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**PARISH COUNCIL**  
**PARISH OF TERREBONNE**



Robert J. Bergeron Government Tower Building  
8026 Main Street  
2nd Floor Council Meeting Room  
Houma, LA 70360

**AGENDA**

Wednesday, May 12, 2021  
6:00 PM

Darrin W. Guidry, Sr.

**CHAIRMAN**

Daniel Babin

**VICE-CHAIRMAN**

**DISTRICT 1**

John Navy

**DISTRICT 2**

Carl Harding

**DISTRICT 3**

Gerald Michel

**DISTRICT 4**

John Amedee

Suzette Thomas,

**COUNCIL CLERK**

**DISTRICT 5**

Jessica Domangue

**DISTRICT 6**

Darrin Guidry

**DISTRICT 7**

Daniel Babin

**DISTRICT 8**

Dirk Guidry

**DISTRICT 9**

Steve Trosclair

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

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**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 14, 2021.**

**DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION - CONDEMNATIONS HELD ON APRIL 26, 2021.**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 28, 2021.**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 5/3/2021 & 5/10/2021.**

**1. GENERAL BUSINESS:**

- A.** Presentation by Mr. Bryce Michel, with Louisiana Outdoor Adventures TV, who wishes to address the Council regarding tourism in Terrebonne Parish.
- B.** SLECA is requesting to address the Council regarding the Ashland Substation, reliability of service, and safety.
- C. RESOLUTION:** Approving the purchase of sheet piling from Sealevel Construction, Inc. for the Island

Road environmental structure.

- D. RESOLUTION:** Approving the purchase of five (5) sluice gates from Quality Sitework Materials for the Island Road environmental structure.
- E. RESOLUTION:** Authorizing the Parish President or Parish Manager to award a contract to the Contractor submitting the lowest responsive, responsible quotation for the construction of the environmental structure on Island Road.
- F.** Introduce an ordinance to amend the Parish Code of Ordinances to provide for the enforcement of certain traffic violations in designated school zones by automated means and to provide for civil penalties for those violations and call a public hearing on said matter on Wednesday, May 26, 2021 at 6:30 p.m.

**2. STAFF REPORTS:**

- A.** Update on Drainage Pump Stations, Generators and other projects.

**3. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A.** As per speaker cards.

**6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A.** An ordinance to rename Gulf Island Road as Bollinger Lane.
  - 1. Consider adoption of the ordinance.
- B.** An ordinance in accordance with Section 18-91 of the Terrebonne Parish Code of Ordinances to include Island Road with a twenty-five miles per hour speed limit and remove Island Road from the thirty-five miles per hour speed limit category.
  - 1. Consider adoption of the ordinance.
- C.** An ordinance to amend the 2021 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
  - I. Bayou Country Sports Park, \$15,000
  - II. Parishwide Recreation, \$10,000
  - III. General Fund-Beautification Program, \$7,300
  - IV. Bayou Country Sports Park, \$151,891
  - V. Little Bayou Black Pump Station, \$65,000
  - VI. Houma Downtown Development, \$80,915
  - VII. Animal Shelter, \$30,000
  - VIII. Houma Downtown Development-donation, \$25,000
  - 1. Consider adoption of the ordinance.
- D.** An ordinance to declare vehicles from Good Earth Transit as past their useful lives and to authorize said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.
  - 1. Consider adoption of the ordinance.
- E.** An ordinance to amend the Parish Code of Terrebonne Parish, Chapter 18, Section 18-93 to create a “No Through Truck Traffic Zone” along the entirety of Bayouside Drive from LA Highway 58 to the Bayouside Bridge thence to Country Drive; the entirety of Country Drive through lower Country Drive and then Aragon Road to LA Highway 58; and Klondyke road from LA HWY 55 to LA HWY 56.
  - 1. Consider adoption of the ordinance.

**4. COMMITTEE REPORTS:**

- A.** Budget & Finance Committee 05/10/21
- B.** Public Services Committee, 05/10/21
- C.** Community Development & Planning Committee, 05/10/21

(Ratification of the minutes calls public hearings on May 26, 2021 at 6:30 p.m.)

**5. STREET LIGHTS:**

- A. Light installations, removals, and/or activations.

**6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Recreation District No. 2,3:** Three (3) expiring terms. Mr. Ed Bice, IV has expressed his interest in being re-appointed. Mr. Lee Dillard, IV, Mr. Wayne Champagne, and Mr. Brett Means submit applications and resumes for consideration. Mr. Kevin Guidry and Mr. Martin Jajewski do not wish to be reappointed.
- B. **Terrebonne ARC:** Three (3) expiring terms. Mr. Carl "Tracy" Schwab, Dr. Ruthanne Gallagher, M.D., and Mr. O. Logan Aldridge express their interest in continuing to serve on the Board of Directors and have submitted their applications and letters of interest.
- C. **Consolidated Waterworks District No. 1:** One (1) unexpired term due to a resignation (District 3). Mr. Kenneth Ellender, wishing to represent District 3, submits an application and resume for consideration.

**7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. **Veteran's Memorial District:** One (1) unexpired term due to a resignation.  
**Houma-Terrebonne Regional Planning Commission:** One (1) vacancy due to a resignation.  
**Consolidated Waterworks District No. 1:** Two (2) expiring terms on 06-24-21. One (1) representing District 5 and one (1) representing District 6.

**8. ANNOUNCEMENTS:**

- A. Parish President
- B. Council Members

**9. MONTHLY ENGINEERING REPORTS:**

- A. Milford and Associates, Inc.
- B. T. Baker Smith

**10. ADJOURN**

Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 14, 2021.**

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Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

SPECIAL SESSION MINUTES, DISTRIBUTE

**Item Summary:**

**DISTRIBUTE MINUTES OF THE SPECIAL COUNCIL SESSION - CONDEMNATIONS  
HELD ON APRIL 26, 2021.**

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Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON APRIL 28, 2021.**

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Category Number:  
Item Number:



Wednesday, May 12, 2021

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**Item Title:**

Accounts Payable Bill Lists for 5/3/2021 & 5/10/2021

**Item Summary:**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 5/3/2021 & 5/10/2021.**

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**ATTACHMENTS:**

**Description**

Accounts Payable Bill Lists for 5/3/2021  
& 5/10/2021

**Upload Date**

5/6/2021

**Type**

Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 5/3/2021 & 5/10/2021

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<b>PARISHWIDE</b>	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO  
 Signature

May 6, 2021  
 Date



Wednesday, May 12, 2021

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**Item Title:**

Mr. Bryce Michel - Louisiana Outdoor Adventures TV

**Item Summary:**

Presentation by Mr. Bryce Michel, with Louisiana Outdoor Adventures TV, who wishes to address the Council regarding tourism in Terrebonne Parish.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Speaker Card - Mr. Bryce Michel	4/19/2021	Executive Summary
Presentation	4/19/2021	Presentation

**SPEAKER CARD**

Please complete this card and turn in to **COUNCIL CHAIRPERSON** or **COUNCIL CLERK**  
prior to the start of the meeting.

- If you wish to address the Council relative to:**
- |   |   |
|---|---|
| <input type="checkbox"/> <b>Approval of Minutes</b>                     | <input type="checkbox"/> <b>Staff Reports</b>                 |
| <input type="checkbox"/> <b>Approval of Accounts Payable Bill Lists</b> | <input type="checkbox"/> <b>Item under “General Business”</b> |
| <input type="checkbox"/> <b>Approval of Manual Check Lists</b>          | <input type="checkbox"/> <b>Committee Reports</b>             |
|   | <input checked="" type="checkbox"/> <b>Other</b>              |

**Please note before submitting speaker card.**

Name: Mr. Bryce Michel

Date: 04/19/2021

Address, Affiliation, or Representation:

Louisiana Outdoor Adventures TV

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I wish to address the Council regarding:

Presentation regarding Tourism in Terrebonne Parish.

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**LOUISIANA**  
OUTDOOR ADVENTURES **TV**



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# LOUISIANA

## OUTDOOR ADVENTURES TV

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— [www.loatvshow.com](http://www.loatvshow.com) —

### Our Team

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**Bryce Michel**

*Owner/President*

985-720-8100

**Kevin Ford**

*Host/Vice President of  
Sales and Marketing*

225-806-8471

**Gem Ceasar**

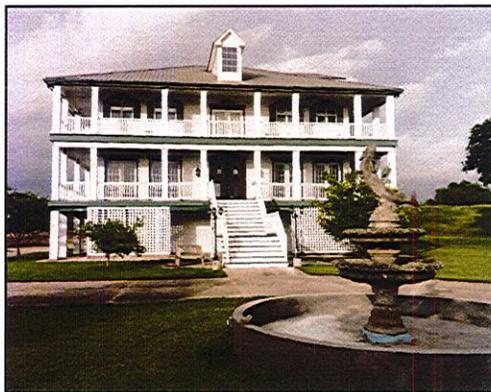
*Videographer/Editor*

337-962-1149

- LOATV is the only nationally based tourism fishing reality tv show produced exclusively in Louisiana
- LOATV Pursuit Channels Nielson ratings averages 280,000 viewers monthly, with a viewership of over 40 million homes
- Cox Sports television airs regionally with a viewership of over 3 million homes
- LOARadio Show airs weekly to a live audience



- Over two decades of reality fishing tv productions
- Owned and operated by Louisiana locals
- Shows are shot, produced and aired in 30 days
- We specialize in Offshore, Inshore and Freshwater Fishing



- We feature marinas, restaurants and lodging
- Although each Parish is unique in itself, many have great local fare, marinas and lodging available, not recognized without our viewership
- The Parishes where the tv shows are shot have continued revenue producing opportunities



- Our highlighted Catch & Cook program brings further exposure to local restaurant
- Our vision is and remains true to the spirit of our bayous and backroads. We produce a show of entertainment and enjoyment to educate and inform our viewers of what our great state has to offer.



*Whatever your adventure is,*

Louisiana Outdoor Adventures TV Show and Radio Show  
will have you hooked....



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Watch **LOUISIANA** on  
OUTDOOR ADVENTURES TV

**pursuit**  
We Deliver the Outdoors

Airtimes on The Pursuit Channel  
(41 million homes)

Monday	8:30-9:00am
Tuesday	4:00-4:30pm
Friday	2:00-2:30pm
Sunday	2:00-2:30pm



Airtimes on Cox Sports Television  
(3.5 million homes)

Sunday	8:30-9:00am
Thursday	11:00-11:30pm
Saturday	8:00-8:30am

**LOUISIANA**RADIO  
OUTDOOR ADVENTURES

The LOARadio Show airs on Thursday evenings, designed for fishermen and hunters that are preparing for their weekend outdoors. The talk show is an interactive 53 minute listener based program. Find this program on 107.3 FM, The Talk 107.3 app, LOATV Facebook Live



**Airtimes:**

December-March Wednesday 6:07-7:00pm  
April-November Thursday 6:07-7:00pm

### Social Media



Louisiana Outdoor Adventures TV's Facebook page is updated after each trip promoting the Parish where we are filming and fishing. A 45-second promo video packed with action previewing the show and its location gets over 5,000 views. Follow us: @loatvshow



LOATV has a You Tube channel where all of our shows are archived and can be viewed from anywhere at anytime. Visit us: [youtube.com/user/LaOutdoorAdventures](https://www.youtube.com/user/LaOutdoorAdventures)





**TV SHOW COMMERCIALS**

**Thirty second commercial Cox Sports TV (regional)**

13 weeks.....	\$4,875.00
26 weeks.....	\$9,750.00
52 weeks.....	\$19,500.00
\$375.00.....	(3 per week)

**Fifteen second commercial**

13 weeks.....	\$2,600.00
26 weeks.....	\$5,200.00
52 weeks.....	\$10,400
\$200.00 a week .....	(3 per week)

**Thirty second commercial Pursuit Channel (national)**

13 weeks .....	\$9,100.00
26 weeks .....	\$18,200.00
52 weeks .....	\$36,400.00
\$700.00 a week .....	(3 per week)

**Fifteen second commercial**

13 weeks.....	\$5,200.00
26 weeks.....	\$10,400.00
52 weeks.....	\$20,800
\$400.00 a week .....	(3 per week)

**TV FISHING SHOWS**

\$10,000.00 per show

We will produce a full tv show with content and guides from your area. These shows will air three times in a week regionally on CST, and three times in a week nationally on The Pursuit Channel. *LOATV owns all of the commercial inventory but the client has the rights to use the produced video for promotional purposes.*



**One thirty second commercial in each show**

13 weeks.....	\$650.00
26 weeks.....	\$1,300.00
52 weeks.....	\$2,600.00
\$50.00.....	a week

**Two thirty second commercials in each show**

13 weeks.....	\$1,105.00
26 weeks.....	\$2,210.00
52 weeks.....	\$4,420.00
\$85.00.....	a week

**PRODUCT SPONSORSHIPS**

Product placing sponsorships within the show start at \$500.00 per month with a minimum commitment of 13 weeks. We also can design specific packages to fit the needs and budget of our client.

**SOCIAL MEDIA**

We will create a specific package for you on our social media platforms.

All prices are net and payment terms are net 30.

*To learn more about sponsorship opportunities with LOATV, Radio or Social Media, contact Kevin Ford at 225-806-8471.*



## 2021 February Producer Ratings

Broadcast	Program	Airings Per	Broadcast	Monthly Airing	Weekly Avg	Monthly Totals
21 - Feb	Louisiana Outdoor Adventures TV	4	4	16	115,520	462,080

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**\*\*Source: Nielsen; Pursuit Channel; Live +3Days; 2/1/20 to 02/28/21; M-Sun 6A-6A; NPower: Total Reach based on 1 minute qualifier.\*\***



Cox Sports Television			
System	City	Channel #	HD Channel #
Allens TV Cable Service	Morgan City, LA	33	733
Allens TV Cable Service	Grand Coteau, LA	33	733
Bailey Cable	St. Francisville, LA	32	
Cable One	Belle Chasse, LA	76	269
Cable One	Blanchard, LA	66	269
Community Communications	Monticello, AR	664	
CP-TEL	Natchitoches, LA	36	
Kaplan Telephone Co.	Kaplan, LA	26	
Reserve Telecommunications	Reserve, LA	29	329
Spillway	Maringouin, LA	18	
Spillway	Butte Larose, LA	23	
Bailey/Trust Cable	Jackson/Clinton, LA	32	
Bailey/Trust Cable	Centreville/Gloster/Woodville, MS		
Delcambre	Delcambre, LA	21	
Conway	Conway, AR	148	
Clear Choice Communications	Plaquemine, LA	60	
Charter Communications	Hammond, LA	324	815
Charter Communications	St. Tammany, LA	324	815
Charter Communications	Bourg, LA	324	815
Charter Communications	Church Point, LA	324	815
Charter Communications	Eunice, LA	324	815
Charter Communications	Jennings, LA	324	815
Charter Communications	Opelousas, LA	324	815
Charter Communications	Assumption Parish, LA	324	815
Charter Communications	Lafourche Parish, LA	324	815
Cox Communications	Baton Rouge, LA	37	1037
Cox Communications	LSU	37	1037
Cox Communications	Gramercy	37	1037
Cox Communications	Plaquemine	37	1037
Cox Communications	Baker	37	1037
Cox Communications	Denham Springs	37	1037
Cox Communications	Plaquemine	37	1037
Cox Communications	Gonzales	37	1037
Cox Communications	Franklin, LA	37	1037
Cox Communications	Abbeville, LA	37	1037
Cox Communications	Crowley, LA	37	1037
Cox Communications	Lafayette, LA	37	1037
Cox Communications	New Iberia, LA	37	1037
Cox Communications	St. Martinsville, LA	37	1037
Cox Communications	New Orleans, LA	37	1037
Cox Communications	Bentonville, AR	80/291	2080
Cox Communications	Fort Smith, AR	80/291	2080
Cox Communications	Siloam Springs, AR	80/291	2080
Cox Communications	Spingsdale, AR	80/291	2080
Cox Communications	Berryville, AR	80/291	2080
Cox Communications	Harrison, AR	80/291	2080
Cox Communications	Pensacola, FL	319	1319
Cox Communications	Gainesville/Ocala, FL	259	1259
Cox Communications	Northern Virginia	166	1166
Cox Communications	Macon, GA	337	1337
Cox Communications	Oklahoma City, OK	269	1335
Cox Communications	Tulsa, OK	335	1335
Cox Communications	Cleveland, OH	168	1168
Cox Communications	Hampton Roads, VA	166	1166
Cox Communications	Roanoke, VA	166	1166
Cox Communications	Kansas	80/291	1291
Cox Communications	Orange County, CA	188	1188
Cox Communications	San Diego, CA	388	1382
Cox Communications	Las Vegas, NV	388	1382
Cox Communications	Central Coast, CA	188	1188
Cox Communications	Arizona	379	1382
Cox Communications	Connecticut	479	1479
Cox Communications	Rhode Island	479	1479
Cox Communications	Omaha/Sun Valley	191	1191
Suddenlink	Alexandria, LA	56	
Suddenlink	Bastrop, LA	58	
Suddenlink	Bossier City, LA	69	
Suddenlink	Boyce, LA	81	
Suddenlink	DeRidder, LA	60	
Suddenlink	Lake Charles-Iowa, LA	57	
Suddenlink	Jonesboro, LA	26	
Suddenlink	Lake Charles, LA- Non Rebuild	42	
Suddenlink	Lake Charles, LA-Sulphur,LA	42	
Suddenlink	Lecompte, LA	18	
Suddenlink	Leesville, LA	81	
Suddenlink	Pendleton, LA	81	
Suddenlink	Minden, LA	31	
Suddenlink	Moreauville, LA	18	
Suddenlink	Natchitoches, LA	61	
Suddenlink	New Iberia, LA	81	
Suddenlink	Ruston, LA	26	
Suddenlink	Sibley, LA	31	
Suddenlink	Winnfield, LA	70	
Suddenlink	Greenville, MS	159	
Suddenlink	Dover, AR	119	
Suddenlink	Cabot, AR	516	
Suddenlink	Arkadelphia, AR	119	
Suddenlink	Batesville, AR	119	
Suddenlink	El Dorado, AR	119	

Suddenlink	Heber Springs Ark	119	
Suddenlink	Helena, AR	119	
Suddenlink	Hot Springs, AR	119	
Suddenlink	Jonesboro, AR-Rebuild	119	
Suddenlink	Magnolia, AR	119	
Suddenlink	Malvern, AR	119	
Suddenlink	Mt. Home, AR	119	
Suddenlink	Newport, AR	119	
Suddenlink	Russellville, AR-Clarksville	119	
Suddenlink	Russellville, AR- Russellville/Morrilton	119	
Suddenlink	Jonesboro, AR-Pocohontas	119	
Suddenlink	Athens, TX	516	
Suddenlink	Bryan, TX	413	
Suddenlink	Clarksville, TX	516	
Suddenlink	Daingerfield, TX	516	
Suddenlink	Jacksonville-Rusk, TX	119	
Suddenlink	Georgetown, TX	413	
Suddenlink	Gladewater, TX	516	
Suddenlink	Gun Barrel-Athens, TX	516	
Suddenlink	Henderson, TX	119	
Suddenlink	Jacksonville, TX	119	
Suddenlink	Lake Palestine East - Tyler, TX	516	
Suddenlink	Lake Palestine West - Tyler, TX	516	
Suddenlink	Mineola, TX	516	
Suddenlink	Mt. Pleasant, TX- Mt. Pleasant	516	
Suddenlink	Mt. Pleasant, TX- Vernon	516	
Suddenlink	Paris, TX	516	
Suddenlink	Sulphur Springs, TX- Sulphur Springs	516	
Suddenlink	Sulphur Springs, TX-Winnsboro	516	
Suddenlink	Tyler, TX	413	
Suddenlink	Stillwater- Drumright OK - Upgrade	413	
Suddenlink	Enid OK - Upgrade	413	
Suddenlink	Perry, OK	413	
Suddenlink	Stillwater- Stillwater OK - Upgrade	413	
Suddenlink	Stillwater - Cushing OK - Upgrade	413	
Suddenlink	Stillwater - OSU OK - Upgrade	413	
Suddenlink	Carthage, MO	119	
Comcast	Houma, LA	727	
Comcast	Laplace, LA	727	
Lafayette Utility System	Lafayette, LA	37	







Terrebonne  
Louisiana Outdoor Adventures TV & RADIO  
May 2021-April 2022

### TV

Louisiana Outdoor Adventures TV will produce and air seven original episodes of LOATV in Terrebonne Parish. These shows will air on The Pursuit Channel and CST between May 2021-April 2022. Terrebonne Parish will have the rights to use the video of these shows for promotional purposes and can link them via YouTube and to the Terrebonne Parish Tourism Website.

Terrebonne Parish will have the right to approve the guides and tourism attractions that are featured on the show.

(These shows have a \$70,000.00 value at \$10,000.00 per show.)

LOATV will also shoot short features on different things in the Parish as directed by Terrebonne Parish.

One (1) thirty second commercial in every show on The Pursuit Channel (3 per week) (\$36,400.00)

One (1) thirty second commercial in every show on CST (3 per week) (\$19,500.00)

(All of our shows are available to view for free online on our website and YouTube)

### Radio

One (1) thirty second commercials and sponsor billboards each week in our Baton Rouge Radio Show which airs every Thursday from 6:10-7:00pm on Talk 1073 in Baton Rouge. The show can be heard from anywhere via the app or website.

(\$2,210.00)

## Online/Social Media

Banner and link on our website.

All of our trips in Terrebonne Parish will have a story and photos of the trip posted on Facebook and have the Terrebonne Parish hashtag

Terrebonne Parish can also post any stories or photos directly on our Facebook Page

Investment:

\$128,110.00

\$10,676.00 per month

Discount:

\$77,710.00

**\$50,400.00**

**\$4,200.00 per month**

**May 2021-April 2022**

**Billed monthly**

**Terms: Net 30**

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Louisiana Outdoor Adventures TV

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Terrebonne Parish

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Date



Wednesday, May 12, 2021

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**Item Title:**

SLECA

**Item Summary:**

SLECA is requesting to address the Council regarding the Ashland Substation, reliability of service, and safety.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/6/2021	Executive Summary
Approval To Add To Agenda	5/6/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
SLECA Discussion

<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
SLECA is requesting to address the Council regarding the Ashland Substation, reliability of service, and safety.

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
N/A

<b>TOTAL EXPENDITURE</b>	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>									
PARISHWIDE	1	2	3	4	5	6	7	8	9

*SLECA/COUNCILMAN D. BABIN*

05/06/2021

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**From:** [DANIEL BABIN](#)  
**To:** [Margeaux LeCompte](#)  
**Subject:** Re: FW: Council Agenda - SLECA  
**Date:** Thursday, May 6, 2021 9:32:56 AM

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## External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

I agree with placing this on the agenda. Danny Babin Councilman District 7

On Thu, May 6, 2021, 9:29 AM Margeaux LeCompte <[mlecompte@tpcg.org](mailto:mlecompte@tpcg.org)> wrote:

*Thank you,*

*Margeaux LeCompte*

*Minute Clerk*

*Office of the Terrebonne Parish Council*

*Terrebonne Parish Consolidated Government*

*8026 Main Street, Suite 600*

*Houma, LA 70360*

*Telephone : (985) 873-6520*

*Fax : (985) 873-6521*

*E-mail : [mlecompte@tpcg.org](mailto:mlecompte@tpcg.org)*

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**From:** Brett Ledet <[bledet@sleca.com](mailto:bledet@sleca.com)>  
**Sent:** Wednesday, May 5, 2021 4:30 PM  
**To:** Margeaux LeCompte <[mlecompte@tpcg.org](mailto:mlecompte@tpcg.org)>  
**Cc:** Suzette Thomas <[suthomas@tpcg.org](mailto:suthomas@tpcg.org)>  
**Subject:** Council Agenda - SLECA

## External Sender

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Margeaux/Suzette,

Can you please add SLECA to the upcoming council agenda on 5/12/21. We will be addressing the council regarding our Ashland Substation, reliability of service, and safety.

Please reply to this email to confirm that it has been added to the agenda.

Thanks

**Brett Ledet**

**Manager of Engineering**

SLECA Logo



[bledet@leca.com](mailto:bledet@leca.com)

1-800-256-8826

**Office:** 985-876-6880

**Fax:** 985-851-3644

[www.leca.com](http://www.leca.com)

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Wednesday, May 12, 2021

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**Item Title:**

Resolution approving the purchase of sheet piling for the environmental structure on Island Road

**Item Summary:**

**RESOLUTION:** Approving the purchase of sheet piling from Sealevel Construction, Inc. for the Island Road environmental structure.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Island Road environmental structure	5/10/2021	Executive Summary
Island Road environmental structure	5/10/2021	Resolution
Island Road environmental structure	5/10/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** Approving the purchase of sheet pile for environmental structure to be located on Island Road.

### PROJECT SUMMARY (200 WORDS OR LESS)

The purchase of sheet pile from Sealevel Construction, Inc. to be used in the construction for the environmental structure located on Island Road.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Material will be used in the construction of environmental structure on Island Road.

### TOTAL EXPENDITURE

\$ 54,705

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
------------	---	---	---	---	---	---	---	---	---

Angela Guidry, Purchasing-Warehouse Mgr. \_\_\_\_\_  
Signature

5/10/2021 \_\_\_\_\_  
Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, work or materials provided for this job will be under the **EMERGENCY OPERATIONS CENTER, EXECUTIVE ORDER** issued by the Parish President, Gordon Dove on February 26, 2019 at 1:10 PM.

**WHEREAS**, quotes were received by the Terrebonne Parish Consolidated Government on May 6, 2021 for sheet piling due in support of emergency operations, and

**WHEREAS**, after careful review by the Purchasing Division and David Rome, Public Works Director it was determined that the lowest quote received was that of Sealevel Construction, Inc. in the amount of Fifty-Four Thousand and Seven Hundred Five Dollars and Zero Cents (\$54,705.00), and

**WHEREAS**, the Parish Administration did concur with the recommendation that the quote of Sealevel Construction, Inc be accepted in support of emergency operations, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of the sheet piling.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

*Terrebonne Parish Consolidated Government*  
**REQUEST FOR QUOTATION (This is not an order!)**  
 PHONE # 985-873-6821 / FAX # 985-873-6766

DATE: May 6, 2021

REQUESTING DIVISION: PURCHASING DIVISION FOR PUBLIC WORKS

DELIVERY ADDRESS: 1860 GRAND CALLOU ROAD, HOUUMA LOUISIANA 70363

ATTENTION: Sharon M. Elms/ Purchasing Division

**DEADLINE FOR RETURNING QUOTATION: Friday, May 7, 2021 by 3:00 pm**

**INSTRUCTIONS TO BIDDERS:** You are hereby asked to furnish prices on the following item(s). All prices must be quoted F.O.B. TPCG (physical address noted above. If bidder desires to quote prices other than brand(s) specified, exact product substituted must be shown. It is the sole responsibility of bidder to ensure substitutes meet product/performance specifications requested. TPCG reserves the right to accept this quote in whole or parts; as well, as reject all.

Vendor Name

Contact Person

Phone

Fax

SEALOVER CONSTRUCTION JUSTIN LARR (504) 343-7528

Item #	Product Description	Stock	Quantity	Unit Cost	Total Cost
1	Steel Sheet Pile (AZ 17-700 or NZ 19) or Equal Length 55'	15	15 pairs	\$3647.00	\$54,705.00

*Terbonne Parish Consolidated Government*  
**REQUEST FOR QUOTATION (This is not an order!)**  
 PHONE # 985-873-6821 / FAX # 985-873-6766

DATE: May 6, 2021

REQUESTING DIVISION: PURCHASING DIVISION FOR PUBLIC WORKS

DELIVERY ADDRESS: 1860 GRAND CAILLOU ROAD, HOUMA LOUISIANA 70363

ATTENTION: Sharon M. Ellis/ Purchasing Division

**DEADLINE FOR RETURNING QUOTATION: Friday, May 7, 2021 by 3:00 pm**

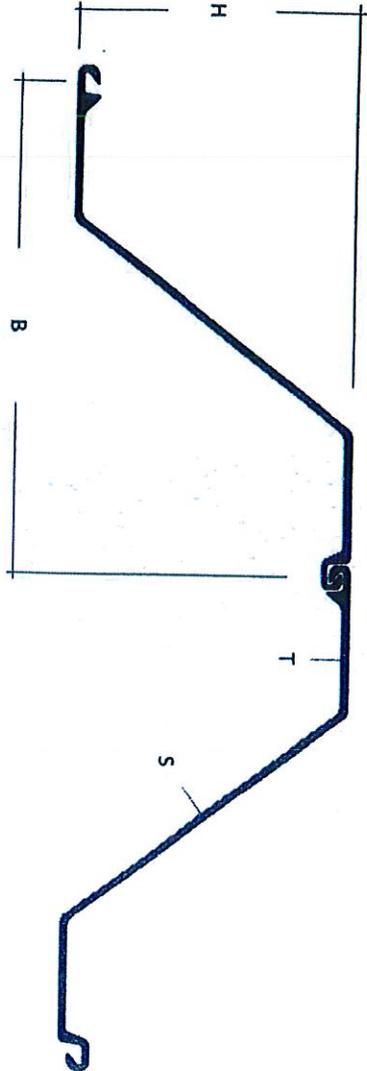
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Vendor Name: **Romar Pipe & Rail**      Contact Person: **Michael Morton**      Phone: **romarnok@aol.com**      Fax:

Item #	Product Description	Stock	Quantity	Unit Cost	Total Cost
1	Steel Sheet Pile (AZ 17-700 or NZ 19) or Equal Length 55'		15 pairs	\$4,470.00	\$67,050.00
	SUB - ESZ 19.700				
	Delivery - STOCK SUBJECT TO PERIOD SALE				
	LOB: Houma, La				
	TERMS: NOT 30-DAYS				

TAXES ARE NOT INCLUDED

ESZ 19-700 [hot rolled]



Section	Section Modulus		Moment of Inertia		Width		Height		Thickness		Weight		Coating						
	in <sup>3</sup> /ft	cm <sup>3</sup> /m	in <sup>4</sup> /ft	cm <sup>4</sup> /m	inch	mm	inch	mm	flange inch	web mm	single lb/ft	kg/m	2 sides ft <sup>2</sup> /ft	kg/m <sup>2</sup>	Coating area ft <sup>2</sup> /ft	kg/m <sup>2</sup>			
ESZ 19-700	34.9	1875	288.7	29420	27.56	700	16.57	421	0.375	9.5	0.375	9.5	54.3	80.8	23.6	115.4	6.00	1.84	1.44

Production according to:  
DIN EN 10248-1&2 or ASTM A466/466a  
For estimating purposes only

*Terrebonne Parish Consolidated Government*  
**REQUEST FOR QUOTATION (This is not an order!)**  
 PHONE # 985-873-6821 / FAX # 985-873-6766

DATE: May 6, 2021

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Vendor Name: **J.D. Fields + Co., Inc.** Contact Person: **Brian McHale** Phone: **504-453-8117** Fax: **985-234-4572**

Item #	Product Description	Stock	Quantity	Unit Cost	Total Cost
1	Steel Sheet Pile (AZ 17-700 or NZ 19) or Equal Length 55'  <i>Alternate ZZ28-700</i>	<i>Stock</i>	15 pairs	\$5540.00 per pair.	\$83,100.00

1

*Thank you,  
 Brian D. McHale*

May 7, 2021

Terrebonne Parish Consolidated Government

Attn: Sharon Ellis

**RE: Steel Sheet Pile Quotation – “CONFIDENTIAL”**

**Terrebonne Parish, LA**

J.D. Fields & Co. is pleased to offer the following quotation based solely upon our quoted terms and conditions. We offer this non-binding quotation based upon our understanding of the information that has been currently provided directly to us.

