
PARISH COUNCIL
PARISH OF TERREBONNE



Darrin W. Guidry, Sr.

CHAIRMAN

Daniel Babin

VICE-CHAIRMAN

DISTRICT 1

John Navy

DISTRICT 2

Carl Harding

DISTRICT 3

Gerald Michel

DISTRICT 4

John Amedee

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, June 9, 2021
6:00 PM

Suzette Thomas,
COUNCIL CLERK

DISTRICT 5

Jessica Domangue

DISTRICT 6

Darrin Guidry

DISTRICT 7

Daniel Babin

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR
COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE
MEETING**

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MAY 12,
2021.**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MAY
26, 2021.**

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 6/1/2021 & 6/7/2021.

1. GENERAL BUSINESS:

A. COMMENDATION: Acknowledging and commending Houma Fire Chief Keith Ward for his years of service to the Houma Fire Department and Terrebonne Parish Consolidated Government.

2. STAFF REPORTS:

A. Update on Drainage Pump Stations, Generators, and other projects.

3. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. As per speaker cards.

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to revise certain portions of Sections 8-2 and 8-3 of the Terrebonne Parish Code of Ordinances pertaining to the days and times associated with the public display and sales of fireworks.
1. Consider adoption of the ordinance.
- B. An ordinance to authorize Parish President Gordon Dove to enter into and ratify a Cooperative Endeavor Agreement between DDC, DTBA, TPCG and TGMC for the purpose of developing and operating a Farmer's Market at the Downtown Marina called the Market at the Marina.
1. Consider adoption of the ordinance.
- C. An ordinance to amend the Parish Code of Terrebonne Parish by adding to Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 2: Parish, and to amend Section 18-91 (2), Twenty-five (25) miles per hour, along Country Drive from Nate Lane to 4408 Country Drive; to provide for the installation of said signs; to amend Ordinance No. 8645 to change the name of Belanger Street to Nate Lane as previously adopted by Ordinance No. 6445; and to provide for other matters relative thereto.
1. Consider adoption of the ordinance.
- D. An ordinance to create the "North Terrebonne Recreation District"; define the boundaries and the governing authority thereof in accordance with L.A. R.S. 33:4562 et seq regarding recreation districts, creation by parishes; corporate status, powers, and domicile; providing for other matters in connection with the foregoing.
1. Consider adoption of the ordinance.
- E. An ordinance to amend the 2021 Adopted Operating Budget, 5-Year Capital Outlay Budget, and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
- I. Petit Caillou Drainage System Project, \$50,775
 - II. Le Petit Theater Improvement Project, \$250,000
 - III. Houma Fire Department-Firehouse Sub grant, \$16,857
 - IV. Road and Bridge-Signs, \$230,000
 - V. Westside Alma Street Drainage, (\$65,167)
 - VI. Westside Alma Street Drainage Project, \$1,369,783
 - VII. Civic Center-Stage Weights, \$19,300
 - VIII. Houma Fire Department, \$1,577
 - IX. Transit, \$3,433
 - X. Re-class Several CDBG Recovery Projects, Net Affect - \$0
 - XI. Juvenile Detention, \$7,870
 - a. delete full time Social Worker
 - b. add full time Assistant Director
 - XII. Non-District Recreation-O & M, \$59,109
 - a. add two (2) part-time Groundsman
1. Consider adoption of the ordinance.
- F. An ordinance to update and restructure Chapter 21, Article V of the Terrebonne Parish Code on Recreation Districts by amending Section 21-90 to include budgeting for the Recreation Districts and enacting Sections 21-94 through 21-98 to provide consistency throughout the Recreation Districts.
1. Consider adoption of the ordinance.

4. COMMITTEE REPORTS:

- A. Budget & Finance Committee 06/07/21*
- B. Public Services Committee, 06/07/21*
(* **Ratification of the minutes calls public hearings on *Wednesday, June 23, 2021 at 6:30 p.m. and **Wednesday, July 14, 2021 at 6:30 p.m.)

5. NOTICE OF MEETINGS:

- A.** Approve Council Staff attendance at the OPAO Executive Board Meeting on June 17 -18, 2021 in Marksville, LA.

6. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Consolidated Waterworks District No. 1:** Two (2) expiring terms on 06-24-21. One (1) representing District 5 and one (1) representing District 6. Mr. Johnny Pizzolatto expressed his interest in being reappointed to represent District 5. Mr. Charles Brown expressed his interest in being reappointed to represent District 6.
- B. Terrebonne Parish Tree Board:** One (1) expired term and one (1) vacancy due to a resignation. Mr. Wayne G. Simoneaux submits an application and resume for consideration.

7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Veteran's Memorial District:** One (1) unexpired term due to a resignation.
Houma-Terrebonne Regional Planning Commission: One (1) vacancy due to a resignation.
Recreation District No. 3A: One expired term and one unexpired term due to a resignation.
Recreation District No. 6: One expiring term.
Recreation District No. 11: Two expiring terms.
Library Board: One expiring term,
Hospital Service District No. 1: Two expiring terms representing a Civic organization and the South LA Chapter of CPAs.

8. ANNOUNCEMENTS:

- A.** Parish President
- B.** Council Members

9. MONTHLY ENGINEERING REPORTS:

- A.** Milford & Associates, Inc.
T. Baker Smith

10. ADJOURN

Category Number:
Item Number:



Wednesday, June 9, 2021

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Wednesday, June 9, 2021

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, June 9, 2021

Item Title:

REGULAR SESSION MINUTES, APPROVE

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MAY 12, 2021.

Category Number:
Item Number:



Wednesday, June 9, 2021

Item Title:

REGULAR SESSION MINUTES, DISTRIBUTE

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MAY 26, 2021.

Category Number:
Item Number:



Wednesday, June 9, 2021

Item Title:

Accounts Payable Bill Lists for 6/1/2021 & 6/7/2021

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 6/1/2021 & 6/7/2021.

ATTACHMENTS:

Description

Accounts Payable Bill Lists for 6/1/2021
& 6/7/2021

Upload Date

6/4/2021

Type

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 6/1/2021 & 6/7/2021

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

Signature

June 4, 2021

Date

Category Number: 1.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

Commendation for Chief Keith Ward

Item Summary:

~~**COMMENDATION:** Acknowledging and commending Houma Fire Chief Keith Ward for his years of service to the Houma Fire Department and Terrebonne Parish Consolidated Government.~~

ATTACHMENTS:

Description

Chief_Keith_Ward

Upload Date

6/7/2021

Type

Backup Material



CITY OF HOUMA, LOUISIANA



PARISH OF TERREBONNE

C O M M E N D A T I O N

WHEREAS, Keith Ward began his employment with the Houma Fire Department on June 3, 1996, as a Probational Firefighter, becoming a Permanent Firefighter on December 26, 1996; and

WHEREAS, in 1998 Keith was promoted to Permanent Fire Equipment Operator; and

WHEREAS, Keith rose through the ranks of the fire department, attaining several positions, including Permanent Captain in October of 2001, Substitute District Chief in May of 2016 and finally in January of 2018 he was appointed as Permanent Fire Chief for the Houma Fire Department; and

WHEREAS, as Fire Chief, he managed the total operation of the fire department as its Chief Officer; and

WHEREAS, during his 25-year tenure with the Houma Fire Department, Chief Ward has been a most valuable public servant serving not only the fire department, but the citizens of the City of Houma and the Parish of Terrebonne; and

WHEREAS, Chief Ward served as an Emergency Support Function manager within the Emergency Operations Center during times of parish emergencies; and

WHEREAS, in 2019 COVID changed the dynamics of life and through his leadership, Chief Ward helped the residents of the City of Houma and Terrebonne Parish stay informed of the ever-changing restrictions and guidelines issued through the Louisiana Governor's Office and Office of the State Fire Marshal; and

WHEREAS, June 4, 2021 will mark the last day of his employment, as Houma Fire Chief and beginning the next day his well-deserved and hard-earned retirement; and

WHEREAS, Chief Ward has been a most valuable and conscientious public servant, whose wisdom, creativity and compassion has provided a great example of leadership; and

WHEREAS, the Parish Council and Parish President Gordon E. Dove, along with all of those with whom he has served long and well, wish to extend their heartfelt appreciation to Chief Ward for his dedication to Terrebonne's most vulnerable citizens and for the many sacrifices of personal time and effort he has made throughout the past 25 years.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of Parish President Gordon E. Dove and the entire Terrebonne Parish Consolidated Government that the extraordinary service of

Chief Keith Ward
Houma Fire Department

to the people of the Houma-Terrebonne community is, hereby, publicly acknowledged on this the 9th day of June, 2021, and that he is extended the sincerest best wishes for his future.

GORDON E. DOVE
PARISH PRESIDENT

DARRIN W. GUIDRY, SR.
COUNCIL CHAIRMAN

TERREBONNE PARISH COUNCIL

JOHN NAVY
DISTRICT 1

CARL HARDING
DISTRICT 2

GERALD MICHEL
DISTRICT 3

JOHN AMEDÉE
DISTRICT 4

JESSICA DOMANGUE
DISTRICT 5

DARRIN W. GUIDRY, SR.
DISTRICT 6

DANIEL BABIN
DISTRICT 7

DIRK J. GUIDRY
DISTRICT 8

STEVE TROSCLAIR
DISTRICT 9



Wednesday, June 9, 2021

Item Title:

Update on Drainage Pump Stations and Generators and other projects

Item Summary:

Update on Drainage Pump Stations, Generators, and other projects.

ATTACHMENTS:

Description

Drainage_Pump_Stations_Generators

Upload Date

6/7/2021

Type

Backup Material

June 7, 2021 Pump & Drainage Report

Highlighted areas are new information from last report
(199*) of (201) pumps are fully functional – 99% efficiency

Westside Blvd. @ St. Louis Canal Road – (1) 30" Diesel/Electric over Hydraulic Pump

1. E3 has completed building the VFD.
2. Shockwave has breaker panels purchased and are ready to install once we are ready for them.
3. Sump has been sandblasted, primed and painted. The sump is ready for installation.
 - a. Sump has been installed.
 - b. Culverts and flap gates have been installed.
 - c. Servitude has been signed and the contractor is on site.
 - d. Servitude has been cleared and the ditch has been widened to accommodate more water.
 - e. The pump has been installed and the discharge pipe installed and is fused.
 - f. Contractor completed the limestone access road and pad to accommodate the drive unit and electrical equipment.
 - g. Pump is operational on diesel engine only at this time.
 - h. Pump is float activated.
 - i. Will schedule to have fences built and have the electrical contractor start installing the electrical panels.

PP-01 Enterprise Marine/Menard Road Pump Station - One (1) 24" Electric-Diesel over Hydraulic

- a) Pump drive unit caught fire.
 - a. The cause of the fire is unknown at this time. Pump and drive unit has been pulled and a temporary unit was put in its place.
 - b. We have filed a claim with insurance for replacement costs.
 - c. We are waiting on the insurance adjusters review of the claim.
 - i. No Changes

D70 Gator Court 2-42" Pumps*

One pump is down for repairs.

The pump has been repaired and is scheduled for installation this week.

D-35 Gibson Recreation* - One (1) 20" Diesel

1. Pump has a broken shaft.
2. This pump is over 40 years old, and we are attempting to source parts to rebuild the pump along with fabrication and renewing of the pump shaft.
3. Waiting on parts and shaft to be delivered.
4. Delivery of the parts needed has been delayed.

Montegut Levee Lift

1. TLCD is giving us the dirt from their pits on Aragon Road.
2. TPCG trucks are hauling to Recreation Drive stockpile site.
3. TPCG's Maintenance Contractor is hauling and placing on the levee.
4. TPCG's contractor is on site.
5. This project is ongoing with delays from weather.

Telemetry / Scada Program

1. Scada Panels have been installed at the Valhi Site 1 and South Ellendale Addendum 1 pump Stations.
 - a. This is approximately 65% complete.
 - b. Once complete Valhi Sites 1,2&3 Ellendale Estates Addendum #1 and the Savanne Rifle Range Pumps will be online.
 - c. This will be a total of 5 additional locations added to the telemetry system.
 - d. This project delayed due to weather but is in progress.
2. D-03 Upper Montegut
 - i. Telemetry is complete, transmitting and is monitored.
 - ii. (Paid for by Restore the Earth Foundation.)
 - i. Contractor is on site and has started the installation.
 - ii. Delayed due to Contractor employee issues.
3. TPCG Telemetry Lab has designed a 2-pump SCADA panel and has started the construction of the first test panel. It is 50% complete and is on schedule.
Panel is scheduled to start testing next week in the lab.

Savanne Road Phase III Levee Project (from Deputy Milton Theriot Court west to the Pipeline Crossing over Savanne Road)

1. Levee alignment has been surveyed.
2. Right of way land for new levee is 90% cleared.
3. Contractor is mobilized and has scheduled to remove downed trees from the project and to proceed with excavation and the construction of the small "potato" levee.
4. No Change / Delays due to weather and other project demands.

Portable Pumps to assist with backwater flooding issue.

1. Installed three (3) portable Pumps at Elliot Jones.

a. One (1) 24" @ 20,000 GPM

b. Two (2) 30" @ 30,000 GPM

80,000 GPM TOTAL

2. Four (4) portable pumps placed on Savanne road East & West to prevent road flooding.

All emergency generators are fully operable and are checked and run daily.

Category Number: 3.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

Public Wishing to Address the Council

Item Summary:

As per speaker cards.



Wednesday, June 9, 2021

Item Title:

Revisions to Fireworks Ordinances

Item Summary:

An ordinance to revise certain portions of Sections 8-2 and 8-3 of the Terrebonne Parish Code of Ordinances pertaining to the days and times associated with the public display and sales of fireworks.

1. Consider adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/19/2021	Executive Summary
Proposed Ordinance	5/19/2021	Ordinance
Cover Memo	5/19/2021	Cover Memo
Exhibit A	5/19/2021	Exhibit



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

An introduction of an ordinance to revise certain portions of Sections 8-2 and 8-3 of the Terrebonne Parish Code of Ordinances pertaining to the days and times associated with the public display and sales of fireworks and calling for a public hearing on said matter for Wednesday June 9, 2021 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

Council Ordinance No. 9195 on October 14, 2020 established regulations pertaining to the discharge and sale of fireworks within Terrebonne Parish. There was some confusion pertaining to the allowable times for discharge of public displays as well as confusion pertaining to the allowable days and times that the sale of fireworks was to begin and end and the Parish's start date was in conflict with the State Fire Marshal's start dates. The proposed revisions clarify the language and also aligns it with those of the State Fire Marshal. The insurance requirements have also been clarified without altering the overall amount of coverage set forth by our Risk Management Department and the Parish's Insurance Provider.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Council Ordinance No. 9195 outlines the public purpose and benefit associated with the creation of the fireworks regulations. This revision serves to reduce confusion that has been experienced by the public and vendors identified after the new ordinances were implemented by Staff.

TOTAL EXPENDITURE

\$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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3

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5

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7

8

9

Signature

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

TO AMEND CERTAIN PORTIONS OF SECTIONS 8-2 AND 8-3 OF THE
TERREBONNE PARISH CODE OF ORDINANCES REGARDING THE USE,
SALES, AND PERMIT REQUIREMENTS OF CERTAIN APPROVED
FIREWORKS DURING SPECIFIED HOLIDAYS IN TERREBONNE PARISH

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties; and

WHEREAS, the general public has expressed an interest in enjoying fireworks through consumer use and public display in celebration of certain holidays; and

WHEREAS, Revised Statutes Title 51, Section 660 authorizes local governing authorities to regulate sale, use, and possession of fireworks; and

WHEREAS, Council Ordinance No. 9195 was adopted establishing regulations regarding the public display, use, and sales of fireworks in Terrebonne Parish; and

WHEREAS, Staff, during the implementation of aforementioned ordinance, identified certain areas of confusion or conflict and seeks to clarify these areas;

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

Chapter 8, Article I, Section 2 of the Terrebonne Parish Code shall be amended, are hereby amended (using strikethrough to indicate deletions and underlining to indicate additions) and same are hereby adopted to read as per the attached Exhibit A.

SECTION II

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable, and shall not affect the validity of the whole.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the ____ day of _____ 2021.

DARRIN GUIDRY, CHAIR
TERREBONNE PARISH COUNCIL

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2021.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Hon. Gordon E. Dove
Parish President

From: Chris Pulaski, Director
Planning & Zoning Department

Date: May 19, 2021

Re: Proposed Revisions to Fireworks Ordinances

In October 2020, the Council adopted new fireworks regulations which we then implemented prior to the Dec 31 New Years celebrations. During that process, we realized that certain aspects were causing confusion amongst the public and vendors so we noted those and are suggesting these revisions prior to the July 4 season. Chiefly, the days and times that fireworks are allowed to be sold was not the same as the State Fire Marshal (ours were more restrictive) so we revised ours to be the same. There were some concerns about the insurance coverage so our Risk Management Department reviewed the coverage and made some adjustments to how it is to be provided, but the overall amount of liability coverage (\$5,000,000) remains.

Please feel free to contact me at (985) 873-6569 or at cpulaski@tpcg.org with any questions concerning this matter.

EXHIBIT A

Sec. 8-2. Fireworks; use prohibited; exception; definitions; penalty.

- (a) It shall be unlawful for any individual, firm, partnership, corporation, or other entity to use, fire, ignite, shoot, discharge or otherwise set off any item of fireworks within Terrebonne Parish, except as specifically provided in subsection (c) below, except as specifically provided in this article, it being the intention of this section to prohibit the use of fireworks whatsoever within the City of Houma.
- (b) It shall be lawful to use, fire, ignite, shoot, discharge or otherwise set off fireworks for "consumer use" exclusively as follows:
 - (1) A person may ignite, discharge, or use permissible fireworks on the following days during the following hours:
 - a. Between dusk and 10:00 p.m. on January 1.
 - b. Between dusk and 10:00 p.m. on July 4.
 - c. Between dusk on December 31 and 1:00 a.m. on January 1.
 - (2) It shall be unlawful for anyone under the age of eighteen (18) to purchase fireworks in Terrebonne Parish from a lawfully approved fireworks vendor. Vendors shall require proper photo identification at each sale for this purpose.
 - (3) Discharging of fireworks by persons under fifteen (15) years of age as described in this section is prohibited in the absence of direct supervision by a parent, guardian, or other responsible party who is eighteen (18) years of age or over.
- (c) It shall be lawful to use, fire, ignite, shoot, discharge or otherwise set off fireworks for "public display" exclusively as follows:
 - (1) The "public display" of fireworks shall be handled by a competent and qualified operator, and otherwise in accordance with R.S. 51:650(24) and 51:655.
 - (2) The "public display" of fireworks shall only be between the hours of 9:00 a.m. to 9:00 p.m., except that the permissible hours for a New Year's Eve and a 4th of July "public display" shall be between the hours of 9:00 a.m. ~~on July 4th and 2:00am on July 5th, and between the hours of 9:00am~~ on December 31 and 2:00 a.m. on January 1~~st~~ of the new year ~~and on July 4, and 2:00 a.m. on July 5.~~
 - (3) The "public display" of fireworks shall be conducted in excess of one thousand (1,000) feet of any church, hospital, asylum, public school, or nursing home, unless prior written consent by the governing board or duly authorized representative of such consents to said display in writing two (2) weeks prior to the public display, and in excess of seventy-five (75) feet of where the fireworks being used for the "public display" event are being stored prior to use.
 - (4) In addition to compliance with R.S. 51:655, any person who is issued a permit from the State Fire Marshal for a "public display" event shall obtain a "Letter Acknowledging Notification" from the chief of the Houma Fire Department acknowledging notification of the specific date, time, duration and location of such planned "public display" event within the city limits of Houma, or, for a planned "public display" event within the jurisdiction of a fire protection district, the applicant shall obtain a "Letter Acknowledging Notification" from the chairman of the governing board of the fire protection district having jurisdiction over the location of the planned "public display" event and such "Letter Acknowledging Notification" shall acknowledge notification of the specific date, time, duration and location of such "public display" event;
 - (5) Any person or entity producing a "public display" of fireworks accompanying a political, educational, religious, sporting, charity or similar special event shall require a permit from the Terrebonne Parish

EXHIBIT A

Consolidated Government, ~~and~~ the Terrebonne Parish Sheriff's Office, and the Louisiana State Fire Marshal. In order to receive a permit, the permit applicant shall submit an application, proof of statutory workers compensation insurance with one million dollars (\$1,000,000.00) in employers liability, along with Auto and General Liability insurance with a limit of one million dollars (\$1,000,000) with an excess liability policy of four million dollars (\$4,000,000.00) ~~five million dollars (\$5,000,000.00)~~ each, naming Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office as additional insureds on the auto and general liability policies, and provide a waiver of subrogation in favor of Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office on the Workers Compensation policy and on the auto and general liability policies, and an agreement holding harmless and indemnifying Terrebonne Parish Consolidated Government, its departments, and offices from any legal liabilities not caused by Terrebonne Parish Consolidated Government or Terrebonne Parish Sheriff's Office. Applications shall be submitted to the Parish two (2) weeks before the event. No permit granted hereunder shall be transferable. Fees for permitting shall be two hundred fifty dollars (\$250.00) for Terrebonne Parish Consolidated Government, and two hundred fifty dollars (\$250.00) for Terrebonne Parish Sheriff's Office.

- (d) For purposes of this article, "fireworks" shall mean any device or composition used to obtain visible or audible pyrotechnic display enumerated in La. R.S. 51:651 as a "permissible firework", also known as a "class C" firework. This definition includes, but is not limited to, flitter sparklers, sky rockets, bottle rockets, firecrackers, roman candles, and shell explosives.

The term "fireworks," as used herein, shall not include toy pistols, toy canes, toy guns, or other devices in which paper caps containing twenty-five hundredths (25/100) grains or less of explosive compounds are used, provided they are so constructed that the hand cannot come in contact with the cap when in place for exploding, and toy paper pistol caps which contain less than twenty-five hundredths (25/100) grains of explosive compounds. The term "fireworks" shall not include any article or device that constitutes ammunition for a firearm.

- (e) No person, individual, or entity shall discharge fireworks:
- (1) Within the corporate city limits of Houma;
 - (2) Indoors;
 - (3) In a confined space;
 - (4) From a vehicle, moving or non-moving;
 - (5) Closer than one thousand (1,000) feet from any facility where flammable/combustible and/or hazardous materials are used, manufactured, or stored;
 - (6) Near products that will support combustibles such as paper, dry grass, wood or pulp;
 - (7) Intentionally targeting buildings, structures, or a motor vehicle.
- (f) All sales and use of fireworks permitted in this section shall be suspended in the event of a "burn ban" issued by the governor's office or the state fire marshal pursuant to R.S. 40:1602 or 40:1563.
- (g) Fireworks for consumer use or public display shall not be modified or altered from their intended design in any way and shall not be combined with any other device or devices to increase energy or loudness of its discharge.
- (h) Violation of this section is a misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) and/or not more than six (6) months in jail.

