
PARISH COUNCIL
PARISH OF TERREBONNE

Steve Trosclair
CHAIRMAN

Arlanda J. Williams
VICE-CHAIRWOMAN
DISTRICT 1

John Navy

DISTRICT 2

Arlanda J Williams

DISTRICT 3

Gerald Michel

DISTRICT 4

Scotty Dryden



2nd Floor, Council Meeting Room
Government Tower, 8026 Main Street
Houma, Louisiana

AGENDA

Wednesday, July 11, 2018
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Venita H. Chauvin, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

Venita H. Chauvin,
COUNCIL CLERK

DISTRICT 5

Christa Duplantis-Prather

DISTRICT 6

Darrin Guidry

DISTRICT 7

Al Marmande

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JUNE 13, 2018

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JUNE 27, 2018

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 7/2/2018 & 7/9/2018

1. STAFF REPORTS:

- A. RESOLUTION:** Ordering and calling special elections to be held in (i) the Parish of Terrebonne, State of Louisiana, (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana, and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of special taxes therein; making applications to the State Bond Commission; and providing for other matters

in connection therewith.

- B. Update on Drainage Pump Stations & Generators.
- C. **RESOLUTION: Approving the Contract provided by Southern Script, LLC, a wholly owned subsidiary of Employee Health National, LLC, as insurer Administrator of Terrebonne Parish Consolidated Government's Insurance/Self-funded Program for Group Employee Health Insurance Benefits for Pharmacy coverages.**

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. Presentation by the Houma-Terrebonne Airport Commission.
- B. As per speaker cards submitted prior to the beginning of the meeting.

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to establish the area along the north side of School Street from its intersection of Lafayette Street and extending one hundred and sixty (160) feet as a "Freight: Loading/Unloading Zone"; to authorize the installation of the appropriate signs and curb markings.
 - 1. Consider adoption of ordinance.
- B. An ordinance to create a No Parking Zone along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right of way and to provide for the installation of said signs and curb markings.
 - 1. Consider adoption of ordinance.
- C. An ordinance that will amend Chapter 18, Section 18-93 of the Parish Code to create a "No Through Truck Traffic Zone" for Glynn Avenue.
 - 1. Consider adoption of ordinance.
- D. An ordinance that will rescind Ordinance No. 3243 adopted June 26, 1979 by the City of Houma and amend the Parish Code of Terrebonne Parish, Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 3: City, Section 18-119(4 & 5): Increasing the Existing 15 mph speed limit within the City Limits on Glynn Avenue to 25 mph; and to provide for the installation of said signs.
 - 1. Consider adoption of ordinance.
- E. AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
 - 1. Consider adoption of ordinance.
 - I. Parish Prisoners Fund, \$1,170
 - II. Houma Police Department, \$6,901
 - III. General Fund, Coroner's Office, \$22,011
 - IV. General Fund - Housing and Human Services, \$5,000
 - V. Houma Fire Department, \$4,085
 - VI. Country Drive Improvements Project, \$184,764
 - VII. Animal Shelter Building, (\$83,800)
 - VIII. Animal Shelter Building, \$8,535
 - IX. FMA Flood Mitigation, \$317,331
 - X. Bayou Black Pump Station, \$1,250,427and calling a public hearing on said matter on July 11 at 6:30 pm
- F. An ordinance that will set the salaries of the Council Staff for inclusion of a 2018 2% Cost of Living Adjustment; addressing other matters relative thereto.
 - 1. Consider adoption of ordinance.
- G. An ordinance that will authorize the acquisition of property, sites and/or servitudes required for

the Bonanza Pump Station Infrastructure Improvements (HMGP) Project, authorizing the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for the said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the public, providing for other matters relative thereto.

1. Consider adoption of ordinance.

3. COMMITTEE REPORTS:

- A.** Budget & Finance Committee, 7/9/18*
- B.** Public Services Committee, 7/9/18*
- C.** Community Development & Planning Committee, 7/9/18* **

4. STREET LIGHTS:

- A.** Light installations, removals, and/or activations.

5. NOTICE OF MEETINGS:

- A.** Organization of Parish Administrative Officials (OPAO) Annual Conference, July 25-27 2018, Charenton, LA.

6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Terrebonne Parish Youth Advisory Council :** Representatives from each of the following High Schools: 2 from Covenant Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal.
- B. Recreation District No. 3 Board:** One vacancy to fill an unexpired term.
- C. Recreation District No. 6 Board:** One expiring term. Mr. Carlos Alario wishes to be considered for re-appointment.

7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Upcoming Vacancies**
TGMC Hospital Service District No. 1 Board: Three terms expiring 7/31/18, representing a Civic Organization, Chamber of Commerce and BISCO.

8. ANNOUNCEMENTS:

- A.** Council Members
- B.** Parish President

9. MONTHLY ENGINEERING REPORTS:

- A.** Milford and Associates, Inc.
- B.** Providence Engineering and Design, LLC
- C.** T. Baker Smith, LLC
- D.** GIS Engineering, LLC

10. ADJOURN

Category Number:
Item Number:



Wednesday, July 11, 2018

Item Title:

Invocation

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, July 11, 2018

Item Title:

Pledge of Allegiance

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, July 11, 2018

Item Title:

REGULAR SESSION MINUTES, APPROVE

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JUNE 13, 2018

Category Number:
Item Number:



Wednesday, July 11, 2018

Item Title:

REGULAR SESSION MINUTES, DISTRIBUTE

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JUNE 27, 2018

Category Number:
Item Number:



Wednesday, July 11, 2018

Item Title:

Accounts Payable Bill Lists for 7/2/2018 & 7/9/2018

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 7/2/2018 & 7/9/2018

ATTACHMENTS:

Description	Upload Date	Type
Accounts Payable Bill Lists for 7/2/2018 & 7/9/2018	7/6/2018	Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 7/2/2018 & 7/9/2018

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

July 6, 2018

Date



Wednesday, July 11, 2018

Item Title:

Calling specials elections, Parishwide Recreation, RLDs 1 & 5

Item Summary:

RESOLUTION: Ordering and calling special elections to be held in (i) the Parish of Terrebonne, State of Louisiana, (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana, and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of special taxes therein; making applications to the State Bond Commission; and providing for other matters in connection therewith.

ATTACHMENTS:

Description	Upload Date	Type
Resolution and backup	7/6/2018	Resolution

The following resolution was offered by _____ and seconded by

_____:

RESOLUTION

A resolution ordering and calling special elections to be held in (i) the Parish of Terrebonne, State of Louisiana, (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana, and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of special taxes therein; making application to the State Bond Commission; and providing for other matters in connection therewith.

BE IT RESOLVED by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of (i) the Parish of Terrebonne, State of Louisiana (the "Parish"), (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana ("District No. 1"), and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana ("District No. 5"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by Article VI, Sections 30 and 32 of the Constitution of the State of Louisiana of 1974, the applicable provisions of Chapter 5 and Chapter 6-A of the Louisiana Election Code, and other constitutional and statutory authority, special elections are hereby called and ordered to be held in the Parish and the Districts on **SATURDAY, DECEMBER 8, 2018**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said elections there shall be submitted to all registered voters qualified and entitled to vote at each of the elections under the Constitution and laws of this State and the Constitution of the United States, the proposition set forth in the attached Notice of Special Election for such election.

SECTION 2. Publication of Notices of Election. Notices of Special Election shall be published in the *Courier*, a newspaper of general circulation within the Parish and Districts, published in Houma, Louisiana, and being the official journal of the Parish and each of the Districts, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the elections, which Notices shall be substantially in the forms attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Elections, the Chairman is authorized and directed to make any amendments to the foregoing propositions that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Government Tower, 8026 Main Street, Suite 600, Houma, Louisiana, on **WEDNESDAY, JANUARY 9, 2019, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special elections.

SECTION 4. Polling Places. The polling places for the precincts in the Parish and each of the Districts are hereby designated as the polling places at which to hold the said elections, and the Commissioners-in-Charge and Commissioners, respectively for such polling places, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special elections as herein provided, and shall make due returns of said elections for the meeting of the Governing Authority to be held on Wednesday, January 9, 2019, as provided in Section 3 hereof. All registered voters in the Parish and in each of the Districts will be entitled to vote at the respective special elections, and voting machines shall be used.

SECTION 6. Authorization of Officers. The Council Clerk of the Governing Authority is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said elections, the necessary equipment, forms and other paraphernalia essential to the proper holding of said elections and the Chairman and/or Council Clerk of the Governing Authority are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the elections.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Terrebonne Parish and the Registrar of Voters of Terrebonne Parish, as notification of the special elections, in order that each may prepare for said elections and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special elections as herein provided, and in the event any of said elections carry, for further consent and authority to continue to levy and collect the special taxes provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 11th day of July, 2018.

/s/ Venita Chauvin
Council Clerk

/s/ Steve Trosclair
Chairman

**PARISH OF TERREBONNE, STATE OF LOUISIANA
NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Terrebonne, State of Louisiana (the "Parish"), on July 11, 2018, **NOTICE IS HEREBY GIVEN** that special election will be held within the Parish on **SATURDAY, DECEMBER 8, 2018**, and that at the said election there will be submitted to all registered voters in the Parish qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**PARISHWIDE PROPOSITION
(RECREATION MILLAGE RENEWAL)**

Shall the Parish of Terrebonne, State of Louisiana (the "Parish"), continue to levy and collect a special tax of two and twenty-one hundredths (2.21) mills on all property subject to taxation in said Parish (an estimated \$2,102,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2021 and ending with the year 2030, for the purpose of constructing, maintaining and operating recreation facilities and providing recreation programs in the Parish?

Said special election for the Parishwide Proposition will be held at each and every polling place in the Parish of Terrebonne, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

The polling places at the precincts in the Parish is hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and **NOTICE IS HEREBY FURTHER GIVEN** that the Governing Authority will meet at its regular meeting place, the Government Tower, 8026 Main Street, Suite 600, Houma, Louisiana, on **WEDNESDAY, JANUARY 9, 2019, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the Parish are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Houma, Louisiana, on this, the 11th day of July, 2018.

ATTEST:

/s/ Steve Trosclair

Chairman

/s/ Venita Chauvin

Council Clerk

**ROAD LIGHTING DISTRICT NO. 1 OF THE PARISH OF TERREBONNE,
STATE OF LOUISIANA
NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana (the "District"), on July 11, 2018, NOTICE IS HEREBY GIVEN that special election will be held within the District on **SATURDAY, DECEMBER 8, 2018**, and that at the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**ROAD LIGHTING DISTRICT NO. 1 PROPOSITION
(MILLAGE RENEWAL)**

Shall Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana (the "District"), continue to levy and collect a special tax of six and one-half (6 ½) mills on all property subject to taxation in said District (an estimated \$688,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2020 and ending with the year 2029, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places within and for said District?

Said special election for Road Lighting District No. 1 will be held at the polling places for the following precincts of the District which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

ROAD LIGHTING DISTRICT NO. 1

**001
004A
004J
005 (IN PART)
007A
007L
008
009 (IN PART)
010A
010L
011A
011J
012 (IN PART)
013
074 (IN PART)
076**

The polling places for the precincts set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Government Tower, 8026 Main Street, Suite 600, Houma, Louisiana, on **WEDNESDAY, JANUARY 9, 2019, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the District are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Houma, Louisiana, on this, the 11th day of July, 2018.

ATTEST:

/s/ Steve Trosclair
Chairman

/s/ Venita Chauvin
Council Clerk

**ROAD LIGHTING DISTRICT NO. 5 OF THE PARISH OF TERREBONNE,
STATE OF LOUISIANA
NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), acting as the governing authority of Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana (the "District"), on July 11, 2018, NOTICE IS HEREBY GIVEN that special election will be held within the District on **SATURDAY, DECEMBER 8, 2018**, and that at the said election there will be submitted to all registered voters in the District qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**ROAD LIGHTING DISTRICT NO. 5 PROPOSITION
(MILLAGE RENEWAL)**

Shall Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana (the "District"), continue to levy and collect a special tax of six and one-half (6 ½) mills on all property subject to taxation in said District (an estimated \$156,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) for a period of ten (10) years, beginning with the year 2020 and ending with the year 2029, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places within and for said District?

Said special election for Road Lighting District No. 5 will be held at the polling places for the following precincts of the District which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541.

ROAD LIGHTING DISTRICT NO. 5

031 (IN PART)

032 (IN PART)

055 (IN PART)

056

057A (IN PART)

057L (IN PART)

059A (IN PART)

059L (IN PART)

088 (IN PART)

089

103 (IN PART)

The polling places for the precincts set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

Notice is further given that a portion of the monies collected from the tax described in the Proposition shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Government Tower, 8026 Main Street, Suite 600, Houma, Louisiana, on **WEDNESDAY, JANUARY 9, 2019, at SIX O'CLOCK (6:00) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the District are entitled to vote at said special election and voting machines will be used.

THUS DONE AND SIGNED at Houma, Louisiana, on this, the 11th day of July, 2018.

ATTEST:

/s/ Steve Trosclair

Chairman

/s/ Venita Chauvin

Council Clerk

STATE OF LOUISIANA

PARISH OF TERREBONNE

I, the undersigned Council Clerk of the Parish Council of the Parish of Terrebonne, State of Louisiana (the "Governing Authority"), the governing authority of (i) the Parish of Terrebonne, State of Louisiana (the "Parish"), (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana ("District No. 1) and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana ("District No. 5), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the Governing Authority on July 11, 2018, ordering and calling special elections to be held in (i) the Parish of Terrebonne, State of Louisiana, (ii) Road Lighting District No. 1 of the Parish of Terrebonne, State of Louisiana, and (iii) Road Lighting District No. 5 of the Parish of Terrebonne, State of Louisiana, to authorize the renewal of special taxes therein; making application to the State Bond Commission; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Houma, Louisiana, on this, the 11th day of July, 2018.

Council Clerk

Venita Chauvin

From: Venita Chauvin
Sent: Monday, May 21, 2018 2:54 PM
To: allainb@legis.la.gov; Beryl Amedee (amedeeb@legis.la.gov); Magee, Rep. (District Office); Norby Chabert (chabertn@legis.state.la.us); zeringuej@legis.la.gov
Cc: Jessica Franklin
Subject: Announcement of Public Meeting, Renewal of Terrebonne Parish Ad Valorem Taxes.docx
Attachments: Announcement of Public Meeting.docx

Please see attached Announcement of a Public Meeting on July 11, 2018 at 6:00 p.m., regarding an election to authorize renewal of Terrebonne Parish Ad Valorem taxes.

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519



Category Number: 1.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Drainage Pump Stations & Generators

Item Summary:

Update on Drainage Pump Stations & Generators.



Wednesday, July 11, 2018

Item Title:

Contract with Southern Scripts

Item Summary:

RESOLUTION: Approving the Contract provided by Southern Script, LLC, a wholly owned subsidiary of Employee Health National, LLC, as insurer Administrator of Terrebonne Parish Consolidated Government's Insurance/Self-funded Program for Group Employee Health Insurance Benefits for Pharmacy coverages.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	7/9/2018	Resolution
Revised Contract	7/9/2018	Backup Material

OFFERED BY:

SECONDED:

RESOLUTION NO. _____

IN ACCORDANCE WITH CHAPTER 2, ARTICLE V, SECTION 2-109 OF THE TERREBONNE PARISH CODE OF ORDINANCES AND RESOLUTION 16-553, A RESOLUTION TO APPROVE THE CONTRACT PROVIDED BY SOUTHERN SCRIPTS, LLC, A WHOLLY OWNED SUBSIDIARY OF EMPLOYEE HEALTH NATIONAL, LLC, AS INSURER ADMINISTRATOR OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT'S INSURANCE/SELF-FUNDED PROGRAM FOR GROUP EMPLOYEE HEALTH INSURANCE BENEFITS FOR PHARMACY COVERAGES COMMENCING ON JANUARY 1, 2018 AND EFFECTIVE THROUGH DECEMBER 31, 2018, WITH THE OPTION TO RENEW FOR ONE ADDITIONAL ONE YEAR TERMS AS MORE FULLY DESCRIBED HEREIN.

WHEREAS, The Terrebonne Parish Council has reviewed three proposals recommended for consideration by the Risk Management Insurance Committee appointed by Parish Administration, and

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) has determined the group health benefits contract is beneficial to the operation of the Terrebonne Parish Consolidated Government; and

SECTION I

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government hereby approves and consents to provide Insurer Administration and coverages, including reinsurance, for the Terrebonne Parish Consolidated Government employee group health-related pharmacy benefits for coverages as submitted to Terrebonne Parish Council for the period commencing January 1, 2018 and effective through December 31, 2018, with the option to renew the contract for one additional one-year terms subject to Council approval; and

SECTION II

NOW THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Consolidated Government reserved the option to renew the appointment for up to one additional one-year term upon resolution by the Terrebonne Parish Council in accordance with Chapter 2, Article V of the Terrebonne Parish Code of Ordinances, Section 2-109; and

SECTION III

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council that the Risk Management Insurance Committee and the Legal Department shall review the Insurer/Third Party Administrator contract for final approval, and that Parish President Gordon E. Dove is authorized to execute the Southern Scripts, LLC, a wholly owned subsidiary of Employee Health National, LLC, contract and any related documents on behalf of Terrebonne Parish Consolidated Government.

SECTION IV

If any word, clause, phrase, section or other portion of this resolution shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this resolution shall remain in full force and effect, the provisions of this resolution hereby being declared to be servable.

SECTION V

AGENDA

7-11-18
10

This resolution shall become effective upon approval by the Parish Council and signature of the Parish President.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman Declared the resolution adopted on this the ____ day of _____

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Policy, Procedure, and Legal Committee on _____ and subsequently ratified by the Assembled Council in Regular Session on _____ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____.

VEHITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

PHARMACY PRODUCTS AND SERVICES ADMINISTRATION AGREEMENT

This Pharmacy Products and Services Administration Agreement ("PPSAA") is made and entered into as of 01/01/2018 (the "Effective Date") by and between Southern Scripts, LLC, a wholly owned subsidiary of Employers Health Network, LLC, a Delaware limited liability company, ("Southern Scripts") and Terrebonne Parish Consolidated Government, a _____ ("Customer").

RECITALS

WHEREAS, Southern Scripts has developed the Pharmacy Benefit Management Program, which provides for the coordination and selling of pharmacy benefit management;

WHEREAS, Southern Scripts is a fully transparent PBM;

WHEREAS, Customer is a Plan or Plans that offers Pharmacy Product and Services Administration and benefits to employees, insureds, beneficiaries or eligible members exempted from state regulation by the Employee Retirement Income Security Act (ERISA);

WHEREAS, Customer desires to utilize Southern Scripts in connection with the delivery of Pharmacy Products and Services to employees, insureds, beneficiaries or eligible members of the Designated Plans; and

WHEREAS, Southern Scripts desires to contract with Customer to make Southern Scripts and other service provider benefits available in connection with the delivery of Pharmacy Products and Services to the Designated Plans.

NOW, THEREFORE, in consideration of the foregoing, and in consideration of the covenants and agreements set forth herein, the parties agree as follows:

ARTICLE I - DEFINITIONS

The terms below, including their single and plural forms, shall have the meanings set forth in this Article:

Account means a depository account maintained by Southern Scripts at a federal or state chartered bank, savings and loan association or savings bank.

Administrative Services shall mean all of the services described in Section 2.4 of this Agreement, which are included in the Administrative Fee.

Administrative Edits to the Claims Adjudication System shall mean coverage limitations or exclusions, drug utilization management techniques (such as tablet splitting, or

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reference pricing), application of dispensed as written codes (DAW), and other administrative overrides or prior authorizations to authorize the dispensing of Covered Pharmacy Products and Services in certain circumstances (such as dose changes, vacation overrides).

Administrative Fee means the amount Southern Scripts charges for pharmaceutical products and services pursuant to the Financial Terms attached hereto as "Exhibit B".

Applicable Plan Formulary shall mean and refer to a standard listing of Covered Products developed by and periodically revised by Southern Scripts, Employer and/or TPA.

Average Wholesale Price or AWP means the average wholesale price of a prescription drug published and updated by MediSpan, or another national reporting service utilized by Southern Scripts and updated on a weekly basis.

Brand Drug Product shall mean a Covered Product with a proprietary name or trademark that has been determined a Covered "Brand" Product by Southern Scripts using MediSpan MultiSource and Brand Name Code Indicators (MNOY).

Business Associate means a person assisting a Covered Entity in connection with its payment, treatment or health care operations, as more fully defined in 45 CFR §160.103.

Cardmember or Eligible Person(s) means one of Employer's covered members, as communicated and indicated on eligibility files and updates appropriately delivered to Southern Scripts through its eligibility process and who are identified by Employer to Southern Scripts in accordance with the provisions of this Agreement as eligible for such pharmacy benefits.

CFR means the official Code of Federal Regulations.

Claim means: (a) a complete, payable payment request submitted by a contracted Participating Pharmacy dispensing one or more prescription drugs and transmitted in accordance with the electronic transaction standards set forth in 45 CFR Parts 160, 162 and 164; or (b) a complete, payable Direct Reimbursement Claim submitted by a contracted Participating Pharmacy, another provider, an Eligible Person or such Eligible Person's representative in connection with one or more prescription drugs OR services dispensed or provided to such Eligible Person.

Claim Adjudication System means Southern Scripts' online computerized claims processing system.

Clinical Edits to the Claims Adjudication System shall mean drug utilization management, including but not limited to, techniques therapeutic duplications, overutilization, drug interactions, inappropriate dosing, age limitations, and maximum costs, and other clinical overrides or prior authorizations to authorize the dispensing of Covered Pharmacy Products and Services in qualified circumstances.

Coinsurance means that portion of the charge for Covered Products, calculated as a

percentage of the charge, which is to be paid by Eligible Persons pursuant to Employer's Plan Guidelines (or for certain Participating Pharmacies, if less, the U&C of the Covered Products).

Compound Drug Product shall mean a Covered Product that consists of two or more ingredients, which the primary active ingredient must be a formulary Federal Legend Drug that is weighed, measured, prepared or mixed according to the prescription order and which the pharmacy has adjudicated the Claim with the qualifier of "02" in the NCPDP field 406-D6 Compound Code.

Contracted Rate shall mean the reimbursement rate that a specific pharmacy or pharmacy chain contractually agrees to accept for dispensing Covered Products and processing Claims on behalf of Southern Scripts.

Coordination of Benefits means accurate, hierarchical claims processing and administration when Eligible Persons are covered by more than one pharmacy benefit plan.

Cost Plus shall mean the reimbursement formula based on the acquisition cost of a drug plus a flat dollar amount or percent markup that is added to the contracted dispensing fee.

Co-payment means a fixed dollar portion of the charge for Covered Products which is to be paid by Eligible Persons pursuant to Employer's Plan Guidelines (or for certain Participating Pharmacies, if less, the U&C of the Covered Products).

Covered Entity means a health plan, a health care clearinghouse or a health care provider, as more fully defined in 45 CFR§160.103.

Covered Pharmacy Products and Services shall mean any Pharmacy Products and Services that a Plan Participant requests and which are covered under the terms of the applicable Employer Plan Sponsor Employer's Plan Document or Summary Plan Description as provided to Southern Scripts by TPA or the Employer.

Deductible means a predetermined amount of money that an Eligible Person must pay before benefits are eligible for payment as indicated in Employer's Plan Guidelines. The deductible applies to each Eligible Person each contract year.

Dependent means an individual who satisfies all the eligibility criteria through a Cardmember necessary to receive pharmacy benefits under Employer's Plan and is identified by Employer to Southern Scripts in accordance with the provisions of this Agreement as eligible for such benefits.

Designated Plan or Plan means Employer's insured or self-funded Plan, which provides pharmacy benefits to Eligible Persons, among other health care services under this PPSAA.

Differential Pricing or Margin Pricing means there will be no different pricing by Southern Scripts to Employer and Pharmacies

Direct Reimbursement Claim means a request for reimbursement of one or more

Covered Products dispensed by a pharmacy and submitted by a Participating Pharmacy, a Non-Participating Pharmacy, an Eligible Person, or Cardmember in a form acceptable to Southern Scripts.

Dispensing Fee shall mean the component of Pharmacy Reimbursement added to the Ingredient Cost and associated with the delivery of Covered Products.

Direct Price or "DP" shall mean the manufacturer's published catalog or list price for a drug product to non-wholesalers, as established by MediSpan or other pricing reference.

Effective Rate shall mean the blended performance rate of discount for the AWP, accounting for difference in reimbursement rate among individual pharmacies and the net effect of drugs that process at a customary level.

Effective Date means the effective date of the PPSAA. **Eligible Person** means each one of Employer's covered members.

FDA means the United States Food and Drug Administration.

Elective Expenses means the fees associated with any Elective Services provided as defined below that are specifically chosen by Employer as well as any ancillary services that are provided pursuant to Employer or TPA's request. Such expenses are outlined in the Financial Terms, attached hereto as Exhibit A.

Elective Services means a non-standard, optional service that is specifically chosen by Employer not provided for in this Agreement and which is not included in the Administrative Fee. Employer has the option to utilize Retiree Drug Subsidy Administration as an Elective Service. The associated costs or fees are itemized on the Financial Terms, attached to this Agreement as "Exhibit B". At the request of Employer, any additional Elective Services will be provided by Southern Scripts only upon prior written authorization from Employer following a review of a written estimate of costs shall be subject to a separate agreement between the parties.

Eligibility File means the electronic communication supplied to Southern Scripts by TPA or Employer which identifies the Plan Participants covered under the Designated Plan, along with other eligibility information, such as effective dates and termination dates, necessary for Southern Scripts to provide Administrative Services.

Employer Plan Sponsor Client or Client shall mean an entity to include an employer, health maintenance organization, self-funded plan, medical savings plan, insurance company, purchaser, or trust fund that provides a Plan to Plan Participants and who has sole financial responsibility, other than deductibles, co-payments, and co-insurance, for Pharmacy Products and Services provided pursuant to the Plan. The Employer has ultimate responsibility for determining the rules by which the Plan is to be administered; and is solely financially responsible for the payment of Administrative Fees, Elective Services, and Claims for Covered Pharmacy Products and Services, other than deductibles, co-payments, and co-insurance.

Financial Benefits includes but is not limited to all profits shares, profit commissions, rebates, discounts, credits, fees, grants, chargebacks, or payments whether paid directly or indirectly to Southern Scripts

Formulary means the list of Covered Products subject to Employer's Plan Guidelines and coverage decisions. The parties may modify the Formulary from time to time, as a result of factors described above and new therapeutic agents that become available.

Generic Drug Product means a drug identified by its chemical or non-proprietary name considered to be bioequivalent to the Brand Drug Product that has been determined to be a Covered "generic" Product by Southern Scripts using MediSpan MultiSource and Brand Name Code Indicators (MNOY).

HIPAA means the Health Insurance Portability and Accountability Act of 1996.

Initial Term means the initial term of this Agreement, as stated in Section 6.1 of this Agreement.

Ingredient Cost shall mean the component of Pharmacy Reimbursement associated with the reimbursement of the Covered Drug Product dispensed.

Mail Service Pharmacy means a duly licensed pharmacy where prescriptions are filled and delivered to Plan Participants via USPS mail delivery service or other licensed carrier or delivery service and which has entered into an agreement with Southern Scripts to dispense Covered Products to Eligible Persons.

Maximum Allowable Cost or "MAC" shall mean the upper reimbursement limit that will be paid to a Network Pharmacy for Claims submitted for drugs obtainable from manufacturers or suppliers.

Member Identification Card shall mean the identification card provided by TPA that identifies an individual as a Plan Participant covered under a Designated Plan.

Material Breach means a breach such that a reasonable person in the position of the non-breaching party would wish to terminate its obligations under this Agreement because of that breach.

Maximum Allowable Cost ("MAC") means maximum allowable cost determined by Southern Scripts and updated monthly based upon review and analysis of current pricing in the marketplace.

Non-Participating Pharmacy means a pharmacy that does not have a contractual agreement with Southern Scripts to dispense Covered Products to Eligible Persons.

NCPDP shall mean National Council of Prescription Drug Programs.

Network shall mean one of Southern Scripts nationwide networks of Network Pharmacies.

Network or Participating Pharmacy means a pharmacy, or a company authorized to represent one or more subsidiary, affiliated, or franchised pharmacies, which has entered into a contractual agreement with Southern Scripts to dispense Covered Products to Eligible Persons. For purposes of this Agreement, a "Participating Pharmacy" shall not be considered a representative, subcontractor, or agent of Southern Scripts.

Network Pharmacy Payment Schedule shall mean the schedule for reimbursement to Network Pharmacies.

Pass-Through shall mean the method of charging Plan no more than the actual amount paid by Southern Scripts to a Network Pharmacy including all discounts, professional fees, taxes and dispensing fees and is applicable to all participating Network Pharmacies. Regarding Rebates, Pass-Through shall mean all Rebate earnings received by Southern Scripts from manufacturers or rebate aggregators, including administrative fees, will be retained by the Plan.

Pharmacy Products and Services shall mean Prescription Legend Drugs and other products, services and / or supplies normally provided by the Network Pharmacy to the general public in the ordinary course of pharmacy business.

Physician, Practitioner or Prescriber shall mean a doctor of medicine, osteopathy, dental surgery, or other health care professional who is legally licensed to prescribe medications within the scope of that license to an Eligible Person.

Plan Liabilities shall mean, in addition to all sums due by the Employer to Southern Scripts pursuant to this Agreement, in the event that the reimbursement of any benefits to a Plan Participant in connection with this Agreement is subject to government imposed assessment or tax reporting requirements, Employer shall comply with these reporting requirements and shall pay any taxes or assessments associated with such reporting.

Plan Participant or Eligible Person shall mean any employee, their dependent(s), or other beneficiaries ("Beneficiaries") who are participant(s) of a Designated Plan and as such a Beneficiary entitled to receive Pharmacy Products and Services under the Plan.

Plan Payment Schedules shall mean the payment schedules for Covered Pharmacy Products and Services set forth in Exhibit A to this Agreement and are subject to the terms of the applicable Employer Plan Sponsor Client's Plan Document & Summary Plan Description.

