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## TERREBONNE PARISH COUNCIL

### BUDGET AND FINANCE COMMITTEE

Mr. John Amedee	Chairman
Mr. Dirk Guidry	Vice-Chairman
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Ms. Jessica Domangue	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### AGENDA

November 15, 2021  
5:35 PM

Terrebonne Parish School Board Office  
201 Stadium Drive  
Houma, LA 70360

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located **on the table near the entrance into the building** and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**ROLL CALL**

1. **RESOLUTION:** Declaring vehicles, tractor mowers, and other miscellaneous equipment from various departments/divisions having a value of less than \$5,000 as surplus and authorizing said items to be disposed of by any legally approved methods.
2. **RESOLUTION:** Authorizing Parish President Gordon E. Dove to sign and submit the 2021 Community Development Block Grant and HOME Investment Partnerships Program grant agreement with the U. S. Department of Housing and Urban Development.
3. **RESOLUTION:** Providing for the acceptance of work performed by Sealevel Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project No. 18-LOCK-46, Bayou Terrebonne Lock Project, Terrebonne Parish, Louisiana.
4. **RESOLUTION:** Providing for the acceptance of work performed by LA Contracting Enterprise, LLC., in accordance with the Certificate of Substantial Completion for the Ashland Landfill Road Extension Project, Parish Project No. 20-SW-28.

## 5. Adjourn

Category Number:  
Item Number: 1.



Monday, November 15, 2021

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**Item Title:**

Resolution to Declare Surplus Items with a Value of less than \$5,000

**Item Summary:**

**RESOLUTION:** Declaring vehicles, tractor mowers, and other miscellaneous equipment from various departments/divisions having a value of less than \$5,000 as surplus and authorizing said items to be disposed of by any legally approved methods.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	11/8/2021	Executive Summary
Resolution	11/8/2021	Resolution
Backup Material	11/8/2021	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

RESOLUTION: Declaring vehicles, tractor mowers, printers, and other various miscellaneous items from various departments/divisions as surplus.

### PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus vehicles, tractor mowers, printers and other various miscellaneous items from Accounting, Administration, Civic Center, Coastal Restoration, Drainage, Gas Distribution, HPD, and Utilities Department/Division, and to acquire authorization to dispose of items through legally approved methods.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations, recycle when applicable, and dispose of damaged equipment.

### TOTAL EXPENDITURE

Anticipated Revenue: \$26,818.00

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

N/A

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Angela Guidry, Purchasing Manager

Signature

November 3, 2021

Date



**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

**WHEREAS**, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

**WHEREAS**, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

**NOW THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and that the Parish Administration be authorized to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted on this, the \_\_\_\_\_ th day of \_\_\_\_\_, 2021.

\*\*\*\*\*

I, Suzette Thomas, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on the \_\_\_\_\_ th day of \_\_\_\_\_, 2021 and subsequently ratified by the Terrebonne Parish Council in Regular Session on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 at which meeting a quorum was present.

\_\_\_\_\_  
CHAIR

**EXHIBIT "A"**  
**October, 2021 Surplus List**

**Accounting:**

1 – 2003 Chevrolet Impala, Unit 107/\$2,000

**Administration:**

1 – Scanner/\$0

1 – Printer/\$0

**Civic Center:**

1 – Box Calculator Ribbon/\$0

2 – Cartridges/\$0

9 – Seamless Ribbons/\$0

**Coastal Restoration:**

2 – Printers/\$0

1 – Power Strip/\$0

1 – CPU/\$0

1 – Monitor/\$0

2 – Keyboards/\$0

1 – Mouse/\$0

1 – Laptop/\$0

1 – Projector/\$0

**Drainage:**

3 – Mowers for Tractor/\$100

1 – Ford F150, Unit 426/\$250

**Gas Distribution:**

1 – Laptop/\$0

**HPD:**

1 – 2005 Buick Lacrosse, Unit 333/\$3,850

1 – 2008 Chevrolet Trailblazer/\$4,088

1 – 2006 Suzuki GSXR1000/\$4,000

1 – 2005 Chevrolet Trailblazer/\$3,088

1 – 1996 Ford Crown Victoria/\$1,526

1 – 2005 Chevrolet Tahoe/\$4,116

1 – 2006 Cadillac STS/\$3,600

**Utilities:**

3 – CPUs/\$0

6 – Monitors/\$0

**Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.**

**Note: For condition of items use one of the following:**  
**New – Good – Fair – Poor – Junk**

Date \_\_\_\_\_

PURCHASING  
AUG 12 2021



## 2003 Chevrolet Impala Pricing Report

Style: Sedan 4D

Mileage: 45,301

KBB.com Consumer Rating: 4.3/5

### Vehicle Highlights

Fuel Economy: City 19/Hwy 29/Comb 22 MPG

Engine: V6, 3.4 Liter

Transmission: Automatic

Drivetrain: FWD

Country of Assembly: Canada

Country of Origin: United States

EPA Class: Large Cars

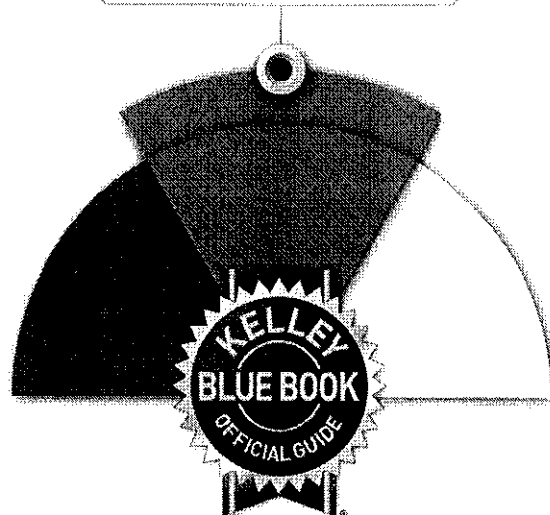
Max Seating: 6

Doors: 4

Body Style: Sedan

### Trade in to a Dealer

Trade-in Range
<b>\$2,068 - \$2,683</b>
Trade-in Value
<b>\$2,376</b>



Valid for **ZIP code 70360** through **08/20/2021**

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

**RECEIVED**

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

OCT 21 2021

The following Parish Property is requested to be declared surplus to the Administration Department.

