
TERREBONNE PARISH COUNCIL

COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE

Mr. Steve Trosclair
Mr. Scotty Dryden **Chairman**
Mr. John Navy **Vice-Chairman**
Ms. Arlanda Williams **Member**
Mr. Gerald Michel **Member**
Ms. Christa Duplantis-**Member**
Prather **Member**
Mr. Darrin W. Guidry, **Member**
Sr. **Member**
Mr. Al Marmande **Member**
Mr. Dirk Guidry



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

April 10, 2017
6:00 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Rescind Condemnation Order for 1139 Highway 55, owned by Thomas Ragas.
2. RESOLUTION: To loan Disaster In-Fill Housing funds to Start Corporation in an amount not to exceed \$150,000 for the permanent financing of a house located at 2601 K Street in Houma, La, that will be made available to low-income families.
3. RESOLUTION: To authorize the Parish President to enter into a subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness and a Cooperative Endeavor Agreement with the Terrebonne Port Commission to implement an emergency generator at the Port.

4. RESOLUTION: Authorizing the Parish President to enter into the appropriate agreement with Providence Engineering and Design, L.L.C. for the peer review of the engineering for the Safe Room East.
5. RESOLUTION: To authorize the Parish President to enter into the appropriate subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness to expend FEMA funds to install a generator to support the Government Towers.
6. RESOLUTION: Asserting certain priorities for Terrebonne Parish to make flood insurance affordable, dependable and predictable.
7. Introducing an ordinance that will amend the Parish Code that will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish and call a public hearing on April 26, 2017 at 6:30 p.m.
8. Adjourn

Category Number:
Item Number:



Monday, April 10, 2017

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Monday, April 10, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, April 10, 2017

Item Title:

Rescind Condemnation - 1139 Highway 55

Item Summary:

Rescind Condemnation Order for 1139 Highway 55, owned by Thomas Ragas.

ATTACHMENTS:

Description

Previous action
backup

Upload Date

3/15/2017
3/28/2017

Type

Backup Material
Backup Material

10/17/16 Condemn - 1139 Highway 55

"THAT, the Council find that the commercial structure located at 1139 Highway 55, Montegut, LA, owned by Thomas Ragas, per the legal description,

One certain tract of land situated in Section 9, T185, R19E, Parish of Terrebonne, State of Louisiana, in the town of Montegut, shown and designated as TRACT A, on a map entitled "Margaret B. Hornsby, et al Survey and Division of a .2605 acre tract belonging to Margaret B. Hornsby et al located in Section 9, T185-R19E, Terrebonne Parish, Louisiana", prepared by T. Baker Smith & Son, Inc., Civil Engineers- Land Surveyors, dated August 12, 1992, revised October 14, 1992, recorded under Entry No. 912521, Map No. 8961, COB 1354, Terrebonne Parish, Louisiana; said tract measuring eighty- four and 65/100 (84.65') feet front on the east side of Louisiana Highway 55, by depth of sixty-six and 73/100 (66.73') feet on its north property line, by depth of eighty-three and 73/100 (83.73') feet on its south property line, by width of eighty-two and 88/100 (82.88') feet on its rear property line; said property being bounded as follows: North by property of Terrebonne Parish Schoold Board or assigns, East by Tract B, South by Montegut Street, West by Louisiana Highway 55; together with all buildings and improvements thereon and all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining.

is in a dilapidated and dangerous condition that endangers the health, safety and welfare of the public. Accordingly, the structure is hereby condemned and the owner is hereby ordered to demolish, and/or remove the structure by November 17, 2016. In default of which Terrebonne Parish Consolidated Government may proceed with the bidding process for the demolition and/or removal."

MOTION ADOPTED

Venita Chauvin

From: Venita Chauvin
Sent: Tuesday, March 28, 2017 10:21 AM
To: Christopher Pulaski; Suzette Thomas
Cc: Deon Stewart; Steve Trosclair
Subject: RE: Condemnation - 1139 Highway 55

Okay, I will create it.

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519



From: Christopher Pulaski
Sent: Tuesday, March 28, 2017 10:00 AM
To: Venita Chauvin; Suzette Thomas
Cc: Deon Stewart
Subject: RE: Condemnation - 1139 Highway 55

You can create it. We have been sent the necessary backup information that we needed for the NA Condemnation file to support Councilman Trosclair's request to rescind (Act of Sale confirming purchase of property by Mr. Belanger who intends to dismantle and sell wood). We support the rescinding of the condemnation and will subsequently close the NA file.

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Tuesday, March 28, 2017 8:39 AM
To: Suzette Thomas
Cc: Deon Stewart; Christopher Pulaski
Subject: RE: Condemnation - 1139 Highway 55

Oh, you know what, I think Chris sent an email. I will have to find out if Planning is creating or it I need to.

Deon/Chris?

From: Suzette Thomas
Sent: Tuesday, March 28, 2017 8:18 AM

To: Venita Chauvin

Subject: Condemnation - 1139 Highway 55

No, I haven't created anything. I wasn't sure if Administration was going to do so since it requested that the item be withdrawn from the agenda.

Thank you,
Suzette Thomas
Assistant Council Clerk
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone : (985) 873-6413
Fax : (985) 873-6521
E-mail : suthomas@tpcg.org



From: Venita Chauvin
Sent: Tuesday, March 28, 2017 8:08 AM
To: Suzette Thomas
Cc: Steve Trosclair
Subject: RE:

Okay, did you create yet, or should I?

Venita

From: Suzette Thomas
Sent: Monday, March 27, 2017 3:53 PM
To: Venita Chauvin
Subject:

Venita,

Steve contacted Staff to request that the following matter be placed on the CD&P agenda 04-10-17:

Rescind Condemnation Order for 1139 Highway 55, owned by Thomas Ragas.

This what the minutes has:

The Vice Chairman read aloud Agenda Item 3 - Rescind Condemnation Order for 1139 Highway 5, owned by Thomas Ragas- that was pulled from tonight's proceedings per Administration."

Committee Chairman S. Trosclair asked that proper notification be given in the future when items are "pulled" from the agenda.

Parish President G. Dove stated that the aforementioned process was an oversight and in the future proper notification will be given.

Thank you,
Suzette Thomas
Assistant Council Clerk
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone : (985) 873-6413
Fax : (985) 873-6521
E-mail : suthomas@tpcg.org





Monday, April 10, 2017

Item Title:

Disaster In-Fill Housing Program Proposal 2601 K Street

Item Summary:

RESOLUTION: To loan Disaster In-Fill Housing funds to Start Corporation in an amount not to exceed \$150,000 for the permanent financing of a house located at 2601 K Street in Houma, La, that will be made available to low-income families.

ATTACHMENTS:

Description	Upload Date	Type
Resolution for 2601 K Street	3/28/2017	Resolution
Disaster In-Fill Housing Proposal	3/28/2017	Backup Material
ex sum for 2601 K Street	3/28/2017	Executive Summary

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution to loan Disaster In-Fill Housing Program funds to Start Corporation in an amount not to exceed \$150,000.00 for the permanent financing of an affordable single family home located at 2601 K Street, Houma, Louisiana.

WHEREAS, Terrebonne Parish Consolidated Government has allocated 3,160,000.00 of its *Community Development Block Grant 2008 Disaster Recovery Supplemental Appropriation* for the specific purpose of revitalizing communities damaged by Hurricanes Gustav and/or Ike by eliminating the blight of vacant properties and increase the availability of affordable rental housing for low to moderate income persons that has been strained as a result of the storms, and

WHEREAS, Start Corporation, a qualified non-profit developer, is committed to developing affordable rental housing for low income and disabled citizens of Terrebonne, and

WHEREAS, Start Corporation has submitted a project proposal in the amount of \$150,000.00 to acquire and rehabilitate a single family home located at 2601 K Street, and

WHEREAS, after a thorough review of Start Corporation's project proposal by the Department of Housing and Human Services, it has been determined that the requirements to move forward with acquisition and rehabilitation have been met.

WHEREAS, this loan is conditioned upon Start Corporation meeting all requirements set forth by the Louisiana Office of Community Development's Disaster Recovery Unit and the Terrebonne Parish Consolidated Government upon completion of work.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government, and the Parish President, does hereby agree to conditionally loan Disaster In-Fill Housing Program funds in an amount not to exceed \$150,000.00 to Start Corporation, for the acquisition and rehabilitation on 2601 K Street, Houma Louisiana, and

BE IT FURTHER RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does, hereby authorize the Parish President to execute all agreements in this regard.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
DEPARTMENT OF HOUSING & HUMAN SERVICES



DISASTER IN-FILL HOUSING PROGRAM PROPOSAL

Project Address 2601 K Street Houma 70360
Street address City Zip Code

Project Type
check all that apply

X Acquisition X Rehabilitation ☐ New construction (☐ site-built or ☐ modular)

Number of units 1 Type of unit(s) X Detached Single-Family
☐ Duplex

Is the housing unit(s) currently vacant? X Yes ☐ No ☐ N/A

If the answer to this question is N/A skip to Funding Request. If answer is No, stop here. This unit(s) is not eligible for the Disaster In-Fill Housing Program.

How long has the unit(s) been vacant? 1+ year

The In-Fill Housing Program Guidelines require that all properties purchased must be un-occupied prior to acquisition to avoid a person/family to be displaced. In addition, anticipation of property transfer (for the purpose of this program) shall not cause an occupant to be displaced by the seller. If acquisition of an occupied housing unit took place prior to this project proposal submission and TPCG finds clear evidence that the purchase was done in anticipation of obtaining Disaster In-Fill Housing funds, the proposal will be rejected.

Funding Request \$ 150,000

Developer Information

Start Corporation Casey Guidry
Legal Name of Entity Authorized Officer

420 Magnolia Street; Houma, LA 70360 (Mailing Address: P.O. Box 165; Houma, LA 70361)
Street Address

Casey Guidry/Mary Russo 985-879-3966 casey@startcorp.org or mary@startcorp.org
Contact Person Telephone E-mail address

58-1687098
Federal Tax ID Number

Developer certifies that the data included in this application and the exhibits attached hereto are true and correct.