New ZZ28-700 Hot Rolled Steel Sheet Pile, ASTM A572 Grade 60, Bare

15pair x 55' lengths

Approx. weight: 122,133#

Price: \$5540.00 per pair (\$83,100.00)

**Delivery: Stock material-subject to prior sale with price in in effect at time of order acceptance.**

**\*\* Above quantities are based on a JDF take off, final lengths and quantities are the responsibility of the contractor.**

#### TERMS AND CONDITIONS

**EXW JDF Yard (Price includes cost of freight via truck to Buyers named location in Terrebonne Parish, LA.)**

*This Sales Quotation and all pricing information are confidential. The recipient may use it only for the Purpose of determining whether to proceed with the proposed transaction. The recipient may disclose it only to those individuals within the recipient's organization who have a need to know it for the stated purpose.*

**JD Fields & Company Inc.**

1330 Greengate Drive, Suite 120 / Covington, LA 70433

[bmchale@jdfields.com](mailto:bmchale@jdfields.com) / (O) 985.234.4567 / (F) 985.234.4572 / (M) 504.453.8117

[www.jdfields.com](http://www.jdfields.com)

Buyer agrees that it is responsible for all costs associated with duties, tariffs, dumping charges, or any similar charges relating to the Goods, known or unknown, including any tariffs, duties, or charges that may be imposed under future laws, rules, or regulations including any "Anti-Dumping and/or "Counter Vailing" duties, fees or whatsoever may be applicable for importation of subject goods to the USA will be to the account of the buyer. Buyer understands that in 2018 the United States Department of Commerce issued a report and recommendations relating to quotas or tariffs on steel imports based on the Department's investigation conducted under Section 232 of the Trade Expansion Act of 1962, which resulted in a 25% tariff, duties, charges, or bans relating to the Goods. Buyer also understands that the United States International Trade Commission (USITC) has undertaken or will undertake investigations and activities relating to steel products imported from the countries from which the Goods are imported; and USITC may impose or recommend the imposition of duties, tariffs, bans, dumping charges, or similar charges. Notwithstanding any other provision herein, if a government imposes a ban relating to the importing or exporting of the Goods described herein, Seller shall be relieved of its obligation to supply the goods described herein; and Seller shall not be liable to Buyer for any resulting damages sustained by Buyer, if any, including but not limited to no liability for business interruption, consequential damages, or delay damages. ***The above price already includes the 25% tariff from the 232.***

Our quotation is subject to prior commitment or subject to available rolling. Estimated delivery schedules are subject to change, based upon availability and future delivery requests/requirements made at time of order consideration. Stock material is subject to prior sale with price in effect at time of order acceptance. Mill offerings are subject to mill reconfirmation, mill price in effect at time of order placement, and mill acceptance of an order. Any price increases prior to order placement will be for Buyers account. All orders are non-cancellable and non-returnable. Due to the current pricing instability from Section 232 please note that all orders must be confirmed prior to order acceptance.

Although these are current offers, our quotation is still subject to prior commitment or subject to available rolling. Estimated delivery schedules are subject to change, based upon availability and future delivery requests/requirements made at time of order consideration and final order acceptance.

Terms: Upon satisfactory credit review, our terms shall be Net 30 days from invoice date regardless of whether contractor is paid for stored or stockpiled materials. J.D. Fields & Co. will issue our invoice at time of material readiness at the coating company. No pay when paid terms will be considered. We will require all project specific information at time of order consideration.

We are open to negotiated terms and are expecting to reach mutually agreeable terms. ***Only a fully executed purchase agreement shall be binding.***

No taxes or duties are included in our quotation. No Bond consideration is included in our quotation.

Material specifications are stated above. If this is not acceptable, please advise us and other grades will be quoted if possible. Copies of mill test reports will be provided. Full documentation and certifications of origin and mill test reports (stock material) are immediately available for your review and consideration. Individual manufacturer's warranty shall apply. No other warranty is expressed or implied. Third party inspection is not included in our quotation. Handling, if any, will be for your account.

**JD Fields & Company Inc.**

1330 Greengate Drive, Suite 120 / Covington, LA 70433

[bmchale@jdfields.com](mailto:bmchale@jdfields.com) / (O) 985.234.4567 / (F) 985.234.4572 / (M) 504.453.8117

[www.jdfields.com](http://www.jdfields.com)

Prices are based on supplying sizes and quantities listed above; should they vary, prices are subject to change. Prices may be withdrawn prior to our written acceptance of written purchase order. Price in effect at time of order acceptance will apply.

We reserve the right to refuse or re-quote partial orders and the right to withdraw or adjust our quotation at any time prior our written acceptance of a written purchase order. It is our understanding that this quote is being offered for your consideration and that it is to be only considered in its entirety.

This quotation is non-binding, and any modification of the quotation or the terms herein must be in written form and confirmed.

We cannot be held responsible for strikes; mill breakdowns; availability or delays of trucks, railcars, or barges; government regulations; or acts of God. Trucks are Non Union. JD Fields & Co. will not accept back charges, liquidated or consequential damages of any kind resulting from delays caused by forces out of its control.

Please let me know if you have any questions. We hope to earn your business!!

Sincerely,

Brian D. McHale

JD Fields & Company Inc.

Steel Pipe and Piling Products

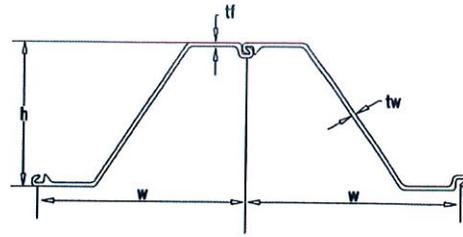
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[www.jdfields.com](http://www.jdfields.com)

# DOUBLE Z HOT ROLLED SHEET PILE SERIES



DOUBLE Z HOT ROLLED SHEET PILE SERIES														
Section	Per Single Section							Per Unit of Wall					60 ksi	65 ksi
	Width (w)	Height (h)	Flange (tf)	Web (tw)	Cross Sec Area (A)	Weight (m)	Coaling Area (A')	Cross Sec Area (A)	Weight (m)	Moment of Inertia (Iy)	Elastic Modulus (Sx)	Plastic Modulus (Sx)	Allow Bend [ No S.F. ] (Mmax)	Moment
	mm in	mm in	mm in	mm in	cm <sup>2</sup> in <sup>2</sup>	kg/m lbs/ft	m <sup>2</sup> /m ft <sup>2</sup> /ft	cm <sup>2</sup> /m in <sup>2</sup> /ft	kg/m <sup>2</sup> lbs/ft <sup>2</sup>	cm <sup>4</sup> /m in <sup>4</sup> /ft	cm <sup>3</sup> /m in <sup>3</sup> /ft	cm <sup>3</sup> /m in <sup>3</sup> /ft	kN-m/m kip-ft/ft	kN-m/m kip-ft/ft
ZZ12-770	770	343.5	8.6	8.5	92.99	72.8	1.90	120.8	94.5	21,496	1,252	1,482	518	561
	30.31	13.52	0.339	0.335	14.41	48.92	6.09	5.71	19.37	157.4	23.3	27.6	116.4	126.1
ZZ13-770	770	344	9.1	9	97.40	76.2	1.90	126.5	99.0	22,433	1,304	1,549	540	585
	30.31	13.54	0.358	0.354	15.10	51.22	6.09	5.98	20.28	164.3	24.3	28.9	121.3	131.4
ZZ14-770*	770	344.5	9.6	9.5	101.80	79.6	1.90	132.2	103.4	23,370	1,357	1,611	561	608
	30.31	13.56	0.378	0.375	15.78	53.52	6.09	6.25	21.19	171.1	25.2	30.0	126.2	136.7
ZZ17-700	700	420	8.5	8.4	92.99	73.3	1.91	132.8	104.7	36,425	1,735	2,032	717	777
	27.56	16.54	0.335	0.331	14.41	49.26	6.12	6.28	21.45	266.7	32.3	37.8	161.3	174.7
ZZ18-700	700	420.5	9.1	9	97.40	76.7	1.91	139.1	109.6	38,001	1,807	2,132	748	810
	27.56	16.56	0.358	0.354	15.10	51.58	6.12	6.57	22.46	278.3	33.6	39.8	168.1	182.1
ZZ19-700*	700	421	9.6	9.5	101.80	80.2	1.91	145.4	114.6	39,578	1,880	2,210	778	843
	27.56	16.57	0.378	0.375	15.78	53.90	6.12	6.87	23.47	289.8	35.0	41.2	174.9	189.4
ZZ20-700	700	421.5	10.1	10	106.20	83.7	1.91	151.7	119.5	41,155	1,953	2,304	808	875
	27.56	16.59	0.398	0.394	16.46	56.22	6.12	7.17	24.48	301.4	36.3	42.9	181.6	196.7
ZZ24-700	700	459.2	11.3	11.2	122.06	95.8	1.97	174.4	136.9	55,949	2,437	2,875	1,008	1,092
	27.56	18.08	0.445	0.441	18.92	64.39	6.32	8.24	28.04	409.7	45.3	53.7	226.7	245.5
ZZ26-700*	700	460.2	12.3	12.2	131.18	103.0	1.97	187.4	147.1	59,843	2,601	3,071	1,076	1,166
	27.56	18.12	0.484	0.480	20.33	69.21	6.32	8.85	30.13	438.2	48.4	57.1	241.9	262.1
ZZ27-700	700	460.7	12.8	12.7	135.50	106.4	1.97	193.6	152.0	61,641	2,676	3,089	1,107	1,199
	27.56	18.14	0.504	0.500	21.00	71.48	6.32	9.14	31.12	451.4	49.8	57.5	248.9	269.6
ZZ28-700	700	461.2	13.3	13.2	140.30	110.1	1.97	200.4	157.3	63,740	2,764	3,278	1,144	1,239
	27.56	18.16	0.524	0.520	21.75	74.02	6.32	9.47	32.23	466.8	51.4	61.0	257.1	278.5
ZZ36-700	700	499.2	15.1	11.2	151.27	118.7	2.09	216.1	169.6	89,753	3,596	4,151	1,488	1,612
	27.56	19.65	0.594	0.441	23.45	79.80	6.70	10.21	34.75	657.2	66.9	77.3	334.5	362.3
ZZ38-700*	700	500.2	16.1	12.2	161.16	126.5	2.09	230.2	180.7	94,984	3,798	4,363	1,571	1,702
	27.56	19.69	0.634	0.480	24.98	85.02	6.70	10.88	37.02	695.6	70.6	81.2	353.2	382.6
ZZ40-700	700	501.2	17.1	13.2	171.06	134.3	2.09	244.4	191.8	100,219	3,999	4,610	1,655	1,792
	27.56	19.73	0.673	0.520	26.51	90.24	6.70	11.54	39.29	733.9	74.4	85.8	372.0	402.9
ZZ42-700	700	499.2	18.1	14	182.12	143.0	2.11	260.2	204.2	105,543	4,228	4,882	1,749	1,895
	27.56	19.65	0.713	0.551	28.23	96.08	6.77	12.29	41.83	772.9	78.7	90.9	393.3	426.0
ZZ44-700	700	500.2	19.1	15	192.02	150.7	2.11	274.3	215.3	110,942	4,436	5,096	1,835	1,988
	27.56	19.69	0.752	0.591	29.76	101.30	6.77	12.96	44.11	812.4	82.5	94.8	412.6	446.9
ZZ46-700	700	501.2	20.1	16	201.93	158.5	2.11	288.5	226.5	116,159	4,635	5,343	1,918	2,077
	27.56	19.73	0.791	0.630	31.30	106.53	6.77	13.63	46.38	850.6	86.2	99.4	431.1	467.0
ZZ48-700	700	503.2	22.1	15	202.99	159.3	2.07	290.0	227.6	120,467	4,788	5,528	1,981	2,146
	27.56	19.81	0.870	0.591	31.46	107.09	6.63	13.70	46.63	882.2	89.1	102.9	445.3	482.4
ZZ50-700	700	504.2	23.1	16	212.41	166.7	2.07	303.4	238.2	125,358	4,973	5,713	2,057	2,229
	27.56	19.85	0.909	0.630	32.92	112.06	6.63	14.34	48.79	918.0	92.5	106.3	462.5	501.0
ZZ52-700	700	505.2	24.1	17	222.07	174.3	2.07	317.2	249.0	130,403	5,162	5,951	2,136	2,314
	27.56	19.89	0.949	0.669	34.42	117.15	6.63	14.99	51.01	954.9	96.0	110.7	480.2	520.2

\*Indicates standard stocking sections. Please check with your local sales agent for material availability. Please contact a JD Fields Representative for available material grades and delivery conditions.

*Terrebonne Parish Consolidated Government*  
**REQUEST FOR QUOTATION (This is not an order!)**  
 PHONE # 985-873-6821 / FAX # 985-873-6766

**DATE:** May 6, 2021

**REQUESTING DIVISION:** PURCHASING DIVISION FOR PUBLIC WORKS

**DELIVERY ADDRESS:** 1860 GRAND CAILLOU ROAD, HOUMA LOUISIANA 70363

**ATTENTION:** Sharon M. Ellis/ Purchasing Division

**DEADLINE FOR RETURNING QUOTATION:** Friday, May 7, 2021 by 3:00 pm  
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Vendor Name

Contact Person

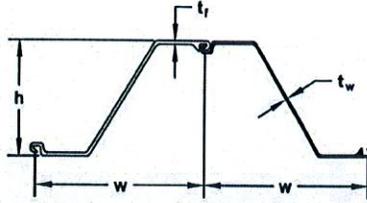
Phone

Fax

Item #	Product Description	Stock	Quantity	Unit Cost	Total Cost
1	Steel Sheet Pile (AZ 17-700 or NZ 19) or Equal Length 55'		15 pairs		

# AZ

## AZ Hot Rolled Steel Sheet Pile



SECTION	Width (w) In mm	Height (h) In mm	THICKNESS		Cross Sectional Area In <sup>2</sup> /ft cm <sup>2</sup> /m	WEIGHT		SECTION MODULUS		Moment of Inertia In <sup>4</sup> /ft cm <sup>4</sup> /m	COATING AREA	
			Flange (t <sub>f</sub> ) In mm	Web (t <sub>w</sub> ) In mm		Pile lb/ft kg/m	Wall lb/ft <sup>2</sup> kg/m <sup>2</sup>	Elastic In <sup>3</sup> /ft cm <sup>3</sup> /m	Plastic In <sup>3</sup> /ft cm <sup>3</sup> /m		Both Sides ft <sup>2</sup> /ft of single m <sup>2</sup> /m	Wall Surface ft <sup>2</sup> /ft <sup>2</sup> m <sup>2</sup> /m <sup>2</sup>
AZ 12-770	30.31 770	13.52 344	0.335 8.5	0.335 8.5	5.67 120.1	48.78 72.6	19.31 91.3	23.2 1245	27.5 1480	156.9 21430	6.07 1.85	1.20 1.20
AZ 13-770	30.31 770	13.54 344	0.354 9.0	0.354 9.0	5.94 125.3	51.14 73.1	20.24 98.8	24.2 1300	28.8 1546	163.7 22360	6.07 1.85	1.20 1.20
AZ 14-770	30.31 770	13.56 345	0.375 9.5	0.375 9.5	6.21 131.5	53.42 79.5	21.14 103.2	25.2 1355	30.0 1611	170.6 23300	6.07 1.85	1.20 1.20
<b>AZ 17-700</b>	<b>27.56</b> 700	<b>16.52</b> 420	<b>0.335</b> 8.5	<b>0.335</b> 8.5	<b>6.28</b> 133.0	<b>49.12</b> 73.1	<b>21.38</b> 104.4	<b>32.2</b> 1730	<b>37.7</b> 2027	<b>265.3</b> 36230	<b>6.10</b> 1.86	<b>1.33</b> 1.33
AZ 18-700	27.56 700	16.54 420	0.354 9.0	0.354 9.0	6.58 139.2	51.41 76.5	22.39 109.3	33.5 1800	39.4 2116	276.8 37800	6.10 1.86	1.33 1.33
AZ 19-700	27.56 700	16.56 421	0.375 9.5	0.375 9.5	6.88 145.5	53.76 80.6	23.35 114.3	34.8 1870	41.0 2206	288.4 39380	6.10 1.86	1.33 1.33
AZ 20-700	27.56 700	16.57 421	0.394 10.0	0.394 10.0	7.18 152.0	56.11 83.5	24.43 119.2	36.2 1945	42.7 2296	300.0 40960	6.10 1.86	1.33 1.33
AZ 18-800	31.5 800	17.68 449	0.335 8.5	0.335 8.5	6.07 128.6	54.26 80.7	20.67 100.9	34.2 1840	39.7 2135	302.6 41320	6.82 2.08	1.30 1.30
AZ 20-800	31.5 800	17.72 450	0.375 9.5	0.375 9.5	6.66 141.0	59.50 88.6	22.67 110.7	37.2 2000	43.3 2330	329.9 45050	6.82 2.08	1.30 1.30
AZ 22-800	31.5 800	17.76 451	0.413 10.5	0.413 10.5	7.25 153.5	64.77 96.4	24.68 120.5	40.3 2165	47.0 2525	357.3 48790	6.82 2.08	1.30 1.30
AZ 23-800	31.50 800	18.66 474	0.453 11.5	0.354 9.0	7.12 150.6	63.56 94.6	24.22 118.2	43.3 2330	49.9 2680	404.6 55260	6.94 2.11	1.32 1.32
AZ 25-800	31.50 800	18.70 475	0.492 12.5	0.394 10.0	7.71 163.3	68.91 102.6	26.26 128.2	46.5 2500	53.8 2890	435.1 59410	6.94 2.11	1.32 1.32
AZ 27-800	31.50 800	18.74 476	0.531 13.5	0.433 11.0	8.31 176.0	74.26 110.5	28.29 138.1	49.7 2670	57.6 3100	465.5 63570	6.94 2.11	1.32 1.32
AZ 24-700	27.56 700	18.07 459	0.441 11.2	0.441 11.2	8.23 174.1	64.30 95.7	28.00 136.7	45.2 2430	53.5 2857	408.8 55620	6.33 1.93	1.38 1.38
AZ 26-700	27.56 700	18.11 460	0.480 12.2	0.480 12.2	8.84 187.2	69.12 102.9	30.10 146.9	48.4 2600	57.1 3070	437.3 59720	6.33 1.93	1.38 1.38
AZ 28-700	27.56 700	18.15 461	0.520 13.2	0.520 13.2	9.46 200.2	73.93 110.0	32.19 157.3	51.3 2760	60.9 3273	465.9 63620	6.33 1.93	1.38 1.38
AZ 28-750	29.53 750.0	20.04 509.0	0.472 12.00	0.394 10.00	8.09 171.2	67.73 100.80	27.53 134.40	52.3 2410	60.3 3245	523.9 71540	6.93 2.11	1.41 1.41
AZ 30-750	29.53 750.0	20.08 510.0	0.512 13.00	0.433 11.00	8.73 194.7	73.08 108.80	29.70 143.00	55.9 3005	64.8 3455	561.5 76670	6.93 2.11	1.41 1.41
AZ 32-750	29.53 750.0	20.12 511.0	0.551 14.00	0.472 12.00	9.37 198.3	78.44 116.70	31.88 155.60	59.5 3200	69.2 3720	599.0 81800	6.93 2.11	1.41 1.41
AZ 36-700N	27.56 700	19.65 499	0.591 15.0	0.441 11.2	10.20 213.5	79.72 113.5	34.71 169.5	66.8 3520	76.4 1210	656.2 89510	6.73 2.05	1.47 1.47
AZ 38-700N	27.56 700	19.69 500	0.630 16.0	0.480 12.2	10.87 239.0	84.94 126.4	36.98 180.6	70.6 3720	81.1 4580	694.5 94340	6.73 2.05	1.47 1.47
AZ 40-700N	27.56 700	19.72 501	0.669 17.0	0.520 13.2	11.54 244.2	90.16 134.2	39.26 191.7	74.3 3905	85.7 4805	732.9 100080	6.73 2.05	1.47 1.47
AZ 42-700N	27.56 700	19.65 500	0.709 18.0	0.551 14.0	12.22 263.7	95.51 142.1	41.59 209.1	78.2 4200	90.3 4950	768.4 104920	6.75 2.06	1.47 1.47
AZ 44-700N	27.56 700	19.69 500	0.748 19.0	0.591 15.0	12.89 272.8	100.74 148.8	43.87 214.2	81.9 4405	95.0 5100	806.6 110150	6.75 2.06	1.47 1.47
AZ 46-700N	27.56 700	19.72 501	0.787 20.0	0.630 16.0	13.56 285.0	105.97 157.7	46.14 225.3	85.7 4600	99.5 5240	844.9 115370	6.75 2.06	1.47 1.47
AZ 48-700	27.56 700.0	19.80 503.0	0.866 22.00	0.591 15.00	13.63 288.1	106.49 158.00	46.37 226.40	88.4 4750	102.1 5350	876.2 119550	6.70 2.04	1.46 1.46
AZ 50-700	27.56 700	19.84 503	0.906 23.0	0.630 16.00	14.30 300.0	111.73 166.30	48.65 237.50	92.2 4950	106.7 5500	914.6 124990	6.70 2.04	1.46 1.46
AZ 52-700	27.56	19.88	0.945	0.669	14.97	116.97	50.93	95.9	111.3	953.0	6.70	1.46

# AZ

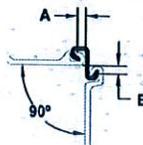
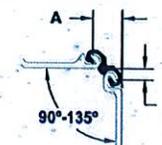
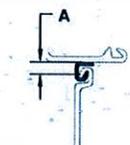
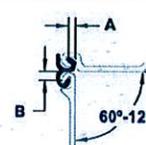
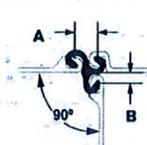
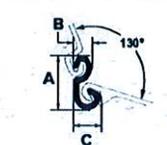
## AZ Hot Rolled Steel Sheet Pile

### Available Steel Grades

AMERICAN			CANADIAN			EUROPEAN			AMLoCor***		
ASTM	YIELD STRENGTH		CSA G40.21	YIELD STRENGTH		EN 10248	YIELD STRENGTH			YIELD STRENGTH	
	ksi	MPa		ksi	MPa		ksi	MPa		ksi	MPa
A328	39	270	Grade 260 W	38	260	S240 GP	35	240	Blue 320	46	320
A572 Gr. 42	42	290	Grade 300 W	43	300	S270 GP	39	270	Blue 355	51	355
A572 Gr. 50	50	345	Grade 350 W	51	355	S320 GP	46	320	Blue 390	57	390
A572 Gr. 55	55	380	Grade 400 W	58	400	S355 GP	51	355			
<b>A572 Gr. 60</b>	<b>60</b>	<b>415</b>				S390 GP	57	390			
A572 Gr. 65	65	450				S430 GP	62	430			
A690	50	345				S460 AP	67	460			
A690*	57	390									

Highlighted fields represent the most commonly used and readily available steel grades. \*Not available for AZ48/50/52-700. \*\* Corrosion resistant steel, check for availability

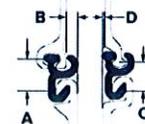
### Corner Piles

 <p><b>E 20</b> Gr: S355 GP Wt: 9.68 lb/ft 14.4 kg/m A: ~0.98" ~25 mm B: ~0.98" ~25 mm</p>	 <p><b>Omega 18</b> Gr: S355 GP / Gr. 60 Wt: 12.10 lb/ft 18.0 kg/m A: ~2.76" ~70 mm B: ~1.18" ~30 mm</p>	 <p><b>E 22</b> Gr: S355 GP / Gr. 60 Wt: 6.87 lb/ft 10.2 kg/m A: ~1.28" ~32.5 mm</p>	 <p><b>Delta 13</b> Gr: S355 GP / Gr. 60 Wt: 8.8 lb/ft 13.1 kg/m A: ~0.59" ~15 mm B: ~0.79" ~20 mm</p>	 <p><b>Larssen T</b> Gr: A572 Gr. 60 Wt: 14.02 lb/ft 20.0 kg/m A: 2.075" 52.7 mm B: 0.914" 23.2 mm</p>	 <p><b>SKLC 90</b> Gr: S355 GP / Gr. 60 Wt: 8.50 lb/ft 12.6 kg/m A: 4.09" 103.9 mm B: 1.10" 27.9 mm C: 2.05" 52.1 mm</p>
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### Delivery Conditions & Tolerances

	ASTM A6	EN 10248
Mass	± 2.5%	± 5%
Length	+ 5 in.    - 0 in.	± 200 mm
Height		± 7 mm
Thickness		≤ 8.5 mm    ± 0.5 mm
		> 8.5 mm    ± 6%
Single Pile Width		± 2%
Double Pile Width		± 3%
Straightness		0.2% of the length
Ends out of Square		2% of the width

### Transitional Piles



**SKAP**

Gr:	A572 Gr. 60	13.3 kg/m
Wt:	8.95 lb/ft	50.0 mm
A:	1.97"	17.5 mm
B:	0.69"	40.0 mm
C:	1.61"	0.5 mm
D:	0.02"	

### Maximum Rolled Length†

Grade	ft	m
AZ	101.7	31.0
E 22	59.1	18.0
E 20	59.1	18.0
Delta 13	55.8	17.0
Omega 18	52.0	15.8

### Delivery Forms

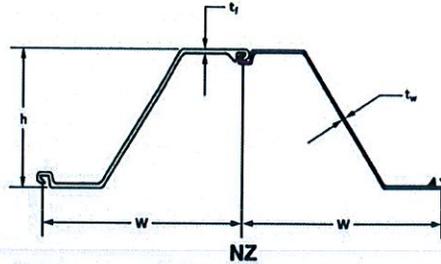


† Longer lengths may be possible upon request.

# NZ

## NZ Hot Rolled Steel Sheet Pile

MADE IN THE USA



SECTION	Width (w) In mm	Height (h) In mm	THICKNESS		Cross Sectional Area In <sup>2</sup> /ft cm <sup>2</sup> /m	WEIGHT		SECTION MODULUS		Moment of Inertia In <sup>4</sup> /ft cm <sup>4</sup> /m	COATING AREA	
			Flange (t <sub>f</sub> ) In mm	Web (t <sub>w</sub> ) In mm		Pile lb/ft kg/m	Wall lb/ft <sup>2</sup> kg/m <sup>2</sup>	Elastic In <sup>3</sup> /ft cm <sup>3</sup> /m	Plastic In <sup>3</sup> /ft cm <sup>3</sup> /m		Both Sides ft <sup>2</sup> /ft of single m <sup>2</sup> /m	Wall Surface ft <sup>2</sup> /ft <sup>2</sup> m <sup>2</sup> /m <sup>2</sup>
NZ 14	30.31 770	13.39 340	0.375 9.5	0.375 9.5	6.40 135.4	55 81.26	2177 106.30	25.65 1379	30.50 1640	171.7 23447	6.10 1.86	1.20 1.20
NZ 19	27.56 700	16.14 410	0.375 9.5	0.375 9.5	7.07 149.6	55 81.85	24.05 1174.0	35.08 1886	41.33 2222	283.1 38659	6.18 1.88	1.35 1.35
NZ 20	27.56 700	16.16 411	0.394 10.0	0.394 10.0	7.34 155.4	57 85.37	24.82 122.60	36.24 1948	42.80 2301	292.8 39984	6.18 1.88	1.35 1.35
NZ 21	27.56 700	16.20 412	0.433 11.0	0.433 11.0	7.80 165.2	61 90.78	26.56 129.70	38.69 2080	45.85 2465	313.4 42797	6.18 1.88	1.35 1.35
NZ 22	27.56 700.0	16.25 413.0	0.480 12.20	0.480 12.20	8.57 181.4	67 99.71	29.20 142.44	41.47 2230	49.34 2653	336.9 46006	6.18 1.88	1.35 1.35
NZ 26	27.56 700	17.32 440	0.500 12.7	0.500 12.7	9.08 192.2	71 105.66	30.99 151.30	48.50 2608	57.01 3065	419.9 57340	6.49 1.98	1.41 1.41
NZ 28	27.56 700	17.38 441	0.560 14.2	0.560 14.2	9.98 211.2	78 115.08	33.96 165.82	52.62 2829	62.16 3342	457.4 62451	6.49 1.98	1.41 1.41
NZ 38	27.56 700	19.69 500	0.689 17.5	0.500 12.7	11.00 232.9	86 127.99	37.45 182.83	70.84 3809	81.57 4366	697.3 95214	6.58 2.01	1.43 1.43
NZ 40	27.56 700.0	19.73 501.0	0.735 18.70	0.551 14.00	11.77 249.1	92 135.91	40.06 195.59	74.97 4031	86.75 4664	739.6 100997	6.58 2.01	1.43 1.43
NZ 42	27.56 700.0	19.77 502.0	0.769 19.50	0.589 15.0	12.41 262.7	97 144.36	42.24 206.23	78.17 4203	90.80 4881	772.5 105490	6.58 2.01	1.43 1.43

# NZ

## NZ Hot Rolled Steel Sheet Pile

### Available Steel Grades

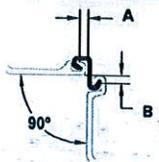
NZ		
ASTM	YIELD STRENGTH	
	ksi	MPa
A328	39	270
A572 Grade 50	50	345
A572 Grade 60	60	415
A572 Grade 65	65	450
A588	50	345
A690	50	345

Highlighted fields represent the most commonly used and readily available steel grades.

