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**PARISH COUNCIL**  
**PARISH OF TERREBONNE**



**Dirk Guidry**  
**CHAIRMAN**

**Steve Trosclair**  
**VICE-CHAIRPERSON**  
**DISTRICT 1**

**John Navy**

**DISTRICT 2**  
**Arlanda J Williams**

**DISTRICT 3**  
**Gerald Michel**

**DISTRICT 4**  
**Scotty Dryden**

2nd Floor, Council Meeting Room  
Government Tower, 8026 Main Street  
Houma, Louisiana

**AGENDA**

Wednesday, March 8, 2017  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**Venita H. Chauvin,**  
**COUNCIL CLERK**

**DISTRICT 5**

**Christa Duplantis-Prather**  
**DISTRICT 6**

**Darrin Guidry**

**DISTRICT 7**

**Al Marmande**

**DISTRICT 8**

**Dirk Guidry**

**DISTRICT 9**

**Steve Trosclair**

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 8, 2017**

**APPROVE MINUTES OF THE SPECIAL COUNCIL SESSION HELD ON FEBRUARY 13, 2017**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 22, 2017**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/24/2017 & 3/6/2017**

**1. GENERAL BUSINESS:**

**A.** Proclaiming March 2017 as "Social Workers Month" in Houma-Terrebonne.

Co-sponsorship request from Louisiana State Police/Troop-C for the 2017 Bayou Region Safety Expo at

- B. the Houma-Terrebonne Civic Center on May 13, 2017.

## **2. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A. As per speaker cards submitted prior to the beginning of the meeting.

### **6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A. A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEM AND TO PROVIDE FOR RELATED MATTERS.

- I. Juvenile Justice (Adult Women Bldg), \$90,000

- 1. Consider adoption of ordinance.

- B. A proposed ordinance to revoke the right-of-way for approximately 450-linear feet on Safety Road. (located on the Houma-Terrebonne Airport)

- 1. Consider adoption of ordinance.

- C. A proposed ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for Acadian Pointe Subdivision, Phase A into the Enhanced 911 Emergency Response System.

- 1. Consider adoption of ordinance.

- D. A proposed ordinance that will approve a building contract agreement for the Christian Congregation of Jehovah's Witnesses to provide event rental services at the Houma-Terrebonne Civic Center.

- 1. Consider adoption of ordinance.

- E. A proposed ordinance to amend the 2017 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Safe Room East, \$990,796

- II. EOC Safe Room, \$2,335,487

- III. Upper Little Caillou Pump Station, \$779,206

- IV. Public Safety Fund-Houma Fire Dept., \$25,493

- V. Oyster Bed Surge Protection System, \$209,100

- 1. Consider adoption of ordinance.

- F. A proposed ordinance to amend the 2017 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Parishwide Recreation Fund, \$20,000

- II. Amend existing CEA

- III. Jeff Drive Reconstruction Project, \$115,000

- IV. Amend 2016 Road Maintenance Priority List.

- 1. Consider adoption of ordinance.

## **3. COMMITTEE REPORTS:**

- A. Budget and Finance Committee, 3/6/17

- B. Policy, Procedure & Legal Committee, 3/6/17

- C. Public Services Committee, 3/6/17\*

- D. Community Development & Planning Committee, 3/6/17

**(Ratification of minutes calls Public Hearings on \*3/22/17 at 6:30 p.m.)**

## **4. STREET LIGHTS:**

- A. Light installations, removals, and/or activations.

**5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Boat Launch Advisory Committee:** Seven openings to re-establish Committee that has been inactive. Mr. James L. Lina submitted application and resume'.

**6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. Recreation District No. 7 Board: One expiring term on 3/25/17.

**7. COUNCIL MEMBERS REQUEST DISCUSSION OF:**

- A. **Mr. Scotty Dryden:**
  - 1) Consider introduction an ordinance to name the new Bayou Gardens Extension Bridge after "Mr. Anthony 'Mug' Cadere" and calling a public hearing on March 22, 2017 at 6:30 p.m.

**8. ANNOUNCEMENTS:**

- A. **Council Members**
- B. **Parish President**

**9. MONTHLY ENGINEERING REPORTS:**

- A. CBI
- B. Milford & Associates, Inc.
- C. GIS Engineering, LLC
- D. T. Baker Smith

**10. ADJOURN**

Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 8, 2017

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Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

SPECIAL SESSION MINUTES

**Item Summary:**

APPROVE MINUTES OF THE SPECIAL COUNCIL SESSION HELD ON FEBRUARY 13, 2017

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Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON FEBRUARY 22, 2017

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Category Number:  
Item Number:



Wednesday, March 8, 2017

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**Item Title:**

Accounts Payable Bill List For 2/24/2017 & 3/6/2017

**Item Summary:**

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 2/24/2017 & 3/6/2017

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**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

Accounts Payable Bill List for 2/24/2017 &  
3/6/2017 3/3/2017

Executive Summary



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 2/24/2017 & 3/6/2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

March 3, 2017

Date

Category Number: 1.  
Item Number: A.



Wednesday, March 8, 2017

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**Item Title:**

Proclaiming Social Worker Month

**Item Summary:**

Proclaiming March 2017 as "Social Workers Month" in Houma-Terrebonne.

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**ATTACHMENTS:**

**Description**

Proclamation

**Upload Date**

3/3/2017

**Type**

Backup Material

# Terrebonne Parish Consolidated Government

## A Proclamation



**"Social Workers Stand Up" - Social Work Month 2017**

**WHEREAS**, the primary mission of the Social Work profession is to enhance well-being and help meet the basic needs of all people, especially the most vulnerable in society;  
**WHEREAS**, Social Workers work in all areas of our society to improve happiness, health and prosperity, including in government, schools, universities, social service agencies, communities, the military and mental health and health care facilities;  
**WHEREAS**, Social Workers have helped this nation live up to its ideals by successfully pushing for equal rights for all;

**WHEREAS**, Social Workers have helped people in this nation overcome racial strife and economic and health care uncertainty by successfully advocating for initiatives such as Medicaid, unemployment insurance, workplace safety, Social Security benefits, the Civil Rights Act, the Voting Rights Act, and the Affordable Care Act;

**WHEREAS**, Social Workers are the largest group of mental health care providers in the United States and daily work to help people overcome depression, anxiety, substance abuse and other disorders so they can lead more fulfilling lives;

**WHEREAS**, the U.S. Department of Veterans Affairs employs more than 12,000 professional Social Workers and Social Workers help bolster our nation's security by providing support to active duty military personnel, veterans and their families;

**WHEREAS**, thousands of child, family and school Social Workers across the country provide assistance to protect children and improve the social and psychological functioning of children and their families;

**WHEREAS**, Social Workers help children find loving homes and create new families through adoption;

**WHEREAS**, Social Workers work with older adults and their families to improve their quality of life and ability to live independently as long as possible and get access to quality mental health and health care;

**WHEREAS**, Social Workers have helped the United States and other nations overcome earthquakes, floods, wars and other disasters by helping survivors get services such as food, shelter and health care and mental health care to address stress and anxiety;

**NOW THEREFORE**, in recognition of the numerous contributions made by America's Social Workers, the Terrebonne Parish Council, on behalf of the Parish President and the Terrebonne Parish Consolidated Government, do hereby proclaim the month of March 2017 as National Social Work Month and call upon all citizens to join with the National Association of Social Workers and the Houma-Terrebonne community in celebration and support of the Social Work Profession.

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**GORDON E. DOVE**  
PARISH PRESIDENT

---

**DIRK GUIDRY**  
COUNCIL CHAIRMAN

### **TERREBONNE PARISH COUNCIL**

**JOHN NAVY**  
DISTRICT 1

**ARLANDA WILLIAMS**  
DISTRICT 2

**GERALD MICHEL**  
DISTRICT 3

**SCOTTY DRYDEN**  
DISTRICT 4

**CHRISTA DUPLANTIS-PRATHER**  
DISTRICT 5

**DARRIN GUIDRY**  
DISTRICT 6

**AL MARMANDE**  
DISTRICT 7

**DIRK GUIDRY**  
DISTRICT 8

**STEVE TROSCLAIR**  
DISTRICT 9



Category Number: 1.  
Item Number: B.



Wednesday, March 8, 2017

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**Item Title:**

Cosponsorship request - La. State Police/Troop C

**Item Summary:**

Co-sponsorship request from Louisiana State Police/Troop-C for the 2017 Bayou Region Safety Expo at the Houma-Terrebonne Civic Center on May 13, 2017.

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**ATTACHMENTS:**

**Description**

Cosponsorship application

**Upload Date**

3/3/2017

**Type**

Application

**Name of Applicant/Agency (seeking co-sponsorship):**

Louisiana State Police/Troop-C

**Name of Authorized Representative and Capacity (if applicant is not an individual):**

Sgt. Willie Verret III (Administrative Sergeant/Troop-C/Event Organizer)

**Mailing Address:**

4047 West Park Ave., Houma, LA 70359

**Telephone Number:**

985-857-3680 Ext. 240

**E-Mail Address:**

willie.verret@la.gov

**Location and Date of Event:**

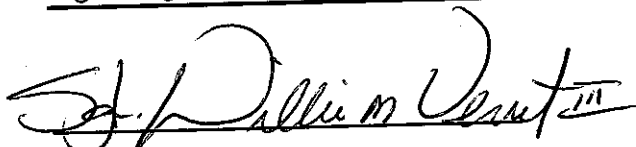
Houma Civic Center/May 13th, 2017

**Describe the reason for the co-sponsorship, the nature of the contemplated event and how such serves a public purpose:** Troop-C will be hosting the 2017 Bayou Region Safety

Expo at the Houma Civic Center. This event brings together public safety professionals from the Troop-C area who set up displays featuring their fields of expertise. The public is invited to attend in the hopes that they can better understand how these professionals serve their community. The event is free to the public and includes free food and drinks.

**Services Requested:**

Troop-C is requesting a waiver of any fees imposed by the Terrebonne Parish Government regarding the event.

  
Signature

Date

2/20/17

(TPCG USE ONLY)

Date Received: \_\_\_\_\_ Signed: \_\_\_\_\_

Category Number: 2.  
Item Number: A.



Wednesday, March 8, 2017

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**Item Title:**

As per speaker cards

**Item Summary:**

As per speaker cards submitted prior to the beginning of the meeting.

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Wednesday, March 8, 2017

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**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

A PROPOSED ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEM AND TO PROVIDE FOR RELATED MATTERS.

- I. Juvenile Justice (Adult Women Bldg), \$90,000  
1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	2/3/2017	Executive Summary
2017 Various Items for Budget Amendment	2/3/2017	Budget Amendment
2017 Various Items for Budget Amendment	2/3/2017	Backup Material



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
I. Juvenile Justice (Adult Women Bldg), \$90,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div><div>NO</div><div>YES</div><div>IF YES AMOUNT BUDGETED:</div></div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_/s/ Kayla Dupre

Signature

\_\_\_\_February 3, 2017

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Juvenile Justice (Adult Women Bldg), \$90,000

SECTION I

WHEREAS, additional funding is needed for the Juvenile Justice (Adult Women Bldg.) for renovations, and

WHEREAS, the funding source is from the Jail Chillers Project for \$90,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Juvenile Justice (Adult Women Bldg.). (Attachment A)

Prepared By: Finance Department  
PC File: 2017- Adult Women Bldg  
Date Prepared: 2/3/17 BA # 7

**ATTACHMENT A - Adult Women Bldg.**

	<b>2017</b>		
	<b><u>Adopted</u></b>	<b><u>Change</u></b>	<b><u>Amended</u></b>
Jail Chillers, A/C & Air Hadlers	1,474,987	(90,000)	1,384,987
Juv Just (Adult Women Bldg)	226,862	90,000	316,862

# Section I

## Kayla Dupre

---

**From:** Al Levron  
**Sent:** Friday, February 03, 2017 8:52 AM  
**To:** Kandace Mauldin  
**Cc:** Kayla Dupre  
**Subject:** RE: Jail Chillers

No problem.

---

**From:** Kandace Mauldin  
**Sent:** Friday, February 03, 2017 8:47 AM  
**To:** Al Levron  
**Cc:** Kayla Dupre  
**Subject:** FW: Jail Chillers

See the discussion below, we are thinking about moving the \$90,000 for the women's jail from the Jail Chiller project. If you agree we will put it on the agenda for Wednesday night (we have some invoices that are needing to be paid.)

Let me know your thoughts.  
Thanks

---

**From:** Jeanne Bray  
**Sent:** Friday, February 03, 2017 8:40 AM  
**To:** Kandace Mauldin  
**Cc:** David Drury; Kayla Dupre; Niayonda Picou; Joan Schexnayder  
**Subject:** FW: Jail Chillers

Kandace,

\$90k can be moved out without affecting our project. Go for it!

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

---

**From:** Niayonda Picou  
**Sent:** Friday, February 03, 2017 8:23 AM  
**To:** Jeanne Bray  
**Subject:** RE: Jail Chillers

Money can be moved out \$90,000.00. We have more than enough to move forward with construction, even with a 10% contingency.

---

**From:** Jeanne Bray  
**Sent:** Thursday, February 02, 2017 1:20 PM  
**To:** Niayonda Picou  
**Subject:** FW: Jail Chillers

Can you please analyze and get back to me? Thanks!

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)





Please consider the environment before printing this email.

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**From:** Kandace Mauldin  
**Sent:** Thursday, February 02, 2017 11:55 AM  
**To:** Jeanne Bray  
**Cc:** Kayla Dupre; David Drury; Niayonda Picou  
**Subject:** RE: Jail Chillers

Thanks Jeanne. We are looking for a place to pull \$90,000 from for the Women's Jail Renovations. How would you feel about us pulling the \$90,000 from this account?

---

**From:** Jeanne Bray  
**Sent:** Thursday, February 02, 2017 10:46 AM  
**To:** Kandace Mauldin  
**Cc:** Kayla Dupre; David Drury; Niayonda Picou  
**Subject:** RE: Jail Chillers

Phase 3 & 4 was awarded to Bernard Mechanical, LLC in the amount of \$928,700. See our spreadsheet attached that may help for all phases coming out of that account.

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

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**From:** Kandace Mauldin  
**Sent:** Thursday, February 02, 2017 10:38 AM  
**To:** Jeanne Bray  
**Cc:** Kayla Dupre; David Drury  
**Subject:** Jail Chillers

Can you tell me how the bids came in for the Chiller and A/C handler project at account #659-201-8912-02?

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457





**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-201-8912-02  
ADULT JAIL CHILLERS, A/C, & AIR HANDLERS  
PROJECT # 11-JAIL-34**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>3,090,738</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>(906,159)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>2,184,579</b>

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Aug-12	ORD 8157	FD 203 PARISH PRISONERS FUND	445,646						
Jan-13	ORD 8247	FD 151 GENERAL FUND	384,184						
Jan-14	ORD 8376	FROM 659-194-8912-06 FD 151	400,000						
Jan-15	ORD 8494	FUND 255 1/4% SALES TAX	200,000						
Jan-15	ORD 8494	FUND 255 1/4% SALES TAX	800,000						
Jan-16	ORD 8663	FUND 151 GENERAL FUND		278,000					
Oct-16	ORD 8778	FROM 659-201-8912-01 FD 151		191,041					
Oct-16	ORD 8778	FROM 659-201-8912-01 FD 203		139,353					
Oct-16	ORD 8778	FROM 151-194-8932-28 GEN FUND		163,694					
Oct-16	ORD 8778	FROM 662-194-8912-25 GEN FUND		131,804					
Oct-16	ORD 8778	FROM 151-194-8932-07 GEN FUND		39,671					
Oct-16	ORD 8778	FROM 659-194-8932-15 GEN FUND		7,345					
Feb-17	PENDING BA	TO 659-122-8912-01 FD GEN FUND			(90,000.00)				
LESS PRIOR YEARS EXPENDITURES			(906,159)						
FUNDS AVAILABLE			\$ 1,323,671	\$ 950,908	\$ (90,000)	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: CASTAGNOS GOODWIN UTLEY ENGINEERS**  
**CONTRACTOR: BLANCHARD MECHANICAL CONTRACTORS, INC**

**DESCRIPTION:** REPLACE THE CHILLERS AT THE JAIL. PROJECT  
WILL BE DONE IN PHASES.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2017 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 659 - CAPITAL PROJECTS CONTROL**

**659-122-8912-01**  
**JUVENILE JUSTICE REPAIRS**

TOTAL FUNDING	\$	570,000
EXPENDITURES THRU 12/31/15		(98,219)
PROJECT BALANCE	\$	<u>471,781</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-15	ORD 8494	FUND 151 GENERAL FUND	750,000						
Jan-17	ORD 8796	CLOSED OUT TO GEN FUND			(200,000)				
Nov-16	ORD 8788	TO FD 204 POLICE DEPT.		(70,000)					
Feb-17	PENDING BA	FROM 65-201-8912-02			90,000				
LESS PRIOR YEARS EXPENDITURES			(98,219)						
FUNDS AVAILABLE			<u>\$ 651,781</u>	<u>\$ (70,000)</u>	<u>\$ (110,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**DESCRIPTION:** PROVIDE FOR BUILDING HVAC SYSTEM AND  
 OTHER IMPROVEMENTS NECESSARY FOR THE  
 DAY TO DAY OPERATIONS OF THE FACILITY.

ACCT: 659-201-8912-02  
CAPITAL PROJECTS CONTRL  
PARISH PRISONERS  
JAIL CHILLERS, A/C & AIR HANDL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	2,274,579	799,592.50	0	1,474,987
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	445,646	47,613.75	N/A	398,032
2013	782,216	484,275.20	N/A	297,941
2014	697,941	87,627.30	N/A	610,314
2015	1,610,314	286,642.75	N/A	1,323,671

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 659-122-8912-01  
CAPITAL PROJECTS CONTRL  
JUVENILE SERVICES  
JUV JUST (ADULT WOMEN BLDG)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	581,781	373,941.49	9,511-	217,351
2017	200,000-	6,012.40	56,636	262,648-
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	750,000	98,219.00	N/A	651,781

ENTER = CONTINUE      CF04 = DSP      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL



Wednesday, March 8, 2017

---

**Item Title:**

Safety Road - Partial revocation

**Item Summary:**

A proposed ordinance to revoke the right-of-way for approximately 450-linear feet on Safety Road. (located on the Houma-Terrebonne Airport)

1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ordinance	2/16/2017	Ordinance
Executive Summary	2/16/2017	Executive Summary
Backup Material	2/16/2017	Backup Material

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO REVOKE THE RIGHT-OF-WAY FOR APPROXIMATELY 450  
LINEAR FEET OF SAFETY ROAD

SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, in regular session convened, acting pursuant to the Home Rule Charter for a Consolidated Government, does hereby revoke the dedication of Right-of-Way for approximately 450 linear feet of Safety Road as more fully shown on the plat entitled "Proposed Public Right-of-Way Revocation Along Safety Road", and attached as Exhibit "A".

SECTION II

BE IT FURTHER ORDAINED that this revocation is conditioned upon this section of road in question does not serve a public purpose and does not further the interests of the Parish and Parish Road System.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Safety Road partial Revocation

**PROJECT SUMMARY (200 WORDS OR LESS)**

An Ordinance to revoke the Right-of-Way for approximately 450 linear feet at the end of Safety Road.
--

**PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)**

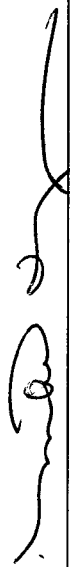
TPCG has determined that this section of Safety Road as depicted on the attached map is no longer needed for public purposes.
---

**TOTAL EXPENDITURE**

None		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL		ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	YES
IF YES AMOUNT BUDGETED:		

**COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)**

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Mike C. Touns, Director of Public Works

Signature

February 16, 2017

Date



# Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET - HOUMA, LOUISIANA 70363

Office: (985) 872-4646 / Fax: (985) 876-4115

February 15, 2017

Parish President Gordy Dove  
8026 Main Street, Suite 700  
Houma, LA 70360

Dear Mr. President:

I am writing on behalf of the Houma-Terrebonne Airport Commission (H-TAC). They have authorized me to request that the Terrebonne Parish Consolidated Government (TPCG) revoke and set aside the dedication of a portion of Safety Road located on the Houma-Terrebonne Airport, as the H-TAC believes it is no longer needed for public purposes.

The requested action is based on La. R.S. 48:701 et seq. Attached is an aerial map showing the portion of Safety Road (outlined in red) that is sought to have its dedication revoked. The remainder of Safety Road would remain a public road for all purposes.

If anything else is needed, please contact me or my staff.

Respectfully,

Joe Wheeler MCA, C.M., ACE  
Executive Director





**Safety Road**  
Area in red to be de-dedicated

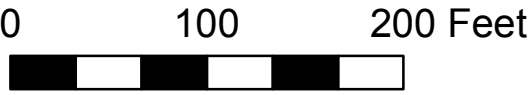
**Legend**  
Feature 1



300 ft



# Proposed Public Right-of-Way Revocation Along Safety Road





Wednesday, March 8, 2017

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**Item Title:**

Acadian Pointe Subdivision, Phase A

**Item Summary:**

A proposed ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for Acadian Pointe Subdivision, Phase A into the Enhanced 911 Emergency Response System.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Acadian Pointe Subdivision, Phase A	2/14/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Acadian Pointe Subdivision, Phase A

### PROJECT SUMMARY (200 WORDS OR LESS)

Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way; and the incorporation of the extension of "Laban Avenue"

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for Acadian Pointe Subdivision, Phase A into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

### TOTAL EXPENDITURE

n/a

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

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8

9

Signature

Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

*Department of Planning & Zoning  
Houma-Terrebonne Regional  
Planning Commission*

February 14, 2017

**MEMO TO:** Al Levron, Parish Manager  
TPCG Administration

**FROM:** Becky M. Becnel, Minute Clerk *bmb*  
Houma-Terrebonne Regional Planning Commission

**THRU:** Christopher M. Pulaski, PLA, Director *MP*  
TPCG Planning & Zoning Department

**SUBJECT:** Acadian Pointe Subdivision, Phase A  
Dedication and acceptance of the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way; and the incorporation of the street(s); David A. Waitz Engineering & Surveying, Inc., Engineer

---

Please be advised that the attached Resolution and Ordinance are being sent to the Parish Council for their review for approval or denial for the above referenced subdivision.

Should you have any questions or require more information, please advise.

/bmb

Attachments

cc: Councilman Dirk Guidry, *Council Chair, District 8*  
Venita Chauvin, *Council Clerk*  
Council Reading File  
Correspondence File



OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for “Acadian Pointe Subdivision, Phase A;” and to incorporate the extension of “Laban Avenue” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way for “Acadian Pointe Subdivision, Phase A;” and to incorporate the extension of “Laban Avenue” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, March 8, 2017 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2017 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE DEDICATING AND ACCEPTING THE MAINTENANCE/OPERATION OF THE STREET(S), DRAINAGE SERVITUDES, UTILITIES, GAS, SEWER, AND RIGHTS-OF-WAY FOR "ACADIAN POINTE SUBDIVISION, PHASE A;" AND TO INCORPORATE THE EXTENSION OF "LABAN AVENUE" INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; AND TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF STREET NAME(S), TO INFORM THE PROPER AGENCIES OF THE STREET NAME(S), AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE STREET SIGN(S), AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED that the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, dedicates and accepts the maintenance/operation of the street(s), drainage servitudes, utilities, gas, sewer, and rights-of-way; as depicted on a plat, prepared on September 28, 2015, revised on November 16, 2016 by David A. Waitz Engineering & Surveying, Inc. titled "Acadian Pointe Subdivision, Phase A", a copy of which is attached hereto and made a part hereof;

BE IT FURTHER ORDAINED effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, that the extension of "Laban Avenue" be incorporated into the Enhanced 911 Emergency Response System;

BE IT FURTHER ORDAINED that a copy of this ordinance be submitted to the Terrebonne Parish Communications Board, local U.S. Postal Services, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff's Office, and any other appropriate agency; and

BE IT FURTHER ORDAINED that the Parish Forces be directed to install the proper street sign on the appropriate street, and that any other actions relative thereto be addressed.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared the ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:  
  
\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:  
  
\_\_\_\_\_

\* \* \* \* \*

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



VICINITY MAP  
SCALE 1" = 2000'

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RECEIVED

HOUS  
SUBJ

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RESIDENTIAL PLANNED UNIT DEVELOPMENT (CLUSTER HOUSING)  
OWNER: PROFESSIONAL CONSTRUCTION AND LEASING, L.L.C.

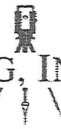
LOCATED IN SECTION 105, T17S-R17E  
BRERONNE PARISH, LOUISIANA

**VID A. WAITZ**  
ENGINEERING AND SURVEYING, INC.  
*Engineers & Professional Land Surveyors*

THEODOUX, LA 70301  
(986) 447-4017 OFFICE  
(986) 447-1008 FAX

[illegible][illegible]

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.  
*Civil Engineers & Professional Land Surveyors*



Jacob A. Waitz, E.I.

David A. Waitz, P.E., P.L.S.

James M. Templeton, P.L.S.

November 28, 2016

Houma-Terrebonne Regional  
Planning Commission  
P. O. Box 1446  
Houma, LA 70361-1446

RE: ENGINEER'S CERTIFICATION – ACADIAN POINTE SUBDIVISION PHASE A -  
LOCATED IN SECTION 105, T17S-R17E, TERREBONNE PARISH, LOUISIANA –  
DEVELOPER: PROFESSIONAL CONSTRUCTION AND LEASING, L.L.C. -  
ENGINEER'S PROJECT NO. 2015-050

Dear Gentlemen:

This is to certify that to the best of our knowledge and belief the above referenced project has been constructed in accordance with the plans and specifications and in compliance with the subdivision regulations of Terrebonne Parish.

Would you be so kind as to proceed with the approval process for this major subdivision of property and advise me if you should have any questions or require additional information.

Thank you in advance for your cooperation and assistance in this matter.

Sincerely,

DAVID A. WAITZ  
ENGINEERING AND SURVEYING, INC.

David A. Waitz, P.E., P.L.S.

DAW/dth  
Cc: TPCG Engineering Dept.  
File & Reading File

1107 Canal Blvd. • Thibodaux, Louisiana 70301 • (985) 447-4017 (Phone) • (985) 447-1998 (Fax)  
7839 Park Ave. • Houma, Louisiana 70364 • (985) 876-0267 (Phone) • (985) 876-0979 (Fax)  
Mailing Address: P. O. Box 1203 • Thibodaux, Louisiana 70302-1203 • E-mail: dwaitz@waitzengineering.com

**Terrebonne Parish Consolidated Government**

**Infrastructure Warranty**


- A. For a period of three hundred and sixty-five (365) days from the acceptance date by the Terrebonne Parish Council; developer/subdivider warrants that all public streets and all dedicated infrastructure shall remain free of defective materials and workmanship; shall remain completed in accordance with the plans and specifications of the project; and shall comply with all state and local laws.
- B. If within one year after the date of Council acceptance any work is found to be defective or not in compliance as set out above, developer/subdivider shall within 50 days of notification, without cost to Parish, and in accordance with Parish's written instructions make all required repairs or corrections.
- If placed on notice by TPCG pursuant to this part, the parish engineering department will re-inspect for warranty release only after receiving certification from the developer's engineer that the work has been accomplished.
- C. The defects not cured to the satisfaction of TPCG within fifty days of notification will be turned over the Terrebonne Parish Consolidated Government legal department for resolution.
- D. Contractor's obligations under this warranty are in addition to any other obligation or warranty. The provisions of this warranty shall not be construed as a substitute for or a waiver of the provisions of any applicable statute of limitation.

Acadian Pointe Subdivision,  
Phase A

\_\_\_\_\_  
Name of Subdivision

\_\_\_\_\_  
Date of Council Acceptance

Professional Construction and Leasing, L.L.C.