Casey Guidry
Signature of Authorized Officer

Executive Director _____
Title

3/14/17
Date

Project Budget

	Cost	In-Fill Housing Funds	Other Funds	Description or Comments
PRE-DEVELOPMENT				
Appraisal				
Environmental Review				
Survey				
Architectural				
Other (Specify)				
TOTAL				
ACQUISITION				
Site	\$143,000	\$143,000		
Other (Specify)				
TOTAL	\$143,000	\$143,000		
CONSTRUCTION				
Site Work				
Demolition				
Concrete				
Masonry				
Rough Carpentry				
Finish Carpentry				
Waterproofing & Insulation				
Roofing & Sheet Metal				
Plumbing/Hot Water				
HVAC				
Electrical				
Doors/Windows				
Lath & Plaster/Drywall & Acoustical				
Tile Work				
Floors				
Paint/Decorating/Blinds/Shades	\$2,000	\$2,000		
Appliances				
Cabinetry				
Carpet				
Other (Specify) Permits, temp & cleanup				
Construction Contingency				
TOTAL	\$145,000	\$145,000		
SOFT & CARRYING COSTS				
Legal	\$1,500	\$1,500		
Title/Recording	\$500	\$500		
Construction Interest				
Construction Period Insurance				
Construction Period Taxes				
Other (Specify) CHDO Staff Time	\$3,000	\$3,000		
TOTAL	\$150,000	\$150,000		

TOTAL PROJECT BUDGET \$ \$150,000

Sources and Uses of Funds

Sources of Funds	Amount	Intended Use of Funds (Pre-development, Acquisition, Construction, Soft Costs)
Owner Equity		
Private Financing (List Lenders)		
Other Sources (List Below)		
Proposed In-Fill Housing Funds	\$150,000	

Development Schedule

Complete the grid below. Milestones should include, but are not limited to, project start date, foundation complete, rough out and exterior complete, interior and finish work complete, and project completion date. You may re-order the steps according to the appropriate sequence for your project and add in any other significant steps integral to your project's development.

Milestone	Deadline
<i>Purchase property</i>	<i>4-1-17</i>
<i>Begin repairs</i>	<i>4-5-17</i>
<i>Complete repairs</i>	<i>4-15-17</i>

Preliminary Approval

Submit pages 1-3 and the following attachments to obtain a preliminary proposal review.

1. Board resolution approving the proposed project and authorizing the request for funding
2. Proof of site control (purchase agreement, cash sale, deed, etc)
3. Estimated property value (real estate appraisal, market analysis or current tax documentation)
4. Site plan
5. Floor plan
6. Front, side and rear elevations (drawings for new construction/photos for rehabilitation)
7. Photos of each room (rehabilitation only)
8. Lead inspection of housing unit(s) built prior to 1978 (rehab only)
9. Vacancy certification (rehab only)
10. Proof that proposed housing unit is either not in a flood hazard area or will be built at an elevation one foot (1') above the DFIRM elevation requirement

11. Proof that project meets TPCG zoning requirements
12. Commitment of interim financing

Final Approval and Funding Commitment

Environmental Clearance

Upon preliminary approval, TPCG will inspect the property for environmental hazards and prepare an ***Environmental Assessment Checklist*** to complete TPCG's Environmental Assessment process. Until such time, the developer shall take no choice limiting actions including, but not limited to, land purchase, site work, construction, etc. This includes any choice limiting actions to be performed utilizing other funding.

If the property is located in a FEMA designated flood hazard area and the cost of improvements equals or exceeds 50% of the market value of the structure either (1) before the improvement or repair is started or (2) if the structure was damaged and is being restored, before the damage occurred; the developer must complete the 8-Step Decision Making Process under 24 CFR 55.20.

Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA)

Although the properties purchased for this program are not be subject to URA in accordance with 49 CFR Part 24.101(b)(1)(i) through (iv), developers are required to notify owners in writing of the developer's estimate of the fair market value for the property to be acquired and that the developer will not acquire the property if negotiations fail to result in an amicable agreement. An appraisal is not required; however, there must be a reasonable basis for the market value determination. The notice must be sent certified or registered, return receipt requested if mailed to the owner. If the notice is hand delivered, the developer shall have it signed and dated by the owner.

Following written notification to the owner, the developer may negotiate with the owner to reach an agreement. Since property acquisition for the purpose of this program is voluntary, accomplished by a willing buyer and a willing seller, negotiations may result in an agreement for the amount of the original estimate, an amount exceeding it or for a lesser amount. Copies of all property acquisition documents must be submitted to TPCG.

Final approval will be granted upon environmental clearance and the required acquisition documents.



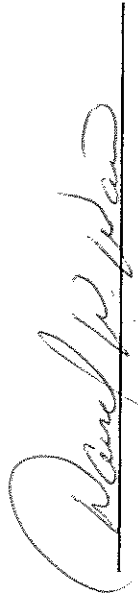
EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)


PROJECT TITLE
Disaster In-Fill Housing Program Proposal
PROJECT SUMMARY (200 WORDS OR LESS)
A resolution to loan Disaster In-Fill Housing funds to Start Corporation in an amount not to exceed \$150,000.00 for the permanent financing of a house located at 2601 K Street in Houma, L.A., that will be made available to low-income families.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)					
To eliminate the blight of vacant properties and increase the availability of affordable rental housing for low to moderate income persons.					
TOTAL EXPENDITURE					
\$150,000.00					
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)					
<div>ACTUAL</div> <div>ESTIMATED</div>					
IS PROJECT READY BUDGETED: (CIRCLE ONE)					
<table><tr><td>N/A</td><td>NO</td><td>YES</td><td>IF YES AMOUNT BUDGETED:</td><td>\$3,160,000.00</td></tr></table>	N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$3,160,000.00
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$3,160,000.00	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)
PARISHWIDE 1 2 3 4 5 6 7 8 9



Signature



Date



Monday, April 10, 2017

Item Title:

Generator Project for Terrebonne Port Commission

Item Summary:

RESOLUTION: To authorize the Parish President to enter into a subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness and a Cooperative Endeavor Agreement with the Terrebonne Port Commission to implement an emergency generator at the Port.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/28/2017	Executive Summary
Memo	3/28/2017	Cover Memo
Resolution	3/28/2017	Resolution
Match Letter	3/28/2017	Backup Material
Approval Package	3/28/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
HMGP – TPCG Generator Project for the Terrebonne Port Commission.

PROJECT SUMMARY (200 WORDS OR LESS)
To authorize the President to enter into the subgrantee agreement with the Governor’s Office of Homeland Security and Emergency Preparedness and a Cooperative Endeavor Agreement with the Terrebonne Port Commission to implement an emergency generator at the Port.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this resolution is authorize the president to enter into the appropriate subgrantee agreement with the Governor’s Office of Homeland Security and Emergency Preparedness to expend FEMA funds to install a generator to support the Terrebonne Port Commission and and CEA with the Port itself as a subrecipient.

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

Chris Pulaski

3/28/17

Signature

Date

March 28, 2017

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item April 10th and 12th, 2017
Community Development and Planning Committee
Hurricane Gustav HMGP Project No. 1786-002-0002
Generator Project for the Terrebonne Port Commission

Attached is a Resolution requesting the authorization of the president to sign the subgrantee agreement associated with the Generator Project for the Port and a Cooperative Endeavor Agreement with the Port as a subrecipient. The Port has provided a funds commitment letter to provide the match required for the HMGP funding. This was awarded by GOHSEP and FEMA under the GOHSEP Statewide Generator 5% Initiative in combination with a similar grant for the Government Tower requested in a separate resolution.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,
Chris

OFFERED BY:
SECONDED BY:

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS AND A COOPERATIVE ENDEAVOR AGREEMENT WITH THE TERREBONNE PORT COMMISSION NECESSARY TO IMPLEMENT THE TPCG GENERATOR PROJECT.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide redundant power for the Terrebonne Port Commission as a critical facility; and

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$46,770 in federal funds as follows:

Federal Share (75%):	\$46,770
Nonfederal Share (25%):	\$15,590
Total Project Award:	\$62,360

WHEREAS, the Port has committed to provide the nonfederal share (see attached); and

WHEREAS, GOHSEP is the grantee and Terrebonne Parish the subgrantee requiring a subgrantee agreement which is attached for review; and

WHEREAS, the project will be implemented by the Port requiring a Cooperative Endeavor Agreement with the Parish,

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby authorize the Parish President Gordon E. Dove to enter into the subgrantee agreement with GOHSEP and CEA with the Terrebonne Port Commission necessary to implementation for the Generator Project.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2016.

* * * * *

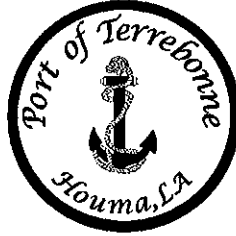
I, Venita Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

Venita Chauvin, CLERK
TERREBONNE PARISH COUNCIL

TERREBONNE PORT COMMISSION

Steve Crispino
President
Greg Landry
Vice President
Chris Erny
Secretary
David Rabalais
Executive Director



Andrew Blanchard
Member
Dan Davis
Member
Edward Rome
Member
Charles Giglio
Member

March 16, 2017

Terrebonne Parish Consolidated Government
Jennifer Gerbasi
8026 Main Street, Second Floor
Houma, LA 70360

Re: Terrebonne Parish Generator Project

Dear Ms. Gerbasi,

In reference to the above mentioned project, the Terrebonne Port Commission will put up the local match in the amount of \$15,590 for the port pump station generator.

If you have any questions or require any additional information, please do not hesitate to contact me at (985) 873-6428.

Sincerely,

TERREBONNE PORT COMMISSION

David Rabalais
Executive Director

**Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana**

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

March 1, 2017

Mr. Gordon E. Dove
Parish President
Terrebonne Parish
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Amendment 15 – Approval and Funding – Generators
GOHSEP Statewide Generator 5% Initiative
HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128

Dear Mr. Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for funding in the amount of \$1,012,360.00 for the Government Tower and the Port Pump Station under the Hazard Mitigation Grant Program was approved by FEMA on February 28, 2017 (see enclosure) for the above referenced project. The approved funding for eligible project activities is as follows:

Item	Total Approved Funding
Federal Share (75%)	\$ 759,270.00
Non-Federal Share (25%)	\$ 253,090.00
TOTAL PROJECT AWARD	\$1,012,360.00

Mr. Gordon E. Dove

Page 2

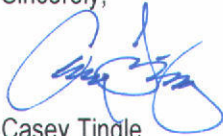
March 1, 2017

A Sub-grantee Agreement briefing is required for this grant award. The following information will be explained to you and members of your staff:

- Project Performance Period of February 28, 2017 to February 28, 2018
- Reporting requirements
- Procurement process
- Process for requesting reimbursement of funds
- Sub-grantee Agreement review

Harry St. Pierre, your State Applicant Liaison for this project, will be contacting you to schedule this briefing. If you have any questions, please contact Harry at 225-267-2819 or harry.st.pierre@la.gov.

