
TERREBONNE PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Mr. Alidore "Al"

Marmande

Mr. Scotty Dryden

Mr. John Navy

Ms. Arlanda Williams

Mr. Gerald Michel

Ms. Christa Duplantis-

Prather

Mr. Darrin W. Guidry,

Sr.

Mr. Dirk Guidry

Mr. Steve Trosclair

Chairman

Vice-Chairman

Member

Member

Member

Member

Member

Member

Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

April 9, 2018
5:35 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Ratifying the Parish President's appointment of Milford & Associates, Inc. to provide professional engineering services relative to the Ashland Landfill Office/Warehouse Renovation project.
2. **RESOLUTION:** Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana.
3. **RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish, Louisiana.
4. **RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish

Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

5. RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.
6. RESOLUTION: Providing approval of Amendment No. 2 to the Architectural Agreement for Parish Project No. 15-SAFE-01, East Side Safe Room Project, Terrebonne Parish, Louisiana.
7. RESOLUTION: Providing approval of Amendment No. 1 to the Architectural Agreement for Parish Project No. 14-SAFE-02, Multi-Agency Safe Room Project, Terrebonne Parish, Louisiana.
8. RESOLUTION: Authorizing the execution of Change Order No. 1 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.
9. RESOLUTION: Authorizing the execution of Change Order No. 2 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.
10. RESOLUTION: Authorizing the execution of Change Order No. 3 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.
11. RESOLUTION: Authorizing the execution of Change Order No. 4 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.
12. RESOLUTION: Awarding and authorizing the signing of the construction contract for Parish Project No 15-SEW-47, Carriage Cove Lift Station and Helena Lift Station Replacements to LA Contracting Enterprise, LLC.
13. Introducing an ordinance that will establish a "4-Way Stop" at the intersection of Second Street and Rec 5 Street in Bourg and calling a public hearing on April 25, 2018 at 6:30 p.m.
14. Adjourn

Category Number:
Item Number:



Monday, April 9, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, April 9, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, April 9, 2018

Item Title:

Ashland Landfill Office Warehouse Renovation

Item Summary:

RESOLUTION: Ratifying the Parish President's appointment of Milford & Associates, Inc. to provide professional engineering services relative to the Ashland Landfill Office/Warehouse Renovation project.

ATTACHMENTS:

Description	Upload Date	Type
Ashland Landfill Office Warehouse Renovation	4/4/2018	Executive Summary
Ashland Landfill Office Warehouse Renovation	4/4/2018	Resolution
Ashland Landfill Office Warehouse Renovation	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE									
Ashland Landfill Office/Warehouse Renovation									

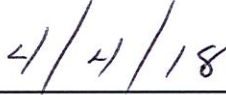
PROJECT SUMMARY (200 WORDS OR LESS)									
Renovate office and warehouse									

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)									
Renovate 35+ year field operations office/break room, restrooms and warehouse to current codes. The renovations will provide for an updated office for the operations supervisor, updated restrooms for female and male employees, and a new lunch/training room for field employees.									

TOTAL EXPENDITURE									
\$57,000.00									
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)									
ACTUAL					ESTIMATED				
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)									
N/A	NO	YES	IF YES AMOUNT BUDGETED:						

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISH WIDE	1	2	3	4	5	6	7	8	9


Signature


Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution ratifying the Parish President's appointment of Milford & Associates, Inc. to provide professional engineering services relative to the Ashland Landfill Office/Warehouse Renovation project.

WHEREAS, Terrebonne Parish Consolidated Government, Department of Utilities, Solid Waste Division is in need of professional engineering services relative to the Ashland Landfill Office/Warehouse Renovation project, and

WHEREAS, Milford & Associates, Inc. has proposed to provide such services, and

WHEREAS, it has been determined that the proposal of Milford & Associates, Inc. is suitable to fulfill the Department's need, and

WHEREAS, the Parish President has appointed Milford & Associates, Inc. to provide professional services relative to Ashland Landfill Office/Warehouse Renovation project, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President's appointment of Milford & Associates, Inc. to a provide professional services relative to the Ashland Landfill Office/Warehouse Renovation project be, and is hereby, ratified, and

BE IT FURTHER RESOLVED, that the Legal Department is directed to prepare the necessary contract documents, as authorized herein.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of _____ 20____.

* * * * *

I, VENITA CHAUVIN `, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 20____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____ 20____.

TERREBONNE PARISH COUNCIL

MILFORD & ASSOCIATES, INC.
CIVIL & CONSULTING ENGINEERS

March 20, 2018

Terrebonne Parish Consolidated Government
Solid Waste
P.O. Box 2768
Houma, LA 70361

ATTN: Mr. Clay J. Naquin
Solid Waste Administrator

**REF: Ashland Landfill
Office/Warehouse Renovation**


Dear Mr. Naquin:

Attached please find the Study and Report for the proposed building renovation.

If you have any questions, please contact me at your convenience.

Very truly yours,

MILFORD & ASSOCIATES, INC.



F. E. Milford III, P. E.
LA License #30701

FEMIII

cc: Reading File, 18-19

MILFORD & ASSOCIATES, INC.

Consulting Engineers

1538 Polk St.
Houma, LA 70360
(985) 868-2561
milfordassociate@bellsouth.net

JOB: Ashland Building 18-19

SHEET NO: 1 OF: 1

CALCULATED BY: FEM III DATE: 20Mar18

CHECKED BY: _____ DATE: _____

SCALE: N/A

ASHLAND BUILDING RENOVATION Study and Report

Scope: Milford & Associates, Inc., has been engaged to review the building condition and provide options with estimated costs to either replace or renovate the building. The existing building is located to the rear of the property, currently being used for office and maintenance at the Ashland Landfill, is in need of major renovation.

The existing site already has a generator, site paving and utilities that would be able to be reused if the existing site can be maintained. Challenges to using the existing site include, the existing elevation in relation to the new BFE, base flood requirements, the building's proximity to the permitted land fill and that the existing office area has asbestos floor tiles which will have to be abated. Not included in Options A & B costs estimates are temporary storage and personnel buildings during construction.

Option A: This option would demolish the entire building above the slab, appears to be in acceptable condition. The elevation of the building is below the required BFE and would require raising. To minimize cost, only the office section would be elevated by capping the existing slab and reusing the work bay in its current condition. A new metal building would be erected on the current site meeting the current IBC codes. Total estimated project cost for Option A is \$450,000.

Option B: This option would demolish the entire building above the slab except for the primary steel, which appears to be in acceptable condition. The elevation of the building is below the required BFE and would require elevating. To minimize cost, only the office section would be elevated by capping the existing slab and reusing the work bay in its current condition. The existing office section of the building would have to be raised. The existing primary steel would be outfitting with new purlins, girts and sheeting. Total estimated project cost for Option B is \$475,000.

Option C: This option was assembled to compare with Options A & B above and in consideration if the LaDEQ permitting in the existing land fill proved to be to problematic. Here a new site would be selected outside the permitted landfill area. However, in selecting this site, there are no existing site improvements available to help defray project costs. A new metal building would be erected at the require BFE, while keeping the parking and other site improvements to a minimum. Total estimated project cost for Option C is \$560,000.

See attached Option cost breakdowns.

Recommendation: Proceed with Option A.

Option A
Demo the existing Bldg above slab, Everything else New, Existing site

Construction	Base Cost	Line Item	
		Contingency	Cost
Demolish Building Complete	\$24,000.00	0%	\$24,000.00
Cap slab 1.8' office only	\$31,300.00	0%	\$31,300.00
New Building	\$269,000.00	5%	\$282,450.00
Security (AAR Electronics)	\$10,000.00	0%	\$10,000.00
6' Security Fencing 80' & 20' DS gate	\$3,600.00	100%	\$7,200.00
Project Construction contingency		10%	\$35,495.00
Engineering Design			\$57,000.00
Basic Services (LaFC&P)		\$37,800.00	
Survey (Charles McDonald, PLS)		\$2,000.00	
Environment Permit (Earl Eues)		\$3,500.00	
Construction Observer		\$13,700.00	
Total Estimated Project Cost			\$447,445.00

Option B

Demo the existing Bldg except primary steel and slab, Everything else New, Existing Site

Construction	Base Cost	Line Item	
		Contingency	Line item
Demolish Building Except Primary Complete	\$30,000.00	0%	\$30,000.00
Cap slab 24" office only	\$31,300.00	0%	\$31,300.00
New Building reuse primary steel	\$247,000.00	15%	\$284,050.00
Elevate Primary Steel	\$12,000.00	0%	\$12,000.00
Security (AAR Electronics)	\$10,000.00	0%	\$10,000.00
6' Security Fencing 80' & 20' DS gate	\$3,600.00	100%	\$7,200.00
Project Construction contingency		10%	\$37,455.00
Engineering Design			\$59,600.00
Basic Services (LaFC&P)		\$39,700.00	
Survey (Charles McDonald, PLS)		\$2,000.00	
Environment Permit (Earl Eues)		\$3,500.00	
Construction Observer		\$14,400.00	
Total Estimated Project Cost			\$471,605.00

Option C
Everything New on New Site (leave existing)

Construction	Base Cost	Line Item	
		Contingency	Line item
New Building Complete w/o piles	\$330,750.00	0%	\$330,750.00
20 kw generator	\$18,000.00	0%	\$18,000.00
Site work (budgeted)	\$80,000.00	10%	\$88,000.00
Security (AAR Electronics)	\$10,000.00	50%	\$15,000.00
6' Security Fencing 80' & 20' DS gate	\$3,600.00	100%	\$7,200.00
Project Construction contingency		5%	\$22,947.50
Engineering Design			\$73,200.00
Basic Services (LaFC&P)			\$45,800.00
Survey (Charles McDonald, PLS)			\$2,000.00
Environment Permit (Earl Eues)			\$3,500.00
Construction Observer			\$16,900.00
Soil Boring			\$5,000.00
Total Estimated Project Cost			\$555,097.50



Monday, April 9, 2018

Item Title:

Amend 02 - Chacahoula/Gibson Drainage

Item Summary:

RESOLUTION: Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
16-DRA-26	Chacahoula/Gibson Bayou Black Basin

PROJECT SUMMARY (200 WORDS OR LESS)
To provide engineering services for the Chacahoula/Gibson Drainage Project

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Amendment No. 2 consists of an increase of \$132,475.00 in the engineering agreement due to plan revisions.

TOTAL EXPENDITURE		
\$132,475.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$8,949.692.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	<u>2</u>	3	4	5	6	7	8	9

Jeanne P. Bray

04/04/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. **16-DRA-26, Chacahoula/Gibson Drainage Project**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with All South Consulting Engineers, L.L.C. dated May 31, 2016, recordation number 1508194, for the Chacahoula/Gibson Drainage Project identified as Parish Project 16-DRA-26, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of completing the design of the Chacahoula/Gibson Drainage project, and

WHEREAS, the Parish directed GIS to revise the plans in the preliminary and final design phases as described in the request for amendment, and

WHEREAS, the Parish directed GIS to revise design plans to incorporate electrical pumps in lieu of the diesel pumps, and

WHEREAS, GIS requested an amendment to their existing contract to provide services to continue with the design of the project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract, and

WHEREAS, this above work will increase the basic services section of the contract by \$132,475.00.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 2 to the Engineering Agreement for an increase of \$132,475.00 in Basic Services, and authorizes Parish President Gordon E. Dove to execute this Amendment No. 2 to the Engineering Agreement for the Chacahoula/Gibson Drainage Project Parish Project No. 16-DRA-26, with GIS Engineering, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 2
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 2, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2018;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

GIS ENGINEERING, LLC, represented herein by Dustin Malbrough, duly authorized Principal (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ENGINEERING AGREEMENT dated May 31, 2016, for professional engineering services between the OWNER and ENGINEER.

WITNESSED:

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering contract dated May 31, 2016, to the entitled **Chacahoula/Gibson Drainage Project**, identified as **Parish Project No. 16-DRA-26**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of completing the design of the Chacahoula/Gibson Drainage project, and

WHEREAS, the Parish directed GIS to revise the plans in the preliminary and final design phases as described in the request for amendment, and

WHEREAS, the Parish directed GIS to revise design plans to incorporate electrical pumps in lieu of the diesel pumps, and

WHEREAS, GIS requested an amendment to their existing contract to provide services to continue with the design of the project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Amend Section 5, Paragraph 5.1.1, to read as follows:

5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") as follows:

Study and Report - \$44,495.00
Basic Services (Preliminary & Final Design) - \$737,970.00

Written authorization from OWNER must be obtain before beginning the design of any phase of work.

Amend Section 5, Paragraph 5.1.2.1, to read as follows:

5.1.2.1 General. For Additional Services and Reimbursable Expenses rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (Except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", "Current Rate Schedule - 2013". At this time the following additional services are anticipated and Estimated Costs shown below are recommended for budgetary considerations.

<u>Description</u>	<u>Current Limit</u>	<u>Increase/Decrease</u>	<u>New Limit</u>
Existing Conditions Gap Analysis	\$13,320.00	\$0.00	\$13,320.00
Drainage Basin Research & Analysis	\$19,730.00	\$0.00	\$19,730.00
Engineering Survey Coordination	\$2,700.00	\$0.00	\$2,700.00
Surveying	\$0.00	\$0.00	\$0.00
Permitting/Permitting Coordination	\$30,190.00	\$0.00	\$30,190.00
Federal Agency Coordination on Elliot Jones PS	\$25,000.00	\$0.00	\$25,000.00
Topographic/Hydrographic Surveys	\$12,730.00	\$0.00	\$12,730.00
Geotechnical Engineering Coordination	\$3,800.00	\$0.00	\$3,800.00
Total	\$107,470.00	\$0.00	\$107,470.00

Section 5, Paragraph 5.1.2.2, reads as follows:

5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved by ENGINEER, but shall be paid directly by ENGINEER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: **Geotechnical \$34,500.00**

Section 5, Paragraph 5.1.5, reads as follows:

5.1.2.4 Resident Project Services. For resident services during construction furnished under Paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$135,000.00**

Section 5, Paragraph 5.1.5, reads as follows:

5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services with a Limitation of Cost of **\$30,070.00**

Section 5, Paragraph 5.1.5, reads as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.3, and 5.1.4, shall have a combined Limitations of Cost in the amount of **\$307,040.00**, which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this day of _____, 2018.

OWNER:
TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

BY: _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated
Government

ENGINEER
GIS ENGINEERING, LLC

BY: _____
Dustin Malbrough
Vice President

WITNESSES:

WITNESSES:



April 2, 2018

Terrebonne Parish Consolidated Government
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Ms. Niayonda Picou-Bowens, TPCG Engineering

Subject: Amendment Request for Additional Basic Services Fee Due to Scope Changes

Reference: **Chacahoula – Gibson Drainage Project**
Parish Project No. 16-DRA-26
GISE Project No. 39130-1020 (Basic Services Contract)

Dear Ms. Picou,

Subsequent to our meeting held on March 27, 2018 and at the request of Terrebonne Parish Consolidated Government (TPCG), please allow this letter to serve as GIS Engineering's (GISE) official request in establishing a revised Basic Services budget, incorporating and accounting for the additional engineering requested by TPCG in project scope revisions for the above referenced project. Below is a summary (beginning with NTP of the Preliminary Design Phase – 2nd Phase of Basic Services) of the various directions, modifications, and/or changes GISE facilitated expeditiously through out our Professional Engineering Basic Services portion of our contract associated with the above referenced project.

