
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Mr. John Amedee	Chairman
Mr. Dirk Guidry	Vice-Chairman
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Ms. Jessica Domangue	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

November 29, 2021
5:35 PM

Terrebonne Parish School Board Office
201 Stadium Drive
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located **on the table near the entrance into the building** and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

- 1. RESOLUTION:** Approving the 2021 Final Balancing Budget and the 2022 Budget Plan as submitted by the Terrebonne Parish Veterans Memorial District.
- 2.** Introduce an ordinance to adopt the 2022 Operations and Maintenance budget, and the Five-Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government as presented by the Parish President and further amended by the Terrebonne Parish Council; to amend the Parish Compensation Plan for new and/or adjusted positions; approve a 4% cost of living increase for the Parish President's Departments and Council Staff; to address other matters relative thereto; and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.

3. Introduce an ordinance to amend the 2021 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. Emergency Preparedness Department-EMPG, \$33,616
 - II. Animal Shelter-donations, \$10,000
 - III. Houma Police Dept - LA Commission on Law Enforcement Grant, \$208,005
 - IV. Animal Shelter-donations, \$3,936
 - V. Section 8 Voucher Program, \$1,838,899
 - VI. Parishwide Recreation, \$15,000
 - VII. Eastside Public Safety Substation, \$39,356
 - VIII. Dedicated Emergency Fund, \$44,011,215
 - IX. Utility Administration, -0-
 - a. add GIS & Records Coordinator, Grade 107and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.
4. Introduce an ordinance to amend the 2021 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. 5% Budget Adjustment for Road Lighting District 1, \$22,500
 - II. 5% Budget Adjustment for Road Lighting District 3A, \$68,000
 - III. 5% Budget Adjustment for Road Lighting District 4, \$9,500
 - IV. 5% Budget Adjustment for Road Lighting District 6, \$17,500
 - V. 5% Budget Adjustment for Road Lighting District 7, \$24,821
 - VI. 5% Budget Adjustment for Road Lighting District 10, \$11,520
 - VII. 5% Budget Adjustment for Public Safety Fund, \$860,282and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.
5. Adjourn

Category Number:
Item Number:



Monday, November 29, 2021

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Monday, November 29, 2021

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, November 29, 2021

Item Title:

Veterans Memorial District Board

Item Summary:

RESOLUTION: Approving the 2021 Final Balancing Budget and the 2022 Budget Plan as submitted by the Terrebonne Parish Veterans Memorial District.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/22/2021	Executive Summary
Resolution	11/22/2021	Resolution
Backup	11/22/2021	Backup Material
Backup	11/22/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
A resolution approving the 2021 final balancing budget and the 2022 budget plan as submitted by the Terrebonne Parish Veterans Memorial District.

PROJECT SUMMARY (200 WORDS OR LESS)
<p>WHEREAS, effective June 17, 2008, the Terrebonne Parish Veterans Memorial District (the “District”) was created as a governing authority under the provisions of LA R.S. 33:9357, which requires the District to receive approval of the Terrebonne Parish Council prior to any of the following actions by the board:</p> <ol style="list-style-type: none">Adoption of an annual budgetPurchase, sale or encumbrance of immovable property.Submitting for voter approval any tax proposal.Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See attachment

TOTAL EXPENDITURE				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____s/Kandace M. Mauldin, CFO

Signature

11/22/2021

Date

A resolution approving the 2021 Balancing Budget Adjustment and 2022 Budget Plan (Operations and Five-Year Capital Outlay) of the Terrebonne Parish Veterans Memorial District.

WHEREAS, effective June 17, 2008, the Terrebonne Parish Veterans Memorial District (the “District”) was created as a governing authority under the provisions of LA R.S. 33:9357, which requires the District to receive approval of the Terrebonne Parish Council prior to any of the following actions by the board:

- 1. Adoption of an annual budget**
2. Purchase, sale or encumbrance of immovable property.
3. Submitting for voter approval any tax proposal.
4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government, and

WHEREAS, the District was successful in the voters’ approval of a .5 mill property tax in 2010, with the first levy of said millage in the Fall of 2011 for the budget year of 2012, and

WHEREAS, the District approved their 2021 final balancing budget amendment for their General Fund Operations, at their regular meeting of November 18, 2021 subject to Council Approval, and

WHEREAS, the District approved their 2022 Operations Budget at their regular meeting of November 18, 2021, subject to Council Approval.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, to approve the Terrebonne Parish Veterans’ Memorial District 2021 Final Balancing Budget adjustment and 2022 Budget Plan.

TERREBONNE PARISH VETERANS' MEMORIAL DISTRICT BOARD

P. O. Box 10214, Station 1, Houma, Louisiana 70363

985-873-8200

Mr. Ken Royston, President
Mr. Will Theriot, Vice-President
Mr. Cliff Chaisson, Secretary-Treasurer

Mrs. Kayla Duthu
Mr. C. J. Christ
Mr. Billy Burrow

Mr. James Tuttle
Mr. Herb Picou

November 29, 2021

Honorable Members of the Terrebonne Parish Council:

Tonight we are pleased to present the Terrebonne parish Veterans' Memorial District 2022 Operations and Maintenance Budget totaling \$498,823. On Wednesday, December 1, 2021, the Terrebonne Parish Council is scheduled to ratify the Budget plan that was adopted by the Veterans Board on November 18, 2021. For the eighth year, the District will receive Ad Valorem taxes from the levy of their dedicated .5 mill property tax, approved by the voters on November 2, 2010.

The State of Louisiana created "The District" in the 2008 Regular Session, Act 231, under the provisions of LA R.S. 33:9357. Prior to the 2011 budget, the Terrebonne Parish Consolidated Government acted as the Fiscal Agent and included the District's limited financial activities within their budget. With the passage of the District's dedicated property tax and sale of the limited tax bonds, a separate accounting of the District's Financial Plan was presented beginning with Year 2011. The District shall have the powers and duties to operate, except that approval of the Terrebonne Parish Council shall first be obtained prior to any of the following actions by The District's board:

1. Adoption of an annual budget
2. Purchase, sale or encumbrance of immovable property.
3. Submitting for voter approval any tax proposal.
4. Any other matter or action as determined by ordinance adopted by the Terrebonne Parish Consolidated Government.

A detailed statement of the General Fund is included, with itemized revenues by source; expenditures; and other financing sources. The estimated revenue of \$498,248 includes ad valorem taxes of \$484,898 and state revenue sharing of \$12,500.

The expenditures of \$498,823 include ad valorem related fees of \$17,250; personnel reimbursements \$115,800; Supplies and materials \$8,500; other services and charges \$113,635; repairs and maintenance \$14,000 and \$229,638 debt service payments. The Veterans' Memorial District does not have any employees, however through a cooperative endeavor agreement, the Regional Military Museum Foundation provides for the operations and personnel for the museum.

On December 7, 2016 the board issued \$2.9 Million of Limited Tax Bonds, Series 2016 which also refunded the Series 2011 and a portion of Series 2013 issuances. Below, is the remaining debt service schedule, which reflects maturity of the bonds in March 2031.

SERIES 2016			
Year	Principal	Interest	Total
2022	185,000.00	44,638.26	229,638.26
2023	190,000.00	40,734.42	230,734.42
2024	195,000.00	36,623.69	231,623.69
2025	200,000.00	32,305.64	232,305.64
2026	205,000.00	15,047.77	220,047.77
2027-2031	1,080,000.00	78,468.96	1,158,468.96
	<u>2,055,000.00</u>	<u>247,818.74</u>	<u>2,302,818.74</u>

The financial records for The District are available at 8026 Main Street, Suite 300, Houma, LA, 70360. Questions concerning any of the information provided in this document should be addressed to the Terrebonne Veterans' Memorial District Board, 1154 Barrow Street, Houma, LA, 985-873-8200, or Terrebonne Parish Finance Department, Chief Financial Officer, P. O. Box 2768, Houma, LA 70361, 985-873-6453.

Respectfully submitted on behalf of The District

A handwritten signature in black ink, reading "Kandace M. Mauldin". The signature is written in a cursive style with a large initial 'K' and 'M'.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government

Terrebonne Parish Veterans' Memorial District
2020 Actual, 2021 Projected and 2022 Budget

	2020 Actual	2021 Original Budget	Final Budget Amendment	2021 Final Adopted Budget	2021 Actual Year to Date as of 11/16/2021	Estimated for Remaining of the Year	2021 Projected Actual Year End	2022 Budget
Revenues and Other Financing Sources:								
Taxes - Ad Valorem	503,786.00	510,419.00	360.00	510,779.00	510,779.00	-	510,779.00	484,898.05
Tax Penalty	997.00	1,000.00	(108.00)	892.00	892.00	-	892.00	750.00
State Revenue Sharing	11,696.00	12,500.00	124.00	12,624.00	12,624.00	-	12,624.00	12,500.00
Interest Earnings	460.00	750.00	(717.60)	32.40	27.00	5.40	32.40	100.00
Rental Income - Daspit	7,150.00	7,800.00	(2,600.00)	5,200.00	5,200.00	-	5,200.00	-
Miscellaneous	-	-	-	-	-	-	-	-
Transfer In - Capital	-	-	-	-	-	-	-	-
Total	524,089.00	532,469.00	(2,941.60)	529,527.40	529,522.00	5.40	529,527.40	498,248.05
Expenditures:								
General - Other	24,829.00	18,500.00	(1,168.00)	17,332.00	17,332.00	-	17,332.00	17,250.00
Personnel Services	105,154.00	107,258.00	3,028.00	110,286.00	80,916.00	29,370.00	110,286.00	115,800.30
Supplies & Materials								
Office Supplies	11,611.00	8,000.00	2,500.00	10,500.00	4,590.00	894.00	10,500.00	7,500.00
Gasoline and Oil	328.00	2,500.00	(2,289.00)	211.00	145.00	66.00	211.00	1,000.00
Other Services and Charges								
Utilities	32,965.00	33,500.00	5,376.70	38,876.70	31,035.00	7,841.70	38,876.70	40,000.00
Insurance	47,619.00	45,000.00	1,756.00	46,756.00	38,556.00	8,200.00	46,756.00	47,500.00
Advertising	4,461.00	4,629.00	1,077.67	5,706.67	4,280.00	1,426.67	5,706.67	4,500.00
Storage	-	150.00	(150.00)	-	-	-	-	-
Special Events/Guest Speakers	272.00	500.00	(309.33)	190.67	143.00	47.67	190.67	250.00
Exhibit Development	922.00	1,000.00	(260.00)	740.00	555.00	185.00	740.00	800.00
Library Upgrades	347.00	1,000.00	(462.67)	537.33	403.00	134.33	537.33	850.00
Shop Supplies	774.00	4,629.00	(3,902.33)	726.67	545.00	181.67	726.67	800.00
Publications	701.00	650.00	(336.67)	313.33	235.00	78.33	313.33	650.00
Audit/Accountant/Secretary	17,050.00	17,650.00	(760.00)	16,890.00	14,490.00	2,400.00	16,890.00	17,650.00

Terrebonne Parish Veterans' Memorial District
2020 Actual, 2021 Projected and 2022 Budget

	2020 Actual	2021 Original Budget	Final Budget Amendment	2021 Final Adopted Budget	2021 Actual Year to Date as of 11/16/2021	Estimated for Remaining of the Year	2021 Projected Actual Year End	2022 Budget
Attorney Fees/Costs	-	250.00	-	250.00	-	250.00	250.00	250.00
Membership Fees	-	385.00	-	385.00	-	385.00	385.00	385.00
Travel and Training	73.00	150.00	(150.00)	-	-	-	-	-
Other fees	1,000.00		-	-	-	-	-	-
Repairs and Maintenance								
Building Repairs	4,348.00	2,000.00	592.00	2,592.00	1,890.00	702.00	2,592.00	2,000.00
Building Repairs - Daspit Street	4,599.00	1,500.00	16.00	1,516.00	1,221.00	295.00	1,516.00	1,000.00
Auto & Truck Repairs	1,873.00	2,000.00	(1,576.00)	424.00	318.00	106.00	424.00	500.00
Artifact Repairs	1,059.00	1,500.00	(462.67)	1,037.33	778.00	259.33	1,037.33	1,500.00
Land/Museum Maint/Repairs	2,850.00	2,000.00	346.67	2,346.67	1,760.00	586.67	2,346.67	2,000.00
Land/Park Maint/Repairs	4,278.00	10,000.00	(3,170.67)	6,829.33	5,122.00	1,707.33	6,829.33	7,000.00
Capital Outlay	-	-	-	-	-	-	-	-
Transfer / Debt Service 2016	231,891.00	228,337.00		228,337.00	231,891.00		231,891.00	229,638.00
Transfer / Capital Outlay	-	-	-	-	-	-	-	
Total	499,004.00	493,088.00	(304.30)	492,783.70	436,205.00	55,116.70	496,337.70	498,823.30
Excess of Revenues and Other Financing Sources over Expenditures	25,085.00	39,381.00	(2,637.30)	36,743.70	93,317.00		33,189.70	(575.25)
Changes in Net Assets								
Beginning of Year	47,788.00	72,873.00		72,873.00	72,873.00		72,873.00	106,062.70
End of Year	72,873.00	112,254.00	(2,637.30)	109,616.70	166,190.00	-	106,062.70	105,487.45

Prepared by : Kandace M. Mauldin

44,864.22



Monday, November 29, 2021

Item Title:

Ordinance to adopt the 2022 O&M Budget and the 5-Year Capital Improvements

Item Summary:

Introduce an ordinance to adopt the 2022 Operations and Maintenance budget, and the Five-Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government as presented by the Parish President and further amended by the Terrebonne Parish Council; to amend the Parish Compensation Plan for new and/or adjusted positions; approve a 4% cost of living increase for the Parish President's Departments and Council Staff; to address other matters relative thereto; and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Ordinance to adopt the 2022 O&M Budget and the 5-Year Capital Improvements	11/22/2021	Executive Summary
Ordinance to adopt the 2022 O&M Budget and the 5-Year Capital Improvements	11/22/2021	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for 2022 Budget Adoption

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO ADOPT THE 2022 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 4% COST OF LIVING INCREASE FOR THE PARISH PRESIDENT’S DEPARTMENTS AND COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

_____November 10, 2021_____
Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO ADOPT THE 2022 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 4% COST OF LIVING INCREASE FOR THE PARISH PRESIDENT’S DEPARTMENTS AND COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Operations and Maintenance Budget, and the Five-Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President, and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____day of December, 2021.

DARRIN GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, SUZETTE THOMAS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 15, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2021.

SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Monday, November 29, 2021

Item Title:

2021 Various Items for Budget Amendment

Item Summary:

Introduce an ordinance to amend the 2021 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Emergency Preparedness Department-EMPG, \$33,616
 - II. Animal Shelter-donations, \$10,000
 - III. Houma Police Dept - LA Commission on Law Enforcement Grant, \$208,005
 - IV. Animal Shelter-donations, \$3,936
 - V. Section 8 Voucher Program, \$1,838,899
 - VI. Parishwide Recreation, \$15,000
 - VII. Eastside Public Safety Substation, \$39,356
 - VIII. Dedicated Emergency Fund, \$44,011,215
 - IX. Utility Administration, -0-
 - a. add GIS & Records Coordinator, Grade 107
- and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
2021 Various Items for Budget Amendment	11/23/2021	Executive Summary
2021 Various Items for Budget Amendment	11/23/2021	Budget Amendment
2021 Various Items for Budget Amendment	11/23/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>Emergency Preparedness Department-EMPG, \$33,616</div></div> <div><div>II.</div><div>Animal Shelter-donations, \$10,000</div></div> <div><div>III.</div><div>Houma Police Dept - LA Commission on Law Enforcement Grant, \$208,005</div></div> <div><div>IV.</div><div>Animal Shelter-donations, \$3,936</div></div> <div><div>V.</div><div>Section 8 Voucher Program, \$1,838,899</div></div> <div><div>VI.</div><div>Parishwide Recreation, \$15,000</div></div> <div><div>VII.</div><div>Eastside Public Safety Substation, \$39,356</div></div> <div><div>VIII.</div><div>Dedicated Emergency Fund, \$44,011,215</div></div> <div><div>IX.</div><div>Utility Administration, -0-</div></div> <div><div>a.</div><div>add GIS & Records Coordinator, Grade 107</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

____November 22, 2021____
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Emergency Preparedness Department-EMPG, \$33,616
- II. Animal Shelter-donations, \$10,000
- III. Houma Police Dept - LA Commission on Law Enforcement Grant, \$208,005
- IV. Animal Shelter-donations, \$3,936
- V. Section 8 Voucher Program, \$1,838,899
- VI. Parishwide Recreation, \$15,000
- VII. Eastside Public Safety Substation, \$39,356
- VIII. Dedicated Emergency Fund, \$44,011,215
- IX. Utility Administration, -0-
 - a. add GIS & Records Coordinator, Grade 107

SECTION I

WHEREAS, the Parish has been awarded \$33,616 for the Emergency Management Performance Grant Program - 2021 from the State of Louisiana, Governor's Office of Homeland Security and Emergency Preparedness, and

WHEREAS, the dollars will be reimbursement for the operations associated with the Office of Emergency Preparedness including daily duties conducted by the office staff.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget of the Terrebonne Parish Consolidated Government be amended for the Emergency Preparedness Department. (Attachment A)

SECTION II

WHEREAS, the Animal Shelter received a donation from PetSmart for \$10,000, and

WHEREAS, the donation will be put into the other fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Animal Control Department. (Attachment B)

SECTION III

WHEREAS, the Parish received funds from Louisiana Commission on Law Enforcement and the Administration of Criminal Justice Fiscal Year 2020-2021 Crime Victim Assistance Grant (Grant #2018-VA-5079) for \$208,005, and

WHEREAS, the 2021-2022 Crime Victim Assistance Grant (Grant #2019-VA-5903) will provide funding for assistance, referrals, and direct immediate crisis services to victims through the utilization of several different law enforcement agencies and victim advocates, and

WHEREAS, the 2021-2022 Crime Victim Assistance Grant (Grant #2018-VA-5903) will also cover overtime cost of the Houma Police Department, Assumption Parish Sheriff's Office, and Thibodaux Police Department as victim advocates, along with funding for The Haven for improved servers for victims within Region 11 Sane Program, and

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to reflect the funding of the Crime Victim Assistance Grant Award. (Attachment C)

SECTION IV

WHEREAS, the Animal Shelter receives donations to purchase medicine for the animals at the shelter, and

WHEREAS, the donations of \$3,936 will be put into the Medical and Drugs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Animal Control Department. (Attachment D)

SECTION V

WHEREAS, the Section 8 Voucher Program has received funding of \$1,838,899 from Housing and Urban Development, and

WHEREAS, the funding will be used for two hundred sixty-five (265) temporary emergency vouchers for Bayou Towers.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Section 8 Voucher Program. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting additional funding of \$15,000 for the Parishwide Recreation Tennis Courts, and

WHEREAS, the funding source is from the Parishwide Recreation fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Tennis Courts. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting additional funding of \$39,356 for the Eastside Public Safety Substation, and

WHEREAS, the funding source is from the Sales Tax Revenue fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Eastside Public Safety Substation. (Attachment G)

SECTION VIII

WHEREAS, Hurricane Ida caused catastrophic damage to Terrebonne Parish, and

WHEREAS, TPCG responded to the disaster for the purpose of protecting the health, safety and welfare of its citizens, and

WHEREAS, Administration is requesting funding of \$44,011,215 for expenses affiliated with Hurricane Ida, and

WHEREAS, the revenues collected from insurance and FEMA claims will reimburse the Parish for these expenses.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for Hurricane Ida expenses. (Attachment H)

SECTION IX

WHEREAS, Administration is requesting to amend the Budgeted Positions, adding a full time GIS & Records Coordinator, Grade 107 for Utilities Administration, and

WHEREAS, the additional position will be assisting with the GIS and office duties for Utilities, and

WHEREAS, no additional funding is required for this position.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Budgeted Positions be amended to recognize the necessary change for Utilities Administration. (Attachment I)

SECTION X

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION XI

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION XII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - OEP

	2021		
	Adopted	Change	Amended
Operating Supplies	27,000	33,616	60,616
Office of Emergency Preparedness		(33,616)	(33,616)

ATTACHMENT B - Animal Shelter

	2021		
	Adopted	Change	Amended
Other Fees	114,971	10,000	124,971
Donation-Animal Shelter	(82,500)	(10,000)	(92,500)

ATTACHMENT C - LCLE

	2021		
	Adopted	Change	Amended
LCLE Victims Assistance	(180,886)	(208,005)	(388,891)
Overtime Pay-2nd Grant	66,941	66,320	133,261
Other Fees	192,955	134,000	326,955
Operating Supplies		1,920	1,920
Machinery & Equipment		5,765	5,765
Crime Victims Assistance		(66,320)	(66,320)
Fund Balance (increase)	n/a	66,320	n/a

ATTACHMENT D - Animal Shelter

	2021		
	Adopted	Change	Amended
Medical & Drugs	73,077	3,936	77,013
Donations-Meds for Animal Shelter	(12,729)	(3,936)	(16,665)

ATTACHMENT E - Section 8 Voucher

	2021		
	Adopted	Change	Amended
HCV-Emerg Vouchers		1,838,899	1,838,899
HCV-Emerg Vouchers		(1,838,899)	(1,838,899)

ATTACHMENT F - Parishwide Recreation

	2021		
	Adopted	Change	Amended
Other Contracts & Rentals	81,711	15,000	96,711
Fund Balance (decrease)	n/a	(15,000)	n/a

ATTACHMENT G - Eastside Public Safety Substation

	2021		
	Adopted	Change	Amended
Eastside Substation	890,378	39,356	929,734
transfer from Sales Tax Revenue Fund		(39,356)	(39,356)
Transfer to HUID CDBG Rec Cons		39,356	39,356
Fund Balance (decrease)O	n/a	(39,356)	n/a

ATTACHMENT H - Dedicated Emergency Fund

	2021		
	Adopted	Change	Amended
Hurricane Ida-FEMA reimbursement		(44,011,215)	(44,011,215)
Hurricane Ida	3,000,000	44,011,215	47,011,215

ATTACHMENT I - Utility Administration

	2021						
	Adopted	Change	Amended	Level	MIN	MID	MAX
GIS & Records Coord.	0	1	1	107	29,730	37,163	44,595

Terrebonne Parish Consolidated Government
Office of Emergency Preparedness
Emergency Management Performance Grant (EMPG)
Budget Amendment
11/9/2021

	Current	Adjustment	Final
151-912-8225-01 Operating Supplies	27,000	33,616	60,616
151-000-6318-05 EMPG	-	(33,616)	(33,616)

Budget for FY 2021 EMPG claims.

Section 1



**GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS
STATE OF LOUISIANA**



GRANT AWARD SHEET

1. SUB-RECIPIENT NAME AND ADDRESS (INCLUDING ZIP CODE) Terrebonne Parish Consolidated Government Gordon Dove 8026 Main St. Ste. 700 Houma, LA 70360	3. GRANT AWARD NUMBER EMT-2021-EP-00001-S01
	4. CFDA NUMBER 97.042
	5. ACTION INITIAL GRANT AWARD
	6. AWARD DATE 9/22/2021
2. GRANT TITLE Emergency Management Performance Grant - Fiscal Year 2021	7. GOHSEP GRANT SPECIALIST Ashley Givens 225.922.0260 ashley.givens@la.gov

SECTION I. GRANT AWARD AMOUNT

8. GRANT AWARD AMOUNT

\$33,616.16

SECTION II. GRANT PERFORMANCE PERIOD

9. GRANT PERFORMANCE PERIOD

BEGIN DATE 10/1/2020 END DATE 5/31/2023

SECTION III. GRANT AWARD SPECIAL CONDITIONS

10. SPECIAL CONDITIONS

The above named grant and related award package is conditionally awarded to your agency subject to your agency's acceptance of the following: 1) special conditions as set forth by GOHSEP, 2) federal grant agreement articles and 3) compliance with the federal Notice of Funding Opportunity Announcement (NOFO) issued for this award and 4) FEMA Preparedness Grants Manual. See attached grant agreement articles and NOFO for specific details.


Please make sure you read and understand the special conditions, grant agreement articles and NOFO as they outline the terms and conditions of your grant award. A copy of these documents must be maintained for your official file.

This grant award is 100% federal funded; therefore, your agency, as the sub-recipient is not required to provide either in-kind match or cash match.

Before you request and receive any of the federal grant funds awarded to your agency, you must establish acceptance of the grant by satisfying the following:


- 1) please sign and date both the Grant Award Sheet (page 1) and attached grant agreement articles (page 8),
- 2) complete the Designation of Sub-recipient Point of Contact/FFATA reporting requirement form,
- 3) return all completed documents to your designated GOHSEP Homeland Security Grant Specialist, and SEE ADDITIONAL SPECIAL CONDITIONS CONTINUED ON PAGES 2-5.

SECTION IV. SAA AUTHORIZATION

11. TYPED NAME OF SAA OR AUTHORIZED REPRESENTATIVE James B. Waskom Director	12. SIGNATURE OF SAA OR AUTHORIZED REPRESENTATIVE / DATE  9/22/2021
---	--

SECTION V. SUB-RECIPIENT ACCEPTANCE

By my signature below, I attest that I am the duly authorized representative to sign on behalf of the sub-recipient participating in this grant and, on behalf of the sub-recipient, accept and will comply with the special conditions, grant agreement articles and grant guidance, which are required for participation in this grant program.

13. PRINTED NAME/TITLE OF AUTHORIZED REPRESENTATIVE Gordon E. Dove, Terrebonne Parish President	14. SIGNATURE OF AUTHORIZED REPRESENTATIVE / DATE  10/28/2021
--	--



GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS

STATE OF LOUISIANA

AWARD CONTINUATION SHEET



GRANT AWARD NO. EMT-2021-EP-00001-S01

CFDA NO. 97.042

AWARD DATE: 9/22/2021

SPECIAL CONDITIONS CONTINUED

A. State Administrative Agency (SAA) Pre-Approval of all Sub-recipient Expenditures

Sub-recipient must obtain approval of their project application by the SAA prior to any obligation/expenditure for equipment, training, exercise, planning, organizational and/or management & administrative projects. Failure to obtain prior approval by the SAA may result in de-obligation of funding.

B. Prior Approval for Modification of Approved Budget and Projects

Sub-recipient must report any deviations from your SAA approved budget where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%).

C. Compliance with all SAA Established Deadlines

As established by the SAA, sub-recipient must meet imposed deadlines regarding grant award timelines. If extensions to the established deadlines are warranted, the sub-recipient will be required to submit detailed justification, in which the SAA may or may not grant the extension.

D. La. R.S. 29:727

Sub-recipient shall comply with La. R.S. 29:727, including the requirement in La. R.S. 29:727(l) that requires each Parish or Police Jury President, through the Parish Director of Homeland Security and Emergency Preparedness, to form a Parish Emergency Management Advisory Committee (PEMAC). Failure to comply with La. R.S. 29:727 for awarded grant funds may jeopardize all grant funding awarded by the SAA potentially resulting in the suspension and/or de-obligation of this award.

E. Data Collection

Sub-recipient agrees to cooperate with any national and state; assessments, evaluation efforts, and/or data and information collection requests.

F. Compliance with Reporting Requirements

Sub-recipient must comply with all SAA Reporting Requirements including, but not limited to, EMPG Quarterly Reports due to the SAA no later than 15 days past the last day of the quarter, i.e., Jan. – Mar., due April 15th, Apr. – Jun., due Jul. 15th, Jul. – Sep., due Oct. 15th, Oct. – Dec., due Jan. 15th. SAA will send notices to sub-recipient and provide reporting formats in advance.

G. NIMS Adoption and Implementation

Sub-recipients are required to maintain adoption and implementation of NIMS. DHS/FEMA describes the specific activities involved in NIMS implementation in the NIMS Implementation Objectives (<https://www.fema.gov/implementation-guidance-and-reporting>). Incident management activities require carefully managed resources (personnel, teams, facilities, equipment, and/or supplies). Utilization of the standardized resource management concepts, such as typing, credentialing, and inventorying, promote a strong national mutual aid capability needed to support delivery of core capabilities. Recipients should manage resources purchased or supported with DHS/FEMA grant funding according to NIMS resource management guidance. Additional information on resource management and NIMS resource typing definitions and job titles/position qualifications is available under <http://www.fema.gov/resource-management-mutual-aid>.

H. EMPG Initial Application Funded Planning, Training and Exercise Projects

Sub-recipients must ensure at least (87.5%) of all projects that include Planning, Training, and/or Exercise deliverables align closely with closing capability gaps identified and documented in the state's most recent THIRA/SPR submission, as submitted by the SAA in the initial application. See FY2021 EMPG Parish Budget and Projects.



GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS



STATE OF LOUISIANA

AWARD CONTINUATION SHEET

GRANT AWARD NO. EMT-2021-EP-00001-501

CFDA NO. 97.042

AWARD DATE: 9/22/2021

SPECIAL CONDITIONS CONTINUED

I. Identifying EMPG Priorities

Sub-recipients are required to prioritize grant funding to demonstrate how FY2021 EMPG Program funded investments support closing capability gaps identified in the Threat and Hazard Identification and Risk Assessment (THIRA)/Stakeholder Preparedness Review (SPR). Other relevant information sources can be utilized (i.e. after-action reports following exercises or real world events, audit and monitoring findings, Hazard Mitigation Plans and/or other deliberate planning products, as submitted by the SAA in the initial application. See FY2021 EMPG Parish Budget and Projects.

J. EMPG Quarterly Reporting Requirements

1. PERSONNEL Quarterly Reporting Requirements

Each sub-recipient quarterly report should include the following information for each emergency management personnel supported (fully or partially) by EMPG:

Personnel Details

- Agency
- First and Last Name
- Title
- Position code (if applicable)
- If position is occupied or vacant
- Federal EMPG percentage of salary paid

All EMPG funded personnel are expected to be trained emergency managers. In addition to training activities aligned to and addressed in the IPP, all EMPG -funded personnel full- and part-time sub-recipients shall complete the following training requirements and record proof of completion:

- NIMS Training, Independent Study (IS)-100 (any version), IS-200 (any version), IS-700 (any version), and IS-800 (any version) and
- Professional Development Series (PDS) OR the Emergency Management Professionals Program (EMPP) Basic Academy listed in the chart below.