Plan Guidelines means a description of Employer's Plan related to pharmacy benefits and limitations thereto, including the framework of policies, interpretations, rules, practices and procedures applicable to such benefits, required and signed by Employer and submitted to Southern Scripts. The Plan Guidelines shall not include any amendments except as provided in Section 3.2 of this Agreement.

Plan Setup Document means the forms or supporting documents, as modified from time to time, that are completed or provided by TPA or Employer that specify the terms and provisions of the applicable Employer Plan Sponsor Client's Plan and the configuration of the Claims Adjudication System, which, illustratively, includes specifically but not exclusively Covered

Pharmacy Products and Services, any limitations or exclusions, the benefit design and cost share structure, and any conditions associated with the specific services to be rendered by Southern Scripts under this Agreement.

Prior Authorization means a prospective review to verify that certain criteria required are satisfied for specific Covered Products prior to processing the claim for such Covered Products.

Protected Health Information or Profile means individually identifiable health information related to the past, present, or future physical or mental health or condition of an Eligible Person; the provision of health care to an Eligible Person; or the past, present or future payment for the provision of health care to an Eligible Person, as more fully defined in 45 CFR § 164.501 or otherwise deemed confidential under federal or state law.

Prescription Legend Drug shall mean any medicinal agent the label of which is required to bear the legend warning "Caution: Federal Law Prohibits Dispensing without Prescription under the Federal Food Drug and Cosmetic Act."

Rebate(s) shall mean any and all manufacturer derived revenue such as rebates, discounts, administrative fees, and any other revenue earned by Employer Plan Sponsor Client as provided for through the rebate aggregator for a particular pharmaceutical product provided by the drug manufacturer for placement of the manufacturer's pharmaceutical product on the Applicable Plan Formulary. Southern Scripts shall retain no financial benefit from any party or any third person with respect to rebates.

Single Source Generic shall mean a Product that only has one or two manufacturers and is considered a reference product.

Specialty Drugs shall mean those scientifically engineered Covered Products deemed specialty by Southern Scripts available at a contracted specialty Network Pharmacy used to treat certain complex and rare medical conditions and are often self-injected or self-administered.

Specialty Pharmacy means a pharmacy that has entered into an agreement with Southern Scripts to dispense Covered Products including Specialty Pharmaceuticals to Eligible Persons.

Usual and Customary Charge shall mean the charge for Pharmacy Products and Services that a Network Pharmacy would have charged a Plan Participant receiving benefits if such Plan Participant was not covered by a Plan.

Wholesale Acquisition Cost or "WAC" shall mean the manufacturers' published catalog or list price for a drug product to wholesalers, as established and updated by MediSpan or other pricing reference.

ARTICLE II – SOUTHERN SCRIPTS DUTIES AND OBLIGATIONS

Southern Scripts shall perform the following pharmacy benefit management Administrative Services. Unless otherwise noted, the services specified below are included in the Administrative Fee.

- 2.1 Establish Networks of Pharmacies.** Southern Scripts shall establish and maintain a network(s) of pharmacies to provide Covered Pharmacy Products and Services to Plan Participants and shall maintain, update (on no less than a weekly basis), and, upon request, provide to Employer and/or TPA a list of the Network Pharmacies. Employer and TPA acknowledge that the pharmacies participating in a Network may change from time to time. Southern Scripts shall maintain a pharmacy locator which Employer and TPA may utilize to determine which pharmacies are participating in the network in real time.
- 2.2 Delivery of Covered Pharmacy Products and Services.** Southern Scripts shall contract with Network Pharmacies to provide Covered Pharmacy Products and Services to Plan Participants of a Designated Plan upon a Plan Participant's presentation of a current and valid Member Identification Card. TPA and Employer acknowledge the availability of drugs is subject to market conditions and that Southern Scripts cannot, and does not assure the availability of any drug from any Network Pharmacy.
- 2.3 Pricing of Covered Pharmacy Products and Services.**
 - a. **Full Pass-Through Pricing.** Southern Scripts shall charge the Employer the Contract Rate or the price paid to a Network Pharmacy plus an Administrative Fee as disclosed in the Financial Terms, incorporated into this Agreement as "Exhibit B" together with all fees, taxes, and dispensing fees. There shall be no differential pricing between pharmacy and Employer.
 - b. **MAC Pricing.** Southern Scripts shall maintain a listing of Covered Products that may be reimbursed to participating pharmacies based on MAC. Products subject to MAC pricing may include single-source and multi-source generic products in an effort to control differentials in ingredient cost of these products. Southern Scripts shall add and remove products based on wholesaler data, acquisition cost data, and industry standards. Generic products represented on the MAC list are established at a class level to establish a consistent price regardless of manufacturer. Southern Scripts shall exercise reasonable diligence in surveying the market for price changes, performing timely and regular updates to the generic pricing program, and validating product availability through pharmacy and wholesaler communications. TPA may obtain a current listing of MAC prices from Southern Scripts. TPA shall not disclose Southern Scripts MAC pricing without written consent from Southern Scripts.
 - c. **Pricing of Single Source Generics.** Single Source Generics shall be priced as negotiated with Network Pharmacies either using generic MAC pricing, AWP generic discount, or the AWP brand discount rate.
- 2.4 Administrative Services.**

- a. Southern Scripts shall ensure any person or entity acting on their behalf shall perform all delegated responsibilities of Southern Scripts' in accordance with this Agreement and shall ensure all processes and technology platforms of Southern Scripts are up-to-date and in line with industry standards.
- b. If requested by TPA or Employer, Southern Scripts shall provide initial standard welcome materials to Members of the Designated Plan. Standard welcome materials will be provided in an electronic format and disseminated through email, online, or mailed directly to the TPA. Any requested materials that are non-standard will be provided as elected by the TPA or Employer and may be subject to an additional charge to be agreed upon in advance by the parties.
- c. Southern Scripts shall require Network Pharmacies to collect required Co-payments, Co-insurance or Deductibles for Covered Pharmacy Products and Services provided to Plan Participants.
- d. TPA will be solely responsible for facilitating Member Identification Cards, which will include Southern Scripts' processing information.
- e. Southern Scripts shall provide to TPA Claims data by Network Pharmacies for Covered Pharmacy Products and Services in accordance with the applicable Employer Plan Sponsor Client's Plan Document & Summary Plan Description, Plan Setup Document, and Plan Payment Schedules.
- f. Southern Scripts shall maintain data and processing information pertaining to Claims for Covered Pharmacy Products and Services for a period of forty-eight (48) months from the date on which the Claim for Covered Pharmacy Products and Services is submitted to Southern Scripts by a Network Pharmacy.
- g. Southern Scripts shall perform the Administrative Services contracted for pursuant to the terms of the applicable Employer Plan Sponsor Client's Plan Guidelines, Plan Setup Document and/or Summary Plan Description utilizing Southern Scripts' Claims Adjudication System in a commercially reasonable manner. In the event that Employer requests that Southern Scripts perform any Administrative Services that are inconsistent with or an exception to the Employer's Plan Guidelines, Plan Setup Document and/or Summary Plan Description, Employer shall provide a written or verifiable instruction to Southern Scripts to perform any such exception which such exception or change in Administrative Services shall not be considered a breach of this Agreement by Southern Scripts.
- h. Southern Scripts shall verify, according to the eligibility information provided by the Employer, a Plan Participant's eligibility to receive Covered Pharmacy Products and Services upon a Plan Participant's request for Pharmacy Products and Services presented to a Network Pharmacy. Southern Scripts will process Claims with a transaction or fill date on or after the Effective Date of this Agreement, or sooner if agreed upon by the parties, and prior to the termination of the initial or

any extended term of this Agreement. Southern Scripts will review all contractual Claims transmitted by Participating Pharmacies and, in the event of denial, notify such providers on-line of the denial of such Claims.

- i. Subject to the terms and provisions of this Agreement, Employer shall (exclusively) make all determinations relating to eligibility to receive Covered Pharmacy Products and Services. If TPA or Employer notifies Southern Scripts in a reasonably verifiable manner that a Claim by a Beneficiary subject to a coordination of benefits under the Plan, Southern Scripts will pay Claims for such Beneficiary under the Plan as a secondary payor not a primary payor. Employer is responsible for establishing coordination of benefits and filling order for subsequent converges, responsible for coordination of benefits investigational efforts, subrogation, and recovery of duplicate payments or coordination with Worker's Compensation.
- j. Southern Scripts reserves the right to edit, modify or change its Claims Adjudication System. In such event, Southern Scripts may provide reasonable and necessary information in sufficient detail to inform TPA and Employer of the applicable Administrative and Claims Adjudication edits claims or changes. Notice of revisions or re-statement of the Claims Adjudication System may be made by Southern Scripts in a manner which Southern Scripts, in its sole and undisturbed discretion, deems meet and proper. Southern Scripts shall provide the dispensing Network Pharmacy with reasonable and necessary information in sufficient detail to inform the Network Pharmacies of the applicable claims processing edit or change.
- k. All Initial Coverage Determinations for Administrative or Clinical overrides and Prior Authorizations requests shall be provided by Southern Scripts as a standard service at no additional charge. In determining whether to authorize coverage, Southern Scripts may rely upon information provided by the Eligible Person or such person's representative, the Practitioner, the dispensing pharmacist and other sources deemed reliable by Southern Scripts. If there is an ambiguity on a coverage issue, Southern Scripts will contact the Employer's designated plan administrator for assistance. Southern Scripts shall not determine medical necessity or appropriateness of treatment, although Southern Scripts may rely upon protocols established and maintained by the Pharmaceutical Industry as Southern Scripts deems appropriate under the circumstances. Notwithstanding the foregoing, Employer shall conduct all appeal determinations and have the final decision-making authority on appeals pursuant to the Plan. Employer retains full authority and responsibility for investigating and resolving disputes and appeals related to Claims. In the event that the final appeal of Claim(s) may need to be conducted through the use of an Independent Review Organization ("IRO") pursuant to the Patient Protection and Affordable Care Act of 2010, Employer will be responsible for all costs associated therewith.

- l. Southern Scripts shall respond within a reasonable time to all Prior Authorization requests and Southern Scripts shall make coverage decisions in a reasonable and prudent manner, exercising a reasonable interpretation of the Plan's Plan Guidelines, Plan Setup Document and/or Summary Plan Description, which Southern Scripts shall do in its sole and undisturbed discretion. TPA shall work to ensure that any person or entity acting on their behalf shall not impede or obfuscate the ability of Southern Scripts to provide timely initial coverage decisions. Subject to the terms of the Plan's Plan Guidelines, Plan Setup Document & Summary Plan Description, including but not limited to Plan Participant eligibility, any Claims granted Prior Authorization or an override shall be payable by Employer until the expiration of the authorization or override.
- m. Southern Scripts shall maintain and operate a customer service center with toll-free customer service numbers and adequately staffed with trained personnel for the use of TPA, Plan, Plan Participants, Prescribers, and Network Pharmacies. The customer service center shall provide after-hours coverage.
- n. CRx Specialty Programs.
 - i. CRX is a wholly-owned subsidiary of Employers Health Network Holdings, which is also the parent company of Southern Scripts. Southern Scripts contracts with CRX to provide Specialty Pharmacy products and services to its Employers. The use of CRX and its related CRX Programs, to include Variable Copay and Manufacturer Patient Assistance, is completely voluntary and Employer has the option to opt out of the program altogether. CRX agrees to use its best efforts to deploy various strategies to control costs related to high-cost and/or Specialty Drugs and will coordinate and manage the high cost and/or Specialty Drug needs of Employer's Members. Services to be provided include the following:
 1. Review historical drug claim data to identify and recommended strategies to Employer;
 2. Implement, provide and coordinate approved strategies to include Variable Copay and Patient Assistance Programs; Review and monitor claims processed through Southern Scripts Specialty Pharmacy Network;
 3. Determine the most appropriate strategies to be applied to a specific specialty therapy and/or on an individual case-by-case basis;
 4. Execute strategies and coordinate the provision of a high-cost and/or Specialty Drug for the Member, their prescriber, and the applicable Specialty Pharmacy;
 5. Provide Call Center support for Members, their prescribers, and pharmacy providers; and
 6. Report impact of strategies and savings (plan and member) over time.
 - ii. CRX shall perform the services provided herein only as an independent contractor. As it relates to Variable Copay and Patient Assistance Programs ("the Programs"), TPA shall be responsible for disclosure, reporting, and

actuarial equivalency requirements under the Employee Retirement Income Security Act of 1974 (ERISA), the Patient Protection and Affordable Care Act (ACA), and the Medicare Prescription Drug, Improvement and Modernization Act of 2003 (MMA), as amended, and all regulations issued thereunder. Such obligations include, but are not limited to, updating any related Summary Plan Description (SPD) or Summary of Benefits and Coverage (SBC) to include language to accommodate the Programs and providing such documents. Additionally, it is the responsibility of the TPA to properly disclose the Programs when (a) seeking to certify satisfaction of the minimum value requirement under the ACA, (b) determining whether coverage is creditable under MMA, and (c) reporting to CMS Allowable Retiree Costs as part of a Retiree Drug Subsidy program under Medicare Part D Rules. Furthermore, Employer hereby certifies its understanding that the impact of CRX Programs on Rebates is unknown and may cause certain claims to no longer be eligible for Rebates under the terms and conditions of the Rebate Agreement.

- o. At all times pertinent hereto, Southern Scripts shall perform the administrative services contracted for in relation to the Plan in accordance with the Employer Plan Sponsor Client's Plan Guidelines, Plan Setup Document and/or Summary Plan Description. Any ambiguity in the Plan shall be resolved by the Employer's designated plan administrator.

2.5 Elective Services. Southern Scripts shall offer Retiree Drug Subsidy Administration as an optional, non-standard Elective Service not provided for in this Agreement which is not included in the Administrative Fee. Any associated costs or fees associated therewith are itemized on the Financial Terms, incorporated into this Agreement as "Exhibit B". At the request of Employer, any additional Elective Services will be provided by Southern Scripts only upon prior written authorization from Employer following a review of a written estimate of costs and shall be subject to a separate agreement between the parties.

2.6 Transparency. Southern Scripts shall fully disclose contracted rates with Network Pharmacies for branded and generic products, including MAC pricing, upon request from TPA or Employer. As stated in Section 2.3(a), Southern Scripts will charge the Employer only its actual costs paid to Network Pharmacies, taking into account all discounts and dispensing fees.

2.7 Pharmacy Audits. Southern Scripts shall contract with its Network Pharmacies to perform basic audit services to include pre-payment claims review, retrospective claims review, and desktop audits. In the event that an audit results in a recovery of funds from the Network Pharmacy, all recovered funds shall be paid to the Employer. Employer shall reimburse Southern Scripts for all costs associated with any basic audit services requested by TPA or Employer.

2.9 Changes to the Formulary. Southern Scripts shall seek prior approval by Employer for any major changes to the Formulary. Southern Scripts will follow its standard policies and procedures for ongoing formulary management.

2.10 Employer and Participant Information. Except as otherwise provided in this Agreement, Southern Scripts shall not, at any time or for any reason, sell, give, or exchange any information, contact or otherwise, of Employer or of any Plan Participant or Eligible Person. This provision shall survive termination of this Agreement.

ARTICLE III – EMPLOYER AND TPA DUTIES AND OBLIGATIONS

3.1 Plan Setup Document. As a condition precedent to this Agreement, TPA or Employer shall provide Southern Scripts a fully executed Plan Setup Document and Plan, Summary Plan Description, and Plan Guidelines (if any) as well as other requested supportive plan documents and historical data as reasonably necessary for Southern Scripts to set up the Claims Adjudication System to provide Administrative Services. Employer understands and agrees that Southern Scripts shall rely on the terms and provisions provided by TPA or Employer on the Plan Setup Document, and hereby represents and warrants that all information provided therein shall be true, accurate, complete and consistent with the Plan benefits available to Eligible Persons. Employer shall be solely responsible for ensuring that all programs administered by Southern Scripts are properly documented and disclosed in any legal Plan Documents. While Southern Scripts will assist Employer at Employer's request, Employer shall be ultimately responsible for ensuring that the Plan is in compliance with any local, state, or federal laws as related to any programs administered by Southern Scripts to include, but not limited to, formulary management, benefit structures, utilization management, prior authorization, clinical management, and specialty programs.

3.2 Plan Guidelines. Employer represents and warrants that its Plan Guidelines are true, accurate and complete descriptions of the pharmacy benefits available to Eligible Persons. Employer acknowledges its status as the plan administrator for purposes of this Agreement and acknowledges its ultimate responsibility for determining the rules by which the Plan is to be administered. Employer shall retain the authority to manage, control and interpret its Plan and may, at any time, amend the Plan or Plan Guidelines. In the event of any such amendment, Employer shall notify Southern Scripts in writing of all such changes not less than thirty (30) days prior to the effective date of any amendments. Southern Scripts agrees that it will attempt to implement any Employer amendments in a commercially reasonable manner and within a commercially reasonable time. Southern Scripts shall advise Employer of the implementation dates of the proposed amendments and the benefits that are implemented shall be deemed incorporated into this Agreement as of the date of implementation. All costs incurred by Southern Scripts of implementation of Employer amendment to the Plan or the Plan Guidelines shall be borne by Employer unless otherwise agreed by the parties. If Employer modifies its Plan Guidelines in a manner that materially affects Southern Scripts' duties, obligations or cost of performance under this Agreement, then upon the written request of Southern Scripts, the parties shall negotiate in good faith an amendment of this Agreement, in default of which either party shall have the right to terminate in accordance with Section 6.2.

3.3 Eligibility. Employer represents and warrants that each Beneficiary's eligibility for benefits is determined by reference to its Plan. Employer through TPA shall provide Southern Scripts eligibility information identifying each claimed Beneficiary's eligibility for Pharmacy Products and Services under Employer's Plan. Such information shall include all information

identified by Southern Scripts so as to enable Southern Scripts to process Claims in accordance with HIPAA and shall be provided in a mutually acceptable format. Employer shall provide Southern Scripts regular updates of subsequent changes in enrollment, including, but not limited to, changes in eligibility status, additions and deletions of Eligible Persons, and termination date of benefits, together with the effective date of any such changes if such changes occur after the Effective Date of this Agreement. If Employer or TPA retroactively changes or terminates an Eligible Person's status under the Plan, Employer shall pay all Claims related to such Eligible Person affected by the retroactive change or termination. Employer represents and warrants that eligibility files shall be correctly transmitted to Southern Scripts and that the file is a clean file, free from errors, and meets the designated data file specifications set forth by Southern Scripts. TPA and Employer shall be responsible for monthly reconciliation of the eligible membership and each Plan Participant's eligibility status, including new enrollments and disenrollments. TPA and Employer shall provide written email notification to Southern Scripts of any material data conflicts that TPA or Employer becomes aware of. Southern Scripts is not financially or otherwise responsible for any mistaken coverage, claim payment or denial determination if such mistake is due to a change in a Plan Participant's eligibility status that was not communicated to Southern Scripts in accordance with this Agreement.

3.4. Eligible Person Authorizations and Consents. Employer shall obtain the Eligible Persons' consents and authorizations if such consents or authorizations are required for the services provided in connection with this Agreement or to release Protected Health Information to Southern Scripts.

3.5. TPA as Contract Administrator. During the initial or any extended term of this Agreement, Employer hereby appoints and designates TPA as the Employer's agent and attorney in fact for the Plan relating to this Agreement, including, but not limited to, (a) providing additions, deletions, and modifications of eligibility listings provided to Southern Scripts; (b) transmission of payment to Southern Scripts of claims, services and fees; (c) relaying Plan design and coverage decisions; (d) the provision and receipt of contractually required or permitted notices; (e) recipient of rebates or audit recoveries; and (f) relaying any material amendments made by the Plan. Employer represents and warrants that Southern Scripts shall be entitled to rely upon any and all such acts and omissions by TPA and, further, that any and all such acts and omissions shall be binding upon the Employer.

ARTICLE IV - REBATES

4.1 Applicable Plan Formularies. TPA and Employer hereby accept and agree to use the Southern Scripts' Applicable Plan Formulary for the Plan relating to this Agreement. The Applicable Plan Formulary may be modified or updated from time to time by Southern Scripts. The Applicable Plan Formulary shall be made available to TPA online or upon request. TPA and Employer agree to cooperate with Southern Scripts in the maintenance of the Plan formulary and to facilitate utilization of the Plan Formulary by Eligible Persons. TPA and Employer reserve the right to request that Southern Scripts amend or supplement the Plan Formulary in such event, TPA and Employer acknowledge that any such amendment or supplementation may adversely affect the payment of rebates.

4.2 Rebate Submissions. TPA and Employer further agree that, consistent with the HIPAA Privacy Rule, Southern Scripts will submit, in any manner, Eligible Persons' Protected Health Information to pharmaceutical manufacturers in exchange for Rebates. Employer acknowledges that Rebates are intended to be paid by manufacturers on Covered Product utilization and agrees not to participate in any other Formulary, Rebate or discount program related to Covered Product utilization by Eligible Persons in connection with this Agreement. Employer agrees that if any manufacturer's audit reveals that Employer has submitted Covered Product utilization in a duplicitous manner to pharmaceutical manufacturers, in any manner, for purposes of Rebates or calculating Rebates, then Employer shall be solely responsible for the reimbursement of any Rebates improperly made based on such utilization. Southern Scripts shall use its best efforts to recover Rebates on Rebate-eligible Covered Products and Claims related to the Employer's chosen Formulary. Specifically, TPA and Employer represent and warrant to Southern Scripts during the initial or any extended term of this Agreement, i.) each shall not receive rebates or manufacturer derived revenue, directly or indirectly, other than through Southern Scripts for claims processed by Southern Scripts pursuant to this Agreement, ii.) TPA and Employer shall not submit claims to another pharmacy benefit manager or carrier which has been transmitted to Southern Scripts for the collection of Rebates or manufacturer derived revenue or cause a manufacturer to decline Rebate payments to Southern Scripts. Provided that Southern Scripts provides documentation to Employer or TPA of proof of calculation from the rebating source, Southern Scripts reserves the right to recover from Employer and Employer shall refund to Southern Scripts any Rebates or manufacturer derived revenue, including any related penalties and fees. Southern Scripts shall thereafter provide documentation of remittance to Employer and proof of calculation. Southern Scripts has engaged Health Delegates as a subcontractor to provide formulary administration services pursuant to the Services Agreement between Southern Scripts and Health Delegates. Under such Agreement, Health Delegates shall pay to Southern Scripts Rebates on qualified claims. Health Delegates' only compensation is a retention of 10% of collected Rebates as an administrative fee for the contracting and processing of Rebates, and is the only money that will be retained by Health Delegates with respect to such Rebates. Southern Scripts agrees to provide to Employer upon request a copy of the Services Agreement between Southern Scripts and Health Delegates.

4.3 Payment of Rebates. Rebates payments will not be made to Employer by Southern Scripts until this Agreement is fully executed. Rebate payments will be made upon receipt by Southern Scripts of such payment from the manufacturer/rebate aggregator within a reasonable time estimated to be not more than 160 days after the end of each calendar quarter, subject to final verification in a manner reasonable and necessary. Such Rebate Payments will be made in accordance with the ("Rebate Agreement") in a form and containing terms and conditions to be provided by Southern Scripts' rebate aggregator. Employer acknowledges and agrees that it shall not have a right to any legal or other interest on any Rebate payments received by Southern Scripts.

4.4 Right of Off-Set. Employer acknowledges, ratify and confirm that any Rebates due to Employer may be offset by Southern Scripts for any sums or claims owed by Employer to Southern Scripts pursuant to this Agreement.

**ARTICLE V - COMPENSATION;
BILLING, PAYMENT AND REMEDIES FOR DEFAULT**

5.1 Payments to Southern Scripts.

- a. Billing Invoice. Southern Scripts will invoice Employer not less frequently than weekly or bi-monthly as hereinafter provided. Employer shall reimburse and pay Southern Scripts, directly or through TPA, within five (5) business days of receipt of an invoice (the "Due Date") which includes:
- Claims and those sums related to Claims invoiced as provided in the Plan Payment Schedule, attached hereto as "Exhibit A", together with all applicable provider, sales, use, taxes, and penalties for failure to make prompt payment to Network Pharmacies
 - Administrative Fees and fees for Elective Services as provided in the Financial Terms, incorporated into this Agreement as "Exhibit B".

- b. Timing of Payment. Employer selects the following payment timing option (Employer to initial one of the following options):

☐ Prompt Payment Option. Pursuant to this option, Southern Scripts shall invoice Employer for Claims weekly. Employer shall reimburse and pay to Southern Scripts all Claims invoiced and services rendered by bank wire or ACH transfer within two (2) days of receipt of an invoice for any such Claims.

☐ Advance Payment Option. Under the "Advance Payment Option," Employer agrees to advance to, and maintain with, Southern Scripts an amount equal to the sum of one (1) month's estimated Covered Product Claims and one (1) month's estimated administrative charges not later than fifteen (15) days prior to the Effective Date of the Agreement. Invoices will be submitted between one (1) and three (3) days after the end of each invoice cycle, and payment in full will be due seven (7) days from the date of invoice.

☒ Employer Option. If Employer chooses an option other than prompt payment, Employer assumes all liabilities associated with state laws and regulations arising out of Employer's chosen option for timing of payment to Network Pharmacies in accordance with law.

- c. Trust Account Acknowledgment. Employer acknowledges and agrees that Southern Scripts' Client trust Account(s) into which funds from Employer's bank account is transferred will contain money from one or more other Southern Scripts' Clients that have engaged Southern Scripts to provide Administrative Services and further agrees that upon payment by the Employer to Southern Scripts, the funds paid will not be considered assets of the Plan.
- d. Automatic Payment Option. Employer may elect to set up automatic payments to insure timely payments to Southern Scripts.

- e. Employer Payment Responsibilities.
- i. Employer shall reimburse and pay Southern Scripts, directly or through TPA, as a condition precedent to the payment by Southern Scripts to Network Pharmacies. TPA and Plan acknowledge, ratify and confirm that Southern Scripts is an intermediary between the Plan and Network Pharmacies with respect to Claims, and that the payment of Claims with regard to Employer's Eligible Persons, whether by Participating Pharmacies or Eligible Persons, is the sole and exclusive responsibility of the Employer. Southern Scripts will invoice Employer for Claims in the amount Southern Scripts pays for the Claims. Employer shall not withhold payment for disputed Claims and shall not unreasonably dispute any Covered Product Claims. The parties will negotiate in good faith to resolve any such disputes as quickly as possible.
 - ii. Employer agrees to pay interest at a rate of one and one-half percent per month on any balance due at the time of the next billing in addition to any interest assessed by a Provider Pharmacy; however, in no event shall such interest rate be greater than the rate permitted by law. If any portion of any an invoice is overdue and placed with an attorney or other third party for collection, Employer will reimburse Southern Scripts for its collection expenses including, without limitation, reasonable attorney's fees and expenses. Employer shall be and remain responsible for the payment of all invoices for Claims, Administrative Fees, and fees for Elective Services.
 - iii. Subject to Employer's obligations and immunities as a governmental entity, if any government authority imposes any taxes, assessments, fines, or similar fees, Southern Scripts will facilitate reimbursement by Employer to the Network Pharmacy of any sales tax on the Network Pharmacy's provision of Covered Product and Services to any Eligible Person. Pharmacy is responsible for timely and accurately remitting the applicable sales tax to the appropriate taxing authority. In no event, shall Southern Scripts be liable for any taxes or fees, including for any Affordable Care Act reporting, excise taxes and fees, or penalties, as applicable.
- f. Right to Audit. At its sole expense, Employer or TPA may audit Southern Scripts' Financial Benefits, financial records, contracts with manufacturers, contracts with rebate aggregators, contracts with third parties, documents, computer information, claims data, Network Pharmacy contracts, rebate contracts, and formulary-decision making records associated with the services provided under this Agreement. Audits may be for the past 12 months, except as otherwise provided by federal or state law, and not occur more frequently than quarterly. No third party representative of the TPA may be allowed to conduct an audit without an executed nondisclosure agreement prior to the date of the audit, ensuring the confidentiality of Southern Scripts' confidential information. TPA agrees to not use as its auditors, any person or entity which, in the sole discretion of Southern Scripts, is a competitor of Southern Scripts, a pharmaceutical manufacturer representative, or any other person or entity which has a conflict of interest with Southern Scripts. Audits shall only be made during normal business hours following thirty (30) days written notice, be conducted without undue interference to Southern Scripts' business activity, and in accordance

with reasonable audit practices. TPA's auditor may inspect contracts with Network Pharmacies and rebate aggregators at Southern Scripts' offices only, and no copies of such contracts may be removed from Southern Scripts' offices.

- g. Pharmacy Grievance Process. Disputes between a Network Pharmacy and Southern Scripts shall be resolved, exclusively, in the manner set forth in the separate agreements between these parties.
- h. Third Party Administrator Integration. Employer acknowledges, ratifies and confirms that any implementations or changes involving a TPA shall be the responsibility of the TPA. Southern Scripts shall cooperate to the extent reasonable and necessary during such TPA implementation or transition. Furthermore, Employer acknowledges, ratifies and confirms that the sole responsibility to effectuate a transition of a TPA is the exclusive responsibility of the TPA, selected by Employer and not Southern Scripts. Southern Scripts will conduct an assessment to determine if a change fee is necessary to cover the additional administrative costs associated. If deemed necessary by Southern Scripts, Employer will be responsible for paying the fee or ensuring that the replacement TPA pays the fee. In the event that Employer changes its TPA and retains Southern Scripts, Employer shall provide Southern Scripts notice of such change and will ensure payment of any TPA change fee imposed by Southern Scripts not less than 45 days from the effective date. The parties agree to negotiate in good faith for a new contract as necessary.
- i. Miscellaneous Plan Services. TPA shall be responsible for providing any and all other Plan services normally performed by TPA required by the Plan then in effect which are not specifically delegated to Southern Scripts by this Agreement.
- j. Cooperation. Each party shall promptly provide to the other all information in a manner agreeable to the parties as necessary and within a reasonable timeframe for each party to complete its obligations hereunder. No party shall obfuscate, delay, impede or otherwise fail to cooperate with the other.
- k. Expenses. Except as specifically set forth in this Agreement, each party shall bear its own costs and expenses in connection with this Agreement and such party's performance hereunder.
- l. Exclusivity. Employer acknowledges and agrees that during the initial and renewal terms of this Agreement, Southern Scripts shall be the exclusive provider of Pharmacy Products and Services for Employer.

