
TERREBONNE PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Mr. Steve Trosclair	Chairman
Ms. Jessica Domangue	Vice-Chairman
Mr. John Armedee	Member
Mr. Dirk Guidry	Member
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

April 11, 2022
5:30 PM

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

1. Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.
2. **RESOLUTION:** Authorizing professional engineering services for the gas mainline to be replaced along Highway 311, project known as Highway 311 Gas Upgrade Phase 2, Project Number 22-GAS-06.
3. **RESOLUTION:** Authorizing an agreement with AriesPro for the implementation of an outage management software application.
4. **RESOLUTION:** Authorizing the execution of Change Order No. 5 (Balancing) for the Construction

Agreement for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana.

5. **RESOLUTION:** Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 21-DRA-10, State Project No. H.009237, Bayou Terrebonne Dredging Project, Terrebonne Parish, Louisiana.
6. **RESOLUTION:** Awarding and authorizing the signing of a Construction Agreement to the firm of Huey P. Stockstill, LLC for Parish Project 21-ROAD-18, 2021 Asphalt Project, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.
7. **RESOLUTION:** Authorizing the Parish President to execute Amendment No. 2 and First Renewal to Agreement for Emergency Program Management and Monitoring Services.
8. **RESOLUTION:** Declaring computers, monitors, laptops, and other various miscellaneous items from various departments/divisions having a value of \$5,000 or less, as surplus and authorizing said items to be disposed of by any legally approved methods.
9. **RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.
10. **RESOLUTION:** Providing for the acceptance of work performed by Southern Synergy, LLC in accordance with the Certificate of Substantial Completion for Parish Project No. 20-ROAD-54, Pavement Markings Project Phase 1A, Terrebonne Parish, Louisiana.
11. **RESOLUTION:** Authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Sanitary Sewer Project, for an increase in contract price by \$10,203.00 and an increase in contract time by 33 calendar days.
12. **RESOLUTION:** Authorizing the execution of Change Order No. 1 to Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, for an increase of \$9,421.86, and an increase in contract time by 135 calendar days.
13. Introduce an Ordinance to amend the 2022 Adopted Operating Budget, Budgeted Positions, and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

I. Houma Police Dept-US Dept of Justice, \$500,000

II. Le Petit Facility Improvements, \$10,000

III. Levee District, \$800,000

IV. 1-1A Drainage Project, \$232,800

V. Eastside Police Substation, \$75,925

VI. Code Violation/Compliance, \$8,400

a. Add full time Admin Coordinator II

b. Delete full time Admin Tech I

and calling a public hearing on said matter on April 27 at 6:30 pm

14. Discussion concerning traffic congestion during peak hours at the Hollywood Road and Valhi Blvd. red light including short and long term solutions.
15. Discussion and possible action regarding assessing park safety in all parish parks.
16. Discussion requesting the support of the Council in advising the Council on Aging to provide transportation for the elderly to the elderly program(s) at the Mechanicville Memorial Community Center.
17. Adjourn

Category Number:
Item Number:



Monday, April 11, 2022

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, April 11, 2022

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, April 11, 2022

Item Title:

COVID - Update

Item Summary:

Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information.

ATTACHMENTS:

Description

Executive Summary

Upload Date

3/28/2022

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
COVID – 19 Updates

PROJECT SUMMARY (200 WORDS OR LESS)
Discussion and update from the Office of Homeland Security and Emergency Preparedness relative to COVID-19 and any other pertinent public information

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Navy</i>	<i>03/28/2022</i>
_____	_____
Signature	Date

Category Number:
Item Number: 2.



Monday, April 11, 2022

Item Title:

Hwy 311 Gas Upgrade Phase 2

Item Summary:

RESOLUTION: Authorizing professional engineering services for the gas mainline to be replaced along Highway 311, project known as Highway 311 Gas Upgrade Phase 2, Project Number 22-GAS-06.

ATTACHMENTS:

Description	Upload Date	Type
Hwy 311 Gas Upgrade Phase 2	4/5/2022	Executive Summary
Hwy 311 Gas Upgrade Phase 2	4/5/2022	Resolution
Hwy 311 Gas Upgrade Phase 2	4/5/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Professional Engineering Services from Waitz Engineering, project known as Highway 311 Gas Upgrade Phase 2, Project Number 22-GAS-06.

PROJECT SUMMARY (200 WORDS OR LESS)
Providing plans and specifications to upgrade a segment of gas mainline along Highway 311.

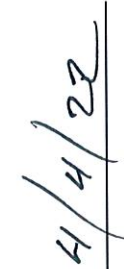
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The project will upgrade and replace a segment of existing gas mainline to 4" PE along Highway 311. This upgrade will improve the flow of the existing gas distribution system.

TOTAL EXPENDITURE	
	\$77,833.80
	303-806-8961-11
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	YES
NO	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9



Signature



Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing professional engineering services for the gas mainline to be replaced along Highway 311, project known as Highway 311 Gas Upgrade Phase 2, Project Number 22-GAS-06.

WHEREAS, David A. Waitz Engineering and Surveying, Inc. will provide professional engineering services for the plans and specifications to upgrade the segment gas mainline along Highway 311, and

WHEREAS, TPCG Administration determined that David A. Waitz Engineering and Surveying, Inc. is qualified to perform the work and is in the position to bring on reputable consultant to perform those services, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, that the professional engineering services from David A. Waitz Engineering and Surveying, Inc. be, and is hereby, approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____ 2022.

I, SUZETTE THOMAS, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2021.

SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.
Civil Engineers & Professional Land Surveyors



Jacob A. Waitz, P.E., L.S.I.

David A. Waitz, P.E., P.L.S.

James M. Templeton, P.L.S.

April 1, 2022

VIA: E-mail: ebrown@tpcq.org

Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70361

Attention: Mr. Ernest Brown, Jr.,
Utilities Director

RE: TRANSMITTAL OF PROBABLE COST – PROPOSED 4" GAS LINE UPGRADE AND EXTENSION FROM LIVING WORD CHURCH TO REBECCA TRUCK STOP, HUNTING ENERGY SERVICES, BP FACILITY, FLETCHER TECHNICAL COLLEGE, THE NEW ROUSES CORPORATE HEADQUARTERS AND DISTRIBUTION CENTER AND K & B INDUSTRIES ALONG LA. HWY. 311, CAST IRON PIPE REPLACEMENT - TERREBONNE PARISH CONSOLIDATED GOVERNMENT – ENGINEER'S PROJECT NO. 2022-048

Dear Mr. Brown:

Pursuant to your request, below is our cost estimate for the construction of a 4" gas line along Highway 311 between Living Word Church and K & B Industries:

Contractor's Estimated Construction Cost:	\$ 207,580.00
10% Contingency:	\$ <u>20,758.00</u>
Estimated Construction Cost:	\$ 228,338.00
Engineering Basic Services:	\$ 22,833.80
Land Surveying (Topographic/Boundary Surveying):	\$ 22,000.00
Project Representation:	\$ 20,000.00
DOTD Permits:	\$ 7,500.00
Right of Way Acquisition	\$ 4,000.00
Project Reimbursables:	\$ <u>1,500.00</u>
Total Estimated Project Cost:	\$ 306,171.80

If you should have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

DAVID A. WAITZ
ENGINEERING & SURVEYING, INC.

Jacob A. Waitz, P.E., L.S.I.

JAWdth

Cc: Mr. Gordon E. Dove, Parish President
Mrs. Debbie Ortego, Office Manager
Mr. Mike Toups, Parish Manager
Ms. Denise N. Turner, Utilities Staff Engineer
File & Reading File

TERREBONNE PARISH CONSOLIDATED GOVERNMENT	
4" GAS LINE EXTENSION ALONG HIGHWAY 311 BETWEEN LIVING WORD CHURCH AND ROUSES	
3/21/2022	
CONTRACTOR'S ESTIMATED CONSTRUCTION COST:	\$207,580.00
10% CONTINGENCY:	\$20,758.00
ESTIMATED CONSTRUCTION COST:	\$228,338.00
ENGINEERING BASIC SURVICES:	\$22,833.80
LAND SURVEYING (TOPOGRAPHIC/BOUNDARY SURVEYING):	\$22,000.00
PROJECT REPRESENTATION:	\$20,000.00
DOTD PERMITS:	\$7,500.00
RIGHT OF WAY ACQUISITION:	\$4,000.00
PROJECT REIMBURSABLES:	\$1,500.00
TOTAL ESTIMATED COST:	\$306,171.80

Norris & Boudreaux Contractors LLC
1606 Bull Run Road
Schriever, Louisiana 70395

Hwy 311 4" Gas line

Attention: Jacob Waitz

Reference: Gas line Installation from Living Word church to Rouse's facility by K&B Machine

Contractor's Project Number: N&B2022-986706

Jacob

We are pleased to submit a budgetary price of
Two Hundred Nine Thousand Five Hundred Eighty Dollars... \$207,580.00

Our proposal is based on furnishing labor, material, and equipment to perform the following work scope.

1. Boring 11,200 linear feet of 4" PE gas line.
2. Making 2) 4" tie ins
3. Making 5) 2" tie ins.
4. Boring 2) highway crossings with casing.
5. Making 6) service transfers.

Sincerely,
Thomas Boudreaux
Cell Phone: (985) 855-4408
Office Phone: (985) 446-7308
E-mail: tommy@norrisandboudreaux.com



Monday, April 11, 2022

Item Title:

AriesPro Outage Management Software

Item Summary:

RESOLUTION: Authorizing an agreement with AriesPro for the implementation of an outage management software application.

ATTACHMENTS:

Description	Upload Date	Type
AriesPro Outage Management Software	4/5/2022	Executive Summary
AriesPro Outage Management Software	4/5/2022	Resolution
AriesPro Outage Management Software	4/5/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
AriesPro Outage Management Software Application Implementation

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution authorizing an agreement with AriesPro for an outage management software for the Department of Utilities.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Implement a organized system to detect and notify the public of outages within the TPCG Electric System.

TOTAL EXPENDITURE			
\$53,174.00			
303-803-8915-03			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:
			\$50,000.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

[Signature]

Signature

4/4/22

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution authorizing an agreement with AriesPro for the implementation of an outage management software application.

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) Department of Utilities has determined the need to utilize outage management software, and

WHEREAS, TPCG Department of Utilities has decided to pursue the implementation of the Unified Field Operations (UFO) software marketed by AriesPro, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President’s approval of an agreement with AriesPro for the implementation of an outage management software application be, and is hereby, approved, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted this _____ day of _____ 2022.
* * * * *

I, SUZETTE THOMAS, Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

AriesPro Engineering & Operations System Pricing Proposal Document

Digital Utility Solutions for Terrebonne Parish Utilities (LA)

**Prepared By
AriesPro Utilities Team**

ARIESPRO CONFIDENTIAL: Information contained in these documents is strictly confidential and for internal use of AriesPro and its customers, only. Where this information is shared with vendors and/or external parties, it may not in any way be duplicated, shared or transmitted to unauthorized individuals or parties without the prior consent of AriesPro, and it shall be used solely for the work contracted by AriesPro.

1. Introduction

AriesPro specializes in providing systems integration and cloud based operational systems and data analytics solutions for Utilities (IOU's, Muni's, and Coops) such as Unified Field Operations (UFO) that includes OMS, Workforce Management, Inventory Management; Meter Data Management; Mobile Apps and Business Intelligence Platform Digital Energy Analyzer (ADEAL). This will enhance the capability for Utilities day-day Smart Grid engineering, operations, marketing, and customer services. Our goal is to make Utilities operations and grid more reliable, energy efficient and enhance customer's satisfaction.

1.1 AriesPro Unique Solution Benefits:

- ✓ Proactive outage handling and reducing restoration time, resulting in **higher customer satisfaction**
- ✓ Expert in improving electric system reliability, helping serve customers efficiently
- ✓ Empower utility operations and customers through **customer engagement programs**
- ✓ Identify hidden non-technical revenue losses, **saving millions of dollars** to the utility
- ✓ Reduction in **energy theft/diversion** & CIS billing errors
- ✓ Our **exclusive solution** enhances 360-degree engineering & operations view for faster data driven decision making
- ✓ Near real time **fully integrated and automated** energy loss analysis
- ✓ Enhanced load balance and optimized power distribution
- ✓ **Proactively manage** customer meters & circuit level issues
- ✓ **Easy access and compatibility of our solution** makes seamless integration and transition to existing business and IT infrastructure

1.2 AriesPro Utilities Products

Product Name	Details
AriesPro Unified Field Operations (UFO) <ul style="list-style-type: none"> - Combination of OMS, Field Workforce Management, Asset Inventory and Service Orders 	<ul style="list-style-type: none"> a. System integration with SCADA, GIS, CIS (include Meter Data), WMS (asset inventory and service orders) b. All Dispatch process features – both desktop and mobile app versions c. System generated incidents – self-service portal d. Field operations (outage, maintenance) processes – self-service mobile application e. Check the status on asset inventory availability f. Report and close outage incidents and maintenance service orders

	<p>g. Built in data analytics functionalities such as – Analyze Top 10 outage causes, Top 10 outages by cause count by station in GIS map; Outages by Cause; Defined causes contribution to SAIDI, SAIFI, Substation, Feeder Names and Causes, Outages by Device Type; Outages by device type count by substation in GIS map. Outage Count by Station/Feeder; Defined outage by substation contribution to SAIDI, SAIFI and on GIS map</p> <p>h. Outage Mobile App/Web Portal for Customer Outage Reporting and notifications, Estimated Restoration Time on Map and email/mobile text notifications</p>
--	---

1.3 AriesPro Utilities Solutions: Hours & Cost

Unified Field Operations (UFO)

Scope & Services	Estimated Implementation Weeks	Estimated Total Implementation Cost
<ul style="list-style-type: none"> - Software Installation and Configuration - Legacy system data conversion/migration - Integration with WMS, SCADA, GIS, CIS systems - Customization specific to Utility Customer - Software deployment in production - Training & Documentations - Outage Notification Mobile App 	12	29,810

1.4 AriesPro UFO Cloud Hosting/Maintenance Cost - \$1,448/month:

- ◆ Licensing Fees (Included)
- ◆ Installation Fees (Included)
- ◆ DEV/PROD Single Instance (16 GB RAM, 1 TB hard disk space)
- ◆ Disaster Recovery Instance (Included)
- ◆ User Licenses (3 - Included)
- ◆ VPN Connections, Bandwidth (Included)
- ◆ Virtual Workstations (Included)
- ◆ Cyber security, Network security (Included)
- ◆ Software Updates (Microsoft, AriesPro - Included)
- ◆ No product limitations

1.5 AriesPro UFO Mobile App (Hosting/Maintenance Cost - \$499/month):

- ◆ Licensing Fees (Included)
- ◆ Installation Fees (Included)
- ◆ User Licenses (3 - Included)
- ◆ Cyber security, Network security (Included)
- ◆ Software Updates (Included)

Category Number:
Item Number: 4.



