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**PARISH COUNCIL**  
**PARISH OF TERREBONNE**

**Steve Trosclair**  
**CHAIRMAN**

**Arlanda J. Williams**  
**VICE-CHAIRWOMAN**  
**DISTRICT 1**

**John Navy**

**DISTRICT 2**

**Arlanda J Williams**

**DISTRICT 3**

**Gerald Michel**

**DISTRICT 4**

**Scotty Dryden**



2nd Floor, Council Meeting Room  
Government Tower, 8026 Main Street  
Houma, Louisiana

**AGENDA**

Wednesday, April 11, 2018  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**Venita H. Chauvin,**  
**COUNCIL CLERK**

**DISTRICT 5**

**Christa Duplantis-Prather**

**DISTRICT 6**

**Darrin Guidry**

**DISTRICT 7**

**Al Marmande**

**DISTRICT 8**

**Dirk Guidry**

**DISTRICT 9**

**Steve Trosclair**

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 14, 2018**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 28, 2018**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 4/2/2018 AND 4/9/2018**

**1. GENERAL BUSINESS:**

- A.** Proclaiming the Month of April 2018 as "Child Abuse Prevention Month" in Houma-Terrebonne.
- B.** Proclaiming April 27-28, 2018 as "American Cancer Society Relay for Life Weekend in Houma-Terrebonne" and urging all members of the community to "Paint the Town Purple" by wearing purple on

Friday, April 27, 2018.

- C. Proclaiming the Week of April 16 through April 21, 2018 as Rotary International and Rotary District 6200 Week in Houma-Terrebonne .
- D. Presenting Certificates of Recognition to the 2017-2018 Vandebilt Catholic High School Boys' Soccer Team for winning State Championship.
- E. Presenting Certificates of Recognition to the 2017-2018 Vandebilt Catholic High School Lady Terriers' Cheer Team for winning State Championship.
- F.
  - 1. Update on the Bayou Country Sportsplex Baseball & Soccer Fields
  - 2. Update on Mayfield Bridge
  - 3. Update on Backup Generators for Pump Stations
  - 4. Schriever Overpass Street Lighting Project Update

## **2. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A. As per speaker cards submitted prior to the beginning of the meeting.

## **6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A. An ordinance that will dedicate and accept the Act of Servitude providing for a permanent and temporary drainage and construction service for the purposes of improving and expanding the current drainage servitude, improving the drainage for the benefit of the public, including, but not limited to, all persons living and residing in the subdivision known as Manchester Subdivision, extending the previous dedication of the existing drainage servitude in Manchester Subdivision.
  - 1. Consider adoption of ordinance.
- B. An ordinance that will amend Appendix A of Chapter 6, "Buildings and Structures" for the purposes of providing for the effect of the expiration and/or termination of any contract for Building Code Review and Inspection Services, and to clarify terminology and processes, to provide for related matters.
  - 1. Consider adoption of ordinance.
- C. AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
  - I. Head Start Program, \$5,000
  - II. Re-class Parishwide Sewerage Projects, Net Affect - \$0
  - III. EOC Safe Room, \$62,816
  - IV. Bayou Black Pump Station, \$353,000
  - V. Mechanicville Splash Park, \$225,000
  - VI. Lee Avenue Splash Park, \$225,000
  - 1. Consider adoption of ordinance.
- D. An ordinance to amend the 2018 Adopted Operating Budget to fund a Contract of Lease wherein the TPCG leases from MARFO, Inc. certain parking spaces located along Main Street between the Government Tower and Barrow Street in Houma, Louisiana for use by the public.
  - 1. Consider adoption of ordinance.

## **3. COMMITTEE REPORTS:**

- A. Budget & Finance Committee, 4/9/18\*
- B. Public Services Committee, 4/9/18\*
- C. Community Development & Planning Committee, 4/9/18  
(Ratification of minutes calls public hearings on \*4/25/18 at 6:30 p.m.)

## **4. STREET LIGHTS:**

- A. Light installations, removals, and/or activations.

## **5. NOTICE OF MEETINGS:**

- A. 2018 NACo Annual Conference and Exposition, July 13-16, 2018, Davidson County/Nashville, Tennessee.
- B. Gulf States Counties & Parishes Caucus Spring Meeting, May 2-3, 2018, Galveston County, Texas.

**6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Recreation District No. 3 Board:** One vacancy to fill an unexpired term.
- B. **Terrebonne Parish Youth Advisory Council :** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vanderbilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal.

**7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Recreation District No. 2,3 Board:** One vacancy due to resignation.
- Terrebonne ARC:** Three expiring terms on 5/31/18.

**8. ANNOUNCEMENTS:**

- A. Council Members
- B. Parish President

**9. STAFF REPORTS:**

- A. Drainage Pump Station & Generators

**10. MONTHLY ENGINEERING REPORTS:**

- A. APTIM
- B. Providence Engineering and Design, LLC
- C. GIS Engineering, LLC
- D. Milford & Associates, Inc.
- E. T. Baker Smith

**11. COUNCIL MEMBERS REQUEST DISCUSSION OF:**

- A. **MR. STEVE TROSCLAIR, DISTRICT 9:**
  - 1. RESOLUTION: Supporting House Bill No. 164, to increase the Supplemental Pay for eligible Law Enforcement Officers and Fire Fighters from \$550.00 to \$750.00 per month.
- B. **MR. GERALD MICHEL, DISTRICT 3**
  - 1. District 3 Progress Report

**12. ADJOURN**

Category Number:  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

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Category Number:  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 14, 2018

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Category Number:  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MARCH 28, 2018

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Category Number:  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**

Approve Accounts Payable Bill Lists for 4/2/2018 & 4/9/2018

**Item Summary:**

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 4/2/2018 AND 4/9/2018

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Accounts Payable Bill List for 4/2/2018 & 4/9/2018	4/5/2018	Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 4/2/2018 & 4/9/2018

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

April 5, 2018

Date

Category Number: 1.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Proclaiming April 2018 Child Abuse Prevention Month

**Item Summary:**

Proclaiming the Month of April 2018 as "Child Abuse Prevention Month" in Houma-Terrebonne.

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**ATTACHMENTS:**

**Description**

Proclamation

**Upload Date**

4/5/2018

**Type**

Backup Material

# Terrebonne Parish Consolidated Government



## A Proclamation

**WHEREAS**, Louisiana is home to over 1 million children living in families that deserve support from the diverse communities in which they live, and

**WHEREAS**, the children of Louisiana deserve to live and grow in healthy, nurturing environments, free from threats of violence and harm, and

**WHEREAS**, child abuse and neglect often occurs when people find themselves in stressful situations, without community resources, and don't know how to cope, and

**WHEREAS**, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, and

**WHEREAS**, child abuse and neglect can be reduced by making sure each family has the support they deserve to raise their children in a healthy environment; and

**WHEREAS**, all Louisiana residents, businesses, schools, faith-based and community organizations have a role to play in supporting families in raising children in safe, nurturing environments, and

**WHEREAS**, during the month of April, public and private sector agencies, childcare professionals, child advocates and residents will be promoting community involvement to reduce parental isolation and conducting awareness efforts that educate parents and help prevent abuse before it ever starts.

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, **that the Month of April 2018 be proclaimed "Child Abuse Prevention Month" in Houma-Terrebonne** and urge all residents to engage in activities whose purpose is to strengthen families and communities to provide the optimal environment for children to grow healthy and thrive.

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**GORDON E. DOVE**  
**PARISH PRESIDENT**

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**STEVE TROSCLAIR**  
**COUNCIL CHAIRMAN**

### TERREBONNE PARISH COUNCIL

<b>JOHN NAVY</b> <i>DISTRICT 1</i>	<b>ARLANDA WILLIAMS</b> <i>DISTRICT 2</i>	<b>GERALD MICHEL</b> <i>DISTRICT 3</i>	<b>SCOTTY DRYDEN</b> <i>DISTRICT 4</i>	<b>CHRISTA DUPLANTIS-PRATHER</b> <i>DISTRICT 5</i>
<b>DARRIN GUIDRY</b> <i>DISTRICT 6</i>	<b>AL MARMANDE</b> <i>DISTRICT 7</i>	<b>DIRK GUIDRY</b> <i>DISTRICT 8</i>	<b>STEVE TROSCLAIR</b> <i>DISTRICT 9</i>	



Wednesday, April 11, 2018

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**Item Title:**

Proclamation - American Cancer Society Relay for Life Weekend

**Item Summary:**

Proclaiming April 27-28, 2018 as "American Cancer Society Relay for Life Weekend in Houma-Terrebonne" and urging all members of the community to "Paint the Town Purple" by wearing purple on Friday, April 27, 2018.

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Category Number: 1.  
Item Number: C.



Wednesday, April 11, 2018

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**Item Title:**

PROCLAMATION: Proclaiming week of April 16-21, 2018 as Rotary International and Rotary District 6200 Week in Houma-Terrebonne.

**Item Summary:**

Proclaiming the Week of April 16 through April 21, 2018 as Rotary International and Rotary District 6200 Week in Houma-Terrebonne .

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**ATTACHMENTS:**

**Description**

Proclamation

**Upload Date**

3/12/2018

**Type**

Cover Memo

## **PROCLAMATION**

### **Proclaiming the Week of April 16 through April 21, 2018 as Rotary International and Rotary District 6200 Week in Houma-Terrebonne**

**Offered by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**WHEREAS**, Rotary District 6200 will hold its annual conference in Houma beginning Thursday, April 19 through April 21, 2018; and,

**WHEREAS**, Rotary International has had a continuous presence in Houma-Terrebonne since 1926 when the Houma Rotary Club received its charter, followed by the Houma-Terrebonne Rotary Club in the 1977, the Houma Sunrise Rotary Club in 2009, and the Downtown Rotary Club in 2015; and,

**WHEREAS**, Rotary International and its Rotarians are dedicated to the motto of "Service Above Self,"; and,

**WHEREAS**, Rotarians in Houma-Terrebonne have answered the call to humanitarian service during every natural disaster that has impacted our community and continues to serve in myriad ways offering their time, talents and treasure in service to the community, the state, nation and the world through the contributions made to the Rotary Foundation; and,

**WHEREAS**, the Rotarians of District 6200 are eager to support District Governor, Martha Collins, who selected Houma as the site of its District Conference and enjoy all the social, cultural, and culinary experiences of Houma-Terrebonne.

**NOW, THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council hereby proclaims the Week of April 16 through April 21, 2018 as

### **ROTARY INTERNATIONAL AND ROTARY DISTRICT 6200 WEEK**

in Terrebonne Parish, and urges its citizens recognize and welcome Rotarians from District 6200 and from the United States to Houma-Terrebonne and thank Rotary International and Rotarians for more than a century of service to humanity.

Category Number: 1.  
Item Number: D.



Wednesday, April 11, 2018

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**Item Title:**

Recognize 2017-2018 Vandebilt Boys Soccer Team

**Item Summary:**

Presenting Certificates of Recognition to the 2017-2018 Vandebilt Catholic High School Boys' Soccer Team for winning State Championship.

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**ATTACHMENTS:**

**Description**

List

**Upload Date**

4/4/2018

**Type**

Backup Material

**CERTIFICATES OF RECOGNITION BEING PRESENTED TO**

**2017 – 2018 VANDEBILT CATHOLIC HIGH SCHOOL**

**BOYS SOCCER TEAM**

**FOR WINNING THE LA HIGH SCHOOL ATHLETIC ALLSTATE  
SUGAR BOWL LOUISIANA**

**HIGH SCHOOL ATHLETIC ASSOCIATION DIVISION III**

**STATE CHAMPIONSHIP ON FEBRUARY 21, 2018**

**Vandebilt Catholic Boys Soccer**

1. Landon Andre
2. Clay Collins (c)
3. Matthew Rotolo
4. Chandler Rhodes
5. John Bourg
6. Ashton Zeringue (c)
7. Brennan Rogers
8. Alex Schexnayder
9. Mason Landry
11. Clinton Erny (c)
12. Max Doyle
13. Nick Mahrle
14. Ben Cazayoux
15. Austin Breaux (c)
17. Michael Folse
18. David Emerson
19. Carter Chauvin
20. Richard St. Martin
21. Andre Boudreaux
22. Brian Gramajo
23. Josh Rotolo
24. Colin Erny
25. Ethan Collins
26. Austin Guidry
27. James Leaber
29. Luke Morvant

Head Coach: Paul Shenton

Assistant Coaches: Matt Ferguson, Chris Staszak, Adam Leblanc

Manager: Danny Dang

Category Number: 1.  
Item Number: E.



Wednesday, April 11, 2018

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**Item Title:**

Recognize 2017-2018 Vanderbilt Cheer Team

**Item Summary:**

Presenting Certificates of Recognition to the 2017-2018 Vanderbilt Catholic High School Lady Terriers' Cheer Team for winning State Championship.

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**ATTACHMENTS:**

**Description**

List

**Upload Date**

4/4/2018

**Type**

Backup Material

**CERTIFICATES OF RECOGNITION BEING PRESENTED TO**

**2017 – 2018 VANDEBILT CATHOLIC HIGH SCHOOL**

**LADY TERRIERS' CHEER TEAM**

**FOR WINNING THE LA HIGH SCHOOL ATHLETIC ASSOCIATION  
STATE 4A CHEER LEADING**

**CHAMPIONSHIP ON DECEMBER 2, 2017**

Competition Cheer Team 2017-2018:

- >>> 1. Brooklyn Alston
- >>> 2. Mia Archer
- >>> 3. Emma Beeson
- >>> 4. Savannah Blanchard
- >>> 5. Vanessa Bonner
- >>> 6. Victoria Bourg
- >>> 8. Sarah Brown
- >>> 9. Grace Chesnut
- >>> 10. Bella Daigle
- >>> 11. Jazmine Ezell
- >>> 12. Kaylee Guidry
- >>> 13. Katelyn Hall
- >>> 14. Abby Hamner
- >>> 15. Brooke Haydel, Captain
- >>> 16. Addie Landry
- >>> 17. Morgan Landry
- >>> 18. Erica Leboeuf, Co-Captain
- >>> 19. Kayla Leboeuf
- >>> 20. Megan Martin
- >>> 21. Emery Prentice
- >>> 22. Sabryn Richoux
- >>> 23. Janie Rhymes
- >>> 24. Sydney Schwab
- >>> 25. Katie Thompson
- >>> 26. Kylee Wheat



Wednesday, April 11, 2018

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**Item Title:**

Updates on Project from Parish President Dove

**Item Summary:**

1. Update on the Bayou Country Sportsplex Baseball & Soccer Fields
  2. Update on Mayfield Bridge
  3. Update on Backup Generators for Pump Stations
  4. Schriever Overpass Street Lighting Project Update
-

Category Number: 2.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Public to address Council

**Item Summary:**

As per speaker cards submitted prior to the beginning of the meeting.

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Wednesday, April 11, 2018

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**Item Title:**

Ordinance - expand drainage servitude, Manchester Subdivision

**Item Summary:**

An ordinance that will dedicate and accept the Act of Servitude providing for a permanent and temporary drainage and construction service for the purposes of improving and expanding the current drainage servitude, improving the drainage for the benefit of the public, including, but not limited to, all persons living and residing in the subdivision known as Manchester Subdivision, extending the previous dedication of the existing drainage servitude in Manchester Subdivision.

1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ordinance	3/21/2018	Ordinance
Map and Legal Description	3/21/2018	Backup Material
Act of Servitude, Revised	3/28/2018	Backup Material

**OFFERED BY:**  
**SECONDED BY:**

**ORDINANCE NO.**

AN ORDINANCE DEDICATING AND ACCEPTING THE ACT OF SERVITUDE PROVIDNG FOR A PERMANENT AND TEMPORARY DRAINAGE AND CONSTRUCTION SERVITUDE FOR THE PURPOSES OF IMPROVING AND EXPANDING THE CURRENT DRAINAGE SERVITUDE, IMPROVING THE DRAINAGE FOR THE BENEFIT OF THE PUBLIC, INCLUDING BUT NOT LIMITED TO ALL PERSONS LIVING AND RESIDING IN THE SUBDIVISION KNOWN AS MANCHESTER SUBDIVISION, AND EXTENDING THE PREVIOUS DEDICATION OF THE EXISTING DRAINAGE SERVITUDE IN MANCHESTER SUBDIVISION.

**SECTION I**

BE IT ORDAINED that the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, dedicates and accepts the permanent and temporary drainage servitude as depicted and described in "PERMANENT & TEMPORARY DRAINAGE SERVITUDE ACROSS THE REAR OF LOT 13, BLOCK 4 OF MANCHESTER SUBDIVISION LOCATED IN SECTION 102, T17-S-R17E TERREBONNE PARISH, LOUISIANA", dated 01/16/2018 a copy of which is attached hereto as "Exhibit A".

Said permanent and temporary servitudes are further depicted and described through a legal description prepared by Morris P. Hebert, Inc., titled "TERREBONNE PARISH CONSOLIDATED GOVERNMENT, PERMANENT & TEMPORARY DRAINAGE SERVITUDE ACROSS THE REAR OF LOT 13, BLOCK 4 OF MANCHESTER SUBDIVISION LOCATED IN SECTION 102, T17-S-R17E TERREBONNE PARISH, LOUISIANA", dated 01/16/2018 a copy of which is attached hereto as "Exhibit B".

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be servable.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the

\_\_\_\_\_  
STEVE TROSCLAIR, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:  
\_\_\_\_\_

Approved\_\_\_\_\_Vetoed  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to the Council Clerk  
\_\_\_\_\_

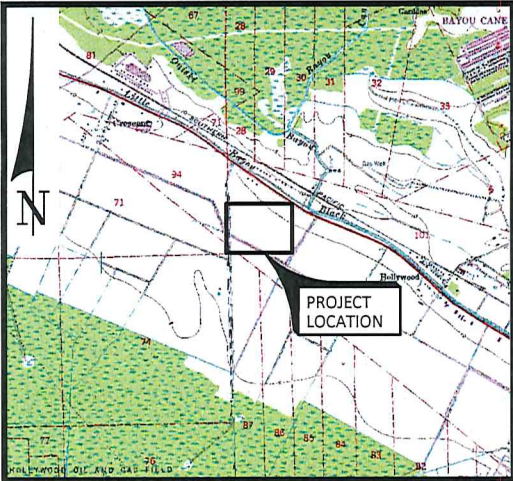
\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council,  
do hereby certify that the foregoing is a true and correct copy of an Ordinance  
adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2018, at  
which meeting a quorum was present.

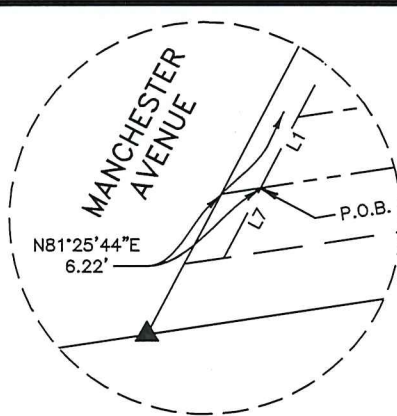
GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS  
\_\_\_\_\_DAY OF APRIL, 2018.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

P:\01-Survey\_Projects\Terrebonne Parish Consolidated Government (TPCG)\12972\dwg\12972ROW0001A1.dwg PLOT DATE: 1/16/18 1:46:00pm

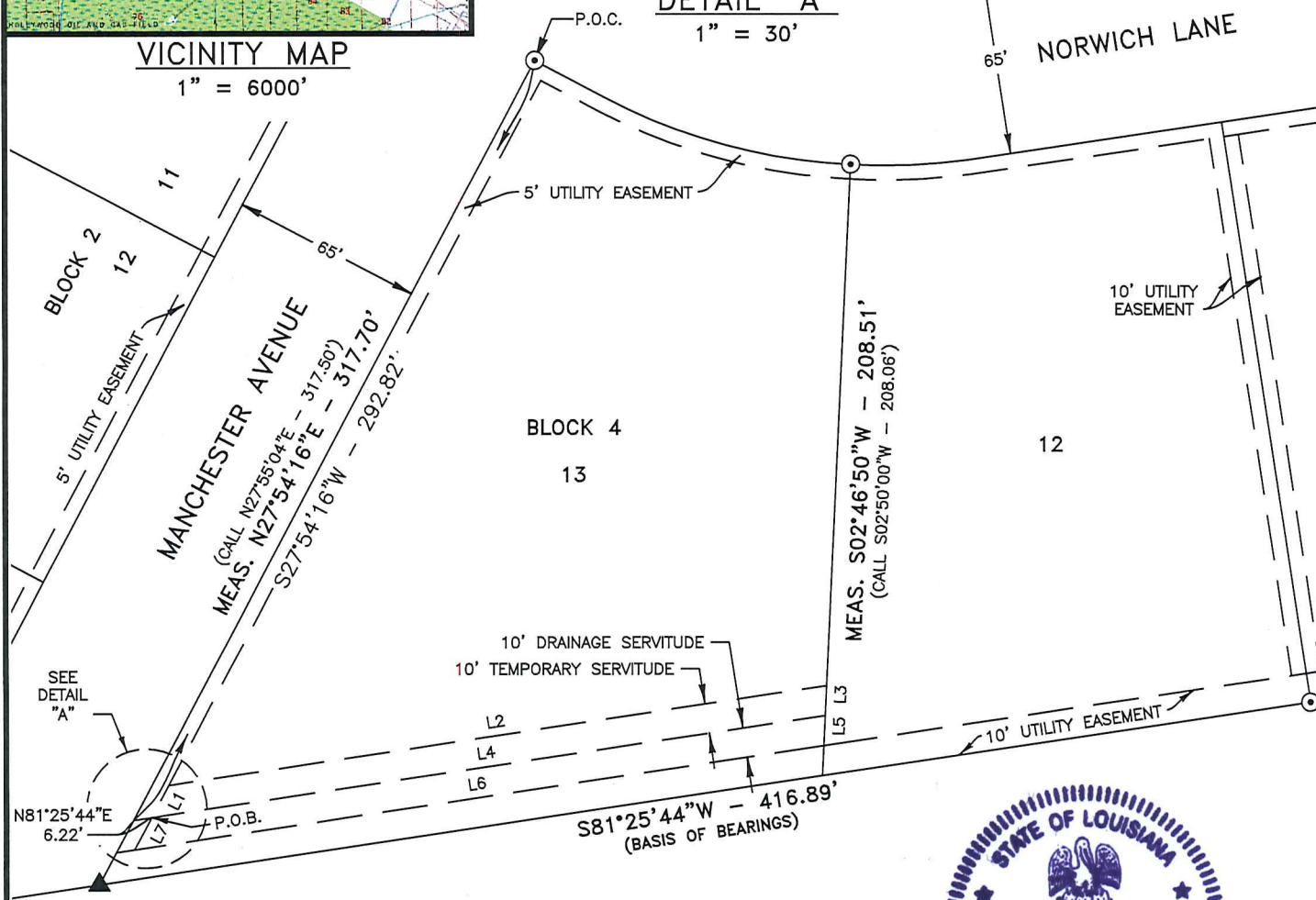


VICINITY MAP  
1" = 6000'



DETAIL "A"  
1" = 30'

Line Table		
Line #	Direction	Length
L1	N27°54'16"E	12.44
L2	N81°25'44"E	226.40
L3	S02°46'50"W	10.20
L4	S81°25'44"W	231.78
L5	S02°46'50"W	10.20
L6	S81°25'44"W	237.17
L7	N27°54'16"E	12.44



LEGEND:

- 1/2" G.I.P. FOUND
- 1/2" IRON ROD FOUND



NOTES:  
THIS SURVEY DOES NOT PURPORT TO SHOW THE LOCATION OF ANY EXISTING SERVITUDES, EASEMENTS, RIGHTS-OF-WAY, RESTRICTIVE COVENANTS, AND/OR REGULATIONS OF GOVERNING AUTHORITIES WHICH MAY AFFECT SAID PROPERTY EXCEPT AS OTHERWISE SHOWN HEREON.

THIS IS TO CERTIFY THAT THIS SURVEY WAS DONE BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL, THAT THE ROUTE SURVEY WAS DONE ON THE GROUND AND WAS DONE IN ACCORDANCE WITH SECTION 2909 OF THE MOST RECENT STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS AS SET FORTH BY THE LOUISIANA PROFESSIONAL ENGINEERS AND LAND SURVEYORS BOARD AND THAT THE ACCURACY SPECIFICATIONS AND POSITIONAL TOLERANCES ARE BASED ON RURAL AREA SURVEYS INDICATED IN THE ABOVE STANDARDS.

NO ON-THE-GROUND EFFORT WAS MADE TO LOCATE AND INDICATE ALL BELOW GROUND FERROUS METAL CABLES, PIPELINES AND UTILITIES IN THE AREAS DESCRIBED ABOVE; THEREFORE, MORRIS P. HEBERT, INC. IS NOT RESPONSIBLE FOR ANY CABLES, PIPELINES, UTILITIES OR ANY OTHER BELOW GROUND STRUCTURES (INCLUDING PVC) NOT LOCATED DURING THE COURSE OF THE SURVEY. MPH'S EFFORTS DO NOT RELIEVE THE LA ONE CALL RESPONSIBILITY PRIOR TO MOBILIZATION OF EQUIPMENT AND OR EXCAVATION.



APPROVED: *Derek P. Martin* 01/16/18

DEREK P. MARTIN, P.L.S.  
LA. LAND SURVEYOR LICENSE NO. 5194  
THIS DOCUMENT VALID ONLY WHEN EITHER AN ORIGINAL CERTIFICATION STAMP OR AN EMBOSING SEAL IS IMPRESSED OVER AN ORIGINAL SIGNATURE.

REFERENCE PLAT:  
"MANCHESTER SUBDIVISION OF A TRACT OF LAND LOCATED IN SECTION 102, T17S-R17E TERREBONNE PARISH, LOUISIANA DEVELOPERS: R & H DEVELOPMENT" BY T. BAKER SMITH & SON INC. DATED MAY 30, 1980 AND RECORDED IN BOOK 808, FOLIO 683, ENTRY 633645 OF THE CONVEYANCE RECORDS OF TERREBONNE PARISH.

EXHIBIT "A"

NO.	DATE	REV. BY:	ADDED EXHIBIT "A" & LINE TABLE
1	01/16/18	DPM	REVISION

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

PERMANENT & TEMPORARY DRAINAGE SERVITUDE  
ACROSS THE REAR OF LOT 13, BLOCK 4 OF  
MANCHESTER SUBDIVISION  
LOCATED IN SECTION 102, T17S-R17E  
TERREBONNE PARISH, LOUISIANA



Morris P. Hebert, Inc.  
SURVEYING • ENGINEERING • ENVIRONMENTAL SERVICES • FIELD SERVICES • GIS  
P.O. BOX 3106 • 283 CORPORATE DRIVE • HOUMA, LOUISIANA 70361 • (985) 879-2731  
HOUMA, LA. • BATON ROUGE, LA. • HOUSTON, TX. • SAN ANTONIO, TX.  
TEXAS SURVEY FIRM REGISTRATION NUMBER: 10193786 (HOUMA OFFICE)

DRAWN BY:	DPM	SHEET:	1
CHKD./APPD. BY:	DPM/JCM	SCALE:	1" = 60'
UPDATED BY:		DATE:	10/13/17
DATA BASE:	N/A	JOB NO.	12972
MPH CAD FILE: 12972ROW0001A1.DWG			



## EXHIBIT "B"

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**Permanent & Temporary Drainage Servitude**  
**Across the Rear of Lot 13, Block 4 of the Manchester Subdivision**  
**Located in Section 102, T17S-R17E Terrebonne Parish, Louisiana**

**LEGAL DESCRIPTION:**

A 10' permanent drainage and 10' temporary servitude extending over, through, along and across the rear of Lot 13, Block 4 of the Manchester Subdivision located in Section 102, T17S-R17E, Terrebonne Parish, Louisiana.

**10' Temporary Servitude:**

**Commencing** at a 1/2" G.I.P. Found at the Northwest Corner of Lot 13, Block 4 of said subdivision, Thence South 27° 54' 16" West a distance of 292.82 feet along the westerly property line of Lot 13 to a point, Thence North 81° 25' 44" East a distance of 6.22 feet to a point being the "POINT OF BEGINNING" [P.O.B.].

**THENCE**, along a (5') utility easement North 27° 54' 16" East a distance of 12.44 feet to a point on the northern line of the (10') temporary servitude;

**THENCE**, along said northern line of the (10') temporary servitude North 81° 25' 44" East a distance of 226.40 feet to a point on the easterly property line of Lot 13, Block 4;

**THENCE**, along said easterly property line of Lot 13, Block 4 South 02° 46' 50" West a distance of 10.20 feet to a point on said easterly property line;

**THENCE**, along the northern (10') permanent drainage servitude South 81° 25' 44" West a distance of 231.78 feet to the "POINT OF BEGINNING" [P.O.B.].

The total area of said (10') temporary servitude contains 0.053± acre.

**10' Permanent Drainage Servitude:**

**Commencing** at a 1/2" G.I.P. Found at the Northwest Corner of Lot 13, Block 4 of said subdivision, Thence South 27° 54' 16" West a distance of 292.82 feet along the westerly property line of Lot 13 to a point, Thence North 81° 25' 44" East a distance of 6.22 feet to a point being the "POINT OF BEGINNING" [P.O.B.].

**THENCE**, along the southern (10') temporary servitude North 81° 25' 44" East a distance of 231.78 feet to a point on the said easterly property line;

**THENCE**, along said easterly property line South 02° 46' 50" West a distance of 10.20 feet to a point on the northern (10') utility easement;

**THENCE**, along said northern (10') utility easement South 81° 25' 44" West a distance of 237.17 feet to a point on the western (5') utility easement;

**THENCE**, along said (5') utility easement North 27° 54' 16" East a distance of 12.44 feet to the "POINT OF BEGINNING" [P.O.B.].

The total area of said (10') permanent drainage servitude contains 0.054± acre.

