

---

**PARISH COUNCIL**  
**PARISH OF TERREBONNE**

**Dirk Guidry**  
**CHAIRMAN**

**Steve Trosclair**  
**VICE-CHAIRPERSON**  
**DISTRICT 1**

**John Navy**

**DISTRICT 2**  
**Arlanda J Williams**

**DISTRICT 3**  
**Gerald Michel**

**DISTRICT 4**  
**Scotty Dryden**



2nd Floor, Council Meeting Room  
Government Tower, 8026 Main Street  
Houma, Louisiana

**AGENDA**

Wednesday, December 13, 2017  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**Venita H. Chauvin,**  
**COUNCIL CLERK**

**DISTRICT 5**

**Christa Duplantis-Prather**  
**DISTRICT 6**

**Darrin Guidry**

**DISTRICT 7**

**Al Marmande**

**DISTRICT 8**

**Dirk Guidry**

**DISTRICT 9**

**Steve Trosclair**

---

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 15, 2017**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 29, 2017**

**ACCOUNTS PAYABLE BILL LISTS FOR 12/4/2017 & 12/11/2017**

**1. GENERAL BUSINESS:**

- A.** Update of Parish Projects by Mitch Marmande
  - Lashbrook Pump Station
  - Bayou Dularge/Brady Bridge
  - Update on Bayou Prevost project

- B.** Update on Parkwood Subdivision as well as 1-1A and 1-1B Pump Stations (possible other updates)

## **2. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A.** As per speaker cards submitted prior to the beginning of the meeting.

### **6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A.** An ordinance to create a No Parking Zone along Brittany Street on the south side, approximately 170', from Howard Avenue and on the north side, approximately 91', from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street, and to provide for the installation of said signs and to address other matters relative thereto.
  - 1. Consider adoption of ordinance.
- B.** An ordinance to amend Ordinance No. 8886 to create a "Handicapped Parking Only Zone" on Barrow Street, located at 521 Barrow Street, starting at 43 feet from the corner of Barrow Street and Wood Street, as depicted on the attached map, and to provide for the installation of said signs and to address other matters relative thereto.
  - 1. Consider adoption of ordinance.
- C.** AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  
Department of Labor – CSBG Grant, \$328,634  
Group Insurance Fund, \$850,000
  - 1. Consider adoption of ordinance.
- D.** AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  
General Fund-Holiday Decorations, \$12,000
  - 1. Consider adoption of ordinance.
- E.** An ordinance to authorize the appointment of Anthony J. Alford Insurance Corporation to serve as Agent of Record for the Employee Group Health Insurance/Self-funded and Reinsurance Contract for Medical, Dental, and Pharmacy Benefits, commencing on January 1, 2018, and effective through December 1, 2018, with the option to renew for two additional one year terms as more fully described herein.
  - 1. Consider adoption of ordinance.
- F.** An ordinance to amend the Parish Code, Chapter 9, Flood Damage Prevention Article III, Flood Hazard Reduction, Section 9-1, Definitions and Section 9-56, General Standards, and Section 9-57, Specific Standards.
  - 1. Consider adoption of ordinance.
- G.** AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.
  - 1. Consider adoption of ordinance.

## **3. COMMITTEE REPORTS:**

- A.** Public Services Committee, 12/11/17\*
- B.** Community Development & Planning Committee, 12/11/17
- C.** Policy, Procedure & Legal Committee, 12/11/17
- D.** Budget & Finance Committee, 11/27/17\* \*\*  
(Ratification of minutes calls public hearings on \*1/10/18 and \*\*1/23/18 at 6:30 p.m.)

**4. STREET LIGHTS:**

- A. Light installations, removals, and/or activations.

**5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Recreation District No. 3 Board:** One vacancy to fill an unexpired term.
- B. **Recreation District No. 5 Board:** One expiring term. Mr. Kurt Charpentier wishes to be considered for re-appointment.
- C. **Recreation District No. 6 Board:** One vacancy due to resignation.
- D. **Recreation District No. 7 Board:** One vacancies to fill an unexpired term. Mr. Dean Robichaux submits application.
- E. **Recreation District No. 10 Board:** ~~One expiring term.~~ **Two expiring terms.** Mr. Brent Rodrique submits application and resume. Mr. Travis Malbrough submits application and letter of interest.
- F. **Houma Area Convention & Visitors' Bureau:** One expiring term on 12/31/17.
- G. **Fire District No. 10 Board:** Two vacancies.

**6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. Upcoming Vacancies :
  - Houma-Terrebonne Public Trust Finance:** One expiring term.
  - Fire Protection District No. 9 Board:** Three expiring terms.
  - Bayou Cane Fire Protection:** Five expiring terms.
  
  - Fire Protection District No. 10 Board:** Two expiring terms.
  - Schriever Fire Protection District:** Two expiring terms.
  - Village East Fire Protection:** Three expiring terms.
  - Coteau Fire Protection District:** Three expiring terms.
  - Fire Protection District No. 5:** Four expiring terms.
  - Fire Protection District No. 8:** Three expiring terms.
  - Fire Protection District No. 4:** Three expiring terms.
  - Fire Protection District No. 7:** Three expiring terms.
  - Fire Protection District No. 6:** Two expiring terms.
  - Recreation District No. 1:** One expiring term.
  - Recreation District No. 5:** One expiring term.
  - Recreation District No. 4:** Two expiring terms.

**7. COUNCIL MEMBERS REQUEST DISCUSSION OF:**

- A. **Ms. Arlanda Williams:**
  - 1. Discussion and possible action relative to the immediate termination or resignation of Houma Housing Authority Commissioner Allan Luke.

**8. ANNOUNCEMENTS:**

- A. **Council Members**
- B. **Parish President**

**9. MONTHLY ENGINEERING REPORTS:**

- A. Milford & Associates, Inc.
- B. APTIM
- C. Providence Engineering and Design, LLC
- D. T. Baker Smith

**E.** GIS Engineering, LLC

**10. ADJOURN**



Category Number:  
Item Number:



Wednesday, December 13, 2017

---

**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

---

Category Number:  
Item Number:



Wednesday, December 13, 2017

---

**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

---

Category Number:  
Item Number:



Wednesday, December 13, 2017

---

**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 15, 2017

---

Category Number:  
Item Number:



Wednesday, December 13, 2017

---

**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 29, 2017

---

Category Number:  
Item Number:



Wednesday, December 13, 2017

---

**Item Title:**

Accounts Payable Bill Lists for 12/4/2017 & 12/11/2017

**Item Summary:**

ACCOUNTS PAYABLE BILL LISTS FOR 12/4/2017 & 12/11/2017

---

**ATTACHMENTS:**

**Description**

Accounts Payable Bill Lists for 12/4/2017  
& 12/11/2017

**Upload Date**

12/8/2017

**Type**

Executive Summary



# EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 12/4/2017 & 12/11/2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

December 8, 2017

Signature

Date

Category Number: 1.  
Item Number: A.



Wednesday, December 13, 2017

---

**Item Title:**

Updates on Parish Projects

**Item Summary:**

Update of Parish Projects by Mitch Marmande  
Lashbrook Pump Station  
Bayou Dularge/Brady Bridge  
Update on Bayou Prevost project

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
email request	11/22/2017	Backup Material

## Venita Chauvin

---

**From:** Debbie Ortego  
**Sent:** Monday, November 20, 2017 9:17 AM  
**To:** Venita Chauvin  
**Subject:** Council Meeting for Nov. 29th agenda items

Is it possible to put at the beginning of the meeting a few updates?

#1 – update of Parish projects by Mitch Marmade

Lashbrook Pump Station

Bayou Dularge/Brady Bridge

Update on Bayou Prevost project

#2 – Update on Parkwood Subdivision as well as 1-1A and 1-1B Pump Stations (possible other updates)

Can you please put these items at the beginning of the agenda for the Wednesday meeting?

Any questions please let me know.

Thanks  
Debbie

*Debbie Ortego*

Assistant to Gordon Dove  
Terrebonne Parish Consolidated Government  
E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)  
Office: 985-873-6401  
Fax: 985-873-6409  
8026 Main Street, 7th Floor  
PO Box 2768  
Houma, LA 70361





Category Number: 1.  
Item Number: B.



Wednesday, December 13, 2017

---

**Item Title:**

Update on Parish Projects

**Item Summary:**

Update on Parkwood Subdivision as well as 1-1A and 1-1B Pump Stations (possible other updates)

---

**ATTACHMENTS:**

**Description**

email request

**Upload Date**

11/22/2017

**Type**

Backup Material

## Venita Chauvin

---

**From:** Debbie Ortego  
**Sent:** Monday, November 20, 2017 9:17 AM  
**To:** Venita Chauvin  
**Subject:** Council Meeting for Nov. 29th agenda items

Is it possible to put at the beginning of the meeting a few updates?

#1 – update of Parish projects by Mitch Marmade

Lashbrook Pump Station

Bayou Dularge/Brady Bridge

Update on Bayou Prevost project

#2 – Update on Parkwood Subdivision as well as 1-1A and 1-1B Pump Stations (possible other updates)

Can you please put these items at the beginning of the agenda for the Wednesday meeting?

Any questions please let me know.

Thanks

Debbie

*Debbie Ortego*

Assistant to Gordon Dove

Terrebonne Parish Consolidated Government

E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361





Wednesday, December 13, 2017

---

**Item Title:**

Public to address Council

**Item Summary:**

As per speaker cards submitted prior to the beginning of the meeting.

---



Wednesday, December 13, 2017

---

**Item Title:**

Create a No Parking Zone along a portion of Brittany Street, Houma

**Item Summary:**

An ordinance to create a No Parking Zone along Brittany Street on the south side, approximately 170', from Howard Avenue and on the north side, approximately 91', from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street, and to provide for the installation of said signs and to address other matters relative thereto.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	11/21/2017	Executive Summary
Resolution	11/21/2017	Resolution
Ordinance	11/21/2017	Ordinance
Map of Area	11/21/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Proposed No Parking Zone along a portion of Brittany Street, Houma.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution and Ordinance to create a No Parking Zone along Brittany Street on the south side, approximately 170', from Howard Avenue and on the north side, approximately 91', from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution and Ordinance to create a No Parking Zone along Brittany Street on the south side, approximately 170', from Howard Avenue and on the north side, approximately 91', from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street and to provide for the installation of said signs. Public hearing to be called on said matter on December 13, 2017.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

11/21/17

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

**A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A NO PARKING ZONE ALONG BRITTANY STREET ON THE SOUTH SIDE, APPROXIMATELY 170', FROM HOWARD AVENUE AND ON THE NORTH SIDE, APPROXIMATELY 91', FROM HOWARD AVENUE AND ENDING AT THE INTERSECTION OF BRITTANY STREET AND SAINT MALO STREET. AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.**

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Service Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to create a No Parking Zone along Brittany Street on the south side, approximately 170', from Howard Avenue and on the north side, approximately 91', from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street, and to provide for the installation of said signs and,

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, December 13, 2017 at 6:30 p.m.

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 1. GENERAL, SECTION 18-223 TO ESTABLISH A “NO PARKING ZONE” ON BRITTANY STREET ALONG ON THE SOUTH SIDE, APPROXIMATELY 170’, FROM HOWARD AVENUE AND ON THE NORTH SIDE, APPROXIMATELY 91’, FROM HOWARD AVENUE AND ENDING AT THE INTERSECTION OF BRITTANY STREET AND SAINT MALO STREET AND TO AUTHORIZE THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 1, Section 18-223 to create a “No Parking Zone” on Brittany Street on the south side, approximately 170’, from Howard Avenue and on the north side, approximately 91’, from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street and to authorize the installation of said signs.

### **CHAPTER 18, Motor Vehicles and Traffic**

### **ARTICLE V, Stopping, Standing and Parking**

### **DIVISION I, General**

### **SECTION 18-223, “NO PARKING ZONES”**

#### ***(a) ADD TO EXISTING LIST OF LOCATIONS***

Along Brittany Street on the south side, approximately 170’. From Howard Avenue and on the north side, approximately 91’, from Howard Avenue and ending at the intersection of Brittany Street and Saint Malo Street shall be declared as a “No Parking” zone, and appropriate “No Parking” signs shall be erected and maintained at this location. Any vehicles traveling on Brittany Street shall adhere to the provisions of this ordinance.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

#### SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least TWO (2) weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the 13<sup>th</sup> day of December 2017.

---

ALIDORE "AL" MARMANCE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

---

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

---

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 13<sup>TH</sup> DAY OF DECEMBER 2017.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



# Attachment A - Brittany Street - Proposed No Parking Zone



DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.

November 21, 2017

1 inch = 50 feet







Wednesday, December 13, 2017

---

**Item Title:**

Handicapped Parking Only Zone at 521 Barrow Street

**Item Summary:**

An ordinance to amend Ordinance No. 8886 to create a "Handicapped Parking Only Zone" on Barrow Street, located at 521 Barrow Street, starting at 43 feet from the corner of Barrow Street and Wood Street, as depicted on the attached map, and to provide for the installation of said signs and to address other matters relative thereto.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	11/21/2017	Executive Summary
Resolution	11/21/2017	Resolution
Ordinance	11/21/2017	Ordinance
Map & Photos	11/21/2017	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Create a "Handicapped Parking Only Zone" at 521 Barrow Street

**PROJECT SUMMARY (200 WORDS OR LESS)**

Resolution and Ordinance to create a Handicapped Parking Only Zone at 521 Barrow Street as depicted on the attached map and to provide for the installation of said signs.
--

**PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)**

Resolution and Ordinance amending Ordinance No. 8886 to create a Handicapped Parking Only Zone at 521 Barrow Street as depicted on the attached map and to provide for the installation of said signs.
--

**TOTAL EXPENDITURE**

N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL - N/A	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
	YES
IF YES AMOUNT BUDGETED:	

**COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)**

PARISHWIDE	1	2	3	4	5	6	7	8	9
------------	---	---	---	---	---	---	---	---	---

Signature

11/24/17

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

**A RESOLUTION GIVING NOTICE OF INTENT TO AMEND ORDINANCE NO. 8886 TO CREATE A “HANDICAPPED PARKING ONLY ZONE” ON BARROW STREET, LOCATED AT 521 BARROW STREET STARTING AT 43 FEET FROM THE CORNER OF BARROW STREET AND WOOD STREET, AS DEPICTED ON THE ATTACHED MAP, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.**

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Service Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for amending Ordinance no. 8886 to create a “Handicapped Parking Only Zone” on Barrow Street, located at 521 Barrow Street starting at 43 feet from the corner of Barrow Street and Wood Street, and to provide for the installation of said signs and,

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, December 13, 2017 at 6:30 p.m.

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 8886, OF THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 1. GENERAL, SECTION 18-197 TO ESTABLISH A “HANDICAPPED PARKING ONLY ZONE” LOCATED ON BARROW STREET AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 1, Section 18-197 to create a “HANDICAPPED PARKING ONLY” on Barrow Street, as follows:

### **CHAPTER 18, Motor Vehicles and Traffic**

### **ARTICLE V, Stopping, Standing and Parking**

### **DIVISION I, General**

### **SECTION 18-197, “HANDICAPPED PARKING ONLY ZONES”**

#### ***(a) ADD TO EXISTING LIST OF LOCATIONS***

On the Barrow Street side of the property located at 521 Barrow Street, at 43 feet from the corner of Barrow Street and Wood Street shall be declared as a “Handicapped Parking Only” zone, and appropriate “Handicapped Only Parking” signs shall be erected and maintained at this location. Any vehicles traveling on Barrow Street shall adhere to the provisions of this ordinance.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

#### SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least TWO (2) weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the 13<sup>th</sup> day of December 2017.

\_\_\_\_\_  
ALIDORE “AL” MARMANCE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 13<sup>TH</sup> DAY OF DECEMBER 2017.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



# Geoportai map



September 1, 2017

DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.

1 inch = 42 feet

0 20 40 60 80 Feet













Wednesday, December 13, 2017

---

**Item Title:**

2017 Various Items Budget

**Item Summary:**

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

Department of Labor – CSBG Grant, \$328,634

Group Insurance Fund, \$850,000

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Agenda Executive Summary	11/22/2017	Executive Summary
Ordinance	11/22/2017	Ordinance
Backup	11/22/2017	Backup Material

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET  
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR  
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Department of Labor – CSBG Grant, \$328,634
- II. Group Insurance Fund, \$850,000

SECTION I

WHEREAS, the FY 2016-18 Community Service Block Grant Agreement needs to be input into the budget, and

WHEREAS, these monies are granted by the Louisiana Workforce Commission from funding received from the U.S. Department of Health and Human Services, and

WHEREAS, these monies are granted for the provision of human services and economic assistance to low-income individuals and families.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the donation for CSBG Grant. (Attachment A)

SECTION II

WHEREAS, the Parish is self-funded for a major portion of group insurance and prescription claims, and

WHEREAS, the Parish Group Insurance Fund continues to suffer from escalating medical claims in excess of the 2017 projections, and

WHEREAS, the 2017 Proposed Budget was submitted to the Council with the expectations of a \$20,000 supplement based on claims history through August 2016, and

WHEREAS, subsequent analysis of the medical claims with the current brokers through this date project our losses to be in the range of \$450,000 to \$2,500,000, and

WHEREAS, any General Fund Supplements to the Group Insurance Fund shall be returned to the General Fund as the Self-Funded Plan becomes stabilized.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Group Insurance Fund. (Attachment B)

Prepared By: Finance Department  
PC File: 2017- Various Items-V  
Date Prepared: 11/21/17 BA #32

**ATTACHMENT A - DEPARTMENT OF LABOR - CSBG GRANT**

	<b>2017</b>			
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>	
Grant Salaries	44,841	63,259	108,100	
Grant Fringes - CSBG Admin	18,209	22,517	40,726	
Office Supplies	250	27	277	
Building Rental	2,370	1,909	4,279	
General Liability	5,500	6,231	11,731	
Auto Insurance	3,000	545	3,545	
Mileage in Parish	100	60	160	
Equipt Reimbursement	(1,500)	1,500	-	
Salaries	143,710	105,187	248,897	
Grant Salaries - SECT 8	-	14,984	14,984	
Grant Fringes - CSBG Admin	1,788	-	1,788	
Grant Fringes - Section 8	-	1,372	1,372	
Overtime	-	26	26	
FICA	8,910	3,844	12,754	
Medicare	2,084	898	2,982	
Pension	11,497	6,207	17,704	
Group Insurance	45,450	13,087	58,537	
Unemployment	1,796	1,524	3,320	
Workers Compensation	460	248	708	
Other Employee Requirements	-	182	182	
Allocations	-	(777)	(777)	
LIHEAP Grant	(70,017)	25,295	(44,722)	
CSBG Admin	(33,871)	(10,433)	(44,304)	
Office Supplies	4,345	4,658	9,003	
Gasoline & Oil	275	738	1,013	
Utilities	2,000	1,935	3,935	
Communications	4,000	2,715	6,715	
Building Rental	13,000	8,300	21,300	
Office Equipment Contracts	1,400	449	1,849	
Office Equipment Rentals	-	828	828	
Other Contracts & Leases	25	75	100	
Janitorial Contract	2,400	2,308	4,708	
Auto Insurance	-	951	951	
Physical Plant Insurance	20	30	50	
Cyber Security Insurance	200	128	328	
Other Fees	500	642	1,142	
Membership Fees	-	4,100	4,100	
Classified Ads	100	3,106	3,206	
Travel & Training - Admin	500	494	994	
Travel & Training	5,000	3,686	8,686	
Motor Vehicles	24,696	236	24,932	
Crisis Intervention	11,000	19,265	30,265	
Homeless Match	-	3,680	3,680	
Commodities	18,166	12,869	31,035	
Auto & Truck Repairs	500	226	726	
Vehicle Washing & Detail	40	102	142	
Equipt Reimbursement	(900)	(579)	(1,479)	
CSBG	-	(328,634)	(328,634)	



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET  
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR  
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Department of Labor – CSBG Grant, \$328,634
- II. Group Insurance Fund, \$850,000

SECTION I

WHEREAS, the FY 2016-18 Community Service Block Grant Agreement needs to be input into the budget, and

WHEREAS, these monies are granted by the Louisiana Workforce Commission from funding received from the U.S. Department of Health and Human Services, and

WHEREAS, these monies are granted for the provision of human services and economic assistance to low-income individuals and families.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the donation for CSBG Grant. (Attachment A)

SECTION II

WHEREAS, the Parish is self-funded for a major portion of group insurance and prescription claims, and

WHEREAS, the Parish Group Insurance Fund continues to suffer from escalating medical claims in excess of the 2017 projections, and

WHEREAS, the 2017 Proposed Budget was submitted to the Council with the expectations of a \$20,000 supplement based on claims history through August 2016, and

WHEREAS, subsequent analysis of the medical claims with the current brokers through this date project our losses to be in the range of \$450,000 to \$2,500,000, and

WHEREAS, any General Fund Supplements to the Group Insurance Fund shall be returned to the General Fund as the Self-Funded Plan becomes stabilized.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Group Insurance Fund. (Attachment B)

Prepared By: Finance Department  
PC File: 2017- Various Items-V  
Date Prepared: 11/21/17 BA #32

<b>ATTACHMENT A - DEPARTMENT OF LABOR - CSBG GRANT</b>				
	<b>2017</b>			
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>	
Grant Salaries	44,841	63,259	108,100	
Grant Fringes - CSBG Admin	18,209	22,517	40,726	
Office Supplies	250	27	277	
Building Rental	2,370	1,909	4,279	
General Liability	5,500	6,231	11,731	
Auto Insurance	3,000	545	3,545	
Mileage in Parish	100	60	160	
Equipt Reimbursement	(1,500)	1,500	-	
Salaries	143,710	105,187	248,897	
Grant Salaries - SECT 8	-	14,984	14,984	
Grant Fringes - CSBG Admin	1,788	-	1,788	
Grant Fringes - Section 8	-	1,372	1,372	
Overtime	-	26	26	
FICA	8,910	3,844	12,754	
Medicare	2,084	898	2,982	
Pension	11,497	6,207	17,704	
Group Insurance	45,450	13,087	58,537	
Unemployment	1,796	1,524	3,320	
Workers Compensation	460	248	708	
Other Employee Requirements	-	182	182	
Allocations	-	(777)	(777)	
LIHEAP Grant	(70,017)	25,295	(44,722)	
CSBG Admin	(33,871)	(10,433)	(44,304)	
Office Supplies	4,345	4,658	9,003	
Gasoline & Oil	275	738	1,013	
Utilities	2,000	1,935	3,935	
Communications	4,000	2,715	6,715	
Building Rental	13,000	8,300	21,300	
Office Equipment Contracts	1,400	449	1,849	
Office Equipment Rentals	-	828	828	
Other Contracts & Leases	25	75	100	
Janitorial Contract	2,400	2,308	4,708	
Auto Insurance	-	951	951	
Physical Plant Insurance	20	30	50	
Cyber Security Insurance	200	128	328	
Other Fees	500	642	1,142	
Membership Fees	-	4,100	4,100	
Classified Ads	100	3,106	3,206	
Travel & Training - Admin	500	494	994	
Travel & Training	5,000	3,686	8,686	
Motor Vehicles	24,696	236	24,932	
Crisis Intervention	11,000	19,265	30,265	
Homeless Match	-	3,680	3,680	
Commodities	18,166	12,869	31,035	
Auto & Truck Repairs	500	226	726	
Vehicle Washing & Detail	40	102	142	
Equipt Reimbursement	(900)	(579)	(1,479)	
CSBG	-	(328,634)	(328,634)	





## Section I

Paulette Garrett: The Description should read: To input the FY 2016-18 Community Services Block Grant Agreement into the Parish Budget. These monies are granted by the Louisiana Workforce Commission from funding received from the U.S. Department of Health and Human Services, for the provision of human services and economic assistance to low-income individuals and families.

Vandace,  
Please do the attached Btt.