Monday, April 11, 2022

Item Title:

CO#5 for Hanson Canal Pump Station

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 5 (Balancing) for the Construction Agreement for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2022	Executive Summary
Resolution	4/5/2022	Resolution
Backup	4/5/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
16-DRA-26	Chacahoula/Gibson Bayou Black Basin

PROJECT SUMMARY (200 WORDS OR LESS)
Construction of a new pump station on the Hanson Canal in Bayou Black

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 5 is a balancing change order to adjust estimated quantities to actual quantities. This change order also increases the time by (7) six days to account for the adverse weather.

TOTAL EXPENDITURE		
Increase of \$25,203.04		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$14,136,715.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	<u>6</u>	<u>7</u>	8	9

Jeanne P. Bray

04/01/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 5 (Balancing) for the Construction Agreement for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction of Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project to M.R. Pitman Group, LLC, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to adjust estimated quantities to final quantities, and

WHEREAS, this change order will add 7 days to the contract to account for the adverse weather, and

WHEREAS, Change Order No. 5 has been recommended by the Engineer, GIS Engineering, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, or his designee, of Change Order No. 5 to the construction agreement with M.R. Pitman Group, LLC, for Parish Project No. 16-DRA-26, Chacahoula/Gibson Drainage Project, Terrebonne Parish, Louisiana, for an increase in the contract amount of Twenty-Five Thousand Two Hundred Three Dollars and Four Cents (\$25,203.04) and adding 7 days to the contract, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

SUZETTE THOMAS, CLERK
TERREBONNE PARISH COUNCIL



Chacahoula-Gibson Drainage Project
TPCG Project No. 16-DRA-26
GIS Project No. 39130-1020/1021



BALANCING CHANGE ORDER NO. 5

OWNER:

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70360

DATE OF ISSUANCE:

March 31, 2022

ENGINEER:

GIS Engineering, LLC
197 Elysian Drive
Houma, Louisiana 70363

ENGINEER'S PROJECT NO.

39130-1020/1021

CONTRACTOR:

M R. Pittman Group, LLC
171 I-310 Service Road
St. Rose, LA 70087

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order:

This Change Order No. 5 will serve as the final balancing change order, and its purpose is to balance contract quantities for bid items 202-02-00010, 203-02-00100, 203-08-00100, 204-06-00100, 701-03-01040, 739-01-00100, S-15, and to incorporate new project items CO5-1, CO5-2, CO5-3, CO5-4, CO5-5. This Change Order will also include an additional seven (7) calendar days to account for weather days accumulated during the course of construction. See summary of Change Order No. 5 items below.

Description:

- 202-02-00010 Removal of Existing Gate Structure and Accessories : During construction, Contractor did not complete the scope of work under bid item 202-02-00010 in its entirety, and is therefore providing a credit value in the amount (\$6,000.00). Contractor was given approval by the Engineer to abandon the existing tainter gate base slab through RFI-043.
- 203-02-00100 Drainage Excavation : 1,690 Cubic Yards are being deducted from the original bid quantity, resulting in a final contract quantity of 51,540 Cubic Yards and a credit value in the amount of (\$15,210.00).
- 203-03-00100 Embankment : 2,847 Cubic Yards are being added to the original bid quantity, resulting in a final contract quantity of 18,852 Cubic Yards and an increase in value in the amount of \$22,776.00.
- 204-06-00100 Temporary Silt Fencing : 18.67 Linear Feet are being deducted from the original bid quantity, resulting in a final contract quantity of 4,081.33 and a credit value in the amount of (\$112.00).
- 701-03-01040 Storm Drain Pipe (24" RCP) : This bid item is being removed from the contract in its entirety, resulting in a credit value in the amount of (\$6,000.00).
- 739-01-00100 Hydro Seeding : 2.70 Acres are being deducted from the original bid quantity, resulting in a final contract quantity of 3.80 Acres and a credit value in the amount of (\$10,800.00).
- S-15 Vinyl Sheet Baffle Wall : 1,212.10 Square Feet are being deducted from the original bid quantity, resulting in a final contract quantity of 2,514.90 and a credit value in the amount of (\$36,363.00).
- CO5-1 Additional Concrete Mats at Gas Pipeline : This item is being added to the contract at a lump sum price of \$12,195.59 for the installation of additional concrete matting that was required, in order to meet Enlink's standards for pipeline cover.
- CO5-2 Parallel Feeder Credit and Control Panel Modifications : This item is being added to the contract at a net lump sum price of \$11,346.50 due to a modification in scope, in which the Contractor was issued revised electrical drawings via Field Order No. 5.
- CO5-3 Remove Impacted Debris from Intake Screens : This item is being added to the contract at a lump sum price of \$42,412.68 in which the Contractor provided all labor & equipment to remove debris buildup adjacent to the intake screens.
- CO5-4 Furnish Turbidity Curtains : This item is being added to the contract at a lump sum price of \$1,996.91 in which the Contractor assisted with the removal and prevention of debris buildup near the trash screens.
- CO5-5 Sugar Farms Pump Rental Cost : This item is being added to the contract a lump sum price of \$8,960.36 so that the Contractor could maintain adequate drainage during construction.
- Contract Extension : A total of seven (7) calendar days will be added to the contract via this Change Order to account for weather days accumulated during the course of construction. The amended contractual end date is August 21, 2020.

CHANGE IN CONTRACT PRICE:

Original Contract Price	
\$	11,964,325.00
<hr/>	
Previous Change Orders No. <u> 1 </u> to No. <u> 4 </u>	
\$	376,866.38
<hr/>	
Contract Price Prior to this Change Order	
\$	12,341,191.38
<hr/>	
Net Increase of this Change Order	
\$	25,203.04
<hr/>	
Contract Price with all approved Change Orders	
\$	12,366,394.42
<hr/>	

CHANGE IN CONTRACT TIME:

Original Contract Time	
	375 Calendar Days
	Days or Date
<hr/>	
Net Change from previous Change Orders	
	335 Days
	Days
<hr/>	
Contract Time Prior to this Change Order	
	710 Calendar Days
	Days or Date
<hr/>	
Net Increase of this Change Order	
	7 Days
	Date
<hr/>	
Contract Time with all approved Change Orders	
	717 Calendar Days
	Days or Date
<hr/>	

RECOMMENDED:

By: _____
GIS ENGINEERING, LLC
Date: _____

APPROVED:

By: _____
TPCG
Date: _____

APPROVED:

By: _____
M R PITTMAN GROUP, LLC
Date: _____

**Chacahoula-Gibson Drainage Project
TPCG Project No. 16-DRA-26
GIS Project No. 39130-1020/1021**



**Balancing Change Order No. 5
Summary**

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
202-02-00010	Removal of Existing Gate Structures and Accessories	LS	\$40,000.00	1	\$40,000.00	(0.15)	(\$6,000.00)	0.85	\$34,000.00
203-02-00100	Drainage Excavation	CY	\$9.00	53,230	\$479,070.00	(1,690)	(\$15,210.00)	51,540	\$463,860.00
203-03-00100	Embankment	CY	\$8.00	16,005	\$128,040.00	2,847	\$22,776.00	18,852	\$150,816.00
204-06-00100	Temporary Silt Fencing	LF	\$6.00	4,100	\$24,600.00	(18.67)	(\$112.00)	4,081.33	\$24,488
701-03-01040	Storm Drain Pipe (24" RCP)	LF	\$200.00	30	\$6,000.00	(30)	(\$6,000.00)	0	\$0.00
739-01-00100	Hydro Seeding	ACRE	\$4,000.00	6.50	\$26,000.00	(2.7)	(\$10,800.00)	3.8	\$15,200.00
S-15	Vinyl Sheet Baffle Wall	SF	30	3,727	\$111,810.00	(1,212)	(\$36,363.00)	2,514.90	\$75,447.00
CO5-1	Additional Concrete Mats at Gas Pipeline	LS	\$12,195.59	0	\$0.00	1	\$12,195.59	1	\$12,195.59
CO5-2	Parallel Feeder Credit and Control Panel Modifications	LS	\$11,346.50	0	\$0.00	1	\$11,346.50	1	\$11,346.50
CO5-3	Remove Impacted Debris from Intake Screens	LS	\$42,412.68	0	\$0.00	1	\$42,412.68	1	\$42,412.68
CO5-4	Furnish Turbidity Curtains	LS	\$1,996.91	0	\$0.00	1	\$1,996.91	1	\$1,996.91
CO5-5	Sugar Farms Pump Rental Costs	LS	\$8,960.36	0	\$0.00	1	\$8,960.36	1	\$8,960.36
Net Change in Contract Value							\$25,203.04		

Category Number:
Item Number: 5.



Monday, April 11, 2022

Item Title:

Bayou Terrebonne Dredging Amendment #2

Item Summary:

RESOLUTION: Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 21-DRA-10, State Project No. H.009237, Bayou Terrebonne Dredging Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2022	Executive Summary
Resolution	4/5/2022	Resolution
Backup	4/5/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
21-DRA-10 (SPN H.009237)	Bayou Terrebonne Dredging Project

PROJECT SUMMARY (200 WORDS OR LESS)
To provide engineering services for the Dredging of Bayou Terrebonne

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Amendment No. 2 consists of an overall increase of \$90,430.00 in the engineering agreement to continue with design efforts. This amendment increases the allows for the full design efforts for Phase 2 (Broadmoor to Hollywood Road) and allows for the partial design of Phase 3 (Hollywood Road to GIWW).

TOTAL EXPENDITURE		
\$90,430.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$760,000.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	7	8	9

Jeanne P. Bray

04/05/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 2 to the Engineering Agreement for **Parish Project No. 21-DRA-10, State Project No. H.009237, Bayou Terrebonne Dredging Project**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, LLC dated March 10, 2021, recordation number 1622207, for the Bayou Terrebonne Dredging Project identified as Parish Project 21-DRA-10, State Project No. H.009237 and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of continuing the design for the dredging of Bayou Terrebonne, and

WHEREAS, the original agreement provided partial design services for phase 2 of this project, and

WHEREAS, TPCG Administration would like to continue with the full design efforts for phase 2 and continue partial design for phase 3, and

WHEREAS, GIS requested an amendment to their existing contract to provide services to continue with the design of the project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

WHEREAS, this above work will increase the basic services section of the contract by an additional \$178,400.00 and decreases the additional services section of the contract by \$87,970.00.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 2 to the Engineering Agreement for an overall increase of \$90,430.00, and authorizes Parish President Gordon E. Dove, or an authorized representative, to execute this Amendment No. 2 to the Engineering Agreement for the Bayou Terrebonne Dredging Project identified as Parish Project 21-DRA-10, State Project No. H.009237, with GIS Engineering, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS

_____ DAY OF _____, 2022.

SUZETTE THOMAS, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 2
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 2, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2022;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

GIS ENGINEERING, LLC, represented herein by Dustin Malbrough, duly authorized Principal (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ENGINEERING AGREEMENT dated March 10, 2021, for professional engineering services between the OWNER and ENGINEER.

WITNESSED:

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original engineering contract dated March 10, 2021, to the entitled **Bayou Terrebonne Dredging Project**, identified as **Parish Project No. 21-DRA-10, State Project No. H.009237**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the Parish is desirous of continuing the design for the dredging of Bayou Terrebonne, and

WHEREAS, the original agreement provided partial design services for phase 2 of this project, and

WHEREAS, TPCG Administration would like to continue with the full design efforts for phase 2 and continue partial design for phase 3, and

WHEREAS, GIS requested an amendment to their existing contract to provide services to continue with the design of the project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

AMENDMENT 2

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Amend Section 5, Paragraph 5.1.1, to read as follows:

5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") as follows:

Phase 2 (Broadmoor to Hollywood Road) - Lump Sum \$216,250.00

Phase 3 (Hollywood Road to GIWW) – Project Planning - Lump Sum \$76,000.00

Written Authorization must be granted prior to moving forward beyond Phase 3

Amend Section 5, Paragraph 5.1.2.1, to read as follows:

5.1.2.1 General. For Additional Services and Reimbursable Expenses rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (Except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", "**Professional Services Rate Schedule – January 2021**". At this time the following additional services are anticipated and Estimated Costs shown below are recommended for budgetary considerations.