By:   
\_\_\_\_\_  
Developer Signature  
Donald B. Olivier, II, President



BASE BID  
ACADIAN POINTE SUBDIVISION, PHASE "A"

ITEM NO.	DESCRIPTION	UNIT	APPROX. QUANTITY	UNIT PRICE	TOTAL
1	SITE CONTOURING	ACRE	1.5	\$2,000.00	\$3,000.00
2	REMOVE/REPLACE EXISTING CONC. PAVING	SQUARE YARD	80.0	\$112.00	\$8,960.00
3	8" SDR SEWERLINE	LINEAR FEET	670	\$25.00	\$16,750.00
4	SEWER MANHOLE	EACH	3	\$2,250.00	\$6,750.00
5	SINGLE SEWER SERVICE	EACH	1	\$250.00	\$250.00
6	DOUBLE SEWER SERVICE	EACH	7	\$575.00	\$4,025.00
7	TIE-IN TO EXISTING SEWER MANHOLE	EACH	1	\$2,500.00	\$2,500.00
8	HOT TAP EXISTING WATERLINE/FIRE HYDRANT	EACH	1	\$1,200.00	\$1,200.00
9	FIRE HYDRANT ASSEMBLY WITH VALVE	EACH	1	\$4,250.00	\$4,250.00
10	18" A-2000 DRAIN LINE	LINEAR FEET	621	\$27.50	\$17,077.50
11	24" BCCMP DRAIN LINE	LINEAR FEET	50	\$57.50	\$2,875.00
12	36" A-2000 DRAIN LINE	LINEAR FEET	100	\$65.00	\$6,500.00
13	CB-04 CATCH BASIN	EACH	17	\$2,000.00	\$34,000.00
14	AGGREGATE SURFACE COURSE(ADJ VM)	CUBIC YARDS	15	\$82.00	\$1,230.00
15	DRAINAGE EXCAVATION AND EMBANKMENT	LUMP SUM	1	\$10,000.00	\$10,000.00
16	CHAIN LINK FENCE, 6' TALL	LINEAR FEET	950	\$10.00	\$9,500.00
17	CHAIN LINK GATE, 6' TALL	EACH	2	\$500.00	\$1,000.00

CONSTRUCTION COST: \$129,867.50



Wednesday, March 8, 2017

---

**Item Title:**

Contract Document for Jehovah's Witnesses

**Item Summary:**

A proposed ordinance that will approve a building contract agreement for the Christian Congregation of Jehovah's Witnesses to provide event rental services at the Houma-Terrebonne Civic Center.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Exec Summary- Contract Document for Jehovah's Witnesses	2/14/2017	Executive Summary
Ordinance- Contract Document for Jehovah's Witnesses	2/14/2017	Ordinance
Attachment- Contract Document for Jehovah's Witnesses	2/14/2017	Exhibit
Event Info- Contract Document for Jehovah's Witnesses	2/14/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Jehovah's Witnesses rental agreement for the Houma-Terrebonne Civic Center

### PROJECT SUMMARY (200 WORDS OR LESS)

The Jehovah's Witnesses Congregation has requested to use an amended building rental contract for all bookings going forward at the Houma-Terrebonne Civic Center, as approved by the Office of the Parish attorney and Parish Administration, with all standard rental fees to apply.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Jehovah's Witnesses Congregation would like to bring multiple events to the Houma-Terrebonne Civic Center, which would bring hundreds to thousands of out-of-town attendees to the local area for multiple days, thus creating a significant impact to the local economy.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL)

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

(N/A)

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

(PARISHWIDE)

1

2

3

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*Janel Ricca*

Signature

2/14/17

Date

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

An ordinance to approve a building contract agreement for the Christian Congregation of Jehovah's Witnesses to provide event rental services at the Houma-Terrebonne Civic Center.

WHEREAS, the Terrebonne Parish Consolidated Government desires to enter into building agreements with the Jehovah's Witnesses Congregation to provide events throughout the year at the Houma-Terrebonne Civic Center, and

WHEREAS, the Jehovah's Witnesses circuit events have approx. 2,500 in attendance, with each circuit having 2 one-day events per year, with five circuits that could be assigned to the Houma Civic Center, and

WHEREAS, the Jehovah's Witnesses may also host regional meetings which are three-day events which could draw over 3,000 in attendance per event, thus creating a major economic impact for Terrebonne due to overnight hotel stays and additional sales tax, and

WHEREAS, the Terrebonne Parish Consolidated Government has agreed to use the Jehovah's Witnesses contract document, as amended by the Office of the Parish Attorney, and follow its terms and conditions for the right to host their conventions each year, and

WHEREAS, the Jehovah's Witnesses Conventions will pay the standard rental fees in place for the Houma-Terrebonne Civic Center; and

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Houma-Terrebonne Civic Center's Rental Rates, Terms and Conditions, per the original Ordinance No. 5747 and all other Ordinance changes thereafter, are amended according to Attachment 'A' hereto solely as relates to building contract agreements with the Christian Congregation of Jehovah's Witnesses.

## AGREEMENT

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Houma-Terrebonne Civic Center, hereinafter referred to as "Lessor," and Circuit # \_\_\_\_\_ of Jehovah's Witnesses, hereinafter referred to as "Lessee,"

As part of Lessee's all-inclusive rental rate, Lessor agrees to lease the Houma-Terrebonne Civic Center located at 346 Civic Center Blvd., Houma, LA 70360, known hereinafter as the "Premises," as shown on the attached Exhibits A and B, along with all the provisions, services, and equipment listed in this Agreement, to Lessee for its Christian assembly(s).

1. Lessee is granted the following usage dates and times:

Day & Date (list what applies)	Time	Description	Note
	8:00 am – 5:00 pm	Move-in, Pre-cleaning	Volunteers
	6:00 am – 8:00 pm	Setup, Event, Preparatory Work	Volunteers
	8:00 am – 5:00 pm	Event	Attendees
	6:00 am – 9:00 pm	Setup, Event, Preparatory Work	Volunteers
	8:00 am – 5:00 pm	Event	Attendees
	7:00 am – 11:59 pm	Move-out, Clean, & Final Inspection	Volunteers

2. If Lessee holds multiple assemblies, and no other events are scheduled by Lessor between said assemblies, Lessee may leave its assembly setup intact at no additional charge.
3. Lessor will provide Lessee a platform or stage, office space, available folding tables and chairs for floor seating and event departments, all suites controlled by Lessor as shown on Exhibit A, and all parking controlled and arranged for by Lessor as shown on attached Exhibit B
4. Lessee will pay Lessor the all-inclusive rental rate of \$\_\_\_\_\_ with \$\_\_\_\_\_ to be paid upon the execution of this agreement, receipt of which Lessor hereby acknowledges, and the balance of \$\_\_\_\_\_ to be paid on or before the first day of Lessee's assembly. There will be no additional charges to Lessee unless Lessee requests additional provisions, equipment or services.
5. Lessor will furnish Lessee all of the customary utilities available at the Premises – including water, sewer system, electricity, gas, air conditioning and/or heat, and sufficient lighting during Lessee's assembly. Lessee's qualified workers may make temporary connections to Lessor's utilities for Lessee's use (e.g. plugging extension cords into existing electrical outlets, attaching hose to existing water faucets, etc.), provided that such temporary connections are removed by the Lessee at the conclusion of the assembly. All expense of such temporary connections will be borne by Lessee, and the work will be done by Lessee's own trained and qualified personnel who volunteer their skills and services.
6. Lessor will provide Lessee all restroom supplies, including paper goods, needed by Lessee for the duration of the assembly, and further agrees to provide for disposal and/or removal of all trash generated during the course of the assembly.
7. Neither the Lessor, Lessee, nor any third party will open or sell concession items, on or about the Premises during Lessee's event or serve said items to Lessee's attendees. Lessee's attendees may bring their own food and beverage into the Premises for their own use.
8. Lessee will provide trained and qualified attendants throughout the complex, including parking areas during the event.
9. Lessee agrees to fully cooperate in enforcing the "No Smoking" laws at all times.
10. The Houma Police Department shall provide security for event if deemed necessary by Civic Center Management in consultation with the Houma Police Department. Lessee may not contract with an outside source for event security. If deemed necessary, the rate for security services shall be in addition to the rental rate established above, and shall be \$30.00 per hour per police officer. This has to be negotiated with Lessee prior to the signing of this contract.
11. Lessee's trained and qualified audio/video personnel may (a) use and operate the audio/video equipment located on the Premises, (b) augment such equipment with its own portable head-in equipment, or (c) set-up and operate entirely its own portable audio/video system. Lessee's personnel volunteer their skills and services and work together with Lessor's personnel to insure that any such equipment, line-level feeds, and operation meet Lessor's reasonable standards at the Premises.



12. Lessee agrees to bear all Broadcast Music Incorporated (BMI) and American Society of Authors, Composers and Publishers (ASCAP) charges attributable to this event.
13. Lessee may record by means of audio, video, and/or digital recording, and may broadcast any or all of its program from the Premises or otherwise over radio, television, and/or internet without additional cost to Lessee, since public service time is used and Lessee receives no revenue therefrom; and may announce the holding of its said assembly in the magazines *The Watchtower* and *Awake!*, and in other reputable electronic or print media.
14. Lessee may distribute to its event attendees on and about the Premises, free of charge, through volunteers, brochures, assembly programs, Bibles, DVDs, books, and magazines, and any other material related to the Lessee's religious event as an integral part of its assembly proceedings.
15. Lessee's volunteers may perform all necessary services during Lessee's event. Lessee's trained and qualified personnel who volunteer their skills and services include but are not limited to: facility and parking attendants, stagehands, watchmen, first aid personnel, as well as carpenters, electricians, and plumbers working on Lessee's own temporary equipment and props, and any other function necessary for Lessee's event.
16. Lessee may use signs inside and outside of the Premises of such size and content as Lessee deems necessary for the purpose of adequately operating said assembly. The manner and location of such sign placement is to be determined by the Lessee with the approval of the Lessor, which approval will not be unreasonably withheld. Lessee will ensure that all sign placement and removal will not mar or deface the Premises. Lessee's signs will not interfere with Lessor's advertising.
17. Lessee will have the exclusive care and custody of all lost and found items during the dates and times of usage listed herein. Lessor will notify Lessee of any remaining items that have been overlooked after move-out and grants Lessee 24 hours for removal of said items before Lessor disposes of them.
18. Lessee may use its own portable voluntary contribution boxes and Debit/Credit Card Terminals for the receiving of freewill offerings on the Premises and has the exclusive care, custody and control of any moneys received.
19. Lessee agrees to keep the Premises in a clean and sanitary condition by the use of its volunteers during its occupancy and will leave the Premises in substantially the same condition as when delivered to Lessee, with the exception of normal wear and tear. Lessee agrees that if the Premises or any equipment, furnishings or fixtures therein are damaged by the negligent act, omission or willful misconduct of the Lessee, Lessee will offer to repair such damage or replace such equipment, furnishings or fixtures, using its own qualified volunteers to the satisfaction of Lessor. Lessor agrees to provide Lessee all of the necessary cleaning supplies as regularly used by Lessor.
20. It is hereby agreed that the formal program conducted by or under the sponsorship of Lessee at said assembly on said Premises will be of a religious nature and open to the public. Lessee's program will use and present its own copyrighted material. There are no paid performers or speakers, no tickets, and no admission charge. The said formal program will consist of forenoon and afternoon sessions.
21. Lessee shall not discriminate against any person in connection with admission, services, or privileges offered to or enjoyed by the general public because of race, creed, ancestry, sexual orientation, disability, color, sex, marital status, age, religion, or national origin. Lessee retains right to no mic or pubic statement policy as it concerns the program presentation.
22. It is hereby agreed that the Premises included in this agreement will be made open and available by Lessor to Lessee, its volunteers and delegates attending said assembly at all times on the dates covered by this agreement.
23. Lessee shall not sublet the premises, nor assign, hypothecate or mortgage this Use permit or any of his right here under, without the prior written consent of Lessor.
24. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns. This agreement or any right hereunder may not be assigned by Lessee without the express written consent of Lessor,, which consent will not be unreasonably withheld.

25. It is understood and agreed that Lessor makes no representation or agreement, oral or otherwise outside the terms of this agreement.
26. Lessee agrees to comply with all federal, state, and local laws to the extent mandated by constitutional law. However, notwithstanding any other commitment apparently made in this agreement by Lessee, Lessee does not waive its constitutional and other lawful rights to adhere to its religious beliefs.
27. Lessee must submit written notice of cancellation to Lessor in conjunction of any date or dates covered by this agreement. If Lessee, within 180 days prior to date or dates of this agreement, cancels event for any reason other than those stated in section 31 of this agreement, Lessee shall forfeit deposit.
28. In permitting the occupancy of Authorized Areas by Lessee, the Lessor retains and does not relinquish the right to issue and enforce such rules and regulations and directives as stated herein that Lessor may deem necessary for the safe, orderly and commercially sound operation of the facility. The Lessee agrees that it will not allow any person at, in or about the facilities who shall, upon reasonable non-discriminatory grounds, be mutually objected to by Lessor and Lessee. Such person's right to use the facilities and Authorized Area therein may be revoked by Lessor and Lessee.
29. Lessee will defend, hold harmless and indemnify the Lessor and its officers, employees, representatives, agents or assigns, from and against any and all actions, damages, claims, demands, losses, judgments, penalties, costs and expenses, including, any fees and/or costs reasonably incurred by the Lessor in enforcing this provision, including reasonable attorney's fees, to the extent such Liabilities are caused by the negligent acts, omissions or willful misconduct of Lessee, its volunteers, attendees, representatives, agents or assigns, during the term of this agreement. Lessor will defend, hold harmless and indemnify the Lessee and its officers, volunteers, attendees, representatives, agents or assigns, from and against any and all actions, damages, claims, demands, losses, judgments, penalties, costs and expenses, including, any fees and/or costs reasonably incurred by the Lessee in enforcing this provision, including reasonable attorney's fees, to the extent such Liabilities are caused by the negligent acts, omissions or willful misconduct of Lessor, its officers, employees, representatives, agents or assigns, during the term of this agreement. Lessee's indemnification herein does not include claims that are caused by latent defects of the Premises which were non-observable on visual inspection.
30. Lessee agrees to provide Lessor at Lessee's expense prior to the date of occupancy a certificate of public liability insurance naming the Lessor as an additional insured, issued by a reputable casualty insurance company, with bodily injury liability limits of \$1,000,000.00 for any one injury and \$1,000,000.00 for any one accident and \$1,000,000.00 property damage liability. Such additional insured coverage is limited to injury to persons or damage to property which is caused by the negligent acts or omissions of Lessee, its officers, volunteers, attendees, representatives, agents or assigns during the term of this agreement and will not cover injury to persons or damage to property which is caused by the negligent acts, omissions or willful misconduct of Lessor, its officers, employees, representatives, agents or assigns, nor that of any third party.
31. If fire, action of the elements, catastrophe, or any other force majeure occurrence affects the suitable condition of the Premises or Lessee's ability to hold its event at the Premises, Lessor and Lessee will work together to accommodate the event on another mutually agreeable date. If a suitable alternate date cannot be arranged, and the assembly at the Premises shall for said reason(s) be canceled, then and in that event, neither the Lessor nor Lessee will be liable to the other for any damage, expense or other loss incurred by reason of such cancellation; except that the Lessor will be obligated to refund to Lessee any advance rental payments made by Lessee to Lessor and upon said refund being made neither the Lessor nor Lessee will have any further claim against the other party.

THIS AGREEMENT will bind the parties hereto, their successors and assigns, heirs, executors and administrators.

IN WITNESS WHEREOF, this agreement has been duly executed by the parties hereto, the day and year first above written.

**Witness for Lessor:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_  
**LESSOR**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Witness for Lessee:**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\_\_\_\_\_ **Circuit # \_\_\_\_ of Jehovah's Witnesses**  
**LESSEE**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Authorized Circuit Representative

Date: \_\_\_\_\_



## About Our Conventions

[www.jw.org](http://www.jw.org)

Christian Congregation of Jehovah's Witnesses (CCJW) is a religious not-for-profit entity under which Jehovah's Witnesses Conventions in the United States are organized.

Jehovah's Witnesses have been holding conventions for more than 100 years, with one of the earliest being held in Allegheny, Pennsylvania in 1889. In 2012, over 1.7 million people attended 389 conventions in over 100 cities throughout the United States. The program was conducted in 26 languages. Similar conventions were held internationally in many countries.

Our conventions are attended by families from congregations of Jehovah's Witnesses and from the public over a broad regional area. Attendees arrive on Thursday and stay in the convention city through Sunday. The doors of the facility are opened to the attendees at 8:00 AM Friday through Sunday, and the program ends in the late afternoon each day.

The program of Bible education consists of public discourses, interviews, demonstrations, encouraging experiences, and live plays – all presented with a Bible-based theme.

All of our program participants and operational personnel volunteer their time and receive no payment.

Our event operations are completely self-contained, requiring no special services from the facility. This results in a significant cost savings to both the facility and CCJW.

We provide:

- Our own attendants throughout the complex, including parking areas during the event
- Thorough cleaning of the facility, restrooms, hallways, etc., before, during, and after the convention
- Our own certified First Aid staff
- Our own audio-video technicians

### Interesting facts about our conventions:

- All Seats Free
- Public Welcome
- Non-Ticketed Event
- No Collections
- No Registration Fees
- Attended by Families

## What Is Required?

### All-Inclusive Price Covering:

- The facility including break-out rooms and suites for event departments
- Sufficient parking
- Move-in day for each event without charge
- All restroom and cleaning supplies, disposal and/or removal of all trash generated
- On-site folding tables and chairs for event departments and floor seating

### Concession Waiver:

All concessions must be closed during our event. Jehovah's Witnesses Conventions are full-day programs of non-commercial religious education that are conducted without distraction, with no concessions being sold or served.

### FLEXIBLE SCHEDULING:

We are able to offer flexibility when we schedule our conventions. We can use most any Friday through Sunday (with Thursday move-in) during the months of June, July or August.



Wednesday, March 8, 2017

---

**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

A proposed ordinance to amend the 2017 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Safe Room East, \$990,796
- II. EOC Safe Room, \$2,335,487
- III. Upper Little Caillou Pump Station, \$779,206
- IV. Public Safety Fund-Houma Fire Dept., \$25,493
- V. Oyster Bed Surge Protection System, \$209,100

- 1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	2/15/2017	Executive Summary
2017 Various Items for Budget Amendment	2/15/2017	Budget Amendment
2017 Various Items for Budget Amendment	2/15/2017	Backup Material





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  <div><div>I.</div><div>Safe Room East, \$990,796</div></div> <div><div>II.</div><div>EOC Safe Room, \$2,335,487</div></div> <div><div>III.</div><div>Upper Little Caillou Pump Station, \$779,206</div></div> <div><div>IV.</div><div>Public Safety Fund-Houma Fire Dept.,\$25,493</div></div> <div><div>V.</div><div>Oyster Bed Surge Protection System, \$209,100</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre

Signature

\_\_\_\_\_  
February 15, 2017

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Safe Room East, \$990,796
- II. EOC Safe Room, \$2,335,487
- III. Upper Little Caillou Pump Station, \$779,206
- IV. Public Safety Fund-Houma Fire Dept., \$25,493
- V. Oyster Bed Surge Protection System, \$209,100

SECTION I

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) has been awarded \$990,796 (\$743,097 75% federal share, \$247,699 25% non-federal) from Hazard Mitigation Grant Program (HMGP) for Terrebonne Parish – Safe Room East/Training Center (HMGP #1786-109-007, FEMA-1786-DR-LA, Project #170), and

WHEREAS, the project will enable 56 essential personnel to remain on the east side of the Parish serving the population whether the bridges are intact or not, and

WHEREAS, the Program requires a 25% (\$247,699) non-federal share, and

WHEREAS, the funding source is from DHAP fees earned.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and the 5-Year Capital Outlay be amended for the Safe Room East. (Attachment A)

SECTION II

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) has been awarded \$2,335,487 (\$1,751,615 75% federal share, \$583,872 non-federal) from Hazard Mitigation Grant Program (HMGP) Multi-Agency EOC Safe Room Project (HMGP #1792-109-0004, FEMA-1792-DR-LA, Project #10), and

WHEREAS, the project provide shelter for 200 first responders north of Hwy 90, and

WHEREAS, the Program requires a 25% (\$583,872) non-federal share, and

WHEREAS, the funding source is from DHAP fees earned.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and the 5-Year Capital Outlay be amended for the Multi-Agency EOC Safe Room. (Attachment B)

SECTION III

WHEREAS, funding is needed for the repairs of the Upper Little Caillou Pump Station which is approximately 40 years old and is at risk of collapse due to a failing timber bulkhead, and

WHEREAS, the funding source is from the DHAP fees earned for \$779,206.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating

Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Upper Little Caillou Pump Station. (Attachment C)

#### SECTION IV

WHEREAS, the Houma Fire Department funded the architect fees for the East Side Safe Room in 2016 for \$25,493, and

WHEREAS, the fund balance for the Public Safety Fund will be replenished using the DHAP fees earned for \$25,493.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Public Safety Fund. (Attachment D)

#### SECTION V

WHEREAS, the State of Louisiana, Coastal Protection and Restoration Authority (State) desires to cooperate with Terrebonne Parish Consolidated Government (TPCG) in the Oyster Bed Surge Protection System Engineering and Design (CPRA Contract No. 2000219599), and

WHEREAS, the project is to construct an oyster bed surge protection system that would protect shorelines in Lake Tambour and Lake Chien in Terrebonne Parish, and

WHEREAS, the State will provide matching funds of \$104,550 for the Engineering and Design of the project, and

WHEREAS, the funding source for Oyster Bed Surge Protection System Engineering and Design is from the Upper Little Caillou Pump Station Project for \$104,550.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and the 5-Year Capital Outlay be amended for the Oyster Bed Surge Protection System Engineering and Design. (Attachment E)



**ATTACHMENT A - Safe Room East**

	2017		
	Adopted	Change	Amended
East Side Safe Room	-	990,796	990,796
East Side Safe Room	-	(743,097)	(743,097)
transfer from FEMA-DHAP	-	(131,408)	(131,408)
transfer from DHAP-IKE	-	(116,291)	(116,291)
transfer to Capital Projects Control	-	131,408	131,408
transfer to Capital Projects Control	-	116,291	116,291
Fund Balance (decrease)	N/A	(131,408)	N/A
Fund Balance (decrease)	N/A	(116,291)	N/A

**ATTACHMENT B - EOC Safe Room**

	2017		
	Adopted	Change	Amended
Safe Room-EOC	4,240	2,335,487	2,339,727
Safe Room-EOC	(43,430)	(1,751,615)	(1,795,045)
transfer from DHAP-IKE	(116,291)	(583,872)	(700,163)
transfer to Capital Projects Control	116,291	583,872	700,163
Fund Balance (decrease)	N/A	(583,872)	N/A

**ATTACHMENT C - Upper Little Caillou Pump Station**

	2017		
	Adopted	Change	Amended
Upper Little Caillou Pump Station	1,359,045	779,206	2,138,251
transfer from DHAP-IKE	-	(779,206)	(779,206)
transfer to P/W Drainage Constr	-	779,206	779,206
Fund Balance (decrease)	N/A	(779,206)	N/A

**ATTACHMENT D - Houma Fire Department**

	2017		
	Adopted	Change	Amended
transfer from DHAP-IKE	-	(25,493)	(25,493)
transfer to Public Safety Fund	-	25,493	25,493
Fund Balance (increase)	N/A	25,493	N/A
Fund Balance (decrease)	N/A	(25,493)	N/A

**ATTACHMENT E-Oyster Bed Surge Protection System**

	2017		
	Adopted	Change	Amended
Oyster Bed Surge Protection		209,100	209,100
Oyster Bed Surge Protection		(104,550)	(104,550)
transfer from P/W Drainage Const	(429,757)	(104,550)	(534,307)
transfer to Capital Projects Control	429,757	104,550	534,307
Fund Balance (decrease)	N/A	(104,550)	N/A



*Section I*

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. BOX 6097  
HOUMA, LOUISIANA 70361-6097



GORDON E. DOVE  
PARISH PRESIDENT

(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

Mr. Earl Randall, III  
US Department of Housing and Urban Development  
Office of Block Grant Assistance  
Disaster Recovery & Special Issues Division  
Hale Boggs Federal Building  
500 Poydras Street, 9th Floor  
New Orleans, LA 70130

December 14, 2016

Re: DHAP Earned Fee Expenditure Proposal

Dear Mr. Randall,

In a successful partnership between FEMA, HUD and the Parish, Terrebonne Parish administered the DHAP program following hurricanes Gustav and Ike, earned fees for services provided. The Parish appreciates the close working relationship, and is well on our way to recovery after the disasters. The Parish, through efficiency and thrift, has \$1,636,864.98 of earned fees from this effort in a savings account. The project itself is closed. We are at this time in a position to expend those earned fees as portions of the nonfederal share for the following projects funded by FEMA Hazard Mitigation Grant Funds under the Stafford Act:

- 1) FEMA and the Grantee, GOHSEP, have approved a \$5,200,000 Upper Little Caillou Pump Station project. Terrebonne is required to provide 25% of this total project cost (TPC), which is \$1,300,000. The Parish general fund will provide \$330,834.  
The net fee expenditure proposed: \$ 969,165.98.
- 2) To provide safe haven to first responders, the Parish has pursued and been awarded a Multipurpose Safe Room north of Hwy 90 that will provide shelter for 200 first responders. This is an inland location that will serve the population today, and in the future. FEMA is awarding \$2,080,000 for this structure with a Parish share of 25%.  
The net fee expenditure proposed: \$520,000.
- 3) The Parish has also pursued a smaller Safe Room East to enable 56 essential personnel to remain on the east side of the Parish serving that population whether the bridges are intact or not. The project cost is \$743,097 requiring a 25% share of \$247,699. The Houma Fire Department will put forth \$100,000 toward the share.  
The net fee expenditure proposed: \$147,699.

The Parish is able to provide general or other dedicated funds for the remainders of the matches and move forward with each project in 2017. Please contact Jennifer Gerbasi at 985-873-6565 if HUD has any concerns with these planned expenditures of the DHAP fees earned.

Sincerely,

  
Gordon E. Dove, Parish President

Cc: Council Reading File  
Darrel Waire, HHS

## **Kandace Mauldin**

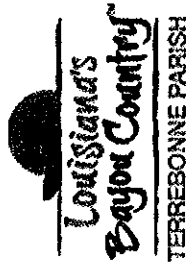
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**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:21 AM  
**To:** Kandace Mauldin  
**Subject:** FW: Use of Earned FEMA funds

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



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**From:** Jennifer Gerbasi  
**Sent:** Friday, February 03, 2017 10:06 AM  
**To:** Al Levron  
**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: Use of Earned FEMA funds

Greetings,

I just got off the phone with Earl Randall at HUD regarding the earned fees. He is going to draft me an email today or Monday outlining his advice at my request. He said that this should be available as a nonfederal match as they were earned fees. His suggestion was to check with our attorney to me sure that it was properly documented for the record that 1) these were earned fees and therefore not federal, and 2) that the expenditures would be tracked and documented. Since they will be used to match federal grants, as long as the draws or transfers specify the charge to that account and show the invoices paid from it, I would suggest that it would be sufficiently documented. Again, Earl is going to put this in writing so that we can have his word on "paper."

Please advise on the following:

- Should we wait on the official documentation prior to proceeding with any actions?
- Do you want this to be passed through legal?
- Is there any action required on my part to move the Safe Room East forward to council now that this match is available?
- Is there any action required on my part to move the EOC Safe Room forward to Council?
- Will there be general funds available to match the east side Oyster Bed Surge Protection project (~500,000)?

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6365 Fax: 985-580-8179

---

**From:** Al Levron  
**Sent:** Thursday, January 05, 2017 8:49 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waire  
**Subject:** Use of Earned FEMA funds

Have you gotten any feedback from HUD on this?

Al J. Levron  
Parish Manager  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA. 70361  
985-873-6407

---

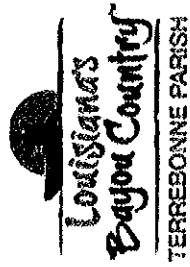
**Kandace Mauldin**

**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:22 AM  
**To:** Kandace Mauldin  
**Subject:** FW: DHAP Fees Expenditure

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



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**From:** Al Levron  
**Sent:** Monday, February 06, 2017 9:05 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waire  
**Subject:** RE: DHAP Fees Expenditure

The way written, I guess we should send to legal? Your thoughts.....will slow down the process.

---

**From:** Jennifer Gerbasi  
**Sent:** Monday, February 06, 2017 6:08 AM  
**To:** Al Levron  
**Subject:** FW: DHAP Fees Expenditure

FYI.

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Randall, Earl [<mailto:earl.randall@hud.gov>]  
**Sent:** Friday, February 03, 2017 3:33 PM  
**To:** Jennifer Gerbasi

**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: DHAP Fees Expenditure

Good Afternoon Jennifer,

The HUD recommended guidance for the use of DHAP "earned fees" is to consult with local legal counsel to determine if potential activities fall under disaster related purposes and are not prohibited by local and state practices. The listed activities in the attached letter seem to meet that criteria and should be documented as such.

Earl Randall, III  
New Orleans Field Office Director  
US Department of Housing and Urban Development

OK  
DW  
ADM

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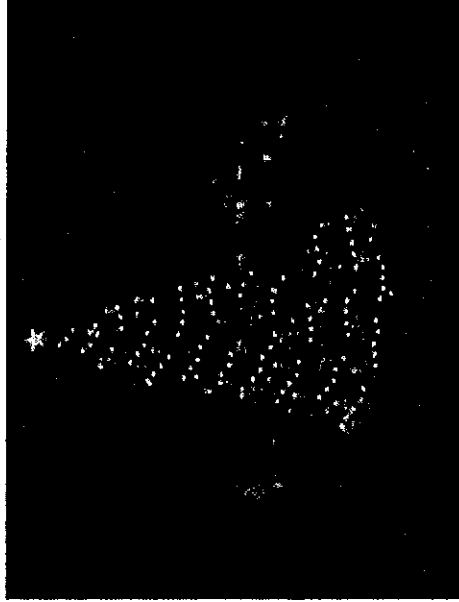
**From:** Jennifer Gerbasi [mailto:[jgerbasi@tpcg.org](mailto:jgerbasi@tpcg.org)]  
**Sent:** Wednesday, December 14, 2016 3:01 PM  
**To:** Randall, Earl <[earl.randall@hud.gov](mailto:earl.randall@hud.gov)>  
**Cc:** Darrel Waire <[dwwaire@tpcg.org](mailto:dwwaire@tpcg.org)>; Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)>  
**Subject:** DHAP Fees Expenditure

Greetings,

Please see the attached request to expend the fees earned through the DHAP program. Feel free to call me about the projects or Darrel about the original project. Nice to see you the other day. Have a great holiday if I don't hear from you sooner.

