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# **TERREBONNE PARISH COUNCIL**

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**Mr. Dirk J. Guidry**  
**Mr. Al Marmande**      **Chairman**  
**Mr. John Navy**      **Vice-Chairman**  
**Ms. Arlanda Williams**      **Member**  
**Mr. Gerald Michel**      **Member**  
**Mr. Scotty Dryden**      **Member**  
**Ms. Christa Duplantis-** **Member**  
**Prather**      **Member**  
**Mr. Steve Trosclair**      **Member**  
**Mr. Darrin W. Guidry,** **Member**  
**Sr.**



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### **AGENDA**

May 7, 2018  
5:40 PM

Parish Council Meeting Room

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION  
SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

- 1. RESOLUTION:** Authorizing the Parish President to enter into the appropriate agreement with SVN Gilmore Auction and Realty, to provide the needed auctioneering services for the CDBG Buyout Program, or other federal programs as necessary.
- 2. Adjourn**

Category Number:  
Item Number:



Monday, May 7, 2018

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, May 7, 2018

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number: 1.



Monday, May 7, 2018

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**Item Title:**

Auctioneering Services for the CDBG Buyout Properties

**Item Summary:**

RESOLUTION: Authorizing the Parish President to enter into the appropriate agreement with SVN Gilmore Auction and Realty, to provide the needed auctioneering services for the CDBG Buyout Program, or other federal programs as necessary.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/2/2018	Executive Summary
Cover memo	5/2/2018	Cover Memo
Proposed Resolution	5/2/2018	Resolution
Procurement ranking and score sheet	5/2/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Resolution for Procurement of Auctioneering Services for the CDBG Buyout properties, or other federal programs as necessary.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution authorizing the president to enter into the appropriate agreement with SVN Gilmore Auction and Realty, to provide the needed auctioneering services for the CDBG Buyout Program, or other federal programs as necessary.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The purpose of this resolution is to provide the auctioneering services required in the disposition of properties to be sold from the CDBG Buyout Program, or other federal programs as necessary.

### TOTAL EXPENDITURE

CDBG Funded

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9


Signature

5/2/18

Date

May 2, 2018

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department 

SUBJECT: Request for Agenda Item May 7<sup>th</sup> and 9<sup>th</sup>  
Community Development and Planning Committee

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Please find the following item for your review:

- A resolution authorizing the Parish President to enter into the appropriate agreement with SVN Gilmore Auction and Realty to provide auctioneering services required in the disposition of properties to be mitigated in the Terrebonne Parish CDBG Buyout Program, or other federal programs as necessary. They will hold a live and online auction simultaneously.

If everything meets with your approval, it is respectfully requested that you place the resolution on the May 7<sup>th</sup> Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

**OFFERED BY:** \_\_\_\_\_  
**SECONDED BY:** \_\_\_\_\_

**RESOLUTION NO.** \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO THE APPROPRIATE AGREEMENT WITH RANDALL M. ALFRED TO PROVIDE AUCTIONEERING SERVICES REQUIRED FOR THE TERREBONNE PARISH CDBG BUYOUT PROGRAM, OR OTHER FEDERAL PROGRAMS AS NECESSARY.**

**WHEREAS**, the Terrebonne Parish Consolidated Government has been awarded Community Development Block Grant funding as a result of the damage caused by Hurricanes Gustav and Ike; and

**WHEREAS**, the Parish adopted the Gustav/Ike Recovery Plan approved by the Office of Community Development July 14, 2009 which includes the Terrebonne CDBG Buyout Program; and

**WHEREAS**, the Office of Community Development approved the Terrebonne CDBG Buyout Program application October 21, 2010 for the acquisition of approximately 24 properties; and

**WHEREAS**, the Parish has purchased 21 properties that 14 of which must be sold as per the terms of the application, and

**WHEREAS**, in accordance with federal procurement requirements, the Department of Planning and Zoning formally published a request for proposals to provide the auctioneering services required to sell these structures that have not been successfully sold in past efforts; and

**WHEREAS**, after reviewing and ranking the two (2) responses received, SVN Gilmore Auction and Realty received the highest score;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate agreement with SVN Gilmore Auction and Realty to provide the auctioneering services required for the Terrebonne CDBG Buyout Program, or other federal programs as necessary.

**Ranking and Scoring**  
**Auctioneering Service for Terrebonne Parish CDBG Buyout Program**

<b>Criterion</b>	<b>Possible Points</b>	<b>SVN Gilmore Auction &amp; Realty Company</b>	<b>Guinn Auction Company</b>
Experience/Knowledge in Completing the Project.	20	20	0
Years of experience relative scale like pricing – auctioneer	10	10	9
Parish Perception of Firm Ability to Maximize Value	15	10	10
Capable of Scheduling and Completing promotion and the Auction within 30 days from the date the “Notice to Proceed” is issued by the Parish.	15	15	15
Quality of Work Reported by References	10	10	9
Cost Component	30	24	30
	<b>100</b>	<b>89</b>	<b>73</b>