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# **TERREBONNE PARISH COUNCIL**

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**Mr. Steve Trosclair**  
**Mr. Scotty Dryden**      **Chairman**  
**Mr. John Navy**        **Vice-Chairman**  
**Ms. Arlanda Williams** **Member**  
**Mr. Gerald Michel**    **Member**  
**Ms. Christa Duplantis-****Member**  
**Prather**                **Member**  
**Mr. Darrin W. Guidry,** **Member**  
**Sr.**                      **Member**  
**Mr. Al Marmande**      **Member**  
**Mr. Dirk Guidry**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

October 23, 2017  
5:40 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. **RESOLUTION:** Authorizing the Parish President to sign and submit the 2017 Community Development Block Grant and Home Investment Partnerships Program grant agreements to the United States Department of Housing & Urban Development.
2. Discussion and possible action with respect to future recreational sports activities with the Parish.
3. **RESOLUTION:** Giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for Bon Ami Estates, Phase A into the Enhanced 911 Emergency

Response System for the purpose of providing a better means of locating addresses and calling a public hearing on Wednesday, November 15, 2017 at 6:30 p.m.

4. RESOLUTION: Giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for the extension of "DeFraites Drive" into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses and calling a public hearing on Wednesday, November 15, 2017 at 6:30 p.m.
5. RESOLUTION: Obligating the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and Isaac LMI Cost Share grant to complete the structure elevation of 107 Mimosa St., Chauvin.
6. RESOLUTION: Supporting application to Encore Louisiana for Terrebonne Parish to be designated a "Certified Retirement Community" and all accompanying benefits, and requests the Commission grant the designation to the parish for the period 2018-2023.
7. RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and CDBG Isaac LMI Cost Share Program to complete the elevation of 1513 Bayou Dularge Rd, Theriot.
8. Adjourn

Category Number:  
Item Number:



Monday, October 23, 2017

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**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

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Category Number:  
Item Number:



Monday, October 23, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, October 23, 2017

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**Item Title:**

2017 Community Development Block Grant & Home Investment Partnership Program Annual Action Plan

**Item Summary:**

RESOLUTION: Authorizing the Parish President to sign and submit the 2017 Community Development Block Grant and Home Investment Partnerships Program grant agreements to the United States Department of Housing & Urban Development.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution	10/11/2017	Resolution
ex summary	10/11/2017	Executive Summary
Agreement	10/11/2017	Backup Material

## Resolution

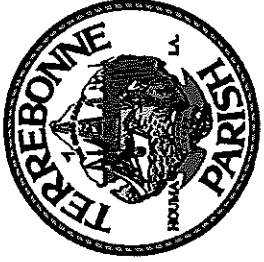
A resolution authorizing the Parish President to sign and submit the 2017 Community Development Block Grant and Home Investment Partnerships Program grant agreements to the United States Department of Housing & Urban Development

WHEREAS, Terrebonne Parish Consolidated Government's 2017 Annual Action Plan has been approved by the United States Department of Housing & Urban Development; and

WHEREAS, Terrebonne Parish Consolidated Government has been awarded \$851,502.00 for the Community Development Block Grant Program and \$226,102.00 for the Home Investment Partnerships Program to carry out programs and services in accordance with the 2015 to 2019 Consolidated Plan and the 2017 Annual Action Plan.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize Parish President Gordon Dove to sign and submit the grant agreements and any other documents necessary between Terrebonne Parish Consolidated Government.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize and empower the Housing and Human Services Director to carry out the programs and services outlined in the Plan, in accordance with established policies and procedures.



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
2017 Community Development Block Grant & HOME Investment Partnerships Program Annual Action Plan
<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
TPCG has been allocated \$851,502.00 for the CDBG Grant Program and \$226,102.00 for the HOME Investment Partnerships Program

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
To authorize and empower the Housing and Human Services Director to carry out the programs and services outlined in the Plan, in accordance with established policies and procedures.
<b>TOTAL EXPENDITURE</b>
\$1,077,604.00
<b>AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)</b>
<input checked="" type="radio"/> ACTUAL <input type="radio"/> ESTIMATED
<b>IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)</b>
N/A      NO      YES      IF YES AMOUNT BUDGETED: \$1,077,604.00

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>
PARISHWIDE      1      2      3      4      5      6      7      8      9

*Clayton W. P. Jones*      10/11/2017

Signature

Date

## **CONSOLIDATED PLAN GRANT AGREEMENT**

### **Terrebonne Parish Consolidated Government**

This Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and Terrebonne Parish Consolidated Government, Grantee.

#### **Community Development Block Grant (CDBG) Program**

**Grant Number: B-17-MC-22-0011**  
**TIN: 72-6001390**

The terms of the CDBG award in the amount of **\$851,502**, which are the subject of this part of this Agreement are set forth in the attached executed HUD Form 7082, Funding Approval/Agreement. In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM) (SAM replaces CCR), and the Federal Funding Accountability and Transparency Act, including Appendix A to Part 25 of the *Financial Assistance Use of Universal Identifier and Central Contractor Registration*, 75 Fed. Reg. 55671 (Sept. 14, 2010)(to be codified at 2 CFR part 25) and Appendix A to Part 170 of the *Requirements for Federal Funding Accountability and Transparency Act Implementation*, 75 Fed. Reg. 55663 (Sept. 14, 2010) (to be codified at 2 CFR part 170).

#### **HOME Investment Partnerships Act (HOME) Program**

**Grant Number: M17-MC220209**  
**TIN: 72-6001390**

The terms of the HOME grant in the amount of **\$226,102**, which are the subject of this part of this agreement, are set forth in the attached executed HUD Form 40093, Funding Approval and HOME Investment Partnerships Agreement.

Also incorporated as part of this Agreement are the Consolidated Plan and the certifications submitted to the Secretary by the Grantee. The Grantee further certifies that it is following a current Consolidated Plan that has been approved by HUD.

The Grantee agrees to comply with all applicable laws and regulations in distributing funds provided under this Grant Agreement and to accept responsibility

for ensuring compliance by sub-recipient entities to which it makes funding assistance hereunder available.

The Grantee further agrees to comply with provisions of the environmental requirements of 24 CFR Part 58 as applicable under Section 104(g) of the Housing and Community Development Act of 1974 with respect to funds provided under this Grant Agreement.

This Grant Agreement is hereby executed by the Parties on the dates set forth below their respective signatures, as follows:

**UNITED STATES OF AMERICA**  
**Department of Housing and Urban Development**  
**The Secretary**

By:

*Cheryl S. Breaux*

Cheryl S. Breaux, Director  
Office of Community Planning & Development

10-5-2017

Date

**GRANTEE**  
**Terrebonne Parish Consolidated Government**

By :

\_\_\_\_\_

Signature

\_\_\_\_\_

Title

\_\_\_\_\_

Date

**Funding Approval and HOME  
Investment Partnerships Agreement**  
Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

1. Participant Name and Address  Terrebonne Parish Consolidated Government  809 Barrow St Houma, LA 70360-4722	2. Grant Number: M17-MC220209
3a. Tax Identification Number: 726001390	3b. Unique Entity Identifier (formerly DUNS): 045774333
4. Appropriation Number 86 7/0 0205	5. FY (yyyy) 2017

6. Previous Obligation (Enter "0" for initial FY allocation)	\$0.00
a. Formula Funds	\$226,102.00
b. Community Housing Development Org. (CHDO) Competitive	\$

7. Current Transaction (+ or -)	\$226,102.00
a. Formula Funds	\$226,102.00
1. CHDO (For deobligations only)	\$
2. Non- CHDO (For deobligations only)	\$
b. CHDO Competitive Reallocation or Deobligation	\$

8. Revised Obligation	\$
a. Formula Funds	\$
b. CHDO Competitive Reallocation	\$

9. Special Conditions (check applicable box) <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached	10. Date of Obligation (Congressional Release Date) (mm/dd/yyyy) <b>SEP 22 2017</b>
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11. Indirect Cost Rate*	12. Period of Performance: Date in Box #10 - 09/01/2025															
<table border="1"> <thead> <tr> <th>Administering Agency/Dept.</th> <th>Indirect Cost Rate</th> <th>Direct Cost Base</th> </tr> </thead> <tbody> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> <tr><td>—</td><td>—%</td><td></td></tr> </tbody> </table>	Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base	—	—%		—	—%		—	—%		—	—%		<p>* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.</p>
Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base														
—	—%															
—	—%															
—	—%															
—	—%															

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's/Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1<sup>st</sup> of the 5<sup>th</sup> fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Cheryl Breaux - HUD Community Planning and Development Director	14. Signature <i>Cheryl S. Breaux</i>	15. Date 10/5/2017
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official) Gordon E.Dove, Parish President	17. Signature	18. Date / /

19. Check one:

☒ Initial Agreement ☐ Amendment #

Source of Funds	HOME Appropriation Code	PAS Code	Amount
2017	867/00205	HMF	\$223,581.00
2015	865/80205	HMF	\$ 874.00
2016	866/90205	HMF	\$1,332.00
2016x	86X0205 - 16	HMF	\$ 268.00
2017x	86X0205 - 17	HMF	\$ 47.00

**Funding Approval/Agreement**

Title I of the Housing and Community  
Development Act (Public Law 930383)  
HI-00515R of 20515R

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Community Development Block Grant Program

OMB Approval No. 2506-0193  
exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) Terrebonne Parish Consolidated Government	3a. Grantee's 9-digit Tax ID Number 726001390	3b. Grantee's 9-digit DUNS Number 045774333
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424)  809 Barrow St Houma, LA 70360-4722	4. Date use of funds may begin 01/01/2017	
	5a. Project/Grant No. 1 B-17-MC-22-0011	6a. Amount Approved \$851,502.00
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Cheryl Breaux	Grantee Name Gordon E. Dove, Terrebonne Parish Consolidated Government
Title CPD Director	Title Parish President
Signature <i>Cheryl S. Breaux</i>	Signature
Date (mm/dd/yyyy) 10/5/17	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (07/14/2017)	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified 10/5/17	
		9c. Date of Start of Program Year (01/01/2017)	
11. Amount of Community Development Block Grant			
	FY (2017)	FY (2016)	FY ( )
a. Funds Reserved for this Grantee	\$851,430.00	\$ 72.00	
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency Terrebonne Parish Consolidated Government 809 Barrow St Houma, LA 70360
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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## 8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2024. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2024.
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM.gov), and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-

carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).



Monday, October 23, 2017

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**Item Title:**

Future Recreational Sports Activities with the Parish

**Item Summary:**

Discussion and possible action with respect to future recreational sports activities with the Parish.

