

**Steve Trosclair**

0.42 Mills

Road & Bridge Bonds	0.42 Mills
Sewerage Tax Bonds	0.41 Mills
City Ad Valorem Tax	6.20 Mills
City of Houma – Fire	5.08 Mills
City of Houma – Police	5.08 Mills
Drainage Tax – Maintenance	7.15 Mills
Sanitation District – Maintenance	9.97 Mills
Terrebonne Arc – Maintenance	5.21 Mills
Council on Aging	7.50 Mills
Mental Health Center	0.42 Mills
Health Unit	0.66 Mills
Recreation Tax	2.21 Mills
Road District #6	0.82 Mills
Road Lighting District #1	0.25 Mills
Road Lighting District #2	2.50 Mills
Road Lighting District #3	2.25 Mills
Road Lighting District #4	2.50 Mills
Road Lighting District #5	2.00 Mills
Road Lighting District #6	2.50 Mills
Road Lighting District #7	3.00 Mills
Road Lighting District #8	2.00 Mills
Road Lighting District #9	1.75 Mills
Road Lighting District #10	4.75 Mills
<b>1. Adopt ordinance.</b>	

**B. Adopt the 2021 adjusted millage rates for the parish property taxes subject to roll forward provisions:**

- a. Parish Tax - Alimony (Outside) 2.99 Mills
- b. Parish Tax - Alimony (Inside) 1.49 Mills
- c. Parish Tax - Alimony (Outside) Adjusted 2.99 Mills 2021 Levy 3.03 Mills
- d. Parish Tax - Alimony (Inside) Adjusted 1.49 Mills 2021 Levy 1.49 Mills
- e. Juvenile Detention (Houma) - Maintenance 0.95 Mills
- f. Juvenile Detention (Houma) - Maintenance 0.93 Mills
- g. Juvenile Detention (Houma) - Maintenance Adjusted 0.95 Mills 2021 Levy 0.96 Mills
- h. Juvenile Detention (Houma) - Maintenance Adjusted 0.93 Mills 2021 Levy 0.94 Mills

**1. Adopt ordinances.**

**C. COMMENDATION:** Acknowledging and commending Houma Fire Chief Keith Ward for his years of service to the Houma Fire Department and Terrebonne Parish Consolidated Government.

**D. RESOLUTION:** Approving the contract with Everbridge Mass Notification System for the Terrebonne Office of Homeland Security and Emergency Preparedness.

**2. STAFF REPORTS:**

- A. Update on Drainage Pump Stations, Generators, and other projects.

**3. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A. As per speaker cards.

**6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A. An ordinance declaring a 2007 Dodge 1500 truck (Unit 2139) from Roads & Bridges having a value of \$5,400 as surplus and authorizing said item to be disposed of by and legally approved method; and to provide for other matters relative thereto.
  - 1. Consider adoption of the ordinance.
- B. An ordinance to provide for the incurrence of debt and issuance of not to exceed Six Million Dollars

(\$6,000,000.00) aggregate principal amount, Parish of Terrebonne, State of Louisiana, Public Library Sales Tax Bonds (the "Bonds"), prescribe the form, terms, and conditions of the bonds and the security therefore; designate the date, denomination and place of payment of such bonds; provide for the payment of such bonds in principal and interest; approve and confirm the sale of such bonds; and provide for other matters with respect to the bonds; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

- C. An ordinance to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to the intersection of Hackberry Avenue; to provide for the installation of said signs; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

#### 4. COMMITTEE REPORTS:

A. Public Services Committee, 06/21/21\*

B. Budget & Finance Committee 06/21/21\*

(\*Ratification of the minutes calls public hearings on Wednesday, July 14, 2021 at 6:30 p.m.)

#### 5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

A. **911 Communications District:** One (1) vacancy representing the Houma Fire Department. Chief Keith Ward nominates District Chief Christopher LeCompte, Jr. as the Houma Fire Department representative.

B. **Library Board of Control:** One (1) expiring term. Mr. Marty Collins expresses his interest in being reappointed.

C. **Recreation District No. 11:** Two (2) expiring terms. Ms. Arleen Simmons and Ms. Jasmine Singleton both express their interest in being reappointed.

#### 6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

A. **Fire Protection District No. 5:** One (1) unexpired term.

**Veteran's Memorial District:** One (1) unexpired term due to a resignation.

**Houma-Terrebonne Regional Planning Commission:** One (1) vacancy due to a resignation.

**Recreation District No. 3A:** One expired term and one unexpired term due to a resignation.

**Recreation District No. 6:** One expiring term.

**Hospital Service District No. 1:** Two expiring terms representing a Civic organization and the South LA Chapter of CPAs.

#### 7. ANNOUNCEMENTS:

A. Parish President

B. Council Members

#### 8. ADJOURN

Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

REGULAR SESSION MINUTES, APPROVE

**Item Summary:**

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON MAY 26, 2021.**

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Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

REGULAR SESSION MINUTES, DISTRIBUTE

**Item Summary:**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JUNE 9, 2021.**

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Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

Accounts Payable Bill Lists for 6/14/2021 & 6/21/2021

**Item Summary:**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 6/14/2021 & 6/21/2021**

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Accounts Payable Bill Lists for 6/14/2021 & 6/21/2021	6/16/2021	Executive Summary





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 6/14/2021 & 6/21/2021

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO

June 16, 2021

Signature

Date

Category Number:  
Item Number:



Wednesday, June 23, 2021

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**Item Title:**

Manual Check Listing-May 2021

**Item Summary:**

**APPROVE MANUAL CHECK LISTING - MAY 2021**

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**ATTACHMENTS:**

**Description**

Manual Check Listing-May 2021

**Upload Date**

6/16/2021

**Type**

Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
MANUAL CHECK LISTING- May 2021

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace Mauldin, CFO

Signature

June 16, 2021

Date



Wednesday, June 23, 2021

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**Item Title:**

2021 Millage No Roll Forward

**Item Summary:**

**Adopt an ordinance to adopt the millage rates for tax year 2021 (with no roll-forward):**

Drainage Bonds	0.42 Mills
Road & Bridge Bonds	0.42 Mills
Sewerage Tax Bonds	0.41 Mills
City Ad Valorem Tax	6.20 Mills
City of Houma – Fire	5.08 Mills
City of Houma – Police	5.08 Mills
Drainage Tax – Maintenance	7.15 Mills
Sanitation District – Maintenance	9.97 Mills
Terrebonne Arc – Maintenance	5.21 Mills
Council on Aging	7.50 Mills
Mental Health Center	0.42 Mills
Health Unit	0.66 Mills
Recreation Tax	2.21 Mills
Road District #6	0.82 Mills
Road Lighting District #1	0.25 Mills
Road Lighting District #2	2.50 Mills
Road Lighting District #3	2.25 Mills
Road Lighting District #4	2.50 Mills
Road Lighting District #5	2.00 Mills
Road Lighting District #6	2.50 Mills
Road Lighting District #7	3.00 Mills
Road Lighting District #8	2.00 Mills
Road Lighting District #9	1.75 Mills
Road Lighting District #10	4.75 Mills

**1. Adopt ordinance.**

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/2/2021	Executive Summary
Millage_Except_Roll_Forward	6/2/2021	Ordinance



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Introduction of an ordinance to adopt millage rates for tax year 2021 (with no rollforward) and calling for a public hearing on June 23, 2021

PROJECT SUMMARY (200 WORDS OR LESS)
Introducing the 2021 ordinances to adopt the millage rates for parishwide and special district millages for year 2021, used in the 2022 budget year.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	6	7	8	9	

\_\_\_\_\_  
s/Kandace M. Mauldin, CFO

Signature

\_\_\_\_\_  
June 2, 2021

Date

OFFERED BY:  
SECONDED BY:

**ORDINANCE \_\_\_\_\_**

**BE IT ORDAINED**, that the following millages are hereby levied on the 2021 tax roll on all property subject to taxation by the Terrebonne Parish Consolidated Government:

**MILLAGES**

Drainage Bonds	0.42 Mills
Road & Bridge Bonds	0.42 Mills
Sewerage Tax Bonds	0.41 Mills
City Ad Valorem Tax	6.20 Mills
City of Houma – Fire	5.08 Mills
City of Houma – Police	5.08 Mills
Drainage Tax – Maintenance	7.15 Mills
Sanitation District – Maintenance	9.97 Mills
Terrebonne Arc – Maintenance	5.21 Mills
Council on Aging	7.50 Mills
Mental Health Center	0.42 Mills
Health Unit	0.66 Mills
Recreation Tax	2.21 Mills
Road District #6	0.82 Mills
Road Lighting District #1	0.25 Mills
Road Lighting District #2	2.50 Mills
Road Lighting District #3	2.25 Mills
Road Lighting District #4	2.50 Mills
Road Lighting District #5	2.00 Mills
Road Lighting District #6	2.50 Mills
Road Lighting District #7	3.00 Mills
Road Lighting District #8	2.00 Mills
Road Lighting District #9	1.75 Mills
Road Lighting District #10	4.75 Mills

**BE IT FURTHER ORDAINED** that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2021, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full; the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

**SECTION VIII**

If any work, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION IX**

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

THERE WAS RECORDED:  
YEAS:

NAYS: .  
ABSTAINING: .  
ABSENT: .  
The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_ 2021.

\_\_\_\_\_  
DARRIN W. GUIDRY, SR., CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, **SUZETTE THOMAS**, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on May 26, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 27th DAY OF MAY 2021.

\_\_\_\_\_  
SUZETTE THOMAS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL







Wednesday, June 23, 2021

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**Item Title:**

2021 Millage - Rollforward

**Item Summary:**

**Adopt the 2021 adjusted millage rates for the parish property taxes subject to roll forward provisions:**

- |   |                     |           |            |
|---|---------------------|-----------|------------|
| a. Parish Tax - Alimony (Outside)           | 2.99 Mills          |           |            |
| b. Parish Tax - Alimony (Inside)            | 1.49 Mills          |           |            |
| c. Parish Tax - Alimony (Outside)           | Adjusted 2.99 Mills | 2021 Levy | 3.03 Mills |
| d. Parish Tax - Alimony (Inside)            | Adjusted 1.49 Mills | 2021 Levy | 1.49 Mills |
| e. Juvenile Detention (Houma) - Maintenance | 0.95 Mills          |           |            |
| f. Juvenile Detention (Houma) - Maintenance | 0.93 Mills          |           |            |
| g. Juvenile Detention (Houma) - Maintenance | Adjusted 0.95 Mills | 2021 Levy | 0.96 Mills |
| h. Juvenile Detention (Houma) - Maintenance | Adjusted 0.93 Mills | 2021 Levy | 0.94 Mills |

**1. Adopt ordinances.**

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**ATTACHMENTS:**

Description	Upload Date	Type
Executive Summary	6/2/2021	Executive Summary
Ordinance	6/2/2021	Ordinance
Ordinance	6/2/2021	Ordinance
Ordinance	6/2/2021	Ordinance
Ordinance	6/2/2021	Ordinance



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Introducing the 2021 Ordinances to adopt the adjusted millage rates for the parish property taxes subject to roll forward provisions and call for a public hearing on June 23, 2021 at 6:00 P.M.

PROJECT SUMMARY (200 WORDS OR LESS)
Introducing the 2021 ordinances to adopt the adjusted millages and roll forward to prior year's maximum; parish wide and special district millages for year 2021, used in the 2022 budget year

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
s/Kandace M. Mauldin, CFO

Signature

June 2, 2021

Date

## ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on June 23, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rate(s) be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year **2021**, for the purpose of raising revenue:

### MILLAGE

Parish Tax – Alimony (Outside)	2.99 Mills
Parish Tax – Alimony (Inside)	1.49 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2021** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

### CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on June 23, 2021 at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of June, 2021.

---

Suzette Thomas,  
Council Clerk

ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on **June 23, 2021**, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s) but not in excess of the prior year's maximum rate(s) on all taxable property shown on the official assessment roll for the year **2021**, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	<b><u>2021</u></b> Levy
Parish Tax – Alimony (Outside)	2.99 Mills	3.03 Mills
Parish Tax – Alimony (Inside)	1.49 Mills	1.49 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2021** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on June 23, 2021, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of June, 2021.

---

Suzette Thomas  
Council Clerk

## ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on **June 23, 2021**, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rate(s) be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year **2021**, for the purpose of raising revenue:

### MILLAGE

Juvenile Detention (Houma) - Maintenance	.95 Mills
Juvenile Detention (Houma) - Maintenance	.93 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2021** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

### CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on June 23, 2021, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of June, 2021.

---

Suzette Thomas  
Council Clerk

## ORDINANCE \_\_\_\_\_

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on June 23, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s) but not in excess of the prior year's maximum rate(s) on all taxable property shown on the official assessment roll for the year **2021**, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	<b>2021</b> Levy
Juvenile Detention (Houma) - Maintenance	.95 Mills	.96 Mills
Juvenile Detention (Houma) – Maintenance	.93 Mills	.94 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2021** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

## CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on June 23, 2021, at which meeting a quorum was present and voting.

Houma, Louisiana, this \_\_\_\_\_ day of June, 2021.

---

Suzette Thomas  
Council Clerk

Category Number: 1.  
Item Number: C.



Wednesday, June 23, 2021

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**Item Title:**

Commendation for Chief Keith Ward

**Item Summary:**

**COMMENDATION:** Acknowledging and commending Houma Fire Chief Keith Ward for his years of service to the Houma Fire Department and Terrebonne Parish Consolidated Government.

