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## TERREBONNE PARISH COUNCIL

### PUBLIC SERVICES COMMITTEE

Mr. Steve Trosclair	Chairman
Ms. Jessica Domangue	Vice-Chairman
Mr. John Armedee	Member
Mr. Dirk Guidry	Member
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### AGENDA

March 21, 2022  
5:30 PM

Robert J. Bergeron Government Tower Building  
8026 Main Street  
2nd Floor Council Meeting Room  
Houma, LA 70360

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.
2. Discussion regarding the status of repairs at the Melvin Johnson, Jr. Splash Park.
3. **RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2.
4. **RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for State Project No. 012338, Civic Center Sidewalks.

5.     **RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana.
6.     Adjourn

Category Number:  
Item Number:



Monday, March 21, 2022

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Monday, March 21, 2022

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number: 1.



Monday, March 21, 2022

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**Item Title:**

COVID-19 Update and Other Pertinent Public Information

**Item Summary:**

Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.

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**ATTACHMENTS:**

**Description**

Executive Summary

**Upload Date**

11/3/2021

**Type**

Cover Memo



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
COVID 19 update

PROJECT SUMMARY (200 WORDS OR LESS)
Discussion and update from the Office of Homeland Security & Emergency Preparedness relative to COVID-19 and any other pertinent public information.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

<i>John Navy</i>	<i>ALL COMMITTEE MEETINGS</i>
_____	_____
Signature	Date

Category Number:  
Item Number: 2.



Monday, March 21, 2022

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**Item Title:**

Status of Repairs at the Melvin Johnson, Jr. Splash Park

**Item Summary:**

Discussion regarding the status of repairs at the Melvin Johnson, Jr. Splash Park.

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**ATTACHMENTS:**

**Description**

Executive Summary

**Upload Date**

3/15/2022

**Type**

Cover Memo





Category Number:  
Item Number: 3.



Monday, March 21, 2022

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**Item Title:**

Eastside Sidewalk CO1

**Item Summary:**

**RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/11/2022	Executive Summary
Resolution	3/11/2022	Resolution
Backup	3/11/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of sidewalks under the Twin Spans near East Main Street

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 1 balancing quantities and reimbursing the Contractor for OCP Insurance as required by LaDOTD.

TOTAL EXPENDITURE				
Credit of \$5,746.37				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$121,270.40

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Joan E. Schexnayder

03/03/2022

Signature

Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government awarded the construction of Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2 to Gray Construction Corp., Terrebonne Parish, Louisiana, and

**WHEREAS**, this change order is necessary to adjust estimated quantities to final quantities, and

**WHEREAS**, this change order will reimburse the Contactor for OCP Insurance as required by LaDOTD, and

**WHEREAS**, this change order will decrease the overall contract price by Five Thousand Seven Hundred Forty Six Dollars and Thirty Seven Cents (\$5,746.37), and

**WHEREAS**, Change Order No. 1 had been recommended by the Engineer, Providence Engineering and Environmental Group, LLC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Gray Construction Corp. for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2, Terrebonne Parish, Louisiana, for an decrease to the contract amount in the amount of Five Thousand Seven Hundred Forty Six Dollars and Thirty Seven Cents (\$5,746.37) to the contract, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, Providence Engineering and Environmental Group, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL

Project Number No. 441-024-PED

March 4, 2022

Ms. Joan Schexnayder, P.E.  
Engineering Department  
Terrebonne Parish Consolidated Government  
P. O. Box 2768  
Houma, LA 70361

Re: **CHANGE ORDER NO. 1**  
TPCG Project No.02-WALK-38  
Bayou Terrebonne Eastside Sidewalk Project, Phase II  
Terrebonne Parish, Louisiana

Dear Joan:

Attached for your review and approval are four (4) originals of Change Order No. 1 executed by the Contractor and the Engineer for the referenced project. Upon approval, please sign and date all copies of the certificate, keep an executed copy for your files, and return the other three (3) executed copies to me for further processing.

Should you have any questions or need any further information, please do not hesitate to contact me by phone or email at [MelanieCaillouet@ProvidenceEng.com](mailto:MelanieCaillouet@ProvidenceEng.com).

Sincerely,



Melanie B. Caillouet, P.E.  
Project Manager  
Providence Engineering and Environmental Group LLC

MBC/dbp

Attachment

ecc: Gray Construction Corporation

No.....1..

CHANGE ORDER

Dated ..February 25, 2022.....

OWNER's Project No.....02-WALK-38..... ENGINEER's Project No.....441-024-PED.....

Project:.....Bayou Terrebonne Eastside Sidewalk Project, Ph 2.....

CONTRACTOR.....Gray Construction Corp.....

Contract For.....Sidewalk..... Contract Date ..August 13, 2021.....

To:.....Gray Construction Corp.....  
CONTRACTOR

You are directed to make the changes noted below in the subject Contract:

.....Terrebonne Parish Consolidated Government.....  
OWNER

By .....

Dated....., 2022

Nature of the Changes:

OCP Reimbursement, Balancing Change Order, Ogee Washers and Nuts

Elevation Adjustments

204-02-00100: Temporary Hay Bales	-10	Ea	@	\$76.40	=	\$-764.00
204-06-00100: Temporary Silt Fence	-4,065	LF	@	\$1.50	=	\$-6,097.50
739-01-00100: Hydro-Seeding	+0.02	AC	@	\$2,225.00/AC	=	\$45.10
CI-107-00600: OCP Insurance	+1	LS	@	\$500.00	=	\$500.00
NS-MSC-00087: Ogee Washers and Nuts	+1	LS	@	\$570.03	=	\$570.03
						<u>\$-5,746.37</u>

Enclosures:

Louisiana Department of Transportation and Development Change Order Report and backup information dated February 22, 2022.