Thanks  
Kayla

# BUDGET AMENDMENT

## Terrebonne Parish Consolidated Government CSBG GRANT 2016-2018

11/17/2017

JRTheriot

		2017 Current Budget	Adjustment	2017 Final Budget
229-642-8111-10	Grant Salaries	\$ 44,841	\$ 63,259	\$ 108,100
229-642-8111-90	Grant Fringes - CSBG Admin	\$ 18,209	\$ 22,517	\$ 40,726
229-642-8211-01	Office Supplies	\$ 250	\$ 27	\$ 277
229-642-8322-02	Building Rental	\$ 2,370	\$ 1,909	\$ 4,279
229-642-8331-01	General Liability	\$ 5,500	\$ 6,231	\$ 11,731
229-642-8332-01	Auto Insurance	\$ 3,000	\$ 545	\$ 3,545
229-642-8393-08	Mileage in Parish	\$ 100	\$ 60	\$ 160
229-642-8422-20	Equip Reimbursement	\$ (1,500)	\$ 1,500	\$ -
229-643-8111-01	Salaries	\$ 143,710	\$ 105,187	\$ 248,897
229-643-8111-11	Grant Salaries - SECT 8	\$ -	\$ 14,984	\$ 14,984
229-643-8111-91	Grant Fringes - Section 8	\$ -	\$ 1,372	\$ 1,372
229-643-8112-01	Overtime	\$ -	\$ 26	\$ 26
229-643-8121-01	FICA	\$ 8,910	\$ 3,844	\$ 12,754
229-643-8121-02	Medicare	\$ 2,084	\$ 898	\$ 2,982
229-643-8122-01	Pension	\$ 11,497	\$ 6,207	\$ 17,704
229-643-8131-01	Group Insurance	\$ 45,450	\$ 13,087	\$ 58,537
229-643-8132-01	Unemployment	\$ 1,796	\$ 1,524	\$ 3,320
229-643-8133-01	Workers Compensation	\$ 460	\$ 248	\$ 708
229-643-8142-01	Other Employee Requirements	\$ -	\$ 182	\$ 182
229-643-8176-10	Allocations	\$ -	\$ (777)	\$ (777)
229-643-8176-39	LIHEAP Grant	\$ (70,017)	\$ 25,295	\$ (44,722)
229-643-8176-42	CSBG Admin	\$ (33,871)	\$ (10,433)	\$ (44,304)
229-643-8211-01	Office Supplies	\$ 4,345	\$ 4,658	\$ 9,003
229-643-8224-01	Gasoline & Oil	\$ 275	\$ 738	\$ 1,013
229-643-8311-01	Utilities	\$ 2,000	\$ 1,935	\$ 3,935
229-643-8316-01	Communications	\$ 4,000	\$ 2,715	\$ 6,715
229-643-8322-02	Building Rental	\$ 13,000	\$ 8,300	\$ 21,300
229-643-8323-01	Office Equipment Contracts	\$ 1,400	\$ 449	\$ 1,849
229-643-8323-02	Office Equipment Rentals	\$ -	\$ 828	\$ 828
229-643-8325-01	Other Contracts & Leases	\$ 25	\$ 75	\$ 100
229-643-8325-10	Janitorial Contract	\$ 2,400	\$ 2,308	\$ 4,708
229-643-8332-01	Auto Insurance	\$ -	\$ 951	\$ 951
229-643-8333-01	Physical Plant Insurance	\$ 20	\$ 30	\$ 50
229-643-8334-16	Cyber Security Insurance	\$ 200	\$ 128	\$ 328
229-643-8349-01	Other Fees	\$ 500	\$ 642	\$ 1,142
229-643-8392-01	Membership Fees	\$ -	\$ 4,100	\$ 4,100
229-643-8392-02	Classified Ads	\$ 100	\$ 3,106	\$ 3,206
229-643-8393-00	Travel & Training - Admin	\$ 500	\$ 494	\$ 994
229-643-8393-01	Travel & Training	\$ 5,000	\$ 3,686	\$ 8,686
229-643-8914-01	Motor Vehicles	\$ 24,696	\$ 236	\$ 24,932
229-643-8353-01	Crisis Intervention			

---

**Kandace Mauldin**

**From:** Jan Theriot  
**Sent:** Tuesday, November 21, 2017 10:28 AM  
**To:** Kandace Mauldin  
**Subject:** CSBG

Revenue Account 229-000-6319-01

*Jan Theriot*

Accountant I  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office (985)873-6446 Ext 1327  
Fax (985)873-6457  
[jantheriot@tpcg.org](mailto:jantheriot@tpcg.org)



**Goaux Green!** Please consider the environment before printing this email.



**Terrebonne Parish - Saltwater Fishing Capital of the World**

ACCT: 229-642-8111-10      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
GRANT SALARIES - ADMIN.

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	44,841	59,717.72	0	14,877-
CLOSED:				
2011	14,459	21,765.67	N/A	7,307-
2012	31,534	16,309.70	N/A	15,224
2013	29,702	22,572.77	N/A	7,129
2014	23,000	20,314.27	N/A	2,686
2015	40,116	39,494.03	N/A	622
2016	22,693	50,653.38	N/A	27,960-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-642-8111-90 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
GRANT FRINGES - ADMIN.

	BUDGET		ACTUAL	ENCUMBERED		VARIANCE
OPEN:						
2017	18,209	✓	24,042.96	0		5,834-
CLOSED:						
2011	7,526		4,784.33	N/A		2,742
2012	14,822		7,713.04	N/A		7,109
2013	16,372		11,289.09	N/A		5,083
2014	12,066		9,259.32	N/A		2,807
2015	18,037		17,768.36	N/A		269
2016	9,987		21,379.18	N/A		11,392-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL



SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-642-8211-01

DEPT LABOR - CSEB GRANT

CSEB - ADMINISTRATION

OFFICE SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	250 ✓	89.40	0	161
CLOSED:				
2011	1,344	1,464.90	N/A	121-
2012	0	1,960.66	N/A	1,961-
2013	1,800	1,785.42	N/A	1,015
2014	1,800	158.33	N/A	1,642
2015	250	191.23	N/A	59
2016	500	137.14	N/A	363

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-642-8322-02      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
BUILDING RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,370	2,173.71	0	196
CLOSED:				
2011	2,031	5,019.88	N/A	2,989-
2012	0	3,758.58	N/A	3,759-
2013	4,212	2,352.12	N/A	1,860
2014	4,212	2,371.32	N/A	1,841
2015	2,372	2,371.32	N/A	1
2016	2,506	2,371.32	N/A	129

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-642-8331-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
GENERAL LIABILITY

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	5,500	5,581.00	0	81-
CLOSED:				
2011	5,540	5,399.00	N/A	141
2012	0	6,060.00	N/A	6,060-
2013	6,774	6,774.00	N/A	0
2014	6,774	6,168.00	N/A	606
2015	3,898	3,897.32	N/A	1
2016	6,500	5,575.00	N/A	925

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBERANCE      CF08 = PRT DETAIL



ACCT: 229-642-8332-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
AUTO INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,000 ✓	1,745.16	0	1,255
CLOSED:				
2011	4,011	4,011.00	N/A	0
2012	0	4,011.00	N/A	4,011-
2013	2,026	4,211.55	N/A	2,186-
2014	3,580	3,579.82	N/A	0
2015	2,576	2,559.57	N/A	16
2016	4,000	1,745.16	N/A	2,255

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-642-8393-08      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
MILEAGE IN-PARISH

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	100	59.94	0	40
CLOSED:				
2011	0	856.07	N/A	856-
2012	0	.56	N/A	1-
2013	0	.00	N/A	0
2014	50	26.32	N/A	24
2015	3	2.88	N/A	0
2016	50	129.60	N/A	80-

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-642-8422-20      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - ADMINISTRATION  
EQUIPMENT REIMBURSEMENT

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,500- ✓	.00	0	1,500-

CLOSED:				
2011	0	1,784.17-	N/A	1,784
2012	0	2,581.87-	N/A	2,582
2013	1,400-	391.57-	N/A	1,008-
2014	0	3,083.36-	N/A	3,083
2015	2,248-	2,247.14-	N/A	1-
2016	3,200-	.00	N/A	3,200-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8111-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

SALARIES & WAGES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	143,710	127,173.94	0	16,536
CLOSED:				
2011	100,568	97,048.17	N/A	3,520
2012	101,546	102,172.05	N/A	626-
2013	101,649	90,786.49	N/A	10,863
2014	77,605	78,580.82	N/A	976-
2015	115,306	114,721.64	N/A	584
2016	143,627	144,261.61	N/A	635-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8111-11      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
GRANT SALARIES-SECTION 8

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	1,984.44	0	1,984-
CLOSED:				
2011	0	.00	N/A	0
2012	6,986	.00	N/A	6,986
2013	11,674	.00	N/A	11,674
2014	29,713	29,699.97	N/A	13
2015	11,491	11,490.63	N/A	0
2016	13,078	3,612.72	N/A	9,465

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-643-8111-90 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSEB - PROGRAMS  
GRANT FRINGES - CSBG ADMIN

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,788 ✓	192.66	0	1,595
CLOSED:				
2011	2,660	10,938.03	N/A	8,278-
2012	22,625	15,343.16	N/A	7,282
2013	23,982	14,235.35	N/A	9,747
2014	14,595	13,578.77	N/A	1,016
2015	6,323	6,322.58	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE  
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL  
CF06 = DSP ENCUMBRANCE

11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8111-91  
DEPT LABOR - CSEBG GRANT  
CSEBG - PROGRAMS  
GRANT FRINGES - SECTION 8

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	0	1,372.59	0	1,373-
CLOSED:				
2011	0	.00	N/A	0
2012	3,993	.00	N/A	3,993
2013	7,342	.00	N/A	7,342
2014	20,615	17,950.68	N/A	2,664
2015	2,349	2,242.16	N/A	107
2016	1,841	504.64	N/A	1,336

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-643-8112-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OVERTIME PAY

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	0 ✓	681.05	0	681-

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	93.25	N/A	93-
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBERANCE    CF08 = PRT DETAIL



ACCT: 229-643-8121-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSEB GRANT  
CSEB - PROGRAMS  
FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	8,910	7,364.26	0	1,546
CLOSED:				
2011	6,235	5,414.05	N/A	821
2012	6,111	5,651.58	N/A	459
2013	6,302	4,900.53	N/A	1,401
2014	4,812	4,386.41	N/A	426
2015	6,736	6,413.45	N/A	323
2016	8,905	8,192.99	N/A	712

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT    CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8121-02      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,084 ✓	1,722.23	0	362
CLOSED:				
2011	1,458	1,266.08	N/A	192
2012	1,429	1,321.51	N/A	107
2013	1,474	1,145.90	N/A	328
2014	1,125	1,025.92	N/A	99
2015	1,598	1,499.74	N/A	98
2016	2,083	1,915.98	N/A	167

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT    CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8122-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSEB GRANT  
CSEB - PROGRAMS  
PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	11,497	9,785.58	0	1,711
CLOSED:				
2011	10,057	9,757.46	N/A	300
2012	9,857	10,177.85	N/A	321-
2013	10,165	9,104.27	N/A	1,061
2014	7,761	7,240.68	N/A	520
2015	10,121	10,101.13	N/A	20
2016	11,490	11,496.49	N/A	6-

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8131-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	45,450	36,193.39	0	9,257
CLOSED:				
2011	46,900	50,942.44	N/A	4,042-
2012	49,245	54,178.15	N/A	4,933-
2013	56,450	52,900.74	N/A	3,549
2014	40,150	26,457.46	N/A	13,693
2015	29,100	29,073.20	N/A	27
2016	40,650	39,586.94	N/A	1,063

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8132-01 SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,796	1,659.69	0	136
CLOSED:				
2011	2,293	2,224.70	N/A	68
2012	1,929	1,933.79	N/A	5-
2013	1,931	1,729.83	N/A	201
2014	1,164	1,174.16	N/A	10-
2015	1,700	1,683.53	N/A	16
2016	1,795	2,155.58	N/A	361-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8133-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
WORKERS COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	460 ✓	391.40	0	69
CLOSED:				
2011	347	214.65	N/A	132
2012	340	223.85	N/A	116
2013	224	229.18	N/A	5-
2014	229	234.82	N/A	6-
2015	400	355.45	N/A	45
2016	460	459.88	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8142-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OTHER EMPLOYEE REQUIREMENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	100.00	0	100-
CLOSED:				
2011	150	183.00	N/A	33-
2012	0	164.00	N/A	164-
2013	0	162.00	N/A	162-
2014	0	86.00	N/A	86-
2015	150	99.50	N/A	51
2016	100	123.00	N/A	23-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-643-8176-10      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
ALLOCATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	1,097.24-	0	1,097
CLOSED:				
2011	0	1,573.47-	N/A	1,573
2012	2,636-	7,202.33-	N/A	4,566
2013	22,293-	8,482.00-	N/A	13,811-
2014	0	9,413.53-	N/A	9,414
2015	3,500-	3,411.95-	N/A	88-
2016	5,684-	343.90-	N/A	5,340-

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE



ACCT: 229-643-8176-39      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
LIHEAP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	70,017-✓	4,847.74-	0	65,169-

CLOSED:				
2011	83,855-	.00	N/A	83,855-
2012	33,327-	.00	N/A	33,327-
2013	53,659-	18,438.57-	N/A	35,220-
2014	24,456-	18,826.91-	N/A	5,635-
2015	18,840-	18,703.93-	N/A	136-
2016	61,851-	42,491.52-	N/A	19,359-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMERANCE    CF08 = PRT DETAIL

ACCT: 229-643-8176-42  
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
CSBG ADMIN

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	33,871	35,625.38-	0	1,754
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	22,450-	22,284.00-	N/A	166-
2016	0	33,471.78-	N/A	33,472

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8211-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OFFICE SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,345	5,999.40	0	1,654-
CLOSED:				
2011	4,900	1,713.71	N/A	2,286
2012	4,500	2,525.68	N/A	1,974
2013	2,200	2,267.38	N/A	67-
2014	2,200	3,340.58	N/A	1,141-
2015	4,000	3,371.11	N/A	629
2016	4,500	4,983.56	N/A	484-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-643-8224-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSGG GRANT  
CSGG - PROGRAMS  
GASOLINE AND OIL

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	275	403.24	0	128-
CLOSED:				
2011	0	463.46	N/A	463-
2012	1,100	219.88	N/A	880
2013	587	57.51	N/A	529
2014	587	167.11	N/A	420
2015	529	160.29	N/A	369
2016	300	361.58	N/A	62-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8311-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

UTILITIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,000	1,549.62	0	450
CLOSED:				
2011	3,621	2,532.94	N/A	1,088
2012	3,700	2,843.47	N/A	857
2013	2,725	3,363.58	N/A	639-
2014	3,400	3,992.45	N/A	592-
2015	2,725	1,978.25	N/A	747
2016	4,500	1,287.15	N/A	3,213

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8316-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
COMMUNICATION EQUIP SERVICES

		<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:					
2017	4,000 ✓	3,559.11	0	441	
CLOSED:					
2011	8,900	7,352.54	N/A	1,547	
2012	8,900	7,270.07	N/A	1,630	
2013	7,500	4,096.84	N/A	3,403	
2014	7,500	3,963.42	N/A	3,537	
2015	7,500	4,208.65	N/A	3,291	
2016	4,500	4,698.97	N/A	199-	

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8322-02      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
BUILDING RENTAL

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	13,000 <	10,143.76	0	2,856
CLOSED:				
2011	13,006	9,768.88	N/A	3,237
2012	13,537	17,898.66	N/A	4,362-
2013	16,845	13,628.48	N/A	3,217
2014	16,845	13,437.24	N/A	3,408
2015	16,845	13,437.24	N/A	3,408
2016	15,000	11,065.92	N/A	3,934

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8323-01

DEPT LABOR - CSGG GRANT

CSGG - PROGRAMS

OFFICE EQUIPMENT CONTRACT

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,400	614.87	0	785
CLOSED:				
2011	1,700	1,578.90	N/A	121
2012	2,000	1,697.52	N/A	302
2013	1,888	1,887.66	N/A	0
2014	1,888	1,872.46	N/A	16
2015	1,888	1,721.65	N/A	166
2016	2,000	1,001.37	N/A	999

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT    CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 229-643-8323-02      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OFFICE EQUIPMENT RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	427.71	0	428--

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-643-8325-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OTHER CONTRACTS & LEASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	25	.00	0	25
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	19	18.48	N/A	1
2016	50	.00	N/A	50

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMERANCE

ACCT: 229-643-8325-10      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
JANITORIAL CONTRACT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,400 ✓	2,226.00	530	356-

CLOSED:

2011	0	.00	N/A	0
2012	4,848	.00	N/A	4,848
2013	3,879	.00	N/A	3,879
2014	0	.00	N/A	0
2015	3,468	3,392.00	N/A	76
2016	0	2,823.13	N/A	2,823-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

11/14/17

FD171GG      GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
ACCT: 229-643-8332-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED  
DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
VEHICLE INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	4,500	.00	N/A	4,500
2013	2,025	.00	N/A	2,025
2014	2,025	.00	N/A	2,025
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8333-01  
DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
PHYSICAL PLANT INSURANCE

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	20 ✓	14.90	0	.5
CLOSED:				
2011	0	.00	N/A	0
2012	0	11.33	N/A	11-
2013	0	17.36	N/A	17-
2014	0	16.16	N/A	16-
2015	17	16.31	N/A	1
2016	50	16.66	N/A	33

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL



11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8334-16

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

CYBERSECURITY LIABILITY

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	200✓	163.75	0	36
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	183.32	N/A	183-

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMERANCE

ACCT: 229-643-8349-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
OTHER FEES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	500 ✓	633.96	0	134-
CLOSED:				
2011	0	.00	N/A	0
2012	841	.00	N/A	841
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	500	498.33	N/A	2
2016	500	698.46	N/A	198-

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-643-8392-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
MEMBERSHIP DUES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	2,040.00	0	2,040-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-643-8392-02      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
CLASSIFIED ADS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	100 ✓	1,706.00	0	1,606-
CLOSED:				
2011	800	396.00	N/A	404
2012	800	200.00	N/A	600
2013	400	.00	N/A	400
2014	400	100.00	N/A	300
2015	0	.00	N/A	0
2016	200	.00	N/A	200

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-643-8393-00      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
TRAVEL & TRAINING - ADMIN

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	500	670.26	0	170-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	532	531.62	N/A	0
2016	1,000	753.45	N/A	247

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8393-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

TRAVEL &amp; TRAINING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	5,000	3,186.00	0	1,814
CLOSED:				
2011	1,500	5,692.67	N/A	4,193--
2012	5,000	3,530.00	N/A	1,470
2013	3,000	3,107.00	N/A	107--
2014	3,000	2,583.00	N/A	417
2015	2,668	2,471.00	N/A	197
2016	5,000	3,406.00	N/A	1,594

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 229-643-8914-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
MOTOR VEHICLES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	24,696	.00	24,932	236-

CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8353-01

DEPT LABOR - CSBG GRANT

CSBG - PROGRAMS

CRISIS INTERVENTION

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	11,000	16,179.80	225	5,405-
CLOSED:				
2011	107,039	23,168.92	N/A	83,870
2012	0	17,951.59	N/A	17,952-
2013	12,500	22,364.81	N/A	9,865-
2014	24,835	5,835.00	N/A	19,000
2015	20,210	15,723.00	N/A	4,487
2016	8,000	7,871.70	N/A	128

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF04 = DSP DETAIL      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

ACCT: 229-643-8353-05      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
HOMELESS MATCH PAYMENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0 ✓	3,680.00	0	3,680-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 229-643-8393-05      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
COMMODITIES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	18,166 ✓	13,534.73	0	4,631
CLOSED:				
2011	7,500	6,527.61	N/A	972
2012	7,500	10,425.12	N/A	2,925-
2013	7,500	9,097.82	N/A	1,598-
2014	12,500	11,522.81	N/A	977
2015	15,000	15,243.67	N/A	244-
2016	14,000	13,979.19	N/A	21

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 229-643-8421-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
AUTO & TRUCK REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	500 ✓	225.71	0	274
CLOSED:				
2011	250	943.25	N/A	693-
2012	1,200	47.01	N/A	1,153
2013	1,000	450.16	N/A	550
2014	1,000	913.85	N/A	86
2015	1,000	61.29	N/A	939
2016	1,000	196.55	N/A	803

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 229-643-8421-07      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
VEHICLE WASHING AND DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	40	16.99	0	23
CLOSED:				
2011	0	.00	N/A	0
2012	0	88.94	N/A	89-
2013	0	26.98	N/A	27-
2014	0	30.98	N/A	31-
2015	31	30.98	N/A	0
2016	50	30.98	N/A	19

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE



11/14/17

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 229-643-8422-20  
DEPT LABOR - CSBG GRANT  
CSBG - PROGRAMS  
EQUIPMENT REIMBURSEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	900-	1,479.60-	0	580
CLOSED:				
2011	600-	260.46-	N/A	340-
2012	200-	49.96-	N/A	150-
2013	0	488.74-	N/A	489
2014	0	833.84-	N/A	834
2015	400-	598.02-	N/A	198
2016	800-	1,345.68-	N/A	546

ENTER = CONTINUE  
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 229-000-6319-01      SEPTEMBER 30, 2017 - MONTH LAST CLOSED

DEPT LAOR - CSBG GRANT  
NO DEPARTMENT NAME  
CSBG

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	2,170.73-	0	2,171
CLOSED:				
2011	0	251,160.40-	N/A	251,160
2012	0	346,846.64-	N/A	346,847
2013	0	74,128.65-	N/A	74,129
2014	0	.00	N/A	0
2015	0	147,731.65-	N/A	147,732
2016	0	204,277.35-	N/A	204,277

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE



Wednesday, December 13, 2017

---

**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

General Fund-Holiday Decorations, \$12,000

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	11/17/2017	Executive Summary
2017 Various Items for Budget Amendment	11/17/2017	Budget Amendment
2017 Various Items for Budget Amendment	11/17/2017	Backup Material



# PROJECT TITLE

### PROJECT SUMMARY (200 WORDS OR LESS)

I. General Fund-Holiday Decorations, \$12,000

See above

## N/A

**ACTUAL**

**ESTIMATED**

N/A

NO

**YES**

**IF YES AMOUNT  
BUDGETED:**

**PARISHWIDE**

1

2

3

4

5

6

7

8

9

November 17, 2017

Signature

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET  
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR  
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. General Fund-Holiday Decorations, \$12,000

SECTION I

WHEREAS, donations have been made for the Holiday parade for \$12,000,

WHEREAS, the funds will be put into the Holiday Income account in General Fund, and

WHEREAS, the funds will be used to purchase Holiday parade supplies.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the  
Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be  
amended to recognize the donation for Holiday decorations. (Attachment A)

Prepared By: Finance Department  
PC File: 2017- Various Items-V  
Date Prepared: 11/17/17 BA #31

**ATTACHMENT A - GENERAL FUND**

	2017		
	Adopted	Change	Amended
Holiday Income	(28,000)	(12,000)	(40,000)
Holiday Expense/Parade	40,000	12,000	52,000

ACCT: 151-000-6478-00  
SEPTEMBER 30, 2017 - MONTH LAST CLOSED

GENERAL FUND  
NO DEPARTMENT NAME  
HOLIDAY INCOME

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	28,000	40,012.89-	0	12,013
CLOSED:				
2011	17,000	17,525.00-	N/A	525
2012	17,000	19,400.00-	N/A	2,400
2013	17,000	19,000.50-	N/A	2,001
2014	17,000	17,200.50-	N/A	201
2015	18,000	18,825.00-	N/A	825
2016	79,500	83,350.00-	N/A	3,850

ENTER = CONTINUE                      CF04 = DSP DETAIL  
CF01 = EXIT    CF02 = INPUT SCR    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

ACCT: 151-651-8361-02

GENERAL FUND

PUBLICITY

HOLIDAY EXPENSE/PARADE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	40,000	20,496.79	17,250	2,253
CLOSED:				
2011	47,500	31,148.32	N/A	16,352
2012	47,500	29,570.11	N/A	17,930
2013	47,500	38,760.04	N/A	8,740
2014	47,500	31,040.69	N/A	16,459
2015	47,500	39,969.64	N/A	7,530
2016	55,000	66,924.16	N/A	11,924-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL





Wednesday, December 13, 2017

---

**Item Title:**

Appointment of Anthony J. Alford Insurance Corporation as Agent of Record for Employee Group Health Insurance-Self Funded Reinsurance Contract for Medical, Dental, and Pharmacy Benefits

**Item Summary:**

An ordinance to authorize the appointment of Anthony J. Alford Insurance Corporation to serve as Agent of Record for the Employee Group Health Insurance/Self-funded and Reinsurance Contract for Medical, Dental, and Pharmacy Benefits, commencing on January 1, 2018, and effective through December 1, 2018, with the option to renew for two additional one year terms as more fully described herein.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary to Appoint Anthony J. Alford Insurance Corp as Agent of Record Employee Benefits	11/20/2017	Executive Summary
Ordinance to Appoint Agent of Record for Employee Benefits-Anthony J Alford Insurance Corporation	11/20/2017	Ordinance
Backup	11/29/2017	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Appointment of Anthony J. Alford Insurance Corporation as Agent of Record for the Employee Group Health Insurance/Self-Funded Reinsurance Contract for Medical, Dental, and Pharmacy Benefits.

