
TERREBONNE PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Mr. Alidore "Al"

Marmande

Mr. Scotty Dryden

Mr. John Navy

Ms. Arlanda Williams

Mr. Gerald Michel

Ms. Christa Duplantis-

Prather

Mr. Darrin W. Guidry,

Sr.

Mr. Dirk Guidry

Mr. Steve Trosclair

Chairman

Vice-Chairman

Member

Member

Member

Member

Member

Member

Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

June 11, 2018
5:35 PM

Parish Council Meeting Room

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. **RESOLUTION:** Awarding a contract to Thompson Consulting Services, LLC for Emergency Program Management and Monitoring Services in Terrebonne Parish, authorizing the Parish President to execute the said contracts, and to provide for related matters.
2. **RESOLUTION:** Awarding two contracts – one to a Primary Contractor and another to a Secondary Contractor – for Disaster Recovery Debris Management and Removal Services in Terrebonne Parish, authorizing the Parish President to execute the two contracts, and to provide for related matters.
3. Introducing an ordinance that will establish a "4-Way Stop" at the intersection of Corpus Christi Dr. and

Summerfield Dr. and calling a public hearing on Wednesday, June 27, 2018 at 6:30 p.m.

4. RESOLUTION: Providing for the acceptance of work performed by Utility Maintenance Specialties, Inc. in accordance with the Certificate of Substantial Completion for Parish Project No. 17-ELEC-GEN-14, Houma Generating Station, DC Battery Replacement, Terrebonne Parish, Louisiana.
5. RESOLUTION: Ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the Valhi Drainage Improvements; and authorizing the execution of an agreement for these services.
6. RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BRG-12; Mayfield Bridge No. 1 Project, Terrebonne Parish, Louisiana.
7. RESOLUTION: Providing approval of Amendment No. 4 to the Engineering Agreement for Parish Project No. 14-ROAD-33, Hollywood Road Extension (Valhi Blvd to LA 182), Terrebonne Parish, Louisiana.
8. RESOLUTION: Authorizing Parish Administration to enter into a service contract with GIS Engineering, LLC for professional engineering, environmental and inspection services on an as needed basis to include, but not limited to, parish levee systems, roads, drainage and mapping.
9. RESOLUTION: Ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the Gum Street Sewer Force Main Replacement; and authorizing the execution of an agreement for these services.
10. RESOLUTION: Providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Elliot Jones Pump Station Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.
11. RESOLUTION: Providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Bayou Terrebonne Lock Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.
12. RESOLUTION: Providing for the acceptance of work performed by BET Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project 14-HMGP-26, Critical Facilities – Courthouse Annex, Terrebonne Parish, Louisiana.
13. RESOLUTION: Awarding a contract with Shockwave Electric, LLC, for the materials purchase of the diesel generators to be installed at the Houma Generating Station, project known as 17-ELECTGEN-67.
14. Adjourn

Category Number:
Item Number:



Monday, June 11, 2018

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, June 11, 2018

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE



Monday, June 11, 2018

Item Title:

Emergency Program Management and Monitoring Services

Item Summary:

RESOLUTION: Awarding a contract to Thompson Consulting Services, LLC for Emergency Program Management and Monitoring Services in Terrebonne Parish, authorizing the Parish President to execute the said contracts, and to provide for related matters.

ATTACHMENTS:

Description	Upload Date	Type
Emergency Program Management and Monitoring Services	5/25/2018	Executive Summary
Emergency Program Management and Monitoring Services	5/25/2018	Resolution
Emergency Program Management and Monitoring Services	5/25/2018	Backup Material
Emergency Program Management and Monitoring Services	5/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Thompson Consulting Services, LLC
Emergency Program Management and Monitoring Services Contract

PROJECT SUMMARY (200 WORDS OR LESS)

Agreement with Thompson Consulting Services, LLC for Emergency Disaster Recovery for Debris Monitoring and Management Services.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Provide for disaster recover debris monitoring and management in the event disaster recovery is required.

TOTAL EXPENDITURE

\$0.00*

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$0.00*

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

CG/PA
Signature

5-25-2018
Date

*This is an emergency standby contract. No cost are anticipated to be incurred unless activated in connection with a defined "Event" such as a hurricane.

OFFERED BY:

SECONDED BY:

RESOLUTION NO. 18-_____

A RESOLUTION AWARDING A CONTRACT TO THOMPSON CONSULTING SERVICES, LLC FOR EMERGENCY PROGRAM MANAGEMENT AND MONITORING SERVICES IN TERREBONNE PARISH, AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE SAID CONTRACTS, AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, the Terrebonne Parish Consolidated Government received proposals for TPCG Request for Proposals No. 18-EMGSW-17, Emergency Program Management and Monitoring Services; and

WHEREAS, the evaluating committee has evaluated all proposals and has determined that the proposal most advantageous to the Terrebonne Parish Consolidated Government was submitted by Thompson Consulting Services, LLC in the amount of \$906,360.00 for purposes of proposal evaluation and with a score of 100%; and

WHEREAS, the evaluating committee has recommended that the award for this Contract be made to Thompson Consulting Services, LLC; and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that Thompson Consulting Services, LLC be and is hereby awarded the Contract for Emergency Program Management and Monitoring Services and that the Parish President is hereby authorized to sign and to execute all documents necessary to contract with Thompson Consulting Services, LLC, in accordance with the evaluating committee recommendations, substantially similar to the attached agreement.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2018.

* * * * *

I, Venita H. Chauvin, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ Committee on _____, 2018 and subsequently ratified by the Assembled Council in Regular Session on _____, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____
TH DAY OF _____.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

#18-ENGSW-17 Monitoring Services

Base Cost Score (BCS)

Thompson

$$\text{BSC} = \frac{906,360}{906,360} \cdot 45 = 45.00$$

Rostan

$$\text{BSC} = \frac{906,360}{997,360} \cdot 45 = 40.894$$

All South

$$\text{BSC} = \frac{906,360}{1,210,560} \cdot 45 = 33.692$$

RFP: #18-EMGSW-17 Emergency Program Mgmt & Monitoring				
		Thompson Consulting	Rostan Consulting	All South Consulting
Technical	0-25	25%	20%	20%
Experience	0-30	30%	30%	30%
Cost (BCS)	0-45	45%	41%	34%
Total Score		100%	91%	84%
Committee Team Members:				
Ernest Brown, Utilities Director				
Clay Naquin, Solid Waste Administrator				
Angela Guidry, Purchasing Manager				
Sharon Celestin, Sr. Procurement Specialist				



Monday, June 11, 2018

Item Title:

Disaster Recovery Debris Management and Removal Services

Item Summary:

RESOLUTION: Awarding two contracts – one to a Primary Contractor and another to a Secondary Contractor – for Disaster Recovery Debris Management and Removal Services in Terrebonne Parish, authorizing the Parish President to execute the two contracts, and to provide for related matters.

ATTACHMENTS:

Description	Upload Date	Type
Disaster Recovery Debris Management and Removal Services	5/25/2018	Executive Summary
Disaster Recovery Debris Management and Removal Services	5/25/2018	Resolution
Disaster Recovery Debris Management and Removal Services	5/25/2018	Backup Material
Disaster Recovery Debris Management and Removal Services	5/25/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Disaster Recovery Debris Management and Removal Services Amendment

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution authorizing awarding two contracts – one to a primary contractor and another to a secondary contractor – for disaster recovery debris management and removal services in Terrebonne parish, authorizing the parish president to execute the two contracts, and to provide for related matters.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Primary contract to DRC and secondary contract to Ceres for Disaster Debris Management and Removal Services for one year.

TOTAL EXPENDITURE

\$0.00*

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$0.00*

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

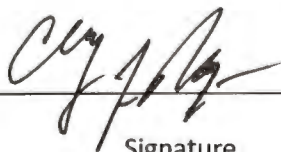
5

6

7

8

9



Signature

5-25-18

Date

*This is an emergency standby contract. No cost are anticipated to be incurred unless activated in connection with a defined "Event" such as a hurricane.