Professional Development Series or Basic Academy		
PDS		Basic Academy
Professional Development Series		Basic Academy Pre-requisites and Courses
IS-120.a An Introduction to Exercises	OR	IS-100 (any version) Introduction to the Incident Command System
IS-230.d Fundamentals of Emergency Management		IS-700 (any version) National Incident Management System (NIMS)-An Introduction
IS-235.b Emergency Planning		IS-800 (any version) National Response Framework, An Introduction
IS-240.b Leadership and Influence		IS-230.d Fundamentals of Emergency Management
IS-241.b Decision Making and Problem Solving		E/L101 Foundations of Emergency Management
IS-242.b Effective Communication		E/L102 Science of Disasters
IS-244.b Developing and Managing Volunteers		E/L103 Planning Emergency Operations
		E/L104 Exercise Design
		E/L105 Public Information & Warning

All personnel are encouraged to take the updated versions when available, but it is not a requirement.



GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS

STATE OF LOUISIANA



AWARD CONTINUATION SHEET

GRANT AWARD NO. EMT-2021-EP-00001-S01

CFDA NO. 97.042

AWARD DATE: 9/22/2021

SPECIAL CONDITIONS CONTINUED

2. EXERCISE Data Quarterly Reporting Requirements

Sub-recipient must develop and maintain a progressive exercise program consistent with the National Exercise Program base plan and the Homeland Security Exercise and Evaluation Program (HSEEP) guidelines. Exercise activities should align to a current IPP developed through an annual IPPW. **An After Action Report/Improvement Plan (AAR/IP) shall be completed for each exercise and submitted to the SAA.**

Sub-recipient must report the following:

- Date of the After Action Report/Improvement Plan (AAR/IP) submitted
- Date of the exercise
- If exercise fulfills progressive exercise requirement
- Exercise funded with EMPG
- Exercise identified in IPP
- Exercise Name
- Exercise Type
- Total Participants
- Total Participants funded by EMPG

3. TRAINING Data Quarterly Reporting Requirements

EMPG funds may be used for a range of emergency management-related training activities to enhance the capabilities of state and local emergency management personnel through the establishment, support, conduct, and attendance of training. EMPG funds used for training should support the nationwide implementation of NIMS. The NIMS Training Program establishes a national curriculum for NIMS and provides information on NIMS courses.

Sub-recipient must report the following:

- Training is Identified in Multi-Year IPP
- Training is an EMPG required course
- Training Name
- Course Date
- Course End Date
- Total Course Hours
- Number of Personnel Trained
- Number of Personnel Trained/Completed Course Funded by EMPG

K. Integrated Preparedness Plan (IPP) and Integrated Preparedness Plan Workshop (IPPW)

While there are no minimum exercise requirements for FY 2021 EMPG, sub-recipient is required to develop a Integrated Preparedness Plan (IPP), and update it annually. **Sub-recipient must submit their existing IPP to the SAA by September 30th of each year.** In addition, the sub-recipient is required to conduct an **Integrated Preparedness Plan Workshop (IPPW)** to be completed annually by June 30th. **Sub-recipient must submit the IPPW sign in sheet to the SAA.** Sub-recipient can either participate in their Regional IPP or have a parish specific IPP.

L. Emergency Operation Plan (EOP)

Sub-recipient must update their EOP at least once every two years. An evaluation matrix to describe and calculate the percentage towards compliance with CPG 101 v.2 is available in WebEOC. **Sub-recipient must submit the CPG 101 v.2 to the SAA every two years.**

M. Compliance with 2 C.F.R. Part 200.

Sub-recipient must follow the applicable provisions of the uniform administrative requirements, cost principles, audit requirements for federal grant awards, and maintain formal written policies in accordance with the Title 2, Subtitle A, Chapter 2, Part 200 of the Code of Federal Regulations (C.F.R.) – 2 C.F.R. Part 200.

Link to the C.F.R. is listed below:

- **2 C.F.R. Part 200:** http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl



GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS

STATE OF LOUISIANA



AWARD CONTINUATION SHEET

GRANT AWARD NO. EMT-2021-EP-00001-S01

CFDA NO. 97.042

AWARD DATE: 09/22/2021

SPECIAL CONDITIONS CONTINUED

N. Procurement and Documentation

1. Procurement

Through audits and compliance visits conducted by DHS Office of Inspector General (OIG), FEMA and SAA grant monitoring, findings have shown that some sub-recipients have not fully adhered to the proper procurement requirements when spending grant funds. Anything less than full compliance with Federal procurement policies jeopardizes the integrity of the grant as well as the grant program. Noncompliance with the Federal procurement rules may result in FEMA and/or the SAA imposing specific conditions as described in 2 C.F.R. § 200.207 or other remedies for noncompliance under 2 C.F.R. 200.338.

2. Documentation

Sub-recipient is required to maintain and retain the following:

- Backup documentation, such as bids and quotes.
- Cost/price analyses on file for review by Federal personnel, if applicable.
- Other documents required by Federal regulations applicable at the time a grant is awarded to sub-recipient.
- Specifications
- Solicitations
- Competitive quotes or proposals
- Basis for selection decisions
- Purchase orders
- Contracts
- Invoices
- Cancelled checks

Sub-recipient should keep detailed records of all transactions involving the grant. FEMA and/or the SAA may at any time request copies of purchasing documentation along with copies of cancelled checks for verification. A sub-recipient that fails to fully document all purchases will find their expenditures questioned and subsequently disallowed.

O. Management and Administrative Requirements

Management and Administration (M&A) activities are those defined as directly relating to the management and administration of EMPG Program funds, such as financial management and monitoring. It should be noted that salaries of local emergency managers are not typically categorized as M&A, unless local Emergency Management Agency (EMA) chooses to assign personnel to specific M&A activities. Sub-recipient may retain and use up to **three percent (3%)** of the amount received from the SAA for local M&A purposes.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
OCTOBER 31, 2021 - MONTH LAST CLOSED

11/22/21

ACCT: 151-912-8225-01

GENERAL FUND

EMERGENCY PREPAREDNESS

OPERATING SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	27,000	17,889.48	3,072	6,039
CLOSED:				
2015	46,134	19,514.58	N/A	26,619
2016	32,187	27,761.76	N/A	4,425
2017	83,751	66,204.13	N/A	17,547
2018	22,447	26,649.50	N/A	4,203-
2019	24,317	27,015.75	N/A	2,699-
2020	60,216	23,335.75	N/A	36,880

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section 11

Kayla Dupre

From: Valerie Robinson
Sent: Friday, November 5, 2021 1:08 PM
To: Kayla Dupre
Subject: RE: Adoption Partner Emergency Relief Donation for Terrebonne Parish

Yes please ma'am. 😊

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

Follow us on facebook

-----Original Message-----

From: Kayla Dupre <kdupre@tpcg.org>
Sent: Friday, November 5, 2021 1:06 PM
To: Valerie Robinson <vrobinson@tpcg.org>
Subject: FW: Adoption Partner Emergency Relief Donation for Terrebonne Parish

Did you want these funds (\$10,000) put into account 151-442-8349-01?

Thanks,

Kayla Dupre
Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
Phone: (985) 873-6452 fax: (985) 873-6457 kdupre@tpcg.org

-----Original Message-----

From: Valerie Robinson <vrobinson@tpcg.org>
Sent: Saturday, September 4, 2021 3:06 PM
To: Kayla Dupre <kdupre@tpcg.org>
Subject: FW: Adoption Partner Emergency Relief Donation for Terrebonne Parish

FYI

Best,

Valerie Robinson
Animal Shelter Director

Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

Follow us on facebook

-----Original Message-----

From: petsmartcharities@smartsimple.com <petsmartcharities@smartsimple.com>
Sent: Friday, September 3, 2021 10:10 AM
To: Valerie Robinson <vrobinson@tpcg.org>
Subject: Adoption Partner Emergency Relief Donation for Terrebonne Parish

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. DO NOT click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Dear Valerie,

PetSmart Charities is pleased to provide a donation to Terrebonne Parish, in the amount of \$10,000.00.

Please note by accepting this contribution, you agree that Terrebonne Parish, is a tax-exempt qualified charitable organization in the United States as either an entity organized and operated under Section 501(c)(3) of the Internal Revenue Code, a governmental entity, or an Indian tribal government and that the contribution will only be used to further your charitable purpose.

If you have any questions about this donation please reach out to your Adoptions Grants Manager, Heidi Fulcher at HFulcher@PetSmartCharities.org.

Thank you for your commitment to helping pets in need.

Sincerely,
PetSmart Charities

This message was sent from a notification-only email address that does not accept incoming email. Please do not reply to this message.



Our Vision: A lifelong, loving home for every pet

September 03, 2021

Valerie Robinson
Manager
Terrebonne Parish
P.O. Box 2768
Houma, LA
70361
United States

Dear Valerie Robinson,

PetSmart Charities is committed to assisting our partners in times of need. For the county in which the recent declaration of a FEMA major disaster for the in which your organization is located, we wanted to help.

PetSmart Charities is pleased to provide a donation to Terrebonne Parish in the amount of \$10,000.00. This contribution is a part of the PetSmart Charities Emergency Relief program. This unrestricted donation is to help support your organization's mission in a time of natural disaster.

Please note by accepting this contribution, you agree that Terrebonne Parish is a tax-exempt qualified charitable organization in the United States as either an entity organized and operated under Section 501(c)(3) of the Internal Revenue Code, a governmental entity, or an Indian tribal government and that the contribution will only be used to further your charitable purpose.

Thank you for your commitment to helping pets in need.

Sincerely,

A handwritten signature in cursive script that reads "Aimee Gilbreath".

Aimee Gilbreath
President

Heidi Fulcher
Adoption Grants Manager



Transaction Details List View | Last 30 Days

Terrebonne Parish Consolidated Governmen - TERRCON

Account Number	0062276496	Balances as of	10/07/2021 09:41:30
Account Name	General Fund	Transactions As Of	10/07/2021 09:41:33
Currency	USD		

TODAY'S BALANCES

Opening Ledger	514,531.62	Opening Available	501,118.39	Current Available	514,531.62
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TRANSACTION DETAILS

Post Date	Transaction Description	Amount	Bank Reference	Customer Reference	Transaction Detail
09/08/2021	ACH CREDIT RECEIVED	10,000.00	1007555511		EDI PYMNTS PETSMART CHA

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 151-442-8349-01

GENERAL FUND

ANIMAL CONTROL

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	89,971	27,843.61	3,425	58,702
CLOSED:				
2015	0	76.50	N/A	77-
2016	0	.00	N/A	0
2017	38,000	27,516.20	N/A	10,484
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 151-000-6741-01

GENERAL FUND

NO DEPARTMENT NAME

DONATIONS-ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	57,500	119,600.00-	0	62,100
CLOSED:				
2015	33,040	48,565.97-	N/A	15,526
2016	34,500	65,041.65-	N/A	30,542
2017	38,000	88,756.70-	N/A	50,757
2018	0	7,519.80-	N/A	7,520
2019	95,000	88,317.00-	N/A	6,683-
2020	28,000	28,350.47-	N/A	350

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Terrebonne Parish Consolidated Government
 LCLE
 Victim's Assistance Grant #5903
 Budget Amendment
 11/4/2021

	Current	Adjustment	Final
216-000-6342-02 Revenue	(180,886)	(208,005)	(388,891)
216-215-8112-02 Overtime Pay	66,941	66,320	133,261
216-215-8349-01 Consultants	192,955	134,000	326,955
216-215-8225-01 Operating Supplies	-	1,920	1,920
216-215-8915-06 Machinery&Equipment	-	5,765	5,765
204-211-8172-15 Allocation	-	(66,320)	(66,320)
204-000-5111-00 Fund Balance		66,320.00	

The grant provides funding for assistance, referrals and direct immediate crisis services to victims through the utilization of several different law enforcement agencies and victim advocates.

Grant funding is for Houma Police Department and consultant agencies including Assumption Parish Sheriff's Office, Thibodaux Police Department, and The Haven.

Section III

	Federal	Cash Match	Total
Houma PD	66,320	16,500	82,500
The Haven	106,000	26,500	132,500
Assumption Parish SO	20,000	5,000	25,000
Thibodaux PD	8,000	2,000	10,000
	200,320	50,000	250,000
	Federal	Cash Match	Total
Houma PD	1,920	480	2,400
Houma PD	5,765	1,441	7,206
	7,685	1,921	9,606
TOTAL	208,005	51,921	259,606

↓
 Match requirement
 has been waived by
 LGLE

State of Louisiana

Office of the Governor

Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JOHN BEL EDWARDS
GOVERNOR

JIM CRAFT
EXECUTIVE DIRECTOR



VOCA EMERGENCY MANDATORY MATCH WAIVER NOTICE

Recipient Agency:	Terrebonne Parish Consolidated Government-Houma Police Department		
Project Title:	Victim Assistance Program		
Project Start Date:	7/1/2021	Project End Date:	6/30/2022
Federal Fiscal Year:	2019	Fiscal Code:	VA
Award Category:	01/03/04	Subgrant Number:	5903
Date of Determination:	11/1/2021		

Description of Project:

The VOCAL Project will focus on giving referral and direct immediate crisis services to victims by using crime victim advocates from several different law enforcement agencies and victim advocates from The Haven.

Decision: ☒ Approve ☐ Deny

Justification for Decision:

An emergency match waiver is being initiated by LCLE and provided to all open FY2019 VOCA-funded subawards in compliance with The VOCA Fix to Sustain the Crime Victims Fund Act of 2021. The emergency mandatory match waiver will apply to all matching requirements, in its entirety, that remain unmet at the time this waiver is granted for this VOCA-funded project.

Mandatory Emergency Match Waiver Granted as of 9/30/2021:

Federal Award Total Reimbursed:	\$0
Match Total Met:	\$0
Federal Award Balance:	\$208,005
Match Amount Balance:	\$0

(Note: Once this Mandatory Emergency Match Waiver Notice is received, you are asked to submit a modification to remove the unmet match amounts from your budget.)


Signature of Executive Director

11/8/21
Date

STEVE TROSCAIR, CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
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DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

August 26, 2021

MEMO TO: Chief Dana T. Coleman
Houma Police Department

FROM: Suzette Thomas
Council Clerk

RE: 2021 – 2022 Crime Victim Assistance Grant

Attached is a copy of Resolution No. 21-316 which authorizes the execution of an application to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice for the aforementioned grant.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding this matter, feel free to contact me.

/st

Attachment

cc: Mr. Steve Ponville, Public Safety Director
Ms. Kandace Mauldin, Chief Financial Officer
Mrs. Kayla Dupre, Comptroller
Captain Bobbie O'Bryan w/ original
Mrs. Leilani Adams, Parish President's Secretary
Council Reading File

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 21-316

A resolution authorizing the Parish President to execute an application form to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice 2021-2022 Crime Victim Assistance grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to apply for an application for a grant from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice Fiscal Year 2021-2022 Crime Victim Assistance funding in the amount of Two Hundred Thousand dollars (\$200,000.00) for the Terrebonne Parish Consolidated Government. The Fiscal Year 2021-2022 Crime Victim Assistance Fund will be used to facilitate overtime compensation for Post Certified Police Officers and Deputies as victim advocates, along with funding for The Haven for improved services for victims within Region 11 Sane Program which consist of six different parishes within Louisiana Department of Health Region 3 and,

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice and,

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant upon awarded amount from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, and J. Amedée.