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**ATTACHMENTS:**

**Description**

Agenda form

**Upload Date**

10/4/2017

**Type**

Backup Material

<b>COMMITTEE:</b>	<b>COMMUNITY DEVELOPMENT &amp; PLANNING</b>
<b>MEETING DATE:</b>	10/09/17
<b>REQUESTED BY:</b>	John Navy
<b>TOPIC:</b>	Discussion and possible action with respect to future Recreational Sports activities with the Parish

**BACKUP INFORMATION:**

<b>ATTACHED:</b>	<b>FORTHCOMING:</b>	<b>NOT NEEDED:</b>
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<b>TO BE PREPARED BY:</b>	
<b>PERSON COMPLETING FORM:</b>	Venita Chauvi
<b>DATE:</b>	10/04/17



Monday, October 23, 2017

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**Item Title:**

Bon Ami Estates, Phase A

**Item Summary:**

RESOLUTION: Giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for Bon Ami Estates, Phase A into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses and calling a public hearing on Wednesday, November 15, 2017 at 6:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Bon Ami Estates, Phase A	10/13/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
Bon Ami Estates, Phase A	

PROJECT SUMMARY (200 WORDS OR LESS)
Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of "Rue Bordeaux"

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for Bon Ami Estates, Phase A into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

TOTAL EXPENDITURE	
n/a	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<input checked="" type="radio"/> N/A	<input type="radio"/> NO
<input type="radio"/> YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	<input checked="" type="radio"/> 3	4	5	6	7	8	9

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

*Department of Planning & Zoning  
Houma-Terrebonne Regional  
Planning Commission*

October 11, 2017

**MEMO TO:** Al Levron, Parish Manager  
TPCG Administration

**FROM:** Becky M. Becnel, Minute Clerk *bmb*  
Houma-Terrebonne Regional Planning Commission

**THRU:** Christopher M. Pulaski, PLA, Director *[Signature]*  
TPCG Planning & Zoning Department

**SUBJECT:** Bon Ami Estates, Phase A  
Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s); Milford & Associates, Inc., Engineer

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Please be advised that the attached Resolution and Ordinance are being sent to the Parish Council for their review for approval or denial for the above referenced subdivision.

Should you have any questions or require more information, please advise.

/bmb

Attachments

cc: Councilman Gerald Michel, *Councilman, District 3*  
Venita Chauvin, *Council Clerk*  
Council Reading File  
Correspondence File



OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for “Bon Ami Estates, Phase A;” energize and accept the street lights and to incorporate “Rue Bordeaux” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for “Bon Ami Estates, Phase A;” energize and accept the street lights; and to incorporate “Rue Bordeaux” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, November 15, 2017 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2017 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DEDICATING AND ACCEPTING THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, AND RIGHTS-OF-WAY FOR “BON AMI ESTATES, PHASE A;” ENERGIZE AND ACCEPT THE STREET LIGHTS; AND TO INCORPORATE “RUE BORDEAUX” INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; AND TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF STREET NAME(S), TO INFORM THE PROPER AGENCIES OF THE STREET NAME(S), AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE STREET SIGN(S), AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, dedicates and accepts the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; and energize and accept the street lights as depicted as depicted on a plat, prepared on May 26, 2017, revised on July 20, 2017 by Milford & Associates, Inc. titled “Bon Ami Estates, Phase A”, a copy of which is attached hereto and made a part hereof;

BE IT FURTHER ORDAINED effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, that “Rue Bordeaux” be incorporated into the Enhanced 911 Emergency Response System;

BE IT FURTHER ORDAINED that a copy of this ordinance be submitted to the Terrebonne Parish Communications Board, local U.S. Postal Services, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff’s Office, and any other appropriate agency; and

BE IT FURTHER ORDAINED that the Parish Forces be directed to install the proper street sign on the appropriate street, and that any other actions relative thereto be addressed.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:  
YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairman declared the ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

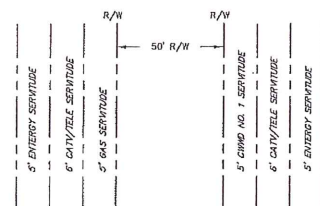
\_\_\_\_\_

\*\*\*\*\*

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



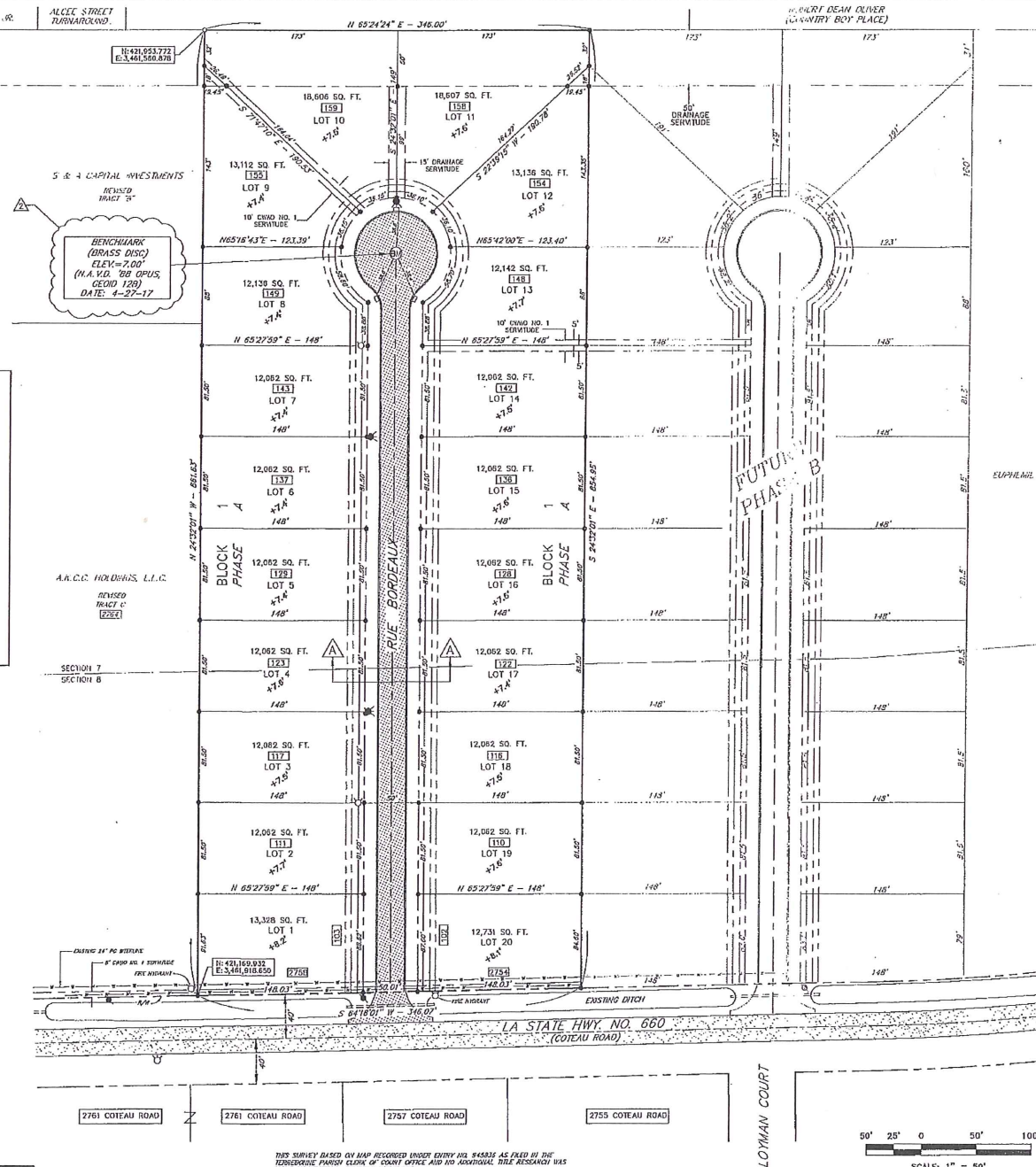
TYPICAL UTILITY SERVITUDES (SECTION A-A)  
LOOKING IN DIRECTION SHOWN  
NYS

- LEGEND**
- |                                                                                     |                                                |
|-------------------------------------------------------------------------------------|------------------------------------------------|
|    | INDICATES 5/8" IRON ROD SET                    |
|    | EXISTING POWER POLE                            |
|    | EXISTING FIRE HYDRANT                          |
|  | LIGHT POLE                                     |
|  | BENCH MARK<br>4" BRASS DISC<br>SET IN CONCRETE |
|  | LOT ELEVATIONS                                 |
|  | HOUSE NUMBERS                                  |

THESE TRACES ARE LOCATED IN ZONE "C" AS SHOWN BY FEDERAL EMERGENCY MANAGEMENT AGENCY MAP, COMMUNITY NO. 225200, PANEL NO. 0419 SURTUX "C", AND DATED MAY 1, 1905. ZONE "C" IS AN AREA OF MINERAL FLOODING. (FORM INDEX DATE DEC. 16, 1930; F.E.M.A. FEBRUARY 23, 2008 ADVISORY PANEL NO. LA-SIDE & TIOI DOES NOT PLACE THIS PROPERTY IN ZONE "C" BECAUSE IT IS OUTSIDE OF THE ABOVE UNITS, PLACES THE COMMUNITY'S EFFECTIVE FLOOD PROTECTION MAP, NO. 14-0000, IN ZONE "C" WHERE APPLICABLE. THE 2008 PRELIMINARY FIRM AS PER THE LSU AC CENTER, COMMUNITY NO. 221000, PANEL NO. 0005 SURTUX "C", PLACES THIS PROPERTY IN ZONE "C" AND HAS NO EFFECT ON THIS PROPERTY. PLEASE CHECK WITH THE BARBERS FLOOD PLAIN MANAGER FOR POSSIBLE FUTURE PLACEMENT IN ZONE "C" OR CONSIDER THIS AS A CAUTIONARY.

ADD NO. : 208 FIELD BOOK : 412 ADDRESS : COTNAM RD. CAR NAME : DON-AM-ESTATES-PHASE-A-17-218  
DRAWING # : 84 PAGES : 50-55 SURVEY FILE : MULLAN FOLDER : DON-AM-ESTATES EXPD : 8/21/82-ESTATES

THIS SURVEY BASED ON MAP RECORDED UNDER ENTRY NO. 945836 AS FILED IN THE  
TERREBROOK PARISH CLERK OF COURT OFFICE AND NO ADDITIONAL TITLE RESEARCH WAS  
MADE BY KENNETH L. ROBERT SURVEYORS.



COUNCIL DISTRICT 3	
SEWER	INDIVIDUAL
ELEC.	ENTERGY
CABLE	COMCAST
FIRE	BAYOU CANE

**NOTE:** NO STRUCTURES, FILL OR OBSTRUCTIONS SHALL BE LOCATED WITHIN ANY DRAINAGE EASEMENT OR DEUNEATED FLOOD PLAIN AREA WITHOUT PRIOR APPROVAL OF GRANTEE OF EASEMENT OR DEUNEATED FLOOD PLAIN AREA

I HEREBY CERTIFY THAT THIS PLAT IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE PARISH OF TERREBOUNE AS TO THE BLOCK LAYOUT AND STREET ALIGNMENT, AND,

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

## DEDICATION OF STREETS AND SERVITUDES

THE STREETS AS DESIGNATED ON THIS SUBDIVISION PLAT ARE HEREBY FORMALLY DEDICATED FOR USE AS A SERVITUDE FOR UNDERGROUND UTILITIES AND PUBLIC PASSAGE, ONLY THE FEE IN THE LAND BEING RESERVED, AND THE PARISH OF TERREBONNE SHALL HAVE THE RIGHT TO IMPROVE AND MAINTAIN THE SAID STREETS FOR THE CONVENIENCE OF THE PUBLIC.