These changes result in the following adjustment of Contract Price and Contract Time:

Contract Price Prior to This Change Order	\$ 121,270.40
Net (Increase) (Decrease) Resulting from this Change Order	\$ -5,746.37
Current Contract Price Including This Change Order	\$ 115,524.03

Contract Time Prior to This Change Order 60 days or January 13, 2022  
(Days or Date)

Net (Increase) (Decrease) Resulting from This Change Order 0  
(Days)

Current Contract Time Including This Change Order 60 days or January 13, 2022  
(Days or Date)

The Above Has Been Reviewed and  
Changes Are Approved:

Providence Engineering and Environmental Group LLC  
ENGINEER

By Melanie B Cailloux

Dated February 25, 2022

Contractor acknowledges that the values set forth in this change order include any and all claims for additional compensation due to equitable adjustment resulting from any addition, deletion or revision in the Work, or changes in contract time.

The Above Changes Are Accepted:

Gray Construction Corp.  
CONTRACTOR

By [Signature]

Dated February 28, 2022

## Change Order Report

**Contract ID:** H.012026.6

Change Order Nbr:	001	Force Acct ID:	0
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**Change Order Type:** Category 3

CO Description:	OCP Reimbursement, Balancing Change Order, Ogee Washers&Nuts

Zero Dollar Change Order: No

Project Nbr	Item Nbr	Catg	Item Code	Unit	CO Item Description	Bid Qty	Prev Apprvd Qty	Curr CO Qty	Curr Apprvd Qty	Amount of Change
H.012026.6	0003	0001	204-02-00100	EACH	\$76.40	10	10	-10	10	This Chng: \$-764.00
Item Description	Temporary Hay Bales				CO Item Description	Temporary Hay Bales				Prev Revised: \$764.00 New Revised: \$0.00
Supplemental Description1	(To Be Used at Engineer's Discretion)									Bid Contract: \$764.00
Supplemental Description2										Net Change: \$-764.00 Pct Change: -100.
H.012026.6	0004	0001	204-06-00100	LNFT	\$1.50	4065	4065	-4065	4065	This Chng: \$-6,097.50
Item Description	Temporary Silt Fencing				CO Item Description	Temporary Silt Fence				Prev Revised: \$6,097.50 New Revised: \$0.00
Supplemental Description1										Bid Contract: \$6,097.50
Supplemental Description2										Net Change: \$-6,097.50 Pct Change: -100.
H.012026.6	0008	0001	739-01-00100	ACRE	\$2,255.00	2.98	2.98	0.02	2.98	This Chng: \$45.10
Item Description	Hydro-Seeding				CO Item Description	Hydro-Seeding				Prev Revised: \$6,719.90 New Revised: \$6,765.00
Supplemental Description1										Bid Contract: \$6,719.90
Supplemental Description2										Net Change: \$45.10 Pct Change: 0.67
H.012026.6	0912	0001	CI-107-00600	EACH	\$500.00	0	0	1	0	This Chng: \$500.00
Item Description	OCP Insurance				CO Item Description	OCP Insurance				Prev Revised: \$0.00 New Revised: \$500.00
Supplemental Description1	OCP Insurance									Bid Contract: \$0.00
Supplemental Description2										Net Change: \$500.00 Pct Change:

Dept. of Transportation and Development

Project Nbr	Item Nbr	Catg	Item Code	Unit	Unit Price	Bid Qty	Prev Apprvd Qty	Curr CO Qty	Curr Apprvd Qty	Amount of Change
H.012026.6	0913	0001	NS-MS-00087	EACH	\$570.03	0	0	1	0	This Chng: \$570.03

Item Description

Supplemental Description1 Ogee Washers & Nuts

Supplemental Description2

CO Item Description Ogee Washer & Nuts

Prev Revised: \$0.00  
New Revised: \$570.03  
Bid Contract: \$0.00  
Net Change: \$570.03  
Pct Change:

Total Value for Change Order 001 = \$-5,746.37



General or Standard Change Order Explanation

Project Description:  
State Project No. H.012026.6, Bayou Terrebonne East SW Project, Ph.2, Terrebonne Parish, Route LA 24  
The project is located under the overpass from east of Terrebonne Bayou to east of its intersection on Main St.  
The project consists of Clearing and Grubbing, Sidewalk and related work.  
This \$ 121,270.40 contract was awarded to Gray Construction Corporation on August 3, 2021.

Explanation and Justification:  
The purpose of this change order is for the following:

- 1) To add item Cl-107-00600 to reimburse the contractor for their actual cost of purchasing their Owner's and Contractor's Protective Liability Policy pursuant to section 107.02.1 of Louisiana Specifications for Roads and Bridges, 2016 Edition.
- 2) To serve as the balancing change order for overrun/underrun on items 739-01-00100, 204-06-00100, 204-02-00100. No temporary silt fence or temporary hay bales were installed by the contractor.
- 3) To add item NS-MS-00087 to reimburse the contractor for their cost to install ogee washers and nuts.

Cost:  
The total value for this Change Order is \$-5,746.37

Specifications:  
It is not the intent of this change to alter the contract specifications governing this contract.

Time:  
It is not the intent of this change order to alter the contract time governing this contract.

Attachments:  
Attached and made part of this change is:

Attachment NO. 1:  
Category Worksheet and Reason Code

Attachment NO. 2:  
Invoice and signed affidavit

Attachment NO. 3:  
Quote for ogee washers and nuts with material invoice

Attachment NO. 4:  
Signed DOTD Change Order

Change Order Explanation for Specific Line Item - H.012026.6 0003

Project Number	Item Number	Item Description
H.012026.6	0003	Temporary Hay Bales

Explanation:  
No temporary hay bales were installed for this project.

Rpt-ID: RCOCORPT

User: cpeg0006

Louisiana

Dept. of Transportation and Development

Date: 02/22/2022

Page: 4 of 4

Change Order Explanation for Specific Line Item - H.012026.6 0004

Project Number	Item Number	Item Description
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H.012026.6	0004	Temporary Silt Fencing
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Explanation:

No silt fencing was installed for this project.

Change Order Explanation for Specific Line Item - H.012026.6 0008

Project Number	Item Number	Item Description
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H.012026.6	0008	Hydro-Seeding
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Explanation:

3.00 acres of seeding were used instead of the 2.98 acre quantity specified in the contract.

