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## **TERREBONNE PARISH COUNCIL**

### **BUDGET AND FINANCE COMMITTEE**

<b>Ms. Arlanda Williams</b>	<b>Chairwoman</b>
<b>Mr. Dirk J. Guidry</b>	<b>Vice-Chairman</b>
<b>Mr. John Navy</b>	<b>Member</b>
<b>Mr. Gerald Michel</b>	<b>Member</b>
<b>Mr. Scotty Dryden</b>	<b>Member</b>
<b>Ms. Christa Duplantis-Prather</b>	<b>Member</b>
<b>Mr. Darrin Guidry</b>	<b>Member</b>
<b>Mr. Al Marmande</b>	<b>Member</b>
<b>Mr. Steve Trosclair</b>	<b>Member</b>



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

March 12, 2018  
5:30 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. AN ORDINANCE DECLARING AN EMERGENCY PURSUANT TO SECTIONS 2-14, 5-04(b) AND 5-11 OF THE HOME RULE CHARTER FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO EFFECTUATE THE APPROPRIATION OF FUNDS FROM THE DEDICATED EMERGENCY CONTINGENCY FUND FOR PURPOSES OF ADDRESSING ALL NECESSARY MEASURES TO ENSURE THE SAFETY, HEALTH, AND WELFARE OF THE CITIZENS OF TERREBONNE PARISH AS PER LAW AND ALL RELATED MATTERS THERETO.
2. RESOLUTION: Authorizing the Parish President to execute on behalf of Terrebonne Parish Consolidated Government an amendment to the lease by TPCG to South Central Louisiana Human Services Authority of certain premises at 521 Legion Avenue, in Houma Louisiana.

3. RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase of two (2) Dodge Ram 1500 extended cab pickup trucks for the Planning and Zoning Department from Southland Dodge Inc.
4. RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement between the Terrebonne Parish Consolidated Government and Vandebilt Catholic High.
5. RESOLUTION: Authorizing the Parish President to engage United Professionals Company, a member of Sisung Group, for a review of LEPA Investment.
6. RESOLUTION: Authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.
7. RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 TO AWARD A BID FOR THE BAYOU COUNTRY SPORTS PARK SOFTBALL FIELD LIGHTING PROJECT.
8. RESOLUTION: Giving the Civic Center Director authority to renew the Civic Center's Commercial Lessor Gaming Application with the LA State Office of Charitable Gaming.
9. RESOLUTION: Awarding approval to Green Scapes of Louisiana Inc. for a new 3-year contract for Landscaping & Lawn Maintenance Services at the Civic Center, with no change in fees from the current contract.
10. RESOLUTION: TO AUTHORIZE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND FLETCHER TECHNICAL COMMUNITY COLLEGE.
11. RESOLUTION: Purchase of Surplus Generator with Diesel Drive Engine, Enclosure, Transformer, Other Electrical Components and Associated Wiring all Mounted onto a Trailer, from St. John the Baptist Parish.
12. INTRODUCING AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A CONTRACT OF LEASE WHEREIN THE TPCG LEASES FROM MARFO, INC. PARKING SPACES LOCATED ALONG MAIN STREET BETWEEN THE GOVERNMENT TOWER AND BARROW STREET IN HOUMA, LOUISIANA FOR USE BY THE PUBLIC, AND TO AMEND THE 2018 ADOPTED OPERATING BUDGET OF THE TPCG ACCORDINGLY AND CALLING A PUBLIC HEARING ON MARCH 28, 2018 AT 6:30 P.M.
13. CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Civic Center, \$0

a. add Assistant Operations Supervisor b. delete Electrician Engineering Foreman

II. Re-class Several CDBG Recovery Projects, Net Affect - \$0

and calling a public hearing on said matter on March 28 at 6:30 pm

14. RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase of submersible flygt pumps from Gulf States Engineering Co. through a cooperative purchasing agreement with St Charles Parish contract #18-22
15. RESOLUTION: Purchase of a surplus 1250 Kw Cummins Power Generator in the amount of \$50,000.00 from St. John the Baptist Parish.
16. RESOLUTION: Support for South Central Planning and Development Commission as our Metropolitan Planning Organization (MPO) to submit an application to the Transportation Improvement Program (TIP) administered by LA Department of Transportation and Development (DOTD) for a traffic study and implementation of recommended improvements. Depending upon the type of improvements, they may be funded at 80% or as much as 100% by the program. Actual project amounts and totals would be determined thru the traffic study which could take the form of a Road Safety Assessment.

## 17. Adjourn

Category Number:  
Item Number:



Monday, March 12, 2018

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**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

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Category Number:  
Item Number:



Monday, March 12, 2018

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, March 12, 2018

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**Item Title:**

Spring Flood Emergency

**Item Summary:**

AN ORDINANCE DECLARING AN EMERGENCY PURSUANT TO SECTIONS 2-14, 5-04(b) AND 5-11 OF THE HOME RULE CHARTER FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO EFFECTUATE THE APPROPRIATION OF FUNDS FROM THE DEDICATED EMERGENCY CONTINGENCY FUND FOR PURPOSES OF ADDRESSING ALL NECESSARY MEASURES TO ENSURE THE SAFETY, HEALTH, AND WELFARE OF THE CITIZENS OF TERREBONNE PARISH AS PER LAW AND ALL RELATED MATTERS THERETO.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/7/2018	Executive Summary
Ordinance	3/7/2018	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
AN ORDINANCE DECLARING AN EMERGENCY PURSUANT TO SECTIONS 2-14, 5-04(b) AND 5-11 OF THE HOME RULE CHARTER FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO EFFECTUATE THE APPROPRIATION OF FUNDS FROM THE DEDICATED EMERGENCY CONTINGENCY FUND FOR PURPOSES OF ADDRESSING ALL NECESSARY MEASURES TO ENSURE THE SAFETY, HEALTH, AND WELFARE OF THE CITIZENS OF TERREBONNE PARISH AS PER LAW AND ALL RELATED MATTERS THERETO.

PROJECT SUMMARY (200 WORDS OR LESS)
On February 28, 2018, Parish President Gordon E. Dove declared a State of Emergency, due to the developing threat of winds, heavy rainfall, and flooding throughout the Parish of Terrebonne due to spring flooding events of the Lower Mississippi River Basin Flooding, and due to the developing threat of flooding within Terrebonne Parish, Gordon E. Dove, as Parish President of Terrebonne Parish, seeks to invoke all rights and duties afforded

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$400,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_s/Kandace M. Mauldin

Signature

3/7/18

Date

OFFERED BY:  
SECONDED BY:

(EMERGENCY) ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DECLARING AN EMERGENCY PURSUANT TO SECTIONS 2-14, 5-04(b) AND 5-11 OF THE HOME RULE CHARTER FOR THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT TO EFFECTUATE THE APPROPRIATION OF FUNDS FROM THE DEDICATED EMERGENCY CONTINGENCY FUND FOR PURPOSES OF ADDRESSING ALL NECESSARY MEASURES TO ENSURE THE SAFETY, HEALTH, AND WELFARE OF THE CITIZENS OF TERREBONNE PARISH AS PER LAW AND ALL RELATED MATTERS THERETO.**

WHEREAS, on February 28, 2018, Parish President Gordon E. Dove declared a State of Emergency, due to the developing threat of winds, heavy rainfall, and flooding throughout the Parish of Terrebonne due to spring flooding events of the Lower Mississippi River Basin Flooding, and

WHEREAS, due to the developing threat of flooding within Terrebonne Parish, Gordon E. Dove, as Parish President of Terrebonne Parish, seeks to invoke all rights and duties afforded, and

WHEREAS, Parish Administration will review the emergency priorities; and it is requesting \$400,000 to fund immediate action to offset the potential expenses related hereto.

SECTION I

THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

1. An extreme, public emergency, namely an unforeseen event bringing with it the destruction and injury to life or property, is hereby certified and declared to exist with respect to infrastructure and flood damage by the flooding of the Lower Mississippi River Basin Flooding
2. Pursuant to Sec. 5-11 of the Home Rule Charter, the Dedicated Emergency Contingency Fund is hereby released for purpose of addressing the emergency situation identified herein; and
3. The Parish President is hereby authorized to expend and utilize those monies necessary, from the above emergency appropriation and in his discretion, for purposes of addressing the subject emergency, along with providing the Parish Council with a report of all such actions.

SECTION II

To the extent applicable, the Council Clerk shall cause all necessary notices and publications to occur with respect to the subject ordinance.

SECTION III

If any section, part, paragraph, sentence, or clause of this ordinance should be declared invalid or unenforceable, such invalidity or defect shall not affect the remaining sections, paragraphs, parts, sentences of clauses hereof and, to this end, the several provisions hereof are hereby declared to be severable.



Monday, March 12, 2018

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**Item Title:**

Amendment to Lease between TPCG and South Central Louisiana Human Services Authority at 521 Legion Avenue, in Houma LA

**Item Summary:**

RESOLUTION: Authorizing the Parish President to execute on behalf of Terrebonne Parish Consolidated Government an amendment to the lease by TPCG to South Central Louisiana Human Services Authority of certain premises at 521 Legion Avenue, in Houma Louisiana.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	2/21/2018	Executive Summary
Resolution	2/21/2018	Resolution
Amendment 2 to the Lease	2/21/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Rental Lease with South Central Louisiana Human Services Authority

### PROJECT SUMMARY (200 WORDS OR LESS)

Rental of usable space from Terrebonne Parish Consolidated Government located at 521 Legion Ave, Houma, LA to be used by South Central Louisiana Services Authority, as an administrative office, with twenty-five (25) parking spaces until May 31, 2018.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To rent office space and parking space to South Central Louisiana Services Authority located at 521 Legion Ave, Houma, LA

### TOTAL EXPENDITURE

\$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT AN AMENDMENT TO THE LEASE BY TPCG TO SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY OF CERTAIN PREMISES AT 521 LEGION AVENUE, IN HOUMA LOUISIANA**

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual”; and

WHEREAS, the Terrebonne Parish Consolidated Government is authorized to provide for the safety and welfare of the citizens of Terrebonne Parish; and

WHEREAS, the South Central Louisiana Human Services Authority (SCLHSA) operates a mental health clinic and provides other human services at 521 Legion Avenue, in Houma Louisiana, 70360, which is owned by the TPCG; and

WHEREAS, in the spirit of cooperation and for the welfare of the citizens of Terrebonne Parish, the TPCG entered into a lease agreement for the above stated premises, wherein TPCG is leasing the premises SCLHSA; and

WHEREAS, the current lease is set to expire on February 28, 2018, and SCLHSA has requested that the TPCG extend the term of the lease until and through May 31, 2018, under the same terms and conditions as the original lease agreement, including the monthly payments set forth therein; and

WHEREAS, TPCG desires to extend the said lease term for the purposes subscribed in the lease agreement; and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the TPCG, that the Parish President, Gordon E. Dove, be and is hereby authorized to execute an amendment to the existing lease agreement by and between the TPCG and the SCLHSA, for the lease of space at 521 Legion Ave., Houma, LA 70360, said lease amendment to be substantially in accordance with the amendment attached to this resolution.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHAIR

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2018

subsequently ratified by the assembled Council in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2018 at which meeting a quorum was present.

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VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



AMENDMENT NO. 2  
TO LEASE BETWEEN  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND  
SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY

THIS AMENDMENT NO. 2 is made and entered into on the date(s) inscribed below by and between:

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT** (“Lessor”), a political subdivision of the state of Louisiana, with a mailing address of PO Box 2768, Houma, LA 70361, represented herein by its duly authorized Parish President, Gordon E. Dove, by virtue of Terrebonne Parish Council Resolution No. \_\_\_\_\_, and

**SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY** (“Lessee”), pursuant to Louisiana Revised Statutes 28:874(D), a body corporate and a political subdivision in the State of Louisiana, whose mailing address for the purposes herein is 5593 Highway 311, Houma LA 70360, herein represented by Lisa Schilling, its Executive Director;

WHEREAS, the Lessor and Lessee are parties to a certain Lease agreement, dated September 12, 2017, for the lease of “6502 square feet of usable space located at 521 Legion Ave., Houma, LA, to be used by the [Lessee], as an administrative office, with 25 parking spaces provided” which contract is filed for record with the Terrebonne Parish Clerk of Court at COB 2514, Page 193, Entry No. 1542603; and

WHEREAS, by way of Amendment No. 1 of the Lease Agreement, the parties extended the term of the lease, and same was filed for record with the Terrebonne Parish Clerk of Court at COB 2523, Page 648, Entry No. 1549926; and

WHEREAS, the term of the Lease is scheduled to expire on February 28, 2018, and Lessee has requested an extension of the lease term; and

WHEREAS, because the Lessor is authorized to provide for the safety and welfare of the citizens of Terrebonne Parish, and because the Lessee operate a mental health clinic and provides for other human services at the least premises, the Lessor wishes to extend the lease term for the benefit of the welfare of the citizens of Terrebonne Parish;

WHEREAS, the parties have agreed to extend the term of the Lease agreement to and through May 31, 2018, under the same terms and conditions of the original lease, including monthly rental payments of \$4,150.44 being due and payable on the first of each month.

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged by each party hereto, the Lessor and the Lessee do hereby agree to amend the above stated Lease agreement as follows:

SECTION I

The paragraph numbered “1” on the first page of the said Lease agreement shall be and is hereby amended as follows, with strikeout representing deletions, and underlining representing additions to the provisions:

For the consideration and upon the term and conditions hereinafter, the Lessor has this day rented, let and least unto Lessee, here present and excepting the same, **for a month-to-month lease for a period of up to six (6) months**, commencing **September 1, 2017**, and ending **February 28, 2018 May 31, 2018**, the following described property:

6502 square feet of usable space located at 521 Legion Ave., Houma, Louisiana, to be used by the South Central Louisiana Human Services Authority, as an administrative office, with twenty-five (25) parking spaces provided.

SECTION II

These amended provisions shall be incorporated into the original Lease agreement dated September 12, 2017, as if originally prescribed. All other terms and conditions of the original agreement shall remain in full force and effect.

SECTION III

Upon execution and approval of this Amendment, it will be the responsibility of the Lessor to have this Amendment recorded in the office of the parish recorder of the parish where the property herein leased located. **The Terrebonne Parish Recorder of Conveyances and Mortgages is hereby requested and directed to make a note in the margin of the original Lease agreement, COB Entry Number 1542603, of this Amendment, to serve as occasion may require.** Lessor shall provide a copy of the recorded Amendment to the Lessee.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment on the date(s) inscribed below.

South Central Louisiana Human Services Authority:

Attest: _____	X: _____
	BY: <u>Lisa Schilling</u>
Attest: _____	TITLE: <u>Executive Director</u>
	DATE: _____

Terrebonne Parish Consolidated Government:

Attest: _____	X: _____
	BY: <u>Gordon E. Dove</u>
	TITLE: <u>Parish President</u>
Attest: _____	DATE: _____



Monday, March 12, 2018

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**Item Title:**

State Contract Purchase of Two(2) Dodge Ram 1500 Trucks for the Planning and Zoning Department

**Item Summary:**

RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase of two (2) Dodge Ram 1500 extended cab pickup trucks for the Planning and Zoning Department from Southland Dodge Inc.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	2/26/2018	Executive Summary
Resolution	2/26/2018	Resolution
Support Material	2/26/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** State Contract Purchase of Two(2) Dodge Ram 1500 Trucks

### PROJECT SUMMARY (200 WORDS OR LESS)

Concurring with the recommendation of Parish Administration and approving the state contract purchase of two (2) ½ ton pickup trucks from Southland Dodge, Inc. for the Planning and Zoning Department

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The two (2) trucks will be used by the Building Code Inspectors as part of the permit process and construction inspections. The vehicles will also be used during emergency events as part of the initial damage assessment.

### TOTAL EXPENDITURE

**\$41,901.76**

**ACTUAL**

**ESTIMATED**

**N/A**

**NO**

**YES**

**IF YES AMOUNT BUDGETED: \$50,000.00**

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

**PARISHWIDE**

**1**

**2**

**3**

**4**

**5**

**6**

**7**

**8**

**9**

Angela Guidry

Signature

2/26/18

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. 18-

**WHEREAS**, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing two (2) Dodge Ram 1500 Extended Cab pickup trucks for the Regulatory and Permit Division of the Planning and Zoning Department under Louisiana State Contract #4400010202, and

**WHEREAS**, after careful review by Christopher Pulaski, Planning and Zoning Director, it has been determined that the price of Twenty-One Thousand, Nine Hundred Fifty Dollars and Eighty-Eight Cents (\$20,950.88) per unit should be accepted from Southland Dodge Inc. for a total Forty-One Thousand, Nine Hundred One Dollar and Seventy-Six Cents (\$41,901.76) as per the attached Louisiana State Contract #4400010201, and

**WHEREAS**, Parish Administration recommends acceptance of the purchase of two (2) Dodge Ram 1500 ½ ton pickup trucks at the aforementioned price from Southland Dodge Inc. as per the attached documents, and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved for the purchase of two (2) ½ ton pickup trucks as per the attached documents.

THERE WAS RECORDED:

YEAS:  
NAYS:

ABSTAINING:

ABSENT:

The Chairman declared this resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

## Gina Bergeron

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**From:** Christopher Pulaski  
**Sent:** Friday, February 23, 2018 1:33 PM  
**To:** Angela Guidry; Gina Bergeron  
**Cc:** Kandace Mauldin; Lynn Hebert  
**Subject:** RE: Trucks

I believe the account number is 151-193-8914-01 Motor Vehicles. They are for the two Building Code Inspectors.

The Regulatory and Permit Division of Planning and Zoning Department is purchasing two (2) trucks to be used primarily by the two Building Code Inspectors as part of the permit process and construction inspections. The vehicles will also be used by the inspectors and P&Z staff during emergency events such as storms as part of the initial damage assessment which is a function of the Planning and Zoning Department.

Christopher M. Pulaski, PLA  
Terrebonne Parish Planning & Zoning  
(985) 873-6569  
[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)  
*"Saltwater Fishing Capital of the World"*

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**From:** Angela Guidry  
**Sent:** Friday, February 23, 2018 1:00 PM  
**To:** Gina Bergeron  
**Cc:** Christopher Pulaski  
**Subject:** FW: Trucks  
**Importance:** High

Gina,

Please prepare a resolution for Chris Pulaski. This is for the state contract purchase of 2 trucks. These will be new to the fleet. The total budget is \$50,000 for the account.

Chris,

Please give Gina the account number that these are to be charged to and who they are for – inspectors (?). She will also need a brief summary of what the vehicles will be used for to put on the executive summary.

Thanks,  
Angela

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**From:** Christopher Pulaski  
**Sent:** Friday, February 23, 2018 12:46 PM  
**To:** Angela Guidry  
**Subject:** Re: Trucks

Ok. I will get with Kandace on resolution.

On Feb 23, 2018, at 12:05 PM, Angela Guidry <[aguidry@tpcg.org](mailto:aguidry@tpcg.org)> wrote:

A resolution will have to be done. Frank said he will hold them during this process.

A

*Sent from my Verizon 4G LTE Droid*

On Feb 23, 2018 12:04 PM, Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)> wrote:

Angela,

I met with Frank this morning and looked at both trucks and they meet our needs and the price is right. Please let me know what we need to do to finalize the purchase.

Thanks,

Christopher M. Pulaski, PLA

Terrebonne Parish Planning & Zoning

(985) 873-6569

[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)

"Saltwater Fishing Capital of the World"

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**From:** Frank Teuton-Southland Dodge [<mailto:frankt@southlanddodge.com>]

**Sent:** Thursday, February 22, 2018 11:16 AM

**To:** Angela Guidry; Christopher Pulaski

**Subject:** Trucks

Chris/Angela:

We have 2 trucks in stock that should work for your needs for the planning department. Specs as follows:

2018 Ram 1500 Quad Cab 2WD (extended cab)

State contract price	\$19829
Add trailer hitch/wiring	85
Add spray-on bedliner (factory)	170
Add Uconnect 3.0 radio w/Bluetooth	166
Subtotal	\$20250
State admin fee .35%	70.88
2 year brake tag	20
DEQ tire fee	10
Local dealer prep as per LARS 39:1710	600
Total	\$20950.88

Trucks are white with vinyl seats/floors. Standard equip contains A/C, power windows/locks/steer/brakes, cruise, mirrors, etc.

Thanks

Frank Teuton

- 1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.
- 2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
- 3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
- 4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
- 5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

## Ram 1500 Ext. Cab

<b>State Contract Number</b>	4400010202	<b>Vendor</b>	Premier Chrysler Dodge Jeep
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Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD w/ 3.6L V6 FFV Engine	DS1L41 - 22B	\$ 19,829.00		\$ 19,829.00

Description	Order Code	Unit Price	Quantity	Extended Price
4WD	DS6L41 - 22B	\$ 22,071.00		\$ -
5.7L V8 HEMI Engine	DS1L41 - 27B	\$ 21,422.00		\$ -
3.0L V6 Turbo Diesel Engine	DS1L41- 28B	\$ 29,728.00		\$ -

(PBU) True Blue Pearl Coat		(PAR) Maximum Steel Metallic Clear Coat		
(PCL) Blue Streak Pearl Coat		(PTW) Luxury Brown Pearl Coat		
(PS2) Bright Silver Metallic Clear Coat		(PW7) Bright White Clear Coat	XXX	
(PRV) Delmonico Red Pearl Coat		(PAU) Granite Crystal Metallic Clear Coat		
(PXR) Brilliant Black Crystal Pearl Coat		(PR4) Flame Red Clear Coat		

Option Description	Option Code	Option Unit Price	Add Option	Extended Price
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32 Gallon Fuel Tank (N/A w/ 5.7L V8)	NFX	\$	323.00		\$	-
Anti-Spin Differential Rear Axle	DSA	\$	396.00		\$	-
Front & Rear Rubber Floor Mats	CLF	\$	114.00		\$	-
LED Bed Lighting	LPL	\$	132.00		\$	-
Trailer Brake Control	XHC	\$	268.00		\$	-
Trailer Tow Mirrors & Brake Group	AHC	\$	419.00		\$	-
Carpet Floor Covering	CKE	\$	100.00			
Daytime Running Headlamps, High Beam	LMK	\$	36.00		\$	-
Daytime Running Headlamps, Low Beam	LM1	\$	36.00		\$	-
Add Class IV Receiver Hitch	XF8	\$	85.00	Yes	\$	85.00
Power Black Trailer Tow Mirrors (Included with AHC)	GPG	\$	164.00		\$	-
Rear Window Defroster	GFA	\$	177.00		\$	-
Under Rail Box Bedliner	XME	\$	278.00		\$	-
Cost for Each Vehicle Plus Options				1 EA	\$	19,914.00
<b>Additional Costs</b>						
0.35% Contract Administrative Fee					\$	69.70
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)					\$	10.00
2 years \$20.00 LA Safety Inspection Sticker - 1 Year					\$	20.00
Total Cost for Each Vehicle				1 EA	\$	20,013.70
Total Cost for All Vehicles				1 Vehicle	\$	20,013.70

Add spray-on bedliner (Factory) # 170' <sup>00</sup>

Add Uconnect 30 Radio  
w/ Bluetooth \$ 166' <sup>00</sup>

Local Dealer Prep \$ 600' <sup>00</sup>

Adjust Admin. Fees for  
added options \$ 1.18

\$ 20,950' <sup>88</sup>

1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.

2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.

3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.

4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.

5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

## Ram 1500 Ext. Cab

<b>State Contract Number</b>	4400010202	<b>Vendor</b>	Premier Chrysler Dodge Jeep
------------------------------	------------	---------------	-----------------------------

Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD w/ 3.6L V6 FFV Engine	DS1L41 - 22B	\$ 19,829.00		\$ 19,829.00

Description	Order Code	Unit Price	Quantity	Extended Price
4WD	DS6L41 - 22B	\$ 22,071.00		\$ -
5.7L V8 HEMI Engine	DS1L41 - 27B	\$ 21,422.00		\$ -
3.0L V6 Turbo Diesel Engine	DS1L41 - 28B	\$ 29,728.00		\$ -

(PBU) True Blue Pearl Coat		(PAR) Maximum Steel Metallic Clear Coat		
(PCL) Blue Streak Pearl Coat		(PTW) Luxury Brown Pearl Coat		
(PS2) Bright Silver Metallic Clear Coat		(PW7) Bright White Clear Coat		
(PRV) Delmonico Red Pearl Coat		(PAU) Granite Crystal Metallic Clear Coat		
(PXR) Brilliant Black Crystal Pearl Coat		(PR4) Flame Red Clear Coat		

Option Description	Option Code	Option Unit Price	Add Option	Extended Price
--------------------	-------------	-------------------	------------	----------------

32 Gallon Fuel Tank (N/A w/ 5.7L V8)	NFX	\$	323.00		\$	-
Anti-Spin Differential Rear Axle	DSA	\$	396.00		\$	-
Front & Rear Rubber Floor Mats	CLF	\$	114.00		\$	-
LED Bed Lighting	LPL	\$	132.00		\$	-
Trailer Brake Control	XHC	\$	268.00		\$	-
Trailer Tow Mirrors & Brake Group	AHC	\$	419.00		\$	-
Carpet Floor Covering	CKE	\$	100.00			
Daytime Running Headlamps, High Beam	LMK	\$	36.00		\$	-
Daytime Running Headlamps, Low Beam	LM1	\$	36.00		\$	-
Add Class IV Receiver Hitch	XF8	\$	85.00		\$	85.00
Power Black Trailer Tow Mirrors (Included with AHC)	GPG	\$	164.00		\$	-
Rear Window Defroster	GFA	\$	177.00		\$	-
Under Rail Box Bedliner	XME	\$	278.00		\$	-
Cost for Each Vehicle Plus Options				1 EA	\$	19,914.00
0.35% Contract Administrative Fee						\$ 69.70
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)						\$ 10.00
2 years \$20.00 LA Safety Inspection Sticker - 1 Year						\$ 20.00
Total Cost for Each Vehicle				1 EA	\$	20,013.70
Total Cost for All Vehicles				1 Vehicle	\$	20,013.70

Add spray-on bedliner (Factory) \$ 170.00

Add Uconnect 3.0 Radio  
w/ Bluetooth \$ 166.00

Local Dealer Prep \$ 600.00

Adjust Admin. Fees for  
added options \$ 1.18

\$ 20,950.88

20,950.88 +  
20,950.88 +  
41,901.76 \*

---

**From:** Frank Teuton-Southland Dodge [mailto:frankt@southlanddodge.com]

**Sent:** Thursday, February 22, 2018 11:16 AM

**To:** Angela Guidry; Christopher Pulaski

**Subject:** Trucks

Chris/Angela:

We have 2 trucks in stock that should work for your needs for the planning department. Specs as follows:

2018 Ram 1500 Quad Cab 2WD (extended cab)	
State contract price	\$19829
✓ Add trailer hitch/wiring	85
✓ Add spray-on bedliner (factory)	170
✓ Add Uconnect 3.0 radio w/Bluetooth	166
Subtotal	\$20250
State admin fee .35%	70.88
2 year brake tag	20
✓ DEQ tire fee	10
✓ Local dealer prep as per LARS 39:1710	600
Total	\$20950.88

Trucks are white with vinyl seats/floors. Standard equip contains A/C, power windows/locks/steer/brakes, cruise, mirrors, etc.

Thanks

Frank Teuton

## Gina Bergeron

---

**From:** Angela Guidry  
**Sent:** Friday, February 23, 2018 1:00 PM  
**To:** Gina Bergeron  
**Cc:** Christopher Pulaski  
**Subject:** FW: Trucks

**Importance:** High

Gina,

Please prepare a resolution for Chris Pulaski. This is for the state contract purchase of 2 trucks. These will be new to the fleet. The total budget is \$50,000 for the account.

Chris,

Please give Gina the account number that these are to be charged to and who they are for – inspectors (?). She will also need a brief summary of what the vehicles will be used for to put on the executive summary.

Thanks,  
Angela

---

**From:** Christopher Pulaski  
**Sent:** Friday, February 23, 2018 12:46 PM  
**To:** Angela Guidry  
**Subject:** Re: Trucks

Ok. I will get with Kandace on resolution.

On Feb 23, 2018, at 12:05 PM, Angela Guidry <[aguidry@tpcg.org](mailto:aguidry@tpcg.org)> wrote:

A resolution will have to be done. Frank said he will hold them during this process.

A

*Sent from my Verizon 4G LTE Droid*

On Feb 23, 2018 12:04 PM, Christopher Pulaski <[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)> wrote:  
Angela,

I met with Frank this morning and looked at both trucks and they meet our needs and the price is right.  
Please let me know what we need to do to finalize the purchase.

Thanks,

Christopher M. Pulaski, PLA  
Terrebonne Parish Planning & Zoning  
(985) 873-6569  
[cpulaski@tpcg.org](mailto:cpulaski@tpcg.org)  
"Saltwater Fishing Capital of the World"

- 1) Only one vehicle configuration may be entered on each Order Sheet. Use a separate Order Sheet for each different vehicle configuration being ordered. The listed configurations are the only configurations available. However, additional configurations may be added to the contract upon request. To request additional configurations, contact the dealer or OSP.
- 2) Enter the number of vehicles being ordered in the tan boxes under either Base Vehicle or Optional Configurations.
- 3) Under Available Exterior Colors, enter the number of vehicles in the tan boxes to the right of the desired color(s). Multiple Colors may be ordered on one Order Sheet.
- 4) Under Optional Equipment, select "Yes" in the tan box if the option is desired. Leave blank or select "No" if the option is not desired. The listed options are the only options available. However, additional options may be added to the contract upon request. To request an option be added to the contract, contact the dealer or OSP.
- 5) The cost per vehicle and total order cost will automatically calculate at the bottom of the Order Sheet.

