	PARISH COUNCIL	
	PARISH OF TERREBONNE	
Dirk Guidry	DEBO	
CHAIRMAN	REDUN	Venita H. Chauvin,
	A ALL IN M	COUNCIL CLERK
Steve Trosclair		DISTRICT 5
VICE-CHAIRPERSON	HOUMA	Christa Duplantis-Prather
DISTRICT 1	PADISH	DISTRICT 6
John Navy	ARISI	Darrin Guidry
DISTRICT 2	2nd Floor, Council Meeting Room	DISTRICT 7
Arlanda J Williams	Government Tower, 8026 Main Street Houma, Louisiana	Al Marmande
DISTRICT 3	AGENDA	DISTRICT 8
Gerald Michel		Dirk Guidry
DISTRICT 4	Wednesday, August 23, 2017 6:00 PM	DISTRICT9
Scotty Dryden	In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.	Steve Trosclair

A D TOT

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

### ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

### **INVOCATION**

PLEDGE OF ALLEGIANCE

### **CALL MEETING TO ORDER**

**ROLL CALL** 

### APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 26, 2017

### DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 9, 2017

### APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 8/14/2017 & 8/21/2017

### **1. GENERAL BUSINESS:**

**A.** Mr. Damon Baldone, Public Services Commissioner, wishes to address the Council regarding an Energy Efficiency Program that the Public Service Commission recently started.

### 2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. Ms. Shari Julien wishes to address the Council relative to HPD and Chief Dana Coleman.
- **B.** As per speaker cards submitted prior to the beginning of the meeting.

### 6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to amend the 2017 Adopted Operating Budget and 5-year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters: I. Parish Sports Park Complex, \$200,000
  - II. Upper Little Caillou Pump Station, \$399,905 1) Consider adoption of ordinance.
- **B.** An ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

I. Houma Navigation Canal (HNC) Dredging, \$1,500,000

1) Consider adoption of ordinance.

C. An ordinance to establish a "No Parking Zone" during school hours around Mulberry School on Cougar Drive.

1) Consider adoption of ordinance.

An ordinance to establish a 3-Way Stop at the intersection of Eldred Street and Guidry Street.
 1) Consider adoption of ordinance.

### **3. COMMITTEE REPORTS:**

- A. Public Services Committee, 08/21/17
- **B.** Community Development & Planning Committee, 08/21/17
- C. Budget & Finance Committee, 08/21/17\*
- D. Policy, Procedure & Legal Committee, 08/21/17\*
   (\*Ratification of minutes calls public hearings on 9/13/17 at 6:30 p.m.)

### 4. STREET LIGHTS:

A. Light installations, removals, and/or activations.

### 5. NOTICE OF MEETINGS:

**A.** Louisiana Department of Health, Office of Public Health, meeting regarding victims of violence, August 30, 2017, in Baton Rouge, LA

### 6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- **A.** Recreation District No. 3A: One expiring term and one vacancy. Mr. Randy LeBouef would like to be considered for re-appointment.
- **B.** Recreation District No. 11 Board: One vacancy due to resignation. Ms. Nicole Banks and Ms. Misty Ruffin submit applications.
- **C.** Houma Board of Adjustments: One term expiring on 09/01/17. Mr. Willie Newton would like to be considered for re-appointment.
- **D.** Terrebonne Economic Development Authority: Two expiring terms on 9/9/17. Chamber of Commerce nominates Mr. Nicholas Hebert for re-appointment and SCIA nominates Mr. C. J. Domangue.

**E.** Veterans' Memorial District Board: Three expiring terms (One each representing: Marine Corps League, Parish President North Intracoastal Canal, and Legislative Delegation North). Parish President recommends re-appointment of Mr. Ken Royston,

### 7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

 A. Upcoming Vacancies: Fire District No. 10 Board: One vacancy due to a resignation. Recreation District No. 7: Two vacancies due to a resignations.

### 8. ANNOUNCEMENTS:

- A. Council Members
- **B.** Parish President

### 9. ADJOURN



Wednesday, August 23, 2017

Item Title: INVOCATION

Item Summary: INVOCATION



Wednesday, August 23, 2017

**Item Title:** PLEDGE OF ALLEGIANCE

**Item Summary:** PLEDGE OF ALLEGIANCE



Wednesday, August 23, 2017

### Item Title: REGULAR SESSION MINUTES, APPROVE

### Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 26, 2017



Wednesday, August 23, 2017

### Item Title: REGULAR SESSION MINUTES, DISTRIBUTE

### Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 9, 2017



Wednesday, August 23, 2017

### Item Title:

Accounts Payable Bill List For 8/14/2017 & 8/21/2017

### Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 8/14/2017 & 8/21/2017

### **ATTACHMENTS:**

DescriptionUpACCOUNTS PAYABLE BILL LISTS8/1FOR 8/14/2017 & 8/21/20178/1

**Upload Date** 8/17/2017

Туре

Executive Summary



### **EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

**PROJECT TITLE** 

ACCOUNTS PAYABLE BILL LISTS FOR 8/14/2017 & 8/21/2017

### PROJECT SUMMARY (200 WORDS OR LESS)

TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

### **PROJECT PURPOSE & BENEFITS**(150 WORDS OR LESS)

**OPERATION OF GOVERNMENT** 

		T	OTAL EXPENDITURE
			N/A
		AMOUNT S	SHOWN ABOVE IS: (CIRCLE ONE)
		ACTUAL	ESTIMATED
	]	<b>S PROJECTA</b>	LREADY BUDGETED: (CIRCLE ONE)
N/A	NO	YES	IF YES AMOUNT BUDGETED:

	COU	NCIL D	ISTRIC	CT(S) IN	ЛРАСТ	ED (CIR	CLE ONE	)	
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

August 17, 2017

Signature

Date



Wednesday, August 23, 2017

### Item Title:

Mr. Damon Baldone - Public Services Comm.

### Item Summary:

Mr. Damon Baldone, Public Services Commissioner, wishes to address the Council regarding an Energy Efficiency Program that the Public Service Commission recently started.

### **ATTACHMENTS:**

**Description** Agenda form **Upload Date** 8/15/2017

**Type** Backup Material

MEETING DATE:	August 23, 2017
Public Services Commissioner	Mr. Damon Baldone, District 2
SECTION OF AGENDA:	MEMORIALS
	GENERAL BUSINESS X
	PUBLIC HEARINGS
	PUBLIC TO ADDRESS THE COUNCIL
	COMMITTEE REPORTS
	STREET LIGHTS
	NOTICE OF MEETINGS
	LIQUOR PERMITS
	APPOINTMENTS/VACANCIES
	COUNCIL MEMBERS' DISCUSSION
	ANNOUNCEMENTS
	STAFF REPORTS
	PETITION SUBMISSIONS
	ENGINEERS' REPORTS
	OTHER (SPECIFY)
TOPIC:	Regarding an Energy Efficiency Program the Public Service
	Commission recently started

### **BACKUP INFORMATION:**

ATTACHED:	FORTH	COMING:	NOT NEEDED:
TO BE PREP	ARFD RV.		
	ANED DI.		
PERSON COMPLETIN	G FORM:	Venita Chauvin	
	DATE:	08/23/17	



Wednesday, August 23, 2017

**Item Title:** Ms. Shari Julien

### Item Summary:

Ms. Shari Julien wishes to address the Council relative to HPD and Chief Dana Coleman.