<u>Additional Service</u>	<u>Original Cost</u>	<u>Additional Cost</u>	<u>Total Cost</u>
2.1.1 Environmental Permitting	\$39,470.00	\$10,530.00	\$50,000.00
2.1.9 Utilities/Pipeline Surveys	\$87,285.00	\$0.00	\$87,285.00
2.1.9 Bathemetric/Topo Surveys	\$59,000.00	\$0.00	\$59,000.00
2.1.12 As-Builts	\$15,000.00	\$0.00	\$15,000.00
2.1.17 Landowners Meetings	\$30,000.00	\$0.00	\$30,000.00
2.1.17 Hydraulic Modeling	<u>\$28,635.00</u>	<u>\$0.00</u>	<u>\$28,635.00</u>
Total Services	\$259,390.00	\$10,530.00	\$269,920.00

Amend Section 5, Paragraph 5.1.2.2, to read as follows:

5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved by ENGINEER, but shall be paid directly by ENGINEER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: **Geotechnical \$120,750.00**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.2.4 Resident Project Services. For resident services during construction furnished under

Paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$0.00**

Section 5, Paragraph 5.1.5, reads as follows:

5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses incurred in connection with all Basic and Additional Services with a Limitation of Cost of **\$51,300.00 (for All Phases)**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.3, and 5.1.4, shall have a combined Limitations of Cost in the amount of **\$441,940.00**, which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this _____ day of _____, 2022.

OWNER:
TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

BY: _____

WITNESSES:

Signed Witness #1

Printed Witness #1

Signed Witness #2

Printed Witness #2

ENGINEER
GIS ENGINEERING, LLC

BY: _____
Dustin Malbrough, P.E.
Vice President

WITNESSES:

Signed Witness #1

Printed Witness #1

Signed Witness #2

Printed Witness #2

Category Number:
Item Number: 6.



Monday, April 11, 2022

Item Title:

Award for 2021 Asphalt Project

Item Summary:

RESOLUTION: Awarding and authorizing the signing of a Construction Agreement to the firm of Huey P. Stockstill, LLC for Parish Project 21-ROAD-18, 2021 Asphalt Project, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/5/2022	Executive Summary
Resolution	4/5/2022	Resolution
Backup Material	4/5/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
21-ROAD-18	2021 Asphalt Project

PROJECT SUMMARY (200 WORDS OR LESS)
The patching, milling and overlaying of existing asphalt roads.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This resolution allows for the award of the bid to Huey P. Stockstill, LLC.

TOTAL EXPENDITURE	
\$848,704.50	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
<u>YES</u>	IF YES AMOUNT BUDGETED:
	\$848,704.50

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	<u>2</u>	3	<u>4</u>	5	6	7	<u>8</u>	9

Jeanne P. Bray

4/5/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A Resolution awarding and authorizing the signing of a Construction Contract to the firm of Huey P. Stockstill, LLC, for Parish Project No. 21-ROAD-18, 2021 Asphalt Project, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

WHEREAS, the Terrebonne Parish Consolidated Government did receive bids for Parish Project No. 21-ROAD-18, 2021 Asphalt Project, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest, responsive and responsible bid for the construction of the project was that submitted by the firm of Huey P. Stockstill, LLC, with a base bid in the amount of \$848,704.50, and

WHEREAS, the Engineer for this project, David A. Waitz Engineering and Surveying, Inc. has recommended that the award of the contract be made to Huey P. Stockstill, LLC, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible bid submitted by the firm of Huey P. Stockstill, LLC, in the total bid amount of \$848,704.50, and

BE IT FURTHER RESOLVED, the President of Terrebonne Parish Consolidated Government, or an authorized representative, be authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Huey P. Stockstill, LLC, and

BE IT FURTHER RESOLVED, that upon receipt of the required Certificate of Insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, David A. Waitz Engineering and Surveying, Inc. is hereby authorized to issue the Notice to Proceed to Huey P. Stockstill, LLC to commence construction of said project, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Engineer, David A. Waitz Engineering and Surveying, Inc.

THERE WAS RECORDED:
YEAS:
NAYS:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

DAVID A. WAITZ ENGINEERING AND SURVEYING, INC.
Civil Engineers & Professional Land Surveyors



Jacob A. Waitz, P.E., L.S.I.

David A. Waitz, P.E., P.L.S.

James M. Templeton, P.L.S.

March 23, 2022

Terrebonne Parish Consolidated Government
Engineering Department
P. O. Box 2768
Houma, LA 70361

Attention: Ms. Jeanne P. Bray, Capital Projects Administrator

RE: RECOMMENDATION OF AWARD OF PROJECT TO LOW BIDDER –AND- TRANSMITTAL OF
BID TABULATION – TERREBONNE PARISH CONSOLIDATED GOVERNMENT – 2021
ASPHALTIC MAINTENANCE PROJECT, TERREBONNE PARISH, LOUISIANA –
ENGINEER'S PROJECT NO. 2021-036

Dear Jeanne:

I have checked the two (2) bids received on Tuesday, March 22, 2022 for the above referenced project and find that they are complete, a copy of the Bid Tabulation is enclosed.

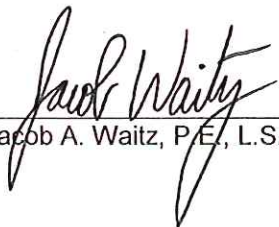
After review of the bid proposals received, it is my recommendation that this project be awarded to Huey P. Stockstill, L.L.C. who submitted a low bid of \$848,704.50. These received bids were slightly over our engineering estimate, however the bids are in order.

Therefore, we shall await your decision prior to proceeding any further with this project.

Please call if there are any questions or further information required.

Sincerely,

DAVID A. WAITZ
ENGINEERING AND SURVEYING, INC.



Jacob A. Waitz, P.E., L.S.I.

JAW/dth

Enclosure: Bid Tabulation & Spread Sheet Tabulation

Cc: Mr. Gordon Dove, Parish President
Mr. David Rome, Public Works Director
Mr. Mike Toups, Parish Manager
Ms. Madeleine M. Bodin, E.I.,
File & Reading File (with enclosures)

BID TABULATION

BID DATE: MARCH 22, 2022 AT 2:00 P.M.

**2021 ASPHALT MAINTENANCE PROJECT
PARISH PROJECT NO. 21-ROAD-18
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TERREBONNE PARISH, LOUISIANA
ENGINEER'S PROJECT NO. 2021-036**

CONTRACTOR	LICENSE NO.	TOTAL BASE BID
BARRIERE CONSTRUCTION CO., L.L.C.	6276	\$ 976,136.25
HUEY P. STOCKSTILL, L.L.C.	62139	\$ 848,704.50

I DO HEREBY CERTIFY THAT THIS BID TABULATION FORM REPRESENTS A TRUE AND CORRECT TABULATION
OF THE PROPOSALS RECEIVED FOR THE ABOVE SET FORTH PROJECT ON MARCH 22, 2022 AT 2:00 P.M.

DAVID A. WAITZ ENGINEERING & SURVEYING, INC.
CIVIL ENGINEERS & PROFESSIONAL LAND SURVEYORS

BY:

JACOB A. WAITZ, P.E., L.S.I.



BID TABULATION

BID DATE: MARCH 22, 2022

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2021 ASPHALT MAINTENANCE PROJECT
PARISH PROJECT NO. 21-ROAD-18
TERREBONNE PARISH, LOUISIANA
ENGINEERS PROJECT NO. 2021-036**

ITEM NUMBER & DESCRIPTION	QUANTITY	UNIT PRICE	BARRIERE CONSTRUCTION CO., L.L.C.		HUEY P. STOCKSTILL, L.L.C.	
			BID PRICE	AMOUNT	BID PRICE	AMOUNT
401-02 - AGGREGATE SURFACE COURSE (ADJUSTED VEHICULAR MEASUREMENT)	300	CUBIC YARDS	\$10.00	\$3,000.00	\$25.00	\$7,500.00
502-03(A) - 2" ASPHALT CONCRETE WEARING COURSE	18,626	SQUARE YARDS	\$18.50	\$344,581.00	\$15.00	\$279,390.00
502-03(B) - SUPERPAVE ASPHALTIC CONCRETE OF DRIVEWAYS, TURNOUTS, AND MISCELLANEOUS	1,500	SQUARE YARDS	\$18.50	\$27,750.00	\$26.00	\$39,000.00
504 - ASPHALT TACK COAT	1,640	GALLON	\$1.50	\$2,460.00	\$5.00	\$8,200.00
509-01 - 1" MILLING ASPHALT PAVEMENT	18,747	SQUARE YARDS	\$5.75	\$107,795.25	\$3.50	\$65,614.50
510-01 - 12" ASPHALT PATCH	3,300	SQUARE YARDS	\$116.00	\$382,800.00	\$105.00	\$346,500.00
713-01 - TEMPORARY SIGNS AND BARRICADES	1	LUMP SUM	\$20,000.00	\$20,000.00	\$7,500.00	\$7,500.00
727-01 - MOBILIZATION	1	LUMP SUM	\$75,000.00	\$75,000.00	\$80,000.00	\$80,000.00
732 - PLASTIC PAVEMENT MARKINGS	1	LUMP SUM	\$12,750.00	\$12,750.00	\$15,000.00	\$15,000.00
TOTALS				\$976,136.25		\$848,704.50
					APPARENT LOW BIDDER	



Monday, April 11, 2022

Item Title:

Emergency Program Management and Monitoring Services

Item Summary:

RESOLUTION: Authorizing the Parish President to execute Amendment No. 2 and First Renewal to Agreement for Emergency Program Management and Monitoring Services.

ATTACHMENTS:

Description	Upload Date	Type
Emergency Program Management and Monitoring Services	4/6/2022	Executive Summary
Emergency Program Management and Monitoring Services	4/6/2022	Resolution
Emergency Program Management and Monitoring Services	4/6/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Thompson Consulting Services, LLC Emergency Program Management and Monitoring Services Amendment No. 2

PROJECT SUMMARY (200 WORDS OR LESS)
Amend Agreement with Thompson Consulting Services, LLC for Emergency Program Management and Monitoring Services.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Provide for emergency debris management and monitoring in the event emergency recovery is required.

TOTAL EXPENDITURE			
\$0.00*			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
<div>N/A</div>	NO	YES	IF YES AMOUNT BUDGETED: \$0.00*

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<div>PARISHWIDE</div>	1	2	3	4	5	6	7	8	9

Clay Naquin

Signature

4/6/2022

Date

*Cost will depend on the amount demo inspections due to hurricane damages.

OFFERED BY:

SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE
AMENDMENT NO. 2, AND FIRST RENEWAL TO, AGREEMENT FOR
EMERGENCY PROGRAM MANAGEMENT AND MONITORING SERVICES

WHEREAS, the Terrebonne Parish Consolidated Government entered into that certain Agreement for Emergency Program Management and Monitoring Services with Thompson Consulting Services, LLC ("Contractor"), which was recorded on July 14, 2021 in the Terrebonne Parish Conveyance Records at Entry No. 1630973;

WHEREAS, the parties first amended the terms and conditions of this Contract on September 21, 2021 when it added drone services to the scope of the contract;

WHEREAS, Contractor has worked closely with TPCG and Louisiana GOHSEP to develop an application to FEMA for a program to demolish those residential structures in Terrebonne Parish which are not viable for rehabilitation following damage from Hurricane Ida;

WHEREAS, Contractor has engineers who can handle the structural assessments of the properties being considered under the demolition program, and the parties wish to enter into an Amendment No. 2 to provide a pay structure for such work;

WHEREAS, the initial term of the Contract expires May 31, 2022, unless the Terrebonne Parish Consolidated Government exercises its option to renew the contract for one year in accordance with paragraph 5.2 of the Contract;

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish President is authorized to enter into an amendment with the Contractor to provide rates for the work necessary to assess and process applications for FEMA-funded demolition of residential property, in a form materially similar to the attached Amendment No. 2, subject to approval by the Legal Department;

BE IT FURTHER RESOLVED that the Terrebonne Parish Council supports Administration's renewal of the Agreement for Emergency Program Management and Monitoring Services for its first renewal term.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of April 2022.

STATE OF LOUISIANA

PARISH OF TERREBONNE

AMENDMENT NO. 2, AND EXERCISE OF FIRST RENEWAL,
TO AGREEMENT FOR
EMERGENCY PROGRAM MANAGEMENT AND MONITORING SERVICES

This Amendment to the Agreement for Emergency Program Management and Monitoring Services is hereby made and executed by and between:

Terrebonne Parish Consolidated Government, a political subdivision of the State of Louisiana, acting by and through Gordon E. Dove President, by virtue of Terrebonne Parish Council Resolution No. _____, or his duly authorized Designee by virtue of that certain Act of Designation filed for public record at Entry No. 1627089 in Terrebonne Parish, Louisiana, hereinafter designated as “TPCG” or “Owner”; and

Thompson Consulting Services, LLC, a Delaware limited liability company, authorized to do and doing business in Louisiana, whose mailing address for the purposes herein is 2601 Maitland Center Pkwy, Maitland, Florida 32751-4700, represented by its duly authorized President and Manager, Jon Hoyle, and who is hereinafter designated as "Contractor";

who agree as follows:

A. Original Contract. The parties entered into that certain Agreement for Emergency Program Management and Monitoring Services filed for record with the Terrebonne Parish Recorder of Mortgages and Conveyances on July 14, 2021 at COB 2642, Page 20, Entry No. 1630973 (the “Original Contract”). The parties entered into Amendment No. 1 of the Original Contract on September 21, 2021, which is filed for record with the Terrebonne Parish Recorder of Mortgages and Conveyances on October 1, 2021 at COB 2648, Page 298, Entry No. 1635136.