Change Order Explanation for Specific Line Item - H.012026.6 0912

Project Number	Item Number	Item Description
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H.012026.6	0912	OCP Insurance
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Explanation:

Contractor requested reimbursement for OCP insurance

Change Order Explanation for Specific Line Item - H.012026.6 0913

Project Number	Item Number	Item Description
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H.012026.6	0913	
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Explanation:

Contractor had to install ogee washers and nuts on the road barrier

Accepted By:

Accepted By:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

General Contractor

Terrebonne Parish  
Consolidated Government

Frances M. Dupuy, Gray Construction Corp.

OCP REIMBURSEMENT AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Lafayette

BEFORE ME, the undersigned authority, duly commissioned and qualified in and for the State and Parish/County aforesaid, personally came and appeared (print affiant name:) R.E. Pool of (print company name:) Arthur J Gallagher Risk Management Services, Inc., who did swear and attest that:

- 1) Affiant is the insurance producer or agent for the insurance carrier providing the Owner's and Contractor's Protective Liability Policy ("OCP"), Policy No. 04OCP002001324, required by that certain contract between Gray Construction Corporation ("Contractor") and the Louisiana Department of Transportation and Development ("DOTD") for State Project Number H.012026, and through his/her work has personal knowledge of the facts attested to herein and of the attached invoice.
- 2) The attached invoice in the amount of \$500.00 is for the required OCP coverage only.
- 3) The attached invoice accurately reports the cost to Contractor for the OCP coverage.
- 4) This affidavit is given in fulfillment of the aforesaid contract to qualify Contractor's premium payment in the amount shown in the attached invoice for reimbursement by the DOTD.



Affiant Signature  
R.E. Pool

Affiant Address:

900 E St Mary Boulevard

Suite 112

Lafayette, LA 70503

SWORN TO AND SUBSCRIBED BEFORE ME this 28th day of December,  
2021, at Lafayette (City), Louisiana (State).



Notary Public Signature  
Samoa A Prejean

52845

SAMOA A. PREJEAN, NOTARY PUBLIC  
LAFAYETTE PARISH, LOUISIANA  
ID 52845

Notary Public Number and/or Seal  
(pursuant to the law of aforesaid state)

Arthur J. Gallagher Risk Management Services, Inc.  
900 E. St. Mary Blvd., Suite 112  
Lafayette, LA 70503

REAPE1

Phone: (337)289-5000

Fax: (337)235-7772

Gray Construction Corp  
447 Highway 182 E  
Morgan City, LA 70380

Invoice #	3969527	1 of 1
ACCOUNT NUMBER	GRAYCON-03	DATE
BALANCE DUE ON	8/20/2021	AMOUNT DUE
8/20/2021		\$500.00



Insurance | Risk Management | Consulting

Owners & Contractors Prote PolicyNumber: 04OCP002001324

Company: Mid-Continent Casualty Company

Effective: 8/9/2021 to 8/9/2022

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
24759768	8/9/2021	8/20/2021	NEWB	OCP - New Business eff 8/9/2021	\$500.00

Total Invoice Balance: \$500.00

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

REAPE1

Gray Construction Corp  
447 Highway 182 E  
Morgan City, LA 70380

Invoice #	3969527
ACCOUNT NUMBER	GRAYCON-03
DATE	8/20/2021
BALANCE DUE ON	8/20/2021
AMOUNT DUE	\$500.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, Inc.  
PO Box 532143  
Atlanta, GA 30353

\*\*\* SAVE TIME AND MONEY! PAY THIS INVOICE ONLINE AT [WWW.AJG.COM/EZPAY](http://WWW.AJG.COM/EZPAY). \*\*\*



Insurance | Risk Management | Consulting

**GRAY CONSTRUCTION CORP.**

PROJECT  
WORK DESCRIPTION

Bayou Terrebonne Sidewalks  
Ogee Washers/Nuts/Trim bolts  
TBD

NAME	DATE OF WORK	RATE/HR	HOURS/ EA.	TOTAL COST
FOREMAN		\$ 50.00	3	\$ 150.00
CRANE OPERATOR		\$ 36.00		
CARPENTER		\$ 25.00	3	\$ 75.00
LABORER		\$ 16.77	3	\$ 50.31
SUBTOTAL:				\$ 275.31
20% MARKUP ON LABOR:				\$ 55.08
TOTAL LABOR:				\$ 330.37

PAYROLL TAXES AND INSURANCE (49% OF TOTAL LABOR):	\$ 161.88
6% MARKUP:	\$ 9.71
TOTAL TAXES & INSURANCE	\$ 171.60

EQUIPMENT DESCRIPTION	RATE/HR	HOURS	TOTAL COST
CHOP SAW W/ BLADE	\$ 50.00	1	\$ 50.00
1/2 TON PICKUP TRUCK	\$ 30.00	3	\$ 90.00
SUBTOTAL			\$ 140.00
15% MARKUP			\$ 21.00
TOTAL EQUIPMENT:			\$ 161.00

MATERIAL DESCRIPTION	UNIT COST	QUANTITY	TOTAL COST
OGEE WASHERS	\$ 3.49	7	\$ 24.43
NUTS	\$ 0.29	7	\$ 2.03
FREIGHT			\$ 25.00
SUBTOTAL:			\$ 51.46
15% MARKUP ON MATERIAL:			\$ 7.72
TOTAL MATERIALS:			\$ 59.18

SUBCONTRACTOR	UNIT COST	QUANTITY	TOTAL COST
SUBTOTAL:			\$ -
15% MARKUP ON SUBCONTRACTOR:			\$ -
TOTAL SUBCONTRACTOR:			\$ -

COST SUMMARY			
TOTAL LABOR		\$	330.37
TOTAL INSURANCE & TAXES		\$	171.60
TOTAL EQUIPMENT			
TOTAL MATERIAL		\$	59.18
PER DIEM			
TOTAL SUBCONTRACTOR		\$	-
SUBTOTAL		\$	561.15
BOND @ 1.584%		\$	8.89
TOTAL COST		\$	670.03

Triple Son Wholesale Timbers  
 14136 HWY 3235 PO Box 338  
 CUT OFF, LA 70345  
 www.triplesontimbers.com  
 PHONE: (985) 693-6829

