
TERREBONNE PARISH COUNCIL

COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE

Mr. Dirk J. Guidry
Mr. Al Marmande Chairman
Mr. John Navy Vice-Chairman
Ms. Arlanda Williams Member
Mr. Gerald Michel Member
Mr. Scotty Dryden Member
Ms. Christa Duplantis- Member
Prather Member
Mr. Steve Trosclair Member
Mr. Darrin W. Guidry, Member
Sr.



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

March 12, 2018
5:45 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. RESOLUTION: Authorizing the Parish President to sign an agreement with Louisiana Housing Corporation funding Terrebonne Parish Consolidated Government in the amount of \$113,300.00 for the operation of the Beautiful Beginnings Center and Rapid Re-Housing.
2. RESOLUTION: Calling a condemnation hearing on the Residential Accessory structure located @ 3221 West Park Avenue, owned by, (Estate) Joseph McGuin, Carl L. McGuin, Gilbert J. McGuin, Charles W. McGuin, Leo S. McGuin, Stanley R. McGuin, Warren H. McGuin, Patrick C. McGuin & Joey Gautier, on April 23, 2018 @ 5:30pm

3. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 171 Marjorie Street, owned by, Paul H. Verdin, on April 23, 2018 @ 5:30pm.
4. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 6302 North Bayou Black Drive, owned by, John Louis Faslund, Daundra Faslund & Shon Faslund, on April 23, 2018 @ 5:30pm.
5. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 218 Nate Lane, owned by, Felix J. Belanger, Sr., Felix J. Belanger, Jr., & Rickie Anthony Jeffery, on April 23, 2018 @ 5:30pm.
6. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 515 Antoine Street, owned by, Roberto J. Robledo & Bessie Robledo, on April 23, 2018 @ 5:30pm.
7. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1624 Gautreaux Street, owned by, Virginia Steward Champagne, Annie Steward, Delphine Steward Johnson, Thad Steward, Jr., Columbus Steward, Nellie Steward Johnson Wright, Freddie Steward, & Joseph Steward, on April 23, 2018 @ 5:30pm.
8. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 309 Rhett Place, owned by, Kenneth F. Broussard, & Graceila Broussard, on April 23, 2018 @ 5:30pm.
9. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1217 Division Avenue, owned by, (Estate) Roosevelt Spencer & Martha Spencer, on April 23, 2018 @ 5:30pm.
10. RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1201 Wallis Street, owned by, Alzena Stoves Barabin, Benjamin Stoves, Jr., Anthony Stoves, Arnolia Stoves Porter, Nathaniel Patterson, Sean Patterson, Noble Patterson, Jr., Mary Patterson, Glenda Patterson, Tiffany Bass-Howard & Brian Bass, on April 23, 2018 @ 5:30pm.
11. RESOLUTION: To adopt a policy allowing the Planning Departments Recovery Assistance and Mitigation Division to place contractors on probation or indefinite suspension for tardiness, poor work or oversight, and nonpayment of their subcontractors and suppliers among other issues.
12. RESOLUTION: Calling for a public hearing regarding the intent of the Parish to amend the Flood Damage Prevention Ordinance. Changes are intended to coordinate with the Parish Code Chapter 23 - Sewer and Sewage Disposal which also requires a specified elevation height.
13. Adjourn

Category Number:
Item Number:



Monday, March 12, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, March 12, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, March 12, 2018

Item Title:

Emergency Solutions Grant Agreement Between the Louisiana Housing Corporation and Terrebonne Parish Consolidated Government

Item Summary:

RESOLUTION: Authorizing the Parish President to sign an agreement with Louisiana Housing Corporation funding Terrebonne Parish Consolidated Government in the amount of \$113,300.00 for the operation of the Beautiful Beginnings Center and Rapid Re-Housing.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	2/27/2018	Resolution
Agreement	2/27/2018	Backup Material
Ex Summary	2/27/2018	Executive Summary

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A Resolution Authorizing the Parish President to sign an Emergency Solutions Grant Agreement between Terrebonne Parish Consolidated Government and the Louisiana Housing Corporation.

WHEREAS, the Louisiana Housing Corporation has awarded Emergency Solutions Grant funding to Terrebonne Parish Consolidated Government in the amount of \$113,300.00 to provide assistance to homeless families in need of emergency shelter and rapid re-housing, and

WHEREAS, there are families with children and single women that are in need of emergency shelter and this grant will provide supplemental funding for the operation of the Beautiful Beginnings Center, and

WHEREAS, rapid re-housing services will be provided to help eligible homeless families obtain housing quickly, increase self-sufficiency, and stay housed.

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President to sign and submit the Emergency Solutions Grant Program agreement in the amount 113,300.00.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President to execute any and all agreements, certifications, amendments and other documents necessary between the Terrebonne Parish Consolidated Government and the Louisiana Housing Corporation related to this grant award.

AGREEMENT BETWEEN
LOUISIANA HOUSING CORPORATION
AND
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
ESGP

1) Contractor (hereinafter referred to as "Contractor"): TERREBONNE PARISH CONSOLIDATED GOVERNMENT	2) Fed. Employee Tax ID or SS #: 72-6001390
2) Address: 809 Barrow Street Houma, LA 70360	4) Parish(es) Served: Terrebonne
5) Agency (hereinafter referred to as "Agency"): Louisiana Housing Corporation	

6) Funds to be used by the Contractor in connection with the emergency shelter for needy homeless individuals as well as costs of eligible homeless prevention activities. See attached **EXHIBIT A-PROJECT SUMMARY**.

7) Effective Date: January 1, 2018

8) Termination Date: June 30, 2019

9) Maximum Contract Amount: \$113,300.00

10) Terms of Payment: This is a cost reimbursement Contract (hereinafter referred to as "Contract" or Agreement"). Terms of payment for the cost reimbursement are outlined in attached **EXHIBIT B-BUDGET and ATTACHMENT A-SPECIAL TERMS**.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF: LOUISIANA HOUSING AUTHORITY-ESG SECTION
(Specific Person, Position or Section)

11) Special or Additional Provisions:

ATTACHMENT A-SPECIAL TERMS
ATTACHMENT B-MONITORING PLAN
ATTACHMENT C-DEBARMENT AND CERTIFICATION STATEMENT
EXHIBIT A-PROJECT SUMMARY
EXHIBIT B-BUDGET

12) If Corporation ☐ Profit or ☐ Non-Profit ☐ Let by RFP ☐ Advance ☐ Vendor ☒ Subrecipient

CFDA Title and Number: **Emergency Solutions Grant Program CFDA 14.231**
Award Name, Number, Year: **Emergency Solutions Grant Program 2017**
Federal Agency: **Department of Housing and Urban Development**
Federal Laws/Regulations: **McKinney Vento Homeless Assistance Act 24 CFR Part**

13) General Terms and Conditions

During the performance of this Agreement, the Contractor hereby agrees to the following terms and conditions:

Contract Monitor

The Contract Monitor for this Contract is ESG PROGRAM COORDINATOR OR DESIGNEE

The Agency shall monitor the Contractor in accordance with **ATTACHMENT B-MONITORING PLAN**.

Prohibition against Discrimination

The Contractor agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Contractor agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Contractor agrees to provide a work environment free of potential harassment and not to discriminate in its employment practices, and will render services under this Contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Contractor, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Contract.

Confidentiality

Contractor shall abide by all laws and regulations concerning confidentiality which safeguard information and the patient/client confidentiality.

Audits, Inspection and Review of Records

Contractor grants to the Agency, the State of Louisiana, through the Office of the Legislative Auditor, Office of the Inspector General, Federal Government and/or any other officially designated authorized representative of the Agency the right to audit, inspect and review all books and records pertaining to services rendered under this Contract and the right to conduct on-site monitoring..

Contractor also agrees to comply with federal and/or state regulations and laws requiring an audit based on one or more of the following criteria:

(1) Any Contractor who expends \$500,000 or more in federal funds from all sources is required to have performed a single audit for that year under the provisions of OMB Circular A-133, Revised June 27, 2003, and Audits of States, Local Governments, and Non-Profit Organizations. Single audits shall be conducted in accordance with generally accepted government auditing standards (GAGAS) issued by the Comptroller General of the United States. The only exceptions to an annual audit are those exceptions as noted at Section _____.220 of OMB Circular A-133.

(2) Any Contractor who expends less than \$500,000 in federal funds from all sources and who is subject to the provisions of Louisiana Revised Statutes 24:513 (State Audit Law), shall follow the guidance offered in the Louisiana Governmental Audit Guide (as Revised). Those who are subject to the provisions of Louisiana Revised Statutes 24:513 include governmental, public or quasi-public agencies or bodies as defined by the Statute.

(3) Any Contractor who expends less than \$500,000 in federal funds from all sources and is not subject to the provisions of Louisiana Revised Statutes 24:513 (State Audit Law), then no audit is required.

(4) Any Contractor who is a nongovernmental provider and receives \$100,000 or more per year of state funds via one or more cost reimbursement Contracts, shall submit to the Agency source documentation (evidenced by invoices, cancelled checks, certified payroll sheets, etc.) to justify each payment request. Agency may at its discretion request that a Contract compliance audit utilizing internal auditors, certified public accountant or the Legislative Auditor's office be performed. These provisions are cited at Louisiana Administrative Code Title 34: V: 134.

INSURANCE

- A. **Minimum Scope and Limits of Insurance.** The Contractor shall purchase and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the

performance of the work hereunder by the Contractor, its agents, representatives, employees or subcontractors. The minimum scope and limits of insurance to be purchased and maintained are as follows:

1. **Workers Compensation.** Workers Compensation insurance shall be in compliance with the Workers Compensation law of the State of Louisiana. Employers Liability is included with a minimum limit of five hundred thousand dollars (\$500,000) per accident/per disease/per employee.
 2. **Commercial General Liability.** Commercial General Liability insurance, including Personal and Advertising Injury Liability, shall have a minimum limit per occurrence of one million dollars (\$1,000,000) and a minimum general aggregate of two million dollars (\$2,000,000). The Insurance Services Office (ISO) Commercial General Liability occurrence coverage form CG 00 01 (current form approved for use in Louisiana), or equivalent, is to be used in the policy. Claims-made form is unacceptable.
- B. **Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and accepted by the Agency. The Contractor shall be responsible for all deductibles and self-insured retentions.
- C. **Other Insurance Provisions.** The policies are to contain, or be endorsed to contain, the following provisions:
1. **General Liability and Automobile Liability Coverages**
 - a. The Agency, its officers, agents, employees and volunteers shall be named as an additional insured as regards negligence by the contractor. ISO Form CG 20 10 (current form approved for use in Louisiana), or equivalent, is to be used when applicable. The coverage shall contain no special limitations on the scope of protection afforded to the Agency.
 - b. The Contractor's insurance shall be primary as respects the Agency, its officers, agents, employees and volunteers. Any insurance or self-insurance maintained by the Agency shall be excess and non-contributory of the Contractor's insurance.
 - c. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its officers, agents, employees and volunteers.
 - d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the policy limits.
 2. **Workers Compensation and Employers Liability Coverage.** The insurer shall agree to waive all rights of subrogation against the Agency, its officers, agents, employees and volunteers for losses arising from work performed by the Contractor for the Agency.
 3. **All Coverages**
 - a. Coverage shall not be canceled, suspended, or voided by either party (the Contractor or the insurer) or reduced in coverage or in limits except after thirty (30) days written notice has been given to the Agency. Ten (10) day written notice of cancellation is acceptable for non-payment of premium. Notifications shall comply with the standard cancellation provisions in the Contractor policy.
 - b. Neither the acceptance of the completed work nor the payment thereof shall release the Contractor from the obligations of the insurance requirements or indemnification agreement.
 - c. The insurance companies issuing the policies shall have no recourse against the Agency for payment of premiums or for assessments under any form of the policies.
 - d. Any failure of the Contractor to comply with reporting provisions of the policy shall not affect coverage provided to the Agency, its officers, agents, employees and volunteers.
- D. **Acceptability of Insurers.** All required insurance shall be provided by a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located. Insurance shall be placed with insurers with a A.M. Best's rating of A-:VI or higher. This rating requirement may be waived for workers compensation coverage only.

If at any time an insurer issuing any such policy does not meet the minimum A.M. Best rating, the Contractor shall obtain a policy with an insurer that meets the A.M. Best rating and shall submit another Certificate of Insurance as required in the

contract.

- E. Contractor alone shall be responsible for investigation and payment of claims not covered by insurance. The Agency shall not in any way be responsible for payment of any claims determined to be Contractor's responsibility under this Agreement.
- F. **Verification of Coverage.** Contractor shall furnish the Agency with Certificates of insurance reflecting proof of required coverage. The Certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The Certificates are to be received and approved by the Agency before work commences and upon any contract renewal thereafter.

In addition to the Certificates, Contractor shall submit the declarations page and the cancellation provision endorsement for each insurance policy. The Agency reserves the right to request complete certified copies of all required insurance policies at any time.

Upon failure of the Contractor to furnish, deliver and maintain such insurance as above provided, this contract, at the election of the Agency, may be suspended, discontinued or terminated. Failure of the Contractor to purchase and/or maintain any required insurance shall not relieve the Contractor from any liability or indemnification under the contract.

- G. **Subcontractors.** Contractor shall include all subcontractors as insureds under its policies OR shall be responsible for verifying and maintaining the Certificates provided by each subcontractor. Subcontractors shall be subject to all of the requirements stated herein. The Agency reserves the right to request copies of subcontractor's Certificates at any time.
- H. **Workers Compensation Indemnity.** In the event Contractor is not required to provide or elects not to provide workers compensation coverage, the parties hereby agree that Contractor, its owners, agents and employees will have no cause of action against, and will not assert a claim against, the State of Louisiana, its departments, agencies, agents and employees as an employer, whether pursuant to the Louisiana Workers Compensation Act or otherwise, under any circumstance. The parties also hereby agree that the State of Louisiana, its departments, agencies, agents and employees shall in no circumstance be, or considered as, the employer or statutory employer of Contractor, its owners, agents and employees. The parties further agree that Contractor is a wholly independent contractor and is exclusively responsible for its employees, owners, and agents. Contractor hereby agrees to protect, defend, indemnify and hold the State of Louisiana, its departments, agencies, agents and employees harmless from any such assertion or claim that may arise from the performance of this Agency.

Record Retention and Inspection

Contractor agrees to retain all books, records, and other documents relevant to this Agreement and funds expended hereunder for at least four (4) years after final payment or as described in 45 CFR 74:21 (b) whichever is longest.

Assignment of Interest in the Contract

Contractor shall not assign any interest in this Contract and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of the Agency thereto, provided, however, that claims for money due or to become due to the Contractor from the Agency under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be promptly furnished to the State.

Taxes

Contractor hereby agrees that the responsibility for payment of taxes from the funds thus received under this Agreement and/or legislative appropriation shall be said Contractor's obligation and shall be identified under 72-6001390 (Tax ID).

Payments

In cases where travel and related expenses are required to be identified separate from the fee for services, such costs shall be in accordance with State Travel Regulations and shall be specified under "Special Provisions."