B. First Renewal of Original Contract. As authorized by Section 5.2 of the Original Contract, Terrebonne Parish Consolidated Government hereby exercises its option to renew the Original Contract for its first one-year renewal term, commencing June 1, 2022, and ending May 31, 2022. Contractor acknowledges notice of this renewal.

C. Purpose of Amendment No. 2. Contractor mobilized in the aftermath of Hurricane Ida. Owner requested demolition program management services from Contractor in accordance with Section 3.1 of the Original Contract.

D. Amendment. The parties agree that:

- i. Article III of the Original Contract shall be and is hereby amended to add Section 3.4.15 as follows:

3.4.15. Residential Demolition Assessments. Contractor shall provide structural engineers to perform assessments on residential structures whose owners have applied for demolition under a FEMA-funded voluntary demolition program. The assessments will determine whether the proposed structures meet the guidelines for demolition under the FEMA Private Property Debris Removal Program. Contractor agrees that this work shall not exceed a total of eight (8) invoiced hours per application, unless otherwise agreed to by the Parties.

- ii. Section 5.3 of the Original Contract shall be and is hereby amended to add line items as follows:

Designer I	\$73.00 per hour
Designer II	\$85.00 per hour
Engineering Associate I	\$95.00 per hour
Engineering Associate II	\$105.00 per hour
Inspector II	\$72.00 per hour
Principal Engineer	\$205.00 per hour
Project Coordinator I	\$81.00 per hour
Project Engineer I	\$113.00 per hour
Project Engineer II	\$125.00 per hour

Project Manager	\$124.00 per hour
Senior Designer I	\$96.00 per hour
Senior Engineer I	\$170.00 per hour
Senior Engineer II	\$182.00 per hour
Senior Inspector	\$88.00 per hour

E. All terms and conditions of the Original Contract, including prior Amendments to the Original Contract, not amended herein shall remain in full force and effect.

F. The Terrebonne Parish Recorder of Conveyances and Mortgages is requested to make note of this Amendment in the Margin of the Original Contract, Entry No. 1630973, to serve as occasion may require.

G. Counterparts. This Amendment may be executed in counterparts and by electronic signature (e.g. via DocuSign, accompanied by the confirming e-signature certificate) and may be transmitted by facsimile copy or e-mailed PDF file, each of which when so executed and delivered shall be deemed to be an original and all of which, when taken together, shall constitute one and the same instrument. Upon request by any party receiving an executed counterpart by facsimile or PDF (by e-mail) to also receive an ink-signed original, the other party shall provide original ink-signed signature pages as soon as practicable, but failure to do so shall not affect the validity, enforceability, or binding effect of this Agreement.

H. Contractor. THUS done and signed on this ____ day of _____ 2022 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of _____, parish/county of _____, State of _____ after a thorough reading of the whole.

WITNESSES:

CONTRACTOR:

X:

(SEAL)

BY:

ITS:

NOTARY PUBLIC

I. Owner. THUS done and signed on this ____ day of _____ 2022 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

OWNER:

X:

BY: Gordon E. Dove, Parish President

OR: Michael C. Toups, Parish Manager

NOTARY PUBLIC



Monday, April 11, 2022

Item Title:

Resolution declaring items with a value of less than \$5,000

Item Summary:

RESOLUTION: Declaring computers, monitors, laptops, and other various miscellaneous items from various departments/divisions having a value of \$5,000 or less, as surplus and authorizing said items to be disposed of by any legally approved methods.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/4/2022	Executive Summary
Resolution	4/4/2022	Resolution
Backup Material	4/4/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

RESOLUTION: Declaring computers, monitors, laptops, and other various miscellaneous items from various departments/divisions as surplus.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus, computers, monitors, laptops, and other various miscellaneous items from City Marshal, Civic Center, HPD, Road & Bridges, Sales & Use Tax, and Utilities Department/Division, and to acquire authorization to dispose of items through legally approved methods.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To legally dispose of surplus / obsolete equipment no longer needed by departments/divisions. To generate revenue, provide donations to nonprofit organizations, recycle when applicable, and dispose of damaged equipment.

TOTAL EXPENDITURE

Anticipated Revenue: \$0.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Sharon Ellis, Purchasing Manager

Signature

April 4, 2022

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and that the Parish Administration be authorized to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

UPON VOTE TAKEN, THERE WAS RECORDED:

YEAS

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted on this, the _____ th day of _____, 2022.

I, Suzette Thomas, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Budget and Finance Committee on the _____ th day of _____, 2021 and subsequently ratified by the Terrebonne Parish Council in Regular Session on the _____ day of _____, 2022 at which meeting a quorum was present.

CHAIR

EXHIBIT "A"
April, 2022 Surplus List

City Marshal:

- 1 – CPU/\$0
- 1 – Monitor/\$0

Civic Center:

- 2 – Battery Backups/\$0
- 4 – Calculators/\$0

HPD:

- 36 – Laptops/\$0
- 23 – Monitors/\$0
- 1 – Printer/\$0
- 1 – Dispatch Mic/\$0
- 1 – Box Miscellaneous Cords/Wires/\$0
- 1 – Tape Dispenser/\$0
- 1 – Phone/\$0
- 21- Shoulder Mics/\$0
- 7 – Radio Chargers/\$0
- 1 – Metal Bracket/\$0
- 3 – Portable Radios/\$0
- 1 – Foot Pedal/\$0
- 12 – Radio Antennae/\$0
- 12 – Duty Belts/\$0
- 15 – Duty Belt Radio Holders/\$0
- 13 – Duty Belt Magazine Holders/\$0
- 11 – Duty Belt Handcuff Cases/\$0
- 3 – Duty Belt OC Spray Holders/\$0
- 5 -Duty Belt Glove Cases/\$0
- 1 – Duty Belt Suspenders/\$0
- 4 – Duty Belt Flashlight Holders/\$0
- 2 – Pair Handcuffs/\$0
- 1 – PR-24 Holder/\$0
- 7 – Holsters/\$0
- 1 – PR-24 w/holder/\$0
- 1 – Flashlight/\$0
- 5 – Sets Computer Speakers/\$0
- 1 – Power Inverter/\$0
- 7 – Radio Holders/\$0
- 1 – 400 Magellan/\$0
- 1 – AED Battery & 5 Pads Expired/\$0
- 2 – Remote Controls/\$0
- 3 – Panasonic Port Replicators/\$0
- 1 – Docking Station/\$0
- 2 – Motorola Components/\$0
- 1 – UPS/\$0

I.T.:

5 – Tables/\$0

3- Chairs/\$0

Roads & Bridges:

7 – Monitors/\$0

1 - Docking Station/\$0

6 – CPUs/\$0

Sales & Use Tax:

1 – Scanner/\$0

1 – Printer/\$0

5 – CPUs/\$0

2 – Laptops/\$0

Utilities Admin:

1 – Laptop/\$0

2 – Monitors/\$0

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
CITY MARSHAL Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>MINITOWER</u>	<u>1</u>	<u>0.00</u>	<u>JUNK</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL OPTIPLEX 790 MINITOWER S/N: 14769 SERVICE TAG: 6WWQWV1

EXPRESS SERVICE CODE: 15050615005 MFG. DATE: 2012-10-09

ITEM IS LOCATED AT: CITY MARSHAL

ITEM	QUANTITY	VALUE	CONDITION
<u>MONITOR</u>	<u>1</u>	<u>0.00</u>	<u>FAIR</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL MONITOR S/N: CN 08XR0V 72872 281 AP7S

ITEM IS LOCATED AT: CITY MARSHAL

ITEM	QUANTITY	VALUE	CONDITION
<u> </u>	<u> </u>	<u> </u>	<u> </u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u> </u>	<u> </u>	<u> </u>	<u> </u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

KAYLA CADIERE, OFFICE MANAGER/DEPUTY MARSHAL

Contact Person

985 868-8914 EXT 4

Phone

Authorized by Dept. Head:


Signature

3/10/22

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Terrebonne Civic Center Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

All disposed of.

ITEM	QUANTITY	VALUE	CONDITION
Batt Backup	2		broken

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
2-Battery Backups

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
calculator	1		broken

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
desktop 12 digit calculator

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
calculator	1		broken

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Universal 15925 Solar Powered 8 digit desktop calculator

ITEM IS LOCATED AT: HTCC

ITEM	QUANTITY	VALUE	CONDITION
adding mach	2		broken

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
2 - adding machines Casio 12 digit

ITEM IS LOCATED AT: HTCC

Denise Dryden

Contact Person

985-850-4657

Phone

Authorized by Dept. Head:

Dean Schoult

Signature

3-18-22

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

MAR 18 2022

BY B Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>HP Printer DeskJet 622 SN mY 28 Q191X6 whiP</u>			

ITEM IS LOCATED AT: 500 Handguns

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Motorola Dispatch mic SN 4431RL2173</u>			

ITEM IS LOCATED AT: 500 Handguns

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>TAG 13625 Panasonic Laptop CF-50</u>			

ITEM IS LOCATED AT: 500 Handguns

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Dell Laptop LAT1030 TAG14411</u>			

ITEM IS LOCATED AT: 500 Handguns

CPT Bobbie O'Bryan
Contact Person 985 873 4318
Phone

Authorized by Dept. Head: Chief [Signature]
Signature 3/18/22 @ 1038hrs
Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature _____ Date _____

23 Monitors
20 laptops

APPROVED

MAR 18 2022

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Panasonic Toughbook CFSI 51CT4AG 8975

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Panasonic Toughbook CFSI TAG 13812

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell D630 TAG HPDC7251 14396

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> <u>CPH</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell LAT 6400 TAG 14364 w/ power cord

ITEM IS LOCATED AT:

CPT Bobbie O'Bryan 9858736308
Contact Person Phone

Authorized by Dept. Head:

Chief [Signature]
Signature

3/18/22 @ 1039hrs
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only) Signature

Date

APPROVED

MAR 18 2022

BY 
Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the 500 Honduras Haynapolu Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ c/H

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Panasonic Tough Book CF S1 Tag # 14433

ITEM IS LOCATED AT: 500 Honduras

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ c/H

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Laptop 6400 TAG 14370

ITEM IS LOCATED AT: 500 Honduras

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ c/H

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell E 6400 Laptop TAG 14389

ITEM IS LOCATED AT: 500 Honduras

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ c/H

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Laptop E 6400 TAG 14440

ITEM IS LOCATED AT: 500 Honduras

Contact Person CPT Robbie D. Bryan Phone 873 6308

Authorized by Dept. Head:

Christ L. Mangione
Signature

3/18/22 1024hrs
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only) Signature

Date

APPROVED

NOV 18 2020

BY  Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0.00	Junk

CPH ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude 5590 laptop

Service tag 3P5LTN2

ITEM IS LOCATED AT: 301 Plant Road

ITEM	QUANTITY	VALUE	CONDITION
1	1		poor

CPH ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell D630

TAG 14412

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
1	1		poor

CPH ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell D630

TAG 14447

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
1	1		poor

CPH ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell D630

TAG 14434

ITEM IS LOCATED AT:

Bobbie O'Bryan

Contact Person

985-873-6371

Phone

Authorized by Dept. Head:

Signature



Date

3/18/22 21039hrs.

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

MAR 18 2022

BY Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> / <u>call</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell 6400
TAG 14352

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> / <u>call</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell 6400
TAG 14390

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> / <u>call</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell 14397-TAG
6400

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> / <u>call</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell 630
TAG 14395

ITEM IS LOCATED AT:

Contact Person CPT Robbin D'Amore Phone 873 6308

Authorized by Dept. Head:

Signature

Date

3/18/22 @ 1040hrs.