PAGE NO 1

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
*10	000			CASH/CHECK/BANKCARD	TORI	2/22/22 4:03

TERMINAL: 583

SOLD TO:  
 \*\*\*\* CASH \*\*\*\*  
 TSWT Cut Off

SHIP TO:

EXP. DATE: 3/4/22

SALESPERSON: TC TORI CUTRER  
 TAX: 013 SOUTH LAFOURCHE SOUTH

**ESTIMATE: 253419/2**

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE/ PER	EXTENSION
1		7	EA	58OG	5/8" OG WASHER	1	7	3.49 /EA	24.43
2		7	EA	58NUT	5/8" GALV NUT	1	7	0.29 /EA	2.03
REPRINT									

TAXABLE 26.46  
 NON-TAXABLE 0.00  
 SUBTOTAL 26.46

TAX AMOUNT 2.61

**TOTAL 29.07**



TOT WT: 0.00

X  
 Received By

Category Number:  
Item Number: 4.



Monday, March 21, 2022

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**Item Title:**

Civic Center Sidewalks CO1

**Item Summary:**

**RESOLUTION:** Authorizing the execution of Change Order No. 1 for the Construction Agreement for State Project No. 012338, Civic Center Sidewalks.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/11/2022	Executive Summary
Resolution	3/11/2022	Resolution
Backup	3/11/2022	Backup Material





EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
H.012338	Civic Center Sidewalks

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of sidewalks along Civic Center Boulevard

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 1 reimburses the Contractor for OCP Insurance as required by LaDOTD.

TOTAL EXPENDITURE	
\$500.00	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:
	\$317,784.40

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9

Joan E. Schexnayder

03/07/2022

Signature

Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for State Project No. 012338, Civic Center Sidewalks, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government awarded the construction of State Project No. 012338, Civic Center Sidewalks to Gray Construction Corp., Terrebonne Parish, Louisiana, and

**WHEREAS**, this change order will reimburse the Contactor for OCP Insurance as required by LaDOTD, and

**WHEREAS**, this change order will increase the overall contract price by Five Hundred Dollars and No Cents (\$500.00), and

**WHEREAS**, Change Order No. 1 had been recommended by the Engineer, Meyer Engineers, Ltd., for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Gray Construction Corp. for State Project No. 012338, Civic Center Sidewalks, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Five Hundred Dollars and No Cents (\$500.00) to the contract, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, Meyer Engineers, Ltd.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

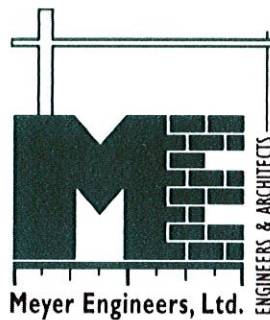
I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

\_\_\_\_\_  
SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL

Richard C. Meyer, P.E.  
*President*  
David H. Dupré, P.E.  
*Vice President*

Mark A. Schutt, P.E.  
Ann M. Theriot, P.E.  
Eric M. Colwart, P.E.  
Kenneth J. Belou, P.E.  
Raymond G. Hartley, P.E.  
Robert W. Klare, P.E.  
Donovan P. Duffy, P.E.  
Randall G. Oustalet, P.E.  
Christopher D. Rowan, P.E.



Charles E. Meyer, P.E.  
*Executive Vice President*  
Jitendra C. Shah, P.E.  
*Vice President*

James J. Papia, AIA, NCARB, CSI  
Adrianna G. Eschete, LEED, AP  
Don P. Mauras, RA  
Raymond J. Brown, III, AIA  
Jennifer M. Wickham, AIA, NCARB  
Alfonso "Fonz" Romero, NCARB  
Elena G. Anderson, NCIDQ, IIDA

March 2, 2022

Ms. Joan Schexnayder  
Terrebonne Parish Consolidated Government  
P.O. Box 2768  
Houma, LA 70361

Re: Terrebonne Parish Civic Center Sidewalks (CE&I)  
A/E Project No. 20-2145

Dear Ms. Schexnayder,

Enclosed are three (3) originals of Change Order No. 1 in the Additive amount of \$500.00 for the above referenced project. See Attachment No. 1 for description and justification for Change Order.

We recommend approval of Change Order No. 1 in the Additive amount of \$500.00.

Once fully executed, please return two (2) originals to our office for further processing.

Sincerely,

Meyer Engineers, Ltd.

Richard C. Meyer

RGO/tmt

Enclosures

RECEIVED  
MAR - 7 2022  
ENGINEERING

*METAIRIE OFFICE*

t | 504.885.9892 f | 504.887.5056  
4937 Hearst Street, Suite 1B, Metairie, Louisiana 70001

*PRAIRIEVILLE OFFICE*

t | 225.677.0901  
36505 Oak Plaza Ave., Suite A, Prairieville, Louisiana 70769

MAIL: P.O. Box 763 | Metairie, Louisiana 70004  
E-MAIL: meyer@meyer-e-l.com

# CHANGE ORDER

No. 1

PROJECT: State Project H.012338

DATE OF ISSUANCE: 1/19/2022

OWNER:

TPCG

CONTRACTOR:

Gray Construction Corporation

OWNER'S Project No. H.012338

ENGINEER: Meyer Engineers Ltd

CONTRACT FOR:

State Project H.012338

ENGINEER's Project No. 20-2145

You are directed to make the following changes in the Contract Documents.