Prohibitions on use of funds

No funds provided herein shall be used to urge any elector to vote for or against any candidate or proposition on an election ballot nor shall such funds be used to lobby for or against any proposition or matter having the effect of law being considered by the legislature or any local governing authority.

By entering into this Agreement, Contractor certifies that:

- a) No federal appropriated funds have been paid or will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employees of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal Contract, the making of any federal grant, the making of any Federal loan, the entering into of any cooperative Agreement, and the extension, continuation, renewal, amendment, or modification of any Federal Contract, grant, loan, or cooperative Agreement.
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federally funded Contract, grant, loan, or cooperative Agreement, Contractor shall complete and submit Standard form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c) Contractor shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and Contracts under grants, loans and cooperative Agreements) and that all subcontractors shall certify and disclose accordingly.

Notice of State Employment

This subsection is applicable only to Contracts with individual:

Should Contractor become an employee of the classified or unclassified service of the State of Louisiana during the effective period of the Contract, Contractor must notify the Agency of any existing Contract with the State of Louisiana and notify the Agency of any additional state employment.

Property of the State

When applicable, upon completion of this Contract or if terminated earlier, all records, reports, worksheets or any other materials related to this Contract shall become property of the state.

SubContracts

The Contractor shall not enter into any subcontract for work or services contemplated under this Agreement without obtaining prior written approval of the Agency (which approval shall be attached to the original Agreement). Any subcontracts approved by Agency shall be subject to conditions and provisions as the Agency may deem necessary; provided, however, that notwithstanding the foregoing, unless otherwise provided in this Agreement, such prior written approval shall not be required for the purchase by the Contractor of supplies and services which are incidental but necessary for the performance of the work required under this Agreement; and provided, further, however, that no provisions of this clause and no such approval by the Agency or any subcontract shall be deemed in any event or manner to provide for the incidence of any obligation of the Agency beyond those specifically set forth herein. Further provided that no subcontract shall relieve the Contractor of the responsibility for the performance of any subcontractor. Any subcontractor shall be required to sign the **ATTACHMENT C-DEBARMENT AND CERTIFICATION STATEMENT** which shall become a part of this Contract.

Alterations, Variations, Modifications, or Waivers

Any alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this Agreement. No claim for services furnished or requested for reimbursement by Contractor, not provided for in this Agreement, shall be allowed by Agency.

Amendments

Any amendment to this Agreement shall not be valid until it has been executed in writing and signed by the Louisiana Housing Corporation Executive Director and the Contractor.

Set Off

In the event that Agency determines that certain costs which have been reimbursed to Contractor pursuant to this or previous Agreements are not allowable, the Agency shall have the right to set off and withhold said amounts from any amount due the Contractor under this Agreement for costs that are allowable; or Contractor shall, upon Agency's request, refund to Agency any sum of money which has been paid to Contractor by Agency which Agency determines has resulted in an overpayment, or which Agency determines has not been spent in accordance with the terms of this Agreement. Such refund shall be made by Contractor within thirty (30) days after request by Agency.

Background Checks

Contractors shall ensure that any staff or volunteer in a position of supervisory or disciplinary authority over children will have the appropriate background checks as required by Louisiana State Law (See R.S. 15:587.1).

Hold Harmless

Contractor agrees to protect, defend, indemnify, save and hold harmless the State of Louisiana, all State Departments, Agencies, Boards and Commissions, its officers, agents, servants and employees, including volunteers, from and against any and all claims, demands, expense and liability arising out of injury or death to any person or the damage, loss or destruction of any property which may occur or in any way grow out of any act or omission of the Contractor, its agents, servants, and employees or any and all costs, expenses and/or attorney fees incurred by the Contractor as a result of any claim, demands, and/or causes of action except for those claims, demands, and/or causes of action arising out of the negligence of the State of Louisiana, all State Departments, Agencies, Boards, Commissions, its agents, representatives, and/or employees.

Contractor agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand, or suit at its sole expenses and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent.

Reports

If applicable, at least by the end of each quarter the Contractor must submit to the Agency, a written report detailing the use of funds, progress toward meeting specific goals, measurable objectives, terms, results or conditions that can be achieved in the specific allocated time.

Environmental Tobacco Smoke

Provider will comply with Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (ACT), which requires that smoking not be permitted in any portion of any indoor facility owned or leased or Contracted by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs, either directly, or through State or local governments. Federal programs include grants, cooperative Agreements, loans or loan guarantees, and Contracts. The ACT does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug and alcohol treatment. The provider further agrees that the above language will be included in any sub-awards which contain provisions for children's services and that all subcontractors shall certify compliance accordingly. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to \$1,000 per day.

Termination

Either party to this Contract has the right to cancel the Contract, with or without cause, by giving the other party a thirty (30) day written notice, forwarded to their respective address, via certified mail. The Agency has the right to cancel this Contract with less than a thirty (30) day notice in the event of budgetary reductions or restrictions, without any liability incurring onto the Agency or the State of Louisiana.

Notice shall be sent via Certified Mail, return receipt requested, to the following addresses:

To the Agency:

Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, Louisiana 70808

To the Contractor:

Terrebonne Parish Consolidated Government
809 Barrow Street
Houma, LA 70360

Communication and Notification

Any notice, request, instruction or other document to be given hereunder to any party by another shall be in writing and delivered

personally or sent by certified or registered mail, postage prepaid, return receipt requested, to the addresses set forth in this Contract. A party may change the address to which notices are to be sent to it by giving written notice of such change of address to the other parties in the manner herein provided for giving notice. Any such notice, request, instruction or other document shall be conclusively deemed to have been received and be effective on the day on which personally delivered or, if sent by certified or registered mail, on the day on which mailed.

Notices shall be addressed as follows:

To the Agency:

Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, Louisiana 70808

To the Contractor:

Terrebonne Parish Consolidated Government
809 Barrow Street
Covington, LA 70360

Controversies

Any claim or controversy arising between the State and the Contractor shall be resolved pursuant to R.S. 39:1524-1526.

Governing Law

All activities associated with this Contract shall be interpreted under Louisiana Law. All proposals and Contracts submitted are subject to provisions of the laws of the State of Louisiana including but not limited to L.R.S. 39:1498-1526; executive orders; and standard terms and conditions.

Headings

Descriptive headings in this Contract are for convenience only and shall not affect the construction or meaning of Contractual language.

Anti-Kickback Clause (Federal Clause)

Contractor agrees to adhere to the mandate dictated by the Copeland (Anti-Kick) Act which provides that each Contractor or sub Contractor shall be prohibited from inducing, by any means, any person employed in the completion of work, to give up any part of the compensation.

Clean Air Act (Federal Clause)

Contractor agrees to adhere to the provisions, which require compliance with all applicable standards orders or requirements issued under Section 306 of the Clean Air Act, which prohibits the use under nonexempt Federal Contracts, grants or loans of facilities included on the EPA list of Violating Facilities. This clause applies to Contracts with federal funds.

Energy Policy and Conservation (Federal Clause)

Contractor recognizes the mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163). This clause applies to Contracts with federal funds.

Clean Water Act (Federal Clause)

Contractor agrees to adhere to all applicable standards, orders, or requirements issued under Section 508 of the Clean Water Act, which prohibits the use under nonexempt Federal Contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. This clause applies to Contracts with federal funds.

Code of Ethics

The Contractor acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Contractor in the performance of services called for in this Contract. The Contractor agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Contract.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

1. The Contractor certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year (3) period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or Contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year (3) period preceding this Contract had one or more public transactions (Federal, State or Local) terminated for cause of default.
2. Where the Contractor is unable to certify to any of the statements in this certification, such participant shall attach an explanation to this Contract.

This Agreement is signed below by the duly authorized representatives of Agency and the Contractor.

LOUISIANA HOUSING CORPORATION Date

Gordon Dove, Parish President Date



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Emergency Solutions Grant Agreement Between The Louisiana Housing Corporation & Terrebonne Parish Consolidated Government
PROJECT SUMMARY (200 WORDS OR LESS)
An agreement with Louisiana Housing Corporation funding Terrebonne Parish Consolidated Government in the amount of \$113,300.00.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To provide assistance to homeless families in need of emergency shelter and rapid re-housing.
TOTAL EXPENDITURE
\$113,300.00
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)
<div>ACTUAL</div> ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)
N/A NO YES IF YES AMOUNT BUDGETED: \$113,300.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)
PARISHWIDE 1 2 3 4 5 6 7 8 9

Signature

Date

2/26/2018



Monday, March 12, 2018

Item Title:

Condemnation Hearing - 3221 West Park Avenue

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Accessory structure located @ 3221 West Park Avenue, owned by, (Estate) Joseph McGuin, Carl L. McGuin, Gilbert J. McGuin, Charles W. McGuin, Leo S. McGuin, Stanley R. McGuin, Warren H. McGuin, Patrick C. McGuin & Joey Gautier, on April 23, 2018 @ 5:30pm

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 3221 West Park Avenue	3/5/2018	Cover Memo
Executive Summary - 3221 West Park Avenue	3/5/2018	Executive Summary
Resolution - 3221 West Park Avenue	3/5/2018	Resolution
Photos - 3221 West Park Avenue	3/5/2018	Backup Material



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *MP*
Director of Planning and Zoning

From: Deon L. Stewart *DS*
Code Enforcement Officer II

Date: January 11, 2018

Subject: Request for Council Consideration
Condemnation Hearing
3221 WEST PARK AV, 70359
HAVING A FRONTAGE 1/2 ARPENT X DEPTH TO LOST BAYOU; BEING LOT
9, BATEY PLANTATION.
GRAY, LA 70359
Residential Accessory Structure
Case No. NA-17-6565

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Arlanda Williams, District 2

Owner: (Estate) Joseph McGuin, Carl L. McGuin, Gilbert J. McGuin, Charles W. McGuin, Leo S. McGuin, Stanley R. McGuin, Warren H. McGuin, Patrick C. McGuin & Joey Gautier

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: Arlanda Williams, District 2
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL ACCESSORY STRUCTURE SITUATED AT 3221 WEST PARK AV, 70359, HAVING A FRONTAGE 1/2 ARPENT X DEPTH TO LOST BAYOU; BEING LOT 9, BATEY PLANTATION., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on January 31, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 3221 WEST PARK AV, 70359; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on February 13, 2017, it was found that the structure located at 3221 WEST PARK AV, 70359 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on December 28, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Accessory Structure located at 3221 WEST PARK AV, 70359 be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 3221 West Park Avenue

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential accessory structure at 3221 West Park Avenue

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential accessory structure at 3221 West Park Avenue for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski
Signature

01-10-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL ACCESSORY STRUCTURE SITUATED AT 3221 WEST PARK AV, 70359, HAVING A FRONTAGE 1/2 ARPENT X DEPTH TO LOST BAYOU; BEING LOT 9, BATEY PLANTATION., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on January 31, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 3221 WEST PARK AV, 70359; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on February 13, 2017, it was found that the structure located at 3221 WEST PARK AV, 70359 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on December 28, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Accessory Structure located at 3221 WEST PARK AV, 70359 be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-6565

3221 WEST PARK AV, 70359, GRAY 70359

Description: DERELICT SHED AND CAMPER

Uploaded: 12/28/2017 8:24:31 AM By: Drew Breaux



Uploaded: 12/28/2017 8:24:31 AM By: Drew Breaux



NA-17-6565

3221 WEST PARK AV, 70359, GRAY 70359

Description: DERELICT SHED AND CAMPER

Uploaded: 12/28/2017 8:24:30 AM By: Drew Breaux



Uploaded: 12/28/2017 8:24:30 AM By: Drew Breaux



NA-17-6565

3221 WEST PARK AV, 70359, GRAY 70359

Description: DERELICT SHED AND CAMPER

Uploaded: 12/28/2017 8:24:29 AM By: Drew Breaux



Uploaded: 12/28/2017 8:24:28 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 171 Marjorie Street

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 171 Marjorie Street, owned by, Paul H. Verdin, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 171 Marjorie Street	3/5/2018	Cover Memo
Executive Summary - 171 Marjorie Street	3/5/2018	Executive Summary
Resolution - 171 Marjorie Street	3/5/2018	Resolution
Photos - 171 Marjorie Street	3/5/2018	Backup Material



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *CMP*
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
171 MARJORIE ST
LOT 18 BLOCK 1 A.J. AUTHEMENT SUBD. #2
DULAC, LA 70353
Residential Structure
Case No. NA-17-7211

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Al Marmande, District 7
Owner: Paul H. Verdin

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: Al Marmande, District 7
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 171 MARJORIE ST, LOT 18 BLOCK 1 A.J. AUTHEMENT SUBD. #2, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on August 09, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 171 MARJORIE ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on August 22, 2017, it was found that the structure located at 171 MARJORIE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 02, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 171 MARJORIE ST be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 171 Marjorie Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 171 Marjorie Street

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 171 Marjorie Street for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 171 MARJORIE ST, LOT 18 BLOCK 1 A.J. AUTHEMENT SUBD. #2, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on August 09, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 171 MARJORIE ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on August 22, 2017, it was found that the structure located at 171 MARJORIE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 02, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 171 MARJORIE ST be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-7211

171 MARJORIE ST, DULAC 70353

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 12:25:17 PM By: Drew Breaux



Uploaded:2/2/2018 12:25:18 PM By: Drew Breaux



NA-17-7211

171 MARJORIE ST, DULAC 70353

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 12:25:18 PM By: Drew Breaux



Uploaded:2/2/2018 12:25:19 PM By: Drew Breaux



NA-17-7211

171 MARJORIE ST, DULAC 70353

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 12:25:19 PM By: Drew Breaux



Uploaded:2/2/2018 12:25:20 PM By: Drew Breaux



NA-17-7211

171 MARJORIE ST, DULAC 70353

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 12:25:20 PM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 6302 North Bayou Black Drive

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 6302 North Bayou Black Drive, owned by, John Louis Faslund, Daundra Faslund & Shon Faslund, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 6302 North Bayou Black Drive	3/5/2018	Cover Memo
Executive Summary - 6302 North Bayou Black Drive	3/5/2018	Executive Summary
Resolution - 6302 North Bayou Black Drive	3/5/2018	Resolution
Photos - 6302 North Bayou Black Drive	3/5/2018	Backup Material



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski 
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
6302 NORTH BAYOU BLACK DR
LOT 136FT X 238FT MORE OR LESS ON NORTH SIDE OF PUBLIC ROAD;
SECTION 2 T16S-R14E; ALSO BATTURE LOT 61FT FRONT
GIBSON, LA 70356
Residential Structure
Case No. NA-17-7101

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Arlanda Williams, District 2
Owner: John Louis Faslund, Daundrea Faslund, Shon Faslund

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: Arlanda Williams, District 2
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 6302 NORTH BAYOU BLACK DR, LOT 136FT X 238FT MORE OR LESS ON NORTH SIDE OF PUBLIC ROAD; SECTION 2 T16S-R14E; ALSO BATTURE LOT 61FT FRONT, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on July 24, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 6302 NORTH BAYOU BLACK DR; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on July 31, 2017, it was found that the structure located at 6302 NORTH BAYOU BLACK DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 6302 NORTH BAYOU BLACK DR be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 6302 North Bayou Black Drive

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 6302 North Bayou Black Drive

