart   
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
908 GRINAGE ST  
LOT 4 BLOCK 67 GRINAGE STREET.  
HOUMA, LA 70360  
Residential Structure  
Case No. NA-16-5156

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Arlanda Williams, District 2  
Owner: (Estate) Ms. Ella Mae Miller

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Arlanda Williams, District 2  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 908 GRINAGE ST , LOT 4 BLOCK 67 GRINAGE STREET., FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on April 05, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 908 GRINAGE ST ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on April 14, 2016, it was found that the structure located at 908 GRINAGE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 908 GRINAGE ST be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5156**

908 GRINAGE ST , HOUMA 70360

Description:

Uploaded:1/30/2017 12:43:41 PM By: Drew Breaux



Uploaded:1/30/2017 12:43:43 PM By: Drew Breaux





**NA-16-5156**

908 GRINAGE ST , HOUMA 70360

Description:

Uploaded:1/30/2017 12:43:46 PM By: Drew Breaux



Uploaded:1/30/2017 12:43:48 PM By: Drew Breaux





**NA-16-5156**

908 GRINAGE ST , HOUMA 70360

Description:

Uploaded:1/30/2017 12:43:51 PM By: Drew Breaux



Uploaded:1/30/2017 12:43:54 PM By: Drew Breaux







Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 208 Ashland Drive

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the residential mobile home structure located at 208 Ashland Drive, owned by (Estate) Delores Ann Fluty Tye, on April 24, 2017 at 5:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 208 Ashland Drive	3/3/2017	Executive Summary
Resolution - 208 Ashland Drive	3/3/2017	Resolution
Cover Memo - 208 Ashland Drive	3/3/2017	Cover Memo
Photos	3/14/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 208 Ashland Drive

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential mobile home structure at 208 Ashland Drive

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential mobile home structure at 208 Ashland Drive for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski  
Signature

02-23-17

Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 208 ASHLAND DR , LOT 19 BLOCK 7 ASHLAND PLANTATION SOUTH SUBD, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on July 22, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 208 ASHLAND DR ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on August 01, 2016, it was found that the structure located at 208 ASHLAND DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 208 ASHLAND DR be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.






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(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski   
Director of Planning and Zoning

From: Deon L. Stewart   
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
208 ASHLAND DR  
LOT 19 BLOCK 7 ASHLAND PLANTATION SOUTH SUBD  
HOUMA, LA 70363  
Residential Mobile Home  
Case No. NA-16-5851

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Al Marmande, District 7  
Owner: (Estate) Delores Ann Fluty Tye c/o Ms. Lisa Landry  
Houma Mortgage – Tax Title Owner

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Al Marmande, District 7  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 208 ASHLAND DR , LOT 19 BLOCK 7 ASHLAND PLANTATION SOUTH SUBD, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on July 22, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 208 ASHLAND DR ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on August 01, 2016, it was found that the structure located at 208 ASHLAND DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 208 ASHLAND DR be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5851**

208 ASHLAND DR , HOUMA 70363

Description:DERELICT/MOBILE HOME

Uploaded:11/9/2016 12:48:29 PM By: Drew Breaux



Uploaded:1/30/2017 12:44:24 PM By: Drew Breaux





**NA-16-5851**

208 ASHLAND DR , HOUMA 70363  
Description:DERELICT/MOBILE HOME

Uploaded:1/30/2017 12:44:26 PM By: Drew Breaux



Uploaded:1/30/2017 12:44:28 PM By: Drew Breaux





**NA-16-5851**

208 ASHLAND DR , HOUMA 70363

Description:DERELICT/MOBILE HOME

Uploaded:1/30/2017 12:44:30 PM By: Drew Breaux



Uploaded:1/30/2017 12:44:33 PM By: Drew Breaux



**NA-16-5851**

208 ASHLAND DR , HOUMA 70363

Description:DERELICT/MOBILE HOME

Uploaded:1/30/2017 12:44:36 PM By: Drew Breaux







Monday, March 20, 2017

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**Item Title:**

Condemnation Hearing - 723 A Bayou Blue Road

**Item Summary:**

RESOLUTION: Calling a condemnation hearing on the residential accessory structure located at 723 A Bayou Blue Road, owned by (Estate) Leonise Rogers Fremin, Gene Hymel, Leroy Rogers, Raymond Himel, Connie Rogers White, Anthony Himel, Chris Hymel, Ricky Himel, Betty Himel Triche, Charlene Himel Josey, Ruby Himel, Kim Martin, Herbert Himel, Jr., Kent Himel, Debbie Triche, Johnny Rogers, Jr., Roxanne Fitch, Marie Verdin, Loretta Robin, and Laura Rogers, on April 24, 2017 at 5:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary - 723 A Bayou Blue Road	3/3/2017	Executive Summary
Resolution - 723 A Bayou Blue Road	3/3/2017	Resolution
Cover Memo - 723 A Bayou Blue Road	3/3/2017	Cover Memo
Photos - 723 A Bayou Blue Road	3/3/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Condemnation Hearing 723 A Bayou Blue Road

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential accessory structure at 723 A Bayou Blue Road

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential accessory structure at 723 A Bayou Blue Road for Monday, April 24, 2017 at 5:30 pm.

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski  
Signature

02-23-17

Date

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL ACCESSORY STRUCTURE SITUATED AT 723 A BAYOU BLUE RD , TRACT 124FT FRONT ON SOUTH SIDE OF LA HWY. 316 BY DEPTH OF SURVEY IN SECTION 31, T17S-R18E, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on April 28, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 723 A BAYOU BLUE RD ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on May 10, 2016, it was found that the structure located at 723 A BAYOU BLUE RD was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Accessory Structure located at 723 A BAYOU BLUE RD be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.





