
TERREBONNE PARISH COUNCIL

COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE

Mr. Dirk J. Guidry
Mr. Al Marmande **Chairman**
Mr. John Navy **Vice-Chairman**
Ms. Arlanda Williams **Member**
Mr. Gerald Michel **Member**
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Prather **Member**
Mr. Steve Trosclair **Member**
Mr. Darrin W. Guidry, **Member**
Sr.



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

January 22, 2018
5:40 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Authorizing the Parish President to enter into a new subgrantee agreement to recognize the additional funds allocated to construct a new Multiagency Safe Room East for First Responders to ensure service to the community.
2. Adjourn

Category Number:
Item Number:



Monday, January 22, 2018

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Monday, January 22, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, January 22, 2018

Item Title:

HMGP - TPCG Multiagency Safe Room East for First Responders Project

Item Summary:

RESOLUTION: Authorizing the Parish President to enter into a new subgrantee agreement to recognize the additional funds allocated to construct a new Multiagency Safe Room East for First Responders to ensure service to the community.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 1/9/2018 | Executive Summary |
| Resolution | 1/9/2018 | Resolution |
| Memo | 1/9/2018 | Cover Memo |
| Amendment 2 | 1/9/2018 | Backup Material |



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

| PROJECT TITLE |
|---|
| HMGP – TPCG Multiagency Safe Room East for First Responders Project |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|--|
| Authorizing the Parish President to enter into a new subgrantee agreement to recognize the additional funds allocated to construct a new Multiagency Safe Room East for First Responders to ensure service to the community. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|---|
| The purpose of this resolution is authorize the president to enter into the appropriate subgrantee agreement with the Governor’s Office of Homeland Security and Emergency Preparedness to expend additional FEMA funds to construct a Multiagency Safe Room East for First Responders. |

| TOTAL EXPENDITURE | | |
|--|------------------|------------|
| \$306,241.00 | | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | | |
| ACTUAL | <u>ESTIMATED</u> | |
| IS PROJECTALREADY BUDGETED: (CIRCLE ONE) | | |
| N/A | NO | <u>YES</u> |
| IF YES AMOUNT BUDGETED: | | N/A |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|--|
| <u>PARISHWIDE</u> | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |

Chris Pulaski

1/4/18

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO THE APPROPRIATE AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS AND ANY OTHER AGREEMENTS NECESSARY TO IMPLEMENT THE TPCG MULTIAGENCY SAFE ROOM EAST PROJECT AWARD 1786-109-0007.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide a safe room for first responders and critical or essential workers in accordance with the Hazard Mitigation Grant Program (HMGP) and FEMA guidance, and

WHEREAS, the Parish has been advised via letter dated December 15, 2017 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the Safe Room East application to the Hazard Mitigation Grant Program funded by the Federal Emergency Management Agency (FEMA) was approved for additional funds; and

WHEREAS, the grant originally approved November 3, 2016 for the grant made available \$743,097 towards the project; and

WHEREAS, the procurement process revealed that this funding was insufficient and the Parish requested a reallocation of other federal funding available, the approved federal funding has been increased by \$175,626 as follows:

| Item | Original Amount | Amendment Approval | Total Project Cost |
|---------------------|-----------------|--------------------|--------------------|
| Federal Share | \$743,097.00 | \$175,626.00 | \$ 918.723.00 |
| Non - Federal Share | \$247,699.00 | \$ 58,542.00 | \$ 306.241.00 |
| Total Project Cost | \$990.796.00 | \$234,168.00 | \$1,224,964.00 |

WHEREAS, GOHSEP is the grantee and Terrebonne Parish the subgrantee which requires a signed subgrantee agreement;

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby authorize the Parish President Gordon E. Dove to enter into the appropriate agreement with GOHSEP to recognize the additional funding allocation for the Multiagency Safe Room East application and other agreements necessary to implementation.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, Venita Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

Venita Chauvin, CLERK
TERREBONNE PARISH COUNCIL

January 4, 2017

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item January 22nd and 24th, 2018
Community Development and Planning Committee
Hurricane Gustav HMGP Project No. 1786-109-0007
Safe Room East at 2104 Morris Street (Fire Station)

Attached is a Resolution requesting the authorization of the president to sign the subgrantee agreement associated with the Safe Room East project. This was awarded by GOHSEP and FEMA under the FEMA funded Terrebonne Parish Hurricane Gustav Hazard Mitigation Grant Program Project No. 1786-109-0007.