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 6302 North Bayou Black Drive for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski
Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 6302 NORTH BAYOU BLACK DR, LOT 136FT X 238FT MORE OR LESS ON NORTH SIDE OF PUBLIC ROAD; SECTION 2 T16S-R14E; ALSO BATTURE LOT 61FT FRONT, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on July 24, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 6302 NORTH BAYOU BLACK DR; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on July 31, 2017, it was found that the structure located at 6302 NORTH BAYOU BLACK DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 6302 NORTH BAYOU BLACK DR be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-7101

6302 NORTH BAYOU BLACK DR, GIBSON 70356

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:39:02 AM By: Drew Breaux



Uploaded:2/1/2018 8:39:03 AM By: Drew Breaux



NA-17-7101

6302 NORTH BAYOU BLACK DR, GIBSON 70356

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:39:03 AM By: Drew Breaux



Uploaded:2/1/2018 8:39:05 AM By: Drew Breaux



NA-17-7101

6302 NORTH BAYOU BLACK DR, GIBSON 70356

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:39:06 AM By: Drew Breaux



Uploaded:2/1/2018 8:39:08 AM By: Drew Breaux



NA-17-7101

6302 NORTH BAYOU BLACK DR, GIBSON 70356

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:39:08 AM By: Drew Breaux



Uploaded:2/1/2018 8:39:11 AM By: Drew Breaux



NA-17-7101

6302 NORTH BAYOU BLACK DR, GIBSON 70356

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:39:11 AM By: Drew Breaux



Uploaded:2/1/2018 8:39:12 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 218 Nate Lane

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 218 Nate Lane, owned by, Felix J. Belanger, Sr., Felix J. Belanger, Jr., & Rickie Anthony Jeffery, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 218 Nate Lane	3/5/2018	Cover Memo
Executive Summary - 218 Nate Lane	3/5/2018	Executive Summary
Resolution - 218 Nate Lane	3/5/2018	Resolution
Photos - 218 Nate Lane	3/5/2018	Backup Material



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HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski 
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
218 NATE LN
LOT 210ft X 170ft ON WALLACE BELANGER LANE; COMMENCING 630ft
WEST OF PUBLIC ROAD,
BOURG, LA 70343
Residential Structure
Case No. NA-17-7517

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Steve Trosclair, District 9
Owner: Felix J. Belanger, Sr, Felix J Belanger, Jr., Rickie Anthony Jeffery

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: Steve Trosclair, District 9
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 218 NATE LN, LOT 210FT X 170FT ON WALLACE BELANGER LANE; COMMENCING 630FT WEST OF PUBLIC ROAD,, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on November 15, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 218 NATE LN; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on November 22, 2017, it was found that the structure located at 218 NATE LN was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on January 24, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 218 NATE LN be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 218 Nate Lane

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 218 Nate Lane

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 218 Nate Lane for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 218 NATE LN, LOT 210FT X 170FT ON WALLACE BELANGER LANE; COMMENCING 630FT WEST OF PUBLIC ROAD,, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on November 15, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 218 NATE LN; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on November 22, 2017, it was found that the structure located at 218 NATE LN was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on January 24, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 218 NATE LN be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-7517

218 NATE LN, BOURG 70343

Description:DERELICT STRUCTURE

Uploaded:1/24/2018 8:02:49 AM By: Drew Breaux



Uploaded:1/24/2018 8:02:50 AM By: Drew Breaux



NA-17-7517

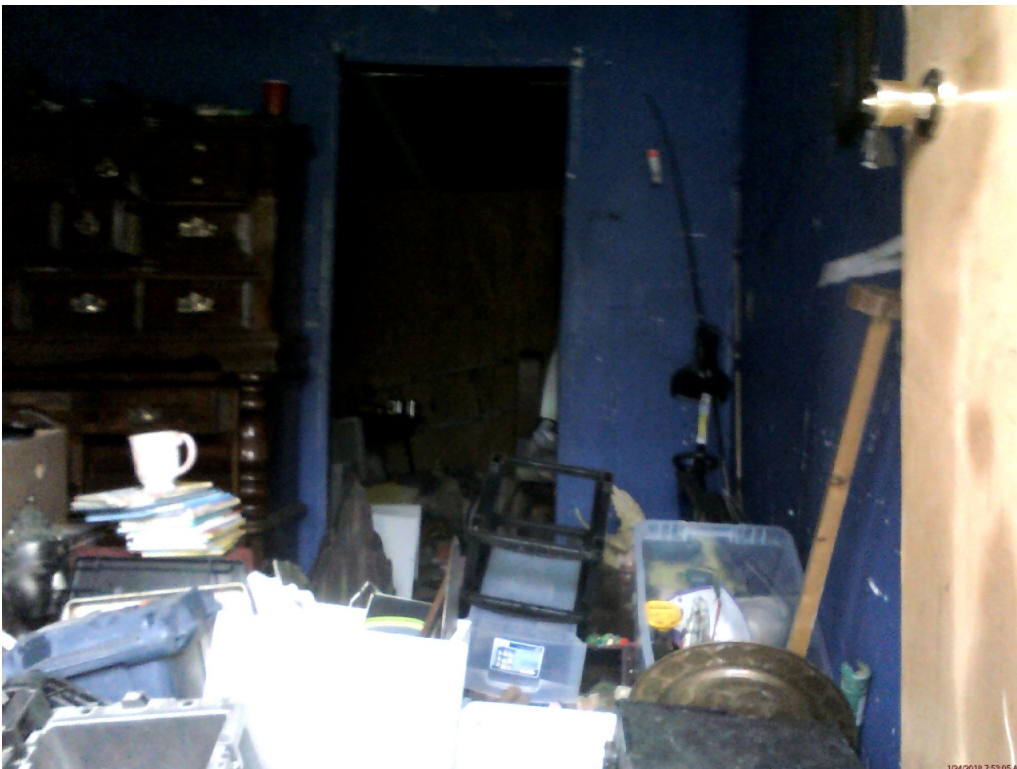
218 NATE LN, BOURG 70343

Description:DERELICT STRUCTURE

Uploaded:1/24/2018 8:02:50 AM By: Drew Breaux



Uploaded:1/24/2018 8:02:51 AM By: Drew Breaux



NA-17-7517

218 NATE LN, BOURG 70343

Description:DERELICT STRUCTURE

Uploaded:1/24/2018 8:02:52 AM By: Drew Breaux



Uploaded:1/24/2018 8:02:53 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 515 Antoine Street

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 515 Antoine Street, owned by, Roberto J. Robledo & Bessie Robledo, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 515 Antoine Street	3/5/2018	Cover Memo
Executive Summary - 515 Antoine Street	3/5/2018	Executive Summary
Resolution - 515 Antoine Street	3/5/2018	Resolution
Photos - 515 Antoine Street	3/5/2018	Backup Material



P.O. BOX 6097

HOUMA, LOUISIANA 70361

(985) 868-5050



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HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *MP*
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
515 ANTOINE ST
SOUTHERMOST 72.6FT LOTS 1 AND 2 BLOCK 9 WEST END SUBD.
HOUMA, LA 70360
Residential Structure
Case No. NA-17-6897

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: Arlanda Williams, District 2
Owner: Roberto J. and Bessie Robledo

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: Arlanda Williams, District 2
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 515 ANTOINE ST, SOUTHERMOST 72.6FT LOTS 1 AND 2 BLOCK 9 WEST END SUBD., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on June 14, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 515 ANTOINE ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on June 21, 2017, it was found that the structure located at 515 ANTOINE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 515 ANTOINE ST be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 515 Antoine Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 515 Antoine Street

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 515 Antoine Street for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 515 ANTOINE ST, SOUTHERMOST 72.6FT LOTS 1 AND 2 BLOCK 9 WEST END SUBD., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on June 14, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 515 ANTOINE ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on June 21, 2017, it was found that the structure located at 515 ANTOINE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 515 ANTOINE ST be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-6897

515 ANTOINE ST, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:36:46 AM By: Drew Breaux



Uploaded:2/1/2018 8:36:48 AM By: Drew Breaux



NA-17-6897

515 ANTOINE ST, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:36:49 AM By: Drew Breaux



Uploaded:2/1/2018 8:36:49 AM By: Drew Breaux



NA-17-6897

515 ANTOINE ST, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:36:50 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 1624 Gautreaux Street

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1624 Gautreaux Street, owned by, Virginia Steward Champagne, Annie Steward, Delphine Steward Johnson, Thad Steward, Jr., Columbus Steward, Nellie Steward Johnson Wright, Freddie Steward, & Joseph Steward, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 1624 Gautreaux Street	3/5/2018	Cover Memo
Executive Summary - 1624 Gautreaux Street	3/5/2018	Executive Summary
Resolution - 1624 Gautreaux Street	3/5/2018	Resolution
Photos - 1624 Gautreaux Street	3/5/2018	Backup Material



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HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *CMP*
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
1624 GAUTREAUX STREET
PART LOT 1 BLOCK 6 DEWEYVILLE.
HOUMA, LA 70360
Residential Structure
Case No. NA-17-7120

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: John Navy, District 1

Owner: Virginia Steward Champagne, Annie Steward, Delphine Steward Johnson, Thad Steward, Jr., Columbus Steward, Nellie Steward Johnson Wright, Freddie Steward, Joseph Steward

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: John Navy, District 1
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1624 GAUTREAUX STREET, PART LOT 1 BLOCK 6 DEWEYVILLE., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on July 26, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1624 GAUTREAUX STREET; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on August 03, 2017, it was found that the structure located at 1624 GAUTREAUX STREET was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 02, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1624 GAUTREAUX STREET be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 1624 Gautreaux Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1624 Gautreaux Street

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1624 Gautreaux Street for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski
Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1624 GAUTREAUX STREET, PART LOT 1 BLOCK 6 DEWEYVILLE., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on July 26, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1624 GAUTREAUX STREET; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on August 03, 2017, it was found that the structure located at 1624 GAUTREAUX STREET was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 02, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1624 GAUTREAUX STREET be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-7120

1624 GAUTREAUX STREET, HOUMA 70360

Description: DERELICT STRUCTURE

Uploaded: 2/2/2018 8:25:58 AM By: Drew Breaux



Uploaded: 2/2/2018 8:25:59 AM By: Drew Breaux



NA-17-7120

1624 GAUTREAUX STREET, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 8:26:00 AM By: Drew Breaux



Uploaded:2/2/2018 8:26:01 AM By: Drew Breaux



NA-17-7120

1624 GAUTREAUX STREET, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 8:26:01 AM By: Drew Breaux



Uploaded:2/2/2018 8:26:02 AM By: Drew Breaux



NA-17-7120

1624 GAUTREAUX STREET, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:2/2/2018 8:26:02 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 309 Rhett Place

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 309 Rhett Place, owned by, Kenneth F. Broussard, & Graceila Broussard, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 309 Rhett Place	3/5/2018	Cover Memo
Executive Summary - 309 Rhett Place	3/5/2018	Executive Summary
Resolution - 309 Rhett Place	3/5/2018	Resolution
Photos - 309 Rhett Place	3/5/2018	Backup Material



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HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *CMP*
Director of Planning and Zoning

From: Deon L. Stewart
Code Enforcement Officer II

Date: February 19, 2018

Subject: Request for Council Consideration
Condemnation Hearing
309 RHETT PL
LOT 5 BLOCK 5 TARA SUBD.
GRAY, LA 70359
Residential Structure
Case No. NA-17-6963

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: John Navy, District 1
Owner: Kenneth F. and Graceila Broussard

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: John Navy, District 1
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 309 RHETT PL, LOT 5 BLOCK 5 TARA SUBD., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on June 27, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 309 RHETT PL; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on July 10, 2017, it was found that the structure located at 309 RHETT PL was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 309 RHETT PL be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 309 Rhett Place

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 309 Rhett Place

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 309 Rhett Place for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski

Signature

03-05-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 309 RHETT PL, LOT 5 BLOCK 5 TARA SUBD., FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on June 27, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 309 RHETT PL; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on July 10, 2017, it was found that the structure located at 309 RHETT PL was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 01, 2018, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 309 RHETT PL be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-6963

309 RHETT PL, GRAY 70359

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:38:20 AM By: Drew Breaux



Uploaded:2/1/2018 8:38:22 AM By: Drew Breaux

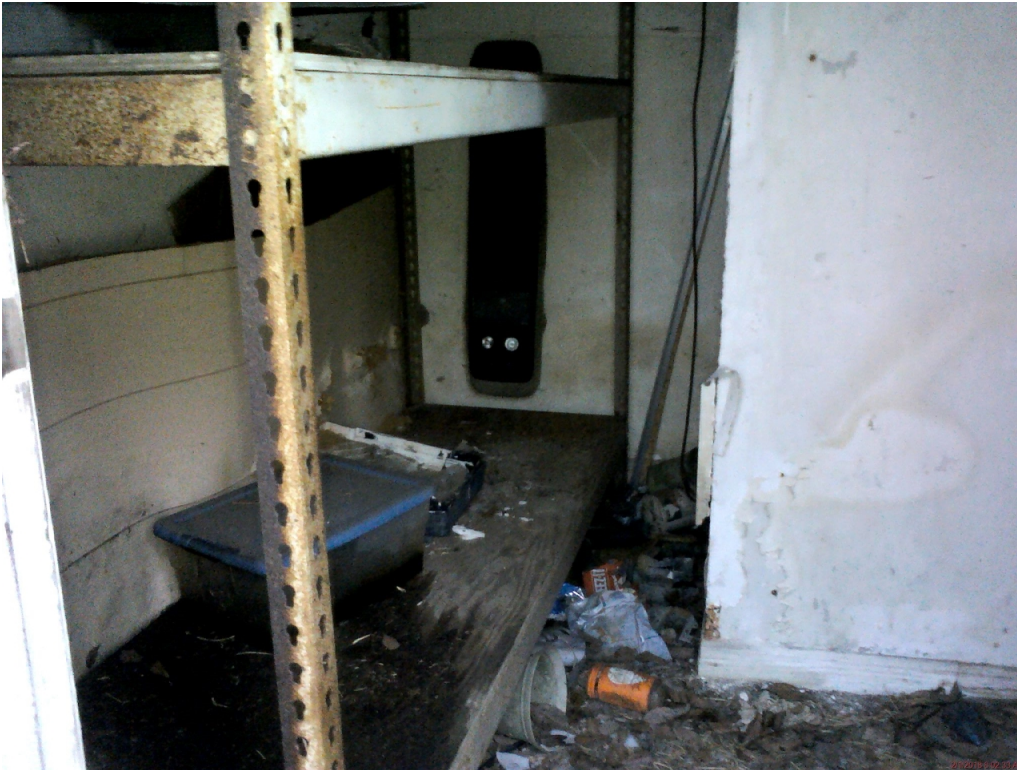


NA-17-6963

309 RHETT PL, GRAY 70359

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:38:23 AM By: Drew Breaux



Uploaded:2/1/2018 8:38:24 AM By: Drew Breaux



NA-17-6963

309 RHETT PL, GRAY 70359

Description:DERELICT STRUCTURE

Uploaded:2/1/2018 8:38:25 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 1217 Division Avenue