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(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### MEMORANDUM

To: Mr. Chris Pulaski *IMP*  
Director of Planning and Zoning

From: Deon L. Stewart *DS*  
Code Enforcement Officer II

Date: January 31, 2017

Subject: Request for Council Consideration  
Condemnation Hearing  
723 A BAYOU BLUE RD  
TRACT 124ft FRONT ON SOUTH SIDE OF LA HWY. 316 BY DEPTH OF  
SURVEY IN SECTION 31, T17S-R18E  
HOUMA, LA 70364  
Residential Accessory Structure  
Case No. NA-16-5267

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 24, 2017 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Steve Trosclair, District 9  
Owner: (Estate) Leroy Rogers c/o Greta Robichaux, et als

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 24, 2017 meeting.

As always, if you have any questions, please advise.

cc: Steve Trosclair, District 9  
Jules Hebert  
Administration Reading File  
Council Reading File  
Correspondence File

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL ACCESSORY STRUCTURE SITUATED AT 723 A BAYOU BLUE RD , TRACT 124FT FRONT ON SOUTH SIDE OF LA HWY. 316 BY DEPTH OF SURVEY IN SECTION 31, T17S-R18E, FOR MONDAY, APRIL 24, 2017, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.**

**WHEREAS**, on April 28, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 723 A BAYOU BLUE RD ; and

**WHEREAS**, from an inspection of the property conducted by the Department of Planning and Zoning on May 10, 2016, it was found that the structure located at 723 A BAYOU BLUE RD was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

**WHEREAS**, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

**WHEREAS**, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on January 30, 2017, no work to remedy the violations has occurred.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that a condemnation hearing on the Residential Accessory Structure located at 723 A BAYOU BLUE RD be called for Monday, April 24, 2017, at 5:30 p. m.; and

**BE IT FURTHER RESOLVED** that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

**BE IT FURTHER RESOLVED** that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



**NA-16-5267**

723 BAYOU BLUE RD , HOUMA 70364

Description:DERELICT STRUCTURE

Uploaded:1/30/2017 8:19:09 AM By: Drew Breaux



Uploaded:1/30/2017 8:19:10 AM By: Drew Breaux





**NA-16-5267**

723 BAYOU BLUE RD , HOUMA 70364

Description:DERELICT STRUCTURE

Uploaded:1/30/2017 8:19:10 AM By: Drew Breaux



Uploaded:1/30/2017 8:19:11 AM By: Drew Breaux





**NA-16-5267**

723 BAYOU BLUE RD , HOUMA 70364

Description:DERELICT STRUCTURE

Uploaded:1/30/2017 8:19:12 AM By: Drew Breaux



Uploaded:1/30/2017 8:19:13 AM By: Drew Breaux





Monday, March 20, 2017

---

**Item Title:**

Elevation of 204 Lynn Street, Chauvin

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Predisaster Mitigation Grant Program PDM-06-LA-2014-002 to complete the elevation of 204 Lynn Street, Chauvin.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/14/2017	Executive Summary
Resolution	3/14/2017	Resolution
Memo	3/14/2017	Cover Memo
Financial Breakdown	3/14/2017	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 204 Lynn St., Chauvin, LA 70344.

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Predisaster Mitigation Grant Program PDM-06-LA-2014-002 to complete the elevation of 204 Lynn St., Chauvin LA 70344.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 204 Lynn St., Chauvin LA 70344, Sheri Loyd, owner, and obligate the necessary HMA funding to complete this mitigation.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	<u>8</u>	9

Chris Pulaski

Signature

3/10/17

Date

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE  
TERREBONNE PARISH PREDISASTER MITIGATION GRANT PROGRAM,  
PROJECT NO. PDM-06-LA-2014-002 TO COMPLETE THE STRUCTURE  
ELEVATION OF 204 LYNN STREET, CHAUVIN, LA 70344.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Predisaster Mitigation (PDM) Grant Program, Project No. PDM-06-LA-2014-002, can proceed with the mitigation of the following property:

Address:                   **204 Lynn Street  
Chauvin, LA 70344**

Owned by:               **Sheri Loyd**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the Hazard Mitigation Assistance PDM program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Predisaster Mitigation Grant Program, Project No. PDM-06-LA-2014-002 is hereby obligated to mitigate the property above.

March 10, 2017

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item March 20<sup>th</sup> & 22<sup>nd</sup>, 2017  
Predisaster Mitigation Project No. PDM-06-LA-2014-002  
Property Elevation

---

Attached is a Resolution requesting the elevation of the property at 204 Lynn Street, Chauvin, LA 70344 for Sheri Loyd, under the FEMA funded Terrebonne Parish Hazard Predisaster Mitigation Grant Program Project No. PDM-06-LA-2014-002.

Should you have any questions or require additional information, please contact me at extension 1400.

Thank you,

Chris Pulaski



Sheri Loyd  
204 Lynn St.  
Chauvin LA 70344

Estimated Financial  
Breakdown Document

Grant ID # TPCG PDM-06-LA-2014-002  
Pre Disaster Mitigation Grant Program

Vendor: TMB

PDM ELEVATION DETAILS

Activity	Amount
Elevation	\$ 83,376.00
Personnel Lift/Handicap Ramp	
Grant Management Fee	\$ 15,460.00
Potential Relocation Reimbursement (Est.)*	\$ 3,500.00
<b>Total Project Cost</b>	<b>\$ 102,336.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA PDM Grant	\$ 77,627.00
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	Homeowner Local Match	\$ 24,709.00
		\$ 24,709.00
<b>Total</b>		<b>\$ 102,336.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits



Monday, March 20, 2017

---

**Item Title:**

Elevation of 5205 Grand Caillou Road, Houma

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0003 to complete the elevation of 5205 Grand Caillou Road, Houma.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/15/2017	Executive Summary
Resolution	3/15/2017	Resolution
Memo	3/15/2017	Cover Memo
Financial Breakdown	3/15/2017	Backup Material



# EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 5205 Grand Caillou Road, Houma, LA 70363

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0003 to complete the elevation of 5205 Grand Caillou Road, Houma, LA 70363.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 5205 Grand Caillou Road, Eiffel & Susie Levron, owners; and obligate the necessary HMGP/Hurricane Gustav funding to complete this mitigation.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Chris Pulaski

Signature

3/13/17

Date



**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0003 TO COMPLETE THE STRUCTURE ELEVATION OF 5205 GRAND CAILLOU ROAD, HOUMA, LA 70363.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0003, can proceed with the mitigation of the following property:

Address:                   **5205 Grand Caillou Road**  
                                  **Houma, LA 70363**

Owned by:               Eiffel and Susie Levron;

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0003 be hereby obligated to mitigate the property above.