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**ATTACHMENTS:**

**Description**

Chief\_Keith\_Ward

**Upload Date**

6/7/2021

**Type**

Backup Material





# **CITY OF HOUMA, LOUISIANA**



## **PARISH OF TERREBONNE**

### **C O M M E N D A T I O N**

*WHEREAS, Keith Ward began his employment with the Houma Fire Department on June 3, 1996, as a Probational Firefighter, becoming a Permanent Firefighter on December 26, 1996; and*

*WHEREAS, in 1998 Keith was promoted to Permanent Fire Equipment Operator; and*

*WHEREAS, Keith rose through the ranks of the fire department, attaining several positions, including Permanent Captain in October of 2001, Substitute District Chief in May of 2016 and finally in January of 2018 he was appointed as Permanent Fire Chief for the Houma Fire Department; and*

*WHEREAS, as Fire Chief, he managed the total operation of the fire department as its Chief Officer; and*

*WHEREAS, during his 25-year tenure with the Houma Fire Department, Chief Ward has been a most valuable public servant serving not only the fire department, but the citizens of the City of Houma and the Parish of Terrebonne; and*

*WHEREAS, Chief Ward served as an Emergency Support Function manager within the Emergency Operations Center during times of parish emergencies; and*

*WHEREAS, in 2019 COVID changed the dynamics of life and through his leadership, Chief Ward helped the residents of the City of Houma and Terrebonne Parish stay informed of the ever-changing restrictions and guidelines issued through the Louisiana Governor's Office and Office of the State Fire Marshal; and*

*WHEREAS, June 4, 2021 will mark the last day of his employment, as Houma Fire Chief and beginning the next day his well-deserved and hard-earned retirement; and*

*WHEREAS, Chief Ward has been a most valuable and conscientious public servant, whose wisdom, creativity and compassion has provided a great example of leadership; and*

*WHEREAS, the Parish Council and Parish President Gordon E. Dove, along with all of those with whom he has served long and well, wish to extend their heartfelt appreciation to Chief Ward for his dedication to Terrebonne's most vulnerable citizens and for the many sacrifices of personal time and effort he has made throughout the past 25 years.*

*NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of Parish President Gordon E. Dove and the entire Terrebonne Parish Consolidated Government that the extraordinary service of*

*Chief Keith Ward*  
*Houma Fire Department*

*to the people of the Houma-Terrebonne community is, hereby, publicly acknowledged on this the 9<sup>th</sup> day of June, 2021, and that he is extended the sincerest best wishes for his future.*

GORDON E. DOVE  
PARISH PRESIDENT

DARRIN W. GUIDRY, SR.  
COUNCIL CHAIRMAN

**TERREBONNE PARISH COUNCIL**

JOHN NAVY  
DISTRICT 1

CARL HARDING  
DISTRICT 2

GERALD MICHEL  
DISTRICT 3

JOHN AMEDÉE  
DISTRICT 4

JESSICA DOMANGUE  
DISTRICT 5

DARRIN W. GUIDRY, SR.  
DISTRICT 6

DANIEL BABIN  
DISTRICT 7

DIRK J. GUIDRY  
DISTRICT 8

STEVE TROSCLAIR  
DISTRICT 9



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Everbridge Mass Notification System

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution to approve the contract with Everbridge Mass Notification System for the Terrebonne Office of Homeland Security and Emergency Preparedness

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE	
\$42,829.27	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A      NO <u>YES</u>	IF YES AMOUNT BUDGETED: \$42,829.27

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

[Signature]

Signature

June 17, 2021

Date

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO APPROVE THE CONTRACT WITH EVERBRIDGE  
MASS NOTIFICATION SYSTEM FOR THE TERREBONNE OFFICE OF  
HOMELAND SECURITY AND EMERGENCY PREPAREDNESS IN AN  
AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND EIGHT HUNDRED  
TWENTY-NINE AND TWENTY-SEVEN CENTS (\$42,829.27).**

**WHEREAS**, the Parish Administration recommends the acceptance of the service for mass notification system for the Office of Emergency Preparedness, and

**WHEREAS**, the service provides texting, conference calls and resident connection additions to be utilized during Emergencies.

**NOW THEREFORE, BE IT RESOLVED**, that the Terrebonne Parish Council on behalf of the Terrebonne Consolidated Government, accepts the above-mentioned service provided by Everbridge and that the Parish President and all other appropriate parties be and they are hereby, authorized to execute any and all contract documents associated therewith.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

NOT VOTING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
CHAIRMAN

I, \_\_\_\_\_, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2021 subsequently ratified by the assembled Council in Regular Session on the \_\_\_\_ day of \_\_\_\_\_, 2021 at which meeting a quorum was present.

\_\_\_\_\_  
SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



155 North Lake Avenue, Suite 900  
Pasadena, CA 91101 USA

tel: +1 818 230 9700  
fax: +1 818 230 9505

www.everbridge.com

## Quotation

**Prepared for:**

Earl Eues  
Terrebonne Parish Consolidated Government  
101 Government Street  
Greenville LA 70359  
United States  
Ph: (985) 873-6357  
Fax: (985) 850-4843  
Email: eeues@tpcg.org

**Quote #:** Q-54860  
**Date:** 8/10/2020  
**Expires On:** 6/13/2021  
**Confidential**

**Salesperson:** Lily Harrington  
**Phone:** (781) 819-5166  
**Email:** lily.harrington@everbridge.com

**Contract Summary Information:**

Contract Period:	12 Months
Contract Start Date:	6/14/2021
Contract End Date:	6/13/2022
Contract Option Years (in months)	48 Months

**Contact Summary:**

Household Count:	43,276
Employee Count:	

Qty	Description	Price
1	Mass Notification Pro	USD 37,224.97
112,086	Resident Connection – Annual Update	USD 5,604.30
1	Calculated Set Up Fee	USD 0.00

**Pricing Summary:**

Year One Fees:	USD 42,829.27
One-time Implementation and Setup Fees:	USD 0.00
Professional Services:	USD 0.00
<b>Total Year One Fees Due:</b>	<b>USD 42,829.27</b>

**Option Years:**

Contract Option Years (in months)	48 Months
Ongoing Annual Fees :	USD 42,829.27

**Messaging Credit Amount:**

Year One Credit:	6,000,000
------------------	-----------

1. Quote subject to the terms and conditions of the Master Services Agreement, including any amendments, executed between Everbridge, Inc. and the customer listed above.
2. Messaging Credits listed above can be used for Notifications and expire at the end of each year. Consumption of Messaging Credits in excess of these amounts in any year will incur additional charges
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes above, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override negotiated language of the Everbridge Inc. Master Service Agreement.

**Authorized by Everbridge:**

**Signature:**

\_\_\_\_\_

**Date:**

**Name (Print):**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**To accept this quote, sign, date and return:**

**Signature:**

\_\_\_\_\_

**Date:**

**Name (Print):**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

155 North Lake Avenue, Suite 900  
Pasadena, CA 91101 USA  
Tel: +1-818-230-9700  
Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!

Category Number: 2.  
Item Number: A.



Wednesday, June 23, 2021

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**Item Title:**

Update on Drainage Pump Stations and Generators and other projects

**Item Summary:**

Update on Drainage Pump Stations, Generators, and other projects.

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**ATTACHMENTS:**

**Description**

Pumps Generators Drainage Report

**Upload Date**

6/22/2021

**Type**

Backup Material

## June 22, 2021, Pump & Drainage Report

Highlighted areas are new information from last report  
(199\*) of (201) pumps are fully functional – 99% efficiency

**Westside Blvd. @ St. Louis Canal Road – (1) 30" Diesel/Electric over Hydraulic Pump – fully functional on diesel power only at this time**

1. E3 has completed building the VFD.
2. Shockwave has breaker panels purchased and are ready to install once we are ready for them.
3. Sump has been sandblasted, primed and painted. The sump is ready for installation.
  - a. Sump has been installed.
  - b. Culverts and flap gates have been installed.
  - c. Servitude has been signed and the contractor is on site.
  - d. Servitude has been cleared and the ditch has been widened to accommodate more water.
  - e. The pump has been installed.
  - f. The discharge elbow, flange & PVC pipe has been fused and installed.
  - g. Contractor **completed** the limestone access road and pad to accommodate the drive unit and electrical equipment.
  - h. **Contractor has installed the electrical panels and Entergy has been contacted to set the new pole and connect the power.**

**PP-01 Enterprise Marine/Menard Road Pump Station - One (1) 24" Electric-Diesel over Hydraulic – Pump Station is fully operable.**

1. Pump drive unit caught fire.
2. The cause of the fire is unknown at this time. **Pump and drive unit has been pulled and a temporary unit was put in its place.**
3. We have filed a claim with insurance for replacement costs.
4. Temporary pump installed until permanent pump is repaired.
5. **Claim has been approved and the drive unit will be shipped to MWI in Florida for refurbishment ASAP.**
6. **The pump end with the hydraulic motor and impeller is being repaired locally to speed the process up.**

**D-13 Industrial Pump Station – One (1) 48" Diesel & Three (3) 36" Diesel -100% operational**

1. Contractor is scheduled to build the Western Levee to complete this job.
2. Delayed due to weather, primarily the heavy rains we have been experiencing.
3. **Will contact Contractor to set a priority.**



#### **D-20 Gouaux Ave. Pump Station (New) 1-42" Hydraulic Pump**

- 1) TPCG's Maintenance Contractor has completed the access road to the pump site.
- 2) Road starts at Suthon Avenue and will follow the edge of the borrow canal to the retention pond at the end of Gouaux Avenue.
- 3) Sheet piles have been delivered to the site of the pump station.
- 4) Work is in progress.

#### **D-35 Gibson Recreation - One (1) 20" Diesel**

1. Pump has been reinstalled and is 100% operational. This job is complete.

#### **D-45 Tiger Bayou - One (1) 8" Electrical**

2. Pump has been installed and is 100% operational. This job is complete.

#### **D-60 Ashland Subdivision North Pump Station\* – Two (2) 24" Diesel Pumps**

1. One (1) pump has seized and is being pulled for repairs.
2. This system is tied into the Landfill Pump Station, which has two (2) 48" pumps for assistance.

#### **D70 Gator Court - Two (2) 42" Diesel/Hydraulic Pumps**

1. Repairs are complete, and the station is 100% operational. This job is complete.

#### **D-03 Upper Montegut\* - Three (3) 36" Pumps**

1. One (1) Pump failed and was pulled for repairs.
2. It is estimated to be down for two (2) weeks.
3. This is a 2 Pump station system and is being maintain with the second pump station at Pointe Aux Chenes.

#### **Montegut Levee Lift**

1. TLCD is giving us the dirt from their pits on Aragon Road.
2. TPCG trucks are hauling to Recreation Drive stockpile site.
3. TPCG's Maintenance Contractor is hauling and placing on the levee.
4. TPCG's contractor is on site.
5. This project is ongoing currently on hold due to other project needs.

#### **Telemetry / Scada Program**

1. Scada Panels have been installed at the Valhi Site 1 and South Ellendale Addendum 1 pump Stations.
  - a. This is approximately 60% complete.

- b. Once complete Valhi Sites 1,2&3 Ellendale Estates Addendum #1 and the Savanne Rifle Range Pumps will be online.
  - c. This will be a total of 5 additional locations added to the telemetry system.
  - d. This project delayed due to recent bad weather but is in progress.
2. TPCG Telemetry Lab has designed a 2-pump SCADA panel and has started the construction of the first test panel. It is 50% complete and is on schedule.

### **Savanne Road Phase III Levee Project (from Deputy Milton Theriot Court west to the Pipeline Crossing over Savanne Road)**

1. Levee alignment has been surveyed.
2. Right of way land for new levee is 90% cleared.
3. Contractor is mobilized and has scheduled to remove downed trees from the project and to proceed with excavation and the construction of the small "potato" levee.
4. No Change / Delays due to weather and other project demands.

### **Portable Pumps to assist with backwater flooding issue.**

1. Installed three (3) portable Pumps at Elliot Jones.
  - a. One (1) 24" @ 20,000 GPM
  - b. Two (2) 30" @ 30,000 GPM80,000 GPM TOTAL
2. Four (4) portable pumps placed on Savanne road East to prevent road flooding.
3. One (1) portable pump on Valhi near the Aphrodite Krewe Den to assist Westgate Subdivision.

**All emergency generators are fully operable and are checked and run daily.**

Category Number: 3.  
Item Number: A.



Wednesday, June 23, 2021

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**Item Title:**

Public Wishing to Address the Council

**Item Summary:**

As per speaker cards.

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Wednesday, June 23, 2021

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**Item Title:**

Ordinance to declare surplus item with a value of \$5,000 or greater

**Item Summary:**

An ordinance declaring a 2007 Dodge 1500 truck (Unit 2139) from Roads & Bridges having a value of \$5,400 as surplus and authorizing said item to be disposed of by and legally approved method; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/25/2021	Executive Summary
Ordinance	5/25/2021	Ordinance
Backup Material	5/25/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

ORDINANCE: Declaring a Dodge 1500 truck, Unit #2139, from Roads & Bridges Department as surplus.

### PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus a Dodge 1500 truck, Unit #2139, from Roads & Bridges Department and to acquire authorization to dispose of items through legally approved methods.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations, recycle when applicable, and dispose of damaged equipment.

### TOTAL EXPENDITURE

Anticipated Revenue: \$5,400.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing Manager

Signature

May 26, 2021

Date

ORDINANCE NO: \_\_\_\_\_

An Ordinance to declare equipment with a value of Five Thousand Dollars (\$5,000.00) or greater from the Roads & Bridges Department as described in the attached Exhibit "A" as surplus and authorize said item to be disposed of by public bid, negotiated sale, junking, or any other legally approved method.