**ADMINISTRATION**  
Terrebonne Parish  
Consolidated Government

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Scanner</u>	<u>1</u>	<u>0</u>	<u>broken</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Kodak i2400 Desktop scanner / changed rollers / we think the sensor is out

ITEM IS LOCATED AT: Julie Authement's office

ITEM	QUANTITY	VALUE	CONDITION
<u>printer</u>	<u>1</u>	<u>0</u>	<u>WORKS</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

hp deskjet 6122 / was working / is not compatible with Windows 10

ITEM IS LOCATED AT: Julie Authement's Office

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Julienne B. Authement  
Contact Person

873-6706  
Phone

Authorized by Dept. Head:

Signature

10/21/21  
Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

**PURCHASING**  
OCT 22 2021



# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Hanna Jernigan Care Center Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Nutone Calculator	1		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

1 Box

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
Pitney Bowes Red Ink Cartridge	1		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Pitney Bowes Red Ink Cartridge

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
Colorlabs Red Ink Cartridge	1		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

MRP 7970 Pitney Bowes Ink Cartridge

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
Seamless Ribbon	9		

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Seamless Ribbon ERC 90 Purple

ITEM IS LOCATED AT: HTCC

Dennis Dryden

Contact Person

850-46517

Phone

Authorized by Dept. Head:

Dean Schawert

Signature

1-11-21

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

ORIGINAL

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Coastal Restoration Department.

PURCHASING  
10/22/2021

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Printer	2	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Brother Printer # MFC-J6510DW  
Brother Printer # MFC-J6720DW

ITEM IS LOCATED AT: Coastal Restoration

ITEM	QUANTITY	VALUE	CONDITION
Keyboard	2	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell (2) Keyboards

ITEM IS LOCATED AT: Coastal Restoration

ITEM	QUANTITY	VALUE	CONDITION
Powerstrip	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Paramax Strip

ITEM IS LOCATED AT: Coastal Restoration

ITEM	QUANTITY	VALUE	CONDITION
Computer	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Desk Top w/ Monitor Optiplex 9010  
Serial # 14820 9Y51CY1

ITEM IS LOCATED AT: Coastal Restoration

Viola Summers 973-6889  
Contact Person Phone

Authorized by Dept. Head: [Signature] 10/21/2021  
Signature Date

Fleet Maintenance Supervisor: \_\_\_\_\_  
(Vehicles/Heavy Equipment Only) Signature Date



# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Coastal Restoration Department.

PURCHASING  
OCT 22 2021

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
Computer	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Laptop w/ monitor Latitude  
Serial # 12566 GNL2RI

ITEM IS LOCATED AT: Coastal Restoration

ITEM	QUANTITY	VALUE	CONDITION
Projector	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

In Focus w/ CASE  
Serial # 13877

ITEM IS LOCATED AT: Coastal Restoration

ITEM	QUANTITY	VALUE	CONDITION
mouse	1	0	Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

goes with Laptop

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Vicki Summers 873-6889  
Contact Person Phone

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date



## REPORT OF SURPLUS / OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the:

DRAINAGE

Division

**NOTE:** For condition of items use one of the following:

New

Good

Fair

Poor

Junk

XXX

ITEM	QUANTITY	VALUE	CONDITION
Truck <i>Unit #426</i>		\$100.00	Poor

**DESCRIPTION** (Model, Features, I.D.#, Color, etc.)

**Ford F150 Pickup 2003 (White) / Serial # 2FTRF17W23CB06467**

**/ Engine runs on 7 cylenders. Needs new Head and gasket. Transmission has no reported issues. Repairs exceed the value of the truck.**

Item is located at:

301 Plant Road Houma LA

Contact Person: Carl Ledet

Phone: 985-873-6745

Authorized by Department Head:

*J.P. Cahan*

Signature

Date Authorized:

9/29/2021

Complete form and make a copy for your department files. Send the original with the Surplus form to Purchasing for disposal instructions. NOTE: Vehicle must be cleaned and all keys turned in to Purchasing.

**Additions:**

**CHECK THE APPROPRIATE BOX TO RATE THE CONDITION OF THE VEHICLE / HEAVY EQUIPMENT**

CHECK THE APPROPRIATE BOX TO RATE THE CONDITION OF THE VEHICLE / HEAVY EQUIPMENT							
	GOOD	FAIR	POOR	SALVAGE	DESCRIPTION OF ANY PROBLEMS	DATE OF LAST SERVICE	
ENGINE		✓			Engine runs on 7 cylinders		
TRANSMISSION		✓			No reported issues		
DIFFERENTIAL		✓			No reported issues		
BODY			✓		Rust, Dents and Paint issues		
BRAKES		✓			No reported issues		
Clutch		✓			No reported issues		
RADIATOR		✓			No reported issues		
STEERING		✓			No reported issues / steering wheel is worn		
BATTERY			✓		No reported issues		
AC					No reported issues		
HEATER			✓		No reported issues		
WINDSHIELD		✓			No reported issues		
WINDOWS		✓			No reported issues		
UPOLSTERY			✓		seat covers are worn and damaged/needs replacement		
RADIO			✓		N/A		
JACK			✓		N/A		
PAINT			✓		Various scratches and worn / Rusted		
TIRES: R FRONT			✓				
TIRES: L FRONT			✓				
TIRES: R REAR			✓				
TIRES: L REAR			✓				
TIRES: SPARE							

**FLEET MAINTENANCE SUPERVISOR:**

*C. J. Lee*

Carl Ledet / Fleet Maintenance Superintendant

DATE: 9/24/2022



## REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Force Drainage Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Tractor Mower</u>	<u>1</u>	<u>100.00</u>	<u>Bad</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Hydraulic Tractor Mower Yellow w/ pump

ITEM IS LOCATED AT: 301 Plant Rd Houma

ITEM	QUANTITY	VALUE	CONDITION
<u>Tractor Mower</u>	<u>1</u>	<u>100.00</u>	<u>Bad</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Hydraulic Tractor Mower Yellow w/ pump

ITEM IS LOCATED AT: 301 Plant Rd Houma

ITEM	QUANTITY	VALUE	CONDITION
<u>Tractor Mower</u>	<u>1</u>	<u>100.00</u>	<u>Bad</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Hydraulic Tractor Mower Yellow w/ pump

ITEM IS LOCATED AT: 301 Plant Rd

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Contact Person

Authorized by Dept. Head:

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Signature

Phone

Date

Date

**PURCHASING**  
AUG 20 2021

APPROVED

UCI 7 2021

BY  Information Technology Division

## REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Utilities, Gas Distribution Department.

Note: For condition of items use one of the following:

New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0	Junk

JF

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude E 6440 Serial# 9DFVL32

Bad Hard drive

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

PURCHASING  
10/2/21

Contact Person

Phone

Authorized by Dept. Head:

  
Signature

10/2/21  
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date



# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the HPD Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$3,600</u>	<u>Good</u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
2006 Cadillac STS (VIN: 1G6DUG6V2A0101798) Black  
Mileage: unknown  
ITEM IS LOCATED AT: Plant Road Garage

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>\$4,116</u>	<u>Fair</u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
2005 Chevrolet Tahoe (VIN: 1GNNEC13T35R209266)  
Tan Mileage: unknown  
ITEM IS LOCATED AT: Plant Road Garage

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>\$1,526</u>	<u>Poor</u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
1996 Ford Crown Victoria (VIN: 2FALP74W2TX157363)  
Blue Mileage: unknown  
ITEM IS LOCATED AT: Plant Road Garage

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>	<u>\$3,088</u>	

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)  
2005 Chevrolet Trailblazer (VIN: 1GNNE165956191764)  
Blue Mileage: unknown  
ITEM IS LOCATED AT: Plant Road Garage

Contact Person Robbie D. Bynum

Phone

Authorized by Dept. Head:

Signature Chris A. [Signature]

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature [Signature]

Date

8/25/24  
8-25-24

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the HPD Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>5</u>	<u>1</u>	<u>\$4,088</u>	<u></u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2008 Chevrolet Trailblazer (VIN: 1GNES13H482168769)  
Blue Mileage: unknown

ITEM IS LOCATED AT: Plant Road Garage

ITEM	QUANTITY	VALUE	CONDITION
<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

[REDACTED]  
[REDACTED]

ITEM IS LOCATED AT: [REDACTED]

ITEM	QUANTITY	VALUE	CONDITION
<u>7</u>	<u>1</u>	<u>\$4,000</u>	<u></u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2006 Suzuki GSR 1000 (VIN: JS1GW71A562110160)  
Orange Mileage: unknown

ITEM IS LOCATED AT: Plant Road Garage

ITEM	QUANTITY	VALUE	CONDITION
<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>

- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

[REDACTED]  
[REDACTED]

ITEM IS LOCATED AT: [REDACTED]

[Signature]  
Contact Person

Phone

Authorized by Dept. Head:

[Signature]  
Signature

8/25/21

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

[Signature]  
Signature

8-25-21

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
HPD Department.

Note: For condition of items use one of the following:  
New -- Good -- Fair -- Poor -- Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>9</u>	<u>1</u>	<u>\$3,850</u>	
- DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>2005 Buick Lacrosse (VIN: 269WD532157327734)</u> <u>Blue</u> Mileage: <u>142,373</u> Unit # <u>333</u>			
ITEM IS LOCATED AT: <u>Plant Road Garage</u>			

ITEM	QUANTITY	VALUE	CONDITION
[REDACTED]			
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) [REDACTED]			
ITEM IS LOCATED AT: [REDACTED]			

ITEM	QUANTITY	VALUE	CONDITION
[REDACTED]			
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) [REDACTED]			
ITEM IS LOCATED AT: [REDACTED]			

ITEM	QUANTITY	VALUE	CONDITION
[REDACTED]			
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) [REDACTED]			
ITEM IS LOCATED AT: [REDACTED]			

Contact Person [Signature]

Authorized by Dept. Head:

[Signature]  
Signature

Phone

8/25/21

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

[Signature]  
Signature

8-15-21

Date

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Utilities Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Optiplex 9010 Service Tag DHWZHX1

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Optiplex 7010 Service Tag CQ33K02

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>	<u>0</u>	<u>Junk</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Optiplex 9020 Service Tag 9B5PB42

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>6</u>		<u>Good</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Monitors

ITEM IS LOCATED AT: \_\_\_\_\_

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

**PURCHASING**  
AUG 26 2021

APPROVED

AUG 25 2021

BY

Information Technology Division



APPROVED

OCT 2 2019  
BY   
Information Technology Division

# REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Utilities Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$0</u>	<u>Junk</u>

5F

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL Optiplex 9020 Ser# 9B69B42 (computer tower)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

10/3/19

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

## REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the  
Utilities Department.

Note: For condition of items use one of the following:  
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>	<u>\$0</u> <i>JF</i>	<u>Junk</u> <i>JF</i>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL Optiplex 9020 Ser# 9B69B42 (computer tower)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: \_\_\_\_\_

Contact Person

Authorized by Dept. Head:

  
Signature

Phone

Date

*10/3/19*

Fleet Maintenance Supervisor:  
(Vehicles/Heavy Equipment Only)

Signature

Date

**PURCHASING**  
*OCT 03 2019*



Monday, November 15, 2021

---

**Item Title:**

RESOLUTION: Authorizing 2021 CDBG & Home Investment Partnerships Grant Agreement

**Item Summary:**

**RESOLUTION:** Authorizing Parish President Gordon E. Dove to sign and submit the 2021 Community Development Block Grant and HOME Investment Partnerships Program grant agreement with the U. S. Department of Housing and Urban Development.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ex Summary	11/8/2021	Executive Summary
Resolution	11/8/2021	Resolution
Agreement	11/8/2021	Backup Material




EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
A Resolution authorizing the Parish President to sign and submit the 2021 Community Development Block Grant & HOME Investment Partnerships Program grant agreement to the United States Department of Housing & Urban Development
<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
TPCG has been allocated \$1,007,253.00 for the CDBG Grant Program and \$341,313.00 for the HOME Investment Partnerships Program

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
To authorize and empower the Housing and Human Services Director to carry out the programs and services outlined in the Plan, in accordance with established policies and procedures.
<b>TOTAL EXPENDITURE</b>
\$1,348,566.00
<b>AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)</b>
<div>ACTUAL</div> ESTIMATED
<b>IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)</b>
<div>N/A</div> NO <div>YES</div> IF YES AMOUNT BUDGETED: \$1,348,566.00

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>
<div>PARISHWIDE</div> 123456789



Signature

11/8/2021

Date

## Resolution

A resolution authorizing the Parish President to sign and submit the 2021 Community Development Block Grant and Home Investment Partnerships Program grant agreements to the United States Department of Housing & Urban Development

WHEREAS, Terrebonne Parish Consolidated Government's 2021 Annual Action Plan has been approved by the United States Department of Housing & Urban Development; and

WHEREAS, Terrebonne Parish Consolidated Government has been awarded \$1,007,253.00 in Community Development Block Grant Program funds and \$341,313.00 in Home Investment Partnerships Program funds to carry out programs and services in accordance with the 2020 to 2025 Consolidated Plan and the 2021 Annual Action Plan.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize Parish President Gordon Dove to sign and submit the grant agreements and any other documents or amendments necessary between Terrebonne Parish Consolidated Government and the United States Department of Housing & Urban Development.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize and empower the Housing and Human Services Director to carry out the programs and services outlined in the Plan, in accordance with established policies and procedures.