5.2 Default. In the event payment of billed invoices is not made on or before the Due Date by the Employer ("Default"), Southern Scripts may terminate its obligations under this Agreement or suspend the processing of Claims for a time reasonable and necessary to enable Employer to cure the Default. Alternatively, Southern Scripts may, in its sole discretion, require Advance Payment of all anticipated Claims, Administrative Fees and fees for Elective Services pursuant to this Agreement. Should the Employer be unwilling or unable to cure the Default in a

timely manner or provide Advance Payment of all anticipated Claims, Administrative Fees, and fees for Elective Services, Southern Scripts may immediately terminate its obligations under this Agreement. In the event of termination of Southern Scripts' obligations under this Agreement or suspension of Claims, Southern Scripts shall provide notice of such suspension or termination to Employer. Southern Scripts may provide notice of such suspension or termination to TPA, Participating Pharmacies and Eligible Persons, but isn't obligated to do so. Such notice will be provided by electronic or regular mail.

5.3 Additional Remedies upon Default. In the event of a Default, Employer shall be responsible for, in addition to any amount owed to Southern Scripts, pay or reimburse Southern Scripts for all costs and expenses of collection to include court costs, expert witness fees and, reasonable attorneys' fees. In the event of a Default, in addition to any other remedies, Southern Scripts shall have the right to offset and deduct any Rebates due or to become due to Employer, as well as funds held in trust for the benefit of the Employer or any other unpaid sums due by Southern Scripts to Employer against any sums owed to Southern Scripts by Employer. The remedies set forth in this paragraph are cumulative and in addition to other rights and remedies available to Southern Scripts against Employer under law or in equity.

5.4 Claim Finality. The parties agree that the amount of a Claim, Administrative Fees, and fees for Elective Services shall be deemed final twelve (12) months from the receipt by Employer or TPA of each invoice and thereafter shall not be subject to dispute.

ARTICLE VI - TERM AND TERMINATION

6.1 Term and Renewal. The initial term of this Agreement shall be one (1) year, commencing on the Effective Date. Employer shall have the option to renew the Agreement under the same terms and conditions, unless otherwise agreed upon in writing, for an additional one (1) year term ("Renewal Term") by providing written notice to Southern Scripts', subject to a valid authorizing resolution by the Terrebonne Parrish Council. Employer shall notify Southern Scripts upon approval by the Terrebonne Parrish Council within thirty (30) days prior to the start of the Renewal Term.

6.2 Termination.

- a. Mutual Agreement. Southern Scripts' and Employer's obligations under this Agreement may be terminated at any time by mutual written consent of Southern Scripts and Employer.
- b. For Cause. Employer or Southern Scripts may terminate its obligations to each other under this Agreement, at any time, upon not less than 30 days' written notice if: (1) the other party makes an assignment for the benefit of creditors, is the subject of a voluntary or involuntary petition for bankruptcy or is adjudged to be insolvent or bankrupt, or a receiver or trustee is appointed for any portion of its property; or (2) the other party commits a breach of this Agreement, unless the breach is cured prior to the expiration of such notice; or (3) a change in law occurs, as provided in Section 12.7 of this Agreement. Southern Scripts reserves the right to require pre-funding of anticipated Claims upon

Employer becoming insolvent or admitting in writing to being insolvent, upon the institution of receivership or bankruptcy proceedings or any other proceedings for the settlement of Employer's debts, or upon Employer making an assignment for the benefit of creditors. Southern Scripts may terminate its obligations under this Agreement immediately, in accordance with Section 5.2 of this Agreement, if Employer is in Default in the payment of billed invoices.

- c. Without Cause. After the initial term, Employer or Southern Scripts may terminate their obligations to each other under this Agreement without cause by providing the other party with not less than sixty (60) days written notice.

6.3 Non-Appropriation. In the event funds are not budgeted or appropriated in any fiscal year as necessary for Employer to fulfill its obligations for payment to Southern Scripts of Claims under this Agreement for the remainder of the current or succeeding fiscal year that have not yet been paid by Southern Scripts, the parties obligations under this Agreement shall be terminated upon discovery of the insufficiency of appropriated funds. This section shall not relieve Employer's obligation for payments due and owing to Southern Scripts as of the date of the discovery of the insufficiency of funds for Claims paid by Southern Scripts during any prior or the current fiscal year. Notwithstanding the foregoing, Employer's failure to fulfill its payment obligations under this Agreement will not be deemed a default.

6.4 Effect of Termination; Other Remedies. Termination of the obligations under this Agreement shall not affect Employer's liability for Claims and Southern Scripts' Administrative Fees, fees for Elective Services, any other sums due pursuant to this Agreement prior to termination. A party's right to terminate its obligations under this Agreement shall include any other remedies available to such party under this Agreement, at law or inequity.

6.5 Run-Out Period. Employer shall remain liable for the payment of all Claims incurred prior to the effective date of the termination of the parties' obligations under this Agreement and for the payment of Southern Scripts' administrative charges. Employer's obligation for payment for these services will continue as long as claims are being processed by Southern Scripts, not to exceed a run-out period of 360 days from the effective date of termination of services or such other time period mutually agreed upon by Southern Scripts. Southern Scripts will perform in good faith with Employer throughout any run-out or transition period to minimize disruption of care to Employer's membership. Likewise, Southern Scripts shall remain liable for the payment of all Rebates due to Employer prior to the effective date of the termination of the parties' obligations under this Agreement. Southern Scripts' obligation for payment of these Rebates will continue as long as Rebates are outstanding, not to exceed a run-out period of 360 days from the effective date of termination of services, or other such time as mutually agreed upon by Employer.

6.6 Notice to TPA. The terminating party shall immediately notify TPA in writing of any such action.

ARTICLE VII - INDEMNIFICATION AND LIABILITY

7.1 INDEMNIFICATION. SUBJECT TO THE OTHER LIMITATIONS IN THIS AGREEMENT AND IN CONSIDERATION OF COVENANTS, REPRESENTATIONS AND WARRANTIES IN THIS AGREEMENT BY EMPLOYER, INDEMNIFICATION BETWEEN SOUTHERN SCRIPTS AND EMPLOYER WILL BE CONDITIONED AS FOLLOWS:

- a. EMPLOYER ACKNOWLEDGES THAT SOUTHERN SCRIPTS WILL ADMINISTER EMPLOYER'S FUNDED PHARMACY BENEFIT PLAN ON BEHALF OF EMPLOYER. SOUTHERN SCRIPTS DOES NOT UNDERWRITE OR INSURE LIABILITY OF EMPLOYER IN CONNECTION WITH ITS PRESCRIPTION DRUG BENEFITS, AND EMPLOYER RETAINS THE ULTIMATE RESPONSIBILITY AND FINAL AUTHORITY FOR ITS PLAN. FOR PURPOSES OF APPLICABLE STATE LEGISLATION, EMPLOYER IS AND SHALL BE DEEMED THE PLAN SPONSOR OF ANY APPLICABLE PRESCRIPTION DRUG BENEFIT.
- b. SOUTHERN SCRIPTS AGREES TO DEFEND, INDEMNIFY, SAVE, AND HOLD HARMLESS THE EMPLOYER, INCLUDING ALL PARISH DEPARTMENTS, AGENCIES, COUNCILS, BOARDS AND COMMISSIONS, THEIR OFFICERS, AGENTS, SERVANTS AND EMPLOYEES, INCLUDING VOLUNTEERS, FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, EXPENSE AND LIABILITY ARISING OUT OF A MATERIAL BREACH OF ITS OBLIGATIONS UNDER THIS AGREEMENT BY SOUTHERN SCRIPTS, NEGLIGENCE, FRAUD, WILLFUL MISCONDUCT, OR CRIMINAL CONDUCT OF SOUTHERN SCRIPTS, ITS AGENTS, SERVANTS, OFFICERS AND/OR EMPLOYEES, RELATED TO THE PERFORMANCE OR NONPERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT. SUCH EXPENSES INCLUDE ANY AND ALL COSTS AND/OR ATTORNEY'S FEES INCURRED BY EMPLOYER, ALL PARISH DEPARTMENTS, AGENCIES, COUNCILS, BOARDS AND COMMISSIONS, THEIR OFFICERS, AGENTS, SERVANTS AND EMPLOYEES, AS A RESULT OF ANY SUCH CLAIMS, DEMANDS AND/OR CAUSES OF ACTION. AS AN EXCEPTION TO THE FOREGOING, SOUTHERN SCRIPTS WILL NOT DEFEND, INDEMNIFY, SAVE, AND HOLD HARMLESS AGAINST ANY SUCH CLAIMS, DEMANDS, AND/OR CAUSES OF ACTION ARISING OUT OF THE SOLE NEGLIGENCE OF EMPLOYER, ITS DEPARTMENTS, AGENCIES, COUNCILS, BOARDS AND COMMISSIONS, THEIR OFFICERS, AGENTS, SERVANTS AND/OR EMPLOYEES INCLUDING VOLUNTEERS, OR SUCH CLAIMS, DEMANDS, AND/OR CAUSES OF ACTION ARISING OUT OF AN ACT OR OMISSION MADE BY SOUTHERN SCRIPTS AT THE SPECIFIC DIRECTION OF EMPLOYER.
- c. THE OBLIGATIONS OF SOUTHERN SCRIPTS AND EMPLOYER UNDER THESE INDEMNIFICATION PROVISIONS ARE SUBJECT TO ANY IMMUNITIES PROVIDED BY LAW AND SHALL NOT RESULT IN THE LIABILITY OF ANY PARTY IN AN AMOUNT MORE THAN THE MAXIMUM AMOUNT OF INSURANCE COVERAGE MAINTAINED BY THE PARTIES IN CONNECTION WITH THIS AGREEMENT PURSUANT TO SECTION 7.2.
- d. EMPLOYER AGREES THAT IT WILL PROVIDE SOUTHERN SCRIPTS WRITTEN NOTICE WITHIN THIRTY (30) DAYS OF RECEIVING NOTICE OF A CLAIM POTENTIALLY GIVING RISE TO INDEMNIFICATION HEREUNDER AND WILL PROVIDE SOUTHERN SCRIPTS AN OPPORTUNITY DEFEND ANY SUCH CLAIM;

PROVIDED, HOWEVER, THAT THE FAILURE TO NOTIFY SOUTHERN SCRIPTS WILL NOT RELIEVE SOUTHERN SCRIPTS OF ANY LIABILITY THAT IT MAY HAVE TO EMPLOYER, EXCEPT TO THE EXTENT THAT SOUTHERN SCRIPTS DEMONSTRATES THAT THE DEFENSE OF SUCH ACTION IS PREJUDICED BY EMPLOYER'S FAILURE TO GIVE SUCH NOTICE. NOTWITHSTANDING THE FOREGOING, SOUTHERN SCRIPTS SHALL NOT MAKE ANY SETTLEMENT OF ANY CLAIM ON BEHALF OF EMPLOYER WITHOUT THE PRIOR WRITTEN CONSENT OF EMPLOYER, WHICH CONSENT SHALL NOT BE UNREASONABLY WITHHELD OR DELAYED.

- e. THE ABOVE INDEMNIFICATION SHALL SURVIVE TERMINATION OF THIS AGREEMENT.

7.2 INSURANCE. SOUTHERN SCRIPTS SHALL PROCURE BY THE EFFECTIVE DATE AND SHALL MAINTAIN, AT ITS OWN EXPENSE INSURANCE RELATING TO PROFESSIONAL LIABILITY, CYBER LIABILITY, WORKERS' COMPENSATION AND GENERAL LIABILITY IN SUCH AMOUNTS AS SOUTHERN SCRIPTS DETERMINES TO BE APPROPRIATE FOR ITS BUSINESS ACTIVITIES. NOTWITHSTANDING ANY PROVISIONS TO THE CONTRARY, SOUTHERN SCRIPTS'S PROFESSIONAL LIABILITY, CYBER LIABILITY, AND GENERALY LIABILITY COVERAGES SHALL NOT FALL BELOW A MINIMUM OF \$3,000,000.00 AGGREGATE.

7.3 LIMITATIONS ON LIABILITY.

- a. EMPLOYER AGREES AND ACKNOWLEDGES THAT THE SERVICES PROVIDED BY SOUTHERN SCRIPTS HEREIN ARE NOT INTENDED TO SUBSTITUTE FOR OR SUPPLEMENT THE KNOWLEDGE, EXPERTISE, SKILL, AND JUDGMENT OF PHYSICIANS, PHARMACISTS, OR OTHER HEALTH CARE PROFESSIONALS IN PRESCRIBING OR SUGGESTING PHARMACEUTICALS OR OTHER PRODUCTS. THE ABSENCE OF A WARNING FOR A GIVEN DRUG, DRUG DOSAGE, OR DRUG COMBINATION SHALL NOT BE CONSTRUED TO INDICATE THAT THE DRUG, DRUG DOSAGE, OR DRUG COMBINATION IS SAFE, APPROPRIATE, OR EFFECTIVE FOR ANY ELIGIBLE PERSON. SOUTHERN SCRIPTS SHALL UNDER NO CIRCUMSTANCES BE LIABLE (REGARDLESS OF THE BASIS FOR THE ACTION) FOR ANY DAMAGE, ADVERSE OR SIDE-EFFECTS OR OTHER INJURY SUFFERED BY ANY ELIGIBLE PERSON OR OTHER CONSUMER OF ANY PHARMACEUTICAL OR ANY OTHER PRODUCT PRESCRIBED, DISPENSED OR DISTRIBUTED BY ANY HEALTH CARE PROVIDER, PHARMACY, PHYSICIAN, PRACTITIONER OR PHARMACEUTICAL MANUFACTURER OR DISTRIBUTOR. WITHOUT LIMITING THE FOREGOING, EMPLOYER AGREES THAT SOUTHERN SCRIPTS SHALL NOT BE LIABLE TO EMPLOYER OR ANY ELIGIBLE PERSON FOR LOSSES, COSTS, CLAIMS, LAWSUITS, SETTLEMENTS, JUDGMENTS OR EXPENSES, INCLUDING ATTORNEYS' FEES, ARISING AS A RESULT OF THE SALE, COMPOUNDING, DISPENSING, MANUFACTURING, OR USE OF ANY PRESCRIPTION DRUG OR PRODUCT DISPENSED BY A PARTICIPATING PHARMACY OR A NON-

PARTICIPATING PHARMACY WHOSE CLAIMS ARE PROCESSED HEREUNDER, OR FOR ANY VIOLATION BY SUCH PHARMACY OF ANY APPLICABLE STANDARD OF CARE OR APPLICABLE LAW, INCLUDING, BUT NOT LIMITED TO, HIPAA OR ITS IMPLEMENTING RULES AND REGULATIONS.

- b. EMPLOYER AGREES THAT SOUTHERN SCRIPTS' TOTAL LIABILITY TO EMPLOYER UNDER THIS AGREEMENT, WILL NOT EXCEED THE LESSER OF (1) THE ACTUAL AND DIRECT DAMAGES INCURRED BY EMPLOYER, OR (2) THE AMOUNT COVERED BY SOUTHERN SCRIPTS' ERRORS AND OMISSIONS INSURANCE COVERAGE.
- c. IN NO EVENT SHALL ANY PARTY OR ITS RESPECTIVE OWNERS, AFFILIATES, OFFICERS, EMPLOYEES BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, LOSS OF INCOME, LOSS OF PROFITS, OR OTHER PECUNIARY LOSS, ARISING OUT OF OR RELATED TO THE PERFORMANCE OF ITS OBLIGATIONS UNDER THIS AGREEMENT OR A BREACH OF THEREOF, EVEN IF SUCH DAMAGES WERE FORESEEABLE OR THE PARTY HAD BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOST PROFITS.
- d. UNLESS DIRECTLY CAUSED BY SOUTHERN SCRIPTS OR ITS EMPLOYEES, OFFICERS OR AGENTS, EMPLOYER ALSO ACKNOWLEDGES, RATIFIES AND CONFIRMS THAT SOUTHERN SCRIPTS SHALL HAVE NO LIABILITY AND EMPLOYER WILL REIMBURSE AND HOLD SOUTHERN SCRIPTS HARMLESS FROM AND AGAINST ANY CLAIM, INJURY, DEMAND, OR JUDGMENT BASED ON CONTRACT, TORT, OR OTHER LEGAL THEORY, STATUTE OR REGULATION ARISING FROM THE PAYMENT OF FRAUDULENT CLAIMS OR FILLING OF FRAUDULENT PRESCRIPTIONS IF THE FRAUD IS COMMITTED BY ANY THIRD PARTY, INCLUDING, BUT NOT LIMITED TO, EMPLOYER, PRESCRIBERS, PHARMACIES, EMPLOYEES OR PLAN PARTICIPANTS. SUCH FRAUDULENT CLAIMS SHALL INCLUDES THE UNAUTHORIZED, ILLEGAL, OR WRONGFUL USE OF ANY IDENTIFICATION CARD ISSUED TO A PLAN PARTICIPANT.
- e. ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF THE BASIS OF THE CLAIM, MUST BE FILED WITHIN THE EARLIER OF (i) THE APPLICABLE STATUTE OF LIMITATIONS OR (ii) TWO (2) YEARS AFTER THE DATE THE PARTY KNEW OR SHOULD HAVE KNOWN THAT THE FACTUAL BASIS FOR THE CLAIM EXISTS. FAILURE TO FILE SUCH A CLAIM WITHIN THAT TIME PERIOD SHALL BAR A PARTY FROM ASSERTING THAT CLAIM.

7.4 WARRANTIES AND DISCLAIMERS.

- a. SOUTHERN SCRIPTS WARRANTS THAT IT WILL PERFORM THE SERVICES DESCRIBED IN THIS AGREEMENT IN ACCORDANCE WITH THE PRACTICES AND STANDARDS GENERALLY ESTABLISHED IN THE PHARMACY BENEFITS MANAGEMENT INDUSTRY AND PURSUANT TO THE TERMS OF THE APPLICABLE EMPLOYER PLAN SPONSOR CLIENT'S PLAN GUIDELINES, PLAN SETUP DOCUMENTS, SUMMARY PLAN DESCRIPTION, AND/OR EXPRESS INSTRUCTION OR DIRECTION BY EMPLOYER. ASIDE FROM THE FOREGOING, SOUTHERN SCRIPTS MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, AND EXPRESSLY DISCLAIMS ANY AND ALL SUCH WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE PRODUCTS OR SERVICES PROVIDED HEREUNDER. WHILE SOUTHERN WILL MAKE EVERY EFFORT TO PERFORM THE SERVICES IN AN ACCURATE MANNER IN ACCORDANCE WITH THE SPECIFICATIONS SET FORTH IN THIS AGREEMENT, SOUTHERN SCRIPTS DOES NOT WARRANT THAT ITS SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.
- b. SOUTHERN SCRIPTS AND EMPLOYER SHALL NOT BE LIABLE IN ANY MANNER FOR ANY DELAY IN PERFORMANCE OF THEIR OBLIGATIONS HEREUNDER BEYOND SUCH PARTY'S REASONABLE CONTROL, INCLUDING, BUT NOT LIMITED TO, ANY DELAY OR FAILURE DUE TO STRIKES, LABOR DISPUTES, RIOTS, EARTHQUAKES, STORMS, FLOODS, OR OTHER EXTREME WEATHER CONDITIONS, FIRE, EXPLOSIONS, ACTS OF GOD, EMBARGOES, TERRORIST ACTS, WAR OR OTHER OUTBREAK OF HOSTILITIES, GOVERNMENT ACTS OR REGULATIONS, OR THE FAILURE OR INABILITY OF CARRIERS, SUPPLIERS, DELIVERY SERVICES OR COMMUNICATION PROVIDERS TO PROVIDE SERVICES NECESSARY TO ENABLE SUCH PARTY TO PERFORM ITS OBLIGATIONS HEREUNDER. NOTWITHSTANDING THE FOREGOING, ANY OF EMPLOYER'S OBLIGATIONS TO PAY SOUTHERN SCRIPTS UNDER THIS AGREEMENT, WHICH OCCUR PRIOR TO ANY SUCH EVENT, SHALL NOT BE EXCUSED BY REASON OF SUCH EVENT.

ARTICLE VIII – MISCELLANEOUS

8.1 Plan Administrator. Employer, defined in Article I to include the Plan itself, acknowledges that it is the exclusive Plan Administrator and fiduciary for purposes of required actions and disclosures under ERISA and that Southern Scripts has no discretionary authority or control with respect to the management of the Plan or Plan assets.

8.2 Right of Assignment. Except as expressly provided herein, Southern Scripts and Employer shall not assign or transfer its rights or obligations under this Agreement, in whole or in part, without the other party's prior written consent, which shall not be unreasonably withheld. Southern Scripts may assign this Agreement to any parent company or affiliate as a result of a merger or acquisition upon obtaining written consent from Employer, which shall not be unreasonably withheld. In addition, Southern Scripts may assign to any pharmacy provider any

right(s) of action against the Employer or plan which southern scripts may otherwise have regarding any late payment or non-payment of claims by Employer.

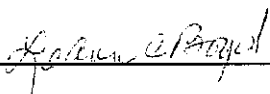
8.4 Preambles. The recitation and preambles of this Agreement are hereby made a part of the terms and conditions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the date and year first above written.

Southern Scripts, LLC

Name: LeAnn C. Boyd

Title: President/CEO

Signature: 

Date: 1/1/2018

Terrebonne Parish Consolidated Government

Name: _____

Title: _____

Signature: _____

Date: _____

"EXHIBIT A"

PLAN PAYMENT SCHEDULE*

I. EMPLOYER PLAN SPONSOR EMPLOYER'S PRICE CHARGED PER PRESCRIPTION LEGEND DRUG. Price per prescription will be the passed-through price for prescription legend drugs dispensed from the network pharmacy plus a passed-through dispensing fee for prescription legends drug dispensed. There will be no margin pricing. Participating pharmacy provider contracted rates may vary. The rate paid to the participating pharmacy provider will be equal to the amount billed to the employer plan sponsor. Rates and dispensing fees are subject to change but will always equal the contracted pharmacy rate.

II. TARGETED EFFECTIVE RATES FOR NETWORK PHARMACIES' REIMBURSEMENT PER PRESCRIPTION LEGEND DRUG. Pharmacy reimbursement shall be usual & customary (U&C), or:

A. Retail:

(Brand)	AWP less 16%
(Specialty)	AWP less 18%
(Generic)	generic effective rate of AWP less 78.9%
Submitted ingredient	Cost
Plus dispensing fee	\$1.50

B. Mail order:

(Brand)	AWP less 23%
(Specialty)	AWP less 18% + \$1.50 dispensing fee Actual Acquisition Cost + \$25 dispensing fee + shipping
(Generic)	AWP less 82.9%
Plus dispensing fee	\$0 (excludes specialty)

Based on first choice network performance rates as of 6/1/2016. Does not include regional differences or differences for most-favored nations rates. (i.e. MA, GA, PR, AK, HI). Specialty pricing does not include limited distribution specialty products. Does not include professional fees such as vaccine administration and compounds. Generic pricing also uses mac pricing at retail and mail. Generic pricing includes all generics except for compounds and specialty. Specialty pricing does not include limited distribution specialty products.

- | | |
|----------------------|--|
| C. <u>Compounds:</u> | Cost + 10% + Level of Effort Adjusted Dispensing Fee |
| D. <u>Vaccines:</u> | Applicable Reimbursement Rate + Vaccine Administration Fee |

**This Plan Payment Schedule may be modified or updated from time to time by Southern Scripts upon written application to and approval by Employer, which shall not be unreasonably withheld.*

"EXHIBIT B"

FINANCIAL TERMS

I. ADMINISTRATIVE EXPENSES.

- a. Administrative Fee \$5.50 per paid Claim (to be paid at time of invoice)
- b. Rebates: 100% Rebates Passed-Through

II. ELECTIVE EXPENSES.

- a. Ancillary Services (if utilized)
 - i. Explanation of Benefits: \$3.00 plus postage, shipping, and handling
 - ii. Coverage Determination Notices: \$3.00 plus postage, shipping, and handling
 - iii. Non-standard Member Materials: Cost plus postage, shipping, and handling
 - iv. Coverage Redetermination Appeals: Cost
 - v. Third Party Override Coordination Fee: \$50 per override
 - vi. Other Unspecified: TBD
- b. Other Elective Services (if utilized)
 - i. Retiree Drug Subsidy Cost

Sample Summary Plan Description Language

Below are sample descriptions of the Variable Copay Program and the Manufacturer Free Drug Initiative that can be included in a group health plan SPD in order to comply with the applicable content requirements for SPDs under ERISA. Alternative language may also be satisfactory. This language should be modified by the plan sponsor as necessary to reflect the terms of the group health plan and must be incorporated in a manner that satisfies the requirements of 29 CFR Part 2520, Subpart B, and related guidance. For example, an SPD must disclose whether covered prescription drug benefits will count toward an individual's out-of-pocket maximum. Each employer should have its own attorney or other qualified advisor review the sample language and ensure its SPD complies with applicable law.

Variable Copay Program

The plan has adopted the Southern Scripts Variable Copay™ Program to help members who utilize manufacturer copay programs save money on prescription drugs. Under the Variable Copay™ Program, your out-of-pocket cost for prescription drugs may be reduced or eliminated by a drug manufacturer's copay subsidy. If you are eligible to receive a manufacturer copay subsidy for a drug, your copay obligation for that drug will be the maximum manufacturer copay subsidy for that drug. **Note: Any manufacturer copay subsidy obtained under the Variable Copay™ Program will not accumulate toward your deductible or out of pocket costs.** If you are not eligible to receive a manufacturer copay subsidy, your copay obligation will be the copay amount listed for the drug in the standard formulary under the plan. **Note: if you are eligible for a manufacturer copay subsidy for a drug but fail to obtain the subsidy, your copay obligation – and the out-of-pocket cost you may be required to pay – will be the maximum manufacturer copay subsidy for that drug.** A detailed schedule of subsidies available through manufacturer copay programs under the Variable Copay™ Program is available at [<http://crxspecialty.com/index.php#drug-price>] or may be accessed free of charge by contacting [[1.800.710.9347](tel:18007109347)].

Manufacturer Free Drug Initiative

The plan offers voluntary enrollment in the Manufacturer Free Drug Initiative to help members save money on prescription drugs. If you choose to enroll and receive a drug at no cost through a manufacturer free drug program, that drug will not be covered under the plan and you will have no cost sharing obligation to the plan for that drug.

Sample Summary of Benefit Coverage (SBC) Template Language – for use on or after 04/01/2017:

Common Medical Event	Services You May Need	What You Will Pay*		Limitations, Exceptions, & Other Important Information
		Network Provider (You will pay the least)	Out-of-Network Provider (You will pay the most)	
If you need drugs to treat your illness or condition More information about prescription drug coverage under the Variable Copay™ Program is available at www.crxspecialty.com .	Generic drugs	\$ _____	\$ _____	None
	Preferred brand drugs	\$ _____	____ % <u>coinsurance</u>	If you are eligible to receive a subsidy through a manufacturer copay program, your copayment under the Variable Copay™ Program will be equal to the maximum subsidy available through that manufacturer copay program. Any manufacturer copay subsidy obtained under the Variable Copay™ Program will not accumulate toward your deductible or out of pocket costs.
	Non-preferred brand drugs	\$ _____	____ % <u>coinsurance</u>	
	Specialty Drugs	\$ _____	____ % <u>coinsurance</u>	If you are receiving a <u>prescription drug</u> through a manufacturer free drug program and you enroll in the Manufacturer Free Drug Initiative, that drug will not be covered under the plan.

Category Number: 2.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Airport Commission Presentation

Item Summary:

Presentation by the Houma-Terrebonne Airport Commission.

ATTACHMENTS:

Description

email request

Upload Date

7/6/2018

Type

Backup Material

Venita Chauvin

From: Joe Wheeler [jwheeler@houma-airport.com]
Sent: Tuesday, June 26, 2018 3:03 PM
To: Venita Chauvin
Cc: Steve Trosclair; Heather Boudreaux; Earl Hicks
Subject: RE: HTAC on TPCG Agenda

Sorry I haven't replied back- I would like to do the Council meeting on July 11th if possible.

Respectfully,
Joe Wheeler MCA, C.M., ACE
Executive Director
Houma- Terrebonne Airport Commission
Ph: 985.872.4646

From: Venita Chauvin [mailto:vchauvin@tpcg.org]
Sent: Wednesday, June 13, 2018 10:28 AM
To: Joe Wheeler <jwheeler@houma-airport.com>
Cc: Steve Trosclair <strosclair@tpcg.org>; Heather Boudreaux <hb@houma-airport.com>; Earl Hicks <ehicks@houma-airport.com>
Subject: RE: HTAC on TPCG Agenda

John: Do you want this on the Regular Council agenda for 6/27 or do want it on a committee agenda, the Monday prior to?

Venita

From: Joe Wheeler [mailto:jwheeler@houma-airport.com]
Sent: Wednesday, June 13, 2018 9:51 AM
To: Venita Chauvin
Cc: Steve Trosclair; Heather Boudreaux; Earl Hicks
Subject: Re: HTAC on TPCG Agenda

PowerPoint with handouts

Respectfully,
Joe Wheeler MCA, C.M., ACE

Executive Director
Houma- Terrebonne Airport Commission

On Jun 13, 2018, at 9:49 AM, Venita Chauvin <vchauvin@tpcg.org> wrote:

You can just tell me and I will check with Chairman Trosclair. Will it be a power point, slides , handouts or just a speaking presentation?

Venita H. Chauvin, Council Clerk
Terrebonne Parish Council
vchauvin@tpcg.org
(985) 873-6519
<image001.jpg>

From: Joe Wheeler [<mailto:jwheeler@houma-airport.com>]
Sent: Wednesday, June 13, 2018 9:23 AM
To: Venita Chauvin
Cc: Heather Boudreaux; Earl Hicks
Subject: HTAC on TPCG Agenda

Ms. Chauvin-
How do I go about getting time to do a short presentation at the next council meeting?