Sincerely,



Casey Tingle
Assistant Deputy Director
Hazard Mitigation

CT:hs

Enc. FEMA Approval Letter Dated February 28, 2017
Record of Environmental Consideration (REC)
Sub-Grantee Agreement
Approved Budget



FEMA

February 28, 2017

Jeffrey Giering, State Hazard Mitigation Officer
Governor's Office of Homeland Security
and Emergency Preparedness
1500 Main Street
Baton Rouge, LA 70802

RE: FEMA-1786-DR-LA, Project # 128, Amendment 15
GOHSEP Statewide Generator 5% Initiative

Dear Mr. Giering:

We are pleased to announce the approval of funds for the GOHSEP Statewide Generator, 5 percent Initiative project, amendment #15. Federal funding for this project, in the amount of **\$1,275,328**, is available through the Hazard Mitigation Grant Program (HMGP) under FEMA-1786-DR-LA. The following sites are included in the project application:

Lincoln Parish
Evangeline Parish Emergency Operation Center
Terrebonne Parish Government Tower

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report
Project Management Report
Funding Estimate Financial Activity Report

If you have any questions regarding the information, please contact Michael Ku, HMA Specialist, at (940) 297-0211 or at Michael.ku@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink that reads "H. Camille Crain". The signature is written in a cursive style.

H. Camille Crain
HMA Branch Chief

Enclosures:
EHP Record of Consideration

Record of Environmental Consideration

See FEMA Directive 108-1 and FEMA Instruction 108-1-1.

Project Name/Number: HMGP DR-1786-LA, Project #128, Amendment 15 GOHSEP Statewide 5% Generator Project

Project Location: Statewide. See approved locations in attached spreadsheet.

Project Description: The Louisiana Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) encourages applicants throughout the state to identify key facilities that are required to be functional during emergencies and apply to FEMA for assistance to install generators at these locations. Amendment 15 of this project is to install 26 permanent generators and ancillary equipment (e.g. transfer switches, concrete slabs, and conduit), one portable generator, five automatic transfer switches and one uninterrupted power supply. These measures will help ensure the continued operations of critical facilities during future storm-events.

National Environmental Policy Act (NEPA) Determination

- ☐ Statutorily excluded from NEPA review. (**Review Concluded**)
- ☒ Categorical Exclusion - Category (M13)
- ☒ No Extraordinary Circumstances exist.
- Are project conditions required? ☒ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Extraordinary Circumstances exist (See Section IV).
- ☐ Extraordinary Circumstances mitigated. (See Section IV comments)
- Are project conditions required? ☐ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Environmental Assessment
- ☐ Supplemental Environmental Assessment (Reference EA or PEA in comments)
- ☐ Environmental Impact Statement

Comments: This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX M13. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

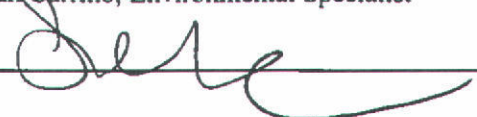
Reviewer and Approvals

- ☐ Project is Non-Compliant (See attached documentation justifying selection).

FEMA Environmental Reviewer.

Name: Sarah Carrino, Environmental Specialist

Signature



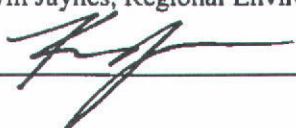
Date

2.6.17

FEMA Regional Environmental Officer or delegated approving official.

Name: Kevin Jaynes, Regional Environmental Officer

Signature



Date

2/6/17

I. Compliance Review for Environmental Laws (other than NEPA)

A. National Historic Preservation Act

- ☐ Not type of activity with potential to affect historic properties. **(Review Concluded)**
☒ Applicable executed Programmatic Agreement. Otherwise, conduct standard Section 106 review.
☒ Activity meets Programmatic Allowance # I.B.1, II.B.3.a, II.D.1.a, II.D.1.b, and II.D.2.a
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

HISTORIC BUILDINGS AND STRUCTURES

- ☐ No historic properties that are listed or 45/50 years or older in project area. **(Review Concluded)**
☒ Building or structure listed or 45/50 years or older in project area and activity not exempt from review.
☐ Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ Determination of Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
☐ Property a National Historic Landmark and National Park Service was provided early notification during the consultation process. If not, explain in comments
☐ No Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file).
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file)
☐ Resolution of Adverse Effect completed. (MOA on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

ARCHEOLOGICAL RESOURCES

- ☒ Project affects only previously disturbed ground. **(Review Concluded)**
☐ Project affects undisturbed ground.
☐ Project area has no potential for presence of archeological resources
☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence or consultation on file). **(Review Concluded)**
☐ Project area has potential for presence of archeological resources
☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ Determination of historic properties affected
☐ NR eligible resources not present (FEMA finding/SHPO/THPO concurrence on file).
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ NR eligible resources present in project area. (FEMA finding/ SHPO/THPO concurrence on file)
☐ No Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
☐ Resolution of Adverse Effect completed. (MOA on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

Comments: The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, Item I.B.1, II.B.3.a, II.D.1.a, II.D.1.b, and II.D.2.a of FEMA's Programmatic Agreement (PA) dated December 21, 2016. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria.

B. Endangered Species Act

- ☐ No listed species and/or designated critical habitat present in areas affected directly or indirectly by the Federal action. **(Review Concluded)**
☒ Listed species and/or designated critical habitat present in the areas affected directly or indirectly by the Federal action.
☒ No effect to species or designated critical habitat.
 Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**
☐ May affect, but not likely to adversely affect species or designated critical habitat (FEMA determination/USFWS/NMFS concurrence on file)
 Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
☐ Likely to adversely affect species or designated critical habitat
☐ Formal consultation concluded. (Biological Assessment and Biological Opinion on file)

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments: None.

Correspondence/Consultation/References:

C. Coastal Barrier Resources Act

- ☒ Project is not on or connected to CBRA Unit or Otherwise Protected Area (**Review Concluded**).
☐ Project is on or connected to CBRA Unit or Otherwise Protected Area. (FEMA determination/USFWS consultation on file)
☐ Proposed action an exception under Section 3505.a.6 (**Review Concluded**)
☐ Proposed action not excepted under Section 3505.a.6.

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments: None.

Correspondence/Consultation/References:

D. Clean Water Act

- ☒ Project would not affect any water of the U.S. (**Review Concluded**)
☐ Project would affect waters, including wetlands, of the U.S.
☐ Project exempted as in kind replacement or other exemption. (**Review Concluded**)
☐ Project may require Section 404/401/or Section 9/10 (Rivers and Harbors Act) permit, including qualification under Nationwide Permits.

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments:

Correspondence/Consultation/References:

E. Coastal Zone Management Act

- ☐ Project is not located in a coastal zone area and does not affect a coastal zone area (**Review concluded**)
☒ Project is located in a coastal zone area and/or affects the coastal zone
☒ State administering agency does not require consistency review. (**Review Concluded**)
☐ State administering agency requires consistency review.

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments: In a letter dated September 28, 2012, the Louisiana Office of Coastal Management determined that the granting of financial assistance is fully consistent with the Louisiana Coastal Resources Program.

Correspondence/Consultation/References:

F. Fish and Wildlife Coordination Act

- ☒ Not applicable for financial assistance. (**Review Concluded**)

G. Clean Air Act

- ☒ Project will not result in permanent air emissions. (**Review Concluded**)
☐ Project is located in an attainment area. (**Review Concluded**)
☐ Project is located in a non-attainment area.
☐ Coordination required with applicable state administering agency.

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments: None.

Correspondence/Consultation/References:

H. Farmland Protection Policy Act

- ☒ Project does not affect designated prime or unique farmland. (**Review Concluded**)
☐ Project causes unnecessary or irreversible conversion of designated prime or unique farmland.
☐ Coordination with Natural Resource Conservation Commission required.
☐ Farmland Conversion Impact Rating, Form AD-1006, completed.

Are project conditions required? ☐ YES (see section V) ☐ NO (**Review Concluded**)

Comments: None.

Correspondence/Consultation/References:

I. Migratory Bird Treaty Act

- ☐ Project not located within a flyway zone. **(Review Concluded)**
- ☒ Project located within a flyway zone.
- ☒ Project does not have potential to take migratory birds.
- Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**
- ☐ Project has potential to take migratory birds.
- ☐ Contact made with USFWS
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

J. Magnuson-Stevens Fishery Conservation and Management Act

- ☒ Project not located in or near Essential Fish Habitat. **(Review Concluded)**
- ☐ Project located in or near Essential Fish Habitat.
- ☐ Project does not adversely affect Essential Fish Habitat.
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Project adversely affects Essential Fish Habitat (FEMA determination/USFWS/NMFS concurrence on file)
- ☐ NOAA Fisheries provided no recommendation(s)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ NOAA Fisheries provided recommendation(s)
- ☐ Written reply to NOAA Fisheries recommendations completed.
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

K. Wild and Scenic Rivers Act

- ☒ Project is not along and does not affect Wild or Scenic River (WSR) - **(Review Concluded)**
- ☐ Project is along or affects WSR
- ☐ Project adversely affects WSR as determined by NPS/USFS. **FEMA cannot fund the action.**
(NPS/USFS/USFWS/BLM consultation on file) **(Review Concluded)**
- ☐ Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file)
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

L. Other Relevant Laws and Environmental Regulations

RCRA: Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

II. Compliance Review for Executive Orders

A. E.O. 11988 – Floodplains

- ☐ No Effect on Floodplains/Flood levels and project outside Floodplain - **(Review Concluded)**
- ☒ Located in Floodplain or Effects on Floodplains/Flood levels
- ☐ No adverse effect on floodplain and not adversely affected by the floodplain.
Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Beneficial Effect on Floodplain Occupancy/Values **(Review Concluded)**.
- ☒ Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment
- ☒ 8 Step Process Complete - documentation on file
Are project conditions required? ☒ YES (see section V) ☐ NO **(Review Concluded)**

Comments: Per Flood Insurance Rate Map (FIRM) panel 22061C0100D, 22061C0125D, 22061C0225D, 22061C0235D, 22061C0245D, 22061C0250D, 22061C0255D, 22061C0265D, 22061C0275D, 22061C0300D, dated 04/02/2009, 30 sites are located outside the 500 year flood zone and the activity does not adversely affect floodplain values. See attached spreadsheet.

