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**PARISH COUNCIL**  
**PARISH OF TERREBONNE**

**Dirk Guidry**  
**CHAIRMAN**

**Steve Trosclair**  
**VICE-CHAIRPERSON**  
**DISTRICT 1**

**John Navy**

**DISTRICT 2**  
**Arlanda J Williams**

**DISTRICT 3**  
**Gerald Michel**

**DISTRICT 4**  
**Scotty Dryden**



2nd Floor, Council Meeting Room  
Government Tower, 8026 Main Street  
Houma, Louisiana

**AGENDA**

Wednesday, October 25, 2017  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**Venita H. Chauvin,**  
**COUNCIL CLERK**

**DISTRICT 5**

**Christa Duplantis-Prather**  
**DISTRICT 6**

**Darrin Guidry**

**DISTRICT 7**

**Al Marmande**

**DISTRICT 8**

**Dirk Guidry**

**DISTRICT 9**

**Steve Trosclair**

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NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON SEPTEMBER 27, 2017**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 11, 2017**

**DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION CONDEMNATION HEARINGS HELD ON OCTOBER 23, 2017**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 10/16/2017 & 10/23/2017**

**APPROVE MANUAL CHECK LISTING FOR SEPTEMBER 2017**

**1. GENERAL BUSINESS:**

- A. Terrebonne Parish Tree Board presentation to the Houma Main Street Program for improvements made to the oak trees on New Orleans Boulevard.
- B. Recognizing and commending Cub Scout Webelos, Pack 399.
- C. State Representative Beryl Amedée, District 51, will address the Council to give a Legislative review and update.
- D. RESOLUTION: Approving waiver of Coastal Impact Certificate Fee for a Beneficial Coastal Restoration Project in Western Terrebonne Parish.
- E. Mr. O'Neil Malbrough, GIS Engineering - Presentation of projects - Conveyance Channel, Hanson Canal Floodgate, etc.
- F. Mr. Bobby Arceneaux, Recreation District No. 2,3 Board Member - Presentation on behalf of Recreation District No. 2,3 on the status of the boy's baseball and girls softball fields.
- G. Commending and congratulating Parish Manager Al Levron for his 36 years of service to Terrebonne Parish Consolidated Government upon his retirement.

## 2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. As per speaker cards submitted prior to the beginning of the meeting.

### 6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. A public hearing per Chapter 11 of the Parish Code of Ordinances to gather facts, opinions and other input regarding a Waste Storage or Disposal Facility application for a permit to operate at 349 Powhatten Court, Gibson, LA 70356, by M.A.R.S. Cleaning Services, LLC, and to address other matters relative thereto. **(Continued from 10/11/17 meeting)**
  - 1) Consider action on matter.
- B. The proposed 2018 Parish Budget and Five Year Capital Outlay Budget submitted by the Parish President.
  - 1. Consider continuing public hearing to November 15, 2017 meeting. **(Continued from 10/11/17 meeting)**
- C. An ordinance to authorize the acquisition of property, sites, and/or servitudes required for the renovation of Afton, Ardoyne and Naquin Sewer Lift Stations, Parish Project NO. 16-SEW-13; Authorize the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property, and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the public; and to provide for other matters relative thereto.
  - 1. Consider adoption of ordinance.
- D. An ordinance to amend the 2017 Adopted Operating Budget and 5-Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and provide for related matters:
  - I. CDBG Program, \$1,000
  - II. HOME Investment Partnerships Program, \$2,129
  - III. Group Insurance Fund, \$500,000
  - IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
  - V. Brady Bridge Replacement, \$200,000
  - VI. Petit Caillou Drainage, \$500,000
  - VII. Bayou Black Pump Station, \$900,000
  - VIII. Bayou Terrebonne Pump Station, \$350,000
  - IX. East Side Safe Room, \$55,617
  - X. South La. Wetlands Discovery Center, (\$735,500)
  - XI. Civic Center, \$317,896
  - 1. Consider adoption of ordinance.
- E. An ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

Sanitation Fund, \$100,000

1. Consider adoption of ordinance.

- F.** An ordinance to amend Section 21-87 and enact Sections 21-88, 21-89, 21-90, and 21-91 of the Terrebonne Parish Code of Ordinances at Article V of Chapter 21 to provide for the removal of any Board Member of any Recreation District established by the Terrebonne Parish Consolidated Government to establish fiscal oversight of the Terrebonne Parish Recreation Districts as applicable; to provide for related matters.

1. Consider adoption of ordinance.

**3. COMMITTEE REPORTS:**

- A.** Public Services Committee, 10/23/17\*
- B.** Community Development & Planning Committee, 10/23/17 \*
- C.** Policy, Procedure & Legal Committee, 10/23/17
- D.** Budget & Finance Committee, 10/23/17\*  
(\*Ratification of minutes calls public hearings on \*11/15/17 at 6:30 p.m.)

**4. STREET LIGHTS:**

- A.** Light installations, removals, and/or activations.

**5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. Recreation District No. 3 Board:** One vacancy to fill unexpired term.
- B. Recreation District No. 7 Board:** One vacancies to fill unexpired term.
- C. Recreation District No. 6 Board:** One vacancy due to a resignation. Mr. Joseph Boquet submits application.
- D. Fire District No. 10 Board:** One vacancy to fill unexpired term. Mr. Dexter Detiveaux submits application.
- E. Downtown Development Corp.:** Four expiring terms on 11/01/17. Mr. Ronald Lirette (Parish Council), Ms. Dale Norred (Historical Society) and Ms. Mary Jane Peters (Gardens Club) wish to be considered for re-appointment. Parish President recommends re-appointment of Mrs. Carmen Waitz.
- F. Houma Area Convention & Visitors' Bureau:** Two expiring terms on 12/31/17

**6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. Upcoming Vacancies:**
- 1) Houma-Terrebonne Planning Commission (African American):** One expiring term expiring on 11/30/17.
  - 2) Municipal Fire & Police Civil Service Board:** One expiring term (Council nomination).
  - 3) Fire District No. 10 Board:** One vacancy due to resignation.

**7. COUNCIL MEMBERS REQUEST DISCUSSION OF:**

- A.** Discussion and possible action regarding Recreation Districts subject to the obligations of subsection (d) of Section 21-91 of the Terrebonne Parish Code of Ordinances and the obligations of subsections (e) and (f) of Section 21-91 of the Terrebonne Code of Ordinances.

**8. ANNOUNCEMENTS:**

- A. Council Members**
- B. Parish President**

**9. STAFF REPORTS:**

**A.** Parish President's Appointment of Parish Manager.

**10. ADJOURN**

Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON SEPTEMBER 27, 2017

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Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 11, 2017

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Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

SPECIAL COUNCIL SESSION CONDEMNATION HEARINGS MEETING HELD ON OCTOBER 23, 2017

**Item Summary:**

DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION CONDEMNATION HEARINGS HELD ON OCTOBER 23, 2017

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Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

Accounts Payable Bill List For 10/16/2017 & 10/23/2017

**Item Summary:**

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 10/16/2017 & 10/23/2017

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Accounts Payable Bill List for 10/16/2017 & 10/23/2017	10/19/2017	Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 10/16/2017 & 10/23/2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

October 19, 2017

Date

Category Number:  
Item Number:



Wednesday, October 25, 2017

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**Item Title:**

Manual Check Listing-September 2017

**Item Summary:**

APPROVE MANUAL CHECK LISTING FOR SEPTEMBER 2017

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**ATTACHMENTS:**

**Description**

Manual Check Listing-September 2017

**Upload Date**

10/19/2017

**Type**

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
MANUAL CHECK LISTING-SEPTEMBER 2017

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace Mauldin, CFO

Signature

September 19, 2017

Date

Category Number: 1.  
Item Number: A.



Wednesday, October 25, 2017

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**Item Title:**

Tree-Mendous Tree Award

**Item Summary:**

Terrebonne Parish Tree Board presentation to the Houma Main Street Program for improvements made to the oak trees on New Orleans Boulevard.

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**ATTACHMENTS:**

**Description**

email

**Upload Date**

10/18/2017

**Type**

Backup Material

## Venita Chauvin

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**From:** Myers McAllister [myers.mcallister@stmattshouma.org]  
**Sent:** Monday, September 25, 2017 10:30 AM  
**To:** Venita Chauvin  
**Cc:** Trudy Hebert  
**Subject:** Tree-mendous Tree Award

Ms. Venita,

I am hoping to schedule a presentation for the October 25 Council Meeting. The Terrebonne Parish Tree Board would like to present the Tree-Mendous Tree Award to the Houma Main Street Program for the improvements made to the oak trees on New Orleans Blvd. Anne Picou is arranging for Board President Leo Ledet to accept the award. Ann will also invite Roger Bourgeois who initially suggested that something should be done to the trees. Please let me know at your earliest convenience if we can be on the agenda. I look forward to hearing from you soon. Thank you.

Myers McAllister  
Secretary, TPTB

Category Number: 1.  
Item Number: B.



Wednesday, October 25, 2017

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**Item Title:**

Recognizing Cub Scout Webelos, Pack 399

**Item Summary:**

Recognizing and commending Cub Scout Webelos, Pack 399.

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**ATTACHMENTS:**

**Description**

Backup

**Upload Date**

10/20/2017

**Type**

Backup Material

## Venita Chauvin

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**From:** Christa Duplantis [merlot2929@yahoo.com]  
**Sent:** Tuesday, October 17, 2017 9:17 AM  
**To:** Venita Chauvin  
**Subject:** Fwd: Webelos Scouts

These are the name of the cub scouts that will be recognized at the meeting next Wed meeting. Can u make certificates for these guys

Sent from my iPhone

Begin forwarded message:

**Resent-From:** <cduplantis@tpcg.org>  
**From:** cristy ardoin <cristy.wa84@gmail.com>  
**Date:** October 16, 2017 at 7:08:16 PM CDT  
**To:** <cduplantis@tpcg.org>  
**Subject:** Webelos Scouts

Dorian Womack  
Peter Dupre  
Alexander McCollum  
Nathaniel Matherne  
Linc Dupre



Wednesday, October 25, 2017

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**Item Title:**

Rep. Beryl Amedee - Legislative Review & Update

**Item Summary:**

State Representative Beryl Amedée, District 51, will address the Council to give a Legislative review and update.

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**ATTACHMENTS:**

**Description**

email

**Upload Date**

10/4/2017

**Type**

Backup Material

## Venita Chauvin

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**From:** Venita Chauvin  
**Sent:** Wednesday, October 4, 2017 11:07 AM  
**To:** 'Amedee, Rep. (District Office)'  
**Subject:** RE: Legislative Update

Confirmed, 10/25/17. Printing email for agenda.

Venita

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**From:** Amedee, Rep. (District Office) [<mailto:amedeeb@legis.la.gov>]  
**Sent:** Wednesday, October 4, 2017 11:06 AM  
**To:** Venita Chauvin  
**Subject:** RE: Legislative Update

Venita,

If possible, I would like to be placed on the agenda for Wednesday, October 25, to briefly address the Police Jury to offer a legislative review and update.

Please confirm as soon as convenient, so that I can "set it in stone".

Thanks!

-Beryl

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**From:** Venita Chauvin [<mailto:vchauvin@tpcg.org>]  
**Sent:** Tuesday, October 03, 2017 1:45 PM  
**To:** Amedee, Rep. (District Office)  
**Cc:** Dirk Guidry  
**Subject:** RE: Legislative Update

Beryl, Dirk said whichever date is good for you. October 11 or 25, etc. Let me know and I will list you on the agenda.

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



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**From:** Amedee, Rep. (District Office) [<mailto:amedeeb@legis.la.gov>]  
**Sent:** Tuesday, October 3, 2017 9:20 AM  
**To:** Dirk Guidry

**Cc:** Venita Chauvin  
**Subject:** Legislative Update

Hon. Dirk Guldry, Chairman  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361

Dear Dirk,

Please accept this letter as an offer to give an update to the Council of legislation passed in our 2017 Regular and Extraordinary Sessions and what we can expect in 2018, including the possible impact on Terrebonne Parish. If there are items of particular interest to you or your members and you let me know ahead of time, I will gladly tailor my report to include specific details.

Please consider your upcoming meeting agendas and provide me with a date or two when my visit would be most convenient for you and I will do my best to honor your schedule.

Yours truly,

**Beryl A. Amedée**

State Representative-District 51  
302 School St. - Houma, LA 70360  
Office (985) 858-2967 - Fax (985) 858-2968

**LOUISIANA HOUSE OF REPRESENTATIVES**



Category Number: 1.  
Item Number: D.



Wednesday, October 25, 2017

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**Item Title:**

RESOLUTION waiving CIC fee for public project

**Item Summary:**

RESOLUTION: Approving waiver of Coastal Impact Certificate Fee for a Beneficial Coastal Restoration Project in Western Terrebonne Parish.

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**ATTACHMENTS:**

**Description**

Resolution

**Upload Date**

10/10/2017

**Type**

Resolution

## **RESOLUTION**

**Offered By:**

**Seconded By:**

**WHEREAS**, the Terrebonne Parish Coastal Zone Management and Restoration Advisory Committee (CZMRAC) was constituted to provide leadership, direction and consistency in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development, conservation, restoration, creation and nourishment of coastal resources in Terrebonne Parish; and,

**WHEREAS**, from time to time, the CZMRAC works with federal, state, local, and private partners in the pursuit of these goals; and,

**WHEREAS**, Ducks Unlimited, Inc. in cooperation with federal, state, and private partners, has obtained funding from the U. S. Department of the Interior through the North American Wetlands Conservation Council for projects to greatly benefit wetlands in western Terrebonne Parish; and,

**WHEREAS**, the funds awarded will increase the flow of vital freshwater through the CarenCro Bayou marsh complex and construct a water control structure on Biscuit Bayou, thereby improving habitat for fish and wildlife so important to the culture and economy of Terrebonne Parish; and,

**WHEREAS**, these projects were given priority in the Parish's 2009 Comprehensive Plan for Coastal Restoration; and,

**WHEREAS**, the Coastal Zone Management and Restoration Advisory Committee believes that the benefits to the public of these projects will greatly outweigh the fee normally charged for the issuance of a Coastal Impact Certificate and, as a consequence, has adopted a Resolution urging the Parish Council to waive the fees associated with the parish's Coastal Impact Certificate.

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government that in consideration of the public benefits that will accrue to the parish and its citizens by virtue of these projects, that the fees associated with the issuance of the parish's Coastal Impact Certificate are hereby waived.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the Resolution adopted on this 25<sup>th</sup> day of October, 2017.

Category Number: 1.  
Item Number: E.



Wednesday, October 25, 2017

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**Item Title:**

Mr. O'Neil Malbrough, GIS Engineering

**Item Summary:**

Mr. O'Neil Malbrough, GIS Engineering - Presentation of projects - Conveyance Channel, Hanson Canal Floodgate, etc.

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**ATTACHMENTS:**

**Description**

email

**Upload Date**

10/18/2017

**Type**

Backup Material

## Venita Chauvin

---

**From:** Debbie Ortego  
**Sent:** Wednesday, October 18, 2017 9:13 AM  
**To:** Venita Chauvin  
**Cc:** Leilani Adams  
**Subject:** Agenda items for Wednesday council meeting

Can you please add 2 items for Wednesday's council agenda?

Both items would be at the beginning of the meeting.

1 – Oneil Malbrough and GISY would do a presentation of projects – Conveyance Channel, Hanson Canal floodgate, etc.

2 – Bobby Arceneaux would give a presentation on behalf of Rec 2-3 on the status of the boy's baseball and girls softball fields.

I do not have any PowerPoint info but will see if I can get and forward to you.

Any questions please let me know.

Thanks

*Debbie Ortego*

Assistant to Gordon Dove

Terrebonne Parish Consolidated Government

E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361



Category Number: 1.  
Item Number: F.



Wednesday, October 25, 2017

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**Item Title:**

Mr. Bobby Arceneaux - Rec. 2,3

**Item Summary:**

Mr. Bobby Arceneaux, Recreation District No. 2,3 Board Member - Presentation on behalf of Recreation District No. 2,3 on the status of the boy's baseball and girls softball fields.

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**ATTACHMENTS:**

**Description**

email

**Upload Date**

10/18/2017

**Type**

Backup Material

## Venita Chauvin

---

**From:** Debbie Ortego  
**Sent:** Wednesday, October 18, 2017 9:13 AM  
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I do not have any PowerPoint info but will see if I can get and forward to you.

Any questions please let me know.

Thanks

*Debbie Ortego*

Assistant to Gordon Dove

Terrebonne Parish Consolidated Government

E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361





Wednesday, October 25, 2017

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**Item Title:**

COMMENDING PARISH MANAGER AL LEVRON UPON RETIREMENT

**Item Summary:**

Commending and congratulating Parish Manager Al Levron for his 36 years of service to Terrebonne Parish Consolidated Government upon his retirement.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
email	10/20/2017	Backup Material
Commendation	10/23/2017	Backup Material

## Venita Chauvin

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**From:** Leilani Adams  
**Sent:** Tuesday, October 10, 2017 9:01 AM  
**To:** Venita Chauvin  
**Subject:** Al's Retirement Commendation

V:

Please add a retirement commendation to Wednesday, October 25<sup>th</sup>'s agenda.

Respectfully,

*Leilani H. Adams*

Executive Secretary to Parish President Gordon E. Dove

Terrebonne Parish Consolidated Government

E-mail: [ladams@tpcg.org](mailto:ladams@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

Cell: 985-519-6110

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361



**Saltwater Fishing Capital of the World**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT



COMMENDATION

WHEREAS, Al J. Levron began his employment under the Terrebonne Parish Police Jury on July 15, 1981, as the EPA Grants Coordinator; and,

WHEREAS, over the ensuing 36 years Mr. Levron held many positions with Parish Government, each with incrementally more responsibility; and,

WHEREAS, upon consolidation of the Terrebonne Parish Police Jury and City of Houma Board of Aldermen as the governing authority of Terrebonne Parish on January 9, 1984, Al held the position of Pollution Control Administrator, a position he held for ten years; and,

WHEREAS, Al was subsequently appointed Public Works Director, a position he held for more than eight years before his appointment as Parish Manager in December 2000; and,

WHEREAS, He later served Terrebonne Parish in other responsible positions until his re-appointment as Parish Manager in June 2009, the position he currently holds; and,

WHEREAS, November 3, 2017 will mark the last day of his employment as Terrebonne Parish's longest serving Parish Manager, beginning the next day his well-deserved and hard-earned retirement; and

WHEREAS, Al has been a most valuable and conscientious public servant, giving great credit to the people and government of Houma-Terrebonne; and,

WHEREAS, Al's expertise, knowledge and accomplishments are far too numerous to note within this document; and,

WHEREAS, the Parish Council and the Parish President, along with all of those with whom he has served long and well, wish to extend their heartfelt appreciation to Al for a job exceedingly well done, and for the many sacrifices of personal time and effort he has made throughout the past 36 years.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of Parish President Gordon E. Dove and the entire Terrebonne Parish Consolidated Government that the extraordinary service of

AL J. LEVRON

To the people of the Houma-Terrebonne community is hereby publically acknowledged, and that he is extended the sincerest best wishes for his future.

GORDON E. DOVE  
PARISH PRESIDENT

DIRK GUIDRY  
COUNCIL CHAIRMAN

TERREBONNE PARISH COUNCIL

JOHN NAVY	ARLANDA WILLIAMS	GERALD MICHEL	SCOTTY DRYDEN	CHRISTA DUPLANTIS-PRATHER
DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
DARRIN GUIDRY	AL MARMANDE	DIRK GUIDRY	STEVE TROSCLAIR	
DISTRICT 6	DISTRICT 7	DISTRICT 8	DISTRICT 9	

Category Number: 2.  
Item Number: A.



Wednesday, October 25, 2017

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**Item Title:**

Public to address Council

**Item Summary:**

As per speaker cards submitted prior to the beginning of the meeting.

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Wednesday, October 25, 2017

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**Item Title:**

Public Hearing to receive comments relative to M.A.R.S. Cleaning Services, LLC Waste Storage or Disposal Facility Permit Application

**Item Summary:**

A public hearing per Chapter 11 of the Parish Code of Ordinances to gather facts, opinions and other input regarding a Waste Storage or Disposal Facility application for a permit to operate at 349 Powhatten Court, Gibson, LA 70356, by M.A.R.S. Cleaning Services, LLC, and to address other matters relative thereto.