March 13, 2017

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item March 20<sup>th</sup> & 22<sup>nd</sup>, 2017  
Hurricane Gustav HMGP Project No. 1786-109-0003  
Property Elevation

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Attached is a Resolution requesting the elevation of the property at 5205 Grand Caillou Road for Eiffel & Susie Levron, under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0003.

Should you have any questions or require additional information, please contact me at extension 1400.

Thank you,

Chris Pulaski

Eiffel Susie Levron  
5205 Grand Caillou Rd  
Houma LA 70363

Estimated Financial  
Breakdown Document

Grant ID # TPCG Gustav 1786-109-0003  
Hazard Mitigation Grant Program

Vendor: Davie Shoring

HMGP ELEVATION DETAILS

Activity	Amount
Elevation	\$ 156,150.00
Personnel Lift/Handicap Ramp	\$ 12,000.00
Grant Management Fee	\$ 3,000.00
Potential Relocation Reimbursement (Est.)*	\$ 3,500.00
<b>Total Project Cost</b>	<b>\$ 174,650.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA HMGP Grant	\$ 129,612.50
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	Homeowner Local Match	\$ 45,037.50
		\$ 45,037.50
<b>Total</b>		<b>\$ 174,650.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits





Monday, March 20, 2017

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**Item Title:**

Applications for Funding from Federal and State Government

**Item Summary:**

RESOLUTION: Authorizing the Parish President to sign and submit applications for funding from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships related to hazard mitigation and coastal restoration or protection through any means for grants through December 31, 2017.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/14/2017	Executive Summary
Resolution	3/14/2017	Resolution
Memo	3/14/2017	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution authorizing the President to sign and submit applications for funding through December 31, 2017.

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution authorizing the Parish President to sign and submit applications for funding from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships related to hazard mitigation and coastal restoration or protection through any means for grants through December 31, 2017.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Authorizing the Parish President to pursue applications for grants or other funding sources to finance structural and nonstructural mitigation activities including coastal restoration and protection.

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL – N/A		ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
		IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

3/9/17

Signature

Date

OFFERED BY:  
SECONDED BY:

**RESOLUTION NO. 17-xxx**

Authorizing the Parish President to file applications for funding from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships related to hazard mitigation and coastal restoration or protection through any means for grants through December 31, 2017.

**WHEREAS**, Terrebonne Parish has undertaken efforts to reduce the risk to the parish from natural and manmade disasters; and

**WHEREAS**, those efforts have often been funded through grants from outside entities; and

**WHEREAS**, the Parish remains at risk of economic, social and physical disruptions from storms and disasters that may be lessened through proactive and reactive actions; and

**WHEREAS**, funding is available from time to time from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships for these purposes; and

**WHEREAS**, the grant funds cannot be accessed without an application process; and

**WHEREAS**, the parish Council will have the opportunity to approve or reject any expenditures for grant required nonfederal shares prior to any commitment to accept funding;

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish president is authorized through December 31, 2017 to submit and execute grant applications on behalf of the Terrebonne Parish Consolidated Government to aid in the financing of risk mitigation and coastal restoration and preservation efforts.

**THERE WAS RECORDED:**

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairwoman declared the resolution adopted on this the xx day of March, 2017.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on March 20, 2017 and subsequently ratified by the Assembled Council in Regular Session on March 22, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS xxTH DAY OF MARCH 2017.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



March 9, 2017

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item March 20<sup>th</sup> and 22<sup>nd</sup>, 2017

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Please find the following items for your review:

A resolution authorizing the Parish President to pursue applications for funding from federal and state government agencies, philanthropic and nonprofit organizations, and private grants and public private partnerships related to hazard mitigation and coastal restoration or protection through any means for grants through December 31, 2017.

If everything meets with your approval, it is respectfully requested that you place the resolution on the March 20<sup>th</sup> Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

Sincerely,  
Chris



Monday, March 20, 2017

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**Item Title:**

CEA for LMI Cost Share

**Item Summary:**

RESOLUTION: Authorizing the Parish President to enter into the appropriate agreement with the Louisiana Office of Community Development to accept additional funds for the Hurricane Isaac LMI Cost Share Program to provide nonfederal match required by FEMA hazard mitigation elevation programs for qualified low- to moderate-income households.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/15/2017	Executive Summary
Memo	3/15/2017	Cover Memo
Original Resolution	3/15/2017	Backup Material
Resolution	3/16/2017	Resolution
CEA	3/16/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution to authorize Parish President to execute appropriate agreement to accept additional funds for the Hurricane Isaac LMI Cost Share Program funded by the U.S. Department of Housing and urban Development Community Development Block Grants.

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution authorizing the Parish President to enter into the appropriate agreement with the Louisiana Office of Community Development to accept additional funds for the Hurricane Isaac LMI Cost Share Program to provide nonfederal match required by FEMA hazard mitigation elevation programs for qualified low- to moderate-income households.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The Terrebonne Parish Consolidated Government has been formally notified that its application for federal Isaac Disaster Recovery funding has been approved in the amount of \$298,152.86 in addition to the original \$300,000 for the Hazard Mitigation Grant Program (HMGP) and Hazard Mitigation Assistance (HMA) Cost Share for Low- to Moderate-Income (LMI) Households program. This resolution will authorize the Parish President to enter into the appropriate agreement to accept the additional funds from and for this program.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

Signature

12/13/16

Date



March 15, 2017

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item March 20<sup>th</sup> and 22<sup>nd</sup>, 2017

---

Please find the following items for your review:

- Resolution authorizing the Parish President to enter into an agreement with the Office of Community Development to accept an additional \$298,152.86 for the LMI Cost Share Program.

