
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Ms. Arlanda Williams	Chairwoman
Mr. Dirk J. Guidry	Vice-Chairman
Mr. John Navy	Member
Mr. Gerald Michel	Member
Mr. Scotty Dryden	Member
Ms. Christa Duplantis-Prather	Member
Mr. Darrin Guidry	Member
Mr. Al Marmande	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

February 5, 2018
5:30 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Amending Resolution No. 17-370, authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA Programs managed through Louisiana Department of Transportation and Development (DOTD) to update to DOTD's Program Numbers to 49 CFR 5311, Formula Grant for Rural Areas and 49 CFR 5339, Grants for Bus and Bus Facility Program.
2. **RESOLUTION:** Approving the 2018 Budget Amendment to the 2018 Budget Plan (Operations and Five-Year Capital Outlay) as submitted by the Terrebonne Parish Veterans Memorial District (the District); for the Museum Building Phase II.
3. **RESOLUTION:** Concurring with the Parish Administration to amend Resolution 17-391 to reject bids

received for Bid #17-ELECTGEN-52 Electric Generation Unit 16 Generator Oil Circuit Breaker.

4. RESOLUTION: Declaring printers, radios, 4-wheeler, pump, monitors and miscellaneous equipment from various departments/divisions, having a value of \$5,000.00 or less, as surplus and authorizing said items to be disposed of by any legally approved methods.
5. RESOLUTION: Authorizing the Parish to enter into a Cooperative Endeavor Agreement with Lenox-Hotard American Legion Post 31 to partially fund the services and operations of the Post located at 602 Legion Drive in the amount of \$30,000.
6. RESOLUTION: Authorizing entering into a Cooperative Endeavor Agreement with Southeast Louisiana Legal Services and authorizing the Parish President to sign said agreement.
7. RESOLUTION: Authorizing entering into a Cooperative Endeavor Agreement with South Central Louisiana Human Services Authority and authorizing the Parish President to sign said agreement.
8. RESOLUTION: Authorizing the Parish President to allow award of Bid 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract) to bidders that provide the lowest responsive, responsible bids
9. RESOLUTION: Authorizing the Parish President to negotiate and execute a Cooperative Endeavor Agreement with the Parish Sheriff's Office for the 2018 Public Safety Program.
10. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 FOR A GENERATOR FOR THE LIGHTING OF THE BOYS' AND GIRLS' FIELDS.
11. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO CLOSE IN A DITCH AT OAKSHIRE.
12. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO PAVE OR LIMESTONE PARKING/DRIVE AREA AT OAKSHIRE.
13. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO PROVIDE FOOTBALL FIELD LIGHTING AT THE GRAY PARK.
14. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL RUBBERIZED WALKING SURFACE FOR THE WALKING TRACK AT OAKSHIRE.
15. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL RUBBERIZED WALKING SURFACE FOR THE WALKING TRACK AT THE GRAY PARK.
16. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A

REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO CONSTRUCT A PAVILION FOR THE SCHRIEVER PLAYGROUND.

17. RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL PICNIC TABLES AT THE NEWLY CONSTRUCTED SCHRIEVER PAVILLION.
18. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - I. General Fund-Office of Emergency Preparedness-2017 Cities Readiness Initiative, \$19,657
 - II. Houma Fire Department, \$1,037
 - III. Transfer Positions
 - a. Sewerage Department, \$50,308
 - b. Road and Bridge Division, (\$50,308)
 - I. Lake Boudreaux Diversion, \$20,000and calling a public hearing on said matter on February 21 at 6:30 pm
19. RESOLUTION: GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.
20. RESOLUTION: GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.
21. RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement Between TPCG and the South Central Planning and Development Commission to accept donated items purchased through the 2016 Homeland Security Grant SS-00018-S01 administered and managed through by SCPDC.
22. RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement Between TPCG (Houma Police Dept) and the South Central Planning and Development Commission to accept donated items purchased through the 2016 Homeland Security Grant SS-00018-S01 administered and managed through by SCPDC.
23. Adjourn

Category Number:
Item Number:



Monday, February 5, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, February 5, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, February 5, 2018

Item Title:

Council on Aging, Change Grant Forumula Numbers

Item Summary:

RESOLUTION: Amending Resolution No. 17-370, authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA Programs managed through Louisiana Department of Transportation and Development (DOTD) to update to DOTD's Program Numbers to 49 CFR 5311, Formula Grant for Rural Aras and 49 CFR 5339, Grants for Bus and Bus Facility Program.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	1/25/2018	Resolution
backup	1/25/2018	Backup Material

AUTHORIZING RESOLUTION

Resolution No. _____

Resolution amending Resolution No, 17-370, authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development (DOTD) to update to DOTD's Program Numbers below:

- 49 CFR 5311, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Terrebonne Parish Council (Public Service Committee):

1. That the Terrebonne Parish Consolidated Government is authorized to execute and file an application on behalf of Terrebonne Council on Aging, Inc. with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That Terrebonne Council on Aging, Inc. is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Terrebonne Council on Aging, Inc. is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.

4. That the Terrebonne Council on Aging, Inc. is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the Terrebonne Parish President is authorized to execute grant contract agreements on behalf of Terrebonne Parish Consolidated Government with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting _____(Title of Officer) _____ of the
(Applicant Organization) _____ certifies that
the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the
(Applicant) _____ held on _____, 20____.

If applicant has an official seal, impress here.

(Signature of Recording Officer)

(Title of Recording Officer)

(Date)

Venita Chauvin

From: Kayla Dardar [kaylad@terrebonnecoa.org]
Sent: Wednesday, January 31, 2018 8:45 AM
To: Venita Chauvin; 'Diana Edmonson'
Cc: Suzette Thomas; Leilani Adams
Subject: Authorizing Resolution
Attachments: 5311-5339 Authorizing Resolution - unsigned 2017.docx

Good Morning,

I have attached the 5311-5339 Authorizing Resolution that will need to be placed on next week's agenda.
We will give you a call this afternoon to verify this information.

Have a great day!

Thank you,

Kayla Dardar
Transportation Supervisor
Terrebonne Council on Aging, Inc.
(985)868-8411 ext. 257
kaylad@terrebonnecoa.org

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-----Original Message-----

From: Venita Chauvin [<mailto:vchauvin@tpcg.org>]
Sent: Tuesday, January 30, 2018 3:54 PM
To: Diana Edmonson <dianae@terrebonnecoa.org>; kaylad@terrebonnecoa.org
Cc: Suzette Thomas <suthomas@tpcg.org>; Leilani Adams <ladams@tpcg.org>
Subject: FW: Vehicle Disposition Requests
Importance: High

Diana/Kayla: Please call me tomorrow after 1:30 to clarify what is being requested and if there needs to be resolutions on next week's agendas.

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519

-----Original Message-----

From: Suzette Thomas
Sent: Monday, January 29, 2018 12:30 PM
To: Venita Chauvin
Subject: FW: Vehicle Disposition Requests
Importance: High

Here's the resolution. I thought they "cc'd" you.

-----Original Message-----

From: Leilani Adams
Sent: Thursday, January 25, 2018 1:20 PM
To: Suzette Thomas
Subject: FW: Vehicle Disposition Requests

Do you need more information?

Respectfully,

Leilani H. Adams
Executive Secretary to Parish President Gordon E. Dove Terrebonne Parish Consolidated
Government
E-mail: ladams@tpcg.org
Office: 985-873-6401
Fax: 985-873-6409
Cell: 985-519-6110
8026 Main Street, 7th Floor
PO Box 2768
Houma, LA 70361

Saltwater Fishing Capital of the World

-----Original Message-----

From: Diana Edmonson [<mailto:dianae@terrebonnecoa.org>]
Sent: Thursday, January 25, 2018 1:19 PM
To: Leilani Adams <ladams@tpcg.org>
Cc: kaylad@terrebonnecoa.org
Subject: FW: Vehicle Disposition Requests

Please review the attached Authorizing Resolution. The original resolution was signed in November 2017. DOTD has since changed the program from 5309 to 5339, this new resolution will need to be completed and signed. Please let me know if this will have to go back before the Parish Council.

Thank you,
Diana

-----Original Message-----

From: Kayla Dardar [<mailto:kaylad@terrebonnecoa.org>]
Sent: Wednesday, January 24, 2018 3:15 PM
To: Stephanie Barthelemy (DOTD) <Stephanie.Barthelemy2@la.gov>; 'Tina Athalone' <Tina.Athalone@LA.GOV>; Melissa. Cormier@la.gov <Melissa.Cormier@la.gov>; Jamie Ainsworth <Jamie.Ainsworth@LA.GOV>
Cc: Diana Edmondson <dianae@terrebonnecoa.org>

Subject: Vehicle Disposition Requests

Good afternoon,

I have attached disposition request for five(5) vehicles which have met useful life requirements.

Please let me know if any other documentation is needed.

Thank you,
Kayla Dardar
Transportation Supervisor
Terrebonne Council on Aging, Inc.
(985)868-8411 ext. 257
kaylad@terrebonnecoa.org

CONFIDENTIALITY STATEMENT: This transmission is intended by the sender and proper recipient(s) to be confidential, intended only for the proper recipient(s) and may contain information that is privileged and/or exempt from disclosure under applicable law. If you are not the intended recipient(s) you are notified that the dissemination, distribution or copying of this message is strictly prohibited. If you receive this message in error, or are not the proper recipient(s), please notify the sender at either the email address or telephone number above and delete this email from your computer. Receipt by anyone other than the proper recipient(s) is not a waiver of any other applicable privilege. Thank you.

-----Original Message-----

From: xerox@triparish.net [<mailto:xerox@triparish.net>]
Sent: Wednesday, January 24, 2018 2:59 PM
To: Dardar, Kayla <kaylad@terrebonnecoa.org>
Subject: Scanned from Terrebone Council on Aging

Please open the attached document.



Monday, February 5, 2018

Item Title:

Veterans Budget Amendment

Item Summary:

RESOLUTION: Approving the 2018 Budget Amendment to the 2018 Budget Plan (Operations and Five-Year Capital Outlay) as submitted by the Terrebonne Parish Veterans Memorial District (the District); for the Museum Building Phase II.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/25/2018	Backup Material
Resolution	1/25/2018	Executive Summary
Budget workpapers	1/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution approving the 2018 Budget Amendment to the 2018 Budget Plan (Operations and Five-Year Capital Outlay) as submitted by the Terrebonne Parish Veterans Memorial District (the District); for the Museum Building Phase II

PROJECT SUMMARY (200 WORDS OR LESS)
<p>WHEREAS, effective June 17, 2008, the Terrebonne Parish Veterans Memorial District (the “District) was created as a governing authority under the provisions of LA R.S. 33:9357, which requires the District to receive approval of the Terrebonne Parish Council prior to any of the following actions by the board:</p> <ol style="list-style-type: none">1. Adoption of an annual budget2. Purchase, sale or encumbrance of immovable property.3. Submitting for voter approval any tax proposal.4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

1/25/2018

Date

A resolution approving the 2018 Budget Amendment to the 2018 Budget Plan (Operations and Five-Year Capital Outlay) as submitted by the Terrebonne Parish Veterans Memorial District (the District); for the Museum Building Phase II

WHEREAS, effective June 17, 2008, the Terrebonne Parish Veterans Memorial District (the “District”) was created as a governing authority under the provisions of LA R.S. 33:9357, which requires the District to receive approval of the Terrebonne Parish Council prior to any of the following actions by the board:

- 1. Adoption of an annual budget**
2. Purchase, sale or encumbrance of immovable property.
3. Submitting for voter approval any tax proposal.
4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government, and

WHEREAS, at the January 23, 2018 Board Meeting, the District approved the amendment to their 2018 Operating Budget for \$50,000 and Five Year Capital Outlay Budget for \$173,775 for the construction of the Museum Building Phase II, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, to approve the Terrebonne Parish Veterans Memorial District Board 2018 Five Year Capital Outlay amendment as per Attachment A

ATTACHMENT A

		2018	
	Adopted	Change	Amended
Transfer Out (operating)	-	50,000	-
Fund Balance (operating)	n/a	(50,000)	n/a
Building Construction (capital)	-	173,775	173,775
Transfer In (capital)	-	(50,000)	(50,000)
Fund Balance	n/a	(123,775)	n/a

TERREBONNE PARISH VETERANS’ MEMORIAL DISTRICT BOARD
P. O. Box 10214, Station 1, Houma, Louisiana 70363
985-873-8200

Mr. Ken Royston, President
Mr. Will Theriot, Vice-President
Mr. Cliff Chaisson, Secretary-Treasurer

Mrs. Kayla Duthu
Mr. C. J. Christ
Mr. Richard Ricca, Chaplin

Mr. Edward Domangue, Jr.
Mr. Ray J. Lapeyrouse
Mr. Ed Pontiff

November 14, 2017

Honorable Members of the Terrebonne Parish Council:

Tonight we are pleased to present the Terrebonne parish Veterans’ Memorial District 2018 Operations and Maintenance Budget totaling \$465,211. On Wednesday, November 15, 2017, the Terrebonne Parish Council is scheduled to ratify the Budget plan subject to adopted by the Veterans Board on November 9, 2017. For the seventh year, the District will receive Ad Valorem taxes from the levy of their dedicated .5 mill property tax, approved by the voters on November 2, 2010.

The State of Louisiana created “The District” in the 2008 Regular Session, Act 231, under the provisions of LA R.S. 33:9357. Prior to the 2011 budget, the Terrebonne Parish Consolidated Government acted as the Fiscal Agent and included the District’s limited financial activities within their budget. With the passage of the District’s dedicated property tax and sale of the limited tax bonds, a separate accounting of the District’s Financial Plan was presented beginning with Year 2011. The District shall have the powers and duties to operate, except that approval of the Terrebonne Parish Council shall first be obtained prior to any of the following actions by The District’s board:

1. Adoption of an annual budget
2. Purchase, sale or encumbrance of immovable property.
3. Submitting for voter approval any tax proposal.
4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government.

A detailed statement of the General Fund is included, with itemized revenues by source; expenditures; and other financing sources. The estimated revenue of \$473,910 includes ad valorem taxes of \$461,760 and state revenue sharing of \$11,000.

The expenditures of \$465,211 include ad valorem related fees of \$15,546; personnel reimbursements \$74,340; Supplies and materials \$11,200; other services and charges \$83,200; repairs and maintenance \$50,000; and \$228,425 debt service payments. The Veterans’ Memorial District does not have any employees, however through a cooperative endeavor agreement, the Regional Military Museum Foundation provides for the operations and personnel for the museum.

On December 7, 2016 the board issued \$2.9 Million of Limited Tax Bonds, Series 2016 which also refunded the Series 2011 and a portion of Series 2013 issuances. On the following page, is the remaining debt service schedule, which reflects maturity of the bonds in March 2031.

2016 \$2.9M Issue

Year	Principle	Interest	Total
2018	\$ 170,000	\$ 58,424	\$ 228,424
2019	175,000	55,253	230,253
2020	180,000	51,876	231,876
2021	180,000	48,337	228,337
2022-2026	975,000	182,089	1,157,089
2027-2031	1,080,000	65,729	1,145,729

\$ 2,760,000	\$ 461,708	\$ 3,221,708
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The financial records for The District are available at 8026 Main Street, Suite 300, Houma, LA, 70360. Questions concerning any of the information provided in this document should be addressed to the Terrebonne Veterans' Memorial District Board, 1154 Barrow Street, Houma, LA, 985-873-8200, or Terrebonne Parish Finance Department, Chief Financial Officer, P. O. Box 2768, Houma, LA 70361, 985-873-6453.

Respectfully submitted on behalf of The District,

Kandace M. Mauldin
 Chief Financial Officer
 Terrebonne Parish Consolidated Government

Terrebonne Parish Veterans' Memorial District
2016 Actual, 2017 Projected and 2018 Budget

	2016 Actual	2017 Original Budget	Budget Amendment	2017 Final Adopted Budget	2017 Actual Year to Date as of 10/31/2017	2017 Projected Actual Year End	2018 Budget
Revenues and Other Financing Sources:							
Taxes - Ad Valorem	456,730.00	465,086.00	(3,326.00)	461,760.00	461,760.00	461,760.00	461,760.00
Tax Penalty	672.00	672.00	(10.00)	662.00	662.00	662.00	650.00
State Revenue Sharing	11,376.00	11,983.00	(128.00)	11,855.00	11,855.00	11,855.00	11,000.00
Interest Earnings	-	200.00	353.00	553.00	461.00	553.00	500.00
Rental Income - Daspit	5,950.00	5,950.00	(4,500.00)	1,450.00	1,450.00	1,450.00	-
BP Claim Settlement	-	-	-	-	-	-	-
Donations	20,000.00	-	-	-	-	-	-
Miscellaneous - HCML	308.00	-	-	-	-	-	-
Total	495,036.00	483,891.00	(7,611.00)	476,280.00	476,188.00	476,280.00	473,910.00
Expenditures:							
General - Other	20,231.00	15,346.00	200.00	15,546.00	15,546.00	15,546.00	15,546.00
Personnel Services	72,403.00	72,882.00	-	72,882.00	62,259.00	72,882.00	74,339.64
Supplies & Materials							
Office Supplies	4,498.00	3,700.00	-	3,700.00	3,221.00	3,700.00	3,700.00
Gasoline and Oil	822.00	4,200.00	(4,000.00)	200.00	-	200.00	4,200.00
Operating Supplies	1,967.00	2,800.00	-	2,800.00	2,446.00	2,800.00	2,800.00
Operating Supplies - Daspit	-	500.00	(500.00)	-	-	-	500.00
Other Services and Charges							
Election Costs	-	-	-	-	-	-	-
Utilities	17,523.00	16,000.00	963.00	16,963.00	14,136.00	16,963.00	20,000.00
Insurance	26,055.00	37,500.00	(11,035.00)	26,465.00	26,465.00	26,465.00	32,000.00
Advertising	11,048.00	11,500.00	(4,901.00)	6,599.00	4,599.00	6,599.00	8,500.00
Storage	336.00	600.00	-	600.00	168.00	600.00	600.00
Special Events/Guest Speakers	1,639.00	3,500.00	-	3,500.00	590.00	3,500.00	3,500.00
Special Grant - Foundation	-	-	-	-	-	-	-
Publications	1,452.00	2,000.00	(2,000.00)	-	-	-	1,500.00
Audit/Accountant/Secretary	14,050.00	15,500.00	-	15,500.00	12,850.00	15,500.00	16,000.00

Terrebonne Parish Veterans' Memorial District
 2016 Actual, 2017 Projected and 2018 Budget

	2016 Actual	2017 Original Budget	Budget Amendment	2017 Final Adopted Budget	2017 Actual Year to Date as of 10/31/2017	2017 Projected Actual Year End	2018 Budget
Attorney Fees/Costs	1,176.00		-	-	-	-	500.00
Membership Fees	204.00		39.00	39.00	39.00	39.00	100.00
Travel and Training	-	500.00	-	500.00	406.00	500.00	500.00
Other fees	945.00	-	-	-		-	
Repairs and Maintenance							
Building Repairs	18,752.00	15,000.00	-	15,000.00	11,543.00	15,000.00	15,000.00
Building Repairs - Daspit Street	249.00	1,500.00	-	1,500.00	275.00	1,500.00	1,500.00
Building Repairs - Grand Caillou			-	-		-	-
Grand Caillou - Survey/Appraisals			-	-		-	-
Building Equipment Repairs	-	1,500.00	-	1,500.00		1,500.00	1,500.00
Auto & Truck Repairs	3,690.00	7,500.00	-	7,500.00	6,500.00	7,500.00	7,500.00
Artifact Repairs	495.00	7,500.00	(5,467.00)	2,033.00	33.00	2,033.00	2,500.00
Land/Museum Maint/Repairs	2,820.00	1,500.00	2,863.00	4,363.00	3,363.00	4,363.00	4,500.00
Land/Park Maint/Repairs	23,887.00	20,000.00	(12,500.00)	7,500.00	4,296.00	7,500.00	20,000.00
Transfer / Debt Service 2011	202,860.00	184,544.00	-	184,544.00	184,544.00	184,544.00	228,425.00
Transfer / Debt Service 2013	46,215.00	45,003.00	-	45,003.00	45,003.00	45,003.00	-
Transfer / Capital Outlay	-	-	-	-		-	
Total	473,317.00	470,575.00	(36,338.00)	434,237.00	398,282.00	434,237.00	465,210.64
Excess of Revenues and Other Financing Sources over Expenditures	21,719.00	13,316.00	28,727.00	42,043.00	77,906.00	42,043.00	8,699.36
Changes in Net Assets							
Beginning of Year	55,652.00	77,371.00		77,371.00	77,371.00	77,371.00	119,414.00
End of Year	77,371.00	90,687.00	28,727.00	119,414.00	155,277.00	119,414.00	128,113.36

Prepared by : Kandace M. Mauldin

Five Year Capital Outlay Veterans' Memorial District
 2017 Final Budget and 2018 Original

	2017 Original Budget	2017 Last Adopted Budget	2017 Amendment #2	2017 Final Budget	2017 Actual	2018 Budget
Limited Tax Bonds Issued						
Other Financing - Operations	249,075.00	249,075.00	(49,509.00)	199,566.00	199,566.00	-
TPCG Allocation		-		-		-
Interest on Investments		100.00	154.00	254.00	254.00	200.00
Compensation Property Damage		-		-		
	249,075.00	249,175.00		199,820.00	199,820.00	200.00
Museum Display	67,500.00	-		-		-
Furniture and Fixtures		-		-		-
New Property Acquisition		-		-		-
New Property Renovation		-		-		-
Museum Construction Budget	179,710.00	1,782,935.00		1,782,935.00	978,519.00	-
Park Fencing Construction	8,804.59	-		-		-
Bulkhead Construction		-		-		-
		-		-		-
Debt Service	249,075.00	249,075.00	(49,509.00)	199,566.00	199,566.00	-
Total Capital Outlay	505,089.59	2,032,010.00		1,982,501.00	1,178,085.00	-
Net Activity	(256,014.59)	(1,782,835.00)		(1,782,681.00)	(978,265.00)	200.00
Fund Balance:						
Beginning	1,893,691.00	1,893,691.00		1,893,691.00	1,893,691.00	915,426.00
Ending	1,637,676.41	110,856.00		111,010.00	915,426.00	915,626.00



Monday, February 5, 2018

Item Title:

Resolution to amend Resolution 17-391 to reject bids for Bid # 17-ELECTGEN-52 Oil Circuit Breaker for Electric Generation

Item Summary:

RESOLUTION: Concurring with the Parish Administration to amend Resolution 17-391 to reject bids received for Bid #17-ELECTGEN-52 Electric Generation Unit 16 Generator Oil Circuit Breaker.

ATTACHMENTS:

Description	Upload Date	Type
Exec Summary	1/22/2018	Executive Summary
Resolution	1/22/2018	Resolution
bids	1/22/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: amending Resolution No. 17-391 to reject the bids received for #17-ELECTGEN-52 Electric Generation Unit 16 Oil Circuit Breaker.

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution to reject bids received for Unit 16 Oil Circuit Breaker and to rebid or take any action legal to secure the completion of this project in the best interest of Terrebonne Parish Generating Station.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Maintain electric generating unit safety, reliability, and insurability.

TOTAL EXPENDITURE

\$0.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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Cyr Leboeuf, Electric Generation Superintendent

Signature

01-22-2018

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO: _____

A resolution to amend Resolution No. 17-391 to reject the bids received for Bid # 17-ELECTGEN-52 Electric Generation Unit 16 Generator Oil Circuit Breaker.

Whereas, Resolution No 17-391 authorized the awarding of the purchase and installation of the aforementioned part for the Utilities/Electric Generation Division for Bid #17-ELECTGEN-52 Electric Generation Unit 16 Generator Oil Circuit Breaker, and

Whereas, it has been determined by Utilities Department, Electric Generation Division that bids received did not bid according to Instructions to Bidders and that the both bids should be rejected, and

Whereas, Parish Administration wishes to amend Resolution No. 17-391 to reject both bids received for #17-ELECTGEN-52 Electric Generation Unit 16 Generator Oil Circuit Breaker, and.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration be approved; that Resolution No. 17-391 be hereby amended to reject the bids received for the aforementioned bid; and that the division be allowed to re-bid or take any action legal to secure the completion of this project in the best interest of the Terrebonne Parish Electric Generating Station.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____, 2018.



CENTRALBIDDING
FROM CENTRAL AUCTION HOUSE

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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Thu December 21, 2017 10:03:27 AM GMT-6

Location: **Baton Rouge > Louisiana > USA**
Name: **RudY Bachmann**
Email: **rbachmann@sopower.com**
Address: **8501 Joor Road**
Zip code: **70818**
Contact number: **2252617807**
Official Company/Business Name: **Southern Power Systems**

Are you registered with the State of Louisiana as a Disadvantaged Business Enterprise (DBE)?: **No**

Is your company owned my a female?: **No**

Is your company owned by a minority?: **No**

Louisiana Contractor ID#: **36344**

NIGP Codes: (Commodity code categories) **06036 - Electrical Accessories: Alternators, Ammeters, Distributors, Generators, Regulators, Starters, etc.**

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Total Extended Price: 80.0000**Vendor Contractor Number**

SOU28648

Enter all information required on the outside of the sealed envelope in the box below

Southern Power Systems
8501 Joor Road
Baton Rouge LA 70817
(Tel 225 216 7807)
Louisiana Contractor License No 36344

SEALED BID PROPOSAL FOR:

: #17-ELECTGEN-52 Emergency Purchase, Replacement and Installation on Unit 16 Generator Oil Circuit
Breaker

Bid Bond #

000

Upload Attachment(s)

Upload a file

Click the Upload button in order to upload bid related documents

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CENTRALBIDDING

FROM CENTRAL AUCTION HOUSE

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- [Logout \(tpcg\)](#)

Central Bidding Time: Thu December 21, 2017 10:08:43 AM GMT-6

Location:	New Iberia > Louisiana > USA
Name:	Racheal Romero
Email:	rromero@ums-1.com
Address:	4007 Vida Shaw Rd
Zip code:	70563
Contact number:	3379446152
Official Company/Business Name:	Utility Maintenance Specialists
Are you registered with the State of Louisiana as a Disadvantaged Business Enterprise (DBE)?:	No
Is your company owned by a female?:	No
Is your company owned by a minority?:	No
Louisiana Contractor ID#:	40398
NIGP Codes: (Commodity code categories)	91389 - Maintenance and Repair, Utility/Underground Projects 91438 - Electrical 95895 - Utility Management Services

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- [Create New](#)
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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Thu December 21, 2017 11:27:42 AM GMT-6

Place a Bid for

Please enter your best bid proposal for this project

Bidders MUST acknowledge all addenda. By checking the box next to each addendum below, bidder acknowledges receipt of each addendum.