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1217 Division Avenue, owned by, (Estate) Roosevelt Spencer & Martha Spencer, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 1217 Division Avenue	3/5/2018	Cover Memo
Executive Summary - 1217 Division Avenue	3/5/2018	Executive Summary
Resolution - 1217 Division Avenue	3/5/2018	Resolution
Photos - 1217 Division Avenue	3/5/2018	Backup Material



P.O. BOX 6097

HOUMA, LOUISIANA 70361

(985) 868-5050



P.O. BOX 2768

HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *MP*
Director of Planning and Zoning

From: Deon L. Stewart *DL*
Code Enforcement Officer II

Date: January 08, 2018

Subject: Request for Council Consideration
Condemnation Hearing
1217 DIVISION AV
NM 1/2 OF LOTS 6 & 7, BLOCK 24 - HONDURAS ADDITION
HOUMA, LA 70360
Residential Structure
Case No. NA-14-2753

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: John Navy, District 1
Owner: MARTHA & ROOSEVELT SPENCER

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: John Navy, District 1
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1217 DIVISION AV , NM 1/2 OF LOTS 6 & 7, BLOCK 24 - HONDURAS ADDITION, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on May 30, 2014, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1217 DIVISION AV ; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on June 03, 2014, it was found that the structure located at 1217 DIVISION AV was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on December 01, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1217 DIVISION AV be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 1217 Division Avenue

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1217 Division Avenue

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1217 Division Avenue for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Chris Pulaski
Signature

01-10-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1217 DIVISION AV , NM 1/2 OF LOTS 6 & 7, BLOCK 24 - HONDURAS ADDITION, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on May 30, 2014, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1217 DIVISION AV ; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on June 03, 2014, it was found that the structure located at 1217 DIVISION AV was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on December 01, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1217 DIVISION AV be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-14-2753

1217 DIVISION AV , HOUMA 70360

Description:

Uploaded:12/1/2017 9:04:36 AM By: Drew Breaux



Uploaded:12/1/2017 9:04:36 AM By: Drew Breaux



NA-14-2753

1217 DIVISION AV , HOUMA 70360

Description:

Uploaded:12/1/2017 9:04:37 AM By: Drew Breaux



Uploaded:12/1/2017 9:04:37 AM By: Drew Breaux



NA-14-2753

1217 DIVISION AV , HOUMA 70360

Description:

Uploaded:12/1/2017 9:04:38 AM By: Drew BreauX





Monday, March 12, 2018

Item Title:

Condemnation Hearing - 1201 Wallis Street

Item Summary:

RESOLUTION: Calling a condemnation hearing on the Residential Structure located @ 1201 Wallis Street, owned by, Alzena Stoves Barabin, Benjamin Stoves, Jr., Anthony Stoves, Arnolia Stoves Porter, Nathaniel Patterson, Sean Patterson, Noble Patterson, Jr., Mary Patterson, Glenda Patterson, Tiffany Bass-Howard & Brian Bass, on April 23, 2018 @ 5:30pm.

ATTACHMENTS:

Description	Upload Date	Type
Cover Memo - 1201 Wallis Street	3/5/2018	Cover Memo
Executive Summary - 1201 Wallis Street	3/5/2018	Executive Summary
Resolution - 1201 Wallis Street	3/5/2018	Resolution
Photos - 1201 Wallis Street	3/5/2018	Backup Material



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Mr. Chris Pulaski *MP*
Director of Planning and Zoning

From: Deon L. Stewart *DLS*
Code Enforcement Officer II

Date: January 11, 2018

Subject: Request for Council Consideration
Condemnation Hearing
1201 WALLIS ST, 70360
LOT 7-A SURVEY OF REDIVISION OF BLOCK 11 1201 WALLIS STREET)
DEWEYVILLE,
HOUMA, LA 70360
Residential Structure
Case No. NA-17-6779

Please find attached a resolution calling for a condemnation hearing on the above subject property to be conducted at the April 23, 2018 condemnation meeting.

Furthermore, to provide some background information in this matter, attached is a chronological listing of the efforts undertaken by this department.

District: John Navy, District 1

Owner: Alzena Stoves Barabin, Benjamin Stoves, Jr., Anthony Stoves, Arnolia Stoves Porter, Nathaniel Patterson, Sean Patterson, Noble Patterson, Jr., Mary Patterson, Glenda Patterson, Tiffany Bass-Howard & Brian Bass

If everything meets with your approval, please place the attached resolution on the next available Council meeting agenda so that the condemnation hearing may be appropriately called for the April 23, 2018 meeting.

As always, if you have any questions, please advise.

cc: John Navy, District 1
Jules Hebert
Administration Reading File
Council Reading File
Correspondence File

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1201 WALLIS ST, 70360, LOT 7-A SURVEY OF REDIVISION OF BLOCK 11 1201 WALLIS STREET) DEWEYVILLE,, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on May 04, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1201 WALLIS ST, 70360; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on May 10, 2017, it was found that the structure located at 1201 WALLIS ST, 70360 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on December 28, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1201 WALLIS ST, 70360 be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Condemnation Hearing 1201 Wallis Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1201 Wallis Street

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Resolution calling for a condemnation hearing on the residential structure at 1201 Wallis Street for Monday, April 23, 2018 at 5:30 pm.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Chris Pulaski

Signature

01-10-18

Date

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1201 WALLIS ST, 70360, LOT 7-A SURVEY OF REDIVISION OF BLOCK 11 1201 WALLIS STREET) DEWEYVILLE,, FOR MONDAY, APRIL 23, 2018, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on May 04, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1201 WALLIS ST, 70360; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on May 10, 2017, it was found that the structure located at 1201 WALLIS ST, 70360 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on December 28, 2017, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1201 WALLIS ST, 70360 be called for Monday, April 23, 2018, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

NA-17-6779

1201 WALLIS ST, 70360, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:12/28/2017 8:21:59 AM By: Drew Breaux



Uploaded:12/28/2017 8:22:00 AM By: Drew Breaux



NA-17-6779

1201 WALLIS ST, 70360, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:12/28/2017 8:22:01 AM By: Drew Breaux



Uploaded:12/28/2017 8:22:01 AM By: Drew Breaux



NA-17-6779

1201 WALLIS ST, 70360, HOUMA 70360

Description:DERELICT STRUCTURE

Uploaded:12/28/2017 8:22:02 AM By: Drew Breaux





Monday, March 12, 2018

Item Title:

Contractor Eligibility Status Retention Policy

Item Summary:

RESOLUTION: To adopt a policy allowing the Planning Departments Recovery Assistance and Mitigation Division to place contractors on probation or indefinite suspension for tardiness, poor work or oversight, and nonpayment of their subcontractors and suppliers among other issues.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	3/7/2018	Executive Summary
Memo	3/7/2018	Cover Memo
Resolution	3/7/2018	Resolution
Attachment A	3/7/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Resolution formally adopting the Contractor Eligibility Status Retention Policy related to federal grant programs.

PROJECT SUMMARY (200 WORDS OR LESS)
This resolution adopts a policy allowing the Planning Department mitigation division to place contractors on probation or indefinite suspension for tardiness, poor work or oversight, and nonpayment of their subcontractors and suppliers among other issues. There is a pathway to reinstatement in each instance.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Resolution is to protect the homeowners and businesses in the grant programs from underperforming vendors that put the grant program at risk, as well as the owners. Increasingly, we are experiencing failure to pay subcontractors and suppliers, and liens places on structures and the owners individually. This creates tension and uncertainty regarding the completion of the projects. Projects that aren't completed will not be refunded by FEMA. This policy allows the Division to place vendors on probation or suspension for activities that are exposing the parish and applicants to risk of financial losses and personal hardships.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL – N/A		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Chris Pulaski

Signature

3/6/18

Date

March 6, 2018

MEMO TO: Hon. Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item March 12th & 14th, 2018
Policy and Procedure for the Grant Programs
Contractor Eligibility Status Retention Policy

Attached is a Resolution requesting the adoption by the Council of the Contractor Eligibility Status Retention Policy for the Recovery Assistance and Mitigation Planning Division of the Planning Department. This policy has been in place since 2013 and put into practice on three occasions. This draft includes temporary suspension as well as probation and includes liens on properties as a reason for not allowing participation in the program. We feel the need to protect the homeowners from underperforming vendors, and to protect the other vendors from unfair competition, and the Parish from insecurities with grant repayments or court proceedings to straighten out contractor/homeowner disputes. Due to the actual authority to suspend the parties from the grant-funded elevation business in the Parish for some period of time, we thought it best to have the policy formally adopted by the Council. The State and FEMA support the parish's autonomy to act in this manner to protect the owners, the Parish, and our good standing with the program.

Should you have any questions or require additional information, please contact me at extension 1400.

Thank you,

Chris Pulaski

OFFERED BY: _____
SECONDED BY: _____

RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE CONTRACTOR ELIGIBILITY
STATUS RETENTION POLICY.**

WHEREAS, The Parish participates in federal grant programs for the elevation, reconstruction, buyout and demolition of structures to reduce flood and other risks associated with storm events; and

WHEREAS, those programs require recipients of the grant program to enter into private contracts with construction professionals; and

WHEREAS, from time to time those contractors manage their projects in a manner that can expose the recipients and the Parish to financial and personal hardships; and

WHEREAS, the Parish has since 2013 followed a policy placing certain vendors on probation for activities such as tardiness, failure to oversee subcontractors, etc., and

WHEREAS, the policy in Attachment A includes indefinite suspension of participation in those grant funded programs until such time as the contractor shows sufficient capacity to participate limit the Parish's exposure to loss while taking advantage of federal grants; and

WHEREAS, the Parish is not a licensing entity with the authority or desire to directly oversee these contractors, but needs a methodology to protect the Parish and the grant recipients,

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council to adopt the Contractor Eligibility Status Retention Policy for application by the Recovery Assistance and Mitigation Planning Division to reduce exposure to losses in grant programs.

Attachment A

Terrebonne Parish Consolidated Government
Department of Planning and Zoning
Recovery Assistance and Mitigation Planning Division

Contractor Eligibility Status Retention Policy Elevation and Reconstruction Projects March 6, 2018

From time to time, regardless of licensure and insurance coverage, it becomes apparent that a contractor is unable to perform within the period of performance required by the grant programs. The period of performance in Terrebonne Parish is four (4) months from the notice to proceed for elevation and six (6) months for a reconstruction. The Parish is held to a period of performance for the grant implementation. Tardy implementation puts the Parish at risk of having unexpended funds at the end of a program or being at a disadvantage when completing for new funds due to delays not related to good cause. Therefore, in order to ensure the timely completion of projects and the integrity of the program, any contractor that is not in good standing will be placed on probation until the delinquent and all other ongoing projects are completed.

Probation: A contractor will be placed on a probationary status when two or more projects are incomplete 60 days past the period of performance or any individual project to be 120 days or more past the contracted period of performance stated in the Notice to Proceed executed by the grant recipient party. The Parish or Parish's agent will count from the end of any waiver period approved by the grant recipients in calculating the date. Probation status can be invoked if liens are placed on any property by subcontractors or suppliers of the contractor.

During the period of probation, contractors can bid for grant work and begin work outside the grant programs. However, no grant recipient choosing the vendor will be provided a notice to proceed for a contractor on probation. Grant recipients have time constraints and will not be allowed to delay beyond that timeframe to wait for a contractor of choice to regain eligible status.

Suspension: The Parish has the right to suspend eligibility for program work indefinitely based on evidence that the contractor does not have the capacity to perform. Conditions include, but are not limited to, shoddy workmanship, repeated failure to implement the engineered plans, repeated failure to pass building code inspections, documented failure to oversee subcontracted work to ensure adherence to code and engineered requirements, inability to provide lien releases from subcontractors due to nonpayment, or use of unlicensed subcontractors. The suspension does not replace or inhibit any other disciplinary or court actions by contracted parties, the State Contractors Licensing Board, the Department of Parish Planning and Zoning Regulatory Division or any other regulatory body or person with a vested interest in the project or license. The suspension will extend to any new company with the same principle ownership or management. The suspended party can petition for reinstatement after two years by providing proof of capacity through timely performance of similar work within the state and an absence of liens in that timeframe.

Rationale:

- 1) Each delay in program implementation brings into question the capacity of the Parish to manage the funds, jeopardizes future allocations, and may increase state oversight efforts.
- 2) Each contractor must meet minimum qualifications, and the Parish has the right to limit the availability of grant funds to the proven capacity of that contractor. Each contractor has the ability to sell as many contracts as they can support, but upon evidence that the contractor hasn't the capacity to perform, it is in the best interest of the Parish to limit further dilution of those assets until the current obligations are satisfied.

Official Support:

GOHSEP has advised that the Parish has the right to restrict contractor participation in order to ensure the proper implementation of the grant including timely performance. Restrictions of new contracts or even participation in the program are allowed to protect the best interest of the Parish, the grant participants, and the state as partners in the grant programs.

Definitions:

Grant Programs	Grant programs include any funding program that provides funds for elevations and/or reconstructions including but not limited to Hazard Mitigation Assistance (Federal Emergency Management Agency – FEMA)HMA, Flood Mitigation Assistance, Repetitive Flood Claims, Hazard Mitigation Grant Program and Community Development Block Grants.
Completed	Completion will be measured by the submission of the Certificate of Compliance with the building codes, floodplain compliance as per grant, the Certificate of Occupancy, any other inspections related to the grant eligible scope of work, payment of liquidated damages, and the agreement of the Parish and/or Parish's agent that the demand on the resources of the contractor are minimal or nonexistent in relation to that project. Alternatively, if the contractor has released the grant recipient from the contract or been terminated for cause or convenience, the project will be considered "completed" as there would no longer be a demand for capacity.
Contractor	A professional company properly licensed and insured as per the Louisiana State Licensing Board for Contractors who, under independent contract with a grant recipient, provides all services and trades related to the elevation or reconstruction of a structure.
Project	An individual contract between a contractor and grant recipient

Parish Activities:

The Parish will continue to provide information for contractors and grant applicants and recipients that would be useful when considering entry into a contract. Each contract includes liquidated damages to encourage on time completion and compensate the owners for the inconvenience and cost of a failure to perform in a timely manner. The Parish will track the performance of the contractors who have entered into projects with property owners/grant recipients funded by Federal grants, and provide this information to grant applicants and the general public for their consideration in selecting a contractor. This information will be appended to the Contractor List that is provided by the Parish as a courtesy.



Monday, March 12, 2018

Item Title:

Amend Parish Flood Damage Prevention Ordinance

Item Summary:

RESOLUTION: Calling for a public hearing regarding the intent of the Parish to amend the Flood Damage Prevention Ordinance. Changes are intended to coordinate with the Parish Code Chapter 23 - Sewer and Sewage Disposal which also requires a specified elevation height.

