
PARISH COUNCIL
PARISH OF TERREBONNE

Dirk Guidry
CHAIRMAN

Steve Trosclair
VICE-CHAIRPERSON
DISTRICT 1

John Navy

DISTRICT 2
Arlanda J Williams

DISTRICT 3
Gerald Michel

DISTRICT 4
Scotty Dryden



2nd Floor, Council Meeting Room
Government Tower, 8026 Main Street
Houma, Louisiana

AGENDA

Wednesday, April 26, 2017
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

Venita H. Chauvin,
COUNCIL CLERK

DISTRICT 5

Christa Duplantis-Prather
DISTRICT 6

Darrin Guidry

DISTRICT 7

Al Marmande

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 22, 2017

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 12, 2017

APPROVE MANUAL CHECK LISTING FOR MARCH 2017

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 4/17/2017 & 4/24/2017

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS**

AND TO PROVIDE FOR RELATED MATTERS.

General Fund-Economic Development, \$10,000

Sanitation-Vehicle Repair, \$4,464

General Fund-2017 Cities Readiness Initiative, \$18,147

Houma Police Department-New Positions, \$102,978

1. Consider adoption of ordinance.

B. AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Planning, \$401,487

II. Planning, add positions

1. Consider adoption of ordinance.

C. An ordinance to revoke the right-of-way for approximately 645 linear feet of Bauch Road.

1. Consider adoption of ordinance.

D. An ordinance that will name the new portion of Bayou Gardens Boulevard, from Coteau Road to Bayou Blue Road, as a continuation of Bayou Gardens Boulevard.

1. Consider adoption of ordinance.

E. An ordinance that will amend the Parish Code that will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish.

1. Consider adoption of ordinance.

F. Public hearing on April 26, 2017 at 6:30 p.m. for a proposed 50' radio tower and discussion and possible action regarding a requested setback waiver for proposed tower at 6282 West Main Street by Southeastern Broadcasting, Inc. (Gumbo 94), contingent upon execution of the waiver and hold harmless agreements.

1. COMMITTEE REPORTS:

A. Public Services Committee, 4/24/17

B. Budget & Finance Committee, 4/24/17 *

(*Ratification of minutes calls public hearing on 5/10/17 at 6:30 p.m.)

2. STREET LIGHTS:

A. Light installations, removals, and/or activations.

3. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

A. Recreation District No. 7 Board: One expiring term on 3/25/17. Ms. Donna Price would like to be considered for re-appointment.

B. Boat Launch Advisory Committee: One vacancy.

C. Terrebonne Parish Tree Board: One vacancy, due to a resignation. Ms. Melissa Hutchinson submits application.

4. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

A. Recreation District No. 2,3 Board: One expiring term on 5/13/17.
Terrebonne ARC: Three terms expiring on 5/31/17.

5. COUNCIL MEMBERS REQUEST DISCUSSION OF:

A. Mr. Steve Trosclair:

1. Discussion and possible action regarding the Houma-Terrebonne Civic Center.

6. ANNOUNCEMENTS:

A. Parish President

B. Council Members

7. ADJOURN

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:

REGULAR SESSION MINUTES, APPROVE

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 22, 2017

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:

REGULAR SESSION MINUTES, DISTRIBUTE

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 12, 2017

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:

Manual Check Listing-March 2017

Item Summary:

APPROVE MANUAL CHECK LISTING FOR MARCH 2017

ATTACHMENTS:

Description

Manual Check Listing-March 2017

Upload Date

4/20/2017

Type

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
MANUAL CHECK LISTING-MARCH 2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace Mauldin, CFO

Signature

April 20, 2017

Date

Category Number:
Item Number:



Wednesday, April 26, 2017

Item Title:

Accounts Payable Bill List For 4/17/2017 & 4/24/2017

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 4/17/2017 & 4/24/2017

ATTACHMENTS:

Description

Accounts Payable Bill List for 4/17/2017
& 4/24/2017

Upload Date

4/20/2017

Type

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 4/17/2017 & 4/24/2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

April 20, 2017

Date



Wednesday, April 26, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

General Fund-Economic Development, \$10,000

Sanitation-Vehicle Repair, \$4,464

General Fund-2017 Cities Readiness Initiative, \$18,147

Houma Police Department-New Positions, \$102,978

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	4/5/2017	Executive Summary
2017 Various Items for Budget Amendment	4/5/2017	Budget Amendment
2017 Various Items for Budget Amendment	4/5/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. General Fund-Economic Development, \$10,000 II. Sanitation-Vehicle Repair, \$4,464 III. General Fund-2017 Cities Readiness Initiative, \$18,147 IV. Houma Police Department-New Positions, \$102,978

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

Signature

____April 5, 2017_____

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET
OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR
THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. General Fund-Economic Development, \$10,000
- II. Sanitation-Vehicle Repair, \$4,464
- III. General Fund-2017 Cities Readiness Initiative, \$18,147
- IV. Houma Police Department-New Positions, \$102,978

SECTION I

WHEREAS, Administration is requesting to amend the Operating Budget of the General Fund-Economic Development to provide funding of \$10,000 to Terrebonne Council on Aging for the Bayou River Regional Senior Olympics, and

WHEREAS, the purpose of the Bayou River Regional Senior Olympics is to promote physical fitness, offer opportunities of athletic competition, and offer an opportunity to qualify for the Louisiana State Senior Olympic Games, for residents 50 years of age or older, and

WHEREAS, the Bayou River Regional Senior Olympics is composed of St. Charles Parish, St. John Parish, St. James Parish, Assumption Parish, Lafourche Parish, and Terrebonne Parish, and

WHEREAS, the funds will be provided by the General Fund-Economic Development restricted fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended for the Senior Olympics. (Attachment A), and the Parish President, Gordon E. Dove, is authorized to enter into a Cooperative Endeavor Agreement with Terrebonne Council on Aging, subject to approval by legal counsel for the Parish.

SECTION II

WHEREAS, the Sanitation Department received \$4,464 reimbursement for damages occurred to unit #4100, and

WHEREAS, this reimbursement needs to be reflected in the On/Off Road Rolling Equipment Repair account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Sanitation Department vehicle. (Attachment B)

SECTION III

WHEREAS, the Louisiana Department of Health and Hospitals, Office of Public Health has requested to participate in contracts with designated Parishes for the purpose of aiding cities and increasing their capacity to deliver medication and medical supplies during a large scale public health emergency, and

WHEREAS, this initiative focuses on a very specific element of preparedness, the ability to provide antibiotics to the entire population within forty-eight hours of the decision to do so, and

WHEREAS, Terrebonne Parish is one of the designated Parishes with whom the Office of Public Health has contracted to fulfill the grant requirements of the Public Health Emergency Preparedness (PHEP) Program for \$18,147.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the funding for the 2017 Cities Readiness Initiative Budget. (Attachment C)

SECTION IV

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions for the Houma Police Department, adding two Police Officer-1st Class, Grade P-2 and

WHEREAS, the cost of salary and related taxes/benefits is estimated to be \$102,978, and

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and Budgeted Positions be amended to recognize the cost for the Houma Police Department positions in the Public Safety Fund. (Attachment D)

Prepared By: Finance Department
PC File: 2017-Various Items - G
Date Prepared: 4/4/17 BA #12

ATTACHMENT A - Economic Development

	2017		
	Adopted	Change	Amended
Senior Olympics	-	10,000	10,000
Fund Balance (decrease)	N/A	(10,000)	N/A

ATTACHMENT B - Sanitation

	2017		
	Adopted	Change	Amended
On/Off Road Rolling Equip Repair	60,800	4,464	65,264
Compensation Property Damage	-	(4,464)	(4,464)

ATTACHMENT C - Cities Readiness Initiative

	2017		
	Adopted	Change	Amended
OPH - CRI (OEP)	-	(18,147)	(18,147)
CRI Supplies	30,525	18,147	48,672

ATTACHMENT D - Houma Police Department

	2016		
	Adopted	Change	Amended
Salaries & Wages	3,771,015	59,201	3,830,216
Medicare	67,737	858	68,595
Pension	1,334,626	18,796	1,353,422
Unemployment Compensation	58,394	740	59,134
Workers Compensation	181,170	2,383	183,553
Group Insurance	1,418,050	21,000	1,439,050
Fund Balance (decrease)	N/A	(102,978)	N/A

ATTACHMENT D - Houma Police Department

	2016						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Police Officer/Police Officer-1st Class	63	2	65	211	57,231	71,539	85,847

Section I

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, April 04, 2017 10:07 AM
To: Kayla Dupre
Subject: Requested Donation for Senior Olympics
Attachments: Senior Olympics Schedule.pdf; Requested Donation for Senior Olympics

We will also need to do a CEA with TCOA, I will work on that and send it to you for your backup

From: Kandace Mauldin
Sent: Tuesday, April 04, 2017 9:21 AM
To: Kayla Dupre
Subject: FW: Requested Donation for Senior Olympics

Below and attached is some information for the Budget Amendment using \$10,000 from Economic Development to Senior Olympics.

From: Diana Edmonson [<mailto:dianae@terrebonnecoa.org>]
Sent: Tuesday, April 04, 2017 9:18 AM
To: Kandace Mauldin
Subject: RE: Requested Donation for Senior Olympics

Kandace, Thanks, I will not attend if it is not necessary. I am recovering from pneumonia and bronchitis.

As stated in the By-laws of the Bayou River Regional senior Olympic Games, the nature and purpose of holding the Senior Olympics are as follows:

"The purpose of the Bayou River Regional Senior Olympics, composed of St. Charles Parish, St. John Parish, St. James Parish, Assumption Parish, Lafourche Parish, and Terrebonne Parish, is to promote physical fitness, offer opportunities of athletic competition, and offer an opportunity to qualify for the Louisiana State Senior Olympic Games, for residents 50 years of age or older who live in these areas."

Also attached is this year's games schedule and locations. The numbers hand-written on the side of the page represents the number of participants for each location.

Please do not hesitate to call me should you need more information.

From: Kandace Mauldin [<mailto:kmauldin@tpcg.org>]
Sent: Tuesday, April 04, 2017 7:53 AM
To: Diana Edmonson <dianae@terrebonnecoa.org>
Subject: RE: Requested Donation for Senior Olympics

Thanks Ms. Diana.

Would you happen to have a write up of what the Senior Olympics is all about and when it will be taking place.

Feel free to come to the meeting if you would like, but I really don't anticipate the Council having any questions.

From: Diana Edmonson [<mailto:dianae@terrebonnecoa.org>]
Sent: Monday, April 03, 2017 3:01 PM
To: Kandace Mauldin
Cc: marlab@terrebonnecoa.org
Subject: Requested Donation for Senior Olympics

Kandace,
Please see attached, Call me if you have any questions. Should I be at the meeting?

Thanks,
Diana
Diana N. Edmonson
Executive Director
Terrebonne Council on Aging, Inc.
P O Box 8036
995 West Tunnel Blvd.
Houma, LA 70361
Tel: (985) 868-8411 Ext. 201
Cell: (985) 665-6100

**COOPERATIVE ENDEAVOR AGREEMENT FOR
PROPERTY INSURANCE PREMIUM PAYMENT
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND TERREBONNE COUNCIL ON AGING, INC.**

This agreement is entered into on the dates set forth herein by and between:

I. PARTIES

1.1. **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, with a mailing address of PO Box 2768, Houma LA 70361, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government (“TPCG”), by virtue of Terrebonne Parish Council Resolution No. 16-607; and

1.2. **TERREBONNE COUNCIL ON AGING**, (hereinafter sometimes referred to as “TCOA”), a Louisiana non-profit organization chartered by the State of Louisiana , represented by its Executive Director, Diana Edmonson, duly authorized by a Resolution of its Board of Directors;

II. PREAMBLES

2.1. **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “[f]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

2.2. **WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and

2.3. **WHEREAS**, the TCOA has requested TPCG to facilitate its mission by funding \$10,000 for the Bayou Region River Regional Senior Olympics Games; and

2.4. **WHEREAS**, the Bayou River Regional Senior Olympics, composed of St. Charles Parish, St. John Parish, St. James Parish, Assumption Parish, Lafourche Parish, and Terrebonne Parish, promotes physical fitness, offer opportunities of athletic competition, and offer an opportunity to qualify for the Louisiana State Senior Olympic Games, for residents 50 years of age or older who live in these areas.

2.5. **WHEREAS**, the TPCG wishes to assist the Bayou River Regional Senior Olympics with these expenses to facilitate the mission and so they may continue to promote physical fitness for residents 5- years of age or older; and

2.6. **WHEREAS**, TPCG finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds; and

2.7. **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and TCOA, represented herein by the undersigned, duly authorized to act herein respectively pursuant to the aforementioned authorities, agree to the following:

III. TERMS

3.1. TPCG shall provide Ten Thousand (\$10,000) Dollars, on a one-time only basis, to TCOA for funding of the Bayou River Regional Senior Olympics being held May 12, 13 and 27, 2017 within Terrebonne Parish.

3.2. The funds provided by TPCG shall be solely used to help fund the Senior Olympic Games being held in Terrebonne Parish. Should TCOA fail to hold the games, TCOA shall be indebted to the TPCG in the full amount of the funds provided by TPCG herein.

IV. INDEMNIFICATION

5.1. TCOA agrees to defend, indemnify, save, and hold harmless the Terrebonne Parish Consolidated Government, including all parish departments, agencies, councils, boards and commissions, their officers, agents, servants and employees, including volunteers, from and against any and all claims, lawsuits and demands for damages under any theory of liability as allowed by law, whether contractual, tortious, or implied, arising from this agreement, whether for breach of contract, injury or death to any person, or for the damage, loss or destruction of any property, including loss of use, which may occur or in any way grow out of any breach, act or omission, whether intentional or unintentional, and any negligence, or liability of TCOA, its subcontractors, agents, servants, officers and/or employees, related to the performance or nonperformance of this Agreement or obligations herein entered into, including and as a result of any such claims, lawsuits and demands, TCOA agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suits related thereto, at its sole expense, even if such claim, demand or suit is groundless, false or fraudulent. Damages are defined to include, but not be limited to, general, special, punitive, exemplary, delay, attorney fees, court costs, fines, penalties, interest, and/or expenses.

5.2. In the event of joint and concurrent negligence of both the TCOA and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to the TPCG under Louisiana law and without waiving any defenses of the parties hereto.

V. TERMINATION

This agreement is temporary and shall terminate upon the satisfactory performance of the parties hereto, or upon the violation of the conditions of this agreement. This agreement may also be terminated by written mutual agreement and consent of TPCG and the TCOA, or by thirty (30) days written notice by any party to the other. The TCOA's obligations under this agreement shall remain in effect after termination.

VI. COMPLIANCE WITH LAWS

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

VII. CHOICE OF LAW

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

VIII. NON-APPROPRIATION

Notwithstanding any provisions herein, in the event sufficient funds are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by TPCG giving notice to the TCOA of such facts and the Parish's intention to terminate its obligation.

IX. ASSIGNABILITY

The parties shall not at any time assign this Agreement or part hereof, or any right or privilege granted hereby, without prior written consent of the other, which shall not be arbitrarily withheld. The provisions of the agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

X. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or

unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

XI. AMENDMENT

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

XII. NO WAIVER

The failure of either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

XIII. NOTICES

All notices, requests, demands and other communications required or permitted hereunder shall be in writing and shall be given by 1) hand delivery; (2) first-class registered or certified mail with postage prepaid; (3) or overnight receipt courier service to the addresses of the parties first appearing above. The addresses may be changed by appropriate notice to the other party.

XIV. FINANCIAL DISCLOSURE AND AUDIT

15.1. All parties acknowledge that this Agreement involves a governmental entity. Therefore, each recipient may be audited in accordance with R.S. 24:513. If the amount of public funds received by the provider is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

15.2. All parties acknowledge that this Agreement involves a governmental entity. It is hereby acknowledged that the Louisiana law provides that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts which relate to this Agreement, upon request. Records shall be made available during normal working hours for this purpose.

XV. ENTIRE AGREEMENT

This Agreement, including its attachments and its preambles, and any applicable state and federal laws pertinent hereto, comprises the complete and exclusive statement of the agreement of the Parties concerning the subject matter hereof, and supersedes all previous statements, representations, and agreements concerning the subject matter hereof.

XVI. SIGNATURES

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

17.1. THE LENOX HOTARD POST #31 OF THE AMERICAN LEGION, INC.:

THUS done and signed on this ____ day of _____ 2017, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of _____, Parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

By: Diana Edmonson
Title: Executive Director

NOTARY PUBLIC

TERREBONNE PARISH CONSOLIDATED GOVERNMENT:

THUS done and signed on this ____ day of _____ 2017 before me, Notary Public,
and in the presence of the undersigned competent witnesses in the city of Houma, Terrebonne
Parish, Louisiana after a thorough reading of the whole.

WITNESSES:

X:

BY: GORDON E. DOVE, PARISH PRESIDENT

NOTARY PUBLIC

ACCT: 151-651-8361-20

GENERAL FUND

PUBLICITY

SENIOR OLYMPICS-COA

FEBRUARY 29, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II

Kayla Dupre

From: Clay Naquin
Sent: Thursday, March 30, 2017 7:20 AM
To: Kayla Dupre
Subject: RE: see attached

The vehicle has been repaired it was paid out of 353-441-8422-07. Can you have the funds transferred back to this account. Precision Body & Frame 2/13/17

Clay J. Naquin
Solid Waste Administrator
Terrebonne Parish Consolidated Gov.
cnaquin@tpcg.org
Work: (985) 873-6739
Fax: (985) 873-6760



"Saltwater Fishing Capital of the World"

From: Kayla Dupre
Sent: Wednesday, March 29, 2017 3:29 PM
To: Clay Naquin
Subject: FW: see attached

Will you be using these funds to repair the vehicle? If so, I will do a budget amendment.

Thanks,

Kayla Dupre

Comptroller

Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Loretta Lambert
Sent: Wednesday, March 29, 2017 2:02 PM
To: Kayla Dupre; Paulette Garrett; J. Dana Ortego; Ernest Brown
Subject: see attached

See attached

Thanks



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Memorandum

TO: Customer Service Department

FROM: Loretta Lambert, Risk Management Department

DATE: March 29, 2017

RE: Claimant: Andre' Mclum
DOL: 1/30/2017
Dept.: Solid Waste (353/441)
Claim #: 10632
Policy #: 16AL 1130138

☒ X

Please deposit the attached \$4,464.10 check #0444304729 into account no. 353-000-6912-00 for Solid Waste. Claimant caused damages to unit #4100 due to an auto accident caused by claimant @ 1221 Grand Calliou Rd. This is costs of damages to vehicle from other driver's insurance, Allstate Insurance.

Should you have any questions or need additional information, please contact me at 873-6470.

/ll

Attachment

CC (Hard Copy): Claim File

AL Recovery File

CC (Electronically): Kayla Dupre, Accounting

Paulette Garrett, Accounting

J. Dana Ortego, Human Resources & Risk Management

Ernest Brown, Gas Distribution

Saltwater Fishing Capital of the World®

ACCT: 353-441-8422-07
FEBRUARY 29, 2017 - MONTH LAST CLOSED

SANITATION FUND
SOLID WASTE SERVICES
ON/OFF ROAD ROLLING EQ. REPAIR

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	40,000	29,682.65	0	10,317
2017	60,800	24,954.46	401	35,445
CLOSED:				
2010	0	.00	N/A	0
2011	50,000	41,001.78	N/A	8,998
2012	50,000	37,069.95	N/A	12,930
2013	50,000	44,978.25	N/A	5,022
2014	55,000	55,386.27	N/A	386-
2015	50,000	50,798.06	N/A	798-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 353-000-6912-00

FEBRUARY 29, 2017 - MONTH LAST CLOSED

SANITATION FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	4,464.10-	0	4,464
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	5,647	23,106.00-	N/A	17,459
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CONTRACT BETWEEN STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

LAGOV: 2000212005
LDH: 061263
Agency # 326

Office of Public Health
Bureau of Community Preparedness
AND
Terrebonne Parish Consolidated Government
FOR

☐ Interagency ☐ Personal Services ☐ Professional Services ☐ Consulting Services ☒ Social Services
INCLUDE RFP NUMBER (if applicable):

1) Contractor (Registered Legal Name) Terrebonne Parish Consolidated Government	5) Federal Employer Tax ID# or Social Security # (Must be 11 Digits) 72600139000
2) Street Address 112 Capital Blvd.	6) Parish(es) Served 53
City Houma	7) License or Certification #
State LA	8) Contractor Status <input checked="" type="checkbox"/> Subrecipient: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Corporation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No For Profit: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Publicly Traded: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3) Telephone Number 985-873-6357	8a) CFDA#(Federal Grant #) 93.074
4) Mailing Address (if different) P.O. Box 2768	
City Houma,	Zip Code 70361

9) Brief Description Of Services To Be Provided:

Participate in Strategic National Stockpile (SNS)/Cities Readiness Initiative (CRI) collaborative planning that will enhance 48 hour mass dispensing response capabilities and foster partnerships which will in turn meet the CRI program deliverables through planning meetings, conference calls, etc.