Acknowledge Receipt of Addenda:

(please select each addenda being acknowledged)

Number: 1 DATE: 12/04/2017 ☒

Number: 2 DATE: 12/11/2017 ☒

*Bidders will not be allowed to continue/submit bid until all addenda are acknowledged.

Bid table

NOTICE: If you would like to save your work in order to return to make modifications to this form at a later time, you MUST complete the bid submittal process. If you leave this form prior to submitting your bid as outlined below, no information will be saved.

-Scroll to the bottom of the page and select the **NEXT** button.

-Enter your private key on the following preview page, and select the **Submit Bid** button.

-You can then return to this bid form and repeat this process as often as necessary until the set time has expired.

-You must complete the process above **BEFORE** the time has expired. Once the time of the bid has expired you will no longer have access to your bid and your last submitted bid information will be provided to the Listing Owner.

Bidding This Item?	Item	Quantity	Unit of measure	Short description	Part #	Mfg. name	Price	Extended price
<input type="checkbox"/>	1	1	Each	Purchase, Removal and Installation of New/Unused				

				Westinghouse Power Circuit Breaker or Equal					
Total Extended Price:									0.0000

Vendor Contractor Number

40398

Enter all information required on the outside of the sealed envelope in the box below

"SEALED BID"

UTILITY MAINTENANCE SPECIALISTS, INC.

LOUISIANA ELECTRICAL CONTRACTORS LICENSE # 40398

17-ELECTGEN-52 EMERGENCY PURCHASE, REPLACEMENT AND INSTALLATION ON UNIT 16 GENERATOR
OIL CIRCUIT BREAKER

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Bid Bond #

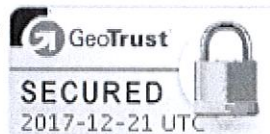
Upload Attachment(s)

Upload a file

Click the Upload button in order to upload bid related documents

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Membership -

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Monday, February 5, 2018

Item Title:

Resolution to declare surplus items with a value of less than \$5,000.

Item Summary:

RESOLUTION: Declaring printers, radios, 4-wheeler, pump, monitors and miscellaneous equipment from various departments/divisions, having a value of \$5,000.00 or less, as surplus and authorizing said items to be disposed of by any legally approved methods.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/25/2018	Executive Summary
Resolution	1/29/2018	Resolution
Exhibit A	1/29/2018	Exhibit
Backup Material	1/29/2018	Backup Material
Backup Material	1/29/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Declaring printers, radios, 4-wheeler, pump, monitors, and miscellaneous equipment from various departments/divisions as surplus.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus various miscellaneous equipment from Administration, Animal Shelter, Civic Center, Coastal Restoration, Coroner, Customer Service, Electric Generation, Drainage, Fire, Fleet Maintenance, Jail, Purchasing, Public Works, Housing & Human Services, Police, Risk Management, Public Works, Utilities Administration, Warehouse, and Solid Waste, and Departments/Divisions to acquire authorization to dispose of items through legally approved methods.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations, recycle when applicable, and dispose of damaged equipment.

TOTAL EXPENDITURE

Anticipated Revenue: \$2,263.75

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Angela Guidry, Purchasing Manager

Signature

January 29, 2018

Date

RESOLUTION NO. _____

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and grants authorization to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS

NAYS:

NOT VOTING:

ABSENT:

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2018.

CHAIR

Exhibit "A"
November, 2017 Surplus List

Housing & Human Services

1 – Dell CPU /\$0

HPD:

1 – Supply Box /\$0
5 – Polaroid Cameras /\$25
1 – Camera Bag /\$0
1 – Sony Handycam /\$75
3 – Kodak Easy Share Cameras /\$9
1 – Canon PowerShot Camera /\$5
24 – VHS Tapes /\$6
21 – Cassette Tapes /\$5
1 – Mouse /\$.50
1 – Dryer Cord/\$1
1 – Roll Fax Paper/\$.50
1 – Polaroid Light Lock/\$10
1 – Plastic Disk Container/\$1
1 – Box Miscellaneous Wires & Cables/\$0
1 – Epson Printer/\$5
1 – Desk Chair/\$3
1 – Box miscellaneous vehicle parts/\$3
7 – Shoulder Straps for Laptop Bags/\$0
1 – Base Radio w/Mic/\$0
2 – Dell CPU/\$0
1 – Portable Radio w/charger/\$2
11 – Fire Extinguishers/ \$0
2 – Flat Screen TV's/\$100
1 – Parts for Vehicle Bike Rack/\$1
4 – HP Printers/\$20
2 – Boxes of (5) chair wheels/\$2
4 – Keyboards/\$2
1 – DVD Player/\$5
3 – Car Jacks/\$9
2 – Mice/\$1
2 – TVs/\$4
1-2-Drawer Index Card File/\$1
5 - Monitors/\$0
1 – Executive Desk Chair/\$5
1 – Set Computer Speakers/\$.50
9 – Monitor Stands/\$0
5 – Radio/Siren Switch Boxes/\$0
1 – Galls Console/\$0
3 – Switch Boxes/\$0
1 – Strobe Light Bar/\$0
5 – V-Tech Phones/\$5
2 – VCRs/\$10

1 – Video Graphic Printer/\$5
2 – Portable Power Supply/\$0
3 – Vacuum Bags/\$2
56 – Uniform Shirts/\$0
73 – Uniform Pants/\$0
3 – Duty Jackets/\$0

Uniforms to be burned

Fire Extinguishers to be disposed of with MMSI

All items with either HPD Logo or “Police” to be burned.

Exhibit "A"
January, 2018 Surplus List

Administration:

- 1 – HP Printer /\$0
- 1 – Xerox Printer/\$0
- 1 – Brother Fax/\$0
- 1 – Toshiba Copier/\$0

Animal Shelter:

- 6 – Concrete Benches /\$0
- 1 – TV/\$0
- 2 – Utility Carts/\$0
- 1 – Vet Scale/\$0

Civic Center:

- 1 – HP Printer /\$0
- 1 – Monitor/\$0

Coastal Restoration:

- 1 – Toshiba Copier/\$0

Coroner:

- 1 – Printer/\$0
- 1 – Laptop/\$0
- 1 – TV/\$0
- 1 – Camera/\$20

Customer Service

- 1 – Fijitsu Scanner /\$0

Electric Generation:

- 1 – LG-VK700 Tablet /\$0

Drainage:

- 1 – Honda 4- Wheeler/\$400

Houma Fire:

- 70 – Air Pack Bottles /\$0 (disposed of)

Fire:

- 24 – Pair Boots/\$240
- 68 – Radio Chargers/\$340
- 19 – Portable Radios/\$95
- 12 – Mobile Radios/\$60

Fleet Maint.:

- 2 – Metal Desk /\$0
- 2 – Wood Desk /\$0
- 1 – Wall Mount Metal Desk /\$0
- 1 – Metal Desk Return /\$0
- 5 – Toshiba Phones /\$0
- 1 – Imagistics Copier /\$0
- 1 – Toner Cartridges /\$2
- 1 – Flatbed Scanner /\$0
- 1 – Truck Bed Cover /\$20

Housing & Human Services

- 1 – Dell Optiplex CPU /\$0

HPD:

- 1 – Supply Box /\$0
- 5 – Polaroid Cameras /\$25
- 1 – Camera Bag /\$0
- 1 – Sony Handycam /\$75
- 3 – Kodak Easy Share Cameras /\$9
- 1 – Canon Powershot /\$5
- 24 – VHS Tapes /\$6
- 21 – Cassette Tapes /\$5
- 1 – Mouse /\$ 0
- 1 – Dryer Cord /\$1
- 1 – Roll Thermal Fax Paper /\$.50
- 1 – Polaroid Light Lock /\$10
- 1 – Floppy Disk Storage Container /\$1
- 1 – Box Miscellaneous Wires/Cables /\$0
- 1 – Epson Printer /\$0
- 1 – Desk Chair /\$3
- 1 – Box Miscellaneous Vehicle Wires/Brackets /\$3
- 7 – Laptop Bag Straps /\$0
- 1 – Base Radio /\$0
- 2 – Dell Optiplex CPUs /\$0
- 1 – Portable Radio /\$2
- 11 – Fire Extinguishers /\$0 (disposed of)
- 2 – Flat Screen TVs / \$100
- 1 – Vehicle Bike Rack Parts /\$1
- 4 – HP Printers /\$0
- 2 – Boxes of 5 Chair Wheels /\$2
- 4 – Keyboards /\$0
- 1 – Sony DVD Player /\$5
- 3 – Car Jacks /\$9
- 1 – Wireless Mouse /\$0
- 2 – Box TVs /\$2
- 1 – 2-Drawer Index File Box /\$1
- 1 – Monitor /\$0

- 1 – Executive Desk Chair /\$5
- 1 – Set Computer Speakers /\$ 0
- 1 – Monitor Stand /\$0
- 4 – Siren Switch Boxes /\$0
- 1 – Radio /\$0
- 1 – Gall Console /\$0
- 3 – Switch Boxes /\$0
- 1 – Light Bar /\$0
- 8 – Monitor Stands /\$0
- 5 – Vtech Phones /\$5
- 2 – VCR /\$5
- 1 – Video Graphic Printer /\$0
- 4 – Monitors /\$0
- 3 – Vacuum Bags /\$2
- 56 – Uniform Shirts /\$0 (burned)
- 73 – Uniform Pants /\$0 (burned)
- 3 – Duty Jackets /\$0 (burned)

Jail:

- 2 – Typewriters /\$0
- 1 – Scanner/\$0

Public Works:

- 1 – Dell Laptop/\$0
- 1 – Monitor w/docking station/\$0

Purchasing:

- 1 – Garmin GPS /\$10
- 1 – S-C-T Meter/\$5
- 1 – HP Printer/\$0
- 3 – Dell Keyboards/\$0
- 1 – Surge Protector/\$0
- 1 – Computer Speaker/\$0
- 1 – Monitor Stand w/Docking Station/\$0
- 1 – Calculator/\$1
- 2 – Foot Pedals/\$1
- 1 – Dual Charger/\$0
- 2 – Monitor Stands/\$0
- 3 – Old Style Monitors/\$0
- 1 – HP Printer/\$0
- 1 – Power Trainer/\$100
- 1 – Conference Table/\$25
- 4 – Cubicle Partitions/\$8
- 1 – 2-Drawer File Cabinet/\$5
- 2 – Plastic File Boxes/\$1
- 1 – Steam Cleaner/\$2
- 1 – Mannequin (trunk only)/\$0
- 3 – Girl's Bicycle/\$15

- 7 – Small Christmas Trees/\$3.50
- 1 – Bookend/\$.25
- 1 – Plastic File Holder/\$.25
- 3 – GE Communication Units/\$30
- 2 – Grinding Discs/\$2
- 1 – Deskon/\$0
- 1 – Telephone/\$1
- 1 – Paging Encoder/\$10
- 1 – Radio w/Power Supply/\$15
- 1 – Power Supply/\$5
- 5 – Monitor II Radios/\$10
- 1 – MDS radio/\$20
- 1 – Remote Speaker/\$1
- 1 – Box misc Cords, Wires, Brackets/\$0
- 1 – Sm. Plastic Desk Tray/\$.25
- 1 – Green Bag/\$1
- 2 – Desks/\$10

Recreation:

- 4 – Pallets obsolete sports equipment /\$ 0 (destroyed)

Risk Management:

- 1 – Dell Laptop w/docking station /\$0

Solid Waste:

- 1 – Skid mounted pump /\$500

Utilities Administration:

- 1 – HP Printer /\$0
- 1 – HP Printer /\$0
- 1 – Time Clock/\$0 (electrical hazard, disposed)

Warehouse:

- 1 – Desk w/hutch/\$20
- 1 – Dell Monitor/\$0
- 1 – Samsung Window Unit/\$10
- 2 – Hanging File Racks/\$0
- 1 – Phone Stand/\$1
- 1 – Wire File Holder/\$1

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Administration Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Printer	1	ZERO JF	JUNK JF

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Printer for Parish Manager, Model: CB022A, Serial: MY9CH410ST

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Julienne Authement 873-6406
Contact Person Phone

Authorized by Dept. Head:

Julienne Authement
Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 29 2017
AP

APPROVED

JAN 19 2018

BY  Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Administration Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
	<u>1</u>	<u>\$0</u>	<u>Junk BR</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

XEROX COLOR Qube 8570 printer

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

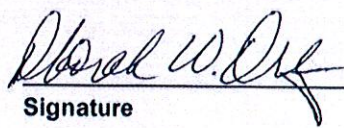
ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Julienne Authement 873-6406
Contact Person Phone

Authorized by Dept. Head:  1/10/18
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

PURCHASING

JAN 19 2018



APPROVED

JAN 19 2018

BY Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Administration Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM

QUANTITY

VALUE

CONDITION

1

\$0

Junk

BR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Business Class Laser Fax, Brother Intellifax 4100e

ITEM IS LOCATED AT:

ITEM

QUANTITY

VALUE

CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM

QUANTITY

VALUE

CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM

QUANTITY

VALUE

CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Signature

Phone

Date

Date

873-6406

1/10/18

PURCHASING

JAN 19 2018

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Administration Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>1</u>	<u>\$0</u>	<u>JUNK</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Toshiba estudio 853 Black only copier/fax/printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Julienne Authement 873-6404
Contact Person Phone

Authorized by Dept. Head:

Robert W. [Signature]
Signature

Phone

1/10/18
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Animal Shelter Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Bench</u>	<u>6</u>	<u>49.98</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Concrete benches, gray, unable to stay together, legs unstable, they tip over easily, some are cracked and chipped in various areas.

ITEM IS LOCATED AT: 100 Government Street

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Jason Serrano

Contact Person

985-873-6709

Phone

Authorized by Dept. Head:


Signature

12/18/17
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

*To be
disposed
of.*

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Animal Shelter Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
TV	1	8	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

B1160252304077

ITEM IS LOCATED AT: Animal Shelter 100 Government St, Gray

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Jason Serrano

Contact Person

Authorized by Dept. Head:

Signature

(985) 873-6709

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 05 2013

AP

Valverde / EMB

1/4/18

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Animal Shelter Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Utility Cart</u>	<u>2</u>	<u></u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2 tier metal carts

ITEM IS LOCATED AT: 100 Government St. Gray

ITEM	QUANTITY	VALUE	CONDITION
<u></u>	<u></u>	<u></u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u></u>	<u></u>	<u></u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u></u>	<u></u>	<u></u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Jason Serrano

Contact Person

985-873-6709

Phone

Authorized by Dept. Head:


Signature

1/24/18
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REC. 62 MAY
PURCHASING


REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Animal Shelter Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>vet scale</u>	<u>1</u>	<u>\$ 0</u>	<u>poor</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>13868</u>			<i>Community Worker accidentally threw away.</i>
ITEM IS LOCATED AT: <u>100 Government St, Gray</u>			

ITEM	QUANTITY	VALUE	CONDITION
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)			
ITEM IS LOCATED AT:			

ITEM	QUANTITY	VALUE	CONDITION
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)			
ITEM IS LOCATED AT:			

ITEM	QUANTITY	VALUE	CONDITION
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)			
ITEM IS LOCATED AT:			

Sarah Forks
Contact Person

985-873-6709
Phone

Authorized by Dept. Head:


Signature

1/11/18
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Civic Center Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Printer	1	0 JF	Junk JF

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP DeskJet 9800 Printer

Serial MY7752Z0R7

ITEM IS LOCATED AT: Civic Center

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 16 2017

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Civic Center Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>I-INC Monitor</u>	<u>1</u>	<u>0</u>	<u>Broken</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Black - I-INC Monitor, LCD Monitor, SN 011541X400020

ITEM IS LOCATED AT: Houma Civic Center

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Signature

Phone

Date

Date

PURCHASING
JAN 12 2018
AA

ORIGINAL

12-21-17
00

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Coastal Restoration Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>1</u>	<u>\$0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Toshiba estudio 000 Black only copier/fax/printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Vicki Summers

Contact Person

873-0889

Phone

Authorized by Dept. Head:

[Signature]
Signature

1-10-2018

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

APPROVED

12 03:39p

01

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the TPCC Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>0</u>	<u>Junk</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Ser# 12809 HP Lesser Jet Printer Model 2100

ITEM IS LOCATED AT: Terrebonne Parish Coroner's office

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>0</u>	<u>Junk</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL LAPTOP Computer Ser# 12458 - Parish Tag
Service Tag # F652G11

ITEM IS LOCATED AT: Terrebonne Parish Coroner's office

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

MAGNAVOX TV. Model PR1312 C121 Serial # 52788339

ITEM IS LOCATED AT: TPCO 876 Verrett St.

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>820</u>	<u>FAIR</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Sony Camera model DSC-H2 Ser# 3698661

ITEM IS LOCATED AT: TPCO 876 Verrett St.

Danny P. Theriot 803-0904
Contact Person Phone

Authorized by Dept. Head: [Signature] 1-10-18
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

PURCHASING
JAN 12 2018

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Finance (Customer Service Division 151-152) Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	???	Junk

Approved
BS
12-12-17
CH

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Fujitsu Scanner - Model fi-6230 - Serial No. 011195 - Parish Tag # 14311

Note: Has a non replaceable part that is out

ITEM IS LOCATED AT: Customer Service Division

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Cherri / Ed

Contact Person

Authorized by Dept. Head:

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Signature

873-6465

Phone

Date

Date

PURCHASING
DEC 12 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Electric Generation/Utilities Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Tablet	1	0	Junk Poor

APPROVED
BS
12-12-17
CH

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

SKU #: LG-VK700, IMEI # - 356578064382109, Black Cracked Screen

ITEM IS LOCATED AT: 1551 Barrow Street, Houma, LA 70360 Electric Generation

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

PURCHASING
DEC 12 2017

Cyr A. LeBoeuf

Contact Person

985-873-6777

Phone

Authorized by Dept. Head:

Signature

Date

12/7/17

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the FORCE DRAINAGE Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Honda 4 Wheeler 1998	1	\$ 400.00	FAIR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model# TRX300 VIN# 478TE1503WA906362
Color: Red

ITEM IS LOCATED AT: 301 PLANT ROAD

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

AMANDA PORCHE (985) 873-6765
Contact Person Phone

Authorized by Dept. Head: [Signature] 1/18/2018
Signature Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only) Signature Date

PURCHASING
JAN 19 2018
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the

_____ Fire _____ Department

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

1. ITEM	QUANTITY	VALUE	CONDITION
<u>Boots</u>	<u>24 pr</u>	<u>\$10</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Fire Fighting Boots exceed years we can
wear them

ITEM IS LOCATED AT: Warehouse

2. ITEM	QUANTITY	VALUE	CONDITION
<u>Radio chargers</u>	<u>68</u>	<u>\$5</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc. Radio chargers for Radios over 20
years old (3 boxes)

ITEM IS LOCATED AT: Warehouse

3. ITEM	QUANTITY	VALUE	CONDITION
<u>Portable Radi-</u>	<u>19</u>	<u>\$5</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc old portable Radios + parts

ITEM IS LOCATED AT: Warehouse

4. ITEM	QUANTITY	VALUE	CONDITION
<u>Mobile Radio</u>	<u>12</u>	<u>\$5</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc old Mobile Radios

Item is located at: Warehouse

PURCHASING

JAN 25 2018

AP

Keith Ward
Contact Person

ext. 6391
Phone

Authorized by Dept. Head: *[Signature]*

Signature

Date

12/18/17

Fleet Maintenance Supervisor: _____

(Vehicles/Heavy Equipment Only) Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Fire Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
	70		Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

4500 psi air pack bottles Past service life

serial numbers attached to second sheet

ITEM IS LOCATED AT: Central station

ITEM	QUANTITY	VALUE	CONDITION
	4		Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

5000 psi breathing air storage bottles without valves

ITEM IS LOCATED AT: airbase fire station

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Chief Ward

Contact Person

Authorized by Dept. Head:

Signature

873-6391

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 15 2017

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Fleet Maint. Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>2</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Metal Desk Asset Tag #04518 + 01226.

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#2</u>	<u>2</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Wooden Desk

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#3</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

metal desk return.

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#4</u>	<u>2</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

hutch for desk.

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

To be
disposed
of.

To be
disposed
of.

To be
disposed
of.

To be
disposed
of.

PURCHASING
JAN 12 2018
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Fleet Maint. Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#5</u>	<u>1</u>	<u>\$8</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Imagistics Copier w/2 toner cartridges

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#6</u>	<u>1</u>	<u>\$8</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Scanner

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#7</u>	<u>5</u>	<u>\$1</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Toshiba phones.

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#8</u>	<u>1</u>	<u>\$20</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Truck Bed Cover

ITEM IS LOCATED AT: _____

PURCHASING

JAN 12 2018

AP

Contact Person _____

Phone _____

Authorized by Dept. Head: _____

Signature _____

Date _____

Fleet Maintenance Supervisor: _____

(Vehicles/Heavy Equipment Only)

Signature _____

Date _____

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Housing & Human Services Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
14034	1		Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Optiplex 780 Minitower Serial #8CLSJN1

ITEM IS LOCATED AT: Housing & Human Services

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Toni Ledet

Contact Person

(985)873-6798

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

11/3/2017
PURCHASING
NOV 06 2017

AP

APPROVED

NOV 6 2017

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Misc vehicle	1 box		poor/Junk

* DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

miscellaneous vehicle parts, wires & brackets

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
bag straps	8		Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

blk shoulder straps for bags

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
base radio	51		poor/ junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) 1167082

base mobile radio with mikes GE 1167 055 S/N 116702

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
computer to	2		Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Computer Dell OpiPlex Exl TPCG Tag# 11338, Computer Dell Opi Plex Exl TPCG Tag # 11563

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

7/19/17
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED
Ben Zito
11-6-17
PURCHASING
NOV 06 2017

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Printer	1	0	Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Epson Desk printer Workforce 30 S/N KMQK109098

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Attachment	1		Good / Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Power Blower Attachment Unk with manual for Echo Power Blower Model PB-200

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
chair	1		Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Desk/Stool chair grey in color

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
attachment	1		Good / Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Shop Vac attachment Unk with manual for Shop vac Series LB

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Ass't Chief [Signature]

Date

10/10/17

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 06 2017

[Signature]

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

✓ ITEM computer ke QUANTITY 2 VALUE 0 CONDITION Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

computer keyboards

ITEM IS LOCATED AT: Houma Police Department

ITEM DVD Player QUANTITY 1 VALUE CONDITION Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Sony DVD Player Model # RDR-GX257 s/n 6139742 2009APR

Broken

ITEM IS LOCATED AT: Houma Police Department

ITEM car jacks QUANTITY 3 VALUE CONDITION poor/junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

3 car jacks black

ITEM IS LOCATED AT: Houma Police Department

ITEM wireless mou QUANTITY 1 VALUE 0 CONDITION poor/junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

1 black wireless mouse (broken)

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

CH Approved
Ben Smith
11-6-17

CH Approved
Ben Smith
11-6-17

PURCHASING
NOV 06 2017

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>TV</u>	<u>2</u>	<u></u>	<u>Poor/junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

nORCENT model: tv-2022 S/N LT10135112057 AND SONY MODEL # kv-20M20 S/N 8078510

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>casset Holde</u>	<u>1</u>	<u></u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2 drawer dark grey casset holder Metal

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>computer mo</u>	<u>1</u>	<u>0</u>	<u>Poor/ Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

box computer monitor Dell S/N MX-05C544-47801-27G-LIRE

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>Desk Chair</u>	<u>1</u>	<u></u>	<u>fair/poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

rolling desk chair , red in color

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

CH
Approved
Ben Smith
11-6-17

PURCHASING
NOV 06 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
key board	1	0	poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
computer keyboard. not USB compatible

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
computer sp	1 set	0	POOR/ Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
1 set of computer speakers

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
monitor stan	1	0	poor/ junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
computer monitor stand

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Siren Switch Box	4		Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

(2) Federal Signal Corp. PA300 With Mike # 78142, + 2 w/ no Stamp
(1) Galls inc Roadmaster with Mike # 2038, (1) Whelen with Mike S/N PLG 29763

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 06 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
computer sta	8	0	Fair / Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
computer monitor stands. made for flat computer screens different brands.