Respectfully,
Joe Wheeler MCA, C.M., ACE
Executive Director
Houma- Terrebonne Airport Commission
Ph: 985.872.4646

Category Number: 2.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Public to address Council

Item Summary:

As per speaker cards submitted prior to the beginning of the meeting.



Wednesday, July 11, 2018

Item Title:

Amend Ordinance to establish Freight Loading/Unloading Zone on a portion of School Street

Item Summary:

An ordinance to establish the area along the north side of School Street from its intersection of Lafayette Street and extending one hundred and sixty (160) feet as a “Freight: Loading/Unloading Zone”; to authorize the installation of the appropriate signs and curb markings.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/8/2018	Executive Summary
Resolution	6/8/2018	Resolution
Ordinance	6/8/2018	Ordinance
Backup Material	6/8/2018	Backup Material
Resolution	6/29/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Establish Freight: Loading/Unloading Zone on a portion of School Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution and Ordinance to establish the area along the north side of School Street from its intersection of Lafayette Street and extending one hundred and sixty (160) feet as a "Freight: Loading/Unloading Zone" and to authorize the installation of the appropriate signs and curb markings.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The project is intended to improve the safety and visibility along the street and at the intersection by providing trucks with a designated area to park when loading/unloading freight instead of having to block the street.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A FREIGHT: LOADING/UNLOADING ZONE ALONG THE NORTH SIDE OF SCHOOL STREET STARTING AT THE INTERSECTION OF LAFAYETTE STREET FOR A DISTANCE OF APPROXIMATELY 160' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to create a Freight: Loading/Unloading Zone along the north side of School Street starting at the intersection of Lafayette Street for a distance of approximately 160' along the public right of way as depicted on the attached map and to provide for the installation of said signs and curb markings, and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, _____ at 6:30 p.m.

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 2. PARISH, SECTION 18-243(a). FEIGHT ZONES, TO ESTABLISH A FREIGHT: LOADING/UNLOADING ZONE ALONG THE NORTH SIDE OF SCHOOL STREET STARTING AT THE INTERSECTION OF LAFAYETTE STREET FOR A DISTANCE OF APPROXIMATELY 160' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 2, Section 18-243(a) to create a Freight: Loading/Unloading Zone along the north side of School Street starting at the intersection of Lafayette Street for a distance of approximately 160' along the public right of way and to provide for the installation of said signs and curb markings.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Sec. 18-243. - Designation, use of freight/school zones.

- (a) *Freight zones.* There shall be provided, where necessary, freight zones for the purpose of loading and unloading commercial vehicles, which vehicles may be parked in the designated freight zones upon paying the fee designated for the streets named. The freight zones shall be marked by painting the area with yellow paint or otherwise posting it with signs. It shall be a violation of this Code for any person to park a vehicle within a freight zone, except to load or unload freight or merchandise; said vehicle shall not occupy such freight zone for a longer period than is actually necessary to load or unload such freight or merchandise.

The east side of Canal Street, for a distance of forty (40) feet, beginning at Point Street to the first utility pole shall hereby be established as a "30-Minute Unloading Zone".

To create a "30-Minute Unloading Zone" in a forty-foot area in front of 124 Carroll Street.

To authorize the designation of that portion of the west side of Roussell Street from its intersection of Main Street to the rear of the current structure located at 7886 Main Street as a "30-Minute Loading/Unloading Zone" and to authorize the installation of the appropriate signs.

To establish the area along the south bound side of 315 Barrow Street as a "Freight: Loading/Unloading Zone".

To establish a "30-Minute Unloading Zone" along the south side of Gautreaux Street starting at a point eighty-five (85) feet from its intersection with Dupont Street extending for thirty-six (36) feet.

To establish the area along the south side of High Street, directly in front of 620 High Street, as a "30-Minute Loading/Unloading Zone".

To establish the area along the north side of School Street from its intersection of Lafayette Street and extending one hundred and sixty (160) feet as a "Freight: Loading/Unloading Zone" and to authorize the installation of the appropriate signs and curb markings.

- (b) *School zones.* The following locations are hereby designated as "No Parking: School Loading and Unloading Zones," and appropriate signs shall be erected and maintained along the roadways:

Belanger Street, the entire block between Gabasse Street and Barrow Street, with the exception of the first parking space nearest Barrow Street which shall be designated for handicapped parking.

(City Code 1965, § 22-77; Ord. No. 5843, § I, 11-5-97; Ord. No. 6012, § I, 1-27-99; Ord. No. 6421, § 1, 5-23-01; Ord. No. 6532, § I, 12-19-01; Ord. No. 6554, § I, 2-6-02; Ord. No. 6728, § I, 2-26-03; Ord. No. 8133, § I, 6-13-12; Ord. No. 8372, § I, 11-20-13)

State Law reference— Loading and unloading on state highways, R.S. 48:342.

OFFERED BY: MR. J. NAVY
SECONDED BY: MS. A. WILLIAMS

RESOLUTION NO. 18-234

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A FREIGHT: LOADING/UNLOADING ZONE ALONG THE NORTH SIDE OF SCHOOL STREET STARTING AT THE INTERSECTION OF LAFAYETTE STREET FOR A DISTANCE OF APPROXIMATELY 160' ALONG THE PUBLIC RIGHT-OF-WAY AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to create a "Freight: Loading/Unloading Zone along the north side of School Street starting at the intersection of Lafayette Street for a distance of approximately 160' along the public right of way as depicted on the attached map and to provide for the installation of said signs and curb markings, and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called on Wednesday, July 11, 2018 at 6:30 p. m.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and C. Duplantis-Prather.

NAYS: None.

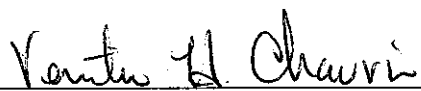
ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 25th day of June 2018.

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on June 25, 2018 and subsequently ratified by the Assembled Council in Regular Session on June 27, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 28TH DAY OF JUNE 2018.



VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Wednesday, July 11, 2018

Item Title:

No Parking Zone along a portion of north side of Isaac Street

Item Summary:

An ordinance to create a No Parking Zone along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right of way and to provide for the installation of said signs and curb markings.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	6/8/2018	Executive Summary
Resolution	6/8/2018	Resolution
Ordinance	6/8/2018	Ordinance
Backup Material	6/8/2018	Backup Material
Resolution	6/29/2018	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Proposed No Parking Zone along a portion of north side of Isaac Street

PROJECT SUMMARY (200 WORDS OR LESS)

Resolution and Ordinance to create a No Parking Zone along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right of way and to provide for the installation of said signs and curb markings.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The project is intended to improve the safety and visibility for the portion of the street in front of the church and to provide for safe and efficient traffic flow especially when there are cars utilizing the parking lot during church services and funerals and other church related events.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL - N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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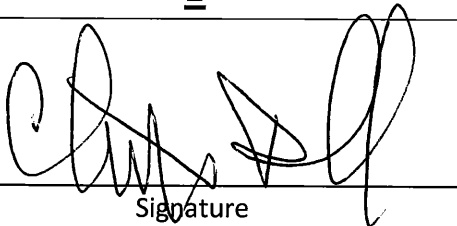
5

6

7

8

9


Signature


Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A NO PARKING ZONE ALONG THE NORTH SIDE OF ISAAC STREET STARTING AT THE INTERSECTION OF EAST STREET FOR A DISTANCE OF APPROXIMATELY 180' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to create a No Parking Zone along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right of way and to provide for the installation of said signs and curb markings, and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday,
_____ at 6:30 p.m.

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 2. PARISH, SECTION 18-223. NO PARKING ZONES, TO ESTABLISH A NO PARKING ZONE ALONG THE NORTH SIDE OF ISAAC STREET STARTING AT THE INTERSECTION OF EAST STREET FOR A DISTANCE OF APPROXIMATELY 180' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 2, Section 18-223 to create a No Parking Zone along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right of way and to provide for the installation of said signs and curb markings.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Sec. 18-223. - No-parking zones.

(a) *Generally.* The following shall be "no-parking" zones:

.....

The curb between the driveways of 637 and 639 Hall Street (Ord. No. 6537)

Hampton Street, the right-hand side of the first block

Harding Drive, southern portion, for a distance of two hundred (200) feet from its intersection with West Park

Hayes Street, both sides, beginning at its intersection with Prospect Boulevard and continuing for a distance of three hundred (300) feet

Henderson Street, both sides

Highland Drive, both sides of the first block

Highland Drive, to remove the "No Parking" zone from the right side of the 100 block, except for that portion between the property line of 106 and to 108 Highland Drive's intersection with West Park Avenue

HMS Drive, both sides for a distance of twenty-five (25) feet on both approaches to the curve

Industrial Boulevard, both sides, from a distance of one hundred fifty (150) feet on the approaches to both driveways of South Louisiana Medical Center

Isaac Street, the north side starting at the intersection of East Street one hundred eighty (180) feet along the public right of way

James Road, along both sides from Grand Caillou Road intersection to the Cummins Road/Patriot Drive intersection

Jeanett Street, both sides

Joann Street, the entire length of the right side

Joann Street, the entire length of the left side

John Street, along the north side of the street

Johnson Ridge Lane and Livas Lane, the first one hundred (100) feet thereof

Jolie Oaks Boulevard, both sides of 135, 136 and 140 Jolie Oaks Boulevard

"K" Street, both sides of the last one hundred (100) feet (tow-away zone)

Kenney Street, the residential side of the 900 block, even with the Broadmoor Park

Kenney Street, south side from "K" Street to Broadmoor Avenue

Kevin Street, at the bus turnarounds (Ord. No. 6812)

Killarney Loop, the left side, between house numbers 2 and 4

The front of #11 Kingsridge Loop

Kirkglenn Drive

Kraemer Street, the left side (Ord. No. 6034)

Kraemer Street, the right side (Ord. No. 6058)

Lacey Lane, both sides, within one hundred (100) feet of its intersection with the Isle of Cuba Road

.....

OFFERED BY: MR. J. NAVY
SECONDED BY: MS. A. WILLIAMS

RESOLUTION NO. 18-235

A RESOLUTION INTRODUCING AN ORDINANCE TO CREATE A "NO PARKING ZONE" ALONG THE NORTH SIDE OF ISAAC STREET STARTING AT THE INTERSECTION OF EAST STREET FOR A DISTANCE OF APPROXIMATELY 180' ALONG THE PUBLIC RIGHT OF WAY, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS AND CURB MARKINGS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to create a "No Parking Zone" along the north side of Isaac Street starting at the intersection of East Street for a distance of approximately 180' along the public right-of-way and to provide for the installation of said signs and curb markings, and

BE IT FURTHER RESOLVED that a public hearing on said matter ordinance be called for on Wednesday, July 11, 2018 at 8:30 p. m.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, A. Williams, G. Michel, and C. Duplantis-Prather.

NAYS: None.

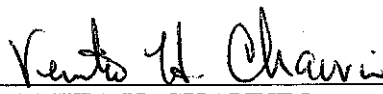
ABSTAINING: None.

ABSENT: S. Dryden.

The Chairwoman declared the resolution adopted on this the 25th day of June 2018.

I, VENITA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on June 25, 2018 and subsequently ratified by the Assembled Council in Regular Session on June 27, 2018 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 28TH DAY OF JUNE 2018.



VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: C.



Wednesday, July 11, 2018

Item Title:

Ordinance - No Through Truck Traffic Zone

Item Summary:

An ordinance that will amend Chapter 18, Section 18-93 of the Parish Code to create a "No Through Truck Traffic Zone" for Glynn Avenue.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	6/21/2018	Ordinance

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, SECTION 18-93 TO CREATE A “NO THROUGH TRUCK TRAFFIC ZONE” FOR GLYNN AVENUE.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority vested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne parish, Chapter 18, Section 18-93 to create a “NO THROUGH TRUCK TRAFFIC ZONE” for Glynn Avenue.

SECTION II

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

Category Number:
Item Number: D.



Wednesday, July 11, 2018

Item Title:

Ordinance - Glynn Ave 15 to 25 mph

Item Summary:

An ordinance that will rescind Ordinance No. 3243 adopted June 26, 1979 by the City of Houma and amend the Parish Code of Terrebonne Parish, Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 3: City, Section 18-119(4 & 5): Increasing the Existing 15 mph speed limit within the City Limits on Glynn Avenue to 25 mph; and to provide for the installation of said signs.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	7/6/2018	Ordinance

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE THAT WILL RESCIND ORDINANCE NO. 3243 ADOPTED JUNE 26, 1979 BY THE CITY OF HOUMA AND AMEND THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18: MOTOR VEHICLES AND TRAFFIC, ARTICLE IV: OPERATION OF VEHICLES, DIVISION 3: CITY, SECTION 18-119(4 & 5): INCREASING THE EXISTING 15 MPH SPEED LIMIT WITHIN THE CITY LIMITS ON GLYNN AVENUE TO 25 MPH; TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED, by the Terrebonne Parish Council, in regular session convened and on behalf of the Terrebonne Parish Consolidated Government, that the Parish Code of Terrebonne Parish, Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 3: City, Section 18-119(4 & 5) be amended: designating Glynn Avenue from the intersection with Grand Caillou Road to the point of intersection with the corporate limits of the city 25 mph speed limit as follows:

CHAPTER 18: MOTOR VEHICLES AND TRAFFIC

ARTICLE IV: OPERATION OF VEHICLES

DIVISON 2: PARISH

SECTION 18-119: SPEED LIMITS

The speed limit of 15 mph for the portion of Glynn Avenue from the intersection with Grand Caillou Road to the point of intersection with the corporate limits is hereby increased and is hereby designated as a 25 mph speed limit zone; and appropriate speed limit signs shall be erected and maintained along the said roadway. Any vehicles traveling on Glynn Avenue shall respect the signs erected and maintained under the provisions of this section.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:



Wednesday, July 11, 2018

Item Title:

2018 Various Items for Budget Amendment

Item Summary:

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

1. Consider adoption of ordinance.

- I. Parish Prisoners Fund, \$1,170
 - II. Houma Police Department, \$6,901
 - III. General Fund, Coroner's Office, \$22,011
 - IV. General Fund - Housing and Human Services, \$5,000
 - V. Houma Fire Department, \$4,085
 - VI. Country Drive Improvements Project, \$184,764
 - VII. Animal Shelter Building, (\$83,800)
 - VIII. Animal Shelter Building, \$8,535
 - IX. FMA Flood Mitigation, \$317,331
 - X. Bayou Black Pump Station, \$1,250,427
- and calling a public hearing on said matter on July 11 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2018 Various Items for Budget Amendment	6/21/2018	Executive Summary
2018 Various Items for Budget Amendment	6/21/2018	Budget Amendment
2018 Various Items for Budget Amendment	6/21/2018	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>Parish Prisoners Fund, \$1,170</div></div> <div><div>II.</div><div>Houma Police Department, \$6,901</div></div> <div><div>III.</div><div>General Fund, Coroner’s Office, \$22,011</div></div> <div><div>IV.</div><div>General Fund - Housing and Human Services, \$5,000</div></div> <div><div>V.</div><div>Houma Fire Department, \$4,085</div></div> <div><div>VI.</div><div>Country Drive Improvements Project, \$184,764</div></div> <div><div>VII.</div><div>Animal Shelter Building, (\$83,800)</div></div> <div><div>VIII.</div><div>Animal Shelter Building, \$8,535</div></div> <div><div>IX.</div><div>FMA Flood Mitigation, \$317,331</div></div> <div><div>X.</div><div>Bayou Black Pump Station, \$1,250,427</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>		ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

/s/ Kayla Dupre

June 21, 2018

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2018 ADOPTED OPERATING BUDGET AND THE 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Parish Prisoners Fund, \$1,170
- II. Houma Police Department, \$6,901
- III. General Fund, Coroner's Office, \$22,011
- IV. General Fund - Housing and Human Services, \$5,000
- V. Houma Fire Department, \$4,085
- VI. Country Drive Improvements Project, \$184,764
- VII. Animal Shelter Building, (\$83,800)
- VIII. Animal Shelter Building, \$8,535
- IX. FMA Flood Mitigation, \$317,331
- X. Bayou Black Pump Station, \$1,250,427

SECTION I

WHEREAS, the Parish Prisoner Fund received \$1,170 reimbursement for damages that occurred to the security gate, and

WHEREAS, this reimbursement needs to be reflected in the Building Repairs account for the impending repairs to the security gate.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the reimbursement for damages that occurred to the security gate. (Attachment A)

SECTION II

WHEREAS, the Houma Police Department received \$6,901 reimbursement for damages occurred to unit #223, and

WHEREAS, this reimbursement needs to be reflected in the Paint/Body Repairs account for the impending repairs to the vehicle.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the reimbursement for damages occurred to the Houma Police Department vehicle. (Attachment B)

SECTION III

WHEREAS, Administration is requesting funding of a vehicle for the Coroner's Office, and

WHEREAS, the funding source is from the General Fund, fund balance for \$22,011.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended to recognize the funding of a vehicle for the Coroner's Office. (Attachment C)

SECTION IV

WHEREAS, the General Fund, Housing and Human Services Department has received funds for the annual lease payment for the Houma School Apartments for \$5,000, and

WHEREAS, these funds will be used to supplement grant program activities and costs.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended in the General Fund, Housing and Human Services Department. (Attachment D)

SECTION V

WHEREAS, the Houma Fire Department received \$4,085 reimbursement for damages occurred to the computer and phone system, and

WHEREAS, this reimbursement needs to be reflected in the Computer Equipment account for the repairs to the computer and phone system.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended in the Public Safety Fund, Houma Fire Department. (Attachment E)

SECTION VI

WHEREAS, funding is needed for the Country Drive Improvements Project, and

WHEREAS, the funding source is from the completed Bayou Gardens Extension Project for \$184,764.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Country Drive Improvements Project. (Attachment F)

SECTION VII

WHEREAS, the Animal Shelter Building Project receives funding from Facility Planning & Control, and

WHEREAS, Facility Planning & Control decreased their funding by \$83,800 for the Animal Shelter Building Project.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Animal Shelter Building Project. (Attachment G)

SECTION VIII

WHEREAS, funding is needed for the Animal Shelter Building Project, and

WHEREAS, the funding source is from the Animal Shelter donations account for \$8,535.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Animal Shelter Building. (Attachment H)

SECTION IX

WHEREAS, the Terrebonne Parish Consolidated Government applied for funding allocated as a result of the yearly Flood Mitigation Assistance (FMA) program through the Federal Emergency Management agency (FEMA) and the National Flood Insurance Program (NFIP), and

WHEREAS, by communication from the GOHSEP dated August 7, 2017, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance allocated to elevate severe repetitive loss structures was approved by FEMA July 31, 2017, and

WHEREAS, the approved funding under FMA-PJ-06-LA-2016-009 to elevate or otherwise mitigate approximately two (2) flood damaged structures in the Parish for \$317,331, and

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Flood Mitigation Assistance Program, and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget be amended for the Flood Mitigation Assistance Program. (Attachment I)

SECTION VI

WHEREAS, funding is needed for the Bayou Black Pump Station, and

WHEREAS, the funding source is from GoMesa funds for \$1,250,427.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the funding of the Bayou Black Pump Station Project. (Attachment J)

Prepared By: Finance Department
PC File: 2018-Various Items - L
Date Prepared: 6/20/18 BA #16

ATTACHMENT A - Parish Prisoner Fund

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Compensation Property Damange	-	(1,170)	(1,170)
Building Repairs	120,958	1,170	122,128

ATTACHMENT B - Houma Police Department

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Compensation Property Damage	-	(6,901)	(6,901)
Paint/Body Repairs	10,000	6,901	16,901

ATTACHMENT C - Coroner's Office

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Motor Vehicles	-	22,011	22,011
Fund Balance (decrease)	n/a	(22,011)	n/a

ATTACHMENT D - Housing and Human Services

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Client Services	-	5,000	5,000
Fund Balance (decrease)	n/a	(5,000)	n/a

ATTACHMENT E - Houma Fire Department

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Compensation Property Damage	-	(4,085)	(4,085)
Computer Equipment	-	4,085	4,085

ATTACHMENT F - Country Drive Improvement Project

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Country Drive Improvements	576,996	184,764	761,760
Bayou Gardens Extension	119,366	(119,366)	-
Transfer from Road Construction Fund	(250,000)	(184,764)	(434,764)
Transfer to 1998 Public Impr Constr	250,000	184,764	434,764
Bayou Gardens Extension	65,398	(65,398)	-

ATTACHMENT G - Animal Shelter Building

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
New Animal Shelter Building	166,535	(83,800)	82,735
FP&C Animal Shelter	(105,430)	83,800	(21,630)

ATTACHMENT H - Animal Shelter Building

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
New Animal Shelter Building	82,735	8,535	91,270
Transfer from General Fund	(156,854)	(8,535)	(165,389)
Transfer to Capital Projects Control	156,854	8,535	165,389
General Fund (decrease)	n/a	(8,535)	n/a

ATTACHMENT I - FMA Flood Mitigation

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Elevation FMA-PJ-06-LA2016-09	-	317,331	317,331
Fed FMA La2016-009	-	(317,331)	(317,331)

ATTACHMENT J - Bayou Black Pump Station

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
GOM Energy Security Act GOMESA	-	(1,250,427)	(1,250,427)
Transfer to Parishwide Drainage Constr		1,250,427	1,250,427
Transfer from Coastal Restore/Preserv		(1,250,427)	(1,250,427)
Bayou Black Pump Station	8,720,258	1,250,427	9,970,685

Section I



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Representative

FROM: Loretta Guidry/ Risk Management Dept.

DATE: June 14, 2018

SUBJECT: Damage to Security Gate

Attached, please find check #001693 the amount of \$ 1,170.00 made payable to TPCG for damages to security gate. Please deposit this check into the proper account for Terrebonne Parish Criminal Jail (Account #203-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

/lg

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Rayanna Smith, Accounting
David Drury, GOVT Building
Junius Portier, Operation Supervisor

ACCT: 203-000-6912-00

PARISH PRISONERS FUND

APRIL 30, 2018 - MONTH LAST CLOSED

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	10,958	10,958.07-	0	0
2018	0	1,288.99-	0	1,289
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	1,037.33-	N/A	1,037
2016	0	300.00-	N/A	300

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

APRIL 30, 2018 - MONTH LAST CLOSED

ACCT: 203-201-8412-01
PARISH PRISONERS FUND
PARISH PRISONERS
BUILDING REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	140,958	146,955.15	0	5,997-
2018	120,958	31,839.40	490	88,629
CLOSED:				
2011	100,000	89,708.84	N/A	10,291
2012	125,000	73,881.02	N/A	51,119
2013	147,747	94,587.32	N/A	53,160
2014	171,315	173,576.36	N/A	2,261-
2015	153,000	98,674.57	N/A	54,325
2016	150,000	82,419.90	N/A	67,580
ENTER = CONTINUE			ACCOUNT EXCEEDS BUDGET AMOUNT	
CF01 = EXIT	CF02 = INPUT SCR	CF04 = DSP DETAIL	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

Section II

Kayla Dupre

From: John Burt
Sent: Friday, June 08, 2018 1:40 PM
To: Kayla Dupre
Cc: Loretta Lambert
Subject: RE: Corrected information on Memorandum

Unit 223.

Sincerely,

JOHN M. BURT, CSP, ASP
Safety & Health | Risk Management
Office: 985.873.6470
email: jburt@tpcg.org

 "A leader is one who knows the way, goes the way, and shows the way."

From: Kayla Dupre
Sent: Friday, June 8, 2018 8:27 AM
To: John Burt
Subject: FW: Corrected information on Memorandum

What is the unit number of the HPD vehicle involved in the accident that we received an insurance payment? Please check with Loretta Lambert for the details.

Thanks,

Kayla Dupre
Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Loretta Lambert
Sent: Friday, June 08, 2018 8:25 AM
To: Kayla Dupre
Subject: RE: Corrected information on Memorandum

You will have to ask John Burt

From: Kayla Dupre
Sent: Friday, June 8, 2018 7:37 AM
To: Loretta Lambert
Subject: RE: Corrected information on Memorandum

What is the vehicle unit number?

From: Loretta Lambert
Sent: Friday, June 08, 2018 6:59 AM
To: Kayla Dupre
Subject: RE: Corrected information on Memorandum

Its for the accident

From: Kayla Dupre
Sent: Thursday, June 7, 2018 3:52 PM



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Teller

FROM: Loretta Guidry
Administrative Technician II

DATE: June 7, 2018

SUBJECT: Employee Involved in a Car Chase on 2/4/2018 (scuffing on bumper)

Attached, please find check # 0101572573 in the amount of **\$6,901.40** made payable to Terrebonne Parish for Employee involved in a car chase on 2/4/2018 (scuffing on bumper). Please deposit this check into the proper account for Houma Police Dept. (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Paulette Garrett, Accounting
Dana Coleman, HPD
Donna Wedgeworth, HPD

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	56,348	48,611.37-	0	7,737-
2018	0	12,896.18-	0	12,896
CLOSED:				
2011	0	10,348.56-	N/A	10,349
2012	0	18,965.51-	N/A	18,966
2013	0	6,786.37-	N/A	6,786
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708
2016	42,175	42,174.55-	N/A	0

ENTER = CONTINUE

```
CF01 = EXIT  CF02 = INPUT SCR
```

CF04 = DSP DETAIL
CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	11,000	1,356.45	0	9,644
2018	10,000	8,000.00	0	2,000
CLOSED:				
2011	15,000	13,239.34	N/A	1,761
2012	15,000	8,324.52	N/A	6,675
2013	8,000	4,151.70	N/A	3,848
2014	15,000	14,518.38	N/A	482
2015	15,000	4,630.00	N/A	10,370
2016	21,131	5,846.50	N/A	15,285

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section III

Kayla Dupre

From: Kandace Mauldin
Sent: Friday, June 08, 2018 8:15 AM
To: Kayla Dupre
Subject: Coroner - Budget Amendment

We need to do a budget amendment for a transfer to the Coroner's office for the purchase of a new vehicle.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Kayla Dupre

From: Gina Bergeron
Sent: Friday, June 08, 2018 9:49 AM
To: Kayla Dupre
Cc: Angela Guidry; Sharon Celestin
Subject: FW: Coroner Vehicle

Good Morning Kayla,

Coroner's Office Quote for the Van from Frank at Southland Dodge:

2018 Dodge Grand Caravan SE state contract vehicle	\$20694
Add UConnect hands-free group	614
Bluetooth capable radio w/voice command	
Leather wrapped steer wheel w/audio controls	
Sirius Satellite radio	
Add local dealer prep as per LARS 39:1710	600
Add DEQ tire fee	8
Add 2 year inspection tag	20
Add State admin fee .35%	74.58
Color: Granite (gray)	
Does NOT have spare tire	
Total	\$22010.58

Please call me if you have any questions

Have a Great Weekend,
Gina Bergeron
Terrebonne Parish Consolidated Government
Purchasing Division
301 Plant Road
Houma, LA 70363
Ph: 985-580-7272
Fx: 985-580-7225
Email: gbergeron@tpcg.org

**Go Green! Please consider the environment before printing this email.
REDUCE, RECYCLE, REUSE**



From: Angela Guidry
Sent: Friday, June 8, 2018 9:19 AM
To: Gina Bergeron
Subject: FW: Coroner Vehicle

Please give Kayla the cost.

From: Kayla Dupre
Sent: Friday, June 08, 2018 8:58 AM
To: Angela Guidry
Subject: Coroner Vehicle

I will need to do a budget amendment for the Coroner vehicle. What is the cost?

Thanks,

Kayla Dupre
Comptroller

Terrebonne Parish Consolidated Government
2018 Budget Amendment
Fund 151 - 653

To incorporate receipt of the \$5,000 annual lease payment for the Houma School Apartments and proposed use of this money to supplement grant program activities or costs.

151-653-8353-10	Client Services	\$5,000
151-000-51111-00	Fund Balance	(\$5,000)

Rayanna Smith

From: Darrel Waire
Sent: Friday, June 08, 2018 9:03 AM
To: Rayanna Smith
Subject: Budget Amendment
Attachments: → 2018 VOA Lease Payment.pdf

Rayanna,

Was there a budget amendment to add the \$5,000.00 from the VOA payment to our Client Services 151-653-8353-01? I have been looking through the Detail Statement of Expenditures and Transfers Out report and don't see it.

Darrel W. Waire, Director
Housing and Human Services
Terrebonne Parish Consolidated Government
809 Barrow Street
Houma, Louisiana 70360
Office: (985) 873-6892
Fax: (985) 873-6880



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Section IV



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

P.O. BOX 2768
HOUMA, LOUISIANA 70361

"Memorandum"

TO: Customer Service Representative

FROM: Loretta Guidry, Risk Management Dept.