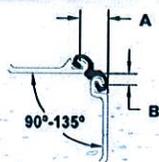
### Interlock Combinations



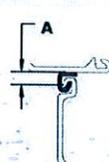
### NZ Corner Piles



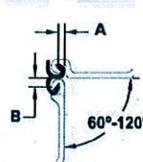
**E 20**  
Gr: S355 GP  
Wt: 9.68 lb/ft  
14.4 kg/m  
A: ~0.95"  
24.9 mm  
B: ~0.73"  
18.5 mm



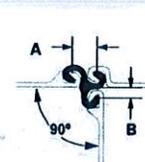
**Omega 18**  
Gr: S355 GP / Gr. 60  
Wt: 12.10 lb/ft  
18.0 kg/m  
A: ~2.76"  
~70 mm  
B: ~1.18"  
~30 mm



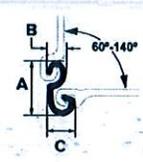
**E 22**  
Gr: S355 GP / Gr. 60  
Wt: 6.87 lb/ft  
10.2 kg/m  
A: ~1.28"  
~32.5 mm



**Delta 13**  
Gr: S355 GP / Gr. 60  
Wt: 8.8 lb/ft  
13.1 kg/m  
A: ~0.59"  
~15 mm  
B: ~0.79"  
~20 mm

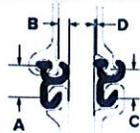


**Larsen T**  
Gr: A572 Gr. 60  
Wt: 14.02 lb/ft  
20.9 kg/m  
A: 2.075"  
5.27 mm  
B: 0.914"  
23.2 mm



**SKLC 90**  
Gr: S355 GP / Gr. 60  
Wt: 8.50 lb/ft  
12.6 kg/m  
A: 4.09"  
103.9 mm  
B: 1.10"  
27.9 mm  
C: 2.05"  
52.1 mm

### Transitional Piles



**SKAP**  
Gr: A572 Gr. 60  
Wt: 8.95 lb/ft 13.2 kg/m  
A: 1.97" 50.0 mm  
B: 0.69" 17.5 mm  
C: 1.61" 40.9 mm  
D: 0.02" 0.5 mm

### Delivery Forms



Single Pile  
Position A



Double Pile  
Form I Standard



Single Pile  
Position B



Double Pile  
Form II on Request

### Delivery Conditions & Tolerances

	ASTM A6
Mass	± 2.5%
Length	+ 5 inches - 0 inches

### Maximum Rolled Lengths\*

NZ	105.0 feet (32.0 m)
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\* Longer lengths may be possible upon request.



Wednesday, May 12, 2021

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**Item Title:**

Resolution approving the purchase of sluice gates for Island Road

**Item Summary:**

**RESOLUTION:** Approving the purchase of five (5) sluice gates from Quality Sitework Materials for the Island Road environmental structure.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Island Road environmental structure	5/10/2021	Executive Summary
Island Road environmental structure	5/10/2021	Resolution
Island Road environmental structure	5/10/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** Approving the purchase of five (5) sluice gates for environmental structure to be located on Island Road.

### PROJECT SUMMARY (200 WORDS OR LESS)

The purchase of sheet pile from Quality Sitework Materials to be used in the construction for the environmental structure located on Island Road.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Material will be used in the construction of environmental structure on Island Road.

### TOTAL EXPENDITURE

\$ 33,434.15

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing-Warehouse Mgr.

Signature

5/10/2021

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, work or materials provided for this job will be under the **EMERGENCY OPERATIONS CENTER, EXECUTIVE ORDER** issued by the Parish President, Gordon Dove on February 26, 2019 at 1:10 PM.

**WHEREAS**, quotes were are being received by the Terrebonne Parish Consolidated Government on May 13, 2021 for the installation of sheet piles, sluice gates and miscellaneous components to construct a fully operational environmental structure on Island Road in support of emergency operations, and

**WHEREAS**, after careful review by the Purchasing Division and David Rome, Public Works Director it was determined that the lowest quote received was that of Quality Sitework Materials in the amount of Thirty-Three Thousand, Four Hundred Thirty-Four Dollars and Fifteen Cents (\$33,434.15), and

**WHEREAS**, the Parish Administration did concur with the recommendation that the quote of Quality Siteworks Materials be accepted in support of emergency operations, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of the sluice gates.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:



QUALITY SITEWORK  
MATERIALS

# Quote

2250 RICHLAND ST. 855-469-2015 ph QUALITYSITEWORK.COM  
KENNER, LA 70062 504-467-5937 fax

Date 5/7/2021  
Estimate # EST5141

*innovative & cost effective civil construction solutions.*

Bid Date 5/7/2021  
Expires 6/6/2021  
Memo

**Project Name**

Island Road Drainage Project

**Ship To**

Terrebone Parish Consolidated Gov...  
211 Government street  
Gray LA 70359  
United States

Item	Quantity	Units	Description	Rate	Amount	Tax Rate
WatermanGate	5	EA	48" Dia. Waterman C-10 Gate, FB, GLV, HT=174"	6,686.83	33,434.15	
			FLATBACK FOR WALL MOUNT GAVANIZED GUID RAILS 316SS STEM GALVANIZED ASSEMBLY HARDWARE ATTACHING HARDWARE BY OTHERS ALLOW 2-3 WEEKS TO SHIP			
Freight	1	EA	Freight/Delivery Charge Included in gate price.	0.00	0.00	

**Total \$33,434.15**

**Terms & Conditions**

Unless otherwise noted:

- Standard terms for account holding customers are Net 30.
- Prices listed above are typically FOB jobsite in listed quantities with unloading by others; call QSM if this is unclear.
- Changes in quantities may result in price changes and/or delivery fees.
- Quantities must be confirmed by contractor prior to settling up delivery; this quote is for estimating purposes only.
- Sales tax may or may not be added to total; contractor responsible for appropriate sales tax rate and amount.
- Structural/Engineering calculations are NOT included in above pricing.
- Lead times vary by material type; contact your QSM representative for more detailed information.
- Tax Exempt Certificates must be presented to QSM at the time of ordering.
- Returns must be approved by QSM and fees may apply; NOT all items are eligible for return.
- All credits are to be applied to future purchases with QSM.



EST5141

# Coastal Culvert & Supply, Inc.

## QUOTATION

Sales Quote Number: 36705  
 Project Name:  
 Salesperson: KAREN BERTRAND  
 Sales Quote Date: 05/07/21  
 Page: 1

To: TERREBONNE PARISH CONSOL. GO  
 P.O. BOX 2768  
 HOUMA, LA 70361

Ship To: TERREBONNE PARISH CONSOL. GO  
 P.O. BOX 2768  
 HOUMA, LA 70361

Phone No.: 985-873-6721  
 Fax No.: 985-873-6732

Phone No.: 985-873-6721  
 fax No.: 985-873-6732

Item	Description	Qty	UM	Total	Unit Price	Total Price
48"C-10 (FB)	48" C-10 CANAL GATE (FB) - HT - 174"	5	1EA	5	7,666.51	37,932.55
	DELIVERY	1	1	1	270.00	270.00

**IMPORTANT NOTICE:**

1. Estimated ship date is based on schedule at time of quotation. Subject to change based on date of order.
2. Quote valid for 30 days.
3. If quantities quoted should be changed at the time of order, prices quoted may also change.
4. No return on arched, precast or specialty items.
5. Unloading by others.
6. Freight Cost and Quantity subject to change.

C	Subtotal:	38,202.55
	EX/GOV Tax	
	Total:	38,202.55

KAREN BERTRAND

QUOTED BY

CUSTOMER APPROVAL SIGNATURE

DATE

P.O. Box 1145  
 Eunice, LA 70535



Phone 337-546-6887  
 Fax 337-546-6889

*Terrebonne Parish Consolidated Government*  
**REQUEST FOR QUOTATION (This is not an order!)**  
 PHONE # 985-873-6821 / FAX # 985-873-6766

**DATE:** May 6, 2021

**REQUESTING DIVISION:** PURCHASING DIVISION FOR PUBLIC WORKS

**DELIVERY ADDRESS:** 1860 GRAND CAILLOU ROAD, HOUUMA LOUISIANA 70363

**ATTENTION:** Sharon M. Ellis/ Purchasing Division

**DEADLINE FOR RETURNING QUOTATION:** Friday, May 7, 2021 by 3:00 pm  
**INSTRUCTIONS TO BIDDERS:** You are hereby asked to furnish prices on the following item(s). All prices must be quoted F.O.B. TPCG (physical address noted above. If bidder desires to quote prices other than brand(s) specified, exact product substituted must be shown. It is the sole responsibility of bidder to ensure substitutes meet product/performance specifications requested. TPCG reserves the right to accept this quote in whole or parts; as well, as reject all.

Vendor Name                      Contact Person                      Phone                      Fax

Item #	Product Description	Stock	Quantity	Unit Cost	Total Cost
1	48" (inch) Sluice Gate at 17'4" (inch) in height		5		



# C-10 Canal Gate Ordering Information

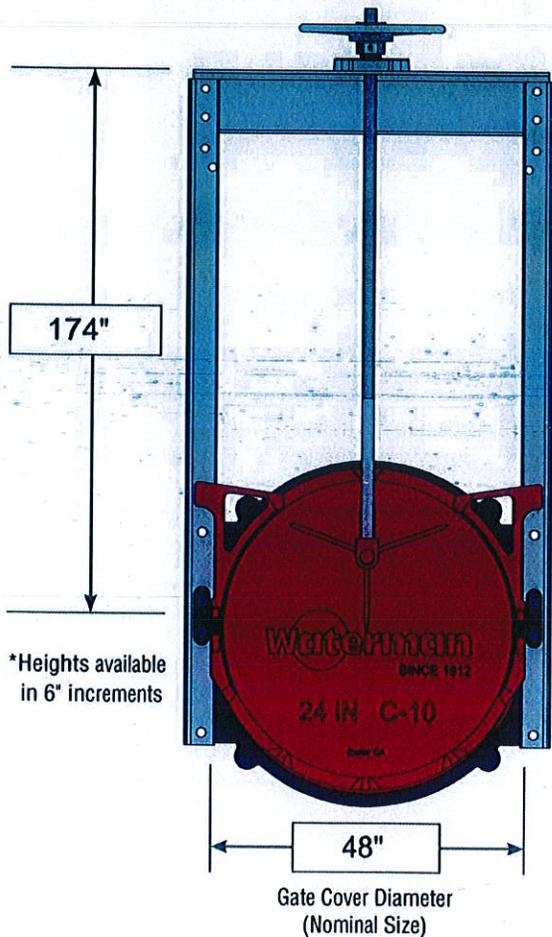
## Contact Information

Company Name: Terrebonne Parish Consolidated Government Currently Set up as a Waterman dealer? Yes  No

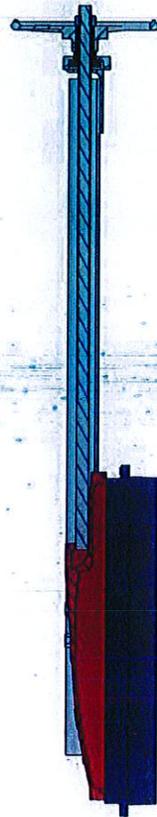
Contact Name: Angela Guidry Phone number: 985-873-6754

Email Address: aguidry@tpcg.org Job Name: Island Road Drainage Proeject

### 1. Select Gate Diameter and Choose Height



### 2. Select Mounting Type



- CMP Stub with Stub, indicate pipe length of 2', 4' or 6' in comments section
- Flat Back
- Pipe Adapter ID (HDPE or PVC)
- Spigot Back for CMP
- Taper Setting Collar for RCP

#### Spigot Machined to Fit Steel Pipe OD?

- Yes
- No

#### Select Stem Thread + Direction

- 3 Threads Per Inch, Right (3TR)
- 4 Threads Per Inch, Right (4TR)
- 4 Threads Per Inch, Left (4TL)

### 3. Select Materials

#### Frame Material:

- Galvanized Steel (Galv)
- Painted Steel (PTD)
- Stainless Steel 304 (SS304)
- Stainless Steel 316 (SS316)

#### Stem Material:

- Cold Rolled Steel
- Stainless Steel 304
- Stainless Steel 316

### Additional Comments

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# C-10 CANAL GATE

C-10 gates offer reliable water control on canal and pipeline systems which operate at low and medium heads. They are built-to-last and designed for years of reliable service, offering a typical field life exceeding 40 years. These gates offer superior performance to "look alike" products and best-in-class construction available only from Waterman. Typical installations include: farm turnouts, control of industrial wastes, drainage and for tide control.

## KEY FEATURES

- Gray iron castings with minimum ¼" thickness.
- Superior rail material assures reliable performance and prevents deflection.
- Bolted steel frame in standard painted steel. Optional upgraded galvanized steel frame, or 304 stainless steel frame.
- Adjustable cast iron wedge blocks feature two machine bolts for dependable seating and water tightness.
- Machine-threaded stem provides ease of operation and extended life, choice of stem thread patterns.
- A solid rim "easy-grip" cast iron handwheel is standard.
- Heavy cast bronze lift nut.

## MOUNTING OPTIONS

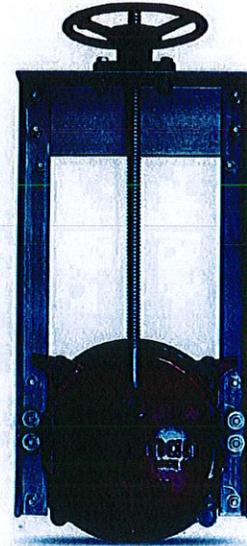
**F** = Flatback for wall mounting (typically to a concrete headwall structure).

**S** = Spigot back for mounting to annular or recor spiral corrugated metal pipe.

**CIP** = Mounting to PVC plastic pipe with solvent welding (sizes up to 12").

**C** = Mounting to concrete pipe (gate will be shipped with galvanized steel tapered setting collar).

**Type 4** = Mounting to plastic pipe with special two-part epoxy (sizes up to 18").



## OPTIONS

- Upgrade frame to galvanized steel.
- Upgrade frame to stainless steel, plus all stainless hardware.
- Upgrade finish to special epoxy, coal tar or total galvanized.
- Waterman Rising-Stem Extensions are factory installed to the height required, providing a rising stem and handwheel, keeping threads and lifts above the water level and allowing the amount of gate opening to be readily determined.
- Non-Rising Stem Extensions position the gate handwheel at convenient static operating elevations, eliminating hardware which might otherwise rise into traffic areas.

## SIZING

Sizes 6" – 24" maximum 23 feet of seating head

Sizes 30" – 36" maximum 11 feet of seating head

Sizes 42" – 48" maximum 9 feet of seating head

Sizes 54" and above maximum 6 feet of seating head

Not for use in unseating head applications in any circumstance. Use model C-20 instead.



WATERMAN VALVE LLC

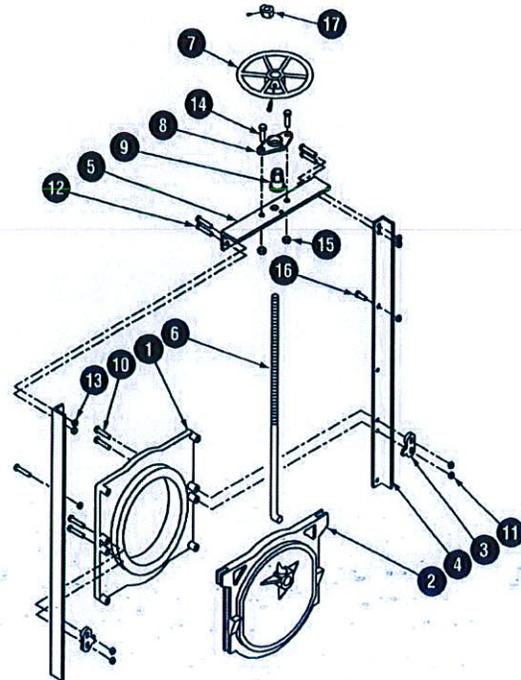
25500 Road 204, Exeter, CA 93221 [www.WatermanUSA.com](http://www.WatermanUSA.com) 800.331.0808



# C-10 CANAL GATE

## C-10 CANAL GATE PARTS

C-10 Canal Gate Parts		
Number	Name	Quantity
1	Frame	1
2	Cover	1
3	Wedge (R&L)	2
4	Guide Rail (R&L)	2
5	Headrail	1
6	Stem	1
7	Handwheel	1
8	Thrust Collar	1
9	Lift Nut	1
10	Wedge Bolt	4
11	Wedge Nut	4
12	Frame Bolt	4
13	Frame Nut	4
14	Collar Bolt	2
15	Collar Nut	2
16	Stop Bolt & Nut	1
17	Limit Nut (optional)	1

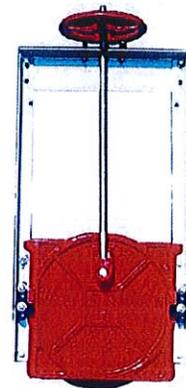


## CL-10 CANAL GATE – IMPROVED CLOG RESISTANCE IN PARTIAL OPEN MODE

Waterman CL-10 Canal Gates are identical to our model C-10 Gates with the exception of the cast iron cover (slide) which is of a flat plate type construction with ribs reinforcing its face, to withstand the maximum heads as noted for our C-10 gates. This gate cover also features a square bottom design, which allows a more open “clog-free” flow at points of initial opening. The seat being only slightly raised above the cover plate surface helps prevent trash from collecting behind the cover which can cause difficulty in operation. Available with threaded thrust nut for true NRS application. All parts are interchangeable with our Standard C-10 gate. Available in a variety of sizes, consult factory.



Shown with optional threaded thrust nut for true non-rising stem operation



Flat plate type, square bottom



WATERMAN VALVE LLC

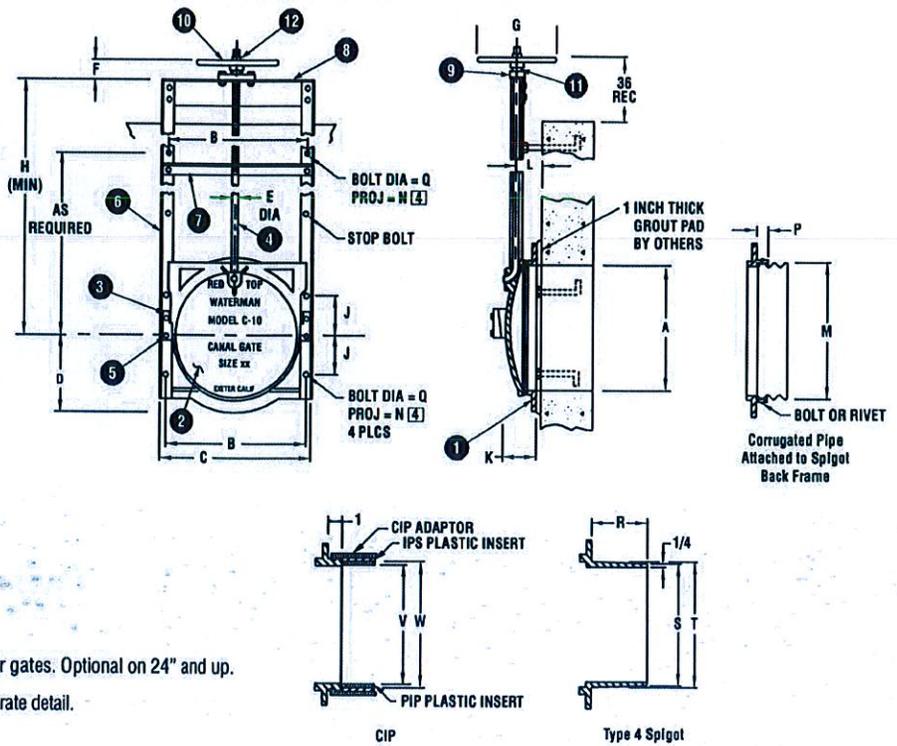
25500 Road 204, Exeter, CA 93221 [www.WatermanUSA.com](http://www.WatermanUSA.com) 800.331.0808



# C-10 CANAL GATE

## Materials of Construction

No.	Name	Material
1	Frame	Cast Iron ASTM A126 Class B
2	Cover	Cast Iron ASTM A126 Class B
3	Wedge (R&L)	Cast Iron ASTM A126 Class B
4	Guide Rail (R&L)	Structural Steel ASTM A-36
5	Headrail	Structural Steel ASTM A-36
6	Stem	Stainless Steel
7	Handwheel	Cast Iron ASTM A126 Class B
8	Thrust Collar	Cast Iron ASTM A126 Class B
9	Lift Nut	Machined Brass
10	Wedge Bolt	
11	Wedge Nut	
12	Frame Bolt	
13	Frame Nut	
14	Collar Bolt	
15	Collar Nut	
16	Stop Bolt & Nut	
17	Limit Nut (optional)	Machined Brass



## NOTES

- [1] TYPE 2 lubricated ball bearing lift standard on 48" and larger gates. Optional on 24" and up.
- [2] Applies to spigotback gate only. Optional spigot, shown in separate detail.
- [3] All dimensions are also applicable for model CL-10.
- [4] Add grout pad thickness to anchor bolt projection.
- [5] Type 3R4 2:1 lift used, mounted to headrail.

## DIMENSIONS IN INCHES

A	B	C	D	E	F	G	H	J	K	L	M [2]	N	P [2]	Q	R	S	T	V	W
6	8	9 7/8	4	7/8	2 7/8	10	24	3	3.5	2 5/8	7	3.5	2.25	1/2				6.16	6.645
8	10	12	4 7/8	7/8	2 7/8	10	24	3	3.75	2.5	9	3.5	2.25	1/2	4	7 13/16	8	8.18	8.645
10	12	13 7/8	6	7/8	2 7/8	10	24	3.5	3.75	2.5	11	3.5	2.25	1/2	3 7/8	9 7/8	10	10.22	10.77
12	14	15 7/8	7	7/8	2 7/8	10	24	4	3.5	3	13	4	2.25	1/2	4	11 7/8	12	12.27	12.78
14	16	17 7/8	8	7/8	2 7/8	10	27	4.75	3.75	3.25	15	4	2.25	1/2					
15	17	18 7/8	8 7/8	7/8	2 7/8	10	30	5	4.5	3.5	16	4	2 1/8	1/2	4	14 7/8	15		
16	18.75	20 5/8	9 7/8	7/8	2 7/8	10	32	5.5	4.5	3.5	17	4.5	2.25	5/8					
18	21	22 7/8	10.5	1	3 1/8	12	34	6	4.5	4.25	19	4.5	2.25	5/8	4	17 13/16	18		
20	23.25	25 1/8	11.75	1	3 1/8	12	38	7	4.75	4	21	4.5	2.25	5/8					
21	24	25 7/8	12 5/16	1	3 1/8	12	40	7	4.75	4	22	4.5	2.25	5/8					
24	27.25	29 1/8	13 7/8	1	3 1/8	12	44	8	5.75	4 1/8	25	4.5	2.25	5/8					
30	33.75	36 1/8	17 3/8	1 1/8	4	15	54	10	6	4.5	31	6	2.25	3/4					
36	39.75	42 1/8	20.5	1 1/8	4	15	62	12	6.25	5 3/8	37	6	2 1/8	3/4					
42	45.75	48 3/8	23 5/8	1.5	5	18	84	14	7	6	43	6	2.5	3/4					
48	51.75	54 3/8	26.75	1.5	6	24 [1]	90	16	7 3/8	6 1/8	49 1/8	6	2.5	3/4					
54	58.5	61.5	30	2	6	30 [1]	100	18	7 7/8	6.5	55 1/8	7	3	1					
60	65	68	34	2	6	30 [1]	102	20	8 1/8	7 1/8	61 1/8	8	3.25	1					
72	77.5	80.25	41	2	13	5 [5]	121	25.5	10 5/8	8.75	73.25	8	3 3/8	1					



Wednesday, May 12, 2021

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**Item Title:**

Island Road Environmental Structure

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President or Parish Manager to award a contract to the Contractor submitting the lowest responsive, responsible quotation for the construction of the environmental structure on Island Road.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Island Road environmental structure	5/10/2021	Executive Summary
Island Road environmental structure	5/10/2021	Resolution
Island Road environmental structure	5/10/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**RESOLUTION:** Authorizing the award of the quotation for the construction of the environmental structure on Island Road to the lowest responsive, responsible Contractor.

### PROJECT SUMMARY (200 WORDS OR LESS)

Awarding the quotation for the construction of the env structure; quotations are due on May 13, 2021

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The construction of environmental structure on Island Road.

### TOTAL EXPENDITURE

\$

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Angela Guidry, Purchasing-Warehouse Mgr. \_\_\_\_\_

Signature

5/10/2021 \_\_\_\_\_

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, work or materials provided for this job will be under the **EMERGENCY OPERATIONS CENTER, EXECUTIVE ORDER** issued by the Parish President, Gordon Dove on February 26, 2019 at 1:10 PM.

**WHEREAS**, quotes will be received by the Terrebonne Parish Consolidated Government on May 13, 2021 for the construction of an environmental structure on Island Road in support of emergency operations, and

**WHEREAS**, the Parish desires to authorize the award of a quotation contract to the Contractor that submits the lowest responsive, responsible quotation for the construction of the Environmental Structure on Island Road, and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on the behalf of the Terrebonne parish Consolidated Government, authorizes the Parish President or Parish Manager to award a quotation contract to the contractor that submits the lowest responsive, responsible quotation, and

**BE IT FURTHER RESOLVED**, that the Parish President or Parish Manager be authorized to execute all necessary contract documents to authorize the lowest responsive, responsible Contractor to proceed with the construction of the environmental structure on Island Road.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:



TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG



***Terrebonne Parish Consolidated Government***  
**REQUEST FOR QUOTATION (This is not an order!)**

PHONE # 985-873-6821 / FAX # 985-873-6766

**DATE: May 7, 2021**

**REQUESTING DIVISION: PURCHASING DIVISION FOR PUBLIC WORKS**

**PROJECT LOCATION:** The environmental structure is to be located on Island Road adjacent to the weir structure along the south side of Island Road, approximately 1.3 miles off of Hwy 665. Owner supplied material is located at 202 Industrial Blvd (old GEMOCO yard). The loading and transporting of this material is the responsibility of the contractor.

Scope of Work (see attached drawings):

The intent of the project is to install owner supplied steel sheet pile braced with battered H-piles (2:1). The south facing braced wall is to have five (5) 48" sluice gates that will be mounted to a steel plate and frame as depicted on the attached drawings. Each sluice gate structure is to slide into H-pile frame using the shim/guide plates as shown on the attached drawings. Each of these sluice gate structures also need to be capable of being removed from the H-beam frame by the Parish when they decide to do so (illustration of this is shown on the drawings). This braced sheet pile structure is to be installed complete with walers, cap plate, handrails, and all miscellaneous items required for operation by TPCG.

This Project shall require a Louisiana Contractors license number for HEAVY CONSTRUCTION OR MUNICIPAL AND PUBLIC WORKS CONSTRUCTION.

The CONTRACTOR, prior to commencing work, shall provide at his own expense proof of the required insurance coverage(s) required by the contract to TPCG in insurance companies authorized in the State.

**ADDITIONAL INFORMATION AND DOCUMENTATION REQUIRED OF APPARENT LOW BIDDER ONLY**

- **Owner supplied material (contractor to install):**
  - All sheet pile required, inclusive of coating.
  - All HP14x89 Battered H-Beams (2:1)
  - HP14x89 H-Beams to be used for Walers
  - The 5 – 48” C-10 Waterman Sluice Gates
  
- **Contractor to provide and install the following:**
  - Framing for the 5 – 48” Sluice Gates; note all sluice gates shall be installed on a removable steel plate as detailed in the attached drawings.
  - Approximately 90 linear feet of handrails around the drainage structure, this should include all coating of walkways and handrails. Note that the sheet pile cap will be used as the walkway and handrails to be welded to the cap. Cap/walkway along the location of the sluice gates will be wider for access and operation of the gates.
  - Contractor to supply and install all miscellaneous steel components not depicted as owner supplied for the fully operational environmental structure, this steel to be coated. Contractor to submit a coating plan for all steel for review.
  - All hardware is to be 316 stainless steel.

Any questions you may have please contact Chris Jeanice ([cjeanice@gisy.com](mailto:cjeanice@gisy.com)) or Joe Chauvin ([jchauvin@gisy.com](mailto:jchauvin@gisy.com)) at 985-219-1000.