The procurement process revealed that this funding was insufficient and the Parish requested a reallocation of other federal funding available, the approved federal funding has been increased by \$175,626. Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,
Chris

**Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana**

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

December 15, 2017

Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

RE: Amendment 2 – Approval of Additional Funding
Terrebonne Parish – Safe Room East Project
HMGP #1786-109-0007, FEMA-1786-DR-LA, Project #170

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for an increase in construction costs, under the Hazard Mitigation Grant Program (HMGP), was approved by FEMA on November 9, 2017 (see enclosure). Federal funds in the amount of \$175,626.00 have been obligated. With the approval of the amendment request, the funding for the above mentioned project is as follows:

| Item | Obligated Amount | Amendment Approval | Total Project Cost |
|---------------------|------------------|--------------------|--------------------|
| Federal Share | \$743,097.00 | \$175,626.00 | \$ 918,723.00 |
| Non – Federal Share | \$247,699.00 | \$ 58,542.00 | \$ 306,241.00 |
| Total Project Cost | \$990,796.00 | \$234,168.00 | \$1,224,964.00 |

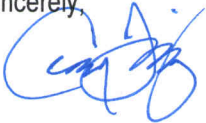
All construction activities must be completed by January 3, 2019. The identified timelines for this project are as follows:

- Council Approval complete by November 29, 2017
- Contract signing/NTP complete by January 15, 2018
- 50% Construction complete by May 1, 2018
- Construction Substantial Completion complete by December 15, 2018
- Project Closeout complete by January 3, 2019

Honorable Gordon E. Dove
Page 2
December 15, 2017

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at (225) 376-5104 or at tiffany.doucet@la.gov.

Sincerely,



Casey Tingle
Assistant Deputy Director
Hazard Mitigation Section

CT:td

Enc. FEMA Approval letter dated November 9, 2017
Record of Environmental Consideration (REC)
NEMIS Budget and Obligation Report
Sub Grantee Agreement



FEMA

November 9, 2017

James Waskom, Director
Governor's Office of Homeland Security
and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, LA 70806

Attn: Jeffrey Giering, State Hazard Mitigation Officer

Re: 1786-0170-LA
Terrebonne Parish –Safe Room East Project
Scope of Work Modification
CFDA 97.039 Hazard Mitigation Grant Program (HMGP)

Dear Mr. Waskom:

This letter provides official notification that the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) approves your request dated October 16, 2017, for a budget revision for the Terrebonne Parish –Safe Room East Project. FEMA agrees with the additional analysis and information submitted by the recipient demonstrating that additional funding is needed due to the lowest bid coming in over the previously approved budget.

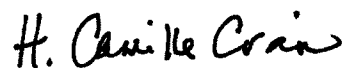
The revised budget results in an increase in the federal share for the project referenced above. FEMA obligated federal funds in the amount of \$175,626.00, the chart below reflects the updated funding summary.

| Summary of Funding | Federal | Non-Federal | Total |
|--------------------|--------------|--------------|----------------|
| Original | \$743,097.00 | \$247,699.00 | \$990,796.00 |
| Amendment | \$175,626.00 | \$58,542.00 | \$234,168.00 |
| Total | \$918,723.00 | \$306,241.00 | \$1,224,964.00 |

Mr. Waskom
November 9, 2017
Page 2

If you have any questions regarding the information, please contact Myra Leonard, HMA Specialist at (940) 383-7268, myra.leonard@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink that reads "H. Camille Crain". The signature is written in a cursive style with a large, stylized "H" and a long, sweeping underline.

H. Camille Crain
HMA Branch Chief

ENCLOSURES: Obligation Report
REC

11/9/2017

FEDERAL EMERGENCY MANAGEMENT AGENCY

HMGP-OB-01

12:56 PM

HAZARD MITIGATION GRANT PROGRAM

Obligation

| Disaster No | FEMA Project No | Amendment No | State Application ID | Action No | Supplemental No | State | Recipient |
|-------------|-----------------|--------------|----------------------|-----------|-----------------|-------|-----------|
| 1786 | 170-R | 2 | 248 | 3 | 253 | LA | Statewide |

Sub-Recipient: Terrebonne (Parish)