The project site(s) Government Tower Generators and Port Pump Station Generator are located within an "AE" zone, area of 100-yr flooding, per Preliminary Flood Insurance Rate Map (FIRM) preFIRMs 22109C0255E and 22109C0275E dated 7/30/2008. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of floodplains, nor is it likely to increase the risk of flood loss. 8-step checklist attached.

Correspondence/Consultation/References:

B. E.O. 11990 – Wetlands

- ☒ No Effects on Wetland(s) and project located outside Wetland(s) - **(Review Concluded)**
- ☐ Located in Wetland or effects Wetland(s)
- ☐ Beneficial Effect on Wetland - **(Review Concluded)**
- ☐ Possible adverse effect associated with constructing in or near wetland
- ☐ Review completed as part of floodplain review
- ☐ 8 Step Process Complete - documentation on file
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: A review of the National Wetland Inventory (NWI) online mapper, accessed on December 15, 2016, for sites 1 – 32 indicates that the areas are not located within nor do they it affect a designated wetland.

A review of the National Wetland Inventory (NWI) online mapper, accessed on December 15, 2016, for site 33 indicates that the area is located within a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area.

Correspondence/Consultation/References:

C. E.O. 12898 - Environmental Justice For Low Income and Minority Populations

- ☐ No Low income or minority population in, near or affected by the project - **(Review Concluded)**
- ☒ Low income or minority population in or near project area
- ☒ No disproportionately high and adverse impact on low income or minority population- **(Review Concluded)**
- ☐ Disproportionately high or adverse effects on low income or minority population
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

III. Other Environmental Issues

Identify other potential environmental concerns in the comment box not clearly falling under a law or executive order (see environmental concerns scoping checklist for guidance).

Comments:

Correspondence/Consultation/References:

IV. Extraordinary Circumstances

Based on the review of compliance with other environmental laws and Executive Orders, and in consideration of other environmental factors, review the project for extraordinary circumstances.

* A "Yes" under any circumstance may require an Environmental Assessment (EA). If the circumstance can be mitigated, please explain in comments. If no, leave blank.

Yes

- ☐ (i) A potentially significant effect on public health or safety.
- ☐ (ii) A potentially significant effect on species or habitats protected by the ESA, Marine Mammal Protection Act, Migratory Bird Treaty Act, Magnuson-Stevens Fishery Conservation and Management Act, or other law protecting a species or habitat.
- ☐ (iii) A potentially significant effect on historic properties (e.g., districts, sites, buildings, structures, or objects) that are listed in or eligible for listing in the National Register of Historic Places, affects traditional cultural properties or sacred sites, or leads to the loss or destruction of a significant scientific, cultural, or historical resource.
- ☐ (iv) A potentially significant effect on an environmentally sensitive area.
- ☐ (v) A potential or threatened violation of a Federal, State, or local law or requirement imposed to protect the environment. Some examples of other requirements to consider are: a local noise control ordinance; the requirement to conform to an applicable State Implementation Plan for air quality standards; Federal, Tribal, State, or local requirements to control hazardous or toxic substances; and environmental permits.
- ☐ (vi) An effect on the quality of the human environment that is likely to be highly controversial in terms of scientific validity, likely to be highly uncertain, or likely to involve unique or unknown environmental risks. This also includes effects that may result from the use of new technology or unproven technology. Controversy over, including public opposition to, a proposed action absent any demonstrable potential for significant environmental impacts does not itself constitute an extraordinary circumstance.
- ☐ (vii) Extent to which a precedent is established for future actions with significant effects.
- ☐ (viii) Significantly greater scope or size than normally experienced for this particular category of action.
- ☐ (ix) Potential for significant degradation of already existing poor environmental conditions. Also, initiation of a potentially significant environmental degrading influence, activity, or effect in areas not already significantly modified from their natural condition.
- ☐ (x) Whether the action is related to other actions with individually insignificant, but cumulatively significant impacts.

Comments: None

V. Environmental Review Project Conditions

General comments: None

Project Conditions:

1. Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
2. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.
3. If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
4. Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.
5. All work at 8026 Main Street, Houma and 1874 Industrial, Houma, must be protected from the 0.2% chance (i.e. 500-year) flood as defined by the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map, whichever is more restrictive.
6. Applicant must comply with the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map (FIRM) panel 22109C0255E and 22109C0275E dated 7/30/2008, whichever is more restrictive per EO 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator and obtain any required permits prior to initiating work. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files.
7. The applicant is responsible for coordinating with and obtaining any required Coastal Use Permit(s) (CUP) or other authorizations from the Louisiana Department of Natural Resources (LDNR) Office of Coastal Management's Permits and Mitigation Division prior to initiating work. The applicant must comply with all conditions of the required permits. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files.

Monitoring Requirements: None

Generator Project
15 Generators

Site/Location	Size
Ruston Fire Department	920 East Georgia Ave., Ruston, LA 71270
Hico Fire Station (Lincoln Parish Fire District)	747 Hwy 152, Dubach, LA 71235
Nobles School Fire Station (Lincoln Parish Fire District)	440 Nobles School Rd., Dubach, LA 71235
ML Olive Fire Station (Lincoln Parish Fire District)	422 Garr Rd., Grambling, LA 71245
Grambling City Hall	127 King St., Grambling, LA 71245
Lincoln Parish Detention Center	170 Road Camp Rd., Ruston, LA 71270
LPSB Central Office	410 South Farmerville St., Ruston, LA 71270
LPSB Maintenance Office	1428 Arlington St., Ruston, LA 71270
LPSB Bus Barn	2948 Woodward Ave., Ruston, LA 71270
LPSB Ruston High School	900 Bearcat Dr., Ruston, LA 71270
LPSB Ruston Junior High School	481 Tarbutton Rd., Ruston, LA 71270
LPSB Glenview Elementary School	1601 Bittersweet Ave., Ruston, LA 71270
LPSB Cypress Springs Elementary School	1100 Saratoga St., Ruston, LA 71270
LPSB Hillcrest Elementary School	301 East Kentucky Ave., Ruston, LA 71270
LPSB Ruston Elementary School	200 North Bernard St., Ruston, LA 71270
LPSB I.A. Lewis Elementary School	1000 Mitchell St., Ruston, LA 71270
LPSB Choudrant Elementary School	160 Walker Rd., Choudrant, LA 71227
LPSB Choudrant High School	2555 Hwy 80, Choudrant, LA 71227
LPSB Dubach Elementary School	7710 Fellowship Rd., Dubach, LA 71235
LPSB Lincoln Learning Center	1435 Mayberry St., Ruston, LA 71270
LPSB Early Childhood Center	801 East Mississippi Ave., Ruston, LA 71270
LPSB Simsboro School	114 Tiger Dr., Simsboro, LA 71275
LPPJ Courthouse	100 West Texas Ave., Ruston, LA 71270
LPPJ Complex	307 North Homer St., Ruston, LA 71270
LPPJ Highway Department Shop	189 Arkansas Plant Rd., Dubach, LA 71235
LPPJ Exposition Center	165 Fairgrounds Rd., Dubach, LA 71235
LPPJ Sewer Dist. North Pine Lift Station	North Pine Street, Ruston, LA 71270
LPPJ Sewer Dist. South Chatham Lift Station	South Chatham Street, Ruston, LA 71270
LPPJ Sewer Dist. Watertank Lift Station	Watertank Road, Ruston, LA 71270
LPPJ Sewer District	171 Pine St., Ruston, LA 71270
Evangeline Parish EOC/911	1188 Vocational Dr., Ville Platte, LA 70586
Government Tower (Terrebonne Parish)	8026 Main St., Houma, LA 70360
Port Pump Station (Terrebonne Parish)	1874 Industrial, Houma, LA 70360

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and **Terrebonne Parish** ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.
31 U.S.C § 1352
Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206
OMB Circular A-102 (Standard Form 424B)
OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)
Louisiana Uniform Construction Code, La. R.S. 40:1721-39
Louisiana Public Bid Law, La. R.S. 38:2211 et seq.
Louisiana Procurement Code, La. R.S. 39:1551 et seq.
Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete **Generator Projects** Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. **(HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128)**

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to **HMGP Project #1786-022-0002, FEMA-1786-DR-LA #0128**, Sub-Grantee shall perform the following tasks within the approved timeframes:

4.2.1 Government Tower & Port Pump Station Generators

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 Generators Approved 4.2.1	\$1,012,360.00
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5.3 Total Project Costs	\$1,012,360.00
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5.4 Funding Sources

5.3.1 Federal share (75%)	\$ 759,270.00
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5.3.2 Non-Federal share (25%)	\$ 253,090.00
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6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle
Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mr. Gordon E. Dove
Parish President
Terrebonne Parish
8026 Main Street
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: _____
James B. Waskom
Director
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

BY: _____
Gordon E. Dove
Parish President, Terrebonne Parish

DATE: _____

1786 Statewide Generator Project
Amendment 15
Generators

Site/Location	Total Project Cost	Federal Share	Non-Federal Share
Government Tower (Terrebonne Parish)	950,000.00	712,500.00	237,500.00
Port Pump Station (Terrebonne Parish)	62,360.00	46,770.00	15,590.00
TOTALS	1,012,360.00	759,270.00	253,090.00



Monday, April 10, 2017

Item Title:

Safe Room East Peer Review for the Engineering

Item Summary:

RESOLUTION: Authorizing the Parish President to enter into the appropriate agreement with Providence Engineering and Design, L.L.C. for the peer review of the engineering for the Safe Room East.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/28/2017	Executive Summary
Memo	3/28/2017	Cover Memo
Resolution	3/28/2017	Resolution
Engineering RFQ Peer Review Bids	3/28/2017	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution authorizing the President to enter into the appropriate agreement with Providence Engineering and Design, L.L.C for the peer review of the engineering for the Safe Room East.