OFFERED BY:

SECONDED BY:

RESOLUTION NO. 18-_____

A RESOLUTION AWARDDING TWO CONTRACTS – ONE TO A PRIMARY CONTRACTOR AND ANOTHER TO A SECONDARY CONTRACTOR – FOR DISASTER RECOVERY DEBRIS MANAGEMENT AND REMOVAL SERVICES IN TERREBONNE PARISH, AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE TWO CONTRACTS, AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, the Terrebonne Parish Consolidated Government received proposals for TPCG Request for Proposals No. 18–EMGSW–16, Disaster Recovery Debris Management and Removal Services; and

WHEREAS, the intent of the Request for Proposals was to award contracts to two contractors, a Primary Contractor and a Secondary Contractor, with the Secondary Contractor to be mobilized following an emergency or disaster event should the Primary Contractor fail to mobilize or if TPCG determines the Primary Contractor is unable to handle the response alone; and

WHEREAS, the evaluating committee has evaluated all proposals and has determined that the proposal most advantageous to the Terrebonne Parish Consolidated Government was submitted by DRC Emergency Services, LLC at a price of \$3,873,328.50 for the purposes of evaluation, and a score of 100%; and

WHEREAS, the evaluating committee has further determined that the proposal next most advantageous to the Terrebonne Parish Consolidated Government was submitted by Ceres Environmental Services, Inc. at a price of \$5,152,021.15 for purposes of evaluation, and a score of 93%; and

WHEREAS, The evaluating committee has recommended that the award of the Primary Contract for Disaster Recovery Debris Management and Removal Services be made to DRC Emergency Services, LLC; and

WHEREAS, The evaluating committee has recommended that the award of the Secondary Contract for Disaster Recovery Debris Management and Removal Services be made to Ceres Environmental Services, Inc.; and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that DRC Emergency Services, LLC be and is hereby awarded the Primary Contract for Disaster Recovery Debris Management and Removal Services and that the Parish President is hereby authorized to sign and to execute all documents necessary to contract with DRC Emergency Services, LLC, in accordance with the evaluating committee recommendations, substantially similar to the attached agreement; and

NOW, THEREFORE BE IT FURTHER RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that Ceres Environmental Services, Inc. be and is hereby awarded the Secondary Contract for Disaster Recovery Debris Management and Removal Services and that the Parish President is hereby authorized to sign and to execute all documents necessary to contract with Ceres Environmental Services, Inc., in accordance with the evaluating committee recommendations, substantially similar to the attached agreement; and

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted on this, the ____ day of _____ 2018.

* * * * *

I, Venita H. Chauvin, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ Committee on _____, 2018 and subsequently ratified by the Assembled Council in Regular Session on _____, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____
TH____ DAY OF _____.

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Formula for BCS

Company	Projected Financial Cost	Lowest Projected Cost	FPP	Base Score Cost (BSC)
DRC	\$3,873,328.50	\$3,873,328.50	30.00	30.00
Ceres	\$5,152,021.15	\$3,873,328.50	30.00	22.55
Crowder Gulf	\$5,583,991.25	\$3,873,328.50	30.00	20.81
TFR	\$6,108,210.50	\$3,873,328.50	30.00	19.02
P&J	\$7,894,655.00	\$3,873,328.50	30.00	14.72

RFP: #18-EMGSW-16 Disaster Recovery Debris Mgmt						
& Recovery						
		DRC Emergency	Ceres Environ.	Crowder Gulf	T.F.R. Enterprise	Phillips & Jordan
Technical	0-35	35%	35%	35%	35%	35%
Experience	0-35	35%	35%	35%	35%	35%
Cost (BCS)	0-30	30%	23%	21%	19%	15%
Total Score		100%	93%	91%	89%	85%
Lawson Environmental does not have the required experience						
for this project.						
Committee Team Members:						
Ernest Brown, Utilities Director						
Clay Naquin, Solid Waste Administrator						
Angela Guidry, Purchasing Manager						
Sharon Celestin, Sr. Procurement Specialist						



Monday, June 11, 2018

Item Title:

Create 4-Way Stop, Corpus Christi & Summerfield Drives

Item Summary:

Introducing an ordinance that will establish a "4-Way Stop" at the intersection of Corpus Christi Dr. and Summerfield Dr. and calling a public hearing on Wednesday, June 27, 2018 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	5/29/2018	Ordinance
Request	5/30/2018	Backup Material

OFFERED BY: MR. DARRIN W. GUIDRY, SR.
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-87. FOUR-WAY STOP INTERSECTIONS, TO ESTABLISH A “4-WAY STOP” AT THE INTERSECTION OF CORPUS CHRISTI DRIVE AND SUMMERFIELD DRIVE; TO AUTHORIZE THE INSTALLATION OF THE REQUIRED SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne Parish, Chapter 18. Motor Vehicles and Traffic, Article IV. Operation of Vehicles, Division 2. Parish, Section 18-87. Four-way stop intersections, so as to establish a “4 Way Stop” at the intersection of Corpus Christi Drive and Summerfield Drive, as follows:

CHAPTER 18. MOTOR VEHICLES AND TRAFFIC
ARTICLE IV. OPERATION OF VEHICLES
DIVISION 2. PARISH
SECTION 18-87. FOUR-WAY STOP INTERSECTIONS

The intersection of Corpus Christi Drive and Summerfield Drive shall hereby be established as a “4 Way Stop” and the appropriate “4 Way Stop” signs shall be erected and maintained at said location. Any vehicle traveling at the aforementioned location shall respect and adhere to the signs as posted.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

Venita Chauvin

From: Darrin W. Guidry
Sent: Monday, May 21, 2018 4:45 PM
To: Venita Chauvin
Subject: 4-way stopsign

Venita,

Please place a 4-way stop sign at the intersection of Corpus Christ Dr and Summerfield Dr on the agenda for June 11.

Darrin Guidry
Councilman
Terrebonne Parish Council District 6
PO Box 2768
Houma, LA 70361
985-873-6412 (office)
985-873-6521 (fax)
985-688-6632 (cell)





Monday, June 11, 2018

Item Title:

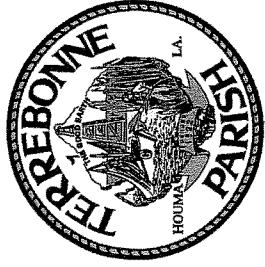
DC Battery Substantial Completion

Item Summary:

RESOLUTION: Providing for the acceptance of work performed by Utility Maintenance Specialties, Inc. in accordance with the Certificate of Substantial Completion for Parish Project No. 17-ELEC-GEN-14, Houma Generating Station, DC Battery Replacement, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
DC Battery Substantial Completion	6/1/2018	Executive Summary
DC Battery Substantial Completion	6/1/2018	Resolution
DC Battery Substantial Completion	6/1/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Acceptance of work by Utility Maintenance Specialties, Inc. of the Houma Generating Station DC Battery System, project known as 17-ELEC-GEN-14.

PROJECT SUMMARY (200 WORDS OR LESS)

Acceptance of the work completed by Utility Maintenance Specialties, Inc., for the replacement of Houma Generating Station DC Battery System.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

DC Battery Systems supplies oil to major equipment components and emergency plant lighting when an outage occurs.

TOTAL EXPENDITURE

\$198,500.00

303-802-8918-30

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1 2 3 4 5 6 7 8 9

[Signature]

5/31/18

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution providing for the acceptance of work performed by Utility Maintenance Specialties, Inc. in accordance with the Certificate of Substantial Completion for Parish Project No. 17-ELEC-GEN-14, Houma Generating Station, DC Battery Replacement, Terrebonne Parish, Louisiana.

WHEREAS, by contract dated November 8, 2017, a contract was awarded to Utility Maintenance Specialties, Inc., for the Houma Generating Station DC Battery System Replacement, project known as 17-ELEC-GEN-14, as will be seen by reference to said contract which is recorded under Entry No. 1546445 of the Records of Terrebonne Parish, and

WHEREAS, the work performed under contact has been inspected by authorized representatives of Owner, Engineers, and Contractor, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, does hereby accept the work performed in accordance with the contact and specifications in accordance with the Certificate of Substantial Completion, effective as of the date of recording this resolution, and does authorize and direct the Clerk of Court and Ex-Officio recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1546445 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clean lien period, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to make payment of retainage upon the presentation of evidence that all punch items have been completed and accepted upon the presentation of a Clear Lien Certificate

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____ 2018.

I, VENITA CHAUVIN, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Project No. 441-110-PED

May 21, 2018

Mr. Ernest Brown, Director of Utilities
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

Re: Houma Generating Station
DC Battery System Replacement
Terrebonne Parish, Louisiana

Dear Mr. Brown:

Attached is the Certificate of Substantial Completion and Resolution of Acceptance for the referenced project. Upon approval by the Terrebonne Parish Council, please return two (2) executed and recorded copies to me.

Should you have any questions or need further assistance, please do not hesitate to contact me at the office listed below.