### PROJECT SUMMARY (200 WORDS OR LESS)

Introduce an Ordinance and call a public hearing on said matter on Wednesday, December 13, 2017, at 6:30 p.m. to authorize the appointment of Anthony J. Alford Insurance Corporation as Agent of Record for the Employee Group Health Insurance Self-Funded Reinsurance of Insurance benefits for Medical, Dental, and Pharmacy Benefits commencing on January 1, 2018, and effective thru December 31, 2018, with the Option to renew for two additional one year terms.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

In order for the Risk Management Department and Legal Department to review the Agent of Record contract for final approval, and that the Parish President Gordon E. Dove is authorized to execute that Agent of Record contract and any related documents on behalf of Terrebonne Parish Consolidated Government.

### TOTAL EXPENDITURE

#### TOTAL COST

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

(YES)

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

11/20/2017

Date

**OFFERED BY:**  
**SECONDED BY:**

**ORDINANCE NO. \_\_\_\_**

IN ACCORDANCE WITH CHAPTER 2, ARTICLE X, SECTION 2-229 OF THE TERREBONNE PARISH CODE OF ORDINANCES, AN ORDINANCE TO AUTHORIZE THE APPOINTMENT OF ANTHONY J. ALFORD INSURANCE CORPORATION TO SERVE AS AGENT OF RECORD FOR THE EMPLOYEE GROUP HEALTH INSURANCE/SELF-FUNDED AND REINSURANCE CONTRACT FOR MEDICAL, DENTAL, AND PHARMACY BENEFITS COMMENCING ON JANUARY 1, 2018, AND EFFECTIVE THROUGH DECEMBER 31, 2018, WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE YEAR TERMS AS MORE FULLY DESCRIBED HEREIN.

**WHEREAS**, Terrebonne Parish Consolidated Government (TPCG) does provide employee group health insurance/self-funded insurance coverages for medical, dental, and pharmacy benefits through its Risk Management Department; and

**Whereas**, The Terrebonne Parish Council, pursuant to Section 2-229 of the Terrebonne Parish Code of Ordinances, has selected an insurance agent of record for the year 2018, commencing January 1, 2018, and effective through December 31, 2018; and

**Whereas**, the Agent of Record is given the option for two (2) one-year renewals subject to this Council’s selection and approval by ordinance; and

**SECTION I**

**NOW THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that Anthony J. Alford Insurance Corporation is hereby appointed to serve as Agent of Record for the employee group health benefits for medical, dental, pharmacy, self-funded and reinsurance contract submitted to Terrebonne Parish Council on November 27, 2017, for the period commencing January 1, 2018, effective through December 31, 2018; and

**SECTION II**

**NOW THEREFORE BE IT FURTHER ORDAINED** that the Terrebonne Parish Consolidated Government reserves the option to renew the appointment for up to two additional one-year terms by ordinance in accordance with Chapter 2, Article X of the Terrebonne Parish Code of Ordinances, Section 2-229; and

**SECTION III**

**NOW THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council that the Risk Management Department and the Legal Department shall review the Agent of Record contract for final approval, and that the Parish President Gordon E. Dove is authorized to execute the Agent of Record contract and any related documents on behalf of the Terrebonne Parish Consolidated Government.

**SECTION IV**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION V**

This ordinance shall become effective upon approval by the Parish Council and signature of the Parish President.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

## Venita Chauvin

---

**From:** Cheryl Lirette  
**Sent:** Monday, November 27, 2017 9:58 AM  
**To:** Venita Chauvin  
**Cc:** J. Dana Ortego  
**Subject:** 2018-2019 Proposals for Medical, Dental, and Pharmacy  
**Attachments:** 2018-2019 Proposals.pdf

Venita,

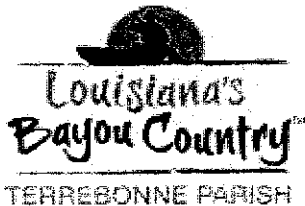
Attached is the backup for our Agenda Item requesting approval of UMR as Insurer/Third Party Administrator for TPCG's self-funded program for Medical, Dental, and Pharmacy coverage. Please provide each one of the Council members with a copy of this document for tonight's PPL meeting.

Thanks,

*Cheryl B. Lirette*

Insurance Technician/ Risk Management Department  
Terrebonne Parish Consolidated Government  
Phone (985)-873-6470  
Fax (985)-873-6473  
[clirette@tpcg.org](mailto:clirette@tpcg.org)

*Go Green  Please consider the environment before printing this email.*



### **Saltwater Fishing Capital of the World**

NOTICE: This e-mail is confidential, parts or all of it may be legally privileged, and is for the intended recipient(s) only. Any disclosure, copying, distribution, or reliance on any of it by anyone else is strictly prohibited and may be a criminal offense. If you have received this message in error, or are not the intended recipient(s) please delete and e-mail confirmation to the sender.

PP&L  
#2

	2017	2018	2018	2018
<b>Renewal 2018</b>	<b>Current</b>	<b>Renewal</b>	<b>UHC</b>	<b>BC</b>
<b>TPA</b>	<b>Gilebar</b>	<b>Gilebar</b>	<b>UMR</b>	<b>BC of LA</b>
<b>Reinsurance</b>	<b>HCC</b>	<b>HCC</b>	<b>UHC/BP</b>	<b>BC/Southern National</b>
<b>Specific Deductible</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>	<b>175,000.00</b>
<b>Aggregating Specific</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>\$150,000.00</b>	<b>150,000.00</b>
<b>Aggregate Premium</b>				
<b>Composite</b>	<b>4.15</b>	<b>4.78</b>	<b>4.02</b>	<b>7.14</b>
<b>Monthly Aggregate</b>	<b>4,830.60</b>	<b>5,563.92</b>	<b>4,679.28</b>	<b>8310.96</b>
<b>Annual Aggregate Premium</b>	<b>57,967.20</b>	<b>66,767.04</b>	<b>56,151.36</b>	<b>99,731.52</b>
<b>Specific Premium</b>				
<b>Employee Only</b>	<b>22.43</b>	<b>30.81</b>	<b>45.09</b>	<b>31.87</b>
<b>Family</b>	<b>70.96</b>	<b>97.93</b>	<b>100.65</b>	<b>81.60</b>
<b>Monthly Specific Premium</b>		<b>80,296.28</b>	<b>89,265.48</b>	<b>69,951.74</b>
<b>Annual Specific Premium</b>		<b>963,555.36</b>	<b>1,071,185.76</b>	<b>839,420.88</b>
<b>Claims Admin Fee</b>	<b>14.00</b>	<b>14.14</b>	<b>28.29</b>	<b>14.26</b>
<b>Dental Claims Admin</b>	<b>2.75</b>	<b>2.75</b>	<b>Included</b>	<b>\$3.25</b>
<b>Cobra</b>		<b>1.90</b>	<b>1.90</b>	
<b>PPO/Network Access</b>	<b>8.95</b>	<b>8.95</b>	<b>Included</b>	<b>11.25</b>
<b>Case Management</b>	<b>3.35</b>	<b>3.35</b>	<b>Included</b>	<b>6.75</b>
<b>Disease Management</b>			<b>included e schedule for add'l fees</b>	
<b>Maternity Management</b>				
<b>High Cost Imaging</b>			<b>Included</b>	<b>0.50</b>
<b>Utilization Review</b>	<b>2.25</b>	<b>2.25</b>	<b>Included</b>	
<b>CarveOut PBM Fee</b>				<b>8.00</b>
<b>Case Management @ \$150/hr (Conservative estimate at 18 hr/month)</b>	<b>2.29</b>	<b>2.29</b>	<b>included</b>	<b>included</b>
<b>Total Admin Fee</b>	<b>33.73</b>	<b>33.73</b>	<b>28.29</b>	<b>\$42.01</b>
<b>Annual Admin Fee</b>		<b>471,140.64</b>	<b>396,154.72</b>	<b>586,795.68</b>
<b>Broker Admin Fee</b>	<b>7.75</b>	<b>7.75</b>	<b>7.75</b>	<b>7.75</b>
<b>Total Fixed Cost Monthly</b>				
<b>Employee Only</b>	<b>67.92</b>	<b>78.97</b>	<b>85.16</b>	<b>88.77</b>
<b>Family</b>	<b>116.45</b>	<b>146.09</b>	<b>140.71</b>	<b>138.40</b>
<b>Monthly</b>	<b>111,185.74</b>	<b>136,354.52</b>	<b>135,895.32</b>	<b>136,183.34</b>
<b>Total Annual Fixed</b>	<b>1,334,228.88</b>	<b>1,636,254.24</b>	<b>1,630,743.84</b>	<b>1,634,200.08</b>
<b>Agg Attachment Factors</b>				
<b>Employee Only</b>	<b>796.42</b>	<b>1,097.60</b>	<b>706.97</b>	<b>798.95</b>
<b>Family</b>	<b>1,701.00</b>	<b>2,342.29</b>	<b>1,767.42</b>	<b>2093.26</b>
<b>Monthly</b>	<b>1,525,864.84</b>	<b>2,101,591.18</b>	<b>1,524,930.98</b>	<b>1,786,811.02</b>
<b>Annual Agg Attachment</b>	<b>18,310,378.08</b>	<b>25,219,094.16</b>	<b>18,299,171.76</b>	<b>21,441,732.24</b>
<b>Maximum Monthly Cost</b>				
<b>Employee Only</b>	<b>864.34</b>	<b>1,176.57</b>	<b>792.12</b>	<b>887.72</b>
<b>Family</b>	<b>1,817.45</b>	<b>2,488.38</b>	<b>1,908.13</b>	<b>2,231.66</b>
<b>Monthly</b>	<b>1,637,050.58</b>	<b>2,237,945.70</b>	<b>1,660,826.30</b>	<b>1,922,984.36</b>
<b>Annual Maximum Cost</b>	<b>19,644,806.96</b>	<b>26,855,348.40</b>	<b>19,929,915.60</b>	<b>23,075,932.32</b>
<b>Annual Expected Cost:</b>	<b>5,514,969.62</b>	<b>5,776,248.64</b>	<b>5,776,250.64</b>	
<b>Contract Type</b>				
<b>Specific</b>	<b>24 12</b>	<b>24 12</b>	<b>24 12</b>	<b>24/12</b>
<b>Aggregate</b>	<b>24 12</b>	<b>24 12</b>	<b>24 12</b>	<b>24/12</b>
<b>Employee Only</b>	<b>502</b>	<b>502</b>	<b>502</b>	<b>502</b>
<b>Family</b>	<b>662</b>	<b>662</b>	<b>662</b>	<b>662</b>
<b>Total Contracts</b>	<b>1164</b>	<b>1164</b>	<b>1164</b>	<b>1164</b>
<b>Lasers:</b>	<b>2</b>	<b>5</b>	<b>1</b>	



Wednesday, December 13, 2017

---

**Item Title:**

Amend the Flood Damage Prevention Ordinance

**Item Summary:**

An ordinance to amend the Parish Code, Chapter 9, Flood Damage Prevention Article III, Flood Hazard Reduction, Section 9-1, Definitions and Section 9-56, General Standards, and Section 9-57, Specific Standards.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	11/21/2017	Executive Summary
Memo	11/21/2017	Cover Memo
Resolution	11/21/2017	Resolution
Amendment, Attachment A	11/21/2017	Backup Material
Ordinance	12/4/2017	Ordinance





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution to call a public hearing regarding the intent of the Parish to Amend the Flood Damage Prevention Ordinance.

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution to call a public hearing regarding the intent of the Parish to Amend the Flood Damage Prevention Ordinance. The amendment is intended to clarify changes already accepted by Council to make them more accessible to the residents and outside entities. For example, the Parish adopted the Advisory Base Flood Elevation as the regulatory standard for the Parish in 2006. That change was not incorporated clearly into the Flood Damage Prevention Ordinance, which has caused confusion when applying for insurance benefits for residents.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Call a public hearing for comment on the matter.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL – N/A			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

Chris Pulaski

11/21/17

Signature

Date

November 21, 2017

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item for the CDBG Committee November 27<sup>th</sup>, and Council Agenda  
November 29<sup>th</sup>.  
Flood Damage Prevention Ordinance Clarifications

---

Attached is the resolution requesting a public hearing regarding the intent to clarify and better capture previous amendments to the Flood Damage Prevention Ordinance. This would include a streamlining due to the consolidation of the parish and the city, and incorporating the term Advisory Base Flood Elevation as the regulatory flood standard for the base flood elevation as adopted in 2006. The public hearing would be called for December 13, 2017.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,  
Chris

**OFFERED BY:** \_\_\_\_\_  
**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION CALLING A PUBLIC HEARING REGARDING THE INTENT TO ADOPT CLARIFYING AMENDMENTS TO THE FLOOD DAMAGE PREVENTION ORDINANCE LANGUAGE.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has memorialized risk reduction regulations in the Flood Damage Prevention Ordinance (FDPO); and

**WHEREAS**, the Parish has been required from time to time to adopt standards provided by the National Flood Insurance Program in order to maintain flood insurance or mitigation funding; and

**WHEREAS**, the FDPO was written prior to the consolidation of the city and the Parish into one entity for the purposes of regulations; and

**WHEREAS**, certain amendments have not been captured clearly in the current text; and

**WHEREAS**, the residents would be better served with clearer language in the FDPO; and

**WHEREAS**, amendments to the ordinance outlined in Attachment A must be heard at a formal public hearing to gather and consider public input;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that a public hearing be called on Wednesday, December 13<sup>th</sup>, 2017 at 6:30 p.m. in order to receive further public comment on the amendments in Attachment A.

## Attachment A

### Chapter 9 - FLOOD DAMAGE PREVENTION<sup>[1]</sup>

#### Footnotes:

--- (1) ---

**Cross reference**— Buildings and structures, Ch. 6; civil defense and emergency preparedness (city), Ch. 7; mobile homes and mobile home parks, Ch. 17; planning, Ch. 20; roads, bridges, watercourses and drainage, Ch. 22; sewers and sewage disposal, Ch. 23; water (parish), Ch. 27; water and electricity (city), § 26-21 et seq.

**State Law reference**— Power of parish governing authorities to adopt regulations for the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38); flood control and related matters, R.S. 38:81 et seq.

#### ARTICLE I. - IN GENERAL

##### Sec. 9-1. - Definitions.

Unless specifically defined below, words or phrases used in this chapter shall be interpreted to give them the meaning they have in common usage and to give this chapter its most reasonable application.

*Alluvial fan flooding* means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

*Apex* means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

*Appeal* means a request for a review of the floodplain administrator's interpretation of any provision of this chapter and/or a request for a variance.

*Area of shallow flooding* means a designated AO, AH, or VO zone on the Terrebonne Parish (unincorporated areas) and the City of Houma flood insurance rate maps with a one-percent chance or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

~~Area of sSpecial fFlood hHazard~~ Area (SFHA) means the land in the floodplain within Terrebonne Parish subject to a one-percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map. After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AO, AH, A1-99, and the V Zone refined into VO, VE, or V1-30.

*Base flood* means the flood having a one-percent chance of being equalled or exceeded in any given year.

*Basement* means any area of the building having its floor subgrade (below ground level) on all sides.

*Breakaway walls* means any type of walls, whether solid or lattice, and whether constructed of concrete, masonry, wood, metal, plastic, or any other suitable building material, which are not part of the structural support of the building and which are so designed as to break away under abnormal riverine velocities, or high tides and wave action, if applicable, without damage to the structural integrity of the

building on which they are used or any buildings to which they might be carried by floodwaters. Specifically, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot.

*Coastal high hazard area* means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on the FIRM as zone V1-30.

*Construction* means to make, form, build, or put together by combining or arranging parts or elements.

*Critical feature* means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

*Development* means any manmade change in improved and unimproved real estate including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating or drilling operations or storage of equipment or materials.

*Duplex dwelling* means a building containing two (2) family dwelling units totally separated from each other.

*Elevated building* means a nonbasement building:

- (1) Built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X, and D, to have the top of the elevated floor, or in the case of a building in zones V1-30, VE, or V, to have the bottom of the lowest horizontal structural member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and
- (2) Adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood.

In the case of zone A1-30, AE, A, A99, AO, AH, B, C, X, and D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE, or V, "elevated building" also includes a building otherwise meeting the definition of "elevated building," even though the lower area is enclosed by means of breakaway walls, if the breakaway walls meet the standards of Section 60.3(e)(5) of the National Flood Insurance Program Regulations.

*Existing construction* means, for the purposes of determining rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. "Existing construction" may also be referred to as "existing structures."

*Expansion to an existing manufactured home park or subdivision* means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

*Flood or flooding* means:

- (1) A general and temporary condition of partial or complete inundation of normally dry land areas from:
  - a. The overflow of inland or tidal waters;
  - b. The unusual and rapid accumulation or runoff of surface waters from any source; or
  - c. Mud slides (i.e. mudflows) which are proximately caused or precipitated by accumulations of water on or under the ground.
- (2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood or

an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in subsection (1)(a) of this definition.

(3) Inundation of more than one normally dry land parcel, the second being any land including the road.

*Flood insurance rate map (FIRM)* means the official maps of both the unincorporated areas of Terrebonne Parish and the City of Houma in which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to Terrebonne Parish.

*Flood insurance study* means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, the water surface elevations of the base flood, and the flood boundary-floodway map.

*Flood protection system* means those physical structural works for which funds have been authorized, appropriated, and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees, or dikes. These specialized flood-modifying works are those constructed in conformance with sound engineering standards.

*Floodplain or flood-prone area* means any land area susceptible to being inundated by water from any source (see definition of flooding).

*Floodplain management* means the operation of an overall program of corrective and preventive measures for reducing flood damage including, but not limited to, emergency preparedness plans, flood control works and floodplain management regulations.

*Floodplain management regulations* means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinances) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

*Floodproofing* means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduces or eliminates flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

*Floodway (regulatory floodway)* means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

*Functionally dependent use* means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities and port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

*Habitable floor* means any floor usable for working, sleeping, eating, cooking, or recreation purposes, or a combination thereof. A floor used for storage purposes only is not a "habitable floor."

*Highest adjacent grade* means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

*Historic structure* means any structure that is:

- (1) Listed individually in the national register of historic places (a listing maintained by the department of the interior) or preliminarily determined by the secretary of the interior as meeting the requirements for individual listing on the national register;

- (2) Certified or preliminarily determined by the secretary of the interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the secretary to qualify as a registered historic district;
- (3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the secretary of the interior; or
- (4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - a. By an approved state program as determined by the secretary of the interior; or
  - b. Directly by the secretary of the interior in states without approved programs.

*Levee* means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

*Levee system* means a flood protection system which consists of a levee or levees and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

*Lowest floor* means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor; provided that such enclosure is not built so as to render the structure in violation of the applicable nonelevation design requirements of Section 60.3 of the National Flood Insurance Program Regulations.

*Mangrove stand* means an assemblage of mangrove trees, which are mostly low trees noted for a copious development of interlacing adventitious roots above the ground and which contain one (1) or more of the following species: Black mangrove (*Avicennia nitida*); red mangrove (*Rhizophora mangle*); white mangrove (*Languncularia racemosa*); and buttonwood (*Conocarpus erecta*).

*Manufactured home, commercial* means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation, when connected to the required utilities. This structure is used exclusively for nonresidential purposes and is conducive to the generation of an income. For floodplain management purposes, the term "manufactured home, commercial" also includes parked trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes, however, the term "manufactured home, commercial" does not include parked trailers, travel trailers, and other similar vehicles.

*Manufactured home park or subdivision* means a parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

*Manufactured home, residential* means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation, when connected to the required utilities. For floodplain management purposes, the term "manufactured home, residential" also includes parked trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes, however, the term "manufactured home, residential" does not include parked trailers, travel trailers, and other similar vehicles.

*Mean sea level* means, for purposes of the national flood insurance program, the National Geodetic Vertical Datum (NGVD) of 1929 or other data to which base flood elevations shown on a community flood insurance rate map are referenced.

*Multi-family dwelling* means a building containing three (3) or more dwelling units, including units that are located one over the other.

*New construction* means, for the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31,

1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

*New manufactured home park or subdivision* means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

*Program deficiency* means a defect in a community's floodplain management regulations or administrative procedures that impairs effective implementation of those floodplain management regulations or of the standards, as set forth in federal regulations and this chapter.

*Recreational vehicle* means a vehicle which is:

- (1) Built on a single chassis;
- (2) Four hundred (400) square feet or less when measured at the largest horizontal projections;
- (3) Designed to be self-propelled or permanently towable by a light-duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Remedy a violation* means to bring the structure or other development into compliance with State of Louisiana or Terrebonne Parish floodplain management regulations or, if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the article, otherwise deterring future similar violations, or reducing federal financial exposure with regard to the structure or other development.

*Renovations* means to restore or repair to a former or better state (i.e., cleaning, repairing, etc.).

*Sand dunes* means naturally occurring accumulations of sand in ridges or mounds landward of a beach.

*Start of construction* (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)) includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include:

- (1) Land preparation, such as clearing, grading and filling;
- (2) Installation of streets and/or walkways;
- (3) Excavation for basement, footings, piers or foundations or the erection of temporary forms;
- (4) Installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

*Structure* means a walled and roofed building, including a gas or liquid storage tank, that is principally aboveground, as well as a manufactured home.



*Structure, accessory* means a detached subordinate structure located on the same building site with the main building, the use of which is incidental to that main building.

*Structure, commercial* means a building used exclusively for nonresidential purposes. These structures possess characteristics conducive to the generation of an income and may include industrial, wholesaling, retailing, or personal service-type activities.

*Structure, residential* means a building or a portion thereof designed or used exclusively for residential occupancy, but not including manufactured homes, hotels, motels, or motor lodges.

*Substantial damage* means damage of any origin sustained by a structure whereby the cost of restoring the structure to its "before-damaged-condition" would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred, cumulative substantial damage (CSD) from multiple events over a 10-year period prior to the permit application date, or a "repetitive loss structure" flood damaged on two occasions during a 10-year period in which the cost of repair for each flood event, on the average, equaled or exceeded 25 percent of the market value of the building before the damage occurred.

*Substantial improvement* means any reconstruction, rehabilitation, addition, cumulative substantial improvement (CSI) or other improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure before "start of construction" of the improvement, and shall be a cumulative cost of all previous permitted work and proposed work to the structure in the ten (10) years prior to the permit application date to determine a cumulative substantial improvement. This includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions; or
- (2) Any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a "historic structure."

*V Zone.* See coastal high hazard area.

*Variance* is a grant of relief specifically for functionally dependent uses only.

*Violation* means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

*Water surface elevation* means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

(Parish Code 1979, § 7-35; Ord. No. 5498, Art. II, 10-25-95; Ord. No. 6649, § I, 7-10-02; Ord. No. 7017, § I, 7-13-05; Ord. No. 8411, 4-9-14; Ord. No. 8505, 1-13-15)

**State Law reference**— Definitions relating to the statewide flood control program, R.S. 38:90.1.

Sec. 9-2. - Violations; penalties.

- (a) Any person violating any provision of this chapter shall be so notified by certified return receipt mail of the specific violation and given no less than five (5) days and no more than thirty (30) days to either remove the unlawful structure, if it is prohibited, or cause it to conform to the provisions of this chapter, if it is an authorized structure or repair-related activity.

- (b) If the violating person fails or refuses to comply with the provisions of this chapter, such person shall be fined upon conviction up to one hundred dollars (\$100.00) for each offense; or imprisoned for not more than thirty (30) days, or both, for each offense; each day that a violation exists shall constitute a separate offense.
- (c) The imposition of any penalty under this section shall not preclude the floodplain administrator, parish legal counsel, or other appropriate authority of the parish, or any adjacent or neighboring property owner who would be specifically damaged by such violation, from instituting injunction, mandamus, or other appropriate action or proceeding to prevent such unlawful erection, construction, reconstruction, alteration, conversion, maintenance, repair, and/or improvement, or to correct or abate such violation, or to prevent the occupancy of such structure, building, or land.

(Parish Code 1979, § 7-67)

**State Law reference**— Offenses relating to levees and drainage, R.S. 38:211 et seq.

Sec. 9-2.5. - Mobile home placement without permit.

- (a) Person for purposes of this section shall include any individual, business, corporation, association, partnership or other legal entity, including, but not limited to, mobile home dealers, mobile home retailers, mobile home movers, mobile home owners and mobile home lessees.
- (b) It shall be unlawful for any person to place a mobile home or travel trailer on any property in Terrebonne Parish where a flood control/utility permit as required by this chapter of the Terrebonne Parish Code has not been obtained.
- (c) Each violation of this section shall be a separate offense and shall be a misdemeanor punishable as provided by section 1-6 of this Code.