PROJECT SUMMARY (200 WORDS OR LESS)
The HMGP grand guidelines that are applicable to the Safe Room East require a Peer Review of the engineering for any safe room that serves 50 people or more. The safe room design specifications are for 56 first responders and essential personnel.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to authorize the Parish President is to enter into the appropriate agreement with Providence Engineering and Design, L.L.C to perform the peer review of the Safe Room East engineering designed by Houston Lirette, which will allow us to proceed to bid.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

Signature

3/27/2017

Date

March 27, 2017

MEMO TO: Gordon Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item April 10th and 12th, 2017

Please find the resolution to authorize the appropriate agreement with Providence Engineering and Design, L.L.C. to review the engineering for the Safe Room East (at the fire department site between Morris Street and Plant Road) as required by FEMA guidelines.

If everything meets with your approval, it is respectfully requested that you place the resolution on the Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

Thank you,

Chris Pulaski

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE CONTRACT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND PROVIDENCE ENGINEERING AND DESIGN, L.L.C FOR ENGINEERING PEER REVIEW FOR THE SAFE ROOM EAST.

WHEREAS, the Parish was awarded funding for the Safe Room East from the Federal Emergency Management Agency (FEMA) to protect 56 first responders and essential personnel during a storm event; and

WHEREAS, the FEMA guidelines in accordance with federal procurement requirements, any engineered design plans for a safe room serving greater than 50 people must be peer reviewed prior to implementation; and

WHEREAS, the Department of Planning and Zoning formally solicited statements of qualifications to provide peer review for engineered plans draw for the Safe Room East; and

WHEREAS, after reviewing and ranking the two (2) responses received, Providence Engineering and Design, L.L.C received the highest ranking based on set criteria;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to enter into the appropriate agreement with Providence Engineering and Design, L.L.C for to provide peer review for the engineered plans for the Safe Room East.

Engineering RFQ Bids

<u>Company</u>	<u>Contact Name</u>	<u>Phone Number</u>	<u>E-mail Address</u>	<u>Received</u>
Providence Engineering and Design,. L.L.C.	Clay Breaud	985-876-6380		
Wekiva Engineering	John Sobczak, P.E.	407-601-3870		

		<u>Wekiva Engineering</u>			<u>Provic</u>
		JCG	NP	Average	JCG
1. Qualifications of Staff	30		30	30	30
2. Knowledge and familiarity with the project area	10		5	5	10
3. Background and experience of firm on similar projects	25		15	15	20
4. Familiarity with the requirements, rules and regulations of FEMA.	10		10	10	10
5. Timely completion of similar projects	15		0	0	0
6. Available resources to complete the work	<u>10</u>		10	10	10
		100	70	70	80

ience

NP	Average	
	30	30
	10	10
	20	20
	10	10
	0	0
	10	10
	80	80

		<u>Wekiva Engineering</u> <u>/Manchac</u>	<u>Providence Engineering and</u> <u>Design, LLC</u>
1. Qualifications of Staff	30	30	30
2. Knowledge and familiarity with the project area	10	5	10
3. Background and experience of firm on similar projects	25	15	20
4. Familiarity with the requirements, rules and regulations of FEMA.	10	10	10
5. Timely completion of similar projects	15	0	0
6. Available resources to complete the work	<u>10</u>	10	10
	100	70	80



Monday, April 10, 2017

Item Title:

HMGP - TPCG Generator Project for the Government Towers

Item Summary:

RESOLUTION: To authorize the Parish President to enter into the appropriate subgrantee agreement with the Governor's Office of Homeland Security and Emergency Preparedness to expend FEMA funds to install a generator to support the Government Towers.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/29/2017	Executive Summary
Memo	3/29/2017	Cover Memo
Resolution	3/29/2017	Resolution
Approval Package	3/29/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
HMGP – TPCG Generator Project for the Government Tower.

PROJECT SUMMARY (200 WORDS OR LESS)
To install a generator of sufficient redundant power to run the Government Tower during power outages at the critical facility.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this resolution is authorize the president to enter into the appropriate subgrantee agreement with the Governor’s Office of Homeland Security and Emergency Preparedness to expend FEMA funds to install a generator to support the Government Tower. .

TOTAL EXPENDITURE		
\$237,500		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	<u>ESTIMATED</u>	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

Chris Pulaski

3/28/17

Signature

Date

March 28, 2017

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item April 10th and 12th, 2017
Community Development and Planning Committee
Hurricane Gustav HMGP Project No. 1786-002-0002
Generator Project for the Government Tower

Attached is a Resolution requesting the authorization of the president to sign the subgrantee agreement associated with the Generator Project for the Government Tower. This was awarded by GOHSEP and FEMA under the GOHSEP Statewide Generator 5% Initiative in combination with a similar grant for the Port which will be requested in a separate resolution.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,
Chris

OFFERED BY:
SECONDED BY:

RESOLUTION

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT WITH THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS AND ANY OTHER AGREEMENTS NECESSARY TO IMPLEMENT THE TPCG GENERATOR PROJECT FOR THE GOVERNMENT TOWER.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide redundant power for the Government Tower as the seat of government and a critical facility; and

WHEREAS, the Parish has been advised via letter dated March 1, 2017 from Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) that the generator has been funded under the GOHSEP Statewide Generator 5% Initiative program under the Hazard Mitigation Grant Program 1786-022-0002, Project #128 funded by the Federal Emergency Management Agency (FEMA) was approved by FEMA February 28, 2017; and

WHEREAS, the grant makes available \$712,500 in federal funds as follows:

Federal Share (75%):	\$712,500
Nonfederal Share (25%):	\$237,500
Total Project Award:	\$950,000

WHEREAS, GOHSEP is the grantee and Terrebonne Parish the subgrantee requiring a subgrantee agreement which is attached for review;

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby authorize the Parish President Gordon E. Dove to enter into the subgrantee agreement with GOHSEP for the Generator Project for the Government Tower and other agreements necessary to implementation.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2016.

* * * * *

I, Venita Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

Venita Chauvin, CLERK
TERREBONNE PARISH COUNCIL

**Governor's Office of Homeland Security
and Emergency Preparedness**
State of Louisiana

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

March 1, 2017

Mr. Gordon E. Dove
Parish President
Terrebonne Parish
8026 Main Street
Houma, Louisiana 70360

ATTN: Jennifer Gerbasi

RE: Amendment 15 – Approval and Funding – Generators
GOHSEP Statewide Generator 5% Initiative
HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128

Dear Mr. Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your request for funding in the amount of \$1,012,360.00 for the Government Tower and the Port Pump Station under the Hazard Mitigation Grant Program was approved by FEMA on February 28, 2017 (see enclosure) for the above referenced project. The approved funding for eligible project activities is as follows:

Item	Total Approved Funding
Federal Share (75%)	\$ 759,270.00
Non-Federal Share (25%)	\$ 253,090.00
TOTAL PROJECT AWARD	\$1,012,360.00

Mr. Gordon E. Dove

Page 2

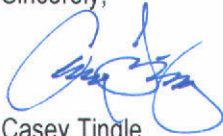
March 1, 2017

A Sub-grantee Agreement briefing is required for this grant award. The following information will be explained to you and members of your staff:

- Project Performance Period of February 28, 2017 to February 28, 2018
- Reporting requirements
- Procurement process
- Process for requesting reimbursement of funds
- Sub-grantee Agreement review

Harry St. Pierre, your State Applicant Liaison for this project, will be contacting you to schedule this briefing. If you have any questions, please contact Harry at 225-267-2819 or harry.st.pierre@la.gov.

Sincerely,



Casey Tingle
Assistant Deputy Director
Hazard Mitigation

CT:hs

Enc. FEMA Approval Letter Dated February 28, 2017
Record of Environmental Consideration (REC)
Sub-Grantee Agreement
Approved Budget



FEMA

February 28, 2017

Jeffrey Giering, State Hazard Mitigation Officer
Governor's Office of Homeland Security
and Emergency Preparedness
1500 Main Street
Baton Rouge, LA 70802

RE: FEMA-1786-DR-LA, Project # 128, Amendment 15
GOHSEP Statewide Generator 5% Initiative

Dear Mr. Giering:

We are pleased to announce the approval of funds for the GOHSEP Statewide Generator, 5 percent Initiative project, amendment #15. Federal funding for this project, in the amount of **\$1,275,328**, is available through the Hazard Mitigation Grant Program (HMGP) under FEMA-1786-DR-LA. The following sites are included in the project application:

Lincoln Parish
Evangeline Parish Emergency Operation Center
Terrebonne Parish Government Tower

The following reports are enclosed for your use in the distribution of project and administrative funds:

Obligation Report
Project Management Report
Funding Estimate Financial Activity Report

If you have any questions regarding the information, please contact Michael Ku, HMA Specialist, at (940) 297-0211 or at Michael.ku@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink that reads "H. Camille Crain".

H. Camille Crain
HMA Branch Chief

Enclosures:
EHP Record of Consideration

Record of Environmental Consideration

See FEMA Directive 108-1 and FEMA Instruction 108-1-1.

Project Name/Number: HMGP DR-1786-LA, Project #128, Amendment 15 GOHSEP Statewide 5% Generator Project

Project Location: Statewide. See approved locations in attached spreadsheet.

Project Description: The Louisiana Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) encourages applicants throughout the state to identify key facilities that are required to be functional during emergencies and apply to FEMA for assistance to install generators at these locations. Amendment 15 of this project is to install 26 permanent generators and ancillary equipment (e.g. transfer switches, concrete slabs, and conduit), one portable generator, five automatic transfer switches and one uninterrupted power supply. These measures will help ensure the continued operations of critical facilities during future storm-events.

National Environmental Policy Act (NEPA) Determination

- ☐ Statutorily excluded from NEPA review. (**Review Concluded**)
- ☒ Categorical Exclusion - Category (M13)
- ☒ No Extraordinary Circumstances exist.
- Are project conditions required? ☒ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Extraordinary Circumstances exist (See Section IV).
- ☐ Extraordinary Circumstances mitigated. (See Section IV comments)
- Are project conditions required? ☐ Yes (see section V) ☐ No (**Review Concluded**)
- ☐ Environmental Assessment
- ☐ Supplemental Environmental Assessment (Reference EA or PEA in comments)
- ☐ Environmental Impact Statement

Comments: This project has been determined to be Categorically Excluded from the need to prepare either an Environmental Impact Statement or Environmental Assessment in accordance with FEMA Instruction 108-1-1 and DHS Instruction 023-01-001-01; CATEX M13. Particular attention should be given to the project conditions before and during project implementation. Failure to comply with these conditions may jeopardize federal assistance including funding.