Description:

DOTD Change Order #1

Purpose of Change Order:

Provide payment to Contractor for Owner's Liability Insurance per section 107.02.1 of LSSRB, 2016 edition

Attachments: (List documents supporting change)

DOTD electronically approved Change Order #1 with all applicable attachments

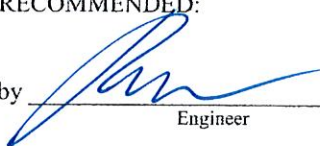
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ <u>168,542.07</u>	Original Contract Time \$ <u>60 Working Days</u> days or date
Previous Change Orders No. <u>0</u> to No. <u>0</u> \$ <u>0.00</u>	Net change from previous Change Order \$ <u>0 Working Days</u> days
Contract Price prior to this Change Order \$ <u>168,542.07</u>	Contract Time Prior to this Change Order \$ <u>60 Working Days</u> days or date
Net Increase of this Change Order \$ <u>500.00</u>	Net Increase (decrease) of this Change Order \$ <u>0 Working Days</u> days
Contract Price with all approved Change Orders \$ <u>169,042.07</u>	Contract Time with all approved Change Order \$ <u>60 Working Days</u> days or date

RECOMMENDED:

APPROVED:

APPROVED:

by

  
Engineer

by

Owner

by

  
Contractor

SMGR0005

Louisiana Department of Transportation and Development Change Order Report		NO.	001
		Date:	01/10/2022
S.P. NO.	H.012338.6	F.A.P. NO.	H012338
Name:	CIVIC CENTER SIDEWALKS	Primary Parish:	Terrebonne
		Category 3 / 3G	

## Project Description:

State Project No. H.012338.6, Civic Center Sidewalks, Terrebonne Parish.

The project is located on Civic Center Blvd. from its junction with Library Dr. to west of its junction with Barrow St.

The project consists of Clearing and Grubbing, Sidewalks and related work.

This \$168,542.07 contract was awarded to Gray Construction Corporation on August 13, 2020.

## Explanation and Justification:

The purpose of this change order is to add item, CI-107-00600 to reimburse the contractor for their actual cost of purchasing their Owner's and Contractor's Protective Liability Policy pursuant to section 107.02.1 of Louisiana Standard Specifications for Roads and Bridges, 2016 Edition.

## Cost:

The total cost of this change order results in a net increase of \$500.00.

## Specifications:

It is not the intent of this change to alter the contract specifications governing this contract.

## Time:

It is not the intent of this change order to alter the contract time governing this contract.

## Attachments:

Attached and made part of this change is:

## ATTACHMENT NO. 1:

Category Worksheet and Reason Code

## Attachment NO. 2:

Insurance invoice and signed affidavit

## Attachment NO. 3:

Signed DOTD Change Order

Project Number H.012338.6

CI-107-00600 Line Item 0802 = CI-107-00600 OCP Insurance

Funding Category 0001:

Create item for 500 EACH or 100%.

The Project Engineer, verified by his approval of this change order, has confirmed and documented either in the project files or within this change order, that the pricing of items are priced per specification section 109.04, and any extension of contract time meets the requirements of specifications section 108.07. It is mutually agreed by the parties represented to perform and accept the above revisions in accordance with the original contract and applicable specification, and that this change order represents final adjustments for any and all compensation and time due to the Contractor for changes to the project's work referred to herein.

Item No.	Item	Major Item	Price per Unit	Change		Current Quantity	Revised Quantity	% Change
Proj. / Line Item No.		% of Cont.		Quantity	Amount			
CI-107-00600	OCP Insurance	No	\$1.00	500.000	\$500.00	0.000	500.000	New
H.012338.6 / 0802		0.30%	EACH					
Additional Contract Days Requested None		Change in Amount of Contract: \$500.00						

Requested By:

Recommended By:

\_\_\_\_\_  
**Oustalet, Randy**  
 Resident Engineer

Date: \_\_\_\_\_

\_\_\_\_\_  
 District Administrator

Date: \_\_\_\_\_

Accepted By:

TERREBONNE PARISH CONSOLIDATED  
 GOVT  
 Contractor

Date: \_\_\_\_\_

\_\_\_\_\_  
 DOTD Chief Const. Engineer

Date: \_\_\_\_\_

By: \_\_\_\_\_

Approved:

\_\_\_\_\_  
 Chief Engineer

Date: \_\_\_\_\_

State Project No. H.012338.6  
 Plan Change #001  
 Approved  
 02018094657  
 01/20/2022

Original Contract Cost: \$168,542.07

Total Approved Change Order to date: \$500.00

% of Total Approved Cost: 0.297%

Order	Group	Approver	Date	Action	Comments
1	Contractor	Oncala, Jacob	01/20/2022	Approve	
2	PE- Project Engineer Group	Oustalet, Randy	01/20/2022	Approve	
3	Area Engineers	Rogers, Chris	01/20/2022	Approve	

# CHANGE ORDER CATEGORY WORKSHEET

State Project No. H.012338.6 Change Order No. 1

Revised July 22, 2015

		Category 3	Category 2	Category 1
Establishes any new funding sources and/or adds any non-participating item				
Change in Amount of Contract	up to \$50,000	X		
	up to \$250,000			
	+/- 25% of original project cost or over \$250,000			
Added Days	up to 30			
	over 30			
	excess adverse weather days per contract up to 50			
	excess adverse weather days per contract over 50			
Increasing a MAJOR ITEM more than 25%				
Decreasing a MAJOR ITEM	up to 25% or \$50,000 (whichever is less)			
	over 25% or \$250,000			
Decreasing a MINOR ITEM (any amount)				
Changes in design / Written appr. by Design or Construction Division				
Changes in Traffic Control Plan (change in sequence)				
Change approved by Memo or Directive signed by Chief Engineer				
Work outside limits of project				
Change in structural design or geometrics				
Change in typical section				
Change in specifications				
Change in method of measurement				
Settlement of a claim or delay				
Administrative Change Order per Contractual Documents				
PAY ADJUSTMENTS	50% Pay or Remove			
	Pay adjustments as per Specifications			
Consultant Inspected Projects	up to \$50,000 'see footnote below			
	Up to \$250,000			
	over \$250,000			
Force Account	up to \$50,000			
	up to \$250,000			
	over \$250,000			
Other				

\* All Change Orders initiated by a Consultant Project Engineer shall be approved by DOTD District Area Engineer or their designee

## FHWA APPROVAL CHECKLIST

	Category 3	Category 2	Category 1
Projects of Division Interest / Projects of Corporate Interest (PoDI / PoCI)			
NHS Routes: Claim Settlement/Contract Termination			
Waiver of Buy America on any Projects			