(Ord. No. 7083, § I, 1-25-06)

Sec. 9-3. - Statutory authorization.

The Legislature of the State of Louisiana has in R.S. 38:84 delegated the responsibility to local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Terrebonne Parish Council of Terrebonne Parish and the City of Houma, Louisiana, do ordain as provided in this chapter.

(Parish Code 1979, § 7-31; Ord. No. 4563, 10-10-90; Ord. No. 5498, Art. I, § A, 10-25-95)

**State Law reference**— Parishes and municipalities authorized to comply with federal flood insurance act, R.S. 38:84.

Sec. 9-4. - Findings of fact.

- (a) The flood hazard areas of the parish are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety, and general welfare.
- (b) These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed, or otherwise protected from flood damage.

(Parish Code 1979, § 7-32)

**State Law reference**— Levees and drainage, R.S. 38:111 et seq.

Sec. 9-5. - Purpose.

It is the purpose of this chapter to promote the public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Protect human life and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;
- (5) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- (6) Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and
- (7) Ensure that potential buyers are notified that property is in a flood area.

(Parish Code 1979, § 7-33)

**State Law reference**— Authority of political subdivisions to levy taxes for levees, drainage works, etc., R.S. 39:801 et seq.

Sec. 9-6. - Methods of reducing flood losses.

In order to accomplish its purposes, this chapter uses the following methods:

- (1) Restricts or prohibits uses that are dangerous to health, safety, or property in times of flood, or cause excessive increases in flood heights or velocities;
- (2) Requires that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Controls the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of floodwaters;
- (4) Controls filling, grading, dredging, and other development which may increase flood damage;
- (5) Prevents or regulates the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

(Parish Code 1979, § 7-34)

**State Law reference**— Power of parish governing authorities to adopt regulations for the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38).

Sec. 9-7. - Lands to which this chapter applies.

This chapter shall apply to all areas of special flood hazard within the jurisdiction of Terrebonne Parish and the City of Houma.

(Parish Code 1979, § 7-36; Ord. No. 5498, Art. III, § A, 10-25-95)

**State Law reference**— Periodic revision of statewide flood information data base, R.S. 90:90.2.

Sec. 9-8. - Basis for establishing areas of special flood hazard.

The ~~area of a~~ Special ~~Flood~~ Hazard Area (SFHA) identified by the Federal Emergency Management Agency (FEMA) in scientific and engineering reports entitled, "Flood Insurance Study for Terrebonne Parish, Louisiana, Unincorporated Areas," dated June 1980; "Flood Insurance Study Supplement Wave Height Analysis for Terrebonne Parish, Louisiana, Unincorporated Areas," dated November 1, 1984; "The Flood Insurance Study for City of Houma, Louisiana," dated November 19, 1980, with accompanying Flood Insurance Rate Maps and Flood Boundary-Floodway Maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this chapter including the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006, whichever is the higher standard.

(Parish Code 1979, § 7-37; Ord. No. 5498, Art. III, § B, 10-25-95; Ord. No. 7141, 6-28-06)

**State Law reference**— Disaster prevention by the state office of civil defense and emergency preparedness, R.S. 29:704 et seq.

Sec. 9-8.5. - Establishment of development permit.

A development permit shall be required to ensure conformance with the provisions of this chapter.

(Ord. No. 5498, Art. III, § C, 10-25-95)

Sec. 9-9. - Connection of utilities.

It shall be unlawful for any utility company, utility cooperative, or governmental utility entity to install or reinstall any utility to any structure or property until proper certification of compliance with the provisions of this chapter is provided.

(Parish Code 1979, § 7-38)

**Cross reference**— Sewers and sewage disposal, Ch. 23; utilities of city, Ch. 26; water (parish), Ch. 27.

**State Constitution reference**— Powers and functions of local governmental subdivision operating under home rule charter, Art. VI, § 5(E), (F).

Sec. 9-10. - Compliance.

No structure or land shall hereafter be located, altered, improved, or have its use changed without full compliance with the terms of this chapter and other applicable regulations.

(Parish Code 1979, § 7-39; Ord. No. 5498, Art. III, § E, 10-25-95)

**State Law reference**— Use of police power of parish to control the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38)(a).

Sec. 9-11. - Abrogation and greater restrictions.

This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this chapter and another ordinance provision or regulation conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(Parish Code 1979, § 7-40; Ord. No. 5498, Art. III, § F, 10-25-95)

**State Law reference**— Qualification of parish under federal flood insurance law, effect of enabling act on existing ordinances, etc., R.S. 33:1236(38)(c), (d).

Sec. 9-12. - Interpretation.

In the interpretation and application of this chapter, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the Terrebonne Parish Consolidated Government; and
- (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

(Parish Code 1979, § 7-41)

**State Law reference**— Interpretation of laws, C.C. art. 9 et seq.

Sec. 9-13. - Warning and disclaimer of liability.

The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood height may be increased by manmade or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the parish government or any officer or employee thereof for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(Parish Code 1979, § 7-42)

**State Law reference**— Limitation of liability for policy-making or discretionary acts or omissions of public entities or their officers or employees, R.S. 9:2798.1.

Secs. 9-14—9-30. - Reserved.

ARTICLE II. - ADMINISTRATION AND ENFORCEMENT

Sec. 9-31. - Administrator.

- (a) *Designated.* The director of planning and zoning or his/her designee is hereby appointed the floodplain administrator to administer and implement the provisions of this chapter and other appropriate sections of 44 CFR (National Flood Insurance Program Regulations) pertaining to floodplain management.
- (b) *Duties and responsibilities.* The duties and responsibilities of the floodplain administrator shall include, but not be limited to, the following:
  - (1) Maintain and hold open for public inspection all records pertaining to the provisions of this chapter.
  - (2) Review permit application to determine whether proposed building site, including the placement of manufactured homes, will be reasonably safe from flooding.
  - (3) Review, approve or deny all applications for development permits required by adoption of this chapter.
  - (4) Review permits for proposed development to assure that all necessary permits have been obtained from those federal, state or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.
  - (5) Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), the floodplain administrator shall make the necessary interpretation.
  - (6) Notify, in riverine situations, adjacent communities and the state coordinating agency, which is Louisiana Department of Transportation and Development, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.
  - (7) Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
  - (8) When base flood elevation data has not been provided in accordance with sections 9-7 through 9-13, the floodplain administrator shall obtain, review and reasonably utilize any base flood elevation data and floodway data available from a federal, state or other source, in order to administer the provisions of this chapter.
  - (9) When a regulatory floodway has not been designated, the floodplain administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the community.
  - (10) Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program Regulations, a community may approve certain development in zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one (1) foot, provided that the community first applies for a conditional FIRM revision through FEMA.
  - (11) Maintain a record of all actions involving functionally dependent use variances and shall report such actions to FEMA upon request.

(Parish Code 1979, § 7-61; Ord. No. 5498, Art. V, § A(1), (2), 10-25-95; Ord. No. 7094, § I, 2-22-06)

**Cross reference**— Administration, Ch. 2; planning and zoning department, § 2-77.

**State Law reference**— State department of urban and community affairs, R.S. 36:551 et seq.; diversion of natural drain to the injury of an adjacent estate, R.S. 38:218.

Sec. 9-32. - Procedures for compliance.

(a) New construction and substantial improvements within the ~~unincorporated areas of the~~ Special Flood Hazard Area of the parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981 or the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006) shall be regulated as follows:

- (1) Prior to the start of "new construction," "substantial improvement" or structural addition to any structure, an application for a flood control/utility permit must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following information:
  - a. A plan depicting the location, dimensions, and elevations of the existing and proposed structure(s); existing servitudes, easements, and/or rights-of-way on the property.
  - b. A temporary permit to install an individual sewerage system, as issued by the state department of health and hospitals, office of public health, for the parish.
  - c. A letter of plan approval from the office of the state fire marshal, when required by state statutes.
  - d. All duplex and multi-family dwellings shall conform to the Standard Building Code and National Electric Code and all amendments thereto.

If the job site of the proposed construction for which the permit is sought is located in a special flood hazard zone, a natural ground elevation certificate from a Louisiana registered professional engineer, surveyor, or architect specifying the average natural ground elevation of the site must be submitted.

- (2) Upon receipt and contingent on compliance with approval standards set forth in this chapter, the permit shall be issued, thereby authorizing the start of construction. Any conditions placed on the issuance of the flood control/utility permit shall be so stated in a letter to the applicant, ~~sent certified return receipt mail prior to the~~ and issuance issued withof the permit.
- (3) Upon completion of the finished floor of the structure, it shall be the responsibility of the applicant for the permit to notify the office of the floodplain administrator of such completion so that certification of the finished floor elevation may be made by his office.
- (4) Prior to occupancy of the structure, a final inspection shall be requested by the applicant for compliance with all provisions of this chapter.
- (5) Upon completion of a satisfactory final inspection, a certificate of occupancy shall be issued and authorization for the connection of permanent utilities shall be made by the office of the floodplain administrator.

(b) Minor maintenance, improvements, and repairs, and utility reconnection within the Special Flood Hazard Area ~~unincorporated areas~~ of the parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981 or the 2006 Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map) shall be regulated as follows:

- (1) Prior to the start of any minor repair, improvement or maintenance of a structure, the cost of which exceeds two thousand five hundred dollars (\$2,500.00) in value, and/or utility reconnection, an application for a "certificate of compliance" must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following

information: A temporary permit to install an individual sewerage system, as issued by the state department of health and human resources, office of preventive and public health services for the parish.

- (2) Upon receipt of the application, an inspection of the property shall be done to verify information submitted on the application.
- (3) Upon a satisfactory inspection, the certificate of compliance shall be issued, giving authorization to undertake only the specific activity denoted on the application.

(c) ~~New construction, substantial improvements, structural additions, maintenance repairs, and accessory structures within the urban services district (as depicted on FIRM Number 220220-0001-0010, dated May 19, 1981) shall be regulated as follows:~~

~~(1) All construction within the urban services district shall conform with all applicable building codes, the city zoning ordinance, and the provisions of this chapter.~~

~~(2) Permitting procedures for all activity within the urban services district shall conform to the pre-established procedures as set forth in building, housing, gas, and electric codes, and the city zoning ordinance.~~

Permitting procedures for all activity within the urban planning area shall conform to the pre-established procedures as set forth in the building code and the parish zoning ordinance.

(d) All "new construction", "substantial improvement" or "structural addition" to any residential unit~~it~~ shall require the installation of a smoke detector and/or fire alarm before permanent occupancy.

(Parish Code 1979, § 7-62; Ord. No. 5498, Art. V, § A(3), 10-25-95; Ord. No. 6648, § I, 7-10-02; Ord. No. 6649, § I, 7-10-02; Ord. No. 7141, 6-28-06)

**Cross reference**— Buildings and structures, Ch. 6; zoning, Ch. 28.

**State Law reference**— Individual sewage disposal systems permitted on tracts excepted from planning commission regulation, R.S. 33:106.1; approval of individual sewage treatment and disposal systems, R.S. 40:5.4; regulations of state fire marshal, R.S. 40:1563(F).

Sec. 9-33. - Permits and fees.

- (a) It shall be the responsibility of the planning and zoning department to collect the appropriate fees for the application procedures set forth in this article.
- (b) A permit fee shall be paid in accordance with the requirements and scale of fees adopted under and set out in Section 109 of the Terrebonne Parish Consolidated Building Code.
- (c) In this chapter, references to a permit, or to a flood control/utility permit shall be construed as a permit issued in accordance with the requirements of the Terrebonne Parish Consolidated Building Code.

(Ord. No. 8417, § I, 4-23-14)

**Editor's note**— Ord. No. 8417, § I, adopted April 23, 2014, amended § 9-33 in its entirety to read as set out herein. Former § 9-33 pertained to fees and derived from Parish Code 1979, § 7-63; Ord. No. 4995, § I, adopted Feb. 10, 1993; Ord. No. 4997, § I, adopted Feb. 10, 1993; Ord. No. 6740, § I, adopted March 26, 2003; Ord. No. 7069, § I, adopted Dec. 7, 2005; Ord. No. 7094, § I, adopted Feb. 22, 2006.



**Cross reference**— Buildings and structures, Ch. 6; Code Adopted § 6-21 and Appendix A thereto.

**State Law reference**— Certificate of appropriateness required in historic preservation district or designated landmark, R.S. 25:760, and The Louisiana Administrative Code, Title 55 - Public Safety: Part VI, Uniform Construction Code.

Sec. 9-34. - Variance for functionally dependent uses.

A variance to the provisions of this chapter may only be issued for new construction, substantial improvement, and/or for other development necessary for the conduct of a functionally dependent use, as defined in section 9-1 of this chapter, provided that all of the following conditions are met:

- (1) That the functionally dependent use variance only be issued upon a determination that the variance is the minimum necessary, considering both the flood hazard and the proposed usage to afford relief;
- (2) That the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety;
- (3) That any applicant to whom a functionally dependent use variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation;
- (4) That failure to grant the functionally dependent use variance would result in exceptional hardship to the applicant;
- (5) That a determination is made that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(Parish Code 1979, § 7-64; Ord. No. 8702, § I, 5-25-16)

**State Law reference**— Obstruction of drainage channels prohibited, R.S. 38:219.

Sec. 9-35. - Application procedure re variance.

Applications for a functionally dependent use variance shall be made to the parish director of planning and zoning who is hereby designated as the reviewing authority.

- (1) Such applications shall be made on forms, as provided by the floodplain administrator, and be accompanied by department of health approval if community sewer is not available, and all other proposed construction documentation as required for the grant of a permit.
- (2) The reviewing authority may attach such conditions to the granting of the functionally dependent use variance as it deems necessary, to further the purpose and objectives of this chapter.

(Parish Code 1979, § 7-65; Ord. No. 8702, § I, 5-25-16)

**State Law reference**— Terrebonne Parish Port Commission, R.S. 34:2201 et seq.

Sec. 9-36. - Factors in granting or denying application.

Approval or denial of a development permit by the reviewing authority shall be based on all of the provisions of this chapter and all of the following relevant factors:

- (1) The danger to life and property due to flooding or erosion damage;
- (2) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (3) The danger that materials may be swept onto other lands to the injury of others;
- (4) The compatibility of the proposed use with existing and anticipated development;
- (5) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (6) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical, and water systems;
- (7) The expected heights, velocity, duration, rate of rise, and sediment transportation of the floodwaters and the effects of wave action, if applicable, expected at the site;
- (8) The necessity to the facility of a location in close proximity to water, where applicable;
- (9) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
- (10) The relationship of the proposed use to the comprehensive plan for that area.

(Parish Code 1979, § 7-66; Ord. No. 5498, Art. V, § D, 10-25-95; Ord. No. 8702, § I, 5-25-16)

**State Law reference**— Adoption of master plans, R.S. 33:106.

Sec. 9-37. - Appeals against denial of variance by the reviewing authority.

In order to hear and decide appeals against unfavorable functionally dependent use determinations made by the reviewing authority, there shall be and hereby is created an appeals body which shall consist of the South Central Regional Construction Code Council.

- (1) Application for appeal shall only be valid if it is delivered in writing to the director of planning and zoning within fifteen (15) days of the issuance of notice for the decision against which appeal is being made. Such application shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).
- (2) Rules of procedure. The director of planning and zoning shall refer a correctly filed appeal to the appeals body within five (5) working days of its receipt; and the appeals body shall, within the normal rules of procedure for conducting its business, hear the appeal as expeditiously as possible. All decisions and findings of the appeals body shall be communicated in writing to the appellant, within five (5) working days of the conclusion of its hearing, with copies to the parish building code administrator, the parish floodplain administrator, and the director of planning and zoning.
- (3) Limitations on authority. An appeal may only be based on a claim that:
  - a. The true intent of this article has been incorrectly interpreted; or
  - b. The relevant provisions of this article do not apply to the structure; or
  - c. An equally good or better form of construction is proposed and supported by an engineering assessment sealed by a professional engineer acting within his registered specialty.

The appeals body shall have no authority to otherwise waive, modify or grant variance in respect of any of the provisions or requirements of this article.

(Ord. No. 8702, § I, 5-25-16)

Secs. 9-38—9-55. - Reserved.

### ARTICLE III. - FLOOD HAZARD REDUCTION

#### Sec. 9-56. - General standards.

In all areas of special flood hazard, the following provisions are required for all new construction and substantial improvements:

- (1) All new construction and substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
- (3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;
- (4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
- (5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
- (6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters;
- (7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding;
- (8) No new sanitary landfills will be permitted; and
- (9) No new or expanded hazardous waste sites including saltwater injection wells will be permitted, nor the temporary storage of hazardous waste materials.

(Parish Code 1979, § 7-51; Ord. No. 5498, Art. IV, § A, 10-25-95; Ord. No. 8411, 4-9-14)

**State Law reference**— Construction of levee across bayou or slough, banquet or berme, how built, R.S. 38:114.

#### Sec. 9-57. - Specific standards.

In all areas of special flood hazards where base flood elevation data has been provided as set forth in section 9-8, section 9-31(b)(7), or section 9-58(c), the following provisions are required:

- (1) *Residential construction.* New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated to or above the base flood

elevation. A registered professional engineer, architect or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in section 9-58 is satisfied.

- (2) *Nonresidential construction.* New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to or above the base flood level or, together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which structures are floodproofed shall be maintained by the floodplain administrator.
- (3) *Enclosures.* New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
  - a. A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
  - b. The bottom of all openings shall be no higher than one (1) foot above grade.
  - c. Openings may be equipped with screens, louvers, valves or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
- (4) *Manufactured homes.*
  - a. All manufactured homes to be placed within zone A on a community's FHBM or FIRM shall be installed using methods and practices which minimize flood damage. For the purpose of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
  - b. All newly placed, substantially damaged, or substantially improved manufactured homes in the special flood hazard area shall be elevated on a permanent foundation such that the manufactured home is elevated to or above the base flood elevation as determined by the floodplain manager, including electrical components, ductwork, and the bottom of the chassis, supported by approved foundation elements. The structure will be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement. Any additions to the manufactured home shall be similarly elevated and anchored.
- (5) *Recreational vehicles.* Require that recreational vehicles placed on sites within zones A1-30, AH, and AE on the community's FIRM either: (i) be on the site for fewer than one hundred eighty (180) consecutive days; (ii) be fully licensed and ready for highway use; or (iii) meet the permit requirements of section 9-58 and the elevation and anchoring requirements for "manufactured homes" in subsection (4) above. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

- (6) *Mechanical and utility equipment.* Electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- (7) *Enclosures below a structure's lowest floor.*
- a. For all new construction and substantial improvements with fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.
  - b. Designs for meeting this requirement either shall be certified by a registered professional engineer or architect, or shall meet or exceed the following minimum criteria:
    1. A minimum of two (2) openings, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
    2. The bottom of all openings shall be no higher than one (1) foot above grade.
    3. Openings may be equipped with screens, louvers, valves or other coverings or devices, provided that they permit the automatic entry and exit of floodwaters.
- (8) *Floodproofing of nonresidential structures.*
- a. In those situations where a nonresidential structure is intended to be made watertight below the base flood level, the following conditions must be met:
    1. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction and shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this chapter; and
    2. A record of such certificates, which includes the specific elevation (in relation to mean sea level) to which such structures are floodproof shall be maintained with the floodplain administrator.
  - b. Floodproofing in residential structures and flood zones designated as coastal high hazard areas (V-zones) is prohibited.

(Parish Code 1979, § 7-52; Ord. No. 5498, Art. IV, § B, 10-25-95; Ord. No. 8411, 4-9-14)

**State Law reference—** Uniform Standards Code for Mobile Homes and Manufactured Housing, R.S. 51:911.21 et seq.

Sec. 9-58. - Standards for subdivision proposals.

- (a) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall be consistent with sections 9-3 through 9-6 of this chapter.
- (b) All proposals for the development of subdivisions, including the placement of manufactured home parks and subdivisions, shall meet development permit requirements of section 9-8.5, this section and the provisions of sections 9-31 through 9-36.
- (c) Base flood elevation data shall be generated for subdivision proposals and other proposed development, including the placement of manufactured home parks and subdivisions, which is greater than fifty (50) lots or five (5) acres, whichever is less, if not otherwise provided pursuant to section 9-8 or section 9-57. Flood zone designations shall be placed on the final plat of all subdivisions and redivisions submitted for planning commission approval.
- (d) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall have adequate drainage provided to reduce exposure to flood hazards.

- (e) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage.

(Parish Code 1979, § 7-53; Ord. No. 5498, Art. IV, § C, 10-25-95)

**State Law reference**— Subdivision regulations generally, R.S. 33:111 et seq., 33:1236(20).

Sec. 9-59. - Standards for areas of shallow flooding (AO/AH zones).

Located within the ~~areas of special flood hazard~~SFHA established in section 9-8 are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of the flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

- (1) All new construction and substantial improvements of residential structures shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified).
- (2) All new construction and substantial improvements of nonresidential structures:
  - a. Shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified); or
  - b. Together with attendant utility and sanitary facilities shall be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads or effects of buoyancy.
- (3) Require within zones AH and AO adequate drainage paths around structures on slopes, to guide floodwaters around and away from proposed structures.
- (4) A registered professional engineer, surveyor, or architect shall submit certification to the floodplain administrator that the standards of this section, as proposed in section 9-34, are satisfied.

(Parish Code 1979, § 7-54; Ord. No. 5498, Art. IV, § D, 10-25-95)

**State Law reference**— Architects, R.S. 37:141 et seq.; civil engineering and surveying, R.S. 37:681 et seq.

Sec. 9-60. - Coastal high hazard areas.

Located within the ~~areas of special flood hazard~~SFHA established in section 9-8 are areas designated as coastal high hazard areas (zones V1-30, VE, and/or V). These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, in addition to meeting all provisions outlined in this chapter, the following provisions must also apply:

- (1) Obtain the elevation (in relation to mean sea level) of the bottom of the lowest structural member of the lowest floor (excluding pilings and columns) of all new and substantially improved structures, and whether or not such structures contain a basement. The floodplain administrator shall maintain a record of all such information.
- (2) All new construction shall be located landward of the reach of mean high tide.

- (3) All new construction and substantial improvements shall be elevated on pilings and columns so that:
- a. The bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated to or above the base flood level; and
  - b. The piling or column foundation and structure attached thereto is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Water loading values used shall be those required by applicable state or local building standards. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of these subsections a. and b.
- (4) Provide that all new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with nonsupporting breakaway walls, open wood lattice work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system.

For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of twenty (20) pounds per square foot (either by design or when so required by local or state codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

- a. Breakaway wall collapse shall result from a water load less than that which would occur during the base flood; and
  - b. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable state or local building standards. Such enclosed space shall be useable solely for parking of vehicles, building access, or storage. Such space shall not be used for human habitation.
- (5) Prohibit the use of fill for structural support of buildings.
- (6) Prohibit manmade alteration of sand dunes and mangrove stands which increase potential flood damage.
- (7) Prior to construction, plans for any structure that will have breakaway walls must be submitted to the floodplain administrator for approval.
- (8) If breakaway walls are utilized, such enclosed space shall not be used as a habitable floor, as defined herein.
- (9) Any alteration, repair, reconstruction, or improvements to a structure started after the enactment of this chapter shall not enclose the space below the lowest floor unless breakaway walls are used as provided for in this section.
- (10) Manufactured homes. Require that manufactured homes placed or substantially improved within zones V1-30, V and VE on the community's FIRM on sites: (i) outside of a manufactured home park or subdivision; (ii) in a new manufactured home park or subdivision; (iii) in an expansion to an existing manufactured home park or subdivision; or (iv) in an existing manufactured home park or subdivision in which a manufactured home has incurred "substantial damage" as a result of a flood, meet the standards of paragraphs (1) through (6) of this section and that manufactured homes placed or substantially improved on other sites in an

existing manufactured home park or subdivision within zones V1-30, V and VE on the community's FIRM meet the requirements of section 9-34.

- (11) **Recreational vehicles.** Require that recreational vehicles placed on sites within zones V1-30, V and VE on the community's FIRM either: (i) be on the site for fewer than one hundred eighty (180) consecutive days; (ii) be fully licensed and ready for highway use; or (iii) meet the permit requirements of section 9-8.5 and paragraphs (1) through (6) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

(Parish Code 1979, § 7-55; Ord. No. 5498, Art. IV, § E, 10-25-95)

**State Law reference**— Criteria considered in the evaluation of applications for funding of flood control projects, R.S. 38:90.4.