**(Continued from 10/11/17 meeting)**

- 1) Consider action on matter.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/6/2017	Executive Summary
Resolution	9/6/2017	Resolution
TPCG Permit Document Draft	9/6/2017	Backup Material
Info on where to view full application	9/6/2017	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

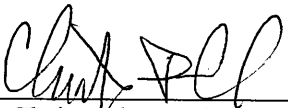
PROJECT TITLE
Calling a Public Hearing to receive comments relative to M.A.R.S. Cleaning Services, LLC Waste Storage or Disposal Facility Permit Application

PROJECT SUMMARY (200 WORDS OR LESS)
Per Chapter 11 of the Parish Code of Ordinances, the applicant submitted an application and requests that a public hearing be held to gather facts, opinions and other input regarding a Waste Storage or Disposal Facility applied for by M.A.R.S. Cleaning Services, LLC, and to address other matters relative thereto.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
On August 24, 2017 M.A.R.S. Cleaning Services, LLC submitted application for a permit to operate a NORM on-site cleaning and decontamination facility and job site waste permit at 349 Powhatten Court, Houma, LA 70356. Parish Staff has reviewed the application and determined it to be sufficient to proceed with the public hearing. The applicant has begun the public notice requirements as per the ordinance.

TOTAL EXPENDITURE			
\$0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9	

  
Christopher Pulaski  
Planning & Zoning Director

9/6/17  
Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A Resolution calling for a public hearing to gather facts, opinions and other input regarding a Waste Storage or Disposal Facility applied for by M.A.R.S. Cleaning Services, LLC, and to address other matter relative thereto.

WHEREAS, on August 24, 2017 M.A.R.S. Cleaning Services, LLC submitted application for a permit to operate a NORM on-site cleaning and decontamination facility and job site waste permit at 349 Powhatten Court, Houma, LA 70356, and

WHEREAS, Terrebonne Parish Code of Ordinance, Chapter 11 “Garbage, Trash, Hazardous Waste and Weeds”, Article III, “Hazardous Waste”, Section 11-58 “Permit Application”, states that “any person desiring to store or dispose of hazardous waste in a facility or at a site where such storage or disposal is not prohibited hereunder, and any person desiring to develop any waste site or facility, shall submit an application in triplicate for a permit to the Parish Council”, and

WHEREAS, Section 11-59 “Public Hearing Required” states that “a public hearing shall be called within sixty (60) days of the submission of the permit application”.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, a public hearing be called to gather facts, opinions and other input regarding a Waste Storage or Disposal Facility Permit applied for by M.A.R.S. Cleaning Services, LLC.

BE IT FURTHER RESOLVED that a public hearing on said matter be called for on Wednesday, October 11, 2017 at 6:30p.m.

## Waste Storage or Disposal Facility Permit Application

M.A.R.S. Cleaning Services, LLC  
499 Powhatten Court  
Gibson, LA 70356  
(985) 631-2002

Issuance of permit based on the following conditions:

1. Have available and provide copies of all required Federal and State permits including:
  - a. LPDES Permit
  - b. TPCG Building Permit for placement of modular structures
2. Follow all applicable Terrebonne Parish Consolidated Government Codes, State laws and regulations, Federal laws and regulations related to the facility and its operations.
3. Issuance of a 1-mile radius setback variance by the Parish Council based on good and sufficient cause because of the hardship for the type of waste storage or disposal facility. The hardship for the variance request is understood as follows:
  - a. Location is in proximity to shipping channel and dock facilities
  - b. Location is in proximity to existing oil and gas and port facilities
  - c. Location is extreme northwest area of the parish close to US Hwy 90 which minimizes risk
  - d. Location in proximity to existing industrial and commercial businesses and fosters economic growth
  - e. Proposed facility fosters proper handling and disposal of hazardous waste.

- **Sec. 11-56. - Areas where disposal is prohibited.**

No hazardous waste or other waste shall be stored or disposed of in the following areas or sites:

(1)

Wetlands or waterways.

(2)

Any area within a one-mile radius of any house, mobile home, apartment, condominium, commercial structure or other structure used as a residence or business, unless the structure is located and used on the site where the hazardous waste or other waste is stored or disposed of.

(3)

Any area designated as an area of particular concern by the council, including Indian burial grounds, historical landmarks, graveyards or other area of particular concern as defined by the coastal management section of the state department of natural resources or as defined in any local coastal zone management ordinances or regulations.

(Parish Code 1979, § 9-41)

**State Law reference**— Parish or municipal land use or zoning ordinance may prohibit hazardous waste facilities, R.S. 30:1144(B); coastal management program, R.S. 49:213.6.



### **Waste Storage or Disposal Facility Permit Application**

M.A.R.S. Cleaning Services, LLC  
499 Powhatten Court  
Gibson, LA 70356  
(985) 631-2002

Due to the excessive file size, a copy of the entire application was made available to the public on September 6, 2017 at the Parish Council office as per Sec. 11-59(b)(3) of the Parish Code of Ordinances.

The Parish Council Office is located at the Government Tower at 8026 Main Street, Suite 600, Houma, LA 70360. Office hours are Monday thru Friday from 8am to 4:30pm. You may contact the Parish Council Office at (985) 873-6520 or by emailing [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org).



Wednesday, October 25, 2017

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**Item Title:**

Presentation of 2018 Budget

**Item Summary:**

The proposed 2018 Parish Budget and Five Year Capital Outlay Budget submitted by the Parish President.

1. Consider continuing public hearing to November 15, 2017 meeting. **(Continued from 10/11/17 meeting)**

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Presentation of 2018 Budget	9/20/2017	Executive Summary
Home Rule Charter Requirements	9/20/2017	Backup Material
Public Hearing Notice & Summary published in Courier	10/3/2017	Backup Material



# EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Presentation of the 2018 Operating and Five Year Capital Outlay Budget.

PROJECT SUMMARY (200 WORDS OR LESS)
To present the 2018 Budget and President's Message

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Parish Code, Article V: Budget is required to be presented at least ninety (90) days prior to the beginning of each fiscal year.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<div><div>NO</div><div>YES</div><div>IF YES AMOUNT BUDGETED:</div></div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	7	8	9	

/s/ Kayla Dupre

Signature

September 20, 2017

Date

**Sec. 5-02. - Operating budget preparation and adoption.**

- (a) At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.
- (b) Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.

**State Constitution reference—** State budgets, Art. VII, § 11.

**State Law reference—** Majority vote of members of police juries to make appropriation, R.S. 33:2741; budget preparation and adoption, R.S. 39:1304 et seq.; governing authority's failure to make appropriation, R.S. 39:1311.

## NOTICE OF PUBLIC HEARINGS

In accordance with Section 5-02(a) of the Home Rule Charter, the Terrebonne Parish Council has scheduled a public hearing on Wednesday, October 11, 2017 at 6:30 p.m. in the Council Meeting Room on the second floor of the Government Tower, 8026 Main Street. The purpose of the hearing is to obtain public input on the following:

THE PROPOSED 2018 OPERATIONS AND MAINTENANCE BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE FIVE-YEAR CAPITAL OUTLAY BUDGET, AS PUBLISHED IN SUMMARY BELOW:

(INSERT TERREBONNE PARISH CONSOLIDATED GOVERNMENT COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS

ALL FUND TYPES, REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018)

To review the proposed budgets, or for more information, contact the Council Office (873-6519) during regular business hours (8:00 a.m. to 4:30 p.m.) on the sixth floor of the Government Tower Building.

VENITA H. CHAUVIN, COUNCIL CLERK – TERREBONNE PARISH COUNCIL

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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

				PROPRIETARY				
	GENERAL	SPECIAL	DEBT	CAPITAL	FUND TYPES	ACTUAL	PROJECTED	PROPOSED
		REVENUE	SERVICE	PROJECTS	ENTERPRISE	2016	2017	2018
<b>REVENUES</b>								
Taxes & Special Assessments	10,843,718	58,174,967	1,606,671	0	10,616,000	80,625,819	81,717,832	81,241,356
Licenses & Permits	2,555,501	1,121,500	0	0	0	3,700,476	3,735,517	3,677,001
Intergovernmental	5,396,111	12,136,667	0	2,915,486	265,800	80,789,678	116,414,343	20,714,064
Charges for Services	209,600	1,004,216	0	0	30,882,407	30,362,778	30,360,043	32,096,223
Fines & Forfeitures	289,000	4,401,500	0	0	0	4,677,112	4,962,585	4,690,500
Miscellaneous Revenue	496,330	49,915	0	0	314,250	1,666,920	1,759,306	860,495
Utility Revenue	0	40,000	0	0	55,336,795	54,395,488	52,985,711	55,376,795
Other Revenue	0	0	0	0	652,500	3,757,316	1,919,104	652,500
<b>TOTAL REVENUES</b>	<b>19,790,260</b>	<b>76,928,765</b>	<b>1,606,671</b>	<b>2,915,486</b>	<b>98,067,752</b>	<b>259,975,587</b>	<b>293,854,441</b>	<b>199,308,934</b>
<b>EXPENDITURES</b>								
Parish Council	138,767	0	0	0	0	96,623	117,384	138,767
Council Clerk	34,621	0	0	0	0	28,085	30,637	34,621
Official Fees/Publication	36,528	0	0	0	0	66,455	124,094	36,528
City Court	823,638	0	0	0	0	947,868	1,045,953	823,638
District Court	750,180	0	0	0	0	636,793	736,239	750,180
Juvenile Services	0	3,154,336	0	0	0	3,463,407	2,955,597	3,154,336
District Attorney	896,290	5,411,228	0	0	0	5,805,230	5,873,094	6,307,518
Clerk of Court	189,571	0	0	0	0	250,068	213,651	189,571
Drug Court	0	566,960	0	0	0	546,591	550,770	566,960
Ward Court	463,020	0	0	0	0	339,426	424,797	463,020
City Marshall's Office	0	1,022,645	0	0	0	972,107	982,443	1,022,645
Judicial-Other	92,000	0	0	0	0	84,096	80,420	92,000
Parish President	303,884	0	0	0	0	251,326	293,699	303,884
Registrar of Voters	190,633	0	0	0	0	173,064	170,582	190,633
Elections	16,000	0	0	0	0	6,994	11,413	16,000
Accounting	464,628	0	0	0	0	501,995	423,731	464,628
Customer Service	19,783	0	0	0	0	50,236	29,439	19,783
Purchasing	0	0	0	0	853,595	812,935	804,782	853,595
Risk Management	0	0	0	0	20,241,462	20,692,741	19,940,734	20,241,462
Human Resources Admin.	0	0	0	0	654,996	581,226	611,919	654,996
Legal Services	510,090	0	0	0	0	373,212	463,399	510,090
Parishwide Insurance	0	0	0	0	7,545,517	6,103,254	6,784,367	7,545,517
Information Technology	0	0	0	0	2,037,138	1,762,589	1,911,681	2,037,138
Planning	1,723,175	1,168,430	0	0	0	2,989,180	6,742,457	2,891,605
Government Buildings	2,212,897	0	0	0	0	7,642,510	10,373,976	2,212,897
Code Violation/Compliance	422,805	0	0	0	0	457,254	395,385	422,805
Auditoriums	0	245,193	0	0	0	576,089	1,194,803	245,193
Civic Center	0	0	0	0	2,448,612	2,227,788	2,335,137	2,448,612
Janitorial Services	289,311	0	0	0	0	290,828	284,274	289,311
General-Other	1,163,283	2,324,658	89,000	0	0	3,455,318	3,567,584	3,576,941
Parish Prisoners	0	2,356,451	0	0	0	3,203,474	4,061,074	2,356,451
Prisoners' Medical Department	0	1,781,506	0	0	0	1,482,740	1,592,111	1,781,506
Coroner	740,120	0	0	0	0	769,064	707,175	740,120
LCLE - ARRA	0	0	0	0	0	15,792	0	0
OJP Hurricane Relief						7,539	9,602	0
Jag 2014 Award	0	0	0	0	0	0	0	0
Police	0	9,832,726	0	0	0	10,011,525	9,712,774	9,832,726
2009 JAG Award	0	0	0	0	0	0	0	0
LHSC Year Long	0	0	0	0	0	95,352	83,775	
Victims Assistance	0	0	0	0	0	23,500	258,419	0
Multi Task Grant	0	0	0	0	0	27,816	22,949	0

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

					PROPRIETARY	ACTUAL 2016	PROJECTED 2017	PROPOSED 2018
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES			
					ENTERPRISE			
Fire-Urban	0	6,158,693	277,058	0	0	6,331,289	6,486,013	6,435,751
Coastal Restore/Preserv	0	259,591	0	0	0	8,748,119	13,640,101	259,591
Engineering	421,955	0	0	0	0	613,946	829,046	421,955
Garage	0	0	0	0	1,029,651	1,018,244	965,605	1,029,651
Roads & Bridges	0	7,045,777	0	0	0	33,620,362	22,530,434	7,045,777
Road Lighting	0	2,196,150	0	0	0	1,734,083	2,201,783	2,196,150
Drainage	0	11,575,993	1,477,569	5,165,486	0	43,863,688	67,981,043	18,219,048
Health Unit	0	784,285	0	0	0	806,089	978,928	784,285
Head Start	0	145,080	0	0	0	139,865	140,080	145,080
Parish VA Service Office	22,392	0	0	0	0	22,392	22,392	22,392
Health & Welfare-Other	83,000	8,652,961	0	0	0	6,141,910	7,057,440	8,735,961
HMGP 1786-01	0	0	0	0	0	199,047	3,001,983	0
Assessment Center	0	89,645	0	0	0	107,400	113,160	89,645
TARC	0	4,804,000	0	0	0	4,808,120	4,875,500	4,804,000
HMGP 1786-02	0	0	0	0	0	97,300	3,271,235	0
HMGP 1786-03	0	0	0	0	0	100,484	4,234,559	0
HMGP 1786-04	0	0	0	0	0	194,106	1,477,280	0
HMGP 1786-06	0	0	0	0	0	611,998	9,406,062	0
Sewerage Collection	0	0	4,185,694	0	4,803,247	9,278,907	10,618,141	8,988,941
Treatment Plant	0	0	0	0	3,563,617	3,652,684	3,401,247	3,563,617
EPA Grant Administration	0	0	0	0	511,789	475,321	489,647	511,789
Sewerage Capital Add'n	0	0	0	0	700,000	702,119	650,000	700,000
Solid Waste Services	0	0	0	0	14,529,284	13,628,502	14,251,149	14,529,284
Animal Control	1,147,311	0	0	0	0	4,198,261	1,316,689	1,147,311
Landfill Closure	0	0	0	0	111,900	13,910	107,339	111,900
Parks & Grounds	0	174,653	201,575	0	0	1,630,738	3,466,871	376,228
Recreation-Other	0	0	0	0	0	267,764	0	0
Adult Softball	0	75,346	0	0	0	74,527	73,263	75,346
Adult Basketball	0	54,848	0	0	0	48,877	49,668	54,848
TPR-Administration	0	786,373	0	0	0	649,713	746,154	786,373
Sports Officials	0	0	0	0	0	(5,887)	0	0
Quality of Life Program	0	7,500	0	0	0	0	4,375	7,500
Grand Bois Park	0	0	0	0	0	0	0	0
Youth Basketball	0	129,403	0	0	0	118,459	114,936	129,403
Football	0	152,871	0	0	0	185,410	151,956	152,871
Youth Softball	0	93,902	0	0	0	55,713	104,883	93,902
Youth Volleyball	0	20,072	0	0	0	18,635	17,831	20,072
Baseball	0	190,323	0	0	0	192,607	185,100	190,323
Adult Volleyball	0	502	0	0	0	464	483	502
Special Olympics	0	27,348	0	0	0	28,260	27,391	27,348
Summer Camps	0	200,000	0	0	0	198,301	210,000	200,000
Tennis Courts	0	72,328	0	0	0	0	0	72,328
Museum-O & M	85,967	0	0	0	0	85,846	79,637	85,967
Port Commission						0	62,360	0
Bunk House Inn	0	33,575	0	0	0	30,981	33,318	33,575
HCV - HAP	0	2,600,912	0	0	0	2,492,383	2,600,912	2,600,912
Family Self Sufficiency	0	47,660	0	0	0	43,481	47,290	47,660
Vouchers Program	0	292,851	0	0	0	310,066	309,340	292,851
Home Administration	0	22,611	0	0	0	30,515	22,610	22,611
Home/Technical Assistant	0	42,395	0	0	0	148,225	73,216	42,395
Home/Projects	0	211,970	0	0	0	275,738	498,654	211,970
LIHeap Weather	0	138,353	0	0	0	116,329	164,098	138,353
CDBG Administration	0	170,300	0	0	0	155,561	190,335	170,300
DHAP IKE	0	0	0	0	0	0	0	0
LMI Property Mitigation	0	0	0	0	0	97,759	435,281	0

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

Recovery Construction	0	0	0	0	0	11,250,044	2,102,742	0
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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND TYPES ENTERPRISE	ACTUAL 2016	PROJECTED 2017	PROPOSED 2018
CDBG Projects	0	0	0	0	0	460,456	1,046,713	0
CDBG Housing Rehab	0	554,202	0	0	0	645,467	797,818	554,202
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478
ARRA Stimulus	0	0	0	0	0	0	116,797	0
HMGP 1603	0	0	0	0	0	1,232	349,687	0
HMGP 1607-02	0	0	0	0	0	300	85,662	0
HMGP 1607-109-0001	0	0	0	0	0	0	27,999	0
Elevation 1603C-10	0	0	0	0	0	448,120	2,619,080	0
Shelter Operations	0	194,303	0	0	0	183,931	191,421	194,303
Non-Grant Reimburse Exp	0	10,000	0	0	0	20,617	7,000	10,000
HMGP 4080-109-0001	0	0	0	0	0	159,761	1,817,944	0
Fiscal Year 2006 Award	0	174,133	0	0	0	215,438	195,380	174,133
SRL 002 & 014	0	0	0	0	0	175,665	2,858,203	0
CSBG-Administration	0	121,470	0	0	0	84,087	73,069	121,470
CSBG-Programs	0	232,945	0	0	0	188,277	257,789	232,945
Economic Development	0	0	0	0	0	0	0	0
Publicity	107,700	0	0	0	0	247,847	171,826	107,700
Economic Development-Other	726,309	0	0	0	0	1,982,712	2,222,623	726,309
Housing & Human Service	363,035	0	0	0	0	360,145	352,395	363,035
Parish Farm Agent	109,112	0	0	0	0	103,004	112,012	109,112
Head Start Administration	0	189,367	0	0	0	181,053	186,020	189,367
Head Start Program	0	565,431	0	0	0	408,029	584,908	565,431
Metropolitan Plan 1986						0	422,326	0
FMA PJ-06-LA2014-001	0	0	0	0	0	565,713	2,247,436	0
FMA PJ-06-LA2015-008						4,707	333,263	0
FMA PJ-06-LA2015-005						7,442	1,218,554	0
FMA PJ-06-LA2015-002						6,272	638,246	0
Public Transit Planning	0	71,298	0	0	0	33,002	73,372	71,298
Marina	25,030	0	0	0	0	24,344	33,062	25,030
Local Coastal Prgm Dev.	0	5,859,436	3,391,263	0	0	11,409,859	7,008,838	9,250,699
Planning	0	315,604	0	0	0	275,875	669,125	315,604
Operation/General Admin	0	430,394	0	0	0	443,330	711,331	430,394
Vehicle Operations	0	923,719	0	0	0	855,504	1,329,536	923,719
Vehicle Maintenance	0	558,079	0	0	0	521,121	699,711	558,079
Non Vehicle Maintenance	0	103,338	0	0	0	88,497	215,887	103,338
Rent/Emergency Shelter	0	19,379	0	0	0	8,796	35,386	19,379
Direct Planning	0	217,500				0	0	217,500
Direct General Admin	0	25	0	0	0	26	2,174	25
Direct Vehicle Operation	0	100,351	0	0	0	83,996	160,035	100,351
Direct Vehicle Prev Maint	0	37,649	0	0	0	25,255	37,243	37,649
Direct Non Vehicle Prev Maint	0	3,000	0	0	0	0	3,250	3,000
Electric Generation	0	0	0	0	26,864,326	25,409,562	23,268,368	26,864,326
Electric Distribution	0	0	0	0	4,024,555	3,354,745	3,586,518	4,024,555
Water Projects	0	0	0	0	0	228,265	206,504	0
Gas Distribution	0	0	0	0	7,948,329	7,508,452	7,439,992	7,948,329
Utility Administration	0	0	0	0	3,027,267	2,675,521	2,632,533	3,027,267
G.I.S. Mapping System	0	0	0	0	287,174	289,695	281,524	287,174
Emergency Preparedness	559,827	0	0	0	0	467,506	783,171	559,827
<b>TOTAL EXPENDITURES</b>	<b>15,132,862</b>	<b>85,823,505</b>	<b>9,622,159</b>	<b>5,165,486</b>	<b>101,182,459</b>	<b>297,603,849</b>	<b>345,873,089</b>	<b>216,926,471</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>4,657,398</b>	<b>(8,894,740)</b>	<b>(8,015,488)</b>	<b>(2,250,000)</b>	<b>(3,114,707)</b>	<b>(37,628,262)</b>	<b>(52,018,648)</b>	<b>(17,617,537)</b>
<b>OTHER FINANCING SOURCES (USES)</b>								
Operating Transfers In	6,366,426	11,786,114	7,887,131	3,429,469	58,107,753	110,758,094	103,081,480	87,576,893
Operating Transfers Out	(11,121,079)	(12,525,622)	(169,392)	(1,429,469)	(62,331,331)	(110,396,595)	(103,081,480)	(87,576,893)

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS**  
**ALL FUND TYPES**  
**REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018**

OTHER FINANCING SOURCES (USES)	<u>(4,754,653)</u>	<u>(739,508)</u>	<u>7,717,739</u>	<u>2,000,000</u>	<u>(4,223,578)</u>	<u>361,499</u>	<u>0</u>	<u>0</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(97,255)	(9,634,248)	(297,749)	(250,000)	(7,338,285)	(37,266,763)	(52,018,648)	(17,617,537)
<b>FUND BALANCE / NET POSITIONS</b>								
Beginning of Year	<u>6,392,017</u>	<u>32,059,883</u>	<u>13,823,576</u>	<u>1,143,675</u>	<u>202,825,547</u>	<u>345,530,109</u>	<u>308,263,346</u>	<u>256,244,698</u>
End of Year	<u><u>6,294,762</u></u>	<u><u>22,425,635</u></u>	<u><u>13,525,827</u></u>	<u><u>893,675</u></u>	<u><u>195,487,262</u></u>	<u><u>308,263,346</u></u>	<u><u>256,244,698</u></u>	<u><u>238,627,161</u></u>



Wednesday, October 25, 2017

---

**Item Title:**

An Ordinance Authorizing the Acquisition of Sites for Afton, Ardoyne and Naquin Sewer Lift Station

**Item Summary:**

An ordinance to authorize the acquisition of property, sites, and/or servitudes required for the renovation of Afton, Ardoyne and Naquin Sewer Lift Stations, Parish Project NO. 16-SEW-13; Authorize the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property, and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the public; and to provide for other matters relative thereto.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	10/5/2017	Executive Summary
Ordinance	10/5/2017	Ordinance



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

16-SEW-13

Renovations of Afton, Ardoyne and Naquin Sewer Lift Stations

### PROJECT SUMMARY (200 WORDS OR LESS)

An ordinance to authorize the acquisition of sites and/or servitudes required for the Renovations of Afton, Ardoyne and Naquin Sewer Lift Stations.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To consider the introduction of an ordinance to acquire any and all sites and/or servitudes that are required to facilitate construction and maintenance of the Renovations of Afton, Ardoyne and Naquin Sewer Lift Stations. This project will be conducive to the public interest, convenience and safety of Terrebonne Parish.

