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# **TERREBONNE PARISH COUNCIL**

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**Mr. Steve Trosclair**  
**Mr. Scotty Dryden**      **Chairman**  
**Mr. John Navy**        **Vice-Chairman**  
**Ms. Arlanda Williams** **Member**  
**Mr. Gerald Michel**    **Member**  
**Ms. Christa Duplantis-****Member**  
**Prather**                **Member**  
**Mr. Darrin W. Guidry,** **Member**  
**Sr.**                      **Member**  
**Mr. Al Marmande**      **Member**  
**Mr. Dirk Guidry**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

August 21, 2017  
5:35 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. **RESOLUTION:** Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0001 to complete the elevation of 108 Mary Carmen Street, Houma.
2. **RESOLUTION:** authorizing the Parish President to sign a task order for application development with Solutient Corporation for project management and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs serving qualified applicants for elevation, relocation, mitigation reconstruction, or acquisition activities as necessary.

3. RESOLUTION: Authorizing the Parish President to sign the appropriate agreement with Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) for application development and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs to fund various coastal restoration or infrastructure hardening projects as identified.
4. Adjourn

Category Number:  
Item Number:



Monday, August 21, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, August 21, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, August 21, 2017

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**Item Title:**

Elevation of 108 Mary Carmen Street, Houma

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0001 to complete the elevation of 108 Mary Carmen Street, Houma.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	8/16/2017	Executive Summary
Memo	8/16/2017	Cover Memo
Resolution	8/16/2017	Resolution
Financial Breakdown	8/16/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 108 Mary Carmen Street, Houma LA 70363 for Anthony and Sherry Grabert.

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0001 to complete the elevation of 108 Mary Carmen Street, Houma LA.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 108 Mary Carmen Street, Houma LA 70363 for Anthony and Sherry Grabert, owners; and obligate the necessary HMGP/Hurricane Gustav funding to complete this mitigation.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Chris Pulaski

Signature

8/15/2017

Date

August 15, 2017

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item August 21<sup>st</sup> and 23<sup>rd</sup>, 2017  
Hurricane Gustav HMGP Project No. 1786-109-0001  
Property Elevation

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Attached is a Resolution requesting the elevation of the property at 108 Mary Carmen Street for Anthony and Sherry Grabert, under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0001.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0001 TO COMPLETE THE STRUCTURE ELEVATION OF 108 MARY CARMEN STREET, HOUMA, LA 70363.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0001, can proceed with the mitigation of the following property:

Address:                   **108 Mary Carmen Street**  
                                  **Houma, LA 70363**

Owned by:               **Anthony and Sherry Grabert;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0001 be hereby obligated to mitigate the property above.



Anthony Grabert  
108 Mary Carmen Street  
Houma, LA 70363

Estimated Financial  
Breakdown Document

Grant ID # TPCG Gustav 1786-109-0001  
Hazard Mitigation Grant Program

Vendor: Davie Shoring

HMGP ELEVATION DETAILS

Activity	Amount
Elevation	\$ 117,588.00
Personnel Lift/Handicap Ramp	\$ 12,000.00
Grant Management Fee	\$ 3,000.00
Potential Relocation Reimbursement (Est.)*	\$ 3,500.00
<b>Total Project Cost</b>	<b>\$ 136,088.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA HMGP Grant	\$ 100,691.00
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	Homeowner Local Match	\$ 35,397.00
		\$ 35,397.00
<b>Total</b>		<b>\$ 136,088.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits



Monday, August 21, 2017

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**Item Title:**

FMA PDM - Solutient Corporation

**Item Summary:**

RESOLUTION: authorizing the Parish President to sign a task order for application development with Solutient Corporation for project management and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs serving qualified applicants for elevation, relocation, mitigation reconstruction, or acquisition activities as necessary.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	8/16/2017	Executive Summary
Memo	8/16/2017	Cover Memo
Resolution	8/16/2017	Resolution
Ranking Form	8/16/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Resolution authorizing the President to sign a task order for application development, project management and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs serving qualified applicants for elevation, relocation, mitigation reconstruction, or acquisition activities as necessary.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution authorizing the president to enter into the appropriate agreement with Solutient Corporation to develop applications and provide project management services as needed if approved for the Flood Mitigation Assistance and Predisaster Mitigation Assistance nondisaster grant programs which opened 8/14/17. The agreement will cover nonstructural mitigations such as noted above. The applications are available only to those identified by FEMA as Severe Repetitive Loss or Repetitive loss properties.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The funded projects will enable the parish to elevate severe repetitive loss and repetitive loss properties, relocate properties outside the floodplain, and acquire properties outside the Morganza to the Gulf if possible. The grants will pay a procured consultant for project management and authorize the development of the new applications open at this time which will be reimbursed by the grant if successful. The purpose of this Resolution is to authorize the Parish President to enter into the appropriate agreement with Solutient Corporation to provide the needed consultant services for the Terrebonne Parish programs as needed.

### TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9
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Chris Pulaski

Signature

8/9/17

Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361


## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

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August 9, 2017

MEMO TO: Gordon Dove  
Parish President

THRU: Al Levron  
Parish Manager

FROM: Chris Pulaski, Director   
Planning and Zoning Department

SUBJECT: Request for Agenda Item August 21<sup>st</sup> and 23<sup>rd</sup>, 2017

TERREBONNE PARISH  
GOVERNMENT

AUG 14 2017

ADMINISTRATION

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Please find the following items for your review:

- A resolution authorizing the Parish President to enter into the appropriate agreement between Terrebonne Parish Consolidated Government and Solutient Corporation to provide application development project and grant management as needed for the Flood Mitigation Assistance and Predisaster Mitigation Elevation Programs. This agreement is for individual efforts such as elevation, acquisition or demolition reconstruction. Infrastructure application development has been awarded to another firm which will be proposed separately.

If everything meets with your approval, it is respectfully requested that you place the resolution on the August 21<sup>st</sup> Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND SOLUTIENT CORPORATION FOR THE INDIVIDUAL FEMA FLOOD MITIGATION ASSISTANCE AND THE PREDISASTER MITIGATION ASSISTANCE PROGRAM APPLICATIONS OPENING AUGUST 14<sup>TH</sup> 2017 AND PROJECT AND GRANT MANAGEMENT SERVICES TASK ORDERS AS NEEDED.

**WHEREAS**, the Terrebonne Parish Consolidated Government has yearly opportunities to apply for funding under the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs; and

**WHEREAS**, after a formal procurement process to provide the application development services and/or project management services as needed Solutient Corporation has been awarded the highest ranking of five (5) proposals for individual assistance including qualified homeowners, businesses and governmental entities which can be mitigated by elevation, relocation, mitigation reconstruction, acquisition or any other FEMA approved mitigation activities as necessary;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to enter into the appropriate agreement with Solutient Corporation to provide the needed application development, project management and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs referenced above.

**Ranking and Scoring Individual Assistance  
Preparation and Submission of FEMA FMA and PDM Program Applications  
and Program Administrative/Management Services, If Funded**

		<b>QES</b>	<b>BBEC</b>	<b>Rostan Solutions, LLC</b>	<b>Solutient, Inc.</b>	<b>Providence Technical Services, LLC</b>
<b>Criterion</b>	<b>Possible Points (Worth 65 Points)</b>					
<b>Technical Proposal Evaluation</b>						
1. Corporate Background and Experience	15	15.0	15.0	12.5	15.0	15
2. Knowledge of Local Conditions and Needs	10	8.0	5.0	5.0	10.0	9
3. Approach and Methodology**	20	17.5	12.5	15.0	20.0	12.5
4. Resumes, Proposed Staff Qualifications*	20	10.0	10.0	12.5	18.0	10
Cost	25	24.6	16.7	2.0	20.1	11.6
<b>Total Possible Points</b>	<b>90</b>	<b>75</b>	<b>59</b>	<b>47</b>	<b>83</b>	<b>58</b>
<b>Oral Presentations (if held)</b>	<b>20</b>					

*gca* 8/9/17

*m30* 8/9/17



Monday, August 21, 2017

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**Item Title:**

FMA PDM - Barowka and Bonura Engineers and Consultants, L.L.C.

**Item Summary:**

RESOLUTION: Authorizing the Parish President to sign the appropriate agreement with Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) for application development and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs to fund various coastal restoration or infrastructure hardening projects as identified.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	8/16/2017	Executive Summary
Memo	8/16/2017	Cover Memo
Resolution	8/16/2017	Resolution
Ranking Form	8/16/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution authorizing the President to sign the appropriate agreement with Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) for application development and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs to fund various coastal restoration or infrastructure hardening projects as identified.