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ call

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell 6400
TA 614420

ITEM IS LOCATED AT: 500 Howard Ave

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell All in One Monitor
SN CN 04DT33-74445-29J-B6M5

ITEM IS LOCATED AT: 500 Howard Ave

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell all in one SN CN 0YmYH-1-74261-3BT-12XL
Monitor

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓ call

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell optiplex 790 Serial Tag # HKFS5V1
TA 614353

ITEM IS LOCATED AT: 500 Howard Ave

CPT Bobba O Bryan 873 6308
Contact Person Phone

Authorized by Dept. Head:

Chief [Signature]
Signature

3/18/22 @ 1040 hrs.
Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only) Signature

Date

APPROVED

MAR 18 2022

BY  Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>TAG 12344</u> <u>Dell Optiplex G440</u>			
ITEM IS LOCATED AT: <u>500 Houma</u>			

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>3</u>		<u>poor</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Dell Keyboard C NOK H 654 73571 773 OF 3R</u> <u>Dell Keyboard CH OS B2F 71581 25E 0745 A01 D P NDSW MNO</u>			
ITEM IS LOCATED AT: <u>500 Houma</u>			

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <u>Dell All in one Monitor</u> <u>TAG 1764 E-911</u>			
ITEM IS LOCATED AT: _____			

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) _____ _____			
ITEM IS LOCATED AT: _____			

Contact Person CPT Robbie D. Bryan 873 6308
Phone

Authorized by Dept. Head: Christ Pantygon 3/18/22 @ 1041 hrs.
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Houma Police Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>2</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

2 Desktop Stands

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mouse Dell - don't work

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

computer power cord

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>1</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc wires

ITEM IS LOCATED AT: _____

Det Bobbie O'Brien
Contact Person

873 6308
Phone

Authorized by Dept. Head:

Asst Chief
Signature

03-21-22
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

tape dispenser

ITEM IS LOCATED AT: 500 Howland

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>1</u>		<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Lucent phone

ITEM IS LOCATED AT: 500 Howland

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>21</u>	<u>20</u>	<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

shoulder mics - inoperable

ITEM IS LOCATED AT: 500 Howland

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>67</u>		<u>poor</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Radio Charger

ITEM IS LOCATED AT: 500 Howland

Contact Person CPT Robby O'Brien 873 63 08
Phone

Authorized by Dept. Head: [Signature] 3-21-22
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Houma Police Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>1</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Metal bracket

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>3</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

portable radio

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>3</u>	<u>1</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Foot pedal for

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>4</u>	<u>12</u>		<u>poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

radio Antennae

ITEM IS LOCATED AT: _____

CPT Robbie OBryan 873 6308
Contact Person Phone

Authorized by Dept. Head: [Signature] 3-21-22
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the Hahn Police Dept Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Duty Belt</u>	<u>12</u>		<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Misc Leather duty belt

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>Radio Holder</u>	<u>15</u>		<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Misc Radio Holder (Duty Belt)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>Mag Holder</u>	<u>13</u>		<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Misc Magazine holder (Duty Belt)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
<u>Handcuff case</u>	<u>11</u>		<u>Poor</u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
Misc Handcuff case (Duty Belt)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
OC spray holder	3		Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

OC Spray Duty Belt holder

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
Glove Case	5		Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Glove Case Duty Belt (Misc types)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
Suspenders	1		Fair

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Mike's Duty Belt suspenders

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
flash light holder	4		Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc flash light holders (Duty Belt)

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>handcuffs</u>	<u>2</u>		<u>Poor</u>

✓ DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Black Unreadable SN: ?
Silver Smith & Wesson SN: G 85247

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>PR-24 holder</u>	<u>1</u>		

✓ DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>holsters</u>	<u>7</u>		<u>poor</u>

✓ DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Misc Duty Belt holsters

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>PR-24 w/holder</u>	<u>1</u>		<u>poor</u>

✓ DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Monadnock PR-24 SN: 568801 With duty belt holder

ITEM IS LOCATED AT: _____

Contact Person

Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the _____ Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<i>Stinger flashlight</i>	<i>1</i>		<i>Poor</i> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <i>Stinger flashlight SN: 432384 Black</i>			

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<i>Computer Speakers</i>	<i>5</i>		<i>Poor</i> ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <i>Misc Computer Speakers</i>			

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
✓ <i>Power Inverter</i>	<i>1</i>		<i>Poor</i>
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.) <i>Power inverter</i>			

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
✓ <i>Radio holders (old)</i>	<i>7</i>		<i>Poor</i>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Contact Person _____ Phone _____

Authorized by Dept. Head: *[Signature]* _____
Signature _____ Date *3-21-22*

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature _____ Date _____

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

091

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
HOUMA POLICE Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
EXPLORIST 400 MAGELLAN WITH POWER CORD

ITEM IS LOCATED AT: 301 PLANT RD HOUMA

ITEM	QUANTITY	VALUE	CONDITION
2	5		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
5 PADS FOR AED EXPIRED

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
3	2		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
2 REMOTES TO UNK EQUIPMENT

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION
4	1		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
1 AED BATTERY EXPIRED

ITEM IS LOCATED AT:

CPT BOBBIE O'BRYAN
Contact Person

9858736308
Phone

Authorized by Dept. Head:

[Signature]
Signature

3/28/22 @ 1038 hrs.
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

MAR 29 2022

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
HOUMA POLICE Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

MAR 29 2022

Information Technology Division

APPROVED

ITEM	QUANTITY	VALUE	CONDITION
5	3		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
PANASONIC PORT REPLICATORS

ITEM IS LOCATED AT: 301 PLANT RD HOUMA

ITEM	QUANTITY	VALUE	CONDITION
6	3		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
PANASONIC LAPTOP CF51 TAG 13706, TAG 14408, TAG 14950

ITEM IS LOCATED AT: 301 PLANT RD

ITEM	QUANTITY	VALUE	CONDITION
7	1		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
PANASONIC CF52 TAG14402

ITEM IS LOCATED AT: 301 PLANT RD

ITEM	QUANTITY	VALUE	CONDITION
8	3		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
TQG 14371, 14398, 14403

ITEM IS LOCATED AT: 301 PLANT RD

CPT BOBBIE O'BRYAN
Contact Person

9858736308
Phone

Authorized by Dept. Head: Chief Danaygnone
Signature

3/20/22 1035 hrs
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only) Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
HOUMA POLICE Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

APPROVED

MAR 29 2022
BY Information Technology Division

ITEM 9
QUANTITY 1
VALUE
CONDITION POOR ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
DELL D600 TAG13593
ITEM IS LOCATED AT: 301 PLANT RD HOUMA

ITEM 10
QUANTITY 2
VALUE
CONDITION POOR ✓
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
DELL LAPTOPE6400 TAG14391, 14380
ITEM IS LOCATED AT: 301 PLANT RD

ITEM 11
QUANTITY 1
VALUE
CONDITION POOR
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
ITEM IS LOCATED AT: 301 PLANT RD

ITEM 12
QUANTITY
VALUE
CONDITION POOR
DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
ITEM IS LOCATED AT: 301 PLANT RD

CPT BOBBIE O'BRYAN
Contact Person 9858736308
Phone

Authorized by Dept. Head: Chief Raymond Allen
Signature 3/28/22 @ 1638 hrs.
Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only) Signature Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
HOUMA POLICE Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
11 13	5		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

E6400 SERVICE TAG FHCBJL1, TAG 14384, TAG 14399, TAG 14410, TAG 14416

ITEM IS LOCATED AT: 301 PLANT RD HOUMA

ITEM	QUANTITY	VALUE	CONDITION
12 14	1		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

DELL DOCKING STATION

ITEM IS LOCATED AT: 301 PLANT RD

ITEM	QUANTITY	VALUE	CONDITION
13 15	2		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

MOTOROLA COMPONENTS

ITEM IS LOCATED AT: 301 PLANT RD

ITEM	QUANTITY	VALUE	CONDITION
14 16	1		POOR

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

BATTERY BACKUP TRIPP LITE DOESN'T WORK

ITEM IS LOCATED AT: 301 PLANT RD

CPT BOBBIE O'BRYAN

Contact Person

9858736308

Phone

Authorized by Dept. Head:

Chief Dan Nguyen Colera
Signature

3/28/22 @ 1036 hrs

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

APPROVED

MAR 29 2022

Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Finance / Information Technology Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>1</u>	<u>5</u>	<u>5</u>	<u>junk</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Tables

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>2</u>	<u>3</u>	<u>0</u>	<u>junk</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Chairs

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

Raymond Lee

Contact Person

Authorized by Dept. Head:

Signature

3/31/2022

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Roads & Bridges Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Monitors</u>	<u>2</u>	<u>N/A</u>	<u>Good</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model # 2007FPB/Dell Monitor/ Black and Silver with docking station

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Keyboard</u>	<u>2</u>	<u>N/A</u>	<u>Good</u> ✓

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Wireless/ Keyboard Black

ITEM IS LOCATED AT: _____

ITEM	QUANTITY	VALUE	CONDITION
<u>Keyboard</u>	<u>1</u>	<u>N/A</u>	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Keyboard wire attached/Black

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
_____	_____	_____	_____

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT: _____

<u>Quessie B. Smith</u>	<u>985-873-6734</u>
Contact Person	Phone

AS Authorized by Dept. Head: _____
Signature Date

Fleet Maintenance Supervisor: _____
(Vehicles/Heavy Equipment Only) Signature Date

REPORT OF SURPLUS/OBSELETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
RHB ~~Purchasing Department~~ veg Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Monitors</u>	<u>2</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model # E2216H/ Dell Monitor/ Black/ Service Tag # 1WM7JP2 & Service Tag # FVM7JP2

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Desktop/Dock</u>	<u>1</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model # P2213T Dell desk top/with attached docking station black Service Tag # 4X2CZ62

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Monitor</u>	<u>1</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Model # P2213F Dell Monitor Back S/N # Cn-0FP04F - 72872-CYFS

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Hard Drive CPU</u>	<u>2</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Hard Drive/ Black. TPCG Tag # 14149 & Dell Hard Drive/ Black TPCG Tag # 14857

ITEM IS LOCATED AT:

Alessee B Smith

Contact Person

985-873-6734
Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Purchasing Department RHB Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
<u>Monitors</u>	<u>2</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell monitor / Black Service Tag # 9WJB262

Dell Monitor/ Black/ Sn# CN-OFP04F-72872-39M

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Hard Drive</u> <u>CPU</u>	<u>1</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Hard Drive/ Black / Service Tag # 7CD9382 ✓

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u>Keyboard</u>	<u>1</u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Keyboard Wireless/ # Cn-OX3KRC-56732-46H-2DDK-A02

ITEM IS LOCATED AT: 301 Plant Rd.

ITEM	QUANTITY	VALUE	CONDITION
<u></u>	<u></u>	<u>N/A</u>	<u></u>

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Missie B. Smith

Contact Person

985-873-6734
Phone

Authorized by Dept. Head:

Signature

Date

Fleet Maintenance Supervisor:

(Vehicles/Heavy Equipment Only)

Signature

Date

REPORT OF SURPLUS/OBsolete PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Terrebonne Parish Sales & Use Tax Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
✓ Scanner	1		Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)
F1-5650 Scanner - Fujitsu

ITEM IS LOCATED AT: Suite 601, Gov't Tower

ITEM	QUANTITY	VALUE	CONDITION
Printer	1		Junk

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

✓ HP Laser Jet 75 w/ Env Feeder & Paper Tray HP Laserjet P4015dn

ITEM IS LOCATED AT: Suite 601, Gov't Tower

ITEM	QUANTITY	VALUE	CONDITION
✓ Computer	5		Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Desktop Optiplex 790 desktop computers 6WXXWV1, 6WYMWV1, 6WXPWV1,
6WXXQWV1, 6WYNWV1

ITEM IS LOCATED AT: Suite 601, Gov't Tower

ITEM	QUANTITY	VALUE	CONDITION
✓ Laptop	2		Poor

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Latitude Laptop Dell Latitude E6440, Ser Tag 655CP32
Dell Latitude E6430, Ser Tag 711ZKV1

ITEM IS LOCATED AT: Suite 601, Gov't Tower

Brandi Fontenot
Contact Person

985-876-3734
Phone

Authorized by Dept. Head:

Brandi Fontenot

Signature

2/4/22

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date

03/28/2022

APPROVED

MAR 16 2022

BY  Information Technology Division

REPORT OF SURPLUS/OBSOLETE PROPERTY FORM

Complete form and make a copy for your department files. Send the original to Purchasing for disposal instructions.

The following Parish Property is requested to be declared surplus to the
Utilities (Admin) Department.

Note: For condition of items use one of the following:
New - Good - Fair - Poor - Junk

ITEM	QUANTITY	VALUE	CONDITION
1	1	\$0 JF	Junk JF

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

Dell Laptop Latitude 6440 Serial # 5DC8H12

Docking station, 2 monitors, Keyboard & mouse.

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

ITEM	QUANTITY	VALUE	CONDITION

DESCRIPTION (MODEL, FEATURES, I.D. #, COLOR, MILEAGE, ETC.)

ITEM IS LOCATED AT:

Contact Person

Authorized by Dept. Head:

Signature

Phone

Date

Fleet Maintenance Supervisor:
(Vehicles/Heavy Equipment Only)

Signature

Date



3/16/22

Category Number:
Item Number: 9.



Monday, April 11, 2022

Item Title:

Change Order No. 2 for Lower Little Caillou Drainage Pump Station Replacement (D-04)

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/7/2022	Executive Summary
Resolution	4/7/2022	Resolution
Backup Material	4/7/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
16-DRA-67	Lower Little Caillou Drainage Pump Station Replacement (D-04)

PROJECT SUMMARY (200 WORDS OR LESS)
To reconstruct an existing pump station.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 2 is required to adjust contract price due to the addition of a line item to the contract for Unforeseen Debris and Obstructions. Change Order No. 2 will also add One Hundred (100) additional contract days for the work and to allow for additional consolidation time.

TOTAL EXPENDITURE		
Increase of \$81,961.27		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<div>YESIF YES AMOUNT BUDGETED:</div> <div>\$6,031,048.37</div>

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	<u>8</u>	9

Jeanne P. Bray

4/6/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated January 7, 2021 with Sealevel Construction, Inc, for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana, and

WHEREAS, it is necessary to adjust contract price due to the addition of a line item to the contract for Unforeseen Debris and Obstructions, and

WHEREAS, this change order will increase the overall contract price by Eighty-One Thousand, Nine Hundred Sixty-One Dollars and Twenty-Seven Cents (\$81,961.27), and

WHEREAS, additional time of One Hundred (100) days due to the time needed to complete the debris removal as well as to allow time for the levee tie-in consolidation period, and

WHEREAS, this Change Order No. 2 has been recommended by the Engineer, Delta Coast Consultants, LLC, for this project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 2 to the construction agreement with Sealevel Construction, Inc for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Eighty-One Thousand, Nine Hundred Sixty-One Dollars and Twenty-Seven Cents (\$81,961.27) with an increase of One Hundred (100) days in construction time.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Delta Coast Consultants, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, Suzette Thomas, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS
_____ DAY OF _____, 2022.