If everything meets with your approval, it is respectfully requested that you place the resolutions on the Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

Chris

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
CHRISTA M. DUPLANTIS-PRATHER, RN  
DISTRICT 7  
ALIDORE "AL" MARMANDE  
DISTRICT 9  
STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2  
ARLANDA J. WILLIAMS  
DISTRICT 4  
SCOTTY DRYDEN  
DISTRICT 6  
DARRIN W. GUIDRY, Sr.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org      www.tpcg.org

January 12, 2017

MEMO TO: Chris Pulaski  
Planning & Zoning Director

FROM: Venita H. Chauvin *Vhc*  
Council Clerk

**RE: CDBG Funding  
Hurricane Isaac LMI Cost Share Program**

Please allow this memo to confirm that the Council ratified the attached resolution that authorizes execution of the agreement to accept additional funds for the Hurricane Isaac LMI Cost Share Program funded by the Community Development Block Grant.

By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Hardee  
Recovery Planner Jennifer Gerbasi

/vhc

OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MRS. C. DUPLANTIS-PRATHER

**RESOLUTION NO. 17-016**

AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO THE APPROPRIATE AGREEMENT WITH THE STATE OF LOUISIANA OFFICE OF COMMUNITY DEVELOPMENT TO RECEIVE ADDITIONAL FUNDS FROM THE HURRICANE ISAAC LMI COST SHARE PROGRAM FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANTS.

**WHEREAS**, by letter dated December 1, 2016, from the State of Louisiana Office of Community Development Disaster Recovery Unit and the Louisiana Housing Corporation, the Terrebonne Parish Consolidated Government has been formally notified that its application for additional federal Isaac Disaster Recovery funding has been approved in the amount of \$278,152.86 for the Hazard Mitigation Grant Program (HMGP) and Hazard Mitigation Assistance (HMA) Cost Share for Low- to Moderate-Income (LMI) Households program; and

**WHEREAS**, the approved funding provides through Amendment #4 additional funds for the nonfederal share of at least the 10% or 25% for the elevation of flood damaged structures in the Parish also funded by FEMA HMGP or HMA programs to assist low to moderate income applicants and;

**WHEREAS**, the TOTAL PROJECT AWARD IS NOW: **\$578,152.86.**

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the Parish President be hereby authorized to enter into the appropriate agreement with the State of Louisiana Office of Community Development (OCD DRU) to the additional funding for the Hazard Mitigation Assistance Cost Share for LMI Households program.

**THERE WAS RECORDED:**

YEAS: A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, S. Dryden, C. Duplantis-Prather, and D. W. Guidry, Sr.

NAYS: None.

ABSTAINING: None.

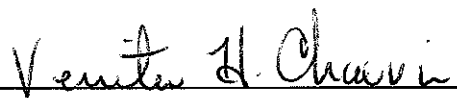
ABSENT: A. Williams.

The Chairman declared the resolution adopted on this the 9th day of January 2017.

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Community Development & Planning Committee on January 9, 2017 and subsequently ratified by the Assembled Council in Regular Session on January 11 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 12TH DAY OF JANUARY 2017.

  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



**OFFERED BY:** \_\_\_\_\_  
**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CORRECTING RESOLUTION 17-016, AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO THE APPROPRIATE AGREEMENT WITH THE STATE OF LOUISIANA OFFICE OF COMMUNITY DEVELOPMENT TO RECEIVE ADDITIONAL FUNDS FROM THE HURRICANE ISAAC LMI COST SHARE PROGRAM FUNDED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANTS.**

**WHEREAS**, by letter dated December 1, 2016, from the State of Louisiana Office of Community Development Disaster Recovery Unit and the Louisiana Housing Corporation, the Terrebonne Parish Consolidated Government has been formally notified that its application for additional federal Isaac Disaster Recovery funding has been approved in the amount of \$298,152.86 for the Hazard Mitigation Grant Program (HMGP) and Hazard Mitigation Assistance (HMA) Cost Share for Low- to Moderate-Income (LMI) Households program; and

**WHEREAS**, the approved funding provides through Amendment #4 additional funds for the nonfederal share of at least the 10% or 25% for the elevation of flood damaged structures in the Parish also funded by FEMA HMGP or HMA programs to assist low to moderate income applicants and;

**WHEREAS**, the

**TOTAL PROJECT AWARD IS NOW:     \$598,152.86**

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the Parish President be hereby authorized to enter into the appropriate agreement with the State of Louisiana Office of Community Development (OCD DRU) to the additional funding for the Hazard Mitigation Assistance Cost Share for LMI Households program.

4th AMENDMENT TO:

OCR # N/A  
CFMS # 731233  
AMENDMENT # 4  
DUNS# 075077511  
CFDA 14.228  
Grant # B-13-DS-22-0001  
Year 2013  
PO# 2000129977

COOPERATIVE ENDEAVOR AGREEMENT  
IMPLEMENTING GRANT UNDER  
COMMUNITY DEVELOPMENT BLOCK GRANT  
DISASTER RECOVERY PROGRAM

BY AND BETWEEN  
STATE OF LOUISIANA, DIVISION OF ADMINISTRATION  
OFFICE OF COMMUNITY DEVELOPMENT

AND

TERREBONNE PARISH

EFFECTIVE DECEMBER 1, 2016

AMENDMENT PROVISIONS:

CHANGE AGREEMENT FROM:

Page 2:

**I. SCOPE OF AGREEMENT**

**A. Grant Award**

Subject to the terms and conditions of this Agreement, the OCD, as administrator of the CDBG Disaster Recovery Program, shall make available to Grantee disaster recovery funds up to the maximum amount of three hundred thousand and 00/100 dollars (\$300,000.00) (the "Grant Funds") for the purpose of funding Grantee's activities under the Hurricane Isaac Parish Hazard Mitigation Assistance LMI Cost Share Program (the "Program").