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution authorizing the president to enter into the appropriate agreement with Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) to provide application identification and development for the Flood Mitigation Assistance and Predisaster Mitigation Assistance nondisaster grant programs which opened 8/14/17. The agreement will cover and various coastal restoration or infrastructure hardening projects such as shoreline protection, living mitigation, road integrity or other mitigation efforts to protect the Parish and our coast. It is anticipated that project management will be provided by Parish staff.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The services will enable the parish to apply for new project types that are offered within these grant programs to promote coastal restoration projects that also protect the built environment. The grants will reimburse for the development of the new application by the grant if successful. The purpose of this Resolution is to authorize the Parish President to enter into the appropriate agreement with BBEC to provide the needed consultant services for the Terrebonne Parish programs as needed.

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

Signature

8/9/17

Date





P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Chris to  
meet with  
GD.

August 9, 2017

MEMO TO: Gordon Dove  
Parish President

THRU: Al Levron  
Parish Manager

FROM: Chris Pulaski, Director  
Planning and Zoning Department

TERREBONNE PARISH  
GOVERNMENT

AUG 14 2017

ADMINISTRATION

SUBJECT: Request for Agenda Item August 21<sup>st</sup> and 23<sup>rd</sup>, 2017

Please find the following items for your review:

- A resolution authorizing the Parish President to enter into a task orders between Terrebonne Parish Consolidated Government and Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) to provide application development project for the Flood Mitigation Assistance and Predisaster Mitigation Elevation Programs. This agreement is for infrastructure or coastal restoration/protection efforts. Traditional individual elevations etc. application development has been awarded to another firm which has been proposed separately.

If everything meets with your approval, it is respectfully requested that you place the resolution on the August 21<sup>st</sup> Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND BAROWKA AND BONURA ENGINEERS AND CONSULTANTS, L.L.C. (BBEC) FOR FEMA FLOOD MITIGATION ASSISTANCE AND THE PREDISASTER MITIGATION ASSISTANCE PROGRAMS INFRASTRUCTURE AND RESTORATION APPLICATIONS AS NEEDED FOR APPLICATIONS OPENED AUGUST 14<sup>TH</sup> 2017.

**WHEREAS**, the Terrebonne Parish Consolidated Government has yearly opportunities to apply for funding under the Flood Mitigation Assistance and Predisaster Mitigation Assistance programs; and

**WHEREAS**, after a formal procurement process to provide the application development services as needed Barowka and Bonura Engineers and Consultants, L.L.C. (BBEC) has been awarded the highest ranking of five (5) proposals for infrastructure; coastal restoration, protection and hardening; or any other FEMA approved mitigation activities as appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to enter into the appropriate agreement with BBEC to provide the needed application development and related services for the Flood Mitigation Assistance and Predisaster Mitigation Assistance efforts referenced above.

**Ranking and Scoring Infrastructure and Restoration  
Preparation and Submission of FEMA FMA and PDM Program Applications**

		<b>QES</b>	<b>BBEC</b>	<b>Rostan Solutions, LLC</b>	<b>Solutient, Inc.</b>	<b>Providence Technical Services, LLC</b>
<b>Criterion</b>	<b>Possible Points (Worth 65 Points)</b>					
<b>Technical Proposal Evaluation</b>						
1. Corporate Background and Experience	15	0.0	10.0	13.0	10.0	0
2. Knowledge of Local Conditions and Needs	10	0.0	7.0	5.0	8.0	0
3. Approach and Methodology**	20	0.0	5.0	10.0	5.0	0
4. Resumes, Proposed Staff Qualifications*	20	0.0	15.0	15.0	10.0	0
Cost	25	0.0	25.0	5.0	16.7	0.0
<b>Total Possible Points</b>	<b>90</b>	<b>0</b>	<b>62</b>	<b>48</b>	<b>50</b>	<b>0</b>
<b>Oral Presentations (if held)</b>	<b>20</b>					

Firms that did not bid for the application did not receive ranking for the work.

*[Signature]* 8/9/17  
*[Signature]* 8/9/17