DATE: June 7, 2018

SUBJECT: Damage to computer and phone system

Attached, please find check #0000482911 in the amount of \$1146.00 made payable to Terrebonne Parish for damages to computer and phone system. Please deposit this check into the proper account for the Houma Fire Department (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Rayanna Smith, Accounting
Keith Ward, HFD
Kim Dupre, HFD
Linda Loupe, HFD

8915-04



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 863-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

“Memorandum”

TO: Customer Service Representative
FROM: Loretta Guidry, Risk Management Dept.
DATE: June 7, 2018
SUBJECT: Damage to computer and phone system

Attached, please find check #0000482912 in the amount of \$2939.38 made payable to Terrebonne Parish for damages to computer and phone system. Please deposit this check into the proper account for the Houma Fire Department (Account #204-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Rayanna Smith, Accounting
Keith Ward, HFD
Kim Dupre, HFD
Linda Loupe, HFD

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	56,348	48,611.37-	0	7,737-
2018	0	12,896.18-	0	12,896
CLOSED:				
2011	0	10,348.56-	N/A	10,349
2012	0	18,965.51-	N/A	18,966
2013	0	6,786.37-	N/A	6,786
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708
2016	42,175	42,174.55-	N/A	0

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL
CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 204-222-8915-04

PUBLIC SAFETY FUND
FIRE - URBAN
COMPUTER EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	0	3,939.38	0	3,939-
CLOSED:				
2011	24,452	1,572.45	N/A	22,880
2012	22,880	9,311.09	N/A	13,569
2013	13,569	1,040.37	N/A	12,529
2014	18,529	.00	N/A	18,529
2015	40,529	16,380.09	N/A	24,149
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 204-222-8915-04

PUBLIC SAFETY FUND
FIRE - URBAN
COMPUTER EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	0	3,939.38	0	3,939-
CLOSED:				
2011	24,452	1,572.45	N/A	22,880
2012	22,880	9,311.09	N/A	13,569
2013	13,569	1,040.37	N/A	12,529
2014	18,529	.00	N/A	18,529
2015	40,529	16,380.09	N/A	24,149
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Felicia Aubert

From: Kandace Mauldin
Sent: Wednesday, June 20, 2018 11:01 AM
To: Kayla Dupre; Felicia Aubert
Subject: FW: Requested Budget Amendment - Country Drive

From: Jeanne Bray
Sent: Wednesday, June 20, 2018 11:00 AM
To: Kandace Mauldin
Cc: Madeleine Bodin; Joan Schexnayder; David Rome
Subject: Requested Budget Amendment - Country Drive

Kandace,

We are requesting Finance to transfer funds from a completed project into one that is in construction. Country Drive will be finishing up soon and will require more funding than what is currently budgeted. Bayou Gardens Extension is a completed project with surplus funds. We are requesting that the remaining funds in Bayou Gardens Extension (Acct. Nos. 661-310-8916-74 and 698-310-8916-74) which totals \$184,764, be moved to the Country Drive Project (Acct. No. 661-310-8916-04). This will help us complete the Country Drive Project.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-04
 COUNTRY DRIVE IMPROVEMENTS
 PROJECT # 97-PAV-21
 R:661-000-6315-04

ANNUAL COST OF OPERATING AND MAINTAINING

TOTAL FUNDING	\$	8,174,277	\$	335,915	(ESTIMATED)
EXPENDITURES THRU 12/31/16		(7,412,517)			
PROJECT BALANCE	\$	761,759			

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Sep-93	ORD 5107	MARCH 1993 BOND ISSUE	55,268						
Sep-93	ORD 5107	DEPT. OF TRANSPORTATION & DEV.	221,072						
Sep-93	ORD 5107	SEPTEMBER 1996 BOND ISSUE	340,421						
Sep-93	ORD 5107	DEPT. OF TRANSPORTATION & DEV.	1,361,685						
Jul-97	LIA 043	TO 661-310-8916-01 (BOND FUNDS)	(395,689)						
Jul-97	LIA 043	DELAYED DOTD FUNDING TO 2002	(1,582,757)						
Sep-97	LIA 046	FROM VARIOUS CLEAN-UPS	83,186						
Jan-98	ORD 5854	FUND 151 GENERAL FUND	900,000						
Jan-98	C/O ADJ	DEPT. OF TRANSPORTATION & DEV.	11,245						
Dec-98	LIA 081	DEPT. OF TRANSPORTATION & DEV.	321,569						
Jan-99	ORD 5988	DEPT. OF TRANSPORTATION & DEV.	3,600,000						
Jan-00	ORD 6135	FUND 151 GEN FUND (VIDEO POKER)	-						
Jan-00	ORD 6135	D O T D	-						

CONTINUED ON NEXT PAGE

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-04
COUNTRY DRIVE IMPROVEMENTS (CONTINUED)
PROJECT # 97-PAV-21**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-01	ORD 6352	GENERAL FUND	107,206						
Jan-01	ORD 6352	REDUCE GENERAL FUND	(107,206)						
Jan-06	ORD 7061	FD 251 ROAD & BRIDGE FUND	562,000						
Jan-06	ORD 7061	FD 255 1/4% CAPITAL SALES TAX	574,000						
Jan-12	ORD 8076	FD 255 1/4% CAPITAL SALES TAX	200,000						
Sep-16	ORD 8775	FROM 661-310-8916-35 FD 251	5,356						
Sep-16	ORD 8775	FROM 661-310-8916-50 FD 661	84,460						
Sep-16	ORD 8775	FROM 661-310-8916-52 FD 255	102,915						
Sep-16	ORD 8775	FROM 661-310-8916-54 FD 251	17,231						
Sep-16	ORD 8775	FROM 661-310-8916-75 FD 251	150,000						
Sep-16	ORD 8775	FROM 661-310-8916-85 FD 661	19,865						
Feb-17	ORD 8816	D O T D		1,107,686					
Jan-18	ORD 8915	FROM 698-310-8916-74 FD 151			250,000				
Jul-18	PENDING BA	FROM 661-310-8916-74 FD 151			119,366				
Jul-18	PENDING BA	FROM 698-310-8916-74 FD 151			65,398				
LESS PRIOR YEARS EXPENDITURES			(7,412,517)						
FUNDS AVAILABLE			\$ (780,690)	\$ 1,107,686	\$ 434,764	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: T. BAKER SMITH, LLC
MEYER ENGINEERING
CONTRACTOR: HUEY STOCKSTILL, INC

DESCRIPTION: UPGRADE 2-LANED ROADWAY TO CURRENT STANDARDS, FEATURE TWO 12-FOOT LANES, AN 8-FOOT SHOULDER, SUBSURFACE DRAINAGE, AND RECONSTRUCTION OF ST ANNE BRIDGE.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 698 - 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

698-310-8916-74
BAYOU GARDENS BOULEVARD

TOTAL FUNDING	\$	-
EXPENDITURES THRU 12/31/16		-
PROJECT BALANCE	\$	-

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Jan-14	ORD 8376	FROM 698-310-8916-01 FD 698 UNALLOCATED INTEREST	157,398						
Jan-14	ORD 8376	FROM 698-310-8916-01 FD 151 GENERAL FUND	158,000						
Dec-17	ORD 8915	TO 661-310-8916-04 FD 151			(250,000)				
Jul-18	PENDING BA	TO 661-310-8916-04 FD 151			(65,398)				
LESS PRIOR YEARS EXPENDITURES									
FUNDS AVAILABLE			\$ 315,398	\$ -	\$ (315,398)	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: TO CONTINUE BAYOU GARDENS BLVD FROM
COTEAU ROAD TO BAYOU BLUE ROAD.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND

661-310-8916-74
BAYOU GARDENS EXTENSION
PROJECT # 07-EXT-22

TOTAL FUNDING	\$	8,434,634
EXPENDITURES THRU 12/31/16		(8,434,634)
PROJECT BALANCE	\$	(0)

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jan-01	ORD 6352	FUND 661 UNALLOCATED INTEREST	5,000						
Jan-06	ORD 7061	FUND 251 ROAD & BRIDGE FUND	703,000						
Jan-10	ORD 7744	FUND 151 GENERAL FUND	427,000						
Jan-10	ORD 7744	FUND 661 UNALLOCATED INTEREST	73,000						
Jan-10	ORD 7767	FUND 151 GENERAL FUND	425,000						
Jan-14	ORD 8376	FUND 255 1/4% SALES TAX	1,750,000						
Jan-14	ORD 8376	FUND 251 ROAD & BRIDGE FUND	517,241						
Jan-14	ORD 8376	FROM 661-310-8916-28 FD 151 GEN FUND	631,271						
Jan-14	ORD 8376	FROM 698-310-8916-01 FD 151 GENRAL F	132,759						
Jul-14	ORD 8449	FROM 661-310-8916-47 FD 151 GEN FUND	1,371,729						
Apr-15	ORD 8536	FUND 255 1/4% SALES TAX	1,700,000						
Sep-15	ORD 8638	FROM 661-310-8916-47 FD 255	200,000						
Feb-17	ORD 8819	FROM 661-310-8916-28 FD 255		450,000					
Feb-17	ORD 8819	FROM 661-310-8916-47 FD 151 GEN FUND		168,000					
Jan-18	ORD 8915	EXCHANGE FUNDS 151			(168,000)				
Jan-18	ORD 8915	EXCHANGE FUNDS 255			168,000				
Jul-18	PENDING BA	TO 661-310-8916-04 FD 151			(119,366)				
LESS PRIOR YEARS EXPENDITURES			(8,434,634)						
FUNDS AVAILABLE			\$ (498,634)	\$ 618,000	\$ (119,366)	\$ -	\$ -	\$ -	\$ -

* 1,700,000 adopted 2016 Budget, dedication pending

ENGINEER/ARCHITECT: T BAKER SMITH, INC.
NEEL-SHAFFER, INC
CONTRACTOR: BYRON E. TALBOT CONTRACTOR, LLC

DESCRIPTION: TO CONTINUE BAYOU GARDENS BLVD FROM
COTEAU ROAD TO BAYOU BLUE ROAD.

ACCT: 661-310-8916-04

MAY 31, 2018 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

COUNTRY DRIVE IMPROVEMENTS

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	2,275,625	1,948,629.45	0	326,996
2018	576,996	277,709.42	153,724	145,563
CLOSED:				
2011	4,573,258	315,035.58	N/A	4,258,222
2012	4,458,222	247,971.79	N/A	4,210,250
2013	4,210,251	356,979.87	N/A	3,853,271
2014	3,853,271	197,048.87	N/A	3,656,222
2015	3,656,222	1,154.03	N/A	3,655,068
2016	4,034,895	2,866,956.25	N/A	1,167,939

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

ACCT: 661-310-8916-74

MAY 31, 2018 - MONTH LAST CLOSED

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

BAYOU GARDENS EXTENSION

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	1,121,450	1,002,084.40	0	119,366
2018	119,366	.00	0	119,366
CLOSED:				
2011	1,543,366	228,023.25	N/A	1,315,343
2012	1,315,343	.00	N/A	1,315,343
2013	1,315,343	829,601.80	N/A	485,741
2014	4,888,741	503,692.19	N/A	4,385,049
2015	4,585,049	.00	N/A	4,585,049
2016	6,285,049	5,781,599.14	N/A	503,450
ENTER = CONTINUE			CF04 = DSP DETAIL	
CF01 = EXIT	CF02 = INPUT SCR	CF04 = DSP DETAIL	CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 661-000-7106-98
ROAD CONSTRUCTION FUND
NO DEPARTMENT NAME
1998 PUBLIC IMPROV FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	22,192	22,192.00-	0	0
2018	250,000	250,000.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	4,500,000	4,500,000.00-	N/A	0
2014	222,759	222,759.00-	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VII

Felicia Aubert

From: Lyle Savant [Lyle.Savant@LA.GOV]
Sent: Tuesday, May 22, 2018 9:49 AM
To: Madeleine Bodin; Jeanne Bray
Cc: Felicia Aubert
Subject: RE: C.O. #6 & Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)
Attachments: Final RDs.pdf; Disb TerrParish AnimalShelter.xls

Thank you Madeleine.

Jeanne,

The State will not be participating in C.O. #6, since Substantial Completion was issued prior to its execution. However, since the Parish exceeded its 25% Match Requirement, this Office will obligate the remaining \$23.17 in State Funds towards the Base Contract. Therefore, State Participation on this project is as follows:

- Base Contract / Original State Share at Concurrence = \$438,000
- Change Order #3 = \$16,176.83
- Base Contract / Increased State Share (add. \$23.17) = \$438,023.17
- **Total State Share = \$454,200**

RD's 6 & 7 are the State's Final Payment and closes out this project. Please see the attached documents for your records.

I enjoyed working with all of you on this project. Please forward (2) photos (1 interior & 1 exterior).

With regards,

Lyle E. Savant, Arch.
FP&C Project Manager
State of Louisiana - Div. of Admin.



Claiborne Building
1201 N. 3rd St., Suite 7-160
Baton Rouge, LA 70804
(225) 219-1154
Lyle.Savant@LA.GOV

Project Guidelines Link:
<http://www.doa.la.gov/Pages/ofpc/Non-State/Non-State.aspx>

* De-obligation needs to be done
per \$63,000
654-442-8911-10 - \$63,000
654-000-6342-04 + \$63,000

From: Madeleine Bodin [mailto:mbodin@tpcg.org]
Sent: Monday, May 21, 2018 3:18 PM
To: Lyle Savant <Lyle.Savant@LA.GOV>
Cc: Felicia Aubert <faubert@tpcg.org>; Jeanne Bray <jbray@tpcg.org>
Subject: RE: C.O. #6 - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Mr. Savant.

Animal Shelter	
	money received
	expected
	not getting
279,793.31	
97,164.76	
34,612.71	
20,715.06	
283.89	
14,666.16	
6,964.11	
	438,000.00
	(924,136.58)
454,200.00	
(538,000.00)	
	100,000.00
	491,566.85
	(14,666.16)
	(6,964.11)
	83,800.00

Revenue: 659-000-6342-04

8534.64

Felicia Aubert

From: Lyle Savant [Lyle.Savant@LA.GOV]
Sent: Monday, August 22, 2016 1:47 PM
To: Jeanne Bray
Subject: RE: Terrebonne Parish Animal Shelter Facility, Planning, Construction & Equipment (Terrebonne) / 50-J55-14-05 (PF); Change Order No. 4;

Jeanne,

The Bond Commission did not Re-Authorized all P1 CLOC in full, only for the obligated amounts; hence the State Funds were reduced by \$83,800. This Office has obligated \$454,176.83 to the contract, which is all we can pay.

Please E-mail me if I can further assist you.

With regards,

Lyle E. Savant, Arch.

FP&C Project Manager
State of Louisiana - Div. of Admin.



Claitborne Building
1201 N. 3rd St., Suite 7-160, Office 7-173
Baton Rouge, LA 70804
(225) 219-1154
(225) 342-7624
Lyle.Savant@LA.GOV

Project Guidelines Link:

<http://www.doa.la.gov/Pages/ofpc/Non-State/Non-State.aspx>

From: Jeanne Bray [mailto:jbray@tpcg.org]
Sent: Thursday, August 11, 2016 4:10 PM
To: Lyle Savant
Subject: RE: Terrebonne Parish Animal Shelter Facility, Planning, Construction & Equipment (Terrebonne) / 50-J55-14-05; Change Order No. 4;

Lyle,

Thanks for your quick response. I am confused, maybe you can help me out?

It is my understanding from the CEA that FP&C is participating in \$550k, where \$12k will be used for Administration Fees, so a total of \$538k would be allowed to TPCG to construct this project. I have conferred with our finance department as to what reimbursement requests have been made to ya'll. It is my understanding that they have made the second request as late as yesterday (both are attached). I understand that to date we have been reimbursed an amount of \$279,793.31 for the 1st pay request.

Last Change Order FP&C participated in at a percentage of 10.34 (see attachment CO#3). Your response of "due to there being no remaining unobligated funds" has confused me and so this is why I am asking for clarification.

My main concern is that we can count on the full amount of \$538k for the project. Can you confirm that the parish will be receiving the entire \$538k amount?

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Lyle Savant [<mailto:Lyle.Savant@LA.GOV>]
Sent: Thursday, August 11, 2016 11:15 AM
To: Jeanne Bray
Subject: RE: Terrebonne Parish Animal Shelter Facility, Planning, Construction & Equipment (Terrebonne) / 50-J55-14-05; Change Order No. 4;

Jeanne,

The Draft Change Order No. 4 appears to have adequate back-up. This Office will be unable to participate financially, due to there being no remaining unobligated funds. However, this Office will recognize the additional Contract Time to accomplish the work.

Please mail a copy of the Executed version for this Office's Records.

Please E-mail me if I can further assist you.

With regards,

Lyle E. Savant, Arch.

FP&C Project Manager
State of Louisiana - Div. of Admin.



Claiborne Building

1201 N. 3rd St., Suite 7-160. Office 7-173

Baton Rouge, LA 70804

(225) 219-1154

(225) 342-7624

Lyle.Savant@LA.GOV

Project Guidelines Link:

<http://www.doa.la.gov/Pages/ofpc/Non-State/Non-State.aspx>

From: Jeanne Bray [<mailto:jbray@tpcg.org>]
Sent: Thursday, August 11, 2016 9:33 AM
To: Lyle Savant
Subject: FW: Terrebonne Parish Animal Shelter Facility, Planning, Construction & Equipment (Terrebonne) / 50-J55-14-05; Change Order No. 4;

Lyle,

Could you be so kind as to review this proposed Change Order No. 4 for the Animal Shelter? We have a Council Meeting deadline mid-next week that we would like to be able to make with this proposed change order. Please review and if you have any comments we will be glad to revise anything necessary to obtain your approval. See a summary of the change order below.

Thanks!!!

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Madeleine Bodin
Sent: Thursday, August 11, 2016 9:28 AM
To: Jeanne Bray
Subject: Animal Shelter Change Order No. 4

Jeanne,

Attached is Change Order No. 4 for FP&C review and approval. Hard copy is on its way to Mr. Savant.

The Change Order includes:

- Lighting requested by owner for \$6,773.50,
- Brick monument sign for \$4,111.00,
- Revised drainage pipe for \$3,613.30,
- Additional pipe at downspouts for \$4,053.75, and
- Downspout reworking for \$299.00.

Construction Cost will increase by \$30,162.55 and Construction Contract Time will increase 19 days.

Madeleine M. Bodin, E.I.
Engineer In Training
Terrebonne Parish Consolidated Government
T.P.C.G. Engineering Division
mbodin@tpcg.org
(985) 873-6723 Direct Line
(985) 873-6720 Office
(985) 873-6874 Fax

FP&C Project & WBS No.: 50-J55-14-05 / F.50000451			Project: Terrebonne Parish Animal Shelter Facility, Planning, Construction & Equipment (Terrebonne)					EFT: ✓ or X	
Contract No.: 4400012660			Entity: Terrebonne Parish Consolidated Government					\$0.00	
Total Cash/CLOC Budget: \$454,200.00			Contact: Ms. Jeanne P. Bray, Ph.985-873-6841 , jbray@tpcg.org					0	
NCLOC Budget: \$0.00									
Match 25%: \$155,400.00									
2nd Amend			Disbursement Budgets:						
			Land	Planning	Construction	Misc.	Equip.	Request Amount	Difference
			0.00	53,000.00	75,900.00	26,500.00	0.00		(requested - disbursed)
			0.00	0.00	454,200.00	0.00	0.00		Reason for Difference
Disbursement Requests									
No.	Date	Inv. No.	Purpose						
1	05/04/16	1-9	B.E.T. Construction, Inc.		279,793.31			2,708,550.92	2,428,757.61
2	09/01/16	10-12	B.E.T. Construction, Inc.		97,164.76			958,232.55	861,067.79
3	09/21/16	13	B.E.T. Construction, Inc.		34,612.71			334,745.78	300,133.07
4	12/22/16	14-15	B.E.T. Construction, Inc.		20,715.06			201,901.15	181,186.09
5	03/06/17	16	B.E.T. Construction, Inc.		283.89			2,915.43	2,631.54
6	05/21/18	17	B.E.T. Construction, Inc.		14,666.16			143,068.33	128,402.17
7	05/22/18	18	B.E.T. Construction, Inc.		6,964.11			89,580.64	82,616.53
Total Disbursements per Category:			0.00	0.00	454,200.00	0.00	0.00		
Balance Per Category:			0.00	0.00	0.00	0.00	0.00		
			Total Disbursements:				454,200.00		
			Total Appropriation Balance:				0.00		
			Obligated						
			Eligible	Paid to date	Remain Payments	Contract	State Share	Contract Time	Substant Complete
05/14/15 CONST B.E.T. Construction, Inc.			438,023.17			4,235,000.00	10.34293%	270	07/23/15
02/03/16 CO #1 (Meter Trench Drain & rain)			0.00			3,883.44	10.33346%	10	04/18/16
02/26/16 CO #2 (camera, window, plenum & rain)			0.00			(830.69)	10.33548%	6	04/28/16
04/22/16 CO #3 (signage, conc, >canopy & rain)			16,176.83			156,448.07	10.14216%	39	05/04/16
08/11/16 CO #4 (Misc. Entity requested items)			0.00			30,162.55	10.26519%	19	06/12/16
12/15/16 CO #5 (Misc. Code items)			0.00			5,830.85	10.25168%	67	07/01/16
05/21/18 CO #6 (Revise Emerg Lt & Recep Desk)			0.00			8,354.72	10.23238%	0	09/06/16
Total Change Orders			16,176.83			203,848.94	7.93569%		09/06/16
unoblig Cn balance 0.00			Construction Total = 454,200.00	454,200.00	0.00	4,438,848.94	10.23238%		
unoblig total = 0.00			GRAND TOTALS = 454,200.00	454,200.00	0.00	4,438,848.94			
appropriation balance considering commitments = 0.00			7/16 \$83,800 not re-author. by Bond Comm. EDITED					3,796,976.83	Total (EXCEEDED)
NL0C = 0.00			PROJECT COMPLETE (as of RD #7)						
Total unobligated funds = 0.00									

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-442-8911-10
ANIMAL SHELTER BUILDING
PROJECT # 12-ANSLT-CDBG-61**

TOTAL FUNDING	\$	5,131,568
EXPENDITURES THRU 12/31/16		(5,108,904)
PROJECT BALANCE	\$	22,664

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Nov-12	ORD 8245	DONATIONS		54,391					
Nov-12	ORD 8245	FROM 151-442-8911-02 GENERAL FD		30,000					
Nov-12	ORD 8245	FROM 151-442-8911-10 GENERAL FD		42,071					
Nov-12	ORD 8245	FROM 151-442-8912-01 GENERAL FD		51,986					
Nov-12	ORD 8245	FROM 151-442-8912-02 GENERAL FD		35,383					
Nov-12	ORD 8245	FROM 151-442-8915-06 GENERAL FD		41,760					
Jul-13	ORD 8317	HMA-TERR PUB TRUST FIN AUTH		500,000					
Oct-13	ORD 8356	DONATIONS		27,706					
Oct-13	ORD 8370	FD 353 RETAINED EARNINGS	1,307,000						
Apr-14	ORD 8413	FROM 151-000-6741-01		24,604					
Apr-14	ORD 8415	GENERAL FUND (PILOT)	900,000						
Mar-15	ORD 8532	FACILITY PLANNING & CONTROL	438,000						
May-15	ORD 8557	FROM 151 FUND BALANCE	20,230						
May-15	ORD 8557	FROM 655-351-8929-14 GEN FUND	500,000						
May-15	ORD 8557	FROM 655-351-8929-70 GEN FUND	148,111						
May-15	ORD 8557	FROM 655-351-8929-93 GEN FUND	59,877						
May-15	ORD 8557	FROM 659-194-8911-01 GEN FUND	175,321						
May-15	ORD 8557	FROM 659-194-8912-07 GEN FUND	98,879						
May-15	ORD 8557	FROM 659-431-8929-29 GEN FUND	47,494						
May-15	ORD 8557	FROM 659-501-8913-09 GEN FUND	34,109						
May-15	ORD 8557	FROM 661-310-8916-05 GEN FUND	40,000						
May-15	ORD 8557	FROM 655-351-8929-14 FUND 255	337,981						

CONTINUED ON NEXT PAGE

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-442-8911-10
ANIMAL SHELTER BUILDING (CONTINUED)
PROJECT # 12-ANSLT-CDBG-61

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
May-15	ORD 8557	FROM 655-351-8929-25 FUND 255	68,054						
May-15	ORD 8557	FROM 659-804-8915-01 FUND 255	10,544						
May-15	ORD 8557	FROM 661-310-8916-05 FUND 255	7,143						
May-15	ORD 8557	FROM 661-310-8916-13 FUND 255	45,814						
May-15	ORD 8557	FROM 661-310-8916-38 FUND 255	36,375						
May-16	ORD 8705	FACILITY PLANNING & CONTROL	100,000						
Oct-16	ORD 8786	DONATIONS	18,000						
Nov-17	ORD 8900	FROM 151-442-8915-06		6,000					
Jul-18	PENDING BA	DE-OB FACILITY PLANNING & CONTROL			(83,800)				
Jul-18	PENDING BA	DONATIONS			8,535				
LESS PRIOR YEARS EXPENDITURES			(5,108,904)						
FUNDS AVAILABLE			\$ 91,929	\$ 6,000	\$ (75,265)	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: PEREZ, APC
CONTRACTOR: B.E.T. CONSTRUCTION

DESCRIPTION: TO BUILD A NEW ANIMAL SHELTER IN GRAY.
 MAIN PROJECT BEING FUNDED BY OCD/CDBG
 GRANT IN FUND 641.

ACCT: 659-442-8911-10

CAPITAL PROJECTS CONTRL

ANIMAL CONTROL

NEW ANIMAL SHELTER BUILDING

MAY 31, 2018 - MONTH LAST CLOSED

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	97,929	68,605.57-	0	166,535
2018	166,535	91,269.39	0	75,266
CLOSED:				
2011	0	.00	N/A	0
2012	255,591	.00	N/A	255,591
2013	2,090,297	54,898.45	N/A	2,035,399
2014	2,960,003	131,021.54	N/A	2,828,981
2015	4,896,913	1,709,210.31	N/A	3,187,703
2016	3,305,703	3,213,773.60	N/A	91,929

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-000-6342-04

MAY 31, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

FP&C ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	105,430	.00	0	105,430-
2018	105,430	21,630.27-	0	83,800-
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	438,000	924,136.58-	N/A	486,137
2016	100,000	491,566.85	N/A	591,567-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section VIII

Felicia Aubert

From: Valerie Robinson
Sent: Wednesday, June 06, 2018 1:42 PM
To: Felicia Aubert
Cc: Kayla Dupre; Ernest Brown; Jeanne Bray; Madeleine Bodin
Subject: FW: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Felicia,

If needed, we have enough in our donations account to cover the balance of \$8,535 as requested by Jeanne. Please advise.

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709
(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

From: Jeanne Bray
Sent: Wednesday, June 06, 2018 1:36 PM
To: Valerie Robinson
Cc: Madeleine Bodin
Subject: RE: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Valerie,

Please let Felicia know about this and I will be sure that you are reimbursed if we receive the FP&C funding that is currently obligated to us. Thanks, as always for working with us through these difficult projects!!!

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



+659-442-9911-10 +6535.

Please consider the environment before printing this email.

From: Valerie Robinson
Sent: Thursday, May 31, 2018 11:46 AM
To: Jeanne Bray
Cc: Madeleine Bodin
Subject: RE: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

We have enough available funds in the donation account to cover the \$8,535 if need be. Just let me know.

Best,

Valerie Robinson
Animal Shelter Manager
Terrebonne Parish Animal Shelter
100 Government St. Gray, LA 70359
(985) 873-6709

(985) 580-8150 (fax)

www.tpcg.org/animalshelter

Follow us on Facebook...search "Terrebonne Parish Animal Shelter"

Go Green!! Please consider the environment before printing this e-mail.

From: Jeanne Bray
Sent: Wednesday, May 30, 2018 9:39 AM
To: Valerie Robinson
Cc: Madeleine Bodin
Subject: FW: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Valerie,

Can you give me a call to discuss the below email thread?

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Felicia Aubert
Sent: Wednesday, May 23, 2018 2:47 PM
To: Jeanne Bray
Subject: FW: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

We will need to do a budget amendment to reduce this account by the \$83,800. Once we do this we will need \$8,534.64 to cover expenses in this account. Just giving you the heads up we will need to find these funds to cover this shortfall.

Thanks,
Felicia

From: Lyle Savant [<mailto:Lyle.Savant@LA.GOV>]
Sent: Wednesday, May 23, 2018 8:20 AM
To: Jeanne Bray
Cc: Felicia Aubert; Madeleine Bodin
Subject: RE: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Jeanne,

Thank you, I will convey the message. The building looks great! Congratulations on a fine facility.

With regards,

Lyle E. Savant, Arch.

FP&C Project Manager
State of Louisiana - Div. of Admin.



Claiborne Building
1201 N. 3rd St., Suite 7-160
Baton Rouge, LA 70804
(225) 219-1154
Lyle.Savant@LA.GOV

Project Guidelines Link:

From: Jeanne Bray [<mailto:jbray@tpcg.org>]
Sent: Tuesday, May 22, 2018 1:54 PM
To: Lyle Savant <Lyle.Savant@LA.GOV>
Cc: Felicia Aubert <faubert@tpcg.org>; Madeleine Bodin <mbodin@tpcg.org>
Subject: RE: Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Lyle,

TPCG would like to express our gratitude to Facility Planning & Control for helping fund this wonderful Terrebonne Parish project. Attached are several interior photos and an exterior from the Ribbon Cutting/Grand Opening.

We also appreciate you funding the extra money as state below. If you need anything else at all, please don't hesitate to call us.

Jeanne P. Bray
Capital Projects Administrator
Terrebonne Parish Consolidated Government (TPCG)
www.tpcg.org/engineering
985.873.6841 (Office)
985.873.6874 (Fax)



Please consider the environment before printing this email.

From: Lyle Savant [<mailto:Lyle.Savant@LA.GOV>]
Sent: Tuesday, May 22, 2018 9:49 AM
To: Madeleine Bodin; Jeanne Bray
Cc: Felicia Aubert
Subject: RE: C.O. #6 & Closeout - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Thank you Madeleine.

Jeanne,

The State will not be participating in C.O. #6, since Substantial Completion was issued prior to its execution. However, since the Parish exceeded its 25% Match Requirement, this Office will obligate the remaining \$23.17 in State Funds towards the Base Contract. Therefore, State Participation on this project is as follows:

- Base Contract / Original State Share at Concurrence = \$438,000
- Change Order #3 = \$16,176.83
- Base Contract / Increased State Share (add. \$23.17) = \$438,023.17
- **Total State Share = \$454,200**

RD's 6 & 7 are the State's Final Payment and closes out this project. Please see the attached documents for your records.

I enjoyed working with all of you on this project. Please forward (2) photos (1 interior & 1 exterior).

With regards,

Lyle E. Savant, Arch.
FP&C Project Manager
State of Louisiana - Div. of Admin.