Sincerely,

Providence Engineering and Design, LLC

Richard L. Lottinger

RLL/dbp

Attachment

CERTIFICATE OF SUBSTANTIAL COMPLETION

Houma Generating Station
DC Battery System Replacement
PROJECT Terrebonne Parish, Louisiana

DATE OF ISSUANCE May 17, 2018

OWNER Terrebonne Parish Consolidated Government

OWNER's Contract No. 17-ELEC-GEN-14

ENGINEER's Project No. 441-110-PED

CONTRACTOR Utility Maintenance Specialties, Inc.

ENGINEER Providence Engineering and Design, LLC

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

All work performed in accordance with contract plans and specifications.

To Terrebonne Parish Consolidated Government

OWNER

And To Utility Maintenance Specialties, Inc.

CONTRACTOR

The work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

April 30, 2018

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

RESPONSIBILITIES:

OWNER: Security, operation, maintenance, heat and utilities. Permanent insurance shall be obtained by the Owner before final payment if required.

CONTRACTOR: Safety and insurance until date of final payment and completion. Contractor shall maintain all insurance in accordance with the specifications.

The following documents are attached to and made a part of this Certificate:

- 1) Resolution of Acceptance
- 2) Items to be completed:
 - a. Seal conduit openings. \$ 100.00
 - b. Label batteries on as-built drawings. \$ 100.00
 - c. Furnish battery disposal tickets to Engineer. \$ 250.00

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on 5/18/, 2018

Providence Engineering and Design, LLC

ENGINEER

By: Harold P. LeRay

(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on _____, 2018

Utility Maintenance Specialties, Inc.

CONTRACTOR

By: M-D

(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 5/17, 2018

Terrebonne Parish Consolidated Government

OWNER

By: _____

(Authorized Signature)

OFFERED BY: _____
SECONDED BY: _____

RESOLUTION NO. _____

A Resolution providing for the acceptance of work performed by Utility Maintenance Specialties, Inc. in accordance with the Certificate of Substantial Completion for Parish Project No. 17-ELEC-GEN-14, Houma Generating Station, DC Battery System Replacement, Terrebonne Parish, Louisiana.

WHEREAS, by contract dated November 8, 2017 Terrebonne Parish Consolidated Government did award a contract to Utility Maintenance Specialties, Inc., for Parish Project No. 17-ELEC-GEN-14, Houma Generating Station, DC Battery System Replacement, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1546445 of the Records of Terrebonne Parish, and

WHEREAS, the work performed under the contract has been inspected by authorized representatives of Owner, Engineers and Contractor.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed in accordance with the contract and specifications in accordance with the Certificate of Substantial Completion, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1546445 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of evidence that all punch list items have been completed and accepted and upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted this ____ day of _____, 2018.

I, Theresa A. Robichaux, Clerk of the Terrebonne Parish Council, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Assembled Council in Regular Session on the ____ day of _____, 2018, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____
DAY OF _____, 2018.

THERESA A. ROBICHAUX, CLERK
TERREBONNE PARISH COUNCIL



Monday, June 11, 2018

Item Title:

Appointment for Valhi Drainage Improvements

Item Summary:

RESOLUTION: Ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the Valhi Drainage Improvements; and authorizing the execution of an agreement for these services.

ATTACHMENTS:

Description

Executive Summary

Resolution

Upload Date

6/5/2018

6/5/2018

Type

Executive Summary

Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Valhi Drainage Improvements

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint Delta Coast Consultants, LLC to provide engineering services for the Valhi Drainage Improvements project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the improvement of drainage in the Valhi Boulevard area.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9	

Jeanne P. Bray

06/05/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the **Valhi Drainage Improvements**; and authorizing the execution of an agreement for these services.

WHEREAS, Terrebonne Parish Consolidated Government is desirous of improving the drainage in the Valhi Boulevard area, and

WHEREAS, the Terrebonne Parish Consolidated Government is desirous of appointing a firm to provide professional services for the project entitled **Valhi Drainage Improvements**, and

WHEREAS, the firm of Delta Coast Consultants, LLC has been selected by Terrebonne Parish President Gordon E. Dove to provide the professional services relative to said project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby ratify the appointment of the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove for professional services for the Valhi Drainage Improvements, and

BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement with the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: 6.



Monday, June 11, 2018

Item Title:

Change Order No. 2 for Mayfield Bridge #1

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BRG-12; Mayfield Bridge No. 1 Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/5/2018	Executive Summary
Resolution	6/5/2018	Resolution
Backup Material	6/5/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
Project No. 15-BRG-12	Mayfield Bridge #1

PROJECT SUMMARY (200 WORDS OR LESS)
The work consists of replacing Mayfield Bridge No. 1.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 includes the costs to cover additional brackets to comply with Consolidated Waterworks District No. 1 requirements.

TOTAL EXPENDITURE	
Increase of \$5,355.79	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
<u>YES</u>	IF YES AMOUNT BUDGETED:
	\$605,894.59

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

Jeanne P. Bray

06/05/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BRG-12, Mayfield Bridge #1 Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated May 17, 2017 with Coastal Bridge Company, LLC, for Parish Project No. 15-BRG-12, Mayfield Bridge #1 Project, Terrebonne Parish, Louisiana, and

WHEREAS, it is necessary to cover costs associated with the installation of additional waterline brackets as required by Consolidated Waterworks District No. 1, and

WHEREAS, this change order will increase the overall contract price by Five Thousand, Three Hundred Fifty-Five Dollars and Seventy-Nine Cents (\$5,355.79) with no increase in contract time, and

WHEREAS, this Change Order No. 2 has been recommended by the Engineer, Milford & Associates, Inc, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with Coastal Bridge Company, LLC for Parish Project No. 15-BRG-12, Mayfield Bridge #1 Project, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Five Thousand, Three Hundred Fifty-Five Dollars and Seventy-Nine Cents (\$5,355.79) with no increase in contract time, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Milford & Associates, Inc.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, Venita H. Chauvin, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS
_____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

NO: 2

CHANGE ORDER
MILFORD & ASSOCIATES, INC.
DATE: May 30, 2018

OWNER'S PROJECT NO: 15-BRG-12

ENGINEERS PROJECT NO: 15-16

PROJECT: MAYFIELD BRIDGE #1

CONTRACTOR: COASTAL BRIDGE COMPANY, LLC

CONTRACT FOR: \$569,338.80

CONTRACT DATED: May 16, 2017

CONTRACT RECORDED: May 17, 2017

TO: COASTAL BRIDGE COMPANY, LLC
CONTRACTOR

YOU ARE DIRECTED TO MAKE THE CHANGES NOTED BELOW IN THE SUBJECT CONTRACT:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
OWNER

BY: _____

DATE: _____

Nature of Changes: Provide additional waterline structural support brackets and neoprene gaskets per waterworks request.

ADD ITEM X-3	Waterline Structural brackets & Gaskets	5,355.79 LS	\$5,355.79
		TOTAL	\$5,355.79

THESE CHANGES RESULT IN THE FOLLOWING ADJUSTMENT OF CONTRACT PRICE AND TIME:

CONTRACT PRICE PRIOR TO THIS CHANGE ORDER	\$	600,538.80
NET INCREASE RESULTING FROM CHANGE ORDER	\$	5,355.79
NET DECREASE RESULTING FROM CHANGE ORDER	\$	-
CURRENT CONTRACT PRICE INCLUDING CHANGE ORDER	\$	605,894.59

CONTRACT TIME PRIOR TO CHANGE ORDER	150	(WORKING DAYS)
NET INCREASE RESULTING FROM CHANGE ORDER	0	(WORKING DAYS)
NET DECREASE RESULTING FROM CHANGE ORDER	0	(WORKING DAYS)
CURRENT CONTRACT PRICE INCLUDING THIS CHANGE ORDER	150	(WORKING DAYS)

THE ABOVE CHANGES ARE APPROVED: _____
MILFORD & ASSOCIATES, INC.
ENGINEER

BY: _____



FLOYD E. MILFORD, III, P.E.