# CHANGE ORDER REASON(S) CODE CHART (Rev 1/30/2017)

1. Plan Quantity	1A. Incorrect Quantities (LA DOTD District design). 1B. Incorrect Quantities (LA DOTD Headquarters design). 1C. Incorrect Quantities (Consultant design) 1D. Other 1E. Recoverable
2. Differing Site Conditions (unforeseeable)	2A. Claim resolution as directed by Headquarters Construction Section (expense caused by conditions and/or resulting delay) 2B. Unavailable material. 2C. New development (conditions changing after Plans, Specifications and Quantities completed). 2D. Environmental remediation. 2E. Miscellaneous difference in site conditions (unforeseeable). 2F. Site conditions altered by an act of nature. 2G. Unadjusted utility (unforeseeable). 2H. Unacquired Right-of-Way (unforeseeable). 2I. Additional safety needs (unforeseeable). 2J. Other 2K. Recoverable
3. LA DOTD Convenience	3A. Claim resolution as directed by Headquarters Construction Section (not resulting from error in plans or differing site conditions). 3B. Public relations improvements. 3C. Implementation of a Value Engineering finding. 3D. Achievement of an early project completion. 3E. Reduction of future maintenance. 3F. Additional work desired by LA DOTD. <b>3G. Compliance requirements of new laws and/or policies.</b> 3H. Cost savings opportunity discovered during construction. 3I. Implementation of improved technology or better process. 3J. Price adjustment on finished work (price reduced in exchange for acceptance). 3K. Addition of stock account or material supplied by state provision. 3L. Revising safety work/measures desired by LA DOTD. 3M. Other.
4. Third Party Accommodation	4A. Failure of a third party to meet commitment. 4B. Third party requested work. 4C. Compliance requirements of new laws and/or policies (impacting third party). 4D. Other 4E. Recoverable
5. Contractor Convenience	5A. Contractor exercises option to change the traffic control plan. 5B. Contractor requested change in the sequence and/or method of work. 5C. Payment for Partnering workshop. 5D. Additional safety work/measures desired by the Contractor. 5E. Other.
6. Untimely ROW/Utilities	6A. Right-of-Way not clear (third party responsibility for ROW). 6B. Right-of-Way not clear (LA DOTD responsibility for ROW). 6C. Utilities not clear. 6D. Other 6E. Recoverable
7. Design Error & Omissions	7A. Design Error (LA DOTD District Design). 7B. Design Error (LA DOTD Headquarters Design). 7C. Design Error (Consultant Design). 7D. Other 7E. Recoverable
8. Final Change Order	8A. Reconciling Final Quantities Only



OCP REIMBURSEMENT AFFIDAVIT

STATE OF Louisiana

PARISH/COUNTY OF Lafayette

BEFORE ME, the undersigned authority, duly commissioned and qualified in and for the State and Parish/County aforesaid, personally came and appeared (print affiant name) R.E. Pool of (print company name) Arthur J. Gallagher Risk Management Services, Inc. who did swear and attest that:


- 1) Affiant is the insurance producer or agent for the insurance carrier providing the Owner's and Contractor's Protective Liability Policy ("OCP"), Policy No. 04OCP002001355, required by that certain contract between Gray Construction Corporation ("Contractor") and the Louisiana Department of Transportation and Development ("DOTD") for State Project Number H.012338, and through his/her work has personal knowledge of the facts attested to herein and of the attached invoice.
- 2) The attached invoice in the amount of \$500.00 is for the required OCP coverage only.
- 3) The attached invoice accurately reports the cost to Contractor for the OCP coverage.
- 4) This affidavit is given in fulfillment of the aforesaid contract to qualify Contractor's premium payment in the amount shown in the attached invoice for reimbursement by the DOTD.

  
\_\_\_\_\_  
Affiant Signature  
R.E. Pool

Affiant Address:

900 E St Mary Boulevard  
Suite 112  
Lafayette, LA 70503

SWORN TO AND SUBSCRIBED BEFORE ME this 28th day of December,  
2021, at Lafayette (City), Louisiana (State).

  
\_\_\_\_\_  
Notary Public Signature  
Samoa A. Prejean  
52845  
Notary Public Number and/or Seal  
(pursuant to the law of aforesaid state)

Arthur J. Gallagher Risk Management Services, Inc.  
900 E. St. Mary Blvd., Suite 112  
Lafayette, LA 70503

Phone: (337)289-5000 Fax: (337)235-7772

Gray Construction Corp  
447 Highway 182 E  
Morgan City, LA 70380

Invoice # 3969474

REAPE1

1 of 1

ACCOUNT NUMBER	DATE
GRAYCON-03	8/20/2021
BALANCE DUE ON	AMOUNT DUE
8/20/2021	\$500.00



Insurance Risk Management Consulting

Owners & Contractors Plate Policy Number	04OCP002001255	Company	Mid-Continent Casualty Company	Effective	8-9-2021	to	8-9-2022
Item #	Trans Eff Date	Due Date	Trans	Description	Amount		
24759039	8/9/2021	8/20/2021	NEWB	OCP - New Business eff 8/9/2021	\$500.00		
Total Invoice Balance					\$500.00		

Please return this portion with your payment. Include your invoice number on your remittance to expedite processing.

REAPE1

Gray Construction Corp  
447 Highway 182 E  
Morgan City, LA 70380

Invoice # 3969474

ACCOUNT NUMBER	DATE
GRAYCON-03	8/20/2021
BALANCE DUE ON	AMOUNT DUE
8/20/2021	\$500.00
AMOUNT PAID	

Please send your remittance to:

Arthur J. Gallagher Risk Management Services, Inc.  
PO Box 532143  
Atlanta, GA 30353



Insurance Risk Management Consulting

\*\*\* SAVE TIME AND MONEY! PAY THIS INVOICE ONLINE AT [WWW.AJG.COM/EZPAY](http://WWW.AJG.COM/EZPAY) \*\*\*

Category Number:  
Item Number: 5.