Identifying parish planning leads and develop a written draft of the 48 hour Mass Antibiotic Dispensing Plan (SNS/CRI plan) annex to the existing parish all hazards plan that meets the CRI program deliverables.

Will continue to identify issues through meeting with parish partners and possible neighboring parishes.

Will facilitate, implement and/or participate in all exercises and drills listed including 3 POD drills and 1 tabletop exercise.

10) Effective Date 07-01-2016	11) Termination Date 03-31-2017
12) Maximum Contract Amount \$ 18,147.00	
13) Amounts by Fiscal Year FY 2017: \$18,147.00	

14) Terms of Payment

If progress and/or completion of services are provided to the satisfaction of the initiating Office/Facility, payments are to be made as follows:
If progress and/or completion of services are provided to the satisfaction of BCP, then payments are to be made. Submission of the 48 hour mass antibiotic dispensing plan by 3/31/17. The plan will be reflective of the following: 1) discussion & identification of processes for 48 hour mass antibiotic dispensing; 2) list of participants & minutes of conference calls and local planning meeting; 3) documentation identifying parish/jurisdiction's planning leads & those authorized to sign off on the SNS/CRI annex plan; 4) appropriate documentation of implementation and/or participation in staff call down, site activation, facility set-up, & mass dispensing tabletop exercise.

Contractor obligated to submit final invoices to Agency within fifteen (15) days after termination of contract.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF:	First Name Glennis	Last Name Gray
	Title SNS Coordinator	Phone Number 225-354-3510

15) Special or Additional Provisions which are incorporated herein, if any (IF NECESSARY, ATTACH SEPARATE SHEET AND REFERENCE):

Attachment A: HIPAA Addendum
Attachment B: Statement of Work
Attachment C: Fee Schedule

Exhibit 1: Late Letter
Exhibit 2: Signature Authority

During the performance of this contract, the Contractor hereby agrees to the following terms and conditions:

1. **Discrimination Clause:** Contractor hereby agrees to abide by the requirements of the following as applicable: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Americans with Disabilities Act of 1990; the Rehabilitation Act of 1973; Federal Executive Order 11246 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Fair Housing Act of 1968; and all applicable requirements imposed by or pursuant to the regulations of the U. S. Department of Health and Human Services.

Contractor agrees not to discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, sexual orientation, gender identity, age, national origin, disability, political affiliation, veteran status, or any other non-merit factor. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this contract.
2. **Confidentiality:** Contractor shall abide by the laws and regulations concerning confidentially which safeguard information and the patient/client confidentiality. Information obtained shall not be used in any manner except as necessary for the proper discharge of Contractor's obligations. (The Contractor shall establish, subject to review and approval of the Department, confidentiality rules and facility access procedures.)
3. **Auditors:** The State Legislative Auditor, Office of the Governor, Division of Administration, and Department Auditors or those designated by the Department shall have the option of auditing all accounts pertaining to this contract during the contract and for a three year period following final payment. Contractor grants to the State of Louisiana, through the Office of the Legislative Auditor, Louisiana Department of Health, and Inspector General's Office, Federal Government and/or other such officially designated body the right to inspect and review all books and records pertaining to services rendered under this contract, and further agrees to guidelines for fiscal administration as may be promulgated by the Department. Records will be made available during normal working hours.

Contractor shall comply with federal and state laws and/or LDH Policy requiring an audit of the Contractor's operation as a whole or of specific program activities. Audit reports shall be sent within thirty (30) days after the completion of the audit, but no later than six (6) months after the end of the audit period. If an audit is performed within the contract period, for any period, four (4) copies of the audit report shall be sent to the Louisiana Department of Health, Attention: **Division of Fiscal Management, P.O. Box 91117, Baton Rouge, LA 70821-3797** and one (1) copy of the audit shall be sent to the **originating DHH Office**.
4. **Record Retention:** Contractor agrees to retain all books, records and other documents relevant to the contract and funds expended thereunder for at least four (4) years after final payment or as prescribed in 45 CFR 74.53 (b) whichever is longer. Contractor shall make available to the Department such records within thirty (30) days of the Department's written request and shall deliver such records to the Department's central office in Baton Rouge, Louisiana, all without expense to the Department. Contractor shall allow the Department to inspect, audit or copy records at the contractor's site, without expense to the Department.
5. **Record Ownership:** All records, reports, documents and other material delivered or transmitted to Contractor by the Department shall remain the property of the Department, and shall be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of the Department, and shall, upon request, be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract.
6. **Nonassignability:** Contractor shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without written consent of the Department thereto, provided, however, that claims for money due or to become due to Contractor from the Department under this contract may be assigned to a bank, trust company or other financial institution without advanced approval. Notice of any such assignment or transfer shall be promptly furnished to the Department and the Division of Administration, Office of State Procurement.
7. **Taxes:** Contractor hereby agrees that the responsibility for payment of taxes from the funds received under this contract shall be Contractors'. The Contractor assumes responsibility for its personnel providing services hereunder and shall make all deductions for withholding taxes, and contributions for unemployment compensation funds.
8. **Insurance:** Contractor shall obtain and maintain during the contract term all necessary insurance including automobile insurance, workers' compensation insurance, and general liability insurance. The required insurances shall protect the Contractor, the Louisiana Department of Health, and the State of Louisiana from all claims related to Contractor's performance of this contract. Certificates of Insurance shall be filed with the Department for approval. Said policies shall not be canceled, permitted to expire, or be changed without thirty (30) days advance written notice to the Department. Commercial General Liability Insurance shall provide protection during the performance of work covered by the contract from claims or damages for personal injury, including accidental death, as well as claims for property damages, with combined single limits prescribed by the Department.
9. **Travel:** In cases where travel and related expenses are required to be identified separate from the fee for services, such costs shall be in accordance with State Travel Regulations. The contract contains a maximum compensation which shall be inclusive of all charges including fees and travel expenses.
10. **Political Activities:** No funds provided herein shall be used to urge any elector to vote for or against any candidate or proposition on an election ballot nor shall such funds be used to lobby for or against any proposition or matter having the effect of law being considered by the Legislature or any local governing authority. This provision shall not prevent the normal dissemination of factual information relative to a proposition or any election ballot or a proposition or matter having the effect of law being considered by the Legislature or any local governing authority. Contracts with individuals shall be exempt from this provision.
11. **State Employment:** Should Contractor become an employee of the classified or unclassified service of the State of Louisiana during the effective period of the contract, Contractor must notify his/her appointing authority of any existing contract with State of Louisiana and notify the contracting office of any additional state employment. This is applicable only to contracts with individuals.
12. **Ownership of Proprietary Data:** All non-third party software and source code, records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract. All non-third party software and source code, records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract.

13. **Subcontracting:** Contractor shall not enter into any subcontract for work or services contemplated under this contract without obtaining prior written approval of the Department. Any subcontracts approved by the Department shall be subject to conditions and provisions as the Department may deem necessary; provided, however, that notwithstanding the foregoing, unless otherwise provided in this contract, such prior written approval shall not be required for the purchase by the contractor of supplies and services which are incidental but necessary for the performance of the work required under this contract.
- No subcontract shall relieve the Contractor of the responsibility for the performance of contractual obligations described herein.
14. **Conflict of Interest:** Contractor warrants that no person and no entity providing services pursuant to this contract on behalf of Contractor or any subcontractor is prohibited from providing such services by the provisions of R.S. 42:1113.
15. **Unauthorized Services:** No claim for services furnished or requested for reimbursement by Contractor, not provided for in this contract, shall be allowed by the Department. In the event the Department determines that certain costs which have been reimbursed to Contractor pursuant to this or previous contracts are not allowable, the Department shall have the right to set off and withhold said amounts from any amount due the Contractor under this contract for costs that are allowable.
16. **Fiscal Funding:** This contract is subject to and conditioned upon the availability and appropriation of Federal and/or State funds; and no liability or obligation for payment will develop between the parties until the contract has been approved by required authorities of the Department; and, if contract exceeds \$2,000, the Division of Administration, Office of State Procurement.
- The continuation of this contract is contingent upon the appropriation of funds from the legislature to fulfill the requirements of the contract. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.
17. **State and Federal Funding Requirements:** Contractor shall comply with all applicable requirements of state or federal laws or regulations relating to Contractor's receipt of state or federal funds under this contract.
- If Contractor is a "subrecipient" of federal funds under this contract, as defined in 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), Contractor shall comply with all applicable requirements of 2 CFR Part 200, including but not limited to the following:
- Contractor must disclose any potential conflict of interest to the Department and the federal awarding agency as required by 2 CFR §200.112.
 - Contractor must disclose to the Department and the federal awarding agency, timely and in writing, all violations of federal criminal laws that may affect the federal award, as required by 2 CFR §200.113.
 - Contractor must safeguard protected personally identifiable information and other sensitive information, as required by 2 CFR §200.303.
 - Contractor must have and follow written procurement standards and procedures in compliance with federally approved methods of procurement, as required by 2 CFR §§200.317 - 200.326.
 - Contractor must comply with the audit requirements set forth in 2 CFR §§200.501 - 200.521, as applicable, including but not limited to:
 - o Electronic submission of data and reports to the Federal Audit Clearinghouse (FAC) (2 CFR §200.512(d)).
 - o Ensuring that reports do not include protected personally identifiable information (2 CFR §200.512(a)(2)).
- Notwithstanding the provisions of paragraph 3 (Auditors) of these Terms and Conditions, copies of audit reports for audits conducted pursuant to 2 CFR Part 200 shall not be required to be sent to the Department.
18. **Amendments:** Any alteration, variation, modification, or waiver of provisions of this contract shall be valid only when reduced to writing, as an amendment duly signed, and approved by required authorities of the Department; and, if the contract exceeds \$2,000, by the Division of Administration, Office of State Procurement. Budget revisions approved by both parties in cost reimbursement contracts do not require an amendment if the revision only involves the realignment of monies between originally approved cost categories.
19. **Non-Infringement:** Contractor will warrant all materials, products and/or services produced hereunder will not infringe upon or violate any patent, copyright, trade secret, or other proprietary right of any third party. In the event of any such claim by any third party against LDH, the Department shall promptly notify Contractor in writing and Contractor shall defend such claim in LDH's name, but at Contractor's expense and shall indemnify and hold harmless LDH against any loss, expense or liability arising out of such claim, whether or not such claim is successful. This provision is not applicable to contracts with physicians, psychiatrists, psychologists or other allied health providers solely for medical services.
20. **Purchased Equipment:** Any equipment purchased under this contract remains the property of the Contractor for the period of this contract and future continuing contracts for the provision of the same services. Contractor must submit vendor invoice with reimbursement request. For the purpose of this contract, equipment is defined as any tangible, durable property having a useful life of at least (1) year and acquisition cost of \$1000.00 or more. The contractor has the responsibility to submit to the Contract Monitor an inventory list of LDH equipment items when acquired under the contract and any additions to the listing as they occur. Contractor will submit an updated, complete inventory list on a quarterly basis to the Contract Monitor. Contractor agrees that upon termination of contracted services, the equipment purchased under this contract reverts to the Department. Contractor agrees to deliver any such equipment to the Department within 30 days of termination of services.
21. **Indemnity:** Contractor agrees to protect, indemnify and hold harmless the State of Louisiana, LDH, from all claims for damages, costs, expenses and attorney fees arising in contract or tort from this contract or from any acts or omissions of Contractor's agents, employees, officers or clients, including premises liability and including any claim based on any theory of strict liability. This provision does not apply to actions or omissions for which R.S. 40:1299.39 provides malpractice coverage to the Contractor, nor claims related to treatment and performance of evaluations of persons when such persons cause harm to third parties (R.S. 13:5108.1(E)). Further, it does not apply to premises liability when the services are being performed on premises owned and operated by LDH.

22. **Severability:** Any provision of this contract is severable if that provision is in violation of the laws of the State of Louisiana or the United States, or becomes inoperative due to changes in State and Federal law, or applicable State or Federal regulations.
23. **Entire Agreement:** Contractor agrees that the current contract supersedes all previous contracts, negotiations, and all other communications between the parties with respect to the subject matter of the current contract.
24. **E-Verify:** Contractor acknowledges and agrees to comply with the provision of R.S. 38:2212.10 and federal law pertaining to E-Verify in the performance of services under this contract.
25. **Remedies for Default:** Any claim or controversy arising out of this contract shall be resolved by the provisions of R.S. 39:1672.2-1672.4.
26. **Governing Law:** This contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, and specifications listed in the RFP (if applicable); and this Contract.
27. **Contractor's Cooperation:** The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.
28. **Continuing Obligation:** Contractor has a continuing obligation to disclose any suspension or debarment by any government entity, including but not limited to the General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future contracts.
29. **Eligibility Status:** Contractor and each tier of Subcontractors, shall certify that it is not excluded, disqualified, disbarred, or suspended from contracting with or receiving federal funds or grants from the Federal Government. Contractor and each tier of Subcontractors shall certify that it is not on the List of Parties Excluded from Federal Procurement and Nonprocurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24CFR Part 24, and "NonProcurement Debarment and Suspension" set forth at 2CFR Part 2424.
30. **Termination for Cause:** The Department may terminate this Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the Contract; provided that the Department shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the Department may, at its option, place the Contractor in default and the Contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Department to comply with the terms and conditions of this contract; provided that the Contractor shall give the Department written notice specifying the Department's failure and a reasonable opportunity for the state to cure the defect.
31. **Termination for Convenience:** The Department may terminate this Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.
32. **Commissioner's Statements:** Statements, acts and omissions made by or on behalf of the Commissioner of Administration regarding the RFP or RFP process, this Contract, any Contractor and/or any subcontractor of the Contractor shall not be deemed a conflict of interest when the Commissioner is discharging her duties and responsibilities under law, including, but not limited, to the Commissioner of Administration's authority in procurement matters.

SIGNATURES TO FOLLOW ON THE NEXT PAGE

THIS CONTRACT CONTAINS OR HAS ATTACHED HERETO ALL THE TERMS AND CONDITIONS AGREED UPON BY THE CONTRACTING PARTIES. IN WITNESS THEREOF, THIS CONTRACT IS SIGNED ON THE DATE INDICATED BELOW.

Terrebonne Parish Consolidated Government

 SIGNATURE DATE 11/15/16

Gordon Dove

NAME

Parish President

TITLE

Bureau of Community Preparedness

 SIGNATURE DATE 11/15/16

Doris G. Brown, MEd, MS, RN, CNS

NAME

Public Health Executive Director

TITLE

STATE OF LOUISIANA
LOUISIANA DEPARTMENT OF HEALTH

SIGNATURE DATE

Rebecca Gee

NAME

Secretary, Louisiana Department of Health or Designee

TITLE

Office of Public Health

 SIGNATURE DATE 11-16-16

Michelle Attetto

NAME

Assistant Secretary

TITLE

HIPAA Business Associate Addendum

This HIPAA Business Associate Addendum is hereby made a part of this contract in its entirety as Attachment A to the contract.

1. The Louisiana Department of Health ("LDH") is a Covered Entity, as that term is defined herein, because it functions as a health plan and as a health care provider that transmits health information in electronic form.
2. Contractor is a Business Associate of LDH, as that term is defined herein, because contractor either: (a) creates, receives, maintains, or transmits PHI for or on behalf of LDH; or (b) provides legal, actuarial, accounting, consulting, data aggregation, management, administrative, accreditation, or financial services for LDH involving the disclosure of PHI.
3. Definitions: As used in this addendum –
 - a. The term "HIPAA Rules" refers to the federal regulations known as the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules, found at 45 C.F.R. Parts 160 and 164, which were originally promulgated by the U. S. Department of Health and Human Services (LDHS) pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") of 1996 and were subsequently amended pursuant to the Health Information Technology for Economic and Clinical Health ("HITECH") Act of the American Recovery and Reinvestment Act of 2009.
 - b. The terms "Business Associate", "Covered Entity", "disclosure", "electronic protected health information" ("electronic PHI"), "health care provider", "health information", "health plan", "protected health information" ("PHI"), "subcontractor", and "use" have the same meaning as set forth in 45 C.F.R. § 160.103.
 - c. The term "security incident" has the same meaning as set forth in 45 C.F.R. § 164.304.
 - d. The terms "breach" and "unsecured protected health information" ("unsecured PHI") have the same meaning as set forth in 45 C.F.R. § 164.402.
4. Contractor and its agents, employees and subcontractors shall comply with all applicable requirements of the HIPAA Rules and shall maintain the confidentiality of all PHI obtained by them pursuant to this contract and addendum as required by the HIPAA Rules and by this contract and addendum.
5. Contractor shall use or disclose PHI solely: (a) for meeting its obligations under the contract; or (b) as required by law, rule or regulation (including the HIPAA Rules) or as otherwise required or permitted by this contract and addendum.
6. Contractor shall implement and utilize all appropriate safeguards to prevent any use or disclosure of PHI not required or permitted by this contract and addendum, including administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of LDH.
7. In accordance with 45 C.F.R. § 164.502(e)(1)(ii) and (if applicable) § 164.308(b)(2), contractor shall ensure that any agents, employees, subcontractors or others that create, receive, maintain, or transmit PHI on behalf of contractor agree to the same restrictions, conditions and requirements that apply to contractor with respect to such information, and it shall ensure that they implement reasonable and appropriate safeguards to protect such information. Contractor shall take all reasonable steps to ensure that its agents' employees' or subcontractors' actions or omissions do not cause contractor to violate this contract and addendum.
8. Contractor shall, within three (3) days of becoming aware of any use or disclosure of PHI, other than as permitted by this contract and addendum, report such disclosure in writing to the person(s) named in section 14 (Terms of Payment), page 1 of the CF-1. Disclosures which must be reported by contractor include, but are not limited to, any security incident, any breach of unsecured PHI, and any "breach of the security system" as defined in the Louisiana Database Security Breach Notification Law, La.R.S. 51:3071 et seq. At the option of LDH, any harm or damage resulting from any use or disclosure which violates this contract and addendum shall be mitigated, to the extent practicable, either: (a) by contractor at its own expense; or (b) by LDH, in which case contractor shall reimburse LDH for all expenses that LDH is required to incur in undertaking such mitigation activities.
9. To the extent that contractor is to carry out one or more of LDH's obligations under 45 C.F.R. Part 164, Subpart E, contractor shall comply with the requirements of Subpart E that apply to LDH in the performance of such obligation(s).
10. Contractor shall make available such information in its possession which is required for LDH to provide an accounting of disclosures in accordance with 45 CFR § 164.528. In the event that a request for accounting is made directly to contractor, contractor shall forward such request to LDH within two (2) days of such receipt. Contractor shall implement an appropriate record keeping process to enable it to comply with the requirements of this provision. Contractor shall maintain data on all disclosures of PHI for which accounting is required by 45 CFR § 164.528 for at least six (6) years after the date of the last such disclosure.
11. Contractor shall make PHI available to LDH upon request in accordance with 45 CFR § 164.524.
12. Contractor shall make PHI available to LDH upon request for amendment and shall incorporate any amendments to PHI in accordance with 45 CFR § 164.526.
13. Contractor shall make its internal practices, books, and records relating to the use and disclosure of PHI received from or created or received by contractor on behalf of LDH available to the Secretary of the U. S. LDHS for purposes of determining LDH's compliance with the HIPAA Rules.
14. Contractor shall indemnify and hold LDH harmless from and against any and all liabilities, claims for damages, costs, expenses and attorneys' fees resulting from any violation of this addendum by contractor or by its agents, employees or subcontractors, without regard to any limitation or exclusion of damages provision otherwise set forth in the contract.
15. The parties agree that the legal relationship between LDH and contractor is strictly an independent contractor relationship. Nothing in this contract and addendum shall be deemed to create a joint venture, agency, partnership, or employer-employee relationship between LDH and contractor.
16. Notwithstanding any other provision of the contract, LDH shall have the right to terminate the contract immediately if LDH determines that contractor has violated any provision of the HIPAA Rules or any material term of this addendum.
17. At the termination of the contract, or upon request of LDH, whichever occurs first, contractor shall return or destroy (at the option of LDH) all PHI received or created by contractor that contractor still maintains in any form and retain no copies of such information; or if such return or destruction is not feasible, contractor shall extend the confidentiality protections of the contract to the information and limit further uses and disclosure to those purposes that make the return or destruction of the information infeasible.