Project Title : 1786-109-0007 -Terrebonne Parish - Safe Room/Training Center

Sub-Recipient FIPS Code: 109-99109

| Total Amount Previously Allocated | Total Amount Previously Obligated | Total Amount Pending Obligation | Total Amount Available for New Obligation |
|-----------------------------------|-----------------------------------|---------------------------------|---|
| \$918,723 | \$918,723 | \$0 | \$0 |

| Project Amount | Recipient Admin Est | Sub-Recipient Admin Est | Total Obligation | IFMIS Date | IFMIS Status | FY |
|----------------|---------------------|-------------------------|------------------|------------|--------------|------|
| \$175,626 | \$0 | \$0 | \$175,626 | 11/09/2017 | Accept | 2018 |

Comments

Date: 11/09/2017 User Id: MLEONAR1

Comment: APPROVED PER GOHSEP REQUEST

Authorization

Preparer Name: MYRA LEONARD

Preparation Date: 11/09/2017

HMO Authorization Name: PEGGY JOHNSON

HMO Authorization Date: 11/09/2017

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM
Project Cost Line Report

Project Cost Line Item Report

Disaster Number: 1786 State: LA FEMA Proj Nr: 170 - R Application ID: 248 Project Amendment Nr: 2
Do not Include Administrative Cost. These are calculated when funds are obligated for approved projects.

| ----- Item Name ----- | Unit Qty | Unit of Measure | Unit Cost | Cost Estimate |
|-----------------------------|----------|-----------------|----------------|-----------------------|
| Cost of Land from Appraisal | 1 | LS | \$35,277.00 | \$35,277.00 |
| Pre-Award | 1 | LS | \$1,500.00 | \$1,500.00 |
| Grant Management | 1 | LS | \$27,787.00 | \$27,787.00 |
| Construction Cost | 1 | LS | \$1,160,400.00 | \$1,160,400.00 |
| Total Project Cost Estimate | | | | \$1,224,964.00 |

Record of Environmental Consideration

See FEMA Directive 108-1 and FEMA Instruction 108-1-1.

Project Name/Number: HMGP-DR-1786-LA Project #170 Terrebonne Parish Dual-Use Hurricane Safe Room Project

Project Location: 2104 Morris Street (Latitude: 29.59290; Longitude: -90.69856), Houma, Terrebonne Parish, Louisiana

Project Description: The proposed HMGP project involves the construction of a dual-use safe room at 2104 Morris Street, Houma, Louisiana 70363 (Latitude: 29.59290; Longitude: -90.69856). The proposed safe room will have a gross area of approximately 1,714 square feet and a usable space of approximately 1,128 square feet. The safe room will provide near-absolute life safety protection for an estimated 56 critical/essential services personnel during a hurricane. When not in use as a safe room, the facility would serve as the City of Houma's Fire Training Center. The project also includes installing a generator and utilities at the safe room site, which will link into existing systems. A parking lot, funded by another source, will also be installed at the safe room site. The safe room will be built in accordance with FEMA P-361, Safe Rooms for Tornadoes and Hurricanes: Guidance for Community and Residential Safe Rooms, Third Edition.

National Environmental Policy Act (NEPA) Determination

- ☐ Statutorily excluded from NEPA review. (**Review Concluded**)
- ☐ Categorical Exclusion - Category ()
- ☐ No Extraordinary Circumstances exist.
- Are project conditions required? ☐ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Extraordinary Circumstances exist (See Section IV).
- ☐ Extraordinary Circumstances mitigated. (See Section IV comments)
- Are project conditions required? ☐ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Environmental Assessment
- ☒ Supplemental Environmental Assessment (Reference EA or PEA in comments)
- ☐ Environmental Impact Statement

Comments: In accordance with FEMA Instruction 108-1-1, an Environmental Assessment (EA) has been prepared pursuant to Section 102 of the National Environmental Policy Act (NEPA) of 1969, as implemented by the regulations promulgated by the President's Council on Environmental Quality (CEQ; 40 CFR Parts 1500-1508). A tiered Site-Specific Environmental Assessment (SEA) was prepared in accordance with and tiered from the Programmatic Environmental Assessment (PEA) for Hazard Mitigation Safe Room Construction because the floodplain impacts required additional analysis and were beyond the scope of the PEA. A Finding of No Significant Impact (FONSI), with conditions, was issued for the PEA on June 2, 2011 and for the SEA on October 13, 2016. The project activities are consistent with the scope of activities outlined in the PEA for Alternative 5: New Stand-Alone Construction in Previously Undisturbed Areas.

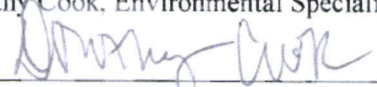
Reviewer and Approvals

- ☐ Project is Non-Compliant (See attached documentation justifying selection).