DATE: _____

6/4/10

THE ABOVE CHANGES ARE ACCEPTED: _____
COASTAL BRIDGE COMPANY, LLC
CONTRACTOR

BY: _____


KELLY C. SILLS, PRESIDENT

DATE: _____

6/4/10

Coastal Bridge Company, LLC
P.O. Box 14715
Baton Rouge, LA 70898

Project: MAYFIELD BRIDGE #1

Project No.: Parish Project No. 15-BRG-12

Modification: Added to the end of the Contract

Description: Two Extra Brackets to help Support the Waterline

Cost Summary

Contractor's Direct Cost

Labor (Raw Labor Costs)		\$1,820.00
Labor (Burden Costs)		\$932.57
Equipment (Inside/Outside Rental & Operating Costs)		\$900.00
Material (Perm. & Const. Material Costs)		\$381.50
Subcontract		\$0.00

Total Direct Cost		\$4,034.07
--------------------------	--	-------------------

Small Tools & Supplies (% of LC)	2.69% No Charge	\$0.00
Misc. Field Overhead (% of LC)	24.00%	\$436.80
Safety (\$ of LC)	0.50%	\$9.10
Construction Layout (% of LC)	10.00% No Charge	\$0.00

Subtotal		\$4,479.97
----------	--	------------

Home Office Overhead	3.50%	\$141.19
----------------------	-------	----------

Subtotal		\$4,621.16
----------	--	------------

Profit (Less Subcontract)	15.00%	\$693.17
---------------------------	--------	----------

Subtotal		\$5,314.34
----------	--	------------

Subcontract	5.00% None	\$0.00
-------------	------------	--------

Subtotal		\$5,314.34
----------	--	------------

Bond	0.78%	\$41.45
------	-------	---------

Total Cost		\$5,355.79 Lump Sum
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Category Number:
Item Number: 7.



Monday, June 11, 2018

Item Title:

Amend 04 - Hollywood Road Extension (Valhi to 182)

Item Summary:

RESOLUTION: Providing approval of Amendment No. 4 to the Engineering Agreement for Parish Project No. 14-ROAD-33, Hollywood Road Extension (Valhi Blvd to LA 182), Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/6/2018	Executive Summary
Resolution	6/6/2018	Resolution
Backup Material	6/6/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Hollywood Road Extension (Valhi Blvd to LA Hwy 182)

PROJECT SUMMARY (200 WORDS OR LESS)
To construct Hollywood Road Extension from Valhi Blvd to LA Hwy 182

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This amendment is needed to add \$13,500.00 to Basic Services and \$6,100.00 to additional services for the revision of the traffic signal plans and the design of two (2) turning lanes at the intersection of Valhi and Hollywood Road.

TOTAL EXPENDITURE		
\$19,600.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		5,159,050

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9

Jeanne P. Bray

06/06/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 4 to the Engineering Agreement for Parish Project No. **14-ROAD-33, Hollywood Road Extension (Valhi Blvd to LA 182)**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with Providence/GSE Associates, LLC dated November 10, 2014, recordation number 1467530, for the Hollywood Road Extension (Valhi Blvd to LA 182) Project identified as Parish Project 14-ROAD-33, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Terrebonne Parish Consolidated Government is desirous of constructing two (2) turn lanes and revising the traffic signal drawings for the intersection of South Hollywood Road and Valhi Boulevard, and

WHEREAS, this additional work will be need to be designed by the Engineer for this project, and

WHEREAS, the Engineer has requested an amendment to add monies to complete these revisions, and

WHEREAS, this above work will increase the basic services section of the contract by \$13,500.00 and the additional services section of the contract by an additional \$6,100.00, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 4 to the Engineering Agreement for an increase of \$13,500.00 in Basic Services and \$6,100.00 in Additional Services authorizes Parish President Gordon E. Dove to execute this Amendment No. 4 to the Engineering Agreement for the Hollywood Road Extension (Valhi Blvd to LA 182) Project, Parish Project No. 14-ROAD-33, with Providence Engineering and Design, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Providence Engineering and Design, LLC

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 4
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 4, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2018;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

PROVIDENCE ENGINEERING AND DESIGN, LLC, represented herein by Clay Breaud, duly authorized Company Manager (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ENGINEERING AGREEMENT dated November 10, 2014, for professional engineering services between the OWNER and ENGINEER.

WITNESSED:

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering contract dated November 10, 2014, to the entitled **Hollywood Road Extension (Valhi Blvd to LA 182)**, identified as **Parish Project No. 14-ROAD-33**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS the Terrebonne Parish Consolidated Government is desirous of constructing two (2) turn lanes and revising the traffic signal drawings for the intersection of South Hollywood Road and Valhi Boulevard, and

WHEREAS, this additional work will be need to be designed by the Engineer for this project, and

WHEREAS, the Engineer has requested an amendment to add monies to complete these revisions, and

WHEREAS, this above work will increase the basic services section of the contract by \$13,500.00 and the additional services section of the contract by an additional \$6,100.00, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Amend Section 5, Paragraph 5.1.1, to read as follows:

5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") as follows:

Lump Sum \$320,700.00

Amend Section 5, Paragraph 5.1.2.1, to read as follows:

5.1.2.1 General. For Additional Services and Reimbursable Expenses rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (Except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", "Current Rate Schedule - 2010". At this time the following additional services are anticipated and Estimated Costs shown below are recommended for budgetary considerations.

<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>CURRENT LIMIT</u>	<u>INCREASE/ DECREASE</u>	<u>NEW LIMIT</u>
2.1.1	Topographic Survey & Elevation Survey	\$ 36,500.00	\$ 3,400.00	\$ 39,900.00
2.1.12	ROW Plats & Abstract	\$ 5,000.00	\$ 0.00	\$ 5,000.00
2.1.12	Coordinate Appraisals & Acquisitions	\$ 5,000.00	\$ 0.00	\$ 5,000.00
2.1.12	Utility & Pipeline Coordination	\$ 2,000.00	\$ 0.00	\$ 2,000.00
2.1.12	Permits	\$ 4,000.00	\$ 0.00	\$ 4,000.00
2.1.12	Wetland Determination	\$ 8,000.00	\$ 0.00	\$ 8,000.00
2.1.12	Geotechnical Investigation & Coordination	\$ 19,000.00	\$ 0.00	\$ 19,000.00
2.1.12	Record Drawings	\$ 5,200.00	\$ 500.00	\$ 5,700.00
2.1.17	Hydrologic Modification Impact Analysis (HMIA)	\$ 9,000.00	\$ 0.00	\$ 9,000.00
2.1.17	Transportation Needs, Alternatives, And Justification	<u>\$ 8,850.00</u>	<u>\$ 0.00</u>	<u>\$ 8,850.00</u>
		\$102,550.00	\$ 3,900.00	\$ 106,450.00

Section 5, Paragraph 5.1.2.2, reads as follows:

5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved by ENGINEER, but shall be paid directly by OWNER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: **Geotechnical \$4,312.50**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.2.4 Resident Project Services. For resident services during construction furnished under Paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$105,300.00**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services with a Limitation of Cost of **\$19,200.00**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.3, and 5.1.4, shall have a combined Limitations of Cost in the amount of **\$230,950.00**, which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this day of _____, 2018.

OWNER:
TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

BY: _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated
Government

ENGINEER
PROVIDENCE ENGINEERING
AND DESIGN, LLC

BY: _____
Clay Breaud
Company Manager

WITNESSES:

WITNESSES:



Project No. 441-094-PED

May 28, 2018

Ms. Jeanne Bray, Capital Projects Administrator
Engineering Department
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

Re: **Additional Turn Lanes & Traffic Signal
Revisions**

Parish Project No. 14-ROAD-33
S. Hollywood Road & Valhi Blvd.
Terrebonne Parish, Louisiana

Dear Ms. Bray:

We have completed a preliminary investigation and probable project budget to add two turn lanes and the traffic signal revisions to the current contract for the ongoing work on South Hollywood Road Extension.

South Hollywood Road Extension at Valhi Boulevard:

A. Estimated Construction Cost (Turn Lanes)	\$ 78,930.00
B. Estimated Construction Cost (Traffic Signal Revisions)	\$ 8,000.00
C. Design, Bidding and Construction Administration	
1. Turn Lanes	\$ 9,000.00
2. Traffic Signal Revisions	\$ 4,500.00
D. Topographic Survey	\$ 3,400.00
E. Record Drawings	\$ 500.00
F. Project Representation	\$ 1,800.00
G. Reimbursable Expenses	<u>\$ 400.00</u>

Total Probable Project Budget \$ 106,530.00

Ms. Jeanne Bray, Capital Projects Administrator
Engineering Department
Terrebonne Parish Consolidated Government
May 28, 2018
Page 2

If the budgets above are acceptable and administration wishes to move forward with this work, please prepare the necessary amendment to the contract. If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,

Providence Engineering and Design, LLC



Bryan M. Breaud, P.E.
Project Manager

BMB/MBC/dbp

Enclosures

ecc: Mr. Mike C. Toups, Parish Manager - TPCG
Mr. David Rome, Public Works Director - TPCG
Ms. Nia Picou-Bowens, E.I., Engineering Department - TPCG
Ms. Joan Schexnayder, P.E, Engineering Department - TPCG