CHANGE AGREEMENT TO:

Page 2:

**I. SCOPE OF AGREEMENT**

**A. Grant Award**

Subject to the terms and conditions of this Agreement, the OCD, as administrator of the CDBG Disaster Recovery Program, shall make available to Grantee disaster recovery funds up to the maximum amount of five hundred ninety eight thousand, one hundred fifty two and 86/100 dollars (\$598,152.86) (the "Grant Funds") for the purpose of funding Grantee's activities under the Hurricane Isaac Parish Hazard Mitigation Assistance LMI Cost Share Program (the "Program").

CHANGE AGREEMENT FROM:

PAGE 14:

**V. HUD/CDBG COMPLIANCE PROVISIONS**

**F. Use and Reversion of Assets**

The use and disposition of immovable property, equipment and remaining Grant Funds under this Agreement shall be in compliance with all CDBG regulations, which include but are not limited to the following:

1. Grantee shall transfer to the OCD any Grant Funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Immovable property under Grantee's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives set forth in 24 CFR 570.208 until five (5) years after expiration of this Agreement (or such longer period as the OCD deems appropriate). If Grantee fails to use such immovable property in a manner that meets a CDBG National Objective for the prescribed period of time, Grantee shall pay to the OCD an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. Such payment shall constitute program income to the OCD. Grantee may

retain real property acquired or improved under this Agreement after the expiration of the five-year period, or such longer period as the OCD deems appropriate.

3. In all cases in which equipment acquired, in whole or in part, with Grant Funds is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by Grantee for activities under this Agreement shall be (a) transferred to the OCD for the CDBG program or (b) retained by Grantee after compensating the OCD an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment.

If Grantee is not the owner of the immovable property being acquired or improved, in whole or in part, with the Grant Funds, Grantee shall obtain written consent via authentic act from the owner of the immovable property acknowledging and consenting to the use restrictions required by 24 CFR 570.505 and as contained in this Agreement. In addition, if immovable property being acquired or improved, in whole or in part, with the Grant Funds is leased or subleased by Grantee to a third party, Grantee shall contractually insure that the lessee/subleasee is bound by the use restrictions contained in 24 CFR 570.505 and as contained in this Agreement.

**CHANGE AGREEMENT TO:**

PAGE 14:

**V. HUD/CDBG COMPLIANCE PROVISIONS**

**F. Use and Reversion of Assets**

The use and disposition of immovable property, equipment and remaining Grant Funds under this Agreement shall be in compliance with all CDBG regulations, which include but are not limited to the following:

1. Grantee shall transfer to the OCD any Grant Funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Immovable property under Grantee's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of



the CDBG National Objectives set forth in 24 CFR 570.208 until five (5) years after expiration of this Agreement (or such longer period as the OCD deems appropriate). If Grantee fails to use such immovable property in a manner that meets a CDBG National Objective for the prescribed period of time, Grantee shall pay to the OCD an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property. Such payment shall constitute program income to the OCD. Grantee may retain real property acquired or improved under this Agreement after the expiration of the five-year period, or such longer period as the OCD deems appropriate.

3. In all cases in which equipment acquired, in whole or in part, with Grant Funds is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by Grantee for activities under this Agreement shall be (a) transferred to the OCD for the CDBG program or (b) retained by Grantee after compensating the OCD an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment.

If Grantee is not the owner of the immovable property being acquired or improved, in whole or in part, with the Grant Funds, Grantee shall acquire sufficient interest and site control over the property to allow the use of CDBG funds for improvement of a non-owned property. Grantee shall submit the terms of such interest to OCD to confirm that the interests are sufficient. The interests shall be through a written agreement via authentic act with the owner of the immovable property acknowledging and consenting to the use restrictions required by 24 CFR 570.505 and as contained in this Agreement and agreeing that the property shall be bound by such use restrictions. In addition, if immovable property being acquired or improved, in whole or in part, with the Grant Funds is leased or subleased by Grantee to a third party, Grantee shall contractually insure that the lessee/subleasee is bound by the use restrictions contained in 24 CFR 570.505 and as contained in this Agreement.

**CHANGE AGREEMENT FROM:**

Revised Exhibit 1(4-2016), Budget

**CHANGE AGREEMENT TO:**

Revised Exhibit 1 (12-2016), Budget (see attached which is incorporated herein and made a part hereof.)

**PURPOSE OF AMENDMENT:**

To add \$298,152.86 for a revised maximum allocation of \$598,152.86 to pay the 25% local cost share of various home elevations, now that FEMA has approved additional eligible LMI homes.

(Balance of this page left blank intentionally.)

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

Terrebonne Parish and the State of Louisiana, Division of Administration, Office of Community Development have caused this Amendment to be executed by their respective duly authorized representatives on the dates below but effective as of the date first set forth above.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Office of Community Development  
617 N. Third St., 6<sup>th</sup> Floor LaSalle Building  
Baton Rouge, Louisiana 70802

\_\_\_\_\_

Date

Name: Desiree Honoré Thomas

Title: Assistant Commissioner, DOA

Division of Administration

Signed: \_\_\_\_\_ Date \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Grantee

**REVISED EXHIBIT 1 (12-2016)**  
**BUDGET**

The Proposed "Budget" for this Agreement is as follows:

<b>Activity</b>	<b>Funding</b>	<b>Applicable Action Plan</b>
HMA LMI Cost Share	\$300,000.00	Grant Agreement #10
HMA LMI Cost Share	\$278,152.86	Grant Agreement #12
HMA LMI Cost Share	\$20,000.00	Grant Agreement #132
<b>Total</b>	<b>\$598,152.86</b>	

The Parties may agree, in writing, to a revision of the Budget or a reallocation of funds between categories within the Budget without the need to amend this Agreement; provided however, that in no case shall any such revisions or reallocations exceed the total allocation under the Agreement.