NAYS: None.

NOT VOTING: None.

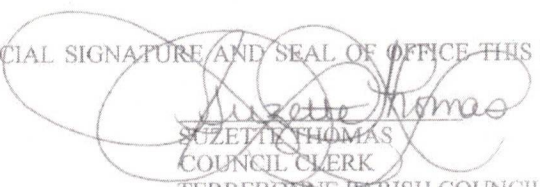
ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 23rd day of August 2021.

I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on August 23, 2021, and subsequently ratified by the Assembled Council in Regular Session on August 25, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 26th DAY OF AUGUST 2021.


SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

State of Louisiana

Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice



ORIGINAL

JOHN BEL EDWARDS
GOVERNOR

JIM CRAFT
EXECUTIVE DIRECTOR



July 2, 2021

Mr. Gordon Dove
Parish President
Terrebonne Parish Consolidated Government - Houma Police Department
8026 Main Street
PO Box 2768
Houma, Louisiana 70360-2768

Dear Mr. Dove:

I am pleased to inform you that the Louisiana Commission on Law Enforcement (LCLE) approved the application for federal/state funds. Identifying information for this award is as follows:

Subgrant Number:	2019-VA-01/03/04-5903 (Use on all correspondence)
Project Title:	"Victim Assistance Program 7 (Duplicate 7/26/21)"
Project Period:	2019-VA: 7/1/2021 - 6/30/2022 2019-VA: 7/1/2021 - 6/30/2022 2019-VA: 7/1/2021 - 6/30/2022
	Federal Funds: 2019-VA: \$20,000.00 CFDA No: 16.575 Federal Award No.: 2019-V2-GX-0059 2019-VA: \$20,000.00 CFDA No: 16.575
Award:	Federal Award No.: 2019-V2-GX-0059 2019-VA: \$160,000.00 CFDA No: 16.575 Federal Award No.: 2019-V2-GX-0059
	Total Subgrant: \$200,000.00

This is one time funding.

This subgrant is hereby offered on the condition that Terrebonne Parish Consolidated Government - Houma Police Department complies in administering the program, with all the representations contained in its application, as amended, including the standard subgrant conditions that have been incorporated by reference.

Certified Assurances accepted at the time of application outline the requirements for implementation of this project within a prescribed period of time. If this project is not operational within the prescribed period, written notification should be given to LCLE stating reasons for failure to begin on the anticipated start date. Projects remaining not operational for a prescribed period thereafter will require an additional written statement explaining the delay. Where warranted, the LCLE may extend the implementation date further; however, it retains the right to cancel any project not implemented within the prescribed period rather than approve the extension. The award does not obligate the Louisiana Commission on Law Enforcement to fund this project beyond the current period.

Your prompt attention to the condition(s) will ensure the timely release of subgrant funds, however, failure to satisfy the condition(s) may result in cancellation of this subgrant.

The reporting requirements for this subgrant may be found by navigating to the Reporting Requirements page under the Project tab in Egrants. Failure to follow the reporting requirements may cause an interruption in receipt of subgrant funds.

The award of this subgrant will become effective when LCLE receives this letter with your signature (blue ink) as the authorized official of Terrebonne Parish Consolidated Government - Houma Police Department.

It is vital for designated project staff to review the Applicant's Manual to ensure that this program will be conducted in accordance with all applicable guidelines. Future funding is contingent not only on the availability of funding, but proper grant management, which includes meeting the goals and objectives and submitting timely and accurate quarterly, interim and annual reports.

Our staff welcomes questions regarding subgrant matters. If you have programmatic questions, please contact the program manager. Should you have fiscal questions, please contact the Grants Section staff. Their contact information can be obtained via our website, www.lcle.la.gov. The LCLE and its staff wish you success in conducting this project.

Sincerely,



Jim Craft
Executive Director

SPECIAL CONDITION(S)

This award is subject to compliance with the following condition(s), in addition to the applicable Standard Subgrant Conditions that have been incorporated by reference:

- (1) If a project is not operational within 60 days of the original starting date of the subgrant period, the subgrantee must report by letter to the State (Louisiana Commission on Law Enforcement) the steps taken to initiate the project, the reasons for delay and the expected starting date.

If a project is not operational within 90 days of the original starting date of the subgrant period, the subgrantee must submit a second statement to the Louisiana Commission on Law Enforcement, explaining the implementation delay. Upon receipt of the 90-day letter, the Louisiana Commission on Law Enforcement may cancel the project and request grantor agency approval to redistribute the funds to other project areas. The Louisiana Commission on Law Enforcement may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period. When this occurs, the appropriate subgrant files and records must so note the extension.

- (2) The applicant agrees to comply with the organizational audit requirements of 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements – Subpart F Audit Requirements, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) (and any other audits of OJP grants funds) are not satisfactorily and promptly addressed, as further described in the current edition of the DOJ Grants Financial Guide.

If you have expended \$750,000 or more during the non-Federal entity's fiscal year in Federal awards, you must have a single or program specific audit conducted in that year in accordance with provisions of this part.

If an audit discloses findings or recommendations, then a corrective action plan must be submitted along with the audit report and it must include the name(s) of the contact person(s) responsible for corrective action, the corrective action planned, and the anticipated completion date. If the auditee does not agree with the audit findings or believes corrective action is not required, then the corrective action plan must include an explanation and specific reasons. LCLE also requires a timetable for performance and/or implementation dates for each recommendation and a description of monitoring to be conducted to ensure implementation.

Agencies receiving these funds may be subject to LA R.S. 24:513, which requires the submission of financial statements to the Louisiana Legislative Auditor (LLA). To determine the level of engagement and reports required please contact your accounting professional and/or the office of the LLA (www.la.gov)

A copy of the reports/statements/letters submitted as part of the reporting package must be forwarded to the LCLE to auditor@lcle.la.gov no later than six (6) months after the agency's fiscal year end. Agencies who fail to submit timely audit reports to LCLE are subject to funds being withheld until this requirement is met.

- (3) The subgrantee agrees to comply with all certified assurances made at the time of application.

- (4) The applicant agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The applicant also agrees to comply with applicable restrictions on awards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of applicant obligations are posted on the Office of Justice Programs website at <http://www.ojp.gov/funding/sam.html>. (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and re incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name.)

All applicants must have a Data Universal Numbering System (DUNS Number). Information can be obtained at www.dnb.com or 1-866-705-5711.

The applicant agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (Or with a successor government-wide system officially designated by OMB and OJP). Information can be obtained at www.sam.gov.

SAM renewals completed during an open project period must be forwarded to the appropriate LCLE program manager. Printout must contain the renewal expiration date as well as the Exclusion Yes/No answer.

- (5) Ten percent (10%) of federal funds will be withheld by Louisiana Commission on Law Enforcement until a monitoring review is performed, documented and subsequently approved by Louisiana Commission on Law Enforcement for release of this special condition.
- (6) Reimbursement for any budget line item listed as "TBD" will not be paid until a modification has been submitted to and approved by LCLE specifying the identification of the "TBD" line item.
- (7) Supporting documents must accompany your designated quarter's fiscal report. Examples of supporting documents are, but are not limited to:
1. Personnel and Fringe – A payroll register that identifies employee, position, applicable pay period, gross salary, and if any, associated fringe benefits. Time Sheets or time and effort certifications must also be provided.
 2. Travel - Mileage logs, lodging invoices, conference agenda, airline boarding passes and receipts, etc.
 3. Equipment – Copies of invoices. These invoices should include the vendor's name, invoice number, item description, serial numbers for equipment (if applicable), quantity purchased and invoice amounts.
 4. Supplies & Operating Expenses Costs – Invoices or other documents demonstrating an obligation of payment to the vendor. Invoices/documents must identify vendor, item description and invoice amount.
 5. Contract Services – signed executed contract, copies of invoices for services. Invoices should include a description of the services billed to the subrecipient. (A duplicate contract is not needed for each fiscal report).

Expenditures will not be approved when expenditure supporting documents are not submitted with a fiscal report.

- (8) No release of funds by Louisiana Commission on Law Enforcement until prior project, 5079, is finalized.
- (9) Subgrantee assures that it shall submit, at such times and in such form as may be prescribed, such reports as LCLE may require, including quarterly and final fiscal reports, quarterly and final program reports, quarterly program income reports, and annual performance reports. Quarterly Program Reports and Fiscal Reports are due within 15 days of the close of the reporting period. Fiscal Reports are due quarterly. However, if the subgrantee needs to report more frequently, it may submit Fiscal Reports on an interim, "monthly" basis.
- (10) Subgrantee agrees that it will review pertinent information regarding this subgrant award via the website, www.lcle.la.gov. This website contains miscellaneous reporting forms, instructions as well as links to state and federal guidelines that are necessary for compliance as set forth in the Certified Assurances agreed upon at the time of application.
- (11) All systems developed or purchased and under this subgrant shall meet all specifications for Louisiana Information Based Reporting System (LIBRS) criminal history system reporting as are in effect at the time of the subgrant award.
- (12) Subgrantee agrees to begin or continue participating in the Uniform Crime Reporting (UCR) Program or the Louisiana Incident Based Reporting (LIBRS) Program of the Louisiana Commission on Law Enforcement. If at any time subgrantee fails to continue participation in either of the above mentioned programs, funds will be frozen until reporting is up-to-date.
- (13) The Louisiana State Travel Guidelines stipulate that mileage reimbursement is limited to a 99-mile round trip to attend meetings, trainings, conferences, etc., along with the mandatory use of a rental car using the approved Louisiana state rate. However, there is a state-approved exception to this guideline to receive reimbursement of actual mileage accrued if a subgrantee agency does not have an agency vehicle and/or rental vehicle available to provide direct services to victims of crime.
- (14) Subgrantee agrees to submit all required data to the State's Louisiana Information Based Reporting System (LIBRS)/Uniform Crime Reporting (UCR) Program in accordance with the requirements of the applicable program and to submit all required arrest, fingerprinting cards, and related data to the Bureau of Criminal Identification in the time and manner specified by the Bureau.

ACCEPTED ON BEHALF OF THE SUBGRANTEE:

	<u>Parish Manager</u>	<u>8/4/21</u>
(Name)	Mike Toups Parish Manager Authorized Designee Record #1627089	(Title) (Date)

bo

CC: MasterFile

ADDENDUM
VOCA 2019 AWARD LETTERS

Federal award date:
September 13, 2019

Total federal amount awarded - \$31,857,165

Total federal amount obligated - \$30,888,190

Approved federal and match budget is available for review within LCLE
grants management system.

These federal funds are not used for Research and Development.

PROJECT MODIFICATION REQUEST

1. Subgrant Number: 2019-VA-01/03/04-5903		2. Amendment Number: 1	
3. Subgrantee: Terrebonne Parish Consolidated Government - Houma Police Department		4. Created Date: 7/18/2021	
5. Parish: Terrebonne		6. Award Date: 6/30/2021	
7. Project Title: Victim Assistance Program 7			
8. Approved Project Period: From: 7/1/2021 To: 6/30/2022		9. Modified Project Period: From: 7/1/2021 To: 6/30/2022	
10. Total Approved Budget by FUND SOURCE:	a. Current Subgrant Budget	b. Requested Subgrant Budget	c. Net Change Plus (minus) Dollar Amounts
Federal	200,000.00	807685 208,005.00	8,005.00
State	0.00	0.00	0.00
Project Income	0.00	0.00	0.00
Interest	0.00	0.00	0.00
State Match	0.00	0.00	0.00
Cash Match (New Approp.)	50,001.00	51921 51,601.00	1,600.00
In-Kind Match	0.00	0.00	0.00
Project Income Match	0.00	0.00	0.00
TOTAL	250,001.00	259,606.00	9,605.00
11. Budgetary Information	a. Current Subgrant Budget	b. Requested Subgrant Budget	c. Net Change Plus (minus) Dollar Amounts
Personnel	75,001.00	82,500.00	7,499.00
Employee Benefits	0.00	0.00	0.00
Travel (Including Training)	0.00	0.00	0.00
Equipment	0.00	7,206.00	7,206.00
Supplies & Operating Expenses	0.00	2,400.00	2,400.00
Consultants	175,000.00	167,500.00	(7,500.00)
Construction	0.00	0.00	0.00
Other	0.00	0.00	0.00
TOTAL	250,001.00	259,606.00	9,605.00

12. Signatures:

Financial Officer: Mrs. Jordan Kelly

Date

Project Director: Captain Bobbie O'Bryan

Date

FOR LCLE USE ONLY

Recommendation:

Grants Section

Date

Program Manager

Date

Recommendation:

Grants Management Per

Approved

Disapproved

Section Manager

Date

LOUISIANA COMMISSION ON LAW ENFORCEMENT
SIGNATURE PAGE TO SUBGRANT AMENDMENT

SUBGRANTEE Terrebonne Parish Consolidated Government - Houma Police Department
SUBGRANT# 2019-VA-01/03/04-5903
AMENDMENT# 1

13. This AMENDMENT to the existing Subgrant Agreement which was entered into by the Louisiana Commission on Law Enforcement and the above-referenced Subgrantee will serve to revise and be a supplement to said Subgrant Agreement.

WHEREAS, the Subgrantee has submitted the attached Project Modification Request which explains and justifies the requested amendments.

NOW THEREFORE, in consideration of the promises herein contained in the Project Modification Request and with the intent to be legally bound, the parties agree to the amendments.

All other terms and conditions of the original Subgrant Agreement and prior amendments will remain in full force and effect throughout the duration of the Subgrant Agreement.

DATE

Terrebonne Parish Consolidated Government - Houma Police Department
NAME OF SUBGRANTEE

SIGNATURE OF AUTHORIZED OFFICIAL

TITLE OF AUTHORIZED OFFICIAL

(SEAL)

NOTE: The original copy must be signed in ink.
Titles of all signatories must be inserted.

LCLE USE ONLY

In response to this Project Modification Request, LCLE funds are hereby obligated for the project described by the subgrantee in the approved application and the Project Modification Request, subject to subgrantee acceptance.

EXECUTIVE DIRECTOR

DATE

Louisiana Commission on Law Enforcement

14. Explanation or Justification of Requested Modification:

There are three Request for modification within this budget. The first is to purchase a DNA Refrigerator for one of the rural parishes to be able to improve a direct service for victims within their parish by storing the victim's DNA sexual assault kit properly. The second is to be able to purchase several sexual assault kits so we can have our SANE nurses carrying a universal sexual assault kit when some of the rural parishes can not afford to purchase sexual assault kits. Third is adjusting Thibodaux PD advocates budget from 25K to 10K due to their agency unbale to exhaust all their funding for the passed two years. Since our program is over seven parishes within the Bayou/River region, we have only one focus: " Victim's First".