ATTACHMENTS:

Description	Upload Date	Type
Memo	3/7/2018	Cover Memo
Executive Summary	3/7/2018	Executive Summary
Resolution	3/7/2018	Resolution
Attachment A	3/7/2018	Backup Material
Amendment	3/7/2018	Backup Material

March 6, 2018

MEMO TO: Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item for the CDP Committee March 125th, and Council Agenda March
14th
Flood Damage Prevention Ordinance Coordination with Other Codes

Attached is the resolution requesting a public hearing regarding the intent to coordinate house elevations between the base flood elevation in the Flood Damage Prevention Ordinance and the Parish Code Chapter 23 – Sewers and Sewage Disposal which requires the first flood to be at least 18 inches above the centerline of the street. There has been some confusion regarding which applies when both must be met. This change will specify that the more conservative of the regulations will need to be met. The public hearing would be called for March 28, 2018.

Should you have any questions or require additional information, please contact me at extension 6569.

Thanks,
Chris



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution to call a public hearing regarding the intent of the Parish to Amend the Flood Damage Prevention Ordinance.

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution to call a public hearing regarding the intent of the Parish to Amend the Flood Damage Prevention Ordinance. The changes are intended to coordinate with the Parish Code Chapter 23 – Sewers and Sewage Disposal which also requires a specified elevation height. .

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Call a public hearing for comment on the matter.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL – N/A	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

3/6/18

Signature

Date

OFFERED BY: _____
SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION CALLING A PUBLIC HEARING REGARDING THE INTENT TO ADOPT AMENDMENTS TO THE FLOOD DAMAGE PREVENTION ORDINANCE LANGUAGE TO REFLECT CONCURRENCE WITH CHAPTER 23 - SEWERS AND SEWAGE DISPOSAL.

WHEREAS, the Terrebonne Parish Consolidated Government has memorialized risk reduction regulations in the Flood Damage Prevention Ordinance (FDPO); and

WHEREAS, the FDPO often regulates the height of structures to maintain flood safety requirements called the base flood elevation adopted to conform with the National Flood Insurance Program; and

WHEREAS, Chapter 23 – Sewers and Sewage Disposal also regulates the height of construction to meet sanitation requirements in areas that are served by a public utility in Section 23-24 - Building sewers, building drains and connections as follows:

“(i) All tops of floors on new construction shall be not less than eighteen (18) inches above the highest crown of the street adjacent to that property in order to ensure the proper functioning of all plumbing fixtures. Plumbers are cautioned to advise their clients of this requirement prior to the permit application being submitted. The parish government cannot assure proper functioning of fixtures in buildings that do not conform to this requirement. All sewer mains shall be placed in the street right-of-way” which may be a higher standard than the base flood elevation; and

WHEREAS, this may create a conflict between the two ordinances, and confusion among the permit holders; and the lack of documentation in the flood ordinance may risk access to Increased Cost of Compliance insurance benefits for mitigation of a condition of substantial damage; and

WHEREAS, a revision of the FDPO as offered in Attachment A to reference the Sewers and Sewerage Disposal language would avoid any confusion or risk to benefits; and

WHEREAS, amendments to the ordinance outlined in Attachment A must be heard at a formal public hearing to gather and consider public input;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that a public hearing be called on March 28th at 6:30 p.m. in order to receive further public comment on the amendments in Attachment A.

Attachment A

OFFERED BY:

SECONDED BY:

ORDINANCE NO.

Amending the Terrebonne Parish Code, Chapter 9, Flood Damage Prevention, Article III, Flood Hazard Reduction, Section 9-57, Specific Standards.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Terrebonne Parish Code, Chapter 9, Flood Damage Prevention, Article III, Flood Hazard Reduction, Section 9-57, Specific Standards, be amended to read as follows, with revisions adopted, stricken language removed, and all other language remaining the same:

Sec. 9-57. - Specific standards.

Revise the section to add (9) to read as follows all else remaining the same:

(9) Consistency with Parish Code Chapter 23 – Sewers and Sewage Disposal

Where Parish Code Chapter 23 – Sewers and Sewage Disposal Section 23-24 - Building sewers, building drains and connections applies, and is higher than the Advisory Base Flood Elevation or other applicable standard setting the regulatory base flood elevation, the language of Section 23-24i will be applied, currently requiring “all tops of floors on new construction shall be not less than eighteen (18) inches above the highest crown of the street adjacent to that property in order to ensure the proper functioning of all plumbing fixtures.”

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Chapter 23 - SEWERS AND SEWAGE DISPOSAL^[1]

Footnotes:

--- (1) ---

Cross reference— Administration, Ch. 2; buildings and structures, Ch. 6; flood damage prevention, Ch. 9; franchises and agreements, Ch. 10; garbage, trash, hazardous waste and weeds, Ch. 11; health and sanitation, Ch. 13; mobile homes and mobile home parks, Ch. 17; planning, Ch. 20; roads, bridges, watercourses and drainage, Ch. 22; subdivisions, Ch. 24; utilities of city, Ch. 26; water (parish), Ch. 27; utilities department, § 2-76; utilities to comply with flood damage prevention regulations, § 9-9; sewage disposal in mobile home park, § 17-34; drainage, § 22-166 et seq.

State Law reference— Louisiana Environmental Quality Act, R.S. 30:1051 et seq.; sewage disposal, R.S. 33:3881 et seq.; sewage treatment plants outside active sewer districts, R.S. 33:3881.1; public utilities, R.S. 33:4161 et seq., Title 45; taxes for public improvements and services, R.S. 39:801 et seq.; regulation of sewerage systems by health authorities, R.S. 40:1141 et seq.; industrial waste disposal, transportation of waste material into Louisiana, R.S. 40:1299.36; regulation of sewage disposal companies by public service commission, R.S. 45:1203.

ARTICLE I. - IN GENERAL

Sec. 23-1. - Definitions.

All definitions contained in Article II of this chapter are hereby made a part of sections 23-2 and 23-3 by reference.

(Ord. No. 4507, § I, 6-13-90)

State Law reference— Definitions applicable to the Louisiana Environmental Quality Act, R.S. 30:1054.

Sec. 23-2. - Service for properties not included in assessment programs.

- (a) The parish government does hereby declare its policy to provide sewerage service wherever feasible within the boundaries of the parish for property owners who desire such service.
- (b) The manner in which sewerage service shall be provided and the charges established shall be determined by categorizing the types of service as follows:
 - (1) Category I, new development or resubdivision: This category shall include single-family, multifamily and mobile home residential developments and business and commercial developments where new sanitary sewer systems shall be constructed by the owner/developer to provide the service and the system meets parish standards for acceptance as a public sewer. This category can apply to any property in which the sewer system is constructed in accordance with parish standards and provides potential for public benefit, such as, but not limited to, capacity to serve other properties.
 - (2) Category II, property served by existing systems: This category shall include any property which could receive service from an existing publicly owned sanitary sewer line and which has not previously been included in either a sewerage connection charge agreement or an assessment

ordinance for the construction of publicly owned sanitary sewer lines. This category usually applies to properties that could be served via a new or existing six-inch service line located in a public or private right-of-way. This category also applies to property served by on-site and/or off-site sewer facilities constructed by the owner/developer and sized only to serve the needs of owner/developer's property and/or the system does not provide potential for further public benefit (i.e. does not have the capacity for additional customers or does not meet parish standards for acceptance).

- (3) Category III, industrial users: Industrial users shall be those users as defined in Article II of this chapter. All matters relating to providing sewer service and the associated charges for providing that service to industrial users shall be as provided in Article II of this chapter.
- (c) Sanitary sewer services shall be made available to each category upon request for service from the owner/developer as follows:
- (1) Category I, new development or resubdivision: The property owner/developer shall, at his own expense, construct the sewerage collection system, connect such system to the existing parish facilities and donate such system to the parish upon completion. The owner/developer shall also be responsible for all costs incurred by the parish, for the construction and/or modification of the existing public sewer system to accommodate the needs of the owner/developer. All planning and construction shall be carried out in accordance with section 23-3.
 - (2) Category II, property served by existing systems: This category shall apply on condition that the existing system has the ability to handle the organic or hydraulic loading anticipated. If the existing system does not have the ability to handle the loading, then the property shall be served under the provisions of section 23-2(c)(1).
 - (3) Category III, industrial users: Service shall be made available to industrial users under the terms and conditions set forth in Article II of this chapter.
- (d) The charges, terms and conditions for providing sanitary sewer service to the various categories shall be set forth in writing and identified as a "connection charge agreement." Payment of the connection charge shall be made at the time the agreement is signed by the applicant and presented to the parish government, unless otherwise specified. Applicants meeting certain criteria, subsections (d)(1) and (2) below, specifically, may elect to enter into a contract with the parish government, to finance their connection charge over a period of five (5) years, with interest, at a legal rate under Louisiana Civil Code Article 2924. The parish, acting through its finance administrator, enters into a contract with the applicant, whereby the parish agrees to finance the sewer connection charge and the owner agrees to make monthly payments to the parish, in addition to other conditions specified in the contract. In order to secure payment of the amount of such connection charge, the parish shall have a lien and privilege against the property to which the connection charge applies. In the event of a failure to pay any installment or interest due thereon, the parish shall have the right to declare all other installments and interest thereon to become due and payable, and the parish shall have the right, in addition to any other remedy allowed by law, to proceed against the property that is subject to the lien and privilege for the collection of the total amount due thereon, plus an additional twenty (20) percent of such amount as attorney fees and collection expenses. Applicants meeting the following criteria are eligible for connection charge financing:
- (1) A bona fide owner/resident of a single-family dwelling.
 - (2) A bona fide owner/operator of a single proprietorship commercial establishment.
- (e) Reserved.

(Ord. No. 4507, § I, 6-13-90; Ord. No. 4638, § I, 4-10-91; Ord. No. 5156, 12-1-93; Ord. No. 8138, § I, 6-27-12)

State Law reference— Compelling connection with sewerage system, R.S. 33:4041.

Sec. 23-3. - Providing service to new development or resubdivision.

The following shall be the sequence for providing sanitary sewer service to a new development or a resubdivision:

- (1) The owner/developer shall submit a written request for sewerage service to the parish, together with a preliminary layout, location map, and a statement of a proposed land use.
- (2) The parish shall notify the owner/developer of the availability of sewer service and of any special conditions which may affect the availability of service. For the purpose of this section, special conditions shall include availability of pumping, transport and/or treatment capacity; availability of rights-of-way; limits of parish operation and maintenance responsibility; and special costs.
- (3) The owner/developer's engineer then shall meet with the parish staff to review and discuss the preliminary design.
- (4) Where necessary, the construction of the sewer system may consist of two (2) parts, that which will be constructed by the owner/developer at his expense, and that which will be constructed by the parish to include any modification of the existing parish sewer system to accommodate the needs of the owner/developer, the cost of which will be incorporated into the connection charge agreement.
- (5) After the owner/developer's engineer and the parish's engineer, if applicable, have completed the final design, plans and specifications shall be submitted to the parish for review and approval.
- (6) After the plans and specifications have been approved by the parish, the owner/developer shall then forward them to the state department of health and hospitals, office of public health, for review and approval.
- (7) Once final plans and specifications have been approved by the parish, the connection charge agreement shall be prepared. All costs and special conditions affecting the proposed connection will be incorporated into the connection charge agreement.
- (8) After plans and specifications have been reviewed and approved by the DHH-OPH, and the connection charge agreement has been executed and the connection charge paid in full or a connection charge agreement contract entered into, as provided for in section 23-2(d)(1) and (2), the owner/developer will be authorized to proceed with construction. At this time, the parish will also begin construction and/or modifications of existing facilities if required under the connection charge agreement.
- (9) During the construction of the owner/developer's portion of the sewer system, the parish shall have the right to inspect the work for compliance with the previously approved plans and specifications. If defective work is observed by the parish, the owner/developer shall be informed in writing that the system will not be accepted until the defective work has been corrected.
- (10) After the construction is completed, the owner/developer's engineer shall submit the as-built construction drawings to the parish, together with a letter stating that all sewer construction has been completed substantially in accordance with the plans and specifications for the development approved by the parish.
- (11) Once construction is completed and determined by the parish to be acceptable, the owner/developer shall tender title of the completed sewer system free and clear of all mortgages, liens and other encumbrances to the parish. The parish expressly does not assume the liability for errors or omissions of the construction contractor, engineer and developer. The parish accepts title of the sewer system based on information contained in the as-built construction drawings provided to the parish by the owner/developer's engineer. The

owner/developer assumes the responsibility to correct any error or omission discovered during the operation of the sewer system by the parish.

- (12) After all requirements of the parish have been complied with, the parish shall accept the completed sewer system for operation and maintenance.

(Ord. No. 4507, § I, 6-13-90)

Editor's note— Because the language in the above section is correct, the change specified in Ord. No. 4563 has been disregarded.

Sec. 23-4. - Sewer development connection fee.

(1) Definitions:

- (a) Connection charge fee: A fee, established and adjusted periodically by the parish, paid by a developer to the parish, for parish-provided wastewater transportation and disposal services from the designed point of connection.
- (b) Equivalent residential unit (ERU): A ratio of the average flow of any development or establishment when compared to the average flow of the conventional single-family residential unit. For the purpose of computing the equivalent residential unit (ERU), conventional single-family residential flow is established at two hundred fifty (250) gallons per day.

(2) Category I and category III property, sewer service to a new development, resubdivision, or industrial user shall be comprised of two (2) separate elements:

- (a) On-site collection system element: All property owners/developers as referenced in sections 23-2(b)(1) and (b)(3) shall be required to pay all costs for the newly constructed sewer system.
- (b) Transportation and treatment cost element: All property owners shall pay to the parish, as a connection charge fee, a treatment and transportation element, which shall be equivalent to the total cost incurred by the parish for construction and/or modification of its existing public sewer system to accommodate the additional sewage loading, but not less than the standard transportation and treatment cost of the parish as determined in sections 23-4(4)(a), (4)(b) and (4)(c).

(3) Category II property, property served by existing system:

- (a) The amount of the connection charge, at a minimum, shall include all cost incurred by the parish to construct and/or modify its existing public sewage collection system to accommodate the new sewer service, but not less than a minimum connection charge, determined on a front foot basis, in accordance with subsection (3)(b) below. Typically, these costs are associated with the installation of a sewer service connection to serve the property and/or the costs associated with upgrading lines to meet developer's needs.
- (b) The amount of the connection charge as determined on a front foot basis shall include the actual front foot measurement of the property times a rate of fifty dollars (\$50.00).

(4) Determination of the standard transportation and treatment cost element:

- (a) Connection charge fees shall be uniform and based upon the average costs of providing wastewater transportation and treatment facilities. Connection charge fees shall be based upon the equivalent residential units (ERU) for the type of development or establishment requesting service. The ERU value shall be determined in accordance with Table 1, flow estimates of residential and commercial establishments. Should an establishment or land use not be included within Table 1, the parish shall determine an equitable ERU value. The ERU value will be based upon the estimated daily sewage flow divided by two hundred fifty (250) gallons per day.