Funds must be expended within two years of the date that HUD obligates the funds to the State through the corresponding Action Plan or Partial Action Plan, as set forth above in the column entitled "Applicable Action Plan" in the Budget. Grantee shall comply with all program requirements, as determined by the OCD, designed to meet this deadline. Failure by Grantee to timely spend funds may result in the reallocation of funds by the State. It is Grantee's responsibility to require that all of its contractors, and all tiers of their subcontractors, adhere to this deadline.





Monday, March 20, 2017

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**Item Title:**

Supporting grant application thru USDA Farmers Market Promotion Program

**Item Summary:**

RESOLUTION: Supporting an application to the USDA Agricultural Marketing Service, Farmers Market Promotion Program for a Terrebonne Seafood and Farmer's Market.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
USDA Farmers Market Promotion Program	3/15/2017	Cover Memo
Map	3/15/2017	Plat
Resolution	3/16/2017	Resolution



# Farmers Market Promotion Program

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**Fiscal Year 2017 Request for Applications**

**Funding Opportunity Number: USDA-AMS-TM-FMPP-G-17-0002**

**Publication Date: January 11, 2017**

**Application Due Date: 11:59 PM Eastern Time on March 27, 2017**

## Program Solicitation Information

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**Funding Opportunity Title:** Farmers Market Promotion Program

**Funding Opportunity Number:** USDA-AMS-TM-FMPP-G-17-0002

**Announcement Type:** Initial

**Catalog of Federal Domestic Assistance (CFDA) Number:** 10.168

**Dates:** Applications must be received before 11:59 pm Eastern Time March 27, 2017 through [www.Grants.gov](http://www.Grants.gov). Applications received after this deadline will not be considered for funding.

**Executive Summary:** The U.S. Department of Agriculture (USDA), Agricultural Marketing Service (AMS), requests applications for the fiscal year (FY) 2017 Farmers Market Promotion Program (FMPP). FMPP's purpose is to increase domestic consumption of and access to locally and regionally produced agricultural products, and to develop new market opportunities for farm and ranch operations serving local markets, by developing, improving, expanding, and providing outreach, training, and technical assistance to, or assisting in the development, improvement, and expansion of domestic farmers markets, roadside stands, community-supported agriculture programs (CSA), agritourism activities, and other direct producer-to-consumer market opportunities. Eligible applicants include agricultural businesses, agricultural cooperatives, CSA networks, CSA associations, economic development corporations, local governments, nonprofit corporations, producer networks, producer associations, public benefit corporations, regional farmers' market authorities, and Tribal governments. AMS will competitively award grants to eligible applicants for projects that meet the purpose of this grant program.

Approximately \$13 million is available to fund applications under this solicitation. In the FY 2016 application cycle, AMS received 434 applications and was able to fund 50 (12%) of the applications. To be competitive, applications must be complete and of high quality.

The minimum FY 2017 FMPP award per grant is \$50,000, and the maximum is \$500,000. An applicant is limited to one FMPP award in a funding year. FMPP funding will be available for use beginning September 30, 2017. Matching funds are not required.

This announcement provides information regarding eligibility criteria for applicants and projects, and the application forms and instructions needed to apply for an award.

**Stakeholder Input:** The AMS seeks your comments about this Request for Applications (RFA). We will consider the comments when we develop the next RFA for the program. Submit written stakeholder comments by the deadline set forth in the DATES portion of this Notice via e-mail to: [USDAFMPPQuestions@ams.usda.gov](mailto:USDAFMPPQuestions@ams.usda.gov). (This e-mail address is intended only for receiving comments regarding this RFA and not requesting information or forms.) In your comments, please state that you are commenting on the **Farmers Market Promotion Program RFA**.

## 2017 Highlights and Changes

Below are highlights of major changes to the program since last year.

- Includes a definition for “partnership” and a definition for “collaborator” under sections *3.2 Partners and Collaborators* and *4.2.4 Letters of Commitment from Partner and Collaborator Organizations*.
- Defines the term “producer-to-consumer” under *1.2 Purpose*.
- Revises section *3.3 Limit on Number of Applications* to state that an organization that currently has an active (not closed-out) grant award from a previous year under either FMPP or LFPP may apply to receive an award under this RFA if the applicant closes out the previous award by the application due date mentioned in section *4.4 Submission Date and Time*.
- Revises the application requirements to only require the *Accounting Systems and Financial Capability Questionnaire* for applications evaluated in the Administrative Review Phase (Step 3) of the Selection Process.
- Requires that the Project Narrative is submitted to AMS in PDF format rather than MS Word.
- Adds clarifying language in sections *4.2 Content and Form of Application Submission* and in *4.7 Grants.gov Application Submission and Receipt Procedures and Requirements* that explains how to attach AMS-specific forms in Grants.gov and that Grants.gov does not verify whether these required forms are submitted by the applicant at the time of submission.
- Simplifies the review criteria language in section *5.1 Project Evaluation Criteria*.
- Includes AMS’ policy on Late and Non-Responsive Applications under sections *4.3 Submitted Application Qualification* and *5.2 Review and Selection Process*.
- Revises AMS’ process for answering questions regarding this Request for Applications under section *7.0 Agency Contacts*.



## Application Checklist

The application checklist below provides the required and conditionally required documents for an application package. AMS expects that applicants will read the entire RFA prior to the submission of their application to ensure that they understand the program's requirements.