FEMA Environmental Reviewer.

Name: Dorothy Cook, Environmental Specialist


Signature

 Date 10/13/2016

FEMA Regional Environmental Officer or delegated approving official.

Name: Kevin Jaynes, Regional Environmental Officer

Signature

 Date 10/13/2016

I. Compliance Review for Environmental Laws (other than NEPA)

A. National Historic Preservation Act

- ☐ Not type of activity with potential to affect historic properties. **(Review Concluded)**
- ☐ Applicable executed Programmatic Agreement. Otherwise, conduct standard Section 106 review.
- ☐ Activity meets Programmatic Allowance #
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

HISTORIC BUILDINGS AND STRUCTURES

- ☒ No historic properties that are listed or 45/50 years or older in project area. **(Review Concluded)**
- ☐ Building or structure listed or 45/50 years or older in project area and activity not exempt from review.
- ☐ Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Determination of Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
- ☐ Property a National Historic Landmark and National Park Service was provided early notification during the consultation process. If not, explain in comments
- ☐ No Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file).
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file)
- ☐ Resolution of Adverse Effect completed. (MOA on file)
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**

ARCHEOLOGICAL RESOURCES

- ☐ Project affects only previously disturbed ground. **(Review Concluded)**
- ☒ Project affects undisturbed ground.
- ☒ Project area has no potential for presence of archeological resources
- ☒ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence or consultation on file). **(Review Concluded)**
- ☐ Project area has potential for presence of archeological resources
- ☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence on file)
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Determination of historic properties affected
- ☐ NR eligible resources not present (FEMA finding/SHPO/THPO concurrence on file).
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ NR eligible resources present in project area. (FEMA finding/ SHPO/THPO concurrence on file)
- ☐ No Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
- ☐ Resolution of Adverse Effect completed. (MOA on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

Comments: FEMA has determined that there will be No Historic Properties Affected. SHPO concurrence with this determination was received, dated September 29, 2015. Consultation with the Alabama-Coushatta Tribe of Texas, Coushatta Tribe of Louisiana, Chitimacha Tribe of Louisiana, Jena Band of Choctaw Indians, Mississippi Band of Choctaw Indians, and Tunica-Biloxi Tribe of Louisiana was conducted per 36 CFR §800.2(c)(2)(i)(B), dated September 9, 2015. No tribes provided comments within 30 days. FEMA has determined that proposed project will not adversely affect traditional, religious, or culturally significant sites.

Correspondence/Consultation/References:

B. Endangered Species Act

- ☐ No listed species and/or designated critical habitat present in areas affected directly or indirectly by the Federal action. **(Review Concluded)**
- ☒ Listed species and/or designated critical habitat present in the areas affected directly or indirectly by the Federal action.
- ☒ No effect to species or designated critical habitat.
- Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**

☐ May affect, but not likely to adversely affect species or designated critical habitat (FEMA determination/USFWS/NMFS concurrence on file)

Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

☐ Likely to adversely affect species or designated critical habitat

☐ Formal consultation concluded. (Biological Assessment and Biological Opinion on file)

Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

C. Coastal Barrier Resources Act

☒ Project is not on or connected to CBRA Unit or Otherwise Protected Area **(Review Concluded)**.

☐ Project is on or connected to CBRA Unit or Otherwise Protected Area. (FEMA determination/USFWS consultation on file)

☐ Proposed action an exception under Section 3505.a.6 **(Review Concluded)**

☐ Proposed action not excepted under Section 3505.a.6.

Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

D. Clean Water Act

☒ Project would not affect any water of the U.S. **(Review Concluded)**

☐ Project would affect waters, including wetlands, of the U.S.

☐ Project exempted as in kind replacement or other exemption. **(Review Concluded)**

☐ Project may require Section 404/401/or Section 9/10 (Rivers and Harbors Act) permit, including qualification under Nationwide Permits.

Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

E. Coastal Zone Management Act

☒ Project is not located in a coastal zone area and does not affect a coastal zone area **(Review concluded)**

☐ Project is located in a coastal zone area and/or affects the coastal zone

☐ State administering agency does not require consistency review. **(Review Concluded)**.

☐ State administering agency requires consistency review.

Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

F. Fish and Wildlife Coordination Act

☒ Not applicable for financial assistance. **(Review Concluded)**

G. Clean Air Act

☒ Project will not result in permanent air emissions. **(Review Concluded)**

☐ Project is located in an attainment area. **(Review Concluded)**

☐ Project is located in a non-attainment area.