STATEMENT OF WORK

OBJECTIVES/GOALS:

Each Parish Office of Homeland Security and Emergency Preparedness (the contractor) in receipt of Cities Readiness Initiative (CRI) related funds will agree to meet the Cities Readiness Initiative deliverables by increasing capabilities to provide medications to 100% of the designated population in less than 48 hours.

Contractors will be awarded funds based on meeting the deliverables outlined below and in accordance with the allocation model developed for FY 2017, Budget Period 5 (July 1, 2016 – June 30, 2017). In order for funds associated with population to be received, the contractor must participate and meet all other contract deliverables.

OUTCOMES:

- The Parish will participate in local Strategic National Stockpile (SNS) and 48 Hour Mass Antibiotic Dispensing collaborative planning which includes discussing processes for a 48 Hour Mass Antibiotic Mass Dispensing response with Parish partners, response partners, and possibly neighboring parishes, that will enhance 48 Hour Mass Antibiotic Mass Dispensing response capabilities and foster partnerships which will in turn meet the requirements of the Cities Readiness Initiative Program deliverables through planning meetings, conference calls, etc.
- The Parish, with identified Parish planning leads and in collaboration with the Louisiana Department of Health (LDH) Office of Public Health (OPH), will develop or further develop and/or strengthen a written draft of the 48 Hour Mass Antibiotic Mass Dispensing plan annex to the existing Parish All Hazards plans that meet the Cities Readiness Initiative program deliverables. Planning leads will be further identified, verified and documented, and will participate in planning.
- Through planning with parish partners, possibly neighboring parishes and the Office of Public Health (OPH), the Parish will participate in the planning and implementation of three Point of Dispensing Site (POD) Drills in each CRI planning jurisdiction between July 1, 2016 and March 31, 2017. Suggested/Tentative schedule is as follows:
 - POD Drill #1 (Staff Call Down) to be conducted no later than March 31, 2017.
 - POD Drill #2 (Site Activation) to be conducted no later than March 31, 2017.
 - POD Drill #3 (Facility Set up) to be conducted no later than March 31, 2017.
- Through planning, with Parish partners, possibly neighboring parishes and the Office of Public Health, the Parish should participate in the planning and implementation of one (1) Table-top Exercise to walk through the mass dispensing response plan no later than March 31, 2017.
- Identified Parish planning leads should participate in the Medical Countermeasure Operational Readiness Review evaluation for BP 5 when scheduled.

DELIVERABLES:

The contractor will provide:

- Written 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan.
- Facilitation of at least four (4) joint parish planning meetings to meet the deliverables of the CRI program and contract by March 31, 2017, supported by agendas, meetings, minutes, and sign-in sheets for each meeting and any other supporting documentation.
- Facilitation and participation in a total of three (3) Point of Dispensing Site Drills, the first no earlier than July 1, 2016, the remaining drills no later than March 31, 2017 supported by

Attachment B
Terrebonne Parish Consolidated Government

data collection spreadsheets for the call downs and data collection spreadsheets for drill based tools to assess facility set up and shall include an AAR/ corrective action plan.

- Participation in a table-top exercise no later than March 31, 2017 may be supported by agendas, sign in sheets, notes, after action reports, and improvement plans.
- Invoice for all deliverables completed and submitted no later than March 31, 2017.

PERFORMANCE MEASURES:

The contractor shall provide and maintain:

- By March 31, 2017, the Parish/Jurisdiction will facilitate and implement a staff notification, acknowledgement and assembly (staff call down) POD Drill that Parishes will conduct individually. The data collection spreadsheet for assessing call down capability will be completed no later than March 31, 2017 and this documentation shall be submitted once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 31, 2017, the Parish/Jurisdiction will facilitate and implement a site activation notification acknowledgment and assembly POD Drill that each parish will conduct individually. The data collection spreadsheet for assessing site call down capability will be completed no later than March 31, 2017. This documentation shall be submitted by each parish once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 31, 2017, the Parish/Jurisdiction will facilitate and implement a facility set up POD Drill that Parishes will conduct individually. The data collection spreadsheet for the drill based tool to assess facility set up will be completed no later than March 31, 2017 and this documentation shall be submitted once complete. An after action report and corrective action plan should be completed as part of the exercise review.
- No later than March 31, 2017, the parish/jurisdiction will provide a written copy of its 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan. The 48 Hour Mass Antibiotic Mass Dispensing will be reflective of collaborative planning which will include the following:
 - the discussion and identification of processes for a local 48 Hour Mass Antibiotic Mass Dispensing response;
 - list of participants, minutes and sign in sheets of conference calls and/or local planning meetings; and
 - documentation of identifying parish/jurisdiction's planning leads.

MONITORING PLAN:

The contract monitor will:

- Provide technical support and assistance to the Parish(s) during the development, revision, and finalization of the plan and exercise design.
- Review all documentation submitted by Parish planning leads and teams.
- Oversee the Public Health Emergency Response Coordinator (PHERC) that will coordinate and facilitate all contract deliverables.
- Oversee the PHERC that will provide monitoring of the contract deliverables and report to the state's contract monitor.

Attachment B
Terrebonne Parish Consolidated Government

- Receive and review Parish 48 Hour Mass Antibiotic Mass Dispensing plan annexes and all supporting documents including data collection spreadsheets, After Action Reports, and improvement plans prior to March 31, 2017 to assure that all components are included.

FEE FOR SERVICE:

The contractor is to be paid upon submission of invoice with the following documentation:

- 48hr Mass Antibiotic Dispensing plan;
- Local planning meetings (agendas and sign in sheets) identifying parish/jurisdiction's planning leads; and
- Implementation and/or participation in staff call down, site activation, and facility set up, table-top exercise and appropriate documentation submitted by March 31, 2017.

Upon availability of Cities Readiness Initiative funding the next program year; funding will be allocated according to the allocation model which will rank factors such as participation, performance and other criteria.

Fee Schedule

Deliverable	Performance Measure	Amount Due
Written 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan.	By March 31, 2017, the Parish/Jurisdiction will facilitate and implement a staff notification, acknowledgement and assembly (staff call down) POD Drill that Parishes will conduct individually. The data collection spreadsheet for assessing call down capability will be completed no later than March 31, 2017 and this documentation shall be submitted once complete. An after action report and improvement plan should be completed as part of the exercise review.	\$4,536.75
Facilitation of at least four (4) joint parish planning meetings to meet the deliverables of the CRI program and contract by March 31, 2017, supported by agendas, meetings, minutes, and sign-in sheets for each meeting and any other supporting documentation.	No later than March 31, 2017, the Parish/Jurisdiction will facilitate and implement a site activation notification acknowledgment and assembly POD Drill that each parish will conduct individually. The data collection spreadsheet for assessing site call down capability will be completed no later than March 31, 2017. This documentation shall be submitted by each parish once complete. An after action report and improvement plan should be completed as part of the exercise review.	\$4,536.75
Facilitation and participation in a total of three (3) Point of Dispensing Site Drills, the first no earlier than July 1, 2016, the remaining drills no later than March 31, 2017 supported by data collection spreadsheets for the call downs and data collection spreadsheets for drill based tools to assess facility set up and shall include an AAR/corrective action plan.	No later than March 31, 2017, the Parish/Jurisdiction will facilitate and implement a facility set up POD Drill that Parishes will conduct individually. The data collection spreadsheet for the drill based tool to assess facility set up will be completed no later than March 31, 2017 and this documentation shall be submitted once complete. An after action report and corrective action plan should be completed as part of the exercise review.	\$4,536.75
Participation in a table-top exercise no later than March 31, 2017 may be supported by agendas, sign in sheets, notes, after action reports, and improvement plans.	No later than March 31, 2017, the parish/jurisdiction will provide a written copy of its 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan. The 48 Hour Mass Antibiotic Mass Dispensing will be reflective of collaborative planning which will include the following: <ul style="list-style-type: none"> the discussion and identification of processes for a local 48 Hour Mass Antibiotic Mass Dispensing response; list of participants, minutes and sign in sheets of conference calls and/or local planning meetings; and documentation of identifying parish/jurisdiction's planning leads. 	\$4,536.75

Total: \$18,147



State of Louisiana
Louisiana Department of Health
Office of Public Health

October 24, 2016

Ms. Pamela Bartfay Rice
Interim Director, Professional Contracts
DOA-Office of State Procurement
P.O. Box 94095
Baton Rouge, Louisiana 70804-9095

RE: Justification for Late Contract Submittal - LaGov# 2000212005

Dear Ms. Rice,

The contract with **Terrebonne Parish Consolidated Government** is for the purpose of aiding cities and increasing their capacity to deliver medication and medical supplies during a large scale public health emergency. This initiative focuses on a very specific element of preparedness, the ability to provide antibiotics to the entire population within 48 hours of the decision to do so. The Office of Public Health is requesting to participate in contracts with the designated parishes; these contracts are to fulfill grant requirements.

This contract is late because of administrative delays and the significant amount of time it takes to negotiate contracts with the Parishes. Your approval of this contact is appreciated. If any additional information is necessary, please call (225)354-3500.

Sincerely,

A handwritten signature in blue ink, appearing to read "S. Harris".

Sandra L. Harris, Ph.D.
Program Monitor - Administration and Finance
Center for Community Preparedness



**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

P.O. BOX 6097
HOUMA, LOUISIANA 70361
868-5050

P.O. BOX 2768
HOUMA, LOUISIANA 70361
868-3000

**Office of Homeland Security &
Emergency Preparedness**

September 27, 2016

Ms. Glennis Gray
Louisiana Department of Health
Bureau for Community Preparedness
8453 Veterans Memorial Blvd.
Baton Rouge, LA 70807

Dear Ms. Gray,

Please be advised that Mr. Gordon Dove, Parish President of the Terrebonne Parish Consolidated Government, is the legal signing authority for any documents relative to the Terrebonne Parish Consolidated Government. If I can be of further assistance, please feel free to contact me at (985) 873-6357.

Sincerely,

A handwritten signature in black ink, appearing to read "Earl Euge".

Earl Euge
Director

Terrebonne Parish Office of Homeland Security and Emergency Preparedness



**Office of State Procurement
PROACT Contract Certification of Approval**

This certificate serves as confirmation that the Office of State Procurement has reviewed and approved the contract referenced below.

Reference Number: 2000212005

Vendor: Terrebonne Parish

Description: SNS/CRI Planning

Approved By: Dorothy LeDoux

Approval Date: 12/06/2016

The above referenced number has been assigned by this office and will be used as identification for the approved contract. Please use this number when referring to the contract in any future correspondence or amendment(s).

The Internal Revenue Service (IRS) may find that this contract creates an employment relationship between your agency and the contractor. You should be advised that your agency is responsible for all taxes and penalties if such a finding is forthcoming. It is incumbent upon your agency to determine if an employee/employer relationship exists. Your agency must make the appropriate withholdings in accordance with law and IRS regulations, if applicable.

ACCT: 151-912-8225-32

FEBRUARY 29, 2017 - MONTH LAST CLOSED

GENERAL FUND

EMERGENCY PREPAREDNESS

CRI SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	47,481	16,956.45	0	30,525
2017	30,525	.00	11,603	18,922
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	59,806	11,810.27	N/A	47,996
2013	69,146	29,316.91	N/A	39,829
2014	59,544	12,144.79	N/A	47,399
2015	36,864	32,660.27	N/A	4,204

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-000-6318-12
FEBRUARY 29, 2017 - MONTH LAST CLOSED

GENERAL FUND
NO DEPARTMENT NAME
OPH - CRI (OEP)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	21,707	21,707.00-	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	39,268	39,268.00-	N/A	0
2012	41,328	21,375.96-	N/A	19,952-
2013	19,953	21,150.00-	N/A	1,197
2014	19,715	19,715.00-	N/A	0
2015	20,688	20,452.00-	N/A	236-

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, April 04, 2017 3:53 PM
To: Kayla Dupre
Subject: FW: Possibility of hiring 2 police officers

I received the ok from Parish President to do a budget amendment to add two positions in the police department using the fund balance.

I will review your other budget amendments and return those to you to add this one to the list

From: Dana Coleman
Sent: Wednesday, March 15, 2017 11:25 AM
To: Al Levron; Kandace Mauldin
Subject: Possibility of hiring 2 police officers

TPCG Administration,

I would like to take this opportunity to request permission to hire (2) of the four police officers that we eliminated from our 2017 budget. Currently, we have (2) open budgeted police positions with one soon to be filled and (1) open budgeted dispatcher position. We have approximately 4 employees out on extended sick leave with no expected date of return. With that being said, the person that we are allowing to fill one of the budgeted police positions is POST certified, which will reduce their length of training. When hiring POST certified employees there's always the possibility that they may return to the agency they began their career with. On another note, in my experience hiring individuals with no law enforcement experience, but the desire to be employed by the Houma Police Department allows that employee to learn the attributes of our agency and they have a tendency to remain with the department for a very long time.

Currently I have two applicants who are not POST certified, but has the desire to be employed by HPD. They have been waiting a very long time and I really would like them to be part of our team. If approved, this would allow me to fill the (2) open budgeted positions, as well as one of the positions we reduced for 2017. By adding the other position requested, it is our agency's intention to at get our Traffic Division back due to HPD handling 2 fatalities within the 1st quarter of 2017. It is still our intention to apply for the COPS grant, where we can obtain additional personnel and the grant will cover salaries for approximately 3 years, it the grant is not available at this time. We are continuously monitoring when the COPS grant will be available so we can take advantage of that opportunity. Hopefully, by the end of the term of the COPS grant the economy is back and we all can get back to business as usual.

If you have any questions please do not hesitate to contact me via email or my cell.

Respectfully,

Chief Dana Tymone Coleman #173

Houma Police Department
500 Honduras Street
Houma, LA 70360
dcoleman@tpcg.org

(985) 873-6371, Ext. 6319

Go Green. Please consider the environment before printing this email.



204-211
POLICE

2017 SALARIES & FRINGES WORKSHEET

STEPS TO FOLLOW:

1. Review and correct the attached "ESTIMATED ANNUAL EARNINGS BY JOBS" report for those employees currently employed and transfer total to ITEM A below.
2. List below additional positions that are:
ITEM B - unfilled positions approved for 2016 (2016 Adopted Positions enclosed)
3. Complete the self-explanatory calculations (ITEM C).

	ESTIMATED AMOUNT
A. Current Salaries	50,201
Supplemental Pay	9,000 (Current 2*6,000)
* Holiday Worked - Budget at 8111-06	-
* Incentive Pay -- Budget at 8111-06	-
B. Open positions approved for 2016:	
C. Total 2016 Estimated Annual Salaries	A+B
Estimated Overtime	59,201 W/Supp Pay
Total Taxable Wages	59,201
Belanger, Lisa	
Marretta, Sharon	
Little, Rosie	
FICA	- 8121-01
MEDICARE	858 8121-02 (Note:
PENSION - Use Applicable % below	- 8122-01
Dispatchers 33.75 % pension	18,796 8122-01
	8122-01
UNEMPLOYMENT COMPENSATION	740 8132-01
WORKER'S COMPENSATION	2,383 8133-01
GROUP INSURANCE:	
"F & G" CURRENT FAMILY	-
"S & T" CURRENT SINGLE	-
"N" CURRENT LIFE-ONLY	-
OPEN POSITIONS	21,000
TOTAL GROUP INSURANCE	21,000 8131-01
no med/no life	102,979

Various Pension Rates and Retirement Codes:

PERS - Parish (01)	8.00%	Registrar of Voters (03)	20.09%
Firefighters (05) & (08)	25.25%	Dist. Atty/Assistants (02)	0.00%
Municipal Police (07)	31.75%	City Court Judge (04)	36.70%

ACCT: 204-211-8111-01
FEBRUARY 29, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND
POLICE
SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	3,970,444	3,994,300.11	0	23,856-
2017	3,771,015	908,092.29	0	2,862,923
CLOSED:				
2010	0	.00	N/A	0
2011	3,604,105	3,568,977.79	N/A	35,127
2012	3,753,890	3,918,198.31	N/A	164,308-
2013	3,802,286	3,868,190.61	N/A	65,905-
2014	3,783,541	3,841,226.31	N/A	57,685-
2015	3,817,831	3,772,625.45	N/A	45,206

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 204-211-8122-01
FEBRUARY 29, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND
POLICE
PENSION - STATE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	1,318,574	1,281,838.89	0	36,735
2017	1,334,626	355,476.92	0	979,149
CLOSED:				
2010	0	.00	N/A	0
2011	1,008,270	955,699.81	N/A	52,570
2012	1,159,734	1,158,371.36	N/A	1,363
2013	1,377,666	1,232,752.83	N/A	144,913
2014	1,351,910	1,248,194.81	N/A	103,715
2015	1,358,009	1,209,794.63	N/A	148,214

ENTER = CONTINUE CF02 = INPUT SCR CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF06 = DSP ENCUMBRANCE

ACCT: 204-211-8121-02
FEBRUARY 29, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND
POLICE
MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	69,020	67,955.65	0	1,064
2017	67,737	19,478.61	0	48,258
CLOSED:				
2010	0	.00	N/A	0
2011	59,481	55,120.48	N/A	4,361
2012	59,511	62,124.97	N/A	2,614-
2013	63,543	58,330.64	N/A	5,212
2014	62,169	63,534.43	N/A	1,365-
2015	65,654	63,317.42	N/A	2,337

ENTER = CONTINUE CF04 = DSP DETAIL CF08 = PRT DETAIL
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE

FEBRUARY 29, 2017 - MONTH LAST CLOSED

ACCT: 204-211-8132-01

PUBLIC SAFETY FUND

POLICE

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	59,500	75,770.01	0	16,270-
2017	58,394	21,294.74	0	37,099
CLOSED:				
2010	0	.00	N/A	0
2011	93,528	97,158.62	N/A	3,631-
2012	73,224	90,358.69	N/A	17,135-
2013	83,097	88,171.34	N/A	5,074-
2014	64,313	70,557.05	N/A	6,244-
2015	56,598	70,655.67	N/A	14,058-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCOUNT EXCEEDS BUDGET AMOUNT

FEBRUARY 29, 2017 - MONTH LAST CLOSED

ACCT: 204-211-8133-01
PUBLIC SAFETY FUND
POLICE
WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	187,570	203,085.85	0	15,516-
2017	181,170	57,137.98	0	124,032
CLOSED:				
2010	0	.00	N/A	0
2011	124,704	115,057.47	N/A	9,647
2012	110,813	128,428.36	N/A	17,615-
2013	117,837	142,372.25	N/A	24,535-
2014	154,351	170,127.15	N/A	15,776-
2015	164,222	184,756.21	N/A	20,534-

ENTER = CONTINUE

CF01 = EXIT

ACCOUNT EXCEEDS BUDGET AMOUNT

DSP DETAIL

CF04 = DSP

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

INPUT SCR

FEBRUARY 29, 2017 - MONTH LAST CLOSED

ACCT: 204-211-8131-01

PUBLIC SAFETY FUND
POLICE
GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	1,297,350	1,162,678.16	0	134,672
2017	1,418,050	299,010.10	0	1,119,040
CLOSED:				
2010	0	.00	N/A	0
2011	934,250	1,078,111.50	N/A	143,862-
2012	1,085,385	1,122,399.98	N/A	37,015-
2013	1,132,500	1,212,383.58	N/A	79,884-
2014	1,273,100	1,074,149.04	N/A	198,951
2015	1,200,750	1,040,975.36	N/A	159,775

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



Wednesday, April 26, 2017

Item Title:

2017 Various Items for Budget Amendment

Item Summary:

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Planning, \$401,487
- II. Planning, add positions
- 1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2017 Various Items for Budget Amendment	4/5/2017	Executive Summary
2017 Various Items for Budget Amendment	4/5/2017	Budget Amendment
2017 Various Items for Budget Amendment	4/5/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET, AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. I. Planning, \$401,487 II. Planning, add positions

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

_____April 5, 2017

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 2017 BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

SECTION I

WHEREAS, Administration is requesting that all building plan review and inspection services be performed within the planning department of Terrebonne Parish Consolidated Government, and

WHEREAS, these services are currently being performed by South Central Planning and Development Commission, and

WHEREAS, the funding source is from the budgeted expenditures to South Central Planning and Development Commission for \$401,487

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended to recognize the funding of these services to be performed within Terrebonne Parish Consolidated Government. (Attachment A)

SECTION II

WHEREAS, the positions will become a part of the Terrebonne Parish Compensation Plan, and