- February 16, 2017
 - TPCG authorizes GISE to proceed with Preliminary Design Phase.
- May 2017
 - GISE presented Preliminary Layout to TPCG based on preliminary design criteria of 1,000 CFS Design Flow with an initial design of 5 – 60" Pumps chosen to achieve the design flow and minimize pump station footprint in order to allow for a swing gate required for navigation.
- June 2017
 - TPCG requested a revised design path forward with a phased construction approach, based upon the funding available for the project.
 - GISE developed cost estimates and revised preliminary plans for phased construction approach.
 - Divided into two phases with pump station capacities of 500 cfs and 1000 cfs for each phase respectively:
 - Phase 1 – 500 CFS
 - Revise preliminary plans for conveyance channel from 40 ft. bottom width to 20 ft. for 500 cfs design flow to minimize permitting impacts and dredging.
 - Size pump station slab and building for future capacity of 1,000 cfs, but only include pump installation for 500 CFS in current design. (TPCG has pump controls designed for 48" pumps for 8 pump and 10 pump configurations).
 - Confirm existing gate structure has sufficient capacity to allow 500 cfs to remain in place during Phase 1.
 - Phase 2 – 1,000 CFS
 - Increase channel capacity from 500 cfs to 1,000 cfs.
 - Place required additional pumps to reach 1,000 cfs capacity at build out.
 - Remove existing gate structure
- July 2017
 - TPCG requested a revised design criteria/path forward

- Preliminary Design Revision to Incorporate Electrical Pumps vs. Diesel Pumps.
- Revised pump station layout and associated drawings to remove diesel motors and buildings
- Moved building from prefabricated decking to lower cost.
- Engaged Electrical Engineers to revise drawings and specifications to switch from diesel motor to electric, including sizing generators for backup.
- September 22, 2017
 - Submitted Preliminary Plans for review to TPCG.
 - Preliminary Plan submittal included electrical pumps vs. diesel pumps. Current preliminary plans have the revised pump station using electrical motors with a phased construction approach.
- September 29, 2017
 - Preliminary Plan Comments from received from TPCG.
 - GISE proceeding to Final Design of Phase 1.
- December 2017
 - GISE directed by the TPCG to revise drawings to remove phasing and consolidate plans into a single set.
 - Revised complete drawing set (Civil, Structural and Electrical Drawings) to remove phasing and updating cost estimate.
 - GISE proceeds with revisions to Final Design for full build out of 1,000 cfs.
- January 2018
 - GISE directed to revise pump station design using Patterson Pumps requirements as basis of design.
 - Revised sump and pump station design to meet design basis requirements, revised sump depth, revised pump station width and revised pump station length.
 - Revised complete drawing set (Civil, Structural and Electrical) to reflect pump station revisions, including grading, site, pile layouts, bulkheads and plan and profile drawings.
- March 7, 2018
 - 95% Final Design Plans and Specifications Submitted to TPCG.

Proposed Fee for Additional Design Work/Scope Changes & Revised Opinion of Probable Construction Cost:

GISE proposes to amend the Basic Services portion of our contract as outlined below.

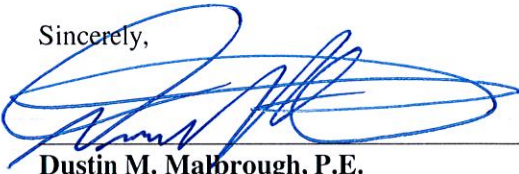
	<u>Current Contract</u>	<u>Request Due to Updated OPC and Additional Work / Scope Revisions</u>	<u>New Total</u>
BASIC SERVICES			
Study & Report Phase	\$ 44,495.00		\$ 44,495.00
Preliminary Design Phase	\$ 187,000.00	\$ 46,516.00	\$ 233,516.00
Final Design Phase	\$ 218,100.00	\$ 85,959.00	\$ 304,059.00
Bidding & Negotiations Phase	\$ 31,200.00		\$ 38,391.00
Construction Admin Phase	\$ 124,700.00		\$ 153,565.00
<u>TOTAL BASIC SERVICES</u>	\$ 605,495.00	\$ 132,475.00	\$ 737,970.00

At the request of TPCG and in an effort to expedite moving this project to the bidding/construction phase, GISE has accepted to adjust downward at this time our current amendment amount in order to accommodate the project's operating budget. This adjustment will allow TPCG to proceed with advertising & bidding in compliance with public bid law, in regards to budgeted funds. It is the intentions of GISE that a future amendment would be submitted at the appropriate time to properly fulfill GISE's Basic Services contract (i.e. GISE's original amendment request amount of \$229,105) as long as the operating budget of this project would allow: Further breakdown of this amendment request to accommodate the advancement of the project to the bidding & construction phase:

	<u><i>Original Request</i></u>	<u><i>Adjusted Amendment</i></u>	<u><i>Future Amendment to Fulfill GISE's Basic Services Contract</i></u>
Preliminary Design	\$ 46,516	\$ 46,516	0
Final Design	\$ 146,533	\$ 85,959	\$ 60,574
Bidding	\$ 7,191	0	\$ 7,191
Construction Admin	\$ 28,865	0	\$ 28,865
	<u>\$ 229,105</u>	<u>\$ 132,475</u>	<u>\$ 96,630</u>

We appreciate the opportunity to continue working with you on this project. If you have any questions or require any additional information, please contact me at 985-219-1000.

Sincerely,



Dustin M. Malbrough, P.E.

Vice President - Coastal Design & Infrastructure
GISE Engineering, LLC



Monday, April 9, 2018

Item Title:

Change Order No. 2 - Hollywood Road Extension

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
14-ROAD-33	Hollywood Road Extension (Valhi Blvd to LA Hwy 182)

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new road

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 consists of the addition of 3,000 cubic yards of borrow material to grade the site.

TOTAL EXPENDITURE		
\$57,457.70		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$5,159,050.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated January 23, 2014 with LA Contracting Enterprises, LLC, Recordation Number 1541633, for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and

WHEREAS, TPCG is desirous of completing the construction of Hollywood Road, and

WHEREAS, additional grubbing was needed due to muddy areas along the proposed Hollywood Road alignment, and

WHEREAS, due to the extra grubbing required, an additional 3,000 cubic yards of borrow material is needed to grade the site, and

WHEREAS, this change order will increase the overall contract price by Fifty-Seven Thousand, Four Hundred and Fifty-Seven Dollars and Seventy Cents (\$57,457.70), and

WHEREAS, this Change Order No. 2 had been recommended by the Engineer, Providence Engineering and Design, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with LA Contracting Enterprise, LLC, Inc. for Parish Project No. 14-ROAD-33, Hollywood Road Extension, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Fifty-Seven Thousand, Four Hundred and Fifty-Seven Dollars and Seventy Cents (\$57,457.70), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence Engineering Design, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, Venita H. Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS
_____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

Dated April 2, 2018OWNER's Project No. 14-ROAD-33 ENGINEER's Project No. 441-094-PED

Hollywood Road Extension
Valhi Boulevard to LA. Hwy. 182
Project: Terrebonne Parish, Louisiana

CONTRACTOR LA Contracting Enterprise, LLCContract For Roadway Improvements Contract Date August 28, 2017To: LA Contracting Enterprise, LLC

CONTRACTOR

You are directed to make the changes noted below in the subject Contract:

Terrebonne Parish Consolidated Government
OWNER

By _____
Gordon E. Dove, Parish President

Dated _____, 2018

Nature of the Changes:

1) Increase Item 203-07: Borrow Embankment (Hauled in) (VM)	4,400	CY @	\$15.00 CY =	\$ 66,000.00
2) Increase Item 723-02: Compacted Granular Material (VM) (Sub-Base Drain Pipe Backfill)	2,000	CY @	\$17.00 CY =	\$ 34,000.00
3) Decrease Item 726-01: Bedding Material (Limestone) (Net Section) (Including Geotextile Fabric)	233.5	CY @	\$80.00 CY =	(\$ 18,680.00)
4) Decrease Item 204-02: Temporary Hay or Straw Bales	90	Ea. @	\$14.00 Ea. =	(\$ 1,260.00)
5) Decrease Item 204-06: Temporary Silt Fencing	3,560	Lft. @	\$1.75 Lft. =	(\$ 6,230.00)
6) Decrease Item 711-03: Rip-Rap (Class "C" or "D")	233.89	Ton @	\$70.00 Ton =	(\$ 16,372.30)
Total Addition =				\$ 100,000.00
Total Deduction =				(\$ 42,542.30)
Net Addition =				\$ 57,457.70

Enclosures:

These changes result in the following adjustment of Contract Price and Contract Time:

Contract Price Prior to This Change Order	\$ <u>3,350,909.90</u>
Net (Increase) (Decrease) Resulting from this Change Order	\$ <u>57,457.70</u>
Current Contract Price Including This Change Order	\$ <u>3,408,367.60</u>

Contract Time Prior to This Change Order 376 Calendar Days – October 13, 2018
(Days or Date)

Net (Increase) (Decrease) Resulting from This Change Order 0 Calendar Days
(Days)

Current Contract Time Including This Change Order 376 Calendar Days – October 13, 2018
(Days or Date)

The Above Changes Are Approved:

..... Providence Engineering and Design, LLC
ENGINEER

By 

Dated 4/3, 2018

Contractor acknowledges that the values set forth in this change order include any and all claims for additional compensation due to equitable adjustment resulting from any change in contract time as a result of this change order.

The Above Changes Are Accepted:

..... LA Contracting Enterprise, LLC
CONTRACTOR

By 

Dated 4/3, 2018

Category Number:
Item Number: 4.



Monday, April 9, 2018

Item Title:

Change Order No. 1 - Suzie Canal Levee

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
10-LEV-31	Suzie Canal Levee Improvements

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new levee

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 1 includes upgrades to the pre-rab building from 150 mph to 164 mph and electrical system for the telemetry system. This change order increases the contract time by 44 calendar days.

TOTAL EXPENDITURE		
\$78,948.27		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$6,606,440.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9	

Jeanne P. Bray

4/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated August 1, 2017, with River Road Construction, Inc., for the Suzie Canal Levee Extension Project, Parish Project No. 10-LEV-31, Terrebonne Parish, Louisiana, and

WHEREAS, bids were received for the construction of the Suzie Canal Levee Extension Project, and

WHEREAS, the budget included excess funding due to the lowest responsible responsive bid received came in under budget, and

WHEREAS, TPCG requested an electrical upgrade to the telemetry system, and

WHEREAS, the change order includes an upgrade to the pre-fab metal building from 150 mph to 164 mph due to a local building code requirement, and

WHEREAS, this change order will increase the Construction Cost by Seventy-Eight Thousand, Nine Hundred and Forty-Eight and Twenty-Seven Cents (\$78,948.27), and

WHEREAS, this change order will increase Contract Time by Forty-Four (44) calendar days, and

WHEREAS, this change order has been approved by the Louisiana Office of Community Development (OCD), and

WHEREAS, this Change Order No. 1 has been recommended by the ENGINEER for this project, Providence Engineering and Design, LLC

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with River Road Construction, Inc., increasing the Construction cost by Seventy-Eight Thousand, Nine Hundred and Forty-Eight and Twenty-Seven Cents (\$78,948.27) and with an increase of Forty-Four (44) calendar days in Contract Time, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS DAY OF _____, 2018.

VENITA CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

Dated January 3, 2018

OWNER's Project No. 10-LEV-31
LCDBG Project No. 55-PARA-3303

ENGINEER's Project No. 441-028-PED

Project: Suzie Canal (North) Levee Extension
Terrebonne Parish, Louisiana

CONTRACTOR River/Road Construction, Inc.

Contract For Drainage Improvements

Contract Date August 1, 2017

To: River Road Construction, Inc.

CONTRACTOR

You are directed to make the changes noted below in the subject Contract:

Terrebonne Parish Consolidated Government
OWNERBy
Gordon E. Dove, Parish President

Dated, 2018

Nature of the Changes:

1) Delete Item E-1: Electrical.	Lump Sum (-\$ 138,000.00)
2) Add Item E-1X: Electrical with Upgraded Telemetry System	Lump Sum \$ 213,433.47
3) Delete Item S-12: Extend Existing 16" Dia. Discharge Pipe.	Lump Sum (-\$ 19,000.00)
4) Add Item S-12X: Extend Existing 20" Dia. Discharge Pipe.	Lump Sum \$ 20,922.05
5) Add Item S-5X: Upgrade Pre-fab metal building from 150mph to 164mph.	Lump Sum \$ 1,592.75
	Net Increase \$ 78,948.27
6) Add 44 contract days for this change order.	

Enclosures:

- 1) River/Road Construction, Inc. Cost Breakdown 11/30/17, 12/7/17, and 12/26/17.
- 2) Plan Sheets, and Change Order No. 1 Appendix "D" Drainage Pump Station Controls.

These changes result in the following adjustment of Contract Price and Contract Time:

Contract Price Prior to This Change Order	\$ 3,360,000.00
Net (Increase) (Decrease) Resulting from this Change Order	\$ 78,948.27
Current Contract Price Including This Change Order	\$ 3,438,948.27

Contract Time Prior to This Change Order.....300 Calendar Days – June 16, 2018
(Days or Date)

Net (Increase) (~~Decrease~~) Resulting from This Change Order44 Calendar Days
(Days)

Current Contract Time Including This Change Order.....344 Calendar Days – July 30, 2018
(Days or Date)

The Above Changes Are Approved:

Providence Engineering and Design, LLC
ENGINEER

By 

Dated1/3....., 2018

Contractor acknowledges that the values set forth in this change order include any and all claims for additional compensation due to equitable adjustment resulting from any change in contract time as a result of this change order.

The Above Changes Are Accepted:

River/Road Construction, Inc.

CONTRACTOR

By 

Dated1/4....., 2018

Desiree Price

SCANNED

From: Kathy-River/Road Construction <kathy@riverroadci.com>
Sent: Thursday, December 07, 2017 5:10 PM
To: Desiree Price; Bryan Breaud, PE; Clay Breaud
Cc: Jens Lorenz
Subject: [E] New Item E-1X - Requested Cost to Upgrade Telemetry System
Attachments: Engineers Requested Change - Upgrade Telemetry System - New Item E-1X Cost.pdf

Desiree / Mr. Breaud:

Attached is our Proposal, as requested, for the cost to upgrade the telemetry system on the Suzie Canal project, along with the proposal we received from E3 Electrical.

Please let us know if you have any questions or comments.

Thanks,

Kathy Balsamico
Admin Assistant
River/Road Construction, Inc.
(985) 789-3638 Direct
(985) 845-0134 Fax

RIVER/ROAD CONSTRUCTION, INC.

P. O. Box 1406 • Mandeville, LA 70470 • Telephone: (985) 264-2425 • Fax: (985) 845-0134

December 07, 2017

Providence Engineering & Design, Inc.
991 Grand Caillou Rd.
Houma, LA 70363

RE: Parish Project No. 10-LEV-31
Suzie Canal (North) Levee Extension
LCDBG Project No. 55-PARA-3303
Terrebonne Parish, LA

Engineer's Requested Change to Upgrade the Telemetry System

Attached is our cost for your requested new pay item E-1X of \$213,433.47.

We also request 30 additional days of contract time.

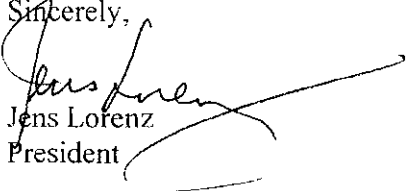
Due to our oversight, this request should have been sent to you 2 weeks earlier, however, we will still require 2 additional weeks of supervisory costs since we anticipate having the "civil" work completed on the original time schedule. We will absorb the 2 weeks that we failed to submit this change order in a timely fashion.

The cost breakdown is as follows:

E3 Bid Total for E-1X :	\$185,733.82
RRCI 10% Markup	18,573.38
2 Weeks Supervision @ 2,112.00/w	4,224.00
RRCI 15% Markup	<u>633.60</u>
	\$209,164.80
Bond	<u>4,268.67</u>
 TOTAL:	 \$213,433.47

If the amount of \$213,433.47 is acceptable, we will ask E-3 to provide their submittals for the new item and begin purchasing their materials.

Sincerely,



Jens Lorenz
President

JL/kb

Attachment - E3 Quote dated 11/17/17



E3 ELECTRICAL, INC.

1001 LAFAYETTE ST
HOUMA, LA 70360
985.223.0778

Change Order #1 Submitted To:

River Road Construction, Inc.

PO Box 1406
Mandeville, LA 70119
kathy@riverroadci.com

14761

QUOTE EXPIRATION DATE: 12/17/2017

Bid Summary:

The electrical services noted in the change order below are intended to offer your company a single source vendor for all electrical services. E3 Electrical, Inc. is a Louisiana state licensed electrical contractor (LA 43411) and a Louisiana state licensed electrical engineering firm (LA 3907). E3 Electrical is also a UL listed 508A panel manufacturer (UL E472272). E3 maintains all insurance and workers compensation USL&H coverage for all employees.