Quotations are due Tuesday, May 11, 2021 by 2:00 pm and should be emailed to Angela Guidry, Purchasing/Warehouse Mgr. at [aguidry@tpcg.org](mailto:aguidry@tpcg.org).

## Angela Guidry

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**From:** Sharon Ellis  
**Sent:** Friday, May 7, 2021 11:25 AM  
**To:** vanceh@thompsonconstruction.com; bsanchez@byronetalbot.com; Amanda Taylor; gene@lowlandcci.com; awolfe@circleconstructionllc.com; brent.barker@doggett.com; kevinp@duprebros.com; tommym@norrisandboudreaux.com; Sawyer Chauvin  
**Cc:** Angela Guidry  
**Subject:** Island Road Water Control Structure

The due date for the above subject has been changed to **Thursday, May 13, 2021 at 2:00 pm**. Please email quotes to [aguidry@tpcg.org](mailto:aguidry@tpcg.org).

Sharon M. Ellis  
Sr. Procurement Specialist  
Terrebonne Parish Consolidated Government  
Purchasing Division  
301 Plant Road  
Houma LA 70363  
985 873 6821  
985 873 6766 (fax)



Wednesday, May 12, 2021

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**Item Title:**

Ordinance to Amend Parish Code of Ordinances to Provide for Electronic Traffic Enforcement in School Zones

**Item Summary:**

Introduce an ordinance to amend the Parish Code of Ordinances to provide for the enforcement of certain traffic violations in designated school zones by automated means and to provide for civil penalties for those violations and call a public hearing on said matter on Wednesday, May 26, 2021 at 6:30 p.m.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/11/2021	Executive Summary
School Traffic Cameras	5/10/2021	Ordinance



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

**PROJECT TITLE**  
 Ordinance to Amend Parish Code of Ordinances to Provide for Electronic Traffic Enforcement in School Zones

**PROJECT SUMMARY (200 WORDS OR LESS)**  
 Introduce an ordinance to amend the Parish Code of Ordinances to provide for the enforcement of certain traffic violations in designated school zones by automated means and to provide for civil penalties for those certain traffic violations enforced by automated means.

**PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)**  
 A program utilizing photographic evidence and enforcement through the imposition of civil penalties to reduce controlling speeds in school zones will help promote and protect the health, safety, and welfare of citizens.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>	ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

*COUNCILMAN BABIN*

05/10/2021

Signature

Date

ORDINANCE NO. \_\_\_\_\_ (DRAFT DATED \_\_\_\_\_, 2021)

**AN ORDINANCE ADDING AND ENACTING THE TERREBONNE PARISH CODE OF ORDINANCES TO PROVIDE FOR THE ENFORCEMENT OF CERTAIN TRAFFIC VIOLATIONS IN DESIGNATED SCHOOL ZONES BY AUTOMATED MEANS AND TO PROVIDE FOR CIVIL PENALTIES FOR THOSE CERTAIN TRAFFIC VIOLATIONS ENFORCED BY AUTOMATED MEANS**

BE IT ORDAINED by the Parish Council of the Parish of Terrebonne, State of Louisiana, in regular session assembled, a proper quorum being there and then present, on the \_\_\_\_ day of \_\_\_\_\_, 2021, that:

WHEREAS, the Terrebonne Parish Consolidated Government finds and determines a vehicle traveling over the speed limit in a designated school zone, damages the public by endangering child and adult pedestrians, as well as vehicle operators traveling through these congested zones. In addition to the potential loss of life, speeding in designated school zones increases the risk of serious traffic crashes, to which public agencies must respond at the expense of the taxpayers, therefore decreasing the efficiency of traffic control and traffic flow efforts.

WHEREAS, the civil ordinances of this chapter shall in no way be viewed as an abrogation of state and local criminal enforcement ordinances for speeding or any other criminal violation as provided for under Louisiana law, or the ability of a law enforcement officer, who in the course of his official duties, witnesses an act in violation of the aforementioned law, and issues a summons therefore.

**NOW, THEREFORE, be it ordained that the electronic traffic enforcement procedure is adopted as follows:**

**ARTICLE A. ELECTRONIC TRAFFIC ENFORCEMENT**

**Definitions.**

The following definitions shall apply:

*Sheriff* shall mean the Chief Law Enforcement Officer of Terrebonne Parish, or his authorized representative.

*Hearing officer/adjudicator* shall mean a licensed attorney from the Terrebonne Parish District Attorney's Office and designated by the Terrebonne Parish Attorney, who meets the qualifications contained within this chapter and made available by the Terrebonne Parish District Attorney .

**Terrebonne Parish Attorney shall mean the attorney representing Terrebonne Parish Consolidated Government.**

*District Attorney* shall mean the District Attorney of the Parish of Terrebonne, State of Louisiana.

*Owner* shall mean the owner of a motor vehicle as shown on the vehicle registration records of the Louisiana Office of Public Safety, Office of Motor Vehicles, or the analogous office or agency of another state and/or county.

*Photographic vehicle speed enforcement system or system* shall mean a system consisting of an electronic system which is capable of producing one or more recorded images depicting the license plate attached to the rear of a motor vehicle being operated at a speed in excess of the speed limit. The speed measurement component of the system shall be properly calibrated on a regular basis as determined by the Sheriff, and the records of such calibration shall be maintained by the Sheriff.

*Recorded image* means an image recorded by the system depicting the rear of a motor vehicle which is automatically recorded on a photograph or digital image, which also depicts the recorded speed of the motor vehicle, and the date, location, and time of the recorded image.

*System location* means the highway or roadway location toward which a photographic vehicle speed enforcement system is directed and in operation or a segment of a highway or roadway on which a motor vehicle speed enforcement system is in operation.

*Speed limit* shall mean the established regulatory speed limit on the subject highway or roadway.

*Violation* shall mean the notice of civil violation for speeding on the subject highway or roadway.

**This ordinance has no validity, and or enforcement application, within the “Houma City Limits”. Defined as being the geographical limits of the City of Houma as provided in Section 7-10 Urban Services Districts of the Terrebonne Parish Home Rule Charter and as amended.**

**Imposition of civil violation penalty for violations enforced by a photographic motor vehicle speed enforcement system.**

- a. Except as provided in subsections (b) below, the owner of a motor vehicle is responsible for a civil violation penalty as shown in the following tables if the vehicle is traveling at a speed in miles per hour (mph) greater than the speed limit as shown when captured by the system in accordance with the motor vehicle’s recorded speed and the corresponding speed limit of the highway or roadway for which the notice of civil violation was issued.

# MPH OVER SPEED FINE LIMIT IN PARISH SCHOOL ZONE

0 MPH to 10 MPH	NO FINE
11 MPH to 15 MPH	\$110.00
16 MPH to 20 MPH	<u>\$125.00</u>
21 MPH to 27 MPH	<u>\$135.00</u>
Over 27 MPH	<u>\$150.00</u>

Following the guidelines as established by DOTD, the following thresholds shall be established:

Posted Speed Limit (Miles Per Hour)	Minimum Speed for Violation to be Issued in a School Zone (Miles Per Hour)	Minimum Speed for Violation to Be Issued (Miles Per Hour)
15	≥21	≥21
20	≥26	≥26
25	≥31	≥31
30	≥36	≥36
35	≥41	≥43
40	≥46	≥48
45	≥51	≥55
50	≥58	≥60
55	≥63	≥65
60		≥70
65		≥75
70		≥80
75		≥85

b. Any photographic motor vehicle speed enforcement system which is hand-held, mounted in or on a trailer or in a fixed position shall be deployed at the discretion of the Sheriff, who shall deploy such systems in his jurisdiction.

**Late Payment.**

A motor vehicle owner who fails to pay a civil violation penalty beyond 30 calendar days from the date of mailing the civil notice of violation, inclusive of weekends and legal holidays, shall be subject to a late payment penalty of \$30.00 (e.g., original civil violation + 30 = total civil violation amount including late payment penalty).

**Enforcement; procedure.**

a. The Sheriff, within his jurisdiction, is responsible for the enforcement and administration of this ordinance, in part or in whole, through one or more contractors selected in accordance with applicable law as indicated. The actions which can be used to enforce the payment of this civil penalty and related fees include but are not limited to: referring the debt to collection agencies, and/or initiating actions through a court of competent jurisdiction, and/or any other lawful means in accordance with applicable authority, laws and procedure. This speed enforcement program will initiate one (1) hour before school opens to children, and end one (1) hour after school has ended.

b. In order to impose a civil violation penalty under this ordinance, the Sheriff, within his jurisdiction, or through their duly authorized representative(s), shall mail a notice of civil violation to the owner of the motor vehicle responsible for the civil violation penalty not later than the 30<sup>th</sup> calendar day, inclusive of weekends and legal holidays, after the date the Sheriff, or his duly authorized representative(s), reviews and inspects the recorded images and an alleged civil violation is determined by the Sheriff, within his jurisdiction, or through his duly authorized representative.

c. A notice of civil violation issued under this ordinance shall contain the following:

- (1) A description of the violation alleged;
- (2) The date, time, and location of the violation;
- (3) A copy of a recorded image of the motor vehicle involved in the violation;
- (4) The amount of the civil violation penalty to be imposed for the violation;
- (5) The date by which the civil violation penalty must be paid;
- (6) A statement the person named in the notice of civil violation may pay the civil violation penalty in lieu of appearing at an administrative adjudication hearing;
- (7) Information informing the person named in the notice of civil violation:
  - (a) of the right to contest the imposition of the civil violation penalty in an administrative adjudication;

- (b) of the manner and time in which to contest the imposition of the civil violation penalty; and that
  - (c) failure to pay the civil violation penalty or to contest liability within 40 calendar days from the date of mailing the civil notice of violation, inclusive of weekends and legal holidays, is a waiver of the right to appeal.
- (8) A statement that a recorded image is evidence in a proceeding for the imposition of a civil violation penalty; and
- (9) A statement indicating failure to pay the civil violation penalty within the time allowed shall result in the imposition of an additional late penalty for each such violation.

d. A notice of civil violation under this ordinance is presumed to have been received on the tenth calendar day, inclusive of weekends and legal holidays, after the date the notice of civil violation is mailed.

**Administrative adjudication hearing.**

a. A person who receives a notice of civil violation may contest the imposition of the civil violation penalty by a request in writing for an administrative adjudication of the notice of civil violation penalty within 30 calendar days, inclusive of weekends and legal holidays, after the date of mailing of the notice of civil violation and by mailing a hearing request together with a cash bond of \$50.00. Upon receipt of a request and cash bond within the prescribed time period, the Sheriff, within his respective jurisdiction, and/or through his duly authorized representative(s), shall notify the person requesting such hearing of the date and time of the administrative adjudication hearing. If, after the adjudication hearing, the person is found not liable by the adjudication officer, the cash bond of \$50.00 will be refunded to that person. If that person is found liable, he or she may request that the cash bond of \$50.00 be applied toward the payment of the civil violation penalty.

b. A person who is found liable after an administrative adjudication hearing, or who requests an administrative adjudication hearing and thereafter fails to appear at the time and place of the hearing, shall forfeit their cash bond amount, however, there is nothing herein that prevents an adjudicated person who is found to be in violation of the ordinance to appeal an adverse decision of the hearing officer to the 32<sup>nd</sup> Judicial District Court which shall have de novo review over all such appeals. The adjudicated person is responsible for payment of all court costs if the appeal is denied.

c. Administrative adjudications of violations shall be conducted by a hearing officer from the Terrebonne Parish District Attorney's office who meets the qualifications contained within this chapter, said District Attorney's office being designated by the Terrebonne Parish Attorney.

In conducting administrative adjudications of violations, the hearing officer shall have the following functions, powers and duties:

- (1) To administer oaths, to accept admissions to, and to hear and determine contests of, violations herein. Such oaths include a pauper oath for the administrative hearing if the individual cited is found by the hearing officer or the Court to be unable to pay the required fee herein and any associated court costs imposed.
- (2) To require the attendance of persons to give testimony at hearings, and to require the production of data and information, to the extent permitted by law.
- (3) To adjudicate violations for which a notice of civil violation has been issued herein.
- (4) To compile and maintain accurate records relating to notice of civil violations, civil violations and/or disposition of violations and notices of civil violations.
- (5) Upon request of the Sheriff, or his duly authorized representative(s), or a person charged with a violation, or his or her attorney, to prepare or provide transcripts or audio records of hearings conducted by the hearing officer and to furnish such transcripts or audio records to the requesting party at a reasonable cost.
- (6) To answer within a reasonable period of time relevant and reasonable inquiries made by a person charged with a civil violation, or his attorney, concerning the violation. The hearing officer shall also furnish within a reasonable period of time to the person charged, upon request and upon complying with the regulations of the hearing officer, a copy of the original notice of civil violation.
- (7) The functions and duties in (4), (5) and (6) identified herein may be performed by the representative(s) of the Sheriff, as directed by the hearing officer.
- (8) To prescribe rules or regulations for the presentation and conduct of hearings which need not necessarily be in strict conformity with the rules of evidence and rules of procedure, however, the fundamental principles governing a fair and impartial hearing or trial and due process of law must be reasonably and substantially adhered to.

d. Except as provided in subsection (h), failure to pay a civil violation penalty or to contest liability beyond 30 calendar days from the date of mailing of the notice of civil violation, inclusive of weekends and legal holidays, constitutes a waiver of the right to contest under subsection (a).

e. The civil violation penalty shall not be assessed if, after a hearing, the hearing officer enters a finding of no liability.

f. In an administrative adjudication hearing, the violation(s) must be proved by a preponderance of the evidence. The reliability of the system used to produce the recorded image of the violation(s) may be attested to in an administrative adjudication hearing by affidavit of a law enforcement officer or a representative of the Sheriff, or by actual testimony by any of them. An affidavit of a sworn law enforcement officer or representative of the Sheriff, or their duly

authorized representative(s) or actual testimony by any of them, that alleges a civil violation occurred based on an inspection of the pertinent recorded image is admissible in a proceeding under this ordinance and is prima facie evidence of those facts contained in the affidavit or testimony. Testimony by any person shall be taken under oath or by affirmation, except to the extent such testimony is allowed by affidavit as provided above. The person charged with the ordinance violation may present any relevant evidence and testimony at such hearing.

g. It shall be an affirmative defense to the imposition of civil liability under this ordinance, to be proven by a preponderance of the evidence, that:

- (1) The operator of the motor vehicle was acting in compliance with the lawful order or direction of a law enforcement or public safety officer;
- (2) The operator of the motor vehicle violated the speed limit so as to move out of the way of an immediately approaching authorized emergency vehicle;
- (3) The motor vehicle was being operated as an authorized emergency vehicle under La. R.S. 32:24 and the operator was acting in compliance with the statute;
- (4) The motor vehicle was being operated in accordance with La. R.S. 32:300.3 – Funeral Processions, however, the operators are not exempt if they fail to comply with the applicable provisions of the statute;
- (5) The motor vehicle was being operated by a commissioned law enforcement officer performing authorized and/or assigned tasks;
- (6) The vehicle was being operated during a bona fide medical emergency which is documented with adequate and sufficient evidence from a medical care facility, as determined by the Sheriff and/or his duly authorized representative(s);
- (7) At the time of the violation, the motor vehicle was in the care, custody or control of another person:
  - (a) As set forth in the owner’s written statement identifying the name and correct mailing address of the person or entity who had the care, custody and control of the motor vehicle at the time of the alleged violation.
  - (b) As set forth in a document of “Transfer of Liability,” signed and dated by the person or representative of the person or entity who had the care, custody and control of the motor vehicle at the time of the alleged violation, indicating his or her responsibility for the violation and listing his or her name and mailing address. Responsibility for the violation shall in such a case be transferred to the person identified in the “Transfer of Liability.”
  - (c) The tender of a statement of “Transfer of Liability” shall be for the sole purpose of identifying the person who is assuming responsibility for the

violation identified in the notice of civil violation, however, all defenses that may be asserted by the person alleged to be responsible are reserved and are not waived by the tender of such document.

- (d) As set forth in a lease, rental contract or other agreement listing the name and mailing address of the person or entity who had the care, custody or control of the leased or rented motor vehicle at the time of the violation. Responsibility for the violation shall in such case be transferred to the lessee.

h. Notwithstanding anything in this ordinance to the contrary, a person who fails to pay the amount of a civil violation penalty or to contest liability is entitled to an administrative adjudication hearing on the alleged violation if:

- (1) The person files an affidavit with the Sheriff, or his duly authorized representative(s), stating the date on which the person received the notice of civil violation mailed to the person; and
- (2) The person files a request for an administrative hearing within 30 days from the date of receipt of the notice of civil violation, as stated in the affidavit.

### **Order of hearing officer.**

Rules for hearing officer adjudication:

- a. The hearing officer at administrative adjudication hearings under this ordinance shall issue an order stating:
  - (1) Whether the person charged with the violation is responsible for the violation; and
  - (2) The amount of any civil violation penalty, late penalty, and administrative adjudication costs assessed against the person.
- b. The orders and/or determinations issued under subsection (a) may be filed with the Sheriff, or his duly authorized representative(s). The Sheriff, or his duly authorized representative(s), shall maintain a record of the hearing officer's orders and/or determinations.

### **Effect of liability; exclusion of civil remedy.**

- a. The imposition of a civil violation penalty under this ordinance shall not be considered a criminal conviction.

b. A civil violation penalty may not be imposed under this ordinance upon the owner of a motor vehicle if the operator of the vehicle was arrested or was issued a speeding citation and notice to appear by a law enforcement or public safety officer for a violation of any of the provisions of Subpart A, Part IV, Chapter 1 of Title 32 of the Louisiana Revised States if such alleged violation(s) was captured by the system.

c. Upon receipt of all documents supplied to the Sheriff, and/or his duly authorized representative(s), the District Attorney may enforce collection of all unpaid civil violation penalties, late payment penalties, administrative adjudication costs and costs levied in a court of competent jurisdiction for motor vehicles registered through a filing with the Louisiana Office of Revenue and the Federal Offset Program.

d. The Sheriff and/or his duly authorized representative(s), as applicable, shall supply to the District Attorney, or outside counsel seeking enforcement, all materials and/or testimony necessary to support enforcement.

e. Defendants in enforcement actions or suits authorized by this ordinance have, until rendition of final judgment, the option of settlement by payment of all outstanding civil violation penalties, late payment penalties, administrative adjudication costs, as well as court costs and filing fees incurred (whether prepaid or otherwise) in enforcement. No defendant in such action or suit shall be required to pay attorney's fees in connection with any such settlement.

f. Any money judgment obtained in an action or suit to enforce any civil violation penalty, administrative adjudication costs, late payment penalties, including court costs and filing fees levied for violation of this ordinance, shall be recorded in the mortgage records of Terrebonne Parish, and/or in any other parish or jurisdiction, as a judicial mortgage against the property of the defendant.

g. All monies collected pursuant to this statute shall be collected by the Sheriff and placed in a designated Sheriff's Office account, with all full access to same provided to the Terrebonne Parish Consolidated Government's Fiscal officer, who will review said records on a monthly basis, and whose hourly time related to said review to be reimbursed by Sheriff.

### **Collections Fees and Costs.**

In the event any civil violation penalty, late payment penalty, administrative adjudication cost or court cost is assessed pursuant to any provision of this ordinance, a default in the payment of same may be collected by any means authorized for the collection of monetary judgments. The Sheriff, and/or his duly authorized representative(s), may retain attorneys and private collection agents for the purpose of collecting any default in payment of any civil violation penalty, late payment penalty, administrative adjudication cost and/or court cost, or any installment thereof, imposed by any hearing officer and/or by any court of competent jurisdiction. The Sheriff and/or his duly authorized representative(s) shall add a 35% cost of collection to any outstanding balance that requires the Sheriff, and/or his duly authorized representative, including the District Attorney, to retain the services of a collection agency. This 35% cost includes any default in a civil violation

penalty, late payment penalty, administrative adjudication cost, and/or court cost, or any installment thereof that was previously referred to an attorney or private agency and the payment of which remains outstanding.

This ordinance was adopted at a regular meeting at which a quorum was present, after due notice, on this \_\_\_\_ day of \_\_\_\_\_, 2021.

Yeas:

Nays:

Abstain:

Absent:

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Terrebonne Parish Council Clerk

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Authorized Signature



Wednesday, May 12, 2021

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**Item Title:**

Update on Drainage Pump Stations and Generators and other projects

**Item Summary:**

Update on Drainage Pump Stations, Generators and other projects.

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**ATTACHMENTS:**

**Description**

Report

**Upload Date**

5/10/2021

**Type**

Report

## May 5, 2021 Pump & Drainage Report

Highlighted areas are new information from last report.  
**(199\*)** of (201) pumps are fully functional – 99% efficiency

### Westside Blvd. @ St. Louis Canal Road – (1) 30” Diesel/Electric over Hydraulic Pump

1. E3 has completed building the VFD.
2. Shockwave has breaker panels purchased and are ready to install once we are ready for them.
3. Sump has been sandblasted, primed and painted. The sump is ready for installation.
  - a. Sump has been installed.
  - b. Culverts and flap gates have been installed.
  - c. Servitude has been signed and the contractor is on site.
  - d. Servitude has been cleared and the ditch has been widened to accommodate more water.
  - e. The PVC fusion machine has fabricated the discharge pipe and it is on site waiting for the steel flanged elbow for final installation.
  - f. Delayed due to weather.

### PP-01 Enterprise Marine/Menard Road Pump Station - One (1) 24” Electric-Diesel over Hydraulic

- a) Pump drive unit caught fire.
  - a. The cause of the fire is unknown at this time. Pump and drive unit has been pulled and a temporary unit was put in its place.
  - b. We have filed a claim with insurance for replacement costs.

### D-10 Four Point Station - Two (2) 36” Diesel

1. Pump has been repaired and installed.
2. Station is 100% Operational.

### D-13 Industrial Pump Station – One (1) 48” Diesel & Three (3) 36” Diesel -100% operational

1. Contractor is scheduled to build the Western Levee to complete this job.
  - a. Delayed due to weather and other project demands.

### D-17 / D32 Chacahoula - Two (2) 36” Pumps - 100% operational

1. Pump has been repaired with new line shaft and reinstalled.

### D-24 Texas Gulf Road Pump Station\*- Two (2) 36” pumps and One (1) 16” Pump

1. We reinstalled the 36" pump after renewing the broken shaft and it was operational.
2. The pump failed again for the same problem - broken Line shaft.
3. The pump has been pulled again and the machine shop that provided the shaft will replace under warranty due to a factory defect in the shafting material.

### **D-35 Gibson Recreation\* - One (1) 20" Diesel**

1. Pump has a broken shaft.
2. This pump is over 40 years old, and we are attempting to source parts to rebuild the pump along with fabrication and renewing of the pump shaft.

### **D-72 1-1A Equity Pump Station – Two (2) 48" Diesel and a 20' Radial Gate Structure - 100% Operational**

1. Punch list items are almost complete.
2. TPCG along with contractors have elevated and sodded the land on the North side of the station to prevent the water from coming around the station during high water events.

### **Montegut Levee Lift**

1. TLCD is giving us the dirt from their pits on Aragon Road.
2. TPCG trucks are hauling to Recreation Drive stockpile site.
3. TPCG's Maintenance Contractor is hauling and placing on the levee.
4. TPCG's contractor is on site.
5. This project is ongoing with delays from weather.

### **Telemetry / Scada Program**

1. Scada Panels have been installed at the Valhi Site 1 and South Ellendale Addendum 1 pump Stations.
  - a. This is approximately 60% complete.
  - b. Once complete Valhi Sites 1,2&3 Ellendale Estates Addendum #1 and the Savanne Rifle Range Pumps will be online.
  - c. This will be a total of 5 additional locations added to the telemetry system.
  - d. This project is in progress.
2. D-03 Upper Montegut
  - i. Telemetry is complete, transmitting and is monitored.
  - ii. (Paid for by Restore the Earth Foundation.)
    - i. Contractor is on site and has started the installation.
    - ii. Delayed due to weather.
3. TPCG Telemetry Lab has designed a 2-pump SCADA panel and has started the construction of the first test panel. It is 30% complete and is on schedule.

### **Savanne Road Phase III Levee Project (from Deputy Milton Theriot Court west to the Pipeline Crossing over Savanne Road)**

1. Levee alignment has been surveyed.
2. Right of way land for new levee is 90% cleared.
3. Contractor is mobilized and has scheduled to remove downed trees from the project and to proceed with excavation and the construction of the small "potato" levee.
4. No Change / Delays due to weather and other project demands.

**Portable Pumps to assist with backwater flooding issue.**

1. Installed three (3) portable Pumps at Elliot Jones.
  - a. One (1) 24" @ 20,000 GPM
  - b. Two (2) 30" @ 30,000 GPM80,000 GPM TOTAL
2. Two (2) portable pumps placed on Savanne road East to prevent road flooding.

**All emergency generators are fully operable and are checked and run daily.**

Category Number: 3.  
Item Number: A.



Wednesday, May 12, 2021

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**Item Title:**

Public Wishing to Address the Council

**Item Summary:**

As per speaker cards.

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Wednesday, May 12, 2021

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**Item Title:**

Proposed Ordinance to Rename Gulf Island Road as Bollinger Lane

**Item Summary:**

An ordinance to rename Gulf Island Road as Bollinger Lane.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	4/21/2021	Executive Summary
Proposed Ordinance	4/21/2021	Ordinance
Parish 911 Letter of Acceptance	4/21/2021	Backup Material



**EXECUTIVE SUMMARY  
(REQUIRED FOR ALL SUBMISSIONS)**

**PROJECT TITLE**  
 Proposed Ordinance to Rename Gulf Island Road as Bollinger Lane and calling a Public Hearing on Wednesday, May 12, 2021 at 6:30 p.m.

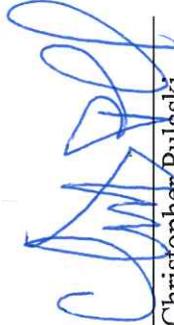
**PROJECT SUMMARY (200 WORDS OR LESS)**  
 Consider the introduction of an ordinance to rename Gulf Island Road as Bollinger Lane. Parish 911 Communication District has validated that there are no other streets with the same name nor any with a similar name and a copy of their Letter of Acceptance has been included in the backup material.

**PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)**  
 Bollinger Shipyards recently acquired this property within Terrebonne Parish which means more jobs and economic development in the community. Parish President Dove and TPCG would like to thank and honor Bollinger Shipyards for their efforts.

**TOTAL EXPENDITURE**  
 \$0.00

**AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)**  
 ACTUAL ESTIMATED  
**IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)**  
 N/A NO YES IF YES AMOUNT BUDGETED:

**COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)**  
 PARISHWIDE 1 2 3 4 5 6 7 8 9

  
 Christopher Pulaski  
 Planning & Zoning Director  
 Date 4/21/21

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE RENAMING GULF ISLAND ROAD TO BOLLINGER LANE AND INCORPORATING SAME INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; TO INFORM THE PROPER AGENCIES OF THE RENAMING OF THE STREET TO SET FORTH AN EFFECTIVE DATE FOR THE RENAMING OF THE STREET NAME AND TO AUTHORIZE THE INSTALLATION OF STREET SIGNS AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

### **SECTION I**

WHEREAS, the facility commonly known as Gulf Island located on Gulf Island Road has changed and/or will be changing to a Bollinger facility and therefore it is recommended by Administration that Gulf Island Road should be changed to Bollinger Lane effective June 16, 2021; and

WHEREAS, the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, by Ordinance No. 8015, dedicated and accepted the maintenance/operation of the street(s), drainage servitudes, sewer, and rights-of-way; and energize the street lights as depicted on a plat prepared by T. Baker Smith, Inc. on July 10, 2009, titled "Roadway & Sewer Improvements, Gulf Island Fabrication – West Yard" a copy of which is attached hereto and made a part hereof, and that effective on the 17<sup>th</sup> day of August, 2011, that "Gulf Island Road" was incorporated into the Enhanced 911 Emergency Response System; and

WHEREAS, a copy of this Ordinance should be submitted to the 911 Emergency Response System, the Terrebonne Parish Communications Boards, local U.S. Postal Service, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff's Office, and any other appropriate agency;

### **SECTION II**

NOW THEREFORE BE IT ORDAINED by the Terrebonne Parish Council that the name of the street known as Gulf Island Road and referred to above is hereby changed to Bollinger Lane effective as of June 16, 2021.

BE IT FURTHER ORDAINED that a copy of this resolution be submitted to the Terrebonne Parish Communications Boards, local U.S. Postal Services, fire districts, Acadian Ambulance, Terrebonne Parish Sheriff's Office, and any other appropriate agency; and

BE IT FURTHER ORDAINED that the Parish Forces be directed to install the proper street sign on the appropriate street to reflect the change herein, and that any other actions relative thereto be addressed.

### **SECTION III**

If any word, clause, phrase, section or other portion of this resolution shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this resolution shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

**SECTION IV**

Except as otherwise provided for herein, this ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

**SECTION V**

In accordance with Louisiana Revised Statutes 18:201 upon final passage, Terrebonne Parish Consolidated Government, Terrebonne Parish Communication District E-911 and the Registrar of Voters shall be notified of the name change in accordance with law.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

- THERE WAS RECORDED:
- YEAS:
- NAYS:
- ABSTAINING:
- NOT VOTING:
- ABSENT:

The Chairman declared the ordinance adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
\_\_\_\_\_, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



**Terrebonne Parish**

**Communications District**

110 CAPITAL BOULEVARD, HOUMA, LOUISIANA 70360

PHONE (985) 580-0911

FAX (985) 580-0976

**Notice of Street Name  
Acceptance  
Of  
Changing the current  
Gulf Island Road  
to**

**BOLLINGER LANE**

**Located at 301 Bayou Dularge Road**

**Effective UNKNOWN (NO  
Ordinance AS OF  
04/21/2021.)**

As you may already be aware, the Terrebonne Parish Communications District is responsible validation of all street names in Terrebonne Parish. As of today there is no resolution from the Terrebonne Parish Board of Commissioners accepting this street, although our office approved this name with TP Planning Department.