## Ram 1500 Ext. Cab

<b>State Contract Number</b>	4400010202	<b>Vendor</b>	Premier Chrysler Dodge Jeep
------------------------------	------------	---------------	-----------------------------

Vehicle Description	Order Code	Unit Price	Quantity	Extended Price
RWD w/ 3.6L V6 FFV Engine	DS1L41 - 22B	\$ 19,829.00	2	\$ -

Description	Order Code	Unit Price	Quantity	Extended Price
4WD	DS6L41 - 22B	\$ 22,071.00		\$ -
5.7L V8 HEMI Engine	DS1L41 - 27B	\$ 21,422.00		\$ -
3.0L V6 Turbo Diesel Engine	DS1L41- 28B	\$ 29,728.00		\$ -

(PBU) True Blue Pearl Coat		(PAR) Maximum Steel Metallic Clear Coat		
(PCL) Blue Streak Pearl Coat		(PTW) Luxury Brown Pearl Coat		
(PS2) Bright Silver Metallic Clear Coat		(PW7) Bright White Clear Coat	✓	
(PRV) Delmonico Red Pearl Coat		(PAU) Granite Crystal Metallic Clear Coat		
(PXR) Brilliant Black Crystal Pearl Coat		(PR4) Flame Red Clear Coat		

Option Description	Option Code	Option Unit Price	Add Option	Extended Price
--------------------	-------------	-------------------	------------	----------------

32 Gallon Fuel Tank (N/A w/ 5.7L V8)	NFX	\$	323.00		\$	-
Anti-Spin Differential Rear Axle	DSA	\$	396.00		\$	-
Front & Rear Rubber Floor Mats	CLF	\$	114.00		\$	-
LED Bed Lighting	LPL	\$	132.00		\$	-
Trailer Brake Control	XHC	\$	268.00		\$	-
Trailer Tow Mirrors & Brake Group	AHC	\$	419.00		\$	-
Carpet Floor Covering	CKE	\$	100.00			
Daytime Running Headlamps, High Beam	LMK	\$	36.00		\$	-
Daytime Running Headlamps, Low Beam	LM1	\$	36.00		\$	-
Add Class IV Receiver Hitch	XF8	\$	85.00		\$	-
Power Black Trailer Tow Mirrors (Included with AHC)	GPG	\$	164.00		\$	-
Rear Window Defroster	GFA	\$	177.00		\$	-
Under Rail Box Bedliner	XME	\$	278.00		\$	-
Cost for Each Vehicle Plus Options				1 EA	\$	-
<b>Additional Costs</b>						
0.35% Contract Administrative Fee					\$	-
LA DEQ Waste Tire Fee (5 tires X \$2.00 each)					\$	10.00
LA Safety Inspection Sticker - 1 Year					\$	18.00
Total Cost for Each Vehicle				1 EA	\$	-
Total Cost for All Vehicles					\$	-





Monday, March 12, 2018

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**Item Title:**

Waiver of Fees from Vanderbilt Catholic High for the Use of the Houma-Terrebonne Civic Center for the Graduation Ceremony on May 19, 2018

**Item Summary:**

RESOLUTION: Authorizing the Parish President to Execute a Cooperative Endeavor Agreement between the Terrebonne Parish Consolidated Government and Vanderbilt Catholic High.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/1/2018	Executive Summary
Resolution	2/28/2018	Resolution
Cooperative Endeavor Agreement	2/28/2018	Backup Material
Letter from Vanderbilt	2/28/2018	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Waiver of fees request from Vandebilt Catholic High for the use of the Houma-Terrebonne Civic Center for the graduation ceremony on May 19, 2018.

### PROJECT SUMMARY (200 WORDS OR LESS)

Execute a Cooperative Endeavor Agreement between Terrebonne Parish Consolidated Government and Vandebilt Catholic High to waive the rental fees of the Houma-Terrebonne Civic Center for their graduation ceremony. Vandebilt Catholic has 157 Seniors who will graduate in May 19, 2018.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Vandebilt Catholic High's goals for their graduates is for them to become future leaders of Terrebonne Parish. Waiving the fees will enable Vandebilt Catholic to concentrate on other needs to provide the young men and women with a holistic education that encourages community development and good citizenship.

### TOTAL EXPENDITURE

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A  
COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE  
PARISH CONSOLIDATED GOVERNMENT AND VANDEBILT CATHOLIC HIGH

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that "[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual"; and,

WHEREAS, the students of VANDEBILT through the school's community service programs provide countless hours of recreation and service to young people and needy citizens in the Terrebonne Parish community; and

WHEREAS, with just one program, One Hundred Fifty-Seven VANDEBILT seniors provide recreation and support to at-risk children in the parish through the Campus Ministry's annual Christmas Project. This year the school adopted students from the Terrebonne Parish Head Start Program, by providing them with toys and clothing along with spending a day with children reading, crafting and recreating; and

WHEREAS, TPCG currently waives certain fees associated with the use for graduation ceremonies of the Houma-Terrebonne Civic Center for public schools in Terrebonne Parish and desires to waive the same fees for the students of VANDEBILT; and

WHEREAS, TPCG finds that its expenditure or transfer according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds; and

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Consolidated Government hereby authorizes its Parish President to execute any and all documents necessary to effectuate this Cooperative Endeavor Agreement in accordance with substantially the same terms as the attached documents.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairwoman declared the resolution adopted on this, the 12th day of March 2018.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on March 12, 2018 and subsequently ratified by the Assembled Council in Regular Session on March 14, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 15TH DAY OF MARCH 2018.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND  
VANDEBILT CATHOLIC HIGH**

This agreement is entered into on the dates set forth herein by and between:

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government, (“TPCG”), and

**VANDEBILT CATHOLIC HIGH**, (“VANDEBILT”) a Louisiana non-profit religious corporation duly authorized under the laws of the State of Louisiana, authorized to do and doing business in the Parish of Terrebonne, State of Louisiana, herein represented by its duly authorized Manager, David C. Boudreaux; and

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

**WHEREAS**, the students of VANDEBILT through the school’s community service programs provide countless hours of recreation and service to young people and needy citizens in the Terrebonne Parish community; and

**WHEREAS**, with just one program, One Hundred Fifty-Seven VANDEBILT seniors provide recreation and support to at-risk children in the parish through the Campus Ministry’s annual Christmas Project by providing toys, school supplies and clothing along with spending a day with children reading, crafting and recreating; and

**WHEREAS**, TPCG currently waives certain fees associated with the use for graduation ceremonies of the Houma-Terrebonne Civic Center for public schools in Terrebonne Parish and desires to waive the same fees for the students of VANDEBILT; and

**WHEREAS**, TPCG finds that its expenditure or transfer according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds; and

**NOW THEREFORE**, in consideration of the mutual covenants herein and above contained, the Terrebonne Parish Consolidated Government and VANDEBILT each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

**Terms**

1.

The preamble and preliminary recitals of this agreement are incorporated herein as if restated in their entirety.

2.

In consideration of the community services provided by students of VANDEBILT in recreation and to the needy throughout the year, TPCG hereby waives rental fees associated with the use of the Houma- Terrebonne Civic Center on May 19, 2018 for the 2018 graduation ceremony with the exception that VANDEBILT shall continue to be obligated to pay a five hundred dollar (\$500.00) set up fees.

Further, VANDEBILT shall be obligated to sign and abide by the Civic Center’s standard contract-which contract shall evidence the fee waiver provided herein. The standard Civic Center contract shall be executed by VANDEBILT within thirty (30) days of the execution of this Cooperative Endeavor Agreement but no less than thirty (30) days prior to the May 19, 2018 graduation ceremony.

### **Termination**

This agreement shall be terminated under any or all of the following conditions:

- a. By written mutual agreement and consent of the parties hereto.

### **Indemnification**

VANDEBILT agrees to defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government, all parish departments, agencies, boards and commissions, its officers, agents, servants, employees, and agents, including volunteers (hereinafter referred to as "TPCG"), from and against any and all claims, demands, expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, which may occur or in any way grow out of any act or omission of VANDEBILT, its agents, servants, employees, or assigns, and any and all costs, expenses and/or attorneys' fees incurred by TPCG as a result of any such claim, demands, and/or causes of action including all costs associated with the enforcement of this indemnification provision; except that the indemnity provided in this agreement shall not apply to any liability resulting from the negligence of TPCG, and in the event of joint and concurrent negligence of both VANDEBILT and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to TPCG under Louisiana law.

VANDEBILT further agrees to investigate, handle, respond to, provide defense for and defend any such claim, demand or suit, at its sole expense, even if it (the claim, etc.) is groundless, false, or fraudulent; this indemnification shall not apply to any strict liability of TPCG.

### **Compliance with Laws**

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

### **Legal Construction**

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

### **Choice of Law**

This Agreement shall be governed by Louisiana law and the provisions of this Agreement shall be enforced and brought in the Thirty-second Judicial District Court, Terrebonne Parish, Louisiana.

### **Amendment**

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

**THUS DONE AND SIGNED**, after due reading of the whole at Houma, Terrebonne Parish, Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**WITNESSES:**

**TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

**BY:** \_\_\_\_\_

**GORDON DOVE  
PARISH PRESIDENT**

**THUS DONE AND SIGNED**, after due reading of the whole at Houma, Terrebonne Parish, Louisiana, this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

**WITNESSES:** **VANDEBILT CATHOLIC HIGH**

\_\_\_\_\_  
**BY:** \_\_\_\_\_  
**DAVID BOUDREAUX, PRESIDENT**

\_\_\_\_\_

\_\_\_\_\_  
**Notary Public**  
**Julius P. Hebert, Jr. (#14367)**



FEB 27 2018

ADMINISTRATION

February 22, 2018

Mr. Gordon Dove - Parish President  
P.O. Box 2768  
Houma, LA 70361

Dear Mr. Dove,

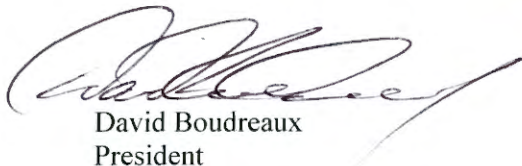
On behalf of the Vandebilt Catholic High School community, I am, writing to request a waiver of fees associated with the use of the Houma-Terrebonne Civic Center for our graduation ceremony on May 19, 2018. Vandebilt Catholic is an important part of the Terrebonne parish community, and would like to receive the same benefits given to other high schools in this area, which includes use of the civic center free of charge for graduation ceremonies.

Our goal for these graduates is to become future leaders of Terrebonne parish. Waiving these fees will enable Vandebilt Catholic to concentrate on other needs to provide young men and women with a holistic education that encourages community development and good citizenship.

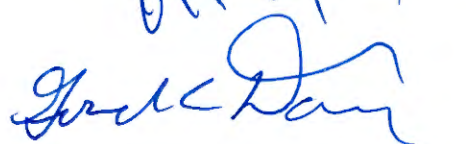
Vandebilt Catholic has 157 seniors who will graduate this May. These students have helped the community with multiple programs, including Campus Ministry's annual Christmas project. This year our school adopted students from the Terrebonne Parish Head Start Program, providing them with toys and clothing for Christmas. They spent an entire day reading, crafting, and playing with the young students, and are proud to be a part of Terrebonne Parish.

Thank you, Mr. Dove, for your consideration of this request. I can be reached at the school at 985-580-1868. I am looking forward to hearing from you soon.

Sincerely,



David Boudreaux  
President

OK 2/27/18  




Monday, March 12, 2018

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**Item Title:**

Independent Consultant

**Item Summary:**

RESOLUTION: Authorizing the Parish President to engage United Professionals Company, a member of Sisung Group, for a review of LEPA Investment.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	2/28/2018	Executive Summary
Resolution	2/28/2018	Resolution
Backup	2/28/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution authorizing the Parish President to engage United Professionals Company, a member of Sisung Group, for a review of LEPA Investment

PROJECT SUMMARY (200 WORDS OR LESS)
Terrebonne Parish Consolidated Government wishes to proceed with a review of TPCG’s Investment in LEPA Generator and potential mitigation, and  United Professionals Company’s team are qualified and prepared to review, analyze and issue a report concerning TPCG’s investment in the LEPA Generator, as well as assist TPCG with potential mitigating efforts related to the impacts of that decision, and

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE		
\$180,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<div><div>YES</div><div>IF YES AMOUNT BUDGETED:</div><div>\$180,000</div></div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
(PARISHWIDE)	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin

Signature

February 28, 2018

Date



**A resolution authorizing the Parish President to engage United Professionals Company, a member of Sisung Group, for a review of LEPA Investment**

**WHEREAS**, Terrebonne Parish Consolidated Government wishes to proceed with a review of TPCG's Investment in LEPA Generator and potential mitigation, and

**WHEREAS**, United Professionals Company, a member of Sisung Group has a team of regulatory, utility, finance and economics professionals who have represented the Louisiana Public Service Commission, and

**WHEREAS**, United Professionals Company's team are qualified and prepared to review, analyze and issue a report concerning TPCG's investment in the LEPA Generator, as well as assist TPCG with potential mitigating efforts related to the impacts of that decision, and

**WHEREAS**, the services will be provided for a total cost of labor and expenses not exceeding \$180,000.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon E. Dove, Parish President to engage United Professionals Company, a member of Sisung Group, pending legal review.



**Proposal to: Parish of Terrebonne**

**Proposal For: Independent Technical Consultant**

**Re: Review of Terrebonne's Investment in  
LEPA Generator and Potential Mitigation**

---

**SUBMITTAL DATE:**

DECEMBER 5, 2017

**PREPARED AND SUBMITTED BY:**

UNITED PROFESSIONALS COMPANY  
201 ST. CHARLES, AVE., STE. 4240  
NEW ORLEANS, LOUISIANA 70170-1048

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Appendix A: Resumes of the Professionals Assigned to Proposal.



## A. EXECUTIVE SUMMARY

United Professionals Company (“UPC”), a member of the Sisung Group, is pleased to submit this proposal for an Independent Technical Consultant (the “Proposal”) to the Parish of Terrebonne (“Terrebonne”). UPC is a New Orleans, Louisiana-based financial advisory and consulting company. As a Louisiana-based regulatory consulting firm, our awareness of, and concern over, the importance of the issues presented in this Proposal cannot be overstated. For this reason, we hope to have the opportunity to serve Terrebonne by assisting Terrebonne’s legal, accounting and operations staff (“Staff”) in analyzing the decisions regarding the investment in the LEPA generator located in Morgan City, Louisiana (the “LEPA Generator”) and assisting Terrebonne with any future decisions regarding mitigation of the impact of those decisions.

UPC has built a team of regulatory, utility, finance and economics professionals, the members of which were specifically selected for their ability to serve the needs of Terrebonne in this matter. UPC consultants have represented the Louisiana Public Service Commission (the “Commission”) in similar reviews of generator acquisitions and prudence determinations. Our experts are fully prepared to assist Staff in reviewing all matters related to Terrebonne’ investment in the LEPA Generator and in preparing a written report concerning its findings. We look forward to the opportunity to participate in informal conference calls, meetings and conferences with the Staff, as well as, attend any Council or Committee meetings that the Staff deems necessary.

UPC appreciates this opportunity to present this Proposal. Our professionals are excited about the opportunity to serve Terrebonne as an Independent Technical Consultant in this matter. UPC’s local presence offers Terrebonne the benefits of geographic proximity and a wealth of institutional knowledge. Indeed, our robust understanding of Louisiana’s laws, regulations, procedures, organization, political environment and financial position would allow us to be immediately effective in responding to the needs of Terrebonne and Staff in this matter by virtue of not having to overcome the learning curve that an out-of-state firm might encounter. For more information on our knowledge and experience, please contact the client references that we have provided.

Very truly yours,

R. Lane Sisung  
Managing Director





## B. RESUME QUALIFICATIONS AND EXPERIENCE

### 1. The Sisung Group

UPC is a member of the New Orleans, Louisiana-based Sisung Group, which is comprised of related companies that provide investment banking, asset management, venture capital and business consulting and development services to corporations, individuals, institutions and governmental agencies.

- **United Professionals Company (“UPC”)** offers financial consulting, transaction structuring, business development, real estate development, and revenue and cash flow development services to clients operating in the public, private and non-profit sectors. UPC specializes in the areas of public utility financial and accounting analysis, mergers and acquisitions consulting, healthcare revenue maximization, public infrastructure and facilities development, energy efficiency and project management services.
- **Sisung Securities Corporation (“SSC”)** is a full-service investment banking firm that offers a range of services, including equity and fixed income underwritings, financial advisory services and securities brokerage services in addition to other related financial services. Clients served include public, corporate, retail and institutional entities. SSC is registered with the Securities and Exchange Commission (“SEC”) and is a member of the Financial Industry Regulatory Authority (“FINRA”), the Municipal Securities Rulemaking Board (“MSRB”) and the Securities Investor Protection Corporation (“SIPC”).
- **Sisung Investment Management Services (“SIMS”)** provides investment advisory services to corporate and public institutions, as well as to high net worth individuals. SIMS is an investment advisor registered with the Securities and Exchange Commission.
- **Sisung Capital** provides alternative financing products to small and medium-sized businesses, thus positively impacting economic development in the communities in which it invests. Sisung Capital invests capital and resources in companies in need of funding for growth and profitability. As a licensed Louisiana Capital Company (“CAPCO”) and Business and Industrial Development Corporation (“BIDCO”), Sisung Capital has primarily focused its investments in Louisiana. By leveraging state tax credit incentive programs, Sisung Capital has assisted start-up and expanding Louisiana businesses in raising and investing over \$25 million dollars in communities statewide. Sisung Capital has worked with companies operating in a wide variety of industries including: telecommunications, print manufacturing, construction, weatherization services, oil & gas, healthcare, media and government services sectors.





Unlike most financial firms which focus solely on financial matters, UPC and its affiliated Sisung Group companies have extensive experience in a broad range of financially related areas involving state and local governments. Some of the Sisung Group's unique accomplishments include:

- Serving as an independent outside consultant to the Commission in *Docket No. U-34289, Cleco Power LLC, ex parte. In re: Formula Rate Plan-June 2016 Monitoring Report.*
- Serving as an independent outside consultant to the Commission in *Docket No. U-33848, Cleco Power LLC, ex parte. In re: Formula Rate Plan-June 2015 Monitoring Report.*
- Serving as an independent outside consultant to the Commission in *Docket No. U-33434, Joint Application of Cleco Power, LLC and Cleco Partners, L.P. for: (I) Authorization for the Change of Ownership and Control of Cleco Power, LLC and (II) Expedited Treatment.*
- Serving the Commission as an independent outside consultant on *Docket No. U-33510 Entergy Gulf States Louisiana, LLC's Upcoming Filing Regarding Acquisition of two power blocks located at Union Power Station.*
- Serving the Commission through assisting Commission Staff in participating in and monitoring the Midcontinent Independent System Operator, Inc., Organization of MISO States, and Entergy Regional State Committee related matters.
- Serving as an Outside Technical Consultant in *Docket No. R-26968-Commission, ex parte, In re: Review of the General Order Dated March 12, 1999* by assisting the Commission in the establishment of a clear definition of "pole attachment," and therein clarifying the pedestal issue, clearly defining spacing/measurements of attachments on poles, and evaluating whether the existing pole attachment rental rate formula and rate freeze imposed by the General Order dated March 12, 1999 should continue to remain in effect, and, if not, developing an alternate methodology and verifying a new formula for pole attachment rental rates.



- Serving the Commission on *Docket No. R-32975-Commission, ex parte, In re: Examination of long-term natural gas hedging proposals*, by assisting in: determining whether it is in the public interest for Commission-jurisdictional investor owned utilities to accept long-term (five, seven, ten and fifteen year), fixed-price hedging proposals for natural gas supply contracts, and if so, determining and/or developing an appropriate methodology for expedited, streamlined Commission approval of such contracts.
- Serving the Commission on *Docket No. U-33974 Entergy Gulf States Utilities, L.L.C. ex parte. In re: 2015 Rate Stabilization Plan Filing*, by assisting Staff in reviewing EGSL's Gas Rate Stabilization Plan Filing.
- Serving the Commission on *Docket No. U-33925, Atmos Energy Corporation, ex parte. In re: 2015 Rate Stabilization Clause filing for Trans Louisiana Gas Rate Division*, by assisting Staff in reviewing Atmos's Gas Rate Stabilization Clause Filing for the Trans Louisiana Rate Division.
- Serving the Commission on *Commission, ex parte, In re: Investigation of the retail load assignment between Entergy Gulf States Louisiana, LLC, Vinton Public Power Authority and San Rayburn Municipal Power Agency and certain interstate contract electric power supply agreement* by assisting Commission Staff in the further investigation of the issues contemplated in the above captioned investigation, as well as a determination as to whether the current (or prior) arrangement(s) have an impact on Louisiana-jurisdictional ratepayers.
- Serving as an independent technical consultant in *Docket No. I-33013, Southwestern Electric Power Company, ex parte. In re: 2013 Integrated Resource Planning process for SWEPCO pursuant to General Order dated April 20, 2012*, by assisting the Commission in reviewing and evaluating the Company's integrated resource plan filings, including comprehensive sets of potential resource options, supply-side, demand-side and economic transmission resource options, to determine a base or "reference resource" plan that offers the most economic and reliable combination of resources satisfying the forecasted load requirements.
- Serving as an independent technical consultant in *Docket U-33244 Entergy Louisiana, LLC ("ELL") and Entergy Gulf States Louisiana, LLC ("EGSL"), ex parte, In re: Submission of Business Combination Study regarding potential business combination ("Entergy Business Combination Docket")*.
- Serving the Commission on *Docket No. U-33983 In Re: Docket No. U-33983 Review of Entergy Louisiana, LLC's Motion for Extension of gas Rate Stabilization Plan* by assisting the Commission's Legal Staff ("Staff") by conducting a review of Entergy Louisiana, LLC's Motion for Extension of Gas Rate Stabilization Plan, and assisting with the review of Annual Evaluation Reports for each of the three proposed test years.



- Serving the Commission as an independent outside consultant on *Docket No. U-33605 Joint Application of Entergy Gulf States Louisiana, L.L.C. and Entergy Louisiana, LLC. for Certification of the Louisiana Economic Transmission Project in Accordance with Louisiana Public Service Commission General Order dated October 10, 2013 in Docket No. R-26018.*
- Serving the Commission as an independent outside consultant on *Docket No. U-33645 Application of Entergy Gulf States Louisiana, L.L.C. for Certification of the Lake Charles Transmission Project in Accordance with Louisiana Public Service Commission General Order dated October 10, 2013 in Docket No. R-26018.*
- Providing written and live testimony before the Commission to address and advise the Commission regarding the securitization bonds issued by Entergy Louisiana Investment Recovery Funding I, L.L.C., the designated special purpose entity created by ELL for recovery of the costs related to the Little Gypsy 3 repowering project, and the Commission's issuance of a financing order issued under Louisiana's 2010 enabling legislation, as codified in LA. R.S. 45:1251-1216 (“Entergy Little Gypsy Securitization Docket”).
- Acting as outside consultant to the Commission in reviewing issues related to the evaluation of the proposed transfer of transmission assets in *DOCKET NO. U-32538- Entergy Louisiana, LLC, Entergy Gulf States Louisiana, LLC, Mid South TransCo LLC, Transmission Company Louisiana I, LLC, Transmission Company Louisiana II, LLC, ITC Holdings Corp. and ITC Midsouth LLC, ex parte. In re: Joint Application for Approval of Change of Ownership of Electric Transmission Business, for Certain Cost-Recovery Adjustments, and for Related Relief* and the related dockets before the Federal Energy Regulatory Commission (“ITC Merger Docket”).
- Acting as outside consultants to the Commission in reviewing issues related to the evaluation of *DOCKET NO. 32707- Entergy Gulf States, LLC, In re: Application for Authority to Change Rates, Approval of Formula Rate Plan and for Related Relief* and *DOCKET NO. 32708- Entergy Louisiana, LLC, In re: Application for Authority to Change Rates, Approval of Formula Rate Plan and for Related Relief* (“Entergy Rate Case Dockets”).
- Performing financial analysis and rendering testimony on the proposed issuance and securitization of storm recovery bonds, under La. R.S. 45:1331-1328, for permanent rate-financed recovery of system restoration costs related to Hurricanes Isaac and the replenishment of storm reserve escrow accounts in *DOCKET NO. U-32764 Energy Gulf States Louisiana LLC and Energy Louisiana LLC, ex parte. In re: Joint Application for Recovery in Rates of Costs Related to Hurricane Isaac, Determination of Appropriate Storm Reserve Escrow Amounts and Related Relief* (“Entergy Storm Cost Securitization Docket”).
- Serving the Commission on *Docket No. R-32138-Wastewater Treatment Systems & Operations, LLC, ex parte. in relation to the request for an increase in water and wastewater*





*rates* by assisting in reviewing, documenting and verifying the upgrades that Wastewater Treatment Systems & Operations, LLC has stated it has made in filings in the above-captioned docket.

- Working with Louisiana’s legislative leadership to design a proposed capital outlay revolving loan program to expand capital outlay capacity by leveraging State funds and engaging local government financial participation in capital outlay funding through low cost loans.
- Customizing a cash flow model for Jefferson Parish which establishes protocols for transfers between checking and operating accounts and maximizes investment revenue for a parish-wide pooled cash fund.
- Developing and implementing innovative strategies to assist healthcare providers, local governments, and the Louisiana Department of Health and Hospitals (“DHH”) to finance services through utilization of unused Medicaid Upper Payment Limit Caps (“UPL’s”), Certified Public Expenditures (“CPE’s”), Intergovernmental Transfers (“IGT’s”) and Public Private Partnerships (“PPP’s”).
- Design and administrative management of a statewide financing and construction program for the Louisiana Community and Technical College System including budgeting, accounting, financial advisory services for bond issues, construction fund investment management, board presentations, and other administrative services.
- Proposing and obtaining passage of legislation to allow political subdivisions to diversify their investments into low risk municipal bonds in order to increase investment earnings, and successful implementation and management of such investment programs for our clients.
- Modeling net state tax-supported debt and providing sensitivity analysis and recommendations to the state of Louisiana, Office of the Governor, Division of Administration (“DOA”) regarding the timing and sizing of state debt issues to fund capital outlay needs.
- Comprehensive student housing-related services for the University of Louisiana System, including analysis of needs, financial forecasting, developer solicitation and evaluation/selection, underwriter solicitation and evaluation/selection advisory services for bond issuance, construction fund investment management, review of operating results, and oversight of developer/manager’s ongoing operations.
- Serving the state DOA by providing financial advisory services on an “on-call” basis.
- Assisting the state of Louisiana in securing \$83.5 million to support TOPS scholarships for Louisiana’s young people through acting as financial advisor for the refinancing of the state’s tobacco settlement bonds.





As demonstrated by the above, our professionals are highly experienced in multifaceted areas, including financial analysis, program design, government relations, legislative advocacy, policy initiatives, financing transactions, and legal and regulatory budgeting, planning, and administration.

Provided below are a list of five (5) references who can speak on behalf of the Sisung Group's abilities, integrity, and professional reputation in acting as financial advisor to a private or governmental entity.

Client	Lead Contact	Telephone
Jefferson Parish	Chris Roberts Parish Councilman	(504) 736-6615
Louisiana Community and Technical College System	Dr. Monty Sullivan President	(225) 922-2800
West Jefferson Medical Center (Jefferson Parish Hospital Service District No. 1)	Nancy Cassagne CEO	(504) 349-1102
Louisiana Local Government Environmental Facilities and Community Development Authority ("LCDA")	Ty E. Carlos	(225) 942-6150
State of Louisiana, Office of the Governor, Division of Administration	Barbara Goodson Deputy Commissioner of Administration	(225) 342-7000

More information on The Sisung Group is also available at [www.sisung.com](http://www.sisung.com).



## 2. United Professionals Company

UPC performs the Sisung Group's non-regulated financial advisory and consulting activities, and provides clients operating in the public, private and non-profit sectors with a broad range of services from its offices in New Orleans, Covington, and Baton Rouge. These services include, but are not limited to: financial analysis, transaction structuring, business plan development, real estate development, and revenue maximization. UPC's public sector clients include state governments, parish and county governments, cities, towns, state utility regulatory authorities, school districts, hospitals, levee districts, housing authorities, universities, port authorities, law enforcement districts, charter schools and more.

UPC and its affiliated Sisung Group companies are multifaceted and have extensive experience in a broad range of financially-related areas involving state and local government throughout Louisiana. UPC's dedicated and accomplished staff includes previously high-ranking government and financial institution officials with extensive management and financial experience, in addition to the following fields:

- Investment Banker
- Electrical Engineer
- Financial Analyst
- Attorney
- Certified Public Accountant
- Regulatory Economist
- Published Academic
- Former Public Administrator

Our professionals are highly educated, experienced, and published in multidisciplinary areas including:

- Financial Analysis
- Program Design
- Government Relations
- Legislative Advocacy
- Policy Initiatives
- Financing Transactions
- Legal and Regulatory Budgeting, Planning, and Administration

Successfully utilizing the strengths, talents and expertise of our seasoned professionals, we are able to provide customized, quality service to our clients. Our professionals have represented local, state and federal issuing authorities, cities, parish and county governments, hospital districts, 501(c)(3) corporations, state agencies, state governments and commissions, and corporations.



## **C. SCOPE OF REPRESENTATION**

As a specialty branch of these financial advisory and consulting services, UPC has built a team of regulatory and utility finance and economics professionals, members of which are being specifically selected for their ability to serve the needs of the Terrebonne in this matter. The members of the UPC team are qualified and prepared to review, analyze and issue a report concerning Terrebonne's decision to invest in the LEPA Generator, as well as to assist Terrebonne with potential mitigating efforts related to the impacts of that decision.