15. BUDGET DETAILS

A. AGENCY BUDGETS

BY RECIPIENT AGENCY	YEAR 1	TOTAL
Terrebonne Parish Consolidated Government - Houma Police Department	259,606.00	259,606.00
Total:	259,606.00	259,606.00

Recipient Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY CATEGORY	YEAR 1	TOTAL
PERSONNEL	82,500.00	82,500.00
EMPLOYEE BENEFITS	0.00	0.00
TRAVEL (INCLUDING TRAINING)	0.00	0.00
EQUIPMENT	7,206.00	7,206.00
SUPPLIES & OPERATING EXPENSES	2,400.00	2,400.00
CONSULTANTS	167,500.00	167,500.00
CONSTRUCTION	0.00	0.00
OTHER	0.00	0.00
Total:	259,606.00	259,606.00

Applicant Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY SOURCE	YEAR 1	TOTAL
FEDERAL	208,005.00	208,005.00
STATE	0.00	0.00
PROJECT INCOME	0.00	0.00
INTEREST	0.00	0.00
STATE MATCH	0.00	0.00
CASH MATCH (NEW APPROP.)	51,601.00	51,601.00
IN-KIND MATCH	0.00	0.00
PROJECT INCOME MATCH	0.00	0.00
Total:	259,606.00	259,606.00

15. BUDGET DETAILS

A. AGENCY BUDGETS

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

YEAR 1

PERSONNEL

Justification: Funding will be used to pay Overtime for the Houma Police Department to a Group of crime victims advocates

				<u>COST</u>
Position:	Group of Crime Victim Advocates			
Name:	TPCG-Houma Police Department			
	# Budgeted Hours / Week	# Weeks	Hourly Pay Rate	
	29.594	x 52	x 53.61	82,500.00
	Standard working hours per week: 29.594 hrs.		% Budgeted Hours:	100
Personnel - Year 1 Total:				82,500.00

EQUIPMENT

Justification: The reason the purchase of a DNA refrigerator is because we have learned that some of the rural parishes do not have funding to purchase the proper DNA refrigerator to store their sexual assault kits. This purchase will be able to make sure that one of the rural parishes are able to providing the proper DNA refrigerator storage for sexual assault kits while improving serves for victims within their parish.

				<u>COST</u>
Item:	DNA Refrigerator			
	Total Unit Cost per item	Quantity	% Applied to Grant	
	7,206.00	x 1	x 100.00	7,206.00
Equipment - Year 1 Total:				7,206.00

SUPPLIES & OPERATING EXPENSES

Justification: The reason for the purchasing of the sexual assault kits are because some of the rural parishes do not have funding to purchase sexual assault kits for their victims. Also by having one universal sexual assault kit for all parishes. It makes it easier for our local SANE nurses to carry one sexual assault kit instead of six different sexual assault kits when we are providing the serves within their parish for their victims.

				<u>COST</u>
Supply Item:	Sexual Assault Kits			
	Unit Cost Per Item	Quantity	% Applied To Grant	
	24.00	100.00	100.00	2,400.00
Supplies & Operating Expenses - Year 1 Total:				2,400.00

15. BUDGET DETAILS

A. AGENCY BUDGETS

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

CONSULTANTS - CONSULTANT

Justification: Funding will be used to pay Overtime for the Assumption Sheriff Office and Thibodeaux PD to a Group of crime victims advocates at their office.

The Haven will pay for advocates, SART Coordinator and SANE nurses stand by time

COST

Name / Position:	Group of Advocates		
Service Provided:	The Haven		
	Cost per	Duration	
	30.00 per Hour	x 4416.66667 Hour(s)	132,500.00

Name / Position:	Group of Crime Victim Advocates		
Service Provided:	Assumption Parish Sheriff Office		
	Cost per	Duration	
	53.61 per Hour	x 466.3309 Hour(s)	25,000.00

Name / Position:	Group of Crime Victim Advocates		
Service Provided:	Thibodeaux Police Department		
	Cost per	Duration	
	53.61 per Hour	x 186.532363 Hour(s)	10,000.00

Consultants - Consultant - Year 1 Total: 167,500.00

YEAR 1 TOTAL: 259,606.00

Applicant Hereby Applies to the LCLE for Financial
Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
11/12/2020	6/30/2021	2019-VA-01/03/04 5903

1. Type of Funds for which you are applying	Victims Of Crime Act- Victims Assistance (Federal 16.575 VOCA)		
2. Applicant	Name Of Applicant: Terrebonne Parish Consolidated Government - Houma Police Department		
	Federal I.D: 726001390		Parish: Terrebonne
	Street Address Line 1: 8026 Main Street		
	Address Line 2:		Address Line 3: PO Box 2768
	City: Houma		State: LA Zip: 70360-2768
3. Recipient Agency	Terrebonne Parish Consolidated Government - Houma Police Department		
4. Project Director	Name: Captain Bobbie O'Bryan		Title: Administrator
	Agency: Terrebonne Parish Consolidated Government - Houma		
	Street Address Line 1: 500 Honduras Street		
	Address Line 2:		Address Line 3: PO Box 2768
	City: Houma		State: LA Zip: 70360-2788
5. Financial Officer	Phone: 985-873-6308 Fax: 985-872-4670		Email: bobryan@tpcg.org
	Name: Mrs. Jordan Kelly		Title: Accountant I
	Agency:		
	Street Address Line 1: 8026 W Main St.		
	Address Line 2:		Address Line 3:
6. Contact	City: Houma		State: LA Zip: 70360
	Phone: 985-873-6446 x1326 Fax:		Email: jkelly@tpcg.org
	Name: Lieutenant Christina Farmer		Title:
	Agency: Houma Police Department		
	Street Address Line 1: 500 Honduras		
7. Brief Summary of Project	Address Line 2: 500 Honduras		Address Line 3:
	City: Houma		State: LA Zip: 70360
	Phone: 985-873-6371 x6340 Fax:		Email: cfarmer@tpcg.org
	Short Title (May not exceed 50 characters)		
	Victim Assistance Program 7		
(Do Not Exceed Space Provided)	The VOCAL Project will focus on giving referral and direct immediate crisis services to victims by using crime victim advocates from several different law enforcement agencies and victim advocates from The Haven		

8. Subgrant Budget TOTAL BUDGET BY CATEGORY

BUDGET CATEGORY	AMOUNT
PERSONNEL	75,001.00
EMPLOYEE BENEFITS	0.00
TRAVEL (INCLUDING TRAINING)	0.00
EQUIPMENT	0.00
SUPPLIES & OPERATING EXPENSES	0.00
CONSULTANTS	175,000.00
CONSTRUCTION	0.00
OTHER	0.00
TOTAL	250,001.00

9. TOTAL BUDGET BY FUND SOURCE

FUND SOURCE	AMOUNT	PERCENT
FEDERAL	200,000.00	80%
STATE	0.00	
PROJECT INCOME	0.00	
INTEREST	0.00	
STATE MATCH	0.00	
CASH MATCH (NEW APPROP.)	50,001.00	20%
IN-KIND MATCH	0.00	
PROJECT INCOME MATCH	0.00	
TOTAL	250,001.00	100%

10. Project Start Date: 7/1/2021

Project End Date: 6/30/2022

11. IN WITNESS WHEREOF, the Applicant has caused this subgrant application to be executed, attested, and ensealed by its proper officials, pursuant to legal action authorizing the same to be done.

DATE

Terrebonne Parish Consolidated Government - Houma Police Department
NAME OF APPLICANT AGENCY

SIGNATURE OF AUTHORIZED OFFICIAL

TITLE OF AUTHORIZED OFFICIAL

(SEAL)

NOTE: The original copy must be signed in ink.
Titles of all signatories must be inserted.

LCLE USE ONLY

In response to this application, LCLE funds are hereby obligated for the project described by the subgrantee in the referenced application, subject to applicant acceptance.

EXECUTIVE DIRECTOR

DATE

Louisiana Commission on Law Enforcement

12. BUDGET DETAILS**A. AGENCY BUDGETS**

BY RECIPIENT AGENCY	YEAR 1	TOTAL
Terrebonne Parish Consolidated Government - Houma Police Department	250,001.00	250,001.00
Total:	250,001.00	250,001.00

Recipient Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY CATEGORY	YEAR 1	TOTAL
PERSONNEL	75,001.00	75,001.00
EMPLOYEE BENEFITS	0.00	0.00
TRAVEL (INCLUDING TRAINING)	0.00	0.00
EQUIPMENT	0.00	0.00
SUPPLIES & OPERATING EXPENSES	0.00	0.00
CONSULTANTS	175,000.00	175,000.00
CONSTRUCTION	0.00	0.00
OTHER	0.00	0.00
Total:	250,001.00	250,001.00

Applicant Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY SOURCE	YEAR 1	TOTAL
FEDERAL	200,000.00	200,000.00
STATE	0.00	0.00
PROJECT INCOME	0.00	0.00
INTEREST	0.00	0.00
STATE MATCH	0.00	0.00
CASH MATCH (NEW APPROP.)	50,001.00	50,001.00
IN-KIND MATCH	0.00	0.00
PROJECT INCOME MATCH	0.00	0.00
Total:	250,001.00	250,001.00

12. BUDGET DETAILS**A. AGENCY BUDGETS**

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

YEAR 1**PERSONNEL****Justification:** Funding will be used to pay Overtime for the Houma Police Department to a Group of crime victims advocates**COST****Position:** Group of Crime Victim Advocates**Name:** TPCG-Houma Police Department

Budgeted Hours / Week

26.904

Weeks

x 52

Hourly Pay Rate

x 53.61

75,001.00

Standard working hours per week: 26.904 hrs.

% Budgeted Hours: 100

Personnel - Year 1 Total: 75,001.00**CONSULTANTS - CONSULTANT****Justification:** Funding will be used to pay Overtime for the Assumption Sheriff Office and Thibodeaux PD to a Group of crime victims advocates at their office.

The Haven will pay for advocates, SART Coordinator and SANE nurses stand by time

COST**Name / Position:** Group of Advocates**Service Provided:** The Haven**Cost per**

30.00 per Hour

Duration

x 4166.6666 Hour(s)

125,000.00

Name / Position: Group of Crime Victim Advocates**Service Provided:** Assumption Parish Sheriff Office**Cost per**

53.61 per Hour

Duration

x 466.3309 Hour(s)

25,000.00

Name / Position: Group of Crime Victim Advocates**Service Provided:** Thibodaux Police Department**Cost per**

53.61 per Hour

Duration

x 466.3309 Hour(s)

25,000.00

Consultants - Consultant - Year 1 Total: 175,000.00

12. BUDGET DETAILS

A. AGENCY BUDGETS

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

YEAR 1 TOTAL: 250,001.00

13. SECTIONS:**A. LCLE Budget Summary With Cash & InKind Match**

1. Itemize the Budget Category expenditures.

(Verify that the Total Amount equals the Calculated Paid Amount and these totals must equal the Budget Section totals.)

ID	Budget Category	Total Amount	Amount Paid with Federal Dollars	Amount Paid with Cash Match	Amount Paid with In-Kind Match	Calculated Paid Amounts
1.1	Personnel	75,001	60,000	15,001	0	75,001
1.2	Consultants	175,000	140,000	35,000	0	175,000
Total: Σ		250,001	200,000	50,001	0	250,001

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 216-000-6342-02

LCLE

NO DEPARTMENT NAME

LCLE VICTIMS ASSISTANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	180,886	180,886.00-	0	0

CLOSED:

2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	186,773	62,661.00-	N/A	124,112-
2018	184,940	185,712.00-	N/A	772
2019	177,271	177,271.00-	N/A	0
2020	300,000	119,114.00-	N/A	180,886-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 216-215-8112-02

LCLE

VICTIMS ASSISTANCE

OVERTIME PAY-2ND GRANT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	66,941	80,922.60	0	13,982-

CLOSED:

2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	125,000	40,131.03	N/A	84,869
2018	59,869	59,897.27	N/A	28-
2019	100,000	99,144.19	N/A	856
2020	120,537	53,596.04	N/A	66,941

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 216-215-8349-01

LCLE

VICTIMS ASSISTANCE

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	192,955	155,834.00	0	37,121
CLOSED:				
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	77,270	78,193.00	N/A	923-
2020	179,463	67,508.00	N/A	111,955

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/21

SEPTEMBER 30, 2021 - MONTH LAST CLOSED

ACCT: 151-000-6741-18

GENERAL FUND

NO DEPARTMENT NAME

DONATIONS-MEDS FOR ANIMAL SHEL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	12,729	16,665.17-	0	3,936

CLOSED:

2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	7,939	10,015.05-	N/A	2,076
2019	11,701	12,796.35-	N/A	1,095
2020	12,553	14,727.18-	N/A	2,174

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

\$ 3936.17

Section IV

Terrebonne Parish Consolidated Government
Section 8 Voucher Program
Budget Amendment
11/16/2021

		Current	Adjustment	Final
219-000-6315-06	HCV-Emerg Vouchers	-	(1,838,899)	(1,838,899)
219-602-8353-23	HCV-Emerg Vouchers	-	1,838,899	1,838,899

A budget amendment is needed to add funding received from HUD for 265 temporary emergency vouchers for Bayou Towers.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Financial Management Center
2380 McGee, Suite 400
Kansas City, MO 64108-2605

OFFICE OF PUBLIC AND INDIAN HOUSING

November 12, 2021

LA211
Terrebonne Parish Consolidated Govt
P O Box 2768
Houma, LA 70361

Dear Executive Director:

SUBJECT: Section 8 Housing Choice Voucher Program – Tenant Protection – Sunset Provision
Property: Bayou Towers

This letter is to notify you that funds have been obligated to provide relocation vouchers for Public Housing units lost in connection with a HUD-approved demolition/disposition plan at the above-named property.

These funds will automatically be disbursed to your agency and will be evenly spread over the term of the contract. The terms of the funding, including the approximate amount of the monthly payment are reflected in the table below.

Increment Number	Program Funding	No. of Units	Budget Authority Assigned	Effective Date	Term	Approx Mthly Disb
LA211VO0170	VO	265	\$1,838,899	10/1/2021	12	\$ 153,242

The Consolidated and Further Continuing Resolution Act 2015 (the Act) provides \$130 million for Tenant Protection Vouchers (TPVs) and includes a new provision prohibiting the reissuance of certain TPVs that are initially funded out of this appropriation. The Act provides that any TPV that is not defined as a "replacement voucher" by HUD may not be reissued by the PHA after the initial family that received the voucher is no longer receiving the voucher assistance, and the authority for the PHA to issue the voucher "shall cease to exist".

The newly awarded vouchers are not replacement vouchers and will "sunset" at such time that the initial family issued the voucher is no longer receiving voucher assistance, the voucher will not receive renewal funding the subsequent calendar year and the number of authorized units covered by the PHA's Consolidated Annual Contributions Contract (CACC) will be reduced accordingly.

These vouchers will be reported under the Tenant Protection category in VMS and should also be reported in PIC as Tenant Protection vouchers on line 2n. The reported information will be used to confirm leasing of these vouchers and monitor any reductions in leasing that has occurred.

Enclosed is your Notice to Amend the Consolidated Annual Contributions Contract (CACC) with revised funding exhibits reflecting the change(s) described above. The amendment notice and revised funding exhibits should be filed with your most recent CACC. No execution by HUD or your PHA is required.