#### SECTION I

WHEREAS, the movable properties listed in the attached Exhibit "A" each have a value of \$5,000.00 or greater as indicated by the value set out next to the item; and

#### SECTION II

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare the movable property listed in the attached Exhibit "A" as surplus and that the Parish Administration is authorized to dispose of said items by public bid, negotiated sale, junking or any other legally approved method.

#### SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted this \_\_\_\_\_th day of \_\_\_\_\_, 2021.

**Exhibit "A"**  
**Surplus May, 2021**  
**(Value of \$5,000.00 or Greater)**

**Roads & Bridges:**

1 – Dodge 1500 Truck, Unit 2139/\$5,400

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Roads & Bridges Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Truck	1	N/A \$ 5,400	Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Unit # 2139, White Dodge 1500

2007

Mileage: 163,275

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:


ITEM	QUANTITY	VALUE	CONDITION
------	----------	-------	-----------

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

  
Signature

Phone

2/19/21  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date





## Pricing Report

Mileage: 163,275

## Vehicle Highlights

Fuel Economy: City 13/Hwy 17/Comb 15 MPG

Engine: V8, 4.7 Liter

Transmission: Automatic

Drivetrain: 2WD

Country of Assembly: United States

Country of Origin: United States

EPA Class: Standard Pickup Trucks

Max Seating: 6

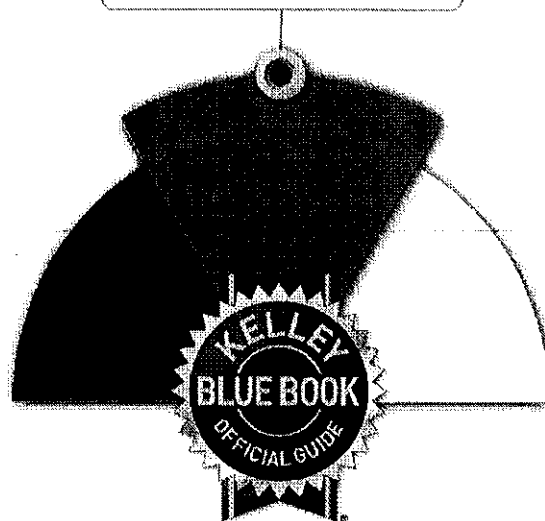
Doors: 4

Body Style: Pickup

## Sell to Private Party

Private Party Range  
**\$4,126 - \$6,803**

Private Party Value  
**\$5,465**



Valid for ZIP code 70360 through 05/10/2021



Wednesday, June 23, 2021

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**Item Title:**

Library Sales Tax Bonds

**Item Summary:**

An ordinance to provide for the incurrence of debt and issuance of not to exceed Six Million Dollars (\$6,000,000.00) aggregate principal amount, Parish of Terrebonne, State of Louisiana, Public Library Sales Tax Bonds (the "Bonds"), prescribe the form, terms, and conditions of the bonds and the security therefore; designate the date, denomination and place of payment of such bonds; provide for the payment of such bonds in principal and interest; approve and confirm the sale of such bonds; and provide for other matters with respect to the bonds; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

Executive Summary

6/3/2021

Executive Summary

Library Sale Tax Bond

6/3/2021

Ordinance



**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Library Sales Tax Bonds

PROJECT SUMMARY (200 WORDS OR LESS)
Introduce an ordinance to provide for the incurrence of debt and issuance of not to exceed Six Million Dollars (\$6,000,000.00) aggregate principal amount, Parish of Terrebonne, State of Louisiana, Public Library Sales Tax Bonds.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Mary Cosper Lebouef / Bond Counsel

06/03/2021

Signature

Date

The following ordinance was introduced on \_\_\_\_\_, and after a public hearing duly notice on \_\_\_\_\_ was offered for adoption by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE PROVIDING FOR THE INCURRING OF DEBT AND ISSUANCE OF NOT TO EXCEED SIX MILLION DOLLARS (\$6,000,000) AGGREGATE PRINCIPAL AMOUNT OF PARISH OF TERREBONNE, STATE OF LOUISIANA, PUBLIC LIBRARY SALES TAX BONDS (THE “BONDS”), PRESCRIBING THE FORM, TERMS AND CONDITIONS OF THE BONDS AND THE SECURITY THEREFOR; DESIGNATING THE DATE, DENOMINATION AND PLACE OF PAYMENT OF SUCH BONDS; PROVIDING FOR THE PAYMENT OF SUCH BONDS IN PRINCIPAL AND INTEREST; APPROVING AND CONFIRMING THE SALE OF SUCH BONDS; AND PROVIDING FOR OTHER MATTERS WITH RESPECT TO THE BONDS.**

**WHEREAS**, the Parish of Terrebonne, State of Louisiana (the “**Parish**” or the “**Issuer**”) is a body politic and corporate and a political subdivision of the State of Louisiana; and

**WHEREAS**, the Terrebonne Parish Council (the “**Governing Authority**”), acting as the governing authority of the Parish of Terrebonne, Louisiana (the “**Issuer**”) adopted a resolution on April 14, 2021, giving preliminary approval to the issuance of not exceeding \$6,000,000 of Public Library Sales Tax Bonds, in one or more series of the Issuer (the “**Bonds**”) and Louisiana State Bond Commission approved the issuance of the Bonds on May 20, 2021; and

**WHEREAS**, the Issuer desires to incur debt and issue not to exceed Six Million Dollars (\$6,000,000) of its Public Library Sales Tax Bonds, in one or more series (the “**Bonds**”), pursuant to the authority of La. R.S. 39:523 Subpart A., Part II, Chapter 4, Subtitle II of Title 39, of the Louisiana Revised Statutes of 1950 (the “**Act**”) as amended and other constitutional and authority (collectively, the “**Act**”) for the purpose of (i) operating, maintaining, acquiring, improving and constructing public libraries in the Parish, including the purchase of the necessary equipment and furnishings, (ii) funding a reserve fund, if necessary, and (iii) paying the related costs of issuance (the “**Project**”); and

**WHEREAS**, pursuant to the Act, the Bonds are payable as to both principal and interest solely from and secured by an irrevocable pledge and dedication of the avails or proceeds of the net avails or proceeds of the Issuer’s special parish-wide one-fourth (¼) of one percent (1%) sales and use tax authorized under the provisions Article VI Section 29 at a special election held in the Parish on April 12, 1998 and levied and collected pursuant to a resolution adopted by the Governing Authority on April 13, 1998 to run in perpetuity (the “**Tax**”); and

**WHEREAS**, this Parish Council has found and determined that it is necessary and desirable to approve the sale of the Bonds to Raymond James and Associates (the “**Purchaser**”) and authorize the Parish President to execute a purchase agreement with the Purchaser (the “**Bond Purchase Agreement**”) within the parameters set forth herein; and

**WHEREAS**, this Parish Council further desires to proceed with the issuance, sale and delivery of the Bonds to the Purchaser and take such action as may be necessary to accomplish such issuance, sale and delivery of the Bonds.

**NOW, THEREFORE, BE IT ORDAINED** by the Parish Council of the Parish of Terrebonne, State of Louisiana, acting as the governing authority of the Issuer (the “Governing Authority”), as follows:

**SECTION 1. Definitions.** As used herein, the following terms shall have the following meanings, unless the context otherwise requires:

“Act” means Section 523 of Title 39 of the Louisiana Revised Statutes of 1950, as amended and other constitutional and statutory authority.

“Additional Bonds” means any *pari passu* additional bonds issued on a parity with the Bonds as provided in Section 8 hereof.

“Authorized Denomination” means \$5,000 or any integral multiple thereof.

“Bond Register” means the records kept by the Paying Agent at its corporate trust office in Baton Rouge, Louisiana in which registration of the Bonds and transfers of the Bonds shall be made as provided herein.

“Bond Ordinance” means this ordinance authorizing the issuance of the Bonds.

“Bond Proceeds” means the proceeds from the sale of the Bonds.

“Bond Purchase Agreement” means the purchase agreement entered into by and between the Issuer and the Purchaser regarding the sale of the Bonds, in substantially the form set forth in Exhibit B hereto.

“Bond Year” means the one year period ending on August 1 of each year, the principal payment date for the Bonds.

“Bonds” means the Issuer’s not to exceed \$6,000,000 Public Library Sales Tax Bonds, in one or more series, authorized and issued pursuant to this Ordinance and any Bonds issued in exchange for, upon transfer of or in lieu of any previously issued Bonds.

“Business Day” means (a) any day other than Saturday or Sunday, (b) a day of the year on which banks located in New York, New York, or banks located in cities in which the principal corporate trust offices of the Paying Agent are located are not required or authorized to remain closed, or (c) on which the New York Stock Exchange is not closed.

“Chief Financial Officer” means the Chief Financial Officer of the Issuer.

“Clerk” means the Clerk of the Governing Authority of the Issuer .

“Closing Memorandum” means that certain closing memorandum or similar document to be prepared by the financial advisor to the Issuer detailing the application of the Bond Proceeds and the sequence of events which are to occur on the Closing Date.

“Code” means the Internal Revenue Code of 1986, as amended.

“Fiscal Agent” means the bank from time to time appointed and acting as the Issuer’s fiscal agent bank in accordance with applicable law.

“Fiscal Year” means the twelve-month accounting period commencing on the first day of January or any other twelve-month accounting period determined by the Governing Authority as the fiscal year of the Issuer.

“Governing Authority” means the Terrebonne Parish Council of the Parish of Terrebonne, State of Louisiana.

“Government Securities” means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America, which are non-callable prior to their maturity, may be United States Treasury obligations such as the State and Local Government Series and may be in book-entry form.

“Interest Payment Date” means each February 1 and August 1, commencing on February 1, 2022.

“Issuer” means Parish of Terrebonne, State of Louisiana.

“Maximum Annual Debt Service” means, as of the date of calculation, the highest aggregate annual debt service requirements and debt service payable on the Parity Bonds during the current or any succeeding Fiscal Year over the remaining term of the Parity Bonds.

“Net Revenues of the Tax” means the proceeds of the Issuer’s special parish-wide one-fourth (¼) of one percent (1%) sales and use tax authorized under the provisions Article VI Section 29 at special election held in the Parish on April 12, 1998 and levied and collected pursuant to a resolution adopted by the Governing Authority on April 13, 1998 to run in perpetuity subject only to the payment of the reasonable and necessary costs and expenses of collecting and administering the Tax.

“Ordinance” means this Ordinance authorizing the issuance of the Bonds, as it may be supplemented and amended from time to time.

“Outstanding” when used with respect to any Bonds means, as of the date of determination, all Bonds heretofore issued and delivered under this Ordinance, except:

(1) Bonds heretofore canceled by the Paying Agent or delivered to the Paying Agent for cancellation;

(2) Bonds for which payment or redemption sufficient funds have been heretofore deposited in trust for the owners of such Bonds as provided in Section 25 of this Ordinance; provided that if such Bonds are to be redeemed, irrevocable notice of such redemption has been duly given or provided for pursuant to this Ordinance or waived;

(3) Bonds in exchange for or in lieu of which other Bonds have been registered and delivered pursuant to this Ordinance;

(4) Bonds alleged to have been mutilated, destroyed, lost or stolen which have been paid as provided in this Ordinance or by law; and

(5) Bonds for the payment of the principal (or redemption price, if any) of and interest on which money or Government Securities or both are held in trust with the effect specified in this Ordinance.

“Owner” or “Owners” when used with respect to any Bond means the Person in whose name such Bond is registered in the Bond Register.

“Parish” means the Parish of Terrebonne, State of Louisiana.

“Parish President” means the Parish President of the Issuer.

“Parity Bonds” means the Bonds and any Additional Bonds issued hereafter.

“Paying Agent” means Hancock Whitney, Baton Rouge, Louisiana, until a successor Paying Agent shall have been appointed pursuant to the applicable provisions of this Ordinance and thereafter “Paying Agent” shall mean such successor Paying Agent.

“Paying Agent Agreement” means the agreement to be entered into between the Issuer and the Paying Agent pursuant to this Ordinance.

“Person” means any individual, corporation, partnership, joint venture, association, joint-stock company, trust, unincorporated organization or government or any agency or political subdivision thereof.

“Project” means acquiring, improving and constructing public libraries in the Parish, including the purchase of the necessary equipment and furnishings, (ii) funding a reserve fund, if necessary, and (iii) paying the related costs of issuance.

“Purchaser” means Raymond James and Associates, the original purchaser of the Bonds.

“Qualified Investments” shall mean investments specified in La. R.S. 33:2955.

“Record Date” for the interest payable on any Interest Payment Date means the 15th calendar day of the month next preceding such Interest Payment Date.

“Reserve Fund” means the Reserve Fund created pursuant to Section 9 hereof.

“Reserve Fund Requirement” means the required balance of the Reserve Fund as specified in the ordinance authorizing any Parity Bonds secured by the Reserve Fund. The Bonds shall not be secured by the Reserve Fund and there shall be no Reserve Fund Requirement with respect to the Bonds.

“Sales Tax Ordinance” or “Tax Ordinance” means and includes the ordinance adopted by the Governing Authority of the Issuer on May 13, 1998, providing for the levy and collection of the Tax.

“Tax” the Issuer’s special parish-wide one-fourth (¼) of one percent (1%) sales and use tax authorized under the provisions Article VI Section 29 at special election held in the Parish on April 12, 1998 and levied and collected pursuant to a resolution adopted by the Governing Authority on April 13, 1998 to run in perpetuity.