☐ Coordination required with applicable state administering agency.

Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments:

Correspondence/Consultation/References:

H. Farmland Protection Policy Act

- ☒ Project does not affect designated prime or unique farmland. **(Review Concluded)**
- ☐ Project causes unnecessary or irreversible conversion of designated prime or unique farmland.
- ☐ Coordination with Natural Resource Conservation Commission required.
- ☐ Farmland Conversion Impact Rating, Form AD-1006, completed.
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.*Correspondence/Consultation/References:***I. Migratory Bird Treaty Act**

- ☐ Project not located within a flyway zone. **(Review Concluded)**
- ☒ Project located within a flyway zone.
- ☒ Project does not have potential to take migratory birds.
- Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**
- ☐ Project has potential to take migratory birds.
- ☐ Contact made with USFWS
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.*Correspondence/Consultation/References:***J. Magnuson-Stevens Fishery Conservation and Management Act**

- ☒ Project not located in or near Essential Fish Habitat. **(Review Concluded)**
- ☐ Project located in or near Essential Fish Habitat.
- ☐ Project does not adversely affect Essential Fish Habitat.
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Project adversely affects Essential Fish Habitat (FEMA determination/USFWS/NMFS concurrence on file)
- ☐ NOAA Fisheries provided no recommendation(s)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ NOAA Fisheries provided recommendation(s)
- ☐ Written reply to NOAA Fisheries recommendations completed.
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.*Correspondence/Consultation/References:***K. Wild and Scenic Rivers Act**

- ☒ Project is not along and does not affect Wild or Scenic River (WSR) - **(Review Concluded)**
- ☐ Project is along or affects WSR
- ☐ Project adversely affects WSR as determined by NPS/USFS. **FEMA cannot fund the action.** (NPS/USFS/USFWS/BLM consultation on file) **(Review Concluded)**
- ☐ Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file)
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.*Correspondence/Consultation/References:***L. Other Relevant Laws and Environmental Regulations**

Resource Conservation and Recovery Act (RCRA): Excavated soil and waste materials will be managed and disposed of in accordance with applicable local, state, and federal regulations. If contaminated materials are discovered during construction activities, the work will cease until the appropriate procedures and permits are implemented.

II. Compliance Review for Executive Orders

A. E.O. 11988 - Floodplains

- ☐ No Effect on Floodplains/Flood levels and project outside Floodplain - **(Review Concluded)**
- ☒ Located in Floodplain or Effects on Floodplains/Flood levels
- ☐ No adverse effect on floodplain and not adversely affected by the floodplain.
Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Beneficial Effect on Floodplain Occupancy/Values **(Review Concluded).**
- ☒ Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment
- ☒ 8 Step Process Complete - documentation on file
Are project conditions required? ☒ YES (see section V) ☐ NO **(Review Concluded)**

Comments: The project is located within an "AE" zone, area of 100-yr flooding, per Preliminary Flood Insurance Rate Map (FIRM) panel 22109C0255E, dated 07/30/2008. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of floodplains, nor is it likely to increase the risk of flood loss. 8-step checklist completed as part of the Site-Specific Environmental Assessment (SEA).

Correspondence/Consultation/References:

B. E.O. 11990 - Wetlands

- ☒ No Effects on Wetland(s) and project located outside Wetland(s) - **(Review Concluded)**
- ☐ Located in Wetland or effects Wetland(s)
- ☐ Beneficial Effect on Wetland - **(Review Concluded)**
- ☐ Possible adverse effect associated with constructing in or near wetland
- ☐ Review completed as part of floodplain review
- ☐ 8 Step Process Complete - documentation on file
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: A review of the National Wetland Inventory (NWI) online mapper, accessed on August 25, 2016, for the site indicates that the area is not located within nor does it affect a designated wetland.

Correspondence/Consultation/References:

C. E.O. 12898 - Environmental Justice For Low Income and Minority Populations

- ☐ No Low income or minority population in, near or affected by the project - **(Review Concluded)**
- ☒ Low income or minority population in or near project area
- ☒ No disproportionately high and adverse impact on low income or minority population- **(Review Concluded)**
- ☐ Disproportionately high or adverse effects on low income or minority population
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

III. Other Environmental Issues

Identify other potential environmental concerns in the comment box not clearly falling under a law or executive order (see environmental concerns scoping checklist for guidance).