Claiborne Building
1201 N. 3rd St., Suite 7-160
Baton Rouge, LA 70804
(225) 219-1154
Lyle.Savant@LA.GOV

Project Guidelines Link:
<http://www.doe.la.gov/Pages/ofpc/Non-State/Non-State.aspx>

From: Madeleine Bodin [<mailto:mbodin@tpcg.org>]
Sent: Monday, May 21, 2018 3:18 PM
To: Lyle Savant <Lyle.Savant@LA.GOV>
Cc: Felicia Aubert <faubert@tpcg.org>; Jeanne Bray <jbray@tpcg.org>
Subject: RE: C.O. #6 - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Mr. Savant,

Please see the attached,

Sincerely,
Madeleine

From: Lyle Savant [<mailto:Lyle.Savant@LA.GOV>]
Sent: Monday, May 21, 2018 2:47 PM
Cc: Madeleine Bodin; Felicia Aubert
Subject: FW: C.O. #6 - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

From: Lyle Savant
Sent: Monday, May 21, 2018 11:49 AM
To: 'Jeanne Bray' <jbray@tpcg.org>
Subject: RE: C.O. #6 - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

P.S.

As clarification, C.O. #6.

From: Lyle Savant
Sent: Monday, May 21, 2018 11:48 AM
To: 'Jeanne Bray' <jbray@tpcg.org>
Subject: C.O. #6 - Terrebonne Parish Animal Shelter Facility / 50-J55-14-05 (CN)

Jeanne,

I received RD No.7, but I do not have Change Order No.7. Please E-mail a copy of the executed document.

Please advise,

Lyle E. Savant, Arch.

FP&C Project Manager
State of Louisiana - Div. of Admin.



Claiborne Building
1201 N. 3rd St., Suite 7-160
Baton Rouge, LA 70804
(225) 219-1154
Lyle.Savant@LA.GOV

Project Guidelines Link:
<http://www.doe.la.gov/Pages/ofpc/Non-State/Non-State.aspx>

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-442-8911-10
ANIMAL SHELTER BUILDING
PROJECT # 12-ANSLT-CDBG-61**

TOTAL FUNDING	\$	5,131,568
EXPENDITURES THRU 12/31/16		(5,108,904)
PROJECT BALANCE	\$	22,664

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Nov-12	ORD 8245	DONATIONS	54,391						
Nov-12	ORD 8245	FROM 151-442-8911-02 GENERAL FD	30,000						
Nov-12	ORD 8245	FROM 151-442-8911-10 GENERAL FD	42,071						
Nov-12	ORD 8245	FROM 151-442-8912-01 GENERAL FD	51,986						
Nov-12	ORD 8245	FROM 151-442-8912-02 GENERAL FD	35,383						
Nov-12	ORD 8245	FROM 151-442-8915-06 GENERAL FD	41,760						
Jul-13	ORD 8317	HMA-TERR PUB TRUST FIN AUTH	500,000						
Oct-13	ORD 8356	DONATIONS	27,706						
Oct-13	ORD 8370	FD 353 RETAINED EARNINGS	1,307,000						
Apr-14	ORD 8413	FROM 151-000-6741-01	24,604						
Apr-14	ORD 8415	GENERAL FUND (PILOT)	900,000						
Mar-15	ORD 8532	FACILITY PLANNING & CONTROL	438,000						
May-15	ORD 8557	FROM 151 FUND BALANCE	20,230						
May-15	ORD 8557	FROM 655-351-8929-14 GEN FUND	500,000						
May-15	ORD 8557	FROM 655-351-8929-70 GEN FUND	148,111						
May-15	ORD 8557	FROM 655-351-8929-93 GEN FUND	59,877						
May-15	ORD 8557	FROM 659-194-8911-01 GEN FUND	175,321						
May-15	ORD 8557	FROM 659-194-8912-07 GEN FUND	98,879						
May-15	ORD 8557	FROM 659-431-8929-29 GEN FUND	47,494						
May-15	ORD 8557	FROM 659-501-8913-09 GEN FUND	34,109						
May-15	ORD 8557	FROM 661-310-8916-05 GEN FUND	40,000						
May-15	ORD 8557	FROM 655-351-8929-14 FUND 255	337,981						

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TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2018 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-442-8911-10
ANIMAL SHELTER BUILDING (CONTINUED)
PROJECT # 12-ANSLT-CDBG-61

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
May-15	ORD 8557	FROM 655-351-8929-25 FUND 255	68,054						
May-15	ORD 8557	FROM 659-804-8915-01 FUND 255	10,544						
May-15	ORD 8557	FROM 661-310-8916-05 FUND 255	7,143						
May-15	ORD 8557	FROM 661-310-8916-13 FUND 255	45,814						
May-15	ORD 8557	FROM 661-310-8916-38 FUND 255	36,375						
May-16	ORD 8705	FACILITY PLANNING & CONTROL	100,000						
Oct-16	ORD 8786	DONATIONS	18,000						
Nov-17	ORD 8900	FROM 151-442-8915-06		6,000					
Jul-18	PENDING BA	DE-OB FACILITY PLANNING & CONTROL			(83,800)				
Jul-18	PENDING BA	DONATIONS			8,535				
LESS PRIOR YEARS EXPENDITURES			(5,108,904)						
FUNDS AVAILABLE			\$ 91,929	\$ 6,000	\$ (75,265)	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: PEREZ, APC
CONTRACTOR: B.E.T. CONSTRUCTION

DESCRIPTION: TO BUILD A NEW ANIMAL SHELTER IN GRAY.
MAIN PROJECT BEING FUNDED BY OCD/CDBG
GRANT IN FUND 641.

ACCT: 659-442-8911-10

MAY 31, 2018 - MONTH LAST CLOSED

CAPITAL PROJECTS CONTRL

ANIMAL CONTROL

NEW ANIMAL SHELTER BUILDING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	97,929	68,605.57-	0	166,535
2018	166,535	91,269.39	0	75,266
CLOSED:				
2011	0	.00	N/A	0
2012	255,591	.00	N/A	255,591
2013	2,090,297	54,898.45	N/A	2,035,399
2014	2,960,003	131,021.54	N/A	2,828,981
2015	4,896,913	1,709,210.31	N/A	3,187,703
2016	3,305,703	3,213,773.60	N/A	91,929

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 659-000-7101-51

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

GENERAL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	33,979	33,979.00-	0	0
2018	156,854	156,854.00-	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	3,456,591	3,456,591.00-	N/A	0
2013	2,088,893	2,088,893.00-	N/A	0
2014	2,452,528	2,452,528.00-	N/A	0
2015	4,021,580	4,021,580.00-	N/A	0
2016	657,170	657,170.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 =

INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

MAY 31, 2018 - MONTH LAST CLOSED

ACCT: 151-999-9106-59

GENERAL FUND
OPERATING TRANSFERS
CAPITAL PROJECT CONTROL FUND

	BUDGET	ACTUAL	ENCUMBERED	VARIANCE
OPEN:				
2017	33,979	33,979.00	0	0
2018	156,854	156,854.00	0	0
CLOSED:				
2011	0	.00	N/A	0
2012	3,456,591	3,456,591.00	N/A	0
2013	2,088,893	2,088,893.00	N/A	0
2014	2,452,528	2,452,528.00	N/A	0
2015	4,021,580	4,021,580.00	N/A	0
2016	657,170	657,170.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Section IX

TERREBONNE PARISH
GOVERNMENT

SEP 19 2017

ADMINISTRATION

DEPARTMENT OF PLANNING AND ZONING

RECOVERY ASSISTANCE AND MITIGATION PLANNING DIVISION

TO: Gordon E. Dove
THROUGH: Al Levron
FROM: Jennifer Gerbasi
SUBJECT: Subgrantee Agreement - FMA SRL Program
DATE: September 18, 2017

RECEIVED
JUN 19 2018
TPCG FINANCE DEPT.

The Council passed a resolution approving the Severe Repetitive Loss grant for elevation of two properties. We need to enter into a subgrantee agreement with the state to be able to move forward with the project. Please sign the attached to start the execution of the document.

If you have any questions, please call me at 873-6565.

Please sign by September 22, 2017

873-676-8353-09 317,331
873-000-6318-09 (317,331)

Al Levron
9/20/17

DIRK J. GUIDRY, CHAIRMAN

DISTRICT 1

JOHN NAVY

DISTRICT 3

GERALD MICHEL

DISTRICT 5

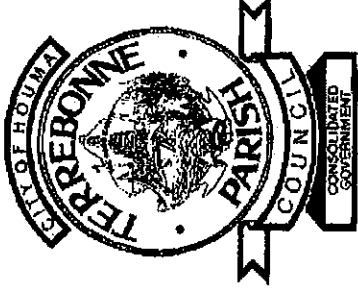
CHRISTA M. DUPLANTIS-PRATHER, RN

DISTRICT 7

ALDORE "AL" MARMAUDE

DISTRICT 9

STEVE TROSCIAIR



STEVE TROSCIAIR, VICE CHAIRMAN

DISTRICT 2

ARLANDA J. WILLIAMS

DISTRICT 4

SCOTTY DRYDEN

DISTRICT 6

DARRIN W. GUIDRY, Sr.

DISTRICT 8

DIRK J. GUIDRY

COUNCIL CLERK

VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

September 14, 2017

MEMO TO: Chris Pulaski
Planning & Zoning Director

FROM: Venita H. Chauvin *VHC*
Council Clerk

RE: Flood Mitigation Assistance Elevation Program

Please allow this memo to confirm that the Council ratified the attached resolution that authorizes the Parish President to enter into an agreement for the aforementioned program.

By copy of this memo, the appropriate staff members and individuals are being advised of this action.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Hardee-Adams
Recovery Planner Jennifer Gerbasi

/vhc

OFFERED BY: MS. C. DUPLANTIS-PRATHER
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 17-315

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A SUBGRANTEE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE GOVERNOR'S OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS (GOHSEP) TO IMPLEMENT THE FLOOD MITIGATION ASSISTANCE ELEVATION PROGRAM FMA-PJ-06-LA-2016-009.

WHEREAS, the Terrebonne Parish Consolidated Government has applied for funding allocated as a result of the yearly Flood Mitigation Assistance (FMA) program through the Federal Emergency Management agency (FEMA) and the National Flood Insurance Program (NFIP), and

WHEREAS, by communication from the GOHSEP dated August 7, 2017, the Terrebonne Parish Consolidated Government has been notified that its application for federal assistance allocated to elevate severe repetitive loss structures was approved by FEMA July 31, 2017; and

WHEREAS, the approved funding to elevate or otherwise mitigate approximately two (2) flood damaged structures in the Parish is as follows:

Federal Share (100%)	\$ 317,331
Non Federal Share (0%)	\$
TOTAL PROJECT AWARD:	\$ 317,331

WHEREAS, the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the grantee under this Hazard Mitigation Assistance Program; and

WHEREAS, Terrebonne Parish Consolidated Government is a subgrantee;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate subgrantee agreement with GOHSEP in order to receive funding and implement the FMA SRL Elevation Program.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair, J. Navy, G. Michel, and S. Dryden.

NAYS: None.

ABSTAINING: None.

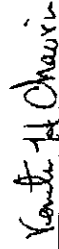
ABSENT: A. Williams.

The Chairwoman declared the resolution adopted on this the 11th day of September 2017.

* * * * *

I, VENTIA H. CHAUVIN, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Community Development & Planning Committee on September 11, 2017 and subsequently ratified by the Assembled Council in Regular Session on September 13, 2017 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF SEPTEMBER 2017.



VENTIA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Flood Mitigation Assistance Grant Program ("FMA"). CFD 97.029.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Grantee"), and Terrebonne Parish ("Sub-Grantee").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, 42 U.S.C. §5121 et seq.
31 U.S.C § 1352

Title 2 Code of Federal Regulations § 200

Title 44 Code of Federal Regulations §13 (specifically part 13.36), §14 and §206

OMB Circular A-102 (Standard Form 424B)

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.
La. R.S. 33:4773(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the SRL Elevation Project, the Grantor has provided funds to Sub-Grantee through Grantee's FMA Grant Program. Sub-Grantee shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (FMA-PJ-06-LA-2016-009, EMT-2016-FM-E005 (2))

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Grantee, and Sub-Grantee are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 2 C.F.R. §200 and 44 C.F.R. §13.

3.4.3 Sub-Grantee shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

3.4.4 Sub-Grantee shall comply with all Assurances for Non-Construction Programs as outlined in Standard Form 424B, and prescribed by OMB Circular A-102.

3.4.5 Sub-Grantee shall cooperate at all times with Grantee, and act as the project manager agreeing to be accountable for all funds expended on this project.

3.4.6 Sub-Grantee agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Grantee to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to FMA-PJ-06-LA-2016-009, EMT-2016-FM-E005 (2), Sub-Grantee shall perform the following tasks within the approved timeframes:

4.2.1 Complete the SRL Elevation Project

5.1 Summary of Budget

5.2 Estimated costs per task:

5.2.1 For tasks 4.2.1

\$ 317,331.00

5.2.2 Total Project Cost

\$ 317,331.00

5.3 Funding Sources

5.3.1 Federal share (100%)

\$ 317,331.00

5.3.2 Non-Federal share

\$ 0.00

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Grantee and Sub-Grantee, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Grantee, and Sub-Grantee are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Grantee hereby agrees to hold Grantee harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Grantee.

7.1 Legal Authorization

Sub-Grantee hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Grantee's contract manager for this agreement is:

100%

223-646-8353-09 - 317,331.

223-000-6318-09 - 317,331

Casey Tingle
Assistant Deputy Director
Governor's Office of Homeland Security and Emergency Preparedness
1500 Main Street
Baton Rouge, Louisiana 70802

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Grantee is:

Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

8.4 If the mailing address of Grantee or Sub-Grantee changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Grantee and Sub-Grantee have executed this agreement.

BY: 
James B. Waskom
Director

GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 10/5/17

BY: 
Honorable Gordon E. Dove
Parish President
TERREBONNE PARISH

DATE: 9-26-17

Section X

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, June 21, 2018 9:24 AM
To: Kayla Dupre
Subject: Budget Amendment

We need to do a budget amendment for Bayou Black Pump Station (655-351-8939-07) for \$1,250,427 from GoMesa (215-000-6343-21).

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



2018 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND

655-351-8939-07
BAYOU BLACK PUMP STATION
PARISH PROJECT # 16-DRA-26

	\$	10,328,119
TOTAL FUNDING		-
EXPENDITURES THRU 12/31/16	\$	10,328,119
PROJECT BALANCE		

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2017	2018	2019	2020	2021	2022
Jul-17	ORD 8860	FROM 655-351-8929-02 FD 252		1,399,188					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 255		746,954					
Jul-17	ORD 8860	FROM 655-351-8929-63 FD 252		428,294					
Jul-17	ORD 8860	FROM 655-351-8929-14 FD 151		950,000					
Jul-17	ORD 8860	FROM 655-351-8929-94 FD 151		500,000					
Jul-17	ORD 8860	FROM 659-301-8941-08 FD 151		99,000					
Aug-17	LIA 40	FROM 655-351-8929-63 FD 252		(657)					
Oct-17	ORD 8894	FROM 659-301-8941-08 FD 255		900,000					
Nov-17	ORD 8907	FROM 659-301-8941-01 FD 255		3,701,913					
Apr-18	ORD 8948	FROM FUND 252 DRAINAGE TAX FUND			353,000				
Jul-18	PENDING BA	FROM GOMESA FD 215			1,250,427				

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	8,724,692	\$	1,603,427	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Provide a Pump Station for Bayou Black on the Hansen Canal. To give residents relief from flooding and staining water.

ACCT: 215-000-6343-21

MAY 31, 2018 - MONTH LAST CLOSED

COASTAL RESTORE/PRESERV

NO DEPARTMENT NAME

GOM ENERGY SECURITY ACT GOMESA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2017	0	.00	0	0
2018	0	1,260,426.95-	0	1,260,427
CLOSED:				
2011	0	.00	N/A	0
2012	0	.00	N/A	0
2013	0	.00	N/A	0
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP

ENCUMBRANCE

CF08 = PRT

DETAIL

Category Number:
Item Number: F.



Wednesday, July 11, 2018

Item Title:

Ordinance - Council Staff 2% COLA

Item Summary:

An ordinance that will set the salaries of the Council Staff for inclusion of a 2018 2% Cost of Living Adjustment; addressing other matters relative thereto.

1. Consider adoption of ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	6/21/2018	Ordinance
Backup Material	6/21/2018	Backup Material

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO SET THE SALARIES OF THE COUNCIL STAFF FOR INCLUSION OF A 2018 2% COST OF LIVING ADJUSTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

WHEREAS, the Parish President has authorized a 2% Cost of Living Increase to those employees directly under his supervision, and

WHEREAS, the Parish Council would like to award the same 2% Cost of Living Increase under the provisions of the Home Rule Charter, Section 2-10 (d), "The Council shall, by ordinance, fix the salaries of its employees", and

WHEREAS, sufficient funds are in place to cover the cost of a 2% COLA for the Council Clerk and Council Staff within the current 2018 Operating Budget.

SECTION II

BE IT ORDAINED that all Council employees shall receive a 2% COLA effective July 1, 2018 .

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Sec. 2-55. - Council staff.

- (a) The council shall appoint a clerk of the council who shall serve at the pleasure of the council. The clerk shall give notice of council meetings to its members and the public, keeping the journal of its proceedings, be official secretary of the council and perform such other duties as are assigned to the position by this Charter or by the council.
- (b) The council may hire a fiscal officer who shall serve at the pleasure of the council and shall be responsible for reporting to the council on budgetary and financial matters relating to the parish government. The council fiscal officer shall report to the council clerk.
- (c) The council may retain the services of a full-time council special legal counsel to provide legal services to the legislative branch of the consolidated government. The council special legal counsel shall be responsible to the council and shall work with other members of the council staff. The council special legal counsel shall be appointed by the council, by resolution adopted by the council, at the beginning of each calendar year for a one-year period, following the initial appointment of three (3) months in 2000. The resolution adopted by the council shall include the terms and conditions of the employment of the council special legal counsel, including the name and remuneration of said counsel.
- (d) The council may hire such clerical employees as may be necessary to assist the clerk of the council and fiscal officer, including the position of assistant council clerk, in carrying out their duties. Any such employees shall report to the council clerk.
- (e) The council shall, by ordinance, fix the compensation of its employees.

(Ord. No. 6253, § I, 6-14-00; Ord. No. 6341, § I, 11-8-00)

EXHIBIT A

JOB TITLE	GRADE	<u>ANNUAL SALARY</u>	
		CURRENT	WITH 2% COLA
Council Clerk	212	70,088	71,490
Asst. Council Clerk	208	52,478	53,528
Senior Minute Clerk	109	38,896	39,674
Minute Clerk	107	29,890	30,487



Wednesday, July 11, 2018

Item Title:

Ordinance - Acquire property Bonanza Pump Station Infrastructure Improvements (HMGP)

Item Summary:

An ordinance that will authorize the acquisition of property, sites and/or servitudes required for the Bonanza Pump Station Infrastructure Improvements (HMGP) Project, authorizing the Parish President to execute any and all documents necessary to acquire sites, property and/or servitudes for the said purposes; to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites, property and/or servitudes cannot be obtained conventionally; to declare that the taking, if required, is necessary and useful for the benefit of the public, providing for other matters relative thereto.

- 1. Consider adoption of ordinance.**

ATTACHMENTS:

Description	Upload Date	Type
Ordinance	6/25/2018	Ordinance

OFFERED BY: _____

SECONDED BY: _____

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY, SITES AND/OR SERVITUDES REQUIRED FOR THE BONANZA PUMP STATION INFRASTRUCTURE IMPROVEMENTS (HMGP) PROJECT, PARISH PROJECT NO. 13-HMGP-16; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES, PROPERTY AND/OR SERVITUDES FOR THE SAID PURPOSES; TO AUTHORIZE THE PARISH LEGAL STAFF TO COMMENCE EXPROPRIATION PROCEEDINGS IN THE EVENT THE SITES, PROPERTY AND/OR SERVITUDES CANNOT BE OBTAINED CONVENTIONALLY; TO DECLARE THAT THE TAKING, IF REQUIRED, IS NECESSARY AND USEFUL FOR THE BENEFIT OF THE PUBLIC; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire any and all property in full ownership and/or servitudes that are required to facilitate construction and maintenance of the Bonanza Pump Station Infrastructure Improvements Project in Houma, Louisiana, Parish Project No. 13-HMGP-16; that the Parish President is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire the sites, property in full ownership and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value, and that the Parish Legal Department is hereby authorized at the direction of the Parish Administration, to institute expropriation pursuant to LA R.S. 19:271 et seq., and/or any other legal proceedings necessary to acquire the necessary sites, property in full ownership and/or servitudes that are necessary and useful for the herein described purposes.

SECTION II

**PARISH PROJECT NO. 13-HMGP-16
BONANZA PUMP STATION INFRASTRUCTURE IMPROVEMENTS PROJECT
HOUMA, PARISH OF TERREBONNE**

The work for this Project consists of removing timber bulkheads, plumb piles, and battered piles; earthwork (excavation and backfilling of structures); furnishing and installation of 12" diameter steel batter piles; furnishing and installation of steel sheet piles and all associated structural metal work; installation and removal of temporary aggregate access road; earthwork (grading and shaping of levee); clearing and grubbing, Cathodic protection to steel structures; mobilization; and construction layout.

The construction of the above described project will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS:
NAYS:
NOT VOTING.
ABSTAINING:
ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2018.

CHAIRMAN
TERREBONNE PARISH COUNCIL

VENITA CHAUVING, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

* * * * *

Date and Time Returned to Council Clerk:

* * * * *

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2018, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2018.

VENITA CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number: 3.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Budget & Finance Committee

Item Summary:

Budget & Finance Committee, 7/9/18*

Category Number: 3.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 7/9/18*

Category Number: 3.
Item Number: C.



Wednesday, July 11, 2018

Item Title:

Community Development & Planning

Item Summary:

Community Development & Planning Committee, 7/9/18* **

Category Number: 4.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Street Lights

Item Summary:

Light installations, removals, and/or activations.

Category Number: 5.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

OPAO Annual Conference

Item Summary:

Organization of Parish Administrative Officials (OPAO) Annual Conference, July 25-27 2018, Charenton, L.A.

ATTACHMENTS:

Description

Program

Upload Date

7/2/2018

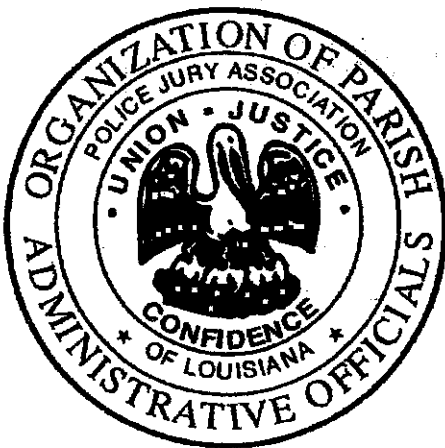
Type

General
Correspondence

64th Annual Conference

Organization of Parish Administrative Officials

July 25 - 27, 2018



**Cypress Bayou Casino Hotel
832 Martin Luther King Rd.
Charenton, LA 70523**

**(337) 923-7284
(800) 284-4386**

Hosted By
St. Mary Parish

Come Join Us In St. Mary Parish

The Louisiana Organization of Parish Administrative Officials' Conference is a once-a-year opportunity for you to meet and discuss parish government issues with your counterparts around the state. A special effort has been made to provide valuable information, not only to secretaries, treasurers, and administrative personnel, but also to support staff, office personnel and police jurors, so that they can put into immediate practice in their jobs.

Workshop topics include:

- *Active Shooter & Defense Tactics*
- *Legislative Auditor Best Practices*
- *Forum for Council Clerks
and Parish Secretaries*
- *Forum for Treasurers and
Finance Personnel*
- *Credit Card Payments & Fraud*
- *PERS Update*

PROGRAM SCHEDULE

Wednesday, July 25, 2018

4:00 p.m. - 6:00 p.m.

Early Registration

4:00 p.m. - 7:00 p.m.

Hospitality Sponsored by - CCMSI

7:00 p.m.

Dinner Buffet

8:00 p.m. to Midnight

Cocktails & Dancing - Entertainment provided by Complete Events DJ (Baton Rouge)

Thursday, July 26, 2018

8:00 a.m. - 9:00 a.m.

Registration

9:00 a.m. - 9:20 a.m.

Opening General Session

• Call to Order

Paul J. Governale, OPAO President,
St. Mary Parish

• Invocation

Henry "BO" LaGrange, Region 3 Board
Member, St. Mary Parish

• Pledge of Allegiance

Kristen Pecararo, OPAO Vice President,
Tangipahoa Parish

• Welcome Address

David Hanagriff, St. Mary Parish President

• Introduction of Board

Paul Governale, OPAO President,
St. Mary Parish

9:30 a.m. - 10:30 a.m.

Concurrent Sessions Louisiana Legislative Auditor Best Practices

Bradley Cryer, Director of Local
Government Services

Bridging the Generation Gap

Bridging the Generation Divide with a
Successful DC plan
Chris Anast, American Funds Nationwide
Investment Services

10:30 a.m. - 10:45 a.m. - Break

10:45 a.m. - 11:45 a.m.

Breakout Sessions, Concurrent Session
Parochial Retirement Update
Dainna Tully, Administrative Director, PERS

**Mind the Generation Gap: Effectively
Reaching DC Plan Participants**
Chris Anast, American Funds
Nationwide Investment Services

Noon - 1:15 p.m.

Luncheon • Blessing

Kristen Pecararo, OPAO Vice President
Tangipahoa Parish

• Roll Call of Parishes

Henry "Bo" LaGrange, Region 3 Board
Member, St. Mary Parish

• Recognition of Guests/New Members

Henry "Bo" LaGrange, Region 3 Board
Member, St. Mary Parish

• Treasurer's Report

Ryan Bourriaque, OPAO Secretary-Treasurer,
Cameron Parish

• Guest Speaker

Barry Erwin, President & CEO
Coalition for a Better Louisiana (CABL)

• Door Prizes

Ryan Bourriaque, OPAO Secretary-Treasurer,
Cameron Parish
Ronda Durbin, Region 6 Board Member,
Tangipahoa Parish

1:30 p.m. - 2:30 p.m. - Breakout Sessions,
Concurrent Sessions

Forum for all Council Clerks and Parish Secretaries

Suzette Thomas, Member At-Large,
Terrebonne Parish

Accepting Credit Card Payments & Fraud: What's New?

Tom Govan, Government Banking
Capital One Bank

2:45 - 3:45 p.m.

Breakout Sessions, Concurrent Sessions

• Forum for Finance Departments

Darrell Williams, Region 7 Board Member,
Cameron Parish Finance Dept.

Adjudicated Property: What's New?

Ronnie Harris, Director of Business
Development, Civic Source

4:00 p.m. - 7:00 p.m.

Hospitality - Sponsored by CCMSI

7:00 p.m. - 8:00 pm Dinner

8:00 p.m. - Midnight

Cocktails and Dancing, Entertainment
Provided by Flashback

Friday, July 27, 2018

9:00 a.m. - 10:00 a.m.

Concurrent Sessions

• Sexual Harassment in the Workplace

Karen White, Executive Counsel
Louisiana Municipal Association

• Industrial Tax Exemption (ITEP) Program

What is it and How it affects Parishes
Patrick Witty, Louisiana Economic Development
Dept.

10:00 a.m. - 10:15 a.m. Break

10:15 a.m. - 11:45 a.m.

Active Shooter in the Workplace What to do & Defense Tactics

Chief Deputy Gary Driskell
Capt. Sennet Wiggins
Capt. Brian Charpentier
St. Mary Parish Sheriff's Dept.

12:00 pm - General Session and Luncheon

• Blessing

Suzette Thomas, Member At-Large,
Terrebonne Parish

• Approval of 2018 General Session Minutes

Ryan Bourriaque, OPAO Secretary-Treasurer,
Cameron Parish

• OPAO Mission Statement & By Laws

Paul J. Governale, OPAO President,
St. Mary Parish

• Guest Speaker

Guy Cormier, Asst. Director, PJAL

• Scholarships for 2018

Tim Weaver, Region 4 Board Member,
Caddo Parish

• Service Awards

Sam Boyd, Region 5 Board Member,
Franklin Parish

• Retirement Awards

Paul J. Governale, OPAO President,
St. Mary Parish

• Door Prizes

Melissa Newcomb, Region 8 Board Member
Rapides Parish

Linda Hubbell, Region 2 Board Member,
St. James Parish

• Adjourn

***** Each registrant (*registrant refers to members, spouses and/or guests*) any and all of whom shall be at least 21 years of age, will receive a wrist band upon registering. Wrist bands guarantee entrance into all sessions, luncheons and social events. There will be NO ADMITTANCE to social events without wrist band. Also no children of any age shall be admitted to any sessions, luncheons or social events.**

SOMETHING NEW

The Board has decided to ask each Parish to bring a door prize to be given away at the luncheons this year. We are asking that you contribute a basket / centerpiece that represents your Parish. We will display these items on the tables at lunch and will give them away in a random drawing. We appreciate your participation. Be creative.

Registration

Registration for the conference should be received prior to July 12th. The cost is \$150 for registrants and elected officials and \$75 for a guest or spouse. **All registrants / participants must be at least 21 years of age to attend functions.** Registrations received after July 12th will be assessed a \$10 late fee. The registration fee includes all course material, break refreshments, two luncheons and two social functions. Full refunds will be made for cancellations by July 12th, thereafter, a \$30 cancellation fee will be withheld. There will be no refunds once the conference begins. **All checks should be made payable to Organization of Parish Administrative Officials' Conference.**

Accommodations

A block of rooms is being held at the Cypress Bayou Casino Hotel, Charenton, LA at the daily rate of \$94 per night, per room for reservations made before July 12th. Participants should make room reservations with the hotel by July 12th, 2018 by calling (800) 284-4386. When making reservations, please identify as being with Organization of Parish Administrative Officials. Please note: Cypress Bayou Casino has limited rooms available in the hotel; overflow will be routed to the Ambassador Inn and Suites approximately one mile away. Rooms at the Ambassador are \$69 per night. For reservations, call (337) 578-6141. Rates are guaranteed until July 11, 2018. Shuttle service to and from the conference will be provided.

Additional Information

For questions or concerns, please contact:

Paul Governale
St. Mary Parish Government
500 Main St.
5th Floor - Courthouse
Franklin, LA 70538
Phone: (337) 828-4100, ext. 502 or Fax: (337) 828-4092
pgovernale@stmaryparishla.gov

Melissa Newcomb
Rapides Parish Police Jury
701 Murray Street
Suite 201
Alexandria, LA 71301
Phone (318) 473-6671 Fax (318) 473-6634
mnewcomb@rppj.com



Category Number: 6.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Youth Advisory Council

Item Summary:

Terrebonne Parish Youth Advisory Council: Representatives from each of the following High Schools: 2 from Covenant Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal.