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179



Governor's Office of Homeland Security  
and Emergency Preparedness  
State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR



JAMES B. WASKOM  
DIRECTOR

November 28, 2016

Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

RE: Approval and Funding  
Terrebonne Parish – Safe Room East/Training Center  
HMGP #1786-109-0007, FEMA-1786-DR-LA, Project #170

Dear President Dove:

On behalf of Governor John Bel Edwards, I am pleased to inform you that your application for Federal assistance under the Hazard Mitigation Grant Program (HMGP), was approved by FEMA on November 3, 2016. The FEMA approval letter is forthcoming. Federal funds in the amount of \$743,097.00 has been obligated. The approved funding for eligible project activities is as follows:

Item	Total Project Cost
Federal Share	\$ 743,097.00
Non – Federal Share	\$ 247,699.00
Total Project Cost	\$ 990,796.00

The Project's Performance Period is expected to end on July 19, 2018 with the following milestones:

- Construction documents – December 1, 2016 – May 1, 2017
- Owner Review – May 2-17, 2017
- Design Team Edits – May 17, 2017 – June 2, 2017
- Advertisement of Bids – June 3, 2017-July 18, 2017
- Review of Bids – July 19, 2017 – July 31, 2017
- Council Authorization – August 1, 2017 – September 2, 2017
- Construction – September 3, 2017 – July 3, 2018
- Project Closeout – July 4, 2018 – July 19, 2018

Honorable Gordon E. Dove  
Page 2  
November 28, 2016

A Sub-Grantee Agreement briefing is required for this grant award. The following information will be explained to you and members of your staff:

- Reporting requirements
- Procurement process
- Process for requesting reimbursement of funds
- Sub-grantee Agreement

If you have any questions, please contact your assigned State Applicant Liaison (SAL), Tiffany Doucet, at (225) 376-5104 or at [tiffany.doucet@la.gov](mailto:tiffany.doucet@la.gov).

Sincerely,



Casey Tingle  
Assistant Deputy Director  
Disaster Recovery Division

CT:td

Enc. NEMIS Obligation Report  
NEMIS budget



A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206

OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete Safe Room East/Training Center Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1786-109-0007, FEMA-1786-DR-LA, Project #170)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

#### 4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1786-109-0007, FEMA-1786-DR-LA #170, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be to design and construct a dual-use Safe Room in compliance with all applicable guidance, including FEMA 361, and all applicable codes, standards, and regulations.

#### 5.1 Summary of Budget

##### 5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$ 990,796.00
5.2.2 Total Costs	\$ 990,796.00

##### 5.3 Funding Sources:

5.3.1 Federal Share (75%)	\$ 743,097.00
5.3.2 Non-Federal Share (25%)	\$ 247,699.00

#### 6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

#### 7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

#### 8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY \_\_\_\_\_  
James B. Waskom  
Director  
GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: \_\_\_\_\_

BY \_\_\_\_\_  
Honorable Gordon E. Dove  
President  
Terrebonne Parish Consolidated Government

DATE: \_\_\_\_\_

SAM Search Results			
List of records matching your search for :			
Record Status: Active			
DUNS Number: 075077511			
Functional Area: <u>Entity Management</u> , <u>Performance Information</u>			
ENTITY	TERREBONNE PARISH CONSOLIDATED GOVERNMENT		Status: Active
DUNS: 075077511	+4:	CAGE Code: 34PB8	DoDAAC:
Expiration Date: Mar 31, 2017	Has Active Exclusion?: No	Delinquent Federal Debt?: No	
Address: 8026 MAIN ST STE 300		State/Province: LOUISIANA	
City: HOUMA		Country: UNITED STATES	
ZIP Code: 70360-3407			

11/23/2016  
5:24 PM

FEDERAL EMERGENCY MANAGEMENT AGENCY  
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

Project Management Report

Disaster FEMA Amendment App ID State Recipient  
Number Project Number Number  
1786 170-R 1 248 LA Statewide

Sub-Recipient: Terrebonne (Parish)

FIPS Code: 109-99109 Project Title: 1786-109-0007 Terrebonne Parish - Safe Room/Training Center

Mitigation Project Description

Amendment Status: Approved

Approval Status: Approved

Project Title: 1786-109-0007 Terrebonne Parish - Safe Room/Training Center

Recipient: Statewide

Sub-Recipient: Terrebonne (Parish)

Recipient County Name: Terrebonne

Sub-Recipient County Name: Terrebonne

Recipient County Code: 109

Sub-Recipient County Code: 109

Recipient Place Name: Terrebonne (Parish)

Sub-Recipient Place Name: Terrebonne (Parish)

Recipient Place Code: 0

Sub-Recipient Place Code: 99109

Project Closeout Date: 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
1	Construction Documents Phase	150 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Construction Documents Phase	150 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Owner Review of Construction Documents	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Owner Review of Construction Documents	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Design Team Edits following Owner Review	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Design Team Edits following Owner Review	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Advertisement and Receipt of Bids	45 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Advertisement and Receipt of Bids	45 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Review of Bids and Contract Award	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Review of Bids and Contract Award	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Council Authorization/Contract Signing and Notice to	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Council Authorization/Contract Signing and Notice to	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Construction Period to Substantial Completion	300 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Construction Period to Substantial Completion	300 Calendar days	00/00/0000	00/00/0000	00/00/0000
1	Project Closeout	15 Calendar days	00/00/0000	00/00/0000	00/00/0000
0	Project Closeout	15 Calendar days	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$990,796	75.000000000	\$743,097	25.000000000	\$247,699

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Recipient Admin Amount	Sub-Recipient Admin Amount	Total Alloc Amount
122	A	11/03/2016	11/02/2016	2017	2615665	3	\$751,150	\$0	\$0	\$751,150
Total							\$751,150	\$0	\$0	\$751,150

Project Cost Line Item Report

Disaster Number: 1786      State: LA    FEMA Proj Nr: 170-R    Application ID: 248      Project Amendment Nr: 1

*Do not include Administrative Cost. These are calculated when funds are obligated for approved projects.*

<u>Item Name</u>	<u>Unit Qty</u>	<u>Unit of Measure</u>	<u>Unit Cost</u>	<u>Cost Estimate</u>
Cost of Land from Appraisal	1	LS	\$35,277.00	\$35,277.00
Pre-Award	1	LS	\$1,500.00	\$1,500.00
Grant Management	1	LS	\$27,787.00	\$27,787.00
Construction	1	LS	\$926,232.00	\$926,232.00
Total Project Cost Estimate				\$990,796.00

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-194-8912-14  
SAFE ROOM EAST/TRAINING CENTER  
HMGP#1786-109-0007**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>990,796</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>-</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>990,796</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Feb-17	PENDING BA	FEMA/HMGP#1786-109-0007			743,097				
Feb-17	PENDING BA	DHAP FUND 224			131,408				
Feb-17	PENDING BA	DHAP FUND 232			116,291				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ -	\$ 990,796	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.**

**DESCRIPTION:** TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

659-000-6318-17

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



ACCT: 224-999-9106-59

FEMA - DHAP  
OPERATING TRANSFERS  
CAPITAL PROJECTS CONTROL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



GORDON E. DOVE  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

Mr. Earl Randall, III  
US Department of Housing and Urban Development  
Office of Block Grant Assistance  
Disaster Recovery & Special Issues Division  
Hale Boggs Federal Building  
500 Poydras Street, 9th Floor  
New Orleans, LA 70130

December 14, 2016

Re: DHAP Earned Fee Expenditure Proposal

Dear Mr. Randall,

In a successful partnership between FEMA, HUD and the Parish, Terrebonne Parish administered the DHAP program following hurricanes Gustav and Ike, earned fees for services provided. The Parish appreciates the close working relationship, and is well on our way to recovery after the disasters. The Parish, through efficiency and thrift, has \$1,636,864.98 of earned fees from this effort in a savings account. The project itself is closed. We are at this time in a position to expend those earned fees as portions of the nonfederal share for the following projects funded by FEMA Hazard Mitigation Grant Funds under the Stafford Act:

- 1) FEMA and the Grantee, GOHSEP, have approved a \$5,200,000 Upper Little Caillou Pump Station project. Terrebonne is required to provide 25% of this total project cost (TPC), which is \$1,300,000. The Parish general fund will provide \$330,834.  
The net fee expenditure proposed: \$ 969,165.98.

- 2) To provide safe haven to first responders, the Parish has pursued and been awarded a Multipurpose Safe Room north of Hwy 90 that will provide shelter for 200 first responders. This is an inland location that will serve the population today, and in the future. FEMA is awarding \$2,080,000 for this structure with a Parish share of 25%.  
The net fee expenditure proposed: \$520,000.

- 3) The Parish has also pursued a smaller Safe Room East to enable 56 essential personnel to remain on the east side of the Parish serving that population whether the bridges are intact or not. The project cost is \$743,097 requiring a 25% share of \$247,699. The Houma Fire Department will put forth \$100,000 toward the share.  
The net fee expenditure proposed: \$147,699.

The Parish is able to provide general or other dedicated funds for the remainders of the matches and move forward with each project in 2017. Please contact Jennifer Gerbasi at 985-873-6565 if HUD has any concerns with these planned expenditures of the DHAP fees earned.

Sincerely,

  
Gordon E. Dove, Parish President

Cc: Council Reading File  
Darrel Waire, HHS

## **Kandace Mauldin**

---

**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:21 AM  
**To:** Kandace Mauldin  
**Subject:** FW: Use of Earned FEMA funds

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



---

**From:** Jennifer Gerbasi  
**Sent:** Friday, February 03, 2017 10:06 AM  
**To:** Al Levron  
**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: Use of Earned FEMA funds

Greetings,

I just got off the phone with Earl Randall at HUD regarding the earned fees. He is going to draft me an email today or Monday outlining his advice at my request.

He said that this should be available as a nonfederal match as they were earned fees. His suggestion was to check with our attorney to me sure that it was properly documented for the record that 1) these were earned fees and therefore not federal, and 2) that the expenditures would be tracked and documented.

Since they will be used to match federal grants, as long as the draws or transfers specify the charge to that account and show the invoices paid from it, I would suggest that it would be sufficiently documented.

Again, Earl is going to put this in writing so that we can have his word on "paper."

Please advise on the following:

- Should we wait on the official documentation prior to proceeding with any actions?
- Do you want this to be passed through legal?
- Is there any action required on my part to move the Safe Room East forward to council now that this match is available?
- Is there any action required on my part to move the EOC Safe Room forward to Council?
- Will there be general funds available to match the east side Oyster Bed Surge Protection project (~500,000)?

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Al Levron  
**Sent:** Thursday, January 05, 2017 8:49 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waire  
**Subject:** Use of Earned FEMA funds

Have you gotten any feedback from HUD on this?

Al J. Levron  
Parish Manager  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA. 70361  
985-873-6407



---

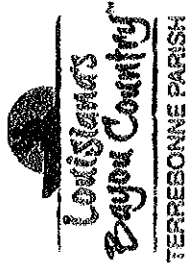
**Kandace Mauldin**

**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:22 AM  
**To:** Kandace Mauldin  
**Subject:** FW: DHAP Fees Expenditure

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



---

**From:** Al Levron  
**Sent:** Monday, February 06, 2017 9:05 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waire  
**Subject:** RE: DHAP Fees Expenditure

The way written, I guess we should send to legal? Your thoughts....will slow down the process.

---

**From:** Jennifer Gerbasi  
**Sent:** Monday, February 06, 2017 6:08 AM  
**To:** Al Levron  
**Subject:** FW: DHAP Fees Expenditure

FYI.

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Randall, Earl [mailto:earl.randall@hud.gov]  
**Sent:** Friday, February 03, 2017 3:33 PM  
**To:** Jennifer Gerbasi

**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: DHAP Fees Expenditure

Good Afternoon Jennifer,

The HUD recommended guidance for the use of DHAP "earned fees" is to consult with local legal counsel to determine if potential activities fall under disaster related purposes and are not prohibited by local and state practices. The listed activities in the attached letter seem to meet that criteria and should be documented as such.

Earl Randall, III  
New Orleans Field Office Director  
US Department of Housing and Urban Development

OK  
Earl  
JCM

---

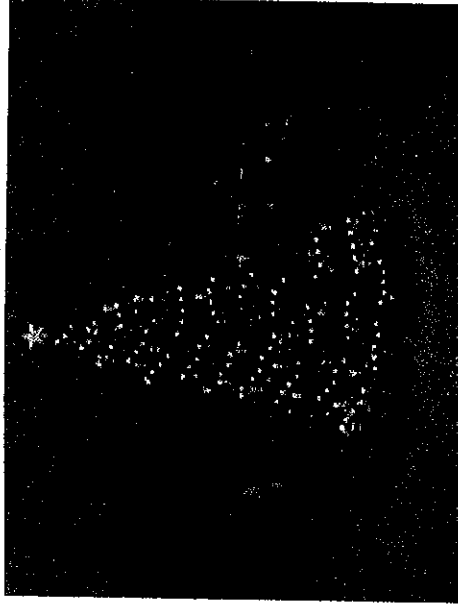
**From:** Jennifer Gerbasi [mailto:[jgerbasi@tpcg.org](mailto:jgerbasi@tpcg.org)]  
**Sent:** Wednesday, December 14, 2016 3:01 PM  
**To:** Randall, Earl <[earl.randall@hud.gov](mailto:earl.randall@hud.gov)>  
**Cc:** Darrel Waire <[dwswire@tpcg.org](mailto:dwswire@tpcg.org)>; Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)>  
**Subject:** DHAP Fees Expenditure

Greetings,

Please see the attached request to expend the fees earned through the DHAP program. Feel free to call me about the projects or Darrel about the original project. Nice to see you the other day. Have a great holiday if I don't hear from you sooner.

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179



A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206

OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete Multi-Agency EOC Safe Room Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1792-109-0004, FEMA-1792-DR-LA, Project #10)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1792-109-0004, FEMA-1792-DR-LA #10, Sub-Grantee shall perform the following tasks:

4.2.1 The object of this mitigation project will be to design and construct a stand-alone multi-agency Safe Room in compliance with all applicable guidance, including FEMA 361, and all applicable codes, standards, and regulations.

5.1 Summary of Budget

5.2 Costs per task:

5.2.1 For tasks 4.2.1	\$2,335,487.00
5.2.2 Total Costs	\$2,335,487.00

5.3 Funding Sources

5.3.1 Federal Share (75%)	\$1,751,615.00
5.3.2 Non-Federal Share (25%)	\$ 583,872.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

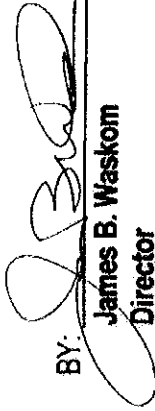
Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

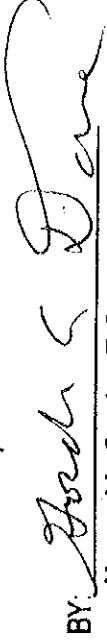
8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY:   
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 2/1/17

BY:   
Honorable Gordon E. Dove  
President

Terrebonne Parish Consolidated Government

DATE: 1/18/17

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-194-8912-12  
SAFE ROOM EOC  
PROJECT # 14-SAFE-02

TOTAL FUNDING	\$	2,494,529
EXPENDITURES THRU 12/31/15		(156,332)
PROJECT BALANCE	\$	2,338,197

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Feb-14	ORD 8398	FEMA/HMGP 1792-109-0004	119,282						
Feb-14	ORD 8398	FROM 659-194-8912-08 GENERAL FD	39,760						
Feb-17	PENDING BA	FEMA/HMGP 1792-109-0004			1,751,615				
Feb-17	PENDING BA	DHAP-FUND 232			583,872				
LESS PRIOR YEARS EXPENDITURES			(156,332)						
FUNDS AVAILABLE			\$ 2,710	\$ -	\$ 2,335,487	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.

DESCRIPTION: TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



ACCT: 659-000-7102-32  
CAPITAL PROJECTS CONTRL  
NO DEPARTMENT NAME  
DHAP - IKE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

FD171GG                    GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
ACCT: 659-000-6318-11       NOVEMBER 30, 2016 - MONTH LAST CLOSED  
CAPITAL PROJECTS CONTRL  
NO DEPARTMENT NAME  
HMGP 1792-109-04 SAFEHOUSE OEP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	43,430	.00	0	43,430-
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	119,282	.00	N/A	119,282-
2015	119,282	75,851.70-	N/A	43,430-

ENTER = CONTINUE                    CF04 = DSP DETAIL                    CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE

FD171GG                    GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
                             NOVEMBER 30, 2016 - MONTH LAST CLOSED  
ACCT: 659-194-8912-12  
      CAPITAL PROJECTS CONTRL  
      GOVERNMENT BUILDINGS  
      SAFE ROOM-EOC

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	2,710	1,530.00-	0	4,240
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	159,042	154,462.31	N/A	4,580
2015	4,580	1,869.97	N/A	2,710

ENTER = CONTINUE                    CF04 = DSP DETAIL                    CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE



GORDON E. DOVE  
PARISH PRESIDENT

*Section III*

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

Mr. Earl Randall, III  
US Department of Housing and Urban Development  
Office of Block Grant Assistance  
Disaster Recovery & Special Issues Division  
Hale Boggs Federal Building  
500 Poydras Street, 9th Floor  
New Orleans, LA 70130

December 14, 2016

Re: DHAP Earned Fee Expenditure Proposal

Dear Mr. Randall,

In a successful partnership between FEMA, HUD and the Parish, Terrebonne Parish administered the DHAP program following hurricanes Gustav and Ike, earned fees for services provided. The Parish appreciates the close working relationship, and is well on our way to recovery after the disasters. The Parish, through efficiency and thrift, has \$1,636,864.98 of earned fees from this effort in a savings account. The project itself is closed. We are at this time in a position to expend those earned fees as portions of the nonfederal share for the following projects funded by FEMA Hazard Mitigation Grant Funds under the Stafford Act:

- 1) FEMA and the Grantee, GOHSEP, have approved a \$5,200,000 Upper Little Caillou Pump Station project. Terrebonne is required to provide 25% of this total project cost (TPC), which is \$1,300,000. The Parish general fund will provide \$330,834.  
The net fee expenditure proposed: \$ 969,165.98.
- 2) To provide safe haven to first responders, the Parish has pursued and been awarded a Multipurpose Safe Room north of Hwy 90 that will provide shelter for 200 first responders. This is an inland location that will serve the population today, and in the future. FEMA is awarding \$2,080,000 for this structure with a Parish share of 25%.  
The net fee expenditure proposed: \$520,000.
- 3) The Parish has also pursued a smaller Safe Room East to enable 56 essential personnel to remain on the east side of the Parish serving that population whether the bridges are intact or not. The project cost is \$743,097 requiring a 25% share of \$247,699. The Houma Fire Department will put forth \$100,000 toward the share.  
The net fee expenditure proposed: \$147,699.

The Parish is able to provide general or other dedicated funds for the remainders of the matches and move forward with each project in 2017. Please contact Jennifer Gerbasi at 985-873-6565 if HUD has any concerns with these planned expenditures of the DHAP fees earned.

Sincerely,

  
Gordon E. Dove, Parish President

Cc: Council Reading File  
Darrel Waire, HHS

## **Kandace Mauldin**

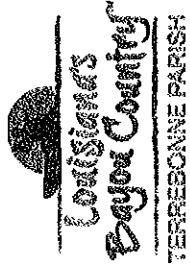
---

**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:21 AM  
**To:** Kandace Mauldin  
**Subject:** FW: Use of Earned FEMA funds

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



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**From:** Jennifer Gerbasi  
**Sent:** Friday, February 03, 2017 10:06 AM  
**To:** Al Levron  
**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: Use of Earned FEMA funds

Greetings,

I just got off the phone with Earl Randall at HUD regarding the earned fees. He is going to draft me an email today or Monday outlining his advice at my request.

He said that this should be available as a nonfederal match as they were earned fees. His suggestion was to check with our attorney to me sure that it was properly documented for the record that 1) these were earned fees and therefore not federal, and 2) that the expenditures would be tracked and documented.

Since they will be used to match federal grants, as long as the draws or transfers specify the charge to that account and show the invoices paid from it, I would suggest that it would be sufficiently documented.

Again, Earl is going to put this in writing so that we can have his word on "paper."

Please advise on the following:

- Should we wait on the official documentation prior to proceeding with any actions?
- Do you want this to be passed through legal?
- Is there any action required on my part to move the Safe Room East forward to council now that this match is available?
- Is there any action required on my part to move the EOC Safe Room forward to Council?
- Will there be general funds available to match the east side Oyster Bed Surge Protection project (~500,000)?

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6365 Fax: 985-580-8179

---

**From:** Al Levron  
**Sent:** Thursday, January 05, 2017 8:49 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waite  
**Subject:** Use of Earned FEMA funds

Have you gotten any feedback from HUD on this?

Al J. Levron  
Parish Manager  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA. 70361  
985-873-6407

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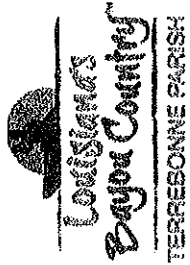
**Kandace Mauldin**

**From:** Darrel Waire  
**Sent:** Monday, February 06, 2017 9:22 AM  
**To:** Kandace Mauldin  
**Subject:** FW: DHAP Fees Expenditure

Darrel W. Waire, Director  
Housing and Human Services  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360  
Office: (985) 873-6892  
Fax: (985) 873-6880



Go Green. Please consider the environment before printing this email.



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**From:** Al Levron  
**Sent:** Monday, February 06, 2017 9:05 AM  
**To:** Jennifer Gerbasi  
**Cc:** Darrel Waire  
**Subject:** RE: DHAP Fees Expenditure

The way written, I guess we should send to legal? Your thoughts.....will slow down the process.

---

**From:** Jennifer Gerbasi  
**Sent:** Monday, February 06, 2017 6:08 AM  
**To:** Al Levron  
**Subject:** FW: DHAP Fees Expenditure

FYI.

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Randall, Earl [<mailto:earl.randall@hud.gov>]  
**Sent:** Friday, February 03, 2017 3:33 PM  
**To:** Jennifer Gerbasi



**Cc:** Darrel Waire; Christopher Pulaski  
**Subject:** RE: DHAP Fees Expenditure

Good Afternoon Jennifer,

The HUD recommended guidance for the use of DHAP "earned fees" is to consult with local legal counsel to determine if potential activities fall under disaster related purposes and are not prohibited by local and state practices. The listed activities in the attached letter seem to meet that criteria and should be documented as such.

Earl Randall, III  
New Orleans Field Office Director  
US Department of Housing and Urban Development

ok  
per  
Adam

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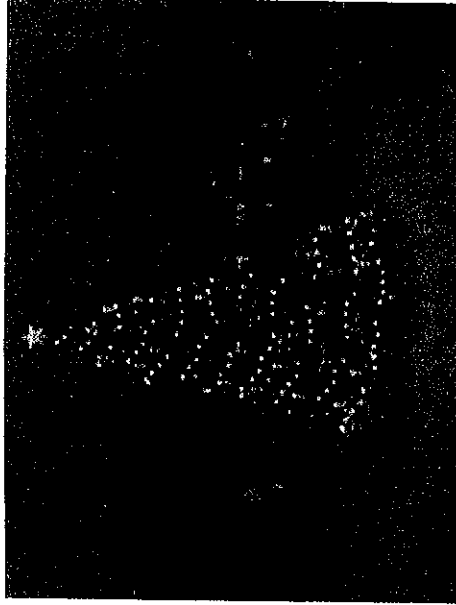
**From:** Jennifer Gerbasi [mailto:[jgerbasi@tpcg.org](mailto:jgerbasi@tpcg.org)]  
**Sent:** Wednesday, December 14, 2016 3:01 PM  
**To:** Randall, Earl <[earl.randall@hud.gov](mailto:earl.randall@hud.gov)>  
**Cc:** Darrel Waire <[dwswire@tpcg.org](mailto:dwswire@tpcg.org)>; Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)>  
**Subject:** DHAP Fees Expenditure

Greetings,

Please see the attached request to expend the fees earned through the DHAP program. Feel free to call me about the projects or Darrel about the original project. Nice to see you the other day. Have a great holiday if I don't hear from you sooner.

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179



DRAR

NIA

STATUS

A Federally Funded Agreement  
Between the  
Governor's Office of Homeland Security and Emergency Preparedness  
And  
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Hazard Mitigation Grant Program ("HMGP"). CFDA 97.039.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish Consolidated Government ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.  
31 U.S.C § 1352

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206  
OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete Phase II of the Drainage Project the Grantor has provided funds to Sub-Grantee through Grantee's HMGP. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (HMGP #1792-109-0002, FEMA-1792-DR-LA, Project #9)

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to HMGP Project #1792-109-0002, FEMA-1792-DR-LA #9, Sub-Grantee shall perform the following tasks within the approved timeframes:

4.2.1 Phase I Funding (Engineering/Design)

4.2.2 Phase II Funding (Construction/ Management Cost)

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 Phase I Approved 4.2.1

5.2.2 Phase II Approved 4.2.2

\$ 359,700.00 —  
\$4,840,300.00

5.3 Phase I and Phase II Total Project Costs

5.4 Funding Sources – Phase I and Phase II

5.3.1 Federal Share (75%)

5.3.2 Non-Federal Share (25%)

\$5,200,000.00  
\$3,900,000.00  
\$1,300,000.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:


Casey Tingle  
Assistant Deputy Director  
Governor's Office of Homeland Security and Emergency Preparedness  
1500 Main Street  
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Mailing and Overnight Address  
Honorable Gordon E. Dove  
Parish President  
Terrebonne Parish Consolidated Government  
8026 Main Street  
Houma, Louisiana 70360

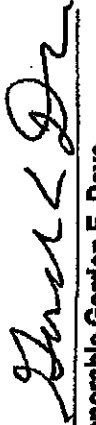
8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY:   
James B. Waskom  
Director

GOVERNOR'S OFFICE OF HOMELAND  
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 11/28/16

BY:   
Honorable Gordon E. Dove  
President

Terrebonne Parish Consolidated Government

DATE: 11/17/16

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-26  
UPPER LITTLE CAILLOU PUMP STATION  
HMGP 1792-109-0002  
PROJECT # 13-DRA-22**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>6,325,156</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>(293,920)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>6,031,236</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jun-13	ORD 8301	FROM 655-351-8929-20 FD 255 1/4%							
Jun-13	ORD 8302	CAPITAL SALES TAX FUND	150,000						
Jan-17	ORD 8796	FEMA	400,500						
Jan-17	ORD 8796	FD 655 PW DRNG CONST			20,000				
Jan-17	ORD 8796	FD 252 DRNG TAX FUND			344,673				
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 252			45,000				
Jan-17	ORD 8796	FROM 655-351-8929-28 FD 252			76,381				
Jan-17	ORD 8796	FROM 655-351-8929-64 FD 252			5,453				
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 252			194,408				
Jan-17	ORD 8796	FROM 655-351-8929-54 FD 252			441				
Jan-17	ORD 8796	FROM 659-652-8913-08 FD 151			225,691				
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 151			287,953				
Jan-17	PENDING BA	FEMA			3,900,000				
Feb-17	PENDING BA	DHAP FUND 232			779,206				
Feb-17	PENDING BA	TO 659-301-8941-10 FD 252			(104,550)				
LESS PRIOR YEARS EXPENDITURES			(293,920)						
FUNDS AVAILABLE			\$ 256,580	\$ -	\$ 5,774,856	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: GSE ASSOCIATES, LLC**

**DESCRIPTION:** REPLACE THE EXISTING PUMP STATION (BAYOU NUEF) DUE TO FAILING TIMBER BULKHEAD.

ACCT: 655-351-8929-26  
P/W DRAINAGE CONSTR.  
DRAINAGE  
UPPER LITTLE CAILLOU PUMP STN

NOVEMBER 30, 2016 - MONTH LAST CLOSED

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	256,580	97,534.86	0	159,045
2017	1,200,000	.00	0	1,200,000
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	550,500	35,959.00	N/A	514,541
2014	514,541	219,290.24	N/A	295,251
2015	295,251	38,670.66	N/A	256,580

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG                    GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
                             NOVEMBER 30, 2016 - MONTH LAST CLOSED  
ACCT: 655-000-7102-32  
      P/W DRAINAGE CONSTR.  
      NO DEPARTMENT NAME  
      DHAP - IKE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE                    CF04 = DSP DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

FD171GG                    GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
NOVEMBER 30, 2016 - MONTH LAST CLOSED  
ACCT: 232-999-9106-55  
DHAP - IKE  
OPERATING TRANSFERS  
P/W DRAINAGE CONSTR

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE                    CF04 = DSP DETAIL                    CF08 = PRT DETAIL  
CF01 = EXIT                    CF02 = INPUT SCR                    CF06 = DSP ENCUMBRANCE



GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
NOVEMBER 30, 2016 - MONTH LAST CLOSED

ACCT: 204-000-7102-32  
PUBLIC SAFETY FUND  
NO DEPARTMENT NAME  
DHAP - IKE

*Section IV*

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG      GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
NOVEMBER 30, 2016 - MONTH LAST CLOSED  
ACCT: 232-999-9102-04  
DHAP - IKE  
OPERATING TRANSFERS  
PUBLIC SAFETY FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

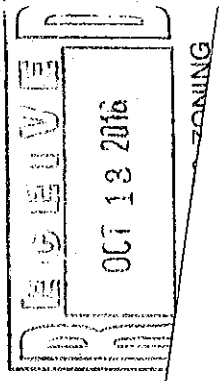
ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



# State of Louisiana

JOHN BEL EDWARDS  
GOVERNOR

October 10, 2016



Jennifer Gerbasi  
Terrebonne Parish Co  
8026 Main Street, Ste  
Houma, LA 70360

RE: CPRA Cont  
"Oyster Bec

Dear Ms. Gerbasi:

Enclosed are  
originals signed a  
executed copy w/

A certifi  
be submitted with the orig  
which it is being submitted. Do not return these  
these requirements.