Collectively, the UPC professionals possess a full understanding and ability to assist Staff in reviewing the issues related to this matter. The combination of our team members' educational backgrounds, achievements, specific expertise, and prior experience best positions us to provide Terrebonne and Staff with extensive and comprehensive consulting services available to it on this matter.

The resumes of our highly qualified professionals who would be assigned to assist Terrebonne, as well as the functions that would be performed by each, are detailed in *Appendixes A*. We have included a full resume for each staff member and consultant who will be assigned to work on this Proposal, including names, positions, education, and professional experience. UPC reserves the ability to supplement its team, if necessary, in order to provide Terrebonne with the very best service on this Proposal.

### **1. Methodology**

The methodology that UPC proposes to utilize in serving Terrebonne in the matter leverages our team's in-depth understanding of utility regulation and state of Louisiana law and regulatory precedent, the regulatory process, and our team of specially-selected professionals' prior experience serving Terrebonne on related issues.

### **2. Approach**

If UPC is selected as Terrebonne's Independent Technical Consultant, our team would actively work to ensure that Terrebonne and its Staff are provided with any and all resources necessary to complete the scope of representation. The UPC approach uses a collaborative, standardized methodology that ensures efficiency, effectiveness, and proper controls. As such, detailed below is an outline of UPC's proposed approach for assisting in the evaluation of the UPS acquisition prospect. UPC fully understands, however, that if chosen, Terrebonne and its Staff shall determine how the tasks will be carried out.



### 3. Scope

Our understanding of the requested scope is a forensic review of the prudence of the decisions that were made with regards to the Parish of Terrebonne's participation in the Louisiana Energy and Power Authority ("LEPA") 64MW Combined Cycle gas-turbine generator located in Morgan City, Louisiana. Such participation has been accomplished through a combination of a Power Sales Agreement (PSA) and guarantees made to the bondholders who took the PSA as collateral. Although the public announcement that was made contemporaneous with the start-up of the Morgan City generator stated that the new generator would allow the municipalities to reduce their reliance on older, costlier electrical supply options, it is our understanding from conversation that Terrebonne is actually restricted from reducing its legacy capacity. Also, we understand the transmission constraints in the load pocket, and we further understand from conversations these constraints were known at the time of participation, yet the generator was located in Morgan City, which placed the generation into the transmission constraints. There are concerns over the price of the generator and the prudence of its selection and construction. We further understand that the generator decisions were made at, or about the time, that Entergy and Cleco were entering the Regional Transmission Organization or Midcontinent Independent System Operator, Inc.. (MISO), and there are questions around if that impact was considered in the decisions. We also understand that since the generator has been started up that there have been forced shutdowns, indicating construction failures, as well as potential operation and construction management failures.

Based on our understanding above, UPC proposes the following scope:

1. UPC would work with Terrebonne Staff to retrieve all documentation in its possession concerning the LEPA Generator, including contracts, consultant presentations, meeting minutes, internal memos and emails, etc.
2. UPC would review all materials and draft data requests to various parties, including LEPA and past consultants, to address the matters outlined above.
3. UPC would review all initial responses and continue with data requests until adequate responses have been received.
4. In this scope, UPC would either work with a electrical engineer selected by Terrebonne, or would subcontract with an engineer acceptable to Terrebonne for an additional agreed upon fee.



5. Pre-Construction Analysis: UPC would work with the electrical engineer to issue a report which details its findings regarding:
  - a. The decision for the need for additional capacity
  - b. The decision for the amount of capacity included in the participation
  - c. The decision(s) regarding the PSA contract and financing of the generator
  - d. The decisions regarding the siting of the generator
  - e. The decisions regarding the selection of the type of generator constructed
  - f. The decisions in relation to Entergy and Cleco's entrance into MISO
6. Construction and Operation Analysis: UPC and the electrical engineer would supplement the report with additional analysis addressing the following:
  - a. The initial construction design and structural analysis of the generator and interconnections
  - b. The decisions made in construction management
  - c. An analysis of failures, outages, damages and defects associated with the generator
  - d. Incurred and potential future costs and losses associated with past and projected outages and identified defects
  - e. Potential future rate impacts associated with the decisions to participate in the generator and any costs associated with prudence and workmanship of the construction and operation of the generator
7. Future Alternatives Analysis: UPC and the electrical engineer would provide additional analysis and recommendations regarding:
  - a. Potential future costs and need for customer rate increases
  - b. Possible contract remedies that may be available
  - c. Possible coordination with or action against LEPA
  - d. Possible changes in the future business plan for the generator
  - e. Possible corrective actions in the operation and maintenance of the generator
  - f. Possible options for sale/exit of the generator project

#### **4. Scheduling**

UPC estimates a 6-to 9-month period of representation ("Period of Representation"). Within that period, UPS proposes there will be several distinctive task periods including (1) Meeting with Staff; (2) Data Requests; (3) Meetings with Third-Parties; (4) Drafting of Report; (5) Working with Staff and Terrebonne on Future Alternatives.





## **5. Workload Management and Distribution**

UPC's staff utilizes a collaborative and fluid team approach. R. Lane Sisung and Paul T. Chastant, III will serve as contacts to Terrebonne, with Mr. Sisung serving as the primary contact. Mr. Sisung and the team will remain in constant contact with Terrebonne Staff regarding any and all material matters so as to provide seamless coverage for the Commission. Together, we will assess needs, determine deliverables and timelines, coordinate our firm's resources, and schedule meetings with Terrebonne and other parties to provide analysis and advice.

Mr. Sisung will draw upon our individual team members' expertise as needed for understanding and edification on individual issues. By assigning the proper specialist to individual issues as they arise, with Mr. Sisung acting as program administrator, we will be able to effectively meet Terrebonne's needs. All of this resource coordination will take place seamlessly.

We anticipate a close working relationship with the Staff. Staff will have Mr. Sisung and the rest of his team's contact information, and will be encouraged to reach out to Mr. Sisung with any questions or concerns. We believe that our process ensures that the work products and deliverables will exceed the quality standards that Terrebonne expects from the Independent Technical Consultant awarded this contract. UPC fully understands, however, that if chosen, Terrebonne and its Staff shall determine how the tasks will be carried out.





#### D. COST PROPOSAL

UPC is pleased to submit the following price proposal to Terrebonne for consideration.

We estimate that the total cost of labor for the completion of this Proposal would not exceed \$175,000. Our rates per hour vary per consultant from \$80.00/hour to \$400.00/hour.

**Our total labor cost estimate is based on the costs estimated necessary to provide Terrebonne with the services of a dedicated team of finance professionals and specialty utility regulatory consultants. If this project were to take less consulting hours than the hours on which we have based our estimate, our total cost would be lower accordingly.**

We estimate that the total expenses necessary for the completion of the project would not exceed \$5,000. Expenses would also be separately disclosed with proof of such expenses attached. UPC would request reimbursement for only those travel-related expenses that are actually incurred. Expenses, where applicable, would be billed in accordance with state authorized rates as specified in the Travel Policies and Procedures Memorandum issued by the State of Louisiana, Division of Administration in effect at the time such expenses are incurred ("Allowable Expenses"). Any expenses that exceed the Allowable Expenses would be borne by UPC, unless otherwise specified by Terrebonne.

We estimate that the total cost of labor and expenses for the completion of would not exceed \$180,000 (\$175,000 of professional fees + \$5,000 of expenses).

UPC understands that Staff would be able to request, and UPC would be required to provide, billing information at any time upon Staff's Request. Staff, working with UPC, would review all of the bills submitted for payment.

If selected, UPC bills would be rendered in strict accordance with Terrebonne's guidelines. UPC would only charge for actual hours of work performed and costs incurred. All UPC bills would be rendered monthly, and specifically identify and describe all work performed, the person performing such work, the hourly rate, the time and charge for such work, and show the total amount billed to date.







#### **E. CONFLICTS OF INTEREST**

Neither the Sisung Group, nor UPC has knowledge of any conflicts of interest that would impair our ability to serve Terrebonne in this matter.

#### **F. OTHER CURRENT UTILITY CONSULTING REPRESENTATIONS**

Below are outlined a list of other utility consulting matters in which we are currently engaged:

1. UPC also presently serves the Louisiana Public Service Commission (“Commission”) through assisting Commission Staff in participating in and monitoring the Midcontinent Independent System Operator, Inc., Organization of MISO States, and Entergy Regional State Committee related matters.
2. UPC also presently serves the Commission through assisting Commission Staff in participating in and monitoring the Southwest Power Pool Inc. and its Regional State Committee
3. UPC also presently serves as an independent technical consultant in the compliance of *Docket U-33244 Entergy Louisiana, LLC (“ELL”) and Entergy Gulf States Louisiana, LLC (“EGSL”)* [(hereinafter conjunctively referred to as “the Companies”)], *ex parte, In re: Submission of Business Combination Study regarding potential business combination.*
4. UPC also presently serves as an independent outside consultant to the Commission in the compliance of *Docket No. U-33434, Joint Application of Cleco Power, LLC and Cleco Partners, L.P. for: (I) Authorization for the Change of Ownership and Control of Cleco Power, LLC and (II) Expedited Treatment.*
5. UPC also presently serves the Commission as an independent outside consultant the compliance of on *Docket No. U-33510 Entergy Gulf States Louisiana, LLC’s Upcoming Filing Regarding Acquisition of two power blocks located at Union Power Station.*
6. UPC also presently serves the Commission as an outside contract regulatory consultant on *Docket No. R-32975-Commission, ex parte, In re: Examination of long-term natural gas hedging proposals.*
7. UPC also presently serves the Commission on *Commission, ex parte, In re: Investigation of the retail load assignment between Entergy Gulf States Louisiana, LLC, Vinton Public Power Authority and San Rayburn Municipal Power Agency and certain interstate contract electric power supply agreement* by assisting Commission Staff in the further



investigation of the issues contemplated in the above captioned investigation, as well as a determination as to whether the current (or prior) arrangement(s) have an impact on Louisiana-jurisdictional ratepayers.

8. UPC also presently serves on Commission on *Docket No. U-34424 Entergy Gulf States Utilities, L.L.C. ex parte. In re: 2016 Rate Stabilization Plan Filing*, by assisting Staff in reviewing EGSL's Gas Rate Stabilization Plan Filing.
9. UPC also presently serves the Commission on *Docket No. U-33950 In Re: Entergy Louisiana, LLC Compliance Submission Regarding Deactivation of Little Gypsy 1, Ninemile 3, and Willow Glen 2 AND 4, as required by Order No. U-33510*.
10. UPC also presently serves the Commission on *Docket No. U-33782 Entergy Louisiana, LLC and Entergy Gulf States, LLC, Ex Parte Test Year 2014 Formula Rate Plan Filing*.
11. UPC also presently serves the Commission on *Docket No. Docket 34289 Cleco Power LLC, ex parte. In re: 2016 Formula Rate Plan Monitoring Report*.
12. UPC also presently serves the Commission on *Docket No. X- 34345 Audit of Greater Ouachita Water Co. meter-reading, billing, collection and customer-service practices*.
13. UPC also presently serves the Commission on *Docket No. X-34109 Fuel Adjustment Clause Audit of Entergy Louisiana, LLC's charges flowed through its Fuel Adjustment Charge, from the period beginning January 1, 2014 through December 31, 2015 (2014-2015)*.
14. UPC also presently serves the Commission through assisting Commission Staff in *Docket No. U-34354 Application of Southwestern Electric Power Company for Approval of Long-Term Natural Gas Procurement Proposal*.
15. UPC also presently serves the Commission through assisting Commission Staff in *Docket No. X-34341 Entergy Louisiana, LLC Report and Request for Initial Findings Regarding Long-Term Natural Gas Hedging*.
16. UPC also presently serves the Commission through assisting Commission Staff in *Docket No. U-34324 Review of Atmos Energy's Purchased Gas Adjustment*.
17. UPC also presently serves the Commission through assisting Commission Staff in *Docket No. R-34029 In re: Investigation of tax structure issues for all Commission-jurisdictional utilities*.



18. UPC also presently serves the Commission through assisting Commission Staff in Docket No. R-34026 *In re: Investigation of double leveraging issues for all Commission-jurisdictional utilities.*
19. UPC also presently serves the Commission through assisting Commission Staff in Docket No. S-34425 *South Louisiana Electric Cooperative Association vs Allen's T.V. Cable Service, Inc. In re: Petition to Establish Pole Attachment Rental Rates in Accordance with Dispute Resolution Rules.*
20. UPC also presently serves the Commission through assisting Commission Staff in Docket No. S-34426 *In Re: Status of Electric Rates in Louisiana: Where Are We and Where Are We Going?*
21. UPC also presently serves the Commission through assisting Commission Staff in Docket No. R-34407 *Commission, ex parte, In Re: Rulemaking docket to consider whether or not the Commission should exercise its authority over future utility generation deactivation and retirement decisions and the rules and procedures that could apply to any such exercise of authority.*





## G. CONCLUSION

UPC appreciates this opportunity to present Terrebonne with this Proposal to serve as an Independent Technical Consultant to assist Staff in analyzing the decisions regarding the investment in the LEPA Generator and assisting Terrebonne with any future decisions regarding mitigation of the impact of those decisions. As detailed in the sections above, UPC and its affiliated Sisung Group companies are multifaceted and have extensive experience in a broad range of regulated public utilities and financially-related areas. Because we are a Louisiana firm, we take great pride in any and all work that we do that benefits the people of our state, and we believe this project provides just such an opportunity.

UPC has built a team of hand-picked regulatory and utility finance and economics professionals specifically for their ability to serve the needs of Terrebonne in this matter. The UPC team has extensive practical experience in the field of public utility regulation that includes similar practice before the Commission and other regulatory agencies. We look forward to the opportunity to participate in informal conference calls, meetings and conferences with the Staff, as well as, attend any Council or Committee meetings that the Staff deems necessary.

Our professionals have a distinctive style that encourages personal service, excellence and integrity, while our local presence offers Terrebonne the benefits of geographic proximity and a wealth of institutional knowledge about Louisiana's laws, regulations, procedures, organization, political environment and financial position. The aforementioned attributes, combined with our prior experience serving the Commission, would allow us to be immediately effective and responsive to the needs of Terrebonne and Staff. Thus, we believe that our proven track record of exceptional quality and integrity in our dealings, our local Louisiana presence, and our professionals' prior experience and expertise offers Terrebonne an excellent choice for an Independent Technical Consultant in this matter.





Proposal to Terrebonne Parish Consolidated Government for an Independent Technical Consultant

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## **Appendix A: Resumes of the Professionals Assigned to Proposal**





**LAWRENCE J. SISUNG, JR.**

Mr. Sisung earned a Bachelor's degree in Business Education and Accounting and a Master's degree in Administration, Supervision, and Statistics from Northwestern State University.

Mr. Sisung is a fully licensed General Securities Representative (Series 7), General Securities Principal (Series 24), Municipal Securities Principal (Series 53), Direct Participation Program Principal, Financial and Operations Principal (Series 27), Government Securities Principal and a Registered Investment Adviser Representative (Series 65), Investment Banking Representative (Series 79). Mr. Sisung is also a licensed real estate agent and broker with the state of Louisiana. He also holds a license as an insurance agent with the state of Louisiana.

Prior to forming The Sisung Group, Mr. Sisung worked in the public sector for over 20 years, eight of which he served as the Superintendent and Chief Executive Officer of the 35th largest school district in the United States. In this position he oversaw over 7,000 employees, 75,000 students and managed multi-million dollar operating and capital budgets. Mr. Sisung was able to take an early retirement from public service and use his experiences to form The Sisung Group. He has now amassed over four decades of finance, management and development experience as an executive, issuer, project manager, financial adviser, investment consultant, underwriter, asset manager, venture capitalist, real estate developer and general business consultant.

As President of Sisung Securities Corporation, Mr. Sisung has served on underwriting and financial advisory teams that have secured billions in funds. As a managing member of Sisung Investment Management Services, LLC, he has led the acquisition of hundreds of millions of dollars in assets for management and is responsible for the development of the firm's Tactical Asset Allocation investment approach. As a managing member of Sisung Capital, LLC, Mr. Sisung has created a company dedicated to providing alternative financing to small businesses so as to have a positive impact on their economic futures as well as those of the communities in which they reside. As a managing member of United Professionals Company, LLC, Mr. Sisung has created a firm that provides comprehensive assistance and solutions in the areas of business development and real estate projects.

Mr. Sisung is a member of numerous professional and business organizations and has served on FINRA's Business District Conduct Committee and as an arbitrator for FINRA.

Mr. Sisung will assist Terrebonne in this Proposal by lending his advising and consulting expertise on an as needed basis.





## **ROBERT LANE SISUNG**

Mr. Sisung earned a Bachelor of Science degree in Accounting from Louisiana State University. After graduation, he sat for and passed the Certified Public Accountant exam and subsequently attended Loyola University Law School where he earned a Juris Doctorate. After law school, Mr. Sisung earned an LL.M. in Tax Law from the University of Florida. Mr. Sisung is a fully licensed General Securities Representative, a licensed insurance agent in the state of Louisiana, and a member of the Louisiana State Bar.

Mr. Sisung has over two decades of experience in financial, real estate and investment transactions. His most recent projects include successful development and implementation of the Healthcare Finance Consulting and Financial Litigation Services business lines for the Sisung Group. The Sisung Group's work in these endeavors has produced hundreds of millions of dollars for the firms' clients and the state.

The Financial Litigation Services business line has primarily supported governmental entities in cases before tribunals. Mr. Sisung manages an array of financial experts in coordinating a cohesive approach to providing expert witness services for complicated financial and regulatory matters. Mr. Sisung himself also provides expert testimony and assist in the creation of settlements and orders of judgment. His personal involvement in the representation of the Commission in both the proposed ITC Merger transaction, Commission Docket No. U-32538, and the recent Entergy rate cases and related compliance filings, Commission Docket Nos. U-32707 and U-32708, proved critical to the effective safeguarding of Commission-jurisdictional rate payers.

Mr. Sisung's previous endeavors include the successful creation, development and implementation of the corporate finance and mergers and acquisitions operations of Sisung Securities Corporation; the creation and operations of Sisung Capital that include raising and investing millions of dollars in venture capital funds in Louisiana; the creation and operation of the Sisung Film Finance Division; and the growth and management of over \$1 billion dollars in assets under management in Sisung Investment Management Services. Mr. Sisung also manages and directs all Sisung Group real estate, project management, and business development projects ranging from large-scale multi-use developments to multi-facility capital infrastructure projects. Mr. Sisung sits on the investment committee for Sisung Investment Management Services, LLC and also serves as in-house counsel for the five companies that comprise the Sisung Group.

Mr. Sisung will serve as the primary point of contact for Terrebonne, and he will be responsible for coordinating and managing all of our firm's resources for Terrebonne.





**PAUL THOMAS CHASTANT, III**

Mr. Chastant holds a Bachelor of Science in Accounting and a Minor in History from Louisiana State University. He also holds a Juris Doctor from Tulane University Law School. Mr. Chastant is a member of the Louisiana State Bar, a Certified Public Accountant licensed to practice in Louisiana, and a Certified Mergers and Acquisitions Advisor.

Mr. Chastant has accounting and financial advisory consulting experience in areas that include external audit, acquisition due diligence, revenue and expenditure growth projection, litigation support, and business valuation, gained while working as a Financial Consulting and External Audit Staff Accountant with Postlethwaite & Netterville, one of the largest accounting firms in the state of Louisiana. In this position, he assisted publicly traded companies' internal audit departments in assessing European foreign corporate subsidiaries' compliance with Sarbanes-Oxley Act reporting requirements. His financial consulting experience ranges from constructing detailed financial accounting and reporting policies and procedures manuals for clients to consulting on issues of cross-border financial consolidations, US GAAP financial reporting, and SEC reporting and compliance for US-based multi-national, public companies.

While at Tulane, Mr. Chastant's study of the law was concentrated on issues surrounding transaction law, including corporate law, mergers and acquisitions, practical aspects of hostile acquisitions, and corporate taxation. Prior to graduating Tulane, he completed an externship with The Louisiana Supreme Court Clerk of Court, where he was tasked with assisting in an ongoing revision to the Louisiana Supreme Court's Practice and Procedure Rules and assigned a project to begin drafting e-filing rules for the Louisiana Supreme Court.

Today, Mr. Chastant uses his accounting background and his legal expertise in his role as Vice President of Project Development for the Sisung Group. While at Sisung, Mr. Chastant has assisted in the successful development of the Financial Litigation Services Division and has used his qualifications and experience to help create a streamlined approach for financial experts to be able to support attorneys in the provision of litigation support for complex financial transactions. Mr. Chastant has assisted in every aspect from discovery to testimony to drafting of settlement agreements and orders for judgment.

Mr. Chastant will serve Terrebonne as the secondary point of contact in this Proposal. He and Mr. Sisung will be responsible for coordinating and managing all of our firm's resources for Terrebonne.







## **JOHN MAYEAUX**

Mr. Mayeaux holds a Master of Business Administration degree with a concentration in finance in addition to a Bachelor of Science degree in computer science, both from Tulane University. He is a FINRA licensed General Securities Representative (Series 7) and a Municipal Securities Representative (Series 52), Investment Banking Representative (Series 79). Prior to joining Sisung Securities, Mr. Mayeaux worked in investment banking and commercial banking roles for several regional banks.

Mr. Mayeaux currently serves as Senior Vice President for The Sisung Group. His primary duties are with the Capital Markets Group at Sisung Securities. He is responsible for originating and structuring taxable and tax-exempt bond investment banking transactions; for structuring and pricing of interest rate derivatives; and for developing and structuring new and unique financing structures for the firm. He is exceptionally skilled in quantitative financial analysis and complex financial structuring.

Mr. Mayeaux has served as investment banker or financial advisor to Louisiana governmental agencies, 501(c)(3) non-profit organizations, and for-profit businesses since 1996. He is particularly focused on providing financing for capital projects for elementary, secondary and higher education clients. He has served as financial advisor for state debt to the State of Louisiana Division of Administration. He has also served as special consultant and provided testimony to the Louisiana Public Service Commission.

Mr. Mayeaux has created and implemented ground-breaking pooled financing programs for his clients. He has also completed numerous financings for state-sponsored special purpose economic development projects and for Company seeking taxable and tax-exempt industrial revenue bond financing. He is among the leading investment professionals in Louisiana for innovative lease/appropriation secured nonprofit financings.

Additionally, Mr. Mayeaux is a member of the Sisung Investment Management Services investment committee on which he specializes in municipal securities and advises on portfolio strategy. He also serves on the board of directors of Sisung Capital.

Mr. Mayeaux will assist Terrebonne in this Proposal by lending his advising and consulting expertise on an as needed basis.





**LAWRENCE J. SISUNG, III**

Mr. Sisung holds a Master of Business Administration degree with a concentration in economics from Southeastern Louisiana University.

Mr. Sisung is a fully licensed General Securities Representative (Series 7), General Securities Principal (Series 24), Municipal Securities Principal (Series 53), Financial and Operations Principal (Series 27) and Government Securities Principal, Investment Banking Representative (Series 79). Mr. Sisung is also a licensed real estate agent in the state of Louisiana

Mr. Sisung has spent over twenty years representing governmental agencies, political subdivisions, corporations and not-for-profit organizations at the local, state and national levels in the capacity of investment banker, financial advisor, policy advisor and securities structuring agent on billions of dollars of capital financings. He has extensive experience in financial analysis, creative transaction structuring and bringing transactions to market and is currently serving as a financial advisor to the state of Louisiana Division of Administration for state debt. Working in the capacity of investment banker, financial advisor or structuring agent, Mr. Sisung has participated in hundreds of municipal and private tax-exempt and taxable transactions that have brought billions of dollars of debt funding to public agencies. Within the state of Louisiana, he has represented almost every type of qualified issuing authority and has created new financing structures that have changed how certain state agencies raise capital.

In March, 2011, Mr. Sisung provided testimony in his capacity as financial adviser on behalf of the Commission in Docket No. U-30912 (Phase III) that resulted in securitization of over \$200 million in Little Gypsy cancellation costs of an interest rate of about 2%. Since the early 1990's Mr. Sisung has provided written affidavits and testified extensively before the Louisiana State Bond Commission, the State's commission from which state, local and conduit issuers must obtain constitutionally mandated regulatory approval to issue debt. He has also testified before legislative oversight committees in matters dealing public benefit and security transactions.

Mr. Sisung will assist Terrebonne in this Proposal by lending his advising and consulting expertise on an as needed basis.





**J. THOMAS MCGUCKIN, PH.D.**

Dr. McGuckin holds a Bachelor of Arts in Economics from Pomona College, a Masters of Economics from Colorado State University, and a Ph.D. in Economics from the University of Wisconsin. Dr. McGuckin is a member of both the American Economics Association and the National Association of Regulatory Utility Commissioners.

Dr. McGuckin is retired from New Mexico State University where he was a Professor of Economics for thirty-three years. He has also been an associate for the Center for Public Utilities at New Mexico State University, whose program offerings are officially sectioned by the National Association of Regulatory Utility Commissioners.

Dr. McGuckin is an economics expert in the fields of utilities in electricity, water, wastewater, natural gas and solid waste. In this role, he has provided detailed technical and policy analyses and recommendations to numerous state and federal regulatory bodies. He has focused his consulting efforts on performing cost of service analysis, rate analysis and rate design, regulatory policy development, utility governance, and planning and cost allocation processes for investor-owned electric utility companies. His experience has allowed him to build an in-depth knowledgebase on a wide array of topics including: the appropriate accounting standards and practices for electric utilities, resource planning and resource adequacy, cost recovery mechanisms for utilities, regional transmission planning organizations and ancillary services markets, day ahead energy and operating reserves markets and real time energy and operating reserves markets, transmission hedges, annual revenue rights and financial transmission rights, fuel cost recovery, qualified facilities, avoided cost, certification of transmission, certification of generation or power supply purchases, competitive procurement of supply side resources, market forecasting and futures, and federal regulations impacting or potentially impacting utilities' operations and/or policy.

Dr. McGuckin now pulls from his background and experience in serving the Sisung Group as its chief expert regulatory consultant.

Dr. McGuckin will serve Terrebonne in this Proposal by providing economics-related consulting services on an as needed basis.





## **ROBERT VOSBERG**

Mr. Vosberg holds a Bachelor of Science in Engineering from University of Wisconsin, Platteville.

Mr. Vosberg has nearly forty years practicing in the regulated utility space, including over ten years at Alliant Energy as an Energy Delivery Project Manager. He also has experience with the Wisconsin Electrical Cooperative Association, where he was responsible for direct interaction with State and Federal Regulatory bodies including providing testimony.

In this role, Mr. Vosberg also served on committees that provided recommendations to such regulatory bodies for proposed agency rules and regulations. In his role with Scenic Rivers Energy Cooperative, Mr. Vosberg served as the Director of Engineering, where he was responsible for system planning, system protection, equipment procurement, rate schedules, and standards.

Mr. Vosberg has litigation experience related to economic development efforts and other special projects. He has served on local, State and National committees providing technical guidance to various regulatory agencies, regional bodies, economic groups and other associations. Mr. Vosberg has also performed rate equalization studies and other special projects.

Today, Mr. Vosberg provides technical support to various clients relating to new transmission and generation facilities. He has direct responsibility for interactions with multiple Transmission Providers (PJM, MISO including MISO South, ERCOT, SPP, WECC, etc.) for Interconnection and Transmission Service requirements. Mr. Vosberg has extensive knowledge of SERC member utilities including Southern Company, Progress Energy, TVA, Florida Utilities, Electric Municipals and Electric Cooperatives. He provides guidance to clients regarding Transmission Market requirements, including current and future pricing structures, FERC regulatory requirements and State regulatory requirements.

Mr. Vosberg will serve Terrebonne in this Proposal by providing pole attachment expertise and economic-related consulting services on an as needed basis.





### **COURTNEY P. GUPTON**

Ms. Gupton holds a Master of Business Administration degree with a concentration in finance from the University of New Orleans and a Bachelor of Science degree from Southeastern Louisiana University.

Ms. Gupton is licensed as a FINRA General Securities Representative (Series 7) and currently serves as Assistant Vice President for Capital Markets at The Sisung Group. She is responsible for the firm's variable rate bond remarketing, brokerage of bond reinvestment products, day-to-day bond investor operations, and ongoing compliance monitoring for the firm and its clients.

Ms. Gupton is also responsible for developing various analytical and comprehensive reports for universities, school boards, governmental and healthcare clients. She is particularly experienced with the financing and administration of bond funds for various colleges, universities and public school systems.

Ms. Gupton will assist Terrebonne in this Proposal by lending her advising and consulting expertise on an as needed basis.





### **JAKE CHAPMAN**

Jake Chapman joined The Sisung Group in December of 2012 and currently serves as the Accounting & Operations Intern, assisting in the daily accounting and administrative functions of The Sisung Group's New Orleans office.

Prior to joining The Sisung Group, Mr. Chapman worked for over five years with Winn-Dixie, the ninth largest traditional supermarket chain in North America, in various store-level customer service management positions before becoming a district operations trainer, providing store support to newly hired Winn-Dixie associates in both the New Orleans and Baton Rouge areas.

Mr. Chapman is currently pursuing his bachelors of accountancy from the Joseph A. Butt, S.J., College of Business Administration at Loyola University New Orleans, where he has been on the Dean's List every semester. Mr. Chapman also currently serves as the Vice President of Finance for Loyola's chapter of Alpha Kappa Psi, the world's oldest, largest, and most prestigious professional business fraternity.

Mr. Chapman will assist Terrebonne in this Proposal by providing administrative functions for other members of the UPC team on an as needed basis.