SUZETTE THOMAS, CLERK
TERREBONNE PARISH COUNCIL



DELTA COAST
CONSULTANTS, LLC

631 S. Hollywood Rd.
Houma, Louisiana 70360

985.655.3100 (Tel)

www.deltacoastllc.com

March 25, 2022

Ms. Madeleine Bodin, E.I.
Engineering Division
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

RECEIVED

APR 04 2022

ENGINEERING

Dear Ms. Bodin:

Re: Change Order No. 2
Lower Little Caillou Pump Station Replacement (D-04)
TPCG No. 16-DRA-67; STATE No. H.011459

Enclosed for your review is Change Order No. 2 (4 copies) on the above referenced project as discussed at our last monthly status meeting. This change order is to compensate the contractor for the cost associated with the removal of unforeseen leftover storm debris from Hurricane Gustav in 2008 including sandbags, slings, shackles, etc. The contractor is requesting an additional 10 days for the removal of this unforeseen debris. We are also adding to the contract time, the 90 days called out in the plans for the consolidation period for the levee tie-ins.

This Change Order No. 2 will increase the contract by \$81,961.27 and will add an additional 100 days to the contract. If you are in agreement, please include this on the upcoming Council Agenda for approval.

Should you have any questions or require any additional information, please do not hesitate to call our office.

Sincerely yours,

Delta Coast Consultants, LLC

David F. Boudreaux, PE
Senior Project Manager

Enc.



DELTA COAST CONSULTANTS, LLC

CHANGE ORDER NO. TWO

DATE OF ISSUANCE: 22-Mar-22
EFFECTIVE DATE:

PROJECT NO: DCC - 2017.068

PROJECT: Lower Little Caillou Pump Station Replacement
Parish Project No. 16-DRA-67

OWNER Terrebonne Parish Consolidated Government

OWNER'S Contract No. 1617898

CONTRACTOR: Sealevel Construction Co., Inc.

ENGINEER: Delta Coast Consultants, LLC

You are directed to make the following changes in the Contract Documents.

Description: See Attached Sheet for Actual Quantities Installed

Reason for Change Order:

Item X-02 is added to the contract in order to compensate the Contractor for their time, equipment, labor, etc. needed to remove the obstructions and debris from the sandbagging operation to protect the community in 2008 from damage to the existing pump station caused by Hurricane Gustov. Multiple cables and sandbags were found to be in conflict with the proposed pump station location and are required to be removed in order to construct the new pump station.

CHANGE IN CONTRACT PRICE: Original Contract Price: \$4,663,626.00	CHANGE IN CONTRACT TIMES: Original Contract Times: 365 days Substantial Completion 22-Feb-22 Ready for final Payment: 8-Apr-22 days or date
Net Changes from previous Change Orders \$76,728.48	Net Changes from previous Change Orders 39 days
Contract Price prior to this Change Order \$4,740,354.48	Contract Time prior to this Change Order Substantial Completion 2-Apr-22 Ready for final Payment: 17-May-22 days or date
Net Increase (decrease) of this Change Order \$81,961.27	Net Increase (decrease) of this Change Order 100 days
Contract Price with all approved Change Orders \$4,822,315.75	Contract Time with approved Change Orders Substantial Completion 11-Jul-22 Ready for final Payment: 25-Aug-22 days or date

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 3/24/2022

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: 
Contractor (Authorized Signature)

Date: 3/24/22



DELTA COAST CONSULTANTS, LLC

Change Order No.2
Date: March 22, 2022

RE: Terrebonne Parish Consolidated Government
Lower Little Caillou Pump Station Replacement
Parish Project No. 16-DRA-67

Owner: Terrebonne Parish Consolidated Government

Description:

Add Item X-02 Removal of Unforeseen Debris and Obstructions; necessary to compensate the contractor for work associated with the removal of cables and sandbags deposited after Hurricane Gustov in 2008 to protect the community from flooding and to add an additional 10 days to the contract time for this debris removal. This Change Order also adds an additional 90 days to the contract time for the levee tie-ins consolidation period which was necessary in order to minimize the lateral soil loads on the proposed steel sheet pile walls, during this period the Contractor was not able to work on the project.

Reason for Plan Change:

Item X-02 is added to the contract in order to compensate the Contractor for their time, equipment, labor, etc. needed to remove the obstructions and debris from the sandbagging operation to protect the community in 2008 from damage to the existing pump station caused by Hurricane Gustov. Multiple cables and sandbags were found to be in conflict with the proposed pump station location and are required to be removed in order to construct the new pump station.

ITEM NO.	ITEM	UNIT	Bid Quantity	ORIGINAL		Revised Quantity	REVISED	
				Unit Price	amount		Unit Price	amount
X-02	Removal of Unforeseen Debris and Obstructions	LS		\$ -	\$ -	1.00	\$ 81,961.27	\$ 81,961.27
					\$ -			\$ -
					\$ -			\$ -
TOTALS					\$ -			\$ 81,961.27

Additional Contract Days Requested	100	Revised	504	AMOUNT OF OVER RUN (UNDERRUN)	\$81,961.27
------------------------------------	-----	---------	-----	-------------------------------	-------------

It is mutually agreed to perform the above revisions in accordance with original contract and applicable specifications at the above prices.

REQUESTED BY:

Sealevel Construction, Inc.

/S/

RECOMMENDED:

Delta Coast Consultants, LLC

/S/

David F. Boudreaux, PE

APPROVED BY:

Terrebonne Parish Consolidated Government

/S/

Gordon E. Dove

Date: _____



1069 HWY 3185
Thibodaux, La 70301
T: 985-448-0970
E: estimating@sealevelinc.com
www.sealevelinc.com

To:	TERREBONNE PARISH CONSOLIDATED	Contact:	
Address:	P.O. BOX 2768 Houma, LA 70361	Phone:	
		Fax:	
Project Name:	20146 Lower Little Caillou Pump Station - Sand Bag Removal	Bid Number:	
Project Location:		Bid Date:	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
001	Removal Of Sand Bags And Debris	6.50	DY	\$8,693.54	\$56,508.01
002	Removal Of Template And Installed Sheets	3.50	DY	\$7,272.36	\$25,453.26

Total Bid Price: \$81,961.27

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Sealevel Construction, Inc

Authorized Signature: _____

Estimator: _____



SEALEVEL

CONSTRUCTION




1069 HWY 3185
Thibodaux, La 70301
T: 985-448-0970
E: estimating@sealevelinc.com
www.sealevelinc.com

Cost Detail

Project Name:	20146 Lower Little Caillou Pump Station - Sand Bag Removal	Customer:	TERREBONNE PARISH CONSOLIDATED
Job Number:		Billing Address:	P.O. BOX 2768 Houma, LA 70361
Bid As:		Phone:	
Estimator:		Contact:	
Project Address:			
Completion Date:			

Pay Items

Description	Quantity	UM	Unit Direct Cost	Total Direct Cost
D 001 - Removal Of Sand Bags And Debris	6.50	DY	\$7,052.15	\$45,838.99
Labor Crew Land (1.00 LS/DY, 6.50 DY)	6.50	LS	\$6,861.77	\$44,601.49
Superintendent Land W/ PU & Cell	71.50	HR	\$67.78	\$4,845.92
Operator 1 Land	71.50	HR	\$44.68	\$3,194.36
Crane Operator Land	71.50	HR	\$48.71	\$3,482.82
Pile Driver Land	71.50	HR	\$39.30	\$2,809.76
Welder Land	71.50	HR	\$41.99	\$3,002.06
Laborer Land	71.50	HR	\$33.92	\$2,425.15
Truck Driver	33.00	HR	\$38.15	\$1,258.91
BIG TOOL [2]	6.50	DY	\$100.00	\$1,300.00
HC 165 CRANE	6.50	DY	\$1,095.00	\$7,117.50
LB 250 EXCAVATOR	6.50	DY	\$560.00	\$3,640.00
LB 350 EXCAVATOR LR	6.50	DY	\$770.00	\$5,005.00
ICE 28D VIBRO	6.50	DY	\$620.00	\$4,030.00
LOWBOY	3.00	DY	\$830.00	\$2,490.00
Small Supply Land	6.50	EACH	\$75.00	\$487.50
Mats	15.00	EACH	\$50.00	\$750.00
D 002 - Removal Of Template And Installed Sheets	3.50	DY	\$5,899.30	\$20,647.54
Labor Crew Land (1.00 LS/DY, 3.50 DY)	3.50	LS	\$5,610.01	\$19,635.04
Superintendent Land W/ PU & Cell	38.50	HR	\$67.78	\$2,609.34
Operator 1 Land	38.50	HR	\$44.68	\$1,720.04
Crane Operator Land	38.50	HR	\$48.71	\$1,875.36
Pile Driver Land	38.50	HR	\$39.30	\$1,512.95
Welder Land	38.50	HR	\$41.99	\$1,616.49
Laborer Land	38.50	HR	\$33.92	\$1,305.85
BIG TOOL [2]	3.50	DY	\$100.00	\$700.00
TRAILOR	3.50	DY	\$95.00	\$332.50
HC 165 CRANE	3.50	DY	\$1,095.00	\$3,832.50
LB 250 EXCAVATOR	3.50	DY	\$560.00	\$1,960.00

Description		Quantity	UM	Unit Direct Cost	Total Direct Cost
 ICE 28D VIBRO		3.50	DY	\$620.00	\$2,170.00
 Matts		15.00	EACH	\$50.00	\$750.00
 Small Supply Land		3.50	EACH	\$75.00	\$262.50

Direct Cost Totals

	Amount	Percent of Direct Cost
Labor:	\$31,659.03	47.62%
Equipment Owned:	\$32,577.50	49.00%
Equipment Rented:	\$0.00	0.00%
Materials Owned:	\$0.00	0.00%
Materials Purchased:	\$2,250.00	3.38%
Subcontracted:	\$0.00	0.00%
Trucking Owned:	\$0.00	0.00%
Trucking Hired:	\$0.00	0.00%
Miscellaneous:	\$0.00	0.00%
Plug:	\$0.00	0.00%
Direct Cost:	\$66,486.53	

Pay Item Summary

	Amount	Percent of Bid Price
Total Direct Cost:	\$66,486.53	81.12%
Total DC Adds/Cuts:	\$1,250.00	1.53%
Total Indirect Cost:	\$3,386.83	4.13%
Total Bond:	\$0.00	0.00%
Total Overall Cost:	\$71,123.36	86.78%
Total Overhead:	\$3,386.83	4.13%
Total Profit:	\$7,451.09	9.09%
Total Margin:	\$10,837.91	13.22%
Total Bid Price:	\$81,961.27	

Category Number:
Item Number: 10.



Monday, April 11, 2022

Item Title:

Substantial Completion for Pavement Markings Project Phase 1A

Item Summary:

RESOLUTION: Providing for the acceptance of work performed by Southern Synergy, LLC in accordance with the Certificate of Substantial Completion for Parish Project No. 20-ROAD-54, Pavement Markings Project Phase 1A, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/7/2022	Executive Summary
Resolution	4/7/2022	Resolution
Backup Material	4/7/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
20-ROAD-54	Pavement Markings Project Phase 1A

PROJECT SUMMARY (200 WORDS OR LESS)
Replacement of pavement markings throughout the parish.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This certificate of Substantial Completion applies to all Work that has been inspected and that the work is substantially completed in accordance with the Contract Documents.

TOTAL EXPENDITURE		
N/A		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne P. Bray

4/6/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing for the acceptance of work performed by Southern Synergy, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 20-ROAD-54, Pavement Markings Project Phase 1A, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated August 25, 2021 with Southern Synergy, LLC, for Parish Project No. 20-ROAD-54, Pavement Markings Project Phase 1A, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1633939 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Milford & Associates, Inc., recommends the acceptance of the substantial completion, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1633939 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Milford & Associates, Inc., and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted on this _____ day of _____, 2022.

I, SUZETTE THOMAS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY _____, 2022.

SUZETTE THOMAS, CLERK
TERREBONNE PARISH COUNCIL

CERTIFICATE OF SUBSTANTIAL COMPLETION

OWNER's Project No.: 20-ROAD-54 ENGINEER's PROJECT NO.: 20-64

Project: Pavement Markings Project Phase 1A

CONTRACTOR: Southern Synergy L.L.C.

Contract For: \$152,239.00

Contract Date: August 24, 2021

Contract Date Recorded: August 25, 2021

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To Southern Synergy LLC
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

March 8, 2022
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

EJCDC No. 1910-8-D (1983 Edition)

Prepared by the Engineer's Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as follows:

RESPONSIBILITIES:

OWNER: Operation, maintenance, Permanent insurance shall be
obtained by the Owner before final payment, if required.

CONTRACTOR: Security, safety and insurance until date of final payment and
completion. Contractor shall maintain all insurance in
accordance with the specifications.

The following items are made part of this Certificate:

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on _____, 20____

Milford & Associates, Inc.
ENGINEER

By: _____

CONTRACTOR accepts this Certificate of Substantial Completion on _____, 20____

Southern Synergy LLC
CONTRACTOR

By: _____

OWNER accepts this Certificate of Substantial Completion on _____, 20____

Terrebonne Parish Consolidated Government
OWNER

By: _____



Monday, April 11, 2022

Item Title:

A Resolution authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Sanitary Sewer Project, for an increase in contract price by \$10,203.00 and an increase in contract time by 33 calendar days.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	4/7/2022	Executive Summary
Resolution	4/7/2022	Resolution
Backup-Change Order #1	4/7/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Martin Luther King Sanitary Sewer Project Parish Project No. 18-SEW-02

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution authorizing the execution of Change Order No. 1, for an increase of \$10,203.00, and an increase in contract time of 33 calendar days.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

This project will extend sewer service to businesses along a major business corridor in Terrebonne Parish.