Your cooperation regarding this inconvenience is greatly appreciated. If you have any questions or concerns please contact our office at (985) 580-0911.

Sincerely,  
Dominique A. Bonvillain  
Assistant Director



Wednesday, May 12, 2021

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**Item Title:**

Reduce the Speed Limit on Island Road to Twenty-Five Miles Per Hour

**Item Summary:**

An ordinance in accordance with Section 18-91 of the Terrebonne Parish Code of Ordinances to include Island Road with a twenty-five miles per hour speed limit and remove Island Road from the thirty-five miles per hour speed limit category.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	4/22/2021	Executive Summary
Ordinance	4/22/2021	Ordinance



## EXECUTIVE SUMMARY

PROJECT TITLE
To Reduce the Speed Limit on Island Road to Twenty-Five Miles Per Hour

PROJECT SUMMARY (200 WORDS OR LESS)
To reduce the speed limit on Island Road to Twenty-Five Miles Per Hour

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this Ordinance is to reduce the speed limit on Island Road from thirty-five miles per hour to twenty-five miles per hour.

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
 Mike Toups, Parish Manager

4/16/21  
 \_\_\_\_\_  
 Date

**OFFERED BY:**

**SECONDED BY:**

**ORDINANCE NO. \_\_\_\_\_**

TO AMEND SECTION 18-91 OF THE TERREBONNE PARISH CODE OF ORDINANCES TO INCLUDE ISLAND ROAD AS A ROAD WITH A TWENTY-FIVE MILES PER HOUR SPEED LIMIT AND REMOVE ISLAND ROAD FROM THE THIRTY-FIVE MILES PER HOUR SPEED LIMIT CATEGORY

**WHEREAS**, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties; and

**WHEREAS**, Section 18-91 of the Terrebonne Parish Code currently governs speed limits in Terrebonne Parish; and

**NOW THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

**SECTION I**

Section 18-91 of the Terrebonne Parish Code shall be and, is hereby amended (using strikethrough to indicate deletions and underlining to indicate additions) and adopted to read as follows:

**Sec. 18-91. – Speed limits.**

(2) Twenty-five (25) miles per hour.

\*\*\*

Country Drive from Belanger Street to L.A. Highway 24, including the St. Ann Bridge

Island Road

Lillian Lane

\*\*\*

(3) Thirty-five (35) miles per hour.

\*\*\*

Falgout Canal Road, excluding the beginning 100 feet before each approach up to and including the Dulac Pontoon Bridge. (Ord. No. 8320)

~~Island Road, from its beginning to 200 feet past the boat landing located along the roadway (Ord. No. 8378)~~

Klondyke Road (Parish Road 47) ...

**SECTION II**

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable, and shall not affect the validity of the whole.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
DARRIN GUIDRY, CHAIR  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_

SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Wednesday, May 12, 2021

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**Item Title:**

2021 Various Items for Budget Amendment

**Item Summary:**

An ordinance to amend the 2021 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Bayou Country Sports Park, \$15,000
  - II. Parishwide Recreation, \$10,000
  - III. General Fund-Beautification Program, \$7,300
  - IV. Bayou Country Sports Park, \$151,891
  - V. Little Bayou Black Pump Station, \$65,000
  - VI. Houma Downtown Development, \$80,915
  - VII. Animal Shelter, \$30,000
  - VIII. Houma Downtown Development-donation, \$25,000
1. Consider adoption of the ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2021 Various Items for Budget Amendment	4/22/2021	Executive Summary
2021 Various Items for Budget Amendment	4/22/2021	Budget Amendment
2021 Various Items for Budget Amendment	4/22/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Ordinance for a Budget Amendment

### PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Bayou Country Sports Park, \$15,000
- II. Parishwide Recreation, \$10,000
- III. General Fund-Beautification Program, \$7,300
- IV. Bayou Country Sports Park, \$151,891
- V. Little Bayou Black Pump Station, \$65,000
- VI. Houma Downtown Development, \$80,915
- VII. Animal Shelter, \$30,000
- VIII. Houma Downtown Development-donation, \$25,000

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

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4

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/s/ Kayla Dupre

April 22, 2021

Signature

Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Bayou Country Sports Park, \$15,000
- II. Parishwide Recreation, \$10,000
- III. General Fund-Beautification Program, \$7,300
- IV. Bayou Country Sports Park, \$151,891
- V. Little Bayou Black Pump Station, \$65,000
- VI. Houma Downtown Development, \$80,915
- VII. Animal Shelter, \$30,000
- VIII. Houma Downtown Development-donation, \$25,000

#### SECTION I

WHEREAS, Administration is requesting funding of \$15,000 to purchase tarps for the Bayou Country Sports Park, and

WHEREAS, the funding source is from the Parishwide Recreation, fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Bayou Country Sports Park. (Attachment A)

#### SECTION II

WHEREAS, Administration is requesting funding of \$10,000 for a summer camp at the West Houma Gym, and

WHEREAS, the funding source is from the Parishwide Recreation, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Parishwide Recreation Fund. (Attachment B)

#### SECTION III

WHEREAS, Administration is requesting funding of \$7,300 for the Beautification Program for the turf at the Bayou Country Sports Park, and

WHEREAS, the funding source is from the Planning Department.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Bayou Country Sports Park turf. (Attachment C)

#### SECTION IV

WHEREAS, the Bayou Country Sports Park 2021 budget needs to be updated, and

WHEREAS, funds need to be allocated to cover various revenues and expenses related to the Bayou Country Sports Park operations in the amount of \$151,891.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Bayou Country Sports Park. (Attachment D)

## SECTION V

WHEREAS, Administration is requesting funding of \$65,000 to apply for the Statewide flood control for the Little Bayou Black Pump Station, and

WHEREAS, the funding source is from the Sales Tax Revenue Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Little Bayou Black Pump Station. (Attachment E)

## SECTION VI

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$80,915, for the 2021 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for beautification and operations of the Folklife Cultural Museum and to help maintain the existing buildings, parks and the Court Square in the Historic District, as well as advertising to market Houma's Historic District attractions.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2021 Adopted Budget be amended to adjust various Downtown Development Corporation Accounts. (Attachment F)

## SECTION VII

WHEREAS, the Animal Shelter has received a \$30,000 grant from the Petco Foundation, and

WHEREAS, the grant funds will be used for the lifesaving purpose of animal programs in the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Animal Shelter. (Attachment G)

## SECTION VIII

WHEREAS, Downtown Development Board has received a Special Projects Grant from the Blue Cross and Blue Shield of Louisiana Foundation for the Pocket Park at the Government Tower, and

WHEREAS, the funds will be put into the Pocket Park-Government Tower Site account for \$25,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Downtown Development Grant. (Attachment H)

## SECTION IX

If any work, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## SECTION X

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department  
PC File: 2021-Various Items – H  
Date Prepared: 4/22/2021 BA #9

**ATTACHMENT A - Bayou Country Sports Park**

	2021		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Machinery & Equipment		15,000	15,000
Transfer from Parishwide Recreation		(15,000)	(15,000)
Transfer to B Country Sports Park		15,000	15,000
Fund Balance (decrease)	n/a	(15,000)	n/a

**ATTACHMENT B - Parishwide Recreation**

	2021		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Summer Camp Programs	200,000	10,000	210,000
Fund Balance (decrease)	n/a	(10,000)	n/a

**ATTACHMENT C - Beautification Program**

	2021		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Office Supplies	37,200	(3,650)	33,550
Consultant Fees	59,500	(3,650)	55,850
Beautification Program	10,000	7,300	17,300

**ATTACHMENT D - Bayou Country Sports Park**

	2021		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Park Rentals		(40,000)	(40,000)
Sponsorships		(121,200)	(121,200)
Concession Stand Commission		(160,000)	(160,000)
Salary Reimbursement		336,033	336,033
Concessions		47,020	47,020
Utilities-Other		7,888	7,888
Gas		150	150
Legal Fees		1,500	1,500
Other Fees		5,500	5,500
Park Repairs		5,000	5,000
Field Maintenance		70,000	70,000
Fund Balance (decrease)	n/a	(151,891)	n/a

**ATTACHMENT E - Little Bayou Black Pump Station**

	2021		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Little Bayou Black Pump Station		65,000	65,000
Transfer from Sales Revenue Fund	(963,747)	(65,000)	(1,028,747)
Transfer to P/W Drainage Construction	963,747	65,000	1,028,747
Fund Balance (decrease)	n/a	(65,000)	n/a

**ATTACHMENT F - Houma Downtown Development**

	<u>2021</u>		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
DDC/Folk Operating Supplies	11,619	3,000	14,619
DDC/Folk Advertising	16,071	7,915	23,986
DDC/Folk Special Events	23,114	20,000	43,114
DDC/Folk Belanger Street		50,000	50,000
State-Hotel/Motel Tax Share		(80,915)	(80,915)

**ATTACHMENT G - Animal Shelter**

	<u>2021</u>		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Fees	32,471	30,000	62,471
Donation-Animal Shelter		(30,000)	(30,000)

**ATTACHMENT H - Houma Downtown Development**

	<u>2021</u>		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Pocket Park-Govt Tower		25,000	25,000
Donations-Downtown Development		(25,000)	(25,000)

*Section I, II*

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Tuesday, April 20, 2021 9:58 AM  
**To:** Kayla Dupre  
**Subject:** Budget Amendments

We need to do the following budget amendments:

- I* • \$15,000 from recreation to Fund 285 to purchase tarps for the fields
  - II* • \$10,000 added from recreation fund balance to Summer Camps for a summer camp at West Houma Gym
- Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



ACCT: 280-534-8357-12  
PARISHWIDE RECR. FUND  
SUMMER CAMPS  
SUMMER CAMP PROGRAMS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	200,000	30,000.00	0	170,000
2021	200,000	.00	0	200,000
CLOSED:				
2014	225,000	224,973.91	N/A	26
2015	225,000	222,873.88	N/A	2,126
2016	200,000	198,301.06	N/A	1,699
2017	210,000	142,565.00	N/A	67,435
2018	196,691	196,690.58	N/A	0
2019	221,636	191,750.94	N/A	29,885

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

*Section III*

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, April 14, 2021 8:56 AM  
**To:** Christopher Pulaski  
**Cc:** Kayla Dupre  
**Subject:** RE: Budget Amendment to Beautification Fund

I think that will work.

Kayla – please prepare a budget amendment for \$7,300 for turf at BCSP to account 151-651-8361-11 from the 151-193 accounts mentioned below.

Thanks

**From:** Christopher Pulaski <cpulaski@tpcg.org>  
**Sent:** Monday, April 12, 2021 3:05 PM  
**To:** Kandace Mauldin <kmauldin@tpcg.org>  
**Subject:** Budget Amendment to Beautification Fund

Kandace,

What do I need to do with regards to the budget amendment to add at least \$7,300 to the Beautification Fund? Perhaps we could pull \$3,650 out of Office Supplies and \$3,650 out of Consultant Fees?

**Christopher M. Pulaski, PLA**  
Director

**Terrebonne Parish Consolidated Government**  
Planning & Zoning Department

Government Tower Building  
8026 Main Street, Suite 202  
Houma, LA 70360  
T/ (985) 873-6569  
F/ (985) 580-8141  
cpulaski@tpcg.org  
[www.tpcg.org](http://www.tpcg.org)

*"Saltwater Fishing Capital of the World"*



ACCT: 151-651-8361-11

GENERAL FUND  
 PUBLICITY  
 BEAUTIFICATION PROGRAM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	16,240	12,849.58	0	3,390
2021	10,000	8,342.67	0	1,657
CLOSED:				
2014	15,000	13,384.00	N/A	1,616
2015	24,505	7,530.10	N/A	16,975
2016	15,000	11,049.40	N/A	3,951
2017	10,000	6,082.33	N/A	3,918
2018	10,000	7,805.61	N/A	2,194
2019	10,000	6,325.54	N/A	3,674

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

*Section IV*

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**Kayla Dupre**

**From:** Kandace Mauldin  
**Sent:** Tuesday, April 20, 2021 1:05 PM  
**To:** Kayla Dupre  
**Subject:** BCSP Budget Amendment  
**Attachments:** Sports Park Budget Notes.pdf; Sports Park Budget Amendment.pdf

Kayla,

We need to prepare the budget amendment to include the budget for the BCSP now that TPCG Administration has taken over the park. Attached is the budget amendment needed as well as the backup.

Thanks

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



ACCOUNT NUMBER	DESCRIPTION	Budget Amendment
285-000-6475-00	PARK RENTALS	(40,000.00)
285-000-6741-00	SPONSORSHIPS	(121,200.00)
285-000-6741-01	CONCESSION STAND COMMISSION	(160,000.00)
285-501-8149-20	SALARY REIMBURSEMENT	336,033.00
285-501-8227-10	CONCESSIONS	47,020.00
285-501-8311-03	UTILITIES - OTHER	7,888.00
285-501-8313-01	GAS	150.00
285-501-8341-01	LEGAL FEES	1,500.00
285-501-8349-01	OTHER FEES	5,500.00
285-501-8431-00	PARK REPAIRS	5,000.00
285-501-8431-01	FIELD MAINTENANCE	70,000.00

ACCOUNT NUMBER	DESCRIPTION	2020 Activity	2021 Activity to Date	2021 Budget	Notes
285-000-5111-00	FUND BALANCE	(134,204.88)	(173,342.18)	(112,555.00)	This is the original budget beginning fund balance; this will be more after budget amendment is adopted to amend for actual balances (\$173,742)
285-000-6318-01	BCSP-LWCF GRANT	-	(250,000.00)	(250,000.00)	Already budgeted in 2021 - carryover
285-000-6352-01	HOTEL/MOTEL TAX	(342,332.17)	(31,027.87)	(242,000.00)	Already budgeted in 2021
285-000-6475-00	PARK RENTALS	(1,290.00)	(40.00)	(40,000.00)	Have 27 tournaments on the book; take a consertavie approveh and budget 20
285-000-6741-00	SPONSORSHIPS	(1,800.00)	(44,300.00)	(121,200.00)	This is based on what Dean's has agreements for right now this can be cahged as we get more
285-000-6741-01	CONCESSION STAND COMISSION	-	(1,060.00)	(160,000.00)	Have 27 tournaments on the book; esitimating concessions at \$8,000 per tournament
285-501-8199-20	SALARY REIMBURSEMENT			336,033.00	Based on calculations on % Provided by Dean; \$125,315 from vegetation (353-441) and \$210,718 from civic center (385-197)
285-501-8227-10	CONCESSIONS			47,020.00	Based on the average of amount spent for concessions for most recent tournament times the 20 estimated tournaments
285-501-8311-03	UTILITIES - OTHER	1,536.69	1,848.78	7,888.00	Averaged out
285-501-8313-01	GAS	25.00	37.50	150.00	Averaged out
285-501-8341-01	LEGAL FEES	785.80	723.90	1,500.00	Estimate
285-501-8349-01	OTHER FEES	312.38	1,127.29	5,500.00	Estimate
285-501-8349-04	BCSP-LWCF GRANT	-	250,000.00	250,000.00	Already budgeted in 2021 - carryover
285-501-8391-02	RECORDING FEES	-			
285-501-8431-00	PARK REPAIRS	-	930.75	5,000.00	This is an estimate; 3044 pump reparis
285-501-8431-01	FIELD MAINTENANCE	-	2,480.00	70,000.00	Based on Dean's estimate for contract
285-999-9104-16	B COUNTRY SPORTS SINK	203,625.00	50,437.50	202,375.00	Required transfer for bonds; already budgeted
285-999-9104-85	REC DISTR 2/3 SINKING	-	-	-	
285-999-9106-59	CAPITAL PROJECT CONTROL FUND	100,000.00			

(289.00) Budgeted ending Fund Balance; before amendment

(61,476.00) Budgeted ending Fund Balance after amendment

*Section II*

**Kayla Dupre**

---

**From:** Kandace Mauldin  
**Sent:** Tuesday, April 20, 2021 11:12 AM  
**To:** Felicia Aubert; Kayla Dupre  
**Subject:** Budget Amendment

We need to do a budget amendment for \$65,000 from fund 255 fund balance for the Little Bayou Black Pump Station for T. Baker Smith to apply for Statewide flood control. This will be a new account in Fund 655.

**Kandace M. Mauldin, CPA**  
Chief Financial Officer  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361  
Office: 985-873-6459  
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2021 - FIVE YEAR CAPITAL OUTLAY  
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8939-26  
LITTLE BAYOU BLACK PUMP STATION

TOTAL FUNDING	\$		65,000
EXPENDITURES THRU 12/31/19			-
PROJECT BALANCE	\$		65,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025
May-21	PENDING BA	FROM FD 255 1/4% SALES TAX			65,000				
		LESS PRIOR YEARS EXPENDITURES							
		FUNDS AVAILABLE	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -

**DESCRIPTION:**  
Engineer to prepare and submit a pre-application to the Statewide Flood Control Program for assistance in implementing this project.

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
 MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-000-7102-55  
 P/W DRAINAGE CONSTR.  
 NO DEPARTMENT NAME  
 SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	215,831	215,831.00-	0	0
2021	963,747	260,000.00-	0	703,747-
CLOSED:				
2014	375,000	375,000.00-	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	338,229	338,229.00-	N/A	0
2018	300,000	300,000.00-	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 255-999-9106-55  
SALES TAX REVENUE FUND  
OPERATING TRANSFERS  
PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	215,831	215,831.00	0	0
2021	963,747	260,000.00	0	703,747
CLOSED:				
2014	375,000	375,000.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	338,229	338,229.00	N/A	0
2018	300,000	300,000.00	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

**Act 1 of 2020 Budget Breakdown**

151-652-8225-01	DDC/FOLK OPERATING SUPPLIES	3,000
151-652-8325-02	DDC/Folk Advertising	7,915
151-652-8325-03	DDC/Folk Special Events	20,000
151-652-8913-24	DDC/Folk Belanger Street	50,000
		<hr/>
		\$ 80,915

**Revenue**

151-000-6352-01	STATE - HOTEL/MOTEL TAX SHARE	\$ 80,915
		\$80,915.78

*Section VI*



**Houma Downtown Development Corporation**

317 Goode Street, Houma, LA 70360  
phone 985-873-6408 apicou@tpegg.org

HDCC

Date: April 21, 2021

To: Rhonda Samanie, Finance Department

From: Anne Picou, Main Street Manager 

Re: Allocating additional funds to dedicated accounts for the 2020-2021 Act 1 H/M monies

The HDCC received from Act 1 of 2020-2021, \$80,915.78 and the money is to be divided between the following line items for the 2021 year.

- DDC Belanger Street Project \$50,000 151-652-8913-24
  - Folklife supplies \$ 3,000 151-652-8225-01
  - Advertising \$ 7,915.78 151-652-8325-02
  - Special events \$20,000 151-652-8325-03
- Total \$ 80,915.78

The Houma Downtown Development Corporation continues to create ongoing quality of life projects to bring visitors to the area, while creating economic development for the future.

Please do not hesitate to give me a call if you have any questions, at 985-873-6408.

*Always Happy in Downtown Houma!*



*Find us on Social Media:*



TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

**OFFICIAL RECEIPT**

CUSTOMER COPY

Phone (985) 873-6462

Receipt No. 0121465

Date 04/20/2021 02:08 PM

**Name/Address**

STATE OF LOUISIANA  
DEPARTMENT OF THE TREASURY  
BATON ROUGE, LA 70804

**REFERENCE NUMBERS**

U/B Account No.  
A/R Invoice No.  
License/Registration No.

**Reference**

SALES TAX DEDICATIONS / ACT 1 OF 2020-2021

**FEES AND PAYMENTS**

Description	G/L Account	Fees	Electronic Pmt.	Regular Pmt.
STATE - HOTEL/MOTEL TAX SHARE	151-000-6352-01	80,915.78		
CHECK #61663				
				80,915.78
<b>Total</b>				80,915.78
			.00	80,915.78

**FOR INTERNAL USE ONLY**

Received by RGR0S

Notes

Amt. Rec'd. \$\*\*\*\*\*80,915.78

(OT) \$80,915.78 CK #61663

ACCT: 151-652-8225-01

GENERAL FUND  
 ECONOMIC DEVEL. - OTHER  
 DDC/FOLK OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	38,126	26,506.79	0	11,619
2021	11,619	3,657.17	239	7,723
CLOSED:				
2014	19,010	15,916.00	N/A	3,094
2015	32,845	27,429.30	N/A	5,416
2016	19,110	23,989.30	N/A	4,879-
2017	24,425	19,064.13	N/A	5,361
2018	80,707	51,301.68	N/A	29,405
2019	28,500	32,270.92	N/A	3,771-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-652-8325-02

GENERAL FUND  
 ECONOMIC DEVEL. - OTHER  
 DDC/FOLK ADVERTISING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	25,895	24,824.00	0	1,071
2021	16,071	10,635.00	0	5,436
CLOSED:				
2014	43,000	46,470.45	N/A	3,470-
2015	100,300	96,004.35	N/A	4,296
2016	50,400	53,327.15	N/A	2,927-
2017	50,400	34,388.03	N/A	16,012
2018	28,779	24,704.00	N/A	4,075
2019	31,300	24,229.00	N/A	7,071

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-652-8325-03  
 GENERAL FUND  
 ECONOMIC DEVEL. - OTHER  
 DDC/FOLK SPECIAL EVENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	55,076	41,961.63	0	13,114
2021	23,114	14,484.00	800	7,830
CLOSED:				
2014	51,890	39,027.00	N/A	12,863
2015	80,863	84,006.73	N/A	3,144-
2016	95,100	85,203.75	N/A	9,896
2017	111,996	94,884.49	N/A	17,112
2018	92,402	86,448.23	N/A	5,954
2019	78,943	73,866.95	N/A	5,076

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 151-000-6352-01

GENERAL FUND  
 NO DEPARTMENT NAME  
 STATE - HOTEL/MOTEL TAX SHARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	256,159	316,607.34-	0	60,448
2021	0	.00	0	0
CLOSED:				
2014	225,000	225,000.00-	N/A	0
2015	675,000	675,000.00-	N/A	0
2016	278,719	282,081.00-	N/A	3,362
2017	300,000	300,000.00-	N/A	0
2018	229,474	269,432.39-	N/A	39,958
2019	186,916	186,916.88-	N/A	1

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL  
 CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

**Kayla Dupre**

**From:** Valerie Robinson  
**Sent:** Tuesday, April 20, 2021 1:10 PM  
**To:** Kayla Dupre  
**Subject:** RE: Your application to the Petco Foundation for support is approved

Hi Kayla,

They mailed the check to the shelter. I am going to forward the check to you via interoffice to deposit into account 151-442-8349-01. Let me know if you have any questions. Thanks!

Best,

Valerie Robinson  
Animal Shelter Director  
Terrebonne Parish Animal Shelter  
(985) 873-6709  
(985) 580-8150 fax  
[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

Follow us on [facebook](#)

**From:** Valerie Robinson  
**Sent:** Thursday, April 8, 2021 4:35 PM  
**To:** Kayla Dupre <kdupre@tpcg.org>  
**Cc:** Ernest Brown <ebrown@tpcg.org>; Abby Daigle <adaigle@tpcg.org>  
**Subject:** FW: Your application to the Petco Foundation for support is approved

Hi Kayla,

Just wanted to give you a heads up to look out for this donation deposit (\$30K) from Petco Love. It will need to be placed in the account 151-442-8349-01. Let me know if you have any questions. Thanks!

Best,

Valerie Robinson  
Animal Shelter Director  
Terrebonne Parish Animal Shelter  
(985) 873-6709  
(985) 580-8150 fax  
[www.tpcg.org/animalshelter](http://www.tpcg.org/animalshelter)

Follow us on [facebook](#)

**From:** [foundationpartners@petcofoundation.org](mailto:foundationpartners@petcofoundation.org) <[do-not-reply.grants07-us-east-1@fluxx.io](mailto:do-not-reply.grants07-us-east-1@fluxx.io)>  
**Sent:** Tuesday, April 6, 2021 11:14 AM

**To:** Valerie Robinson <[vrobinson@tpcg.org](mailto:vrobinson@tpcg.org)>

**Subject:** Your application to the Petco Foundation for support is approved

## External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Dear Terrebonne Parish Animal Shelter

Congratulations! Petco Love (formerly Petco Foundation) is thrilled to support your lifesaving efforts by investing \$30,000.00 in your organization in response to your application for support (ID number G-2008-20284).

Funds will be distributed 3 - 6 weeks following receipt of this email.

### REQUIREMENTS:

By endorsing and depositing the grant award check, or accepting the electronic grant award deposit\*, you represent and warrant that your organization will:

- Use all funds for lifesaving purposes.
- Announce and celebrate the investment (more below).
- Complete all assigned follow up grant reports in a timely manner.
- Complete your organization's Annual Data Report (accessible within the [Partner Portal](#)) each year to stay eligible for grant awards.

*\*Organizations receiving electronic funds that cannot agree to the grant terms and conditions, must notify us immediately at [petcofoundation@petcofoundation.org](mailto:petcofoundation@petcofoundation.org) and return funds within 30 days of receipt.*

### GRANT RECOGNITION:

Below you'll find tips and tools to celebrate your grant award publicly. Recognizing your grant award to your supporters benefits your organization by:

- Highlighting your great, lifesaving work to your community
- Acknowledging your organization as being nationally recognized
- and encouraging more Petco customers to donate at checkout, which make investments like these possible -- donations raised in Petco stores (averaging around \$2 per person) make BIG things happen for animals, like the \$30 million in investment support distributed annually!

**As a requirement for receiving this investment, follow the steps below to celebrate your organization's grant award and share what your organization will accomplish with these funds.**

1. [Download the Lifesaving Investment Toolkit](#) to access customizable assets to promote your grant digitally.
2. Customize the template press release found in the toolkit and issue it to your local media from April 1-21, 2021. Before distributing your press release to media outlets, send a finished draft to [foundationmedia@petcofoundation.org](mailto:foundationmedia@petcofoundation.org) for review. Please allow 5-7 business days before you plan to issue for review.
  - [Fill this form out](#) to specify what date you plan to issue your press release.

3. Download the website badge found in the toolkit and display it on your organization's website.
4. If sent a large check, display your check and "supported by" decal at your public location.
5. Promote the investment on social media. Access the toolkit for sample social media graphics and captions.

**AWARD AMOUNT:**

Funding decisions are made through an evaluation process whereby your organization was compared against its peers. Multiple factors are considered including the total number of animals handled, budgets, previous funding history, relationships with Petco stores and other factors so that we may make equitable funding decisions.

**Funds awarded may be used for any lifesaving purpose.** As long as your use of funds stays focused on lifesaving objectives, you do not need to seek specific approval for each expenditure that deviates from the project description provided in the application. We trust that you will utilize these funds in the best manner possible to achieve the greatest return for your organization and community.

**MUNICIPAL ORGANIZATIONS:**

Municipalities are reminded that, per the certification you agreed to during the application process, funds donated shall not supplant or replace existing government funding, may not be appropriated to the general funds of the municipality, but rather must be utilized and become an additional part of the funding of the animal control sheltering department.

**CAPITAL INVESTMENTS:**

If you plan on using your grant award for capital improvements (buildings, facilities), the award should be recognized in a manner mutually agreed upon and approved in advance. If you plan on using your grant award for the purchase or operation of a vehicle, please send a proof of your vehicle wrap to [foundationmedia@petcofoundation.org](mailto:foundationmedia@petcofoundation.org) for approval.

**ELECTRONIC PAYMENTS:**

Get your funds quicker and never lose a check in the mail - sign up for electronic payments! Login into the [Partner Portal](#) and you'll find a link to enrollment information for Paymode-X and instructions on the left side menu.

**Please keep this notification email with your grant records. Thank you for all you do for animals! We look forward to hearing about the amazing lifesaving work you are able to accomplish with this investment.**

**Sincerely,**

Petco Love, a nonprofit changing lives (formerly Petco Foundation)

Petco Foundation aka Petco Love is a 501c3 nonprofit, tax exempt corporation, tax ID 33-0845930



April 14, 2021

Dear Petco Love partner,

On behalf of everyone at Petco Love, we are pleased to provide you with the enclosed grant award in response to your application for our 2020 Animal Sheltering & Adoptions grant cycle. These funds may be used for any lifesaving purpose. Please see your grant approval email for instructions on how to properly acknowledge Petco Love as well as the link to the digital toolkit to help you celebrate your award.

We're honored to partner with your organization and invest in your lifesaving efforts. We celebrate your commitment to animals and thank you for all that you do on behalf of pets and the people who love and need them.

All of us at Petco Love thank you for your lifesaving work that makes a difference everyday for animals in need.

Susanne Kogut  
President  
Petco Love

P. S. Petco Love (formally Petco Foundation) desires that all funds and efforts be prioritized for lifesaving, and seeks to reduce our environmental footprint. Therefore, we respectfully request that no items are mailed to Petco Love and that any thank you letters be sent by email only to [foundationpartners@petcofoundation.org](mailto:foundationpartners@petcofoundation.org). We welcome and appreciate recognition on social media, on your website, or in other print and digital communications. We ask that this recognition thank Petco Love, Petco and/or our Petco store partners collectively rather than individual employees of Petco or Petco Love.