(Ord. No. 5699, § I, 11-22-96; Ord. No. 6195, § I, 3-22-00; Ord. No. 6671, § I, 8-28-02; Ord. No. 9195, § I, 10-14-20)

Editor's note(s)—It should be noted that section II of Ord. No. 6195, adopted March 22, 2000, states that, "The moratorium enacted by Ord. No. 6164 of the Terrebonne Parish Council, which became effective on February

EXHIBIT A

9, 2000, is hereby extended until the effective date of this ordinance as indicated in section III below, so as to prohibit the issuance of any new or additional retail permits pursuant to section 8-2Editor's note(s)— (c) of the Terrebonne Parish Code. Further, no additional permits shall be issued once this ordinance is signed by the Parish President or otherwise becomes law, and any current retail permittee who shall have the said permit suspended or revoked prior to the effective date of this ordinance, as indicated in section III below, shall not be eligible for re-issuance of any permit which has been suspended or revoked." Also, It should be noted that section III of Ord. No. 6195, adopted March 22, 2000, states that "Following the signing by the Parish President, or if not signed by the Parish President, in accordance with Sections 2-12Editor's note(s)— and 2-13Editor's note(s)— of the Home Rule Charter, the effective date of the repeal of the current Section 8-2Editor's note(s)— of the Terrebonne Parish Code, and the enactment of Section 8-2Editor's note(s)— of the Terrebonne Parish Code, as specified in Section I herein above, shall be on January 3, 2002. Accordingly, all prohibitions set forth in Section 8-2Editor's note(s)—, as set forth in Section I above, shall be effective on January 3, 2002, and all permits previously issued pursuant to Section 8-2Editor's note(s)—(c), as that section exists prior to the effective date of this ordinance, shall be void on January 3, 2002, which is following the end of the final sale period allowed by Section 8-2Editor's note(s)—(c)(5), as that section currently exists prior to the effective date of this ordinance."

Sec. 8-3. Fireworks; sale prohibited; exception; definitions; penalty.

- (a) It shall be unlawful for any individual, firm, partnership, corporation, or other entity to possess, sell, trade, exchange, barter or in any other manner dispose of any item of fireworks within Terrebonne Parish, except as specifically provided in this article, it being the intention of this section to prohibit the sale of fireworks whatsoever within the City of Houma:
 - (1) ~~Approved vendors may engage in sales of any kind ten (10) days in advance of any approved day where the discharging of fireworks by the general public is permitted in this article, and sales shall cease on the last day of the permitted days of consumer use listed in section 8-2(b)(1).~~
Permissible items of fireworks may be sold by approved vendors at retail beginning at 12:00:00 pm June 16th until 11:59:59 pm July 5th and beginning at 12:00:00 pm December 15th until 11:59:59 pm January 1st of each calendar year.
- (b) ~~All retail vendors shall receive a permit from the parish (parish vendor's permit) at least the day before the sales period begins.~~ Fees shall be set in accordance with R.S. 51:659. Parish vendor's permits shall expire ~~on January 1 of the year following its issuance~~ on the day following the corresponding fireworks event at 11:59:59pm. Vendors operating without a ~~P~~parish permit shall be ordered to immediately cease operations.
- (c) In addition to the retail vendor's permits required by the ~~P~~parish and the ~~S~~tate ~~F~~ire ~~M~~arshal, wholesale and retail sellers of permissible fireworks shall hold a Terrebonne Parish occupational license, provide proof of general liability insurance of at least one million dollars (\$1,000,000) with an excess liability policy of five ~~four~~ million dollars (~~\$54,000,000.00~~) upon application of a permit to the ~~P~~parish, naming Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office as additional insured and provide a waiver of subrogation in favor of Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office and meet all other requirements of a business entity involved in permanent or temporary commercial trade within Louisiana.
- (d) It shall be unlawful for a lawfully approved fireworks vendor to sell fireworks to:
 - (1) Persons under the age of eighteen (18). Failure of a vendor to require approved photo identification prior to completing a sale shall result in revocation of vendor's parish occupational license;
 - (2) Persons who are intoxicated;
 - (3) Persons who are known to be irresponsible.

-
- (e) No vendor shall sell, barter, convey, possess, dispose of, or use fireworks prohibited by federal or state law, including but not limited to:
- (1) Friction fireworks with white or yellow phosphorous and explosives;
 - (2) Cherry bombs, tubular salutes, two-inch American-made salutes, firecrackers with casings the external dimensions of which exceed one and one-half ($\frac{1}{2}$) inches in length or one-quarter ($\frac{1}{4}$) of an inch in diameter, repeating bombs, aerial bombs, torpedoes which exceed three-eighths ($\frac{3}{8}$) of an inch in diameter, Roman candles larger than ten ball, and sky rockets larger than six (6) ounces;
 - (3) Only class "C" fireworks as defined in section 8-2(d) shall be sold, transferred, and distributed and/or marketed for consumer use.
- (f) Vendors shall comply with employment, health, sales, storage, display, and disposal laws and regulations in accordance with state law, federal law, requirements of the state fire marshal, and all pertinent parish ordinances. Periodic inspections of each retail stand shall be conducted throughout the permitted sales period. Vendors shall comply with TPCG building codes.
- (g) Vendors shall adhere to signage regulations set forth as follows:
- (1) Upon issuance of a sign permit, parish vendor's permit holders shall be allowed one (1) seasonal on-premises sign, not to exceed four (4) feet by eight (8) feet, to be posted at the retail location. All signs shall require a sign permit from Terrebonne Parish and shall adhere to all applicable building codes and requirements associated with a sign permit.
 - (2) Sign permit holders may also post off-premises signage. Off-premises signs shall adhere to the signage requirements of the zoning district at the retail location, Terrebonne Parish, and the State of Louisiana Department of Transportation and Development, and other regulations.
 - (3) All signage shall be promptly removed within ten (10) days of each sales period.
- (h) Violation of this section is a misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) and/or six (6) months in jail. A vendor who violates any provision of this section shall be subject to revocation or suspension of his permit.
- (i) Subject to compliance with federal and/or state laws, nothing contained herein shall in any way restrict, prohibit, or discourage manufacturing, wholesale trade, and distribution to the fireworks industry within Terrebonne Parish.

(Ord. No. 9195, § II, 10-14-20)



Wednesday, June 9, 2021

Item Title:

Proposed Ordinance for Market at the Marina CEA

Item Summary:

An ordinance to authorize Parish President Gordon Dove to enter into and ratify a Cooperative Endeavor Agreement between DDC, DTBA, TPCG and TGMC for the purpose of developing and operating a Farmer's Market at the Downtown Marina called the Market at the Marina.

1. Consider adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/10/2021	Executive Summary
Proposed Ordinance	5/10/2021	Ordinance
Cover Memo	5/10/2021	Cover Memo
Recorded and Fully Executed CEA	5/10/2021	Backup Material
Public Property Use Permit	5/19/2021	Backup Material
Indemnification Agreement	5/19/2021	Backup Material
Insurance Certificate and Info	5/19/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Consider the introduction of an ordinance to authorize the Parish President to enter into and ratify a Cooperative Endeavor Agreement between DDC, DTBA, TPCG and TGMC for the purpose of developing and operating a Farmer's Market at the Downtown Marina called the Market at the Marina and calling a public hearing on said matter on Wednesday, June 9, 2021 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

On April 26, 2021, the Council approved Resolution No. 21-181 authorizing the Parish President to enter into the CEA. TPCG, DDC, DTBA and TGMC are working together to develop a healthy farmer's market in close proximity to TGMC's campus, at the Downtown Marina, for a public purpose that meets the healthy lifestyle needs of all of the citizens of the Parish of Terrebonne. Legal has recommended that this partnership and the associated CEA be codified thru an ordinance.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG, DDC DTBA and TGMC envision the Market at the Marina encouraging healthier lifestyles through physical activity and healthy food options for the citizens of Terrebonne Parish. Entering into this cooperative endeavor agreement for the public purpose of promoting the general health of the community.

TOTAL EXPENDITURE

\$0

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Signature

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO AND TO RATIFY A COOPERATIVE ENDEAVOR AGREEMENT WITH THE HOUMA DOWNTOWN DEVELOPMENT CORPORATION (“DDC”), DOWNTOWN BUSINESS ASSOCIATION OF HOUMA, LTD (“DTBA”), TERREBONNE PARISH CONSOLIDATED GOVERNMENT (“TPCG”) AND HOSPITAL SERVICE DISTRICT #1 OF THE PARISH OF TERREBONNE (“TGMC”) FOR THE PURPOSE OF DEVELOPING AND OPERATING A FARMER’S MARKET AT THE DOWNTOWN MARINA CALLED THE MARKET AT THE MARINA; AND TO PROVIDE FOR RELATED MATTERS THERETO

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual”; and

WHEREAS, TPCG, DDC, DTBA and TGMC are working together to develop a healthy farmer’s market in close proximity to TGMC’s campus, at the Downtown Marina, for a public purpose that meets the healthy lifestyle needs of all of the citizens of the Parish of Terrebonne; and

WHEREAS, TPCG, DDC DTBA and TGMC envision the Market at the Marina encouraging healthier lifestyles through physical activity and healthy food options for the citizens of Terrebonne Parish; and

WHEREAS, The Market at the Marina, in accordance with the initial plan or proposal, will be open on the first Saturday of every month from 8:00 AM to 12:00 PM, and it will provide a source of fresh fruits, vegetables, and local goods to Terrebonne Parish Residents; and

WHEREAS, Entering into this cooperative endeavor agreement for the public purpose of promoting the general health of the community; and

WHEREAS, the Council authorizes the Parish President to enter into such a cooperative endeavor agreement by Resolution No. 21-181 on April 26, 2021 and a Cooperative Endeavor Agreement in connection therewith was entered into with an effective date of April 27, 2021; and

WHEREAS, out of an abundance of caution and since property of TPCG is being used and/or will be used in connection with the Cooperative Endeavor Agreement, Parish Administration respectfully requests the Council to approve this ordinance authorizing the Parish President, Gordon E. Dove, to execute a Cooperative Endeavor Agreement by and between the Houma Downtown Development Corporation (“DDC”), Downtown Business Association of Houma, Ltd. (“DTBA”), Terrebonne Parish Consolidated Government (“TPCG”) and Hospital Service District #1 of the Parish of Terrebonne (“TGMC”), for developing and operating a Farmer’s Market at the Downtown Marina called the Market at the Marina and to hereby ratify the Cooperative Endeavor Agreement entered into with an effective date of April 27, 2021; and

NOW THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Gordon E. Dove, be authorized to execute the Cooperative Endeavor Agreement by and between the Houma Downtown Development Corporation (“DDC”), Downtown Business Association of Houma, Ltd. (“DTBA”), Terrebonne Parish Consolidated Government (“TPCG”) and Hospital Service District #1 of the Parish of Terrebonne (“TGMC”) for the developing and operating a farmer’s market at the Downtown Marina called the Market at the Marina and that the Cooperative Endeavor Agreement entered into in connection with the foregoing with an effective date of April 27, 2021.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this _____ day of _____, 2021.

_____, CHAIRMAN
TERREBONNE PARISH COUNCIL

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2021.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



P.O. BOX 6097
HOUMA, LOUISIANA 70361
(985) 868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
(985) 868-3000

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

MEMORANDUM

To: Hon. Gordon E. Dove
Parish President

From: Chris Pulaski, Director
Planning & Zoning Department

Date: May 10, 2021

Re: Market at the Marina Farmer's Market CEA

Proposed ordinance to authorize and ratify the CEA between TPCG, DBA, HDDC, and TGMC. Legal recommended that we codify the CEA with an ordinance since the event is a repetitive event taking place on public property involving partners outside of TPCG.

Please feel free to contact me at (985) 873-6569 or at cpulaski@tpcg.org with any questions concerning this matter.

Terrebonne Parish Recording Page

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, LA 70361-1569
(985) 868-5660

Received From :

DAGATE, VINCENT JR APLC
ATTORNEY AT LAW
7905 PARK AVENUE
HOUMA, LA 70364

First VENDOR

TERREBONNE PARISH CONSOL GOVERNMENT

First VENDEE

TERREBONNE PARISH HOSPITAL SERVICE DIST #1

Index Type : CONVEYANCES

File # : 1626249

Type of Document : AGREEMENT

Book : 2635

Page : 315

Recording Pages : 10

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana.

Theresa A. Robichaux

Clerk of Court

CLERK OF COURT
THERESAA. ROBICHAUX
Parish of Terrebonne

I certify that this is a true copy of the attached
document that was filed for registry and
Recorded 05/06/2021 at 2:11:09
Recorded in Book 2635 Page 315
File Number 1626249



On (Recorded Date) : 05/06/2021

At (Recorded Time) : 2:11:09PM



Doc ID - 015303130010

Kathleen V. Mills
Deputy Clerk

Return To : DAGATE, VINCENT JR APLC
ATTORNEY AT LAW
7905 PARK AVENUE
HOUMA, LA 70364

COOPERATIVE ENDEAVOR AGREEMENT

STATE OF LOUISIANA

THIS COOPERATIVE ENDEAVOR, is made and entered into this 21st day of April, 2021, effective as of the 21st day of April, 2021 (the "Effective Date"), and is by and between:

Houma Downtown Development Corporation ("DDC"), a Louisiana non-profit corporation domiciled in the Parish of Terrebonne, represented herein by its duly authorized agent/officer, Chris Pulaski, *resolution attached*;

Downtown Business Association of Houma, LTD ("DTBA"), Louisiana non-profit corporation domiciled in the Parish of Terrebonne, represented herein by its duly authorized agent/officer, Anne Picou, *resolution attached*;

Terrebonne Parish Consolidated Government ("TPCG"), **** by its duly authorized Parish President, Gordon Dove; and

Hospital Service District #1 of the Parish of Terrebonne ("TGMC"), a political subdivision of the State of Louisiana, conducting business as Terrebonne General Medical Center (TGMC), through its Wellness for Life initiative, represented by its duly authorized President and Chief Executive Officer, Phyllis L. Peoples.

Who declare and agree as follows:

WITNESSETH:

WHEREAS, Article VII, Section 14(c) of the Constitution of the State of Louisiana provides: "Cooperative Endeavors. For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual."

WHEREAS, TGMC, DDC, DTBA and TPCG are working together to develop a healthy farmer's market in close proximity to TGMC's campus, on land that is owned by TPCG and managed by DDC (the "Marina Market"), for a public purpose that meets the healthy lifestyle needs of all of the citizens of the Parish of Terrebonne; and

WHEREAS, TGMC, DDC, DTBA and TPCG envision the Marina Market encouraging healthier lifestyles through physical activity and healthy food options for the citizens of Terrebonne Parish, and in furtherance thereof, enter into this cooperative endeavor for the public purpose of promoting the general health of the community.

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. TGMC Covenants. In consideration of the health benefits to be derived by the community and in furtherance of its objects and purposes, TGMC covenants as follows:

- A. Marketing.** TGMC shall market the events in the following manner: provide signs, provide feather flags, promote through broadcast, promote through HTV to your health, promote through POV story, provide reusable bags, promote through social media.
- B. Clean up.** TGMC shall clean up after the events with a rotating list of volunteers (Groups: well and wise, TGMC, Live Healthy Houma, Keep Terrebonne Beautiful, and local 4-H group).

2. DDC Covenants. In consideration of the benefits to be derived by the community and in furtherance of its objects and purposes, DDC covenants as follows:

- A. Marketing.** DDC shall market the event in the following manner: promote through social media, provide flag signs for light poles at marina.
- B. Insurance.** DDC will insure the events with a \$1million event insurance policy that covers the parties as insureds.
- C. Utilities.** DDC will provide water/electricity for the events.
- D. Inspection.** DDC will conduct pre- and post-Marina Market inspections with notice to all parties regarding findings.

3. DTBA Covenants. In consideration of the benefits to be derived by the community and in furtherance of its objects and purposes, DTBA covenants as follows:

- A. Insurance. DTBA will insure the events with a \$1million event insurance policy that covers the parties as insureds.

4. TPCG Covenants. In consideration of the benefits to be derived by the community and in furtherance of its objects and purposes, TPCG covenants as follows:

- A. Land use. TPCG will allow TGMC/DDC use of the marina area at no cost.

5. Assignment

No party shall assign any interest in this Agreement or transfer any interest in same (whether by assignment or novation), without prior written consent of the other parties.

6. Auditors Clause

It is hereby agreed that the Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration shall have the option of auditing all accounts of all parties that relate to this contract.

7. Discrimination Clause

The parties agree to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and TGMC agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

The parties further agree not to discriminate in their respective employment practices, and will perform their respective obligations under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by either party, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

8. **CANCELLATION.** This Cooperative Endeavor Agreement may be canceled by any party hereto by providing sixty (60) days advance written notice to all of the other parties.

Initials: LD LA LA PP

THUS DONE AND SIGNED, this 29th day of April, 2021
in the presence of the undersigned competent witnesses:

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT,
TPCG:**

WITNESSES:

Gordon Dove

Gordon Dove, TPCG

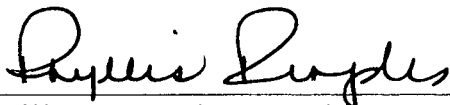
Leilani H. Adams
Witness print Leilani H. Adams

Deborah W. Ortego
Witness print Deborah W. Ortego


Veronica D. Ortego
NOTARY PUBLIC
Veronica D. Ortego, Jr., Bay # 61319

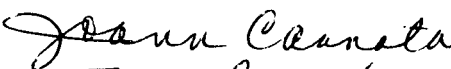
THUS DONE AND SIGNED, this 5th day of May, 2021, 2021 in the presence of the undersigned competent witnesses:


**HOSPITAL SERVICE DISTRICT NO. 1
PARISH OF TERREBONNE, TGMC**


Phyllis L. Peoples, President
Terrebonne General Medical Center

WITNESSES:


Monica Rousse
Witness print


Joann Cannata
Witness print

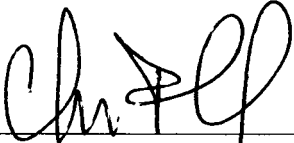


NOTARY PUBLIC

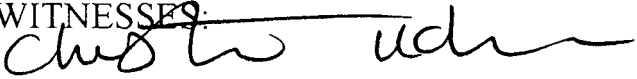
Kelly Barton Theriot
Notary # 85401
Commissioned in Terrebonne Parish
Statewide Jurisdiction, LA
Commissioned for Life

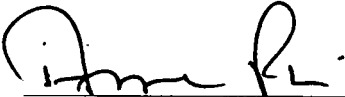
THUS ~~10pm~~ DONE AND SIGNED, this 29th day of _____, 2021 in the presence of the undersigned competent witnesses:

HOUMA DOWNTOWN
DEVELOPMENT CORPORATION,
DDC



Chris Pulaski, DDC

WITNESSES:

Christiana Udom
Witness print



Witness print



NOTARY PUBLIC
Vincent Dagat Jr
Bar # 01319

THUS DONE AND SIGNED, this 21st day of April, 2021 in the presence of the undersigned competent witnesses:

Anne Pucalman ST. Manager.
**DOWNTOWN BUSINESS
ASSOCIATION OF HOUMA, LTD,
DTBA**

WITNESSES:

Christian udom

Christiana udom

Witness print

Chris Pulaski
Chris Pulaski, DTBA

Dan Li
Witness print

Vincent Dagat, Jr
NOTARY PUBLIC

Vincent Dagat, Jr
Box # 01519

OFFERED BY: MS. J. DOMANGUE
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 21-181

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE HOUMA DOWNTOWN DEVELOPMENT CORPORATION ("DDC"), DOWNTOWN BUSINESS ASSOCIATION OF HOUMA, LTD ("DTBA"), TERREBONNE PARISH CONSOLIDATED GOVERNMENT ("TPCG") AND HOSPITAL SERVICE DISTRICT #1 OF THE PARISH OF TERREBONNE ("TGMC") FOR THE PURPOSE OF DEVELOPING AND OPERATING A FARMER'S MARKET AT THE DOWNTOWN MARINA CALLED THE MARKET AT THE MARINA; AND TO PROVIDE FOR RELATED MATTERS THERETO

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, "[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual"; and

WHEREAS, TPCG, DDC, DTBA and TGMC are working together to develop a healthy farmer's market in close proximity to TGMC's campus, at the Downtown Marina, for a public purpose that meets the healthy lifestyle needs of all of the citizens of the Parish of Terrebonne; and

WHEREAS, TPCG, DDC, DTBA and TGMC envision the Market at the Marina encouraging healthier lifestyles through physical activity and healthy food options for the citizens of Terrebonne Parish; and

WHEREAS, The Market at the Marina, in accordance with the initial plan or proposal, will be open on the first Saturday of every month from 8:00 AM to 12:00 PM, and it will provide a source of fresh fruits, vegetables, and local goods to Terrebonne Parish Residents; and

WHEREAS, Entering into this cooperative endeavor agreement for the public purpose of promoting the general health of the community; and

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Gordon E. Dove, be authorized to execute the Cooperative Endeavor Agreement by and between the Houma Downtown Development Corporation ("DDC"), Downtown Business Association of Houma, LTD ("DTBA"), Terrebonne Parish Consolidated Government ("TPCG") and Hospital Service District #1 of the Parish of Terrebonne ("TGMC") for the developing and operating a Farmer's Market at the Downtown Marina called the Market at the Marina.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

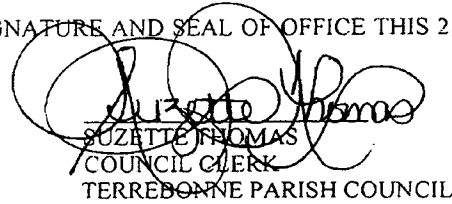
ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 26th day of April 2021.

I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on April 26, 2021 and subsequently ratified by the Assembled Council in Regular Session on April 28, 2021 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 29th DAY OF APRIL 2021.



SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Permit

2021-91565

Permit Number

8026 Main Street, Suite 100, Houma, LA 70360
Phone (985) 873-6569 Fax (985) 580-8141



Permit Type Public Property Use		Issue Date 04/22/2021	
Project Address 8228 PARK AV, HOUMA, LA 70364			
Project Name Market at the Marina Farmers Market			
Project Description Public Property Use			
Owner's Name Downtown Business Association of Houma, LTD - Anne Picou		Mobile # 985-873-6408	Work #
Contractor's Name Downtown Business Association of Houma, LTD Anne Picou 317 Goode Street Houma LA 70360		Mobile # 985-873-6408	Work #
Square Feet 0.00	Construction Cost 0.00	Stories	
Zoning C2 (General Commercial)	Permitted Use Other	Parking Requirements	
Flood Zone	Parcel No.	Base Flood Elevation	Elevation Certificate Req. No
Jurisdictional Notes and Comments			
First Saturday of each month starting May 1, June 5, July 3, August 7, September 4, October 2, November 6th, and December 4th, 2021. 7am setup and 12pm teardown, cleanup and leave by 1pm.			

Signature of Permit Official

APPROVED

APR 22 2021

TPOG
Planning/Regulatory Permits

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
INDEMNIFICATION AGREEMENT

I Leo Leder agree to defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government, all parish departments, agencies, boards and commissions, its officers, agents, servants, employees and agents including volunteers (hereinafter referred to as "TPCG"), from and against any and all claims, demands, expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, which may occur or in any way grow out of any act or omission of Downtown Business Association of Houma, LTD its agents, servants, employees, or assigns and all costs, expenses and/or attorney's fees incurred by TPCG as a result of any such claim, demands, and/or causes of action; except that the indemnity provided in this agreement shall not apply to any liability resulting from the sole negligence of TPCG, and in the event of joint and concurrent negligence of both Downtown Business Association of Houma, LTD and TPCG, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana, without, however, waiving any governmental immunity available to TPCG under Louisiana law and without waiving any defenses of the parties hereto; and, Downtown Business Association of Houma, LTD further agrees to investigate, handle, respond to, provide defense for and defend any such claim, demand or suit, at its sole expense, even if (the claim, etc.) is groundless, false, or fraudulent; this indemnification shall not apply to any strict liability of TPCG.

Accepted By

LEO C. LEDER, JR

Applicant Name

[Signature]
Applicant Signature

5/12/12
Date

Accepted By

[Signature]
TPCG Risk Manager

5/13/12



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LEDET CORP 209 GOODE ST HOUMA, LA 70360-3401 (985) 872-4577		CONTACT NAME: PHONE (A/C, No, Ext): (985) 872-4577 FAX (A/C, No): (985) 872-9411 E-MAIL ADDRESS:	
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS Downtown Business Association Of Houma, LTD 317 GOODE ST HOUMA, LA 70360		INSURER(S) AFFORDING COVERAGE INSURER A: United States Fire Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES		CERTIFICATE NUMBER: USS455166		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	AUCL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		SRPGAPML-101 0720	04/03/2021 12:01 AM 12/05/2021 12:01 AM	GENERAL AGGREGATE \$2,000,000.00
	PRODUCTS - COMPIOP AGG \$2,000,000.00					
	PERSONAL & ADV INJURY \$1,000,000.00					
	EACH OCCURRENCE \$1,000,000.00					
	GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					FIRE DAMAGE (Any one fire) \$300,000.00
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTOS					MED EXP (Any one person) \$5,000.00
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					COMBINED SINGLE LIMIT (Per accident) \$
	DCD <input type="checkbox"/> RETENTION \$					BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						EACH OCCURRENCE \$
						AGGREGATE \$
						EACH OCCURRENCE \$0.00
						GENERAL AGGREGATE \$0.00
						EACH OCCURRENCE \$
						GENERAL AGGREGATE \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Farmers Market & White Bean Cookoff Event The Certificate Holder is added as an additional Insured but only with respect to liability arising out of the named insured during the policy period. Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage						

CERTIFICATE HOLDER Terrebonne Parish Consolidated Government 8026 Main Street, Suite 520 Houma, LA 70360	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ledet Insurance
--	---

91841 White Boot
91565 Farmers Market



ADDITIONAL INTEREST SCHEDULE

DATE (MM/DD/YYYY)
2/16/2021

AGENCY Ledet Corp	CARRIER United States Fire Insurance Company	NAIC CODE 21113
POLICY NUMBER SRPGAPML-101-0720/USS455166	EFFECTIVE DATE 04/03/2021 12:01 AM	NAMED INSURED(S) Downtown Business Association Of Houma, LTD

ADDITIONAL INTEREST (Not all fields apply to all scenarios - provide only the necessary data)

INTEREST	LOSS PAYEE	NAME AND ADDRESS	RANK	EVIDENCE	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
<input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	Terrebonne Parish Consolidated Government 8026 Main Street, Suite 520 Houma, LA 70360						LOCATION:	BUILDING:
								VEHICLE:	BOAT:
								AIRPORT:	AIRCRAFT:
								ITEM CLASS:	ITEM:
								ITEM DESCRIPTION	
REFERENCE / LOAN #:				INTEREST END DATE:					
LIEN AMOUNT:				PHONE (A/C, No, Ex):				FAX (A/C, No):	
E-MAIL ADDRESS:									
REASON FOR INTEREST:									

INTEREST	LOSS PAYEE	NAME AND ADDRESS	RANK	EVIDENCE	CERTIFICATE	POLICY	SEND BILL	INTEREST IN ITEM NUMBER	
<input checked="" type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> BEACH OF WARRANTY <input type="checkbox"/> CO-OWNER <input type="checkbox"/> EMPLOYEE AS LESSOR <input type="checkbox"/> LEASEBACK OWNER <input type="checkbox"/> LIENHOLDER	<input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> MORTGAGEE <input type="checkbox"/> OWNER <input type="checkbox"/> REGISTRANT <input type="checkbox"/> TRUSTEE	Terrebonne General 8166 Main St Houma, LA 70360						LOCATION:	BUILDING:
								VEHICLE:	BOAT:
								AIRPORT:	AIRCRAFT:
								ITEM CLASS:	ITEM:
								ITEM DESCRIPTION	
REFERENCE / LOAN #:				INTEREST END DATE:					
LIEN AMOUNT:				PHONE (A/C, No, Ex):				FAX (A/C, No):	
E-MAIL ADDRESS:									
REASON FOR INTEREST:									

The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LIMITATION OF COVERAGE TO DESIGNATED PREMISES OR PROJECT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Premises:

Project:
Limitation of Coverage Endorsement is Used for the Following Event Dates: Farmers Market On: 5/1/21, 5/3/21, 6/5/21, 7/3/21, 8/7/21, 9/4/21, 10/2/21, 11/6/21, 12/4/21, White Bean Cookoff: 4/17/21, White boot stroll: 5/15/21, Concert in the street: 5/22/21

With Respects to certificate number USS455166

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

This insurance applies only to "bodily injury", "property damage", "personal and advertising injury" and medical expenses arising out of:

1. The ownership, maintenance or use of the premises shown in the Schedule and operations necessary or incidental to those premises; or
2. The project shown in the Schedule.

FRANCIS L. DEAN & ASSOCIATES, INC.
12800 UNIVERSITY DRIVE SUITE 125
FORT MYERS, FL 33907
800-745-2409
630-665-7011
FAX 630-665-7294
WWW.FDEAN.COM

INSURANCE COMPANY: United States Fire Insurance Company
POLICY NUMBER: USS455166
POLICYHOLDER: Downtown Business Association Of Houma, LTD
EFFECTIVE DATE OF CHANGE: 05/15/2021 12:01 AM Standard Time at the address of the Policyholder.

The following change(s) has been made to the policy listed above:

The following events are added to the policy:

White Boot Stroll
5-15-21
500 attendees

Concert in the street
5-22-21
500 attendees

Additional premium: \$406.00

Date Issued: 5/5/2021



Wednesday, June 9, 2021

Item Title:

Creating a 25 MPH speed zone

Item Summary:

An ordinance to amend the Parish Code of Terrebonne Parish by adding to Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 2: Parish, and to amend Section 18-91 (2), Twenty-five (25) miles per hour, along Country Drive from Nate Lane to 4408 Country Drive; to provide for the installation of said signs; to amend Ordinance No. 8645 to change the name of Belanger Street to Nate Lane as previously adopted by Ordinance No. 6445; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

ATTACHMENTS:

Description

Executive Summary

Ordinance

Upload Date

6/7/2021

6/7/2021

Type

Executive Summary

Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Creating a 25 MPH speed zone

PROJECT SUMMARY (200 WORDS OR LESS)
Introduce an ordinance to amend the Parish Code of Terrebonne Parish by adding to Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 2: Parish, and to amend Section 18-91 2, Twenty-five (25) miles per hour, on Country Drive from Nate Lane to 4408 Country Drive; to provide for the installation of said signs; to amend Ordinance No. 8645 to change the name of Belanger Street (formerly 'Belanger Lane' in the Bourg community) to Nate Lane (in the Bourg community) as previously adopted in Ordinance No. 6445; to provide for other matters relative thereto; and call a public hearing on said matter on Wednesday, June 9,

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	7	8	9	

Councilman Steve Troscclair

05/20/2021

Signature

Date

OFFERED BY: ??????
SECONDED BY: ?????

ORDINANCE NO. ???????

AN ORDINANCE TO AMEND THE PARISH CODE OF TERREBONNE PARISH BY ADDING TO CHAPTER 18: MOTOR VEHICLES AND TRAFFIC, ARTICLE IV: OPERATION OF VEHICLES, DIVISION 2: PARISH, AND TO AMEND SECTION 18-91 (2) TO ESTABLISH A TWENTY-FIVE (25) MILES PER HOUR SPEED LIMIT ALONG COUNTRY DRIVE FROM NATE LANE TO 4408 COUNTRY DRIVE, TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS; **TO AMEND ORDINANCE NO. 8645 TO CHANGE THE NAME OF BELANGER STREET (FORMERLY 'BELANGER LANE' IN THE BOURG COMMUNITY) TO NATE LANE (IN THE BOURG COMMUNITY) AS PREVIOUSLY ADOPTED IN ORDINANCE NO. 6445** AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED, by the Terrebonne Parish Council, in regular session convened and on behalf of the Terrebonne Parish Consolidated Government, that the Parish Code of Terrebonne Parish be amended by adding to Chapter 18: Motor Vehicles and Traffic, Article IV: Operation of Vehicles, Division 2: Parish, and to amend Section 18-91 2, Twenty-five (25) miles per hour, on Country Drive from Nate Lane to 4408 Country Drive.

CHAPTER 18: MOTOR VEHICLES AND TRAFFIC

ARTICLE IV: OPERATION OF VEHICLES

DIVISON 2: PARISH

SECTION 18-91: SPEED LIMITS

(2) TWENTY-FIVE (25) MILES PER HOUR ON THE FOLLOWING STREETS:

COUNTRY DRIVE FROM NATE LANE TO 4408 COUNTRY DRIVE

The speed limit on Country Drive, from Nate Lane to 4408 Country Drive, is hereby extended as a 25 mph speed limit zone; and appropriate speed limit signs shall be erected and maintained along the said roadway. Any vehicles traveling on Country Drive, from Nate Lane to 4408 Country Drive, shall respect the signs erected and maintained under the provisions of this section.

SECTION II

Amending Ordinance No. 8645 to correct the clerical error to reflect the name change of Belanger Street (formerly 'Belanger Lane' in the Bourg community) to Nate Lane (in the Bourg community).

SECTION III

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: None.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 26th day of May 2021.

DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on May 26, 2015, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY
OF MAY 2021.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Wednesday, June 9, 2021

Item Title:

Creating the "North Terrebonne Recreation District"

Item Summary:

An ordinance to create the "North Terrebonne Recreation District"; define the boundaries and the governing authority thereof in accordance with L.A. R.S. 33:4562 et seq regarding recreation districts, creation by parishes; corporate status, powers, and domicile; providing for other matters in connection with the foregoing.

1. Consider adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/20/2021	Executive Summary
North Terrebonne Recreation District	5/21/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

An Ordinance creating the “North Terrebonne Recreation District”

PROJECT SUMMARY (200 WORDS OR LESS)

Creating the “North Terrebonne Recreation District” and setting the boundaries and governing authority

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace M. Mauldin, CFO

Signature

5/20/2021

Date

PARISH OF TERREBONNE, STATE OF LOUISIANA

The following ordinance, having been previously introduced on **May 24, 2021**, a notice of introduction having been published on May ___, 2021, and a public hearing held thereon on **June 9, 2021**, was offered for final adoption by _____ and seconded by _____:

ORDINANCE NO. _____

AN ORDINANCE CREATING THE "NORTH TERREBONNE RECREATION DISTRICT;" DEFINING THE BOUNDARIES AND THE GOVERNING AUTHORITY THEREOF; IN ACCORDANCE WITH LA. R.S. 33:4562 ET SEQ REGARDING RECREATION DISTRICTS, CREATION BY PARISHES; CORPORATE STATUS, POWERS AND DOMICILE, AND PROVIDING FOR OTHER MATTERS IN CONNECTION WITH THE FOREGOING.

WHEREAS, Louisiana Constitutional Article VI §19 and La. R.S. 33:4562 et seq (collectively, the "**Act**") authorizes and empowers any parish in the state upon its own initiative to form and create a recreation district and said district shall constitute a body corporate and shall have the power and right to incur debts and enter into contracts and to do and perform any and all acts in its corporate name which are necessary or proper for carrying out the objects and purposes for which the recreation district is created; and

WHEREAS, the Parish of Terrebonne, State of Louisiana (the "**Parish**"), acting through the Terrebonne Parish Council (the "**Council**"), acting as its governing authority of the Parish, desires to avail itself of the Act to create a recreation district for the object and purpose of owning and operating playgrounds and other facilities; or generally to engage in activities which would promote recreation and related activity designed to encourage recreation and promote the general health and well being of youths; and

NOW THEREFORE, BE IT HEREBY ORDAINED by the Terrebonne Parish Council, State of Louisiana, acting as the governing authority of the Parish of Terrebonne, State of Louisiana, that:

SECTION 1. All of the above "Whereas" clauses are adopted as part of this ordinance.

SECTION 2. Creation of District. Under the authority of the Article there is hereby created a recreation district within the Parish, to be named the "North Terrebonne Recreation District, Parish of Terrebonne, State of Louisiana," having the geographical boundaries set forth in **Exhibit A** attached hereto that is hereby incorporated in and made a part of this Ordinance, all pursuant to the Act.

SECTION 3. Governing Authority and Power. The Council herein appoints all members of the Council to serve in the limited capacity as the interim governing authority of the District.

SECTION 4. Termination of District. If the registered voters within the boundaries of each of Terrebonne Recreation District No. 1, No. 2-3, No. 8 and No. 9 fail to approve *ad valorem* taxes for the purpose of providing financial support of the operation and capital improvements for the District on or before December 31, 2021, the District created herein shall terminate by operation of law and sunset on December 31, 2021 without any further action by the Council or the governing authority of the District.

SECTION 5. Authorization of Officers. The Chairman and the Council Clerk the Governing Authority are hereby authorized, empowered and directed to do any and all things necessary and incidental to carry out the provisions of this ordinance.

SECTION 6. Severability. If any provision of this ordinance shall be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this ordinance, but this ordinance shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this ordinance which validates or makes legal any provision of this ordinance which would not otherwise be valid or legal, shall be deemed to apply to this ordinance.

SECTION 7. Conflicts. All ordinances or resolution, or parts thereof, in conflict herewith are hereby repealed.

SECTION 8. Publication; Effective Date. This ordinance shall be published one time in the official journal of the Parish as soon as practical and shall become effective immediately or at the earliest possible date provided by law.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

This resolution having been submitted to a vote, the vote thereon was as follows:

Member	District	Yea	Nay	Absent	Abstaining
JOHN NAVY	1				
CARL "CARLEE" HARDING	2				
MICHEL, GERALD	3				
JOHN AMEDÉE	4				
JESSICA DOMINGUE	5				
DARRIN GUIDRY (CHAIRMAN)	6				
DANIEL "DANNY" BABIN (VICE-CHAIRMAN)	7				
DIRK GUIDRY	8				
STEVE TROSCLAIR	9				

And the resolution was declared adopted on **June 9, 2021**.

**TERREBONNE PARISH COUNCIL
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
STATE OF LOUISIANA**

**DARRIN GUIDRY
CHAIRMAN**

**SUZETTE THOMAS
COUNCIL CLERK**

EXHIBIT A
to ORDINANCE NORTH TERREBONNE RECREATION DISTRICT

BOUNDARIES AND MAP OF
NORTH TERREBONNE RECREATION DISTRICT

All of the area within the boundaries of the following political subdivisions:

Recreation District No. 1 of the Parish of Terrebonne, State of Louisiana shall embrace all of that territory within police jury ward no. 1 as constituted on October 14, 1959, and shall include the following area:

Beginning at the intersection of the southeast corner of Police Jury Ward #1, the northernmost corner of Police Jury Ward #3, and the Terrebonne Parish/Lafourche Parish boundary line; thence in a southwesterly direction along the common line of Police Jury Ward #1 and Police Jury Ward #3 line to its intersection with a straight line extension of Section 9, Township 16, Range 17 and Section 10, Township 16, Range 17; thence in a northeasterly direction to its intersection with Saint Louis Canal Road; thence southeasterly and south direction to its intersection with the Six Foot Ditch (also the City Limits); thence in an easterly direction along the City Limits boundary to its intersection with Recreation District 3A; thence in an easterly direction along the northern boundary of Recreation District 3A to its intersection with Police Jury Ward #3 and Police Jury Ward #5 line; thence along the common Police Jury Ward #3 and Police Jury Ward #5 line to its intersection with the Terrebonne Parish/Lafourche Parish boundary line; thence along the Terrebonne Parish/Lafourche Parish boundary line to the point of beginning.

Recreation District No. 2,3 of the Parish of Terrebonne, State of Louisiana shall begin at the point of intersection of the east line of Section 31, Township 17 South, Range 17 East with the center line of Bayou Cane; thence proceed in a northeasterly direction along Bayou Cane to its intersection with Bayou Terrebonne; thence southeasterly along Bayou Terrebonne to its intersection with the south line of Section 1, Township 17, Range 17, thence northwesterly along a line congruent with the south line of Section 1, Township 17, Range 17 to its intersection with the Saint Louis Canal Road; thence southeast and south along the Saint Louis Canal Road and its extension to the intersection with the Six Foot Ditch, thence west along the Six Foot Ditch to its intersection with the Saint Louis Canal; thence southwesterly along the Saint Louis Canal to its intersection with Bayou Terrebonne; thence northwesterly along Bayou Terrebonne to its intersection with Saint Charles Street; thence southwesterly along Saint Charles Street to its intersection with the north line of [Section 101](#), Township 17, Range 17; thence in a southeasterly direction along the north line of said [Section 101](#) to the point common to Sections 5, 6 and [101](#), Township 17 South, Range 17 East; thence in a southeasterly direction along the southwest line of Section 6, Township 17 South, Range 17 East to the point of intersection with the center line of Levron Street; thence in a southerly direction along a line congruent with the center line of Levron Street in the Madison Park Subdivision (see Plat recorded in COB "156," folio 169) to the point of intersection with the center line of the railroad track of the Houma Branch Line of the Southern Pacific Company; thence in a northeasterly direction along the center line of said railroad track of the Houma Branch Line to the point of intersection with the center line of the Ashland Plantation Spur Track of the Southern Pacific Company; thence in an easterly direction along the center line of said Ashland Plantation Spur Track to the west side of the William Franklin Subdivision (see Plat recorded in COB "93," folio 225); thence in a southerly direction along the west side of said William Franklin Subdivision to the southwest corner thereof; thence in an easterly direction along the south side of the William Franklin Subdivision to the point of intersection with the west side of the Barataria Canal; thence in a southerly direction along the west side of said Barataria Canal to the point of intersection with the center line of Bayou Black; thence, commencing in a southeasterly direction, proceed along the center line of Bayou Black until a point opposite the center line of the old Bayou Dularge Road is reached; thence, in a northwesterly direction along a straight line through [Section 103](#), Township 17 South, Range 17 East to the point common to Sections 76, [102](#) and [103](#), Township 17 South, Range 17 East; thence in a southwesterly direction along the south line of

Sections 76, 75, 74, 82, 83, 84, 85, 86 and 87, Township 17 South, Range 17 East to the point of intersection with the dividing line between Ranges 16 and 17 East; thence in a northerly direction along said dividing line between Ranges 16 and 17 East to the northeast corner of Section 1, Township 17 South, Range 16 East; thence, commencing in a westerly direction, proceed along the rear or north line of the sections of land fronting on the right descending or north bank of Bayou Black designated as Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22 and 23, Township 17 South, Range 16 East to the point of intersection with the east line of [Section 24](#), Township 17 South, Range 16 East; thence in a northerly direction along the east line of [Section 24](#), Township 17 South, Range 16 East to the point of intersection with the dividing line between Townships 16 and 17 South; thence in a westerly direction along said dividing line between Townships 16 and 17 South to the point of intersection with the center line of [Section 108](#), Township 16 South, Range 15 East; thence in a northerly direction along the center line of Sections [108](#) and [107](#), Township 16 South, Range 15 East to the southwest corner of Section 66, Township 16 South, Range 15 East; thence in a northerly direction along the west line of Section 66, Township 16 South, Range 15 East to the southeast corner of [Section 106](#), Township 16 South, Range 15 East, which point is the northwest corner of the Bull Run Plantation; thence on a bearing of North 71 degrees East to the point of intersection with the center line of Bayou Chacahoula (see Plat recorded in COB "S," folio 285); thence in a northwesterly direction along the center line of Bayou Chacahoula to the point of intersection with the dividing line between Ranges 15 and 16 East; thence in a northerly direction along said dividing line between Ranges 15 and 16 East to the southwest corner of Section 46, Township 16 South, Range 16 East; thence in an easterly direction along the south line of Sections 46 and 45, Township 16 South, Range 16 East to the southeast corner of Section 45, Township 16 South, Range 16 East; thence in a northerly direction along the east line of said Section 45 to the point of intersection with a prolongation southwesterly of the south line of Lot 54 of the Subdivision of Terrebonne Project La-12 Wabun (South of So. Pac. R.R.), St. George and Isle of Cuba Plantations (see Plat recorded in COB "184," folio 225); thence in a northeasterly direction along a line congruent with the south line of Lot 54 of said Subdivision to the southeast corner of said Lot; thence in a northerly direction along the east line of Lots 54 and 53 of said Subdivision to the point of intersection with the south line of Lot 40 of said Subdivision; thence in a northeasterly direction along the south line of Lot 40 of said Subdivision to the point of intersection with the center line of the railroad track of the Houma Branch Line of the Southern Pacific Company; thence in a southerly direction along the center line of said track of the Houma Branch Line to the point of intersection with the north line of Section 9, Township 16 South, Range 16 East; thence in a northeasterly direction along the north line of Section 9, Township 16 South, Range 16 East and Section 134, Township 15 South, Range 16 East to the most northerly point of said Section 134; thence in a southeasterly direction along the east line of Section 134, Township 15 South, Range 16 East to the point of intersection with the dividing line between Townships 15 and 16 South; thence, commencing in a southeasterly direction, proceed along the rear or east line of the sections of land fronting on the left descending bank of Little Bayou Black designated as Sections 9, 10, 11, 12, 13, 14 and 15, Township 16 South, Range 16 East to the point of intersection with the dividing line between Townships 16 and 17 South; thence in an easterly direction along said dividing line between Townships 16 and 17 South to the northeast corner of Section 31, Township 17 South, Range 17 East; thence in a southerly direction along the east line of said Section 31 to the point of intersection with the center line of Bayou Cane, which is the point of beginning.