Project Name:

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
SUZIE CANAL (NORTH) LEVEE SECTION**

Houma, Louisiana
Providence Engineering and Design, LLC
Parish Project No. 10-LEV-31

Scope of Work:

Provide labor, materials, and equipment to facilitate the installation of all electrical items for Pay Reference E-1X as per plans and specifications as requested by the engineer in Change Order No. 1 for the following Divisions:

Division 16 – Electrical

General Notes:

1. Material sales/use taxes have been **EXCLUDED**.
2. Davis-Bacon wages have been **INCLUDED**.
3. Electrical permit fees have been **EXCLUDED** as generally covered by GC permit.
4. Pumps, engines, engine batteries, motor starters, fuel pumps, fuel solenoid valves and related equipment are **EXCLUDED**. The intention of this bid is that these items are provided and mechanically installed by the General Contractor's chosen supplier. E3 will provide all necessary material and labor to electrically connect these items as required.
5. Cost of Bid, Performance, and Payment Bonds have been **EXCLUDED**. Bid bond can be provided at an additional cost.

PAGE: 1 / 2

PRINTED: 11/17/2017 1:35 PM

6. Job to be progressed billed monthly or more frequently as required.
7. **INCLUDED** in this bid are the provision, manufacture, and installation of the Fuel System Control Panel (FSCP), Pump Control/Backup Control Panel (PC/BP), Telemetry Panel (TCP), Integrator Panel (IP), Float and transducer junction boxes, and all associated wiring, conduit, and devices as added in new drawings issued as Change Order No. 1 and Appendix D as specified by TPCG.
8. **This bid is based on the general intent of the Change Order No. 1 drawings and Appendix D; however, actual construction will vary. Documentation provided in Change Order No. 1 is based around a control system utilizing the Cascade Engine Control Panels (CECP) for the engine control. This bid is based upon the requirements necessary to utilize the Murphy ML2000 engine control panel as approved by TPCG and provided by Associated Pump. Customer to verify that the ML2000 panels are provided with the pump engines as part of the pump package. E3 will make necessary modifications and additions to the ML2000 panels and integrate all controls.**

Project Addendums:

1. N/A

Terms and Conditions:

This bid is subject to the E3 Electrical terms and conditions listed in APPENDIX "B" attached. These terms and conditions can be replaced by a written contract agreeable to both E3 Electrical and the Customer at the Customer's request.

Total Investment:**PAY ITEM E1X:****\$ 185,730.00**

ACCEPTANCE OF PROPOSAL

DATE: _____

SIGNATURE: _____

OWNER

Any deviation or alteration from the aforementioned bid summary will result in a change order.

Job ID: 14761-CO1
Project: TPCG - SUZIE CANAL PUMP STA



Top Sheet Report

Vendor: TARGET Labor Level: CONEST 17 Nov 2017 13:08:45

Tax Rate status: Default Bid Name: BASE BID Bid Template: BASIC (EXPANDED O&P)

Description	Column 1	Column 2
DIRECT LABOR HRS	641.63	
DIRECT LABOR DOLLARS		55,385.40
INDIRECT LABOR HRS	136.00	
INDIRECT LABOR DOLLARS		11,739.52
LABOR TAX		
MATERIAL DOLLARS		87,435.00
QUOTES DOLLARS		12,754.00
MATERIAL & QUOTE TAX		
DJC		500.00
SUBCONTRACTS TOTAL		
EQUIPMENT TOTAL		900.00
EQUIPMENT LOSS & DAMAGE WAIVER (15%)		135.00
OVERHEAD TOTAL		
PROFIT TOTAL		16,884.89
MISC TOTAL		

Bid Memo:

Bid Total: 185,733.82

Printed: 11/17/2017

Printed: 11/17/2017

Printed: 11/17/2017

View

RIVER/ROAD CONSTRUCTION, INC.

SCANNED RECEIVED

DEC 05 2017

Providence Engineering
and Design, LLC

LETTER OF TRANSMITTAL

TO:
Providence Engineering, Inc.
991 Grand Caillou Rd.
Houma, LA 70363
Attn: Bryan Breaud

DATE: 11/30/2017

PROJECT: Suzie Canal (North) Levee Extension
LCDBG Project No. 55-PARA-3303
Parish Project No. 10-LEV-31

RE: RRCI Change Order Request No. 1
Bid Item S-12 - Change in Pipe Size

WE ARE SENDING ATTACHED VIA:

☒ E-Mail ☒ U.S. Mail ☐ By Hand ☐ Overnight
☐ Facsimile

WE ARE SENDING:

☐ Drawings ☐ RFI ☐ Invoice / Pay App
☒ Change Order Proposal ☐ Samples ☐ Product Data
☐ Other

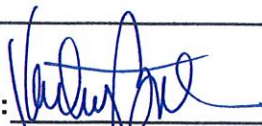
Copies	Date	DESCRIPTION	ID #
3	11/30/2017	RRCI Change Order Request No 1	

THESE ARE TRANSMITTED FOR YOUR:

☒ Approval ☐ Comment ☐ File ☒ Action

REMARKS:

SENT BY:



Kathy Balsamico
Administrative Assistant
kathy@riverroadci.com
(985) 789-3638

RECEIVED BY:



RIVER/ROAD CONSTRUCTION, INC.

P. O. Box 1406 • Mandeville, LA 70470 • Telephone: (985) 264-2425 • Fax: (985) 845-0134

November 29, 2017

Providence Engineering & Design, Inc.
991 Grand Caillou Rd.
Houma, LA 70363

RE: Parish Project No. 10-LEV-31
Suzie Canal (North) Levee Extension
LCDBG Project No. 55-PARA-3303
Terrebonne Parish, LA

RRCI CHANGE ORDER REQUEST NO. 1

This Change Order Request is for the following:

Bid Item No. S-12 (Extend Existing 16" Diameter Discharge Pipe)
We are requesting to change the 16" pipe to 20" pipe.

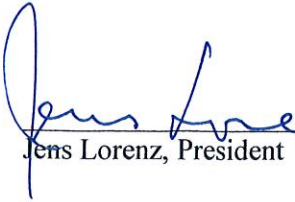
Cost Difference from 16" Pipe to 20" Pipe	\$ 880.23
Extra Cost for 2 ea 20" Welds	225.00
Extra Cost for 20" Flange	36.65
Extra Cost to Blast & Paint	<u>570.50</u>
Total Cost to E & E Machine Shop & Services, LLC (see attached Quotation dated 11/27/17)	1,712.38
Contractor 10% Markup	<u>171.24</u> 1,883.62
Bond Increase	<u>38.43</u>
TOTAL CHANGE ORDER REQUEST:	\$1,922.05

APPROVED:

River/Road Construction, Inc.

Providence Engineering &
Design, Inc.

Terrebonne Parish Government


Jens Lorenz, President

By: _____

By: _____

E & E Machine Shop & Services, LLC
 107 Picou Industrial Court
 Houma, LA 70363
 985-851-5955
 Fax: 985-851-5969



RIVER ROAD CONSTRUCTION INC.
 ATTN: JENS LORENZ
 P O BOX 1406
 MANDEVILLE LA 70470

5-12

Quotation		Date: 11/27/2017 Page: 2
Customer Phone	Customer Fax	
985-789-3638		

Terms	Ship Via	FOB	Sales Person	Vendor Code
	OUR TRUCK	Houma, LA	CAVALIER, JR. , EJ	
Description	Quantity	Price/Unit	Extended Price	

Quote No: 3967-003

Request Date: 11/22/2017

Part No: 20" X 3/8" WALL PIPING

Price Per: 1

Description:

EXTRA COST ON PIPE MATERIAL	1.000	880.23	880.23
COST DIFFERENCE FROM 16" PIPE TO 20" PIPE			

Quote No: 3967-004

Request Date: 11/22/2017

Part No: 20" BUTTWELD

Price Per: 1

Description:

EXTRA COST FOR WELDING	1.000	225.00	225.00
EXTRA COST FOR 2 EA. 20" WELDS: 1 EA. BUTTWELD AND 1 EA. FILLET WELD.			

Quote No: 3967-005

Request Date: 11/22/2017

Part No: 20" FLANGE

Price Per: 1

Description:

EXTRA COST FOR 20" FLANGE	1.000	36.65	36.65
---------------------------	-------	-------	-------

Quote Valid for 15 Days

Prepared By: _____
 CAVALIER, EJ

E & E Machine Shop & Services, LLC
 107 Picou Industrial Court
 Houma, LA 70363
 985-851-5955
 Fax: 985-851-5969



RIVER ROAD CONSTRUCTION INC.
 ATTN: JENS LORENZ
 P O BOX 1406
 MANDEVILLE LA 70470

S-12

Quotation		Date: 11/27/2017 Page: 3
Customer Phone	Customer Fax	
985-789-3638		

Terms	Ship Via	FOB	Sales Person	Vendor Code
	OUR TRUCK	Houma, LA	CAVALIER, JR. , EJ	
Description	Quantity	Price/Unit	Extended Price	

Quote No: 3967-006

Request Date: 11/22/2017

Part No: 20" PIPE

Description:

Price Per: 1

EXTRA COST TO BLAST & PAINT

1.000

570.50

570.50

GRAND TOTAL:

1,712.38

Quote Valid for 15 Days

Prepared By: _____

CAVALIER, EJ

RIVER/ROAD CONSTRUCTION, INC.

P. O. Box 1406 • Mandeville, LA 70470 • Telephone: (985) 264-2425 • Fax: (985) 845-0134

December 26, 2017

Providence Engineering & Design, Inc.
991 Grand Caillou Rd.
Houma, LA 70363

RE: Parish Project No. 10-LEV-31
Suzie Canal (North) Levee Extension
LCDBG Project No. 55-PARA-3303
Terrebonne Parish, LA

Engineer's Requested Change
Building - Ultimate Wind Speed from 154 mph to 164 mph

Please find our cost for your requested change in the ultimate wind speed for the Pre-Engineered Building.

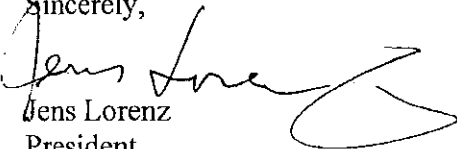
The cost breakdown is as follows:

Rigid Global Buildings:	\$1,419.00
RRCI 10% Markup	<u>141.90</u>
	\$1,560.90
Bond	<u>31.85</u>
 TOTAL:	 \$1,592.75

We also request an additional 2 week's contract time.

If the amount of \$1,592.75 and the additional contract time is acceptable, please advise so we can notify Rigid Global Buildings to proceed with the change.

Sincerely,


Jens Lorenz
President

JL/kb

Attachment - Global Rigid Buildings Email Quote 12.23.17



kathy balsamico <riverroadinvoices@gmail.com>

FW: FW: 59442 - RE: River road - CHANGE ORDER

kathy balsamico <riverroadinvoices@gmail.com>

Tue, Dec 26, 2017 at 2:10 PM

----- Forwarded message -----

From: joe veilleux <joe.veilleux@rigidbuilding.com>
Date: Sat, Dec 23, 2017 at 6:18 PM
Subject: FW: 59442 - RE: River road - CHANGE ORDER
To: Jens Lorenz <jlorenz812@gmail.com>
CC: antonio esporlas <antonio.esporlas@rigidbuilding.com>

Jens,

Please review attached change order. These costs are more in line and it seems that we had charged for a redesign of the frames instead of just an add on the previous amount. The breakdown of these items are estimated to be as shown below....

\$ 380.00 – engineering

\$ 205.00 – drafting

\$ 469.00 – materials

\$ 365.00 – hot-dip / pre-galvanizing costs

\$ 1419.00 – total change order amount

Please give me a call if you have any questions. Please sign and return change order if you would like for us to proceed with new requirements.

Thank you,

Joe Veilleux

District Sales Manager

Rigid Global Building

Mbl: 713-754-0867

Construction Contract Change Order

BREAKDOWN

Breakdown No. 1
Item No. E-1X
Change Order No. 1
Date: 3/26/2018

Project No. 55-PARA-3303 / 10-LEV-31
Project Name: Suzie Canal (North) Levee Extension

Contractor/Subcontractor E-3 Electrical
Direct Cost of Work: E-1X Electrical with Upgraded Telemetry System

A. Labor	(check here if explained on the comment sheet) <input checked="" type="checkbox"/>	Hourly Wage Rate	Hours	Total Cost
1. ELECTRICIAN	<input type="checkbox"/>	\$41.23	641.63	\$ 26,454.40
2. PROJECT MANAGER	<input type="checkbox"/>	\$41.23	136	\$ 5,607.28
3. _____	<input type="checkbox"/>	_____	_____	_____
4. _____	<input type="checkbox"/>	_____	_____	_____
5. _____	<input type="checkbox"/>	_____	_____	_____
6. _____	<input type="checkbox"/>	_____	_____	_____
7. _____	<input type="checkbox"/>	_____	_____	_____

Add Labor Burden @ 86.4645% % \$ 27,721.99

LABOR TOTAL \$ 59,783.67

B. Material	<input checked="" type="checkbox"/>	Unit Price	Unit	Units	Total Cost
1. MATERIALS (SEE ATTACHED BREAKDOWN)	<input type="checkbox"/>	\$100,189.00	LOT	1	\$ 100,189.00
2. _____	<input type="checkbox"/>	_____	_____	_____	_____
3. _____	<input type="checkbox"/>	_____	_____	_____	_____
4. _____	<input type="checkbox"/>	_____	_____	_____	_____
5. _____	<input type="checkbox"/>	_____	_____	_____	_____
6. _____	<input type="checkbox"/>	_____	_____	_____	_____
7. _____	<input type="checkbox"/>	_____	_____	_____	_____

(Copies of invoices may be required)

Add Tax @ _____ %

MATERIAL TOTAL \$ 100,189.00

C. Equipment	<input checked="" type="checkbox"/>	Unit Price	Unit	Units	Total Cost
1. CORE DRILL	<input type="checkbox"/>	\$150.00	WEEK	2	\$ 300.00
2. EXCAVATOR (COST + 15% L&D WAIVER)	<input type="checkbox"/>	\$735.00	WEEK	1	\$ 735.00
3. CONSUMABLES (CORE BITS, SAW BLADES, PAINT, ET	<input type="checkbox"/>	\$500.00	LOT	1	\$ 500.00
4. _____	<input type="checkbox"/>	_____	Hr.	_____	_____
5. _____	<input type="checkbox"/>	_____	_____	_____	_____
6. _____	<input type="checkbox"/>	_____	_____	_____	_____
7. _____	<input type="checkbox"/>	_____	_____	_____	_____

(Copies of invoices may be required)

Add Tax @ 0.00% % 0

EQUIPMENT TOTAL \$ 1,535.00

TOTAL DIRECT COST FOR THIS BREAKDOWN: \$ 161,507.67

(Sum A, B & C)

Attachment "B"
Construction Contract Change Order

SUMMARY

Project No. <u>55-PARA-3303 / 10-LEV-31</u>	Item No. <u>E-1X</u>
Name: <u>Suzie Canal (North) Levee Extension</u>	Change Order No. <u>1</u>
	Date: <u>1/3/2018</u>

Name: River/Road Construction, Inc.

Description of Work: Electrical with Upgraded Telemetry System

General Contractor Direct Costs - Breakdown No. 1 \$ 4,224.00
(See attached breakdown)

Total General Contractor Cost 15 % \$ 4,857.00
(General Contract Direct Cost plus OH&P)

Subcontractor Cost Breakdowns
(See attached)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P	C Total A+(AxB)
E-3 Electrical	1	\$161,507.67	15 %	\$ 185,733.82
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total \$ 161,507.67
(Sum Column A)

Subcontractor Direct Costs & Subcontractor OH&P \$ 185,733.82
(Sum Column C)

General Contractor OH&P on Subcontractor Direct Cost at %
(Sum Column A x General Contractor OH&P rate)

Total Subcontractor Costs
(Subcontractor Direct Costs + OH&P + General Contractor OH&P rate)

Change Order Subtotal
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at %
(Change Order Subtotal x Performance and Payment Bond rate)

Amount will be ☐ increased ☐ decreased ☐ unchanged by
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☐ increased ☐ decreased ☐ unchanged by
(Attached supporting data such as meteorological reports)

CONTRACTOR LABOR BURDEN RATE CERTIFICATION

Business Name: E3 ELECTRICAL, INC.

Project Name/Number: SUZIE CANAL PUMP STATION - 55-PARA-3303/10-LEV-31

Business Principal Contact Information: _____

Print Name, Phone/Fax, Email, and Physical Address

MATTHEW D. BOURGEOIS
1001 LAFAYETTE STREET
HOUMA, LA 70360
985-223-0778
MBOURGEOIS@E3-ELECTRICAL.COM

I, _____, hereby certify that the labor burden, insurance, and bond rates represented below are true, accurate, and are in compliance with the terms and conditions of the contract and are valid until _____.