## U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

New Orleans Field Office  
Hale Boggs Federal Building  
500 Poydras Street, 9<sup>th</sup> Floor  
New Orleans, LA 70130-3099

OFFICE OF COMMUNITY PLANNING & DEVELOPMENT

**August 18, 2021**

Mr. Gordon Dove, Parish President  
Terrebonne Parish Consolidated Government  
809 Barrow Street  
Houma, Louisiana 70360

Dear Mr. Dove:

The New Orleans Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low-and moderate-income persons through HUD programs. Enclosed are the Grant Agreements for the following programs:

Community Development Block Grant Program (CDBG)	\$1,007,253
HOME Investment Partnerships (HOME)	\$ 341,313
Community Development Block Grant Program COVID-19(CDBG-CV)	\$0
Housing Opportunities for Persons with AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$0
Housing Trust Fund (HTF)	\$0
<b>Total FY 2021 Award</b>	<b>\$1,348,566</b>

Transmittal of these Grant Agreement/s does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and Terrebonne Parish.

To establish a Line of Credit for Fiscal Year 2021 grants, it will be necessary for your agency to sign, execute and return one (1) copy of the Grant Agreements. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with your Grant Agreements. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

In accordance with the HOME regulations at 24 CFR 92.254(a)(5), a Participating Jurisdiction (PJ) must establish resale and/or recapture requirements that comply with the standards of the regulation. Furthermore, the resale and/or recapture requirements must be set forth in the PJ's Consolidated Plan. HUD



must determine if the PJ's provisions comply with the requirements of the regulations and notify the PJ in writing of its determination.

HUD has reviewed Terrebonne Parish's resale and/or recapture provisions and has determined that the provisions included in the Plan comply with the requirements at 24 CFR 92.254(a)(5).

If applicable, please note the special condition in your CDBG Funding Approval/Agreement.

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (**Environmental Review Procedures**). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute two (2) copies of the CDBG/HOME Funding Approval/Agreements with electronic signature/s. In response to COVID-19, HUD authorizes you to electronically execute the grant agreements with your electronic signature. Return one (1) of each of the agreements to the attention of Cheryl S. Breaux, Director, Office of Community Planning and Development at [cheryl.s.breaux@hud.gov](mailto:cheryl.s.breaux@hud.gov). Please ensure the Chief Elected Official and/or authorized designee electronically signs the CDBG grant agreement in the box directly across from the HUD CPD Director's signature. The CDBG Funding Approval/Agreement should **not** be electronically signed in box 12c. Maintain a copy of each of the agreement/s with your original signature/s on site in your program files.

For additional information and guidance on grant-based accounting, please refer to the HUD Exchange at: <https://www.hudexchange.info/manage-a-program/grant-based-accounting/>.

HUD congratulates Terrebonne Parish on its grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information or assistance, please contact Irene H. Barbre, Senior Community Planning and Development Representative at [irene.h.barbre@hud.gov](mailto:irene.h.barbre@hud.gov).

Sincerely,



Cheryl S. Breaux Director,  
Office of Community Planning and Development

## **2021 CONSOLIDATED PLAN GRANT AGREEMENT**

### **Terrebonne Parish Consolidated Government**

This Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and Terrebonne Parish Consolidated Government, Grantee.

#### **Community Development Block Grant (CDBG) Program**

**Grant Number: B-21-MC-22-0011**

**TIN: 72-6001390**

The terms of the CDBG award in the amount of **\$1,007,253** which are the subject of this part of this Agreement, are set forth in the attached executed HUD Form 7082, Funding Approval/Agreement. In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM) (SAM replaces CCR), and the Federal Funding Accountability and Transparency Act, including Appendix A to Part 25 of the *Financial Assistance Use of Universal Identifier and Central Contractor Registration*, 75 Fed. Reg. 55671 (Sept. 14, 2010)(to be codified at 2 CFR part 25) and Appendix A to Part 170 of the *Requirements for Federal Funding Accountability and Transparency Act Implementation*, 75 Fed. Reg. 55663 (Sept. 14, 2010) (to be codified at 2 CFR part 170).

#### **HOME Investment Partnerships Act (HOME) Program**

**Grant Number: M-21-MC-22-0209**

**TIN: 72-6001390**

The terms of the HOME grant in the amount of **\$341,313**, which are the subject of this part of this Agreement, are set forth in the attached executed HUD Form 40093, Funding Approval and HOME Investment Partnerships Agreement.

Also incorporated as part of this Agreement are the Consolidated Plan and the certifications submitted to the Secretary by the Grantee. The Grantee further certifies that it is following a current Consolidated Plan that has been approved by HUD.




The Grantee agrees to comply with all applicable laws and regulations in distributing funds provided under this Grant Agreement and to accept responsibility for ensuring compliance by sub-recipient entities to which it makes funding assistance hereunder available.

The Grantee further agrees to comply with provisions of the environmental requirements of 24 CFR Part 58 as applicable under Section 104(g) of the Housing and Community Development Act of 1974 with respect to funds provided under this Grant Agreement.

This Grant Agreement is hereby executed by the Parties on the dates set forth below their respective signatures, as follows:

**UNITED STATES OF AMERICA**  
**Department of Housing and Urban Development**  
**The Secretary**

By:   
Cheryl S. Breaux, Director  
Office of Community Planning & Development  
8/18/21  
Date

**GRANTEE**  
**Terrebonne Parish Consolidated Government**

By : \_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Title  
  
\_\_\_\_\_  
Date

## **2021 CONSOLIDATED PLAN GRANT AGREEMENT**

### **Terrebonne Parish Consolidated Government**

This Grant Agreement is made by and between the United States Department of Housing and Urban Development (HUD) and Terrebonne Parish Consolidated Government, Grantee.