**SECTION 1. Authorization of Bonds; Maturities.** The principal of the Bonds, upon maturity or redemption, shall be payable at the corporate trust office of the Paying Agent in Baton Rouge, Louisiana, upon presentation and surrender thereof, and interest on the Bonds shall be payable by check of the Paying Agent mailed by the Paying Agent to the Owner (determined as of the close of business on the Record Date) at the address shown on the Bond Register. Each Bond delivered under this Ordinance upon transfer of, in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond, and each such Bond shall bear interest (as herein set forth) so neither gain nor loss in interest shall result from such transfer, exchange or substitution.

No Bond shall be entitled to any right or benefit under this Ordinance, or be valid or obligatory for any purpose, unless there appears on such Bond a certificate of registration, substantially in the form provided in this Ordinance, executed by the Paying Agent by manual signature or electronic signature.

**SECTION 2. Purchaser Approved.** The parameter written terms provided for herein for the purchase of the Bonds and the same are hereby awarded to the Purchaser. The sale of the Bonds in accordance with said Bond Purchase Agreement is hereby authorized and approved.

**SECTION 3. Redemption Provisions.** The Bonds may be subject to redemption prior to maturity, at the option of the Issuer, at the redemption prices and in the manner set forth in the Bond Purchase Agreement. The Bonds may also be subject to mandatory sinking fund redemption in the principal amounts and in the manner set forth in the Bond Purchase Agreement.

**SECTION 4. Registration and Transfer.** The Issuer shall cause the Bond Register to be kept by the Paying Agent. The Bonds may be transferred, registered and assigned only on the Bond Register, and such registration shall be at the expense of the Issuer. A Bond may be assigned by the execution of an assignment form on the Bond or by other instruments of transfer and assignment acceptable to the Paying Agent. A new Bond or Bonds will be delivered by the Paying Agent to the last assignee (the new Owner) in exchange for such transferred and assigned Bonds after receipt of the Bonds to be transferred in proper form. Such new Bond or Bonds shall be in an Authorized Denomination. Neither the Issuer nor the Paying Agent shall be required to issue, register, transfer or exchange any Bond during a period beginning at the opening of business on a Record Date and ending at the close of business on the Interest Payment Date.

**SECTION 5. Form of Bonds.** The Bonds and the endorsements to appear thereon shall be substantially in the form set forth in **Exhibit A** hereto, and will be dated, will be in the

denominations and will conform to and have all the terms set forth in the Bond Purchase Agreement.

**SECTION 6. Execution of Bonds.** The Bonds shall be signed by the Parish President and attested by the Clerk for, on behalf of, in the name of the Issuer, which signature and seal may be either manual or facsimile or electronic signature

**SECTION 7. Pledge and Dedication of Net Revenues of the Tax.** The Bonds shall be secured by and payable in principal and interest solely by a pledge and dedication of Net Revenues of the Tax. There is irrevocably pledged and dedicated to the payment of the Bonds an amount of Net Revenues of the Tax sufficient to pay the Bonds in principal and interest as they mature. Until the Bonds shall have been paid in full in principal and interest, the Governing Authority does hereby obligate the Issuer, itself and its successors in office, to budget annually a sum of money sufficient to pay the Bonds and the interest thereon as they respectively mature, including any principal and/or interest theretofore matured and then unpaid, and to levy and collect in each year the Tax and to collect other revenues, all within the limits prescribed by law, sufficient to pay the principal of and interest on the Bonds.

**SECTION 8. Additional Parity Bonds.** The Bonds shall enjoy complete parity of lien on the Revenues of the Tax despite the fact that any of the Bonds may be delivered at an earlier date than any other of the Bonds. The Issuer shall issue no other bonds or obligations of any kind or nature payable from or enjoying a lien on the Revenues of the Tax having priority over or parity with the Bonds, except that Additional Bonds may hereafter be issued on a parity with the Bonds and any other Parity Bonds under the following conditions:

(a) Additional Bonds may be issued for the purposes of refunding the Bonds, or any part thereof including interest thereon and redemption premiums thereon; provided, however, that if only a portion of the Bonds outstanding is so refunded and the Additional Bonds require total principal and interest payments during any Bond Year in excess of the principal and interest which would have been required in such Bond Year to pay the Bonds refunded thereby, then such Bonds may not be refunded without consent of the Owners of the unrefunded portion of the Bonds issued hereunder (provided such consent shall not be required if such refunding bonds meet the requirements set forth in clause (b) below).

(b) Additional Bonds may also be issued if all of the following conditions are met:

(i) The average annual Net Revenues of the Tax when computed for the two (2) completed Fiscal Years immediately preceding the issuance of the Additional Bonds must have been not less than two (2) times the Maximum Annual Debt Service for any succeeding period on all Parity Bonds then outstanding, and the Additional Bonds so proposed to be issued.

(ii) The payments to be made into the various funds provided for in Section 11 hereof must be current.

(iii) The existence of the facts required by paragraphs (i) and (ii) above must be determined and certified to by a firm of certified or registered public accountants who have previously audited the books of the Issuer or by such successors thereof as may have been employed for that purpose.

(iv) The Additional Bonds must be payable as to principal on August 1st of each year in which principal falls due beginning not later than three (3) years from the date of issuance of said Additional Bonds and payable as to interest on February 1st and March 1st of each year.

The existence of the facts required by (1) above must be determined by a certificate executed by the Chief Financial Officer.

**SECTION 9. Funds and Accounts.**

Upon delivery of and payment for the Bonds, the following special trust funds and accounts shall be established and maintained so long as any Bonds are Outstanding to be used for the following purposes:



- (a) The **Series 2021 Bond Fund** (the “**Bond Fund**”) to be established and maintained with the Paying Agent;
- (b) The **Series 2021 Costs of Issuance Account** (the “**Cost of Issuance Account**”) to be established as a separate account within the Bond Fund for the purpose of paying Costs of Issuance with respect to the Bonds;
- (c) The **Series 2021 Project Fund** (the “**Project Fund**”) to be established by the issuer and maintained in a separate and special account with the Fiscal Agent Bank; and
- (d) The **Parish Library Sales Tax Fund** (the “**Sales Tax Fund**”), previously established with the Fiscal Agent into which all of the avails or proceeds of the Net Revenues of the Tax shall be deposited daily as the same may be collected;
- (e) The **Library Sales Tax Bond Debt Service Fund** (the “**Debt Service Fund**”) to be established with the Paying Agent to pay promptly and fully the principal of and interest on the Bonds; and
- (f) The **Library Sales Tax Bond Reserve Fund** (the “**Reserve Fund**”) to be established with the Fiscal Agent for the purpose of paying the principal of and the interest on the Parity Bonds secured by the Reserve Fund as to which there would otherwise be default.

Additional accounts may be created pursuant to the Paying Agent Agreement, if deemed necessary by Bond Counsel.

#### **SECTION 10.      Application of Bond Proceeds.**

(a) There shall be deposited in the Bond Fund the Bond Proceeds. The Paying Agent shall transfer from the Bond Fund (i) an amount to the Costs of Issuance Account sufficient to pay Costs of Issuance with respect to the Bonds; and (ii) amounts to the Project Fund to pay for costs of the Project, and to reimburse the Issuer for amount previously spent for the Project. The amounts deposited in the respective Cost of Issuance Account and the Project Fund from the Bond Fund shall be designated in the Closing Memorandum.

(b) The Issuer shall cause the Paying Agent to pay Costs of Issuance from the Costs of Issuance Account in the manner and amounts set forth in the authorization to pay costs of issuance (the “**Authorization to Pay Costs**”). The Paying Agent shall pay the Costs of Issuance upon receipt of the Authorization to Pay Costs pursuant to invoices submitted for payment.

Any funds remaining in the Bond Fund one hundred eighty (180) days after the closing of the issuance of the Bonds shall be transferred to the Debt Service Fund and applied as stated herein.

All such deposits shall be made in accordance with the Authorization to Pay Costs and Closing Memorandum.

#### **SECTION 11.      Flow of Funds.**

All avails or proceeds of the Tax shall continue to be deposited daily as the same may be collected to the credit of the Issuer, in the Sales Tax Fund. Out of the funds on deposit in the Sales Tax Fund, the Issuer shall first pay (if not previously withheld by the Parish Sales Tax Collector) its portion of the reasonable and necessary expenses of collection and administration of the Tax. After payment of such expenses, the Net Revenues of the Tax shall constitute a dedicated fund of the Issuer, from which appropriations and expenditures by the Issuer shall be made solely for the purposes designated in the proposition authorizing the levy of the Tax, including the payment of the Bonds.

The Sales Tax Fund shall be administered and used in the following order of priority and for the following express purposes:

(a) The maintenance of the Debt Service Fund sufficient in amount to pay promptly and fully the principal of and interest on the Parity Bonds, as they severally become due and payable, by transferring from the Sales Tax Fund to the regularly designated Fiscal Agent of the Issuer, in advance or before the 20th day of each month of each year, beginning August 20, 2021, a sum equal to one-sixth (1/6) of the interest due on the next Interest Payment Date and a sum equal to one-twelfth (1/12) of the principal falling due on the principal payment date on the Parity Bonds together with such additional proportionate sum as may be required to pay said principal and interest as the same respectively become due. Said Fiscal Agent shall transfer from the Debt Service Fund to the paying agent bank or banks for all Parity Bonds, at least one (1) day in advance of the date on which payment of principal or interest falls due, funds fully sufficient to pay promptly the principal and interest so falling due on such date.

(b) The maintenance of the Reserve Fund in an amount equal to the Reserve Fund Requirement for all Parity Bonds secured by the Reserve Fund, the money in the Reserve Fund to be retained solely for the purpose of paying the principal of and the interest on the Parity Bonds secured by the Reserve Fund as to which there would otherwise be default. The Bonds shall not be secured by the Reserve Fund and there shall be no Reserve Fund Requirement with respect to the Bonds. In the event that Additional Bonds are issued hereafter in the manner provided by the Bond Ordinance, there shall be transferred from the proceeds of such Additional Bonds and/or from the Sales Tax Fund into the Reserve Fund such amounts (as may be designated in the ordinance authorizing the issuance of such Additional Bonds) as will increase the total amount on deposit in the Reserve Fund to a sum equal to the Reserve Fund Requirement for all outstanding Parity Bonds secured by the Reserve Fund.

(c) If at any time it shall be necessary to use moneys in the Reserve Fund for the purpose of paying principal or interest on Parity Bonds secured by the Reserve Fund as to which there would otherwise be default, then the moneys so used shall be replaced from the first Net Revenues of the Tax thereafter received which are not required to pay principal and interest on any Parity Bonds, it being the intention hereof that there shall as nearly as possible be at all time in the Reserve Fund an amount equal to the Reserve Fund Requirement.

All or any part of the moneys in the Sales Tax Fund, the Debt Service Fund or the Reserve Fund shall at the written request of the Governing Authority be invested in Qualified Investments maturing in five (5) years or less, in which event all income derived from such investments shall be added to the Sales Tax Fund, with the exception that any interest earnings from invested funds of the Reserve Fund shall be retained therein until an amount equal to the Reserve Fund Requirement is on deposit therein, and such investments shall, to the extent at any time necessary, be liquidated and the proceeds thereof applied to the purposes for which the Sales Tax Fund has been created.

All moneys remaining in the Sales Tax Fund on the 20th day of each month in excess of all reasonable and necessary expenses of collection and administration of the Tax and after making the required payments into the Debt Service Fund and the Reserve Fund for the current month and for prior months during which the required payments may not have been made, shall be considered as surplus. Such surplus may be used by the Issuer for any of the purposes for which the Tax is authorized or for the purpose of retiring Bonds in advance of their maturities, either by purchase of Bonds then outstanding at prices not greater than the then redemption prices of said Bonds, or by redeeming such Bonds at the prices and in the manner set forth in the Bond Ordinance.

**SECTION 12. Project Fund.** Bond Proceeds, net of Costs of Issuance, shall be deposited in the Project Fund in accordance with the Closing Memorandum for the purposes of the Project.

Monies in the Project Fund shall be disbursed to the Issuer for the payment of all costs incurred in connection with the Project.

Upon certification by the Issuer that all costs incurred in connection with the Project and Costs of Issuance have been paid, any balance remaining in the Project Fund shall be disbursed to the Issuer and deposited into the Debt Service Fund to reduce the principal amount of the Bonds.

**SECTION 13. Budget; Audit.** As long as any of the Bonds are outstanding and unpaid in principal or interest, the Issuer shall prepare and adopt a budget prior to the beginning of each Fiscal Year and shall furnish a copy of such budget within thirty (30) days after its adoption to the Owners of any of the Bonds who request the same. Not later than six (6) months after the close of each Fiscal Year, unless such date is extended pursuant to the laws of the State of Louisiana or by virtue of an Executive Order of the Governor of the State of Louisiana in the event of a natural disaster or similar event, the Issuer shall cause an audit of its books and accounts to be made by the Legislative Auditor or an independent firm of certified public accountants showing the receipts and disbursements made by the Issuer during the previous Fiscal Year. Such audit shall be available for inspection by the Owner of any of the Bonds.

**SECTION 14. Preparation of Bonds.** The Parish President, the Chief Financial Officer and the Clerk are each hereby empowered, authorized and directed to do any and all things necessary and incidental to carry out all of the provisions of this Ordinance, to cause the necessary Bonds to be printed or lithographed, to issue, execute and seal the Bonds, and to effect delivery thereof as hereinafter provided.

**SECTION 15. Bonds Legal Obligations.** The Bonds shall constitute legal, binding and valid obligations of the Issuer, and shall be the only evidence of the indebtedness as herein authorized and created.