ATTACHMENTS: Description Speaker Card

**Upload Date** 8/15/2017

**Type** Backup Material

### TERREBONNE PARISH COUNCILSPEAKERCARD

Please complete this card, *in its entirety*, and turn it in to the Council/Committee Chairman or the Council Clerk prior to the beginning of the meeting.

If you wish to address the Council relative to:

\_\_\_\_\_ Approval of accounts payable bill lists

\_\_\_\_\_ Approval of manual check lists

\_\_\_\_ Item under "General Business"

<u>X</u> Public Wishing to Address the Council

please note before submitting speaker card.

Thank you.

Name: Ms. Shari Julien Date: 08-23-17

Address: Houma, LA

I wish to address the Council relative to (**two topics only**): <u>HPD and Chief</u> Dana Coleman



Wednesday, August 23, 2017

**Item Title:** Public to addres Council

### Item Summary:

As per speaker cards submitted prior to the beginning of the meeting.



Wednesday, August 23, 2017

### Item Title:

2017 Various Items for Budget Amendment

### Item Summary:

An ordinance to amend the 2017 Adopted Operating Budget and 5-year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

I. Parish Sports Park Complex, \$200,000

II. Upper Little Caillou Pump Station, \$399,905

1) Consider adoption of ordinance.

ATTACHMENTS:		
Description	Upload Date	Туре
2017 Various Items for Budget Amendment	8/3/2017	Executive Summary
2017 Various Items for Budget Amendment	8/3/2017	Budget Amendment
2017 Various Items for Budget Amendment	8/3/2017	Backup Material



### **EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

**PROJECT TITLE** 

Ordinance for a Budget Amendment

### PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Sports Park Complex, \$200,000
- II. Upper Little Caillou Pump Station, \$399,905

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

		T	OTAL EXPENDITUR	£
			N/A	
		AMOUNT S	SHOWN ABOVE IS: (CIR	CLE ONE)
		<u>ACTUAL</u>		ESTIMATED
		IS PROJECTA	LREADY BUDGETED: (C	CIRCLE ONE)
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

	COU	NCIL D	ISTRI	CT(S) II	МРАСТ	ED (CIR	CLE ONE	2)	
PARISHWIDE	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre

August 3, 2017

Signature

Date

ORDINANCE NO.

### AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTALY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Sports Park Complex, \$200,000
- II. Upper Little Caillou Pump Station, \$399,905

### SECTION I

WHEREAS, additional funding is needed for the construction of a parking lot for the Parish Sports Park Complex, and

WHEREAS, \$250,000 of funding is available in the Capital budget, and

WHEREAS, the \$200,000 additional funding needed will come from Terrebonne Parish Recreation District No. 2/3, and

WHEREAS, Parish President Gordon E. Dove has recommended that the firm of All South Consulting Engineers, LLC, be retained to provide the necessary services for this project.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay of the Terrebonne Parish Consolidated Government be amended for the Bayou Sports Park. (Attachment A)

NOW, BE IT FURTHER ORDAINED, that the appointment by Parish President Gordon E. Dove be ratified and that the engineering firm of All South Consulting Engineers, LLC be retained to provide the necessary professional services for the construction of the parking lot at the Bayou Sports Park and that Parish President Gordon E. Dove be authorized to execute any and all documents with said firm for this project.

### SECTION II

WHEREAS, funding is needed for the Upper Little Caillou Pump Station, and

WHEREAS, the funding source is from the Drainage Department for \$399,905.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Upper Little Caillou Pump Station. (Attachment B)

Prepared By: Finance Department PC File: 2017- Various Items-O Date Prepared: 8/2/17 BA #21

### ATTACHMENT A - Bayou Sports Park

		2017	
	Adopted	Change	Amended
Parish Sports Park Complex	250,102	200,000	450,102
Department of Culture	(250,000)	(200,000)	(450,000)

### ATTACHMENT B - Upper Little Caillou Pump Station

		2017	
_	Adopted	Change	Amended
Upper Little Caillou Pump Station	5,088,125	399,905	5,488,030
Transfer from Drainage	(1,818,616)	(399,905)	(2,218,521)
Transfer to P/W Drainage Construction Fund Balance (decrease)	1,818,616 n/a	399,905 (399,905)	2,218,521 n/a

|--|



# OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT P.O. Box 6097 HOUMA, LOUISIANA 70361-6097



GORDON E. DOVE PARISH PRESIDENT June 19, 2017

Board of Commissioners Terrebonne Recreation District No 2-3 622 Walker Drive Houma, Louisiana 70363

Dear Commissioners,

District 2-3 have invested significant amounts of public funds toward the development of I am writing to you today regarding the status of development of the Sports Complex. As you know the Parish, the State Legislature, CVB along with Recreation a functional sports complex to provide enhanced recreation opportunities for Terrebonne residents and visitors to our community.

commitment to the project, at least in the short term, is questionable. Based on HB 2, as approved by the Legislature and awaiting the Governor's signature, an allocation of \$1,984,000 has been placed in Priority 5, which may result in additional State funding being available in July 2018, at the earliest. State's financial It is unfortunate, but due to the economic downturn, the

further development of the soccer fields, at no cost to the public, if we assist in providing a parking area sufficient to park 300 vehicles, to be located in an area to equally serve the patrons of the baseball facilities. Initial estimates indicate that the parking area will cost approximately \$400,000. I am requesting that the district contribute \$200,000 to this project, with the Parish providing the remainder of the funds, and managing the Given these circumstances, it is imperative that we work together to find a term. With that thought in mind, it is my understanding that the Houma-Terrebonne Soccer Association is willing to contribute \$150,000 of in-kind services toward the common solution to make the Park functional for the residents of Terrebonne, in the near construction of the much needed parking area. Upon approval of your Board, I will immediately initiate the engineering and construction phase, hopefully to be complete before year's end.

Thank you very much for your consideration and leadership in this significant recreation and economic development project for this region of the State.

Respectfully,

Gordon E. Dove Parish President Source 1 £

cc: Mr.-Al-Levron, Parish-Manager Terrebonne Parish Council Members Council Reading Files

### TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2018 - FIVE YEAR CAPITAL OUTLAY FUND 659 - CAPITAL PROJECTS CONTROL

### 659-501-8913-20 PARISH SPORTS PARK COMPLEX 659-000-6318-15

TOTAL FUNDING	\$ 3,427,905
EXPENDITURES THRU 12/31/16	 (2,977,804)
PROJECT BALANCE	\$ 450,101

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-12	ORD 8141	FUND 280 P/W RECREATION FUND	47,500						
Dec-12	ORD 8252	FUND 280 P/W RECREATION FUND	1,000,000						
Dec-12	ORD 8252	FUND 151 GENERAL FUND	1,191,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	600,000						
Oct-15	ORD 8650	LAND & WATER CONSERVATION	250,000						
Jan-16	ORD 8669	FUND 280 P/W RECREATION FUND	139,405						
Aug-17	PENDING BA	FROM REC DISTRICT 2/3		200,000					
	LESS PRIOR YEA	RS EXPENDITURES	(2,977,804)						
		FUNDS AVAILABLE	\$ 250,101 \$	200,000	\$-	\$ -	\$ -	\$ -	<u> </u>

ENGINEER/ARCHITECT: JOSEPH FURR DESIGN

DESCRIPTION:

EVALUATE THE MERITS AND FEASIBILITY OF ACQUIRED LAND IN PARTNERSHIP WITH RECREATION DISTRICT 2, 3 FOR THE PURPOSE OF DEVELOPING A MAJOR SPORTS PARK COMPLEX.