FMPP requires that all **application packages** include the following:

- ☐ SF-424 – Application for Federal Assistance (fillable PDF in Grants.gov)
- ☐ SF-424B – Assurances for Non-Construction Programs (fillable PDF in Grants.gov)
- ☐ Project Narrative (limited to no more than 15 pages, excluding existing Project Narrative form content (14 Project Narrative form content + 15 pages of project information)) (PDF - Upload using the “Add Attachments” button under SF-424 item #15)
- ☐ Signed Letters of Commitment from Partner and Collaborator Organizations (PDF or MS Word - Upload using the “Add Attachments” button under SF-424 item #15)

When applicable, application packages are required to include the following documents:

- ☐ AD-3030 – Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants (PDF fillable in Grants.gov)
- ☐ AD-3031 – Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (PDF fillable in Grants.gov)
- ☐ Signed HUD Form 50153 Promise Zone Certification Form (PDF - Upload using the “Add Attachments” button under SF-424 item #15))
- ☐ Signed Letter(s) Stating Evidence of Critical Resources and Infrastructure (PDF or MS Word - Upload using the “Add Attachments” button under SF-424 item #15))
- ☐ Negotiated Indirect Cost Rate Agreement (PDF - Upload using the “Add Attachments” button under SF-424 item #15))

## Timing to Obtain and Submit Grants.gov Required Elements

Required Action	Timing to Obtain/Submit
AMS Deadline to receive final application and all supporting materials	March 27, 2017 – 11:59 p.m. [Eastern Time]
Obtaining Your Organization's DUNS Number (if you do not already have one)	1-2 business days
Establishing an <i>Active</i> SAM.gov Account (if you do not already have one)	7-10 business days
Obtaining an TIN/EIN (if you do not already have one)	Up to 2 weeks
Creating your Grants.gov profile and registering your AOR authorization	Up to 2 weeks

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## 1.0 FUNDING OPPORTUNITY DESCRIPTION

### 1.1 LEGISLATIVE AUTHORITY

The Farmers Market and Local Food Promotion Program (FMLFPP) is authorized by the Farmer-to-Consumer Direct Marketing Act of 1976, as amended (7 U.S.C. 3005). FMLFPP is administered in two components, the Farmers Market Promotion Program (FMPP) and the Local Food Promotion Program (LFPP). This RFA is for FMPP.

### 1.2 PURPOSE

To increase domestic consumption of and access to locally and regionally produced agricultural products, and to develop new market opportunities for farm and ranch operations serving local markets, by:

- developing, improving, expanding, and providing outreach, training, and technical assistance to, or assisting in the development, improvement, and expansion of:  
domestic farmers markets, roadside stands, CSA programs, agritourism activities, and other direct producer-to-consumer market opportunities.

**Direct producer-to-consumer market opportunities** are instances in which producers sell locally or regionally produced agricultural products directly to the consumer with minimal involvement with a middle-man such as an intermediary, a wholesaler, a retailer, an agent, a broker, or a reseller.

#### 1.2.1 LOCALLY AND REGIONALLY PRODUCED FOOD

**Locally or Regionally Produced Food:** A food product that is raised, produced, aggregated, stored, processed, and distributed in the locality or region where the final product is marketed to consumers, so that the total distance that the product travels between the farm or ranch where the product originates and the point of sale to the end consumer is at most 400 miles, or both the final market and the origin of the product are within the same State, territory, or tribal land.

FMLFPP recognizes that domestic farmers markets, roadside stands, community-supported agriculture programs, agritourism activities, other direct producer-to-consumer market opportunities and local and regional food businesses may source or market some of their food products outside of the defined locality or region. These enterprises are eligible to apply for FMLFPP, but award recipients may only use Federal award funds to build a business's capacity to develop, improve, and/or expand local or regional supply chain activities, and may not use award funds to support supply chain activities for food items originating from or being sold to areas outside the defined locality/region.

### 1.3 PROJECT TYPES

FMPP offers both **Capacity Building and Community Development, Training, and Technical Assistance** projects. An applicant may submit more than one application for competitive review; however, FMPP

will only make one Federal award per applicant if more than one of their applications is recommended for funding.<sup>1</sup>

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### 1.3.1 CAPACITY BUILDING

Capacity Building (CB) projects are intended to assist applicants in the development, improvement, and expansion of domestic farmers markets, roadside stands, CSA programs, agritourism activities, and other direct producer-to-consumer market opportunities. CB projects should demonstrate a direct benefit to farm and ranch operations serving local markets (including new and beginning farmers) and maximize the involvement of farmers and ranchers and community organizations. Projects can include, but are not limited to:

- Local farmer, rancher, or market manager training and education.
- Farmers market, roadside stand, CSA, or agritourism activity startup and/or expansion.
- Market analysis and planning for a direct producer-to-consumer market opportunity.
- Recruitment and outreach to new and beginning farmers and ranchers, as well as to consumers in support of direct producer-to-consumer markets.