Monday, March 12, 2018

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**Item Title:**

Veteran Shelter - START Corporation

**Item Summary:**

RESOLUTION: Authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	2/28/2018	Executive Summary
Resolution	2/28/2018	Resolution
Backup	2/28/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

PROJECT SUMMARY (200 WORDS OR LESS)
START Corporation will be providing a shelter facility to qualifying low-income veterans in Terrebonne Parish, and
TPCG believes that partially funding the services of START Corporation will serve a public purpose and is not gratuitous in light of the benefit provided.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$15,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$15,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_s/Kandace M. Mauldin

Signature

2/28/2018

Date



OFFERED BY:  
SECONDED BY:

RESOLUTION NO. 18-\_\_\_\_\_

A Resolution authorizing the Parish President, Gordon E. Dove, to enter into an agreement with START Corporation to partially fund the services and operations of the Veterans Shelter to be provided and staffed by START Corporation in the amount of \$15,000.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution authorizes the use of public funds and property “for programs of social welfare for the aid and support of the needy”; and

WHEREAS, the Attorney General for the State of Louisiana has determined that the mentally handicapped and developmentally disabled qualify as needy within the meaning of Article VII, Section 14 of the Louisiana Constitution; and

WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

WHEREAS, START Corporation will be providing a shelter facility to qualifying low-income veterans in Terrebonne Parish, and

WHEREAS, TPCG believes that partially funding the services of START Corporation will serve a public purpose and is not gratuitous in light of the benefit provided.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon E. Dove, Parish President to enter into a Cooperative Endeavor Agreement pending Legal review with START Corporation for an amount not to exceed \$15,000.

**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND  
START CORPORATION**

**ARTICLE I.**

1.0 This Agreement has been entered into on the dates set forth herein by and between:

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, (herein sometimes referred to as “**TPCG**”), a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government, by virtue of Terrebonne Parish Council Resolution No. \_\_\_\_\_; and

**START COPORATION** (herein sometimes referred to as “**START**”), a Louisiana non-profit corporation, authorized to do and doing business in the Parish of Terrebonne, State of Louisiana, whose mailing address for the purposes herein is 420 Magnolia Street, Houma LA 70360, herein represented by its duly authorized Executive Director, Casey Guidry;

who, in order to serve the public for the purposes hereinafter stated, declared and acknowledged, as follows:

1.1 WHEREAS, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

1.2 WHEREAS, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

1.3 WHEREAS, La. Const. Art. VII, Section 14 (B) authorizes TPCG to utilize public funds for programs of social welfare for the aid and support of the needy; and

1.4 WHEREAS, START Corporation will be providing a shelter facility to qualifying low-income veterans in Terrebonne Parish, and

1.5 WHEREAS, TPCG believes that partially funding the services of START Corporation will serve a public purpose and is not gratuitous in light of the benefit provided;

1.6 NOW THEREFORE, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and START Corporation, each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

**ARTICLE II. PURPOSE**

2.1 The purpose of this cooperative agreement between START is to partially fund the services and operations of the shelter to be provided and staffed by START located at 453 Grand Caillou Road, Houma, LA 70363.

**ARTICLE III. SCOPE OF SERVICES**

3.1 START will provide a shelter facility to qualifying low-income veterans in Terrebonne Parish.

3.2 START will require that all individuals receiving free shelter must meet objective criteria to insure that the individual is truly needy.

3.3 In consideration for the performance of the services specified in this Cooperative Endeavor, and upon providing adequately documented requests for reimbursement, TPCG agrees to remit up to Fifteen Thousand Dollars and NO/100 (\$15,000) to START.

3.4 During the term of this agreement, the remittance by TPCG to START shall be allotted in accordance with budget as follows:

- 3.4.1 Utilities (Water, Gas, Electricity, Cable, Phone, Internet), \$3,935
- 3.4.2 Housecleaner, Laundry Service, \$1,275
- 3.4.3 Insurance, \$2,400
- 3.4.4 Lawn Maintenance, \$360
- 3.4.5 Supplies (non-food), \$1,675
- 3.4.6 Fuel and Travel, \$720
- 3.4.7 Food Items (Breakfast), \$1,475
- 3.4.8 Repairs (Building/van), \$3,160

#### **ARTICLE IV. TERM**

4.1 The term of this Agreement shall begin on January 1, 2018 and shall terminate on December 31, 2018.

#### **ARTICLE V. TERMINATION**

5.1 This agreement shall be terminated under any or all of the following conditions:

5.1.1 By written mutual agreement and consent of the parties hereto.

5.1.2 For convenience: By thirty (30) days written notice by TPCG to START.

5.1.3 For cause: By either party as a consequence of the failure of the other party to comply with the terms and conditions of this Agreement in a satisfactory manner, proper allowance being made for circumstances beyond the control of the parties.

#### **ARTICLE VI. INSURANCE**

6.1 START shall procure and maintain, for the duration of this agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with START obligations as set forth in this Agreement. Minimum insurance requirements are found in Addendum 1 which is attached and incorporated herein.

#### **ARTICLE VII. INDEMNIFICATION**

7.1 To the fullest extent permitted by law START shall protect, defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government from and against any and all claims, demands, expense, losses, suits, costs, actions, fines, penalties, and liability, whether actual or alleged, arising out of or resulting from injury, sickness, asbestos, lead, hazardous materials, disease or death to any person or the damage, loss, expense or destruction of any property, including loss of use resulting there from, which may occur, be caused by, or in any was result from any damages sustained by an START participant while in the course and scope of his or her duties under the employment of TPCG, or which may occur, be caused by, or in any was result from any actual or alleged act, omission, negligence, misconduct, or strict liability of START, its agents, contractors, sub-contractors, partners, affiliates, directors, officers, employees, servants, volunteers, anyone directly or indirectly employed by it, or anyone for whose acts it may be liable, related to the performance or non-performance of the contract herein entered into, including any and all costs, fines, damages (special, general, or punitive) penalties, expense and/or attorney fees, including but not limited to expert witness fees, incurred by the TPCG as a result of any such claims, demands, losses and/or causes of action including any costs associated with the enforcement of this indemnity provision except those arising out of the sole negligence of TPCG. This indemnification does not apply to any strict liability of the TPCG. START shall investigate, adjust, settle, contest to resolution, resist claims, handle, respond to, provide defense for and defend any such claims, demands, proceedings, judgments, or suits at its sole expense related thereto, even if such claim, proceeding, judgment, demand or suit is groundless, false or fraudulent. TPCG shall not waive any immunity to which it is entitled under law.

## **ARTICLE VIII. NO WAIVER**

8.1 The failure of the either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

## **ARTICLE IX. ASSIGNMENT AND CONTRACTOR**

9.1 Neither party shall assign its rights, privileges and obligations, in whole or in part, in any manner except by operation of law without the prior written consent of the other party. In case of such assignment or succession so consented to, all of the conditions and provisions herein shall apply to the original party and such substituted party.

9.2 START shall not hire for this project contractors, independent or sub-contractors, unless approved in writing by TPCG.

## **ARTICLE X. ENTIRE AGREEMENT/AMENDMENT**

10.1 This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire agreement between the parties and supersedes any and all agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and signed by both parties.

10.2 The recitation and preambles of this agreement are hereby made a part of the terms and conditions of this agreement.

## **ARTICLE XI. COMPLIANCE WITH LAWS**

11.1 The parties hereto and their employees, contractors, and agents shall comply with all applicable federal, state, and local laws and ordinances in carrying out the provisions of this agreement.

## **ARTICLE XII. CHOICE OF LAW AND VENUE**

12.1 To the fullest extent allowed by law, this agreement shall be governed and interpreted by Louisiana Law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

## **ARTICLE XIII. SEVERABILITY**

13.1 In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

## **ARTICLE XIV. FINANCIAL DISCLOSURE**

14.1 TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by the START is below the amount for which an audit is required under La. R.S. 24:513, the TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

## **ARTICLE XV. AUDIT CLAUSE**

15.1 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts of the START which relate to this Agreement, upon request.

## **ARTICLE XVI. FISCAL FUNDING (NON-APPROPRIATION)**

16.1 In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on the TPCG or the LRS as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of the LRS or TPCG, their successors or assigns for any further payments.

## **ARTICLE XVII. DISCRIMINATION CLAUSE**

17.1 START agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and LRS agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended. START agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. START acknowledges and agrees that any act of unlawful discrimination committed by START, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

## **ARTICLE XVIII. LEGAL COMPLIANCE**

18.1 The TPCG shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

## **ARTICLE XIX. FORCE MAJEURE**

19.1 Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

## **ARTICLE XX. EMPLOYMENT OF TPCG PERSONNEL**

20.1 START certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is presently, or at the time of such employment, an employee of the TPCG.

## **ARTICLE XXI. COVENANT AGAINST CONTINGENT FEES**

21.1 START warrants that it has not employed or retained any entity or person to solicit or secure this Agreement, and that it has not paid or agreed to pay any entity or person any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

## **ARTICLE XXII. NOTICES**

22.1 All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:

22.1.1 Terrebonne Parish Consolidated Government  
Attn: Gordon Dove, Sr., Parish President  
8026 Main Street  
Houma, LA 70360

22.1.2. START Corporation  
Attn: Casey Guidry, Executive Director  
420 Magnolia Street  
Houma LA 70360

**ARTICLE XXIII. SIGNATURES**

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of the START Coporation for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

**WITNESSES:** **START CORPORATION**

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
CASY GUIDRY (Date)  
EXECUTIVE DIRECTOR

IN WITNESS WHEREOF, the parties hereto have caused this Cooperative Endeavor Agreement to be signed by the undersigned duly authorized representative of TPCG, for the uses, purposes, benefits and considerations herein expressed, in the presence of the undersigned competent witnesses, at Houma, Louisiana, on the date hereafter shown, to be effective as of the date stated above, after a due reading of the whole document.

**WITNESSES:** **TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT**

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
GORDON E. DOVE (Date)  
PRESIDENT



Monday, March 12, 2018

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**Item Title:**

Rec 2/3 - Softball Lighting

**Item Summary:**

RESOLUTION: IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 TO AWARD A BID FOR THE BAYOU COUNTRY SPORTS PARK SOFTBALL FIELD LIGHTING PROJECT.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/5/2018	Executive Summary
Resolution	3/5/2018	Resolution
Backup	3/5/2018	Resolution



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 TO AWARD A BID FOR THE BAYOU COUNTRY SPORTS PARK SOFTBALL FIELD LIGHTING PROJECT.

PROJECT SUMMARY (200 WORDS OR LESS)
WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;
WHEREAS, on March 2, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 2/3 submitted its request for this Council’s approval for awarding a bid for the Bayou Country Sports Park Softball Field Lighting Project

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_s/Kandace M. Mauldin, CFO

Signature

3/5/2018

Date



OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION IN ACCORDANCE WITH SECTION 21-90 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO APPROVE MONETARY SPENDING FOR A PROJECT, CONTRACT OR PURCHASE WHICH LOUISIANA LAW REQUIRES BE LET FOR BID OR AWARDED THROUGH A REQUEST FOR PROPOSALS PROCESS, AS PROPOSED BY TERREBONNE PARISH RECREATION DISTRICT NO. 2/3 TO AWARD A BID FOR THE BAYOU COUNTRY SPORTS PARK SOFTBALL FIELD LIGHTING PROJECT.

WHEREAS, Section 21-90 of the Terrebonne Parish Code of Ordinances requires each recreation district within Terrebonne Parish to obtain Terrebonne Parish Council approval by resolution for “any monetary spending . . . which Louisiana law requires be let out for bid or be awarded through a request for proposals process”;

WHEREAS, on March 2, 2018, in accordance with Section 21-90, Terrebonne Parish Recreation District Number 2/3 submitted its request for this Council’s approval for the project, contract, or purchase as further described in the attachments to this resolution;

WHEREAS, The Board of the said District advises that the project, contract, or purchase, as proposed, is one which Louisiana law requires be let out for bid or be awarded through a request for proposals process, and, therefore, requests approval via resolution by the Terrebonne Parish Council prior to any action by the District Board; and

WHEREAS, the Terrebonne Parish Council finds the project, contract, or purchase, as proposed and attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council approves the project, contract, or purchase as proposed by and for Terrebonne Parish Recreation District No. 2/3, and directs the District Board to comply with all local, state, and federal laws and regulations when managing the said project, contract, or purchase.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\* \* \* \* \*

I, VENITA CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on \_\_\_\_\_ and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018.

\_\_\_\_\_  
COUNCIL CLERK

TERREBONNE PARISH COUNCIL

TERREBONNE PARISH RECREATION DISTRICT NO. 2/3  
421 Westview Drive  
Houma, LA 70364

March 2, 2018

Terrebonne Parish Consolidated Government  
Council Staff  
8026 Main Street  
Houma, LA 70360

Dear Ms. Chauvin:

The Recreation District No. 2/3 is in need of awarding a bid for the Bayou Country Sports Park Softball Field Lighting Project. Please place on the Council agenda for approval. Attached are the necessary documents from All South.

If any further information is required to process this request, please contact Sonja Labat at (985) 438-4668.

Sincerely,



Sonja Labat  
Accountant

March 2, 2018

Mr. Gary Beeson, Chairman  
**Terrebonne Parish Recreation District 2 - 3**  
421 Westview Drive  
Houma, LA 70364

**Re: Bayou Country Sports Park Softball Field Lighting Project**  
**ASCE Project No. 051-001-06**  
**Recommendation to Award**

Mr. Beeson,

On Tuesday, February 27, 2018 bids for the above referenced project were publicly opened at 2:00 pm. Four (4) bids were received and read aloud, at which time Global Synthetics Environmental, LLC appeared to be the apparent low bidder with a base bid of \$639,000 (see attached Certified Bid Tabulation and submitted bids). After reviewing the bid and finding no apparent mathematical errors, discrepancies or ambiguities, All South Consulting Engineers, LLC recommends awarding the above referenced project to Global Synthetics Environmental, LLC in the amount of \$639,000.00 (Base Bid, No Alternates), contingent upon the contractor meeting all further requirements necessary for the responsible and responsive low bidder, as required by the contract documents.

Thank you and please let me know if you have any questions or require additional information.

Sincerely,

**All South Consulting Engineers, LLC**



Walter P. Medley  
Project Manager

WM/wpm

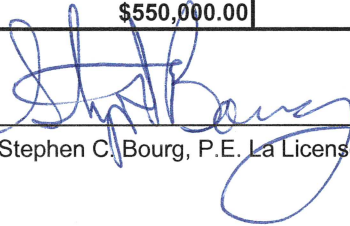
Z:\Projects\051-001-06\Docs\Recommendation to Award.Doc

BID TABULATION FORM  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT RECREATION DISTRICT 2-3  
TPCG PROJECT NO. 051-001-06

BAYOU COUNTRY SPORTS PARK SOFTBALL FIELD LIGHTING PROJECT

BIDS OPENED FEBRUARY 27, 2018  
BASE BID

Item Number	Description	Unit	Qty	Engineer's Estimate		Global Synthetics Environmental, LLC		Ready Power, LLC		CJ's Electrical Service, Inc.		Diamond Electrical Company, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
201-01-00100	Softball Fields Lighting Project - Complete	LS	1	\$550,000.00	\$550,000.00	\$639,000.00	\$639,000.00	\$649,900.00	\$649,900.00	\$697,119.00	\$697,119.00	\$963,494.40	\$963,494.40
TOTAL:				\$550,000.00		\$639,000.00		\$649,900.00		\$697,119.00		\$963,494.40	

Certified Correct:   
Stephen C. Bourg, P.E. La License No. 28240



Global Synthetics Environmental, LLC  
6326 Highland Road  
Baton Rouge, LA 70808  
License No. 52495

2-27-18  
1:54 PM  
Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**

**TO:** Terrebonne Parish Consolidated Government  
Recreation District 2-3  
421 Westview Drive  
Houma, Louisiana 70364  
(Owner to provide name and address of owner)

**BID FOR:** Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06  
(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: \_\_\_\_\_ and dated: \_\_\_\_\_

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1 and 2, 3

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

six hundred thirty-nine thousand Dollars (\$ 639,000<sup>00</sup>)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ N/A)

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ N/A)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

\_\_\_\_\_ Dollars (\$ N/A)

**NAME OF BIDDER:** Global Synthetics Environmental, LLC

**ADDRESS OF BIDDER:** 6326 Highland Road  
Baton Rouge, LA 70808

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 52495

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Charles C. Dawson

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** CEO

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 2/27/18

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**  
**UNIT PRICE FORM**

**TO:** Terrebonne Parish Consolidated Government  
 Recreation District 2-3  
 421 Westview Drive  
 Houma, Louisiana 70364

**BID FOR:** Bayou Country Sports Park  
 Softball Field Lighting Project  
 Project No. 051-001-06

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION</b> <input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# Softball Fields Lighting Project - Complete				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
001	1	LS	\$ 639,000 <sup>00</sup>	\$ 639,000 <sup>00</sup>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REL. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner



# THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

## Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that we **Global Synthetics Environmental, LLC**, 6326 Highland Road, Baton Rouge, LA 70808

as Principal, hereinafter called the Principal, and **SureTec Insurance Company**

a corporation duly organized under the laws of the State of Texas

as Surety, hereinafter called the Surety, are held and firmly bound unto **Terrebonne Parish Consolidated Government Recreation District 2-3**, 421 Westview Dr., Houma, LA

as Oblgee, hereinafter called the Oblgee, in the sum of **Five percent of amount bid**

Dollars(\$ 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, the Principal has submitted a bid for **Bayou Country Sports Park- Softball Field Lighting Project; New Lighting at Five Fields.**

**NOW, THEREFORE**, if the Oblgee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblgee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblgee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblgee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **27<sup>th</sup>** day of **February**, 2018.

Keeli Dawson  
(Witness)

**Global Synthetics Environmental LLC**

{

Charles Dawson (Principal) (Seal)

**Charles Dawson, Managing Member**

**SureTec Insurance Company**

Richard H. Whitley (Surety) (Seal)

Jan Melton  
(Witness)  
**Jan Melton**



Richard H. Whitley (Title)  
**Richard H. Whitley, Attorney-in-fact**

# SureTec Insurance Company

## LIMITED POWER OF ATTORNEY

**Know All Men by These Presents**, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Michael A. McDaniel, Richard H. Whitley, James S. Brown

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Five Million and 00/100 Dollars (\$5,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment shall continue in force until 12/31/2018 and is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

*Be it Resolved*, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

*Attorney-in-Fact* may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

*Be it Resolved*, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20<sup>th</sup> of April, 1999.)

**In Witness Whereof**, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 22nd day of February, A.D. 2017.

SURETEC INSURANCE COMPANY

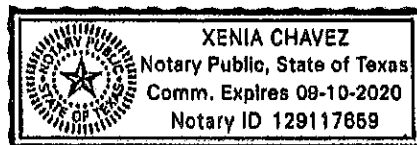
By: John Knox Jr., President

State of Texas  
County of Harris

ss:



On this 22nd day of February, A.D. 2017 before me personally came John Knox Jr., to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



Xenia Chavez  
Xenia Chavez, Notary Public  
My commission expires September 10, 2020

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas, this 22 day of February, 2018, A.D.



M. Brent Beaty  
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.  
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:00 am and 5:00 pm CST.

# CERTIFICATE AS TO CORPORATE PRINCIPAL of GLOBAL SYNTHETICS ENVIRONMENTAL, LLC

I, Charles C. Dawson, certify that I am the Chief Executive Officer of the Corporation named as the Principal within the Bond. I have been appointed, constituted and designated as agent and attorney-in-fact of Global Synthetics Environmental, LLC with full power and authority to act on behalf of the Corporation in all negotiations, bidding and transactions.

This document hereto certifies that Global Synthetics Environmental, LLC is registered with the Louisiana Secretary of State. This certification complies with La. R.S. 38:2212 (B)5.

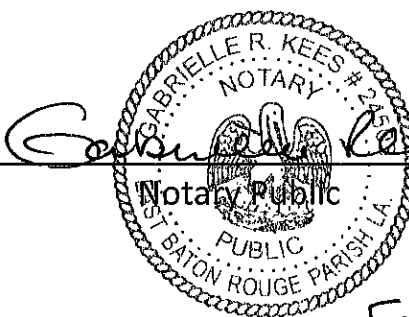


Signature of Affiant

Date: 27 February 2018

CEO

Title of Affiant



at death

Commission Expires

Feb 27, 2018

Date

BAYOU COUNTRY SPORTS PARKS

GIRLS SOFTBALL FIELD LIGHTING

PROJECT 051-001-06

READY POWER, L.L.C.

4809 CLID ST

NEW ORLEANS, LA 70125

STATE LIC: 51843

2-27-18  
1:32 PM

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**

**TO:** Terrebonne Parish Consolidated Government  
Recreation District 2-3  
421 Westview Drive  
Houma, Louisiana 70364  
(Owner to provide name and address of owner)

**BID FOR:** Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06  
(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: ALL SOUTH CONSULTING ENGINEERS, L.L.C. and dated: 1/30/2018  
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1, 2, 3

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

SIX HUNDRED FORTYNINE THOUSAND NINE HUNDRED Dollars (\$ 649,900)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:  
— Dollars (\$ —)

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:  
— Dollars (\$ —)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:  
— Dollars (\$ —)

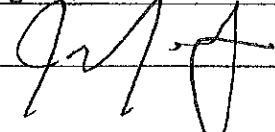
**NAME OF BIDDER:** READY POWER, L.L.C.

**ADDRESS OF BIDDER:** 4809 CLIO ST  
NEW ORLEANS, LA 70125

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 51843

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** JEREMIAH JOHNSON

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** MEMBER

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** 2/27/18

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**  
**UNIT PRICE FORM**

**TO:** Terrebonne Parish Consolidated Government  
 Recreation District 2-3  
 421 Westview Drive  
 Houma, Louisiana 70364

**BID FOR:** Bayou Country Sports Park  
 Softball Field Lighting Project  
 Project No. 051-001-06

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION:</b> <input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# Softball Fields Lighting Project - Complete				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
001	1	LS	. \$649,900	. \$649,900
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION:</b> <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

**Certificate Of Authority Of  
READY POWER, L.L.C.**

---

The undersigned, being all of the managers of Ready Power, L.L.C., a manager managed limited liability company organized and existing under the laws of the State of Louisiana, (hereinafter sometimes referred to simply as the "Company") and as authorized by the articles of organization of the Company and Louisiana Revised Statute 12:1305.C.(5) do hereby certify:

That Jeremiah A. Johnson, member of the Company, be and he/she/they is/are authorized, empowered and directed, for and on behalf of the Company to do any and all things deemed by him/them to be necessary or appropriate for the purpose of carrying out the business activities of the Company, including, without limitation, (i) to bind the Company and execute on behalf of the Company with any person, firm or corporation for any legal purpose, and (ii) to sign and/or execute any and all necessary documents, applications, and/or quotes to make an application for a qualifying public or private bid which binds the Company to perform under the bid, in the event that the Company is the winning qualified bidder.

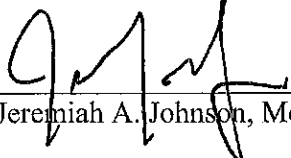
That the following are all of the members of the Company:

Lloyd E. Huck  
Jeremiah A. Johnson

To the extent the authority granted and/or certified herein exceeds or conflicts with any limits of authority placed upon the members and /or managers of the Company by any operating agreement of the Company, the operating agreement of the Company is hereby amended to authorize the above identified member(s)/manager(s), or any one of them acting alone, to act on behalf of the Company and bind the Company in accordance with this Certificate of Authority.

This certification is made on this 27<sup>th</sup> day of February, 2018.

  
\_\_\_\_\_  
Lloyd E. Huck, Member/Manager

  
\_\_\_\_\_  
Jeremiah A. Johnson, Member/Manager

**BID BOND**  
**FOR**

Bayou Country Sports Park Softball Field Lighting Project; Project No. 051-001-06

Date: 2/27/2018

KNOW ALL MEN BY THESE PRESENTS:

That Ready Power, LLC of New Orleans, Louisiana, as Principal, and Hudson Insurance Company, as Surety, are held and firmly bound unto the Terrebonne Parish Consolidated Government Recreation District 2-3 (Obligee), in the full and just sum of five (5%) percent of the total amount of this bid, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Bayou Country Sports Park Softball Field Lighting Project; Project No. 051-001-06

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

Ready Power, LLC  
PRINCIPAL (BIDDER)

Hudson Insurance Company  
SURETY

BY:   
AUTHORIZED OFFICER-OWNER-PARTNER

BY:   
AGENT OR ATTORNEY-IN-FACT (SEAL)

Meghann Catherine Turner, Attorney-in-Fact





## BID BOND POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Meghann Catherine Turner, Garrett Turner, Mary Catherine Turner  
of the State of Louisiana

its true and lawful Attorney(s)-in-Fact, at New York City in the State of New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bid bonds for any and all purposes.

Such bid bonds, when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized, on this 30th day of November, 20 17 at New York, New York.

(Corporate seal)

Attest...  
Dina Daskalakis, Corporate Secretary

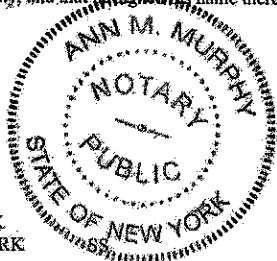
HUDSON INSURANCE COMPANY

By...  
Michael P. Cifone, Senior Vice President

STATE OF NEW YORK  
COUNTY OF NEW YORK SS.

On the 30th day of November, 20 17, before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the Company described herein and which executed the above instrument, that he knows the seal of said Company, that the seal affixed to said instrument is the corporate seal of said Company, that it was so affixed by order of the Board of Directors of said Company, and that he signed his name thereto by like order.

(Notarial Seal)



ANN M. MURPHY  
Notary Public, State of New York  
No. 01MU6067353  
Qualified in Nassau County  
Commission Expires December 10, 2021.

## CERTIFICATION

STATE OF NEW YORK  
COUNTY OF NEW YORK

The undersigned Dina Daskalakis hereby certifies:

THAT the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27<sup>th</sup>, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Company this 27th day of February, 20 18

(Corporate seal)

By...  
Dina Daskalakis, Corporate Secretary

C J's Electrical Service, Inc.  
253 Trinity Lane  
Gray LA 70359

La Lic # 24161

2-27-18  
1:48 PM

Bayou Country Sports Park  
Softball Field Lighting Project  
Project # 051-001-06

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**

**TO:** Terrebonne Parish Consolidated Government  
Recreation District 2-3  
421 Westview Drive  
Houma, Louisiana 70364  
*(Owner to provide name and address of owner)*

**BID FOR:** Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06  
*(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: \_\_\_\_\_

All South Consulting Engineers LLC and dated: January 30, 2018  
*(Owner to provide name of entity preparing bidding documents.)*

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1,2,3

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Six Hundred Ninety-seven Thousand, One Hundred Nineteen & 00/100 Dollars (\$ 697,119.00 )

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**Alternate No. 2** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**Alternate No. 3** *(Owner to provide description of alternate and state whether add or deduct)* for the lump sum of:

N/A Dollars (\$ N/A )

**NAME OF BIDDER:** C J's Electrical Service, Inc.

**ADDRESS OF BIDDER:** 253 Trinity Lane  
Gray, LA. 70359

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 24161

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Greg Marie

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** Vice President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** Greg Marie

**DATE:** Feb. 27, 2018

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**  
**UNIT PRICE FORM**

**TO:** Terrebonne Parish Consolidated Government  
 Recreation District 2-3  
 421 Westview Drive  
 Houma, Louisiana 70364

**BID FOR:** Bayou Country Sports Park  
 Softball Field Lighting Project  
 Project No. 051-001-06

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

<b>DESCRIPTION</b>	<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# Softball Fields Lighting Project - Complete			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
001	1	LS	\$697,119.00	\$697,119.00
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>
<b>DESCRIPTION</b>	<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#			
<b>REF. NO.</b>	<b>QUANTITY</b>	<b>UNIT OF MEASURE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE EXTENSION (Quantity times Unit Price)</b>

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner


## C O R P O R A T E   R E S O L U T I O N

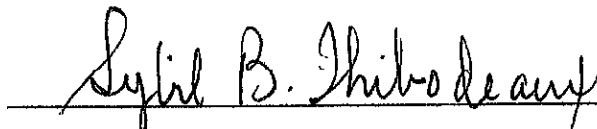
BE IT RESOLVED by the Board of Directors of C J's Electrical Service, Inc., in a meeting duly assembled, that Greg C. Marie, Vice President of the Corporation, be, and he is hereby authorized, empowered and directed for and on behalf of the Corporation to negotiate for and sign any and all bid proposals and/or contracts which this Corporation might enter into for the furnishing of services for the Corporation under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Corporation.

\* \* \* \* \*

We, C J Thibodeaux, President and Sybil Thibodeaux, Secretary/Treasurer of C J's Electrical Service, Inc., do hereby certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of said Corporation held on 2<sup>nd</sup> day of January, 2007, at which meeting all members of the Board of Directors were present and voted thereon and that said Resolution has been spread upon the minute books of the Corporation, and same is now in full force and effect.

WITNESS OUR SIGNATURES this 2<sup>nd</sup> day of January, 2007 at Houma, La.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary / Treasurer

# BID BOND

KNOW ALL MEN BY THESE PRESENTS, That we,

C. J.'s Electrical Service, Inc.

253 Trinity Lane Gray, LA 70359

as Principal, hereinafter called the Principal, and

The Ohio Casualty Insurance Company

175 Berkeley Street Boston, MA 02116

a corporation duly organized under the laws of the State of NH

as Surety, hereinafter called the Surety, are held and firmly bound unto

Terrebonne Parish Consolidated Government Recreation District 2-3

301 Plant Road Houma, LA 70363

as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid

Dollars (\$ 5% )

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Bayou Country Sports Park - Girl's Softball Field Lighting, Project No. 051-001-06

NOW THEREFORE, the condition of this obligation is such that if the aforesaid Principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract, then this obligation to be void; otherwise the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former, but in no event shall liability hereunder exceed the penal sum hereof.