WHEREAS, the salary range will be established in said plan.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Budgeted Positions of the Terrebonne Parish Consolidated Government be amended for these positions (Attachment B)

Prepared By: Finance Department
PC File: 2017-Permits
Date Prepared: 4/5/17 BA #11

<u>ATTACHMENT A - Planning</u>					
	2017				
	<u>Adopted</u>		<u>Change</u>		<u>Amended</u>
Plumbing Permits-SCP	6,000		(4,500)		1,500
Electric Permits - SCP	88,000		(54,900)		33,100
Building Permits - SCP	420,000		(322,687)		97,313
Mechanical (Bldg) Permits - SCP	8,000		(6,400)		1,600
Gas Permits -SCP	16,000		(13,000)		3,000
Salaries & Wages	667,924		304,806		972,730
Other Contracts & Leases	-		30,000		30,000
Motor Vehicles	-		50,000		50,000
Computer Equipment	597		11,681		12,278
Office Equipment	341		5,000		5,341

<u>ATTACHMENT B - Planning - New Positions</u>							
	2016						
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>	<u>Level</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
Chief Building Official	0	1	1	213	69,250	86,562	103,874
Building Plans Examiner	0	1	1	212	62,954	78,693	94,431
Building Code Inspector	0	2	2	210	52,028	65,035	78,042
Administrative Coordinator II	1	1	2	106	27,269	34,091	40,914

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-193-8325-01
JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND
PLANNING
OTHER CONTRACTS & LEASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	0	.00	0	0
2017	0	.00	0	0
CLOSED:				
2010	0	.00	N/A	0
2011	0	85.00	N/A	85-
2012	0	85.00	N/A	85-
2013	0	.00	N/A	0
2014	0	85.00	N/A	85-
2015	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8111-01

GENERAL FUND

PLANNING

SALARIES & WAGES

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

JANUARY 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	662,401	603,268.97	0	59,132
2017	667,924	120,372.96	0	547,551
CLOSED:				
2010	0	.00	N/A	0
2011	597,632	601,370.16	N/A	3,738-
2012	619,325	637,741.41	N/A	18,416-
2013	647,551	652,212.45	N/A	4,661-
2014	660,419	680,569.30	N/A	20,150-
2015	658,123	688,600.94	N/A	30,478-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8349-29

GENERAL FUND

PLANNING

GAS PERMITS - SCP

JANUARY 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	20,000	16,000.00	0	4,000
2017	16,000	2,500.00	0	13,500
CLOSED:				
2010	0	.00	N/A	0
2011	0	.00	N/A	0
2012	0	24,860.00	N/A	24,860-
2013	31,430	33,900.00	N/A	2,470-
2014	26,400	24,700.00	N/A	1,700
2015	30,910	19,720.00	N/A	11,190

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8349-28
JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND
PLANNING
MECHANICAL (BLDG) PERMITS-SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	5,600	8,600.00	0	3,000-
2017	8,000	1,100.00	0	6,900
CLOSED:				
2010	0	.00	N/A	0
2011	1,120	4,100.00	N/A	2,980-
2012	1,000	3,100.00	N/A	2,100-
2013	5,052	5,900.00	N/A	848-
2014	5,842	5,900.00	N/A	58-
2015	7,370	7,000.00	N/A	370

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 151-193-8349-27

GENERAL FUND

PLANNING

BUILDING PERMITS-SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	600,000	402,678.87	0	197,321
2017	420,000	67,313.22	0	352,687
CLOSED:				
2010	0	.00	N/A	0
2011	456,000	638,684.15	N/A	182,684-
2012	504,000	708,103.65	N/A	204,104-
2013	763,800	903,205.07	N/A	139,405-
2014	705,878	734,644.88	N/A	28,767-
2015	860,017	596,337.34	N/A	263,680

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-193-8349-26

JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

PLANNING

ELECTRIC PERMITS - SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	88,000	67,600.00	0	20,400
2017	70,000	10,100.00	0	59,900
CLOSED:				
2010	0	.00	N/A	0
2011	112,000	91,530.00	N/A	20,470
2012	93,600	74,920.00	N/A	18,680
2013	133,447	91,300.00	N/A	42,147
2014	89,480	86,338.72	N/A	3,141
2015	95,765	92,100.00	N/A	3,665

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-193-8349-25

JANUARY 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

PLANNING

PLUMBING PERMITS - SCP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2016	4,000	5,526.72	0	1,527-
2017	6,000	1,000.00	0	5,000
CLOSED:				
2010	0	.00	N/A	0
2011	12,000	11,600.00	N/A	400
2012	11,840	5,200.00	N/A	6,640
2013	7,938	4,200.00	N/A	3,738
2014	7,290	6,452.80	N/A	837
2015	6,988	8,200.00	N/A	1,212-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCOUNT EXCEEDS BUDGET AMOUNT



Wednesday, April 26, 2017

Item Title:

Bauch Road Revocation

Item Summary:

An ordinance to revoke the right-of-way for approximately 645 linear feet of Bauch Road.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2017	Executive Summary
Backup material	4/5/2017	Backup Material
Ordinance	4/5/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Bauch Road partial Revocation

PROJECT SUMMARY (200 WORDS OR LESS)

An Ordinance to revoke the Right-of-Way for approximately 645 linear feet of Bauch Road.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG has determined that this 645 linear foot section of Bauch Road no longer serves a public purpose and does not further the interests of the Parish Road System.

TOTAL EXPENDITURE

None

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Mike C. Toups, Director of Public Works

Signature

April 5, 2017

Date



Houma-Terrebonne Airport Commission

10264 EAST MAIN STREET - HOUMA, LOUISIANA 70363

Office: (985) 872-4646 / Fax: (985) 876-4115

March 29, 2017

Parish President Gordy Dove
8026 Main Street, Suite 700
Houma, LA 70360

Dear Mr. President:

I am writing on behalf of the Houma-Terrebonne Airport Commission (H-TAC). They have authorized me to request that the Terrebonne Parish Consolidated Government (TPCG) revoke and set aside the dedication of Bauch Road located on the Houma-Terrebonne Airport, as the H-TAC believes it is no longer needed for public purposes.

The requested action is based on La. R.S. 48:701 et seq. Attached is an aerial map showing the portion of Safety Road (outlined in red) that is sought to have its dedication revoked.

If anything else is needed, please contact me or my staff.

Respectfully,

A handwritten signature in black ink, appearing to be "Joe Wheeler", written in a cursive style.

Joe Wheeler MCA, C.M., ACE
Executive Director

EXHIBIT "B"

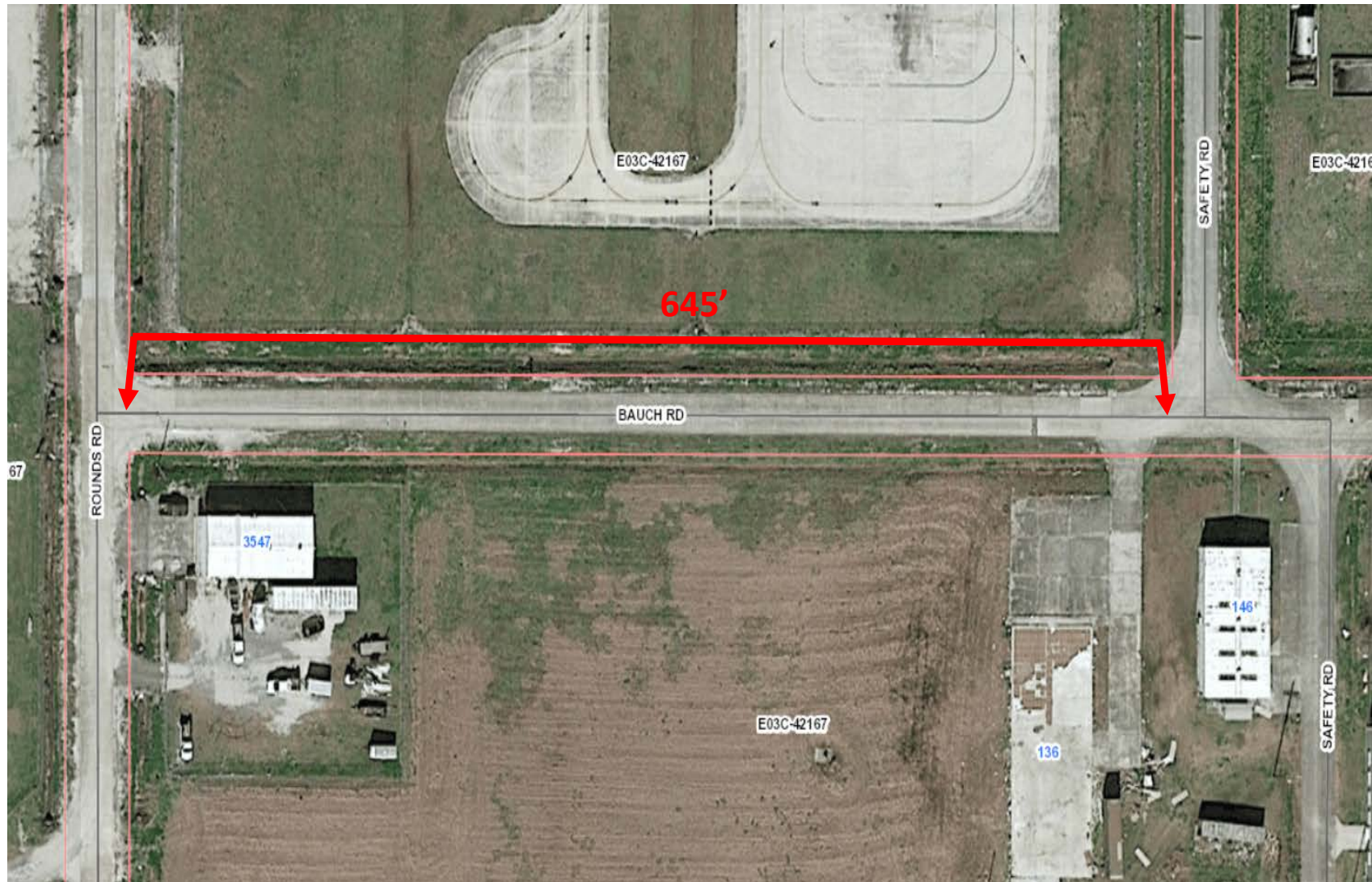
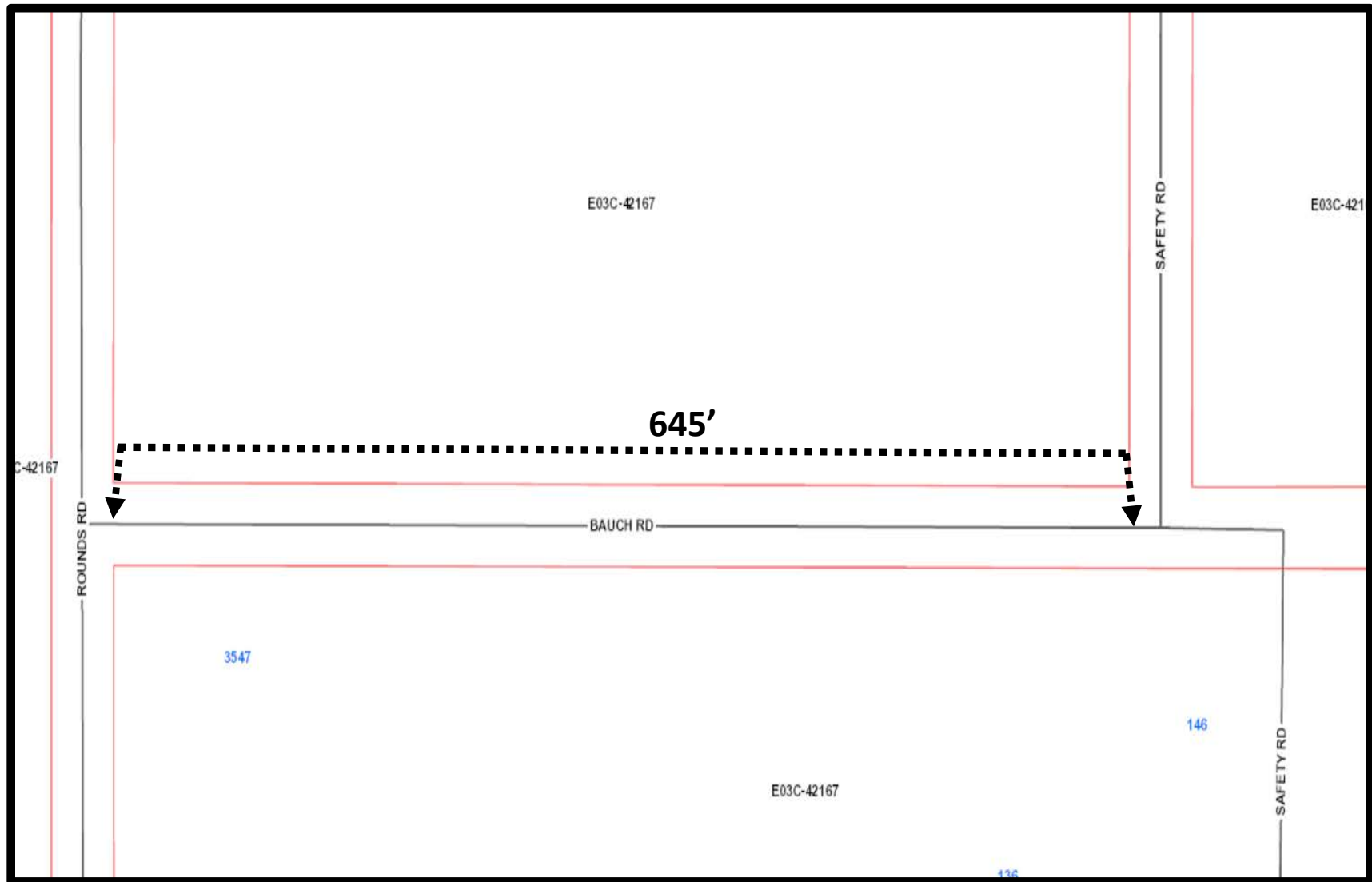


EXHIBIT “B”



OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO REVOKE THE RIGHT-OF-WAY FOR APPROXIMATELY 645 LINEAR FEET OF BAUCH ROAD

SECTION I

NOW, THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority vested in it by the Constitution and laws of the State of Louisiana, and pursuant to the Home Rule Charter for a Consolidated Government, does hereby revoke the dedication of public passage on Bauch Road between the Rounds Road, and Safety Road, however Terrebonne Parish Consolidated Government reserves the entire area as a public utility servitude, as depicted on Exhibit “B”, attached hereto.

SECTION II

BE IT FURTHER ORDAINED, that the Terrebonne Parish Council has determined that this 645 linear foot section of Bauch Road no longer serves a public purpose and does not further the interests of the Parish Road System.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduce and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS:
NAYS:
NOT VOTING:
ABSTAINING:
ABSENT:

STEVE TROSCLAIR, VICE-CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF APRIL 2017.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: D.



Wednesday, April 26, 2017

Item Title:

Ordinance - name Bayou Gardens Blvd.

Item Summary:

An ordinance that will name the new portion of Bayou Gardens Boulevard, from Coteau Road to Bayou Blue Road, as a continuation of Bayou Gardens Boulevard.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Proposed ordinance	4/5/2017	Ordinance

OFFERED BY: S. DRYDEN
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO NAME THE NEW PORTION OF BAYOU GARDENS BOULEVARD FROM COTEAU ROAD TO BAYOU BLUE ROAD AS A CONTINUATION OF BAYOU GARDENS BOULEVARD AND TO INCORPORATE SAME INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF THE STREET NAME, TO INFORM THE PROPER AGENCIES OF THE STREET NAME, AND TO AUTHORIZE THE INSTALLATION OF STREET SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED that effective on the date of acceptance of the Certificate of Substantial Completion the aforementioned street shall be incorporated into the Enhanced 911 Emergency Response System; and,

BE IT FURTHER ORDAINED that a copy of this ordinance shall be submitted to the Terrebonne Parish Communications District Board, the local U.S. Postal Services, and the fire districts, Acadian Ambulance Service, the Terrebonne Parish Sheriff's Office, and any other appropriate agency; and,

BE IT FURTHER ORDAINED that the Parish forces be directed to install the proper street signs on the appropriate streets, and that any other actions relative thereto be addressed.

SECTION II

If any section, part, paragraph, sentence, or clause of this ordinance should be declared invalid or unenforceable, such invalidity or defect shall not affect the remaining sections, paragraphs, parts, sentences or clauses hereof and, to this end, the several provisions hereof are hereby declared to be severable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:



Wednesday, April 26, 2017

Item Title:

Ordinance to Amend Parish Code of Ordinances Chapter 6 Appendix A Buildings and Structures

Item Summary:

An ordinance that will amend the Parish Code that will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2017	Executive Summary
Proposed Ordinance	4/5/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance to Amend Parish Code of Ordinances Chapter 6 Appendix A Buildings and Structures

PROJECT SUMMARY (200 WORDS OR LESS)

The proposed ordinance amendment will serve to resolve conflicts and clarify authority between the Terrebonne Parish Consolidated Building Code Appendix A and the Terrebonne Parish Code and Charter in matters related to the responsibilities of building plan review and inspections in Terrebonne Parish and clarify regarding which entity will assume authority over and the responsibilities of building plan review and inspection in the event any contract between the Terrebonne Parish Consolidated Government and the South Central Planning and Development Commission expires or is otherwise terminated.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish. The proposed amendment to Appendix A will remove conflicts between the Parish Code and the Home Rule Charter.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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A handwritten signature in blue ink, appearing to read "Clayton", is written over a horizontal line.

Signature

The date "4/5/17" is handwritten in blue ink over a horizontal line.

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" FOR THE PURPOSES OF RESOLVING CONFLICTS BETWEEN THE TERREBONNE PARISH CONSOLIDATED BUILDING CODE AND THE TERREBONNE PARISH CODE AND CHARTER, PROVIDING FOR THE EFFECT OF THE EXPIRATION AND/OR TERMINATION OF ANY CONTRACT FOR BUILDING CODE REVIEW AND INSPECTION SERVICES, AND TO PROVIDE FOR RELATED MATTERS.

Whereas, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

Whereas, in an effort to resolve conflicts between the Terrebonne Parish Consolidated Building Code, which is codified at Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances and other provisions of the Terrebonne Parish Charter and Code of Ordinances, Terrebonne Parish Consolidated Government wishes to amend the Terrebonne Parish Consolidated Building Code;

Whereas, the Terrebonne Parish Consolidated Building Code further lacks clarification regarding which entity will assume authority over and the responsibilities of building plan review and inspection in the event any contract between the Terrebonne Parish Consolidated Government and the South Central Planning and Development Commission expires or is otherwise terminated; and

Whereas, accordingly, the Terrebonne Parish Consolidated Government desires to amend Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances to resolve conflicts and clarify authority and responsibilities of building plan review and inspections in Terrebonne Parish;

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

Section I

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 6, Appendix A, are hereby amended, using ~~strikethrough~~ to indicate deletions and underlining to indicate additions, and same are hereby adopted to read as follows:

SECTION 102 - APPLICABILITY

102.1 General. Where there is conflict between a general requirement and a specific requirement, the specific requirement shall be applicable. Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern. The provisions of this code are not intended to abrogate any authority given by the Terrebonne Parish Charter to the Parish President or the Terrebonne Parish Council over the Terrebonne Parish Consolidated Government Department of Planning and Zoning regarding building permits, and any provision of this code which results in such an abrogation shall be deemed invalid or void.

* * *

SECTION 103

ADMINISTRATION & ENFORCEMENT

103.1 *Administration.* Terrebonne Parish Consolidated Government (TPCG), hereinafter referred to as "*the jurisdiction*", shall have full control of this code [and] shall appoint or designate a *Building Code Administrator* qualified to be responsible for all aspects of its administration and supervision of its implementation.

103.2 *Creation of Enforcement Agency.* The South Central Regional Construction Code Council (SCRCCC) shall be responsible for the overall enforcement of this code under the terms of and to the extent provided in a Cooperative Endeavor Agreement (CEA) between the jurisdiction and SCRCCC. Whenever the term "department of building safety" is used in the codes adopted by virtue of this chapter, it shall, to the extent determined under the terms of the CEA, mean the South Central Regional Construction Code Council.

103.3. *Appointment of a Building Official.* South Central Regional Construction Code Council shall appoint the building official and throughout this code the term "building official" shall refer to the building official appointed by South Central Regional Construction Code Council.