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8/02/17							
RY cen		VARIANCE	250,102	C	108,110	89,200 89,120	934,121 250,102
ACCOUNT INQUI		ENCUMBERED	0	N/A	N/A	N/A N/A	N/A N/A
G GENERAL LEDGER/BUDGET ACCOUNT INQUIRY JUNE 30, 2017 – MONTH LAST CLOSED 659–501–8913–20 CAPITAL PROJECTS CONTRL PARKS & GROUNDS PARISH SPORTS PARK COMPLEX	CONTRL RK COMPLEX	ACTUAL	00.	00.	2,130,389.90 18 850 60	131.00 131.00	5,007.98 823,424.49
	BUDGET	250,102		5		939,1291,073,526	
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GENERAL LEDG JUNE 30 659-000-6318-15 CAPITAL PROJECTS CONTRL NO DEPARTMENT NAME DEPARTMENT OF CULTURE	BUDGET 250,000	0 0 250,000 250,000
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CF08 = PRT DETAIL

CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

ENTER = CONTINUE CF01 = EXIT CF02 = INPUT SCR

### TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2018 - FIVE YEAR CAPITAL OUTLAY FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-26 UPPER LITTLE CAILLOU PUMP STATION HMGP 1792-109-0002 PROJECT # 13-DRA-22 655-000-6318-12

TOTAL FUNDING	\$ 5,879,485
EXPENDITURES THRU 12/31/16	(391,455)
PROJECT BALANCE	\$ 5,488,030

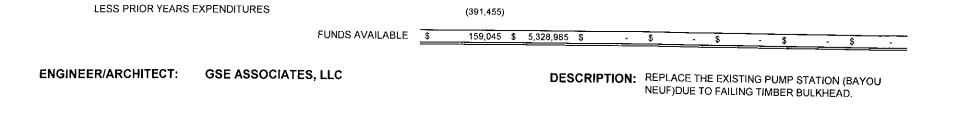
	DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
So etion TT	Jun-13 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Jan-17 Feb-17 Feb-17 May-17 Jun-17 Jun-17	ORD 8796 ORD 8814	FROM 655-351-8929-20 FD 255 1/4% CAPITAL SALES TAX FUND FEMA FD 655 PW DRNG CONST FD 252 DRNG TAX FUND FROM 655-351-8929-21 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-64 FD 252 FROM 655-351-8929-54 FD 252 FROM 655-351-8929-66 FD 151 FROM 655-351-8929-66 FD 151 FEMA FEMA FEMA DHAP FUND 232 TO 659-301-8941-10 FD 252 TO 231-416-8353-03 FD 151 TO 231-416-8353-03 FD 151 TO 659-194-8915-10 FD 151 TO 659-194-8912-14 FD 151	150,000 400,500	20,000 344,673 45,000 76,381 5,453 194,408 441 225,691 287,953 3,900,000 (400,500) 779,206 (104,550) (14,303) (23,868) (237,500) (170,000)					

CONTINUED ON NEXT PAGE

### TERREBONNE PARISH CONSOLIDATED GOVERNMENT 2018 - FIVE YEAR CAPITAL OUTLAY FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-26 UPPER LITTLE CAILLOU PUMP STATION HMGP 1792-109-0002 PROJECT # 13-DRA-22 655-000-6318-12

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Aug-17 Aug-17	C/O PENDING BA	CARRYOVER ADJUSTMENT FD 232 FROM 252 DRAINAGE TAX FUND		595 399,905	-				



GENERAL LEDGER/BUDGET ACCOUNT INQUIRY JIINE 30 2017 - MONTH I AST OSFD		
/BUDGET AC		STN
LEDGER		UPPER LITTLE CAILLOU PUMP STN
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	S51-8929 RAINAGE	ALL TTLE
FD171GG	ACCT: 655-351-8929-26 P/W DRAINAGE CONSTR.	UPPER LIT

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BUDGET	5,088,125	0 550,500 514,541 295,251 256,580	ONT INTE
. Mado	OFEN- 2017	CLOSED: 2011 2012 2013 2013 2015 2015 2015	FNTRP = CONTINUE

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8/02/17

FD171GG	

GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY JUNE 30, 2017 – MONTH LAST CLOSED 655-000-7102-52 P/W DRAINAGE CONSTR. NO DEPARTMENT NAME DRAINAGE TAX FUND

8/02/17

ACCT:

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r account inquiry month last closed		ENCUMBERED 0	N/A N/A N/A N/A N/A	= DSP DETAIL = DSP ENCUMBRANCE
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GEN	Z5Z-999-9106-55 DRAINAGE TAX FUND OPERATING TRANSFERS PARISHWIDE DRAINAGE CO	BUDGET 1,818,616	$1,977,394 \\ 0 \\ 1,757,792 \\ 1,645,000 \\ 1,850,000 \\ 170,069 $	ENTER = CONTINUE CF01 = EXIT CF02 =
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Wednesday, August 23, 2017

### Item Title:

2017 Various Items for Budget Amendment

### Item Summary:

An ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for

the following item and to provide for related matters:

I. Houma Navigation Canal (HNC) Dredging, \$1,500,000

1) Consider adoption of ordinance.

ATTACHMENTS:		
Description	Upload Date	Туре
2017 Various Items for Budget Amendment	8/3/2017	Executive Summary
2017 Various Items for Budget Amendment	8/3/2017	Budget Amendment
2017 Various Items for Budget Amendment	8/3/2017	Backup Material



### **EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

**PROJECT TITLE** 

Ordinance for a Budget Amendment

### PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Houma Navigation Canal (HNC) Dredging, \$1,500,000

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
	ACTUAL ESTIMATED			
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre

<u>August 3, 2017</u>

Signature

Date

ORDINANCE NO.

### AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

### I. Houma Navigation Canal (HNC) Dredging, \$1,500,000

### SECTION I

WHEREAS, the Houma Navigation Canal is critical to the success of the Port of Terrebonne, and the economy of southern LA and needs to be dredged to its authorized depth of 15 feet, and

WHEREAS, the dredging project will benefit the local economy by providing for increased shipyard, and fabrication opportunities, with the increased depth of the canal, and

WHEREAS, the Terrebonne Port Commission will enter into a Memorandum of Agreement (MOA) with the U.S. Army Corps of Engineers for one year period and provide funding assistance related to the costs of the maintenance dredging of the Houma Navigation Canal, and

WHEREAS, the dredging of the Houma Navigation Canal will add some economic value to the Parish by allowing for the continuation of shipyard and fabrication opportunities as well as promoting and developing new opportunities in the local economy, and

WHEREAS, the Parish will transfer \$1,500,000 to the Terrebonne Port Commission, a non-federal contribution, to Dredging of the Lower Reaches of the Houma Navigation Canal scheduled for 2017, and

WHEREAS, the funding for this transfer is coming from the General Fund Economic Development restricted fund balance, general fund transfers in Road and Bridge Fund and General Fund Fund Balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended for the transfer to the Terrebonne Port Commission (Attachment A)

NOW, THEREFORE BE IT FURTHER ORDAINED, BY THE Terrebonne Parish Council, that Parish President, Gordon E. Dove, is authorized to enter into an Cooperative Endeavor Agreement with the Terrebonne Port Commission, subject to approval by legal counsel for the Parish.