Public housing agencies receiving an increment in excess of \$100,000 in Budget Authority (BA) are required to submit Form HUD-50071, Certification of Payments to Influence Federal Transactions, and if applicable, Form SF-LLL, Disclosure of Lobbying Activities. If this letter notifies you of a renewal in excess of \$100,000, and your PHA has not submitted the Form(s) HUD-50071 (and SF-LLL where applicable) for your current fiscal year; the documents must be submitted to your Financial Analyst at the Financial Management Center (FMC) within 30 days of the date of this letter. These forms are located on the Internet at the following addresses:

Form HUD-50071

<https://www.hud.gov/sites/documents/50071.pdf>

Form SF-LLL

<https://files.hudexchange.info/resources/documents/HUD-Form-Sflll.pdf>

If you have any questions about the matters discussed in this letter, please contact your Financial Analyst (FA) at the Financial Management Center (FMC).

Sincerely,

Jennifer D. Marshall

Digitally signed by Jennifer D. Marshall
DN: CN = Jennifer D. Marshall, C = US
O = Financial Management Center
OU = Division Director
Reason: I am approving this document

Jennifer D. Marshall
Division Director

Attachments

**Consolidated
Annual Contributions Contract**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

Rental Voucher Program

Section 8

**HUD NOTICE TO HOUSING AGENCY AMENDING
CONSOLIDATED ANNUAL CONTRIBUTIONS CONTRACT**

Housing Agency: Terrebonne Parish Consolidated Govt (LA211)

In accordance with Paragraph 2.c. of the Consolidated Annual Contributions Contract between HUD and the HA, you are notified that the funding exhibit of the Consolidated Annual Contributions Contract is hereby revised to add a new funding increment as provided in the attached revised funding exhibit. (This notice adds one or more funding increments listed on the attached funding exhibit.)

The revised funding exhibit is attached to this HUD notice. This revised funding exhibit replaces and revises the prior funding exhibit.

In accordance with Paragraph 2.d. of the Consolidated Annual Contributions Contract, this HUD notice and the attached funding exhibit constitutes an amendment to the Consolidated Annual Contributions Contract.

United States of America Secretary of Housing and Urban Development
Authorized Representative

Robert Boepple, Director
Financial Management Center

Date of Document:

11/12/2021

U.S. Department of Housing and Urban Development
PIH Section 8 - Funding Exhibit
Program-Based



ACC NUMBER: LA211VO
FIELD OFFICE: 6HPH
NORFO, PIH
HA NUMBER: LA211
TERREBONNE PARISH CONSOLIDATED GOVT
P O BOX 2768
HOUMA, LA 70361-0000
HA FISCAL YEAR END: 12/31
PROGRAM TYPE: VOUCHER PROGRAM

FI Number	First Date of Term	Last Date of Term	Contract Term	Budget Authority	Units Count
LA211VO0161	11-01-2020	12-31-2020	2	\$418,527.00	522
LA211VO0162	12-01-2020	12-31-2020	1	\$52.00	N/A
LA211VO0163	01-01-2021	02-28-2021	2	\$430,358.00	522
LA211VO0164	03-01-2021	03-31-2021	1	\$215,859.00	522
LA211VO0165	04-01-2021	05-31-2021	2	\$427,220.00	522
LA211VO0166	06-01-2021	09-30-2021	4	\$833,481.00	522
LA211VO0167	10-01-2021	10-31-2021	1	\$211,880.00	522
LA211VO0168	11-01-2021	11-30-2021	1	\$211,873.00	522
LA211VO0169	12-01-2021	12-31-2021	1	\$211,872.00	522
LA211VO0170	10-01-2021	09-30-2022	12	\$1,838,899.00	265
LA211VOI100	01-01-2021	01-31-2021	1	\$1.00	2
LA211VOI101	02-01-2021	02-28-2021	1	\$1.00	2
LA211VOI102	03-01-2021	03-31-2021	1	\$1.00	2
LA211VOI103	04-01-2021	04-30-2021	1	\$1.00	2
LA211VOI104	05-01-2021	05-31-2021	1	\$1.00	2
LA211VOI105	06-01-2021	06-30-2021	1	\$1.00	2
LA211VOI106	07-01-2021	07-31-2021	1	\$1.00	2
LA211VOI107	08-01-2021	08-31-2021	1	\$1.00	2
LA211VOI108	09-01-2021	09-30-2021	1	\$1.00	2
LA211VOI109	10-01-2021	10-31-2021	1	\$1.00	2
LA211VOI110	11-01-2021	11-30-2021	1	\$1.00	2
LA211VOI111	12-01-2021	12-31-2021	1	\$1.00	2
LA211VOIC98	11-01-2020	11-30-2020	1	\$1.00	2
LA211VOIC99	12-01-2020	12-31-2020	1	\$1.00	2
LA211VOPR20	09-01-2021	09-30-2021	1	\$5,636.00	N/A

Rayanna Smith

From: Parker, Loretta J <Loretta.J.Parker@hud.gov>
Sent: Tuesday, November 16, 2021 10:09 AM
To: Antoine Foret
Cc: Rayanna Smith
Subject: FW: LA211VO0170 - Sunset Vouchers
Attachments: LA211_ACC_20211112_TPV_VO0170_Sunset Vouchers.pdf; 1 - LA211 - RNP-HHR_1-1-21 has Sunset.xlsx

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

1st attachment is your official, signed contract letter and exhibit for the "265" Sunset Vouchers you've been awarded. They are effective 10/1/2021 and this initial funding lasts for 12 months.

2nd attachment is my personal RNP/HUD-Held Reserve worksheet that has the Sunset obligation and payments included. (VMS data can be changed at any time. I updated this a couple of days ago.)

Please read the attached contract letter carefully because it discusses how "Sunset" vouchers work. Basically over time, as the specific clients leave the HCV program, the # of Sunset baseline vouchers will decrease, and perhaps ultimately disappear altogether. You will need to track these specific clients separately and report them as Tenant Protection in VMS and PIC, as long as they remain on the HCV program.

12 months of funding is 1,838,899. If you divide 1,838,899 by 12, you get an approximate monthly payment of 153,242. Due to rounding, a few of the month's pmts are a few dollars different, but most of the monthly pmts are 153,242. Since the effective date of the contract is 10/1/2021, and we're already in November, later this week you will receive the Oct 2021 & the Nov 2021 pmts. Then for Dec 2021 – Sep 2022, the pmts are set up for the 2nd day of each month. Below are the payments for this that I've set up.

Oct 2021	153,240
Nov 2021	153,242
Dec 2021	153,242
Jan 2022	153,239
Feb 2022	153,242
Mar 2022	153,242
Apr 2022	153,242
May 2022	153,242
June 2022	153,242
July 2022	153,242
Aug 2022	153,242
Sep 2022	153,242
Total	1,838,899

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, November 17, 2021 7:21 AM
To: Kayla Dupre
Subject: Budget Amendment

We need to do a budget amendment for \$15,000 to account 280-535-8325-01 with the funding coming from Fund Balance

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 280-535-8325-01

PARISHWIDE RECR. FUND

TENNIS COURTS

OTHER CONTRACTS & RENTALS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	81,711	90,433.37	3,500	12,222-
CLOSED:				
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	19,450	7,395.00	N/A	12,055
2018	30,450	30,000.00	N/A	450
2019	63,500	59,309.23	N/A	4,191
2020	81,711	82,718.37	N/A	1,007-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VII

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, November 17, 2021 7:18 AM
To: Kayla Dupre
Subject: FW: Eastside Public Safety Substation - EPSS Budget Amendment
Attachments: Opinion of Probable Cost - 10272021.pdf; Budget Summary Amendment 44 dated 6-14-2021.xlsx

We need to do a budget amendment for the \$39,355.67. The funding is from Fund 255

From: Jennifer Gerbasi <jgerbasi@tpcg.org>
Sent: Tuesday, November 16, 2021 2:13 PM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Kayla Dupre <kdupre@tpcg.org>; Christopher Pulaski <cpulaski@tpcg.org>; Caroline Callais <ccallais@tpcg.org>
Subject: Eastside Public Safety Substation - EPSS Budget Amendment

Greetings,

This is some backup for the budget amendment for the Eastside Public Safety Substation. There is a deficit of 39,355.67. The OPC attached is \$1,045,014.94. That is the bare bones budget without any alternates or contingency other than what David Rome put in his estimate.

Line 47 in the budget summary for the current CDBG allocation of funds approved - \$1,005,659.27. I couldn't highlight the line in the PDF.

Please advise if you have questions or concerns.

Cheers,

Jennifer

Jennifer C. Gerbasi
Terrebonne Parish Consolidated Government
Recovery Assistance and Mitigation Planning
8026 Main Street, Second Floor
Houma, Louisiana 70360
P: 985-873-6565 F: 985-580-8141

641-211-8912-01



WWW.DDGPC.COM

DDG Project No. 21-160A

TPCG

Police Substation

OPINION OF PROBABLE COST

TPCG POLICE SUBSTATION – HOUMA, LOUISIANA

October 27, 2021

Description	Cost
Estimated Cost of Modular Building (per Eagle Quote)	\$ 375,576.00
Ballistic Rating for Building and Inflation	\$ 100,000.00
Foundation and Ramp	\$ 80,000.00
Modular Delivery and Placement	\$ 40,000.00
Permits and Fees	\$ 5,000.00
Security Lighting	\$ 2,500.00
Construction Sign	\$ 3,000.00
Cameras Inside and Out	\$ 15,000.00
Recording Fees	\$ 2,081.00
Environmental Review	\$ 6,000.00
Mailing	\$ 275.00
Utility Hookup / Site Prep / Parking Lot / Driveway, Etc.	\$ 250,850.94
Generator	\$ 30,000.00
Legal Fees	\$ 5,000.00
Geotechnical Services	\$ 4,700.00
Architecture / Engineering	\$ 126,032.00
TOTAL PROJECT COST	\$ 1,045,014.94

PROJECT ASSUMPTIONS

1. Design of the Pre-Manufactured Modular Police station is excluded.
2. Landscaping design and planting materials are excluded.
3. Wetlands mitigation or delineations services.
4. Fast Track design services are excluded.
5. 3rd Party Management Coordination is excluded.
6. Traffic Impact Analysis is excluded.
7. Alternates and Contingency is excluded.
8. Project Management is excluded.

This opinion of probable cost (OPC) is a high-level general cost overview of a project that includes initial pricing opinions that are likely to change as the project develops or is formally bid by general contractors using actual costs from subcontractor trades. This should not be construed as a "Bid" for the work, or an attempt define the actual cost of the work.

**ARCHITECT OF RECORD
STAMP AND SIGNATURE**



DUPLANTIS DESIGN GROUP, PC

314 East Bayou Road, Thibodaux, LA 70301
(O) 985.447.0090 (F) 985.447.7009

THIBODAUX
COVINGTON

BATON ROUGE
HOUSTON

**Parish Application for Gustav Ike CDBG Disaster Funding
Budget Summary Sheet v.3**

Parish =	Terrebonne	
Parish Allocation =	\$123,270,148.00	Tier III Change -
Add'l Affordable Rental Allocation =	\$10,000,000	Funding transferred from Unallocated
Amendment Number =	44	To Eastside Public Safety Substation
Date of Amendment Submission =	6/14/2021	

ESTIMATED BUDGET (PARISH ALLOCATION ONLY)

Cat	Project Type	Project Description	Estimated Budget	% of Bgt	Primary/Alternate	
ADM	Admin	Overall Administration of Grant	\$616,351.00	0.5%	Primary	
INF	Infrastructure Recovery	Non-fed levee - Reach E - Falgout Ca	\$15,810,355.94	12.8%	Primary	55PARA3312
INF	Infrastructure Recovery	Non-fed levee - Suzie Canal Ext. (Nor	\$6,128,327.47	5.0%	Primary	55PARA3303
INF	Infrastructure Recovery	Non-fed levee - Ashland North	\$2,634,981.54	2.1%	Primary	55PARA3305
INF	Infrastructure Recovery	Non-fed levee - Cane Break to Ashlan	\$721,854.05	0.6%	Primary	55PARA3308
INF	Infrastructure Recovery	Non-fed levee - Shrimpers Row	\$0.00	N/A	Alternate	55PARA3302
INF	Infrastructure Recovery	Non-fed levee - Upper Dularge (East)	\$376,491.34	0.3%	Primary	55PARA3301
INF	Infrastructure Recovery	Non-fed levee - Pointe Aux Chenes	\$1,537,175.99	1.2%	Primary	55PARA3304
INF	Infrastructure Recovery	Non-fed levee - Ward 7	\$20,929,369.99	17.0%	Primary	55PARA3306
INF	Infrastructure Recovery	Non-fed levee - East Houma Surge Le	\$2,985,000.00	2.4%	Primary	55PARA3311
INF	Infrastructure Recovery	Forced Drainage - Upper Grand Caillc	\$4,509,460.50	3.7%	Primary	55PARA3402
INF	Infrastructure Recovery	Forced Drainage - Ashland Drainage	\$3,309,886.52	2.7%	Primary	55PARA3401
INF	Infrastructure Recovery	Forced Drainage - Baroid Pump Statio	\$4,877,237.12	4.0%	Primary	55PARA3403
INF	Infrastructure Recovery	Forced Drainage - Buquet Drainage In	\$916,536.73	0.7%	Primary	55PARA3404
INF	Infrastructure Recovery	Forced Drainage - Summerfield Pump	\$4,115,108.36	3.3%	Primary	55PARA3405
INF	Infrastructure Recovery	Ashland Drainage Pump Station Outfa	\$511,234.85	0.4%	Primary	55PARA3313
INF	Infrastructure Recovery	Waterworks Valve Replacement for H	\$879,022.24	0.7%	Primary	55PARA2301
INF	Infrastructure Recovery	Juvenile Facility	\$10,370,744.33	8.4%	Primary	55PARA3201
INF	Infrastructure Recovery	Animal Shelter	\$0.00	N/A	Alternate	55PARA3202
INF	Infrastructure Recovery	DPW Administrative Building	\$6,160,717.19	5.0%	Primary	55PARA3203
INF	Infrastructure Recovery	Gray Facility (Gray Sewer Ext)	\$2,205,416.00	1.8%	Primary	55PARA2302
INF	Infrastructure Recovery	Clean Waterways/ Derelict Vessels	\$939,096.53	0.8%	Primary	55PARA3601
INF	Infrastructure Recovery	Falgout Canal Pontoon Bridge	\$2,603,749.01	2.1%	Primary	55PARA2102
INF	Infrastructure Recovery	Parkwood Place	\$3,100,000.00	2.5%	Primary	55PARA3702
INF	Infrastructure Recovery	Peltier Plantation	\$0.00	N/A	Alternate	55PARA3701
PLAN	Community Resiliency	Owner Occupied Housing - Housing S	\$69,370.03	0.1%	Primary	55PARA9101
ECR	Economic Recovery & Revitalization	Generator Hookup Grant	\$0.00	N/A	Alternate	55PARA7301
HSG	Homeowner Compensation/Incentive	1st Time Homebuyers Assistance	\$3,875,007.06	3.1%	Primary	55PARA1301
HSG	Homeowner Compensation/Incentive	Homeowner Buyout	\$4,407,081.40	3.6%	Primary	55PARA1302
HSG	Homeowner Rehabilitation	Repair Assistance - Owner Occupied	\$750,461.84	0.6%	Primary	55PARA1101
HSG	Neighborhood Redevelopment	Demolition of Blighted Properties	\$49,420.98	0.0%	Primary	55PARA1701
HSG	Homeowner Compensation/Incentive	Homeowner Buyout	\$0.00	N/A		
ECR	Economic Recovery & Revitalization	Elevation Assistance	\$0.00	N/A		
HSG	Rental Rehabilitation	Repair Assistance - Renter Occupied	\$0.00	N/A		
INF	Infrastructure Recovery	Clean Waterways/ Derelict Vessels	\$0.00	N/A		
INF	Infrastructure Recovery	Eastside Public Safety Substation	\$1,005,659.27	0.8%	Primary	
INF	Infrastructure Recovery	Intercoastal Canal / Palm Avenue	\$0.00	N/A		
INF	Infrastructure Recovery	Dr. Beatrous (Falgout Marina)	\$0.00	N/A		
INF	Infrastructure Recovery	Western Side of Falgout Canal Barge	\$16,875,030.72	13.7%	Primary	55PARA3314
INF	Infrastructure Recovery	Dularge Bridge	\$0.00	N/A		
ECR	Economic Recovery & Revitalization	Gray Facility	\$0.00	N/A		
INF	Infrastructure Recovery	Coteau Gravity Sewers (Evelyn Street	\$0.00	N/A		
PLAN	Community Resiliency	Temporary School Facility	\$0.00	N/A		
CRP	Coastal Restoration	Bayou Terrebonne Bank Stabilization	\$0.00	N/A		
CRP	Coastal Restoration	Marsh Rehabilitation	\$0.00	N/A		
ECR	Economic Recovery & Revitalization	Terrebonne Intermodal Facility	\$0.00	N/A		
ECR	Economic Recovery & Revitalization	Loan/Grant Program for storm-affecte	\$0.00	N/A		
ECR	Economic Recovery & Revitalization	Fisheries Cold Storage-Incubator Kitc	\$0.00	N/A		
HSG	Neighborhood Redevelopment	Hurricane Issac Public Assistance De	\$0.00	0.0%	Primary	
				N/A		
	Total of Primary Projects		\$123,270,148.00	100.0%		
	Total of Alternate Projects		\$0.00			