ATTACHMENTS:

Description

Notice to Public

Upload Date

6/22/2018

Type

Backup Material

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Recreation District No. 3A Board: One vacancy to fill unexpired term. *(6/27/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

Terrebonne Parish Youth Advisory Council: Representatives from each of the following High Schools: 2 from Covenant Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. *(6/27/18)

Bayou Cane Fire Protection District: One vacancy to fill unexpired term. *(6/27/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Category Number: 6.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Recreation District No. 3 Board

Item Summary:

Recreation District No. 3 Board: One vacancy to fill an unexpired term.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

6/22/2018

Type

Backup Material

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Recreation District No. 3A Board: One vacancy to fill unexpired term. *(6/27/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

Terrebonne Parish Youth Advisory Council: Representatives from each of the following High Schools: 2 from Covenant Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. *(6/27/18)

Bayou Cane Fire Protection District: One vacancy to fill unexpired term. *(6/27/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *



Wednesday, July 11, 2018

Item Title:

Recreation District No. 6 Board

Item Summary:

Recreation District No. 6 Board: One expiring term. Mr. Carlos Alario wishes to be considered for re-appointment.

ATTACHMENTS:

Description

Reappointment request

Upload Date

7/6/2018

Type

Backup Material

Venita Chauvin

From: Carlos Alario [carlosalario@bellsouth.net]
Sent: Wednesday, June 6, 2018 8:36 PM
To: Venita Chauvin
Subject: Recreation District #6

Venita

I would like to stay on the Recreation District #6 board.

Thank you

Carlos J Alario

Sent from my iPad

Category Number: 7.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Upcoming vacancies

Item Summary:

Upcoming Vacancies

TGMC Hospital Service District No. 1 Board: Three terms expiring 7/31/18, representing a Civic Organization, Chamber of Commerce and BISCO.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

7/6/2018

Type

Backup Material

NOTICE TO THE PUBLIC

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. *At at upcoming meeting of the Parish Council, individuals are scheduled to be appointed to each of the following entities:

Recreation District No. 3A Board: One vacancy to fill unexpired term. *(7/11/18)

(Interested individuals must be a resident of the recreation district and be willing to attend regularly-scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities.

Terrebonne Parish Youth Advisory Council: Representatives from each of the following High Schools: 2 from Covenant Christian, 1 from South Terrebonne, 2 from Terrebonne, and 2 from Vandebilt High Schools; 1 Alternate from north of the Intracoastal; and 1 Alternate from south of the Intracoastal. *(7/11/18)

Recreation District No. 6 Board: One expiring term on *(7/11/18)

TGMC Hospital Service District No. 1 Board: Three expiring terms on 7/31/18, representing a Civic Organization, Chamber of Commerce and BISCO. *(7/25/18)

(Interested individuals applying for Fire District Boards must be a resident property taxpayers of the Fire Districts they are applying for and interested in the administration of fire protection services in the area.)

Anyone interested in serving or nominating an individual to serve on these boards should contact the Council Clerk's Office (985-873-6519) or ychauvin@tpcg.org. A board application may be downloaded from the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed form should be returned to the Council Clerk's Office no later than 4:00 p.m. on the Monday immediately prior to the Council Meetings indicated above. A brief résumé and/or letter of interest in serving should also be prepared and submitted.

VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Category Number: 8.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Council Members

Item Summary:

Council Members

Category Number: 8.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Parish President

Item Summary:

Parish President

Category Number: 9.
Item Number: A.



Wednesday, July 11, 2018

Item Title:

Milford and Associates, Inc.

Item Summary:

Milford and Associates, Inc.

ATTACHMENTS:

Description

Milford and Associates, Inc. - July 2018

Upload Date

7/3/2018

Type

Backup Material

PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)

July 11, 2018

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.:	<u>15-BRG-12</u>
b. Title:	<u>MAYFIELD BRIDGE #1</u>

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>30-MAR-15</u>
b. Type (Hourly, Lump Sum, %)	<u>CURVE “A”</u>
c. Total Fees (Basic Services)	<u>\$47,000.00</u>

3. PLAN AND PREPARATION STATUS:

a. Right-of-Way & Permits (%)	<u>100%</u>
b. Soil Survey (%)	<u>100%</u>
c. Field Survey (%) (TOPO)	<u>100%</u>
d. Preliminary Plans (%)	<u>100%</u>
e. Final Plans (%)	<u>100%</u>
f. Estimated Bid Date	<u>14-MARCH-17</u>
g. Estimated Cost of Construction	<u>\$750,000.00</u>

4. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>28-MARCH -17</u>
b. Contractor	<u>COASTAL BRIDGE CO., LLC</u>
c. Contract Amount	<u>\$605,894.59</u>
d. Work Order Issued	<u>14-JUNE-17</u>

e. Total Contract Time (Working Days)	<u>150</u>
f. Scheduled Completion Date	<u>20-NOV-17</u>
g. Time Elapse Days (%)	<u>244 (187%)</u>
h. Project Complete (%)	<u>99%</u>
i. Estimates Paid to Date (\$)	<u>\$570,511.86</u>
j. Date of Substantial Completion	<u>15-MAY-18</u>

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: ADD STRAPS TO WATERLINE BRACKETS AND A COUPLE OF MINOR PAINT TOUCHUPS.

F.E. Milford III, P.E.

PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)

July 11, 2018

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.: 18-LANDFILL-19

b. Title: ASHLAND LANDFILL
OFF. /WAREHOUSE RENO

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement 18-MAY18

b. Type (Hourly, Lump Sum, %) LUMP SUM

c. Total Fees (Basic Services) \$37,800.00

3. PLAN AND PREPARATION STATUS:

a. Right-of-Way & Permits (%) 0%

b. Soil Survey (%) 0%

c. Field Survey (%) (TOPO) 95%

d. Preliminary Plans (%) 40%

e. Final Plans (%) 0%

f. Estimated Bid Date SEPT/OCT 2018

g. Estimated Cost of Construction \$390,500.00

4. CONSTRUCTION STATUS:

a. Actual Bid Date _____

b. Contractor _____

c. Contract Amount _____

d. Work Order Issued _____

e. Total Contract Time (Calendar Days) 110

f. Scheduled Completion Date _____

g. Time Elapse Days (%) 0 (0%)

h. Project Complete (%) 0%

i. Estimates Paid to Date (\$) \$

j. Date of Substantial Completion _____

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: _____

F.E. Milford III, P.E.

Category Number: 9.
Item Number: B.



Wednesday, July 11, 2018

Item Title:

Providence Engineering and Design, LLC

Item Summary:

Providence Engineering and Design, LLC

ATTACHMENTS:

Description

Providence Engineering and Design, LLC -
July 2018

Upload Date

7/3/2018

Type

Backup Material

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 95-DRA-37
- b. Terrebonne Parish Council District No.: 4
- c. Providence Engineering and Design, LLC Project No.: 441-011
- d. Title: Forced Drainage Project Area 2-1A Drainage Imps.
Phase VI - Honeysuckle

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 2, 2009
- b. Type (Hourly, Lump Sum, %) Hourly and Lump Sum
- c. Total Fees (Basic and Additional Services) \$144,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 100%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$605,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date January 4, 2018
- b. Contractor Byron E. Talbot Contractors
- c. Contract Amount \$589,017.50
- d. Date Work Order Issued February 27, 2018
- e. Total Contract Time (Days) 120 days
- f. Scheduled Completion Date July 9, 2018
- g. Time Elapse (Days) (%) 88 days (73.3%)
- h. Project Complete (%) 96%
- i. Estimates Paid to Date (\$) \$522,400.03
- j. Date of Substantial Completion June 7, 2018

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

Contractor working on punchlist items.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 10-LEV-31
- b. Terrebonne Parish Council District No.: 7
- c. Providence Engineering and Design, LLC Project No.: 441-028
- d. Title: Suzie Canal (North) Levee Extension

2. PROFESSIONAL AGREEMENT:

- | | |
|---|-----------------------------|
| a. Date of Original Agreement | Orig. Agree.-Aug. 17, 2010 |
| b. Type (Hourly, Lump Sum, %) | Amend. No. 1-Sept. 26, 2016 |
| c. Total Fees (Basic and Additional Services) | Amend. No. 2-Feb. 23, 2017 |
| | Amend. No. 3-Dec. 14, 2017 |
| | <u>Lump Sum and Hourly</u> |
| | <u>\$1,022,000.00</u> |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%) | <u>100% / 100%</u> |
| b. Soil Survey (%) | <u>100%</u> |
| c. Field Survey (%) | <u>100%</u> |
| d. Preliminary Plans (%) | <u>100%</u> |
| e. Final Plans (%) | <u>100%</u> |
| f. Estimated Bid Date | <u>2017</u> |
| g. Estimated Cost of Construction | <u>\$4,130,000.00</u> |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|--|
| a. Actual Bid Date | <u>May 25, 2017</u> |
| b. Contractor | <u>River/Road Const., Inc.</u> |
| c. Contract Amount | <u>\$3,878,803.79 c/o #3 (pending)</u> |
| d. Date Work Order Issued | <u>August 8, 2017</u> |
| e. Total Contract Time (Days) | <u>373 calendar days c/o #4</u> |
| f. Scheduled Completion Date | <u>August 28, 2018</u> |
| g. Time Elapse (Days) (%) | <u>328 days (87.9%)</u> |
| h. Project Complete (%) | <u>92%</u> |
| i. Estimates Paid to Date (\$) | <u>\$3,342,282.11</u> |
| j. Date of Substantial Completion | <u></u> |

5. PROJECT COORDINATOR:

Bryan Breaud, P.E.

6. REMARKS:

Contractor completed clearing. Working on shaping of levee. Change Order No. 1 approved to upgrade telemetry system, extend 20" discharge pipe and upgrade pre-fab. building from 130 mph to 164 mph. Change Order No. 2 approved to increase contract quantity of borrow embankment. Order No. 3 to install additional 6' gate submitted to Owner for approval. Contractor completed metal building. Working on electrical and limestone surface.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 14-HMPG-26
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-051
- d. Title: Critical Facilities Hardening - Courthouse Annex (HMGP)

2. PROFESSIONAL AGREEMENT:

- | | |
|---|----------------------------|
| | Amend. No. 1-May 16, 2017 |
| a. Date of Original Agreement | <u>Aug. 13, 2014</u> |
| b. Type (Hourly, Lump Sum, %) | <u>Lump Sum and Hourly</u> |
| c. Total Fees (Basic and Additional Services) | <u>\$73,950.00</u> |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|----------------------------|
| a. Right-of-Way and Permits (%) | <u>N/A / By Contractor</u> |
| b. Soil Survey (%) | <u>N/A</u> |
| c. Field Survey (%) | <u>N/A</u> |
| d. Preliminary Plans (%) | <u>100%</u> |
| e. Final Plans (%) | <u>100%</u> |
| f. Estimated Bid Date | <u>2017</u> |
| g. Estimated Cost of Construction | <u>\$475,000.00</u> |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|-------------------------------|
| a. Actual Bid Date | <u>July 25, 2017</u> |
| b. Contractor | <u>BET Construction, Inc.</u> |
| c. Contract Amount | <u>\$675,548.81 c/o #1</u> |
| d. Date Work Order Issued | <u>September 27, 2017</u> |
| e. Total Contract Time (Days) | <u>224 days</u> |
| f. Scheduled Completion Date | <u>May 20, 2018</u> |
| g. Time Elapse (Days) (%) | <u>221 days (98.7%)</u> |
| h. Project Complete (%) | <u>99%</u> |
| i. Estimates Paid to Date (\$) | <u>\$641,771.37</u> |
| j. Date of Substantial Completion | <u>May 17, 2018</u> |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Substantial completion inspection held on May 22, 2018. Contractor working on punch list.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 13-DRA-22
- b. Terrebonne Parish Council District No.: 8
- c. Providence Engineering and Design, LLC Project No.: 441-069
- d. Title: Upper Little Caillou Drainage Pump Station

2. PROFESSIONAL AGREEMENT:

- | | |
|---|----------------------------|
| | Amend. No. 1-Oct. 23, 2017 |
| a. Date of Original Agreement | <u>June 17, 2013</u> |
| b. Type (Hourly, Lump Sum, %) | <u>Lump Sum and Hourly</u> |
| c. Total Fees (Basic and Additional Services) | <u>\$678,250.00</u> |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|----------------------------------|
| a. Right-of-Way and Permits (%) | <u>100% (ROW) 100% (Permits)</u> |
| b. Soil Survey (%) | <u>100%</u> |
| c. Field Survey (%) | <u>100%</u> |
| d. Preliminary Plans (%) | <u>100%</u> |
| e. Final Plans (%) | <u>100%</u> |
| f. Estimated Bid Date | <u>2017</u> |
| g. Estimated Cost of Construction | <u>\$4,300,000.00</u> |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|------------------------------|
| a. Actual Bid Date | <u>July 13, 2017</u> |
| b. Contractor | <u>Sealevel Construction</u> |
| c. Contract Amount | <u>\$5,081,154.00</u> |
| d. Date Work Order Issued | <u>September 26, 2017</u> |
| e. Total Contract Time (Days) | <u>300 days</u> |
| f. Scheduled Completion Date | <u>August 4, 2018</u> |
| g. Time Elapse (Days) (%) | <u>263 days (87.7%)</u> |
| h. Project Complete (%) | <u>65%</u> |
| i. Estimates Paid to Date (\$) | <u>\$2,617,342.27</u> |
| j. Date of Substantial Completion | <u></u> |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor is working on pile supports and decking. Installed pumps and pipes on deck.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 14-ROAD-06
- b. Terrebonne Parish Council District Nos.: 2, 3 & 5
- c. Providence Engineering and Design, LLC Project No.: 441-083
- d. Title: Hollywood Road Widening (CE&I)

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 16, 2014
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$1,747,994.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) N/A
- d. Preliminary Plans (%) N/A
- e. Final Plans (%) N/A
- f. Estimated Bid Date N/A
- g. Estimated Cost of Construction N/A

4. CONSTRUCTION STATUS:

- a. Actual Bid Date October 23, 2013
- b. Contractor Conti Enterprises, Inc.
- c. Contract Amount \$12,545,948.97 c/o#22
- d. Date Work Order Issued August 8, 2014-time began 8/11/14
- e. Total Contract Time (Days) 528 days c/o#22
- f. Scheduled Completion Date Jan. 21, 2016 c/o#22
- g. Time Elapse (Days) (%) 832 days (162.2%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$12,478,443.48
- j. Date of Final Completion May 12, 2017

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

All work complete. Contract time stopped on November 18, 2016. Final acceptance approved by Owner. Engineer working on final change orders.



Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 14-SCADA-13
- b. Terrebonne Parish Council District Nos.: _____
- c. Providence Engineering and Design, LLC Project No.: 441-085
- d. Title: **Telemetry System for Drainage Pump Stations (Phase III)**

2. PROFESSIONAL AGREEMENT:

- | | |
|---|--------------------------------|
| a. Date of Original Agreement | <u>Orig. Agr.-June 2, 2014</u> |
| b. Type (Hourly, Lump Sum, %) | <u>Lump Sum and Hourly</u> |
| c. Total Fees (Basic and Additional Services) | \$60,700.00 |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|----------------|
| a. Right-of-Way and Permits (%) | N/A |
| b. Soil Survey (%) | N/A |
| c. Field Survey (%) | 100% |
| d. Preliminary Plans (%) | 100% |
| e. Final Plans (%) | 100% |
| f. Estimated Bid Date | Beginning 2018 |
| g. Estimated Cost of Construction | \$340,000.00 |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|-------------------|
| a. Actual Bid Date | April 17, 2018 |
| b. Contractor | Force Industries |
| c. Contract Amount | \$371,000.00 |
| d. Date Work Order Issued | June 5, 2018 |
| e. Total Contract Time (Days) | 150 days |
| f. Scheduled Completion Date | November 14, 2018 |
| g. Time Elapse (Days) (%) | 10 days |
| h. Project Complete (%) | 6.7% |
| i. Estimates Paid to Date (\$) | \$0.00 |
| j. Date of Substantial Completion | |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Pre-construction conference held on June 5, 2018. Contractor working on removal of old equipment.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 14-ROAD-33
- b. Terrebonne Parish Council District No.: 6
- c. Providence Engineering and Design, LLC Project No.: 441-094
- d. Title: Hollywood Road Extension - Valhi Blvd. to LA 182

2. PROFESSIONAL AGREEMENT:

- | | |
|---|-------------------------------|
| a. Date of Original Agreement | Amend. No. 3-Feb. 9, 2018 |
| b. Type (Hourly, Lump Sum, %) | Amend. No. 1-Aug. 11, 2016 |
| c. Total Fees (Basic and Additional Services) | Original Agree.-Nov. 10, 2014 |
| | <u>Lump Sum and Hourly</u> |
| | <u>\$532,050.00</u> |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|-----------------------|
| a. Right-of-Way and Permits (%) | <u>100% / 100%</u> |
| b. Soil Survey (%) | <u>100%</u> |
| c. Field Survey (%) | <u>100%</u> |
| d. Preliminary Plans (%) | <u>100%</u> |
| e. Final Plans (%) | <u>100%</u> |
| f. Estimated Bid Date | <u>2017</u> |
| g. Estimated Cost of Construction | <u>\$3,300,000.00</u> |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|----------------------------------|
| a. Actual Bid Date | <u>July 11, 2017</u> |
| b. Contractor | <u>LA Contracting Enterprise</u> |
| c. Contract Amount | <u>\$3,408,367.60 c/o#2</u> |
| d. Date Work Order Issued | <u>September 13, 2017</u> |
| e. Total Contract Time (Days) | <u>381 days c/o#3</u> |
| f. Scheduled Completion Date | <u>October 18, 2018 c/o#3</u> |
| g. Time Elapse (Days) (%) | <u>247 days (65.7%)</u> |
| h. Project Complete (%) | <u>60%</u> |
| i. Estimates Paid to Date (\$) | <u>\$2,065,193.08</u> |
| j. Date of Substantial Completion | <u></u> |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor working on granular material and limestone base for roadway. Contractor completed laying drainage pipes, catch basins and pre-cast bridge. Contractor working on waterline adjustments. Contractor forming and pouring concrete pavement.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 15-LEV-27
- b. Terrebonne Parish Council District No.: 5
- c. Providence Engineering and Design, LLC Project No.: 441-099
- d. Title: Six Foot Levee Ditch Improvements

2. PROFESSIONAL AGREEMENT:

- | | |
|---|----------------------------|
| a. Date of Original Agreement | Amend. No. 2-Jan. 18, 2018 |
| b. Type (Hourly, Lump Sum, %) | <u>September 30, 2015</u> |
| c. Total Fees (Basic and Additional Services) | <u>Lump Sum and Hourly</u> |
| | <u>\$197,715.00</u> |

3. PLAN PREPARATION STATUS:

- | | |
|-----------------------------------|---------------------|
| a. Right-of-Way and Permits (%) | <u>N/A / 100%</u> |
| b. Soil Survey (%) | <u>100%</u> |
| c. Field Survey (%) | <u>100%</u> |
| d. Preliminary Plans (%) | <u>100%</u> |
| e. Final Plans (%) | <u>100%</u> |
| f. Estimated Bid Date | <u>2017</u> |
| g. Estimated Cost of Construction | <u>\$835,000.00</u> |

4. CONSTRUCTION STATUS:

- | | |
|-----------------------------------|--------------------------|
| a. Actual Bid Date | <u>October 5, 2017</u> |
| b. Contractor | <u>Low Land Const.</u> |
| c. Contract Amount | <u>\$981,500.00</u> |
| d. Date Work Order Issued | <u>December 12, 2017</u> |
| e. Total Contract Time (Days) | <u>211 days c/o #1</u> |
| f. Scheduled Completion Date | <u>August 1, 2018</u> |
| g. Time Elapse (Days) (%) | <u>177 days (83.9%)</u> |
| h. Project Complete (%) | <u>55%</u> |
| i. Estimates Paid to Date (\$) | <u>\$441,114.78</u> |
| j. Date of Substantial Completion | <u></u> |

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor completed clearing. Contractor submitted test of borrow materials. Contractor hauling borrow material. Meeting held to discuss additional borrow needed.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 15-SEW-51
- b. Terrebonne Parish Council District No.: 1 & 2
- c. Providence Engineering and Design, LLC Project No.: 441-106
- d. Title: (Honduras St.) Lafayette Street Area Sewer Gravity Main Replacements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement December 4, 2015
- b. Type (Hourly, Lump Sum, %) Lump Sum and Hourly
- c. Total Fees (Basic and Additional Services) \$151,315.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A / 90%
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 98%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$1,092,495.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date December 12, 2017
- b. Contractor Command Const.
- c. Contract Amount \$1,005,968.00 c/o#1 pending
- d. Date Work Order Issued January 28, 2018
- e. Total Contract Time (Days) 182 days c/o#1 pending
- f. Scheduled Completion Date September 9, 2018
- g. Time Elapse (Days) (%) 109 days (59.9%)
- h. Project Complete (%) 20%
- i. Estimates Paid to Date (\$) \$185,165.69
- j. Date of Substantial Completion

5. PROJECT COORDINATOR:

Clay Breaud

6. REMARKS:

Contractor laid sewerline on Morgan St. and Hobson St. Contractor working on concrete roadway replacement.

Project Status Report

June 28, 2018

1. PROJECT:

- a. Parish Project No.: 17-ELEC-GEN-14
- b. Terrebonne Parish Council District No.: 1
- c. Providence Engineering and Design, LLC Project No.: 441-110
- d. Title: Houma Generating Station DC Battery System Replacement

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement April 24, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$19,800.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) N/A
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date 2017
- g. Estimated Cost of Construction \$221,500.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date September 12, 2017
- b. Contractor Utility Maintenance Specialties
- c. Contract Amount \$198,500.00
- d. Date Work Order Issued November 27, 2017
- e. Total Contract Time (Days) 130 days
- f. Scheduled Completion Date May 1, 2018
- g. Time Elapse (Days) (%) 127 days (97.7%)
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$178,650.00
- j. Date of Substantial Completion

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

Contractor completed all work and requested substantial completion on April 28, 2018.
 Project is in 45-day lien period.

Project Status Report

June 6, 2018

1. PROJECT:

- a. Parish Project No.: 17-ELT-41
- b. Terrebonne Parish Council District No.: _____
- c. Providence Engineering and Design, LLC Project No.: 441-113
- d. Title: 115KV Transmission Line Improvements

2. PROFESSIONAL AGREEMENT:

- a. Date of Original Agreement September 26, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum
- c. Total Fees (Basic and Additional Services) \$214,000.00

3. PLAN PREPARATION STATUS:

- a. Right-of-Way and Permits (%) N/A
- b. Soil Survey (%) 97%
- c. Field Survey (%) 100%
- d. Preliminary Plans (%) 100%
- e. Final Plans (%) 100%
- f. Estimated Bid Date August 2018
- g. Estimated Cost of Construction \$1,250,000.00

4. CONSTRUCTION STATUS:

- a. Actual Bid Date _____
- b. Contractor _____
- c. Contract Amount _____
- d. Date Work Order Issued _____
- e. Total Contract Time (Days) _____
- f. Scheduled Completion Date _____
- g. Time Elapse (Days) (%) _____
- h. Project Complete (%) _____
- i. Estimates Paid to Date (\$) _____
- j. Date of Substantial Completion _____

5. PROJECT COORDINATOR: Clay Breaud

6. REMARKS:

Plans and specifications submitted to Owner for review on May 18, 2018. Addressing Owner comments, finalizing foundations.

Category Number: 9.
Item Number: C.



Wednesday, July 11, 2018

Item Title:

T. Baker Smith, LLC

Item Summary:

T. Baker Smith, LLC

ATTACHMENTS:

Description

T. Baker Smith, LLC - July 2018

Upload Date

7/5/2018

Type

Backup Material

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MONTHLY STATUS REPORT

PREPARED BY:



AMBER L. PLESSALA, P.E.

KEVAN D. KEISER, P.E.

PHILIP CHAUVIN, JR., CONSTRUCTION GROUP MANAGER

KEVIN P. RIZZO, P.E.

ENGINEERING DISCIPLINE LEADER

JULY, 2018

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0107
 Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,
 St. Louis Bayou, Country Estates to US 90)-District 5
- c. Title

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$306,400.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,608.00
4. Earned to date	\$96,539.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,270,050.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0100
 1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$318,250.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.00
4. Earned to date	\$109,576.00

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,236,250.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 10-CDBG-WTR-70
- b. TBS Project No 2011.0086
Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$760,820.00
2. Current Budgeted Level	\$596,570.00
3. Remaining to be earned at current budgeted level	\$204,631.06
4. Earned to date	\$391,938.94

4. PLAN PREPARATION STATUS:

a. Right-of-way	70%
b. Permits	98%
c. Soil Survey	50%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$2,586,100.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Ninety-five percent plans were submitted to the TPCG staff on 4/6/16. No comments have been received. Mitigation letters were requested to be updated on June 28, 2018.
Upon notice to proceed by staff, TBS shall begin landowner appropriation process.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 02-DRA-28
- b. TBS Project No 2016.0217
- c. Title Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 29, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
5. Total Estimated (Basic & Additional)	\$436,123
6. Current Budgeted Level	\$429,760
7. Remaining to be earned at current budgeted level	\$193,800
8. Earned to date	\$235,960

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	July, 2018
h. Estimated Cost of Construction	\$3,313,045

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Comments were received from Engr. Staff on 6/5/2018 and have been addressed. TBS is coordinating with the SWFCP Manager to schedule plan-in-hand. All rights-of-way have been obtained.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-44
- b. TBS Project No 2001.0086
- c. Title Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	Lump Sum
c. Fees	
1. Total Estimated (Basic & Additional)	\$813,700.00
2. Current Budgeted Level	\$402,166
3. Remaining to be earned at current budgeted level	\$131,266
4. Earned to date	\$270,900

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	90%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,647,500

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS submitted a project permit to agencies on July 27, 2016.
TBS received Public Notice from LDNR on April 24, 2017.
TBS continues to monitor permit as necessary.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 09-DRA-06
- b. TBS Project No 2009.0656
- c. Title Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	October 6, 2009
b. Type (Hourly, Lump Sum, %)	
c. Fees	
1. Total Estimated (Basic & Additional)	\$894,248
2. Current Budgeted Level	\$642,633
3. Remaining to be earned at current budgeted level	\$132,802
4. Earned to date	\$509,831

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	50%
c. Soil Survey	100%
d. Field Survey	90%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$6,057,580

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS received Amendment No. 2 on May 2, 2017 and completed field surveys on May 31, 2017. TBS submitted 30% preliminary plans and specifications on July 6, 2017. TBS is preparing a proposal/amendment as requested by TPCG Staff to provide permitting and final design services.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0115
- Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction (est.)
c. Fees	
1. Total Estimated (Basic & Additional)	\$320,050
2. Current Budgeted Level	\$648,087
3. Remaining to be earned at current budgeted level	\$146,245
4. Earned to date	\$501,842

4. PLAN PREPERATION STATUS:

a. Right-of-way	95%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	95%
e. Preliminary Plans	100%
f. Final Plans	98%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,407,250

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Final plans are 98% complete. Servitudes plats for tracts between Darlene Street and Northpark S/D have been delivered to Engineering for appraisals. TBS is waiting for all servitudes by TPCG administration to be acquired to complete final plans.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Kevan Keiser, P.E.

2. PROJECT:

- a. Parish Project No. 13-HMGP-16 Bonanza PS
- b. TBS Project No 2013.0612
- c. Title Bonanza Pump Station Improvements

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 5, 2013
b. Type (Hourly, Lump Sum, %)	% Complete
c. Fees	
1. Total Estimated (Basic & Additional)	\$162,493.09
2. Current Budgeted Level	\$159,275.00
3. Remaining to be earned at current budgeted level	\$30,104
4. Earned to date	\$129,171

4. PLAN PREPARATION STATUS:

a. Right-of-way	98%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	July, 2018
h. Estimated Cost of Construction	\$584,845.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

All servitude agreements have been approved and are being recorded. TBS shall include the alternate bid as per MAC Properties right-of-way and will request Notice to Proceed with advertising.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 15-SEW-47
- b. TBS Project No 2016.0029
 Carriage Cove Lift Station Renovation & Helena Lift Station
- c. Title Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 24, 2015
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$151,219
2. Current Budgeted Level	\$151,019
3. Remaining to be earned at current budgeted level	\$70,741
4. Earned to date	\$80,278

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	Early 2018
h. Estimated Cost of Construction	\$475,241.80

5. CONSTRUCTION STATUS:

a. Actual Bid Date	March 20, 2018
b. Contractor	LA Contracting Enterprise, LLC
c. Contract Amount	\$440,579.00
d. Date Work Order Issued	June 25, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	October 23, 2018
g. Time Elapsed Days (%)	2.5%
h. Project Complete (%)	0%
i. Estimates Paid to Date (\$)	0.00
j. Date of Substantial Completion	N/A

6. REMARKS:

Project bid on March 20, 2018; three (3) bid proposals received. LA Contracting Enterprise, LLC was low bidder at \$440,579.00. Notice of Award sent to LA Contracting Enterprise, LLC on April 23, 2018. Recorded contract mailed to contractor on 6/5/2018. A pre-construction meeting was held for June 14, 2018. Notice to Proceed with construction was issued for June 25, 2018. Contractor has begun construction layout work.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

July 11, 2018

7. PROJECT COORDINATOR Amber L. Plessala, P.E.

8. PROJECT:

- a. Parish Project No. 17-OYS-37
- b. TBS Project No 2017.0907
- c. Title Oyster Bed Surge Protection in Lake Chien and Tambour

9. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	May 2, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$661,591.50
6. Current Budgeted Level	\$661,591.50
7. Remaining to be earned at current budgeted level	\$625,132.22
8. Earned to date	\$36,459.28

10. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	0%
c. Soil Survey	75%
d. Field Survey	80%
e. Preliminary Plans	3%
f. Final Plans	0%
g. Estimated Bid Date	June 1, 2018 (Phase I)
h. Estimated Cost of Construction	\$468,000 (Phase I)

11. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

12. REMARKS:

Kickoff meeting held on May 1, 2018.
 Contracts executed May 2, 2018. Field trip held on June 6, 2018.
 TBS is preparing the design and study report, and completing soil and field surveys.