Monday, March 21, 2022

---

**Item Title:**

Change Order No. 2 for Le Petit Theatre de Terrebonne Renovations

**Item Summary:**

**RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	3/16/2022	Executive Summary
Resolution	3/16/2022	Resolution
Backup Material	3/16/2022	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
15-BLDG-62 FP&C No. 50-J55-14-01	Le Petit Theatre de Terrebonne Renovations

PROJECT SUMMARY (200 WORDS OR LESS)
To renovate the Le Petit Theatre de Terrebonne.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 is required to adjust contract price due to additions to the contract scope of work. This Change Order No. 2 will not increase Contract Time.

TOTAL EXPENDITURE		
Increase of \$81,103.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$1,724,852.86

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

Jeanne P. Bray

3/16/2022

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

OFFERED BY:  
SECONDED BY:

## RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government entered into a contract dated July 19, 2021 with Justin J. Reeves, LLC, for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana, and

**WHEREAS**, it is necessary to adjust contract price due to additions to the contract scope of work to include new theater seating, and

**WHEREAS**, this change order will increase the overall contract price by Eighty-One Thousand, One Hundred Three Dollars and No Cents (\$81,103.00), and

**WHEREAS**, this change order will not increase Contract Time, and

**WHEREAS**, this Change Order No. 2 has been recommended by the Architect, Duplantis Design Group, PC, for this project, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove or his designee of Change Order No. 2 to the construction agreement with Justin J. Reeves, LLC for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana, for a decrease to the contract amount in the amount of Eighty-One Thousand, One Hundred Three Dollars and No Cents (\$81,103.00) with no increase in construction time.

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Architect, Duplantis Design Group, PC

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\* \* \* \* \*

I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on \_\_\_\_\_, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.

---

SUZETTE THOMAS, CLERK  
TERREBONNE PARISH COUNCIL



**March 16, 2022**

**Madeleine M Bodin, EI  
Terrebonne Parish  
Consolidated Government  
TPCG Engineering Division  
P.O. Box 2768  
Houma, LA 70361**

**Renovations to:  
Le Petit Theatre De Terrebonne**

**TPCG Project #15-BLDG-62  
DDG Project #11-329**

Dear Ms. Madeleine:

Please allow this letter to serve as our recommendation for Change Order #02. Justin J. Reeves, LLC has submitted documentation for a proposed change order for additions to the contract scope of work. These additions were requested by the Owner.

Should you have any questions or need additional information, please do not hesitate to call.

Sincerely,

Grant Waggenpack  
Project manager  
Duplantis Design Group, PC

## CHANGE ORDER

No. \_\_\_\_\_

PROJECT:

DATE OF ISSUANCE:

OWNER:

CONTRACTOR:

OWNER'S Project No. \_\_\_\_\_

ENGINEER:

CONTRACT FOR:

ENGINEER's Project No. \_\_\_\_\_

You are directed to make the following changes in the Contract Documents.

Description:

Purpose of Change Order:

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ _____	Original Contract Time \$ _____ days or date
Previous Change Orders No. _____ to No. _____ \$ _____	Net change from previous Change Order \$ _____ days
Contract Price prior to this Change Order \$ _____	Contract Time Prior to this Change Order \$ _____ days or date
Net Increase <del>(decrease)</del> of this Change Order \$ _____	Net Increase (decrease) of this Change Order \$ _____ days
Contract Price with all approved Change Orders \$ _____	Contract Time with all approved Change Order \$ _____ days or date

RECOMMENDED:

APPROVED:

APPROVED:

by \_\_\_\_\_  
Engineer

by \_\_\_\_\_  
Owner

by \_\_\_\_\_  
Contractor



Justin J. Reeves, LLC  
7836 Park Ave Houma, LA 70364  
985.870.2311  
Construction License No. 54345

March 2<sup>nd</sup>, 2022

To: Grant Waggenpack  
Duplantis Design Group  
314 East Bayou Road  
Thibodaux, LA 70301

RE: Proposal on Change Order 2 for Renovations of Le Petit Theatre De Terrebonne – Theatre Seating Options

Mr. Waggenpack,

Justin J. Reeves, LLC has reviewed the scope of work to provide and install theatre seating in Le Petit De Terrebonne Theatre. Upon discussing with the supplier, JJR is proposing two options:

**Option 1 – Qty 144 Irwin Seating Company Citation Model 90.12.00.4 with the following components, options, accessories, upholstery, and finishes:**

- No. 90 Citation - Square profile 34" tall padded and upholstered back with 2" foam and injection molded poly rear panel.
- No. 12 Ergo - Padded and upholstered seat with ergonomic substrate, molded foam, and structural composite seat pan.
  - Seat fold -  $\frac{3}{4}$
- No. 4 Steel platform.
- No. 00 Open end standard.
- Comfort curved injection molded plastic center armrests.
- Comfort curved injection molded plastic aisle armrests.
- 2" round aluminum row designation letter plates.
  - Row letter plates mounted on aisle end panel.
- Aluminum oval seat designation number plates.
  - Seat number plates mounted on seat pan.
- Qty1 ADA Transfer arm
- Fabric: Sherpa/Shire
- Irwin standard powder coat color on metal components.
- Irwin standard plastic color on seat component.
- Irwin standard plastic color on back component.
- Wood lag screws for wood floor mounting.





Justin J. Reeves, LLC  
7836 Park Ave Houma, LA 70364  
985.870.2311  
Construction License No. 54345

The total price for **Option 1** is **\$60,427.00** and the current lead time is 16 weeks for delivery of the chairs and 1 week for installation. Once an approved submittal, including all options (color, fabric, ect.), and approved change order is received, JJR expects the chair install to be completed in 17 weeks. This may be delayed based on lead time fluctuations from the manufacturer and a firm lead time will be given once the order is placed.

**Option 2 - Irwin Seating Company Saturn Model 22.12.00.4 with the following components, options, accessories, upholstery and finishes:**

- No. 22 Saturn - Round profile padded and upholstered back with 2" foam, one piece tailoring with decorative welt, 5-ply hardwood rear panel surfaced with class A veneer and attached with exposed fasteners.
- No. 12 Loge - Padded and upholstered seat with serpentine spring substrate, deluxe extra deep foam, and structural composite seat pan.
  - Seat fold - 3/4 or 1/2
- No. 4 Steel platform.
- No. 00 Open end standard.
- Comfort curved injection molded plastic center armrests.
- Comfort curved injection molded plastic aisle armrests.
- 2" round aluminum row designation letter plates.
  - Row letter plates mounted on aisle end panel.
- Aluminum oval seat designation number plates.
  - Seat number plates mounted on seat pan.
- Qty 2 ADA Transfer Arm
- Fabric: Sherpa/Shire
- Irwin standard powder coat color on metal components.
- Irwin standard plastic color on seat component.
- Irwin standard plastic color on back component.
- Wood lag screws for wood floor mounting.