103.4 *Building Official Duties.* The building official shall be the sole authority for interpretive and technical matters required by the code. Provided that, for the purposes of administering this code, the building code administrator appointed or designated by the jurisdiction, as the most senior construction code enforcement official employed by the jurisdiction, shall conjointly be vested with such administrative duties and powers as are herein accorded to the building official.

103.54 *Deputies.* In accordance with the prescribed procedures of the South Central Regional Construction Code Council, deputy inspectors, related technical officers, plan examiners, and other employees shall be appointed. Such employees shall have powers, as delegated by the building official.

103.6 *Effect of Termination of CEA.* In the event the CEA between the jurisdiction and the SCRCCC expires or is terminated:

103.6.1 the jurisdiction shall be responsible for the overall enforcement of this code in accordance with the Charter and Code of Ordinances of the Terrebonne Parish Consolidated Government and the laws of the state of Louisiana;

103.6.2 the Terrebonne Parish President shall appoint the Building Official, subject to confirmation by the Terrebonne Parish Council, who shall have the authority and responsibilities granted by the code;

103.6.3 Deputies shall be hired or appointed administratively by the jurisdiction, and they shall have such powers as delegated by the Building Official;

103.6.4 the Board of Appeals, created by Section 113.1 of this code, shall consist of an administrative review board, for which purpose the parish manager shall sit as chairman, with two board members: the Director of Planning and Zoning and a person designated by the Parish President for their knowledge of construction matters. The Chief Building Official shall attend the hearing. The board shall assume all authority and obligations provided for in Section 113 of this code.

103.6.5 Section 113.4 shall be inapplicable.

* * *

SECTION 109 - FEES

109.1 *Payment of Fees.* Notwithstanding any provision of this code to the contrary, the jurisdiction shall maintain authority to determine the amount of any permit fee(s) charged to applicants in accordance with this Section. A permit shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid. Fees shall not be discounted for any cause except as specifically provided for in this code.

* * *

109.2.3 Third party service providers. Parish may grant a permit fee discount to applicants who have contracted with a qualified third party provider for plan reviews and inspections as required by the Louisiana Uniform Construction Code and other state or local laws which have been or may be adopted, said discount to be no greater than 40% of the standard permit fee that would otherwise be

~~charged the applicant. In the instance that a third party provider is used for plan review only, there shall be no discount. In the instance that the third party provider is used for inspections only, the discount shall be no greater than 30% of the standard permit fee. Permit fees for applicants selecting third party provider services for required inspections, or for required inspections and plan review, may be discounted to the extent permitted in any agreement entered into with the code enforcement agency by virtue of Section 103.2 of this code.~~

109.2.4 Amendment of fees. The nature and level of fees specified in Tables 109.2.2(1), (2), (3) and (4) may be amended by ~~resolution~~ ordinance of the Council of the jurisdiction.

Section II

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

Section III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2017.

CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL
Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2017.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: F.



Wednesday, April 26, 2017

Item Title:

Public hearing, radio tower setback, 6282 West Main St.

Item Summary:

Public hearing on April 26, 2017 at 6:30 p.m. for a proposed 50' radio tower and discussion and possible action regarding a requested setback waiver for proposed tower at 6282 West Main Street by Southeastern Broadcasting, Inc. (Gumbo 94), contingent upon execution of the waiver and hold harmless agreements.

ATTACHMENTS:

Description	Upload Date	Type
Parish Code requirements	4/10/2017	Backup Material
Application and backup	4/10/2017	Backup Material
Current Code Waiver Requirements	4/10/2017	Backup Material

Venita Chauvin

From: Christopher Pulaski
Sent: Monday, April 10, 2017 8:58 AM
To: Venita Chauvin
Subject: tower

- **ARTICLE VI. - COMMUNICATIONS TOWERS**

- **Sec. 6-175. - Setback requirements for construction of communication towers.**

- (a) Any freestanding tower constructed for communications or cellular phone purposes shall have setback requirements a distance equal to or greater than its height from any residential structure.
- (b) Homeowners permitting construction of a tower on home sites on which they reside shall be exempt from the setback requirements.
- (c) When constructing a tower in a residential area, public hearings will be encouraged to receive input from the residents.
- (d) Any guyed tower constructed for communications or cellular phone purposes shall have setback requirements within the guys from any residential structure.
(Ord. No. 7102, § I, 4-12-06)

- **Sec. 6-176. - Fencing material.**

- (a) Fencing shall be required at the base of the communication tower and shall be constructed of wood, vinyl, or plastic material. Hurricane fencing, corrugated tin, or any metal material shall be prohibited.
- (b) Areas designated as FEMA flood zones with elevation requirements of five (5) feet or greater shall be exempt from the fencing regulations.
(Ord. No. 7102, § I, 4-12-06)

- **Sec. 6-177. - Co-use requirements.**

All communications towers shall be encouraged to construct with co-user potential.

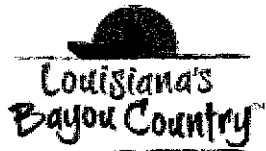
(Ord. No. 7102, § I, 4-12-06)

- **Sec. 6-178. - Waiver of setback requirements.**

The setback requirements established by section 6-175 may be waived by the parish council, via its motion procedure, through the recommendation of the director of the department of planning and zoning. Any such waiver of setback requirements shall be consistent with a waiver form approved by legal counsel for the parish government and the department of planning and zoning. A copy of all such waiver forms shall be maintained by the director of the department of planning and zoning.

(Ord. No. 7102, § I, 4-12-06)

Christopher M. Pulaski, PLA
Director



TERREBONNE PARISH

Terrebonne Parish Consolidated Government
Planning & Zoning Department

Government Tower Building
8026 Main Street, Suite 401
Houma, LA 70361
T/ (985) 873-6569
F/ (985) 580-8141
C/ (985) 217-4625
cpulaski@tpcg.org
www.tpcg.org

"Saltwater Fishing Capital of the World"

Venita Chauvin

From: Christopher Pulaski
Sent: Monday, April 10, 2017 1:37 PM
To: Venita Chauvin
Cc: Gerald Michel; Dirk Guidry
Subject: RE: wording for Gumbo radio tower

Calling a public hearing on April 26, 2017 at 6:30 p.m. for a proposed 50' radio tower and discussion and possible action regarding a requested setback waiver for proposed tower at 6282 West Main Street by Southeastern Broadcasting, Inc. (Gumbo 94), contingent upon execution of the waiver and hold harmless agreements.

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 1:14 PM
To: Christopher Pulaski
Cc: Gerald Michel; Dirk Guidry
Subject: RE: wording for Gumbo radio tower

I am thinking that it would be: conditioned upon the execution of the waiver and HH agreements? I don't know what and if any action is necessary after the public hearing is closed?

Venita

From: Christopher Pulaski
Sent: Monday, April 10, 2017 1:09 PM
To: Venita Chauvin
Subject: RE: wording for Gumbo radio tower

So is the intent to not have the public hearing if they don't have the waiver and hold harmless agreements executed? Or would the approval of the waiver (presumably at the public hearing) be conditioned upon the execution of the waiver and HH agreements?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 1:02 PM
To: Christopher Pulaski
Subject: RE: wording for Gumbo radio tower

Yes. I can attach the section of the code you sent me as backup and I don't know if there is anything else you think I should attach. I talked to Jules and he is okay with putting on agenda since it is calling a public hearing.

From: Christopher Pulaski
Sent: Monday, April 10, 2017 1:01 PM
To: Venita Chauvin
Subject: RE: wording for Gumbo radio tower

Is this for the agenda item description?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 1:00 PM
To: Christopher Pulaski
Subject: wording for Gumbo radio tower

Chris: I will need your help or approval for the wording for the Gumbo Radio Tower.

I'll give it a shot:

Calling a public hearing on April 26, 2017 at 6:30 p.m. on a proposed waiver of the setback requirement for a proposed radio tower at 6282 West Main Street by Gumbo Radio, contingent upon execution of the waiver and hold harmless agreements.

Venita H. Chauvin
Terrebonne Parish Council Clerk
Ph. (985) 873-6520
Fax (985) 873-6521

Venita Chauvin

From: Christopher Pulaski
Sent: Monday, April 10, 2017 3:00 PM
To: Venita Chauvin
Subject: RE: wording for Gumbo radio tower
Attachments: 6282 W Main_Gumbo Tower_Backup for Council Meeting Agenda.pdf

FYI – the permit application shows 150' height, **but they have since lowered it to 50'**. The permit application in the system has been updated to reflect 50', but the original permit application receipt still shows 150'.

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 2:27 PM
To: Christopher Pulaski
Subject: RE: wording for Gumbo radio tower

ok

From: Christopher Pulaski
Sent: Monday, April 10, 2017 2:03 PM
To: Venita Chauvin
Subject: Re: wording for Gumbo radio tower

I can send you some info after this staff meeting.

On Apr 10, 2017, at 2:00 PM, Venita Chauvin <ychauvin@tpcg.org> wrote:

Do we have any other backup such as the approval from the Board of Adjustments or Planning Commission, whoever granted it?

Venita

From: Christopher Pulaski
Sent: Monday, April 10, 2017 1:37 PM
To: Venita Chauvin
Cc: Gerald Michel; Dirk Guidry
Subject: RE: wording for Gumbo radio tower

Calling a public hearing on April 26, 2017 at 6:30 p.m. for a proposed 50' radio tower and discussion and possible action regarding a requested setback waiver for proposed tower at 6282 West Main Street by Southeastern Broadcasting, Inc. (Gumbo 94), contingent upon execution of the waiver and hold harmless agreements.

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569

cpulaski@tpcg.org

"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 1:14 PM
To: Christopher Pulaski
Cc: Gerald Michel; Dirk Guidry
Subject: RE: wording for Gumbo radio tower

I am thinking that it would be: conditioned upon the execution of the waiver and HH agreements? I don't know what and if any action is necessary after the public hearing is closed?

Venita

From: Christopher Pulaski
Sent: Monday, April 10, 2017 1:09 PM
To: Venita Chauvin
Subject: RE: wording for Gumbo radio tower

So is the intent to not have the public hearing if they don't have the waiver and hold harmless agreements executed? Or would the approval of the waiver (presumably at the public hearing) be conditioned upon the execution of the waiver and HH agreements?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

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Subject: RE: wording for Gumbo radio tower

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Is this for the agenda item description?

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
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"Saltwater Fishing Capital of the World"

From: Venita Chauvin
Sent: Monday, April 10, 2017 1:00 PM
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Subject: wording for Gumbo radio tower

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I'll give it a shot:

Calling a public hearing on April 26, 2017 at 6:30 p.m. on a proposed waiver of the setback requirement for a proposed radio tower at 6282 West Main Street by Gumbo Radio, contingent upon execution of the waiver and hold harmless agreements.

Venita H. Chauvin
Terrebonne Parish Council Clerk
Ph. (985) 873-6520
Fax (985) 873-6521

Application

2017-79166

Project Number

8026 Main Street, Suite 401, Houma, LA 70360 Phone (985) 873-6567 Fax (985) 580-8141



Permit Type Commercial Alteration		Issue Date N/A	
Project Address 6282 WEST MAIN ST, 70360, HOUMA, LA 70360			
Project Name			
Project Description Commercial renovation			
Owner's Name JLE, Inc. - Lisa Stiglets		Mobile # 228-596-5134	Work # 228-896-0463
Contractor's Name JLE, Inc Lisa Stiglets		Mobile #	Work #
Square Feet 484.00	Construction Cost \$25,000.00		
Flood Data:	FIRM Flood Zone C	FIRM Panel # 0430	Required Elevation No change
Setbacks (viewed from front):		Front	Right
Site:	# of Structures 1	Dwelling Units 1	Lot Size 15759
Structure:	# of Stories 1	Height 17	Current Use Other
Description:	Section 4	Township(s) 17	Range(s) 17
Location:	Subdivision	Lot	Zoning District C3 (Neighborhood Commercial)

Jurisdictional Notes and Comments

Install concrete tower base 22'x22', install 150' Rohn self-supporting tower ANSI/TIA-222-G structure class 2 adjacent to existing building.

Michelle Olsen 1/30/17

Online

Signature of Permit Official

Date

Signature of Applicant

Date

1. I acknowledge that this permit becomes null and void if work or construction is not commenced within 180 days at any time after work is commenced. I have read and examined this application in its entirety and have completed the appropriate sections of this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulation construction or the performance of construction. The proposed work is authorized by the owner of record and that I am or have been authorized by the owner to make this application as the authorized agent and agree to conform to all applicable laws of this jurisdiction.

2. I acknowledge that it is the responsibility of all contractors working under this permit to ensure that a stamped set of plans, as approved, remains available on the jobsite throughout until all inspections have been completed; and that it is the contractor's responsibility to obtain such as set of plans from the www.myperrmitnow.org Customer Portal, the professional of record, or the owner.

3. For all structures built or placed in the floodplain, other than flood-map zones B and C, a permit and elevation certificate will be required; and it is the contractor's responsibility to ensure that all work is done in accordance with the Parish Flood Damage Prevention ordinances as well as all applicable provisions of the Parish Building Code.

6282 West Main Street



March 2, 2017

1 inch = 400 feet



DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.



1 Fairholm Avenue
Peoria, IL 61603 USA
Phone 309-566-3000
FAX 309-566-3079

March 13, 2017

Coast Radio Group Inc
Attn: David Melton
10250 Lorraine Road
Gulfport, MS. 39503

Reference: WGUO Studio, Terrebonne County, LA.
50' SSV Tower

File Number: 221081

Enclosed, please find the following for your use:

<u>Copies</u>	<u>Drawing Number</u>	<u>Description</u>
2	221081-01-D1	Design Sealed for the State of Louisiana
2	221081-01-F1	Foundation Sealed for the State of Louisiana
2		Sealed Letter

Contact Phone Number: 228 896 5500

Email Also: technical@kicker108.com

Sincerely,

JD Long
Mike Hurst

crp

Products for a Growing World of Technology®



1 Fairholm Avenue
Peoria, IL 61603 USA
Phone: (309)-566-3000
Fax: (309)-566-3079

DATE: MARCH 13, 2017

PURCHASER: COAST RADIO GROUP-INC.

PROJECT: 50 FT SSV SELF SUPPORT TOWER
WGUO STUDIO, LOUISIANA

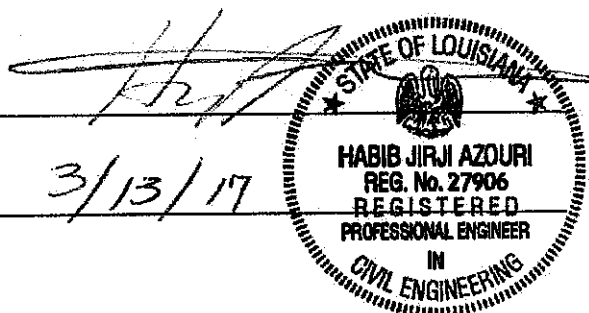
FILE NUMBER: 221081

DRAWINGS: 221081-01-D1 , 221081-01-F1

I CERTIFY THAT THE REFERENCED DRAWINGS WERE PREPARED UNDER MY SUPERVISION IN ACCORDANCE WITH THE DESIGN AND LOADING CRITERIA SPECIFIED BY THE PURCHASER AND THAT I AM A REGISTERED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF LOUISIANA.

CERTIFIED BY: _____

DATE: _____



Products for a Growing World of Technology®

FILE NO.221081

REV. DESCRIPTION DWN CHK APP

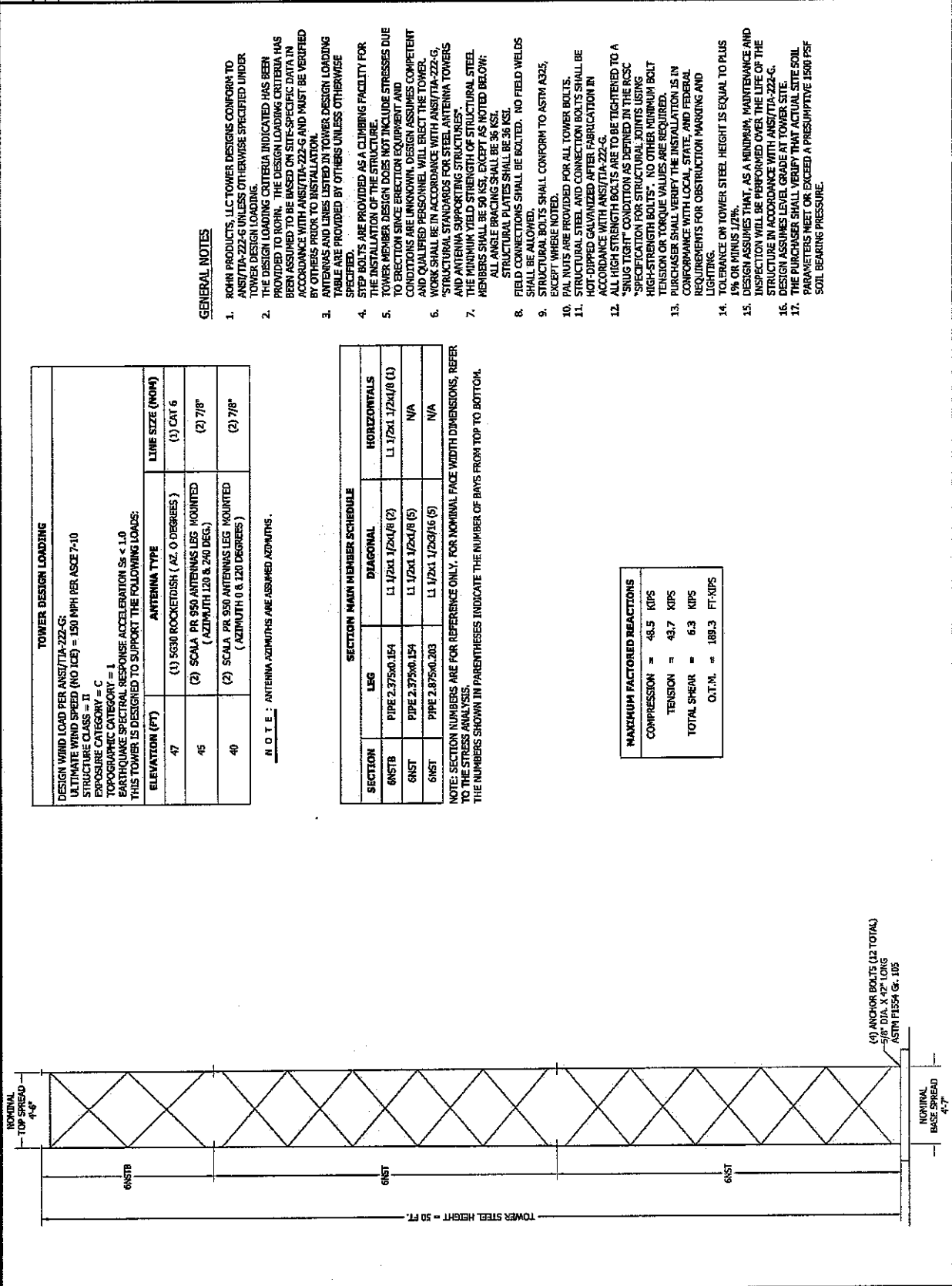
ROHN®
PRODUCTS LLC
PO BOX 9999
PICOCA, IL 61601-9999
TOLL FREE 800-727-ROHN

THIS DRAWING IS THE PROPERTY OF ROHN. IT IS NOT TO BE REPRODUCED, COPIED OR TRANSMITTED IN ANY FORM WITHOUT THE WRITTEN CONSENT OF ROHN PRODUCTS LLC.

COAST RADIO GROUP, INC.
DESIGN PROFILE
50' MODEL SSV TOWER DESIGN
WGUO STUDIO-1A

DWN: OH HA DATE: 03/09/2017
ENGR: HA SHEET #: 1 OF 1
PRO ENGR: OH PROJ. MANAGER

DRAWING NO: 221081-01-D1 REV: 0



TOWER DESIGN LOADING		
DESIGN WIND LOAD PER ANSI/TIA-222-G: ULTIMATE WIND SPEED (NO IGE) = 150 MPH PER ASCE 7-10 STRUCTURE CLASS = II EXPOSURE CATEGORY = C DYNAMIC RESPONSE CATEGORY = I DYNAMIC RESPONSE ACCELERATION $S_s < 1.0$ THIS TOWER IS DESIGNED TO SUPPORT THE FOLLOWING LOADS:		
ELEVATION (FT)	ANTENNA TYPE	LINE SIZE (NOM)
47	(1) 5G30 ROCKETDISH (AZ. 0 DEGREES)	(1) CAT 6
45	(2) SCALA PR 950 ANTENNAS LEG MOUNTED (AZMUTH 120 & 240 DEGS)	(2) 7/8"
40	(2) SCALA PR 950 ANTENNAS LEG MOUNTED (AZMUTH 0 & 120 DEGREES)	(2) 7/8"

NOTE: ANTENNA AZMUTHS ARE ASSUMED AZIMUTHS.