FOR PRIMARY PROJECT DISTRIBUTION (UNALLOCATED)

\$0.00 0.0%

Category Spending - Primary Projects

HSG	Housing		\$9,081,971.28	7.4%
INF	Infrastructure		\$113,502,455.69	92.1%
ECR	Economic Recovery		\$0.00	0.0%
CRP	Coastal Restoration		\$0.00	0.0%
PLAN	Planning		\$69,370.03	0.1%
ADM	Admin		\$616,351.00	0.5%

Category Spending - Alternate Projects

HSG	Housing		\$0.00
INF	Infrastructure		\$0.00
ECR	Economic Recovery		\$0.00
CRP	Coastal Restoration		\$0.00
PLAN	Planning		\$0.00
ADM	Admin		\$0.00

Does the Parish anticipate applying for additional funds from the State-administered Affordable Rental Housing Program?

Unsure

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2022 - FIVE YEAR CAPITAL OUTLAY
FUND 641 - FD 241 HUD CDBG RECOVERY CONSTRUCTION FUND

641-211-8912-01
CDBG EASTSIDE POLICE SUBSTATION

TOTAL FUNDING **\$ 929,734**
EXPENDITURES THRU 12/31/20 **-**
PROJECT BALANCE **\$ 929,734**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS					
			2021	2022	2023	2024	2025	2026
Jun-21	LIA 31	FROM 641-302-8912-01 CDBG REC	24,629					
Jun-21	LIA 31	FROM 641-310-8916-01 CDBG REC	1					
Jun-21	LIA 31	FROM 641-351-8929-01 CDBG REC	362,117					
Jun-21	LIA 31	FROM 641-351-8929-07 CDBG REC	254,118					
Jul-21	ORD 9268	FROM FUND 241 CBDG RECOVERY	52,925					
Jul-21	ORD 9292	FROM 641 FUND BALANCE	196,588					
Dec-21	PENDING BA	FROM FUND 255 CAPITAL SALES TX FD	39,356					

FUNDS AVAILABLE	\$ -	\$ 929,734	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-----------------	------	------------	------	------	------	------	------	------

ENGINEER/ARCHITECT: **DAVID WAITZ ENGINEERING** **DESCRIPTION:** To design and construct a substation on the Eastside
DUPLANTIS DESIGN GROUP for the Police Department.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 641-211-8912-01

FD241 HUD CDBG REC CONS

POLICE

EASTSIDE SUBSTATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	890,378	10,626.99	3,916	875,835
CLOSED:				
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VIII

Kayla Dupre

From: Kandace Mauldin
Sent: Monday, November 22, 2021 12:57 PM
To: Kayla Dupre
Subject: Hurricane Ida - Budget Amendment
Attachments: Budget Amendment - Rev and Exp.pdf

We need to do a budget amendment for Hurricane Ida revenues and expenses for \$44,011,215. Attached is the backup that I used to compute this number.

Thanks

Kandace M. Mauldin, CPA

Chief Financial Officer

Terrebonne Parish Consolidated Government

P. O. Box 2768

Houma, LA 70361

Office: 985-873-6459

FAX: 985-873-6457



200-912-8422-75
6318-02

Fund/Dept	Dept Name	October Report	Nov paid	Leases (one month)	Encumbered	Total
290-111	Parish Council	8.00				8.00
290-122	Juvenile Services	5,546.00				5,546.00
290-151	Accounting	-				-
290-152	Customer Service	-				-
290-154	Purchasing	87.00				87.00
290-192	Information Tech	-				-
290-193	Planning	-	28,861.00	14,431.00		43,292.00
290-194	Govt Buildings	2,077,434.00			1,081.00	2,078,515.00
290-196	Auditoriums	1,260.00			72,790.00	74,050.00
290-197	Civic Center	313,706.00			398,334.00	712,040.00
290-201	Parish Prisoners	30,860.00			25,168.00	56,028.00
290-211	Police	32,960.00			71,395.00	104,355.00
290-222	Fire	31,598.00				31,598.00
290-302	Engineering	-				-
290-303	Garage	19.00				19.00
290-310	Road and Bridge	270,674.00			12,253.00	282,927.00
290-321	Road Lighting	-				-
290-351	Drainage	717,484.00			9,020.00	726,504.00
290-431	Sewerage Collection	21,329.00				21,329.00
290-432	Treatment Plant	38,736.00			1,702.00	40,438.00
290-441	Solid Waste Services	153,034.00			8,619,909.00	8,772,943.00
290-442	Animal Control	6,655.00	475.94			7,130.94
290-509	Recreation - Other	-				-
290-521	TPR Administration	49.00				49.00
290-535	Tennis Courts	14,300.00				14,300.00
290-604	Vouchers Program	-				-
290-611	CSBG Administration	-				-
290-643	CSBG Programs	-				-
290-652	Econ. Dev	-				-
290-653	Housing & Human Services	388,436.00	26,527.00	26,527.00	813,880.00	1,255,370.00
290-680	Marina	-				-
290-692	Vehicle Operations	-				-
290-693	Vehicle Maintenance	-				-
290-802	Electric Generation	388,672.00	10,339.50		175,762.00	574,773.50
290-803	Electric Distribution	5,483,116.00	2,718.00		1,145,405.00	6,631,239.00
290-806	Gas Distribution	8,819.00				8,819.00
290-807	Utility Administratin	3,808.00			5,735.00	9,543.00
290-808	GIS Mapping System	-				-
290-912	Emergency Preparedness	537,191.00				537,191.00
		10,525,781.00	68,921.44	40,958.00	11,352,434.00	21,988,094.44

Additional invoices
1,661,873.88
23,649,968.32

Additional Debris Cost 16,861,247
Additional Debris Estimate 5,000,000
Additional Expense estimate 1,500,000

Already Budgeted 47,011,215
(3,000,000)
Budget Amendment 44,011,215

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 200-912-8422-75

DEDICATED EMERGENCY FD

EMERGENCY PREPAREDNESS

HURRICANE IDA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	3,000,000	.00	0	3,000,000

CLOSED:

2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, November 16, 2021 8:54 AM
To: Ernest Brown
Cc: Kayla Dupre
Subject: RE: Utilities; GIS & Record Coordinator
Attachments: GIS & Records Coordinator.doc

Will do.

Kayla, please add to the next budget amendments.

From: Ernest Brown <ebrown@tpcg.org>
Sent: Tuesday, November 16, 2021 8:08 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: Utilities; GIS & Record Coordinator

Yes, please start the process.

Ernest

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Tuesday, November 16, 2021 8:07 AM
To: Ernest Brown <ebrown@tpcg.org>
Subject: RE: Utilities; GIS & Record Coordinator

Ernest,

The first thing that needs to be done is a budget amendment to add back this position. We can do that for the next round of Council meetings if we want to move forward with that. After the position is added back you would need to request to open the vacancy with HR.

Thanks
Kandace

From: Ernest Brown <ebrown@tpcg.org>
Sent: Monday, November 15, 2021 10:39 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: Utilities; GIS & Record Coordinator

Kandace,

After meeting with Mike, we are trying to add a position to assist with some of the GIS/office duties for Utilities. Can you please explain the process to request a position that was not budgeted? I believe the last time the position was budgeted was in 2019, but was deleted doing budget cuts.

Thanks,

Ernest Brown
Utilities Director
Terrebonne Parish Consolidated Government
Department of Utilities
PH: (985) 873-6758

Go Green. Please consider the environment before printing this email.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

JOB DESCRIPTION

POSITION TITLE ...: Utility GIS and Records Coordinator
DEPARTMENT Utilities
DIVISION.....: Administration
GRADE 107
REVISED.....: 11/15/2021
REPORTS TO.....: Utilities Director
REVIEWED 11/15/2021
WAGES.....: Hourly

SUMMARY:

Incumbent to this position is responsible for development and maintenance of a complete and accurate record of all physical aspects of the electric and gas systems of the consolidated government. Maps, charts, plans, work orders and other records shall be developed and/or maintained as required to support the operation, maintenance, planning and construction activities of the various utilities sub-departments. Training and development of digitized mapping, and work order systems as well as computer-aided drafting shall be emphasized. As with all utilities positions, response at any time or working amended hours may be required as necessary to discharge requirements of the position or assist in emergencies.

BASIC FUNCTIONS:

- 01) Administers and personally participates in updating electric and gas system maps.
- 02) Coordinates the acquisition of and maintains records for all utilities rights-of-way.
- 03) Supervises and participates with subordinate personnel in drafting and work planning and dispatch as required to support maintenance, planning and construction efforts of the systems.
- 04) Reviews permit applications and recommends modifications or approval.
- 05) Coordinates miscellaneous permit applications.
- 06) Compiles complete and accurate records of all physical facilities and equipment for the department including specifications on completed projects.
- 07) Develops and supervises the implementation of computerized applications to achieve desired results in the areas of drafting and mapping.

OTHER REQUIREMENTS:

- 01) Good working knowledge of filing and other general office methods and practices.
- 02) Effective verbal and written communication skills.
- 03) Some knowledge of or ability to learn computer aided design (CAD) and geographic information systems (GIS) and data processing procedures and equipment.
- 04) Able to learn other duties as required by supervisor.
- 05) Ability to work amended or extra hours when necessary to support the department's functions.

EDUCATION/EXPERIENCE:

- 01) High School Diploma or equivalent educational certification and 2 (two) years experience in record keeping.
- 02) Also the ability to organize and manage complex records systems is desirable.
- 03) Any equivalent combination of education, training and/or experience may substitute.



Monday, November 29, 2021

Item Title:

2021 Various Items for Budget Amendment

Item Summary:

Introduce an ordinance to amend the 2021 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. 5% Budget Adjustment for Road Lighting District 1, \$22,500
 - II. 5% Budget Adjustment for Road Lighting District 3A, \$68,000
 - III. 5% Budget Adjustment for Road Lighting District 4, \$9,500
 - IV. 5% Budget Adjustment for Road Lighting District 6, \$17,500
 - V. 5% Budget Adjustment for Road Lighting District 7, \$24,821
 - VI. 5% Budget Adjustment for Road Lighting District 10, \$11,520
 - VII. 5% Budget Adjustment for Public Safety Fund, \$860,282
- and call a public hearing on said matter on December 15, 2021 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
2021 Various Items for Budget Amendment	11/23/2021	Executive Summary
2021 Various Items for Budget Amendment	11/23/2021	Budget Amendment
2021 Various Items for Budget Amendment	11/23/2021	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS. <div><div>I.</div><div>5% Budget Adjustment for Road Lighting District 1, \$22,500</div></div> <div><div>II.</div><div>5% Budget Adjustment for Road Lighting District 3A, \$68,000</div></div> <div><div>III.</div><div>5% Budget Adjustment for Road Lighting District 4, \$9,500</div></div> <div><div>IV.</div><div>5% Budget Adjustment for Road Lighting District 6, \$17,500</div></div> <div><div>V.</div><div>5% Budget Adjustment for Road Lighting District 7, \$24,821</div></div> <div><div>VI.</div><div>5% Budget Adjustment for Road Lighting District 10, \$11,520</div></div> <div><div>VII.</div><div>5% Budget Adjustment for Public Safety Fund, \$860,282</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

/s/ Kayla Dupre
Signature

November 22, 2021
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. 5% Budget Adjustment for Road Lighting District 1, \$22,500
- II. 5% Budget Adjustment for Road Lighting District 3A, \$68,000
- III. 5% Budget Adjustment for Road Lighting District 4, \$9,500
- IV. 5% Budget Adjustment for Road Lighting District 6, \$17,500
- V. 5% Budget Adjustment for Road Lighting District 7, \$24,821
- VI. 5% Budget Adjustment for Road Lighting District 10, \$11,520
- VII. 5% Budget Adjustment for Public Safety Fund, \$860,282

SECTION I

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #1 revenues from the Ad Valorem Taxes requires a \$20,000 decrease and the State Revenue Sharing requires a \$2,500 decrease for a total decrease of \$22,500.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #1. (Attachment A)

SECTION II

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #3A expenses from the Street Lights-other requires a \$68,000 increase.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #3A. (Attachment B)

SECTION III

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #4 revenues from the Ad Valorem Taxes requires a \$8,000 decrease and the LAMP-interest requires a \$1,500 decrease for a total decrease of \$9,500.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #4. (Attachment C)

SECTION IV

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #6 expenditures from the Street Lights requires a \$14,000 increase, and

WHEREAS, the Road Lighting District #6 revenues from the Ad Valorem Taxes requires a \$1,500 decrease and the LAMP-interest requires a \$2,000 decrease for a total decrease of \$3,500.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #6. (Attachment D)

SECTION V

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #7 expenditures from the Street Lights requires a \$20,000 increase, and

WHEREAS, the Road Lighting District #7 revenues from the Ad Valorem Taxes requires a \$1,021 decrease, State Revenue Sharing requires a \$300 decrease, and the LAMP-interest requires a \$3,500 decrease for a total decrease of \$4,821.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #7. (Attachment E)

SECTION VI

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Road Lighting District #10 revenues from the Ad Valorem Taxes requires a \$11,520 decrease.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Road Lighting District #10. (Attachment F)