### TOTAL EXPENDITURE

\$10,700.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$600,000.00
-----	----	-----	-------------------------	--------------

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	<u>1</u>	<u>2</u>	3	4	5	<u>6</u>	7	8	9
------------	----------	----------	---	---	---	----------	---	---	---

Signature

Date

10/5/17

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED FOR RENOVATIONS OF AFTON, ARDOYNE AND NAQUIN SEWER LIFT STATIONS, PARISH PROJECT NO. 16-SEW-13; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY AND/OR SERVITUDES FOR THE SAID PURPOSES; TO AUTHORIZE THE PARISH LEGAL STAFF TO COMMENCE EXPROPRIATION PROCEEDINGS IN THE EVENT THE SITES, PROPERTY AND/OR SERVITUDES CANNOT BE OBTAINED CONVENTIONALLY; TO DECLARE THAT THE TAKING, IF REQUIRED, IS NECESSARY AND USEFUL FOR THE BENEFIT OF THE PUBLIC; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire any and all property in full ownership and/or servitudes that are required to facilitate construction and maintenance of the Renovations of Afton, Ardoyne and Naquin Sewer Lift Stations, Parish Project No. 16-SEW-13; that the Parish President, Gordon E. Dove, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire the sites, property in full ownership and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value, and that the Parish Legal Department is hereby authorized, at the direction of the Parish Administration, to institute expropriation pursuant to LA R.S. 19:271 et seq., and/or any other legal proceedings necessary to acquire the necessary sites, property in full ownership and/or servitudes that are necessary and useful for the herein described purposes.

#### SECTION II

PARISH PROJECT NO. 16-SEW-13  
RENOVATIONS OF AFTON, ARDOYNE AND NAQUIN SEWER LIFT  
STATIONS  
PARISH OF TERREBONNE

The project generally provides for the renovations of the Afton, Ardoyne and Naquin sewer stations.

The construction of the above described project will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

#### SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
DIRK GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Wednesday, October 25, 2017

---

**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

An ordinance to amend the 2017 Adopted Operating Budget and 5-Year Capital Outlay of the Terrebonne Parish Consolidated Government for the following items and provide for related matters:

- I. CDBG Program, \$1,000
- II. HOME Investment Partnerships Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center, (\$735,500)
- XI. Civic Center, \$317,896
- 1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

Description	Upload Date	Type
2017 Various Items for Budget Amendment	10/4/2017	Executive Summary
2017 Various Items for Budget Amendment	10/4/2017	Backup Material
Budget Amendment	10/4/2017	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  <div><div>I.</div><div>CDBG Program, \$1,000</div></div> <div><div>II.</div><div>HOME Investment Partnerships Program, \$2,129</div></div> <div><div>III.</div><div>Group Insurance Fund, \$500,000</div></div> <div><div>IV.</div><div>Re-class Several CDBG Recovery Projects, Net Affect - \$0</div></div> <div><div>V.</div><div>Brady Bridge Replacement, \$200,000</div></div> <div><div>VI.</div><div>Petit Caillou Drainage, \$500,000</div></div> <div><div>VII.</div><div>Bayou Black Pump Station, \$900,000</div></div> <div><div>VIII.</div><div>Bayou Terrebonne Pump Station, \$250,000</div></div> <div><div>IX.</div><div>East Side Safe Room, \$55,617</div></div> <div><div>X.</div><div>South La. Wetlands Discovery Center, (\$735,500)</div></div> <div><div>XI.</div><div>Civic Center, \$317,896</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre  
Signature

October 4, 2017  
Date

# Terrebonne Parish Consolidated Government

## Fund 225 CDBG Correction to 2017 Entitlement

Jan Theriot

9/29/2017

Paulette Garrett

Fund	Dept.	ACCOUNT NO.	DESCRIPTION	2017 Current Entitlement	2017 LIA	2017 Current Budget	Adjustment to correct Entitlement Amount	2017 Corrected Entitlement
225	611	8323-01	OFF EQUIP CONTRACT	1,100	1,500	2,600		2,600
225	611	8393-01	TRAVEL & TRAINING	21,215	(1,500)	19,715	(3,683)	16,032
225	619	8224-01	GAS & OIL	10,000		10,000	(4,500)	5,500
225	619	8380-00	HOUSING REHAB/RECONSTR	319,792		530,544	14,410	544,954
225	619	8391-02	RECORDING FEES	3,000		3,000	(1,000)	2,000
225	999	9102-34	TERREBONNE HOMELESS SHELTER	115,000		115,000	1,000	116,000
225	000	5111-00	Fund Balance				4,286	
225	000	6316-07	Current Year Entitlement	840,989		840,989	(10,513)	851,502
234	000	7102-25	Terrebonne Homeless Shelter			(115,000)	(1,000)	116,000
234	000	5111-00	Fund Balance				1,000	

Section I

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	115,000	44,819.86-	0	70,180-
CLOSED:				
2011	110,000	110,000.00-	N/A	0
2012	110,000	110,000.00-	N/A	0
2013	110,000	110,000.00-	N/A	0
2014	103,550	103,550.00-	N/A	0
2015	115,000	115,000.00-	N/A	0
2016	115,000	115,000.00-	N/A	0

ENTER = CONTINUE  
CF01 = EXIT    CF02 = INPUT    SCR    CF04 = DSP DETAIL    CF06 = DSP ENCUMBRANCE    CF08 = PRT DETAIL

Section II

Terrebonne Parish Consolidated Government  
HOME Program- Fund 235

Budget Amendment to Correct 2017 Entitlement

Account No. Description	2017 Total Budget with 2016 Carryover	2017 Total EN and Match	2017 Revised
235-605-8111-10 Salaries - Allocated	10,307	630	10,937
235-605-8111-99 Fringes - Allocated	5,561	316	5,877
235-605-8211-01 Office Supplies	110		110
235-605-8311-03 Utilities - other	410		410
235-605-8316-01 Communication Equipment	50		50
235-605-8322-02 Building Rentals	1,600		1,600
235-605-8323-01 Office Equipment Contract	605		605
235-605-8325-01 Other Contracts & Rentals	5		5
235-605-8325-10 Janitorial Contract	440		440
235-605-8331-01 General Liability Insurance	877		877
235-605-8341-01 Legal Fees	531		531
235-605-8343-01 Audit Fees	218		218
235-605-8349-01 Other Fees	450		450
235-605-8391-02 Recording Fees	300		300
235-605-8392-02 Classified Ads	100		100
235-605-8393-08 Mileage - In Parish	100		100
Total Dept. 605	21,664	946	22,610
235-606-8353-09 CHDO Loan Program			
Total Dept. 606	73,116	100	73,216
235-607-8353-04 Housing Rehabilitation			
235-607-8353-05 Tenant Based Rental Assistance	14,025	0	14,025
235-607-8380-00 Housing Rehab - Reconstruction	112,000	0	112,000
235-607-8390-00 Tenant Based Rental Assistance	163,102	8,869	171,971
Total Dept. 607	198,982	1,675	200,657
	488,110	10,544	498,654
<hr/>			
Expenditures	Grand Totals	11,590	594,480
235-000-6319-00 HUD HOME Program	216,641	9,461	226,102
235-000- 6319-01 HOME Program Carryover	307,504	0	307,504
235-000-6499-00 Misc. - Other			
235-000-6499-01 Misc. - Other			
235-000-6499-03 CHDO Program Account			
235-000-6711-07 Interest Income	10,000	0	10,000
235-000-7101-51 General Fund	0	0	0
Revenues	48,745	2,129	50,874
Beginning Fund Balance	582,890	11,590	594,480
Increase / (Decrease) to F.B.			
Ending Fund Balance			

151-999-9102-35

151-000-5111-00

48,745

2129

50,874

ACCT: 151-999-9102-35

AUGUST 31, 2017 - MONTH LAST CLOSED

GENERAL FUND

OPERATING TRANSFERS

HOME INVEST PARTNERSHIP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	48,745	36,558.73	0	12,186
CLOSED:				
2011	7,747	7,747.00	N/A	0
2012	7,747	7,747.00	N/A	0
2013	40,297	40,297.00	N/A	0
2014	40,297	40,297.00	N/A	0
2015	40,297	40,297.00	N/A	0
2016	40,297	40,297.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

*Section III*

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	14,794,254	13,053,173.38	0	1,741,081
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	400,000	400,000.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	400,000	400,000.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE		CF08 = PRT DETAIL

Section IV

---

**Kayla Dupre**

**From:** Niayonda Picou  
**Sent:** Friday, September 29, 2017 1:54 PM  
**To:** Kayla Dupre  
**Cc:** Kandace Mauldin; Jeanne Bray  
**Subject:** FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility - APPROVED  
**Attachments:** Terrebonne-Budget Summary Amendment No. 31-dated 9-27-17.xlsx

Kayla,

Please move forward with a budget amendment transferring CDBG funds from Ward 7 Levee to the JJC Project. The transfer amounts are listed below. Please let me know if you have any questions.

Ward 7 Levee	-\$45,000.00
Juvenile Justice Facility	\$45,000.00

641-351-8477-07  
641-133-8912-01

Thanks  
Nia

---

**From:** Darin Mann [<mailto:Darin.Mann@LA.GOV>]  
**Sent:** Friday, September 29, 2017 11:42 AM  
**To:** Jennifer Gerbasi  
**Cc:** Lisa Samuels; Sandra Gunner; George Woods; Niayonda Picou; Paulette Garrett  
**Subject:** RE: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility - APPROVED

Jennifer,

The Tier 1 Amendment (No. 31) for Terrebonne Parish was approved this morning by the proposal review committee. A record of this approval to reduce the Ward 7 Levee (55PARA3306) budget by \$45,000 and move those funds to the Juvenile Justice Facility (55PARA2102) will be added to our files and updated in GIOS this afternoon. The budget increase will allow the parish to complete the final phase of the facility.

I also attached your updated budget summary. Please let me know if you need further assistance.  
Thanks,  
Darin

Darin Mann  
Division of Administration  
Office of Community Development-Disaster Recovery Unit  
617 N. Third St., 6th floor  
Baton Rouge, LA 70802  
Office: 225-342-1781  
Cell: 225-485-8033  
Email: [darin.mann@la.gov](mailto:darin.mann@la.gov)

---

**From:** Jennifer Gerbasi [<mailto:igerbasi@tpcg.org>]  
**Sent:** Sunday, September 24, 2017 9:59 PM  
**To:** Darin Mann <[Darin.Mann@LA.GOV](mailto:Darin.Mann@LA.GOV)>  
**Cc:** Lisa Samuels <[Lisa.Samuels@LA.GOV](mailto:Lisa.Samuels@LA.GOV)>; Sandra Gunner <[Sandra.Gunner@LA.GOV](mailto:Sandra.Gunner@LA.GOV)>; George Woods <[George.Woods@LA.GOV](mailto:George.Woods@LA.GOV)>; INACTIVE - Hugh Hyman (DOA) <[Hugh.Hyman2@LA.GOV](mailto:Hugh.Hyman2@LA.GOV)>; Niayonda Picou <[npicou@tpcg.org](mailto:npicou@tpcg.org)>; Paulette Garrett <[pgarrett@tpcg.org](mailto:pgarrett@tpcg.org)>  
**Subject:** FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Greetings,

Please find attached the Tier 1 amendment documentation to transfer funds from Ward 7 Levee to the Juvenile Justice Center for fencing. Please advise if you need further documentation. This is listed as Amendment #31. I will request the budget in excel and forward that to you. I just noticed it is a PDF.

Have a good week.

Cheers,  
Jennifer

---

**From:** Paulette Garrett  
**Sent:** Tuesday, September 19, 2017 2:45 PM  
**To:** Jennifer Gerbasi  
**Cc:** Niayonda Picou; Rayanna Smith  
**Subject:** FW: Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Good afternoon, Jennifer,

Please see attached State Budget Template #31 and associated Summary of Primary/Alternate Project Budget Changes as of 9/18/2017. The governing Resolution and Exhibit A are also attached.

If you have any questions, please let me

*Thanks,*

*Paulette Garrett*

Grants Accountant Supervisor  
Terrebonne Parish Consolidated Government  
Finance Department  
P. O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6456  
Fax: 985-873-6457  
[pgarrett@tpcg.org](mailto:pgarrett@tpcg.org)



*Please consider the environment before printing this email.*

---

**From:** Niayonda Picou  
**Sent:** Monday, September 18, 2017 11:49 AM  
**To:** Paulette Garrett  
**Cc:** Rayanna Smith; Jennifer Gerbasi  
**Subject:** Tier 1 Amendment - Ward 7 Levee & Juvenile Justice Facility

Paulette,

Please find attached a Tier 1 amendment moving \$45,000.00 from Ward 7 Levee to Juvenile Justice Facility. This will allow us to move forward with the fence addition to the Juvenile Justice Facility. Please prepare the appropriate budget and send to Jennifer Gerbasi so that she can send the appropriate request to OCD.

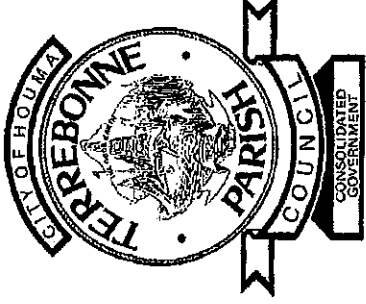
Thanks  
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

*Go Green. Please consider the environment before printing this email.*

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
CHRISTA M. DUPLANTIS-PRATHER, RN  
DISTRICT 7  
AUDORE "AL" MARMANDE  
DISTRICT 9  
STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2  
ARLANDA J. WILLIAMS  
DISTRICT 4  
SCOTTY DRYDEN  
DISTRICT 6  
DARRIN W. GUIDRY, Sr.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org www.tpcg.org

September 14, 2017

MEMO TO: Mike C. Touns  
Public Works Director

FROM: Venita H. Chauvin *VHC*  
Council Clerk

RE: **Gustav/Ike Disaster Recovery Plan  
Amendment**

Please allow this memo to confirm that the Council ratified the attached resolution that authorizes the Parish President to sign and submit an amendment for the aforementioned plan.

By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Hardee-Adams  
CFO Kandace Mauldin  
Capital Projects Administrator Jeanne Bray

/vhc

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: UNANIMOUSLY

**RESOLUTION NO. 17-310**

**A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AND SUBMIT AN AMENDMENT TO THE TERREBONNE PARISH GUSTAV/IKE DISASTER RECOVERY PLAN BUDGET TO THE STATE OF LOUISIANA AND HUD TO COMPLY WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant (CDBG) funding as a result of the damage caused by Hurricanes Gustav and Ike; and

**WHEREAS**, bids were received for the fence addition of the Juvenile Justice Facility; and

**WHEREAS**, the bids received came in over budget; and

**WHEREAS**, funds from the Ward 7 Levee Project will be transfer to cover the lowest responsible responsive bid; and

**WHEREAS**, through the proper public approval process the funds can be reallocated from one project to another as reflected in Attachment A; and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that that the Parish President, Gordon E. Dove, is authorized to sign, submit and implement the recommended amendment to the Terrebonne Parish Gustav/Ike Disaster Recovery Plan regarding the projects in Attachment A.

**THERE WAS RECORDED:**

**YEAS:** C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

**NAYS:** None.

**ABSTAINING:** None.

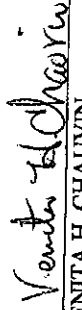
**ABSENT:** A. Williams.

The Chairwoman declared the resolution adopted on this the 11th day of September 2017.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on September 11, 2017 and subsequently ratified by the Assembled Council in Regular Session on September 13, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF SEPTEMBER 2017.