SECTION MAIN MEMBER SCHEDULE		
SECTION	LEG	HORIZONTALS
6N5TB	PIPE 2.375x0.154	L1 1/2x1 1/2x1/8 (2) L1 1/2x1 1/2x1/8 (1)
6N5T	PIPE 2.375x0.154	L1 1/2x1 1/2x1/8 (5) N/A
6N5T	PIPE 2.375x0.203	L1 1/2x1 1/2x1/8 (5) N/A

NOTE: SECTION NUMBERS ARE FOR REFERENCE ONLY. FOR NOMINAL FACE WIDTH DIMENSIONS, REFER TO THE STRESS ANALYSIS.

THE NUMBERS SHOWN IN PARENTHESES INDICATE THE NUMBER OF BAYS FROM TOP TO BOTTOM.

MAXIMUM FACTORED REACTIONS	
COMPRESSION	= 48.5 KIPS
TENSION	= 43.7 KIPS
TOTAL SHEAR	= 6.3 KIPS
O.T.M.	= 189.3 FT-KIPS

GENERAL NOTES

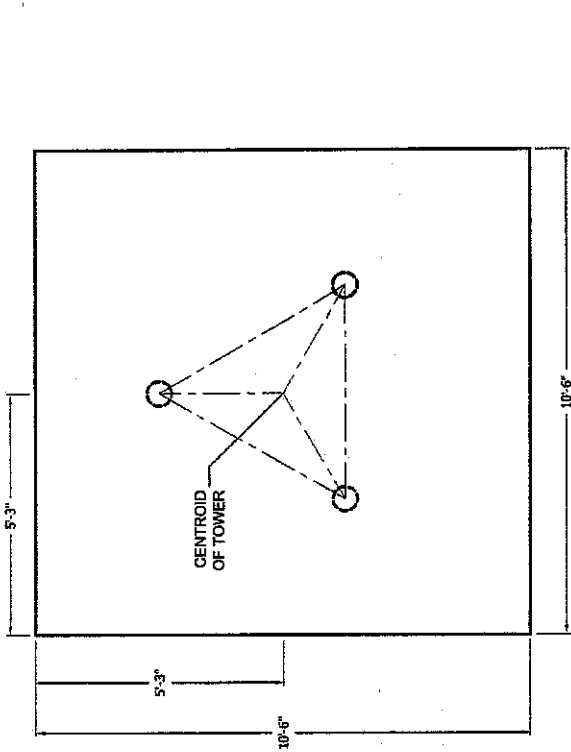
- ROHN PRODUCTS, LLC TOWER DESIGNS CONFORM TO ANSI/TIA-222-G UNLESS OTHERWISE SPECIFIED UNDER TOWER DESIGN LOADING.
- THE DESIGN LOADING CRITERIA INDICATED HAS BEEN PROVIDED TO ROHN. THE DESIGN LOADING CRITERIA HAS BEEN ASSUMED TO BE BASED ON SITE-SPECIFIC DATA IN ACCORDANCE WITH ANSI/TIA-222-G AND MUST BE VERIFIED BY OTHERS PRIOR TO INSTALLATION.
- ANTENNAS AND LINES LISTED IN TOWER DESIGN LOADING TABLE ARE PROVIDED BY OTHERS UNLESS OTHERWISE SPECIFIED.
- STEP BOLTS ARE PROVIDED AS A CLIMBING FACILITY FOR THE INSTALLATION OF THE STRUCTURE.
- TOWER MEMBER DESIGN DOES NOT INCLUDE STRESSES DUE TO ERECTION SINCE ERECTION EQUIPMENT AND CONDITIONS ARE UNKNOWN. DESIGN ASSUMES COMPETENT AND QUALIFIED PERSONNEL WILL ERECT THE TOWER. WORK SHALL BE IN ACCORDANCE WITH ANSI/TIA-222-G, "STRUCTURAL STANDARDS FOR STEEL ANTENNA TOWERS AND ANTENNA SUPPORTING STRUCTURES".
- THE MINIMUM YIELD STRENGTH OF STRUCTURAL STEEL MEMBERS SHALL BE 50 KSI, EXCEPT AS NOTED BELOW:
ALL ANGLE BRACING SHALL BE 36 KSI.
- FIELD CONNECTIONS SHALL BE BOLTED. NO FIELD WELDS SHALL BE ALLOWED.
- STRUCTURAL BOLTS SHALL CONFORM TO ASTM A325, EXCEPT WHERE NOTED.
- PLATES SHOWN FOR ALL TOWER BOLTS.
- STRUCTURAL STEEL AND CONNECTION BOLTS SHALL BE HOT-DIPPED GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ANSI/TIA-222-G.
- ALL HIGH STRENGTH BOLTS ARE TO BE TIGHTENED TO A "SNUG TIGHT" CONDITION AS DERIVED IN THE AISC "SPECIFICATION FOR STRUCTURAL JOINTS USING HIGH-STRENGTH BOLTS". NO OTHER MINIMUM BOLT TENSION OR TORQUE VALUES ARE REQUIRED.
- PURCHASER SHALL VERIFY THE INSTALLATION IS IN CONFORMANCE WITH LOCAL, STATE, AND FEDERAL REQUIREMENTS FOR OBSTRUCTION MARKING AND LIGHTING.
- TOLERANCE ON TOWER STEEL HEIGHT IS EQUAL TO PLUS 1% OR MINUS 1/2%.
- DESIGN ASSUMES THAT, AS A MINIMUM, MAINTENANCE AND INSPECTION WILL BE PERFORMED OVER THE LIFE OF THE STRUCTURE IN ACCORDANCE WITH ANSI/TIA-222-G.
- DESIGN ASSUMES LEVEL GRADE AT TOWER SITE.
- THE PURCHASER SHALL VERIFY THAT ACTUAL SITE SOIL PARAMETERS MEET OR EXCEED A PRESUMPTIVE 1500 PSF SOIL BEARING PRESSURE.

FILE NO.	221081
REV	DESCRIPTION
DATE	CHK APP

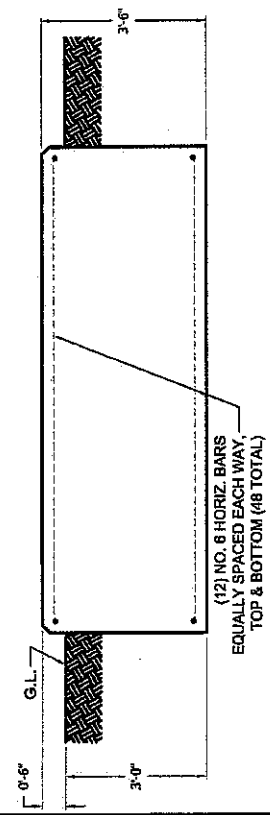
GENERAL NOTES

1. FOUNDATION DESIGN HAS BEEN DEVELOPED IN ACCORDANCE WITH GENERALLY ACCEPTED PROFESSIONAL ENGINEERING PRINCIPLES AND PRACTICES WITHIN THE LIMITS OF THE SUBSURFACE DATA PROVIDED. FOUNDATION DESIGN MODIFICATIONS MAY BE REQUIRED IN THE EVENT THE FOLLOWING DESIGN PARAMETERS ARE NOT APPLICABLE FOR THE SUBSURFACE CONDITIONS ENCOUNTERED.
 - A) ULTIMATE SOIL BEARING PRESSURE AT 3 FT DEPTH = 3,000 PSF.
 - B) ALLOWABLE SOIL BEARING PRESSURE AT 3 FT DEPTH = 1,500 PSF.
 - C) GROUND WATER TABLE IS AT OR BELOW FOUNDATION DEPTH.
 - D) MAXIMUM FROST PENETRATION DEPTH LESS THAN FOUNDATION DEPTH.
2. WORK SHALL BE IN ACCORDANCE WITH LOCAL CODES, SAFETY REGULATIONS AND UNLESS OTHERWISE NOTED, THE LATEST EDITION OF ACI 318, "BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE". PROCEDURES FOR THE PROTECTION OF EXCAVATIONS, EXISTING CONSTRUCTION AND UTILITIES SHALL BE ESTABLISHED PRIOR TO FOUNDATION INSTALLATION.
3. CONCRETE MATERIALS SHALL CONFORM TO THE APPROPRIATE STATE REQUIREMENTS FOR EXPOSED STRUCTURAL CONCRETE.
4. PROPORTIONS OF CONCRETE MATERIALS SHALL BE SUITABLE FOR THE INSTALLATION METHOD UTILIZED AND SHALL RESULT IN DURABLE CONCRETE FOR RESISTANCE TO LOCAL ANTICIPATED AGGRESSIVE ACTIONS. THE DURABILITY REQUIREMENTS OF ACI 318 CHAPTER 4 SHALL BE SATISFIED BASED ON THE CONDITIONS EXPECTED AT THE SITE. AS A MINIMUM, CONCRETE SHALL DEVELOP A MINIMUM COMPRESSIVE STRENGTH OF 4,500 PSI IN 28 DAYS.
5. MAXIMUM SIZE OF AGGREGATE SHALL NOT EXCEED SIZE SUITABLE FOR INSTALLATION METHOD UTILIZED OR 1/3 CLEAR DISTANCE BETWEEN OR BETWEEN REINFORCING. MAXIMUM SIZE MAY BE INCREASED TO 2/3 CLEAR DISTANCE PROVIDED WORKABILITY AND METHODS OF CONSOLIDATION SUCH AS VIBRATING WILL PREVENT HONEYCOMBS OR VOIDS.
6. REINFORCEMENT SHALL BE DEFORMED AND CONFORM TO THE REQUIREMENTS OF ASTM A615 GRADE 60 UNLESS OTHERWISE NOTED. SPLICES IN REINFORCEMENT SHALL NOT BE ALLOWED UNLESS OTHERWISE INDICATED.
7. WELDING IS PROHIBITED ON REINFORCING STEEL AND EMBEDMENTS.
8. MINIMUM CONCRETE COVER FOR REINFORCEMENT SHALL BE 3 INCHES (76 MM) UNLESS OTHERWISE NOTED. APPROVED SPACERS SHALL BE USED TO INSURE A 3 INCH (76 MM) MINIMUM COVER ON REINFORCEMENT.
9. FOUNDATION DESIGN ASSUMES STRUCTURAL BACKFILL TO BE COMPACTED IN 8 INCH (200 MM) MAXIMUM LAYERS TO 95% OF MAXIMUM DRY DENSITY AT OPTIMUM MOISTURE CONTENT IN ACCORDANCE WITH ASTM D698. ADDITIONALLY, STRUCTURAL BACKFILL MUST HAVE A MINIMUM COMPACTED UNIT WEIGHT OF 110 POUNDS PER CUBIC FOOT (17 KN/M3).
12. FOUNDATION DESIGN ASSUMES LEVEL GRADE AT STRUCTURE SITE.
14. FOUNDATION INSTALLATION SHALL BE SUPERVISED BY PERSONNEL KNOWLEDGEABLE AND EXPERIENCED WITH THE PROPOSED FOUNDATION TYPE. CONSTRUCTION SHALL BE IN ACCORDANCE WITH GENERALLY ACCEPTED INSTALLATION PRACTICES.
16. FOUNDATION DESIGN ASSUMES FIELD INSPECTIONS WILL BE PERFORMED TO VERIFY THAT CONSTRUCTION MATERIALS, INSTALLATION METHODS AND ASSUMED DESIGN PARAMETERS ARE ACCEPTABLE BASED ON CONDITIONS EXISTING AT THE SITE.
17. FOR FOUNDATION AND ANCHOR TOLERANCES SEE DRAWING AB10214.
18. LOOSE MATERIAL SHALL BE REMOVED FROM BOTTOM OF EXCAVATION PRIOR TO CONCRETE PLACEMENT. SIDES OF EXCAVATION SHALL BE ROUGH AND FREE OF LOOSE CUTTINGS.
19. CONCRETE SHALL BE PLACED IN A MANNER THAT WILL PREVENT SEGREGATION OF CONCRETE MATERIALS, INFILTRATION OF WATER OR SOIL, AND OTHER OCCURRENCES WHICH MAY DECREASE THE STRENGTH OR DURABILITY OF THE FOUNDATION.
20. CONCRETE PREFERABLY SHALL BE PLACED AGAINST UNDISTURBED SOIL. WHEN FORMS ARE NECESSARY, THEY SHALL BE REMOVED PRIOR TO PLACING STRUCTURAL BACKFILL.
21. TOP OF FOUNDATION OUTSIDE LIMITS OF ANCHOR BOLTS SHALL BE SLOPED TO DRAIN WITH A FLOATED FINISH. AREA INSIDE LIMITS OF ANCHOR BOLTS SHALL BE LEVEL WITH A SCRATCHED FINISH.
22. EXPOSED EDGES OF CONCRETE SHALL BE CHAMFERED 3/4" X 3/4" (19MM X 19MM) MINIMUM.

NOTE: SEE STRUCTURE ASSEMBLY DRAWING FOR FOUNDATION LAYOUT AND ANCHORAGE EMBEDMENT DRAWING NUMBER.



PLAN VIEW



ELEVATION VIEW

FACTORED REACTIONS

Maximum O.T.M.	= 189.33 FT-K
Total Tower Wt.	= 2.02 KIPS
Total Shear	= 6.28 KIPS
Max. Shear/Leg	= 3.17 KIPS
Max. Ten./Leg	= 43.65 KIPS
Max. Comp./Leg	= 48.50 KIPS

CONCRETE VOLUME
PAD = 14.3 cu.yds.

ROIN
PRODUCTS LLC
PO BOX 9999
PEORIA, IL 61601-9999
TOLL FREE 800-722-HOCHI
OR 312-271-1000

SURFACE MAT
PRESUMPTIVE CLAY

DRAWN: AS	CHKD: HA	DATE: 3/9/2017
ENGR: NA	SHEET #: 1 OF 1	
PRO. ENGR: AS	PRO. MARK: NA	
DRAWING NO: 221081-01-F1	REV: 0	



1 Fairholm Avenue
Peoria, IL 61603 USA
Phone 309-566-3000
FAX 309-566-3079
Toll Free 800-727-ROHN

March 13, 2017

Coast Radio Group
10250 Lorraine Rd
Gulfport, MS 39503

Attn: David Melton

Reference: 50' Self Supporting Tower
Site Name: WGUO Studio
Terrebonne County, LA
File # 221081

Dear Mr. Melton

The referenced 50ft self-supporting tower is designed to meet the specified loading requirements in accordance with ANSI/TIA-222-G for a 150 MPH Ultimate Wind Speed per ASCE 7-10 with no ice, Structure Class: II; Exposure Category: C and Topographic Category: 1.

It is our understanding that the design of the referenced tower requires consideration of a contained fall radius in the event that a catastrophic wind speed would result in collapse. Although the tower is not designed to fail, stronger sections than required by analysis is provided in the lower sections of the tower. This will result in an increased safety factor in the lower sections. This design enables the tower to fail through a combination of bending and buckling in the upper portion of the tower under a catastrophic wind loading. Failure in this manner will result in the upper portion of the tower folding over the lower portion, resulting in a fall radius no greater than 50ft.

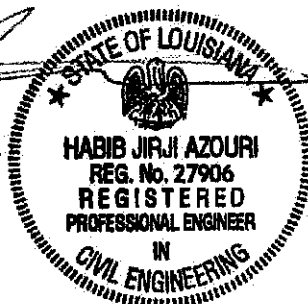
Please contact us at your convenience should you have further questions concerning the safety of tower structures or other aspects of tower design.

Sincerely,

A handwritten signature in black ink, appearing to read "Habib Azouri", is written over a horizontal line.

Habib Azouri, P.E.
Engineering Manager

cc: Mike Hurst



File: W:\Jobs\2017\221081\221081.out
Contract:
Project: 50' MODEL SSV TOWER DESIGN
Date and Time: 3/9/2017 9:08:39 AM

Revision: 0
Site: WGUO STUDIO- LA
Engineer: OH *HA*

DESIGN SPECIFICATION

Design Standard: ANSI/TIA-222-G-2005 Add.2
Ultimate Design Wind Speed (No Ice) = 150.0 (mph)
Nominal Design Wind Speed (No Ice) = 116.2 (mph)
Structure Class = II
Exposure Category = C
Topographic Category = 1

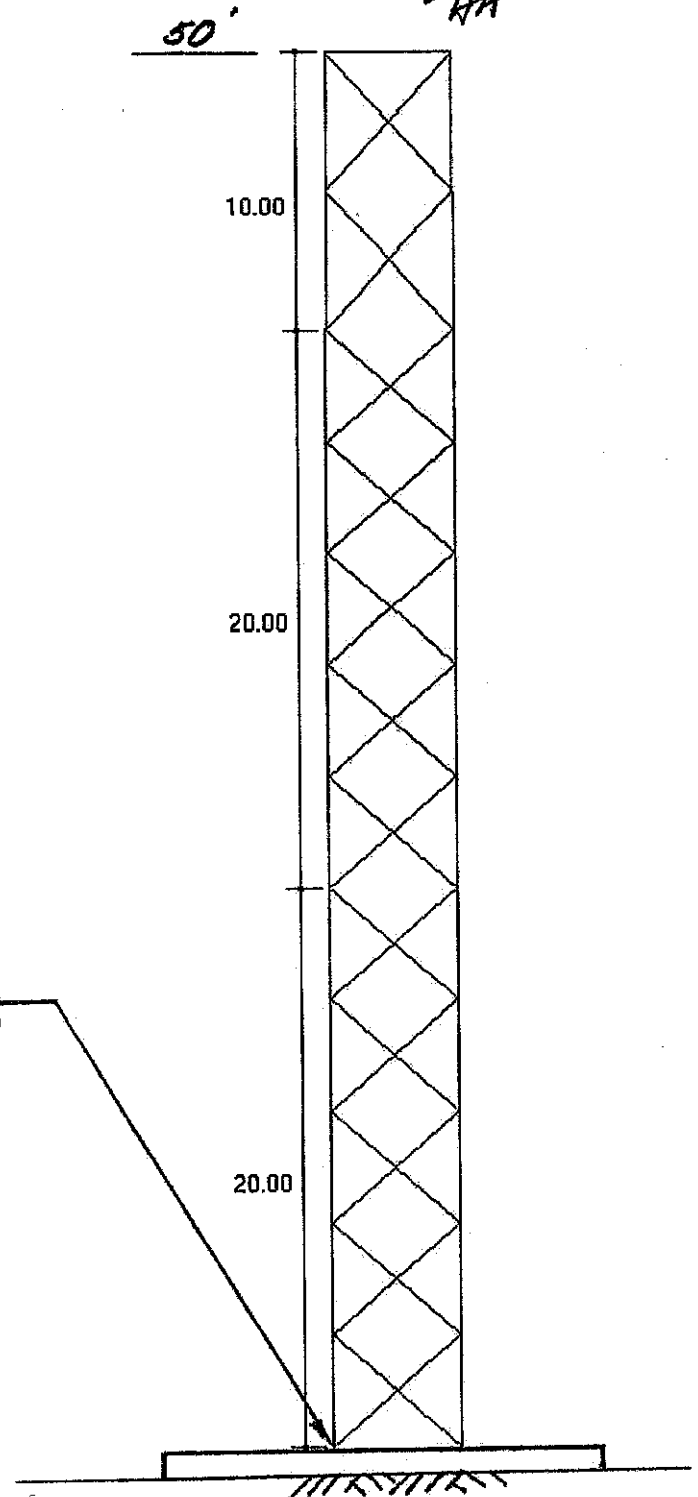
Sct	Length (ft)	Top W. (in)	Bot Width (in)
1	20.00	54.72	54.72
2	20.00	54.37	54.72
3	10.00	54.25	54.37

*(4) $\frac{5}{8}$ " X 42" LG. ASTM F1554
GRADE 105 ANCHOR BOLTS PER
TOWER LEG (12) TOTAL*

MAXIMUM BASE REACTIONS

Download (Kips) 48.5
Uplift (Kips) 43.6
Shear (Kips) 3.2

O.T.M. 189.3 FT.K



File: W:\Jobs\2017\221081\221081.out
Contract:
Project: 50' MODEL SSV TOWER DESIGN
Date and Time: 3/9/2017 9:07:19 AM