- (b) The determination of a connection fee for a particular property is based on the planned use at the time of application for service. In the event of a land use change after completion of a development, the parish reserves the right to adjust the connection fee in accordance with the revised land use. The payment of any additional fees, so determined, will be made before a plumbing permit is issued.
- (c) The wastewater connection fee for one (1) ERU is established at four hundred fifty dollars (\$450.00). The connection fee of any development is determined by multiplying the ERU value as determined in subsection (4)(a) by the fee established for one (1) ERU.
- (5) The connection fee for one (1) ERU shall automatically be adjusted on June 1 of each year through 2016, in accordance with the following schedule:
- | | | | |
|--------------------------|----|-------|----------|
| June | 1, | 2013: | \$587.50 |
| June | 1, | 2014: | \$725.00 |
| June | 1, | 2015: | \$862.50 |
| June 1, 2016: \$1,000.00 | | | |

TABLE 1
FLOW ESTIMATES OF RESIDENTIAL AND COMMERCIAL ESTABLISHMENTS

Place	Loading	Daily Average Flow Gallons per Day	Design Basis	ERU
Apartments		250	Per unit	1.00
Assembly	Note (b)	2	Per seat	0.008
Bowling Alleys (no food service)	Note (b)	75	Per lane	0.3
Churches	Note (b)	5	Per sanctuary seat	0.02
Churches (with permitted kitchens)	Note (c)	10	Per sanctuary seat	0.04
Country Clubs		50	Per member	0.2
Dance Halls	Note (b)	2	Per person	0.008

Drive-In Theaters		5	Per car space	0.02
Factories (no showers)		20	Per employee	0.08
Factories (with showers)		35	Per employee	0.14
Food Service Operations:				
Ordinary Restaurant (not 24 hour)		35	Per seat	0.14
24-Hour Restaurant		50	Per seat	0.20
Banquet Rooms		5	Per seat	0.02
Restaurant Along Freeway		100	Per seat	0.40
Curb Service (drive-in)		50	Per car space	0.20
Bar, Cocktail Lounges, Taverns:				
(no food service or very little food service)		25	Per seat	0.10
(with regular food service)		35	Per seat	0.14
Video Poker Machine		100	Per machine	0.40
Fast Food Restaurants		40	Per seat	0.16
Hotel/Motel Food Service		45	Per room	0.18
Homes/Mobile Homes in Subdivisions		250	Per dwelling	1.00
Individual Homes/Mobile Homes (where individual sewage technology is utilized)		250	Per unit	1.00
Hospitals (no resident personnel)	Note (c)	200	Per bed	0.80

Institutions (residents)	Note (c)	100	Per person	0.40
Municipalities		100	Per person	0.40
Mobile Home Parks:				
Up to 5 Trailer Spaces		400		1.60
6 Trailer Spaces or More		300		1.20
Motels	Note (b)	100		0.40
Nursing and Rest Homes	Note (c)	100	Per patient	0.40
		100	Per resident employee	0.40
Office Buildings		20	Per employee	0.08
Recreational Vehicle Parks and Camp		125	Per trailer or tent space	0.50
Retail Store		20	Per employee	0.08
Schools—Elementary	Note (c)	15	Per pupil	0.06
Schools—High and Junior High	Note (c)	20	Per pupil	0.08
Retail Fuel Stations (located on major highways, etc., and whose primary function is to provide fuel and service to motor vehicles)	Note (d)	250	Per individual vehicle fueling point (up to the first four)	1.00
		125	For each additional individual vehicle fueling point	0.50
Shopping Centers		0.2	Per square foot of floor	0.0008

(no food service or laundries)			space	
Swimming Pool (including employees)		10	Per swimmer	0.04
Showers		20	Per shower	0.08
Vacation Cottages		50	Per person	0.02
Youth and Recreation Camps	Note (c)	50	Per person	0.02
Washing Machines		400	Per machine	1.60

Notes:

- (a) Reserved.
- (b) Food service waste not included.
- (c) Food service waste included but without garbage grinders.
- (d) Vehicle fueling points are an arrangement of gasoline or diesel fuel pumps to serve automobiles or other vehicles. For the purposes of these guidelines, a vehicle fueling point is one that services a vehicle at one time. Food service waste not included.

(Ord. No. 8138, § II, 6-27-12)

Secs. 23-5—23-20. - Reserved.

ARTICLE II. - SEWERAGE USE (PARISH)

Sec. 23-21. - Definitions; abbreviations.

- (a) Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning. Words and phrases shall be read within their context and shall be construed according to the common and approved usage of the language. Technical words and phrases, and such others as may have acquired a peculiar and appropriate meaning in the law, shall be construed and understood according to such peculiar and appropriate meaning.

Biochemical oxygen demand means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures of five (5) days at twenty (20) degrees Celsius, expressed in parts per million (1,000,000) by weight, or milligrams per liter.

Building drain means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes (not including storm drains) inside the walls of the building and which conveys it to the building sewer, ending five (5) feet outside the inner face of the building.

Building sewer means the piping extending from the building drain to the point of connection with the public sewer or other place of disposal.

Chemical oxygen demand means the quantity of oxygen utilized in the chemical oxidation of the chemically oxidizable carbonaceous contents found within the waste water sample, expressed in milligrams per liter or parts per million (1,000,000).

Garbage means the solid waste matter resulting from the preparation, cooking, or dispensing of food or from the handling, storage, or sale of produce or other food products.

Health department means the state department of health and hospitals, the director, or his duly authorized representative.

Industrial waste means the liquid waste resulting from industrial or other technical processes, trade, or business, distinct from sanitary sewage.

Infiltration means water other than waste water that enters a sewerage system (including sewer service connections) from the ground through such means as defective pipes, pipe joints, connections, or manholes. Infiltration does not include, and is distinguished from, inflow.

Infiltration/inflow means the total quantity of water from both infiltration and inflow without distinguishing the source.

Inflow means water other than wastewater that enters a sewerage system (including sewer service connections) from sources such as roof leaders, cellar drains, yard drains, area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections between storm sewers and sanitary sewers, catch basins, cooling towers, storm waters, surface runoff, street wash waters, or drainage. Inflow does not include, and is distinguished from, infiltration.

Natural outlet means any outlet into a ditch, watercourse, pond, lake, or any other stream or body of surface water.

Nuisance means that which is dangerous to human life or detrimental to health; whatever building, structure, or premises are not sufficiently ventilated, sewerred, drained, cleaned, or lighted, in reference to intended or actual use; and whatever renders the air or human food or drink or water supply unwholesome.

Official notice means any notice issued by the parish government by the following means:

- (1) Certified United States mail (return receipt).
- (2) Hand delivery.
- (3) Posting of such notice in a conspicuous place on the premises.

Parish government means the Terrebonne Parish Consolidated Government.

Payment of fees means the payment by check or money order with the check clearing the parish government's bank, made payable as required.

Person means any individual, partnership, copartnership, firm, company, corporation, association, joint-stock company, trust, estate, governmental entity or any other legal entity, or its legal representatives, agents or assigns.

pH means the logarithm (base 10) of the reciprocal of the concentration of hydrogen ions expressed in grams per liter of solution.

Plumbing means the practice, materials, and fixtures used in the installations, maintenance, extension, and alteration of all piping fixtures, appliances, and appurtenances in connection with any of the following: Sanitary drainage or storm drainage facilities, the venting system and the public or private

water supply systems, within or adjacent to any building, structure, or conveyance; also the practice and materials used in the installation, maintenance, extension, or alteration of storm water, liquid waste or sewerage and water supply systems of any premises to their connection with any point of public disposal or other acceptable terminal.

Properly shredded garbage means garbage that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

Public sewer means a sewer owned or controlled by the parish government to which property owners in the vicinity may have access. In general, the public sewer includes the main sewer in the street and the service branch, if any, to the curb or to the property line of the owner having access to the public sewer.

Sanitary code means the Sanitary Code: State of Louisiana as prepared by the office of public health and promulgated by the state department of health and hospitals, or their successors in function, as printed January 1, 1974, and all revisions.

Sanitary manner means:

- (1) Protect the public health, safety and welfare.
- (2) Prevent land, water or air pollution.
- (3) Prevent the spread of disease and the creation of nuisances.
- (4) Conserve natural resources.
- (5) Enhance the beauty and quality of the environment.

Sanitary sewage means:

- (1) Domestic wastewater with storm and surface water excluded.
- (2) Wastewater discharging from the sanitary conveniences of dwellings (including apartment houses and hotels), office buildings, industrial plants, or institutions.

Sanitary sewer means a sewer intended to only carry sanitary sewage or industrial wastes or a combination of both, and to which storm, surface and ground water are not intentionally admitted.

Septage means the solids produced in individual on-site wastewater disposal systems, principally septic tanks, cesspools and grease traps.

Sewage means any combination of the water-carried wastes from residences, business buildings, institutions, and industrial establishments, together with such ground, surface, and storm water as may be inadvertently present.

Sewage, normal means sewage having the following limiting characteristics:

(1)	B.O.D. 5-day 20 degrees C	200 mg/l (maximum)
(2)	Chlorine demand 15 minutes 68 degrees F	25 mg/l (maximum)
(3)	Suspended solids	200 mg/l (maximum)
(4)	Hydrogen ion concentration (pH)	5.0 to 9.0
(5)	Grease	50 mg/l (maximum)

(6)	Temperature	125°F (maximum)
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Sewage treatment plant means any arrangement of equipment, devices and structures used for treating sewage.

Sewage works means any and all facilities for collection, pumping, treating, and disposing of sewage.

Sewer means the pipe or other conduit outside a building for conveying sewage.

Slug means any discharge of water, sewage or industrial waste which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four-hour concentration of flows during normal operation of that particular customer. The number of slugs permitted over a given period of time shall be determined by the parish government based on the ability of the system to handle them. If it is considered harmful to the system, then no slugs shall be permitted.

Standard methods means Standard Methods for the Examination of Water and Wastewater published by the American Public Health Association, latest edition. All sampling and testing procedures required under the provisions of this article shall be in accordance with Standard Methods.

Storm sewer means any sewer or natural or manmade drainage channel which carries storm and surface waters and drainage, but excludes sewage and industrial wastes, and other than unpolluted cooling water.

Suspended solids means solids that either float on the surface of, or are in suspension in, water, sewage or other liquids and which are removable by laboratory filtering.

User means any person who contributes, or causes or permits the contribution of, wastewater into the public sewer.

Watercourse means a channel in which a flow of storm, surface or ground water occurs continuously or intermittently.

(b) Abbreviations. The following abbreviations shall have the designated meanings:

A.B.S.	—	American Building Standard.
A.S.T.M.	—	American Society for Testing and Materials.
B.O.D.	—	Biochemical oxygen demand.
C.	—	Celsius.
C.F.R.	—	Code of Federal Regulations.
C.O.D.	—	Chemical oxygen demand.
C.W.A.	—	Clean Water Act.

E.P.A.	—	Environmental protection agency.
F.	—	Fahrenheit
I.C.R.	—	Industrial cost recovery.
l.	—	Liter.
M.G.D.	—	Million gallons per day.
mg.	—	Milligrams.
mg/l	—	Milligrams per liter.
N.P.D.E.S.	—	National pollutant discharge elimination system.
P.O.T.W.	—	Publicly owned treatment works.
P.p.m.	—	Parts per million (1,000,000).
P.V.C.	—	Polyvinyl chloride.
Q.	—	Flow in gallons per day.
S.I.C.	—	Standard industrial classification.
SS	—	Suspended solids.
S.W.D.A.	—	Solid Waste Disposal Act, 42 U.S.C. 6901 et seq.
T.S.S.	—	Total suspended solids.
U.S.C.	—	United States Code.

(Parish Code 1979, § 19-221; Ord. No. 5156, 12-1-93)

Editor's note— Some of the provisions are included in the above section in case specific pretreatment standards are added to this article in the future.

State Law reference— Definitions applicable to the Louisiana Environmental Quality Act, R.S. 30:1054.

Sec. 23-22. - Penalties for violations.

- (a) Any person who shall violate a provision of this article or shall fail to comply therewith or with any of the provisions hereof or shall violate a detailed statement or plans submitted and approved hereunder shall be guilty of a separate offense for each day or portion thereof during which any violation of any of the provisions of this article is committed or continued, and upon conviction in a court of competent jurisdiction for any such violation such person shall be punished by a fine of not more than five hundred dollars (\$500.00) or imprisoned for not more than thirty (30) days, or both, at the discretion of the court of competent jurisdiction.
- (b) Any unauthorized person who shall maliciously or willfully break, damage, destroy, uncover, deface or tamper with a structure, appurtenance or equipment which is a part of the public sewerage works, or who shall unlawfully remove a notice posted under section 23-28(b) shall be deemed to have violated this article and shall be subject to prosecution in a court of competent jurisdiction.

(Parish Code 1979, § 19-231)

State Law reference— Simple criminal damage to property, R.S. 14:56.

Sec. 23-23. - Required use of public sewers.

- (a) It is unlawful for any person to cause to be deposited upon public or private property any waste matter which may be harmful to the public health or which may create safety hazards, odors, unsightliness, or a public nuisance.
- (b) It is unlawful to discharge into any natural outlet any sewage, treated or untreated, except where such discharge is from sewage treatment facilities constructed in accordance with this article and in a manner approved by the appropriate parish government, state and federal agencies.
- (c) Except as provided in this article, it is unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the treatment or disposal of sewage. The provisions of this section shall not apply to private sewage disposal systems under construction or in operation as of the effective date of Ordinance No. 2363.
- (d) The owners of all houses, buildings, or other property used for human occupancy, employment, recreation, or other purposes situated in the parish (outside of the City of Houma sewerage service area) are hereby required, at their expense, to install suitable toilet facilities therein and to connect such facilities directly to the proper public sewer and water mains or provide other means for flushing purposes in accordance with the provisions of this article, within ninety (90) days after the date of official notice to do so, provided that such public sewer is within three hundred (300) feet of the property line.
- (e) It is unlawful for any person to discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface water, uncontaminated cooling water, or unpolluted industrial process water into any sanitary sewer.
- (f) It is unlawful to discharge any sewage, whether treated or untreated, into any storm sewer or storm drain without securing the appropriate permit(s).
- (g) Where there is a public sewer line within three hundred (300) feet of the property line, the owner shall pay the actual cost of any work performed by the parish government, or its agents, in the course of providing sewerage services to that property, plus administrative cost equal to ten (10) percent of such construction cost.

- (h) The parish government may invoke the provisions of R.S. 33:4041 et seq., as a method of collecting all costs incurred in requiring owners to connect to the public sewer.
- (i) Where a public sanitary sewer is not available under the provisions of subsection (d), the building sewer shall be connected to a private sewage disposal system complying with the provisions of this article and other applicable laws.
- (j) Before commencement of construction of a private sewage disposal system, the owner shall obtain a written permit signed by the parish government after first obtaining the approval of the state department of health and hospitals, office of public health. The application for such permit shall be made on a form furnished by the parish government, which application shall be supplemented by any plans, specifications, and other information as deemed necessary by the parish government. A permit fee of thirty dollars (\$30.00) shall be paid to the parish government at the time the application is filed.
- (k) A permit for a private sewage disposal system shall not become completely effective until the installation has been completed to the satisfaction of the parish government, and the state department of health and hospitals, office of public health. State and local officials shall be allowed to inspect the work at any stage of construction, and in any event the applicant for the permit shall notify the parish government when the work is ready for final inspection and before any underground portions are covered. The inspection shall be made within forty-eight (48) hours of the receipt of notice by the parish government, Saturdays, Sundays, and holidays excepted.
- (l) The type, capacities, location and layout of a private sewage disposal system shall comply with all regulations of the state department of health and hospitals, office of public health.
- (m) At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in subsection (d), a direct connection shall be made to the public sewer in compliance with this article, and any septic tanks, cesspools and similar sewage disposal facilities shall be abandoned and filled with suitable materials.
- (n) The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the parish government.
- (o) No statement contained in this section shall be construed to interfere with or waive any additional requirements that may be imposed by the parish government and the state department of health and hospitals, office of public health.