• FICA	<u>7.65%</u>
• FUTA	<u>0.15%</u>
• SUTA	<u>1.00%</u>
• Workers' Comp	<u>5.00%</u>
• G/L Insurance	<u>16.0%</u>
• Insurance (other)	<u>57.0%</u>
• Bond	<u> </u>

Signature: _____

Date: 3/26/2018

Signed conditionally on the following:

Labor burden percentage is computed using variable direct and indirect labor costs, and is subject to change based on the actual costs incurred in the future; therefore, it is not possible to provide a certified labor rate for a future period of time.

The burden labor rates above were estimated at the time of the original bid, and were subsequently carried over and used to price out the change order. Because our original contract item was deleted and replaced by the change order, our estimated rates remain the same.

Also, keep in mind that because wages for this project are subject to the requirement of the Davis Bacon Act, our direct labor rates for this project are an average of 70% higher than our normal labor rates, which directly contributes to the higher than normal cost of the project.



E3 ELECTRICAL, INC.
1001 LAFAYETTE ST
HOUMA, LA 70360
985.223.0778

BILL OF MATERIALS

E3 JOB ID:	14761-1
DESCRIPTION:	SUZIE CANAL P/S
ENTERED BY:	MATT BOURGEOIS

LINE	QTY	DESCRIPTION	MANUFACTURER	PART NO.	PRICE	TOTAL
1	1	CONDUIT	AS REQUIRED		\$ 2,925.00	\$ 2,925.00
2	1	CONDUIT FITTINGS	AS REQUIRED		\$ 1,380.00	\$ 1,380.00
3	1	HANGERS/SUPPORTS	AS REQUIRED		\$ 3,685.00	\$ 3,685.00
4	1	DEVICES/JUNCTION BOXES	AS REQUIRED		\$ 645.00	\$ 645.00
5	1	GROUNDING HARDWARE	AS REQUIRED		\$ 545.00	\$ 545.00
6	1	WIRE/CABLE	AS REQUIRED		\$ 2,950.00	\$ 2,950.00
7	6	BATTERY CHARGER	PER SPECIFICATIONS		\$ 100.00	\$ 600.00
8	1	INSTRUMENTATION PACKAGE AS FOLLOWS:	PER SPECIFICATIONS		\$ 12,585.00	\$ 12,585.00
9		(2) PRESSURE TRANSMITTER W/ CABLE & BREATHER ASSY				\$ -
10		(1) FUEL TANK LEVEL TRANSMITTER				\$ -
11		(4) FLOAT SWITCH				\$ -
12		(2) STILLING WELL				\$ -
13		(1) FLOAT SWITCH JUNCTION BOX				\$ -
14		(2) TRANSMITTER JUNCTION BOX				\$ -
15		(1) SALINITY METER JUNCTION BOX				\$ -
16		(1) SALINITY METER ASSY W/ MOUNTING HARDWARE				\$ -
17	1	TELEMETRY CONTROL SYSTEM AS FOLLOWS:	PER SPECIFICATIONS		\$ 61,570.00	\$ 61,570.00
18		(1) TELEMETRY CONTROL PANEL (TCP)				\$ -
19		(1) PUMP CONTROL PANEL (PCP)				\$ -
20		(1) FUEL SYSTEM CONTROL PANEL (FSCP)				\$ -
21		(2) ENGINE CONTROL PANEL MODIFICATIONS				\$ -
22		(2) ENGINE CONTROL JUNCTION BOX				\$ -
23		(1) STATION BATTERY				\$ -
24		(2) PILOT AUXILIARY CONTACTORS				\$ -

25		(1) INTEGRATOR CONTROL PANEL			\$	-
26		(1) AUXILIARY EQUIPMENT PER MATERIAL LIST			\$	-
27	1	GENERATOR RECEPTACLE WITH BACK BOX	PER SPECIFICATIONS	\$ 550.00	\$	550.00
28	1	SWITCH GEAR PACKAGE AS PER DRAWINGS:	PER SPECIFICATIONS	\$ 7,051.00	\$	7,051.00
29		(1) METER ENCLOSURE			\$	-
30		(1) MAIN SERVICE DISCONNECT SWITCH (MSD)			\$	-
31		(1) MANUAL TRANSFER SWITCH (MTS)			\$	-
32		(1) PANEL "A"			\$	-
33		(1) SURGE PROTECTIVE DEVICE (SPD)			\$	-
34		(1) AUTOMATIC LIGHTING CONTACTOR (ALC)			\$	-
35	1	LIGHTING PACKAGE AS PER DRAWINGS:	PER SPECIFICATIONS	\$ 5,703.00	\$	5,703.00
36		(2) FIXTURE "F1"			\$	-
37		(2) FIXTURE "F1A"			\$	-
38		(6) FIXTURE "F2"			\$	-
39		(2) FIXTURE "F3"			\$	-
40						
41					\$	100,189.00
42						
43						
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Construction Contract Change Order

BREAKDOWN

Breakdown No. 3
Item No. S-5X
Change Order No. 1
Date: 1/3/2018

Project No. 55-PARA-3303 / 10-LEV-31
Project Name: Suzie Canal (North) Levee Extension

Name: Rigid Global Buildings
Direct Cost of Work: Upgrade Pre-Fab Building from 150mph to 164mph

A. Labor	(check here if explained on the comment sheet)		Hourly Wage Rate	Hours	Total Cost
1. Engineering	<input type="checkbox"/>		\$76.00	5	\$ 345.00
2. Drafting	<input type="checkbox"/>		\$41.00	5	\$ 186.00
3.	<input type="checkbox"/>				
4.	<input type="checkbox"/>				
5.	<input type="checkbox"/>				
6.	<input type="checkbox"/>				
7.	<input type="checkbox"/>				

Add Labor Burden @ _____ %

LABOR TOTAL \$ **531.00**

B. Material		Unit Price	Unit	Units	Total Cost
1. Additional Steel	<input type="checkbox"/>	\$426.00	LS	1	\$ 426.00
2. Hot Dip / Pre Galvanizing	<input type="checkbox"/>	\$333.00	LS	1	\$ 333.00
3.	<input type="checkbox"/>				
4.	<input type="checkbox"/>				
5.	<input type="checkbox"/>				
6.	<input type="checkbox"/>				
7.	<input type="checkbox"/>				

(Copies of invoices may be required)

Add Tax @ _____ %

MATERIAL TOTAL \$ **759.00**

C. Equipment		Unit Price	Unit	Units	Total Cost
1.	<input type="checkbox"/>		Hr.		
2.	<input type="checkbox"/>		Hr.		
3.	<input type="checkbox"/>		Hr.		
4.	<input type="checkbox"/>		Hr.		
5.	<input type="checkbox"/>				
6.	<input type="checkbox"/>				
7.	<input type="checkbox"/>				

(Copies of invoices may be required)

Add Tax @ _____ %

EQUIPMENT TOTAL \$ **-**

TOTAL DIRECT COST FOR THIS BREAKDOWN:

\$ 1,290.00

(Sum A, B & C)

Attachment "B"
Construction Contract Change Order

SUMMARY

Project No. <u>55-PARA-3303 / 10-LEV-31</u>	Item No. <u>S-5X</u>
Name: <u>Suzie Canal (North) Levee Extension</u>	Change Order No. <u>1</u>
	Date: <u>1/3/2018</u>

Name: River/Road Construction, Inc.

Description of Work: Upgrade Pre-Fab Metal Building from 150mph to 164mph

General Contractor Direct Costs - Breakdown No. _____
(See attached breakdown)

Total General Contractor Cost _____ %
(General Contract Direct Cost plus OH&P)

Subcontractor Cost Breakdowns
(See attached)

Subcontractor Name	Breakdown No.	A Total Direct Cost	B OH&P	C Total A+(AxB)
Rigid Global Buildings	3	\$1,290.00	10 %	\$ 1,419.00
			%	
			%	
			%	
			%	
			%	
			%	
			%	
			%	

Subcontractor Direct Costs Total _____
(Sum Column A)

Subcontractor Direct Costs & Subcontractor OH&P _____
(Sum Column C)

General Contractor OH&P on Subcontractor Direct Cost at _____ %
(Sum Column A x General Contractor OH&P rate)

Total Subcontractor Costs _____
(Subcontractor Direct Costs + OH&P + General Contractor OH&P rate)

Change Order Subtotal _____
(Sum of Total General Contractor Costs and Total Subcontractor Costs)

Performance and Payment Bond at _____ %
(Change Order Subtotal x Performance and Payment Bond rate)

Amount will be ☐ increased ☐ decreased ☐ unchanged by _____
(Sum of Change Order Subtotal and Performance and Payment Bond)

Days will be ☐ increased ☐ decreased ☐ unchanged by _____
(Attached supporting data such as meteorological reports)



**PAN AMERICAN
ENGINEERS, LLC**

Consulting Professional
Engineers and Land Surveyors

April 2, 2018

Terrebonne Parish
P. O. Box 2768
Houma, Louisiana 70361

Attention: The Honorable Gordon E. Dove, President

Re: Terrebonne Parish
Non-Fed Levee – Suzie Canal Ext (North)
Change Order No. 1
River Road Construction, Inc. - Contractor
Project No. 55PARA3303
PAE Job No. 8470

Dear President Dove:

On behalf of OCD/DRU, we have reviewed the attached proposed Change Order No. 1 provided by Terrebonne Parish for the referenced project, and take no exception to the \$78,948.27 contract amount increase and time extension included in the Change Order, provided the increase and time extension is mutually agreed upon by all contracting parties.

Change Order No. 1 provides a \$78,948.27 increase and a forty-four (44) day time extension for the following:

- Electrical with upgrades telemetry system.
- Extend existing 16" diameter discharge pipe to 20".
- Upgrade pre-fab building from 150 mph to 164 mph.

Once the Change Order is fully executed, please have Providence Engineering and Design, LLC furnish us with a copy for our files.

Please note the RS 38:2222 provides for the requirement that change orders be recorded with the recorder of mortgages in the parish where the work is performed, under the following conditions:

1. If a single change order adds an amount of 10% or more to the original contract and the amount is at least \$10,000; or
2. All change orders to a contract aggregating to an amount of 20% or more of the original contract amount and which the additional amount is a least \$10,000.

(Continued)

April 1, 2018

Re: Terrebonne Parish
Non-Fed Levee – Suzie Canal Ext (North)
Change Order No. 1
River Road Construction, Inc. – Contractor
Project No. 55PARA3303
PAE Job No. 8470



Page 2

If the above conditions apply to this and other change orders, please have the change order(s) recorded and documentation of the recordation provided to the CDBG Project Manager for the project files. (Note the above statutory requirements do not apply to projects using CDBG funds administered by the Louisiana Office of Facility Planning and Control.)

Please note that this review is only to verify general conformance with project scope and cost in the grant application/amended applications and to determine reasonableness. Our review does not include a review against the Environmental Review Record (ERR), which shall be performed by the applicant or their representative to determine if changes or additional environmental clearances are needed. In addition, the review is non-technical in nature and does not include review of design, constructability, or compliance with codes, regulations, and public bid law.

If you have any questions or require additional information, please do not hesitate to contact our office for assistance.

Yours very truly,

PAN AMERICAN ENGINEERS, LLC

Thomas C. David, Jr.

TCDJr/jmg
Enclosure

cc: Mr. Jimmy Dunphy
OCD-DRU

Ms. Nia Picou-Bowen
Terrebonne Parish

Attachment: Change Order No. 1

**CDBG DISASTER RECOVERY
CHANGE ORDER REVIEW CHECKLIST**

Applicant: Terrebonne Parish

Project No.: 55PARA3303

Project Name: Non-Fed Levee – Suzie Canal N (Ext)

Document Reviewed: Change Order No. 1

Change Order Prepared By: Providence Engineering
and Design, LLC

Contractor: River Road Construction, Inc.

CHANGE ORDER PROPOSAL

Approved Grant Amount = \$ 6,806,440.00
Bid Amount = \$ 3,360,000.00
Change Order Proposal = \$ 78,948.27
Previous Change Orders = \$
Revised Construction Cost = \$ 3,438,948.27
Revised CDBG Funded Amount = \$

1. Is the Change Order recommended by the Engineer or Architect of Record? Yes ☒ No ☐
 2. Has the Change Order been approved by the Applicant?
Pending approval of this review. Yes ☐ No ☒
 3. Does the intent of the Change Order match the following from the Grant Application:
 - a. Project Description Yes ☒ No ☐
 - b. Project Maps with Existing Conditions and proposed improvements. Yes ☒ No ☐
 4. Is the revised Project Scope the same as the original Application? Yes ☒ No ☐ N/A ☐
 5. Is the Change Order amount within the amount funded by the Application? Yes ☒ No ☐ N/A ☐
 6. Is the Change Order amount reasonable? Yes ☒ No ☐ N/A ☐
-

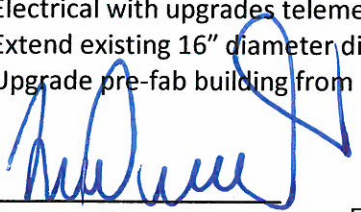
**CDBG DISASTER RECOVERY
CHANGE ORDER REVIEW CHECKLIST**

7. Is the Change Order documented in accordance with R.S. 38:2212.M.(5) related to labor, materials, equipment, overhead and profit?

Yes ☒ No ☐ N/A ☐

REASON FOR CHANGE ORDER

- Electrical with upgrades telemetry system.
- Extend existing 16" diameter discharge pipe to 20".
- Upgrade pre-fab building from 150 mph to 164 mph.


Reviewed by:
Thomas C. David, Jr.

Date: 4/2/2018

This review is only to verify general conformance with project scope and cost in the Grant Application and to determine if the Change Order costs are reasonable. The review is non-technical in nature and does not include review of design, constructability, or compliance with codes, regulations and public bid law.



Monday, April 9, 2018

Item Title:

Change Order No. 2 - Suzie Canal Levee

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
10-LEV-31	Suzie Canal Levee Improvements

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new levee

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 includes the addition of 27,000 cubic yards of borrow embankment due to holes and trenches encountered during construction.

TOTAL EXPENDITURE		
\$432,000.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$6,606,440.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9	

Jeanne P. Bray

4/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 10-LEV-31; Suzie Canal Levee Extension Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated August 1, 2017, with River Road Construction, Inc., for the Suzie Canal Levee Extension Project, Parish Project No. 10-LEV-31, Terrebonne Parish, Louisiana, and

WHEREAS, TPCG is desirous of completing the construction of Suzie Canal Levee, and

WHEREAS, Suzie Canal Levee is a 4,540 linear feet levee constructed over existing marsh, and

WHEREAS, during construction, unforeseen holes and trenches were encountered which took more dirt to fill than was originally estimated, and

WHEREAS, 27,000 cubic yards of additional borrow embankment is needed to filled in the holes and trenches, and

WHEREAS, this change order will increase the construction cost by Four Hundred Thirty-Two Thousand Dollars (\$432,000.00), and

WHEREAS, this change order will increase Contract Time by Twenty-Five (25) calendar days, and

WHEREAS, this change order has been approved by the Louisiana Office of Community Development (OCD), and

WHEREAS, this Change Order No. 2 has been recommended by the ENGINEER for this project, Providence Engineering and Design, LLC

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with River Road Construction, Inc., increasing the construction cost by Four Hundred Thirty-Two Thousand Dollars (\$432,000.00) and with an increase of Twenty-Five (25) calendar days in Contract Time, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS DAY OF _____, 2018.

VENITA CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL



File

Project No. 441-028-PED

February 23, 2018

Ms. Jeanne Bray, Capital Projects Administrator
Engineering Department
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, Louisiana 70361

Re: Parish Project No. 10-LEV-31
Suzie Canal (North) Levee Extension
LCDBG Project No. 55-PARA-3303
Terrebonne Parish, Louisiana

Dear Ms. Bray:

Attached please find four (4) copies of Change Order No. 2 for your review and approval on the referenced project. Upon approval, please sign all copies of the change order in the space provided, and return two (2) recorded copies to me.

Should you have any questions or require additional information, please do not hesitate to contact me at the office listed below.

Sincerely,

Providence Engineering and Design, LLC

Richard L. Lottinger

RLL/dbp

Attachments

ecc: River Road Construction Company, Inc.