Recreation District No. 8 of the Parish of Terrebonne, State of Louisiana shall comprise and embrace all of that territory within police jury ward no. 8 as constituted on March 8, 1967.

Recreation District No. 9 of the Parish of Terrebonne, State of Louisiana, shall comprise and embrace all of that territory within police jury ward no. 9 lying outside of and within the corporate limits of the City of Houma, Louisiana, as both are constituted on February 25, 1976.



Wednesday, June 9, 2021

Item Title:

2021 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2021 Adopted Operating Budget, 5-Year Capital Outlay Budget, and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Petit Caillou Drainage System Project, \$50,775
 - II. Le Petit Theater Improvement Project, \$250,000
 - III. Houma Fire Department-Firehouse Sub grant, \$16,857
 - IV. Road and Bridge-Signs, \$230,000
 - V. Westside Alma Street Drainage, (\$65,167)
 - VI. Westside Alma Street Drainage Project, \$1,369,783
 - VII. Civic Center-Stage Weights, \$19,300
 - VIII. Houma Fire Department, \$1,577
 - IX. Transit, \$3,433
 - X. Re-class Several CDBG Recovery Projects, Net Affect - \$0
 - XI. Juvenile Detention, \$7,870
 - a. delete full time Social Worker
 - b. add full time Assistant Director
 - XII. Non-District Recreation-O & M, \$59,109
 - a. add two (2) part-time Groundsman
1. Consider adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2021 Various Items for Budget Amendment	5/20/2021	Executive Summary
2021 Various Items for Budget Amendment	5/20/2021	Budget Amendment
2021 Various Items for Budget Amendment	5/20/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)	
AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.	
I.	Petit Caillou Drainage System Project, \$50,775
II.	Le Petit Theater Improvement Project, \$250,000
III.	Houma Fire Department-Firehouse Sub grant, \$16,857
IV.	Road and Bridge-Signs, \$230,000
V.	Westside Alma Street Drainage, (\$65,167)
VI.	Westside Alma Street Drainage Project, \$1,369,783
VII.	Civic Center-Stage Weights, \$19,300
VIII.	Houma Fire Department, \$1,577
IX.	Transit, \$3,433
X.	Re-class Several CDBG Recovery Projects, Net Affect - \$0
XI.	Juvenile Detention, \$7,870
	a. delete full time Social Worker
	b. add full time Assistant Director
XII.	Non-District Recreation-O & M, \$59,109
	a. add two part-time Groundsman

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<u>NO</u> YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre

_____May 20, 2021

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Petit Caillou Drainage System Project, \$50,775
- II. Le Petit Theater Improvement Project, \$250,000
- III. Houma Fire Department-Firehouse Sub grant, \$16,857
- IV. Road and Bridge-Signs, \$230,000
- V. Westside Alma Street Drainage, (\$65,167)
- VI. Westside Alma Street Drainage Project, \$1,369,783
- VII. Civic Center-Stage Weights, \$19,300
- VIII. Houma Fire Department, \$1,577
- IX. Transit, \$3,433
- X. Re-class Several CDBG Recovery Projects, Net Affect - \$0
- XI. Juvenile Detention, \$7,870
 - a. delete full time Social Worker
 - b. add full time Assistant Director
- XII. Non-District Recreation-O & M, \$59,109
 - a. add two part-time Groundsman

SECTION I

WHEREAS, Administration is requesting funding of \$50,775 for the Petit Caillou Drainage System Project, and

WHEREAS, the funding source is from the Parishwide Drainage Construction Fund.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Capital Outlay Budget and 5-Year Capital Outlay Budget be amended for the Petit Caillou Drainage System Project. (Attachment A)

SECTION II

WHEREAS, Administration is requesting funding of \$250,000 for the Le Petit Theater Improvement Project, and

WHEREAS, the funding source is from the General Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Operating Budget and 5-Year Capital Outlay Budget be amended for the Le Petit Theater Improvement Project. (Attachment B)

SECTION III

WHEREAS, the Houma Fire Department has received a grant for \$16,857 from Firehouse Subs, and

WHEREAS, the funds will be put into the Machinery and Equipment account to purchase fire hoses.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Houma Fire Department. (Attachment C)

SECTION IV

WHEREAS, Administration is requesting funding of \$230,000 for speed zone warning signs at school zones throughout the Parish and other needed areas, and

WHEREAS, the funding source is from the General Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Road and Bridge Department. (Attachment D)

SECTION V

WHEREAS, the State of Louisiana, Facility Planning and Control has de-obligated funding of \$65,167 for the Westside Alma Street Drainage project, and

WHEREAS, the funding will be decreased from the Westside Alma Street Drainage Project.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and the 5 Year Capital Outlay be amended to recognize the decrease in funding for Westside Alma Street Drainage Project. (Attachment E)

SECTION VI

WHEREAS, the Federal Emergency Management Agency (FEMA) has made federal funds available, through the State of Louisiana under the Pre-Disaster Mitigation Grant Program, to Terrebonne Parish Consolidated Government of \$1,344,474 for the Westside Alma Street Drainage Project, and

WHEREAS, Terrebonne Parish Consolidated Government non-federal funding share is \$25,309 from the Sales Tax Revenue Fund, and

WHEREAS, the total funding for the Westside Alma Street Drainage Project is \$1,369,783.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and the 5 Year Capital Outlay be amended to recognize funding for Westside Alma Street Drainage Project. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting funding of \$19,300 for the Civic Center stage weights, and

WHEREAS, the funding source is from the Civic Center net position.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Civic Center. (Attachment G)

SECTION VIII

WHEREAS, the Houma Fire Department received \$1,577 reimbursement for damages to the garage door at the South Houma Station, and

WHEREAS, this reimbursement needs to be reflected in the Building Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Houma Fire Department. (Attachment H)

SECTION IX

WHEREAS, Administration is requesting funding of \$3,433 for Transit phone system, and

WHEREAS, the funding source is from the Transit fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for Transit. (Attachment I)

SECTION X

WHEREAS, several CDBG Recovery Projects have now been completed with budgeted dollars remaining needed to be distributed as listed below:

Eastside Substation	\$52,925
Housing Assistance	(\$20,787)
Homeowner Buyout	(\$32,138)

WHEREAS, the Engineering Department has reviewed and reassigned these dollars along with the approval of the State of Louisiana, Office of Community Development.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the various CDBG Recovery Projects. (Attachment J)

SECTION XI

WHEREAS, Administration is requesting to amend the Juvenile Detention Department Operating Budget and Budgeted Positions, deleting a full time Social Worker, Grade 208 and adding a full time Assistant Director, Grade 211, and

WHEREAS, the budgeted dollars for the change is \$7,870, and

WHEREAS, the funding source is from the Juvenile Detention Department fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Juvenile Detention Department positions. (Attachment K)

SECTION XII

WHEREAS, Administration is requesting to amend the Non-District Recreation Operating Budget and Budgeted Positions, adding two part-time Groundsman, Grade 101, and

WHEREAS, this is for the maintenance and operation of the Airbase Splashpad, and

WHEREAS, the budgeted dollars for the change is \$59,109, and

WHEREAS, the funding source is from the Parishwide Recreation fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Non-District Recreation positions. (Attachment L)

SECTION XIII

If any work, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION XIV

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department
PC File: 2021-Various Items – J
Date Prepared: 5/19/2021 BA #11

ATTACHMENT A - Petit Caillou Drainage System Project

	2021		
	Adopted	Change	Amended
Bayou Terrebonne Lock System	3,753,740	(50,775)	3,702,965
Petit Caillou Drainage System	4,421,368	50,775	4,472,143

ATTACHMENT B - Le Petit Theater Improvement Project

	2021		
	Adopted	Change	Amended
Le Petit Facility Improvement	1,431,135	250,000	1,681,135
Transfer from General Fund		(250,000)	(250,000)
Transfer to Capital Projects Control		250,000	250,000
Fund Balance (decrease)	n/a	(250,000)	n/a

ATTACHMENT C - Houma Fire Department

	2021		
	Adopted	Change	Amended
Miscellaneous-Other	(5,500)	(16,857)	(22,357)
Machinery & Equipment	307,046	16,857	323,903

ATTACHMENT D - Road & Bridge

	2021		
	Adopted	Change	Amended
Speed Zone Warning Signs		230,000	230,000
Transfer from General Fund	(523,000)	(230,000)	(753,000)
Transfer to Road & Bridge	523,000	230,000	753,000
Fund Balance (decrease)	n/a	(230,000)	n/a

ATTACHMENT E - Westside Alma Street Drainage

	2021		
	Adopted	Change	Amended
Westside Area Drainage	472,011	(65,167)	406,844
FP&C Westside/Alma St. Drainage	(65,167)	65,167	-

ATTACHMENT F - Westside Alma Street Drainage

	2021		
	Adopted	Change	Amended
Machinery & Equipment	8,870	19,300	28,170
Net Position (decrease)	n/a	(19,300)	n/a

ATTACHMENT G - Civic Center

	2021		
	Adopted	Change	Amended
Island Road Temp Structure	-	250,000	250,000
Fund Balance (decrease)	n/a	(250,000)	n/a

ATTACHMENT H - Houma Fire Department

	2021		
	Adopted	Change	Amended
Compensation Property Damage		(1,577)	(1,577)
Building Repairs	15,000	1,577	16,577

ATTACHMENT I - Transit

	2021		
	Adopted	Change	Amended
Communication Equipment	3,000	3,433	6,433
Fund Balance (decrease)	n/a	(3,433)	n/a

ATTACHMENT J - CDBG Recovery Projects

	2021		
	Adopted	Change	Amended
CDBG Recovery Grant	(60,021)	52,925	(7,096)
Housing Assistance	20,787	(20,787)	-
Homeowner Buyouts	32,138	(32,138)	-
CDBG Recovery Grant	(664,644)	(52,925)	(717,569)
Eastside Substation	-	52,925	52,925

ATTACHMENT K - Juvenile Detention

	2021		
	Adopted	Change	Amended
Salaries and Wages	1,470,638	6,568	1,477,206
FICA	102,092	407	102,499
Medicare	23,876	95	23,971
Pension	98,908	493	99,401
Unemployment Compensation	24,700	99	24,799
Workmen's Compensation	52,008	208	52,216

**ATTACHMENT K – Juvenile
Detention**

	2021						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Assistant Director	1	1	2	211	57,231	71,539	85,847
Social Worker	1	-1	0	208	44,197	55,246	66,295

ATTACHMENT L - Non-District Recreation

	2021		
	Adopted	Change	Amended
Salaries and Wages		11,782	11,782
FICA		730	730
Medicare		171	171
Unemployment Compensation		177	177
Workmen's Compensation		599	599
Electricity-Prish		2,400	2,400
Utilities-Other		15,000	15,000
Maintenance		10,000	10,000
Land Repairs		3,000	3,000
Park Repairs		12,500	12,500
Gravel, Sand, Dirt		2,500	2,500
Gasoline & Oil		250	250
Transfer from Parishwide Recreation		(59,109)	(59,109)
Transfer to Non-District Recreation		59,109	59,109
Fund Balance (decrease)	n/a	(59,109)	n/a

ATTACHMENT L - Non-District Recreation

	2021						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Groundsman-part-time	0	2	2	101	10,099	12,623	15,148

Section I

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, May 19, 2021 7:20 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

We need to do a budget amendments as follows:

- Decrease funding for BT Lock Project (655-351-8939-11) for \$50,775. This was for a decreasing amendment made to the engineering contract.
- Add the funding of \$50,775 to Petit Caillou 655-351-8939-04. This will cover an increasing amendment to the engineering contract.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8939-04
PETIT CAILLOU DRAINAGE (Continued)
LC CONVEYANCE CHANNEL
PARISH PROJECT # 16-DRA-25
FEMA-655-351-8929-26
R: 655-000-6318-19**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025
Jan-20	ORD 9124	EXCHANGE FUNDING SOURCE TO 655-351-8939-07							
Jan-20	ORD 9124	(GOMESA)		(47,734)					
Jan-20	ORD 9124	TO 662-194-8912-25 FD 255		(145,000)					
Jan-20	ORD 9124	TO 662-194-8912-25 FD 151		(27,266)					
Jul-20	ORD 9158	FROM 655-351-8929-47 FD 252		70,000					
Jun-21	PENDING BA	FROM 655-351-8939-11 FD 252			50,775				
LESS PRIOR YEARS EXPENDITURES			(1,389,960)						
FUNDS AVAILABLE			\$ 8,900,525	\$ (150,000)	\$ 50,775	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: GIS ENGINEERING, LLC
CONTRACTOR: SEALEVEL CONSTRUCTION INC.**

PRELIMINARY ENGINEERING AND PERMITTING OF
DRAINAGE SYSTEM, PETIT CAILLOU CHAUVIN, LA.
DESIGN & CONSTRUCT A PUMP STATION IN PETIT
CAILLOU

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

**655-351-8939-11
BAYOU TERREBONNE LOCK SYSTEM
PARISH PROJECT # 18-LOCK-46**

TOTAL FUNDING	\$	10,060,017
EXPENDITURES THRU 12/31/19		(1,321,700)
PROJECT BALANCE	\$	8,738,317

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025
Jun-18	ORD 8977	FROM DRAINAGE SALES TAX BONDS	1,043,820						
Dec-18	ORD 9021	FROM GOMESA BONDS	10,703,424						
Jan-19	ORD 9029	TO 655-351-8939-07 FD 252	(900,000)						
Feb-19	ORD 9032	FROM 655-351-8929-38 FD 252	1,168,702						
Feb-19	ORD 9032	FD 151 GENERAL FUND	4,914						
Jun-19	ORD 9055	TO 655-351-8939-08 GOMESA BONDS	(547,420)						
Jun-19	ORD 9055	TO 655-351-8939-12 GOMESA BONDS	(366,317)						
Jun-19	ORD 9055	TO 655-351-8929-18 GOMESA BONDS	(684,823)						
Jun-19	ORD 9055	TO 252-351-8342-01 GOMESA BONDS	(100,000)						
Jun-19	ORD 9055	TO 655-351-8939-09 GOMESA BONDS	(30,667)						
Jan-21	ORD 9229	TO 661-310-8916-60 FD 252			(180,841)				
Jun-21	PENDING BA	TO 655-351-8939-04 FD 252			(50,775)				
LESS PRIOR YEARS EXPENDITURES			(1,321,700)						
FUNDS AVAILABLE			\$ 8,969,933	\$ -	\$ (231,616)	\$ -	\$ -	\$ -	\$ -

ENGINEER: GIS ENGINEERING, LLC

DESCRIPTION: CONSTRUCT A LOCK IN BAYOU TERREBONNE

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-351-8939-11

P/W DRAINAGE CONSTR.

DRAINAGE

BAYOU TERREBONNE LOCK SYSTEM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	8,969,933	5,035,352.31	0	3,934,581
2021	3,753,740	1,589,765.30	0	2,163,975
CLOSED:				
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	11,747,244	483,246.35	N/A	11,263,998
2019	9,808,387	838,453.60	N/A	8,969,933

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-351-8939-04

P/W DRAINAGE CONSTR.

DRAINAGE

PETIT CAILLOU DRAINAGE SYST

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	8,750,525	4,329,157.19	0	4,421,368
2021	4,421,368	1,570,919.91	0	2,850,448
CLOSED:				
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	250,000	86,400.93	N/A	163,599
2017	863,599	346,320.18	N/A	517,279
2018	5,567,279	797,515.84	N/A	4,769,763
2019	9,060,248	159,722.56	N/A	8,900,525

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, May 18, 2021 4:42 PM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

The LePetit Theater needs an additional \$250,000; the funding is coming from General Fund.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

659-196-8912-09
LE PETITE FACILITY IMPROVEMENTS
659-000-6342-09
659-000-6375-10

TOTAL FUNDING	\$	1,783,000
EXPENDITURES THRU 12/31/19		(98,660)
PROJECT BALANCE	\$	<u>1,684,340</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	223,100						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	464,900						
Feb-16	ORD 8680	LE PETIT THEATRE	150,000						
Jul-17	ORD 8863	DE-OB FACILITY PLANNING & CONTROL	(688,000)						
Jul-19	ORD 9058	FACILITY PLANNING & CONTROL	679,000						
Aug-19	ORD 9084	LE PETIT THEATRE	264,000						
Nov-19	ORD 9104	FROM 151-194-8932-31	80,000						
Jan-21	ORD 9221	EXCHANGING FUNDING SOURCE - Fd 151			(80,000)				
Jan-21	ORD 9221	EXCHANGING FUNDING SOURCE - Fd 255			80,000				
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS		360,000					
Jun-21	PENDING BA	FROM GENERAL FUND			250,000				
LESS PRIOR YEARS EXPENDITURES			(98,660)						
FUNDS AVAILABLE			\$ 1,074,340	\$ 360,000	250,000	0	0	0	0

ENGINEER: DUPLANTIS DESIGN GROUP
CONTRACTOR:

DESCRIPTION: IMPROVEMENTS TO LE PETIT THEATRE DE TERREBONNE.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 659-196-8912-09

CAPITAL PROJECTS CONTRL

AUDITORIUMS

LE PETIT FACILITY IMPROV

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	1,434,340	3,205.00	0	1,431,135
2021	1,431,135	5,307.03	0	1,425,828
CLOSED:				
2014	0	.00	N/A	0
2015	223,100	.00	N/A	223,100
2016	838,000	70,420.79	N/A	767,579
2017	79,579	15,273.13	N/A	64,306
2018	64,306	205.00	N/A	64,101
2019	1,087,101	12,761.39	N/A	1,074,340

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section III

Terrebonne Parish Consolidated Government
2021 Budget Amendment
Fire - Urban
5/18/2021

	Current	Adjustment	Final
204-000- 44400 Fire House Sub Grant	-	(16,857)	16,857
204-222-8915-06 Machinery & Equipment	307,046	16,857	290,189

This budget amendment is needed to add funds provided by Firehouse Subs Public Safety Foundation which will aid in the purchase of a variety of fire hoses for the Houma Fire Department.



Firehouse Subs Public Safety Foundation, Inc.

12735 Gran Bay Pkwy., Suite 150, Jacksonville, Florida 32258

MEMO OF UNDERSTANDING- FUNDING AGREEMENT
May 6, 2021

Failure to adhere to the requirements of this Funding Agreement will jeopardize your grant award.
All purchases must match the quantities and equipment approved in the original grant request and approved quote.

Firehouse Subs Public Safety Foundation Responsibilities

- Firehouse Subs Public Safety Foundation will award funding to **Terrebonne Parish Consolidated Government, Houma, LA for \$16,857.00** to be used toward the direct purchase of **A Variety of Fire Hoses.**

Terrebonne Parish Consolidated Government Responsibilities

1. An ACH transfer will be remitted to the organization name as stated in this memo of understanding and must match the EIN number submitted on the grant request and bank account information listed on the ACH Authorization. If there is a change in either information, you must submit a W-9.
 2. **Confirm Receipt of ACH Transfer** by emailing procurementfoundation@firehousesubs.com
 3. **Purchase** the equipment on Approved Quote from Ferrara Fire Apparatus, Inc., dated 08/18/2020
 4. **Verify Purchase** by providing Firehouse Subs Public Safety Foundation with one of the following:
 - Copies of paid invoices, verifying your organization's name as the customer and matching the vendor quote(s)
- OR**
- A copy of the cleared check(s), verifying the payee and payment amount matches the vendor quote(s)
5. **Confirm Receipt of Equipment** by providing Firehouse Subs Public Safety Foundation with ALL SIGNED and DATED packing slips
 6. In the event that the purchased equipment costs less than the dollar amount awarded, all excess funds must be returned to Firehouse Subs Public Safety Foundation
 - Email procurementfoundation@firehousesubs.com with notification of excess funds within 30 days of purchase
 - Return Excess Funds within 90 days of purchase to Firehouse Subs Public Safety Foundation, Attention: Gina Brown, 12735 Gran Bay Parkway, Suite 150, Jacksonville, FL 32258
 7. If purchases exceed funding, **Terrebonne Parish Consolidated Government** is responsible for the additional amount

VERY IMPORTANT: Deadline for submitted documentation is October 29, 2021.

Robin Peters

Firehouse Subs Public Safety Foundation

Kandace M. Mauldin

Terrebonne Parish Consolidated Government Representative

Kandace M. Mauldin

Terrebonne Parish Consolidated Government Representative Name (Print)

5/17/2021

Date

5/14/2021

Date

5/14/2021

Date

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 204-222-8915-06

PUBLIC SAFETY FUND

FIRE - URBAN

MACHINERY & EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	377,500	112,795.62	0	264,704
2021	307,046	.00	311,307	4,261-
CLOSED:				
2014	108,886	33,378.18	N/A	75,508
2015	130,057	6,352.50	N/A	123,705
2016	41,707	32,748.31	N/A	8,959
2017	8,959	7,760.00	N/A	1,199
2018	5,018	5,018.00	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 204-000-6499-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

MISCELLANEOUS - OTHER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	1,500	36,786.26-	0	35,286
2021	5,500	55,734.27-	0	50,234
CLOSED:				
2014	0	5,229.57-	N/A	5,230
2015	0	3,401.84-	N/A	3,402
2016	0	306.94-	N/A	307
2017	24,487	31,372.22-	N/A	6,885
2018	1,037	4,195.99-	N/A	3,159
2019	3,804	51,060.76-	N/A	47,257

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, May 18, 2021 6:48 AM
To: Kayla Dupre
Subject: Budget Amendment
Attachments: Terrebonne Parish 01-18-21.xlsx; TC-600-Radar-Speed-Sign-Spec-Sheet-V20.11.pdf

We need to do a budget amendment ~~from~~^{from} General Fund to Road and Bridge for \$230,000 for speed zone warning signs at school zones throughout the Parish and other needed areas.