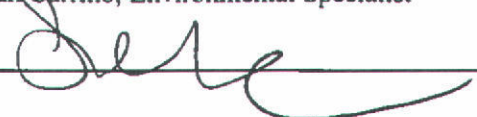
Reviewer and Approvals

- ☐ Project is Non-Compliant (See attached documentation justifying selection).

FEMA Environmental Reviewer.

Name: Sarah Carrino, Environmental Specialist

Signature



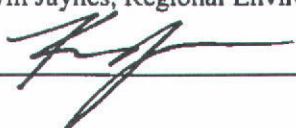
Date

2.6.17

FEMA Regional Environmental Officer or delegated approving official.

Name: Kevin Jaynes, Regional Environmental Officer

Signature



Date

2/6/17

I. Compliance Review for Environmental Laws (other than NEPA)

A. National Historic Preservation Act

- ☐ Not type of activity with potential to affect historic properties. **(Review Concluded)**
- ☒ Applicable executed Programmatic Agreement. Otherwise, conduct standard Section 106 review.
- ☒ Activity meets Programmatic Allowance # I.B.1, II.B.3.a, II.D.1.a, II.D.1.b, and II.D.2.a
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

HISTORIC BUILDINGS AND STRUCTURES

- ☐ No historic properties that are listed or 45/50 years or older in project area. **(Review Concluded)**
- ☒ Building or structure listed or 45/50 years or older in project area and activity not exempt from review.
- ☐ Determination of No Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Determination of Historic Properties Affected (FEMA finding/SHPO/THPO concurrence on file)
- ☐ Property a National Historic Landmark and National Park Service was provided early notification during the consultation process. If not, explain in comments
- ☐ No Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file).
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Adverse Effect Determination (FEMA finding/SHPO/THPO concurrence on file)
- ☐ Resolution of Adverse Effect completed. (MOA on file)
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**

ARCHEOLOGICAL RESOURCES

- ☒ Project affects only previously disturbed ground. **(Review Concluded)**
- ☐ Project affects undisturbed ground.
- ☐ Project area has no potential for presence of archeological resources
- ☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence or consultation on file). **(Review Concluded)**
- ☐ Project area has potential for presence of archeological resources
- ☐ Determination of no historic properties affected (FEMA finding/SHPO/THPO concurrence on file)
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Determination of historic properties affected
- ☐ NR eligible resources not present (FEMA finding/SHPO/THPO concurrence on file).
- Are project conditions required ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ NR eligible resources present in project area. (FEMA finding/ SHPO/THPO concurrence on file)
- ☐ No Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Adverse Effect Determination. (FEMA finding/ SHPO/THPO concurrence on file)
- ☐ Resolution of Adverse Effect completed. (MOA on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**

Comments: The scope of work has been reviewed and meets the criteria in Appendix B - Programmatic Allowances, Item I.B.1, II.B.3.a, II.D.1.a, II.D.1.b, and II.D.2.a of FEMA's Programmatic Agreement (PA) dated December 21, 2016. In accordance with this PA, FEMA is not required to determine the National Register eligibility of properties where work performed meets the Appendix B criteria.

B. Endangered Species Act

- ☐ No listed species and/or designated critical habitat present in areas affected directly or indirectly by the Federal action. **(Review Concluded)**
- ☒ Listed species and/or designated critical habitat present in the areas affected directly or indirectly by the Federal action.
- ☒ No effect to species or designated critical habitat.
- Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**
- ☐ May affect, but not likely to adversely affect species or designated critical habitat (FEMA determination/USFWS/NMFS concurrence on file)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Likely to adversely affect species or designated critical habitat
- ☐ Formal consultation concluded. (Biological Assessment and Biological Opinion on file)

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments: None.

Correspondence/Consultation/References:

C. Coastal Barrier Resources Act

- ☒ Project is not on or connected to CBRA Unit or Otherwise Protected Area (Review Concluded).
☐ Project is on or connected to CBRA Unit or Otherwise Protected Area. (FEMA determination/USFWS consultation on file)
☐ Proposed action an exception under Section 3505.a.6 (Review Concluded)
☐ Proposed action not excepted under Section 3505.a.6.

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments: None.

Correspondence/Consultation/References:

D. Clean Water Act

- ☒ Project would not affect any water of the U.S. (Review Concluded)
☐ Project would affect waters, including wetlands, of the U.S.
☐ Project exempted as in kind replacement or other exemption. (Review Concluded)
☐ Project may require Section 404/401/or Section 9/10 (Rivers and Harbors Act) permit, including qualification under Nationwide Permits.

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments:

Correspondence/Consultation/References:

E. Coastal Zone Management Act

- ☐ Project is not located in a coastal zone area and does not affect a coastal zone area (Review concluded)
☒ Project is located in a coastal zone area and/or affects the coastal zone
☒ State administering agency does not require consistency review. (Review Concluded)
☐ State administering agency requires consistency review.

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments: In a letter dated September 28, 2012, the Louisiana Office of Coastal Management determined that the granting of financial assistance is fully consistent with the Louisiana Coastal Resources Program.

Correspondence/Consultation/References:

F. Fish and Wildlife Coordination Act

- ☒ Not applicable for financial assistance. (Review Concluded)

G. Clean Air Act

- ☒ Project will not result in permanent air emissions. (Review Concluded)
☐ Project is located in an attainment area. (Review Concluded)
☐ Project is located in a non-attainment area.
☐ Coordination required with applicable state administering agency.

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments: None.

Correspondence/Consultation/References:

H. Farmland Protection Policy Act

- ☒ Project does not affect designated prime or unique farmland. (Review Concluded)
☐ Project causes unnecessary or irreversible conversion of designated prime or unique farmland.
☐ Coordination with Natural Resource Conservation Commission required.
☐ Farmland Conversion Impact Rating, Form AD-1006, completed.

Are project conditions required? ☐ YES (see section V) ☐ NO (Review Concluded)

Comments: None.

Correspondence/Consultation/References:

I. Migratory Bird Treaty Act

- ☐ Project not located within a flyway zone. **(Review Concluded)**
- ☒ Project located within a flyway zone.
- ☒ Project does not have potential to take migratory birds.
- Are project conditions required? ☐ Yes (see section V) ☒ No **(Review Concluded)**
- ☐ Project has potential to take migratory birds.
- ☐ Contact made with USFWS
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

J. Magnuson-Stevens Fishery Conservation and Management Act

- ☒ Project not located in or near Essential Fish Habitat. **(Review Concluded)**
- ☐ Project located in or near Essential Fish Habitat.
- ☐ Project does not adversely affect Essential Fish Habitat.
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Project adversely affects Essential Fish Habitat (FEMA determination/USFWS/NMFS concurrence on file)
- ☐ NOAA Fisheries provided no recommendation(s)
- Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ NOAA Fisheries provided recommendation(s)
- ☐ Written reply to NOAA Fisheries recommendations completed.
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

K. Wild and Scenic Rivers Act

- ☒ Project is not along and does not affect Wild or Scenic River (WSR) - **(Review Concluded)**
- ☐ Project is along or affects WSR
- ☐ Project adversely affects WSR as determined by NPS/USFS. **FEMA cannot fund the action.**
(NPS/USFS/USFWS/BLM consultation on file) **(Review Concluded)**
- ☐ Project does not adversely affect WSR. (NPS/USFS/USFWS/BLM consultation on file)
- Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

L. Other Relevant Laws and Environmental Regulations

RCRA: Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.

II. Compliance Review for Executive Orders

A. E.O. 11988 – Floodplains

- ☐ No Effect on Floodplains/Flood levels and project outside Floodplain - **(Review Concluded)**
- ☒ Located in Floodplain or Effects on Floodplains/Flood levels
- ☐ No adverse effect on floodplain and not adversely affected by the floodplain.
Are project conditions required? ☐ Yes (see section V) ☐ No **(Review Concluded)**
- ☐ Beneficial Effect on Floodplain Occupancy/Values **(Review Concluded)**.
- ☒ Possible adverse effects associated with investment in floodplain, occupancy or modification of floodplain environment
- ☒ 8 Step Process Complete - documentation on file
Are project conditions required? ☒ YES (see section V) ☐ NO **(Review Concluded)**

Comments: Per Flood Insurance Rate Map (FIRM) panel 22061C0100D, 22061C0125D, 22061C0225D, 22061C0235D, 22061C0245D, 22061C0250D, 22061C0255D, 22061C0265D, 22061C0275D, 22061C0300D, dated 04/02/2009, 30 sites are located outside the 500 year flood zone and the activity does not adversely affect floodplain values. See attached spreadsheet.

The project site(s) Government Tower Generators and Port Pump Station Generator are located within an "AE" zone, area of 100-yr flooding, per Preliminary Flood Insurance Rate Map (FIRM) preFIRMs 22109C0255E and 22109C0275E dated 7/30/2008. The proposed action is not likely to result in any potential direct impacts that will adversely affect the natural values and function of floodplains, nor is it likely to increase the risk of flood loss. 8-step checklist attached.

Correspondence/Consultation/References:

B. E.O. 11990 – Wetlands

- ☒ No Effects on Wetland(s) and project located outside Wetland(s) - **(Review Concluded)**
- ☐ Located in Wetland or effects Wetland(s)
- ☐ Beneficial Effect on Wetland - **(Review Concluded)**
- ☐ Possible adverse effect associated with constructing in or near wetland
- ☐ Review completed as part of floodplain review
- ☐ 8 Step Process Complete - documentation on file
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: A review of the National Wetland Inventory (NWI) online mapper, accessed on December 15, 2016, for sites 1 – 32 indicates that the areas are not located within nor do they it affect a designated wetland.

A review of the National Wetland Inventory (NWI) online mapper, accessed on December 15, 2016, for site 33 indicates that the area is located within a designated wetland. However, the project is not likely to affect wetlands because site development has precluded any wetland habitat in the project area.

Correspondence/Consultation/References:

C. E.O. 12898 - Environmental Justice For Low Income and Minority Populations

- ☐ No Low income or minority population in, near or affected by the project - **(Review Concluded)**
- ☒ Low income or minority population in or near project area
- ☒ No disproportionately high and adverse impact on low income or minority population- **(Review Concluded)**
- ☐ Disproportionately high or adverse effects on low income or minority population
Are project conditions required? ☐ YES (see section V) ☐ NO **(Review Concluded)**

Comments: None.