SECTION VII

WHEREAS, the Parish is required to recognize projected revenues and expenditures which have an unfavorable variance of 5% or more over the current budget, and

WHEREAS, the Public Safety Fund expenditures from the Houma Police Department Salaries & Wages requires a \$749,949 increase and the Houma Fire Department Salaries & Wages requires a \$110,333 for a total increase of \$860,282.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary adjustment for the Public Safety Fund. (Attachment G)

SECTION VIII

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION IX

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - Road Lighting Dist #1

	2021		
	Adopted	Change	Amended
Ad Valorem Taxes	(92,161)	20,000	(72,161)
State Revenue Sharing	(5,000)	2,500	(2,500)
Fund Balance (decrease)	n/a	(22,500)	n/a

ATTACHMENT B - Road Lighting Dist #3A

	2021		
	Adopted	Change	Amended
Street Lights-Other	410,000	68,000	478,000
Fund Balance (decrease)	n/a	(68,000)	n/a

ATTACHMENT C - Road Lighting Dist #4

	2021		
	Adopted	Change	Amended
Ad Valorem Taxes	(169,332)	8,000	(161,332)
Interest-LAMP	(2,000)	1,500	(500)
Fund Balance (decrease)	n/a	(9,500)	n/a

ATTACHMENT D - Road Lighting Dist #6

	2021		
	Adopted	Change	Amended
Ad Valorem Taxes	(74,027)	1,500	(72,527)
Interest-LAMP	(3,400)	2,000	(1,400)
Street Lights-Other	125,000	14,000	139,000
Fund Balance (decrease)	n/a	(17,500)	n/a

ATTACHMENT E - Road Lighting Dist #7

	2021		
	Adopted	Change	Amended
Ad Valorem Taxes	(43,737)	1,021	(42,716)
State Revenue Sharing	(1,500)	300	(1,200)
Interest-LAMP	(5,000)	3,500	(1,500)
Street Lights-Other	150,000	20,000	170,000
Fund Balance (decrease)	n/a	(24,821)	n/a

ATTACHMENT F - Road Lighting Dist #10

	2021		
	Adopted	Change	Amended
Ad Valorem Taxes	(207,921)	11,520	(196,401)
Fund Balance (decrease)	n/a	(11,520)	n/a

ATTACHMENT G - Public Safety Fund

	2021		
	Adopted	Change	Amended
Salaries & Wages	4,265,047	749,949	5,014,996
Salaries & Wages	2,659,053	110,333	2,769,386
Fund Balance (decrease)	n/a	(860,282)	n/a

Section I

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 267-000-6351-00

ROAD LIGHTING DIST. 1

NO DEPARTMENT NAME

STATE REVENUE SHARING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	5,000	2,437.00-	0	2,563-
CLOSED:				
2015	7,668	8,820.00-	N/A	1,152
2016	10,750	13,689.00-	N/A	2,939
2017	12,500	24,256.00-	N/A	11,756
2018	12,500	22,064.00-	N/A	9,564
2019	22,064	16,457.00-	N/A	5,607-
2020	10,000	4,406.00-	N/A	5,594-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 267-000-6111-00

ROAD LIGHTING DIST. 1

NO DEPARTMENT NAME

AD VALOREM TAXES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	92,161	72,063.96-	0	20,097-
CLOSED:				
2015	171,880	172,096.06-	N/A	216
2016	287,382	295,563.67-	N/A	8,182
2017	535,900	550,713.45-	N/A	14,813
2018	500,334	529,530.42-	N/A	29,196
2019	396,918	401,584.25-	N/A	4,666
2020	110,192	136,022.17-	N/A	25,830

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 269-321-8311-04

ROAD LIGHTING DIST. 3A

ROAD LIGHTING

STREET LIGHTS - OTHER

----- MONTHLY ACTIVITY -----			----- MONTHLY ACTIVITY -----		
2020,	<u>BUDGET</u>	<u>ACTUAL</u>	2021,	<u>BUDGET</u>	<u>ACTUAL</u>
BEG:		.00	BEG:		.00
JAN:	33,750	33,952.47	JAN:	34,166	37,065.89
FEB:	33,750	31,815.60	FEB:	34,166	37,407.32
MAR:	33,750	33,002.36	MAR:	34,166	38,064.13
APR:	33,750	33,232.54	APR:	34,166	40,799.41
MAY:	33,750	33,869.39	MAY:	34,166	40,999.19
JUN:	33,750	34,693.04	JUN:	34,166	38,800.65
JUL:	33,750	34,870.60	JUL:	34,166	51,761.30
AUG:	33,750	34,146.30	AUG:	34,166	39,537.44
SEP:	33,750	35,679.38	SEP:	34,166	38,468.64
OCT:	33,750	36,713.62	OCT:	34,166	39,820.69
NOV:	33,750	36,988.85	NOV:	34,166	21.58
DEC:	<u>33,750</u>	<u>37,977.85</u>	DEC:	<u>34,174</u>	
TOTAL	405,000	416,942.00	TOTAL	410,000	402,746.24

CF01 = EXIT CF02 = INPUT CF04 = DSP DET CF06 = DSP ENC CF08 = PRT DETAIL

Section III

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 270-000-6111-00

ROAD LIGHTING DIST. 4

NO DEPARTMENT NAME

AD VALOREM TAXES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	169,332	161,234.37-	0	8,098-
CLOSED:				
2015	243,550	246,571.97-	N/A	3,022
2016	124,319	128,030.79-	N/A	3,712
2017	196,797	192,885.72-	N/A	3,911-
2018	122,219	146,445.01-	N/A	24,226
2019	209,002	227,628.24-	N/A	18,626
2020	126,329	126,328.70-	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 270-000-6711-03

ROAD LIGHTING DIST. 4

NO DEPARTMENT NAME

INTEREST - LAMP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	2,000	53.36-	0	1,947-
CLOSED:				
2015	0	106.61-	N/A	107
2016	0	855.28-	N/A	855
2017	300	1,452.31-	N/A	1,152
2018	300	3,999.81-	N/A	3,700
2019	300	4,171.06-	N/A	3,871
2020	1,300	1,196.55-	N/A	103-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 272-000-6111-00

ROAD LIGHTING DIST. 6

NO DEPARTMENT NAME

AD VALOREM TAXES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	74,027	72,322.64-	0	1,704-
CLOSED:				
2015	118,160	118,201.62-	N/A	42
2016	106,327	108,102.68-	N/A	1,776
2017	84,463	79,866.24-	N/A	4,597-
2018	79,777	79,852.71-	N/A	76
2019	125,470	126,444.44-	N/A	974
2020	92,428	98,394.27-	N/A	5,966

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 272-000-6711-03

ROAD LIGHTING DIST. 6

NO DEPARTMENT NAME

INTEREST - LAMP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	3,400	56.45-	0	3,344-
CLOSED:				
2015	0	172.52-	N/A	173
2016	0	1,384.78-	N/A	1,385
2017	300	2,351.47-	N/A	2,051
2018	1,200	6,476.38-	N/A	5,276
2019	1,200	6,547.46-	N/A	5,347
2020	3,500	1,849.59-	N/A	1,650-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 272-321-8311-04

ROAD LIGHTING DIST. 6

ROAD LIGHTING

STREET LIGHTS - OTHER

----- MONTHLY ACTIVITY -----			----- MONTHLY ACTIVITY -----		
2020,	<u>BUDGET</u>	<u>ACTUAL</u>	2021,	<u>BUDGET</u>	<u>ACTUAL</u>
BEG:		.00	BEG:		.00
JAN:	10,416	10,255.77	JAN:	10,416	11,108.55
FEB:	10,416	9,680.55	FEB:	10,416	10,988.90
MAR:	10,416	9,872.98	MAR:	10,416	11,458.28
APR:	10,416	10,213.19	APR:	10,416	11,767.28
MAY:	10,416	10,273.80	MAY:	10,416	11,939.23
JUN:	10,416	10,240.93	JUN:	10,416	12,049.00
JUL:	10,416	10,245.22	JUL:	10,416	11,629.93
AUG:	10,416	10,022.05	AUG:	10,416	11,911.98
SEP:	10,416	10,437.67	SEP:	10,416	11,877.04
OCT:	10,416	10,711.74	OCT:	10,416	11,430.71
NOV:	10,416	10,629.28	NOV:	10,416	
DEC:	<u>10,424</u>	<u>10,866.77</u>	DEC:	<u>10,424</u>	
TOTAL	125,000	123,449.95	TOTAL	125,000	116,160.90

CF01 = EXIT CF02 = INPUT CF04 = DSP DET CF06 = DSP ENC CF08 = PRT DETAIL

Section V

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 273-000-6111-00

ROAD LIGHTING DIST. 7

NO DEPARTMENT NAME

AD VALOREM TAXES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	43,737	42,716.14-	0	1,021-
CLOSED:				
2015	66,095	66,354.02-	N/A	259
2016	198,542	201,820.43-	N/A	3,278
2017	68,698	68,213.80-	N/A	484-
2018	227,119	228,224.80-	N/A	1,106
2019	81,471	78,722.11-	N/A	2,749-
2020	114,718	114,744.77-	N/A	27

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 273-000-6351-00

ROAD LIGHTING DIST. 7

NO DEPARTMENT NAME

STATE REVENUE SHARING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	1,500	1,200.00-	0	300-
CLOSED:				
2015	1,574	1,523.00-	N/A	51-
2016	4,000	4,301.00-	N/A	301
2017	4,000	1,568.00-	N/A	2,432-
2018	2,000	5,147.00-	N/A	3,147
2019	2,000	1,798.00-	N/A	202-
2020	2,000	2,904.00-	N/A	904

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 273-000-6711-03

ROAD LIGHTING DIST. 7

NO DEPARTMENT NAME

INTEREST - LAMP

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	5,000	84.94-	0	4,915-
CLOSED:				
2015	0	228.68-	N/A	229
2016	0	1,835.34-	N/A	1,835
2017	300	3,116.44-	N/A	2,816
2018	1,200	8,583.25-	N/A	7,383
2019	1,200	9,205.49-	N/A	8,005
2020	3,000	2,656.08-	N/A	344-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 273-321-8311-04

ROAD LIGHTING DIST. 7

ROAD LIGHTING

STREET LIGHTS - OTHER

----- MONTHLY ACTIVITY -----			----- MONTHLY ACTIVITY -----		
2020	<u>BUDGET</u>	<u>ACTUAL</u>	2021	<u>BUDGET</u>	<u>ACTUAL</u>
BEG:		.00	BEG:		.00
JAN:	12,500	12,111.69	JAN:	12,500	13,295.40
FEB:	12,500	11,597.80	FEB:	12,500	13,234.20
MAR:	12,500	11,802.11	MAR:	12,500	13,437.65
APR:	12,500	12,253.17	APR:	12,500	14,334.61
MAY:	12,500	12,348.19	MAY:	12,500	14,634.81
JUN:	12,500	12,210.59	JUN:	12,500	14,608.43
JUL:	12,500	12,237.82	JUL:	12,500	14,124.31
AUG:	12,500	12,099.51	AUG:	12,500	14,475.52
SEP:	12,500	12,704.85	SEP:	12,500	14,454.20
OCT:	12,500	13,172.71	OCT:	12,500	14,465.73
NOV:	12,500	13,100.40	NOV:	12,500	171.43
DEC:	<u>12,500</u>	<u>13,339.26</u>	DEC:	<u>12,500</u>	
TOTAL	150,000	148,978.10	TOTAL	150,000	141,236.29

CF01 = EXIT CF02 = INPUT CF04 = DSP DET CF06 = DSP ENC CF08 = PRT DETAIL

Section VI

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 276-000-6111-00

ROAD LIGHTING DIST. 10

NO DEPARTMENT NAME

AD VALOREM TAXES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	207,921	196,401.35-	0	11,520-
CLOSED:				
2015	101,782	103,725.68-	N/A	1,944
2016	114,467	114,258.28-	N/A	209-
2017	148,637	147,209.70-	N/A	1,427-
2018	113,233	113,524.34-	N/A	291
2019	170,094	170,788.16-	N/A	694
2020	86,507	86,511.18-	N/A	4

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VII

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/22/21

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 204-211-8111-01

PUBLIC SAFETY FUND

POLICE

SALARIES & WAGES

----- MONTHLY ACTIVITY -----			----- MONTHLY ACTIVITY -----		
2020,	<u>BUDGET</u>	<u>ACTUAL</u>	2021,	<u>BUDGET</u>	<u>ACTUAL</u>
BEG:		.00	BEG:		.00
JAN:	366,666	304,115.41	JAN:	355,420	287,110.85
FEB:	366,666	286,965.45	FEB:	355,420	349,362.67
MAR:	366,666	306,958.52	MAR:	355,420	326,936.48
APR:	366,666	294,591.07	APR:	355,420	343,086.58
MAY:	366,666	289,507.71	MAY:	355,420	326,465.13
JUN:	366,666	326,806.81	JUN:	355,420	334,723.02
JUL:	366,666	431,001.26	JUL:	355,420	535,214.91
AUG:	366,666	297,508.55	AUG:	355,420	339,690.05
SEP:	366,666	457,130.46	SEP:	355,420	343,190.05
OCT:	366,666	378,396.01	OCT:	355,420	1,118,368.86
NOV:	366,666	392,219.44	NOV:	355,420	332,913.03
DEC:	<u>366,674</u>	<u>618,209.83</u>	DEC:	<u>355,427</u>	
TOTAL	4,400,000	4,383,410.52	TOTAL	4,265,047	4,637,061.63

CF01 = EXIT CF02 = INPUT CF04 = DSP DET CF06 = DSP ENC CF08 = PRT DETAIL

OCTOBER 31, 2021 - MONTH LAST CLOSED

ACCT: 204-222-8111-01

PUBLIC SAFETY FUND

FIRE - URBAN

SALARIES & WAGES

----- MONTHLY ACTIVITY -----			----- MONTHLY ACTIVITY -----		
2020,	<u>BUDGET</u>	<u>ACTUAL</u>	2021,	<u>BUDGET</u>	<u>ACTUAL</u>
BEG:		.00	BEG:		.00
JAN:	225,000	139,993.93	JAN:	221,587	115,251.95
FEB:	225,000	206,220.31	FEB:	221,587	206,416.24
MAR:	225,000	221,011.49	MAR:	221,587	203,038.84
APR:	225,000	213,906.08	APR:	221,587	201,562.14
MAY:	225,000	208,170.51	MAY:	221,587	199,474.46
JUN:	225,000	235,759.25	JUN:	221,587	220,108.73
JUL:	225,000	222,942.37	JUL:	221,587	227,597.97
AUG:	225,000	202,924.23	AUG:	221,587	193,005.65
SEP:	225,000	258,955.39	SEP:	221,587	190,775.80
OCT:	225,000	223,328.42	OCT:	221,587	568,971.22
NOV:	225,000	217,319.35	NOV:	221,587	193,305.19
DEC:	<u>225,000</u>	<u>328,266.11</u>	DEC:	<u>221,596</u>	
TOTAL	2,700,000	2,678,797.44	TOTAL	2,659,053	2,519,508.19

CF01 = EXIT CF02 = INPUT CF04 = DSP DET CF06 = DSP ENC CF08 = PRT DETAIL