Prepared By: Finance Department PC File: 2017- Houma Navigational Canal Date Prepared: 8/2/17 BA # 22

### ATTACHMENT A - Houma Navigational Canal

	2017				
	Adopted	Change	Amended		
		. =			
Port Commission-HNC Dredging	-	1,500,000	1,500,000		
Transfer in from Road & Bridge	-	(818,696)	(818,696)		
Transfer out to General Fund	-	818,696	818,696		
Fund Balance (decrease)	n/a	(818,696)	n/a		
Fund Balance (increase)	n/a	(681,304)	n/a		

### Kayla Dupre

Kandace Mauldin Tuesday, August 01, 2017 8:27 AM Kayla Dupre Budget Amendments Budget Sports Park Parking Lot.docx; Port Comission - HNC.docx Attachments: Subject: From: Sent: 2

Here are the documents for the two budget amendments we discussed this morning. I would make the Port Commission-HNC a separate ordinance from the other budget amendments. The Sports Park Budget Amendment is a revenue coming from Recreation District 2/3 for \$200,000 and an expense in 659-501-8913-20 (Parish Sports Park Complex). The money for the HNC Dredging is coming from: \$595,000 (Economic Development Fund Balance), \$818,696 (Road and Bridge General Fund Transfers), \$86,30X (General Fund Fund Balance) and going to 151-652-8354-21

Let me know if you have any questions

Kandace M. Mauldin, CPA Chief Financial Officer Terrebonne Parish Consolidated Government P. O. Box 2768 Houma, LA 70361 Office: 985-873-6459 FAX: 985-873-6457



-

### **TERREBONNE PARISH CONSOLIDATED GOVERNMENT COOPERATIVE ENDEAVOR AGREEMENT TERREBONNE PORT COMMISSION BY AND BETWEEN E**NA

\*\*\*\*\*

This agreement is entered into on the dates set forth herein by and between:

# I. THE PARTIES

1.1. **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government, by virtue of Terrebonne Parish Council Ordinance No. ("TPCG"); and,

of Louisiana, herein represented by its duly authorized Executive Director, David Rabalais, by virtue of the attached Resolution, ("TPC"); State of the a political subdivision **COMMISSION**, **TERREBONNE PORT** 1.2.

## II. PREAMBLES

2.1. WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that "For a public purpose, the state and its political subdivisions ... may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;" and;

2.2. WHEREAS, the U.S. Army Corps of Engineers (USACE) has federal authorization to maintain the Houma Navigation Canal (HNC) at a depth of 15 feet; and

2.3. WHEREAS, USACE has received approval of \$800,000.00 in federal funds for use in dredging the HNC, and it plans to dredge the HNC to a depth of 13 feet, beginning in 2017; and

WHEREAS, additional funds are needed, but have not been federally granted, in order to dredge the HNC to the maximum authorized depth; and 2.4.

2.5. WHEREAS, TPC issued a letter of intent to the Army Corps of Engineers, pledging the contribution of TPC funds for assistance related to the costs of the maintenance dredging of the HNC to its federally authorized maximum depth;

WHEREAS, TPC has requested TPCG to contribute funds for those purposes; and 2.6.

WHEREAS, the maintenance of the HNC is critical to the success of both TPC and the economy of TPCG; and 2.7

WHEREAS, TPCG is authorized to provide for economic and industrial development within its jurisdiction and desires to contribute funds for the above stated purposes; and 2.8.

WHEREAS, TPCG and TPC further desire that a cooperative endeavor agreement be formed by and between themselves relative to this one time funding of USACE's congressional to maintain the federally authorized depth of the HNC as a demonstration of their common interest in the accomplishment of said project; and, mandate 2.9.

2.10. WHEREAS, TPCG further believes that entering into this Agreement with TPC to provide partial funding of the USACE's federally mandated obligation to maintain the depth of the HNC, and the expenditure or transfer of public funds according to the terms of this cooperative endeavor,

taken as a whole, is not gratuitous, and that TPCG has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value, including, but not limited to additional tax dollars through increased jobs and/or preventing the loss of tax dollars by decreases in employment, in exchange for the expenditure or transfer of its public funds; and

NOW, THEREFORE, BE IT AGREED by and between the aforementioned parties that: 2.11.

### III. PURPOSE

TPCG's contribution towards the USACE's congressional maintenance dredging mandate to TPC for the benefit of USACE, in accordance with the Memorandum of Agreement (MOA) to be executed by "Project"), and to provide for matters relative thereto. By providing for the contribution of funds to the USACE's maintenance dredging of the HNC, the parties intend to benefit the local economy by facilitating economic and industrial development and stability within the Parish. and between the USACE and the TPC, for use in the dredging of the HNC by the USACE (the memorialize 9 IS. agreement endeavor cooperative of this The purpose

### IV. TERM

4.1. It is agreed by and between the parties that this Agreement is for a one-time funding by TPCG to TPC for the purposes described in this Agreement. The term of this Agreement shall commence on the date of execution of this Agreement by both parties, and all applicable obligations and conditions shall remain effective as applicable to ensure an accounting for the use of the public funds herein in accordance with this Agreement.

# V. <u>DELIVERABLES</u>

5.1. TPCG shall remit to TPC in August 2017, a one-time payment in the total amount of One Million Five Hundred Thousand and no/100 (\$1,500,000.00) Dollars ("Funds"), as set out in and subject to the approved budget of the Terrebonne Parish Consolidated Government.

5.2. These Funds shall be for the benefit of USACE, who shall be a third-party beneficiary of this Agreement, and said Funds shall be used for the sole purpose of partially funding the USACE's federal mandate to maintenance dredge the HNC (the "Project"), as more fully described in the TPC Letter of Intent to the USACE dated August 1, 2017 (Attachment A).

TPC shall hold these funds until such time that it is required to release and remit them to the USACE. Ś.J.

# VI. CONSIDERATION

6.1. In consideration of the Funds contributed herein, when and as required by the USACE, and in accordance with any Memorandum of Agreement between the USACE and TPC, TPC shall in a timely fashion release and remit the Funds to the USACE.

purpose of the Project by the end the contract term, TPC shall immediately reimburse TPCG the full amount In the event all or any portion of the Funds are not expended for the EXPRESSED of unused funds. 6.2

6.3. Within 15 days of any payment of Funds to the USACE, whether made in full or in part, TPC shall present documentation, in a form satisfactory to TPCG's CFO, to include copies of payments and receipts, that funds were expended in strict accordance with expressed purpose of this Agreement.

6.4. TPC shall monitor the Project and use of funds by USACE, and TPC shall immediately notify TPCG of any matters arising during the effective dates of this Agreement which may affect TPCG or alter the scope of the Project. 6.5. TPC shall make every reasonable effort to obtain copies of all Project documents from USACE, and TPC shall provide to TPCG, within 15 days of TPC's receipt of same, copies of the Project documents. TPC shall also provide TPCG, within 15 days of TPC's receipt, a copy of the

fully executed Memorandum of Agreement between the Corps and TPC, including any items annexed thereto or referred to therein. No costs or expenses incurred by either party in performance of this Agreement shall be reimbursed or paid by the other party unless agreed upon in writing by the parties. 6.6.

TPCG and TPC agree TPCG shall not be obligated to pay any additional funds and TPCG's agreement to pay is capped at \$1,500,000.00. 6.7.