  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

# ATTACHMENT A

Terrebonne Parish Consolidated Government

CDBG Disaster Recovery Program

Gustav/Ike Disaster Recovery Plan

Proposed Plan Amendment \_ Specific Infrastructure and Housing Projects

Project Number	Title	Category	Status	Original Funding	Increase/ Reduction	Resulting Status	Total Committed
55PARA2102	Juvenile Justice Facility	Infrastructure	Priority	\$10,334,340.56	\$ 45,000.00	Priority	\$10,379,340.56
55PARA2102	Ward 7 Levee Improvements	Infrastructure	Priority	\$21,410,524.89	(\$45,000.00)	Priority	\$21,365,524.89
				\$31,744,865.45	\$ -		\$31,744,865.45

good

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-122-8912-01  
CDBG JUVENILE DETENTION FACILITY  
OCD PROJECT # 55-PARA-3201  
PROJECT # 12-JUVCDBG-38**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>10,379,341</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(10,223,422)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>155,919</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Dec-12	LIA 066	CDBG RECOVERY	7,274,000						
Feb-14	ORD 8400	FROM 641-351-8929-06 CDBG REC	449,562						
Jul-14	ORD 8451	FROM 641-351-8929-01	2,541,547						
Aug-15	ORD 8580	FROM 641-351-8929-12	69,232						
Oct-17	PENDING BA	FROM 641-351-8929-07		45,000					
LESS PRIOR YEARS EXPENDITURES			(10,223,422)						
FUNDS AVAILABLE			\$ 110,919	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: DUPLANTIS DESIGN GROUP  
CONTRACTOR: THOMPSON CONSTRUCTION**

**DESCRIPTION:** CONSTRUCT A JUVENILE JUSTICE COMPLEX ON A 6  
ACRE PARCEL OF LAND JUST OFF LA HIGHWAY 24  
NORTH OF LA HIGHWAY 90.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678959

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-351-8929-07**  
**CDBG WARD 7 LEVEE ELEVATION**  
**OCD PROJECT # 55-PARA-3306**  
**PROJECT # 10-CDBG-R-LEV-63**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>21,365,525</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(17,947,855)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>3,417,670</b>

<b>DATE</b>	<b>REFERENCE</b>	<b>FUNDING SOURCE</b>	<b>PRIOR YEARS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Dec-10	LIA 078	CDBG RECOVERY	2,101,392						
Oct-11	LIA 069	CDBG RECOVERY	12,219,376						
Dec-14	ORD 8498	FROM 641-351-8929-01	1,589,715						
Dec-14	ORD 8498	FROM 641-351-8929-05	42						
Jul-15	ORD 8577	FROM 641-351-8929-14	5,500,000						
Oct-17	PENDING BA	FROM 641-122-8912-01		(45,000)					
<b>LESS PRIOR YEARS EXPENDITURES</b>			<b>(17,947,855)</b>						
<b>FUNDS AVAILABLE</b>			<b>\$ 3,462,670</b>	<b>\$ (45,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ENGINEER/ARCHITECT:** CB&I ENVIRONMENTAL, INC  
**CONTRACTOR:** PHYLOWAY CONSTRUCTION, INC  
 CERES ENVIROMENTAL  
 COASTAL DREDGING  
 APECK CONSTRUCTION

**DESCRIPTION:** CONSTRUCTION OF A 10' LIFT DESIGN FOR 85,000  
 LINEAR FEET SEGMENT OF LEVEE THAT REFURBISHES  
 THE EXISTING UPPER AND LOWER LITTLE CAILLOU  
 FORCED DRAINAGE.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

ACCT: 641-351-8929-07

AUGUST 31, 2017 - MONTH LAST CLOSED

FD241 HUD CDBG REC CONS

DRAINAGE

CDBG WARD 7 LEVEE ELEVATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,462,670	804,402.86	0	2,658,267
CLOSED:				
2011	14,320,768	223,392.09	N/A	14,097,376
2012	14,097,376	634,957.00	N/A	13,462,419
2013	13,462,419	711,079.29	N/A	12,751,340
2014	14,341,097	2,113,539.47	N/A	12,227,558
2015	17,727,557	3,667,649.10	N/A	14,059,908
2016	14,059,908	10,597,238.10	N/A	3,462,670

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 641-122-8912-01

AUGUST 31, 2017 - MONTH LAST CLOSED

FD241 HUD CDBG REC CONS

JUVENILE SERVICES

JUVENILE DETENTION CNTR BLDG

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	110,919	3,152.80	405	107,361
CLOSED:				
2011	0		N/A	0
2012	7,274,000	140,366.24	N/A	7,133,634
2013	7,133,634	278,252.44	N/A	6,855,382
2014	9,846,491	2,697,214.72	N/A	7,149,276
2015	7,218,508	6,908,088.72	N/A	310,419
2016	310,419	199,500.09	N/A	110,919

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

# Sections II, VI, VII, VIII

**Kayla Dupre**

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**From:** Kandace Mauldin  
**Sent:** Thursday, September 21, 2017 7:27 AM  
**To:** Kayla Dupre  
**Subject:** Budget Amendment - October Meeting  
**Attachments:** Capital Budget Amendment.xlsx

Attached is a list of projects that need to be amended. This can go on the first meeting in October.

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



**Brady Bridge Replacement**

	Adopted	Change	Amended
661-310-8916-87 Brady Bridge Replacement	-	200,000	200,000
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(200,000)	5,501,781
661-000-7106-59 Transfer from Capital Projects Control	(120,927)	(200,000)	(320,927)
659-999-9106-61 Transfer to Road Construction Fund	120,927	200,000	320,927

**Petit Caillou Drainage**

	Adopted	Change	Amended
655-351-8939-04 Petit Caillou Drainage	363,599	500,000	863,599
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(500,000)	(824,691)
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(500,000)	5,201,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	500,000	824,691

**Bayou Black Pump Station**

	Adopted	Change	Amended
655-351-8939-07 Bayou Black Pump Station	4,122,779	900,000	5,022,779
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(900,000)	(1,224,691)
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(900,000)	4,801,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	900,000	1,224,691

**Bayou Terrebonne Pump Station**

	Adopted	Change	Amended
655-351-8939-08 Bayou Terrebonne Pump Station	100,000	350,000	450,000
655-000-7106-59 Transfer from Capital Projects Control	(324,691)	(250,000)	(574,691)
655-351-8929-95 1-1A Drainage	1,633,006	(100,000)	1,533,006
659-301-8941-01 Lake Boudreaux Diversion	5,701,781	(250,000)	5,451,781
659-999-9106-55 Transfer to Parishwide Drainage Constructic	324,691	250,000	574,691

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-87  
BRADY ROAD BRIDGE REPLACEMENT

TOTAL FUNDING	\$	200,000
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	200,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022					
Oct-17	PENDING BA	FROM 659-301-8941-01 FD 255		200,000										
LESS PRIOR YEARS EXPENDITURES														
FUNDS AVAILABLE			\$	-	\$	200,000	\$	-	\$	-	\$	-	\$	-

ENGINEER/ARCHITECT: DESCRIPTION: Replacement of Brady Road Bridge.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-04  
PETIT CAILLOU DRAINAGE  
LC CONVEYANCE CHANNEL  
PARISH PROJECT # 16-DRA-25

TOTAL FUNDING	\$	2,450,000
EXPENDITURES THRU 12/31/16		(86,401)
PROJECT BALANCE	\$	2,363,599

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Feb-16	ORD 8678	FUND 252 DRAINAGE TAX FUND	70,069						
Feb-16	ORD 8678	FD 698- 1998 PUBLIC MPROV CONST	8,557						
Feb-16	ORD 8678	FD 667- 2005 SALES TAX CONST-INT	21,374						
Jan-17	ORD 8796	FD 252 DRNG TAX FUND		200,000					
Dec-16	ORD 8807	FROM 659-301-8941-02 FD 151	150,000						
Oct-17	PENDING BA	659-301-8941-01 FD 255		500,000					
Jan-18	PROPOSED	FD 252 DRNG TAX FUND			1,500,000				
LESS PRIOR YEARS EXPENDITURES			(86,401)						
FUNDS AVAILABLE			\$ 163,599	\$ 700,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: PRELIMINARY ENGINEERING AND PERMITTING OF  
DRAINAGE SYSTEM, PETIT CAILLOU, CHAUVIN,LA.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-07  
BAYOU BLACK PUMP STATION  
PARISH PROJECT # 16-DRA-26

TOTAL FUNDING	\$	5,022,779
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	5,022,779

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-17	ORD 8860	FROM 655-351-8929-02 FD 252		1,399,188					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		746,954					
Jul-17	ORD 8860	FROM 655-351-8929-63 FD 252		428,294					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 151		950,000					
Jul-17	ORD 8860	FROM 655-351-8929-94 FD 151		500,000					
Jul-17	ORD 8860	FROM 659-301-8941-08 FD 151		99,000					
Aug-17	LIA 40	FROM 655-351-8929-63 FD 252		(657)					
Oct-17	PENDING BA	FROM 659-301-8941-08 FD 255		900,000					

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	5,022,779	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Provide a Pump Station for Bayou Black on the Hansen Canal. To give residents relief from flooding and staining water.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-08  
BAYOU TERREBONNE PUMP STATION

TOTAL FUNDING	\$	450,000
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	450,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		100,000					
Oct-17	PENDING BA	FROM 659-301-8941-01 FD 255		250,000					
Oct-17	PENDING BA	FROM 655-351-8929-95 FD 255		100,000					

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	450,000	\$	-	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT:

DESCRIPTION: Engineering of a new Pump Station for Bayou Terrebonne near Terrebonne General Medical Center.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-301-8941-01  
LAKE BOUDREAUX DIVERSION (CWPRA)  
PROJECT # 05-LAND-14 & 09-DRA-66**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>4,328,224</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(476,443)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>3,851,781</b>

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Jan-04	ORD 6821	FD 255 1/4% CAPITAL SALES TAX	150,000						
Jan-05	ORD 6942	FD 255 1/4% CAPITAL SALES TAX	150,000						
May-06	ORD 7123	DNR	1,260,000						
Aug-06	ORD 7185	FD 151 GENERAL FUND	350,000						
Jan-07	ORD 7234	FD 255 1/4% CAPITAL SALES TAX	200,000						
Jan-08	ORD 7401	FD 151 GENERAL FUND	200,000						
Jan-09	ORD 7566	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	*ADJUST GENERAL FUND	(119,000)						
Jan-10	ORD 7744	*FUND BALANCE	119,000						
Jan-12	ORD 8076	FD 151 GENERAL FUND	200,000						
Jan-13	ORD 8247	FUND 252 DRAINAGE TAX FUND	692,208						
Jan-13	ORD 8247	FD 255 1/4% CAPITAL SALES TAX	1,173,000						
Jan-13	ORD 8247	FD 215 COASTAL RESTORATION - BP	937,475						
Jan-15	ORD 8494	FUND 252 DRAINAGE TAX FUND	1,200,000						
Jan-15	ORD 8494	FD 255 1/4% CAPITAL SALES TAX	1,075,000						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 255	(1,075,000)						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 252	(825,000)						
Jan-17	ORD 8796	FROM 659-197-8912-01 GEN FUND		427,000					
Jan-17	ORD 8796	FROM 659-650-8913-01 FD 151		75,000					
Jan-17	ORD 8796	FROM 659-501-8913-21 FD 151		50,000					

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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-301-8941-01  
LAKE BOUDREAUX DIVERSION (CWPR) (CONTINUED)  
PROJECT # 05-LAND-14 & 09-DRA-66**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 659-195-8353-18 FD 151		156,242					
Jan-17	ORD 8796	FROM 655-351-8928-56 FD 151		300,000					
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 255		129,757					
Jan-17	ORD 8796	FROM 659-501-8913-22 FD 151		7,800					
Jul-17	ORD 8860	DE-OB DNR		(1,155,258)					
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(75,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			75,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(50,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			50,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(156,242)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			156,242				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(300,000)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			300,000				
Jan-18	PROPOSED	EXCHANGE FUNDS 151			(7,800)				
Jan-18	PROPOSED	EXCHANGE FUNDS 255			7,800				
Oct-17	PENDING BA	TO 655-351-8939-08 FD 255		(250,000)					
Oct-17	PENDING BA	TO 661-310-8916-87 FD 255		(200,000)					
Oct-17	PENDING BA	TO 655-351-8934-04 FD 255		(500,000)					
Oct-17	PENDING BA	TO 655-351-8939-07 FD 255		(900,000)					
LESS PRIOR YEARS EXPENDITURES			(476,443)						
FUNDS AVAILABLE			\$ 5,711,240	\$ (1,859,459)	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: T. BAKER SMITH, LLC**

**DESCRIPTION:** COASTAL WETLANDS PLANNING AND RESTORATION.

\* Adjust General Fund Transfer due to \$119,000 coming from Fund Balance

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8929-95  
1-1A DRAINAGE  
PROJECT # 02-DRA-28 & 06-DRA-47  
R# 655-000-6343-07**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>6,266,502</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(4,733,496)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>1,533,006</b>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-98	LIA 025	FD 655 UNALLOCATED INTEREST	20,000						
Feb-02	ORD 6548	FD 252 DRAINAGE TAX FUND	252,800						
Jan-03	ORD 6699	FUND 252 DRAINAGE TAX FUND FROM 655-351-8929-05 FUND 655	200,000						
Sep-03	LIA 036	PROJECT BALANCES	100,000						
Oct-04	ORD 6920	DEPT OF TRANSPORTATION & DEV	662,670						
Jan-05	ORD 6942	FD 252 DRAINAGE TAX FUND	100,000						
Jan-06	ORD 7061	DEPT OF TRANSPORTATION & DEV	2,910,783						
Jan-06	ORD 7061	FD 252 DRAINAGE TAX FUND	790,700						
Jan-07	ORD 7234	FD 252 DRAINAGE TAX FUND	250,000						
Jan-08	ORD 7401	FD 255 1/4 CAPITAL SALES TAX FUND	100,000						
Jan-11	ORD 7932	DEPT OF TRANSPORTATION & DEV	779,549						
Jan-17	ORD 8796	FD 655 FUND BALANCE		8,000					
Jan-17	ORD 8796	FROM 655-351-8929-05 FD 255		1,936					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		30,000					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		17,406					

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TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8929-95  
1-1A DRAINAGE (CONTINUED)  
PROJECT # 02-DRA-28 & 06-DRA-47

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 655-351-8929-24 FD 255		3,815					
Jan-17	ORD 8796			34,747					
Jan-17	ORD 8796	FROM 655-351-8929-74 FD 255		22,397					
Jan-17	ORD 8796	FROM 655-351-8929-66 FD 255		64,761					
Jan-17	ORD 8796	FROM 662-194-8912-25 FD 255		16,422					
Jan-17	ORD 8796	FROM 662-194-8912--29 FD 255		516					
Oct-17	PENDING BA	655-351-8939-08 FD 255		(100,000)					
LESS PRIOR YEARS EXPENDITURES			(4,733,496)						
FUNDS AVAILABLE			\$ 1,433,006	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT:  
CONTRACTOR:

T. BAKER SMITH, LLC  
PHYLWAY CONSTRUCTION, INC.  
LOW LAND CONSTRUCTION (PHASE 8)  
BYRON E TALBOT CONTRACTOR, INC (PHASE 6)  
WILCO INDUSTRIAL SERVICES (PHASE 2)

DESCRIPTION: STATEWIDE FLOOD CONTROL THAT WAS APPROVED  
AT \$200,000 LEVEL. TO BE DONE WITH TIDEWATER  
DISTRICT. CLEANING AND DEEPENING OF LITTLE  
BAYOU BLACK, FROM BARROW STREET NORTH TO  
SCHRIEVER OUISKI BAYOU (DRY BAYOU).

ACCT: 661-000-7106-59

AUGUST 31, 2017 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

NO DEPARTMENT NAME

CAPITAL PROJECTS CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	120,927	120,927.00-	0	0
CLOSED:				
2011		0	N/A	0
2012	99,340	99,340.00-	N/A	0
2013	0	.00	N/A	0
2014	100,000	100,000.00-	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-999-9106-61

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

OPERATING TRANSFERS

ROAD CONSTRUCTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	120,927	120,927.00	0	0
CLOSED:				
2011				
2012	0	.00	N/A	0
2013	99,340	99,340.00	N/A	0
2014	0	.00	N/A	0
2015	100,000	100,000.00	N/A	0
2016	0	.00	N/A	0
	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-301-8941-01

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

COASTAL RESTORE/PRESERV

LAKE BOUDREAUX DIVERSION CWPRA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	5,701,781	149,868.12	0	5,551,913
CLOSED:				
2011	2,540,691	11,916.50	N/A	2,528,775
2012	2,728,774	64,758.04	N/A	2,664,016
2013	5,466,699	24,506.50	N/A	5,442,193
2014	5,442,192	19,746.43	N/A	5,422,446
2015	7,697,446	25,554.73	N/A	7,671,891
2016	5,771,891	60,651.36	N/A	5,711,240

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-351-8939-04

AUGUST 31, 2017 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

DRAINAGE

PETIT CAILLOU DRAINAGE SYST

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	363,599	216,326.62	20,303	126,969
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	250,000	86,400.93	N/A	163,599

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-000-7106-59

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

CAPITAL PROJECTS CONTROL FUND

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	324,691	324,691.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	1,707	1,707.00-	N/A	0
2013	0	.00	N/A	0
2014	84,929	84,929.00-	N/A	0
2015	0	.00	N/A	0
2016	695,000	695,000.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-999-9106-55

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

OPERATING TRANSFERS

PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	324,691	324,691.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	1,707	1,707.00	N/A	0
2013	0	.00	N/A	0
2014	84,929	84,929.00	N/A	0
2015	0	.00	N/A	0
2016	695,000	695,000.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-351-8939-07

AUGUST 31, 2017 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU BLACK PUMP STATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,122,779	83,614.21	12,139	4,027,026
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 655-351-8939-08

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU TERREBONNE PUMP STATION

AUGUST 31, 2017 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	100,000	.00	0	100,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

*Section IX*

**Kayla Dupre**

---

**From:** Keith Ward  
**Sent:** Friday, September 22, 2017 8:47 AM  
**To:** Kandace Mauldin; Kayla Dupre  
**Cc:** Al Levron  
**Subject:** East Side Safe Room

Good Morning, After bid opening yesterday for the East Side Safe Room the bids came in over the probable cost estimate. After speaking with Jennifer this morning she gave me a figure of \$55,617.00 needed from the Fire Department that came from Houston Lirette.  
We do have that in the capital account 204-222-8912-05 (Eastside Safe Room). Just let me know what we need to proceed.

Thanks,

*Keith Ward*  
Fire Chief  
Houma Fire Department  
600 Wood St.  
Houma, LA 70360  
(985) 873-6391 - Phone  
(985) 873-6398 - Fax  
[kward@tpcg.org](mailto:kward@tpcg.org)



## Kayla Dupre

---

**From:** Kandace Mauldin  
**Sent:** Monday, October 02, 2017 2:41 PM  
**To:** Kayla Dupre  
**Subject:** FW: East Side Safe Room

---

**From:** Al Levron  
**Sent:** Friday, September 22, 2017 9:32 AM  
**To:** Jeanne Bray; Kandace Mauldin  
**Subject:** Re: East Side Safe Room

Kandace is looking now. Maybe we can program LGAP funds to cover existing items in Fire budget and use that to fund the gap.

LGAP usually comes out in November.

Sent from my iPhone

On Sep 22, 2017, at 9:29 AM, Jeanne Bray <[jbray@tpcg.org](mailto:jbray@tpcg.org)> wrote:

Al,

We received bids yesterday and they were over budget, the low bid came in at \$1,160,000 which is \$222,468 above the funds available. However Jennifer and Nia believe that they can obtain more grant funding from elevation program. We would need to find \$55k of additional TPCG funding for the match which includes contingency. We were thinking that maybe we should approach the fire dept. to see if they would have any funding for the match. It looks like our previous match came from DHAP funds; we don't know of any other money available, but to request the match from HFD.

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)

<image001.png>

Please consider the environment before printing this email.

---

**From:** Houston Lirette [<mailto:houston@hlarchitect.com>]  
**Sent:** Thursday, September 21, 2017 3:01 PM  
**To:** Naiyonda Picou  
**Cc:** Jeanne Bray; [gwen@hlarchitect.com](mailto:gwen@hlarchitect.com)  
**Subject:** FW: East Side Safe Room

FYI see below email from Jennifer.

Houston J Lirette, AIA, NCARB  
**Houston J. Lirette, Jr., A Professional Architectural Corporation**  
179 Enterprise Drive  
Houma, Louisiana 70360  
985 851 1484 (voice)  
985 851 0190 (fax)

---

**From:** Jennifer Gerbasi [<mailto:igerbasi@tpcg.org>]  
**Sent:** Thursday, September 21, 2017 2:48 PM  
**To:** Houston Lirette <[houston@hlarchitect.com](mailto:houston@hlarchitect.com)>  
**Subject:** RE: East Side Safe Room

We may have funds from underruns within this program. We will have to redo the benefit cost assessment and make sure that it would be positive with the additional costs. We will also have to ascertain whether the Parish has the additional match.

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Houston Lirette [<mailto:houston@hlarchitect.com>]

**Sent:** Thursday, September 21, 2017 2:46 PM

**To:** Jennifer Gerbasi

**Subject:** East Side Safe Room

Greetings Jenn,

FYI: safe room low bid came in @ \$1,160,000 which is \$222,468 above the funds available. Please let me know if it will be an issue getting the funds to cover the increase. Cheers.

Houston J Lirette, AIA, NCARB

**Houston J. Lirette, Jr., A Professional Architectural Corporation**

179 Enterprise Drive  
Houma, Louisiana 70360  
985 851 1484 (voice)  
985 851 0190 (fax)

<Bid Results.pdf>

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-194-8912-14  
EAST SAFE ROOM/TRAINING CENTER  
HMGP#1786-109-0007  
R: 659-000-6318-17

TOTAL FUNDING	\$	1,216,413
EXPENDITURES THRU 12/31/16		(50,928)
PROJECT BALANCE	\$	1,165,485

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Feb-17	ORD 8828	FEMA/HMGP#1786-109-0007		743,097					
Feb-17	ORD 8828	DHAP FUND 224		131,408					
Feb-17	ORD 8828	DHAP FUND 232		116,291					
Jun-17	ORD 8851	FROM 655-351-8929-26 FD 151		170,000					
Oct-17	PENDING BA	FROM 204-222-8912-05		55,617					
LESS PRIOR YEARS EXPENDITURES			(50,928)						
FUNDS AVAILABLE			\$ (50,928)	\$ 1,216,413	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.