THE SERVICES AS INDICATED ON THE PRIVATE LOTS AND THE STREET RIGHTS-OF-WAY AS SHOWN ARE HEREBY DEDICATED FOR THE USE OF CONSTRUCTING, OPERATING AND MAINTAINING UTILITIES AND OR DRAINAGE STRUCTURES, THE FEE IN THE LAND BEING RESERVED BY THE PROPERTY OWNER.

  
AUTHORIZED OWNER

Mrs. Arthur


APPROVED AND ACCEPTED THIS DATE \_\_\_\_\_  
BY THE HOUMA - TERREBONNE REGIONAL PLANNING COMMISSION

BY \_\_\_\_\_ FOR \_\_\_\_\_

I CERTIFY THAT THIS SURVEY WAS DONE UNDER MY DIRECT SUPERVISION  
IN ACCORDANCE WITH THE MINIMUM STANDARDS OF PRACTICE FOR LAND  
SURVEYORS AND THAT THE ACCURACY STANDARDS ARE IN ACCORDANCE  
WITH CLASS "C" SUBURBAN SURVEYS AS INDICATED IN THE ABOVE STANDARDS

Surveyor's Signature: Kenneth L. Rembert  
Surveyor's Name: KENETH L. REMBERT PROFESSIONAL LAND SURVEYOR  
Firm: KENETH L. REMBERT LAND SURVEYORS  
Registration Number: 331

FINAL PLAT  
LAND USE: SINGLE FAMILY RESIDENTIAL  
INDIVIDUAL SEWER  
CURB & GUTTER  
SUBDIVISION PLAN

20JULY17	 ADDED DATE TO BENCHMARK INFORMATION	LA
31MAY17	INDIVIDUAL SEWER SYSTEM	B.M.
DATE	REVISION	BY

TOTAL - 20 LOTS



BON AMI ESTATES  
PHASE A  
BON AMI ESTATES, LLC- DEVELOPER  
SECTIONS 7 & 8, T16S- R17E  
TERREBONNE PARISH, LOUISIANA

Keneth L. Rembert, PLS  
LAND SURVEYORS  
635 SCHOOL STREET, HOUMA, LOUISIANA 70  
(885) 879-2782 FAX - (885) 878-1841

DRAWN: LAT/DM
CHK'D.: K.R.
SCALE: 1" = 50'
DATE: 26 MAY 17

DATE: 26 MAY 17



**MILFORD & ASSOCIATES, INC.**  
*CIVIL & CONSULTING ENGINEERS*

June 22, 2017

Houma-Terrebonne Regional  
Planning Commission  
P.O. Box 1446  
Houma, LA 70361


**REF: BON AMI ESTATES, PHASE A  
SECTION 7 & 8, T16S- R17E  
TERREBONNE PARISH, LA**

To Whom It May Concern:

This letter is to certify that the above referenced project has been constructed in substantial conformance with the approved plans and specifications, previously approved by the Houma-Terrebonne Regional Planning Commission.

Very truly yours,

**MILFORD & ASSOCIATES, INC.**



---

F. E. Milford, III, P. E.  
LA License No. 30701

FEMIII/sr

cc: 14-37, Reading File  
Joan Schexnayder, TPCG Engineering Dept.

**Terrebonne Parish Consolidated Government  
Infrastructure Warranty**

- A. For a period of three hundred and sixty-five (365) days from the acceptance date by the Terrebonne Parish Council; developer/subdivider warrants that all public streets and all dedicated infrastructure shall remain free of defective materials and workmanship; shall remain completed in accordance with the plans and specifications of the project; and shall comply with all state and local laws.
- B. If within one year after the date of Council acceptance any work is found to be defective or not in compliance as set out above, developer/subdivider shall within 50 days of notification, without cost to Parish, and in accordance with Parish's written instructions make all required repairs or corrections.
- If placed on notice by TPCG pursuant to this part, the parish engineering department will re-inspect for warranty release only after receiving certification from the developer's engineer that the work has been accomplished.
- C. The defects not cured to the satisfaction of TPCG within fifty days of notification will be turned over to the Terrebonne Parish Consolidated Government legal department for resolution.
- D. Contractor's obligations under this warranty are in addition to any other obligation or warranty. The provisions of this warranty shall not be construed as a substitute for or a waiver of the provisions of any applicable statute of limitation.

Bon Ami Estates, Phase A  
Name of Subdivision

\_\_\_\_\_  
Date of Council Acceptance

  
Developer Signature

*Mgr. Partner*

BON AMI ESTATES, PHASE A  
DEDICATED INFRASTRUCTURE CONSTRUCTION COST

ITEM NO.	ITEM	QUANTITY	UNIT	PRICE	
1	6" PORTLAND CEMENT CONCRETE PAVEMENT	2,550	SQUARE YARD	\$ 50.00	\$ 127,500.00
2	12" MOUNTABLE CURB	1,450	LINEAR FOOT	\$ 7.90	\$ 11,455.00
3	8" PVC	20	LINEAR FOOT	\$ 17.70	\$ 354.00
4	15" PVC	122	LINEAR FOOT	\$ 22.87	\$ 2,790.14
5	18" PVC	163	LINEAR FOOT	\$ 27.71	\$ 4,516.73
6	24" PVC	528	LINEAR FOOT	\$ 39.90	\$ 21,067.20
7	30" PVC	125	LINEAR FOOT	\$ 51.45	\$ 6,431.25
8	CB-01	2	EACH	\$ 1,899.00	\$ 3,798.00
9	CB-06	7	EACH	\$ 2,083.00	\$ 14,581.00
10	LIGHT STANDARDS	4	EACH	\$ 2,300.00	\$ 9,200.00
11	WIRING LIGHT STANDARDS	4	EACH	\$ 700.00	\$ 2,800.00
12	STREET SIGNS	1	LUMP SUM	\$ 1,600.00	\$ 1,600.00
13	24" PVC DRAIN PIPE	80	LF	\$ 39.90	\$ 3,192.00
	TOTAL				\$ 209,285.32



Monday, October 23, 2017

---

**Item Title:**

DeFraites Drive Extension

**Item Summary:**

RESOLUTION: Giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for the extension of “DeFraites Drive” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses and calling a public hearing on Wednesday, November 15, 2017 at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
DeFraites Drive Extension	10/13/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

DeFraites Drive Extension

### PROJECT SUMMARY (200 WORDS OR LESS)

Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the extension of "DeFraites Drive"

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s) for the extension of "DeFraites Drive" into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

### TOTAL EXPENDITURE

n/a

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date





P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

---

*Department of Planning & Zoning  
Houma-Terrebonne Regional  
Planning Commission*

October 11, 2017

**MEMO TO:** Al Levron, Parish Manager  
TPCG Administration

**FROM:** Becky M. Becnel, Minute Clerk *bmb*  
Houma-Terrebonne Regional Planning Commission

**THRU:** Christopher M. Pulaski, PLA, Director *MP*  
TPCG Planning & Zoning Department

**SUBJECT:** DeFraites Drive Extension  
Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; energize and accept the street lights; and the incorporation of the street(s); Providence Engineering & Design, LLC, Engineer

---

Please be advised that the attached Resolution and Ordinance are being sent to the Parish Council for their review for approval or denial for the above referenced subdivision.

Should you have any questions or require more information, please advise.

/bmb

Attachments

cc: Councilman John Navy, *Councilman, District 1*  
Venita Chauvin, *Council Clerk*  
Council Reading File  
Correspondence File

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for the extension of “DeFraités Drive;” energize and accept the street lights and to incorporate into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for the extension of “DeFraités Drive;” energize and accept the street lights; and to incorporate into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, November 15, 2017 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2017 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DEDICATING AND ACCEPTING THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, AND RIGHTS-OF-WAY FOR THE EXTENSION OF “DEFRAITES DRIVE;” ENERGIZE AND ACCEPT THE STREET LIGHTS; AND TO INCORPORATE INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; AND TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF STREET NAME(S), TO INFORM THE PROPER AGENCIES OF THE STREET NAME(S), AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE STREET SIGN(S), AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, dedicates and accepts the maintenance/operation of the street(s), drainage servitudes, and rights-of-way; and energize and accept the street lights as depicted as depicted on a plat, prepared on July 11, 2017 by Providence Engineering & Design, LLC titled “DeFraites Drive Extension”, a copy of which is attached hereto and made a part hereof;

BE IT FURTHER ORDAINED effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, that the extension of “DeFraites Drive” be incorporated into the Enhanced 911 Emergency Response System;

BE IT FURTHER ORDAINED that a copy of this ordinance be submitted to the Terrebonne Parish Communications Board, local U.S. Postal Services, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff’s Office, and any other appropriate agency; and

BE IT FURTHER ORDAINED that the Parish Forces be directed to install the proper street sign on the appropriate street, and that any other actions relative thereto be addressed.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:  
YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairman declared the ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

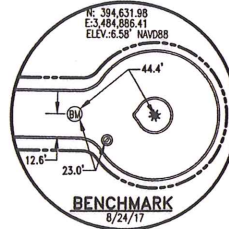
I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



COORDINATE TABLE		
NAD83/1A 1702 SOUTH ZONE		
POINT	NORTHING	EASTING
A	393,789.559	3,484,386.757
B	394,046.982	3,484,553.736
C	394,128.284	3,484,581.077
D	394,138.383	3,484,591.192
E	394,147.713	3,484,672.475
F	394,187.452	3,484,667.914
G	394,193.419	3,484,719.905
H	394,198.280	3,484,728.084
I	394,240.313	3,484,826.692
J	394,345.371	3,484,828.647
K	394,638.921	3,484,867.287
L	394,647.374	3,484,884.365
M	394,641.110	3,484,911.955
N	394,633.701	3,484,906.845
O	394,340.151	3,484,858.305
P	394,317.500	3,484,859.549
Q	394,175.478	3,484,760.941
R	394,153.685	3,484,724.510
S	394,177.449	3,484,580.762



DE FRAITES DRIVE EXTENSION RIGHT-OF-WAY						
LINE	CURVE	BEARING	DISTANCE	ARC DIST.	RADIUS	CH. BEARING
A-B		S 32°58'10" W	306.84	86.40	205.04	N 18°35'51" E 85.76'
B-C				15.44	11.50	N 44°59'12" E 14.31'
C-D						
D-E		N 83°27'09" E	81.82			
E-F		N 06°32'57" W	40.00			
F-G		N 83°27'09" E	52.33			
G-H				9.81	11.50	N 59°13'20" E 9.52'
H-I		N 34°46'21" E	172.80	5.47	11.50	N 21°08'08" E 5.42'
I-J		N 07°29'55" E	298.08	9.27	10.00	N 19°03'59" W 8.94'
J-K				199.85	40.00	S 67°30'05" E 48.00'
K-L				9.27	10.00	S 34°03'50" W 8.94'
L-M						
M-N		S 07°29'55" W	298.08	24.51	51.50	S 21°08'08" W 24.28'
N-O						
O-P		S 34°46'21" W	172.80	43.76	51.50	S 59°06'45" W 42.45'
P-Q						
Q-R		S 83°27'09" W	52.38			
R-E						