**SECTION 16. Ordinance a Contract.** The provisions of this Ordinance shall constitute a contract between the Issuer, or its successor, and the Owner or Owners from time to time of the Bonds, and any such Owner or Owners may at law or in equity, by suit, action, mandamus or other proceedings, enforce and compel the performance of all duties required to be performed by this Governing Authority or the Issuer as a result of issuing the Bonds.

No material modification or amendment of this Ordinance, or of any Ordinance amendatory hereof or supplemental hereto, may be made without the consent in writing of the Owners of two-thirds ( $\frac{2}{3}$ ) of the aggregate principal amount of the Bonds then outstanding; provided, however, that no modification or amendment shall permit a change in the maturity or redemption provisions of the Bonds, or a reduction in the rate of interest thereon, or in the amount of the principal obligation thereof, or affecting the obligation of the Issuer to pay the principal of and the interest on the Bonds as the same shall come due from the revenues appropriated, pledged and dedicated to the payment thereof by this Ordinance, or reduce the percentage of the Owners required to consent to any material modification or amendment of this Ordinance, without the consent of the Owners of the Bonds.

**SECTION 17. Severability; Application of Subsequently Enacted Laws.** In case any one or more of the provisions of this Ordinance or of the Bonds shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this Ordinance or of the Bonds, but this Ordinance and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provisions enacted after the date of this Ordinance which validate or make legal any provision of this Ordinance and/or the Bonds which would not otherwise be valid or legal, shall be deemed to apply to this Ordinance and to the Bonds.

**SECTION 18. Recital of Regularity.** This Governing Authority having investigated the regularity of the proceedings had in connection with the Bonds and having determined the same to be regular, the Bonds shall contain the following recital, to-wit: *"It is certified that this Bond is authorized by and is issued in conformity with the requirements of the Constitution and statutes of the State of Louisiana."*

**SECTION 19. Events of Default.** Each of the following events is hereby declared an "Event of Default" hereunder:

(a) payment of the principal of any Parity Bonds shall not be made when the same shall become due and payable, either at maturity or by earlier redemption;

(b) payment of any installment of interest on any Parity Bonds shall not be made when the same shall become due and payable;

(c) payment of any installment of either principal or interest into the Debt Service Fund pursuant to Section 11 hereof shall not be made when the same shall become due and payable;

(d) the Issuer shall default in the due and punctual performance of any other of the covenants, conditions, agreements or provisions contained herein, and such default shall continue for sixty (60) days after written notice, specifying such default and requiring the same to be remedied, shall have been given to the Issuer by any Owner, provided that if such default cannot be corrected within the said sixty (60) days period, it shall not constitute an Event of Default if corrective action is instituted by the Issuer within said sixty (60) day period and diligently pursued until the default is corrected;;

(e) an order or decree shall be entered with the consent or acquiescence of the Issuer appointing a receiver or receivers of its properties, or of the revenues thereof, or any proceedings shall be instituted with the consent or acquiescence of the Issuer for the purpose of effecting a composition between the Issuer and its creditors whose claims relate to its properties, or for the purpose of adjusting claims of such creditors, pursuant to any federal or State statute now or hereafter enacted, or if such order of decree, having been entered without the consent or acquiescence of the Issuer, shall not be vacated or discharged or stayed on appeal within sixty (60) days after entry thereof, or if such proceeding having been instituted without the consent or acquiescence of the Issuer, shall not be withdrawn or any orders entered shall not be vacated, discharged, or stayed on appeal within sixty (60) days after the institution of such proceedings, or the entry of such orders;

then upon the happening and continuance of any Event of Default, the Owners of the Bonds shall be entitled to exercise all rights and powers for which provision is made in the Act or any provision of law.

After payment of reasonable expenses of the Paying Agent, the application of funds realized upon default shall be applied to the payment of expenses of the Issuer or rebate only after the payment of past due and current debt service on the Bonds.

The foregoing provisions of paragraph (g) are subject to the following limitations: if by reason of force majeure the Issuer is unable in whole or in part to carry out its agreements herein contained, the Issuer shall not be deemed in default during the continuance of such inability. The term "force majeure" as used herein shall mean, without limitation, the following: acts of God; strikes; lockouts or other industrial disturbances; acts of public enemies; orders of their departments, agencies, or officials, or any civil or military authority; insurrections; riots; epidemics; landslides; lightning; earthquake; fire; hurricanes; storms; floods; wash-outs; droughts; arrests; restraint of government and people; civil disturbances; explosions; breakage or accident to machinery, tunnels or canals; partial or entire failure of utilities; or any other cause or event not reasonably within the control of the Issuer, it being agreed that the settlement of strikes, lockouts and other industrial disturbances shall be entirely within the discretion of the Issuer, and the Issuer shall not be required to make settlement of strikes, lockouts and other industrial disturbances by acceding to the demands of the opposing party or parties when such course is in the judgment of the Issuer unfavorable to the Issuer.

**SECTION 20. Effect of Registration.** The Issuer, the Paying Agent, and any agent of either of them may treat the Owner in whose name any Bond is registered as the Owner of such Bond for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes whatsoever, and to the extent permitted by law, neither the Issuer, the Paying Agent, nor any agent of either of them shall be affected by notice to the contrary.

**SECTION 21. Notices to Owners.** Wherever this Ordinance provides for notice to Owners of Bonds of any event, such notice shall be sufficiently given (unless otherwise herein expressly provided) if in writing and mailed, first-class postage prepaid, to each Owner of such Bonds, at the address of such Owner as it appears in the Bond Register. In any case where notice to Owners of Bonds is given by mail, neither the failure to mail such notice to any particular Owner of Bonds, nor any defect in any notice so mailed, shall affect the sufficiency of such notice with respect to all other Bonds. Where this Ordinance provides for notice in any manner, such notice may be waived in writing by the Owner or Owners entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by Owners shall be filed with the Paying Agent, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver.

**SECTION 22. Cancellation of Bonds.** All Bonds surrendered for payment, redemption, transfer, exchange or replacement, if surrendered to the Paying Agent, shall be promptly canceled by it and, if surrendered to the Issuer, shall be delivered to the Paying Agent and, if not already canceled, shall be promptly canceled by the Paying Agent. The Issuer may at any time deliver to the Paying Agent for cancellation any Bonds previously registered and delivered which the Issuer may have acquired in any manner whatsoever, and all Bonds so delivered shall be promptly canceled by the Paying Agent. All canceled Bonds held by the Paying Agent shall be disposed of as directed in writing by the Issuer.

**SECTION 23. Mutilated, Destroyed, Lost or Stolen Bonds.** If (1) any mutilated Bond is surrendered to the Paying Agent, or the Issuer and the Paying Agent receive evidence to their satisfaction of the destruction, loss or theft of any Bond, and (2) there is delivered to the Issuer and the Paying Agent such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice to the Issuer or the Paying Agent that such Bond has been acquired by a bona fide purchaser, the Issuer shall execute, and upon its request the Paying Agent shall register and deliver, in exchange for or in lieu of any such mutilated, destroyed, lost, or stolen Bond, a new Bond of the same maturity and of like tenor, interest rate and principal amount, bearing a number not contemporaneously outstanding. In case any such mutilated, destroyed, lost or stolen Bond has become or is about to become due and payable, the Issuer in its discretion may, instead of issuing a new Bond, pay such Bond. Upon the issuance of any new Bond under this Section, the Issuer may require the payment by the Owner of a sum sufficient to cover any tax or other governmental charge that may be imposed in relation thereto and any other expenses (including the fees and expenses of the Paying Agent) connected therewith. Every new Bond issued pursuant to this Section in lieu of any mutilated, destroyed, lost or stolen Bond shall constitute a replacement of the prior obligation of the Issuer, whether or not the mutilated, destroyed, lost or stolen Bond shall be at anytime enforceable by anyone and shall be entitled to all the benefits of this Ordinance equally and ratably with all other outstanding Bonds. Any additional procedures set forth in the Agreement, authorized in this Ordinance, shall also be available with respect to mutilated, destroyed, lost or stolen Bonds. The provisions of this Section are exclusive and shall preclude (to the extent lawful) all other rights and remedies with respect to the replacement and payment of mutilated, destroyed, lost or stolen Bonds.

**SECTION 24. Book-Entry System of Bonds.**

(a) The Issuer has executed and delivered a Blanket Letter of Representations with The Depository Trust Company, New York, New York (the "Securities Depository"), and the terms and provisions of said Letter of Representations shall govern in the event of any inconsistency between the provisions of this Ordinance and said Letter of Representations. All Bonds issued hereunder will be issued as a single Bond for each maturity in the name of The Depository Trust Company, New York, New York (the "Securities Depository"), or its nominee, which will act as depository for the Bonds. Bonds issued to the Securities Depository pursuant to the terms hereof shall constitute "Book-Entry Bonds." During the term of the Book-Entry Bonds, ownership and subsequent transfers of ownership will be reflected by book entry on the records of the Securities Depository and those financial institutions for whom the Securities Depository effects book-entry transfers (collectively, the "DTC Participants"). No person for whom a DTC Participant has an interest in any Book-Entry Bond (a "Beneficial Owner") shall receive a bond certificate representing an interest in the Book-Entry Bonds except in the event that the Securities Depository or the Issuer shall determine, at its option, to terminate the book-entry system described in this section. Payment of principal of and interest on Book-Entry Bonds will be made by the Paying Agent to the Securities Depository which will in turn remit such payment of principal and interest to its DTC Participants which will in turn remit such principal and interest to the Beneficial Owners of the Book-Entry Bonds until and unless the Securities Depository or the Issuer elects to terminate the book-entry system, whereupon the Issuer shall deliver bond certificates to the Beneficial Owners of the Book-Entry Bonds or their nominees. Bond certificates issued under this section may not be transferred or exchanged except as provided in this section.

(b) For so long as the Securities Depository shall continue to serve as securities depository for the Bonds as provided herein, all transfers of beneficial ownership interests will be made by book-entry only, and no investor or other party purchasing, selling or otherwise transferring beneficial ownership of Bonds is to receive, hold or deliver any Bond.

(c) For every transfer and exchange of the Bonds, the Beneficial Owner may be charged a sum sufficient to cover such Beneficial Owner's allocable share of any tax, fee or other governmental charges that may be imposed in relation thereto.

(d) The Issuer and the Paying Agent will recognize DTC or its nominee as the Bond holder for all purposes, including notices and voting.

(e) Neither the Issuer nor the Paying Agent are responsible for the performance by DTC of any of its obligations, including, without limitation, the payment of moneys received by DTC, the forwarding of notices received by DTC or the giving of any consent or proxy in lieu of consent.

(f) Whenever during the term of the Bonds the beneficial ownership thereof is determined by a book-entry at DTC, the requirements of this Ordinance of holding, delivering or transferring Bonds shall be deemed modified to require the appropriate person to meet the requirements of DTC as to registering or transferring the book-entry to produce the same effect.

(g) Upon the reduction of the principal amount of any Book-Entry Bonds, in accordance with the Letter of Representations, the Securities Depository (or the Paying Agent on behalf of the Securities Depository through the Fast Automated Transfer delivery services of the Securities Depository) may either (i) make a notation of such redemption on the Book-Entry Bond, stating the amount so redeemed, or (ii) may return the Book-Entry Bond to the Paying Agent for exchange for a new Book-Entry Bond, authenticated by the Paying Agent in a proper principal amount. The Securities Depository makes a notation on the Book-Entry Bond, such notation may be made for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Book-Entry Bond Outstanding, unless the Paying Agent has initialed the notation on the Book-Entry Bond.

(h) Upon delivery of Book-Entry Bonds to the purchasers thereof on the delivery date, such purchasers shall deposit the bond certificates representing all of those Bonds with the Securities Depository (or the Paying Agent on behalf of the Securities Depository through the Fast Automated Security Transfer delivery services of the Securities Depository). The Securities Depository, or its nominee, will be the sole Bond owner of the Book-Entry Bonds so delivered, and no investor or other party purchasing, selling or otherwise transferring ownership of any Book-Entry Bonds will receive, hold or deliver any bond certificates as long as the Securities Depository holds Book-Entry Bonds immobilized from circulation.

(i) The Book-Entry Bonds may not be transferred or exchanged except: to any successor of the Securities Depository (or its nominee) or any substitute depository ("Substitute Depository") designated pursuant to (ii) below, provided that any successor of the Securities Depository or any Substitute Depository must be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(i) to a Substitute Depository designated by or acceptable to the Commission upon (a) the determination by the Securities Depository that file Bonds shall no longer be eligible for depository services or (b) determination by the Commission that the Securities Depository is no longer able to carry out its functions, provided that any such Substitute Depository must be qualified to act as such, as provided in subparagraph (i) above; or

(ii) to those persons to whom transfer is requested in written transfer instructions in the event that:

(1) the Securities Depository shall resign or discontinue its services for the Bonds and, only if the Commission is unable to locate a qualified successor within two months following the resignation or determination of non-eligibility; or

(2) upon a determination by the Issuer that the continuation of the book-entry system described herein, which precludes the issuance of certificates to any Bond owner other than the Securities Depository (or its nominee), is no longer in the best interest of the Beneficial Owners of the Bonds.

(j) If at any time DTC ceases to hold the Bonds, all references herein to DTC or the Securities Depository shall be of no further force or effect.

**SECTION 25. Discharge of Ordinance; Defeasance.** If the Issuer shall pay or cause to be paid, or there shall otherwise be paid to the Owner, the principal of and interest on the Bonds, at the times and in the manner stipulated in this Ordinance, then the pledge of the money, securities, and funds pledged under this Ordinance and all covenants, agreements, and other obligations of the Issuer to the Owner shall thereupon cease, terminate, and become void and be discharged and satisfied, and the Paying Agent shall pay over or deliver all money held by it under this Ordinance to the Issuer.