DESCRIPTION: TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

ACCT: 204-222-8912-05

AUGUST 31, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

FIRE - URBAN

EAST SIDE SAFE ROOM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	88,238	.00	0	88,238
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	163,687	49,956.06	N/A	113,731
2016	113,731	25,493.00	N/A	88,238

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 659-194-8912-14

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

GOVERNMENT BUILDINGS

E.SIDE SAFE ROOM HMGP-1786-07

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	1,109,868	28,575.48	0	1,081,293
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	50,928.15	N/A	50,928--

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

*Section X*

Facility Planning and Control  
State of Louisiana  
Division of Administration

TERREBONNE PARISH  
GOVERNMENT

SEP 22 2017

ADMINISTRATION

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

*OK #1*

September 19, 2017

RECEIVED

SEP 26 2017

TPCG FINANCE DEPT.

Mr. Gordon E. Dove  
President  
Terrebonne Parish  
P.O. Box 2768  
Houma, LA 70361

Re: South Louisiana Wetland Discovery Center  
- Phase 2 - Bayou Country Institute,  
Planning and Construction  
(Terrebonne)  
FP&C Project No. 50-J55-14-06

Dear President Dove:

Please find enclosed one (1) fully executed original of the 3rd Amended Cooperative Endeavor Agreement between the State of Louisiana and Terrebonne Parish.

Sincerely,

*Denise Brumfield*  
Denise Brumfield  
Administrative Director

DB:sp  
Enclosures

c: Ms. Joyce Jenne, via email w/attachments  
Mr. Lyle Savant, via email w/attachments

*File  
cc Jeanne  
Jonathan*

250,000.00 +  
7,500.00 -  
242,500.00 \*

000

3rd Amended Cooperative Endeavor Agreement:  
Terrebonne Parish  
South Louisiana Wetland Discovery Center -  
Phase 2 - Bayou Country Institute, Planning and Construction  
(Terrebonne)  
FP&C Project No. 50-J55-14-06

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing.

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect.

ARTICLE XVIII  
AUDIT

18.3 The Entity agrees to comply with the provisions of La. R.S. 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

THIS DONE AND SIGNED, this 19th day of September, 2017,  
at Baton Rouge, Louisiana.

WITNESSES:

STATE OF LOUISIANA

Dan Hunter  
FPC Witness #1 Signature

By: Mark A. Moses  
MARK A. MOSES, DIRECTOR  
FACILITY PLANNING & CONTROL  
DIVISION OF ADMINISTRATION

Daniel Bayfield  
FPC Witness #2 Signature

THIS DONE AND SIGNED, this 5th day of September, 2017,  
at Houma, Louisiana.

WITNESSES:

TERREBONNE PARISH

Leilani H. Adams  
Entity Witness #1 Signature

By: Gordon E. Dove  
GORDON E. DOVE  
PRESIDENT

Leilani H. Adams

Entity Witness #1 Printed Name

Julienne Authement  
Entity Witness #2 Signature

Julienne Authement

Entity Witness #2 Printed Name

EXHIBIT A

3rd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH

South Louisiana Wetland Discovery Center - Phase 2 - Bayou Country Institute, Planning and Construction  
(Terrebonne)

FP&C Project No. 50-J55-14-06

COSTS AND FUNDS THIS AGREEMENT (\$):

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER <sup>3</sup>	TOTAL
REAL ESTATE				
PLANNING	\$212,239		\$70,746	\$282,985
CONSTRUCTION				
MISC	\$30,261		\$12,587	\$42,848
EQUIPMENT				
ESCROW		\$735,500	\$246,667	\$982,167
FP&C ADMIN	\$7,500	\$4,500		\$12,000
TOTAL COSTS	\$250,000	\$740,000	\$330,000	\$1,320,000

Federal Tax Identification for Entity: 72-6001390

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The estimated cost of construction is \$2,829,851.00 per the 2017-18 Capital Outlay Request.

**3rd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and**

**South Louisiana Wetland Discovery Center - Phase 2 - Bayou Country Institute, Planning and Construction  
(Terrebonne)**

### State of Louisiana-ISIS Financial System-State Funding Summary

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
4	2017 SES	G.O. Bonds LOC	\$250,000	\$740,000	\$990,000
<b>TOTAL</b>			\$250,000	\$740,000	\$990,000

**Felicia Aubert**

---

**From:** Felicia Aubert  
**Sent:** Thursday, June 29, 2017 7:26 AM  
**To:** 'jforet@slwdc.org'  
**Subject:** South LA Wetland Discovery Foundation Invoices  
**Attachments:** DOC062917.pdf

Hello,

We have received correspondence from the State where funding has been pulled from this project. However, there have been expenses incurred in 2015 and 2016 totaling \$81,498.50. These charges will have to be covered by your organization per our attached agreement. I will have our A/R department set up billing and provide you with the necessary documentations to support the amount. If you have any questions regarding this matter, feel free to give me a call.

Thanks,

***Felicia M. Aubert***

Contracts Coordinator, Finance Department  
Terrebonne Parish Consolidated Government  
Post Office Box 2768  
8026 Main Street, Suite 300  
Houma, LA 70360  
Phone: (985) 873-6733 Ext: 1315  
Fax: (985) 873-6457  
[faubert@tpcg.org](mailto:faubert@tpcg.org)

*De obligation of \$912,000.*

**2nd AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
South Louisiana Wetlands Discovery Center  
*(Terrebonne)*  
FP&C Project No. 50-J55-14-06

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
		No Funding			
TOTAL					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-196-8912-10  
SOUTH LA WETLANDS DISCOVERY CENTER  
PROJECT # 15-BLDG-13  
R: 659-000-6342-10**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>242,500</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(81,498)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>161,002</b>

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	121,250						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	856,760						
Oct-17	PENDING BA								
Oct-17	PENDING BA	FACILITY PLANNING & CONTROL		-978,000					
				242,500					
		LESS PRIOR YEARS EXPENDITURES	(81,498)						
		FUNDS AVAILABLE	\$ 896,502	\$ (735,500)	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER: PEREZ  
CONTRACTOR:**

**DESCRIPTION:** CONSTRUCTION OF THE SOUTH LA WETLANDS  
DISCOVERY CENTER.

BOBBY JINDAL  
GOVERNOR



KRISTY H. NICHOLS  
COMMISSIONER OF ADMINISTRATION

State of Louisiana  
Division of Administration  
FACILITY PLANNING AND CONTROL

February 9, 2015

Mr. Michel H. Claudet, Parish President  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361

CEA #1  
121,250

Re: South Louisiana Wetlands Discovery Center  
FP&C Project No. 50-J55-14-06

Dear Mr. Claudet:

Please find enclosed one (1) fully executed original of the Cooperative Endeavor Agreement between the State of Louisiana and the Terrebonne Parish Consolidated Government.

You are reminded to strictly adhere to all stipulations reflected in the attached Cooperative Endeavor Agreement and the associated *Non-State Entity Capital Outlay Administrative Guidelines*, which can be accessed online at <http://www.doa.state.la.us/fpc/instat.htm>. You are encouraged to contact the FP&C Project Manager, Mr. Lyle Savant, (225) 219-1154, to review Cooperative Endeavor Agreement stipulations and Facility Planning and Control policies.

Please use the referenced project name and number on any and all correspondence sent to this office. We ask that all communication with Facility Planning and Control be through the Entity, not direct from contracted consultants or contractors. Enclosed are forms to be used when submitting Request for Disbursement, Equipment Purchase, Construction Contract Award and Real Estate Closing.

We encourage you to sign up for Electronic Fund Transfer (EFT). Electing to use this service can result in receiving payments sooner. To enroll, please contact the Office of Statewide Reporting and Accounting Policy at (225) 342-1097.

If there are any questions, please call (225) 219-0779.

Sincerely,

Claire Vermaelen

Claire Vermaelen  
Capital Outlay Analyst

VS9-196-8912-10

Enclosures

Post Office Box 94095 • Claiborne Building • Baton Rouge, Louisiana 70804-9095  
(225) 342-0820 • Fax (225) 342-7624  
An Equal Opportunity Employer



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH**

South Louisiana Wetlands Discovery Center  
(Terrebonne)

FP&C Project No. 50-J55-14-06

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **MARK A. MOSES, DIRECTOR, OFFICE OF FACILITY PLANNING AND CONTROL (FP&C) OF THE DIVISION OF ADMINISTRATION (DOA)**, and the **TERREBONNE PARISH** (Entity), a political subdivision of the State, herein represented by **MICHEL CLAUDET, PARISH PRESIDENT** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

**ARTICLE I**

**1.1 WHEREAS**, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in **Exhibits A and B**, attached hereto and made a part hereof; and

**1.2 WHEREAS**, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in **Exhibit B**, attached hereto and made a part hereof; and

**1.3 WHEREAS**, **if applicable**, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in **Exhibit A**; and

**1.4 WHEREAS**, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in **Exhibit B**; and

**1.5 WHEREAS**, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

**IT IS HEREBY AGREED** by the State and the Entity that:

**ARTICLE II**  
**PURPOSE**

**2.1** The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, July 1999 ed., which is hereby made a part of this Agreement.

**ARTICLE III**  
**SCOPE**

**3.1** As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in **Exhibits A and B**.

**3.2** If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

**3.3** The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.

**3.4** Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the corresponding amount shown in **Exhibit A**.

**ARTICLE IV**  
**USE OF FUNDS**

**4.1** The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.

4.2 The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.

4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in such facility to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds.

4.4 The Entity shall make no changes in its local laws or charter which would allow use of the Project for any purpose other than a public purpose.

#### **ARTICLE V** **ADMINISTRATIVE COSTS**

5.1 Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained herein for costs associated with administering the Project, all in accordance with the provisions of the Act.

#### **ARTICLE VI** **PUBLIC BID LAWS**

6.1 The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

#### **ARTICLE VII** **COORDINATION**

7.1 It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the

applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.

7.2 The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

#### **ARTICLE VIII** **CHANGE ORDERS**

8.1 A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of *One Hundred Thousand Dollars (\$100,000)*, increase or decrease, per month shall also require the approval of the Joint Legislative Committee on the Budget and the Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require committee approval.

#### **ARTICLE IX** **HOLD HARMLESS AND INDEMNITY**

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu, ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorneys fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

**ARTICLE X**  
**DISBURSEMENT OF FUNDS**

**10.1** After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth on Exhibit A, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less Escrow and FP&C Administration fee, as set forth in Exhibit A. **The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.**

**10.2** If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Bonds. FP&C agrees that it will notify the Entity of the date the Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

**10.3** The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in Exhibit A. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

**10.4** In the event funds subject to this Agreement represent a non-cash line of credit as set forth in Exhibit A, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the Bond Commission has either issued bonds or a cash line of credit therefor, and the Agreement is amended to provide for the disbursement thereof.

**ARTICLE XI**  
**OWNERSHIP OF PROPERTY**

**11.1** The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

**ARTICLE XII**  
**INSURANCE**

**12.1** If State funds for this project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

**12.2** If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V, ZM, or E.

**ARTICLE XIII**  
**PLEDGE OF LEASE REVENUES**

**13.1** If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State.

**ARTICLE XIV**  
**TERM**

**14.1** The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Bonds issued for the Project, or any refunding bonds therefore, remain outstanding.

**ARTICLE XV**  
**TERMINATION**

**15.1** FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this agreement within two years from the execution of this agreement or, if applicable, within two years from the issuance of any bonds or for any act by the Entity that the State determines to be illegal.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

**ARTICLE XVI**  
**AVAILABILITY OF FUNDS**

16.1 The availability of funds set forth in the attached Exhibit A are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

**ARTICLE XVII**  
**ASSIGNMENT**

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

**ARTICLE XVIII**  
**AUDIT**

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time.

18.3 The Entity agrees to comply with the provisions of La. R.S. 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

**ARTICLE XIX**  
**REQUIRED MATCH**

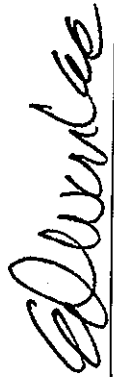
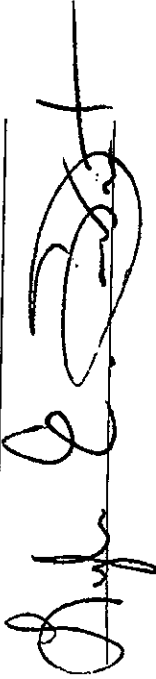
19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total requested amount of funding except as provided in LA R.S. 39:112(E)(2)(a) or (b).

**ARTICLE XX**  
**AMENDMENT OF AGREEMENT**

**20.1** Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.


THUS DONE AND SIGNED, this 14<sup>th</sup> day of FEBRUARY, 2014,  
at Baton Rouge, Louisiana.

WITNESSES:


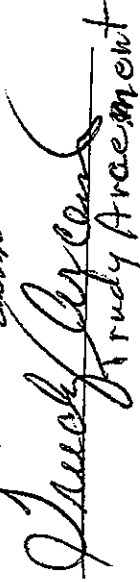
STATE OF LOUISIANA

By:

  
MARK A. MOSES, DIRECTOR  
FACILITY PLANNING & CONTROL  
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 23<sup>rd</sup> day of December, 2014,  
at Houma, Louisiana.

WITNESSES:

  
Heather Caputo  
  
Rudy Aracamat

TERREBONNE PARISH

By:

  
MICHEL CLAUDET  
PARISH PRESIDENT

**EXHIBIT A**

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH  
South Louisiana Wetlands Discovery Center  
(Terrebonne)  
FP&C Project No. 50-J55-14-06**

**COSTS AND FUNDS THIS AGREEMENT (\$):**

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER <sup>3</sup>	TOTAL
REAL ESTATE				
PLANNING	\$ 72,584		\$ 24,194	\$ 96,778
CONSTRUCTION		\$ 725,835	\$ 241,945	\$ 967,780
MISC	\$ 36,292		\$ 12,097	\$ 48,389
EQUIPMENT				
ESCROW	\$ 12,374	\$ 130,915	\$ 51,764	\$ 195,053
FP&C ADMIN	\$ 3,759	\$ 8,250		\$ 12,000
TOTAL COSTS	\$ 125,000	\$ 865,000	\$ 330,000	\$ 1,320,000

Federal Tax Identification No. for Entity: 72-6001390

1. Planning Costs shall not exceed 10% of Construction Costs. Miscellaneous Costs shall not exceed 5% of Construction Costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in Article XIX.
4. The estimated cost of construction per the 2014-2015 Capital Outlay Request is \$967,780.

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH  
South Louisiana Wetlands Discovery Center  
(Terrebonne)  
FP&C Project No. 50-J55-14-06**

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
25	2014	G.O. BONDS LOC	\$ 125,000	\$ 865,000	\$ 990,000
<b>TOTAL</b>			\$ 125,000	\$ 865,000	\$ 990,000

Section V

BOBBY JINDAL  
GOVERNOR



STAFFORD OLIVIA PALMIERI  
COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
Facility Planning and Control

December 28, 2015

Mr Michel H Claudet, Parish President  
Terrebonne Parish Consolidated Government  
P O Box 2768  
Houma, LA 70361

Re South Louisiana Wetlands Discovery Center  
(Terrebonne)  
FP&C Project No 50-J55-14-06

Dear Mr Claudet

Please find enclosed one (1) fully executed original of the 1<sup>st</sup> Amended Cooperative Endeavor Agreement between the State of Louisiana and the Terrebonne Parish Consolidated Government

If you have any questions, please call your Project Manager, Mr Lyle Savant, at (225) 219-1154

Sincerely,

*Claire Vermaelen*

Claire Vermaelen MPA  
Capital Outlay Analyst

/cv

Enclosures

US9-146-8912-10

Rev. US9-000-0342-10

1st Amended Cooperative Endeavor Agreement  
Terrebonne Parish Consolidated Government  
South Louisiana Wetland Discovery Center (Terrebonne)  
FP&C Project No 50-J55-14-06

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect

THUS DONE AND SIGNED, this 14<sup>th</sup> day of December, 2015,  
at Baton Rouge, Louisiana

WITNESSES

Alvin Lee  
John C. Dwyer

STATE OF LOUISIANA

By

Mark A. Moses  
MARK A. MOSES, DIRECTOR  
FACILITY PLANNING & CONTROL  
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 14<sup>th</sup> day of December, 2015,  
at Houma, Louisiana

WITNESSES

Al Leveaux  
Hi Leveaux  
Trudy Arcement

TERREBONNE PARISH

By

Michel H. Claudet  
MICHEL H. CLAUDET  
PARISH PRESIDENT

EXHIBIT A

1st AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH  
South Louisiana Wetlands Discovery Center  
(Terrebonne)  
FP&C Project No 50-J55-14-06

COSTS AND FUNDS THIS AGREEMENT (\$)

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER	TOTAL
REAL ESTATE				
PLANNING	\$ 72,584		\$ 24,194	\$ 96,778
CONSTRUCTION	\$ 869,124		\$ 293,789	\$ 1,162,913
MISC	\$ 36,292		\$ 12,097	\$ 48,389
EQUIPMENT				
ESCROW				
FP&C ADMIN	\$ 12,800			\$ 12,800
TOTAL COSTS	\$ 990,700		\$ 330,080	\$ 1,320,780

Federal Tax Identification No for Entity 72-6001390

- 1 Planning Costs shall not exceed 10% of Construction Costs Miscellaneous Costs shall not exceed 5% of Construction Costs
- 2 Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold
- 3 Total in "Other" column equals required 25% match as reflected in Article XIX
- 4 The estimated cost of construction per the 2014-2015 Capital Outlay Request is \$967,780

**1st AMENDED COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
TERREBONNE PARISH  
South Louisiana Wetlands Discovery Center  
(Terrebonne)  
FP & C Project No 50-J55-14-06**

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	TOTAL STATE FUNDING
26	2015	G O BONDS LOC	\$ 990 000		\$ 990,000
TOTAL			\$ 990 000		\$ 990 000

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 659 - CAPITAL PROJECTS CONTROL**

659-196-8912-10  
 SOUTH LA WETLANDS DISCOVERY CENTER  
 PROJECT # 15-BLDG-13  
 R: 659-000-6342-10

TOTAL FUNDING	\$	242,500
EXPENDITURES THRU 12/31/16		(81,498)
PROJECT BALANCE	\$	<u>161,002</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	121,250						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	856,750						
Oct-17	PENDING BA			(978,000)					
Oct-17	PENDING BA	FACILITY PLANNING & CONTROL		242,500					
LESS PRIOR YEARS EXPENDITURES			(81,498)						
FUNDS AVAILABLE			\$ 896,502	\$ (735,500)	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER: PEREZ  
 CONTRACTOR:

DESCRIPTION: CONSTRUCTION OF THE SOUTH LA WETLANDS  
 DISCOVERY CENTER.

ACCT: 659-000-6342-10

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

FP&C SOUTH LA WETLAND DISC

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	978,000	.00	0	978,000-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	121,250	.00	N/A	121,250-
2016	978,000	.00	N/A	978,000-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-196-8912-10

AUGUST 31, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

AUDITORIUMS

SOUTH LA WETLAND DISC CENTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	896,502	.00	0	896,502
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	121,250	60,483.45	N/A	60,767
2016	917,517	21,015.05	N/A	896,502

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section XI

**Felicia Aubert**

**From:** Kandace Mauldin  
**Sent:** Thursday, September 21, 2017 7:51 AM  
**To:** Kayla Dupre  
**Cc:** Felicia Aubert  
**Subject:** Budget Amendment

We also need to do the budget amendment moving the money back to civic center at the next round of meetings.