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### 1.3.2 COMMUNITY DEVELOPMENT, TRAINING, AND TECHNICAL ASSISTANCE

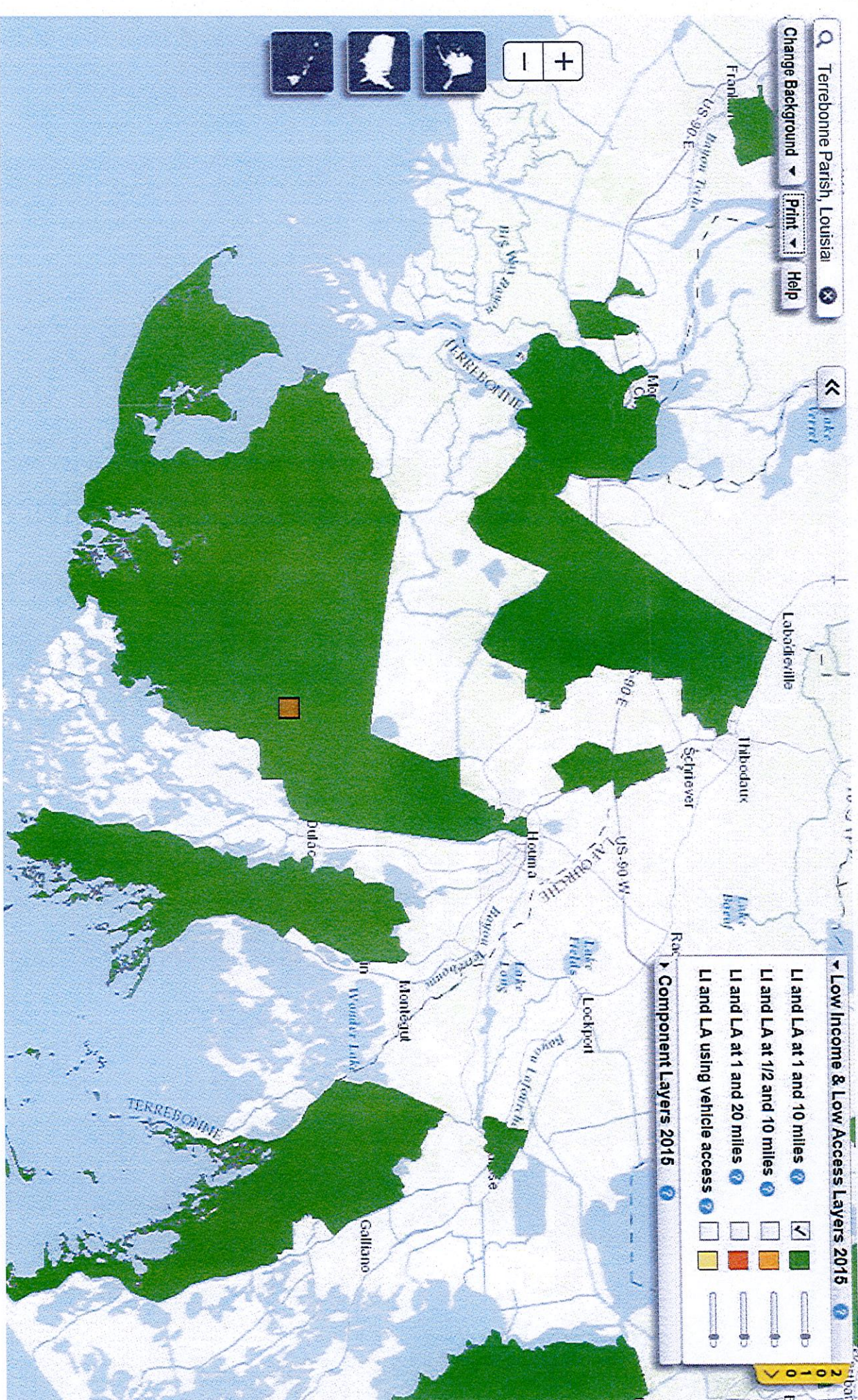
Community Development, Training, and Technical Assistance (CTA) projects are intended to support applicants' efforts to provide outreach, training, and technical assistance to farm and ranch operations serving local markets and other interested parties for developing, improving, and expanding domestic farmers markets, roadside stands, CSA programs, agritourism activities, and other direct producer-to-consumer market opportunities. CTA projects should engage a diverse set of local and regional foods stakeholders, including farmers and ranchers, to illustrate a substantive effect on the local and regional food system and stakeholders. Projects can include, but are not limited to:

- Conducting statewide or regional farmer, rancher, or manager (i.e., farmers market manager) training and education in developing or maintaining their own direct producer-to-consumer enterprise.
- Assisting farmers and ranchers in advertising and promoting their locally and regionally produced agricultural products through training and technical assistance.
- Establishing or expanding producer-to-consumer networks and organizations on a state, regional, and national level, which includes efforts to develop sourcing channels using direct producer-to-consumer market opportunities with corporate, non-profit, and public institutions.
- Providing technical support for small- and mid-sized producers to become compliant with local, state, Federal, and/or industry specifications and standards in order to increase their direct producer-to-consumer market opportunities.

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<sup>1</sup> See section 3.3 *Limit on Number of Applications* for more information.







OFFERED BY:  
SECONDED BY:

**RESOLUTION NO. 17-**

**SUPPORTING AN APPLICATION TO THE USDA AGRICULTURAL MARKETING SERVICE, FARMERS MARKET PROMOTION PROGRAM FOR A TERREBONNE SEAFOOD AND FARMERS' MARKET**

**WHEREAS**, the Terrebonne Parish Council has been made aware of available funds through the USDA Agricultural Marketing Service, Farmers Market Promotion Program, and the Terrebonne Economic Development Authority (TEDA) seeks to apply for funding to establish a Terrebonne Seafood and Farmers' Market in Terrebonne Parish.

**WHEREAS**, applications are currently being received by USDA until March 27, 2017, and TEDA will be submitting its application.

**WHEREAS**, the Council has been informed of the application and is in support of TEDA's proposal. The project requests funding to establish a seafood market and festival to bring awareness of our local seafood and farm products, and

**WHEREAS**, the proposed seafood market and festival will be an important driver in Direct-to-Consumer access to local food products in Terrebonne Parish, which is coastally situated in southern Louisiana. The goal of this project is to increase domestic consumption and access to regionally produced seafood and agricultural markets. This project expands market opportunities to farming, aquaculture and marine fishery operations thus contributing to the overall economic health of the region, and

**WHEREAS**, the Terrebonne Parish Council fully supports the efforts of TEDA as they seek external funding to establish a seafood market and festival and to increase Direct-to-Consumer sales in accordance with the Farmer-to-Consumer Direct Marketing Act of 1976, as amended (7 U.S.C. 3005).

**NOW THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Parish President and Terrebonne Parish Consolidated Government, that TEDA is hereby authorized to support a grant application with USDA, Agricultural Marketing Service, Farmers Market Promotion Program for a Seafood Market/Festival in Houma-Terrebonne.

**THERE WAS RECORDED:**

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr. A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 20th day of March 2017.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Community Development & Planning Committee on March 20, 2017 and subsequently ratified by the Assembled Council in Regular Session on March 22, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 23RD DAY OF MARCH 2017.

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VENITA H. CHAUVIN  
COUNCIL CLERK

TERREBONNE PARISH COUNCIL