If your organization is a minority or woman-owned enterprise, please send supporting documentation. This information is required for the purpose of reporting to federal funding agencies.

Please submit a formal, dated Board Resolution or the equivalent documentation indicating that the signatory is a corporate representative and authorized to sign this contract.

Should you have any questions, please contact me at (225) 342-1150 or  
Jordan.Delaune@la.gov.

Sincerely,

*Jordan C. DeLaune*

Jordan C. DeLaune  
Coastal Resources Program Specialist

/jcd  
Enclosures

**Executive Division**  
Post Office Box 44027 • Baton Rouge, Louisiana 70804-4027 • 150 Terrace Avenue • Baton Rouge, Louisiana 70802  
(225) 342-7308 • Fax (225) 342-4674 • <http://www.coastal.la.gov>  
An Equal Opportunity Employer

## STATE OF LOUISIANA

### COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Coastal Protection and Restoration Authority, State of Louisiana (hereinafter sometimes referred to as "State") and Terrebonne Parish Consolidated Government, 8026 Main Street, Second Floor, Houma, LA 70360, (hereinafter referred to as "Contractor").

#### WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States, or its agencies, or with any public or private association, corporation, or individual"; and

WHEREAS, the agency desires to cooperate with the Contractor in the implementation of the Project as hereinafter provided;

WHEREAS, the public purpose is described as: The State will utilize the funding from the FY 2017 Conservation and Restoration Partnership Fund to take advantage of grants, donations, and other public/private partnership opportunities to support the implementation of high priority coastal restoration projects. This will allow the State to further leverage its funds to achieve its coastal restoration goals.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

#### SCOPE OF SERVICES

Contractor hereby agrees to furnish services as outlined in Attachment A, "Project Scope of Work."

#### CONTRACT MONITOR

Kent Bollfrass of the Coastal Protection and Restoration Authority, his successor, or his designee, will act as the contract monitor (hereinafter sometimes referred to as "Contract Monitor") for this project, to provide liaison between Contractor and State, and to perform various duties which are specifically provided for in this Contract and Attachment A.

#### PAYMENT TERMS

In consideration of the services described above, State hereby agrees to pay the Contractor a maximum fee of \$500,000.00. The total project cost is \$1,000,000.00, with Contractor contributing \$500,000.00 towards the total cost. This fee is inclusive of travel, out-of-pocket, and general expenses.

Payments will be made only on the approval of Kent Bollfrass, his successor, or his designee. Contractor shall submit a quarterly invoice for services performed. A monitoring report shall be submitted by the Contracting Party with each invoice for payment on Form CPRA-MR (Attachment B).

Project Name	CPRA Cost	Terrebonne Cost	Total
Oyster Bed Surge Protection System	\$500,000.00	\$500,000.00	\$1,000,000.00

Total Oyster Bed Surge Protection System Cost	\$500,000.00	\$500,000.00	\$1,000,000.00
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**See detailed budget breakdown on Attachment A.**

This agreement is subject to and conditioned upon the availability and appropriation of funds.

**TAXES**

Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this contract and/or legislative appropriation shall be Contractor's obligation and identified under Federal tax identification number 72-6001390.

**TERMINATION FOR CAUSE**

The State may terminate this contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the contract; provided that the State shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case of such failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the State may, at its option, place the Contractor in default and the contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the State to comply with the terms and conditions of this contract; provided that the Contractor shall give the State written notice specifying the State's failure and a reasonable opportunity for the state to cure the defect.

Notwithstanding the above, the Contractor will not be relieved of liability to the State for damages sustained by the State by virtue of any breach of the contract by the Contractor, and the State may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the State from the Contractor is determined.

**CERTIFICATION OF DEBARMENT / SUSPENSION STATUS**

Contractor certifies with its execution of this agreement that it is not suspended, debarred or ineligible from entering into contracts with any department or agency of the Federal Government, or in receipt of notice of proposed debarment or suspension.

Contractor agrees to secure from any contractor(s) and subcontractor(s) for the captioned project certification that such contractor(s) and subcontractor(s) are not suspended, debarred or declared ineligible from entering into contracts with any department or agency of the Federal Government, or in receipt of a notice of proposed debarment or suspension.

Contractor shall provide immediate notice to CPRA in the event of it or its contractor(s) or any subcontractor(s) being suspended, debarred or declared ineligible by any department or agency of the

Federal Government, or upon receipt of a notice of a proposed debarment or suspension, either prior to or after execution of this agreement.

Upon receipt of notice of suspension, debarment, or declaration that Contractor or its contractor(s) or any subcontractor(s) is/are ineligible to enter into contracts with any department or agency of the Federal Government, either prior to or after execution of this agreement, CPRA reserves the right to review cause for said debarment, suspension, or declaration of ineligibility, and to terminate this contract pursuant to the terms of Article in this agreement entitled TERMINATION OF CONTRACT FOR CAUSE, or take such other action it deems appropriate under this contract.

#### **TERMINATION FOR CONVENIENCE**

The State may terminate the contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

#### **REMEDIES FOR DEFAULT**

Any claim or controversy arising out of this contract shall be resolved by the provisions of LSA – R.S. 39:1672.2-1672.4.

#### **OWNERSHIP**

All records, reports, documents, and other material delivered or transmitted to Contractor by the State shall remain the property of the State, and shall be returned by Contractor to the State, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of the State, and shall, upon request, be returned by Contractor to the State, at Contractor's expense, at termination or expiration of this contract. In all such publications and/or presentations, CPRA must be acknowledged as a source of funding for the data collection/project.

#### **NONASSIGNABILITY**

Contractor shall not assign any interest in this contract by assignment, transfer, or novation, without prior written consent of the State. This provision shall not be construed to prohibit the Contractor from assigning its bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State.

#### **AUDITORS**

It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of Contractor which relate to this contract.

#### **TERM OF CONTRACT**

This contract shall begin on July 1, 2016 and shall terminate on June 30, 2019.

## FISCAL FUNDING

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

## CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM

This Contract and employees working on this Contract will be subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by Section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and Federal Acquisition Regulation (F.A.R.) 3.908.

The Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the F.A.R.

The Contractor shall insert the substance of this clause, including this paragraph, in all subcontracts over the simplified acquisition threshold.

## DISCRIMINATION CLAUSE

The contractor agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Contractor agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

## INSURANCE

Insurance shall be placed with insurers with an A.M. Best's rating of no less than A-: VI. This rating requirement shall be waived for Worker's Compensation coverage only.

**Contractor's Insurance:** The Contractor shall not commence work under this Contract until he has obtained all insurance required herein. Certificates of Insurance, fully executed by officers of the

Insurance Company written or countersigned by an authorized Louisiana State agency, shall be filed with the State of Louisiana for approval. The Contractor shall not allow any sub-contractor to commence work on his subcontract until all similar insurance required for the subcontractor has been obtained and approved. If so requested, the Contractor shall also submit copies of insurance policies for inspection. Said policies shall not hereafter be canceled without thirty (30) days' notice in advance to the State of Louisiana and consented to by the State of Louisiana in writing and the policies shall so provide.

**Workers' Compensation Insurance:** Before any work is commenced, the Contractor shall maintain during the life of the contract, Workers' Compensation Insurance for all of the Contractor's employees employed at the site of the project. In case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers' Compensation Insurance for all the latter's employees, unless such employees are covered by the protection afforded by the Contractor.

**Commercial General Liability Insurance:** The Contractor shall maintain during the life of the Contract such Commercial General Liability Insurance which shall protect him, the State, and any subcontractor during the performance of work covered by the contract from claims or damages for personal injury, including accidental death, as well as for claims for property damages, which may arise from operations under the Contract, whether such operations be by himself or by a subcontractor, or by anyone directly or indirectly employed by either of them, or in such a manner as to impose liability to the State. Such insurance shall name the State as additional insured for claims arising from or as the result of the operations of the Contractor or his subcontractors. In the absence of specific regulations/provisions, the amount of coverage shall be as follows: Commercial General Liability Insurance, including bodily injury, property damage and contractual liability, with combined single limits of no less than \$1,000,000.

**Errors and Omissions:** Contractor shall be responsible to maintain Errors and Omissions coverage with limits of no less than \$1,000,000.00. This Errors and Omissions coverage must be maintained throughout the entirety of the term of this Contract.

**Licensed and Non-Licensed Motor Vehicles and Watercraft:** The Contractor shall maintain during the life of the Contract, Automobile Liability Insurance in an amount not less than combined single limits of \$1,000,000 per occurrence for bodily injury/property damage. Such insurance shall cover the use of any licensed and non-licensed motor vehicles engaged in operations within the terms of the Contract on the site of the work to be performed, unless such coverage is included in insurance elsewhere specified. Such insurance shall name the State as additional insured for claims arising from or as the result of the operations of the Contractor or his subcontractors.

If watercraft is engaged and/or utilized in any operations performed under this Contract, the Contractor shall maintain Watercraft Liability Insurance in an amount not less than combined single limits of \$1,000,000 per occurrence for bodily injury/property damage. Such insurance shall be maintained during the life of this Contract, and cover the use of any licensed and non-licensed watercraft engaged in operations within the terms of the Contract on the site of the work to be performed, unless such coverage is included in insurance elsewhere specified. If the watercraft engaged and/or utilized in any operations performed under this Contract is not owned and/or operated by the Contractor, then the Contractor shall require that any and all such subcontractors take and maintain the Watercraft Liability Insurance as prescribed and required by this Paragraph.

**Subcontractor's Insurance:** The Contractor shall require that any and all subcontractors, which are not protected under the Contractor's own insurance policies, take and maintain insurance of the same nature and in the same amounts as required of the Contractor in this section.



## CODE OF ETHICS

The contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contracting Party in the performance of services called for in this contract. The contractor agrees to immediately notify the CPRA if potential violations of the Code of Governmental Ethics arise at any time during the term of this contract.

## AGREEMENT APPROVAL

This Agreement shall not be effective until it has been approved and signed by all parties, and until it has been approved by the Division of Administration, Office of State Procurement.

## AMENDMENTS

No amendment shall be effective unless it is in writing, signed by duly authorized representatives of both parties, and approved by the Division of Administration's Office of State Procurement..

\*\*\*THIS SPACE INTENTIONALLY LEFT BLANK\*\*\*

THUS DONE AND SIGNED AT Baton Rouge, Louisiana on the day, month and year first written above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this day of \_\_\_\_\_.

WITNESSES SIGNATURES:

Coastal Protection and Restoration Authority

Jordan Delaune  
Signature

Jordan Delaune  
(Print Name)

Richard  
Signature

Allison Richard  
(Print Name)

By: MR Ellis Date 12/7/16  
Michael R. Ellis  
Executive Director

WITNESSES SIGNATURES:

Terrebonne Parish Consolidated Government:

Signature \_\_\_\_\_

(Print Name) \_\_\_\_\_

Signature \_\_\_\_\_

(Print Name) \_\_\_\_\_

By: \_\_\_\_\_ Date \_\_\_\_\_

(Print Name) \_\_\_\_\_

(Print Title) \_\_\_\_\_

**ATTACHMENT A**  
**PROJECT SCOPE OF WORK**

**Project Title:** Oyster Bed Surge Protection System Engineering and Design

**Presented to:** Louisiana Coastal Protection and Restoration Authority

**Proposed by:** Terrebonne Parish

**Contact:** Jennifer Gerbasi- Division Manager/ Recovery Planner  
Terrebonne Parish Consolidated Government  
8026 Main Street, Second Floor  
Houma Louisiana 70360  
985.873.6565  
jgerbasi@tpcg.org

**Term of contract:** 07/01/2016 – 06/30/2019

**Federal Tax ID:** 726001390

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**Goals**

The goal of this effort is to construct an oyster bed surge protection system that would protect shorelines in Lake Tambour and Lake Chien in Terrebonne Parish.

**Objectives:**

- Acquire matching funds of \$104,550 to initiate Engineering and Design
- Collect field data needed to engineer and design of project to 100% level of design
- Perform modeling efforts needed to engineer and design project to 100% level of design
- Engineer and design project to 100% level of design
- Acquire no less than \$305,550 in matching funds to initiate construction phase
- Construct no less than 0.36 miles of shoreline in Lake Tambour and Lake Chien

**Performance Measures**

Engineering and Design Phase: Terrebonne Parish will acquire matching funds of \$104,550 to initiate Engineering and Design. After initiation Terrebonne Parish will provide quarterly updates to CPRA and a full Engineering and Design package. Payments from CPRA are based on invoices submitted by Terrebonne Parish and will only be approved after matching funds are acquired and contributed dollar for dollar with State funds.

Construction Phase: Terrebonne Parish will acquire matching funds of no less than \$395,450 to initiate construction. After initiation Terrebonne Parish will provide a final report and supporting documentation to CPRA for review and approval. Payments from CPRA are based on invoices submitted

by Terrebonne Parish and will only be approved after matching funds are acquired and contributed dollar for dollar with State funds. State funds for Construction Phase will only be approved for construction of the project.

**Monitoring Plan**

CPRA may conduct site visits to the project site before, during, and after completion of the project.

**Deliverables**

Engineering and Design Phase: Terrebonne parish will deliver the final Engineering and Design package and supporting materials.

Construction Phase: Terrebonne Parish will deliver final report and supporting materials documenting project completion.

**Matching Funds**

Engineering and Design Phase: The project partners are responsible for acquiring and providing \$104,550 of matching funds prior to Engineering and Design initiation.

Construction Phase: The project partners are responsible for acquiring and providing no less than \$395,450 of matching funds prior to Construction initiation.

**Budget**

Project Phase	State Contribution	Terrebonne Parish	Total
Engineering and Design	\$104,550	\$104,550	\$209,100
Construction	\$395,450	\$395,450	\$790,900

CONTRACT NO. \_\_\_\_\_  
ATTACHMENT B

MONITORING REPORT

Date: \_\_\_\_\_

Contracting Party: \_\_\_\_\_ CPRA Contract No. \_\_\_\_\_

Project Title: " \_\_\_\_\_ "

Invoice No. \_\_\_\_\_ Invoice Amount: \_\_\_\_\_

Total Contract Amount: \$ \_\_\_\_\_ Balance: \$ \_\_\_\_\_

Total invoiced to date: \$ \_\_\_\_\_

I. WORK COMPLETED TO DATE (ACCORDING TO TYPE CONTRACT):

- A. Percentage of work completed [include percentage completed and/or milestones accomplished (give dates)].
- B. Hourly (include services performed and number of hours worked).
- C. Scope of Services Outlined by Tasks (include tasks completed or portion of task completed to date).
- D. Actual Costs Incurred
- E. Fee Schedule

II FOR EACH PROJECT A NARRATIVE OF IMPLEMENTATION PROGRESS INCLUDING:

- A. Tasks and/or milestones accomplished (give dates)
- B. Tasks and/or milestones not accomplished with explanation or assessment of:
  - 1. Nature of problems encountered:

2. Remedial action taken or planned:
3. Whether minimum criteria for measure can still be met:
4. Likely impact upon achievement:

### III DELIVERABLES

### IV OTHER DISCUSSIONS OF SPECIAL NOTE

Contracting Party \_\_\_\_\_ Date \_\_\_\_\_  
(Printed Name)

Approval \_\_\_\_\_ Date \_\_\_\_\_  
CPRA Contract Monitor (Printed Name)



## FISCAL YEAR 2016 CONSERVATION AND RESTORATION PARTNERSHIP FUND REQUEST FOR PROPOSALS Terrebonne Parish Oyster Bed Surge Protection System

### 1. Acreage conserved/restored

This Oyster Bed Surge Protection System is intended to protect 3.4 miles of shoreline in the widely unprotected shorelines of Lakes Tambour and Chien following a CWPRA-funded demonstration project, TE-45, which documented clear benefits from the placement of Gabion mats on the shoreline to disrupt wave action on the marsh and significantly reduce shoreline marsh erosion. Oysters naturally recruit on the newly placed substrate creating a layer of living shell superstructure that appears to grow at a rate sufficient to maintain the protective height for surge attenuation over time regardless of mat subsidence and/or sea level rise. Artificial intertidal oyster reefs have been shown to be effective protection measure installed on marsh shorelines providing wave-protection without interfering with either navigation or oyster fishing rights in the adjacent subtidal bay bottoms, promoting essential fish and invertebrate habitat, and enhancing estuary water quality.

### 2. Synergism with other conservation/restoration efforts

This project will provide benefits to the north shorelines of Lakes Tambour and Chien just south of Isle de Jean Charles protecting the shoreline, bayous, and infrastructure. In addition to this project the Parish has initiated marsh restoration projects with thin mat systems north and south of Island Road, levees, and bank stabilization and freshwater introduction projects throughout the parish.

### 3. Project constructability

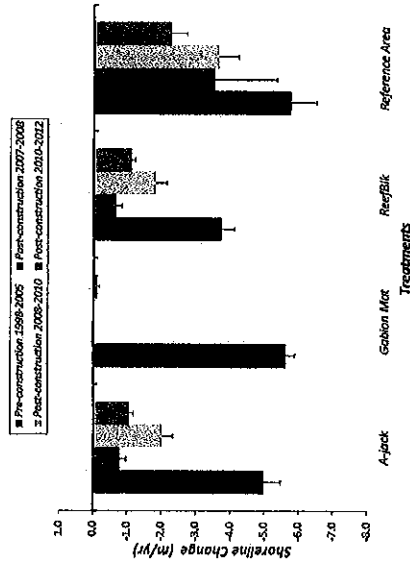
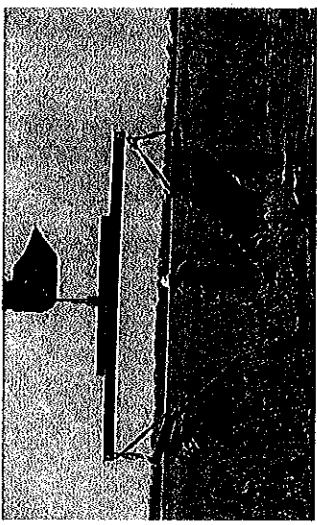
The proposed project follows a number of demonstration projects and oyster research that all support the feasibility of the effort. The conditions are comparable to previous sites that show significant retention compared to control sites. Salinity data mapped by The Nature Conservancy, discrete data sets from the Louisiana Department of Wildlife and Fisheries Department (LDWF), and CRMS data indicate that both sites will support oyster recruitment, survival, growth and reef formation with relatively insignificant impact by oyster predators. The project is scalable and the footprint can shift to provide optimal results based on soil conditions and bank stability. This type of nonstructural project will not necessarily build marsh, but the value of the protection of the existing shoreline can't be overstated. Without attention to the marsh buffer of natural shorelines and species, the grand scheme for levee protection will be the first line of defense rather than a part of multiple lines of defense.

### 4. Matching funds

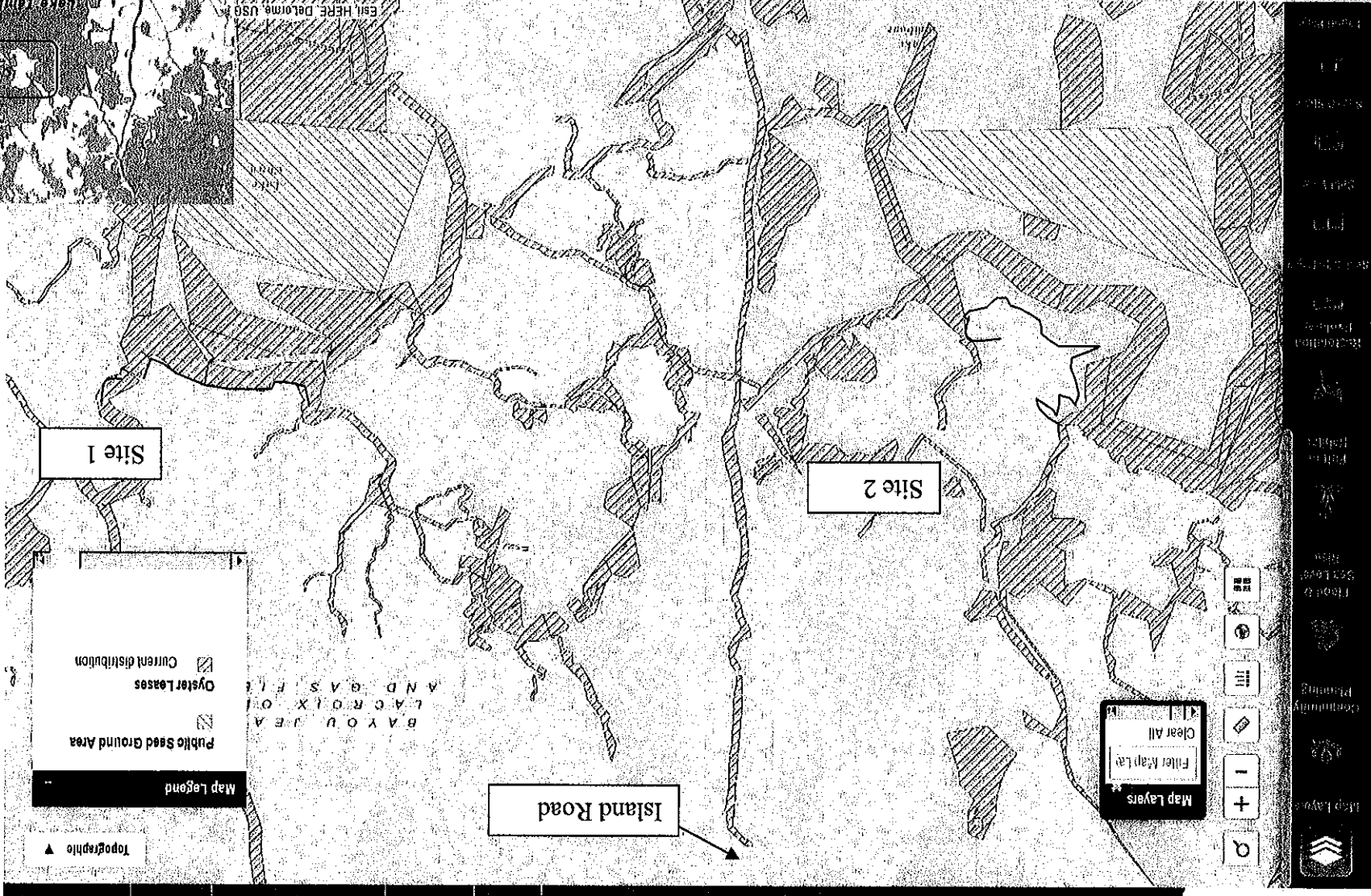
At this time, the Parish is pursuing NDRC funding for 65% of the \$7.4M cost of the project. \$500,000 from CPRA would provide approximately 25% of the Parish contribution.

### 5. Consistency with the objectives of the 2012 Coastal Master Plan

Maintenance of shoreline integrity along Terrebonne Bay is a regional strategy in the Coast 2050 plan as well as the Parish Comprehensive Plan Vision 2030 and the Hazard Mitigation Plan Update 2015. It will enhance the Coastal Master Plan projects to create marsh south of Lake Tambour (03a.MC.03p) and the Ridge Restoration project (03a.RC.06) that will restore the natural shoreline of lower Lake Chien and Lake Felicitey to the south restoring the natural hydrology.





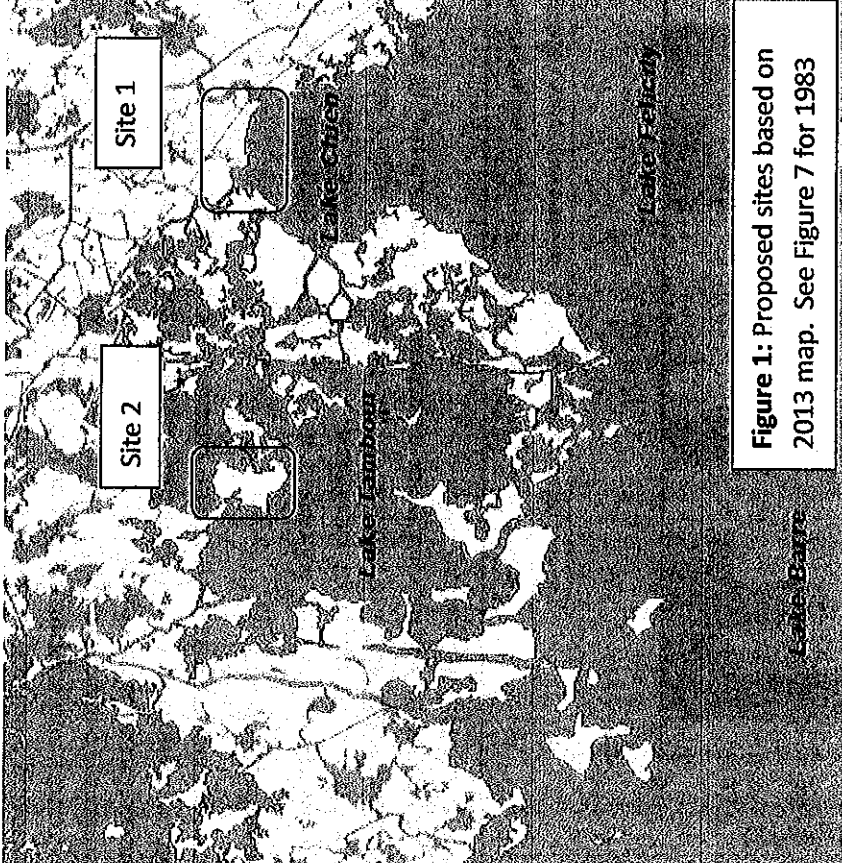


Terrebonne Parish Oyster Bed Surge Protection System

**Title:** Terrebonne Oyster Bed Surge Protection System  
**Project Type:** Living Shoreline Protection  
**Cost Estimate:** \$7,432,515  
**Benefit Period:** 20 Years  
**Status:** Application

**Location:**

Either of two sites is proposed in the southeastern part of Terrebonne Parish, Louisiana Parish south of Isle de Jean Charles and west of Pointe-aux-Chenes. Site 1 is on the northern shore of Lake Chien, and Site 2 is on the northern shoreline of Lake Tambour. Both sites are also near Public Oyster Seed Grounds in each lake.

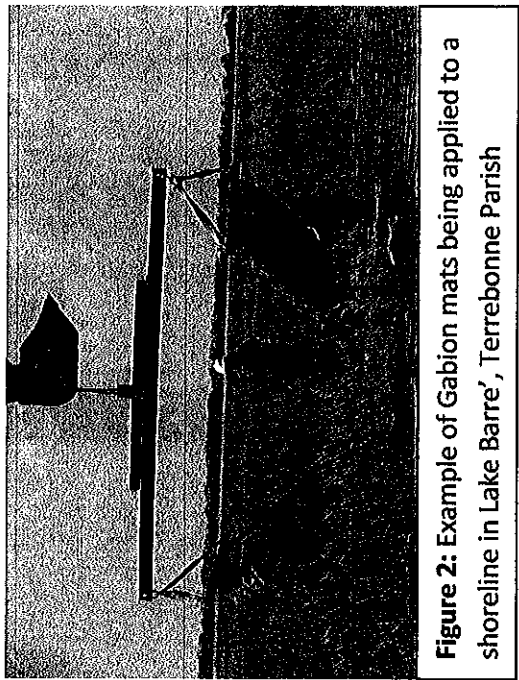


**Problems:**

Erosion of bay shoreline marshes results in substantial losses of habitat allowing higher salinities and increased wave action to intrude northward, ultimately threatening low-salinity habitats at the northern ends of the area's intertributary basins. The erosion of the marshes threatens both natural and built environment infrastructure existing and proposed.