PUBLICLY DEDICATED MAY 2018						
LINE	CURVE	BEARING	DISTANCE	ARC DIST.	RADIUS	CH. BEARING
S-T		N 83°27'09" E	87.72			
T-U		S 06°32'57" W	40.00			
U-V		S 83°27'09" W	81.82			
V-W				15.44	11.50	S 44°59'12" W 14.31'
W-X				49.30	205.04	N 18°35'51" E 85.76'
X-Y						

- GENERAL NOTES:**
- ALL BEARINGS ARE GRID AND REFERENCED TO THE LOUISIANA COORDINATE SYSTEM OF NAD 1983, 1A 1702 SOUTH ZONE (CORB 11) GEOID 12A (BEARINGS GRID). ALL DISTANCES ARE REFERENCED TO THE FOLLOWING PLAT.
  - SURVEY OF PROPERTY BELONGING TO CLAY DUPONT ET AL, LOCATED IN LOT 172 HONDURAS PLANTATION SUBDIVISION, SECTION 105, T17S-R17E, TERREBONNE PARISH, LOUISIANA, PREPARED BY GULF SOUTH ENGINEERS, INC. AND DATED 12/28/72, REV. 7/28/75.
  - SURVEY SHOWING PROPERTY LINE SHIFT OF PARCELS E, F, G, H, & I, OF PROPERTY BELONGING TO ARTHUR A. DEFRATES, JR., JOHN M. DEFRATES AND DEVLAND CORPORATION, BEING A PORTION OF LOT 172 OF HONDURAS PLANTATION SUBDIVISION, LOCATED IN SECTION 105, T17S-R17E, TERREBONNE PARISH, LOUISIANA, PREPARED BY PROVIDENCE/GSE ASSOCIATES, LLC AND DATED JUNE 23, 2016 REV JULY 22, 2016.
  - THIS SURVEY DOES NOT PURPORT TO SHOW THE LOCATION OF ANY EXISTING SERVITUDES, EASEMENTS, AND/OR RIGHTS-OF-WAY WHICH MAY AFFECT SAID TRACTS EXCEPT AS OTHERWISE SHOWN HEREON.
  - THIS SURVEY IS IN ACCORDANCE WITH "CLASS D" SURVEY CLASSIFICATION REQUIREMENTS OF THE LOUISIANA STANDARDS OF PRACTICE FOR ROUTE SURVEYS. THE PLAT AND FIELD SURVEY WERE PREPARED AND PERFORMED UNDER MY SUPERVISION AND THEREFORE THE MEASUREMENTS AND OTHER DATA INDICATED ARE CORRECT TO THE BEST OF MY KNOWLEDGE. CLASS D SURVEY INCLUDES, BUT IS NOT LIMITED TO, SURVEYS OF FARM LANDS, RURAL AREAS, & ROUTE SURVEYS.
  - THE NATIONAL FLOOD INSURANCE MAP SHOWS THIS PROPERTY TO BE IN ZONES "A1", "B", AND "C" AS PER COMMUNITY PANEL NUMBER 200220 0005 C AND DATED MAY 19, 1981. ZONE A1-REQUIRES +8.0' BASE FLOOD ELEVATION. ZONES B AND C-REQUIRES NO BASE FLOOD ELEVATION. RITA FLOOD MAP #1A-Q-103 DATED FEBRUARY 23, 2006 - REQUIRES NO ADVISORY BASE FLOOD ELEVATION.
  - NO STRUCTURE, FILL, OR OBSTRUCTION SHALL BE LOCATED WITHIN ANY DRAINAGE EASEMENT.

**DEDICATION OF STREETS AND UTILITY SERVITUDES**

THE STREET AS DESIGNATED ON THE PROPERTY SHOWN WITHIN ARE HEREBY FORMALLY DEDICATED FOR USE AS A SERVITUDE FOR THE PURPOSE OF PUBLIC PASSAGE, AND TERREBONNE PARISH SHALL HAVE THE RIGHT TO IMPROVE AND MAINTAIN THE SAID SERVITUDE FOR THE CONVENIENCE OF THE PUBLIC. THE UTILITY SERVITUDES AND THE STREET SERVITUDES SHOWN ON THE PLAT ARE HEREBY DEDICATED FOR CONSTRUCTING, OPERATING, AND MAINTAINING DRAINAGE STRUCTURES AND/OR UTILITIES AS SHOWN. THE FEE TITLE IN THE LAND OF ALL SERVITUDES ARE RESERVED BY THE OWNER.

APPROVED BY: \_\_\_\_\_ DATE: 10/5/2017

FOR: Arthur A. DeFrates, Jr.  
DEVLAND CORPORATION  
ARTHUR A. DEFRATES, JR., OWNER/DEVELOPER

**CERTIFICATION:**

I HEREBY CERTIFY THAT THIS PLAT IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, STATE OF LOUISIANA, AS TO THE STREET ALIGNMENT, AND I APPROVE THE SAME.

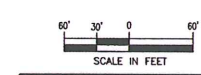
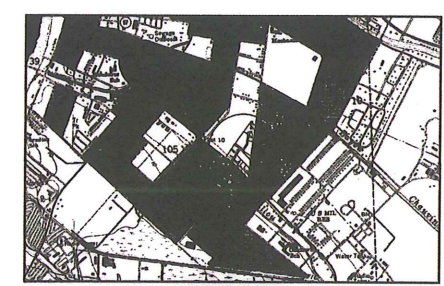
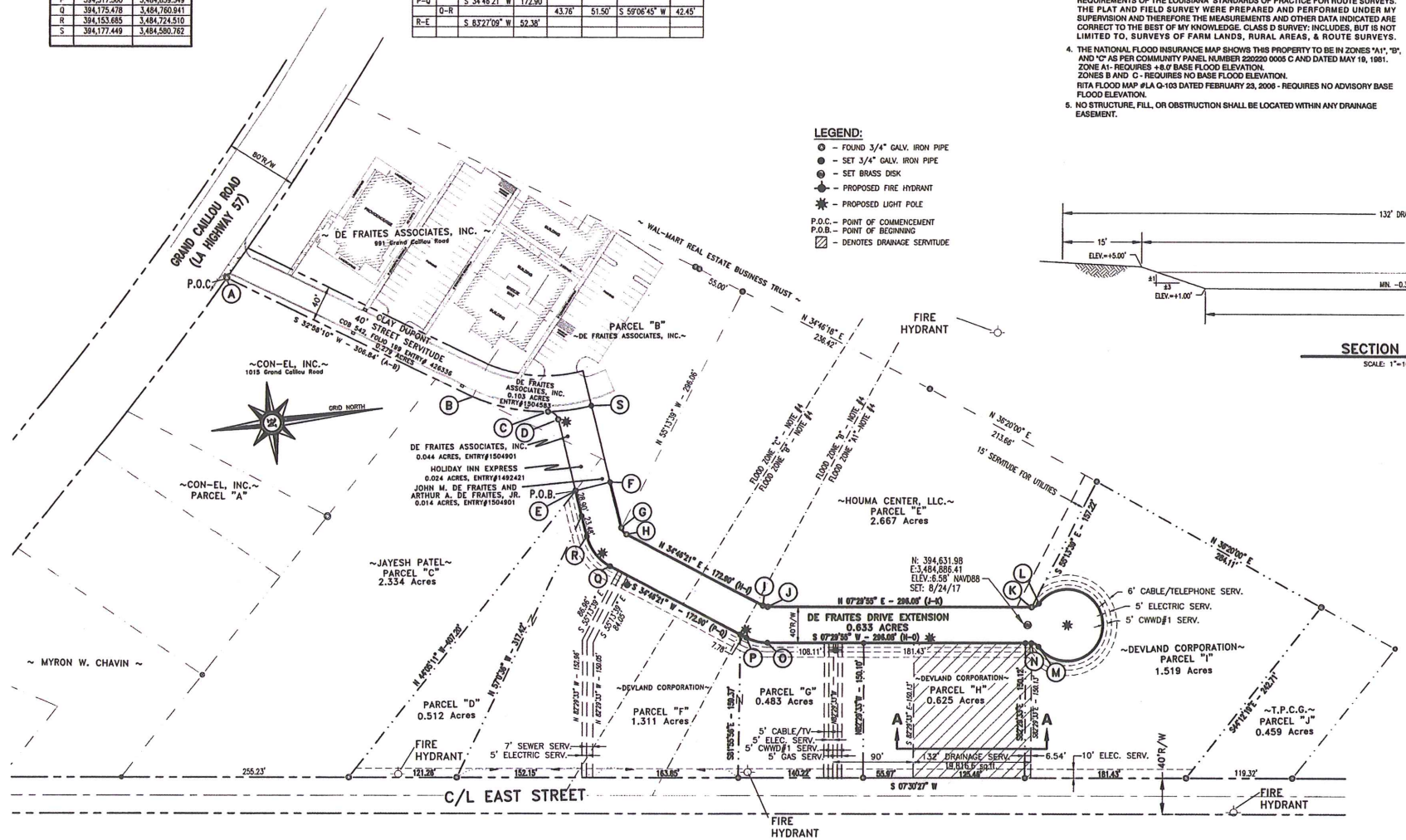
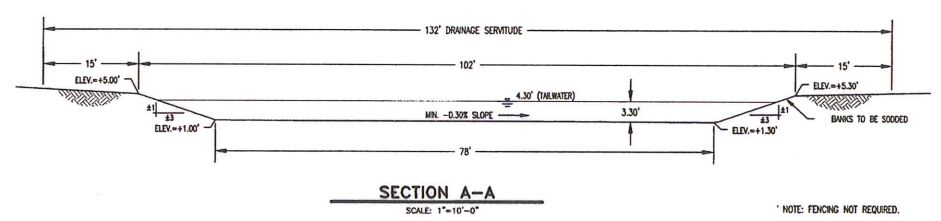
BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT

**CERTIFICATION:**

APPROVED AND ACCEPTED THIS DATE: \_\_\_\_\_  
BY THE HOUMA TERREBONNE REGIONAL PLANNING COMMISSION

BY: \_\_\_\_\_  
FINAL APPROVAL

- LEGEND:**
- FOUND 3/4" GALV. IRON PIPE
  - SET 3/4" GALV. IRON PIPE
  - ⊙ SET BRASS DISK
  - ⊕ PROPOSED FIRE HYDRANT
  - ✱ PROPOSED LIGHT POLE
  - P.O.C. - POINT OF COMMENCEMENT
  - P.O.B. - POINT OF BEGINNING
  - ▨ DENOTES DRAINAGE SERVITUDE



SHEET TITLE: "FINAL" - DEFRATES DRIVE EXTENSION

STATE OF LOUISIANA  
TERRAL J. MARTIN, Jr.  
Professional Engineer  
License No. 69330  
Expiration Date: 12/31/17

**SURVEY SHOWING EXTENSION OF DEFRATES DRIVE BEING A PORTION OF LOT 172, HONDURAS PLANTATION SUBDIVISION, LOCATED IN SECTION 105, T17S-R17E, TERREBONNE PARISH, LOUISIANA**

Provided By:  
**PROVIDENCE**  
Providence Engineering and Design, LLC  
www.providenceeng.com

DATE: \_\_\_\_\_  
DESCRIPTION: \_\_\_\_\_  
REVISIONS: \_\_\_\_\_

DESIGNED: TJM, JR.  
BY: \_\_\_\_\_  
CHECKED: \_\_\_\_\_  
DATE: JUL 11, 2017  
JOB NO.: 816-032-GSE

DRAWN: \_\_\_\_\_  
FILE NAME: \_\_\_\_\_

2 OF 34



Project No. 816-032-PED

June 6, 2017

Ms. Joan Schexnayder, P.E.  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

Re: DeFraites Drive Extension  
Located in Section 105, T17S-R17E  
Terrebonne Parish, Louisiana

Dear Ms. Schexnayder:

This letter is to certify that to the best of our knowledge and belief, the above referenced project has been constructed in accordance with the enclosed set of record drawings and in compliance with applicable subdivision regulations of Terrebonne Parish.