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



231-416-8353-02 (317,896)  
231-999-9103-85 317,896  
385-000-7102-31 (317,896)  
385-000-5121-00 317,896

231-416-8353-02  
HMGP 1786-004  
CIVIC CENTER

TOTAL FUNDING	\$	1,954,435	2,231,400
EXPENDITURES THRU 12/31/15		(1,300,243)	
PROJECT BALANCE	\$	654,192	

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Aug-12	ORD 8153	FROM HMGP - GUSTAV (1786)	823,975						
Aug-12	ORD 8153	FROM 385-197-8912-01 CIVIC CENTER	129,594						
Aug-12	ORD 8153	FROM 390-192-8915-01 INFO TECH	3,512						
Aug-12	ORD 8153	FROM 204-222-8912-01 FIRE DEPT	4,723						
Aug-12	ORD 8153	FROM 151 GEN FD-FD BAL CRTHSE ANNEX	124,171						
Aug-12	ORD 8153	FROM 151 GEN FD- FD BAL COURTHOUSE	8,910						
Dec-12	CARRYOVER ADJ	CARRYOVER ADJUSTMENT	(650)						
Oct-13	ORD 8356	FROM CIVIC CENTER FD 385	513,363						
Oct-13	ORD 8356	FROM INFO TECH FD 390	17,000						
Sep-14	ORD 8455	HMGP - GUSTAV (1786) - CIVIC CENTER	1,539,954						
Sep-14	LIA 57	TO 231-416-8353-03 CRTHS ANNEX	(496,683)						
Sep-14	LIA 57	TO 231-416-8353-04 COURTHOUSE	(35,640)						
Sep-14	LIA 57	TO 231-416-8353-05 INFO TECH	(31,047)						
Jun-17	ORD 8854	DE-OB HMGP		(278,191)					
Jun-17	ORD 8854	HMGP - GUSTAV (1786) - CIVIC CENTER		32,753					
Jul-17	LIA 39	DE-OB HMGP 1786-04		(1,603)					
Sep-17	LIA 64	TO 231-416-8353-03 (HMGP-1786)		(81,810)					
Oct-17	PENDING BA	TO CIVIC CENTER FUND 385		(317,896)					
LESS PRIOR YEARS EXPENDITURES			(1,300,243)						
FUNDS AVAILABLE			\$ 1,300,939	\$ (646,747)	\$ -	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: Houma Fire Dept, Civic Center, Application Fee for Wind Hardening



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. CDBG Program, \$1,000
- II. HOME Investment Partnerships Program, \$2,129
- III. Group Insurance Fund, \$500,000
- IV. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- V. Brady Bridge Replacement, \$200,000
- VI. Petit Caillou Drainage, \$500,000
- VII. Bayou Black Pump Station, \$900,000
- VIII. Bayou Terrebonne Pump Station, \$350,000
- IX. East Side Safe Room, \$55,617
- X. South La. Wetlands Discovery Center, (\$735,500)
- XI. Civic Center, \$317,896

#### SECTION I

WHEREAS, the Parish receives an entitlement from CDBG Program yearly; and

WHEREAS, at the time of the 2017 budget process, the 2016 amount of entitlement was used for the 2017 budget year's estimate, and

WHEREAS, at this time, the Parish received an update on its allotted amount which needs to be adjusted to the actual grant resulting in a transfer from the Homeless Shelter for \$1,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the CDBG Program. (Attachment A)

#### SECTION II

WHEREAS, the Parish receives an entitlement from HOME Investment Partnerships Program yearly; and

WHEREAS, at the time of the 2017 budget process, the 2016 amount of entitlement is used for the 2017 budget estimate, and

WHEREAS, at this time, the Parish received an update on its allotted amount and the budget needs to be adjusted to the actual grant resulting in a transfer from General Fund for \$2,129.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the HOME Investment Partnerships Program. (Attachment B)

#### SECTION III

WHEREAS, the Parish is self-funded for a major portion of group insurance and prescription claims, and

WHEREAS, the Parish Group Insurance Fund continues to suffer from escalating medical claims in excess of the 2017 projections, and

WHEREAS, the 2017 Proposed Budget was submitted to the Council with the expectations of a \$20,000 supplement based on claims history through August 2016, and

WHEREAS, subsequent analysis of the medical claims with the current brokers through this date project our losses to be in the range of \$450,000 to \$800,000, and

WHEREAS, any General Fund Supplements to the Group Insurance Fund shall be returned to the General Fund as the Self-Funded Plan becomes stabilized.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Group Insurance Fund. (Attachment C)

#### SECTION IV

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Ward 7 Levee	(45,000)
Juvenile Justice Facility	45,000

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment D)

#### SECTION V

WHEREAS, funding is needed for the Brady Bridge Replacement, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$200,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Brady Bridge Replacement. (Attachment E)

#### SECTION VI

WHEREAS, funding is needed for the Petit Caillou Drainage, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$500,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Petit Caillou Drainage. (Attachment F)

#### SECTION VII

WHEREAS, funding is needed for the Bayou Black Pump Station, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$900,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station. (Attachment G)

## SECTION VIII

WHEREAS, funding is needed for the Bayou Terrebonne Pump Station, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$250,000 and the 1-1A Drainage Project for \$100,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Terrebonne Pump Station. (Attachment H)

## SECTION IX

WHEREAS, funding is needed for the East Side Safe Room, and

WHEREAS, the funding source is from the Public Safety Fund for \$55,617.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the East Side Safe Room. (Attachment I)

## SECTION X

WHEREAS, the South La. Wetlands Discovery Center Project is funded from the Facility Planning and Control, Division of Administration, and

WHEREAS, the Facility Planning and Control has decreased their funding by \$735,500 for the South La. Wetlands Discovery Center Project.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating and 5-Year Capital Outlay Budget be amended to recognize the decrease in funding of the South La. Wetlands Discovery Center Project. (Attachment J)

## SECTION XI

WHEREAS, the Civic Center over budgeted funding of the Wind Hardening Project by \$317,896, and

WHEREAS, the over budgeted funding will be transferred to the Civic Center fund balance from the Hazard Mitigation Grant Program Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Operating Budget be amended to recognize the transfer of funds to the Civic Center. (Attachment K)

**ATTACHMENT A - CDBG Program**

	2017		
	Adopted	Change	Amended
Transfer in from Homeless Shelter	(115,000)	(1,000)	(116,000)
Fund balance (increase)	n/a	1,000	n/a

**ATTACHMENT B - Home Invest Partnership**

	2017		
	Adopted	Change	Amended
Transfer to Home Investment Partnership	48,745	2,129	50,874
Fund balance (decrease)	n/a	(2,129)	n/a

**ATTACHMENT C - Group Insurance**

	2017		
	Adopted	Change	Amended
Transfer from General Fund	(400,000)	(500,000)	(900,000)
Claims-Gilsbar	14,794,254	500,000	15,294,254
Transfer to Group Insurance Fund	400,000	500,000	900,000
Fund balance (decrease)	n/a	(500,000)	n/a

**ATTACHMENT D - CDBG Recovery Projects**

	2017		
	Adopted	Change	Amended
CDBG Ward 7 Levee Elevation	3,462,670	(45,000)	3,417,670
Juvenile Detention Center Building	110,919	45,000	155,919

**ATTACHMENT E - Brady Bridge Replacement**

	2017		
	Adopted	Change	Amended
Brady Bridge Replacement		200,000	200,000
Transfer from Capital Project Control Fund	(120,927)	(200,000)	(320,927)
Transfer to Road Construction Fund	120,927	200,000	320,927
Lake Boudreaux Diversion	5,701,781	(200,000)	5,501,781

**ATTACHMENT F - Petit Caillou Drainage**

	2017		
	Adopted	Change	Amended
Petit Caillou Drainage System	363,599	500,000	863,599
Transfer from Capital Project Control Fund	(324,691)	(500,000)	(824,691)
Transfer to P/W Drainage Constr. Fund	324,691	500,000	824,691
Lake Boudreaux Diversion	5,501,781	(500,000)	5,001,781

**ATTACHMENT G - Bayou Black Pump Station**

	2017		
	Adopted	Change	Amended
Bayou Black Pump Station	4,122,779	900,000	5,022,779
Transfer from Capital Project Control Fund	(824,691)	(900,000)	(1,724,691)
Transfer to P/W Drainage Constr. Fund	824,691	900,000	1,724,691
Lake Boudreaux Diversion	5,001,781	(900,000)	4,101,781

**ATTACHMENT H - Bayou Terrebonne Pump Station**

	2017		
	Adopted	Change	Amended
Bayou Terrebonne Pump Station	100,000	350,000	450,000
1-1A Drainage Project	1,633,006	(100,000)	1,533,006
Transfer from Capital Project Control Fund	(1,724,691)	(250,000)	(1,974,691)
Transfer to P/W Drainage Constr. Fund	1,724,691	250,000	1,974,691
Lake Boudreaux Diversion	4,101,781	(250,000)	3,851,781
			-

**ATTACHMENT I - East Side Safe Room**

	2017		
	Adopted	Change	Amended
East Side Safe Room	88,238	(55,617)	32,621
Transfer to Capital Project Control Fund		55,617	55,617
Transfer from Public Safety Fund		(55,617)	(55,617)
East Side Safe Room	1,109,868	55,617	1,165,485

**ATTACHMENT J - South La. Wetlands Discovery Center**

	2017		
	Adopted	Change	Amended
FP&C South La. Wetland Discovery Ctr.	(978,000)	735,500	(242,500)
South La. Wetland Discovery Center	896,502	(735,500)	161,002

**ATTACHMENT K - Civic Center**

	2017		
	Adopted	Change	Amended
Civic Center Wind Hardening	972,738	(317,896)	654,842
Transfer from Civic Center Wind Harden.		317,896	317,896
Transfer to Civic Center		(317,896)	(317,896)
Net Position (increase)	n/a	317,896	n/a



Wednesday, October 25, 2017

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**Item Title:**

2017 Various Items for Budget Amendment

**Item Summary:**

An ordinance to amend the 2017 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following item and to provide for related matters:

Sanitation Fund, \$100,000

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2017 Various Items for Budget Amendment	10/4/2017	Executive Summary
2017 Various Items for Budget Amendment	10/4/2017	Budget Amendment
2017 Various Items for Budget Amendment	10/4/2017	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  I. Sanitation Fund, \$100,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre\_\_\_\_\_

Signature

\_\_\_\_\_October 4, 2017\_\_\_\_\_

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2017 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Sanitation Fund, \$100,000

SECTION I

WHEREAS, the Parish administration has approved Sanitation purchasing a construction street sweeper, on state contract, to clean gravel buildup on roadways, and

WHEREAS, the Parish administration has approved Sanitation purchasing two bumper pull dump trailers to collect curbside garbage on Brady Road and Grand Caillou Road due to garbage trucks being over the new weight limits to pass over the bridges, and

WHEREAS, the funding of the purchases will be taken from the Sanitation net position for \$100,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2017 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for Sanitation Fund. (Attachment A)

Prepared By: Finance Department  
PC File: 2017- Sanitation  
Date Prepared: 10/4/17 BA # 27

**ATTACHMENT A - Sanitation**

	2017		
	Adopted	Change	Amended
Machinery & Equipment	108,186	100,000	208,186
Net Position (decrease)	n/a	(100,000)	n/a

## Kayla Dupre

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**From:** Clay Naquin  
**Sent:** Wednesday, October 04, 2017 3:00 PM  
**To:** Kandace Mauldin; Kayla Dupre  
**Cc:** Ernest Brown; Gordon Dove  
**Subject:** Budget Adjustment  
**Attachments:** Line Item Adjustment Form 10-4-17.xls

Kandace/Kayla,

I met with Parish President Dove this morning 10/4/17 and he was in approval of the attached line item adjustment. The funds will be used to purchase a construction street sweeper on state contract. The sweeper will be used to clean gravel buildup on roadways where the regular street sweepers are unable to clean. The new sweeper will also aid in mardi gras cleanup. The funds will also be used to purchase up to two bumper pull dump trailers. The trailers are needed to collect curbside garbage on Brady Rd. and Grand Caillou Rd. south of Four Point Rd. due to the new weight limits on the bridges that access those areas. The regular garbage trucks are too heavy for the new weight limits.

Thanks,

Clay J. Naquin  
Solid Waste Administrator  
Terrebonne Parish Consolidated Gov.  
[cnaquin@tpcg.org](mailto:cnaquin@tpcg.org)  
Work: (985) 873-6739  
Fax: (985) 873-6760



*"Saltwater Fishing Capital of the World"*

**To:** Kayla Dupre, Budget Officer  
**From:** Clay Naquin  
Solid Waste Division

**Date:** *amendment*

**Subject:** Request for Budget (Line Item) Adjustment  
*Budget amendment*

The following line item adjustments are requested in order to provide additional funding for various accounts.

Fund 353 Dept 441

Account Number	Account Name	Current Budget	Adjustment	Adjusted Budget
353-441-8342-06	Solid Waste Contract	\$5,144,508	(\$100,000)	\$5,044,508
353-441-8915-06	Machinery & Equipment	\$108,186	\$100,000	\$208,186
<i>353-441-5640</i>	<i>Tbl Position</i>			\$0
				\$0
				\$0
				\$0
				\$0

If you have any questions regarding this request, please feel free to contact me.

(985) 873-6739  
[cnaquin@tpcg.org](mailto:cnaquin@tpcg.org)

Solid Waste Contract CPI was less than budgeted leaving a surplus of funds. The budget increases for the above listed account to purchase construction street sweeper from the state bid and purchase up to two dump trailers to service curbside garbage on Brady Rd and Grand Caillou Rd south of Four Point Rd due to the new weight limits on the bridges in those areas.

ACCT: 353-441-8915-06

SANITATION FUND  
SOLID WASTE SERVICES  
MACHINERY & EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN: 2017	108,186	56,283.30	37,013	14,890
CLOSED:				
2011	559,475	.00	N/A	559,475
2012	936,051	.00	N/A	936,051
2013	848,747	.00	N/A	848,747
2014	106,775	.00	N/A	106,775
2015	165,310	.00	N/A	165,310
2016	225,032	.00	N/A	225,032
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE		CF08 = PRT DETAIL



Wednesday, October 25, 2017

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**Item Title:**

Ordinance - Amend Code, Remove any Rec. Board Member & establish fiscal oversight

**Item Summary:**

An ordinance to amend Section 21-87 and enact Sections 21-88, 21-89, 21-90, and 21-91 of the Terrebonne Parish Code of Ordinances at Article V of Chapter 21 to provide for the removal of any Board Member of any Recreation District established by the Terrebonne Parish Consolidated Government to establish fiscal oversight of the Terrebonne Parish Recreation Districts as applicable; to provide for related matters.

1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ordinance	10/20/2017	Ordinance

**OFFERED BY: MR. J. NAVY**

**SECONDED BY:**

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO AMEND SECTION 21-87 AND ENACT SECTIONS 21-88, 21-89, 21-90, AND 21-91 OF THE TERREBONNE PARISH CODE OF ORDINANCES AT ARTICLE V OF CHAPTER 21 TO PROVIDE FOR THE REMOVAL OF ANY BOARD MEMBER OF ANY RECREATION DISTRICT ESTABLISHED BY THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO ESTABLISH FISCAL OVERSIGHT OF THE TERREBONNE PARISH RECREATION DISTRICTS AS APPLICABLE; AND TO PROVIDE FOR RELATED MATTERS.

**Whereas**, the Terrebonne Parish Consolidated Government (TPCG) is a Home Rule Charter local government and is granted the liberally construed "right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs" and "to promote, protect, and preserve the general welfare, safety, health, peace and good order of the parish," not denied by the Charter, by general law, or inconsistent with the Constitution, per Louisiana Constitution Articles VI §§ 5-6 and Terrebonne Parish Charter Sections 1-01, 1-05, 1-06, and 8-08; and

**Whereas**, both the Louisiana Constitution at Article VI, Section 15 and the Terrebonne Parish Charter at Section 7-09 afford the governing authority of Terrebonne Parish the "general power over any agency heretofore or hereafter created by it, including, without limitation, the power to abolish the agency and require prior approval of any charge or tax levied or bond issued by the agency"; and

**Whereas**, Terrebonne Parish Code Section 2-1 requires all special districts created by the Council to submit their proposed budgets to the Council prior to the beginning of their fiscal years; and

**Whereas**, as authorized by Louisiana Revised Statute 33:4562(A), the Terrebonne Parish Consolidated Government, created several recreation districts within the Parish of Terrebonne for the purposes mandated under Louisiana Revised Statute 33:4563, those being "to own and operate playgrounds and other facilities; or generally to engage in activities which would promote recreation and any related activity designed to encourage recreation and promote the general health and wellbeing of youths";

**Whereas**, the boundaries of those recreation districts are defined at Terrebonne Parish Code Section 21-86 and whose members are appointed by the Council; and

**Whereas**, Louisiana Revised Statute 33:1415(B) provides that "In any case where the governing authority of any parish or municipality shall have created or established . . . any district . . . having governmental functions, power or authority, such governing authority is hereby authorized to provide appropriate budgetary and fiscal controls over said agency or entity [including, but not limited] to, approval of operating budgets with the right to veto or reduce line-items [and] such other budgetary and fiscal controls as are necessary and proper to ensure the maximum feasible coordination of government on the local level"; and

**Whereas**, the Terrebonne Parish Council desires to adopt an ordinance to establish operation control oversight and fiscal oversight over the recreation districts within Terrebonne Parish in an effort to ensure the maximum feasible coordination of representative taxation and spending within the districts' jurisdictions and board operation structure for the benefit of the public; and

**NOW THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

**SECTION I**

Section 21-87 of the Code of Ordinances of Terrebonne Parish at Chapter 21, Article V, is hereby amended, using ~~strike through~~ to indicate deletions and underlining to indicate additions, and same are hereby adopted to read as follows:

## **Sec. 21-87. - Powers.**

The recreation districts shall constitute bodies corporate and political subdivisions of the state, and as such shall have all the rights, powers and privileges granted and conferred by the constitution and statutes of the state, including the authority to incur debt, issue bonds and levy taxes, subject to the management, budgetary and fiscal controls in this Article, as applicable.

## **SECTION II**

Sections 21-88 through 21-91 of the Terrebonne Parish Code of Ordinances shall be and are hereby enacted as follows:

### **Section 21-88. Appointment and removal of board members.**

- (a) The members of the boards of the recreation districts created by this Article shall be appointed by the Terrebonne Parish Council.
- (b) The Terrebonne Parish Council may remove, with or without cause, and replace any recreation district board member. Any member who has been removed by the Council or has resigned from the appointment shall not be eligible for reappointment until five years from the date of the member's removal or resignation.

### **Section 21-89. Compliance with laws.**

- (a) Each recreation district shall comply with Louisiana Bid Laws, Public Works Laws, Public Records Laws, Open Meetings Laws, the Local Government Budget Act, Chapter 8 of Title 24 of the Louisiana Revised Statutes governing audit requirements applicable to political subdivisions, and any other federal, state, and local laws, ordinances and regulations applicable to the districts.
- (b) Contracts for public works and for services to be performed for or on behalf of the recreation district shall be in writing.
- (c) Each recreation district shall maintain its records in an orderly fashion pursuant to the Louisiana Public Records Law and make its records available as soon as possible at the request of Terrebonne Parish administrators or the Terrebonne Parish Council.
- (d) Each Recreation District Board shall seek technical assistance and advice for compliance herein from the Terrebonne Parish President or the Parish President's designee. The Parish President may designate or appoint a parish official, director, or employee to be present at any recreation district facility for the purpose of assisting in managing the daily operations of the recreation district.

### **Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.**

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.
- (b) In the event Louisiana law does not require a written contract, all transactions by the districts shall be in writing and records of the transactions shall be maintained by the districts. No district shall destroy any records without prior approval by TPCG.

### **Section 21-91. Budgetary and fiscal controls**

- (a) Definitions. For the purposes of this Section, the following terms shall have the following meanings.

1. "Board" shall refer to the governing authority of each recreation district in the parish of Terrebonne.
  2. "CFO" shall mean the Chief Financial Officer of the Terrebonne Parish Consolidated Government.
  3. "Council" shall mean the Terrebonne Parish Council, the governing authority of the Terrebonne Parish Consolidated Government.
  4. "CPA" shall mean Certified Public Accountant.
  5. "District" shall mean the recreation district(s) named in Subsection (a) of this Section, whether one or more.
  6. "Facility" or "Facilities" shall mean any facility, land, or improvement to land, whether permanent or temporary, which is owned, leased, or acquired by the District.
  7. "Parish President" shall mean the elected President of the Terrebonne Parish Consolidated Government.
  8. "TPCG" shall mean the Terrebonne Parish Consolidated Government.
- (b) Annual Financial Statements. The Board shall provide to the CFO and Council annual sworn financial statements of the District, showing the financial status of the District and the District's properties, facilities, funds, and indebtedness. Financial statements shall be prepared in accordance with standards set forth in Louisiana Revised Statute 24:514, as may be amended. This requirement may be satisfied by submitting to the CFO and Council true copies of the annual sworn financial statements provided by the District to the legislative auditor, in accordance and compliance with Louisiana Revised Statute 24:514.
- (c) Budget. At least 75 days prior to the beginning of the District's fiscal year, the Board shall prepare and file with the CFO and the Council the District's proposed budget for the next fiscal year. The Council shall include the District's proposed budget on the calendar for the next regularly scheduled meeting of the full Council, and shall take the necessary action to approve, amend, or reject the proposed budget.
1. If the Council rejects the proposed budget, at least 30 days prior to the Board's deadline to adopt the budget, the Council shall send written notice with specific instruction to the Board for amendments to the proposed budget. The Board shall then submit the amended proposed budget to the CFO and Council for the next regularly scheduled meeting for approval.
  2. Board may adopt the proposed budget only after Council approval, subject to line item veto or reduction by the Parish President.
  3. This subpart (c) is intended to supplement the Local Government Budget Act, and District shall comply with the provisions of said Act in addition to this subpart.
- (d) Council Action to Invoke Subsections (e) and (f) of this Section. Subsections (e) and (f) of this Section shall become effective upon motion of the Council, and the requirements of each Subsection so invoked shall remain in effect until a subsequent motion by the Council is adopted for the purpose of terminating the obligations set forth by the motion. A Council motion to invoke the effectiveness of the subsections may apply to one or more Districts, and may apply to one or both of the subsections, at the discretion of the mover.
- (e) Expenditure Oversight. Prior to making any expenditure or entering into any contract to carry out the purposes and powers of the District, including a lease or other contract connected with, incident to, or affecting the acquisition, financing, construction, equipment, maintenance, renovation, repair, improvement, payroll or operation of facilities, programs or expenditure of any nature, District shall request

and obtain written approval for such expenditure or contract from the CFO. The CFO may approve the expenditure or contract, provided District timely submits to CFO supporting documentation for the expenditure or contract, including, but not limited to, the proposed check, requisition order, purchase order, supporting purchasing or payment documents, and any information necessary for the CFO to determine whether the expenditure is appropriate and legal.