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
phone	5		Good

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
itech push button phones white in color with cord

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
VCR	2		Poor/ Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Unk if they work grey in color Samsung realtime players s/n v4080198 and v4080104

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Video Graphi	1	0	Poor/junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
video graphic printer up-910 TPCG Silver Tag # 11367, model UP-910 S/N 13932

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

CH
Approved
B. J. Brown
11-6-17

CH
Approved
B. J. Brown
11-6-17

PURCHASING
NOV 06 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Computer M	4	0	Poor/Junk

S/N: CN-00C323-71618-670-BE2C

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

4 Computer monitors Broken. 1- S/N CN-09M62C-74261-04K-CHRS T, 1- with stand S/N CN-0CJ3319-72872-6883CCU, 1- Del Terrebonne Parish Communications District ID# 1763. (letter from 911 attached

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
power source	2		Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2 Portable Power Source in box (non Working)

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Vacume Bag	3		Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

3 Vacuum Bags Dayton (1) 1UG85

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
wireless key	1	0	poor/junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Logitech wireless keyboard (broken)

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
NOV 06 2017

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
TV	2		Fair / Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Flat screen TV. AKAI Model#'s PDP4225M S/N#'s 60090016 & 60081492

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Veh Bike Ra	1		Poor/Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Crown Vic Vehicle Bicycle Rack (Missing Parts) unk make and model

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
Color Printer	4		Poor/ Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Unk if working condition. HP S/n CN07N14K35 DESKJET 3000 MODEL J310A, HP DESKJET 6940 S/N MY16FCK23Z, HP DESKJET 5650 S/NMY51K4P2T1, & MY3813JOBZ

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
chair wheels	10		new

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

new in box chair wheels (office executive chairs) 2 boxes of 5 each

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

10-20-17
PURCHASING
NOV 06 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>VHS Tapes</u>	<u>24</u>	<u></u>	<u>NEW</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

10- 8hr vhs tapes in box Sony Brand, 12- TC30 90min Panasonic VHS-C Tapes, 2- TDK VHS-C 30
Tapes

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>Casset Tape</u>	<u>21</u>	<u></u>	<u>NEW</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

10- 60 min in box, 10-dictation tapes, 1- 60 min tape

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>mouse</u>	<u>1</u>	<u>0</u>	<u>NEW</u> <i>Junk</i>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

New in box with CD's Wheel Mouse not USB Compatible

ITEM IS LOCATED AT: Houma Police Department

ITEM	QUANTITY	VALUE	CONDITION
<u>Electrical Cor</u>	<u>1</u>	<u></u>	<u>NEW</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

6ft 3-wire/prong dryer cord

ITEM IS LOCATED AT: Houma Police Department

Valerie J Brown #296

Contact Person

985-873-6716

Phone

Authorized by Dept. Head:

Christy...
Signature

5/19/17
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
11-6-17
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
TERREBONNE PARISH CRIMINAL JUSTICE COMPLEX Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>?</u>	<u>POOR</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

IBM TYPEWRITER - TERREBONNE PASIRSH POLICE JURY #04931

ITEM IS LOCATED AT: TERREBONNE PARISH CRINIIL JUSTICE COMPLEX - LAW LIBRARY

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>?</u>	<u>OOOR</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

IBM TYPEWRITER - T.P.S.O. CONTRACT #127 SERIAL #8Y300131

SWINTEL 7000

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

CAPTAIN STEPHEN BERGERON, ASSISTANT WARDEN

985-857-0361

Contact Person

Phone

Authorized by Dept. Head: _____

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 10 2010

AP

APPROVED

BY [Signature]
JAN 19 2018
Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the

TERREBONNE PARISH CRIMINAL JUSTICE COMPLEX Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>SCANNER</u>	<u>1</u>	<u>\$0.00</u>	<u>POOR</u> <u>CJH</u> <u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

SCANNER - MODEL FI-6230 - SERIAL - 013884 -
T.P.C.G. SERIAL NO# 14671

ITEM IS LOCATED AT: BROUGHT TO T.P.C.G. I.T. DEPARTMENT

CAPTAIN STEPHEN BERGERON, ASSISTANT WARDEN
Contact Person

857-0361
Phone

Authorized by Dept. Head:

[Signature]
Signature

10-03-17
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 10 2018

AD
1/10/18

APPROVED

BY JAN 19 2018
Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Public Works, Road, Bridge & Vegetation Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$0</u>	<u>Junk</u>

CM

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude Lap Top, PAT 14914, Service Tag 1D08XY1

ITEM IS LOCATED AT: Plant Road - Warehouse

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$0</u>	<u>Junk</u>

CM

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Docking Station with monitor.

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

PURCHASING
JAN 19 2018
AP

Contact Person _____

Authorized by Dept. Head: _____

Signature

Phone _____

Date

Fleet Maintenance Supervisor: _____

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
DEC 04 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>1</u>		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Deskjet 6940 Printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#2</u>	<u>3</u>		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Keyboards

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#3</u>	<u>1</u>		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Monitor stand w/dock

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#4</u>	<u>3</u>		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Old Style Monitors

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 29 2018
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#5</u>	<u>1</u>		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Laserjet 5500 dtn Printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person _____ Phone _____

Authorized by Dept. Head: 
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

PURCHASING
JAN 29 2018
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

17 2

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
#1	1	\$10	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Garmin GPS 12 CX 12 Channel w/case
S/N: 959 31422

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#2	1	\$5	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Simpson Electric YSI Model 33 S-C-T Meter

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#3	1	\$0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Deskjet 6940 Printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#4	2	0	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Keyboards

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

8/27/2018
PURCHASING

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

272

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
#5	1	0	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Yellowes Transient Surge Protector

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
#6	1	0	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Harmox/Kardon speaker

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
#7	1	0	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Monitor stand w/dock

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
#8	1	0	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Calculator - Texas Instrument TI-5048 adding machine

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u># 1</u>	<u>2</u>	<u>\$5</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

desk

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

PURCHASING
JAN 19 2018
AP

Contact Person _____

Phone _____

Authorized by Dept. Head: _____

Signature _____

Date _____

Fleet Maintenance Supervisor: _____

(Vehicles/Heavy Equipment Only)

Signature _____

Date _____

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>2</u>	<u>.50 ea</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Transcription Machine Pedals; 1-Lanier Model LX-055-1
1-Parasonic Model RP-2642

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#2</u>	<u>1</u>	<u>0</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Motorola Charger - dual

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#3</u>	<u>2</u>	<u>0</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Monitor stands; 1 for flat screen monitor
1 for old style monitor

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#4</u>	<u>3</u>	<u>0 ea</u>	<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

old style monitors; 1-white dell
2-black dell

ITEM IS LOCATED AT: _____

Contact Person _____

Authorized by Dept. Head: _____

Signature

Phone _____

Date

Fleet Maintenance Supervisor: _____

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JUN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#5</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Laserjet 5500 dtn Printer

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#6</u>	<u>1</u>	<u>\$100</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Power Trainer
Asset Tag 12611

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#7</u>	<u>1</u>	<u>\$25</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Conference Table - Wood

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#8</u>	<u>4</u>	<u>\$2 ea</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Cubicle Partition Panels

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#9</u>	<u>1</u>	<u>\$10</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

4-Drawer Black lateral file cabinet

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#10</u>	<u>1</u>	<u>\$5</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2-Drawer Tan Hon File Cabinet
Policy Jury Tag 021617

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#11</u>	<u>2</u>	<u>150 ea.</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Plastic File Boxes

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#12</u>	<u>1</u>	<u>\$2</u>	<u>Poor/Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Blue (steam cleaner?)

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Purchasing Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u># 13</u>	<u>1</u>	<u>\$</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mannequin (trunk only)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u># 14</u>	<u>3</u>	<u>\$5 ea.</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

girls bicycles

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u># 15</u>	<u>7</u>	<u>150 ea.</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Small Christmas trees

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u># 16</u>	<u>1</u>	<u>\$</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Blue Keyboard

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#17</u>	<u>1</u>	<u>.25</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

hook end

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#18</u>	<u>1</u>	<u>.25</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Plastic Desk Pal File Holder

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#19</u>	<u>3</u>	<u>\$10 ea</u>	<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Ericson GE Mobile Communications Units
Boxes; 1 w/ car
phone, & 1 extra carphone handset

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#20</u>	<u>2</u>	<u>\$1 ea</u>	<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

guiding wheels (concrete - 012 x 1/8 x 1)
discs

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
#21	1	\$	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

GE Deskon w/Mic (Dispatch Unit)
intercom/radio base

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#22	1	\$1	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Radio Shack Telephone

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#23	1	\$10	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Communication Specialist Paging Encoder
PE-1000

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#24	1	\$15	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Astron RS12A w/GE TMX-8415 Radio
Portex Supply Police Jury Asset 02224 02444

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
#25	1	\$5	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Tripplite 10amp DC Power Supply

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#26	5	\$2 ea	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Motorola Monitor II w/ 4 chargers +
(2) adapters

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#27	1	\$20	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

GE MDS Radio w/Mic

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#28	1	\$1	Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

remote speaker

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2008

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
#29	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Box misc parts, cords, wires, brackets

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#30	1	.25	fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Sm. plastic desk tray

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
#31	1	\$1	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Green Jaguar Bag

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 25 2018

APPROVED

BY [Signature]
10/12/2017
Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Risk Management Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1 JF</u>	<u>\$0 JF</u>	<u>Junk JF</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude E6430, with Docking stations

Ser # 598JSY1, JDWAZ JF

ITEM IS LOCATED AT: Purchasing

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

[Signature]
Signature

Phone 11/15/17
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Solid Waste Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$500	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

6" Gormanrupp series 10 self priming centrifugal pump skid mounted powered by a 4 cylinder isuzu diesel engine. (Fleet advised cost more to repair than what it is worth)

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Phone

Authorized by Dept. Head:

Signature

12/21/17

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

12-21-17

Date

PURCHASING
DEC 21 2017
AS

APPROVED

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Utility Administration Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Officejet Pro L7780 AIO

SN: MY7A564099

ITEM IS LOCATED AT: 301 Plant Road

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Ernest Brown

Contact Person

Authorized by Dept. Head:

Signature

985-873-6755

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
DEC 13 2017
AP

APPROVED

JAN 26 2018

BY

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Utilities Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0 <i>cf 11</i> <i>0.00</i>	Junk <i>C/4</i>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

HP Officejet L7780 AIO

Serial # MY8BI950GM

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING

NOV 30 2017

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Utilities Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ADI Time Clock - Electrical Hazard

ITEM IS LOCATED AT: Discarded

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
JAN 08 2018

AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Warehouse Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#1</u>	<u>1</u>	<u>\$20</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Desk w/hutch

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#2</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Monitor CN-0CC388-71618-7B6-AF9D w/stand

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#3</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell CP21 OPTIPlex 755 Tag # 14079
Service tag # 2QW6LF1

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#4</u>	<u>1</u>	<u>\$10</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Samsung A/C (window) unit

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
DEC 29 2017
AP

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>#5</u>	<u>2</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Hanging file Racks for Drawer.

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#6</u>	<u>1</u>	<u>91</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

phone stand

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>#7</u>	<u>1</u>	<u>81</u>	<u>Fair</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

file holder

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

PURCHASING
DEC 29 2017
AP



Monday, February 5, 2018

Item Title:

Lenox Hotard American Legion CEA

Item Summary:

RESOLUTION: Authorizing the Parish to enter into a Cooperative Endeavor Agreement with Lenox-Hotard American Legion Post 31 to partially fund the services and operations of the Post located at 602 Legion Drive in the amount of \$30,000.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/24/2018	Executive Summary
Resolution	1/24/2018	Resolution
CEA	1/24/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution authorizing the Parish to enter into a Cooperative Endeavor Agreement with Lenox-Hotard American Legion Post 31 to partially fund the services and operations of the Post located at 602 Legion Drive in the amount of \$30,000.

PROJECT SUMMARY (200 WORDS OR LESS)
the Lenox-Hotard American Legion Post 31 has been at this location since 1948, and TPCG and Lenox-Hotard American Legion Post 31 believe they can substantially benefit the health, safety and welfare of the veterans in Terrebonne and will serve a public purpose and have a public benefit commensurate with the costs.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$30,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$30,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

1/24/2018

Date

A resolution authorizing the Parish to enter into a Cooperative Endeavor Agreement with Lenox-Hotard American Legion Post 31 to partially fund the services and operations of the Post located at 602 Legion Drive in the amount of \$30,000.

WHEREAS, Article VII, Section 14(c) of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”, and

WHEREAS, the Lenox-Hotard American Legion Post 31 has been at this location since 1948, and

WHEREAS, TPCG and Lenox-Hotard American Legion Post 31 believe they can substantially benefit the health, safety and welfare of the veterans in Terrebonne and will serve a public purpose and have a public benefit commensurate with the costs.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that Parish President Gordon E. Dove is hereby authorized to enter into a Cooperative Endeavor Agreement pending legal review with Lenox-Hotard American Legion Post 31 for an amount not to exceed \$30,000.

**COOPERATIVE ENDEAVOR AGREEMENT FOR
PROPERTY INSURANCE PREMIUM PAYMENT
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT
AND THE LENOX HOTARD POST #31 OF THE AMERICAN LEGION, INC.**

This agreement is entered into on the dates set forth herein by and between:

I. PARTIES

1.1. **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, with a mailing address of PO Box 2768, Houma LA 70361, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government ("TPCG"), by virtue of Terrebonne Parish Council Resolution No. _____; and

1.2. **THE LENOX HOTARD POST #31 OF THE AMERICAN LEGION, INC.** ("Legion Post") a non-profit corporation, authorized to do and doing business in Terrebonne Parish, State of Louisiana, whose mailing address for these purposes is 602 Legion Avenue, Houma LA 70364, and represented herein by Lee Shaffer III, its Vice Commander, as per the attached Resolution of said corporation;

II. PREAMBLES

2.1. **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that "[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual"; and

2.2. **WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides "the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions"; and

2.3. **WHEREAS**, the since 1925, Legion Post 31 has been a local Charter of the national American Legion, which was incorporated by Congress in 1919 as a patriotic veterans organization devoted to mentoring youth and sponsorship of wholesome programs in our communities, advocating patriotism and honor, promoting strong national security, and continued devotion to America's service members and veterans; and

2.4. **WHEREAS**, the Legion Post has requested TPCG to facilitate its mission by partially funding the services and operations of the Legion Post; and

2.5. **WHEREAS**, in consideration for the payment, Legion Post has offered the use of the Legion Post's facility to the TPCG at no cost; and

2.6. **WHEREAS**, the TPCG wishes to assist the Legion Post with these expenses to facilitate the Legion Post's mission and so the Post may continue to promote benefits to local veterans and to the public and continue to educate the local citizens on historical military-related issues; and

2.7. **WHEREAS**, TPCG finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds; and

2.8. **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and the Legion Post, represented herein by the undersigned, duly authorized to act herein respectively pursuant to the aforementioned authorities, agree to the following:

III. SCOPE OF SERVICES

3.1. The Legion Post will provide benefits to local veterans and to the public and educate the local citizens on historical military-related issues.

3.2. In consideration for the performance of the services specified in this Cooperative Endeavor Agreement and upon providing adequately documented requests for reimbursement, TPCG agrees to remit up to Thirty Thousand Dollars and NO/100 (\$30,000) to the Legion Post

3.3. During the term of this agreement the remittance by TPCG to the Legion Post shall be allotted in accordance with the budget as follows:

3.4.1 Building Insurance, \$8,632

3.4.2 Utilities (water, gas, electricity, cable, phone, internet), \$10,182

3.4.3 Custodial Services, \$4,800

3.4.4 Lawn Maintenance, \$900

3.4.5 Postal Services, \$140

3.4.6 Banking Services, \$270

3.4.7 Repairs. \$5,066

3.4. Legion Post further agrees to allow TPCG use of the building for future purposes agreed to by both parties at no cost. This right shall expire at midnight, December 31, 2018.

IV. TERMS

The term of this agreement shall begin on January 1, 2018 and terminate December 31, 2018.

V. INSURANCE

In the event the TPCG chooses to use the building, the Legion Post shall procure and maintain, for the duration of use, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the parties' obligations as set forth in this agreement and the parties' use of the building. Minimum insurance requirements are found in Addendum 1 which is attached and incorporated herein.

VI. INDEMNIFICATION

6.1. Legion Post agrees to defend, indemnify, save, and hold harmless the Terrebonne Parish Consolidated Government, including all parish departments, agencies, councils, boards and commissions, their officers, agents, servants and employees, including volunteers, from and against any and all claims, lawsuits and demands for damages under any theory of liability as allowed by law, whether contractual, tortuous, or implied, arising from this agreement, whether for breach of contract, injury or death to any person, or for the damage, loss or destruction of any property, including loss of use, which may occur or in any way grow out of any breach, act or omission, whether intentional or unintentional, and any negligence, or liability of Legion Post, its subcontractors, agents, servants, officers and/or employees, related to the performance or nonperformance of this Agreement or obligations herein entered into, including and as a result of any such claims, lawsuits and demands, Legion Post agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suits related thereto, at its sole expense, even if such claim, demand or suit is groundless, false or fraudulent. Damages are defined to include, but not be limited to, general, special, punitive, exemplary, delay, attorney fees, court costs, fines, penalties, interest, and/or expenses.

6.2. In the event of joint and concurrent negligence of both the Legion Post and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to the TPCG under Louisiana law and without waiving any defenses of the parties hereto.

VII. TERMINATION

This agreement is temporary and shall terminate upon the satisfactory performance of the parties hereto, or upon the violation of the conditions of this agreement. This agreement may also be terminated by written mutual agreement and consent of TPCG and the Legion Post, or by thirty (30) days written notice by any party to the other. The Legion Post's obligations under this agreement shall remain in effect after termination.

VIII. COMPLIANCE WITH LAWS

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

IX. CHOICE OF LAW

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

X. NON-APPROPRIATION

Notwithstanding any provisions herein, in the event sufficient funds are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by TPCG giving notice to the Legion Post of such facts and the Parish's intention to terminate its obligation.

XI. ASSIGNABILITY

The parties shall not at any time assign this Agreement or part hereof, or any right or privilege granted hereby, without prior written consent of the other, which shall not be arbitrarily withheld. The provisions of the agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

XII. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

XIII. AMENDMENT

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

XIV. NO WAIVER

The failure of either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

XV. NOTICES

All notices, requests, demands and other communications required or permitted hereunder shall be in writing and shall be given by 1) hand delivery; (2) first-class registered or certified mail with postage prepaid; (3) or overnight receipt courier service to the addresses of the parties first appearing above. The addresses may be changed by appropriate notice to the other party.

XVI. FINANCIAL DISCLOSURE AND AUDIT

16.1. All parties acknowledge that this Agreement involves a governmental entity. Therefore, each recipient may be audited in accordance with R.S. 24:513. If the amount of public funds received by the provider is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

16.2. All parties acknowledge that this Agreement involves a governmental entity. It is hereby acknowledged that the Louisiana law provides that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts which relate to this Agreement, upon request. Records shall be made available during normal working hours for this purpose.

XVII. ENTIRE AGREEMENT

This Agreement, including its attachments and its preambles, and any applicable state and federal laws pertinent hereto, comprises the complete and exclusive statement of the agreement of the Parties concerning the subject matter hereof, and supersedes all previous statements, representations, and agreements concerning the subject matter hereof.

XVIII. SIGNATURES

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

17.1. THE LENOX HOTARD POST #31 OF THE AMERICAN LEGION, INC.:

THUS done and signed on this ____ day of _____ 2017, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of _____, Parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

By: Lee Shaffer
Title: Vice Commander

NOTARY PUBLIC

TERREBONNE PARISH CONSOLIDATED GOVERNMENT:

THUS done and signed on this ____ day of _____ 2017 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, Terrebonne Parish, Louisiana after a thorough reading of the whole.

WITNESSES:

X:
BY: GORDON E. DOVE, PARISH PRESIDENT

NOTARY PUBLIC

ADDENDUM 1

INSURANCE

The LEGION POST shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the terms of this agreement by the parties, its agents, representatives, employees or drivers.

A. Minimum Limits of Insurance:

All parties shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
3. Workers' Compensation Insurance to meet the applicable statutory requirements and Employers' Liability insurance with limits of not less than \$1,000,000 and shall include:
 - a. Alternate Employer Endorsement
 - b. Voluntary Compensation Endorsement

B. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1.
 - a. TPCG is to be added as "additional insured" as respects liability arising out of activities performed by or on behalf of the insuring party; products and completed operations of the insuring party.
 - b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to each receiving party.
 - c. The receiving party's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - d. All policies of insurance shall, where applicable, favor all receiving parties with a waiver of subrogation.
2. Workers' Compensation and Employers Liability Coverage

The LEGION POST and its insurer shall agree to waive all rights of subrogation against each "additional insured" party, its officers, officials, employees and volunteers for losses arising from work performed by the insuring party for each "additional insured" party.

3. All Coverages

- a. Each insurance policy required by this article shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to each party listed as "additional insured."
- b. All policies above endorsed to be primary coverage to any other coverage.
- c. Coverages should be endorsed to cover proper "territory" of operations.

C. Acceptability of Insurers

Insurance is to be placed with insurers authorized in Louisiana, with a Best's rating of no less than A-V1.

D. Verification of Coverage

LEGION POST shall furnish to TPCG certificates of insurance effecting coverage required by this article. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the TPCG before work commences. TPCG reserves the right to require complete, certified copies of all required policies, at any time.



Monday, February 5, 2018

Item Title:

Resolution for Southeast Louisiana Legal Services

Item Summary:

RESOLUTION: Authorizing entering into a Cooperative Endeavor Agreement with Southeast Louisiana Legal Services and authorizing the Parish President to sign said agreement.

ATTACHMENTS:

Description	Upload Date	Type
Resolution for Southeast Louisiana Legal Services	1/25/2018	Executive Summary
Resolution for Southeast Louisiana Legal Services	1/25/2018	Resolution
Resolution for Southeast Louisiana Legal Services	1/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution for Southeast Louisiana Legal Services Corporation

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Authorizing the Parish President to negotiate and enter into a contract with Southeast Louisiana Legal Services Corporation to provide legal counseling and representation to low-income individuals in Terrebonne Parish free of charge.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To authorize the Parish President to enter into a contract with Southeast Louisiana Legal Services Corporation

TOTAL EXPENDITURE		
\$30,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$30,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>Parishwide</u>	1	2	3	4	5	6	7	8	9

—

_____/s/Kayla Dupre

Signature

_____/1/29/18

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-____

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, SOUTHEAST LOUISIANA LEGAL SERVICES provides a variety of legal services for the clients in Terrebonne Parish that cannot afford legal representation; and

WHEREAS, TPCG believes that funding for services of SOUTHEAST LOUISIANA LEGAL SERVICES will serve the public purpose of making services accessible to individuals in Terrebonne Parish that may not have been able to acquire legal assistance on their own accord; and

WHEREAS, TPCG finds that partially funding the services of SOUTHEAST LOUISIANA LEGAL SERVICES in exchange for the expanded provision of legal services provided to citizens within Terrebonne Parish will serve a public purpose and have a public benefit commensurate with the costs; and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to enter into a contract with SOUTHEAST LOUISIANA LEGAL SERVICES for an amount not to exceed \$30,000.

THERE WAS RECORDED:

YEAS:
NAYS:
ABSTAINING:
ABSENT:

The Chair declared the resolution adopted on this, the ____ day of _____, 2018.

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____, 2018 and subsequently ratified by the Assembled Council in Regular Session on _____, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____
DAY OF _____, 2018.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**COOPERATIVE ENDEAVOR AGREEMENT
FOR SERVICES BETWEEN TERREBONNE PARISH CONSOLIDATED
GOVERNMENT AND SOUTHEAST LOUISIANA LEGAL SERVICES**

This agreement is entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, herein represented by Gordon Dove, President of Terrebonne Parish Consolidated Government, (“TPCG”), and

SOUTHEAST LOUISIANA LEGAL SERVICES, a non-profit corporation duly constituted under the laws of the State of Louisiana, authorized to do and doing business in the Parish of Terrebonne, State of Louisiana, herein represented by its duly authorized Executive Director, and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy;” and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual,” and

WHEREAS, the mission of SOUTHEAST LOUISIANA LEGAL SERVICES is to provide legal counseling and representation to low-income individuals in Terrebonne Parish free of charge; and

WHEREAS, the provision of legal services by Southeast Louisiana Legal Services is determined on a case-by-case basis according to objective criteria to insure that services are only being provided to the truly needy; and

WHEREAS, TPCG believes that partially funding the services of Southeast Louisiana Legal Services will serve the public purpose of making our legal system accessible to low-income and elderly citizens in Terrebonne Parish; and

NOW THEREFORE, the Parties agree as follows:

Purpose

The purpose of this cooperative agreement between TPCG and Southeast Louisiana Legal Services is partially funding the services of Southeast Louisiana Legal Services will serve the public purpose of making our legal system accessible to low-income and elderly citizens in Terrebonne Parish by the Southeast Louisiana Legal Services.

Terms

1. Southeast Louisiana Legal Services will provide legal counseling and representation to qualifying low-income individuals in Terrebonne Parish free of charge.
2. Southeast Louisiana Legal Services will require that all individuals receiving free legal services must meet objective criteria to insure that the individual is truly needy.
3. In consideration for the performance of the services specified in this Cooperative Endeavor, and upon providing adequately documented requests for reimbursement, TPCG agrees to remit up to Thirty Thousand Dollars and NO/100 (\$30,000).
4. During the term of this agreement, the remittance by TPCG to Southeast Louisiana Legal Services shall be allotted in the following amount and for the following purpose:
 - a. Up to Thirty Thousand Dollars and NO/100 (\$30,000) to pay the rent, utilities, and other office operating costs including janitorial service and office supplies for their office in Terrebonne Parish located at 521 Roussell Street, Houma, Louisiana 70360.
5. For work performed under the terms and conditions of this Agreement, Southeast Louisiana Legal Services may submit to the Terrebonne Parish Consolidated Government, Accounting Division, copies of cancelled checks for their Terrebonne Parish Office to receive reimbursement.
6. In order to receive reimbursement for travel expenses, at the end of the contract term, Southeast Louisiana Legal Services must submit a report detailing travel

expenses; destination and purpose of travel; names of employees incurring the expense; and the client being served by the travel.

7. This contract embodies the complete agreement of the parties superceding all oral or written previous or contemporary agreements between the parties relating to matters in this Agreement.

Term

This agreement shall begin on January 1, 2018 and shall terminate on December 31, 2018.

Non-appropriation

Notwithstanding any provisions herein, in the event sufficient funds for the performance of this contract for professional services are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by the TPCG giving notice to Southeast Louisiana Legal Services of such facts and the Parish's intention to terminate its financial obligation.

Compliance with Laws

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

Choice of Law

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-second Judicial District Court, Terrebonne Parish, Louisiana.

Legal Construction

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

Amendment

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2018.

WITNESSES:	TERREBONNE PARISH CONSOLIDATED GOVERNMENT
_____	BY: _____
_____	GORDON DOVE PARISH PRESIDENT

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2018.

WITNESSES:	SOUTHEAST LOUISIANA LEGAL SERVICES
_____	BY: _____
_____	LAURA TUGGLE EXECUTIVE DIRECTOR



Monday, February 5, 2018

Item Title:

Resolution for South Central Louisiana Human Services Authority

Item Summary:

RESOLUTION: Authorizing entering into a Cooperative Endeavor Agreement with South Central Louisiana Human Services Authority and authorizing the Parish President to sign said agreement.

ATTACHMENTS:

Description	Upload Date	Type
Resolution for South Central Louisiana Human Services Authority	1/25/2018	Executive Summary
Resolution for South Central Louisiana Human Services Authority	1/25/2018	Resolution
Resolution for South Central Louisiana Human Services Authority	1/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution for South Central Louisiana Human Services (SCLHS)

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Authorizing the Parish President to negotiate and enter into a contract with SCLHS to direct the operation and management of public, community-based programs and services relative to mental health, developmental disabilities, and addictive disorders services in Terrebonne Parish

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To authorize the Parish President to enter into a contract with SCLHS

TOTAL EXPENDITURE		
\$242,456		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$242,456

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>Parishwide</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

____1/29/18_____
Date

RESOLUTION NO. 18-_____

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, the Attorney General for the State of Louisiana has determined that the mentally handicapped and developmentally disabled qualify as needy within the meaning of Article VII, Section 14 of the Louisiana Constitution; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, South Central Louisiana Human Services Authority (SCLHSA), a local governing entity contracted through the Department of Health and Hospitals, is authorized to direct the operation and management of public, community-based programs and services relative to mental health, developmental disabilities, and addictive disorders services in Terrebonne Parish; and

WHEREAS, TPCG believes that partially funding the services of SCLHSA by paying for certain social service contracts for mentoring/counseling, transportation, a peer supportive opportunity center and security for its Treatment Center serves the public purpose of serving the mental health, developmental disabilities, and addictive disorders services for needy citizens in Terrebonne Parish; and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President to enter into a contract with South Central Louisiana Human Services Authority for an amount not to exceed \$242,456.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairwoman declared the resolution adopted on this, the ____ day of _____, 2018.