Please proceed with the final approval process for this major subdivision under Process C.

Should you have any questions or require additional information, please do not hesitate to contact me at the address listed below.

Sincerely,

**Providence Engineering and Design, LLC**

Bryan M. Breaud, PE

BMB/dbp

Enclosure

cc: Mr. Christopher M. Pulaski, Planning Commission  
Mr. Arthur A. DeFraites, Jr.  
Mr. John DeFraites



Providence Engineering and Design, LLC  
[www.ProvidenceEng.com](http://www.ProvidenceEng.com)

991 Grand Caillou Road, Houma, LA 70363  
(985) 876-6380



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
INFRASTRUCTURE WARRANTY

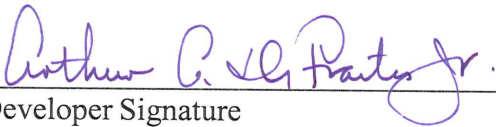
- A. For a period of three hundred and sixty-five (365) days from the acceptance date by the Terrebonne Parish Council; developer/sub-divider warrants that all public streets and all dedicated infrastructure shall remain free of defective materials and workmanship; shall remain completed in accordance with the plans and specifications of the project; and shall comply with all state and local laws.
- B. If within one year after the date of Council acceptance any work is found to be defective or not in compliance as set out above, developer/sub-divider shall within fifty (50) days of notification, without cost to Parish, and in accordance with Parish's written instructions all required repairs or corrections.

If placed on notice by TPCG pursuant to this part, the Parish Engineering Department will re-inspect for warranty release only after receiving certification from the developer's engineer that the work has been accomplished.

- C. The defects not cured to the satisfaction of TPCG within fifty (50) days of notification will be turned over the Terrebonne Parish Consolidated Government legal department for resolution.
- D. Contractor's obligations under this warranty are in addition to any other obligation or warranty. The provisions of this warranty shall not be construed as a substitute for or a waiver of the provisions of any applicable statute of limitation.

DeFraitres Drive Extension

Date of Council Acceptance



Developer Signature  
Devland Corporation

\_\_\_\_\_

## CONSTRUCTION COST

**Arthur A. DeFraites, Jr. and John M. DeFraites**  
**Devland Corporation**  
**Terrebonne Parish, Louisiana**

**Project No. 816-032-PED**

Item No.	Description	Contract Quantity	Final Quantity	Difference	Unit Price	Underrun	Overrun	Total Contract
<b>Bid "A"</b>								
202-02-c	Removal of Portland Cement Concrete Pavement	313 S.Y.	324.17 S.Y.	11.17 S.Y.	\$5.75		\$ 64.23	\$ 1,863.98
601-01	Portland Cement Concrete Pavement (6" Thick)	200 S.Y.	223.33 S.Y.	23.33 S.Y.	\$56.00		\$ 1,306.48	\$ 12,506.48
601-01	Portland Cement Concrete Pavement (8" Thick) with 6 x 6 x No. 6 Welded Wire Fabric	15 S.Y.	8.4 S.Y.	(6.6) S.Y.	\$75.00	\$ (495.00)		\$ 630.00
707-01	Concrete Curb (12" Mountable)	127 Lft.	127 Lft.	0 Lft.	\$24.00			\$ 3,048.00
1017-1	Epoxy Existing Cracks	45 Lft.	44.5 Lft.	(0.50) Lft.	\$10.00	\$ (5.00)		\$ 445.00
<b>Bid "B"</b>								
202-02-c	Removal of Portland Cement Concrete Pavement	23 S.Y.	23 S.Y.	0 S.Y.	\$15.75			\$ 362.25
203-06-a	Excavation and Linear Grading	1 L.S.	1 L.S.	0 L.S.	\$15,000.00			\$ 15,000.00
601-01	Portland Cement Concrete Pavement (8" Thick)	2,466 S.Y.	2461.20 S.Y.	(4.8) S.Y.	\$68.00	\$ (326.40)		\$ 167,361.60
701-05-x	Storm Drain Pipe (10" Diameter) (A-2000)	64 Lft.	64 Lft.	0 Lft.	\$10.00			\$ 640.00
701-05-g	Storm Drain Pipe (18" Diameter) (A-2000)	346 Lft.	346 Lft.	0 Lft.	\$27.50			\$ 9,515.00
701-05-i	Storm Drain Pipe (24" Diameter) (A-2000)	200 Lft.	200 Lft.	0 Lft.	\$35.50			\$ 7,100.00
701-05-k	Storm Drain Pipe (30" Diameter) (A-2000)	220 Lft.	220 Lft.	0 Lft.	\$43.50			\$ 9,570.00
701-05-n	Storm Drain Pipe (42" Diameter) (Ultra-Flow)	32 Lft.	32 Lft.	0 Lft.	\$104.00			\$ 3,328.00
702-02	Manhole (R-CB-11)	3 Ea.	3 Ea.	0 Ea.	\$2,400.00			\$ 7,200.00
702-02-e	Manhole (Conflict Type)	1 Ea.	1 Ea.	0 Ea.	\$4,200.00			\$ 4,200.00
702-03-a	Catch Basin (CB-01)	6 Ea.	6 Ea.	0 Ea.	\$2,400.00			\$ 14,400.00
702-03-b	Catch Basin (CB-02)	1 Ea.	1 Ea.	0 Ea.	\$3,404.00			\$ 3,404.00
707-01	Concrete Curb (12" Mountable)	1,577 Lft.	1,577 Lft.	0 Lft.	\$6.00			\$ 9,462.00



723-02	Granular Material (2" Thick)	2,610 S.Y.	2,610 S.Y.	0 Hr.	\$2.50			\$ 6,525.00
729-01	Traffic Signs and Posts	7 Ea.	7 Ea.	0 Ea.	\$290.00			\$ 2,030.00
NS-1	Lot Grading	1 L.S.	1 L.S.	0 L.S.	\$23,000.00			\$ 23,000.00
NS-2	Pond Excavation	1 L.S.	1 L.S.	0 L.S.	\$11,800.00			\$ 11,800.00
NS-3	Light Standards	5 Ea.	5 Ea.	0 Ea.	\$2,600.00			\$ 13,000.00
NS-4	Street Name Signs (Including Post)	2 Ea.	2 Ea.	0 Ea.	\$270.00			\$ 540.00
NS-5	Benchmarks	2 Ea.	0 Ea.	(2) Ea.	\$375.00	\$ (750.00)		\$ -
W-1A	8" Diameter C-900, Watermain Pipe	382 Lft.	380.5 Lft.	(1.5) Lft.	\$21.00	\$ (31.50)		\$ 7,990.50
W-2	Ductile Iron Fittings	950 Lbs.	929 Lbs.	(21) Hr.	\$4.75	\$ (99.75)		\$ 4,412.75
W-3A	Tie Into Existing 6" Diameter, C.I. Waterline	1 Ea.	1 Ea.	0 Ea.	\$2,100.00			\$ 2,100.00
W-21A	6" Flange x M.J. Valve W/Box	1 Ea.	1 Ea.	0 Ea.	\$1,350.00			\$ 1,350.00
W-30	6" Fire Hydrant Installation (Complete)	2 Ea.	2 Ea.	0 Ea.	\$4,712.00			\$ 9,424.00
S-1A	8" PVC Gravity Sewer @ 0-6' Cut	329 Lft.	329 Lft.	0 Lft.	\$21.00			\$ 6,909.00
S-2	6" Service Pipe	77 Lft.	77 Lft.	0 Lft.	\$15.00			\$ 1,155.00
S-5	6" Service Pipe Fittings	4 Ea.	0 Ea.	(4) Ea.	\$61.50	\$ (246.00)		\$ -
S-31	Pre-Cast Reinforced Concrete Manhole (0-6' Depth)	4 Ea.	4 Ea.	0 Ea.	\$2,950.00			\$ 11,800.00
X-1	Connection to Existing 8" Manhole	1 Ea.	1 Ea.	0 Ea.	\$5,000.00			\$ 5,000.00
W-1 AX	6" Dia. C-900 Waterline Pipe	43 Lft.	43 Lft.	0 Lft.	\$21.00			\$ 903.00
X-2	Tree, Stump and Brush Removal	1 L.S.	1 L.S.	0 L.S.	\$9,500.00			\$ 9,500.00
X-3	8" M.J. x M.J. Valve and Box	1 Ea.	1 Ea.	0 Ea.	\$1,650.00			\$ 1,650.00
X-4	Concrete for 6" Manhole Top Slab (6' x 6') and 4" Island Circle Slab	0 L.S.	1 L.S.	1 L.S.	\$778.80		\$ 778.80	\$ 778.80
TOTAL BASE BID						\$(1,953.65)	\$ 2,149.51	\$ 389,904.36
NET OVERRUN							\$ 195.86	
USE								\$390,000.00



Monday, October 23, 2017

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**Item Title:**

Elevation of 107 Mimosa Street, Chauvin

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and Isaac LMI Cost Share grant to complete the structure elevation of 107 Mimosa St., Chauvin.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	10/13/2017	Executive Summary
Memo	10/13/2017	Cover Memo
Resolution	10/13/2017	Resolution
Financial Breakdown	10/13/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 107 Mimosa Street, Chauvin, La 70344

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and the Isaac LMI Cost Share grant to complete the elevation of 107 Mimosa St., Chauvin, La 70344.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 107 Mimosa St., Chauvin, La 70344, Valerie and Bruce Authement, owner's, and obligate the necessary HMGP/Hurricane Gustav funding and Hurricane Isaac LMI Cost Share grant managed by the Office of Community Development for the US Dept. of Housing and Urban Development to complete this mitigation.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL – N/A	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div><div>NO</div><div>YES</div><div>IF YES AMOUNT BUDGETED:</div></div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	<u>8</u>	9

Chris Pulaski

Signature

10/13/17

Date

October 13, 2017

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item October 23 and 25, 2017  
Hurricane Gustav HMGP Project No. 1786-109-0006  
Hurricane Isaac Low to Moderate Income Cost Share  
Property Elevation

---

Attached is a Resolution requesting the elevation of the property at 107 Mimosa St for Ashley and Deanna Lirette, Jr. under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0006 and the OCD Isaac LMI Income Cost Share grant.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 AND ISAAC LMI COST SHARE GRANT TO COMPLETE THE STRUCTURE ELEVATION OF 107 MIMOSA ST., CHAUVIN, LA 70344.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006 and the Office of Community Development Isaac LMI Cost Share grant, can proceed with the mitigation of the following property:

Address:                   **107 Mimosa St.**  
                                  **Chauvin, La 70344**

Owned by:               **Ashley and Deanna Lirette, Jr.;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the HMGP program,

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and Isaac LMI Cost Share grant be hereby obligated to mitigate the property above.