Attached is the backup for the signs

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



251-310-8916-DS

Hyper-Alerts™

Compact Flash Technology

Hyper-Alerts™ are compact clusters of LED lights built right into the "YOUR SPEED" faceplate of the TC-600 model, delivering a significantly more compact solution than traditional beacons. By clustering the LEDs into a smaller footprint, the same light from a typical flasher becomes an urgent notification for the driver.

Application

Perfect for use in pedestrian-heavy environments such as school zones, business campuses, military bases and anywhere else there is an urgency to slow drivers.

Raised Awareness

The LED clusters deliver the same luminescence as a 12" beacon, only in a more compact surface. This results in an *"impossible to ignore alert"* even 1000 feet from the sign.

Cost Effective

Instead of having to choose between either flashing beacons or a radar speed sign, now you can have both alerts for slightly more than the price of either one. The LED clusters are built right into the oversized (30"W x 36"H) YOUR SPEED faceplate resulting in a more compact system that is far easier to install. This upgrade offers a cost-effective solution to provide the maximum traffic calming effect on speeding drivers.

Design

- Industrial construction with sleek design is in stark contrast to the individual, bulky, piece-meal look of traditional beacons
- Dual high-intensity amber LED clusters
- Meets ITE guidelines for brightness use in school zones
- LED luminosity: 3000 mcd minimum – 12000 mcd maximum
- 68 LEDs per alert, highly viewable at 1000 feet
- Flash patterns: MUTCD standard 60 fpm, Wig-Wag (alternating); Custom patterns available

Scheduling Flexibility

- Programmable for an entire year in advance, by date and time, using our Advanced Scheduler
- Hyper-Alerts™ can be activated based on time of day, by speed, or by both

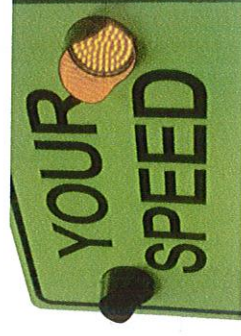
Solar Power Output with Hyper-Alert™ Option

- 50 watt solar panel for maximum 4 hour daily operation
- 75 watt for maximum 10 hour daily operation
- 90 watt for 24/7 operation
- 120 watt for high volume traffic and cold temperatures

Weight

- TC-600S with Hyper-Alerts™: 47 lbs., (73 w/ batteries)
- TC-600A (AC Powered) with Hyper-Alerts™: 47 lbs.

The Hyper-Alert™ option is available on a new TC-600 sign, or as a retrofit of an existing sign; Existing sign must be returned to Radarsign for the retrofit.



Housing Specifications

Radar Speed Sign Housing

- Dimensions: 18.5"H x 26.25" W x 5.0"D
- Thickness: .1875" to .25" thick, heavy-duty aluminum
- NEMA 4 level compliant
- Humidity Maximum: 100%
- Non-sealed and ventilated
- Provides maximum protection from the elements and vandalism
- Single housing design means no separate battery box to mount

Bashplate® with LED Cones

- Internal .375" aluminum shield over LED display to protect components from abuse or vandalism
- Directional beam technology: Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage

Polycarbonate Display Cover

- .25" thick protective sheet covers entire display area
- Abrasion, graffiti and shatter resistant; UV protection

Weight

- TC-600S (Solar Powered): 41 lbs., (67 lbs. with batteries)
- TC-600A (AC Powered): 41 lbs.

Operating Temperature

- Operating Temperature: -40°F to +160°F

Standard Features

Standard Programming

- Setup functions: Easy to follow menu, no mechanical switches to operate
- Daily timers: Allow 4 on/off timer settings per day, also by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff. (Optional Advanced Scheduler available with all models)
- Stealth mode: Display on-off feature allows traffic data collection continue even when the display is off
- "Possum Switch" activation feature allows the sign to "play dead" for 30 minutes if attacked with force
- Maximum speed cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff.

Wi-Fi Enabled

- No internet required. Manage your radar speed sign with phone, tablet, or laptop.
- Allows for quick and easy sign operation/data download from most web enabled devices
- WPA2 encrypted security; Password protection
- Connection range up to 300 feet from sign

OTA Software Updates (over-the-air)

- Allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Warranty

- 2 year warranty on parts and labor, including batteries. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.

Traffic Data Reporting Option

StreetSmart (optional)

- Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Traffic Data Storage Capacity:

- Stores data on up to 5 million vehicles; Retains data for retrieval for 12 months.



Display and Radar Specifications

YOUR SPEED Faceplate

- 28"W x 33"H YOUR SPEED faceplate with 4" high lettering (Optional oversized 30"W x 36"H available)
- Ideal for roads with traffic speeds of 5-70 mph
- MUTCD compliant colors and reflectivity
- Available in white, fluorescent yellow/green, safety orange, and yellow

Speed Violator Alerts

- Standard alerts include:
 - Slow flash or fast flash of actual speed
 - SLOW DOWN message
 - TOO FAST message
- **Optional** alert choices:
 - SHARP CURVE
 - Chevrons (right or left facing)
 - Smiley face
 - Fine alert
 - Alternating red/blue alert, all red alert, all blue alert, or white alert (can flash as a strobe, or simulate a camera flash)
- Display speed and word message alerts alternately or individually, based on speed settings

LEDs

- 2 digits, 13" high super bright amber full matrix LEDs (life up to 100,000 hours)
- Easily readable up to 600 feet
- Display brightness control: Automatic intensity adjustment to ambient light conditions for maximum visibility

Radar

- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

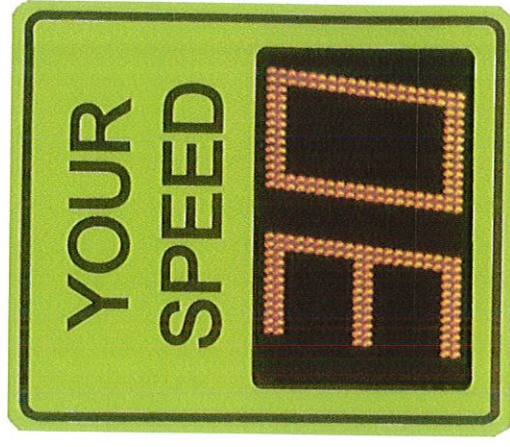
Power Options / Battery Specifications

TC-600S (Solar Powered)

- Solar Panel Output: 50 watt standard; 75 watt optional
- Power Supply: Two 12-volt, 18 amp/hour AGM batteries (UL recognized); provides up to 14 days of back-up operation on fully charged batteries
- Solar Charge Controller: Manages the flow of solar energy input (up to 120 watts from solar panel to battery)
- Low battery cut-off feature provides intelligent battery management
- Battery Status: Check battery charge levels and solar amperage via Wi-Fi
- Power Consumption: < 2.0 amps in active mode; Idle mode < 1/2 watt
- Circuit Breaker: Multi-circuit, 3x10 amp fuses
- Pole Mount Solar Bracket: Side of pole mount with adjustable angle bracket

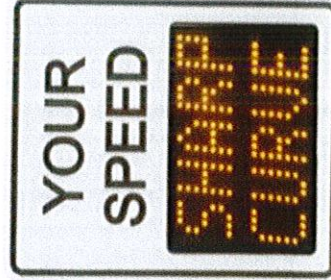
TC-600A (AC Powered)

- Power Supply: Hard wire to 100V-240V power supply
- Power Consumption: < 2.0 amps in active mode; Idle mode < 1/2 watt
- Circuit Breaker: Multi-circuit, 10 amp fuse





TC-600 Full Matrix Radar Speed Sign Your Traffic Calming POWER Tool



Certified Quality System
ISO 9001:2015



MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA



1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:
Name Chad Christnacht
Phone 512-987-2029
Fax 678-278-1256
cchristnacht@radarsign.com

Date: 1/18/2021

Quotation

PROPOSED TO / SOLD TO:

Terrebonne Parish

SHIP TO:

Account Address City, ST, Zip Phone Email Attention

Angela Guidry

P. O. NUMBER		TERMS				F.O.B
LINE #		QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC 600S	Solar Power Radar Sign 13" Full Matrix Display: speeds readable at 600 feet			
				13" LED display - superbright amber with est. 100,000 hour life	\$3,595.00	\$3,595.00
				Solar panel pole mounting bracket (AA003)	Included	
				Two 12V 18 amp hour AGM batteries, provides up to 12 days backup operation	Included	
				K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet	Included	
				"SLOW DOWN" & "TOO FAST" speeder alert messages	Included	
				3/8" thick Bashplate™ (provides the ultimate in vandal protection of sign)	Included	
				Standard timers allow up to 5 settings per day	Included	
				Possum Switch' allows sign to go dark for 30 minutes if assaulted with force	Included	
				Wi-Fi wireless transmitter, communication range up to 300 feet	Included	
2	1	AA063	Universal Pivot Pole Mount Bracket set (includes tilt feature) TC-600 only			
3	0	AA073	Optional Heavy Duty Lock for Universal Pivot Bracket (TC-600)			
4	0	AC027	Large pipe clamp set for mounting solar bracket on 4"-6" OD round pole			
5	0	AC026	Small pipe clamp set for mounting solar bracket on 2.5" - 4" OD round pole			
6	0	AA061	Optional simulated camera flash & white strobe			
7	0	AA064	Optional Red/Blue Strobe alert			
8	0	AA068	Optional Smiley face message			
9	0	AA069	Optional Left/Right chevrons alert			
10	0	AA070	Optional SHARP CURVE message alert			
11	0	AA071	Optional FINE \$xxx alert			
12	0	AA0	Optional SCHOOL ZONE message alert			
13	0	AA067	Optional Date/Time Calendar Programmer: (Set operation by date for entire year)			
14	0	EC091	Optional Relay Switch to activate Hyper-Alert option, or other external devices			
15	0	RSMOI	Optional Internal Cellular Modem (required for Cloud Service)			
16	0	RS-MODEM1	Access to Cloud Service for remote access and programming of radar speed sign and/or beacons. Also uploads traffic data every day. Recurring fee per device, per year. Standard faceplate, 28" x 33", 4" lettering: (White RS019, Fl. Yellow/Green RS020, Orange RS021, or Yellow RS022) & hardware kit (AA062)			
17	1	RS019				
18	1	AA041	50 watt solar panel, standard (includes AA003 mounting bracket)			
19	0	RP010	Substitute 75 watt solar panel (add AA002 mounting bracket to quote)			
20	0	RP009	Substitute 90 watt solar panel (add AA040 mounting bracket to quote)			
21	0	RP008	Substitute 120 watt solar panel (add AA040 mounting bracket to quote)			
22	0	AA040	Mounting bracket for 90 or 120 watt solar panel			
23	0	AA002	Mounting bracket for 75 watt solar panel			
24	1	RW002	Two year warranty (includes parts & labor, and backup batteries)			
25	1	SS002	StreetSmart Data Collection software license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis.			
26	1	SHPK	Ground Shipping for TC-600S with solar panel			
27	1	SHPOL2	Ground shipping - Black Fluted Pole Kit			
28	1	RH017	Decorative Black Fluted Pole, 4" O.D., 12 foot, Includes Breakaway Base & Cap			
				Minimum re-stock fee: 15%		
				* Quote valid for 60 days. Pricing does not include any international taxes, fees, or duties.		
				US State sales tax must be collected unless you provide a sales tax exempt form.		
				Sales Tax Rate:	TOTAL US\$	\$4,720.00
					0.000%	\$0.00
				Grand Total:		\$4,720.00

Authorized Signature

Print Name/Title

Date
Terrebonne Parish 01-18-21



Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered & Manufactured in the USA

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 251-000-7101-51

ROAD AND BRIDGE FUND

NO DEPARTMENT NAME

GENERAL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	500,000	500,000.00-	0	0
2021	523,000	217,916.65-	0	305,083-
CLOSED:				
2014	1,045,000	1,045,000.00-	N/A	0
2015	1,045,000	1,045,000.00-	N/A	0
2016	809,245	809,245.00-	N/A	0
2017	706,862	706,862.00-	N/A	0
2018	543,706	543,706.00-	N/A	0
2019	154,917	154,917.00-	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 151-999-9102-51

GENERAL FUND

OPERATING TRANSFERS

ROAD & BRIDGE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	500,000	500,000.00	0	0
2021	523,000	217,916.65	0	305,083
CLOSED:				
2014	1,045,000	1,045,000.00	N/A	0
2015	1,045,000	1,045,000.00	N/A	0
2016	809,245	809,245.00	N/A	0
2017	706,862	706,862.00	N/A	0
2018	543,706	543,706.00	N/A	0
2019	154,917	154,917.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section V

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

December 18, 2020

Mr. Gordon E. Dove
Parish President
Terrebonne Parish
P.O. Box 2768
Houma, LA 70361
Email: gordon@tpeag.org

Re: Westside/Alma Street Drainage
Planning and Construction
(Terrebonne)
FP&C Project No. 50-155-18-01

Dear Mr. Dove:

Please find a copy of the most recent State Funding Summary ("Funding Summary"). The current level of funding as shown in the Funding Summary has been revised to reflect a change in the funding for the project.

The Funding Summary represents the current level of funding provided by the State and states the FPC Administrative fee and the local match amount required by La. R.S. 39:112 (E). The Detailed Allocation of Project Funding previously identified as Exhibit A will no longer be utilized.

If you have any questions, please contact me at 225-219-0049 or michael.somme@la.gov.

Thank you for your cooperation.

Sincerely,

Michael Somme

Michael Somme
Project Manager

MS: bj
Enclosures

c: Ms. Lanetta Barthelemy, via email
Mr. Michael Somme, via email

Deobligation
6579751-8000-65,167.
18

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

January 8, 2019

Mr. Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
Post Office Box 2768
Houma, LA 70361

Re: Westside/Alma Street Drainage
Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-18-01

Dear Mr. Dove:

Please find enclosed one (1) fully executed original of the Cooperative Endeavor Agreement between the State of Louisiana and Terrebonne Parish Consolidated Government.

You are reminded to strictly adhere to all stipulations reflected in the attached Cooperative Endeavor Agreement and the associated *Non-State Entity Capital Outlay Administrative Guidelines*, which can be accessed online at <http://www.doa.state.la.us/fpc/nstate.htm>. You are encouraged to contact the FP&C Project Manager, Mr. Gus Cretini ((225) 219-0049, gus.cretini@la.gov), to review Cooperative Endeavor Agreement stipulations and Facility Planning and Control policies.

Please use the referenced project name and number on any and all correspondence sent to this office. We ask that all communication with Facility Planning and Control be from Terrebonne Parish Consolidated Government, not direct from contracted consultants or contractors. Enclosed are forms to be used when submitting Request for Disbursement, Equipment Purchase, Construction Contract Award and Real Estate Closing.

We encourage you to sign up for Electronic Fund Transfer (EFT). Electing to use this service can result in receiving payments sooner. To enroll, please contact the Office of Statewide Reporting and Accounting Policy at (225) 342-1097.

Sincerely,

Denise Brunfield
Denise Brunfield
Administrative Director

DB: bj
Enclosures
c: Ms. Claire Vermaelen, via email
Mr. Gus Cretini, via email

RECEIVED

JAN 13 2019

ENGINEERING

EXHIBIT A

COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE STATE OF LOUISIANA and TERREBONNE PARISH CONSOLIDATED GOVERNMENT Westside/Alma Street Drainage, Planning and Construction (Terrebonne)

FP&C Project No. 50-J55-18-01

COSTS AND FUNDS THIS AGREEMENT (\$):

COST CATEGORIES	CAPITAL OUTLAY CASH	NON-CASH LINE OF CREDIT	OTHER ³	TOTAL
REAL ESTATE				
DESIGN				
• BASIC SERVICES				
• MISCELLANEOUS				
CONSTRUCTION				
EQUIPMENT				
ESCROW		\$48,500	\$16,667	\$65,167
FP&C ADMIN		\$1,500		\$1,500
TOTAL COSTS		\$50,000	\$16,667	\$66,667

Federal Tax Identification No. for Entity: 72-6001390

- ✓ Planning Costs shall not exceed 10% of Construction Costs. Miscellaneous Costs shall not exceed 5% of Construction Costs.
- Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
- Total in "Other" column equals required 25% match as reflected in Article XIX.
- The estimated cost of construction is \$1,552,000.00 per the 2018-19 Capital Outlay Request.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8929-18
WESTSIDE AREA DRAINAGE
R: 655-000-6342-03
PROJECT # 14-DRA-05

TOTAL FUNDING	\$	1,043,372
EXPENDITURES THRU 12/31/19		(623,856)
PROJECT BALANCE	\$	<u>419,516</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025							
Jan-05	ORD 8942	FD 255 1/4% CAPITAL SALES TAX		150,000												
Nov-08	ORD 7561	TO 252-351-8422-89 FD 255	(150,000)													
Nov-11	ORD 8072	FD 255 1/4% CAPITAL SALES TAX		150,000												
Jan-13	ORD 8247	FD 252 DRAINAGE TAX FUND		30,000												
Jan-14	ORD 8376	FD 252 DRAINAGE TAX FUND		707,824												
Jan-14	ORD 8376	FROM 655-44 FD 255 1/4% CAP SALES TAX		23,245												
Jan-14	ORD 8376	FROM 655-58 FD 252 DRNG TAX FUND		108,722												
Jan-14	ORD 8376	FROM 659-351-2929-04 FD 252 DRNG TAX		50,000												
Jan-14	ORD 8376	FROM 659-310-8916-74 FD 659 UNALL INT		14,929												
Apr-16	ORD 8693	TO 655-351-8929-27 FD 252 DRNG TAX	(263,891)													
Jan-17	ORD 8796	FD 252 DRAINAGE TAX FUND		200,000												
Aug-18	ORD 8998	TO 655-351-8929-27 FD 252 DRNG TAX	(48,279)													
Feb-19	ORD 9031	FACILITY PLANNING AND CONTROL		65,167												
Feb-19	ORD 9032	TO 655-351-8929-50 FD 252	(214,001)													
Jun-19	ORD 9055	FROM 655-351-8939-11 GOMESA	684,823													
Mar-20	ORD 9131	TO 252-351-8929-12 GOMESA		(200,000)												
Mar-20	ORD 9131	TO 252-351-8912-10 GOMESA		(200,000)												
Jun-21	PENDING BA	DE-OB FACILITY PLANNING & CONTROL				(65,167) ✓										
LESS PRIOR YEARS EXPENDITURES			(623,856)													
FUNDS AVAILABLE			\$	884,683	\$	(400,000)	\$	(65,167)	\$	-	\$	-	\$	-	\$	-

ENGINEER/ARCHITECT: ALL SOUTH CONSULTING ENGINEERS LLC
CONTRACTOR: BYRON E. TALBOT CONTRACTOR, INC

DESCRIPTION: PROVIDE BETTER DRAINAGE FOR THE AREA NEAR WESTSIDE BOULEVARD AND ALMA STREET.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-351-8929-18

P/W DRAINAGE CONSTR.

DRAINAGE

WESTSIDE AREA DRAINAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	484,683	12,672.15	0	472,011
2021	472,011	.00	0	472,011
CLOSED:				
2014	1,060,720	239,205.88	N/A	821,514
2015	821,514	1,017.00	N/A	820,497
2016	556,606	18,889.52	N/A	537,716
2017	737,716	338,637.98	N/A	399,078
2018	350,799	.00	N/A	350,799
2019	886,788	2,105.00	N/A	884,683

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-000-6342-03

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

FP&C WESTSIDE/ALMA ST DRAINAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	65,167	.00	0	65,167-
2021	65,167	.00	0	65,167-
CLOSED:				
2014	0	.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	65,167	.00	N/A	65,167-

ENTER = CONTINUE

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CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VI

Felicia Aubert

From: Jennifer Gerbasi
Sent: Tuesday, May 11, 2021 2:31 PM
To: Felicia Aubert
Cc: Jeanne Bray; Caroline Callais
Subject: FW: Subgrantee for PDF 2018 Westside/Alma Drainage
Attachments: Sub Recipient Agreement - PDMC-PJ-06-LA-2018-009 (Signed).pdf

Attached is the subgrantee agreement for the Westside/Alma FEMA funding.
Cheers

Jennifer C. Gerbasi
Terrebonne Parish Consolidated Government
Recovery Assistance and Mitigation Planning
P: 985-873-6565 F: 985-580-8141

655-151-8929-18
655-000-6318-22



From: Tiffany Doucet <Tiffany.Doucet@LA.GOV>
Sent: Tuesday, May 11, 2021 2:24 PM
To: Jennifer Gerbasi <jgerbasi@tpcg.org>
Cc: Stanley Aaron <Stanley.Aaron@LA.GOV>
Subject: RE: Subgrantee for PDF 2018 Westside/Alma Drainage

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Jennifer-

Attached you will find the signed agreement for the above project.

Thanks,
Tiffany

Tiffany Doucet

State Applicant Liaison – Region's 2 & 3
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Blvd.
Baton Rouge, Louisiana 70806

Office: 225.376.5104
Cell: 225.405.5036
Fax: 225.267.2609
Email: tiffany.doucet@la.gov

From: Jennifer Gerbasi [<mailto:jgerbasi@tpcg.org>]
Sent: Friday, May 7, 2021 12:04 PM
To: Tiffany Doucet <Tiffany.Doucet@LA.GOV>
Cc: Stanley Aaron <Stanley.Aaron@LA.GOV>
Subject: Subgrantee for PDF 2018 Westside/Alma Drainage

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Greetings,

Attached is the subgrantee agreement for the drainage project. If you have any questions or concerns, please advise.

Cheers,

Jennifer

Jennifer C. Gerbasi
Terrebonne Parish Consolidated Government
Recovery Assistance and Mitigation Planning
8026 Main Street, Suite 201
Houma, Louisiana 70360
P: 985-873-6565 F: 985-580-8141



655-751-8929-18 25309.00
655-000-6318-22 1344114.
from Fed 755 failed.

A Federally Funded Agreement
Between the
Governor's Office of Homeland Security and Emergency Preparedness
And
Terrebonne Parish Consolidated Government

1.1 Introduction

1.2 The Federal Emergency Management Agency ("Grantor") has made federal funds available to the State of Louisiana under the Pre Disaster Mitigation Grant Program ("PDM"). CFDA 97.047.