*Petco Foundation aka Petco Love is a 501(c)(3) nonprofit, tax exempt corporation. Tax I.D. 33-0845930*

ACCT: 151-442-8349-01  
 GENERAL FUND  
 ANIMAL CONTROL  
 OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	45,933	18,461.65	0	27,471
2021	32,471	2,328.01	0	30,143
CLOSED:				
2014	0	26.50	N/A	27-
2015	0	76.50	N/A	77-
2016	0	.00	N/A	0
2017	38,000	27,516.20	N/A	10,484
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE

ACCT: 151-000-6741-01

GENERAL FUND  
NO DEPARTMENT NAME  
DONATIONS-ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	28,000	28,350.47-	0	350
2021	0	1,000.00-	0	1,000
CLOSED:				
2014	36,374	100,519.40-	N/A	64,145
2015	33,040	48,565.97-	N/A	15,526
2016	34,500	65,041.65-	N/A	30,542
2017	38,000	88,756.70-	N/A	50,757
2018	0	7,519.80-	N/A	7,520
2019	95,000	88,317.00-	N/A	6,683-

ENTER = CONTINUE

CF01 = EXIT    CF02 = INPUT SCR    CF04 = DSP DETAIL    CF08 = PRT DETAIL

CF06 = DSP ENCUMBRANCE





TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

**OFFICIAL RECEIPT**

CUSTOMER COPY

Phone (985) 873-6462

**Receipt No. 0121355**

**Date 04/12/2021 03:04 PM**

<b>Name/Address</b> LOUISIANA FOUNDATION BCBSLA FOUNDTION BATON ROUGE, LA 70898	<b>REFERENCE NUMBERS</b>
	U/B Account No. A/R Invoice No. License/Registration No.
<b>Reference</b> GOVERNMENT TOWER PARK	

FEES AND PAYMENTS			
Description	G/L Account	Fees	Regular Pmt.
DONATIONS-DOWNTOWN DEVELOPMENT	151-000-6741-02	25,000.00	
-----			
CHECK #21561			25,000.00
<b>Total</b>			25,000.00

<b>FOR INTERNAL USE ONLY</b>	
<b>Received by</b> LINGUYEN	<b>Notes</b>
<b>Amt. Rec'd.</b> \$****25,000.00	(OT) \$25,000.00 CK #21561



December 8, 2020

Mrs. Anne Picou  
Director  
Houma Downtown Development Corporation  
317 Goode St.  
Houma, LA 70360

Dear Mrs. Picou,

It is my pleasure to inform you that the Blue Cross and Blue Shield of Louisiana Foundation (the "Foundation") has approved a Special Projects Grant for Houma Downtown Development Corporation's for \$25,000.00 for use consistent with the Project and subject to the requirements set forth in the Agreement.

The Foundation is committed to promoting health and wellness and building a healthier Louisiana through community outreach and charitable giving focused on health and education initiatives. Our grants help partners create new solutions, scale successful efforts and make positive, systemic change. Your commitment provides an example of what is right about our state and its residents. We applaud you for your dedication to our state, and we look forward to working with you throughout your grant.

Enclosed you'll find a Grant Agreement Contract and a Tax ID Request Form. These documents explain responsibilities of all parties and formalize our partnership for the purposes of this grant. All documents must be completed and should be returned to the Foundation as soon as possible. Once the originals are completed and returned, the Foundation will process a check in the amount cited above.

On behalf of the Foundation, I extend our wishes for your success. We look forward to working with you and sharing in the success for those you serve.

Sincerely,

Michael Tipton  
President  
Blue Cross and Blue Shield of Louisiana Foundation

Enclosures

5525 Reliz Avenue | Baton Rouge, Louisiana 70809  
P.O. Box 98022 | Baton Rouge, Louisiana | 70898-9022  
(225) 298-7979 | Fax (225) 298-3175

The Blue Cross and Blue Shield of Louisiana Foundation is a non-profit, 501(c)(3) subsidiary of Blue Cross and Blue Shield of Louisiana.



December 8, 2020

Mrs. Anne Picou  
Director  
Houma Downtown Development Corporation  
317 Goode St.  
Houma, LA 70360

Re: IRS Regulation 1.170F(8)

Dear Mrs. Picou,

The Blue Cross and Blue Shield of Louisiana Foundation is pleased to provide a grant to your organization for Government Tower Park for use consistent with the Project and subject to terms set forth in the Agreement. To ensure that we are in compliance with federal tax guidelines for any contribution of \$250 or more, we are required to have written acknowledgment from the recipient organization.

Please complete the information requested and mail this letter to the address below.

1. Tax ID number 72-6001390
2. Is your organization considered a charitable 501(c)(3) corporation?  
Yes \_\_\_\_\_ No X 501(c)(4)
3. Will your organization provide any goods or services to Blue Cross and Blue Shield of Louisiana Foundation in consideration for the contribution?  
Yes \_\_\_\_\_ No X
4. If yes, please give a description and good-faith estimate of the value of goods or services to be provided.  
Description: POCKET PARK-Q GOVT TOWER-SITE FURNISHINGS  
AND LANDSCAPING AS PER PLAN  
Value: \$ 25,000
5. Completed by: Anne Picou  
Title: Exec. Director
6. Signature: [Signature]

Sincerely,

[Signature]

Tanja V. Foil  
Foundation Initiatives Coordinator  
Blue Cross and Blue Shield of Louisiana Foundation

5525 Reitz Avenue | Baton Rouge, Louisiana 70809  
P.O. Box 98022 | Baton Rouge, Louisiana | 70898-9022  
(225) 298-7979 | Fax (225) 298-3175

The Blue Cross and Blue Shield of Louisiana Foundation is a non-profit 501(c)(3) subsidiary of Blue Cross and Blue Shield of Louisiana.



# Taxpayer Identification Number Request

## Substitute Form W-9

For BCBSLA Payee/Vendor Account # \_\_\_\_\_ Payee/Vendor Name Houma Downtown Development Corp.

Please complete the following information. We are required by law to obtain this information from you when making a reportable payment to you. If you do not provide us with this information, your payments may be subject to 28% federal income tax backup withholding. You may also be subject to a \$50 penalty imposed by the Internal Revenue Service under IRS code section 6723.

Federal law on backup withholding preempts any state or local law remedies, such as any right to a mechanic's lien. If you do not furnish a valid TIN, or if you are subject to backup withholding, the payer is required to withhold 28% of its payment to you.

Use this form only if you are a U.S. person (including U.S. resident alien). If you are a foreign person, use the appropriate Form W-8.

Instructions: Complete the section in part 1 that corresponds to your tax status. Complete Part 2 if you are exempt from Form 1099 reporting. Complete Part 3 sign and date the form.

Part 1 Tax Status: (Complete the row that applies) \_\_\_\_\_ Date Received at \_\_\_\_\_

BCBSLA:

**US Individuals.** (Form 1099 reportable) (Individuals are not "doing business as" a company name or alternative)

Individual Name (print) (as shown on your tax return): \_\_\_\_\_

Individual Social Security: \_\_\_\_\_

**US Sole Proprietor.** (Form 1099 reportable) (A sole proprietorship may have a "doing business as" trade name, but the legal name is the business owner). If you supplied your personal SSN as the Tax ID, you must provide your name as it is issued with your SSN. If you provided an EIN provided to you by the IRS for your business, you must provide the legal business name registered for the EIN.

Business Owner's Name (Required) (as shown on your tax return): \_\_\_\_\_

Business Owner's Social Security Number: \_\_\_\_\_

or EIN# \_\_\_\_\_

Business or Trade Name (print): \_\_\_\_\_

**US Partnership, Limited Liability Partnership (LLP), Limited Liability Company (LLC) or Trust, etc.:** (Form 1099 reportable)

Name of Partnership/Company Name (print) (as shown on your tax return): \_\_\_\_\_

Partnership's/Company's Employer Identification Number: \_\_\_\_\_

Partnership's/Company's Name on IRS records (print) (see IRS mailing label): \_\_\_\_\_

Part 2: Exemption: (if the box is not checked, a 1099 will be issued)

**US Corporation (must be a "C" or "S" corporation only, exempt charity, or Federal, State, or Local Government Agency:**

Name of Corporation or Entity (print) (as shown on your tax return): Houma Downtown Development Corp State Incorporated: LA

Employer Identification Number: 72-1281931

(REQUIRED) Please check the correct exemption below. IF NOT CHECKED A 1099 WILL BE ISSUED REGARDLESS OF STATUS.

- 1.  Corporation, not medical, healthcare or legal service provider
- 2.  Corporation, medical, healthcare or legal services
- 3.  Tax Exempt Charity under 501(c)(3), or IRA
- 4.  The United States or any of its agencies or instrumentalities
- 5.  A state, the District of Columbia, a possession of the United States, or any of their political subdivisions
- 6.  A foreign government or any of its political subdivisions

5525 Reitz Avenue | Baton Rouge, Louisiana 70809  
P.O. Box 98022 | Baton Rouge, Louisiana | 70898-9022  
(225) 298-7979 | Fax (225) 298-3175

The Blue Cross and Blue Shield of Louisiana Foundation is a non-profit 501(c)(3) subsidiary of Blue Cross and Blue Shield of Louisiana.



Part 3 Signature: I am a U.S. person (including a U.S. resident alien). I certify under penalty of perjury that the Tax Identification Number and Associated Individual or Company Name provided on this form is correct.

Name (print): LEO CEDET Signature: *Leo Cedet*  
Address: 3176 DODE STREET Title: PRESIDENT H.DDC  
City/State/Zip Code: HOUMA LA 70364 Phone: (985) 855-7777  
Email Address (print): leo@ledetinsurance.com Date: MARCH 30, 2021

Please email the completed form [Tania.Foll@bcbsla.com](mailto:Tania.Foll@bcbsla.com). Upon receiving this form and completing this information you have provided, your company will be set up as a Payee/Vendor.

5525 Reitz Avenue | Baton Rouge, Louisiana 70809  
P.O. Box 98022 | Baton Rouge, Louisiana | 70898-9022  
(225) 298-7979 | Fax (225) 298-3175

The Blue Cross and Blue Shield of Louisiana Foundation is a non-profit 501(c)(3) subsidiary of Blue Cross and Blue Shield of Louisiana.



**SINGLE PAYMENT GRANT AGREEMENT WITH HOUMA  
DOWNTOWN DEVELOPMENT CORPORATION**

**RECITALS**

**WHEREAS**, the mission of the Blue Cross and Blue Shield of Louisiana Foundation ("BCBSLAF") is to promote the wellness and well-being of Louisianians by supporting health and education-related causes.

**WHEREAS**, Houma Downtown Development Corporation ("Grantee") has requested a Grant ("Funding" or "Funds") from the BCBSLAF which is documented in the form of a grant proposal and related supporting materials (the "Project") referenced in Exhibit A attached hereto and made a part of this Grant Agreement ("Agreement").

**WHEREAS**, the BCBSLAF believes that the Project furthers the mission of the BCBSLAF and is consistent with the charitable purposes for which the BCBSLAF was established.

**WHEREAS**, the BCBSLAF approves Funding in the amount of \$25,000.00 to the Grantee for use consistent with the Project and subject to the requirements set forth in this Agreement.

**NOW THEREFORE**, in consideration of the foregoing, and of the mutual promises and covenants contained herein, the BCBSLAF and Grantee agree as follows:

## SECTION 1: PROJECT INFORMATION

### 1.1 Approved Project

Consistent with the materials outlined in Exhibit A, attached hereto and made a part of this Agreement, the Project is described as follows:

- a) **Project Title:** Government Tower Park
- b) **Project Description:** As indicated in the letter of intent, the Houma Downtown Development Commission, TPCG, and its partners which includes the Live Healthy Houma Initiative see as its main long term goal for this project is to improve the health of parish citizens and visitors by providing access to healthy options. This pocket park will provide a place for exercise and mental relaxation not just for the occupants of the Government Tower, but for all of the people who commute in and out of the Downtown area daily. The three largest employers (Government Tower, courthouse complex, and Terrebonne General Medical Center) in the parish are all within a 5 block radius plus hundreds of offices/businesses in the immediate vicinity. On the weekends, the park can be utilized by individuals and groups like the Downtown Runners Club who seek opportunities to jog and walk along the downtown streets which are relatively low traffic on Saturday and Sunday mornings. It also provides a serene area for employees to enjoy their lunch. By providing fitness centers, employees and local citizens are able to exercise and relieve stress. the local Bayou Regional Arts Council will have local artists showcase their work adding color to the area.
- c) **Project Start Date:** 1/4/21
- d) **Project End Date:** 12/6/21

e) **Project Manager:** Mr. Chris Pulaski

The "Grant Period" refers to the period of time between the "Project Start Date" and the "Project End Date", as set forth above.

The "Project Manager" refers to the individual who will manage the Project and be the BCBSLAF's main point of contact regarding the Project.

## **SECTION 2: RELATIONSHIP TO THE BCBSLAF**

### **2.1 Independent Contractor Status**

- a) Grantee and the BCBSLAF are independent contractors. Neither Grantee nor other agents or representatives of Grantee shall be considered to be employees of the BCBSLAF for any reason, including, but not limited to, the Federal Unemployment Tax Act; any workers' compensation act; any health, retirement, and welfare benefits; and any income tax withholding laws. Grantee shall have sole responsibility for the payment of all federal and state income taxes applicable to its services and the services of its agents and representatives.
- b) Grantee shall provide the BCBSLAF with a completed W-9 form within ten days of execution of this Agreement by Grantee.

## **SECTION 3: GRANTEE WARRANTIES**

Grantee represents and warrants that:

- a) Grantee is a Louisiana corporation duly organized, validly existing, and in good standing under the laws of Louisiana;
- b) Grantee is an organization that is both exempt from tax under section 501(c)(3) of the Internal Revenue Code ("IRC") and an organization

described in IRC section 509(a)(1), (2), or (3), which statuses have been duly confirmed by one or more operative IRS rulings or determination letters, copies of which Grantee has provided to the BCBSLAF or a governmental entity;

- c) Grantee is in compliance with all federal, state, and local laws applicable to Grantee and the Project, including those relating to workplace safety, and has obtained all applicable permits and licenses required of Grantee in connection with the Project's activities;
- d) Grantee is an Equal Opportunity Employer and does not discriminate against any person because of race, creed, color, religion, national origin, age, sex, or disability;
- e) There is no actual, potential, and/or perceived litigation, arbitration, matter, or other dispute involving Grantee which, if decided unfavorably to Grantee, would reasonably be expected to have a material adverse effect on Grantee's ability to complete the Project's activities. Grantee will notify the BCBSLAF in writing immediately of any matters as described in this section that arise during the Grant Period and while Grantee carries out the Project's activities. Failure to disclose any such matters as described in this section to the BCBSLAF shall be considered a material breach of this Agreement;
- f) The execution, delivery, and performance of this Agreement by Grantee: (i) has been duly authorized by Grantee; and (ii) will not conflict with, result in a breach of, or constitute a default under any other agreement to which Grantee is a party or by which Grantee is bound;
- g) Grantee accepts full responsibility of the integrity and management of the Project, including: (i) accountability of all Funds; (ii) correction of all fiscal or programmatic deficiencies identified throughout the Project; (iii) ensured separation of powers, duties, and functions of

Grantee's board members and staff; and (iv) established safeguards prohibiting Grantee's staff or board members from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain;

- h) There are no actual, potential, and/or perceived conflicts of interest. Grantee will immediately notify the BCBSLAF of any actual, potential, and/or perceived conflicts of interest both prior to and during the Grant Period and while carrying out the Project's activities. Failure to disclose actual, potential, and/or perceived conflicts of interest to the BCBSLAF shall be considered a material breach of this Agreement;
- i) Grantee has all requisite power and authority to execute, deliver, and perform its obligations under this Agreement;
- j) Grantee shall perform activities related to the Project in good faith and in a professional manner;
- k) Grantee has and will govern Funds with industry standard internal financial controls and systems including accurate, correct, and complete payroll, accounting, and financial reporting records; cost source documentation; effective internal and budgetary controls; and determination of reasonable, allowable, and allocable costs;
- l) Grantee will notify the BCBSLA immediately and in writing of any findings with a written and appropriate resolution.
- m) Grantee will provide the BCBSLAF with copies of audited financial statements within ten days of the BCBSLAF's written request;
- n) Prior to signing this Agreement and on or before the Final Report Due Date indicated in Exhibit B, attached hereto and made a part of this Grant Agreement, Grantee agrees to provide written documentation to the BCBSLAF of the name(s) and job title(s) of all

Grantee employees, staff members, or independent contractors hired by Grantee ("Grantee Personnel") receiving \$100,000 or more in annual salaries, fees, and/or other compensation ("Annual Compensation"), including the specific dollar amount(s) being paid. If any Grantee Personnel receives an increase in Annual Compensation meeting or exceeding \$100,000 during the Grant Period or while Project activities are being carried out, Grantee agrees to provide written documentation to the BCBSLAF within ten days of the Annual Compensation increase.

- o) Grantee shall spend all Funds within the state of Louisiana; and
- p) The Project's current budget, included herewith as Exhibit A, attached hereto and made a part of this Grant Agreement, accurately reflects Grantee's intentions to expend the Funds.

## **SECTION 4: FUNDS**

### **4.1 Payment of Funds**

- a) Upon execution of this Agreement, the BCBSLAF agrees to provide Grantee a single payment of Funds in the amount shown in the Recitals portion of this Agreement.

### **4.2 Expenditure of Funds**

- a) Grantee agrees that Funds are solely designated for the purposes indicated in the Project.
- b) Grantee will not assign any Funds to any other organization or person.

### **4.3 Prohibited Use of Funds**

Grantee shall not use any Funds:

- a) To influence the outcome of any specific public election or to carry on, directly or indirectly, any lobbying or voter registration activities or drives;
- b) To make any monetary donations or payments of any type to an individual or organization or to undertake any activity for any non-charitable purpose, to the extent that use of the Funds would be a taxable expenditure if made directly by the BCBSLAF; or
- c) For religious or sectarian programs for religious purposes; for fraternal, labor, athletic, band, or veterans' organizations; for political contributions; and/or for memorials or honorariums.

### **4.4 Reversion of Funds & Termination for Cause**

Grantee agrees to return to the BCBSLAF Funding under the following conditions, as the following shall be considered grounds for terminating this Agreement for cause:

- a) In the event of Grantee's dissolution, as required under Louisiana law, Grantee must return all unspent or remaining Funds to the BCBSLAF within ten days of Grantee's dissolution.
- b) In the event that Grantee no longer qualifies as a tax-exempt organization under IRC section 501(c)(3), Grantee must return all unspent or remaining Funds to the BCBSLAF within ten days of the change in Grantee's status.

- c) In the event the BCBSLAF finds that Grantee has breached this Agreement, Grantee must immediately return all Funds to the BCBSLAF.
- d) If any aspect of the Project changes without prior written approval from the BCBSLAF, Grantee must immediately return all unspent or remaining Funds to the BCBSLAF.
- e) In the event that any Funds are not expended on the Project during the Grant Period, unless the BCBSLAF agrees in writing to Grantee's written request for carryover of the Funds for a new Grant Period, Grantee must return all unspent or remaining Funds to the BCBSLAF within ten days of the Project End Date.
- f) In the event that any Funds are used for any purpose other than for the Project, Grantee must return all Funds to the BCBSLAF within ten days of the BCBSLAF's written request.
- g) In the event that Grantee moves out of the state of Louisiana, Grantee must return all unspent or remaining Funds to the BCBSLAF within ten days of Grantee's move.

#### **4.5 Audit Rights**

- a) Grantee agrees to maintain accurate records of receipt and expenditures and to make its books and records available to the BCBSLAF or its outside auditors upon written request by the BCBSLAF or its outside auditors during the Grant Period and for up to two years following the end of the Grant period.
- b) Grantee agrees to notify the BCBSLAF in writing within ten days following receipt of any independent audit findings of non-

compliance, control weaknesses, fraud, or similar involving the Funds associated with the Project.

- c) The BCBSLAF shall have the right at all times to monitor or otherwise evaluate all Project work performed by Grantee and the premises on which the work is being performed. Grantee will participate in any monitoring or evaluation visits and provide access and assistance to the BCBSLAF.

## **SECTION 5: PUBLIC ANNOUNCEMENTS**

### **5.1 BCBSLAF Announcements**

The BCBSLAF shall have the right to announce, highlight, or mention the Grantee and all information and activities associated with the Project during the Grant Period and on an ongoing basis thereafter.

- a) The Project and Funding will be announced and highlighted through various BCBSLAF or related entity communication platforms including, but not limited to, media releases, website, social media platforms, and historical and annual reports during the Grant Period and on an ongoing basis thereafter.
- b) Grantee agrees to the use of its name and logo in all the BCBSLAF or related entity public announcements and press releases during the Grant Period and on an ongoing basis thereafter for anything built, created, or started in relation to the Project.
- c) Grantee agrees to allow the BCBSLAF to link to Grantee's website or other forms of digital media related to the Project during the Grant Period and on an ongoing basis thereafter.

### **5.2 Grantee Announcements**

- a) The BCBSLAF encourages Grantee to make Project and/or Funding related public announcements, particularly when such notices might stimulate additional support or help to transfer the learning and knowledge gained from the Project.
- b) Grantee agrees to obtain prior written approval from the BCBSLAF for wording to describe the BCBSLAF, its programs, and the nature of the Funds received.
- c) Grantee agrees to obtain prior approval of the BCBSLAF of each communication or announcement pertaining to the Project or Funding prior to the dissemination or distribution of said communication or announcement. Communication or announcement includes, but are not limited to, press releases, reports or results, published references, and media clips. Grantee agrees to provide the BCBSLAF with all approved and fully executed communications or announcements related to the Project or Funding.
- d) Grantee shall not use the BCBSLAF logo, service mark, trademark, or other proprietary marks of the BCBSLAF without specific advance written approval by the BCBSLAF.
- e) Grantee agrees to discontinue all use of the BCBSLAF logo, service mark, trademark, or other proprietary marks of the BCBSLAF within ten days upon written request from the BCBSLAF.
- f) Grantee agrees to continuously acknowledge the BCBSLAF during the Grant Period and following the Grant Period on an ongoing basis by displaying the current BCBSLAF logo, service mark, trademark or other proprietary marks of the BCBSLAF and the phrase "Supported by the Blue Cross and Blue Shield of Louisiana Foundation" at all events, in all written, digital, and printed materials, and on any and all advertisements, broadcast promotion, or other forms of publicity

related to the Project and on all items built, created, or started under the Project, unless otherwise indicated in writing by the BCBSLAF.

- g) Upon execution of this Agreement and after written approval by the BCBSLAF, Grantee agrees to issue a press release using the approved template provided by the BCBSLAF to local media outlets describing the Project and acknowledging the support of the BCBSLAF.

## **SECTION 6: BENCHMARKS & REPORTING**

### **6.1 Financial & Narrative Reports**

- a) Grantee agrees to fulfill all reporting requirements according to the instructions and schedule described in Exhibit B, attached hereto and made a part of this Agreement.
- b) Grantee agrees to provide the BCBSLAF with copies of any reports as defined in Exhibit B, attached hereto and made a part of this Agreement, within ten days following written request by the BCBSLAF.

### **6.2 Release of External Reports**

- a) Any studies, reports, videos, or other deliverables derived from or related to the Project must be shared with and approved in writing by the BCBSLAF prior to any release to the public.
- b) The BCBSLAF reserves the right to preview any deliverables associated with the Project.

### **6.3 Copyrights & Patents**

- a) If reports, books, articles, software, videos, or other material resulting from the Project are copyrighted by Grantee or by the author, in accordance with the policies of Grantee, the BCBSLAF reserves the royalty-free license to use such material.

- b) For Projects involving the possibility of patents, Grantee should submit a written request to the BCBSLAF for further information.

#### **6.4 Reporting Project Changes**

- a) Grantee will provide written notification to the BCBSLAF within ten days following any changes pertaining to the Project Manager, including, but not limited to, name, mailing address, email address, telephone numbers, fax numbers, and any other pertinent contact information.
- b) Any changes to the Project, whether or not there is an associated budget revision, will require prior written approval of the BCBSLAF.

### **SECTION 7: PROJECT EVALUATION**

#### **7.1 Project Evaluation**

- a) Data collection activities are the responsibility of Grantee.
- b) The BCBSLAF's support of the Project does not constitute approval of any survey design, questionnaire content, or data collection procedures.
- c) Grantee shall not represent to respondents that such data, data collection plans, or data collection instruments associated with the Project are being used or collected for or in association with the BCBSLAF without the specific prior written approval of the BCBSLAF.

## **SECTION 8: MISCELLANEOUS**

### **8.1 Governing Law**

- a) This Agreement shall be governed by the laws of the state of Louisiana.
- b) Exclusive venue for any disputes related to this Agreement or Project shall be in the 19<sup>th</sup> Judicial District Court, Parish of East Baton Rouge, state of Louisiana.

### **8.2 Assignments**

- a) Neither this Agreement nor any of the rights, benefits, duties, or obligations provided herein may be assigned by Grantee without the prior written consent of the BCBSLAF.

### **8.3 Notification of Legal Action**

- a) Grantee will advise the BCBSLAF in writing and within ten days of matters regarding potential legal actions involving Grantee, the Project, or this Agreement.

### **8.4 Indemnification**

- a) Grantee shall be fully liable for the actions of its agents, employees, partners, and subcontractors and shall fully protect, defend, indemnify, save, and hold harmless the BCBSLAF, its officers, trustees, employees, servants, subcontractors, agents, and volunteers from any and all losses, claims, demands, liabilities, suits, actions, damages, costs, fines, penalties, judgments, forfeitures, assessments, expenses, obligations (including attorney's fees), and other liabilities of every

name and description relating to personal injury, violation of or failure to comply with any state or federal law, regulation, or other legal mandate, and damage to real or personal tangible property to the extent caused by Grantee, its agents, employees, partners, or subcontractors.

- b) Grantee agrees to defend and hold harmless the BCBSLAF and its officers, trustees, employees, servants, subcontractors, agents, and volunteers from and against any demands, claims, actions, suits, losses, damages (including property damage and bodily injury), arbitration, legal proceedings, judgments, settlements, or costs or expenses (including attorney's fees and expenses) arising out of or in any way relating to personal injury, violation of or failure to comply with any state or federal law, regulation, or other legal mandate, and damage to real or personal tangible property to the extent caused by Grantee, its agents, employees, partners, or subcontractors.

### **8.5 Non-Waiver**

- a) Grantee may not waive any term, covenant, or condition of this Agreement unless prior written permission is given by the BCBSLAF or by amendment executed in compliance with this provision.
- b) The failure or omission by either party at any time to enforce or require strict or timely compliance to any provision of this Agreement shall not affect or impair that provision or any other provision in any way or the rights of such party hereof, to avail itself of the remedies it may have in respect of any subsequent breach of that or any other provision.

### **8.6 Severability**

- a) If any term or condition of this Agreement or the application thereof is held illegal, void, unenforceable, or invalid, the remaining provisions shall remain in force and effect, unless the severance of that provision substantially deprives a party of the benefit.

### **8.7 Enforcement**

- a) All parties to this Agreement are literate in the English language, have read this Agreement in full, agree to be bound to its terms and have had ample opportunity to consult with an attorney on its terms prior to signing it.
- b) Grantee herein agrees to pay all attorneys' fees, both for inside and outside counsel, court costs, legal expenses, all collection fees, and any costs associated with the BCBSLAF having to seek enforcement of this Agreement.

### **8.8 Third-Party Beneficiaries**

- a) There shall be no third-party beneficiaries to this Agreement.

### **8.9 Entire Agreement**

- a) This Agreement and its Exhibits represent the entire Agreement between the parties and supersede all prior negotiations, understandings, and agreements, written or oral, relating to the Project.
- b) In the event of a conflict between the language of this Agreement and its Exhibits, the language in the body of this Agreement shall prevail over the language in the Exhibits.

**8.10 Notice**

- a) Any notice required or permitted by this Agreement, unless otherwise specifically provided for in this Agreement, shall be in writing and shall be deemed given upon receipt following delivery by: (i) a nationally reputable overnight carrier or hand delivery; or, (ii) registered or certified mail return receipt requested, and addressed as follows:

To Grantee:	Houma Downtown Development Corporation 317 Goode St. Houma, LA 70360
To the BCBSLAF:	Blue Cross and Blue Shield of Louisiana Foundation Attention: Mrs. Tanja Foil P.O. Box 98022 Baton Rouge, LA 70898-9022

- b) At any time, either party may change its addressee and/or address for notification purposes by providing written notice stating the change and setting forth the new address.

**[SIGNATURES ON NEXT PAGE]**

## SIGNATURES

THUS DONE AND SIGNED on the date(s) noted below:

### Houma Downtown Development Corporation

By: 

Printed Name: LEO LEPET

Title: PRESIDENT HOUMA DOWNTOWN DEVELOPMENT CORP.

Date: MARCH 30, 2021

### Blue Cross and Blue Shield of Louisiana Foundation

By: Adam Short  
Digitally signed by Adam Short  
Date: 2021.04.01 15:19:27 -05'00'

Printed Name: Adam Short

Title: Senior VP Finance & Controller

Date: \_\_\_\_\_

By: 

Printed Name: Michael Tipton

Title: Foundation President

Date: 4/1/21

**EXHIBIT A**

Houma Downtown Development Corporation grant proposal and supporting materials dated 10/2/20.

## EXHIBIT B

### REPORTING REQUIREMENTS & SCHEDULE

#### Reporting Requirements

The following reports and updates are due to the BCBSLAF on or before the Due Dates indicated in the Reporting Schedule indicated in this Exhibit.

- a) **Conference Call:** Grantee agrees to set up and participate in a 30-minute Conference Call with the BCBSLAF within 90 days following the Project Start Date. Grantee agrees to set up the Conference Call by emailing [BCBSLAFoundation@bcbsla.com](mailto:BCBSLAFoundation@bcbsla.com) no less than 14 days prior to the Conference Call Due Date indicated in the Reporting Schedule.
- b) **Progress Report:** Grantee agrees to submit a Progress Report within six months following the Project Start Date. The Progress Report shall be submitted via the BCBSLAF website: [www.bcbslafoundation.org/our-programs/grants/](http://www.bcbslafoundation.org/our-programs/grants/).
- c) **Site Visit:** Unless indicated as "N/A" in the Site Visit Due Date section of the Reporting Schedule, Grantee agrees to schedule and host the BCBSLAF for a Site Visit within nine months following the Project Start Date. Grantee agrees to set up the Site Visit by emailing [BCBSLAFoundation@bcbsla.com](mailto:BCBSLAFoundation@bcbsla.com) no less than 14 days prior to the Site Visit Due Date indicated in the Reporting Schedule.
- d) **Final Report:** Grantee agrees to submit a Final Report on or before the last day of the Grant Period. The Final Report shall be submitted via the BCBSLAF website: [www.bcbslafoundation.org/our-programs/grants/](http://www.bcbslafoundation.org/our-programs/grants/).