**Restoration Strategy:**

Maintenance of shoreline integrity along Terrebonne Bay is a regional strategy in the Coast 2050 plan as well as the Parish Comprehensive Plan Vision 2030 and the Hazard Mitigation Plan Update 2015. This project follows a CWP/PRA-funded demonstration project, TE-45, which documented clear benefits from the placement of Gabion mats on the shoreline to disrupt wave action on the marsh and significantly reduce shoreline marsh erosion. Oysters naturally recruit on the newly placed substrate creating a layer of living shell



will support oyster recruitment, survival, growth and reef formation with relatively insignificant

**Figure 4:** USGS SIM 3164 Map of Land Loss from 1932-2010. Yellow to orange lost in 1970s. Blue and purple lost in 2000s.

the CRMS and any other collection sites in the area. The data will be shared

with the State partners at the Coastal Protection and Restoration Authority for use in the Coastal Master Plan development or project assessment efforts.

### Coordination:

The Oyster Bed Surge Protection System is one component of a strategy of multiple lines of defense. In addition to this project and the TE-45 Terrebonne Bay Shoreline Protection project to the west, the Parish has initiated marsh restoration projects with thin mat systems north and south of Island Road, and the CPRA has identified as a priority the ridge restoration project recreating the hydrology south of Lake Felicity/Lake Chien (03a.RC.06). A separate project in the master plan is proposed to recreate marsh on the lower border of Lake Tambour (03a.MC.03p), which shows the importance of the area. The high cost of design may delay the implementation of the project. The oyster bed surge protection may reduce the erosion such that the land will still exist when the marsh recreation is approved. This project will complement those efforts without being too close in proximity to the footprint.

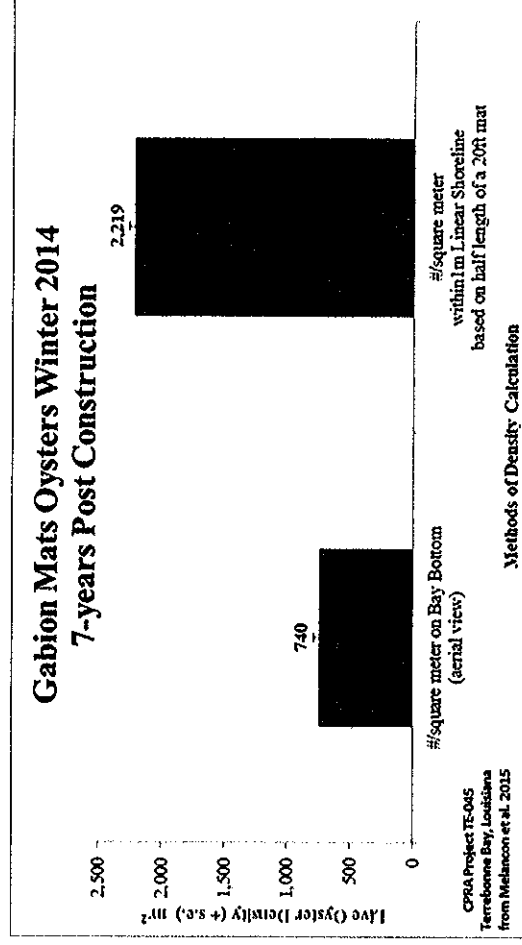
This coordinated approach is a consistent goal in Terrebonne Parish. The stage for the Living Mitigation Project proposed north of Lake Boudreaux to control surge and the remaining marsh structure was set with a bank stabilization project (West Lake Boudreaux Shoreline Protection And Marsh Creation). The two projects will be further maximized by the North Lake Boudreaux Basin Freshwater Introduction and Hydrologic Management freshwater diversion project planned with cooperation from CWPPPRA.

While protecting the native vegetation and hydrology, the Parish has elevated 1,037 structures since 1998 and will lift another 100 units over the next two years, and demolish and rebuild three houses. Largely between 2014 and 2015 the Parish has bought 22 properties under the CDBG program supplementing nearly 100 purchased with FEMA money and another 48 voluntary buyouts under the Road Home Program. The Planning Department also oversaw the demolition of 650 homes that were considered to be public health hazards at least in part due to storm damage. The Parish has also implemented a broad structural program providing a system of levees and raised roads to block or attenuate surge wave action during storm events.

### Ecological Background of the Oyster:

It has been documented worldwide over 85% of natural oyster reefs have been lost due to anthropogenic activities. It has also been documented that one of the few regions of the world where oysters still have a

promising foothold to thrive is the northern Gulf of Mexico U.S., with Louisiana at its epicenter. The eastern oyster, *Crassostrea virginica* (*Gmelin*), is the dominant reef-building estuarine animal with the ability to spawn almost year round, but usually exhibits bimodal peaks of mass spawning in spring-early summer and



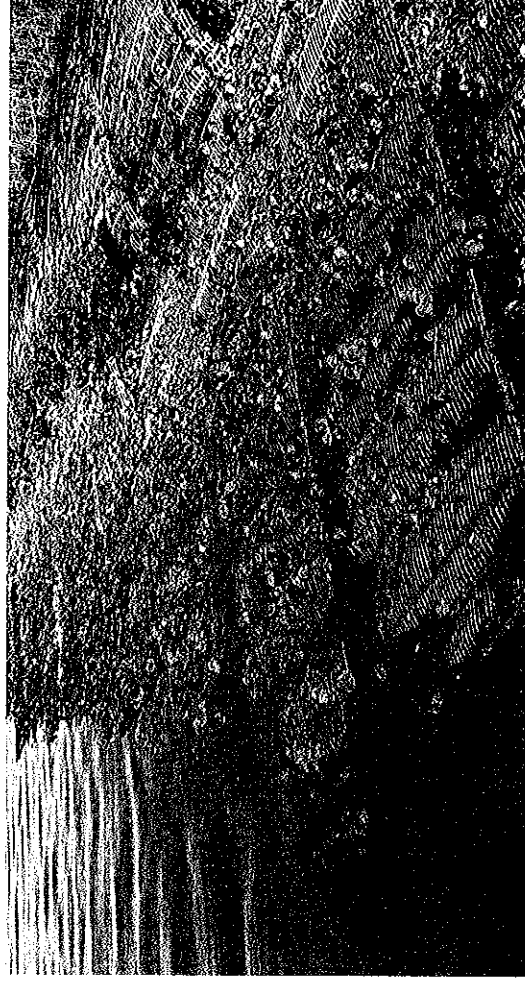
again in early-late fall in the northern Gulf of Mexico. When waters are warm in summer, water-borne larvae require less than two weeks to metamorphose through several life stages before they are ready for settlement and a benthic sedentary life. At the time of setting, oyster larvae are usually less than 0.5 mm in size, and are very vulnerable to predation and to burial due to sediment overburden. A hard substrate, such as a Gabion Mat, provides refuge from predators and provides vertical relief from sediments.

Once the larva has set, it will become known as a spat oyster until it is 25 mm in shell length. The juvenile stage is short-lived with oysters maturing with functioning gonads within 4-12 weeks of settlement in summer water temperatures. Young oysters grow rapidly and may reach 75 mm (3 inches) in shell length within 15-18 months in Louisiana waters. After an oyster is approximately eight years old, somatic tissue growth is insignificant or ceases and the volume of the mantle/shell cavity remains relatively constant (Coke 1983). Oysters in the northern Gulf of Mexico may live for 10 years or longer, but on average no more than 5 years. Therefore, good quality hard substrate such as Gabion Mats become an avenue for perpetual yearly recruitment of larva.

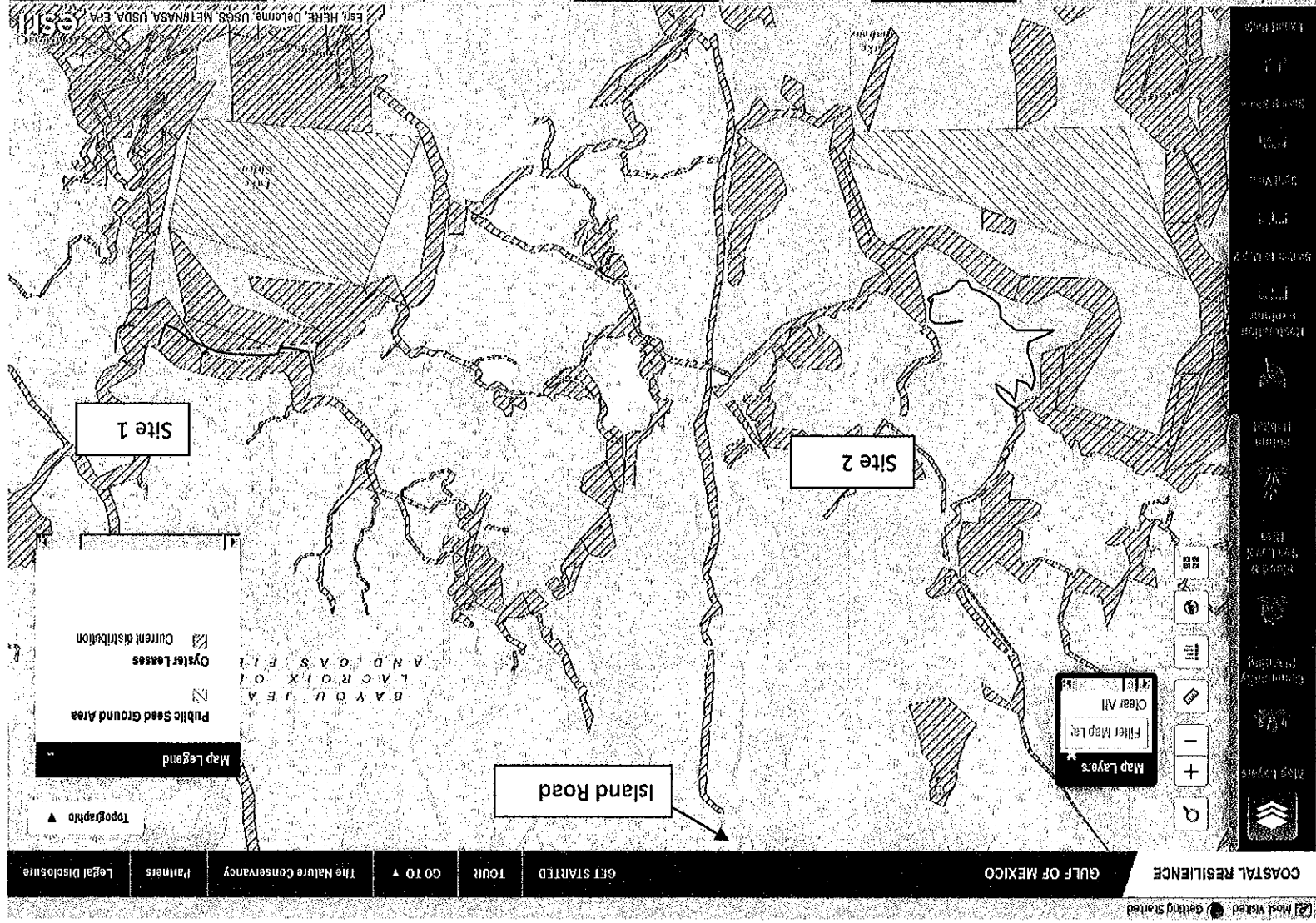
The oyster occurs in salinities ranging from 5-40 ppt. Optimal growth and survival of viable oyster populations require a salinity range of 5-15 ppt, when coupled with an appropriate temperature regime. This narrow ecological salinity range reduces the abundance of higher-salinity oyster predators and disease while still allowing for physiological functions to continue, and the salinities for the proposed project location are within this ideal range. When other environmental variables are within acceptable ranges for oyster survival, salinity becomes the overriding factor for sustaining an oyster population. In a project sponsored by the Barataria-Terrebonne Estuary Program (BTNEP), oyster habitat was delineated and separated into distinct resource zones where oysters can be found under persistent drought (dry) or rainy (wet) conditions within the Terrebonne estuary; four zones were established, with a mid-bay region referred to as the wet-dry zone where oysters can be found irrespective of wet or dry conditions, and thus allowing for both subtidal and intertidal oyster habitats. This mid region of the estuary is where the majority of naturally productive oysters exist today. The location of the proposed project is within this wet-dry zone.

The oyster is a gregarious animal that has the ability to develop shallow subtidal and intertidal reef structure along a shoreline that also adds significant ecological value to an estuary. An oyster reef is a 3-dimensional structure created by successive years of larval settlement on adult oysters, while also providing multiple levels of hard surface and interstitial heterogeneity that is rare in the marine ecosystem. The oyster becomes the keystone organism for a multitude of invertebrate and vertebrate species in a dynamic estuarine community, which also includes many recreational and commercial species.

**Figure 5:** Example of Gabion mats being applied to a shoreline in Lake Barre', Terrebonne Parish, CWPBRA TE-45.



**Figure 6:** The sites in relation to Island Road, public seeding grounds for oyster, and existing oyster leases. Data and Base Map available as a Courtesy of the Nature Conservancy at CoastalResilience.org.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-301-8941-10  
OYSTER BED SURGE PROTECTION SYSTEM  
CPRA CONTRACT # 2000219599**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>209,100</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>-</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>209,100</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Feb-17	PENDING BA	FROM 655-351-8929-26			104,550				
Feb-17	PENDING BA	STATE OF LA CPRA			104,550				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ -	\$ 209,100	\$ -	\$ -	\$ -	\$ -

**DESCRIPTION:** TO CONSTRUCT AN OYSTER BED SURGE PROTECTION SYSTEM THAT WOULD PROTECT SHORELINES IN LAKE TAMBOUR AND LAKE CHIEN IN TERREBONNE PARISH

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-26  
UPPER LITTLE CAILLOU PUMP STATION  
HMGP 1792-109-0002  
PROJECT # 13-DRA-22**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>6,325,156</b>
<b>EXPENDITURES THRU 12/31/15</b>		<b>(293,920)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>6,031,236</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021							
		FROM 655-351-8929-20 FD 255 1/4%														
Jun-13	ORD 8301	CAPITAL SALES TAX FUND	150,000													
Jun-13	ORD 8302	FEMA	400,500													
Jan-17	ORD 8796	FD 655 PW DRNG CONST			20,000											
Jan-17	ORD 8796	FD 252 DRNG TAX FUND			344,673											
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 252			45,000											
Jan-17	ORD 8796	FROM 655-351-8929-28 FD 252			76,381											
Jan-17	ORD 8796	FROM 655-351-8929-64 FD 252			5,453											
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 252			194,408											
Jan-17	ORD 8796	FROM 655-351-8929-54 FD 252			441											
Jan-17	ORD 8796	FROM 659-652-8913-08 FD 151			225,691											
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 151			287,953											
Jan-17	PENDING BA	FEMA			3,900,000											
Feb-17	PENDING BA	DHAP FUND 232			779,206											
Feb-17	PENDING BA	TO 659-301-8941-10 FD 252			(104,550)											
LESS PRIOR YEARS EXPENDITURES			(293,920)													
FUNDS AVAILABLE			\$	256,580	\$	-	\$	5,774,656	\$	-	\$	-	\$	-	\$	-

**ENGINEER/ARCHITECT: GSE ASSOCIATES, LLC**

**DESCRIPTION:** REPLACE THE EXISTING PUMP STATION (BAYOU NUEF)DUE TO FAILING TIMBER BULKHEAD.

ACCT: 659-301-8941-10

CAPITAL PROJECTS CONTRL  
COASTAL RESTORE/PRESERV  
OYSTER BED SURGE PROTECTION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	86,645	86,645.00-	0	0
2017	429,757	.00	0	429,757-
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	1,330,023	1,330,023.00-	N/A	0

ENTER = CONTINUE      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	86,645	86,645.00	0	0
2017	429,757	.00	0	429,757
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	1,330,023	1,330,023.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



Wednesday, March 8, 2017

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**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

A proposed ordinance to amend the 2017 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Parishwide Recreation Fund, \$20,000
- II. Amend existing CEA
- III. Jeff Drive Reconstruction Project, \$115,000
- IV. Amend 2016 Road Maintenance Priority List.
- 1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	2/15/2017	Executive Summary
2017 Various Items for Budget Amendment	2/15/2017	Budget Amendment
2017 Various Items for Budget Amendment	2/15/2017	Backup Material
Revised Ordinance	2/20/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  I. Parishwide Recreation Fund, \$20,000 II. Amend existing CEA III. Jeff Drive Reconstruction Project, \$115,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre

Signature

\_\_\_\_February 15, 2017

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parishwide Recreation Fund, \$20,000
- II. Amend existing CEA
- III. Jeff Drive Reconstruction Project, \$115,000

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget and Five year Capital Outlay Budget for furniture and fixtures for the Mechanicville Community Center, and

WHEREAS, the Parishwide Recreation Fund will fund the cost.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-year Capital Outlay Budget be amended for the Parishwide Recreation Fund. (Attachment A)

SECTION II

WHEREAS, the Terrebonne Parish Council authorized a Cooperative Endeavor Agreement with Recreation District #11, dated April 8, 2015, by the adoption of Resolution #15-120, and

WHEREAS, Administration is desirous of amending that existing CEA for the purpose of reimbursing Recreation District #11 for the purchase of furniture and fixtures upon the submission of adequate accounting of the records and receipts provided on the purchases.

NOW THEREFORE BE IT FUTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Amendment #1 to the CEA dated April 8, 2015 be approved, and the legal department is directed to prepare the necessary documents to effect this approval.

SECTION III

WHEREAS, the Terrebonne Parish TPCG has a project entitled Jeff Drive Reconstruction, and

WHEREAS, the TPCG has publically bid this project and have unit prices in the contract for asphalt pavement, and

WHEREAS, the TPCG is desirous of including Ron Street due to the proximity of the roadway being connected to Jeff Drive, and

WHEREAS, while the contractor is onsite at Jeff Drive the TPCG is desirous of reconstructing the entirety of Ron Street with asphaltic pavement, and

WHEREAS, the TPCG would like to budget additional funds to reconstruct Ron Street, and

WHEREAS, an additional \$115,000 is needed to reconstruct Ron Street, and

WHEREAS, the additional funding is coming from the Parish Transporation fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-year Capital Outlay Budget be amended for the Jeff Drive Reconstruction Project. (Attachment B)

Prepared By: Finance Department  
PC File: 2017-Various Items - E  
Date Prepared: 2/15/17 BA #9

**ATTACHMENT A - Recreation Fund**

	2017		
	Adopted	Change	Amended
Other Feesw	7,000	20,000	27,000
transfer from Capital Projects Fund	-	(20,000)	(20,000)
transfer to Recreation	-	20,000	20,000
VE Splash Park/Community Center	825,000	(20,000)	805,000

**ATTACHMENT B - Jeff Drive Reconstruction Project**

	2017		
	Adopted	Change	Amended
Jeff Drive Overlay	368,608	115,000	483,608
transfer from Parish Transportation Fund	-	(115,000)	(115,000)
Transfer to Road Construction Fund	-	115,000	115,000
Fund Balance (decrease)	N/A	(115,000)	N/A





**Kandace Mauldin**

**From:** navyent@cs.com  
**Sent:** Monday, February 13, 2017 2:08 PM  
**To:** Kandace Mauldin  
**Subject:** Fwd: Mechanicville Community Center

FYI per your request

-----Original Message-----

**From:** Navy, John <[johnnavy@tpsd.org](mailto:johnnavy@tpsd.org)>  
**To:** navyent <[navvent@cs.com](mailto:navvent@cs.com)>  
**Sent:** Mon, Feb 13, 2017 02:06 PM  
**Subject:** FW: Mechanicville Community Center

FYI

**From:** Navy, John  
**Sent:** Friday, February 10, 2017 12:48 PM  
**To:** [suthomas@tpcg.org](mailto:suthomas@tpcg.org)  
**Cc:** Navy, John; [navvent@cs.com](mailto:navvent@cs.com)  
**Subject:** Mechanicville Community Center

Please forward Renee Bourg Dist 11

**Building Needs:**

- Stove
- Refrigerator
- Tables 65 same in the library
- Chairs 190 same in the library
- 3 55inch TV in each classroom sections
- Portable Micro Phone system with large speakers and wireless mics
- 25 lab top computers with charging station for 25 computers
- Sign for Building **CDBG**
- Large retractable projection screen
- Swing set **CDBG**
- Landscaping
- Fence in area **CDBG**
- Internet Services and Wi-Fi
- Alarm System
- Camera System
- Wall Signs and Positive messages like in the library
- Baby Changing Station in restroom
- 3 large Dry Erase Boards

**\$55,000.00 Budget (TPCG \$20,000, CDBG \$15,000 and Dist 11 \$20,000)**



**COOPERATIVE ENDEAVOR AGREEMENT  
BY AND BETWEEN  
THE PARISH OF TERREBONNE, STATE OF LOUISIANA,  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND TERREBONNE  
RECREATION DISTRICT #11**

This agreement is entered into on the dates set forth herein by and between:

**PARISH OF TERREBONNE, whose governing authority is the TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, herein represented by Michel Claudet, President of Terrebonne Parish Consolidated Government, ("TPCG"), authorized to execute this agreement pursuant to the approval by Terrebonne Parish Council, Resolution No. 15-126;

**RECREATION NUMBER 11**, a taxing district of Terrebonne Parish, Louisiana empowered to provide and maintain recreational facilities within its bounds, herein represented by its duly authorized Chairman Forbaker, (hereinafter called REC 11).

**WHEREAS**, Louisiana Revised Statute 33:1324 provides that any parish or political subdivision of the state may make agreements between or among themselves to engage jointly in the acquisition or improvement of any public project or improvement provided that at least one of the participants to the agreement is authorized under a provision of law to perform such activity for completion of the undertaking; and

**WHEREAS**, Rec.11 was created in accordance with state law to provide and maintain recreational facilities within the district; and

**WHEREAS**, on January 10, 1997 and as amended from time to time to add facilities, the Terrebonne Parish Consolidated Government and the Terrebonne Parish Recreation District No. 11, appearing as Recreation District No. 11, entered into an *Intergovernmental Agreement, Lease and Sublease* ("Lease Agreement") of certain TPCG properties and office space for the purposes of facilitating the start-up operations of the DISTRICT pursuant to the outcome of the November 18, 1995 election for the levy of a special tax that would fund the construction and operation of recreational facilities for the DISTRICT; and

**WHEREAS**, TPCG currently sees a need to progress the management of these facilities in order to advance the purposes of the district; and

**WHEREAS**, Rec. 11 desires assistance in the day to day management of the operations of the District and its maintenance; and

**WHEREAS**, Rec.11 is currently receiving a millage of 15 mills to fund its operations and maintenance; and

**WHEREAS**, TPCG is familiar with Rec.11 properties, has provided ongoing assistance to Rec. 11 with its operations and agrees to assume the day to day management of all the parks, facilities, programs and maintenance on behalf of Rec. 11 ; and

**NOW, THEREFORE, BE IT AGREED** by and between the parties herein that:

1.  
TPCG agrees to assume all day to day administration of the operations, programs and maintenance of REC 11 in accordance with the most current budget and directives of the Board of Commissioners. All current REC 11 employees shall have the opportunity to transfer their employment to TPCG during the term of this agreement; however, should this agreement terminate for any reason with REC 11 resuming its own administration, employees previously

employed by TPCG in furtherance of this agreement shall have the opportunity to transfer their employment to REC 11.

2.

TPCG shall be authorized to administer the current adopted 2015 REC11 budget and shall be reimbursed for expenditures in accordance with Section 5 below.

TPCG shall prepare a 2016 contract budget for the services and expenses defined in this agreement to be used by REC 11 for the preparation of their annual operating budget; to include personnel costs, supplies, services and repairs. The contract budget shall be subject to pre-approval by REC 11. TPCG will operate the day to day activities of REC 11, including the management of personnel, facilities and programs, within the contract budget. Should either party determine an amendment to the contract budget is needed; such amendment shall be subject to pre-approval by the Parish President and the REC 11 board.

3.

A supervisory employee of TPCG, either the Director of Recreation or his designee, shall attend every monthly REC 11 Board meeting and any other special meetings called by the Recreation District 11 Board. The supervisory employee will be charged with providing the Board of Recreation District 11 with a monthly report on the condition of the facilities and work performed on said Recreation District 11 facilities during the month.

4.

TPCG shall insure REC.11 for general liability, automobile and workers compensation utilizing millage funding. TPCG shall maintain and pay insurance premiums for the officers and directors liability insurance policy currently providing insurance coverage to the board members and officers of Rec.11, throughout the term of this agreement, and REC.11 agrees to reimburse TPCG for said premiums.

5.

REC 11 shall continue to maintain its own accounting staff and shall prepare, present and amend as necessary the REC 11 budget in accordance with state budget laws. A copy of the adopted budget and the vision of the District shall be copied to TPCG. REC 11 shall reimburse TPCG, upon request, for all costs associated with the administration of this agreement, including personnel related costs, supplies, services, repairs and capital expended on behalf of REC 11.

6.

Within budgetary limits, REC 11 via action of its Board, throughout the term of this agreement, shall continue to direct the policy, projects and operations of the District.

REC 11 agrees to pass all motions to necessary effectuate the responsibilities of TPCG recited herein.

7.

REC 11 shall provide to TPCG all keys, codes, inventories, reports, program information and schedules and provide full access to any other items necessary to manage the district.

8.

This agreement shall take effect upon execution by both parties and shall continue for the initial term of twelve months. REC. 11 consents to allow for at least the initial one year

management term without termination. After the initial term, this agreement shall automatically renew on a year to year basis unless terminated during terms subsequent to the first by either party upon thirty days written notice.

Amendment

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties

Non-appropriation

Notwithstanding any provisions herein, in the event sufficient funds for the performance of this Agreement are not appropriated by REC 11 in any fiscal year covered by this contract, this agreement may be terminated by the TPCG giving notice to the TPCG of such facts and the Parish's intention to terminate its financial obligation.

IN WITNESS WHEREOF, the undersigned party has signed this Cooperative Endeavor Agreement as of the 10 day of April, 2015, in the presence of the undersigned witnesses, after due reading of the whole.

WITNESSES:

Jeffrey Luke  
Wortha Luke  
Cheryl Chatagnier  
Cheryl Chatagnier

RECREATION DISTRICT #11

BY:

Lawrence D. Ward Jr.  
Lawrence D. Ward Jr. 18488  
NOTARY PUBLIC

IN WITNESS WHEREOF, the undersigned party has signed this Cooperative Endeavor Agreement as of the 10 day of April, 2015, in the presence of the undersigned witnesses, after due reading of the whole.

WITNESSES:

Heather Cash  
Heather Cash  
Sheryl Carter

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

BY:

Michel Claudet  
MICHEL CLAUDET  
PRESIDENT

NOTARY PUBLIC

Courtney E. Alcock  
Courtney E. Alcock  
Notary Public  
Parish of Terrebonne  
La. Bar No. 24273  
My Comm. Expires At Death

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-25  
VE SPLASH PARK/COMMUNITY CENTER

TOTAL FUNDING	\$	805,000
EXPENDITURES THRU 12/31/15		-
PROJECT BALANCE	\$	805,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Jan-17	ORD 8796	FUND 280 P/W RECREATION FUND			825,000				
Feb-17	PENDING BA	TO FUND 280-521-8349-01			(20,000)				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ -	\$ 805,000	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: Provide a Splash Park and Community Center for Village East.

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	13,000	701.15	0	12,299
2017	7,000	37.50	0	6,963
CLOSED:				
2010	0	.00	N/A	0
2011	750	1,536.82	N/A	787-
2012	750	2,549.02	N/A	1,799-
2013	1,000	1,751.78	N/A	752-
2014	1,000	450.00	N/A	550
2015	1,000	1,040.48	N/A	40-

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
NOVEMBER 30, 2016 - MONTH LAST CLOSED

ACCT: 280-000-7106-59  
PARISHWIDE RECR. FUND  
NO DEPARTMENT NAME  
CAPITAL PROJECTS CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF08 = PRT DETAIL  
CF06 = DSP ENCUMBRANCE



ACCT: 659-999-9102-80

NOVEMBER 30, 2016 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

OPERATING TRANSFERS

PARISHWIDE RECREATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF08 = PRT DETAIL

CF06 = DSP ENCUMBRANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	825,000	.00	0	825,000
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

---

**Kayla Dupre**

**From:** Kandace Mauldin  
**Sent:** Wednesday, February 15, 2017 11:12 AM  
**To:** Kayla Dupre  
**Subject:** FW: Ron Street (Dirk Guidry)

This is the other budget amendment we need to prepare. The \$115,000 is coming from Parish Transportation Fund (250)

---

**From:** Jeanne Bray  
**Sent:** Wednesday, February 15, 2017 10:59 AM  
**To:** Kandace Mauldin  
**Cc:** Mike C. Toupes; Madeleine Bodin; Joan Schexnayder  
**Subject:** RE: Ron Street (Dirk Guidry)

Whereas, the TPCG has a project entitled Jeff Drive Reconstruction, and

Whereas, the TPCG has publically bid this project and have unit prices in the contract for asphalt pavement, and

Whereas, the TPCG is desirous of including Ron Street due to the proximity of the roadway being connected to Jeff Drive, and

Whereas, while the contractor is onsite at Jeff Drive the TPCG is desirous of reconstructing the entirety of Ron Street with asphaltic pavement, and

Whereas, the TPCG would like to budget additional funds to reconstruct Ron Street, and

Whereas, an additional \$115,000 is needed to reconstruct Ron Street, and

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, February 15, 2017 10:45 AM  
**To:** Jeanne Bray  
**Subject:** RE: Ron Street (Dirk Guidry)

I just talked to Al and he wants us to move forward with the \$115, Can you workup some Whereas for us?