Wednesday, July 11, 2018

Item Title:

GIS Engineering, LLC

Item Summary:

GIS Engineering, LLC

ATTACHMENTS:

Description

GIS Engineering, LLC - June 2018

Upload Date

7/6/2018

Type

Backup Material



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Brian Hazlip, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-SEW-13
- b. GIS Project No. 39130-1012/1013
- c. Title Renovations of Afton, Ardoyne, and Naquin Sewer Lift Stations

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement May 23, 2016
- b. Type (Hourly, Lump Sum, %) Lump Sum and T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$156,691.00
- ii. Current Budgeted Level \$156,691.00
- iii. Remaining to be Earned at Current Budgeted Level \$85,829.32
- iv. Earned to Date \$70,861.68

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Soil Survey N/A
- c. Field Survey Completed
- d. Preliminary Plans Completed
- e. Final Plans Afton & Ardoyne: 100%, Naquin: In-Progress
- f. Estimated Bid Date Afton & Ardoyne: March 8, 2018; Naquin: TBD
- g. Estimated Cost of Construction
- Afton & Ardoyne \$264,000.00
- Naquin TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date Afton & Ardoyne: March 8, 2018
- b. Contractor Afton & Ardoyne: LA Contracting Enterprise, LLC
- c. Contract Amount Afton & Ardoyne: \$441,800.00
- d. Date Work Order Issued May 21, 2018
- e. Total Contract Time (Days) Afton & Ardoyne: 120 days
- f. Scheduled Completion Date September 18, 2018
- g. Time Elapsed (Days) 40 Days
- h. Project Complete (%) 33.33 %
- i. Estimates Paid to Date (\$) \$0.00

7. **Remarks**

Afton & Ardoyne Stations

- LA Contracting is expected to start mobilizing to the Ardoyne location on July 9, 2018. Mobilization to the Afton location is expected on August 3, 2018.
- Submittals have been received from the contractor for various aspects of the projects. The submittals have been reviewed and returned to the contractor for revisions as required.
- A meeting was held with LA Contracting, TPCG and GIS to discuss the changes to the Electrical Design/Configuration for the Ardoyne and Afton Pump Stations. LA Contracting to submit a proposal for cost savings/contract time extension associated with this change.
- Notice to Proceed was issued to the contractor for May 21, 2018 with a project completion date of September 18, 2018.
- A Pre-Construction Meeting was held with TPCG, LA Contracting, LLC and GIS on May 10, 2018.
- Fully executed contracts were received from TPCG on April 27, 2018.
- Partially executed contracts were received from LA Contracting and submitted to TPCG for further execution on April 11, 2018.
- Notice of Award was issued to LA Contracting on April 2 along with construction contract and other contract documents for execution.
- GIS submitted Bid Evaluation and Award Recommendation to TPCG on March 14, 2018 and was approved by TPCG Council on March 26.
- Bid Opening was held on March 8, 2018. 7 Bids were received.
- Project advertised for Bids on February 9, 2018 and a Non-Mandatory Pre-Bid Conference was held on February 28.
- Comments received from TPCG were incorporated into the Final Issued for Bid Set and was submitted to TPCG on October 27, 2018.
- Meeting with TPCG took place on March 30, 2017 to discuss final design set.

Naquin Station

- Awaiting parcel acquisition.
 - Topographic survey has been completed and processed.
 - Layout of the new station and gravity piping is under design.
-



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-SEW-12
- b. GIS Project No. 39130-1014/1015
- c. Title South Wastewater Treatment Levee Plant
Sta. 73+15 thru 111+21

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement May 23, 2016
- b. Type (Hourly, Lump Sum, %) Lump Sum and T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$81,795.00
- ii. Current Budgeted Level \$81,795.00
- iii. Remaining to be Earned at Current Budgeted Level \$89.55
- iv. Earned to Date \$81,705.45

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Permits Completed
- c. Soil Survey N/A
- d. Field Survey Completed
- e. Preliminary Plans Completed
- f. Final Plans Completed
- g. Estimated Bid Date January 2017
- h. Estimated Cost of Construction \$375,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date March 15, 2017
- b. Contractor Lil Man Construction, LLC
- c. Contract Amount \$281,513.26
- d. Date Work Order Issued May 20, 2017
- e. Total Contract Time (Days) 172
- f. Scheduled Completion Date November 1, 2017
- g. Time Elapsed Days (%) 172
- h. Project Complete (%) 100%
- i. Estimates Paid to Date (\$) \$281,513.26

7. **Remarks**

- GIS to submit Final Completion Report to TPCG in the coming days.
- Final Pay App. No. 8 for retainage in the amount of \$28,150.78 along with the clear lien certificate was submitted to TPCG on June 4.
- 45 Day Clear Lien period expired on May 12, 2018.
- Substantial Completion certificate was approved and recorded with the TPCG Clerk of Court on March 29, 2018.
- Balancing Change Order No. 3 with a reduction of \$124,665.74 was approved by TPCG Council on February 5, 2018.
- GIS substantial completion walk-thru of the project was held on Dec. 14 with Lil Man Construction, GIS and TPCG present.
- Hauling operations, levee fill placement, fabric and riprap installation, and seeding activities have been completed.
- Change Orders No. 1 thru 3 added 52 weather days to the Contract.
- Contractor mobilized equipment to the site on June 6, 2017.
- Pre-Construction Meeting was held on May 11, 2017.
- Project was officially awarded to Lil Man Construction on April 17, 2017.
- Bid Opening was held on March 15, 2017.
- Pre-Bid Conference took place on February 22, 2017.
- Final Design Phase Deliverable was submitted on September 30, 2016.
- Study and Report Phase Deliverable was submitted on July 6, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. PROJECT COORDINATOR:	Christopher Jeanice, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	16-LOCK-61
b. GIS Project No.	39130-1032/1033
c. Title	Petit Caillou Lock Structure Project

4. PROFESSIONAL AGREEMENT

a. Date of Original Agreement	October 14, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$1,000,413.25
ii. Current Budgeted Level	\$1,000,413.25
iii. Remaining to be Earned at Current Budgeted Level	\$1,566.76
iv. Earned to Date	\$998,846.49

5. PLAN PREPARATION STATUS

a. Right-of-Way	N/A
b. Permits	Completed
c. Soil Survey	Completed
d. Field Survey	Completed
e. Preliminary Report	Completed
f. Preliminary Design Report	Completed
g. Final Design Report	Completed
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction – Base Bid	\$8,821,285.00
Estimated Cost of Construction for Bid Add 1 – Concrete Corrosion Protection	\$77,682.00
Estimated Cost of Construction for Bid Add 2 – Spare Parts (Gate)	\$44,000.00
Estimated Cost of Construction for Bid Add 3 – Spare Parts (Butterfly Valves)	\$88,000.00

6. CONSTRUCTION STATUS

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. Remarks

- GIS currently finalizing "Issued for Bid" set while awaiting Notice to Proceed for Bidding from TPCG.
- A page turn meeting was held with TPCG and TLCD on June 7, 2018 and comments are currently being incorporated into the project.
- LDNR draft permit has been issued as of April 23, 2018. USACE Permit was issued on May 31, 2018.
- 95% Final Design Report was submitted to TPCG on January 4, 2018.
- Review meeting was held on December 12 with GIS, TPCG and TLCD to review draft of 95% Design Drawings.
- Comments received by the agencies present at the review meeting have been incorporated into the final design set.
- NTP for Final Design was received on October 27, 2017.
- Eustis Geotechnical report hard copy was submitted to TPCG on August 14, 2017.
- GIS submitted preliminary design package to TPCG on July 25, 2017.
- GIS has completed preliminary design package for the selected Miter Gate Alternative.
- GIS met with TPCG on July 14, 2017 to present design of proposed structure and discuss design components.
- Ongoing coordination/correspondence with Geotechnical engineer on preliminary geotechnical data.
- Preliminary pile capacity data received from geotechnical engineer on March 20, 2017.
- TPCG executed amendment for Preliminary Design Phase was received on March 7, 2017.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. PROJECT COORDINATOR:	Seneca Toussant, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	16-DRA-26
b. GIS Project No.	39130-1020/1021
c. Title	Chacahoula/Gibson Drainage Project

4. PROFESSIONAL AGREEMENT

a. Date of Original Agreement	May 23, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$1,045,010.00
ii. Current Budgeted Level	\$1,045,010.00
iii. Remaining to be Earned at Current Budgeted Level	\$262,009.08
iv. Earned to Date	\$783,000.92

5. PLAN PREPARATION STATUS

a. Right-of-Way	TBD
b. Permits	Completed
c. Soil Survey	Completed
d. Field Survey	Completed
e. Preliminary Report	Completed
f. Preliminary Design Report	Completed
g. Final Design Report	Completed
h. Estimated Bid Date	June 13, 2018
i. Estimated Cost of Construction for Base Bid	\$8,266,153.00
Estimated Cost of Construction for Bid Add 1 – Automatic Trash Rakes	\$895,500.00
Estimated Cost of Construction for Bid Add 2 – Generator System	\$1,450,650.00

6. CONSTRUCTION STATUS

a. Actual Bid Date	June 20, 2018
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. Remarks

- A total of 8 bids were received with M R Pittman Group, LLC being the apparent lowest responsive bidder. GIS is currently evaluating the bids and will prepare an Award Recommendation to TPCG.
- Bid Opening was held on June 20, 2018.
- Addendum No. 1-6 were issued with the most critical change including revising the motor starters from Soft Start to VFDs.
- Project advertised for bids on May 11, 2018 and a Pre-Bid Meeting was held on May 23, 2018.
- Comments were addressed and incorporated into the Issue for Bid Set of Plans & Specifications and submitted to TPCG on April 19.
- Final Design comments were received from TPCG on April 12.
- Final Design Plans and Specs was submitted to TPCG on March 7, 2018.
- Boundary Survey and establishment of property boundaries received from MPH on February 2, 2018.
- Electrical Service is now available from SLECA to the project site for 900 HP pumps.
- As of August 21, 2017, GIS to design motor starter panels and Parish to design automation control panels.
- GIS met with TPCG on May 9, 2017 to discuss 30% design set.
- Geotechnical Exploration has been completed.
- Topographical Survey has been completed.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. PROJECT COORDINATOR:	Seneca Toussant, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	16-DRA-25
b. GIS Project No.	39130-1022/1023
c. Title	Petit Caillou Drainage Project

4. PROFESSIONAL AGREEMENT

a. Date of Original Agreement	May 31, 2016
b. Type (Hourly, Lump Sum, %)	Lump Sum and T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$747,739.43
ii. Current Budgeted Level	\$747,739.43
iii. Remaining to be Earned at Current Budgeted Level	\$227,547.69
iv. Earned to Date	\$520,191.74

5. PLAN PREPARATION STATUS

a. Right-of-Way	N/A
b. Permits	In-Progress
c. Soil Survey	In-Progress
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Preliminary Design Plans	Completed
g. Final Plans	In-Progress
h. Estimated Bid Date	TBD
i. Estimated Cost of Construction for Base Bid	\$7,225,072.00
Estimated Cost of Construction for Bid Add 1 – Automatic Trash Rakes	\$650,000.00
Estimated Cost of Construction for Bid Add 2 – Generator System Diesel	\$50,650.00

6. CONSTRUCTION STATUS

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. Remarks

- GIS currently working on final design set including drawings and technical specifications.
- Currently revising pump station layout based on electrical pump recommendations.
- As of April 30, 2018, TPCG requested updated preliminary plans for the electrical pumps. GIS has completed this request and revised plans were submitted to the Parish.
- Geotech Update: Drilling was completed on February 23, 2018. Geotech info was provided for design purposes. Final report pending.
- Permitting Update: GIS and TPCG met with LDNR to discuss issue of Fastland vs. Wetland at the site. LDNR has requested additional survey data to determine GIS's claims that the pump station is in fact to be located in Fastland.
- Certificates of Location and Design and Certificates of Chief Engineer were executed by Project Engineer and returned to TPCG attorney on January 22, 2018.
- Final MPH Plats on proposed land to be acquired were submitted on Dec. 21 to TPCG along with GIS comments.
- Final Stamped Grant Application H&H Report was submitted to TPCG on October 23, 2017.
- Grant Application H&H Report was submitted to TPCG on September 25, 2017.
- Preliminary Design page turn meeting held with TPCG on May 9, 2017.
- GIS met with TPCG on May 9 to discuss the Preliminary Design Set.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Christopher Jeanice, P.E.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No. 16-DRA-28
- b. GIS Project No. 39130-1018/1019
- c. Title Whiskey Island Sand Retention & Protection Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement May 23, 2016
- b. Type (Hourly, Lump Sum, %) Lump Sum and T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$250,000.00
- ii. Current Budgeted Level \$250,000.00
- iii. Remaining to be Earned at Current Budgeted Level \$40,595.72
- iv. Earned to Date \$209,404.28

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Permits N/A
- c. Soil Survey N/A
- d. Field Survey N/A
- e. Study & Report Phase Completed
- f. Preliminary Plans TBD
- g. Final Plans TBD
- h. Estimated Bid Date TBD
- i. Estimated Cost of Construction \$25,000,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date TBD
- b. Contractor TBD
- c. Contract Amount TBD
- d. Date Work Order Issued TBD
- e. Total Contract Time (Days) TBD
- f. Scheduled Completion Date TBD
- g. Time Elapsed Days (%) TBD
- h. Project Complete (%) TBD
- i. Estimates Paid to Date (\$) TBD

7. **Remarks**

- Project is at a standstill. Plan of action going forward is to be determined.
- Latest CPRA comments were received on December 20, 2016; GIS discussed received comments with TPCG.
- Study and Report Phase deliverable was submitted on October 10, 2016.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Mohan Menon
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
 - a. Parish Project No.
 - b. GIS Project No. 39130-1044
 - c. Title CPRA 2017 Coastal Master Plan

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	January 13, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$25,000.00
ii. Current Budgeted Level	\$10,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$5,590.00
iv. Earned to Date	\$4,410.00

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	N/A
e. Study & Report Phase	N/A
f. Preliminary Plans	N/A
g. Final Plans	N/A
h. Estimated Bid Date	N/A
i. Estimated Cost of Construction	N/A

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A

7. **Remarks**

- GIS reviewed the Master Plan (2017) in its entirety, specifically the master plan projects for Terrebonne Parish.
- Oneil Malbrough met with parish officials to discuss the priorities and the strategies.
- GIS provided TPCG draft comments for the Parish President.
- GIS personnel attended public meeting on the Master Plan in Houma.



ENGINEERING LLC

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. PROJECT COORDINATOR:	Seneca Toussant, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	17-PAV-01
b. GIS Project No.	39130-1041/1042
c. Title	Falgout Canal Road Repaving Project
	Construction Admin Phase
4. PROFESSIONAL AGREEMENT	
a. Date of Original Agreement	April 3, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$534,170.00
ii. Current Budgeted Level	\$534,170.00
iii. Remaining to be Earned at Current Budgeted Level	\$123,042.35
iv. Earned to Date	\$411,127.65
5. PLAN PREPARATION STATUS	
a. Right-of-Way	N/A
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Report	Completed
e. Preliminary Design Report	Completed
f. Final Design Report	Completed
g. Estimated Bid Date	November 14, 2017
h. Estimated Cost of Construction	\$3,900,000.00
6. CONSTRUCTION STATUS	
a. Actual Bid Date	November 21, 2017
b. Contractor	Huey P. Stockstill, LLC
c. Contract Amount	\$2,688,356.97
d. Date Work Order Issued	February 22, 2018
e. Total Contract Time (Days)	165 Calendar Days
f. Scheduled Completion Date	August 6, 2018
g. Time Elapsed Days (%)	128 Days
h. Project Complete (%)	77.57%
i. Estimates Paid to Date (\$)	\$286,971.72
7. Remarks	
- Contractor set to begin pulverizing activities in the reconstruct portion of the project from Sta. 61+00 to Sta. 119+09.	
- HPS has completed the binder course of asphalt and has begun paving the wearing course and shoulder east of the reconstruction portion from Sta. 119+09 to Sta. 212+93.	
- Milling has been completed from Sta. 119+09 to Sta. 212+93. Additional patching has been identified and patched. Overlay activates to begin on this portion of the roadway.	
- Contractor began patching work on May 14, 2018 and completed patching east of the reconstruct section on May 31, 2018.	
- Contractor has removed the calcified/compacted stone on the existing surface generated from ongoing projects on Falgout Canal Rd.	
- Change Order No. 1 in regards to additional patching areas identified in the existing asphalt was approved by TPCG Council on May 9.	
- Contractor began clearing and grubbing activities and temporary hay bales and silt fencing is to be installed.	
- Hesco Baskets have been removed from the project site.	
- Construction Layout has been completed by the contractor's surveyor and earthwork stakes are set.	
- Notice to Proceed was issued on February 22, 2018.	
- Construction coordination meeting was held on February 14 with Huey P. Stockstill, LLC, Sealevel, and Ceres to discuss project phasing.	
- Pre-Construction Meeting was held on January 31, 2018 with the Contractor and TPCG representatives.	
- Notice of Award was issued to Huey P. Stockstill on December 12.	
- TPCG Council approved resolution on Nov. 27 for Huey P. Stockstill for the contract base and bid additive.	
- Bid Opening was held on November 21, 2017.	
- Addenda No. 1 thru No. 4 were issued on the following dates respectively: Nov. 3, Nov. 8, Nov. 13, and Nov. 16.	
- Pre-Bid Meeting took place on October 31, 2017 at the GIS Engineering Houma office.	
- Project advertised for Bids on October 19, 2017.	

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- Revised Plans and Specs including comments received were submitted to TPCG on August 31, 2017.
 - Final Plans and Specs were submitted to the Parish on August 19, 2017 for review.
 - Final Geotechnical recommendations were received and have been incorporated into the Final set of drawings and specs.
 - Alternative Analysis Report Deliverable was submitted to TPCG on April 25, 2017.
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**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. PROJECT COORDINATOR:	Christopher Jeanice, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	17-SEW-06
b. GIS Project No.	39130-1046/1047
c. Title	South Wastewater Treatment Plant Levee Rehabilitation at Cells 2 & 3 Construction Admin Phase
4. PROFESSIONAL AGREEMENT	
a. Date of Original Agreement	April 24, 2017
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$109,975.00
ii. Current Budgeted Level	\$109,975.00
iii. Remaining to be Earned at Current Budgeted Level	\$17,017.50
iv. Earned to Date	\$92,957.50
5. PLAN PREPARATION STATUS	
a. Right-of-Way	N/A
b. Soil Survey	Completed
c. Field Survey	Completed
d. Preliminary Plans	Completed
e. Final Plans	Completed
f. Estimated Bid Date	October 31, 2017
g. Estimated Cost of Construction	\$621,000.00
6. CONSTRUCTION STATUS	
a. Actual Bid Date	October 31, 2017
b. Contractor	Circle, LLC
c. Contract Amount	\$648,030.00
d. Date Work Order Issued	February 9, 2018
e. Total Contract Time (Days)	120 Calendar Days
f. Scheduled Completion Date	June 9, 2018
g. Actual Substantial Completion Date	May 15, 2018
h. Time Elapsed (Days)	95 Days
i. Project Complete (%)	100%
j. Estimates Paid to Date (\$)	\$504,162.00
7. Remarks	
- Final balancing Change order including addition of geotextile fabric and underrun of embankment and seeding bid items, will be issued for TPCG review and final processing, once limestone road installation has been completed.	
- Contractor to begin equipment mobilization for limestone road installation the week of July 2.	
- The final As-Built Survey will be performed once the limestone road along the crown has been completed.	
- As per GIS recommendation and due to the current levee alignment being at 3-4 inches above the required levee elevation, the Post 28 Day Survey requirement has been waived.	
- Substantial Completion has been granted to Circle, LLC as of May 15, 2018. Substantial Completion Package including the Certificate of Substantial Completion and the approved Pre-28 Day Survey was submitted to TPCG and approved by TPCG Council on June 27, 2018.	
- Erosion control mats installation has been completed to the required dimensions and elevations along the levee side slopes.	
- A total of 9,230 cys have been delivered to the site as of May 9, 2018.	
- Hauling operations have been completed and the entire levee alignment has been brought up to an elevation of EL +8 ft.	
- Clearing and grubbing activities have been completed throughout the levee alignment.	
- Pre-construction survey was performed by Circle, LLC on March 15, 2018.	
- Contractor mobilized to site on March 14, 2018.	
- Contractor and PLS were on the project site on February 26 to validate location of monument and benchmarks previously installed.	
- Notice to Proceed was issued to Contractor on January 30, 2018 with effective date of February 9, 2018.	
- Pre-Construction Meeting was held with TPCG and Contractor on January 30, 2018 at the GIS Houma office.	
- Executed Contract was received from TPCG on January 19, 2018.	

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- TPCG Council approved award of base bid and bid additive to Circle, LLC on Dec. 13. Notice of award was issued to Circle on Dec. 14.
 - Addendum No. 1 was issued on October 24, 2017 and Bid Opening was held on Oct. 31.
 - Project was advertised on the following dates: October 4th, 11th, and 17th. Pre-Bid meeting took place on October 17, 2017.
 - Issued for Bid set was submitted to TPCG on September 1, 2017 for review.
 - Preliminary Design Phase deliverables including report and other attachments were submitted to TPCG for review on June 29.
 - Eustis Engineering Geotechnical report was submitted to GIS on June 15.
 - Preliminary Drawings and Opinion of Probable Construction Cost were submitted to TPCG on May 25 for FEMA purposes.
 - Topographical and Hydro Surveys performed by GIS on March 31, 2017.
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TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Leah Selcer, E.I.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No.
- b. GIS Project No. 39130-1070
- c. Title Ellendale Flood Protection
& Drainage Assessment

4. **PROFESSIONAL AGREEMENT**

a. Date of Original Agreement	June 28, 2017
b. Type (Hourly, Lump Sum, %)	T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$30,000.00
ii. Current Budgeted Level	\$30,000.00
iii. Remaining to be Earned at Current Budgeted Level	\$6,912.50
iv. Earned to Date	\$23,087.50

5. **PLAN PREPARATION STATUS**

a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	N/A
d. Field Survey	N/A
e. Preliminary Plans	Completed
f. Final Plans	TBD
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	\$479,111.23

6. **CONSTRUCTION STATUS**

a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD

7. **Remarks**

- Concept and Alternative Report was submitted to TPCG on March 15, 2018. GIS currently awaiting comments from TPCG.
- ITR has been completed and comments from review were incorporated to the report.
- GIS has incorporated all incoming drainage to the project area.
- Data compilation for Pump Station A at segment A and Pump Station B at Segment B has been completed.
- FEMA flood insurance maps (FIRM) have been collected for the base flood elevations for Pump Stations A and B.
- Earthwork volumes and estimated cost for Segment C have been completed.
- Research and compilation on existing documentation for this private levee system has begun and will continue through the duration of the project.
- Existing documentation and data have been incorporated into report/assessment to evaluate 3 alternatives.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. **PROJECT COORDINATOR:** Kyle Galloway, P.E.
2. **CONSTRUCTION MANAGER:** _____
3. **PROJECT:**
- a. Parish Project No. 17-DRA-42
- b. GIS Project No. 39130-1071/1072
- c. Title Bayou Terrebonne Drainage Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement November 1, 2017
- b. Type (Hourly, Lump Sum, %) Lump Sum & T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$448,241.00
- ii. Current Budgeted Level \$448,241.00
- iii. Remaining to be Earned at Current Budgeted Level \$289,082.25
- iv. Earned to Date \$159,158.75

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way TBD
- b. Soil Survey TBD
- c. Field Survey TBD
- d. Preliminary Plans In-Progress
- e. Final Plans TBD
- f. Estimated Bid Date TBD
- g. Estimated Cost of Construction \$15,400,000.00

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date TBD
- b. Contractor TBD
- c. Contract Amount TBD
- d. Date Work Order Issued TBD
- e. Total Contract Time (Days) TBD
- f. Scheduled Completion Date TBD
- g. Time Elapsed Days (%) TBD
- h. Project Complete (%) TBD
- i. Estimates Paid to Date (\$) TBD

7. **Remarks**

- GIS is currently preparing scope adjustment to continue study of Bayou Cane Option.
- A presentation was given to TPCG Parish President Gordon Dove on June 12, 2018.
- Gauges: All locations have been installed. YSI will replace part on westside stage by July 13, 2018, due to current malfunctions.
- GIS currently evaluating FTN's modeling to asses any edits needed, including evaluation on issues discovered during rainfall of April 14.
- Gauge installation and monitoring update: timber piles expected to be delivered on May 4.
- GIS held a meeting with TPCG Engineering on February 21 to discuss the work to date and proposal for the model.
- Performed field visit with YSI on February 9.
- Site assessment along Bayou Terrebonne is substantially complete. Several site visits were conducted with TPCG. TPCG provided the drainage permits for locations identified during the site visit, and GIS is using them to better define the area that gravity drains to the bayou. GIS is also researching other data sources, particularly FEMA.
- GIS surveyed 19 cross sections in Bayou Terrebonne and the Bonanza intake and discharge. GIS also surveyed spot elevations and measured culverts at points of interest. GIS provided this data and the permits to FTN for use in modeling existing conditions.
- GIS and FTN discussed the modeling effort via conference call on January 2, 2018 to determine FTN's data needs.



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC**



June 30, 2018

1. PROJECT COORDINATOR:	Christopher Jeanice, P.E.
2. CONSTRUCTION MANAGER:	
3. PROJECT:	
a. Parish Project No.	18-SEW-07
b. GIS Project No.	39130-1102/1103
c. Title	South Wastewater Treatment Plant Levee Elevation at Cell 1 & Headworks Upgrades
4. PROFESSIONAL AGREEMENT	
a. Date of Original Agreement	March 19, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum & T&M
c. Fees	
i. Total Estimated (Basic & Additional)	\$216,200.00
ii. Current Budgeted Level	\$216,200.00
iii. Remaining to be Earned at Current Budgeted Level	\$184,840.00
iv. Earned to Date	\$31,360.00
5. PLAN PREPARATION STATUS	
a. Right-of-Way	N/A
b. Permits	N/A
c. Soil Survey	In-Progress
d. Field Survey	Completed
e. Preliminary Plans	Completed
f. Final Plans	In-Progress
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	\$1,336,250.00
6. CONSTRUCTION STATUS	
a. Actual Bid Date	TBD
b. Contractor	TBD
c. Contract Amount	TBD
d. Date Work Order Issued	TBD
e. Total Contract Time (Days)	TBD
f. Scheduled Completion Date	TBD
g. Time Elapsed Days (%)	TBD
h. Project Complete (%)	TBD
i. Estimates Paid to Date (\$)	TBD
7. Remarks	
- Final Design is currently ongoing.	
- Coordination with Geotech Engineer is ongoing. A meeting was held on June 15 with Eustis Engineering to discuss Final Design options chosen and define geotechnical needs. Laboratory testing has been completed and preliminary borings were received on June 15.	
- As of May 22, 2018, the design options selected to proceed to the final design phase include: Option 1B – Levee Rehabilitation (4,185 lft) without erosion control mats, Option 2B – Expansion of existing headworks structure with new bar screen and compactor, and Option 3 – Replacement of cell 1 inflow pipe with anchors.	
- GIS submitted Preliminary Report with different design options evaluated to the TPCG on May 22, 2018.	
- A meeting was held with TPCG and GIS on Wednesday, May 16, 2018 to discuss project status, design options developed and go over initial drawings and cost estimates for each option.	
- GIS performed survey at the proposed levee location to be rehabilitated. Preliminary levee cross-sections have been completed.	
- Soil boring exploration was performed April 3 & 4. A total of 3 borings were drilled.	
- Fully Executed Contract was received on March 23, 2018.	
- Meeting with GIS Team and TPCG Project Site Rep Brian Boquet was held on March 20, 2018 to discuss existing Treatment Plant operation details and go over as-built drawings.	
- GIS Internal Kick-Off Meeting was held on March 12 to discuss project scope, scheduling and resources required.	
- Scoping meeting was held with TPCG on February 22, 2018 to discuss scope and over project needs.	



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PROJECT STATUS REPORT
GIS Engineering, LLC



June 30, 2018

1. **PROJECT COORDINATOR:** Leah Selcer, E.I.
2. **CONSTRUCTION MANAGER:**
3. **PROJECT:**
- a. Parish Project No.
- b. GIS Project No. 39130-1106/1107
- c. Title LA Sidewalk Rehabilitation Project

4. **PROFESSIONAL AGREEMENT**

- a. Date of Original Agreement March 1, 2018
- b. Type (Hourly, Lump Sum, %) Lump Sum & T&M
- c. Fees
- i. Total Estimated (Basic & Additional) \$91,748.00
- ii. Current Budgeted Level \$91,748.00
- iii. Remaining to be Earned at Current Budgeted Level \$91,748.00
- iv. Earned to Date \$0.00

5. **PLAN PREPARATION STATUS**

- a. Right-of-Way N/A
- b. Permits N/A
- c. Soil Survey TBD
- d. Field Survey TBD
- e. Preliminary Plans In-Progress
- f. Final Plans TBD
- g. Estimated Bid Date TBD
- h. Estimated Cost of Construction TBD

6. **CONSTRUCTION STATUS**

- a. Actual Bid Date TBD
- b. Contractor TBD
- c. Contract Amount TBD
- d. Date Work Order Issued TBD
- e. Total Contract Time (Days) TBD
- f. Scheduled Completion Date TBD
- g. Time Elapsed Days (%) TBD
- h. Project Complete (%) TBD
- i. Estimates Paid to Date (\$) TBD

7. **Remarks**

- GIS is proceeding with preliminary plan setup.
- GIS has requested an extension of the Preliminary Plan submittal to July 27, 2018 due to additional work required than anticipated.
- GIS received the Topo Survey from T. Baker Smith on June 12, 2018.