* * * * *

I, Venita H. Chauvin, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2018.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**COOPERATIVE ENDEAVOR AGREEMENT
FOR SERVICES BETWEEN TERREBONNE PARISH CONSOLIDATED
GOVERNMENT AND SOUTH CENTRAL LOUISIANA HUMAN SERVICES
AUTHORITY**

This agreement is entered into on the dates set forth herein by and between:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT (“TPCG”), a political subdivision of the State of Louisiana, herein represented by Gordon Dove, President of Terrebonne Parish Consolidated Government, and

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY, (“SCLHSA”) the local governing entity for behavioral health and developmental disability services, established by Legislative Act 449 in July 2006, duly constituted under the laws of the State of Louisiana, and providing services in the Parish of Terrebonne, State of Louisiana, herein represented by its duly authorized Lisa Schilling, Executive Director and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy;” and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual,” and

WHEREAS, SCLHSA, a local governing entity contracted through the Department of Health and Hospitals, is authorized to direct the operation and management of public, community-based programs and services relative to mental health, developmental disabilities, and addictive disorders services in Terrebonne Parish; and

WHEREAS, TPCG believes that partially funding the services of SCLHSA by paying for certain social service contracts for mentoring/counseling services to residents in Terrebonne Parish communities, transportation, a peer supportive opportunity center, psychosocial skills recovery for individuals with serious mental illness and/or physical/mental disabilities and security for its Behavioral Health Center serves the public purpose of serving the mental health, developmental disabilities, and addictive disorders services for needy citizens in Terrebonne Parish; and

NOW THEREFORE, the Parties agree as follows:

Purpose

The purpose of this cooperative agreement between TPCG and SCLHSA is to partially fund the services of SCLHSA by paying for social service contracts for mentoring/counseling services for residents in Terrebonne parish communities, transportation, a peer supportive opportunity center, psychosocial skills recovery for individuals with serious mental illness and/or physical/mental disabilities and security for its Behavioral Health Center to serve the public purpose of supporting the mental health, developmental disabilities, and addictive disorders services provided by SCLHSA for citizens in Terrebonne Parish.

Terms

1. SCLHSA shall continue to provide mental health, developmental disabilities, and addictive disorders services for citizens in Terrebonne Parish
2. In consideration for the performance of the services specified in this Cooperative Endeavor, and upon providing adequately documented requests for reimbursement, TPCG agrees to remit up to Two Hundred Forty-two Thousand Four Hundred fifty-six Dollars and NO/100 (\$242,456.00) in payment to SCLHSA for contracted services to provide mentoring/counseling for residents in Terrebonne parish communities, transportation, peer supportive opportunity center, psychosocial skills recovery supports on weekend/holidays for individuals with serious mental illness and/or physical disabilities living in Terrebonne Parish and security for its Behavioral Health Center. .
3. During the one year term of this agreement, the remittance by TPCG to SCLHSA shall be allotted in the following amount and for the following purpose:
 - a. Up to Two Hundred Forty-two Thousand Four Hundred fifty-six Dollars and NO/100 (\$242,456.00) to pay the contractors for the cost of providing the services as mentioned above.
4. For work performed under the terms and conditions of this Agreement, SCLHSA may submit to the Terrebonne Parish Consolidated Government, Accounting

Division, copies of documentation for social service contracts (see Attachment A) in their Terrebonne Parish Office to receive reimbursement on a monthly basis.

5. Further, SCLHSA shall provide a bi-annual report to the TPCG outlining the services provided by SCLHSA in Terrebonne Parish, in particular those services funded by TPCG in an acceptable format.
6. It is acknowledged by SCLHSA that any contractor's staff whose salaries are paid subject to reimbursement by TPCG are employees of the contractor and shall not be considered employees of TPCG.
7. This contract embodies the complete agreement of the parties superceding all oral or written previous or contemporary agreements between the parties relating to matters in this Agreement.

Term

This agreement shall terminate on December 31, 2018.

Indemnification

SCLHSA agrees to defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government, all parish departments, agencies, boards, and commissions, its officers, agents, servants, employees, and agents, including volunteers (hereinafter referred to as "TPCG"), from and against any and all claims, demands, expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, which may occur or in any way grow out of any act or omission of SCLHSA, its agents, servants, employees, or assigns, and any and all costs, expenses and/or attorneys' fees incurred by TPCG as a result of any such claim, demands, and/or causes of action; except that the indemnity provided in this agreement shall not apply to any liability resulting from the sole negligence of TPCG, and in the event of joint and concurrent negligence of both SCLHSA and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to the TPCG under Louisiana law and without waiving any defenses of the parties hereto; and,

SCLHSA further agrees to investigate, handle, respond to, provide defense for and defend any such claim, demand or suit, at its sole expense, even if it (the claim, etc.)

is groundless, false, or fraudulent; this indemnification shall not apply to any strict liability of the TPCG.

Non-appropriation

Notwithstanding any provisions herein, in the event sufficient funds for the performance of this contract for professional services are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by the TPCG giving notice to SCLHSA of such facts and the Parish's intention to terminate its financial obligation.

Compliance with Laws

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

Choice of Law

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-second Judicial District Court, Terrebonne Parish, Louisiana.

Legal Construction

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

Amendment

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

Insurance

SCLHSA shall procure and maintain, for the duration of this agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the parties' obligations as set forth in this agreement. Minimum insurance requirements are found in Addendum A which is attached and incorporated herein.

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2018.

WITNESSES:	TERREBONNE PARISH CONSOLIDATED GOVERNMENT
_____	BY: _____
_____	GORDON DOVE PARISH PRESIDENT

THUS DONE AND SIGNED, after due reading of the whole at Houma,
Terrebonne Parish, Louisiana, this _____ day of _____, 2018.

WITNESSES:	SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY
_____	BY: _____
_____	LISA SCHILLING EXECUTIVE DIRECTOR

ADDENDUM A

INSURANCE

SCLHSA shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the terms of this agreement by the parties, its agents, representatives, employees or drivers.

A. Minimum Limits of Insurance:

All parties shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage.
2. Automobile Liability: \$500,000 combined single limit per accident, for bodily injury and property damage.
3. Worker's Compensation Insurance to the meet the applicable statutory requirements and Employers' Liability insurance with limits of not less than \$1,000,000 and shall include:
 - a. Alternate Employer Endorsement
 - b. Voluntary Compensation Endorsement

If Contract involves work near or over water, such policy shall be properly endorsed to provide coverages:

- c. United States Longshore and Harbor Workers' Compensation Act with limits of not less than \$5,000,000.
- d. Outer Continental Shelf Lands Act endorsement
- e. Provision that a claim "in rem" shall be treated as a claim "in personam"
- f. Death on the High Seas Act Endorsement
- g. Endorsement to extend the territory to include the Gulf of Mexico.
- h. Amendments to Coverage B, Maritime Employers' Liability including Transportation, Wages, Maintenance and Cure.
- i. Amendments to Voluntary Compensation Endorsement – Maritime Operations.

B. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1.
 - a. TPCG is to be added as "additional insured" as respects liability arising out of activities performed by or on behalf of the insuring party; products and completed operations of the insuring party, vehicles owned, occupied or used by the insuring party. It is understood that the business auto policy under "Who is insured" automatically provides liability coverage in favor of each party named as an "additional insured."
 - b. Any failure to comply with reporting provisions of the policy shall not affect coverage provided to each receiving party.
 - c. The receiving party's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - d. All policies of insurance shall, where applicable, favor all receiving parties with a waiver of subrogation.

2. Workers' Compensation and Employers Liability Coverage

SCLHSA and its insurer shall agree to waive all rights of subrogation against each "additional insured" party, its officers, officials, employees and volunteers for losses arising from work performed by the insuring party for each "additional insured" party.

3. All Coverages

- a. Each insurance policy required by this article shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to each party listed as "additional insured."
- b. All policies above endorsed to be primary coverage to any other coverage.
- c. Coverages should be endorsed to cover proper "territory" of operations.

C. Acceptability of Insurers

Insurance is to be placed with insurers authorized in Louisiana, with a Best's rating of no less than A-V1.

D. Verification of Coverage

SCLHSA shall furnish to TPCG certificates of insurance effecting coverage required by this article. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by the TPCG before work commences. TPCG reserves the right to require complete, certified copies of all required policies, at any time.

TPCG Budget for 2017 & 2018

Accts 409 & 412 - SCLHSA		Budget for 2017 283,360.00	Budget for 2018 283,360.00	Two Years Total 566,720.00
		Pro-rated agreements to cover period until Calendar Year End		
	Agreements	Invoices submitted in 2017 Jan & Feb	03/01/2017 - 02/28/2018	03/01/2018 - 12/31/2018
Bergeron		432.00	13,865.00	11,554.17
GC - Mentoring amendment to prepare		15,960.29	140,000.00 15,000.00	129,166.67
GC - Staffing *		7,835.42	54,500.00	45,416.67
Signal 88 amendment to prepare		5,696.25	31,795.00 13,775.00	37,975.00
Start - TLC -- program discontinued		16,646.93	-	-
Commitment to Date		46,570.89	268,935.00	224,112.50
* Uncommitted in Agreements as of 08/17/2017 - increase expected to Staffing - amendment to be prepared in Oct and annualization of increase will occur on Agreement for 2018				539,618.39
Acct 289 - Start Corp				27,101.61
Start - Cmty Gardens/SMI		5,678.52	22,012.00	18,343.33
				44,024.00



Monday, February 5, 2018

Item Title:

Authorizing Award of Bid 18-WHSE-03 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract)

Item Summary:

RESOLUTION: Authorizing the Parish President to allow award of Bid 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract) to bidders that provide the lowest responsive, responsible bids

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Resolution	1/31/2018	Resolution
Support Material	1/31/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Bid 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract)

PROJECT SUMMARY (200 WORDS OR LESS)

To authorize award to the bidders that submit the lowest responsive and responsible bids on Warehouse Electrical Inventory Products

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To replace/replenish the warehouse stock of electrical products to be used by various divisions/departments

TOTAL EXPENDITURE

This is considered Warehouse inventory and no budget is given. Quantities may increase or decrease within the contract period

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

Warehouse inventory, no budget
given

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

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7

8

9

Angela Guidry

1/31/18

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. 18-

A resolution authorizing the Parish President to award Bid 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract)

WHEREAS, the Terrebonne Parish Consolidated Government Purchasing Division on February 8, 2018 will be receiving bids electronically via Central Auction House for the aforementioned Warehouse inventory products, and

WHEREAS, the Terrebonne Parish Consolidated Government desires authorization to award the bidders that submit the lowest responsive, responsible bids, and

WHEREAS, should the awarded vendor be unable to supply the Warehouse with the required electrical inventory products, the Purchasing Division shall be authorized to award the item(s) to the next lowest qualified bidder, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget Finance Committee), on behalf of the Terrebonne Parish Consolidated Government grants authorization to the Parish President to award Bid 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract), to the lowest responsive, responsible bidders, and

BE IT FURTHER RESOLVED, that the Parish President be authorized to award the lowest responsive, responsible bidders for the aforementioned purchase of electrical inventory products

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of

_____ 2018.



P.O. BOX 6097
HOUMA, LOUISIANA 70361
868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

INVITATION TO BIDDERS

Electronic bids will be received on **Thursday February 8, 2018** the Terrebonne Parish Consolidated Government (TPCG) Purchasing Division submitted through Central Auction House (CAH). Bid submittals will be accepted until 2:00 P.M. CST at which time bids will be retrieved from the CAH site and read aloud in the TPCG Purchasing Division Conference Room at 301 Plant Road Houma, LA 70363.

Bid documents are posted on <http://www.centrauctionhouse.com/rfp.php?cid=65>. To view, download, receive bid notices by e-mail and submit a bid, you must register with CAH. For information about the electronic submittal process and registration fees, contact Ted Fleming with CAH at 1-866-570-9620.

BID NO. 18-WHSE-03 Purchase of New/Unused Electrical Inventory Products (12-Month Requirements Contract)

Specifications and bid documents are on file at the City of Houma Service Complex, Purchasing Division, 301 Plant Road, in Houma, Louisiana and posted on the Terrebonne Parish web site at http://www.tpcg.org/index.php?f=purchasing&p=bid_opportunities. Documents may be obtained for review by prospective bidders in the aforementioned manner; however, vendors/contractors must submit their bids electronically through CAH.

Please contact Chantel Comardelle, Warehouse Buyer, at 985-873-6768 with regard to the specifications or Gina Bergeron, Procurement Specialist III at 985-580-7272 with regard to any clarifications or information about bid submittal requirements.

The Terrebonne Parish Consolidated Government (TPCG) reserves the right to reject any and all bids in accordance with Louisiana State Bid Law.

/s/ Gordon E. Dove

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Publish: January 24th & 31st 2018
To Courier: January 22, 2018



Monday, February 5, 2018

Item Title:

Public Safety Program

Item Summary:

RESOLUTION: Authorizing the Parish President to negotiate and execute a Cooperative Endeavor Agreement with the Parish Sheriff's Office for the 2018 Public Safety Program.

ATTACHMENTS:

Description	Upload Date	Type
Public Safety Program	1/29/2018	Executive Summary
Public Safety Program	1/25/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
2018 PUBLIC SAFETY PROGRAM

PROJECT SUMMARY (200 WORDS OR LESS)
To continue providing Public Safety Programs in partnership between the City of Houma Police Department and the Terrebonne Parish Sheriff's Department.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Pubic Safety

TOTAL EXPENDITURE		
\$75,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$100,000 (Fund 204-211)

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

Signature

____January 29, 2018

Date

A resolution authorizing the Parish President to negotiate and execute a cooperative endeavor agreement with the Parish Sheriff's Office for the 2018 Public Safety Program.

WHEREAS, Parish Officials with the Consolidated Government, Houma Police Department and Sheriff's Office are continuing their joint efforts which began in 2008 on the education and promotion of public safety, and

WHEREAS, the Parish budgeted \$100,000 in the 2018 Budget for the continuation of Public Safety Programs, of which \$25,000 has been targeted for cameras and \$75,000 for the services provided by the Sheriff and the City of Houma.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and execute a cooperative endeavor agreement with the Terrebonne Parish Sheriff's Office and to address other matters relative thereto.



Monday, February 5, 2018

Item Title:

TPRD No. 2/3 Generator Purchase

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 FOR A GENERATOR FOR THE LIGHTING OF THE BOYS' AND GIRLS' FIELDS.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/25/2018	Executive Summary
Backup	1/25/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 19, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 2/3 submitted its request for this Council’s approval for the purchase of a generator for the lighting of the boys’ and girls’ fields.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

1/19/2018

Date

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3
421 Westview Drive
Houma, LA 70364

January 18, 2018

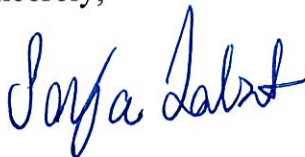
Terrebonne Parish Consolidated Government
Council Staff
8026 Main Street
Houma, LA 70360

Dear Ms. Chauvin:

The Recreation District No. 2/3 is in need of purchasing a generator for the lighting of the boys' and girls' fields. Please place on the Council agenda for approval of the generator purchase. The district plans to purchase a 35K generator as approved by the project engineer. The generator will be purchased under state contract at a cost of \$13,268.22. Also recommended is the purchase of an enclosure to protect up to a 150 wind rating at an additional cost of \$1,112.00 bringing the total cost to \$14,380.22. Attached is the quote.

If any further information is required to process this request, please contact either Gary Beeson at (985) 688-6925 or Sonja Labat at (985) 438-4668.

Sincerely,



Sonja Labat
Accountant

PROPOSAL SUMMARY

Generator – Line item 5 - \$11,411.99
Weather Protective Enclosure – Line item 7 - \$1,856.23
4 hour Load Test - Included
Warranty Start-up and Freight – Included

TOTAL PROPOSAL PRICE: \$13,268.22

ADDITIONAL OPTIONS NOT COVERED UNDER STATE CONTRACT – SEPARATE PO TO BE ISSUED

1. Upgrade to enclosure to 150mph wind rating [ADD] \$1,112.00

14,380.22

Acceptance of Quote

Gary Beeson
Terrebonne Parish Recreation District 2-3
985.872.9195
gary.beeson@nov.com

Prior to ordering equipment or services, please sign and return as a confirmation of the above terms and conditions

Customer Signature

Shipping Address & Point-of-Contact:

Customer Printed Name

Date

Purchase Order #

Disclaimer:

Arcco Power Systems makes no express warranties and disclaims all implied warranties including merchantability and fitness for a particular purpose regarding generator sizing or a sizing program. Arcco shall have no liability in law or equity for damages consequential or otherwise arising from sizing or use of a program and related material or any part thereof. The analysis provided from sizing or sizing software is only for the expected result at the generator terminals. Analysis of transient conditions of any device downstream is the responsibility of the system designer and end user. Arcco Power Systems does not assume any responsibility for changes after an order has been placed. By signing Customer Acceptance, Customer acknowledges they have read and agree to the bill of materials listed.

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 FOR A GENERATOR FOR THE LIGHTING OF THE BOYS' AND GIRLS' FIELDS.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for "any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process";

WHEREAS, on January 19, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 2/3 submitted its request for this Council's approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 2/3, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Oakshire Ditch

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO CLOSE IN A DITCH AT OAKSHIRE.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Backup	1/31/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for Oakshire ditch

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$45,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

1/31/2018

Date

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO CLOSE IN A DITCH AT OAKSHIRE.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No.1 Pave/Limestone at Oakshire

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO PAVE OR LIMESTONE PARKING/DRIVE AREA AT OAKSHIRE.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Backup	1/25/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for Oakshire pave or limestone parking/Drive

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$50,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

1/31/2018

Date

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR T O PAVE OR LIMESTONE PARKING/DRIVEE AREA AT OAKSHIRE.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK

TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Football Lighting Gray Park

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO PROVIDE FOOTBALL FIELD LIGHTING AT THE GRAY PARK.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/25/2018	Executive Summary
Backup	1/25/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for Football field lighting at Gray Park

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Attachment

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$100,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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s/Kandace M. Mauldin, CFO

1/31/2018

Signature

Date

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO PROVIDE FOOTBALL FIELD LIGHTING AT GRAY PARK.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK

TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Walking Track at Oakshire

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL RUBBERIZED WALKING SURFACE FOR THE WALKING TRACK AT OAKSHIRE.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Backup	1/31/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for rubberized walking surface for walking track at Oakshire

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$40,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

1/31/2018

Date

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. TO INSTALL RUBBERIZED WALKING SURFACE FOR THE WALKING TRACK IN THE GRAY PARK.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK

TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Walking Track at Gray Park

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL RUBBERIZED WALKING SURFACE FOR THE WALKING TRACK AT THE GRAY PARK.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Backup	1/31/2018	Backup Material
Resolution	2/1/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for rubberized walking surface for walking track at Gray Park

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$53,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

1/31/2018

Date

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. TO INSTALL A RUBBERIZED WALKING SURFACE FOR THE WALKING SURFACE FOR THE WALKING TRACK AT THE GRAY PARK

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK

TERREBONNE PARISH COUNCIL



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Pavilion at Schriever Playground

Item Summary:

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO CONSTRUCT A PAVILION FOR THE SCHRIEVER PLAYGROUND.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/25/2018	Executive Summary
Resolution	1/25/2018	Resolution
Backup	1/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for pavilion for Schriever Playground

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$40,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

1/31/2018

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
- Quotes/bids for materials and labor to pave or limestone parking/drive area at Oakshire, estimated to cost _____\$50,000_____
- Quotes/bids for materials and labor to provide football field lighting at Gray Park, estimated to cost _____\$100,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Oakshire, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
- Quotes/bids for materials and labor to construct a pavilion for Schriever playground, estimated to cost _____\$40,000_____
- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876



Monday, February 5, 2018

Item Title:

TPRD No. 1 - Picnic Tables at Schiever Pavilion

Item Summary:

RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1. FOR MATERIALS AND LABOR TO INSTALL PICNIC TABLES AT THE NEWLY CONSTRUCTED SCHRIEVER PAVILLION.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	1/31/2018	Executive Summary
Resolution	1/31/2018	Resolution
Backup	1/31/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

PROJECT SUMMARY (200 WORDS OR LESS)

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 11 submitted its request for this Council’s approval for picnic table at Schriever pavilion

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Attachment

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$10,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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s/Kandace M. Mauldin, CFO

1/31/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 1.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on January 30, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 1 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 1, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____ 2018.

* * * * *

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Kandace Mauldin

From: Jay Bernard [jay@tprd1.net]
Sent: Tuesday, January 30, 2018 12:03 PM
To: Kandace Mauldin
Cc: Scott Jenkins - Alexander Accounting Payroll & Tax, LLC (prime@primeabs.com); adams1931 (adams1931@yahoo.com)
Subject: TPCG Resolution Permission

Kandace,

Per the TPCG oversight ordinance shown below, Rec District One request separate resolutions approving us to seek quotes/bids for the following items:

- Quotes/bids for materials and labor to close in a ditch at Oakshire, estimated to cost _____\$45,000_____
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- Quotes/bids for materials and labor to install rubberized walking surface for walking track at Gray Park, estimated to cost _____\$53,000_____
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- Quotes/bids for materials and labor to install picnic tables at the newly constructed Schriever Pavillion, estimated to cost _____\$10,000_____

Section 21-90. Approval of contracts obtained through state-mandated bid or Request for Proposal Laws.

- (a) Notwithstanding Section 21-91, and in addition to Section 21-91, the board of any recreation district wishing to undertake any monetary spending shall have written contracts for any public works or supplies, or materials

which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, prior to starting the works and/or purchasing the materials and/or supplies, shall be approved by resolution by the Terrebonne Parish Council.

Please forward the approved resolutions to Scott Jenkins and Jay Bernard.

Thanks
Jay Bernard
TPCG - REC ONE MGR.
985-876-0876



Monday, February 5, 2018

Item Title:

2018 Various Items for Budget Amendment

Item Summary:

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. General Fund-Office of Emergency Preparedness-2017 Cities Readiness Initiative, \$19,657
 - II. Houma Fire Department, \$1,037
 - III. Transfer Positions
 - a. Sewerage Department, \$50,308
 - b. Road and Bridge Division, (\$50,308)
 - I. Lake Boudreaux Diversion, \$20,000
- and calling a public hearing on said matter on February 21 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2018 Various Items for Budget Amendment	2/1/2018	Executive Summary
2018 Various Items for Budget Amendment	2/1/2018	Budget Amendment
2018 Various Items for Budget Amendment	2/1/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
<div>I. General Fund-Office of Emergency Preparedness-2017 Cities Readiness Initiative, \$19,657</div> <div>II. Houma Fire Department, \$1,037</div> <div>III. Transfer Positions<div>a. Sewerage Department, \$50,308</div><div>b. Road and Bridge Division, (\$50,308)</div></div> <div>IV. Lake Boudreaux Diversion, \$20,000</div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

Signature

_____February 1, 2018_____

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. General Fund-Office of Emergency Preparedness-2017 Cities Readiness Initiative, \$19,657
- II. Houma Fire Department, \$1,037
- III. Transfer Positions
 - a. Sewerage Department, \$50,308
 - b. Road and Bridge Division, (\$50,308)
- IV. Lake Boudreaux Diversion, \$20,000

SECTION I

WHEREAS, the Louisiana Department of Health and Hospitals, Office of Public Health has requested to participate in contracts with designated Parishes for the purpose of aiding cities and increasing their capacity to deliver medication and medical supplies during a large scale public health emergency, and

WHEREAS, this initiative focuses on a very specific element of preparedness, the ability to provide antibiotics to the entire population within forty-eight hours of the decision to do so, and

WHEREAS, Terrebonne Parish is one of the designated Parishes with whom the Office of Public Health has contracted to fulfill the grant requirements of the Public Health Emergency Preparedness (PHEP) Program for \$19,657.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the funding for the 2018 Cities Readiness Initiative Budget. (Attachment A)

SECTION II

WHEREAS, the Houma Fire Department received \$1,037 from the sale of recycled items, and

WHEREAS, the funds will be placed in the Travel and Training account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the funds received by the Houma Fire Department. (Attachment B)

SECTION III

WHEREAS, Administration is requesting to transfer the Engineering Technical budgeted position from Road and Bridge to the Sewerage Division, and

WHEREAS, the budgeted dollars for this transfer will be charged to the Road and Bridge for \$50,308.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and budgeted positions be amended to recognize the necessary transfer for the Sewerage Division from Road and Bridge for equipment and budgeted positions. (Attachment C)

SECTION IV

WHEREAS, funding is needed for the Lake Boudreaux Diversion Project, and

WHEREAS, the funding source is from the Atchafalaya Long Distance Sediment Pipeline Project for \$20,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Lake Boudreaux Diversion Project. (Attachment D)

Prepared By: Finance Department
PC File: 2018-Various Items - C
Date Prepared: 1/29/18 BA #4

ATTACHMENT A - Office of Emergency Preparedness

	2018		
	Adopted	Change	Amended
OPH - CRI (OEP)	-	(19,657)	(19,657)
CRI Supplies	-	19,657	19,657

ATTACHMENT B - Houma Fire Dept.