Bonds or interest installments for the payment of which money shall have been set aside and shall be held in trust (through deposit by the Issuer of funds for such payment or otherwise) at the maturity date thereof shall be deemed to have been paid within the meaning and with the effect expressed above in this Section if they are defeased in the manner provided by Chapter 14 of Title 39 of the Louisiana Revised Statutes of 1950, as amended.

**SECTION 26. Successor Paying Agent; Paying Agent Agreement.** The Issuer will at all times maintain a Paying Agent meeting the qualifications hereinafter described for the performance of the duties hereunder for the Bonds. The designation of the initial Paying Agent in this Ordinance is hereby continued and approved. The Issuer reserves the right to appoint a successor Paying Agent by (a) filing with the Person then performing such function a certified copy of an Ordinance or Ordinance giving notice of the termination of the Agreement and appointing a successor and (b) causing notice to be given to each Owner. Every Paying Agent appointed hereunder shall at all times be a bank or trust company organized and doing business under the laws of the United States of America or of any state, authorized under such laws to exercise trust powers, and subject to supervision or examination by Federal or State authority. The Chairman of the Governing Authority and/or the Parish President are hereby authorized and directed to execute an appropriate Agreement with the Paying Agent for and on behalf of the Issuer in such form as may be satisfactory to said officers, the signatures of said officers on such Agreement to be conclusive evidence of the due exercise of the authority granted hereunder.

**SECTION 27. Disclosure Under SEC Rule 15c2-12.** The Chairman of the Governing Authority, the Parish President and/or the Chief Financial Officer are each hereby empowered and directed to execute an appropriate Continuing Disclosure Certificate if required by either the Purchaser of the Bonds or pursuant to S.E.C. Rule 15c2-12(b)(5).

**SECTION 28. Arbitrage.** The Issuer covenants and agrees that, to the extent permitted by the laws of the State of Louisiana, it will comply with the requirements of the Internal Revenue Code of 1986 and any amendment thereto (the “Code”) in order to establish, maintain and preserve the exclusion from “gross income” of interest on the Bonds under the Code. The Issuer further covenants and agrees that it will not take any action, fail to take any action, or permit any action within its control to be taken, or permit at any time or times any of the proceeds of the Bonds or any other funds of the Issuer to be used directly or indirectly in any manner, the effect of which would be to cause the Bonds to be “arbitrage bonds” or would result in the inclusion of the interest on any of the Bonds in gross income under the Code, including, without limitation, (i) the failure to comply with the limitation on investment of Bond proceeds or (ii) the failure to pay any required rebate of arbitrage earnings to the United States of America or (iii) the use of the proceeds of the Bonds in a manner which would cause the Bonds to be “private activity bonds.”

**SECTION 29. Authorized Officers.** The Chairman of the Governing Authority and Parish President, the Chief Financial Officer and the Clerk are hereby authorized to negotiate, execute and deliver any and all documents necessary to effectuate the the issuance, sale and delivery of the Bonds in the manner provided herein and in conformity with the Bond Purchase Agreement.

**SECTION 30. Publication.** A copy of this Ordinance shall be published immediately after its adoption in one issue of the official journal of the Issuer.

**SECTION 31. Official Statement.** The preparation and distribution of the Preliminary Official Statement and the Official Statement of the Issuer relating to the Bonds

containing security features, other pertinent information as deemed necessary, advisable or desirable and detailed and comprehensive financial and statistical data, is hereby ratified and approved, if necessary. The costs of the preparation, printing, and distribution of the Preliminary Official Statement and the Official Statement, if necessary, shall be paid from the proceeds of the Bonds.

**SECTION 32.**        **Headings.** The headings of the various sections hereof are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

**SECTION 33.**        **Severability.** In case anyone or more of the provisions of this Ordinance or of the Bonds issued hereunder shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance or of the Bonds, but this Ordinance and the Bonds shall be construed and enforced as if such illegal or invalid provisions had not been contained therein. Any constitutional or statutory provision enacted after the date of this Ordinance that validates or makes legal any provision of this Ordinance and/or the Bonds, which would not otherwise be valid or legal, shall be deemed to apply to this Ordinance and to the Bonds.

**SECTION 34.**        **Effective Date.** This Ordinance shall be effective immediately upon its adoption.



The above and foregoing ordinance having been duly submitted to the Terrebonne Parish Council in writing; introduced at a public meeting of the Terrebonne Parish Council; discussed at the said public hearing; after motion and second was submitted to the official vote of the Terrebonne Parish Council.

	District	Yea	Nay	Absent	Abstaining
JOHN NAVY	1				
CARL “CARLEE” HARDING	2				
MICHEL, GERALD	3				
JOHN AMEDÉE	4				
JESSICA DOMINGUE	5				
DARREN GUIDRY (CHAIRMAN)	6				
DANIEL “DANNY” BABIN (VICE-CHAIRMAN)	7				
DIRK GUIDRY	8				
STEVE TROSCLAIR	9				

**THUS DONE AND SIGNED** at Houma, Louisiana, on this \_\_\_\_ day of June, 2021.

**TERREBONNE PARISH COUNCIL  
PARISH OF TERREBONNE  
STATE OF LOUISIANA**

\_\_\_\_\_  
DARRIN GUIDRY  
CHAIRMAN

Attest:

By: \_\_\_\_\_  
SUZETTE THOMAS,  
CLERK

**STATE OF LOUISIANA**

**PARISH OF TERREBONNE**

**CERTIFICATE OF AUTHENTICITY  
PARISH COUNCIL CLERK**

I, the undersigned Council Clerk to the Terrebonne Parish Council, (the “Governing Authority”), Terrebonne Parish, State of Louisiana, do hereby certify that the foregoing thirteen (13) pages constitute a true and correct copy of the ordinance adopted by said Governing Authority on June \_\_\_\_, 2021 captioned:

**AN ORDINANCE PROVIDING FOR THE INCURRING OF DEBT AND ISSUANCE OF NOT TO EXCEED SIX MILLION DOLLARS (\$6,000,000) AGGREGATE PRINCIPAL AMOUNT OF PARISH OF TERREBONNE, STATE OF LOUISIANA, PUBLIC LIBRARY SALES TAX BONDS (THE “BONDS”), PRESCRIBING THE FORM, TERMS AND CONDITIONS OF THE BONDS AND THE SECURITY THEREFOR; DESIGNATING THE DATE, DENOMINATION AND PLACE OF PAYMENT OF SUCH BONDS; PROVIDING FOR THE PAYMENT OF SUCH BONDS IN PRINCIPAL AND INTEREST; APPROVING AND CONFIRMING THE SALE OF SUCH BONDS; AND PROVIDING FOR OTHER MATTERS WITH RESPECT TO THE BONDS.**

**IN FAITH WHEREOF**, witness my official signature, Terrebonne Parish, State of Louisiana, on **June \_\_\_\_ 2021**.

**TERREBONNE PARISH COUNCIL  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
STATE OF LOUISIANA**

\_\_\_\_\_  
**SUZETTE THOMAS  
CLERK**

**EXHIBIT A**  
**FORM OF BOND**

**EXHIBIT B**  
**FORM OF PURCHASE AGREEMENT**



Wednesday, June 23, 2021

---

**Item Title:**

Proposed No Parking Zone along the north side of Main Street from Boykin Street to Hackberry Avenue

**Item Summary:**

An ordinance to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to the intersection of Hackberry Avenue; to provide for the installation of said signs; and to provide for other matters relative thereto.

1. Consider adoption of the ordinance.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/3/2021	Executive Summary
No_Parking_Hackberry_Main	6/3/2021	Resolution
Cover Memo	6/3/2021	Cover Memo
Proposed Ordinance	6/3/2021	Ordinance
Exhibit A	6/3/2021	Exhibit



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Proposed No Parking Zone along the north side of Main Street from Boykin Street to Hackberry Avenue

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution and Ordinance to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to Hackberry Avenue and to provide for the installation of said signs.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The project is intended to improve the safety and visibility at the intersection of Hackberry Avenue/Bridge by prohibiting trucks and other vehicles from parking along the side of the road at or near the intersection when making deliveries or stacking for drop off and pick up.

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Signature

Date

OFFERED BY:

SECONDED BY:

**RESOLUTION NO. 21-**

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO CREATE A NO PARKING ZONE ALONG THE NORTH SIDE OF MAIN STREET/LA HWY 24 STARTING AT THE INTERSECTION OF BOYKIN STREET TO HACKBERRY AVENUE, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**WHEREAS** this proposed No Parking Zone is intended to improve the safety and visibility at the intersection of Hackberry Avenue/Bridge by prohibiting trucks and other vehicles from parking along the side of the road as well as at or near the intersection when making deliveries or stacking for drop off and pick up of passengers;

**THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to Hackberry Avenue and to provide for the installation of said signs, and

**BE IT FURTHER RESOLVED** that a public hearing on said ordinance be called for Wednesday, June 23, 2021 at 6:30 p.m.



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

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### MEMORANDUM

**To:** Hon. Gordon E. Dove  
Parish President

**From:** Chris Pulaski, Director  
Planning & Zoning Department

**Date:** June 3, 2021

**Re:** Revisions to Chapter 18, Article V – Division 1 – No Parking Zones

---

Council Clerk Suzette Thomas contacted me on behalf of Councilman Carl Harding, District 2, regarding an ordinance to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to the intersection of Hackberry Avenue. Councilman Harding had been contacted by a number of constituents who are having difficulty seeing around cars and trucks that are stacking along the roadside dropping off or picking up passengers especially around times the nearby dance academy is holding classes. There are already a number of No Parking signs that were placed by DOTD, but there appears to be no local ordinance to support the signs and therefore HPD cannot enforce.

Please feel free to contact me at (985) 873-6569 or at [cpulaski@tpcg.org](mailto:cpulaski@tpcg.org) with any questions concerning this matter.



OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 2. PARISH, SECTION 18-223. NO PARKING ZONES, TO ESTABLISH A NO PARKING ZONE ALONG THE NORTH SIDE OF MAIN STREET/LA HWY 24 FROM THE INTERSECTION OF BOYKIN STREET TO THE INTERSECTION OF HACKBERRY AVENUE, AND TO PROVIDE FOR THE INSTALLATION OF SAID SIGNS, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Division 2, Section 18-223 to create a No Parking Zone along the north side of Main Street/LA Hwy 24 from the intersection of Boykin Street to the intersection of Hackberry Avenue and to provide for the installation of said signs.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

#### SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

#### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

## Exhibit A

### **Sec. 18-223. - No-parking zones.**

*(a) Generally.* The following shall be "no-parking" zones:

Magnolia Courtyard, even-numbered side (Ord. No. 7196, § I, 9-27-06)

**Main Street/LA Hwy 24, north side from intersection of Boykin Street to intersection of Hackberry Avenue**

Main Project Road, both sides, for a distance of one hundred (100) feet beginning at the Jubilee Shop Rite, going towards Highway 311

Category Number: 4.  
Item Number: A.



Wednesday, June 23, 2021

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**Item Title:**

Public Services Committee

**Item Summary:**

Public Services Committee, 06/21/21\*

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Category Number: 4.  
Item Number: B.



Wednesday, June 23, 2021

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**Item Title:**

Budget & Finance Committee

**Item Summary:**

Budget & Finance Committee 06/21/21\*

(\*Ratification of the minutes calls public hearings on Wednesday, July 14, 2021 at 6:30 p.m.)

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Wednesday, June 23, 2021

---

**Item Title:**

911 Communications District

**Item Summary:**

**911 Communications District:** One (1) vacancy representing the Houma Fire Department. Chief Keith Ward nominates District Chief Christopher LeCompte, Jr. as the Houma Fire Department representative.

---

**ATTACHMENTS:**

**Description**

Christopher LeCompte

**Upload Date**

6/7/2021

**Type**

Backup Material



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 6/7/2021

I, Christopher LeCompte, Jr., of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 344 Firwood Dr.,

(Address)

(985)855-0019 (Cell)

Houma, La. 70363, Telephone number is ( 985 ) 868-8607 (Home),  
(City, State, and Zip Code)

and E-mail is clecompte33@gmail.com, wish to qualify for appointment

as a member of the Terrebonne Parish Communication Board in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at

344 Firwood Dr. Houma, La. 70363 for 27 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 08.

B. If applying for membership as a member of a Fire Protection District Board, applicant

affirms that he/she is a resident property owner/taxpayer of N/A  
(Fire District)

and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the N/A Yes \_\_\_\_\_ No \_\_\_\_\_  
(Recreation District)

and Council District No. \_\_\_\_\_.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No \_\_\_\_\_.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Terrebonne Parish Communication Board.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on

Terrebonne Parish Communication Board.  
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Communication Board board criteria and  
attendance requirements. (Board/Committee/Commission)

Yes X or No \_\_\_\_\_.