ESTIMATED CONSTRUCTION COST FOR TURN LANES

Parish Project No. 14-ROAD-33
Hollywood Road Extension
Valhi Blvd. to La. Hwy. 182
Terrebonne Parish, Louisiana
May 25, 2018

CONSTRUCTION COST ESTIMATE

Eastbound Turn Lane

Item No.	Description	Est. Qty.	Unit	Unit Cost	Subtotal
202-02-c	Removal of Portland Cement Concrete Pavement	35	S.Y.	\$ 11.00	\$ 385.00
203-06-a	Excavation and Linear Grading	0.25	Sta.	\$ 1,800.00	\$ 450.00
302-02	Class II Base Course (12" Thick) (Limestone) (Including Geotextile Fabric)	240	S.Y.	\$ 22.50	\$ 5,400.00
601-01-d	Portland Cement Concrete Pavement (8" Thick)	240	S.Y.	\$ 60.00	\$ 14,400.00
713-01	Temporary Signs and Barricades	1	L.S.	\$ 2,000.00	\$ 2,000.00
732-04	Plastic Pavement Legends and Symbols (Arrows and Stop Bar)	1	L.S.	\$ 1,000.00	\$ 1,000.00
740-01	Construction Layout	1	L.S.	\$ 1,000.00	\$ 1,000.00
S-002	Drilled Dowel Bars	100	Each	\$ 28.00	\$ 2,800.00

Eastbound Construction Estimate \$ 27,435.00

Westbound Turn Lane

Item No.	Description	Est. Qty.	Unit	Unit Cost	Subtotal
202-02-c	Removal of Portland Cement Concrete Pavement	30	S.Y.	\$ 11.00	\$ 330.00
203-06-a	Excavation and Linear Grading	0.3	Sta.	\$ 1,800.00	\$ 540.00
302-02	Class II Base Course (12" Thick) (Limestone) (Including Geotextile Fabric)	320	S.Y.	\$ 22.50	\$ 7,200.00
601-01-d	Portland Cement Concrete Pavement (8" Thick)	320	S.Y.	\$ 60.00	\$ 19,200.00
701-03-o	Storm Drain Pipe (48" Dia.) (RCP)	100	L.Ft.	\$ 115.00	\$ 11,500.00
702-02	Manhole (R-CB-11)	1	Each	\$ 3,800.00	\$ 3,800.00
713-01	Temporary Signs and Barricades	1	L.S.	\$ 2,000.00	\$ 2,000.00
723-02	Compacted Granular Material (VM) (Sub-Base Drain Pipe Backfill)	125	C.Y.	\$ 17.00	\$ 2,125.00
732-04	Plastic Pavement Legends and Symbols (Arrows and Stop Bar)	1	L.S.	\$ 1,000.00	\$ 1,000.00
740-01	Construction Layout	1	L.S.	\$ 1,000.00	\$ 1,000.00
S-002	Drilled Dowel Bars	100	Each	\$ 28.00	\$ 2,800.00

Westbound Construction Estimate \$ 51,495.00



ITS REGIONAL, LLC.

TECHNOLOGY
INNOVATION
DESIGN



Traffic & Transportation Engineering / Civil / Planning / Surveying

May 24, 2018

Mr. Bryan M. Breaud, P.E.
Civil Engineer
Providence/GSE Associates, LLC
991 Grand Caillou Road
Houma, LA 70363-5705

**Re: Professional Traffic Engineering Service
Additional Signalization for
S. Hollywood Rd. Extension at Valhi Blvd. Intersection
Houma, Louisiana
ITS Regional, LLC Proposal No. 058-17-1058R**

Dear Mr. Breaud:

As requested ITS Regional, LLC (ITS) is pleased to submit this revised letter proposal to provide additional Professional Traffic Engineering Services for the above referenced project.

ITS will update the prepared signal drawings for the addition of east and westbound turning lanes at S. Hollywood Rd. Extension at Valhi Blvd. intersection. We will add or modify the mast arm placing, traffic signal head configurations. The revised plans will include a new traffic signal sequence chart, loop assignment chart, wiring diagram, traffic signal phasing and timing chart.

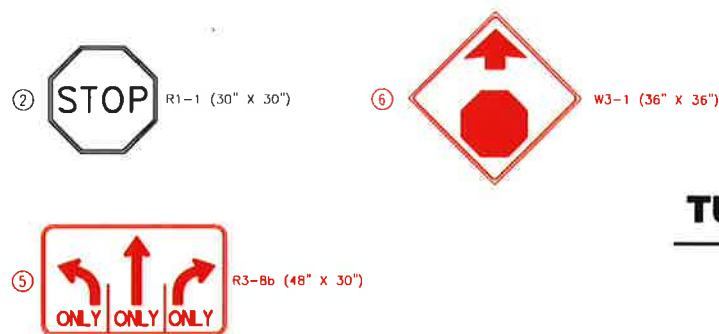
Our proposed lump sum fee to revise the drawings is \$4,500.00

Additional Estimated Construction Cost \$8,000.00

Should you have questions, or require additional information, please call us.

ITS Regional, LLC

P. Carmelo Gutierrez, P.E., PTOE
Owner / Manager



NOTE: 1.) ALL STRIPING AND SIGNAGE SHALL CONFORM TO STD. PLAN PM-01 & THE LATEST EDITION OF THE MUTCD.
2.) NO PASSING ZONES SHALL BE LAID OUT BY STRIPING CONTRACTOR AND APPROVED BY ENGINEER.

JOB SHEET NO	HOLLYWOOD ROAD EXTENSION VALHI BOULEVARD TO LA. HWY. 182 STRIPING AND SIGNAGE PLAN Terrebonne Parish Consolidated Government Terrebonne Parish, Louisiana	DESIGNED BY:	DATE:	PROVIDENCE ENGINEERING AND DESIGN, LLC 931 Grant Center Rd Suite 100 (504) 374-4385 1301 Main St LA 70802 (504) 384-7420 2200 Magazine Memorial Blvd. Suite 100 (504) 454-1710 ENGINEERS • ARCHITECTS • PLANNERS • SURVEYORS	PRELIMINARY - FOR PERMIT PURPOSES ONLY BRYAN M. BREAUD, P.E. LICENSE NO. 38472	ADD FILE NAME: turnpines.dwg
		B.M.B.	OCT. 14, 2016			
		DRAWN BY:	SCALE:			
		D.P.M.	1"=50'			
		CHECKED BY:	PLOT SCALE:			
		B.M.B.	1:1			
			JOB NO			
			441-094-GSE			



Monday, June 11, 2018

Item Title:

Professional Engineering, Environmental, and Inspection Services

Item Summary:

RESOLUTION: Authorizing Parish Administration to enter into a service contract with GIS Engineering, LLC for professional engineering, environmental and inspection services on an as needed basis to include, but not limited to, parish levee systems, roads, drainage and mapping.

ATTACHMENTS:

Description	Upload Date	Type
Professional Services	6/6/2018	Executive Summary
Professional Services	6/6/2018	Resolution
Professional Services	6/6/2018	Backup Material
Professional Services	6/6/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Professional engineering, environmental and inspection services.

PROJECT SUMMARY (200 WORDS OR LESS)

Provide professional engineering, environmental, and inspection services on an as need basis to include, but not limited to, parish levee systems, roads, drainage and mapping.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Economic savings to the residents of Terrebonne Parish.

TOTAL EXPENDITURE

Not to exceed \$150,000

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

\$685,8855

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing Manager

Signature

06/06/2018

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing professional engineering, environmental and inspection services on an as need basis to include, but not limited to, parish levee systems, roads, drainage and mapping, and

WHEREAS, GIS Engineering, LLC will provide professional engineering, environmental and inspection services on an as need basis to include, but not limited to, parish levee systems, roads, drainage and mapping, and

WHEREAS, GIS Engineering, LLC has offered to provide these professional services on a Time and Materials basis, for an amount not to exceed One Hundred and Fifty Thousand Dollars (\$150,000.00) unless specifically amended by TPCG in writing, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional engineering, environmental and inspection services from GIS Engineering, LLC be, and is hereby approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted this _____ day of _____ 2018



June 5, 2018

Terrebonne Parish Consolidated Government
Public Works Office
1860 Grand Caillou Road
Houma, Louisiana 70363

Attention: Mr. Mike Toups, Parish Manager
Subject: Proposal for Professional Engineering Services
Reference: General Engineering and Consulting Services Contract Proposal

Mr. Toups:

GIS Engineering, LLC (GIS) is pleased to submit this proposal to provide Professional Engineering Services to the Terrebonne Parish Consolidated Government (TPCG) on an as needed basis as directed by the Terrebonne Parish Consolidated Government (TPCG) or its designee.