CHANGE ORDER

Dated February 21, 2018

OWNER's Project No. 10-LEV-31
LCDBG Project No. 55-PARA-3303

ENGINEER's Project No. 441-028-PED

Project: Suzie Canal (North) Levee Extension
Terrebonne Parish, Louisiana

CONTRACTOR River/Road Construction, Inc.

Contract For Drainage Improvements

Contract Date August 1, 2017

To: River Road Construction, Inc.

CONTRACTOR

You are directed to make the changes noted below in the subject Contract:

Terrebonne Parish Consolidated Government
OWNERBy
Gordon E. Dove, Parish President

Dated , 2018

Nature of the Changes:

1. Increase contract Item 203-07 Borrow Embankment (VM) by 27,000 C.Y. at \$16.00 C.Y. = \$432,000.00
2. Add twenty-five (25) contract days.

Enclosures:

These changes result in the following adjustment of Contract Price and Contract Time:

Contract Price Prior to This Change Order	\$ 3,438,948.27
Net (Increase) (Decrease) Resulting from this Change Order	\$ 432,000.00
Current Contract Price Including This Change Order	\$ 3,870,948.27

Contract Time Prior to This Change Order 344 Calendar Days – July 30, 2018
(Days or Date)

Net (Increase) (~~Decrease~~) Resulting from This Change Order 25 Calendar Days
(Days)

Current Contract Time Including This Change Order 369 Calendar Days – August 24, 2018
(Days or Date)

The Above Changes Are Approved:

..... Providence Engineering and Design, LLC
ENGINEER

By 

Dated 7/22 , 2018

Contractor acknowledges that the values set forth in this change order include any and all claims for additional compensation due to equitable adjustment resulting from any change in contract time as a result of this change order.

The Above Changes Are Accepted:

..... River/Road Construction, Inc.
CONTRACTOR

By 
Jens Lorenz, President

Dated 7/22 , 2018



**PAN AMERICAN
ENGINEERS, LLC**

Consulting Professional
Engineers and Land Surveyors

March 23, 2018

Terrebonne Parish
P. O. Box 2768
Houma, Louisiana 70361

Attention: The Honorable Gordon E. Dove, President

Re: Terrebonne Parish
Non-Fed Levee – Suzie Canal Ext (North)
Change Order No. 2
River Road Construction, Inc. - Contractor
Project No. 55PARA3303
PAE Job No. 8470

Dear President Dove:

On behalf of OCD/DRU, we have reviewed the attached proposed Change Order No. 2 provided by Terrebonne Parish for the referenced project, and take no exception to the \$432,000.00 contract amount increase and time extension included in the Change Order, provided the increase and time extension is mutually agreed upon by all contracting parties.

Change Order No. 2 provides a \$432,000.00 increase and a twenty-five (25) day time extension to increase contract Item No. 203-07 Borrow Embankment.

Once the Change Order is fully executed, please have Providence Engineering and Design, LLC furnish us with a copy for our files.

Please note the RS 38:2222 provides for the requirement that change orders be recorded with the recorder of mortgages in the parish where the work is performed, under the following conditions:

1. If a single change order adds an amount of 10% or more to the original contract and the amount is at least \$10,000; or
2. All change orders to a contract aggregating to an amount of 20% or more of the original contract amount and which the additional amount is at least \$10,000.

If the above conditions apply to this and other change orders, please have the change order(s) recorded and documentation of the recordation provided to the CDBG Project Manager for the project files. (Note the above statutory requirements do not apply to projects using CDBG funds administered by the Louisiana Office of Facility Planning and Control.)

(Continued)

March 23, 2018

Re: Terrebonne Parish
Non-Fed Levee – Suzie Canal Ext (North)
Change Order No. 2
River Road Construction, Inc. – Contractor
Project No. 55PARA3303
PAE Job No. 8470



**PAN AMERICAN
ENGINEERS, LLC**

Consulting Professional
Engineers and Land Surveyors

Page 2

Please note that this review is only to verify general conformance with project scope and cost in the grant application/amended applications and to determine reasonableness. Our review does not include a review against the Environmental Review Record (ERR), which shall be performed by the applicant or their representative to determine if changes or additional environmental clearances are needed. In addition, the review is non-technical in nature and does not include review of design, constructability, or compliance with codes, regulations, and public bid law.

If you have any questions or require additional information, please do not hesitate to contact our office for assistance.

Yours very truly,

PAN AMERICAN ENGINEERS, LLC

Thomas C. David, Jr.

TCDJr/jmg
Enclosure

cc: Ms. Kay LeSage
OCD-DRU

Ms. Nia Picou-Bowen
Terrebonne Parish

Attachment: Change Order No. 2

**CDBG DISASTER RECOVERY
CHANGE ORDER REVIEW CHECKLIST**

Applicant: Terrebonne Parish

Project No.: 55PARA3303

Project Name: Non-Fed Levee – Suzie Canal N (Ext)

Document Reviewed: Change Order No. 2

Change Order Prepared By: Providence Engineering
and Design, LLC

Contractor: River Road Construction, Inc.

CHANGE ORDER PROPOSAL

Approved Grant Amount = \$ 6,806,440.00
Bid Amount = \$ 3,360,000.00
Change Order Proposal = \$ 432,000.00
Previous Change Orders = \$ 78,948.27 (Pending Approval by OCD)
Revised Construction Cost = \$ 3,870,948.27
Revised CDBG Funded Amount = \$

1. Is the Change Order recommended by the Engineer or Architect of Record? Yes ☒ No ☐

 2. Has the Change Order been approved by the Applicant?
Pending approval of this review. Yes ☐ No ☒

 3. Does the intent of the Change Order match the following from the Grant Application:
 - a. Project Description Yes ☒ No ☐
 - b. Project Maps with Existing Conditions and proposed improvements. Yes ☒ No ☐

 4. Is the revised Project Scope the same as the original Application? Yes ☒ No ☐ N/A ☐

 5. Is the Change Order amount within the amount funded by the Application? Yes ☒ No ☐ N/A ☐

 6. Is the Change Order amount reasonable? Yes ☒ No ☐ N/A ☐
-

**CDBG DISASTER RECOVERY
CHANGE ORDER REVIEW CHECKLIST**

7. Is the Change Order documented in accordance with R.S. 38:2212.M.(5) related to labor, materials, equipment, overhead and profit?

Yes ☒ No ☐ N/A ☐

REASON FOR CHANGE ORDER

Increase contract Item No. 203-07 Borrow Embankment.



Reviewed by:
Thomas C. David, Jr.

Date: 3/23/2018

This review is only to verify general conformance with project scope and cost in the Grant Application and to determine if the Change Order costs are reasonable. The review is non-technical in nature and does not include review of design, constructability, or compliance with codes, regulations and public bid law.

Category Number:
Item Number: 6.



Monday, April 9, 2018

Item Title:

Amend 02 - East Side Safe Room

Item Summary:

RESOLUTION: Providing approval of Amendment No. 2 to the Architectural Agreement for Parish Project No. 15-SAFE-01, East Side Safe Room Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
15-SAFE-01	East Houma Safe Room

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new safe room

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Amendment No. 2 decreases the architectural agreement by \$12,650.00

TOTAL EXPENDITURE		
Decrease of \$12,650.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 2 to the Architectural Agreement for Parish Project No. **15-SAFE-01, East Side Safe Room Project**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original architectural agreement with Houston J. Lirette, Jr., APAC, dated March 25, 2015, recordation number 1476845, for the East Side Safe Room Project identified as Parish Project 15-SAFE-01, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of constructing the East Side Safe Room Project, and

WHEREAS, this project has enough funding to construct the safe room, and

WHEREAS, additional funding is needed to fund the Multi-Agency Safe Room Project, and

WHEREAS, the Architect agreed to decrease the architectural contract to transfer funds to cover the construction of the Multi-Agency Safe Room Project, and

WHEREAS, funds from the project will be transfer to cover the budget shortfall of the Multi-Agency Safe Room Project, and

WHEREAS, this above work will decrease the HMGP Grant Management Assistance task in the additional services section of the contract by an additional \$12,650.00, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 2 to the Architectural Agreement for a decrease of \$12,650.00 in Additional Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 2 to the Engineering Agreement for the East Side Safe Room Project Parish Project No. 15-SAFE-01, with Houston J. Lirette, Jr., APAC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Architect, Houston J. Lirette, Jr., APAC.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 2
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 2, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2018;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

HOUSTON J. LIRETTE, JR. APAC, represented herein by Houston J. Lirette, Jr., duly authorized representative of the firm (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ENGINEERING AGREEMENT dated March 25, 2015, for professional engineering services between the OWNER and ENGINEER.

WITNESSED:

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering contract dated March 25, 2015, to the entitled **East Side Safe Room Project**, identified as **Parish Project No. 15-SAFE-01**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of constructing the East Side Safe Room Project, and

WHEREAS, this project has enough funding to construct of the safe room, and

WHEREAS, additional funding is needed to fund the Multi-Agency Safe Room Project, and

WHEREAS, the Architect agreed to decrease the architectural contract to transfer funds to cover the construction of the Multi-Agency Safe Room Project, and

WHEREAS, funds from the project will be transfer to cover the budget shortfall of the Multi-Agency Safe Room Project, and

WHEREAS, this above work will **decrease** the HMGP Grant Management Assistance task in the additional services section of the contract by an additional \$12,650.00, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Section 5, Paragraph 5.1.1, reads as follows:

- 5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") as follows:

A Percentage of the Construction Cost Based On Curve B attached hereto as Exhibit "C". The Construction Cost used for calculating the fee will be a percentage of the Construction Cost of the Base Bid. (i.e. Fee is equal to 10.42% of Base Bid estimate of \$1,145,706.00 or \$119,377.00).

Redesign Fee (per FEMA's new design guidance) - \$23,875.00

Construction Cost defined by Section 6

The fee for basic services based on a percentage of the construction cost will have a maximum limitation of 110% of the ARCHITECT's Opinion of Probable Construction Cost submitted with the Final Design Documents in accordance with Section 1.3.3 of this contract. The fee for basic services based on a percentage of the construction cost will have a minimum limitation of 90% of the ARCHITECT's Opinion of Probable Construction Cost submitted with the Final Design Documents in accordance with Section 1.3.3 of this contract.

Section 5, Paragraph 5.1.2, reads as follows:

- 5.1.2 For Additional Services. OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

- 5.1.2.1 General. For Additional Services rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", **"Current Rate Schedule - 2013"**. At this time, the following additional services are anticipated and the Estimated Costs shown below are recommended for budgetary considerations.

<u>DESCRIPTION</u>	<u>CURRENT LIMIT</u>	<u>INCREASE/ DECREASE</u>	<u>NEW LIMIT</u>
1.17. Special Engineering (Structural)	\$ 5,500.00	\$ 0.00	\$ 5,500.00
1.17. Geotechnical Engineering	\$ 3,960.00	\$ 0.00	\$ 3,960.00
1.17. Civil Engineering	\$ 8,500.00	\$ 0.00	\$ 8,500.00
1.17. Grant Management Assistance	\$ 12,650.00	(\$12,650.00)	\$ 0.00
1.17. Design Development Phase (Detailed Cost Estimate)	\$ 4,400.00	\$ 0.00	\$ 4,400.00
1.17. Construction Documents Phase (Detailed Cost Estimate)	\$ 2,800.00	\$ 0.00	\$ 2,800.00
Total	\$ 37,810.00		\$ 25,160.00

Section 5, Paragraph 5.1.2.2, reads as follows:

- 5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved and paid by ENGINEER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: **\$0.00**

Section 5, Paragraph 5.1.2.4, reads as follows:

- 5.1.2.4 Resident Project Services. For resident services during construction furnished under Paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$0.00**

Section 5, Paragraph 5.1.3, reads as follows:

- 5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services with a Limitation of Cost of **\$6,500.00**

Section 5, Paragraph 5.1.4, reads as follows:

5.1.4 As used in this Paragraph 5.1, the term "Construction Cost" will have the meaning assigned to it in Paragraph 6.1; the term "Reimbursable Expenses" will have the meaning assigned to it in Paragraph 5.4 and the term "Limitation of Cost" will have the meaning assigned to it in Paragraph 5.5.

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.2.2., 5.1.3, and 5.1.4 shall have combined Limitations of Cost in the amount of **\$31,660.00** which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this day of _____, 2018.

OWNER:

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

BY: _____
Gordon E. Dove,
Parish President

ENGINEER:

HOUSTON J. LIRETTE, JR., APAC

BY: _____
Houston J. Lirette, Jr.
Architect

WITNESSES:

WITNESSES:

AMENDMENT 1

Niayonda Picou

From: Gwen Chaisson [gwen@hlarchitect.com]
Sent: Tuesday, March 20, 2018 11:23 AM
To: Niayonda Picou; Houston Lirette
Cc: Jeanne Bray
Subject: RE: East Side Safe Room

We can reduce the additional service fee by \$15,114.05. The breakdown is as follows:

Civil Engineering reduce by \$2,464.05

HMGP Grant Management Assistance reduce by \$12,650.00

Please keep in mind, that our basic services fee is based on the final construction cost.

If you need additional assistance, please let us know.

Gwen N. Chiasson
Executive Assistant/Office Manager
Houston J. Lirette, Jr., A Professional Architectural Corporation
179 Enterprise Drive
Houma, Louisiana 70360
985 851 1484 (voice)
985 851 0190 (fax)

From: Niayonda Picou <npicou@tpcg.org>
Sent: Tuesday, March 20, 2018 10:21 AM
To: Houston Lirette <houston@hlarchitect.com>; Gwen Chaisson <gwen@hlarchitect.com>
Cc: Jeanne Bray <jbray@tpcg.org>
Subject: East Side Safe Room

Houston/Gwen,

As stated in the previous email, we are in the process of finding funds to cover the Multi-Agency Safe Room Construction Contract. Looking through your contract, I can pull \$12,650.00 from Grant Management Assistance and transfer the funds to the Multi-Agency Safe Room. Please let me know if you are agreeable to this reduction in your contract.

	Original Cost	Increase/decrease	New Upset Limit
Basic Services	\$144,660.00		\$144,660.00
Special Engineering	\$5,500.00		\$5,500.00
Geotechnical Engineering	\$3,960.00		\$3,960.00
Civil Engineering	\$8,500.00		\$8,500.00
Grant Management Assistance	\$12,650.00	-\$12,650.00	\$0.00
Design Development Phase	\$4,400.00		\$4,400.00
Construction Documents	\$2,800.00		\$2,800.00
Reimbursable Expenses	\$6,500.00		\$6,500.00
	\$188,970.00		\$176,320.00

Thanks
Nia

Niayonda Picou-Bowens, EI
Engineer In Training
Terrebonne Parish Consolidated Government
Engineering Division
npicou@tpcg.org
(985) 850-4682 Direct Line
(985) 873-6720 Office

Go Green. Please consider the environment before printing this email.

Category Number:
Item Number: 7.



Monday, April 9, 2018

Item Title:

Amend 01 - Multi-Agency Safe Room

Item Summary:

RESOLUTION: Providing approval of Amendment No. 1 to the Architectural Agreement for Parish Project No. 14-SAFE-02, Multi-Agency Safe Room Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
14-SAFE-02	Multi-Agency Safe Room

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new safe room

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Amendment No. 1 decreases the architectural contract by \$34,114.00

TOTAL EXPENDITURE		
Decrease of \$34,114.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 1 to the Architectural Agreement for Parish Project No. **14-SAFE-02, Multi-Agency Safe Room Project**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original architectural agreement with Houston J. Lirette, Jr., APAC, dated February 18, 2014, recordation number 1447682, for the Multi-Agency Safe Room Project identified as Parish Project 14-SAFE-02, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of constructing the Multi-Agency Side Safe Room Project, and

WHEREAS, the project experienced a budget shortfall, and

WHEREAS, additional funding is needed to fund the construction of the Multi-Agency Safe Room Project, and

WHEREAS, the Architect agreed to decrease the architectural contract to transfer funds to cover the construction of the Multi-Agency Safe Room Project, and

WHEREAS, funds from the project will be transfered to cover the budget shortfall of the Multi-Agency Safe Room Project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 1 to the Architectural Agreement for a decrease of \$34,114.00 in Additional Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 1 to the Engineering Agreement for the Multi-Agency Safe Room Project Parish Project No. 14-SAFE-02, with Houston J. Lirette, Jr., APAC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Architect, Houston J. Lirette, Jr., APAC.