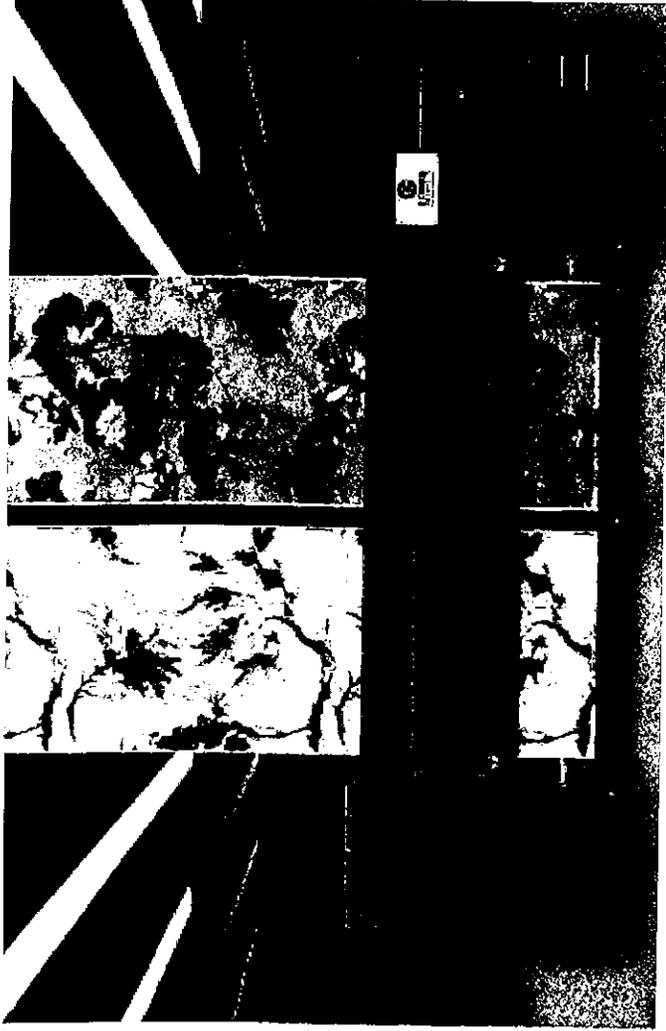
## Reporting Schedule

Action Item	Due Date
Conference Call	3/4/21
Progress Report	6/4/21
Site Visit	9/6/21
Final Report	12/6/21

### Goals and Benchmarks:

- Build and promote usage of the Government Towers Pocket Park as part of the Healthy Houma Initiative
- Utilize park project to increase participation in the Healthy Houma Initiative as indicated by increase community involvement in projects and meetings
- Develop a larger scale community health initiative project and submit an application for either a Special Project or Collective Impact Grant

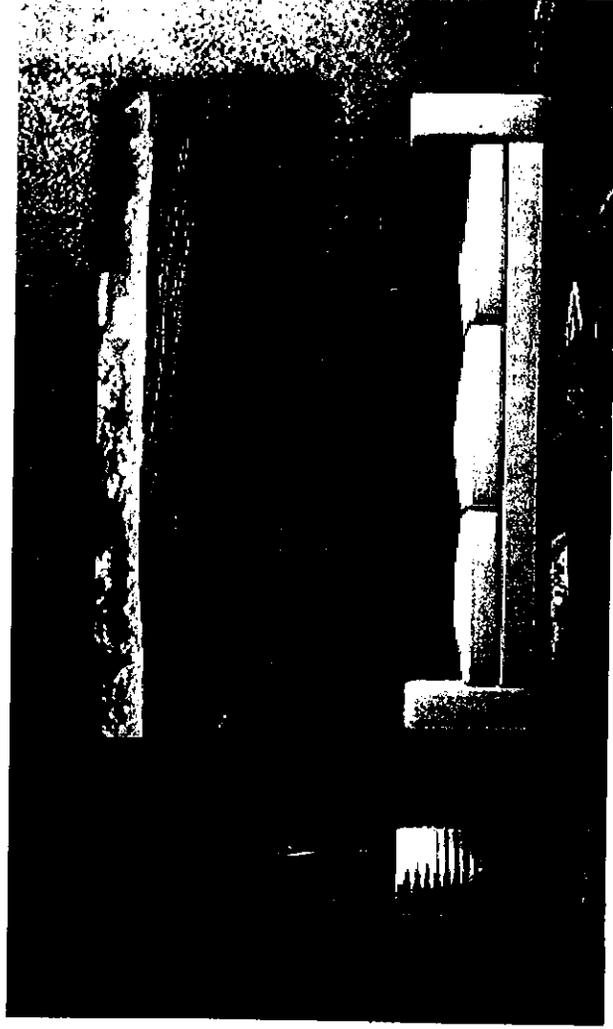




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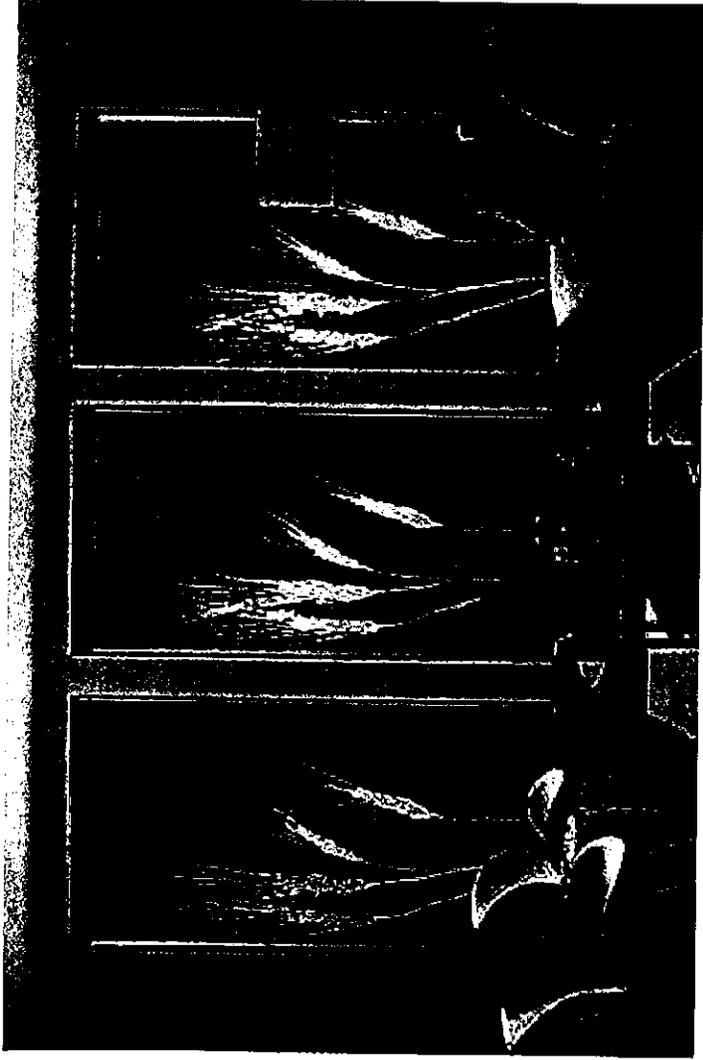
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Echod Graphics Inc

373 Park Ave, Brooklyn NY 11205

249 Johnson Ave , Newark NJ 07112 - USA

Telephone: 877-963-7446

**Verticalresponse**  
A DELUXE COMPANY

GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY  
 MARCH 31, 2021 - MONTH LAST CLOSED

F: 151-000-6741-02  
 GENERAL FUND  
 NO DEPARTMENT NAME  
 DONATIONS-DOWNTOWN DEVELOPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	3,500	4,750.00-	0	1,250
2021	0	25,000.00-	0	25,000
CLOSED:				
2014	0	.00	N/A	0
2015	60,000	60,000.00-	N/A	0
2016	0	.00	N/A	0
2017	1,500	1,500.00-	N/A	0
2018	500	500.00-	N/A	0
2019	9,287	8,037.44-	N/A	1,250-

ENTER = CONTINUE      CF04 = DSP DETAIL      CF08 = PRT DETAIL  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE



Wednesday, May 12, 2021

---

**Item Title:**

Surplus Transit Buses

**Item Summary:**

An ordinance to declare vehicles from Good Earth Transit as past their useful lives and to authorize said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	4/21/2021	Executive Summary
Ordinance	4/21/2021	Ordinance
Backup	4/21/2021	Backup Material
Backup	4/21/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

An Ordinance to declare vehicles from Good Earth Transit as past their useful lives and authorizing said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

### PROJECT SUMMARY (200 WORDS OR LESS)

It has been determined that the vehicles are past their useful life

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace M. Mauldin, CFO

4/21/2021

Signature

Date

**OFFERED BY:**  
**SECONDED BY:**

**ORDINANCE NO. \_\_\_\_\_**

An Ordinance to declare vehicles from Good Earth Transit as past their useful lives as described in the attached Exhibits "A" and "B" and authorizing said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

**SECTION I**

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the attached Exhibits "A" and "B" past their useful life and authorized the Parish President to dispose of said items by public bid, negotiated sale, junked or by any other legally approved method.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION III**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day \_\_\_\_\_, 2021.

\_\_\_\_\_  
DARRIN GUIDRY, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

\_\_\_\_\_  
Approved \_\_\_\_\_ Vetoed  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Public Transportation Section  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-3060 | fx: 225-379-3071

John Bel Edwards, Governor  
Shawn D. Wilson, Ph.D., Secretary

April 7, 2021

Diana Edmondson  
Terrebonne COA  
995 W. Tunnel Blvd  
Houma, LA 70360

RE: Vehicle disposition  
TERREBONNE COA      2015 FORD      VIN: 1FDFE4FS0FDA37591

Ms. Edmonson,

The above referenced vehicle has passed the State's definition of useful life and holds no further federal interest. At your request, the vehicle(s) have been removed from the 5311 program and may be sold or used as a backup vehicle. The flags have been removed from this vehicle.

The DOTD decals should be removed from the vehicle and photo proof submitted. The lien on the title has been cancelled. Please understand that the vehicle has been purchased with Federal Funds. All proceeds from sales may be retained by the agency so long as the proceeds remain in use for mass transit purposes.

Warren Morgan  
Fleet Asset Manager  
[Warren.Morgan@la.gov](mailto:Warren.Morgan@la.gov)  
225-379-3056  
DOTD Section 81  
Public Transit Section  
1201 Capitol Access Rd.  
Baton Rouge, La. 70802

135

VEHICLE DISPOSITION FORM

Date: 4/6/21

Department of Transportation & Development
Public Transportation Section
1201 Capital Access Rd. East Wing 5th Floor
Baton Rouge, Louisiana 70802

We are requesting disposition or transfer of the Section 5310 or 5311 vehicle (circle one) described below:

- 1. Vehicle year and model: 2015 Ford Goshen E450
2. Current Odometer Reading: 134,410
3. Vehicle identification number (VIN): 1FDFE4FS0FDA37591
4. Vehicle name in STTARS (Ex. Unit #2): 135 FTA
5. Appraised value: \$4,450

6. Attached is a copy of one appraisal on the appraiser's letterhead. (In addition to the estimated value of the vehicle, appraisals should also indicate the overall condition of the vehicle.)

7. The proposed method of disposition (Circle One):

- Remain in fleet
Donate
Sell

8. Reason for disposition (Circle One):

- Met useful life requirements
Flood
Accident-Totaled

Terrebonne COA
Agency Name
995 W. Tunnel Blvd.
P.O. Box or Street Address
Houma, LA 70300
City Zip

[Signature]
Signature of Director
Diana N. Edmonson
Director's name (typed)
(985) 868-8411
Telephone Number



March 29, 2021

Randy,

Based on the description of the vehicle you provided to me, and my familiarity with the LADOT spec, I have prepared this retail price estimate. The unit you described to me is as follows:

**Terrebonne Council on Aging – 2015 Goshen Coach**  
**12 Passenger**  
**134,000 Miles**  
**VIN # 1FDFE4FS0FDA37591**



The numbers below assume the unit is in average condition with normal wear and tear, no major body damage and in operational condition. **The estimated value of this vehicle is; \$4,450.**

Please let me know if I can be of further help.

Sincerely,

Eugene Hotard  
General Manager  
Alliance Bus Group



Public Transportation Section  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-3060 | fx: 225-379-3071

John Bel Edwards, Governor  
Shawn D. Wilson, Ph.D., Secretary

March 19, 2021

Diana Edmondson  
Terrebonne COA  
995 W TUNNEL BLVD  
Houma, La 70360

RE: Vehicle disposition  
TERREBONNE COA      2015 FORD      VIN: 1FDFEE4FS3FDA35091

Ms. Edmondson,

The above referenced vehicle has passed the State's definition of useful life and holds no further federal interest. At your request, the vehicle(s) have been disposed from the program and may be sold or used as a backup vehicle. The flags have been removed from this vehicle.

The DOTD decals should be removed from the vehicle and photo proof submitted. The lien on the title has been cancelled. Please understand that the vehicle has been purchased with Federal Funds. All proceeds from sales may be retained by the agency so long as the proceeds remain in use for mass transit purposes.

Warren Morgan  
Fleet & Asset Manager  
[Warren.Morgan@la.gov](mailto:Warren.Morgan@la.gov)  
225-379-3056  
DOTD Section 81  
Public Transit Section  
1201 Capitol Access Rd.  
Baton Rouge, La. 70802

136

VEHICLE DISPOSITION FORM

Date: 3/16/21

Department of Transportation & Development  
Public Transportation Section  
1201 Capital Access Rd. East Wing 5<sup>th</sup> Floor  
Baton Rouge, Louisiana 70802

We are requesting disposition or transfer of the Section 5310 or 5311 vehicle (circle one) described below:

- 1. Vehicle year and model: 2015 Ford Goshen E-450
- 2. Current Odometer Reading: 124,000
- 3. Vehicle identification number (VIN): 1FDFE4FS3FDA35091
- 4. Vehicle name in STTARS (Ex. Unit #2) 136 FTA
- 5. Appraised value: \$4,800

6. Attached is a copy of one appraisal on the appraiser's letterhead. (In addition to the estimated value of the vehicle, appraisals should also indicate the overall condition of the vehicle.)

7. The proposed method of disposition (Circle One):

- Remain in fleet
- Donate
- Sell

8. Reason for disposition (Circle One):

- Met useful life requirements
- Flood
- Accident-Totaled

Terrebonne COA  
Agency Name  
995W Tunnel Blvd.  
P.O. Box or Street Address  
Houma, LA 70360  
City Zip

Diana N. Edmonson  
Signature of Director  
Diana N. Edmonson  
Director's name (typed)  
(985) 868-8411  
Telephone Number



Thursday, March 11, 2021

Randy,

Based on the description of the vehicle you provided to me, and my familiarity with the LADOT spec, I have prepared this retail price estimate. The unit you described to me is as follows:

**Terrebonne Council on Aging – 2015 Goshen Coach**  
**20 Passenger**  
**124,000 Miles**  
**VIN #: 1FDFE4FS3FDA35091**



The numbers below assume the unit is in average condition with normal wear and tear, no major body damage and in operational condition. **The estimated value of this vehicle is; \$4,800.**

Please let me know if I can be of further help.

Sincerely,

A handwritten signature in black ink, appearing to read "Eugene Hotard", is written over a horizontal line.

Eugene Hotard  
General Manager  
Alliance Bus Group



Wednesday, May 12, 2021

---

**Item Title:**

Bayouside Drive Ordinance

**Item Summary:**

An ordinance to amend the Parish Code of Terrebonne Parish, Chapter 18, Section 18-93 to create a “No Through Truck Traffic Zone” along the entirety of Bayouside Drive from LA Highway 58 to the Bayouside Bridge thence to Country Drive; the entirety of Country Drive through lower Country Drive and then Aragon Road to LA Highway 58; and Klondyke road from LA HWY 55 to LA HWY 56.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	4/26/2021	Executive Summary
Bayouside Dr. Ordinance	4/26/2021	Ordinance



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
BayouSide Drive Ordinance

<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
<p>INTRODUCE AN ORDINANCE TO AMEND THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, SECTION 18-93 TO CREATE A "NO THROUGH TRUCK TRAFFIC ZONE" ALONG THE ENTIRETY OF BAYOUSIDE DRIVE FROM LA HIGHWAY 58 TO THE BAYOUSIDE BRIDGE THENCE TO COUNTRY DRIVE; THE ENTIRETY OF COUNTRY DRIVE THROUGH LOWER COUNTRY DRIVE AND THEN ARAGON ROAD TO LA HIGHWAY 58; AND KLONDYKE ROAD FROM LA HWY 55 TO LA HWY 56, AND CALL A PUBLIC HEARING ON SAID MATTER ON WEDNESDAY, MAY 12, 2021 AT 6:30 P.M.</p>

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
N/A

<b>TOTAL EXPENDITURE</b>			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>									
PARISHWIDE	1	2	3	4	5	6	7	8	9

*Councilman Steve Trosclair*

04/26/2021

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, SECTION 18-93 TO CREATE A “NO THROUGH TRUCK TRAFFIC ZONE” ALONG THE ENTIRETY OF BAYOUSIDE DRIVE FROM LA HIGHWAY 58 TO THE BAYOUSIDE BRIDGE THENCE TO COUNTRY DRIVE; THE ENTIRETY OF COUNTRY DRIVE THROUGH LOWER COUNTRY DRIVE AND THEN ARAGON ROAD TO LA HIGHWAY 58; AND KLONDYKE ROAD FROM LA HWY 55 TO LA HWY 56.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority vested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the parish Codes of Terrebonne parish, Chapter 18, Section 18-93 to create a “NO THROUGH TRUCK TRAFFIC ZONE” along the entirety of Bayouside Drive from LA Highway 58 to the Bayouside Bridge thence to Country Drive; the entirety of Country Drive through Lower Country Drive and then Aragon Road to LA Highway 58; and Klondyke Road from LA Highway 55 to LA Highway 56.

SECTION II

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_, 2021.

---

DARRIN W. GUIDRY, SR., CHAIRMAN  
TERREBONNE PARISH COUNCIL

---

SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_ at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Category Number: 4.  
Item Number: A.



Wednesday, May 12, 2021

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**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee 05/10/21

---

Category Number: 4.  
Item Number: B.



Wednesday, May 12, 2021

---

**Item Title:**

Public Services

**Item Summary:**

Public Services Committee, 05/10/21

---

Category Number: 4.  
Item Number: C.



Wednesday, May 12, 2021

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**Item Title:**

Community Development & Planning

**Item Summary:**

Community Development & Planning Committee, 05/10/21

**(Ratification of the minutes calls public hearings on May 26, 2021 at 6:30 p.m.)**

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Category Number: 5.  
Item Number: A.



Wednesday, May 12, 2021

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**Item Title:**  
Street Lights

**Item Summary:**  
Light installations, removals, and/or activations.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Street Lights 5-12-21	5/6/2021	Backup Material

**STREET LIGHT LIST**

**05-12-2021**

INSTALL LIGHTS AND POLES ALONG WESTSIDE BOULEVARD EXTENSION FROM MARTIN LUTHER KING BOULEVARD TO THE MEDIAN ALONG WESTSIDE BLVD. EXT. ; RLD #3-A (PLEASE SPEAK WITH BRETT LEDET REGARDING THE LOCATIONS); SLECA; DISTRICT 3; GERALD MICHEL

INSTALL LIGHTS ON NEWLY INSTALLED POLES ALONG WESTSIDE BOULEVARD EXTENSION FROM THE MEDIAN TO THE ROUND-A-BOUT ALMOST TO LA HIGHWAY 311 (PLEASE SPEAK WITH BRETT LEDET REGARDING THE LOCATIONS); RLD #3-A; SLECA; DISTRICT 2; CARL HARDING

INSTALL ONE (1) 40 WATT LED LIGHT ON EXISTING POLE AT 2749 BAYOU DULARGE RD; RLD #10; DANIEL BABIN; DISTRICT 7.



Wednesday, May 12, 2021

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**Item Title:**

Recreation District No. 2,3

**Item Summary:**

**Recreation District No. 2,3:** Three (3) expiring terms. Mr. Ed Bice, IV has expressed his interest in being re-appointed. Mr. Lee Dillard, IV, Mr. Wayne Champagne, and Mr. Brett Means submit applications and resumes for consideration. Mr. Kevin Guidry and Mr. Martin Jajewski do not wish to be reappointed.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ed Bice	4/29/2021	Backup Material
Lee Dillard IV	4/29/2021	Backup Material
Wayne Champagne	5/7/2021	Backup Material
Brett Means	5/10/2021	Backup Material

**From:** [Ed Bice](#)  
**To:** [Suzette Thomas](#)  
**Subject:** Appointments to Recreation District No. 2/3  
**Date:** Friday, April 9, 2021 11:26:33 AM

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## External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Suzette,  
Please find this letter as notice that I wish to be reappointed to the Recreation District 2/3 board.

Ed C. Bice, IV  
[\(985\) 381-3229](tel:9853813229) - Cell  
[edbice4@gmail.com](mailto:edbice4@gmail.com)

# LEE D. DILLARD, IV

MBA, CMPE

4099 Hwy 311, LA 70360  
(985) 790-0864

## EDUCATION

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Nicholls State University	Thibodaux, LA
<b>Masters of Business Administration</b>	<b>August 2014</b>
<b>Bachelor of General Studies</b>	<b>December 2012</b>
• Minor in Government	
<b>Associate of General Studies</b>	<b>August 2009</b>

## CERTIFICATIONS/AFFILIATIONS

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Certified Medical Practice Executive (CMPE) – MGMA	<b>August, 2017</b>
LA Ch. Membership Committee Chair - American College of Healthcare Executives	<b>February, 2021</b>

## EXPERIENCE

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Children's Hospital of New Orleans	New Orleans, LA
<b>IT Site Director</b>	<b>December 2018-Present</b>

- Participates in strategic planning and budgeting processes ensuring facility and system IT objectives align with capital and operating budgets.
- Provides continuous feedback to intended audiences regarding priorities and status of work being performed.
- Influences the successful adoption of enterprise IT standards across the facility.
- Lends subject-matter advise to appropriate audiences; makes presentations to committees, task forces, and other groups as needed.
- Demonstrates and actively promotes compliance with all state and federal regulatory and accrediting agencies (i.e., patient safety, infection control, HIPAA, etc.).
- Adheres to policies and procedures, as well as the Code of Conduct and all laws and regulations. Performs duties in an ethical manner.
- Able to apply job knowledge to develop IT policies and procedures and improve work processes.
- Drives accountability through timely delivery of assignments and tasks, escalating issues to the appropriate IT Leaders, as necessary.
- Provides oversight and direction to direct reports, ensuring assigned tasks are met on time and within budget.
- Ensure assigned staff remain current with required certifications and knowledge necessary to efficiently support assigned responsibilities.
- Assures assigned areas of responsibility are operating within budget. Monitors cost to assigned areas to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
- Participates in strategic planning and budgeting process. Reviews system objectives and budgets to facilitate the orderly and efficient capture, storage, processing and dissemination of information; analyzes the operating and capital budgets and expenditures for enterprise's IT functions and operations.
- Oversees work schedules, workflow; analyzes and standardizes procedures to improve efficiency and effectiveness of operations.

- Prepares status reports, as necessary.
- Demonstrates effective oral and written communications both horizontally and vertically within the organization.
- Prepares and controls agendas for meetings; organizes and consolidates required reports; monitors and reports the overall productivity and efficiency.
- Maintains current documentation that describe appropriate IT operational processes.
- Ensures accountability through timely follow-through and escalation as required.
- Demonstrated experience with leading successful IT projects and initiatives.
- Proven leader with experience to influence change.
- Participates actively in hospital meetings/huddles, serving on committees as required, helping to build and maintain effective relationships.
- Performs other required duties as assigned.

Nicholls State University  
**Adjunct Business Instructor**

Thibodaux, LA  
**August 2018**

- CIS and Economics Instructor

Terrebonne General Medical Center  
**Physician Program Application Manager**

Houma, LA  
**May 2014 – December 2018**

- Epic Credentialed Trainer: Credentialed trainers are responsible to teaching all necessary classes within a specific application expertise; specifically, responsible for teaching physicians and office managers how to navigate the Epic Ambulatory application
- Assist IT Director and Physician Services Director with Department business functions (budgeting, purchasing, coaching junior technical staff, etc.)
- Project Management: Oversee all purchasing requirements for new medical practice openings; including IT equipment, medical equipment and products, office staff equipment and products; Oversee implementation of all IT work; Create Capital Expense Requests and present CERs to hospital board of directors; Approve purchases, maintain budget, and track delivery of equipment.
- Work with Vendors and Sales Reps regarding current and new products and negotiate terms and pricing.
- Manage IT budget for new clinic openings or relocations.
- Manage all aspects of TGMC's outpatient clinic IT infrastructure.
- Manage Quality Reporting for all ambulatory offices: Create/Amend reports that track specific quality metrics around patient care and tie back to reimbursement and implement strategies to achieve prescribed goals.
- Responsible for successful attestation of Meaningful Use, PQRS, MACRA/MIPS in outpatient clinics
- Member of Ochsner Health Network IT Partnership committee and Data Sharing and Integration Committee
- Project Manager over TGMC's Epic Community Connect program
- Implement and administer VMWare VDI environment
- Provide Physician's support for all computer systems
- Coordinate and/or assist in clinical system upgrades
- Perform Monthly Employee Rounding and Annual Employee Evaluations

**Physician Practice Application Analyst**

**January 2011 – May 2014**

- Installed and administered physician office electronic medical records systems
- Implemented and administered VMWare VDI environment
- Relayed Health Internal Project Manager and physician liaison
- Provided Physician's support for all computer systems
- Performed training on a variety of software to the physician community
- Administered Horizon Physician Portal
- Consulted with physician practices regarding selection of EMR systems
- Coordinated and assisted in clinical system upgrades

**Computer Systems Analyst (Physician's Portal Support)****May 2007 – January 2011**

- Administered Physician's Portal logins, training, audits,
- Provided Physician's support for all computer systems
- Provided Help Desk Support
- Supported and setup numerous clinical, financial, and business applications

Best Buy

Houma, LA

**Digital Technologies Supervisor****October 2005 – May 2007**

- Managed department business from all aspects (ie. scheduling, development, training, ordering stock, reviewing customer insight, marketing)
- Created action plans for department success with budget, margin, and customer loyalty
- Hosted recruiting events at local colleges and job fairs

P. Ring Technology Solutions

Houma, LA

**Technician****July 2004 – October 2005**

- Trouble-shooting, repair, and building of computer systems and networks
- Handled network and infrastructure installation

Terrebonne General Medical Center

Houma, LA

**Help Desk Analyst****September 2003 – April 2004**

- Answered phone calls into department
- Trouble-shot and repaired computers and network within hospital and connecting doctor's offices

**Transporter****January 2002 – September 2003**

- Transported patients between departments
- Assisted during some Radiology procedures
- Answered phones
- Served as Gamma Knife assistant

# LEE D. DILLARD, IV

MBA, CMPE

111 Rue St Rachel Houma, LA 70360  
(985) 790-5830

## REFERENCES

---

Allison Adams, RN, MSN  
Department Head, Clinical Nursing Instructor  
L.E. Fletcher Technical Community College  
157 Choctaw Road  
Thibodaux, LA 70301  
985-856-3955

Melanie Boudreaux, MBA, SHRM-CP, PHR  
Instructor of Management  
Nicholls State University  
985-449-7017

Jaime Gaudet, NP  
Nurse Practitioner and Practice Administrator  
Gulf Coast Orthopedics  
985-804-4968

Patrick Ring  
(Owner) Cornerstone IT, LLC  
PO Box 3454  
Houma, LA 70361  
(985) 868-4200

Joshua Stockley, PhD  
Associate Professor of Political Science  
University of Louisiana at Monroe  
(318) 342-3216



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 5/5/2021

I, Wayne J. Champagne Jr., of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 614 Holiday Dr.  
(Address)

Houma, La., 70364, Telephone number is 985 665-5187  
(City, State, and Zip Code)

and E-mail is Champagnebw@yahoo.com, wish to qualify for appointment

as a member of the Rec 2/3 in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
614 Holiday Dr. Houma, La., 70364 for 17 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the 2/3 Yes  No   
(Recreation District)  
and Council District No. 5.

D. Applicant affirms that he/she has not been convicted of a felony Yes  No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Rec 2/3  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on  
Rec 2/3  
(Board/Committee/Commission)

F. Applicant is aware of the Rec 2/3 board criteria and  
attendance requirements. (Board/Committee/Commission)  
Yes  or No .

G. Applicant affirms that his/her employment with Houma Valve Service  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_ or No.

State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes \_\_\_ or No.

If yes, explain:

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J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_ or No.

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_ or No.

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_ or No.

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes \_\_\_ or No.

If yes, explain:

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N. Have you served as a Elected Official or Parish Agency Head within the last two years?

Yes \_\_\_ or No.