	2018		
	Adopted	Change	Amended
Miscellaneous-Other	-	(1,037)	(1,037)
Travel & Training	12,000	1,037	13,037

ATTACHMENT C - Sewerage/Road & Bridge

	2017		
	Adopted	Change	Amended
Salaries & Wages	306,716	27,246	333,962
FICA	19,574	1,689	21,263
Medicare	4,578	395	4,973
Pension	23,679	2,043	25,722
Unemployment Compensation	4,736	409	5,145
Workers Compensation	6,830	1,384	8,214
Group Insurance	82,100	17,142	99,242
Transfer from Road & Bridge		(50,308)	(50,308)
Salaries & Wages	1,472,139	(27,246)	1,444,893
FICA	113,171	(1,689)	111,482
Medicare	26,467	(395)	26,072
Pension	136,900	(2,043)	134,857
Unemployment Compensation	27,380	(409)	26,971
Workers Compensation	92,739	(1,384)	91,355
Group Insurance	657,300	(17,142)	640,158
Transfer to Sewerage	-	50,308	50,308

ATTACHMENT C - Sewerage

	2018						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Engineering Tech	0	1	1	107	29,730	37,163	44,595

ATTACHMENT C - Road & Bridge

	2018						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Engineering Tech	2	(1)	1	107	29,730	37,163	44,595

ATTACHMENT D - Lake Boudreaux Diversion Project

	2018		
	Adopted	Change	Amended
Lake Boudreaux Diversion CPRA	149,408	20,000	169,408
Atchafalaya Long Distance Sediment	169,934	(20,000)	149,934

151-000-6318-12
151-912-8225-32

1/26/2018
12/31/2017

Date	Description	Award	Expenses	Date Rec'd	Reimb	Balance
FY 18 Grant Award	7/1/2017 to 3/30/2018	19,657.00				19,657.00
	Total	19,657.00	0.00		0.00	-19,657.00

Section I

Office of Public Health
Bureau of Community Preparedness
AND

Terrebonne Parish

FOR

☐ Interagency ☐ Personal Services ☐ Professional Services ☐ Consulting Services ☒ Social Services
RFP NUMBER (if applicable):

1) Contractor (Registered Legal Name) Terrebonne Parish	Federal Employer Tax ID# or SSN# (11 digits) 7200139000	State LDR Account # 5840335001
2) Street Address 101 Government Street	Parishes) Served 32,33,45,44,46,47,48,51,52,53,55	Terrebonne
City Gray	State LA	Zip Code 70359
3) Telephone Number (985) 875-6357	6) Contractor Status <input checked="" type="checkbox"/> Subrecipient: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Corporation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No For Profit: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Publicly Traded: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
4) Mailing Address (if different)		
City	State	Zip Code
	LA	70359
8a) CFDA#(Federal Grant #) 93.074		

9) Brief Description Of Services To Be Provided: ☐

Participate in Strategic National Stockpile(SNS)/Cities Readiness Initiative (CRI) collaborative planning that will enhance 48 hour mass dispensing response capabilities and foster partnership which will in turn meet the CRI program deliverables through planning meetings, conference calls, etc. Identifying parish planning leads and develop a written draft of the 48 Mass Antibiotic Dispensing Plan (SNS/CRI plan) annex to the existing parish all hazards plan that meets the CRI program deliverables. Will continue to identify issues through meeting with parish partners and possible neighboring parishes. Will facilitate, implement and/or participate in all exercises and drills listed including 3 POD drills and 1 tabletop exercise.

10) Effective Date 07-01-2017	11) Termination Date 03-30-2018
12) Maximum Contract Amount \$19,657.00	
13) Amounts by Fiscal Year FY 2018: \$19,657.00	

14) Terms of Payment ☐
If progress and/or completion of services are provided to the satisfaction of the initiating Office/Agency, payments are to be made as follows:
If progress and/or completion of services are provided to the satisfaction of BCP, then payments are to be made. Submission of the 48 hour mass antibiotic dispensing plan 3-30-18. The plan will be reflective of the following: 1) discussion & identification of processes for 48 hour mass antibiotic dispensing; 2) list of participants & minutes of conference calls and local planning meeting; 3) documentation identifying parish/jurisdiction's planning leads & those authorized to sign off on the SNS/CRI annex plan; 4) appropriate documentation of implementation and/or participation in staff call down, site activation, facility set-up & mass dispensing tabletop exercise.

Contractor obligated to submit final invoices to Agency within fifteen (15) days after termination of contract.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF:	First Name Glennis	Last Name Gray
	Title SNS Coordinator	
	Phone Number (225) 354-3510	

15) Special or Additional Provisions which are incorporated herein, if any (IF NECESSARY, ATTACH SEPARATE SHEET AND REFERENCE):

Attachment A: HIPAA Addendum	Attachment:HIPAA Addendum
Attachment B: Statement of Work	Attachment:Standard Provisions
Attachment C: Fee Schedule	Attachment:Special Provisions
	Attachment:Statement of Work
	Attachment:Fee Schedule
	Attachment:Budget
	Attachment:
	Exhibit:Board Resolution
	Exhibit:Disclosure of Ownership
	Exhibit:Multi Year Letter
	Exhibit:Late Letter
	Exhibit:Out of State Justification
	Exhibit:Certificate of Authority
	Exhibit:Resume
	Exhibit:License
	Exhibit:

During the performance of this contract, the Contractor hereby agrees to the following terms and conditions:

1. **Discrimination Clause:** Contractor hereby agrees to abide by the requirements of the following as applicable: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Americans with Disabilities Act of 1990; the Rehabilitation Act of 1973; Federal Executive Order 11246 as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Fair Housing Act of 1968; and all applicable requirements imposed by or pursuant to the regulations of the U. S. Department of Health and Human Services.

Contractor agrees not to discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, sexual orientation, age, national origin, disability, political affiliation, veteran status, or any other non-merit factor. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of this contract.
2. **Confidentiality:** Contractor shall abide by the laws and regulations concerning confidentiality which safeguard information and the patient/client confidentiality. Information obtained shall not be used in any manner except as necessary for the proper discharge of Contractor's obligations. (The Contractor shall establish, subject to review and approval of the Department, confidentiality rules and facility access procedures.)
3. **Auditors:** The State Legislative Auditor, Office of the Governor, Division of Administration, and Department Auditors or those designated by the Department shall have the option of auditing all accounts pertaining to this contract during the contract and for a five year period following final payment. Contractor grants to the State of Louisiana, through the Office of the Legislative Auditor, Louisiana Department of Health, and Inspector General's Office, Federal Government and/or other such officially designated body the right to inspect and review all books and records pertaining to services rendered under this contract, and further agrees to guidelines for fiscal administration as may be promulgated by the Department. Records will be made available during normal working hours.

Contractor shall comply with federal and state laws and/or LDH Policy requiring an audit of the Contractor's operation as a whole or of specific program activities. Audit reports shall be sent within thirty (30) days after the completion of the audit, but no later than six (6) months after the end of the audit period. If an audit is performed within the contract period, for any period, four (4) copies of the audit report shall be sent to the Louisiana Department of Health, Attention: Division of Fiscal Management, P.O. Box 91117, Baton Rouge, LA 70821-3797 and one (1) copy of the audit shall be sent to the originating LDH Office.
4. **Record Retention:** Contractor agrees to retain all books, records and other documents relevant to the contract and funds expended thereunder for at least four (4) years after final payment or as prescribed in 45 CFR 74.53 (b) whichever is longer. Contractor shall make available to the Department such records within thirty (30) days of the Department's written request and shall deliver such records to the Department's central office in Baton Rouge, Louisiana, all without expense to the Department. Contractor shall allow the Department to inspect, audit or copy records at the contractor's site, without expense to the Department.
5. **Record Ownership:** All records, reports, documents and other material delivered or transmitted to Contractor by the Department shall remain the property of the Department, and shall be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract. All records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of the Department, and shall, upon request, be returned by Contractor to the Department, at Contractor's expense, at termination or expiration of this contract.
6. **Nonassignability:** Contractor shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without written consent of the Department thereto, provided, however, that claims for money due or to become due to Contractor from the Department under this contract may be assigned to a bank, trust company or other financial institution without advanced approval. Notice of any such assignment or transfer shall be promptly furnished to the Department and the Division of Administration, Office of State Procurement.
7. **Taxes:** Contractor hereby agrees that the responsibility for payment of taxes from the funds received under this contract shall be Contractors. The Contractor assumes responsibility for its personnel providing services hereunder and shall make all deductions for withholding taxes, and contributions for unemployment compensation funds.
8. **Insurance:** Contractor shall obtain and maintain during the contract term all necessary insurance including automobile insurance, workers' compensation insurance, and general liability insurance. The required insurances shall protect the Contractor, the Louisiana Department of Health, and the State of Louisiana from all claims related to Contractor's performance of this contract. Certificates of insurance shall be filed with the Department for approval. Said policies shall not be canceled, permitted to expire, or be changed without thirty (30) days advance written notice to the Department. Commercial General Liability Insurance shall provide protection during the performance of work covered by the contract from claims or damages for personal injury, including accidental death, as well as claims for property damages, with combined single limits prescribed by the Department.
9. **Travel:** In cases where travel and related expenses are required to be identified separate from the fee for services, such costs shall be in accordance with State Travel Regulations. The contract contains a maximum compensation which shall be inclusive of all charges including fees and travel expenses.
10. **Political Activities:** No funds provided herein shall be used to urge any elector to vote for or against any candidate or proposition on an election ballot nor shall such funds be used to lobby for or against any proposition or matter having the effect of law being considered by the Legislature or any local governing authority. This provision shall not prevent the normal dissemination of factual information relative to a proposition or any election ballot or a proposition or matter having the effect of law being considered by the Legislature or any local governing authority. Contracts with individuals shall be exempt from this provision.
11. **State Employment:** Should Contractor become an employee of the classified or unclassified service of the State of Louisiana during the effective period of the contract, Contractor must notify his/her appointing authority of any existing contract with State of Louisiana and notify the contracting office of any additional state employment. This is applicable only to contracts with individuals.
12. **Ownership of Proprietary Data:** All non-third party software and source code, records, reports, documents and other material delivered or transmitted to Contractor by State shall remain the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract. All non-third party software and source code, records, reports, documents, or other material related to this contract and/or obtained or prepared by Contractor in connection with the performance of the services contracted for herein shall become the property of State, and shall be returned by Contractor to State, at Contractor's expense, at termination or expiration of this contract.

13. **Subcontracting:** Contractor shall not enter into any subcontract for work or services contemplated under this contract without obtaining prior written approval of the Department. Any subcontracts approved by the Department shall be subject to conditions and provisions as the Department may deem necessary, provided, however, that notwithstanding the foregoing, unless otherwise provided in this contract, such prior written approval shall not be required for the purchase by the contractor of and services which are incidental but necessary for the performance of the work required under this contract.

No subcontract shall relieve the Contractor of the responsibility for the performance of contractual obligations described herein.

14. **Conflict of Interest:** Contractor warrants that no person and no entity providing services pursuant to this contract on behalf of Contractor or any subcontractor is prohibited from providing such services by the provisions of R.S. 42:1113.

15. **Unauthorized Services:** No claim for services furnished or requested for reimbursement by Contractor, not provided for in this contract, shall be allowed by the Department. In the event the Department determines that certain costs which have been reimbursed to Contractor pursuant to this or previous contracts are not allowable, the Department shall have the right to set off and withhold said amounts from any amount due the Contractor under this contract for costs that are allowable.

16. **Fiscal Funding:** This contract is subject to and conditioned upon the availability and appropriation of Federal and/or State funds; and no liability or obligation for payment will develop between the parties until the contract has been approved by required authorities of the Department; and, if contract exceeds \$2,000, the Division of Administration, Office of State Procurement.

The continuation of this contract is contingent upon the appropriation of funds from the legislature to fulfill the requirements of the contract. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

17. **State and Federal Funding Requirements:** Contractor shall comply with all applicable requirements of state or federal laws or regulations relating to Contractor's receipt of state or federal funds under this contract.

If Contractor is a "subrecipient" of federal funds under this contract, as defined in 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), Contractor shall comply with all applicable requirements of 2 CFR Part 200, including but not limited to the following:

- Contractor must disclose any potential conflict of interest to the Department and the federal awarding agency as required by 2 CFR §200.112.
- Contractor must disclose to the Department and the federal awarding agency, timely and in writing, all violations of federal criminal laws that may affect the federal award, as required by 2 CFR §200.113.
- Contractor must safeguard protected personally identifiable information and other sensitive information, as required by 2 CFR §200.303.
- Contractor must have and follow written procurement standards and procedures in compliance with federally approved methods of procurement, as required by 2 CFR §§200.317 - 200.326.
- Contractor must comply with the audit requirements set forth in 2 CFR §§200.501 - 200.521, as applicable, including but not limited to:
 - Electronic submission of data and reports to the Federal Audit Clearinghouse (FAC) (2 CFR §200.512(d)).
 - Ensuring that reports do not include protected personally identifiable information (2 CFR §200.512(a)(2)).

Notwithstanding the provisions of paragraph 3 (Auditors) of these Terms and Conditions, copies of audit reports for audits conducted pursuant to 2 CFR Part 200 shall not be required to be sent to the Department.

18. **Amendments:** Any alteration, variation, modification, or waiver of provisions of this contract shall be valid only when reduced to writing, as an amendment duly signed, and approved by required authorities of the Department; and, if the contract exceeds \$2,000, by the Division of Administration, Office of State Procurement. Budget revisions approved by both parties in cost reimbursement contracts do not require an amendment if the revision only involves the realignment of monies between originally approved cost categories.

19. **Non-Infringement:** Contractor will warrant all materials, products and/or services produced hereunder will not infringe upon or violate any patent, copyright, trade secret, or other proprietary right of any third party. In the event of any such claim by any third party against LDH, the Department shall promptly notify Contractor in writing and Contractor shall defend such claim in LDH's name, but at Contractor's expense and shall indemnify and hold harmless LDH against any loss, expense or liability arising out of such claim, whether or not such claim is successful. This provision is not applicable to contracts with physicians, psychiatrists, psychologists or other allied health providers solely for medical services.

20. **Purchased Equipment:** Any equipment purchased under this contract remains the property of the Contractor for the period this contract and future continuing contracts for the provision of the same services. Contractor must submit vendor invoice with reimbursement request. For the purpose of this contract, equipment is defined as any tangible, durable property having a useful life of at least (1) year and acquisition cost of \$1000.00 or more. The contractor has the responsibility to submit to the Contract Monitor an inventory list of LDH equipment items when acquired under the contract and any additions to the listing as they occur. Contractor will submit an updated, complete inventory list on a quarterly basis to the Contract Monitor. Contractor agrees that upon termination of contracted services, the equipment purchased under this contract reverts to the Department. Contractor agrees to deliver any such equipment to the Department within 30 days of termination of services.

21. **Indemnity:** Contractor agrees to protect, indemnify and hold harmless the State of Louisiana, LDH, from all claims for damages, costs, expenses and attorney fees arising in contract or tort from this contract or from any acts or omissions of Contractor's agents, employees, officers or clients, including premises liability and including any claim based on any theory of strict liability. This provision does not apply to actions or omissions for which R.S. 40:1237.1 et seq. provides malpractice coverage to the Contractor, nor claims related to treatment and performance of evaluations of persons when such persons cause harm to third parties (R.S. 13:5108.1(E)). Further, it does not apply to premises liability when the services are being performed on premises owned and operated by LDH.

22. **Severability.** Any provision of this contract is severable if that provision is in violation of the laws of the State of Louisiana or the United States, or becomes inoperative due to changes in State and Federal law, or applicable State or Federal regulations.

23. **Entire Agreement.** Contractor agrees that the current contract supersedes all previous contracts, negotiations, and all other communications between the parties with respect to the subject matter of the current contract.

24. **E-Verify.** Contractor acknowledges and agrees to comply with the provision of R.S. 38:2212.10 and federal law pertaining to E-Verify in the performance of services under this contract.

25. **Remedies for Default:** Any claim or controversy arising out of this contract shall be resolved by the provisions of R.S. 39:1572.2-1572.4.

26. **Governing Law:** This contract shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, and specifications listed in the RFP (if applicable); and this Contract.

27. **Contractor's Cooperation:** The Contractor has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Contract is terminated and/or a lawsuit is filed. Specifically, the Contractor shall not limit or impede the State's right to audit or shall not withhold State owned documents.

28. **Continuing Obligation:** Contractor has a continuing obligation to disclose any suspension or debarment by any government entity, including but not limited to the General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Contract and debarment from future contracts.

29. **Eligibility Status:** Contractor and each tier of Subcontractors, shall certify that it is not excluded, disqualified, debarred, or suspended from contracting with or receiving federal funds or grants from the Federal Government. Contractor and each tier of Subcontractors shall certify that it is not on the List of Parties Excluded from Federal Procurement and Nonprocurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24CFR Part 24, and "NonProcurement Debarment and Suspension" set forth at 20CFR Part 2424.

30. **Act 211 Taxes Clause:** In accordance with R.S. 39:1624(A)(10), the Louisiana Department of Revenue must determine that the prospective contractor is current in the filing of all applicable tax returns and reports and in payment of all taxes, interest, penalties, and fees owed to the state and collected by the Department of Revenue prior to the approval of this contract by the Office of State Procurement. The prospective contractor hereby attests to its current and/or prospective compliance, and agrees to provide its seven-digit LDR Account Number to LDH so that the prospective contractor's tax payment compliance status may be verified. The prospective contractor further acknowledges understanding that issuance of a tax clearance certificate by the Louisiana Department of Revenue is a necessary precondition to the approval and effectiveness of this contract by the Office of State Procurement. LDH reserves the right to withdraw its consent to this contract without penalty and proceed with alternate arrangements should the vendor fail to resolve any identified apparent outstanding tax compliance discrepancies with the Louisiana Department of Revenue within seven (7) business days of such notification.

31. **Termination for Cause:** The Department may terminate this Contract for cause based upon the failure of the Contractor to comply with the terms and/or conditions of the Contract; provided that the Department shall give the Contractor written notice specifying the Contractor's failure. If within thirty (30) days after receipt of such notice, the Contractor shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then the Department may, at its option, place the Contractor in default and the Contract shall terminate on the date specified in such notice. The Contractor may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of the Department to comply with the terms and conditions of this contract; provided that the Contractor shall give the Department written notice specifying the Department's failure and a reasonable opportunity for the state to cure the defect.

32. **Termination for Convenience:** The Department may terminate this Contract at any time by giving thirty (30) days written notice to the Contractor. The Contractor shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.


33. **Commissioner's Statements:** Statements, acts and omissions made by or on behalf of the Commissioner of Administration regarding the RFP or RFP process, this Contract, any Contractor and/or any subcontractor of the Contractor shall not be deemed a conflict of interest when the Commissioner is discharging his duties and responsibilities under law, including, but not limited, to the Commissioner of Administration's authority in procurement matters.

34. **Order of Precedence Clause:** In the event of any inconsistent or incompatible provisions in an agreement which resulted from an RFP, this signed agreement (excluding the RFP and Contractor's proposal) shall take precedence, followed by the provisions of the RFP, and then by the terms of the Contractor's proposal. *This Order of Precedence Clause applies only to contracts that resulted from an RFP.*


SIGNATURES TO FOLLOW ON THE NEXT PAGE

THIS CONTRACT CONTAINS OR HAS ATTACHED HERETO ALL THE TERMS AND CONDITIONS AGREED UPON BY THE CONTRACTING PARTIES. IN WITNESS THEREOF, THIS CONTRACT IS SIGNED ON THE DATE INDICATED BELOW.

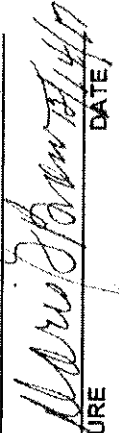
Terrebonne Parish	
-------------------	--

	DATE
SIGNATURE	
Gordon E. Dove	
NAME	
Parish President	
TITLE	


STATE OF LOUISIANA LOUISIANA DEPARTMENT OF HEALTH	
--	--

	DATE
SIGNATURE	
Rebekah Gee, MD	
NAME	
Secretary, Louisiana Department of Health or Designee	
TITLE	

Bureau of Community Preparedness	
----------------------------------	--

	DATE
SIGNATURE	
Doris G. Brown, MEd, MS, RN, CNS	
NAME	
Public Health Executive Director	
TITLE	

Office of Public Health	
-------------------------	--

	DATE
SIGNATURE	
Parham Jaber, MD, MPH	
NAME	
Assistant Secretary	
TITLE	

Rev. 06/2016

HIPAA Business Associate Addendum

This HIPAA Business Associate Addendum is hereby made a part of this contract in its entirety as Attachment A to the contract.

1. The Louisiana Department of Health ("LDH") is a Covered Entity, as that term is defined herein, because it functions as a health plan and as a health care provider that transmits health information in electronic form.
2. Contractor is a Business Associate of LDH, as that term is defined herein, because contractor either: (a) creates, receives, maintains, or transmits PHI for or on behalf of LDH; or (b) provides legal, actuarial, accounting, consulting, data aggregation, management, administrative, accreditation, or financial services for LDH involving the disclosure of PHI.
3. Definitions: As used in this addendum –
 - a. The term "HIPAA Rules" refers to the federal regulations known as the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules, found at 45 C.F.R. Parts 160 and 164, which were originally promulgated by the U. S. Department of Health and Human Services (LDHS) pursuant to the Health Insurance Portability and Accountability Act ("HIPAA") of 1996 and were subsequently amended pursuant to the Health Information Technology for Economic and Clinical Health ("HITECH") Act of the American Recovery and Reinvestment Act of 2009.
 - b. The terms "Business Associate", "Covered Entity", "disclosure", "electronic protected health information" ("electronic PHI"), "health care provider", "health information", "health plan", "protected health information" ("PHI"), "subcontractor", and "use" have the same meaning as set forth in 45 C.F.R. § 160.103.
 - c. The term "security incident" has the same meaning as set forth in 45 C.F.R. § 164.528.
 - d. The terms "breach" and "unsecured protected health information" ("unsecured PHI") have the same meaning as set forth in 45 C.F.R. § 164.402.
4. Contractor and its agents, employees and subcontractors shall comply with all applicable requirements of the HIPAA Rules and shall maintain the confidentiality of all PHI obtained by them pursuant to this contract and addendum as required by the HIPAA Rules and by this contract and addendum.
5. Contractor shall use or disclose PHI solely: (a) for meeting its obligations under the contract; or (b) as required by law, rule or regulation (including the HIPAA Rules) or as otherwise required or permitted by this contract and addendum.
6. Contractor shall implement and utilize all appropriate safeguards to prevent any use or disclosure of PHI not required or permitted by this contract and addendum, including administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic protected health information that it creates, receives, maintains, or transmits on behalf of LDH.
7. In accordance with 45 C.F.R. § 164.502(e)(1)(ii) and (if applicable) § 164.306(b)(2), contractor shall ensure that any agents, employees, subcontractors or others that create, receive, maintain, or transmit PHI on behalf of contractor agree to the same restrictions, conditions and requirements that apply to contractor with respect to such information, and it shall ensure that they implement reasonable and appropriate safeguards to protect such information. Contractor shall take all reasonable steps to ensure that its agents', employees' or subcontractors' actions or omissions do not cause contractor to violate this contract and addendum.
8. Contractor shall, within three (3) days of becoming aware of any use or disclosure of PHI, other than as permitted by this contract and addendum, report such disclosure in writing to the person(s) named in section 14 (Terms of Payment), page 1 of the CF-1. Disclosures which must be reported by contractor include, but are not limited to: any security incident, any breach of unsecured PHI, and any "breach of the security system" as defined in the Louisiana Database Security Breach Notification Law, La. R.S. 51:307.1 et seq. At the option of LDH, any harm or damage resulting from any use or disclosure which violates this contract and addendum shall be mitigated, to the extent practicable, either: (a) by contractor at its own expense; or (b) by LDH, in which case contractor shall reimburse LDH for all expenses that LDH is required to incur in undertaking such mitigation activities.
9. To the extent that contractor is to carry out one or more of LDH's obligations under 45 C.F.R. Part 164, Subpart E, contractor shall comply with the requirements of Subpart E that apply to LDH in the performance of such obligation(s).
10. Contractor shall make available such information in its possession which is required for LDH to provide an accounting of disclosures in accordance with 45 CFR § 164.528. In the event that a request for accounting is made directly to contractor, contractor shall forward such request to LDH within two (2) days of such receipt. Contractor shall implement an appropriate record keeping process to enable it to comply with the requirements of this provision. Contractor shall maintain data on all disclosures of PHI for which accounting is required by 45 CFR § 164.528 for at least six (6) years after the date of the last such disclosure.
11. Contractor shall make PHI available to LDH upon request in accordance with 45 CFR § 164.524.
12. Contractor shall make PHI available to LDH upon request for amendment and shall incorporate any amendments to PHI in accordance with 45 CFR § 164.526.
13. Contractor shall make its internal practices, books, and records relating to the use and disclosure of PHI received from or created or received by contractor on behalf of LDH available to the Secretary of the U. S. LDHS for purposes of determining LDH's compliance with the HIPAA Rules.
14. Contractor shall indemnify and hold LDH harmless from and against any and all liabilities, claims for damages, costs, expenses and attorneys' fees resulting from any violation of this addendum by contractor or by its agents, employees or subcontractors, without regard to any limitation or exclusion or damages provision otherwise set forth in the contract.
15. The parties agree that the legal relationship between LDH and contractor is strictly an independent contractor relationship. Nothing in this contract and addendum shall be deemed to create a joint venture, agency, partnership, or employer-employee relationship between LDH and contractor.
16. Notwithstanding any other provision of the contract, LDH shall have the right to terminate the contract immediately if LDH determines that contractor has violated any provision of the HIPAA Rules or any material term of this addendum.
17. At the termination of the contract, or upon request of LDH, whichever occurs first, contractor shall return or destroy (at the option of LDH) all PHI received or created by contractor that contractor still maintains in any form and retain no copies of such information; or if such return or destruction is not feasible, contractor shall extend the confidentiality protections of the contract to the information and limit further uses and disclosure to those purposes that make the return or destruction of the information infeasible.

STATEMENT OF WORK

OBJECTIVES/GOALS:

Each Parish Office of Homeland Security and Emergency Preparedness (the contractor) in receipt of Cities Readiness Initiative (CRI) related funds will agree to meet the Cities Readiness Initiative deliverables by increasing capabilities to provide medications to 100% of the designated population in less than 48 hours.

Contractors will be awarded funds based on meeting the deliverables outlined below and in accordance with the allocation model developed for FY 2017-2018, Budget Period 1 (July 1, 2017 – June 30, 2018). In order for funds associated with population to be received, the contractor must participate and meet all other contract deliverables.