G. Applicant affirms that his/her employment with Houma Fire Dept.  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes        or No.   x    
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?  
Yes        or No.   x  .  
If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

J. Are you elected to any Federal, State, or Local Office? Yes        or No.   x    
If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

K. Are you a Judge, employee, or agent of any Court System? Yes        or No.   x    
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes        or No   x    
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M. Are you currently under and have taken the Oath of Office and/or posted a bond?  
Yes        or No   x    
If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

N. Have you served as an Elected Official or Parish Agency Head within the last two years?  
Yes        or No   x    
If yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes \_\_\_\_\_ or No  X

If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: \_\_\_\_\_



**Christopher J. LeCompte, Jr.**  
344 Firwood Dr.  
Houma, La. 70363  
Ph. # (985)868-8607 Cell # (985)855-0019

- **Education:**  
High School Diploma: South Terrebonne High School (1983) Bourg, La.  
Louisiana State University Fire Training Program  
Currently maintains the following certifications:

Firefighter 1	EMT – First Responder level
Fire Instructor 1	Fire Inspector 1
Fire Inspector 2	Public fire Educator 1
Hazardous Materials Awareness	Hazardous Materials Awareness/WMD
EMT-Basic	Fire Investigator
NAUI Scuba diver	NAUI scuba rescue diver

  
National Fire Academy Training Program
  - **Experience**  
Sea Safety & Survival, Inc. – 1987 – 1995  
Driver/service tech.  
Houma Fire Dept. – 1995 – present  
Firefighter – 10/95 – 12/96  
Firefighter First Class – 12/96 – 12/96  
Fire Equipment Operator – 12/96 – 6/2000  
Fire Captain – 6/2000 – 5/2019  
District Chief – 5/2019 - present  
EMR – 9/2006 – 10/2016  
EMT- 10/2016 - present  
L.A. Fletcher Technical Community College- 3/2005 - 8/2005  
Firefighting instructor  
Rely On Nutec 360 Safety Services (formally Alford Safety, Falck Alford, then Falck Safety Services) –  
8/2007 -1/2015  
2016 - present  
Firefighting Instructor  
Safety rescue diver  
Medic First Aid Instructor  
Little Caillou Fire Dept. – 1/2015 – 4/2020  
Captian/Firefighter/EMT
  - **Organizations, Associations, & Committees**  
North Houma Vol. Fire Dept. – 7/84 – 10/95  
International Association of Firefighters- present  
Houma Firefighters Association Local 1405 - present  
Cutoff Vol. Fire Dept. – 1/2000 – 2002  
Louisiana Arson & Fire Prevention Assoc. - 3/2003  
Louisiana Firemen’s Association – 1/2000 – present  
Little Caillou Vol. Fire Dept. - present  
Bourg Vol. Fire Dept. - present
  - **Honors and Awards**  
North Houma Vol. Fire Dept. – Firefighter of the Year - 1986  
VFW Post 3700 – Outstanding Firefighter of the Year - 3<sup>rd</sup> Place – 2001  
Dept. of La., VFW – Outstanding Firefighter of the Year - 2<sup>nd</sup> Place – 2001-2002  
Little Caillou Vol. Fire Dept. – EMS of the Year - 2019  
La. Association of Nationally Registered Emergency Medical Technicians, Inc. - EMT of the Year - 2019
  - **Qualified Areas**  
CPR/First Aid Provider  
Training in firefighting areas since 1984

Academy Class 1	Personal Protection Equipment (PPE)
Apparatus familiarization	Hand portable fire extinguishers
Pump operations	Fire behavior
Hose handling	Fire streams
Air packs	Fire control
Ladders	Automatic sprinkler systems
Public relations	Salvage and overhaul
-

Ropes and knots	Building construction
Ventilation	Fire prevention
Fire cause and origin	Firefighter safety
Foam application	Hazardous materials
Forcible entry	Aircraft firefighting
Communications	Leadership 1 & 2

Training in Rescue (since 1999)

Auto extrication

Rescue tools

LSU F.E.T.I. – vehicle Rescue - 40 hrs.

Training with FEMA

NIMS – IS - 00100 – Introduction to the Incident Command System (ICS 100)

NIMS – IS - 00200 - ICS for Single Resources and Initial Action Incidents

NIMS – ICS - 300 – Intermediate ICS for Expanding Incidents

NIMS – ICS – 400 – Advanced Incident Command System

NIMS – IS - 00700 – National Incident Management System (NIMS) an Introduction

NIMS – IS - 00800A –National Response Plan (NRP) an Introduction

NIMS – IS - 00800B – National Response Framework, an Introduction

NIMS – IS - 00804 – Emergency Support Function (ESF) #4 Firefighting

NIMS – IS - 00809 – Emergency Support Function (ESF) #9 Search and Rescue

Training in Emergency Medical Services

EMR – 9/30/2006 – 10/2016

EMT – 10/27/2016 - present

Other training and Certifications

NAUI certified Open water diver since 5/2008

NAUI certified Rescue Diver since 7/2010

Approved Medic First Aid Instructor since 2012

- Personal References

Available upon request

Category Number: 5.  
Item Number: B.



Wednesday, June 23, 2021

---

**Item Title:**

Library Board of Control

**Item Summary:**

**Library Board of Control:** One (1) expiring term. Mr. Marty Collins expresses his interest in being reappointed.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Backup	6/16/2021	Backup Material
Marty Collins	6/17/2021	Backup Material

**From:** [Suzette Thomas](#)  
**To:** [Margeaux LeCompte](#)  
**Cc:** [Tammy Triggs](#)  
**Subject:** FW: reappointment Library Board of Control  
**Date:** Wednesday, June 16, 2021 9:38:37 AM

---

FYI, please print and put in the Council agenda blue folder. The Council will consider this reappointment at its July 14th meeting. Please create the item for appointment and upload the backup to Novus and the Novus file.

Thank you,  
Suzette Thomas, ASBA, CMA  
Council Clerk  
Office of the Terrebonne Parish Council  
Terrebonne Parish Consolidated Government  
8026 Main Street, Suite 600  
Houma, LA 70360

#### CONFIDENTIALITY NOTICE

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-----Original Message-----

From: Collins, Marty <martycollins@tpsd.org>  
Sent: Wednesday, June 16, 2021 7:03 AM  
To: Suzette Thomas <suthomas@tpcg.org>  
Cc: grandisle2004@yahoo.com  
Subject: reappointment Library Board of Control

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. DO NOT click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Suzette:

It is my wish to ask the Terrebonne Parish Council to reappoint me to the Library Board of Control effective July 2021.

Thanks.

MC

Marty C. Collins, M.Ed.  
Terrebonne High School Activities Coordinator Social Studies Department World History/World History Honors

Head Coach Cross Country/Boys Track and Field



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 6-17-21

I, Marty C. Collins, of full majority age, whose primary  
(Applicant's Name)  
residence and permanent mailing address is 310 Lynwood Dr.,  
(Address)  
Houma, LA, Telephone number is (985) 855-9096,  
(City, State, and Zip Code)  
and E-mail is martycollins@tpsd.org, wish to qualify for appointment  
as a member of the Library Board of Control in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
310 Lynwood Dr. for 48 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of N/A  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the N/A Yes \_\_\_\_\_ No \_\_\_\_\_  
(Recreation District)  
and Council District No. \_\_\_\_\_.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No \_\_\_\_\_.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Library Board of Control.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on  
Library Board of Control.  
(Board/Committee/Commission)

F. Applicant is aware of the Library Board of Control board criteria and  
attendance requirements. (Board/Committee/Commission)  
Yes X or No \_\_\_\_\_.

G. Applicant affirms that his/her employment with Terrebonne Parish School Board  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_\_ or No. X  
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?  
Yes X or No. \_\_\_\_

If yes, explain:

Currently serve on the Parish Library Board of Control

\_\_\_\_\_  
\_\_\_\_\_

J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_\_ or No. X  
If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_\_ or No. X  
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_\_ or No X  
State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M. Are you currently under and have taken the Oath of Office and/or posted a bond?  
Yes \_\_\_\_ or No X

If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

N. Have you served as an Elected Official or Parish Agency Head within the last two years?  
Yes \_\_\_\_ or No X  
If yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain: Currently on the Parish Library Board of Control

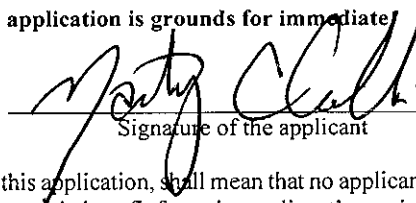
Applicant must complete and return this application along with a copy of their resume to:

MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcg.org](mailto:council@tpcg.org) or FAX: (985) 873-6521

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

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2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



## Marty C. Collins – Terrebonne Parish Library Board of Control

B.A. in Government and History from Nicholls State University. Attended Graduate School at Loyola University. Graduate Assistant for 2 years in the College of Ed., Nicholls State, in charge of Student Teachers. Hold a lifetime certificate as a certified secondary teacher in Social Studies and English and a M.Ed. in Curriculum and Instruction. Highly Qualified in both Social Studies and English and rated as a Highly Effective teacher over the last 5 years. Advanced Placement certified teacher in European History, Rice University (4 years). Served as instructor of Gifted and Talented courses (4 years) and Special Ed. (2 years). Taught all levels of Social Studies and English for a total of 26 years at Vandebilt Catholic, Hahnville High School and at Terrebonne High the last 16 of those years including honors courses and courses in Psychology and Law. Have served as Student Council advisor at both Vandebilt and Hahnville and now Student Activities Coordinator at Terrebonne High. Help to coordinate all major events at Terrebonne High including graduation, athletic and academic awards, college signings, faculty socials, student ceremonies and dances, the "Battle on the Bayou" band festival, "Eye of the Tiger 5K fundraiser and the annual THS Athletic Hall of Fame inductions. Each year coordinate with district officials on start of school district events. Compose the weekly school newsletter to parents, create the school calendar, assist with the school website, and serve as information liaison with the local press. Coached Baseball at both Hahnville and Terrebonne and have been the boys and girls Head Cross Country coach at Terrebonne High the last 14 years. Head Track and Field coach at Terrebonne High for 4 years. Have assisted with the Bowling team and have coached Golf. Have coordinated and accompanied students on numerous Close Up trips to Washington, D.C. Awarded a \$2000 grant from PowerAde for Cross Country. Have served on the principal's Teacher Leader Committee several years at THS and as coordinator for the Professional Learning Community weekly meetings for the athletic staff. Named Regional Coach of the Year for Boys Track in 2019.

Assisted with the dedication ceremony of the alumni bricks and new flagpole in the THS circle.  
Co-Chair of the Centennial Committee celebrations for Terrebonne High's year-long celebration marking its 100<sup>th</sup> anniversary in 2008.

Oversaw renovations to the Veterans Memorial flagpole in front of THS.

Assisted in overseeing renovations to and chaired the dedication ceremonies of the new Tiger Baseball Field at Southdown.

Organized Blood Drive for student Noah Bergeron diagnosed with Leukemia.

Organized Flood Relief Drive last at Volleyball Jamboree for Baton Rouge area.

Coordinated Hurricane Relief Drive with Ellender during football game for Houston Hurricane Harvey victims.

Chaired the inaugural "Eye of the Tiger" 5K run to raise money for technology at THS in 2017.

Oversaw dedication ceremonies for the new field turf in Tom B. Smith stadium 2019.

Serves on the Board of Directors for the Terrebonne Parish Library Board of Control overseeing the 9 libraries in Terrebonne Parish

Major sponsor and volunteer for 22 years at The Haven Spring Gala having helped raise over \$2 million to help operate and maintain the services provided by The Haven shelter for victims of domestic violence.

Member of the Board of Directors of The Haven for 17 years overseeing Christmas family adoptions, coordinating volunteers for programs and events, fundraising, and overseeing food donations and supply drives to operate the shelter.

Lifetime member of the Woodmen of the World Fraternal Organization – presenting flags and American History Awards to schools throughout the community, cooking for hurricane victims, assisting the Red Cross and the local food bank, providing outings for the children at the Louis Infant Care Center, and providing food to organizations such as the Assisi Bridge House and The Haven.

Major sponsor and volunteer Bayou Social Honoree Gala for the American Cancer Society and member of the organizing board for the event.

Volunteer at the biannual Southdown Marketplace fundraisers for Southdown Museum.

Usher at St. Francis de Sales Cathedral.

Member of the Nicholls State University Alumni Federation.

Former President of the College of Education Alumni Association, Nicholls State University

Served on Dean's Advisory Council, College of Education, Nicholls State University

Three times awarded "Teacher Who Makes a Difference" by Nicholls State University

2010 Woodmen of the World Fraternal Spirit Award for community service.



Wednesday, June 23, 2021

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**Item Title:**

Recreation District No. 11

**Item Summary:**

**Recreation District No. 11:** Two (2) expiring terms. Ms. Arleen Simmons and Ms. Jasmine Singleton both express their interest in being reappointed.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Arleen Simmons	6/18/2021	Application
Jasmine Singleton	6/18/2021	Application
Jasmine Singleton Resume	6/18/2021	Backup Material



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 6-17-21

I, Arleen M. Simmons "Buffy", of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 810 East St.,  
(Address)

Houma, La. 70363, Telephone number is (985) 226-2833,  
(City, State, and Zip Code)

and E-mail is buffysimmons@hotmail.com, wish to qualify for appointment  
as a member of the Rec 11 dist. commissioner in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
810 East St. Houma La 70363 for 27 yrs consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the Rec Dist 11 Yes ☒ No ☐  
(Recreation District)  
and Council District No. 1.