Signed and sealed this 27th day of February A.D. 2018

C. J.'s Electrical Service, Inc.

(Principal)

(Seal)

By:

Shy Mail

Vice President

(Title)

The Ohio Casualty Insurance Company

(Surety)

By:

Trina Cobb

Trina Cobb

Fisher Brown Bottrell Insurance, Inc.



(Attorney-in-Fact)

Sharon D. Inazim

(Witness)

Brody Buckley

(Witness)

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees. To confirm the validity of this Power of Attorney call 610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

## POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Trina Cobb of the city of Jackson, state of MS its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: C. J.'s Electrical Service, Inc.

Obligee Name: Terrebonne Parish Consolidated Government Recreation District 2-3

Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6<sup>th</sup> day of March, 2017.



The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA  
COUNTY OF MONTGOMERY

ss

On this 6<sup>th</sup> day of March, 2017, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA

Notarial Seal  
Teresa Pastella, Notary Public  
Upper Merion Twp., Montgomery County  
My Commission Expires March 28, 2021  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV – OFFICERS – Section 12. Power of Attorney.** Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation –** The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization –** By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 27<sup>th</sup> day of February, 2018.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

MOND



TRICAL  
ANY, INC.

tractors  
ngineers

irline Highway  
Box 15501  
e, LA 70895-5501  
(225) 752-7492

**"BID ENCLOSED"**

PROPOSAL TO:

Terrebonne Parish Consolidated Government  
Recreation District 2-3  
421 Westview Drive  
Houma, LA 70364

PROPOSAL FOR:

Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06

PROPOSAL OF:

Diamond Electrical Company, Inc.  
P. O. Box 15501  
Baton Rouge, LA 70895-5501

LOUISIANA STATE CONTRACTORS LICENSE NUMBER 8470

BID DATE:

February 27, 2018

BID TIME:

2:00 P.M. (C.S.T.)

2-27-18  
12:40pm  
AO

8470



**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**

**TO:** Terrebonne Parish Consolidated Government  
Recreation District 2-3  
421 Westview Drive  
Houma, Louisiana 70364  
(Owner to provide name and address of owner)

**BID FOR:** Bayou Country Sports Park  
Softball Field Lighting Project  
Project No. 051-001-06  
(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: All South Consulting Engineers, LLC and dated: January 30, 2018  
(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1,2,3.

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

Nine hundred sixty-three thousand four hundred ninety-four and forty cents Dollars (\$ 963,494.40)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

N/A Dollars (\$ N/A)

**NAME OF BIDDER:** Diamond Electrical Company, Inc.

**ADDRESS OF BIDDER:** P. O. Box 15501  
Baton Rouge, LA 70895-5501

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 8470

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** Chad R. Scallan

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** Vice President

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** 

**DATE:** February 27, 2018

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* If someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with La. R.S. 38:2212(B)5.

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA RS 38:2218.A is attached to and made a part of this bid.

**SECTION C**  
**LOUISIANA UNIFORM PUBLIC WORK BID FORM**  
**UNIT PRICE FORM**

TO: Terrebonne Parish Consolidated Government  
 Recreation District 2-3  
 421 Westview Drive  
 Houma, Louisiana 70364

BID FOR: Bayou Country Sports Park  
 Softball Field Lighting Project  
 Project No. 051-001-06

**UNIT PRICES:** This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

<input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# Softball Fields Lighting Project - Complete				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
001	1	LS	\$963,494.40	\$963,494.40
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)
<input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.#				
DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	UNIT PRICE EXTENSION (Quantity times Unit Price)

Wording for "DESCRIPTION" is to be provided by the Owner.

All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

-RESOLUTION-

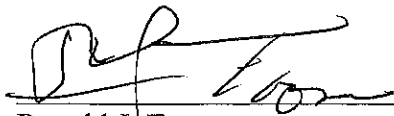
BE IT RESOLVED by the Board of Directors of Diamond Electrical Company, Inc., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Baton Rouge, that Nancy C. Toomer, President of the Corporation, Chad R. Scallan, Vice President and/or Ronald J. Toomer, Secretary/Treasurer of the Corporation, be, and are hereby authorized and empowered to execute any and all bids and contracts of whatever kind on behalf of the Terrebonne Parish Consolidated Government.

-CERTIFICATE-

I, Ronald J. Toomer, Secretary of Diamond Electrical Company, Inc., do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said Corporation at a meeting thereof legally held on the 27<sup>th</sup> day of February, 2018: that said resolution is duly entered into the records of said Corporation; that it has not been rescinded or modified: and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 27<sup>th</sup> day of February, 2018.

SEAL

  
\_\_\_\_\_, Secretary  
Ronald J. Toomer

# **AIA® Document A310™ – 2010**

## **Bid Bond**

**CONTRACTOR:**

*(Name, legal status and address)*

**Diamond Electrical Company, Inc.  
P.O. Box 15501  
Baton Rouge, LA 70895-5501**

**SURETY:**

*(Name, legal status and principal place of business)*

**Western Surety Company  
P.O. Box 5077  
Sioux Falls, SD 57117**

**OWNER:**

*(Name, legal status and address)*

**Terrebonne Parish Recreation District 2-3  
Terrebonne Parish Consolidated Government Purchasing Division  
City of Houma Service Complex  
301 Plant Road  
Houma, LA 70363**

This document has important legal consequences.

Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT: Five Percent (5%) of the Amount Bid-----**

**PROJECT:**

*(Name, location or address, and Project number, if any)*

**Bayou Country Sports Park- Girl's Softball Field Lighting, Project No. 051-001-06**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of February, 2018

Tracy Bradshaw  
(Witness) Tracy Bradshaw

Diamond Electrical Company, Inc.

(Contractor as Principal)

(Seal)

Chad R. Scallan, Vice President  
(Title)

Mary Rhodes  
(Witness)  
Mary Rhodes

Western Surety Company

(Surety)

(Seal)

Tawanda Weatherspoon, Attorney-In-Fact  
(Title)

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Charlotte L Wright, Markham R Mc Knight, Charles E Reagin III, Dwayne Moore, Thomas M Sandahl, Randall K Bonaventure, P Dwayne David, Wendy Arcement, Brenda G Ortego, Trent J Sandahl, Linda Sue Ray, Tawanda Weatherspoon, Stephanie S McKnight, William G McKnight, Individually**

of Baton Rouge, LA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 30th day of June, 2015.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

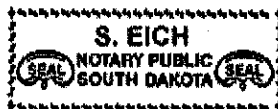
State of South Dakota  
County of Minnehaha

} ss

On this 30th day of June, 2015, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



S. Eich, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 27 day of February, 2018.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

**Authorizing By-Law**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



Monday, March 12, 2018

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**Item Title:**

Civic Center Charitable Gaming Authority

**Item Summary:**

RESOLUTION: Giving the Civic Center Director authority to renew the Civic Center's Commercial Lessor Gaming Application with the LA State Office of Charitable Gaming.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Civic Center Charitable Gaming Authority	3/5/2018	Executive Summary
Civic Center Charitable Gaming Authority	3/5/2018	Resolution
Civic Center Charitable Gaming Authority	3/5/2018	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Gives Civic Center Director authority to renew their Commercial Lessor Gaming Application with the LA State Office of Gaming.

### PROJECT SUMMARY (200 WORDS OR LESS)

This will allow the Civic Center to renew their Commercial Lessor license within the state's deadline for organizations to contract the building for charitable gaming events from July 1, 2018-June 30, 2019.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

This will allow the Civic Center Director to renew the Houma Civic Center's current license with the Louisiana State Office of Gaming through a renewal application process to remain a Commercial Lessor so organizations who are licensed to conduct such activities can rent the facility for charitable gaming events for the time period of one year.

### TOTAL EXPENDITURE

\$500

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL)

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

(YES)

NO

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

(PARISHWIDE)

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*Janel Ricca*

3/12/18

Signature

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. 18-\_\_\_\_\_

WHEREAS, the Terrebonne Parish Consolidated Government desires to lease the Civic Center premises to non-profit organizations for charitable gaming events, and

WHEREAS, Louisiana State charitable gaming laws require the completion of a charitable gaming license application in order to be designated as a Commercial Lessor, and

WHEREAS, the said application requires information on Board of Directors and Stakeholders which does not apply to Terrebonne Parish Consolidated Government, and

WHEREAS, the Terrebonne Parish Consolidated Government and the Terrebonne Parish Council designates Civic Center personnel to complete the application and renew their current Commercial Lessor status, and

WHEREAS, Resolution No. 17-108 authorized Civic Center personnel to execute the State's Charitable Gaming application for the period of July 1, 2017 to June 30, 2018, and

WHEREAS, within the period listed above, we have had one charitable gaming event take place, with a second one booked for April 2018, and

WHEREAS, this resolution will authorize the Civic Center to renew their agreement with the State's Charitable Gaming Office for another year to lease the premises for said events, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Civic Center Director is hereby authorized to renew the charitable gaming application for the Civic Center to remain a Commercial Lessor with the Louisiana State Charitable Gaming office for use of charitable gaming events scheduled between July 1, 2018 and June 30, 2019.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:



Office of Charitable Gaming  
P.O. Box 98502, Baton Rouge, LA 70884  
(225) 925-1835 or (800) 562-9235 FAX (225) 219-1910  
www.ocg.louisiana.gov

License Year 20\_\_\_\_\_

**OFFICE OF CHARITABLE GAMING LICENSE APPLICATION FOR:**

☐ Non-Video Manufacturer ☐ Non-Video Distributor ☐ Private Casino Contractor ☒ Commercial Lessor

☐ Original Application

☒ Renewal

☐ Modify Application

State License Number - CL000276

Please type or print all information.

Official Name of Company <b>Terrebonne Parish Consolidated Government</b>		Company Federal Tax ID Number <b>72-6001390</b>	
Company Doing Business As: <b>Houma Terrebonne Civic Center</b>		Telephone Number of Company <b>(985) 850-4657</b>	
Physical Address (Street, City, State, Zip Code) <b>346 Civic Center Blvd</b>		Parish / County <b>Terrebonne</b>	
Official Mailing Address of Company (Street, City, State, Zip Code) <b>346 Civic Center Blvd</b>		Fax Number of Company <b>(985) 850-4663</b>	
Contact Person <b>Janel Ricca</b>	Title / Position Held <b>Director</b>	Contact Email Address <b>jricca@houmaciviccenter.com</b>	
Mailing Address of Contact Person (Street, City, State, Zip Code) <b>346 Civic Center Blvd., Houma, LA 70360</b>		Office Phone of Contact Person <b>(985) 850-4657</b>	Home Phone of Contact Person <b>( )</b>
Physical Address of Gaming Supplies (Distrib and Manuf Only) Attach list if more than one.		Physical address of gaming facility (Comm. Lessor only) <b>346 Civic Center Blvd., Houma, LA</b>	Parish <b>Terrebonne</b>
Distrib Only – Mark appropriate Sub-Categories: <input checked="" type="checkbox"/> Gaming <input type="checkbox"/> Electronic Dabbers <input type="checkbox"/> Private Contractor			

**The following information will be considered part of the application and must accompany this application.**  
**All information must be filled out completely. Any omission or illegible information will cause delay in approval.**  
**Distributors must be domiciled and reside in the State of Louisiana.**

1. Copy of the company's Articles of Incorporation, By-Laws and Charter, if applicable. (New Applicants only)
2. Copy of the official name registered with the Louisiana Secretary of State ([www.sos.louisiana.gov](http://www.sos.louisiana.gov)), including trade name, if applicable. (New Applicants only)
3. Copy of final **fire marshal report** and local government **occupational permit**, if applicable. (New Commercial Lessors only)
4. Complete "Company's Officials Information Sheet". (page 2)
5. Complete "Company Stockholders List". (page 3)
6. Complete "List of Louisiana Employees". (page 4)
7. Include "Statement of Assets and Liabilities" and "Personal History Record" (every 3 yrs. for Renewals) for all owners of more than 5% and the Company's Officials listed on Page 2.
8. Signed copy of most recent Federal Business Income Tax Return for the company (every 3 yrs. for Renewals). If no company tax return has been filed, the most recent copy of Personal Income Tax Return of owners with more than 5% ownership must be submitted.
9. Copy of current signed lease agreement(s) for all gaming related facilities, if applicable.
10. **NON-REFUNDABLE LICENSE APPLICATION FEE:**  
(Make check payable to: Office of Charitable Gaming) **\$2,500 – Manufacturer** **\$250 – Distributor**  
**\$ 200 – Private Casino Contractor** **\$500 – Commercial Lessor**

**The legally responsible person must sign application in the presence of a notary public.**

I have read this application, and the contents thereof, and do hereby certify that the statements and information contained within this application are true and correct to the best of my knowledge. In addition, I have read, understand, and agree to comply with the statutes which govern charitable gaming in the State of Louisiana contained within LA R.S. 4:701 et seq. as well as the corresponding regulations contained within LAC 42:1.1701 et seq.

Print Name of Authorized Representative <b>Janel Ricca</b>	Position <b>Director</b>	Signature of authorized representative	Date (must match notary date)
Sworn to and subscribed before me this _____ Day of _____, _____			
_____ Notary Public			
Do not write below this line. For office use only.			

Check Number \_\_\_\_\_ Date Entered \_\_\_\_\_ ☐ APPROVED Approved by \_\_\_\_\_

Receipt # **C-** \_\_\_\_\_ Initials \_\_\_\_\_ ☐ DENIED Date \_\_\_\_\_



Monday, March 12, 2018

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**Item Title:**

Civic Center Landscaping & Lawn Maintenance Contract

**Item Summary:**

RESOLUTION: Awarding approval to Green Scapes of Louisiana Inc. for a new 3-year contract for Landscaping & Lawn Maintenance Services at the Civic Center, with no change in fees from the current contract.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Civic Center Landscaping & Lawn Maintenance Contract	3/5/2018	Executive Summary
Civic Center Landscaping & Lawn Maintenance Contract	3/5/2018	Resolution
Civic Center Landscaping & Lawn Maintenance Contract	3/5/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Resolution: Approving the award of a negotiated service contract for Landscaping and Lawn Maintenance Services at the Houma-Terrebonne Civic Center.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution to award the negotiated service contract, with no price increase from the current contract, for Landscaping and Lawn Maintenance Services at the Houma-Terrebonne Civic Center for a period of 3 years beginning April 23, 2018 until April 23, 2021.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Landscaping and Lawn Maintenance Services of Civic Center grounds shall include, but not limited to, mowing, edging, trimming, weeding, pruning, and flower bed trash removal.

### TOTAL EXPENDITURE

\$36,480

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

(ACTUAL)

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

YES

NO

IF YES AMOUNT  
BUDGETED:

\$36,480 Annually

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

(PARISHWIDE)

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*Janel Ricca*

2/26/18

Signature

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO: 18-

A Resolution awarding and authorizing the signing of a service contract for the purpose of Landscaping and Lawn Maintenance Services for the Houma-Terrebonne Civic Center.

**WHEREAS**, Terrebonne Parish Consolidated Government desires to authorize a service contract for the purpose of Landscaping and Lawn Maintenance Services for the Houma-Terrebonne Civic Center to Green Scapes of Louisiana Inc, and

**WHEREAS**, the contract will be effective from April 23, 2018, for the next three (3) years until April 23, 2021, at the negotiated contract prices, terms and conditions, and

**WHEREAS**, Civic Center Management has been very satisfied with the services of Green Scapes of Louisiana Inc. in the current contract term which expires on April 23 2018, and

**WHEREAS**, the Parish Administration concurs with the award of the negotiated service contract for Landscaping and Lawn Maintenance Services for the Houma-Terrebonne Civic Center to Green Scapes of Louisiana Inc, and

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the service contract be awarded for Landscaping and Lawn Maintenance Services for the Houma-Terrebonne Civic Center for a period of three (3) years, at the negotiated unit prices, terms and conditions.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018



Green Scapes of Louisiana Inc.  
493 Industrial Park Road  
Larose, LA 70373  
(985) 693-8893

[greenscapes@viscom.net](mailto:greenscapes@viscom.net)

February 26, 2018

Houma-Terrebonne Civic Center  
Attn: Janel Ricca  
346 Civic Center Blvd.  
Houma, LA 70360

RE: Civic Center Landscaping & Lawn Maintenance Services

As per our discussions, Green Scapes of Louisiana Inc. would like to enter into a contract with the Houma- Terrebonne Civic Center for Landscaping and Lawn Maintenance Services, with no price increase from the current contract. A three-year contract would include Green Scapes providing 36 cuts per year plus landscaping maintenance at the same rate of \$960.00 per visit, with an additional cut per year at no charge.

Thank you,

A handwritten signature in blue ink, appearing to read 'Ronald J. Dufrene, Jr.', with a long, sweeping horizontal line extending to the right.

Ronald J. Dufrene, Jr.  
Green Scapes of Louisiana Inc.



Monday, March 12, 2018

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**Item Title:**

Fletcher Technical Community Center

**Item Summary:**

RESOLUTION: TO AUTHORIZE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND FLETCHER TECHNICAL COMMUNITY COLLEGE.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/6/2018	Executive Summary
Resolution	3/6/2018	Resolution
Backup	3/6/2018	Backup Material





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A RESOLUTION TO AUTHORIZE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND FLETCHER TECHNICAL COMMUNITY COLLEGE.

PROJECT SUMMARY (200 WORDS OR LESS)
The mission of Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering high-quality technical and academic programs to the community of South Louisiana in order to prepare individuals for employment, career advancement, and lifelong learning, and  Fletcher Technical Community College is striving to build a Center for College and Careers

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$150,000		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$15,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_s/Kandace M. Mauldin  
Signature

3/6/18  
Date

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION TO AUTHORIZE PARISH PRESIDENT TO ENTER INTO A  
COOPERATIVE ENDEAVOR AGREEMENT BETWEEN TERREBONNE  
PARISH CONSOLIDATED GOVERNMENT AND FLETCHER TECHNICAL  
COMMUNITY COLLEGE.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

**WHEREAS**, the mission of Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering high-quality technical and academic programs to the community of South Louisiana in order to prepare individuals for employment, career advancement, and lifelong learning, and

**WHEREAS**, Fletcher Technical Community College is striving to build a Center for College and Careers

**WHEREAS**, this career center is going to provide a one-stop-shop for our community where individuals will be able to discover the training and educational opportunities available, and

**WHEREAS**, this career center will provide a variety of services including, but not limited to career and job exploration discover, college admissions, personal and career consulting, academic advising, and

**WHEREAS**, the Center will grow our local economy, and

**WHEREAS**, the funding for this career center is coming from the state through ACT 360 of the 2013 Louisiana Legislative Session which provides for the issuance of bonds for financing capital improvements and facility enhancements contingent upon a 12% private match, and

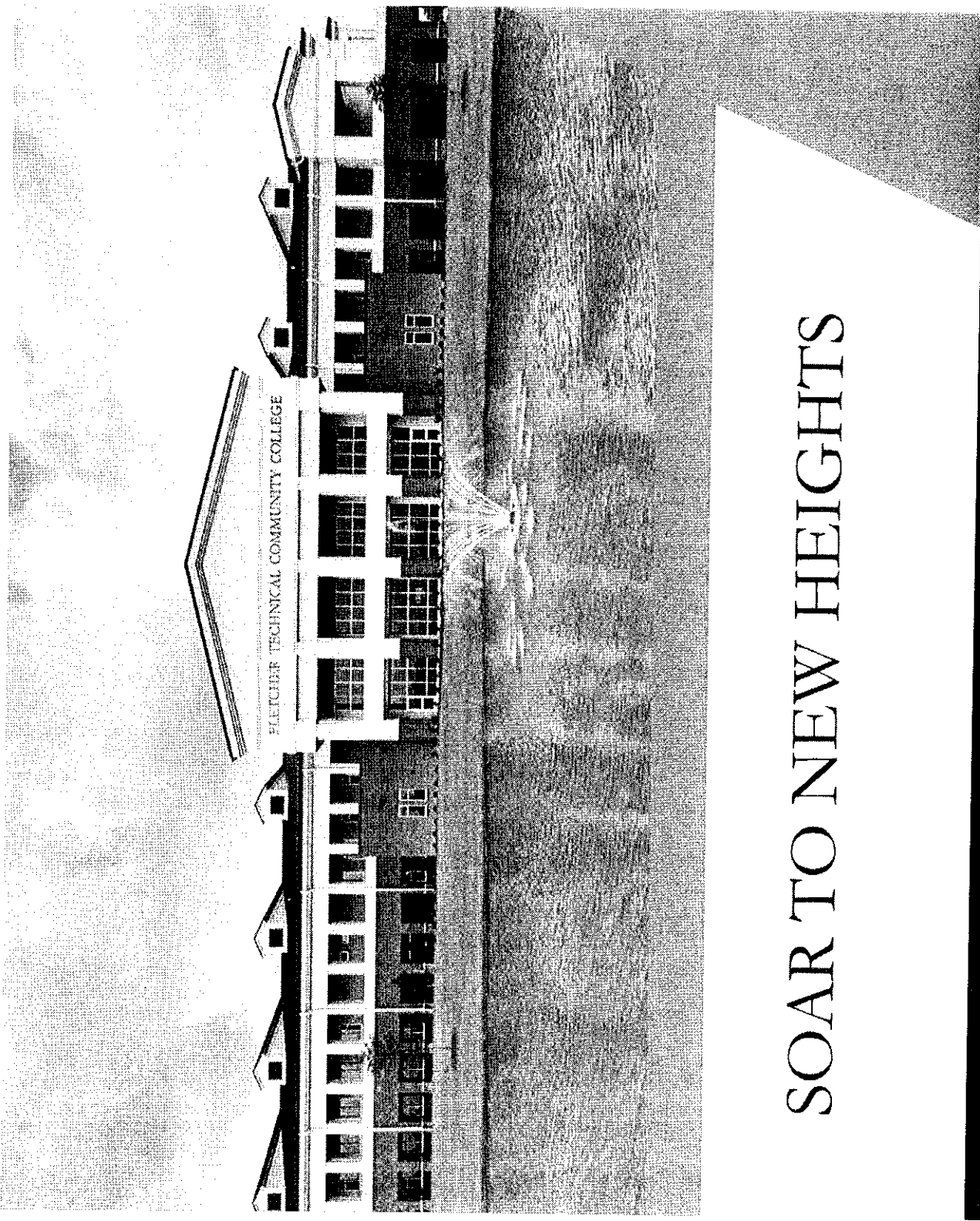
**WHEREAS**, Fletcher Technical Community College has already received \$463,000 private matches but is still in need of \$150,000, and

**WHEREAS**, the Parish has in our 2018 Adopted Operating Budget \$150,000 to Fletcher Technical Community College, and

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, that Parish President, Gordon E. Dove, is authorized to enter into an Cooperative Endeavor Agreement with Fletcher Technical Community College, subject to approval by legal counsel for the Parish.



FOUNDATION



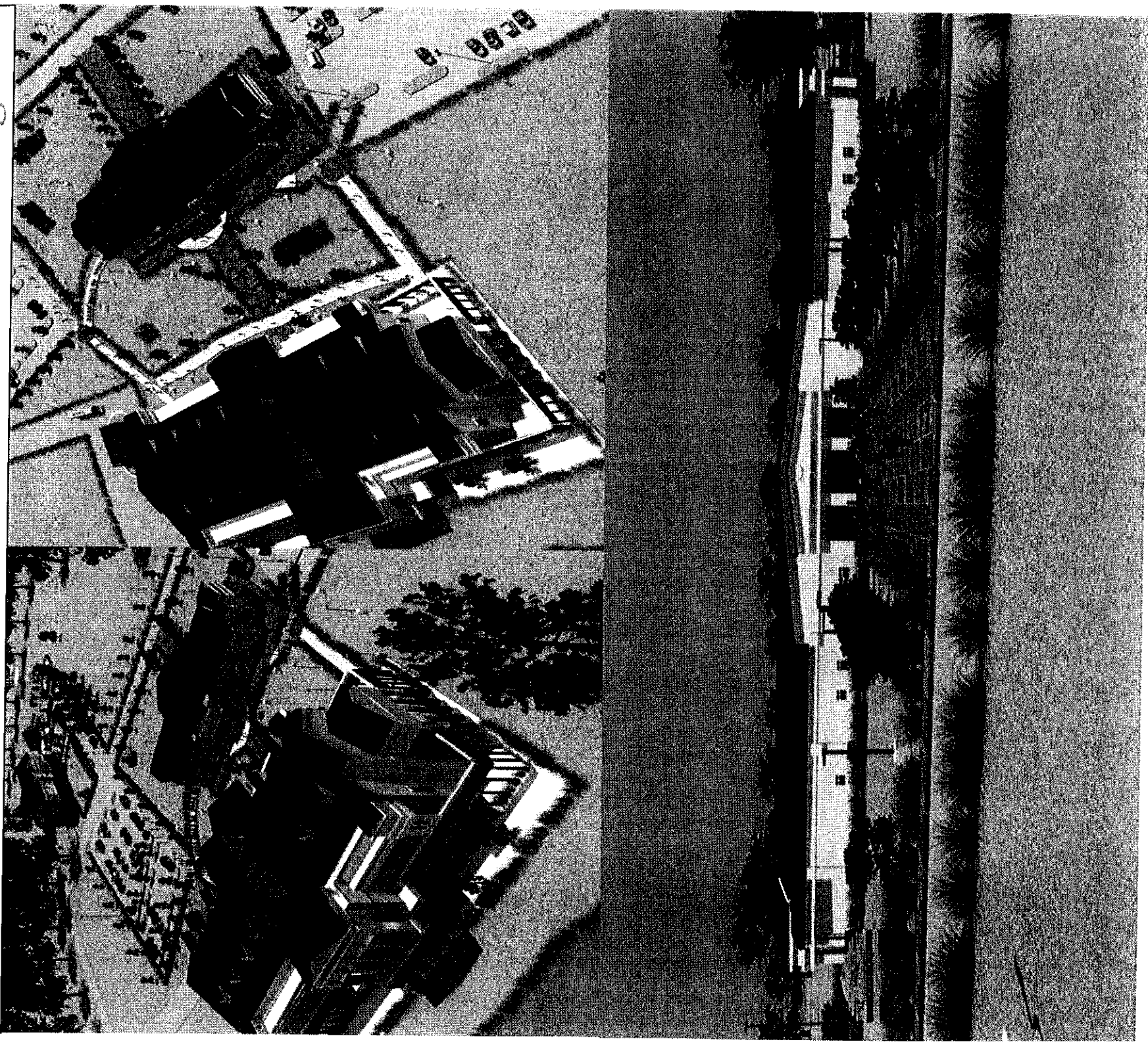
SOAR TO NEW HEIGHTS

[www.fletcher.edu](http://www.fletcher.edu)

(985) 448-7920

# Invest in the Future of Our Community!

## Center for College and Careers - Renderings





## Center for College & Careers

Increase in Students ► Increase in Graduates ► Increase in Workforce

## INVEST IN THE FUTURE

The future of our community depends on supporters like you! To fuel the growing workforce in our community, Fletcher Technical Community College plans to build a center that will start the formation of a unified campus that will serve as a gateway to access for training and education. The new building will:

- Serve as a one-stop-shop for our community where individuals will be able to discover the training and educational opportunities available.
- The center will provide a variety of services including, but not limited to career and job exploration discovery, college admissions, personal and career counseling, academic advising in addition, short-term training opportunities.
- Workforce connection opportunities encompassing areas for company recruiting efforts, resume writing workshops, mock interviews, computer stations for job searches, industry job postings, electronic portfolio stations, soft skills simulations, and financial literacy.
- Grow our local economy by reducing unemployment and providing career opportunities for high school students, under-educated individuals, & the under-employed workforce of our Region.

## GIVE BACK

- **Our fundraising goal: \$613,636 in private funding. The state match: \$4.5 million.**
- A local investment of \$613, 636 will return more than \$3 million annually in new salaries to our local economy.

Total Project: \$5,113,636



# ABOUT FLETCHER

Fletcher Technical Community College (Fletcher) **believes** that everyone should have access to training and education so that they can support themselves and their family. Fletcher believes that our Louisiana Community and Technical College System is rebuilding America's middle class. To accomplish our mission of offering quality technical and academic programs to citizens of South Louisiana we believe that every individual should have access to information on careers and jobs available. Fletcher prepares individuals for employment, career advancement, and lifelong learning.

Fletcher Technical Community College has a unique opportunity to utilize State bond sales to create a physical space for the Center for College and Careers. This space will allow the college to centralize services in one facility where members of the community can come to have all of their questions answered. The timeline for the opportunity for State funding is short. The anticipated sales of bonds for the project will commence in spring 2018. Help us in meeting our 12% community match so that we can establish a center that will be a beacon of hope for our community for generations to come.

## ABOUT ACT 360

In May 2013, the Louisiana House of Representatives approved Senate Bill 204, now called ACT 360 of the 2013 Louisiana Legislative Session, as a statewide initiative to improve Louisiana's Community and Technical College facilities. In accordance with the Act, the entire Louisiana Community and Technical College System became eligible for the issuance of bonds for financing of capital improvements and facility enhancements contingent upon a 12% private match of the assigned state match for each College.

Under the ACT, Fletcher Technical Community College applied for a new facility, known as the Center for College and Careers. The center will enhance the College by providing a one-stop-shop for our students, community, and industry partners.

## BOARD OF DIRECTORS

---

Ben Malbrough | Joey Fontenot | Marguerite Knight | Hugh Caffery | Travis David | Al Ledet  
L. J. Folse | Stephen Smith | Kenneth Wood Sr. | Glenn Lee Buquet | Dr. Raja Talluri | Kevin George  
Jonathan Terrell | Jane Arnette | Mark Danos | Troy Remy | Yvette Archuleta-Tudury | Dr. Kristine Strickland



F L E T C H E R T E C H N I C A L C O M M U N I T Y C O L L E G E

## F O U N D A T I O N

For more information, contact Foundation@fletcher.edu or (985) 448-7920.