1.3 This Agreement addresses the use of those funds, and is between the Governor's Office of Homeland Security and Emergency Preparedness ("Recipient"), and Terrebonne Parish ("Sub-Recipient").

2.1 Applicable Laws, Regulations and Policies

2.2 Federal

National Flood Insurance Act of 1968 Section 1366 (42 U.S.C. 4104c)

as amended by the National Flood Insurance Reform Act of 1994, Public Law 103-325

The Bunning -Bereuter-Blumenauer Flood Insurance Reform Act of 2004, Public Law 108-264

The Biggert-Waters Flood Insurance Reform Act of 2012, Public Law 112-141

31 United States Code Section 1352

2 Code of Federal Regulations 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

OMB Circular A-102 (Standard Forms 424B (Rev. 7-97) and 424D (Rev. 7-97))

OMB Circular 110

2.3 State

Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721 et seq.

Louisiana Scope of Building Codes, La. R.S. 33:473(D)

Louisiana Uniform Construction Code, La. R.S. 40:1721-39

Louisiana Public Bid Law, La. R.S. 38:2211 et seq.

Louisiana Procurement Code, La. R.S. 39:1551 et seq.

Louisiana Hazard Mitigation Strategy (4 volumes)

3.1 Concept of Agreement

3.2 In order to complete the Terrebonne Parish 2018 PDM St. Louis Canal Road (Westside/Alma) Drainage Project, the Grantor has provided funds to Sub-Recipient through Recipient's PDM Grant Program. Sub-Recipient shall perform the necessary tasks, meet the required milestones, and stay within the FEMA approved scope of work, and budgetary parameters as outlined in the application for this project. (PDMC-PJ-06-LA-2018-009, EMT-2020-PC-0001 (3)).

3.3 The project application is incorporated into this Agreement as if copied in its entirety.

3.4 Additional responsibilities of Recipient, and Sub-Recipient are as follows:

3.4.1 All applicable State and Federal laws, regulations and policies shall be adhered to during the execution of this project, and more specifically:

3.4.2 Any changes to the scope of work, or budget shall comply with 2 C.F.R. §200

3.4.3 Sub-Recipient shall comply with the limitations on the use of appropriated funds to influence certain Federal contracting or financial transactions as stated in 31 U.S.C §1352.

- 3.4.4 Sub-Recipient shall comply with all Assurances for Construction and Non-Construction Programs as outlined in Standard Forms 424B and 424D, and prescribed by OMB Circular A-102.
- 3.4.5 Sub-Recipient shall cooperate at all times with Recipient, and act as the project manager agreeing to be accountable for all funds expended on this project.
- 3.4.6 Sub-Recipient agrees to meet all program, and administrative requirements as dictated by State and Federal laws, regulations and policies, and any other requirements deemed necessary by Recipient to carry out the intent of this Agreement, even if not specifically stated.

4.1 Summary of Statement of Work

4.2 Pursuant to PDMC-PJ-05-LA-2018-069, EMT-2020-PC-0001 (3), Sub-Recipient shall perform the following tasks within the approved timeframes:

- 4.2.1 Installation of two (2) new 5'x4' concrete box culverts and two (2) new 5'x5' box culverts which will allow the system to remove floodwaters more rapidly during sewer storm events.

6.1 Summary of Budget

5.2 Estimated costs per task:

- 5.2.1 For tasks 4.2.1 \$1,334,473.78
- 5.2.2 Total Project Cost \$1,334,473.78

5.3 Funding Sources

- 5.3.1 Federal Share \$1,334,473.78
- 5.3.2 Non-Federal Share \$ 444,624.60

6.1 Liability of Parties

6.2 This Agreement is intended for the benefit of Grantor, Recipient and Sub-Recipient, and does not confer any rights upon third parties.

6.3 All rights by and between Grantor, Recipient, and Sub-Recipient are limited to the actions outlined in the applicable State and Federal laws, regulations, and policies.

6.4 Sub-Recipient hereby agrees to hold Recipient harmless from any actions or claims brought on behalf of any third parties who perform work and/or provide services on this project on behalf of Sub-Recipient.

7.1 Legal Authorization

Sub-Recipient hereby certifies that it has the legal authority to enter into this agreement and that it is authorized to receive the federal funds outlined herein.

8.1 Notice and Contact

8.2 All notices provided pursuant to this Agreement shall be in writing, and sent via first class certified mail return receipt requested.

8.3 The name and address of Recipient's contract manager for this agreement is:

Sean Wyatt
Assistant Deputy Director, Hazard Mitigation Assistance Division
Governor's Office of Homeland Security and Emergency Preparedness
7667 Independence Boulevard
Baton Rouge, Louisiana 70806

The name and address of the designated agent responsible for the administration of this agreement on behalf of Sub-Recipient is:

Honorable Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government
8026 Main Street
Houma, Louisiana 70360

8.4 If the mailing address of Recipient or Sub-Recipient changes during the term of this agreement, or there is a change in the designated points of contact, the party with the address change, or change of contact shall immediately notify the other party in writing.

On behalf of their respective agencies, Recipient and Sub-Recipient have executed this agreement.

BY: 
James B. Waskom
Director

GOVERNOR'S OFFICE OF HOMELAND
SECURITY AND EMERGENCY PREPAREDNESS

DATE: 5/11/2021

BY: 
Honorable Gordon E. Dove
Parish President

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

DATE: May 6, 2021

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8929-18
WESTSIDE AREA DRAINAGE
R: 655-000-6342-03
R: 655-000-6318-22
PROJECT # 14-DRA-05

TOTAL FUNDING	\$	2,413,155
EXPENDITURES THRU 12/31/19		(623,856)
PROJECT BALANCE	\$	1,789,299

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2020	2021	2022	2023	2024	2025					
Jan-05	ORD 6942	FD 255 1/4% CAPITAL SALES TAX		150,000										
Nov-08	ORD 7561	TO 252-351-8422-89 FD 255	(150,000)											
Nov-11	ORD 8072	FD 255 1/4% CAPITAL SALES TAX		150,000										
Jan-13	ORD 8247	FD 252 DRAINAGE TAX FUND		30,000										
Jan-14	ORD 8376	FD 252 DRAINAGE TAX FUND		707,824										
Jan-14	ORD 8376	FROM 655-44 FD 255 1/4% CAP SALES TAX		23,245										
Jan-14	ORD 8376	FROM 655-58 FD 252 DRNG TAX FUND		108,722										
Jan-14	ORD 8376	FROM 659-351-2929-04 FD 252 DRNG TAX		50,000										
Jan-14	ORD 8376	FROM 659-310-8916-74 FD 659 UNALL INT		14,929										
Apr-16	ORD 8693	TO 655-351-8929-27 FD 252 DRNG TAX	(263,891)											
Jan-17	ORD 8796	FD 252 DRAINAGE TAX FUND		200,000										
Aug-18	ORD 8998	TO 655-351-8929-27 FD 252 DRNG TAX	(48,279)											
Feb-19	ORD 9031	FACILITY PLANNING AND CONTROL		65,167										
Feb-19	ORD 9032	TO 655-351-8929-50 FD 252	(214,001)											
Jun-19	ORD 9055	FROM 655-351-8939-11 GOMESA	684,823											
Mar-20	ORD 9131	TO 252-351-8929-12 GOMESA		(200,000)										
Mar-20	ORD 9131	TO 252-351-8912-10 GOMESA		(200,000)										
Jun-21	PENDING BA	DE-OB FACILITY PLANNING & CONTROL			(65,167)									
Jun-21	PENDING BA	FROM FD 255 1/4% CAPITAL SALES TAX			25,309									
Jun-21	PENDING BA	FEMA			1,344,474									
LESS PRIOR YEARS EXPENDITURES			(623,856)											
FUNDS AVAILABLE			\$	884,683	\$	(400,000)	\$	1,304,616	\$	-	\$	-	\$	-

ENGINEER/ARCHITECT: ALL SOUTH CONSULTING ENGINEERS LLC
CONTRACTOR: BYRON E. TALBOT CONTRACTOR, INC

DESCRIPTION: PROVIDE BETTER DRAINAGE FOR THE AREA NEAR WESTSIDE BOULEVARD AND ALMA STREET.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-351-8929-18

P/W DRAINAGE CONSTR.

DRAINAGE

WESTSIDE AREA DRAINAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	484,683	12,672.15	0	472,011
2021	472,011	.00	0	472,011
CLOSED:				
2014	1,060,720	239,205.88	N/A	821,514
2015	821,514	1,017.00	N/A	820,497
2016	556,606	18,889.52	N/A	537,716
2017	737,716	338,637.98	N/A	399,078
2018	350,799	.00	N/A	350,799
2019	886,788	2,105.00	N/A	884,683

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 655-000-7102-55

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	215,831	215,831.00-	0	0
2021	1,028,747	963,747.00-	0	65,000-
CLOSED:				
2014	375,000	375,000.00-	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	338,229	338,229.00-	N/A	0
2018	300,000	300,000.00-	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 255-999-9106-55

SALES TAX REVENUE FUND

OPERATING TRANSFERS

PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	215,831	215,831.00	0	0
2021	1,028,747	963,747.00	0	65,000
CLOSED:				
2014	375,000	375,000.00	N/A	0
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	338,229	338,229.00	N/A	0
2018	300,000	300,000.00	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Kayla Dupre

From: Kayla Dupre
Sent: Friday, May 7, 2021 2:35 PM
To: Timothy Hitt; Kandace Mauldin
Cc: Dean Schouest
Subject: RE: Dance Recital Production

Money cannot be transferred from an operating account to a capital account. You will have to go to the fund balance.

Kayla Dupre

Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
Phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Timothy Hitt <thitt@houmaciviccenter.com>
Sent: Friday, May 7, 2021 2:26 PM
To: Kandace Mauldin <kmauldin@tpcg.org>; Kayla Dupre <kdupre@tpcg.org>
Cc: Dean Schouest <dschouest@houmaciviccenter.com>
Subject: FW: Dance Recital Production

Kandace,

We need to move money from Building Equipment Repairs 385-197-8414 to Machinery & Equipment 385-197-8915-06 since we have to replace the Stage Weights that were stolen. The replacement cost is \$19,300.00 as per the attached invoice. Please approve so this can be done.

Thanks,

Tim Hitt

Business Manager
P: 985-580-8171; F: 985-850-4663
thitt@houmaciviccenter.com
www.houmaciviccenter.com



From: Doss Berry <doss@phoenix-rigging.com>
Sent: Friday, May 7, 2021 12:20 PM
To: Dean Schouest <dschouest@houmaciviccenter.com>; Timothy Hitt <thitt@houmaciviccenter.com>

Cc: Stacey Martin <smartin@houmaciviccenter.com>; Brian Detillier <bdetillier@houmaciviccenter.com>; Peter Dominique <pdominique@houmaciviccenter.com>; Accounts Payable <accountspayable@phoenix-rigging.com>
Subject: RE: Dance Recital Production

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Here is the invoice for the counter weights.

From: Dean Schouest <dschouest@houmaciviccenter.com>
Sent: Friday, May 7, 2021 10:45 AM
To: Timothy Hitt <thitt@houmaciviccenter.com>
Cc: Doss Berry <doss@phoenix-rigging.com>; Stacey Martin <smartin@houmaciviccenter.com>; Brian Detillier <bdetillier@houmaciviccenter.com>; Peter Dominique <pdominique@houmaciviccenter.com>
Subject: FW: Dance Recital Production

Good morning,

Let's move forward and make this purchase as we discussed.

Contact Doss to get invoice and do all needed to move the funds to purchase as needed so we can make this happen on the time line we need.

From: Stacey Martin
Sent: Friday, May 7, 2021 10:10 AM
To: Dean Schouest <dschouest@houmaciviccenter.com>
Subject: FW: Dance Recital Production

Please get with me regarding counter weights for Dance Recital Production for Roger.

Respectfully,

Stacey Martin

Event Coordinator
Houma-Terrebonne Civic Center
smartin@houmaciviccenter.com
P# 985-850-4657
F# 985-850-4663

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From: Doss Berry <doss@phoenix-rigging.com>
Sent: Friday, May 7, 2021 10:05 AM
To: Stacey Martin <smartin@houmaciviccenter.com>
Cc: Brian Detillier <bdetillier@houmaciviccenter.com>
Subject: Re: Dance Recital Production

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If I can receive the money today or Monday in an have them in 15 days. We will be cutting it close.

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From: Stacey Martin <smartin@houmaciviccenter.com>
Sent: Friday, May 7, 2021 10:00:34 AM
To: Doss Berry <doss@phoenix-rigging.com>
Cc: Brian Detillier <bdetillier@houmaciviccenter.com>
Subject: RE: Dance Recital Production

Hi Doss,

So I sent the client your quote for production and he wants to move forward with it. However, my question to you is since we have to get the counter weights, will the weights even be in time for this recital scheduled for June4-5??

Respectfully,

Stacey Martin

Event Coordinator

Houma-Terrebonne Civic Center

smartin@houmaciviccenter.com

P# 985-850-4657

F# 985-850-4663

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From: Brian Detillier <bdetillier@houmaciviccenter.com>
Sent: Wednesday, May 5, 2021 5:02 PM
To: Peter Dominique <pdominique@houmaciviccenter.com>; Doss Berry <doss@phoenix-rigging.com>
Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: FW: Dance Recital Production

Doss,

I am forwarding your email to Pete so he can answer. I'm not sure who he talked to.

Respectfully,

Brian Detillier

Event Services Manager
Houma-Terrebonne Civic Center
346 Civic Center Blvd., Houma, LA 70360
985-850-4657
bdetillier@houmaciviccenter.com



From: Doss Berry <doss@phoenix-rigging.com>
Sent: Wednesday, May 5, 2021 5:00 PM
To: Brian Detillier <bdetillier@houmaciviccenter.com>
Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: Re: Dance Recital Production

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Hey Brian

So I am piecing this flysystem together. I'm getting portions of information.

Cliff says Pete reached someone and got a price for the stage weights. Who did he talk to and how much weight was stolen that needs to be replaced

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From: Doss Berry <doss@phoenix-rigging.com>
Sent: Monday, May 3, 2021 5:13:14 PM
To: Brian Detillier <bdetillier@houmaciviccenter.com>

Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: Re: Dance Recital Production

Sounds good. I appreciate it.

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From: Brian Detillier <bdetillier@houmaciviccenter.com>
Sent: Monday, May 3, 2021 4:59:43 PM
To: Doss Berry <doss@phoenix-rigging.com>
Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: RE: Dance Recital Production

Sounds good, thanks. We will see where this goes and let you know. I will be getting with you on another item but will email you tomorrow about it.

Respectfully,

Brian Detillier

Event Services Manager
Houma-Terrebonne Civic Center
346 Civic Center Blvd., Houma, LA 70360
985-850-4657
bdetillier@houmaciviccenter.com



From: Doss Berry <doss@phoenix-rigging.com>
Sent: Monday, May 3, 2021 4:49 PM
To: Brian Detillier <bdetillier@houmaciviccenter.com>
Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: Re: Dance Recital Production

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Hey Brian

When we have all parts in hand it should take us 3 to 4 days to remove, replace and repair. I do not know how long of a lead time before parts are in hand. Maybe I'll know something tomorrow. I have been calling each day to stay on top of them. Everyone is short staffed at the moment and it has become increasingly difficult to get answers, parts, etc... some vendors have completely gone out of business.

I will follow up tomorrow when I know more.

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From: Brian Detillier <bdetillier@houmaciviccenter.com>
Sent: Monday, May 3, 2021 4:43:06 PM
To: Doss Berry <doss@phoenix-rigging.com>
Cc: Stacey Martin <smartin@houmaciviccenter.com>
Subject: RE: Dance Recital Production

Doss,

With the outline of repairs needed prior to any setup of the flyrail for an event, what kind of timeline do you need to make repairs? Reasoning being, our calendar as started to fill up with the new guidance that was released last week so we are trying to absorb everything to see what we can make work and what we can not.

Thanks.

Respectfully,

Brian Detillier

Event Services Manager
Houma-Terrebonne Civic Center
346 Civic Center Blvd., Houma, LA 70360
985-850-4657
bdetillier@houmaciviccenter.com



From: Stacey Martin <smartin@houmaciviccenter.com>
Sent: Monday, May 3, 2021 4:34 PM
To: Brian Detillier <bdetillier@houmaciviccenter.com>
Subject: FW: Dance Recital Production

Read below and let me know if anything of this can even happen before Roger's event?

From: Doss Berry <doss@phoenix-rigging.com>
Sent: Monday, May 3, 2021 4:32 PM
To: Stacey Martin <smartin@houmaciviccenter.com>
Subject: RE: Dance Recital Production

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Hey Stacey

I have reached out to the stage weight supplier again this morning. They told me it may be tomorrow before we know what those costs are. I believe we need to replace a few turnbuckles before we can put any weight on it. As, for the bent flyrail arbors, the piece of the flysystem that holds the stage weights and does the vertical traveling to counterbalance the pipes, it will be a few days to remove and install. I am also still waiting on pricing for the remaining parts.

This attached quote is to reflect the labor it will take to get us to a theatre look. This does not include what labor is necessary to replace the tired and broken materials.

From: Stacey Martin <smartin@houmaciviccenter.com>
Sent: Monday, May 3, 2021 3:55 PM
To: Doss Berry <doss@phoenix-rigging.com>
Cc: Brian Detillier <bdetillier@houmaciviccenter.com>
Subject: RE: Dance Recital Production

Hi Doss,

Any luck on getting a price for the 1 dance recital today?

Respectfully,

Stacey Martin

Event Coordinator
Houma-Terrebonne Civic Center
smartin@houmaciviccenter.com
P# 985-850-4657
F# 985-850-4663

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From: Doss Berry <doss@phoenix-rigging.com>
Sent: Thursday, April 29, 2021 3:40 PM
To: Stacey Martin <smartin@houmaciviccenter.com>
Cc: Brian Detillier <bdetillier@houmaciviccenter.com>
Subject: Re: Dance Recital Production

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Hey Stacey

Firstly, we can do this job.

I am still waiting on information about the flystem from the manufacturers. It has been increasingly difficult to get any information at all.

I believe I am only waiting on the stage weight price and lead time. I can get you a price for the labor to set up the curtains and fly system.

Hopefully, I'll have something together for Monday.

Thank you very much!

Doss H Berry IV
Phoenix Rigging and Productions, LLC

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From: Stacey Martin <smartin@houmaciviccenter.com>

Sent: Thursday, April 29, 2021 3:32:25 PM

To: Doss Berry <doss@phoenix-rigging.com>

Cc: Brian Detillier <bdetillier@houmaciviccenter.com>

Subject: Dance Recital Production

Hi Doss,

I know this is last minute but due to the new Open Safety Guidelines released yesterday, we have a Dance Recital scheduled for June 5th who's dance owner is insistent on having a full production with masking curtains and rigging.

First off can you please send me a quote for a full dance recital setup including counter weights needed for setup as we no longer have any onsite. How soon could you get me that quote? Also are you even able to do this job. Setup would be needed by June 4th with tear down on June 5th.

I will be out of the office tomorrow, but you may contact Brian who is included in this email for any questions.

Respectfully,

Stacey Martin

Event Coordinator

Houma-Terrebonne Civic Center

smartin@houmaciviccenter.com

P# 985-850-4657

F# 985-850-4663

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Section VIII



FIRE DEPARTMENT

CITY OF HOUMA

P.O. Box 6097

Houma, Louisiana 70361

(985) 873-6391

Fax (985) 873-6398



Keith Ward
FIRE CHIEF

MEMO TO: Kayla Dupre
Comptroller

FROM: Keith Ward
Fire Chief *phed*

DATE: May 6, 2021

SUBJECT: Insurance Check

This is to respectfully request that the enclosed check in the amount of \$1,577.00 be deposited into our Building Repairs account which is 204-222-8412-01. This is the insurance portion from a damaged garage door at South Houma Station that occurred on April 3, 2021.

Thank you in advance for your cooperation in this matter. If you should have any further questions, please feel free to contact me at ext. 6391.

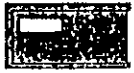
KWW/kpd

204-000-6912-00

8555202

841201

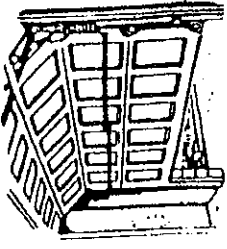
Page No. of Pages


 8412314
 8412314

Proposal

DELTA DOOR & HARDWARE, INC.

300 New Orleans Blvd. Garage Doors
 Houma, Louisiana 70364 Electric Operators
 Repairs
 Phone (985) 872-4808 Fax (985) 872-4878



PROPOSAL SUBMITTED TO Houma Fire		PHONE 873-6391	DATE 4/7/21
STREET		JOB NAME	
CITY, STATE AND ZIP CODE		JOB LOCATION	
ARCHITECT		JOB PHONE	
DATE OF PLANS			

St. Charles Station 873-6701

Back Door

houmafire@tpcg.org

We hereby submit specifications and estimates for:

Price to replace bottom and 2nd panels on 14 x 14 Alum. door model 902 and service.

Material and Labor \$2577.00

Approx 9 - 10 week lead time on delivery from factory

*PRICE INCREASE ON ALL ORDERS PLACED AFTER APRIL 9TH, 2021

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of.

Payment to be made as follows: _____ dollars (\$ _____)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature D. Duhe Daniel Duhe

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 204-222-8412-01

PUBLIC SAFETY FUND

FIRE - URBAN

BUILDING REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	15,000	13,065.10	0	1,935
2021	15,000	954.92	2,727	11,318
CLOSED:				
2014	8,000	3,839.59	N/A	4,160
2015	14,000	11,516.84	N/A	2,483
2016	10,000	6,239.27	N/A	3,761
2017	12,000	6,219.51	N/A	5,780
2018	12,000	3,120.99	N/A	8,879
2019	12,000	10,537.77	N/A	1,462

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	11,474	24,434.58-	0	12,961
2021	0	1,636.50-	0	1,637
CLOSED:				
2014	8,221	15,080.54-	N/A	6,860
2015	9,130	10,837.51-	N/A	1,708
2016	42,175	42,174.55-	N/A	0
2017	56,348	48,611.37-	N/A	7,737-
2018	12,970	17,309.08-	N/A	4,339
2019	1,566	20,953.28-	N/A	19,387

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IX

Terrebonne Parish Consolidated Government
Transit - FTA Grant
Budget Line Item Adjustment
5/10/2021

	Current	Adjustment	Final
237-000-5111-00 Fund Balance		(3,433)	
237-690-8915-03 Communication Equipment	3,000	3,433	6,433
	3,000	-	6,433

Additional funds are needed to purchase a new phone system for the Transit Department under Grant # LA-90-X358-00, which covers 100% of the cost expenses.