- (f) Payroll and Payment Oversight. Prior to issuing any employee paychecks, board per diem and reimbursements, and contractor/consultant payments, District shall request and obtain written approval for such items from the CFO, whose approval shall not be unreasonably withheld, provided District submits to CFO supporting documentation for the expenditure or contract, including, but not limited to, the proposed check, and any information necessary for the CFO to determine whether the expenditure is appropriate and legal. Considering that time is of the essence when issuing payment to employees and contractors, the District shall submit the necessary supporting documentation immediately upon its availability to ensure timely approval of such expenditures. No employee shall be paid by cash and all appropriate payroll deductions shall be made on each employee.

(g) Board Oversight.

1. Monthly Reports. Subject to the exceptions listed in Subparts b through d, below, District shall submit to the CFO, no later than the second Wednesday of each month, copies of the following, reflecting current, to-date information:
  - a. its general ledger and financial statements itemizing any and all expenditures and income of the District, including, but not limited to expenditures for payroll, employee benefits, commissioner per diem and reimbursements, projects, programs, bonds, facility insurance, facility improvements, facility and program operations, facility maintenance, consultants' and contractors' payments, auto and equipment expense and purchase reports, and payouts for claims and litigation; and including, but not limited to income from millage, concessions, interest, donations, and facility rental;
  - b. if different from the previous month, a list of current contractors, engineers, and consultants, under written contract with District, including statements the specific projects or general work being performed by them on behalf of the District, along with their EINs;
  - c. if different from the previous month, a list of current District employees, including statements of their job titles, salary or hourly wage, area of work assignments, and whether they are part time or full time;
  - d. upon request by the CFO or Council, copies of District employee time cards and paychecks;
  - e. upon request by the CFO or Council, reports of District employees' accrued and paid vacation leave, accrued and paid sick leave, paid overtime, accrued and paid comp time and instances of leave without pay;
2. Board Agendas and Minutes. Board shall submit copies of its meeting agendas to the CFO and Council through the Terrebonne Parish Council Clerk at least 24 hours prior to each Board meeting. Board shall submit copies of the minutes of its meetings no later than five days, not including legal holidays and weekends, following each Board meeting.
3. Executive Sessions. Board shall not convene into Executive Session during its meetings without providing at least 48 hours' prior written notice to CFO and Council through the Terrebonne Parish Council Clerk. The

Parish President or designee and any elected Council member may attend any executive session of the Board.

- (h) Direction by the Council. From time to time, Council may reasonably advise the District Board to take action with regard to District facilities, programs, employees, expenditures, and revenues for the purposes for which the District was created. Board shall make every effort to work towards the goal(s) directed by the Council.
- (i) Audit by CFO. The CFO, or any auditor designated by the Parish, may conduct a general audit and issue a financial statement of the District at any time the Council or Parish President considers appropriate. For the purpose of this subsection (i), the auditor shall have the access and assistance privileges afforded the legislative auditor in Louisiana Revised Statute 24:513(E) and (I), as may be amended.
- (j) Audit by Others. District shall immediately provide copies to CFO and Council of any audits of the District performed in house, by the Legislative Auditor, or by any other outside agency or CPA.
- (k) Cooperation. Board shall fully cooperate with the Council and Parish President to ensure maximum feasible coordination of local government and recreation programs.
- (l) Reimbursement of Fees and Costs. The CFO may impose necessary fees or charge District for any necessary costs expended by the Terrebonne Parish Consolidated Government or Council in accordance with the authority granted to them under this Section. The amount charged shall not exceed the maximum allowable fee as authorized by law.

### SECTION III

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
CHAIRMAN

TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENTITA H. CHAUVIN

COUNCIL CLERK

TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

\_\_\_\_\_  
Approved \_\_\_\_\_ Vetoed

Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

## Venita Chauvin

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**From:** Michelle Neil [michelleneil@hmlawfirm.com]  
**Sent:** Friday, October 20, 2017 11:24 AM  
**To:** Venita Chauvin  
**Subject:** Ordinance for Fiscal Control over Recreation Districts - redraft 4c  
**Attachments:** Ordinance for Fiscal Control over Recreation Districts - redraft 4c.rtf

Yes, Venita, this is the correct one. I saw a typo at 91(c)(3), and changed it.

Call if you have any questions.

Michelle L. Neil  
Assistant Parish Attorney  
Terrebonne Parish  
Hebert & Marceaux, LLC  
4752 Hwy. 311, Suite 114  
Houma LA 70360  
(985) 876-4324  
(985) 876-4325 fax

### CONFIDENTIALITY NOTICE

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Category Number: 3.  
Item Number: A.



Wednesday, October 25, 2017

---

**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 10/23/17\*

---

Category Number: 3.  
Item Number: B.



Wednesday, October 25, 2017

---

**Item Title:**

Community Development & Planning Committee

**Item Summary:**

Community Development & Planning Committee, 10/23/17 \*

---

Category Number: 3.  
Item Number: C.



Wednesday, October 25, 2017

---

**Item Title:**

Policy, Procedure & Legal Committee

**Item Summary:**

Policy, Procedure & Legal Committee, 10/23/17

---



Wednesday, October 25, 2017

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**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee, 10/23/17\*

(\*Ratification of minutes calls public hearings on \*11/15/17 at 6:30 p.m.)

---

Category Number: 4.  
Item Number: A.



Wednesday, October 25, 2017

---

**Item Title:**

Street Lights

**Item Summary:**

Light installations, removals, and/or activations.

---

**ATTACHMENTS:**

**Description**

backup

ENTERGY forms

**Upload Date**

10/20/2017

10/23/2017

**Type**

Backup Material

Backup Material

**Keith Hampton**

SLECA  
RLD #10

**From:** Venita Chauvin  
**Sent:** Tuesday, October 17, 2017 2:45 PM  
**To:** Margaret Mcmeel; Keith Hampton  
**Cc:** Clay Naquin; Ernest Brown  
**Subject:** RE: TPCG:Hidalgo Subdivison

Will do.

Keith: Please print and start a Street Light List for 10//25/17 and add this light to it. If you need assistance just let me know.

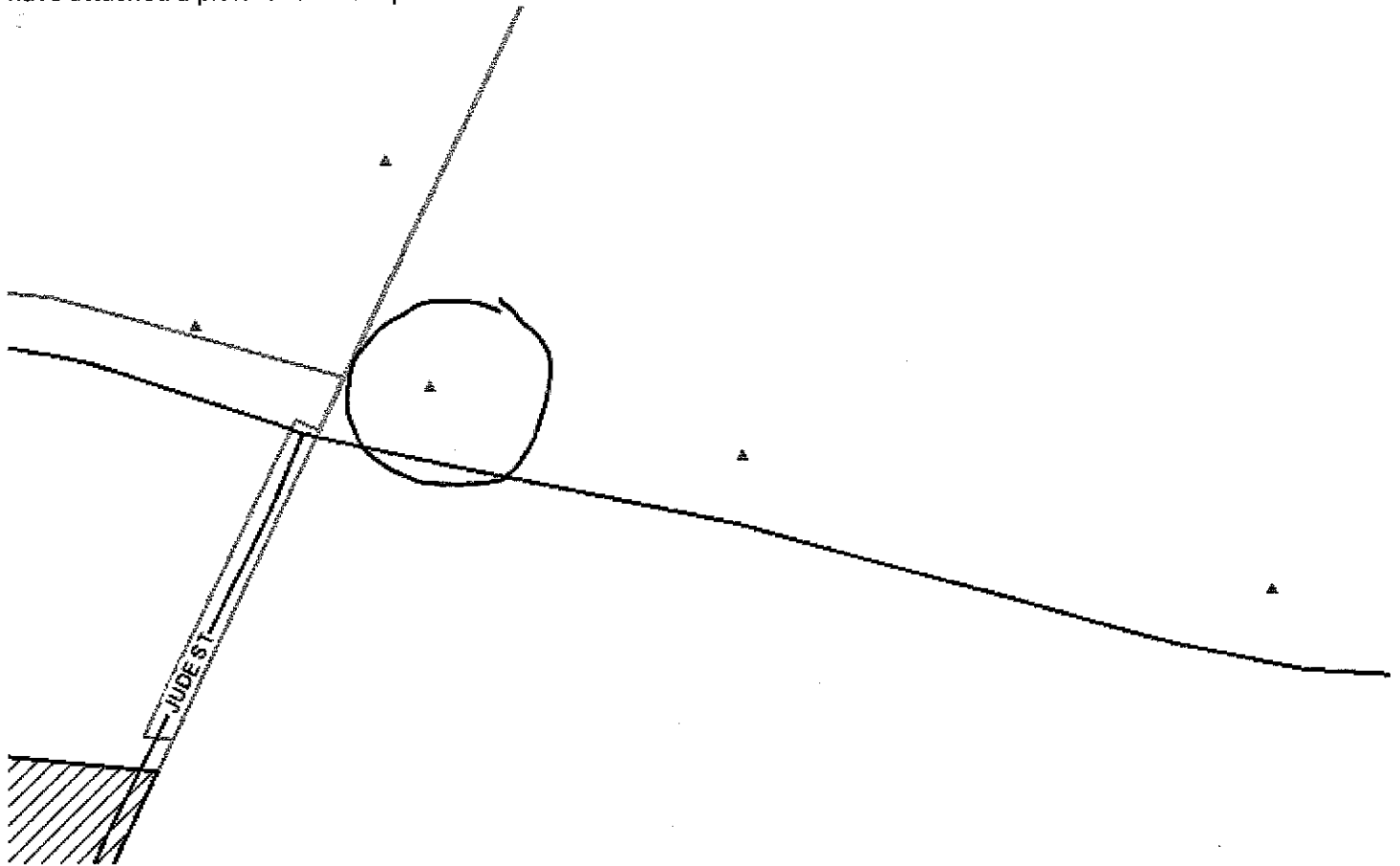
Venita

---

**From:** Margaret Mcmeel  
**Sent:** Tuesday, October 17, 2017 2:35 PM  
**To:** Venita Chauvin  
**Cc:** Clay Naquin; Ernest Brown  
**Subject:** FW: TPCG:Hidalgo Subdivison

Good Afternoon, Ms. Venita:

Please add to the agenda a request to approve the install of a 1000-watt HPS street light on an existing pole by SLECA. I have attached a picture for exact pole location.



This is for RLD 10, Council District 1.

Let me know if you have any further questions.

Thank you and have a great day,

*Margaret McMeel*  
TPCG Administrative Coordinator I  
Utilities Administration - Electric and Gas Distribution  
[mmcmeel@tpcg.org](mailto:mmcmeel@tpcg.org)  
985-873-6759  
985-873-6770 fax

---

**From:** Ernest Brown  
**Sent:** Tuesday, October 17, 2017 2:10 PM

## Venita Chauvin

---

**From:** Tammy Triggs  
**Sent:** Thursday, October 19, 2017 4:30 PM  
**To:** Venita Chauvin  
**Cc:** Tammy Triggs  
**Subject:** Addition to the Street Light List- Rosanna Street

Venita,

Christa called for you and wants to add to the street light list. She wants to add Rosanna Street, off of West Park on the right hand side. It already has an existing pole.

Enter by  
RLD 3A

Thank You,

Tammy E. Triggs

Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government  
8026 Main Street, Suite 600  
Houma, LA 70360

Telephone: (985) 873-6410

Fax: (985) 873-6521

E-mail: [ttriggs@tpcg.org](mailto:ttriggs@tpcg.org)



Entergy

ENTERGY LOUISIANA, INC. STREET LIGHTS

[builder@entergy.com](mailto:builder@entergy.com)

Install/Removal/Upgrade Request

FAX NUMBER 1-800-898-3143

Date: 10-23-2017 Phone Number: (985) 873-6519  
Account Name: TPCG RLD #3-A Confirmation Fax Number: (985) 873-6521  
Account Number: 27718550 Name (PRINT) Gerald Michel

Authorized Signature: \_\_\_\_\_

\*\* Is this a State Highway? Yes X No If YES, please provide DOTD Permit# \_\_\_\_\_

Company Owned Streetlights (ENTERGY)

INSTALL REMOVAL

\_\_\_\_\_ 100w HPS streetlight(s)\* rate code LA\_CHSV\_2A  
\_\_\_\_\_ 150w HPS streetlight(s)\* rate code LA\_CHSV\_2B  
\_\_\_\_\_ 250w HPS streetlight(s)\* rate code LA\_CHSV\_2C  
\_\_\_\_\_ 400w HPS streetlight(s)\* rate code LA\_CHSV\_2D  
\_\_\_\_\_ 1000w HPS streetlight(s)\* rate code LA\_CHSV\_2E

\* Lights will have a facility maintenance charge applied to them.

Customer Owned Streetlights (MUNICIPALITY)

INSTALL REMOVAL

\_\_\_\_\_ 100w HPS streetlight(s) rate code LA\_HPSV\_1A  
\_\_\_\_\_ 150w HPS streetlight(s) rate code LA\_HPSV\_1B  
\_\_\_\_\_ 250w HPS streetlight(s) rate code LA\_HPSV\_1C  
\_\_\_\_\_ 400w HPS streetlight(s) rate code LA\_HPSV\_1D  
\_\_\_\_\_ 1000w HPS streetlight(s) rate code LA\_HPSV\_1E

\*\*\*\*Mercury Vapor no longer available for install, REMOVE ONLY \*\*\*\*

Company Owned Streetlights (ENTERGY)

\_\_\_\_\_ 1\_ 175w MV open bottom streetlight(s), 30" bracket rate code LA\_CMV\_1E  
\_\_\_\_\_ 175w MV open bottom streetlight(s) rate code LA\_CMV\_1D  
\_\_\_\_\_ 250w MV open bottom streetlight(s) rate code LA\_CMV\_1C  
\_\_\_\_\_ 250w MV enclosed streetlight(s) rate code LA\_CMV\_1B  
\_\_\_\_\_ 400w MV enclosed streetlight(s) rate code LA\_CMV\_1A

Customer Owned Streetlights (MUNICIPALITY)

\_\_\_\_\_ 175w MV open bottom streetlight(s) rate code LA\_MV\_2E  
\_\_\_\_\_ 250w MV enclosed streetlight(s) rate code LA\_MV\_2D  
\_\_\_\_\_ 400w MV enclosed streetlight(s) rate code LA\_MV\_2C  
\_\_\_\_\_ 1000w MV enclosed streetlight(s) rate code LA\_MV\_2A

COMPANY OWNED LED STREET LIGHTS:

Light Emitting Diode (LED) Estimated Lumens	Approximate HPS Equivalent	Monthly kWh	INSTALL	Rate Category
4,800 Lumen NEMA	100W	16	_____	SHLED1
6,900 Lumen NEMA	150W	23.3	_____	SHLED2
9,100 Lumen Cobra	150W	24.3	_____	SHLED3
12,300 Lumen Cobra	250W	35.7	<u>1</u>	SHLED4
21,000 Lumen Cobra	400W	71	_____	SHLED5

LOCATION OF LIGHT(s): 509 Westview Drive

If light is to be installed, will requested light be installed on an existing pole with available facilities (Transformers, Secondary wires) to serve the light?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure

Company Use Only

Order Generated: YES \_\_\_\_\_

Sent To: Construction \_\_\_\_\_ Engineering \_\_\_\_\_

Estimated completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Flo Dumas**

Lighting Coordinator

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

[fdumas@entergy.com](mailto:fdumas@entergy.com)



Entergy

ENTERGY LOUISIANA, INC. STREET LIGHTS

[builder@entergy.com](mailto:builder@entergy.com)

Install/Removal/Upgrade Request

FAX NUMBER 1-800-898-3143

Date: 10-23-2017 Phone Number: (985) 873-6519  
Account Name: TPCG RLD #3-A Confirmation Fax Number: (985) 873-6521  
Account Number: 27718550 Name (PRINT) Christa Duplantis-Prather

Authorized Signature: \_\_\_\_\_

**\*\* Is this a State Highway? ☐ Yes ☒ X No** If YES, please provide **DOTD Permit#** \_\_\_\_\_

**Company Owned Streetlights (ENTERGY)**

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)*	rate code	LA_CHSV_2A
_____	_____	150w HPS streetlight(s)*	rate code	LA_CHSV_2B
_____	_____	250w HPS streetlight(s)*	rate code	LA_CHSV_2C
_____	_____	400w HPS streetlight(s)*	rate code	LA_CHSV_2D
_____	_____	1000w HPS streetlight(s)*	rate code	LA_CHSV_2E

\* Lights will have a facility maintenance charge applied to them.

**Customer Owned Streetlights (MUNICIPALITY)**

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)	rate code	LA_HPSV_1A
_____	_____	150w HPS streetlight(s)	rate code	LA_HPSV_1B
_____	_____	250w HPS streetlight(s)	rate code	LA_HPSV_1C
_____	_____	400w HPS streetlight(s)	rate code	LA_HPSV_1D
_____	_____	1000w HPS streetlight(s)	rate code	LA_HPSV_1E

\*\*\*\*Mercury Vapor no longer available for install, REMOVE ONLY \*\*\*\*

**Company Owned Streetlights (ENTERGY)**

_____1_	175w MV open bottom streetlight(s), 30" bracket	rate code	LA_CMV_1E
_____	175w MV open bottom streetlight(s)	rate code	LA_CMV_1D
_____	250w MV open bottom streetlight(s)	rate code	LA_CMV_1C
_____	250w MV enclosed streetlight(s)	rate code	LA_CMV_1B
_____	400w MV enclosed streetlight(s)	rate code	LA_CMV_1A

**Customer Owned Streetlights (MUNICIPALITY)**

_____	175w MV open bottom streetlight(s)	rate code	LA_MV_2E
_____	250w MV enclosed streetlight(s)	rate code	LA_MV_2D
_____	400w MV enclosed streetlight(s)	rate code	LA_MV_2C
_____	1000w MV enclosed streetlight(s)	rate code	LA_MV_2A

**COMPANY OWNED LED STREET LIGHTS:**

Light Emitting Diode (LED) Estimated Lumens	Approximate HPS Equivalent	Monthly kWh	INSTALL	Rate Category
4,800 Lumen NEMA	100W	16	_____	SHLED1
6,900 Lumen NEMA	150W	23.3	_____	SHLED2
9,100 Lumen Cobra	150W	24.3	_____	SHLED3
12,300 Lumen Cobra	250W	35.7	_____1_____	SHLED4
21,000 Lumen Cobra	400W	71	_____	SHLED5

LOCATION OF LIGHT(s): 500 Westview Drive

If light is to be installed, will requested light be installed on an existing pole with available facilities (Transformers, Secondary wires) to serve the light?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure

Company Use Only

Order Generated: YES \_\_\_\_\_

Sent To: Construction \_\_\_\_\_ Engineering \_\_\_\_\_

Estimated completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Flo Dumas**

Lighting Coordinator

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

[fdumas@entergy.com](mailto:fdumas@entergy.com)



Wednesday, October 25, 2017

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**Item Title:**

Recreation District No. 3 Board

**Item Summary:**

**Recreation District No. 3 Board:** One vacancy to fill unexpired term.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

10/20/2017

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(10/25/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(10/25/17)

**Recreation District No. 6 Board:** One vacancy to fill unexpired term. \*(10/11/17)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(10/25/17)

(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors' Bureau:** Two expiring terms on 12/31/17. Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(10/25/17)

**Downtown Development Corp:** Four expiring terms on 11/1/17. One representing the Historical Society, the Parish Council, the Gardens Club and the Parish President. 10/25/7)

**Houma-Terrebonne Regional Planning Commission:** One expiring term on 11/30/17. Interested individuals must contact the Council Clerk's office to obtain an application to serve as a commissioner, should be a resident of Terrebonne Parish and familiar with zoning and subdivision regulations. This position must be filled by a resident of the Parish who is African-American. \*(11/15/17)

**Municipal Fire and Police Civil Service Board:** (One expiring term) Council nomination. \*(11/15/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, October 25, 2017

---

**Item Title:**

Recreation District No. 7 Board

**Item Summary:**

**Recreation District No. 7 Board:** One vacancies to fill unexpired term.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

10/20/2017

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

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**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(10/25/17)

**Recreation District No. 6 Board:** One vacancy to fill unexpired term. \*(10/11/17)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(10/25/17)

(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

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VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, October 25, 2017

---

**Item Title:**

Recreation District No. 6

**Item Summary:**

**Recreation District No. 6 Board:** One vacancy due to a resignation. Mr. Joseph Boquet submits application.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Mr. Joseph Boquet Application	10/17/2017	Backup Material

RETURN TO:

DATE: 10-16-17

Mrs. Venita H. Chauvin, Council Clerk  
 Terrebonne Parish Council  
 P.O. Box 2768  
 Houma, LA 70361  
 E-Mail: vchauvin@tpcg.org  
 FAX: 985-873-6521

The application of

Joseph Paul Boquet  
 (Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

698 Hwy 665  
Montegut, LA 70377

Applicant wishes to qualify for appointment as a member of Montegut rec.