Comments:

Correspondence/Consultation/References:

IV. Extraordinary Circumstances

Based on the review of compliance with other environmental laws and Executive Orders, and in consideration of other environmental factors, review the project for extraordinary circumstances.

* A "Yes" under any circumstance may require an Environmental Assessment (EA). If the circumstance can be mitigated, please explain in comments. If no, leave blank.

Yes

- ☐ (i) A potentially significant effect on public health or safety.
- ☐ (ii) A potentially significant effect on species or habitats protected by the ESA, Marine Mammal Protection Act, Migratory Bird Treaty Act, Magnuson-Stevens Fishery Conservation and Management Act, or other law protecting a species or habitat.
- ☐ (iii) A potentially significant effect on historic properties (e.g., districts, sites, buildings, structures, or objects) that are listed in or eligible for listing in the National Register of Historic Places, affects traditional cultural properties or sacred sites, or leads to the loss or destruction of a significant scientific, cultural, or historical resource.
- ☐ (iv) A potentially significant effect on an environmentally sensitive area.
- ☐ (v) A potential or threatened violation of a Federal, State, or local law or requirement imposed to protect the environment. Some examples of other requirements to consider are: a local noise control ordinance; the requirement to conform to an applicable State Implementation Plan for air quality standards; Federal, Tribal, State, or local requirements to control hazardous or toxic substances; and environmental permits.
- ☐ (vi) An effect on the quality of the human environment that is likely to be highly controversial in terms of scientific validity, likely to be highly uncertain, or likely to involve unique or unknown environmental risks. This also includes effects that may result from the use of new technology or unproven technology. Controversy over, including public opposition to, a proposed action absent any demonstrable potential for significant environmental impacts does not itself constitute an extraordinary circumstance.
- ☐ (vii) Extent to which a precedent is established for future actions with significant effects.
- ☐ (viii) Significantly greater scope or size than normally experienced for this particular category of action.
- ☐ (ix) Potential for significant degradation of already existing poor environmental conditions. Also, initiation of a potentially significant environmental degrading influence, activity, or effect in areas not already significantly modified from their natural condition.
- ☐ (x) Whether the action is related to other actions with individually insignificant, but cumulatively significant impacts.

Comments: None

V. Environmental Review Project Conditions

General comments: None

Actions under this PEA and FONSI must meet the following conditions. Failure to comply with these conditions would make the FONSI determination inapplicable for the project and could jeopardize the receipt of FEMA funding.

1. Excavated soil and waste materials will be managed and disposed of in accordance with applicable local, state, and federal regulations. If contaminated materials are discovered during construction activities, the work will cease until the appropriate procedures and permits are implemented.
2. The grantee and sub grantee will follow applicable mitigation measures as identified in Section 7 of the PEA to the maximum extent possible.
3. If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
4. Terrebonne Parish must comply with the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map (FIRM) panel 22109C0255E, dated 07/30/2008, whichever is more restrictive per Executive Order 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator and obtain any required permits prior to initiating work. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files.
5. Terrebonne Parish must elevate the safe room at or above the 500-year floodplain elevation of 13.5 feet.
6. For actions located in the floodplain and/or wetlands, Terrebonne Parish must issue a final public notice per 44 CFR Part 9.12(e) at least 15 days prior to the start of work.
7. Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
8. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.
9. Terrebonne Parish must comply with the conditions stated in the PEA FONSI, dated June 2, 2011, for the Proposed Action Alternative.

Monitoring Requirements: None

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206

OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete Safe Room East/Training Center Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0007, FEMA-1786-DR-LA, Project #170)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0007, FEMA-1786-DR-LA #170, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be to design and construct a dual-use Safe Room in compliance with all applicable guidance, including FEMA 361, and all applicable codes, standards, and regulations.

5.1 Summary of Budget

5.2 Costs per task:

| | |
|-----------------------|----------------|
| 5.2.1 For tasks 4.2.1 | \$1,224,964.00 |
| 5.2.2 Total Costs | \$1,224,964.00 |

5.3 Funding Sources

| | |
|-------------------------------|---------------|
| 5.3.1 Federal Share (75%) | \$ 918,723.00 |
| 5.3.2 Non-Federal Share (25%) | \$ 306,241.00 |

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle
Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address
Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: _____
James B. Waskom
Director
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

BY: _____
Honorable Gordon E. Dove
President
Terrebonne Parish Consolidated Government

DATE: _____