Thanks

---

**From:** Jeanne Bray  
**Sent:** Tuesday, February 14, 2017 4:05 PM  
**To:** Kandace Mauldin; Al Levron  
**Subject:** RE: Ron Street (Dirk Guidry)

This just started today. The estimate is Dirk's estimate, however, we can budget that amount and give you some "whereas" statements that could be used for back up.

We don't want to go over the \$150k that would violate public bid law. Change Order No. 1 is \$32,253.12 for the first 250' of Ron Street.

Therefore, I suggest that we don't go over a budget an amount of \$117,746.88 for this change, so yes \$115k will work in this scenario, however I don't have the cost the actual work will take. There are 10 driveways, plus one oversized driveway that will probably need work done to tie-into the new roadway etc.

Do you all just want to budget this amount and go for it not knowing the true amount of the cost?

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

---

**From:** Kandace Mauldin  
**Sent:** Tuesday, February 14, 2017 3:56 PM  
**To:** Al Levron; Jeanne Bray  
**Subject:** RE: Ron Street (Dirk Guidry)

Jeanne,

We have the money in Parish Transportation Fund that we can use for the additional funding. Can you send me all of the backup, change orders we would need to prepare the budget amendment? We will amend the 661-310-8916-55 (Jeff Dr Overlay) account for an additional \$115,000.

Thanks  
Kandace

---

**From:** Al Levron  
**Sent:** Tuesday, February 14, 2017 3:48 PM  
**To:** Jeanne Bray  
**Cc:** Kandace Mauldin  
**Subject:** RE: Ron Street (Dirk Guidry)

OK.

---

**From:** Jeanne Bray  
**Sent:** Tuesday, February 14, 2017 3:46 PM  
**To:** Al Levron  
**Subject:** RE: Ron Street (Dirk Guidry)

Thompson would be a good place to start.....

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

---

**From:** Al Levron  
**Sent:** Tuesday, February 14, 2017 3:45 PM  
**To:** Jeanne Bray  
**Subject:** RE: Ron Street (Dirk Guidry)

We are looking for the additional funds.



**From:** Jeanne Bray  
**Sent:** Tuesday, February 14, 2017 3:35 PM  
**To:** Al Levron  
**Subject:** RE: Ron Street (Dirk Guidry)

The red line was added into the project via the change order.



Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.



---

**From:** Al Levron  
**Sent:** Tuesday, February 14, 2017 3:27 PM  
**To:** Jeanne Bray  
**Subject:** RE: Ron Street (Dirk Guidry)

Can you send me a map of what we plan to overlay?

---

**From:** Jeanne Bray  
**Sent:** Tuesday, February 14, 2017 3:09 PM  
**To:** Al Levron  
**Subject:** Ron Street (Dirk Guidry)

Al,

This is a heads up. DPW just met with Dirk on Ron Street. Dirk says that Gordy said "all of Ron Street" would be resurfaced, when actually only the first 250' was selected because of funds and disrepair of roadway. Dirk will attempt to ask Gordy to find the other \$115k -120k to do the rest of Ron Steet while Barrierie is out there (cutting down on mob/demob cost).

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2017 - FIVE YEAR CAPITAL OUTLAY  
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-55  
JEFF DRIVE OVERLAY

TOTAL FUNDING	\$	515,000
EXPENDITURES THRU 12/31/15		-
PROJECT BALANCE	\$	515,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2016	2017	2018	2019	2020	2021
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	400,000						
Feb-17	PENDING BA	FROM FD 250 PARISH TRANS FUND			115,000				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ 400,000	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: RECONSTRUCTION OF JEFF DRIVE.

ACCT: 661-310-8916-55  
ROAD CONSTRUCTION FUND  
ROADS & BRIDGES  
JEFF DRIVE OVERLAY

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	400,000	31,324.34	0	368,676
2017	0	68.00	0	68-
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	400,000	.00	N/A	400,000

ENTER = CONTINUE      CF04 = DSP      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL



ACCT: 661-000-7102-50

ROAD CONSTRUCTION FUND  
NO DEPARTMENT NAME  
PARISH TRANSPORTATION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF08 = PRT DETAIL

CF06 = DSP ENCUMBRANCE

ACCT: 250-999-9106-61  
PARISH TRANSPORTATION  
OPERATING TRANSFERS  
ROAD CONSTRUCTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parishwide Recreation Fund, \$20,000
- II. Amend existing CEA
- III. Jeff Drive Reconstruction Project, \$115,000
- IV. Amend 2016 Road Maintenance Priority List

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget and Five year Capital Outlay Budget for furniture and fixtures for the Mechanicville Community Center, and

WHEREAS, the Parishwide Recreation Fund will fund the cost.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-year Capital Outlay Budget be amended for the Parishwide Recreation Fund. (Attachment A)

SECTION II

WHEREAS, the Terrebonne Parish Council authorized a Cooperative Endeavor Agreement with Recreation District #11, dated April 8, 2015, by the adoption of Resolution #15-120, and

WHEREAS, Administration is desirous of amending that existing CEA for the purpose of reimbursing Recreation District #11 for the purchase of furniture and fixtures upon the submission of adequate accounting of the records and receipts provided on the purchases.

NOW THEREFORE BE IT FUTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Amendment #1 to the CEA dated April 8, 2015 be approved, and the legal department is directed to prepare the necessary documents to effect this approval.

SECTION III

WHEREAS, the Terrebonne Parish TPCG has a project entitled Jeff Drive Reconstruction, and

WHEREAS, the TPCG has publically bid this project and have unit prices in the contract for asphalt pavement, and

WHEREAS, the TPCG is desirous of including Ron Street due to the proximity of the roadway being connected to Jeff Drive, and

WHEREAS, while the contractor is onsite at Jeff Drive the TPCG is desirous of reconstructing the entirety of Ron Street with asphaltic pavement, and

WHEREAS, the TPCG would like to budget additional funds to reconstruct Ron Street, and

WHEREAS, an additional \$115,000 is needed to reconstruct Ron Street, and

WHEREAS, the additional funding is coming from the Parish Transporation fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating

Budget and 5-year Capital Outlay Budget be amended for the Jeff Drive Reconstruction Project. (Attachment B)

SECTION IV

WHEREAS, the Terrebonne Parish Council adopted the 2016 Road Maintenance Priority List through Resolution No. 16-219, and

WHEREAS, Administration believes this Road Maintenance Priority List should be amended to adjust the surface rating of Ron Street from a 7 to a 10 due to underlying base failure.

NOW THEREFORE BE IT FUTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2016 Road Maintenance Priority List be amended for adjusting the surface rating of Ron Street from a 7 to a 10.

Prepared By: Finance Department  
PC File: 2017-Various Items - E  
Date Prepared: 2/15/17 BA #9

**ATTACHMENT A - Recreation Fund**

	2017		
	Adopted	Change	Amended
Other Feesw	7,000	20,000	27,000
transfer from Capital Projects Fund	-	(20,000)	(20,000)
transfer to Recreation	-	20,000	20,000
VE Splash Park/Community Center	825,000	(20,000)	805,000

**ATTACHMENT B - Jeff Drive Reconstruction Project**

	2017		
	Adopted	Change	Amended
Jeff Drive Overlay	368,608	115,000	483,608
transfer from Parish Transportation Fund	-	(115,000)	(115,000)
Transfer to Road Construction Fund	-	115,000	115,000
Fund Balance (decrease)	N/A	(115,000)	N/A



Category Number: 3.  
Item Number: A.



Wednesday, March 8, 2017

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**Item Title:**

Budget and Finance Committee

**Item Summary:**

Budget and Finance Committee, 3/6/17

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Category Number: 3.  
Item Number: B.



Wednesday, March 8, 2017

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**Item Title:**

Policy, Procedure & Legal Committee

**Item Summary:**

Policy, Procedure & Legal Committee, 3/6/17

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Category Number: 3.  
Item Number: C.



Wednesday, March 8, 2017

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**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 3/6/17\*

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Wednesday, March 8, 2017

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**Item Title:**

Community Development & Planning Committee

**Item Summary:**

Community Development & Planning Committee, 3/6/17

**(Ratification of minutes calls Public Hearings on \*3/22/17 at 6:30 p.m.)**

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Wednesday, March 8, 2017

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**Item Title:**  
Street Lights

**Item Summary:**  
Light installations, removals, and/or activations.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
List	3/8/2017	Backup Material
Carolyn St LOA	3/6/2017	Backup Material
Mary Ann St LOA	3/6/2017	Backup Material
Bonvillain Street	3/6/2017	Backup Material
backup	3/3/2017	Backup Material
5706 N Bayou Black	3/6/2017	Backup Material
212 Fandal Street	3/8/2017	Backup Material

**STREET LIGHT LIST**  
**3-08-17**

INCREASE THE WATTAGE OF FIFTEEN (15) STREET LIGHTS ALONG CAROLYN STREET TO 250-WATTS; RLD #3-A; ENTERGY; JOHN NAVY; DISTRICT 1

INCREASE THE WATTAGE OF TWENTY-TWO (22) STREET LIGHTS ALONG MARY ANN STREET TO 250-WATTS; RLD #3-A; ENTERGY; JOHN NAVY; DISTRICT 1

INCREASE THE WATTAGE OF SEVEN (7) STREET LIGHTS ALONG BONVILLAIN STREET TO 250-WATTS OR THE LED EQUIVALENT; USD RLD; CITY OF HOUMA; JOHN NAVY; DISTRICT 1

INSTALL 1 100-WATT STREET LIGHT ON EXISTING POLE AT 4340 GRAND CAILLOU RD.; RLD #4; SLECA; AL MARMANDE; DISTRICT 7

INSTALL ONE (1) 100-WATT STREET LIGHT AND POLE ACROSS FROM 5706 NORTH BAYOU BLACK DRIVE, GIBSON; RLD #8; SLECA-AMELIA; ARLANDA WILLIAMS; DISTRICT 2

INSTALL ONE (1) 100-WATT STREET LIGHT AND POLE AT 212 FANDAL STREET, GIBSON, LA; RLD #8; SLECA-AMELIA; ARLANDA WILLIAMS, DISTRICT; 2

**REVISED 4A**

**03-08-17**

**1:35 P. M.**



ENTERGY LOUISIANA, INC. STREET LIGHTS

Install/Removal/Upgrade Request

FAX NUMBER: 1-800-898-3143 [Builderdesk@entergy.com](mailto:Builderdesk@entergy.com)

Date: MARCH 8, 2016 Phone Number (985) 873-6519  
Account Name: TPCG RLD #3-A Confirmation Fax Number: (985) 873-6521  
Account Number: 27718550 Name (PRINT) JOHN NAVY

Authorized Signature: \_\_\_\_\_

\*\* Is this a State Highway? Yes ☒ No ☐ If YES, please provide DOTD Permit# \_\_\_\_\_

Company Owned Streetlights (ENTERGY)

INSTALL	REMOVAL				
_____	_____	100w HPS streetlight(s)*	\$ 3.30	rate code	LA_CHSV_2A
_____	_____	150w HPS streetlight(s)*	\$ 5.39	rate code	LA_CHSV_2B
15	_____	250w HPS streetlight(s)*	\$ 7.55	rate code	LA_CHSV_2C
_____	_____	400w HPS streetlight(s)*	\$10.46	rate code	LA_CHSV_2D
_____	_____	1000w HPS streetlight(s)*	\$16.62	rate code	LA_CHSV_2E

\* Lights will have a facility maintenance charge applied to them @ 1.292% monthly

Customer Owned Streetlights (MUNICIPALITY)

INSTALL	REMOVAL				
_____	_____	100w HPS streetlight(s)	\$ 3.30	rate code	LA_HPSV_1A
_____	_____	150w HPS streetlight(s)	\$ 5.39	rate code	LA_HPSV_1B
_____	_____	250w HPS streetlight(s)	\$ 7.55	rate code	LA_HPSV_1C
_____	_____	400w HPS streetlight(s)	\$10.46	rate code	LA_HPSV_1D
_____	_____	1000w HPS streetlight(s)	\$16.62	rate code	LA_HPSV_1E

REMOVE \*\*\*\*Mercury Vapor no longer available for new install, upgrade if in stock

Company Owned Streetlights (ENTERGY)

_____	175w MV open bottom streetlight(s), 30" bracket	\$4.42	rate code	LA_CMV_1E
_____	175w MV open bottom streetlight(s)	\$4.66	rate code	LA_CMV_1D
_____	250w MV open bottom streetlight(s)	\$6.09	rate code	LA_CMV_1C
_____	250w MV enclosed streetlight(s)	\$7.05	rate code	LA_CMV_1B
_____	400w MV enclosed streetlight(s)	\$9.48	rate code	LA_CMV_1A

Customer Owned Streetlights (MUNICIPALITY)

_____	175w MV open bottom streetlight(s)	\$3.47	rate code	LA_MV_2E
_____	250w MV enclosed streetlight(s)	\$4.86	rate code	LA_MV_2D
_____	400w MV enclosed streetlight(s)	\$7.24	rate code	LA_MV_2C
_____	1000w MV enclosed streetlight(s)	\$9.43	rate code	LA_MV_2A

LOCATION OF LIGHT(s):  
CAROLYN STREET, HOUMA, LA

If light is to be installed, will requested light be installed on an existing pole with available facilities  
(Transformers, Secondary wires) to serve the light?  
Yes No Not Sure

Company Use Only  
Order Generated: YES  
Sent To: Construction Engineering  
Estimated completion date: / /  
Name:   
Date: / /

Flo Dumas  
Lighting Coordinator  
985-479-2011 Office  
985-479-2018 fax  
225-206-7646 Cell  
[fdumas@entergy.com](mailto:fdumas@entergy.com)



ENTERGY LOUISIANA, INC. STREET LIGHTS

Install/Removal/Upgrade Request

FAX NUMBER: 1-800-898-3143 [Builderdesk@entergy.com](mailto:Builderdesk@entergy.com)

Date: MARCH 8, 2016 Phone Number (985) 873-6519  
Account Name: TPCG RLD #3-A Confirmation Fax Number: (985) 873-6521  
Account Number: 27718550 Name (PRINT) JOHN NAVY

Authorized Signature: \_\_\_\_\_

\*\* Is this a State Highway? Yes ☒ No ☐ If YES, please provide DOTD Permit# \_\_\_\_\_

Company Owned Streetlights (ENTERGY)

INSTALL	REMOVAL				
_____	_____	100w HPS streetlight(s)*	\$ 3.30	rate code	LA_CHSV_2A
_____	_____	150w HPS streetlight(s)*	\$ 5.39	rate code	LA_CHSV_2B
22	_____	250w HPS streetlight(s)*	\$ 7.55	rate code	LA_CHSV_2C
_____	_____	400w HPS streetlight(s)*	\$10.46	rate code	LA_CHSV_2D
_____	_____	1000w HPS streetlight(s)*	\$16.62	rate code	LA_CHSV_2E

\* Lights will have a facility maintenance charge applied to them @ 1.292% monthly

Customer Owned Streetlights (MUNICIPALITY)

INSTALL	REMOVAL				
_____	_____	100w HPS streetlight(s)	\$ 3.30	rate code	LA_HPSV_1A
_____	_____	150w HPS streetlight(s)	\$ 5.39	rate code	LA_HPSV_1B
_____	_____	250w HPS streetlight(s)	\$ 7.55	rate code	LA_HPSV_1C
_____	_____	400w HPS streetlight(s)	\$10.46	rate code	LA_HPSV_1D
_____	_____	1000w HPS streetlight(s)	\$16.62	rate code	LA_HPSV_1E

REMOVE \*\*\*\*Mercury Vapor no longer available for new install, upgrade if in stock

Company Owned Streetlights (ENTERGY)

_____	175w MV open bottom streetlight(s), 30" bracket	\$4.42	rate code	LA_CMV_1E
_____	175w MV open bottom streetlight(s)	\$4.66	rate code	LA_CMV_1D
_____	250w MV open bottom streetlight(s)	\$6.09	rate code	LA_CMV_1C
_____	250w MV enclosed streetlight(s)	\$7.05	rate code	LA_CMV_1B
_____	400w MV enclosed streetlight(s)	\$9.48	rate code	LA_CMV_1A

Customer Owned Streetlights (MUNICIPALITY)

_____	175w MV open bottom streetlight(s)	\$3.47	rate code	LA_MV_2E
_____	250w MV enclosed streetlight(s)	\$4.86	rate code	LA_MV_2D
_____	400w MV enclosed streetlight(s)	\$7.24	rate code	LA_MV_2C
_____	1000w MV enclosed streetlight(s)	\$9.43	rate code	LA_MV_2A

LOCATION OF LIGHT(s):  
MARY ANN STREET, HOUMA, LA

If light is to be installed, will requested light be installed on an existing pole with available facilities  
(Transformers, Secondary wires) to serve the light?  
☐ Yes ☐ No ☐ Not Sure

Company Use Only  
Order Generated: YES\_\_\_\_  
Sent To: Construction\_\_\_\_ Engineering\_\_\_\_  
Estimated completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Flo Dumas  
Lighting Coordinator  
985-479-2011 Office  
985-479-2018 fax  
225-206-7646 Cell  
[fdumas@entergy.com](mailto:fdumas@entergy.com)

**From:** [Margaret Mcmeel](#)  
**To:** [Suzette Thomas](#)  
**Subject:** FW: FW: Aycok/Bonvillain Street - Street Light Wattage Increase  
**Date:** Wednesday, March 1, 2017 1:17:25 PM

---

Please see below that it is (7) lights for Bonvillain.

We will keep the order for lights at (20) total.

*Margaret McMeel*  
*Administrative Coordinator I*  
*Utilities Administration - Electric Distribution*  
[mmcmeel@tpcg.org](mailto:mmcmeel@tpcg.org)  
985-873-6759  
985-873-6770 fax

---

**From:** Casey Songe  
**Sent:** Wednesday, March 01, 2017 1:12 PM  
**To:** Margaret Mcmeel  
**Subject:** RE: FW: Aycok/Bonvillain Street - Street Light Wattage Increase

Seven

Thanks,

Casey Songe  
Utility Technician  
Terrebonne Parish Consolidated Government  
Electric Distribution  
Office 985-873-6763  
Cell 985-870-2952

---

**From:** Margaret Mcmeel  
**Sent:** Wednesday, March 01, 2017 1:09 PM  
**To:** Casey Songe  
**Subject:** FW: FW: Aycok/Bonvillain Street - Street Light Wattage Increase

What's the count for Bonvillain?

*Margaret McMeel*  
*Administrative Coordinator I*  
*Utilities Administration - Electric Distribution*  
[mmcmeel@tpcg.org](mailto:mmcmeel@tpcg.org)  
985-873-6759  
985-873-6770 fax

---

**From:** Suzette Thomas  
**Sent:** Wednesday, March 01, 2017 12:19 PM  
**To:** Margaret Mcmeel  
**Subject:** FW: FW: Aycock/Bonvillain Street - Street Light Wattage Increase

Yes, Councilman Navy wants to include Bonvillain Street. Please provide me with a count of those lights and I will add it to the street light list for March 8th.

Thank you,  
Suzette Thomas  
Assistant Council Clerk  
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government  
8026 Main Street, Suite 600  
Houma, LA 70360

Telephone : (985) 873-6413  
Fax : (985) 873-6521  
E-mail : [suthomas@tpcg.org](mailto:suthomas@tpcg.org)



---

**From:** navyent [<mailto:navyent@cs.com>]  
**Sent:** Wednesday, March 1, 2017 12:12 PM  
**To:** Suzette Thomas  
**Subject:** RE: FW: Aycock/Bonvillain Street - Street Light Wattage Increase

Yes

Sent via the Samsung Galaxy S7 edge, an AT&T 4G LTE smartphone

----- Original message -----

From: Suzette Thomas <[suthomas@tpcg.org](mailto:suthomas@tpcg.org)>  
Date: 3/1/17 12:06 PM (GMT-06:00)  
To: John Navy <[navyent@cs.com](mailto:navyent@cs.com)>  
Subject: FW: Aycock/Bonvillain Street - Street Light Wattage Increase

John,

Did you want to include the lights on Bonvillain Street when the lights are increased on Aycock Street? Aycock Street turns into Bonvillain Street just beyond the curve and Lee St.

near Louis Infant Center.

Thank you,  
Suzette Thomas  
Assistant Council Clerk  
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government  
8026 Main Street, Suite 600  
Houma, LA 70360

Telephone : (985) 873-6413  
Fax : (985) 873-6521  
E-mail : [suthomas@tpcg.org](mailto:suthomas@tpcg.org)<<mailto:suthomas@tpcg.org>>

[[cid:image003.jpg@01CDC3D3.A970A520](#)] [[cid:image005.jpg@01CDC3D3.A970A520](#)]  
[[cid:image010.jpg@01CDC3D3.A970A520](#)]

From: Casey Songe  
Sent: Monday, February 20, 2017 10:34 AM  
To: Margaret Mcmeel; Suzette Thomas  
Cc: John Navy; Tommy LeCompte  
Subject: RE: Aycock Street - Street Light Wattage Increase

Good Morning,

The continuation of Aycock is Bonvillan not Barrios. Sorry about that. The official count for Aycock is 13.

Thanks

Sent via the Samsung Galaxy Note® 4, an AT&T 4G LTE smartphone

----- Original message -----

From: Margaret Mcmeel <[mmcmeel@tpcg.org](mailto:mmcmeel@tpcg.org)<<mailto:mmcmeel@tpcg.org>>>  
Date: 2/20/17 10:29 AM (GMT-06:00)  
To: Suzette Thomas <[suthomas@tpcg.org](mailto:suthomas@tpcg.org)<<mailto:suthomas@tpcg.org>>>  
Cc: John Navy <[jnavy@tpcg.org](mailto:jnavy@tpcg.org)<<mailto:jnavy@tpcg.org>>>, Casey Songe  
<[csonge@tpcg.org](mailto:csonge@tpcg.org)<<mailto:csonge@tpcg.org>>>, Tommy LeCompte  
<[toml@tpcg.org](mailto:toml@tpcg.org)<<mailto:toml@tpcg.org>>>  
Subject: RE: Aycock Street - Street Light Wattage Increase  
Good Morning:

Mr. Casey is inquiring if the wattage increase will continue onto Barrios St.? The preliminary count for Aycock is 13.



Also, would Mr. Navy be interested in upgrading from HP Sodium lights to LED equivalent?

If you need anything further, or have any further questions, please let me know.

Thank you,

Margaret McMeel  
Administrative Coordinator I  
Utilities Administration - Electric Distribution  
[mmcmeel@tpcg.org](mailto:mmcmeel@tpcg.org)  
985-873-6759  
985-873-6770 fax

From: Suzette Thomas  
Sent: Monday, February 20, 2017 9:34 AM  
To: Margaret Mcmeel  
Cc: John Navy  
Subject: Aycock Street - Street Light Wattage Increase

Good Morning Margaret,

Pursuant to our conversation regarding Councilman John Navy's request to upgrade the street light wattage of lights along Aycock Street, can you please confirm the number of lights along said roadway? He would like to increase the wattage to 250-watts.

I will place the matter on the March 8th Council agenda for approval.

Thank you,  
Suzette Thomas  
Assistant Council Clerk  
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government  
8026 Main Street, Suite 600  
Houma, LA 70360

Telephone : (985) 873-6413  
Fax : (985) 873-6521  
E-mail : [suthomas@tpcg.org](mailto:suthomas@tpcg.org)

[[cid:image003.jpg@01CDC3D3.A970A520](#)] [[cid:image005.jpg@01CDC3D3.A970A520](#)]  
[[cid:image010.jpg@01CDC3D3.A970A520](#)]

<b>MEETING DATE:</b>	3/8/17
<b>COUNCIL MEMBER:</b>	Al Marmande, Dist. 7
<b>ADDRESS OF LIGHT REQUESTED:</b>	4340 Grand Caillou Rd.
<b>EXISTING POLE(S) <u>X</u></b>	<b>POLE TO BE INSTALLED</b> _____

<b>100-WATT HIGH PRESSURE SODIUM</b> <b><u>1</u></b>	<b>400-WATT LOW SODIUM</b> _____	<b>OTHER</b> _____
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<b>PERSON (RESIDENT) TO CONTACT, PHONE NUMBER:</b>	Venita Chauvin – 873-6519
<b>ROAD LIGHTING DISTRICT: 4</b>	<b>POWER COMPANY: SLECA</b>
<b>PERSON COMPLETING FORM:</b>	Venita Chauvin
<b>DATE:</b>	2-24-17

<b>MEETING DATE:</b>	MARCH 8, 2017
<b>COUNCIL MEMBER:</b>	ARLANDA WILLIAMS
<b>ADDRESS OF LIGHT REQUESTED:</b>	5706 NORTH BAYOU BLACK DRIVE, GIBSON, LA
<b>EXISTING POLE(S)___</b>	<b>POLE TO BE INSTALLED</b> <u>XX</u>

<b>100-WATT HIGH PRESSURE SODIUM</b> <u>1</u>	<b>400-WATT LOW SODIUM</b> ___	<b>OTHER</b> ___
--	--------------------------------	------------------

<b>PERSON (RESIDENT) TO CONTACT, PHONE NUMBER:</b>	Arlanda Williams (985-873-6433)
<b>ROAD LIGHTING DISTRICT: 8</b>	<b>POWER COMPANY: SLECA-Amelia</b>
<b>PERSON COMPLETING FORM:</b>	Suzette Thomas
<b>DATE:</b>	March 6, 2017

<b>MEETING DATE:</b>	MARCH 8, 2017
<b>COUNCIL MEMBER:</b>	ARLANDA WILLIAMS
<b>ADDRESS OF LIGHT REQUESTED:</b>	212 FANDAL STREET, GIBSON, LA
<b>EXISTING POLE(S)___</b>	<b>POLE TO BE INSTALLED</b> <u>XX</u>

<b>100-WATT HIGH PRESSURE SODIUM</b> <u>1</u>	<b>400-WATT LOW SODIUM</b> ___	<b>OTHER</b> ___
--	--------------------------------	------------------

<b>PERSON (RESIDENT) TO CONTACT, PHONE NUMBER:</b>	Arlanda Williams (985-873-6433)
<b>ROAD LIGHTING DISTRICT: 8</b>	<b>POWER COMPANY: SLECA-Amelia</b>
<b>PERSON COMPLETING FORM:</b>	Suzette Thomas
<b>DATE:</b>	March 8, 2017



Wednesday, March 8, 2017

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**Item Title:**

Boat Launch Advisory Committee

**Item Summary:**

**Boat Launch Advisory Committee:** Seven openings to re-establish Committee that has been inactive. Mr. James L. Lina submitted application and resume'.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

2/17/2017

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Terrebonne Economic Development Authority (TEDA):** One expired term, appointed by the Council (African American). Interested individuals must be a U.S. Citizen, qualified voter residing in Terrebonne Parish, and either a proprietor, partner, or officer of a business located within the boundaries of the authority. \*(2/22/17)

**Bayou Cane Fire Protection District Board:** One expired term. Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area. \*(2/22/17)

**Recreation District No. 8:** One expiring term on 2/24/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. \*(2/22/17)

**Terrebonne Parish Tree Board** Four expiring terms on 2/23/17. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. \*(2/22/17)

**Boat Launch Advisory Committee:** Seven openings to re-establish Committee that has been inactive. \*(3/8/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Category Number: 6.  
Item Number: A.



Wednesday, March 8, 2017

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**Item Title:**

Upcoming vacancies on boards

**Item Summary:**

Recreation District No. 7 Board: One expiring term on 3/25/17.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

3/3/2017

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Boat Launch Advisory Committee:** Seven openings to re-establish Committee that has been inactive. \*(3/8/17)

**Recreation District No. 7 Board:** One term expiring on 3/25/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. \*(3/22/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



DIRK J. GUIDRY, CHAIRMAN

**DISTRICT 1**

JOHN NAVY

**DISTRICT 3**

GERALD MICHEL

**DISTRICT 5**

CHRISTA M. DUPLANTIS-PRATHER, RN

**DISTRICT 7**

ALIDORE "AL" MARMANDE

**DISTRICT 9**

STEVE TROSCLAIR



3-8-17 *Agenda*  
STEVE TROSCLAIR, VICE CHAIRMAN

**DISTRICT 2**

ARLANDA J. WILLIAMS

**DISTRICT 4**

SCOTTY DRYDEN

**DISTRICT 6**

DARRIN W. GUIDRY, Sr.