The above-described permanent & temporary servitude is further shown on a plat prepared by Morris P. Hebert, Inc. (CADD File 12972ROW0001A1.DWG) dated 10/13/17, revised 01/16/18, Titled "Terrebonne Parish Consolidated Government Permanent & Temporary Drainage Servitude across the Rear of Lot 13, Block 4 of Manchester Subdivision Located in Section 102, T17S-R17E Terrebonne Parish, Louisiana".

**NOTES:**

Bearings and distances indicated herein are referenced to the "Manchester Subdivision of a tract of land located in Section 102, T17S-R17E Terrebonne Parish, Louisiana Developers: R & H Development" By T. Baker Smith & Son Inc. dated May 30, 1980 and recorded in book 808, folio 683, entry 633645 of the conveyance records of Terrebonne Parish.

All public record documents, title information and maps utilized for establishing the property boundaries as depicted on said plat were provide by The Terrebonne Parish Consolidated Government.

MORRIS P. HEBERT, INC.  
283 CORPORATE DRIVE  
P.O. BOX 3106  
HOUMA, LOUISIANA 70360  
(985) 879-2731

APPROVED: January 16, 2018



*Derek P. Martin* 01/16/18  
DEREK P. MARTIN, P.L.S.

LA. LAND SURVEYOR LICENSE NO. 5194

THIS DOCUMENT VALID ONLY WHEN EITHER AN ORIGINAL CERTIFICATION STAMP OR AN  
EMBOSSING SEAL IS IMPRESSED OVER AN ORIGINAL SIGNATURE.

**STATE OF LOUISIANA**

**PARISH OF TERREBONNE**

**ACT OF SERVITUDE**

BE IT KNOW that on the dates as hereinafter written and before the undersigned Notaries public and competent witnesses, personal came and appeared:

DAVID PAUL HEBERT and TERRI HEBERT HEBERT, persons of the full age of majority, both married once and to each other, living and residing in the Parish of Terrebonne, State of Louisiana, whose mailing address and physical address is 125 Norwich Lane, Louisiana 70360 (hereinafter referred to as "GRANTOR"); and

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, through its Parish President, Gordon E. Dove, whose mailing address for all purposes herein is Post Office Box 2768, Houma, Louisiana 70361 (hereinafter referred to as "GRANTEE").

Who, after being duly sworn, declared as follows:

In consideration of improvements to the area, and for the purposes as hereinafter set forth, GRANTOR does hereby grant, transfer, assign, set over and deliver, with full substitution and subrogation to all GRANTOR'S rights and actions in warranty against all preceding owners and vendors, unto GRANTEE, who accepts and acknowledges delivery and possession for GRANTEE, a servitude on, under, and across the following described property of GRANTOR situated in Terrebonne Parish, Louisiana, as hereinafter described and more fully shown on the attached plat:

**Permanent and Temporary Drainage Servitude Area**

Said permanent and temporary servitudes are depicted and described on a plat prepared by Morris P. Hebert, Inc., titled "PERMANENT & TEMPORARY DRAINAGE SERVITUDE ACROSS THE REAR OF LOT 13, BLOCK 4 OF MANCHESTER SUBDIVISION LOCATED IN SECTION 102, T17-S-R17E TERREBONNE PARISH, LOUISIANA", dated 01/16/2018 a copy of which is attached hereto as "Exhibit A".

Said permanent and temporary servitudes are further depicted and described through a legal description prepared by Morris P. Hebert, Inc., titled "TERREBONNE PARISH CONSOLIDATED GOVERNMENT, PERMANENT & TEMPORARY DRAINAGE SERVITUDE ACROSS THE REAR OF LOT 13, BLOCK 4 OF MANCHESTER SUBDIVISION LOCATED IN SECTION 102, T17-S-R17E TERREBONNE PARISH, LOUISIANA", dated 01/16/2018 a copy of which is attached hereto as "Exhibit B".

The granting of this servitude on GRANTOR'S property is for the sole purposes of improving and expanding the current drainage servitude, improving the drainage for the benefit of the public, including but not limited to all persons living and residing in the Subdivision known as Manchester Subdivision, and extending

the previous dedication of the existing drainage servitude. GRANTOR grants a right of access unto GRANTEE to enter upon the Permanent and Temporary Drainage Servitude Area for such construction purposes.

GRANTEE agrees that it will, at its sole cost and expense, install said Permanent and Temporary Drainage Servitude Area for drainage on, under, over, through, and across the previously described property of GRANTOR.

The servitude granted herein further entitles GRANTEE, its successors or assigns to enter the servitude area and to undertake all actions necessary for the construction, maintenance and improvements to the drainage project, and any other acts that are necessary to maintain this servitude drainage.

No other rights of any nature, including mineral rights, are transferred to GRANTEE herein, including the ownership of said land being vested in said GRANTOR.

GRANTEE agrees to hold GRANTOR harmless and to indemnify GRANTOR against all claims for bodily injuries to person resulting from the acts of omission of GRANTEE, its agents, employees or contractors in the exercise of the rights granted herein.

The term of the permanent servitude shall be perpetual unless terminated by GRANTEE, therefore once dedication is made only the GRANTEE shall have the authority to revoke.

The term of the temporary servitude shall be that date in which GRANTEE has accomplished and completed the necessary construction works in order to satisfy the purposes set forth herein. No notice shall be provided upon termination of the temporary servitude.

(This portion of page intentionally left blank.)

Thus done, signed and passes in the Parish of Terrebonne, State of Louisiana on this date, \_\_\_\_\_, 2018, in the presence of the undersigned, competent witnesses, who sign their names with me, Notary Public after a due reading of the whole.

WITNESSES:

\_\_\_\_\_  
WITNESS - SIGNATURE

\_\_\_\_\_  
BY: DAVID PAUL HEBERT  
GRANTOR

\_\_\_\_\_  
WITNESS - PRINT NAME

\_\_\_\_\_  
WITNESS - SIGNATURE

\_\_\_\_\_  
BY: TERRI HEBERT HEBERT  
GRANTOR

\_\_\_\_\_  
WITNESS - PRINTNAME

\_\_\_\_\_  
NOTARY PUBLIC

Thus done, signed and passes in the Parish of Terrebonne, State of Louisiana on this date, \_\_\_\_\_, 2018, in the presence of the undersigned, competent witnesses, who sign their names with me, Notary Public after a due reading of the whole.

\_\_\_\_\_  
WITNESS - SIGNATURE

\_\_\_\_\_  
TERREBONNE PARISH  
CONSOLIDATED GOV'T  
PRESIDENT GORDON DOVE  
GRANTEE

\_\_\_\_\_  
WITNESS - PRINT NAME

\_\_\_\_\_  
NOTARY PUBLIC

*Permanent & Temporary Drainage Servitude  
Manchester Subdivision*





Wednesday, April 11, 2018

---

**Item Title:**

Proposed Amendments to Terrebonne Parish Building Code Ordinance Chapter 6 Appendix A

**Item Summary:**

An ordinance that will amend Appendix A of Chapter 6, "Buildings and Structures" for the purposes of providing for the effect of the expiration and/or termination of any contract for Building Code Review and Inspection Services, and to clarify terminology and processes, to provide for related matters.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/22/2018	Executive Summary
Cover Memo	3/22/2018	Cover Memo
Proposed Ordinance	3/22/2018	Ordinance
Ammended Appendix A	3/22/2018	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

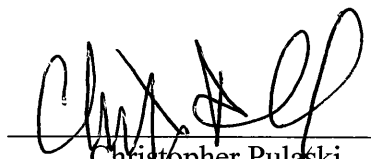
PROJECT TITLE
Proposed Amendments to Terrebonne Parish Building Code Ordinance Chapter 6 Appendix A

PROJECT SUMMARY (200 WORDS OR LESS)
The majority of the proposed amendments are to prepare for the end term of the current CEA with South Central Planning related to building permit plan review and inspections. These proposed amendments establish the Parish's administration, enforcement, and appeal structure and processes that will take effect at the end of the CEA term on April 21, 2018 at 11:59 p.m. Additional amendments pertain to clarification of definitions and procedures including criteria for acceptable modifications in flood hazard areas, substantial damage or improvements, and accessory structures in order to make these matters more easily understood and administered.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The Parish will begin performing building permit plan review and inspections beginning April 22, 2018. By doing this work in house, we anticipate being able to save the tax payers on costs while not sacrificing the level of service that our public and building community have come to expect. We also seek to improve the consistency and accessibility of our permit staff and processes.

TOTAL EXPENDITURE			
\$0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

  
Christopher Pulaski  
Planning & Zoning Director

3/22/18  
Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050




P.O. BOX 2768  
HOUMA, LOUISIANA 70361

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

---

March 22, 2018

**MEMO TO:** Hon. Gordon E. Dove,  
Parish President

**FROM:** Christopher Pulaski, Director  
Planning & Zoning Department 

**SUBJECT:** Proposed Amendments to TP Building Code Ch. 6, Appendix A

---

The majority of the proposed amendments are to prepare for the end term of the current CEA with South Central Planning related to building permit plan review and inspections. These proposed amendments establish the Parish's administration, enforcement, and appeal structure and processes that will take effect at the end of the CEA term on April 21, 2018 at 11:59 p.m. Additional amendments pertain to clarification of definitions and procedures including criteria for acceptable modifications in flood hazard areas, substantial damage or improvements, and accessory structures in order to make these matters more easily understood and administered.

OFFERED BY:

SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY AMENDING APPENDIX A OF CHAPTER 6, "BUILDINGS AND STRUCTURES" FOR THE PURPOSES OF PROVIDING FOR THE EFFECT OF THE EXPIRATION AND/OR TERMINATION OF ANY CONTRACT FOR BUILDING CODE REVIEW AND INSPECTION SERVICES, AND TO CLARIFY TERMINOLOGY AND PROCESSES, AND TO PROVIDE FOR RELATED MATTERS.

**Whereas**, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

**Whereas**, the Terrebonne Parish Consolidated Building Code further lacks clarification regarding administrative duties and procedures pertaining to the responsibilities of building plan review and inspections in the event any contract between the Terrebonne Parish Consolidated Government and the South Central Planning and Development Commission expires or is otherwise terminated; and

**Whereas**, accordingly, the Terrebonne Parish Consolidated Government desires to amend Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances to clarify authority and responsibilities of building plan review and inspections in Terrebonne Parish;

**Whereas**, the Terrebonne Parish Consolidated Building Code requires clarification of definitions and procedures including: criteria for acceptable modifications in flood hazard areas, substantial damage or improvements, and accessory structures in order to make these matters more easily understood and administered;

**NOW, THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

#### Section I

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 6, Appendix A, are hereby amended, using ~~strike through~~ to indicate deletions and underlining to indicate additions, and same are hereby adopted to read as follows in the revised Appendix A attached hereto.

#### Section II

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

#### Section III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 2018.

---

CHAIRMAN  
TERREBONNE PARISH COUNCIL

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
Date and Time Delivered to Parish President:

\_\_\_\_\_  
Approved \_\_\_\_\_ Vetoed  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2018.

---

VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

## APPENDIX A



# TERREBONNE PARISH CONSOLIDATED BUILDING CODE

**2018 2014 Edition**

**Terrebonne Parish, Louisiana, Code of Ordinances:  
Part II Parish Code: Buildings and structures:  
Article II, Section 6-21: Comprehensive Building Code Enforcement Program:  
Division 1: Consolidated Building Code:**

*Adopted by Ordinance 7924 on Wednesday 1<sup>st</sup> December 2010*  
*Amended by Ordinance 8023 on Wednesday 10<sup>th</sup> August 2011*  
*Amended by Ordinance 8434 on Wednesday 11<sup>th</sup> June 2014*  
*Amended by Ordinance ~~0000-8841~~ on Wednesday 26<sup>th</sup> April 2017*  
*Amended by Ordinance 0000 on Wednesday ~~2017-2018~~*



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## **ORDINANCE HISTORY: NOT PART OF THE CODE**

### **Ordinance 7924 on Wednesday 1<sup>st</sup> December 2010**

Parish Ordinances previously adopted and published as Terrebonne Parish, Louisiana, Code of Ordinances: Part II  
Parish Code: Buildings and structures: Article II, Section 6-21 Comprehensive Building Code Enforcement Program:

- Division 1: Building
- Division 2: Plumbing
- Division 3: Electricity
- Division 4: Mechanical Systems
- Division 5: Gas
- Division 6: Residential Housing
- Division 7: Existing Buildings

were repealed in their entirety, and replaced with Division 1 : Terrebonne Parish Consolidated Building Code

Parish Ordinance previously adopted and published as Terrebonne Parish, Louisiana, Code of Ordinances: Part II  
Parish Code: Buildings and structures: Article II, Section 6-110 Comprehensive Building Code Enforcement Program:

- Division 8: Property Maintenance Code

was re-numbered as: “ Division 2 : Terrebonne Parish Property Maintenance Code”

### **Ordinance 8023 on Wednesday 10<sup>th</sup> August 2011**

Amended Table 109.2.2(3) Residential Construction Permit Fees

### **Ordinance 8434 on Wednesday 11<sup>th</sup> June 2014**

Amended the following sections

- 101.2 Scope
- 103.3 Appointment of Building Official
- 104.12 Duties and Powers of Building Official
- 105.2 Work exempt from building permits
- 109.2.2 Table (3) Residential Construction Permit Fees
- 110.3.10 Final Inspection
- 114. Violations

and adopted a new full text edition reflecting all amendments made since adoption of the code in 2010

### **Ordinance 8841 on Wednesday 26<sup>th</sup> April 2017**

Amended the following sections

- 102.1 Applicability – General
- 103.4 Building Official Duties
- 103.6 Administration & Enforcement - (103.6.1 thru 103.6.5 – Contingent Provisions)
- 109.1 Jurisdictional retention of power to set fees
- 109.2.3 Third-party service providers
- 109.2.4 Requirement for ordinance when fees need to be changed.

### **Ordinance nnnn on Wednesday 2017-2018**

In addition to the amendment of numerous sections to add reference to “owner’s authorized agent” and to update references from the state adopted 2015 International Code Series, Amendment was made to the following section:

- 103.2 Creation of Enforcement Agency replacement with Section 103.6.1
- 103.3 Appointment of a Building Official replacement with Section 103.6.2
- 103.5 Deputies replacement with Section 103.6.3
- 103.6.1 Creation of Enforcement Agency title
- 103.6.2 Appointment of a Building Official title
- 103.6.3 Deputies title
- ~~104.10.1-Construction in designated flood hazard area~~
- ~~—104.11 Alternative methods & materials~~
- ~~105.3.1.1 Substantial damage or improvement determination~~
- ~~107.1 Submittal Documents~~
- ~~109.2.5 Accessory structure definition~~
- ~~109.4 Work commencing before permit issuance~~
- ~~109.8 Building permit valuation~~
- 113.1 General Board of Appeals

and adopted a new 2017-2018 full text edition reflecting all amendments made since adoption of the 2014 edition..

|

A vertical line has been used to indicate those sections of the code in which textual change has been made since publication of the 2014 2010 edition.

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# TERREBONNE PARISH CONSOLIDATED BUILDING CODE

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# TERREBONNE PARISH CONSOLIDATED BUILDING CODE

Terrebonne Parish, Louisiana, Code of Ordinances: Part II Parish Code: Buildings and structures:  
Article II, Section 6-21: Comprehensive Building Code Enforcement Program: Division I: Consolidated Building Code:

## Part I – Adoption of Code

### SECTION 100

#### ADOPTION

**100.1 Adoption.** The Louisiana State Uniform Construction Code as may from time to time be amended and promulgated by the State and all other standards and appendices referenced in ~~that~~ adopted international codes, including Appendix J to the residential building code, are hereby adopted as the building code of this Parish for the purpose of regulating and governing the conditions and maintenance of all property, buildings, and structures in Terrebonne Parish; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary, and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures; providing for the issuance of permits and collection of fees therefor, of which not less than ~~three (3)~~ two (2) copies are on file in the office of the Building Official. Each and all of the regulations, provisions, penalties, conditions, and terms of said building code ~~on file in the office of the chief building official~~ are hereby referred to, adopted, and made a part hereof, as if fully set out in this Article, with the additions, insertions, deletions, and changes, if any, prescribed herein.

Ord. No..7924, § I, 12-01-10; Ord. No. 8023, § I, 08-10-11:  
Ord. No. 8434, § I, 06-11-14.

## Part II – Administration of the code

### SECTION 101

#### GENERAL

**101.1 Title.** These regulations shall be known as the *Terrebonne Parish Consolidated Building Code*, hereinafter referred to as “*this code*.”

**101.2 Scope.** The provisions of this code shall apply to the construction, alteration, movement, enlargement, repair, replacement, equipment, use & occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

**101.2.1** Detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories above grade plane in height with separate means of egress and their accessory structures shall comply with the international residential code as amended and adopted by the State of Louisiana.

**102.2.2** Live/work units in townhouses complying with the *International Building Code* shall be permitted to be built ~~as~~ in accordance with the International Residential Code for one and two family dwellings or townhouses. Fire suppression in such structures shall conform to the requirements of the *International Building Code* as amended and adopted by the State of Louisiana

**101.2.3** Owner occupied lodging houses with five or fewer guestrooms shall be permitted to be constructed in accordance with the *International Residential Code for one and two family dwellings* when equipped with a fire sprinkler system in accordance with the requirements of the Louisiana State Uniform Fire Prevention Code.

**101.3 Intent.** The purpose of this code is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress, facilities, stability, sanitation, adequate light and ventilation, energy conservation and safety of life and property from fire and other hazards attributed to the built environment; and to provide safety for emergency responders.

**101.4 Referenced Codes.** All other codes and standards referenced in the *Louisiana State Uniform Construction Code (LSUCC)* shall be considered part of the requirements of this code to the prescribed extent of each such reference.

### SECTION 102

#### APPLICABILITY

**102.1 General.** Where there is conflict between a general requirement and a specific requirement, the specific requirement shall be applicable. Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern. The provisions of this code are not intended to abrogate any authority given by the Terrebonne Parish Charter to the Parish President or the Terrebonne Parish Council over the Terrebonne Parish Consolidated Government Department of Planning and Zoning regarding building permits, and any provision of this code which results in such an abrogation shall be deemed invalid or void.

**102.2 Other laws.** The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

**102.3 Application of references.** References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

**102.4 Referenced codes and standards.** The codes and standards referenced in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions



of this code and referenced codes or standards, the provisions of this code shall apply.

**102.5 Partial invalidity.** If any part or provision of this code is held to be illegal or void, this shall not have the effect of making void or illegal any other parts or provisions.

**102.6 Existing Structures.** The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, **except** as is specifically covered in this code, the *International Property Maintenance Code*, the *Louisiana State Uniform Fire Code*, or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public.

## SECTION 103

### ADMINISTRATION & ENFORCEMENT

**103.1 Administration.** Terrebonne Parish Consolidated Government (TPCG), hereinafter referred to as “*the jurisdiction*”, shall have full control of this code shall appoint or designate a *Building Code Administrator* qualified to be responsible for all aspects of its administration and supervision of its implementation. These amended ordinances would take effect at 12:00AM cst on April 22, 2018 upon the scheduled expiration of the Cooperative Endeavor Agreement with the South Central Regional Construction Code Council, and apply to all permits applied for on or after April 18, 2017.

**103.2. Creation of Enforcement Agency.** ~~The South Central Regional Construction Code Council (SCRCCC) shall be responsible for the overall enforcement of this code under the terms of and to the extent provided in a Cooperative Endeavor Agreement (CEA) between the jurisdiction and SCRCCC. Whenever the term “department of building safety” is used in the codes adopted by virtue of this chapter, it shall, to the extent determined under the terms of the CEA, mean the South Central Regional Construction Code Council. The jurisdiction shall be responsible for the overall enforcement of this code in accordance with the Charter and Code of Ordinances of the Terrebonne Parish Consolidated Government and the laws of the State of Louisiana.~~

**103.3. Appointment of a Building Official.** ~~South Central Regional Construction Code Council shall appoint the building official and throughout this code the term “*building official*” shall refer to the building official appointed by South Central Regional Construction Code Council. The Terrebonne Parish President shall appoint the Building Code Official, subject to confirmation by the Terrebonne Parish Council, who shall have the authority and responsibilities granted by the code.~~

**103.4. Building Official Duties.** The *building official* shall be the sole authority for interpretive and technical matters required by the code. Provided that, for the purposes of administering this code, the *building code administrator*

appointed or designated by the jurisdiction, as the most senior construction code enforcement official employed by the jurisdiction, shall conjointly be vested with such *administrative* duties and powers as are herein accorded to the *building official*.

**103.5. Deputies.** ~~In accordance with the prescribed procedures of the South Central Regional Construction Code Council, deputy inspectors, related technical officers, plan examiners, and other employees shall be appointed. Such employees shall have powers, as delegated by the building official. Deputies shall be hired or appointed administratively by the jurisdiction, and they shall have such powers as delegated by the building official.~~

**103.6. Effect of Termination of CEA.** ~~In the event the Cooperative Endeavor Agreement the jurisdiction and the SCRCCC expires or is terminated:~~

**103.6.1 Creation of Enforcement Agency.** ~~The jurisdiction shall be responsible for the overall enforcement of this code in accordance with the Charter and Code of Ordinances of the Terrebonne Parish Consolidated Government and the laws of the State of Louisiana.~~

**103.6.2 Appointment of a Building Official.** ~~The Terrebonne Parish President shall appoint the Building Code Official, subject to confirmation by the Terrebonne Parish Council, who shall have the authority and responsibilities granted by the code.~~

**103.6.3 Deputies.** ~~Deputies shall be hired or appointed administratively by the jurisdiction, and they shall have such powers as delegated by the building official.~~

**103.6.4** ~~The board of appeals created by section 113.1 of this code shall consist of an administrative review board, for which purpose the Parish Manager shall sit as chairman, with two board members: the Director of Planning and Zoning and a person designated by the Parish President for their knowledge of construction matters. The Building Official shall attend the hearing. The board shall assume all authority and obligations provided for in section 113 of this code.~~

~~103.6.5 Section 113.4 shall be inapplicable.~~

## SECTION 104

### DUTIES & POWERS OF BUILDING OFFICIAL

**104.1 General.** The building official is hereby authorized and directed to enforce the provisions of this code. The building official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

**104.2 Applications and permits.** The jurisdiction shall receive, administer and transmit to the building official applications and construction documents required for plan review and enforcement activity. The building official shall review the documentation to provide the jurisdiction with the approved documents required for the issuance of building permits; inspect the premises for which such permits have been issued; enforce compliance with the provisions of this code and issue certifications for compliance with this code for the erection, alteration, demolition, and moving of buildings and structures,

**104.3 Notices and orders.** The building official shall issue all notices & orders required to ensure compliance with this code.

**104.4 Inspections.** The building official shall make all of the required inspections, or the building official shall have the authority to accept reports of inspection by approved agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The building official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

**104.5 Identification.** The building official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

**104.6 Right of entry.** Where it is necessary to make an inspection to enforce the provisions of this code, or where the building official has reasonable cause to believe that there exists in a structure or upon a premises a condition which is contrary to or in violation of this code which makes the structure or premises unsafe, dangerous or hazardous, the building official is authorized to enter the structure or premises at reasonable times to inspect or to perform the duties imposed by this code, provided that if such structure or premises be occupied that credentials be presented to the occupant and entry requested. If such structure or premises is unoccupied, the building official shall first make a reasonable effort to locate the owner or other person having charge or control of the structure or premises and request entry. If entry is refused, the building official shall have recourse to the remedies provided by law to secure entry.

**104.7 Department records.** The building official shall keep official records of applications received, permits and certificates issued, fees collected, reports of inspections, and notices and orders issued. Such records shall be retained in the official records for the period required for retention of public records.

**104.8 Liability.** The building official, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or

omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The building official or any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of this code.

**104.9 Approved materials and equipment.** Materials, equipment and device approved by the building official shall be constructed and installed in accordance with such approval.

**104.9.1 Used materials and equipment.** Used materials, equipment and devices, may be used when approved by the building official as meeting the requirements of this code for new materials.

**104.10 Modifications.** Wherever there are practical difficulties involved in carrying out the provisions of this code, the building official shall have the authority to grant modifications for individual cases, upon application of the owner or owner's representative, provided the building official shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, accessibility, life and fire safety, or structural requirements. The details of action granting modifications shall be recorded and entered in the files of the department of building safety.

104.10.1 Flood hazard areas. The building official shall not grant modifications to any provision required in flood hazard areas unless a determination has been made that:

1. There is good and sufficient cause showing that the unique characteristics of the size, configuration, or topography of the site would otherwise render the lot undevelopable; and
2. The granting of modification will not result in increased flood heights, additional threats to public safety, extraordinary public expense, or conflict with existing laws or ordinances; and
3. The modification is the minimum necessary to afford relief, considering the flood hazard; and
4. Written notice is given to the applicant regarding increases in flood insurance and risk to life or property.

**104.11 Alternative materials, design and methods of construction and equipment.** The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*. An alternative material, design or method of construction shall be approved where the building official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety. Where the alternative material, design, or method of



construction is not approved, the building official shall respond in writing, stating the the reasons why the alternative was not approved.

**104.11.1 Research reports.** Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall consist of valid research reports from approved sources.

**104.11.2 Tests.** Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the building official shall have the authority to require tests as evidence of compliance to be made at no expense to the jurisdiction. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the building official shall approve the testing procedures. Tests shall be performed by an approved agency. Reports of such tests shall be retained by the building official for the period required for retention of public records.

**104.12 Flood Zone Construction Documents.** The *building code administrator* and *building official* shall have authority to require the submission of documents not otherwise specified in this code, in order to determine compliance with requirements imposed under law by virtue of the location of a structure within a designated flood hazard area. Such documents shall include, but not be limited to, stormwater pollution prevention plans, engineering reports and surveys, together with supporting drawings, calculations and photographs.

## SECTION 105 PERMITS

**105.1. Required.** Any owner, or authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, repair, remove, convert, or replace any electrical, gas, mechanical, or plumbing system, the installation of which is regulated by this code, shall first make an application to the Jurisdiction and obtain the required permit.

**105.2. Work Exempt from Building Permit.** Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner contrary to the provisions of this code, floodplain regulations and ordinances, or any other laws or ordinances of the jurisdiction.

**Except** as provided in other regulations or ordinances and provided that the structure or proposed structure is not located in a floodplain, building permits shall not be required for the following:

### A. Building:

1. One-story detached residential accessory structures used as tool and storage sheds, playhouses and similar uses, provided the floor area does not exceed 200 Square feet (18.58m<sup>2</sup>);
2. Non residential farming use structure constructed on a farm, as defined by Part VI of RS Title 55, and not attached to any residence.
3. Fishing Camp or other outdoor recreational structure, not located in the corporate limits of a municipality or within an approved subdivision, and not used as, or attached to, or using the same physical address as, or located on the same property as a residence and neither qualifying for homestead exemption, nor used for any commercial purpose.
4. Decks not exceeding 200 square feet (18.58m<sup>2</sup>) in area that are less than 30 inches (762mm) above grade at any point, are not attached to a dwelling, and do not serve an exit or opening required by code;
5. Retaining walls that are not over 4 feet (1219mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II, or IIIA liquids;
6. Water tanks supported directly upon grade, if the capacity does not exceed 5000 gallons (18927L) and ratio, height : diameter or width does not exceed 2:1;
7. Painting, papering, tiling, carpeting, cabinets, counter tops, vinyl siding and similar finish work not impacting the structural integrity of the building or building envelope that does not involve changes to electrical or gas systems, the cost of which does not exceed \$2,500;
8. Temporary motion picture, television and theater stage sets and scenery;
9. Shade cloth structures constructed for nursery or agricultural purposes and not including service systems;
10. Swings and other playground equipment accessory to detached one- and two family dwellings;
11. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support of Group R-3 and U occupancies;
12. Movable cases, counters, and partitions not more than 5 feet 9 inches in height.

### B. Electrical:

#### 1. Minor repair work:

- a. Attachment of listed cord and plug connected temporary decorative lighting;
- b. Reinstallation of attachment plugs, but not the outlets therefore;
- c. Replacement of branch circuit over-current devices of the required capacity and design in the same location
- d. Electrical wiring, devices, appliances, or

equipment operating at less than 25 volts and not capable of supplying more than 50 watts on energy;

- e. the replacement of lamps, or the connection of listed portable electrical equipment to approved permanently installed receptacles;

2. **Radio and television transmitting stations:** The provisions of this code shall not apply to electrical equipment used for radio and television transmissions, but do apply to equipment and wiring for a power supply and the installation of towers and antennas.
3. **Temporary testing systems:** A permit shall not be required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus by a licensed electrical contractor.

#### **Gas:**

1. Portable heating, cooking, or clothes drying appliances.
2. Replacement of any minor part that does not alter approval of equipment or make such equipment unsafe.
3. Portable fuel cell appliances in a dwelling, provided that such appliances are not connected to a fixed piping system and are not interconnected to a power grid.

#### **Mechanical:**

1. Portable heating, appliances;
2. Portable ventilation equipment;
3. Portable cooling unit;
4. Steam, hot or chilled water piping internal to any heating or cooling equipment regulated by this code;
5. Replacement of any part that does not alter approval of such equipment, or make it unsafe;
6. Portable evaporative cooler;
7. Self-contained refrigeration system containing 10 pounds (5 kg) or less of refrigerant, or that are actuated by motors of 1 horsepower (746 W) or less,
8. Portable fuel cell appliances in a dwelling, provided that such appliances are not connected to a fixed piping system and are not interconnected to a power grid.

#### **Plumbing:**

1. **The stopping of leaks** in drains, water, soil, waste or vent pipe, provided that, if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material, such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.
2. **The clearing of stoppages** or the repairing of leaks in pipes, faucets, valves or fixtures and the removal and reinstallation of water closets, provided such

repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

**105.2.1 Emergency Repairs.** When equipment repairs and replacement must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the jurisdiction.