#### **Community Development Block Grant (CDBG) Program**

**Grant Number: B-21-MC-22-0011**

**TIN: 72-6001390**

The terms of the CDBG award in the amount of **\$1,007,253** which are the subject of this part of this Agreement, are set forth in the attached executed HUD Form 7082, Funding Approval/Agreement. In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM) (SAM replaces CCR), and the Federal Funding Accountability and Transparency Act, including Appendix A to Part 25 of the *Financial Assistance Use of Universal Identifier and Central Contractor Registration*, 75 Fed. Reg. 55671 (Sept. 14, 2010)(to be codified at 2 CFR part 25) and Appendix A to Part 170 of the *Requirements for Federal Funding Accountability and Transparency Act Implementation*, 75 Fed. Reg. 55663 (Sept. 14, 2010) (to be codified at 2 CFR part 170).

#### **HOME Investment Partnerships Act (HOME) Program**

**Grant Number: M-21-MC-22-0209**

**TIN: 72-6001390**

The terms of the HOME grant in the amount of **\$341,313**, which are the subject of this part of this Agreement, are set forth in the attached executed HUD Form 40093, Funding Approval and HOME Investment Partnerships Agreement.

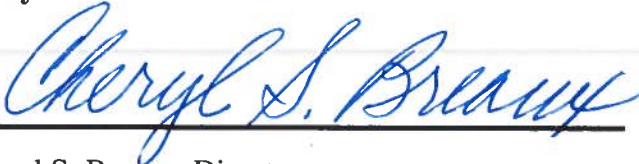
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**UNITED STATES OF AMERICA**  
**Department of Housing and Urban Development**  
**The Secretary**

By:   
Cheryl S. Breaux, Director  
Office of Community Planning & Development  
8/18/21  
Date

**GRANTEE**  
**Terrebonne Parish Consolidated Government**

By : \_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Title  
  
\_\_\_\_\_  
Date

**Funding Approval/Agreement**Title I of the Housing and Community  
Development Act (Public Law 930383)

HI-00515R of 20515R

**U.S. Department of Housing and Urban Development**

Office of Community Planning and Development

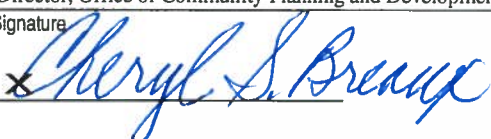

Community Development Block Grant Program

OMB Approval No. 2506-0193


exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) Houma-Terrebonne	3a. Grantee's 9-digit Tax ID Number 726001390	3b. Grantee's 9-digit DUNS Number 045774333
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 809 Barrow St Houma, LA 70360-4722	4. Date use of funds may begin 8/18/2021	
	5a. Project/Grant No. 1 B-21-MC-22-0011	6a. Amount Approved \$1,007,253
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Cheryl S. Breaux	Grantee Name (Contractual Organization) Houma-Terrebonne (Terrebonne Parish Consolidated Govt)	
Title Director, Office of Community Planning and Development	Title	
Signature 	Date August 18, 2021	Date (mm/dd/yyyy)
	Signature 	

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission June 2, 2021 9b. Date Grantee Notified 8/18/2021 9c. Date of Start of Program Year (01/01/2021)	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
11. Amount of Community Development Block Grant			
a. Funds Reserved for this Grantee		FY 2021 \$1,007,253	
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature 

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By		

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2028. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2028.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or

highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

**Funding Approval/Agreement**

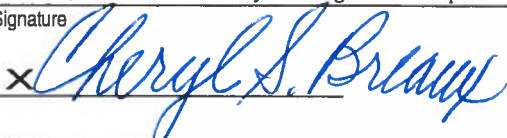

Title I of the Housing and Community  
Development Act (Public Law 930383)  
HI-00515R of 20515R

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Community Development Block Grant Program


OMB Approval No. 2506-0193  
exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) Houma-Terrebonne	3a. Grantee's 9-digit Tax ID Number 726001390	3b. Grantee's 9-digit DUNS Number 045774333
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 809 Barrow St Houma, LA 70360-4722	4. Date use of funds may begin 8/18/2021	
	5a. Project/Grant No. 1 B-21-MC-22-0011	6a. Amount Approved \$1,007,253
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Cheryl S. Breaux	Grantee Name (Contractual Organization) Houma-Terrebonne (Terrebonne Parish Consolidated Govt)
Title Director, Office of Community Planning and Development	Title
Signature 	Signature 
Date August 18, 2021	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action:  Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission June 2, 2021	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified 8/18/2021	
		9c. Date of Start of Program Year (01/01/2021)	
11. Amount of Community Development Block Grant			
a. Funds Reserved for this Grantee		FY 2021	
b. Funds now being Approved		\$1,007,253	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature 

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By		

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2028. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2028.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or



highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

# Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

Assistance Listings #14.239 – HOME Investment Partnerships Program

1. Grantee Name (must match name associated with 3b.) and Address Terrebonne Parish Consolidated Govt  809 Barrow St  Houma, LA 70360-4722		2. Grant Number (Federal Award Identification Number (FAIN)) M21-MC220209	
		3a. Tax Identification Number 726001390	3b. Unique Entity Identifier (formerly DUNS) 045774333
		4. Appropriation Number 861/40205	5. Budget Period Start and End Date FY 2021 through FY 2029
6. Previous Obligation (Enter "0" for initial FY allocation)			\$0.00
a. Formula Funds			\$
b. Community Housing Development Org. (CHDO) Competitive			\$
7. Current Transaction (+ or -)			\$341,313
a. Formula Funds			\$341,313
1. CHDO (For deobligations only)			\$
2. Non- CHDO (For deobligations only)			\$
b. CHDO Competitive Reallocation or Deobligation			\$
8. Revised Obligation			\$
a. Formula Funds			\$
b. CHDO Competitive Reallocation			\$
9. Special Conditions (check applicable box) <input type="checkbox"/> Not applicable <input type="checkbox"/> Attached		10. Federal Award Date (HUD Official's Signature Date) 8 /18 /2021	
11. Indirect Cost Rate*		12. Period of Performance Date in Box #10 - 09/01/2029	
Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base	
—	—%		
—	—%		
—	—%		
—	—%		