Ashley Lirette  
107 Mimosa St.  
Chauvin, LA 70344

Estimated Financial  
Breakdown Document

Grant ID # TPCG Gustav 1786-109-0006  
Hazard Mitigation Grant Program

Vendor: Lowe's

HMGP ELEVATION DETAILS

Activity	Amount
Elevation	\$ 163,725.00
Personnel Lift/Handicap Ramp	\$ 22,500.00
Grant Management Fee	\$ 12,500.00
Potential Relocation Reimbursement (Est.)*	\$ 4,000.00
<b>Total Project Cost</b>	<b>\$ 202,725.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA HMGP Grant	\$ 153,043.75
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	Homeowner Local Match	\$ 49,681.25
		\$ 49,681.25
<b>Total</b>		<b>\$ 202,725.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits



Monday, October 23, 2017

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**Item Title:**

Support Encore La - Certified Retirement Community

**Item Summary:**

RESOLUTION: Supporting application to Encore Louisiana for Terrebonne Parish to be designated a "Certified Retirement Community" and all accompanying benefits, and requests the Commission grant the designation to the parish for the period 2018-2023.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Resolution and backup	10/18/2017	Resolution



OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

WHEREAS, the Terrebonne Parish Council sets policy and encourages programs for the benefit of the entire parish community, and is interested in and looks for opportunities to build a community welcoming to residents of all ages, and

WHEREAS, the Louisiana Legislature recognized the importance of growing the number of residents ages 50 older as a method of growing the economy as that demographic spends a disproportionate amount of disposable income on goods and services, and

WHEREAS, the Legislature created the Certified Retirement Program to aid communities in developing the state as a place of residence for older adults, residents and retirees to capture more of that spending, and

WHEREAS, the Encore Louisiana Commission is charged with providing governance and direction for state-level marketing efforts, networking opportunities and possibly grant funding to participating local entities, and

WHEREAS, the Houma Area Convention and Visitor's (HACVB), with assistance from Terrebonne Economic Development Authority (TEDA), seeks to claim the "Certified Retirement Community" designation for Terrebonne Parish from the Encore Louisiana Commission to further enhance its marketing efforts to older travelers and potential retirees looking for a location for a retirement residence, and

WHEREAS, since retirees tend to visit an area seven times before choosing it as a residential location, and in recognition as the HACVB as the agency as often being the first to have contact with this incoming demographic and TEDA as the agency charged with marketing Terrebonne Parish to the business community outside the parish's borders, and

WHEREAS, the Council feels that receiving the "Certified Retirement Community" designation could help encourage retirees to consider Terrebonne Parish as a community in which to establish a residence, and

WHEREAS, the Council supports application to Encore Louisiana for Terrebonne Parish to be designated a "Certified Retirement Community" and all accompanying benefits, and requests the Commission grant the designation to the parish for the period of 2018-2023.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted on this, the 23rd day of October, 2017.

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Community Development & Planning Committee on October 23, 2017 and subsequently ratified by the Assembled Council in Regular Session on October 25, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 26<sup>TH</sup> DAY OF OCTOBER, 2017.

---

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



## **Retirement Certification**

The Houma Area Convention and Visitors Bureau and the Terrebonne Economic Development Authority have joined forces to apply to the Encore Louisiana Commission for certification of Terrebonne Parish as a Louisiana Certified Retirement Community. The program aims to enhance tourism and economic development within the selected communities through a statewide effort.

### **State's Position**

Approximately 76 million people are nearing retirement. The State Legislature recognizes this demographic spends a disproportionate amount of their disposable income on goods and services which leads to local job creation and economic sustainability for local businesses and programs. It created the Encore Louisiana Commission to develop, promote and market Louisiana as a destination for residents and tourists ages 50 and older.

### **Encore Louisiana Commission:**

- Is charged with the goal of setting the guidelines and requirements of program.
- Will recognize places in LA that qualify to be premier locations for retirees.
- Will provide program governance.
- Provide state-level marketing efforts, networking opportunities and possible grant funding.
- Is truly interested in attracting this growing market and developing a program that will deliver economic impact to the state.

### **Benefits from Louisiana Office of Tourism to Designated Communities:**

- Nationwide promotion
- Marketing assistance
- Consumer show attendance
- Developmental assistance
- Networking opportunities

### **Requirements from Designated Communities:**

- Name a point person (to be from HACVB) for coordination with state
- Publicize program on local level
- Develop marketing plan and track leads
- Develop materials to send to prospects
- Work with local community college & university to establish retiree program

## Venita Chauvin

---

**From:** Katherine Gilbert-Theriot [ktheriot@tpeda.org]  
**Sent:** Wednesday, October 18, 2017 7:26 AM  
**To:** Venita Chauvin  
**Subject:** 2017 council resolution draft (retirement).docx  
**Attachments:** Retirement One - Pager.docx; Encore-Louisiana\_Commission-Criteria-Application.pdf; 2017 council resolution draft (retirement).docx

Good Morning Venita --

Attached should be three documents: the resolution, a one-page summary of the program to which we're applying and the application guidelines/criteria packet if you wish to include that in the backup.

Please let me know if you have any questions or concerns.

Thanks,

Katherine Gilbert-Theriot  
Business Retention & Expansion Director  
Terrebonne Economic Development Authority  
985-873-6890



---

**From:** Sharon Alford <[Sharon.Alford@houmatravel.com](mailto:Sharon.Alford@houmatravel.com)>  
**Sent:** Tuesday, October 17, 2017 9:53 AM  
**To:** Katherine Gilbert-Theriot  
**Subject:** RE: 2017 council resolution draft (retirement).docx

Perfect!

Sharon Aucoin Alford  
Executive Director  
Houma Area Convention and Visitors Bureau  
Office: (985) 868-2732  
Fax: (985) 868-7170  
P.O. Box 2792  
Houma, LA 70361



**From:** Katherine Gilbert-Theriot [<mailto:ktheriot@tpeda.org>]

**Sent:** Monday, October 16, 2017 10:55 AM

**To:** Sharon Alford <[Sharon.Alford@houmatravel.com](mailto:Sharon.Alford@houmatravel.com)>; Matt Rookard <[mrookard@tpeda.org](mailto:mrookard@tpeda.org)>

**Subject:** 2017 council resolution draft (retirement).docx

**Importance:** High

Sharon & Matt –

Please see the attached resolution to potential submission to the Parish Clerk for inclusion on the Community Development Committee agenda on Oct. 23.

Deadline is noon Wednesday for submission. I welcome thoughts and edits as needed.

Thanks,  
Katherine



Katherine Gilbert - Theriot  
Director of Business Retention & Expansion  
[ktheriot@tpeda.org](mailto:ktheriot@tpeda.org)  
Office: 985.873.6890

# **Encore Louisiana Commission Certified Retirement Community Program Guidelines/Application**

**Louisiana Office of the Lieutenant Governor  
Louisiana Department Culture Recreation and Tourism  
Louisiana Office of Tourism  
P.O. Box 94291  
Baton Rouge, Louisiana 70804**

## **Table of Contents**

### **Section 1**

Overview of the Program

### **Section 2**

Application Preparation Information

### **Section 3**

Information to know if an application is approved

### **Section 4**

Application packet

## **Section 1**

### **Overview of the Program**

The Encore Louisiana Commission is mandated by the Louisiana Legislature.

#### **Encore Louisiana Commission**

##### **Legislation:**

#### **CHAPTER 10-A. ENCORE LOUISIANA COMMISSION**

##### **§1317. Legislative findings and determinations**

A. Because the legislature recognizes the existence of an emerging industry with the fifty year old and above demographic, it finds that the state has a role and responsibility in developing Louisiana as a desirable place of residence for this age cohort. The legislature also recognizes that residents and tourists fifty years old and above spend a disproportionate amount of their disposable income on goods and services, which in turn creates new jobs. In addition, tax dollars generated from these incomes provide a boost to state and local economies. The legislature also finds that major aspects of this emerging industry are related directly to both tourism and economic development and that there should be a concerted effort by the state to focus on or serve the growing fifty year old and above market.

B. Because the fifty year old and above demographic is a potential source of economic growth for Louisiana, the legislature determines it is necessary and essential to create the Encore Louisiana Commission to engage in developing, promoting, and marketing Louisiana as a destination for residents and tourists fifty years old and above.

Acts 1999, No. 1099, §2; Acts 2009, No. 342, §3.

#### **Louisiana Certified Retirement Community Program**

The Encore Louisiana Commission will be charged with the goal of setting the guidelines and requirements in developing the criteria for a destination to become a Louisiana Certified Retirement Community.

The purpose of a retirement community certification program is to encourage tourism and economic development. The prospect of 76 million baby boomers nearing retirement has caught the attention of many states and communities because the economic benefits to the places where they end up retiring are enormous. States not only want to encourage new residents to retire in their communities, but they also want to keep existing residents.

The Louisiana Certified Retirement Community Program will recognize places in Louisiana that the commission substantiates as premier locations for retirees. Communities selected for certification will receive inclusion in state-level marketing efforts, networking opportunities and possible grant funding to support the program.

The Encore Louisiana Commission will require that communities complete an application and go through a screening process conducted by the Encore Louisiana Commission before becoming a Louisiana Certified Retirement Community.

The Encore Louisiana Commission has final approval on the application process.

**A Louisiana certified retirement community the Louisiana Office of Tourism will –**

- Promote the certified community as a Louisiana certified retirement community to retirees and potential retirees both in and outside of Louisiana.
- Assist Louisiana certified retirement communities in their efforts to market themselves as desirable retirement locations and to develop communities that retirees would find attractive for a retirement lifestyle.
- Assist Louisiana certified retirement communities in enriching their communities resulting in positive economic development.
- Encourage tourism to the Louisiana certified retirement community.
- Ability to attend consumer shows or golf shows with the Louisiana Office of Tourism.