Sec. 9-61. - Nonconforming structures.

- (a) *Pre-existing nonconforming structures.* All existing structures which are nonconforming according to the provisions of this chapter may be occupied, maintained, and operated in perpetuum, except as provided in this section.
- (b) *Enlargement or renovation of nonconforming structures.* A nonconforming structure may be enlarged, extended, or renovated, provided that the cost of the enlargement, extension, or renovation does not constitute a "substantial improvement" to that structure.
- (c) *Restoration of damaged nonconforming structures.* A nonconforming structure damaged in any manner and from any cause whatsoever may be restored to the original state, provided the cost of such restoration does not equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.
- (d) *Restoration of obsolete nonconforming structures.*
- (1) A nonconforming structure which becomes obsolete or substandard under any applicable existing state or parish health, sanitary or safety codes may be restored regardless of the cost of the restoration, provided that the improvements and/or repairs are solely necessary to ensure safe living conditions.
- (2) Any alteration, repair, improvement, or restoration of a structure listed on the national register of historic places or a state inventory of historic places may be made exempt from the provisions of this chapter.

(Parish Code 1979, § 7-56)

**State Law reference**— Historic preservation districts, R.S. 25:731 et seq.; state sanitary code, R.S. 40:3 et seq.



OFFERED BY:

SECONDED BY:

ORDINANCE NO.

Amending the Terrebonne Parish Code, Chapter 9, Flood Damage Prevention, Article III, Flood Hazard Reduction, Section 9-1, Definitions and Section 9-56, General Standards, and Section 9-57, Specific Standards.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Terrebonne Parish Code, Chapter 9, Flood Damage Prevention, Article III, Flood Hazard Reduction, Section 9-1, Definitions and Section 9-56, General Standards, and Section 9-57, Specific Standards, be amended to read as follows, with revisions adopted, stricken language removed, and all other language remaining the same:

Sec. 9-1. Definitions.

**Revise** Area of special flood hazard area definition as follows:

~~Area of s~~Special f~~Flood~~ ~~Hazard~~ Area (SFHA) means the land in the floodplain within Terrebonne Parish subject to a one-percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map. After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AO, AH, A1-99, and the V Zone refined into VO, VE, or V1-30.

**Revise** *Flood or flooding* definition to add:

(3) Inundation of more than one normally dry land parcel, the second being any land including the road.

**Revise** *substantial damage* definition to read as follows:

*Substantial damage* means damage of any origin sustained by a structure whereby the cost of restoring the structure to its "before-damaged-condition" would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred, cumulative substantial damage (CSD) from multiple events over a 10-year period prior to the permit application date, or a "repetitive loss structure" flood damaged on two occasions during a 10-year period in which the cost of repair for each flood event, on the average, equaled or exceeded 25 percent of the market value of the building before the damage occurred.

Sec. 9-8. - Basis for establishing areas of special flood hazard.

**Revise** section and Parish Code reference to read as follows all else to remain the same:

The ~~areas of~~ Special Flood Hazard Area (SFHA) identified by the Federal Emergency Management Agency (FEMA) in scientific and engineering reports entitled, "Flood Insurance Study for Terrebonne Parish, Louisiana, Unincorporated Areas," dated June 1980; "Flood Insurance Study Supplement Wave Height Analysis for Terrebonne Parish, Louisiana, Unincorporated Areas," dated November 1, 1984; "The Flood Insurance Study for City of Houma, Louisiana," dated November 19, 1980, with accompanying Flood Insurance Rate Maps and Flood Boundary-Floodway Maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this chapter including the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006, whichever is the higher standard. The ABFE maps are for regulatory purposes only, not to be used for flood insurance rating.

(Parish Code 1979, § 7-37; Ord. No. 5498, Art. III, § B, 10-25-95; Ord. No. 7141, 6-28-06)

Sec. 9-32. - Procedures for compliance.

**Revise** section and Parish Code reference to incorporate prior resolutions and avoid duplications that may be confusing to instead read as follows:

(a) New construction and substantial improvements within the ~~unincorporated areas of the Special Flood Hazard Area of the~~ parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981) or the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006) shall be regulated as follows:

- (1) Prior to the start of "new construction," "substantial improvement" or structural addition to any structure, an application for a flood control/utility permit must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following information:
  - a. A plan depicting the location, dimensions, and elevations of the existing and proposed structure(s); existing servitudes, easements, and/or rights-of-way on the property.
  - b. A temporary permit to install an individual sewerage system, as issued by the state department of health and hospitals, office of public health, for the parish.
  - c. A letter of plan approval from the office of the state fire marshal, when required by state statutes.
  - d. All duplex and multi-family dwellings shall conform to the Standard Building Code and National Electric Code and all amendments thereto.

If the job site of the proposed construction for which the permit is sought is located in a special flood hazard zone, a natural ground elevation certificate from a Louisiana registered professional engineer, surveyor, or architect specifying the average natural ground elevation of the site must be submitted.

- (2) Upon receipt and contingent on compliance with approval standards set forth in this chapter, the permit shall be issued, thereby authorizing the start of construction. Any

conditions placed on the issuance of the flood control/utility permit shall be so stated in a letter to the applicant, ~~sent certified return receipt mail prior to the~~ and issuance issued withof the permit.

- (3) Upon completion of the finished floor of the structure, it shall be the responsibility of the applicant for the permit to notify the office of the floodplain administrator of such completion so that certification of the finished floor elevation may be made by his office.
  - (4) Prior to occupancy of the structure, a final inspection shall be requested by the applicant for compliance with all provisions of this chapter.
  - (5) Upon completion of a satisfactory final inspection, a certificate of occupancy shall be issued and authorization for the connection of permanent utilities shall be made by the office of the floodplain administrator.
- (b) Minor maintenance, improvements, and repairs, and utility reconnection within the Special Flood Hazard Area ~~unincorporated areas~~ of the parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981 or the 2006 Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map) shall be regulated as follows:
- (1) Prior to the start of any minor repair, improvement or maintenance of a structure, the cost of which exceeds two thousand five hundred dollars (\$2,500.00) in value, and/or utility reconnection, an application for a "certificate of compliance" must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following information: A temporary permit to install an individual sewerage system, as issued by the state department of health and human resources, office of preventive and public health services for the parish.
  - (2) Upon receipt of the application, an inspection of the property shall be done to verify information submitted on the application.
  - (3) Upon a satisfactory inspection, the certificate of compliance shall be issued, giving authorization to undertake only the specific activity denoted on the application.
- (c) ~~New construction, substantial improvements, structural additions, maintenance repairs, and accessory structures within the urban services district (as depicted on FIRM Number 220220 0001-0010, dated May 19, 1981) shall be regulated as follows:~~
- ~~(1) All construction within the urban services district shall conform with all applicable building codes, the city zoning ordinance, and the provisions of this chapter.~~
  - ~~(2) Permitting procedures for all activity within the urban services district shall conform to the pre-established procedures as set forth in building, housing, gas, and electric codes, and the city zoning ordinance.~~
- Permitting procedures for all activity within the urban planning area shall conform to the pre-established procedures as set forth in the building code and the parish zoning ordinance.
- (d) All "new construction", "substantial improvement" or "structural addition" to any residential unit~~it~~ shall require the installation of a smoke detector and/or fire alarm before permanent occupancy.

(Parish Code 1979, § 7-62; Ord. No. 5498, Art. V, § A(3), 10-25-95; Ord. No. 6648, § I, 7-10-02; Ord. No. 6649, § I, 7-10-02; Ord. No. 7141, 6-28-06)

**Cross reference**— Buildings and structures, Ch. 6; zoning, Ch. 28.

**State Law reference**— Individual sewage disposal systems permitted on tracts excepted from planning commission regulation, R.S. 33:106.1; approval of individual sewage treatment and disposal systems, R.S. 40:5.4; regulations of state fire marshal, R.S. 40:1563(F).

Sec. 9-59. - Standards for areas of shallow flooding (AO/AH zones).

**Revise** section to read as follows for consistent terminology all else remaining the same:

Located within the ~~areas of special flood hazard~~SFHA established in section 9-8 are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of the flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:

Sec. 9-60. - Coastal high hazard areas.

**Revise** section to read as follows for consistent terminology all else remaining the same:

Located within the ~~areas of special flood hazard~~SFHA established in section 9-8 are areas designated as coastal high hazard areas (zones V1-30, VE, and/or V). These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, in addition to meeting all provisions outlined in this chapter, the following provisions must also apply:

## SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.



Wednesday, December 13, 2017

---

**Item Title:**

Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements

**Item Summary:**

AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements	11/14/2017	Executive Summary
Ordinance to adopt the 2018 O&M Budget and the 5 Year Capital Improvements	11/14/2017	Ordinance



# EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for 2018 Budget Adoption

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre\_\_\_\_\_

Signature

\_\_\_\_November 14, 2017\_\_\_\_\_

Date

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of December, 2017.

\_\_\_\_\_  
ARLANDA WILLIAMS, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, VENTA CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 2017.

---

VENTA CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Category Number: 3.  
Item Number: A.



Wednesday, December 13, 2017

---

**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 12/11/17\*

---

Category Number: 3.  
Item Number: B.



Wednesday, December 13, 2017

---

**Item Title:**

Community Development & Planning Committee

**Item Summary:**

Community Development & Planning Committee, 12/11/17

---

Category Number: 3.  
Item Number: C.



Wednesday, December 13, 2017

---

**Item Title:**

Policy, Procedure & Legal Committee

**Item Summary:**

Policy, Procedure & Legal Committee, 12/11/17

---



Wednesday, December 13, 2017

---

**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee, 11/27/17\* \*\*

(Ratification of minutes calls public hearings on \*1/10/18 and \*\*1/23/18 at 6:30 p.m.)

---

Category Number: 4.  
Item Number: A.



Wednesday, December 13, 2017

---

**Item Title:**

Street Lights

**Item Summary:**

Light installations, removals, and/or activations.

---

**ATTACHMENTS:**

**Description**

List

**Upload Date**

12/13/2017

**Type**

Backup Material

**STREET LIGHT LIST**  
**12-13-17**

INCREASE THE WATTAGE OF THE FOLLOWING STREET LIGHTS (LISTED IN TABLE) TO 250 HPS WATTS or LED EQUIVALENT; URBAN SERVICES; ENTERGY; JOHN NAVY; DISTRICT 1:

Acct. No.	Customer Name	City	Description	Street	Next Wattage
27118215	TERREBONNE PARISH C	HOUMA	2000533739	GRAND CAILLOU Rd. /Plant Rd	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2005833610	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2006333618	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2007133627	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2007833635	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2008933649	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2009733659	BOUDREAUX St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2010733670	SONNY St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2011933659	SONNY St.	250W HPS OR 250W LED
27118215	TERREBONNE PARISH C	HOUMA	2013033648	SONNY St.	250W HPS OR 250W LED



Wednesday, December 13, 2017

---

**Item Title:**

Recreation District No. 3 Board

**Item Summary:**

**Recreation District No. 3 Board:** One vacancy to fill an unexpired term.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

12/4/2017

**Type**

Backup Material

**“REVISED”**  
**NOTICE TO THE PUBLIC**

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 6 Board.** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 10 Board:** Two expiring terms on 12/18/17 \*(12/13/17)

**Recreation District No. 5 Board:** One expiring term on 12/26/17 \*(12/13/17)  
(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(12/13/17)  
(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors’ Bureau:** One expiring term on 12/31/17.  
Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(12/13/17)

**Houma-Terrebonne Public Trust Finance:** One expiring term on 12/26/17) Interested citizens should be a resident of the parish and interested in overseeing a financial program for the parish. \*(12/13/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk’s Office (985-873-6519) or [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org). A board application may be downloaded from the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*





Wednesday, December 13, 2017

---

**Item Title:**

Recreation District No. 5

**Item Summary:**

**Recreation District No. 5 Board:** One expiring term. Mr. Kurt Charpentier wishes to be considered for re-appointment.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Notice to the Public	12/4/2017	Backup Material
Re-appointment request	12/6/2017	Backup Material

**“REVISED”**  
**NOTICE TO THE PUBLIC**

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 6 Board.** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 10 Board:** Two expiring terms on 12/18/17 \*(12/13/17)

**Recreation District No. 5 Board:** One expiring term on 12/26/17 \*(12/13/17)  
(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(12/13/17)  
(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors’ Bureau:** One expiring term on 12/31/17.  
Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(12/13/17)

**Houma-Terrebonne Public Trust Finance:** One expiring term on 12/26/17) Interested citizens should be a resident of the parish and interested in overseeing a financial program for the parish. \*(12/13/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk’s Office (985-873-6519) or [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org). A board application may be downloaded from the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

## Venita Chauvin

---

**From:** Kurt Charpentier [kcharpentier61@gmail.com]  
**Sent:** Wednesday, December 6, 2017 3:43 PM  
**To:** Venita Chauvin  
**Subject:** term expirations

Venita,

I'm contacting you in reference to my term on the board of recreation district # 5 which is set to expire on 12-26-17. I wish to continue to serve recreation district # 5 as a member of the board for another term.

Thanks

Kurt Charpentier



Virus-free. [www.avast.com](http://www.avast.com)



Wednesday, December 13, 2017

---

**Item Title:**

Recreation District No. 6 Board

**Item Summary:**

**Recreation District No. 6 Board:** One vacancy due to resignation.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

12/4/2017

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 6 Board.** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 10 Board:** One expiring term on 12/18/17 \*(12/13/17)

**Recreation District No. 5 Board:** One expiring term on 12/26/17 \*(12/13/17)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(12/13/17)

(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors' Bureau:** One expiring term on 12/31/17. Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(12/13/17)

**Houma-Terrebonne Public Trust Finance:** One expiring term on 12/26/17) Interested citizens should be a resident of the parish and interested in overseeing a financial program for the parish. \*(12/13/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, December 13, 2017

---

**Item Title:**

Recreation District No. 7 Board

**Item Summary:**

**Recreation District No. 7 Board:** One vacancies to fill an unexpired term. Mr. Dean Robichaux submits application.

---

**ATTACHMENTS:**

**Description**

Notice to the Public  
Application

**Upload Date**

12/4/2017  
12/6/2017

**Type**

Backup Material  
Application

**“REVISED”**  
**NOTICE TO THE PUBLIC**

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 6 Board.** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 10 Board:** Two expiring terms on 12/18/17 \*(12/13/17)

**Recreation District No. 5 Board:** One expiring term on 12/26/17 \*(12/13/17)  
(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(12/13/17)  
(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors’ Bureau:** One expiring term on 12/31/17.  
Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(12/13/17)

**Houma-Terrebonne Public Trust Finance:** One expiring term on 12/26/17) Interested citizens should be a resident of the parish and interested in overseeing a financial program for the parish. \*(12/13/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk’s Office (985-873-6519) or [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org). A board application may be downloaded from the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

RETURN TO:

DATE: 12-4-17

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Dean C. Robichaux  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is:

204 MES Amis Lane Chauvin LA. 70344  
deanjamie@charlen.net 985 804 7794

Applicant wishes to qualify for appointment as a member of Rec.  
(Name of)  
Dist 7 in this Parish, and states the following:  
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 204 MES Amis Lane Chauvin  
(current address)

for 25  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
8

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Rec DIST 7  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Rec DIST 7  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Rec DIST 7  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

D-C Robichaux  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11





Wednesday, December 13, 2017

---

**Item Title:**

Recreation District No. 10

**Item Summary:**

**Recreation District No. 10 Board:** ~~One expiring term.~~ **Two expiring terms.** Mr. Brent Rodrique submits application and resume. Mr. Travis Malbrough submits application and letter of interest.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Application and resume	11/22/2017	Report
Application and letter of interest	11/27/2017	Backup Material

RETURN TO:

DATE: 11-5-17

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail:  
FAX: 985-873-6521

*Dularge*

The application of

Brent Rodrigue Cell. 985-855-6024  
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is:

113 Tina St

Houma LA 70363

Applicant wishes to qualify for appointment as a member of

Rec Dept Dist 10  
(Name of

Board/Commission) in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 113 Tina St

(current address)

for 15 yrs  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on

Rec Dept Dist 10  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on

Rec Dept Dist 10  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of

Rec Dept Dist 10  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Brent Rodrigue  
(Signature of applicant)

Providing false information on this application is grounds for immediate removal from any board or commission.

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

---

## Brent Rodrigue

113 Tina St

Houma, La. 70363

985-855-6021

[Rodriguebrent@gmail.com](mailto:Rodriguebrent@gmail.com)

### Personal Statement:

Hands on, hardworking individual looking broaden my retail career in a result driven environment. Passionate about working in the retail industry as you can see from my extensive 28 years of experience. I thoroughly enjoy working in retail. The most rewarding part is helping new associates develop and grow to understand how we affect people's lives each and every day.

### Qualifications:

Over two years store manager with 12 million in sales

Fifteen years assistant store manager hardware with 5 million in sales

Six years assistant hardware manager with 5 million is sales

Five years retail sales.

Have the proven ability to effectively analyze sales trends, to attain sales goals and develop strategies to deliver results.

Maintain standards in safety, security, loss prevention, financials, and human resources.

### EXPERIENCE: Sears Holding, Houma, La. Store Manager

February 2014 - PRESENT

- Led the team in managing the daily activities of the store with 12 million in sales.
- Created workflow charts to keep the team on track and prevent misses, which was latter adopted by the region team.
- Consistently maintain high levels of customer service.
- Developed and motivated the team members to success, Increasing our score card from 585 to 246. Maintaining a strong team of dedicated manager, promoting 2-3 yearly to higher roles on larger volume stores.
- Resolved HR issues, conducted final interviewing, selecting, and hiring qualified candidates for positions, including all cash office procedures.
- Created worksheet, to explain and maintain payroll expenses.
- Responsible for look and the feel of the store, with all customer touch points close at hand.

- Ensured pricing accuracy was met consistently passing price audits conducted by the State of Louisiana and Sears Holding.
- Conducted monthly planning meeting to plan out the upcoming months events and needs.

### **Sears Holding, Houma, La. Assistant Store Manager Hardware**

June 1999 - February 2014

- Led the team taking care of the day to day activities of the Sears Hardware building. Planning, scheduling, merchandise resets, etc
- Maintained close contact with corporate inventory teams to maintain acceptable inventories for key and special events as the district point of contact.
- Conducted district training for the tool and lawn & garden departments, setting up and conducting 3-4 day off site training events. Which consisted of 150 plus attendees.
- As the point of contact traveled the district, reworking and aligning stores on space allocations, assortment planning issues, adjusting assortments based on sales history, sales trends and market changes. Reviewed, revised and approved seasonal floor plans, for Home Improvement Departments for the district.

### **Sears Holding, Houma, La. Assistant Hardware manager**

August 1993 - June 1999

- Responsible to assist the department manager to develop and train the team on sales process, setting customer service expectations.
- Led projects in other stores, remodeling, relocations, as temporary assignments to get them back on track, including store closing.

### **Sears, Houma, La. Consultative sales associate** August 1988 - August 1993

Assisted customer with their paint, tools sporting goods and lawn and garden needs.

## **EDUCATION**

**Terrebonne High School, Houma, La.**

**Nicholls University, Thibodaux, La.**

**PERSONAL:** Organized, retail store planning, space allocations, resets, working with vendors and Corporate teams for inventory needs.

Arts and crafts, Woodworking and leather crafts.

Carpentry, plumbing and basic electrical.

Certified Foster care and adoptive parent

RETURN TO:

DATE: 10/26/17

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: vchauvin@tpcg.org  
FAX: 985-873-6521

The application of Travis Malbrough  
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is:

208 Tina Street  
Houma, LA 70363  
985-688-0957

Applicant wishes to qualify for appointment as a member of Recreation  
(Name of

District 10 in this Parish, and states the following:  
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at  
208 Tina Street, Houma LA 70363 for 4 years  
(current address, city, state, zip code) (No. of consecutive years)

B. Applicant resides in and is a registered voter of Council District Number 10.

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Recreation District 10  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on the  
Recreation District 10  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District 10  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

Travis Malbrough  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

My name is Travis Malbrough, I am very interested in joining the recreation district 10 board. I have lived down Bayou DuLarge all my life. I grew up playing baseball, basketball, and football for Dularge. I even coached a 7-8 baseball team down DuLarge because they didn't have a coach. I have been around the recreation a lot the past 6 years, from helping out at the ball field to running the spot light at the snow flake pageant. Now it's time for me to help out the DuLarge community by joining this board. Please consider me when making this decision.

Thanks

Travis Malbrough

## Venita Chauvin

---

**From:** Travis Malbrough [tmalbrough@coburns.com]  
**Sent:** Friday, October 27, 2017 10:43 AM  
**To:** Venita Chauvin  
**Subject:** Recreation district 10  
**Attachments:** scan0052.pdf

See below for the application  
Any thing else that needs to be done?

Thanks  
Travis Malbrough  
Electrical and HVAC Sales



5186 Hwy 311  
Houma, LA 70360  
Phone: 985-873-7776  
Fax: 985-873-5887

Category Number: 5.  
Item Number: F.



Wednesday, December 13, 2017

---

**Item Title:**

Houma Area Convention & Visitors' Bureau

**Item Summary:**

**Houma Area Convention & Visitors' Bureau:** One expiring term on 12/31/17.

---

**ATTACHMENTS:**

**Description**

Term Expiration

**Upload Date**

10/5/2017

**Type**

Backup Material



DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALIDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org www.tpcg.org

October 3, 2017

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *tex*  
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2017:

Downtown Development Corp.	Carmen E. Waitz (President)	11-01-17
	Mary Jane Peters	11-01-17
	Dale Norred (Historical Society)	11-01-17
	Ronald Lirette	11-01-17
Planning Commission	Wayne Thibodeaux	11-30-17*
Houma Terrebonne Convention Bureau	Mary Wayne	12-31-17
	Anne Picou	12-31-17

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File  
Organizations/Individuals



Wednesday, December 13, 2017

---

**Item Title:**

Fire District No. 10 Board

**Item Summary:**

**Fire District No. 10 Board:** Two vacancies.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

12/4/2017

**Type**

Backup Material

**“REVISED”**  
**NOTICE TO THE PUBLIC**

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 6 Board.** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(12/13/17)

**Recreation District No. 10 Board:** Two expiring terms on 12/18/17 \*(12/13/17)

**Recreation District No. 5 Board:** One expiring term on 12/26/17 \*(12/13/17)  
(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** Two vacancies. \*(12/13/17) (Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors’ Bureau:** One expiring term on 12/31/17.  
Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(12/13/17)

**Houma-Terrebonne Public Trust Finance:** One expiring term on 12/26/17) Interested citizens should be a resident of the parish and interested in overseeing a financial program for the parish. \*(12/13/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk’s Office (985-873-6519) or [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org). A board application may be downloaded from the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, December 13, 2017

---

**Item Title:**

Upcoming Vacancies

**Item Summary:**

Upcoming Vacancies :

**Houma-Terrebonne Public Trust Finance:** One expiring term.

**Fire Protection District No. 9 Board:** Three expiring terms.

**Bayou Cane Fire Protection:** Five expiring terms.

**Fire Protection District No. 10 Board:** Two expiring terms.

**Schriever Fire Protection District:** Two expiring terms.

**Village East Fire Protection:** Three expiring terms.

**Coteau Fire Protection District:** Three expiring terms.

**Fire Protection District No. 5:** Four expiring terms.

**Fire Protection District No. 8:** Three expiring terms.

**Fire Protection District No. 4:** Three expiring terms.

**Fire Protection District No. 7:** Three expiring terms.

**Fire Protection District No. 6:** Two expiring terms.

**Recreation District No. 1:** One expiring term.

**Recreation District No. 5:** One expiring term.

**Recreation District No. 4:** Two expiring terms.

---

**ATTACHMENTS:**

**Description**

Term Expirations

**Upload Date**

11/10/2017

**Type**

Cover Memo

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
CHRISTA M. DUPLANTIS-PRATHER, RN  
DISTRICT 7  
ALIDORE "AL" MARMANDE  
DISTRICT 9  
STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2  
ARLANDA J. WILLIAMS  
DISTRICT 4  
SCOTTY DRYDEN  
DISTRICT 6  
DARRIN W. GUIDRY, Sr.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org      www.tpcg.org

November 1, 2017

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *TET*  
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of December 2017:

Recreation District No.1	Teri Chatagnier	12-03-17*
Recreation District No. 10	Richard Breaux	12-18-17
Houma-Terrebonne Public Trust Finance	Sharon Bergeron	12-26-17
Recreation District No. 5	Kurt Charpentier	12-26-17

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date.*

/tet

cc: Council Agenda File  
Organizations/Individuals



Wednesday, December 13, 2017

---

**Item Title:**

Houma Housing Authority

**Item Summary:**

**Ms. Arlanda Williams:**

1. Discussion and possible action relative to the immediate termination or resignation of Houma Housing Authority Commissioner Allan Luke.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Luke - Lowe	12/7/2017	Cover Memo
Luke - Cutie	12/7/2017	Cover Memo



## **Drug suspect arrested at Terrebonne official's home, authorities say**

### **MOST POPULAR**

By Dan Copp Staff Writer  
Monday

Posted Jul 24, 2017 at 8:16 PM Updated Jul 24, 2017 at 8:16 PM

Terrebonne Parish sheriff's deputies arrested a fugitive in the home of a local public official last week, authorities said.