Rayanna Smith

From: Gayle Vaughn
Sent: Monday, May 10, 2021 8:31 AM
To: Rayanna Smith
Subject: RE: Communication Invoice

Rayanna,

I apologize. It should be charged to that account. When we originally quoted the low bid was \$2999. Then we realized she didn't quote everything we needed which is why it was extra cheap. To answer your question...yes, we need to add funds to this account.

Sincerely,

Gayle J. Vaughn
Office Manager



Good Earth Transit
Terrebonne Parish Consolidated Government
Phone: (985) 850-4616 ext. 409
Fax: (985) 850-4619



Please consider the environment before printing this email.

From: Rayanna Smith
Sent: Monday, May 10, 2021 8:03 AM
To: Gayle Vaughn
Cc: Wendell Voisin
Subject: Communication Invoice

Good morning,

An invoice was submitted for \$6,433.29 for Alliance Communications, but the budget in account 237-690-8915-03 is for \$3,000. Should this invoice all go to this account or do I need to complete a budget amendment to add funds to this account?

Thank you,

Rayanna Smith
Accountant II, Grants Supervisor
Terrebonne Parish Consolidated Government

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/10/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 237-690-8915-03

ETA GRANT

PLANNING

COMMUNICATION EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	0	.00	0	0
2021	3,000	.00	6,433	3,433-
CLOSED:				
2014	50,363	.00	N/A	50,363
2015	0	.00	N/A	0
2016	0	955.89	N/A	956-
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0

ENTER = CONTINUE

ACCOUNT EXCEEDS BUDGET AMOUNT
CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section I

Terrebonne Parish Consolidated Government
2021 Budget Amendment
East Side Substation
5/19/2021

	Current	Adjustment	Final
241-000-6348-05 CDBG Recovery Grant	57,999 60,071	52,925	5,074
641-000-6348-05 CDBG Recovery Grant	664,644	(52,925)	717,569
		-	
641-211-8912-01 East Side Substation	-	52,925	52,925
241-618-8353-00 Housing Assistance	20,787	(20,787)	-
241-618-8356-00 Homeowner Buyout	32,138	(32,138)	-
		-	

This budget amendment is needed to reallocate funds within the CDBG Disaster Recover grant to fund the East Side Substation project.

Rayanna Smith

From: Jimmy Dunphy <Jimmy.Dunphy@la.gov>
Sent: Friday, November 13, 2020 11:14 AM
To: Jennifer Gerbasi
Cc: Jeanne Bray; Rayanna Smith; Raymond Rodriguez (LHC)
Subject: Tier I Amendment (39) approval

Good afternoon,

The OCD has approved Amendment (39) to the Parish's G/I Recovery Proposal. The Parish now has a total of **\$393,411.91** available to it in its unallocated dollars.

Assuming there are no additional Tier I amendments that need to be submitted to revise the final budgets for the projects listed below, project amendments can now be submitted to OCD. Since funds have been moved between projects, these will be companion amendments, i.e, we will not be able to approve an amendment for one project without also approving an amendment for each of the others.

Considering that, the other option for the Parish – if another Tier I amendment for Levee – Ward 7 or Suzie Canal is forthcoming – is to wait until that Tier I amendment is approved before submitting project amendments. Please let me know if there are any questions about anything.

Also, I believe that Ray Rodriguez is the OCD analyst for the Parish's Home Buyout (55PARA1302) project. If so, that project amendment should be submitted to him. Since all of that project's unused funds are moving directly to unallocated, that project amendment will not be dependent on approval of the other project amendments and should be able to be approved regardless of the status of the other amendments.

- DPW Admin Bldg. (amendment should account for the budget changes approved in Tier I amendment #s 38 and 39)
- Levee – Ward 7 (amendment should account for the budget change approved in Tier I amendment #38)
- Suzie Canal (amendment should account for the budget change approved in Tier I amendment #39)
- ✖ Home Buyout (amendment should account for the budget change approved in Tier I amendment #39)

Jimmy Dunphy

Disaster Recovery Specialist
Louisiana Office of Community Development

O: 225.219.9621 | C: 225.485.1789 | Jimmy.Dunphy@la.gov



Rayanna Smith

From: Jimmy Dunphy <Jimmy.Dunphy@la.gov>
Sent: Friday, March 5, 2021 11:17 AM
To: Jennifer Gerbasi
Cc: Rayanna Smith; Wendy Christmann; Darin Mann
Subject: RE: Tier 1 CDBG Combined Budget Amendment Request

Jennifer,

Tier I amendment (#42) to Terrebonne Parish's G/I Recovery Proposal was approved by OCD today. The amendment approved the following changes to three project budgets and the Parish's unallocated dollars.

- ✳ 1st Time Homebuyer Assistance (55PARA1301): Decreased budget by **\$20,677.91** (to \$3,874,952.06)
- Levee – Ward 7 (-3306): Decreased budget by **\$203,535.13** (to \$20,929,369.99)
- Eastside Public Safety Substation (-3406): Increased budget by **\$224,213.04** (to \$892,219.04)
- Suzie Canal (-3303): Decreased budget by **\$113,495.23** (to \$6,128,327.47)
- Unallocated dollars: Amount increased by (and to) **\$113,495.23**

Final project amendments for the Parish's completed 1st Time Homebuyer Assistance (55PARA1301), Home Buyout (-1302), DPW Admin Bldg. (-3203), Suzie Canal (-3303), and Levee – Ward 7 (-3306) projects should now be prepared and submitted to OCD for approval as soon as possible.

Jimmy Dunphy

Disaster Recovery Specialist
Louisiana Office of Community Development

O: 225.219.9621 | C: 225.485.1789 | Jimmy.Dunphy@la.gov



From: Jennifer Gerbasi <jgerbasi@tpcg.org>
Sent: Tuesday, March 2, 2021 10:19 AM
To: Jimmy Dunphy <Jimmy.Dunphy@LA.GOV>
Subject: FW: Tier 1 CDBG Combined Budget Amendment Request

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

As requested. Thank you.

Jennifer C. Gerbasi
TPCG RAMP
P: 985-873-6565 F: 985-580-8141

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/17/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 241-618-8356-00

HUD CDBG RECOVERY

CDBG PROJECTS

HOMEOWNER BUYOUTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	35,642	3,504.29	0	32,138
2021	32,138	.00	0	32,138
CLOSED:				
2014	4,110,371	6,896.92	N/A	4,103,474
2015	638,866	16,867.12	N/A	621,999
2016	42,985	8,641.17	N/A	34,344
2017	0	840.10	N/A	840-
2018	16,291	4,230.90	N/A	12,060
2019	35,802	160.41	N/A	35,642

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Move \$32,138 to East Side Substation 041-211-8912-01

Budget Amendment #39

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/17/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 241-618-8353-00

HUD CDBG RECOVERY

CDBG PROJECTS

HOUSING ASSISTANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	21,172	385.00	0	20,787
2021	20,787	.00	0	20,787
CLOSED:				
2014	912,584	.00	N/A	912,584
2015	397,484	390.10	N/A	397,094
2016	67,027	1,586.00	N/A	65,441
2017	29,529	1,067.78	N/A	28,461
2018	28,461	1,320.00	N/A	27,141
2019	21,832	660.00	N/A	21,172

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Move \$20,787 to East Side Substation 041-211-8912-01

Budget Amendment #42

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 641-000-6348-05

FD241 HUD CDBG REC CONS

NO DEPARTMENT NAME

CDBG RECOVERY GRANT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	591,914	72,730.43	0	664,644-
2021	664,644	514,507.90	0	1,179,152-
CLOSED:				
2014	71,054,388	11,902,706.51-	N/A	59,151,681-
2015	59,151,682	17,750,234.69-	N/A	41,401,447-
2016	41,401,447	13,890,657.02-	N/A	27,510,790-
2017	26,118,105	4,037,633.77-	N/A	22,080,471-
2018	22,075,686	17,223,361.81-	N/A	4,852,324-
2019	4,852,324	4,260,409.81-	N/A	591,914-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 241-000-6348-05

HUD CDBG RECOVERY

NO DEPARTMENT NAME

CDBG RECOVERY GRANT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	424,855	364,834.48-	0	60,021-
2021	60,021	2,021.60-	0	57,999-
CLOSED:				
2014	31,773,328	10,023,156.26-	N/A	21,750,172-
2015	20,450,172	5,210,798.95-	N/A	15,239,373-
2016	15,239,373	11,704,499.53-	N/A	3,534,873-
2017	4,932,344	2,482,827.74-	N/A	2,449,516-
2018	2,449,517	2,254,712.23-	N/A	194,805-
2019	571,480	146,624.88-	N/A	424,855-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 =

INPUT

SCR

CF06 =

DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section XI

Kayla Dupre

From: Kandace Mauldin
Sent: Sunday, May 9, 2021 10:34 AM
To: Kayla Dupre
Subject: FW: JJC requesting budget change for Assistant Director Position
Attachments: Second Assistant Director Letter.pdf; JJC Back-up Documents for AD Position.zip

[Need to prepare a budget amendment for this change](#)

From: Joseph Harris <josephh@tpcg.org>
Sent: Thursday, May 06, 2021 12:38 PM
To: Mike Toups <mctoups@tpcg.org>
Cc: Kandace Mauldin <kmauldin@tpcg.org>
Subject: JJC requesting budget change for Assistant Director Position

Mike,

In reference to establishing a second Assistant Director for the facility, I spoke with Kandace about what would be the correct process to convert my vacant Social Worker position. The budget adjustment that it will require should be minimal to no change to the budget. I have attach a letter requesting the change along with necessary documents to move the process forward should I receive approval from your office.

Thanks for everyone's time in this matter

Thanks,

Joseph Harris, Jr.
Director
Terrebonne Parish Juvenile Justice Complex
180 Government St.
Gray, LA. 70359
Phone: 985-853-1201
Fax: 985-879-3189
josephh@tpcg.org

Please consider the environment before printing this email.

IMPORTANT/CONFIDENTIAL: This message from Terrebonne Parish Juvenile Justice Complex is intended only for the use of the addressees shown above. It contains information that may be privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient of this message, you are hereby notified that the copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited. If you received this message by mistake, please immediately email or call us at (985) 853-1201 and delete/destroy the original message.



Terrebonne Parish Juvenile Justice Complex

180 Government St.
Gray, Louisiana 70359



To:

Gordon Dove
Parish President

Through:

Mike Toups
Parish Manager

From:

Joseph Harris
Director

Date:

May 6, 2021

Dear Colleagues,

In constantly evaluating our operations and desiring to provide the best services for the juveniles housed in the Terrebonne Parish Juvenile Justice Complex, I must look to the past, present, and future with a discerning eye to better respond to those challenges both present and anticipated. With that in mind, I am formally requesting an organizational change that I believe will increase our level of effectiveness. I am requesting the addition of a second Assistant Director (late afternoon and evenings) to assist us in our daily operations. I am recommending paying for this position by converting funding from my vacant Social Worker position and moving funding into the created Assistant Director position.

In speaking with other facility directors in the state, there first choice of additional personnel for evenings and late afternoon would be personnel to assist during these times. My goal is to expand our administrative coverage across a greater amount of time the juveniles are awake especially during the early evening hours when our day staff have left for the evening. The benefits are seen as follows:

1. An administrative level person to assist both juveniles and staff when complex issues exist.
2. This position would help standardized operations across both evening shifts.
3. Add to staff development by having another administrative level person to assist with training and staff development.
4. Have present, an administrative person to assist with the complex behavioral challenges of our residents during the evening hours when our social worker and I are not in the building

5. With the introduction of ACT 147 which now considers individuals that are seventeen year olds as juvenile, the extended age of the residents we have seen an increase of juveniles who are physically bigger than normal. Having available personnel during the evening hours will lower the risk of possible employee and juvenile injury with increase safety.

I would hope that you consider this request. In doing so, please bear in mind that one just needs to read the daily paper or watch the news to see the criminal behaviors taking place in our community with our young juveniles. Agencies are asked daily to more with less which can contribute to costly inefficiency of operations.

Respectfully,

A handwritten signature in black ink, appearing to read "J Harris", written in a cursive style.

Joseph Harris
Director
JJC

ESTIMATED
AMOUNT

Assistant Director

Social Worker

57,231
(50,663)

Total Salaries

A+B

6,568 8111-01
8112-01

Total Taxable Wages

6,568

FICA

MEDICARE

PENSION - Use Applicable % below

6.20% 407 8121-01
1.45% 95 8121-02
7.50% 493 8122-01

UNEMPLOYMENT COMPENSATION
WORKER'S COMPENSATION
GROUP INSURANCE:

1.50% 99 8132-01
3.16% 208 8133-01

"F & G" CURRENT FAMILY

"S & T" CURRENT SINGLE

"N" CURRENT LIFE-ONLY

OPEN POSITIONS

0 X 19,250.00 =
0 X 7,550.00 =
0 X 700.00 =
0 X 13,000.00 =

TOTAL GROUP INSURANCE

- 8131-01

none 0

~~7,869~~

7870

Various Pension Rates and Retirement Codes:

PERS - Parish (01)

Firefighters (05) & (08)

Municipal Police (07)

7.50% Registrar of Voters (03)

32.25% Dist. Atty/Assistants (02)

33.75% City Court Judge (04)

18.00%

4.00%

43.60%

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 202-122-8111-01

TERR JUVENILE DETEN.

JUVENILE SERVICES

SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	1,506,250	1,401,405.19	0	104,845
2021	1,470,638	489,526.47	0	981,112
CLOSED:				
2014	1,367,076	1,263,231.91	N/A	103,844
2015	1,385,442	1,239,594.94	N/A	145,847
2016	1,391,518	1,285,709.57	N/A	105,808
2017	1,339,027	1,271,932.12	N/A	67,095
2018	1,456,543	1,303,260.89	N/A	153,282
2019	1,501,236	1,394,076.60	N/A	107,159

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
MARCH 31, 2021 - MONTH LAST CLOSED

5/19/21

ACCT: 202-122-8121-01

TERR JUVENILE DETEN.

JUVENILE SERVICES

FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	104,300	91,498.01	0	12,802
2021	102,092	30,381.01	0	71,711
CLOSED:				
2014	95,756	92,366.60	N/A	3,389
2015	97,119	87,564.70	N/A	9,554
2016	101,414	88,584.90	N/A	12,829
2017	93,250	89,762.10	N/A	3,488
2018	100,567	87,627.48	N/A	12,940
2019	103,927	90,796.14	N/A	13,131

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
MARCH 31, 2021 - MONTH LAST CLOSED

5/19/21

ACCT: 202-122-8121-02

TERR JUVENILE DETEN.

JUVENILE SERVICES

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	24,393	21,399.72	0	2,993
2021	23,876	7,105.15	0	16,771
CLOSED:				
2014	22,163	21,601.59	N/A	561
2015	22,713	20,478.85	N/A	2,234
2016	23,718	20,717.71	N/A	3,000
2017	21,808	20,992.94	N/A	815
2018	23,520	20,493.61	N/A	3,026
2019	24,305	21,234.39	N/A	3,071

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 202-122-8122-01

TERR JUVENILE DETEN.

JUVENILE SERVICES

PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	98,118	105,460.05	0	7,342-
2021	98,908	30,874.31	0	68,034
CLOSED:				
2014	152,852	133,152.80	N/A	19,699
2015	156,644	125,722.40	N/A	30,922
2016	117,270	106,805.12	N/A	10,465
2017	106,207	105,458.38	N/A	749
2018	91,357	98,946.68	N/A	7,590-
2019	109,731	103,430.80	N/A	6,300

ENTER = CONTINUE

ACCOUNT EXCEEDS BUDGET AMOUNT

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 202-122-8132-01

TERR JUVENILE DETEN.

JUVENILE SERVICES

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	25,234	23,260.42	0	1,974
2021	24,700	5,253.90	0	19,446
CLOSED:				
2014	22,928	23,334.25	N/A	406-
2015	19,581	22,181.55	N/A	2,601-
2016	20,446	22,484.09	N/A	2,038-
2017	18,800	22,619.38	N/A	3,819-
2018	24,331	22,285.81	N/A	2,045
2019	25,144	23,033.04	N/A	2,111

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

5/19/21

MARCH 31, 2021 - MONTH LAST CLOSED

ACCT: 202-122-8133-01

TERR JUVENILE DETEN.

JUVENILE SERVICES

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2020	54,025	49,890.30	0	4,135
2021	52,008	15,192.42	0	36,816
CLOSED:				
2014	39,630	42,142.94	N/A	2,513-
2015	41,313	42,857.36	N/A	1,544-
2016	49,395	41,948.74	N/A	7,446
2017	45,418	40,836.00	N/A	4,582
2018	43,851	39,499.34	N/A	4,352
2019	56,824	49,370.53	N/A	7,453

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section XII

splash

2021 Spray Park Projected Budget



21,008 - 2 PT positions

Salary
FICA
Medicare
Unemployment
Workmen's Comp

2,400 8311-D1
15,000 8311-D3
10,000 8431-D1

General Liability Ins.

3,000 8412-D7
12,500 8431-D0
2,500 8431-D1
250 8424-D1

Land Repairs
Park Repairs
Dirt, Sand, Gravel

Fuel

205-510

Groundsman 101

Fd 205 department (new)

* Separate Account to track Cost of operating Park

	ANNUAL ESTIMATED AMOUNT	SEVEN MONTHS
<u>2 part time Groundsman</u>	<u>20,197</u>	<u>11,782</u>
	<u>0</u>	<u>0</u>
	<u>20,197</u>	<u>11,782</u>
	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
FICA	1,252	730
MEDICARE	293	171
	8121-01	0
	8122-01	0
	8121-01	177
UNEMPLOYMENT COMPENSATION	303	599
WORKER'S COMPENSATION	1,026	0
	8133-01	0
TOTAL	<u>23,071</u>	<u>13,459</u>

Category Number:
Item Number: F.



Wednesday, June 9, 2021

Item Title:

Recreation Budgeting Consistency

Item Summary:

An ordinance to update and restructure Chapter 21, Article V of the Terrebonne Parish Code on Recreation Districts by amending Section 21-90 to include budgeting for the Recreation Districts and enacting Sections 21-94 through 21-98 to provide consistency throughout the Recreation Districts.

1. Consider adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	5/24/2021	Executive Summary
Recreation Consistency	5/21/2021	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Recreation Budgeting Consistency

PROJECT SUMMARY (200 WORDS OR LESS)
Introducing an ordinance to update and restructure Chapter 21, Article V of the Terrebonne Parish Code on Recreation Districts by amending Section 21-90 to include budgeting for the Recreation Districts and enacting Sections 21-94 through 21-98 to provide consistency throughout the Recreation Districts.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	<u>5</u>	6	7	8	<u>9</u>

<i>GERALD MICHEL</i>	<i>05/21/2021</i>
_____	_____
Signature	Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO UPDATE AND RESTRUCTURE CHAPTER 21, ARTICLE V OF THE TERREBONNE PARISH CODE ON RECREATION DISTRICTS BY AMENDING SECTION 21-90 TO INCLUDE BUDGETING FOR THE RECREATION DISTRICTS AND ENACTING SECTIONS 21-94 THROUGH 21-98 TO PROVIDE CONSISTENCY THROUGHOUT THE RECREATION DISTRICTS

WHEREAS, Section 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, in an effort to update recreation procedures in Terrebonne Parish as it pertains to the current usage and millages of all recreation districts, the maintenance and usage of facilities, and TPCG operated recreation programs in accordance with Chapter 21, “Recreation and Parks” of the Terrebonne Parish Consolidated Government Code of Ordinances; and

WHEREAS, Section 21-90 of the Terrebonne Parish Code currently displays budgetary and fiscal controls; and

WHEREAS, the Terrebonne Parish Division of Recreation wishes to enable and place begin with Sections 21-94 –98; and

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

Section 21-90 of the Terrebonne Parish Code shall be amended, is hereby amended (using strikethrough to indicate deletions and underlining to indicate additions) and same are hereby adopted to read as follows:

Sec. 21-90. – Budgetary and fiscal controls.

- (d) [...]
- (e) There shall be a uniform budgeting process adopted by all recreation districts including budgeting format, chart of accounts, written budget standards, and budget procedures, which shall be written by TPCG’s CFO and approved by the Terrebonne Parish Council.
 - (1) Districts shall utilize the Legislative Auditor’s Best Practices in reserving the fund balances.
 - a. The fund balance shall be presented to TPCG’s CFO along with the annual budget.
 - (2) District budgets shall be prepared in accordance with the articles of the TPCG Charter, La. R.S. 39:1301 et seq., the Local Budget Act, and Legislative Auditors Best Practices.

SECTION II

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 21, “Recreation and Parks,” shall be and are hereby enacted:

Sec. 21-94. – Board Operations/Policy Manuals

- (a) TPCG shall publish a written policies and procedures manual to be utilized by the districts.
 - 1. The written policies and procedures manual shall be submitted to the Terrebonne Parish Council for approval.
 - 2. If any amendments are needed, TPCG administration shall submit proposed changes to the Terrebonne Parish Council for approval.
 - 3. Each Recreation District shall enact the components of the policies and procedures manual no later than 90 days following the acceptance of the components by the Terrebonne Parish Council and notification of such acceptance by TPCG.
 - 4. Each Recreation District shall enact the components of any approved changes to the policies and procedures manuals within 90 days of acceptance by the Terrebonne Parish Council and notification of such acceptance by TPCG.
- (b) Each Recreation District may add components to the Policy and Procedures Manual provided that such additions are equal to or more restrictive than any requirements illustrated in the manual provided by the TPCG and approved by the Terrebonne Parish Council.
- (c) Districts shall keep their uniform policies and procedures manual updated to the most current version and easily available to the public in a central location as defined by the TPCG Recreation Policies and Procedures Manual.

Sec. 21-95. – Concession Sales

- (a) Districts shall utilize three (3) methods of handling concession sales: Contract either “for profit vendors” or “non-profit vendors” as defined in the TPCG Recreation Policies and Procedures Manual, or provide concessions themselves.
 - 1) Districts that handle their own concessions:
 - a. Shall utilize the detailed written cash handling policies found in the TPCG Recreation Policies and Procedures Manual.
 - 2) Districts that subcontract their concessions to “for profit” vendors:
 - a. Shall utilize agreements published in the TPCG Recreation Policies and Procedures Manual and adopted by a majority of the Recreation District Board.
 - 3) Districts that subcontract the concessions to non-profit vendors.
 - a. Shall utilize agreements published in the TPCG Recreation Policies and Procedures Manual and adopted by a majority of the Recreation District Board.