# VII. ENTIRE AGREEMENT; MODIFICATION

superseding all oral or written previous or contemporary agreements between the parties relating attachments to matters in this Agreement. No representations were made or relied upon by either party, other that are expressly referred to in this Agreement, embody the complete agreement of the parties, All four corners of this Agreement, including the Preambles, and including any than those that are expressly set forth. 7.2. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

## VIII. INDEMNIFICATION

or one of its employees, officers and/or agents, whether contractual, tortuous, or implied, arising from this agreement, whether for breach of contract, injury or death to any person, or for the damage, loss or destruction of any property, including loss of use, which may occur or in any way grow out of any breach, act or omission, whether intentional or unintentional, and any negligence, or strict liability of TPC, its subcontractors, agents, servants, officers and/or employees, related to the performance or nonperformance of the Agreement herein entered into, including and as a result of any such claims, lawsuits and demands, TPC agrees to investigate. departments, agencies, councils, boards and commissions, their officers, agents, servants and employees, including volunteers, from and against any and all claims, lawsuits and demands for damages under any theory of liability as allowed by law, other than for the negligence due TPCG agrees to defend, indemnify, save, and hold harmless TPCG, including all parish including and as a result of any such claims, lawsuits and demands, TPC agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suits related thereto, at its sole expense, even if such claim, demand or suit is groundless, false or fraudulent. Damages are defined to include, but not be limited to, general, special, punitive, exemplary, delay, attorney fees, court costs, fines, penalties, interest, and/or expenses. TPC 8.1.

### IX. TERMINATION

This Agreement shall be terminated under any or all of the following conditions: 9.1.

By written mutual agreement and consent of the parties hereto. 9.1.1.

By TPC or TPCG as a consequence of the failure of either party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of either party 9.1.2.

9.1.3. By thirty (30) days written notice by TPC or TPCG.

Upon termination under any provision, TPCG shall not be obligated to continue payments to TPC or its successors or assigns. 9.2

9.3. Upon termination of this agreement, TPC shall provide a final accounting of TPCG funds, and TPC shall return any unused Funds, whether in full or in part, to TPCG within 15 days of the date of termination.

### X. NO WAIVER

The failure of TPCG or TPC to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

## XI. NON-APPROPRIATION

of this contract are not appropriated by the governing authority of TPCG in any fiscal year covered by this contract, this Agreement may be terminated by TPCG giving notice to TPC of such facts and the Parish's intention to terminate its financial obligation. Notwithstanding any provisions herein, in the event sufficient funds for the performance

## XII. COMPLIANCE WITH LAWS

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws, regulations and ordinances in carrying out the provisions of this Agreement.

### XIII. CHOICE OF LAW

This Agreement shall be governed by Louisiana law and the provisions of this Agreement shall be enforced and brought in the Thirty-second Judicial District Court, Terrebonne Parish, Louisiana.

## XIV. LEGAL CONSTRUCTION

be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this In case any one or more of the provisions contained in this Agreement shall for any reason Agreement.

### XV. ASSIGNMENT

No assignment of this Contract or any right occurring under this shall be made in whole or in part by TPC; either voluntarily or involuntarily or by any process of law and shall not be or come under the control of creditors or trustee(s) of TPC, without the express prior written consent of TPCG. In the event of any assignment, the assignee shall assume the liability with TPC who shall continue to remain liable for the faithful performance of the Agreement.

### XVI. <u>AUDIT</u>

It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of TPC which relate to this Agreement, upon request. 16.1.

16.2. It is further agreed that TPCG or its designated auditor shall have the option of inspecting and auditing all data, records and accounts of TPC which relate to this Agreement and the Memorandum of Agreement between TPC and USACE, and that a representative of TPC shall be available for assistance in reviewing such records and for answering questions relative to the same.

TPC and any contractors paid under this Agreement shall maintain all books and records pertaining to this Agreement for a period of five (5) years after the date of final payment or as required by applicable State and/or Federal law. Records shall be made available during normal working hours for this purpose. 16.3

17.1. Terreborne Port Commission         17.1. Terreborne Port Commission         and in the presence of the undersigned competent witnesses in the city of countyparish of
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XVII. SIGNATURES OF THE PARTIES

PORT COMMISSION TERREBONNE

Steve Crispino President Greg Landry Vice President Chris Erny Secretary David Rabalais Executive Director



Edward Rome Member Charles Giglio Member Dan Davis Member Andrew Blanchard Member

August 1, 2017

Mr. Michael F. Park, Chief of Operations Army Corps of Engineers 7400 Leake Ave. New Orleans, LA 70118

Re: Letter of Intent

Dear Mr. Park:

Terrebonne Port Commission (TPC), a political subdivision of the state of Louisiana and one of the local non-federal co-sponsors for the Houma Navigation Canal (HNC) Deepening Study, has a vested interest in assisting local industry's desire to have the HNC maintained to its federally authorized depth of (-15'). The HNC was completed in 1962 as a direct route to the US Gulf of Mexico and the rest of the world with project dimensions of 150 foot in width and a depth of (-15) feet. In 1973 authority was granted to increase the project dimensions from mile zero to the US Gulf of Mexico to a depth of (-18) feet and a width of 300 feet.

for TPC understands that USACE plans to execute an HNC dredging contract approximately \$800,000 to dredge approximately 100,000 cubic yards of material ASAP. By this letter, and in accordance with USACE memorandum titled, "Implementation Guidance for Sections 1015 and 1023 of the Water Resources Reform and Development Act of 2014 (WRRDA 2014), Contributed Funds," TPC would like to enter into a Memorandum of Agreement (MOA) with USACE to contribute funds related to the costs of the maintenance dredging of the HNC Federally Authorized Project in the amount of \$1,500,000. The Port Commission understands that the funds will be contributed gratuitously and that the \$1,500,000 is only an estimate, and does not constitute a cap or limit to funding. In addition, the Port Commission understands that this commitment does not constitute any commitment by either party beyond the 2017 dredge cycle to budget or appropriate future funds for the HNC maintenance program.

If you have any further questions and/or comments, please do not hesitate to contact me at (985) 873-6428.

1116 Bayou Lacarpe Rd., Houma, LA 70363 (985) 873-6428



Sincerely,

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## TERREBONNE PORT COMMISSION

2  $\Im$ 010

David Rabalais Executive Director cc: President Gordon Dove Senator John Kennedy Senator Bill Cassidy Congressman Steve Scalise Congressman Garret Graves Congressman Clay Higgins Colonel Michael N Clancy Walter Thomassie

Terrebonne Parish Consolidated Gov't Geoffrey Green Ron Anderson Megan Miller Ian Bennitt Kathryn Facchiano USACE New Orleans District THOMASEA Marine Constructors

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1116 Bayou Lacarpe Rd., Houma, LA 70363 (985) 873-6428

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8/02/17		
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ACCOUNT INQUIR IONTH LAST CLOS	ENCUMBERED	N/A N/A N/A N/A N/A
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CF08 = PRT DETAIL

CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE

ENTER = CONTINUE CF01 = EXIT CF02 = INPUT SCR



### Item Title:

Cougar Drive No Parking Zone

### Item Summary:

An ordinance to establish a "No Parking Zone" during school hours around Mulberry School on Cougar Drive.

1) Consider adoption of ordinance.



### Item Title:

3-Way Stop Eldred and Guidry Streets

### Item Summary:

An ordinance to establish a 3-Way Stop at the intersection of Eldred Street and Guidry Street.

1) Consider adoption of ordinance.

### ATTACHMENTS: Description

Ordinance

**Upload Date** 8/22/2017

**Type** Ordinance

### OFFERED BY: MR. S. TROSCLAIR SECONDED BY:

### **ORDINANCE NO. 8875**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-88 TO ESTABLISH A "3-WAY STOP" AT THE INTERSECTION OF ELDRED STREET AND GUIDRY STREET AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

### **SECTION I**

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article IV, Section 18-88 to create a "3 Way Stop" at the intersection of Eldred Street and Guidry Street, as follows:

CHAPTER 18, Motor Vehicles and Traffic ARTICLE IV, Operation of Vehicles DIVISION 2. Parish SECTION 18-88. Three-way stop intersections.