THERE WAS RECORDED:
YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 1
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 1, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2018;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

HOUSTON J. LIRETTE, JR. APAC, represented herein by Houston J. Lirette, Jr., duly authorized representative of the firm (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ENGINEERING AGREEMENT dated April 12, 2001, for professional engineering services between the OWNER and ENGINEER.

WITNESSED:

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering contract dated February 18, 2014, to the entitled **Multi-Agency Safe Room Project**, identified as **Parish Project No. 14-SAFE-02**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of constructing the Multi-Agency Side Safe Room Project, and

WHEREAS, the project experienced a budget shortfall, and

WHEREAS, additional funding is needed to fund the construction of the Multi-Agency Safe Room Project, and

WHEREAS, the Architect agreed to decrease the architectural contract to transfer funds to cover the construction of the Multi-Agency Safe Room Project, and

WHEREAS, funds from the project will be transfered to cover the budget shortfall of the Multi-Agency Safe Room Project, and

WHEREAS, this above work will **decrease** Geotechnical Engineering, Civil Engineering, Voice & Data and Limited Electronic and Audio Visual, and HMGP Grant Assistance tasks in the additional services section of the contract by an additional \$34,114.00, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Section 5, Paragraph 5.1.1, reads as follows:

- 5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") as follows:

A Percentage of the Construction Cost Based On Curve B attached hereto as Exhibit "C". The Construction Cost used for calculating the fee will be a percentage of the Construction Cost of the Base Bid. (i.e. Fee is equal to 8.33% of Base Bid estimate of \$1,346,464.00 or \$139,018).

Construction Cost defined by Section 6

The fee for basic services based on a percentage of the construction cost will have a maximum limitation of 110% of the ARCHITECT's Opinion of Probable Construction Cost submitted with the Final Design Documents in accordance with Section 1.3.3 of this contract. The fee for basic services based on a percentage of the construction cost will have a minimum limitation of 90% of the ARCHITECT's Opinion of Probable Construction Cost submitted with the Final Design Documents in accordance with Section 1.3.3 of this contract.

Section 5, Paragraph 5.1.2, reads as follows:

- 5.1.2 For Additional Services. OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:

5.1.2.1 General. For Additional Services rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", **"Current Rate Schedule - 2013"**. At this time, the following additional services are anticipated and the Estimated Costs shown below are recommended for budgetary considerations.

<u>DESCRIPTION</u>	<u>CURRENT LIMIT</u>	<u>INCREASE/ DECREASE</u>	<u>NEW LIMIT</u>
1.17. Programming	\$ 10,500.00	\$ 0.00	\$ 10,500.00
1.17. Special Engineering	\$ 12,200.00	\$ 0.00	\$ 12,200.00
1.17. Geotechnical Engineering	\$ 4,500.00	(\$ 4,500.00)	\$ 0.00
1.17. Civil Engineering	\$ 14,800.00	(\$ 6,744.00)	\$ 8,056.00
1.17. Grant Management Assistance	\$ 18,620.00	(\$ 18,620.00)	\$ 0.00
1.17. Building Commissioning	\$ 24,500.00	\$ 0.00	\$ 24,500.00
1.17. Detailed Cost Estimate			
Schematic Design Phase	\$ 4,400.00	\$ 0.00	\$ 4,400.00
Construction Documents Phase	\$ 3,800.00	\$ 0.00	\$ 3,800.00
Total	\$ 93,320.00		\$ 63,456.00

Section 5, Paragraph 5.1.2.2, reads as follows:

- 5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved and paid by ENGINEER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: Security Consultant \$7,800.00; **Audio/Visual/Communications Consultant \$12,550.00 (Decrease of \$4,200.00)**

Section 5, Paragraph 5.1.2.4, reads as follows:

- 5.1.2.4 Resident Project Services. For resident services during construction furnished under Paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$0.00**

Section 5, Paragraph 5.1.3, reads as follows:

- 5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services with a Limitation of Cost of **\$8,300.00**

Section 5, Paragraph 5.1.4, reads as follows:

5.1.4 As used in this Paragraph 5.1, the term "Construction Cost" will have the meaning assigned to it in Paragraph 6.1; the term "Reimbursable Expenses" will have the meaning assigned to it in Paragraph 5.4 and the term "Limitation of Cost" will have the meaning assigned to it in Paragraph 5.5.

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.2.2., 5.1.3, and 5.1.4 shall have combined Limitations of Cost in the amount of **\$92,106.00** which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this day of _____, 2018.

OWNER:

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

BY: _____
Gordon E. Dove,
Parish President

ENGINEER:

HOUSTON J. LIRETTE, JR., APAC

BY: _____
Houston J. Lirette, Jr.
Architect

WITNESSES:

WITNESSES:

AMENDMENT 1

Niayonda Picou

From: Gwen Chaisson [gwen@hlarchitect.com]
Sent: Tuesday, March 20, 2018 11:11 AM
To: Niayonda Picou; Houston Lirette
Cc: Jeanne Bray
Subject: RE: Multi-Agency Safe Room

Nia/Jeanne,

We can reduce the additional service fee by \$34,114.70. The breakdown is as follows:

Geotechnical Engineering reduce by \$4,500.00
Civil Engineering reduce by \$6,744.70
HMGP Grant Management Assistance reduce by \$18,620.00
Technology Consultant reduce by \$4,250.00

The difference in the numbers below are balances owed to the Consultants during the construction administration phase.

Please keep in mind, that our basic services fee is based on the final construction cost.

If you need additional assistance, please let us know.

Thanks,

Gwen N. Chiasson
Executive Assistant/Office Manager
Houston J. Lirette, Jr., A Professional Architectural Corporation
179 Enterprise Drive
Houma, Louisiana 70360
985 851 1484 (voice)
985 851 0190 (fax)

From: Niayonda Picou <npicou@tpcg.org>
Sent: Tuesday, March 20, 2018 8:49 AM
To: Houston Lirette <houston@hlarchitect.com>; Gwen Chaisson <gwen@hlarchitect.com>
Cc: Jeanne Bray <jbray@tpcg.org>
Subject: Multi-Agency Safe Room
Importance: High

Houston/Gwen,

As discussed please see below the changes to the Multi-Agency Safe Room Project. As discussed last week, the listed decreases are funds that will not be utilized by your firm. By decreasing these task, this will allow TPCG to help fund the construction contract. If possible please let me know by tomorrow if you are agreeable to the changes below so a budget amendment can be submitted to the Parish Council. Thank you for working with us on this.

Task	Original Contract	Increase/Decrease	New Ups
Basic Services	\$184,684.00		\$184,684.00
Schematic Design	\$55,405.20		

Contract Document	\$83,107.80		
Bidding	\$9,234.20		
Construction Administration	\$36,936.80		
Programming	\$10,500.00		\$10,500.00
Special Engineering (Structural)	\$12,200.00		\$12,200.00
Geotechnical Engineering	\$4,500.00	(\$4,500.00)	\$0.00
Civil Engineering	\$14,800.00	(\$8,300.00)	\$6,500.00
Security Consultant	\$7,800.00	(\$2,900.00)	\$4,900.00
Voice & Data and Limited Electronic and Audio Visual	\$16,800.00	(\$6,200.00)	\$10,600.00
Building Commissioning	\$24,500.00		\$24,500.00
HMGP Grant Management Assistance	\$18,620.00	(\$18,620.00)	\$0.00
Detailed Cost Estimates	\$4,400.00		\$4,400.00
Reimbursable Expenses	\$8,300.00		\$8,300.00
Construction Documents Phase	\$3,800.00		\$3,800.00
Total	\$126,220.00	-\$40,520.00	\$85,700.00

Thanks,
Nia

Niayonda Picou-Bowens, EI
Engineer In Training
Terrebonne Parish Consolidated Government
Engineering Division
npicou@tpcg.org
(985) 850-4682 Direct Line
(985) 873-6720 Office

Go Green. Please consider the environment before printing this email.

Category Number:
Item Number: 8.



Monday, April 9, 2018

Item Title:

Change Order No. 1 - Jail HVAC

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 1 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Criminal Justice Complex Mechanical Renovations (Phase 3)

PROJECT SUMMARY (200 WORDS OR LESS)
The project involves mechanical modifications to the HVAC system at the Jail.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No.1 consists of the installation of 4 dampers on the smoke purge system return air system.

TOTAL EXPENDITURE		
\$12,000.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$2,229,830.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 1 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 16, 2017 with Bernhard Mechanical Contractors, LLC, Recordation Number 1527955, for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, and

WHEREAS, TPCG is desirous of completion the installation of air handling units for the Criminal Justice Complex, and

WHEREAS, during construction it was discovered dampers were needed on the return air systems for the smoke purge system, and

WHEREAS, the Engineer recommended the installation of four (4) dampers for the return air system, and

WHEREAS, this change order will increase the overall contract price by Twelve Thousand Dollars (\$12,000.00), and

WHEREAS, the Engineer has recommended an additional Fourteen (14) calendar days be added to the contract, and

WHEREAS, this Change Order No. 1 has been recommended by the Engineer, Castagnos Goodwin Utley Engineers, L.L.C., for this project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Bernhard Mechanical Contractors, LLC for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana, for an increase to the contract amount of Twelve Thousand Dollars (\$12,000.00) and Fourteen (14) calendar days to the construction contract, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to Engineer, Castagnos Goodwin Utley Engineers, L.L.C.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

No. 1PROJECT: Criminal Justice Complex Mechanical
Renovations Phase IIIDATE OF ISSUANCE: 3/22/2018

OWNER:

Terrebonne Parish Consolidated Government

CONTRACTOR:

Bernhard Mechanical Contractors, LLC

OWNER'S Project No. 11-JAIL-34-Phase III

ENGINEER: Castagnos Goodwin Utley Engineers LLC

CONTRACT FOR:

Mechanical Work

ENGINEER'S Project No. 1634-TPCG

You are directed to make the following changes in the Contract Documents.

Description: Installation of four dampers on return air systems for smoke purge system. Contractor to provide the dampers, transition ductwork, and all labor to install.

Purpose of Change Order:

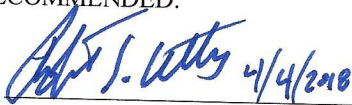
Attachments: (List documents supporting change)

Bernhard Mechanical CO Request Price Breakdown

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ <u>928,700.00</u>	Original Contract Time \$ <u>240 days</u> days or date
Previous Change Orders No. <u>-</u> to No. <u>-</u> \$ <u>None</u>	Net change from previous Change Order \$ <u>None</u> days
Contract Price prior to this Change Order \$ <u>928,700.00</u>	Contract Time Prior to this Change Order \$ <u>240</u> days or date
Net Increase (decrease) of this Change Order \$ <u>12,000.00</u>	Net Increase (decrease) of this Change Order \$ <u>14</u> days
Contract Price with all approved Change Orders \$ <u>940,700.00</u>	Contract Time with all approved Change Order \$ <u>254</u> days or date

RECOMMENDED:

by


4/4/18
Engineer


APPROVED:

by

Owner

APPROVED:

by


4/3/18
Contractor

BERNHARD MECHANICAL CONTRACTORS, INC.

BMC JOB # 17104

CHANGE ORDER REQUEST NUMBER

1

:DATE

11/17/2017

PROJECT: Terrebonne Criminal Justice

Smoke Purge System - Dampers

MATERIAL & EQUIPMENT COSTS:

Total Material Cost	\$0.00
	\$0.00
Total Taxable Material & Equipment	\$0.00
Percentage of Sales Tax	9.00%
Percentage of Warranty & Misc. Cost	\$0.00

TOTAL MATERIAL & EQUIPMENT COSTS	\$0.00
---	---------------

EQUIPMENT RENTAL:

Welding Machine	
Forklift	
Backhoe	\$0.00
Scissor Lift	\$0.00
Tampers	\$0.00
Man Lift	\$0.00

tax	\$0.00
TOTAL EQUIPMENT RENTAL	\$0.00

SUBCONTRACTORS:

Insulation	\$0.00
Ductwork	\$9,055.90
Controls/ECM	
Test & Balance	
Machinery Movers	
Sprinkler	
Duct Cleaning	
Cangelosi	
TOTAL SUBCONTRACTORS COSTS	\$9,055.90

LABOR COSTS:

	Hours	
Foreman Labor	10	\$642.50
Plumber Labor	0	\$0.00
Fitter Labor	0	\$0.00
Apprentice Labor	0	\$0.00
Common Labor	0	\$0.00
Project Manager	10	\$620.00
TOTAL LABOR COST		\$1,262.50

MISCELLANEOUS EXPENSE

Engineer	
Permits	
As-Built Drawings	
Valve Tags & Pipe Markers	
Office & Storage	\$0.00
Utilities & Phone	\$0.00
Hot Tap	\$0.00
Small Tools & Equipment(2% labor)	\$12.85
TOTAL MISCELLANEOUS EXPENSE	\$12.85

COMMENTS:

SUBTOTAL - JOB COSTS

OVERHEAD & PROFIT 15.00%

SUBTOTAL

PROFIT

SUBTOTAL - COST OF CHANGE ORDER

BOND 1.00%

TOTAL COST OF CHANGE ORDER

\$10,331.25

\$1,549.69

\$11,880.94

\$0.00

\$11,880.94

\$118.81

\$11,999.75

\$12,000.00

Time extension required for this Change Order is 14 days

BERNHARD MECHANICAL CONTRACTORS, INC.

Category Number:
Item Number: 9.



Monday, April 9, 2018

Item Title:

Change Order No. 2 - Jail HVAC

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Criminal Justice Complex Mechanical Renovations (Phase 3)

PROJECT SUMMARY (200 WORDS OR LESS)
The project involves mechanical modifications to the HVAC system at the Jail.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 consists of sleeve system repair at 3 locations. This change order also increases the contract time by 8 calendar days.

TOTAL EXPENDITURE		
\$22,554.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$2,229,830.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 16, 2017 with Bernhard Mechanical Contractors, LLC, Recordation Number 1527955, for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, and

WHEREAS, TPCG is desirous of completion the installation of air handling units for the Criminal Justice Complex, and

WHEREAS, during construction the Contractor encountered damages to the sleeve system, and

WHEREAS, TPCG requested repairs to the sleeve system at three (3) locations, and

WHEREAS, this change order will increase the overall contract price by Twenty-Two Thousand Five Hundred Fifty-Four Dollars (\$22,554.00), and

WHEREAS, the Engineer has recommended an additional Eight (8) calendar days be added to the contract, and

WHEREAS, this Change Order No. 2 has been recommended by the Engineer, Castagnos Goodwin Utley Engineers, L.L.C., for this project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with Bernhard Mechanical Contractors, LLC for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana, for an increase to the contract amount of Twenty-Two Thousand Five Hundred Fifty-Four Dollars (\$22,554.00) and Eight (8) calendar days to the construction contract, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to Engineer, Castagnos Goodwin Utley Engineers, L.L.C.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

No. 2

PROJECT: Criminal Justice Complex Mechanical
Renovations Phase III

DATE OF ISSUANCE: 03/22/2018

OWNER:
Terrebonne Parish Consolidated Government

CONTRACTOR:
Bernhard Mechanical Contractors, LLC

OWNER'S Project No. 11-JAIL-34-Phase III

ENGINEER: Castagnos Goodwin Utley Engineers LLC

CONTRACT FOR:

Mechanical Work

ENGINEER'S Project No. _____

You are directed to make the following changes in the Contract Documents.

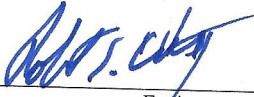
Description: Repair of sleeve system through wall at three locations.

Purpose of Change Order:

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ 928,700.00	Original Contract Time \$ 240 days days or date
Previous Change Orders No. 1 to No. 1 \$ 12,000.00	Net change from previous Change Order \$ 14 days
Contract Price prior to this Change Order \$ 940,700.00	Contract Time Prior to this Change Order \$ 254 days or date
Net Increase (decrease) of this Change Order \$ 22,554.00	Net Increase (decrease) of this Change Order \$ 8 days
Contract Price with all approved Change Orders \$ 963,254.00	Contract Time with all approved Change Order \$ 262 days or date

RECOMMENDED:

by 
Engineer

APPROVED:

by _____
Owner

APPROVED:

by 
Contractor

4/3/18

BERNHARD MECHANICAL CONTRACTORS, INC.