**DISTRICT 8**

DIRK J. GUIDRY

**COUNCIL CLERK**

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org      www.tpcg.org

January 31, 2017

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *Tet*  
Senior Minute Clerk

RE: **Term Expirations**

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of March 2017:

Recreation District No. 7

Donna Price

03-25-17\*

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File  
Organizations/Individuals



Wednesday, March 8, 2017

---

**Item Title:**

Naming the new Bayou Gardens Extension Bridge after Anthony "Mug" Cadere

**Item Summary:**

**Mr. Scotty Dryden:**

1) Consider introduction an ordinance to name the new Bayou Gardens Extension Bridge after "Mr. Anthony 'Mug' Cadere" and calling a public hearing on March 22, 2017 at 6:30 p.m.

---

**ATTACHMENTS:**

**Description**

Request

**Upload Date**

3/3/2017

**Type**

Backup Material

## Venita Chauvin

---

**From:** Scotty Dryden  
**Sent:** Monday, February 20, 2017 11:02 AM  
**To:** Venita Chauvin  
**Subject:** RE: Fwd:

They want it to read Anthony "Mug" Cadiere. They have morebthan one Anthony Cadiere.

Scotty Dryden  
Councilman  
Terrebonne Parish  
District 4

----- Original message -----

**From:** Venita Chauvin <[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)>  
**Date:** 2/20/17 9:27 AM (GMT-06:00)  
**To:** Scotty Dryden <[sdryden@tpcg.org](mailto:sdryden@tpcg.org)>  
**Subject:** RE: Fwd:

Can you give me a call when you have a minute, 873-6520.  
Venita

---

**From:** Scotty Dryden  
**Sent:** Monday, February 20, 2017 9:18 AM  
**To:** Venita Chauvin  
**Subject:** RE: Fwd:

Ok, thanks

Scotty Dryden  
Councilman  
Terrebonne Parish  
District 4

----- Original message -----

**From:** Venita Chauvin <[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)>  
**Date:** 2/20/17 9:07 AM (GMT-06:00)  
**To:** Scotty Dryden <[sdryden@tpcg.org](mailto:sdryden@tpcg.org)>  
**Subject:** RE: Fwd:

Let me check with Al Levron to see what needs to be done and I will let you know.

Venita

**From:** Scotty Dryden  
**Sent:** Monday, February 20, 2017 8:57 AM  
**To:** Venita Chauvin  
**Subject:** Fwd:

I would like to name the new bridge on Bayou Gardens Ext. after Mr. Anthony Mug Cadiere. A letter is attached. What do we need to get this done and how soon can it be on an agenda?

Scotty Dryden  
Councilman  
Terrebonne Parish  
District 4

----- Original message -----

From: "Daigle, Larry J." <[Larry.Daigle@rouses.com](mailto:Larry.Daigle@rouses.com)>  
Date: 2/16/17 7:46 AM (GMT-06:00)  
To: Scotty Dryden <[sdryden@tpcg.org](mailto:sdryden@tpcg.org)>  
Cc: [jenitama@att.net](mailto:jenitama@att.net)  
Subject: Fw:

Mr Drydren

This is a letter about naming the bridge after Anthony Mug Cadiere

Larry Daigle

Local Produce Buyer

1310 St. Mary Street

Thibodaux, LA 70301

(985) 447-5998

(985) 772-0986 Mobile

---

**From:** [jenitamai@att.net](mailto:jenitamai@att.net) <[jenitamai@att.net](mailto:jenitamai@att.net)>  
**Sent:** Wednesday, February 15, 2017 8:26 PM  
**To:** Daigle, Larry J.  
**Subject:**

Sent from Mail for Windows 10

2/15/2017

To: President Gordon Dove

Sheriff Jerry Larpenter

Councilmen Scotty Dryden

This is in reference to the new road and bridge extension from Bayou Gardens to Bayou Blue.

We are requesting that the new bridge be named after Anthony "MUG" Cadere who died of cancer on February 9, 1999 and the opening of the new road falls on his Birthday March 27th

Mr. Cadere was born on Bayou Cane March 27 1939 in Terrebonne Parish. He left Houma Jr. High School in the eight grade to help raise his 3 siblings.

At the age of 19, he married Beverly Porche Cadere and was married for 40 years before his death. They raised 2 children Tonia Cadere Bergeron and Jenita Cadere Mai. They have 2 grandchildren Amanda Bergeron and Katie Mai Lewis. They also have 4 great grandchildren and 1 on the way. Julien Boudreaux VI, Lexi Grace Reavis, Zoey Elizabeth Lewis, Jax Anthony Lewis and baby Brunet.

Mr. Cadere was a butcher at the age of 18 for Conrad Robichaux and later went on to work for Thompson Meat Packing Co. in Thibodaux. In 1962 Mr. Cadere and his wife moved from Bayou Cane to Bayou Blue and built them a new house there to raise there family on 2 acres of property. Later on he decided to work in Construction, driving pilings out of New Orleans and joined the Carpenters Union for many years. After working for AF Blair for 10 years the recession struck our area and he was layed off. He decided along with his wife Beverly that they would open there own Commercial Construction Business in 1981 during the recession with only \$200.00. As a contractor he did a lot of work for the Terrebonne Parish Consolidated Government, renovated the old jail house and was in the process of building the Morgue and a large storage building for the Terrebonne Parish Civic Center in Houma when he fell sick with Lung cancer. His company did a lot of work for the Archdiocese in Terrebonne and Lafourch Parishes. He constructed a lot of buildings for Caro Produce at the time. He did work for the boat company Conrad Industries in Morgan City. McDermott, he renovated a 3 story barge for the US Goverment for Marine Life.

Mr. Cadere was also part owner and builder of Bayou Gardens Mini Storages by the mall.

In spite of Mr. Cadere running a very successful Commercial Construction Business, he found time to serve his Community.

Mr. Cadere was the fair chairman for St. Louis Church Food and Fun Festival for over 10 years. Him and his crew constructed and built the stands for the fair at his expense, he would also find the alligator

meat and catch the shrimp for the fair suppers.

Mr Cadiere also built a beautiful ball park behind the Mausoleum of St. Louis Church for the people of Bayou Blue to enjoy, again with his own equipment and time. He also supervised the construction of the St. Jude Shrine in the 80's with the KC and other parishioners of St. Louis Church. He was also a 3rd degree for the Knights of Columbus.

Mr. Cadiere was the first man in St. Louis Parish Church to receive a medal from the Pope for his services to the community. Presented by Bishop Boudreaux at St Francis Church.

Mr. Cadiere was also an avid hunter, he was the treasurer for the Bayou Blue Buck Club for 20 years. He often paid the dues for the younger hunters to be able to hunt when they couldn't afford it.

Mr. Cadiere was also an avid fisherman/ shrimper and built 2 camps. One on Lake Decade and one on the Rock a Sea. He also help construct other camps in the area driving pilens and never charging a dime.

Mr. Cadiere was also a softball coach for the Bayou Blue Drifters Womens softball team. When his grand daughter Katie Mai became a softball player for TPR, he was not only her number one fan, but he would cook for the softball tournaments to raise money for there team to travel for allstars.

Mr. Cadiere loved Mardi Gras, before the buses became popular, he built a trailer for his Daughter Jenita and the riders to ride around on the day of there parade and cooked them fried food for lunch time for her whole float to enjoy.

Mr Anthony was not only a self made business man, but he was great husband, father and grandfather to his family. He was a builder of his community and surrounding areas. He brought people together and never met a stranger. He donated his time and services and never asked for a dime or recoginiton.

Today I think its time for him to be recognized, so we are asking in consideration for the new bridge for the Bayou Gardens extension crossing the St. Louis Canal to be named after him.

Thanks for your consideration in the matter,

The Family,Community, and friends of Anthony "MUG" Cadiere

## Venita Chauvin

---

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**Sent:** Monday, February 20, 2017 9:18 AM  
**To:** Venita Chauvin  
**Subject:** RE: Fwd:

Ok, thanks

Scotty Dryden  
Councilman  
Terrebonne Parish  
District 4

----- Original message -----

**From:** Venita Chauvin <[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)>  
**Date:** 2/20/17 9:07 AM (GMT-06:00)  
**To:** Scotty Dryden <[sdryden@tpcg.org](mailto:sdryden@tpcg.org)>  
**Subject:** RE: Fwd:

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**To:** Venita Chauvin  
**Subject:** Fwd:

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Scotty Dryden  
Councilman  
Terrebonne Parish  
District 4

----- Original message -----

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**Date:** 2/16/17 7:46 AM (GMT-06:00)  
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**Cc:** [jenitama@att.net](mailto:jenitama@att.net)  
**Subject:** Fw:

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Larry Daigle

Local Produce Buyer

1310 St. Mary Street

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**Sent:** Wednesday, February 15, 2017 8:26 PM

**To:** Daigle, Larry J.

**Subject:**

Sent from Mail for Windows 10

Category Number: 8.  
Item Number: A.



Wednesday, March 8, 2017

---

**Item Title:**

Council Members

**Item Summary:**

Council Members

---

Category Number: 8.  
Item Number: B.



Wednesday, March 8, 2017

---

**Item Title:**

Parish President

**Item Summary:**

**Parish President**

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Category Number: 9.  
Item Number: A.



Wednesday, March 8, 2017

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**Item Title:**

CBI

**Item Summary:**

CBI

---

**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

3/2/2017

**Type**

Report



## ENGINEERING REPORT

Date: February 2017

## 1. PROJECT:

- a. Parish Project No.: 10-CDBG-R-LEV-63  
 b. SCI Project No.: 141235  
 c. Title: Ward 7 Levee Elevation (CDBG) Project

## 2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 18, 2010
b. Type (Hourly, Lump Sum, %)	LS & Hourly
c. Total Fees	\$4,885,443.00
d. Invoiced to Date	\$2,567,090.69

## 3. PLAN PREPARATION STATUS:

a. Right-of-Way (%)	100%
b. Permits (%)	100%
c. Soil Survey (%)	100%
d. Field Survey (%)	100%
e. Preliminary Plans (%)	100%
f. Final Plans (%)	100%
g. Estimated Bid Dates	See Below
h. Estimated Cost of Construction	\$17,648,063.30

## 4. CONSTRUCTION STATUS:

**Phase I**

a. Actual Bid Date	March 6, 2014
b. Contractor	Apeck
c. Contract Amount	\$4,137,443.30
d. Date Work Order Issued	June 7, 2014
e. Total Contract Time (Days)	511
f. Scheduled Completion Date	October 31, 2015
g. Time Elapsed (Days)	818
h. Project Complete (%)	98.00%
i. Estimated Paid to Date (\$)	\$3,432,516.44
j. Date of Substantial Completion	September 2, 2016

**Phase II**

a. Actual Bid Date	August 19, 2014
b. Contractor	Ceres
c. Contract Amount	\$3,959,428.00
d. Date Work Order Issued	October 20, 2014
e. Total Contract Time (Days)	554
f. Scheduled Completion Date	April 26, 2016
g. Time Elapsed (Days)	864
h. Project Complete (%)	85.00%
i. Estimated Paid to Date (\$)	\$2,591,145.82
j. Date of Substantial Completion	TBD

**Phase III**

a. Actual Bid Date	November 10, 2015
b. Contractor	Phylway Construction, LLC.
c. Contract Amount	\$6,700,610.00
d. Date Work Order Issued	February 12, 2016
e. Total Contract Time (Days)	286
f. Scheduled Completion Date	March 12, 2017
g. Time Elapsed (Days)	384
h. Project Complete (%)	92%
i. Estimated Paid to Date (\$)	\$6,164,561.20
j. Date of Substantial Completion	TBD

**Lower Ward 7 Mitigation**

a. Actual Bid Date	September 2, 2015
b. Contractor	Coastal Dredging Company, Inc.
c. Contract Amount	\$2,894,500.00
d. Date Work Order Issued	November 12, 2015
e. Total Contract Time (Days)	270
f. Scheduled Completion Date	August 8, 2016
g. Time Elapsed (Days)	476
h. Project Complete (%)	80.00%
i. Estimated Paid to Date (\$)	\$1,625,105.15
j. Date of Substantial Completion	TBD

5. PROJECT COORDINATOR:

Laura Barnes P.E.  
Hilary Thibodeaux P. E.

6. REMARKS:

•February 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – CB&I is processing pay application No. 14 from Apeck and working to assess liquidated damages.

**Phase II** – Ceres' subcontractor has begun blasting and painting the sheet pile picked up from TPCG. They anticipate completion next weekend and will begin installation and slide repair the first week of March.

**Phase III** – Phylway has completed building the levee to grade, minus the slide between stations 170+00 to 184+00. All pre-28 day surveys have been submitted from stations 10+37 to 277+10. Post 28-day surveys have been received for stations 56+00 to 277+10. Eustis took soil samples of the slide area and are currently completing their analysis. Preliminary discussions indicate that the method of repair will not include sheet pile, but may require removal of material, replacing, and compacting.

•January 2017

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Staff gauges have been surveyed and installed at St. Louis Canal sluice gates. CB&I is currently processing the final balancing change order and recommended assessment of 239 of the 308 days that Apeck was beyond contract time, in liquidated damages.

**Phase II** - Change Order No. 6 was approved by council. Waiting on Ceres to schedule slide repair activities.

**Phase III** - Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% Overall Project complete. 71% of contract time has elapsed. 112 calendar days to be added to contract time thru December 30th. Substantial completion date has been revised from November 20, 2016 to March 12, 2017.

• December 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – No changes.

**Phase II** – Levee construction is complete. Received approval from OCD & TPCG on Change Order No. 6. Slide repair will be completed in January. Contractor has submitted Pre-28 Day Surveys for review.

**Phase III** – Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% overall project complete, based on payments made. 76% contract time elapsed. 85 calendar days to be added to contract time thru November 30th. Substantial completion date has been revised from November 20, 2016 to February 13, 2017.

• November 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punchlist items with the exception of as-builts. Awaiting submittal of final pay request. CB&I began working on balancing change order.

**Phase II** – Levee construction is complete. Waiting on backup documentation to process C.O. #6. Drafting a preliminary draft punchlist for Ceres to work on; including gate installation, slide repair, NCR disposition, and access road maintenance.

**Phase III** – Approximately 92% of the estimated hauled-in material required for earthen embankment has been placed. 84% overall complete (based on \$\$\$). 62% Contract time elapsed.

• October 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punchlist items, with the exception of Fanguy access road and limestone on the St. Louis Canal access road to the sluice gates. Waiting on Contractor to provide as-builts. CB&I is considering recommendation to TPCG on assessing liquidated damages for additional engineering and inspection activities required due to the extended contract time.

**Phase II** – Levee construction continues. Hauling from the pit was completed last week. Ceres provided cost estimate for Bayou Neuf Slide repair. CB&I reviewed the request and countered with a reduction in days requested.

**Phase III** – Approximately 64% of the estimated hauled-in material required for earthen embankment has been placed. 66% Overall Complete (based on \$\$\$). 62% Contract Time Elapsed. 85 calendar days to be added to Contract Time thru September 30th. Substantial Completion date has been revised from November 20, 2016 to February 13, 2016.

• September 2016

**Lower Ward 7 Mitigation** – Dredging activities have stopped due to a breach near sheetpile plug 3. Continuing to develop solution for closure.

**Phase I** – Final surveys have been submitted and approved. Change order No. 4 is being processed. Substantial Completion inspection is scheduled for Wednesday, September 21, 2016.

**Phase II** – Levee construction continues. Estimated 5 more days of hauling material from Woodlawn Ranch Rd. pit. Waiting on final cost estimate from Ceres on the Bayou Neuf Slide Repair. Contractor is currently 250 days beyond contractor time as of September 20, 2016.

**Phase III** – Approximately 55% of the estimated hauled in-material required for earthen embankment has been placed. 60% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 70 calendar days to be added to Contract Time thru August 31st. Substantial Completion date has been revised from November 20, 2016 to January 29, 2016.

• August 2016

**Lower Ward 7 Mitigation** – Dredging has been proceeding well and ongoing.

**Phase I** – Waiting on contractor to resubmit final surveys. Continuing to request complete breakdown to process C. O. #4. Contractor is currently 324 days past contract time as of August, 16, 2016.

**Phase II** – Levee construction continues. Excess rain caused hauling delay from Woodlawn Ranch Road pit. Estimated more days of hauling material. The Bayou Neuf slide is still being analyzed. A repair recommendation is estimated the week of August 15th. Contractor is currently 221 days beyond contract time as of Aug 16, 2016.

**Phase III** – Approximately 46% of the estimated hauled in-material required for earthen embankment has been placed. 53% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 58 calendar days to be added to Contract Time thru July 31st. Substantial Completion date has been revised from November 20, 2016 to January 17, 2016.

• July 2016

**Lower Ward 7 Mitigation** – Dredging has begun on July 15th.

**Phase I** – Construction and grading complete, with exception of Station 735+00. Waiting on Contractor to submit final surveys. Waiting on Contractor to provide estimate and breakdown for C. O. #4.

**Phase II** – Levee construction continues. Hauling from Woodlawn Ranch Rd. pit is on hold while the current material is utilized along the alignment. The slide material on the protected side levee near Bayou Neuf Pump Station is currently being tested and analyzed for a repair recommendation.

**Phase III** – 100% Complete with Clearing and Grubbing. Approximately 36% of the estimated hauled in-material required for earthen embankment has been placed. Working with Columbia Gulf Pipeline to receive revised Letter of No Objection due to need to remove and replace riprap over their pipeline. 38% Overall Complete (based on \$\$\$). 42% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• June 2016

**Lower Ward 7 Mitigation** – Dredging is currently scheduled to begin the week of June 27th.

**Phase I** - Construction in progress. Contractor is continuing to shape levee to design grade.

**Phase II** – Levee construction and hauling operations continue. Contractor submitted new schedule indicating Sept. 16th completion. Change Order No. 4 and Pay Request No. 11 are awaiting OCD approval.

**Phase III** - 91% Complete with Clearing and Grubbing: Approximately 22% of the estimated hauled in-material required for earthen embankment has been placed. 26% Overall Complete (based on \$\$\$). 32% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• May 2016

**Lower Ward 7 Mitigation** - May 2016 - Dredging has been delayed due to mechanical issues of the dredging equipment and it has been re-scheduled to start the first or second week of June, this was reported at the monthly meeting held on May 17, 2016.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction continues. Hauling from the Woodlawn Ranch Rd. pit began. Contract completion still anticipated at the end of June 2016.

**Phase III** - 82% Complete with Clearing and Grubbing: Hauling operations commenced & approximately 6% of the estimated hauled in-material required for earthen embankment has been placed. 11% Complete (based on \$\$\$). 24 % Contract Time Elapsed. 8 calendar days to be added to Contract Time thru March 31st.

• April 2016

**Lower Ward 7 Mitigation** - April 2016 – Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in May.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction in progress. Levee lift installation and excavation at the pit continues. Change Order No. 4 is being negotiated for access No. 4 improvements, additional bankline stabilization, and pit activities. Contractor anticipates completion end of June 2016.

**Phase III** – 60% Complete with Clearing and Grubbing: Preparing to begin hauling operations when there are dry conditions. 5% Complete (based on \$\$\$). 14 % Contract Time Elapsed.

• March 2016

**Lower Ward 7 Mitigation** - Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in April.

**Phase I** - Construction in progress. Contractor is addressing the low areas of the levee. Contractor surveyed the new extended portion of the borrow pit and is currently preparing it for excavation.

**Phase II** - Construction in progress. Levee lift installation continues. Excavation began at the Woodlawn pit. Contractor began installation of bankline stabilization between Stations 443+00 and 483+00. Contractor has been unable to use access #4 due to property owner not allowing access.

**Phase III** – Construction in progress. NTP issued 2/24/16. Contract End Date is 11/20/16. Controlling work is degrading, clearing and grubbing. Work near Columbia Gulf pipeline may involve additional work. % Complete (based on \$\$\$) = 3.3%. % Contract Time Elapsed = 1.9%.

• February 2016

**Lower Ward 7 Mitigation** - Contractor continuing to install sheet pile plugs.

**Phase I** - Construction in progress. Contractor is anticipating needing more material than originally estimated to address the low areas

of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. Work has not begun in Woodlawn Ranch Rd pit. Slide at Bayou Neuf pump station has been repaired. Current contract end date is Oct 14, 2015.

**Phase III** - Executed contracts were received from the Parish. Approved for Construction documents are being assembled. PCC is scheduled for Feb. 23rd.

• January 2016

**Lower Ward 7 Mitigation** - Mobilize 1/18/2016 to drive sheet pile.

**Phase I** - Construction in progress. Contractor provided CB&I an estimated quantity of 300 cubic yards needed to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Contract documents are with the Parish for review and execution. Awaiting final insurance certificates from Phylway. Approved for construction plans and specs are in progress. Anticipate PCC & NTP in early February.

• December 2015

**Lower Ward 7 Mitigation** - Awaiting work plan & schedule from contractor.

**Phase I** - Construction in progress. Contractor resubmitted pre-28 day surveys on 11/23/15. CB&I provided comments on the surveys of areas that need to be addressed. Contractor is estimating the quantity of fill material needed to address these areas and will submit this quantity to CB&I. Contractor has completed the concrete sheet pile cap and Hilcorp access ramp.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Recommendation for award to Phylway was sent to TPCG on Nov. 23, 2015.

• November 2015

**Lower Ward 7 Mitigation** - Nov. 12th held Pre-Construction Meeting.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys on 11/12/15 with information previously requested. CB&I is currently reviewing these surveys. Additional information is needed to be provided. Contractor mobilized to the project site on 11/16/15 to begin additional work, complete remaining work, and address any levee sections below design grade.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** - Opened bids on Nov. 10, 2015. Received 4 bids. Currently under evaluation for responsiveness and accuracy.

• October 2015

**Lower Ward 7 Mitigation** -Finalizing Contract info. & Submittals. Will be scheduling Preconstruction Meeting in Nov.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys. Upon review, CB&I requested additional information and is awaiting resubmittal. Apeck was given the approval to begin repairs on Hilcorp access ramp. CB&I is awaiting a schedule for this work.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** - Currently out for bids. Pre-Bid Conference is for Oct. 20, 2015, and Bid Opening is scheduled for Nov. 3, 2015.

• September 2015

**Lower Ward 7 Mitigation** -Provide Recommendation on Responsive Low Bidder for base bid and all three alternates.

**Phase I** - Levee lift installation has been completed. Still waiting on pre-28 day survey.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Excavation to begin in Woodlawn Ranch pit. Contract End Date - Aug. 12, 2015, with nine (9) weather days pending to be added. Negotiating C. O. #2 with Ceres for bankline stabilization between Sta 443+00 and 483+00.

**Phase III** - Finalizing review and revisions to final set. "Issued for Bid plans and specs will be submitted to TPCG on September 25, 2015. Bidding process expected at the end of the month.

• August 2015

**Lower Ward 7 Mitigation** - Bid Opening scheduled for September 2, 2015.

**Phase I** - Levee lift installation has been completed. Waiting on pre-28 day survey.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End Date was August 12, 2015, with three (3) weather days pending to be added to the Contract. Liquidated damages have started.

**Phase III** - "Issued for Bid" signed and stamped. Plans and Specs will be submitted to TPCG on August 18, 2015. Bidding process expected at the end of the month.

• July 2015

**Lower Ward 7 Mitigation** - CB&I submitted final modifications to Contract Documents, addressing OCD final comments, to TPCG on July 16, 2015. Bidding process expected to begin at the end of the month.

**Phase I** - Construction in progress. Final levee lift is being placed along the alignment. Dressing operations also ongoing. Contract End date is July 28, 2015.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End date is August 12, 2015.

**Phase III** - Final plans and specs, addressing OCD final comments, will be submitted on July 21, 2015. Bidding process expected at beginning of August.

• June 2015

**Lower Ward 7 Mitigation** - CB&I held conference call with OCD on June 3rd to review plans.



• **May 2015**

**Phase I** – Construction in progress. Work along St. Louis Canal approved in C. O. #2 is completed.

**Phase II** - Construction in progress. Contract end date is August 12th.

**Phase III** – CB&I held conference call with OCD on June 3rd. Plans are being revised.

**Lower Ward 7 Mitigation** - Received response letter on May 15th requiring Chef Bank. CB&I is preparing a letter requesting reconsideration. Revised plans addressing TPCG comments were resubmitted on May 5/4/15.

• **April 2015**

**Phase I** – Construction in progress. Estimated completion July 12.

**Phase II** - Construction is in progress. Estimated completion July 17 (Aug. 10 with weather days).

**Phase III** – Plans & Specs were reviewed by TPCG in April and resubmitted by CB&I on 5/11.

**Lower Ward 7 Mitigation** - Mar-Apr 2015 – TPCG considering purchasing credits. USACE began 10-day notice for In Lieu Fee Program on 4/17/15.

• **March 2015**

**Phase I** - C. O. #2 for St. Louis Canal levee presented to TPCG for

**Phase II** - Contractor is currently 12% complete according to pay request Substantial Completion date July 17, 2015. Final Completion date August 24, 2015.

**Phase III** – Plans submitted to TPCG on 11/26/14.

• **February 2015**

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design submitted on March 6.

- **Lower Ward 7 Mitigation** - Mitigation plan completed and submitted on March 6.

• **January 2015**

- **Lower Ward 7 Mitigation**– Final geotech report expected week of 1/23/15. Final Design in progress. CB&I surveyed riprap on 1/13/15 for add alternate. CB&I sent new cost estimate on 1/13/15.

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.

• **December 2014**

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

• **November 2014**

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow scheduled to begin first.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.

• **October 2014 - Upper Ward 7 Phase I** – Construction in progress.

**Upper Ward 7 Phase II** – Contracts received from Ceres and executed by TPCG on October 1, 2014. Pre- Construction meeting was held on October 9, 2014. A Notice to proceed was issued to Ceres for the date of October 20, 2014.

**Lower Ward 7** – Plans for Final Phase are being prepared for resubmission to TPCG.

**Lower Ward 7 Permit**: Final Permit has been received.

- **September 2014 - Upper Ward 7 Phase 1** – Construction in progress.

- **Upper Ward 7 Phase 2** – Contracts due back from Ceres on September 18.

- **Lower Ward 7** – Plans for Final Phase submitted. CB&I presented interim solution phase to TPCG on July 17, 2014;

Parish agreed with proposed interim solution phase. Eustis Engineering performed required stability analyses for proposed interim phase.

- **July 2014 - Upper Ward 7 Phase 1** – Construction in progress.

- **Upper Ward 7 Phase 2** – Bid Opening scheduled for August 19, 2014.

- **Lower Ward 7** – Plans submitted. CB&I reviewing option of phasing project to coincide with mitigation.

- **May 2014** – Contracts for levee from Bayou Neuf to East Houma Surge Levee are complete. Pre-construction meeting held on May 27. P&S comments for Lashbrook to Bayou Neuf returned to TPCG and submitted to OCG. P&S for Boudreaux Canal to Lashbrook are expected shortly.

- **April 2014 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids opened on 3/6/14. P&S for Lashbrook to Bayou Neuf were submitted on 1/31/14. P&S for Boudreaux Canal to Lashbrook are expected shortly.

- **January 2014 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids will be opened on March 6. P&S for Lashbrook to Bayou Neuf were submitted on January 31. P&S for Boudreaux Canal to Lashbrook are expected by first week of March.

- **November 2013 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. P&S for

Lashbrook to Bayou Neuf will be complete first week of December.