TOTAL EXPENDITURE

\$10,203.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>	ESTIMATED			
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:	\$501,814

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	<u>3</u>	4	5	6	7	8	9
------------	---	---	----------	---	---	---	---	---	---

Angela E. Dool
Signature

4/7/22
Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Construction Agreement with LA Contracting Enterprise, LLC, dated July 29, 2021, for the Martin Luther King Boulevard Sanitary Sewer Project, Parish Project No. 18-SEW-02, Terrebonne Parish, Louisiana, and

WHEREAS, the purpose of the change order is to add items such as spacers for the gravity lines under MLK Blvd., Osaka's Driveway and open trench Synergy Center Boulevard and replace to existing conditions, along with increasing the 6" Gravity Sewer Service Lines, and

WHEREAS, the Engineer, GIS Engineering, LLC, has recommended this Change Order No. 1 for an increase in the contract price by \$10,203.00, and an increase the contract time by 33 calendar days, due to weather delays and unforeseen site conditions.

NOW, THEREFORE BE IT RESOLVED, the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Change Order No. 1 by Terrebonne Parish President Gordon E. Dove, for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

THERE WAS RECORDED:
YEAS:
NAYS:
ABSTAINING:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2022.

* * * * *

I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2022 and subsequently ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Dr.
Houma, LA 70363
P: (985) 219-1000 | F: (985) 475-7014
www.giseng.com

April 6, 2022

Terrebonne Parish Consolidated Government
Pollution Control
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Mr. Gregory E. Bush, Lt. Col, USA, Retired,
Pollution Control Administrator

Subject: Change Order No. 1

Reference: Martin Luther King Boulevard Sanitary Sewer Project
Parish Project No. 18-SEW-02
GIS Project No. 39130-1092/1093

Mr. Bush,

Enclosed please find four (4) Originals of Change Order No. 1 for the above referenced project. The purpose of this change order is to add items such as custom spacers for the gravity lines under Martin Luther King Boulevard and Under Osaka's Driveway and the open trench Synergy Center Boulevard and replace back to existing conditions, along with increasing the 6" Gravity Sewer Service Lines. This change order will have deductions from items in the contract that was removed due to site conditions. This change order will increase the contract time for weather delays and unforeseen site conditions. This change order will result in a net increase to the project of \$10,203.00.

Upon review and approval of the Terrebonne Parish Council, please execute and retain one (1) copy for your records, record one (1) copy with the Terrebonne Parish Clerk of Court office, and return the remaining copies to GIS. Upon receipt of the fully executed Change Order we will distribute a copy to the Contractor.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Kevan D. Keiser, P.E.
Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

Enclosures

Cc: Trey Waguespack – TPCG
John Plaisance – GIS
Brenton Hebert – GIS
Joe Chauvin - GIS



Martin Luther King Boulevard
Sanitary Sewer Project
TPCG Project No. 18-SEW-02
GIS Project No. 39130-1092/1093

CHANGE ORDER NO. 1

OWNER:

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70360

DATE OF ISSUANCE:

April 5, 2022

ENGINEER:

GIS Engineering, LLC
197 Elysian Drive
Houma, Louisiana 70363

ENGINEER'S PROJECT NO.

39130-1092/1093

CONTRACTOR:

LA Contracting Enterprise, LLC
P. O. Box 5178
Thibodaux, LA 70302

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order:

The purpose of this change order is to add items such as custom spacers for the gravity lines under Martin Luther King Boulevard and Under Osaka's Driveway and the open trench Synergy Center Boulevard and replace back to existing conditions, along with increasing the 6" Gravity Sewer Service Lines. This change order will have deductions from items in the contract that was removed due to site conditions. This change order will increase the contract time for weather delays and unforeseen site conditions. This change order will result in a net increase to the project of \$10,203.00

Description:

The following Item will be increased to the contract:

Bid Item No.6 - Gravity Sewer Service Line (6"). **\$2,835.00**
Bid Item No.8 - Gravity Sewer Service Fitting. **\$2,750.00**
Bid Item No.9 - Sewer Force Main (6"). **\$2,790.00**
Bid Item No.11 - Jack and Bore Under Driveways Gravity Sewer Line. **\$4,200.00**
Bid Item No.28 - Reinforced Concrete Pipe Arch (18" Diameter). **\$588.00**

The following Items will be added to the contract:

Bid Item No.CO1-A - Custom Spacers for Gravity Main under MLK. **\$5,490.00**
Bid Item No.CO1-B - Custom Spacer for Gravity Main under Osaka's Driveway. **\$7,930.00**
Bid Item No.CO1-C - Open Trench Synergy Center Boulevard, Sewer Service Line. **\$15,410.00**

The following Items will be deduction removed from the contract:

Bid Item No.4 - Gravity Sewer Main (12" SDR 35). **-\$1,320.00**
Bid Item No.7 - Gravity Sewer Service WYES. **-\$1,800.00**
Bid Item No.10 - Jack and Bore with Casing under MLK Boulevard. **-\$3,950.00**
Bid Item No.13 - Jack and Bore under Synergy Center Boulevard, Sewer Service Line. **-\$3,990.00**
Bid Item No.18 - Conflict Manhole. **-\$9,590.00**
Bid Item No.21 - Earthen Backfill. **-\$1,540.00**
Bid Item No.24 - Erosion and Sediment Control. **-\$9,600.00**

CHANGE IN CONTRACT PRICE:

Original Contract Price
\$ 1,059,970.00

Previous Change Orders No. ___ to No. ___
\$ 0.00

Contract Price Prior to this Change Order
\$ 1,059,970.00

Net Increase of this Change Order
\$ 10,203.00

Contract Price with all approved Change Orders
\$ 1,070,173.00

CHANGE IN CONTRACT TIME:

Original Contract Time
180 Calendar Days
Days or Date

Net Change from previous Change Orders
0 Days
Days

Contract Time Prior to this Change Order
180 Calendar Days
Days or Date

Net Increase of this Change Order
33 Days
Date

Contract Time with all approved Change Orders
213 Calendar Days
Days or Date

RECOMMENDED:

By:
Date: 4/6/22

APPROVED:

By: _____
Date: _____
TPCG

APPROVED:

By:
Date: 4-5-22
LA CONTRACTING ENTERPRISE, LLC



Martin Luther King Boulevard
Sanitary Sewer Project
TPCG Project No. 18-SEW-02
GIS Project No. 39130-1092/1093

Change Order No. 1
Summary

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
4	Gravity Sewer Main (12" SDR 35)	LF	\$88.00	2746	\$241,648.00	(15)	(\$1,320.00)	2,731	\$240,328.00
6	Gravity Sewer Service Line (6")	LF	\$40.50	308	\$12,474.00	70	\$2,835.00	378	\$15,309.00
7	Gravity Sewer Service Wyes	EA	\$300.00	11	\$3,300.00	(6)	(\$1,800.00)	5	\$1,500.00
8	Gravity Sewer Service Fittings	EA	\$250.00	22	\$5,500.00	11	\$2,750.00	33	\$8,250.00
9	Sewer Force Main (6")	LF	\$30.00	872	\$26,160.00	93	\$2,790.00	965	\$28,950.00
10	Jack and Bore with Casing under MLK Boulevard	LF	\$395.00	180	\$71,100.00	(10)	(\$3,950.00)	170	\$67,150.00
11	Jack and Bore under Driveways, Gravity Sewer Line	LF	\$350.00	285	\$99,750.00	12	\$4,200.00	297	\$103,950.00
13	Jack and Bore Under Synergy Center Boulevard, Sewer Service Line	LF	\$70.00	57	\$3,990.00	(57)	(\$3,990.00)	0	\$0.00
18	Conflict Manhole	EA	\$15,500.00	1	\$15,500.00	(1)	(\$9,590.00)	0	\$5,910.00
21	Earthen Backfill	CY	\$77.00	20	\$1,540.00	(20)	(\$1,540.00)	0	\$0.00
24	Erosion and Sediment Control	LS	\$9,600.00	1	\$9,600.00	(1)	(\$9,600.00)	0	\$0.00
28	Reinforced Concrete Pipe Arch (18" Diameter)	LF	\$84.00	25	\$2,100.00	7	\$588.00	32	\$2,688.00
CO1-A	Custom Spacers for Gravity Main Under MLK	EA	\$305.00	0	\$0.00	18	\$5,490.00	18	\$5,490.00
CO1-B	Custom Spacers for Gravity Main Under Osaka's Driveway	EA	\$305.00	0	\$0.00	26	\$7,930.00	26	\$7,930.00
CO1-3	Open Trench Synergy Center Boulevard, Sewer Service Line	LS	\$15,410.00	0	\$0.00	1	\$15,410.00	1	\$15,410.00
Net Change in Contract Value							\$10,203.00		

Recommended By: [Signature]
GIS ENGINEERING, LLC
Date: 4/6/22

Approved By: _____
TPCG
Date: _____

Approved By: [Signature]
LA CONTRACTING ENTERPRISE, LLC
Date: 4-5-22



Monday, April 11, 2022

Item Title:

A resolution authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project no. 16-SEW-13, Naquin Street Sewer Lift Station, Terrebonne Parish, Louisiana.

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 1 to Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, for an increase of \$9,421.86, and an increase in contract time by 135 calendar days.

ATTACHMENTS:

Description	Upload Date	Type
Exec Summary CO#1	4/7/2022	Executive Summary
Resolution	4/7/2022	Resolution
Backup - Change Order No. 1	4/7/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Parish Project No. 16-SEW-13; Naquin Street Sewer Lift Station Project

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution authorizing the execution of Change Order No. 1, for an increase of \$9,421.86 and an increase in contract time of 135 calendar days.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Naquin Street Sewer Lift Station Project will replace the existing 1929 (92 years old) sewer lift station, which will increase the lift station capacity, enhance the pumping capability and will be more reliable.

TOTAL EXPENDITURE

\$9,421.86

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:
	\$1,810,372

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
------------	---	---	---	---	---	---	---	---	---

Gregory E. B... *4/7/22*
Signature Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Construction Agreement with LA Contracting Enterprise, LLC, dated July 30, 2021, for the Naquin Street Sewer Lift Station Project, Parish Project No. 16-SEW-13, Terrebonne Parish, Louisiana, and

WHEREAS, the purpose of the change order is to add items and adjust quantities due to unforeseen site conditions, and

WHEREAS, the Engineer, GIS Engineering, LLC, has recommended this Change Order No. 1 for an increase in the contract price by \$9,421.86, and an increase the contract time by 135 calendar days, due to weather delays and unforeseen site conditions.

NOW, THEREFORE BE IT RESOLVED, the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Change Order No. 1 by Terrebonne Parish President Gordon E. Dove, for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

THERE WAS RECORDED:
YEAS:
NAYS:
ABSTAINING:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2022.

* * * * *

I, SUZETTE THOMAS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2022 and subsequently ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

SUZETTE THOMAS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Dr
Houma, LA 70363
P: (985) 219-1000 | F: (985) 475-7014
www.gisyang.com

April 6, 2022

Terrebonne Parish Consolidated Government
Pollution Control
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Mr. Gregory E. Bush, Lt. Col, USA, Retired,
Pollution Control Administrator

Subject: Change Order No. 1

Reference: Naquin Street Sewer Lift Station
Parish Project No. 16-SEW-13
GIS Project No. 39130-1012/1013

Mr. Bush,

Enclosed please find four (4) Originals of Change Order No. 1 for the above referenced project. The purpose of this change order is to add items and adjust quantities due to unforeseen site conditions and also provide deductions for items that will be removed from the contract resulting in an increase to the contract in the amount of \$9,421.86. In addition, this change order will increase the contract time by 135 calendar days for weather delays and unforeseen site conditions.

Upon review and approval of the Terrebonne Parish Council, please execute and retain one (1) copy for your records, record one (1) copy with the Terrebonne Parish Clerk of Court office, and return the remaining copies to GIS. Upon receipt of the fully executed Change Order we will distribute a copy to the Contractor.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Kevan D. Keiser, P.E.
Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

Enclosures

Cc: Trey Waguespack – TPCG
John Plaisance – GIS
Brenton Hebert – GIS
Joe Chauvin - GIS



Naquin Street
Sewer Lift Station
TPCG Project No. 16-SEW-13
GIS Project No. 39130-1012/1013

CHANGE ORDER NO. 1

OWNER:

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70360

DATE OF ISSUANCE:

April 5, 2022

ENGINEER:

GIS Engineering, LLC
197 Elysian Drive
Houma, Louisiana 70363

ENGINEER'S PROJECT NO.

39130-1012/1013

CONTRACTOR:

LA Contracting Enterprise, LLC
P. O. Box 5178
Thibodaux, LA 70302

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order:

The purpose of this change order is add items and adjust quantities due to unforeseen site conditions. This change order will have deductions from items in the contract that will be removed and credited to the contract. This change order will increase the contract time for weather delays and unforeseen site conditions. This change order will result in a net increase to the project of \$9,421.86.