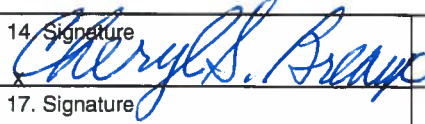
\* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1<sup>st</sup> of the 5<sup>th</sup> fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Cheryl S. Breaux, CPD Director	14. Signature 	15. Date 8/18/2021
16. For the Grantee (Name and Title of Authorized Official)	17. Signature X	18. Date / /

19. Check one:

☒ Initial Agreement

☐ Amendment #

20. Funding Information: HOME

Source of Funds	Appropriation Code	PAS Code	Amount
2021	861/40205	HMF (J)	\$339,032
2020	860/30205	HMF (H)	\$2,066
2019	869/20205	HMF (G)	\$ 215

# Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act  
Assistance Listings #14.239 – HOME Investment Partnerships Program

1. Grantee Name (must match name associated with 3b.) and Address Terrebonne Parish Consolidated Govt  809 Barrow St  Houma, LA 70360-4722		2. Grant Number (Federal Award Identification Number (FAIN)) M21-MC220209 <hr/> <div style="display: flex;"> <div style="flex: 1;">           3a. Tax Identification Number 726001390         </div> <div style="flex: 1;">           3b. Unique Entity Identifier (formerly DUNS) 045774333         </div> </div> <hr/> <div style="display: flex;"> <div style="flex: 1;">           4. Appropriation Number 861/40205         </div> <div style="flex: 1;">           5. Budget Period Start and End Date FY 2021 through FY 2029         </div> </div>	
6. Previous Obligation (Enter "0" for initial FY allocation)		\$0.00	
a. Formula Funds		\$	
b. Community Housing Development Org. (CHDO) Competitive		\$	
7. Current Transaction (+ or -)		\$341,313	
a. Formula Funds		\$341,313	
1. CHDO (For deobligations only)		\$	
2. Non- CHDO (For deobligations only)		\$	
b. CHDO Competitive Reallocation or Deobligation		\$	
8. Revised Obligation		\$	
a. Formula Funds		\$	
b. CHDO Competitive Reallocation		\$	
9. Special Conditions (check applicable box)		10. Federal Award Date (HUD Official's Signature Date)	
<input type="checkbox"/> Not applicable <input type="checkbox"/> Attached		8 /18 /2021	
11. Indirect Cost Rate*		12. Period of Performance	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Base</u>	Date in Box #10 - 09/01/2029
—	— %		* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.
—	— %		
—	— %		
—	— %		

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1<sup>st</sup> of the 5<sup>th</sup> fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Cheryl S. Breaux, CPD Director		14. Signature 	15. Date 8/18/2021
16. For the Grantee (Name and Title of Authorized Official)		17. Signature X	18. Date / /

19. Check one:

☒ Initial Agreement

☐ Amendment #

20. Funding Information: HOME

Source of Funds	Appropriation Code	PAS Code	Amount
2021	861/40205	HMF (J)	\$339,032
2020	860/30205	HMF (H)	\$2,066
2019	869/20205	HMF (G)	\$ 215



Monday, November 15, 2021

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**Item Title:**

**RESOLUTION:** Accepting Substantial Completion for Parish Project No. 18-LOCK-46, Bayou Terrebonne Lock Project

**Item Summary:**

**RESOLUTION:** Providing for the acceptance of work performed by Sealevel Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project No. 18-LOCK-46, Bayou Terrebonne Lock Project, Terrebonne Parish, Louisiana.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	11/11/2021	Executive Summary
Resolution	11/11/2021	Resolution
Backup	11/11/2021	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
18-LOCK-46	Bayou Terrebonne Lock

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a lock structure

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This certificate of Substantial Completion applies to all Work that has been inspected and that the work is substantially completed in accordance with the Contract Documents.

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	
IF YES AMOUNT BUDGETED:	
N/A	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

11/11/2021

Signature

Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution providing for the acceptance of work performed by Sealevel Construction, Inc., in accordance with the Certificate of Substantial Completion for Parish Project 18-LOCK-46, Bayou Terrebonne Lock Project, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated July 1, 2019 with Sealevel Construction, Inc., for Parish 18-LOCK-46, Bayou Terrebonne Lock Project, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1584307 of the records of Terrebonne Parish, and

**WHEREAS**, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

**WHEREAS**, the Engineer for this project, GIS Engineering, LLC, recommends the acceptance of the substantial completion, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1584307 of the Records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\*\*\*\*\*

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY \_\_\_\_\_, 2021.

\_\_\_\_\_  
SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL



**ENGINEERING** LLC

Coastal Design & Infrastructure

197 Elysian Drive

Houma, LA 70363

P: (985) 219-1000 | F: (985) 475-7014

www.giseng.com

November 9, 2021

Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361

**Attention: Ms. Jeanne Bray, Capital Projects Administrator**

**Subject: Substantial Completion Recommendation**

**Reference: Bayou Terrebonne Lock Structure Project  
Parish Project No. 18-LOCK-46  
GIS Project No. 39130-1098/1099**

Ms. Bray:

Based on the Inspection performed by GIS Engineering, LLC on October 12, 2021 in the presence of TPCG (Owner) and Sealevel Construction, Inc. (Contractor) Representatives, and according to the Contract Documents and Technical Specifications, we consider the project referenced above to be "Substantially Complete". Enclosed you will find the Substantial Completion Certificate partially executed along with a Punch List.

Upon your review, approval, and further execution and recordation of the Substantial Completion Certificate submitted herein, GIS will proceed with the recommendation for Final Payment and Final Acceptance as stated in Paragraph 14.14 of Section I-General Conditions of the Contract Documents.

A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence upon TPCG's recordation of the Resolution of Acceptance of this certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Sincerely,

**Christopher J. Jeanice, P.E.**

Project Manager  
GIS Engineering, LLC

Enclosures

cc: Joan Schexnaydre – GIS  
Austin Hebert – GIS  
Trey Middleton – GIS  
Brian Brunet - GIS

## CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Bayou Terrebonne Lock Structure Project  
Parish Project No. 18-LOCK-46  
GIS Project No. 39130-1098/1099

---

DATE OF ISSUANCE: October 13, 2021

OWNER: Terrebonne Parish Consolidated Government

CONTRACTOR: Sealevel Construction, Inc.