Deputies received information Wednesday through Crime Stoppers that a fugitive was staying in the home of Houma-Terrebonne Housing Authority Board Chairman Allan Luke at 113 Olympe Drive.

The fugitive, identified as 28-year-old Natalie Lowe, was wanted in Gulfport, Miss., on a warrant for possession of a controlled dangerous substance, Wolfe said.

"Deputies went to this address and made contact with the home owner who fully cooperated," Wolfe said. "He was not aware that she was wanted out of Mississippi."

Lowe was arrested without incident and transported to the Terrebonne Parish jail.

Luke declined to comment about the incident.

"I don't want to talk about it," Luke said during a phone interview Thursday.

The Houma-Terrebonne Housing Authority oversees public housing in the parish, including the Bayou Towers complex for elderly and disabled residents and the Senator Circle complex for low-income residents.

*-- Staff Writer Dan Copp can be reached at 857-2202 or at [dan.copp@houmatoday.com](mailto:dan.copp@houmatoday.com). Follow him on Twitter@DanVCopp*



## **Another woman arrested at Houma official's home, authorities say**

### **MOST POPULAR**

Kristin Cuite

By Dan Copp Staff Writer

Saturday

Posted Dec 2, 2017 at 6:41 PM Updated Dec 2, 2017 at 6:41 PM

A 30-year-old Houma woman wanted on a forgery charge was arrested in the home of a local public official last week, authorities said.

Kristin Cutie was charged with forgery and later drug possession last Sunday night in the home of Houma-Terrebonne Housing Authority Board Chairman Allan Luke at 113 Olympe Drive, according to the Terrebonne Parish Sheriff's Office.

Deputies responded to Luke's home after receiving reports of an argument. During the investigation, deputies learned Cutie was wanted for a September 2016 forgery, Maj. Malcolm Wolfe said.

"This woman came by the house and I didn't want her to be there," Luke said in a phone interview Thursday. "So the police were called. Evidently she had an outstanding warrant for the forgery. When they searched her in the police car they found medicine on her, but I don't have any details on that."

While searching Cutie's purse, deputies found three Xanax pills and two Oxycodone pills that didn't have a prescription, Wolfe said. In addition to the forgery, Cutie was charged with possession of schedule IV drugs and possession of schedule II drugs. She was taken to the Terrebonne Parish jail, where she remains on a \$35,000 bond.

It marked the second time in about five months that someone was arrested at Luke's home. On June 21, deputies received information through Crime Stoppers that a fugitive was staying in Luke's residence.

That suspect, identified as 28-year-old Natalie Lowe, was wanted in Gulfport, Miss., on a warrant for possession of a controlled dangerous substance, the Sheriff's Office said.

Luke cooperated with police in both incidents and told authorities he wasn't aware of either woman's criminal activities, deputies said.

The incidents were not connected, Luke said. Luke was involved in a relationship with Lowe and only knew Cutie as an acquaintance, he said.

The Houma-Terrebonne Housing Authority oversees public housing in the parish, including the Bayou Towers complex for elderly and disabled residents and the Senator Circle complex for low-income residents.

-- Staff Writer Dan Copp can be reached at 857-2202 or at [dan.copp@houmatoday.com](mailto:dan.copp@houmatoday.com). Follow him on

[Twitter@DanVCopp](https://twitter.com/DanVCopp).



Category Number: 8.  
Item Number: A.



Wednesday, December 13, 2017

---

**Item Title:**

Council Members

**Item Summary:**

Council Members

---

Category Number: 8.  
Item Number: B.



Wednesday, December 13, 2017

---

**Item Title:**

Parish President

**Item Summary:**

**Parish President**

---

Category Number: 9.  
Item Number: A.



Wednesday, December 13, 2017

---

**Item Title:**

Milford & Associates, Inc.

**Item Summary:**

Milford & Associates, Inc.

---

**ATTACHMENTS:**

**Description**

Milford and Associates, Inc.

**Upload Date**

12/5/2017

**Type**

Backup Material

**PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)**

**December 13, 2017**

**1. PROJECT: COUNCIL DISTRICT 5**

a. Parish Project No.:	<u>15-BRG-12</u>
b. Title:	<u>MAYFIELD BRIDGE #1</u>

**2. PROFESSIONAL AGREEMENT:**

a. Date of Original Agreement	<u>30-MAR-15</u>
b. Type (Hourly, Lump Sum, %)	<u>CURVE “A”</u>
c. Total Fees (Basic Services)	<u>\$47,000.00</u>

**3. PLAN AND PREPARATION STATUS:**

a. Right-of-Way & Permits (%)	<u>100%</u>
b. Soil Survey (%)	<u>100%</u>
c. Field Survey (%) (TOPO)	<u>100%</u>
d. Preliminary Plans (%)	<u>100%</u>
e. Final Plans (%)	<u>100%</u>
f. Estimated Bid Date	<u>14-MARCH-17</u>
g. Estimated Cost of Construction	<u>\$750,000.00</u>

**4. CONSTRUCTION STATUS:**

a. Actual Bid Date	<u>28-MARCH -17</u>
b. Contractor	<u>COASTAL BRIDGE CO., LLC</u>
c. Contract Amount	<u>\$569,338.80</u>
d. Work Order Issued	<u>14-JUNE-17</u>
e. Total Contract Time (Working Days)	<u>120</u>
f. Scheduled Completion Date	<u>20-NOV-17</u>
g. Time Elapse Days (%)	<u>122 (101%)</u>
h. Project Complete (%)	<u>15%</u>
i. Estimates Paid to Date (\$)	<u>\$168,149.50</u>
j. Date of Substantial Completion	<u></u>

**5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.**

**6. REMARKS: LaDOTD HAS AN ALTERNATE ROUTE. CONTRACTOR HAS SECURED A PASSING PRESSURE. WATERLINE HEALTH SAMPLE IS SCHEDULED FOR FRIDAY.**

F.E. Milford III, P.E.

Category Number: 9.  
Item Number: B.



Wednesday, December 13, 2017

---

**Item Title:**

APTIM

**Item Summary:**

APTIM

---

**ATTACHMENTS:**

**Description**

APTIM

**Upload Date**

12/5/2017

**Type**

Backup Material



ENGINEERING REPORT  
Date: December 2017

1. PROJECT:

- a. Parish Project No.: 10-CDBG-R-LEV-63
- b. SCI Project No.: 141235
- c. Title: Ward 7 Levee Elevation (CDBG) Project

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 18, 2010
b. Type (Hourly, Lump Sum, %)	LS & Hourly
c. Total Fees	\$4,885,443.00
d. Invoiced to Date	\$2,567,090.69

3. PLAN PREPARATION STATUS:

a. Right-of-Way (%)	100%
b. Permits (%)	100%
c. Soil Survey (%)	100%
d. Field Survey (%)	100%
e. Preliminary Plans (%)	100%
f. Final Plans (%)	100%
g. Estimated Bid Dates	See Below
h. Estimated Cost of Construction	\$17,648,063.30

4. CONSTRUCTION STATUS:

Phase I

a. Actual Bid Date	March 6, 2014
b. Contractor	Apeck
c. Contract Amount	\$4,137,443.30
d. Date Work Order Issued	June 7, 2014
e. Total Contract Time (Days)	511
f. Scheduled Completion Date	October 31, 2015
g. Time Elapsed (Days)	1212
h. Project Complete (%)	100.00%
i. Estimated Paid to Date (\$)	\$3,692,750.48
j. Date of Substantial Completion	September 2, 2016

Phase II

a. Actual Bid Date	August 19, 2014
b. Contractor	Ceres
c. Contract Amount	\$3,959,428.00
d. Date Work Order Issued	October 20, 2014
e. Total Contract Time (Days)	554
f. Scheduled Completion Date	April 26, 2016
g. Time Elapsed (Days)	1138
h. Project Complete (%)	85%
i. Estimated Paid to Date (\$)	\$2,738,440.00
j. Date of Substantial Completion	TBD

Phase III

a. Actual Bid Date	November 10, 2015
b. Contractor	Phylway Construction, LLC.
c. Contract Amount	\$6,777,890.15
d. Date Work Order Issued	February 24, 2016
e. Total Contract Time (Days)	516
f. Scheduled Completion Date	November 16, 2017
g. Time Elapsed (Days)	644
h. Project Complete (%)	95%
i. Estimated Paid to Date (\$)	\$6,251,092.07
j. Date of Substantial Completion	October 13, 2017

Lower Ward 7 Mitigation

a. Actual Bid Date	September 2, 2015
b. Contractor	Coastal Dredging Company, Inc.
c. Contract Amount	\$2,443,597.37
d. Date Work Order Issued	November 12, 2015
e. Total Contract Time (Days)	567
f. Scheduled Completion Date	June 1, 2017
g. Time Elapsed (Days)	689
h. Project Complete (%)	80%
i. Estimated Paid to Date (\$)	\$1,625,105.15
j. Date of Substantial Completion	TBD

5. PROJECT COORDINATOR:

Laura Barnes P.E.  
Hilary Thibodeaux P. E.

6. REMARKS:

December 2017

**Lower Ward 7 Mitigation** - Aptim has received a proposal from the Contractor with a specific dollar amount for the additional hydraulic dredging. Aptim will be submitting a change order to TPCG shortly.

**Phase I** - Project is closed out.

**Phase II** - Aptim has recently received a report from the Geoprobe testing. Aptim is analyzing the report's findings to give direction to the Contractor. Ceres has done repairs to property owner's driveways and boat launches as requested. The substantial completion inspection has been conducted, but due to the large amount of Punch list items, substantial completion **cannot** be granted.

**Phase III** - The slide area of the berm has been repaired. After investigation, the punch list item described as the seepage area is acutally an area of high organic content. Further investigation by Aptim is needed before a recommendation can be made to TPCG.

November 2017

**Lower Ward 7 Mitigation** – Aptim has received approval from TPCG to initiate a request for proposal from the Contractor for additional work.

**Phase I** – Project is closed out.

**Phase II** – Eustis has visited the site and performed geoprobe testing on the slide area of the levee. Aptim is awaiting results from Eustis in order to issue a directive to Ceres for the slide repair. Aptim has received complaints from property owners regarding some of the repairs to their boat launches, drive ways, and is coordinating with Ceres to have these addressed.

**Phase III** – Aptim has issued a directive for the Contractor to begin repairing the slide area of the berm. Contractor has mobilized and begun working on the slide repair.

October 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – TPCG approved assessment of 239 LD's to closeout project. Apeck has been notified.

**Phase II** – Cracking and Sliding at the Bayou Neuf Pumping station has worsened. The contractor has been notified that the repair to this area is necessary for substantial completion. Contractor has made a site visit and is disputing that they are responsible. Aptim

**Phase III** – Contractor has mowed the project work area for inspection access. Contractor has demobilized from the site while the slide repair area was not completed. Contractor is disputing that they are not responsible for continuing to work on the repair. Aptim  
September 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – Awaiting TPCG approval to assess 239 LD's to close out the project.

**Phase II** – Levee Slide repair near the Bayou Neuf Pumping Station has been completed. Inspections show that some settling and cracking has started. Contractor has been notified, and we are awaiting a response. Contractor still has additional activities near the Lashbrook Pumping Station.

**Phase III** – Slide repairs are complete, however there are early signs of cracking and sliding in the repair area. The Contractor has been notified of their contract requirements to repair these deficiencies.

August 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.

**Phase II** – Construction progress delayed by weather. Ceres will submit seeding & fertilizing plan for review. Remaining items for completion are slide repair, seeding & fertilizing, additional material and grading at Lashbrook Pump Station. Pre and post 28 day surveys.

**Phase III** – 28 day settlement period of levee section between Sta 172+00 and 184+00 elapsed. Phylway's surveyor completed survey slide repair of the berm at Sta 172+00 to Sta 184+00.

•July 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.

**Phase II** – Slide repairs have started near the Lashbrook Pumping Station.

**Phase III** – Slide repairs have resumed at Sta 170+00 to Sta 184+00.

•June 2017

**Lower Ward 7 Mitigation** – Vinyl sheet pile wall has been installed by subcontractor (Frisco). Coastal Dredging still waiting for their dredge to be repaired.

**Phase I** – APECK's request on reducing liquidated damages due to high percentage of organics encountered at the Woodlawn Pit is still under review by CB&I.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Concrete Repairs on Oleander St. have been completed. Levee has been brought to design elevation at the failure section (from Sta. 172+00 to Sta. 184+00).

•May 2017

**Lower Ward 7 Mitigation** – Sheet installation to begin 5/18/17.

**Phase I** – Meeting with Apeck to hear their discussion regarding liquidated damages.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Phylway's subcontractor began concrete repair work on Oleander St. and will subsequently begin work on slide repair.

•April 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. Apeck has requested availability.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Awaiting approval of Change Order No. 3 for Phylway to begin slide repair. Seeding and fertilizing of the remainder of the levee is complete.

•March 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. They will not be available until early April 2017.

**Phase II** – Repairs continued on the slide at Bayou Neuf. Dupre Bros. completed installation of the sheet pile and touch-up paint, and demobilization is underway. Ceres is repairing Mr. Glenn Traham's access road.

**Phase III** – All Pre and Post 28-day surveys have been received with the exception of Stations 172+00 and 184+00. Phylway began seeding and fertilizing the completed levee sections this week. Eustis has provided an analysis and recommendation to repair the slide area. CB&I is working with Phylway to process Change Order No. 3 to repair the slide.

•February 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – CB&I is processing pay application No. 14 from Apeck and working to assess liquidated damages.

**Phase II** – Ceres' subcontractor has begun blasting and painting the sheet pile picked up from TPCG. They anticipate completion next week and will begin installation and slide repair the first week of March.

**Phase III** – Phylway has completed building the levee to grade, minus the slide between stations 170+00 to 184+00. All pre-28 day surveys have been submitted from stations 10+37 to 277+10. Post 28-day surveys have been received for stations 56+00 to 277+10. Eustis took soil samples of the slide area and are currently completing their analysis. Preliminary discussions indicate that the method of repair will not include sheet pile, but may require removal of material, replacing, and compacting.

•January 2017

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Staff gauges have been surveyed and installed at St. Louis Canal sluice gates. CB&I is currently processing the final balancing change order and recommended assessment of 239 of the 308 days that Apeck was beyond contract time, in liquidated damages.

**Phase II** - Change Order No. 6 was approved by council. Waiting on Ceres to schedule slide repair activities.

**Phase III** - Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% Overall Project complete. 71% of contract time has elapsed. 112 calendar days to be added to contract time thru December 30th. Substantial completion date has been revised from November 20, 2016 to March 12, 2017.

• December 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – No changes.

**Phase II** – Levee construction is complete. Received approval from OCD & TPCG on Change Order No. 6. Slide repair will be completed in January. Contractor has submitted Pre-28 Day Surveys for review.

**Phase III** – Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% overall project complete, based on payments made. 76% contract time elapsed. 85 calendar days to be added to contract time thru November 30th. Substantial completion date has been revised from November 20, 2016 to February 13, 2017.

• November 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items with the exception of as-builts. Awaiting submittal of final pay request. CB&I began working on balancing change order.

**Phase II** – Levee construction is complete. Waiting on backup documentation to process C.O. #6. Drafting a preliminary draft punch list for Ceres to work on; including gate installation, slide repair, NCR disposition, and access road maintenance.

**Phase III** – Approximately 92% of the estimated hauled-in material required for earthen embankment has been placed. 84% overall complete (based on \$\$\$). 62% Contract time elapsed.

• October 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items, with the exception of Fanguy access road and limestone on the St. Louis Canal access road to the sluice gates. Waiting on Contractor to provide as-builts. CB&I is considering recommendation to TPCG on assessing liquidated damages for additional engineering and inspection activities required due to the extended contract time.

**Phase II** – Levee construction continues. Hauling from the pit was completed last week. Ceres provided cost estimate for Bayou Neuf Slide repair. CB&I reviewed the request and countered with a reduction in days requested.

**Phase III** – approximately 64% of the estimated hauled in-material required for earthen embankment has been placed.

66% Overall Complete (based on \$\$\$). 62% Contract Time Elapsed. 85 calendar days to be added to Contract Time thru September 30th. Substantial Completion date has been revised from November 20, 2016 to February 13, 2016.

• September 2016

**Lower Ward 7 Mitigation** – Dredging activities have stopped due to a breach near sheetpile plug 3. Continuing to develop solution for closure.

**Phase I** – Final surveys have been submitted and approved. Change order No. 4 is being processed. Substantial Completion inspection is scheduled for Wednesday, September 21, 2016.

**Phase II** – Levee construction continues. Estimated 5 more days of hauling material from Woodlawn Ranch Rd. pit. Waiting on final cost estimate from Ceres on the Bayou Neuf Slide Repair. Contractor is currently 250 days beyond contractor time as of September 20, 2016.

**Phase III** – Approximately 55% of the estimated hauled in-material required for earthen embankment has been placed.

60% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 70 calendar days to be added to Contract Time thru August 31st. Substantial Completion date has been revised from November 20, 2016 to January 29, 2016.

• August 2016

**Lower Ward 7 Mitigation** – Dredging has been proceeding well and ongoing.

**Phase I** – Waiting on contractor to resubmit final surveys. Continuing to request complete breakdown to process C. O. #4.

Contractor is currently 324 days past contract time as of August, 16, 2016.

**Phase II** – Levee construction continues. Excess rain caused hauling delay from Woodlawn Ranch Road pit. Estimated more days of hauling material. The Bayou Neuf slide is still being analyzed. A repair recommendation is estimated the week of August 15th.

Contractor is currently 221 days beyond contract time as of Aug 16, 2016.

**Phase III** – Approximately 46% of the estimated hauled in-material required for earthen embankment has been placed.

53% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 58 calendar days to be added to Contract Time thru July 31st. Substantial Completion date has been revised from November 20, 2016 to January 17, 2016.

• July 2016

**Lower Ward 7 Mitigation** – Dredging has begun on July 15th.

**Phase I** – Construction and grading complete, with exception of Station 735+00. Waiting on Contractor to submit final surveys.

Waiting on Contractor to provide estimate and breakdown for C. O. #4.

**Phase II** – Levee construction continues. Hauling from Woodlawn Ranch Rd. pit is on hold while the current material is utilized along the alignment. The slide material on the protected side levee near Bayou Neuf Pump Station is currently being tested and analyzed for a repair recommendation.

**Phase III** – 100% Complete with Clearing and Grubbing. Approximately 36% of the estimated hauled in-material required for earthen embankment has been placed. Working with Columbia Gulf Pipeline to receive revised Letter of No Objection due to need to remove and replace riprap over their pipeline. 38% Overall Complete (based on \$\$\$). 42% Contract Time Elapsed.

31 calendar days to be added to Contract Time thru May 31st.

• June 2016

**Lower Ward 7 Mitigation** – Dredging is currently scheduled to begin the week of June 27th.

**Phase I** - Construction in progress. Contractor is continuing to shape levee to design grade.

**Phase II** – Levee construction and hauling operations continue. Contractor submitted new schedule indicating Sept. 16th completion. Change Order No. 4 and Pay Request No. 11 are awaiting OCD approval.

**Phase III** - 91% Complete with Clearing and Grubbing: Approximately 22% of the estimated hauled in-material required for earthen embankment has been placed. 26% Overall Complete (based on \$\$\$). 32% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• May 2016

**Lower Ward 7 Mitigation** - May 2016 - Dredging has been delayed due to mechanical issues of the dredging equipment and it has been re-scheduled to start the first or second week of June, this was reported at the monthly meeting held on May 17, 2016.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction continues. Hauling from the Woodlawn Ranch Rd. pit began. Contract completion still anticipated at the end of June 2016.

**Phase III** - 82% Complete with Clearing and Grubbing: Hauling operations commenced & approximately 6% of the estimated hauled in-material required for earthen embankment has been placed. 11% Complete (based on \$\$\$). 24 % Contract Time Elapsed. 8 calendar days to be added to Contract Time thru March 31st.

• April 2016

**Lower Ward 7 Mitigation** - April 2016 – Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in May.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction in progress. Levee lift installation and excavation at the pit continues. Change Order No. 4 is being negotiated for access No. 4 improvements, additional bankline stabilization, and pit activities. Contractor anticipates completion end of June 2016.

**Phase III** – 60% Complete with Clearing and Grubbing: Preparing to begin hauling operations when there are dry conditions. 5% Complete (based on \$\$\$). 14 % Contract Time Elapsed.

• March 2016

**Lower Ward 7 Mitigation** - Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in April.

**Phase I** - Construction in progress. Contractor is addressing the low areas of the levee. Contractor surveyed the new extended portion of the borrow pit and is currently preparing it for excavation.

**Phase II** - Construction in progress. Levee lift installation continues. Excavation began at the Woodlawn pit. Contractor began installation of bankline stabilization between Stations 443+00 and 483+00. Contractor has been unable to use access #4 due to property owner not allowing access.



**Phase III** – Construction in progress. NTP issued 2/24/16. Contract End Date is 11/20/16. Controlling work is degrading, clearing and grubbing. Work near Columbia Gulf pipeline may involve additional work. % Complete (based on \$\$\$) = 3.3%. % Contract Time Elapsed = 1.9%.

• February 2016

**Lower Ward 7 Mitigation** - Contractor continuing to install sheet pile plugs.

**Phase I** - Construction in progress. Contractor is anticipating needing more material than originally estimated to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. Work has not begun in Woodlawn Ranch Rd pit. Slide at Bayou Neuf pump station has been repaired. Current contract end date is Oct 14, 2015.

**Phase III** - Executed contracts were received from the Parish. Approved for Construction documents are being assembled. PCC is scheduled for Feb. 23rd.

• January 2016

**Lower Ward 7 Mitigation** - Mobilize 1/18/2016 to drive sheet pile.

**Phase I** - Construction in progress. Contractor provided CB&I an estimated quantity of 300 cubic yards needed to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Contract documents are with the Parish for review and execution. Awaiting final insurance certificates from Phylway.

Approved for construction plans and specs are in progress. Anticipate PCC & NTP in early February.

• December 2015

**Lower Ward 7 Mitigation** - Awaiting work plan & schedule from contractor.

**Phase I** - Construction in progress. Contractor resubmitted pre-28 day surveys on 11/23/15. CB&I provided comments on the surveys of areas that need to be addressed. Contractor is estimating the quantity of fill material needed to address these areas and will submit this quantity to CB&I. Contractor has completed the concrete sheet pile cap and Hilcorp access ramp.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Recommendation for award to Phylway was sent to TPCG on Nov. 23, 2015.

• November 2015

**Lower Ward 7 Mitigation** - Nov. 12th held Pre-Construction Meeting.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys on 11/12/15 with information previously requested. CB&I is currently reviewing these surveys. Additional information is needed to be provided. Contractor mobilized to the project site on 11/16/15 to begin additional work, complete remaining work, and address any levee sections below design grade.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Opened bids on Nov. 10, 2015. Received 4 bids. Currently under evaluation for responsiveness and accuracy.

• October 2015

**Lower Ward 7 Mitigation** -Finalizing Contract info. & Submittals. Will be scheduling Preconstruction Meeting in Nov.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys. Upon review, CB&I requested additional information and is awaiting resubmittal. Apeck was given the approval to begin repairs on Hilcorp access ramp. CB&I is awaiting a schedule for this work.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Currently out for bids. Pre-Bid Conference is for Oct. 20, 2015, and Bid Opening is scheduled for Nov. 3, 2015.

• September 2015

**Lower Ward 7 Mitigation** -Provide Recommendation on Responsive Low Bidder for base bid and all three alternates.

**Phase I** - Levee lift installation has been completed. Still waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Excavation to begin in Woodlawn Ranch pit. Contract End Date – Aug. 12, 2015, with nine (9) weather days pending to be added. Negotiating C. O. #2 with Ceres for bankline stabilization between Sta 443+00 and 483+00.