Revision: 0
Site: WGUO STUDIO- LA
Engineer: OH

Section A: PROJECT DATA

Project Title: 50' MODEL SSV TOWER DESIGN
Customer Name: COAST RADIO GROUP- INC
Site: WGUO STUDIO- LA
Contract No.:
Revision: 0
Engineer: OH
Date: Mar 9 2017
Time: 09:06:20 AM
Project Notes: TERREBONNE Co, L

Design Standard: ANSI/TIA-222-G-2005 Addendum 2

GENERAL DESIGN CONDITIONS

Start wind direction:	0.00 (Deg)
End wind direction:	330.00 (Deg)
Increment wind direction:	30.00 (Deg)
Elevation above ground:	0.00(ft)
Gust Response Factor Gh:	0.85
Structure class:	II
Exposure category:	C
Topographic category:	1
Material Density:	490.1(lbs/ft^3)
Young's Modulus:	29000.0(ksi)
Poisson Ratio:	0.30
Weight Multiplier:	1.25
Minimum Bracing Resistance as per 4.4.1	

WIND ONLY CONDITIONS:	
Ultimate Design Wind Speed (No Ice):	150.00(mph)
Nominal Design Wind Speed (No Ice):	116.19(mph)
Directionality Factor Kd:	0.85
Importance Factor I:	1.00
Wind Load Factor:	1.60
Dead Load Factor:	1.20
Dead Load Factor for Uplift:	0.90

WIND ONLY SERVICEABILITY CONDITIONS:	
Serviceability Wind Speed:	60.00(mph)
Directionality Factor Kd:	0.85
Importance Factor I:	1.00
Wind Load Factor:	1.00
Dead Load Factor:	1.00

Analysis performed using: Robot Millenium Finite Element Analysis Software (by Robobat)

File: W:\Jobs\2017\221081\221081.out
Contract:
Project: 50' MODEL SSV TOWER DESIGN
Date and Time: 3/9/2017 9:07:19 AM

Revision: 0
Site: WGUO STUDIO- LA
Engineer: OH

Section B: STRUCTURE GEOMETRY

TOWER GEOMETRY

Cross-Section	Height (ft)	Tot Height (ft)	# of Section	Bot Width (in)	Top Width (in)
Triangular	50.00	50.00	3	54.72	54.25

SECTION GEOMETRY

Sec #	Sec. Name	Elevation		Widths		Legs (lbs)	Brcg. (lbs)	Masses		Sect. (lbs)	Database (lbs)	Brcg. (in)
		Bottom (ft)	Top (ft)	Bottom (in)	Top (in)			Sec.Brc (lbs)	Int.Brc (lbs)			
3	R-6N112*	40.00	50.00	54	54	138	144	0	0	282	333	0.787
2	R-6N146	20.00	40.00	55	54	276	278	0	0	553	553	0.787
1	R-6N100	0.00	20.00	55	55	434	410	0	0	844	844	0.787
Total Mass:						847	832	0	0	1679	1731	

PANEL GEOMETRY

Sec#	Pnl#	Type	SecBrcg	Mid. Horiz Continuous	Horiz Height	Bottom Width	Top Width	Plan Bracing	Hip Bracing	Gusset Plate Area	Gusset Plate Weight
					(ft)	(in)	(in)			(ft^2)	(lbs)
3	2	X	(None)	Yes	5.0	54.3	54.3	(None)	(None)	0.000	0.00
3	1	X	(None)	None	5.0	54.4	54.3	(None)	(None)	0.000	0.00
2	5	X	(None)	None	4.0	54.4	54.4	(None)	(None)	0.604	0.00
2	4	X	(None)	None	4.0	54.5	54.4	(None)	(None)	0.604	0.00
2	3	X	(None)	None	4.0	54.6	54.5	(None)	(None)	0.604	0.00
2	2	X	(None)	None	4.0	54.7	54.6	(None)	(None)	0.604	0.00
2	1	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00
1	5	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00
1	4	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00
1	3	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00
1	2	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00
1	1	X	(None)	None	4.0	54.7	54.7	(None)	(None)	0.604	0.00

MEMBER PROPERTIES

Sec/ Member	Type	Description	Steel	Conn.	Bolt	Bolt	End	Edge	Gusset	Gusset	Bolt	Dble
Pnl			Grade	Type	#-Size	Grade	Dist.	Dist.	Thick.	Grade	Space	
Spacing												Mem.
Stitch												
Bolt												
(ft)					(in)		(in)	(in)	(in)		(in)	(in)
3/2	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
3/2	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
3/2	Horiz	L1.50x1.50x0.13	A36	Bolted	1-0.500	A325X	0.750	0.690	0.188	A36	1.500	
3/1	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
3/1	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
2/5	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
2/5	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
2/4	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
2/4	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
2/3	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
2/3	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
2/2	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
2/2	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
2/1	Leg	PIPE 2.375x0.154	A500	gr.CSTension	4-0.625	A325X						
2/1	Diag	L1 1/2x1 1/2x1/8	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
1/5	Leg	PIPE 2.875x0.203	A500	gr.CSTension	4-0.625	A325X						
1/5	Diag	L1 1/2x1 1/2x3/16	A36	Bolted	1-0.500	A325N	0.750	0.690	0.188	A36	1.500	
1/4	Leg	PIPE 2.875x0.203	A500	gr.CSTension	4-0.625	A325X						

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 Engineer: OH

Section C: ANTENNA DATA

Structure Azimuth from North: 0

ANTENNAS

Ant No.	Elev. (ft)	Antenna (#) Type	Ant. Azim.	Mount. Radius (ft)	Mount Type	Mount Azim.	Tx Line (#)Type	Mounting Pipe Size (in)	Pipe Length (ft) Full Shielded	Ka
1	47.00	(1) SD3ft TIA w/o radome	0	2.94		0				1.00
Vert. Offset 0.00 (ft)										

ANTENNA AND MOUNT WIND AREAS AND WEIGHTS

Ant No.	Antenna/Mount	Frontal Bare Area (ft)^2	Lateral Bare Area (ft)^2	Frontal Iced Area (ft)^2	Lateral Iced Area (ft)^2	Weight Bare (lbs)	Weight Iced (lbs)	Frequency GHz	Allowable Signal Loss dB	Gh Mount Ka
1	SD3ft TIA w/o radome	10.96	0.30	10.96	0.30	55.00	55.00	6.00	10	0.85

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Section D: TRANSMISSION LINE DATA

Transmission Lines Position

No.	Bot El (ft)	Top El (ft)	Desc.	Radius (ft)	Az.	Orient.	No.	No. of Rows	Vert. Antenna	User Ka
1	0.00	50.00	3/8 CABLE	2.90	0.00	0.00	1	1	No	
2	0.00	47.00	LDF2-50	2.30	60.00	5.00	1	1	No	
3	0.00	45.00	LDF5P-50A	2.05	60.00	10.00	2	1	No	
4	0.00	40.00	LDF5P-50A	1.86	60.00	15.00	2	1	No	

Transmission Lines Details

No.	Desc.	Width (in)	Depth (in)	Unit Mass (lb/ft)	Line Spacing (in)	Row Spacing (in)
1	3/8 CABLE	0.38	0.38	1.00	2.750	2.750
2	LDF2-50	0.43	0.43	0.08	2.750	2.750
3	LDF5P-50A	1.10	1.10	0.33	2.250	2.750
4	LDF5P-50A	1.10	1.10	0.33	2.250	2.750

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Section E: LADDER DATA

Ladder Position

No.	Bot El (ft)	Top El (ft)	Width (in)	Height (in)	Az.	Radius (ft)	Orient.	Part Of Face	Part Of Face for Ice
1	0.00	50.00	14.00	15.00	0.00	2.80	0.00	No	No

Ladder Details

No.	Rung Desc.	Rail Desc.
1	SR 0 5/8	Bar 1 1/2x1/4

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Section F: POINT LOAD DATA

Structure Azimuth from North:0.00

POINT LOADS

No.	Description	Elev. (ft)	Radius (ft)	Azim. (Deg)	Orient. (Deg)	Vertical Offset (ft)	Tx Line	Comments
1	(1) PR950 LEG MT'D	45.00	3.00	120.0	120.0	0.00		
2	(1) PR950 LEG MT'D	45.00	3.00	240.0	240.0	0.00		
3	(1) PR950 LEG MT'D	40.00	3.00	0.0	0.0	0.00		
4	(1) PR950 LEG MT'D	40.00	3.00	120.0	120.0	0.00		

POINT LOADS WIND AREAS AND WEIGHTS

No.	Description	Frontal Bare Area (ft^2)	Lateral Bare Area (ft^2)	Frontal Iced Area (ft^2)	Lateral Iced Area (ft^2)	Weight Bare (Kips)	Weight Iced (Kips)	Gh
1	(1) PR950 LEG MT'D	8.00	8.00	0.00	0.00	0.10	0.10	0.85
2	(1) PR950 LEG MT'D	8.00	8.00	0.00	0.00	0.10	0.10	0.85
3	(1) PR950 LEG MT'D	8.00	8.00	0.00	0.00	0.10	0.10	0.85
4	(1) PR950 LEG MT'D	8.00	8.00	0.00	0.00	0.10	0.10	0.85

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Section H: STRUCTURE DISPLACEMENT DATA

Load Combination Max Envelope

Wind Direction Maximum displacements

Node	Elev. (ft)	N-S Disp (in)	W-E Disp (in)	Vert. Disp (in)	N-S Rot (Deg)	W-E Rot (Deg)	Twist (Deg)
39	50.0	3.3	3.1	0.0	0.44	0.41	-0.05
36	45.0	2.8	2.7	0.0	0.44	0.41	0.05
33	40.0	2.4	2.3	0.0	0.44	0.41	-0.05
30	36.0	2.0	1.9	0.0	0.42	0.39	0.03
27	32.0	1.7	1.6	0.0	0.41	0.38	-0.04
24	28.0	1.3	1.3	0.0	0.37	0.34	0.02
21	24.0	1.0	1.0	0.0	0.34	0.32	-0.03
18	20.0	0.7	0.7	0.0	0.27	0.25	-0.01
15	16.0	0.5	0.5	0.0	0.25	0.24	-0.02
12	12.0	0.3	0.3	0.0	0.17	0.17	-0.02
9	8.0	0.2	0.1	0.0	0.14	0.13	-0.01
6	4.0	0.0	0.0	0.0	0.04	0.04	-0.03
3	0.0	0.0	0.0	0.0	0.00	0.00	0.00

Load Combination Wind Only - Serviceability

Wind Direction Maximum displacements

Node	Elev. (ft)	N-S Disp (in)	W-E Disp (in)	Vert. Disp (in)	N-S Rot (Deg)	W-E Rot (Deg)	Twist (Deg)
39	50.0	0.6	0.5	0.0	0.07	0.07	-0.01
36	45.0	0.5	0.4	0.0	0.07	0.07	0.01
33	40.0	0.4	0.4	0.0	0.07	0.07	-0.01
30	36.0	0.3	0.3	0.0	0.07	0.07	0.01
27	32.0	0.3	0.3	0.0	0.07	0.06	-0.01
24	28.0	0.2	0.2	0.0	0.06	0.06	0.00
21	24.0	0.2	0.2	0.0	0.06	0.05	0.00
18	20.0	0.1	0.1	0.0	0.05	0.04	0.00
15	16.0	0.1	0.1	0.0	0.04	0.04	0.00
12	12.0	0.1	0.0	0.0	0.03	0.03	0.00
9	8.0	0.0	0.0	0.0	0.02	0.02	0.00
6	4.0	0.0	0.0	0.0	0.01	0.01	-0.01
3	0.0	0.0	0.0	0.0	0.00	0.00	0.00

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Section J: ANTENNA DISPLACEMENT DATA

Load Combination Max Envelope

Wind Direction		Maximum displacements						
Ant.	Elev. (ft)	N-S Disp (in)	W-E Disp (in)	Vert.Disp (in)	N-S Rot (Deg)	W-E Rot (Deg)	Twist Tot (Deg)	Allow. (Deg)
1	47.00	3.0	2.9	0.0	0.44	0.41	0.05	2.95
Load Combination Wind Only - Serviceability								

Wind Direction		Maximum displacements						
Ant.	Elev. (ft)	N-S Disp (in)	W-E Disp (in)	Vert.Disp (in)	N-S Rot (Deg)	W-E Rot (Deg)	Twist Tot (Deg)	Allow. (Deg)
1	47.00	0.5	0.5	0.0	0.07	0.07	0.01	2.95

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Section L: STRENGTH ASSESSMENT SORTED DATA

Load Combination Max Envelope
Wind Direction Maximum

Sec	Pnl	Elev.	MType	Desc.	Len	kl/r	Gov. comp. cap. (Kips)	Gov. tens. cap. (Kips)	Max Compr. (Kips)	Max Tens. (Kips)	Asses. Ratio
		(ft)			(ft)						
3	2	45.00	Leg	PIPE 2.375x0.154	5.00	76.2	31.8	48.6	0.2	0.1	0.01
3	1	40.00	Leg	PIPE 2.375x0.154	5.00	76.2	31.8	48.6	1.4	1.2	0.04
2	5	36.00	Leg	PIPE 2.375x0.154	4.00	54.9	39.0	48.6	4.1	3.8	0.11
2	4	32.00	Leg	PIPE 2.375x0.154	4.00	54.9	39.0	48.6	7.1	6.6	0.18
2	3	28.00	Leg	PIPE 2.375x0.154	4.00	54.9	39.0	48.6	10.6	9.9	0.27
2	2	24.00	Leg	PIPE 2.375x0.154	4.00	54.9	39.0	48.6	14.3	13.3	0.37
2	1	20.00	Leg	PIPE 2.375x0.154	4.00	54.9	39.0	48.6	18.7	17.3	0.48
1	5	16.00	Leg	PIPE 2.875x0.203	4.00	50.9	63.3	76.5	23.2	21.3	0.37
1	4	12.00	Leg	PIPE 2.875x0.203	4.00	50.9	63.3	76.5	28.3	25.8	0.45
1	3	8.00	Leg	PIPE 2.875x0.203	4.00	50.9	63.3	76.5	33.5	30.5	0.53
1	2	4.00	Leg	PIPE 2.875x0.203	4.00	50.9	63.3	76.5	39.3	35.6	0.62
1	1	0.00	Leg	PIPE 2.875x0.203	4.00	50.9	63.3	76.5	45.3	40.9	0.72
3	2	45.00	Diag	L1 1/2x1 1/2x1/8	6.74	119.9	5.5	3.4	0.2	0.2	0.07
3	1	40.00	Diag	L1 1/2x1 1/2x1/8	6.75	119.9	5.5	3.4	0.9	0.9	0.26
2	5	36.00	Diag	L1 1/2x1 1/2x1/8	6.05	110.6	6.1	3.4	1.3	1.3	0.38
2	4	32.00	Diag	L1 1/2x1 1/2x1/8	6.05	110.7	6.1	3.4	1.4	1.4	0.42
2	3	28.00	Diag	L1 1/2x1 1/2x1/8	6.05	110.8	6.1	3.4	1.6	1.6	0.47
2	2	24.00	Diag	L1 1/2x1 1/2x1/8	6.06	110.8	6.1	3.4	1.7	1.7	0.51
2	1	20.00	Diag	L1 1/2x1 1/2x1/8	6.06	110.9	6.1	3.4	1.9	1.9	0.55
1	5	16.00	Diag	L1 1/2x1 1/2x3/16	6.07	112.8	7.9	5.1	2.0	2.0	0.40
1	4	12.00	Diag	L1 1/2x1 1/2x3/16	6.07	112.8	7.9	5.1	2.2	2.2	0.42
1	3	8.00	Diag	L1 1/2x1 1/2x3/16	6.07	112.8	7.9	5.1	2.3	2.3	0.45
1	2	4.00	Diag	L1 1/2x1 1/2x3/16	6.07	112.8	7.9	5.1	2.4	2.4	0.47
1	1	0.00	Diag	L1 1/2x1 1/2x3/16	6.07	112.8	7.9	5.1	2.6	2.6	0.50
3	2	45.00	Horiz	L1.50x1.50x0.13	4.52	162.7	3.1	3.4	0.0	0.0	0.01

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Section N: LEG REACTION DATA

Load Combination		Max Envelope		
Wind Direction		Maximum		
Force-Y Download (Kips)	Force-Y Uplift (Kips)	Shear-X (Kips)	Shear-Z (Kips)	Max Shear (Kips)
48.50	43.65			3.18

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Section O: TOWER FOUNDATION DATA

Load Combination			Max Envelope				
Wind Direction			Maximum				
Axial Load (Kips)	Shear Load-X (Kips)	Shear Load-Z (Kips)	Total Shear (Kips)	Moment-X (Kipsft)	Moment-Y (Kipsft)	Moment-Z (Kipsft)	Total Moment (Kipsft)
1.82	3.48	5.23	6.28	153.94	0.24	-110.21	189.33
2.43	3.48	5.23	6.28	153.94	0.24	-110.11	189.26

Customer: COAST RADIO GROUP- INC
 Project: 50' MODEL SSV TOWER DESIGN
 Site: WGUO STUDIO- LA
 Engr. File: 221081
 Build Code: ANSI/TIA-222-G-2005



Mat Foundation

ver.2.2.9

Design Parameters

Description	Load Case					Service
	1	2	3	4	5	
Total Moment, ft-kips	189.26	189.33				31.37
Total Shear, kips	6.28	6.28				1.05
Total Tower Wt, kips	2.43	1.82				2.02
Max. Uplift, kips	43.42	43.65				6.63
Shear, kips	2.84	2.84				47
Max. Download, kips	48.50	48.32				8.58
Shear	3.17	3.17				58
Soil L.F.	1.20	0.90				1.00
Concrete L.F.	1.20	0.90				1.00

Foundation	
Ht. AGL, ft	0.50
Depth, ft	3.00
Tower	
Face Width, ft	4.56
Offset, in	.00
Soil	
Blow Count	N/A
Inplace Unit Wt, pcf	110.00
Submerged Unit Wt, pcf	60.00
Friction Angle, ϕ , deg.	30.00
Cohesion, ksf	N/A
Uplift Angle, deg.	30.00
Water Depth, ft	None
Ult Bearing Capacity, ksf	3.00

Mat	
Thickness, ft	3.50
Width, ft	10.50
EA, in	15.00
Batter, in/ft	0.00

Anchor Bolts	
Diameter, in	0.6250
No.	4
Length, in	42.00
Bolt Circle, in	4.94
Projection, in	3.50
Concrete	
28 Day Strength, ksi	4.50
Dry Unit Wt, pcf	150.00
Wet Unit Wt, pcf	88.00

Pocket	
Diameter, in	N/A
Thickness, ft	N/A

Rebar Fy	
Vertical, ksi	60.00
Circular, ksi	60.00
Horizontal, ksi	60.00

← ALLOWABLE BEARING PRESSURE = 1500 PSF

Results

ϕM_N - Parallel Axis 221.53 ft-kips
 ϕM_N - Diagonal Axis 224.35 ft-kips
 Moment - Interaction Ratio 0.954 ✓
 ϕV_N - Lateral Load 14.15 kips ✓
 Lateral Load - Interaction Ratio 0.444 ✓

Final Mat Dimension : 10.50 x 10.50 x 3.50 ft. thick

Final Pocket Dimension : Pockets not required ✓

Total Volume of Concrete : 14.3 yd³

Designed By: AS
 Date: 09 Mar, 17 @ 05:07 PM

Checked By: HA
 Date: 3/10/17

Customer: COAST RADIO GROUP- INC
 Project: 50' MODEL SSV TOWER DESIGN
 Site: WGUO STUDIO- LA
 Engr. File: 221081
 Build Code: ANSI/TIA-222-G-2005



ver.2.2.9

Mat Foundation

OTM Capacity

Controlling Load Case: 2 [Wind w/Min. Dead Load]
 Foundation Width = 10.50 ft
 $M_U = 211.3$ ft-kips

	ϕM_N , ft-kips	x, ft	N	σ_{ur}
Parallel	221.5	2.282	0.217	3.00
Diagonal	224.3	4.895	0.330	3.00

$\phi M_N = 221.53$ ft-kips
 $\phi V_N = 14.15$ kips

IRatio = 0.954
 IRatio = 0.444

Mat Design

$\gamma_c = 150.00$ pcf

Exterior Slab	x, ft	N	σ_R , ksf	P, kips	P _{su} , kips	Moment, ft-kips/ft		Shear, kips/ft	
						DownLoad Side	Uplift Side	DownLoad Side	Uplift Side
Parallel	2.661	0.253	1.93	0.00	0.00	9.03	4.38	3.88	2.35
Diagonal	5.258	0.354	1.95	0.00	0.00	6.05	2.77	3.88	1.92

Interior Slab	Moment, ft-kips/ft		Shear, kips/ft		Soil Pressure Termination
	DownLoad Side	Uplift Side	DownLoad Side	Uplift Side	
	1.10	4.65	2.22	2.82	

Punching Shear	Download			Uplift			Description
	Interior	Edge	Corner	Interior	Edge	Corner	
b_o , ft	13.79	12.13	10.35	13.79	12.13	10.35	2-Way Shear
V_{su} , psi	7.92	9.00	10.55	7.13	8.10	9.50	
ϕV_c , psi	228.08	228.08	228.08	228.08	228.08	228.08	
IR	0.03	0.04	0.05	0.03	0.04	0.04	
M_{ot} , ft-kips	N/A			N/A			Moment transfer to slab
B_e , ft	N/A			N/A			
M_u , ft-kips/ft	N/A			N/A			
Edge Distances: a = 2.62 ft. b = 2.97 ft. c = 3.93 ft.							