ENGINEER: GIS Engineering, LLC

This Certificate of Substantial Completion applies to all Work required as per the Contract Documents for the project referenced above.

TO: Terrebonne Parish Consolidated Government  
OWNER

And To: Sealevel Construction, Inc.  
CONTRACTOR

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The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

September 25, 2021  
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

From the date of Substantial Completion, the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER As per Contract Documents

CONTRACTOR: As per Contract Documents



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The following documents are attached to and made a part of this Certificate:

- Punch List

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This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

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Executed by ENGINEER ON November 9, 2021

GIS Engineering, LLC  
ENGINEER  
By: Chris Jeanio  
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on Nov. 3, 2021

Sealevel Construction, Inc.  
CONTRACTOR  
By: [Signature]  
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on \_\_\_\_\_, 2021

Terrebonne Parish Consolidated Government  
OWNER  
By: \_\_\_\_\_  
(Authorized Signature)

**DATE:** Tuesday, October 12, 2021  
**PROJECT:** Bayou Terrebonne Lock Structure  
**PROJECT NO.:** 18-Lock-46  
**OWNER:** Terrebonne Parish Consolidated Government  
**CONTRACTOR:** Sealevel Construction, Inc.  
**ENGINEER:** GIS Engineering, LLC

ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
<b>SECTOR GATE</b>			
1	Fill excavated area at end of sector gate walkway (west side)		\$ 1,000.00
			\$ -
2	Remove existing fence gate at east sector gate walkway concrete stepdown		\$ 500.00
			\$ -
3	Remove sheet pile from ground and store with needle girders (west side)		\$ 1,000.00
			\$ -
4	Cap 2" water connection (east side)		\$ 250.00
			\$ -
5	Remove water tank (tote) from sector gate		\$ 500.00
			\$ -
<b>NEW CONTROL HOUSE - EXISTING CONTROL ROOMS</b>			
6	Repair sheetrock joints in control house bathroom and re-paint		\$ 1,000.00
			\$ -
7	Remove tape and excess felt material below deck		\$ 500.00
			\$ -
8	Clean interior of both existing control rooms and perform general housekeeping; coordinate with TLCD for items that they want to keep		\$ 1,000.00
			\$ -
9	Grout any and all conduit/drilled holes in both existing control rooms and new control house		\$ 1,500.00
			\$ -
10	Install hood on Ptac unit		\$ 500.00
			\$ -
11	Check ceiling in miter gate control house for possible leaks; repair and replace insulation as required		\$ 5,000.00
			\$ -
12	Grout remaining precast deck bolt holes along edges		\$ 2,000.00
			\$ -
<b>ELECTRICAL - MECHANICAL - HYDRAULICS</b>			
13	Repair HPU building SE corner light that remains on, North light with water inside, and interior light		\$ 1,000.00
			\$ -
14	Complete calibration and programming of all laser sensors		\$ 2,000.00
			\$ -
15	Camera system to be fully functional		\$ 2,500.00
			\$ -
16	Install (3) west chamber wall walkway lights (not solar) and install conduit/wiring as required	No cost added to punch list for requested work	\$ -
			\$ -



ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
17	Install white nav lights on dolphins within chamber and north channel nav lights		\$ 3,000.00 \$ -
18	Hydraulic line sheet pile penetration collars require grout		\$ 250.00 \$ -
19	Repair/replace all damaged flood and area lights and poles (cost associated with Hurricane Ida damages)	No cost for Punch List; pending delivery for Ida repairs.	\$ - \$ -
20	Notch and/or modify handrails on walkway where needed in HPU building to access electrical panel		\$ 500.00 \$ -
21	Turn gear box on screw gate to face levee		\$ 250.00 \$ -
22	Remove receptacle/wiring and install blank plate on exterior outlet at HPU building		\$ 250.00 \$ -
23	Complete fuel polisher installation and set runtime per TLCD request (Mon & Wed)		\$ 100.00 \$ -
24	Replace door handles and repair coating on generator access doors		\$ 500.00 \$ -
<b>GATE BAY WALLS - MITER GATES - CHAMBER WALLS</b>			
25	Complete all touch-up blasting and painting		\$ 3,000.00 \$ -
26	Install screws on light pole base plates		\$ 250.00 \$ -
27	Install 6" XS pipe supports along butterfly valve frames		\$ 2,000.00 \$ -
28	Install missing cleat on west floodwall and on east side timber dolphins		\$ 500.00 \$ -
29	Grout and repair cracked concrete on both the east and west bay walls		\$ 3,000.00 \$ -
30	Perform general clean-up and housekeeping within miter gate cylinder bays		\$ 500.00 \$ -
31	Install small plate on stop log angle iron to prevent movement		\$ 500.00 \$ -
<b>SITE WORK</b>			
32	Complete levee construction and site grading		\$ 13,000.00 \$ -
33	Install levee tie-in rip rap		\$ 4,000.00 \$ -
34	Fertilizing and seeding		\$ 4,000.00 \$ -
35	Fill area around HPU stairs to prevent ponding water and install 610 limestone as needed		\$ 1,500.00 \$ -

ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
<b>OPERATIONS</b>			
36	Verify full operation of lock system in auto and manual modes (miter gates, sector gates, butterfly valves, etc.)	System operates in manual, but further work required for auto operations	\$ 10,000.00
			\$ -
37	Verify operation of all site lighting and functionality of all systems		\$ 5,000.00
			\$ -
38	Submit final as-builts, O&M Manuals, and complete Owner Training		\$ 10,000.00
			\$ -
<b>PUNCH LIST TOTAL</b>			<b>\$ 82,350.00</b>
* Includes estimated Mobilization and Demobilization fee.		<b>RETAINAGE WITHHELD TO DATE (Pay App #20): \$ 394,177.24</b>	



Monday, November 15, 2021

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**Item Title:**

**RESOLUTION:** Accepting Substantial Completion for Parish Project No. 20-SW-28, Ashland Landfill Road Extension

**Item Summary:**

**RESOLUTION:** Providing for the acceptance of work performed by LA Contracting Enterprise, LLC., in accordance with the Certificate of Substantial Completion for the Ashland Landfill Road Extension Project, Parish Project No. 20-SW-28.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Ashland Landfill Road Extension	11/11/2021	Executive Summary
Ashland Landfill Road Extension	11/11/2021	Resolution
Ashland Landfill Road Extension	11/11/2021	Backup Material