Correspondence/Consultation/References:

III. Other Environmental Issues

Identify other potential environmental concerns in the comment box not clearly falling under a law or executive order (see environmental concerns scoping checklist for guidance).

Comments:

Correspondence/Consultation/References:

IV. Extraordinary Circumstances

Based on the review of compliance with other environmental laws and Executive Orders, and in consideration of other environmental factors, review the project for extraordinary circumstances.

* A "Yes" under any circumstance may require an Environmental Assessment (EA). If the circumstance can be mitigated, please explain in comments. If no, leave blank.

Yes

- ☐ (i) A potentially significant effect on public health or safety.
- ☐ (ii) A potentially significant effect on species or habitats protected by the ESA, Marine Mammal Protection Act, Migratory Bird Treaty Act, Magnuson-Stevens Fishery Conservation and Management Act, or other law protecting a species or habitat.
- ☐ (iii) A potentially significant effect on historic properties (e.g., districts, sites, buildings, structures, or objects) that are listed in or eligible for listing in the National Register of Historic Places, affects traditional cultural properties or sacred sites, or leads to the loss or destruction of a significant scientific, cultural, or historical resource.
- ☐ (iv) A potentially significant effect on an environmentally sensitive area.
- ☐ (v) A potential or threatened violation of a Federal, State, or local law or requirement imposed to protect the environment. Some examples of other requirements to consider are: a local noise control ordinance; the requirement to conform to an applicable State Implementation Plan for air quality standards; Federal, Tribal, State, or local requirements to control hazardous or toxic substances; and environmental permits.
- ☐ (vi) An effect on the quality of the human environment that is likely to be highly controversial in terms of scientific validity, likely to be highly uncertain, or likely to involve unique or unknown environmental risks. This also includes effects that may result from the use of new technology or unproven technology. Controversy over, including public opposition to, a proposed action absent any demonstrable potential for significant environmental impacts does not itself constitute an extraordinary circumstance.
- ☐ (vii) Extent to which a precedent is established for future actions with significant effects.
- ☐ (viii) Significantly greater scope or size than normally experienced for this particular category of action.
- ☐ (ix) Potential for significant degradation of already existing poor environmental conditions. Also, initiation of a potentially significant environmental degrading influence, activity, or effect in areas not already significantly modified from their natural condition.
- ☐ (x) Whether the action is related to other actions with individually insignificant, but cumulatively significant impacts.

Comments: None

V. Environmental Review Project Conditions

General comments: None

Project Conditions:

1. Any change to the approved scope of work will require re-evaluation for compliance with NEPA and other Laws and Executive Orders.
2. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize federal funding.
3. If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.
4. Unusable equipment, debris and material shall be disposed of in an approved manner and location. In the event significant items (or evidence thereof) are discovered during implementation of the project, applicant shall handle, manage, and dispose of petroleum products, hazardous materials and toxic waste in accordance to the requirements and to the satisfaction of the governing local, state and federal agencies.
5. All work at 8026 Main Street, Houma and 1874 Industrial, Houma, must be protected from the 0.2% chance (i.e. 500-year) flood as defined by the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map, whichever is more restrictive.
6. Applicant must comply with the appropriate local floodplain management ordinance or best available data as defined by Preliminary Flood Insurance Rate Map (FIRM) panel 22109C0255E and 22109C0275E dated 7/30/2008, whichever is more restrictive per EO 11988 Sec. 2(a)(1). Applicant must coordinate with the local floodplain administrator and obtain any required permits prior to initiating work. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files.
7. The applicant is responsible for coordinating with and obtaining any required Coastal Use Permit(s) (CUP) or other authorizations from the Louisiana Department of Natural Resources (LDNR) Office of Coastal Management's Permits and Mitigation Division prior to initiating work. The applicant must comply with all conditions of the required permits. All coordination pertaining to these activities and applicant compliance with any conditions should be documented and copies forwarded to the state and FEMA for inclusion in the permanent project files.

Monitoring Requirements: None

Generator Project
15 Generators

Site/Location	Size
Ruston Fire Department	920 East Georgia Ave., Ruston, LA 71270
Hico Fire Station (Lincoln Parish Fire District)	747 Hwy 152, Dubach, LA 71235
Nobles School Fire Station (Lincoln Parish Fire District)	440 Nobles School Rd., Dubach, LA 71235
ML Olive Fire Station (Lincoln Parish Fire District)	422 Garr Rd., Grambling, LA 71245
Grambling City Hall	127 King St., Grambling, LA 71245
Lincoln Parish Detention Center	170 Road Camp Rd., Ruston, LA 71270
LPSB Central Office	410 South Farmerville St., Ruston, LA 71270
LPSB Maintenance Office	1428 Arlington St., Ruston, LA 71270
LPSB Bus Barn	2948 Woodward Ave., Ruston, LA 71270
LPSB Ruston High School	900 Bearcat Dr., Ruston, LA 71270
LPSB Ruston Junior High School	481 Tarbutton Rd., Ruston, LA 71270
LPSB Glenview Elementary School	1601 Bittersweet Ave., Ruston, LA 71270
LPSB Cypress Springs Elementary School	1100 Saratoga St., Ruston, LA 71270
LPSB Hillcrest Elementary School	301 East Kentucky Ave., Ruston, LA 71270
LPSB Ruston Elementary School	200 North Bernard St., Ruston, LA 71270
LPSB I.A. Lewis Elementary School	1000 Mitchell St., Ruston, LA 71270
LPSB Choudrant Elementary School	160 Walker Rd., Choudrant, LA 71227
LPSB Choudrant High School	2555 Hwy 80, Choudrant, LA 71227
LPSB Dubach Elementary School	7710 Fellowship Rd., Dubach, LA 71235
LPSB Lincoln Learning Center	1435 Mayberry St., Ruston, LA 71270
LPSB Early Childhood Center	801 East Mississippi Ave., Ruston, LA 71270
LPSB Simsboro School	114 Tiger Dr., Simsboro, LA 71275
LPPJ Courthouse	100 West Texas Ave., Ruston, LA 71270
LPPJ Complex	307 North Homer St., Ruston, LA 71270
LPPJ Highway Department Shop	189 Arkansas Plant Rd., Dubach, LA 71235
LPPJ Exposition Center	165 Fairgrounds Rd., Dubach, LA 71235
LPPJ Sewer Dist. North Pine Lift Station	North Pine Street, Ruston, LA 71270
LPPJ Sewer Dist. South Chatham Lift Station	South Chatham Street, Ruston, LA 71270
LPPJ Sewer Dist. Watertank Lift Station	Watertank Road, Ruston, LA 71270
LPPJ Sewer District	171 Pine St., Ruston, LA 71270
Evangeline Parish EOC/911	1188 Vocational Dr., Ville Platte, LA 70586
Government Tower (Terrebonne Parish)	8026 Main St., Houma, LA 70360
Port Pump Station (Terrebonne Parish)	1874 Industrial, Houma, LA 70360

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and **Terrebonne Parish** ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.
31 U.S.C § 1352
Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206
OMB Circular A-102 (Standard Form 424B)
OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)
Louisiana Uniform Construction Code, La. R.S. 40:1721-39
Louisiana Public Bid Law, La. R.S. 38:2211 et seq.
Louisiana Procurement Code, La. R.S. 39:1551 et seq.
Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete **Generator Projects** Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. **(HMGP #1786-022-0002, FEMA-1786-DR-LA, Project #0128)**

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to **HMGP Project #1786-022-0002, FEMA-1786-DR-LA #0128**, Sub-Grantee shall perform the following tasks within the approved timeframes:

4.2.1 Government Tower & Port Pump Station Generators

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 Generators Approved 4.2.1	\$1,012,360.00
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5.3 Total Project Costs	\$1,012,360.00
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5.4 Funding Sources

5.3.1 Federal share (75%)	\$ 759,270.00
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5.3.2 Non-Federal share (25%)	\$ 253,090.00
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6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle
Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mr. Gordon E. Dove
Parish President
Terrebonne Parish
8026 Main Street
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: _____
James B. Waskom
Director
GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: _____

BY: _____
Gordon E. Dove
Parish President, Terrebonne Parish

DATE: _____

1786 Statewide Generator Project
Amendment 15
Generators

Site/Location	Total Project Cost	Federal Share	Non-Federal Share
Government Tower (Terrebonne Parish)	950,000.00	712,500.00	237,500.00
Port Pump Station (Terrebonne Parish)	62,360.00	46,770.00	15,590.00
TOTALS	1,012,360.00	759,270.00	253,090.00



Monday, April 10, 2017

Item Title:

National Flood Insurance Program

Item Summary:

RESOLUTION: Asserting certain priorities for Terrebonne Parish to make flood insurance affordable, dependable and predictable.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2017	Executive Summary
Memo	4/5/2017	Cover Memo
Resolution	4/5/2017	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution capturing beneficial elements for the National Flood Insurance Program authorizing the Parish President to provide to support Terrebonne Parish interests in flood insurance.

PROJECT SUMMARY (200 WORDS OR LESS)
Attached is a Resolution asserting certain changes to the National Flood Insurance Program (NFIP) supported by Terrebonne Parish to make flood insurance affordable, dependable, and predictable. Is up for reauthorization before it expires September 30, 2017. The resolution could be provided to the congressional delegation, agencies or entities to support the interests of Terrebonne Parish.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to show support for positive changes to the NFIP to ensure coverage through the NFIP for new and existing structures including longterm protection for grandfathered properties compliant with the height requirements available when they were built, better maps, funding to provide better mapping, and primary residence status for secondary homes that are full time rentals.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL – N/A			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	<u>9</u>

Chris Pulaski

Signature

4/4/17

Date

April 4, 2017

MEMO TO: Gordon Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item April 10th and 12th, 2017
National Flood Insurance Program
Policy Resolution

Attached is a Resolution asserting certain priorities for Terrebonne Parish to make flood insurance affordable, dependable, and predictable. The National Flood Insurance Program (NFIP) is up for reauthorization as it will expire September 30, 2017. The resolution could be provided to the congressional delegation to support the interests of Terrebonne Parish.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,
Chris

RESOLUTION TO SUPPORT AFFORDABLE, DEPENDABLE AND PREDICTABLE FLOOD INSURANCE RATES ADEQUATE TO REDUCE THE IMPACT OF FLOOD EVENTS ON TERREBONNE PARISH RESIDENTS BY AUTHORIZING THE PARISH PRESIDENT TO SUBMIT THIS RESOLUTION TO THE CONGRESSIONAL DELEGATION AND GOVERNMENT AGENCIES AS THEY CONSIDER THE REAUTHORIZATION OF THE NATIONAL FLOOD INSURANCE PROGRAM.