- November 2013 ERR Status: ERR approved and Release of Funds received.
- November 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently. Upper Ward 7: Permit received on Sept 06, 2013.
- September 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently.
- September 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submittal to OCD.
- September 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Permit received on Sept 06, 2013.
- August 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are currently being negotiated.
- August 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 2013 - ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- July 2013 - Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 13, 2013 - Mitigation Contract and Payment delivered to mitigation company.
- June 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- June 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews. Upper Ward 7: Upon payment of mitigation fee, permit will be issued.
- May 2013 Permit Status - Lower Ward 7: Draft Permit is expected in May. Permit was prepared and undergoing internal reviews. Upper Ward 7: Awaiting Corps to review operations plan and finalize mitigation requirements.
- April 10, 2013 - Submitted Draft Financial Assurance letter for Lower Ward 7 Mitigation to TLCD.
- March 14, 2013 - USACE is determining if a Financial Assurance letter for Lower Ward 7 Mitigation will be required.
- March 7, 2013 - Submitted Operation Plan for Ward 7 Extension to USACE.
- ERR on hold at OCD, waiting on USACE Permit.
- February 07, 2013 - Final ERR submitted to TPCG Engineering for required signatures prior to OCD submittal.
- February 2013 - Submitted Response to comments/questions from USACE about drainage study for levee extension.
- February 05, 2013 - Conference call with Eustis about Lower Ward 7 typical cross sections.
- January 28, 2013 - Draft ERR approved by TPCG Engineering.
- January 22, 2013 - Transmitted additional survey data to Eustis for Upper Ward 7 stability of Additional typical cross sections.
- January 17, 2013 - Draft ERR submitted to TPCG Engineering for review.
- January 10, 2013 - Requested more survey data in order to update the engineering report received from Eustis
- January 04, 2013 - Completed draft of E.R.R.
- December 11, 2012 - Draft of environmental assessment report being completed and will be submitted prior to receiving permit.
- December 10, 2012 - Received engineering report from Eustis covering geotechnical exploration & stability analysis of levee cross sections. The report is under review by Shaw.
- December 4, 2012 - Transmitted drainage analysis to USACE for Ward 7 Extension Mitigation requirements. Awaiting comments.
- November 9, 2012 - Shaw & TPCG met with USACE regarding mitigation requirements for Ward 7 Extension. Shaw is currently performing a drainage analysis & exploring possibilities of putting culverts under levee to decrease wetland impacts.
- October 31, 2012 - Shaw received a letter from USACE regarding mitigation requirements for Upper Ward 7 Extension.
- October 29, 2012 - Shaw submitted revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 12, 2012 - Shaw submitted the Plans & Specifications for the Ward 7 Extension to TPCG for review.
- October 2012 - Shaw will submit revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 10, 2012 - Shaw & TPCG went on flight to do an aerial survey of the levee alignment to investigate eagles' nests, as requested by USFWS.
- September 2012 - Shaw will have P & S completed to issue for bid when Permit is received and ERR accepted.
- September 2012 - Shaw is addressing comments received on the Lower Ward 7 mitigation plan.
- September 2012 - Shaw is finalizing the plans and specifications for the Upper Ward 7 Extension.
- August 9, 2012 - Received revised DNR permit for Upper Ward 7.
- August 17, 2012 - USACE Public Notice will expire on September 8, 2012 for Upper Ward 7.
- July 2012 - Shaw is finalizing mitigation plans for Lower Ward 7 to be submitted to DNR.
- July 2012 - Shaw is working on the plans & specifications for the alignment from St. Louis Canal to East Houma Surge Levee
- April 11, 2012 - ERR about 85% complete. Awaiting receipt of USACE permit.
- April 2, 2012 - Final DNR permit for Upper Ward 7 received.
- March 28, 2012 - Shaw submitted a preliminary report to TPCG.
- General - Project involves raising approximately 15 miles of levee from elevation 8.0 to elevation 10.0.
- January, 2012 - Performing Surveying and Geotech analysis of alignment.
- December 23, 2011 - Upper Ward 7 Levee Permit application submitted.

- December 20, 2011 - Lower Ward 7 Levee Permit application submitted.
- December 9, 2011 - Ward 7 Levee Extension Permit application submitted.
- October 5, 2011 - CDBG Application Approval. Final Engineering authorized to proceed.





Category Number: 9.  
Item Number: B.



Wednesday, March 8, 2017

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**Item Title:**

Milford & Assoc.

**Item Summary:**

Milford & Associates, Inc.

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**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

3/3/2017

**Type**

Backup Material

PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)

March 8, 2017

1. PROJECT: COUNCIL DISTRICT 5

- a. Parish Project No.:15-SEW-39
- b. Title:RELOCATION OF 3 SEWER FORCE  
MAIN @ BAYOU CHAUVIN

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement10-DEC-15
- b. Type (Hourly, Lump Sum, %)L.S.
- c. Total Fees (Basic Services)\$25,000.00

3. PLAN AND PREPARATION STATUS:

- a. Right-of-Way & Permits (%)N/A
- b. Soil Survey (%)N/A
- c. Field Survey (%) (TOPO)100%
- d. Preliminary Plans (%)100%
- e. Final Plans (%)100%
- f. Estimated Bid Date9-AUG-16
- g. Estimated Cost of Construction\$271,700.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date16-AUG-16
- b. ContractorNORRIS & BOUDREAUX CONTRACTORS, LLC
- c. Contract Amount\$268,758.82
- d. Work Order Issued10-NOV-16
- e. Total Contract Time (Calendar Days)195
- f. Scheduled Completion Date24-MAY-17
- g. Time Elapse (Days) (%)118 (61%)
- h. Project Complete (%)10%
- i. Estimates Paid to Date (\$)0
- j. Date of Substantial Completion

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.
6. REMARKS: CONSTRUCTION UNDERWAY. HAVE UNCOVERED A CONFLICT WITH ONE  
OF THE SEWERAGE FORCE MAINS THAT WILL REQUIRE A TEMPORARY BY-PASS  
WORKING ON PRICES FOR THAT TEMP BY-PASS.

F.E. Milford III, P.E.

PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)

March 8, 2017

1. PROJECT: COUNCIL DISTRICT 5

- a. Parish Project No.:15-BRG-12
- b. Title:MAYFIELD BRIDGE #1

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement30-MAR-15
- b. Type (Hourly, Lump Sum, %)CURVE “A”
- c. Total Fees (Basic Services)\$60,900.00

3. PLAN AND PREPARATION STATUS:

- a. Right-of-Way & Permits (%)100%
- b. Soil Survey (%)100%
- c. Field Survey (%) (TOPO)100%
- d. Preliminary Plans (%)100%
- e. Final Plans (%)100%
- f. Estimated Bid Date
- g. Estimated Cost of Construction\$750,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date14-MARCH -17
- b. Contractor
- c. Contract Amount
- d. Work Order Issued
- e. Total Contract Time (Calendar Days)150
- f. Scheduled Completion Date
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: EXPECTING BIDS NEXT WEEK.

F.E. Milford III, P.E.



Category Number: 9.  
Item Number: C.



Wednesday, March 8, 2017

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**Item Title:**

GIS Engineering, LLC

**Item Summary:**

GIS Engineering, LLC

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**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

3/3/2017

**Type**

Report



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Brian Hazlip, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No. 16-SEW-13  
b. GIS Project No. 39130-1012/1013  
c. Title Renovations of Afton, Ardoyne, and Naquin  
Sewer Lift Stations

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$94,700.00
ii. Current Budgeted Level	\$94,700.00
ii. Remaining to be Earned at Current Budgeted Level	\$43,297.49
iv. Earned to Date	\$51,402.51

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Soil Survey	N/A
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	95% Completed
f. Estimated Bid Date	TBD
g. Estimated Cost of Construction	\$422,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Approximately 95% complete with plans and specifications for Afton & Ardoyne.
- Meeting scheduled for March 7, 2017 to review the final plans and specs.
- Received Pump information from the vendor and incorporating them into the final plans.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



February 28, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	<u>14-SEW-12</u>
b. GIS Project No.	<u>39130-1014/1015</u>
c. Title	<u>South Wastewater Treatment Levee Plant</u> <u>Levee Rehabilitation Project</u> <u>Sta. 73+15 thru 111+21</u>

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>May 23, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum &amp; T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$79,295.00</u>
ii. Current Budgeted Level	<u>\$79,295.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$35,029.55</u>
iv. Earned to Date	<u>\$44,265.45</u>

5. **PLAN PREPARATION STATUS**

a. Right-of-way	<u>N/A</u>
b. Permits	<u>Completed</u>
b. Soil Survey	<u>N/A</u>
c. Field Survey	<u>Completed</u>
d. Preliminary Plans	<u>Completed</u>
e. Final Plans	<u>Completed</u>
f. Estimated Bid Date	<u>January 2017</u>
g. Estimated Cost of Construction	<u>\$430,000.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>March 15, 2017</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>120 Days</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

<u>- Bidding Phase currently in progress.</u>
<u>- Bid Opening scheduled for March 15, 2017.</u>
<u>- Pre-Bid Conference took place on February 22, 2017.</u>
<u>- Final Design Phase Deliverable was submitted on September 30, 2016.</u>
<u>- Study and Report Phase Deliverable was submitted on July 6, 2016.</u>
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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**ENGINEERING STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**
- |                       |                        |
|-----------------------|------------------------|
| a. Parish Project No. | 14-SEW-14              |
| b. GIS Project No.    | 39130-1016/1017        |
| c. Title              | East Coteau/Bayou Blue |
|                       | Sewer Holding Basin    |
|                       | Dredging Project       |

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$52,320.00
ii. Current Budgeted Level	\$52,320.00
iii. Remaining to be Earned at Current Budgeted Level	\$25,738.81
iv. Earned to Date	\$26,581.19

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	Completed
c. Soil Survey	N/A
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Final Plans	Completed
g. Estimated Bid Date	December 20, 2016
h. Estimated Cost of Construction	\$230,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	December 20, 2016
b. Contractor	TBD - Bids Currently under Review
c. Contract Amount	TBD - Bids Currently under Review
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	120 Days
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Currently awaiting for TPCG to conclude their review and issue fully executed Contract.
- 2/14/2017 - GIS submitted Synagro Contract to Parish for review and further execution, along with GIS comments/findings.
- 2/13/2017 - Synagro officially submitted required Contract paperwork for GIS and TPCG review.
- Synagro South, LLC was found to be the lowest responsive bidder based on GIS evaluation.
- Bid Opening was held on December 20, 2016.
- Final Design Phase Deliverable was submitted on September 30, 2016.
- Study and Report Phase Deliverable was submitted on July 6, 2016.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**ENGINEERING STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	<u>16-LOCK-61</u>
b. GIS Project No.	<u>39130-1032/1033</u>
c. Title	<u>Petit Caillou Lock Structure Project</u>
	<u>Preliminary Design Phase</u>

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>October 14, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum and T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$348,743.25</u>
ii. Current Budgeted Level	<u>\$348,743.25</u>
iii. Remaining to be earned at current budgeted level	<u>\$40,257.40</u>
iv. Earned to date	<u>\$308,485.85</u>

5. **PLAN PREPARATION STATUS**

a. Right-of-way	<u>TBD</u>
b. Permits	<u>Not Within Contracted Scope</u>
c. Soil Survey	<u>50%</u>
d. Field Survey	<u>Completed</u>
e. Preliminary Report	<u>Completed</u>
f. Preliminary Design Report	<u>TBD</u>
g. Final Design Report	<u>TBD</u>
h. Estimated Bid Date	<u>TBD</u>
i. Estimated Cost of Construction	<u>\$9,000,000.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>TBD</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>TBD</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

- GIS awaiting executed amendment to move forward to preliminary design.
- Alternative selected to move forward with preliminary design was the Double Leaf Miter Gate on concrete sill.
- Preliminary Report with proposed design alternatives was submitted to TPCG for their review.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Zack Autin, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 16-DRA-26
- b. GIS Project No. 39130-1020/1021
- c. Title Chacahoula/Gibson Drainage Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement
- b. Type (Hourly, Lump Sum, %)
- c. Fees
  - i. Total Estimated (Basic & Additional)
  - ii. Current Budgeted Level
  - ii. Remaining to be Earned at Current Budgeted Level
  - iv. Earned to Date

May 23, 2016
Lump Sum and T&M
\$912,535.00
\$154,465.00
\$77,033.75
\$77,431.25

5. **PLAN PREPARATION STATUS**

- a. Right-of-way
- b. Permits
- c. Soil Survey
- d. Field Survey
- e. Preliminary Report
- f. Final Design Report
- g. Estimated Bid Date
- h. Estimated Cost of Construction

TBD
TBD
TBD
Date TBD
Completed
TBD
TBD
TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapsed Days (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)

TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD

7. **Remarks**

- Preliminary Design is in Progress.
- Topographical Survey services expected to be completed next week.

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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**ENGINEERING STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 16-DRA-25
- b. GIS Project No. 39130-1022
- c. Title Petit Caillou Drainage Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement
- b. Type (Hourly, Lump Sum, %)
- c. Fees
  - i. Total Estimated (Basic & Additional)
  - ii. Current Budgeted Level
  - ii. Remaining to be earned at current budgeted level
  - iv. Earned to date

May 31, 2016

Lump Sum and T&M

\$747,739.43

\$143,944.43

\$57,967.50

\$85,976.93

5. **PLAN PREPARATION STATUS**

- a. Right-of-way
- b. Permits
- c. Soil Survey
- d. Field Survey
- e. Preliminary Plans
- f. Final Plans
- g. Estimated Bid Date
- h. Estimated Cost of Construction

N/A

N/A

N/A

Date TBD

Completed

TBD

TBD

\$5,662,300.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapsed Days (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

7. **Remarks**

- Preliminary Design in progress.
- Topographical Survey has been completed.
- Geotechnical Investigation NTP to be issued week of March 9th.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**ENGINEERING STATUS REPORT**  
**GIS Engineering, LLC**



February 28, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	<u>14-SEW-14</u>
b. GIS Project No.	<u>39130-1018/1019</u>
c. Title	<u>Whiskey Island</u>
	<u>Sand Retention &amp; Protection Project</u>
	<u></u>

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>May 23, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum &amp; T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$250,000.00</u>
ii. Current Budgeted Level	<u>\$250,000.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$41,158.22</u>
iv. Earned to Date	<u>\$208,841.78</u>

5. **REPORT/PLAN PREPARATION STATUS**

a. Right-of-way	<u>N/A</u>
b. Permits	<u>Not Within Contracted Scope</u>
c. Soil Survey	<u>N/A</u>
c. Field Survey	<u>N/A</u>
d. Study and Report Phase	<u>Completed</u>
e. Preliminary Plans	<u>Awaiting NTP</u>
f. Final Plans	<u>TBD</u>
g. Estimated Bid Date	<u>TBD</u>
h. Estimated Cost of Construction	<u>\$25,000,000.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u></u>
b. Contractor	<u></u>
c. Contract Amount	<u></u>
d. Date Work Order Issued	<u></u>
e. Total Contract Time (Days)	<u></u>
f. Scheduled Completion Date	<u></u>
g. Time Elapsed Days (%)	<u></u>
h. Project Complete (%)	<u></u>
i. Estimates Paid to Date (\$)	<u></u>

7. **Remarks**

- Project is at a stand still. Plan of action going forward is to be determined.

- Possible meeting with CPRA to take place within upcoming weeks.

- Latest CPRA comments were received on December 20, 2016; GIS discussed received comments with TPCG.

- Study and Report Phase deliverable was submitted on October 10, 2016.



Category Number: 9.  
Item Number: D.



Wednesday, March 8, 2017

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**Item Title:**

T. Baker Smith

**Item Summary:**

T. Baker Smith

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**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

3/3/2017

**Type**

Backup Material

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**MONTHLY STATUS REPORT**

**PREPARED BY:**



**PHILIP CHAUVIN, JR., CONSTRUCTION GROUP MANAGER**

**ANGELLE P. DOMANGUE, E.I.**

**KEVAN D. KEISER, P.E.**

**DENNIS HYMEL, P.E.**

**BRIAN E. MOLDANER, P.E.**

**AMBER L. PLESSALA, P.E.**

**KEVIN P. RIZZO, P.E.**

**MARCH, 2017**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0107  
                                 Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,
- c. Title                      St. Louis Bayou, Country Estates to US 90)-District 5

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$300,000.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,608.00
4. Earned to date	\$96,539.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not established yet
h. Estimated Cost of Construction	\$1,203,620.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0100  
                                  1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title                     US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$312,000.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.00
4. Earned to date	\$109,576.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not established yet
h. Estimated Cost of Construction	\$1,165,500.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Contractor scheduled to return to project week of October 24, 2016 to assess areas of work and begin to mitigate areas in question. (5) work areas were determined to be in need of additional work by the contractor.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    10-CDBG-WTR-70
- b. TBS Project No        2011.0086  
Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title                    Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$739,660.00
2. Current Budgeted Level	\$596,570.00
3. Remaining to be earned at current budgeted level	\$207,936.31
4. Earned to date	\$388,633.69

4. PLAN PREPARATION STATUS:

a. Right-of-way	70%
b. Permits	98%
c. Soil Survey	50%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Early 2017
h. Estimated Cost of Construction	\$2,591,127.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Ninety-five percent plans were submitted to the TPCG staff on 4/6/16. No comments have been received. Mitigation requirements were provided to Staff. TBS is addressing additional appropriation requirements.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    02-DRA-28
- b. TBS Project No        2016.0217
- c. Title                    Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 29, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
5. Total Estimated (Basic & Additional)	\$420,470.00
6. Current Budgeted Level	\$415,900.00
7. Remaining to be earned at current budgeted level	\$316,501
8. Earned to date	\$99,399

4. PLAN PREPARATION STATUS:

a. Right-of-way	25%
b. Permits	100%
c. Soil Survey	75%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	Late 2017
h. Estimated Cost of Construction	\$3,350,675.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted preliminary plans to TPCG and DOTD in Dec. 2016. TBS continues to coordinate with SWFCP as required. TBS will begin right-of-way acquisition upon approval of preliminary design.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR     Brian E. Moldaner, P.E.  
CONSTRUCTION MANAGER   Philip Chauvin

2. PROJECT:

- a. Parish Project No.  
b. TBS Project No     2016.0050  
c. Title                     Jeff Drive Reconstruction

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	January 4 <sup>th</sup> , 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
9. Total Estimated (Basic & Additional)	\$55,450.00
10. Current Budgeted Level	\$55,450.00
11. Remaining to be earned at current budgeted level	\$19,485
12. Earned to date	\$35,965

4. PLAN PREPARATION STATUS:

a. Right-of-way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	September 2016
h. Estimated Cost of Construction	\$500,597.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	9-15-2016
b. Contractor	Huey P. Stockstill, LLC.
c. Contract Amount	\$451,848.32
d. Date Work Order Issued	12/12/2016
e. Total Contract Time (Days)	70
f. Scheduled Completion Date	2/19/2017
g. Time Elapsed Days (%)	120%
h. Project Complete (%)	85%
i. Estimates Paid to Date (\$)	296,283.05
j. Date of Substantial Completion	February 19, 2017

6. REMARKS:

T. Baker Smith drafted Change Order No. 2 to include replacement of an existing cross drain and additional items of work for sub-base issues for an additional cost of \$35,818.66. T. Baker Smith drafted Change Order 3 to include an additional 700 lf of roadway replacement on Ron Street at added cost of \$114,322.50. Both change orders have been sent to TPCG for consideration. Contractor mobilized to project January 5, 2017. All existing asphalt and base material was removed; new sub base installed, binder and wearing courses installed, remaining item on approved scope work is to repair existing driveway. Contractor awaiting approval of change order 3 to complete the remaining section of Ron Street. Change Orders 2 & 3 include additional contract time.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR: Dennis Hymel, Jr., P.E.

2. CONSTRUCTION MANAGER: Philip P. Chauvin, Jr.

3. PROJECT:

- a. Parish Project No. 07-EXT-22
- b. TBS Project No 2009.0125
- c. Title Bayou Gardens Boulevard Extension – Phase II

4. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 19, 2009 (Amendment No. 4 5/5/14)
b. Type (Hourly, Lump Sum, %)	Hourly/% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$1,444,848.86
2. Current Budgeted Level	\$1,664,586
3. Remaining to be earned at current budgeted level	\$86,311.47
4. Earned to date	\$1,750,897.47

5. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100% (Phase II)
f. Final Plans	100% (Phase II)
g. Estimated Bid Date	8/11/2015 (Phase II - Rebid)
h. Estimated Cost of Construction	\$7,182,928.09 (Ph. II - Rebid)

6. CONSTRUCTION STATUS:

a. Actual Bid Date	8/11/15
b. Contractor	LA Contracting Enterprise, LLC
c. Contract Amount	\$7,350,155.96
d. Date Work Order Issued	November 9, 2015
e. Total Contract Time (Days)	505 Calendar Days
f. Scheduled Completion Date	March 27, 2017
g. Time Elapsed Days (%)	95%
h. Project Complete (%)	87%
i. Estimates Paid to Date (\$)	\$6,568,338.42
j. Date of Substantial Completion	March 27, 2017

7. REMARKS:

Bayou Blue side of project: Remaining work Striping and Signage.

Coteau Road side of project: Remaining work Striping and Signage. Entrance to Bayou Gardens Drive Complete.

Bayou Gardens Main Line, Additional embankment material needed to complete final dressing of roadway. Change Order No. 3 drafted for consideration



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-44
- b. TBS Project No        2001.0086
- c. Title                    Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$753,700.00
2. Current Budgeted Level	\$284,553.35
3. Remaining to be earned at current budgeted level	\$22,062.00
4. Earned to date	\$262,491.15

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	20%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	N/A
h. Estimated Cost of Construction	\$3,500,000.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	20%
b. Contractor	40%
c. Contract Amount	0%
d. Date Work Order Issued	
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted a project permit to agencies on July 27, 2016. TBS addressed the latest LDNR comments received on November 29, 2016. TBS received Public Notice from LDNR on December 14, 2016.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Kevin Rizzo, P.E.

2. PROJECT:

- a. Parish Project No.    09-DRA-06
- b. TBS Project No        2009.0656
- c. Title                    Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>October 6, 2009</u>
b. Type (Hourly, Lump Sum, %)	<u></u>
c. Fees	<u></u>
1. Total Estimated (Basic & Additional)	<u>\$680,625.00</u>
2. Current Budgeted Level	<u>\$404,500.00</u>
3. Remaining to be earned at current budgeted level	<u>\$44,870</u>
4. Earned to date	<u>\$359,630</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>10%</u>
b. Permits	<u>90%</u>
c. Soil Survey	<u>100%</u>
d. Field Survey	<u>95%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>95%</u>
g. Estimated Bid Date	<u>TBD</u>
h. Estimated Cost of Construction	<u>\$5,924,000.0</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

Final engineering plans submitted March 29, 2010. Joint permit application submitted on October 23, 2012. Project originally was to be permitted as part of CWPPRA TE-32a project. CWPPRA later decided that the permits should be separate for the TPCG and CWPPRA Project. TPCG has requested that the Engineer evaluate design alternatives to reduce potential mitigation costs.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR:     Brian Moldaner, P.E.
2. CONSTRUCTION MANAGER:   Philip Chauvin
3. PROJECT:
  - a. Parish Project No.   13-ROAD-37
  - b. TBS Project No       2013.0669  
                                 East Houma Surge Levee-Phase II
  - c. Title                     (Thompson Road Extension)

4. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	August 28, 2013
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$865,000.00
2. Current Budgeted Level	\$847,000.00
3. Remaining to be earned at current budgeted level	(\$19,941)
4. Earned to date	\$866,941

5. PLAN PREPARATION STATUS:

a. Right-of-way	N/A
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	July 2015
h. Estimated Cost of Construction	\$6,346,128.00

6. CONSTRUCTION STATUS:

a. Actual Bid Date	September 1, 2015
b. Contractor	Barriere Construction Co., LLC
c. Contract Amount	\$7,312,734.90
d. Date Work Order Issued	December 3, 2015
e. Total Contract Time (Days)	427
f. Scheduled Completion Date	February 1, 2017
g. Time Elapsed Days (%)	107%
h. Project Complete (%)	90%
i. Estimates Paid to Date (\$)	\$6,354,601.68
j. Date of Substantial Completion	February 1, 2017

7. REMARKS:

Thompson Road Ext. Paving complete except for tie-in locations to bridge, Hwy. 56 and Hwy. 57. Existing utility conflicts at Hwy 56 have been completed. Contractor returned to project, currently working on LA 57 turn lane and tie-in. Approx. three (3) more weeks to complete project. Contractor due additional tie due to adverse weather and utility conflict.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Amber Plessala, P.E.393

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0115  
                                 Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title                     C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction (est.)
c. Fees	
1. Total Estimated (Basic & Additional)	\$309,025.00
2. Current Budgeted Level	\$300,488.00
3. Remaining to be earned at current budgeted level	\$133,353.00
4. Earned to date	\$167,135.00

4. PLAN PREPERATION STATUS:

a. Right-of-way	95%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	95%
e. Preliminary Plans	100%
f. Final Plans	98%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,398,485.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Final plans are 98% complete. Servitudes plats for tracts between Darlene Street and Northpark S/D have been delivered to Engineering for appraisals. We are waiting for all servitudes by TPCG administration to be acquired to complete final plans.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Kevan Keiser, P.E.

2. PROJECT:

- a. Parish Project No.    Bonanza PS
- b. TBS Project No        2013.0612
- c. Title                    Bonanza Pump Station Improvements

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 5, 2013
b. Type (Hourly, Lump Sum, %)	% Complete
c. Fees	
1. Total Estimated (Basic & Additional)	\$160,500.00
2. Current Budgeted Level	\$112,425.00
3. Remaining to be earned at current budgeted level	\$1,801.19
4. Earned to date	\$110,623.81

4. PLAN PREPARATION STATUS:

a. Right-of-way	75%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Unknown
h. Estimated Cost of Construction	\$567,775.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS provided a pre-mitigation damage & effectiveness assessment for the 25-yr storm event on June 24, 2016. Waiting for response from TPCG & GOHSEP.  
 Need to determine how to raise the property under construction to proper elevation and tie in proposed bulkhead.  
 On February 14, TBS provided contract Amendment No. 2 requesting additional funding to obtain additional survey data and revise design due to site changes.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Angelle P. Domangue, E.I.

2. PROJECT:

- a. Parish Project No.    08-CR-29
- b. TBS Project No        2008.1092
- c. Title                    Falgout Canal Freshwater Enhancement (Phase I)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	August 4, 2008
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$934,819
2. Current Budgeted Level	\$934,819
3. Remaining to be earned at current budgeted level	\$651.70
4. Earned to date	\$934,167.30

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	February 11, 2016
h. Estimated Cost of Construction	\$2,575,410.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	February 11, 2016
b. Contractor	Hemphill Construction Co, Inc.
c. Contract Amount	\$2,510,878.17
d. Date Work Order Issued	3/28/16
e. Total Contract Time (Days)	212
f. Scheduled Completion Date	October 25, 2016
g. Time Elapsed Days (%)	100%
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$2,496,386.07
j. Date of Substantial Completion	October 26, 2016

6. REMARKS:

Contractor requested final acceptance of project. TBS is reviewing final as-built drawings and QA surveys performed by TBS. Final project closeout paperwork for CIAP being processed and will be submitted to TPCG/CIAP the beginning of March.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR      Angelle P. Domangue, E.I.

2. PROJECT:

- a. Parish Project No.    15-SEW-47
- b. TBS Project No        2016.0029  
                                 Carriage Cove Lift Station Renovation & Helena Lift Station
- c. Title                      Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 24, 2015
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$151,019.00
6. Current Budgeted Level	\$151,019.00
7. Remaining to be earned at current budgeted level	\$92,619.14
8. Earned to date	\$58,399.86

4. PLAN PREPARATION STATUS:

	<u>HELENA DR.</u>	<u>CARRIAGE COVE</u>
a. Right-of-way	100%	0%
b. Permits	90%	0%
c. Soil Survey	100%	0%
d. Field Survey	100%	100%
e. Preliminary Plans	100%	95%
f. Final Plans	100%	0%
g. Estimated Bid Date	TBD	0%
h. Estimated Cost of Construction	\$198,934	\$203,740

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted final plans and specs for Helena Drive Lift Station and is awaiting bid dates. Preliminary Plans for Carriage Cove were sent to TPCG for review on Jan. 31, 2017.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

March 8, 2017

1. PROJECT COORDINATOR:     Kevin P. Rizzo, P.E.
2. CONSTRUCTION MANAGER:     Philip P. Chauvin, Jr.

3. PROJECT:

- a. Parish Project No.     01-DRA-40
- b. TBS Project No     2009.0070
- c. Title     Forced Drainage Project 1-1B (Phase 1B)

4. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	
b. Type (Hourly, Lump Sum, %)	Hourly
c. Fees	
9. Total Estimated (Basic & Additional)	\$403,801.50
10. Current Budgeted Level	\$403,801.50
11. Remaining to be earned at current budgeted level	(\$6,242.64)
12. Earned to date	\$410,044.74

5. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	
h. Estimated Cost of Construction	

6. CONSTRUCTION STATUS:

a. Contractor	DRC Emergency Services, LLC
b. Original Contract Amount	\$924,950.00
c. Original Contract Days	210 Calendar Days
d. Notice to Proceed Date	July 22, 2013
e. Original Date of Substantial Completion	February 16, 2014
f. Contract Amount Including Change Orders	\$966,422.75
g. Contract Calendar Days Including Change Orders	256
h. Previous Weather Days Allowed	46
i. Weather Days this Pay Period	0
j. Total Weather Days Allowed	46
k. Previous Calendar Days Charged	892
l. Calendar Days Charged this Period	30
m. Total Working Days Charged	953
n. Approx. Date of Substantial Completion	TBD
o. Time Elapsed (Working Days Charged)	372%
p. Estimates Paid to Date	\$810,499.02
q. Project Complete Monetary	84%

7. REMARKS:

Substantial Completion Accepted by TPCG.  
Balancing Change Order No. (4) sent to TPCG on Jan 3, 2017. No cost change order which was accepted and executed. Project can be closed once clear lien is received.