If yes, explain:

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O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes \_\_\_\_\_ or No

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

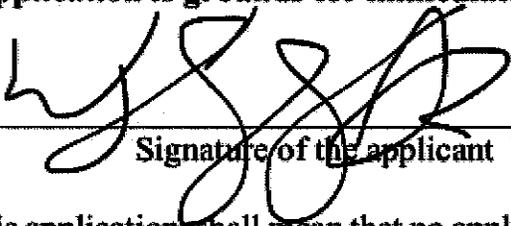
Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcg.org](mailto:council@tpcg.org) or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
\_\_\_\_\_  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: \_\_\_\_\_

**Wayne J Champagne Jr**

614 Holiday Dr.

Houma, La 70364

(985) 665-5187

Champagnebw@yahoo.com

**Goal:**

Seat of Rec 2-3 board

**Volunteer History:**

- Played TPR sports & All Stars my whole youth career
- Coached TPR sports many years
- Coached travel sports for 10+ years
- Was Director for Adult Softball in Terrebonne Parish
- Volunteered to coach multiple sports at children's school

**Work History:**

- 2005-present Houma Valve Service
- 2004-2005 Kenneth Rembert Survey
- 2003-2004 National Oilwell(Bowen Tools)
- 2001-2003 Sugarland Country Club
- 2000-2001 Cannatas

**Education:**

- Central Lafourche High School  
Class of '2002 graduate



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 5-10-21

I, Brett Means, of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 107 Bryce Lane,  
(Address)

Houma, LA 70360, Telephone number is (855) 855-5500,  
(City, State, and Zip Code)

and E-mail is bmeans@banksynergy.com, wish to qualify for appointment  
as a member of the Rec 2-3 Board in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
107 Bryce Lane - Houma 70360 for 6 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of N/A  
(Fire District)  
and Council District No. N/A.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the Rec 2-3 Yes  No   
(Recreation District)  
and Council District No. 6.

D. Applicant affirms that he/she has not been convicted of a felony Yes  No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Rec 2-3 Board.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on

Rec 2-3 Board  
(Board/Committee/Commission)

F. Applicant is aware of the Rec 2-3 board criteria and  
attendance requirements. (Board/Committee/Commission)

Yes  or No .

G. Applicant affirms that his/her employment with Synergy Bank  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_ or No.

State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes  or No. \_\_\_.

If yes, explain:

Board member of South Central Planning  
loan advisory board

J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_ or No.

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_ or No.

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_ or No

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes \_\_\_ or No

If yes, explain:

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N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes \_\_\_ or No

If yes, explain:

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O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes  or No

If yes, explain: Board member of Houma Terrebonne Chamber of Commerce.

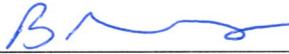
Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcg.org](mailto:council@tpcg.org) or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: \_\_\_\_\_

**Brett Means**  
107 Bryce Lane  
Houma, LA 70360  
(985) 855-5500

## **Education**

B.S. Business Administration – Nicholls State University  
2005-2009

M.B.A. – Nicholls State University Executive MBA Program  
2011 – 2013

Graduate School of Banking at Louisiana State University  
2015-2017

## **Employment**

Vice President – Commercial Loan Officer  
Synergy Bank – 2013-present

Investment Representative  
Synergy Bank – 2009-2013



Wednesday, May 12, 2021

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**Item Title:**

T.A.R.C.

**Item Summary:**

**Terrebonne ARC:** Three (3) expiring terms. Mr. Carl "Tracy" Schwab, Dr. Ruthanne Gallagher, M.D., and Mr. O. Logan Aldridge express their interest in continuing to serve on the Board of Directors and have submitted their applications and letters of interest.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Reappointments	4/14/2021	Backup Material

RETURN TO:

DATE: 4/13/21

Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
FAX: 873-6521  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)

The application of Carl Tracy Schwab  
(Name)  
of the full age of majority, whose primary residence, permanent mailing address, and phone #  
is

509 Gouaux Ave., Houma, LA 985-870-8010

Applicant wishes to qualify for appointment as a member of  
TARC Board of Directors  
(Name of Board/

Commission)  
in this Parish, and states the following:

Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at 509 Gouaux Ave. for  
1 year, and in Terrebonne Parish for 16 years.  
(Current Address) (Number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
\_\_\_\_\_.

C. Applicant, applying for membership to the Fire Protection District Board, is a  
resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic  
benefit by serving on TARC Board of Directors.  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will  
receive any personal economic benefit from applicant's service on  
TARC Board of Directors.  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of TARC Board of  
Directors.  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that the applicant, a legal entity in which the applicant exercises control or owns an interest in excess of 25% or his immediate family will receive an economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

4/25/01

4/13/21

To Whom It May Concern:

Being on the Board of Directors for Terrebonne ARC has been one of the most rewarding and fulfilling events in my life. TARC is a special place where miracles happen. Please allow me to continue to serve our community through the Board at TARC.

Please contact me if you have any questions. Thank you for your service.

Respectfully,

Tracy Schwab

Tracy Schwab  
[Ctschwablaw@gmail.com](mailto:Ctschwablaw@gmail.com)

RETURN TO:

DATE: April 11, 2021

Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
FAX: 873-6521  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)

The application of Ruthanne R. Gallagher MD,  
(Name)  
of the full age of majority, whose primary residence, permanent mailing address, and phone #  
is

102 Versailles Dr, Houma, LA, 70360 - 985-209-7500

Applicant wishes to qualify for appointment as a member of

TARC (Name of Board/

Commission) in this Parish, and states the following:

Commission)

A. Applicant has maintained their primary residence in the Parish of  
Terrebonne at \_\_\_\_\_ for

102 Versailles Dr, Houma LA 17 years  
70360 (Current Address) (Number of consecutive years)

B. Applicant resides in and is a registered voter of council district number  
6.

C. Applicant, applying for membership to the Fire Protection District Board, is a  
resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic  
benefit by serving on TARC  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will  
receive any personal economic benefit from applicant's service on  
TARC  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of TARC  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

*Ruthan Gallagher MD*

1. "personal economic benefit" for purposes of this application, means that the applicant, a legal entity in which the applicant exercises control or owns an interest in excess of 25% or his immediate family will receive an economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

4/25/01

To: Terrebonne Parish Council  
From: Ruthann Gallagher MS  
Re: TARC Board Position

April 13, 2021

Dear Board Members,

I am writing to express my desire to continue to serve as an active Board member of TARC. I would like to thank you for allowing me this privilege and would like to continue to serve this worthwhile organization.

Thank you,

Ruthann Gallagher MS

RETURN TO:

DATE: April 9, 2021

Terrebonne Parish Council  
P.O. Box 2768  
Houma, LA 70361  
FAX: 873-6521  
[vchauvin@tpcg.org](mailto:vchauvin@tpcg.org)

The application of O. Logan Aldridge  
(Name)

of the full age of majority, whose primary residence, permanent mailing address, and phone # is

4166 Highway 56, Houma, LA 70363 (985) 856-9280

Applicant wishes to qualify for appointment as a member of TARC  
(Name of Board/  
Board of Directors in this Parish, and states the following:  
Commission)

A. Applicant has maintained their primary residence in the Parish of Terrebonne at 4166 Highway 56, Houma, LA for 28  
(Current Address) (Number of consecutive years)

B. Applicant resides in and is a registered voter of council district number 8.

C. Applicant, applying for membership to the Fire Protection District Board, is a resident property taxpayer in his/her respective district.

D. Applicant has not been convicted of a felony.

E. To the best of his/her knowledge, Applicant will receive no personal economic benefit by serving on TARC Board of Directors  
(Name of Board/Commission)

F. To the best of his/her knowledge, no member of applicant's immediate family will receive any personal economic benefit from applicant's service on TARC Board of Directors  
(Name of Board/Commission)

G. Applicant is aware of the meeting requirements of TARC Board of Directors  
(Name of Board/Commission)

\*A copy of your resume shall be attached for our consideration

O. Logan Aldridge  
(Signature of applicant)

*Providing false information on this application is grounds for immediate removal from any board or commission.*

1. "personal economic benefit" for purposes of this application, means that the applicant, a legal entity in which the applicant exercises control or owns an interest in excess of 25% or his immediate family will receive an economic benefit from the applicant's service on said Board or Commission. Simply put, the applicant's actions/transactions while serving on the Board/Commission may result in profits for himself or his immediate family. A per diem received by applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of provision E.

2. "immediate family" for purposes of this application means his children, the spouses of his children, brothers, sisters, parents, spouse, and the parents of his spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission to which he/she is applying for membership, he/she should determine this information by contacting a Board/Commission member or by contacting the office of the Council Clerk.

O. Logan Aldridge  
4166 Highway 56  
Houma, LA 70363

Terrebonne Parish Council  
P. O. Box 2768  
Houma, LA 70361

April 9, 2021

RE: Letter of Interest for Reappointment to the Board of Directors of TARC

Dear Council Members,

Please be advised that, upon the conclusion of my initial appointment of November 4, 2020, I am herewith expressing my interest in reappointment to the Board of Directors of TARC.

Thank you for your consideration and support in this matter.

Sincerely,

A handwritten signature in black ink that reads "O. Logan Aldridge". The signature is written in a cursive style and is positioned above a horizontal line.

O. Logan Aldridge



Wednesday, May 12, 2021

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**Item Title:**

Consolidated Waterworks District No. 1

**Item Summary:**

**Consolidated Waterworks District No. 1:** One (1) unexpired term due to a resignation (District 3). Mr. Kenneth Ellender, wishing to represent District 3, submits an application and resume for consideration.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Kenneth Ellender - Application and Resume	5/3/2021	Backup Material



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 4/28/2021

I, Kenneth D. Ellender, of full majority age, whose primary  
(Applicant's Name)  
residence and permanent mailing address is 506 WALKER DRIVE,  
(Address)  
HOUMA, LA. 70364, Telephone number is (985) 855-7397  
(City, State, and Zip Code)  
and E-mail is KENELLENDER1@GMAIL.COM, wish to qualify for appointment  
as a member of the WATERWORKS DISTRICT No. 1 in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
506 WALKER DR. HOUMA, LA. 70364 for 46 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 3.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
(Recreation District)  
and Council District No. \_\_\_\_\_.

D. Applicant affirms that he/she has not been convicted of a felony Yes  No \_\_\_\_\_.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of WATERWORKS DISTRICT No. 1.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on  
WATERWORKS DISTRICT No. 1  
(Board/Committee/Commission)

F. Applicant is aware of the WATERWORKS DISTRICT No. 1 board criteria and  
(Board/Committee/Commission)  
attendance requirements. Yes  or No \_\_\_\_\_.

RECEIVED  
MAY 03 2021

TERREBONNE PARISH  
COUNCIL

G. Applicant affirms that his/her employment with Buquet Dist.  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_ or No.

State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes \_\_\_ or No.

If yes, explain:

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J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_ or No.

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_ or No.

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_ or No.

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes \_\_\_ or No.

If yes, explain:

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N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes \_\_\_ or No.

If yes, explain: \_\_\_\_\_

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O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes \_\_\_\_\_ or No

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcg.org](mailto:council@tpcg.org) or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: \_\_\_\_\_

# KENNETH D ELLENDER

ADDRESS  
506 WALKER DRIVE  
HOUMA, LA 70364

## OBJECTIVE

To give back to my community by serving as a board member for the Terrebonne Waterworks District 1.

## EXPERIENCE

### Warehouse | Buquet Distributors | 5/2015 - Present

My key responsibilities are to maintain the warehouse, accept merchandising, as well as get products out to the retail merchandisers.

### AutoCAD Tech | Gulf Island Fab. | 8/1976 - 4/2015

#### Fitter Forman

My responsibilities ranged from supervising fitter crews to later, working in the lofting department.

## EDUCATION

Northeast LA University (ULM) | 1969 - 1973

Sulphur High School | Graduated 1969

## CHURCH AFFILIATION

Catholic | St. Bernadette Church



Kenellender1@gmail.com



985.855.7397

## HOBBIES

Gardening, reading & enjoying my grandchild

RECEIVED  
MAY 03 2021

TERREBONNE PARISH  
COUNCIL



Wednesday, May 12, 2021

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**Item Title:**

Vacancies

**Item Summary:**

**Veteran's Memorial District:** One (1) unexpired term due to a resignation.

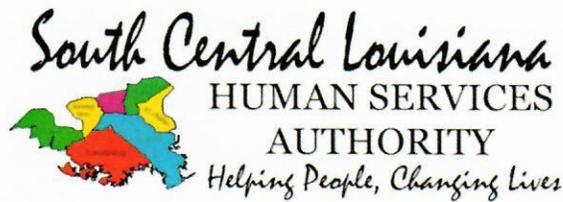
**Houma-Terrebonne Regional Planning Commission:** One (1) vacancy due to a resignation.

**Consolidated Waterworks District No. 1:** Two (2) expiring terms on 06-24-21. One (1) representing District 5 and one (1) representing District 6.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Cover Letter	10/19/2020	Cover Memo
ACT 73	10/23/2020	Backup Material



October 12, 2020

**Board Members:**

***Assumption Parish***

Ray Nicholas

***Lafourche Parish***

Bryan Zeringue, Board  
Chairman

Ron Dantin

***St. Charles Parish***

Barbra Fuselier

***St. James Parish***

*Vacant*

***St. John the Baptist Parish***

Lynne Farlough, V-Chair

***St. Mary Parish***

*Vacant*

***Terrebonne Parish***

Cheryl Turner

*Vacant*

***Executive Director***

Lisa Schilling

Mr. Gordon Dove, Parish President  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

RE: Terrebonne Parish, SCLHSA Board Member

Dear Mr. Dove:

I am writing you to request assistance in the selection of a Board Member for the South Central Louisiana Human Services Authority (SCLHSA). At the present time, one of the two Terrebonne Parish positions on our Board is vacant due to the unexpected passing of Dr. Victor Tedesco. Dr. Tedesco will be difficult to replace with his knowledge and skill base, but we are looking for someone in the medical field such as a nurse to fulfill the requirements of ACT 73 as stated below. The Terrebonne Parish Council will need to begin the process to seek a candidate to fill this vacancy to ensure that the wishes and desires of Terrebonne Parish are being advocated for in our service structure.

The Louisiana Legislature changed the Board requirements for membership for all Local Governing Entities (LGE's) in the 2017 Legislative Session. ACT 73 (attached) references these changes for our Board Membership to require that we have representation from the medical field (MD, RN or Coroner's Office) judicial system (Judge, District Attorney's Office or Law Enforcement). Your Board Appointment should fulfill one of the above referenced requirements in your selection process.

If you have should have any questions or are in need of additional information concerning this request, please do not hesitate to contact me.

Thank you in advance for your cooperation.

Sincerely,

Lisa Schilling  
Executive Director

## **Venita Chauvin**

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**From:** Lisa Schilling [Lisa.Schilling@LA.GOV]  
**Sent:** Monday, August 13, 2018 4:11 PM  
**To:** Venita Chauvin  
**Subject:** Terrebonne Parish Appointee for SCLHSA Board  
**Attachments:** ACT 73 - SCLHSA Board.pdf

**Importance:** High

To All Terrebonne Parish Council Members:

Venita Chauvin asked that I write you to request assistance in the selection of a new Terrebonne Parish Board Member for the South Central Louisiana Human Services Authority (SCLHSA) – the Local Governing Entity (LGE) for the parishes of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne. The vacant position in questions was formerly held by Mr. Danny Smith with the Terrebonne Parish Drug Court.

The Louisiana Legislature changed the Board requirements for membership for all Local Governing Entities (LGE's) in the 2017 Legislative Session. ACT 73 (attached) references these changes for our Board Membership to require that we have representation from the medical field (MD, RN or Coroner's Office) judicial system (Judge, District Attorney's Office or Law Enforcement) and one from the finance arena. You can find these particular requirements referenced in the attachment above starting on the 2<sup>nd</sup> page mid-way for SCLHSA. The new member criteria are referenced on the 3<sup>rd</sup> page beginning with items 4-6. One of the applications you have meets item 6 which references membership from a Coroner's Office in the catchment area. Currently, the SCLHSA Board has membership that fulfills the need for individuals with mental health, addictions, developmental disabilities backgrounds and family members/advocates in those areas as well. We need to begin to fill any vacant seats with individuals that meet the requirements listed above or we will be out of compliance. I would ask that you consider the above referenced requirements in your selection process.

If you have should have any questions or are in need of additional information concerning this request, please do not hesitate to contact me.

Thank you in advance for your cooperation.

Sincerely,  
Lisa Schilling

*Lisa Schilling*  
*Executive Director*  
*South Central Louisiana Human Services Authority*  
*521 Legion Avenue*  
*Houma, LA 70364*  
*(985) 858-2931-Office*  
*(985) 858-2931-Fax*



SENATE BILL NO. 58

BY SENATOR MILLS

Prefiled pursuant to Article III, Section 2(A)(4)(b)(i) of the Constitution of Louisiana.

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AN ACT

To amend and reenact R.S. 28:911, 912, 913, 914, 915, 916, 917, and 918, to enact R.S. 28:910, 913.1, 913.2, 913.3, 913.4, 913.5, 913.6, and 913.7, and to repeal Chapter 14 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:831, Chapter 16 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:851 through 856, Chapter 17 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:861 through 866, Chapter 18 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:871 through 876, Chapter 19 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:891 through 896, Chapter 20 of Title 28 of the Louisiana Revised Statutes of 1950, comprised of R.S. 28:901 through 906, and R.S. 28:919 and 920, relative to the statewide human services districts and authorities; to provide for legislative intent; to provide for definitions; to provide for board and district identification; to provide for governing board membership; to provide for terms; to provide for education and training for board members; to provide for sole-source contracting to specific community partners; to provide for interagency council actions and obligations; to provide for coordination with the Louisiana Department of Health; to repeal expired statutes; to repeal duplicate provisions of law; to provide for an effective date; and to provide for related matters.

Be it enacted by the Legislature of Louisiana:

Section 1. R.S. 28:911, 912, 913, 914, 915, 916, 917, and 918 are hereby amended and reenacted and R.S. 28:910, 913.1, 913.2, 913.3, 913.4, 913.5, 913.6, and 913.7 are hereby enacted to read as follows:

1           (9) One member who is a parent, consumer, or advocate in the field of  
2           developmental disabilities.

3           B. Each member shall serve for a three-year term. No board member  
4           shall serve more than three consecutive three-year terms.

5           C. Effective January 1, 2018, the board shall comply with the  
6           enumerated requirements of expertise in this Section. Any board member  
7           -serving on the board prior to January 1, 2018, who satisfies at least one of the  
8           enumerated criteria shall be considered to have satisfied the requirement to  
9           serve and shall remain on the board for the duration of his unexpired term. Any  
10           board member who does not satisfy one of the enumerated criteria shall be  
11           replaced by January 1, 2018, and the newly appointed member shall begin a  
12           new three-year term. It shall be the responsibility of the executive director to  
13           ensure that the board satisfies the enumerated criteria herein. The executive  
14           director shall work with the local parish governmental authorities in the  
15           district's statutory governance area to ensure compliance with the board  
16           requirements of this Section.

17           §913.4. Governing board for South Central Louisiana Human Services

18                   Authority; membership; appointment; terms

19           A. The South Central Louisiana Human Services Authority shall be  
20           governed by a board of nine members. The board shall include two residents  
21           from the parishes of Lafourche and Terrebonne and one resident each from the  
22           parishes of Assumption, St. Charles, St. James, St. John the Baptist, and St.  
23           Mary who shall be appointed by their respective police jury and ratified by a  
24           plurality of the legislative delegation representing the seven parishes which are  
25           included in the statutory governance area of the authority. The board shall be  
26           comprised of the following nine members:

27                   (1) One member with professional expertise in the field of mental health.

28                   (2) One member with professional expertise in the field of addictive  
29           disorders.

30                   (3) One member with professional expertise in the field of

1           developmental disabilities.

2                   (4) One member with professional expertise in finance, accounting,  
3           business enterprise, or auditing.

4                   (5) One member who represents the judiciary, with particular emphasis  
5           on specialty courts.

6                   (6) One member who represents law enforcement, school-based  
7           healthcare, public health, or the coroner's office based on the needs of the  
8           parish.

9                   (7) One member who is a parent, consumer, or advocate in the field of  
10          mental health appointed by the governor.

11                  (8) One member who is a parent, consumer, or advocate in the field of  
12          addictive disorders appointed by the governor.

13                  (9) One member who is a parent, consumer, or advocate in the field of  
14          developmental disabilities appointed by the governor.

15                   B. Each member shall serve for a three-year term. No board member  
16           shall serve more than three consecutive three-year terms.

17                   C. Effective January 1, 2018, the board shall comply with the  
18           enumerated requirements of expertise in this Section. Any board member  
19           -serving on the board prior to January 1, 2018, who satisfies at least one of the  
20           enumerated criteria shall be considered to have satisfied the requirement to  
21           serve and shall remain on the board for the duration of his unexpired term. Any  
22           board member who does not satisfy one of the enumerated criteria shall be  
23           replaced by January 1, 2018, and the newly appointed member shall begin a  
24           new three-year term. It shall be the responsibility of the executive director to  
25           ensure that the board satisfies the enumerated criteria herein. The executive  
26           director shall work with the local parish governmental authorities in the  
27           authority's statutory governance area to ensure compliance with the board  
28           requirements of this Section.

29           §913.5. Governing board for Northeast Delta Human Services Authority:  
30                   membership; appointment; terms

Category Number: 8.  
Item Number: A.



Wednesday, May 12, 2021

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**Item Title:**

Parish President Announcements

**Item Summary:**

Parish President

---

Category Number: 8.  
Item Number: B.



Wednesday, May 12, 2021

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**Item Title:**

Council Announcements

**Item Summary:**

Council Members

---



Wednesday, May 12, 2021

---

**Item Title:**

Milford and Associates, Inc.

**Item Summary:**

Milford and Associates, Inc.

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**ATTACHMENTS:**

**Description**

Milford and Associates, Inc.

**Upload Date**

5/4/2021

**Type**

Report

**PROJECT STATUS REPORT (VIA EMAIL vchauvin@tpcg.org)**

**May 12, 2021**

**1. PROJECT: COUNCIL DISTRICT 5**

a. Parish Project No.: 20-ROAD-54  
b. Title: PAVEMENT MARKINGS  
PROJECT

**2. PROFESSIONAL AGREEMENT:**

a. Date of Original Agreement 5-OCT-20  
b. Type (Hourly, Lump Sum, %) “LUMP SUM” & %  
c. Total Fees (Basic Services) \$58,800.00

**3. PLAN AND PREPARATION STATUS:**

a. Study and Reports (%) 100%  
b. Preliminary Design (%) 100%  
c. Final Design (%) 50%  
d. Bidding and Negotiating (%) 0%  
e. Construction Admin (%) 0%  
f. Estimated Bid Date \_\_\_\_\_  
g. Estimated Cost of Construction \_\_\_\_\_

**4. CONSTRUCTION STATUS:**

a. Actual Bid Date \_\_\_\_\_  
b. Contractor \_\_\_\_\_  
c. Contract Amount \_\_\_\_\_  
d. Work Order Issued \_\_\_\_\_  
e. Total Contract Time (Calendar Days) \_\_\_\_\_  
f. Scheduled Completion Date \_\_\_\_\_  
g. Time Elapse Days (%) \_\_\_\_\_  
h. Project Complete (%) \_\_\_\_\_  
i. Estimates Paid to Date (\$) \_\_\_\_\_  
j. Date of Substantial Completion \_\_\_\_\_

**5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.**

**6. REMARKS: PHASE 1A IS READY FOR BIDDING. PROCEEDING WITH REMAINING STREETS FOR PHASE 1B.**

\_\_\_\_\_  
F.E. Milford III, P.E.



Wednesday, May 12, 2021

---

**Item Title:**

T. Baker Smith

**Item Summary:**

T. Baker Smith

---

**ATTACHMENTS:**

**Description**

T. Baker Smith

**Upload Date**

5/6/2021

**Type**

Report

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT**  
**MONTHLY STATUS REPORT FOR THE**  
**PARISH COUNCIL MEETING, MAY 12, 2021**

**PREPARED BY:**



**T. BAKER SMITH**  
**A CENTURY OF SOLUTIONS**

**AMBER L. PLESSALA, P.E.**

**LEAD PROFESSIONAL – TERREBONNE PARISH**

**MAY 2021**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-44
- b. TBS Project No        2001.0086
- c. Title                    Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$856,136.02
2. Current Budgeted Level	\$402,166.00
3. Remaining to be earned at current budgeted level	\$130,030.92
4. Earned to date	\$272,135.08

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	50%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,715,550.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is awaiting TPCG Staff direction for when ready to proceed with this project. The permit was withdrawn in July 2019.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR     Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    02-DRA-28
- b. TBS Project No        2016.0217
- c. Title                    Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 19, 2002
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$840,000.00
2. Current Budgeted Level	\$744,338.02
3. Remaining to be earned at current budgeted level	\$13,379.05
4. Earned to date	\$730,958.97

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	November 2018
h. Estimated Cost of Construction	\$3,325,675.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	December 18, 2018
b. Contractor	River Road Construction, Inc.
c. Contract Amount	\$3,381,393.99 (CO #2)
d. Date Work Order Issued	March 11, 2019
e. Total Contract Time (Days)	268 Calendar Days (CO #2)
f. Scheduled Completion Date	December 3, 2019
g. Time Elapsed Days (%)	265%
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$2,939,152.96
j. Date of Substantial Completion	February 18, 2021

6. REMARKS:

A substantial completion inspection was held on February 18, 2021. Materials are ordered to complete electrical punch list items.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    09-DRA-06
- b. TBS Project No        2009.0656
- c. Title                    Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>October 6, 2009</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$1,032,208.00</u>
2. Current Budgeted Level	<u>\$642,633.00</u>
3. Remaining to be earned at current budgeted level	<u>\$131,230.56</u>
4. Earned to date	<u>\$511,402.44</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>0%</u>
b. Permits	<u>50%</u>
c. Soil Survey	<u>100%</u>
d. Field Survey	<u>90%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>0%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$6,178,733.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

Additional field surveys were completed in May 2017. TBS submitted revised 30% Design in July 2017 for the North System. TBS is awaiting TPCG Staff direction to proceed with final design of North System and permit acquisition. TBS shall revise Amendment No. 3 upon Notice to Proceed

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0107
- Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,
- c. Title                     St. Louis Bayou, Country Estates to US 90)-District 5

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 24, 2010</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$334,580.00</u>
2. Current Budgeted Level	<u>\$111,147.00</u>
3. Remaining to be earned at current budgeted level	<u>\$14,607.53</u>
4. Earned to date	<u>\$96,539.47</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>8% (3 of 24)</u>
b. Permits	<u>100%</u>
c. Soil Survey	<u>N/A</u>
d. Field Survey	<u>100%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>95%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$1,283,500.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0100
- 1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title                     US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$342,440.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.28
4. Earned to date	\$109,575.72

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,249,000.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    01-DRA-40
- b. TBS Project No        2010.0115
- Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title                     C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 24, 2010</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$319,550.00</u>
2. Current Budgeted Level	<u>\$648,087.13</u>
3. Remaining to be earned at current budgeted level	<u>\$146,245.15</u>
4. Earned to date	<u>\$501,841.98</u>

4. PLAN PREPERATION STATUS:

a. Right-of-way	<u>95%</u>
b. Permits	<u>100%</u>
c. Soil Survey	<u>100%</u>
d. Field Survey	<u>95%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>98%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$1,421,500.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

Final plans are 98% complete. TPCG will send us Notice to Proceed (NTP) with Construction Documents once ready to move forward with their project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    10-CDBG-WTR-70
- b. TBS Project No        2011.0086  
                                    Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title                      Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 26, 2011</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction, T&amp;M</u>
c. Fees	
5. Total Estimated (Basic & Additional)	<u>\$706,499.30</u>
6. Current Budgeted Level	<u>\$706,499.30</u>
7. Remaining to be earned at current budgeted level	<u>\$303,916.76</u>
8. Earned to date	<u>\$402,582.54</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>50% (Phase I)</u>
b. Permits	<u>95% (Overall)</u>
c. Soil Survey	<u>50% (Overall)</u>
d. Field Survey	<u>100%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>95% (Overall)</u>
g. Estimated Bid Date	<u>August 2021 (Phase 1)</u>
h. Estimated Cost of Construction	<u>\$2,566,655.00 (Phases I thru III)</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

Permit was resubmitted on January 29, 2020. LDNR mitigation determination letter has been received and USACE is expected to issue theirs by November 2020. Amendment No. 7 has been approved for the Water Control Structure at St. Louis Canal, to be bid as Phase 1 construction. Survey work was performed on April 9, 2021. TBS is completing final design of water control structure for Phase I Bid, and determining right-of-way requirements.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR     Amber L. Plessala, P.E.
  
2. PROJECT:
  - a. Parish Project No.     17-OYS-37
  - b. TBS Project No         2017.0907
  - c. Title                     Oyster Bed Surge Protection in Lake Chien and Tambour
  
3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	May 2, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$831,414.82
2. Current Budgeted Level	\$665,272.00
3. Remaining to be earned at current budgeted level	\$179,426.75
4. Earned to date	\$485,845.25
  
4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	80%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	\$8,857,000.00 (PHASE I)
  
5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARK

Final Design Documents (95%) are near complete for overall project and will be completed upon allocation of engineering fees. TBS met with Recovery Staff on April 29, 2021 to discuss remaining engineering costs and other project costs. TBS is proceeding with 95% design of the overall project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

May 12, 2021

1. PROJECT COORDINATOR      Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No.    18-BRG-52
- b. TBS Project No        2018.0834
- c. Title                    TPCG Industrial Bridge Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	September 27, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum, T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$205,310.00
6. Current Budgeted Level	\$205,310.00
7. Remaining to be earned at current budgeted level	\$27,088.86
8. Earned to date	\$178,221.14

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	March 2020
h. Estimated Cost of Construction	\$789,600.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	April 16, 2020
b. Contractor	Hard Rock Construction, LLC
c. Contract Amount	\$889,402.28
d. Date Work Order Issued	August 17, 2020
e. Total Contract Time (Days)	150 Days
f. Scheduled Completion Date	February 18, 2021
g. Time Elapsed Days (%)	100%
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$831,159.02
j. Date of Substantial Completion	February 18, 2021

6. REMARKS:

A substantial completion inspection was performed on February 18, 2021. Contractor has completed punch list, and TBS is awaiting retainage billing from Contractor.