**EXECUTIVE SUMMARY**

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ashland Landfill Road Extension Project No. 20-SW-28

PROJECT SUMMARY (200 WORDS OR LESS)
Acceptance of work performed for the Construction Agreement

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
To improve roadway for the use of parish boat launch and parish property

TOTAL EXPENDITURE		
\$1,064,037.70		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
ACTUAL	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	YES
IF YES AMOUNT BUDGETED:		\$1,429,227.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Clay Naquin

Signature

11/11/2021

Date

**OFFERED BY:**  
**SECONDED BY:**

**RESOLUTION NO.** \_\_\_\_\_

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC., in accordance with the Certificate of Substantial Completion for the Ashland Landfill Road Extension Project, Parish Project No. 20-SW-28, Terrebonne Parish, Louisiana

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated April 28, 2021, with LA Contracting Enterprise LLC., for the Ashland Landfill Road Extension Project, Parish Project No. 20-SW-28, Terrebonne Parish, Louisiana, and

**WHEREAS**, the work performed has been inspected by authorized representatives of the Owner, Engineer and Contractor and found to be substantially complete, and

**WHEREAS**, the ENGINEER for this project , GIS Engineering, LLC., recommends the acceptance of the substantial completion.

**NOW, THEREFORE, BE IT RESOLVED** that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1625502 of the records of Terrebonne Parish, Louisiana, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to connence a 45-day clear lien period, and

**BE IT FURTHER RESOLVED** that the Admisistration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

**THERE WAS RECORDED:**

**YEAS:**

**NAYS:**

**ABSTAINING:**

**NOT VOTING:**

**ABSENT:**

The Chairman declared the resolution adopted on this \_\_\_\_ day of \_\_\_\_\_, 2021.

\*\*\*\*\*

**I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on \_\_\_\_\_,2021, and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_,2021, at which meeting a quorum was present.**

**GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021.**

\_\_\_\_\_  
SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



**ENGINEERING** LLC

**Coastal Design & Infrastructure**

197 Elysian Dr.

Houma, LA 70363

P: (985) 219-1000 | F: (985) 475-7014

[www.gisyeng.com](http://www.gisyeng.com)

November 8, 2021

Terrebonne Parish Consolidated Government  
337 Ashland Landfill Rd.  
Houma, LA 70363

**Attention: Mr. Clay Naquin, Solid Waste Administrator**

**Subject: Substantial Completion Recommendation**

**Reference: Ashland Landfill Road Extension Project  
Parish Project No. 20-SW-28  
GIS Project No. 39130-1247/1248**

Mr. Naquin,

Based on the Inspection performed by GIS Engineering, LLC on October 20, 2021 in the presence of TPCG (Owner) and LA Contracting Enterprises, LLC (Contractor) Representatives, and according to the Contract Documents and Technical Specifications, we consider the project referenced above to be "Substantially Complete". Enclosed you will find the Substantial Completion Certificate partially executed along with a Punch List.

Upon your review, approval, and further execution and recordation of the Substantial Completion Certificate submitted herein, GIS will proceed with the recommendation for Final Payment and Final Acceptance as stated in Paragraph 14.14 of Section I –General Conditions of the Contract Documents.

A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence within twenty-one (21) days from the receipt of the present Certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

If you have any questions or require any additional information, please contact me at (985) 219-1000.

Sincerely,

**Jacob M. Loeske, P.E., L.S.I.**

Project Manager  
Coastal Design & Infrastructure  
GIS Engineering, LLC

Enclosures

Cc: Chris Jeanice – GIS  
Christian Malbrough - GIS  
Joseph Chauvin – GIS

## CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: Ashland Landfill Road Extension Project

PARISH PROJECT NO.: 20-SW-28

DATE OF ISSUANCE: October 20, 2021

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OWNER: **Terrebonne Parish Consolidated Government**

OWNER'S CONTRACT NO. 20-SW-28

CONTRACTOR: **LA Contracting Enterprise, LLC** ENGINEER: **GIS Engineering, LLC**

This Certificate of Substantial Completion applies to all Work required as per the Contract Documents for the project above referenced.

TO: **Terrebonne Parish Consolidated Government**

OWNER

AND TO: **LA Contracting Enterprise, LLC**

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

**October 20, 2021**

DATE OF SUBSTANTIAL COMPLETION

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: As per Contract Documents

CONTRACTOR: As per Contract Documents

---

The following documents are attached to and made part of this Certificate:

- Engineer's Punch List dated October 20, 2021

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A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence within twenty-one (21) days from the receipt of the present Certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

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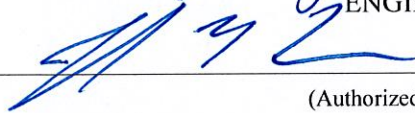
Executed by ENGINEER on:

11/08/2021

GIS Engineering, LLC

ENGINEER

By:



(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on :

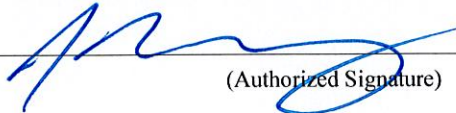
10/20/21

LA Contracting Ent. LLC

J P Bourgeois

CONTRACTOR

By:



(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on:

OWNER

By:

(Authorized Signature)



**DATE:** Wednesday, October 20, 2021  
**PROJECT:** Ashland Landfill Road Extension  
**PROJECT NO.:** 39130-1247/1248  
**OWNER:** Terrebonne Parish Consolidated Government  
**CONTRACTOR:** LA Contracting Enterprise, LLC  
**ENGINEER:** GIS Engineering, LLC

ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
1	As-Built		\$ 1,500.00
2	Housekeeping		\$ 1,000.00
3	Submittal Close Out		\$ 1,500.00
4			
5			
6			
7			
8			
9			
10			
11			
* Includes an estimated Mobilization and Demobilization fee.			PUNCH LIST NEW TOTAL \$ 4,000.00
			PUNCH LIST ORIGINAL TOTAL \$ -
			RETAINAGE WITHHELD TO DATE (Pay App #3): \$ 34,642.79