(Parish Code 1979, § 19-222; Ord. No. 5156, 12-1-93)

Editor's note— Ordinance No. 2363 was adopted on September 26, 1984.

State Law reference— Compelling connection with sewerage system, R.S. 33:4041.

Sec. 23-24. - Building sewers, building drains and connections.

- (a) It is unlawful to uncover, make any connection with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a permit. There are two (2) classes of permits:

- (1) For residential and commercial service (building, sewer and drain permit).
- (2) For discharge of industrial wastes into sewer system (industrial wastewater discharge permit).

The fee for each building, sewer and drain permit shall be thirty dollars (\$30.00). The fee for each industrial wastewater discharge permit shall be fifty dollars (\$50.00). The permit fee shall be paid in full with the application.

- (b) The owner or his agent shall make application on a special form furnished by the parish government. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the parish government. More than one (1) class of permit may be required where applicable. At the time the application for permit is submitted, the applicant shall secure the location of the sewer or service line by reference to the records maintained by the parish government. All connections to the public sanitary sewers are to be made at those points only, except as provided below:

- (1) In the event no "wye" or service line is provided for the premises on which the new construction is to be made, the applicant shall apply to the parish government for the service connection to the main sewer.
- (2) If the applicant is unable to locate a service connection which is shown on the official records as provided for that lot, he shall refer the matter to the parish government.

- (c) All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the parish government from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.
- (d) A separate and independent building sewer shall be provided for every building, except where one (1) building stands at the rear of another on an interior lot, and no private sewer is available or can be constructed to the rear building through an adjoining alley, courtyard or driveway.
- (e) Old building sewers may be used in connection with new buildings only when they are found to meet all the requirements of this article. The parish government may require the applicant to perform any prescribed test as needed.
- (f) The building sewer and building drains shall be standard weight cast-iron soil pipe, schedule forty (40) P.V.C. or A.B.S., or the equivalent. Joints shall be tight, waterproof and gasproof.
- (g) The size and slope of the building sewer shall be subject to the approval of the parish government. The building sewer shall be no less than four (4) inches in diameter. The slope of the building sewer shall in no event be less than one-eighth inch per foot for four-inch pipe.
- (h) Whenever possible the building sewer shall be brought to the building at an elevation below the lowest floor. No building sewer shall be laid parallel to and within three (3) feet of any bearing wall which might thereby be weakened. The depth shall be sufficient to afford protection from frost. The building sewer shall be laid to uniform grade and in straight alignment insofar as possible. Changes in direction shall be made only with properly curved pipe and fittings.

- (i) All tops of floors on new construction shall be not less than eighteen (18) inches above the highest crown of the street adjacent to that property in order to ensure the proper functioning of all plumbing fixtures. Plumbers are cautioned to advise their clients of this requirement prior to the permit application being submitted. The parish government cannot assure proper functioning of fixtures in buildings that do not conform to this requirement. All sewer mains shall be placed in the street right-of-way.
- (j) Sewer lines within buildings, under concrete slabs or under traffic areas, driveways, roads, etc., shall be in accordance with the sanitary code, as amended. No other material shall be allowed. Noncorrosive hangers shall be located at each joint under concrete slabs at the discretion of the parish government.
- (k) On the building sewers, a four-inch diameter (minimum) cleanout shall be provided with a clean-out box at the property line.
- (l) In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such drain shall be lifted by approved artificial means and discharged to the building sewer at the expense of the owner. The facilities shall be maintained by the owner, at his expense, in continuous efficient operation at all times.
- (m) All excavations required for the installation of a building sewer shall be open trench work unless otherwise approved by the parish government. Pipe laying and backfill shall be performed in accordance with American Society for Testing and Materials (A.S.T.M. specification C-12) latest revision, except that no backfill shall be placed until the work has been inspected and official notice is given from the parish government that the work can be backfilled.
- (n) All joints and connections shall be made watertight. Bituminous and concrete joints shall be prohibited; cast-iron joints shall be compression joint. This type of joint shall be made with a one-piece rubber gasket meeting the requirements of A.S.T.M. specification C 564. The spigot end of the pipe shall be plain and shall be pushed into the gasketed hub.
- (o) The applicant for the building sewer and drain permit shall notify the parish government when the building sewer and building drain are ready for inspection and connection to the public sewer. The connection of the building sewer into the public sewer shall conform to the requirements of this article. All such connections shall be made watertight. Any deviations from the described procedures and materials shall be approved by the parish government before installation.
- (p) All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the parish government.
- (q) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.

(Parish Code 1979, § 19-223)

Cross reference— Buildings and structures, Ch. 6.

State Law reference— Tampering with property without the consent of the owner, when deemed criminal mischief, R.S. 14:59; tampering with barricades placed on highways by certain persons doing repair work, R.S. 32:237; apportionment of cost of sewerage connections, etc., to each property to be assessed, R.S. 33:4043; plumbers, R.S. 37:1361 et seq.; inspection of plumbing work, R.S. 37:1372; contractors, R.S. 37:2150 et seq.; offenses relating to drainage, R.S. 38:214 et seq.; approval of individual sewage treatment and disposal systems, R.S. 40:5.4.

Sec. 23-25. - Maintenance of rear property sewer service lines.

Existing rear property sewer service lines, which do not travel in street rights-of-way, must be maintained by the property owner at no cost to the council. The parish shall maintain just the sewer mains in areas with rear sewer services.

(Parish Code 1979, § 19-251)

State Law reference— Budget for maintenance and repair of sewers in sewerage districts, R.S. 33:3889.

Sec. 23-26. - Inspection of sewers and drains.

(a) The inspection of new construction shall be as follows:

- (1) First, the building drains shall be inspected for compliance with this article and the sanitary code.
- (2) Second, the building sewer and connection to the public sewer shall be inspected for compliance with this article and the sanitary code.
- (3) Third, the vent system shall be inspected prior to being concealed.
- (4) Final, the final inspection shall be made when all plumbing fixtures are installed.

(b) An existing building with existing plumbing shall be checked for compliance with this article and the sanitary code prior to connection of the building sewer to the sewer main. The plumber or owner shall leave the building sewer uncovered until official notice is given to cover the building sewer. During the inspection, access inside the building shall be available to the parish government.

(Parish Code 1979, § 19-225)

State Law reference— Inspections of plumbing work, R.S. 37:1372.

Sec. 23-27. - Use of public sewers.

- (a) Unpolluted water—Where prohibited. It is unlawful for any person to discharge or cause to be discharged any stormwater, surface water, or unpolluted industrial process water to any sanitary sewer.
- (b) Same—Where discharged. Stormwater and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the parish government. Industrial cooling water or unpolluted process water may be discharged, upon approval of the parish government, to a storm sewer or natural outlet, with the approval of the state department of natural resources, office of environmental affairs, or other agencies of competent jurisdiction.

- (c) Prohibited discharges—Described. No person shall discharge or cause to be discharged objectionable items or any of the following described waters or wastes to any public sewers:
- (1) Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid or gas.
 - (2) Any wastes or waters containing toxic or poisonous solids by interaction with other wastes, to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, create a public nuisance, or cause any hazard in the receiving water of the sewage treatment plant, including but not limited to cyanides in excess 1.0 mg/l as CN in the wastes as discharged to the public sewer.
 - (3) Any waters or wastes having a pH lower than five (5.0) or higher than nine (9.0), or having other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.
 - (4) Solid or viscous substances in quantities or of size capable of causing obstruction to the flow in the sewer, or other interference with the proper operation of the sewage works such as but not limited to ashes, cinder, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair, fleshings and entrails ground by garbage grinders.
 - (5) Any liquid or vapor having a temperature higher than one hundred twenty-five (125) degrees Fahrenheit (fifty-two (52) degrees Celsius).
 - (6) Any waters or wastes containing fats, waste, grease, or oils, whether emulsified or not, in excess of fifty (50) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32) and one hundred twenty-five (125) degrees Fahrenheit (zero to fifty-two (52) degrees Celsius).
 - (7) Any garbage that has not been properly shredded.
 - (8) Any waters or wastes containing strong acid, iron, pickling wastes, or concentrated plating solutions if not neutralized.
 - (9) Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances, or wastes exerting an excessive chlorine requirement, to such degree that such material received in the composite sewage at the sewage treatment works exceeds the limits established by the parish government for such materials.
 - (10) Any waters or wastes containing phenols or other waste- or odor-producing substances, in such concentrations exceeding limits which may be established by the parish government as necessary, after treatment of the composite sewage, to meet the requirements of the health department or the Environmental Protection Agency.
 - (11) Any radioactive wastes or isotopes.
 - (12) Materials which exert or cause:
 - a. Unusual concentrations or inert suspended solids (such as, but not limited to, fuller's earth, lime slurries and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
 - b. Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).
 - c. Unusual biochemical oxygen demand, chemical oxygen demand, or chlorine requirements in such quantities as to constitute a significant load on the sewage treatment works.
 - d. Unusual volume of flow concentration or wastes constituting "slugs" as defined in this article.
 - (13) Waters or wastes containing substances which are not amenable to treatment or reduction by the treatment process, or are amenable to treatment only to such degree that the sewage

treatment plant effluent cannot meet the requirements of the health department, or the environmental protection agency.

(14) Discharge of objectionable items in excess of the quantities listed as follows and discharge of prohibited material are prohibited:

- a. Objectionable items shall include, but not be limited to, waters or wastes containing any of the following concentrations in excess of the quantities shown:

Copper	1 mg/l
Lead	0.1 mg/l
Boron	1.0 mg/l
Arsenic	0.05 mg/l
Chromium	2.0 mg/l
Tin	1.0 mg/l
Barium	5.0 mg/l
Manganese	1.0 mg/l
Nickel	1.0 mg/l
Zinc	5.0 mg/l

- b. Prohibited heavy metal and toxic material shall include but not be limited to the following materials:

Antimony	Strontium
Beryllium	Tellurium
Bismuth	Herbicides
Cobalt	Fungicides
Molybdenum	Pesticides

Rhenium	Uranyllion
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- c. Maximum limits for discharge of heavy metals shall include but not be limited to the following materials:

Cadmium	0.02 mg/l
Mercury	0.005 mg/l
Selenium	0.02 mg/l
Silver	0.1 mg/l

- (d) Same—Power of parish. In the event of discharge of prohibited material as listed above or discharge to the public sewers, which waters contain the substances or possess the characteristics enumerated in subsection (c), and which in the judgment of the parish government may have a deleterious effect upon the sewerage works, processes, equipment, or receiving waters, or which otherwise create a hazard to life, or constitute a public nuisance, the parish government may, subject to the limitations of paragraph (c)(14):

- (1) Reject the waste;
- (2) Require pretreatment to an acceptable condition for discharge to the public sewers;
- (3) Require control over the quantities and rates of discharge; and/or
- (4) Require payment to cover the added cost of handling and treatment of the wastes not covered by existing taxes and user charges under the provisions of this article.

If the parish government permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to this review and approval and to the requirements of all applicable codes, ordinances and laws. The owner shall obtain an industrial waste permit.

- (e) Interceptors—Required. Grease, oil and sand interceptors shall be provided when in the opinion of the parish government they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand and other harmful ingredients; except that such interceptors may not be required for private single-family dwellings. All interceptors shall be of a type and capacity approved by the parish government and shall be located so as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious material capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, properly vented, watertight and equipped with easily removable covers which when bolted in place shall be watertight and gastight.
- (f) Same—Maintenance. All grease, oil and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times.

- (g) Treatment facilities for sewage. Where preliminary treatment or flow-equalizing facilities are provided for any waters or wastes, these facilities shall be maintained continuously in satisfactory and effective operation by the owner at his expense. Should such pretreatment or equalizing facilities fail, the owner shall immediately notify the parish government of the failure.
- (h) Control manhole. When required by the parish government, the owner of any property serviced by a building sewer carrying industrial waste shall install a suitable control manhole or other acceptable facility, together with such necessary meter, sampling equipment, and other appurtenances in the building sewer to facilitate observation, sampling and measurement of the wastes. Such manhole or facility and equipment shall be accessible and safely located, and shall be constructed in accordance with plans approved by the parish government. The manhole or facility shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times. The parish government shall have a right of access to the control manhole of the facility at all times. The control manhole shall have the capability to stop all flows of wastes into the public sewer system.
- (i) Tests. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods and shall be determined at the control manhole provided, or upon suitable samples taken at the control manhole or facility. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Sampling shall be carried out by customarily accepted methods to reflect the existence of hazards to life, limb and property. The particular analysis involved shall determine whether a grab sample or samples should be taken. Normally, B.O.D. and suspended solids and analysis are obtained from twenty-four-hour composites whereas pH's are determined from periodic grab samples. The parish government shall determine the frequency and the specific tests required.
- (j) When pretreatment required. Pretreatment is required prior to the discharge into the public sewers of any waters or wastes having any or all of the following characteristics:
 - (1) A five-day biochemical oxygen demand greater than two hundred (200) parts per million (1,000,000) by weight;
 - (2) More than two hundred (200) parts per million (1,000,000) by weight of suspended solids;
 - (3) Any quantity of substances having the characteristics described in subsection (c); or
 - (4) An average daily flow greater than two-tenths percent of the average daily sewage flow of the parish government.
- (k) Result of pretreatment. Any person desiring to discharge any of the water or waste described herein into the public sewers shall provide at his own expense such preliminary treatment as may be necessary to:
 - (1) Reduce the biochemical oxygen demand to less than two hundred (200) parts per million (1,000,000) and the suspended solids to less than two hundred (200) parts per million (1,000,000) by weight;
 - (2) Reduce the objectionable characteristics or constituents to within the maximum limits provided for in subsection (c); or
 - (3) Control the quantities and rates of discharge of such waters or wastes.

Plans and specifications or other pertinent information relating to proposed preliminary treatment facilities shall be submitted for the approval of the parish government and the health department and no construction of such facilities shall be commenced until such approvals are obtained by official notice.

- (l) Permit application. Within three (3) months after the passage of Ordinance No. 2363, all users of the sewage system who discharge industrial wastes into the public sewers shall file with the parish government an industrial waste permit application which shall furnish pertinent data, inclusive of

quantity flow, and an analysis of the water discharged into the sewage works. Similarly, any persons desiring to make a new connection to the sewage works for the purposes of discharging industrial wastes into public sewage shall fill in and file with the parish government an industrial waste permit application which shall furnish pertinent data inclusive of quantity flow and an analysis of the industrial waste to be discharged into the sewage works. The data furnished shall be subject to the review of the state department of health and hospitals, office of public health. An industrial waste permit shall be required.