OUTCOMES:

- The Parish will participate in local Strategic National Stockpile (SNS) and 48 Hour Mass Antibiotic Dispensing collaborative planning which includes discussing processes for a 48 Hour Mass Antibiotic Mass Dispensing response with Parish partners, response partners, and possibly neighboring parishes, that will enhance 48 Hour Mass Antibiotic Mass Dispensing response capabilities and foster partnerships which will in turn meet the requirements of the Cities Readiness Initiative Program deliverables through planning meetings, conference calls, etc.
- The Parish, with identified Parish planning leads and in collaboration with the Louisiana Department of Health (LDH) Office of Public Health (OPH), will develop or further develop and/or strengthen a written draft of the 48 Hour Mass Antibiotic Mass Dispensing plan annex to the existing Parish All Hazards plans that meet the Cities Readiness Initiative program deliverables. Planning leads will be further identified, verified and documented, and will participate in planning.
- Through planning with parish partners, possibly neighboring parishes and the Office of Public Health (OPH), the Parish will participate in the planning and implementation of three Point of Dispensing Site (POD) Drills in each CRI planning jurisdiction between July 1, 2017 and March 30, 2018. Suggested/Tentative schedule is as follows:
 - POD Drill #1 (Staff Call Down) to be conducted no later than March 30, 2018.
 - POD Drill #2 (Site Activation) to be conducted no later than March 30, 2018.
 - POD Drill #3 (Facility Set up) to be conducted no later than March 30, 2018.
- Through planning, with Parish partners, possibly neighboring parishes and the Office of Public Health, the Parish should participate in the planning and implementation of one (1) Table-top Exercise to walk through the mass dispensing response plan no later than March 30, 2018.
- Identified Parish planning leads should participate in the Medical Countermeasure Operational Readiness Review evaluation for BP 1 when scheduled.

DELIVERABLES:

The contractor will provide:

- Written 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan.
- Facilitation of at least four (4) joint parish planning meetings to meet the deliverables of the CRI program and contract by March 30, 2018, supported by agendas, meetings, minutes, and sign-in sheets for each meeting and any other supporting documentation.
- Facilitation and participation in a total of three (3) Point of Dispensing Site Drills, the first no earlier than July 1, 2017, with the remaining drills completed no later than March 30, 2018, which will be supported by data collection spreadsheets for the call downs and data

collection spreadsheets for drill based tools to assess facility set up and shall include an AAR/ corrective action plan.

- Participation in a table-top exercise no later than March 30, 2018, which will may be supported by agendas, sign in sheets, notes, after action reports, and improvement plans.
- Invoice for all deliverables completed and submitted no later than March 30, 2018.

PERFORMANCE MEASURES:

The contractor shall provide and maintain:

- By March 30, 2018, the Parish/Jurisdiction will facilitate and implement a staff notification, acknowledgement and assembly (staff call down) POD Drill that Parishes will conduct individually. The data collection spreadsheet for assessing call down capability will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a site activation notification acknowledgment and assembly POD Drill that each parish will conduct individually. The data collection spreadsheet for assessing site call down capability will be completed no later than March 30, 2018. This documentation shall be submitted by each parish once complete. An after action report and improvement plan should be completed as part of the exercise review.
- No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a facility set up POD Drill that Parishes will conduct individually. The data collection spreadsheet for the drill based tool to assess facility set up will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and corrective action plan should be completed as part of the exercise review.
- No later than March 30, 2018, the parish/jurisdiction will provide a written copy of its 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan. The 48 Hour Mass Antibiotic Mass Dispensing will be reflective of collaborative planning which will include the following:

- the discussion and identification of processes for a local 48 Hour Mass Antibiotic Mass Dispensing response;
- list of participants, minutes and sign in sheets of conference calls and/or local planning meetings; and
- documentation of identifying parish/jurisdiction's planning leads.

MONITORING PLAN:

The BCP SNS Coordinator or designee/successor will act as the contract monitor. Glennis Gray currently holds the position of BCP SNS Coordinator. The contract monitor will:

- Provide technical support and assistance to the Parish(s) during the development, revision, and finalization of the plan and exercise design.
- Review all documentation submitted by Parish planning leads and teams.
- Oversee the Public Health Emergency Response Coordinator (PHERC), who will coordinate and facilitate all contract deliverables.
- Oversee the PHERC that will provide monitoring of the contract deliverables and report to the state's contract monitor.

- Receive and review Parish 48 Hour Mass Antibiotic Mass Dispensing plan annexes and all supporting documents including data collection spreadsheets, After Action Reports, and improvement plans prior to March 30, 2018 to assure that all components are included.

FEE FOR SERVICE:

The contractor is to be paid upon submission of invoice with the following documentation:

- 48 hr. Mass Antibiotic Dispensing plan;
- Local planning meetings (agendas and sign in sheets) identifying parish/jurisdiction's planning leads; and
- Implementation and/or participation in staff call down, site activation, and facility set up, table-top exercise and appropriate documentation submitted by March 30, 2018.

Upon availability of Cities Readiness Initiative funding the next program year, funding will be allocated according to the allocation model which will rank factors such as participation, performance and other criteria.

Fee Schedule

Deliverable	Performance Measure	Amount Due
Written 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan.	By March 30, 2018, the Parish/Jurisdiction will facilitate and implement a staff notification, acknowledgement and assembly (staff call down) POD Drill that Parishes will conduct individually. The data collection spreadsheet for assessing call down capability will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and improvement plan should be completed as part of the exercise review.	\$4,914.25
Facilitation of at least four (4) joint parish planning meetings to meet the deliverables of the CRA program and contract by March 30, 2018, supported by agendas; meetings; minutes, and sign-in sheets for each meeting and any other supporting documentation.	No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a site activation notification acknowledgment and assembly POD Drill that each parish will conduct individually. The data collection spreadsheet for assessing site call down capability will be completed no later than March 30, 2018. This documentation shall be submitted by each parish once complete. An after action report and improvement plan should be completed as part of the exercise review.	\$4,914.25
Facilitation and participation in a total of three (3) Point of Dispensing Site Drills, the first no earlier than July 1, 2017, the remaining drills no later than March 30, 2018 supported by data collection spreadsheets for the call downs and data collection spreadsheets for drill based tools to assess facility set up and shall include an AAR/corrective action plan.	No later than March 30, 2018, the Parish/Jurisdiction will facilitate and implement a facility set up POD Drill that Parishes will conduct individually. The data collection spreadsheet for the drill based tool to assess facility set up will be completed no later than March 30, 2018 and this documentation shall be submitted once complete. An after action report and corrective action plan should be completed as part of the exercise review.	\$4,914.25
Participation in a table-top exercise no later than March 30, 2018 may be supported by agendas, sign in sheets, notes, after action reports, and improvement plans.	No later than March 30, 2018, the parish/jurisdiction will provide a written copy of its 48 Hour Mass Antibiotic Mass Dispensing plan annex to the Parish All Hazards Plan. The 48 Hour Mass Antibiotic Mass Dispensing will be reflective of collaborative planning which will include the following: <ul style="list-style-type: none">the discussion and identification of processes for a local 48 Hour Mass Antibiotic Mass Dispensing response;list of participants, minutes and sign in sheets of conference calls and/or local planning meetings; anddocumentation of identifying parish/jurisdiction's planning leads.	\$4,914.25

Total: \$19,657.00



State of Louisiana
Louisiana Department of Health
Office of Public Health

August 24, 2017

Ms. Pamela Bartfay Rice
Director, Professional Contracts
DOA-Office of State Procurement
P.O. Box 94095
Baton Rouge, Louisiana 70804-9095

RE: Justification for Late Contract Submittal – PO 2000288176

Dear Ms. Rice,

The contract with **Terrebonne Parish Consolidated Government** is for the purpose of aiding cities and increasing their capacity to deliver medication and medical supplies during a large scale public health emergency. This initiative focuses on a very specific element of preparedness, the ability to provide antibiotics to the entire population within 48 hours of the decision to do so. The Office of Public Health is requesting to participate in contracts with the designated parishes; these contracts are to fulfill grant requirements.

This contract is late because of administrative delays and the significant amount of time it takes to negotiate contracts with the Parishes. Your approval of this contact is appreciated. If any additional information is necessary, please call (225)354-3500.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. Harris".

Sandra L. Harris, Ph.D.
Administration and Finance Program Manager
Bureau of Community Preparedness



P.O. BOX 6007
BATON ROUGE, LOUISIANA 70821
#0015001



P.O. BOX 2785
BATON ROUGE, LOUISIANA 70821
#0015003

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

Office of Homeland Security &
Emergency Preparedness

September 27, 2016

Ms. Glennis Gray
Louisiana Department of Health
Bureau for Community Preparedness
8453 Veterans Memorial Blvd.
Baton Rouge, LA 70807

Dear Ms. Gray,

Please be advised that Mr. Gordon Dove, Parish President of the Terrebonne Parish Consolidated Government, is the legal signing authority for any documents relative to the Terrebonne Parish Consolidated Government. If I can be of further assistance, please feel free to contact me at (983) 873-6057.

Sincerely,

A handwritten signature in blue ink, appearing to read "Earl L. Lyles".

Earl Lyles
Director

Terrebonne Parish Office of Homeland Security and Emergency Preparedness



Office of State Procurement
PROACT Contract Certification of Approval

This certificate serves as confirmation that the Office of State Procurement has reviewed and approved the contract referenced below.

Reference Number: 200288176

Vendor: Terrebonne Parish

Description: SNS/CRI Collaborative Planning

Approved By: Brad VanOss

Approval Date: 1/05/2018

The above referenced number has been assigned by this office and will be used as identification for the approved contract. Please use this number when referring to the contract in any future correspondence or amendment(s).

The Internal Revenue Service (IRS) may find that this contract creates an employment relationship between your agency and the contractor. You should be advised that your agency is responsible for all taxes and penalties if such a finding is forthcoming. It is incumbent upon your agency to determine if an employee/employer relationship exists. Your agency must make the appropriate withholdings in accordance with law and IRS regulations, if applicable.

ACCT: 151-000-6318-12

NOVEMBER 30, 2017 - MONTH LAST CLOSED

GENERAL FUND

NO DEPARTMENT NAME

OPH - CRI (OEP)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	18,147	18,147.00-	0	0
2018	0	.00	0	0
CLOSED:				
2011	39,268	39,268.00-	N/A	0
2012	41,328	21,375.96-	N/A	19,952-
2013	19,953	21,150.00-	N/A	1,197
2014	19,715	19,715.00-	N/A	0
2015	20,688	20,452.00-	N/A	236-
2016	21,707	21,707.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	48,672	42,708.74	0	5,963
2018	0	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	59,806	11,810.27	N/A	47,996
2013	69,146	29,316.91	N/A	39,829
2014	59,544	12,144.79	N/A	47,399
2015	36,864	32,660.27	N/A	4,204
2016	47,481	16,956.45	N/A	30,525

Section II

Payment Barcode

Southern Recycling
838 Highway 182, Houma, Louisiana, 70364

VENDOR NO N00627412

NAME HOUMA FIRE DEPT

Paid Tickets

Date	Ticket	D. Note	Commodity	Qty	gross	tare	net	Rate	Ded.	Total
1/4/2018	7210168		Loose Hulks with Engines		15000 LB	10040 LB	4960 LB	170.0000 / GT		\$376.43
1/4/2018	7210169		Loose Hulks with Engines		10700 LB	7340 LB	3360 LB	170.0000 / GT		\$255.00
1/4/2018	7210179		Loose Hulks no Engines		13340 LB	10020 LB	3320 LB	150.0000 / GT		\$222.32
1/4/2018	7210197		LDA Mixed with Scrap		9760 LB	7340 LB	2420 LB	170.0000 / GT		\$183.66
										\$1,037.41
Paid Other Items										

Paid Other Items

Payment Breakdown Details

Paid By	ATM	Card No	Check No	Amount
Auto Cheque			31120147	1,037.41
				1,037.41

Please place in
Garage + Training
204-222-8393 x1
Shaden
Kim

Notwithstanding any warranty or limitation of warranty herein, Seller certifies that all refrigerant, including, but not limited to, the Clean Air Act and 40 CFR Part 82,

(Check One):

() that has not leaked previously has been recovered in accordance with applicable laws and regulations from delivered under this sale. The refrigerant has been recovered by _____ located at _____

() has leaked previously from the appliance or shipment or appliances delivered under this sale prior to delivery

By signing below, Seller hereby agrees to indemnify, hold harmless and defend Southern Recycling, from any and all causes of action, which Seller has or may have, resulting from or occasioned by Seller's negligence or the negligence of any person or around Southern Recycling's premises. Additionally, Seller agrees to waive on behalf of Seller, and its affiliates, which if they have/have or might have against Southern Recycling and its affiliates.

SELLER HEREBY CERTIFIES THAT THE AUTO HULK BEING SOLD TO SOUTHERN RECYCLING IS NOT CURRENTLY CAPABLE OF SELF-PROPULSION. SELLER FURTHER CERTIFIES THAT THE AUTO HULK BEING SOLD IS IN SUCH CONDITION THAT ITS HIGHEST AND/OR PRIMARY VALUE IS ITS SALE OR TRANSFER AS PARTS OR SCRAP METAL.

Customer Initials

Seller further certifies that the items delivered pursuant to this sale do not contain the following prohibited items:

- * Lead acid battery
- * Nickel cadmium battery
- * Microwave oven
- * Fluorescent light
- * Mercury Switches
- * Hazardous waste
- * Radioactive materials
- * Fuel Tank
- * Fluids
- * Capacitor exceeding one inch in length, width, or height

Seller's signature hereon and/or endorsement on the check issued in payment hereof acts as Seller's certification that Seller is the lawful and sole owner of the property described herein, and that Seller is selling property herein with full warranty and unencumbered title. Seller further agrees to indemnify and hold Southern Recycling, harmless from any other claims, penalties, fines, fees, costs, attorney's fees or other liability resulting in whole or in part from Seller's breach of this certification.

Seller:

Authorized Signature of Individual
Or Duly Authorized Representative

Date Signed

Trader Copy

European Metal Recycling Ltd

Purchase Ticket

Ticket No/Depot: 7210169 D031AUT
Date/Time : 04-Jan-18 11:26
Account No : LDECASH
Trader : PRODUCER & TRANSPORTER
Address : MARK STEVENSON
Vehicle Reg : 600 WOOD ST HOUNYA LA 70360
Weighman Name : LA 208648
Comments: 007610782

OWN HH

Nq Metal	Paid UM
1 FFAE 3,360 LB	
Loose Hulks with Engines	
Gross : 10,700 (04-Jan-18 10:53)	
Tare : 7,340 (04-Jan-18 11:25)	
W.Ded : 0	
TOTALS	LB: 3,360
	UNITS: 0

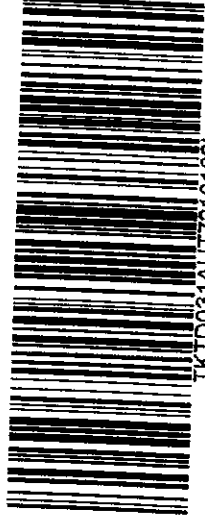
Trader Print Name

Trader Signed

EMR Print Name

EMR signed

Material is loose unless otherwise specified.
I certify that the material above is
my own property or that I have full authority
to sell it to you.



TKT031AUT7210169

Trader Copy

European Metal Recycling Ltd

Purchase Ticket

Ticket No/Depot: 7210197 D031FER

Date/Time : 04-Jan-18 15:03

Account No : LDECASH

Trader : PRODUCER & TRANSPORTER

Address : MARK STEVENSON

Vehicle Reg : 600 WOOD ST HOUMA LA 70360

Weighman Name : LA 208648

Comments: 007610782

OWN HH

No Metal	Paid UM
1 LDAMS 2,420 LB	
LDA Mixed with Scrap	
Gross : 9,760 (04-Jan-18 14:50)	
Tare : 7,340 (04-Jan-18 15:03)	
W.Ded : 0	
TOTALS	LB: 2,420
	UNITS: 0

Trader Print Name

Trader Signed

EMR Print Name

EMR Signed

Material is loose unless otherwise specified.
I certify that the material above is
my own property or that I have full authority
to sell it to you.



TKTD031FER72101971

ACCT: 204-222-8393-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

FIRE - URBAN

TRAVEL & TRAINING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	12,000	10,113.44	0	1,887
2018	12,000	977.03	121	10,902
CLOSED:				
2011	12,000	5,607.11	N/A	6,393
2012	15,000	7,511.51	N/A	7,488
2013	15,000	4,393.55	N/A	10,606
2014	15,000	3,698.53	N/A	11,301
2015	15,000	6,116.55	N/A	8,883
2016	18,000	16,146.85	N/A	1,853

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP

CF06 = DSP

CF08 = PRT

DETAIL

DETAIL

DETAIL

ACCT: 204-000-6499-00

NOVEMBER 30, 2017 - MONTH LAST CLOSED

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

MISCELLANEOUS - OTHER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	24,487	34,378.00-	0	9,891
2018	0	1,037.41-	0	1,037
CLOSED:				
2011	0	8,235.52-	N/A	8,236
2012	0	16,237.68-	N/A	16,238
2013	0	12,071.07-	N/A	12,071
2014	0	5,229.57-	N/A	5,230
2015	0	3,401.84-	N/A	3,402
2016	0	306.94-	N/A	307

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section III

Kayla Dupre

From: Debbie Robichaux
Sent: Monday, January 29, 2018 2:46 PM
To: Kayla Dupre
Cc: Gregory Bush; David Rome
Subject: RE: R&B Engineering Technician Position Reassignment

Kayla,
Will transfer to 310-433 EPA Grant Administration.

Debra Robichaux, Office Manager
T.P.C.G. - Pollution Control Division
(985) 873-6728 - Fax (985) 873-6725
drobichaux@tpcg.org

From: David Rome
Sent: Monday, January 29, 2018 2:14 PM
To: Debbie Robichaux
Cc: Gregory Bush; Kayla Dupre
Subject: FW: R&B Engineering Technician Position Reassignment

Debbie,

Could you assist with the answer to Kayla's question?

Thanks,

David V. Rome, Jr.

**OPERATIONS MANAGER
PUBLIC WORKS DEPARTMENT**

Terrebonne Parish Consolidated Government
Ph# (985) 873-6735



Go Green  Please consider the environment before printing this email.

From: Kayla Dupre
Sent: Monday, January 29, 2018 2:12 PM
To: David Rome <drome@tpcg.org>
Subject: RE: R&B Engineering Technician Position Reassignment

What fund and department in Sewerage will this position be transferred?

Kayla Dupre

Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: David Rome
Sent: Monday, January 29, 2018 11:04 AM
To: Kayla Dupre
Subject: RE: R&B Engineering Technician Position Reassignment

According to HR, his transfer to the engineering tech position is completed. Please let me know if you have any further questions.

Thank you,

David V. Rome, Jr.
OPERATIONS MANAGER
PUBLIC WORKS DEPARTMENT
Terrebonne Parish Consolidated Government
Ph# (985) 873-6735



Go Green  Please consider the environment before printing this email.

From: Kayla Dupre
Sent: Monday, January 29, 2018 10:52 AM
To: David Rome <drme@tpcg.org>
Subject: RE: R&B Engineering Technician Position Reassignment

Douglas Dempsey currently holds the Sign Technician position. Is this the position that is being transferred to Sewerage?

Thanks,

Kayla Dupre

Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Kandace Mauldin
Sent: Tuesday, January 23, 2018 11:22 AM
To: Mike C. Touns; David Rome
Cc: Kayla Dupre
Subject: RE: R&B Engineering Technician Position Reassignment

Thanks David. We will work on getting a budget amendment done for this transfer.

From: Mike C. Touns
Sent: Tuesday, January 23, 2018 11:22 AM
To: David Rome; Kandace Mauldin
Subject: RE: R&B Engineering Technician Position Reassignment

I approve.

Mike Touns

Mike Touns
Parish Manager
T. P. C. G.
(P) (985) 873-6407



From: David Rome
Sent: Tuesday, January 23, 2018 11:13 AM

To: Kandace Mauldin
Cc: Mike C. Toups
Subject: R&B Engineering Technician Position Reassignment

Kandace,

As part of the furthering restructuring of Public Works to improve the efficacy and effectiveness of all of its divisions, I would like to amend the 2018 budget to re-assign the Roads & Bridges Engineering Technician Position (currently held by Douglas Dempsey) to Pollution Control. This position's general responsibilities mirror each other in the respective divisions, however the additional support for contractor compliance and field work is much needed. Under Pollution Control's supervision, the engineering tech will continue inspecting and ordering repairs for road deficiencies caused by sewer line and manhole failures. Roads & Bridges currently have 3 positions that perform this task, whereas Pollution Control only has one.

Thank you for assisting in making this important re-assignment possible. Should you require any further explanation, please do not hesitate to contact me.

Most appreciative,

David V. Rome, Jr.
OPERATIONS MANAGER
PUBLIC WORKS DEPARTMENT
Terrebonne Parish Consolidated Government
Ph# (985) 873-6735



Go Green  Please consider the environment before printing this email.

251-310

ROAD AND BRIDGE

2018 SALARIES & FRINGES WORKSHEET

STEPS TO FOLLOW:

1. Review and correct the attached "ESTIMATED ANNUAL EARNINGS BY JOBS"

Computed at 11 months

	ESTIMATED AMOUNT
A. Current Salaries (11 months)	27,246
B. Open positions approved for 2017:	
C. Total 2018 Estimated Annual Salaries	A+B
Estimated Overtime	27,246 8111-01
Total Taxable Wages	27,246 8112-01
	27,246

FICA	6.20%	1,689	8121-01
MEDICARE	1.45%	395	8121-02
PENSION - Use Applicable % below	0.00%	3043 -	8122-01
UNEMPLOYMENT COMPENSATION	1.50%	409	8132-01
WORKER'S COMPENSATION	5.08%	1,384	8133-01
GROUP INSURANCE:			
"F & G" CURRENT FAMILY	1 X	17,142	(11 mths)
"S & T" CURRENT SINGLE	0 X	-	
"N" CURRENT LIFE-ONLY	X	-	
OPEN POSITIONS	X	-	
TOTAL GROUP INSURANCE		17,142	8131-01

48,265
50308

ACCT: 310-433-8111-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

SEWERAGE FUND

EPA GRANT ADMIN.

SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	306,633	307,355.15	0	722-
2018	306,716	11,802.66	0	294,913
CLOSED:				
2011	284,107	278,132.40	N/A	5,975
2012	303,033	302,620.52	N/A	412
2013	310,079	303,205.81	N/A	6,873
2014	315,050	284,860.04	N/A	30,190
2015	315,805	350,972.08	N/A	35,167-
2016	289,640	307,323.22	N/A	17,683-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

DETAIL

ACCT: 310-433-8121-01
NOVEMBER 30, 2017 - MONTH LAST CLOSED

SEWERAGE FUND
EPA GRANT ADMIN.
FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	19,507	18,333.91	0	1,173
2018	19,574	1,377.64	0	18,196
CLOSED:				
2011	18,142	16,611.88	N/A	1,530
2012	18,768	18,638.59	N/A	129
2013	19,752	18,522.41	N/A	1,230
2014	20,153	16,844.97	N/A	3,308
2015	20,324	21,014.00	N/A	690-
2016	18,454	18,171.66	N/A	282

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 310-433-8121-02

NOVEMBER 30, 2017 - MONTH LAST CLOSED

SEWERAGE FUND

EPA GRANT ADMIN.

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	4,562	4,085.96	0	476
2018	4,578	322.16	0	4,256
CLOSED:				
2011	4,243	3,885.01	N/A	358
2012	4,389	4,358.85	N/A	30
2013	4,619	4,118.51	N/A	500
2014	4,713	3,939.54	N/A	773
2015	4,753	4,914.35	N/A	161-
2016	4,316	4,249.72	N/A	66

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	25,171	24,773.39	0	398
2018	23,679	1,777.18	0	21,902
CLOSED:				
2011	28,411	28,086.29	N/A	325
2012	30,271	31,317.27	N/A	1,046-
2013	31,858	31,418.20	N/A	440
2014	32,505	26,701.18	N/A	5,804
2015	32,781	30,764.35	N/A	2,017
2016	23,971	24,661.66	N/A	691-

ENTER = CONTINUE
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,933	4,645.01	0	712-
2018	4,736	.00	0	4,736
CLOSED:				
2011	6,671	6,403.69	N/A	267
2012	5,919	5,950.29	N/A	31-
2013	6,053	5,969.46	N/A	84
2014	4,876	4,329.93	N/A	546
2015	4,098	5,331.39	N/A	1,233-
2016	3,721	4,624.06	N/A	903-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 310-433-8133-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

SEWERAGE FUND

EPA GRANT ADMIN.

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	6,792	6,732.30	0	60
2018	6,830	.00	0	6,830
CLOSED:				
2011	2,253	1,142.20	N/A	1,111
2012	1,181	1,385.64	N/A	205-
2013	1,757	6,716.83	N/A	4,960-
2014	7,902	7,633.38	N/A	269
2015	8,575	7,617.76	N/A	957
2016	6,424	6,065.67	N/A	358

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 310-433-8131-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

SEWERAGE FUND

EPA GRANT ADMIN.

GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	82,100	71,939.14	0	10,161
2018	82,100	6,435.90	0	75,664
CLOSED:				
2011	76,400	83,510.30	N/A	7,110-
2012	75,285	86,905.37	N/A	11,620-
2013	91,800	95,830.78	N/A	4,031-
2014	97,050	83,969.63	N/A	13,080
2015	95,000	81,347.30	N/A	13,653
2016	96,500	69,535.65	N/A	26,964

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8111-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

SALARIES & WAGES

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,551,398	1,545,346.85	0	6,051
2018	1,472,139	65,499.53	0	1,406,639
CLOSED:				
2011	1,780,042	1,775,128.74	N/A	4,913
2012	1,832,353	1,888,066.58	N/A	55,714-
2013	1,874,298	1,843,654.32	N/A	30,644
2014	1,645,634	1,639,305.45	N/A	6,329
2015	1,682,231	1,751,239.84	N/A	69,009-
2016	1,684,830	1,700,476.81	N/A	15,647-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8121-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	118,085	111,014.89	0	7,070
2018	113,171	8,804.85	0	104,366
CLOSED:				
2011	132,064	127,619.79	N/A	4,444
2012	132,415	132,374.14	N/A	41
2013	139,511	129,530.55	N/A	9,980
2014	122,435	117,437.66	N/A	4,997
2015	125,158	123,544.02	N/A	1,614
2016	132,346	118,694.25	N/A	13,652

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8121-02
ROAD AND BRIDGE FUND
ROADS & BRIDGES
MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	27,617	25,962.89	0	1,654
2018	26,467	2,059.18	0	24,408
CLOSED:				
2011	30,886	29,846.58	N/A	1,039
2012	30,968	30,939.14	N/A	29
2013	32,628	30,293.55	N/A	2,334
2014	28,634	27,465.17	N/A	1,169
2015	29,271	28,893.44	N/A	378
2016	30,952	27,758.62	N/A	3,193
ENTER = CONTINUE		CF04 = DSP DETAIL		
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL	

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	152,307	148,120.07	0	4,187
2018	136,900	11,281.20	0	125,619
CLOSED:				
2011	213,007	209,382.31	N/A	3,625
2012	213,573	218,220.77	N/A	4,648--
2013	225,017	215,913.57	N/A	9,103
2014	197,476	180,436.10	N/A	17,040
2015	201,867	185,900.20	N/A	15,967
2016	170,769	157,865.42	N/A	12,904

ENTER = CONTINUE

ENTER = CONTINUE	CF04 = DSP DETAIL
CF01 = EXIT	CF02 = INPUT SCR
	CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 251-310-8132-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	23,838	28,926.44	0	5,088-
2018	27,380	.00	0	27,380
CLOSED:				
2011	48,566	49,385.98	N/A	820-
2012	41,513	42,834.43	N/A	1,321-
2013	42,753	42,606.59	N/A	146
2014	29,621	30,336.73	N/A	716-
2015	25,233	31,963.36	N/A	6,730-
2016	26,683	30,967.72	N/A	4,285-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

DSP

DETAIL

CF04 = DSP

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 251-310-8133-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	102,226	94,932.25	0	7,294
2018	92,739	.00	0	92,739
CLOSED:				
2011	105,171	75,978.55	N/A	29,192
2012	75,605	79,330.65	N/A	3,726-
2013	78,659	90,974.86	N/A	12,316-
2014	121,078	87,197.28	N/A	33,881
2015	86,293	106,854.34	N/A	20,561-
2016	113,513	107,118.97	N/A	6,394

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 251-310-8131-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ROAD AND BRIDGE FUND

ROADS & BRIDGES

GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	679,843	543,440.09	0	136,403
2018	657,300	48,084.09	0	609,216
CLOSED:				
2011	651,800	645,414.11	N/A	6,386
2012	679,455	694,511.94	N/A	15,057-
2013	693,810	742,793.37	N/A	48,983-
2014	731,625	568,940.66	N/A	162,684
2015	618,050	572,446.60	N/A	45,603
2016	711,950	603,302.80	N/A	108,647

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, February 01, 2018 7:52 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

Lake Boudreaux Diversion Project (659-301-8941-01) needs additional funding (\$20,000) for engineering and permitting. The funding source is the Atchafalaya Long Distance Sediment Pipeline Project (659-301-8941-06).

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-301-8941-01
LAKE BOUDREAUX DIVERSION (CWPRA)
PROJECT # 05-LAND-14 & 09-DRA-66**

TOTAL FUNDING	\$	646,311
EXPENDITURES THRU 12/31/16		(476,443)
PROJECT BALANCE	\$	169,868

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-04	ORD 6821	FD 255 1/4% CAPITAL SALES TAX	150,000						
Jan-05	ORD 6942	FD 255 1/4% CAPITAL SALES TAX	150,000						
May-06	ORD 7123	DNR	1,260,000						
Aug-06	ORD 7185	FD 151 GENERAL FUND	350,000						
Jan-07	ORD 7234	FD 255 1/4% CAPITAL SALES TAX	200,000						
Jan-08	ORD 7401	FD 151 GENERAL FUND	200,000						
Jan-09	ORD 7566	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	FD 151 GENERAL FUND	250,000						
Jan-10	ORD 7744	*ADJUST GENERAL FUND	(119,000)						
Jan-10	ORD 7744	*FUND BALANCE	119,000						
Jan-12	ORD 8076	FD 151 GENERAL FUND	200,000						
Jan-13	ORD 8247	FUND 252 DRAINAGE TAX FUND	692,208						
Jan-13	ORD 8247	FD 255 1/4% CAPITAL SALES TAX	1,173,000						
Jan-13	ORD 8247	FD 215 COASTAL RESTORATION - BP	937,475						
Jan-15	ORD 8494	FUND 252 DRAINAGE TAX FUND	1,200,000						
Jan-15	ORD 8494	FD 255 1/4% CAPITAL SALES TAX	1,075,000						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 255	(1,075,000)						
Jul-16	ORD 8754	TO 659-301-8941-09 FD 252	(825,000)						
Jan-17	ORD 8796	FROM 659-197-8912-01 GEN FUND		427,000					
Jan-17	ORD 8796	FROM 659-650-8913-01 FD 151		75,000					
Jan-17	ORD 8796	FROM 659-501-8913-21 FD 151		50,000					

CONTINUED ON NEXT PAGE

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-301-8941-01
LAKE BOUDREAU DIVERSION (CWPRA) (CONTINUED)
PROJECT # 05-LAND-14 & 09-DRA-66

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FROM 659-195-8353-18 FD 151		156,242					
Jan-17	ORD 8796	FROM 655-351-8928-56 FD 151		300,000					
Jan-17	ORD 8796	FROM 655-351-8929-61 FD 255		129,757					
Jan-17	ORD 8796	FROM 659-501-8913-22 FD 151		7,800					
Jul-17	ORD 8860	DE-OB DNR		(1,155,258)					
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(75,000)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			75,000				
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(50,000)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			50,000				
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(156,242)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			156,242				
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(300,000)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			300,000				
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(7,800)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			7,800				
Oct-17	ORD 8894	TO 655-351-8939-08 FD 255		(250,000)					
Oct-17	ORD 8894	TO 661-310-8916-87 FD 255		(200,000)					
Oct-17	ORD 8894	TO 655-351-8934-04 FD 255		(500,000)					
Oct-17	ORD 8894	TO 655-351-8939-07 FD 255		(900,000)					
Nov-17	ORD 8907	TO 655-351-8939-07 FD 255		(3,701,913)					
Feb-18	PENDING BA	FROM 659-301-8941-06 FD 151			20,000				
LESS PRIOR YEARS EXPENDITURES			(476,443)						
FUNDS AVAILABLE			\$ 5,711,240	\$ (5,561,372)	\$ 20,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: T. BAKER SMITH, LLC

DESCRIPTION: COASTAL WETLANDS PLANNING AND RESTORATION.

* Adjust General Fund Transfer due to \$119,000 coming from Fund Balance

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-301-8941-06
ATCHAFALAYA LONG DISTANCE SEDIMENT PIPELINE
CFMS NUMBER: 722681
CPRA AGREEMENT NUMBER: 2514-13-12
PROJECT # 13-CZM-08
R: 659-000-6343-32

TOTAL FUNDING	\$	1,480,000
EXPENDITURES THRU 12/31/16		(1,329,570)
PROJECT BALANCE	\$	150,430

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Aug-13	ORD 8323	STATE OF LA CPRA	750,000						
Aug-13	ORD 8323	FROM 659-301-8941-02 FD 151 GEN FD	750,000						
Feb-18	PENDING BA	TO 659-301-8941-01 FD 151 GEN FD			(20,000)				
LESS PRIOR YEARS EXPENDITURES			(1,329,570)						
FUNDS AVAILABLE			\$ 170,430	\$ -	\$ (20,000)	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: CB&I COASTAL, INC.
MOFFATT & NICHOL, INC.

DESCRIPTION: ADVANCE THE DESIGN OF A SEDIMENT PIPELINE TO TRANSPORT SEDIMENTS DREDGED FROM THE PORT OF MORGAN CITY'S CHANNEL MAINTENANCE PROGRAM FROM THE BERWICK BAY AREA OF THE ATCHAFALAYA RIVER TO THE ATCHAFALAYA RIVER BAR CHANNEL AREA, AND OTHER AVAILABLE SOURCES IN THE ATCHAFALAYA BASIN THAT ARE TO BE IDENTIFIED DURING THE DESIGN PROCESS, EASTWARD INTO THE CRITICAL SEDIMENT DEFICIENT MARSHES OF CENTRAL AND EASTERN TERREBONNE PARISH.

ACCT: 659-301-8941-01

NOVEMBER 30, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

COASTAL RESTORE/PRESERV

LAKE BOUDREAUX DIVERSION CWPRA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	149,868	149,868.12	0	0
2018	0	.00	460	460-
CLOSED:				
2011	2,540,691	11,916.50	N/A	2,528,775
2012	2,728,774	64,758.04	N/A	2,664,016
2013	5,466,699	24,506.50	N/A	5,442,193
2014	5,442,192	19,746.43	N/A	5,422,446
2015	7,697,446	25,554.73	N/A	7,671,891
2016	5,771,891	60,651.36	N/A	5,711,240

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP

CF06 = DSP

CF08 = PRT

CF08 = PRT

DETAIL

ENCUMBRANCE

DETAIL

ACCOUNT EXCEEDS BUDGET AMOUNT

ACCT: 659-301-8941-06

NOVEMBER 30, 2017 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

COASTAL RESTORE/PRESERV

ATCHAFALAYA LONG DIST SEDIMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	170,430	496.00	0	169,934
2018	0	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	1,500,000	172,485.71	N/A	1,327,514
2014	1,327,514	353,473.79	N/A	974,040
2015	974,040	369,243.44	N/A	604,797
2016	604,797	434,366.81	N/A	170,430

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



Monday, February 5, 2018

Item Title:

Drainage Sales Tax Bonds

Item Summary:

RESOLUTION: GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	2/1/2018	Executive Summary
Resolution - Draft	2/1/2018	Resolution
Revised Resolution	2/2/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Drainage Sales Tax Bonds

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	n/a

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

2/1/2018

Date

The following resolution was offered by _____ and seconded by _____:

RESOLUTION NO. 18-

A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Parish of Terrebonne, State of Louisiana (the "Issuer"), is now levying and collecting a _____ within the corporate boundaries of the Issuer for the purpose of _____ (the "Tax") pursuant to an election held on _____; and

WHEREAS, pursuant to the authority of the aforesaid election, the Issuer adopted an Ordinance on _____ (the "Tax Ordinance"), providing for the levy and collection of the aforesaid Tax commencing _____ and continuing for a period of _____ (_____) years thereafter; and

WHEREAS, Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, authorizes the Issuer to borrow money in anticipation of revenues to be realized from special taxes to be used only for the purposes for which such special tax was approved by the voters; and

WHEREAS, pursuant to and in accordance with the foregoing statutory authority, the Issuer now desires to incur debt and issue its Limited Tax Revenue Bonds, in one or more series, in an aggregate principal amount not exceeding Seventeen Million and 00/100 Dollars (\$17,000,000) (the "Bonds") for the purpose of providing funding for the obligations of the Issuer for improving constructing, acquiring, or extending drainage infrastructure or drainage projects in the Parish and paying related costs; and

WHEREAS, other than the Bonds herein authorized, the Issuer has no outstanding obligations as of the date of delivery of the Bonds of any kind or nature payable from or enjoying a lien on the Tax herein pledged; and

WHEREAS, the Issuer desires to make formal application to the State Bond Commission for approval of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Council"), acting as governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish"), as follows:

SECTION 1. Preliminary Approval of Bonds. Preliminary approval is given to the issuance of not exceeding \$17,000,000 aggregate principal amount of Limited Tax Revenue Bonds (the "Bonds") of the Parish of Terrebonne, State of Louisiana (the "Issuer"), to be issued in one or more series, for the purposes of (i) for improving constructing, acquiring, or extending drainage infrastructure or drainage projects in the Parish and paying related costs (the "Project") (ii) funding a debt service reserve fund, if necessary; and (iii) paying related costs including the premium for a bond insurance policy, if any. The Bonds will be payable from and secured by an irrevocable pledge and dedication of the net avails or proceeds of the Issuer's _____ within the corporate boundaries (the "Tax"). The Bonds shall bear interest at a rate or rates not to exceed six percent (6.00%) per annum, shall be solid at the prices and in the manner to be determined by subsequent proceedings of this Governing Authority, and shall mature no later than twenty-five (25) years all in the manner provided by Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), and other constitutional and statutory authority.

SECTION 2. Tax Revenue Limitation. Pursuant to the Act, the maturities of the Bonds shall be arranged so that the total amount of principal and interest falling due in any year on the Bonds will never exceed 75% of the proceeds of the Tax estimated to be received by the Issuer in the year in which the Bonds are to be issued (which is hereby estimated to be at least \$5,260,525.00

SECTION 3. State Bond Commission Approval. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the aforesaid Bonds, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special bond counsel in connection with the issuance of the Bonds, and accordingly, Mahtook & LaFleur, as Bond Counsel, is hereby employed to do and perform comprehensive legal and coordinate professional work as bond counsel with respect to the issuance and sale of the Bonds. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinion covering the legality of the issuance of the Bonds. The

fee of Bond Counsel shall be fixed at a sum not exceeding the maximum fee allowed by the Attorney General's fee schedule for comprehensive, legal and coordinate professional work in the issuance of revenue bonds and based on the amount of bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Clerk is hereby empowered and directed to issue vouchers in payment for the work herein provided for upon completion of the work herein specified and under the conditions herein enumerated.

SECTION 4. Municipal Advisor. Sisung Securities Corporation, New Orleans, Louisiana ("Municipal Advisor") is hereby appointed and employed as municipal advisor in connection with the Bonds. The Municipal Advisor shall assist the Issuer in structuring the Bonds, negotiating terms of the Bonds, preparing the Bonds for sale and in reviewing the pricing of the Bonds. The fee to be paid to the Municipal Advisor shall be payable from the proceeds of the Bonds and shall not exceed 0.25% of the par amount of the Bonds, plus reimbursement of reasonable expenses..

SECTION 5. Underwriter. Raymond James & Associates, Baton Rouge, Louisiana ("Underwriter") is hereby appointed as Underwriter in connection with the issuance of the Bonds. The Bonds shall be awarded to the Underwriter or its designee pursuant to a Bond Purchase Agreement to be executed by the Parish and the Underwriter upon sale of the Bonds. The underwriters discount to be paid to the Underwriter shall be payable from the proceeds of the Bonds and shall not exceed .8% of the par amount of the Bonds.

SECTION 6. Declaration of Official Intent. Prior to the delivery of the Bonds, the Parish anticipates that it may pay a portion of the costs of the Project from the General Fund or other available funds. Upon the issuance of the Bonds, the Parish reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

SECTION 7. The Chairman and the Council Clerk of the Governing Authority are hereby authorized to do all things necessary, on the advice of Bond Counsel and Municipal Advisor, to effectuate and implement this Resolution, including the publication and recordation hereof as may be required by the Act.

SECTION 8. This Resolution shall become effective immediately upon adoption hereof.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

This resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstaining
DRYDEN, SCOTTY				
DUPLANTIS-PRATHER, CHRISTA M.				
GERALD, MICHAEL				
GUIDRY, DARRIN				
GUIDRY, DIRK (CHAIRMAN)				
MARMANDE, AL				
NAVY, JOHN				
TROSCLAIR, STEVE (VICE-CHAIRMAN)				
WILLIAMS, ARLANDA J.				

And the resolution was declared adopted on this, the 7th day of February, 2018.

Steve Trosclair
Chairman

Venita H. Chauvin
Council Clerk

STATE OF LOUISIANA

PARISH OF TERREBONNE

CERTIFICATE OF PARISH COUNCIL CLERK

I, the undersigned Council Clerk to the Terrebonne Parish Council, (the “Governing Authority”), Terrebonne Parish, State of Louisiana, do hereby certify that the foregoing five (5) pages constitute a true and correct copy of the resolution adopted by said Governing Authority on **February 7, 2018** entitled “A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.”

IN FAITH WHEREOF, witness my official signature and the impress of the official seal
of the Terrebonne Parish, State of Louisiana, on **February 7, 2018**.

Venita H. Chauvin
Council Clerk

Venita Chauvin

From: Kandace Mauldin
Sent: Friday, February 2, 2018 11:14 AM
To: Venita Chauvin
Subject: FW: Drainage Resolution version 6.0
Attachments: Resolution SBC Terrebonne Drainage Bonds 2018 6.0 blackline.docx

This is the completed Drainage Bond Resolution

From: elafleur@mandloffice.com [<mailto:elafleur@mandloffice.com>]
Sent: Friday, February 02, 2018 10:45 AM
To: Kandace Mauldin
Cc: John Mayeaux
Subject: Drainage Resolution version 6.0

Please see completed Drainage resolution with missing info now completed. Made some other typo/pagination corrections.

With this resolution finalized, we now have the two SBC resolutions for adoption by the Council and the concurrence resolution for adoption by the District on the 7th of February.

Let me know if you have any questions.

Thanks.

Eric LaFleur
Mahtook & LaFleur
www.mandloffice.com
Lafayette • Ville Platte • New Orleans

B & F
#19
Revised

The following resolution was offered by _____ and seconded by _____:

RESOLUTION NO. 18-

A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Parish of Terrebonne, State of Louisiana (the "Issuer"), is now levying and collecting a one-fourth of one percent (1/4%) sales tax within the corporate boundaries of the Issuer for the purpose of constructing, acquiring, operating, and maintaining drains, drainage canals, pumps and pumping plants, dykes and levees and related machinery and equipment and obtaining the necessary sites including funding into bonds maturing over periods not exceeding twenty-five (25) years, (the "Tax") pursuant to an election held on November 3, 1992 and

WHEREAS, pursuant to the authority of the aforesaid election, the Issuer adopted an Ordinance on November 18, 1992 (the "Tax Ordinance"), providing for the levy and collection of the aforesaid Tax commencing 1993 in perpetuity; and

WHEREAS, Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended, authorizes the Issuer to borrow money in anticipation of revenues to be realized from special taxes to be used only for the purposes for which such special tax was approved by the voters; and

WHEREAS, pursuant to and in accordance with the foregoing statutory authority, the Issuer now desires to incur debt and issue its Limited Tax Revenue Bonds, in one or more series, in an aggregate principal amount not exceeding Seventeen Million and 00/100 Dollars (\$17,000,000) (the "Bonds") for the purpose of providing funding for the obligations of the Issuer for improving constructing, acquiring, or extending drainage infrastructure or drainage projects in the Parish and paying related costs; and

WHEREAS, other than the Bonds herein authorized, the Issuer has no outstanding obligations as of the date of delivery of the Bonds of any kind or nature payable from or enjoying a lien on the Tax herein pledged; and

WHEREAS, the Issuer desires to make formal application to the State Bond Commission for approval of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Council"), acting as governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish"), as follows:

SECTION 1. Preliminary Approval of Bonds. Preliminary approval is given to the issuance of not exceeding \$17,000,000 aggregate principal amount of Limited Tax Revenue Bonds (the "Bonds") of the Parish of Terrebonne, State of Louisiana (the "Issuer"), to be issued in one or more series, for the purposes of (i) for improving constructing, acquiring, or extending drainage infrastructure or drainage projects in the Parish and paying related costs (the "Project") (ii) funding a debt service reserve fund, if necessary; and (iii) paying related costs including the premium for a bond insurance policy, if any. The Bonds will be payable from and secured by an irrevocable pledge and dedication of the net avails or proceeds of the Issuer's one-fourth of one percent (1/4%) sales tax within the corporate boundaries or the Tax. The Bonds shall bear interest at a rate or rates not to exceed six percent (6.00%) per annum, shall be solid at the prices and in the manner to be determined by subsequent proceedings of this Governing Authority, and shall mature no later than twenty-five (25) years all in the manner provided by Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the "Act"), and other constitutional and statutory authority.

SECTION 2. Tax Revenue Limitation. Pursuant to the Act, the maturities of the Bonds shall be arranged so that the total amount of principal and interest falling due in any year on the Bonds will never exceed 75% of the proceeds of the Tax estimated to be received by the Issuer in the year in which the Bonds are to be issued (which is hereby estimated to be at least \$5,260,525.00

SECTION 3. State Bond Commission Approval. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the aforesaid Bonds, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special bond counsel in connection with the issuance of the Bonds, and accordingly, Mahtook & LaFleur, as Bond Counsel, is hereby employed to do and perform comprehensive legal and coordinate professional work as bond counsel with respect to the issuance and sale of the Bonds. Said Bond Counsel shall prepare and submit to this

Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinion covering the legality of the issuance of the Bonds. The fee of Bond Counsel shall be fixed at a sum not exceeding the maximum fee allowed by the Attorney General's fee schedule for comprehensive, legal and coordinate professional work in the issuance of revenue bonds and based on the amount of bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Clerk is hereby empowered and directed to issue vouchers in payment for the work herein provided for upon completion of the work herein specified and under the conditions herein enumerated.

SECTION 4. Municipal Advisor. Sisung Securities Corporation, New Orleans, Louisiana ("Municipal Advisor") is hereby appointed and employed as municipal advisor in connection with the Bonds. The Municipal Advisor shall assist the Issuer in structuring the Bonds, negotiating terms of the Bonds, preparing the Bonds for sale and in reviewing the pricing of the Bonds. The fee to be paid to the Municipal Advisor shall be payable from the proceeds of the Bonds and shall not exceed 0.25% of the par amount of the Bonds, plus reimbursement of reasonable expenses.

SECTION 5. Underwriter. Raymond James & Associates, Baton Rouge, Louisiana ("Underwriter") is hereby appointed as Underwriter in connection with the issuance of the Bonds. The Bonds shall be awarded to the Underwriter or its designee pursuant to a Bond Purchase Agreement to be executed by the Parish and the Underwriter upon sale of the Bonds. The underwriters discount to be paid to the Underwriter shall be payable from the proceeds of the Bonds and shall not exceed .8% of the par amount of the Bonds.

SECTION 6. Declaration of Official Intent. Prior to the delivery of the Bonds, the Parish anticipates that it may pay a portion of the costs of the Project from the General Fund or other available funds. Upon the issuance of the Bonds, the Parish reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

SECTION 7. The Chairman and the Council Clerk of the Governing Authority are hereby authorized to do all things necessary, on the advice of Bond Counsel and Municipal Advisor, to effectuate and implement this Resolution, including the publication and recordation hereof as may be required by the Act.

SECTION 8. This Resolution shall become effective immediately upon adoption hereof.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

This resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstaining
DRYDEN, SCOTTY				
DUPLANTIS-PRATHER, CHRISTA M.				
GERALD, MICHAEL				
GUIDRY, DARRIN				
GUIDRY, DIRK (CHAIRMAN)				
MARMANDE, AL				
NAVY, JOHN				
TROSCLAIR, STEVE (VICE-CHAIRMAN)				
WILLIAMS, ARLANDA J.				

And the resolution was declared adopted on this, the 7th day of February 2018.

Steve Trosclair
Chairman

Venita H. Chauvin
Council Clerk

STATE OF LOUISIANA

PARISH OF TERREBONNE

CERTIFICATE OF PARISH COUNCIL CLERK

I, the undersigned Council Clerk to the Terrebonne Parish Council, (the "Governing Authority"), Terrebonne Parish, State of Louisiana, do hereby certify that the foregoing four (4) pages constitute a true and correct copy of the resolution adopted by said Governing Authority on **February 7, 2018** entitled "A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SEVENTEEN MILLION DOLLARS (\$17,000,000) OF LIMITED TAX REVENUE BONDS OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH."

IN FAITH WHEREOF, witness my official signature and the impress of the official seal of the Terrebonne Parish, State of Louisiana, on **February 7, 2018**.

Venita H. Chauvin
Council Clerk



Monday, February 5, 2018

Item Title:

Morganza Refunding Bonds

Item Summary:

RESOLUTION: GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	2/1/2018	Executive Summary
Resolution - DRAFT	2/1/2018	Resolution
Revised Resolution	2/2/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Morganza Refunding Bond Resolutionb

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	n/a

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

2/1/2018

Date

The following resolution was offered by _____ and seconded by _____.

RESOLUTION NO. 18-_____

A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Terrebonne Parish Council (the "Council"), acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish" or the "Issuer") levies and collects a one-fourth of one percent sales and use tax under the authority of Article VI, Section 29 of the Louisiana Constitution of 1974 pursuant to an election held on November 17, 2001 (the "Tax"), and

WHEREAS, on September 24, 2001 the Terrebonne Levee and Conservation District (the "District") and the Parish of Terrebonne entered into a Local Services Agreement (the "Agreement"), which provides that the Parish, with the concurrence of the District, may issue bonds or other debt obligations payable from the proceeds of the Tax for the purposes set forth in the proposition providing for the levy of the Tax.

WHEREAS, pursuant to the authority of the aforesaid election, the Parish adopted an ordinance on May 22, 2002 (the "Tax Ordinance"), providing for the levy and collection of the Tax; and

WHEREAS, in accordance with the provisions of the Tax Ordinance the Net Revenues of the Tax are available for appropriation and expenditure by the Issuer for the purposes designated in the proposition authorizing the levy of the Tax, which includes the payment of bonds authorized to be issued in accordance with Louisiana law; and

WHEREAS, the Parish has previously issued \$49,000,000 of its Morganza Levee Improvement Bonds, Series ST-2011 (the "Prior Bonds"), which are secured by secured by an irrevocable pledge and dedication of the avails or proceeds of the Tax, subject only to the prior payment of the reasonable and necessary expenses of collecting the Tax (the "Net Revenues of the Tax"); and

WHEREAS, the Parish now desires to provide for the refunding of all or a portion of the outstanding Prior Bonds for the purpose of economic savings; and

WHEREAS, the Parish also desires to provide for the issuance of additional bonds secured by and payable from the Net Revenues of the Tax for the purpose of constructing, acquiring, extending or improving hurricane protection projects in the Parish; and

WHEREAS, the Parish intends to issue its Sales Tax Revenue and Refunding Bonds (Morganza Levee Improvement Projects), in one or more series (the "Bonds"), which will be secured by an irrevocable pledge and dedication of the Net Revenues of the Tax; and

WHEREAS, the District on _____ adopted a resolution requesting the Terrebonne Parish Council, the governing authority of the Issuer, make application to the State Bond Commission to issue the Bonds; and

WHEREAS, the Parish desires to grant preliminary approval for the issuance of the Bonds and to make formal application to the State Bond Commission for approval of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Council, acting as governing authority of the Parish, as follows:

SECTION 1. Preliminary Approval of Bonds. Preliminary approval is given to the issuance of not exceeding \$60,000,000 aggregate principal amount of Sales Tax Revenue and Refunding Bonds (Morganza Levee Improvement Projects) (the "Bonds") of the Parish of Terrebonne, State of Louisiana, to be issued in one or more series, taxable or tax-exempt, for the purposes of (i) refunding all or a portion of the outstanding Prior Bonds, (ii) constructing, acquiring, extending or improving hurricane protection projects in the Parish (the "Project), (iii) funding a debt service reserve fund, if any, and (iv) paying related costs including the premium for a bond insurance policy, if any. The Bonds will be payable from and secured by an irrevocable pledge and dedication of the Net Revenues of the Tax. The Bonds shall bear interest at a rate or rates not to exceed six percent (6%) per annum, to be sold at the prices and in the manner to be determined by subsequent proceedings of this Governing Authority, and will mature over a period not exceeding 25 years from the date thereof, all in the manner provided by Section 1430 of Title 39 (the "Act") and Sections 1441 through 1456 of Title 39 (the "Refunding Act") of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority.