**105.2.2 Repairs.** Application or notice to the building official is not required for ordinary repairs to structures, replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.

**105.2.3 Public service agencies.** Except as required by section 112.4 of this code, a permit shall not be required for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that is under the ownership and control of public service agencies by established right.

**105.3. Application for Building Permit.** To obtain a building permit, the applicant shall first file an application therefore in a format and on a form furnished by the jurisdiction for that purpose.

Each application shall furnish such information as shall be required by the jurisdiction for proper administration of this code and shall, at a minimum:

1. Identify and adequately describe all of the work to be covered by the permit for which application is made;
2. Describe the land on which the proposed work is to be done, by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work;
3. Indicate the use and occupancy for which the proposed work is intended;
4. Be accompanied by construction documents and other information as required in section 107;
5. Provide a proper valuation of the full cost of proposed work;
6. Be signed by the applicant or applicant's authorized agent; and
7. Give such other data and information as may be required by the building official or the jurisdiction.

**105.3.1 Action on application.** The building official shall examine or cause to be examined applications for

permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws, the building official shall reject such application in writing, stating the reasons therefor. If the building official is satisfied that the proposed work conforms to the requirements of this code and laws and ordinances applicable thereto, the building official shall issue a permit therefor as soon as practicable.

**105.3.1.1 Substantial damage or improvement. Determination of substantial damage or substantial improvement in a flood hazard area shall be made in accordance with the local flood damage prevention ordinance.**

**105.3.2 Time limitation of application.** An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; **except** that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

**105.4 Validity of permit.** The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the building official from requiring the correction of errors in the construction documents and other data. The building official is also authorized to prevent occupancy or use of a structure in violation of this code or of any other ordinances of this jurisdiction.

**105.5 Expiration.** Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for 180 days after the time when work is commenced. The jurisdiction is authorized to grant, in writing, one or more extensions of time, for periods of not more than 180 days each. The extension shall be requested in writing, and justifiable cause demonstrated prior to the expiration of the relevant permit or extended permit.

**105.6 Suspension or revocation.** The building official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or failure to pay any required fee, or in violation of any ordinance, regulation, law or any of the provisions of this code.

**105.7 Placement of permit.** The building permit or copy

shall be kept prominently displayed and immediately available to an inspector on the site of the work through completion of the project.

## **SECTION 106 FLOOR AND ROOF DESIGN LOADS**

**106.1 Live loads posted.** Where the live loads for which each floor or portion thereof of a commercial or industrial building is or has been designed to exceed 50 psf (2.40 kN/m<sup>2</sup>), such design live loads shall be conspicuously posted by the owner in that part of each story in which they apply, using durable signs. It shall be unlawful to remove or deface such notices

**106.2 Issuance of certificate of occupancy.** A certificate of occupancy required by Section 111.1 shall not be issued until the floor load signs, required by Section 106.1, have been installed.

**106.3 Restrictions on loading.** It shall be unlawful to place, or cause or permit to be placed, on any floor or roof of a building, structure or portion thereof, a load greater than is permitted by this code.

## **SECTION 107 SUBMITTAL DOCUMENTS**

**107.1 General.** Submittal documents consisting of construction documents, statement of special inspections, geotechnical report and other data shall be submitted in two or more sets with each permit application. The construction documents shall be prepared by a registered design professional where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional or an engineer licensed in the required specialty.

**Exception:** The building official is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that review of construction documents is not necessary to obtain compliance with this code.

**107.2 Construction documents.** Required construction documents shall be in accordance with Sections 107.2.1 through 107.2.6 of this code.

**107.2.1 Required form.** All required construction documents shall be submitted in electronic or hard-copy format, or any combination thereof, as specified by the building official and approved by the building code administrator.

**107.2.2 Information on construction documents.** Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the building official. When required by the building official, all braced

wall lines shall be identified on the construction documents and all pertinent information including, but not limited to, bracing methods, location and length of braced wall panels, foundation requirements and attachment of braced wall panels at top and bottom, shall be provided.

**107.2.3 Fire protection system shop drawings.** Shop drawings for the fire protection systems shall be submitted to indicate conformance to this code and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards cited in the state adopted code.

**107.2.4 Means of egress.** The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress in compliance with the provisions of this code. In other than occupancies in Groups R-2, R-3, and I-I, the construction documents shall designate the number of occupants to be accommodated on every floor, and in all rooms and spaces.

**107.2.5 Exterior wall envelope.** Construction documents for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with this code. The construction documents shall provide details of the exterior wall envelope as required, including flashing, intersections with dissimilar materials, corners, end details, control joints, intersections at roof, eaves or parapets, means of drainage, water-resistive membrane and details around openings.

The construction documents shall include manufacturer's installation instructions that provide supporting documentation that the proposed penetration and opening details described in the construction documents maintain the weather resistance of the exterior wall envelope. The supporting documentation shall fully describe the exterior wall system which was tested, where applicable, as well as the test procedure used.

**107.2.6 Site plan or plot plan.** The construction documents submitted with the application for permit shall be accompanied by a site plan showing to scale the size and location of new construction and existing structures on the site, distances from lot lines, the established street grades and the proposed finished grades and, as applicable, flood hazard areas, floodways, and design flood elevations; and it shall be drawn in accordance with an accurate boundary line survey.

In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot. The building official is authorized to waive or modify the requirement for a site plan when the application for permit is for alteration or repair or when otherwise warranted.

**107.2.6.1 Design flood elevations.** Where design flood elevations are not specified, they shall be as required by the jurisdiction's floodplain ordinance.

**107.3 Examination of documents.** The building official shall examine or cause to be examined the accompanying submittal documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code and other pertinent laws or ordinances.

**107.3.1 Approval of construction documents.** When the building official issues a permit, the construction documents shall be approved, in writing or by stamp, as "**Reviewed for Code Compliance.**" One set of construction documents so reviewed shall be retained by the building official. The other set shall be returned to the applicant, shall be kept at the site of work and shall be open to inspection by the building official or a duly authorized representative.

**107.3.2 Previous approvals.** This code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

**107.3.3 Phased approval.** The building official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.

**107.3.4 Design professional in responsible charge.** When it is required that documents be prepared by a registered design professional, the building official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional who shall act as the registered design professional in responsible charge. If the circumstances require, the owner shall designate a substitute registered design professional in responsible charge who shall perform the duties required of the original registered design professional in responsible charge.

The building official shall be notified in writing by the owner if the registered design professional in responsible charge is changed or is unable to continue to perform the duties.

The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building.

**107.3.4.1 Deferred submittals.** For the purposes of this section, deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to



the building official within a specified period.

Deferral of any submittal items shall have the prior approval of the building official. The registered design professional in responsible charge shall list the deferred submittals on the construction documents for review by the building official.

Documents for deferred submittal items shall be submitted to the registered design professional in responsible charge who shall review them and forward them to the building official with a notation indicating that the deferred submittal documents have been reviewed and found to be in general conformance to the design of the building. The deferred submittal items shall not be installed until the deferred submittal documents have been approved by the building official.

**107.4 Amended construction documents.** Work shall be completed in accordance with the approved construction documents. Any changes made during construction that are not in compliance with the approved construction documents shall be resubmitted for approval as amended.

**107.5 Retention of construction documents.** One set of approved construction documents shall be retained by the building official for a period of not less than 180 days from date of completion of the permitted work, or as required by state or local laws.

## SECTION 108

### TEMPORARY STRUCTURES AND USES

**108.1 General.** The building official is authorized to issue a permit for temporary structures and temporary uses. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The building official is authorized to grant extensions for demonstrated cause.

**108.2 Conformance.** Temporary structures and uses shall conform to the structural strength, fire safety, means of egress, accessibility, light, ventilation and sanitary requirements of this code to ensure public health, safety and general welfare.

**108.3 Temporary power.** The building official is authorized to give permission to temporarily supply and use power in part of an electric installation before such installation has been fully completed and the final certificate of completion has been issued. The part covered by the temporary certificate shall comply with the requirements specified for temporary lighting, heat or power in NFPA70 - National Electrical Code.

**108.4 Termination of approval.** The building official is authorized to terminate a permit for a temporary structure or use and order the temporary structure or use discontinued.

## SECTION 109

### FEES

**109.1 Payment of fees.** Notwithstanding any provision of this code to the contrary, the jurisdiction shall maintain authority

to determine the amount of any permit fee(s) charged to applicants in accordance with this section. A permit shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid. Fees shall not be discounted for any cause **except** as specifically provided for in this code.

**109.2. Schedule of Permit Fees.** On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the tables in this Chapter.

**109.2.1 Payment Required.** A building permit shall not be issued, nor shall the application for a building permit be accepted, until the fees prescribed in this section shall have been paid. Nor shall an amendment to a permit application be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure shall have been paid. A certificate of occupancy

shall not be issued, nor shall the certificate of occupancy, compliance or completion application be approved, until the fees prescribed in this section shall have been paid.

**109.2.2 Level of Fees.** The required fees shall be determined by reference to tables 109.2.2 (1) through 109.2.2(4) below. Acceptance of the permit application by the jurisdiction shall not constitute consent to the commencement of work; and commencement of work prior to the issuance and display of a permit shall result in additional fees being due in accordance with Section. 109.4 (below).

**109.2.3 Third Party Service Providers.** Parish may grant a permit fee discount to applicants who have contracted with a qualified third-party provider for plan review and inspections as required by the Louisiana State Uniform Construction Code and other state or local laws which have been or may be adopted, said discount to be no greater than 40% of the standard permit fee that would otherwise be charged to the applicant. In the instance that a third-party provider is used for plan review only, there shall be no discount. In the instance that the third party provider is used for inspections only, the discount shall be no greater than 30% of the standard permit fee.

**109.2.4 Amendment of Fees.** The nature and level of fees specified in Tables 109.2.2(1), (2), (3) and (4) may be amended by ordinance of the Council of the jurisdiction.

**109.2.5 Accessory Structure Defined.** A detached structure, without finished interior, plumbing, mechanical, or gas installation, and restricted to use for storage or parking incidental to a primary building located on the same lot. An Accessory Structure shall not constitute or be converted to living, working, or recreational space except under the authority of a new construction permit. Any accessory structure not meeting this definition shall be charged as new construction.

**109.3 Discounted Fees.** For a period not exceeding ninety (90) days from the date of any federal, state, or local disaster

declaration, the jurisdiction may waive or discount permit fees for the immediate repair, renovation, reconstruction, elevation, or demolition of any residential structure affected by such disaster, in which case any reduction in normal fees for enforcement agency services shall be made good from the jurisdiction's general fund.

**109.4 Work commencing before permit issuance.** Where any work is started in relation to a building, structure, electrical, gas, mechanical or plumbing system before the

necessary permits have been issued and displayed, all permit fees in respect of work to be undertaken on that building, structure, electrical, gas, mechanical or plumbing system shall be doubled, and assessed in addition to any other violation penalties.

**109.5 Related fees.** Payment of the fee for the construction, alteration, removal or demolition for work done in connection to or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other lawfully prescribed fees.

**Table 109.2.2(1) Commercial/Institutional Permit Fees**

Purpose of Commercial / Institutional Permit	Basis of Calculation	Minimum
New construction, addition or renovation (project cost evidenced by valid contract)	\$3 per \$1,000 of contractual project value (Trade Permits Included)	\$200
New construction, addition or renovation (project cost <b>not</b> evidenced by valid contract)	60 cents per square foot of total floor area (Trade Permits Included)	\$200
Structure elevation, shoring or leveling *	Flat Fee (Trade Permits Included for sub-contractors declared on permit)	\$750
Detached accessory structure	46 cents per square foot of total floor area (Trade Permits Included)	\$150
Off street Parking Lot	\$1 per 500 square feet (Trade Permits Included)	\$ 75
Mobile building placement or replacement	Flat Fee (Trade Permits Required)	\$250
Discharge of industrial waste water	Flat Fee	\$ 50
Additional Inspection or Re-inspection	Flat Fee (for each additional inspection visit)	\$ 75
Extension of permit (only before expiry date)	\$1 per \$1,000 of remaining assessed cost	\$ 40
Certificate of : Compliance/Completion/Occupancy	Flat Fee	\$100
Demolition of the structure, <u>not related to renovation, addition, or new construction.</u>	No Charge is made for this permit	\$ 0

**Table 109.2.2(2) Trade Permit Fees**

Purpose of Trade Permit	Basis of Calculation	Minimum
Plumbing System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Gas System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Electrical System Permit	\$50 Base Fee plus one inspection (\$75)	\$125

Mechanical System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Commercial/Institutional Maintenance Unit	Annual Flat Fee (plus additional inspection fees)	\$200
Additional Inspection or Re-inspection	Flat Fee (for each additional inspection visit)	\$ 75
Extension of permit (only before expiry date)	\$1 per \$1,000 of remaining assessed cost	\$ 40

**Table 109.2.2(3) Residential Construction Permit Fees**

<b>Purpose of Residential Permit</b>	<b>Basis of Calculation</b>	<b>Minimum</b>
New Residential Construction or Addition	45 cents per square foot. (Trade Permits Included)	\$200
Structure elevation, shoring or leveling	Flat Fee – Trade Permits included for all sub-contractors declared on permit.	\$500
Residential Structure Relocation	Flat Fee – (Trade Permits Required)	\$250
Detached Accessory structure – with 1 or more walls	23 cents per square foot. (Maximum of \$500) (Trade Permits Required)	\$ 75
Detached Accessory structure not exceeding 500 square feet and without walls	Flat Fee (Trade Permits Required)	\$ 75
Detached Accessory structure greater than 500 square feet and without walls	Flat Fee (Trade Permits Required)	\$ 200
Attached patio cover (aluminum)	Flat Fee \$75	\$ 75
Renovation or Repair (cost up to \$5,000)	Flat Fee (Trade Permits Required)	\$ 25
Renovation or Repair (cost \$5,001 to \$10,000)	Flat Fee (Trade Permits Required)	\$100
Renovation or Repair (cost over \$10,000)	Flat Fee (Trade Permits Required)	\$200
Private Swimming Pool	Flat Fee (Trade Permits Required)	\$200
Whole House Generator	Flat Fee (Trade Permits Included)	\$ 200
Mobile Home placement or replacement	Flat Fee (Trade Permits Included)	\$150
Recreational vehicle (180 day placement)	Flat Fee (180 day maximum permit period)	\$100
Additional Inspection or Re-inspection	Flat Fee (for each additional inspection visit)	\$ 75
Extension of permit (only before expiry date)	\$1 per \$1,000 of remaining assessed cost	\$40
Certificate of : Compliance/Completion/Occupancy	Flat Fee	\$100
Demolition of the structure	No Charge is made for this permit	\$ 0

Table Revised: Ord.No.8023, 8-10-11; Ord.No.8434, 6-11-14.

**Table 109.2.2(4) Miscellaneous Permit Fees**

<b>Purpose of Permit</b>	<b>Basis of Calculation</b>	<b>Minimum</b>
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Mardi Gras reviewing stand	Flat Fee (Trade Permits Required as Appropriate)	\$ 50
On premises business signage	Flat Fee (Trade Permits Required as Appropriate)	\$125
Off premises business signs and advertising	Flat Fee (Trade Permit Required as Appropriate)	\$100
Mobile Seafood Vending	Flat Fee (Trade Permits Required as Appropriate)	\$ 20
Miscellaneous other permits	Flat Fee (Trade Permits Required as Appropriate)	\$100

**109.6. Refunds.** The jurisdiction is authorized to establish a refund policy.

**109.7 Multiple Contractors.** Where, for whatever reason, contractors are responsible for specific segments of a contract, the permit(s) issued shall clearly identify the limits of that contractor's task. Where there is a change of contractor part way through any construction project, new permit fees shall be based on the value of the balance of work to be completed and no refund shall be made for prior permits.

**109.8 Building Permit Valuations.** Job cost valuations shall include the total value of all services, materials and labor costs, for the full project scope covered by the permit. Any change or increase in project scope or value shall require additional permitting.

## SECTION 110 INSPECTIONS

**110.1 Types of inspection.** Construction or work for which a permit is required shall be subject to inspection by the building official and such construction or work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provisions of this code or of other ordinances of the jurisdiction shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the building official nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

**110.2 Preliminary inspection.** Before issuing a permit, the building official is authorized to examine or cause to be examined buildings, structures and sites for which an application has been filed.

**110.3 Required inspections.** The building official, upon notification, shall make the inspections set forth in Sections 110.3.1 through 110.3.10.

**110.3.1 Footing, foundation and plumbing rough-in inspection.** Footing and foundation inspections shall be made after all excavations are complete and any required reinforcing steel, poles or piers are set and supported. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on

the job, **except** where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job. Plumbing rough-in inspection and testing shall, at a minimum, include slab, open wall and sewer tie-in and shall be made prior to covering or concealment, before fixtures or appliances are set or installed and prior to framing inspection.

**Exception:** Back filling of ground source heat pump loop system tested in accordance with the requirements of the *International Mechanical Code*, as amended and adopted by the state, shall be permitted.

**110.3.2 Concrete slab and under-floor inspection.** Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

**110.3.3 Lowest floor elevation.** In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the building official shall require submission of documentation prepared and sealed by a registered land surveyor, of the elevation of the lowest floor.

**110.3.4 Framing and masonry.** Inspection of Framing and masonry construction shall be made after the roof deck or framing, masonry, all framing, fire-blocking draft-stopping and bracing are in place; and after pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

**110.3.5 Lath and gypsum board inspection.** Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

**Exception:** Gypsum board that is not part of a fire-resistance-rated assembly or a shear assembly.

**110.3.6 Fire and smoke-resistant penetrations.** Protection of joints and penetrations in fire-resistance-rated assemblies, smoke barriers and smoke partitions shall not be concealed from view until inspected and approved.

**110.3.7 [Reserved]**

**110.3.8 Other inspections.** In addition to the inspections



specified above, the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of this code and other laws that are enforced by the department.

**110.3.9 Special inspections.** For special inspections, see the *International Building Code* as adopted by the state.

**110.3.10 Final inspection.** The final inspection shall be made after all work required by the building permit is completed and shall include final inspection of the work required to be completed in each of the building trades disciplines.

**110.3.10.1 Elevation Documentation.** If located in a flood hazard area, the required final elevation certificate shall be submitted to the *building official* prior to the final inspection.

**110.4 Inspection agencies.** The building official is authorized to accept reports of approved inspection agencies, provided such agencies satisfy the requirements as to qualifications and reliability.

**110.5 Inspection requests.** It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections that are required by this code.

**110.6 Approval Required.** Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the building official. The building official, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or his or her agent wherein the same fails to comply with this code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the building official.

## SECTION 111

### CERTIFICATE OF OCCUPANCY

**111.1 Use and occupancy.** No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made, until the building official has approved the issue of a certificate of occupancy or certificate of completion as provided herein. Issuance of a certificate of occupancy or certificate of completion shall not be construed as an approval of a violation of the provisions of this code or of other codes or ordinances adopted by the jurisdiction.

**Exception 1:** Certificates of occupancy are not required for work exempt from permits under this code.

**Exception 2:** Where it has not been possible to verify compliance through a full program of inspections, the

building official, when satisfied that the completed structure does not represent a hazard to occupants or the community, shall issue a certificate of completion.

Certificates presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid.

**111.2 Change of Use.** Changes in the character or use of an existing structure shall not be made other than in compliance with the *International Building Code* as adopted by the state.

**111.3 Certificate issued.** After the building official inspects the building or structure and finds no violations of the provisions of this code or other laws that are enforced by the department of building safety, the building official shall cause to be issued a certificate of occupancy or completion that contains the following:

1. The building permit number.
2. The address of the structure.
3. The name and address of the owner or owner's authorized agent.
4. A description of that portion of the structure for which the certificate is issued.
5. A statement that the described portion of the structure has been inspected for compliance with the requirements of this code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.
6. The name of the building official.
7. The edition of the code under which the permit was issued.
8. The use and occupancy.
9. The type of construction.
10. The design occupant load.
11. If an automatic sprinkler system is provided, whether the sprinkler system is required.
12. Any special stipulations and conditions of the building permit.

**111.4 Temporary Occupancy.** The building official is authorized to issue a temporary certificate of occupancy before completion of the entire work covered by the permit; provided that such portion or portions shall be occupied safely. The building official shall set a time period during which the temporary certificate of occupancy is valid.

**111.5 Revocation.** The building official is authorized to, in writing, suspend or revoke a certificate of occupancy or completion issued under the provisions of this code wherever the certificate is issued in error, or on the basis of incorrect information supplied, or where it is determined that the building or structure or portion thereof is in violation of any ordinance or regulation or any of the provisions of this code.

## SECTION 112

### SERVICE UTILITIES

**112.1 Connection of service utilities.** No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this code for which a permit is required, until released by the building official.

**112.2 Temporary connection.** The building official shall have the power to authorize the temporary connection, or order the disconnection, of the building or system to the temporary utility source of energy, fuel or power.

**112.3 Authority to disconnect service utilities.** The building official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth therein in case of emergency, where necessary to eliminate an immediate hazard to life or property, or when such utility connection has been made without the approval required by Section 112.1 or 112.2. The building official shall notify the serving utility, and wherever possible the owner or owners's authorized agent and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or owner's authorized agent or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

**112.4 Special Permit Requirements.** Within the jurisdiction, there shall be no installation of any wiring, poles, pylons, duct lines, pipes, raceways, ducts, guy anchors, apparatus, devices, appliances, fixtures, equipment or building for the transmission, delivery, or distribution of energy, nor shall any substitutions, replacements, alterations, or additions be made in such system components by other than jurisdiction owned utilities, without a permit having been secured from the jurisdiction in advance such works.

## SECTION 113 BOARD OF APPEALS

**113.1. General.** In order to hear and decide appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of this code, there shall be and hereby created a board of appeals. The board of appeals shall consist of an administrative review board, for which purpose the Parish Manager shall sit as chairman, with two board members: the Director of Planning and Zoning and a person designated by the Parish President for their knowledge of construction matters. The Building Official shall attend the hearing. be appointed by the South Central Regional Construction Code Council and shall hold office at its pleasure.

**113.2 Rules of Procedure.** The following procedures shall apply to all appeals:

a. Request for appeal shall be submitted in writing and filed with the Parish Department of Planning and Zoning within twenty (20) days of the decision against which appeal is being made;

b. Application shall include the name and mailing address of the appellant and the reason for the appeal;

c. Hearing shall be held within thirty (30) days of the appeal application being filed. Time for the hearing may be extended for just cause;

d. The board shall adopt rules of procedure for conducting its business;

e. The decisions and findings of the board shall be made in writing within seven (7) days of the hearing and service of the appeal decision shall be to the address on the appeal application with copies to the building official and the jurisdiction.

~~The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with copies to the building official and the jurisdiction.~~

**113.3 Limitations on authority.** An appeal may only be based on a claim that:

- The true intent of this code has been incorrectly interpreted; or
- The relevant provisions of this code do not apply to the structure; or
- An equally good or better form of construction is proposed and supported by an engineering assessment sealed by a professional engineer acting within his registered specialty.

The Board shall have no authority to waive, modify or grant variance in respect of any of the provisions of this code.

~~**113.4. Qualifications.** The board of appeals shall consist of members who are chief elected officials, or their designee, from each jurisdiction participating in the South Central Regional Code Compliance Program. The building official shall be an ex-officio member of said board but shall have no vote on any of its proceedings.~~

~~(NOTE: Replaced by Section 103.6.4 — Ord. 8441, 04/26/2017)~~

**Decisions by Board of Appeals. Decisions rendered by the Board of Appeals are final and there shall be no further appeals to the Parish Council or a Court of Law.**

## SECTION 114 VIOLATIONS

**114.1 Unlawful acts.** It shall be unlawful for any person, firm or corporation to erect, place, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by this code, or cause or counsel same to be done, in conflict with or in violation of any of the provisions of this code. Any violation of this code shall be deemed a strict liability offense.

**114.2 Notice of violation.** The building official is authorized to serve a notice of violation or order on the person or entity

responsible for the erecting, placing, constructing, altering, extending, repairing, moving, removing, demolishing or occupying of a building or structure in violation of the provisions of this code, or in violation of a permit or certificate issued under the provisions of this code, or on a person or entity causing or counseling such violation. Such order shall direct the discontinuance of the illegal action and/or condition and the abatement of the violation.

**114.3 Prosecution of violation.** If the notice of violation is not complied with promptly, the building official is authorized to request the jurisdiction's building code administrator to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provision of this code or of the order or direction made pursuant thereto.

**114.4 Violation penalties.** Any person who violates a provision of this code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building or structure in violation of the approved construction documents or directive of the building official, or of a permit or certificate issued under the provisions of this code, or who provides false or misleading information in respect of any action under this code, or who causes or counsels such violation, shall be subject to penalties as prescribed by law. Where the law prescribes no specific penalty for an unlawful act under this code, any person found guilty shall be punished by a fine not exceeding two hundred dollars (\$200) and/or imprisonment for not more than thirty (30) days in respect of each violation.

**114.5 Violation count.** In calculating applicable penalties for violations of this code, the court shall have regard to the fact that each day for which each violation is continued, after service of a notice of violation or order as required herein, shall be counted and treated as a separate offence.

## SECTION 115 STOP WORK ORDER

**115.1 Authority.** When the building official finds any work regulated by this code being performed in a manner either contrary to the provisions of this code or dangerous or unsafe, a stop work order shall be issued as prescribed in this code.

**115.2 Issuance.** The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which work will be permitted to resume.

**115.3 Unlawful continuance.** Any person who shall continue any work after having been served with a stop work order, **except** such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to violation penalties as prescribed by law.

## SECTION 116 UNSAFE STRUCTURES AND EQUIPMENT

**116.1 Conditions.** Structures or existing equipment that are or hereafter become unsafe, unsanitary or deficient because of inadequate means of egress facilities, inadequate light and ventilation, or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or that involve illegal or improper occupancy or inadequate maintenance, shall be deemed an unsafe condition.

Unsafe structures shall be taken down and removed or made safe, as the building official deems necessary and as provided for in this section. A vacant structure that is not secured against entry shall be deemed unsafe.

**Exception:** The provisions of this section shall not apply in cases of grave public emergency where the structure is, in the opinion of the building code administrator, dilapidated and dangerous such as to cause possible immediate loss or damage to person or property. In such circumstances, procedures required under Louisiana RS 33-4762 *et seq.*, as may be amended, shall apply as provided for in chapter 14 of the parish code.

**116.2 Record.** A report shall be filed on an unsafe condition. Such report shall state the occupancy of the structure and nature of the unsafe condition.

**116.3 Notice.** If an unsafe condition is found, the jurisdiction shall serve on the owner, or the owner's authorized agent, or person in control of the structure, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or that requires the unsafe structure to be demolished within a stipulated time. Such notice shall require the person thus notified to declare immediately to the jurisdiction acceptance or rejection of the terms of the order.

**116.4 Method of service.** Such notice shall be deemed properly served if a copy thereof is:

- Delivered to an owner or owner's agent or person in control of the structure personally; or
- Sent by certified or registered mail addressed to an owner at the last known address, or last address shown by the jurisdiction's Tax Assessor; or
- Delivered as otherwise prescribed by local law.

If the certified or registered letter is returned showing that it was not delivered, a copy of the legal notice therein shall be affixed in a conspicuous place adjacent to the entrance to the structure affected by such notice. Service of such notice in the foregoing manner upon the owner's agent or upon the person responsible for the structure shall constitute service of notice upon the owner.

**116.5 Restoration.** Where the structure or equipment determined to be unsafe by the building code administrator is permitted to be restored to a safe condition, to the extent that repairs, alterations or additions are made or a change of occupancy occurs during the restoration of the structure, such repairs, alterations, additions or change of occupancy shall meet the requirements of this code and all relevant regulations or ordinances.

## **SECTION 117 REGISTRATION & LICENSING**

**117.1 General.** Any person seeking registration under and part of this section shall present themselves in person at the jurisdiction Permit Office and, in addition to any documents required for the specific category of registration, present evidence of identity and address in the form of a valid and current photo identification issued by state or federal government and shall pay the requisite registration fee.

**117.2 Registration of Certified Third Party Plan Review and Inspection Service Providers.** In order to provide for proper administration and enforcement of this code, every person performing the services of a "certified third party provider" in Terrebonne Parish shall be required to annually register as a "certified third party provider" with the jurisdiction. Registrants shall pay an annual fee of one hundred dollars (\$100.00) and shall furnish at the time of application an occupational license from the jurisdiction of their domicile per Louisiana RS 47:362, a valid and relevant Certificate of Registration issued by the Louisiana State Uniform Construction Code Council and a valid current insurance certificate documenting at least the minimum amount of general liability insurance coverage required for state registration and licensing purposes.

**117.3 Registration of Tradesmen.** In order to provide for proper administration and enforcement of this code, every person engaging in plumbing, gas fitting, electrical or mechanical contracting in the jurisdiction, whether for payment or not, shall annually, on or before 31 March, register as such with the jurisdiction. Registrants shall pay an annual fee of one hundred dollars (\$100.00) and shall furnish at the time of application an occupational license from the jurisdiction of their domicile per Louisiana RS 47:362, a valid and relevant Certificate of Registration issued by the appropriate Louisiana licensing or registration authority, and a valid current insurance certificate documenting at least the minimum amount of general liability insurance coverage required for state registration and licensing purposes.

**Exception 1: Owner in residence.** The owner of a single family dwelling used exclusively for living purposes and which is the primary residence of and currently occupied by the owner, who shall personally perform ALL work and labor on that project, after satisfying an inspector from the enforcement agency that they have sufficient knowledge, understanding and skill to complete the work in a safe manner and in compliance with all conditions imposed under the required permit.

**Exception 2: Plumbing, Dual Certification.** Except as may be required under state law, nothing in this section shall require any state licensed plumber to obtain additional state licensing in order to work on gas installations.

**117.4 Late Registration.** Annual registration shall expire on 31<sup>st</sup> March each year and, in addition to any penalty which may be incurred under this Section and under Section 114 of

this code; late renewal of registration will be subject to doubling of the normal fee for that year's registration renewal. It shall be the responsibility of the registrant to remember to renew.

**117.5 Unregistered Activity.** Any person who, in Terrebonne Parish, provides third party plan review or code inspection services, or who engages in plumbing, gas fitting, building, electrical or mechanical contracting while not registered with the jurisdiction where required by this section, or who causes or permits such action, shall be in violation of this code.

**117.6 Transitional Arrangements.** In cases of application for registration under grandfathering provisions in place under transitional arrangements made by the state; and where State arrangements do not require state registration, licensing and general liability insurance arrangements, the jurisdiction shall be the transitional registration authority.

**117.6.1 Transitional Registration Requirements.** Any candidate for registration under section 117.6 shall comply with the requirements of section 117.1 and satisfy the jurisdiction's code administrator of their competence, by ~~examination or~~ affidavit of experience, within the field of desired registration; and present evidence of any required state or professional licensing/registration/certification valid for at least the term of Parish registration being sought. The jurisdiction shall also require evidence of general liability insurance coverage at the same level as may be required for state registration & licensing, or at its own discretion, substitute good and solvent surety, in the sum of not less than five thousand dollars (\$5,000) in favor of the jurisdiction, in place of such insurance coverage.

**ORDINANCE HISTORY (Not part of the code):**

*Parish Ordinances previously adopted and published as Terrebonne Parish, Louisiana, Code of Ordinances: Part II Parish Code: Buildings and structures: Article II, Section 6-21 Comprehensive Building Code Enforcement Program:*

*Division 1: Building*

*Division 2: Plumbing*

*Division 3: Electricity*

*Division 4: Mechanical Systems*

*Division 5: Gas*

*Division 6: Residential Housing*

*Division 7: Existing Buildings*

*shall be and hereby are repealed in their entirety, being replaced with this code as:*

*“Division 1 : Terrebonne Parish Consolidated Building Code”*

*Parish Ordinance previously adopted and published as Terrebonne Parish, Louisiana, Code of Ordinances: Part II Parish Code: Buildings and structures: Article II, Section 6-110 Comprehensive Building Code Enforcement Program:*

*Division 8: Property Maintenance Code*

*shall be and hereby is re-numbered as:*

*“ Division 2 : Terrebonne Parish Property Maintenance Code”*

**NOTES**



Wednesday, April 11, 2018

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**Item Title:**

2018 Various Items for Budget Amendment

**Item Summary:**

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Head Start Program, \$5,000
- II. Re-class Parishwide Sewerage Projects, Net Affect - \$0
- III. EOC Safe Room, \$62,816
- IV. Bayou Black Pump Station, \$353,000
- V. Mechanicville Splash Park, \$225,000
- VI. Lee Avenue Splash Park, \$225,000
- 1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2018 Various Items for Budget Amendment	3/22/2018	Executive Summary
2018 Various Items for Budget Amendment	3/22/2018	Budget Amendment
2018 Various Items for Budget Amendment	3/22/2018	Backup Material





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.  <div><div>I.</div><div>Head Start Program, \$5,000</div></div> <div><div>II.</div><div>Re-class Parishwide Sewerage Projects, Net Affect - \$0</div></div> <div><div>III.</div><div>EOC Safe Room, \$62,816</div></div> <div><div>IV.</div><div>Bayou Black Pump Station, \$353,000</div></div> <div><div>V.</div><div>Mechanicville Splash Park, \$225,000</div></div> <div><div>VI.</div><div>Lee Avenue Splash Park, \$225,000</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_/s/ Kayla Dupre

Signature

\_\_\_\_March 22, 2018

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Head Start Program, \$5,000
- II. Re-class Parishwide Sewerage Projects, Net Affect - \$0
- III. EOC Safe Room, \$62,816
- IV. Bayou Black Pump Station, \$353,000
- V. Mechanicville Splash Park, \$225,000
- VI. Lee Avenue Splash Park, \$225,000

SECTION I

WHEREAS, the Head Start Program received a donation from Vandebilt Catholic High School to purchase supplies, and

WHEREAS, the donation of \$5,000 will be put into the Classroom/Educational Supplies account to purchase supplies needed for educating the children.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Budget of the Terrebonne Parish Consolidated Government be amended to recognize the donation from Vandebilt Catholic High School to the Head Start Program. (Attachment A)

SECTION II

WHEREAS, funding needs to be reassigned from Parishwide Sewerage project Ashland North Major Lift Station to the Ashland Wetland Assimilation Project for the engineering portion, and

WHEREAS, the funds reassigned will be \$50,000,

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the Parishwide Sewerage Projects. (Attachment B)

SECTION III

WHEREAS, funding is needed for the EOC Safe Room, and

WHEREAS, the funding source is from the Atchafalaya Long Distance Sediment Pipeline for \$62,816.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the EOC Safe Room. (Attachment C)

SECTION IV

WHEREAS, funding is needed for the Bayou Black Pump Station, and

WHEREAS, the funding source is from the Drainage Fund, fund balance for \$353,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station. (Attachment D)



## SECTION V

WHEREAS, Administration is requesting funding for the Mechanicville Splash Park, and

WHEREAS, the funding source is from the Village East Splash Park/Community Center Project for \$225,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Mechanicville Splash Park. (Attachment E)

## SECTION VI

WHEREAS, Administration is requesting funding for the Lee Avenue Splash Park, and

WHEREAS, the funding source is from the Village East Splash Park/Community Center Project for \$225,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Lee Avenue Splash Park. (Attachment F)

Prepared By: Finance Department  
PC File: 2018-Various Items - F  
Date Prepared: 3/20/18 BA #7

**ATTACHMENT A - Headstart Program**

	2018		
	Adopted	Change	Amended
Classroom/Educational Supplies	6,500	5,000	11,500
Donations	-	(5,000)	(5,000)

**ATTACHMENT B - Ashland Wetland Assimilation**

	2018		
	Adopted	Change	Amended
Ashland North Major Lift Station	440,829	(50,000)	390,829
Ashland Wetland Assimilation	406	50,000	50,406

**ATTACHMENT C - EOC Safe House**

	2018		
	Adopted	Change	Amended
Safe Room-EOC/Multi Agency	2,251,603	62,816	2,314,419
Atchafalaya Long Dist Sediment	170,430	(62,816)	107,614

**ATTACHMENT D - Bayou Black Pump Station**

	2018		
	Adopted	Change	Amended
Bayou Black Pump Station	8,367,258	353,000	8,720,258
Transfer in from Drainage Fund	(2,250,000)	(353,000)	(2,603,000)
Transfer out to Bayou Black Pump Stn	2,250,000	353,000	2,603,000
Fund Balance (decrease)	n/a	(353,000)	n/a

**ATTACHMENT E - Mechanicville Splash Park**

	2018		
	Adopted	Change	Amended
VE Splash Park/Community Center	801,581	(225,000)	576,581
Mechanicville Splash Park	-	225,000	225,000

**ATTACHMENT F - Lee Avenue Splash Park**

	2018		
	Adopted	Change	Amended
VE Splash Park/Community Center	576,581	(225,000)	351,581
Lee Avenue Splash Park	-	225,000	225,000



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050

P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

DEPARTMENT OF HOUSING & HUMAN SERVICES

HEAD START

[dpowell@tpepg.org](mailto:dpowell@tpepg.org)

985-580-7273

MEMO

**To:** Rayanna Smith, Federal Grants Accountant  
**From:** Diane S. Powell, Head Start Administrator *[Signature]*  
**Re:** Vandebilt Catholic High School Donation for Head Start  
**Date:** 03/08/18

Attached is a donation from Vandebilt Catholic High School for the Head Start Program. Please assist me by depositing it and placing the funds in the Classroom/Education Supplies line item (239-193-8225-21).

If you have any concerns or questions, please contact me. I can be reached at 985-580-7273. Thank you for your assistance!

Cc/enc

Darrel Waire, Housing and Human Services Director  
Yzette Rainey, Education Specialist  
File

239-000-6741-01

ACCT: 239-193-8225-21

FEBRUARY 29, 2018 - MONTH LAST CLOSED

HUD HEAD START PROGRAM

PLANNING

CLASSROOM/EDUCATIONAL SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	6,500	4,652.74	0	1,847
2018	6,500	804.36	0	5,696
CLOSED:				
2011	3,833	4,240.58	N/A	408-
2012	5,708	6,873.65	N/A	1,166-
2013	5,708	4,022.51	N/A	1,685
2014	5,708	19,782.54	N/A	14,075-
2015	5,708	5,096.16	N/A	612
2016	8,000	7,740.63	N/A	259

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	0	5,000.00-	0	5,000
CLOSED:				
2011	0	.00	N/A	0
2012	75	75.00-	N/A	0
2013	0	72.93-	N/A	73
2014	0	.00	N/A	0
2015	0	695.63-	N/A	696
2016	0	20.00-	N/A	20

ENTER = CONTINUE

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CF04 = DSP

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CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section II

Kayla Dupre

---

**From:** Debbie Robichaux  
**Sent:** Tuesday, March 13, 2018 8:50 AM  
**To:** Kayla Dupre  
**Cc:** Jill Becnel  
**Subject:** LIA Request  
**Attachments:** LIA Wetland Assim Eng 3.12.18.pdf

Kayla,  
Attached is a request for a ~~LIA~~ <sup>BA</sup> to provide additional funding within the Wetland Assimilation account. Does this have to go to Council or will it be done as a ~~LIA~~ <sup>BA</sup>?

*Debra Robichaux, Office Manager*  
*T.P.C.G. - Pollution Control Division*  
*(985) 873-6728 - Fax (985) 873-6725*  
*[drobichaux@tpcg.org](mailto:drobichaux@tpcg.org)*



P.O. BOX 6097  
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(985) 868-5050



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HOUMA, LOUISIANA 70361

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

DIVISION OF POLLUTION CONTROL

MEMO TO: Kayla Dupre, Comptroller  
Finance Department

THRU: Gregory E. Bush  
Pollution Control Administrator

FROM: Debra Robichaux

DATE: March 12, 2018

SUBJECT: 2018 Budget  
Budget Amendment

Pollution Control is requesting the following budget amendment be made in order to allow additional funding for the engineering portion of the Wetland Assimilation project.

FUND 656 DEPT 431

<u>Account Number</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Adjusted Budget</u>
8927-35	Ashland North Major Lift Stn	\$440,829	\$(50,000)	\$390,829
8927-39	Wetland Assimilation	\$406	\$50,000	\$50,406
		<b>\$441,235</b>		<b>\$441,235</b>

If you have any questions regarding this request, please feel free to contact this office.

/dr

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 656 - PARISHWIDE SEWERAGE CONSTRUCTION FUND**

656-431-8927-35  
ASHLAND NORTH MAJOR LIFT STATION & FORCE MAIN  
PROJECT # 06-SEW-14

TOTAL FUNDING	\$	6,445,342
EXPENDITURES THRU 12/31/15		(6,054,513)
PROJECT BALANCE	\$	390,829

[illegible]

ENGINEER/ARCHITECT: GSE ASSOCIATES, INC.  
CONTRACTOR: SEALEVEL CONSTRUCTION  
DIGO UTILITY CONSTRUCTION

**DESCRIPTION:** CONSTRUCT AN ADDITIONAL HOLDING BASIN IN THE VICINITY OF WOODLAWN RANCH ROAD TO RECEIVE THE FLOW FROM THE AIRBASE PUMP STATION, WOODLAWN STATION AND PRESQUE ISLE STATION.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 656 - PARISHWIDE SEWERAGE CONSTRUCTION FUND

656-431-8927-39  
WETLAND ASSIMILATION  
PROJECT # 10-SEW-96

TOTAL FUNDING	
EXPENDITURES THRU 12/31/15	
PROJECT BALANCE	
	\$ 345,816
	(268,774)
	<u>\$ 77,042</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
May-15	ORD 8541	FROM 656-431-8927-33	185,816						
Apr-16	LIA 12	FROM 656-431-8927-35	110,000						
Apr-18	PENDING BA	FROM 656-431-8927-35			50,000				
LESS PRIOR YEARS EXPENDITURES				(268,774)					
FUNDS AVAILABLE				\$ 27,042	\$ -	\$ 50,000	\$ -	\$ -	\$ -

ENGINEER: PROVIDENCE (GSE)  
DESCRIPTION: DISCHARGE OF SECONDARILY-TREATED  
MUNICIPAL EFFLUENT INTO THE ASHLAND  
WETLANDS TO PROVIDE TERTIARY TREATMENT.



P.O. BOX 6097

HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768

HOUMA, LOUISIANA 70361

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

DIVISION OF POLLUTION CONTROL

MEMO TO: Kayla Dupre, Comptroller  
Finance Department

THRU: Gregory E. Bush  
Pollution Control Administrator

FROM: Debra Robichaux

DATE: March 12, 2018

SUBJECT: 2018 Budget  
Budget Amendment

Pollution Control is requesting the following budget amendment be made in order to allow additional funding for the engineering portion of the Wetland Assimilation project.

FUND 656 DEPT 431

<u>Account Number</u>	<u>Account Name</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Adjusted Budget</u>
8927-35	Ashland North Major Lift Stn	\$440,829	\$(50,000)	\$390,829
8927-39	Wetland Assimilation	\$406	\$50,000	\$50,406
		<b>\$441,235</b>		<b>\$441,235</b>

If you have any questions regarding this request, please feel free to contact this office.

/dr

ACCT: 656-431-8927-35

P/W SEWERAGE CONSTR.

SEWERAGE COLLECTION

ASHLAND NORTH MAJOR LIFT STN

FEBRUARY 29, 2018 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	440,829	.00	0	440,829
2018	440,829	.00	0	440,829
CLOSED:				
2011	806,027	255,172.47	N/A	550,855
2012	550,855	26.00	N/A	550,829
2013	550,829	.00	N/A	550,829
2014	550,829	.00	N/A	550,829
2015	550,829	.00	N/A	550,829
2016	440,829	.00	N/A	440,829

ENTER = CONTINUE

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 656-431-8927-39

FEBRUARY 29, 2018 - MONTH LAST CLOSED

P/W SEWERAGE CONSTR.

SEWERAGE COLLECTION

ASHLAND WETLAND ASSIMILATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	27,042	26,636.07	0	406
2018	406	2,373.75	0	1,968-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	185,816	145,571.72	N/A	40,244
2016	150,244	123,202.34	N/A	27,042

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

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ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL



# Section III

## Kayla Dupre

**From:** Kandace Mauldin  
**Sent:** Tuesday, March 20, 2018 12:28 PM  
**To:** Niayonda Picou; Felicia Aubert  
**Cc:** Jeanne Bray; Kayla Dupre  
**Subject:** RE: EOC Safe house

Parish President has approved the \$62,816 from Atchafalaya for the EOC Safe House. Felicia/Kayla, pleas prepare a budget amendment.

**From:** Niayonda Picou  
**Sent:** Thursday, March 15, 2018 7:30 AM  
**To:** Kandace Mauldin; Felicia Aubert  
**Cc:** Jeanne Bray  
**Subject:** RE: EOC Safe house

No, we cannot value engineer this project because this building must be built to meet FEMA specifications. We are meeting the minimum specifications. This project has already been awarded and contracts are signed. I do not have any other projects to pull from and I am in the process of requesting additional money from FEMA to cover the additional, but this process will take about 6-9 months to receive funds. If we are not able to transfer the funding at this time, our only option is to cancel the construction contract and wait another year and bid out. By taking this route, we are at risk of receiving higher bids.

**From:** Kandace Mauldin  
**Sent:** Wednesday, March 14, 2018 3:12 PM  
**To:** Niayonda Picou; Felicia Aubert  
**Cc:** Jeanne Bray  
**Subject:** RE: EOC Safe house

I don't know where we can pull any additional money for this project other than the Atchafalaya Sediment project. There is \$62,816 in that project but we will have to get Parish President approval. Are there any projects that you are aware of that we can use some money from, or can this project be modified to reduce the cost?

**From:** Niayonda Picou  
**Sent:** Wednesday, March 14, 2018 1:42 PM  
**To:** Felicia Aubert  
**Cc:** Jeanne Bray; Kandace Mauldin  
**Subject:** RE: EOC Safe house

After reviewing the budget I will need an additional \$120,000.00 to cover Houston Lirette's fees and any future change order. I am in the process of requesting additional funding from FEMA for Houston's increase in fees. At stated before I can not request additional funding for possible change orders until a change order is signed and recorded. Also, I attached my budget spreadsheet to show all contract fees.

**From:** Felicia Aubert  
**Sent:** Wednesday, March 14, 2018 11:11 AM  
**To:** Niayonda Picou  
**Cc:** Jeanne Bray; Kandace Mauldin  
**Subject:** EOC Safe house

Acct 659-194-8912-12 has a budget balance of \$2,344,496. With the construction coming in at \$2,332,440. Leaves available balance of \$12,096. There is roughly \$60,000 to \$80,000.00 left to pay Engineer, it could possibly be more than that for basic service with that percentage of the construction factored into the engineering cost. So, how much more money is needed to fund this project?

Thanks,

**Felicia M. Aubert**

Contracts Coordinator, Finance Department  
Terrebonne Parish Consolidated Government  
Post Office Box 2768  
8026 Main Street, Suite 300  
Houma, LA 70360  
Phone: (985) 873-6733 Ext: 1315  
Fax: (985) 873-6457  
[faubert@tpcg.org](mailto:faubert@tpcg.org)

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

659-194-8912-12  
SAFE ROOM EOC/ MULTI- AGENCY SAFE ROOM  
PROJECT # 14-SAFE-02  
HMGP 1792-109-004  
R: 659-000-6318-11

TOTAL FUNDING	\$	2,650,238
EXPENDITURES THRU 12/31/16		(242,926)
PROJECT BALANCE	\$	<u>2,407,312</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Feb-14	ORD 8398	FEMA/HMGP 1792-109-0004	119,282						
Feb-14	ORD 8398	FROM 659-194-8912-08 GENERAL FD	39,760						
Jan-17		carryover adjustment		(2,392)					
Feb-17	ORD 8828	FEMA/HMGP 1792-109-0004		1,751,615					
Feb-17	ORD 8828	DHAP-FUND 232		583,872					
Jan-18	PENDING BA	FEMA/HMGP 1792-109-0004			(119,282)				
Jan-18	PENDING BA	FEMA/HMGP 1792-109-0004			188,951				
Jan-18	PENDING BA	FROM FD 255 1/4% CAPITAL SALES TX FD			25,616				
Apr-18	PENDING BA	FROM 659-301-8941-06 FD 151 GEN FUND			62,816				
LESS PRIOR YEARS EXPENDITURES			(242,926)						
FUNDS AVAILABLE			\$ (83,884)	\$ 2,333,095	\$ 158,101	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: HOUSTON J. LIRETTE, JR.

DESCRIPTION: TERREBONNE PARISH SAFE ROOM FOR FIRST RESPONDERS PROJECT.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-301-8941-06  
ATCHAFALAYA LONG DISTANCE SEDIMENT PIPELINE  
CFMS NUMBER: 722681  
CPRA AGREEMENT NUMBER: 2514-13-12  
PROJECT # 13-CZM-08  
R: 659-000-6343-32

TOTAL FUNDING	\$	1,329,570
EXPENDITURES THRU 12/31/16		(1,329,570)
PROJECT BALANCE	\$	-

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Aug-13	ORD 8323	STATE OF LA CPRA	750,000						
Aug-13	ORD 8323	FROM 659-301-8941-02 FD 151 GEN FD	750,000						
Feb-18	PENDING BA	TO 659-301-8941-01 FD 151 GEN FD			(20,000)				
Feb-18	PENDING BA	TO 659-301-8941-10 FD 151 GEN FD			(87,614)				
Apr-18	PENDING BA	TO 659-194-8912-12 FD 151 GEN FUND			(62,816)				
LESS PRIOR YEARS EXPENDITURES			(1,329,570)						
FUNDS AVAILABLE			\$ 170,430	\$ -	\$ (170,430)	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: CB&I COASTAL, INC.  
MOFFATT & NICHOL, INC.

DESCRIPTION: ADVANCE THE DESIGN OF A SEDIMENT PIPELINE TO TRANSPORT SEDIMENTS DREDGED FROM THE PORT OF MORGAN CITY'S CHANNEL MAINTENANCE PROGRAM FROM THE BERWICK BAY AREA OF THE ATCHAFALAYA RIVER TO THE ATCHAFALAYA RIVER BAR CHANNEL AREA, AND OTHER AVAILABLE SOURCES IN THE ATCHAFALAYA BASIN THAT ARE TO BE IDENTIFIED DURING THE DESIGN PROCESS, EASTWARD INTO THE CRITICAL SEDIMENT DEFICIENT MARSHES OF CENTRAL AND EASTERN TERREBONNE PARISH.

ACCT: 659-301-8941-06  
FEBRUARY 29, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL  
COASTAL RESTORE/PRESERV  
ATCHAFALAYA LONG DIST SEDIMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	170,430	.00	0	170,430
2018	170,430	.00	0	170,430
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	1,500,000	172,485.71	N/A	1,327,514
2014	1,327,514	353,473.79	N/A	974,040
2015	974,040	369,243.44	N/A	604,797
2016	604,797	434,366.81	N/A	170,430

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CF08 = PRT DETAIL



ACCT: 659-194-8912-12

FEBRUARY 29, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

GOVERNMENT BUILDINGS

SAFE ROOM-EOC/MULTI AGENCY

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,333,095	81,492.12	0	2,251,603
2018	2,251,603	114.26	0	2,251,489
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	159,042	154,462.31	N/A	4,580
2015	4,580	1,869.97	N/A	2,710
2016	2,710	5,101.51	N/A	2,392-

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

**Felicia Aubert**

**From:** Kandace Mauldin  
**Sent:** Tuesday, March 20, 2018 9:21 AM  
**To:** Felicia Aubert; Kayla Dupre  
**Subject:** FW: Chacahoula Drainage Project - Budget Shortfall  
**Attachments:** Budget - Chacahoula Gibson.xls; FW: Chacahoula - Project Phasing Budget Letter

We need to do a budget amendment for this project (655-351-8939-05) for \$353,000. It will be a transfer out from Drainage Fund, fund balance. 7

**From:** Jeanne Bray  
**Sent:** Friday, March 09, 2018 1:28 PM  
**To:** Mike C. Toups; Gordon Dove; Debbie Ortego  
**Cc:** David Rome; Niayonda Picou; Joan Schexnayder; Kandace Mauldin  
**Subject:** Chacahoula Drainage Project - Budget Shortfall

Sirs,

We received the 95% plans this week along with the most recent estimate of cost for construction. I wanted to advise you that according to the latest Opinion of Probable cost submitted by GIS that we have a budget shortfall of \$353,000 with no contingency. We typically have a 10% contingency, but with only a 5% contingency we will need an additional \$765,461.40 of additional funding. We will not be able to cover either of the alternate bids. Alternate number 1 is the Trash Screens and is estimated to cost \$895,500 and Alternate number 2 is the generator which is estimated to cost \$2,417,950. To fund the Base, Alt #1 and Alt #2 we will need an additional 4.2M.

In order to bid we need a minimum to cover the base bid. Again, we can have the plans reviewed in 7-10 days, but the necessary budget amendment will push us further back. Please advise on the path forward.

Thanks!

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

**From:** Niayonda Picou  
**Sent:** Friday, March 09, 2018 1:17 PM  
**To:** Jeanne Bray  
**Cc:** Joan Schexnayder  
**Subject:** Chacahoula Drainage Project

Jeanne,

As discussed please find attached an updated spreadsheet for the above referenced project. This spreadsheet includes GIS latest cost estimate date 3/7/2018. After engineering and construction (just base bid), there is a shortfall of approximately \$353,000.00 (contingency not included).

Thanks  
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

# Budget Breakdown

**Chacahoula/Gibson Drainage Project**  
**Parish Project 16-DRA-26**  
**Account No. 655-351-8939-05/1**  
**Updated 3/9/2018 NPB**

TOTAL PROJECT BUDGET	\$225,000.00	\$8,949,692.00
Account No. 655-351-8939-05	\$5,022,779.00	
Acct. No. 655-351-8939-07	\$3,701,913.00	
Engineering Contract Amount		\$1,045,010.00
Basic Services	\$737,970.00	
Additional Services	\$307,040.00	
Construction Contract Amount		\$8,250,068.00
Estimated by GIS 3/7/18	\$8,250,068.00	
Alt No. 1 - Trash Screens	\$895,500.00	
Alt No. 2 - Generator	\$2,417,950.00	
Contingency (5%)		\$0.00
Others		\$7,572.00
TOTAL PROJECT COST		\$9,302,650.00
AMOUNT LEFT IN CONTRACT FUND		(\$352,958.00)



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**Felicia Aubert**

**From:** Jeanne Bray  
**Sent:** Tuesday, February 06, 2018 9:37 AM  
**To:** Gordon Dove; Debbie Ortego; Kandace Mauldin  
**Cc:** Mike C. Touns; David Rome; Niayonda Picou; Joan Schexnayder  
**Subject:** FW: Chacahoula - Project Phasing Budget Letter  
**Attachments:** Budget - Chacahoula Gibson.pdf

Tracking:	Recipient	Read
	Gordon Dove	
	Debbie Ortego	Read: 2/6/2018 9:37 AM
	Kandace Mauldin	Read: 2/6/2018 9:37 AM
	Mike C. Touns	Read: 2/6/2018 9:37 AM
	David Rome	Read: 2/6/2018 9:38 AM
	Niayonda Picou	
	Joan Schexnayder	Read: 2/7/2018 8:30 AM

Mr. Dove/Ms. Kandace,

We were updating our budget spreadsheets based on the latest estimate of construction GIS provided to us this past Friday, 2-2-18 which increased by \$1M and the engineering costs increased due to the construction cost increase. We updated our numbers based on this and have placed all the budget amendments into our spreadsheet and we are currently short by \$2M with no contingency accounted for. I just wanted to see if there was something we were not aware of and/or are missing? Kandace, can you please double check our numbers for the budgeted amount? We wanted to advise you of this as soon as we discovered the shortfall based on the communication below.

Please advise.

Jeanne P. Bray  
Capital Projects Administrator  
Terrebonne Parish Consolidated Government (TPCG)  
[www.tpcg.org/engineering](http://www.tpcg.org/engineering)  
985.873.6841 (Office)  
985.873.6874 (Fax)



Please consider the environment before printing this email.

---

**From:** Niayonda Picou  
**Sent:** Tuesday, February 06, 2018 9:04 AM  
**To:** Christopher Jeanice  
**Cc:** Jeanne Bray  
**Subject:** RE: Chacahoula - Project Phasing Budget Letter

Chris,

As discussed the budget for the above referenced project has a shortfall of approximately \$2 million dollars (without contingency). This number reflects the current construction estimate of \$9.8 million and engineering cost of \$1 million dollars. I have attached my budget spreadsheet to show all cost associated with this project. The "others" line item in the budget is the total of mitigation and court recordation cost associated with recording contracts or other important documentation. Please review the attached budget sheet and offer any comments regarding moving forward with construction.

Thanks  
Nia

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**From:** Christopher Jeanice [<mailto:cjeanice@gisy.com>]  
**Sent:** Friday, February 02, 2018 3:20 PM  
**To:** Niayonda Picou  
**Subject:** FW: Chacahoula - Project Phasing Budget Letter

Hey Nia,

I just wanted to follow up regarding these discussions we had back in late October and early November of 2017 regarding additional fee proposal for Chacahoula. As previously discussed, a few of the main items for this additional fee proposal was due to the following:

- Initial scope change from diesel to electric pumps.
- Effort spent on breaking the project up into phases and costing out the project accordingly. However, now the project is back to a single phase and we revised our documents to reflect this. We are excited that we are now planning to construct all at once!
- Construction cost increase from \$8.5M that originally our fees were based on to now having a construction cost estimate of \$9.8M.

Again, as discussed we are only wanting to “make ourselves whole” with this fee proposal as the scope for this project jumped around quite a bit throughout the process of design, which also pushed out the design schedule. We were more than willing to make those adjustments to end up with the design we currently have as we believe it to be the best, optimized design and are excited about this pump station, especially given its size. And we have the upmost confidence on its future performance and was given great feedback from pump manufacturers reviewing our sump design that we been coordinating with.

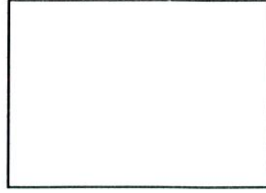
Thanks Nia. I look forward to further correspondence on this subject. Please don't hesitate to contact me if you have any questions or need any additional information. Thanks

Chris

**From:** Christopher Jeanice  
**Sent:** Friday, October 27, 2017 8:55 AM  
**To:** 'Niaiyonda Picou' <[npicou@tpcg.org](mailto:npicou@tpcg.org)>  
**Subject:** Chacahoula - Project Phasing Budget Letter

Hey Nia,

As discussed yesterday, I wanted to send you this draft letter for your review prior to final submittal to assure we are on same page as per our discussions. Thanks!



**Christopher Jeanice**  
*Director of Operations*  
Coastal Design & Infrastructure  
2503 Petroleum Dr. Ste 110  
Houma, Louisiana 70363  
Office: (985) 219-1016 | Cell: (985) 859-6934  
[cjeanice@gisv.com](mailto:cjeanice@gisv.com) | [www.gisveng.com](http://www.gisveng.com)



Budget Breakdown

**Chacahoula/Gibson Drainage Project**  
**Parish Project 16-DRA-26**  
**Account No. 655-351-8939-05**  
Updated 2/5/2018 NPB

07

TOTAL PROJECT BUDGET	\$225,000.00	\$8,949,692.00
Account No. 655-351-8939-05	\$5,022,779.00	
Acct. No. 655-351-8939-07	\$3,701,913.00	
Engineering Contract Amount		\$1,045,010.00
Basic Services	\$737,970.00	
Additional Services	\$307,040.00	
Construction Contract Amount		\$9,800,000.00
Estimated by GIS 2/2/18	\$9,800,000.00	
Contingency (5%)		\$490,000.00
Others		\$7,572.00
TOTAL PROJECT COST		\$11,342,582.00
AMOUNT LEFT IN CONTRACT FUND		(\$2,392,890.00)

2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-07  
BAYOU BLACK PUMP STATION  
PARISH PROJECT # 16-DRA-26

	\$	9,077,692
TOTAL FUNDING		-
EXPENDITURES THRU 12/31/16	\$	9,077,692
PROJECT BALANCE		

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-17	ORD 8860	FROM 655-351-8929-02 FD 252		1,399,188					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		746,954					
Jul-17	ORD 8860	FROM 655-351-8929-63 FD 252		428,294					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 151		950,000					
Jul-17	ORD 8860	FROM 655-351-8929-94 FD 151		500,000					
Jul-17	ORD 8860	FROM 659-301-8941-08 FD 151		99,000					
Aug-17	LIA 40	FROM 655-351-8929-63 FD 252		(657)					
Oct-17	ORD 8894	FROM 659-301-8941-08 FD 255		900,000					
Nov-17	ORD 8907	FROM 659-301-8941-01 FD 255		3,701,913					
Apr-18	PENDING BA	FROM FUND 252 DRAINAGE TAX FUND			353,000				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ 8,724,692	\$ 353,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Provide a Pump Station for Bayou Black on the Hansen Canal. To give residents relief from flooding and staining water.

ACCT: 655-351-8939-07

FEBRUARY 29, 2018 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU BLACK PUMP STATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	8,724,692	357,434.13	0	8,367,258
2018	8,367,258	2,000.00	36,858	8,328,400
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



ACCT: 655-000-7102-52

FEBRUARY 29, 2018 - MONTH LAST CLOSED

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

DRAINAGE TAX FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,218,521	2,218,521.00-	0	0
2018	2,250,000	.00	0	2,250,000-
CLOSED:				
2011	1,977,394	1,977,394.00-	N/A	0
2012	0	.00	N/A	0
2013	1,757,792	1,757,792.00-	N/A	0
2014	1,645,000	1,645,000.00-	N/A	0
2015	1,850,000	1,850,000.00-	N/A	0
2016	170,069	170,069.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 252-999-9106-55  
FEBRUARY 29, 2018 - MONTH LAST CLOSED

DRAINAGE TAX FUND  
OPERATING TRANSFERS  
PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	2,218,521	2,218,521.00	0	0
2018	2,250,000	.00	0	2,250,000
CLOSED:				
2011	1,977,394	1,977,394.00	N/A	0
2012	0	.00	N/A	0
2013	1,757,792	1,757,792.00	N/A	0
2014	1,645,000	1,645,000.00	N/A	0
2015	1,850,000	1,850,000.00	N/A	0
2016	170,069	170,069.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

# Section II

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, March 21, 2018 7:33 AM  
**To:** Kayla Dupre  
**Subject:** Budget Amendment

I have one more budget amendment to add. Administration would like for us to add \$225,000 for a Splashpark in Mechanicville and \$225,000 for a Splashpark on Lee Avenue. This money is coming from the Village East Splash Park/Community Center project (Account #659-501-8913-25).

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 659 - CAPITAL PROJECTS CONTROL**

659-501-8913-25  
 VE SPLASH PARK/COMMUNITY CENTER

TOTAL FUNDING		
EXPENDITURES THRU 12/31/16	\$	805,000
PROJECT BALANCE		-
	<u>\$</u>	<u>805,000</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FUND 280 P/W RECREATION FUND		825,000					
Feb-17	ORD 8829	TO FUND 280-521-8349-01		(20,000)					
Apr-18	PENDING BA	TO FUND 659-501-8913-28			(225,000)				
Apr-18	PENDING BA	TO FUND 659-501-8913-29			(225,000)				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ 805,000	\$ (450,000)	\$ -	\$ -	\$ -	\$ -

DESCRIPTION:

Provide a Splash Park and Community Center for Village East.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-28  
MECHANICVILLE SPLASH PARK

TOTAL FUNDING	
EXPENDITURES THRU 12/31/16	\$ 225,000
PROJECT BALANCE	-
	<u>\$ 225,000</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Apr-18	PENDING BA	FROM 659-501-8913-25			225,000				

LESS PRIOR YEARS EXPENDITURES

	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUNDS AVAILABLE								

DESCRIPTION: -

ACCT: 659-501-8913-25

FEBRUARY 29, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

VE SPLASH PARK/COMMUNITY CTR

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	805,000	3,419.25	0	801,581
2018	801,581	.00	0	801,581
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

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CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

## Section VI

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, March 21, 2018 7:33 AM  
**To:** Kayla Dupre  
**Subject:** Budget Amendment

I have one more budget amendment to add. Administration would like for us to add \$225,000 for a Splashpark in Mechanicville and \$225,000 for a Splashpark on Lee Avenue. This money is coming from the Village East Splash Park/Community Center project (Account #659-501-8913-25).

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 659 - CAPITAL PROJECTS CONTROL**

**659-501-8913-25**  
**VE SPLASH PARK/COMMUNITY CENTER**

TOTAL FUNDING	
EXPENDITURES THRU 12/31/16	\$ 805,000
PROJECT BALANCE	-
	<u>\$ 805,000</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-17	ORD 8796	FUND 280 P/W RECREATION FUND		825,000					
Feb-17	ORD 8829	TO FUND 280-521-8349-01		(20,000)					
Apr-18	PENDING BA	TO FUND 659-501-8913-28			(225,000)				
Apr-18	PENDING BA	TO FUND 659-501-8913-29			(225,000)				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ -	\$ 805,000	\$ (450,000)	\$ -	\$ -	\$ -	\$ -

**DESCRIPTION:** Provide a Splash Park and Community Center for Village East.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-29  
LEE AVENUE SPLASH PARK

TOTAL FUNDING	
EXPENDITURES THRU 12/31/16	\$ 225,000
PROJECT BALANCE	-
	<u>\$ 225,000</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Apr-18	PENDING 8A	FROM 659-501-8913-25			225,000				

LESS PRIOR YEARS EXPENDITURES

\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUNDS AVAILABLE

DESCRIPTION: -

ACCT: 659-501-8913-25

FEBRUARY 29, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

VE SPLASH PARK/COMMUNITY CTR

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	805,000	3,419.25	0	801,581
2018	801,581	.00	0	801,581
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Category Number:  
Item Number: D.



Wednesday, April 11, 2018

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**Item Title:**

Ordinance - Budget Amendment, MARFO, Parking spaces

**Item Summary:**

An ordinance to amend the 2018 Adopted Operating Budget to fund a Contract of Lease wherein the TPCG leases from MARFO, Inc. certain parking spaces located along Main Street between the Government Tower and Barrow Street in Houma, Louisiana for use by the public.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

**Description**

Ordinance

**Upload Date**

3/22/2018

**Type**

Ordinance

OFFERED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET TO FUND A CONTRACT OF LEASE WHEREIN THE TPCG LEASES FROM MARFO, INC. CERTAIN PARKING SPACES LOCATED ALONG MAIN STREET BETWEEN THE GOVERNMENT TOWER AND BARROW STREET IN HOUMA, LOUISIANA FOR USE BY THE PUBLIC**

WHEREAS, via Terrebonne Parish Council Ordinance 8925, the Council authorized administration to negotiate for a sale or lease of certain parking spaces adjacent to Main Street situated between the Government Tower and Barrow Street in Houma, Louisiana to provide additional parking spaces for patrons of the Government Tower; and

WHEREAS, the owner, unwilling to sell the space to TPCG, has negotiated for an annual lease in consideration of TPCG's annual payment of Twenty-Five Thousand One Hundred Forty-Two And No/100 (\$25,142.00) Dollars; and

WHEREAS, the initial term of the lease is one year plus four months, encompassing the dates of September 1, 2018 through December 31, 2019, and the parties have agreed that TPCG will pay a pro-rated rental for the first four months of the initial term of the lease, in the amount of Eight Thousand Three Hundred Eighty And 67/100 (\$8,380.67) Dollars

WHEREAS, the 2018 Adopted Operating Budget needs to be amended for the 2018 lease payments for a total of \$8,380.67, and

WHEREAS, the funding for these payments is coming from the General Fund Balance, and

NOW THEREFORE BE IT ORDAINED, by the Terrebonne Council on behalf of the Terrebonne Parish Consolidated Government that

**SECTION I**

The 2018 Adopted Operating Budget be amended for the parking lease payment per (Attachment A).

**SECTION II**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs first.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman of the Terrebonne Parish Council declared this Ordinance ADOPTED / NOT ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
Venita H. Chauvin, Council Clerk

Date and time delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

I, VENITA H. CHAUVIN, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2018 subsequently ratified by the assembled Council in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2018 at which meeting a quorum was present.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

**ATTACHMENT A - MARFO Parking Lease**

	<b><u>2018</u></b>		
	<b><u>Adopted</u></b>	<b><u>Change</u></b>	<b><u>Amended</u></b>
Land Rental	500	8,380.67	8,880.67
Fund Balance (decrease)	n/a	-8,380.67	n/a

Category Number: 3.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee, 4/9/18\*

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Category Number: 3.  
Item Number: B.



Wednesday, April 11, 2018

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**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 4/9/18\*

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Wednesday, April 11, 2018

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**Item Title:**

Community Development & Planning

**Item Summary:**

Community Development & Planning Committee, 4/9/18

**(Ratification of minutes calls public hearings on \*4/25/18 at 6:30 p.m.)**

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Wednesday, April 11, 2018

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**Item Title:**

Street Lights

**Item Summary:**

Light installations, removals, and/or activations.

---

**ATTACHMENTS:**

**Description**

Street Light forms

List

**Upload Date**

3/23/2018

3/23/2018

**Type**

Backup Material

Backup Material



ENTERGY LOUISIANA, INC. STREET LIGHTS

builder@entergy.com

Install/Removal/Upgrade Request

FAX NUMBER 1-800-898-3143

Date: 3/28/18

Phone Number: (985) 873-6519

Account Name: TPCG RLD #5

Confirmation Fax Number: (985) 873-6521

Account Number: 22719467

Name (PRINT) STEVE TROSCLAIR

Authorized Signature: \_\_\_\_\_

**\*\* Is this a State Highway? Yes XX No If YES, please provide DOTD Permit# \_\_\_\_\_**

**Company Owned Streetlights (ENTERGY)**

INSTALL REMOVAL

_____	<u>3</u>	100w HPS streetlight(s)*	rate code	<u>LA_CHSV_2A</u>
_____	_____	150w HPS streetlight(s)*	rate code	<u>LA_CHSV_2B</u>
_____	_____	250w HPS streetlight(s)*	rate code	<u>LA_CHSV_2C</u>
<u>3</u>	_____	400w HPS streetlight(s)*	rate code	<u>LA_CHSV_2D</u>
_____	_____	1000w HPS streetlight(s)*	rate code	<u>LA_CHSV_2E</u>

\* Lights will have a facility maintenance charge applied to them.

**Customer Owned Streetlights (MUNICIPALITY)**

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)	rate code	<u>LA_HPSV_1A</u>
_____	_____	150w HPS streetlight(s)	rate code	<u>LA_HPSV_1B</u>
_____	_____	250w HPS streetlight(s)	rate code	<u>LA_HPSV_1C</u>
_____	_____	400w HPS streetlight(s)	rate code	<u>LA_HPSV_1D</u>
_____	_____	1000w HPS streetlight(s)	rate code	<u>LA_HPSV_1E</u>

\*\*\*\*Mercury Vapor no longer available for install, REMOVE ONLY \*\*\*\*

**Company Owned Streetlights (ENTERGY)**

_____	175w MV open bottom streetlight(s), 30" bracket	rate code	<u>LA_CMV_1E</u>
_____	175w MV open bottom streetlight(s)	rate code	<u>LA_CMV_1D</u>
_____	250w MV open bottom streetlight(s)	rate code	<u>LA_CMV_1C</u>
_____	250w MV enclosed streetlight(s)	rate code	<u>LA_CMV_1B</u>
_____	400w MV enclosed streetlight(s)	rate code	<u>LA_CMV_1A</u>

**Customer Owned Streetlights (MUNICIPALITY)**

_____	175w MV open bottom streetlight(s)	rate code	<u>LA_MV_2E</u>
_____	250w MV enclosed streetlight(s)	rate code	<u>LA_MV_2D</u>
_____	400w MV enclosed streetlight(s)	rate code	<u>LA_MV_2C</u>
_____	1000w MV enclosed streetlight(s)	rate code	<u>LA_MV_2A</u>

LOCATION OF LIGHT(s): UPGRADE EXISTING 3 STREET LIGHTS TO 400W ON CORRAL WAY

If light is to be installed, will requested light be installed on an existing pole with available facilities  
(Transformers, Secondary wires) to serve the light?

X Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure \_\_\_\_\_

Company Use Only

Order Generated: YES \_\_\_\_\_

Sent To: Construction \_\_\_\_\_ Engineering \_\_\_\_\_

Estimated completion date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Flo Dumas**

Lighting Coordinator

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

fdumas@entergy.com

## ENTERGY LOUISIANA, INC. STREET LIGHTS

**builder@entergy.com**

## Install/Removal/Upgrade Request

**FAX NUMBER 1-800-898-3143**

Date: 3-28-18

**Phone Number:** (985) 873-6519

Account Name: TPCG RLD #1

Confirmation Fax Number: (985) 873-6521

Account Number: 27717917






Name (PRINT) SCOTTY DRYDEN

**Authorized Signature:** \_\_\_\_\_

**\*\* Is this a State Highway?**      Yes    XX    No    If YES, please provide DOTD Permit# \_\_\_\_\_

### Company Owned Streetlights (ENTERGY)

INSTALL	REMOVAL
---------	---------

	100w HPS streetlight(s)*	rate code	LA_CHSV 2A
	150w HPS streetlight(s)*	rate code	LA_CHSV 2B
	250w HPS streetlight(s)*	rate code	LA_CHSV 2C
	400w HPS streetlight(s)*	rate code	LA_CHSV 2D
	1000w HPS streetlight(s)*	rate code	LA_CHSV 2E

\* Lights will have a facility maintenance charge applied to them.

### Customer Owned Streetlights (MUNICIPALITY)

INSTALL	REMOVAL
---------	---------

_____	_____	100w HPS streetlight(s)	rate code	LA_HPSV_1A
_____	_____	150w HPS streetlight(s)	rate code	LA_HPSV_1B
_____	_____	250w HPS streetlight(s)	rate code	LA_HPSV_1C
_____	_____	400w HPS streetlight(s)	rate code	LA_HPSV_1D
_____	_____	1000w HPS streetlight(s)	rate code	LA_HPSV_1E

**\*\*\*\*Mercury Vapor no longer available for install, REMOVE ONLY \*\*\*\***

### Company Owned Streetlights (ENERGY)

_____	175w MV open bottom streetlight(s), 30" bracket	rate code	LA_CMV_1E
_____	175w MV open bottom streetlight(s)	rate code	LA_CMV_1D
_____	250w MV open bottom streetlight(s)	rate code	LA_CMV_1C
_____	250w MV enclosed streetlight(s)	rate code	LA_CMV_1B
_____	400w MV enclosed streetlight(s)	rate code	LA_CMV_1A

### **Customer Owned Streetlights (MUNICIPALITY)**

_____	175w MV open bottom streetlight(s)	rate code	LA_MV_2E
_____	250w MV enclosed streetlight(s)	rate code	LA_MV_2D
_____	400w MV enclosed streetlight(s)	rate code	LA_MV_2C
_____	1000w MV enclosed streetlight(s)	rate code	LA_MV_2A

**LOCATION OF LIGHT(s): Install 175 HPS STREET LIGHT ON EXISTING POLE AT 524 BACK PROJECT ROAD IN SCHRIEVER**

If light is to be installed, will requested light be installed on an existing pole with available facilities (Transformers, Secondary wires) to serve the light?

X	Yes	No	Not Sure
---	-----	----	----------

**Company Use Only**

Order Generated: YES

Sent To: Construction      Engineering

Estimated completion date:        /        /

Name: \_\_\_\_\_

Date: / /

## Elo Dumas

**Lighting Coordinator**

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

fdumas@entergy.com



# ENTERGY LOUISIANA, INC. STREET LIGHTS

[builder@entergy.com](mailto:builder@entergy.com)

## Install/Removal/Upgrade Request

FAX NUMBER 1-800-898-3143

Date: 3-28-18  
Account Name: TPCG RLD #3A  
Account Number: 22718550

Phone Number: (985) 873-6519  
Confirmation Fax Number: (985) 873-6521  
Name (PRINT) JOHN NAVY

Authorized Signature: \_\_\_\_\_

**\*\* Is this a State Highway? Yes XX No If YES, please provide DOTD Permit# \_\_\_\_\_**

### **Company Owned Streetlights (ENTERGY)**

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)*	rate code	<u>LA_CHSV_2A</u>
_____	_____	150w HPS streetlight(s)*	rate code	<u>LA_CHSV_2B</u>
_____	<u>4</u>	250w HPS streetlight(s)*	rate code	<u>LA_CHSV_2C</u>
<u>4</u>	_____	400w HPS streetlight(s)*	rate code	<u>LA_CHSV_2D</u>
_____	_____	1000w HPS streetlight(s)*	rate code	<u>LA_CHSV_2E</u>

\* Lights will have a facility maintenance charge applied to them.

### **Customer Owned Streetlights (MUNICIPALITY)**

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)	rate code	<u>LA_HPSV_1A</u>
_____	_____	150w HPS streetlight(s)	rate code	<u>LA_HPSV_1B</u>
_____	_____	250w HPS streetlight(s)	rate code	<u>LA_HPSV_1C</u>
_____	_____	400w HPS streetlight(s)	rate code	<u>LA_HPSV_1D</u>
_____	_____	1000w HPS streetlight(s)	rate code	<u>LA_HPSV_1E</u>

\*\*\*\*Mercury Vapor no longer available for install, REMOVE ONLY \*\*\*\*

### **Company Owned Streetlights (ENTERGY)**

_____	_____	175w MV open bottom streetlight(s), 30" bracket	rate code	<u>LA_CMV_1E</u>
_____	_____	175w MV open bottom streetlight(s)	rate code	<u>LA_CMV_1D</u>
_____	_____	250w MV open bottom streetlight(s)	rate code	<u>LA_CMV_1C</u>
_____	_____	250w MV enclosed streetlight(s)	rate code	<u>LA_CMV_1B</u>
_____	_____	400w MV enclosed streetlight(s)	rate code	<u>LA_CMV_1A</u>

### **Customer Owned Streetlights (MUNICIPALITY)**

_____	_____	175w MV open bottom streetlight(s)	rate code	<u>LA_MV_2E</u>
_____	_____	250w MV enclosed streetlight(s)	rate code	<u>LA_MV_2D</u>
_____	_____	400w MV enclosed streetlight(s)	rate code	<u>LA_MV_2C</u>
_____	_____	1000w MV enclosed streetlight(s)	rate code	<u>LA_MV_2A</u>

LOCATION OF LIGHT(s): INCREASE WATTAGE OF 4 STREET LIGHTS ALONG WEST ST. TO 400 WATT HPS

If light is to be installed, will requested light be installed on an existing pole with available facilities (Transformers, Secondary wires) to serve the light?

X Yes \_\_\_\_\_ No \_\_\_\_\_ Not Sure

Company Use Only

Order Generated: YES \_\_\_\_\_

Sent To: Construction \_\_\_\_\_ Engineering \_\_\_\_\_

Estimated completion date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Flo Dumas**

Lighting Coordinator

985-479-2011 Office

985-479-2018 fax

225-206-7646 Cell

[fdumas@entergy.com](mailto:fdumas@entergy.com)

**STREET LIGHT LIST**  
**3-28-18**

INCREASE THE WATTAGE OF FOUR (4) STREET LIGHTS FROM 175/250-WATTS TO 400-WATTS HPS ALONG WEST STREET, HOUMA, LA, ENTERGY; RLD #3A; JOHN NAVY, DISTRICT 1

INCREASE THE WATTAGE OF THREE (3) STREET LIGHTS ON CORRAL WAY TO 400-WATTS; ENTERGY; RLD #5; STEVE TROSCLAIR; DISTRICT 9

INSTALL 175 HPS STREET LIGHT ON EXISTING POLE AT 524 BACK PROJECT RD. IN SCHRIEVER; ENTERGY; RLD #1; SCOTTY DRYDEN; DISTRICT 4

INSTALL 250 HPS STREET LIGHT ON EXISTING POLE AT 136 SAINT GEORGE ROAD IN HOUMA; ENTERGY; RLD #1; SCOTTY DRYDEN; DISTRICT 4

Category Number: 5.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

2018 NACo Annual Conference

**Item Summary:**

2018 NACo Annual Conference and Exposition, July 13-16, 2018, Davidson County/Nashville, Tennessee.

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**ATTACHMENTS:**

**Description**

Notice

**Upload Date**

4/4/2018

**Type**

Backup Material

Logout (Logout.aspx?Site=naco\_new&WebKey=51d7c494-0a5b-4d83-a3ac-675ad1da2a31)

## Event Registration

### 2018 NACo Annual Conference and Exposition

July 13 – 16, 2018

The 2018 NACo Annual Conference and Exposition is taking place July 13-16 2018 in Davidson County/Nashville, Tennessee.

**Register Now!** (DynamicPage.aspx?WebCode=EvtRedirector&RegPath=EventRegFees&Reg\_evt\_key=D2C42EC8-4AA9-454C-B020-590843656DD6 )

If you are registering other individuals from your county or organization, please click on the link below. Group registration allows you to register individuals (other than yourself) who are directly affiliated with your county or organization.

**Group Registrations** (DynamicPage.aspx?Action=Add&ObjectKeyFrom=1a83491a-9853-4c87-86a4-f7d85601c2e2&egp\_org\_cst\_key=0e7d8419-834d-4f63-a9a3-dd4cfe9f1d53&WebCode=CSCGroupRegMem&DoNotSave=yes&ParentObject=CentralizedOrderEntry&ParentDataObject=GroupRegistration&egp\_evt\_key=d2c42ec8-4aa9-454c-b020-590843656dd6 )

If you have not already logged in, you will be prompted to enter your login name (*email address*) and password to complete the registration process.

**EXIT, Return to NACo's Home Page** (<http://www.naco.org>)



### NACo Meetings Call Center Information

If you have questions please call the NACo Meetings Call Center, (202) 942-4292.

Hours of operation are Monday through Friday 9:00 a.m. - 5:00 p.m. Eastern time.

For a quick response, e-mail your question to: [nacomeetings@naco.org](mailto:nacomeetings@naco.org) (mailto:nacomeetings@naco.org).



Category Number: 5.  
Item Number: B.



Wednesday, April 11, 2018

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**Item Title:**

GSCPC Spring Meeting/NACo

**Item Summary:**

Gulf States Counties & Parishes Caucus Spring Meeting, May 2-3, 2018, Galveston County, Texas.

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**ATTACHMENTS:**

**Description**

Registration form

**Upload Date**

4/4/2018

**Type**

Backup Material

# Registration Open - Gulf States Counties and Parishes Caucus Spring Meeting

## Galveston County, Texas May 2–3, 2018

The Gulf States Counties and Parishes Meeting (GSCPC), postponed from October 2017, is scheduled for May 2–3, 2018 in Galveston County, Texas. The meeting is open to all county and parish elected government officials from Texas, Mississippi, Louisiana, Alabama, and Florida. There is **no registration cost** to attend this meeting.

The meeting will be held at the Moody Gardens Hotel, Spa and Conference Center, Seven Hope Boulevard, Galveston, TX 77554.

The schedule is as follows:

**Wednesday, May 2, afternoon--**Workshop with National Oceanic and Atmospheric Administration (NOAA) on using Digital Coast tools to address hazard mitigation challenges. The workshop will refresh and build upon tools learned at last year's GSCPC meeting.

**Wednesday, May 2, evening—**Welcome reception for GSCPC attendees (sponsored by Texas Association of Counties)

**Thursday, May 3 all day—**GSCPC meeting\*

\*Lunch is included for county and parish government officials attending the meeting

### Participant's Information

First Name: \*

Last Name: \*

County/Org:

State:

Phone:

Email:

### Staff Contact Information

Contact's Name:

Staff Contact's Email:

Contact's Phone:

I plan to attend the following:

- ☐ **Wednesday, May 2, afternoon** - Workshop with National Oceanic and Atmospheric Administration (NOAA) on pre-disaster and hazard mitigation planning.
- ☐ **Wednesday, May 2, evening** - Welcome reception for GSCPC attendees.
- ☐ **Thursday, all day** GSCPC meeting
- ☐ **Thursday, May 3** lunch

**SUBMIT**



Wednesday, April 11, 2018

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**Item Title:**

Recreation District No. 3 Board

**Item Summary:**

**Recreation District No. 3 Board:** One vacancy to fill an unexpired term.

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**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

3/23/2018

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(3/28/18)

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. \*(3/28/18)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [y Chauvin@tpcg.org](mailto:y Chauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, April 11, 2018

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**Item Title:**

Youth Advisory Council

**Item Summary:**

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal.

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Category Number: 7.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Upcoming vacancies

**Item Summary:**

**Recreation District No. 2,3 Board:** One vacancy due to resignation.

**Terrebonne ARC:** Three expiring terms on 5/31/18.

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**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

4/4/2018

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(4/11/18)

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. \*(4/11/18)

**Recreation District No. 2,3 Board:** One vacancy due to resignation. \*(4/25/18)

**Terrebonne ARC:** Three expiring terms on 5/31/18. \*(5/9/18)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Category Number: 8.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Council Members

**Item Summary:**

Council Members

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Category Number: 8.  
Item Number: B.



Wednesday, April 11, 2018

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**Item Title:**

Parish President

**Item Summary:**

Parish President

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Category Number: 9.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

Drainage Pump Stations & Generators

**Item Summary:**

Drainage Pump Station & Generators

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Category Number: 10.  
Item Number: A.



Wednesday, April 11, 2018

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**Item Title:**

APTIM

**Item Summary:**

APTIM

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**ATTACHMENTS:**

**Description**

APTIM - April 2018

**Upload Date**

4/4/2018

**Type**

Backup Material



ENGINEERING REPORT  
Date: April 2018

1. PROJECT:

- a. Parish Project No.: 10-CDBG-R-LEV-63
- b. SCI Project No.: 141235
- c. Title: Ward 7 Levee Elevation (CDBG) Project

2. PROFESSIONAL AGREEMENT:

- |                               |                   |
|-------------------------------|-------------------|
| a. Date of Original Agreement | November 18, 2010 |
| b. Type (Hourly, Lump Sum, %) | LS & Hourly       |
| c. Total Fees                 | \$3,448,220.80    |
| d. Invoiced to Date           | \$3,335,881.55    |

3. PLAN PREPARATION STATUS:

- |                                   |                 |
|-----------------------------------|-----------------|
| a. Right-of-Way (%)               | 100%            |
| b. Permits (%)                    | 100%            |
| c. Soil Survey (%)                | 100%            |
| d. Field Survey (%)               | 100%            |
| e. Preliminary Plans (%)          | 100%            |
| f. Final Plans (%)                | 100%            |
| g. Estimated Bid Dates            | See Below       |
| h. Estimated Cost of Construction | \$17,648,063.30 |

4. CONSTRUCTION STATUS:

Phase I

- |                                   |                   |
|-----------------------------------|-------------------|
| a. Actual Bid Date                | March 6, 2014     |
| b. Contractor                     | Apeck             |
| c. Contract Amount                | \$4,137,443.30    |
| d. Date Work Order Issued         | June 7, 2014      |
| e. Total Contract Time (Days)     | 511               |
| f. Scheduled Completion Date      | October 31, 2015  |
| g. Time Elapsed (Days)            | 1212              |
| h. Project Complete (%)           | 100.00%           |
| i. Estimated Paid to Date (\$)    | \$3,692,750.48    |
| j. Date of Substantial Completion | September 2, 2016 |

Phase II

- |                                   |                  |
|-----------------------------------|------------------|
| a. Actual Bid Date                | August 19, 2014  |
| b. Contractor                     | Ceres            |
| c. Contract Amount                | \$3,959,428.00   |
| d. Date Work Order Issued         | October 20, 2014 |
| e. Total Contract Time (Days)     | 554              |
| f. Scheduled Completion Date      | April 26, 2016   |
| g. Time Elapsed (Days)            | 1260             |
| h. Project Complete (%)           | 85%              |
| i. Estimated Paid to Date (\$)    | \$2,738,440.00   |
| j. Date of Substantial Completion | TBD              |

Phase III

- |                                   |                            |
|-----------------------------------|----------------------------|
| a. Actual Bid Date                | November 10, 2015          |
| b. Contractor                     | Phylway Construction, LLC. |
| c. Contract Amount                | \$6,849,999.21             |
| d. Date Work Order Issued         | February 24, 2016          |
| e. Total Contract Time (Days)     | 516                        |
| f. Scheduled Completion Date      | November 16, 2017          |
| g. Time Elapsed (Days)            | 598                        |
| h. Project Complete (%)           | 95%                        |
| i. Estimated Paid to Date (\$)    | \$6,378,494.40             |
| j. Date of Substantial Completion | October 13, 2017           |

Lower Ward 7 Mitigation

- |                                   |                                |
|-----------------------------------|--------------------------------|
| a. Actual Bid Date                | September 2, 2015              |
| b. Contractor                     | Coastal Dredging Company, Inc. |
| c. Contract Amount                | \$2,443,597.37                 |
| d. Date Work Order Issued         | November 12, 2015              |
| e. Total Contract Time (Days)     | 567                            |
| f. Scheduled Completion Date      | June 1, 2017                   |
| g. Time Elapsed (Days)            | 943                            |
| h. Project Complete (%)           | 80%                            |
| i. Estimated Paid to Date (\$)    | \$2,240,906.90                 |
| j. Date of Substantial Completion | TBD                            |

5. PROJECT COORDINATOR:

Laura Barnes P.E.  
Hilary Thibodeaux P. E.

6. REMARKS:

April 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work will proceed shortly after the Change Order process has been completed.

**Phase I** - Project is closed out.

**Phase II** - Work on the Slide Repair at Bayou Neuf has started. Other punch list items have not been addressed yet.

**Phase III** - The work outlined in Change order 6 has been completed. Seeding and fertilizing has started on the areas that remain.

March 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work will proceed shortly after the Change Order process has been completed.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. While work has started on these items, no item in this list has been completed.

**Phase III** - Aptim has received approval of Change Order 6. Phylway will begin performing this Change Order work on March 2, 2018.  
February 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work can proceed this month after approval.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. Silt Fencing removal has resumed in late January. Three of the fencing locations have been started and/or finished.

**Phase III** - Aptim has distributed a Change Order 6 for TPCG approval. The results of the geotechnical investigation revealed a need to remove and replace material at Sta 118+75.

January 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work can proceed this month after approval.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. One item, silt fencing removal, has been started since this date.

**Phase III** - Aptim has received a proposal from Eustis Engineering to investigate the high organic content of the material in and under the levee. Eustis is scheduled to perform their investigation at the beginning of January.

December 2017

**Lower Ward 7 Mitigation** - Aptim has received a proposal from the Contractor with a specific dollar amount for the additional hydraulic dredging. Aptim will be submitting a change order to TPCG shortly.

**Phase I** - Project is closed out.

**Phase II** - Aptim has recently received a report from the Geoprobe testing. Aptim is analyzing the report's findings to give direction to the Contractor. Ceres has done repairs to property owner's driveways and boat launches as requested. The substantial completion inspection has been conducted, but due to the large amount of Punch list items, substantial completion **cannot** be granted.

**Phase III** - The slide area of the berm has been repaired. After investigation, the punch list item described as the seepage area is acutally an area of high organic content. Further investigation by Aptim is needed before a recommendation can be made to TPCG.

November 2017

**Lower Ward 7 Mitigation** – Aptim has received approval from TPCG to initiate a request for proposal from the Contractor for additional work.

**Phase I** – Project is closed out.

**Phase II** – Eustis has visited the site and performed geoprobe testing on the slide area of the levee. Aptim is awaiting results from Eustis in order to issue a directive to Ceres for the slide repair. Aptim has received complaints from property owners regarding some of the repairs to their boat launches, drive ways, and is coordinating with Ceres to have these addressed.

**Phase III** – Aptim has issued a directive for the Contractor to begin repairing the slide area of the berm. Contractor has mobilized and begun working on the slide repair.

October 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – TPCG approved assessment of 239 LD's to closeout project. Apeck has been notified.

**Phase II** – Cracking and Sliding at the Bayou Neuf Pumping station has worsened. The contractor has been notified that the repair to this area is necessary for substantial completion. Contractor has made a site visit and is disputing that they are responsible. Aptim

**Phase III** – Contractor has mowed the project work area for inspection access. Contractor has demobilized from the site while the slide repair area was not completed. Contractor is disputing that they are not responsible for continuing to work on the repair. Aptim  
September 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – Awaiting TPCG approval to assess 239 LD's to close out the project.

**Phase II** – Levee Slide repair near the Bayou Neuf Pumping Station has been completed. Inspections show that some settling and cracking has started. Contractor has been notified, and we are awaiting a response. Contractor still has additional activities near the Lashbrook Pumping Station.

**Phase III** – Slide repairs are complete, however there are early signs of cracking and sliding in the repair area. The Contractor has been notified of their contract requirements to repair these deficiencies.

August 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.

**Phase II** – Construction progress delayed by weather. Ceres will submit seeding & fertilizing plan for review. Remaining items for completion are slide repair, seeding & fertilizing, additional material and grading at Lashbrook Pump Station. Pre and post 28 day surveys.

**Phase III** – 28 day settlement period of levee section between Sta 172+00 and 184+00 elapsed. Phylway's surveyor completed survey slide repair of the berm at Sta 172+00 to Sta 184+00.

•July 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.

**Phase II** – Slide repairs have started near the Lashbrook Pumping Station.

**Phase III** – Slide repairs have resumed at Sta 170+00 to Sta 184+00.

•June 2017

**Lower Ward 7 Mitigation** – Vinyl sheet pile wall has been installed by subcontractor (Frisco). Coastal Dredging still waiting for their dredge to be repaired.

**Phase I** – APECK's request on reducing liquidated damages due to high percentage of organics encountered at the Woodlawn Pit is still under review by CB&I.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Concrete Repairs on Oleander St. have been completed. Levee has been brought to design elevation at the failure section (from Sta. 172+00 to Sta. 184+00).

•May 2017

**Lower Ward 7 Mitigation** – Sheet installation to begin 5/18/17.

**Phase I** – Meeting with Apeck to hear their discussion regarding liquidated damages.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Phylway's subcontractor began concrete repair work on Oleander St. and will subsequently begin work on slide repair.

•April 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. Apeck has requested availability.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Awaiting approval of Change Order No. 3 for Phylway to begin slide repair. Seeding and fertilizing of the remainder of the levee is complete.

•March 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. They will not be available until early April 2017.

**Phase II** – Repairs continued on the slide at Bayou Neuf. Dupre Bros. completed installation of the sheet pile and touch-up paint, and demobilization is underway. Ceres is repairing Mr. Glenn Traham's access road.

**Phase III** – All Pre and Post 28-day surveys have been received with the exception of Stations 172+00 and 184+00. Phylway began seeding and fertilizing the completed levee sections this week. Eustis has provided an analysis and recommendation to repair the slide area. CB&I is working with Phylway to process Change Order No. 3 to repair the slide.

•February 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – CB&I is processing pay application No. 14 from Apeck and working to assess liquidated damages.

**Phase II** – Ceres' subcontractor has begun blasting and painting the sheet pile picked up from TPCG. They anticipate completion next week and will begin installation and slide repair the first week of March.

**Phase III** – Phylway has completed building the levee to grade, minus the slide between stations 170+00 to 184+00. All pre-28 day surveys have been submitted from stations 10+37 to 277+10. Post 28-day surveys have been received for stations 56+00 to 277+10. Eustis took soil samples of the slide area and are currently completing their analysis. Preliminary discussions indicate that the method of repair will not include sheet pile, but may require removal of material, replacing, and compacting.

•January 2017

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Staff gauges have been surveyed and installed at St. Louis Canal sluice gates. CB&I is currently processing the final balancing change order and recommended assessment of 239 of the 308 days that Apeck was beyond contract time, in liquidated damages.

**Phase II** - Change Order No. 6 was approved by council. Waiting on Ceres to schedule slide repair activities.

**Phase III** - Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% Overall Project complete. 71% of contract time has elapsed. 112 calendar days to be added to contract time thru December 30th. Substantial completion date has been revised from November 20, 2016 to March 12, 2017.

• December 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – No changes.

**Phase II** – Levee construction is complete. Received approval from OCD & TPCG on Change Order No. 6. Slide repair will be completed in January. Contractor has submitted Pre-28 Day Surveys for review.

**Phase III** – Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% overall project complete, based on payments made. 76% contract time elapsed. 85 calendar days to be added to contract time thru November 30th. Substantial completion date has been revised from November 20,2016 to February 13, 2017.

• November 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items with the exception of as-builts. Awaiting submittal of final pay request. CB&I began working on balancing change order.

**Phase II** – Levee construction is complete. Waiting on backup documentation to process C.O. #6. Drafting a preliminary draft punch list for Ceres to work on; including gate installation, slide repair, NCR disposition, and access road maintenance.

**Phase III** – Approximately 92% of the estimated hauled-in material required for earthen embankment has been placed. 84% overall complete (based on \$\$\$). 62% Contract time elapsed.

• October 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items, with the exception of Fanguy access road and limestone on the St. Louis Canal access road to the sluice gates. Waiting on Contractor to provide as-builts. CB&I is considering recommendation to TPCG on assessing liquidated damages for additional engineering and inspection activities required due to the extended contract time.

**Phase II** – Levee construction continues. Hauling from the pit was completed last week. Ceres provided cost estimate for Bayou Neuf Slide repair. CB&I reviewed the request and countered with a reduction in days requested.

**Phase III** – approximately 64% of the estimated hauled in-material required for earthen embankment has been placed.

66% Overall Complete (based on \$\$\$). 62% Contract Time Elapsed. 85 calendar days to be added to Contract Time thru September 30th. Substantial Completion date has been revised from November 20, 2016 to February 13, 2016.

• September 2016

**Lower Ward 7 Mitigation** – Dredging activities have stopped due to a breach near sheetpile plug 3. Continuing to develop solution for closure.

**Phase I** – Final surveys have been submitted and approved. Change order No. 4 is being processed. Substantial Completion inspection is scheduled for Wednesday, September 21, 2016.

**Phase II** – Levee construction continues. Estimated 5 more days of hauling material from Woodlawn Ranch Rd. pit. Waiting on final cost estimate from Ceres on the Bayou Neuf Slide Repair. Contractor is currently 250 days beyond contractor time as of September 20, 2016.

**Phase III** – Approximately 55% of the estimated hauled in-material required for earthen embankment has been placed.

60% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 70 calendar days to be added to Contract Time thru August 31st. Substantial Completion date has been revised from November 20, 2016 to January 29, 2016.

• August 2016

**Lower Ward 7 Mitigation** – Dredging has been proceeding well and ongoing.

**Phase I** – Waiting on contractor to resubmit final surveys. Continuing to request complete breakdown to process C. O. #4. Contractor is currently 324 days past contract time as of August, 16, 2016.

**Phase II** – Levee construction continues. Excess rain caused hauling delay from Woodlawn Ranch Road pit. Estimated more days of hauling material. The Bayou Neuf slide is still being analyzed. A repair recommendation is estimated the week of August 15th. Contractor is currently 221 days beyond contract time as of Aug 16, 2016.

**Phase III** – Approximately 46% of the estimated hauled in-material required for earthen embankment has been placed.

53% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 58 calendar days to be added to Contract Time thru July 31st. Substantial Completion date has been revised from November 20, 2016 to January 17, 2016.

• July 2016

**Lower Ward 7 Mitigation** – Dredging has begun on July 15th.

**Phase I** – Construction and grading complete, with exception of Station 735+00. Waiting on Contractor to submit final surveys. Waiting on Contractor to provide estimate and breakdown for C. O. #4.

**Phase II** – Levee construction continues. Hauling from Woodlawn Ranch Rd. pit is on hold while the current material is utilized along the alignment. The slide material on the protected side levee near Bayou Neuf Pump Station is currently being tested and analyzed for a repair recommendation.

**Phase III** –100% Complete with Clearing and Grubbing. Approximately 36% of the estimated hauled in-material required for earthen embankment has been placed. Working with Columbia Gulf Pipeline to receive revised Letter of No Objection due to need to remove and replace riprap over their pipeline. 38% Overall Complete (based on \$\$\$). 42% Contract Time Elapsed.

31 calendar days to be added to Contract Time thru May 31st.

• June 2016

**Lower Ward 7 Mitigation** – Dredging is currently scheduled to begin the week of June 27th.

**Phase I** - Construction in progress. Contractor is continuing to shape levee to design grade.

**Phase II** – Levee construction and hauling operations continue. Contractor submitted new schedule indicating Sept. 16th completion. Change Order No. 4 and Pav Request No. 11 are awaiting OCD approval.

**Phase III** - 91% Complete with Clearing and Grubbing: Approximately 22% of the estimated hauled in-material required for earthen embankment has been placed. 26% Overall Complete (based on \$\$\$). 32% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• May 2016

**Lower Ward 7 Mitigation** - May 2016 - Dredging has been delayed due to mechanical issues of the dredging equipment and it has been re-scheduled to start the first or second week of June, this was reported at the monthly meeting held on May 17, 2016.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction continues. Hauling from the Woodlawn Ranch Rd. pit began. Contract completion still anticipated at the end of June 2016.

**Phase III** - 82% Complete with Clearing and Grubbing: Hauling operations commenced & approximately 6% of the estimated hauled in-material required for earthen embankment has been placed. 11% Complete (based on \$\$\$). 24 % Contract Time Elapsed. 8 calendar days to be added to Contract Time thru March 31st.

• April 2016

**Lower Ward 7 Mitigation** - April 2016 – Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in May.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction in progress. Levee lift installation and excavation at the pit continues. Change Order No. 4 is being negotiated for access No. 4 improvements, additional bankline stabilization, and pit activities. Contractor anticipates completion end of June 2016.

**Phase III** – 60% Complete with Clearing and Grubbing: Preparing to begin hauling operations when there are dry conditions. 5% Complete (based on \$\$\$). 14 % Contract Time Elapsed.

• March 2016

**Lower Ward 7 Mitigation** - Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in April.

**Phase I** - Construction in progress. Contractor is addressing the low areas of the levee. Contractor surveyed the new extended portion of the borrow pit and is currently preparing it for excavation.

**Phase II** - Construction in progress. Levee lift installation continues. Excavation began at the Woodlawn pit. Contractor began installation of bankline stabilization between Stations 443+00 and 483+00. Contractor has been unable to use access #4 due to property owner not allowing access.

**Phase III** – Construction in progress. NTP issued 2/24/16. Contract End Date is 11/20/16. Controlling work is degrading, clearing and grubbing. Work near Columbia Gulf pipeline may involve additional work. % Complete (based on \$\$\$) = 3.3%. % Contract Time Elapsed = 1.9%.

• February 2016

**Lower Ward 7 Mitigation** - Contractor continuing to install sheet pile plugs.

**Phase I** - Construction in progress. Contractor is anticipating needing more material than originally estimated to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. Work has not begun in Woodlawn Ranch Rd pit. Slide at Bayou Neuf pump station has been repaired. Current contract end date is Oct 14, 2015.

**Phase III** - Executed contracts were received from the Parish. Approved for Construction documents are being assembled. PCC is scheduled for Feb. 23rd.

• January 2016

**Lower Ward 7 Mitigation** - Mobilize 1/18/2016 to drive sheet pile.

**Phase I** - Construction in progress. Contractor provided CB&I an estimated quantity of 300 cubic yards needed to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Contract documents are with the Parish for review and execution. Awaiting final insurance certificates from Phylway.

Approved for construction plans and specs are in progress. Anticipate PCC & NTP in early February.

• December 2015

**Lower Ward 7 Mitigation** - Awaiting work plan & schedule from contractor.

**Phase I** - Construction in progress. Contractor resubmitted pre-28 day surveys on 11/23/15. CB&I provided comments on the surveys of areas that need to be addressed. Contractor is estimating the quantity of fill material needed to address these areas and will submit this quantity to CB&I. Contractor has completed the concrete sheet pile cap and Hilcorp access ramp.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Recommendation for award to Phylway was sent to TPCG on Nov. 23, 2015.

• November 2015

**Lower Ward 7 Mitigation** - Nov. 12th held Pre-Construction Meeting.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys on 11/12/15 with information previously requested. CB&I is currently reviewing these surveys. Additional information is needed to be provided. Contractor mobilized to the project site on 11/16/15 to begin additional work, complete remaining work, and address any levee sections below design grade.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Opened bids on Nov. 10, 2015. Received 4 bids. Currently under evaluation for responsiveness and accuracy.

• October 2015

**Lower Ward 7 Mitigation** -Finalizing Contract info. & Submittals. Will be scheduling Preconstruction Meeting in Nov.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys. Upon review, CB&I requested additional information and is awaiting resubmittal. Apeck was given the approval to begin repairs on Hilcorp access ramp. CB&I is awaiting a schedule for this work.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Currently out for bids. Pre-Bid Conference is for Oct. 20, 2015, and Bid Opening is scheduled for Nov. 3, 2015.

• September 2015

**Lower Ward 7 Mitigation** -Provide Recommendation on Responsive Low Bidder for base bid and all three alternates.

**Phase I** - Levee lift installation has been completed. Still waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Excavation to begin in Woodlawn Ranch pit. Contract End Date – Aug. 12, 2015, with nine (9) weather days pending to be added. Negotiating C. O. #2 with Ceres for bankline stabilization between Sta 443+00 and 483+00.

**Phase III** – Finalizing review and revisions to final set. “Issued for Bid plans and specs will be submitted to TPCG on September 25, 2015. Bidding process expected at the end of the month.

• August 2015

**Lower Ward 7 Mitigation** - Bid Opening scheduled for September 2, 2015.

**Phase I** - Levee lift installation has been completed. Waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End Date was August 12, 2015, with three (3) weather days pending to be added to the Contract. Liquidated damages have started.

**Phase III** – “Issued for Bid” signed and stamped. Plans and Specs will be submitted to TPCG on August 18, 2015. Bidding process expected at the end of the month.

• July 2015



**Lower Ward 7 Mitigation** - CB&I submitted final modifications to Contract Documents, addressing OCD final comments, to TPCG on July 16, 2015. Bidding process expected to begin at the end of the month.

**Phase I** – Construction in progress. Final levee lift is being placed along the alignment. Dressing operations also ongoing. Contract End date is July 28, 2015.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End date is August 12, 2015.

**Phase III** – Final plans and specs, addressing OCD final comments, will be submitted on July 21, 2015. Bidding process expected at beginning of August.

• **June 2015**

**Lower Ward 7 Mitigation** - CB&I held conference call with OCD on June 3rd to review plans.

• **May 2015**

**Phase I** – Construction in progress. Work along St. Louis Canal approved in C. O. #2 is completed.

**Phase II** - Construction in progress. Contract end date is August 12th.

**Phase III** – CB&I held conference call with OCD on June 3rd. Plans are being revised.

**Lower Ward 7 Mitigation** - Received response letter on May 15th requiring Chef Bank. CB&I is preparing a letter requesting reconsideration. Revised plans addressing TPCG comments were resubmitted on May 5/4/15.

• **April 2015**

**Phase I** – Construction in progress. Estimated completion July 12.

**Phase II** - Construction is in progress. Estimated completion July 17 (Aug. 10 with weather days).

**Phase III** – Plans & Specs were reviewed by TPCG in April and resubmitted by CB&I on 5/11.

**Lower Ward 7 Mitigation** - Mar-Apr 2015 – TPCG considering purchasing credits. USACE began 10-day notice for In Lieu Fee Program on 4/17/15.

• **March 2015**

**Phase I** - C. O. #2 for St. Louis Canal levee presented to TPCG for

**Phase II** - Contractor is currently 12% complete according to pay request Substantial Completion date July 17, 2015. Final Completion date August 24, 2015.

**Phase III** – Plans submitted to TPCG on 11/26/14.

• **February 2015**

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design submitted on March 6.

- **Lower Ward 7 Mitigation** - Mitigation plan completed and submitted on March 6.

• **January 2015**

- **Lower Ward 7 Mitigation**– Final geotech report expected week of 1/23/15. Final Design in progress. CB&I surveyed riprap on 1/13/15 for add alternate. CB&I sent new cost estimate on 1/13/15.

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.

• **December 2014**

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

• **November 2014**

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow scheduled to begin first.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.

• **October 2014 - Upper Ward 7 Phase I** – Construction in progress.

**Upper Ward 7 Phase II** – Contracts received from Ceres and executed by TPCG on October 1, 2014. Pre- Construction meeting was held on October 9, 2014. A Notice to proceed was issued to Ceres for the date of October 20, 2014.

**Lower Ward 7** – Plans for Final Phase are being prepared for resubmission to TPCG.

**Lower Ward 7 Permit**: Final Permit has been received.

- **September 2014 - Upper Ward 7 Phase 1** – Construction in progress.

- **Upper Ward 7 Phase 2** – Contracts due back from Ceres on September 18.

- **Lower Ward 7** – Plans for Final Phase submitted. CB&I presented interim solution phase to TPCG on July 17, 2014; Parish agreed with proposed interim solution phase. Eustis Engineering performed required stability analyses for proposed interim phase.

- **July 2014 - Upper Ward 7 Phase 1** – Construction in progress.

- **Upper Ward 7 Phase 2** – Bid Opening scheduled for August 19, 2014.

- **Lower Ward 7** – Plans submitted. CB&I reviewing option of phasing project to coincide with mitigation.

- **May 2014** – Contracts for levee from Bayou Neuf to East Houma Surge Levee are complete. Pre-construction meeting held on May 27. P&S comments for Lashbrook to Bayou Neuf returned to TPCG and submitted to OCG. P&S for Boudreaux Canal to Lashbrook are expected shortly.

- **April 2014 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids opened on 3/6/14. P&S for Lashbrook to Bayou Neuf were submitted on 1/31/14. P&S for Boudreaux Canal to Lashbrook are expected shortly.

- **January 2014 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids will be opened on March 6. P&S for Lashbrook to Bayou Neuf were submitted on January 31. P&S for Boudreaux Canal to Lashbrook are expected by first week of March.

- **November 2013 Plan Status** - P&S from Bayou Neuf to East Houma Surge Levee are complete. P&S for Lashbrook to Bayou Neuf will be complete first week of December.

- **November 2013 ERR Status**: ERR approved and Release of Funds received.

- **November 2013 - Lower Ward 7 Permit**: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently. **Upper Ward 7: Permit** received on Sept 06, 2013.

- **September 2013 - Lower Ward 7 Permit**: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently.

- **September 2013 ERR Status**: Final ERR was prepared in February 13, 2013, but awaiting permits before submittal to OCD.

- **September 2013 Permit Status** - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). **Upper Ward 7: Permit** received on Sept 06, 2013.

- **August 2013 - Lower Ward 7 Permit**: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are currently being negotiated.

- **August 2013 Permit Status** - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). **Upper Ward 7: Mitigation** has been paid. Awaiting draft permit.

- July 2013 - ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
  - July 2013 - Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
  - July 13, 2013 - Mitigation Contract and Payment delivered to mitigation company.
  - June 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
  - June 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews. Upper Ward 7: Upon payment of mitigation fee, permit will be issued.
  - May 2013 Permit Status - Lower Ward 7: Draft Permit is expected in May. Permit was prepared and undergoing internal reviews. Upper Ward 7: Awaiting Corps to review operations plan and finalize mitigation requirements.
  - April 10, 2013 - Submitted Draft Financial Assurance letter for Lower Ward 7 Mitigation to TLCD.
  - March 14, 2013 - USACE is determining if a Financial Assurance letter for Lower Ward 7 Mitigation will be
  - March 7, 2013 - Submitted Operation Plan for Ward 7 Extension to USACE.
  - ERR on hold at OCD, waiting on USACE Permit.
  - February 07, 2013 - Final ERR submitted to TPCG Engineering for required signatures prior to OCD submittal.
  - February 2013 - Submitted Response to comments/questions from USACE about drainage study for levee extension.
  - February 05, 2013 - Conference call with Eustis about Lower Ward 7 typical cross sections.
  - January 28, 2013 - Draft ERR approved by TPCG Engineering.
  - January 22, 2013 - Transmitted additional survey data to Eustis for Upper Ward 7 stability of Additional typical cross sections.
  - January 17, 2013 - Draft ERR submitted to TPCG Engineering for review.
  - January 10, 2013 - Requested more survey data in order to update the engineering report received from Eustis
  - January 04, 2013 - Completed draft of E.R.R.
  - December 11, 2012 - Draft of environmental assessment report being completed and will be submitted prior to receiving permit.
  - December 10, 2012 - Received engineering report from Eustis covering geotechnical exploration & stability analysis of levee cross sections. The report is under review by Shaw.
  - December 4, 2012 - Transmitted drainage analysis to USACE for Ward 7 Extension Mitigation requirements.
- Awaiting comments.
- November 9, 2012 - Shaw & TPCG met with USACE regarding mitigation requirements for Ward 7 Extension.
- Shaw is currently performing a drainage analysis & exploring possibilities of putting culverts under levee to decrease wetland impacts.
- October 31, 2012 - Shaw received a letter from USACE regarding mitigation requirements for Upper Ward 7 Extension.
  - October 29, 2012 - Shaw submitted revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
  - October 12, 2012 - Shaw submitted the Plans & Specifications for the Ward 7 Extension to TPCG for review.
  - October 2012 - Shaw will submit revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
  - October 10, 2012 - Shaw & TPCG went on flight to do an aerial survey of the levee alignment to investigate eagles' nests, as requested by USFWS.
  - September 2012 - Shaw will have P & S completed to issue for bid when Permit is received and ERR accepted.
  - September 2012 - Shaw is addressing comments received on the Lower Ward 7 mitigation plan.
  - September 2012 - Shaw is finalizing the plans and specifications for the Upper Ward 7 Extension.
  - August 9, 2012 - Received revised DNR permit for Upper Ward 7.
  - August 17, 2012 - USACE Public Notice will expire on September 8, 2012 for Upper Ward 7.
  - July 2012 - Shaw is finalizing mitigation plans for Lower Ward 7 to be submitted to DNR.
  - July 2012 - Shaw is working on the plans & specifications for the alignment from St. Louis Canal to East Houma Surge Levee
  - April 11, 2012 - ERR about 85% complete. Awaiting receipt of USACE permit.
  - April 2, 2012 - Final DNR permit for Upper Ward 7 received.
  - March 28, 2012 - Shaw submitted a preliminary report to TPCG.
  - General - Project involves raising approximately 15 miles of levee from elevation 8.0 to elevation 10.0.
  - January, 2012 - Performing Surveying and Geotech analysis of alignment.
  - December 23, 2011 - Upper Ward 7 Levee Permit application submitted.
  - December 20, 2011 - Lower Ward 7 Levee Permit application submitted.
  - December 9, 2011 - Ward 7 Levee Extension Permit application submitted.
  - October 5, 2011 - CDBG Application Approval. Final Engineering authorized to proceed.

Category Number: 10.  
Item Number: B.



Wednesday, April 11, 2018

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**Item Title:**

Providence Engineering and Design, LLC

**Item Summary:**

Providence Engineering and Design, LLC

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**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

Providence Engineering and Design, LLC -  
April 2018

4/5/2018

Backup Material

## **Project Status Report**

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 95-DRA-37
- b. Terrebonne Parish Council District No.: 4
- c. Providence Engineering and Design, LLC Project No.: 441-011
- d. Title: Forced Drainage Project Area 2-1A Drainage Imps.  
Phase VI - Honeysuckle

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 2, 2009
- b. Type (Hourly, Lump Sum, %) Hourly and Lump Sum
- c. Total Fees (Basic and Additional Services) \$144,000.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$605,000.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2018
- b. Contractor Byron E. Talbot Contractors
- c. Contract Amount \$589,017.50
- d. Date Work Order Issued February 27, 2018
- e. Total Contract Time (Days) 120 days
- f. Scheduled Completion Date July 9, 2018
- g. Time Elapse (Days) (%) 24 days (20%)
- h. Project Complete (%) 40%
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Contractor laying drainline along Joyce St. and La. Hwy. 20.

## **Project Status Report**

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 10-LEV-31
- b. Terrebonne Parish Council District No.: 7
- c. Providence Engineering and Design, LLC Project No.: 441-028
- d. Title: Suzie Canal (North) Levee Extension

### 2. PROFESSIONAL AGREEMENT:

- |   |                                   |
|---|-----------------------------------|
|   | Orig. Agree.-Aug. 17, 2010        |
|   | Amend. No. 1-Sept. 26, 2016       |
|   | Amend. No. 2-Feb. 23, 2017        |
| a. Date of Original Agreement                 | <u>Amend. No. 3-Dec. 14, 2017</u> |
| b. Type (Hourly, Lump Sum, %)                 | <u>Lump Sum and Hourly</u>        |
| c. Total Fees (Basic and Additional Services) | <u>\$1,022,000.00</u>             |

### 3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>    |
| b. Soil Survey (%)                | <u>100%</u>           |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2017</u>           |
| g. Estimated Cost of Construction | <u>\$4,130,000.00</u> |

### 4. CONSTRUCTION STATUS:

- |                                   |                                |
|-----------------------------------|--------------------------------|
| a. Actual Bid Date                | <u>May 25, 2017</u>            |
| b. Contractor                     | <u>River/Road Const., Inc.</u> |
| c. Contract Amount                | <u>\$3,360,000.00</u>          |
| d. Date Work Order Issued         | <u>August 8, 2017</u>          |
| e. Total Contract Time (Days)     | <u>300 calendar days</u>       |
| f. Scheduled Completion Date      | <u>June 16, 2018</u>           |
| g. Time Elapse (Days) (%)         | <u>227 days (75.7%)</u>        |
| h. Project Complete (%)           | <u>65%</u>                     |
| i. Estimates Paid to Date (\$)    | <u>\$1,967,472.39</u>          |
| j. Date of Substantial Completion | <u></u>                        |

### 5. PROJECT COORDINATOR:

Bryan Breaud, P.E.

### 6. REMARKS:

Contractor completed clearing. Working on excavation and shaping of levee. Contractor working on drainage structures and pump station. Change Order No. 1 to upgrade telemetry system, extend 20" discharge pipe and upgrade pre-fab. building from 130 mph to 164 mph submitted to Owner for approval. Change Order No. 2 to increase contract quantity of borrow embankment submitted to Owner for approval.

## **Project Status Report**

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 14-HMPG-26
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-051
- d. Title: **Critical Facilities Hardening - Courthouse Annex (HMGP)**

### 2. PROFESSIONAL AGREEMENT:

- |   |                            |
|---|----------------------------|
|   | Amend. No. 1-May 16, 2017  |
| a. Date of Original Agreement                 | <u>Aug. 13, 2014</u>       |
| b. Type (Hourly, Lump Sum, %)                 | <u>Lump Sum and Hourly</u> |
| c. Total Fees (Basic and Additional Services) | <u>\$73,950.00</u>         |

### 3. PLAN PREPARATION STATUS:

- |                                   |                            |
|-----------------------------------|----------------------------|
| a. Right-of-Way and Permits (%)   | <u>N/A / By Contractor</u> |
| b. Soil Survey (%)                | <u>N/A</u>                 |
| c. Field Survey (%)               | <u>N/A</u>                 |
| d. Preliminary Plans (%)          | <u>100%</u>                |
| e. Final Plans (%)                | <u>100%</u>                |
| f. Estimated Bid Date             | <u>2017</u>                |
| g. Estimated Cost of Construction | <u>\$475,000.00</u>        |

### 4. CONSTRUCTION STATUS:

- |                                   |                               |
|-----------------------------------|-------------------------------|
| a. Actual Bid Date                | <u>July 25, 2017</u>          |
| b. Contractor                     | <u>BET Construction, Inc.</u> |
| c. Contract Amount                | <u>\$673,970.00</u>           |
| d. Date Work Order Issued         | <u>September 27, 2017</u>     |
| e. Total Contract Time (Days)     | <u>180 days</u>               |
| f. Scheduled Completion Date      | <u>April 6, 2018</u>          |
| g. Time Elapse (Days) (%)         | <u>178 days (98.9%)</u>       |
| h. Project Complete (%)           | <u>95%</u>                    |
| i. Estimates Paid to Date (\$)    | <u>\$94,210.86</u>            |
| j. Date of Substantial Completion | <u></u>                       |

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Contractor installed new drainage and new sidewalk. Contractor working on windows and doors.



Pre-construction meeting held and work order issued. Contractor is working on sheetpile wall and concrete pile.

## Project Status Report

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 14-ROAD-06
- b. Terrebonne Parish Council District Nos.: 2, 3 & 5
- c. Providence Engineering and Design, LLC Project No.: 441-083
- d. Title: Hollywood Road Widening (CE&I)

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 16, 2014
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$1,747,994.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) N/A
- d. Preliminary Plans (%) N/A
- e. Final Plans (%) N/A
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction N/A

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 23, 2013
- b. Contractor Conti Enterprises, Inc.
- c. Contract Amount \$12,545,948.97 c/o#22
- d. Date Work Order Issued August 8, 2014-time began 8/11/14
- e. Total Contract Time (Days) 528 days c/o#22
- f. Scheduled Completion Date Jan. 21, 2016 c/o#22
- g. Time Elapse (Days) (%) 832 days (162.2%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$12,478,443.48
- j. Date of Final Completion May 12, 2017

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

All work complete. Contract time stopped on November 18, 2016. Final acceptance approved by Owner. Engineer working on final change orders.



## Project Status Report

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 14-SCADA-13
- b. Terrebonne Parish Council District Nos.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-085
- d. Title: Telemetry System for Drainage Pump Stations (Phase III)

### 2. PROFESSIONAL AGREEMENT:

- |   |                                    |
|---|------------------------------------|
| a. Date of Original Agreement                 | <u>Amend. No. 2-March 17, 2017</u> |
| b. Type (Hourly, Lump Sum, %)                 | <u>Orig. Agr.-June 2, 2014</u>     |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u>         |
|   | <u>\$60,700.00</u>                 |

### 3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>N/A</u>            |
| b. Soil Survey (%)                | <u>N/A</u>            |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>Beginning 2018</u> |
| g. Estimated Cost of Construction | <u>\$340,000.00</u>   |

### 4. CONSTRUCTION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Actual Bid Date                | <u>April 17, 2018</u> |
| b. Contractor                     | _____                 |
| c. Contract Amount                | _____                 |
| d. Date Work Order Issued         | _____                 |
| e. Total Contract Time (Days)     | _____                 |
| f. Scheduled Completion Date      | _____                 |
| g. Time Elapse (Days) (%)         | _____                 |
| h. Project Complete (%)           | _____                 |
| i. Estimates Paid to Date (\$)    | _____                 |
| j. Date of Substantial Completion | _____                 |

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Pre-bid was held April 3, 2018.

April 4, 2018

1. PROJECT:

- a. Parish Project No.: 14-ROAD-33
- b. Terrebonne Parish Council District No.: 6
- c. Providence Engineering and Design, LLC Project No.: 441-094
- d. Title: Hollywood Road Extension - Valhi Blvd. to LA 182

2. PROFESSIONAL AGREEMENT:

- |   |                                      |
|---|--------------------------------------|
| a. Date of Original Agreement                 | <u>Amend. No. 3-Feb. 9, 2018</u>     |
| b. Type (Hourly, Lump Sum, %)                 | <u>Amend. No. 1-Aug. 11, 2016</u>    |
| c. Total Fees (Basic and Additional Services) | <u>Original Agree.-Nov. 10, 2014</u> |
|   | <u>Lump Sum and Hourly</u>           |
|   | <u>\$532,050.00</u>                  |

3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>    |
| b. Soil Survey (%)                | <u>100%</u>           |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2017</u>           |
| g. Estimated Cost of Construction | <u>\$3,300,000.00</u> |

4. CONSTRUCTION STATUS:

- |                                   |                                       |
|-----------------------------------|---------------------------------------|
| a. Actual Bid Date                | <u>July 11, 2017</u>                  |
| b. Contractor                     | <u>LA Contracting Enterprise</u>      |
| c. Contract Amount                | <u>\$3,408,367.60 c/o#2 pending</u>   |
| d. Date Work Order Issued         | <u>September 13, 2017</u>             |
| e. Total Contract Time (Days)     | <u>376 days c/o#2 pending</u>         |
| f. Scheduled Completion Date      | <u>October 13, 2018 c/o#2 pending</u> |
| g. Time Elapse (Days) (%)         | <u>184 days (48.9%)</u>               |
| h. Project Complete (%)           | <u>45%</u>                            |
| i. Estimates Paid to Date (\$)    | <u>\$626,121.32</u>                   |
| j. Date of Substantial Completion | <u></u>                               |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor working on granular material and limestone base for roadway. Contractor completed laying drainage pipes, catch basins and pre-cast bridge. Contractor working on waterline adjustments. Contractor forming for concrete pavement.

## **Project Status Report**

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 15-LEV-27
- b. Terrebonne Parish Council District No.: 5
- c. Providence Engineering and Design, LLC Project No.: 441-099
- d. Title: Six Foot Levee Ditch Improvements

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Amend. No. 2-Jan. 18, 2018  
September 30, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$197,715.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) 100%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$835,000.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 5, 2017
- b. Contractor Low Land Const.
- c. Contract Amount \$981,500.00
- d. Date Work Order Issued December 12, 2017
- e. Total Contract Time (Days) 150 days
- f. Scheduled Completion Date June 1, 2018
- g. Time Elapse (Days) (%) 92 days (61.3%)
- h. Project Complete (%) 10%
- i. Estimates Paid to Date (\$) \$43,123.95
- j. Date of Substantial Completion

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Contractor completed clearing. Contractor submitted test of borrow materials.  
 Contractor hauling borrow material.

## Project Status Report

April 4, 2018

### 1. PROJECT:

- a. Parish Project No.: 15-SEW-33
- b. Terrebonne Parish Council District No.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-102
- d. Title: Coteau Holding Basin Sewer Force Main Replacement

### 2. PROFESSIONAL AGREEMENT:

- |   |                            |
|---|----------------------------|
| a. Date of Original Agreement                 | <u>Amend. #2</u>           |
| b. Type (Hourly, Lump Sum, %)                 | <u>September 8, 2015</u>   |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u> |
|   | <u>\$49,300.00</u>         |

### 3. PLAN PREPARATION STATUS:

- |                                   |                     |
|-----------------------------------|---------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>  |
| b. Soil Survey (%)                | <u>N/A</u>          |
| c. Field Survey (%)               | <u>100%</u>         |
| d. Preliminary Plans (%)          | <u>100%</u>         |
| e. Final Plans (%)                | <u>100%</u>         |
| f. Estimated Bid Date             | <u>2017</u>         |
| g. Estimated Cost of Construction | <u>\$252,400.00</u> |

### 4. CONSTRUCTION STATUS:

- |                                   |   |
|-----------------------------------|---|
| a. Actual Bid Date                | <u>September 5, 2017</u>                  |
| b. Contractor                     | <u>LA Contracting</u>                     |
| c. Contract Amount                | <u>\$199,329.33</u>                       |
| d. Date Work Order Issued         | <u>October 25, 2017 c/o#2 Bal pending</u> |
| e. Total Contract Time (Days)     | <u>150 days</u>                           |
| f. Scheduled Completion Date      | <u>April 4, 2018</u>                      |
| g. Time Elapse (Days) (%)         | <u>129 days (86%)</u>                     |
| h. Project Complete (%)           | <u>99%</u>                                |
| i. Estimates Paid to Date (\$)    | <u>\$179,396.40</u>                       |
| j. Date of Substantial Completion | <u>March 15, 2018</u>                     |

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Contractor completed the majority of all work. Substantial completion inspection held on March 15, 2018. Working on punchlist items.

## Project Status Report

April 4, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Lafayette St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$168,435.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction \$778,114.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2017
- b. Contractor Barriere Construction Co., LLC
- c. Contract Amount \$778,114.00
- d. Date Work Order Issued July 10, 2017
- e. Total Contract Time (Days) 60 working days
- f. Scheduled Completion Date October 31, 2017
- g. Time Elapse (Days) (%) 100%
- h. Project Complete (%) 95%
- i. Estimates Paid to Date (\$) \$552,379.00
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

This section is being performed under LDOTD contract. Barriere Construction is the contractor on this section. Work started around August 8<sup>th</sup> on this section. All work completed except one sidewalk.

## Project Status Report

April 4, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Honduras St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$151,315.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 90%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 98%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$1,092,495.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date December 12, 2017
- b. Contractor Command Const.
- c. Contract Amount \$963,405.00
- d. Date Work Order Issued January 28, 2018
- e. Total Contract Time (Days) 180 days
- f. Scheduled Completion Date September 7, 2018
- g. Time Elapse (Days) (%) 24 days (13.3%)
- h. Project Complete (%) 2%
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor working on submittals. Contractor began work on Morgan St.

## **Project Status Report**

**April 4, 2018**

### 1. PROJECT:

- a. Parish Project No.: 17-ELEC-GEN-14
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-110
- d. Title: Houma Generating Station DC Battery System Replacement

### 2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 24, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$19,800.00

### 3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$221,500.00

### 4. CONSTRUCTION STATUS:

- a. Actual Bid Date September 12, 2017
- b. Contractor Utility Maintenance Specialties
- c. Contract Amount \$198,500.00
- d. Date Work Order Issued November 27, 2017
- e. Total Contract Time (Days) 130 days
- f. Scheduled Completion Date May 1, 2018
- g. Time Elapse (Days) (%) 103 days (79.2%)
- h. Project Complete (%) 7.8%
- i. Estimates Paid to Date (\$) \$13,950.00
- j. Date of Substantial Completion

### 5. PROJECT COORDINATOR:

Clay Breaud

### 6. REMARKS:

Contractor removed old equipment in battery no. 1. Waiting on delivery of new batteries.

# Project Status Report

April 4, 2018

1. PROJECT:

- a. Parish Project No.:

17-ELT-41
- b. Terrebonne Parish Council District No.:
- c. Providence Engineering and Design, LLC Project No.:

441-113
- d. Title:

115KV Transmission Line Improvements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement

September 26, 2017
- b. Type (Hourly, Lump Sum, %)

Lump Sum
- c. Total Fees (Basic and Additional Services)

\$214,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%)

N/A
- b. Soil Survey (%)

75%
- c. Field Survey (%)

95%
- d. Preliminary Plans (%)

85%
- e. Final Plans (%)

20%
- f. Estimated Bid Date

2018
- g. Estimated Cost of Construction

\$1,250,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:





Wednesday, April 11, 2018

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**Item Title:**

GIS Engineering, LLC

**Item Summary:**

GIS Engineering, LLC

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**ATTACHMENTS:**

**Description**

GIS Engineering, LLC - March 2018

**Upload Date**

4/9/2018

**Type**

Backup Material



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Brian Hazlip, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 16-SEW-13  
b. GIS Project No. 39130-1012/1013  
c. Title Renovations of Afton, Ardoyne, and Naquin  
Sewer Lift Stations

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$156,691.00
ii. Current Budgeted Level	\$156,691.00
ii. Remaining to be Earned at Current Budgeted Level	\$90,846.82
iv. Earned to Date	\$65,844.18

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Soil Survey	N/A
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	Afton & Ardoyne: 100%; Naquin: In-Progress
f. Estimated Bid Date	Afton & Ardoyne: March 8, 2018; Naquin: TBD
g. Estimated Cost of Construction	
Afton & Ardoyne	\$264,000.00
Naquin	TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	Afton & Ardoyne: March 8, 2018
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

**Afton & Ardoyne Stations**

- Upon approval of Award Recommendation, Notice of Award will be issued to LA Contracting Enterprise, LLC in the amount of \$441,800.
- GIS submitted Bid Evaluation and Award Recommendation to TPCG on March 14, 2018.
- Bid Opening was held on March 8, 2018. 7 Bids were received.
- Addendum No. 1 and No. 2 were issued on March 2 and March 5, respectively.
- A Non-Mandatory Pre-Bid Conference was held on February 28, 2018 at the GIS Houma Office.
- Project advertised for Bids on February 9, 2018
- Revised Issued for Bid set was submitted to TPCG on October 20, 2017.
- GIS received comments from TPCG on Sep. 22 which have been incorporated into the Issued for Bid set.
- Comments received from TPCG on July 18 were incorporated into the drawings.
- Issued for Bid set was submitted to TPCG for review.
- Meeting with TPCG took place on March 30, 2017 to discuss final design set.

**Naquin Station**

- Awaiting parcel acquisition.
- Topographic survey has been completed and processed.
- Layout of the new station and gravity piping is under design.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No. 16-SEW-12  
b. GIS Project No. 39130-1014/1015  
c. Title South Wastewater Treatment Levee Plant  
Levee Rehabilitation Project  
Sta. 73+15 thru 111+21

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement  
b. Type (Hourly, Lump Sum, %)  
c. Fees  
i. Total Estimated (Basic & Additional)  
ii. Current Budgeted Level  
ii. Remaining to be Earned at Current Budgeted Level  
iv. Earned to Date

May 23, 2016
Lump Sum & T&M
\$81,795.00
\$81,795.00
\$89.55
\$81,705.45

5. **PLAN PREPARATION STATUS**

a. Right-of-way  
b. Permits  
b. Soil Survey  
c. Field Survey  
d. Preliminary Plans  
e. Final Plans  
f. Estimated Bid Date  
g. Estimated Cost of Construction

N/A
Completed
N/A
Completed
Completed
Completed
January 2017
\$430,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date  
b. Contractor  
c. Contract Amount  
d. Date Work Order Issued  
e. Total Contract Time (Days)  
f. Scheduled Completion Date  
g. Time Elapsed (Days)  
h. Project Complete (%)  
i. Estimates Paid to Date (\$)

March 15, 2017
Lil Man Construction, LLC
\$281,513.26
May 20, 2017
172
November 1, 2017
172
100%
\$253,362.48

7. **Remarks**

- 45 Day Clear Lien period has begun.  
- Substantial Completion certificate was approved and recorded with the TPCG Clerk of Court on March 29, 2018.  
- Pay App No. 7 in the amount of \$6,449.55 was submitted to TPCG on February 22.  
- Substantial Completion package including final inspection report, as-built survey and punch list was submitted to TPCG on February 14.  
- Balancing Change Order No. 3 with a reduction of \$124,665.74 was approved by TPCG Council on February 5, 2018.  
- GIS substantial completion walk-thru of the project was held on Dec. 14 with Lil Man Construction, GIS and TPCG present.  
- Hauling operations, levee fill placement, fabric and riprap installation, and seeding activities have been completed.  
- Change Orders No. 1 thru 3 added 52 weather days to the Contract.  
- Contractor mobilized equipment to the site on June 6, 2017.  
- Pre-Construction Meeting was held on May 11, 2017.  
- Project was officially awarded to Lil Man Construction on April 17, 2017.  
- Bid Opening was held on March 15, 2017.  
- Pre-Bid Conference took place on February 22, 2017.  
- Final Design Phase Deliverable was submitted on September 30, 2016.  
- Study and Report Phase Deliverable was submitted on July 6, 2016.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. 16-LOCK-61  
b. GIS Project No. 39130-1032/1033  
c. Title Petit Caillou Lock Structure Project  
Final Design Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	October 14, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$1,000,413.25
ii. Current Budgeted Level	\$1,000,413.25
ii. Remaining to be earned at current budgeted level	\$13,807.49
iv. Earned to date	\$986,605.76

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	In-Progress
c. Soil Survey	Completed
d. Field Survey	Completed
e. Preliminary Report	Completed
f. Preliminary Design Report	Completed
g. Final Design Report	Completed
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction for Base Bid	\$9,082,298.00
Estimated Cost of Construction for Bid Add. 1 - Concrete Corrosion Protection	\$81,213.00
Estimated Cost of Construction for Bid Add. 2 - Spare Parts	\$46,000.00
Estimated Cost of Construction for Bid Add. 3 - Spare Parts	\$92,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- 95% Final Design Report was submitted to TPCG on January 4, 2018. GIS currently awaiting comments from TPCG.
- Review meeting was held on December 12 with GIS, TPCG and TLCD to review draft of 95% Design Drawings.
- Comments received by the agencies present at the review meeting have been incorporated into the final design set.
- NTP for Final Design was received on October 27, 2017.
- Eustis Geotechnical report hard copy was submitted to TPCG on August 14, 2017.
- GIS submitted preliminary design package to TPCG on July 25, 2017.
- GIS has completed preliminary design package for the selected Miter Gate Alternative.
- GIS met with TPCG on July 14, 2017 to present design of proposed structure and discuss design components.
- Ongoing coordination/correspondence with Geotechnical engineer on preliminary geotechnical data.
- Preliminary pile capacity data received from geotechnical engineer on March 20, 2017.
- TPCG executed amendment for Preliminary Design Phase was received on March 7, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No. 16-DRA-26  
b. GIS Project No. 39130-1020/1021  
c. Title Chacahoula/Gibson Drainage Project  
Final Design Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>May 23, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum and T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$912,535.00</u>
ii. Current Budgeted Level	<u>\$912,535.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$241,933.95</u>
iv. Earned to Date	<u>\$670,601.05</u>

5. **PLAN PREPARATION STATUS**

a. Right-of-way	<u>TBD</u>
b. Permits	<u>In-Progress</u>
c. Soil Survey	<u>Completed</u>
d. Field Survey	<u>Completed</u>
e. Preliminary Report	<u>Completed</u>
f. Preliminary Design Report	<u>Completed</u>
g. Final Design Report	<u>95% Completed</u>
h. Estimated Bid Date	<u>May 1, 2018</u>
i. Estimated Cost of Construction for Base Bid	<u>\$8,250,068.00</u>
Estimated Cost of Construction for Bid Add. 1 - Automatic Trash Rakes	<u>\$895,500.00</u>
Estimated Cost of Construction for Bid Add. 2 - Generator System	<u>\$2,417,300.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>TBD</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>TBD</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

- Final Design Plans and Specs was submitted to TPCG on March 7, 2018.
- Boundary Survey and establishment of property boundaries received from MPH on February 2, 2018.
- Electrical Service is now available from SLECA to the project site for 900 HP pumps.
- As of August 21, 2017, GIS to design motor starter panels and Parish to design automation control panels.
- GIS met with TPCG on May 9, 2017 to discuss 30% design set.
- Geotechnical Exploration has been completed.
- Topographical Survey has been completed.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	<u>16-DRA-25</u>
b. GIS Project No.	<u>39130-1022</u>
c. Title	<u>Petit Caillou Drainage Project</u>
	<u>Final Design Phase</u>

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>May 31, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum and T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$747,739.43</u>
ii. Current Budgeted Level	<u>\$450,000.00</u>
ii. Remaining to be earned at current budgeted level	<u>\$65,062.97</u>
iv. Earned to date	<u>\$384,937.03</u>

5. **PLAN PREPARATION STATUS**

a. Right-of-way	<u>N/A</u>
b. Permits	<u>In-Progress</u>
c. Soil Survey	<u>In-Progress</u>
d. Field Survey	<u>Completed</u>
e. Preliminary Plans	<u>Completed</u>
f. Preliminary Design Plans	<u>Completed</u>
g. Final Plans	<u>In-Progress</u>
h. Estimated Bid Date	<u>TBD</u>
i. Estimated Cost of Construction for Base Bid	<u>\$7,419,876.00</u>
Estimated Cost of Construction for Bid Add. 1 - Automatic Trash Rakes	<u>\$550,000.00</u>
Estimated Cost of Construction for Bid Add. 2 - Generator Syst. Diesel	<u>\$61,600.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>TBD</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>TBD</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

- GIS currently working on Final Design. Estimated completion date is May 1, 2018.
- Geotech Update: Drilling was completed on Friday, February 23, 2018. Eustis is currently running geotechnical calculations.
- Certificates of Location and Design and Certificates of Chief Engineer were executed by Project Engineer and returned to TPCG attorney on January 22, 2018.
- Preliminary pump recommendations received from vendor. Currently revising pump station layout based on these comments.
- Ongoing coordination with TPCG in regards to parcel acquisitions.
- Final MPH Plats on proposed land to be acquired were submitted on Dec. 21 to TPCG along with GIS comments.
- Final Stamped Grant Application H&H Report was submitted to TPCG on October 23, 2017.
- Grant Application H&H Report was submitted to TPCG on September 25, 2017.
- Preliminary Design page turn meeting held with TPCG on May 9, 2017.
- GIS met with TPCG on May 9 to discuss the Preliminary Design Set.



**ENGINEERING LLC**

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

- a. Parish Project No. 14-SEW-14
- b. GIS Project No. 39130-1018/1019
- c. Title Whiskey Island  
Sand Retention & Protection Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>May 23, 2016</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum &amp; T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$250,000.00</u>
ii. Current Budgeted Level	<u>\$250,000.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$40,595.72</u>
iv. Earned to Date	<u>\$209,404.28</u>

5. **REPORT/PLAN PREPARATION STATUS**

a. Right-of-way	<u>N/A</u>
b. Permits	<u>N/A</u>
b. Soil Survey	<u>N/A</u>
c. Field Survey	<u>N/A</u>
d. Study and Report Phase	<u>Completed</u>
e. Preliminary Plans	<u>TBD</u>
f. Final Plans	<u>TBD</u>
g. Estimated Bid Date	<u>TBD</u>
h. Estimated Cost of Construction	<u>\$25,000,000.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>TBD</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>TBD</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

- Project is at a stand still. Plan of action going forward is to be determined.
- Latest CPRA comments were received on December 20, 2016; GIS discussed received comments with TPCG.
- Study and Report Phase deliverable was submitted on October 10, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. PROJECT COORDINATOR: Mohan Menon

2. CONSTRUCTION MANAGER:

3. PROJECT:

a. Parish Project No. TBD  
b. GIS Project No. 39130-1044  
c. Title CPRA 2017 Coastal Master Plan

4. PROFESSIONAL AGREEMENT

a. Date of Original Agreement	<u>1/13/2017</u>
b. Type (Hourly, Lump Sum, %)	<u>T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$25,000.00</u>
ii. Current Budgeted Level	<u>\$10,000.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$5,590.00</u>
iv. Earned to Date	<u>\$4,410.00</u>

5. PLAN PREPARATION STATUS

a. Right-of-way	<u>N/A</u>
b. Permits	<u>N/A</u>
b. Soil Survey	<u>N/A</u>
c. Field Survey	<u>N/A</u>
d. Preliminary Plans	<u>N/A</u>
e. Final Plans	<u>N/A</u>
f. Estimated Bid Date	<u>N/A</u>
g. Estimated Cost of Construction	<u>N/A</u>

6. CONSTRUCTION STATUS

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>

7. Remarks

- GIS reviewed the Master Plan (2017) in its entirety, specifically the master plan projects for Terrebonne Parish.
- Oneil Malbrough met with parish officials to discuss the priorities and the strategies.
- GIS provided TPCG draft comments for the Parish President.
- GIS personnel attended public meeting on the Master Plan in Houma.





**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**
- |                       |                                     |
|-----------------------|-------------------------------------|
| a. Parish Project No. | 17-PAV-01                           |
| b. GIS Project No.    | 39130-1041/1042                     |
| c. Title              | Falgout Canal Road Repaving Project |
|                       | Construction Admin Phase            |

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 3, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$465,470.00
ii. Current Budgeted Level	\$465,470.00
ii. Remaining to be earned at current budgeted level	\$114,762.54
iv. Earned to date	\$350,707.46

5. **PLAN PREPARATION STATUS**

a. Right-of-way	TBD
b. Permits	Not Within Contracted Scope
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Report	100%
f. Preliminary Design Report	100%
g. Final Design Report	100%
h. Estimated Bid Date	November 14, 2017
i. Estimated Cost of Construction	\$3,900,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	November 21, 2017
b. Contractor	Huey P. Stockstill, LLC
c. Contract Amount	\$2,688,356.97
d. Date Work Order Issued	February 22, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	June 22, 2018
g. Time Elapsed Days (%)	37 Days
h. Project Complete (%)	31%
i. Estimates Paid to Date (\$)	None

7. **Remarks**

- Contractor has submitted an alternate pavement section. GIS is currently reviewing and coordinating with the contractor.
- Contractor has begun clearing and grubbing activities, and temporary hay bales and silt fencing to be installed.
- Hesco Baskets have been removed from the project site.
- Construction Layout has been completed by the contractor's surveyor and earthwork stakes are set.
- Notice to Proceed was issued on February 22, 2018.
- Construction coordination meeting was held on February 14 with Huey P. Stockstill, LLC, Sealevel, and Ceres to discuss project
- Pre-Construction Meeting was held on January 31, 2018 with the Contractor and TPCG representatives.
- Notice of Award was issued to Huey P. Stockstill on December 12.
- TPCG Council approved resolution on Nov. 27 for Huey P. Stockstill for the contract base and bid additive.
- Bid Opening was held on November 21, 2017.
- Addenda No. 1 thru No. 4 were issued on the following dates respectively: Nov. 3, Nov. 8, Nov. 13, and Nov. 16.
- Pre-Bid Meeting took place on October 31, 2017 at the GIS Engineering Houma office.
- Project advertised for Bids on October 19, 2017.
- Revised Plans and Specs including comments received were submitted to TPCG on August 31, 2017.
- Final Plans and Specs were submitted to the Parish on August 19, 2017 for review.
- Final Geotechnical recommendations were received and have been incorporated into the Final set of drawings and specs.
- Alternative Analysis Report Deliverable was submitted to TPCG on April 25, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	17-SEW-06
b. GIS Project No.	39130-1046/1047
c. Title	South Wastewater Treatment Levee Rehabilitation at Cells 2 & 3 Construction Admin Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 24, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$109,975.00
ii. Current Budgeted Level	\$109,975.00
ii. Remaining to be Earned at Current Budgeted Level	\$39,280.00
iv. Earned to Date	\$70,695.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	N/A
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	Completed
f. Estimated Bid Date	October 31, 2017
g. Estimated Cost of Construction	\$621,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	October 31, 2017
b. Contractor	Circle, LLC
c. Contract Amount	\$648,030.00
d. Date Work Order Issued	February 9, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	June 9, 2018
g. Time Elapsed Days (%)	50 Days
h. Project Complete (%)	42%
i. Estimates Paid to Date (\$)	None

7. **Remarks**

- Hauling operations began on March 20, 2018. Majority of levee alignment is up to or above elevation +6.5'.
- Clearing and grubbing operations are nearing completion.
- Contractor mobilized to site on March 14, 2018.
- Pre-construction survey was performed by Circle, LLC on March 15, 2018.
- Contractor and PLS were on the project site on February 26 to validate location of monument and benchmarks previously installed.
- Notice to Proceed was issued to Contractor on January 30, 2018 with effective date of February 9, 2018.
- Pre-Construction Meeting was held with TPCG and Contractor on January 30, 2018 at the GIS Houma office.
- Executed Contract was received from TPCG on January 19, 2018.
- TPCG Council approved award of base bid and bid additive to Circle, LLC on Dec. 13. Notice of award was issued to Circle on Dec. 14.
- Addendum No. 1 was issued on October 24, 2017 and Bid Opening was held on Oct. 31.
- Project was advertised on the following dates: October 4th, 11th, and 17th. Pre-Bid meeting took place on October 17, 2017.
- Issued for Bid set was submitted to TPCG on September 1, 2017 for review.
- Preliminary Design Phase deliverables including report and other attachments were submitted to TPCG for review on June 29.
- Eustis Engineering Geotechnical report was submitted to GIS on June 15.
- Preliminary Drawings and Opinion of Probable Construction Cost were submitted to TPCG on May 25 for FEMA purposes.
- Topographical and Hydro Surveys performed by GIS on March 31, 2017.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Leah Selcer, E.I.  
2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**  
a. Parish Project No. TBD  
b. GIS Project No. 39130-1070  
c. Title Ellendale Flood Protection and Drainage  
Assessment

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	June 28, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$30,000.00
ii. Current Budgeted Level	\$30,000.00
ii. Remaining to be Earned at Current Budgeted Level	\$6,912.50
iv. Earned to Date	\$23,087.50

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Soil Survey	N/A
c. Field Survey	N/A
d. Preliminary Plans	Completed
e. Final Plans	TBD
f. Estimated Bid Date	TBD
g. Estimated Cost of Construction	TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Concept and Alternative Report was submitted to TPCG on March 15, 2018.
- ITR has been completed and comments from review were incorporated to the report.
- GIS has incorporated all incoming drainage to the project area.
- Data compilation for Pump Station A at segment A and Pump Station B at Segment B has been completed.
- FEMA flood insurance maps (FIRM) have been collected for the base flood elevations for Pump Stations A and B.
- Earthwork volumes and estimated cost for Segment C have been completed.
- Research and compilation on existing documentation for this private levee system has begun and will continue through the duration of the project.
- Existing documentation and data have been incorporated into report/assessment to evaluate 3 alternatives.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**PROJECT STATUS REPORT**  
**GIS Engineering, LLC**



**March 31, 2018**

1. **PROJECT COORDINATOR:** Kyle Galloway, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	<u>17-DRA-42</u>
b. GIS Project No.	<u>39130-1071/1072</u>
c. Title	<u>Bayou Terrebonne Drainage Project</u>
	<u>Study and Report Phase</u>
	<u> </u>
	<u> </u>

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	<u>November 1, 2017</u>
b. Type (Hourly, Lump Sum, %)	<u>Lump Sum and T&amp;M</u>
c. Fees	
i. Total Estimated (Basic & Additional)	<u>\$448,241.00</u>
ii. Current Budgeted Level	<u>\$448,241.00</u>
ii. Remaining to be Earned at Current Budgeted Level	<u>\$347,983.14</u>
iv. Earned to Date	<u>\$100,257.86</u>

5. **PLAN PREPARATION STATUS**

a. Right-of-way	<u>TBD</u>
b. Soil Survey	<u>TBD</u>
c. Field Survey	<u>TBD</u>
d. Preliminary Plans	<u>In Progress</u>
e. Final Plans	<u>TBD</u>
f. Estimated Bid Date	<u>TBD</u>
g. Estimated Cost of Construction	<u>11,400,000.00</u>

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	<u>TBD</u>
b. Contractor	<u>TBD</u>
c. Contract Amount	<u>TBD</u>
d. Date Work Order Issued	<u>TBD</u>
e. Total Contract Time (Days)	<u>TBD</u>
f. Scheduled Completion Date	<u>TBD</u>
g. Time Elapsed Days (%)	<u>TBD</u>
h. Project Complete (%)	<u>TBD</u>
i. Estimates Paid to Date (\$)	<u>TBD</u>

7. **Remarks**

- GIS currently writing methodology and existing conditions portions of the report including figures showing existing conditions.
- Ongoing coordination of modeling effort with FTN. Results of proposed conditions modeling should be completed in the following days.
- Performed field visit with YSI on February 9, 2018. Estimated delivery of monitoring equipment by March 30.
- GIS held a meeting with TPCG Engineering on February 21, 2018 to discuss the work to date and proposal for the model.
- Site assessment along Bayou Terrebonne is substantially complete.
- GIS and FTN discussed the modeling effort via conference call on January 2, 2018 to determine FTN's data needs.
- GIS performed survey on several spots and cross-sections along Bayou Terrebonne and the Bonanza intake and discharge. This data was provided to FTN for use in modeling.
- Terrebonne Parish Council accepted Amendment No. 1 on January 10, 2018.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	18-SEW-07
b. GIS Project No.	39130-1102/1103
c. Title	South Wastewater Treatment Plant
	Levee Elevation at Cell 1 & Headworks Upgrade
	Study and Report Phase

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	March 19, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$216,200.00
ii. Current Budgeted Level	\$216,200.00
ii. Remaining to be Earned at Current Budgeted Level	\$216,200.00
iv. Earned to Date	\$0.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	N/A
c. Soil Survey	In Progress
d. Field Survey	In Progress
e. Preliminary Plans	In Progress
f. Final Plans	TBD
g. Estimated Bid Date	TBD
g. Estimated Cost of Construction	TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- GIS currently working on initial design options, including conceptual design, cost estimates and plan layouts.
- GIS performed survey at the proposed levee location to be rehabilitated. Preliminary levee cross-sections are currently being developed.
- Ongoing coordination with Geotechnical Engineer (Eustis). Soil boring exploration at the project site scheduled to start on April 3.
- Fully Executed Contract was received on March 23, 2018.
- Meeting with GIS Team and TPCG Project Site Rep Brian Boquet was held on March 20, 2018 to discuss existing Treatment Plant operation details and go over as-built drawings.
- GIS Internal Kick-Off Meeting was held on March 12 to discuss project scope, scheduling and resources required.
- Scoping meeting was held with TPCG on February 22, 2018 to discuss scope and over project needs.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



March 31, 2018

1. **PROJECT COORDINATOR:** Leah Selcer, E.I.

2. **CONSTRUCTION MANAGER:**

3. **PROJECT:**

a. Parish Project No.	18-SEW-02
b. GIS Project No.	39130-1092/1093
c. Title	Martin Luther King Sanitary Sewer Assessment Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	March 19, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$180,917.49
ii. Current Budgeted Level	\$180,917.49
ii. Remaining to be Earned at Current Budgeted Level	\$180,917.49
iv. Earned to Date	\$0.00

5. **PLAN PREPARATION STATUS**

a. Right-of-way	N/A
b. Permits	N/A
b. Soil Survey	TBD
c. Field Survey	TBD
d. Preliminary Plans	In Progress
e. Final Plans	TBD
f. Estimated Bid Date	TBD
g. Estimated Cost of Construction	TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Currently working on Preliminary Design Phase. Estimated deliverable date of June 1, 2018.  
- Survey began on March 12, 2018. Topographic survey deliverable estimated first week of April.

Category Number: 10.  
Item Number: D.



Wednesday, April 11, 2018

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**Item Title:**

Milford & Associates, Inc.

**Item Summary:**

Milford & Associates, Inc.

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**ATTACHMENTS:**

**Description**

Milford and Associates, Inc. - April 2018

**Upload Date**

4/9/2018

**Type**

Backup Material

**PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)**

**April 11, 2018**

**1. PROJECT: COUNCIL DISTRICT 5**

a. Parish Project No.:	<u>15-BRG-12</u>
b. Title:	<u>MAYFIELD BRIDGE #1</u>

**2. PROFESSIONAL AGREEMENT:**

a. Date of Original Agreement	<u>30-MAR-15</u>
b. Type (Hourly, Lump Sum, %)	<u>CURVE “A”</u>
c. Total Fees (Basic Services)	<u>\$47,000.00</u>

**3. PLAN AND PREPARATION STATUS:**

a. Right-of-Way & Permits (%)	<u>100%</u>
b. Soil Survey (%)	<u>100%</u>
c. Field Survey (%) (TOPO)	<u>100%</u>
d. Preliminary Plans (%)	<u>100%</u>
e. Final Plans (%)	<u>100%</u>
f. Estimated Bid Date	<u>14-MARCH-17</u>
g. Estimated Cost of Construction	<u>\$750,000.00</u>

**4. CONSTRUCTION STATUS:**

a. Actual Bid Date	<u>28-MARCH -17</u>
b. Contractor	<u>COASTAL BRIDGE CO., LLC</u>
c. Contract Amount	<u>\$569,338.80</u>
d. Work Order Issued	<u>14-JUNE-17</u>

e. Total Contract Time (Working Days)	<u>120</u>
f. Scheduled Completion Date	<u>20-NOV-17</u>
g. Time Elapse Days (%)	<u>192 (160%)</u>
h. Project Complete (%)	<u>85%</u>
i. Estimates Paid to Date (\$)	<u>\$328,436.12</u>
j. Date of Substantial Completion	<u></u>

**5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.**

**6. REMARKS: COMPLETED WESTERN SIDE DECKING. BEGINNING BOTH APPROACH SLABS ON WEST SIDE OF BRIDGE. BEGIN WATER RELOCATION ON TO BRIDGE NEXT WEEK ALONG WITH INSTALLING RAILINGS**

<u>F.E. Milford III, P.E.</u>
-------------------------------



Category Number: 10.  
Item Number: E.



Wednesday, April 11, 2018

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**Item Title:**

T. Baker Smith

**Item Summary:**

T. Baker Smith

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**ATTACHMENTS:**

**Description**

T. Baker Smith - April 2018

**Upload Date**

4/9/2018

**Type**

Backup Material

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**MONTHLY STATUS REPORT**

**PREPARED BY:**



**AMBER L. PLESSALA, P.E.**

**KEVAN D. KEISER, P.E.**

**PHILIP CHAUVIN, JR., CONSTRUCTION GROUP MANAGER**

**KEVIN P. RIZZO, P.E.**

**ENGINEERING DISCIPLINE LEADER**

**APRIL, 2018**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0107  
                                 Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,  
                                 St. Louis Bayou, Country Estates to US 90)-District 5
- c. Title

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$306,400.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,608.00
4. Earned to date	\$96,539.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,270,050.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0100  
                                  1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title                     US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$318,250.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.00
4. Earned to date	\$109,576.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,236,250.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    10-CDBG-WTR-70
- b. TBS Project No        2011.0086  
Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title                    Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$760,820.00
2. Current Budgeted Level	\$596,570.00
3. Remaining to be earned at current budgeted level	\$204,631.06
4. Earned to date	\$391,938.94

4. PLAN PREPARATION STATUS:

a. Right-of-way	70%
b. Permits	98%
c. Soil Survey	50%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$2,586,100.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Ninety-five percent plans were submitted to the TPCG staff on 4/6/16. No comments have been received. Mitigation requirements were provided to Staff. Upon notice to proceed by staff, TBS shall begin landowner appropriation process.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    02-DRA-28
- b. TBS Project No        2016.0217
- c. Title                    Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 29, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
5. Total Estimated (Basic & Additional)	\$436,123
6. Current Budgeted Level	\$429,760
7. Remaining to be earned at current budgeted level	\$212,665.21
8. Earned to date	\$217,094.73

4. PLAN PREPARATION STATUS:

a. Right-of-way	90%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	85%
g. Estimated Bid Date	May, 2018
h. Estimated Cost of Construction	\$3,325,675

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is completing final design plans and coordinating w/SWFC for final approval. State Lands permit shall be issued upon completion of right-of-way coordination.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-44
- b. TBS Project No        2001.0086
- c. Title                    Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$813,700.00
2. Current Budgeted Level	\$402,166
3. Remaining to be earned at current budgeted level	\$132,598
4. Earned to date	\$269,568

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	88%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,647,500

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted a project permit to agencies on July 27, 2016.  
TBS received Public Notice from LDNR on April 24, 2017.  
TBS continues to monitor permit as necessary.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    09-DRA-06
- b. TBS Project No        2009.0656
- c. Title                    Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	October 6, 2009
b. Type (Hourly, Lump Sum, %)	
c. Fees	
1. Total Estimated (Basic & Additional)	\$894,248
2. Current Budgeted Level	\$642,633
3. Remaining to be earned at current budgeted level	\$133,262
4. Earned to date	\$509,371

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	50%
c. Soil Survey	100%
d. Field Survey	90%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$6,057,580

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS received Amendment No. 2 on May 2, 2017 and completed field surveys on May 31, 2017. TBS submitted 30% preliminary plans and specifications on July 6, 2017. TBS is awaiting approval of preliminary plans to submit revised permit plats.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0115  
                                 Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title                    C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction (est.)
c. Fees	
1. Total Estimated (Basic & Additional)	\$320,050
2. Current Budgeted Level	\$648,087
3. Remaining to be earned at current budgeted level	\$146,245
4. Earned to date	\$501,842

4. PLAN PREPERATION STATUS:

a. Right-of-way	95%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	95%
e. Preliminary Plans	100%
f. Final Plans	98%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,407,250

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Final plans are 98% complete. Servitudes plats for tracts between Darlene Street and Northpark S/D have been delivered to Engineering for appraisals. TBS is waiting for all servitudes by TPCG administration to be acquired to complete final plans.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Kevan Keiser, P.E.

2. PROJECT:

- a. Parish Project No.    13-HMGP-16 Bonanza PS
- b. TBS Project No        2013.0612
- c. Title                    Bonanza Pump Station Improvements

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 5, 2013
b. Type (Hourly, Lump Sum, %)	% Complete
c. Fees	
1. Total Estimated (Basic & Additional)	\$162,493.09
2. Current Budgeted Level	\$159,275.00
3. Remaining to be earned at current budgeted level	\$30,756.29
4. Earned to date	\$128,518.71

4. PLAN PREPARATION STATUS:

a. Right-of-way	50%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Early 2018
h. Estimated Cost of Construction	\$584,845.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is revising plans and specifications per Parish comment letter of Feb. 8, 2018. Specifications and front-end documents will be updated to latest edition received.

TBS is also coordinating with the Planning and Engineering Depts. to attempt to satisfy property owners. TBS is making modifications to improvements on the Port's property. A meeting is being schedule for the week of April 9-13 with the Port to discuss proposed solution and r/w acquisition. TBS also plans to discuss TPCG letter with Mac Properties during the same week.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

April 11, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    15-SEW-47
- b. TBS Project No        2016.0029  
                                 Carriage Cove Lift Station Renovation & Helena Lift Station
- c. Title                      Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 24, 2015
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$151,219
2. Current Budgeted Level	\$151,019
3. Remaining to be earned at current budgeted level	\$70,741
4. Earned to date	\$80,278

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Early 2018
h. Estimated Cost of Construction	\$475,241.80

5. CONSTRUCTION STATUS:

a. Actual Bid Date	March 20, 2018
b. Contractor	LA Contracting Enterprise, LLC
c. Contract Amount	\$440,579.00
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	0%
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Project bid on March 20, 2018; three (3) bid proposals received.  
 LA Contracting Enterprise, LLC was low bidder at \$440,579.00.  
 Recommendation sent to Greg Bush on March 29, 2018 to award project to LA Contracting Enterprise, LLC for Base Bid amount of \$440,579.00.



Wednesday, April 11, 2018

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**Item Title:**

Support HB 164, Increase Supplemental Pay

**Item Summary:**

**MR. STEVE TROSCLAIR, DISTRICT 9:**

1. RESOLUTION: Supporting House Bill No. 164, to increase the Supplemental Pay for eligible Law Enforcement Officers and Fire Fighters from \$550.00 to \$750.00 per month.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
HB 164	4/9/2018	Backup Material
Resolution	4/9/2018	Resolution

2018 Regular Session

HOUSE BILL NO. 164

BY REPRESENTATIVE MACK

SUPPLEMENTAL PAY: Increases the amount of supplemental pay for eligible law enforcement and fire protection officers

1 AN ACT

2 To amend and reenact R.S. 40:1666.1(A)(1) and (4)(a), 1667.1(A)(1) and (2)(a), 1667.7(B)  
3 and (G), and 1667.9; relative to supplemental pay; to increase supplemental pay for  
4 eligible law enforcement officers and firefighters; to provide for an effective date;  
5 and to provide for related matters.

6 Be it enacted by the Legislature of Louisiana:

7 Section 1. R.S. 40:1666.1(A)(1) and (4)(a), 1667.1(A)(1) and (2)(a), 1667.7(B) and  
8 (G), and 1667.9 are hereby amended and reenacted to read as follows:

9 §1666.1. Extra compensation

10 A.(1) In addition to the compensation now paid by any municipality, parish,  
11 fire protection district, or other political subdivision maintaining a fire department,  
12 or by the Chitimacha Tribe of Louisiana or the Coushatta Tribe of Louisiana,  
13 hereinafter referred to as "tribe", or by any nonprofit corporation contracting with  
14 any such political subdivision to provide fire protection services to every paid,  
15 regularly employed employee who is paid not less than three hundred dollars per  
16 month, not including supplemental pay, as distinguished from part-time employees  
17 and volunteers of such fire department, who are carried on the payroll of such fire  
18 department, and every employee as defined herein who is paid from funds of the  
19 parish or municipality or tribe obtained through lawfully adopted bond issues,  
20 lawfully assessed taxes, or other funds available for such purpose, either directly or

1 through a board or commission set up by law or ordinance of the parish or  
2 municipality or tribe, shall be paid extra compensation by the state in the amount of  
3 ~~five~~ seven hundred fifty dollars per month for each such paid employee who has  
4 completed or who hereafter completes one year of service. The provisions of  
5 Paragraph (5) of this Subsection shall govern the requirements for length of service  
6 for employees who were ordered to active military duty in the armed services of the  
7 United States during their initial term of employment.

8 \* \* \*

9 (4)(a) Every fire protection officer who is employed on a full-time basis by  
10 a port authority headquartered in the city of New Orleans shall be paid by the state  
11 extra compensation in the amount of ~~five~~ seven hundred fifty dollars per month in  
12 addition to the compensation now paid to him by his employer out of self-generated  
13 revenue attributable to the agency employing such fire protection officers. To be  
14 eligible for the extra compensation, each such fire protection officer shall have  
15 completed one year of service, and any such fire protection officer hired after March  
16 31, 1986, shall also have completed and passed a certified fireman's training program  
17 equal to National Fire Protection Association Standard 1001 Firefighter I  
18 Certification or a firemen's training program as approved by the Louisiana State  
19 University Firemen Training Program in accordance with R.S. 40:1541 et seq., or  
20 other state or federally approved maritime firefighter training program.

21 \* \* \*

22 §1667.1. Rate of compensation; prior service; supplemental monthly compensation;  
23 police to receive additional compensation

24 A.(1) In addition to the compensation now paid by any municipality included  
25 in this Part or by the Chitimacha Tribe of Louisiana, the Coushatta Tribe of  
26 Louisiana, or the Tunica-Biloxi Tribe of Louisiana, hereinafter referred to as "tribe"  
27 or "tribal", to any police officer, every police officer employed by any municipality  
28 or tribe which employs one or more police officers who devotes his full working  
29 time to law enforcement, and for those hired after March 31, 1986, who have

1 completed and passed a council-certified training program as provided in R.S.  
2 40:2405, shall be paid by the state extra compensation in the amount of ~~five~~ seven  
3 hundred fifty dollars per month for each full-time municipal or tribal law  
4 enforcement officer who has completed or who hereafter completes one year of  
5 service.

6 (2)(a) Every sworn, commissioned law enforcement officer employed on a  
7 full-time basis by a bona fide police agency of the state or its political subdivisions,  
8 other than the Department of Public Safety and Corrections and the Department of  
9 Wildlife and Fisheries, and headquartered in the city of New Orleans and who serves  
10 the welfare of the public in the capacity of a police officer by providing police  
11 services to the general public through effecting arrests, issuing citations, and serving  
12 warrants while patrolling levees, waterways, and riverfront areas, or while patrolling  
13 bridges that are within the boundaries of the city of New Orleans, shall be paid by  
14 the state extra compensation in the amount of ~~five~~ seven hundred fifty dollars per  
15 month in addition to the compensation now paid to him by his employer out of self-  
16 generated revenue attributable to the agency employing such officers. To be eligible  
17 for the extra compensation, each such law enforcement officer shall have completed  
18 one year of service, and any such law enforcement officer hired after March 31,  
19 1986, shall also have completed and passed a council-certified training program, as  
20 provided in R.S. 40:2405.

21 \* \* \*

22 §1667.7. Extra compensation for commissioned full-time deputy sheriffs of all  
23 parishes

24 \* \* \*

25 B. Out of the funds appropriated by the legislature for the payment of the  
26 extra compensation provided by Subsection A of this Section, there shall be  
27 distributed to the sheriff of each parish monthly to pay additional compensation for  
28 full-time commissioned deputy sheriffs, and for those hired after March 31, 1986,  
29 who have completed and passed a council-approved training program as provided



1 in R.S. 40:2405 and who are paid a salary of not less than three hundred fifty dollars  
2 per month, the amount of ~~five~~ seven hundred fifty dollars per month for each  
3 full-time commissioned deputy sheriff at the completion of one year of service.

4 \* \* \*

5 G. Notwithstanding the provisions of Subsections A and B of this Section,  
6 any full-time deputy sheriff employed as a field representative or process server and  
7 who is paid a salary of not less than three hundred fifty dollars per month shall be  
8 entitled to receive extra compensation in the amount of ~~five~~ seven hundred fifty  
9 dollars per month at the completion of one year of service. However, to be eligible  
10 for such extra compensation, a field representative or process server shall have  
11 completed and passed a council-approved training program as provided in R.S.  
12 40:2405.

13 \* \* \*

14 §1667.9. Extra compensation for commissioned full-time harbor police, fireboat  
15 personnel, and bridge police

16 In addition to the compensation now paid to any harbor police officer,  
17 fireboat operator, and bridge police officer, every harbor police officer, fireboat  
18 employee, and bridge police officer who is a full-time employee and who is paid a  
19 salary of not less than eight hundred dollars per month and who has completed and  
20 passed a post-certified training program as provided in R.S. 40:2405 and who has  
21 completed or who hereafter completes one year of service shall be paid by the state  
22 extra compensation in the amount of ~~five~~ seven hundred fifty dollars per month. The  
23 provisions of this Section shall only apply to employees of a political subdivision of  
24 the state.

25 Section 2. This Act shall become effective on July 1, 2018; if vetoed by the governor  
26 and subsequently approved by the legislature, this Act shall become effective on July 1,  
27 2018, or on the day following such approval by the legislature, whichever is later.

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DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

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HB 164 Original

2018 Regular Session

Mack

**Abstract:** Increases supplemental pay for eligible law enforcement officers and firefighters from \$500 per month to \$750 per month.

Present law provides for supplemental pay of \$500 per month for any regularly employed firefighter who is paid not less than \$350 per month by any municipality, parish, fire protection district, or other political subdivision maintaining a fire department, or by the Chitimacha Tribe of La., or Coushatta Tribe of La., or any nonprofit corporation contracting with any political subdivision to provide fire protection services and has completed one year of service. Also provides supplemental pay of \$500 per month for certain full-time firefighters with the New Orleans port authority.

Proposed law increases the supplemental pay from \$500 per month to \$750 per month for eligible firefighters.

Present law provides for supplemental pay of \$500 per month for any police officer paid by any municipality or by the Chitimacha Tribe of La., Coushatta Tribe of La., or the Tunica-Biloxi Tribe of La., who devotes his full working time to law enforcement and has passed a council-certified training program and has completed one year of service. Also includes certain police officers providing services while patrolling levees, waterways, riverfront areas, and bridges within the city of New Orleans.

Proposed law increases the supplemental pay from \$500 per month to \$750 per month for eligible police officers.

Present law provides for supplemental pay of \$500 per month to any sheriff for the payment of any full-time commissioned deputy sheriff who has passed a council-approved training program and who is paid a salary of not less than \$350 per month and has completed one year of service. Also includes a full-time deputy sheriff employed as a field representative or process server.

Proposed law increases the supplemental pay from \$500 per month to \$750 per month for eligible sheriff deputies.

Present law provides for supplemental pay of \$500 per month paid to any harbor and bridge police officer or fireboat operator who is a full-time employee and has passed a post-certified training program and who is paid a salary of not less than \$800 per month and has completed one year of service. This shall only apply to employees of a political subdivision of the state.

Proposed law increases the supplemental pay from \$500 per month to \$750 per month for eligible police officers.

Effective July 1, 2018.

(Amends R.S. 40:1666.1(A)(1) and (4)(a), 1667.1(A)(1) and (2)(a), 1667.7(B) and (G), and 1667.9)



LEGISLATIVE FISCAL OFFICE  
Fiscal Note

Fiscal Note On: **HB 164** HLS 18RS 561  
Bill Text Version: **ORIGINAL**  
Opp. Chamb. Action:  
Proposed Amd.:  
Sub. Bill For.:

<b>Date:</b> March 21, 2018 7:36 AM	<b>Author:</b> MACK
<b>Dept./Agy.:</b> Public Safety Services/Treasury	<b>Analyst:</b> Ryan Guidry
<b>Subject:</b> Supplemental Pay for Law Enforcement and Firefighters	

SUPPLEMENTAL PAY OR +\$60,942,000 GF EX See Note Page 1 of 1  
Increases the amount of supplemental pay for eligible law enforcement and fire protection officers

Proposed law increases supplemental pay for certain law enforcement officer and firefighters by \$250, from \$500 to \$750 per month. Proposed law includes eligible firefighters, police officers, deputy sheriffs, harbor police, and bridge police.

EXPENDITURES	2018-19	2019-20	2020-21	2021-22	2022-23	5 -YEAR TOTAL
State Gen. Fd.	\$60,942,000	\$60,942,000	\$60,942,000	\$60,942,000	\$60,942,000	\$304,710,000
Agy. Self-Gen.	\$0	\$0	\$0	\$0	\$0	\$0
Ded./Other	\$0	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0	\$0
Local Funds	INCREASE	INCREASE	INCREASE	INCREASE	INCREASE	
Annual Total						

REVENUES	2018-19	2019-20	2020-21	2021-22	2022-23	5 -YEAR TOTAL
State Gen. Fd.	\$0	\$0	\$0	\$0	\$0	\$0
Agy. Self-Gen.	\$0	\$0	\$0	\$0	\$0	\$0
Ded./Other	\$0	\$0	\$0	\$0	\$0	\$0
Federal Funds	\$0	\$0	\$0	\$0	\$0	\$0
Local Funds	\$0	\$0	\$0	\$0	\$0	\$0
Annual Total	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURE EXPLANATION

Proposed law will increase SGF expenditures by approximately \$60.9 M annually based on current eligibles. Proposed law increases state supplemental pay for firefighters and law enforcement personnel, including deputy sheriffs, by \$250 per month, from \$500 to \$750 monthly. The Department of Public Safety (DPS) currently oversees supplemental pay for firefighters and all law enforcement personnel excluding deputy sheriffs statewide. The Department of Treasury administers supplemental pay for deputy sheriffs.

As of March 2018, DPS has disbursed supplemental pay to 5,889 municipal law enforcement officers and 5,751 firefighters statewide, a total of 11,640 recipients. Increasing supplemental pay by \$250, from \$500 to \$750, would increase annual expenditures associated with supplemental pay to municipal police and firefighters by approximately \$34.9 M (11,640 recipients X \$250/month X 12), from \$69.3 M to \$104.2 M annually. Additionally, the Dept. of the Treasury estimates there are 8,674 deputy sheriffs receiving monthly supplemental pay statewide. Increasing supplemental pay by \$250, from \$500 to \$750, would increase annual expenditures associated with supplemental pay for deputy sheriffs by approximately \$26 M (8,674 recipients X \$250/month X 12 months), from \$53.7 M to \$79.7 M annually. Proposed law would result in an annual SGF expenditure increase of approximately \$60.9 M (\$34.9 M + \$26 M) and a total annual program cost of approximately \$184 M in FY 19.

For reference, Supplemental Pay to Law Enforcement Personnel has a total recommended appropriation of \$123.1 M in FY 19 in the current version of House Bill 1.

Furthermore, the proposed law would increase the expenditure of local funds by an indeterminable, but significant amount. Supplemental payments are included in the computation of the total wages paid to each officer and firefighter to determine withholdings for contributions to the appropriate retirement system. Local governments are responsible for the employer contributions to the retirement system for which each officer, firefighter, or deputy is a member. For reference, the minimum employer contribution for each retirement system for FY 19 is as follows: Municipal Police Employees' Retirement System - 32.25%; Firefighters' Retirement System - 26.25%; and Sheriffs' Pension and Relief - 9.5%.

REVENUE EXPLANATION

There is no anticipated direct material effect on governmental revenues as a result of this measure.

Senate	Dual Referral Rules	House	
<input checked="" type="checkbox"/> 13.5.1 >= \$100,000 Annual Fiscal Cost {S&H}		<input checked="" type="checkbox"/> 6.8(F)(1) >= \$100,000 SGF Fiscal Cost {H & S}	<i>Evan Brasseaux</i> Evan Brasseaux Staff Director
<input type="checkbox"/> 13.5.2 >= \$500,000 Annual Tax or Fee Change {S&H}		<input type="checkbox"/> 6.8(G) >= \$500,000 Tax or Fee Increase or a Net Fee Decrease {S}	

OFFERED BY:  
SECONDED BY:

**RESOLUTION NO. 18-**

RESOLUTION SUPPORTING THE INTRODUCTION OF LOUISIANA HOUSE BILL NO. 164 WHICH SEEKS TO INCREASE THE SUPPLEMENT PAY FOR ELIGIBLE LAW ENFORCEMENT OFFICERS AND FIRE FIGHTERS FROM \$550.00 TO \$750.00 PER MONTH

**WHEREAS**, the Terrebonne Parish Council would like to acknowledge its support of House Bill No. 164; and

**WHEREAS**, House Bill No. 164 introduced by Representative Sherman Q. Mack seeks to increase the supplement pay for eligible law enforcement officers and firefighters; and

**WHEREAS**, the Terrebonne Parish Council recognizes the importance of providing and maintaining emergency, fire, and law enforcement services and its crucial need in order to maintain a safe community for its residents and visitors.

**NOW THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby support Louisiana House Bill No. 164 and requests that a copy of this resolution of support be submitted to Terrebonne Parish's Legislative Delegation.

**THERE WAS RECORDED:**

YEAS:

NAYS:

ABSTAINING:

ABSENT: .

The Chairman declared the resolution adopted on this the 11th day of April 2018.

\* \* \* \* \*

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on April 11, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 12TH DAY OF APRIL 2018.

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VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Category Number: 11.  
Item Number: B.



Wednesday, April 11, 2018

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**Item Title:**

District 3 Progress Report

**Item Summary:**

**MR. GERALD MICHEL, DISTRICT 3**

1. District 3 Progress Report

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**ATTACHMENTS:**

**Description**

Agenda Form

**Upload Date**

4/9/2018

**Type**

Backup Material

<b>MEETING:</b>	REGULAR COUNCIL
<b>MEETING DATE:</b>	April 11, 2018
<b>REQUESTED BY:</b>	Gerald Michel
<b>TOPIC:</b>	District 3 Progress Report

**BACKUP INFORMATION:**

<b>ATTACHED:</b>	<b>FORTHCOMING: XX</b>	<b>NOT NEEDED:</b>
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<b>TO BE PREPARED BY:</b>	Councilman Gerald Michel
<b>PERSON COMPLETING FORM:</b>	Venita Chauvin
<b>DATE:</b>	4/9/18



Wednesday, April 11, 2018

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**Item Title:**

Resolution Supporting HB 164 - increase law enforcement & firefighters supplemental pay

**Item Summary:**

RESOLUTION: In support of House Bill No. 164 that would increase the supplemental pay for eligible law enforcement officers and firefighters.

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Category Number: 12.  
Item Number:



Wednesday, April 11, 2018

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**Item Title:**

Adjourn

**Item Summary:**

Adjourn

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