(ADD TO LIST) Eldred Street and Guidry Street

The intersection of Eldred Street and Guidry Street shall be declared as a "3 Way Stop" intersection, and appropriate "3 Way Stop" signs shall be erected and maintained along said roadways. Any vehicle traveling on Eldred Street and Guidry Street adhere to the provisions of this ordinance.

### **SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

### **SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

### **SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS: S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, A. Williams and G. Michel.
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 23rd day August 2017.

DIRK J. GUIDRY, CHAIRMAN TERREBONNE PARISH COUNCIL

SUZETTE THOMAS ASSISTANT COUNCIL CLERK TERREBONNE PARISH COUNCIL

\* \* \* \* \* \* \* \* \*

Date and Time Delivered to Parish President:

Approved

Vetoed

Gordon E. Dove, Parish President Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\* \* \* \* \* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on August 23, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF AUGUST 2017.

SUZETTE THOMAS ASSISTANT COUNCIL CLERK TERREBONNE PARISH COUNCIL

Category Number: 3. Item Number: A.



Wednesday, August 23, 2017

Item Title: Public Services Committee

**Item Summary:** Public Services Committee, 08/21/17

Category Number: 3. Item Number: B.



Wednesday, August 23, 2017

### Item Title:

Community Development & Planning Committee

### Item Summary:

Community Development & Planning Committee, 08/21/17

Category Number: 3. Item Number: C.



Wednesday, August 23, 2017

### Item Title: Budget & Finance Committee

Item Summary: Budget & Finance Committee, 08/21/17\*

Category Number: 3. Item Number: D.



Wednesday, August 23, 2017

Item Title: Policy, Procedure & Legal Committee

Item Summary: Policy, Procedure & Legal Committee, 08/21/17\* (\*Ratification of minutes calls public hearings on 9/13/17 at 6:30 p.m.)

Category Number: 4. Item Number: A.



Wednesday, August 23, 2017

### Item Title: Street Lights

### Item Summary:

Light installations, removals, and/or activations.



### Item Title:

Meeting Attendance Approval

### Item Summary:

Louisiana Department of Health, Office of Public Health, meeting regarding victims of violence, August 30, 2017, in Baton Rouge, LA



### Item Title: Rec. 3A

Item Summary:

**Recreation District No. 3A:** One expiring term and one vacancy. Mr. Randy LeBouef would like to be considered for re-appointment.

### **ATTACHMENTS:**

**Description** Term expirations Request for reappointment **Upload Date** 7/7/2017 8/18/2017

**Type** Cover Memo Backup Material **DIRK J. GUIDRY, CHAIRMAN** 

DISTRICT 1 JOHN NAVY DISTRICT 3 GERALD MICHEL DISTRICT 5 CHRISTA M. DUPLANTIS-PRATHER, RN DISTRICT 7 ALIDORE "AL" MARMANDE DISTRICT 9 STEVE TROSCLAIR



### STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2 ARLANDA J. WILLIAMS DISTRICT 4 SCOTTY DRYDEN DISTRICT 6 DARRIN W.GUIDRY, Sr. DISTRICT 8 DIRK J. GUIDRY COUNCIL CLERK VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360 Telephone: (985) 873-6519 • FAX: (985) 873-6521 vchauvin@tpcg.org www.tpcg.org

July 5, 2017

MEMO TO: Venita H. Chauvin Council Clerk

FROM: Tammy Triggs

### **RE:** Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of August 2017:

Recreation District No. 3A	Randy Joseph LeBouef, Jr.	08-26-17
Recreation District No. 10	Lee Molaison	08-26-17*

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H*. *Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File Organizations/Individuals

### Venita Chauvin

From:Randy Lebouef [rlebouef1282@gmail.com]Sent:Thursday, July 13, 2017 11:23 AMTo:Venita ChauvinSubject:Please advise council that I'm requesting reappointment for another term on board for<br/>recreation district #3.

Thanks

Sent from my iPhone



Item Title: Recreation Dist. No. 11

Item Summary:

**Recreation District No. 11 Board:** One vacancy due to resignation. Ms. Nicole Banks and Ms. Misty Ruffin submit applications.

### **ATTACHMENTS:**

**Description** Nicole Banks Misty Ruffin **Upload Date** 8/18/2017 8/18/2017 **Type** Application Application

### **RETURN TO:**

\$

DATE: Unquet 17,2017

Mrs. Venita H. Chauvin, Council Clerk Terrebonne Parish Council P.O. Box 2768 Houma, LA 70361 E-Mail: vchauvin@tpcg.org FAX: 985-873-6521

Nicol Rauss (Name) The application of  $\underline{\ell}$ 

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

34, 214 Roslawn Ave Houma, LA 70363
nirolel-banks@yanco.com, 985-381-3558
Applicant wishes to qualify for appointment as a member of <u><u>R</u><u>(C</u><u>)</u> (Name of</u>
Board/Commission)
A. Applicant has maintained their primary residence in the Parish of Terrebonne at <u>214 ROSILOUM</u> <u>Aure Houme, LA 70343</u> (current address) for <u>11</u> (number of consecutive years)
B. Applicant resides in and is a registered voter of council district number
C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.
D. Applicant has not been convicted of a felony.
E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on (Name of Board/Commission)
F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on
G. Applicant is aware of the meeting requirements of <u><u>ROC</u>  . (Name of Board/Commission)</u>
*A copy of your resume shall be attached for our consideration (Signature of applicant)
Providing false information on this application is grounds for immediate removal from any board or commission.

1."personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his applicant's actions/tailsactions while set ving on the Board/Commission may result in profits for minisch of mis immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E. 2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk. 01/05/11

### Nicole B Moselv

214 Roselawn Ave Houma, LA 70363 Phone: 985-381-3558 Email: nicolel banks@yahoo.com

### Professional Summarv

A Seasoned Professional in Law Enforcement with three year experience as a Correctional and Booking Officer with Basic P.O.S.T. Certification. I am effective and successful in establishing excellent rapport with colleagues and inmates which resulted in productive business relationships. A Diverse candidate with experience in various fields, rapid apprentice, and trainable that will achieve my professional goals. My Superior leadership interpersonal, analytical, and organizational, problem solving and oral/written communication skills make me an asset to any company. Highly proficient in leadership, business operation, strategic planning, administration and quality assurance, staff training/supervisor, employee relations and risk management assessment.

### Education

**Professional Experience** 

August 2001- June 2005

Grambling State University- Grambling, LA Bachelors of Arts in Political Science/Pre-law Concentration GPA 3.3 Freshman Deans List Southern University Law Center- Baton Rouge, LA

University of Phoenix- Online Master of Secondary Education

### August 2006- January 2007 January 2014

### Ekhaya Youth Project, Houma, LA

December 2015- Present

- Youth Support Specialist
  - Develop different strategies for youth and families to implement in their lives. .
  - . Write accurate reports on CFT and youth meetings.
  - Visit youth for face to face contact to help implement the strategies. ٠
  - Assist youth in recognizing positive reactions to incorporate in day to actives.
  - Maintain confidentiality at all time according to all state, local and federal laws.
  - Assist youth in become independent in making positive choices for their lives.