Sec. 21-96. – Legal

- (a) Recreation Districts shall use TPCG’s legal department for any legal needs. Recreation Districts may also utilize any other attorney upon the approval by the Terrebonne Parish Council.
- (b)

Sec. 21-97. – Capital Projects/ Capital Assets

- (a) Districts shall maintain a comprehensive five-year master plan.
 - 1) The five-year comprehensive master plan shall be reviewed by each district’s board of directors annually, when preparing their proposed budget.
 - a. All five-year comprehensive master plans and/or revisions thereto shall be presented to and approved by the Terrebonne Parish Council.
 - b. If the council takes no action within thirty (30) days of receipt of the district’s five-year plan, the board may adopt the five-year plan as submitted.
 - c. If the council rejects the proposed five-year plan and/or revisions within thirty (30) days of receipt, the council shall send written notice with specific instruction to the board for amendments to the proposed plan. The board shall then submit the amended proposed plan to the council for review.
 - d. If the council takes no action within fifteen (15) days of receipt of the revised five-year plan or revisions thereto, the board may adopt the plan/revision as revised.

Sec. 21-98. – TPCG’s Recreation Department

- (a) The Terrebonne Parish Recreation Department shall procure and maintain a software system that will be used as a tool to record and track all applicable components of this Section (21-98).
1. The Terrebonne Parish Recreation Department shall incur 25% of the cost of purchasing and maintaining the software used to record and track all components of this Section (21-98).
 2. Each Terrebonne Parish Recreation District shall reimburse the Terrebonne Parish Recreation Department a prorated share of the remaining 75% of the cost of the purchase and maintenance of the software used to record and track all components of this Section (21-98).
 3. Each Recreation Districts’ prorated share of the expenses described herein shall be determined by the attached Recreation District Millage Revenue Schedule.
 4. The software described in this Section shall be used by the Terrebonne Parish Recreation Department and by each Recreation District for the following functions, in an effort to jointly serve the recreation needs of the people of Terrebonne Parish:
 - a. A master list of all capital assets and resources shall be maintained. This list shall be updated perpetually as assets and resources change within each recreation district.
 - b. A perpetual scheduling instrument that will allow both the Terrebonne Parish Recreation Department and the Recreation Districts to schedule facilities for TPR events and for Recreation District events given the following protocols:
 - i. TPR sponsored programs, events, games, practices, rentals, usage and activities shall preempt any other programs, events, games, practices, rentals, usage, and activities with regard to use of Recreation District facilities.
 - ii. TPR shall book facilities to fill anticipated needs one year in advance of anticipated events.
 1. All bookings should be finalized within 14 days following the close of registration for anticipated events, at which time over-bookings should be removed from the centralized schedule.
 - iii. Recreation District Staff and Board may book facilities that are available according to the centralized schedule anytime within one-year in advance of anticipated event.
 - iv. Recreation Districts Staff and Board may book facilities on dates which conflict with TPR anticipated bookings or further than one-year in advance ONLY with the documented approval of the Director of TPR.
 - v. No facility programs, events, games, practices, rentals, usage of facilities, or activities will be allowed unless it is scheduled on the centralized software scheduling system in advance and in accord with the protocols set forth in this section (21-98).
 - vi. Only rental agreements provided by TPR and consistent with their Policies and Procedures Manuals may be used for facility rental.
 - vii. Any conflicts in scheduling will be resolved at the discretion of the Director of the Terrebonne Parish Recreation Department.
- (b) Subject to this section, recreation districts can provide programs that TPR does not offer or that are not in direct competition with TPCG programs.

SECTION III

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable, and shall not affect the validity of the whole.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:
The Chair declared the ordinance adopted on this, the ____ day of _____ 2021.

DARRIN GUIDRY, CHAIR
TERREBONNE PARISH COUNCIL

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2021.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number: 4.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

Budget & Finance Committee

Item Summary:

Budget & Finance Committee 06/07/21*



Wednesday, June 9, 2021

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 06/07/21*

(* ****Ratification of the minutes** calls public hearings on *Wednesday, June 23, 2021 at 6:30 p.m. and
**Wednesday, July 14, 2021 at 6:30 p.m.)

Category Number: 5.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

OPAO Executive Board Meeting

Item Summary:

Approve Council Staff attendance at the OPAO Executive Board Meeting on June 17 -18, 2021 in Marksville, LA.

ATTACHMENTS:

Description

Backup

Upload Date

6/4/2021

Type

Backup Material

Suzette Thomas

Subject: OPAO Board Meeting Paragon Casino

Start: Thu 5/27/2021 10:00 AM

End: Thu 5/27/2021 10:30 AM

Show Time As: Tentative

Recurrence: (none)

Organizer: Sam Wiggins

Reserve your room today and email Sam confirming your attendance and your guest. June 17th drinks and dinner with the meeting to be held at 9:00 on the 18th.

Thank YOU!!

4A



Wednesday, June 9, 2021

Item Title:

Consolidated Waterworks District No. 1

Item Summary:

Consolidated Waterworks District No. 1: Two (2) expiring terms on 06-24-21. One (1) representing District 5 and one (1) representing District 6. Mr. Johnny Pizzolatto expressed his interest in being reappointed to represent District 5. Mr. Charles Brown expressed his interest in being reappointed to represent District 6.

ATTACHMENTS:

Description	Upload Date	Type
Johnny Pizzolatto	6/4/2021	Backup Material
Charles Brown	6/4/2021	Backup Material
Term Expiration Notice	6/4/2021	Cover Memo

From: [Keith Hampton](#)
To: [Suzette Thomas](#)
Cc: [Margeaux LeCompte](#); [Tammy Triggs](#)
Subject: Mr. Johnny Pizzolatto Requesting Reappointment to Waterworks Board representing District No. 5
Date: Friday, May 7, 2021 1:25:40 PM

Good afternoon Suzette,

Mr. Johnny Pizzolatto called this afternoon to confirm having received your letter regarding his term on the Consolidated Waterworks District No. 1 Board and to request that he be considered for re-appointment.

If there is anything else I can do for you, please let me know.

Thank you!

Keith Hampton

Senior Minute Clerk

Terrebonne Parish Council

Telephone: (985) 873-6519

Fax: (985) 873-6521

khampton@tpcg.org

DARRIN GUIDRY, SR., CHAIRMAN

DANIEL BABIN, VICE-CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

May 17, 2021

MEMO TO: All Council Members

FROM: Suzette Thomas
Council Clerk

RE: Consolidated Waterworks District No. 1 Reappointment

This memorandum serves as notice that Mr. Charles Brown contacted the Council Office to express his interest in being re-appointed to the Board of Commissioners for the Waterworks District.

Should you have any questions, please feel free to contact me.

/st

cc: Consolidated Waterworks File
Council Reading File
Agenda File 06-09-21

DARRIN W. GUIDRY, SR., CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DANIEL BABIN, VICE-CHAIRMAN

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
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COUNCIL CLERK
SUZETTE THOMAS

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suthomas@tpcg.org www.tpcg.org

May 3, 2021

MEMO TO: Suzette Thomas
Council Clerk

FROM: Tammy Triggs *tet*
Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of June 2021.

Recreation District No. 9	Willie St. Pierre	06-08-21
Consolidated Waterworks	Charles Brown (Dist. 6)	06-24-21*
	John Pizzolatto (Dist. 5)	06-24-21

By copy of this memo, individuals are being requested to email *Council Clerk Suzette Thomas* at suthomas@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. If you have any question, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File
Organizations/Individuals



Wednesday, June 9, 2021

Item Title:

Terrebonne Parish Tree Board

Item Summary:

Terrebonne Parish Tree Board: One (1) expired term and one (1) vacancy due to a resignation. Mr. Wayne G. Simoneaux submits an application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Wayne Simoneaux	6/3/2021	Backup Material
Term Expiration Notice	6/4/2021	Cover Memo



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: _____

I, Wayne G Simoneaux, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 629 Hwy 55, Montegut,
(Address)

LA 70377, Telephone number is (985) 804-5726
(City, State, and Zip Code)

and E-mail is Wayne629@gmail.com, wish to qualify for appointment

as a member of the Terrebonne Parish Tree Board Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
629 Hwy 55, Montegut, LA 70377 for 45 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 9.

B. If applying for membership as a member of a Fire Protection District Board, applicant

affirms that he/she is a resident property owner/taxpayer of N/A
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the N/A Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes ☒ No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne Parish Tree Board
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

Terrebonne Parish Tree Board
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Tree Board criteria and
attendance requirements. (Board/Committee/Commission)

Yes ☒ or No _____.

G. Applicant affirms that his/her employment with Retired
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No. ☒
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ☐ or No. ☒
If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or No. ☒
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No. ☒
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ☐ or No. ☒
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ☐ or No. ☒
If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ☐ or No. ☒
If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain: South Louisiana Discovery Center
BOARD member

Applicant must complete and return this application along with a copy of their resume to:

MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Wayne Simon
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____

Wayne Simoneaux

629 Hwy 55, Montegut, LA 70377

985-804-5726

wayne629@gmail.com

South Louisiana Wetlands Discovery Center (last ten years or more)

I served on the board for the South Louisiana Wetlands Discovery Center for two terms. In those two terms I was the chairman of the Programs Committee. The last term I was the vice president of the board. I interacting with staff members to develop programs and help out with those programs. While volunteering for SLWDC I interacted with many people in educational, scientific and governmental fields. At the present time I'm serving as Board Emeritus. I volunteer for the ongoing programs with the center.

Louisiana Universities Marine Consortium (05/1985-to 1/2012)

Marine Center Superintendent

While working at LUMCON I worked and interacted with people from around the world with many different expertise's and backgrounds. I was in charge of most of the support staff while I was there. I retired in 2012.

I've live 66 of 69 years in Montegut LA. Married with two children. Keeping up an extensive piece of property which has a lawn, wooded and wetland areas. I've been involved in public wetland issues covering wetland lost and restoration and getting the public involved and educated about those issues.

Education

South Terrebonne High School, Bourg LA

Graduated 1970

Nicholls State University, Thibodaux LA

Attended 2 years

DARRIN W. GUIDRY, SR., CHAIRMAN

DANIEL BABIN, VICE-CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
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JOHN P. AMEDÉE
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suthomas@tpcg.org www.tpcg.org

December 30, 2020

MEMO TO: Suzette Thomas
 Council Clerk

FROM: Tammy Trigg *TT*
 Assistant Council Clerk

RE: **Term Expirations**

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of February 2021.

Tree Board	Michael Niette	02-23-21
Recreation District No. 8	Roosevelt Seymore	02-24-21

By copy of this memo, individuals are being requested to email ***Council Clerk Suzette Thomas*** at ***suthomas@tpcg.org*** to express their wishes with regards to (re)appointment to said positions ***prior to the term expiration date***. If you have any question, please feel free contact our office.

/tet
cc: Council Agenda File
 Organizations/Individuals



Wednesday, June 9, 2021

Item Title:

Vacancies

Item Summary:

Veteran's Memorial District: One (1) unexpired term due to a resignation.

Houma-Terrebonne Regional Planning Commission: One (1) vacancy due to a resignation.

Recreation District No. 3A: One expired term and one unexpired term due to a resignation.

Recreation District No. 6: One expiring term.

Recreation District No. 11: Two expiring terms.

Library Board: One expiring term,

Hospital Service District No. 1: Two expiring terms representing a Civic organization and the South LA Chapter of CPAs.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	6/4/2021	Cover Memo
Term Expiration Notice	6/4/2021	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **JUNE 9, 2021 Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A: One expired term and one unexpired term due to a resignation.

RECREATION DISTRICT NO. 11: Two expiring terms on 07-01-21

RECREATION DISTRICT NO. 6: One expiring term on 07-31-21.

BAYOU BLUE FIRE PROTECTION DISTRICT: One expired term on 01-01-21.

COTEAU FIRE PROTECTION DISTRICT BOARD: One unexpired term due to a resignation.

VILLAGE EAST FIRE PROTECTION DISTRICT BOARD: One expired term on 01-01-21.

FIRE PROTECTION DISTRICT BOARD NO. 5: One unexpired term due to a resignation (01-01-22) and one term expiring on (01-01-23).

DOWNTOWN DEVELOPMENT CORPORATION: One expiring term (11-30-20). (Representing the Historical Society)

TERREBONNE PARISH TREE BOARD: One expiring term on 02-23-21 and one vacancy due to a resignation.

CHILDREN AND YOUTH SERVICES BOARD: Six (6) expired terms. One representing each of the following: Office of Juvenile Justice, Gulf Coast Teaching and Family Services, DHH Office of Behavioral Health, Options for Independence, Houma Police Department and a Faith-Based Organization representative.

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY: One vacancy representing the medical field (MD, RN, Public Health, School-Based Health Care or Coroner’s Office) judicial system (Judge, District Attorney’s Office or Law Enforcement).

VETERANS’ MEMORIAL DISTRICT: One unexpired term due to a resignation.

PLANNING AND ZONING COMMISSION: One unexpired term due to a resignation (Applicant must be a City of Houma resident).

CONSOLIDATED WATERWORKS DISTRICT NO. 1: Two expiring terms on 06-24-21 (One representing District 5 and one representing District 6).

HOUMA -TERREBONNE PUBLIC TRUST FINANCING AUTHORITY: One expired term.

LIBRARY BOARD OF CONTROL: One expiring term on 07-09-21.

T.G.M.C./HOSPITAL SERVICE DISTRICT: Two expiring terms on 07-31-21.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **Monday, June 7, 2021**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

* * * * *

DARRIN W. GUIDRY, SR., CHAIRMAN

DANIEL BABIN, VICE-CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

June 3, 2021

MEMO TO: Suzette Thomas
Council Clerk

FROM: Tammy Triggs 
Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of July 2021.

Recreation District No. 11	Jasmine Singleton	07-01-21*
	Arleen Simmons	07-01-21
Library Board	Marty C. Collins	07-09-21
Recreation District No. 6	Sheri Neil	07-31-21
T.G.M.C./Hospital Service	Michael Fakier (Civic)	07-31-21
	Angelique T. Barker (CPA's)	07-31-21

By copy of this memo, individuals are being requested to email **Council Clerk Suzette Thomas** at **suthomas@tpcg.org** to express their wishes with regards to (re)appointment to said positions **prior to the term expiration date**. If you have any question, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File
Organizations/Individuals

Category Number: 8.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

Parish President Announcements

Item Summary:

Parish President

Category Number: 8.
Item Number: B.



Wednesday, June 9, 2021

Item Title:

Council Announcements

Item Summary:

Council Members

Category Number: 9.
Item Number: A.



Wednesday, June 9, 2021

Item Title:

Monthly Engineering Report

Item Summary:

Milford & Associates, Inc.
T. Baker Smith

ATTACHMENTS:

Description

Milford & Associates
T. Baker Smith

Upload Date

6/2/2021
6/2/2021

Type

Report
Report

PROJECT STATUS REPORT (VIA EMAIL khampton@tpcg.org)

June 9, 2021

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.: 20-ROAD-54

b. Title: PAVEMENT MARKINGS

PROJECT

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement 5-OCT-20

b. Type (Hourly, Lump Sum, %) “LUMP SUM” & %

c. Total Fees (Basic Services) \$58,800.00

3. PLAN AND PREPARATION STATUS:

a. Study and Reports (%) 100%

b. Preliminary Design (%) 100%

c. Final Design (%) 70%

d. Bidding and Negotiating (%) 25%

e. Construction Admin (%) 0%

f. Estimated Bid Date _____

g. Estimated Cost of Construction _____

4. CONSTRUCTION STATUS:

a. Actual Bid Date _____

b. Contractor _____

c. Contract Amount _____

d. Work Order Issued _____

e. Total Contract Time (Calendar Days) _____

f. Scheduled Completion Date _____

g. Time Elapse Days (%) _____

h. Project Complete (%) _____

i. Estimates Paid to Date (\$) _____

j. Date of Substantial Completion _____

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: PHASE 1A IS SCHEDULED TO RECEIVE BIDS 29JUN21. PROCEEDING WITH REMAINING STREETS FOR PHASE 1B.

F.E. Milford III, P.E.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

**MONTHLY STATUS REPORT FOR THE
PARISH COUNCIL MEETING, JUNE 9, 2021**

PREPARED BY:



T. BAKER SMITH
A CENTURY OF SOLUTIONS

AMBER L. PLESSALA, P.E.

LEAD PROFESSIONAL – TERREBONNE PARISH

JUNE 2021

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-44
- b. TBS Project No 2001.0086
- c. Title Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$856,136.02
2. Current Budgeted Level	\$402,166.00
3. Remaining to be earned at current budgeted level	\$130,030.92
4. Earned to date	\$272,135.08

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	50%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,715,550.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is awaiting TPCG Staff direction for when ready to proceed with this project. The permit was withdrawn in July 2019.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.2. PROJECT:

- a. Parish Project No. 02-DRA-28
- b. TBS Project No 2016.0217
- c. Title Phase 4, 1-1A FD Improvements-Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	July 19, 2002
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$844,960.22
2. Current Budgeted Level	\$744,338.02
3. Remaining to be earned at current budgeted level	\$13,379.05
4. Earned to date	\$730,958.97

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	November 2018
h. Estimated Cost of Construction	\$3,325,675.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	December 18, 2018
b. Contractor	River Road Construction, Inc.
c. Contract Amount	\$3,381,323.19 (CO #3)
d. Date Work Order Issued	March 11, 2019
e. Total Contract Time (Days)	295 Calendar Days (CO #3)
f. Scheduled Completion Date	December 3, 2019
g. Time Elapsed Days (%)	249%
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$2,939,152.96
j. Date of Substantial Completion	February 18, 2021

6. REMARKS:

A substantial completion inspection was held on February 18, 2021. Contractor ordered materials and is waiting on delivery of to complete electrical punch list items.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 09-DRA-06
- b. TBS Project No 2009.0656
- c. Title Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	October 6, 2009
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$1,032,208.00
2. Current Budgeted Level	\$642,633.00
3. Remaining to be earned at current budgeted level	\$131,230.56
4. Earned to date	\$511,402.44

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	50%
c. Soil Survey	100%
d. Field Survey	90%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$6,178,733.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Additional field surveys were completed in May 2017. TBS submitted revised 30% Design in July 2017 for the North System. TBS is awaiting TPCG Staff direction to proceed with final design of North System and permit acquisition. TBS shall revise Amendment No. 3 upon Notice to Proceed

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0107
 Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,
- c. Title St. Louis Bayou, Country Estates to US 90)-District 5

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$334,580.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,607.53
4. Earned to date	\$96,539.47

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,283,500.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0100
 1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$342,440.00
2. Current Budgeted Level	\$126,664.00
3. Remaining to be earned at current budgeted level	\$17,088.28
4. Earned to date	\$109,575.72

4. PLAN PREPARATION STATUS:

a. Right-of-way	35% (9 of 26)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,249,000.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG will send us a Notice to Proceed with rights-of-way once they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0115
 Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$319,550.00
2. Current Budgeted Level	\$648,087.13
3. Remaining to be earned at current budgeted level	\$146,245.15
4. Earned to date	\$501,841.98

4. PLAN PREPERATION STATUS:

a. Right-of-way	95%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	95%
e. Preliminary Plans	100%
f. Final Plans	98%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,421,500.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Final plans are 98% complete. TPCG will send us Notice to Proceed (NTP) with Construction Documents once ready to move forward with their project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:

- a. Parish Project No. 10-CDBG-WTR-70
- b. TBS Project No 2011.0086
- Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 26, 2011
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$706,499.30
6. Current Budgeted Level	\$706,499.30
7. Remaining to be earned at current budgeted level	\$298,721.80
8. Earned to date	\$407,777.50

4. PLAN PREPARATION STATUS:

a. Right-of-way	50% (Phase I)
b. Permits	95% (Overall)
c. Soil Survey	50% (Overall)
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95% (Overall)
g. Estimated Bid Date	August 2021 (Phase 1)
h. Estimated Cost of Construction	\$2,566,655.00 (Phases I thru III)

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

Permit was resubmitted on January 29, 2020. LDNR mitigation determination letter has been received and USACE is expected to issue theirs by November 2020. Amendment No. 7 has been approved for the Water Control Structure at St. Louis Canal, to be bid as Phase 1 construction. Survey work was performed on April 9, 2021. TBS is completing final design of water control structure for Phase I Bid, and determining right-of-way requirements.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.
2. PROJECT:
- a. Parish Project No. 17-OYS-37
 - b. TBS Project No 2017.0907
 - c. Title Oyster Bed Surge Protection in Lake Chien and Tambour

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	May 2, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$745,272.00 (Phase I)
2. Current Budgeted Level	\$665,272.00
3. Remaining to be earned at current budgeted level	\$179,426.75
4. Earned to date	\$485,845.25

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	80%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	80%
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	\$977,460.00 (PHASE I)

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARK

TBS met with Recovery Staff on April 29, 2021 to discuss remaining engineering costs and other project costs. TBS is proceeding with 95% design of the overall project and pursuing the overall project permit.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TBS ENGINEERING STATUS REPORT
June 9, 2021

1. PROJECT COORDINATOR Amber L. Plessala, P.E.

2. PROJECT:
a. Parish Project No. 18-BRG-52
b. TBS Project No 2018.0834
c. Title TPCG Industrial Bridge Replacement

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	September 27, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum, T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$205,310.00
6. Current Budgeted Level	\$205,310.00
7. Remaining to be earned at current budgeted level	\$27,088.86
8. Earned to date	\$178,221.14

4. PLAN PREPARATION STATUS:

a. Right-of-way	100%
b. Permits	100%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	100%
g. Estimated Bid Date	March 2020
h. Estimated Cost of Construction	\$789,600.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	April 16, 2020
b. Contractor	Hard Rock Construction, LLC
c. Contract Amount	\$889,402.28
d. Date Work Order Issued	August 17, 2020
e. Total Contract Time (Days)	150 Days
f. Scheduled Completion Date	February 18, 2021
g. Time Elapsed Days (%)	100%
h. Project Complete (%)	100%
i. Estimates Paid to Date (\$)	\$912,185.49
j. Date of Substantial Completion	February 18, 2021

6. REMARKS:

A substantial completion inspection was performed on February 18, 2021. Contractor has completed punch list, and TBS is awaiting retainage billing from Contractor. Contractor has reviewed clear lien certificate and has forwarded original to TBS for processing.