WHEREAS, flood insurance is critical to the resilience of Terrebonne Parish as a coastal parish that has withstood many presidentially declared disasters and flooding events and remains at risk of severe weather that will cause flood damages; and

WHEREAS, flood insurance has supported the reconstruction of Terrebonne after every event through the individual actions of the residents to get flood insurance coverage; and

WHEREAS, flood insurance is currently provided predominantly through the National Flood Insurance Program which will expire September 30, 2017; and

WHEREAS, There is an opportunity for Terrebonne Parish to influence the array of flood insurance products and rates to support affordable, dependable and predictable flood insurance rates adequate to reduce the impact of flood events on Terrebonne Parish residents and businesses; and

WHEREAS, This worthy objective may be met by authorizing the Parish President to submit this resolution and other materials as warranted to the congressional delegation and government agencies as they consider the reauthorization of the National Flood Insurance Program;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to provide this resolution and other materials to the congressional delegation and agencies as warranted to ensure that the National Flood Insurance Program will support our residents by:

1. Assuring that the Federal Emergency Management Agency (FEMA) produce and use up-to-date flood maps in flood insurance rate assessments.
2. Requiring that FEMA include local conditions including levees not certified by the U.S. Army Corp of Engineers, vegetation, raised roads and other barriers as part of risk assessment.
3. Supporting congressional action to fund FEMA to provide these mapping efforts including the LAMP process to best determine actual local risk for real accurate flood insurance rates.
4. Grandfathering in buildings that were built originally or elevated to the base flood elevation required at the time of that construction or elevation, even though that elevation is less than guidelines established since that time.
5. Defining “grandfathering” to include a cap of 5% on yearly rate increases based on the cost of living or evidence-based risk increase to the grandfathered original class.
6. Limiting all rate increases for postfirm properties (unsubsidized) to cost of living or evidence-based increased risk provided to the public for comment, questions and answers.

7. Supporting affordability without relying on high deductibles that can contribute to a vicious cycle of loss for the poor.
8. Recognizing the differences between coastal and river communities by creating a new zone designation for coastal regions.
9. Ending the requirement that catastrophic loss years such as 500-year floods be included in cost calculations for insurance rates, which are not normally considered in actuarial calculations.
10. Ending the assignment of debt for congressional allocations for flood disasters to the NFIP.
11. Ensuring that NFIP Policy premiums and surcharges are retained by the NFIP to benefit policy holders and not supporting general FEMA administration or educational programs.
12. Requiring that the flood insurance purchase requirement for federally backed loans is prioritized to ensure compliance or fines if banks are not requiring this protection.
13. Ensuring the availability of affordable housing, by treating pre-firm structures rented yearly as the primary residences they are.
14. Offering flood insurance policies for residences above \$250,000 with corresponding increases in premiums as appropriate to the risk.
15. Reformulating the NFIP policy to mirror Law and Ordinance coverage under Homeowner Insurance allowing the owner to use the remainder of the flood policy coverage AND Increased Cost of Compliance benefit to meet codes required due to the covered loss.
16. Increasing Increased Cost of Compliance to greater than the \$30,000 increment with corresponding increases in the cost of the rider to enable elevation by individuals.



Monday, April 10, 2017

Item Title:

Ordinance to Amend Parish Code of Ordinances Chapter 6 Appendix A Buildings and Structures

Item Summary:

Introducing an ordinance that will amend the Parish Code that will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish and call a public hearing on April 26, 2017 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2017	Executive Summary
Proposed Ordinance	4/5/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance to Amend Parish Code of Ordinances Chapter 6 Appendix A Buildings and Structures

PROJECT SUMMARY (200 WORDS OR LESS)

The proposed ordinance amendment will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish and clarify regarding which entity will assume authority over and the responsibilities of building plan review and inspection in the event any contract between the Terrebonne Parish Consolidated Government and the South Central Planning and Development Commission expires or is otherwise terminated.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish. The proposed amendment to Appendix A will remove conflicts between the Parish Code and the Home Rule Charter.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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A handwritten signature in blue ink, appearing to read "Clayton", is written over a horizontal line.

Signature

A handwritten date "4/5/17" in blue ink is written over a horizontal line.

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" FOR THE PURPOSES OF RESOLVING CONFLICTS BETWEEN THE TERREBONNE PARISH CONSOLIDATED BUILDING CODE AND THE TERREBONNE PARISH CODE AND CHARTER, PROVIDING FOR THE EFFECT OF THE EXPIRATION AND/OR TERMINATION OF ANY CONTRACT FOR BUILDING CODE REVIEW AND INSPECTION SERVICES, AND TO PROVIDE FOR RELATED MATTERS.

Whereas, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

Whereas, in an effort to resolve conflicts between the Terrebonne Parish Consolidated Building Code, which is codified at Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances and other provisions of the Terrebonne Parish Charter and Code of Ordinances, Terrebonne Parish Consolidated Government wishes to amend the Terrebonne Parish Consolidated Building Code;

Whereas, the Terrebonne Parish Consolidated Building Code further lacks clarification regarding which entity will assume authority over and the responsibilities of building plan review and inspection in the event any contract between the Terrebonne Parish Consolidated Government and the South Central Planning and Development Commission expires or is otherwise terminated; and

Whereas, accordingly, the Terrebonne Parish Consolidated Government desires to amend Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances to resolve conflicts and clarify authority and responsibilities of building plan review and inspections in Terrebonne Parish;

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

Section I

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 6, Appendix A, are hereby amended, using ~~strikethrough~~ to indicate deletions and underlining to indicate additions, and same are hereby adopted to read as follows:

SECTION 102 - APPLICABILITY

102.1 General. Where there is conflict between a general requirement and a specific requirement, the specific requirement shall be applicable. Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern. The provisions of this code are not intended to abrogate any authority given by the Terrebonne Parish Charter to the Parish President or the Terrebonne Parish Council over the Terrebonne Parish Consolidated Government Department of Planning and Zoning regarding building permits, and any provision of this code which results in such an abrogation shall be deemed invalid or void.

* * *

SECTION 103

ADMINISTRATION & ENFORCEMENT

103.1 *Administration.* Terrebonne Parish Consolidated Government (TPCG), hereinafter referred to as "*the jurisdiction*", shall have full control of this code [and] shall appoint or designate a *Building Code Administrator* qualified to be responsible for all aspects of its administration and supervision of its implementation.

103.2 *Creation of Enforcement Agency.* The South Central Regional Construction Code Council (SCRCCC) shall be responsible for the overall enforcement of this code under the terms of and to the extent provided in a Cooperative Endeavor Agreement (CEA) between the jurisdiction and SCRCCC. Whenever the term "department of building safety" is used in the codes adopted by virtue of this chapter, it shall, to the extent determined under the terms of the CEA, mean the South Central Regional Construction Code Council.

103.3. *Appointment of a Building Official.* South Central Regional Construction Code Council shall appoint the building official and throughout this code the term "building official" shall refer to the building official appointed by South Central Regional Construction Code Council.

103.4 *Building Official Duties.* The building official shall be the sole authority for interpretive and technical matters required by the code. Provided that, for the purposes of administering this code, the building code administrator appointed or designated by the jurisdiction, as the most senior construction code enforcement official employed by the jurisdiction, shall conjointly be vested with such administrative duties and powers as are herein accorded to the building official.

103.54 *Deputies.* In accordance with the prescribed procedures of the South Central Regional Construction Code Council, deputy inspectors, related technical officers, plan examiners, and other employees shall be appointed. Such employees shall have powers, as delegated by the building official.

103.6 *Effect of Termination of CEA.* In the event the CEA between the jurisdiction and the SCRCCC expires or is terminated:

103.6.1 the jurisdiction shall be responsible for the overall enforcement of this code in accordance with the Charter and Code of Ordinances of the Terrebonne Parish Consolidated Government and the laws of the state of Louisiana;

103.6.2 the Terrebonne Parish President shall appoint the Building Official, subject to confirmation by the Terrebonne Parish Council, who shall have the authority and responsibilities granted by the code;

103.6.3 Deputies shall be hired or appointed administratively by the jurisdiction, and they shall have such powers as delegated by the Building Official;

103.6.4 the Board of Appeals, created by Section 113.1 of this code, shall consist of an administrative review board, for which purpose the parish manager shall sit as chairman, with two board members: the Director of Planning and Zoning and a person designated by the Parish President for their knowledge of construction matters. The Chief Building Official shall attend the hearing. The board shall assume all authority and obligations provided for in Section 113 of this code.

103.6.5 Section 113.4 shall be inapplicable.

* * *

SECTION 109 - FEES

109.1 *Payment of Fees.* Notwithstanding any provision of this code to the contrary, the jurisdiction shall maintain authority to determine the amount of any permit fee(s) charged to applicants in accordance with this Section. A permit shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid. Fees shall not be discounted for any cause except as specifically provided for in this code.

* * *

109.2.3 Third party service providers. Parish may grant a permit fee discount to applicants who have contracted with a qualified third party provider for plan reviews and inspections as required by the Louisiana Uniform Construction Code and other state or local laws which have been or may be adopted, said discount to be no greater than 40% of the standard permit fee that would otherwise be

charged the applicant. In the instance that a third party provider is used for plan review only, there shall be no discount. In the instance that the third party provider is used for inspections only, the discount shall be no greater than 30% of the standard permit fee. Permit fees for applicants selecting third party provider services for required inspections, or for required inspections and plan review, may be discounted to the extent permitted in any agreement entered into with the code enforcement agency by virtue of Section 103.2 of this code.

109.2.4 Amendment of fees. The nature and level of fees specified in Tables 109.2.2(1), (2), (3) and (4) may be amended by ~~resolution~~ ordinance of the Council of the jurisdiction.

Section II

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

Section III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2017.

CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL
Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL