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**PARISH COUNCIL**  
**PARISH OF TERREBONNE**

**Steve Trosclair**  
**CHAIRMAN**

**Arlanda J. Williams**  
**VICE-CHAIRWOMAN**  
**DISTRICT 1**

**John Navy**

**DISTRICT 2**

**Arlanda J Williams**

**DISTRICT 3**

**Gerald Michel**

**DISTRICT 4**

**Scotty Dryden**



2nd Floor, Council Meeting Room  
Government Tower, 8026 Main Street  
Houma, Louisiana

**AGENDA**

Wednesday, May 9, 2018  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**Venita H. Chauvin,**  
**COUNCIL CLERK**

**DISTRICT 5**

**Christa Duplantis-Prather**

**DISTRICT 6**

**Darrin Guidry**

**DISTRICT 7**

**Al Marmande**

**DISTRICT 8**

**Dirk Guidry**

**DISTRICT 9**

**Steve Trosclair**

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**CALL MEETING TO ORDER**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 11, 2018**

**APPROVE THE MINUTES OF THE SPECIAL COUNCIL SESSION, CONDEMNATION HEARINGS, HELD ON APRIL 23, 2018**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 25, 2018**

**APPROVE ACCOUNTS PAYABLE BILL LIST FOR 4/30/2018 & 5/7/2018**

**1. GENERAL BUSINESS:**

**A. LEPA Unit No. 1 Power Utility Plant Built in Morgan City, LA**

Irrevocable (2013) Contractual Agreement with LEPA for LEPA Unit #1, Morgan City, LA from January 2016 through April 2018 has cost Terrebonne Parish to date (\$9,516,901.00).

- B. PROCLAMATION: Proclaiming May 13 - 19, 2018 as "National Police Week" in Terrebonne Parish.
- C. PROCLAMATION: Declaring May 2018 as "Mental Health Awareness Month" in Terrebonne Parish
- D. PROCLAMATION: Proclaiming the month of May 2018 as "Building Safety Month".
- E. RESOLUTION: Approving the holding of an election in Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana, on Tuesday, November 6, 2018, to authorize the renewal of a special tax therein.

**2. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A. As per speaker cards submitted prior to the beginning of the meeting.

**6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A. An ordinance to amend the 2018 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
  - I. Parish Sports Park Complex Project, \$440,000
  - II. Re-class Several CDBG Recovery Projects, Net Affect - \$0
  - 1. Consider adoption of ordinance.
- B. An ordinance that will establish a "4-Way Stop" at the intersection of Jefferson Drive and Coachman Drive.
  - 1. Consider adoption of ordinance.
- C. An ordinance that will establish a "4-Way Stop" at the intersection of Exeter Run and Thetford Drive.
  - 1. Consider adoption of ordinance.
- D. An ordinance to enact Section 22-169 under Article VII, Drainage, of Chapter 22 of the Terrebonne Parish Code to establish the installation of power generators and diesel engines for electrical pump drainage systems within the Parish of Terrebonne.
  - 1. Consider adoption of ordinance.
- E. An ordinance to amend Chapter 9, Flood Damage Prevention, Article II, Administration and Enforcement, Section 9-37, Appeals against denial of variance by the reviewing authority.
  - 1. Consider adoption of ordinance.

**3. COMMITTEE REPORTS:**

- A. Budget & Finance Committee, 5/7/18\*
- B. Public Services Committee, 5/7/18\*
- C. Community Development & Planning Committee, 5/7/18
- D. Policy, Procedure & Legal Committee Meeting, 5/7/18\*  
(Ratification of minutes calls public hearings on \*5/23/18 at 6:30 p.m.)

**4. STREET LIGHTS:**

- A. Light installations, removals, and/or activations.

**5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Terrebonne Parish Youth Advisory Council** : Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vanderbilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. Ms. Jessie Lynn Dorsey (Houma Christian)

submits application.

- B. Recreation District No. 2,3 Board:** Nine vacancies due to the re-establishment of the Board. Ms. Angi Falgout, Mr. Robbie Liner, Mr. Michael Bergeron, Francis Guerrero, II, Mr. Scott Baudoin, Mr. Kevin Michael Guidry, Ms. Jacqueline Snyder, Mr. Christopher Chiasson, Mr. Christopher Cobb, Mr. Shawn Dupre, Mr. Martin Majewski, Mr. Joe Teuton, III, Mr. Bobby Arceneaux, **Ms. Dawn Fleniken**, Mr. Ryan Naquin, **Ms. Crystal Gienger** and **Mr. Jeff Teuton** submit applications and resumes.
- C. Recreation District No. 3 Board:** One vacancy to fill an unexpired term.
- D. Recreation District No. 11 Board:** Vacancy to fill an unexpired term. Ms. Jessica Domangue, Ms. Bonita White and Mr. Amos Mosely submit applications.
- E. Bayou Cane Fire Protection District Board:** One vacancy due to a resignation.
- F. Terrebonne ARC:** Two expiring terms representing the Membership. One expiring term, appointed by the Parish President. Parish President re-appoints Dr. Ruthanne Gallagher. Ms. Della Hotard and Mr. Carl T. Schwab would like to be considered for re-appointment, representing the Membership.

## **6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. Recreation District No. 9 Board:** One expiring term on 6/8/18.  
**Recreation District No. 7 Board:** One expiring term on 6/24/18.  
**Consolidated Waterworks District No. 1 Board:** Three expiring terms on 6/24/18, representing Council Districts 3, 7 & 8.

## **7. ANNOUNCEMENTS:**

- A.** Council Members
- B.** Parish President

## **8. STAFF REPORTS:**

- A.** Parish President Dove's Appointment of Mr. Dean Schouest as the Civic Center Department Head.

## **9. MONTHLY ENGINEERING REPORTS:**

- A.** Milford & Associates, Inc.
- B.** APTIM
- C.** Providence Engineering and Design, LLC
- D.** T. Baker Smith
- E.** **GIS Engineering, LLC**

## **10. ADJOURN**

Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 11, 2018

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Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

SPECIAL SESSION, CONDEMANATION HEARINGS, MINUTES OF 4/23/18

**Item Summary:**

APPROVE THE MINUTES OF THE SPECIAL COUNCIL SESSION, CONDEMNATION HEARINGS, HELD ON APRIL 23, 2018

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Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 25, 2018

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Category Number:  
Item Number:



Wednesday, May 9, 2018

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**Item Title:**

Accounts Payable Bill Lists for 4/30/2018 & 5/7/2018

**Item Summary:**

APPROVE ACCOUNTS PAYABLE BILL LIST FOR 4/30/2018 & 5/7/2018

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Accounts Payable Bill List for 4/30/2018 & 5/7/2018	5/3/2018	Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 4/30/2018 & 5/7/2018

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

May 3, 2018

Date

Category Number: 1.  
Item Number: A.



Wednesday, May 9, 2018

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**Item Title:**

LEPA Presentation by Parish President

**Item Summary:**

LEPA Unit No. 1 Power Utility Plant Built in Morgan City, LA  
Irrevocable (2013) Contractual Agreement with LEPA for LEPA Unit #1, Morgan City, LA from January  
2016 through April 2018 has cost Terrebonne Parish to date  
(\$9,516,901.00).

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**ATTACHMENTS:**

**Description**

Request for Presentation

**Upload Date**

5/7/2018

**Type**

Backup Material

## Venita Chauvin

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**From:** Debbie Ortego  
**Sent:** Thursday, May 3, 2018 9:50 AM  
**To:** Venita Chauvin  
**Subject:** RE: Wednesday Council

Yes please

LEPA Unit No. 1 Power Utility Plant Built in Morgan City, LA  
Irrevocable (2013) Contractual Agreement with LEPA for LEPA Unit #1, Morgan City, LA from  
January 2016 through April 2018 has cost Terrebonne Parish to date  
(\$9,516,901.00).

*Debbie Ortego*

Assistant to Gordon Dove  
Terrebonne Parish Consolidated Government  
E-mail: [dortego@tpcg.org](mailto:dortego@tpcg.org)  
Office: 985-873-6401  
Fax: 985-873-6409  
8026 Main Street, 7th Floor  
PO Box 2768  
Houma, LA 70361



**From:** Venita Chauvin  
**Sent:** Thursday, May 03, 2018 9:49 AM  
**To:** Debbie Ortego <[dortego@tpcg.org](mailto:dortego@tpcg.org)>  
**Subject:** RE: Wednesday Council

Yes mam. So you want it listed on the agenda like this?

*Presentation to  
be shown  
before Item  
1A - under  
General Business*

**AGENDA**

*5/9/18*



Category Number: 1.  
Item Number: B.



Wednesday, May 9, 2018

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**Item Title:**

National Police Week

**Item Summary:**

PROCLAMATION: Proclaiming May 13 - 19, 2018 as "National Police Week" in Terrebonne Parish.

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**ATTACHMENTS:**

**Description**

Proclamation

**Upload Date**

5/2/2018

**Type**

Backup Material

# Terrebonne Parish Consolidated Government



## A Proclamation

*WHEREAS, National Police Week has been recognized since President John F. Kennedy signed a proclamation designating May 15<sup>th</sup> as "Peace Officers Memorial Day" and the week in which the date falls as "Police Week" in 1962; and*

*WHEREAS, many law enforcement personnel officers around the world participate in a number of events honoring those individuals who have sacrificed and loss their lives in the line of duty to ensure the safety and protection of others; and*

*WHEREAS, "National Police Week" pays special recognition to those law enforcement officers with more than 900,000 officers serving in communities across the United States, including the members of the Houma Police Department and the Terrebonne Parish Sheriff's Office; and*



*WHEREAS, 360 new names of fallen heroes are being engraved and added to National Law Enforcement Officers Memorial in Washington, D. C. this spring to honor these dedicated public servants.*

*NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on the behalf of Parish President Gordon E. Dove and the Terrebonne Parish Consolidated Government, formally designates and proclaims **May 13 - 19, 2018** as*

### **"NATIONAL POLICE WEEK"**

*and call upon all citizens to salute and join in support of all law enforcement personnel in honoring their sacrifices and service in protecting the citizens of the City of Houma, Parish of Terrebonne and across the nation.*

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**GORDON E. DOVE**  
**PARISH PRESIDENT**

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**STEVE TROSCLAIR**  
**COUNCIL CHAIRMAN**

#### **TERREBONNE PARISH COUNCIL**

<b>JOHN NAVY</b> <i>DISTRICT 1</i>	<b>ARLANDA WILLIAMS</b> <i>DISTRICT 2</i>	<b>GERALD MICHEL</b> <i>DISTRICT 3</i>	<b>SCOTTY DRYDEN</b> <i>DISTRICT 4</i>	<b>CHRISTA DUPLANTIS-PRATHER</b> <i>DISTRICT 5</i>
<b>DARRIN GUIDRY</b> <i>DISTRICT 6</i>	<b>AL MARMANDE</b> <i>DISTRICT 7</i>	<b>DIRK GUIDRY</b> <i>DISTRICT 8</i>	<b>STEVE TROSCLAIR</b> <i>DISTRICT 9</i>	

Category Number: 1.  
Item Number: C.



Wednesday, May 9, 2018

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**Item Title:**

Proclamation: Declaring May 2018 as Mental Health Awareness Month in Terrebonne Parish

**Item Summary:**

PROCLAMATION: Declaring May 2018 as "Mental Health Awareness Month" in Terrebonne Parish

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**ATTACHMENTS:**

**Description**

Proclamation-Mental Health Awareness  
Month May 2018

**Upload Date**

4/25/2018

**Type**

Backup Material

# Terrebonne Parish Consolidated Government



## A Proclamation

*WHEREAS, mental health is essential to everyone’s overall health and well-being; and*

*WHEREAS, all Americans experience times of difficulty and stress in their lives; and*

*WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and*

*WHEREAS, there is a strong research that diet, exercise, sleep, and stress management can help all Americans protect their health and well-being; and*

*WHEREAS, mental health conditions are real and prevalent in our nation; and*

*WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and*

*WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.*

*NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Parish President and Terrebonne Parish Consolidated Government, that May 2018 be hereby proclaimed as:*

## “MENTAL HEALTH AWARENESS MONTH” IN TERREBONNE PARISH

**GORDON E. DOVE**  
**PARISH PRESIDENT**

**STEVE TROSCLAIR**  
**COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

<b>JOHN NAVY</b> <i>DISTRICT 1</i>	<b>ARLANDA WILLIAMS</b> <i>DISTRICT 2</i>	<b>GERALD MICHEL</b> <i>DISTRICT 3</i>	<b>SCOTTY DRYDEN</b> <i>DISTRICT 4</i>	<b>CHRISTA DUPLANTIS-PRATHER</b> <i>DISTRICT 5</i>
<b>DARRIN GUIDRY</b> <i>DISTRICT 6</i>	<b>AL MARMANDE</b> <i>DISTRICT 7</i>	<b>DIRK GUIDRY</b> <i>DISTRICT 8</i>	<b>STEVE TROSCLAIR</b> <i>DISTRICT 9</i>	



Wednesday, May 9, 2018

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**Item Title:**

Proclamation - Building Safety Month - May 2018

**Item Summary:**

PROCLAMATION: Proclaiming the month of May 2018 as "Building Safety Month".

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/1/2018	Executive Summary
Cover Memo	5/1/2018	Cover Memo
Proclamation	5/1/2018	Presentation



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Proclamation of May 2018 as “*Building Safety Month*”

### PROJECT SUMMARY (200 WORDS OR LESS)

The State of Louisiana, acting through its State Code council; and the Building Officials Association of Louisiana, recognized by the State for its leadership in professional education for building code enforcement officials and design professions throughout Louisiana, annually proclaim May as Building Safety Month. Terrebonne parish has, for several years, supported this public awareness process through the adopted of a similar proclamation.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Building Safety Month 2018 will promote appropriate steps that everyone can take to ensure that the place where we live, learn, work and play are safe and sustainable. It also recognizes that countless lives have been saved; and property losses minimized, due to the implementation of safety codes by local and state agencies.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

☒ N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

	1	2	3	4	5	6	7	8	9

Christopher Pulaski, PLA  
Director of Planning & Zoning

5/1/18  
Date

May 1, 2018

**MEMO TO:**      **Hon. Gordon E. Dove,**  
                     **Parish President**

**FROM:**          **Christopher Pulaski, Director**  
                     **Planning & Zoning Department**

**SUBJECT:**      **Proclaiming May as Building Safety Month; introduction of new**  
                     **staff to Council**

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This is proclaiming May as Building Safety Month in Terrebonne Parish. We would also like to introduce the new Regulatory staff to the Council during this time.





# Proclamation

## Building Safety Month — May, 2018

***Whereas,** Terrebonne Parish, Louisiana is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster, and;*

***Whereas,** our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings, and;*

***Whereas,** these guardians and Terrebonne Parish are dedicated members of the International Code Council, a U.S. based organization, that brings together local, state and federal officials that are experts in the built environment to create and implement the highest-quality codes to protect us in the buildings where we live, learn, work, worship, play, and;*

***Whereas,** our nation benefits economically and technologically from using the International Codes® that are developed by a national, voluntary consensus codes and standards developing organization, our government is able to avoid the high cost and complexity of developing and maintaining these codes, which are the most widely adopted building safety and fire prevention codes in the nation; these modern building codes include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquake; and;*

***Whereas,** Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities’ largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings that are essential to keep America great, and;*

***Whereas,** “Building Codes Save Lives” the theme for Building Safety Month 2018, encourages all Americans to raise awareness of the importance of partnering with code officials to build safe and resilient communities; improve education and training standards; and protect and safeguard our natural resources. Building Safety Month 2018 encourages appropriate steps everyone can take to ensure that the places where we live, learn, work, worship and play are safe, and recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies, and,*

***Whereas,** each year, in observance of Building Safety Month, Americans are asked to consider the commitment to improve building safety and economic investment at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.*

***NOW, THEREFORE,** the Council of Terrebonne Parish Consolidated Government do hereby proclaim the month of May 2018 as Building Safety Month. Accordingly, we encourage our citizens to join with their communities in participation in Building Safety Month activities.*

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Signature: Council Chair Person

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Signature: Parish President



Category Number: 1.  
Item Number: E.



Wednesday, May 9, 2018

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**Item Title:**

Recreation District No. 10

**Item Summary:**

RESOLUTION: Approving the holding of an election in Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana, on Tuesday, November 6, 2018, to authorize the renewal of a special tax therein.

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**ATTACHMENTS:**

**Description**

Resolution

**Upload Date**

5/4/2018

**Type**

Resolution

The following resolution was offered by \_\_\_\_\_ and seconded  
by \_\_\_\_\_ :

### **RESOLUTION**

A resolution approving the holding of an election in Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana, on Tuesday, November 6, 2018, to authorize the renewal of a special tax therein.

WHEREAS, the Board of Commissioners of Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana (the "District"), adopted a resolution on April 30, 2018, calling a special election in the District on Tuesday, November 6, 2018, to authorize the renewal of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Parish Council, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Tuesday, November 6, 2018, at which election there will be submitted the following proposition, to-wit:

### **PROPOSITION (MILLAGE RENEWAL)**

Shall Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana (the "District"), continue to levy an eleven and forty-five hundredths (11.45) mills tax on all property subject to taxation in said District for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028 (an estimated \$520,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) , for the purpose of acquiring, constructing, maintaining and operating recreation facilities for the District, including the purchase of equipment therefor?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 9<sup>th</sup> day of May, 2018.

/s/ Venita H. Chauvin

Clerk

/s/ Steve Trosclair

Chairman

STATE OF LOUISIANA

PARISH OF TERREBONNE

I, the undersigned Clerk of the Parish Council of the Parish of Terrebonne, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by said Parish Council on May 9, 2018, approving the holding of an election in Recreation District No. 10 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Houma, Louisiana, on this, the 9<sup>th</sup> day of May, 2018.

/s/Venita H. Chauvin  
Clerk

Category Number: 2.  
Item Number: A.



Wednesday, May 9, 2018

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**Item Title:**

Public to address Council

**Item Summary:**

As per speaker cards submitted prior to the beginning of the meeting.

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Wednesday, May 9, 2018

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**Item Title:**

2018 Various Items for Budget Amendment

**Item Summary:**

An ordinance to amend the 2018 Adopted Operating Budget and the 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Parish Sports Park Complex Project, \$440,000
- II. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- 1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2018 Various Items for Budget Amendment	4/19/2018	Executive Summary
2018 Various Items for Budget Amendment	4/19/2018	Budget Amendment
2018 Various Items for Budget Amendment	4/19/2018	Backup Material

## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

# PROJECT TITLE

## Ordinance for a Budget Amendment

### PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Sports Park Complex Project, \$440,000
- II. Re-class Several CDBG Recovery Projects, Net Affect - \$0

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

**See above**

## TOTAL EXPENDITURE

N/A

**AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)**

**ACTUAL**

**ESTIMATED**

**IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)**

N/A

**NO**

**YES**

**IF YES AMOUNT  
BUDGETED:**

**COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)**

**PARISHWIDE**

1

2

3

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/s/ Kayla Dupre

April 19, 2018

Signature

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Sports Park Complex Project, \$440,000
- II. Re-class Several CDBG Recovery Projects, Net Affect - \$0

SECTION I

WHEREAS, Administration wishes to transfer excessive funds from the Bayou Country Sports Fund to the Parish Sports Park Complex Project, and

WHEREAS, these funds are already included in total funds available, and

WHEREAS, this transfer will allow all funds to be accumulated in one account, and

WHEREAS, the funds to be transferred is \$440,000.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Budget and 5-year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended to recognize the transfer of funds to the Parish Sports Park Complex Project. (Attachment A)

SECTION II

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Ward 7 Levee	\$200,000
Suzie Canal Levee	(\$200,000)

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment B)



**ATTACHMENT A - Parish Sports Park Complex Project**

	2018		
	Adopted	Change	Amended
Sports Park Lights	440,000	(440,000)	-
Transfer to Parish Sports Park Complex		440,000	440,000
Transfer from B Country Sports Park		(440,000)	(440,000)
Parish Sports Park Complex	431,897	440,000	871,897

**ATTACHMENT B - CDBG Recovery Projects**

	2018		
	Adopted	Change	Amended
CDBG Suzie Canal North Levee	3,214,090	(200,000)	3,014,090
CDBG Ward 7 Levee Elevation	1,683,722	200,000	1,883,722

Section I

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, April 11, 2018 8:19 AM  
**To:** Kayla Dupre  
**Cc:** Felicia Aubert  
**Subject:** Budget Amendment

We need to do a budget amendment moving \$440,000 from (285-504-8349-02) to Parish Sports Complex (659-501-8913-20). We are doing to amendment to keep the funding all in one place.

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2018 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-20  
PARISH SPORTS PARK COMPLEX  
659-000-6318-15

TOTAL FUNDING	\$	3,867,905
EXPENDITURES THRU 12/31/16		(2,977,803)
PROJECT BALANCE	\$	890,102

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-12	ORD 8141	FUND 280 P/W RECREATION FUND	47,500						
Dec-12	ORD 8252	FUND 280 P/W RECREATION FUND	1,000,000						
Dec-12	ORD 8252	FUND 151 GENERAL FUND	1,191,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	600,000						
Oct-15	ORD 8650	LAND & WATER CONSERVATION	250,000						
Jan-16	ORD 8669	FUND 280 P/W RECREATION FUND	139,405						
Aug-17	ORD 8872	FROM REC DISTRICT 2/3		200,000					
May-18	PENDING BA	FUND 285 B COUNTRY SPORTS PARK			440,000				
LESS PRIOR YEARS EXPENDITURES			(2,977,803)						
FUNDS AVAILABLE			\$ 250,102	\$ 200,000	\$ 440,000	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT:	JOSEPH FURR DESIGN	DESCRIPTION:	EVALUATE THE MERITS AND FEASIBILITY OF
	ALL SOUTH, ENGINEERING		ACQUIRED LAND IN PARTNERSHIP WITH
CONTRACTOR:	BAYOU IRRIGATION, INC.		RECREATION DISTRICT 2, 3 FOR THE PURPOSE
	LEWIS STONE, LLC.		OF DEVELOPING A MAJOR SPORTS PARK
			COMPLEX.

ACCT: 285-501-8349-02

B COUNTRY SPORTS PARK

PARKS & GROUNDS

SPORTS PARK LIGHTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	440,000	.00	0	440,000
2018	440,000	.00	0	440,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	440,000	.00	N/A	440,000
2016	440,000	.00	N/A	440,000

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 285-501-8349-02

FEBRUARY 29, 2018 - MONTH LAST CLOSED

B COUNTRY SPORTS PARK

PARKS & GROUNDS

SPORTS PARK LIGHTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	440,000	.00	0	440,000
2018	440,000	.00	0	440,000
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	440,000	.00	N/A	440,000
2016	440,000	.00	N/A	440,000

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 659-501-8913-20

FEBRUARY 29, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

PARISH SPORTS PARK COMPLEX

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	450,102	18,205.00	0	431,897
2018	431,897	141,506.75	24,330	266,060
CLOSED:				
2011	0	.00	N/A	0
2012	2,238,500	2,130,389.90	N/A	108,110
2013	108,111	18,850.60	N/A	89,260
2014	89,260	131.00	N/A	89,129
2015	939,129	5,007.98	N/A	934,121
2016	1,073,526	823,424.49	N/A	250,102

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

**Kayla Dupre**

---

**From:** Niayonda Picou  
**Sent:** Tuesday, April 17, 2018 4:14 PM  
**To:** Kayla Dupre  
**Cc:** Felicia Aubert  
**Subject:** Budget Amendment  
**Attachments:** 2018-01-30 CDBG Tier 1 Amendment (Suzie Canal -Ward 7).pdf; 2018-04-17 Tier 1 Approval (Suzie Canal - Ward 7 Levee).pdf

Kayla/Felicia,

Please submit a budget amendment on this upcoming agenda transferring \$200,000.00 from Suzie Canal Levee to the Ward 7 Levee Project. Please find attached the approved Tier 1 amendment.

Thanks  
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

*Go Green. Please consider the environment before printing this email.*

## **Niayonda Picou**

**From:** Darin Mann [Darin.Mann@LA.GOV]  
**Sent:** Tuesday, April 17, 2018 12:58 PM  
**To:** Jennifer Gerbasi  
**Cc:** Niayonda Picou  
**Subject:** RE: Tier 1 Amendment (Suzie Canal & Ward 7 Levee Projects)

Jennifer,

Nia brought this to my attention this morning. I went back through my emails and determined I inadvertently overlooked sending you the approval email for Amendment No. 33. Your tier one amendment was approved on Feb. 23. Sorry for the delay in letting you know.

Darin

Darin Mann  
Division of Administration  
Office of Community Development-Disaster Recovery Unit  
617 N. Third St., 6th floor  
Baton Rouge, LA 70802  
Office: 225-342-1781  
Cell: 225-485-8033  
Email: [darin.mann@la.gov](mailto:darin.mann@la.gov)

**From:** Jennifer Gerbasi [<mailto:jgerbasi@tpcg.org>]  
**Sent:** Friday, February 16, 2018 11:28 AM  
**To:** Darin Mann <[Darin.Mann@LA.GOV](mailto:Darin.Mann@LA.GOV)>  
**Cc:** Niayonda Picou <[npicou@tpcg.org](mailto:npicou@tpcg.org)>  
**Subject:** FW: Tier 1 Amendment (Suzie Canal & Ward 7 Levee Projects)

Greetings,

Please find attached a Tier I Amendment report regarding out CDBG infrastructure projects. Funding has been transferred from the Suzie Canal project to the Ward 7 Levee. The budget summary and council resolution are attached. Please advise if you require any additional information.

Have a good weekend.

Cheers,

Jennifer

Jennifer C. Gerbasi  
8026 Main Street, Second Floor  
Houma, Louisiana 70360  
Phone: 985-873-6565 Fax: 985-580-8179

**From:** Rayanna Smith  
**Sent:** Thursday, February 15, 2018 11:13 AM  
**To:** Jennifer Gerbasi  
**Cc:** Niayonda Picou  
**Subject:** RE: Tier 1 Amendment (Suzie Canal & Ward 7 Levee Projects)

Good afternoon Jennifer,



Attached is State Budget Template #33 and associated Summary of Primary/Alternate Project Budget Changes as of 2/15/2018. The governing Resolution and Exhibit A are also attached.

Please let me know if you have any questions.

Thank you,

*Rayanna Smith*

Accountant II, Grants Supervisor  
Terrebonne Parish Consolidated Government  
Finance Department  
P.O. Box 2768  
Houma, LA 70361  
Telephone: 985-873-6456  
Fax: 985-873-6457  
[rsmith@tpcg.org](mailto:rsmith@tpcg.org)



*Please consider the environment before printing this email.*

**From:** Niayonda Picou  
**Sent:** Thursday, February 15, 2018 8:11 AM  
**To:** Rayanna Smith  
**Cc:** Jennifer Gerbasi  
**Subject:** Tier 1 Amendment (Suzie Canal & Ward 7 Levee Projects)

Rayanna,

Please find attached a Tier 1 amendment moving \$200,000.00 from Suzie Canal Levee Extension Project to Ward 7 Levee Project. Please prepare the appropriate budget and send to Jennifer Gerbasi so that she can send the appropriate request to OCD.

Thanks  
Nia

Niayonda Picou-Bowens, EI  
Engineer In Training  
Terrebonne Parish Consolidated Government  
Engineering Division  
[npicou@tpcg.org](mailto:npicou@tpcg.org)  
(985) 850-4682 Direct Line  
(985) 873-6720 Office

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ATTACHMENT A

Terrebonne Parish Consolidated Government

CDBG Disaster Recovery Program

Gustav/Ike Disaster Recovery Plan

Proposed Plan Amendment \_ Specific Infrastructure and Housing Projects

Project Number	Title	Category	Status	Original Funding	Increase/ Reduction	Resulting Status	Total Committed
55PARAM2102	Ward 7 Levee	Infrastructure	Priority	\$ 21,210,524.89	\$ 200,000.00	Priority	\$ 21,410,524.89
55PARAM3303	Suzie Canal Levee Extension	Infrastructure	Priority	\$ 6,806,440.00	\$ (200,000.00)	Priority	\$ 6,606,440.00
				\$28,016,964.89	\$ -		\$28,016,964.89

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-351-8929-01**  
**CDBG SUSIE CANAL NORTH LEVEE EXTENSION (CONTINUED)**  
**OCD PROJECT # 55-PARA-3303**  
**PROJECT # 10-LEV-31 & 10-CDBG-R-31**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Oct-16	ORD 8785	TO 641-351-8929-08	2,548,425						
May-18	PENDING BA	TO 641-351-8929-07			(200,000)				
LESS PRIOR YEARS EXPENDITURES			(1,686,539)						
FUNDS AVAILABLE			\$ 5,119,901	\$ -	\$ (200,000)	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: GSE ASSOCIATES, LLC**  
**CONTRACTOR: RIVER ROAD**

**DESCRIPTION:** CONSTRUCTION OF A 13,000 LINEAR FEET LEVEE FROM THE NORTHERN BOUNDARY OF THE CANEBREAK SUBDIVISION TO BOBTOWN BRIDGE. ALSO REFURBISH CANEBREAK FORCED DRAINAGE LEVEE AND CONSTRUCT A NEW LEVEE TO PROVIDE FORCE DRAINAGE TO BOBTOWN BRIDGE.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

641-351-8929-01  
CDBG SUSIE CANAL NORTH LEVEE EXTENSION  
OCD PROJECT # 55-PARA-3303  
PROJECT # 10-LEV-31 & 10-CDBG-R-31

TOTAL FUNDING	\$	6,606,440
EXPENDITURES THRU 12/31/16		(1,686,539)
PROJECT BALANCE	\$	<u>4,919,901</u>

DATE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Sep-10	LIA 046	CDBG RECOVERY	292,083					
Sep-11	LIA 054	CDBG RECOVERY	5,786,919					
Dec-12	LIA 067	CDBG RECOVERY	309,358					
Jul-14	ORD 8451	TO 641-122-8912-01	(2,541,547)					
Jul-14	ORD 8451	TO 641-351-8929-11	(1)					
Dec-14	ORD 8498	TO 641-351-8929-07	(1,589,715)					
Oct-16	ORD 8785	FROM 641-351-8929-02	81,654					
Oct-16	ORD 8785	FROM 641-351-8929-06	415,428					
Oct-16	ORD 8785	FROM 241-617-8961-01	100,961					
Oct-16	ORD 8785	FROM 241-618-8356-00	165,000					
Oct-16	ORD 8785	FROM 241-618-8358-00	111,551					
Oct-16	ORD 8785	FROM 241-618-8357-00	35,278					
Oct-16	ORD 8785	FROM 641-195-8941-00	90,950					
Oct-16	ORD 8785	FROM 241-617-8961-01	17					
Oct-16	ORD 8785	FROM 241-618-8354-00	79					
Oct-16	ORD 8785	FROM 641-351-8929-08	1,000,000					

continued on next

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**2018 - FIVE YEAR CAPITAL OUTLAY**  
**FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND**

**641-351-8929-07**  
**CDBG WARD 7 LEVEE ELEVATION**  
**OCD PROJECT # 55-PARA-3306**  
**PROJECT # 10-CDBG-R-LEV-63**

<b>TOTAL FUNDING</b>	<b>\$</b>	<b>21,410,525</b>
<b>EXPENDITURES THRU 12/31/16</b>		<b>(17,947,855)</b>
<b>PROJECT BALANCE</b>	<b>\$</b>	<b>3,462,670</b>

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Dec-10	LIA 078	CDBG RECOVERY	2,101,392						
Oct-11	LIA 069	CDBG RECOVERY	12,219,376						
Dec-14	ORD 8498	FROM 641-351-8929-01	1,589,715						
Dec-14	ORD 8498	FROM 641-351-8929-05	42						
Jul-15	ORD 8577	FROM 641-351-8929-14	5,500,000						
Oct-17	ORD 8894	FROM 641-122-8912-01		(45,000)					
Mar-18	ORD 8937	TO 641-302-8912-01			(155,000)				
May-18	PENDING BA	FROM 641-351-8929-01			200,000				
LESS PRIOR YEARS EXPENDITURES			(17,947,855)						
FUNDS AVAILABLE			\$ 3,462,670	\$ (45,000)	\$ 45,000	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: CB&I ENVIRONMENTAL, INC**  
**CONTRACTOR: PHYLLWAY CONSTRUCTION, INC**  
**CERES ENVIROMENTAL**  
**COASTAL DREDGING**  
**APECK CONSTRUCTION**

**DESCRIPTION:** CONSTRUCTION OF A 10' LIFT DESIGN FOR 85,000  
 LINEAR FEET SEGMENT OF LEVEE THAT REFURBISHES  
 THE EXISTING UPPER AND LOWER LITTLE CAILLOU  
 FORCED DRAINAGE.

\*\* Ordinance 7710 was adopted 9/23/09 for State Cooperative Endeavor Agreement # 678958

FEBRUARY 29, 2018 - MONTH LAST CLOSED

ACCT: 641-351-8929-01

FD241 HUD CDBG REC CONS  
DRAINAGE

CDBG SUZIE CANAL NORTH LEVEE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	5,119,901	1,905,811.16		3,214,090
2018	3,214,090	402,160.97	526,970	2,284,959
CLOSED:				
2011	6,005,454	69,097.24	N/A	5,936,357
2012	6,245,715	20,974.25	N/A	6,224,741
2013	6,224,741	4,067.75	N/A	6,220,673
2014	2,089,410	131,621.68	N/A	1,957,788
2015	1,957,788	1,310,595.57	N/A	647,192
2016	5,196,535	76,634.32	N/A	5,119,901

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ACCT: 641-351-8929-07

FD241 HUD CDBG REC CONS

DRAINAGE

CDBG WARD 7 LEVEE ELEVATION

FEBRUARY 29, 2018 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	3,417,670	1,578,948.36	0	1,838,722
2018	1,683,722	631.98-	244,560	1,439,794
CLOSED:				
2011	14,320,768	223,392.09	N/A	14,097,376
2012	14,097,376	634,957.00	N/A	13,462,419
2013	13,462,419	711,079.29	N/A	12,751,340
2014	14,341,097	2,113,539.47	N/A	12,227,558
2015	17,727,557	3,667,649.10	N/A	14,059,908
2016	14,059,908	10,597,238.10	N/A	3,462,670

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CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Category Number:  
Item Number: B.



Wednesday, May 9, 2018

---

**Item Title:**

4-Way Stop, Jefferson Dr. & Coachman Dr.

**Item Summary:**

An ordinance that will establish a "4-Way Stop" at the intersection of Jefferson Drive and Coachman Drive.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ordinance	4/16/2018	Ordinance
Letter & map	4/16/2018	Backup Material



**OFFERED BY: MR. DARRIN W. GUIDRY, SR.**  
**SECONDED BY:**

**ORDINANCE NO.**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-87. FOUR-WAY STOP INTERSECTIONS, TO ESTABLISH A “4-WAY STOP” AT THE INTERSECTION OF JEFFERSON DRIVE AND COACHMAN DRIVE; TO AUTHORIZE THE INSTALLATION OF THE REQUIRED SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**SECTION I**

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne Parish, Chapter 18. Motor Vehicles and Traffic, Article IV. Operation of Vehicles, Division 2. Parish, Section 18-87. Four-way stop intersections, so as to establish a “4 Way Stop” at the intersection of Jefferson Drive and Coachman Drive, as follows:

CHAPTER 18. MOTOR VEHICLES AND TRAFFIC  
ARTICLE IV. OPERATION OF VEHICLES  
DIVISION 2. PARISH  
SECTION 18-87. FOUR-WAY STOP INTERSECTIONS

The intersection of Jefferson Drive and Coachman Drive shall hereby be established as a “4 Way Stop” and the appropriate “4 Way Stop” signs shall be erected and maintained at said location. Any vehicle traveling at the aforementioned location shall respect and adhere to the signs as posted.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

**SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**MAILING:**

Post Office Box 2768  
Houma, Louisiana 70361  
DIRECT LINE: (985) 873-6412  
MOBILE: (985) 688-6632  
EMAIL: [dwguidry@tpcg.org](mailto:dwguidry@tpcg.org)

**TERREBONNE PARISH COUNCIL**



**DARRIN GUIDRY**  
COUNCILMAN DISTRICT 6



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Government Tower Building  
8026 Main Street, Suite 600  
Houma, Louisiana 70360  
COUNCIL: (985) 873-6519  
FAX: (985) 873-6521  
WEBSITE: [www.tpcg.org](http://www.tpcg.org)

April 12, 2018

Allyson Crispino  
131 Windsor St  
Houma, LA 70360

Dear Allyson,

The safety of you and your family is important to me, and I feel compelled to share my concern over an intersection in your neighborhood.

I have received several reports and have witnessed firsthand traffic problems at the intersection of Coachman and Jefferson. Because Coachman Drive makes a 90-degree curve between Jefferson and Wayside, visibility is limited. This could result in oncoming cars not being visible to motorists at the Jefferson Drive stop sign, potentially causing an accident.

What I plan to do is make the intersection a 4-way stop to improve the safety of everyone in the neighborhood. The new 4-way stop will also help reduce traffic on the curved side of Coachman, as some motorists are using it as a shortcut from Wayside to Jefferson to avoid the 2-way stop.

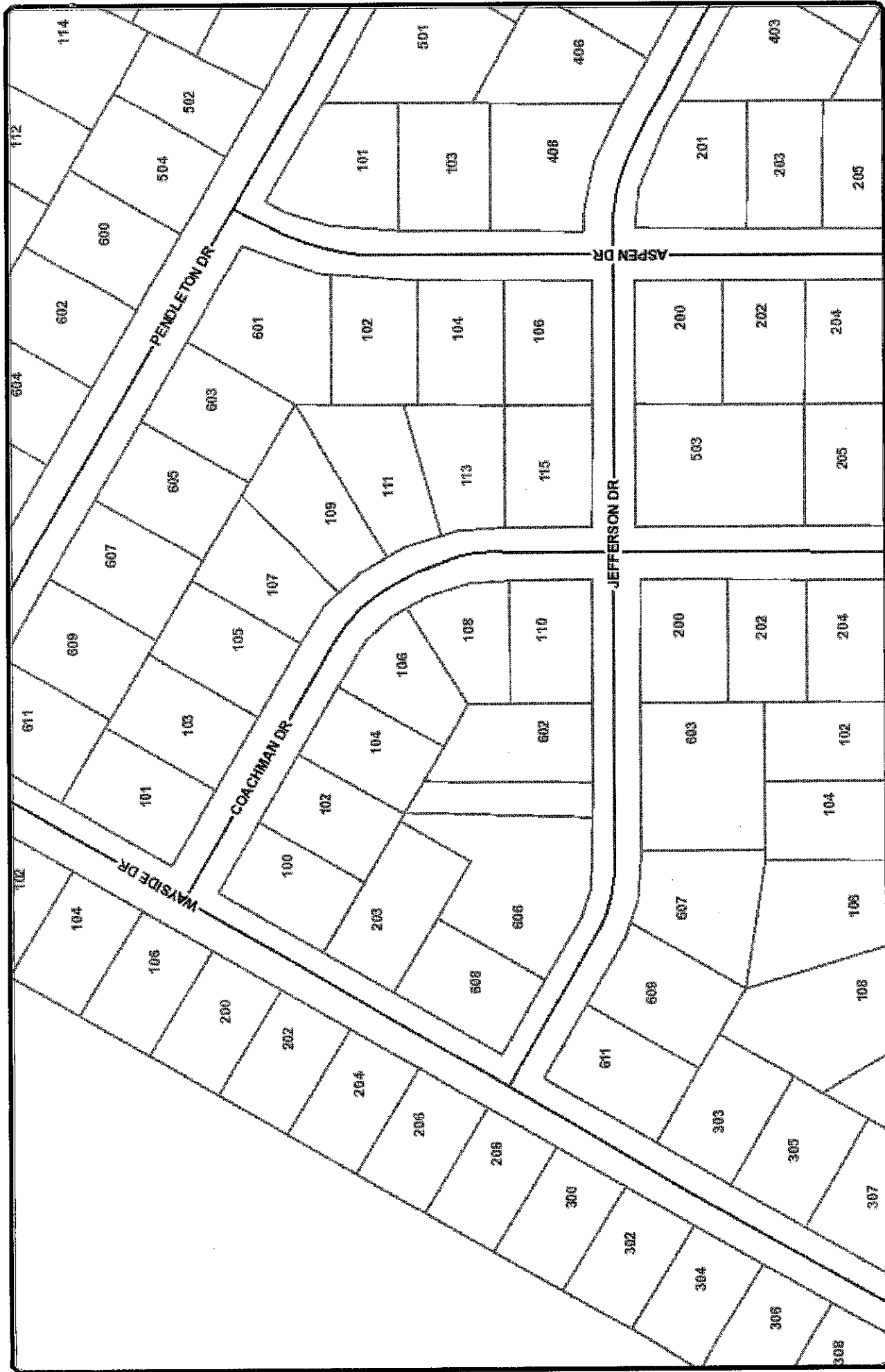
While many residents use extra caution driving through the Jefferson-Coachman intersection, the 4-way stop will help protect family and visitors who might not be aware of the danger.

If you disagree that this move will increase safety, please let me know. Otherwise, I will proceed as planned. Should you wish to contact me, don't hesitate to call me on my cell (985) 688-6632, or email [dwguidry@tpcg.org](mailto:dwguidry@tpcg.org).

Sincerely,

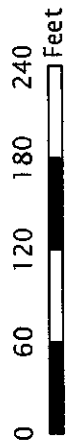
Darrin Guidry

# Geoportal Map



April 9, 2018

1 inch = 119 feet



DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.



Wednesday, May 9, 2018

---

**Item Title:**

4-Way Stop, Exeter Run & Thetford Dr.

**Item Summary:**

An ordinance that will establish a "4-Way Stop" at the intersection of Exeter Run and Thetford Drive.

1. Consider adoption of ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ordinance	4/16/2018	Ordinance
Letter & map	4/16/2018	Backup Material

**OFFERED BY: MR. DARRIN W. GUIDRY, SR.**  
**SECONDED BY:**

**ORDINANCE NO.**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, MOTOR VEHICLES AND TRAFFIC, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-87. FOUR-WAY STOP INTERSECTIONS, TO ESTABLISH A “4-WAY STOP” AT THE INTERSECTION OF EXETER RUN AND THETFORD DRIVE; TO AUTHORIZE THE INSTALLATION OF THE REQUIRED SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**SECTION I**

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne Parish, Chapter 18. Motor Vehicles and Traffic, Article IV. Operation of Vehicles, Division 2. Parish, Section 18-87. Four-way stop intersections, so as to establish a “4 Way Stop” at the intersection of Exeter Run and Thetford Drive, as follows:

CHAPTER 18. MOTOR VEHICLES AND TRAFFIC  
ARTICLE IV. OPERATION OF VEHICLES  
DIVISION 2. PARISH  
SECTION 18-87. FOUR-WAY STOP INTERSECTIONS

The intersection of Exeter Run and Thetford Drive shall hereby be established as a “4 Way Stop” and the appropriate “4 Way Stop” signs shall be erected and maintained at said location. Any vehicle traveling at the aforementioned location shall respect and adhere to the signs as posted.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

**SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**MAILING:**

Post Office Box 2768  
Houma, Louisiana 70361  
DIRECT LINE: (985) 873-6412  
MOBILE: (985) 688-6632  
EMAIL: [dwguidry@tpcg.org](mailto:dwguidry@tpcg.org)

**TERREBONNE PARISH COUNCIL**



**DARRIN GUIDRY**  
COUNCILMAN DISTRICT 6



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Government Tower Building  
8026 Main Street, Suite 600  
Houma, Louisiana 70360  
COUNCIL: (985) 873-6519  
FAX: (985) 873-6521  
WEBSITE: [www.tpcg.org](http://www.tpcg.org)

April 12, 2018

Allyson Crispino  
131 Windsor St  
Houma, LA 70360

Dear Allyson,

The safety of you and your family is important to me, and I feel compelled to share my concern over an intersection in your neighborhood.

Thetford Drive was designed as a cross street with limited traffic. That changed when Nottingham Trail was connected to Valhi. Thetford has now become a feeder road for motorists accessing Valhi from Manchester and Exeter Run. As a result, it has created a safety issue at the intersection of Thetford and Exeter Run.

I have received several reports and have witnessed firsthand motorists on Thetford failing to completely stop at the stop sign. This has the potential to cause accidents with motorists traveling unabated on Exeter Run. What I plan to do is make the intersection a 4-way stop to improve the safety of everyone in the neighborhood.

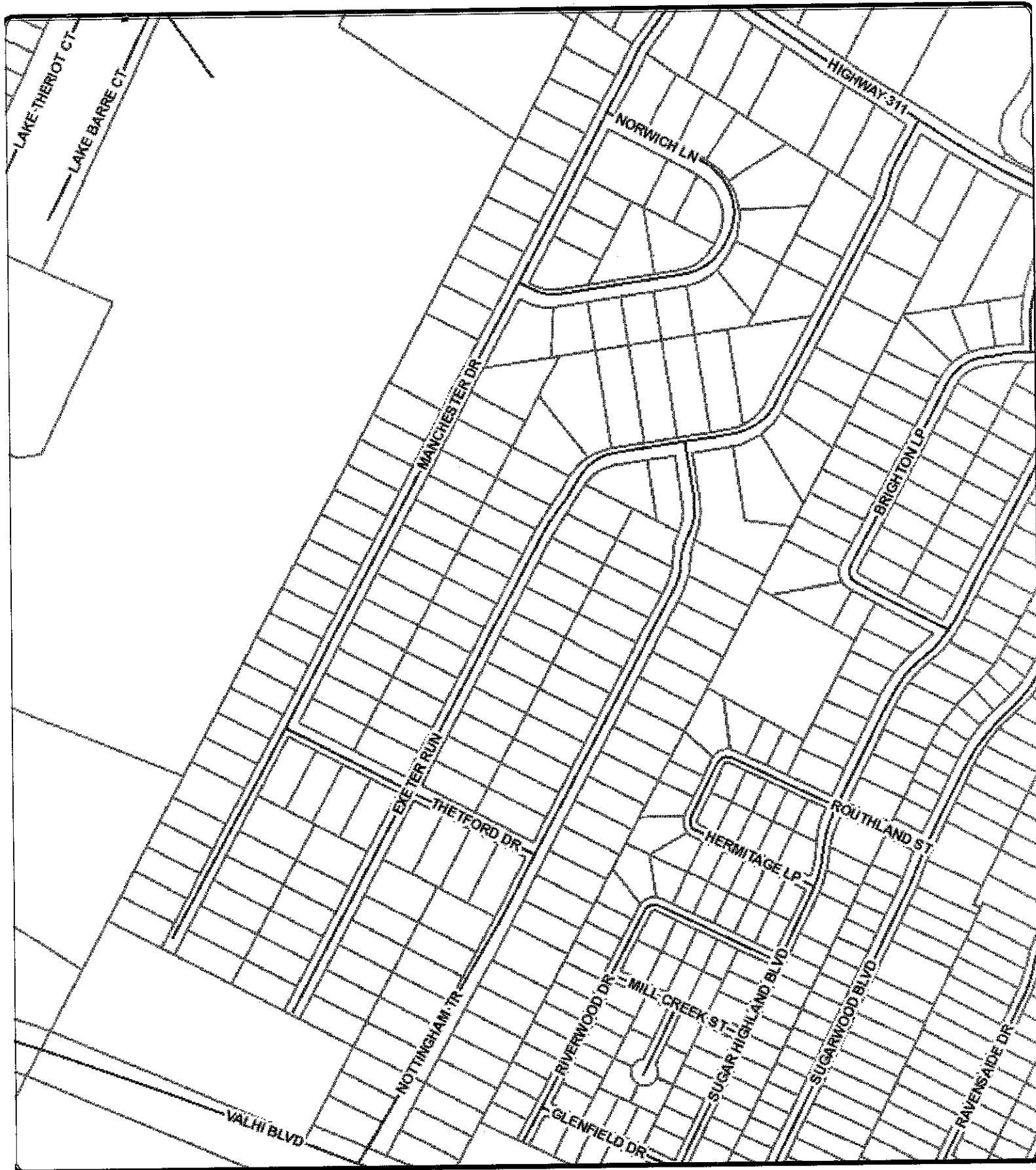
Many residents have told me they already stop on Exeter at the Thetford intersection to make sure it is clear before turning, even though there is no stop sign there. The 4-way stop will protect family and visitors who might not be aware of the danger.

If you disagree that this move will increase safety, please let me know. Otherwise, I will proceed as planned. Should you wish to contact me, don't hesitate to call me on my cell (985) 688-6632, or email [dwguidry@tpcg.org](mailto:dwguidry@tpcg.org).

Sincerely,

Darrin Guidry

# Geoportal map



April 9, 2018

DISCLAIMER: Terrebonne Parish makes no warranty as to the reliability or accuracy of the base maps, their associated data tables or the original data collection process and is not responsible for the inaccuracies that could have occurred due to errors in the original data input or subsequent update process. User assumes all responsibility for verifying accuracy of data for any intended use.

1 inch = 468 feet

0 250 500 750 1,000 Feet



Wednesday, May 9, 2018

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**Item Title:**

Electric Pumps Rake Systems

**Item Summary:**

An ordinance to enact Section 22-169 under Article VII, Drainage, of Chapter 22 of the Terrebonne Parish Code to establish the installation of power generators and diesel engines for electrical pump drainage systems within the Parish of Terrebonne.

1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Generator Purchase Requirement	4/18/2018	Backup Material
Ordinance	4/19/2018	Ordinance



<b>COMMITTEE:</b>	<b>Public Services Committee</b>
<b>MEETING DATE:</b>	04-23-18
<b>REQUESTED BY:</b>	Councilman John Navy
<b>TOPIC:</b>	Discussion and possible action relative to the introduction of an ordinance to require the Parish to install back-up generators (to provide protection and prevention of flooding) whenever new electric pumps or lilly rake systems are purchased, replaced or installed and call a public hearing on said matter on Wednesday, May 9, 2018 at 6:30 p. m.

**BACKUP INFORMATION: N/A**

<b>ATTACHED:</b>	<b>FORTHCOMING: XX</b>	<b>NOT NEEDED:</b>
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<b>TO BE PREPARED BY:</b>	Legal Department
<b>PERSON COMPLETING FORM:</b>	Suzette Thomas
<b>DATE:</b>	03-18-18

OFFERED BY: MR. JOHN NAVY

SECONDED BY: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO ENACT SECTION 22-169 UNDER ARTICLE VII, DRAINAGE, OF CHAPTER 22 OF THE TERREBONNE PARISH CODE TO ESTABLISH THE INSTALLATION OF POWER GENERATORS AND DIESEL ENGINES FOR ELECTRICAL PUMP DRAINAGE SYSTEMS WITHIN THE PARISH OF TERREBONNE; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO**

WHEREAS, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, the Terrebonne Parish Consolidated Government (“TPCG”) recognizes that maintaining efficient drainage serves the overall interests of the public health, safety, and welfare of the parish and its citizens; and

WHEREAS, in an effort of maintain said efficient drainage, TPCG desires for the installation of permanent generators and diesel engines to all electrical pump stations and associated rake systems as needed to provide for and maintain efficiency in the event of power outages for any reason; and

WHEREAS, the Terrebonne Parish Consolidated Government desires to enact an ordinance to implement the installation and/or placement of power generators and diesel engines for all electrical pump stations and/or rake systems of its overall electrical drainage system within the parish of Terrebonne.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

**SECTION I**

Section 22-169 of the Terrebonne Parish Code of Ordinances shall be and is hereby enacted as follows:

**Sec. 22- 169. Installation of Power Generators and Diesel Engines for Electrical Drainage Pumps**

All electrical drainage pumps and associated rake systems that utilize electricity as their primary power source shall have at all times a generator to provide a secondary power source; or alternatively, a diesel engine as a secondary power source.

**SECTION II**

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
Date and Time Delivered to Parish President:

\_\_\_\_\_  
Approved \_\_\_\_\_ Vetoed  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\*\*\*\*\*

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
VENITA H. CHAUVIN  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Wednesday, May 9, 2018

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**Item Title:**

Amend Chapter 9, Article II, Section 9-37 of the Parish Code

**Item Summary:**

An ordinance to amend Chapter 9, Flood Damage Prevention, Article II, Administration and Enforcement, Section 9-37, Appeals against denial of variance by the reviewing authority.

1. Consider adoption of ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary, Resolution, Ordinance	4/18/2018	Executive Summary
Chapter 9, Flood Damage Prevention	4/18/2018	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Amend Chapter 9, Article II, Section 9-37 of the Parish Code.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution giving notice of intent to adopt an Ordinance to amend Chapter 9, Flood Damage Prevention, Article II, Administration and Enforcement, Section 9-37, Appeals against denial of variance by the reviewing authority.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Ordinance will replace South Central Regional Construction Code Council with a Parish created appeals body for appeals regarding denial of variances from floodplain ordinances.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

*Chris P. D.*

*4/13/13*

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND CHAPTER 9, FLOOD DAMAGE PREVENTION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 9-37, APPEALS AGAINST DENIAL OF VARIANCE BY THE REVIEWING AUTHORITY, AND TO DISCUSS OTHER MATTERS RELATIVE THERETO.**

***WHEREAS***, there shall be an appeals body to hear and decide appeals against unfavorable functionally dependent use determinations made by the reviewing authority, and;

***WHEREAS***, the appeals body shall consist of an administrative review board, for which purpose the Parish Manager shall sit as chairman, with two board members.

***WHEREAS***, this amendment will replace South Central Regional Construction Code Council with a Parish appeals body for appeals regarding denial of variances from floodplain ordinance.

***THEREFORE, BE IT RESOLVED*** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to amend Chapter 9, Flood Damage Prevention, Article II, Administration and Enforcement, Section 9-37, Appeals against denial of variance by the reviewing authority.

***BE IT FURTHER RESOLVED*** that a public hearing on said ordinance be called for Wednesday, May 9, 2018 at 6:30p.m.



OFFERED BY  
SECONDED BY

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE TERREBONNE PARISH CODE OF ORDINANCES, CHAPTER 9, FLOOD DAMAGE PREVENTION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 9-37, APPEALS AGAINST DENIAL OF VARIANCE BY THE REVIEWING AUTHORITY, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

- **Sec. 9-37. - Appeals against denial of variance by the reviewing authority.**

In order to hear and decide appeals against unfavorable functionally dependent use determinations made by the reviewing authority, there shall be and hereby is created an appeals body which shall consist of the ~~South Central Regional Construction Code Council~~ an administrative review board, for which purpose the Parish Manager shall sit as chairman, with two board members: the Building Official and a person designated by the Parish President for their knowledge of floodplain construction and floodplain regulations. The Floodplain Administrator shall attend the hearing.

SECTION II

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Terrebonne Parish Code of Ordinances, Chapter 9, Flood Damage Prevention, Article II, Administration and Enforcement, Section 9-37, Appeals against denial of variance by the reviewing authority.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government of Terrebonne Parish, whichever occurs sooner.

\*\*\*\*\*

## Chapter 9 - FLOOD DAMAGE PREVENTION<sup>[1]</sup>

### Footnotes:

--- (1) ---

**Cross reference**— Buildings and structures, Ch. 6; civil defense and emergency preparedness (city), Ch. 7; mobile homes and mobile home parks, Ch. 17; planning, Ch. 20; roads, bridges, watercourses and drainage, Ch. 22; sewers and sewage disposal, Ch. 23; water (parish), Ch. 27; water and electricity (city), § 26-21 et seq.

**State Law reference**— Power of parish governing authorities to adopt regulations for the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38); flood control and related matters, R.S. 38:81 et seq.

### ARTICLE I. - IN GENERAL

#### Sec. 9-1. - Definitions.

Unless specifically defined below, words or phrases used in this chapter shall be interpreted to give them the meaning they have in common usage and to give this chapter its most reasonable application.

*Alluvial fan flooding* means flooding occurring on the surface of an alluvial fan or similar landform which originates at the apex and is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

*Apex* means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

*Appeal* means a request for a review of the floodplain administrator's interpretation of any provision of this chapter and/or a request for a variance.

*Area of shallow flooding* means a designated AO, AH, or VO zone on the Terrebonne Parish (unincorporated areas) and the City of Houma flood insurance rate maps with a one-percent chance or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

*Base flood* means the flood having a one-percent chance of being equalled or exceeded in any given year.

*Basement* means any area of the building having its floor subgrade (below ground level) on all sides.

*Breakaway walls* means any type of walls, whether solid or lattice, and whether constructed of concrete, masonry, wood, metal, plastic, or any other suitable building material, which are not part of the structural support of the building and which are so designed as to break away under abnormal riverine velocities, or high tides and wave action, if applicable, without damage to the structural integrity of the building on which they are used or any buildings to which they might be carried by floodwaters. Specifically, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot.

*Coastal high hazard area* means the area subject to high velocity waters, including but not limited to hurricane wave wash or tsunamis. The area is designated on the FIRM as zone V1-30.

*Construction* means to make, form, build, or put together by combining or arranging parts or elements.

*Critical feature* means an integral and readily identifiable part of a flood protection system, without which the flood protection provided by the entire system would be compromised.

*Development* means any manmade change in improved and unimproved real estate including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavating or drilling operations or storage of equipment or materials.

*Duplex dwelling* means a building containing two (2) family dwelling units totally separated from each other.

*Elevated building* means a nonbasement building:



- (1) Built, in the case of a building in zones A1-30, AE, A, A99, AO, AH, B, C, X, and D, to have the top of the elevated floor, or in the case of a building in zones V1-30, VE, or V, to have the bottom of the lowest horizontal structural member of the elevated floor elevated above the ground level by means of pilings, columns (posts and piers), or shear walls parallel to the flow of the water; and
- (2) Adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood.

In the case of zone A1-30, AE, A, A99, AO, AH, B, C, X, and D, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In the case of zones V1-30, VE, or V, "elevated building" also includes a building otherwise meeting the definition of "elevated building," even though the lower area is enclosed by means of breakaway walls, if the breakaway walls meet the standards of Section 60.3(e)(5) of the National Flood Insurance Program Regulations.

*Existing construction* means, for the purposes of determining rates, structures for which the "start of construction" commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. "Existing construction" may also be referred to as "existing structures."

*Expansion to an existing manufactured home park or subdivision* means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

*Flood or flooding* means:

- (1) A general and temporary condition of partial or complete inundation of normally dry land areas from:
  - a. The overflow of inland or tidal waters;
  - b. The unusual and rapid accumulation or runoff of surface waters from any source; or
  - c. Mud slides (i.e. mudflows) which are proximately caused or precipitated by accumulations of water on or under the ground.
- (2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in subsection (1)(a) of this definition.
- (3) Inundation of more than one (1) normally dry land parcel, the second being any land including the road.

*Flood insurance rate map (FIRM)* means the official maps of both the unincorporated areas of Terrebonne Parish and the City of Houma in which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to Terrebonne Parish.

*Flood insurance study* means the official report provided by the Federal Emergency Management Agency. The report contains flood profiles, the water surface elevations of the base flood, and the flood boundary-floodway map.

*Flood protection system* means those physical structural works for which funds have been authorized, appropriated, and expended, and which have been constructed specifically to modify flooding in order to reduce the extent of the areas within a community subject to a "special flood hazard" and the extent of the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees, or dikes. These specialized flood-modifying works are those constructed in conformance with sound engineering standards.

*Floodplain or flood-prone area* means any land area susceptible to being inundated by water from any source (see definition of flooding).

*Floodplain management* means the operation of an overall program of corrective and preventive measures for reducing flood damage including, but not limited to, emergency preparedness plans, flood control works and floodplain management regulations.

*Floodplain management regulations* means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinances) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

*Floodproofing* means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduces or eliminates flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

*Floodway (regulatory floodway)* means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

*Functionally dependent use* means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities and port facilities that are necessary for the loading and unloading of cargo or passengers, and shipbuilding and ship repair facilities, but does not include long-term storage or related manufacturing facilities.

*Habitable floor* means any floor usable for working, sleeping, eating, cooking, or recreation purposes, or a combination thereof. A floor used for storage purposes only is not a "habitable floor."

*Highest adjacent grade* means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

*Historic structure* means any structure that is:

- (1) Listed individually in the national register of historic places (a listing maintained by the department of the interior) or preliminarily determined by the secretary of the interior as meeting the requirements for individual listing on the national register;
- (2) Certified or preliminarily determined by the secretary of the interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the secretary to qualify as a registered historic district;
- (3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the secretary of the interior; or
- (4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
  - a. By an approved state program as determined by the secretary of the interior; or
  - b. Directly by the secretary of the interior in states without approved programs.

*Levee* means a manmade structure, usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

*Levee system* means a flood protection system which consists of a levee or levees and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

*Lowest floor* means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area, is not considered a building's lowest floor; provided that such enclosure is

not built so as to render the structure in violation of the applicable nonelevation design requirements of Section 60.3 of the National Flood Insurance Program Regulations.

*Mangrove stand* means an assemblage of mangrove trees, which are mostly low trees noted for a copious development of interlacing adventitious roots above the ground and which contain one (1) or more of the following species: Black mangrove (*Avicennia nitida*); red mangrove (*Rhizophora mangle*); white mangrove (*Languncularia racemosa*); and buttonwood (*Conocarpus erecta*).

*Manufactured home, commercial* means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation, when connected to the required utilities. This structure is used exclusively for nonresidential purposes and is conducive to the generation of an income. For floodplain management purposes, the term "manufactured home, commercial" also includes parked trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes, however, the term "manufactured home, commercial" does not include parked trailers, travel trailers, and other similar vehicles.

*Manufactured home park or subdivision* means a parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

*Manufactured home, residential* means a structure, transportable in one (1) or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation, when connected to the required utilities. For floodplain management purposes, the term "manufactured home, residential" also includes parked trailers, travel trailers, and other similar vehicles placed on a site for greater than one hundred eighty (180) consecutive days. For insurance purposes, however, the term "manufactured home, residential" does not include parked trailers, travel trailers, and other similar vehicles.

*Mean sea level* means, for purposes of the national flood insurance program, the National Geodetic Vertical Datum (NGVD) of 1929 or other data to which base flood elevations shown on a community flood insurance rate map are referenced.

*Multi-family dwelling* means a building containing three (3) or more dwelling units, including units that are located one over the other.

*New construction* means, for the purpose of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures. For floodplain management purposes, "new construction" means structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community and includes any subsequent improvements to such structures.

*New manufactured home park or subdivision* means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

*Program deficiency* means a defect in a community's floodplain management regulations or administrative procedures that impairs effective implementation of those floodplain management regulations or of the standards, as set forth in federal regulations and this chapter.

*Recreational vehicle* means a vehicle which is:

- (1) Built on a single chassis;
- (2) Four hundred (400) square feet or less when measured at the largest horizontal projections;
- (3) Designed to be self-propelled or permanently towable by a light-duty truck; and
- (4) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

*Remedy a violation* means to bring the structure or other development into compliance with State of Louisiana or Terrebonne Parish floodplain management regulations or, if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the article, otherwise deterring future similar violations, or reducing federal financial exposure with regard to the structure or other development.

*Renovations* means to restore or repair to a former or better state (i.e., cleaning, repairing, etc.).

*Sand dunes* means naturally occurring accumulations of sand in ridges or mounds landward of a beach.

*Special flood hazard area* (SFHA) means the land in the floodplain within Terrebonne Parish subject to a one-percent or greater chance of flooding in any given year. The area may be designated as zone A on the flood hazard boundary map. After detailed ratemaking has been completed in preparation for publication of the FIRM, zone A usually is refined into zones A, AE, AO, AH, A1-99, and the V zone refined into VO, VE, or V1-30.

*Start of construction* (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)) includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within one hundred eighty (180) days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include:

- (1) Land preparation, such as clearing, grading and filling;
- (2) Installation of streets and/or walkways;
- (3) Excavation for basement, footings, piers or foundations or the erection of temporary forms;
- (4) Installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

*Structure* means a walled and roofed building, including a gas or liquid storage tank, that is principally aboveground, as well as a manufactured home.

*Structure, accessory* means a detached subordinate structure located on the same building site with the main building, the use of which is incidental to that main building.

*Structure, commercial* means a building used exclusively for nonresidential purposes. These structures possess characteristics conducive to the generation of an income and may include industrial, wholesaling, retailing, or personal service-type activities.

*Structure, residential* means a building or a portion thereof designed or used exclusively for residential occupancy, but not including manufactured homes, hotels, motels, or motor lodges.

*Substantial damage* means damage of any origin sustained by a structure whereby the cost of restoring the structure to its "before-damaged-condition" would equal or exceed fifty (50) percent of the market value of the structure before the damage occurred, cumulative substantial damage (CSD) from multiple events over a ten-year period prior to the permit application date, or a "repetitive loss structure" flood damaged on two (2) occasions during a ten-year period in which the cost of repair for each flood event, on the average, equaled or exceeded twenty-five (25) percent of the market value of the building before the damage occurred.

*Substantial improvement* means any reconstruction, rehabilitation, addition, cumulative substantial improvement (CSI) or other improvement of a structure, the cost of which equals or exceeds fifty (50)

percent of the market value of the structure before "start of construction" of the improvement, and shall be a cumulative cost of all previous permitted work and proposed work to the structure in the ten (10) years prior to the permit application date to determine a cumulative substantial improvement. This includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary conditions; or
- (2) Any alteration of a "historic structure" provided that the alteration will not preclude the structure's continued designation as a "historic structure."

*V Zone.* See coastal high hazard area.

*Variance* is a grant of relief specifically for functionally dependent uses only.

*Violation* means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Section 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

*Water surface elevation* means the height, in relation to the National Geodetic Vertical Datum (NGVD) of 1929 (or other datum, where specified), of floods of various magnitudes and frequencies in the floodplains of coastal or riverine areas.

(Parish Code 1979, § 7-35; Ord. No. 5498, Art. II, 10-25-95; Ord. No. 6649, § I, 7-10-02; Ord. No. 7017, § I, 7-13-05; Ord. No. 8411, 4-9-14; Ord. No. 8505, 1-13-15; Ord. No. 8914, 12-13-17)

**State Law reference**— Definitions relating to the statewide flood control program, R.S. 38:90.1.

Sec. 9-2. - Violations; penalties.

- (a) Any person violating any provision of this chapter shall be so notified by certified return receipt mail of the specific violation and given no less than five (5) days and no more than thirty (30) days to either remove the unlawful structure, if it is prohibited, or cause it to conform to the provisions of this chapter, if it is an authorized structure or repair-related activity.
- (b) If the violating person fails or refuses to comply with the provisions of this chapter, such person shall be fined upon conviction up to one hundred dollars (\$100.00) for each offense; or imprisoned for not more than thirty (30) days, or both, for each offense; each day that a violation exists shall constitute a separate offense.
- (c) The imposition of any penalty under this section shall not preclude the floodplain administrator, parish legal counsel, or other appropriate authority of the parish, or any adjacent or neighboring property owner who would be specifically damaged by such violation, from instituting injunction, mandamus, or other appropriate action or proceeding to prevent such unlawful erection, construction, reconstruction, alteration, conversion, maintenance, repair, and/or improvement, or to correct or abate such violation, or to prevent the occupancy of such structure, building, or land.

(Parish Code 1979, § 7-67)

**State Law reference**— Offenses relating to levees and drainage, R.S. 38:211 et seq.

Sec. 9-2.5. - Mobile home placement without permit.

- (a) Person for purposes of this section shall include any individual, business, corporation, association, partnership or other legal entity, including, but not limited to, mobile home dealers, mobile home retailers, mobile home movers, mobile home owners and mobile home lessees.
- (b) It shall be unlawful for any person to place a mobile home or travel trailer on any property in Terrebonne Parish where a flood control/utility permit as required by this chapter of the Terrebonne Parish Code has not been obtained.
- (c) Each violation of this section shall be a separate offense and shall be a misdemeanor punishable as provided by section 1-6 of this Code.

(Ord. No. 7083, § I, 1-25-06)

Sec. 9-3. - Statutory authorization.

The Legislature of the State of Louisiana has in R.S. 38:84 delegated the responsibility to local governmental units to adopt regulations designed to minimize flood losses. Therefore, the Terrebonne Parish Council of Terrebonne Parish and the City of Houma, Louisiana, do ordain as provided in this chapter.

(Parish Code 1979, § 7-31; Ord. No. 4563, 10-10-90; Ord. No. 5498, Art. I, § A, 10-25-95)

**State Law reference**— Parishes and municipalities authorized to comply with federal flood insurance act, R.S. 38:84.

Sec. 9-4. - Findings of fact.

- (a) The flood hazard areas of the parish are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief, all of which adversely affect the public health, safety, and general welfare.
- (b) These flood losses are created by the cumulative effect of obstructions in floodplains which cause an increase in flood heights and velocities, and by the occupancy of flood hazard areas by uses vulnerable to floods and hazardous to other lands because they are inadequately elevated, floodproofed, or otherwise protected from flood damage.

(Parish Code 1979, § 7-32)

**State Law reference**— Levees and drainage, R.S. 38:111 et seq.

Sec. 9-5. - Purpose.

It is the purpose of this chapter to promote the public health, safety, and general welfare and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- (1) Protect human life and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business interruptions;
- (5) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets and bridges located in floodplains;
- (6) Help maintain a stable tax base by providing for the sound use and development of flood-prone areas in such a manner as to minimize future flood blight areas; and

- (7) Ensure that potential buyers are notified that property is in a flood area.

(Parish Code 1979, § 7-33)

**State Law reference**— Authority of political subdivisions to levy taxes for levees, drainage works, etc., R.S. 39:801 et seq.

Sec. 9-6. - Methods of reducing flood losses.

In order to accomplish its purposes, this chapter uses the following methods:

- (1) Restricts or prohibits uses that are dangerous to health, safety, or property in times of flood, or cause excessive increases in flood heights or velocities;
- (2) Requires that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- (3) Controls the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of floodwaters;
- (4) Controls filling, grading, dredging, and other development which may increase flood damage;
- (5) Prevents or regulates the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards to other lands.

(Parish Code 1979, § 7-34)

**State Law reference**— Power of parish governing authorities to adopt regulations for the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38).

Sec. 9-7. - Lands to which this chapter applies.

This chapter shall apply to all areas of special flood hazard within the jurisdiction of Terrebonne Parish and the City of Houma.

(Parish Code 1979, § 7-36; Ord. No. 5498, Art. III, § A, 10-25-95)

**State Law reference**— Periodic revision of statewide flood information data base, R.S. 90:90.2.

Sec. 9-8. - Basis for establishing areas of special flood hazard.

The special flood hazard area (SFHA) identified by the Federal Emergency Management Agency (FEMA) in scientific and engineering reports entitled, "Flood Insurance Study for Terrebonne Parish, Louisiana, Unincorporated Areas," dated June 1980; "Flood Insurance Study Supplement Wave Height Analysis for Terrebonne Parish, Louisiana, Unincorporated Areas," dated November 1, 1984; "The Flood Insurance Study for City of Houma, Louisiana," dated November 19, 1980, with accompanying flood insurance rate maps and flood boundary-floodway maps (FIRM and FBFM) and any revisions thereto are hereby adopted by reference and declared to be a part of this chapter, including the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006, whichever is the higher standard. The ABFE maps are for regulatory purposes only, not to be used for flood insurance rating.

(Parish Code 1979, § 7-37; Ord. No. 5498, Art. III, § B, 10-25-95; Ord. No. 8914, 12-13-17)

**State Law reference**— Disaster prevention by the state office of civil defense and emergency preparedness, R.S. 29:704 et seq.

Sec. 9-8.5. - Establishment of development permit.

A development permit shall be required to ensure conformance with the provisions of this chapter.

(Ord. No. 5498, Art. III, § C, 10-25-95)

Sec. 9-9. - Connection of utilities.

It shall be unlawful for any utility company, utility cooperative, or governmental utility entity to install or reinstall any utility to any structure or property until proper certification of compliance with the provisions of this chapter is provided.

(Parish Code 1979, § 7-38)

**Cross reference**— Sewers and sewage disposal, Ch. 23; utilities of city, Ch. 26; water (parish), Ch. 27.

**State Constitution reference**— Powers and functions of local governmental subdivision operating under home rule charter, Art. VI, § 5(E), (F).

Sec. 9-10. - Compliance.

No structure or land shall hereafter be located, altered, improved, or have its use changed without full compliance with the terms of this chapter and other applicable regulations.

(Parish Code 1979, § 7-39; Ord. No. 5498, Art. III, § E, 10-25-95)

**State Law reference**— Use of police power of parish to control the use and occupancy of flood-prone and mud-slide areas, R.S. 33:1236(38)(a).

Sec. 9-11. - Abrogation and greater restrictions.

This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants or deed restrictions. However, where this chapter and another ordinance provision or regulation conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

(Parish Code 1979, § 7-40; Ord. No. 5498, Art. III, § F, 10-25-95)

**State Law reference**— Qualification of parish under federal flood insurance law, effect of enabling act on existing ordinances, etc., R.S. 33:1236(38)(c), (d).

Sec. 9-12. - Interpretation.

In the interpretation and application of this chapter, all provisions shall be:

- (1) Considered as minimum requirements;
- (2) Liberally construed in favor of the Terrebonne Parish Consolidated Government; and
- (3) Deemed neither to limit nor repeal any other powers granted under state statutes.

(Parish Code 1979, § 7-41)

**State Law reference**— Interpretation of laws, C.C. art. 9 et seq.

Sec. 9-13. - Warning and disclaimer of liability.



The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood height may be increased by manmade or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the parish government or any officer or employee thereof for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(Parish Code 1979, § 7-42)

**State Law reference**— Limitation of liability for policy-making or discretionary acts or omissions of public entities or their officers or employees, R.S. 9:2798.1.

Secs. 9-14—9-30. - Reserved.

#### ARTICLE II. - ADMINISTRATION AND ENFORCEMENT

Sec. 9-31. - Administrator.

- (a) *Designated.* The director of planning and zoning or his/her designee is hereby appointed the floodplain administrator to administer and implement the provisions of this chapter and other appropriate sections of 44 CFR (National Flood Insurance Program Regulations) pertaining to floodplain management.
- (b) *Duties and responsibilities.* The duties and responsibilities of the floodplain administrator shall include, but not be limited to, the following:
  - (1) Maintain and hold open for public inspection all records pertaining to the provisions of this chapter.
  - (2) Review permit application to determine whether proposed building site, including the placement of manufactured homes, will be reasonably safe from flooding.
  - (3) Review, approve or deny all applications for development permits required by adoption of this chapter.
  - (4) Review permits for proposed development to assure that all necessary permits have been obtained from those federal, state or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334) from which prior approval is required.
  - (5) Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazard (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), the floodplain administrator shall make the necessary interpretation.
  - (6) Notify, in riverine situations, adjacent communities and the state coordinating agency, which is Louisiana Department of Transportation and Development, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.
  - (7) Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
  - (8) When base flood elevation data has not been provided in accordance with sections 9-7 through 9-13, the floodplain administrator shall obtain, review and reasonably utilize any base flood elevation data and floodway data available from a federal, state or other source, in order to administer the provisions of this chapter.
  - (9) When a regulatory floodway has not been designated, the floodplain administrator must require that no new construction, substantial improvements, or other development (including fill) shall be permitted within zones A1-30 and AE on the community's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing

and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point within the community.

- (10) Under the provisions of 44 CFR Chapter 1, Section 65.12, of the National Flood Insurance Program Regulations, a community may approve certain development in zones A1-30, AE, AH, on the community's FIRM which increases the water surface elevation of the base flood by more than one (1) foot, provided that the community first applies for a conditional FIRM revision through FEMA.
- (11) Maintain a record of all actions involving functionally dependent use variances and shall report such actions to FEMA upon request.

(Parish Code 1979, § 7-61; Ord. No. 5498, Art. V, § A(1), (2), 10-25-95; Ord. No. 7094, § I, 2-22-06)

**Cross reference**— Administration, Ch. 2; planning and zoning department, § 2-77.

**State Law reference**— State department of urban and community affairs, R.S. 36:551 et seq.; diversion of natural drain to the injury of an adjacent estate, R.S. 38:218.

Sec. 9-32. - Procedures for compliance.

(a) New construction and substantial improvements within the special flood hazard area of the parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981 or the Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map for Terrebonne Parish dated February 2006) shall be regulated as follows:

- (1) Prior to the start of "new construction," "substantial improvement" or structural addition to any structure, an application for a flood control/utility permit must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following information:
  - a. A plan depicting the location, dimensions, and elevations of the existing and proposed structure(s); existing servitudes, easements, and/or rights-of-way on the property.
  - b. A temporary permit to install an individual sewerage system, as issued by the state department of health and hospitals, office of public health, for the parish.
  - c. A letter of plan approval from the office of the state fire marshal, when required by state statutes.
  - d. All duplex and multi-family dwellings shall conform to the Standard Building Code and National Electric Code and all amendments thereto.

If the job site of the proposed construction for which the permit is sought is located in a special flood hazard zone, a natural ground elevation certificate from a Louisiana registered professional engineer, surveyor, or architect specifying the average natural ground elevation of the site must be submitted.

- (2) Upon receipt and contingent on compliance with approval standards set forth in this chapter, the permit shall be issued, thereby authorizing the start of construction. Any conditions placed on the issuance of the flood control/utility permit shall be so stated in a letter to the applicant, and issued with the permit.
- (3) Upon completion of the finished floor of the structure, it shall be the responsibility of the applicant for the permit to notify the office of the floodplain administrator of such completion so that certification of the finished floor elevation may be made by his office.
- (4) Prior to occupancy of the structure, a final inspection shall be requested by the applicant for compliance with all provisions of this chapter.

- (5) Upon completion of a satisfactory final inspection, a certificate of occupancy shall be issued and authorization for the connection of permanent utilities shall be made by the office of the floodplain administrator.
- (b) Minor maintenance, improvements, and repairs, and utility reconnection within the special flood hazard area of the parish (as depicted on FIRM #225206 0001-1000, May 1, 1985, FIRM Number 220220 0001-0010, dated May 19, 1981 or the 2006 Louisiana Hurricane Rita Surge Inundation and Advisory Base Flood Elevation Map) shall be regulated as follows:
- (1) Prior to the start of any minor repair, improvement or maintenance of a structure, the cost of which exceeds two thousand five hundred dollars (\$2,500.00) in value, and/or utility reconnection, an application for a "certificate of compliance" must be presented to the floodplain administrator on forms furnished by him and be accompanied by, but not limited to, the following information: A temporary permit to install an individual sewerage system, as issued by the state department of health and human resources, office of preventive and public health services for the parish.
  - (2) Upon receipt of the application, an inspection of the property shall be done to verify information submitted on the application.
  - (3) Upon a satisfactory inspection, the certificate of compliance shall be issued, giving authorization to undertake only the specific activity denoted on the application.
- (c) Permitting procedures for all activity within the urban planning area shall conform to the pre-established procedures as set forth in the building code and the parish zoning ordinance.
- (d) All "new construction", "substantial improvement" or "structural addition" to any residential unit shall require the installation of a smoke detector and/or fire alarm before permanent occupancy.

(Parish Code 1979, § 7-62; Ord. No. 5498, Art. V, § A(3), 10-25-95; Ord. No. 6648, § I, 7-10-02; Ord. No. 6649, § I, 7-10-02; Ord. No. 8914, 12-13-17)

**Cross reference**— Buildings and structures, Ch. 6; zoning, Ch. 28.

**State Law reference**— Individual sewage disposal systems permitted on tracts excepted from planning commission regulation, R.S. 33:106.1; approval of individual sewage treatment and disposal systems, R.S. 40:5.4; regulations of state fire marshal, R.S. 40:1563(F).

Sec. 9-33. - Permits and fees.

- (a) It shall be the responsibility of the planning and zoning department to collect the appropriate fees for the application procedures set forth in this article.
- (b) A permit fee shall be paid in accordance with the requirements and scale of fees adopted under and set out in Section 109 of the Terrebonne Parish Consolidated Building Code.
- (c) In this chapter, references to a permit, or to a flood control/utility permit shall be construed as a permit issued in accordance with the requirements of the Terrebonne Parish Consolidated Building Code.

(Ord. No. 8417, § I, 4-23-14)

**Editor's note**— Ord. No. 8417, § I, adopted April 23, 2014, amended § 9-33 in its entirety to read as set out herein. Former § 9-33 pertained to fees and derived from Parish Code 1979, § 7-63; Ord. No. 4995, § I, adopted Feb. 10, 1993; Ord. No. 4997, § I, adopted Feb. 10, 1993; Ord. No. 6740, § I, adopted March 26, 2003; Ord. No. 7069, § I, adopted Dec. 7, 2005; Ord. No. 7094, § I, adopted Feb. 22, 2006.

**Cross reference**— Buildings and structures, Ch. 6; Code Adopted § 6-21 and Appendix A thereto.

**State Law reference**— Certificate of appropriateness required in historic preservation district or designated landmark, R.S. 25:760, and The Louisiana Administrative Code, Title 55 - Public Safety: Part VI, Uniform Construction Code.

Sec. 9-34. - Variance for functionally dependent uses.

A variance to the provisions of this chapter may only be issued for new construction, substantial improvement, and/or for other development necessary for the conduct of a functionally dependent use, as defined in section 9-1 of this chapter, provided that all of the following conditions are met:

- (1) That the functionally dependent use variance only be issued upon a determination that the variance is the minimum necessary, considering both the flood hazard and the proposed usage to afford relief;
- (2) That the structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety;
- (3) That any applicant to whom a functionally dependent use variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the base flood elevation, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced floor elevation;
- (4) That failure to grant the functionally dependent use variance would result in exceptional hardship to the applicant;
- (5) That a determination is made that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(Parish Code 1979, § 7-64; Ord. No. 8702, § I, 5-25-16)

**State Law reference**— Obstruction of drainage channels prohibited, R.S. 38:219.

Sec. 9-35. - Application procedure re variance.

Applications for a functionally dependent use variance shall be made to the parish director of planning and zoning who is hereby designated as the reviewing authority.

- (1) Such applications shall be made on forms, as provided by the floodplain administrator, and be accompanied by department of health approval if community sewer is not available, and all other proposed construction documentation as required for the grant of a permit.
- (2) The reviewing authority may attach such conditions to the granting of the functionally dependent use variance as it deems necessary, to further the purpose and objectives of this chapter.

(Parish Code 1979, § 7-65; Ord. No. 8702, § I, 5-25-16)

**State Law reference**— Terrebonne Parish Port Commission, R.S. 34:2201 et seq.

Sec. 9-36. - Factors in granting or denying application.

Approval or denial of a development permit by the reviewing authority shall be based on all of the provisions of this chapter and all of the following relevant factors:

- (1) The danger to life and property due to flooding or erosion damage;

- (2) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
- (3) The danger that materials may be swept onto other lands to the injury of others;
- (4) The compatibility of the proposed use with existing and anticipated development;
- (5) The safety of access to the property in times of flood for ordinary and emergency vehicles;
- (6) The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical, and water systems;
- (7) The expected heights, velocity, duration, rate of rise, and sediment transportation of the floodwaters and the effects of wave action, if applicable, expected at the site;
- (8) The necessity to the facility of a location in close proximity to water, where applicable;
- (9) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
- (10) The relationship of the proposed use to the comprehensive plan for that area.

(Parish Code 1979, § 7-66; Ord. No. 5498, Art. V, § D, 10-25-95; Ord. No. 8702, § I, 5-25-16)

**State Law reference—** Adoption of master plans, R.S. 33:106.

Sec. 9-37. - Appeals against denial of variance by the reviewing authority.

In order to hear and decide appeals against unfavorable functionally dependent use determinations made by the reviewing authority, there shall be and hereby is created an appeals body which shall consist of an administrative review board, for which purpose the Parish Manager shall sit as chairman, with two board members: the Building Official and a person designated by the Parish President for their knowledge of floodplain construction and floodplain regulations. The Floodplain Administrator shall attend the hearing.  
shall consist of the South Central Regional Construction Code Council.

- (1) Application for appeal shall only be valid if it is delivered in writing to the director of planning and zoning within fifteen (15) days of the issuance of notice for the decision against which appeal is being made. Such application shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).
- (2) Rules of procedure. The director of planning and zoning shall refer a correctly filed appeal to the appeals body within five (5) working days of its receipt; and the appeals body shall, within the normal rules of procedure for conducting its business, hear the appeal as expeditiously as possible. All decisions and findings of the appeals body shall be communicated in writing to the appellant, within five (5) working days of the conclusion of its hearing, with copies to the parish building code administrator, the parish floodplain administrator, and the director of planning and zoning.
- (3) Limitations on authority. An appeal may only be based on a claim that:
  - a. The true intent of this article has been incorrectly interpreted; or
  - b. The relevant provisions of this article do not apply to the structure; or
  - c. An equally good or better form of construction is proposed and supported by an engineering assessment sealed by a professional engineer acting within his registered specialty.

The appeals body shall have no authority to otherwise waive, modify or grant variance in respect of any of the provisions or requirements of this article.

(Ord. No. 8702, § I, 5-25-16)

Secs. 9-38—9-55. - Reserved.

ARTICLE III. - FLOOD HAZARD REDUCTION

Sec. 9-56. - General standards.

In all areas of special flood hazard, the following provisions are required for all new construction and substantial improvements:

- (1) All new construction and substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
- (2) All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage;
- (3) All new construction or substantial improvements shall be constructed with materials resistant to flood damage;
- (4) All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;
- (5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
- (6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters;
- (7) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding;
- (8) No new sanitary landfills will be permitted; and
- (9) No new or expanded hazardous waste sites including saltwater injection wells will be permitted, nor the temporary storage of hazardous waste materials.

(Parish Code 1979, § 7-51; Ord. No. 5498, Art. IV, § A, 10-25-95; Ord. No. 8411, 4-9-14)

**State Law reference—** Construction of levee across bayou or slough, banquet or berme, how built, R.S. 38:114.

Sec. 9-57. - Specific standards.

In all areas of special flood hazards where base flood elevation data has been provided as set forth in section 9-8, section 9-31(b)(7), or section 9-58(c), the following provisions are required:

- (1) *Residential construction.* New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated to or above the base flood elevation. A registered professional engineer, architect or land surveyor shall submit a certification to the floodplain administrator that the standard of this subsection as proposed in section 9-58 is satisfied.
- (2) *Nonresidential construction.* New construction and substantial improvements of any commercial, industrial or other nonresidential structure shall either have the lowest floor (including basement) elevated to or above the base flood level or, together with attendant utility and sanitary facilities, be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. A registered professional engineer or architect shall develop and/or review structural design,

specifications, and plans for the construction, and shall certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection. A record of such certification which includes the specific elevation (in relation to mean sea level) to which structures are floodproofed shall be maintained by the floodplain administrator.

- (3) *Enclosures.* New construction and substantial improvements, with fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwater. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or meet or exceed the following minimum criteria:
  - a. A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
  - b. The bottom of all openings shall be no higher than one (1) foot above grade.
  - c. Openings may be equipped with screens, louvers, valves or other coverings or devices provided that they permit the automatic entry and exit of floodwater.
- (4) *Manufactured homes.*
  - a. All manufactured homes to be placed within zone A on a community's FHBM or FIRM shall be installed using methods and practices which minimize flood damage. For the purpose of this requirement, manufactured homes must be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
  - b. All newly placed, substantially damaged, or substantially improved manufactured homes in the special flood hazard area shall be elevated on a permanent foundation such that the manufactured home is elevated to or above the base flood elevation as determined by the floodplain manager, including electrical components, ductwork, and the bottom of the chassis, supported by approved foundation elements. The structure will be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement. Any additions to the manufactured home shall be similarly elevated and anchored.
- (5) *Recreational vehicles.* Require that recreational vehicles placed on sites within zones A1-30, AH, and AE on the community's FIRM either: (i) be on the site for fewer than one hundred eighty (180) consecutive days; (ii) be fully licensed and ready for highway use; or (iii) meet the permit requirements of section 9-58 and the elevation and anchoring requirements for "manufactured homes" in subsection (4) above. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.
- (6) *Mechanical and utility equipment.* Electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- (7) *Enclosures below a structure's lowest floor.*
  - a. For all new construction and substantial improvements with fully enclosed areas below the lowest floor that are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters.
  - b. Designs for meeting this requirement either shall be certified by a registered professional engineer or architect, or shall meet or exceed the following minimum criteria:
    1. A minimum of two (2) openings, having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.

2. The bottom of all openings shall be no higher than one (1) foot above grade.
  3. Openings may be equipped with screens, louvers, valves or other coverings or devices, provided that they permit the automatic entry and exit of floodwaters.
- (8) *Floodproofing of nonresidential structures.*
- a. In those situations where a nonresidential structure is intended to be made watertight below the base flood level, the following conditions must be met:
    1. A registered professional engineer or architect shall develop and/or review structural design, specifications, and plans for the construction and shall certify that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this chapter; and
    2. A record of such certificates, which includes the specific elevation (in relation to mean sea level) to which such structures are floodproof shall be maintained with the floodplain administrator.
  - b. Floodproofing in residential structures and flood zones designated as coastal high hazard areas (V-zones) is prohibited.

(Parish Code 1979, § 7-52; Ord. No. 5498, Art. IV, § B, 10-25-95; Ord. No. 8411, 4-9-14)

**State Law reference**— Uniform Standards Code for Mobile Homes and Manufactured Housing, R.S. 51:911.21 et seq.

Sec. 9-58. - Standards for subdivision proposals.

- (a) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall be consistent with sections 9-3 through 9-6 of this chapter.
- (b) All proposals for the development of subdivisions, including the placement of manufactured home parks and subdivisions, shall meet development permit requirements of section 9-8.5, this section and the provisions of sections 9-31 through 9-36.
- (c) Base flood elevation data shall be generated for subdivision proposals and other proposed development, including the placement of manufactured home parks and subdivisions, which is greater than fifty (50) lots or five (5) acres, whichever is less, if not otherwise provided pursuant to section 9-8 or section 9-57. Flood zone designations shall be placed on the final plat of all subdivisions and redivisions submitted for planning commission approval.
- (d) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall have adequate drainage provided to reduce exposure to flood hazards.
- (e) All subdivision proposals, including the placement of manufactured home parks and subdivisions, shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize or eliminate flood damage.

(Parish Code 1979, § 7-53; Ord. No. 5498, Art. IV, § C, 10-25-95)

**State Law reference**— Subdivision regulations generally, R.S. 33:111 et seq., 33:1236(20).

Sec. 9-59. - Standards for areas of shallow flooding (AO/AH zones).

Located within the SFHA established in section 9-8 are areas designated as shallow flooding. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of the flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow; therefore, the following provisions apply:



- (1) All new construction and substantial improvements of residential structures shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified).
- (2) All new construction and substantial improvements of nonresidential structures:
  - a. Shall have the lowest floor (including basement) elevated above the highest adjacent grade at least as high as the depth number specified in feet on the community's FIRM (at least two (2) feet if no depth number is specified); or
  - b. Together with attendant utility and sanitary facilities shall be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads or effects of buoyancy.
- (3) Require within zones AH and AO adequate drainage paths around structures on slopes, to guide floodwaters around and away from proposed structures.
- (4) A registered professional engineer, surveyor, or architect shall submit certification to the floodplain administrator that the standards of this section, as proposed in section 9-34, are satisfied.

(Parish Code 1979, § 7-54; Ord. No. 5498, Art. IV, § D, 10-25-95; Ord. No. 8914, 12-13-17)

**State Law reference**— Architects, R.S. 37:141 et seq.; civil engineering and surveying, R.S. 37:681 et seq.

Sec. 9-60. - Coastal high hazard areas.

Located within the SFHA established in section 9-8 are areas designated as coastal high hazard areas (zones V1-30, VE, and/or V). These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, in addition to meeting all provisions outlined in this chapter, the following provisions must also apply:

- (1) Obtain the elevation (in relation to mean sea level) of the bottom of the lowest structural member of the lowest floor (excluding pilings and columns) of all new and substantially improved structures, and whether or not such structures contain a basement. The floodplain administrator shall maintain a record of all such information.
- (2) All new construction shall be located landward of the reach of mean high tide.
- (3) All new construction and substantial improvements shall be elevated on pilings and columns so that:
  - a. The bottom of the lowest horizontal structural member of the lowest floor (excluding the pilings or columns) is elevated to or above the base flood level; and
  - b. The piling or column foundation and structure attached thereto is anchored to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all building components. Water loading values used shall be those required by applicable state or local building standards. A registered professional engineer or architect shall develop or review the structural design, specifications and plans for the construction, and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for meeting the provisions of these subsections a. and b.
- (4) Provide that all new construction and substantial improvements have the space below the lowest floor either free of obstruction or constructed with nonsupporting breakaway walls, open wood lattice work, or insect screening intended to collapse under wind and water loads without

causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system.

For the purpose of this section, a breakaway wall shall have a design safe loading resistance of not less than ten (10) and no more than twenty (20) pounds per square foot. Use of breakaway walls which exceed a design safe loading resistance of twenty (20) pounds per square foot (either by design or when so required by local or state codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:

- a. Breakaway wall collapse shall result from a water load less than that which would occur during the base flood; and
  - b. The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement, or other structural damage due to the effects of wind and water loads acting simultaneously on all building components (structural and nonstructural). Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable state or local building standards. Such enclosed space shall be useable solely for parking of vehicles, building access, or storage. Such space shall not be used for human habitation.
- (5) Prohibit the use of fill for structural support of buildings.
  - (6) Prohibit manmade alteration of sand dunes and mangrove stands which increase potential flood damage.
  - (7) Prior to construction, plans for any structure that will have breakaway walls must be submitted to the floodplain administrator for approval.
  - (8) If breakaway walls are utilized, such enclosed space shall not be used as a habitable floor, as defined herein.
  - (9) Any alteration, repair, reconstruction, or improvements to a structure started after the enactment of this chapter shall not enclose the space below the lowest floor unless breakaway walls are used as provided for in this section.
  - (10) Manufactured homes. Require that manufactured homes placed or substantially improved within zones V1-30, V and VE on the community's FIRM on sites: (i) outside of a manufactured home park or subdivision; (ii) in a new manufactured home park or subdivision; (iii) in an expansion to an existing manufactured home park or subdivision; or (iv) in an existing manufactured home park or subdivision in which a manufactured home has incurred "substantial damage" as a result of a flood, meet the standards of paragraphs (1) through (6) of this section and that manufactured homes placed or substantially improved on other sites in an existing manufactured home park or subdivision within zones V1-30, V and VE on the community's FIRM meet the requirements of section 9-34.
  - (11) Recreational vehicles. Require that recreational vehicles placed on sites within zones V1-30, V and VE on the community's FIRM either: (i) be on the site for fewer than one hundred eighty (180) consecutive days; (ii) be fully licensed and ready for highway use; or (iii) meet the permit requirements of section 9-8.5 and paragraphs (1) through (6) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

(Parish Code 1979, § 7-55; Ord. No. 5498, Art. IV, § E, 10-25-95; Ord. No. 8914, 12-13-17)

**State Law reference**— Criteria considered in the evaluation of applications for funding of flood control projects, R.S. 38:90.4.

Sec. 9-61. - Nonconforming structures.

- (a) *Pre-existing nonconforming structures.* All existing structures which are nonconforming according to the provisions of this chapter may be occupied, maintained, and operated in perpetuum, except as provided in this section.
- (b) *Enlargement or renovation of nonconforming structures.* A nonconforming structure may be enlarged, extended, or renovated, provided that the cost of the enlargement, extension, or renovation does not constitute a "substantial improvement" to that structure.
- (c) *Restoration of damaged nonconforming structures.* A nonconforming structure damaged in any manner and from any cause whatsoever may be restored to the original state, provided the cost of such restoration does not equal or exceed fifty (50) percent of the market value of the structure before the damage occurred.
- (d) *Restoration of obsolete nonconforming structures.*
  - (1) A nonconforming structure which becomes obsolete or substandard under any applicable existing state or parish health, sanitary or safety codes may be restored regardless of the cost of the restoration, provided that the improvements and/or repairs are solely necessary to ensure safe living conditions.
  - (2) Any alteration, repair, improvement, or restoration of a structure listed on the national register of historic places or a state inventory of historic places may be made exempt from the provisions of this chapter.

(Parish Code 1979, § 7-56)

**State Law reference**— Historic preservation districts, R.S. 25:731 et seq.; state sanitary code, R.S. 40:3 et seq.

Category Number: 3.  
Item Number: A.



Wednesday, May 9, 2018

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**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee, 5/7/18\*

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Category Number: 3.  
Item Number: B.



Wednesday, May 9, 2018

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**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 5/7/18\*

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Category Number: 3.  
Item Number: C.



Wednesday, May 9, 2018

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**Item Title:**

Community Development & Planning

**Item Summary:**

Community Development & Planning Committee, 5/7/18

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Wednesday, May 9, 2018

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**Item Title:**

Policy, Procedure & Legal Committee Meeting Minutes

**Item Summary:**

Policy, Procedure & Legal Committee Meeting, 5/7/18\*

**(Ratification of minutes calls public hearings on \*5/23/18 at 6:30 p.m.)**

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Category Number: 4.  
Item Number: A.



Wednesday, May 9, 2018

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**Item Title:**

Street Lights

**Item Summary:**

Light installations, removals, and/or activations.

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**ATTACHMENTS:**

**Description**

List

**Upload Date**

5/4/2018

**Type**

Backup Material



**STREET LIGHT LIST**  
**4-25-18**

INSTALL ONE (1) 100W HPS STREET LIGHT ON EXISTING POLE AT 1118 VALHI BLVD., RLD #2; TPCG UTILITIES; DARRIN GUIDRY, SR.; DISTRICT 6

INSTALL ONE (1) 100W HPS STREET LIGHT ON EXISTING POLE AT 1092 VALHI BLVD.; RLD #2; TPCG UTILITIES; DARRIN GUIDRY, SR.; DISTRICT 6

Category Number: 5.  
Item Number: A.



Wednesday, May 9, 2018

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**Item Title:**

Youth Advisory Council

**Item Summary:**

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. Ms. Jessie Lynn Dorsey (Houma Christian) submits application.

---

**ATTACHMENTS:**

**Description**

Application

**Upload Date**

5/1/2018

**Type**

Application

RETURN TO:

DATE: 4.23.18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

*Huma Christian*

The application of

Jessie Lynn Dorsey  
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

112 N. Moss Drive Houma, LA 70360  
jessiedorsey@icloud.com 985

Applicant wishes to qualify for appointment as a member of Terrebonne Youth  
Advisory Committee in this Parish, and states the following:  
(Name of Board/Commission)

- A. Applicant has maintained their primary residence in the Parish of Terrebonne at 112 N Moss Drive Houma, LA 70360  
(current address)  
for 12  
(number of consecutive years)
- B. Applicant resides in and is a registered voter of council district number 6.
- C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.
- D. Applicant has not been convicted of a felony.
- E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Terrebonne YAC  
(Name of Board/Commission)
- F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Terrebonne YAC  
(Name of Board/Commission)
- G. Applicant is aware of the meeting requirements of Terrebonne YAC  
(Name of Board/Commission)
- H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Jessie Lynn Dorsey  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11



Wednesday, May 9, 2018

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**Item Title:**

Recreation District No. 2,3 Board

**Item Summary:**

**Recreation District No. 2,3 Board:** Nine vacancies due to the re-establishment of the Board. Ms. Angi Falgout, Mr. Robbie Liner, Mr. Michael Bergeron, Francis Guerrero, II, Mr. Scott Baudoin, Mr. Kevin Michael Guidry, Ms. Jacqueline Snyder, Mr. Christopher Chiasson, Mr. Christopher Cobb, Mr. Shawn Dupre, Mr. Martin Majewski, Mr. Joe Teuton, III, Mr. Bobby Arceneaux, **Ms. Dawn Fleniken**, **Mr. Ryan Naquin**, **Ms. Crystal Gienger** and **Mr. Jeff Teuton** submit applications and resumes.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Recreation 2,3 - Francis Guerrero, II - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Scott Baudoin - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Kevin Michael Guidry - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Jacqueline Snyder - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Christopher Chiasson - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Christopher Cobb - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Shawn Dupre - Application & Resume	5/1/2018	Backup Material
Recreation 2,3 - Martin Majewski - Application & Resume	5/1/2018	Backup Material
Bobby Arceneux - Application and resume	5/4/2018	Backup Material
Application and resume, Dawn M. Fleniken	5/7/2018	Application
Application and resume, Angi Falgout	5/7/2018	Application
Application and resume, Ryan Naquin	5/7/2018	Application

Application and resume, Robbie Liner	5/7/2018	Application
Application and resume, Mike Bergeron	5/7/2018	Backup Material
Application and resume, Mr. Joe Teuton, III	5/7/2018	Backup Material
Application and resume, Jeff Teuton	5/7/2018	Backup Material
Application and resume, Jeff Teuton, correction	5/9/2018	Backup Material
Application and resume, Crystal Gienger	5/8/2018	Backup Material

RETURN TO:

DATE: 4-11-2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of FRANCIS J. GUERRERO II  
(Name)

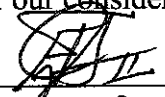
of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

720 Natalie Drive 985-209-5899  
Houma, LA 70364

Applicant wishes to qualify for appointment as a member of Recreation  
(Name of  
District 2-3 Board in this Parish, and states the following:  
Board/Commission)

- A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 720 Natalie Drive, Houma, LA 70364  
(current address)  
for 15  
(number of consecutive years)
- B. Applicant resides in and is a registered voter of council district number  
Broadmoor.
- C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.
- D. Applicant has not been convicted of a felony.
- E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation District 2-3 Board  
(Name of Board/Commission)
- F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation District 2-3 Board  
(Name of Board/Commission)
- G. Applicant is aware of the meeting requirements of Recreation District 2-3 Board  
(Name of Board/Commission)
- H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

## **Francis J. Guerrero II**

720 Natalie Dr. Houma, LA 70364

(985) 209-5899

fcoguerreroii@gmail.com

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### **CAREER OBJECTIVE**

To utilize my various quality control and managerial experiences to optimize effectiveness and efficiency.

### **WORK HISTORY**

2018- Present    **Safety Instructor-** Part time- Alford Services, Inc  
2007-Present    **Owner:** Guerrero Imports, LLC. Houma, LA

2006-Present    **Operations, Production, and Sales Manager for Hacienda Estipac:** Jarabes y Distillados, Guadalajara, Jalisco, MX

2010- 2017       **Vice President:** Permanent Workers, LLC. Houma, LA

2008 – 2010      **General Manager:** TMM Services/ Global Safety. Houma, LA

2006-2008       **Safety Instructor, Course Developer:** Alford Services, Inc. Houma, LA

2006-2007       **Translator, H2B Visa Processing, Head of Housing, Safety coordinator:** Direct Workforce, INC. Houma, LA

2004-2005       **Sales:** Office Depot, Houma, LA

2001-2003       **Inside Sales/ Assistant Manager:** Nations Rent, Houma, LA

1996-2001       **Service Technician/QAQC:** Smith International, Houma, LA

1993-1996       **Sales:** Sears, Houma, LA (Hardware Department)

### **EDUCATION**

**Bachelor of Arts in General Studies/ Minor in Education:** Nicholls State University, Thibodaux, LA, May 2007

### **SKILLS**

- Communicate fluently in Spanish
- Microsoft Office
- Teamwork
- Sales
- Training/Supervising
- Mechanical
- Human Relations
- Customer Service

## **PROFESSIONAL ACHIEVEMENTS**

**Sales** Reached and exceeded sales quotas, Achieved top sales for quarter, increased sales by 20% in 6 months, Created key customer accounts.

**Service Technician** Received quarterly safety awards, Became international trainer, and Developed excellent rapport with customers and performed QAQC on tools.

### **Certificates available upon request.**

**Safety Instruction** OSHA 500 Certified, OQSG Proctor, Back Safety, Boat Safety, BLS, D & C Compliance, Defensive Driving, EAP, Fall Protection Awareness, Fall Protection Rescue, Fall User, Fire Watch /Incipient Fire, Fit Test, Gulf Island Orientation, H2S, Hazcom, Norm Survey, OSHA Compliance, Permit Confined Space Comp, Permit Confined Space Entrant/Attendant, PPE, Rigger, Rigger-1Day, RSO, Safe gulf, Swing Rope/ Personnel Basket, Scaffold & Ladder Safety, First Aid.

## **References**

Dr. Christine Hypolite, Associate Professor of Education at Holy Cross University  
(504) 398- 2159

Jerry Badeaux, Administrative Manager of Edison Chouset Inc. (985) 696-5588

Brian Lecompte, Owner of Orange Leaf (985) 860-2646



RETURN TO:

DATE: April 13, 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcc.org](mailto:vchauvin@tpcc.org)  
FAX: 985-873-6521

The application of Scott Baudoin

(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

140 Lake Decade Ct., Houma, LA 70360

sdbgt@yahoo.com; 985-859-0626

Applicant wishes to qualify for appointment as a member of Recreation  
Board (Name of  
in this Parish, and states the following:  
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 140 Lake Decade Ct. Houma

(current address)

for 8 years

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
6

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation Board  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation Board  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation Board  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

# **Scott Baudoin**

140 Lake Decade Ct, Houma, LA 70360 – 985-859-0626 – sdbgt@yahoo.com

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## Work History

### **Crescent Crown Distributing**, Thibodaux, LA

**District Manager**, 2017-Present

**Account Manager (Off-Premise/Bulk Accounts)**, 2004-2017

**Account Manager (On-Premise Accounts)**, 2003–2004

**Merchandiser**, July 2002 – September 2003

- As District Manager, I supervise six salesmen and sixteen merchandisers throughout Terrebonne, Lafourche, St. Charles, St. John, Assumption and Jefferson Parishes. I continue to keep great rapport with all customers and lead my team to grow our brands throughout market.
- Recipient of multiple awards for Best Salesperson.

### **LNM Properties, LLC**, Houma, LA

**Owner**, 2010-Present

- Manage 27 rental properties in Terrebonne Parish

### **Fleur de Leaf, LLC**, Houma, LA

**Owner**, 2015-Present

- Manage landscaping projects

### **Quality Process Services**, Houma, LA

**Sales/Valve Technician**, 2001-2002

- Solicited new business
- Serviced existing business
- Valve Repair

### **Rouses Supermarket**, Houma, LA

**Grocery Manager**, 2000-2001

- Compiled grocery orders
- Supervised stock crew

## Education

### **Nicholls State University**, Thibodaux, LA 1997-2000

Completed coursework toward Bachelor degree

## Venita Chauvin

---

**From:** scott Baudoin [sdbgt@yahoo.com]  
**Sent:** Friday, April 13, 2018 1:47 PM  
**To:** Venita Chauvin  
**Subject:** Rec District application-Baudoin, Scott.pdf  
**Attachments:** Rec District application-Baudoin, Scott.pdf; ATT00001.htm

RETURN TO:

DATE: 4-13-18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Kevin Michael Guidry  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

19 Waverley Way Houma, LA. 70360

kevin.m.guidry@gmail.com or kguidry@offshorees.com 985-232-3392

Applicant wishes to qualify for appointment as a member of District 2-3  
(Name of

Board/Commission) in this Parish, and states the following:

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 19 Waverley Way Houma, La. 70360

for 4 (Refer to Resume') (current address)  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
6

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

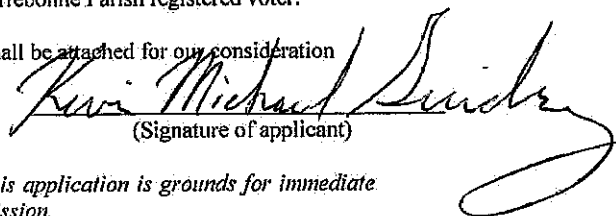
E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on District 2-3  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on District 2-3  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of District 2-3  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

# Kevin M. Guidry

19 Waverley Way Houma, LA 70360 985.232.3392 kevin.m.guidry@gmail.com  
Kguidry@offshorees.com

April 13, 2018

Re: Potential Board Position on Recreation District 2-3

Dear Council,

I would like to take this opportunity to introduce myself and inform you of my knowledge and experience. My name is Kevin M. Guidry, and I have been a resident of Terrebonne Parish for 42 years and 39 years of living in Recreation District 2-3. I have been married to Jessica Guidry for the past 20 years and have two wonderful children Emma Guidry age 19 and Wyatt Guidry age 15. Emma is a 2017 graduate of Vandebilt High School currently attending college at ULL and Wyatt will be attending Terrebonne High school next year as a future 2022 graduate of Terrebonne High School. With over 25 years of experience in the oilfield industry I started my career working for a small casing service company Sladco and then on to doing Third party consulting for Superior Performance. Over the next 19 years I was instrumental in developing a privately held oilfield service company (Offshore Energy Services) multispecialty Tubular running and Assembly services in South Louisiana. Starting as Sales/Operations Manager with two employees and less than \$100,000 in annual revenues I was able to grow the organization with 1 Assistant Manager (2 Coordinators, 1 Shop Manager, and 1 Salesman), over 20 employees into an Assembly and Well Coordination business with \$6,200,000 in annual revenues.

Throughout my career, I have experience with every job level from the front office, and billing office to corporate structuring, strategic planning, as well as negotiating contracts.

My skill sets include but are not limited to the following:

- ☒ Strong leadership skills
- ☒ Executive level of experience in all phases of practice management
- ☒ Establishing policy and procedures to optimize operational performance levels
- ☒ Creating and promoting healthy working relationships
- ☒ Proficient in using word, excel, power point

I hope to hear from you so that we may be able to meet and discuss any opportunity whereby I can join Recreation District 2-3.

Thank you for your time and consideration.

Kevin M. Guidry

# Kevin M. Guidry

19 Waverley Way Houma, LA 70360 985.232.3392 kevin.m.guidry@gmail.com  
Kguidry@offshorees.com

## Objective:

To secure an appointed position on Recreation District 2-3 whereby my skills, knowledge, and experience can be utilized for the betterment of our District as well as myself.

## SKILLS PROFILE

Proficient in higher function duties such as upper level problem solving, team building, and delegation of responsibilities

Experience in management of finance, operations, billing, recruitment, and business development

Proficient in word, excel, power point, windows OS, Office 365, and QuickBooks

Lifetime resident of Terrebonne Parish

39 years of living in Recreation District 2-3

Currently living in Recreation District 2-3

## EDUCATION

<b>Terrebonne High School</b> Houma, LA High School Diploma	1991 to 1993
<b>Nicholls State University</b> Thibodaux, LA General Studies	1993 to 1996
<b>PAR Group</b> Jeanerette, LA Accelerated Leadership	2/2005 to 6/2005

## EXPERIENCE

### **Offshore Energy Services, Inc.**

Houma, LA 4/1/1999 – Present

- Offshore Field Operations - Deepwater Supervisor for Tubing Running
- Started Torque Turn Casing Program
- Outsides Sales and Project Coordinator
- Operations Manager for the past 16 years – Assembly Division
- Developed the business plan and managed startup of Assembly Division
- Oversaw and managed joint venture third party operations between OES and Vallourec Tube-Alloy
- Managed all financial and contractual tenders as well as business development
- Asset Manager over Deepwater Storage and Inventory Operations

- Established accounts with local vendors, purchased practice software management system, created Quality Management System and Standard Operating Procedures for all business related matters
- Developed a management team that was able to support the organizations growth while still maintaining key performance standards for our financial and operational goals
- Created an annual budget and financial reporting system
- Managed the day to day operations as well as recruitment
- Responsible for all human resource matters as well as supply chain

#### **Superior Performance, Inc.**

Lafayette, LA (Houma Division) 1/1/1996 – 3/30/1999

- LTR – Licensed Thread Rep Consultant
- Third Party Rep (LTR) for Atlas Bradford, Grant Prideco, HydriL, JFE, and Vam USA
- Level II UT Inspector for OCTG

#### **Sladco, Inc.**

Houma, LA 70364 6/1/1991 – 7/1/1995

- Torque Gage Maintenance
- Hydraulic Tong Repair
- Shipping and Receiving
- Offshore Field Operations (Casing Running)
- Dispatcher
- Torque Turn Helper

#### **HTV**

Houma, LA 1991 – 1993 (Part-Time)

- Master Control
- Cameraman for Parish Council Meetings / Local High School Sports

#### **Activity**

- Volunteer, HTSA Soccer Coach (Boys and Girls)
- Volunteer, Boy Baseball Assistant Coach
- Volunteer, Girls Softball Assistant Coach
- Golf, Soccer, Fishing, and spending time with family and friends

## Venita Chauvin

---

**From:** Kevin Guidry [kguidry@OFFSHOREES.com]  
**Sent:** Tuesday, April 17, 2018 9:15 AM  
**To:** Venita Chauvin  
**Subject:** RE: Application  
**Attachments:** Kevin Rec 2-3.pdf

Ventia

Attached is a copy of my resume' and application. Let me know if I have all the proper information for the application process. Thanks again for allowing me the opportunity to apply for the Rec District 2-3.

Thanks

Kevin Guidry  
Offshore Energy Services, Inc.  
Operations Manager – Assembly Division  
Office: 985-851-1103  
Cell: 985-232-3392

---

**From:** Venita Chauvin [<mailto:vchauvin@tpcg.org>]  
**Sent:** Wednesday, April 11, 2018 11:08 AM  
**To:** Kevin Guidry  
**Subject:** Application

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519





**RETURN TO:****DATE:** April 18, 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Jacqueline A Snyder  
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

313 Richard Dr., Houma LA 70364

Email: jacqueline\_annette@yahoo.com

Cell: (985) 293-0000

Applicant wishes to qualify for appointment as a member of Recreation District Board  
(Name of  
for Rec District 2,3 \_\_\_\_\_ in this Parish, and states the following:  
Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at  
313 Richard Dr., Houma, LA 70364 for 21 years.  
(current address, city, state, zip code) (No. of consecutive years)

B. Applicant resides in and is a registered voter of Council District Number 05.

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Recreation District Board.  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on the  
Recreation District Board.  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District Board.  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

\_\_\_\_\_  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.
  2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.
  3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.
- 01/05/11

# Jacqueline Snyder

313 Richard Dr., Houma LA 70364  
Cell: (985) 293-0000  
Email: jacqueline\_annette@yahoo.com

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## Education

### ***Bachelor of Science, Information Technology***

August, 2001                                      University of Phoenix                                      New Orleans, LA

- ♦ Major courses: C++ and JavaScript, project management and database administration

### ***Major Mathematics with Minor in Computer Science***

December, 1993                                      Louisiana State University                                      Baton Rouge, LA

## Experience

***Accounts Receivable Manager***                                      Morrisson Terrebonne Lumber Center                                      **2013-2014**

- ♦ Converted bank deposits from electronic submissions and vice versa
- ♦ Balanced customer credit accounts as well as general ledger receivables
- ♦ First line customer contact and liaison with department staff

***Accounting/Human Resources***                                      Walton Construction|CORE and Premier                                      **2011-2013**

- ♦ Shop and enroll entire company in new insurance plans including Medical, Vision, Dental, Life and STD
- ♦ Compliance and government reporting including E-Verify, Vets 100, EEO-1
- ♦ Review and audit credit card spending, monthly vehicle leases and job site accounting

***Assistant General Manager***                                      Fairfield Inn & Suites                                      **2010-2011**

- ♦ Promoted to newly created position after starting as Night Auditor
- ♦ Supervise employees positively and accurately to control costs and maintain the Marriott standard
- ♦ Review daily reports; close out books; submit numbers to corporate

***Admin & Accounting Manager***                                      Aunt Sally's Praline Shops                                      **2006-2009**

- ♦ Supervised A/R, A/P and H/R departments; shopped and administered benefit plans for 50+ employees
- ♦ Oversaw GL, financial statements and budget for CEO and Board of Directors
- ♦ Handled state and local sales taxes, health departments and licensing boards

***IT Technician / Office Manager***                                      M&L Ind. and Bow2Stern                                      **2001-2006**

- ♦ Installed and maintained software and hardware; evaluate system needs and acted as purchasing agent
- ♦ Payroll administrator, A/R, A/P, GL, marketing manager and sales associate
- ♦ Coordinator and Representative for Chamber of Commerce's Partners-In-Education Program

## Venita Chauvin

---

**From:** jackie snyder [jacqueline\_annette@yahoo.com]  
**Sent:** Wednesday, April 18, 2018 2:17 PM  
**To:** Venita Chauvin  
**Subject:** Lisa Park Rec Board Position  
**Attachments:** Board Application.pdf; Jacqueline Snyder RESUME'.doc

To: Mrs. Venita H. Chauvin  
Terrebonne Parish Council Clerk

From: Jacqueline Snyder  
Applicant for Lisa Park Rec District Board

I have attached the completed application as well as my resume'. This email will constitute my signature on the Board Application.  
Please contact me if you have any questions.

Sincerely,

Jacqueline Snyder  
cell (985) 293-0000

RETURN TO:

DATE: 4/19/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Christopher Chiasson

(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

516 Cavaness Dr. Houma, LA 70364

985-232-8842

Applicant wishes to qualify for appointment as a member of Rec. 2-3

(Name of

Board

in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 516 Cavaness Dr. Houma, LA 70364

(current address)

for 3

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number 5

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Rec. 2-3 Board

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Rec. 2-3 Board

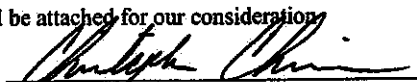
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Rec. 2-3 Board

(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

Christopher M. Chiasson

516 Cavaness Dr. Houma, LA 70364 ✿ cchiasson@barkergmc.net ✿ Phone: (985) 232-8842

---

### **Education**

Bachelor of Science, Nicholls State University, College of Business, 2012

Major: Accounting

### **Profile Summary**

A professional accounting attitude with an ideal blend of formal academic preparation; proven leadership candidate who quickly becomes an asset to any growth-minded organization.

- Effective communicator with a strong logical outlook; consistently exceeds expectations.
- Experienced in Citrix, Windows, and Microsoft Office: Word, Access, Excel, and PowerPoint.

### **Experience**

March 2016 to Present

**Barker Buick GMC**

*Management Trainee*

- Primary focus is to observe, learn, and participate in all aspects of dealership operations.
- Work with salespeople, service advisors, and customers to ensure all needs of the customer are satisfied.
- Learn and specialize in the steps of a salesperson's road to the sale.
- Work with parts specialists in the ordering of vehicle parts and wanted accessories to ensure all are available for customers at time of order.
- Work with digital marketing companies to ensure advertisements and promotions are properly and timely displayed for customers' knowledge.

March 2013 to February 2016

**Gulf Island Fabrication, Inc.**

*Purchasing Agent*

- Primary focus is procuring materials to ensure projects are completed on time and within budget
- Work with AS400 and Microsoft office to assist engineers and project managers with planning of future operations.
- Obtain and organize bids for new projects.
- Gather bids of labor contracts to ensure the job can be completed within time and specifications of the scope of work.

July 2012 to February 2013

**McDermott, Inc.**

*Associate Buyer*

- Primary focus is procuring materials to ensure projects are completed on time and within budget.
- Communicate with engineers to ensure materials are to specifications needed.
- Speak with vendors to explore more economical and effective materials for projects.
- Work with Citrix and Microsoft office to assist engineers with planning of future operations.
- Obtain and organize bids for new projects.

August 2008 to 2012

**Red Goose Saloon**

*Head Bartender*

- Primary focus is creating customer satisfaction through superior customer service.
- Coordinated weekly schedules of employees and inventory orders.
- Assisted in creating marketing slogans and ideas for company advertising.
- Trained and mentored newer staff to adequately and effectively perform operational duties to help better our everyday processes.

May 2008 to August 2008

**Bouquet Distributing (Budweiser)**

*Inside Sales*

- Primary focus was the distribution of products to customers mostly in Houma, Thibodaux and surrounding areas.
- Facilitated shipping between warehouse inventory and the end user.

May 2007 to August 2007

*Driver Helper*

- Primary focus was to aid delivery truck drivers provide products to customers.
- Aided in the organizing of warehouse inventory in an effective and organized manor.

**Clubs and Organizations**

- Founding board member of Roux for a Reason, Inc.
- Member of good standing with the Houma Rotary Club
- Member of the Class of 2017 Leadership Terrebonne

## **Venita Chauvin**

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**From:** Christopher Chiasson [cchiasson@barkergmc.net]  
**Sent:** Wednesday, April 25, 2018 6:38 AM  
**To:** Venita Chauvin  
**Subject:** Chris Chiasson - Resume  
**Attachments:** Chris Chiasson- Resume.pdf

I sincerely apologize for the delay.

Chris Chiasson  
Barker Buick GMC  
985-868-4400 - Office  
985-232-8842 - Cell

# Christopher W Cobb

---

602 Cavaness Dr. Houma, LA 70364 | 985-217-5837 | chriscobb8245@gmail.com

## Objective

I have served Terrebonne Parish for the last 13 years in various law enforcement positions. I would like to expand my service role by representing the children and families of the parish that participate in the recreational activities within our parish. By adding my years of service and level headedness I would like to see us expand and continue to provide excellent services to the children and families that use the facilities and activities that our parish provides.

## Work Experience

### **DETECTIVE | TERREBONNE PARISH SHERIFF'S OFFICE | JULY 2016- CURRENT**

- Complete and assist in various types of investigations
- Communicate and gather information from both victims and suspects to provide both parties with the best possible solution
- Communicate with direct supervisor and District Attorney's Office on case progress

### **PATROL SUPERVISOR | TERREBONNE PARISH SHERIFF'S OFFICE | JULY 2012- JULY 2016**

- Supervising approximately 12-15 deputies
- Assigning daily patrol areas
- Reviewing and forwarding reports
- Communicating important information between deputies and commanding officers

### **PATROL DEPUTY | TERREBONNE PARISH SHERIFF'S OFFICE | APRIL 2010- JULY 2012**

- Patrolling areas assigned within Terrebonne Parish
- Handling complaints and typing reports related to complaints
- Communicating with direct supervisors of complaints

### **CORRECTIONAL SUPERVISOR | TERREBONNE PARISH SHERIFF'S OFFICE | MAY 2005- APRIL 2010**

- Supervising approximately 7-15 deputies
- Maintaining daily routines within the jail for both deputies and inmates
- Communicating with direct supervisors
- Communicating important information to both deputies and inmates

## Activities and Organizations

**Fraternal Order Police**

**Boy Scout 339 Den Leader**

**TPR Baseball Coach**



RETURN TO:

DATE: 4-13-18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Christopher Cobb

(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

602 Cavaness Dr. Houma LA, 70364

chriscobb8245@gmail.com 985-217-5837

Applicant wishes to qualify for appointment as a member of Recreation  
District Board 2-3 in this Parish, and states the following:  
(Name of Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 602 Cavaness Dr.

(current address)

for 3.5 Years

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number FIVE.

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

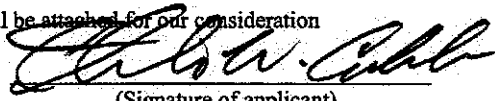
E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Recreation District Board 2-3.  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Recreation District Board 2-3.  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District Board 2-3.  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

## **Venita Chauvin**

---

**From:** Chris Cobb [ccobb@tpso.net]  
**Sent:** Monday, April 23, 2018 3:28 PM  
**To:** Venita Chauvin  
**Subject:** Rec District 2-3 Application for Chris Cob  
**Attachments:** Chris Cobb Application and Resume.pdf

Please advise once you receive.

Thank You,  
Chris Cobb

## Venita Chauvin

---

**From:** Shawn Dupre [sdupre@qualityenergy.net]  
**Sent:** Tuesday, April 24, 2018 2:15 PM  
**To:** Venita Chauvin  
**Subject:** Shawn Dupre Rec 2-3 board app  
**Attachments:** Shawn Dupre Rec 2-3.pdf

Please see attached my application & resume for a seat on recreation board 2/3. I have been working with the recreation & kids in this district for the past 16 years. I would like to serve my community, particularly the kids, even more so by serving on this board.

Thanks,  
Shawn Dupre  
Operations Manager  
Quality Energy Service-Marine Division  
230 Menard Rd  
Houma, La. 70364  
Office (985) 850-0025  
Fax (985) 850-0032  
Cell (985) 688-8156  
[www.qualityenergy.net](http://www.qualityenergy.net)

Slickline & Braided Line Services  
Liftboat & Marine Services  
E-Line & Cased Hole Services  
Wellhead & Production Valve Services  
Hot Tap Services  
Environmental Solutions

Flowcontrol and Rental Services  
Subsea Intervention & P&A  
Remediation & Abandonment Services  
Reservoir Evaluation Services  
Dockside & Offshore Cleaning  
Manufacturing Services

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RETURN TO:

DATE: 4/24/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of

Shawn P Dupre  
(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is :

613 Gaynell Dr Houma, LA 70364  
sdupre@quality-energy.net 985-688-8156

Applicant wishes to qualify for appointment as a member of Rec District 2-3  
(Name of

Board/Commission) in this Parish, and states the following:

- A. Applicant has maintained their primary residence in the Parish of Terrebonne at 613 Gaynell Dr Houma, LA 70364  
(current address)  
for 16 years  
(number of consecutive years)
- B. Applicant resides in and is a registered voter of council district number 3
- C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.
- D. Applicant has not been convicted of a felony.
- E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Rec District 2-3  
(Name of Board/Commission)
- F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Rec District 2-3  
(Name of Board/Commission)
- G. Applicant is aware of the meeting requirements of Rec District 2-3  
(Name of Board/Commission)
- H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

[Signature]  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

**Shawn P Dupre**

**613 Gaynell Dr.**

**Houma, La 70364**

**Cell: (985) 988-8156**

**sdupre@qualityenergy.net**

**Goal: Seat on Recreation District 2-3 Board**

**Volunteer History:**

- 16 years coach for Terrebonne Recreation with Westside Braves football (Rec 2-3 area)
- Westside Braves president(oversees all age groups inside organization)
- Coached for 10+ years in various other sports for TPR
- Board member of HL Bourgeois Athletic Booster Club
- Assistant coach for 5 years AAU basketball(various teams)

**Work History:**

- Dec2008- Marine Operations Manager  
Present Quality Energy Services, Inc
- May1998- Service Supervisor (slickline operator)  
Dec2008 Halliburton
- May1996- Weatherford  
May1998 Machinist

**Education:**

- Terrebonne High School Class of 1996  
Houma, La

**DATE:** 4/24/2018

The application of Martin Majewski

Houma La 70360 (985) 870-8584

(Name of

(Signature of applicant)

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

## Venita Chauvin

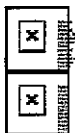
---

**From:** Martin Majewski [marty.majewski@gmail.com]  
**Sent:** Tuesday, April 24, 2018 9:21 PM  
**To:** Venita Chauvin  
**Subject:** Recreation Dist 2-3 board member application  
**Attachments:** Scan0001.pdf

Please consider my application for Rec Dist 2-3

--

Marty Majewski  
985 870 8584 [Preview attachment MARTIN Resume 2018.pdf](#)



[MARTIN Resume 2018.pdf](#)  
[152 KB](#)

## **MARTIN MAJEWSKI**

332 Port Royal Way

Houma, LA 70360

985 870 8584

E-mail: [marty.majewski@gmail.com](mailto:marty.majewski@gmail.com)

### **QUALIFICATION SUMMARY:**

I have been in the upstream Oil and Gas, Maritime and logistics industry for the last 22 years. During these 22 years my experiences have ranged from being a vessel Master supporting offshore production and subsea construction, as well as acting as a subject matter expert in the area of dynamic positioning, maritime operations, vessel construction and repair. To further build on my offshore logistics expertise, I've spent the past several years as the Manager for Materials Movement in the UPD organization, where I managed a team of 8 direct reports and 96 contract staff who are responsible for planning and scheduling of vessels, terminals and land transport.

### **EDUCATION:**

Ventura High School	1987-1991
San Diego State	1991-1994
Orange County Maritime College	1994 -1995
1600/3000 Ton Masters License (retired 9/2004)	Licensed 9/94
AB Unlimited (retired 9/2004)	Licensed 6/93
Modern Maritime Internal ISM auditor	Certificate 6/2001
Leadership and Teamwork from PAR	Certificate 10/2001
Train the Trainer Course	Certificate 5/2002
Crane Rigger API/R2D	Certificate 5/2002
Lean Practitioner	Course 2/2012

### **WORK EXPERIENCE:**

#### **Shell Trading and Supply**

**2017-present**

##### **Marine Technical Advisor Team Lead Louisiana**

- Oversee all waterfront activity for Shell Pipeline and Shell Manufacturing sites in Louisiana and Alabama.
- Oversight of activities at third party locations and Joint venture with maritime operations.

#### **Shell Exploration and Production Co.**

**2012-2017**

##### **Operations Manager Logistics GOM**

- Oversee the daily operations for all material movement to support all drilling and production activity offshore for the Gulf of Mexico.
- Reduced the marine fleet by 60% while supporting the same number of assets and tonnage moved with fewer assets.
- Reduced the overall spend in logistics 2014- 2016 by \$367 million in Marine spend \$18 Million in Road transport spend and \$5 million in terminal spend. By applying the LEAN principals to the operation.



- Implemented processes to optimize trucking, terminal operations, and marine operations.
- Supervision for 6 direct reports and responsible for 180 contract personnel that execute operations.
- Involved in the design and process flow for a Preservation Maintenance Facility.
- Changed the operational mindset of the Port to an in transit facility instead of a storage facility by collaborating with Material Management for both drilling and production.
- Collaboration with CP production and wells on concepts to improve the overall operation

#### **Marine Contract Manager**

- Authorized Person in Maritime Safety in Upstream Americas
- Strategic Marine Contract holder
- Recognized Industry Expert Dynamic Positioning
- Upstream emergency response experience
- Alaska support during incident investigation in Kodiak and support during recovery operations for the Kulluk.

#### **GL Noble Denton**

**2010-2012**

##### **Area Manager Louisiana Dynamic Positioning Group**

- Responsible for 5 DP staff Surveyors and 9 contractors working from Houma La.
- Conducted 125+ FMEA's and annual trials on a vast variety of vessels
- Opened local office for support base.
- Business development for the group to continue the growth of the DP group in the Americas.
- Client relations and kick off meetings.
- Responsible for day to day operations and scheduling and reporting to clients.
- Final technical approval of all documents

#### **Veolia Environmental Services SS**

**2006-2010**

##### **General Manager Vessel Group**

- Oversaw the management of 5 modern Dynamically Positioned 2 and 3 subsea construction vessels ranging in length from 89m – 131m
- Managed the contract and negotiations of the contracts for chartered vessels
- Provide technical sales support to secure contracts
- Continue establishing long term working relationships with clients
- Responsible for the day to day operations and budget for the fleet
- Coordinated with customers to ensure compliance with DP and operating guidelines
- Responsible for overseeing ongoing preventative maintenance of the vessels.
- Audit the operations of chartered vessels.
- Ensure compliance with regulatory issues for entire fleet working with Class societies and USCG.
- Manage crew and crew changes for entire fleet.
- Responsible for dry-docking and mobilization of all equipment installed on vessels.

#### **Cal Dive International:**

**2002-2006**

Deepwater Assistant Technical Manager /Dry-Dock Superintendent /Dynamic Positioning Officer

- Responsible for day- to- day operations for the Intrepid, Midnight Express, Q-4000 two of the vessels were DP2 Kongsberg and the Q-4000 DP-3 Converteam.
- Created and monitored vessel operating and repair budgets of 120 million annually.
- Managed vessel ISM & IMCA compliance.
- Ensure compliance with regulatory issues for entire fleet working with Class societies and USCG.
- Responsible for planning and executing scheduled dry-docks while limiting down time.
- Monitoring planned maintenance in Forefront and conversion to ABS NS5.
- Supervised vessel repair/maintenance, regulatory inspections and dry-dock repairs for 11 four-point anchor diving support vessels of which two were Saturation Diving vessels.
- Responsible for day-to-day operation of vessels.
- Created and monitored vessels budgets of 44 million annually.
- Managed vessel crew.
- Scheduled repairs and dry-docks for contracted vessel to ensure they were aligned with ongoing operations

#### **Tidewater Marine, LLC:**

**1995-2002**

##### **Dry-dock Superintendent**

- 10 regulatory OSV dry-dockings on time and budget.
- Performed vessel surveys and prepared budgets from surveys.

##### **Marine Superintendent of the Supply Vessel Division**

- Supervised vessel repair/maintenance, regulatory inspections and dry-dock repairs for 12 vessels.
- Maintained ISM compliance for each vessel.
- Managed vessel crews.
- Maintained customer relations and interfaced with customers for each vessel.
- Coordinated with vendors and reviewed/approved invoices.
- Created budgets and maintained costs for vessels to stay within budget.

##### **Marine Superintendent of the Crew Boat Division**

- Supervised vessel repair/maintenance, regulatory inspections, scheduled dry-docks and repairs to vessels.
- Managed vessel crews.
- Maintained customer relations and interfaced with customers for each vessel as well worked with the sales department for these vessels.
- Coordinated with vendors and reviewed/approved invoices.
- Created budgets and maintained costs for vessels to stay within budget.

##### **Safety Representative (Designated Person Ashore) for Tidewater Marine Western**

- Implemented and maintained ABS approved Safety Management System (ISM).
- Maintained the divisions Safety Management Manual.
- Trained new personnel and provided on going training to vessel Masters.
- Up-dated office files and training records.
- Resolved customer safety issues and communicated customer concerns to the fleet.

##### **Vessel Master/Dynamic Positioning Officer**

- Responsible for vessel maintenance and preparation for USCG/ABS inspections.
- Trained crew and maintained a working relationship with the customers.

**Volunteer activities**

- Head Football coach for Demons football teams from 2007-2015 with TPR
- Vice President of CASA Board from 2015-Present
- Board member of CASA from 2013-2015
- MENSA board member

**REFERENCES:**

Available on request

RETURN TO:

DATE: 5/3/2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Bobby Arceneaux  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

809 Douglas Dr, Houma, La 70364, bobbyarceneaux@yahoo.com, 985-688-1657

Applicant wishes to qualify for appointment as a member of Rec Disst 2-3  
(Name of  
Board/Commission) in this Parish, and states the following:

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 809 Douglas Dr, Houma, La 70364

(current address)

for 30  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
3

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Rec Dist 2-3  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Rec Dist 2-3  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Rec Dist 2-3  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Bobby Arceneaux  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

# BOBBY ARCENEUX

809 Douglas Drive, Houma, LA 70364 • Home: 985-876-0106 • Cell: 985-688-1657 • bobbyarceneux@yahoo.com

## Professional Summary

Highly motivated sales associate with extensive customer service and sales experience.

1. 30 years of industrial sales/management.
2. Many contacts from Lafayette to New Orleans and I am willing to work all these areas.
3. Works well with vendors.
4. Involved in community

## Skills

- Top-rated sales performance
- Product development
- Strategic event planning
- Negotiation skills
- Customer targeting

## Work History

**Outside Sales, 08/1998 to 12/2000**

**Standard Supply – 5837 Hwy 311, Houma, La 70360**

Made sales calls on the following industries:

Shipyards

Sugar Mills

Fabrication

Machine Shops

Marine Industry

- Planned and executed events and marketing programs.

International Work Boat Show

Louisiana Sugar Cane Conference

Louisiana , Florida , Central America Sugar Cane Conference

**Outside Sales, 12/2000 to 12/2005**

**Voorhies Supply – 5837 Hwy 311, Houma, La 70360**

Standard Supply was acquired by Voorhies Supply in 2000. My job responsibilities were the same .

**Outside Sales , 12/2005 to 12/2007**

**Motion Industries – 5837 Hwy 311 Houma, La 70360**

Motion Industries acquired Voorhies Supply in 2005.

Sales calls responsibilities

**VP-Sales Manager/ Voorhies Supply, 12/2008 to 12/2010**

**Motion Industries – Birmingham, Alabama**

- Worked closely with all product development departments to create and maintain marketing materials for sales presentations and client meetings.
- Developed and executed marketing programs and general business solutions resulting in increased company exposure, customer traffic, and sales.

Supervised 10 outside salesman & 8 branch managers. Worked together with them on sales promotions , product training and work with days with our vendors.

**President/ Voorhies Supply, 12/2010 to 11/2013**

**Motion Industries – Birmingham, Alabama**

Responsible for 8 branches and 98 employees

**Marine & Oilfield Specialist, 01/2014 to 04/2015**

**Motion Industries – Birmingham, Alabama**

Worked with all the Motion , Voorhies and Drago salesman and branch managers on sales directed to any oilfield and marine business.

**Branch Manager / New Iberia, 04/2015 to 11/2015**

**Motion Industries – Birmingham, Alabama**

Responsible for branch operations and outside sales for the 2 locations in New Iberia.

**Outside sales /Harvey , 12/2015 to 02/2016**

**Motion Industries – Birmingham, Alabama**

Had a sales territory for the Motion / Voorhies branches in the New Orleans area

**Outside Sales, 03/2016 to 08/2016**

**Shannon Hardware – Houma / Morgan City**

Had a sales territory for the Houma and Morgan City areas.

## **Education**

**High School Diploma: 1969**

**Terrebonne High School - Houma**

## **Certifications**

Attended three sales/management courses at Samford University in Birmingham, Alabama.

Attended PAR Skills Course, Listening The Key To Teamwork .

Motion Institute Sales Pro 18 Hour Web Course

Vendor Training

1. Dewalt
2. Weiller
3. Proto
4. Crosby
5. Enerpac
6. Hammond Valve
7. New Pig (Absorbents)
8. Lenox
9. CM Hoist
10. MSA
11. LPS
12. CRC

**Bobby Arceneaux  
809 Douglas Dr  
Houma, La 70364  
985-688-1657**

**Boards and Committees**

- 1. Bayou Cane Fire Dept ( 2017- present )**
- 2. YMCA ( 2017 - present)**
- 3. Downtown Development ( 2016 - 2017 )**
- 4. Houma Christmas Parade ( 2016 - present )**
- 5. Vandebilt Booster Club (1999- 2005 )**
- 6. HL Bourgoies Booster Club ( 1988 - 1998)**
- 7. Recreation District 2-3 ( 1990 - 2018 )**
- 8. Messiah Montessori School Athletic Director ( 2017 - present )**

**Instrumental in hosting the following sporting events**

- 1. National Biddy Basketball Tournament Boys & Girls (4)**
- 2. Babe Ruth Girls World Series (1)**
- 3. Babe Ruth Girls State Tournament (6)**
- 4. Babe Ruth Girls Regional Tournament (5)**
- 6. Biddy Basketball Regional Tournament Boys & Girls (12)**
- 7. Dizzy Dean World Series Boys (1)**
- 8. Dizzy Dean State Tournament Boys (4)**
- 9. Dixie Youth Boys & Girls State Tournaments (4)**

**Accomplishments as board member of Recreation District 2-3**

- 1. Southland Baseball Field Improvements**
- 2. Westside Girls Softball Complex Construction**
- 3. Adaptive Park Construction**
- 4. Lisa Park Gym Improvements**
- 5. Tennis Courts Improvements**
- 6. Broadmoor Baseball Field & Playground Construciton**
- 7. Bayou Country Sports Complex**

## Venita Chauvin

---

**From:** Fleniken, Dawn [dawnfleniken@tpsd.org]  
**Sent:** Sunday, May 6, 2018 4:02 PM  
**To:** Venita Chauvin  
**Cc:** gmichel@tpsg.org  
**Subject:** Recreation 2-3 board application  
**Attachments:** Resume Dawn M. Fleniken.docx; recreation district 2-3 board application Dawn Fleniken.JPG  
**Importance:** High

I have attached my application and resume' for Recreation District 2-3 Board Member. Please let me know if you have received this application and what are my next steps in this process.

Have a Great Day!

Dawn M. Fleniken

Principal

Oakshire Elementary School

5459 Vicari St.

Houma, LA 70364

Phone (985)876-1007 Fax (985)851-4710

Rec. 2 3

Additional  
App + Resume  
5B



# Dawn M. Fleniken

---

121 Malibou Blvd. Houma, LA 70364 | (985)790-4617 | dawnfleniken@tpsd.org

## Objective

As a recreation district 2-3 board member it is my goal to encourage and facilitate community growth in all areas of our recreational programs. I have worked and coached within the TPR system for over 30 years. Serving as a volunteer coach, umpire, field director, and day camp counselor. I feel that my past experience with recreational programs and as an educator gives me a unique perspective regarding children and community engagement.

## Education

### **BACHELOR OF SCIENCE | MAY 1989 | LOUISIANA STATE UNIVERSITY**

- Major: Physical Education
- Minor: Mathematics
- Related coursework: Emphasis in coaching, worked with LSU Volleyball Program

### **MASTERS OF EDUCATION | MAY 2008 | NICHOLLS STATE UNIVERSITY**

- Major: Administration and Supervision
- Related Coursework: Completed +30 degree and Educational Leadership Level II (2011)

## Experience

### **PRINCIPAL | TPSD: OAKSHIRE ELEMENTARY | AUGUST 2011-PRESENT**

- Confer with parents and staff to discuss educational activities, policies, student behavior, and student academic progress
- Direct and coordinate budgets, maintenance, scheduling, and purchasing
- Collaborate with teachers to develop and maintain curriculum standards, create assessments, develop mission and vision, and set performance goals and objectives

### **ASSTISTANT PRINCIPAL | TPSD: SOUTHDOWN ELEMENTARY | AUGUST 2008-JULY 2011**

- Confer with parents and staff to discuss educational activities, policies, student behavior, and student academic progress
- Collaborate with teachers to develop and maintain curriculum standards, create assessments, and set performance goals and objectives

### **TEACHER | TPSD: ELLENDER, TERREBONNE, ELYSIAN FIELDS, SOUTHDOWN | JULY 1989 - JULY 2008**

- Varsity Head Coach Volleyball and Softball
- Physical Education
- Mathematics
- Computer Lab
- Director of 21<sup>st</sup> Century Learning Grant (Operation MOVE)

## **Community Involvement**

### **DELTA KAPPA GAMMA SOCIETY (IOTA CHAPTER)**

- Professional organization for women educators
- Vice president

### **KREWE OF APHRODITE**

- Grievance committee chairperson

## **References**

### **SANDRA LAROSE**

- Terrebonne Parish School District Elementary Supervisor
- 201 Stadium Dr. Houma, LA 70360
- (985)876-7400

### **STACY SOLET**

- 124 Suthon Ave. Houma, LA 70360
- (985)868-8548

### **DR. DEBRA YARBROUGH**

- Terrebonne Parish School District Supervisor of Personnel
- 201 Stadium Dr. Houma, LA 70360
- (985)876-7400

RETURN TO:

DATE: May 5, 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Dawn M. Fleniken

(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

121 Malibou Blvd. Houma, LA 70364

dawnfleniken@tpsd.org (985)790-4617

Applicant wishes to qualify for appointment as a member of Recreation District 2-3

(Name of

\_\_\_\_\_ in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 121 Malibou Blvd. Houma, LA 70364

(current address)

for 13

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
3

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation District 2-3

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation District 2-3


(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District 2-3

(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration



(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

**ANGI G FALGOUT**

**273 Port Royal Way, Houma, LA 70360**

**985-855-4512**

**angifalgout@yahoo.com**

---

5-9-18  
**AGENDA**

## **OBJECTIVE**

**To obtain a position as a Board of Director of Recreation 2-3**

## **PROFILE**

- Nearly 30 years experience working with recreation in many aspects
- Ability to direct complex projects from concept to fully operational status.
- Goal-oriented individual with strong leadership capabilities.
- Organized, highly motivated, and detail-directed problem solver.
- Proven ability to work in with staff, volunteers, and board of directors.

## **EDUCATION**

**Nicholls State University 1998-2000**

**General Studies/Elementary Education**

**South Louisiana Beauty College 1991-1992**

**Graduate**

**Terrebonne High School 1989 Graduate**

## **RELEVANT EXPERIENCE & QUALIFICATIONS**

*Submitted Resume  
5/7/18.  
App received in  
April. V.C.*

- Louisiana Board of Ethics Certified
- Knowledgeable of Robert's Rule of Order and Open Meeting Laws
- Member of the Terrebonne Planning & Zoning Commission
- Second year Secretary/Treasurer of Planning & Zoning Commission
- Past President and/or Vice-President of Louisiana Lightning Fastpitch Softball Association for several years
- Past President of Louisiana Baseball Academy for several years
- Volunteer for the Downtown Development Corporation as well as Downtown Live after Five
- Maintained pools, equipment, and facility year round
- Maintained inventory for supplies and concessions
- Worked with state and local legislative delegation to secure funding in several different endeavors

## **Management/Supervision**

- Directed recruitment and retention of management and staff of 150 employees.
- Trained, supervised and evaluated staff, coached improvement management skills.
- Managed and developed over 200 volunteers for successful fundraising events
- Ability to reason and define the most difficult problems with limited direction as to means and results.
- Meet physical demands which include mobility for travel to conferences and participating in special events sponsored by our Association
- Leadership responsibility for strategic direction, financial stability, community relations, staffing, development, planning, training, facilities, operations, and communications

## **EMPLOYMENT**

**CEO/Executive Director, Bayouland YMCA, Houma, LA**

*January 2007-  
present*

- Team player, strong skills in human relations, budgeting, sound fiscal management, financial development, program management, volunteer and staff development, committee and board relations and staff supervision

**Office Manager, MAMAL, Inc/ Intco, Inc.**

*October 2004-  
February 2005*

- Daily Managerial responsibilities to include: account payables, account receivables, human resources, budgeting, managing office personnel, communicate daily with President/CEO, maintain files, handle pre-employment screenings and classes, handle random drug and alcohol screening for division personnel, payroll, profit & loss reports, account reconciliation, superb customer and vendor relations

**Executive Assistant, Terrebonne Port Commission**

*Jan 2004-Oct  
2004*

- Assisted Port Director with all aspects of his job including but need limited to composition of letters, memos, e-mails, and any and all presentations, maintaining files and work orders, preparing agendas and taking minutes for all meetings, etc.

**Parish President Assistant, Terrebonne Parish Consolidated Government,**

*2001-2004*

- Assisted the Parish President in daily administrative duties as per his request

**Prior employment available upon request**

RETURN TO:

DATE: 4/9/2018

Mrs. Venita H. Chauvin, Council Clerk  
 Terrebonne Parish Council  
 P.O. Box 2768  
 Houma, LA 70361  
 E-Mail: [vchauvin@tpcc.org](mailto:vchauvin@tpcc.org)  
 FAX: 985-873-6521

The application of Angi Falgout  
 (Name)

of the full age of majority, whose primary residence and permanent mailing address,  
 email address, and phone # is :

273 Port Royal Way

angifalgout@yahoo.com, 985-855-4512

Applicant wishes to qualify for appointment as a member of Rec Dist 2-3  
 (Name of  
Board/Commission) in this Parish, and states the following:

A. Applicant has maintained their primary residence in the Parish of  
 Terrebonne at 273 Port Royal Way

for 10 (current address)  
 (number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
0

C. Applicant, applying for membership to the Fire Protection District  
 Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
 economic benefit by serving on Rec Dist 2-3  
 (Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
 family will receive any personal economic benefit from applicant's  
 service on Rec Dist 2-3  
 (Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Rec Dist 2-3  
 (Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Angi Falgout  
 (Signature of applicant)

*Providing false information on this application is grounds for immediate  
 removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision B.  
 2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
 3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
 01/05/11

5B



RETURN TO:

DATE: 5 May 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: vchauvin@tpcg.org  
FAX: 985-873-6521

The application of Ryan Naquin  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

415 Oak Alley DR.

Houma, LA 70360

Applicant wishes to qualify for appointment as a member of Terrebonne Parish  
Recreation District No. 2-3 in this Parish, and states the following:  
(Name of Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 415 Oak Alley Dr., Houma, LA 70360  
(current address)  
for 12 years  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
8

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on TPR District 2-3  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on TPR District 2-3  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of TPR District 2-3  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family  
will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the  
applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his  
immediate family. A per diem received by applicant for his/her service on any board or commission does not  
constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers,  
sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which  
he/she is applying for membership, he/she should determine this information by contacting a  
Board/Commission member or by contacting the office of the Council Clerk.  
01/03/11

5-9-18  
**AGENDA**

5B  
Additional  
App & Resume.

## CAREER OBJECTIVE

To continue the role of Terrebonne Parish's dedication to serve the citizens of this parish through serving as board member for the Recreation District 2-3. As a professional Biologist serving the citizens of Louisiana, my experience day in and day out to public service would be beneficial to help preserve and improve service to our community. My 12 years of government employment will also be beneficial to the understanding of how government works and the rules and regulations that applies. I also have experience serving on Board of Directors by serving the last 4 years on the board for the Krewe of Terreanians, the last 3 years of which as secretary.

## PROFESSIONAL EXPERIENCE

LOUISIANA DEPARTMENT OF WILDLIFE AND FISHERIES, Bourg, LA | January 2010 – Present

MARINE FISHERIES

**Biologist III**

**Biologist II** | January 2008 – January 2010

**Biologist II** | January 2007 – December 2007

- Train and assist new and temporary employees with implementation of sample protocols.
- Gauge shrimp harvest data to monitor commercial activities through interviewing local shrimp dock personnel and vessel captains used by the department and commissions for shrimp season regulations.
- Sample and identify finfish, trawl, oyster, and corresponding physical data harvested from the Terrebonne basin. Develop formal dashboards to communicate results of audit activities to senior management.
- Scuba dive for oyster seed ground observations.
- Work with NRDA effectively to increase sampling effort and develop inter-agency cooperation.
- Respond to public concerns and questions.
- Respond to fish kills, cetacean recovery; responsible for assorted reports and chain of custody.
- Collaborate with BP/Federal government/contractors during MC252 incident to identify and report oil sightings as well as impacted coastal zones and affected wildlife.
- Maintain a database in DMS.
- Certified instructor of Hunter Education.
- Assist Education Department at Terrebonne Aquatic Clinic with fish identification.
- Participate in LA Creel program by interviewing private and charter vessels for creel data.
- Collect otoliths for age and growth study of marine finfish.
- Maintain fleet of vessels and vehicles.

OCHSNER CLINIC FOUNDATION, New Orleans, LA | October 2004 – January 2007

MOLECULAR GENETICS

**Research Associate**

- Continued utilization of earlier learned experiments, i.e., Western, Southern blots, tissue culture techniques, plasmid cloning, PCR, etc.
- Designed and implemented Yeast Two-Hybrid experiments.

- 
- Observed GST pull down experiments for protein interaction validation.
  - Researched Mammalian Two-Hybrid experiments for validation of Yeast Two-hybrid experiment.
  - Monitored Co-Immunoprecipitation experiments for protein interaction validation.
  - Analyzed experimental data.
  - Assisted technicians with troubleshooting of their experiments.

OCHSNER CLINIC FOUNDATION, New Orleans, LA | January 2003 – October 2004

**CARDIOVASCULAR RESEARCH**

**Research Technician**

- Managed new lab setup.
- Sustained various cell culture lines.
- Constructed plasmid DNA using PCR techniques..
- Propagated bacteriophage experiments including animal studies associated with experiments.
- Maintained data and essential records.

OCHSNER CLINIC FOUNDATION, New Orleans, LA | October 2001 – January 2003

**MOLECULAR GENETICS**

**Research Technician**

- Performed EMSA experiments, Northern, Southern, Dot, and Western blots.
- Collected RNA from both tissue culture and tissue samples.
- Constructed plasmid DNAs using PCR and restriction enzyme methods.
- Genotyped *Rattus norvegicus* for knockout components.
- Maintained of Safety and Radionuclide protocols.

DANOS, Houma, LA | May 1999 – September 2001

**Roustabout**

- Worked with team of five people where communication is critical.
- Assisted in loading and unloading boats, loading supplies into transport boxes and other tasks requested.
- Awarded for long standing safety practices.
- Learned and used crane signals to communicate.
- Contracted to multiple companies including Chevron USA and LOOP LLC.

## **EDUCATION**

**LOUISIANA STATE UNIVERSITY, Baton Rouge, LA**

Bachelor of Science in Microbiology, May 2001

## ACTIVITIES

- Louisiana Association of Professional Biologists, member
- Board member and Executive Board member serving as Secretary for the Krewe of Terreanians.
- Member and volunteer for a national and worldwide organization that promotes charitable activities in the community.

## CERTIFICATIONS

- NIMS Training, FEMA
- Open Water Scuba Diver Certification, Sept. 2016, PADI # 16090R8155
- Oxygen First Aid for SCUBA Diving Injuries certification.
- CPR/AED Certification.
- LDWF Vessel Operator Certification, ID # 0705676
- LDWF Hunter Education Instructor, Instructor # 07303

## PUBLICATIONS

- Cook, Julia L., Sarah J. Mills, Ryan Naquin, Jawed Alam, and Richard N. Re. April 2007 Cleavage of the angiotensin II type 1 receptor and nuclear accumulation of the cytoplasmic carboxy-terminal fragment. American Journal Physiology- Cell Physiology. Vol. 292, Issue 4, 1313-22.
- Cook, Julia L., Sarah J. Mills, Ryan Naquin, Jawed Alam, and Richard N. Re. January 2006. Nuclear accumulation of the AT1 receptor in a rat vascular smooth muscle cell line: Effects upon signal transduction and cellular proliferation. Journal of Molecular and Cellular Cardiology. Vol.40, Issue 5, 696-707.
- Alam, Jawed, Erin Killeen, Pengfei Gong, Ryan Naquin, Bin Hu, Daniel Stewart, Julie R. Ingelfinger, and Karl A. Nath. April 2003. Heme activates the heme oxygenase-1 gene in renal epithelial cells by stabilizing Nrf2. American Journal of Physiology- Renal Physiology. Vol. 284: F743- F752.
- Stewart, Daniel, Erin Killeen, Ryan Naquin, Safdar Alam, and Jawed Alam. January 24, 2003. Degradation of Transcriptional Factor Nrf2 via the Ubiquitin-Proteasome Pathway and Stabilization by Cadmium. Journal of Biochemistry. Vol. 278, Issue 4, 2396-2402.

**Venita Chauvin**

---

**From:** Ryan [r\_naquin@hotmail.com]  
**Sent:** Monday, May 7, 2018 12:01 PM  
**To:** Venita Chauvin  
**Subject:** Rec. 2-3 Board Application  
**Attachments:** Ryan Resumer 5-7-2018 Sky-Blue-Chameleon-Resume-Template.docx; Rec 2-3.pdf

Mrs. Chauvin,

Attached you will find my application as well as resume. Would you please reply with a confirmation of receipt if not automatically generated.

Thank you,

Ryan Naquin

RETURN TO:

DATE: 4/17/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

**RECEIVED**  
APR 17 2018

The application of

Robbie Limer  
(Name)

TERREBONNE PARISH  
COUNCIL

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

234 Longdale Dr. Schriever La. 70395  
alligator-robby@yahoo.com 985-688-9225

Applicant wishes to qualify for appointment as a member of

District

(Name of

2/3

in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 234 Longdale Dr. Schriever 70395  
(current address)

for 9  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
2.

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on District 2/3.  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on District 2/3.  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of District 2/3.  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Robbie Limer

(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

# Robbie Liner

234 Longdale Drive  
Shriever, Louisiana 70395

alligator\_robby@yahoo.com

Cell: 985-688-9225

## Education

### Graduate of South Terrebonne High School

### University of Louisiana at Lafayette

1996 Studied Political Science

### Nichols State University

1997 Studied Criminal Justice

### Leadership Terrebonne

Graduating in November 2016

## Experience

### Alligator Contractors Group / Alligator Home Improvements, LLC

#### Business Owner & Manager

*June 2009 to Present*

Run day to day operations. Oversee service, sales and accounting departments. Meet with customers to deliver a premium product. Currently the only contractor in the Tri-Parish area to achieve and A+ rating with the BBB. Successfully completed over 1500 jobs in the area over the past 9 years.

### Cintas Corporation

#### Service Salesman

*May 2000 to September 2012*

Serviced customers on a weekly schedule. Responsible for making weekly sales goals. Won multiple awards for sales and customer service.

### Fleet Supply

*June 1998 to February 2000*

Responsible for pulling merchandise, loading my truck, and delivering merchandise to customers all across South Louisiana.

### Darcy Upholstery

*January 1997 to April 1998*

Made repairs to canvas, furniture, trampolines, etc., as well as some glass work. Also responsible for keeping the shop clean.

5-9-18

JB

**AGENDA**

Submitted Resume'  
5/7/18  
App previously  
Submitted. v.c.

## **Skills**

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Honest, hardworking, and loyal. Familiar with Microsoft Word, Microsoft Excel, and Quickbooks. Excel at customer relations, communication skills, management, delegation, and multi-tasking.

## **References**

---

Available upon request.



## **Venita Chauvin**

---

**From:** Alligator Contractors Group [alligator\_hi@yahoo.com]  
**Sent:** Monday, May 7, 2018 1:39 PM  
**To:** Venita Chauvin  
**Subject:** Robbie Liner Resume  
**Attachments:** Robbie's Resume.pdf

Hi Mrs. Venita. Attached is my resume for the Rec 2,3 Board position. Please let me know if there is anything else you need.

Thanks,  
Robbie Liner

RETURN TO:

DATE: April 30, 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of Michael Bergeron

(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

106 Regency Lane, Houma, LA 70360

Applicant wishes to qualify for appointment as a member of Recreation District

(Name of

2-3

in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 106 Regency Lane, Houma, LA 70360

(current address)

for 14

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
six (6)

Recreation

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation District 2-3

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation District 2-3

(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation 2-3

(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for consideration.

Michael D. Bergeron

Bergeron

(Signature of applicant)

Digitally signed by Michael D.  
Bergeron  
DN: cn=Michael D. Bergeron, o=M.  
Bergeron + Co., ou=M. Bergeron +  
Co., email=michael@mbergeron.net,  
c=US  
Date: 2018.04.30 12:23:36 -05'00'

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

## **Venita Chauvin**

---

**From:** Michael Bergeron [michael@mbergeron.net]  
**Sent:** Monday, April 30, 2018 12:26 PM  
**To:** Venita Chauvin  
**Cc:** Darrin W. Guidry  
**Subject:** Rec 2-3 application  
**Attachments:** board\_application.pdf

Venita:

Please see attached application.

**Michael Bergeron, CPA/CVA/CGMA**  
M.BERGERON + CO. CPAs LLC  
[www.mbergeron.net](http://www.mbergeron.net)  
985-655-1040 ext 107 - desk  
985-209-0250 – mobile

## Michael D. Bergeron, CPA/CVA/CGMA

Address: 1053 West Tunnel Boulevard (office) 106 Recency Lane (home)  
Houma, Louisiana 70360  
Voice: 985-655-1040  
Fax: 985-655-1045  
Email: [michael@mbergeron.net](mailto:michael@mbergeron.net)  
D.O.B. 11/25/1967  
Spouse: Tamara Freeman Bergeron (26 years, 2 adult children)

### *Experience:*

Mr. Bergeron is the managing director of M. Bergeron + Co., LLC, CPAs, a CPA firm with offices in Houma and Thibodaux. He has been actively engaged public accounting for small to medium sized businesses and valuation of closely held companies since 1990. His work concentrates on assisting his clients develop strategies to attain goals such as growth strategies, succession planning and transactional consulting.

### *Professional Licensure and Designations:*

- CPA licensed in the State of Louisiana in 1992.
- CVA (Certified Valuation Analyst, National Association of Certified Valuation Analysts) March 2006
- CGMA (Certified Global Management Accountants, AICPA), July 2013

### *Education:*

- Vandebilt Catholic High (1986)
- BS in Accounting from Louisiana State University (1990)
- Various courses offered through the Louisiana Society of CPAs and the American Institute of CPAs and NACVA in the areas of Business Valuation, Accounting, Auditing, Tax, and Consulting.
- National Association of Certified Valuation Analysts (NACVA) CVA Training Center.

### *Organizations:*

- American Institute of Certified Public Accountants
- American Institute of Public Accountants – Tax Section
- Louisiana Society of Certified Public Accountants
- National Association of Certified Valuation Analysts
- Houma Rotary Club, Board Member/President (2013)

### *Committees & Appointments:*

- Louisiana Society of CPAs, Board Member, 1999-2001
- Louisiana Society of CPAs, South Central Chapter, President, 1999-2000
- Louisiana Society of CPAs, various committees
- American Institute of CPAs, Joint Trial Board, Member 1998-2004
- Louisiana Society of CPAs, Ethics Committee, 1994-1998
- Terrebonne General Medical Center, Board Member (2000-2013, 2016-Present) and Chairman of the Board, 2004-2006
- Louisiana State Board of CPAs (2008-present)

5B

Resume received  
5/7/18.  
App. received earlier.  
V.C.

## Venita Chauvin

---

**From:** Michael Bergeron [michael@mbergeron.net]  
**Sent:** Monday, May 7, 2018 1:14 PM  
**To:** Venita Chauvin  
**Subject:** RE: Rec 2-3 application  
**Attachments:** Michael D Bergeron resume 050718.docx

Here you go.

---

**From:** Venita Chauvin <vchauvin@tpcg.org>  
**Sent:** Monday, May 07, 2018 12:58 PM  
**To:** Michael Bergeron <michael@mbergeron.net>  
**Subject:** RE: Rec 2-3 application

Mike: Deadline to get resume in is today at 4:00 p.m.

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



---

**From:** Michael Bergeron [mailto:michael@mbergeron.net]  
**Sent:** Friday, May 4, 2018 1:30 PM  
**To:** Venita Chauvin  
**Subject:** Re: Rec 2-3 application

Yes. I've been out in Nola for meetings for a couple days

Get Outlook for iOS

---

**From:** Venita Chauvin <[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)>  
**Sent:** Friday, May 4, 2018 1:29:28 PM  
**To:** Michael Bergeron  
**Subject:** RE: Rec 2-3 application

Mike: Can you submit a brief resume by Monday at 4:00?

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



---

**From:** Michael Bergeron [<mailto:michael@mbergeron.net>]  
**Sent:** Monday, April 30, 2018 12:26 PM  
**To:** Venita Chauvin  
**Cc:** Darrin W. Guldry  
**Subject:** Rec 2-3 application

Venita:

Please see attached application.

**Michael Bergeron, CPA/CVA/CGMA**  
M.BERGERON + CO. CPAs LLC  
[www.mbergeron.net](http://www.mbergeron.net)  
985-655-1040 ext 107 - desk  
985-209-0250 – mobile

RETURN TO:

DATE:

4/30/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of

Joe Teuton III

(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is:

2243 Highway 311

joeteuton@gmail.com

Schriever, LA 70395

(985) 804-2411

Applicant wishes to qualify for appointment as a member of Recreation

(Name of

District 23

in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 2243 Highway 311, Schriever, LA 70395 (current address) for 10 years (number of consecutive years)

B. Applicant resides in and is a registered voter of council district number # 2 Arlanda Williams

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on Recreation District 23 (Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on Recreation District 23 (Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District 23 (Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Joe Teuton III

(Signature of applicant)

Providing false information on this application is grounds for immediate removal from any board or commission.

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

# JOE TEUTON

2243 Louisiana 311, Schriever, LA 70395 | (C) 9858042411 | joeteuton@gmail.com

## PROFESSIONAL SUMMARY

Talented Owner with excellent marketing, customer service and facility oversight skills and more than 25 years of experience. Highly effective and comfortable working with people at all levels in an organization. Seeking a management position with a retail establishment in Gray.

## SKILLS

- Operations management
- Verbal and written communication
- Coaching and mentoring
- Relationship building
- Client service
- Excellent customer relations
- Strong interpersonal skills

## WORK HISTORY

NOVEMBER 1992-CURRENT

*Owner | Kenworth of Louisiana | Gray, LA*

- Managed a staff of 400 employees, supervising their skills for a Trucking company.
- Recruited, hired and trained new employees so that they were familiar with company policies and procedures.
- Provided extensive skills to clients in the Trucking business sectors.
- Interpreted clients' needs and introduced services that would perfectly fit those requirements.

JANUARY 2010-CURRENT

*Head Baseball Coach | Covenant Christian Academy | Houma, LA*

- Recruited an average of 3 new participants each year.
- Explained the use of exercise equipment to all participants, prioritizing safety at all



times.

- Created and coordinated aquatic activities such as Off Season Baseball Program and Summer Baseball Program (American Legion).
- Greeted all members in a professional and friendly manner.
- Assessed individual progress and suggested appropriate changes.
- Immediately reported any damaged or broken equipment.
- Conducted staff meetings and trainings each month.
- Supported Chief Operating Officer with daily operational functions.
- Assisted various business groups with document organization and dissemination during acquisitions.
- Obtained documents, clearances, certificates and approvals from local, state and federal agencies.

## EDUCATION

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*Associate of Arts:*

Delgado Community College, New Orleans, LA

RETURN TO:

DATE:

5/21/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail:  
FAX: 985-873-6521

The application of

JEFF TEUTON

(Name)

of the full age of majority, whose primary residence and permanent mailing address, email address, and phone # is:

426 DESTINY PL  
HOUMA, LA 70361

Applicant wishes to qualify for appointment as a member of

REC DIST 2-3 (Name of Board/Commission) in this Parish, and states the following:

Board/Commission:

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 426 DESTINY PL (current address)

for 16 (number of consecutive years)

B. Applicant resides in and is a registered voter of council district number 311

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on REC DIST 2-3 (Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on REC DIST 2-3 (Name of Board/Commission)

G. Applicant is aware of the meeting requirements of REC DIST 2-3 (Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration.

JEFF TEUTON  
(Signature of applicant)

Providing false information on this application is grounds for immediate removal from any board or commission.

1. "Personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "Immediate family" for purposes of this application means his children, his spouse or his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine that information by requesting a Board/Commission meeting or by contacting the office of the Council Clerk.  
01/08/12

5B  
Additional  
Application

**Jeff Teuton**

**Born Oct 2, 1943 in Terrebonne Parish, lifelong resident.**

**Recently retired after 50 years as Franchised Auto Dealer for Chrysler Corp.**

**Have been on Airport Commission for 15 years, retired about 5 years ago.**

**Chairman of Bayou Cane Fire District for five years, retired Dec 2017**

**Board member of Synergy for 19 years.**

**Resident of 426 Destiny Place for 16 years, in Rec Dist 2-3**

**Have been on Houma Auto Dealers Association for many years, Louisiana Auto Dealer Association, National Auto Dealers Association. National Truck Dealers Association. and various other boards in Terrebonne Parish and State of Louisiana.**

**Was the originator of the Bayou Country Park, and now want to fix it again.**

**Would like to be Chairman of Rec 2-3 as I have found more can be done in that position as I did as Chairman of the Airport Commission and Bayou Cane Fire District.**

**Jeff Teuton**

## **Venita Chauvin**

---

**From:** jefft@southlanddodge.com  
**Sent:** Monday, May 7, 2018 3:34 PM  
**To:** Venita Chauvin  
**Subject:** Emailing: img041  
**Attachments:** img041.jpg

Your message is ready to be sent with the following file or link attachments:

img041

Please drop me an email so I know you have received. Jeff Teuton

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

## Venita Chauvin

---

**From:** jefft@southlanddodge.com  
**Sent:** Wednesday, May 9, 2018 11:54 AM  
**To:** Venita Chauvin  
**Subject:** RE: Emailing: img041

jefft@southlanddodge.com Jeff Teuton

-----Original Message-----

**From:** Venita Chauvin [<mailto:vchauvin@tpcg.org>]  
**Sent:** Tuesday, May 08, 2018 12:13 PM  
**To:** [jefft@southlanddodge.com](mailto:jefft@southlanddodge.com)  
**Subject:** FW: Emailing: img041

Jeff: Can you please put your phone #, email & Correct Council District on your application.  
Thanks!

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519

-----Original Message-----

**From:** [jefft@southlanddodge.com](mailto:jefft@southlanddodge.com) [<mailto:jefft@southlanddodge.com>]  
**Sent:** Monday, May 7, 2018 3:34 PM  
**To:** Venita Chauvin  
**Subject:** Emailing: img041

Your message is ready to be sent with the following file or link attachments:

img041

Please drop me an email so I know you have received.

Jeff Teuton

5B  
Additional  
Info not  
in backup

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

## Venita Chauvin

---

**From:** jefft@southlanddodge.com  
**Sent:** Wednesday, May 9, 2018 11:53 AM  
**To:** Venita Chauvin  
**Subject:** Numbers

985-804-6161 I am in Darrin Guidry's district.

## Venita Chauvin

---

**From:** Crystal Gienger [crystal\_gienger@yahoo.com]  
**Sent:** Monday, May 7, 2018 2:33 PM  
**To:** Venita Chauvin  
**Subject:** Recreation District 2, 3 Board Application  
**Attachments:** Crystal's Recreation Board Application.pdf

Mrs. Chauvin,

Enclosed is my application. I talked with Darrin Guidry and he has stated that I can send in my resume tomorrow morning as I am now currently away from my office and I do not have access to my files. I will send it as soon as possible.

Thank You,

Crystal Gienger

5-9-18

## AGENDA

5B  
Additional  
App. Resume  
Forth Oumms V.C.



RETURN TO:

DATE: 5/7/2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of CRYSTAL L. GIENGER  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

110 VALHI BLVD, HOUMA, LA, 70360

crystal\_gienger@yahoo.com, (985)991-7995

Applicant wishes to qualify for appointment as a member of Recreation  
District no. 2, 3 Board in this Parish, and states the following:  
(Name of Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 110 VALHI BLVD, HOUMA, LA, 70360

for 11  
(current address)  
(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
6

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation District No. 2, 3 Board  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation District No. 2, 3 Board  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation District  
(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

r

# Crystal Gienger

110 Valhi Blvd  
Houma, LA 70360

Email: crystal\_gienger@yahoo.com

Home: 985-580-0229  
Cell: 985-991-7995

## Skills/Abilities:

- Excellent people skills
- Motivator/Trainer
- Attention to detail
- Interviewer/Evaluator skills
- Guidance/Advisor
- Service-oriented
- Sensitive to confidential information
- Ability to multi-task

## Related Work Experience:

### **FLETCHER TECHNICAL COMMUNITY COLLEGE**

05/2017 to Present

#### **Assistant to Chancellor Kristine Strickland, Ph.D.**

Provides administrative and professional-level assistance to the Chancellor by coordinating agenda development and logistics for regular, special and committee meetings; staffing and providing liaison with appropriate parties on projects, initiatives, events and activities by designated by the Chancellor. Delegate inquiries to appropriate offices, planning and coordinating special projects and initiatives. Acts as liaison for the Chancellor in communicating, addressing, and resolving matters.

### **HAYDEL SPINE & PAINC CENTER**

05/2010-05/2017

#### **Billing Manager (6 years)**

Lead, manage and plan the daily operations for two medical billing practices consisting of a 6 person department

- Design, implement, and enforce policies and procedures, as well as streamline effective billing and collections processes
- Accomplishes billing human resource objectives by selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations; planning, monitoring, appraising job contributions; recommending compensation actions; adhering to policies and procedures
- Manage, counsel and resolve personnel issues, complaints', and conflicts internally as well as externally
- Generate and manage department calendar/schedule; distributing job tasks to personnel; approve vacation request
- Performs strategic planning and priority setting for both billing departments
- Assisted and collaborated with the implementation of a new billing system

### **BLUE CLIFF COLLEGE**

2006-2007

#### **Student Services/Career Services Coordinator**

- Counseled students on job search, resume writing, professionalism and interviewing techniques
- Planned and organized Graduation Ceremony and Career Day
- Maintained academic records
- Established partnerships with local businesses for employment for students
- Coordinated Academic Advisory Committees
- 

5B3  
Resume For  
App Submitted

# Crystal Gienger

110 Valhi Blvd  
Houma, LA 70360

Email: crystal\_gienger@yahoo.com

Home: 985-580-0229  
Cell: 985-991-7995

## **CADENCE of ACADIANA**

**2006 & 2007-2008**

### **Family Support Coordinator/Support Coordinator**

Responsible for providing comprehensive assessment, planning, implementation and overall evaluation of individual client needs.

- Case Manager for Elderly Waiver, EPSDT and Early Steps: children with special needs and developmental delays
- Advised and guided family's with programs and resources available in the community
- Helped clients understand their conditions and treatment options along with helping client and family make informed decisions
- Assessed, evaluated and monitored client's medical condition and service providers performance and progress
- Coordinated and facilitated 6 month reviews, annual reviews and eligibility determination meetings
- Worked with state agencies and contract service providers to facilitate case coordination and information sharing
- Conducted monthly and quarterly visits and observed services
- Prepared initial assessment reports, summary reports, Plan of Care documents, and service logs
- Provided education and literature related to client's condition
- Participated in the development and implementation of client care policies and protocols
- Reviewed treatment goals and resources

## **CHRIST THE KING COMMUNITY CHURCH**

**2003-2006**

### **Director of Children's Ministry (3 years)**

- Coordinator and manager of children's program and volunteers
- Budget development for maximum utilization of resources and personnel
- Recruit, train, manage and motivate a volunteer staff of 50
- Created and developed the Ministry Leadership Team (MLT)
- Developed job descriptions for MLT and volunteer staff and employee packets
- Event Planner: coordinate the production of two volunteer conferences and Volunteer Appreciation Event annually
- Approve and process expense reimbursements
- Develop, monitor and evaluate policies and procedures and provide information and advice to the pastor, MLT, volunteers, parents and children
- Generate, maintain and distribute master volunteer work schedule
- Prepare and present leadership training material at church-wide workshops
- Monitor and evaluate classroom curriculum
- Coordinate marketing and advertising used in promoting program events including calendars, brochures and flyers
- Developed volunteer and children newsletters
- Developed the New Volunteer Orientation Manual and training indoctrination
- Select and develop taskforce to evaluate programs as needed. Facilitate meetings and advise pastor on recommendations

# Crystal Gienger

110 Valhi Blvd  
Houma, LA 70360

Email: crystal\_gienger@yahoo.com

Home: 985-580-0229  
Cell: 985-991-7995

## **Administrative Assistant to Pastor (2 years)**

- Provide administrative and clerical support to Pastor and staff
- Manage church office and coordinate work assignments for 2 volunteers
- Compose and prepare business letters and forms, weekly church bulletins, reports and church member directory
- Submit weekly newspaper articles for church news and update church website
- Create advertisements for marketing activities, events, and projects
- Prepare and process invoice reimbursements; collect receipts and balance credit card financial statements
- Human Resource Assistant: screen applications, compile recommended candidates and assist in interview and hiring process, maintain personnel files
- Event Planner: coordinate and arrange for facility rental use and church wide events (i.e., concerts, picnics, special services and seminars)

## **U. S. NAVY**

05/1997-02/2004

**NAS Keflavik, Iceland and NAS Whidbey Island, WA**

### **2<sup>nd</sup> Class Petty Officer—Air Traffic Controller (AC)**

Primary duties: performed air traffic control duties in radar air traffic control facilities and air operations offices; interpreted FAA regulations and directed air traffic flight rules; provided instructions necessary for an aircraft to conduct final approaches and ensured approach procedures were issued and informed pilot of traffic to avoid conflict or mishap; and coordinated with tower for aircraft landing clearance and any other pertinent information deemed appropriate.

### **Morale, Welfare and Recreation (MWR) Coordinator**

Planned, organized, and coordinate events and fund-raisers to promote the morale and welfare for sailors (i.e., softball tournaments, holiday parties, banquets, EEO Ethnic celebrations, Navy Ball, weekend trips and retreats)

### **Sexual Assault Victim Intervention/Domestic Violence Advocate (SAVI) (6 years)**

- Respond to sexual assault or domestic violence calls (24/7 for 7 days rotation)
- Counsel and advise victim of rights and services available
- Interviewed victim and reported information to Case Manager
- Observed and evaluated crime scene (if applicable)
- Recorded observation and prepared proper paperwork
- Helped and assisted victim through medical exams, investigation questionings and legal hearings
- Assist police officers with the investigation process

### **Career Counselor (4 years)**

- Counseled and advised sailors on career options and educational opportunities
- Assisted sailors in preparing for boards, oral exams and officer packages
- Guided and advised sailors in proper administrative work related to career advancement and testing
- Recognized and selected NAS Keflavik Sailor of the Quarter for coordinating AC rating exam training which resulted in a 77% advancement.

# Crystal Gienger

110 Valhi Blvd  
Houma, LA 70360

Email: crystal\_gienger@yahoo.com

Home: 985-580-0229  
Cell: 985-991-7995

- Maintain accurate records on each sailor and sensitive to confidential documents
- Administrative Assistant—NAS Whidbey Island (2 years)**
- Arranged, coordinated, and organized VIP visits
  - Supervised and directed Messenger of the Watch.
  - Developed the Standard Operating Procedures for NASWI Quarterdeck
  - Travel Clerk for Operations Department: coordinated and organized travel arrangements and processed travel forms, advances and vouchers; prepared travel budget reports
  - Public Affairs Officer: wrote stories and articles on departmental news published on base newspaper
  - Air Traffic Controller for four years
  - Recruit Training Unit—Medical Yeoman: medical secretary for unit

## **U. S. DEPARTMENT OF ENERGY (DOE)**

**1989-1997**

### **Administrative Assistant—Savannah River Site, Aiken, SC**

- Assistant to Division Director
- Manage the administrative workflow at the divisional level including two secretaries and two intern students
- Records manager and coordinator of quality and administrative records
- Prepared and coordinated travel arrangements and processed travel vouchers
- Responsible for Director's calendar and divisional calendar for 30 engineers
- Human Resource Liaison: screened applications, compiled recommended candidates list and assisted in interview and hiring process, and maintain personnel and training files

### **Savannah River Federal Employees Club (President)**

- Presided on monthly board meeting to plan, organize and coordinate events to promote the morale and employee relations for the federal employees
- Responsible for membership drive promotion and overseeing subcommittees
- Events to include: Spring Fling, Summer Picnic, Beaufort Blast and Christmas

## **AIKEN TECHNICAL COLLEGE (ATC)**

**1986-1989**

### **Admissions Counselor**

- Counseled students on admissions process and requirements
- Evaluated admission packages and determined eligibility
- Counseled and assisted students in registration
- Explained the policies and procedures on admissions, registration and graduation
- Counseled, assisted, and guided students with financial aid forms
- Records Clerk and responsible for student academic records

### **Clerical Specialist—Personnel and Planning & Research**

- Provided clerical support and assistance to Personnel Officer and Director of Planning and Research
- Typed correspondences, minutes and reports for ad hoc meetings

# Crystal Gienger

110 Valhi Blvd  
Houma, LA 70360

Email: crystal\_gienger@yahoo.com

Home: 985-580-0229  
Cell: 985-991-7995

- Prepared, handled and record keeper of confidential and sensitive personnel documents
- Managed employee database and personnel files
- Advised and assisted college employees on benefits
- Processed personnel actions
- Recorded timesheets of all college employees
- Prepared new employee orientation packets
- Prepared and posted job vacancy announcements

## **Education:**

Chapman University, Oak Harbor, WA  
Bachelor of Arts/Social Science

June 2005

Aiken Technical College, Aiken SC  
Associate Degree in Business/Office Systems  
Word Processing Certificate

August 1993  
August 1986

South Terrebonne High School, Bourg, LA

May 1984

## Venita Chauvin

---

**From:** Crystal Gienger [crystal\_gienger@yahoo.com]  
**Sent:** Tuesday, May 8, 2018 5:46 AM  
**To:** Venita Chauvin  
**Subject:** Re: RE: Recreation District 2, 3 Board Application  
**Attachments:** Crystal Complete Resume.doc

Morning Venita,

Attached is my resume to go with my application for Recreation District 2,3 board application.

Thank you.

Crystal

On Monday, May 7, 2018 02:40:00 PM CDT, Venita Chauvin <[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)> wrote:

Thanks, got it.

Venita H. Chauvin, Council Clerk

Terrebonne Parish Council

[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)

(985) 873-6519





Wednesday, May 9, 2018

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**Item Title:**

Recreation District No. 3 Board

**Item Summary:**

**Recreation District No. 3 Board:** One vacancy to fill an unexpired term.

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**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

5/4/2018

**Type**

Backup Material



## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 11 Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 2,3 Board:** Nine vacancies to fill the positions of the re-established Board. \*(5/9/18)

**Recreation District No. 9 Board:** One expiring term on 6/8/18. \*(5/23/18)

**Recreation District No. 7 Board:** One expiring term on 6/24/18. \*(5/23/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. \*(5/9/18)

**Bayou Cane Fire Protection District:** One vacancy to fill unexpired term. \*(5/9/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Consolidated Waterworks District No. 1:** Three expiring terms on 6.24/18, representing Council Districts, 3, 7 & 8. Interested individuals must reside within Council District No. 3, 7, or 8, a qualified voter, and willing to attend regularly-scheduled meetings to discuss and make informed decisions on matters pertaining to the Terrebonne Parish waterworks. \*(5/23/18)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Wednesday, May 9, 2018

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**Item Title:**

Recreation District No. 11

**Item Summary:**

**Recreation District No. 11 Board:** Vacancy to fill an unexpired term. Ms. Jessica Domangue, Ms. Bonita White and Mr. Amos Mosely submit applications.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Application	5/1/2018	Application
Application	5/2/2018	Application
Application	5/4/2018	Application

RETURN TO:

DATE:

5-1-18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

RECEIVED  
MAY 01 2018

TERREBONNE PARISH  
COUNCIL

The application of

Jessica Demingue  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

700 Central Ave., Houma, LA 70364

985-688-8998 - jdemingue@brighterfuturestherapy.com

Applicant wishes to qualify for appointment as a member of

Recreation

(Name of

District 11

in this Parish, and states the following:

Board/Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 700 Central Ave., Houma, LA 70364.

(current address)

for

4

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number

5

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on

Recreation District 11

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on

Recreation District 11

(Name of Board/Commission)

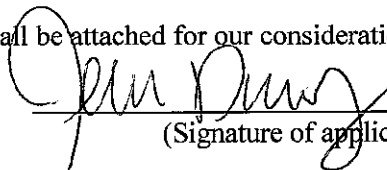
G. Applicant is aware of the meeting requirements of

Recreation District 11

(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration



(Signature of applicant)

Providing false information on this application is grounds for immediate  
removal from any board or commission.

## **Jessica Domangue, LCSW-BACS**

700 Central Ave, Houma, LA 70364 - 985-688-8998 - [jdomanuge@brighterfuturestherapy.com](mailto:jdomanuge@brighterfuturestherapy.com)  
Licensed Clinical Social Worker – License # 10908

### **EDUCATION**

Louisiana State University, Baton Rouge, LA Master in Social Work	May 2010
Nicholls State University, Thibodaux, LA Bachelors of Science in Education	December 2007

### **INTERNSHIPS**

Terrebonne General Hospital, Houma, LA	August 2009 - May 2010
The Cancer Center at Thibodaux Regional, Thibodaux, LA	August 2007 - May 2009

### **EXPERIENCE**

Brighter Futures Therapy, LLC Owner / Therapist {Oversees all day to day functions and provide counseling}	March 2015 – Present
Options for Independence Therapist {Provided counseling services to adults and children}	Oct 2011 – March 2015
Hospice of South Louisiana Social Worker {Provided therapeutic interventions to terminally ill patients and their families}	July 2010 - Oct2011

### **TRAININGS AND CREDENTIALS**

Child-Parent Psychotherapy  
Youth CBT PTSD Treatment  
Breakthrough Learning Interventions for Children with Autism, ADHD, and Dyslexia  
Sand Tray Play Therapy to Treat Anxiety and Trauma  
Broken Heart: Dealing with Feelings of Loss and Understanding Grief  
Early Childhood Trauma  
Bringing the Mind Home: Applied Mindfulness in Education and Mental Health  
Avoiding Ethical Pitfalls  
Working with Couples  
Treating Sexual Trauma  
Emotional Focused Therapy  
Child Sexual Abuse: Myths & Facts About Young Victims  
Trauma Informed Care  
DSM V  
ABC's of Self Care  
Oppositional and Defiant Behaviors

RETURN TO:

DATE: May 2, 2018

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

The application of

Bonita White  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is : 985.709.1121

1515 Carrane St. Houma, La.

Bonita White70@gmail.com

Applicant wishes to qualify for appointment as a member of \_\_\_\_\_

(Name of

Recreation Dist. 11

Board/Commission)

in this Parish, and states the following:

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 1515 Carrane St.

(current address)

for 4 years

(number of consecutive years)

B. Applicant resides in and is a registered voter of council district number

C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation Dist. 11

(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation Dist. 11

(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of Recreation Dist. 11

(Name of Board/Commission)

H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

Bonita A. White

(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

01/05/11

TERREBONNE PARISH  
COUNCIL

RECEIVED  
MAY 02 2018

RETURN TO:

DATE: 5/3/18

Mrs. Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
E-Mail: [vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
FAX: 985-873-6521

**RECEIVED**  
MAY 03 2018

TERREBONNE PARISH  
COUNCIL

The application of Amos Mosely  
(Name)

of the full age of majority, whose primary residence and permanent mailing address,  
email address, and phone # is :

111 Josephine St.  
Houma LA. 70364

Applicant wishes to qualify for appointment as a member of Recreation  
(Name of  
Dist 11 in this Parish, and states the following:  
Board/Commission)

- A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 111 Josephine St.  
(current address)  
for 10 years.  
(number of consecutive years)
- B. Applicant resides in and is a registered voter of council district number  
Dist 11.
- C. Applicant, applying for membership to the Fire Protection District  
Board, is a resident property taxpayer in his/her respective district.
- D. Applicant has not been convicted of a felony.
- E. To the best of his/her knowledge, Applicant will receive no personal  
economic benefit by serving on Recreation Dist 11.  
(Name of Board/Commission)
- F. To the best of his/her knowledge, no member of applicant's immediate  
family will receive any personal economic benefit from applicant's  
service on Recreation Dist 11.  
(Name of Board/Commission)
- G. Applicant is aware of the meeting requirements of Rec Dist 11.  
(Name of Board/Commission)
- H. Applicant shall be a Terrebonne Parish registered voter.

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate  
removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that no applicant or his immediate family will receive any economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.  
2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.  
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.  
01/05/11

Category Number: 5.  
Item Number: E.



Wednesday, May 9, 2018

---

**Item Title:**

Bayou Cane Fire Protection District Board

**Item Summary:**

**Bayou Cane Fire Protection District Board:** One vacancy due to a resignation.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

5/4/2018

**Type**

Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 11 Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 2,3 Board:** Nine vacancies to fill the positions of the re-established Board. \*(5/9/18)

**Recreation District No. 9 Board:** One expiring term on 6/8/18. \*(5/23/18)

**Recreation District No. 7 Board:** One expiring term on 6/24/18. \*(5/23/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. \*(5/9/18)

**Bayou Cane Fire Protection District:** One vacancy to fill unexpired term. \*(5/9/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Consolidated Waterworks District No. 1:** Three expiring terms on 6.24/18, representing Council Districts, 3, 7 & 8. Interested individuals must reside within Council District No. 3, 7, or 8, a qualified voter, and willing to attend regularly-scheduled meetings to discuss and make informed decisions on matters pertaining to the Terrebonne Parish waterworks. \*(5/23/18)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Category Number: 5.  
Item Number: F.



Wednesday, May 9, 2018

---

**Item Title:**

Terrebonne ARC

**Item Summary:**

**Terrebonne ARC:** Two expiring terms representing the Membership. One expiring term, appointed by the Parish President. Parish President re-appoints Dr. Ruthanne Gallagher. Ms. Della Hotard and Mr. Carl T. Schwab would like to be considered for re-appointment, representing the Membership.

---

**ATTACHMENTS:**

**Description**

Requet for re-appointment

**Upload Date**

5/4/2018

**Type**

Backup Material

## Venita Chauvin

---

**From:** Leilani Adams  
**Sent:** Thursday, March 29, 2018 10:14 AM  
**To:** Venita Chauvin; Patricia Chauvin  
**Subject:** RE: TARC Board

Venita,

I have confirmed with President Dove that Dr. Ruthanne Gallagher can be re-appointed to the TARC board if she so wishes.

Respectfully,

*Leilani H. Adams*

Executive Secretary to Parish President Gordon E. Dove  
Terrebonne Parish Consolidated Government  
E-mail: [ladams@tpcg.org](mailto:ladams@tpcg.org)  
Office: 985-873-6401  
Fax: 985-873-6409  
Cell: 985-519-6110  
8026 Main Street, 7th Floor  
PO Box 2768  
Houma, LA 70361



**Saltwater Fishing Capital of the World**

---

**From:** Venita Chauvin  
**Sent:** Thursday, March 29, 2018 10:04 AM  
**To:** Patricia Chauvin <[adminasst@terrebonnearc.org](mailto:adminasst@terrebonnearc.org)>  
**Cc:** Leilani Adams <[ladams@tpcg.org](mailto:ladams@tpcg.org)>  
**Subject:** RE: TARC Board

Yes, Patricia, this is still correct application. If it is a re-appointment, all they need to do is let me know they want to be considered for re-appointment. They don't need to fill out a new application.

I am cc'ing Parish President's Secretary Leilani Adams to let her know that Dr. Gallagher would like to be considered for his re-appointment.

*her*

Venita H. Chauvin, Council Clerk  
Terrebonne Parish Council  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)  
(985) 873-6519



---

**From:** Patricia Chauvin [<mailto:adminasst@terrebonnearc.org>]  
**Sent:** Wednesday, March 28, 2018 9:29 AM  
**To:** Venita Chauvin  
**Subject:** TARC Board

Venita,

Good Morning! At TARC's General Membership meeting this month Della Hotard and Tracy Schwab were nominated to serve on TARC's Board. Both of their terms expire in May of this year. The application I have is attached. Is this the one that should still be used?

Also, Dr. Ruthanne Gallagher's position on the Board is appointed by the Parish President. Her term is expiring in May and would still like to serve on the Board.

Thank you,

Patricia Chauvin  
Administrative Assistant



#1 McCord Road  
Houma, La. 70363  
(985) 876-4465 ext. 303  
(985) 223-7387 Fax  
[adminasst@terrebonnearc.org](mailto:adminasst@terrebonnearc.org)

***Serving individuals with Intellectual and Developmental Disabilities for over 50 years!***

***CARF Accredited/ an affiliate of The ArcLA, and The ArcUS***

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## Venita Chauvin

---

**From:** Patricia Chauvin [adminasst@terrebonnearc.org]  
**Sent:** Tuesday, April 3, 2018 9:44 AM  
**To:** Venita Chauvin  
**Subject:** FW: Board member renewal-Dr. Ruthanne Gallagher

Venita,  
Please see the email below from Dr. Gallagher.

Thank you,

Patricia Chauvin  
Administrative Assistant

#1 McCord Road  
Houma, La. 70363  
(985) 876-4465 ext. 303  
(985) 223-7387 Fax  
[adminasst@terrebonnearc.org](mailto:adminasst@terrebonnearc.org)

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-----Original Message-----

**From:** Ruthanne Gallagher [<mailto:rgallamd@yahoo.com>]  
**Sent:** Monday, April 02, 2018 2:48 PM  
**To:** Patricia Chauvin <[adminasst@terrebonnearc.org](mailto:adminasst@terrebonnearc.org)>  
**Subject:** Board member renewal

To the members of the Terrebonne Parish Council

I would like to submit my request for continued service as a board member for TARC for the upcoming term. Thank you for your support.

Respectfully, Ruthanne GallagherMD

Patricia, could you please forward this to the appropriate persons at the Parish Council ,  
Thank you, Ruthanne Gallagher

Sent from my iPad

## Venita Chauvin

---

**From:** Patricia Chauvin [adminasst@terrebonnearc.org]  
**Sent:** Friday, April 6, 2018 10:33 AM  
**To:** Venita Chauvin  
**Subject:** TARC Board  
**Attachments:** Re-appointment- Della Hotard.pdf

Venita,

Attached is Della Hotard's letter of interest to serve on the Board.

Thank you,

Patricia Chauvin  
Administrative Assistant



#1 McCord Road  
Houma, La. 70363  
(985) 876-4465 ext. 303  
(985) 223-7387 Fax  
[adminasst@terrebonnearc.org](mailto:adminasst@terrebonnearc.org)

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April 5, 2018

Terrebonne Parish Council  
P.O. Box 2768  
Government Tower 6<sup>th</sup> Floor  
Houma, LA. 70361

Dear Council Members,

I, Della Hotard, wish to be reappointed to the TARC Board of Directors. I have a 31 year old daughter with Autism, as well as various behavioral disorders. Brandi Hotard is my main reason for staying, so that I can advocate for her, as well as the other clients at TARC. One of the things I helped to put into place is a policy to put a non-voting client representative on the TARC board.

I have been on the board for the past 30 years, since Oct. 16<sup>th</sup> 1988. I am familiar with most of the current clients at TARC, as well as many of the past clients.

Thank you for considering me for reappointment.

Very Sincerely,  
Della Hotard

April 5, 2018

Terrebonne Parish Council  
P.O. Box 2768  
Government Tower 6<sup>th</sup> Floor  
Houma, LA. 70361

Dear Council Members,

I, Della Hotard, wish to be reappointed to the TARC Board of Directors. I have a 31 year old daughter with Autism, as well as various behavioral disorders. Brandi Hotard is my main reason for staying, so that I can advocate for her, as well as the other clients at TARC. One of the things I helped to put into place is a policy to put a non-voting client representative on the TARC board.

I have been on the board for the past 30 years, since Oct. 16<sup>th</sup> 1988. I am familiar with most of the current clients at TARC, as well as many of the past clients.

Thank you for considering me for reappointment.

Very Sincerely,  
Della Hotard

April 24, 2018

City of Houma, Terrebonne Parish Council  
Consolidated Government

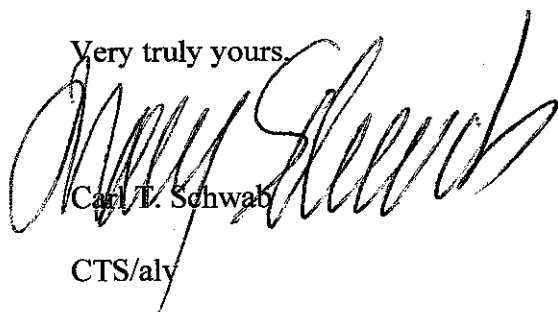
Venita H. Chauvin  
P.O. Box 2768  
Houma, La 70361

Re term Expiration

Please note that I have accepted a new term as a board member for TARC. Also, please note the proper spelling of my name is "Carl T. Schwab."

Thank you for your assistance and service.

Very truly yours,



Carl T. Schwab

CTS/aly





Wednesday, May 9, 2018

---

**Item Title:**

Upcoming vacancies

**Item Summary:**

**Recreation District No. 9 Board:** One expiring term on 6/8/18.

**Recreation District No. 7 Board:** One expiring term on 6/24/18.

**Consolidated Waterworks District No. 1 Board:** Three expiring terms on 6/24/18, representing Council Districts 3, 7 & 8.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Notice to the Public	5/4/2018	Backup Material
Term expirations	5/4/2018	Backup Material

## NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. \*At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

**Recreation District No. 3A Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 11 Board:** One vacancy to fill unexpired term. \*(5/9/18)

**Recreation District No. 2,3 Board:** Nine vacancies to fill the positions of the re-established Board. \*(5/9/18)

**Recreation District No. 9 Board:** One expiring term on 6/8/18. \*(5/23/18)

**Recreation District No. 7 Board:** One expiring term on 6/24/18. \*(5/23/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

**Terrebonne Parish Youth Advisory Council:** Representatives from each of the following High Schools: 2 from Covenant Christian, 2 from H. L. Bourgeois, 1 from Houma Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. \*(5/9/18)

**Bayou Cane Fire Protection District:** One vacancy to fill unexpired term. \*(5/9/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

**Consolidated Waterworks District No. 1:** Three expiring terms on 6.24/18, representing Council Districts, 3, 7 & 8. Interested individuals must reside within Council District No. 3, 7, or 8, a qualified voter, and willing to attend regularly-scheduled meetings to discuss and make informed decisions on matters pertaining to the Terrebonne Parish waterworks. \*(5/23/18)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or [ychauvin@tpcg.org](mailto:ychauvin@tpcg.org). A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

STEVE TROSCLAIR, CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
CHRISTA M. DUPLANTIS-PRATHER, RN  
DISTRICT 7  
ALIDORE "AL" MARMANDE  
DISTRICT 9  
STEVE TROSCLAIR



ARLANDA WILLIAMS, VICE-CHAIR

DISTRICT 2  
ARLANDA J. WILLIAMS  
DISTRICT 4  
SCOTTY DRYDEN  
DISTRICT 6  
DARRIN W. GUIDRY, Sr.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
vchauvin@tpcg.org      www.tpcg.org

April 29, 2018

MEMO TO: Venita H. Chauvin  
Council Clerk

FROM: Tammy Triggs *TET*  
Senior Minute Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of June 2018:

Recreation District No. 9	Robert LaJaunie	06-08-18
Recreation District No. 7	Donald Tivet	06-24-18
Consolidated Waterworks	C. J. Stoufflet (District 8)	06-24-18
	Chester Voisin (District 7)	06-24-18
	Bobby Cockerham (District 3)	06-24-18

By copy of this memo, individuals are being requested to *contact Council Clerk Venita H. Chauvin* at (985) 873-6520 or *vchauvin@tpcg.org* to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*.

/tet

cc: Council Agenda File  
Organizations/Individuals

Category Number: 7.  
Item Number: A.



Wednesday, May 9, 2018

---

**Item Title:**

Council Members

**Item Summary:**

Council Members

---

Category Number: 7.  
Item Number: B.



Wednesday, May 9, 2018

---

**Item Title:**

Parish President

**Item Summary:**

Parish President

---



Wednesday, May 9, 2018

---

**Item Title:**

Appointment of Civic Center Department Head

**Item Summary:**

Parish President Dove's Appointment of Mr. Dean Schouest as the Civic Center Department Head.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Appointment of Department Head Letter	5/4/2018	Backup Material
Resume	5/4/2018	Backup Material
Sec. 2-85- Civic Center Department	5/4/2018	Ordinance



GORDON E. DOVE  
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
P.O. Box 6097  
HOUMA, LOUISIANA 70361-6097



(985) 873-6401  
FAX: (985) 873-6409  
E-MAIL: gdove@tpcg.org

May 4, 2018

Terrebonne Parish Council  
8026 Main Street, Suite 600  
Houma, Louisiana 70360

Re: Appointment of Department Head

Dear Council Members:

Pursuant to Section 2-98 of the Parish Code, please accept my following recommendation for department head, which I will introduce at the May 9, 2018 Regular Council Meeting.

Appointment:

Mr. Dean Schouest, Civic Center Director

Attached please find the job description and estimated cost for Mr. Schouest, along with his qualifications, in conformance with the requirements of the Parish Code.

I respectfully request your ratification of this appointment at the May 23, 2018 Regular Meeting.

Respectfully,

A handwritten signature in blue ink that reads "Gordon E. Dove".

Gordon E. Dove  
Parish President

Attachments

Cc: Reading File

# DEAN SCHOUEST

E-mail: schouestd@yahoo.com - Phone: (985)804-9743  
293 Lake Merchant, Houma, Louisiana 70360

## EXPERIENCE

---

July 2015 - November 2016      Cajun Cutters      Houma, Louisiana  
*Business Development Manager*

- Build new business relations
  - Heavily involved in Community Socials
  - Generate sales and new customer base
  - build client relations and customer liason
- 

June 2008 - July 2015      Lewis-Goetz      Houma, Louisiana  
*GENERAL MANAGER*

- Advertising Leadership, Sales Team building
  - Branding Business and Outreach
  - Facilities Manager
  - Staff Builder
  - General Manger and Overseer of all Operations of Business
  - Sales Manager
  - Expert in Product purchasing and price quotes
  - Event Coordinator
  - Community events planner and executer
- 

March 1994 - June 2008      Taylor's Industrial      Houma, Louisiana  
*General Manager*

- General Manager over all Operations and develop
- organize and manage employee staff
- business management of all purchase and expenses
- built profitable business from the ground up



# VOLUNTEERING

---

May 2017 - Present	Downtown Houma Christmas Festival	Houma, Louisiana
--------------------	-----------------------------------	------------------

*Board Member*

- Organize and execute community minded activities
- Promote and build up events in Community
- Cook, decorate, and set up for Community events

---

May 2017 - Present	Downtown Houma Fall Festival	Houma, Louisiana
--------------------	------------------------------	------------------

- Raise proceeds for local high school bands in our community
- Organize and facilitate Festival events

---

January 2013 - Present	Chabert Medical Foundation	Houma, Louisiana
------------------------	----------------------------	------------------

*Board Member*

- Help in decision making for Chabert Foundation
- Raise Proceeds for equipment for Chabert Hospital

---

May 2013 - Present	CASA for children	Houma, Louisiana
--------------------	-------------------	------------------

*Volunteer*

- Advocate for children
- Court Appointed to aide and assist in home environment and welfare for children
- Help Courts and social workers in decision for best interest of children

---

February 2015 - Present	Relay For Life	Houma, Louisiana
-------------------------	----------------	------------------

*Ambassador*

- Promote events and participate in activities

---

August 2016 - Present	Flood & Mud Festival	Houma, Louisiana
-----------------------	----------------------	------------------

*Co-Founder*

---

November 2014 - Present	Keep Houma Warm	Houma, Louisiana
-------------------------	-----------------	------------------

*Co-Founder*

## REFERENCES

---

- Blayne Bergeron Retired Homeland Security Supervisor
- Norby Chabert State Senator
- Joe Waitz Terrebonne Parish District Attorney

## SKILLS

---

- Well experienced in Business Management
- Community relations builder
- Events coordinator
- Event planning
- Sales Strategist
- Excellent in Customer Service handling
- Facilitator and member of several humanitarian organizations

## EDUCATION

---

August 1984 - May 1997 Nicholls State University Thibodaux, Louisiana  
*Account major/Business Management*

---

August 1980 - May 1983 South Terrebonne Highschool Bourg, Louisiana

# DEAN SCHOUDEST

E-mail: schouestd@yahoo.com - Phone: (985)804-9743  
293 Lake Merchant, Houma, LA 70360

## Sec. 2-85. - Civic center department.

- (a) The head of the civic center department shall be the director of the civic center department.
- (b) The director of the civic center department shall direct and be responsible for the following:
  - (1) Administration and operational management of the Houma-Terrebonne Civic Center, its physical plant facilities and equipment;
  - (2) Planning and procurement of activities and events scheduled for the civic center;
  - (3) Negotiate contracts and agreements with industry agents and associates for events at the civic center;
  - (4) Other such responsibilities as may be directed by the president.
- (c) The civic center department shall consist of the following subordinate divisions:
  - (1) Sales and marketing division;
  - (2) Business division;
  - (3) Events services division;
  - (4) Operations division.

Subsection (1) above shall have co-division heads, a sales manager and a marketing manager. Subsections (2)—(4) above shall each have a division head and all division heads shall be under the supervision of the director of the civic center department. The division heads listed herein shall be members of the classified human resources system of the parish.

(Ord. No. 6304, § I, 9-13-00; Ord. No. 6846, § II, 2-11-04; Ord. No. 6878, § II, 5-26-04; Ord. No. 7160, § I, 7-12-06)

**Editor's note—** Former § 2-84.

**Editor's note—** Ord. No. 7160, adopted July 12, 2006, enacted new provisions designated as § 2-83; however as similar provisions already existed in the Code as § 2-85, Ord. No. 7160 has amended existing § 2-85 at the editor's discretion.

Category Number: 9.  
Item Number: A.



Wednesday, May 9, 2018

---

**Item Title:**

Milford & Associates, Inc.

**Item Summary:**

Milford & Associates, Inc.

---

**ATTACHMENTS:**

**Description**

Milford and Associates, Inc. - May 2018

**Upload Date**

5/2/2018

**Type**

Backup Material

PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)

May 9, 2018

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.:	<u>15-BRG-12</u>
b. Title:	<u>MAYFIELD BRIDGE #1</u>

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>30-MAR-15</u>
b. Type (Hourly, Lump Sum, %)	<u>CURVE “A”</u>
c. Total Fees (Basic Services)	<u>\$47,000.00</u>

3. PLAN AND PREPARATION STATUS:

a. Right-of-Way & Permits (%)	<u>100%</u>
b. Soil Survey (%)	<u>100%</u>
c. Field Survey (%) (TOPO)	<u>100%</u>
d. Preliminary Plans (%)	<u>100%</u>
e. Final Plans (%)	<u>100%</u>
f. Estimated Bid Date	<u>14-MARCH-17</u>
g. Estimated Cost of Construction	<u>\$750,000.00</u>

4. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>28-MARCH -17</u>
b. Contractor	<u>COASTAL BRIDGE CO., LLC</u>
c. Contract Amount	<u>\$569,338.80</u>
d. Work Order Issued	<u>14-JUNE-17</u>

e. Total Contract Time (Working Days)	<u>120</u>
f. Scheduled Completion Date	<u>20-NOV-17</u>
g. Time Elapse Days (%)	<u>213 (177%)</u>
h. Project Complete (%)	<u>95%</u>
i. Estimates Paid to Date (\$)	<u>\$328,436.12</u>
j. Date of Substantial Completion	<u></u>

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: REMAINING WORK ON BRIDGE: 1.) REPLACE ASPHALT 2.) INSTALL  
ANGLE IRON FOR SUPPORTS ON WATERLINE 3.) STRIPPING 4.) CLEAN UP

F.E. Milford III, P.E.

Category Number: 9.  
Item Number: B.



Wednesday, May 9, 2018

---

**Item Title:**

APTIM

**Item Summary:**

APTIM

---

**ATTACHMENTS:**

**Description**

APTIM - May 2018

**Upload Date**

5/2/2018

**Type**

Backup Material



ENGINEERING REPORT  
Date: May 2018

1. PROJECT:

- a. Parish Project No.: 10-CDBG-R-LEV-63
- b. SCI Project No.: 141235
- c. Title: Ward 7 Levee Elevation (CDBG) Project

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 18, 2010
b. Type (Hourly, Lump Sum, %)	LS & Hourly
c. Total Fees	\$3,448,220.80
d. Invoiced to Date	\$3,335,881.55

3. PLAN PREPARATION STATUS:

a. Right-of-Way (%)	100%
b. Permits (%)	100%
c. Soil Survey (%)	100%
d. Field Survey (%)	100%
e. Preliminary Plans (%)	100%
f. Final Plans (%)	100%
g. Estimated Bid Dates	See Below
h. Estimated Cost of Construction	\$17,648,063.30

4. CONSTRUCTION STATUS:

Phase I

a. Actual Bid Date	March 6, 2014
b. Contractor	Apeck
c. Contract Amount	\$4,137,443.30
d. Date Work Order Issued	June 7, 2014
e. Total Contract Time (Days)	511
f. Scheduled Completion Date	October 31, 2015
g. Time Elapsed (Days)	1212
h. Project Complete (%)	100.00%
i. Estimated Paid to Date (\$)	\$3,692,750.48
j. Date of Substantial Completion	September 2, 2016

Phase II

a. Actual Bid Date	August 19, 2014
b. Contractor	Ceres
c. Contract Amount	\$3,959,428.00
d. Date Work Order Issued	October 20, 2014
e. Total Contract Time (Days)	554
f. Scheduled Completion Date	April 26, 2016
g. Time Elapsed (Days)	1291
h. Project Complete (%)	85%
i. Estimated Paid to Date (\$)	\$2,738,440.00
j. Date of Substantial Completion	TBD

Phase III

a. Actual Bid Date	November 10, 2015
b. Contractor	Phylway Construction, LLC.
c. Contract Amount	\$6,849,999.21
d. Date Work Order Issued	February 24, 2016
e. Total Contract Time (Days)	516
f. Scheduled Completion Date	November 16, 2017
g. Time Elapsed (Days)	598
h. Project Complete (%)	95%
i. Estimated Paid to Date (\$)	\$6,787,739.59
j. Date of Substantial Completion	October 13, 2017

Lower Ward 7 Mitigation

a. Actual Bid Date	September 2, 2015
b. Contractor	Coastal Dredging Company, Inc.
c. Contract Amount	\$2,443,597.37
d. Date Work Order Issued	November 12, 2015
e. Total Contract Time (Days)	567
f. Scheduled Completion Date	June 1, 2017
g. Time Elapsed (Days)	903
h. Project Complete (%)	80%
i. Estimated Paid to Date (\$)	\$2,240,906.90
j. Date of Substantial Completion	TBD

5. PROJECT COORDINATOR:

Laura Barnes P.E.  
Hilary Thibodeaux P. E.

6. REMARKS:

May 2018

**Lower Ward 7 Mitigation** - Aptim has received approval from TPCG to proceed with Change Order 2 work. The contractor has performed a survey of the area.

**Phase I** - Project is closed out.

**Phase II** - Work on the Slide Repair at Bayou Neuf has been completed. Other punch list items are being addressed.

**Phase III** - With the slide area at Sta 171+00 to Sta 178+00 occurring again, APTIM is exploring options to correct the slide.  
April 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work will proceed shortly after the Change Order process has been completed.

**Phase I** - Project is closed out.

**Phase II** - Work on the Slide Repair at Bayou Neuf has started. Other punch list items have not been addressed yet.

**Phase III** - The work outlined in Change order 6 has been completed. Seeding and fertilizing has started on the areas that remain.

March 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work will proceed shortly after the Change Order process has been completed.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. While work has started on these items, no item in this list has been completed.

**Phase III** - Aptim has received approval of Change Order 6. Phylway will begin performing this Change Order work on March 2, 2018.

February 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work can proceed this month after approval.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. Silt Fencing removal has resumed in late January. Three of the fencing locations have been started and/or finished.

**Phase III** - Aptim has distributed a Change Order 6 for TPCG approval. The results of the geotechnical investigation revealed a need to remove and replace material at Sta 118+75.

January 2018

**Lower Ward 7 Mitigation** - Aptim has submitted the Change Order for the additional work proposed. Work can proceed this month after approval.

**Phase I** - Project is closed out.

**Phase II** - Aptim has given a punch list of items with directive to the Contractor as of December 1, 2017. One item, silt fencing removal, has been started since this date.

**Phase III** - Aptim has received a proposal from Eustis Engineering to investigate the high organic content of the material in and under the levee. Eustis is scheduled to perform their investigation at the beginning of January.

December 2017

**Lower Ward 7 Mitigation** - Aptim has received a proposal from the Contractor with a specific dollar amount for the additional hydraulic dredging. Aptim will be submitting a change order to TPCG shortly.

**Phase I** - Project is closed out.

**Phase II** - Aptim has recently received a report from the Geoprobe testing. Aptim is analyzing the report's findings to give direction to the Contractor. Ceres has done repairs to property owner's driveways and boat launches as requested. The substantial completion inspection has been conducted, but due to the large amount of Punch list items, substantial completion **cannot** be granted.

**Phase III** - The slide area of the berm has been repaired. After investigation, the punch list item described as the seepage area is acutally an area of high organic content. Further investigation by Aptim is needed before a recommendation can be made to TPCG.

November 2017

**Lower Ward 7 Mitigation** – Aptim has received approval from TPCG to initiate a request for proposal from the Contractor for additional work.

**Phase I** – Project is closed out.

**Phase II** – Eustis has visited the site and performed geoprobe testing on the slide area of the levee. Aptim is awaiting results from Eustis in order to issue a directive to Ceres for the slide repair. Aptim has received complaints from property owners regarding some of the repairs to their boat launches, drive ways, and is coordinating with Ceres to have these addressed.

**Phase III** – Aptim has issued a directive for the Contractor to begin repairing the slide area of the berm. Contractor has mobilized and begun working on the slide repair.

October 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – TPCG approved assessment of 239 LD's to closeout project. Apeck has been notified.

**Phase II** – Cracking and Sliding at the Bayou Neuf Pumping station has worsened. The contractor has been notified that the repair to this area is necessary for substantial completion. Contractor has made a site visit and is disputing that they are responsible. Aptim has

~~**Phase III** – Contractor has moved the project work area for inspection access. Contractor has demobilized from the site while the slide repair area was not completed. Contractor is disputing that they are not responsible for continuing to work on the repair. Aptim is coordinating with Geotechnical Engineer~~  
September 2017

**Lower Ward 7 Mitigation** – Construction is complete. We are currently finalizing closeout and payment.

**Phase I** – Awaiting TPCG approval to assess 239 LD's to close out the project.

**Phase II** – Levee Slide repair near the Bayou Neuf Pumping Station has been completed. Inspections show that some settling and cracking has started. Contractor has been notified, and we are awaiting a response. Contractor still has additional activities near the Lashbrook Pumping Station.

**Phase III** – Slide repairs are complete, however there are early signs of cracking and sliding in the repair area. The Contractor has been notified of their contract requirements to repair these deficiencies.

August 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.

**Phase II** – Construction progress delayed by weather. Ceres will submit seeding & fertilizing plan for review. Remaining items for completion are slide repair, seeding & fertilizing, additional material and grading at Lashbrook Pump Station. Pre and post 28 day surveys.

**Phase III** – 28 day settlement period of levee section between Sta 172+00 and 184+00 elapsed. Phylway's surveyor completed survey slide repair of the berm at Sta 172+00 to Sta 184+00.

•July 2017

**Lower Ward 7 Mitigation** – Coastal Dredging still waiting for their dredge to be repaired so they can return to site. No specific date has been provided.

**Phase I** – APTIM (formerly CB&I) has reviewed all documentation regarding the high organics issue at Woodlawn Pit and has confirmed that is not recommended to reduce Liquidated Damages. A letter will be sent to TPCG with engineer's recommendation.



**Phase II** – Slide repairs have started near the Lashbrook Pumping Station.

**Phase III** – Slide repairs have resumed at Sta 170+00 to Sta 184+00.

•June 2017

**Lower Ward 7 Mitigation** – Vinyl sheet pile wall has been installed by subcontractor (Frisco). Coastal Dredging still waiting for their dredge to be repaired.

**Phase I** – APECK's request on reducing liquidated damages due to high percentage of organics encountered at the Woodlawn Pit is still under review by CB&I.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Concrete Repairs on Oleander St. have been completed. Levee has been brought to design elevation at the failure section (from Sta. 172+00 to Sta. 184+00).

•May 2017

**Lower Ward 7 Mitigation** – Sheet installation to begin 5/18/17.

**Phase I** – Meeting with Apeck to hear their discussion regarding liquidated damages.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Phylway's subcontractor began concrete repair work on Oleander St. and will subsequently begin work on slide repair.

•April 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. Apeck has requested availability.

**Phase II** – Ceres continues slide repairs at Bayou Neuf pump station.

**Phase III** – Awaiting approval of Change Order No. 3 for Phylway to begin slide repair. Seeding and fertilizing of the remainder of the levee is complete.

•March 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – Apeck has requested to meet with CB&I and TPCG to discuss liquidated damages. They will not be available until early April 2017.

**Phase II** – Repairs continued on the slide at Bayou Neuf. Dupre Bros. completed installation of the sheet pile and touch-up paint, and demobilization is underway. Ceres is repairing Mr. Glenn Traham's access road.

**Phase III** – All Pre and Post 28-day surveys have been received with the exception of Stations 172+00 and 184+00. Phylway began seeding and fertilizing the completed levee sections this week. Eustis has provided an analysis and recommendation to repair the slide area. CB&I is working with Phylway to process Change Order No. 3 to repair the slide.

•February 2017

**Lower Ward 7 Mitigation** – No change.

**Phase I** – CB&I is processing pay application No. 14 from Apeck and working to assess liquidated damages.

**Phase II** – Ceres' subcontractor has begun blasting and painting the sheet pile picked up from TPCG. They anticipate completion next week and will begin installation and slide repair the first week of March.

**Phase III** – Phylway has completed building the levee to grade, minus the slide between stations 170+00 to 184+00. All pre-28 day surveys have been submitted from stations 10+37 to 277+10. Post 28-day surveys have been received for stations 56+00 to 277+10. Eustis took soil samples of the slide area and are currently completing their analysis. Preliminary discussions indicate that the method of repair will not include sheet pile, but may require removal of material, replacing, and compacting.

•January 2017

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Staff gauges have been surveyed and installed at St. Louis Canal sluice gates. CB&I is currently processing the final balancing change order and recommended assessment of 239 of the 308 days that Apeck was beyond contract time, in liquidated damages.

**Phase II** - Change Order No. 6 was approved by council. Waiting on Ceres to schedule slide repair activities.

**Phase III** - Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% Overall Project complete. 71% of contract time has elapsed. 112 calendar days to be added to contract time thru December 30th. Substantial completion date has been revised from November 20, 2016 to March 12, 2017.

• December 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – No changes.

**Phase II** – Levee construction is complete. Received approval from OCD & TPCG on Change Order No. 6. Slide repair will be completed in January. Contractor has submitted Pre-28 Day Surveys for review.

**Phase III** – Controlling work item is now degrading of existing levee. Approximately 62% of the estimated degrading has been completed. 92% overall project complete, based on payments made. 76% contract time elapsed. 85 calendar days to be added to contract time thru November 30th. Substantial completion date has been revised from November 20,2016 to February 13, 2017.

• November 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items with the exception of as-builts. Awaiting submittal of final pay request. CB&I began working on balancing change order.

**Phase II** – Levee construction is complete. Waiting on backup documentation to process C.O. #6. Drafting a preliminary draft punch list for Ceres to work on; including gate installation, slide repair, NCR disposition, and access road maintenance.

**Phase III** – Approximately 92% of the estimated hauled-in material required for earthen embankment has been placed. 84% overall complete (based on \$\$\$). 62% Contract time elapsed.

• October 2016

**Lower Ward 7 Mitigation** – Developing change order to repair breach & additional material.

**Phase I** – Contractor has completed punch list items, with the exception of Fanguy access road and limestone on the St. Louis Canal access road to the sluice gates. Waiting on Contractor to provide as-builts. CB&I is considering recommendation to TPCG on assessing liquidated damages for additional engineering and inspection activities required due to the extended contract time.

**Phase II** – Levee construction continues. Hauling from the pit was completed last week. Ceres provided cost estimate for Bayou Neuf Slide repair. CB&I reviewed the request and countered with a reduction in days requested.

**Phase III** – approximately 64% of the estimated hauled in-material required for earthen embankment has been placed. 66% Overall Complete (based on \$\$\$). 62% Contract Time Elapsed. 85 calendar days to be added to Contract Time thru September 30th. Substantial Completion date has been revised from November 20, 2016 to February 13, 2016.

• September 2016

**Lower Ward 7 Mitigation** – Dredging activities have stopped due to a breach near sheetpile plug 3. Continuing to develop solution for closure.

**Phase I** – Final surveys have been submitted and approved. Change order No. 4 is being processed. Substantial Completion inspection is scheduled for Wednesday, September 21, 2016.

**Phase II** – Levee construction continues. Estimated 5 more days of hauling material from Woodlawn Ranch Rd. pit. Waiting on final cost estimate from Ceres on the Bayou Neuf Slide Repair. Contractor is currently 250 days beyond contractor time as of September 20, 2016.

**Phase III** – Approximately 55% of the estimated hauled in-material required for earthen embankment has been placed. 60% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 70 calendar days to be added to Contract Time thru August 31st. Substantial Completion date has been revised from November 20, 2016 to January 29, 2016.

• August 2016

**Lower Ward 7 Mitigation** – Dredging has been proceeding well and ongoing.

**Phase I** – Waiting on contractor to resubmit final surveys. Continuing to request complete breakdown to process C. O. #4. Contractor is currently 324 days past contract time as of August, 16, 2016.

**Phase II** – Levee construction continues. Excess rain caused hauling delay from Woodlawn Ranch Road pit. Estimated more days of hauling material. The Bayou Neuf slide is still being analyzed. A repair recommendation is estimated the week of August 15th. Contractor is currently 221 days beyond contract time as of Aug 16, 2016.

**Phase III** – Approximately 46% of the estimated hauled in-material required for earthen embankment has been placed. 53% Overall Complete (based on \$\$\$). 48% Contract Time Elapsed. 58 calendar days to be added to Contract Time thru July 31st. Substantial Completion date has been revised from November 20, 2016 to January 17, 2016.

• July 2016

**Lower Ward 7 Mitigation** – Dredging has begun on July 15th.

**Phase I** – Construction and grading complete, with exception of Station 735+00. Waiting on Contractor to submit final surveys. Waiting on Contractor to provide estimate and breakdown for C. O. #4.

**Phase II** – Levee construction continues. Hauling from Woodlawn Ranch Rd. pit is on hold while the current material is utilized along the alignment. The slide material on the protected side levee near Bayou Neuf Pump Station is currently being tested and analyzed for a repair recommendation.

**Phase III** –100% Complete with Clearing and Grubbing. Approximately 36% of the estimated hauled in-material required for earthen embankment has been placed. Working with Columbia Gulf Pipeline to receive revised Letter of No Objection due to need to remove and replace riprap over their pipeline. 38% Overall Complete (based on \$\$\$). 42% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• June 2016

**Lower Ward 7 Mitigation** – Dredging is currently scheduled to begin the week of June 27th.

**Phase I** - Construction in progress. Contractor is continuing to shape levee to design grade.

**Phase II** – Levee construction and hauling operations continue. Contractor submitted new schedule indicating Sept. 16th completion. Change Order No. 4 and Pay Request No. 11 are awaiting OCD approval.

**Phase III** - 91% Complete with Clearing and Grubbing: Approximately 22% of the estimated hauled in-material required for earthen embankment has been placed. 26% Overall Complete (based on \$\$\$). 32% Contract Time Elapsed. 31 calendar days to be added to Contract Time thru May 31st.

• May 2016

**Lower Ward 7 Mitigation** - May 2016 - Dredging has been delayed due to mechanical issues of the dredging equipment and it has been re-scheduled to start the first or second week of June, this was reported at the monthly meeting held on May 17, 2016.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction continues. Hauling from the Woodlawn Ranch Rd. pit began. Contract completion still anticipated at the end of June 2016.

**Phase III** - 82% Complete with Clearing and Grubbing: Hauling operations commenced & approximately 6% of the estimated hauled in-material required for earthen embankment has been placed.11% Complete (based on \$\$\$). 24 % Contract Time Elapsed. 8 calendar days to be added to Contract Time thru March 31st.

• April 2016

**Lower Ward 7 Mitigation** - April 2016 – Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in May.

**Phase I** - Construction in progress. Contractor is currently excavating, hauling, and placing material at locations identified as being below design grade.

**Phase II** - Construction in progress. Levee lift installation and excavation at the pit continues. Change Order No. 4 is being negotiated for access No. 4 improvements, additional bankline stabilization, and pit activities. Contractor anticipates completion end of June 2016.

**Phase III** – 60% Complete with Clearing and Grubbing: Preparing to begin hauling operations when there are dry conditions. 5% Complete (based on \$\$\$). 14 % Contract Time Elapsed.

• March 2016

**Lower Ward 7 Mitigation** - Sheetpile plugs installed (except for plug 4). Dredging is scheduled to begin in April.

**Phase I** - Construction in progress. Contractor is addressing the low areas of the levee. Contractor surveyed the new extended portion of the borrow pit and is currently preparing it for excavation.

**Phase II** - Construction in progress. Levee lift installation continues. Excavation began at the Woodlawn pit. Contractor began installation of bankline stabilization between Stations 443+00 and 483+00. Contractor has been unable to use access #4 due to property owner not allowing access.

**Phase III** – Construction in progress. NTP issued 2/24/16. Contract End Date is 11/20/16. Controlling work is degrading, clearing and grubbing. Work near Columbia Gulf pipeline may involve additional work. % Complete (based on \$\$\$) = 3.3%. % Contract Time Elapsed = 1.9%.

• February 2016

**Lower Ward 7 Mitigation** - Contractor continuing to install sheet pile plugs.

**Phase I** - Construction in progress. Contractor is anticipating needing more material than originally estimated to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. Work has not begun in Woodlawn Ranch Rd pit. Slide at Bayou Neuf pump station has been repaired. Current contract end date is Oct 14, 2015.

**Phase III** - Executed contracts were received from the Parish. Approved for Construction documents are being assembled. PCC is scheduled for Feb. 23rd.

• January 2016

**Lower Ward 7 Mitigation** - Mobilize 1/18/2016 to drive sheet pile.

**Phase I** - Construction in progress. Contractor provided CB&I an estimated quantity of 300 cubic yards needed to address the low areas of the levee. Contractor is currently working the borrow pit and excavating material as needed.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Contract documents are with the Parish for review and execution. Awaiting final insurance certificates from Phylway. Approved for construction plans and specs are in progress. Anticipate PCC & NTP in early February.

• December 2015

**Lower Ward 7 Mitigation** - Awaiting work plan & schedule from contractor.

**Phase I** - Construction in progress. Contractor resubmitted pre-28 day surveys on 11/23/15. CB&I provided comments on the surveys of areas that need to be addressed. Contractor is estimating the quantity of fill material needed to address these areas and will submit this quantity to CB&I. Contractor has completed the concrete sheet pile cap and Hilcorp access ramp.

**Phase II** - Construction in progress. Levee lift installation and dredging of borrow canal, ongoing. No work has begun in Woodlawn

Ranch Pit. Issued work directive to Ceres to correct slide at Bayou Neuf Pump Station. Current contract end date as of C. O. #2 is Oct. 14, 2015.

**Phase III** - Recommendation for award to Phylway was sent to TPCG on Nov. 23, 2015.

• November 2015

**Lower Ward 7 Mitigation** - Nov. 12th held Pre-Construction Meeting.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys on 11/12/15 with information previously requested. CB&I is currently reviewing these surveys. Additional information is needed to be provided. Contractor mobilized to the project site on 11/16/15 to begin additional work, complete remaining work, and address any levee sections below design grade.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Opened bids on Nov. 10, 2015. Received 4 bids. Currently under evaluation for responsiveness and accuracy.

• October 2015

**Lower Ward 7 Mitigation** -Finalizing Contract info. & Submittals. Will be scheduling Preconstruction Meeting in Nov.

**Phase I** - Construction in progress. Contractor submitted pre-28 day levee surveys. Upon review, CB&I requested additional information and is awaiting resubmittal. Apeck was given the approval to begin repairs on Hilcorp access ramp. CB&I is awaiting a schedule for this work.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. No work has begun in Woodlawn Ranch pit. Processing C.O. #2 for Bankline Stabilization between Sta 443+00 and 483+00. Contract end date with co. approval is Oct. 14, 2015.

**Phase III** – Currently out for bids. Pre-Bid Conference is for Oct. 20, 2015, and Bid Opening is scheduled for Nov. 3, 2015.

• September 2015

**Lower Ward 7 Mitigation** -Provide Recommendation on Responsive Low Bidder for base bid and all three alternates.

**Phase I** - Levee lift installation has been completed. Still waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Excavation to begin in Woodlawn Ranch pit. Contract End Date – Aug. 12, 2015, with nine (9) weather days pending to be added. Negotiating C. O. #2 with Ceres for bankline stabilization between Sta 443+00 and 483+00.

**Phase III** – Finalizing review and revisions to final set. “Issued for Bid plans and specs will be submitted to TPCG on September 25, 2015. Bidding process expected at the end of the month.

• August 2015

**Lower Ward 7 Mitigation** - Bid Opening scheduled for September 2, 2015.

**Phase I** - Levee lift installation has been completed. Waiting on pre-28 day survey.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End Date was August 12, 2015, with three (3) weather days pending to be added to the Contract. Liquidated damages have started.

**Phase III** – “Issued for Bid” signed and stamped. Plans and Specs will be submitted to TPCG on August 18, 2015. Bidding process expected at the end of the month.

• July 2015

**Lower Ward 7 Mitigation** - CB&I submitted final modifications to Contract Documents, addressing OCD final comments, to TPCG on July 16, 2015. Bidding process expected to begin at the end of the month.

**Phase I** – Construction in progress. Final levee lift is being placed along the alignment. Dressing operations also ongoing. Contract End date is July 28, 2015.

**Phase II** – Construction in progress. Levee lift installation and dredging of borrow canal ongoing. Contract End date is August 12, 2015.

**Phase III** – Final plans and specs, addressing OCD final comments, will be submitted on July 21, 2015. Bidding process expected at beginning of August.

• June 2015

**Lower Ward 7 Mitigation** - CB&I held conference call with OCD on June 3rd to review plans.

• May 2015

**Phase I** – Construction in progress. Work along St. Louis Canal approved in C. O. #2 is completed.

**Phase II** - Construction in progress. Contract end date is August 12th.

**Phase III** – CB&I held conference call with OCD on June 3rd. Plans are being revised.

**Lower Ward 7 Mitigation** - Received response letter on May 15th requiring Chef Bank. CB&I is preparing a letter requesting reconsideration. Revised plans addressing TPCG comments were resubmitted on May 5/4/15.

• April 2015

**Phase I** – Construction in progress. Estimated completion July 12.

**Phase II** - Construction is in progress. Estimated completion July 17 (Aug. 10 with weather days).

**Phase III** – Plans & Specs were reviewed by TPCG in April and resubmitted by CB&I on 5/11.

**Lower Ward 7 Mitigation** - Mar-Apr 2015 – TPCG considering purchasing credits. USACE began 10-day notice for In Lieu Fee Program on 4/17/15.

• March 2015

**Phase I** - C. O. #2 for St. Louis Canal levee presented to TPCG for

**Phase II** - Contractor is currently 12% complete according to pay request Substantial Completion date July 17, 2015. Final Completion date August 24, 2015.

**Phase III** – Plans submitted to TPCG on 11/26/14.

• February 2015

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

- **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design submitted on March 6.

- **Lower Ward 7 Mitigation** - Mitigation plan completed and submitted on March 6.

• January 2015

- **Lower Ward 7 Mitigation**– Final geotech report expected week of 1/23/15. Final Design in progress. CB&I surveyed riprap on 1/13/15 for add alternate. CB&I sent new cost estimate on 1/13/15.

\_ **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

\_ **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow began week of January 12, 2015.

\_ **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.

\_ **Lower Ward 7 Permit** - Final Permit has been received. Mitigation design is underway.

• December 2014

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

•November 2014

- **Lower Ward 7 Mitigation** – Survey received. Preliminary curves received and alternatives are being developed.

- **Upper Ward 7 Phase I** – Construction in progress. Hauling began on Dec. 1.

- **Upper Ward 7 Phase 2** – Clearing and grubbing and silt fencing in progress. Excavation from adjacent borrow scheduled to begin first.

- **Lower Ward 7** – Plans for Final Phase were submitted to TPCG on 11/26/14.
- **Lower Ward 7** Permit - Final Permit has been received. Mitigation design is underway.
  - October 2014 - **Upper Ward 7 Phase I** – Construction in progress.
  - Upper Ward 7 Phase II** – Contracts received from Ceres and executed by TPCG on October 1, 2014. Pre- Construction meeting was held on October 9, 2014. A Notice to proceed was issued to Ceres for the date of October 20, 2014.
  - Lower Ward 7** – Plans for Final Phase are being prepared for resubmission to TPCG.
  - Lower Ward 7** Permit: Final Permit has been received.
  
- September 2014 - **Upper Ward 7 Phase 1** – Construction in progress.
  - **Upper Ward 7 Phase 2** – Contracts due back from Ceres on September 18.
  - **Lower Ward 7** – Plans for Final Phase submitted. CB&I presented interim solution phase to TPCG on July 17, 2014; Parish agreed with proposed interim solution phase. Eustis Engineering performed required stability analyses for proposed interim phase.
  
- July 2014 - Upper Ward 7 Phase 1 – Construction in progress.
  - Upper Ward 7 Phase 2 – Bid Opening scheduled for August 19, 2014.
  - Lower Ward 7 – Plans submitted. CB&I reviewing option of phasing project to coincide with mitigation.
  
- May 2014 – Contracts for levee from Bayou Neuf to East Houma Surge Levee are complete. Pre-construction meeting held on May 27. P&S comments for Lashbrook to Bayou Neuf returned to TPCG and submitted to OCG. P&S for Boudreaux Canal to Lashbrook are expected shortly.
- April 2014 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids opened on 3/6/14. P&S for Lashbrook to Bayou Neuf were submitted on 1/31/14. P&S for Boudreaux Canal to Lashbrook are expected shortly.
- January 2014 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. Bids will be opened on March 6. P&S for Lashbrook to Bayou Neuf were submitted on January 31. P&S for Boudreaux Canal to Lashbrook are expected by first week of March.
- November 2013 Plan Status - P&S from Bayou Neuf to East Houma Surge Levee are complete. P&S for Lashbrook to Bayou Neuf will be complete first week of December.
- November 2013 ERR Status: ERR approved and Release of Funds received.
- November 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently. Upper Ward 7: Permit received on Sept 06, 2013.
- September 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Letter was resubmitted on September 16. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are being negotiated currently.
- September 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submittal to OCD.
- September 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Permit received on Sept 06, 2013.
- August 2013 - Lower Ward 7 Permit: USACE provided comments on Financial Assurance Letter and Mitigation Plan. Mitigation Plan comments include requirements that TPCG has objected to about conservation servitude. These are currently being negotiated.
- August 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 2013 - ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- July 2013 - Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews (Office of Counsel reviewing Financial Assurance Letter.). Upper Ward 7: Mitigation has been paid. Awaiting draft permit.
- July 13, 2013 - Mitigation Contract and Payment delivered to mitigation company.
- June 2013 ERR Status: Final ERR was prepared in February 13, 2013, but awaiting permits before submits to OCD.
- June 2013 Permit Status - Lower Ward 7: Permit was prepared and undergoing internal reviews. Upper Ward 7: Upon payment of mitigation fee, permit will be issued.
- May 2013 Permit Status - Lower Ward 7: Draft Permit is expected in May. Permit was prepared and undergoing internal reviews. Upper Ward 7: Awaiting Corps to review operations plan and finalize mitigation requirements.
- April 10, 2013 - Submitted Draft Financial Assurance letter for Lower Ward 7 Mitigation to TLCD.
- March 14, 2013 - USACE is determining if a Financial Assurance letter for Lower Ward 7 Mitigation will be required.
- March 7, 2013 - Submitted Operation Plan for Ward 7 Extension to USACE.
- ERR on hold at OCD, waiting on USACE Permit.
- February 07, 2013 - Final ERR submitted to TPCG Engineering for required signatures prior to OCD submittal.
- February 2013 - Submitted Response to comments/questions from USACE about drainage study for levee extension.
- February 05, 2013 - Conference call with Eustis about Lower Ward 7 typical cross sections.
- January 28, 2013 - Draft ERR approved by TPCG Engineering.
- January 22, 2013 - Transmitted additional survey data to Eustis for Upper Ward 7 stability of Additional typical cross sections.
- January 17, 2013 - Draft ERR submitted to TPCG Engineering for review.
- January 10, 2013 - Requested more survey data in order to update the engineering report received from Eustis
- January 04, 2013 - Completed draft of E.R.R.
- December 11, 2012 - Draft of environmental assessment report being completed and will be submitted prior to receiving permit.
- December 10, 2012 - Received engineering report from Eustis covering geotechnical exploration & stability analysis of levee cross sections. The report is under review by Shaw.
- December 4, 2012 - Transmitted drainage analysis to USACE for Ward 7 Extension Mitigation requirements. Awaiting comments.
- November 9, 2012 - Shaw & TPCG met with USACE regarding mitigation requirements for Ward 7 Extension. Shaw is currently performing a drainage analysis & exploring possibilities of putting culverts under levee to decrease wetland impacts.
- October 31, 2012 - Shaw received a letter from USACE regarding mitigation requirements for Upper Ward 7 Extension.
- October 29, 2012 - Shaw submitted revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 12, 2012 - Shaw submitted the Plans & Specifications for the Ward 7 Extension to TPCG for review.
- October 2012 - Shaw will submit revised Lower Ward 7 Mitigation plan based on comments/ discussions at the meeting with LDNR on September 26, 2012.
- October 10, 2012 - Shaw & TPCG went on flight to do an aerial survey of the levee alignment to investigate eagles' nests, as requested by USFWS.
- September 2012 - Shaw will have P & S completed to issue for bid when Permit is received and ERR accepted.
- September 2012 - Shaw is addressing comments received on the Lower Ward 7 mitigation plan.
- September 2012 - Shaw is finalizing the plans and specifications for the Upper Ward 7 Extension.
- August 9, 2012 - Received revised DNR permit for Upper Ward 7.
- August 17, 2012 - USACE Public Notice will expire on September 8, 2012 for Upper Ward 7.

- July 2012 - Shaw is finalizing mitigation plans for Lower Ward 7 to be submitted to DNR.
- July 2012 - Shaw is working on the plans & specifications for the alignment from St. Louis Canal to East Houma Surge Levee
- April 11, 2012 - ERR about 85% complete. Awaiting receipt of USACE permit.
- April 2, 2012 - Final DNR permit for Upper Ward 7 received.
- March 28, 2012 - Shaw submitted a preliminary report to TPCG.
- General - Project involves raising approximately 15 miles of levee from elevation 8.0 to elevation 10.0.
- January, 2012 - Performing Surveying and Geotech analysis of alignment.
- December 23, 2011 - Upper Ward 7 Levee Permit application submitted.
- December 20, 2011 - Lower Ward 7 Levee Permit application submitted.
- December 9, 2011 - Ward 7 Levee Extension Permit application submitted.
- October 5, 2011 - CDBG Application Approval. Final Engineering authorized to proceed.

Category Number: 9.  
Item Number: C.



Wednesday, May 9, 2018

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**Item Title:**

Providence Engineering and Design, LLC

**Item Summary:**

Providence Engineering and Design, LLC

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**ATTACHMENTS:**

**Description**

Providence Engineering and Design, LLC -  
May 2018

**Upload Date**

5/2/2018

**Type**

Backup Material

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 95-DRA-37
- b. Terrebonne Parish Council District No.: 4
- c. Providence Engineering and Design, LLC Project No.: 441-011
- d. Title: Forced Drainage Project Area 2-1A Drainage Imps.  
Phase VI - Honeysuckle

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 2, 2009
- b. Type (Hourly, Lump Sum, %) Hourly and Lump Sum
- c. Total Fees (Basic and Additional Services) \$144,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$605,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2018
- b. Contractor Byron E. Talbot Contractors
- c. Contract Amount \$589,017.50
- d. Date Work Order Issued February 27, 2018
- e. Total Contract Time (Days) 120 days
- f. Scheduled Completion Date July 9, 2018
- g. Time Elapse (Days) (%) 52 days (43.3%)
- h. Project Complete (%) 55%
- i. Estimates Paid to Date (\$) \$268,973.97
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor laying drainline along Joyce St., La. Hwy. 20 and Main Project Road.



## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 10-LEV-31
- b. Terrebonne Parish Council District No.: 7
- c. Providence Engineering and Design, LLC Project No.: 441-028
- d. Title: Suzie Canal (North) Levee Extension

2. PROFESSIONAL AGREEMENT:

- |   |                             |
|---|-----------------------------|
| a. Date of Original Agreement                 | Orig. Agree.-Aug. 17, 2010  |
| b. Type (Hourly, Lump Sum, %)                 | Amend. No. 1-Sept. 26, 2016 |
| c. Total Fees (Basic and Additional Services) | Amend. No. 2-Feb. 23, 2017  |
|   | Amend. No. 3-Dec. 14, 2017  |
|   | <u>Lump Sum and Hourly</u>  |
|   | <u>\$1,022,000.00</u>       |

3. PLAN PREPARATION STATUS:

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>    |
| b. Soil Survey (%)                | <u>100%</u>           |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2017</u>           |
| g. Estimated Cost of Construction | <u>\$4,130,000.00</u> |

4. CONSTRUCTION STATUS:

- |                                   |                                 |
|-----------------------------------|---------------------------------|
| a. Actual Bid Date                | <u>May 25, 2017</u>             |
| b. Contractor                     | <u>River/Road Const., Inc.</u>  |
| c. Contract Amount                | <u>\$3,870,948.27 c/o #2</u>    |
| d. Date Work Order Issued         | <u>August 8, 2017</u>           |
| e. Total Contract Time (Days)     | <u>369 calendar days c/o #2</u> |
| f. Scheduled Completion Date      | <u>August 24, 2018</u>          |
| g. Time Elapse (Days) (%)         | <u>255 days (69.1%)</u>         |
| h. Project Complete (%)           | <u>70%</u>                      |
| i. Estimates Paid to Date (\$)    | <u>\$2,451,360.71</u>           |
| j. Date of Substantial Completion | <u></u>                         |

5. PROJECT COORDINATOR:

Bryan Breaud, P.E.

6. REMARKS:

Contractor completed clearing. Working on hauling and shaping of levee. Contractor working on drainage structures and pump station. Change Order No. 1 approved to upgrade telemetry system, extend 20" discharge pipe and upgrade pre-fab. building from 130 mph to 164 mph. Change Order No. 2 approved to increase contract quantity of borrow embankment. Contractor started on metal building.



## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 14-HMPG-26
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-051
- d. Title: Critical Facilities Hardening - Courthouse Annex (HMGP)

2. PROFESSIONAL AGREEMENT:

- |   |                                  |
|---|----------------------------------|
| a. Date of Original Agreement                 | <u>Amend. No. 1-May 16, 2017</u> |
| b. Type (Hourly, Lump Sum, %)                 | <u>Aug. 13, 2014</u>             |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u>       |
|   | <u>\$73,950.00</u>               |

3. PLAN PREPARATION STATUS:

- |                                   |                            |
|-----------------------------------|----------------------------|
| a. Right-of-Way and Permits (%)   | <u>N/A / By Contractor</u> |
| b. Soil Survey (%)                | <u>N/A</u>                 |
| c. Field Survey (%)               | <u>N/A</u>                 |
| d. Preliminary Plans (%)          | <u>100%</u>                |
| e. Final Plans (%)                | <u>100%</u>                |
| f. Estimated Bid Date             | <u>2017</u>                |
| g. Estimated Cost of Construction | <u>\$475,000.00</u>        |

4. CONSTRUCTION STATUS:

- |                                   |                               |
|-----------------------------------|-------------------------------|
| a. Actual Bid Date                | <u>July 25, 2017</u>          |
| b. Contractor                     | <u>BET Construction, Inc.</u> |
| c. Contract Amount                | <u>\$675,548.81 c/o #1</u>    |
| d. Date Work Order Issued         | <u>September 27, 2017</u>     |
| e. Total Contract Time (Days)     | <u>224 days</u>               |
| f. Scheduled Completion Date      | <u>May 20, 2018</u>           |
| g. Time Elapse (Days) (%)         | <u>206 days (92%)</u>         |
| h. Project Complete (%)           | <u>98%</u>                    |
| i. Estimates Paid to Date (\$)    | <u>\$540,970.27</u>           |
| j. Date of Substantial Completion | <u></u>                       |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor installed new drainage and new sidewalk. Contractor working on windows and doors. Work should be complete next week.

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 13-DRA-22
- b. Terrebonne Parish Council District No.: 8
- c. Providence Engineering and Design, LLC Project No.: 441-069
- d. Title: Upper Little Caillou Drainage Pump Station

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Amend. No. 1-Oct. 23, 2017  
June 17, 2013
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$678,250.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) 100% (ROW) 100% (Permits)
- b. Soil Survey (%) 100%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$4,300,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date July 13, 2017
- b. Contractor Sealevel Construction
- c. Contract Amount \$5,081,154.00
- d. Date Work Order Issued September 26, 2017
- e. Total Contract Time (Days) 300 days
- f. Scheduled Completion Date August 4, 2018
- g. Time Elapse (Days) (%) 206 days (68.7%)
- h. Project Complete (%) 35%
- i. Estimates Paid to Date (\$) \$1,671,261.67
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor is working on sheetpile wall and concrete pile.

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 14-ROAD-06
- b. Terrebonne Parish Council District Nos.: 2, 3 & 5
- c. Providence Engineering and Design, LLC Project No.: 441-083
- d. Title: Hollywood Road Widening (CE&I)

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 16, 2014
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$1,747,994.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) N/A
- d. Preliminary Plans (%) N/A
- e. Final Plans (%) N/A
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction N/A

4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 23, 2013
- b. Contractor Conti Enterprises, Inc.
- c. Contract Amount \$12,545,948.97 c/o#22
- d. Date Work Order Issued August 8, 2014-time began 8/11/14
- e. Total Contract Time (Days) 528 days c/o#22
- f. Scheduled Completion Date Jan. 21, 2016 c/o#22
- g. Time Elapse (Days) (%) 832 days (162.2%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$12,478,443.48
- j. Date of Final Completion May 12, 2017

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

All work complete. Contract time stopped on November 18, 2016. Final acceptance approved by Owner. Engineer working on final change orders.



**Providence Engineering and Design, LLC**  
**991 Grand Caillou Road**  
**Houma, Louisiana 70363-5705**  
**Ph:(985) 876-6380 Fax: (985) 876-0621**

**May 2, 2018**

a. Parish Project No.: 14-SCADA-13

b. Terrebonne Parish Council District Nos.: \_\_\_\_\_

c. Providence Engineering and Design, LLC Project No.: 441-085

d. Title: **Telemetry System for Drainage Pump Stations (Phase III)**

Amend. No. 2-March 17, 2017  
Orig. Agr.-June 2, 2014  
Lump Sum and Hourly  
\$60,700.00

a. Right-of-Way and Permits (%)	N/A
b. Soil Survey (%)	N/A
c. Field Survey (%)	100%
d. Preliminary Plans (%)	100%
e. Final Plans (%)	100%
f. Estimated Bid Date	Beginning 2018
g. Estimated Cost of Construction	\$340,000.00

a. Actual Bid Date	April 17, 2018
b. Contractor	Force Industries
c. Contract Amount	\$371,000.00
d. Date Work Order Issued	
e. Total Contract Time (Days)	
f. Scheduled Completion Date	
g. Time Elapse (Days) (%)	
h. Project Complete (%)	
i. Estimates Paid to Date (\$)	
j. Date of Substantial Completion	

6. REMARKS:  
Awaiting execution of construction contracts.

**May 2, 2018**

**1. PROJECT:**

- a. Parish Project No.: **14-ROAD-33**
- b. Terrebonne Parish Council District No.: **6**
- c. Providence Engineering and Design, LLC Project No.: **441-094**
- d. Title: **Hollywood Road Extension - Valhi Blvd. to LA 182**

**2. PROFESSIONAL AGREEMENT:**

- |   |                                      |
|---|--------------------------------------|
| a. Date of Original Agreement                 | <u>Amend. No. 3-Feb. 9, 2018</u>     |
| b. Type (Hourly, Lump Sum, %)                 | <u>Amend. No. 1-Aug. 11, 2016</u>    |
| c. Total Fees (Basic and Additional Services) | <u>Original Agree.-Nov. 10, 2014</u> |
|   | <u>Lump Sum and Hourly</u>           |
|   | <u>\$532,050.00</u>                  |

**3. PLAN PREPARATION STATUS:**

- |                                   |                       |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%)   | <u>100% / 100%</u>    |
| b. Soil Survey (%)                | <u>100%</u>           |
| c. Field Survey (%)               | <u>100%</u>           |
| d. Preliminary Plans (%)          | <u>100%</u>           |
| e. Final Plans (%)                | <u>100%</u>           |
| f. Estimated Bid Date             | <u>2017</u>           |
| g. Estimated Cost of Construction | <u>\$3,300,000.00</u> |

**4. CONSTRUCTION STATUS:**

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| a. Actual Bid Date                | <u>July 11, 2017</u>             |
| b. Contractor                     | <u>LA Contracting Enterprise</u> |
| c. Contract Amount                | <u>\$3,408,367.60 c/o#2</u>      |
| d. Date Work Order Issued         | <u>September 13, 2017</u>        |
| e. Total Contract Time (Days)     | <u>376 days c/o#2</u>            |
| f. Scheduled Completion Date      | <u>October 13, 2018 c/o#2</u>    |
| g. Time Elapse (Days) (%)         | <u>212 days (56.4%)</u>          |
| h. Project Complete (%)           | <u>48%</u>                       |
| i. Estimates Paid to Date (\$)    | <u>\$1,442,051.38</u>            |
| j. Date of Substantial Completion | <u></u>                          |

**5. PROJECT COORDINATOR:**

Clay Breaud

**6. REMARKS:**

Contractor working on granular material and limestone base for roadway. Contractor completed laying drainage pipes, catch basins and pre-cast bridge. Contractor working on waterline adjustments. Contractor forming and pouring concrete pavement.

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 15-LEV-27
- b. Terrebonne Parish Council District No.: 5
- c. Providence Engineering and Design, LLC Project No.: 441-099
- d. Title: Six Foot Levee Ditch Improvements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Amend. No. 2-Jan. 18, 2018  
September 30, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$197,715.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) 100%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$835,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 5, 2017
- b. Contractor Low Land Const.
- c. Contract Amount \$981,500.00
- d. Date Work Order Issued December 12, 2017
- e. Total Contract Time (Days) 211 days c/o #1
- f. Scheduled Completion Date August 1, 2018
- g. Time Elapse (Days) (%) 120 days (56.9%)
- h. Project Complete (%) 25%
- i. Estimates Paid to Date (\$) \$229,115.39
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor completed clearing. Contractor submitted test of borrow materials.  
Contractor hauling borrow material.

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-33
- b. Terrebonne Parish Council District No.: \_\_\_\_\_
- c. Providence Engineering and Design, LLC Project No.: 441-102
- d. Title: Coteau Holding Basin Sewer Force Main Replacement

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement Amend. #2  
September 8, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$49,300.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) 100% / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$252,400.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date September 5, 2017
- b. Contractor LA Contracting
- c. Contract Amount \$199,329.33
- d. Date Work Order Issued October 25, 2017 c/o#2 Bal pending
- e. Total Contract Time (Days) 150 days
- f. Scheduled Completion Date April 4, 2018
- g. Time Elapse (Days) (%) 129 days (86%)
- h. Project Complete (%) 99%
- i. Estimates Paid to Date (\$) \$179,396.40
- j. Date of Substantial Completion March 15, 2018

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor completed the majority of all work. Substantial completion inspection held on March 15, 2018. Working on punchlist items.

## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Lafayette St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$168,435.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction \$778,114.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2017
- b. Contractor Barriere Construction Co., LLC
- c. Contract Amount \$778,114.00
- d. Date Work Order Issued July 10, 2017
- e. Total Contract Time (Days) 60 working days
- f. Scheduled Completion Date October 31, 2017
- g. Time Elapse (Days) (%) 100%
- h. Project Complete (%) 95%
- i. Estimates Paid to Date (\$) \$552,379.00
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

This section is being performed under LDOTD contract. Barriere Construction is the contractor on this section. Work started around August 8<sup>th</sup> on this section. All work completed except one sidewalk.



## Project Status Report

May 2, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Honduras St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$151,315.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 90%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 98%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$1,092,495.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date December 12, 2017
- b. Contractor Command Const.
- c. Contract Amount \$963,405.00
- d. Date Work Order Issued January 28, 2018
- e. Total Contract Time (Days) 180 days
- f. Scheduled Completion Date September 7, 2018
- g. Time Elapse (Days) (%) 52 days (28.9%)
- h. Project Complete (%) 12%
- i. Estimates Paid to Date (\$) \$15,884.00
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor laid sewerline on Morgan St. and began work on Hobson St.

## Project Status Report

**May 2, 2018**

**1. PROJECT:**

- a. Parish Project No.: 17-ELEC-GEN-14
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-110
- d. Title: Houma Generating Station DC Battery System Replacement

**2. PROFESSIONAL AGREEMENT:**

- a. Date of Original Agreement April 24, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$19,800.00

**3. PLAN PREPARATION STATUS:**

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$221,500.00

**4. CONSTRUCTION STATUS:**

- a. Actual Bid Date September 12, 2017
- b. Contractor Utility Maintenance Specialties
- c. Contract Amount \$198,500.00
- d. Date Work Order Issued November 27, 2017
- e. Total Contract Time (Days) 130 days
- f. Scheduled Completion Date May 1, 2018
- g. Time Elapse (Days) (%) 127 days (97.7%)
- h. Project Complete (%) 99%
- i. Estimates Paid to Date (\$) \$13,950.00
- j. Date of Substantial Completion

**5. PROJECT COORDINATOR:**

Clay Breaud

**6. REMARKS:**

Contractor completed all work and requested substantial completion on April 28, 2018.

**Project Status Report**

May 2, 2018

1. PROJECT:

- a. Parish Project No.:

17-ELT-41
- b. Terrebonne Parish Council District No.:
- c. Providence Engineering and Design, LLC Project No.:

441-113
- d. Title:

115KV Transmission Line Improvements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement

September 26, 2017
- b. Type (Hourly, Lump Sum, %)

Lump Sum
- c. Total Fees (Basic and Additional Services)

\$214,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%)

N/A
- b. Soil Survey (%)

90%
- c. Field Survey (%)

100%
- d. Preliminary Plans (%)

100%
- e. Final Plans (%)

60%
- f. Estimated Bid Date

2018
- g. Estimated Cost of Construction

\$1,250,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date
- b. Contractor
- c. Contract Amount
- d. Date Work Order Issued
- e. Total Contract Time (Days)
- f. Scheduled Completion Date
- g. Time Elapse (Days) (%)
- h. Project Complete (%)
- i. Estimates Paid to Date (\$)
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Category Number: 9.  
Item Number: D.



Wednesday, May 9, 2018

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**Item Title:**

T. Baker Smith

**Item Summary:**

T. Baker Smith

---

**ATTACHMENTS:**

**Description**

T. Baker Smith - May 2018

**Upload Date**

5/3/2018

**Type**

Backup Material

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

**MONTHLY STATUS REPORT**

**PREPARED BY:**



**AMBER L. PLESSALA, P.E.**

**KEVAN D. KEISER, P.E.**

**PHILIP CHAUVIN, JR., CONSTRUCTION GROUP MANAGER**

**KEVIN P. RIZZO, P.E.**

**ENGINEERING DISCIPLINE LEADER**

**MAY, 2018**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0107  
                                 Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,  
                                 St. Louis Bayou, Country Estates to US 90)-District 5
- c. Title

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$306,400.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,608.00
4. Earned to date	\$96,539.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,270,050.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0100
- 1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title                    US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$318,250.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.00
4. Earned to date	\$109,576.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,236,250.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    10-CDBG-WTR-70
- b. TBS Project No        2011.0086  
Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title                    Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$760,820.00
2. Current Budgeted Level	\$596,570.00
3. Remaining to be earned at current budgeted level	\$204,631.06
4. Earned to date	\$391,938.94

4. PLAN PREPARATION STATUS:

a. Right-of-way	70%
b. Permits	98%
c. Soil Survey	50%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$2,586,100.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Ninety-five percent plans were submitted to the TPCG staff on 4/6/16. No comments have been received. Mitigation requirements were provided to Staff. Upon notice to proceed by staff, TBS shall begin landowner appropriation process.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    02-DRA-28
- b. TBS Project No        2016.0217
- c. Title                    Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 29, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
5. Total Estimated (Basic & Additional)	\$436,123
6. Current Budgeted Level	\$429,760
7. Remaining to be earned at current budgeted level	\$206,209.47
8. Earned to date	\$223,550.53

4. PLAN PREPARATION STATUS:

a. Right-of-way	98%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	May, 2018
h. Estimated Cost of Construction	\$3,313,045

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS has completed all right-of-way maps and 95% design deliverables shall be submitted to SWFCP & TPCG Engineering for review on May 9, 2018.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-44
- b. TBS Project No        2001.0086
- c. Title                    Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$813,700.00
2. Current Budgeted Level	\$402,166
3. Remaining to be earned at current budgeted level	\$132,480
4. Earned to date	\$269,686

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	88%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,647,500

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted a project permit to agencies on July 27, 2016.  
TBS received Public Notice from LDNR on April 24, 2017.  
TBS continues to monitor permit as necessary.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    09-DRA-06
- b. TBS Project No        2009.0656
- c. Title                    Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	October 6, 2009
b. Type (Hourly, Lump Sum, %)	
c. Fees	
1. Total Estimated (Basic & Additional)	\$894,248
2. Current Budgeted Level	\$642,633
3. Remaining to be earned at current budgeted level	\$132,802
4. Earned to date	\$509,831

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	50%
c. Soil Survey	100%
d. Field Survey	90%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$6,057,580

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS received Amendment No. 2 on May 2, 2017 and completed field surveys on May 31, 2017. TBS submitted 30% preliminary plans and specifications on July 6, 2017. TBS is awaiting approval of preliminary plans to submit revised permit plats.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0115
- Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title                    C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction (est.)
c. Fees	
1. Total Estimated (Basic & Additional)	\$320,050
2. Current Budgeted Level	\$648,087
3. Remaining to be earned at current budgeted level	\$146,245
4. Earned to date	\$501,842

4. PLAN PREPERATION STATUS:

a. Right-of-way	95%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	95%
e. Preliminary Plans	100%
f. Final Plans	98%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,407,250

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Final plans are 98% complete. Servitudes plats for tracts between Darlene Street and Northpark S/D have been delivered to Engineering for appraisals. TBS is waiting for all servitudes by TPCG administration to be acquired to complete final plans.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Kevan Keiser, P.E.

2. PROJECT:

- a. Parish Project No.    13-HMGP-16 Bonanza PS
- b. TBS Project No        2013.0612
- c. Title                    Bonanza Pump Station Improvements

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 5, 2013
b. Type (Hourly, Lump Sum, %)	% Complete
c. Fees	
1. Total Estimated (Basic & Additional)	\$162,493.09
2. Current Budgeted Level	\$159,275.00
3. Remaining to be earned at current budgeted level	\$30,756.29
4. Earned to date	\$128,518.71

4. PLAN PREPARATION STATUS:

a. Right-of-way	50%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Early 2018
h. Estimated Cost of Construction	\$584,845.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is revising plans and specifications per Parish comment letter of Feb. 8, 2018. Specifications and front-end documents will be updated to latest edition received.

TBS is also coordinating with the Planning and Engineering Depts. to attempt to satisfy property owners. TBS met with the Port Commission on April 9 to r/w agreement and improvements to property. TBS is revising plans based on this meeting. The plans will be finalized by mid-May.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 9, 2018

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    15-SEW-47
- b. TBS Project No        2016.0029  
                                    Carriage Cove Lift Station Renovation & Helena Lift Station
- c. Title                      Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 24, 2015
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$151,219
2. Current Budgeted Level	\$151,019
3. Remaining to be earned at current budgeted level	\$70,741
4. Earned to date	\$80,278

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Early 2018
h. Estimated Cost of Construction	\$475,241.80

5. CONSTRUCTION STATUS:

a. Actual Bid Date	March 20, 2018
b. Contractor	LA Contracting Enterprise, LLC
c. Contract Amount	\$440,579.00
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	0%
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Project bid on March 20, 2018; three (3) bid proposals received.  
LA Contracting Enterprise, LLC was low bidder at \$440,579.00.  
Notice of Award sent to LA Contracting Enterprise, LLC on April 23, 2018.

Category Number: 9.  
Item Number: E.



Wednesday, May 9, 2018

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**Item Title:**

GIS Engineering, LLC

**Item Summary:**

GIS Engineering, LLC

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**ATTACHMENTS:**

**Description**

Engineering Report

**Upload Date**

5/7/2018

**Type**

Report



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Brian Hazlip, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-SEW-13
- b. GIS Project No. 39130-1012/1013
- c. Title Renovations of Afton, Ardoyne, and Naquin Sewer Lift Stations

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement May 23, 2016
- b. Type (Hourly, Lump Sum, %) Lump Sum and T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$156,691.00
- ii. Current Budgeted Level \$156,691.00
- iii. Remaining to be Earned at Current Budgeted Level \$90,846.82
- iv. Earned to Date \$65,844.18

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Soil Survey N/A
- c. Field Survey Completed
- d. Preliminary Plans Completed
- e. Final Plans Afton & Ardoyne: 100%, Naquin: In-Progress
- f. Estimated Bid Date Afton & Ardoyne: March 8, 2018; Naquin: TBD
- g. Estimated Cost of Construction
- Afton & Ardoyne \$264,000.00
- Naquin TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date Afton & Ardoyne: March 8, 2018
- b. Contractor Afton & Ardoyne: LA Contracting Enterprise, LLC
- c. Contract Amount Afton & Ardoyne: \$441,800.00
- d. Date Work Order Issued TBD
- e. Total Contract Time (Days) Afton & Ardoyne: 90 days
- f. Scheduled Completion Date TBD
- g. Time Elapsed Days (%) TBD
- h. Project Complete (%) TBD
- i. Estimates Paid to Date (\$) TBD

7. **Remarks**

**Afton & Ardoyne Stations**

- Fully executed contracts were received from TPCG on April 27, 2018. A Pre-Construction Meeting will be scheduled in the coming days.
- Partially executed contracts and supporting documents were received from LA Contracting and submitted to TPCG for further execution on April 11, 2018.
- Notice of Award was issued to LA Contracting on April 2 along with construction contract and other contract documents for execution.
- Award Recommendation was approved by the TPCG Council on March 26, 2018.
- GIS submitted Bid Evaluation and Award Recommendation to TPCG on March 14, 2018.
- Bid Opening was held on March 8, 2018. 7 Bids were received.
- A Non-Mandatory Pre-Bid Conference was held on February 28, 2018 at the GIS Houma Office.
- Revised Issued for Bid set was submitted to TPCG on October 20, 2017. Project advertised for Bids on February 9, 2018.
- GIS received comments from TPCG on Sep. 22 which have been incorporated into the Issued for Bid set.
- Comments received from TPCG on July 18 were incorporated into the drawings.
- Meeting with TPCG took place on March 30, 2017 to discuss final design set.

**Naquin Station**

- Awaiting parcel acquisition.
- Topographic survey has been completed and processed.
- Layout of the new station and gravity piping is under design.

9E





TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-SEW-12
- b. GIS Project No. 39130-1014/1015
- c. Title South Wastewater Treatment Levee Plant  
Sta. 73+15 thru 111+21

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement May 23, 2016
- b. Type (Hourly, Lump Sum, %) Lump Sum and T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$81,795.00
- ii. Current Budgeted Level \$81,795.00
- iii. Remaining to be Earned at Current Budgeted Level \$89.55
- iv. Earned to Date \$81,705.45

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Permits Completed
- c. Soil Survey N/A
- d. Field Survey Completed
- e. Preliminary Plans Completed
- f. Final Plans Completed
- g. Estimated Bid Date January 2017
- h. Estimated Cost of Construction
- Afton & Ardoyne \$430,000.00
- Naquin TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date March 15, 2017
- b. Contractor Lil Man Construction, LLC
- c. Contract Amount \$281,513.26
- d. Date Work Order Issued May 20, 2017
- e. Total Contract Time (Days) 172
- f. Scheduled Completion Date November 1, 2017
- g. Time Elapsed Days (%) 172
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$253,362.48

7. **Remarks**

- GIS to submit Final Completion Report once clear lien period is over and pay application for retainage has been submitted.
- Contractor to submit Clear Lien with Final Pay Application No. 8 for the retainage amount of \$28,150.78.
- 45 Day Clear Lien period to expire on May 12, 2018.
- Substantial Completion certificate was approved and recorded with the TPCG Clerk of Court on March 29, 2018
- Pay App. No. 7 in the amount of \$6,449 Pay App No. 7 in the amount of \$6,449.55 was submitted to TPCG on February 22.
- Balancing Change Order No. 3 with a reduction of \$124,665.74 was approved by TPCG Council on February 5, 2018.
- GIS substantial completion walk-thru of the project was held on Dec. 14 with Lil Man Construction, GIS and TPCG present.
- Hauling operations, levee fill placement, fabric and riprap installation, and seeding activities have been completed.
- Change Orders No. 1 thru 3 added 52 weather days to the Contract.
- Contractor mobilized equipment to the site on June 6, 2017.
- Pre-Construction Meeting was held on May 11, 2017.
- Project was officially awarded to Lil Man Construction on April 17, 2017.
- Bid Opening was held on March 15, 2017.
- Pre-Bid Conference took place on February 22, 2017.
- Final Design Phase Deliverable was submitted on September 30, 2016.
- Study and Report Phase Deliverable was submitted on July 6, 2016.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC**



April 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
  - a. Parish Project No. 16-LOCK-61
  - b. GIS Project No. 39130-1032/1033
  - c. Title Petit Caillou Lock Structure Project

4. **PROFESSIONAL AGREEMENT**

- |   |                  |
|---|------------------|
| a. Date of Original Agreement                         | October 14, 2016 |
| b. Type (Hourly, Lump Sum, %)                         | Lump Sum and T&M |
| c. Fees   |                  |
| i. Total Estimated (Basic & Additional)               | \$1,000,413.25   |
| ii. Current Budgeted Level                            | \$1,000,413.25   |
| iii. Remaining to be Earned at Current Budgeted Level | \$13,807.49      |
| iv. Earned to Date                                    | \$986,605.76     |

5. **PLAN PREPARATION STATUS**

- |  |                |
|--|----------------|
| a. Right-of-Way  | N/A            |
| b. Permits   | Completed      |
| c. Soil Survey   | Completed      |
| d. Field Survey  | Completed      |
| e. Preliminary Report  | Completed      |
| f. Preliminary Design Report   | Completed      |
| g. Final Design Report   | Completed      |
| h. Estimated Bid Date  | TBD            |
| i. Estimated Cost of Construction – Base Bid                                 | \$9,082,298.00 |
| Estimated Cost of Construction for Bid Add 1 – Concrete Corrosion Protection | \$81,213.00    |
| Estimated Cost of Construction for Bid Add 2 – Spare Parts                   | \$46,000.00    |

6. **CONSTRUCTION STATUS**

- |                                |     |
|--------------------------------|-----|
| a. Actual Bid Date             | TBD |
| b. Contractor                  | TBD |
| c. Contract Amount             | TBD |
| d. Date Work Order Issued      | TBD |
| e. Total Contract Time (Days)  | TBD |
| f. Scheduled Completion Date   | TBD |
| g. Time Elapsed Days (%)       | TBD |
| h. Project Complete (%)        | TBD |
| i. Estimates Paid to Date (\$) | TBD |

7. **Remarks**

- LDNR draft permit has been issued as of April 23, 2018. USACE to initiate the process of issuing the permit.
- 95% Final Design Report was submitted to TPCG on January 4, 2018. GIS currently awaiting comments from TPCG.
- Review meeting was held on December 12 with GIS, TPCG and TLCD to review draft of 95% Design Drawings.
- Comments received by the agencies present at the review meeting have been incorporated into the final design set.
- NTP for Final Design was received on October 27, 2017.
- Eustis Geotechnical report hard copy was submitted to TPCG on August 14, 2017.
- GIS submitted preliminary design package to TPCG on July 25, 2017.
- GIS has completed preliminary design package for the selected Miter Gate Alternative.
- GIS met with TPCG on July 14, 2017 to present design of proposed structure and discuss design components.
- Ongoing coordination/correspondence with Geotechnical engineer on preliminary geotechnical data.
- Preliminary pile capacity data received from geotechnical engineer on March 20, 2017.
- TPCG executed amendment for Preliminary Design Phase was received on March 7, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
  - a. Parish Project No. 16-DRA-26
  - b. GIS Project No. 39130-1020/1021
  - c. Title Chacahoula/Gibson Drainage Project

4. **PROFESSIONAL AGREEMENT**

- |   |                  |
|---|------------------|
| a. Date of Original Agreement                         | May 23, 2016     |
| b. Type (Hourly, Lump Sum, %)                         | Lump Sum and T&M |
| c. Fees   |                  |
| i. Total Estimated (Basic & Additional)               | \$912,535.00     |
| ii. Current Budgeted Level                            | \$912,535.00     |
| iii. Remaining to be Earned at Current Budgeted Level | \$241,933.95     |
| iv. Earned to Date                                    | \$670,601.05     |

5. **PLAN PREPARATION STATUS**

- |  |                |
|--|----------------|
| a. Right-of-Way  | TBD            |
| b. Permits   | In-Progress    |
| c. Soil Survey   | Completed      |
| d. Field Survey  | Completed      |
| e. Preliminary Report  | Completed      |
| f. Preliminary Design Report   | Completed      |
| g. Final Design Report   | Completed      |
| h. Estimated Bid Date  | May 1, 2018    |
| i. Estimated Cost of Construction for Base Bid                       | \$8,250,068.00 |
| Estimated Cost of Construction for Bid Add 1 – Automatic Trash Rakes | \$895,500.00   |
| Estimated Cost of Construction for Bid Add 2 – Generator System      | \$2,417,300.00 |

6. **CONSTRUCTION STATUS**

- |                                |     |
|--------------------------------|-----|
| a. Actual Bid Date             | TBD |
| b. Contractor                  | TBD |
| c. Contract Amount             | TBD |
| d. Date Work Order Issued      | TBD |
| e. Total Contract Time (Days)  | TBD |
| f. Scheduled Completion Date   | TBD |
| g. Time Elapsed Days (%)       | TBD |
| h. Project Complete (%)        | TBD |
| i. Estimates Paid to Date (\$) | TBD |

7. **Remarks**

- GIS is currently awaiting Bidding Dates from TPCG.
- Comments were addressed and incorporated into the Issue for Bid Set of Plans & Specifications and submitted to TPCG on April 19.
- Final Design comments were received from TPCG on April 12.
- Final Design Plans and Specs was submitted to TPCG on March 7, 2018.
- Boundary Survey and establishment of property boundaries received from MPH on February 2, 2018.
- Electrical Service is now available from SLECA to the project site for 900 HP pumps.
- As of August 21, 2017, GIS to design motor starter panels and Parish to design automation control panels.
- GIS met with TPCG on May 9, 2017 to discuss 30% design set.
- Geotechnical Exploration has been completed.
- Topographical Survey has been completed.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC**



April 30, 2018

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
  - a. Parish Project No. 16-DRA-25
  - b. GIS Project No. 39130-1022/1023
  - c. Title Petit Caillou Drainage Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 31, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$747,739.43
ii. Current Budgeted Level	\$450,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$65,062.97
iv. Earned to Date	\$384,937.03

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	In-Progress
c. Soil Survey	In-Progress
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Preliminary Design Plans	Completed
g. Final Plans	In-Progress
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction for Base Bid	\$7,225,072.00
Estimated Cost of Construction for Bid Add 1 – Automatic Trash Rakes	\$650,000.00
Estimated Cost of Construction for Bid Add 2 – Generator System Diesel	\$50,650.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- GIS currently working on final design set including drawings and technical specifications.
- Currently revising pump station layout based on electrical pump recommendations.
- As of April 30, 2018, TPCG requested updated preliminary plans for the electrical pumps. GIS has completed this request and revised plans were submitted to the Parish.
- Geotech Update: Drilling was completed on February 23, 2018. Eustis is currently running geotechnical calculations.
- Certificates of Location and Design and Certificates of Chief Engineer were executed by Project Engineer and returned to TPCG attorney on January 22, 2018.
- Preliminary pump recommendations received from vendor. Currently revising pump station layout based on these comments.
- Ongoing coordination with TPCG in regards to parcel acquisitions.
- Final MPH Plats on proposed land to be acquired were submitted on Dec. 21 to TPCG along with GIS comments.
- Final Stamped Grant Application H&H Report was submitted to TPCG on October 23, 2017.
- Grant Application H&H Report was submitted to TPCG on September 25, 2017.
- Preliminary Design page turn meeting held with TPCG on May 9, 2017.
- GIS met with TPCG on May 9 to discuss the Preliminary Design Set.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-DRA-28
- b. GIS Project No. 39130-1018/1019
- c. Title Whiskey Island Sand Retention & Protection Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$250,000.00
ii. Current Budgeted Level	\$250,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$40,595.72
iv. Earned to Date	\$209,404.28

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	N/A
e. Study & Report Phase	Completed
f. Preliminary Plans	TBD
g. Final Plans	TBD
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction	\$25,000,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Project is at a standstill. Plan of action going forward is to be determined.
- Latest CPRA comments were received on December 20, 2016; GIS discussed received comments with TPCG.
- Study and Report Phase deliverable was submitted on October 10, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Mohan Menon
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No.
- b. GIS Project No. 39130-1044
- c. Title CPRA 2017 Coastal Master Plan

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	January 13, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$25,000.00
ii. Current Budgeted Level	\$10,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$5,590.00
iv. Earned to Date	\$4,410.00

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	N/A
e. Study & Report Phase	N/A
f. Preliminary Plans	N/A
g. Final Plans	N/A
h. Estimated Bid Date	N/A
i. Estimated Cost of Construction	N/A

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A

7. **Remarks**

- GIS reviewed the Master Plan (2017) in its entirety, specifically the master plan projects for Terrebonne Parish.
- Oneil Malbrough met with parish officials to discuss the priorities and the strategies.
- GIS provided TPCG draft comments for the Parish President.
- GIS personnel attended public meeting on the Master Plan in Houma.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC**



April 30, 2018

1. **PROJECT COORDINATOR:** Seneca Toussant, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 17-PAV-01
- b. GIS Project No. 39130-1041/1042
- c. Title Falgout Canal Road Repaving Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 3, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$465,470.00
ii. Current Budgeted Level	\$465,470.00
iii. Remaining to be Earned at Current Budgeted Level	\$114,762.54
iv. Earned to Date	\$250,707.46

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	TBD
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Report	Completed
e. Preliminary Design Report	Completed
f. Final Design Report	Completed
g. Estimated Bid Date	November 14, 2017
h. Estimated Cost of Construction	\$3,900,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	November 21, 2017
b. Contractor	Huey P. Stockstill, LLC
c. Contract Amount	\$2,688,356.97
d. Date Work Order Issued	February 22, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	June 22, 2018
g. Time Elapsed Days (%)	67 Days
h. Project Complete (%)	55.84%
i. Estimates Paid to Date (\$)	None

7. **Remarks**

- Contractor has swept roadway in preparation for patching and milling.
- Revised Change Order No. 1 to be resubmitted to TPCG in regards to additional patching areas identified in the existing asphalt.
- Contractor currently performing clearing and prep work.
- Hesco Baskets have been removed from the project site.
- Construction Layout has been completed by the contractor's surveyor and earthwork stakes are set.
- Notice to Proceed was issued on February 22, 2018.
- Construction coordination meeting was held on February 14 with Huey P. Stockstill, LLC, Sealevel, and Ceres to discuss project phasing.
- Pre-Construction Meeting was held on January 31, 2018 with the Contractor and TPCG representatives.
- Notice of Award was issued to Huey P. Stockstill on December 12.
- TPCG Council approved resolution on Nov. 27 for Huey P. Stockstill for the contract base and bid additive.
- Bid Opening was held on November 21, 2017.
- Addenda No. 1 thru No. 4 were issued on the following dates respectively: Nov. 3, Nov. 8, Nov. 13, and Nov. 16.
- Pre-Bid Meeting took place on October 31, 2017 at the GIS Engineering Houma office.
- Project advertised for Bids on October 19, 2017.
- Revised Plans and Specs including comments received were submitted to TPCG on August 31, 2017.
- Final Plans and Specs were submitted to the Parish on August 19, 2017 for review.
- Final Geotechnical recommendations were received and have been incorporated into the Final set of drawings and specs.
- Alternative Analysis Report Deliverable was submitted to TPCG on April 25, 2017.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 17-SEW-06
- b. GIS Project No. 39130-1046/1047
- c. Title South Wastewater Treatment Plant  
Levee Rehabilitation at Cells 2 & 3

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	April 24, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$109,975.00
ii. Current Budgeted Level	\$109,975.00
iii. Remaining to be Earned at Current Budgeted Level	\$39,280.00
iv. Earned to Date	\$70,695.00

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	Completed
f. Estimated Bid Date	October 31, 2017
g. Estimated Cost of Construction	\$621,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	October 31, 2017
b. Contractor	Circle, LLC
c. Contract Amount	\$648,030.00
d. Date Work Order Issued	February 9, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	June 9, 2018
g. Time Elapsed Days (%)	80 Days
h. Project Complete (%)	66.67%
i. Estimates Paid to Date (\$)	\$131,967.00

7. **Remarks**

- Erosion control concrete mats installation started on Thursday, April 18, 2018 and is nearing completion as of April 30, 2018.
- A total of 6,977 cys have been delivered to the site as of April 30, 2018.
- Hauling operations began on March 20, 2018. Entire levee alignment is up to or above elevation +6.5'.
- Clearing and grubbing activities have been completed throughout the levee alignment.
- Pre-construction survey was performed by Circle, LLC on March 15, 2018.
- Contractor mobilized to site on March 14, 2018.
- Contractor and PLS were on the project site on February 26 to validate location of monument and benchmarks previously installed.
- Notice to Proceed was issued to Contractor on January 30, 2018 with effective date of February 9, 2018.
- Pre-Construction Meeting was held with TPCG and Contractor on January 30, 2018 at the GIS Houma office.
- Executed Contract was received from TPCG on January 19, 2018.
- TPCG Council approved award of base bid and bid additive to Circle, LLC on Dec. 13. Notice of award was issued to Circle on Dec. 14.
- Addendum No. 1 was issued on October 24, 2017 and Bid Opening was held on Oct. 31.
- Project was advertised on the following dates: October 4th, 11th, and 17th. Pre-Bid meeting took place on October 17, 2017.
- Issued for Bid set was submitted to TPCG on September 1, 2017 for review.
- Preliminary Design Phase deliverables including report and other attachments were submitted to TPCG for review on June 29.
- Eustis Engineering Geotechnical report was submitted to GIS on June 15.
- Preliminary Drawings and Opinion of Probable Construction Cost were submitted to TPCG on May 25 for FEMA purposes.
- Topographical and Hydro Surveys performed by GIS on March 31, 2017.





TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. PROJECT COORDINATOR: Leah Selcer, E.I.
2. CONSTRUCTION MANAGER:
3. PROJECT:
- a. Parish Project No.
- b. GIS Project No. 39130-1070
- c. Title Ellendale Flood Protection & Drainage Assessment

4. PROFESSIONAL AGREEMENT

a. Date of Original Agreement	June 28, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$30,000.00
ii. Current Budgeted Level	\$30,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$6,912.50
iv. Earned to Date	\$23,087.50

5. PLAN PREPARATION STATUS

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	N/A
e. Preliminary Plans	Completed
f. Final Plans	TBD
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	TBD

6. CONSTRUCTION STATUS

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. Remarks

- Concept and Alternative Report was submitted to TPCG on March 15, 2018. GIS currently awaiting comments from TPCG.
- ITR has been completed and comments from review were incorporated to the report.
- GIS has incorporated all incoming drainage to the project area.
- Data compilation for Pump Station A at segment A and Pump Station B at Segment B has been completed.
- FEMA flood insurance maps (FIRM) have been collected for the base flood elevations for Pump Stations A and B.
- Earthwork volumes and estimated cost for Segment C have been completed.
- Research and compilation on existing documentation for this private levee system has begun and will continue through the duration of the project.
- Existing documentation and data have been incorporated into report/assessment to evaluate 3 alternatives.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Kyle Galloway, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 17-DRA-42
- b. GIS Project No. 39130-1071/1072
- c. Title Bayou Terrebonne Drainage Project

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	November 1, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$448,241.00
ii. Current Budgeted Level	\$448,241.00
iii. Remaining to be Earned at Current Budgeted Level	\$347,983.14
iv. Earned to Date	\$100,257.86

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	TBD
b. Soil Survey	TBD
c. Field Survey	TBD
d. Preliminary Plans	In-Progress
e. Final Plans	TBD
f. Estimated Bid Date	TBD
g. Estimated Cost of Construction	\$15,400,000.00

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- GIS currently evaluating FTN's modeling to asses any edits needed, including evaluation on issues discovered during rainfall of April 14.
- Gauge installation and monitoring update: timber piles expected to be delivered on May 4.
- GIS held a meeting with TPCG Engineering on February 21 to discuss the work to date and proposal for the model.
- Performed field visit with YSI on February 9.
- Site assessment along Bayou Terrebonne is substantially complete. Several site visits were conducted with TPCG. TPCG provided the drainage permits for locations identified during the site visit, and GIS is using them to better define the area that gravity drains to the bayou. GIS is also researching other data sources, particularly FEMA.
- GIS surveyed 19 cross sections in Bayou Terrebonne and the Bonanza intake and discharge. GIS also surveyed spot elevations and measured culverts at points of interest. GIS provided this data and the permits to FTN for use in modeling existing conditions.
- GIS and FTN discussed the modeling effort via conference call on January 2, 2018 to determine FTN's data needs.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 18-SEW-07
- b. GIS Project No. 39130-1102/1103
- c. Title South Wastewater Treatment Plant Levee  
Elevation at Cell 1 & Headworks Upgrades

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	March 19, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$216,200.00
ii. Current Budgeted Level	\$216,200.00
iii. Remaining to be Earned at Current Budgeted Level	\$216,200.00
iv. Earned to Date	\$0.00

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	In-Progress
d. Field Survey	In-Progress
e. Preliminary Plans	In-Progress
f. Final Plans	TBD
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	TBD

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- GIS currently working on initial design options, including conceptual design, cost estimates and plan layouts.
- GIS performed survey at the proposed levee location to be rehabilitated. Preliminary levee cross-sections have been completed.
- Ongoing coordination with Geotechnical Engineer (Eustis). Soil boring exploration was performed April 3 & 4. A total of 3 borings were drilled. Laboratory testing is currently in-progress.
- Fully Executed Contract was received on March 23, 2018.
- Meeting with GIS Team and TPCG Project Site Rep Brian Boquet was held on March 20, 2018 to discuss existing Treatment Plant operation details and go over as-built drawings.
- GIS Internal Kick-Off Meeting was held on March 12 to discuss project scope, scheduling and resources required.
- Scoping meeting was held with TPCG on February 22, 2018 to discuss scope and over project needs.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
PROJECT STATUS REPORT  
GIS Engineering, LLC



April 30, 2018

1. **PROJECT COORDINATOR:** Leah Selcer, E.I.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 18-SEW-02
- b. GIS Project No. 39130-1092/1093
- c. Title Martin Luther King Sanitary Sewer Assessment Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement March 19, 2018
- b. Type (Hourly, Lump Sum, %) Lump Sum & T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$180,917.49
- ii. Current Budgeted Level \$180,917.49
- iii. Remaining to be Earned at Current Budgeted Level \$180,917.49
- iv. Earned to Date \$0.00

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Permits N/A
- c. Soil Survey TBD
- d. Field Survey TBD
- e. Preliminary Plans In-Progress
- f. Final Plans TBD
- g. Estimated Bid Date TBD
- h. Estimated Cost of Construction TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date TBD
- b. Contractor TBD
- c. Contract Amount TBD
- d. Date Work Order Issued TBD
- e. Total Contract Time (Days) TBD
- f. Scheduled Completion Date TBD
- g. Time Elapsed Days (%) TBD
- h. Project Complete (%) TBD
- i. Estimates Paid to Date (\$) TBD

7. **Remarks**

- Currently working on Preliminary Design Phase. Estimated deliverable date of June 1, 2018.
- Topographic survey received April 20, 2019, however upon review of the survey it was found that the surface was not included in the deliverable. MPH has resubmitted surface data accordingly.
- MPH currently completing Boundary Research efforts.

## Venita Chauvin

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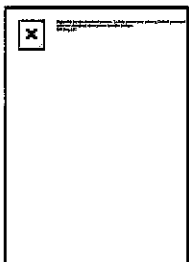
**From:** Mariann Alvarez [malvarez@gisy.com]  
**Sent:** Friday, May 4, 2018 2:18 PM  
**To:** Venita Chauvin  
**Cc:** Jeanne Bray; Christopher Jeanice; Dustin Malbrough; Seneca Toussant; Ann Hebert  
**Subject:** GIS Engineering Reports - April 2018  
**Attachments:** GIS\_Monthly Engineering Reports\_April 2018.pdf

Venita,

Please see attached monthly engineering reports for GIS Engineering, LLC for the month of April 2018. We were having some technical difficulties earlier today, but we were hoping we could still make the deadline to include these in your agenda for next week.

If you have any questions or need additional information, do not hesitate to contact me.

Thank you!



**Mariann Alvarez, E.I.**

*Engineer Intern II*

Coastal Design & Infrastructure

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