PROPOSED COST

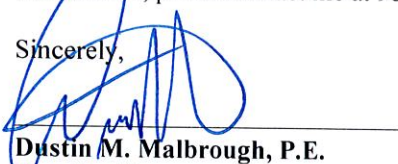
GIS proposes to provide these professional services on a **Time & Material** basis, for an amount **NOT TO EXCEED \$150,000.00**, unless specifically amended in writing by TPCG. These services will be provided on an as needed basis at the direction of the TPCG or its designee.

CONTRACT AND TERMS

By submitting this proposal, GIS affirms that we are willing to perform the requested services and, subject to mutually agreeable terms and conditions, will enter into a contract with the Terrebonne Parish Consolidated Government. See **Attachment 1** for a draft version of an Owner/Engineer contract for these professional services.

We appreciate the opportunity to continue providing our services to you. If you have any questions or require any additional information, please contact me at 985-219-1000.

Sincerely,



Dustin M. Malbrough, P.E.

Vice President

Coastal Design & Infrastructure Division
GIS Engineering, LLC

Attachments (1)

AGREEMENT

BETWEEN

TERREBONNE PARISH CONSOLIDATED GOVERNMENT (OWNER)

AND

GIS ENGINEERING, LLC (ENGINEER)



FOR

PROFESSIONAL SERVICES

Prepared By

GIS ENGINEERING, LLC

Planning – Environmental - Engineering – Design

TPCG GENERAL ENGINEERING & CONSULTING SERVICES

GIS Engineering's Project No. 39130-1114



SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between

Terrebonne Parish Consolidated Government (TPCG) (“Owner”)

and

GIS Engineering, LLC (GIS) (“Engineer”).

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

TPCG General Engineering & Consulting Services (“Project”).

Engineer's services under this Agreement are identified in a Scope of Services attached as Exhibit A hereto.

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services and cost as set forth in Exhibit B herein.
- B. Engineer shall complete its services within a reasonable time or within the specific time period agreed to in writing by the Parties.
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not exceeding ____ months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of

receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension. Payments will be credited first to interest and then to principal.

3.01 *Termination*

A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
- b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- #### B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.

- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition) unless the parties agree otherwise.
- G. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the documents and subject to the following limitations: (1) Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability

for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.

- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:

By: _____

Title: _____

Date Signed: _____

Address for giving notices:

ENGINEER:

By: _____

Title: _____

Date Signed: _____

Engineer License or Firm's Certificate

Number: EF. 0005905

State of: Louisiana

Address for giving notices:

Dustin Malbrough
197 Elysian Drive
Houma, LA 70363

EXHIBIT A

Scope of Services

Engineer shall provide the following scope of services for the project:

- Professional Engineering & Consulting Services on an AS-NEEDED basis at the direction of the Owner and/or the Owner's designee.

EXHIBIT B

Engineer's Standard Hourly Rates

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Exhibit B and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The total compensation for services shall have a NOT TO EXCEED limit of **\$150,000.00.**

B. *Schedule of Hourly Rates:*

Hourly rates for services performed on or after the Effective Date are:

Category	Personnel Description	Bill Rate
I	Receptionist	55
	Student-Intern	
II	Administrative Assistant I	65
	CADD Tech I	
	Engineering Technician I	
	Resident Project Representative I	
III	Administrative Assistant II	75
	CADD Technician II	
	Engineering Technician II	
	Resident Project Representative II	
IV	Administrative Assistant III	85
	Engineering Technician III	
	Resident Project Representative III	
	Designer I	
	Environmental Scientist I	
V	Engineer I (E.I.)	100
	Engineering Technician IV	
	Designer II	
	Environmental Scientist II	
	Engineer II (E.I.)	

VI	Designer III	115
	Environmental Scientist III	
	Construction Manager I	
	Associate Project Manager I	
	Land Surveyor I Engineer II (P.E.)	
VII	Construction Manager II	135
	Survey Crew (2-Man)	
	Associate Project Manager II	
	Engineer III (P.E.)	
VIII	Environmental Scientist IV	150
	Land Surveyor II	
	Project Manager I	
	Engineer IV (P.E.)	
IX	UAV Crew (2-Man)	165
X	Environmental Scientist V	175
	Sr. Construction Manager	
	Land Surveyor III	
	Project Manager II	
	Client Program Manager I Engineer V (P.E.)	
XI	Survey Crew (3-Man)	195
	Client Program Manager II	
	Director	
XII	Sr. Scientist (PhD)	215
	Sr. Director (P.E.)	
	Principal - Sr. Engineer (P.E.)	
XIII	UAV Crew (3-Man)	218
XIV	Principal - Sr. Consultant	250

C. Terms and Conditions:

1. Personnel Charges
 - a. Personnel time charges for technical, management, and direct project control, clerical and administrative activities will be invoiced according to the applicable Category Rate.
 - b. All time is rounded to the nearest quarter hour.

- c. The Category Rate Schedule is revised periodically; GIS will provide written notice of a revision within thirty (30) days of the effective date.
- d. All field labor and equipment are subject to a four (4) hour minimum and are charged portal-to-portal of GIS's facility.
- e. GIS' Temporary (contract) personnel may be charged at the applicable Category Rate.
- f. Personnel time charges for travel are invoiced at the applicable Category Rate at the actual time incurred.

2. Premium Charges

- a. The Category Rate Schedule applies for all hours worked by exempt (salaried) personnel.
- b. Overtime, Weekends, & Holidays - Hours worked in excess of daily or weekly standards and/or weekends and holidays by non-exempt and hourly personnel may be subject to a contract specific premium.
- c. Emergency Responses - Non-exempt and hourly personnel may be subject to a contract specific Category Rate premium.
- d. Expert Testimony - Testimony about the nature or extent of GIS' services, preparation thereof, and/or stand-by time are subject to a contract specific Category Rate premium.

3. Travel and Living Expenses

- a. Travel expenses for transportation (including mileage reimbursement) and lodging expenses will be charged at cost plus 15%.
- b. Meals and incidental expenses will be charged at a pre-determined daily rate (based on location) plus 15%.
- c. Long-term, on-site project personnel are permitted to return home every three (3) weeks. These travel expenses will be invoiced at cost plus 15%.

4. Other Charges

- a. Charges for equipment will be invoiced in accordance with GIS' Equipment rates.
- b. Client shall be responsible for payment (without deduction or offset from the total contract amount) of any and all sales, use, value added, gross receipts, franchise and like taxes, and tariffs and duties, and all disposal fees and taxes, levied against GIS or its employees by any governing or taxing authority.

5. Reimbursable Expenses

- a. All project related expenses including materials, purchased equipment, subcontractor costs, fees, duties, deposits, tolls, weight certificates, special permits, and associated federal, state, county/parish, city taxes, or surcharges and other costs incurred specifically for the project will be invoiced at costs plus 15%.

6. Invoicing and Terms of Payment

- a. Invoices may be submitted as frequently as biweekly, on any project where total billings are expected to exceed \$1,000,000 or monthly billings are expected to exceed \$250,000, progress billings may be submitted as frequently as weekly.
- b. Payment for services is due upon receipt of invoice.
- b. A service charge equal to 1.5% per month or the maximum lawful rate, whichever is less, may be charged on all account balances past due.

Reimbursable Expenses Schedule

Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

SURVEYING MATERIALS & EXPENSES

1"x1"x48"	\$ 2.00/ea
Cane Poles	\$ 3.50/ea
Flagging	\$ 1.75/roll
Iron Rod Control Point	\$ 3.35/ea
Meals and Lodging	\$ at cost
Computer Time (Software Charge)	\$ 18.00/hour

OTHER EQUIPMENT & EXPENSES

ATV	\$ 50.00/day
UTV	\$ 100.00/day
Digital Camera	\$ 20.00/day
Video Camera	\$ 30.00/day
Vehicle (0-240 miles)	\$ 70.00/day
Vehicle (240+ miles)	\$ at Federal Rate/mile
Survey Vehicle	\$15.00/hr
Metal Detectors (Pipe Locator)	\$ 35.00/day
Interior/Exterior Rotary Laser Level	\$ 75.00/day
Radio	\$ 25.00/day
Fathometer	\$ 275.00/day
Distance Meter	\$ 125.00/day
Distance Meter (Total Station)	\$ 175.00/day
Digital Flow Meter	\$ 50.00/day
Handheld GPS	\$ 30.00/day
Nav-Beacon (GPS)	\$ 150.00/day
Drone	\$ 150.00/day
RTK (GPS)	\$ 500.00/day
Hypack Data Collection and Navigation System	\$ 300.00/day
Hydrographic (GPS)	\$ 500.00/day
Pirogue/Pond Hopper	\$ 30.00/day
16' – Boat w/ 50/hp	\$ 250.00/day
22' – Boat w/ 200/hp	\$ 400.00/day
24' – Boat w/ twin 150/hp	\$ 600.00/day



Monday, June 11, 2018

Item Title:

Appointing Delta Coast Consultants for Gum Street Sewer Force Main Replacement

Item Summary:

RESOLUTION: Ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the Gum Street Sewer Force Main Replacement; and authorizing the execution of an agreement for these services.