## Kandace Mauldin

---

**From:** Chandler LeBoeuf [Chandler.LeBoeuf@fletcher.edu]  
**Sent:** Tuesday, March 06, 2018 11:09 AM  
**To:** Kandace Mauldin; Kristine Strickland  
**Subject:** RE: Information  
**Attachments:** Fletcher - Center for College and Careers 3.6.2018.pdf

Hi Kandace-

I have attached a document that should encompass all of the information you may be looking for. Please let me know if anything is missing.

To answer your questions below, the building will be called the Center for College and Careers. The program is called ACT 360 of the 2013 Louisiana Legislative session. Finally, as mentioned above I tried my best to include everything in this one document.

I will prepare packets tomorrow and deliver on Friday, before Mondays meeting.

Thanks,  
Chandler

W. Chandler LeBoeuf, M.Ed.  
Executive Director of Institutional Advancement & Fletcher Foundation  
Fletcher Technical Community College  
1407 Highway 311 Schriever, LA 70395  
[chandler.leboeuf@fletcher.edu](mailto:chandler.leboeuf@fletcher.edu)  
Office Location: Schriever Campus, Suite 200, Room 200-H  
985.448.7920 (office) / 985.448.7997 (fax) / 225.324.6654 (cell)  
[www.fletcher.edu](http://www.fletcher.edu)



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**From:** Kandace Mauldin [<mailto:kmauldin@tpcg.org>]  
**Sent:** Tuesday, March 6, 2018 7:12 AM  
**To:** Chandler LeBoeuf <[Chandler.LeBoeuf@fletcher.edu](mailto:Chandler.LeBoeuf@fletcher.edu)>; Kristine Strickland <[Kristine.Strickland@fletcher.edu](mailto:Kristine.Strickland@fletcher.edu)>  
**Subject:** Information

I am working on putting everything together and need some information.

- It is a Career Center that is being built, right?
- Can you tell me the program that you are participating with the state?
- Also, can you send me the additional handouts you said you had on this specific project?

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768



Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND FLETCHER TECHNICAL COMMUNITY COLLEGE  
FOR CENTER FOR COLLEGE AND CAREERS**

This agreement is entered into on the dates set forth herein by and between:

**I. PARTIES**

1.1. **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, a political subdivision of the State of Louisiana, with a mailing address of PO Box 2768, Houma LA 70361, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government (“TPCG”), by virtue of Terrebonne Parish Council Resolution No. \_\_\_\_\_; and

1.2. **FLETCHER TECHNICAL COMMUNITY COLLEGE**. (“Fletcher”) a non-profit corporation, authorized to do and doing business in Terrebonne Parish, State of Louisiana, whose mailing address for these purposes is 1407 Highway 311, Schriever LA 70395, and represented herein by Kristine Strickland, its Chancellor, as per the attached Resolution of said corporation;

**II. PREAMBLES**

2.1. **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “[F]or a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”;

2.2. **WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and

2.3. **WHEREAS**, the mission of Fletcher Technical Community College is an open-admission, two-year public institution of higher education dedicated to offering high-quality technical and academic programs to the community of South Louisiana in order to prepare individuals for employment, career advancement, and lifelong learning, and

2.4. **WHEREAS**, Fletcher Technical Community College is striving to build a Center for College and Careers

2.5. **WHEREAS**, the Fletcher has requested TPCG to contribute towards the 12% private match for the construction of the Center; and

2.6. **WHEREAS**, the TPCG wishes to assist the Fletcher with this construction to help provide a one-stop-shop for our community where individuals will be able to discover the training and educational opportunities available, and

2.7. **WHEREAS**, this career center will provide a variety of services including, but not limited to career and job exploration discover, college admissions, personal and career consulting, academic advising, and

2.8. **WHEREAS**, the Center will grow our local economy, and

2.9. **WHEREAS**, TPCG finds that any expenditure or transfer of public funds according to the terms of this cooperative endeavor, taken as a whole, is not gratuitous, and that it has a demonstrable, objective, and reasonable expectation of receiving at least equivalent value in exchange for the expenditure or transfer of its public funds; and

2.10. **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and Fletcher, represented herein by the undersigned, duly authorized to act herein respectively pursuant to the aforementioned authorities, agree to the following:

### **III. SCOPE OF SERVICES**

- 3.1. TPCG shall provide One Hundred Fifty Thousand (\$150,000) Dollars, on a one-time only basis, to Fletcher as part of their 12% match for the construction of the Center for College and Careers.
- 3.2. The funds provided by TPCG shall be solely used to towards the local match for the Center for College and Careers, Fletcher shall be indebted to the TPCG in the full amount of the funds provided by TPCG herein.
- 3.3. The term of this Agreement shall begin on April 1, 2018 and shall terminate on December 31, 2018.

### **IV. INDEMNIFICATION**

- 6.1. Fletcher agrees to defend, indemnify, save, and hold harmless the Terrebonne Parish Consolidated Government, including all parish departments, agencies, councils, boards and commissions, their officers, agents, servants and employees, including volunteers, from and against any and all claims, lawsuits and demands for damages under any theory of liability as allowed by law, whether contractual, tortious, or implied, arising from this agreement, whether for breach of contract, injury or death to any person, or for the damage, loss or destruction of any property, including loss of use, which may occur or in any way grow out of any breach, act or omission, whether intentional or unintentional, and any negligence, or liability of Fletcher, its subcontractors, agents, servants, officers and/or employees, related to the performance or nonperformance of this Agreement or obligations herein entered into, including and as a result of any such claims, lawsuits and demands, Fletcher agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suits related thereto, at its sole expense, even if such claim, demand or suit is groundless, false or fraudulent. Damages are defined to include, but not be limited to, general, special, punitive, exemplary, delay, attorney fees, court costs, fines, penalties, interest, and/or expenses.
- 6.2. In the event of joint and concurrent negligence of both the Fletcher and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to the TPCG under Louisiana law and without waiving any defenses of the parties hereto.

### **V. TERMINATION**

This agreement is temporary and shall terminate upon the satisfactory performance of the parties hereto, or upon the violation of the conditions of this agreement. This agreement may also be terminated by written mutual agreement and consent of TPCG and Fletcher, or by thirty (30) days written notice by any party to the other. Fletcher's obligations under this agreement shall remain in effect after termination.

### **VI. COMPLIANCE WITH LAWS**

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this agreement.

### **VII. CHOICE OF LAW**

This agreement shall be governed by Louisiana law and the provisions of this agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

### **VIII. NON-APPROPRIATION**

Notwithstanding any provisions herein, in the event sufficient funds are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this agreement may be terminated by TPCG giving notice to Fletcher of such facts and the Parish's intention to terminate its obligation.

**IX. ASSIGNABILITY**

The parties shall not at any time assign this Agreement or part hereof, or any right or privilege granted hereby, without prior written consent of the other, which shall not be arbitrarily withheld. The provisions of the agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**X. LEGAL CONSTRUCTION**

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this agreement.

**XI. AMENDMENT**

No amendment to this agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

**XII. NO WAIVER**

The failure of either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

**XIII. NOTICES**

All notices, requests, demands and other communications required or permitted hereunder shall be in writing and shall be given by 1) hand delivery; (2) first-class registered or certified mail with postage prepaid; (3) or overnight receipt courier service to the addresses of the parties first appearing above. The addresses may be changed by appropriate notice to the other party.

**XIV. FINANCIAL DISCLOSURE AND AUDIT**

16.1. All parties acknowledge that this Agreement involves a governmental entity. Therefore, each recipient may be audited in accordance with R.S. 24:513. If the amount of public funds received by the provider is below the amount for which an audit is required under R.S. 24:513, the transferring agency shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

16.2. All parties acknowledge that this Agreement involves a governmental entity. It is hereby acknowledged that the Louisiana law provides that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records and accounts which relate to this Agreement, upon request. Records shall be made available during normal working hours for this purpose.

**XV. ENTIRE AGREEMENT**

This Agreement, including its attachments and its preambles, and any applicable state and federal laws pertinent hereto, comprises the complete and exclusive statement of the agreement of the Parties concerning the subject matter hereof, and supersedes all previous statements, representations, and agreements concerning the subject matter hereof.

**XVI. SIGNATURES**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

17.1. FLETCHER TECHNICAL COMMUNITY COLLEGE:

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 2018, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of \_\_\_\_\_, Parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

\_\_\_\_\_  
By: Kristine Strickland  
Title: Chancellor  
\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

TERREBONNE PARISH CONSOLIDATED GOVERNMENT:

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 2018 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, Terrebonne Parish, Louisiana after a thorough reading of the whole.

WITNESSES:

\_\_\_\_\_  
X: \_\_\_\_\_  
BY: GORDON E. DOVE, PARISH PRESIDENT  
\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC





Monday, March 12, 2018

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**Item Title:**

Purchase of Surplus Generator from St. John the Baptist Parish for the Petit Caillou Drainage Pump Station

**Item Summary:**

RESOLUTION: Purchase of Surplus Generator with Diesel Drive Engine, Enclosure, Transformer, Other Electrical Components and Associated Wiring all Mounted onto a Trailer, from St. John the Baptist Parish.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/7/2018	Executive Summary
Resolution	3/7/2018	Resolution
Invoice	3/7/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish

PROJECT SUMMARY (200 WORDS OR LESS)
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish to be used as an emergency generator at the new Petit Caillou Drainage Pump Station

TOTAL EXPENDITURE				
\$50,000				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$50,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

WHEREAS, St. John the Baptist Parish has a surplus 1250 Kw Cummins Power Generator with a Cummins diesel drive engine, a weather tight enclosure, transformer, other electrical items and wiring, all mounted onto a trailer, originally purchased from the LOUISIANA FEDERAL PROPERTY ASSISTANCE PROGRAM for the amount of \$50,000.00 that the Terrebonne Parish Consolidated Government wishes to purchase for the same purchase price of \$50,000.00, and

WHEREAS, after careful review by Mike Toups, Parish Manager and physical inspection by Forced Gravity Superintendent, Mr. Carl Ledet and one of TPCG's diesel mechanics, it has been determined that the quoted price of Fifty-Thousand Dollars and No Cents (\$50,000.00) is a more than fair price for this generator and that it be accepted, and

WHEREAS, the Parish Administration has recommended the acceptance of the quoted price for the aforementioned Generator at the cost of Fifty Thousand Dollars and No Cents, (\$50,000.00) as per the attached invoice.

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and the purchase of the Generator be accepted as per the attached documents.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairwoman declared the resolution adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on \_\_\_\_\_, 2018 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

# ST. JOHN THE BAPTIST PARISH

March 5, 2018



## INVOICE # 18-1001

Bill To		Ship To	
<b>Customer</b>	Terrebonne Parish Consolidated Government	<b>Recipient</b>	Terrebonne Parish Consolidated Government
<b>Customer ID#</b>	Mike Toups, Parish Manager	<b>Address</b>	8026 Main Street, 7th Floor Houma, LA 70360
<b>Address</b>	P.O. Box 2768 Houma, LA 70361	<b>Phone</b>	(985) 868-5050
<b>Phone</b>	(985) 868-5050		
<b>Payment Due</b>	April 5, 2018	<b>Delivery Date</b>	[Select Date]
<b>Purchase Order #:</b>	1820914	<b>Shipping Method</b>	<b>Customer will pick up</b>
<b>Payment Terms</b>	Net 30	<b>Shipping Terms</b>	[Terms]

Qty.	Item#	Description	Unit Price	Discount	Line Total
1		Generator, 1250 KW Cummins Power Generation 2011 DQGAA A040K253 SN: L110283040	50,000.00		50,000.00
Total Discount					
Subtotal					50,000.00
Sales Tax					
Total					50,000.00

Thank you for your business!

### St. John the Baptist Parish

1801 W. Airline Highway, Laplace, LA 70068 |  
p.(985) 652-9569 | f.(985) 652-4131 |



Monday, March 12, 2018

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**Item Title:**

MARFO Parking Lease

**Item Summary:**

INTRODUCING AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A CONTRACT OF LEASE WHEREIN THE TPCG LEASES FROM MARFO, INC. PARKING SPACES LOCATED ALONG MAIN STREET BETWEEN THE GOVERNMENT TOWER AND BARROW STREET IN HOUMA, LOUISIANA FOR USE BY THE PUBLIC, AND TO AMEND THE 2018 ADOPTED OPERATING BUDGET OF THE TPCG ACCORDINGLY AND CALLING A PUBLIC HEARING ON MARCH 28, 2018 AT 6:30 P.M.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/7/2018	Executive Summary
Ordinance	3/7/2018	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A CONTRACT OF LEASE WHEREIN THE TPCG LEASES FROM MARFO, INC. PARKING SPACES LOCATED ALONG MAIN STREET BETWEEN THE GOVERNMENT TOWER AND BARROW STREET IN HOUMA, LOUISIANA FOR USE BY THE PUBLIC, AND TO AMEND THE 2018 ADOPTED OPERATING BUDGET OF THE TPCG ACCORDINGLY

PROJECT SUMMARY (200 WORDS OR LESS)
The Terrebonne Parish Consolidated Government is authorized to lease real property by ordinance, per Terrebonne Parish Charter Section 2-11 and Section 5-06(b); and via Terrebonne Parish Council Ordinance 8925, the Council authorized administration to negotiate for a sale or lease of certain parking spaces adjacent to Main Street situated between the Government Tower and Barrow Street in Houma, Louisiana to provide additional parking spaces for patrons of the Government Tower

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See Above

TOTAL EXPENDITURE		
\$8,381		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	<u>NO</u>	YES
IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin  
Signature

3/7/18  
Date

OFFERED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

AN ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, A CONTRACT OF LEASE WHEREIN THE TPCG LEASES FROM MARFO, INC. PARKING SPACES LOCATED ALONG MAIN STREET BETWEEN THE GOVERNMENT TOWER AND BARROW STREET IN HOUMA, LOUISIANA FOR USE BY THE PUBLIC, AND TO AMEND THE 2018 ADOPTED OPERATING BUDGET OF THE TPCG ACCORDINGLY**

WHEREAS, Section 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, the Terrebonne Parish Consolidated Government is authorized to lease real property by ordinance, per Terrebonne Parish Charter Section 2-11 and Section 5-06(b); and

WHEREAS, via Terrebonne Parish Council Ordinance 8925, the Council authorized administration to negotiate for a sale or lease of certain parking spaces adjacent to Main Street situated between the Government Tower and Barrow Street in Houma, Louisiana to provide additional parking spaces for patrons of the Government Tower; and

WHEREAS, the owner, unwilling to sell the space to TPCG, has negotiated for an annual lease in consideration of TPCG's monthly payment of \$2,095.16; and

WHEREAS, the 2018 Adopted Operating Budget needs to be amended for the 2018 lease payments for a total of \$8,381, and

WHEREAS, the funding for these payments is coming from the General Fund Fund Balance, and

WHEREAS, Terrebonne Parish Consolidated Government believes the lease of these parking spaces will aid patrons of the Government Tower who are unable to access the Government Tower through the raised parking garage, and TPCG desires to enter into a lease for those parking spaces; and

NOW THEREFORE BE IT ORDAINED that, should the Parish President determine the lease is beneficial to the Parish, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes the Terrebonne Parish President to execute the contract of lease between the Terrebonne Parish Consolidated Government and MARFO, Inc. for TPCG's lease of the parking spaces, not inconsistent with the attached contract, and in an annual rental amount not to exceed \$25,142.00, as approved by the legal department.

NOW THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Council on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the parking lease payment (Attachment A)

THERE WAS RECORDED:

YEAS:

NAYS:  
ABSTAINING:  
ABSENT:

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHAIR

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2018 subsequently ratified by the assembled Council in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2018 at which meeting a quorum was present.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

**ATTACHMENT A - MARFO Parking Lease**

	<b><u>2018</u></b>		
	<b><u>Adopted</u></b>	<b><u>Change</u></b>	<b><u>Amended</u></b>
Land Rental	500	8,381	8,881
Fund Balance (decrease)	n/a	(8,381)	n/a



Monday, March 12, 2018

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**Item Title:**

2018 Various Items for Budget Amendment

**Item Summary:**

CONSIDER THE INTRODUCTION OF AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Civic Center, \$0

a. add Assistant Operations Supervisor b. delete Electrician Engineering Foreman

II. Re-class Several CDBG Recovery Projects, Net Affect - \$0  
and calling a public hearing on said matter on March 28 at 6:30 pm

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2018 Various Items for Budget Amendment	3/8/2018	Executive Summary
2018 Various Items for Budget Amendment	3/8/2018	Budget Amendment
2018 Various Items for Budget Amendment	3/8/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
<div>I. Civic Center, \$0</div> <div>a. add Assistant Operations Supervisor</div> <div>b. delete Electrician Engineering Foreman</div> <div>II. Re-class Several CDBG Recovery Projects, Net Affect - \$0</div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
/s/ Kayla Dupre  
Signature

\_\_\_\_\_  
March 7, 2018  
Date



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET, THE 5-YEAR CAPITAL OUTLAY BUDGET, AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Civic Center, \$0
  - a. add Assistant Operations Supervisor
  - b. delete Electrician Engineering Foreman
- II. Re-class Several CDBG Recovery Projects, Net Affect - \$0

SECTION I

WHEREAS, Administration is requesting to amend the Budgeted Positions, adding an Assistant Operations Supervisor position, Grade 209, and deleting an Electrician Engineering Foreman, Grade 108 for the Civic Center, and

WHEREAS, there is no change in the budgeted dollars for this amendment.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Civic Center positions. (Attachment A)

SECTION II

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Ward 7 Levee	(\$155,000)
Gray Sewer Extension	(4)
DPW Administration Building	\$155,004

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment B)

**ATTACHMENT A - Civic Center**

	2018						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Electr Eng Foreman	1	-1	0	108	32,703	40,879	49,055
Asst Oper Supv	0	1	1	209	47,732	59,665	71,599

**ATTACHMENT B - CDBG Recovery Projects**

				2017		
				Adopted	Change	Amended
641-351-8929-07	CDBG Ward 7 Levee Elevation			1,838,722	(155,000)	1,683,722
641-431-8927-01	CDBG Gray Sewer Facilities			4	(4)	-
641-302-8912-01	Public Works Administration Bldg.			136,387	155,004	291,391

Section I

---

**Kayla Dupre**

**From:** Janel Ricca  
**Sent:** Friday, February 23, 2018 10:52 AM  
**To:** Kayla Dupre  
**Subject:** FW: Possible New Position  
**Importance:** High

Kayla, See the email below from Bekki on the grade and pay scale for the new position.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



*start after  
April 23*

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**From:** Bekki Savoie  
**Sent:** Thursday, February 15, 2018 4:11 PM  
**To:** Janel Ricca  
**Cc:** J. Dana Ortego  
**Subject:** RE: Possible New Position  
**Importance:** High

Good afternoon,

After reviewing the job description, and placing the information from the JEM into the database, this new position has graded out at a 209. The pay scale for a 209 is \$ 47,732 - \$71,599.

Please let me know if you have any additional questions or need anything else.

Thank you,

**Bekki D. Savoie, SHRM-CP, PHR**

Human Resources Generalist  
Terrebonne Parish Consolidated Government

Phone: (985) 873-6474  
Fax: (985) 850-4696



Please consider the environment before printing this email.

---

**From:** Janel Ricca  
**Sent:** Tuesday, January 30, 2018 8:48 AM  
**To:** Krystal Tipton  
**Cc:** J. Dana Ortego; Bekki Savoie  
**Subject:** RE: Possible New Position

Krystal, Thanks but I forgot I had done this already last year when I thought this may happen. Attached is a Job Description and Questionnaire. (Not sure if I should call this an Asst. Operations Supervisor or Manager) I didn't see this position anywhere in the grading and classification plan that I have.

Still not 100% that this is all going to happen but I'm on a timeline and want to be ready if it does. Let me know if you need anything else. Thanks!

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)



---

**From:** Krystal Tipton  
**Sent:** Tuesday, January 30, 2018 8:30 AM  
**To:** Janel Ricca  
**Cc:** J. Dana Ortego; Bekki Savoie  
**Subject:** RE: Possible New Position  
**Importance:** High

Good Morning!

As per our conversation yesterday, please complete the attached Job Evaluation Manual on the new position, and forward to me for proper grading in our current classification plan. Also, please attach a job description.

Thanks,

**Krystal L. Tipton**, SHRM-CP, PHR

Human Resources Department  
Terrebonne Parish Consolidated Government  
Phone (985) 873-6474  
Fax (985) 850-4696  
[ktiption@tpcg.org](mailto:ktiption@tpcg.org)



Please consider the environment before printing this email.

---

**From:** Janel Ricca  
**Sent:** Friday, January 26, 2018 4:07 PM  
**To:** Krystal Tipton  
**Subject:**

Hey, Just so I can get my ducks in a row, I may be looking to convert one job title to another for one of the positions over here. I know I need to go to council, but if the position I want to convert to isn't created yet, is there a form I need to start filling out so I can have things ready if I want to move forward, as far as creating a job classification? Still putting the pieces all together but I may look to convert my Electrical Foreman to an Assistant Operations Supervisor. I didn't see that position listed anywhere in the wage and classification breakdown of all Parish positions.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)





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## Kayla Dupre

**From:** Janel Ricca  
**Sent:** Thursday, February 22, 2018 3:12 PM  
**To:** Kandace Mauldin; Kayla Dupre  
**Subject:** RE:

Thanks! Kayla, please let me know what you need from me. Thanks.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



---

**From:** Kandace Mauldin  
**Sent:** Thursday, February 22, 2018 2:55 PM  
**To:** Janel Ricca; Kayla Dupre  
**Subject:** RE:

Hey Janel,

We would just need to do a budget amendment to amend the budget positions. You can get with Kayla (I have included her in this email), to get it on the next agenda.

---

**From:** Janel Ricca  
**Sent:** Thursday, February 22, 2018 2:36 PM  
**To:** Kandace Mauldin  
**Subject:** FW:

Kandace, Regarding the previous email I sent about deleting our Electrical Engineering Foreman position and adding an Asst Operations Supervisor position in our budget, I'd like to try to get this on the March 12 council agenda. Per email below, Mike has approved. Can you tell me what I need to do to get this going. Thanks.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



---

**From:** Mike C. Toups  
**Sent:** Thursday, February 22, 2018 2:32 PM  
**To:** Janel Ricca  
**Subject:** RE:

Okay with me. Great, pro-active thinking!

*Mike Toup*

**Mike Toups**  
**Parish Manager**  
**T. P. C. G.**

(P) (985) 873-6407



---

**From:** Janel Ricca  
**Sent:** Thursday, February 22, 2018 2:29 PM  
**To:** Mike C. Toups  
**Subject:** RE:

Yes, exactly right! If you are okay with this, can I ask Kandace to help with what we need to move forward to put it on the council agenda, as far as deleting the Electrical Foreman position and adding the Asst Operations Supervisor position?

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



---

**From:** Mike C. Toups  
**Sent:** Thursday, February 22, 2018 2:27 PM  
**To:** Janel Ricca  
**Subject:** RE:

Good. Pete can train his replacement as Randall is training him; like that we should have a smooth transition.

---

**From:** Janel Ricca  
**Sent:** Thursday, February 22, 2018 2:26 PM  
**To:** Mike C. Toups  
**Subject:** RE:

No, that's why I'm trying to get this done now. The new position would take the place of who I hire for Pete's old job.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



---

**From:** Mike C. Toups  
**Sent:** Thursday, February 22, 2018 11:43 AM  
**To:** Janel Ricca  
**Subject:** RE:

Have you hired a replacement for Pete yet?

---

**From:** Janel Ricca  
**Sent:** Thursday, February 22, 2018 11:36 AM  
**To:** Mike C. Toups  
**Subject:** RE:



This is what the new organizational chart would look like for Operations if this position is changed. Job description is attached.

*Janel Ricca*

Civic Center Director  
P: 985-850-4657; F: 985-850-4663  
[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)  
[www.houmaciviccenter.com](http://www.houmaciviccenter.com)



---

**From:** Mike C. Toups  
**Sent:** Thursday, February 22, 2018 11:31 AM  
**To:** Janel Ricca  
**Subject:** RE:

Janel,

I am okay with this as your rationale is sound. Are you proposing a pay raise? You will have to create a new job description for this position.

*Mike Toup*

**Mike Toup**  
**Parish Manager**  
**T. P. C. G.**  
**(P) (985) 873-6407**



---

**From:** Janel Ricca  
**Sent:** Tuesday, February 20, 2018 2:45 PM  
**To:** Mike C. Toup  
**Cc:** Kandace Mauldin; Timothy Hitt  
**Subject:**

Mike, As you know, with Randal retiring on March 31, we have a lot of movement in our Operations Department. One change I would like to make is to change our Electrical Engineering Foreman position to an Asst. Operations Supervisor, who would work right under the Operations Administrator, as a second in command, and would fall above the Sr. Facilities Maintenance Asst. This would be a much better vertical supervisory structure going forward for us to have two people (our Operations Administrator and Asst Operations Supervisor) to handle our regular day to day, as well as our event load and turnovers. It will take all of two people to do what Randal has done all these years practically by himself. At least when one is not here, there will always be a Supervisor on duty. I've attached our current organizational chart. As you can see, the Electrical Engineering Foreman position has basically taken on the technical aspects of the facility but has no supervisory duties and only answers to the Operations Administrator. This new structure will allow for a working supervisors to cover our day, night and weekend event loads, with a lot of new entry level staff members in our Operations Dpt that will need oversight. Additionally, the Asst. Operations Supervisor will still handle most of the technical aspects of what's needed in the building, along with the Operations Administrator.

I've copied Kandace to this email. I had the position graded out through HR and it came back where I was hoping it would. Making this change will not incur anything additional to my budget, as what I'm currently paying my Electrical Engineering Foreman is more than the starting salary of the Asst. Operations Supervisor.

Please let me know your thoughts and if Administration will approve, what the next step would be the make this change. Thank you.

*Janel Ricca*

Civic Center Director

P: 985-850-4657; F: 985-850-4663

[jricca@houmaciviccenter.com](mailto:jricca@houmaciviccenter.com)

[www.houmaciviccenter.com](http://www.houmaciviccenter.com)





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**Niayonda Picou**

**From:** Darin Mann [Darin.Mann@LA.GOV]  
**Sent:** Thursday, February 15, 2018 10:07 AM  
**To:** Niayonda Picou  
**Cc:** Lisa Samuels  
**Subject:** Re: Tier 1 Amendment

Yes. It was approved Friday Feb. 2 by the PRC.

Sent from my iPhone

On Feb 15, 2018, at 8:57 AM, Niayonda Picou <[npicou@tpcg.org](mailto:npicou@tpcg.org)> wrote:

Darin,

Has the below tier 1 amendment been approved?

Thanks  
Nia

---

**From:** Jennifer Gerbasi  
**Sent:** Tuesday, January 30, 2018 1:58 PM  
**To:** 'Darin Mann'  
**Cc:** 'Sandra Gunner'; '[george.woods@la.gov](mailto:george.woods@la.gov)'; Niayonda Picou  
**Subject:** RE: Tier 1 Amendment

Greetings,

I hope that you are well and healthy. We didn't receive any feedback on the Tier 1 amendment below. Is there any news or have the meetings been delayed by weather and circumstance?

Cheers,  
Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

---

**From:** Jennifer Gerbasi  
**Sent:** Friday, December 15, 2017 12:08 PM  
**To:** Darin Mann  
**Cc:** Sandra Gunner; '[george.woods@la.gov](mailto:george.woods@la.gov)'  
**Subject:** FW: Tier 1 Amendment

Greetings,

Please find attached the Tier 1 budget amendment between CDBG approved projects. If you have any concerns, please advise.

Cheers,  
Jennifer

**From:** Rayanna Smith  
**Sent:** Thursday, December 14, 2017 3:58 PM  
**To:** Jennifer Gerbasi  
**Cc:** Niayonda Picou; Paulette Garrett  
**Subject:** RE: Tier 1 Amendment

Good afternoon Jennifer,


Attached is State Budget Template #32 and associated Summary of Primary/Alternate Project Budget Changes as of 12/14/2017. The governing Resolution and Exhibit A are also attached.

Please let me know if you have any questions.

Thank you,

*Rayanna Smith*

Accounting I  
Terrebonne Parish Consolidated Government  
Finance Department  
P.O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6446  
Fax: 985-873-6457  
[rsmith@tpcg.org](mailto:rsmith@tpcg.org)

 *Please consider the environment before printing this email.*

**From:** Niayonda Picou  
**Sent:** Thursday, December 14, 2017 2:18 PM  
**To:** Rayanna Smith  
**Cc:** Paulette Garrett  
**Subject:** RE: Tier 1 Amendment

Rayanna,

Please see attached.

Thanks  
Nia

**From:** Rayanna Smith  
**Sent:** Thursday, November 30, 2017 10:40 AM  
**To:** Niayonda Picou  
**Cc:** Paulette Garrett  
**Subject:** RE: Tier 1 Amendment

Nia,

ONLY the Original Funding amount needs to be corrected for Gray Facility. The last Tier 1 Amendment and our records show the original funding amount should be \$2,205,420.48.

Thank you,

*Rayanna Smith*

Accounting I  
Terrebonne Parish Consolidated Government  
Finance Department  
P.O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6446  
Fax: 985-873-6457  
[rsmith@tpcg.org](mailto:rsmith@tpcg.org)

<image001.gif> Please consider the environment before printing this email.