The total price for **Option 2** is **\$81,103.00** and the current lead time is 16 weeks for delivery of the chairs and 1 week for installation. Once an approved submittal, including all options (color, fabric, ect.), and approved change order is received, JJR expects the chair install to be completed in 17 weeks. This may be delayed based on lead time fluctuations from the manufacturer and a firm lead time will be given once the order is placed

Should you need any additional information regarding our proposal for the requested change orders, please feel free to contact me, at [brad@jlrcompany.com](mailto:brad@jlrcompany.com) or my cell phone (985) 870-5479 at any time.



Justin J. Reeves, LLC  
7836 Park Ave Houma, LA 70364  
985.870.2311  
Construction License No. 54345

---

Sincerely,

Brad Hymel  
Project Manager

# Model 22.12.00.4 Saturn



## No. 22 Saturn Back

- the Saturn comes standard with 2" thick back poly (3" available)
- nominal height for the Saturn is 31"
- rear panel constructed of 5-ply, 5/16" thick hardwood and attached with unobtrusive, black-plated, tamper resistant screws
- rear panel can be surfaced with wood veneer or high pressure plastic laminate
- inner upholstery panel is constructed of 5-ply, 7/16" hardwood plywood
- back wings are formed from 16 gauge steel

## No. 12 Universal Seat

- the No. 12 Seat is available in a serpentine spring support component or with an ergonomic substrate and formed poly cushion
- the foundation is injection molded, glass filled polyethylene which is especially strong but not brittle
- the No. 12 Seat passes the 600 lb. static load test and surpasses 300,000 cycles without failure in the ASTM-851-87 Test Method for Self Rising Seat Mechanisms
- cover utilizes drawstring construction for an unwrinkled appearance and ease of replacement
- seat pivot is covered to prevent tampering
- available in full fold, 3/4 fold (standard) or 1/2 fold options
- available in 15 standard plastic colors
- available with decorative wood veneer or upholstered bottom inserts

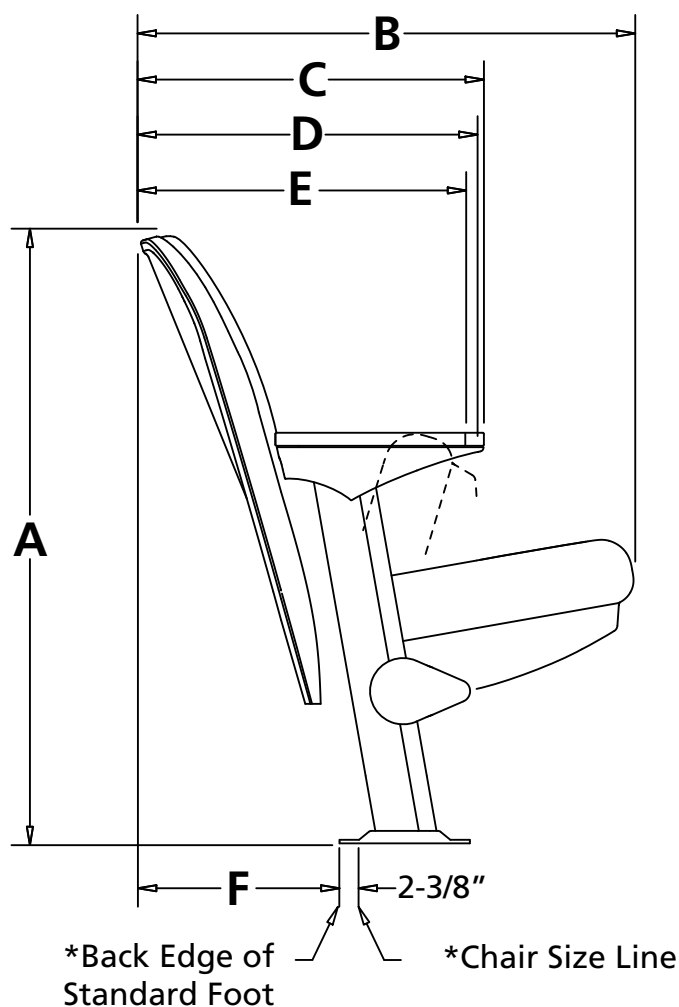
## No. 00 Aisle Panel

- "open" aisle end with an attractive seat landing bracket cover
- available for riser or floor mounting
- available with low voltage LED aisle light
- available with cupholder attachment
- available with tablet arms
- available with four armrest options (comfort curved polymer shown)

## No. 4 Chair Platform

- steel standards are constructed from 14 gauge steel and formed into a hexagonal-like column with the seat brackets made from 7 gauge steel, and the formed foot from 12 gauge steel all robotic welded for superior strength
- available in 15 standard powder coat colors
- standards are available floor and riser mount
- available in a variety of floor inclines
- available with four styles of armrests, cupholder attachment or tablet arms
- floor mount standards available with flexible foot shrouds

## 22.12.00.4 Saturn



### Explanation of Dimensions:

A = Back Height

B = Seat in Down Position

C = Rear of Back to Front of End Arm

D = Seat in Up Position

E = Rear of Back to Front of Center Arm

F = Back Pitch Allowance

	Back Pitch		
	20°	16°	12°
A	31-1/2	32	32-1/2
B	28-3/4	27-1/2	26-1/2
C	19-3/4	18-3/4	17-1/2
D	20-1/2	19-1/2	18-1/4
E	19-1/4	18-1/4	17
F	11-1/4	10	8-3-4

floor mount - 3/4 fold seat  
all dimensions shown in inches  
dimensions may change without notice  
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