ATTACHMENTS:

Description

Executive Summary

Resolution

Upload Date

6/6/2018

6/6/2018

Type

Executive Summary

Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Gum Street Sewer Force Main Replacement Parish Project # 18-SEW-41

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint Delta Coast Consultants, LLC to provide engineering services for the Gum Street Sewer Force Main Replacement project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the replacement of the Gum Street Sewer force main.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u> NO YES	IF YES AMOUNT BUDGETED: \$250,000.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	<u>3</u>	4	<u>5</u>	6	7	8	9

Gregory E. Bush

6/6/18

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution ratifying the appointment of the firm of Delta Coast Consultants, LLC to provide professional services for the **Gum Street Sewer Force Main Replacement**; and authorizing the execution of an agreement for these services.

WHEREAS, Terrebonne Parish Consolidated Government is desirous of replacing the Gum Street Sewer Force Main due to the deteriorated condition, and

WHEREAS, the Terrebonne Parish Consolidated Government is desirous of appointing a firm to provide professional services for the project entitled Gum Street Sewer Force Main Replacement, and

WHEREAS, the firm of Delta Coast Consultants, LLC has been selected by Terrebonne Parish President Gordon E. Dove to provide the professional services relative to said project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby ratify the appointment of the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove for professional services for Gum Street Sewer Force Main Replacement, and

BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an agreement with the firm of Delta Coast Consultants, LLC by Terrebonne Parish President Gordon E. Dove.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL



Monday, June 11, 2018

Item Title:

Engineer Appointment - Elliot Jones PS

Item Summary:

RESOLUTION: Providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Elliot Jones Pump Station Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/7/2018	Executive Summary
Resolution	6/7/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Elliot Jones Pump Station Project

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint GIS Coastal Design & Engineering to provide engineering and permitting services for the Elliot Jones Pump Station Project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the Elliot Jones Pump Station Project.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	<u>2</u>	3	4	5	6	7	8	9

Jeanne P. Bray

06/05/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Elliot Jones Pump Station Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.

WHEREAS, Terrebonne Parish is desirous of constructing the Elliot Jones Pump Station Project, and

WHEREAS, the Terrebonne Parish Consolidated Government would like to proceed with the design of this project, and

WHEREAS, Parish President Gordon E. Dove has recommended that the firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for this project, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President Gordon E. Dove be ratified and that the engineering firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for the Elliot Jones Project and that Parish President Gordon E. Dove be authorized to execute any and all documents with said firm for this project.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL



Monday, June 11, 2018

Item Title:

Engineer Appointment - Bayou Terrebonne Lock

Item Summary:

RESOLUTION: Providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Bayou Terrebonne Lock Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/7/2018	Executive Summary
Resolution	6/7/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Bayou Terrebonne Lock

PROJECT SUMMARY (200 WORDS OR LESS)
To appoint GIS Coastal Design & Engineering to provide engineering services for the Bayou Terrebonne Lock Project.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this appointment is to provide engineering services for the Bayou Terrebonne Lock Project.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	<u>2</u>	3	4	5	6	7	8	9

Jeanne P. Bray

06/05/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Bayou Terrebonne Lock Project, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.

WHEREAS, Terrebonne Parish is desirous of constructing the Bayou Terrebonne Lock Project, and

WHEREAS, the Terrebonne Parish Consolidated Government would like to proceed with design of this project, and

WHEREAS, Parish President Gordon E. Dove has recommended that the firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for this project, and

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President Gordon E. Dove be ratified and that the engineering firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for the Bayou Terrebonne Lock Project and that Parish President Gordon E. Dove be authorized to execute any and all documents with said firm for this project.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2018.

* * * * *

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL



Monday, June 11, 2018

Item Title:

Substantial Completion - Courthouse Annex Wind Hardening

Item Summary:

RESOLUTION: Providing for the acceptance of work performed by BET Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project 14-HMGP-26, Critical Facilities – Courthouse Annex, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/7/2018	Executive Summary
Resolution	6/7/2018	Resolution
Backup Material	6/7/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
14-HMGP-26	Critical Facilities Hardening – Courthouse Annex

PROJECT SUMMARY (200 WORDS OR LESS)
Hardening of the Courthouse Annex

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This certificate of Substantial Completion applies to all Work that has been inspected and that the work is substantially completed in accordance with the Contract Documents

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$496,683.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

06/05/2018

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing for the acceptance of work performed by BET Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project 14-HMGP-26, Critical Facilities – Courthouse Annex, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated September 12, 2017 with BET Construction, Inc., for Parish Project 14-HMGP-26, Critical Facilities – Courthouse Annex, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1542595 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Providence Engineering and Design, LLC, recommends the acceptance of the substantial completion, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1542595 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Architect, Providence Engineering and Design, LLC and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted on this _____ day of _____, 2018.

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY _____, 2018.

VENITA H. CHAUVIN, CLERK
TERREBONNE PARISH COUNCIL



Project No. 441-051-PED

May 24, 2018

Ms. Nia Picou-Bowens, E.I.
Engineering Department
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

Re: Parish Project No. 14-HMGP-26
Wind Hardening of Terrebonne Parish Critical
Facilities, Courthouse and Courthouse Annex
Terrebonne Parish, Louisiana

Dear Ms. Picou-Bowens:

Transmitted herewith are four (4) copies of the Certificate of Substantial Completion which have been signed by the Engineer and the Contractor for your review and approval. Upon approval, kindly have each certificate signed and dated on behalf of the Owner in the spaces provided. After execution, please return two executed and recorded copies to me.

Should you have any questions or require additional information, please do not hesitate to contact me at the office listed below.

Sincerely,

Providence Engineering and Design, LLC



Richard L. Lottinger

RLL/dbp

Attachment

ecc: BET Construction, Inc.

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT Wind Hardening of Terrebonne Parish Critical Facilities
Courthouse and Courthouse Annex
Terrebonne Parish, Louisiana

DATE OF ISSUANCE May 22, 2018

OWNER Terrebonne Parish Consolidated Government

OWNER's Contract No. 14-HMGP-26 ENGINEER's Project No. 441-051-PED

CONTRACTOR BET Construction, Inc. ENGINEER Providence Engineering and Design, LLC

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

All work performed in accordance with contract plans and specifications.

To Terrebonne Parish Consolidated Government
OWNER

And To BET Construction, Inc.
CONTRACTOR

The work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

MAY 17, 2018
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

RESPONSIBILITIES:

OWNER: Security, operation, maintenance, heat and utilities. Permanent insurance shall be obtained by the Owner before final payment if required.

CONTRACTOR: Safety and insurance until date of final payment and completion. Contractor shall maintain all insurance in accordance with the specifications.

The following documents are attached to and made a part of this Certificate:

Resolution of Acceptance.

List of Items to be Completed (see attached)

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on May 22, 2018

Providence Engineering and Design, LLC

ENGINEER

By: 

(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on _____, 2018

BET Construction, Inc.

CONTRACTOR

By: 

(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on _____, 2018

Terrebonne Parish Consolidated Government

OWNER

By: _____

Gordon E. Dove, Parish President

**PARISH PROJECT NO. 14-HMGP-26
WIND HARDENING AND FLOODPROOFING
TERREBONNE PARISH COURTHOUSE ANNEX
TERREBONNE PARISH, LOUISIANA**

May 22, 2018

2:00 p.m.