- (m) Special agreements. No statement contained in this section shall be construed as preventing any special agreement or arrangement between the parish government and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the parish government subject to payment therefore by the industrial concern. Section 23-30 provides the basic method and rate structure for computation of industrial waste service charge.
- (n) New connections. New connections shall be properly designed and constructed in such a manner that sources of inflow will be prevented from entering the sewer system.
- (o) Approval by state. Any significant proposed industrial waste discharged into the parish government public sewer shall be reported to and approved by the state department of health and hospitals, office of public health.
- (p) Dilution of discharge. No user shall in any way dilute a discharge as a partial or complete substitute for adequate treatment or pretreatment to achieve compliance with the limitations contained in this section.
- (q) Accidental discharges. Each user shall provide safeguards against accidental discharges of prohibited materials or other substances regulated by this article. Should an accidental discharge occur, the user shall immediately notify the parish government of the location, nature and volume of the discharge. The user shall be liable for all damages caused by any accidental discharge, including fines, civil penalties, or other liability which may be imposed by this article or other applicable laws.

(Parish Code 1979, § 19-226)

State Law reference— Louisiana Environmental Quality Act, R.S. 30:1051 et seq.

Sec. 23-28. - Damages and remedies.

- (a) Any person, whether acting singularly or in concert with others, who causes damage to the person or property of others or to any public property by reason of any violation of this article, shall be liable for the damage so caused.
- (b) The parish government shall have the authority to post a notice at the principal entrances of any premises where a violation of this article is found, which notice shall set forth the nature of the violations and the sanitary facilities affected thereby and provide a reasonable time limit for the satisfactory correction thereof. It shall be unlawful for any person to use such facilities beyond the period stated in the notice, unless the violation has been corrected to the satisfaction of the parish government or an extension of time has been obtained.
- (c) The parish government shall have the authority to disconnect or order disconnection of water or sewerage service to any premises found to contain plumbing which is unsanitary or unsafe, or which is violative of this article or of the sanitary code. No person shall knowingly reconnect or use such facilities unless permission to reconnect has been given by the parish government, by official notice.
- (d) For the disconnection of the water or the sewage service to a premise under subsection (c), a fee of forty dollars (\$40.00) shall be assessed to cover administrative costs in addition to any costs incurred by the parish government in effecting the disconnection and reconnection.

(Parish Code 1979, § 19-227)

State Law reference— Simple criminal damage to property, R.S. 14:56.

Sec. 23-29. - Powers and authority of inspectors.

- (a) The parish government's designated representative, bearing proper credentials and identification, shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling and testing in accordance with the provisions of this article.
- (b) The parish government shall not have the authority to waive any portion of this article which is covered by Environmental Protection Agency regulations with E.P.A.'s approval.

(Parish Code 1979, § 19-228)

State Law reference— Inspection of plumbing work, R.S. 37:1372.

Sec. 23-30. - Industrial user.

- (a) As used in this section, "industrial user" means any nongovernmental, nonresidential user of publicly owned treatment works whose flow exceeds fifty thousand (50,000) gallons per day of industrial waste.
- (b) The industrial user connection charge shall be ten dollars (\$10.00) per fixture unit according to the following values:

Fixture Drain Trap Size	Fixture Unit Value
1¼ inches or smaller	1
1½ inches	2
2 inches	3
2½ inches	4
3 inches	5
4 inches	6
8 inches	10
10 inches	12

For a continuous or semi-continuous flow add two (2) fixture units for each gallon/minute flow.

- (c) The industrial user connection charge shall include all costs incurred by the parish government for the construction and/or modification of the existing public sewer system to accommodate the needs of the industrial user.
- (d) The industrial user connection charge based on fixture unit count shall be paid in full when the application for sewer service is made.
- (e) Users which are determined by the parish government or the E.P.A. to be contributors of wastewater whose whole volume or strength is other than of a domestic character shall be subject to a monthly industrial cost recovery charge as derived in accordance with the following formula:

$$IMP = ([G_v \circ C_v] \circ L_v) IMC_v + ([G_{BOD} \circ C_{BOD}] \circ L_{BOD}) IMC_{BOD} + ([G_{ss} \circ C_{ss}] \circ L_{ss}) IMC_{ss}$$

Where:

IMP	=	Industry monthly payment
G _v	=	Parish government's amount allocated to volume cost component
C _v	=	Monthly capacity of plant element allocated to volume cost component
L _v	=	Life of plant element allocated to volume cost component expressed in months (not to exceed three hundred sixty (360) months, or thirty (30) years)
IMC _v	=	Industry monthly contributed sewage volume
G _{BOD}	=	Parish government's amount allocated to B.O.D. cost component
C _{BOD}	=	Monthly capacity of plant element allocated to B.O.D. cost component
L _{BOD}	=	Life of plant elements allocated to B.O.D. cost component expressed in months (not to exceed three hundred sixty (360) months or thirty (30) years)
IMC _{BOD}	=	Industry monthly contributed B.O.D.
G _{ss}	=	Parish government's amount allocated to suspended solids cost component
C _{ss}	=	Monthly capacity of plant element allocated to suspended solids cost component
L _{ss}	=	Life of plant element allocated to suspended solids cost components, expressed in months (not to exceed three hundred sixty (360) months, or thirty (30) years)
IMC _{ss}	=	Industry monthly contributed suspended solids

(f) The values for the formula given in paragraph (e) shall be the following:

IMP_v	=	Contained in each industrial waste water discharge permit	
$G_v = 0$		$C_v = 0$	
IMC	=	Contained in each industrial waste water discharge permit	
$G_{BOD} =$		$C_{BOD} = 0$	$L_{BOD} = 0$
IMC_{BOD}	=	Contained in each industrial waste water discharge permit	
$G_{ss} = 0$		$C_{ss} = 0$	$L_{ss} = 0$
IMC_{ss}	=	Contained in each Industrial Wastewater Discharge Permit	

These values shall be revised and reviewed annually.

- (g) The industrial user shall be responsible for costs incurred by the parish government in connection with tests as required in section 23-27(i).
- (h) The industrial user, with prior written approval of the parish government, may conduct such tests as may be required by the parish government and may submit written reports of the results of such tests certifying that the results are true and correct.

(Parish Code 1979, § 19-229)

State Law reference— Sewerage system connection charges in sewerage districts, R.S. 33:3885.

Sec. 23-31. - User charges.

- (a) It is determined and declared to be necessary and conducive to the protection of the public health, safety, welfare and convenience of the public to collect charges from all users who contribute wastewater to the parish-operated collection and treatment works. The proceeds of such charges so derived shall be used for the purpose of operating and maintaining the public wastewater collection and treatment works (referred to in this section as "treatment works").
- (b) Each user shall pay for the services provided by the parish based on their use of the treatment works as determined by water meters acceptable to the parish.
- (c) For residential contributors, monthly user charges shall be based on actual monthly water usage. For industrial and commercial contributors, user charges shall be based on water used during the current month. If a commercial or industrial contributor has a consumptive use of water or, in some other manner, uses water which is not returned to the wastewater collection system, the user charge for the contributor may be based on a wastewater meter or separate water meter installed and maintained at the contributor's expense and in a manner acceptable to the parish.

(d) Fixed charges.

- (1) From the effective date of the ordinance through December 31, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition, each customer shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, plus an energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge.
- (2) The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, plus an energy adjustment charge, for the operation, maintenance and replacement of the system.

The energy adjustment charge shall be calculated each month by means of the "moving average method" using the cost of all electrical energy consumed during a three-month period prior to the current billing period and the total water sales during the same period. The charge thus determined shall be expressed as a four-decimal number per one thousand (1,000) gallons of water sold.

- (3) The sewer user charge shall automatically be adjusted on January 1 of each year through the year 2014 in accordance with the following schedule:
 - a. January 1, 2011 Fixed Charge + \$1.82/1,000 gallons + Energy Adjustment Charge
 - b. January 1, 2012 Fixed Charge + \$2.18/1,000 gallons + Energy Adjustment Charge
 - c. January 1, 2013 Fixed Charge + \$2.23/1,000 gallons + Energy Adjustment Charge
 - d. January 1, 2014 Fixed Charge + \$2.28/1,000 gallons + Energy Adjustment Charge
- (e) For those contributors who contribute wastewater, the strength of which is greater than normal domestic sewage, a surcharge, in addition to the normal user charge, shall be collected. The surcharge for operation and maintenance is:
 - (1) Twenty cents (\$0.20) per pound of B.O.D.
 - (2) Twenty cents (\$0.20) per pound of S.S.
 - (3) An amount specified by the council per pound of other pollutants.
- (f) Any user which discharges any toxic pollutants which cause an increase in the cost of managing the effluent or the sludge from the parish-operated treatment works, or any user which discharges any substance which singly or by interaction with other substances causes identifiable increases in the cost of operation, maintenance or replacement of the treatment works, shall pay for such increased costs. The charge to each such user shall be as determined by the responsible plant operating personnel and approved by the parish.
- (g) The user charge rates established in this article apply to all users of the parish-operated collection and treatment works.
- (h) The user charge shall be added to the monthly statement for water service. The funds derived shall be deposited in the sewerage fund of the parish government and shall be used for the operation and maintenance of the P.O.T.W.
- (i) Any tap for water that is not discharged into the sewer system and is metered separately at the owner's expense may be exempt from a user charge upon showing good cause and approval by the parish government.

(Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822, § I, 5-26-10)

State Law reference— Sewer service charges levied by sewerage districts, R.S. 33:3881; authority of parish to sell and distribute public utility services and to establish rates therefor, R.S. 33:4163.

Sec. 23-32. - Septage collection, transportation and disposal.

- (a) No person shall engage in the business or practice of collecting, transporting and/or otherwise disposing of the contents of septic tanks, cesspools, vaults, grease traps or similar facilities without first obtaining a license from the parish. Licenses shall be issued in accordance with the procedure outlined in section 11-28(a) and (b) of this Code, provided, however, that a temporary license may be issued pursuant to the provisions of paragraph (h) of this section.
- (b) The vehicles licensed in accordance with this section shall be used solely for the purpose of transporting septage and/or sewage. No license shall be issued to vehicles that transport other substances including, but not limited to, produced water, industrial wastes, petroleum oil/water separator wastewater and medical wastes; provided, however, this paragraph shall apply to any vehicle licensed in accordance with paragraph (h) of this section for the term of the license only.
- (c) No person shall dispose or discharge septage and/or sewage at the authorized disposal site if the waste is generated outside the parish's boundary; except, however, that septage and/or sewage generated by those residences or businesses whose property lies directly contiguous to the parish boundary and is within one thousand (1,000) feet of the parish's boundary or any streets that connect Highway 316 shall not be subject to this provision.
- (d) The parish reserves the right to require the testing of waste, at the expense of the licensee, to insure compliance with Chapter 23 of this Code.
- (e) A septage hauler manifest system is hereby established to comply with requirements of LAC 33:1x2313. Each permitted waste hauler shall complete a sewage sludge manifest form for each load picked up. A copy of the completed, signed and dated manifest form shall be submitted to the wastewater operator, upon discharge of wastes into the treatment system. A form will be provided with issuance of approved permit.
- (f) A license may be revoked at any time for cause including, but not limited to, failure to perform under the provisions of this article, violation of any term of the license, misrepresentation or failure to disclose any material fact required by this article. Any person aggrieved by the revocation of a license may appeal to the parish government.
- (g) The licensee will be billed for services monthly at a rate of three (0.03) cents per gallon of septage and shall be billed at the load rated capacity of the vehicle for each load of septage hauled to and disposed at the Parish's authorized disposal facility.
- (h) A temporary license, not to exceed fourteen (14) days, shall be issued to a person desiring to obtain a license to engage in the business or practice of collecting, transporting and/or disposing of any waste materials described in paragraph (a) of this section for a temporary period of time upon compliance with the following conditions:
 - (1) The applicant must fully comply with section 11-28(a) and (b) of this Code, except as the same pertains to the term of the license;
 - (2) The applicant must certify in writing that he will pay all costs incurred by the parish which may be associated with handling and disposing of the waste materials;
 - (3) The applicant must provide written confirmation from the department of health and hospitals that the hauling of the waste materials for which he is seeking a temporary permit is not subject to regulation by the department of health and hospitals or proof that he has obtained a permit from the department of health and hospitals for the disposal of sewerage; and
 - (4) The applicant must certify in writing that any vehicle to be used pursuant to the license has been adequately cleaned prior to use, and does not contain any trace of hazardous materials.

- (i) No waste materials may be hauled pursuant to a license issued pursuant to paragraph (h) of this section unless and until a certified chemical analysis of the waste material has been provided to the parish and the parish verifies that there has been compliance with section 23-27(c) of this article.
- (j) A license issued pursuant to paragraph (h) of this section shall be nontransferable.

(Ord. No. 5156, 12-1-93; Ord. No. 5445, § I, 8-9-95; Ord. No. 7822, § II, 5-26-10)

Sec. 23-33. - Fee adjustment policy.

- (a) Applicability. This policy shall be applicable for the adjustment of sewer use fees assessed by the division in accordance with applicable tariffs, a portion of which charges are assessed on a unit potable water consumption basis and which charges are levied by the Terrebonne Parish Consolidated Waterworks District (CWWD) on behalf of Terrebonne Parish Consolidated Government. With respect to blind leaks, the policy is intended to function in coordination with the adjustment policy of the CWWD, a copy of which is attached, such that volume adjustments of the CWWD for potable water consumption will be considered applicable to sewer use fees as well. Subject to the restrictions set forth herein, additional adjustment may be considered and approved by the division administrator on a case-by-case basis; provided there exists evidence the volume to be adjusted did not enter the wastewater collection system.
- (b) Blind leaks.
 - (1) Adjustments of potable water volumes for blind leaks approved by the Terrebonne Parish Consolidated Waterworks District shall be applicable to sewer use fees.
 - (2) Consideration for any additional adjustment related to blind leaks for any period of service will be subsequent to final adjustment of the initial request having been granted by Consolidated Waterworks District No. 1 and then only for those additional volumes alleged not to have entered the wastewater collection system.
 - (3) Additional adjustment will be considered for additional volumes greater than five thousand (5,000) gallons.
 - (4) A written request must be submitted by the applicant in a form prescribed by the division. This shall minimally include an explanation of the event and evidence of the repair.
 - (5) The additional adjustment shall be based on a recalculation of potable water consumption and unit pricing effect when the leak occurred. For those customers with at least one (1) year of account history, consumption shall be adjusted based on that billed for the same month(s) of the prior year. For those customers with less than one (1) year of account history, consumption shall be adjusted based on the maximum consumption for the preceding three (3) billing periods.
- (c) Swimming pools.
 - (1) Adjustment will be considered only for volumes greater than five thousand (5,000) gallons, as evidenced by account records of the CWWD, and shall be limited to one (1) adjustment in any 12-month period.
 - (2) A written request must be submitted by the applicant in a form prescribed by the division. This shall minimally include the account name, account number, service address, and pool dimensions. A representative of the division may perform field verification.
 - (3) The adjustment shall be based on a re-calculation of potable water consumption and unit pricing effect for the period considered. For those customers with at least one (1) year of account history, consumption shall be adjusted based on that billed for the same month(s) of the prior year. For those customers with less than one (1) year of account history, consumption shall be adjusted based on the maximum consumption for the preceding three (3) billing periods.

(Ord. No. 7295, § 1, 4-25-07)