Board District # 6 in this Parish, and states the following:  
 (Name of Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 698 Hwy 665, Montegut, LA 70377 for 12  
 (current address, city, state, zip code) (No. of consecutive years)

B. Applicant resides in and is a registered voter of Council District Number 9.

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Montegut Rec Board #6  
 (Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on the

Montegut Rec Board #6  
 (Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Rec Dist #6  
 (Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

Joseph Paul Boquet  
 (Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
 2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
 3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
 01/05/11



Wednesday, October 25, 2017

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**Item Title:**

Fire District No. 10 Board

**Item Summary:**

**Fire District No. 10 Board:** One vacancy to fill unexpired term. Mr. Dexter Detiveaux submits application.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Letter of resignation	9/25/2017	Cover Memo
Application	10/23/2017	Application

Melvin Malbrough  
542 Bayou Dularge Road  
985-217-0521

September 20, 2017

Councilmen Al Marmande:

With much regret I'm submitting my letter of resignation as Chairmen of the Terrebonne Parish Fire District #10.

As of September 25, 2017 I will be relinquish my duties to the district.

A handwritten signature in black ink, appearing to read 'Melvin Malbrough', with a long horizontal flourish extending to the right.

Melvin Malbrough

RETURN TO:

DATE:

10/20/17

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Dexter Detiveaux  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

735 Bayou Dulong Rd.

Houma, LA 70363

(985) 665-7315

Applicant wishes to qualify for appointment as a member of Terrebonne  
(Name of  
Fire Dist #10 in this Parish, and states the following:  
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 735 Bayou Dulong Rd.  
(current address)  
for 4  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
~~7~~ 7  
V.C.

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Terrebonne Fire Dist #10  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Terrebonne Fire District #10  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Terrebonne Parish Fire #10  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

[Signature]  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.
  2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.
  3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.
- 01/05/11

RECEIVED  
OCT 23 2017

TERREBONNE PARISH  
COUNCIL

5D



Wednesday, October 25, 2017

---

**Item Title:**

Houma-Terrebonne Downtown Development Corporation

**Item Summary:**

**Downtown Development Corp.:** Four expiring terms on 11/01/17. Mr. Ronald Lirette (Parish Council), Ms. Dale Norred (Historical Society) and Ms. Mary Jane Peters (Gardens Club) wish to be considered for re-appointment. Parish President recommends re-appointment of Mrs. Carmen Waitz.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Notice to the Public	10/18/2017	Backup Material
Request to be re-appointed	10/18/2017	Backup Material
Request to be re-appointed	10/18/2017	Backup Material
email	10/20/2017	Backup Material

## NOTICE TO THE PUBLIC

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**Municipal Fire and Police Civil Service Board:** (One expiring term) Council nomination. \*(11/15/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

## Venita Chauvin

---

**From:** Venita Chauvin  
**Sent:** Wednesday, October 18, 2017 10:47 AM  
**To:** Al Marmande (almarmande@yahoo.com); Al Marmande; Arlanda Williams; Christa Duplantis-Prather; Darrin W. Guidry; Dirk Guidry; Gerald Michel; John Navy; Scotty Dryden; Steve Trosclair  
**Cc:** Keith Hampton; Suzette Thomas; Tammy Triggs  
**Subject:** Downtown Dev. Corp. terms expiring

**Downtown Development Corp:** Four expiring terms on 11/1/17. One representing the Historical Society, the Parish Council, the Gardens Club and the Parish President. 10/25/17)

Mr. Ronald Lirette, Ms. Dale Norred and Ms. Mary Jane Peters have indicated their wish to be considered for re-appointment. The fourth appointment comes from the Parish President.

Venita H. Chauvin  
Terrebonne Parish Council Clerk  
Ph. (985) 873-6520  
Fax (985) 873-6521

## **Venita Chauvin**

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**From:** Venita Chauvin  
**Sent:** Monday, October 9, 2017 10:17 AM  
**To:** Venita Chauvin  
**Subject:** Ronald Lirette

Mr. Ronald Lirette would like to be considered for re-appointment to the Downtown Development Corp.

Venita H. Chauvin  
Terrebonne Parish Council Clerk  
Ph. (985) 873-6520  
Fax (985) 873-6521

## Venita Chauvin

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**From:** Mary Jane Peters [maryjanegarden@comcast.net]  
**Sent:** Wednesday, October 18, 2017 11:41 AM  
**To:** Venita Chauvin  
**Subject:** RE: Downtown Development Corp.

Venita,

So nice to talk to you this morning. I just checked my emails and I wish to be reappointed for another term. Thank you so much for the letter and email.

Mary Jane Peters

---

**From:** Venita Chauvin [<mailto:vchauvin@tpcg.org>]  
**Sent:** Tuesday, October 17, 2017 4:03 PM  
**To:** [maryjanegarden@comcast.net](mailto:maryjanegarden@comcast.net)  
**Cc:** Tammy Triggs  
**Subject:** Downtown Development Corp.

Ms. Peters: Your term on the Downtown Dev. Corp. will expire on 11/1/17. Are you interested in being re-appointed to another term?

Venita H. Chauvin  
Terrebonne Parish Council Clerk  
Ph. (985) 873-6520  
Fax (985) 873-6521

## Venita Chauvin

---

**From:** Leilani Adams  
**Sent:** Thursday, October 19, 2017 3:24 PM  
**To:** Venita Chauvin  
**Cc:** Debbie Ortego  
**Subject:** Re-Appointment of Carmen Waitz

V:

President Dove would like to re-appointment Mrs. Carmen Waitz to the Houma-Terrebonne Downtown Development Corporation Board.

Thank you ma'am!

Respectfully,

*Leilani H. Adams*

Executive Secretary to Parish President Gordon E. Dove

Terrebonne Parish Consolidated Government

E-mail: [ladams@tpcg.org](mailto:ladams@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

Cell: 985-519-6110

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361



**Saltwater Fishing Capital of the World**

Category Number: 5.  
Item Number: F.



Wednesday, October 25, 2017

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**Item Title:**

Houma Area Convention & Visitors' Bureau

**Item Summary:**

**Houma Area Convention & Visitors' Bureau:** Two expiring terms on 12/31/17

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**ATTACHMENTS:**

**Description**

Term Expiration

**Upload Date**

10/5/2017

**Type**

Backup Material

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALIDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org www.tpcg.org

October 3, 2017

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *tex*  
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2017:

Downtown Development Corp.	Carmen E. Waitz (President)	11-01-17
	Mary Jane Peters	11-01-17
	Dale Norred (Historical Society)	11-01-17
	Ronald Lirette	11-01-17
Planning Commission	Wayne Thibodeaux	11-30-17*
Houma Terrebonne Convention Bureau	Mary Wayne	12-31-17
	Anne Picou	12-31-17

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File  
Organizations/Individuals



Wednesday, October 25, 2017

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**Item Title:**

Upcoming Vacancies

**Item Summary:**

**Upcoming Vacancies:**

- 1) **Houma-Terrebonne Planning Commission (African American):** One expiring term expiring on 11/30/17.
- 2) **Municipal Fire & Police Civil Service Board:** One expiring term (Council nomination).
- 3) **Fire District No. 10 Board:** One vacancy due to resignation.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Notice to the Public	10/20/2017	Backup Material
Resignation letter	10/20/2017	Backup Material
Term Expiration Notice	10/20/2017	Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(10/25/17)

**Recreation District No. 7 Board:** One vacancy to fill unexpired term. \*(10/25/17)

**Recreation District No. 6 Board:** One vacancy to fill unexpired term. \*(10/11/17)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.)

**Fire District No. 10 Board:** One vacancy to fill unexpired term. \*(10/25/17)

(Interested individuals applying for Fire District Boards must be resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Houma Area Convention & Visitors' Bureau:** Two expiring terms on 12/31/17. Individuals must be nominated by a private, nonprofit group that has an interest in one or more aspects of the tourist industry. \*(10/25/17)

**Downtown Development Corp:** Four expiring terms on 11/1/17. One representing the Historical Society, the Parish Council, the Gardens Club and the Parish President. 10/25/7)

**Houma-Terrebonne Regional Planning Commission:** One expiring term on 11/30/17. Interested individuals must contact the Council Clerk's office to obtain an application to serve as a commissioner, should be a resident of Terrebonne Parish and familiar with zoning and subdivision regulations. This position must be filled by a resident of the Parish who is African-American. \*(11/15/17)

**Municipal Fire and Police Civil Service Board:** (One expiring term) Council nomination. \*(11/15/17)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

## Venita Chauvin

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**From:** Dwayne Knight [dknight@gifinc.com]  
**Sent:** Monday, October 16, 2017 3:03 PM  
**To:** Venita Chauvin  
**Subject:** Resignation Letter  
**Attachments:** Resignation from the district 10 fire department.pdf

Ms. Chauvin

Please find the attached resignation letter for your review and records.

Thanks You

**Dwayne Knight**

Business Development

Dolphin Services, LLC

(Wholly owned subsidiary of Gulf Island Fabrication, Inc.)

(985) 851-5130 *Main*

(985) 853-5121 *Direct*

(985) 665-0525 *Cell*

At Dolphin Services LLC our TEAM believes the  
key ingredients for success are Safety, Quality,  
and Pride and these beliefs guide our daily decisions  
in the execution of our projects



October 16, 2017

To whom it may concern,

I Dwayne Knight currently a board member of the Dularge district #10 fire department here by resign my position on this day due to circumstances encompassing to me, it is my personal feeling that I do not have the time necessary to perform the duties or research information required for this position in an effort to be fully effective in making decisions on certain matters brought forth in an timely manner by the department.

Regretfully

Dwayne  
Knight

Dwayne Knight

Digitally signed by Dwayne Knight  
DN: cn=Dwayne Knight, o=Dularge  
Services LLC, ou=Dularge Division,  
email=d.knight@dalga.com, c=US  
Date: 2017.10.16 15:00:25 -0500

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALIDORE "AL" MARMANDE

DISTRICT 9

STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org      www.tpcg.org

October 13, 2017

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *et*  
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2017:

Civil Service Board

Mr. Calvin Jones

11/29/17

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File  
Organizations/Individuals



Wednesday, October 25, 2017

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**Item Title:**

Recreation Districts subject to Section 21-91 of Parish Code

**Item Summary:**

Discussion and possible action regarding Recreation Districts subject to the obligations of subsection (d) of Section 21-91 of the Terrebonne Parish Code of Ordinances and the obligations of subsections (e) and (f) of Section 21-91 of the Terrebonne Code of Ordinances.

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**ATTACHMENTS:**

**Description**

Agenda form

**Upload Date**

10/18/2017

**Type**

Backup Material

<b>MEETING:</b>	REGULAR COUNCIL
<b>MEETING DATE:</b>	OCTOBER 25, 2017
<b>REQUESTED BY:</b>	
<b>TOPIC:</b>	Discussion and possible action regarding Recreation Districts subject to the obligations of subsection (d) of Section 21-91 of the Terrebonne Parish Code of Ordinances and the obligations of subsections (e) and (f) of Section 21-91 of the Terrebonne Parish Code of Ordinances.

**BACKUP INFORMATION:**

<b>ATTACHED:</b>	<b>FORTHCOMING:</b>	<b>NOT NEEDED:</b>
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<b>TO BE PREPARED BY:</b>	
<b>PERSON COMPLETING FORM:</b>	Venita Chauvin
<b>DATE:</b>	10/18/17

Category Number: 8.  
Item Number: A.



Wednesday, October 25, 2017

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**Item Title:**

Council Members

**Item Summary:**

Council Members

---

Category Number: 8.  
Item Number: B.



Wednesday, October 25, 2017

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**Item Title:**

Parish President

**Item Summary:**

Parish President

---



Wednesday, October 25, 2017

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**Item Title:**

PARISH MANAGER APPOINTMENT

**Item Summary:**

Parish President's Appointment of Parish Manager.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
EMAIL	10/20/2017	Backup Material
Parish Manager Appointment	10/20/2017	Backup Material

## Venita Chauvin

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**From:** Debbie Ortego  
**Sent:** Thursday, October 19, 2017 8:42 AM  
**To:** Venita Chauvin  
**Cc:** Leilani Adams  
**Subject:** Parish Manager appointment

Please place this item on the agenda for the Wednesday's Regular council meeting agenda. Thanks

Thanks  
Debbie

*Debbie Ortego*

Assistant to Gordon Dove

Terrebonne Parish Consolidated Government

E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)

Office: 985-873-6401

Fax: 985-873-6409

8026 Main Street, 7th Floor

PO Box 2768

Houma, LA 70361





GORDON E. DOVE  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

October 20, 2017

Terrebonne Parish Council  
8026 Main Street, Suite 600  
Houma, LA 70360

RE: Appointment of new Parish Manager

Dear Council Members:

Pursuant to Section 2-98 of the Parish Code, please accept my recommendation of Mr. Michael C. Toups for the position of Parish Manager, which I will introduce at the October 25, 2017 Regular Council Meeting

Attached please find the job description and estimated cost for this appointee, together with his qualifications, in conformance with the requirements of the Parish Code.

I respectfully request your ratification of this appointment at the November 15, 2017 Regular Council Meeting.

Sincerely,

Gordon E. Dove  
Parish President

Attachments

Cc: Reading File

**Parish Code:**  
**Section 2-72. Parish Manager**

- (a) The parish manager shall be appointed by the president, subject to approval by the council, and shall serve at the pleasure of the president
- (b) Subject to the direction of the president, the parish manager shall supervise all departments, offices and agencies of the parish government, and perform such other functions as may be directed by the president

**PARISH COMPENSATION PLAN**

**GRADE V, SALARY RANGE: \$87,955 - \$143,000**

Professional Resume' of:

Michael C. Toups  
304 Mire St.  
Houma, LA 70364  
(985) 709-2144 (cell)  
Email: [mike70360@comcast.net](mailto:mike70360@comcast.net)

**PROFESSIONAL EXPERIENCE:**

January, 2016 to Present

**Terrebonne Parish Consolidated Government – Department of Public Works Director**

Directed and responsible for the following:

- Engineering services for all departments and agencies, except as may be otherwise provided by the utilities department
- Supervision of all contact construction work, except as may be provided by the utilities department
- Maintenance of parish government property
- Mapping and surveying, except as may be provided by the planning and zoning department
- Construction and maintenance performed by the parish government of roads, sidewalks, bridges and drainage facilities
- Traffic engineering
- Operation of two (2) facilities for the repair and maintenance of parish government vehicles and equipment
- Day to day operations of the following divisions
  - Engineering
  - Capital improvement
  - Forced Drainage
  - Gravity Drainage
  - Public Transit
  - Building Maintenance
  - Fleet Maintenance
  - Vegetation Control
  - Administration
- Other such responsibilities as may be directed by the president, including but not limited to:
  - Issuance of Letters of No Objections
  - Enforcement of safety rules and regulations
  - Approval of progress payment, professional services contracted & equipment purchases
  - Employee evaluations, promotions and merit raises
  - Approval of agenda items, bid documents and maintenance contract approval

February, 2014 to July, 2015:

**New Generation Marine Repair, LLC. – General Manager**

In charge of completing and the operation of one (1) 2,500 ton dry dock, 180' long x 55' wide between the wing walls, infrastructure upgrades for a proposed 600 ton Travelift, topside repairs and conversions.

August 2009 to February, 2014

**Thoma-sea Marine Constructors, LLC. – General Manager**

Built a repair crew from scratch to over ninety (90) people in four (4) years. Steadily increased repair and dry docking sales from \$1.5M first year to \$9.7M last year. Responsible for overall management of four (4) floating dry docks, all daily time sheets, bids, estimates and invoices, all customer relations, equipment maintenance, all USCG, ABS & other regulatory body compliances during repairs for customers and all OSHA and safety regulation compliance and enforcement for this division. Also managed work output of the machine shop personnel and wrote all machine shop bids, estimates and invoices. Completed fabrication, commissioned and operated one 8,000 ton dry dock during tenure there

2006 to February, 2009

**Bollinger Amelia Repair – General Manager**

Responsible for overall management of repair shipyard with three floating dry docks and a crew of sixty people. Also built and installed jack up barge legs of up to 6' in diameter x 120' long along with the jacking towers and installed the legs and towers into the jack up barge structure. Converted a 180' offshore supply vessel to a multimillion dollar yacht tender. Managed a machine shop that serviced all repair & new machine work items for Bollinger Amelia Repair, Bollinger Morgan City Repair and Bollinger Marine Fabricators, a new construction facility

2003 to 2006

**North Florida Shipyards, Jacksonville, FL – Senior Estimator**

Responsible for all bids, project management and customer relations for shipyard with one floating dry dock. Also responsible for all bids, invoices and customer relations for two machine shops run by parent company, one on site and one off site.

1996 to 2003

**Worldwide Tank and Marine Consulting – Owner**

Represented a pneumatic tank fabrication company based in Texas and sold 40 PSI and 80 PSI bulk mud & drilling cement tanks to customer base of boat owners based along the Gulf coast. Represented various boat companies as owner's representative while their boats were in the shipyards and on dry docks doing regular scheduled maintenance and yearly regulatory (USCG & ABS) inspections. Coordinated all subcontractors' work with ongoing shipyard work. Surveyed vessels, made shipyard repair specifications, solicited and evaluated shipyard bid's and make recommendations to owners as to what shipyard would give them the best value for their dollar. Reviewed and approved daily time sheets, bids and invoices from shipyards on behalf of my customers. Saved a customer over \$1 million dollars in their repair budget by the diligent supervision of thirteen (13) OSV dry dockings over a one year period.

1974 to 1996

**Bollinger Machine Shop & Shipyard – Various capacities as noted below:**

- 1994 to 1996 – General Manager of Bollinger Algiers – Managed a newly acquired repair shipyard with two floating dry docks, machine shop and propeller repair shop on the Mississippi River in New Orleans, LA.
- 1991 to 1994 – Machine Complex Manager – Managed machine shop which included the expansion by acquisition of six CNC lathes for oil field machine work and for machining large quantities of specialty bolts, fasteners and miscellaneous parts used on the 110' USCG Patrol Boat Project. Also managed the propeller repair shop and the hydraulic shop for which I personally designed and sold hydraulic steering systems and hydraulic winch applications. Hydraulics shop also had a service department which installed and serviced the systems we sold.
- 1989 to 1991 – Material Controls Manager – Implemented and managed a work order driven materials control department for all the parts needed to fabricate thirty three 110' USCG Island Class Patrol Boats. I also negotiated all contract with the major subcontractors involved with the project.
- 1986 to 1989 – 110' Island Class Patrol Boat Project Manager – Responsible for building and commissioning the first sixteen 110' Island Class Patrol Boats of a forty nine boat contract with the USCG. Coordinated work of all crafts; steel work, aluminum superstructure shop, electrical, joiner work, piping, sand blasting and painting and all subcontractors required to build these boats
- 1978 to 1986 – Marine Repair Coordinator – Responsible for the repairs to vessels hauled up on Bollinger's two end launch and two side launch ways. During this time, we decommissioned one of the smaller end launch ways and installed two larger side launch ways. Was also in charge of the management of the electrical, carpentry, gas freeing, sandblasting and painting, machine shop, hydraulic shop and propeller repair shop.
- 1974 to 1978 – Engineering Trainee – During this time, I worked in the drafting department designing boats and barges and the lofting department where we laid out the boats full sized to prefabricate the frames and bulkheads of the boats being built. I also worked as a Project Manager in the New Construction department where we built tug boats, barges, utility boats, and steel hulled fishing boats

#### **EDUCATION:**

1974 – Bachelor of Science Degree in Mechanical Engineering from Nicholls State University in Thibodaux, LA

1968 – Graduated from Central Lafourche High School in Mathews, LA