<u>Name</u>	<u>Representing</u>	<u>Phone Number & Email</u>
<u>JOHN LYONS</u>	<u>PROVIDENCE</u>	(#) <u>258-7148</u> (e) <u>john.lyons@providenceeq.com</u>
<u>CLAY BREAUD</u>	<u>PROVIDENCE</u>	(#) <u>985-876-6380</u> (e) <u>CLAYBREAUD@PROVIDENCEEQ.COM</u>
<u>David Drury</u>	<u>TPCG</u>	(#) <u>985-860-1460</u> (e) <u>d.drury@tpcg.org</u>
<u>Nia PICOV-BOWENS</u>	<u>TPCG</u>	(#) <u>985-873-6720</u> (e) <u>npicov@tpcg.org</u>
<u>Tommy DAIGLE</u>	<u>TPCG</u>	(#) _____ (e) _____
_____	_____	(#) _____ (e) _____
_____	_____	(#) _____ (e) _____
_____	_____	(#) _____ (e) _____

SUBSTANTIAL COMPLETION PUNCH LIST

PARISH PROJECT NO. 14-HMGP-26 WIND HARDENING AND FLOODPROOFING TERREBONNE PARISH COURTHOUSE ANNEX TERREBONNE PARISH, LOUISIANA

May 22, 2018

Attendance:

Punch List:

- | | |
|--|-------------------|
| 1) Flood-proofing: The guides (for the flood-proofing planks located at the top of the ramp exiting the basement on Church Street) <u>are not plumb</u> . Contractor shall photograph them, contact the flood-proofing system provider, send them the photos and ask if this condition is acceptable or not and forward their response to Providence. Contractor shall make any corrections necessary. | \$500.00 |
| 2) All glass storefront doors have unacceptable conditions. Contractor shall inspect each door and make all necessary adjustments. Unacceptable conditions include: doors not closing completely, doors rubbing on thresholds and, warped thresholds, doors have "play" when in the closed position, insufficient sealant under thresholds, existing concrete floor at some thresholds have small pieces of concrete chipped out that need to be repaired. | \$5,000.00 |
| 3) Windows on elevated walkway have gaps between the screen frames and the existing window frames in several locations. Several screws were found that do not bring the new "wind" screen into full contact with the existing window frame. Make corrections as needed. | \$1,000.00 |
| 4) Window screens on the roof: Remove red plastic material left on several screws, install screws in all holes of the new "wind" screens (several are missing). | \$200.00 |
| 5) Provide photographs of work performed. | \$400.00 |
| Total: | <u>\$7,100.00</u> |



Monday, June 11, 2018

Item Title:

Shockwave Electric - HGS Black Start Generator

Item Summary:

RESOLUTION: Awarding a contract with Shockwave Electric, LLC, for the materials purchase of the diesel generators to be installed at the Houma Generating Station, project known as 17-ELECTGEN-67.

ATTACHMENTS:

Description	Upload Date	Type
Shockwave Electric - HGS Black Start Generator	6/8/2018	Executive Summary
Shockwave Electric - HGS Black Start Generator	6/8/2018	Resolution
Shockwave Electric - HGS Black Start Generator	6/8/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Houma Generation Station Diesel Generators Materials Purchase, project known as 17-ELECTGEN-67.

PROJECT SUMMARY (200 WORDS OR LESS)
Purchase of materials needed for the for the diesel generators connection to the Houma Generation Station.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Will assist with the installation and design connection of the diesel generators. The diesel generators will provide service to start Houma Generation Station in case of all power loss.

TOTAL EXPENDITURE	
\$116,088.00	
303-802-8918-01	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECT READY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

6/8/18

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution awarding a contract with Shockwave Electric, LLC, for the materials purchase of the diesel generators to be installed at the Houma Generating Station, project known as 17-ELECTGEN-67.

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) Purchasing Division solicited bids for Houma Generating Station Diesel Generator Materials Purchase on May 23, 2018 and May 30, 2018, and

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) Purchasing Division has reviewed the bid submitted and recommends the bid of Shockwave Electric, LLC as the only bid offered, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that a contract with Shockwave Electric, LLC for the Houma Generating Station Diesel Generator Materials Purchase be, and is hereby, approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____ 2018.

I, VENITA CHAUVIN, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2018.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



P.O. BOX 6097
HOUMA, LOUISIANA 70361
868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

INVITATION TO BIDDERS

Electronic bids will be received on **Thursday June 7, 2018** by the Terrebonne Parish Consolidated Government (TPCG) Purchasing Division submitted through Central Auction House (CAH). Bid submittals will be accepted until 2:00 P.M. CST at which time bids will be retrieved from the CAH site and read aloud in the TPCG Purchasing Division Conference Room at 301 Plant Road Houma, LA 70363.

Bid documents are posted on <http://www.centralauctionhouse.com/rfp.php?cid=65>. To view, download, receive bid notices by e-mail and submit a bid, you must register with CAH. For information about the electronic submittal process and registration fees, contact Ted Fleming with CAH at (225)810-4814.

Bid 17-ELECTGEN- 67 Power Plant Black Start Generator Materials Purchase

Specifications and bid documents are on file at the City of Houma Service Complex, Purchasing Division, 301 Plant Road, in Houma, Louisiana and posted on the Terrebonne Parish web site at http://www.tpcg.org/index.php?f=purchasing&p=bid_opportunities. Documents may be obtained for review by prospective bidders in the aforementioned manner; however, vendors/contractors must submit their bids electronically through CAH.

Please contact Tommy LeCompte, Electric Distribution Superintendent at 985-873-6762 with regard to the specifications or Gina Bergeron, Procurement Specialist, III at 985-580-7272 with regard to any clarifications or information about bid submittal requirements.

The Terrebonne Parish Consolidated Government (TPCG) reserves the right to reject any and all bids in accordance with Louisiana State Bid Law.

/s/ Gordon E. Dove

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Publish: May 23rd & 30th, 2018
To Courier: May 18, 2018

OFFICIAL BID FORM
SECTION "A"
(Must be completed and uploaded as an attachment with bid)

Bid 17-ELECTGEN- 67 Power Plant Black Start Generator Materials Purchase

The bid will be awarded to the lowest responsive and responsible bidder on all items combined

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) bidder proposes to provide all materials as required in strict accordance with the Bidding Documents prepared by: TPCG Purchasing Division and dated May 2018

NAME OF BIDDER: Shockwave ELECTRIC LLC

ADDRESS OF BIDDER: 503 S. HOLLYWOOD ROAD
HOUMA, LA 70360

NAME OF AUTHORIZED SIGNATORY BIDDER: (Printed or Typed) Jamey J. Hebert

SIGNATURE OF AUTHORIZED SIGNATORY BIDDER ** Jamey J. Hebert

TITLE OF AUTHORIZED SIGNATORY BIDDER: Owner

DATE: 6-7-18

** Signature Authorization. (Required By ALL Bidders) Written evidence of the person signing the bid
SHALL be submitted at the time of bidding, in accordance with LA R.S. 38:2212(B)(5)



CENTRALBIDDING

FROM CENTRAL AUCTION HOUSE

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 - [Create New Forward Auction](#)
 - [Create New TPCG-MS](#)
- [Logout \(tpcg\)](#)

Central Bidding Time: Thu June 07, 2018 2:15:52 PM GMT-6

Place a Bid for

Please enter your best bid proposal for this project

Bid table

NOTICE: If you would like to save your work in order to return to make modifications to this form at a later time, you **MUST** complete the bid submittal process. If you leave this form prior to submitting your bid as outlined below, no information will be saved.

-Scroll to the bottom of the page and select the **NEXT** button.

-Enter your private key on the following preview page, and select the **Submit Bid** button.

-You can then return to this bid form and repeat this process as often as necessary until the set time has expired.

-You must complete the process above **BEFORE** the time has expired. Once the time of the bid has expired you will no longer have access to your bid and your last submitted bid information will be provided to the Listing Owner.

Bidding This Item?	Item	Quantity	Unit of measure	Short description	Part #	Mfg. name	Price	Extended price
✓	1	1	each	Square D Custom Swbd-QED-2 Switchboard	Q-26456	Square	116088.00	116,088.0000
✓	2	1	each	1-NF MB Panel (INTERIOR) -NF Panelboard	Q-26456	Square	0	
✓	3	1	each	1-NQ MB Panel (INTERIOR) -NQ Panelboard	Q-26456	Square	0	
✓	4	1	each	1-EX45T6HCT-Transformer Dry Type	Q-26456	Square	0	

				45kVA 480D240DCT				
Total Extended Price:								116,088.0000

Vendor Contractor Number

58580

Enter all information required on the outside of the sealed envelope in the box below

<input type="text"/>	<input type="text"/>
Shockwave Electric LLC 503 S. Hollywood Road Houma, LA 70360	
Terrebonne Parish Consolidated Government City of Houma Service Complex Purchasing Division 301 Plant Road	

Bid Bond #

Upload Attachment(s)

Upload a file

Click the Upload button in order to upload bid related documents

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Central Auction House, LTD