Terrebonne Parish School System, Houma, LA Substitute Teacher/ Para Professional

April 2007- August 2015

- Ensured the physical care and well being of each assigned child. ٠
- Helped students achieve their educational goals.
- Taught the children directly according to established curriculum/lesson plans.
- Developed a filing system the accurate recorded student activities in the classroom.
- Established programs proven successful in working with young children and troubled teens.

### Lafourche Parish Sheriff Office - Thibodaux, LA **Correctional/Booking Officer**

June 2008 – April 2011

- Successfully completed P.O.S.T. Certification
- Maintained custody and supervise the conduct of inmates in prisons, penitentiaries, conservation camps and community correctional work centers.
- Wrote reports on any violations and took appropriate action.
- Enter in all information on new arrestees in the system.
- Run criminal histories and complete all paper for the booking process.
- Answer multi-line phones and emailing messages for supervisors.
- Complete bond paper work, inmate releases and all required paperwork for inmate releasing.

### Popeye's - Atlanta, GA Assistant Manager

### February 2006- June 2006

- Controlled shift had basic understanding, and execution of QSC.
- Trained new employees and practice on-going training and follow up.
- Disciplined crew and participate in their reviews.
- Completed all daily paperwork, opening and closing. (daily inventories, cash controls)
- Assisted management team in obtaining restaurant financial goals, such as labor, food and paper costs, sales building through service and quality product.



### **RETURN TO:**

DATE: 8-2-17

Mrs. Venita H. Chauvin, Council Clerk Terrebonne Parish Council P.O. Box 2768 Houma, LA 70361 E-Mail: <u>vchauvin@tpcg.org</u> FAX: 985-873-6521 The application of <u>MiSHy R, Ruffin</u>, (Name) of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is : <u>411 Garnet</u> St-HOUMQ, LA, 703/04 (985) 688

Applicant wishes to qualify for appointment as a member of <u>district</u> (Name of <u>Recreation dept</u> in this Parish, and states the following: Board/Commission)

> A. Applicant has maintained their primary residence in the Parish of Terrebonne at <u>411 (Tarnet St. Houwa, La.</u> 70364 (current address) for <u>8</u> (number of consecutive years)

- 4814

- B. Applicant resides in and is a registered voter of council district number
- C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.
- D. Applicant has not been convicted of a felony.
- E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on <u>FIL Keckation</u>. (Name of Board/Commission)
- F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on <u>FIRECVE a trav</u>. (Name of Board/Commission)
- G. Applicant is aware of the meeting requirements of  $\frac{\# 1 + Rccreation}{(Name of Board/Commission)}$ .

\*A copy of your resume shall be attached for our consideration

ignature of applicant)

Providing false information on this application is grounds for immediate removal from any board or commission.

1."personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

<sup>2. &</sup>quot;immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

<sup>3.</sup> If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk. 01/05/11



Item Title: Houma Zoning Board of Adjustments

Item Summary:

**Houma Board of Adjustments:** One term expiring on 09/01/17. Mr. Willie Newton would like to be considered for re-appointment.

### ATTACHMENTS:

**Description** Request for re-appointment **Upload Date** 8/18/2017

**Type** Backup Material

### Venita Chauvin

From: Sent: To: Cc: Subject: Tammy Triggs Monday, August 7, 2017 9:01 AM Venita Chauvin Tammy Triggs Reappointment to the Board of Adjustments

Venita,

Mr. Willie Newton called and stated that he want to be REAPPOINTED to the Board of Adjustments.

Thank You, Tammy E. Tríggs Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government 8026 Main Street, Suite 600 Houma, LA 70360

Telephone: (985) 873-6410 Fax: (985) 873-6521 E-mail: <u>ttriggs@tpcg.org</u>

### WILLIE NEWTON

243 McKinley Street Houma, LA 70364 Telephone: (985) 381-6784

August 7, 2017

Honorable Members of the Terrebonne Parish Council Terrebonne Parish Consolidated Government 8026 Main Street, Suite 600 Houma, LA 70360

RE: Houma Board of Adjustment Term Expiration

**Dear Esteemed Council Members:** 

I would like to express my interest in continuing to serve as a member of Houma Board of Adjustments. I have enjoyed serving my community and would love the opportunity to continue doing so.

I would like to request your consideration of re-appointing me to another term on said board. Thanking you in advance for your consideration and time.

Respectfully submitted,

Willie neuton

Willie Newton

/wn

cc: Personal file



### **Item Title:** TEDA

### Item Summary:

Terrebonne Economic Development Authority: Two expiring terms on 9/9/17. Chamber of Commerce nominates Mr. Nicholas Hebert for re-appointment and SCIA nominates Mr. C. J. Domangue.

### **ATTACHMENTS:**

Description	Upload Date	Туре
Term expiration notice	8/18/2017	Cover Memo
Email from Chamber	8/21/2017	Cover Memo
Letter from SCIA	8/21/2017	Cover Memo

### **DIRK J. GUIDRY, CHAIRMAN**

DISTRICT 1 JOHN NAVY DISTRICT 3 GERALD MICHEL DISTRICT 5 CHRISTA M. DUPLANTIS-PRATHER, RN DISTRICT 7 ALIDORE "AL" MARMANDE DISTRICT 9 STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2 ARLANDA J. WILLIAMS DISTRICT 4 SCOTTY DRYDEN DISTRICT 6 DARRIN W.GUIDRY, Sr. DISTRICT 8 DIRK J. GUIDRY COUNCIL CLERK VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360 Telephone: (985) 873-6519 • FAX: (985) 873-6521 vchauvin@tpcg.org www.tpcg.org

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MEMO TO: Venita H. Chauvin Council Clerk

FROM: Tammy Triggs X Senior Minute Clerk

### **RE:** Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of September 2017:

Houma Board of Adjustments	Willie Newton	<b>09-0</b> 1-17
TEDA	Nicholas Hebert (Chamber)	09-09-17
	Tommy Guarisco (SCIA)	<b>09-09</b> -17
Veterans' District	Richard Ricca (Marine Corps. League)	09-17-17
	Ken Royston (Par. Pres. N. Intra Canal)	09-17-17
	Ray J. Lapeyrouse (Leg. Del. North)	09-17-17

By copy of this memo, individuals are being requested to contact Council Clerk Venita H. Chauvin at (985) 873-6520 or vchauvin@tpcg.org to express their wishes with regards to (re)appointment to said positions prior to the term expiration date.

/tet

cc: Council Agenda File Organizations/Individuals

### Venita Chauvin

From: Sent: To: Subject: Suzanne Carlos [suzanne@houmachamber.com] Friday, August 18, 2017 2:07 PM Venita Chauvin RE: TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY, Re-vised Board 2015.(03-01-17)doc.doc

Hi Venita,

You did send some kind of notification that I got in the mail. So, the Board voted on Tuesday, August 15<sup>th</sup>, to re-appoint Nicholas Hebert to the TEDA Board as a Houma-Terrebonne Chamber of Commerce representative. Will this do? Enjoy your weekend,

Suzanne

Suzanne Nolfo Carlos | President/CEO 985-876-5600 | www.houmachamber.com



Uniting community and building a stronger Terrebonne. Chamber Connected!

From: Venita Chauvin [<u>mailto:vchauvin@tpcg.org</u>] Sent: Friday, August 18, 2017 2:03 PM To: Suzanne Carlos <<u>suzanne@houmachamber.com</u>> Subject: TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY, Re-vised Board 2015.(03-01-17)doc.doc

Suzanne: The term of Mr. Nicholas Hebert's term, representing the Chamber, on TEDA expires 9/9/17. Can you send me a recommendation from the Chamber if they want to re-nominate him or someone else. I should have sent you notification before now. He will remain on the board, until he is re-appointed or replaced. Thank you!