**From:** Paulette Garrett  
**Sent:** Thursday, November 30, 2017 10:09 AM  
**To:** Rayanna Smith  
**Cc:** Niayonda Picou  
**Subject:** RE: Tier 1 Amendment

Rayanna, Nia,

Nia, the Exhibit A needs to be corrected for the Gray Facility shortage. The additional funds will have to come from another project.

*Thanks,*

*Paulette Garrett*

Grants Accountant Supervisor  
Terrebonne Parish Consolidated Government  
Finance Department  
P. O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6456  
Fax: 985-873-6457  
[pgarrett@tpcg.org](mailto:pgarrett@tpcg.org)

<image001.gif> Please consider the environment before printing this email.

**From:** Rayanna Smith  
**Sent:** Thursday, November 30, 2017 9:20 AM  
**To:** Paulette Garrett  
**Cc:** Niayonda Picou  
**Subject:** RE: Tier 1 Amendment

Ward 7 & DPW Admin Building are correct.

Gray Facility is short by \$35,572.10, which is the exact amount of the last retainage payment made. This is from Amendment #31, which is the last one I have on file.

Thank you,

*Rayanna Smith*

Accounting I  
Terrebonne Parish Consolidated Government  
Finance Department  
P.O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6446  
Fax: 985-873-6457  
[rsmith@tpcg.org](mailto:rsmith@tpcg.org)

<image001.gif> *Please consider the environment before printing this email.*

**From:** Paulette Garrett  
**Sent:** Wednesday, November 29, 2017 7:56 AM  
**To:** Rayanna Smith  
**Cc:** Niayonda Picou  
**Subject:** FW: Tier 1 Amendment

Rayanna,

Please confirm the remaining balances of Ward 7 Levee, Gray Facility and Juvenile Justice Facility before we do the Tier I amendment. Let me know that you have reviewed and confirmed the numbers and we will move forward with the amendment.

Thanks,

*Paulette Garrett*

Grants Accountant Supervisor  
Terrebonne Parish Consolidated Government  
Finance Department  
P. O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6456  
Fax: 985-873-6457  
[pgarrett@tpcg.org](mailto:pgarrett@tpcg.org)

<image001.gif> *Please consider the environment before printing this email.*

**From:** Niayonda Picou  
**Sent:** Monday, November 27, 2017 1:51 PM  
**To:** Paulette Garrett; Rayanna Smith  
**Cc:** Jennifer Gerbasi  
**Subject:** Tier 1 Amendment

Paulette/Rayanna,

Please find attached a Tier 1 amendment moving \$155,004.48 from Ward 7 Levee and Gray Facility to Juvenile Justice Facility. This will allow us to move forward with the installation of fuel lines to the generator at the new DPW Admin yard in Gray. Please prepare the appropriate budget and send to Jennifer Gerbasi so that she can send the appropriate request to OCD.

Thanks

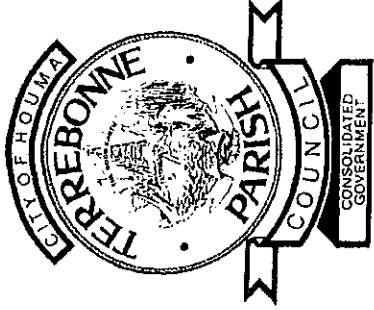
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

*Go Green. Please consider the environment before printing this email.*

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
CHRISTA M. DUPLANTIS-PRATHER, RN  
DISTRICT 7  
ALIDORE "AL" MARMANDE  
DISTRICT 9  
STEVE TROSCLAIR



STEVE TROSCLAIR, VICE CHAIRMAN

DISTRICT 2  
ARLANDA J. WILLIAMS  
DISTRICT 4  
SCOTTY DRYDEN  
DISTRICT 6  
DARRIN W. GUIDRY, Sr.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361

Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360

Telephone: (985) 873-6519 • FAX: (985) 873-6521

vchauvin@tpcg.org www.tpcg.org

December 14, 2017

RECEIVED

DEC 27 2017

ENGINEERING

MEMO TO: Barbara Eschete  
Public Works Executive Secretary

FROM: Venita H. Chauvin *[Signature]*  
Council Clerk

**RE: Gustav/Ike Disaster Recovery Plan (CDBG)  
Proposed Amendment**

Please allow this memo to confirm that the Council ratified the attached resolution authorizing execution of an amendment to the aforementioned Plan Budget.

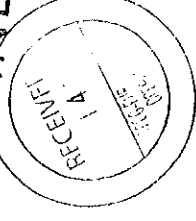
By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Adams  
Parish Manager Mike Toups  
CFO Kandace Mauldin  
Capital Projects Administrator Jeanne Bray

/vhc



OFFERED BY: MR. D. W. GUIDRY, SR.  
SECONDED BY: MR. S. TROCLAIR

**RESOLUTION NO. 17-404**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AND SUBMIT AN AMENDMENT TO THE TERREBONNE PARISH GUSTAV/IKE DISASTER RECOVERY PLAN BUDGET TO THE STATE OF LOUISIANA AND HUD TO COMPLY WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM.

**WHEREAS**, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant (CDBG) funding as a result of the damage caused by Hurricanes Gustav and Ike; and

**WHEREAS**, DPW Administration Building Project is in need of additional funds for installation of fuel lines to supply generator power to the classroom, drainage, administration, and wash rack buildings, and other associated work; and

**WHEREAS**, the construction contracts for Gray Sewerage and Ward 7 Levee Projects were awarded under budget; and

**WHEREAS**, funds from Gray Sewers and Ward 7 Levee Projects will be transferred to cover the shortfall for the DPW Administration Building Project; and

**WHEREAS**, this resolution will rescind Resolution No. 17-358 that would have transferred funds from the Gray Sewerage Project to the DPW Administration Building Project; and

**WHEREAS**, through the proper public approval process the funds can be reallocated from one project to another as reflected in Attachment A; and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that that the Parish President, Gordon E. Dove, is authorized to sign, submit and implement the recommended amendment to the Terrebonne Parish Gustav/Ike Disaster Recovery Plan regarding the projects in Attachment A.

**THERE WAS RECORDED:**

YEAS: A. Williams, G. Michel, S. Dryden, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, and J. Navy.

NAYS: None.

ABSTAINING: None.

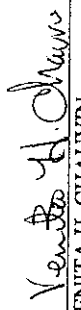
ABSENT: C. Duplantis-Prather.

The Chairwoman declared the resolution adopted on this the 11th day of December 2017.

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on December 11, 2017 and subsequently ratified by the Assembled Council in Regular Session on December 13, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF NOVEMBER 2017.

  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

ATTACHMENT A

Terrebonne Parish Consolidated Government  
CDBG Disaster Recovery Program  
Gustav/Ike Disaster Recovery Plan

Proposed Plan Amendment -- Specific Infrastructure and Housing Projects

Project Number	Title	Category	Status	Original Funding	Increase/ Reduction	Resulting Status	Total Committed
55PARA2102	Ward 7 Levee	Infrastructure	Priority	\$ 21,365,524.89	\$ (155,000.00)	Priority	\$ 21,210,524.89
55PARA2302	Gray Facility	Infrastructure	Priority	\$ 2,205,420.48	\$ (4.48)	Completed	\$ 2,205,416.00
55PARA3308	Building DPW Administration	Infrastructure	Priority	\$ 5,990,340.66	\$ 155,004.48	Priority	\$ 6,145,345.14
				\$29,561,286.03	-		



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-351-8929-07  
CDBG WARD 7 LEVEE ELEVATION  
OCD PROJECT # 55-PARA-3306  
PROJECT # 10-CDBG-R-LEV-63**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>21,210,525</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(17,947,855)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>3,262,670</b>

<b>DATE</b>	<b>REFERENCE</b>	<b>FUNDING SOURCE</b>	<b>PRIOR YEARS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Dec-10	LIA 078	CDBG RECOVERY	2,101,392						
Oct-11	LIA 069	CDBG RECOVERY	12,219,376						
Dec-14	ORD 8498	FROM 641-351-8929-01	1,589,715						
Dec-14	ORD 8498	FROM 641-351-8929-05	42						
Jul-15	ORD 8577	FROM 641-351-8929-14	5,500,000						
Oct-17	ORD 8894	FROM 641-122-8912-01		(45,000)					
Mar-18	PENDING BA	TO 641-302-8912-01			(155,000)				
<b>LESS PRIOR YEARS EXPENDITURES</b>			<b>(17,947,855)</b>						
<b>FUNDS AVAILABLE</b>			<b>\$ 3,462,670</b>	<b>\$ (45,000)</b>	<b>\$ (155,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ENGINEER/ARCHITECT: CB&I ENVIRONMENTAL, INC**  
**CONTRACTOR: PHYLOWAY CONSTRUCTION, INC**  
**CERES ENVIROMENTAL**  
**COASTAL DREDGING**  
**APECK CONSTRCTION**

**DESCRIPTION:** CONSTRUCTION OF A 10' LIFT DESIGN FOR 85,000  
 LINEAR FEET SEGMENT OF LEVEE THAT REFURBISHES  
 THE EXISTING UPPER AND LOWER LITTLE CAILLOU  
 FORCED DRAINAGE.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-431-8927-01  
CDBG GRAY SEWER FACILITIES  
OCD PROJECT # 55-PARA-2302  
PROJECT # 12-CDBG-SEW-55**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>2,205,415</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(2,205,415)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>-</b>

<b>DATE</b>	<b>REFERENCE</b>	<b>FUNDING SOURCE</b>	<b>PRIOR YEARS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Dec-12	LIA 067	CDBG RECOVERY	315,621						
Apr-13	LIA 018	CDBG RECOVERY	1,439,487						
Dec-13	C/O ADJ	CARRYOVER ADJUSTMENT	(5)						
Feb-14	ORD 8400	FROM 641-442-8912-01 CDBG REC	1,000,000						
Feb-14	ORD 8400	TO REPAIR ASSIST-OWNER OCCUPIED	(99,807)						
Jun-14	ORD 8436	FROM REPAIR ASSIST-OWNER OCCUPIE	119						
May-16	ORD 8701	TO 641-302-8912-01 CDBG REC	(450,000)						
Mar-18	C/O ADJ	CARRYOVER ADJUSTMENT			4				
Mar-18	PENDING BA	TO 641-302-8912-01 CDBG REC			(4)				
<b>LESS PRIOR YEARS EXPENDITURES</b>			<b>(2,205,415)</b>						
<b>FUNDS AVAILABLE</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ENGINEER/ARCHITECT: GREENPOINT ENGINEERING  
CONTRACTOR: LA CONTRACTING**

**DESCRIPTION:** CONSTRUCT A NEW LIFT STATION NORTH OF HWY. 90 IN THE GRAY AREA ALONG WITH A NEW 12" FORCE MAIN.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-302-8912-01**  
**CDBG PUBLIC WORKS ADMINISTRATIVE BUILDING**  
**OCD PROJECT # 55-PARA-3203**  
**PROJECT # 12-PWCDBG-64**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>6,145,345</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(5,480,813)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>664,532</b>

<b>DATE</b>	<b>REFERENCE</b>	<b>FUNDING SOURCE</b>	<b>PRIOR YEARS</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Dec-12	LIA 066	CDBG RECOVERY	2,526,250						
Feb-14	ORD 8400	FROM 641-351-8929-10 CBDG REC	63,692						
Feb-14	ORD 8400	FROM 641-351-8929-11 CDBG REC	418,515						
Feb-14	ORD 8400	FROM 641-351-8929-05 CDBG REC	67,922						
Feb-14	ORD 8400	FROM 641-351-8929-17 CDBG REC	48,406						
Feb-14	ORD 8400	FROM REPAIR ASSIST OWNER OCCUP	1,239,147						
Feb-14	ORD 8400	FROM 641-442-8912-01 CDBG REC	244,409						
Jun-14	ORD 8436	FROM 641-351-8929-14 CDBG REC	188,000						
Jun-14	ORD 8436	FROM 641-351-8929-02 CDBG REC	744,000						
May-16	ORD 8701	FROM 641-431-8927-01 CDBG REC	450,000						
Mar-18	PENDING BA	FROM 641-351-8929-07 CDBG REC			155,000				
Mar-18	PENDING BA	FROM 641-431-8927-01 CDBG REC			4				
LESS PRIOR YEARS EXPENDITURES			(5,480,813)						
FUNDS AVAILABLE			\$ 509,528	\$ -	\$ 155,004	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: DUPLANTIS DESIGN GROUP**  
**CONTRACTOR: B.E.T. CONSTRUCTION**

**DESCRIPTION:** CONSTRUCT A NEW PUBLIC WORKS FACILITY, AN ADEQUATE PARKING LOT, ABOVE GROUND FUEL TANKS, AND A WASH RACK.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

ACCT: 641-351-8929-07  
NOVEMBER 30, 2017 - MONTH LAST CLOSED

FD241 HUD CDBG REC CONS  
DRAINAGE  
CDBG WARD 7 LEVEE ELEVATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,417,670	1,578,948.36		1,838,722
2018	0	105.00	244,560	244,665-
CLOSED:				
2011	14,320,768	223,392.09	N/A	14,097,376
2012	14,097,376	634,957.00	N/A	13,462,419
2013	13,462,419	711,079.29	N/A	12,751,340
2014	14,341,097	2,113,539.47	N/A	12,227,558
2015	17,727,557	3,667,649.10	N/A	14,059,908
2016	14,059,908	10,597,238.10	N/A	3,462,670

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

CF06 = DSP

ACCOUNT EXCEEDS BUDGET AMOUNT

DETAIL

ENCUMBRANCE

CF08 = PRT

DETAIL

NOVEMBER 30, 2017 - MONTH LAST CLOSED

ACCT: 641-431-8927-01  
FD241 HUD CDBG REC CONS  
SEWERAGE COLLECTION  
GRAY SEWER EXTENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	0	.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	315,621	.00	N/A	315,621
2013	1,755,108	.00	N/A	1,755,108
2014	2,655,415	377,069.50	N/A	2,278,346
2015	2,278,346	1,446,504.50	N/A	831,842
2016	381,842	381,842.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 641-302-8912-01  
FD241 HUD CDBG REC CONS  
ENGINEERING  
PUBLIC WORKS ADMINISTRATIV BLD

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	509,528	373,141.34	0	136,387
2018	0	105.00	0	105-
CLOSED:				
2011	0	.00	N/A	0
2012	2,526,250	.00	N/A	2,526,250
2013	2,526,250	77,997.39	N/A	2,448,253
2014	5,462,344	778,120.93	N/A	4,684,223
2015	4,684,223	4,278,052.24	N/A	406,171
2016	856,171	346,642.78	N/A	509,528

ENTER = CONTINUE      CF04 = DSP      ACCOUNT EXCEEDS BUDGET AMOUNT  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL



Monday, March 12, 2018

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**Item Title:**

The Purchase of Submersible Flygt Pumps via cooperative purchasing with St. Charles Parish contract #18-122

**Item Summary:**

RESOLUTION: Concurring with the recommendation of Parish Administration for the purchase of submersible flygt pumps from Gulf States Engineering Co. through a cooperative purchasing agreement with St Charles Parish contract #18-22

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/8/2018	Executive Summary
Resolution	3/8/2018	Resolution
Support Material	3/8/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** The Purchase of Submersible Flygt Pumps via cooperative purchasing agreement with St. Charles Parish contract #18-122

### PROJECT SUMMARY (200 WORDS OR LESS)

It has been determined that the unit prices be accepted and award be made to Gulf States Engineering Co., Inc. to provide Submersible Flygt Pumps or approved equal

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The pumps transfer sewer from lift stations to the treatment plant and will be replaced as needed.

### TOTAL EXPENDITURE

\$200,000.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

\$200,000.00

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry

Signature

3/8/18

Date



**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO.** \_\_\_\_\_

WHEREAS on August 10, 2017 bids were obtained by St. Charles Parish Wastewater Department for the purpose of purchasing Submersible Flygt Pumps or Approved Equal (Bid Number 18-122), with two (2) twelve month renewal options (January 1, 2019 to December 31, 2019 and January 1, 2020 to December 31, 2020), if agreed by both parties in writing, and

WHEREAS, St. Charles Parish and Gulf States Engineering Co., Inc. has elected to renew the contract for Submersible Flygt Pumps under Contract #18-122 for the year January 1, 2018 to December 31 2018, and

WHEREAS, after careful review by Gregory E. Bush, Pollution Control Administrator and Mike Toups, Parish Manager, it has been determined that the unit prices be accepted and award be made to Gulf States Engineering Co., Inc. to provide Submersible Flygt Pumps or Approved Equal should be accepted as per the attached documents, and

WHEREAS, the Parish Administration has recommended the acceptance of the unit prices for the aforementioned Submersible Flygt Pumps or Approved Equal purchases as per the attached documents.

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and the purchase of the Submersible Flygt Pumps be accepted as per the attached documents.

THERE WAS RECORDED:  
YEAS:  
NAYS:  
NOT VOTING:  
ABSENT:

The Chairwoman declared this resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on \_\_\_\_\_, 2018 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

\_\_\_\_\_  
VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

### DIVISION OF POLLUTION CONTROL

TERREBONNE PARISH  
GOVERNMENT

MAR 06 2018

ADMINISTRATION

MEMO TO: Angela Guidry, Purchasing Manager

THRU: Mike C. Toups, Director  
Public Works Department

FROM: Gregory E. Bush, Administrator  
Pollution Control Division

DATE: March 6, 2018

SUBJECT: Submersible Flygt Pump Contract

St. Charles Parish Wastewater Department received bids on August 10, 2017 for their Yearly Pump Bids for various sized pumps and associated equipment for their lift stations for the year 2018. The intent of the bid was to allow the acquisition of pumps without having to solicit quotes each time a purchase for a replacement unit was necessary. The successful bid was that from Gulf States Engineering, the supplier of Flygt Pumps. Therefore, a contract was awarded to Gulf States Engineering Co., Inc., with a two (2) year renewal option for 2019 and 2020, under St. Charles Parish contract #18-122. See attached documentation.

The Pollution Control Division has funding in place for the purpose of replacing pumps, motors and associated equipment with work being performed by either in-house staff or with the assistance of our maintenance contractor. In order to expedite these replacement efforts, we are requesting consideration to "piggy-back" on the contract with Gulf States Engineering Co., Inc.; in accordance to the provisions set forth with that of St. Charles Parish.


Gulf States Engineering Co., Inc. has issued a letter authorizing TPCG to "Piggy-back" on the contract with St. Charles Parish. We are also submitting a copy of the Minutes from St. Charles Parish, authorizing the award to Gulf States Engineering Co., Inc., along with a copy of the bid documents.

Please review these documents and if you concur, please forward to the Purchasing Department. If you have any questions, please feel free to contact me.

GEB/dr

Enclosures

cc: Division Files, (w/enclosures)



# Gulf States Engineering Co., Inc.

Engineered Products  
for Process and Power

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www.gsengr.com  
Ph 225.603.3669  
Fx 925.605.3669

Bossier City, LA 71112

February 16, 2018

Ms. Angela Y. Guidry  
Purchasing Manager  
Terrebonne Parish Consolidated Government

Subject: St. Charles Flygt 2018 contract.

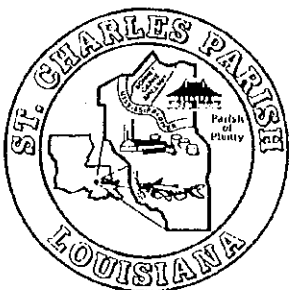
Ms. Guidry:

Per your request, this letter is to confirm that Gulf States Engineering Co., the authorized Flygt distributor in Louisiana, will honor the pricing and specifications outlined in the current St. Charles 2018 contract to Terrebonne Consolidated Government.

Sincerely,  
Gulf States Engineering Co., Inc.

*Richard Aguirre*

Richard Aguirre  
Sales Representative



# ST. CHARLES PARISH

## Office Of The Parish President

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057

(985) 783-5000 • FAX: (985) 308-1933

Website: [www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov) • [lcochran@stcharlesgov.net](mailto:lcochran@stcharlesgov.net)

LARRY COCHRAN  
PARISH PRESIDENT

February 22, 2018

David K. Tyler  
Superintendent  
TPCG – Pollution Control  
[dtyler@tpcg.org](mailto:dtyler@tpcg.org)

RE: Request to utilize St. Charles Parish's Bid #18-122 – Submersible Flygt Pumps

Dear Mr. Tyler:

We are in receipt of your request for a cooperative purchasing agreement (piggyback purchase) with St. Charles Parish. As a public entity within the State of Louisiana as defined in LSA-R.S. 38:2212.1F and/or 39:1701, et seq., and further expounded in LA R.S. 38:321.1, your request has been granted.

Please note the bid for the above referenced contract 18-122 was opened on 08-10-2017. Therefore, as stipulated by St. Charles Parish and with the concurrence of the vendor, approval is granted to utilize St. Charles Parish's above referenced contract which was awarded to Gulf State Engineering. The contract is effective from 01-01-2018 to 12-31-2018.

If you require further assistance or have any questions, please call (985)783-5000.

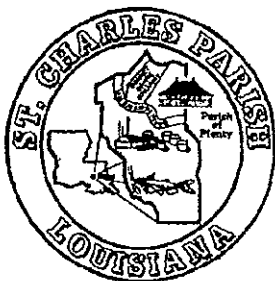
Sincerely,

Jill Schmill  
Purchasing Agent  
Procurement Office  
St. Charles Parish

JS/jpj

Attachments

**BID NUMBER 18-122**



# ST. CHARLES PARISH

*Office Of The Parish President*

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057

(985) 783-5000 • FAX: (985) 308-1933

Website: [www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov) • [lcochran@stcharlesgov.net](mailto:lcochran@stcharlesgov.net)

LARRY COCHRAN  
PARISH PRESIDENT

ST. CHARLES PARISH PRESIDENT'S OFFICE

## BID FORM

### **DELIVER TO:**

ST. CHARLES PARISH  
PARISH PRESIDENT'S OFFICE  
PROCUREMENT OFFICE  
2<sup>ND</sup> FLOOR (ROOM 250)  
P. O. BOX 302,  
15045 RIVER ROAD,  
HAHNVILLE, LA 70057  
(985) 783-5000

**ITEM:** SUBMERSIBLE FLYGT  
PUMPS OR APPROVED  
EQUAL

**BID TIME:** 11:00 A.M.

**ON-LINE -** [www.centralbidding.com](http://www.centralbidding.com)

**BID DATE:** August 10, 2017

### **BID OPENING LOCATION:**

ST. CHARLES PARISH  
COURTHOUSE  
COUNCIL CHAMBERS 2<sup>ND</sup>  
FLOOR, 15045 RIVER ROAD  
HAHNVILLE, LA 70057

**DEPARTMENT:** WASTEWATER  
AND/OR ST. CHARLES PARISH

**PLEASE READ BID CAREFULLY!**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS IN INK WILL BE ACCEPTED.**

**BIDS CONTAINING CORRECTIONS WILL BE DISQUALIFIED.**

**TERM OF CONTRACT-** January 1, 2018 to December 31, 2018 with two (12) month renewal options (January 1, 2019 to December 31, 2019) & (January 1, 2020 to December 31, 2020) if agreed by both parties in writing.

NAME OF FIRM: Gulf States Engineering Co., Inc.

Page 1 of 11

## BID NUMBER 18-122

### INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

#### THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. THIS BID PACKAGE MUST BE RETURNED IN ITS ENTIRETY. ALL BIDS SHALL BE PREPARED ON THE BID FORM AND RETURNED IN A SEALED ENVELOPE WITH THE APPROPRIATE BID ITEM(S) MARKED ON OUTSIDE OF ENVELOPE. BIDS MAY ALSO BE SUBMITTED ON-LINE AT [www.centralbidding.com](http://www.centralbidding.com). ANY FEDERAL, STATE, AND/OR LOCAL LICENSE REQUIRED BY LAW FOR MAINTENANCE CONTRACTS AND, LABOR AND MATERIALS COMBINED MUST BE INCLUDED. LOUISIANA CONTRACTOR'S NUMBER MUST BE "VISIBLY" MARKED ON OUTSIDE OF ENVELOPE FOR ALL BIDS. FOR THE PROCUREMENT OF VEHICLES, **ALL DEALERS** SHALL INCLUDE A COPY OF A VALID DEALERS LICENSE ISSUED UNDER THE PROVISIONS OF RS 32:1254.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, material, operating supplies and/or equipment listed in this bid proposal. Items bid must meet or exceed specifications. All specifications are minimum allowable.

**BONDS:** Upon award, when applicable, all contracts with labor, and/or labor and material combined in excess of \$25,000 will require a performance bond or a cashers check in the amount equal to 50% of the bid. Performance bonds do not apply to materials, supplies and services. Bonds shall be issued by a company licensed to do business in Louisiana and countersigned by a person who is under contract with the surety company or bond issuer as a licensed agent in the state and who is residing in this state.

**NOT TO EXCEED LIMITS:** Maintenance Projects that exceed \$30,000.00 will be reviewed by the St. Charles Parish Procurement Office and reserves the right to obtain quotes or publicly bid any project which may be most beneficial to St. Charles Parish. Maintenance Projects where Federal Funds are dispersed should not exceed \$150,000.

**AWARD OF CONTRACT:** ST. CHARLES PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of St. Charles Parish. Every bid shall be awarded to the LOWEST RESPONSIVE AND RESPONSIBLE BIDDER meeting specifications and at the same time, best fulfilling the needs of the St. Charles Parish Personnel. The Procurement Office will be the sole judge of equality of products and comparability to specifications.

In accordance with the provision of L.A. R. S.38:2212.3, St. Charles Parish is authorized to reject the lowest bid if received from a bidder domiciled in a Communist Country, or if the materials or supplies are manufactured in a Communist Country, including but not limited to the Soviet Union, China, North Korea, and Vietnam, and to award the contract to the next lowest bidder, provided this Section shall not apply to any country having established trade relations agreements or approvals from the government of the United States.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state, in accordance with R.S. 38:2251.

**EXCLUSIVE JURISDICTION and VENUE:** For all claims arising out of or related to this agreement, Contractor hereby consents and yields to the exclusive jurisdiction and venue of the Twenty-Ninth Judicial District Court for the Parish of St. Charles and expressly waives any (A) pleas of jurisdiction based upon Contractor's residence and (B) right of removal to federal court based upon diversity of citizenship.

ORIGINAL

NAME OF FIRM: Gulf States Engineering Co., Inc.

Page 2 of 11

**BID NUMBER 18-122****INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS:**

**USE OF BRAND NAMES:** The following specifications have been prepared by our office setting forth those items deemed necessary by our personnel. Certain brand names and "or approved equal" according to R.S. 38:2212 are listed to indicate the minimum quality acceptable to the St. Charles Parish Personnel. They are not intended to be restrictive or discriminatory in any manner whatsoever. Any deviation from these specifications must be noted on the deviation sheet if applicable. If any item of equal quality is substituted, a Technical Specification of the item must be provided with the bid. Include brochures or other literature describing all required quality features. The brand name and stock number of certain bid items must be listed on the bid form as indicated or attached to bid form. Anticipated delivery time must also be stated for each item.

**ORDERS:** Order placement and order quantity will be determined by the St. Charles Parish Procurement Office on a "when and as needed" basis, when applicable or otherwise stated in specifications. Failure to insert delivery days, when called for on the quotation form, may be cause for rejection of the bid.

**CANCELLATION OF CONTRACT:** The St. Charles Parish Procurement Office must be informed of any inability to supply an order within that stated period. The Procurement Office reserves the right to cancel and place with another vendor, any order that cannot be supplied as per the time specified. Repeated inability to fill orders may result in cancellation of the order and/or disqualification of the bidder. The Procurement Office reserves the right to seek additional bids for special projects beyond their normal operations.

**Any bids submitted which contains additions, alternate bid, or irregularities which may make the proposal ambiguous as to its meaning shall be rejected.**

**PRICES:** St. Charles Parish is tax exempt. All prices for procurements by St. Charles Parish of supplies and materials shall be quoted in the unit measure specified and unless otherwise specified, shall be exclusive of state and parish taxes. All quotations shall be based on F.O.B. Destination Freight Prepaid, St. Charles Parish warehouse or job site, anywhere within the parish as designated by the Procurement Office.

When called for, prices are to include the furnishing of all material, equipment, tools, delivery and all other facilities, and the performance of all labor services necessary or proper for the completion of the work except as may be otherwise expressly provided in the detailed specifications. Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

**CONTRACTING WITH MINORITY, WOMEN AND DISADVANTAGED FIRMS:** St. Charles Parish encourages the participation of small businesses and businesses owned by Women and Minorities in the Parish's Procurement Activity.

**INSURANCE REQUIREMENTS**

The following are standard insurance requirements for St. Charles Parish projects. Please be advised that additional requirements and/or limits may be required for services identifies as having additional risks or exposures. St. Charles Parish reserves the right to modify, alter, add, remove, or change any portion of the insurance requirement prior to execution of a contract or issuance of a purchase order.