BMC JOB # 17104

CHANGE ORDER REQUEST NUMBER

2

:DATE

1/4/2017

PROJECT: Terrebonne Criminal Justice

Wall Sleeve

MATERIAL & EQUIPMENT COSTS:

Total Material Cost	\$300.00	
	\$0.00	
Total Taxable Material & Equipment		\$300.00
Percentage of Sales Tax	0.00%	\$0.00
Percentage of Warranty & Misc. Cost		\$0.00
TOTAL MATERIAL & EQUIPMENT COSTS	\$300.00	

LABOR COSTS:

	Hours	
Foreman Labor	60	\$3,855.00
Plumber Labor	0	\$0.00
Fitter Labor	0	\$0.00
Apprentice Labor	0	\$0.00
Common Labor	0	\$0.00
Project Manager	15	\$930.00
TOTAL LABOR COST		\$4,785.00

EQUIPMENT RENTAL:

Welding Machine		
Forklift		
Backhoe		\$0.00
Scissor Lift		\$0.00
Tampers		\$0.00
Man Lift		\$0.00
tax		\$0.00
TOTAL EQUIPMENT RENTAL	\$0.00	

MISCELLANEOUS EXPENSE

Engineer	
Permits	
As-Built Drawings	
Valve Tags & Pipe Markers	
Office & Storage	\$0.00
Utilities & Phone	\$0.00
Hot Tap	\$0.00
Small Tools & Equipment(2% labor)	\$77.10
TOTAL MISCELLANEOUS EXPENSE	\$77.10

SUBCONTRACTORS:

Insulation	\$2,700.00
Ductwork	\$11,556.00
Controls/ECM	
Test & Balance	
Machinery Movers	
Sprinkler	
Duct Cleaning	
Cangelosi	
TOTAL SUBCONTRACTORS COSTS	\$14,256.00

COMMENTS:

This pricing is contingent on doing all of these at the same time

SUBTOTAL - JOB COSTS

OVERHEAD & PROFIT 15.00%

SUBTOTAL

PROFIT

SUBTOTAL - COST OF CHANGE ORDER

BOND 1.00%

TOTAL COST OF CHANGE ORDER

\$19,418.10

\$2,912.72

\$22,330.82

\$0.00

\$22,330.82

\$223.31

\$22,554.12

\$22,554.00

Time extension required for this Change Order is 8 days

BERNHARD MECHANICAL CONTRACTORS, INC.

Category Number:
Item Number: 10.



Monday, April 9, 2018

Item Title:

Change Order No. 3 - Jail HVAC

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 3 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Criminal Justice Complex Mechanical Renovations (Phase 3)

PROJECT SUMMARY (200 WORDS OR LESS)
The project involves mechanical modifications to the HVAC system at the Jail.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 3 consists of extending the fresh air duct to the mechanical room. This change order also increases the contract time by 5 calendar days.

TOTAL EXPENDITURE		
\$10,838.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$2,229,830.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 3 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 16, 2017 with Bernhard Mechanical Contractors, LLC, Recordation Number 1527955, for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, and

WHEREAS, TPCG is desirous of completion the installation of air handling units for the Criminal Justice Complex, and

WHEREAS, the Engineer determined the fresh air ductwork would be accessible through the mechanical room, and

WHEREAS, the Engineer directed the Contractor to extend the air ductwork across the hallway to the mechanical room, and

WHEREAS, this change order will increase the overall contract price by Ten Thousand Eight Hundred Thirty-Eight Dollars (\$10,838.00), and

WHEREAS, the Engineer has recommended an additional Five (5) calendar days be added to the contract, and

WHEREAS, this Change Order No. 3 has been recommended by the Engineer, Castagnos Goodwin Utley Engineers, L.L.C., for this project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 3 to the construction agreement with Bernhard Mechanical Contractors, LLC for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana, for an increase to the contract amount of Ten Thousand Eight Hundred Thirty-Eight Dollars (\$10,838.00) and Five (5) calendar days to the construction contract, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to Engineer, Castagnos Goodwin Utley Engineers, L.L.C.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

No. 3

PROJECT: Criminal Justice Complex Mechanical
Renovations Phase III

DATE OF ISSUANCE: 03/22/2018

OWNER:

Terrebonne Parish Consolidated Government

CONTRACTOR:

Bernhard Mechanical Contractors, LLC

OWNER'S Project No. 11-JAIL-34-Phase III

ENGINEER: Castagnos Goodwin Utley Engineers LLC

CONTRACT FOR:

Mechanical Work

ENGINEER's Project No. _____

You are directed to make the following changes in the Contract Documents.

Description: Extension of outside air ductwork across hallway.

Purpose of Change Order:

Cut an opening in a concrete masonry wall that is filled with rebar and concrete. Install Owner provided security bars in the opening and extend the outside air ductwork into the Mechanical Room..

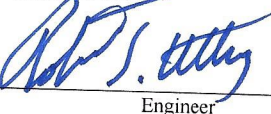
Attachments: (List documents supporting change)

Bernhard Mechanical CO Request Price Breakdown for CO#3 with subcontractor's breakdown

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ 928,700.00	Original Contract Time \$ 240 days days or date
Previous Change Orders No. 1 to No. 2 \$ 34,554.00	Net change from previous Change Order \$ 22 days
Contract Price prior to this Change Order \$ 963,254.00	Contract Time Prior to this Change Order \$ 262 days or date
Net Increase (decrease) of this Change Order \$ 10,838.00	Net Increase (decrease) of this Change Order \$ 5 days
Contract Price with all approved Change Orders \$ 974,092.00	Contract Time with all approved Change Order \$ 267 days or date

RECOMMENDED:

by


Engineer

APPROVED:

by

Owner

APPROVED:

by


Contractor
4/3/18

BERNHARD MECHANICAL CONTRACTORS, INC.

BMC JOB # 17104

CHANGE ORDER REQUEST NUMBER

3

:DATE

1/10/2018

PROJECT: Terrebonne Criminal Justice

Extending Fresh Air Duct Across Hallway

MATERIAL & EQUIPMENT COSTS:

Total Material Cost	\$123.02
	\$0.00
Total Taxable Material & Equipment	\$123.02
Percentage of Sales Tax	0.00%
Percentage of Warranty & Misc. Cost	\$0.00

TOTAL MATERIAL & EQUIPMENT COSTS

\$123.02

LABOR COSTS:

Hours

Foreman Labor	40	\$2,570.00
Plumber Labor	0	\$0.00
Fitter Labor	0	\$0.00
Apprentice Labor	10	\$507.20
Common Labor	0	\$0.00
Project Manager	5	\$310.00

TOTAL LABOR COST

\$3,387.20

EQUIPMENT RENTAL:

Welding Machine	
Forklift	
Backhoe	\$0.00
Scissor Lift	\$0.00
Tampers	\$0.00
Man Lift	\$0.00

tax \$0.00

TOTAL EQUIPMENT RENTAL

\$0.00

MISCELLANEOUS EXPENSE

Engineer	
Permits	
As-Built Drawings	
Valve Tags & Pipe Markers	
Office & Storage	\$0.00
Utilities & Phone	\$0.00
Hot Tap	\$0.00
Small Tools & Equipment(2% labor)	\$51.40

TOTAL MISCELLANEOUS EXPENSE

\$51.40

SUBCONTRACTORS:

Insulation	\$1,850.00
Ductwork	\$3,919.00
Controls/ECM	
Test & Balance	
Machinery Movers	
Sprinkler	
Duct Cleaning	
Cangelosi	

TOTAL SUBCONTRACTORS COSTS

\$5,769.00

COMMENTS:

SUBTOTAL - JOB COSTS

\$9,330.62

OVERHEAD & PROFIT 15.00%

\$1,399.59

SUBTOTAL

\$10,730.21

PROFIT

\$0.00

SUBTOTAL - COST OF CHANGE ORDER

\$10,730.21

BOND

1.00%

\$107.30

TOTAL COST OF CHANGE ORDER

\$10,837.52

\$10,838.00

Time extension required for this Change Order is 10 days

BERNHARD MECHANICAL CONTRACTORS, INC.

FAX COVER SHEET

S C I INCORPORATED
P.O.BOX77304
23333 HOO SHOO TOO RD
BATON ROUGE, LA 70817

225-753-0234
225-756-8350

SEND TO		From	
Company name BERNHARD MECHANICAL		S C I INCORPORATED	
Attention MITCH S		Date 1/10/2018	
Office location LAFAYETTE		Office location BATON ROUGE, LA	
JOB NAME HOUMA JIAL FRESH AIR		Phone number 225-753-0234	
<input type="checkbox"/> Urgent	<input type="checkbox"/> Reply ASAP	<input type="checkbox"/> Please comment	<input type="checkbox"/> Please review
<input type="checkbox"/> For your information			

Total pages, including cover:

1

COMMENTS

TOTAL: \$1,850.00

THANKS *BRET SPRAGUE*

SC I INCORPORATED

Thermal Insulations

P.O. BOX 77304
BATON ROUGE, LA. 70879-7304
PH 225-753-0234
FAX 225-756-8350

OUR JOB #:

PROJECT:

CONTRACTORS NAME:

17038
HOUMA JAIL
BERNHARD MCC
CHO 1
DATE: 2/7/2018

MATERIALS COST:

SEE ATTACHED SHEET

ADD	\$520.70
TAX	\$46.86

TOTAL MATERIALS

ADD	\$567.56
-----	----------

LABOR:

ADD	\$1,226.51
-----	------------

TOTAL LABOR

ADD	\$1,226.51
-----	------------

PROJECT MANAGER

1	\$55.00	\$55.00
---	---------	---------

TOTAL CHARGES COST

\$1,849.07

TOTAL REQUEST

ADD	\$1,850.00
-----	------------

SC I INCORPORATED

BRET SPRAGUE



Louisiana CSI, LLC
Port Allen, LA 70767-0199
950 Mahaffey Road

Change Order Request/Directive

Date:	1/4/18	Contractors License:	45787
From:	Brent Sweezy	CSI Job Number	8235
Customer		Project	
Bernhard MCC, L.L.C.		Terrebonne Criminal Justice Complex	
3001 17th St.			
Metairie, La. 70002		Reference	
Attention		Outside Air through Corridor	

Description of Change

CSI will furnish labor and materials to fabricate and install outside air ductwork through corridor into the Mechanical Room. Furnish field labor to erect scaffolding and cut hole in solid concrete wall into mechanical room for outside air duct work. Cutting hole was a very slow process due to not being able to use a saw to cut hole and continual interruptions. See attachment.

Price for Change

Materials	\$	206.00
Labor	\$	3,713.00
COR	\$	3,919.00

Reservation of Rights

1. Upon approval, Louisiana CSI, LLC will proceed with this change order/directive. If approval by owner, architect, engineer, or general contractor is required, it is understood that you have obtained those approvals and our contract has or will be amended. If this extra work is for your account, it is understood we will be paid by you for this work, regardless of whether you are reimbursed under any associated contract.
2. This Change Order does not include any amount for impacts such as interference, disruptions, rescheduling, changes in the sequence of work, delays and/or associated acceleration.

Approved:

Authorized Signature

Date

Category Number:
Item Number: 11.



Monday, April 9, 2018

Item Title:

Change Order No. 4 - Jail HVAC

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 4 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2018	Executive Summary
Resolution	4/4/2018	Resolution
Backup Material	4/4/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Criminal Justice Complex Mechanical Renovations (Phase 3)

PROJECT SUMMARY (200 WORDS OR LESS)
The project involves mechanical modifications to the HVAC system at the Jail.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 4 consists of upgrading the smoke purge system from a pneumatic system to an electrical system. This change order also increases the contract time by 5 calendar days.

TOTAL EXPENDITURE		
\$26,000.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<div>YESIF YES AMOUNT BUDGETED:\$2,229,830.00</div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

04/03/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 4 for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 16, 2017 with Bernhard Mechanical Contractors, LLC, Recordation Number 1527955, for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, and

WHEREAS, TPCG is desirous of completion the installation of air handling units for the Criminal Justice Complex, and

WHEREAS, the existing purge system consisted of a pneumatic system, and

WHEREAS, TPCG is desirous of upgrading the existing system to an electrical system to match the electrical components of the newly installed HVAC system, and

WHEREAS, this change order will increase the overall contract price by Twenty-Six Thousand Dollars (\$26,000.00), and

WHEREAS, the Engineer has recommended an additional Five (5) calendar days be added to the contract, and

WHEREAS, this Change Order No. 4 has been recommended by the Engineer, Castagnos Goodwin Utley Engineers, L.L.C., for this project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 4 to the construction agreement with Bernhard Mechanical Contractors, LLC for Parish Project No. 11-JAIL-34, Criminal Justice Mechanical Renovations, Phase 3, Terrebonne Parish, Louisiana, for an increase to the contract amount of Twenty-Six Thousand Dollars (\$26,000.00) and Five (5) calendar days to the construction contract, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to Engineer, Castagnos Goodwin Utley Engineers, L.L.C.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.
* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

CHANGE ORDER

No. 4

PROJECT: Criminal Justice Complex
 OWNER: Mechanical Renovations Phase III ☒
 Terrebonne Parish Consolidated Government
 CONTRACTOR:
 Bernhard Mechanical Contractors, L⁺

DATE OF ISSUANCE: 03/22/2018

OWNER'S Project No. 11-JAIL-34-Phase III

ENGINEER: Castagnos Goodwin Utley
 Engineers I.C. ☒

CONTRACT FOR:

Mechanical Work

ENGINEER's Project No. _____

You are directed to make the following changes in the Contract Documents.

Description: Controls for Smoke Purge Sequence.

Purpose of Change Order:

Modify the existing smoke purge system for current systems installed.. This is changing the old pneumatic svstem to electrical svstems for the installed equipment. This is to maintain a smoke purge svstem for life safety ☒

Attachments: (List documents supporting change)

Price Breakdown for CO#4 with Contractor and Sub pricing amount and letter reducing the amount.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ <u>928,700.00</u>	Original Contract Time \$ <u>240 days</u> days or date
Previous Change Orders No. <u>1</u> to No. <u>3</u> \$ <u>45,392.00</u>	Net change from previous Change Order \$ <u>27</u> days
Contract Price prior to this Change Order \$ <u>974,092.00</u>	Contract Time Prior to this Change Order \$ <u>267</u> days or date
Net Increase (decrease) of this Change Order \$ <u>26,000.00</u>	Net Increase (decrease) of this Change Order \$ <u>5</u> days
Contract Price with all approved Change Orders \$ <u>1,000,092.00</u>	Contract Time with all approved Change Order \$ <u>272</u> days or date


RECOMMENDED:

by 
 Engineer

APPROVED:

by _____
 Owner

APPROVED:

by 
 Contractor
4/3/18

BERNHARD MECHANICAL CONTRACTORS, INC.

BMC JOB # 17104

CHANGE ORDER REQUEST NUMBER

4

:DATE

1/10/2018

PROJECT: Terrebonne Criminal Justice

Controls for Smoke Purge Sequence

MATERIAL & EQUIPMENT COSTS:

Total Material Cost	\$0.00
	\$0.00
Total Taxable Material & Equipment	\$0.00
Percentage of Sales Tax	0.00%
Percentage of Warranty & Misc. Cost	\$0.00
TOTAL MATERIAL & EQUIPMENT COSTS	\$0.00

LABOR COSTS:

	Hours	
Foreman Labor	10	\$642.50
Plumber Labor	0	\$0.00
Fitter Labor	0	\$0.00
Apprentice Labor	0	\$0.00
Common Labor	0	\$0.00
Project Manager	5	\$310.00
TOTAL LABOR COST		\$952.50

EQUIPMENT RENTAL:

Welding Machine	
Forklift	
Backhoe	\$0.00
Scissor Lift	\$0.00
Tampers	\$0.00
Man Lift	\$0.00
tax	\$0.00
TOTAL EQUIPMENT RENTAL	\$0.00

MISCELLANEOUS EXPENSE

Engineer	
Permits	
As-Built Drawings	
Valve Tags & Pipe Markers	
Office & Storage	\$0.00
Utilities & Phone	\$0.00
Hot Tap	\$0.00
Small Tools & Equipment(2% labor)	\$12.85
TOTAL MISCELLANEOUS EXPENSE	\$12.85

SUBCONTRACTORS:

Insulation	\$0.00
Ductwork	\$0.00
Controls/ECM	\$25,844.00
Test & Balance	
Machinery Movers	
Sprinkler	
Duct Cleaning	
Cangelosi	
TOTAL SUBCONTRACTORS COSTS	\$25,844.00

COMMENTS:

SUBTOTAL - JOB COSTS	\$26,809.35
OVERHEAD & PROFIT 15.00%	\$4,021.40
SUBTOTAL	\$30,830.75
PROFIT	\$0.00
SUBTOTAL - COST OF CHANGE ORDER	\$30,830.75
BOND 1.00%	\$308.31
TOTAL COST OF CHANGE ORDER	\$31,139.06
	\$31,139.00

Time extension required for this Change Order is 14 days

BERNHARD MECHANICAL CONTRACTORS, INC.