An applicant community must be a unit of general local government (a city, a parish or the official DMO of the destination).

The applicant must designate a single sponsor/local contact person who will be responsible for working with the point person of the Encore Louisiana Commission, Mary Perrault Williams, during the application process and will serve as the primary contact for disseminating information to potential retirees through the certified retirement community program if the certification is approved. The sponsor should be part of a recognizable entity within the community (such as a tourist commission, convention and visitors bureau, chamber or economic development organization), have physical location with regular office hours, and should have the capacity and resources to manage the community's retirement recruitment efforts.

Sponsor/Local Contact Person's duties may include, but not be limited to:

- Obtain local volunteer support to maintain the program, assist in the training of volunteers where necessary.
- Obtain local support by publicizing the program on the local level, utilizing methods such as media publicity, speeches to local groups, etc.
- Develop and maintain a tracking system of leads.
- Develop and maintain a marketing plan to promote the city as a retirement destination.
- In communities where it is feasible, develop a tour for prospective retirees.
- Develop response materials to send to prospective retirees.
- Keep the Encore Louisiana Commission point person advised of the local events to be included on the state's internet site.
- Work with the local community college or university to establish programs for retirees in the area.
- Attend the Encore Louisiana Commission state meetings.
- Submit the Encore Louisiana Commission reports timely.

The applicant must include a list of the Community's Retirement Board/Panel members and the organizations each member represents.

## Section 2

### Application Preparation Information

**Application Requirements** – An applicant must meet and document **ALL** of the following requirements for its application to be considered.

1. Designate a board or panel to serve as the community's official program sponsor. List the local contact person.
2. Complete and sign an application form.
3. Complete the checklist.
4. Provide a retiree desirability assessment. This self-assessment, which will help determine your community's desirability, should include facts regarding crime statistics, tax information, recreational opportunities, housing availability and other appropriate factors as described below.
5. Complete the score sheet by self-scoring the application.
6. Letters of community support from local organizations, businesses, and elected officials.
7. Provide a resolution.

Sample resolution to be put on sponsoring organization letterhead:

We the \_\_\_\_\_ (governing body) do verify that we are the governing body for the \_\_\_\_\_ (city's name) Louisiana Encore Commission program and we do hereby apply for certification.

Being fully aware of the guidelines and requirement for certification status to become a Certified Louisiana Retirement Community with the Louisiana Encore Commission from 2018 – 2023.

We recognize this certification will be used for marketing and promotions for \_\_\_\_\_ (city's name) as a Certified Louisiana Retirement Community, this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Signatures:

\_\_\_\_\_  
Head of Sponsoring Organization

\_\_\_\_\_  
Certified Retirement Director

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

8. Complete a marketing plan outlying the steps the community will undertake to implement and to maintain its desirability as a destination for retirees, including:
  - a. the mission as applied to being a Louisiana certified retirement community
  - b. the target market
  - c. the goal(s) of the community
  - d. the strategies the community will employ to attain the goals of the program
  - e. an outline of plans to correct any facility and service deficiencies identified in the retiree desirability assessment



### **Application Process –**

1. Each applicant must submit a completed application. Applications are available from the Louisiana Encore Commission office, contact Mary P. Williams at [mpwilliams@crt.la.gov](mailto:mpwilliams@crt.la.gov) or call 225.342.8207.
2. Completed applications should be submitted to:

Mary Perrault Williams  
Louisiana Encore Commission  
Louisiana Office of Tourism  
1051 N. Third Street  
Room 332  
Baton Rouge, Louisiana 70802

3. Encore Louisiana Commission will score the applications and review the applications for eligibility and completeness. The applicant will be notified of any deficiencies and given 20 days to rectify the deviancies. Staff may work with the applicant to improve or modify the application, with the intent of improving the application and helping the applicant achieve certification. An application containing an excessive number of deficiencies, or deficiencies of a material nature, will be determined incomplete and may not be considered for certification.
4. After the scoring and application process is complete, staff will make a recommendation for approval or denial of the request for certification to the Encore Louisiana Commission. The Lt. Governor will make the final decision.
5. The Encore Louisiana Commission point person will notify the applicant of approval or denial of the application within 90 days of the date of the receipt of the completed application.
6. An application that has been withdrawn or declined for any reason may be resubmitted during the next eligibility period.

**Contents of the application and Binder Preparation** – All application information should be in a three-ring binder. The binder should be organized and labeled as indicated below. An electronic copy of all documents is not required, but may help expedite the application review process. Send electronic copies to the attention of Mary Perrault Williams at [mpwilliams@crt.la.gov](mailto:mpwilliams@crt.la.gov)

1. **Tab 1:** Completed and signed application form with completed check list.
2. **Tab 2: Detailed Retiree Desirability Assessment.** The Detailed Retiree Desirability Assessment is intended to help the community identify areas of strengths and weaknesses and should help the community determine the type of retirees the community believes would be interested in moving to the area. The assessment is intended to serve as the basis for the community's marketing and planning efforts. **The Detailed Retiree Desirability Assessment, which can include photos, graphs, maps and any other references should cover the list found in Section 4 under – Detailed Retiree Desirability Assessment**
3. **Tab 3:** Completed Score Sheet.
4. **Tab 4:** Letters of community support.
5. **Tab 5:** Completed resolution.

6. **Tab 6:** A marketing plan detailing:
  - a. the mission as applied to being a Louisiana certified retirement community
  - b. the target market
  - c. the goal(s) of the community
  - d. the strategies the community will employ to attain the goals of the program
  - e. an outline of plans to correct any facility and service deficiencies identified in the retiree desirability assessment
7. **Tab 7:** List the Community's Retirement Advisory board/panel to include members and the organization they represent. Include contact information for the community's retirement point person.

### **Section 3**

#### **Information to Know if an Application is Approved**

##### **Assistance to Louisiana Certified Retirement Communities –**

Once a community is certified, the Encore Louisiana Commission through the Louisiana Office of Tourism will:

- Promote the certified community as a Louisiana certified retirement communities to retirees and potential retirees both in and outside of Louisiana.
- Assist Louisiana certified retirement communities in their efforts to market themselves as desirable retirement locations and to develop communities that retirees would find attractive for a retirement lifestyle.
- Assist Louisiana certified retirement communities in enriching their communities resulting in positive economic development.
- Encourage tourism to the Louisiana certified retirement community.
- Ability to attend consumer shows or golf shows with the Louisiana Office of Tourism.

##### **Use of Encore Louisiana Commission or other LOT Marks**

Certification under this program shall allow the approved community to use the mark that will be created by the Encore Louisiana Commission to certify that the community is indeed part of the Encore Louisiana Commission Certified Louisiana Retirement Community Program.

##### **Expiration and Renewal of Certification**

A community's certification expires on the fifth anniversary of the date of the initial certification is issued.

The Encore Louisiana Commission reserves the right to evaluate areas on a year to year basis.

To be considered for recertification by the Encore Louisiana Commission, and applicant community must:

- Complete and submit a new application.
- Submit data demonstrating the success or failure of the community's efforts to market and promote itself as a desirable location for retirees and potential retirees.

## Section 4

### Application Packet

All fields of this application must be completed. The application must be signed and dated by the community's chief elected official or his/her designee to represent the community.

At the end of the application is a checklist of the items on the Retiree Desirability Assessment that are to be included in the binder under Tab 2. A score sheet follows the assessment, which breaks out the scored details that must be included to receive the specified points. The community's size based on population, will place the applicant in a small medium, or large community category. Each category has a minimum point level to qualify for certification.

Responses to the topics on the Retiree Desirability Assessment must be placed under each category.

**Scoring Criteria** – The following is a list of the selection criteria used by the Encore Louisiana Commission when reviewing the applications. Applicants are scored on four (4) sections, as follows. There are a total of 185 possible points.

Retiree Desirability Assessment	140 points
Community Support	20 points
Marketing Plan	25 points

**Small communities:** Cities or parishes with less than 10,000 in population (per most recent Census) must have at least 130 points to be certified as a Certified Louisiana Retirement Community.

**Medium-sized communities:** Cities or parishes with less than 10,001 to 50,000 in population (per most recent Census) must have at least 150 points to be certified as a Certified Louisiana Retirement Community.

**Large communities:** Cities or parishes with greater than 50,000 in population (per most recent Census) must have at least 170 points to be certified as a Certified Louisiana Retirement Community.

Failure to submit all documentation to support each scoring section will result in the loss of points. All documentation must be organized as outlined in Section 2, Application Preparation.

## **Detailed Retiree Desirability Assessment**

**Use this section as a guide to briefly respond to each numbered item and include the needed information on each topic.**

**1. Community Overview –**

Demographics  
Geography  
Climate

**2. Tax Structure/Financial –**

The state and local tax structure including the local property tax rates and the local sales tax rate

Tax of homesteads for residents over 65 years of age or older

**3. Local Housing Availability –**

Current local housing market including:

Resale and rental property, including single-family and multi-family options in a variety of price ranges

Resale and rental properties designed to meet the needs of individuals who are disabled or mobility impaired

Inventories of property that are convenient to public transportation services

**4. Safety –**

Public safety and crime index

Is crime index at or below the state average

**5. Employment and Volunteer Opportunities –**

Local employment opportunities – full-time, part-time, business opportunities in a variety of trade, professional and services

**6. Health Care Services –**

Healthcare availability for retirees – hospitals, physician services, pharmacy services, long-term care options

Acute Care General Hospital in the Area

Chronic Care Management Services

A reasonable number of physicians that accept Medicaid and Medicare

Home Health Care

**7. Emergency/ Non-Emergency Medical Services –**

Emergency medical service that is 24-hour – fully certified and staffed

Non-Emergency Medical Transportation

**8. Public Transportation, Major Highways, Airports –**

Major highways in area

Traffic – Heavy or Light

Airports – Proximity to access

Welcome Signs/Overall Signage

Public Transportation Systems – air, rail, taxi, Uber, Lift, bus service

**9. Continuing Education –**

- Museums
- Universities – does it have credit and non-credit courses
- Community Colleges– does it have credit and non-credit courses
- Public Library
- Zoos
- Gardens

**10. Leisure Living –**

- Socialization—Opportunity to interact with citizens of all ages

**11. Recreational Areas and Facilities – including, but not limited to:**

- Public parks
- Boating
- Fishing Facilities
- Golf Courses
- Tennis Courts
- Swimming Pools
- Hiking
- Walking and Cycling Trails
- Fitness Center
- Senior and Community Centers

**12. Performing Arts – including, but not limited to:**

- Concerts
- Theatre
- Dance

**13. Festivals and Events –**

- Schedule of festival and events
- Volunteer opportunities

**14. Sports at all Levels –**

- Participation opportunities
- Spectator opportunities
- Volunteer opportunities