D. Applicant affirms that he/she has not been convicted of a felony Yes ☒ No ☐.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Rec Dist 11 Board.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on Rec 11 board

G. Applicant affirms that his/her employment with So. La. Electric Co-op Assn.  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_\_\_ or No. ☒

State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ☒ or No. \_\_\_\_\_

If yes, explain:

I currently serve on Rec Dist 11 Board

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J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_\_\_ or No. ☒

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_\_\_ or No. ☒

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_\_\_ or No ☒

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ☒ or No \_\_\_\_\_

If yes, explain:

I currently serve on Rec Dist 11 Board

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O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes ☒ or No ☐

If yes, explain: Rec 11 Board


Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: \_\_\_\_\_



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 06/17/2021

I, Jasmine Singleton, of full majority age, whose primary  
(Applicant's Name)  
residence and permanent mailing address is 230 Brooklyn Ave.,  
(Address)  
Houma, LA, 70364, Telephone number is (985) 665-9244,  
(City, State, and Zip Code)  
and E-mail is jasmine\_singleton\_00@subr.edu, wish to qualify for appointment  
as a member of the Recreation District 11 Board in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
230 Brooklyn Ave. for 16 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. 2.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the Rec District 11 Yes X No \_\_\_\_\_  
(Recreation District)  
and Council District No. 2.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No \_\_\_\_\_.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of Rec District 11 Board.  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on

Recreation District 11 Board.  
(Board/Committee/Commission)

F. Applicant is aware of the Rec District 11 Board board criteria and  
attendance requirements. (Board/Committee/Commission)

Yes X or No \_\_\_\_\_.

G. Applicant affirms that his/her employment with ICF Consulting Group, Inc.  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_\_ or No. X

State job duties and responsibilities:

Support project teams implementing FEMA funded programs, helping to refine program procedures r implementation of disaster recovery regulations/policy

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes X or No. \_\_\_\_.

If yes, explain:

Managed TPCG policy to adjust the recreation district budget to aid Louisiana citizens' parks and recreational gymnasiums.

J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_\_ or No. X

If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_\_ or No. X

State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_\_ or No X

State job duties and responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes \_\_\_\_ or No X

If yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes \_\_\_\_ or No X

If yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes \_\_\_\_\_ or No  X

If yes, explain: Managed over 20 district employees in the effort of providing an efficient, safe, transparent, and a cross training workspace

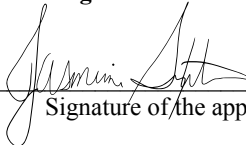
Applicant must complete and return this application **along with a copy of their resume** to:

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TERREBONNE PARISH COUNCIL  
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Signature of the applicant

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Revision Date: \_\_\_\_\_



# Jasmine Renee' Singleton

Email: [jasmine\\_singleton\\_00@subr.edu](mailto:jasmine_singleton_00@subr.edu)

Address: 230 Brooklyn Ave. Houma, La 70364

Phone: (985) 665-9244

## EDUCATION

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**Southern University and A&M College** – Graduates August 2021 Baton Rouge, LA  
**Nelson Mandela School of Government and Social Sciences**  
**Master of Public Administration** 3.75/4.0 GPA

**Southern University and A&M College** – Graduated May 2018 Baton Rouge, LA  
**Nelson Mandela School of Government and Social Sciences**  
**Bachelor of Arts in Political Science** 3.3/4.0 GPA

## SKILLS AND SOFTWARE PROFICIENCIES

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Microsoft Office, ZOOM, Microsoft Teams, Google Sheets, Google Meet, Marketing, Social Media, Leadership, Strategic Planning, Research, Sales, Event Planning, and Submitting Reports

## WORK & LEADERSHIP EXPERIENCE

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May 2021-Present **ICF Consulting Group, Incorporated** Baton Rouge, LA

### **Disaster Management Intern**

- Supported project teams implementing HUD and FEMA funded programs, helping to refine program procedures and processes for implementation/application of disaster recovery regulations/policy
- Provided reconciliation, accounting, and supporting documentation for the assigned grants to ensure that each subrecipient will have an audit quality file.
- Conducted reviews of supporting documentation for the assigned grants to ensure that each subrecipient receives appropriate reimbursement for approved federally funded programs.
- Assisted in developing written products and tools for grantee policies and procedures, and program implementation and design.

August 2020-Present **Terrebonne Parish Recreation District 11 Board** Houma, LA  
**Board Commissioner**

- Managed Terrebonne Parish Consolidated Government policy to adjust the recreation district budget to aid Louisiana citizens' parks and recreational gymnasiums.
- Served as a liaison between the citizens, chair of the board, and the parish council.
- Managed over 20 district employees in the effort of providing an efficient, safe, transparent, and cross training workspace

March 2019-May 2021 **Louisiana Department of Children and Family Services** Houma, LA  
**Social Service Analyst 2**

- Interpreted and applied complex federal/state laws, program directives, and agency policies to process SNAP cases.
- Served as case manager for an assigned caseload and interviewed clients/applicants to obtain information, employment and educational history, work abilities, and training interests in order to determine the support services needed.
- Explained program to applicants and discusses its rules and procedures, assesses clients' willingness and ability to comply with program mandates, identifies barriers to participation, and selects resources to eliminate barriers.
- Independently managed a vigorous caseload of over 300 SNAP cases statewide during the Coronavirus pandemic to ensure government funding was allocated to applicants correctly and in a timely manner.
- Participated in Disaster Supplemental Nutrition Assistance Program, assisting over 3,000 Louisiana residents to replace food loss during natural disasters.
- Managed a technology system, through Louisiana Emergency Preparedness, to place Louisiana residents in hotels and shelters due to hurricanes.

July 2018-March 2019 **Louisiana Department of Children and Family Services** Houma, LA  
**Administrative Coordinator 3**

- Established and docketed over 200 electronic files for identifying, recording and classifying stored data; extracts, assembles and merges stored information to create new documents.
- Created a wide variety of correspondence, reports, tables, records, case histories, hearings, etc. from rough draft, dictation, dictating machine or instructions.
- Independently composed and types correspondence for signature of supervisor regarding administrative matters, office policies, or programs.

- Operated as a LaCarte card holder and was responsible for purchasing supplies and billing totaling \$10,000.00.

August 2016-May 2018

**Thurgood Marshall College Fund**

Baton Rouge, LA

***Student Ambassador***

- Scheduled over 20 sessions at the Southern University and A&M College to inform 1000 students about TMCF internships, scholarships, job opportunities and the Leadership Institute.
- Submitted monthly reports to document information sessions, in class presentations, and career fairs a year.
- Collaborated along Southern University's Career Services to promote the TMCF Brand and professional development

August 2017-May 2018

**Southern University and A&M College**

Baton Rouge, LA

***Center for Student Services Tutor***

- Aided 6 students in daily tutoring sessions in an attempt to improve their current grade by one letter
- Advanced the presence of the tutoring program to the student body at the university through marketing using social media outlets and communicating with department chairs
- Worked directly under the supervisor to manage the tutoring center through processing paperwork and program operations

January 2017-May 2017

**Alpha Kappa Alpha Sorority, Incorporated- Beta Psi Chapter**

Baton Rouge, LA

***Chapter President – President of the Year 2017***

- Chaired a service project under the direction of the Sorority to partner with Africare and Little Dresses for Africa (LDFA) to make 29,000 pillowcase dresses for underprivileged girls in South Africa and Liberia.
- Partnered with the Operation Christmas Child Program to collect over 200 Christmas boxes filled with dolls, coloring books, socks and toiletry items to benefit Haitian children affected by Hurricane Matthew
- Selected out of 10,000 undergraduates to participate in the 38th Annual Leadership Fellows Program held in Boston, Massachusetts, granting the opportunity to network, advance leadership skills learn the importance of marketing, and participate in a case study.
- Participated in a "Mirror Mirror" project to mentor 5 elementary schools in East Baton Rouge Parish to build their self-esteem and informing them the importance of attending college.

August 2014-May 2017

**Southern University and A&M College Museum of Art**

Baton Rouge, LA

***Student Employee***

- Communicated with alumni and catered to their needs in fostering an environment that ensured enjoyment of private galas.
- Developed socials that endorsed new artist and developed a social media campaign to introduce and endorse new artist's work
- Managed shipment of 100 pieces of art from various museums around Louisiana to be showcased in the museum.

September 2015-December 2015

**Coca-Cola Incorporated**

Baton Rouge, LA

***Student Intern***

- Encouraged over 1000 Southern University students and adults to drink Coca-Cola products rather than alcoholic beverages at athletic events by giving away free beverages and marketing the Coca-Cola Brand
- Formed social media strategies to advertise free Coca-Cola Sweepstakes in an effort to promote and sustain the relevance of the Coca-Cola Brand
- Facilitated as an ambassador for the Coca-Cola brand while managing interactive workshops on Southern University's campus

May 2014-August 2014

**Houma-Terrebonne Housing Authority**

Houma, LA

***Student Intern***

- Processed work orders, crime incidents, and rent payments using Microsoft applications weekly so that leadership could more accurately forecast future events.
- Aided individuals with special needs on how to obtain financial assistance such as SNAP Benefits using government websites in order to improve the quality of said individuals' lives
- Managed the calendar for the Executive director to schedule efficient meetings to aid tenants and colleges

**ACTIVITIES & HONORS**

Urban Leadership Development Initiative Cohort • Student Representative of the Master of Public Administration - Southern University • SUMPA • Terrebonne Parish Recreation District 11 Board Member • Southern University Alumni Federation (SUTAL Secretary) • Alpha Kappa Alpha Sorority, Incorporated (General Member) (President of the Beta Psi Chapter) (South Central Region Undergraduate President of the Year) (Leadership Fellow) • Pi Sigma Epsilon Fraternity, Incorporated • Pi Sigma Alpha • TMCF Scholar • Order of Eastern Stars Prince Hall Affiliated



Wednesday, June 23, 2021

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**Item Title:**

Vacancies

**Item Summary:**

**Fire Protection District No. 5:** One (1) unexpired term.

**Veteran's Memorial District:** One (1) unexpired term due to a resignation.

**Houma-Terrebonne Regional Planning Commission:** One (1) vacancy due to a resignation.

**Recreation District No. 3A:** One expired term and one unexpired term due to a resignation.

**Recreation District No. 6:** One expiring term.

**Hospital Service District No. 1:** Two expiring terms representing a Civic organization and the South LA Chapter of CPAs.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Notice to the Public	6/4/2021	Cover Memo
Term Expiration Notice	6/4/2021	Cover Memo

## **“NOTICE TO THE PUBLIC”**

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **JUNE 9, 2021 Regular Session** meeting the following vacancies and appointments:

**RECREATION DISTRICT NO. 3A:** One expired term and one unexpired term due to a resignation.

**RECREATION DISTRICT NO. 11:** Two expiring terms on 07-01-21

**RECREATION DISTRICT NO. 6:** One expiring term on 07-31-21.

**BAYOU BLUE FIRE PROTECTION DISTRICT:** One expired term on 01-01-21.

**COTEAU FIRE PROTECTION DISTRICT BOARD:** One unexpired term due to a resignation.

**VILLAGE EAST FIRE PROTECTION DISTRICT BOARD:** One expired term on 01-01-21.

**FIRE PROTECTION DISTRICT BOARD NO. 5:** One unexpired term due to a resignation (01-01-22) and one term expiring on (01-01-23).

**DOWNTOWN DEVELOPMENT CORPORATION:** One expiring term (11-30-20). (Representing the Historical Society)

**TERREBONNE PARISH TREE BOARD:** One expiring term on 02-23-21 and one vacancy due to a resignation.

**CHILDREN AND YOUTH SERVICES BOARD:** Six (6) expired terms. One representing each of the following: Office of Juvenile Justice, Gulf Coast Teaching and Family Services, DHH Office of Behavioral Health, Options for Independence, Houma Police Department and a Faith-Based Organization representative.

**SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY:** One vacancy representing the medical field (MD, RN, Public Health, School-Based Health Care or Coroner’s Office) judicial system (Judge, District Attorney’s Office or Law Enforcement).

**VETERANS’ MEMORIAL DISTRICT:** One unexpired term due to a resignation.

**PLANNING AND ZONING COMMISSION:** One unexpired term due to a resignation (Applicant must be a City of Houma resident).

**CONSOLIDATED WATERWORKS DISTRICT NO. 1:** Two expiring terms on 06-24-21 (One representing District 5 and one representing District 6).

**HOUMA -TERREBONNE PUBLIC TRUST FINANCING AUTHORITY:** One expired term.

**LIBRARY BOARD OF CONTROL:** One expiring term on 07-09-21.

**T.G.M.C./HOSPITAL SERVICE DISTRICT:** Two expiring terms on 07-31-21.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or [council@tpcg.org](mailto:council@tpcg.org). Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **Monday, June 7, 2021**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL**

\* \* \* \* \*

DARRIN W. GUIDRY, SR., CHAIRMAN

DANIEL BABIN, VICE-CHAIRMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
JESSICA DOMANGUE  
DISTRICT 7  
DANIEL BABIN  
DISTRICT 9  
STEVE TROSCLAIR




DISTRICT 2  
CARL A. HARDING  
DISTRICT 4  
JOHN P. AMEDÉE  
DISTRICT 6  
DARRIN W. GUIDRY, SR.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
suthomas@tpcg.org      www.tpcg.org

June 3, 2021

MEMO TO: Suzette Thomas  
Council Clerk

FROM: Tammy Triggs   
Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of July 2021.

Recreation District No. 11	Jasmine Singleton	07-01-21*
	Arleen Simmons	07-01-21
Library Board	Marty C. Collins	07-09-21
Recreation District No. 6	Sheri Neil	07-31-21
T.G.M.C./Hospital Service	Michael Fakier (Civic)	07-31-21
	Angelique T. Barker (CPA's)	07-31-21

By copy of this memo, individuals are being requested to email **Council Clerk Suzette Thomas** at **suthomas@tpcg.org** to express their wishes with regards to (re)appointment to said positions **prior to the term expiration date**. If you have any question, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File  
Organizations/Individuals

Category Number: 7.  
Item Number: A.



Wednesday, June 23, 2021

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**Item Title:**

Parish President Announcements

**Item Summary:**

Parish President

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Category Number: 7.  
Item Number: B.



Wednesday, June 23, 2021

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**Item Title:**

Council Announcements

**Item Summary:**

Council Members

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