**Phase III** – Finalizing review and revisions to final set. “Issued for Bid plans and specs will be submitted to TPCG on September 25, 2015. Bidding process expected at the end of the month.

• August 2015

**Lower Ward 7 Mitigation** - Bid Opening scheduled for September 2, 2015.

**Phase I** - Levee lift installation has been completed. Waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End Date was August 12, 2015, with three (3) weather days pending to be added to the Contract. Liquidated damages have started.

**Phase III** – “Issued for Bid” signed and stamped. Plans and Specs will be submitted to TPCG on August 18, 2015. Bidding process expected at the end of the month.

• July 2015

**Lower Ward 7 Mitigation** - CB&I submitted final modifications to Contract Documents, addressing OCD final comments, to TPCG on July 16, 2015. Bidding process expected to begin at the end of the month.

**Phase I** – Construction in progress. Final levee lift is being placed along the alignment. Dressing operations also ongoing. Contract End date is July 28, 2015.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End date is August 12, 2015.

**Phase III** – Final plans and specs, addressing OCD final comments, will be submitted on July 21, 2015. Bidding process expected at beginning of August.

• June 2015

**Lower Ward 7 Mitigation** - CB&I held conference call with OCD on June 3rd to review plans.

• May 2015

**Phase I** – Construction in progress. Work along St. Louis Canal approved in C. O. #2 is completed.

**Phase II** - Construction in progress. Contract end date is August 12th.

**Phase III** – CB&I held conference call with OCD on June 3rd. Plans are being revised.

**Lower Ward 7 Mitigation** - Received response letter on May 15th requiring Chef Bank. CB&I is preparing a letter requesting reconsideration. Revised plans addressing TPCG comments were resubmitted on May 5/4/15.

• April 2015

**Phase I** – Construction in progress. Estimated completion July 12.

**Phase II** - Construction is in progress. Estimated completion July 17 (Aug. 10 with weather days).

**Phase III** – Plans & Specs were reviewed by TPCG in April and resubmitted by CB&I on 5/11.

**Lower Ward 7 Mitigation** - Mar-Apr 2015 – TPCG considering purchasing credits. USACE began 10-day notice for In Lieu Fee Program on 4/17/15.

• March 2015

**Phase I** - C. O. #2 for St. Louis Canal levee presented to TPCG for

**Phase II** - Contractor is currently 12% complete according to pay request Substantial Completion date July 17, 2015. Final Completion date August 24, 2015.

**Phase III** – Plans submitted to TPCG on 11/26/14.

• February 2015

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design submitted on March 6.

- **Lower Ward 7 Mitigation** - Mitigation plan completed and submitted on March 6.
- January 2015
  - **Lower Ward 7 Mitigation**— Final geotech report expected week of 1/23/15. Final Design in progress. CB&I surveyed riprap on 1/13/15 for add alternate. CB&I sent new cost estimate on 1/13/15.
  - Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.
  - Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.
  - Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.
  - Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.
- December 2014
  - **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.
- November 2014
  - **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.
  - **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.
  - **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow scheduled to begin first.
  - **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.
  - **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.
  - October 2014 - **Upper Ward 7 Phase I** – Construction in progress.
  - Upper Ward 7 Phase II** – Contracts received from Ceres and executed by TPCG on October 1, 2014. Pre- Construction meeting was held on October 9, 2014. A Notice to proceed was issued to Ceres for the date of October 20, 2014.
  - Lower Ward 7** – Plans for Final Phase are being prepared for resubmission to TPCG.
  - Lower Ward 7 Permit:** Final Permit has been received.
- September 2014 - **Upper Ward 7 Phase 1** – Construction in progress.
  - **Upper Ward 7 Phase 2** – Contracts due back from Ceres on September 18.
  - **Lower Ward 7** – Plans for Final Phase submitted. CB&I presented interim solution phase to TPCG on July 17, 2014; Parish agreed with proposed interim solution phase. Eustis Engineering performed required stability analyses for proposed interim phase.
- July 2014 - Upper Ward 7 Phase 1 – Construction in progress.
  - Upper Ward 7 Phase 2 – Bid Opening scheduled for August 19, 2014.
  - Lower Ward 7 – Plans submitted. CB&I reviewing option of phasing project to coincide with mitigation.
- May 2014 – Contracts for levee from Bayou Neuf to East Houma Surge Levee are complete. Pre-construction meeting held on May 27. P&S comments for Lashbrook to Bayou Neuf returned to TPCG and submitted to OCG. P&S for Boudreaux Canal to Lashbrook are expected shortly.
- April 2014 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids opened on 3/6/14. P&S for Lashbrook to Bayou Neuf were submitted on 1/31/14. P&S for Boudreaux Canal to Lashbrook are expected shortly.
- January 2014 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids will be opened on March 6. P&S for Lashbrook to Bayou Neuf were submitted on January 31. P&S for Boudreaux Canal to Lashbrook are expected by first week of March.
- November 2013 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. P&S for Lashbrook to Bayou Neuf will be complete first week of December.
- November 2013 ERR Status: ERR approved and Release of Funds received.
- November 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently. Upper Ward 7: Permit received on Sept 06, 2013.
- September 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently.
- September 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submittal to OCD.
- September 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Permit received on Sept 06, 2013.
- August 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are currently being negotiated.
- August 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 2013 - ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- July 2013 - Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 13, 2013 - Mitigation Contract and Payment delivered to mitigation company.
- June 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- June 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews. Upper Ward 7: Upon payment of mitigation fee, permit will be issued.
- May 2013 Permit Status - Lower Ward 7: Draft Permit is expected in May. Permit was prepared and undergoing internal reviews. Upper Ward 7: Awaiting Corps to review operations plan and finalize mitigation requirements.
- April 10, 2013 - Submitted Draft Financial Assurance letter for Lower Ward 7 Mitigation to TLCD.
- March 14, 2013 - USACE is determining if a Financial Assurance letter for Lower Ward 7 Mitigation will be
- March 7, 2013 - Submitted Operation Plan for Ward 7 Extension to USACE.
- ERR on hold at OCD, waiting on USACE Permit.
- February 07, 2013 - Final ERR submitted to TPCG Engineering for required signatures prior to OCD submittal.
- February 2013 - Submitted Response to comments/questions from USACE about drainage study for levee extension.
- February 05, 2013 - Conference call with Eustis about Lower Ward 7 typical cross sections.
- January 28, 2013 - Draft ERR approved by TPCG Engineering.
- January 22, 2013 - Transmitted additional survey data to Eustis for Upper Ward 7 stability of Additional typical cross sections.
- January 17, 2013 - Draft ERR submitted to TPCG Engineering for review.
- January 10, 2013 - Requested more survey data in order to update the engineering report received from Eustis
- January 04, 2013 - Completed draft of E.R.R.
- December 11, 2012 - Draft of environmental assessment report being completed and will be submitted prior to receiving permit.
- December 10, 2012 - Received engineering report from Eustis covering geotechnical exploration & stability analysis of levee cross sections. The report is under review by Shaw.
- December 4, 2012 - Transmitted drainage analysis to USACE for Ward 7 Extension Mitigation requirements. Awaiting comments.
- November 9, 2012 - Shaw & TPCG met with USACE regarding mitigation requirements for Ward 7 Extension. Shaw is currently performing a drainage analysis & exploring possibilities of putting culverts under levee to decrease wetland impacts.
- October 31, 2012 - Shaw received a letter from USACE regarding mitigation requirements for Upper Ward 7 Extension.
- October 29, 2012 - Shaw submitted revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 12, 2012 - Shaw submitted the Plans & Specifications for the Ward 7 Extension to TPCG for review.

- October 2012 - Shaw will submit revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 10, 2012 - Shaw & TPCG went on flight to do an aerial survey of the levee alignment to investigate eagles' nests, as requested by USFWS.
- September 2012 - Shaw will have P & S completed to issue for bid when Permit is received and ERR accepted.
- September 2012 - Shaw is addressing comments received on the Lower Ward 7 mitigation plan.
- September 2012 - Shaw is finalizing the plans and specifications for the Upper Ward 7 Extension.
- August 9, 2012 - Received revised DNR permit for Upper Ward 7.
- August 17, 2012 - USACE Public Notice will expire on September 8, 2012 for Upper Ward 7.
- July 2012 - Shaw is finalizing mitigation plans for Lower Ward 7 to be submitted to DNR.
- July 2012 - Shaw is working on the plans & specifications for the alignment from St. Louis Canal to East Houma Surge Levee
- April 11, 2012 - ERR about 85% complete. Awaiting receipt of USACE permit.
- April 2, 2012 - Final DNR permit for Upper Ward 7 received.
- March 28, 2012 - Shaw submitted a preliminary report to TPCG.
- General - Project involves raising approximately 15 miles of levee from elevation 8.0 to elevation 10.0.
- January, 2012 - Performing Surveying and Geotech analysis of alignment.
- December 23, 2011 - Upper Ward 7 Levee Permit application submitted.
- December 20, 2011 - Lower Ward 7 Levee Permit application submitted.
- December 9, 2011 - Ward 7 Levee Extension Permit application submitted.
- October 5, 2011 - CDBG Application Approval. Final Engineering authorized to proceed.

Category Number: 9.  
Item Number: C.



Wednesday, December 13, 2017

---

**Item Title:**

Providence Engineering and Design, LLC

**Item Summary:**

Providence Engineering and Design, LLC

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Providence Engineering and Design, LLC	12/6/2017	Backup Material

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 95-DRA-37
- b. Terrebonne Parish Council District No.: 4
- c. Providence Engineering and Design, LLC Project No.: 441-011
- d. Title: **Forced Drainage Project Area 2-1A Drainage Imps.**  
**Phase VI - Honeysuckle**

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 2, 2009
- b. Type (Hourly, Lump Sum, %) Hourly and Lump Sum
- c. Total Fees (Basic and Additional Services) \$144,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$605,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2018
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Pre-bid scheduled for December 19<sup>th</sup> at 2:30 p.m.

## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 10-LEV-31
- b. Terrebonne Parish Council District No.: 7
- c. Providence Engineering and Design, LLC Project No.: 441-028
- d. Title: **Suzie Canal (North) Levee Extension**

### 2. PROFESSIONAL AGREEMENT:

- |   |                                    |
|---|------------------------------------|
| a. Date of Original Agreement                 | <u>Orig. Agree.-Aug. 17, 2010</u>  |
| b. Type (Hourly, Lump Sum, %)                 | <u>Amend. No. 1-Sept. 26, 2016</u> |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u>         |
|   | <u>\$1,022,000.00</u>              |

### 3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>    |
| b. Soil Survey (%)                | <u>100%</u>           |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2017</u>           |
| g. Estimated Cost of Construction | <u>\$4,130,000.00</u> |

### 4. CONSTRUCTION STATUS:

- |                                   |                                |
|-----------------------------------|--------------------------------|
| a. Actual Bid Date                | <u>May 25, 2017</u>            |
| b. Contractor                     | <u>River/Road Const., Inc.</u> |
| c. Contract Amount                | <u>\$3,360,000.00</u>          |
| d. Date Work Order Issued         | <u>August 8, 2017</u>          |
| e. Total Contract Time (Days)     | <u>300 calendar days</u>       |
| f. Scheduled Completion Date      | <u>June 16, 2018</u>           |
| g. Time Elapse (Days) (%)         | <u>119 days / 39.7%</u>        |
| h. Project Complete (%)           | <u>29%</u>                     |
| i. Estimates Paid to Date (\$)    | <u>\$890,698.24</u>            |
| j. Date of Substantial Completion | <u></u>                        |

### 5. PROJECT COORDINATOR:

Bryan Breaud, P.E.

### 6. REMARKS:

Notice of Award to Contractor was issued June 29<sup>th</sup>. Pre-construction conference held on August 8<sup>th</sup>. Contractor completed clearing. Working on excavation and shaping of levee. Contractor driving piles for drainage structures.

## Project Status Report

**December 6, 2017**

**1. PROJECT:**

- a. Parish Project No.: 10-SEW-96
- b. Terrebonne Parish Council District No.: 6
- c. Providence Engineering and Design, LLC Project No.: 441-044
- d. Title: **Ashland Wetland Assimilation Discharge System**

**2. PROFESSIONAL AGREEMENT:**

- |   |                                   |
|---|-----------------------------------|
|   | Orig. Agree.-March 2, 2011        |
|   | Amend. No. 1-Aug. 9, 2011         |
|   | Amend. No. 2-Sept. 28, 2012       |
|   | Amend. No. 3-Jan. 6, 2015         |
| a. Date of Original Agreement                 | <u>Amend. No. 4-March 3, 2017</u> |
| b. Type (Hourly, Lump Sum, %)                 | <u>Lump Sum and Hourly</u>        |
| c. Total Fees (Basic and Additional Services) | <u>\$445,600.00</u>               |

**3. PLAN PREPARATION STATUS:**

- |                                   |                                |
|-----------------------------------|--------------------------------|
| a. Right-of-Way and Permits (%)   | <u>100%(ROW) 100%(Permits)</u> |
| b. Soil Survey (%)                | <u>N/A</u>                     |
| c. Field Survey (%)               | <u>100%</u>                    |
| d. Preliminary Plans (%)          | <u>100%</u>                    |
| e. Final Plans (%)                | <u>100%</u>                    |
| f. Estimated Bid Date             | <u>June 16, 2015</u>           |
| g. Estimated Cost of Construction | <u>\$2,000,000.00</u>          |

**4. CONSTRUCTION STATUS:**

- |                                   |  |
|-----------------------------------|--|
| a. Actual Bid Date                | <u>June 16, 2015</u>                           |
| b. Contractor                     | <u>Cycle Construction</u>                      |
| c. Contract Amount                | <u>\$1,750,564.93 co#4 (balancing-pending)</u> |
| d. Date Work Order Issued         | <u>August 27, 2015</u>                         |
| e. Total Contract Time (Days)     | <u>564 days co#3</u>                           |
| f. Scheduled Completion Date      | <u>June 16, 2017</u>                           |
| g. Time Elapse (Days) (%)         | <u>514 days (91.1%)</u>                        |
| h. Project Complete (%)           | <u>99%</u>                                     |
| i. Estimates Paid to Date (\$)    | <u>\$1,738,602.05</u>                          |
| j. Date of Substantial Completion | <u>January 9, 2017</u>                         |

**5. PROJECT COORDINATOR:**

Melanie Caillouet

**6. REMARKS:**

Change Order No. 1 approved to modify tie-in to existing sewer line and adjust contract time. Change Order No. 2 approved 6' fence and adjusted contract time. Construction has been slowed due to rain and high water on-site. Tie-in to plant has been made. Checking operation of discharge lines. Area still very wet. Change Order No. 3 approved - additional fill, discharge header support and removal of concrete footing. Balancing Change Order No. 4 submitted to Owner for approval (-\$26,688.12). Contractor almost complete with punchlist. Contractor and Engineer met with property owner to review some complaints of ruts and subsidence. Property has been drained, graded and elevations taken. Rain has slowed down the work. Contractor submitted cost to provide additional fill matter in low area. Cost submitted to Owner for review and Owner has approved the cost. Additional 407 c.y. of borrow placed on property. Property owner is still not satisfied. Meeting was held with TPCG to discuss. As a result of the meeting, the property owner was sent an email, but is still not satisfied.

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 14-HMPG-26
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-051
- d. Title: **Critical Facilities Hardening - Courthouse Annex (HMGP)**

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Aug. 13, 2014
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$57,212.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / By Contractor
- b. Soil Survey (%) N/A
- c. Field Survey (%) N/A
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$475,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date July 25, 2017
- b. Contractor BET Construction, Inc.
- c. Contract Amount \$673,970.00
- d. Date Work Order Issued September 27, 2017
- e. Total Contract Time (Days) 180 days
- f. Scheduled Completion Date April 6, 2018
- g. Time Elapse (Days) (%) 58 days (32.29%)
- h. Project Complete (%) 1%
- i. Estimates Paid to Date (\$) 0
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor saw cutting and removing concrete.



## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 13-DRA-22
- b. Terrebonne Parish Council District No.: 8
- c. Providence Engineering and Design, LLC Project No.: 441-069
- d. Title: Upper Little Caillou Drainage Pump Station

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement June 17, 2013
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$325,300.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) 100% (ROW) 100% (Permits)
- b. Soil Survey (%) 100%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$4,300,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date July 13, 2017
- b. Contractor Sealevel Construction
- c. Contract Amount \$5,081,154.00
- d. Date Work Order Issued September 26, 2017
- e. Total Contract Time (Days) 300 days
- f. Scheduled Completion Date August 4, 2018
- g. Time Elapse (Days) (%) 57 days (19%)
- h. Project Complete (%) 1%
- i. Estimates Paid to Date (\$) 0
- j. Date of Substantial Completion

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

Pre-construction meeting held and work order issued. Contractor moved on-site and is working on temporary bridge.

## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 14-ROAD-06
- b. Terrebonne Parish Council District Nos.: 2, 3 & 5
- c. Providence Engineering and Design, LLC Project No.: 441-083
- d. Title: Hollywood Road Widening (CE&I)

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 16, 2014
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$851,125.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) N/A
- d. Preliminary Plans (%) N/A
- e. Final Plans (%) N/A
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction N/A

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 23, 2013
- b. Contractor Conti Enterprises, Inc.
- c. Contract Amount \$12,545,948.97 c/o#22
- d. Date Work Order Issued August 8, 2014-time began 8/11/14
- e. Total Contract Time (Days) 528 days c/o#22
- f. Scheduled Completion Date Jan. 21, 2016 c/o#22
- g. Time Elapse (Days) (%) 832 days (162.2%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$12,478,443.48
- j. Date of Final Completion May 12, 2017

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

All work complete. Contract time stopped on November 18, 2016. Final acceptance approved by Owner. Engineer working on final change orders.

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 14-SCADA-13
- b. Terrebonne Parish Council District Nos.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-085
- d. Title: Telemetry System for Drainage Pump Stations (Phase III)

2. PROFESSIONAL AGREEMENT:

- |   |                             |
|---|-----------------------------|
| a. Date of Original Agreement                 | Orig. Agr.-June 2, 2014     |
| b. Type (Hourly, Lump Sum, %)                 | Amend. No. 2-March 17, 2017 |
| c. Total Fees (Basic and Additional Services) | Lump Sum and Hourly         |
|   | <u>\$60,700.00</u>          |

3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>N/A</u>            |
| b. Soil Survey (%)                | <u>N/A</u>            |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>Beginning 2018</u> |
| g. Estimated Cost of Construction | <u>\$340,000.00</u>   |

4. CONSTRUCTION STATUS:

- |                                   |       |
|-----------------------------------|-------|
| a. Actual Bid Date                | _____ |
| b. Contractor                     | _____ |
| c. Contract Amount                | _____ |
| d. Date Work Order Issued         | _____ |
| e. Total Contract Time (Days)     | _____ |
| f. Scheduled Completion Date      | _____ |
| g. Time Elapse (Days) (%)         | _____ |
| h. Project Complete (%)           | _____ |
| i. Estimates Paid to Date (\$)    | _____ |
| j. Date of Substantial Completion | _____ |

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:  
 Final plans submitted to Parish for review. Awaiting bid dates.

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 14-SEW-21
- b. Terrebonne Parish Council District No.: 4
- c. Providence Engineering and Design, LLC Project No.: 441-088
- d. Title: North Wastewater Treatment Plant Electrical Improvements

2. PROFESSIONAL AGREEMENT:

- |   |                                 |
|---|---------------------------------|
| a. Date of Original Agreement                 | <u>Amend. #1-Dec. 16, 2015</u>  |
| b. Type (Hourly, Lump Sum, %)                 | <u>Orig. Agr.-July 11, 2014</u> |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u>      |
|   | <u>\$142,600.00</u>             |

3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>N/A</u>            |
| b. Soil Survey (%)                | <u>N/A</u>            |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2016</u>           |
| g. Estimated Cost of Construction | <u>\$1,017,400.00</u> |

4. CONSTRUCTION STATUS:

- |                                   |   |
|-----------------------------------|---|
| a. Actual Bid Date                | <u>March 3, 2016</u>                    |
| b. Contractor                     | <u>E-3 Electrical, Inc.</u>             |
| c. Contract Amount                | <u>\$981,000.00</u>                     |
| d. Date Work Order Issued         | <u>May 2, 2016 (time began 5/16/16)</u> |
| e. Total Contract Time (Days)     | <u>346 days c/o#3</u>                   |
| f. Scheduled Completion Date      | <u>April 26, 2017</u>                   |
| g. Time Elapse (Days) (%)         | <u>346 days (100%)</u>                  |
| h. Project Complete (%)           | <u>99%</u>                              |
| i. Estimates Paid to Date (\$)    | <u>\$935,976.10</u>                     |
| j. Date of Substantial Completion | <u>April 26, 2017</u>                   |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Change Order No. 1 approved for \$4,238.00 (repair aerator tank lighting) and additional 64 contract days for equipment delivery delay. Change Order No. 2 approved for additional 50 contract days. All equipment has been field tested. Certificate of Substantial Completion approved by Owner. Change Order No. 3 (Balancing) approved. (72 calendar days). Waiting on information to complete punch list. (Information to complete O&M manuals.)



Providence Engineering and Design, LLC

**991 Grand Caillou Road**

Houma, Louisiana 70363-5705

Ph: (985) 876-6380 Fax: (985) 876-0621

**December 6, 2017**

a. Parish Project No.: 14-ROAD-33  
b. Terrebonne Parish Council District No.: 6  
c. Providence Engineering and Design, LLC Project No.: 441-094  
d. Title: **Hollywood Road Extension - Valhi Blvd. to LA 182**

Original Agree.-Nov. 10, 2014  
Amend. No. 1-Aug. 11, 2016  
Lump Sum and Hourly  
 \$493,050.00

a. Right-of-Way and Permits (%)	100% / 100%
b. Soil Survey (%)	100%
c. Field Survey (%)	100%
d. Preliminary Plans (%)	100%
e. Final Plans (%)	100%
f. Estimated Bid Date	2017
g. Estimated Cost of Construction	\$3,300,000.00

a. Actual Bid Date	July 11, 2017
b. Contractor	LA Contracting Enterprise
c. Contract Amount	\$3,310,654.90
d. Date Work Order Issued	September 13, 2017
e. Total Contract Time (Days)	365 days
f. Scheduled Completion Date	October 2, 2018
g. Time Elapse (Days) (%)	63 days (17.3%)
h. Project Complete (%)	12%
i. Estimates Paid to Date (\$)	\$390,102.33
j. Date of Substantial Completion	

## Clay Breaud

Contractor working on granular material and limestone base for roadway.

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 14-DRA-44
- b. Terrebonne Parish Council District No.: 6
- c. Providence Engineering and Design, LLC Project No.: 441-096
- d. Title: Ellendale Levee Rehabilitation Project

2. PROFESSIONAL AGREEMENT:

- |   |                                  |
|---|----------------------------------|
| a. Date of Original Agreement                 | <u>Orig. Agree. Dec. 5, 2014</u> |
| b. Type (Hourly, Lump Sum, %)                 | <u>Amend No. 1-May 12, 2017</u>  |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u>       |
|   | <u>\$215,500.00</u>              |

3. PLAN PREPARATION STATUS:

- |                                   |                     |
|-----------------------------------|---------------------|
| a. Right-of-Way / Permits (%)     | <u>100% / 100%</u>  |
| b. Soil Survey (%)                | <u>100%</u>         |
| c. Field Survey (%)               | <u>100%</u>         |
| d. Preliminary Plans (%)          | <u>100%</u>         |
| e. Final Plans (%)                | <u>100%</u>         |
| f. Estimated Bid Date             | <u>2017</u>         |
| g. Estimated Cost of Construction | <u>\$775,000.00</u> |

4. CONSTRUCTION STATUS:

- |                                   |                                       |
|-----------------------------------|---------------------------------------|
| a. Actual Bid Date                | <u>February 23, 2017</u>              |
| b. Contractor                     | <u>La Contracting Enterprise, LLC</u> |
| c. Contract Amount                | <u>\$694,424.50 c/o#3</u>             |
| d. Date Work Order Issued         | <u>April 17, 2017</u>                 |
| e. Total Contract Time (Days)     | <u>225 days c/o#3</u>                 |
| f. Scheduled Completion Date      | <u>December 18, 2017</u>              |
| g. Time Elapse (Days) (%)         | <u>225 days</u>                       |
| h. Project Complete (%)           | <u>99%</u>                            |
| i. Estimates Paid to Date (\$)    | <u>\$659,703.27</u>                   |
| j. Date of Substantial Completion | <u>October 19, 2017</u>               |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor working on punchlist. Change Order No. 3 (Balancing) submitted to Parish and approved.

## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 15-UTL-20
- b. Terrebonne Parish Council District No.: 9
- c. Providence Engineering and Design, LLC Project No.: 441-098
- d. Title: Power Pole Relocation, La. Hwy. 57 Widening, Industrial Blvd to Thompson Road

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Amend. No. 1-June 29, 2016  
April 17, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$63,200.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way / Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2016
- g. Estimated Cost of Construction \$320,000.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date November 22, 2016
- b. Contractor Associated Diversified Services
- c. Contract Amount \$211,093.92
- d. Date Work Order Issued February 2, 2017
- e. Total Contract Time (Days) 160 days
- f. Scheduled Completion Date July 22, 2017
- g. Time Elapse (Days) (%) 158 days (98.8%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$211,093.92
- j. Date of Substantial Completion July 20, 2017

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Final payment request submitted. This is the final report for this project.

## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 15-LEV-27
- b. Terrebonne Parish Council District No.: 5
- c. Providence Engineering and Design, LLC Project No.: 441-099
- d. Title: Six Foot Levee Ditch Improvements

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement September 30, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$192,100.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) 100%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$835,000.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 5, 2017
- b. Contractor Low Land Const.
- c. Contract Amount \$981,500.00
- d. Date Work Order Issued December 12, 2017
- e. Total Contract Time (Days) \_\_\_\_\_
- f. Scheduled Completion Date \_\_\_\_\_
- g. Time Elapse (Days) (%) \_\_\_\_\_
- h. Project Complete (%) \_\_\_\_\_
- i. Estimates Paid to Date (\$) \_\_\_\_\_
- j. Date of Substantial Completion \_\_\_\_\_

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Pre-construction conference December 12, 2017.



## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 15-SEW-33
- b. Terrebonne Parish Council District No.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-102
- d. Title: Coteau Holding Basin Sewer Force Main Replacement

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement September 8, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$44,800.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) 100% / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$252,400.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date September 5, 2017
- b. Contractor LA Contracting
- c. Contract Amount \$211,459.00
- d. Date Work Order Issued October 25, 2017
- e. Total Contract Time (Days) 150 days
- f. Scheduled Completion Date April 4, 2018
- g. Time Elapse (Days) (%) 29 days (19.3%)
- h. Project Complete (%) 0
- i. Estimates Paid to Date (\$) 0
- j. Date of Substantial Completion \_\_\_\_\_

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Pre-construction meeting held on October 25, 2017. No work has started. Working on pipe delivery.

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Lafayette St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$122,085.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction \$778,114.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2017
- b. Contractor Barriere Construction Co., LLC
- c. Contract Amount \$778,114.00
- d. Date Work Order Issued July 10, 2017
- e. Total Contract Time (Days) 60 working days
- f. Scheduled Completion Date October 31, 2017
- g. Time Elapse (Days) (%) 100%
- h. Project Complete (%) 95%
- i. Estimates Paid to Date (\$) \$552,379.00
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

This section is being performed under LDOTD contract. Barriere Construction is the contractor on this section. Work started around August 8<sup>th</sup> on this section. All sewers have been installed and asphalt laid between Bond and High Streets. Curbs still need to be constructed and some sidewalks replaced. One manhole replacement south of Honduras is outstanding item.

## Project Status Report

November 1, 2017

### 1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: **(Honduras St.) Lafayette Street Area Sewer Gravity Main Replacements**

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$149,215.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 90%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 98%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$1,092,495.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date December 12, 2017
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

## Project Status Report

December 6, 2017

1. PROJECT:

- a. Parish Project No.: 17-ELEC-GEN-14
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-110
- d. Title: Houma Generating Station DC Battery System Replacement

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 24, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$19,800.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$221,500.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date September 12, 2017
- b. Contractor Utility Maintenance Specialties
- c. Contract Amount \$198,500.00
- d. Date Work Order Issued November 27, 2017
- e. Total Contract Time (Days) 130 days
- f. Scheduled Completion Date May 1, 2018
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

## Project Status Report

December 6, 2017

### 1. PROJECT:

- a. Parish Project No.: 17-ELT-41
- b. Terrebonne Parish Council District No.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-113
- d. Title: 115KV Transmission Line Improvements

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement September 26, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$214,000.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) 0%
- c. Field Survey (%) 75%
- d. Preliminary Plans (%) 10%
- e. Final Plans (%) 5%
- f. Estimated Bid Date 2018
- g. Estimated Cost of Construction \$1,250,000.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date \_\_\_\_\_
- b. Contractor \_\_\_\_\_
- c. Contract Amount \_\_\_\_\_
- d. Date Work Order Issued \_\_\_\_\_
- e. Total Contract Time (Days) \_\_\_\_\_
- f. Scheduled Completion Date \_\_\_\_\_
- g. Time Elapse (Days) (%) \_\_\_\_\_
- h. Project Complete (%) \_\_\_\_\_
- i. Estimates Paid to Date (\$) \_\_\_\_\_
- j. Date of Substantial Completion \_\_\_\_\_

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Category Number: 9.  
Item Number: D.



Wednesday, December 13, 2017

---

**Item Title:**

T. Baker Smith

**Item Summary:**

T. Baker Smith

---

Category Number: 9.  
Item Number: E.



Wednesday, December 13, 2017

---

**Item Title:**

GIS Engineering, LLC

**Item Summary:**

GIS Engineering, LLC

---

**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

12/11/2017

**Type**

Report



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Brian Hazlip, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 16-SEW-13  
b. GIS Project No. 39130-1012/1013  
c. Title Renovations of Afton, Ardoyne, and Naquin  
Sewer Lift Stations

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement  
b. Type (Hourly, Lump Sum, %)  
c. Fees  
i. Total Estimated (Basic & Additional)  
ii. Current Budgeted Level  
ii. Remaining to be Earned at Current Budgeted Level  
iv. Earned to Date

May 23, 2016
Lump Sum and T&M
\$156,691.00
\$156,691.00
\$95,146.82
\$61,544.18

5. **PLAN PREPARATION STATUS**

- a. Right-of-way  
b. Soil Survey  
c. Field Survey  
d. Preliminary Plans  
e. Final Plans  
f. Estimated Bid Date  
g. Estimated Cost of Construction

N/A
N/A
Completed
Completed
Afton & Ardoyne: 100%; Naquin: In-Progress
TBD
\$422,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date  
b. Contractor  
c. Contract Amount  
d. Date Work Order Issued  
e. Total Contract Time (Days)  
f. Scheduled Completion Date  
g. Time Elapsed Days (%)  
h. Project Complete (%)  
i. Estimates Paid to Date (\$)

TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD

7. **Remarks**

**Afton & Ardoyne Stations**

- Revised Issued for Bid set was submitted to TPCG on October 20, 2017. GIS currently awaiting for Bidding dates from TPCG
- GIS received comments from TPCG on Sep. 22 which have been incorporated into the Issued for Bid set.
- Comments received from TPCG on July 18 were incorporated into the drawings.
- Issued for Bid set was submitted to TPCG for review.
- Meeting with TPCG took place on March 30, 2017 to discuss final design set.

**Naquin Station**

- Ongoing coordination with Mr. Troy Rainey (232 Naquin St. Owner) on the property purchase.
- Once property is purchased by TPCG, GIS to work on survey data gathering for design.
- Survey has been completed and the layout of the new station and gravity piping is under design.

9E





TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
  - a. Parish Project No. 16-SEW-12
  - b. GIS Project No. 39130-1014/1015
  - c. Title South Wastewater Treatment Levee Plant  
Levee Rehabilitation Project  
Sta. 73+15 thru 111+21

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement
- b. Type (Hourly, Lump Sum, %)
- c. Fees
  - i. Total Estimated (Basic & Additional)
  - ii. Current Budgeted Level
  - iii. Remaining to be Earned at Current Budgeted Level
  - iv. Earned to Date

May 23, 2016

Lump Sum & T&M

\$79,295.00

\$79,295.00

\$788.30

\$78,506.70

5. **PLAN PREPARATION STATUS**

- a. Right-of-way
- b. Permits
- b. Soil Survey
- c. Field Survey
- d. Preliminary Plans
- e. Final Plans
- f. Estimated Bid Date
- g. Estimated Cost of Construction

N/A

Completed

N/A

Completed

Completed

Completed

January 2017

\$430,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapsed (Days)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)

March 15, 2017

Lil Man Construction, LLC

\$406,169.00

May 20, 2017

148

November 1, 2017

194

100%

\$132,442.43

7. **Remarks**

- Recommendation for Substantial completion to be issued to TPCG after final site visit is completed.
- Hauling operations, levee fill placement, fabric and riprap installation, and seeding activities have been completed. The 28 Day settlement periods started on October 25 and November 1, 2017. Final Site Inspection to be held in early December.
- Construction Progress meeting with TPCG, GIS and Contractor was held on November 28.
- Pay App No. 4 in the amount of \$77,509.42 was submitted to TPCG on November 28 for approval and further processing.
- Change Order No. 2 to include 17 weather days accumulated thru Aug. 31 was approved by TPCG Council on October 25.
- Change Order No. 1 to include accumulated weather days thru July 31 was approved by TPCG Council on August 24, 2017.
- Contractor mobilized equipment to the site on June 6, 2017.
- Pre-Construction Meeting was held on May 11, 2017.
- Project was officially awarded to Lil Man Construction on April 17, 2017.
- Bid Opening was held on March 15, 2017.
- Pre-Bid Conference took place on February 22, 2017.
- Final Design Phase Deliverable was submitted on September 30, 2016.
- Study and Report Phase Deliverable was submitted on July 6, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No. 16-SEW-14  
b. GIS Project No. 39130-1016/1017  
c. Title East Coteau/Bayou Blue  
Sewer Holding Basin  
Dredging Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$52,320.00
ii. Current Budgeted Level	\$52,320.00
iii. Remaining to be Earned at Current Budgeted Level	\$3,508.81
iv. Earned to Date	\$48,811.19

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	Completed
c. Soil Survey	N/A
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Final Plans	Completed
g. Estimated Bid Date	December 20, 2016
h. Estimated Cost of Construction	\$230,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	December 20, 2016
b. Contractor	Synagro South, LLC
c. Contract Amount	\$273,000.00
d. Date Work Order Issued	March 24, 2017
e. Total Contract Time (Days)	120 Days
f. Scheduled Completion Date	July 22, 2017
g. Time Elapsed Days	120 Days
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$193,589.86

7. **Remarks**

- Pay Application No. 2 for the retainage due was submitted to GIS on November 15, 2017. GIS is currently awaiting the clear lien certificate from the contractor to proceed with payment and close out of project.

- Executed Change Order No. 1 was received on July 24, 2017.

- Executed Substantial Completion certificate was received on June 20, 2017.

- Payment for Pay Application No. 1 was sent to Contractor on June 26, 2017.

- Balancing Change Order No. 1 was submitted to TPCG for review and approval on May 17, 2017.

- Recommendation for Substantial Completion was submitted to TPCG for review and approval on May 16, 2017.

- Contractor demobilized equipment from site on May 8, 2017.

- Total Amount of Sludge Dredged: 198.73 Dry Tons (Official).

- Contractor started dredging activities on April 1, 2017 and finished on April 28, 2017.

- NTP was issued on March 23, 2017, with project start date effective March 24, 2017 thru July 22, 2017.

- Pre-Construction Meeting was held on March 15, 2017.

- Synagro South, LLC was found to be the lowest responsive bidder based on GIS evaluation.

- Bid Opening was held on December 20, 2016.

- Final Design Phase Deliverable was submitted on September 30, 2016.

- Study and Report Phase Deliverable was submitted on July 6, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
ENGINEERING STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No. 16-LOCK-61  
b. GIS Project No. 39130-1032/1033  
c. Title Petit Caillou Lock Structure Project  
Final Design Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement  
b. Type (Hourly, Lump Sum, %)  
c. Fees  
i. Total Estimated (Basic & Additional)  
ii. Current Budgeted Level  
ii. Remaining to be earned at current budgeted level  
iv. Earned to date

October 14, 2016

Lump Sum and T&M

\$774,576.00

\$774,576.00

\$19,813.74

\$754,762.26

5. **PLAN PREPARATION STATUS**

a. Right-of-way  
b. Permits  
c. Soil Survey  
d. Field Survey  
e. Preliminary Report  
f. Preliminary Design Report  
g. Final Design Report  
h. Estimated Bid Date  
i. Estimated Cost of Construction

TBD

Not Within Contracted Scope

Completed

Completed

Completed

Completed

In-Progress

TBD

\$9,000,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date  
b. Contractor  
c. Contract Amount  
d. Date Work Order Issued  
e. Total Contract Time (Days)  
f. Scheduled Completion Date  
g. Time Elapsed Days (%)  
h. Project Complete (%)  
i. Estimates Paid to Date (\$)

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

7. **Remarks**

- 95% Final Design deliverable estimated submission date is December 31, 2017  
- Meeting with TLCD, TPCG and GIS to be held mid December to go over 95% Design Drawings.  
- GIS currently working on 95% Final Design Deliverable inclusive of report, calculation package, plans and specifications.  
- NTP for Final Design was received on October 27, 2017.  
- Eustis Geotechnical report hard copy was submitted to TPCG on August 14, 2017.  
- GIS submitted preliminary design package to TPCG on July 25, 2017.  
- GIS has completed preliminary design package for the selected Miter Gate Alternative.  
- GIS met with TPCG on July 14, 2017 to present design of proposed structure and discuss design components.  
- Ongoing coordination/correspondence with Geotechnical engineer on preliminary geotechnical data.  
- Preliminary pile capacity data received from geotechnical engineer on March 20, 2017.  
- TPCG executed amendment for Preliminary Design Phase was received on March 7, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	16-DRA-26
b. GIS Project No.	39130-1020/1021
c. Title	Chacahoula/Gibson Drainage Project
	Final Design Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$912,535.00
ii. Current Budgeted Level	\$912,535.00
ii. Remaining to be Earned at Current Budgeted Level	\$486,629.12
iv. Earned to Date	\$425,905.88

May 23, 2016
Lump Sum and T&M
\$912,535.00
\$912,535.00
\$486,629.12
\$425,905.88

5. **PLAN PREPARATION STATUS**

a. Right-of-way	TBD
b. Permits	In-Progress
c. Soil Survey	Completed
d. Field Survey	Completed
e. Preliminary Report	Completed
f. Preliminary Design Report	Completed
g. Final Design Report	In-Progress
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction	TBD

TBD
In-Progress
Completed
Completed
Completed
Completed
In-Progress
TBD
TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD
TBD

7. **Remarks**

- GIS currently finalizing Final Design Plans and Specs.
- GIS has been instructed to remove project phasing and combine design into a single phase.
- Boundary Survey and establishment of property boundaries is ongoing.
- Electrical Service is now available from SLECA to the project site for 900 HP pumps.
- As of August 21, 2017, GIS to design motor starter panels and Parish to design automation control panels.
- Revisions to Prelim Plans to remove gate structure are complete.
- GIS met with TPCG on May 9, 2017 to discuss 30% design set.
- Geotechnical Exploration has been completed.
- Topographical Survey has been completed.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. 16-DRA-25  
b. GIS Project No. 39130-1022  
c. Title Petit Caillou Drainage Project  
Final Design Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 31, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$747,739.43
ii. Current Budgeted Level	\$450,000.00
ii. Remaining to be earned at current budgeted level	\$103,908.41
iv. Earned to date	\$346,091.59

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	In-Progress
c. Soil Survey	TBD
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Preliminary Design Plans	Completed
g. Final Plans	In-Progress
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction	\$5,662,300.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- GIS currently working on Final Design.
- Ongoing communication with TPCG in regards to parcel acquisitions; Geotech unable to access the property at this time.
- Final Stamped Grant Application H&H Report was submitted to TPCG on October 23, 2017.
- Preliminary Design page turn meeting held with TPCG on May 9, 2017.
- On August 21, 2017, GIS provided map and drawing information to MPH as requested by the TPCG.
- Grant Application H&H Report was submitted to TPCG on September 25, 2017.
- GIS met with TPCG on May 9 to discuss the Preliminary Design Set; comments received were incorporated to the design.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 14-SEW-14  
b. GIS Project No. 39130-1018/1019  
c. Title Whiskey Island  
Sand Retention & Protection Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement  
b. Type (Hourly, Lump Sum, %)  
c. Fees  
i. Total Estimated (Basic & Additional)  
ii. Current Budgeted Level  
iii. Remaining to be Earned at Current Budgeted Level  
iv. Earned to Date

May 23, 2016
Lump Sum & T&M
\$250,000.00
\$250,000.00
\$40,595.72
\$209,404.28

5. **REPORT/PLAN PREPARATION STATUS**

- a. Right-of-way  
b. Permits  
c. Soil Survey  
d. Field Survey  
e. Study and Report Phase  
f. Preliminary Plans  
g. Final Plans  
h. Estimated Bid Date  
i. Estimated Cost of Construction

N/A
Not Within Contracted Scope
N/A
N/A
Completed
TBD
TBD
TBD
\$25,000,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date  
b. Contractor  
c. Contract Amount  
d. Date Work Order Issued  
e. Total Contract Time (Days)  
f. Scheduled Completion Date  
g. Time Elapsed Days (%)  
h. Project Complete (%)  
i. Estimates Paid to Date (\$)


7. **Remarks**

- Project is at a stand still. Plan of action going forward is to be determined.  
- Latest CPRA comments were received on December 20, 2016; GIS discussed received comments with TPCG.  
- Study and Report Phase deliverable was submitted on October 10, 2016.




TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Mohan Menon

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. TBD  
b. GIS Project No. 39130-1044  
c. Title CPRA 2017 Coastal Master Plan

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	1/13/2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$25,000.00
ii. Current Budgeted Level	\$10,000.00
ii. Remaining to be Earned at Current Budgeted Level	\$5,590.00
iv. Earned to Date	\$4,410.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	N/A
b. Soil Survey	N/A
c. Field Survey	N/A
d. Preliminary Plans	N/A
e. Final Plans	N/A
f. Estimated Bid Date	N/A
g. Estimated Cost of Construction	N/A

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A

7. **Remarks**

- GIS reviewed the Master Plan (2017) in its entirety, specifically the master plan projects for Terrebonne Parish.
- Oneil Malbrough met with parish officials to discuss the priorities and the strategies.
- GIS provided TPCG draft comments for the Parish President.
- GIS personnel attended public meeting on the Master Plan in Houma.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. 17-PAV-01  
b. GIS Project No. 39130-1041/1042  
c. Title Falgout Canal Road Repaving Project  
Bidding Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 3, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$465,470.00
ii. Current Budgeted Level	\$465,470.00
ii. Remaining to be earned at current budgeted level	\$133,215.91
iv. Earned to date	\$332,254.09

5. **PLAN PREPARATION STATUS**

a. Right-of-way	TBD
b. Permits	Not Within Contracted Scope
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Report	100%
f. Preliminary Design Report	100%
g. Final Design Report	100%
h. Estimated Bid Date	November 14, 2017
i. Estimated Cost of Construction	\$3,900,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	21-Nov-17
b. Contractor	Huey P. Stockhill, LLC
c. Contract Amount	\$2,688,356.97
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- As of November 27, TPCG Council has approved a resolution to award Huey P. Stockhill, LLC the contract for the Base Bid and Bid Additive No. 1 in the amount of \$2,688,356.97.
- Bid Opening was held on November 21, 2017. GIS submitted their Bid Evaluation and Award Recommendation to TPCG on November 22, 2017.
- Addenda No. 1 thru No. 4 were issued on the following dates respectively: Nov. 3, Nov. 8, Nov. 13, and Nov. 16.
- Pre-Bid Meeting took place on October 31, 2017 at the GIS Engineering Houma office.
- Rumble Strips were added to the project as part of Addendum No. 1.
- Project advertised for Bids on October 19, 2017.
- Revised Plans and Specs including comments received were submitted to TPCG on August 31, 2017.
- Final Plans and Specs were submitted to the Parish on August 19, 2017 for review.
- Final Geotechnical recommendations were received and have been incorporated into the Final set of drawings and specs.
- Alternative Analysis Report Deliverable was submitted to TPCG on April 25, 2017.





TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. 17-SEW-06  
b. GIS Project No. 39130-1046/1047  
c. Title South Wastewater Treatment  
Levee Rehabilitation at Cells 2 & 3  
Bidding Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 24, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$109,975.00
ii. Current Budgeted Level	\$109,975.00
iii. Remaining to be Earned at Current Budgeted Level	\$44,345.00
iv. Earned to Date	\$65,630.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	N/A
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	Completed
f. Estimated Bid Date	October 31, 2017
g. Estimated Cost of Construction	\$621,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	October 31, 2017
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Circle, LLC has been selected as the lowest bidder for this project, with a base bid of \$608,880 and Bid Additive of \$39,150. Required additional information from Circle, LLC has been received. Currently awaiting TPCG Council approval to award contract.
- Bid Evaluation and Award Recommendation was submitted to TPCG on November 3, 2017 contingent on legal deeming the lowest bidder, Lemoine Industrial as non-responsive.
- Bid Opening was held on Oct. 31.
- Addendum No. 1 was issued on October 24, 2017.
- Pre-Bid meeting took place on October 17, 2017. Meeting notes and sign in sheet were issued as per Addendum No. 1.
- Project was advertised on the following dates: October 4th, 11th, and 17th.
- Issued for Bid set was submitted to TPCG on September 1, 2017 for review.
- On June 27, TPCG selected Alternative of concrete mats for erosion control along both Levee Sides to move forward.
- Preliminary Design Phase deliverables including report and other attachments were submitted to TPCG for review on June 29.
- Eustis Engineering Geotechnical report was submitted to GIS on June 15; analyses and results were incorporated into report.
- Preliminary Drawings and Opinion of Probable Construction Cost were submitted to TPCG on May 25 for FEMA purposes.
- Topographical and Hydro Surveys performed by GIS on March 31, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

PROJECT STATUS REPORT

GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Dustin Malbrough, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. TBD  
b. GIS Project No. 39130-1070  
c. Title Ellendale Flood Protection and Drainage  
Assessment

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	June 28, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$30,000.00
ii. Current Budgeted Level	\$30,000.00
ii. Remaining to be Earned at Current Budgeted Level	\$23,340.00
iv. Earned to Date	\$6,660.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Soil Survey	N/A
c. Field Survey	N/A
d. Preliminary Plans	N/A
e. Final Plans	N/A
f. Estimated Bid Date	N/A
g. Estimated Cost of Construction	N/A

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Project to date has included several layers of reconnaissance. Site visit/field investigation owner representative, Engineer and the GIS project team.  
- Research and compilation on existing documentation for this private levee system has begun and will continue through the duration of the project.  
- Existing documentation and data being incorporated into report/assessment to evaluate 3 alternatives.  
- Estimated report completion date: December 10, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



November 30, 2017

1. **PROJECT COORDINATOR:** Joshua Kliebert, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 17-DRA-42  
b. GIS Project No. 39130-1071/1072  
c. Title Bayou Terrebonne Drainage Project  
Study and Report Phase

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement  
b. Type (Hourly, Lump Sum, %)  
c. Fees  
i. Total Estimated (Basic & Additional)  
ii. Current Budgeted Level  
ii. Remaining to be Earned at Current Budgeted Level  
iv. Earned to Date

November 1, 2017

Lump Sum and T&M

\$98,435.00

\$98,435.00

\$93,435.00

\$5,000.00

5. **PLAN PREPARATION STATUS**

- a. Right-of-way  
b. Soil Survey  
c. Field Survey  
d. Preliminary Plans  
e. Final Plans  
f. Estimated Bid Date  
g. Estimated Cost of Construction

TBD

TBD

TBD

TBD

TBD

TBD

TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date  
b. Contractor  
c. Contract Amount  
d. Date Work Order Issued  
e. Total Contract Time (Days)  
f. Scheduled Completion Date  
g. Time Elapsed Days (%)  
h. Project Complete (%)  
i. Estimates Paid to Date (\$)

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

TBD

7. **Remarks**

- Scoping meeting with TPCG was held on November 22, 2017. Meeting purpose was to discuss the current inputs to the hydraulic model and identify additional tasks to properly update the inputs for the current hydraulic model.  
- FTN provided additional input, inclusive of cross-sections with year surveyed and flow inputs along with locations, to their current hydraulic model.  
- Kick off meeting with Hydraulic Modeling Sub-Contractor (FTN, Associates) scheduled for first week of November 2017.  
- Fully Executed Contract with TPCG was received on November 3, 2017.  
- GIS proposal was submitted to TPCG on September 26, 2017.