SECTION 2. State Bond Commission Approval. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the aforesaid Bonds, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special bond counsel in connection with the issuance of the Bonds, and accordingly, Mahtook & LaFleur, as Bond Counsel, is hereby employed to do and perform comprehensive legal and coordinate professional work as bond counsel with respect to the issuance and sale of the Bonds. Said Bond Counsel shall prepare and submit to this Governing

Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinion covering the legality of the issuance of the Bonds. The fee of Bond Counsel shall be fixed at a sum not exceeding the maximum fee allowed by the Attorney General's fee schedule for comprehensive, legal and coordinate professional work in the issuance of revenue bonds and based on the amount of bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Clerk is hereby empowered and directed to issue vouchers in payment for the work herein provided for upon completion of the work herein specified and under the conditions herein enumerated.

SECTION 4. Municipal Advisor. Sisung Securities Corporation, New Orleans, Louisiana ("Municipal Advisor") is hereby appointed and employed as municipal advisor in connection with the Bonds. The Municipal Advisor shall assist the Issuer in structuring the Bonds, negotiating terms of the Bonds, preparing the Bonds for sale, & Associates, Baton Rouge, Louisiana and in reviewing the pricing of the Bonds. The fee to be paid to the Municipal Advisor shall be payable from the proceeds of the Bonds and shall not exceed 0.25% of the par amount of the Bonds, plus reimbursement of reasonable expenses.

SECTION 5. Underwriter. Raymond James is hereby appointed as Underwriter in connection with the issuance of the Bonds. The Bonds shall be awarded to the Underwriter or its designee pursuant to a Bond Purchase Agreement to be executed by the Parish and the Underwriter upon sale of the Bonds. The underwriters discount to be paid to the Underwriter shall be payable from the proceeds of the Bonds and shall not exceed .75% of the par amount of the Bonds.

SECTION 6. Declaration of Official Intent. Prior to the delivery of the Bonds, the Parish anticipates that it or the District may pay a portion of the costs of the Project from their General Fund other available funds. Upon the issuance of the Bonds, the Parish reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

SECTION 7. The Chairman, the Parish President and the Council Clerk of the Governing Authority are hereby authorized to do all things necessary, on the advice of Bond Counsel and Municipal Advisor, to effectuate and implement this Resolution, including the publication and recordation hereof as may be required by the Act or the Refunding Act.

SECTION 8. This Resolution shall become effective immediately upon adoption hereof.

The following resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstaining
DRYDEN, SCOTTY				
DUPLANTIS-PRATHER, CHRISTA M.				
GERALD, MICHAEL				
GUIDRY, DARRIN				
GUIDRY, DIRK				
MARMANDE, AL				
NAVY, JOHN				
TROSCLAIR, STEVE (CHAIRMAN)				
WILLIAMS, ARLANDA J.				

And the resolution was declared adopted on this, the 7th day of February 2018.

Steven Trosclair
Chairman

Venita H. Chauvin
Council Clerk

STATE OF LOUISIANA

PARISH OF TERREBONNE

CERTIFICATE OF SECRETARY

I, the undersigned Council Clerk to the Terrebonne Parish Council, (the “Governing Authority”), Terrebonne Parish, State of Louisiana, do hereby certify that the foregoing five (5) pages constitute a true and correct copy of the proceedings taken by said Governing Authority on **February 7, 2018** approving “ **A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.**”

IN FAITH WHEREOF, witness my official signature and the impress of the official seal
of the Terrebonne Parish, State of Louisiana, on **February 7, 2018**.

Venita H. Chauvin
Council Clerk

Venita Chauvin

From: Kandace Mauldin
Sent: Friday, February 2, 2018 11:14 AM
To: Venita Chauvin
Subject: FW: Morganza Final Version 5.0
Attachments: Resolution SBC Terrebonne Morganza Refunding 2018 ver5.0blackline.docx

This is the completed Morganza Bond resolution

From: elafleur@mandloffice.com [<mailto:elafleur@mandloffice.com>]
Sent: Friday, February 02, 2018 10:30 AM
To: Kandace Mauldin
Cc: John Mayeaux
Subject: Morganza Final Version 5.0

Please see attached final version of Morganza resolution.

It's complete now and references date that the Levee District will adopt it's concurrence resolution. We have already confirmed with Angela Rains/Tony Alford that they will adopt the concurrence resolution on the 7th, too.

I will forward to you finalized Drainage resolution in just a few minutes.

Eric LaFleur
Mahtook & LaFleur
www.mandloffice.com
Lafayette • Ville Platte • New Orleans

#20
Revised

The following resolution was offered by _____ and seconded by _____.

RESOLUTION NO. 18-_____

A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Terrebonne Parish Council (the "Council"), acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish" or the "Issuer") levies and collects a one-fourth of one percent sales and use tax under the authority of Article VI, Section 29 of the Louisiana Constitution of 1974 pursuant to an election held on November 17, 2001 (the "Tax"), and

WHEREAS, on September 24, 2001 the Terrebonne Levee and Conservation District (the "District") and the Parish of Terrebonne entered into a Local Services Agreement (the "Agreement"), which provides that the Parish, with the concurrence of the District, may issue bonds or other debt obligations payable from the proceeds of the Tax for the purposes set forth in the proposition providing for the levy of the Tax.

WHEREAS, pursuant to the authority of the aforesaid election, the Parish adopted an ordinance on May 22, 2002 (the "Tax Ordinance"), providing for the levy and collection of the Tax; and

WHEREAS, in accordance with the provisions of the Tax Ordinance the Net Revenues of the Tax are available for appropriation and expenditure by the Issuer for the purposes designated in the proposition authorizing the levy of the Tax, which includes the payment of bonds authorized to be issued in accordance with Louisiana law; and

WHEREAS, the Parish has previously issued \$49,000,000 of its Morganza Levee Improvement Bonds, Series ST-2011 (the "Prior Bonds"), which are secured by secured by an irrevocable pledge and dedication of the avails or proceeds of the Tax, subject only to the prior payment of the reasonable and necessary expenses of collecting the Tax (the "Net Revenues of the Tax"); and

WHEREAS, the Parish now desires to provide for the refunding of all or a portion of the outstanding Prior Bonds for the purpose of economic savings; and

WHEREAS, the Parish also desires to provide for the issuance of additional bonds secured by and payable from the Net Revenues of the Tax for the purpose of constructing, acquiring, extending or improving hurricane protection projects in the Parish; and

WHEREAS, the Parish intends to issue its Sales Tax Revenue and Refunding Bonds (Morganza Levee Improvement Projects), in one or more series (the "Bonds"), which will be secured by an irrevocable pledge and dedication of the Net Revenues of the Tax; and

WHEREAS, the District on February 7, 2018 adopted a resolution requesting the Terrebonne Parish Council, the governing authority of the Issuer, make application to the State Bond Commission to issue the Bonds; and

WHEREAS, the Parish desires to grant preliminary approval for the issuance of the Bonds and to make formal application to the State Bond Commission for approval of the Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Council, acting as governing authority of the Parish, as follows:

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SECTION 3. Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special bond counsel in connection with the issuance of the Bonds, and accordingly, Mahtook & LaFleur, as Bond Counsel, is hereby employed to do and perform comprehensive legal and coordinate professional work as bond counsel with respect to the issuance and sale of the Bonds. Said Bond Counsel shall prepare and submit to this Governing

Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinion covering the legality of the issuance of the Bonds. The fee of Bond Counsel shall be fixed at a sum not exceeding the maximum fee allowed by the Attorney General's fee schedule for comprehensive, legal and coordinate professional work in the issuance of revenue bonds and based on the amount of bonds actually issued, sold, delivered and paid for, plus "out-of-pocket" expenses, said fees to be contingent upon the issuance, sale and delivery of said Bonds. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the Clerk is hereby empowered and directed to issue vouchers in payment for the work herein provided for upon completion of the work herein specified and under the conditions herein enumerated.

SECTION 4. Municipal Advisor. Sisung Securities Corporation, New Orleans, Louisiana ("Municipal Advisor") is hereby appointed and employed as municipal advisor in connection with the Bonds. The Municipal Advisor shall assist the Issuer in structuring the Bonds, negotiating terms of the Bonds, preparing the Bonds for sale, & Associates, Baton Rouge, Louisiana and in reviewing the pricing of the Bonds. The fee to be paid to the Municipal Advisor shall be payable from the proceeds of the Bonds and shall not exceed 0.25% of the par amount of the Bonds, plus reimbursement of reasonable expenses.

SECTION 5. Underwriter. Raymond James is hereby appointed as Underwriter in connection with the issuance of the Bonds. The Bonds shall be awarded to the Underwriter or its designee pursuant to a Bond Purchase Agreement to be executed by the Parish and the Underwriter upon sale of the Bonds. The underwriters discount to be paid to the Underwriter shall be payable from the proceeds of the Bonds and shall not exceed .75% of the par amount of the Bonds.

SECTION 6. Declaration of Official Intent. Prior to the delivery of the Bonds, the Parish anticipates that it or the District may pay a portion of the costs of the Project from their General Fund other available funds. Upon the issuance of the Bonds, the Parish reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the Project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

SECTION 7. The Chairman, the Parish President and the Council Clerk of the Governing Authority are hereby authorized to do all things necessary, on the advice of Bond Counsel and Municipal Advisor, to effectuate and implement this Resolution, including the publication and recordation hereof as may be required by the Act or the Refunding Act.

SECTION 8. This Resolution shall become effective immediately upon adoption hereof.

The following resolution having been submitted to a vote, the vote thereon was as follows:

Member	Yea	Nay	Absent	Abstaining
DRYDEN, SCOTTY				
DUPLANTIS-PRATHER, CHRISTA M.				
GERALD, MICHAEL				
GUIDRY, DARRIN				
GUIDRY, DIRK				
MARMANDE, AL				
NAVY, JOHN				
TROSCLAIR, STEVE (CHAIRMAN)				
WILLIAMS, ARLANDA J.				

And the resolution was declared adopted on this, the 7th day of February 2018.

Steven Trosclair
Chairman

Venita H. Chauvin
Council Clerk

STATE OF LOUISIANA

PARISH OF TERREBONNE

CERTIFICATE OF SECRETARY

I, the undersigned Council Clerk to the Terrebonne Parish Council, (the "Governing Authority"), Terrebonne Parish, State of Louisiana, do hereby certify that the foregoing five (5) pages constitute a true and correct copy of the proceedings taken by said Governing Authority on **February 7, 2018** approving " **A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF NOT EXCEEDING SIXTY MILLION DOLLARS (\$60,000,000) OF SALES TAX REVENUE AND REFUNDING BONDS (MORGANZA LEVEE IMPROVEMENT PROJECTS) OF THE PARISH OF TERREBONNE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.**"

IN FAITH WHEREOF, witness my official signature and the impress of the official seal
of the Terrebonne Parish, State of Louisiana, on **February 7, 2018**.

Venita H. Chauvin
Council Clerk



Monday, February 5, 2018

Item Title:

CEA TPCG and SCPD

Item Summary:

RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement Between TPCG and the South Central Planning and Development Commission to accept donated items purchased through the 2016 Homeland Security Grant SS-00018-S01 administered and managed through by SCPDC.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	2/2/2018	Resolution
Executive Summary	2/2/2018	Executive Summary
CEA	2/2/2018	Backup Material

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION (“SCPDC”)

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

WHEREAS, TPCG and the SCPDC seek to perform & provide for public services and protection for the citizens, population, and businesses of Terrebonne Parish, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response, and recovery, that would not otherwise be available to the citizens, population, and businesses of Terrebonne Parish; and

WHEREAS, SCPDC, in accordance with the Department of Homeland Security/GOHSEP Grant Number EMW-2016-SS-00018-SO1, desires to deliver possession and ownership to TPCG of search and rescue equipment, radios, pagers and accessories, tactical and medical equipment, hazmat equipment, body worn cameras, and other emergency preparedness equipment, in consideration of the TPCG immediately putting them to full use in such a manner to achieve the purpose described above; and

WHEREAS, the TPCG requires such equipment to be better prepared in emergency situations; and

WHEREAS, SCPDC would like to donate its equipment to the TPCG for the purpose listed above;

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government the Parish President, Gordon Dove, is hereby authorized to execute a Cooperative Endeavor Agreement with the South Central Planning and Development Commission, containing substantially the same terms as those contained within attached agreement.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS: _____

NAYS: _____

NOT VOTING: _____

ABSENT: _____

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2018.

CHAIRMAN

I, _____, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the _____ day of _____, 2018 subsequently ratified by the assembled Council in Regular Session on the _____ day of _____, 2018 at which meeting a quorum was present.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Cooperative Endeavor Agreement with South Central Planning & Development for 2016 Homeland Security Grant Program Equipment Purchases. Grant Number: EMW-2016-SS-00018-S01.

PROJECT SUMMARY (200 WORDS OR LESS)

Cooperative Endeavor Agreement with South Central Planning & Development to accept donated items purchased through the 2016 Homeland Security Grant Program administered and managed by South Central Planning & Development. The grant program allows for a three year spending term. All purchases are obtained and paid through South Central Planning & Development.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The purpose of the grant is to provide federal funding to local governments for training, planning and equipment purchases to provide protection and planning for homeland security threats involving terrorism.

TOTAL EXPENDITURE

\$39,204.63

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT READY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Earl G. Ewen SB

Signature

02/02/2018

Date

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, made and entered into this _____ day of _____, 20____ by and between SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION, A Political Subdivision of the State of Louisiana, hereinafter referred to as the "SCPDC", and Terrebonne Parish Consolidated Government, officially domiciled at 9026 Main Street, Houma, LA hereinafter referred to as the "Terrebonne Parish."

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions ... may engage in cooperative endeavors with each other ...;" and

WHEREAS, the SCPDC desires to cooperate with Terrebonne Parish Consolidated Government, (hereinafter referred to as "Terrebonne Parish") in the implementation of the Project as hereinafter provided;

WHEREAS, the public purpose is described as:

To perform and provide for public services and protection for the citizens, population and businesses of Terrebonne Parish, Louisiana, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response and recovery", that would not otherwise be available to the citizens, population and businesses of Terrebonne Parish.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

In accordance with the Department of Homeland Security/GOHSEP Grant Number EMW2016-SS-00018-S01, SCPDC does hereby deliver possession and ownership to Parish of those items identified in Attachment 1 hereto, in consideration of Terrebonne Parish immediately putting in to full use said items in such a manner that the citizens, population and businesses of Terrebonne Parish and the Commission's District will be protected in times of emergency, it being recognized by the parties that without which the lives and property of the citizens, population and businesses of Terrebonne Parish and District may be in peril and subject to irreparable harm and damage.

It has been determined by SCPDC and Terrebonne Parish that the accomplishment of the goals of this Cooperative Endeavor Agreement shall help save the lives and property of the citizens, population and businesses of those within the geographic boundaries of both South Central Planning and Development Commission and Terrebonne Parish. SCPDC hereby acknowledges that there is a reasonable expectation that the attainment of the public purpose of this Cooperative Endeavor Agreement will result in the overall economic development of the Commission's District, which will exceed the value of the obligations of the SCPDC contained herein, thereby serving a public purpose.

It has been further determined by SCPDC and Terrebonne Parish, that Terrebonne Parish will be able to carry out emergency services in an enhanced manner that will better protect the lives and property of the citizens, population and businesses of those within the geographic boundaries of both South Central Planning and Development Commission and Terrebonne Parish.

Terrebonne Parish agrees to fully implement and manage a plan of function and use the above referenced items such that the items will be used to their maximum utility.

WITNESSES SIGNATURES:



South Central Planning and Development Commission:

By:



Title:



WITNESSES SIGNATURES:



TERREBONNE PARISH CONSOLIDATED GOVT:

By:

Title:

FY	Qty	Item	Nims Typed Discipline	Nims Typed Resource Supported	Price (each)	Total	Parish or Municipality	Received Date	Qty Inventoried	Difference	Explanation of Difference
FY15	1	De Tube Oxygen 5% 10 Pk	Fire / Hazmat	HazMat Entry Team	\$129.69	129.69	Terrebonne	02/14/17			
	1	DeTube Acid Test 10/pk	Fire / Hazmat	HazMat Entry Team	\$58.39	58.39	Terrebonne	02/14/17			
	1	De Tube Nitr FMES .5/A 10 pk	Fire / Hazmat	HazMat Entry Team	\$53.09	53.09	Terrebonne	02/14/17			
	1	De Tube H2S 5/B 10/pk	Fire / Hazmat	HazMat Entry Team	\$51.57	51.57	Terrebonne	02/14/17			
	1	De Tube CO2 .1/A 10 pk	Fire / Hazmat	HazMat Entry Team	\$75.84	75.84	Terrebonne	02/14/17			
	1	De Tube CO 10/B 10 pk	Fire / Hazmat	HazMat Entry Team	\$51.57	51.57	Terrebonne	02/14/17			
	1	De Tube Hydrocarbons .1/B 10 pk	Fire / Hazmat	HazMat Entry Team	\$58.39	58.39	Terrebonne	02/14/17			
	1	De Tube Acetone 100/B 10 pk	Fire / Hazmat	HazMat Entry Team	\$58.54	58.54	Terrebonne	02/14/17			
	1	De Tube Ethl Acett 200/a 10 pk	Fire / Hazmat	HazMat Entry Team	\$66.14	66.14	Terrebonne	02/14/17			
	1	De Tube Ammonia .25/a 10 pk	Fire / Hazmat	HazMat Entry Team	\$65.98	65.98	Terrebonne	02/14/17			
	1	De Tube Toluene 5/B 10 pk	Fire / Hazmat	HazMat Entry Team	\$70.53	70.53	Terrebonne	02/14/17			
	1	De Tube Chlorine .2/A 10 pk	Fire / Hazmat	HazMat Entry Team	\$53.09	53.09	Terrebonne	02/14/17			
	1	De Tube Alcohol 100/A 10 pk	Fire / Hazmat	HazMat Entry Team	\$47.52	47.52	Terrebonne	02/14/17			
	1	Civil Defense Tube Set 1	Fire / Hazmat	HazMat Entry Team	\$221.57	221.57	Terrebonne	02/14/17			
	1	Civil Defense Tube Set 11	Fire / Hazmat	HazMat Entry Team	\$62.19	62.19	Terrebonne	02/14/17			
	1	De Tube Sim Test III	Fire / Hazmat	HazMat Entry Team	\$62.19	62.19	Terrebonne	02/14/17			
	1	Civil Defense Tube Set V	Fire / Hazmat	HazMat Entry Team	\$221.57	221.57	Terrebonne	02/14/17			
	1	De Tube Trichloroethyln DtCTR	Fire / Hazmat	HazMat Entry Team	\$58.39	58.39	Terrebonne	02/14/17			
	1	De Tube Hydrcync Acid 5/A 10 pk	Fire / Hazmat	HazMat Entry Team	\$60.51	60.51	Terrebonne	02/14/17			
	1	Relocation of Comms Equipment	State / Local Other (provide in comments section)	State / Local Other (provide in comments section)		17,275.46	Terrebonne	5/9/2017			
	1	SCBA Hydrostatic Test/Maintenance	Fire / Hazmat	HazMat Entry Team		1,641.60	Terrebonne	3/6/2017			
	4	Calibration Gases	Fire / Hazmat	HazMat Entry Team		625.00	Terrebonne	8/11/2017			
	6	O2, LEL, CO, H2S Gas Sensors	Fire / Hazmat	HazMat Entry Team		1,360.00	Terrebonne	8/14/2017			
	14	APR Replacement Filters & shipping	Fire / Hazmat	HazMat Entry Team	\$56.80	795.20	Terrebonne	1/11/2017			
	3	Ammonia Level B Klt gaskets w/S&H	Fire / Hazmat	HazMat Entry Team		802.98	Terrebonne	1/23/2017			
	1	Fluke Infrared Thermometer	Fire / Hazmat	HazMat Entry Team	\$360.00	360.00	Terrebonne	1/11/2017			



Monday, February 5, 2018

Item Title:

CEA with TPCG (HPD) and SCPDC

Item Summary:

RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement Between TPCG (Houma Police Dept) and the South Central Planning and Development Commission to accept donated items purchased through the 2016 Homeland Security Grant SS-00018-S01 administered and managed through by SCPDC.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	2/2/2018	Resolution
Executive Summary	2/2/2018	Executive Summary
CEA	2/2/2018	Backup Material

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION (“SCPDC”)

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and

WHEREAS, TPCG and the SCPDC seek to perform & provide for public services and protection for the citizens, population, and businesses of Terrebonne Parish, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response, and recovery, that would not otherwise be available to the citizens, population, and businesses of Terrebonne Parish; and

WHEREAS, SCPCD, in accordance with the Department of Homeland Security/GOHSEP Grant Number EMW-2016-SS-00018-SO1, desires to deliver possession and ownership to Houma Police Department of medical equipment in consideration of the Houma Police Department immediately putting them to full use in such a manner to achieve the purpose described above; and

WHEREAS, the TPCG requires such equipment to be better prepared in emergency situations; and

WHEREAS, SCPCD would like to donate its equipment to the TPCG for the purpose listed above;

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government the Parish President, Gordon Dove, is hereby authorized to execute a Cooperative Endeavor Agreement with the South Central Planning and Development Commission, containing substantially the same terms as those contained within attached agreement.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS: _____

NAYS: _____

NOT VOTING: _____

ABSENT: _____

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2018.

CHAIRMAN

I, _____, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the

_____ on the _____ day of _____, 2018
subsequently ratified by the assembled Council in Regular Session on the _____ day of
_____, 2018 at which meeting a quorum was present.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Cooperative Endeavor Agreement between South Central Planning & Development and Houma Police Department for 2016 Homeland Security Grant Program Equipment Purchases. Grant Number SS-00018-S01.

PROJECT SUMMARY (200 WORDS OR LESS)
Cooperative Endeavor Agreement with Houma Police Department to accept donated items purchased through the 2016 Homeland Security Grant Program administered and managed by South Central Planning & Development. The grant program allows for a three-year spending term. All purchases are obtained and paid through South Central Planning & Development

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of the grant is to provide federal funding to local government agencies for training, planning, and equipment purchases to provide protection and planning for homeland security threats involving terrorism.

TOTAL EXPENDITURE
\$2,526.19
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)
<input checked="" type="radio"/> ACTUAL ESTIMATED
IS PROJECT READY BUDGETED: (CIRCLE ONE)
<input checked="" type="radio"/> N/A NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)
<input checked="" type="radio"/> PARISHWIDE 1 2 3 4 5 6 7 8 9

Earl J. Evers

Signature

02/02/2018

Date

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR, made and entered into this _____ day of _____, 20____ by and between SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION, A Political Subdivision of the State of Louisiana, hereinafter referred to as the "SCPDC", and Houma Police Department, officially domiciled at 500 Honduras Street, Houma, LA 70360 hereinafter referred to as the "Houma Police Department".

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides that "for a public purpose, the state and its political subdivisions ... may engage in cooperative endeavors with each other ..."; "and

WHEREAS, the SCPDC desires to cooperate with the Contracting Party in the implementation of the Project as hereinafter provided;

WHEREAS, the public purpose is described as:

To perform and provide for public services and protection for the citizens, population and businesses of Houma Police Department, Louisiana, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all-hazards emergency management program of prevention, mitigation, preparedness, response and recovery", that would not otherwise be available to the citizens, population and businesses of Houma Police Department.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

In accordance with the Department of Homeland Security/GOHSEP Grant Number EMW-2016-SS-00018-S01 SCPDC does hereby deliver possession and ownership to Parish of those items identified in Attachment 1 hereto, in consideration of Houma Police Department immediately putting in to full use said items in such a manner that the citizens, population and businesses of Houma Police Department and the Commission's District will be protected in times of emergency, it being recognized by the parties that without which the lives and property of the citizens, population and businesses of Houma Police Department and District may be in peril and subject to irreparable harm and damage.

It has been determined by SCPDC and Houma Police Department that the accomplishment of the goals of this Cooperative Endeavor Agreement shall help save the lives and property of the citizens, population and businesses of those within the geographic boundaries of both South Central Planning and Development Commission and Houma Police Department. SCPDC hereby acknowledges that there is a reasonable expectation that the attainment of the public purpose of this Cooperative Endeavor Agreement will result in the overall economic development of the Commission's District, which will exceed the value of the obligations of the SCPDC contained herein, thereby serving a public purpose.

It has been further determined by SCPDC and Houma Police Department, that Houma Police Department will be able to carry out emergency services in an enhanced manner that will better protect the lives and property of the citizens, population and businesses of those within the geographic boundaries of both South Central Planning and Development Commission and Houma Police Department.

Houma Police Department agrees to fully implement and manage a plan of function and use the above referenced items such that the items will be used to their maximum utility.

Termination Clause

SCPDC may terminate this Cooperative Endeavor Agreement and demand return of all items for cause based upon the failure of the Houma Police Department to comply with the terms and/or conditions of the agreement; provided that SCPDC shall give Houma Police Department written notice specifying Houma Police Department's failure. If within thirty (30) days after receipt of such notice, Houma Police Department shall not have either corrected such failure or, in the case of failure which cannot be corrected in thirty (30) days, begun in good faith and thereafter proceeded diligently to complete such correction, then SCPDC may, at its option, place the Houma Police Department in default and require Houma Police Department to return all items identified in Attachment 1.

Nonassignability

Houma Police Department shall not assign any interest in this contract by assignment, transfer, or novation. This provision shall not be construed to prohibit the contractor from assigning his bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to the State and the Office of Contractual Review.

Auditors Clause

It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of Houma Police Department which relate to this Cooperative Endeavor Agreement.

Term of Contract

This contract shall begin on (beginning date) and shall terminate on at such time as the items identified on attachment 1 are determined to obsolete in function or use.

Discrimination Clause

Houma Police Department agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

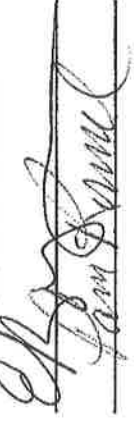
Houma Police Department agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by Houma Police Department, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

THUS DONE AND SIGNED AT _____, Louisiana on the day, month and year first written above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this day of (enter date).

WITNESSES SIGNATURES:



South Central Planning and Development Commission:

By: 
Title: Chief Executive Officer _____

WITNESSES SIGNATURES:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

By: _____
Title: _____

[illegible]