**15. Military Bases –**

- Located within 50 miles of the area

**16. Additional information –**

Costs of electricity and water

Availability of Cable/Satellite television

Availability of high-speed internet service

A reasonable number of physicians that accept Medicaid and Medicare

Pedestrian friendly elements such as sidewalks, curb cuts

Pick-up and deliver services from stores and restaurants

Affordable cost of living

Litter control

Bi-lingual – percentage of people who speak French, Spanish or another language

**Community Name:** \_\_\_\_\_

### Score Sheet

<b>1. Community Overview –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Does the assessment include: Demographics Geography Climate		5	
<b>2. Tax Structure/Financial –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
The state and local tax structure including the local property tax rates and the local sales tax rate		5	
Tax of homesteads for residents over 65 years of age or older		5	
<b>3. Local Housing Availability –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Current local housing market including: Resale and rental property, including single-family and multi-family options in a variety of price ranges		5	
Resale and rental properties designed to meet the needs of individuals who are disabled or mobility impaired		5	
Inventories of property that are convenient to public transportation services		5	

<b>4. Public Safety –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Public safety and crime index		5	
Is crime index at or below the state average?		5	
<b>5. Employment and Volunteer Opportunities –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Local employment opportunities – full-time, part-time, business opportunities in a variety of trade, professional and services		5	
<b>6. Health Care Services –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Healthcare availability for retirees – hospitals, physician services, pharmacy services, long-term care options		5	
Acute Care General Hospital in the Area		5	
Chronic Care Management Services		5	
A reasonable number of physicians that accept Medicaid and Medicare		5	
Home Health Care		5	
<b>7. Emergency/ Non-Emergency Medical Services –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Emergency medical service that is 24-hour – fully certified and staffed		5	
Non-Emergency Medical Transportation		5	
<b>8. Public Transportation Major Highways, Airports –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Major highways in area Airports – Proximity to access		5	
Traffic – Heavy or Light – car and air Welcome Signs/Overall Signage		5	
Public Transportation Systems – air, rail, taxi, Uber, Lift, bus service		5	



<b>9. Continuing Education –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Universities – does it have credit & non-credit courses Community Colleges– does it have credit & non-credit courses		5	
Museums, Public Library, Zoos, Gardens		5	
<b>10. Leisure Living –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Socialization—Opportunity to interact with citizens of all ages		5	
<b>11. Recreational Areas and Facilities –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Included, but not limited to: Public parks Boating Fishing Facilities Golf Courses Tennis Courts Swimming Pools Hiking Walking and Cycling Trails Fitness Center Senior and Community Centers		5	
<b>12. Performing Arts –</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
Included, but not limited to: Concerts Theatre Dance		5	

<b>13. Festivals and Events –</b>	Included or Addressed? Yes or No	Possible Points	Points scored (Louisiana Encore Commission use only)
Schedule of festival and events Volunteer opportunities		5	
<b>14. Sports at all Levels –</b>	Included or Addressed? Yes or No	Possible Points	Points scored (Louisiana Encore Commission use only)
Participation opportunities Spectator opportunities Volunteer opportunities		5	
<b>15. Military Bases –</b>	Included or Addressed? Yes or No	Possible Points	Points scored (LA Encore Commission use only)
Located within 50 miles to the area		5	
<b>16. Additional information –</b>	Included or Addressed? Yes or No	Possible Points	Points scored (Louisiana Encore Commission use only)
Costs of electricity and water Availability of Cable/Satellite television Availability of high-speed internet service Pedestrian friendly elements: sidewalks, curb cuts Pick up/deliver services from stores & restaurants Affordable cost of living Litter control Bi-lingual – percentage of people who speak French, Spanish or another language		5	
<b>A. Community Support –</b>	Included or Addressed? Yes or No	Possible Points	Points scored (Louisiana Encore Commission use only)
Evidence of support from local organizations, businesses, and elected officials		20	

<b>B. Marketing Plan</b>	<b>Included or Addressed? Yes or No</b>	<b>Possible Points</b>	<b>Points scored (Louisiana Encore Commission use only)</b>
The mission as applied to being a Louisiana certified retirement community		5	
The target market		5	
The goal(s) of the community		5	
The strategies the community will employ to attain the goals of the program		5	
An outline of plans to correct any facility and service deficiencies identified in the retiree desirability assessment.		5	

## **Louisiana Certified Retirement Community Program Application**

**All Lines of Information in this Application are Required.**

**Please type information into each box, print form, sign, and include with application.**

City Name \_\_\_\_\_

Parish Name \_\_\_\_\_

Taxpayer ID Number \_\_\_\_\_

Full Name of Chief Elected Official \_\_\_\_\_

Primary Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Full Name of the Local Contact Person \_\_\_\_\_

Title \_\_\_\_\_

Primary Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

Physical Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

P.O. Box Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Census Population based on the latest official census \_\_\_\_\_  
Exact Population

**Chief Elected Official Signature**

The applicant, by and through his/her person or agent's signature below certifies that

1. All information provided in connection with this application at any time is true and correct to the best of the applicant's knowledge
2. Acknowledges that any misrepresentation of false statement made by the applicant, or an authorized agent of the applicant in connection with this application, whether intentional or not, will constitute grounds for denial, revocation, or non-renewal of any certification issued pursuant to this application

If signed by an agent (including employee) of the applicant, the person signing certifies that he or she is authorized to make the preceding certification on behalf of the applicant.

**Chief Elected Official Signature:**

**Date (mm/dd/yyyy)**

\_\_\_\_\_

\_\_\_\_\_

# **Application Checklist**

**Use this checklist to ensure you are sending the Louisiana Encore Commission all of the required information and documentation.**

\_\_\_\_\_ Signed and dated Encore LA Commission Certified Retired Community Program Application

\_\_\_\_\_ Completed score sheet

\_\_\_\_\_ Completed retiree desirability assessment to include all of the following:

1. Community Overview
2. Tax Structure/Financial
3. Local Housing Availability
4. Safety
5. Employment and Volunteer Opportunities
6. Health Care Services
7. Emergency/ Non-Emergency Medical Services
8. Public Transportation, Major Highways, Airports
9. Continuing Education
10. Leisure Living
11. Recreational Areas and Facilities
12. Performing Arts
13. Festivals and Events
14. Sports at all Levels
15. Military Bases
16. Additional information

\_\_\_\_\_ Letters of support from the community

\_\_\_\_\_ Resolution

\_\_\_\_\_ Marketing Plan

\_\_\_\_\_ Community's Retirement Board/Panel members and the organizations each member represents

\_\_\_\_\_ Additional Information, if applicable

**Submit completed application to:**

Mary Perrault Williams  
Louisiana Encore Commission  
Louisiana Office of Tourism  
1051 N. Third Street  
Room 332  
Baton Rouge, Louisiana 70802

For more information or questions contact the Louisiana Encore Commission office, Mary P. Williams at [mpwilliams@crt.la.gov](mailto:mpwilliams@crt.la.gov) or call 225.342.8207.

**All applications are due by close of business on Thursday, November 30, 2017.**

Mary Perrault Williams  
Encore Louisiana Commission Coordinator  
Louisiana Office of Tourism  
1051 N. Third Street  
Baton Rouge, LA 70802  
225 342-8207 Phone  
225 342-1051 FAX  
[mpwilliams@crt.la.gov](mailto:mpwilliams@crt.la.gov)





Monday, October 23, 2017

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**Item Title:**

Elevation of 1513 Bayou Dularge Road, Theriot

**Item Summary:**

RESOLUTION: Obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and CDBG Isaac LMI Cost Share Program to complete the elevation of 1513 Bayou Dularge Rd, Theriot.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	10/18/2017	Executive Summary
Memo	10/18/2017	Cover Memo
Resolution	10/18/2017	Resolution
Financial Breakdown	10/18/2017	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elevation of 1513 Bayou Dularge Rd, Theriot, La 70397

PROJECT SUMMARY (200 WORDS OR LESS)
Resolution obligating the necessary funding under the FEMA funded Terrebonne Parish Traditional Hazard Mitigation Grant Program/Hurricane Gustav, Project No 1786-109-0006 and CDBG Isaac LMI Cost Share Program to complete the elevation of 1513 Bayou Dularge Rd, Theriot, La 70397.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to obtain approval of the elevation packet for 1513 Bayou Dularge for Clinton and Thawiwan Lovell, owners, and obligate the necessary HMGP/Hurricane Gustav funding to complete this mitigation and Isaac LMI Cost Share.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Chris Pulaski

Signature

10/18/17

Date

October 18, 2017

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item October 23rd and 25<sup>th</sup>, 2017  
Hurricane Gustav HMGP Project No. 1786-109-0006  
CDBG Isaac LMI Cost Share  
Property Elevation

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Attached is a Resolution requesting the elevation of the property at 1513 Bayou Dularge for Clinton and Thawiwon Lovell, under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0006 and CDBG Isaac LMI Cost Share.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD HAZARD MITIGATION GRANT PROGRAM/HURRICANE GUSTAV, PROJECT NO 1786-109-0006 AND CDBG ISAAC LOW-TO-MODERATE INCOME (LMI) COST SHARE PROGRAM TO COMPLETE THE STRUCTURE ELEVATION OF 1513 BAYOU DULARGE RD. THERIOT, LA 70397**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Hurricane Gustav Flood Hazard Mitigation Grant Program (HMGP), Project No. 1786-109-0006, can proceed with the mitigation of the following property:

Address:                   **1513 Bayou Dularge Rd**  
                                  **Theriot, La 70397**

Owned by:               **Clinton and Thawiwan Lovell;**

**WHEREAS**, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owners recommending elevation through the HMGP program and the state has determined that the owners are eligible for the LMI Cost Share Program;

**NOW, THEREFORE, BE IT RESOLVED**, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish Flood Hazard Mitigation Grant Program/Hurricane Gustav, Project No. 1786-109-0006 and CDBG Isaac Low-to-Moderate Income (LMI) Cost Share Program be hereby obligated to mitigate the property above.

Clinton Lovell  
1513 Bayou Dularge Rd  
Theriot, LA 70397

Estimated Financial  
Breakdown Document

Grant ID # TPCG Gustav 1786-109-0006  
Hazard Mitigation Grant Program

Vendor: Home Team Elevations

HMGP ELEVATION DETAILS

Activity	Amount
Elevation	\$ 207,000.00
Personnel Lift/Handicap Ramp	
Grant Management Fee	\$ 12,500.00
Potential Relocation Reimbursement (Est.)*	\$ 4,000.00
<b>Total Project Cost</b>	<b>\$ 223,500.00</b>

FUNDING SOURCE BREAKDOWN

	Responsible Party	Amount
Federal Share - up to 75%	FEMA HMGP Grant	\$ 168,625.00
Local Match - at least 25%		\$ -
	ICC**	\$ -
	Road Home	\$ -
	Homeowner Local Match LMI	\$ 54,875.00
		\$ 54,875.00
<b>Total</b>		<b>\$ 223,500.00</b>

\* Homeowner bears 25% of the costs of relocation

\*\* Homeowner may qualify for up to \$30,000 in ICC benefits