The successful company shall maintain full force and effect during the life of this agreement all insurance necessary to protect itself and Parish against claims for property damage or bodily injuries or death of person or persons, whether or not employed by bidder, which may arise from any cause in connection with the services to be performed herein. The following is a list of minimum insurance requirements which must be met:

1. Minimum Limits of Coverage are as follows: **Parish has the right to examine policies to assure coverages.**



## BID NUMBER 18-122

- **Commercial General Liability**- \$1,000,000 combined Single Limit per occurrence for bodily injury and property damage;
  - Parish shall be added as additional insured on general liability;
  - **Comprehensive Automobile Liability** – Bodily Injury Liability \$1,000,000 each person: \$1,000,000 each occurrence. Property Damage Liability \$1,000,000 each occurrence. Must have coverage for loading & unloading. Auto Liability should include owned, hired and leased autos.
  - **Worker's Compensation Insurance** – As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when work is to be over water and involves maritime exposure to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.
  - The vendor would be required to have the appropriate Maritime/Jones Act insurance for projects in/on/over the waterway.
  - Insurance policies shall be endorsed to provide for a waiver of subrogation in favor of St. Charles Parish. The certificate of insurance shall reference the waiver of subrogation endorsement;
  - The Worker's Compensation Policy Territory Coverage Must include Louisiana
  - **Deductibles** – No insurance required shall include a deductible greater than \$50,000. The cost of the deductible is borne by the contractor. Company may be asked to disclose Deductible /SIR amounts.
  - **Umbrella Liability/Excess Coverage** – An umbrella policy or excess may be used to meet minimum requirements provided it has the appropriate "drop down" coverage required. If the company subcontracts any portion of this order, it is required that he carry insurance in amounts stated above.  
Subcontractors shall submit a certificate of insurance certifying the above insurance coverage. The successful company also assumes full responsibility for all Federal and State Contributions for Unemployment Insurance, Workmen's Compensation, Disability Benefits Insurance, Federal Insurance Contributions Act Payments and Federal Withholding Tax of his employees.
  - **BUILDER'S RISK –** *For construction and repair projects*  
The contractor shall maintain Builder's Risk Insurance Policy that covers the specific risks involved in the scope of work (subject to review and approval by the parish.)
2. Bidder agrees to indemnify and hold harmless St. Charles Parish, its officers and employees from any liability resulting indirectly or directly from the performance of the contract;
  3. Certificate Holder shall read: St. Charles Parish; P.O. Box 302, Hahnville, LA
  4. Vendors delivering flammable and/or toxic substances will require endorsement for Pollution Liability Coverage and meet all Federal, State, and Local laws applicable.

NAME OF FIRM: Gulf States Engineering Co., Inc.



**BID NUMBER 18-122**

5. Insurance company must be authorized to do business in the State of Louisiana and have an AM best rating of at least AA-class/category VII;
6. Parish may request copies of the policy and/or sections of the policy for review;
7. It shall be the responsibility of Contractor to require that these insurance requirements are met by all contractors and sub-contractors performing work for and on behalf of contractor. Contractor shall further ensure the Parish is named as additional insured on all insurance policies provided by said contractor and/or sub-contractor through the duration of the project.
8. St. Charles Parish requires a 10-day notice of cancellation of policy.

ORIGINAL

## BID NUMBER 18-122

**2 CFR part 200 - PROVISIONS FOR FEMA GRANT MONEY** - Since this contract may be eligible for FEMA reimbursement, the following provisions may be applicable to this bid solicitation and subsequent Contract.

**ACCESS TO RECORDS** - DHS Grant Alert 15-05 paragraph XXXIII (2) -Allows Federal Government (Grantee) access to a contractor's records; must include provision in contract stating this requirement by the contractor. The State of Louisiana, the Federal agency providing the assistance for this contract, the Comptroller General of the United States, St. Charles Parish, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to this specific contract, for the purpose of audits, examinations, and making excerpts and transcriptions. All records connected with this contract will be maintained in a central location by the Contractor and St. Charles Parish, respectively, for a period of three (3) years from the date of the submission of the grantee's final expenditure report.

**RETENTION OF RECORDS** - 200.333 - In the event of a declared emergency, contractor shall retain all required records for three years after the termination date of the contract and all other pending matters are closed.

**ENERGY EFFICIENCY** - **Appendix II(H)** - Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan (LA RS 40:1730.49) issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, as amended).

**COMPLIANCE WITH REPORTING REQUIREMENTS** - **200.327-329** - In the event of a declared emergency, Contractors are subject to FEMA and/or GOHSEP reporting requirements, i.e. program performance, financial and progress reports. Contractor shall complete and submit all reports, in such form and according to such schedule as may be required by the Owner / Agency.

**CONTRACT WORK HOURS AND SAFETY STANDARDS ACT-** - Contractor shall be in compliance with section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulation (29 CFR Part 5). Construction Contracts greater than \$2,000 and for other contracts greater than \$2,500 where mechanics and laborers are employed. **Appendix II(E)** All Construction contracts over \$100,000 where mechanics and laborers are employed.

**COPELAND ANTI-KICKBACK ACT.** - Whoever, by force, intimidation, or threat of procuring dismissal from employment or by any other manner whatsoever induces any person employed in the construction, prosecution, completion or repair of any public building, public work, or building or work financed in whole or in part by loans or grants from the United States to give up any part of the compensation to which he is entitled under his contract of employment, shall be fined under this title or imprisoned not more than five years, or both. The Contractor shall comply with all applicable "Anti-Kickback" regulations and shall insert appropriate provisions in all subcontracts covering work under this contract to insure compliance by the subcontractors with such regulations, and shall be responsible for the submission of affidavits required of subcontractors thereunder except as the Secretary of Labor may specifically provide for variations of or exemptions from the requirements thereof. **Appendix II(D)** - All Construction or repair contracts in excess of \$2,000. **Appendix II(E)** - All construction or repair contracts.

**EQUAL OPPORTUNITY CLAUSE:** *"During the performance of this contract, the contractor agrees as follows:* The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965 entitled "Equal Employment Opportunity," as amended by Executive order 11375 of October 13, 1967, as supplemented in Department of Labor regulation. Contractors are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds, race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504, of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55(c), (d), (e), and (k)(5) of the Regulations. **Appendix II(I)** - All Construction Contracts.

**TERMINATION FOR CAUSE AND CONVENIENCE** - Bidder acknowledges that contract in excess of \$10,000.00 shall contain termination provisions including the manner in which termination shall be effected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside of the contractor's control.

## BID NUMBER 18-122

### ADMINISTRATIVE AND LEGAL REMEDIES FOR VIOLATION OR BREACH OF CONTRACT –

**Appendix II(A)** – All contracts greater than SAT (\$150,000). Shall contain provisions allowing for administrative contractual or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

### COMPLIANCE WITH REGULATIONS PERTAINING TO PATENT RIGHTS (inventions), COPYRIGHTS

**AND RIGHTS IN DATA.** – Contracts for the performance of experimental, developmental, or research work shall include provisions providing for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR, part 401, "Rights to Inventions Made by Nonprofit Organizations and the Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements".

**CLEAN AIR ACT AND FEDERAL WATER POLLUTION ACT - Appendix II(G)** – Applies to all contracts in excess of simplified purchasing threshold (\$150,000) shall contain provisions allowing for administrative, contractual, or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

**BYRD ANTI-LOBBYING AMENDMENT - Appendix II(J)** – Contractor that apply or bid for a contract must certify that it will not and has not used any Federal funds to influence an employee or member of Congress in obtaining any Federal Award.

**AWARDS TO DEBARRED AND SUSPENDED PARTIES – Appendix II(I)** – Sub recipient (Applicant) must require and contractor must make a declaration that the contractor, its principles or affiliates (subcontractors), are currently not disqualified as a result of debarment or suspension. In ascertain whether a Contractor or Subcontractor has been excluded from participating in a contract of subcontract receiving Federal financial assistance, a search of the Excluded Parties Lis System can be conducted using the System for Award Management provided by the General Services Administration at [www.sam.gov/protal/public/SAM/](http://www.sam.gov/protal/public/SAM/).


**PROCUREMENT OF RECOVERED MATERIALS – Appendix II(J) See 200.322** – Applies to State and local government entities and their contractors. The Contractor and its Subcontractors will comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (RCRA). The requirements of Section 6002 include procuring only items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the Contractor purchases \$10,000 or more worth of one of these items during the course of the fiscal year or where the cost of such items or of functionally equivalent items purchased during the preceding fiscal year was \$10,000 or more; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for the procurement of recovered material identified in the EPA guidelines.

**PATENT RIGHTS AND INVENTIONS** – May be subject to government unrestricted use or ownership.

**COPYRIGHTS AND DATA** – May be subject to government unrestricted use.

**BID NUMBER 18-122**

I hereby certify that the bid price(s) listed above and/or attached have been carefully checked and are submitted as correct and final.

Gulf States Engineering Co., Inc.		8/9/17
NAME OF FIRM	AUTHORIZED SIGNATURE	DATE
17961 Painters Row	Brad Cazenave	
PHYSICAL ADDRESS	TYPE OR PRINT NAME	
	bcaz@gsengr.com	
P.O. BOX	E-MAIL ADDRESS (of Authorized Signature)	
Covington, LA 70435	Municipal Salesman	
CITY, STATE, ZIP	TITLE	
985-893-3631 or		
985-327-6049 or 225-226-0105	985-893-5484	
PHONE	FAX	

**ST. CHARLES HERALD GUIDE**

**BID PUBLISHED:**

July 20, 2017

July 27, 2017

**PLEASE READ BID CAREFULLY!**

**LATE BIDS WILL NOT BE ACCEPTED**

**NOTE: ONLY BIDS IN INK WILL BE ACCEPTED. BIDS CONTAINING CORRECTIONS WILL BE DISQUALIFIED.**

*[Faint, illegible stamp or signature]*

## **BID NUMBER 18-122**

### **ST. CHARLES PARISH DEPARTMENT OF WASTEWATER**

**Bid: Flygt Submersible Pumps**

The Flygt submersible pumps must meet or exceed the following parameters in order to qualify for this bid.

The specifications are designed to create guidelines for selecting a submersible pump which is applicable, reliable, and compatible with the Wastewater Department's system.

The pump shall be equipped with a seal leak detection probe and over temp. sensor. This shall be designed to alert maintenance personnel of lower seal failure without having to take the unit out of service for inspection or requiring access for checking seal chamber oil level and consistency. There shall be an electric probe or seal failure sensor installed in the seal chamber between the two tandem mechanical seals. If the lower seal fails, contaminants which enter the seal chamber shall be detected by the sensor and send a signal to operate the specified warning device.

The electrical power cord shall be STW-A, water resistant 600V, 60-degree C., UL and CSA approved and applied dependent on amp draw for size. The power cord shall be 50' ft. in length and sealed with a single trumpet shaped elastomer grommet flanked by a washer and a compression gland. The entry shall also provide a second seal to insure protection from the cable wicking water into the stator housing.

The maximum delivery time for all pumps shall be four (4) weeks from date of order.

### **GUARANTEE AND MAINTENANCE PROGRAM**

The submersible pumps shall be covered under warranty from all defects in equipment, workmanship, and performance for a period of not less than (1) year. Manufacturer Standard Publish Guarantee shall be furnished as part of the bid. All guarantees shall be stated in writing and submitted along with the bid proposal.

### **LITERATURE**

Flygt shall submit complete descriptive literature detailing the size performance, maintenance, pump curves and guarantee for their pumps.

### **BIDDER QUALIFICATIONS**

All bidders shall have a local representative in the greater New Orleans area with a service center that is capable of doing all repair work locally.

**BID NUMBER 18-122****FLYGT SUBMERSIBLE PUMPS OR APPROVED EQUAL****BID PRICE**

The bid price shall be the cost of each submersible pump that meets or exceeds these specifications. The price shall include all freight charges incidental to the transport and delivery of the pumps. Freight Prepaid / F.O. B., Destination. Delivery shall be made to the St. Charles Parish Department of Wastewater at 404 Milling Ave, Luling, LA 70047.

**Item A.**

	<u>Model</u> <u>Grinder</u>	<u>HP</u>	<u>Volute Size</u>	<u>PRICE PER PUMP</u>
1.	3085	3	1.5	\$ 3,959

**Item B.**

	<u>Model</u>	<u>Hp</u>	<u>Volute Size</u>	<u>PRICE PER PUMP</u>
1.	3085	3	3"	\$ 5,835
2.	3085	3	4"	\$ 5,835
3.	3102	5	4"	\$ 6,936
4.	3102	5	6"	\$ 6,936
5.	3127	7.5	4"	\$ 9,978
6.	3127	7.5	6"	\$ 9,978
7.	3127	10	4"	\$ 9,978
8.	3127	10	6"	\$ 9,978
9.	3152 / 3153	20	4"	\$ 15,761
10.	3152 / 3153	20	6"	
11.	3170 / 3171	30	4"	\$ 23,796
12.	3170 / 3171	30	6"	\$ 23,796

DO NOT INCLUDE LOUISIANA OR ST. CHARLES PARISH SALES TAX IN THE BID PRICE.

Delivery Time 0-4 weeks ARO, subject to prior sale

NAME OF FIRM: Gulf States Engineering Co., Inc.

Page 10 of 11







**BID OPENED: August 10, 2017 for 2018 Yearly Bids - TAB**

BID # 18-122

Dept.: Wastewater

Item Desc. Submersible Flygt Pump

**Item A****Gulf State Engineering****Associated Pump & Supply****Model Grinder****HP****Volume Size****Price Per Pump****Price Per Pump**

1	3085	3	1.5	\$3,959.00	No Bid
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**Item B**

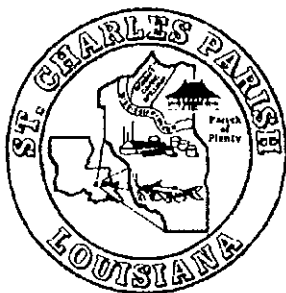
	Model	HP	Volume Size	Price Per Pump	Price Per Pump
1	3085	3	3"	\$5,835.00	No Bid
2	3085	3	4"	\$5,835.00	No Bid
3	3102	5	4"	\$6,936.00	No Bid
4	3102	5	6"	\$6,936.00	No Bid
5	3127	7.5	4"	\$9,978.00	No Bid
6	3127	7.5	6"	\$9,978.00	No Bid
7	3127	10	4"	\$9,978.00	No Bid
8	3127	10	6"	\$9,978.00	No Bid
9	3152/3153	20	4"	\$15,761.00	No Bid
10	3152/3153	20	6"	skipped	No Bid
11	3170/3171	30	4"	\$23,796.00	No Bid
12	3170/3171	30	6"	\$23,796.00	No Bid

Delivery Time: 0-4 weeks, subject to prior sale

**SCANNED**

JAN 22 2018

Initial: 



# ST. CHARLES PARISH

## *Office Of The Parish President*

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057

(985) 783-5000 • FAX: (985) 308-1933

Website: [www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov) • [lcochran@stcharlesgov.net](mailto:lcochran@stcharlesgov.net)

LARRY COCHRAN  
PARISH PRESIDENT

September 01, 2017

Gulf States Engineering Co., Inc.  
Ms. Diana Giboney  
17961 Painters Row  
Covington, LA 70435

RE: Bid Item: Submersible Flygt Pumps  
Bid Number: 18-122  
Bid Date: August 10, 2017  
Purchase Order Number: Per Order

Dear Ms. Giboney:

I am pleased to advise you that we have accepted your bid according to our bid specifications for "Submersible Flygt Pumps". The term of the agreement shall be from January 01, 2018 till December 31, 2018, with a one-year renewal option (January 1, 2019 to December 31, 2019) if agreed by both parties in writing.

If you have any questions regarding the bid, please contact Jill Schmill in the Procurement Office at (985) 783-5193.

Sincerely,

Larry Cochran  
Parish President

JS/sr

Category Number:  
Item Number: 15.



Monday, March 12, 2018

---

**Item Title:**

St. John Generator

**Item Summary:**

RESOLUTION: Purchase of a surplus 1250 Kw Cummins Power Generator in the amount of \$50,000.00 from St. John the Baptist Parish.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/8/2018	Executive Summary
Resolution	3/8/2018	Resolution
Backup	3/8/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish

PROJECT SUMMARY (200 WORDS OR LESS)
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Purchase of Surplus Generator with diesel drive engine, enclosure, transformer, other electrical components and associated wiring all mounted onto a trailer, from St. John the Baptist Parish to be used as an emergency generator at the new Petit Caillou Drainage Pump Station

TOTAL EXPENDITURE				
\$50,000				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$50,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

WHEREAS, St. John the Baptist Parish has a surplus 1250 Kw Cummins Power Generator with a Cummins diesel drive engine, a weather tight enclosure, transformer, other electrical items and wiring, all mounted onto a trailer, originally purchased from the LOUISIANA FEDERAL PROPERTY ASSISTANCE PROGRAM for the amount of \$50,000.00 that the Terrebonne Parish Consolidated Government wishes to purchase for the same purchase price of \$50,000.00, and

WHEREAS, after careful review by Mike Toups, Parish Manager and physical inspection by Forced Gravity Superintendent, Mr. Carl Ledet and one of TPCG's diesel mechanics, it has been determined that the quoted price of Fifty-Thousand Dollars and No Cents (\$50,000.00) is a more than fair price for this generator and that it be accepted, and

WHEREAS, the Parish Administration has recommended the acceptance of the quoted price for the aforementioned Generator at the cost of Fifty Thousand Dollars and No Cents, (\$50,000.00) as per the attached invoice.

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and the purchase of the Generator be accepted as per the attached documents.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairwoman declared the resolution adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget & Finance Committee on \_\_\_\_\_, 2018 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

# ST. JOHN THE BAPTIST PARISH

March 5, 2018



## INVOICE # 18-1001

Bill To		Ship To	
<b>Customer</b>	Terrebonne Parish Consolidated Government	<b>Recipient</b>	Terrebonne Parish Consolidated Government
<b>Customer ID#</b>	Mike Toups, Parish Manager	<b>Address</b>	8026 Main Street, 7th Floor Houma, LA 70360
<b>Address</b>	P.O. Box 2768 Houma, LA 70361	<b>Phone</b>	(985) 868-5050
<b>Phone</b>	(985) 868-5050		
<b>Payment Due</b>	April 5, 2018	<b>Delivery Date</b>	[Select Date]
<b>Purchase Order #:</b>	1820914	<b>Shipping Method</b>	<b>Customer will pick up</b>
<b>Payment Terms</b>	Net 30	<b>Shipping Terms</b>	[Terms]

Qty.	Item#	Description	Unit Price	Discount	Line Total
1		Generator, 1250 KW Cummins Power Generation 2011 DQGAA A040K253 SN: L110283040	50,000.00		50,000.00
Total Discount					
Subtotal					50,000.00
Sales Tax					
Total					50,000.00

Thank you for your business!

### St. John the Baptist Parish

1801 W. Airline Highway, Laplace, LA 70068 |  
p.(985) 652-9569 | f.(985) 652-4131 |



Monday, March 12, 2018

---

**Item Title:**

Resolution of Support for MPO to submit application to TIP on behalf of TPCG for traffic study and recommended improvements to intersection at Hwy 311 and Savanne Road

**Item Summary:**

RESOLUTION: Support for South Central Planning and Development Commission as our Metropolitan Planning Organization (MPO) to submit an application to the Transportation Improvement Program (TIP) administered by LA Department of Transportation and Development (DOTD) for a traffic study and implementation of recommended improvements. Depending upon the type of improvements, they may be funded at 80% or as much as 100% by the program. Actual project amounts and totals would be determined thru the traffic study which could take the form of a Road Safety Assessment.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/8/2018	Executive Summary
Cover Memo	3/8/2018	Cover Memo
Proposed Resolution	3/8/2018	Resolution
Draft Application	3/8/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

A resolution of support for improvements to the intersection of Hwy 311 and Savanne Road thru the Transportation Improvement Program.

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution of support for South Central Planning and Development Commission as our Metropolitan Planning Organization (MPO) to submit an application to the Transportation Improvement Program (TIP) administered by LA Department of Transportation and Development (DOTD) for a traffic study and implementation of recommended improvements. Depending upon the type of improvements, they may be funded at 80% or as much as 100% by the program. Actual project amounts and totals would be determined thru the traffic study which could take the form of a Road Safety Assessment.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

This intersection has a high volume of trips and Hwy 311 is a major growth corridor. With the recent opening of Westside Boulevard Extension, traffic patterns at this intersection have changed. The traffic study would identify measures to improve the safety and efficiency of traffic movement and the TIP would provide the funding for their implementation. The application and administration of the TIP is a service performed by our MPO.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

3/8/18

Date



March 8, 2018

MEMO TO: Gordon E. Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item for the B&F Committee March 12<sup>th</sup>, and Council Agenda March 14<sup>th</sup> for TIP Application for Hwy 311 and Savanne Rd Intersection Improvements

---

Attached is the resolution of support for SCPDC as our MPO to submit an application for consideration and funding by the TIP for a traffic study and associated improvements at the intersection of Hwy 311 and Savanne Road. Depending upon the type of improvements, they may be funded at either 80% or as much as 100% by the TIP. The draft application is also attached.

Should you have any questions or require additional information, please contact me at extension 6569.

Best Regards,



**OFFERED BY:** \_\_\_\_\_  
**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION OF SUPPORT FOR AN APPLICATION TO BE MADE TO THE  
TRANSPORTATION IMPROVEMENT PROGRAM ON BEHALF OF THE PARISH BY  
SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION AS OUR  
METROPOLITAN PLANNING ORGANIZATION**

**WHEREAS**, the Terrebonne Parish Consolidated Government values the safety and efficiency of our transportation network, roads, and intersections; and

**WHEREAS**, the recent opening of Westside Boulevard Extension and other regional road improvements have caused traffic patterns to change; and

**WHEREAS**, as our MPO, South Central Planning is authorized to provide the administering of this application and program at no additional cost to the Parish; and

**WHEREAS**, the implementation of the improvements recommended by the traffic study as part of this project will serve to improve the level of service and safety at this intersection;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that we support the efforts of South Central Planning and Development Commission as our MPO to submit an application to the Transportation Improvement Program for a traffic study and implementation of recommended improvements to the intersection of Hwy 311 and Savanne Road.

## **APPLICATION**

### ***HOUMA-THIBODAUX METROPOLITAN PLANNING ORGANIZATION (HTMPO) FOR SURFACE TRANSPORTATION PROGRAM (STP<200K)***

To be considered for STP<200K funding, a proposed project must be included in the PLANNING AREA covered by the Houma-Thibodaux Metropolitan Planning Organization. One application must be completed for each project being proposed for STP<200K funding. All areas of the application must be completed. If you have any questions, please contact Houma-Thibodaux MPO at 985-851-2900.

---

Jurisdiction: Terrebonne Parish Consolidated Government Date: March 7, 2018

Prepared By: Christopher Pulaski, Director of Planning and Zoning

Contact Person: Christopher Pulaski

Email: cpulaski@tpcg.org Phone: (985) 873-6569 Fax: (985) 580-8141

Project Name: LA Hwy 311/Savanne Road Intersection Improvements

Project Location: Intersection of LA Hwy 311 and Savanne Road, Houma, LA

Project Description: (Provide as much detail as possible. Include additional data or maps as attachments.)

Perform traffic study and implementation of recommended improvements resulting from study. Perhaps additional turning lanes or restriping of existing turning lanes in order to improve safety and traffic flow.

---

Need for and benefit to be derived from project.

Majority of requests are focused on the right turn movement from Savanne Road (coming from MLK/Hwy 3040) onto northbound LA Hwy 311. This intersection has a high volume of trips and Hwy 311 is a major growth corridor.

---

Please draw the typical section of proposed project. Indicate number of lanes, width of lanes, bike lanes, shoulders, buffers, sidewalks, etc. (See next page, alternatively preliminary engineering or exports from software such as StreetMix.net may be used.)



Project Readiness:

Is there community support for the project? (ordinance/resolution)

☒ YES ☐ NO

Is preliminary engineering completed?

☐ YES ☒ NO

Has funding been identified to cover the required match?

☐ YES ☒ NO

Project Activation Request: FY 2019

Requested Funding

Stage	Year Begin	Federal Share	Local Share	Total
Design/PE	FY	\$	\$	\$
Environmental	FY	\$	\$	\$
ROW	FY	\$	\$	\$
Construction	FY	\$	\$	\$
CE & I	FY	\$	\$	\$

Total Project Cost: \$ \_\_\_\_\_

Identify and describe any additional sources of funding (including grants, local matches, taxing districts, private partnerships, etc.)

Parish General Fund FY 2019 Budget

---

DOTD Functional classification of roadway(s):

☐ Principal Arterial                      ☒ Minor Arterial                      ☒ Collector

Length of project (miles):   0  

Does this project require additional right of way?

☐ YES ☒ NO

Number of parcels to be acquired   0  

***Congestion***

The project reduces congestion as defined by Level of Service ☒ YES ☐ NO

The project increases capacity but doesn't impact congestion. ☒ YES ☐ NO

The project neither increases capacity nor reduces congestion. ☐ YES ☐ NO

Explain: With the recent opening of Westside Blvd Extension, traffic patterns at this interchange have shifted. The proposed study/improvement will improve traffic flow by modifying or adding turning lanes.

***Capacity***

The project improves roadway/intersection capacity. ☒ YES ☐ NO

The project improves network capacity. ☒ YES ☐ NO

Explain: Intersection performance will be improved by allowing more free flow of right turn movement.

---

***Safety***

The project addresses a previously identified safety concern. ☐ YES ☐ NO

The project improves safety by including proven safety measures. ☐ YES ☐ NO

Explain: \_\_\_\_\_

---

***Access Management***

The project reduces current conflict points. ☐ YES ☐ NO

The project reduces future conflict points. ☐ YES ☐ NO

The project does not address Access Management ☒ YES ☐ NO

Explain: Access Management has not been a concern at this intersection to date as two of the four corners are undeveloped. Improved intersection performance may attract development to the area that would need to incorporate proper Access Management techniques and standards.

---

**Network Connectivity**

The project connects existing roadway, pedestrian bike or transit route(s). ☒ YES ☐ NO

**Conformance with MPO/Local Entity Plans**

The project is included in the HTMPO Metropolitan Transportation Plan (MTP). ☐ YES ☐ NO

The project is identified by a Local Master Plan. ☐ YES ☐ NO

The project is included in the Regional Bicycle and Pedestrian Plan. ☐ YES ☐ NO

The project is included in the Safety Coalition's Parish Safety Plan. ☐ YES ☐ NO

**Complete Streets Policy**

The project meets the requirements of the DOTD Complete Streets Policy. ☐ YES ☐ NO

**Pedestrian and Bike Mobility**

How do you plan to accommodate bicyclists?

☐ Shared use ☒ Paved shoulder ☐ Bicycle lane ☐ Separated path

How do you plan to accommodate pedestrians? There are no sidewalks or other pedestrian facilities in the area so there is nothing to connect to or promote.

---

The project incorporates sidewalks, bikeways or pedestrian facilities. ☒ YES ☐ NO

The project incorporates measures used to provide for the safety and accessibility of pedestrians and bicyclists. ☒ YES ☐ NO

**Multimodal**

The project is an intermodal connector. ☐ YES ☒ NO

The project is along a fixed transit route. ☒ YES ☐ NO

The project incorporates "transit system improvement measures". ☐ YES ☐ NO

**Environmental Justice**

The project has a positive impact on the target area. ☒ YES ☐ NO

The project has a negative impact on the target area. ☐ YES ☒ NO

**Freight Network**

The project improves freight movements. ☒ YES ☐ NO

Houma-Thibodaux Metropolitan Planning Organization STP<200K Funding Application

The project is located on LA DOTD's freight network.

\_\_\_YES \_\_X\_NO

Is this project located on a roadway with fixed route transit service?

\_\_\_YES \_\_X\_NO

If yes, explain how this project will include coordination with the transit service provider.

---

---

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**Please attach Project's Supporting Ordinance or Resolution and an estimate of probable cost breakdown**

Council meeting dates are March 12 & 14, 2018. Resolution of support for application are on agenda.

Please circle or highlight all that apply to your project.

Project Types (*) May qualify for > 80% funding		
<b>Minor Intersection Improvements</b> <b>Signal-Retiming</b> Remove signal <b>Restrict turns</b> Restrict trucks Improve signage* <b>Re-striping*</b> On-way operations	<b>Intersection Improvements</b> Add signal* <b>Geometry Improvement</b> <b>Add turn lanes*</b> Roundabout* Intersection beacon	<b>Corridor Reconstruction- Access Management</b> Frontage roads Driveway control reduction Curb and gutter Add/improve medians Reconstruct roadway <b>Add or widen shoulders*</b> Lane widening Lane narrowing*
<b>Transit System Improvements</b> Express bus service Expanded service Light Rail Technology improvements Bike and Bus program Improved transit stops Bus traffic signal priority* Transit marketing Transit pull-outs Shelters	<b>Bike/Pedestrian Improvements</b> <b>Bike lanes</b> Shared use paths* New Paved Shoulders* Wider paved shoulders* New sidewalks Improved sidewalks <b>Marked/raised crosswalks</b> Bike/pedestrian signals Improved signage Curb extensions Bike parking Pedestrian refuge area*	<b>Corridor Reconstruction – Operations and Channelization</b> Synchronize signals Pavement signs* <b>Add turn lanes</b> Minor reconstruction Accel, Decel lanes <b>Extended turn lanes</b> Movable barrier* Reconfigured or improved pavement marking*
<b>Travel Demand Management</b> Bus lanes Park and ride lots Vanpool program* Carpool program* TDM marketing & signage <b>Minor Bridge Reconstruction</b> Bridge maintenance Bridge replacement	<b>Safety Improvements</b> Guard rails* Roadway lighting* Rumble strips* Safety edge* Roadway safety audits* Railroad crossing closure* Raised centerline markers* <b>Re-striping*</b> Overlays	<b>Traffic Management</b> Traffic surveillance <b>Computerized signal systems</b> Motorist information systems Incident management <b>Corridor Reconstruction – Center Lane</b> Center turn lane
<b>Traffic Calming Measures</b> Chokers* Bulbouts* Speed tables* Speed humps* Chicanes* Neckdowns*	<b>New Construction</b> New road New interchange Overpass Underpass	<b>Add Base Capacity</b> <b>Add lanes</b> Extend roadway <b>Interchange reconstruction</b>

Submit to:

Joshua Manning  
South Central Planning and Development Commission  
P. O. Box 1870



Houma-Thibodaux Metropolitan Planning Organization STP<200K Funding Application

Gray, LA 70359

Or via email to

[josh@scpdc.org](mailto:josh@scpdc.org)