Venita H. Chauvin, Council Clerk Terrebonne Parish Council <u>vchauvin@tpcg.org</u> (985) 873-6519



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### Officers & Directors

Cory Kief President Crosby Tugs

Paul Danos Executive Vice President Danas

Chett Chiasson Vice President Greater Lafourche Port Commission Port Fourchon

Jared Toups Secretary Oil States

Charles Theriot Treasurer Charles C. Theriot & Co. CP.5's

Mitch Marmande Director Delta Coast Consultants

Robbie Naquin Director Capital One Bank

Stuart Faucheux Director Express Supply & Steel

Wynn Radford Director BP

Bill Blanchard Past President & Advisor Galf Island, LLC

Jane Arnette SCIA Executive Director August 17, 2017

Venita H. Chauvin, Council Clerk Terrebonne Parish Council PO Box 2768 Houma, Louisiana 70361

### **RE: TEDA Appointments**

Dear Ms. Chauvin:

Terrebonne Economic Development Authority (TEDA) was duly sanctioned through LA Senate Bill 212, Act 622, allowing South Central Industrial Association (SCIA) three appointments on the Authority board.

PO Box 2143 • 1340 West Tunnel Blvd, Suite 500 B • The Atrium • Houma, LA. 70361

Phone: 985-851-2201 **O** Fax: 985-851-2202 **O** jane@sciaonline.net

SCIA has one appointment to make to replace Tommy Guarisco whose term is up in September 2017. We respectfully submit the following name to the Terrebonne Parish Council for the designated SCIA appointment to serve a three-year term.to the TEDA board as required by law:

### C.J. Domangue, owner of DL Wealth Management. 255 Corporate Drive, Houma, LA 70360

We sincerely appreciate the opportunity to participate in this board that hopefully will be the binding force for the economic future of Terrebonne Parish. If you need further information or assistance, please call the SCIA office.

Sincerely,

Jone & antto

Jane Arnette Executive Director Christy Naquin Executive Director, effective 11-1-17

SCIA Recipient of the Louisiana Outstanding Business Champion Award for Work It! Louisiana Workforce Development Program by BESE, LDOE, & LCTCS

CC: CJ Domangue

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**Item Title:** Veterans' District

### Item Summary:

**Veterans' Memorial District Board:** Three expiring terms (One each representing: Marine Corps League, Parish President North Intracoastal Canal, and Legislative Delegation North). Parish President recommends re-appointment of Mr. Ken Royston,

### **ATTACHMENTS:**

**Description** Parish President Re-appointment **Upload Date** 8/18/2017

**Type** Cover Memo



### OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT P.O. Box 6097 HOUMA, LOUISIANA 70361-6097



(985) 873-6401 FAX: (985) 873-6409 EMAIL: gdove@tpog.org

August 17, 2017

Chairman Dirk Guidry Terrebonne Parish Council 8026 Main Street, Suite 600 Houma, LA 70360

Re: Re-Appointment to Veterans' Memorial District Board

I would like to re-appoint Mr. Ken Royston to the Veterans' Memorial District Board. I respectfully request your ratification of Mr. Royston's re-appointment, which I will introduce at the next Regular Council Meeting.

Respectfully,

South Dave

Gordon E. Dove Parish President

GED/lha

Cc: Venita Chauvin, Council Clerk Reading File

Category Number: 7. Item Number: A.



Wednesday, August 23, 2017

Item Title: Upcoming Vacancies

Item Summary: Upcoming Vacancies: Fire District No. 10 Board: One vacancy due to a resignation. Recreation District No. 7: Two vacancies due to a resignations.

### **ATTACHMENTS:**

**Description** Letter of resignation Notice of resignations

### Upload Date

8/18/2017 8/18/2017 **Type** Cover Memo Backup Material

August 10-2017

To: Terrebonne Parish Consolidated Government Council

**RE: Terrebonne Parish Fire District #10 Board of Directors** 

Dear T.P.C.G council, please be advised that I am no longer able to serve on the Terrebonne Parish Fire Protection District #10 Board of Directors due to health reasons.

I apricate you all, for appointing me to the T.P.F.D.#10 and having the confidence in me for the past few years to serve my community.

Thanks, Allen Knight



TERREBONNE PARISH COUNCIL

### Venita Chauvin

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From:	lcfd7 [lcfd7@att.net]
Sent:	Thursday, August 17, 2017 1:29 PM
To:	Venita Chauvin
Cc:	Belinda Prosperie
Subject:	Rec #7 Resignation (Board Opening)
Attachments:	Resgination Letter Effie Bennet.pdf

Importance:

High

Attached is the letter turned in May 2017 (not dated) from Ms Effie Bennett resignation. Please state that Rec #7 has two openings to fill for the board.

Amanda G. Thibodeaux Administrative Assistant of Little Caillou Fire Department 5016 Hwy 56 Chauvin, La 70344 Phone 985-594-7775 Fax 985-594-7778 Cell 504-234-2161 Email: <u>lcfd7@att.net</u> Rec# District 7 Mr. Dirk Guidry Mr. Donald Tivet

ź

Ms. Effie Bennett 107 Trellis Ave. Chauvin, La 70344

Sirs; thanking you for giving me the opportunity to serve on the board, and to be of a service to the community. I was glad to have the pleasure of working with everyone and hearing their views on different issues. The time served on the board has indeed enlightened me and help me become a stronger individual. However the time has come that my views are no longer their views, and their views are no longer my views , making me know that I have made the correct decision to move on. Please accept my resignation, and if there is anything I could do to be of a help in the future, please feel free to contact me

> Thank you Effie Bennett

### Venita Chauvin

From:	lcfd7 [lcfd7@att.net]
Sent:	Thursday, August 17, 2017 10:28 AM
To:	Venita Chauvin
Cc:	Belinda Prosperie
Subject:	Fw: Resignation
Importance:	High

Per Ms Belinda I am forwarding Curtis Constrantiche resignation so that you are aware of one of the openings for Rec #7. We will also forward Ms Effie Bennett resignation this afternoon.

Amanda G. Thibodeaux Administrative Assistant of Little Caillou Fire Department 5016 Hwy 56 Chauvin, La 70344 Phone 985-594-7775 Fax 985-594-7778 Cell 504-234-2161 Email: lcfd7@att.net

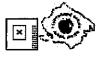
From: Constrantiche, Curtis Sent: Monday, March 6, 2017 9:33 AM To: <u>donaldtivet@att.net</u> ; <u>diguidry@tpcg.org</u> Cc: Angela Rains (<u>arains@tlcd.org</u>) ; lcfd7 Subject: Resignation

To whom it may concern:

Please allow this email to be official notification that effective immediately that I, Curtis J. Constrantiche, do hereby resign my position on the Board of Commissioners for Terrebonne Parish Rec. 7. I thank Parish Councilman Dirk Guidry, Board President Donald Tivet Sr., Director Bea Prosperie and all of the members of the board for their support over the years that I served. I remain...

Respectfully yours,

Curtis J. Constrantiche Retirement Specialist Terrebonne Parish School Board



Category Number: 8. Item Number: A.



Wednesday, August 23, 2017

Item Title: Council Members

Item Summary: Council Members

Category Number: 8. Item Number: B.



Wednesday, August 23, 2017

**Item Title:** Parish President

Item Summary: Parish President