26,000
PTC
4/3/18



January 30, 2018

To: Robert Utley

Re: Terrebonne Criminal Justice

Robert,

As requested, below is the breakdown for the controls for the smoke purge change order.

Labor (engineering, technician time, electrical labor)	\$19,100
Material (enclosures, relays, wire, conduit, damper motors)	\$6,744
Price	\$25,844.00

If you have any questions, please call our Lafayette Office at (337-232-9680).

Sincerely,
Mitchell Stelly



January 26, 2018

Bernhard MCC
317 Dulles Dr.
Lafayette, Louisiana 70506

Attn: Mitchell Stelly

Re: Terrebonne Criminal Justice Complex – Smoke Purge System

Mitch,

Per our conversation, we have reviewed the original Siemens programming, and we have determined that there was no control of the exhaust fans for the smoke purge system in the DDC logic. Our assumption is that the exhaust fans were being controlled pneumatically upon receiving a signal from the fire alarm system.

The following is a breakdown, based on the proposal that was sent to BMCC on 1/5/18:

Engineering Labor	\$2,620.00
Technician Labor	\$7,680.00
Electrical Labor	\$8,800.00
Material (enclosures, Relays, wire, conduit, damper motors)	\$6,744.00
Price	\$25,844.00

If you have any questions, please give me a call at 504-442-9001.

Thanks,
Patrick Torres



Monday, April 9, 2018

Item Title:

Resolution awarding and authorizing the signing of the construction contract for Parish Project No. 15-SEW-47, Carriage Cove and Helena Sewer Lift Stations Replacement.

Item Summary:

RESOLUTION: Awarding and authorizing the signing of the construction contract for Parish Project No 15-SEW-47, Carriage Cove Lift Station and Helena Lift Station Replacements to LA Contracting Enterprise, LLC.

ATTACHMENTS:

Description	Upload Date	Type
Resolution for Award	4/5/2018	Resolution
Backup Material	4/5/2018	Backup Material
Executive Summary	4/5/2018	Executive Summary

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution awarding and authorizing the signing of the construction contract for Parish Project No. 15-SEW-47, Carriage Cove Lift Station and Helena Lift Station Replacement, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids on March 20, 2018, for Parish Project No. 15-SEW-47, Carriage Cove Lift Station and Helena Lift Station Replacement, Terrebonne Parish, Louisiana, and

WHEREAS, T. Baker Smith, LLC, the Project Engineer has reviewed the bids received, and recommends the bid of LA Contracting Enterprise, LLC, as the lowest responsive bid in the amount of Four Hundred Forty Thousand, Five Hundred Seventy-Nine Dollars and No Cents (\$440,579.00) for the Base Bid, and

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Consolidated Government award the construction contract to LA Contracting Enterprise, LLC, in the amount of \$440,579.00, and

BE IT FURTHER RESOLVED, that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with LA Contracting Enterprise, LLC, upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED, that upon a receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Council Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2018 and subsequently ratified by the Assembled Council in Regular Session on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



T. BAKER SMITH, LLC
A CENTURY OF SOLUTIONS

Post Office Box 2266, Houma, LA 70361
412 South Van Avenue, Houma, LA 70363

985.868.1050 (P) 1.866.357.1050 (TF)
www.tbsmith.com 985.868.5843 (F)

March 29, 2018

Via US Mail and Email

Mr. Gregory E. Bush
Pollution Control Administrator
Terrebonne Parish Cons. Govt.
P. O. Box 2768
Houma, LA 70361

Subject: Bid Results and Engineer's Recommendation

**Reference: Carriage Cove Lift Station and
Helena Drive Lift Station Replacement
TPCG Project No. 15-SEW-47
Terrebonne Parish, Louisiana**

Mr. Bush:

Sealed construction bids for the above referenced project were received, opened, and read aloud on Tuesday, March 20, 2018 at 2:00 pm at which time three (3) sealed bids were received. LA Contracting Enterprise, LLC submitted the apparent low responsive bid with a Base Bid amount of \$440,579.00, which is above the engineer's stated estimated probable cost of \$432,038.00. However the Bid proposal is within the contingency limit for the project.

Enclosed is one (1) copy of the bids received, signed Bid Tabulation, and the Certified Unit Price Bid Comparison. Also enclosed are copies LA Contracting Enterprise's Attestation Affidavit for Criminal Convictions for Public Works Solicitations, Affidavit for Verification of Employees, and Non-Collusion Affidavit, which are forms that must be completed by the apparent low bidder within 10 days of the bid opening. It is the recommendation of this office to award a construction contract for the base bid to LA Contracting Enterprise, LLC for the Base Bid for \$440,579.00.

If you are in agreement with this recommendation, please place this item on the next appropriate agenda for consideration. If accepted please notify our office and reference the action taken by the Terrebonne Parish Council to award the contract to the lowest responsive bidder. Once we receive notification from your office, TBS will draft a letter to notify the contractor of award.

As always, should you have any additional questions or comments, please do not hesitate to contact me at (985) 223-9228 or by email at philip.chauvin@tbsmith.com.

Sincerely,

T. BAKER SMITH, LLC

Philip Chauvin, Jr.
Construction Group Manager

Enc.

cc: Amber Plessala/TBS (email only)
Kevin Rizzo/TBS (email only)
Ashley Callahan/TPCG (email only)

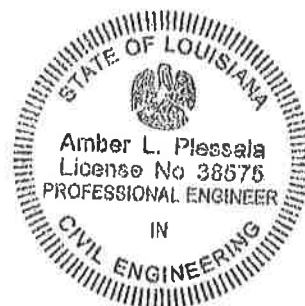
CERTIFIED UNIT PRICE BID COMPARISON
Carriage Cove Lift Station and Helena Drive Lift Station Replacement
Terrebonne Parish Consolidated Government
Parish Project No. 15-SEW-47

BIDS RECEIVED: March 20, 2018 @ 2:00 pm				LA Contracting Enterprise, LLC		Volute, Inc.		Command Construction, LLC	
Item No.	Item Description - Base Bid	Qty.	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1a	Construction of New Helena Drive Lift Station	1	Lump Sum	\$ 67,000.00	\$ 67,000.00	\$ 114,000.00	\$ 114,000.00	\$ 250,000.00	\$ 250,000.00
1b	Construction of New Carriage Cove Lift Station	1	Lump Sum	\$ 67,000.00	\$ 67,000.00	\$ 114,000.00	\$ 114,000.00	\$ 264,000.00	\$ 264,000.00
2a	Demolition of Existing Helena Drive Lift Station	1	Lump Sum	\$ 9,000.00	\$ 9,000.00	\$ 13,500.00	\$ 13,500.00	\$ 3,000.00	\$ 3,000.00
2b	Demolition of Existing Carriage Cove Lift Station	1	Lump Sum	\$ 9,000.00	\$ 9,000.00	\$ 14,500.00	\$ 14,500.00	\$ 3,000.00	\$ 3,000.00
3	Pressure Grout Existing Sewer Main, 12-inch	151	Linear Foot	\$ 21.00	\$ 3,171.00	\$ 21.00	\$ 3,171.00	\$ 30.00	\$ 4,530.00
4a	Cut, Plug, & Abandon Existing Sewer Main, 6-inch	2	Each	\$ 1,100.00	\$ 2,200.00	\$ 1,245.00	\$ 2,490.00	\$ 500.00	\$ 1,000.00
4b	Cut, Plug, & Abandon Existing Sewer Main, 8-inch	4	Each	\$ 1,300.00	\$ 5,200.00	\$ 1,255.00	\$ 5,020.00	\$ 500.00	\$ 2,000.00
5	Removal of Existing Sewer Manhole	1	Each	\$ 1,400.00	\$ 1,400.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
6	Gravity Sewer Main PVC (SDR 35), 8-inch by Open Cut Method	104	Linear Foot	\$ 60.00	\$ 6,240.00	\$ 54.00	\$ 5,616.00	\$ 175.00	\$ 18,200.00
7	Gravity Sewer Main PVC (DR 18), 8-inch by Boring Method	141	Linear Foot	\$ 137.00	\$ 19,317.00	\$ 189.00	\$ 26,649.00	\$ 210.00	\$ 29,610.00
8	Sewer Force Main PVC (C-900), 6-inch	112	Linear Foot	\$ 33.00	\$ 3,696.00	\$ 80.00	\$ 8,960.00	\$ 70.00	\$ 7,840.00
9	Tie-in to Existing Sewer Force Main	1	Lump Sum	\$ 2,700.00	\$ 2,700.00	\$ 2,900.00	\$ 2,900.00	\$ 5,000.00	\$ 5,000.00
10	Tie-in to Existing Sewer Manhole	2	Lump Sum	\$ 3,300.00	\$ 6,600.00	\$ 1,500.00	\$ 3,000.00	\$ 2,500.00	\$ 5,000.00
11	Tie-In New Sewer Manhole to Existing Gravity Sewer Main	1	Lump Sum	\$ 4,000.00	\$ 4,000.00	\$ 2,900.00	\$ 2,900.00	\$ 2,500.00	\$ 2,500.00
12	New Sewer Manhole	4	Each	\$ 5,500.00	\$ 22,000.00	\$ 13,425.00	\$ 53,700.00	\$ 15,000.00	\$ 60,000.00
13	Bedding for Gravity Sewer Main	104	Linear Foot	\$ 20.00	\$ 2,080.00	\$ 21.00	\$ 2,184.00	\$ 25.00	\$ 2,600.00
14	Geotextile Fabric for Gravity Sewer Main	104	Linear Foot	\$ 10.00	\$ 1,040.00	\$ 7.00	\$ 728.00	\$ 2.00	\$ 208.00
15	Aggregate Surface Course (Net Section)	45	Cubic Yards	\$ 117.00	\$ 5,265.00	\$ 210.00	\$ 9,450.00	\$ 100.00	\$ 4,500.00
16	Geotextile Fabric for Aggregate Surface Course	185	Square Yards	\$ 2.00	\$ 370.00	\$ 4.00	\$ 740.00	\$ 2.00	\$ 370.00
17	Additional Earthen Backfill	10	Cubic Yards	\$ 54.00	\$ 540.00	\$ 60.00	\$ 600.00	\$ 25.00	\$ 250.00
18	Storm Drain Pipe PVC, 4-inch	30	Linear Foot	\$ 15.00	\$ 450.00	\$ 26.00	\$ 780.00	\$ 25.00	\$ 750.00
19	Removal & Replacement of Concrete Curb	30	Linear Foot	\$ 37.00	\$ 1,110.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00
20	Mobilization	1	Lump Sum	\$ 34,000.00	\$ 34,000.00	\$ 30,000.00	\$ 30,000.00	\$ 100,000.00	\$ 100,000.00
21a	Fencing & Gates for New Helena Drive Lift Station	1	Lump Sum	\$ 4,600.00	\$ 4,600.00	\$ 4,800.00	\$ 4,800.00	\$ 4,000.00	\$ 4,000.00
21b	Fencing & Gates for New Carriage Cove Lift Station	1	Lump Sum	\$ 4,600.00	\$ 4,600.00	\$ 4,800.00	\$ 4,800.00	\$ 4,000.00	\$ 4,000.00
22a	Temporary Bypass Pumping for New Helena Drive Lift Station	1	Lump Sum	\$ 10,000.00	\$ 10,000.00	\$ 17,000.00	\$ 17,000.00	\$ 1,000.00	\$ 1,000.00
22b	Temporary Bypass Pumping for New Carriage Cove Lift Station	1	Lump Sum	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00	\$ 1,000.00	\$ 1,000.00
23a	Electrical Controls & Telemetry for New Helena Drive Lift Station	1	Lump Sum	\$ 65,000.00	\$ 65,000.00	\$ 63,878.00	\$ 63,878.00	\$ 30,000.00	\$ 30,000.00
23b	Electrical Controls & Telemetry for New Carriage Cove Lift Station	1	Lump Sum	\$ 67,000.00	\$ 67,000.00	\$ 66,000.00	\$ 66,000.00	\$ 35,000.00	\$ 35,000.00
24a	Construction Layout for New Helena Drive Lift Station	1	Lump Sum	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
24b	Construction Layout for New Carriage Cove Lift Station	1	Lump Sum	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL BASE BID					\$ 440,579.00		\$ 596,866.00		\$ 844,858.00

CERTIFIED CORRECT:



Amber L. Plessala, P.E.
T. Baker Smith, LLC



Bid Tabulation

Carriage Cove Lift Station and Helena Drive Lift Station Replacement
Terrebonne Parish Consolidated Government
Parish Project No. 15-SEW-47

OWNER: Terrebonne Parish Consolidated Government

Probable Construction Cost: \$432,038.00

BIDS RECEIVED: March 20, 2018 @ 2:00 pm

ENGINEER: T. BAKER SMITH, LLC

	Bidder	LA State Lic. No.	Ack. Add.	Corp. Res.	Bid Bond	Base Bid
1	LA Contracting Enterprise, LLC	34263	✓	✓	✓	\$440,579.00
2	Volute, Inc.	29848	✓	✓	✓	\$596,866.00
3	Command Construction, LLC	40038	✓	✓	✓	\$844,858.00
4	MPB Construction, LLC	54260	-	-	-	No Bid
5	Industrial & Mechanical Contractors, Inc.	26581	-	-	-	No Bid
6						



Prepared by T. Baker Smith, LLC

TBS Project No. 2016.0029



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Parish Project No. 15-SEW-47 Carriage Cove Lift Station Renovation and Helena Lift Station Replacement

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution awarding the bid to LA Contracting Enterprise, LLC, in the amount of \$441,579.00, as per the recommendation of the project engineer, T. Baker Smith, LLC.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The replacement of the lift stations will enhance the overall site locations, along with pumping capabilities with new pumps and control panels, due to deplorable conditions.

TOTAL EXPENDITURE			
\$440,579.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED: \$1,479,679

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Angela E. Bush

Signature

4/3/18

Date

Category Number:
Item Number: 13.



Monday, April 9, 2018

Item Title:

Ordinance - 4-Way Stop, Second & Rec 5 Streets

Item Summary:

Introducing an ordinance that will establish a "4-Way Stop" at the intersection of Second Street and Rec 5 Street in Bourg and calling a public hearing on April 25, 2018 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	4/5/2018	Ordinance
Agenda Form	4/5/2018	Backup Material

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-87. FOUR-WAY STOP INTERSECTIONS, TO ESTABLISH A “4-WAY STOP” AT THE INTERSECTION OF SECOND STREET & REC 5 STREET IN BOURG, TO AUTHORIZE THE INSTALLATION OF THE REQUIRED SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne Parish, Chapter 18. Motor Vehicles and Traffic, Article IV. Operation of Vehicles, Division 2. Parish, Section 18-87. Four-way stop intersections, so as to establish a “4 Way Stop” at the intersection of Second Street & Rec 5 Street, in Bourg. as follows:

CHAPTER 18. MOTOR VEHICLES AND TRAFFIC
ARTICLE IV. OPERATION OF VEHICLES
DIVISION 2. PARISH
SECTION 18-87. FOUR-WAY STOP INTERSECTIONS

The intersection of Second Street & Rec 5 Street shall hereby be established as a “4 Way Stop” and the appropriate “4 Way Stop” signs shall be erected and maintained at said location. Any vehicle traveling at the aforementioned location shall respect and adhere to the signs as posted.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

COMMITTEE:	Public Services Committee
MEETING DATE:	4/9/18
REQUESTED BY:	Councilman Steve Trosclair
TOPIC:	Establishing a “4-Way Stop” at the intersection of Second St. & Rec 5 St. in Bourg.

BACKUP INFORMATION:

ATTACHED:	FORTHCOMING:	NOT NEEDED:
------------------	---------------------	--------------------

TO BE PREPARED BY:	Council Clerk
PERSON COMPLETING FORM:	Venita Chauvin
DATE:	4/4/19