Summary	Max. Value	Utilization
Slab Moment, ft-kips/ft	9.03	0.098
Slab Shear, kips/ft	3.88	0.077
Punching Shear, psi	10.55	0.046
Soil Bearing Required, σ_{UR} , ksf	2.60	0.867

Mat Reinforcement	
Min. Steel Area (Strength)	.048 in ² /ft.
Min. Steel Area (Temperature)	.454 in ² /ft.
Steel Strain Actual	0.066
Minimum Steel Strain Required	0.005

12 - #6 Horizontal bars equally spaced @10.91 in., each way, top and bottom, total of 48, $A_s = 0.505$ in²/ft

Designed By: AS
 Date: 09 Mar, 17 @ 05:07 PM

Checked By: *HA*
 Date: 3/10/17

Page ii



JLE, INCORPORATED

Southeastern Broadcasting, Inc. WGUO / KDLC

3/3/2017 Re: Clarification to Terrebonne Parish How / Why

Proposed Telecommunications Tower is Not a Broadcasting Transmitter Tower

From:

**David L Melton, Jr. / CE
10250 Lorraine Road
Gulfport, Ms. 39503
(228) 896-0459 Of
(228) 669-4717 Cell
Technical@Kicker108.com**

To whom It may concern:

The proposed telecommunications tower to be located at 6282 West Main St., Houma, LA, is not our FCC Station Licensed "Broadcasting Transmitter Tower". Our actual FCC licensed "Radio Broadcast Transmitters and Towers" are located well outside the City of Houma and are much taller Located at:

(A)WGUO 29-43-49 N, 90-43-37 W- Burma Road, 7 miles NNE of Houma

(B) KDLC 29-20-48 N, 90-49-49 W- Bayou Delarge, 19 Miles South of Houma.

The purpose of the "Telecommunications Tower" is to receive Data for Emergency Alerts System, as well as to deliver data, audio to our real Radio "Broadcast Transmitter Towers" as described above for commercial purposes. The way we deliver data and audio to our actual "Broadcast Transmitter Tower" is through auxiliary microwave point to point dishes and systems in the 940 Mhz to 950 Mhz licensed band. The data will use the unlicensed wireless 5.8 Ghz band. These systems use small parabolic dishes aimed to a dish at the actual "Radio Broadcast Transmitter Tower" and emit extremely low RF not to be received by the public.

Our actual FCC Licensed "Radio Broadcasting Transmitter Tower" is much taller in height, emits high radio frequency power, location and power are dictated by FCC. Our FCC Licensed "Radio Broadcast Transmitters"...

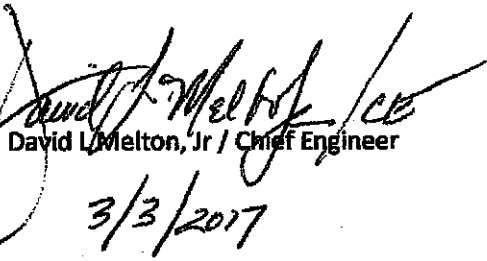
...are located at coordinates listed above among a more sparsely populated area due to the fact these are higher powered transmitters. (A) WGUO 50,000 watts (B) KDLC 100,000 watts.

The coordinates above is where the actual radio broadcast to the public is broadcast from for reception on normal civil receivers and radios.

Again, the above described "Telecommunications Tower" is simply to communicate with our actual FCC Licensed "Radio Broadcast Transmitter Towers" and cannot be received by the normal civil public receivers.

I hope this clarifies our use of this tower and please feel free to contact me with and further questions.

Sincerely,



David L. Melton, Jr / Chief Engineer

3/3/2017

PART II - PARISH CODE
Chapter 6 - BUILDINGS AND STRUCTURES
ARTICLE VI. - COMMUNICATIONS TOWERS

ARTICLE VI. - COMMUNICATIONS TOWERS

Sec. 6-175. - Setback requirements for construction of communication towers.

Sec. 6-176. - Fencing material.

Sec. 6-177. - Co-use requirements.

Sec. 6-178. - Waiver of setback requirements.

Sec. 6-175. - Setback requirements for construction of communication towers.

- (a) Any freestanding tower constructed for communications or cellular phone purposes shall have setback requirements a distance equal to or greater than its height from any residential structure.
- (b) Homeowners permitting construction of a tower on home sites on which they reside shall be exempt from the setback requirements.
- (c) When constructing a tower in a residential area, public hearings will be encouraged to receive input from the residents.
- (d) Any guyed tower constructed for communications or cellular phone purposes shall have setback requirements within the guys from any residential structure.

(Ord. No. 7102, § I, 4-12-06)

Sec. 6-176. - Fencing material.

- (a) Fencing shall be required at the base of the communication tower and shall be constructed of wood, vinyl, or plastic material. Hurricane fencing, corrugated tin, or any metal material shall be prohibited.
- (b) Areas designated as FEMA flood zones with elevation requirements of five (5) feet or greater shall be exempt from the fencing regulations.

(Ord. No. 7102, § I, 4-12-06)

Sec. 6-177. - Co-use requirements.

All communications towers shall be encouraged to construct with co-user potential.

(Ord. No. 7102, § I, 4-12-06)

Sec. 6-178. - Waiver of setback requirements.

The setback requirements established by section 6-175 may be waived by the parish council, via its motion procedure, through the recommendation of the director of the department of planning and zoning. Any such waiver of setback requirements shall be consistent with a waiver form approved by legal counsel for the parish government and the department of planning and zoning. A copy of all such waiver forms shall be maintained by the director of the department of planning and zoning.

PART II - PARISH CODE
Chapter 6 - BUILDINGS AND STRUCTURES
ARTICLE VI. - COMMUNICATIONS TOWERS

(Ord. No. 7102, § I, 4-12-06)

Category Number: 1.
Item Number: A.



Wednesday, April 26, 2017

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 4/24/17

Category Number: 1.
Item Number: B.



Wednesday, April 26, 2017

Item Title:

Budget & Finance Committee

Item Summary:

Budget & Finance Committee, 4/24/17 *

(*Ratification of minutes calls public hearing on 5/10/17 at 6:30 p.m.)

Category Number: 2.
Item Number: A.



Wednesday, April 26, 2017

Item Title:

Street Lights

Item Summary:

Light installations, removals, and/or activations.

ATTACHMENTS:

Description

List and backup

Upload Date

4/24/2017

Type

Backup Material

STREET LIGHT LIST
04-26-17

INSTALL 1 STREET LIGHT ON EXISTING POLE BETWEEN 722 AND 724
BROADMOOR AVE; ENTERGY; RLD 3A; GERALD MICHEL, DISTRICT 3

Regular Session

4-26-17

24

MEETING DATE:	04/26/2017
COUNCIL MEMBER:	Steve Trosclair
SECTION OF AGENDA:	<div style="text-align: right;"> MEMORIALS _____ GENERAL BUSINESS _____ PUBLIC HEARINGS _____ PUBLIC TO ADDRESS THE COUNCIL _____ COMMITTEE REPORTS _____ STREET LIGHTS _____ NOTICE OF MEETINGS _____ LIQUOR PERMITS _____ APPOINTMENTS/VACANCIES _____ COUNCIL MEMBERS' DISCUSSION <u> X </u> ANNOUNCEMENTS _____ STAFF REPORTS _____ PETITION SUBMISSIONS _____ ENGINEERS' REPORTS _____ OTHER (SPECIFY) _____ </div>
TOPIC:	Discussion and possible action regarding the Houma-Terrebonne Civic Center

BACKUP INFORMATION:

ATTACHED:	FORTHCOMING:	NOT NEEDED:
------------------	---------------------	--------------------

TO BE PREPARED BY:	
PERSON COMPLETING FORM:	Venita Chauvin
DATE:	04/24/17

**Enter****ENTERGY LOUISIANA, INC. STREET LIGHTS****Install/Removal/Upgrade Request****FAX NUMBER: 1-800-898-3143****Builderdesk@entergy.com**Date: April 24, 2017Phone Number (985) 873-6519Account Name: TPCG RLD #3AConfirmation Fax Number: (985) 873-6521Account Number: 27718550Name (PRINT) GERALD MICHEL

Authorized Signature: _____

**** Is this a State Highway? Yes X No If YES, please provide DOTD Permit# _____****Company Owned Streetlights (ENTERGY)**

INSTALL REMOVAL

<u>1</u>	100w HPS streetlight(s)*	\$ 3.30	rate code	LA CHSV 2A
_____	150w HPS streetlight(s)*	\$ 5.39	rate code	LA CHSV 2B
_____	250w HPS streetlight(s)*	\$ 7.55	rate code	LA CHSV 2C
_____	400w HPS streetlight(s)*	\$10.46	rate code	LA CHSV 2D
_____	1000w HPS streetlight(s)*	\$16.62	rate code	LA CHSV 2E

*** Lights will have a facility maintenance charge applied to them @ 1.292% monthly****Customer Owned Streetlights (MUNICIPALITY)**

INSTALL REMOVAL

_____	100w HPS streetlight(s)	\$ 3.30	rate code	LA HPSV 1A
_____	150w HPS streetlight(s)	\$ 5.39	rate code	LA HPSV 1B
_____	250w HPS streetlight(s)	\$ 7.55	rate code	LA HPSV 1C
_____	400w HPS streetlight(s)	\$10.46	rate code	LA HPSV 1D
_____	1000w HPS streetlight(s)	\$16.62	rate code	LA HPSV 1E

REMOVE ***Mercury Vapor no longer available for new install, upgrade if in stock****Company Owned Streetlights (ENTERGY)**

_____	175w MV open bottom streetlight(s), 30" bracket	\$4.42	rate code	LA CMV 1E
_____	175w MV open bottom streetlight(s)	\$4.66	rate code	LA CMV 1B
_____	250w MV open bottom streetlight(s)	\$6.09	rate code	LA CMV 1C
_____	250w MV enclosed streetlight(s)	\$7.05	rate code	LA CMV 1E
_____	400w MV enclosed streetlight(s)	\$9.48	rate code	LA CMV 1A

Customer Owned Streetlights (MUNICIPALITY)

_____	175w MV open bottom streetlight(s)	\$3.47	rate code	LA MV 2E
_____	250w MV enclosed streetlight(s)	\$4.86	rate code	LA MV 2D
_____	400w MV enclosed streetlight(s)	\$7.24	rate code	LA MV 2C
_____	1000w MV enclosed streetlight(s)	\$9.43	rate code	LA MV 2A

LOCATION OF LIGHT(S):

Between 722 & 724 Broadmoor Ave.

If light is to be installed, will requested light be installed on an existing pole with available facilities

(Transformers, Secondary wires) to serve the light?

X Yes _____ No _____ Not Sure

TPCG Utilities Dept. will be responsible for installing wiring and poles and then ENTERGY will be responsible for installing lights and energizing.

Company Use Only

Order Generated: YES _____Sent To: Construction _____ Engineering _____Estimated completion date: _____/_____/_____Name: _____Date: _____/_____/_____**Flo Dumas**

Lighting Coordinator

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

fdumas@entergy.com

Venita Chauvin

From: Margaret Mcmeel
Sent: Friday, April 21, 2017 2:31 PM
To: Venita Chauvin
Cc: Gerald Michel; Tommy LeCompte
Subject: FW: street light for 722 Broadmoor Avenue

Good Afternoon, Ms. Venita:

Could you put on next Council agenda a request for a street light to be installed on an existing pole between 722 and 724 Broadmoor Ave's.

Please contact myself or Mr. Tommy if you have any questions regarding this matter.

Thank you,

Margaret McMeel
TPCG Administrative Coordinator I
Utilities Administration – Electric and Gas Distribution
mmcmeel@tpcg.org
985-873-6759
985-873-6770 fax

From: Tommy LeCompte
Sent: Friday, April 21, 2017 12:58 PM
To: Margaret Mcmeel <mmcmeel@tpcg.org>
Subject: FW: street light for 722 Broadmoor Avenue

From: LEGNON, MARY FAY [<mailto:MLEGNON@entergy.com>]
Sent: Friday, April 21, 2017 12:46 PM
To: Gerald Michel <[gmichel@tpcg.org](mailto:gmiche@tpcg.org)>
Cc: Tommy LeCompte <toml@tpcg.org>
Subject: Re: street light for 722 Broadmoor Avenue

Parish submits a form to Entergy to add a light to pole. Parish Secretary should have this form

Thanks,
Mary Fay Legnon, MBA/TM
Entergy LA Customer Service
504-365-3603 office
504-460-4467 cell
mlegnon@entergy.com

On Apr 21, 2017, at 12:27 PM, Gerald Michel <[gmichel@tpcg.org](mailto:gmiche@tpcg.org)> wrote:

EXTERNAL SENDER. DO NOT click links, or open attachments, if sender is unknown, or the message seems suspicious in any way. DO NOT provide your user ID or password.

Mary Fay and Tommy,

Good afternoon to you both.

I was contacted by the residents living at 722 and 723 Broadmoor Avenue in Houma. A while back (several weeks ago) Entergy replaced a pole located in front of 722 Broadmoor Avenue (on the property line between 722 and 724). Entergy has successfully replaced the pole but has not moved the transformer from the old pole to the new one.

The resident was asking of the possibility of adding a street light to the new pole when the transformer is moved. What needs to be done for that to happen?

I look forward to hearing from you.

All the best,

Gerald J Michel, Councilman – District 3
Terrebonne Parish Council
(985) 856-6562



Wednesday, April 26, 2017

Item Title:

Recreation District No. 7

Item Summary:

Recreation District No. 7 Board: One expiring term on 3/25/17. Ms. Donna Price would like to be considered for re-appointment.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

4/20/2017

Type

Backup Material

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Boat Launch Advisory Committee: One vacancy.*(4/26/17)

Recreation District No. 7 Board: One expired term. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein. *(4/26/17)

Terrebonne Parish Tree Board: One Vacancy. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. *(4/26/17)

Recreation District No. 2,3 Board: One term expiring on 5/13/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities *(5/10/17)

Terrebonne ARC Board: Three terms expiring on 5/31/17. Two representing TARC Membership and one representing a local clergy. *(5/24/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief resumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Category Number: 3.
Item Number: B.



Wednesday, April 26, 2017

Item Title:

Boat Launch Advisory Committee

Item Summary:

Boat Launch Advisory Committee: One vacancy.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

4/20/2017

Type

Cover Memo

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

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Terrebonne Parish Tree Board: One Vacancy. The Board's responsibility is to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, within public rights-of-way along streets and in other public areas. *(4/26/17)

Recreation District No. 2,3 Board: One term expiring on 5/13/17. Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities *(5/10/17)

Terrebonne ARC Board: Three terms expiring on 5/31/17. Two representing TARC Membership and one representing a local clergy. *(5/24/17)

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VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *



Wednesday, April 26, 2017

Item Title:

Terrebonne Parish Tree Board

Item Summary:

Terrebonne Parish Tree Board: One vacancy, due to a resignation. Ms. Melissa Hutchinson submits application.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	4/20/2017	Backup Material
Application	4/24/2017	Report

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

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VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Venita Chauvin

Received
2:59

From: Missy Hutchinson [mhutchinson@banksynergy.com]
Sent: Monday, April 24, 2017 2:59 PM
To: Venita Chauvin
Subject: Tree Board application
Attachments: mzh.pdf

4/24/17

Venita,
Please find attached my application for appointment to the TP Tree Board as well as my Resume'. Sorry it's short and sweet, I've been in banking my total working career. Let me know if you need anything else from me.

Thank you,
Missy



Melissa Z Hutchinson
Commercial Loan Administrator, Banking Officer
NMLS ID: 450027
Synergy Center Office
Houma, LA
Phone: 985-851-3341
Fax: 985-872-3606
www.banksynergy.com

30

RETURN TO:

DATE: 4/24/17

Mrs. Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
P.O. Box 2768
Houma, LA 70361
E-Mail: vchauvin@tpcg.org
FAX: 985-873-6521

The application of Melissa Z. Hutchinson
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

206 Swan Ave. melissahutch@yahoo.com
Houma, LA 70363 985-804-7616

Applicant wishes to qualify for appointment as a member of Terrebonne Parish
(Name of)
Tree Board in this Parish, and states the following:
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of
Terrebonne at 206 Swan Ave. Houma, LA 70363
(current address)

for 16 + years - Swan Ave. since birth
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number

C. Applicant, applying for membership to the Fire Protection District
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal
economic benefit by serving on The Tree Board
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate
family will receive any personal economic benefit from applicant's
service on The Tree Board
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of The Tree Board
(Name of Board/Commission)

*A copy of your resume shall be attached for our consideration

Melissa Z. Hutchinson
(Signature of applicant)

*Providing false information on this application is grounds for immediate
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "Immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

4/24/2017

Melissa Z. Hutchinson
985-804-7615

melissahutch@yahoo.com
206 Swan Ave., Houma, LA 70363

Objectives

To become a member of the Terrebonne Parish Tree Board

Education

May 2013 Graduate School of Banking at LSU
May 1984 Graduate of South Terrebonne High School

Experience

Commercial Loan Administrator with Synergy Bank, Beginning October 1998 to Present
Commercial Loan Assistant - Progressive Bank / Hibernia Bank since 1985 to October 1998

I am also the co-owner of Angelo's Landscaping Plus, LLC since November 2008 to present.

Category Number: 4.
Item Number: A.



Wednesday, April 26, 2017

Item Title:

Upcoming Vacancies

Item Summary:

Recreation District No. 2,3 Board: One expiring term on 5/13/17.

Terrebonne ARC: Three terms expiring on 5/31/17.

ATTACHMENTS:

Description

term expiration notice

Upload Date

4/24/2017

Type

Cover Memo

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALIDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

March 31, 2017

MEMO TO: Venita H. Chauvin
Council Clerk

FROM: Tammy Triggs *TT*
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of May 2017:

Recreation District No. 2,3	Ralph Lirette	05-13-17
TARC	Marie LeBlanc (Rel. Comm.)	05-31-17
	Donell Marie Donaldson (Mem.)	05-31-17
	Karen Chauvin (Membership)	05-31-17*

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File
Organizations/Individuals

Regular Session 4-26-17
Changed to 4A
~~3D~~



Wednesday, April 26, 2017

Item Title:

Mr. Steve Trosclair - Civic Center

Item Summary:

Mr. Steve Trosclair:

1. Discussion and possible action regarding the Houma-Terrebonne Civic Center.

ATTACHMENTS:

Description

Agenda form

Upload Date

4/24/2017

Type

Backup Material

MEETING DATE:	04/26/2017
COUNCIL MEMBER:	Steve Trosclair
SECTION OF AGENDA:	<div style="text-align: right;"> MEMORIALS _____ GENERAL BUSINESS _____ PUBLIC HEARINGS _____ PUBLIC TO ADDRESS THE COUNCIL _____ COMMITTEE REPORTS _____ STREET LIGHTS _____ NOTICE OF MEETINGS _____ LIQUOR PERMITS _____ APPOINTMENTS/VACANCIES _____ COUNCIL MEMBERS' DISCUSSION <u> X </u> _____ ANNOUNCEMENTS _____ STAFF REPORTS _____ PETITION SUBMISSIONS _____ ENGINEERS' REPORTS _____ OTHER (SPECIFY) _____ </div>
TOPIC:	Discussion and possible action regarding the Houma-Terrebonne Civic Center

BACKUP INFORMATION:

ATTACHED:	FORTHCOMING:	NOT NEEDED:
+		
TO BE PREPARED BY:		
PERSON COMPLETING FORM:	Venita Chauvin	
DATE:	04/24/17)	

Category Number: 6.
Item Number: A.



Wednesday, April 26, 2017

Item Title:

Parish President

Item Summary:

Parish President

Category Number: 6.
Item Number: B.



Wednesday, April 26, 2017

Item Title:

Council Members

Item Summary:

Council Members