Description:

The following Items will be increased to the contract:

Bid Item No.21 - Portland Cement Concrete Pavement (8" Thick-Roadway) \$2,491.86

The following Items will be added to the contract:

No.CO1-A - Converting Precast Manhole to Drop Manhole \$6,775.00

No.CO1-B - Removal of Unforeseen Stump Under Roadway \$3,789.00

No.CO1-C - Additional Fitting Required to Tie-in 6" Oversized Cast Iron Pipe \$1,155.00

No.CO1-D - Tie-in Terracotta Pipe to Manholes Built for PVC and Coring 14" Hole for Invert \$1,650.00

No.CO1-E - Removal and Replacement of 24" RCP Pipe and Salvage and reinstall 24x12" RCP WYE \$3,726.00

The following Items will be deduction removed from the contract:

Bid Item No.17 - Hydro-Seeding -\$4,200.00

Bid Item No.26 - Sediment and Erosion Controls. -\$4,700.00

Bid Item No.29 - Concrete Cutting -\$1,265.00

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 614,932.00

Previous Change Orders No. ___ to No. ___

\$ 0.00

Contract Price Prior to this Change Order

\$ 614,932.00

Net Increase of this Change Order

\$ 9,421.86

Contract Price with all approved Change Orders

\$ 624,353.86

CHANGE IN CONTRACT TIME:

Original Contract Time

180 Calendar Days

Days or Date

Net Change from previous Change Orders

0 Days

Days

Contract Time Prior to this Change Order

180 Calendar Days

Days or Date

Net Increase of this Change Order

135 Days

Date

Contract Time with all approved Change Orders

315 Calendar Days

Days or Date

RECOMMENDED:

By: 

Date: 4/6/22

GIS ENGINEERING, LLC

APPROVED:

By: _____

TPCG

Date: _____

APPROVED:

By: 

Date: 4.7.22

LA CONTRACTING ENTERPRISE, LLC



Naquin Street
Sewer Lift Station
TPCG Project No. 16-SEW-13
GIS Project No. 39130-1012/1013

Change Order No. 1
Summary

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
17	Hydro-Seeding	EA	\$4,200.00	1	\$4,200.00	(1)	(\$4,200.00)	0	\$0.00
21	Portland Cement Concrete Pavement (8" Thick-Roadway)	SY	\$102.00	510	\$52,020.00	24	\$2,491.86	534	\$54,511.86
26	Sediment and Erosion Controls	LS	\$4,700.00	1	\$4,700.00	(1)	(\$4,700.00)	0	\$0.00
29	Concrete Cutting	LF	\$11.00	750	\$8,250.00	(115)	(\$1,265.00)	635	\$6,985.00
CO1-A	Converting Precase Manhole to Drop Manhole	LS	\$6,775.00	0	\$0.00	1	\$6,775.00	1	\$6,775.00
CO1-B	Removal of Unforseen Stump Under Roadway	LS	\$3,789.00	0	\$0.00	1	\$3,789.00	1	\$3,789.00
CO1-C	Additional Fitting Required to Tie-in 6" Oversized Cast Iron Pipe	LS	\$1,155.00	0	\$0.00	1	\$1,155.00	1	\$1,155.00
CO1-D	Tie-in Terracotta Pipe to Manholes Built for PVC and Coring 14" Hole for Invert	EA	\$550.00	0	\$0.00	3	\$1,650.00	3	\$1,650.00
CO1-E	Removal and Replacment of 24" RCP Pipe and Salvaage and reinstall 24x12" RCP WYE	LS	\$3,726.00	0	\$0.00	1	\$3,726.00	1	\$3,726.00
Net Change in Contract Value							\$9,421.86		

Recommended
By:
GIS ENGINEERING, LLC
Date: 4/6/22

Approved:
By: _____
TPCG
Date: _____

Approved:
By:
L&C CONTRACTING ENTERPRISE, LLC
Date: 4.7.22



Monday, April 11, 2022

Item Title:

2022 Various Items for Budget Amendment

Item Summary:

Introduce an Ordinance to amend the 2022 Adopted Operating Budget, Budgeted Positions, and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Houma Police Dept-US Dept of Justice, \$500,000
 - II. Le Petit Facility Improvements, \$10,000
 - III. Levee District, \$800,000
 - IV. 1-1A Drainage Project, \$232,800
 - V. Eastside Police Substation, \$75,925
 - VI. Code Violation/Compliance, \$8,400
 - a. Add full time Admin Coordinator II
 - b. Delete full time Admin Tech I
- and calling a public hearing on said matter on April 27 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2022 Various Items for Budget Amendment	4/7/2022	Executive Summary
2022 Various Items for Budget Amendment	4/7/2022	Budget Amendment
2022 Various Items for Budget Amendment	4/7/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS, AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Dept-US Dept of Justice, \$500,000
- II. Le Petit Facility Improvements, \$10,000
- III. Levee District, \$800,000
- IV. 1-1A Drainage Project, \$232,800
- V. Eastside Police Substation, \$75,925
- VI. Code Violation/Compliance, \$8,400
 - a. Add full time Admin Coordinator II
 - b. Delete full time Admin Tech I

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

/s/ Kayla Dupre

Signature

April 7, 2022

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET, BUDGETED POSITIONS, AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Dept-US Dept of Justice, \$500,000
- II. Le Petit Facility Improvements, \$10,000
- III. Levee District, \$800,000
- IV. 1-1A Drainage Project, \$232,800
- V. Eastside Police Substation, \$75,925
- VI. Code Violation/Compliance, \$8,400
 - a. Add full time Admin Coordinator II
 - b. Delete full time Admin Tech I

SECTION I

WHEREAS, the Parish has been approved a grant from the U.S. Department of Justice, Office of Justice Programs, and the Fiscal Year 2021 COPS Hiring Program for Five Hundred Thousand dollars (\$500,000), and

WHEREAS, the grant will provide funding to hire four police officers for the Houma Police Department in an effort to improve the safety of all our Police Officers and the public.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Houma Police Department. (Attachment A)

SECTION II

WHEREAS, the Le Petit Theatre de Terrebonne, Inc. contributed \$10,000 toward the facility improvements of the Theatre, and

WHEREAS, the funds contributed will be used for the design and construction associated with the project.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended to recognize the funding for the Le Petit Facility Improvements. (Attachment B)

SECTION III

WHEREAS, the Parish collected \$800,000 more than the 2021 budget for the one quarter cent sales tax, and

WHEREAS, this sales tax is for the Levee District, and

WHEREAS, the additional collections need to be recognized in the 2022 budget.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Levee District. (Attachment C)

SECTION IV

WHEREAS, Administration is requesting that the liquidated damages for the 1-1A Drainage project be recognized in the 2022 budget, and

WHEREAS, the liquidated damages of \$232,800 will go into the 1-1A Drainage project budget.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the 1-1A Drainage project. (Attachment D)

SECTION V

WHEREAS, Administration is requesting funding of \$75,925 for the East Side Police Substation and

WHEREAS, the funding source is from the Capital Projects Control fund for \$15,941 and the Public Safety Fund for \$59,984.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Eastside Police Substation. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions, adding a full time Admin Coordinator II, Grade 106 and deleting an Admin Tech, Grade 101 for the Code Violation/Compliance Department, and

WHEREAS, the budgeted dollar for the change is \$8,400 for 2022.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary changes for the Code Violation/Compliance Department. (Attachment F)

SECTION VII

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION VIII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IX

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - Houma Police Department

	2022		
	Adopted	Change	Amended
Other Fees		(500,000)	(500,000)
Allocated Salaries		477,818	477,818
Allocated Fringes		461,906	461,906
Univ Hiring/Multi Task Grants		(939,724)	(939,724)
Fund Balance (increase)	n/a	500,000	n/a

ATTACHMENT B - Le Petit Theatre

	2022		
	Adopted	Change	Amended
Le Petit Theatre		(10,000)	(10,000)
Le Petit Facility Improv	1,398,261	10,000	1,408,261

ATTACHMENT C - Levee District

	2022		
	Adopted	Change	Amended
Levee Expense	3,250,000	800,000	4,050,000
Fund Balance (decrease)		(800,000)	n/a

ATTACHMENT D - 1-1A Drainage Project

	2022		
	Adopted	Change	Amended
1-1A Drainage Project	134,581	232,800	367,381
Fund Balance (decrease)	n/a	(232,800)	n/a

ATTACHMENT E - Eastside Police Substation

	2022		
	Adopted	Change	Amended
Eastside Substation	894,783	75,925	970,708
Transfer from Capital Projects Control Fd		(15,941)	(15,941)
Transfer from Public Safety Fund		(59,984)	(59,984)
Transfer to Hud CDBG Rec Cons		15,941	15,941
Eastside Police Substation	15,941	(15,941)	-
Transfer to Hud CDBG Rec Cons		59,984	59,984
Fund Balance (decrease)	n/a	(59,984)	n/a

ATTACHMENT F - Code Violation/Compliance

	2022		
	Adopted	Change	Amended
Salaries & Wages	221,548	7,078	228,626
FICA	13,736	439	14,175
Medicare	3,212	103	3,315
Pension	16,204	531	16,735
Unemployment	3,323	106	3,429
Workmen's Compensation	4,489	143	4,632
Fund Balance (decrease)	n/a	(8,400)	n/a

ATTACHMENT F - Code Violation/Compliance

	2020						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Admin Coordinator II	1	1	2	106	27,275	34,094	40,913
Admin Tech I	1	-1	0	101	20,197	25,246	30,295

Terrebonne Parish Consolidated Government
 O/P
 2021 COPS - Office Hiring Program Solicitation (CHP)
 Budget Amendment
 4/4/2022

	Current	Adjustment	Final
204-000-6342-01 Revenue	-	(500,000)	(500,000)
204-217-8111-10 Salaries	-	477,818	477,818
204-217-8111-99 Fringes		461,906	461,906
204-211-8172-17 Allocation		(939,724)	(939,724) 958,747
204-000-5111-00 Fund Balance		500,000	

This grant will provide funding that will be used to hire four police officers for the Houma Police Department in an effort to improve the safety of all our police officers and the public.

The grant period is 10/1/21-9/30/26

Section I

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 22-073

A resolution authorizing the Parish President to execute an application form to the U.S. Department of Justice, Office of Justice Programs and the FY 2021 COPS Hiring Program (CHP) Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the U.S. Department of Justice, Office of Justice Programs and the Fiscal Year 2021 COPS Hiring Program in the amount of Five Hundred Thousand dollars(\$500,000.00) for the Terrebonne Parish Consolidated Government, The Fiscal Year 2021 COPS Hiring Program funds will provide grant funding to be able to hirer four police officers for the Houma Police Department in an effort to be able to improve the safety of all our Police Officers and the public for the City of Houma.

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the United States Department of Justice, Office of Justice Programs, and the FY 21 COPS Hiring Program and,

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the United States Department of Justice, Office of Justice Programs and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue and D. W. Guidry, Sr.

NAYS: None.

NOT VOTING: None.

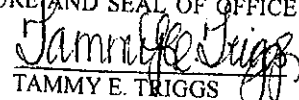
ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 21st day of February 2022.

I, TAMMY E. TRIGGS, Assistant Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on February 23, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 24th DAY OF FEBRUARY 2022.


TAMMY E. TRIGGS
ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL

DARRIN W. GUIDRY, SR., CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



JESSICA DOMANGUE, VICE-CHAIRWOMAN

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

February 24, 2022

MEMO TO: Chief Dana T. Coleman
Houma Police Department

FROM: Tammy E. Triggs *XT*
Assistant Council Clerk

RE: **FY 21 COPS Hiring Program (CHP)**

Attached is an original certified copy of Resolution No. 22-073 which authorizes Parish President Gordon E. Dove to execute and submit an application for the aforementioned grant program.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding the Council's action, please feel free to contact me.

/tet

Attachment

cc: Ms. Kandace Mauldin, Chief Financial Officer
Ms. Kayla Dupre, Comptroller
Capt. Bobbie O'Bryan, Houma Police Department
Mrs. Leilani Adams, Parish President's Secretary
Council Reading File

FY21 COPS

✓ **Award Letter**

November 18, 2021

Dear Dana Coleman,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by TERREBONNE PARISH CONSOLIDATED GOVERNMENT for an award under the funding opportunity entitled 2021 FY 21 COPS Office Hiring Program Solicitation . The approved award amount is \$500,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

Congratulations, and we look forward to working with you.

ROBERT CHAPMAN
Acting Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the

Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity.

Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c) (5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

✓ Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

DUNS Number

969016468

UEI

WTBJJFPVF5K8

ORI Number
_____**Street 1**

500 HONDURAS ST

Street 2
_____**City**

HOUMA

State/U.S. Territory

Louisiana

Zip/Postal Code

70360

Country

United States

County/Parish
_____**Province**
_____**Award Details****Federal Award Date**

11/18/21

Award Type

Initial

Award Number

15JCOPS-21-GG-03414-UHPX

Supplement Number

00

Federal Award Amount

\$500,000.00

Funding Instrument Type

Grant

Assistance Listing Number Assistance Listings Program Title

16.710

Statutory Authority

The Public Safety Partnership and Community Policing Act of 1994, 34 U.S.C. - 10381 et seq.



I have read and understand the information presented in this section of the Federal Award

Instrument.✓ **Project Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2021 FY 21 COPS Office Hiring Program
Solicitation

Awarding Agency

COPS

Application Number

GRANT13386997

Grant Manager Name**Phone Number**

VERLENA BRAXTON 800-421-6770

E-mail Address

VERLENA.BRAXTON@USDOJ.GOV

Project Title

FY21 COPS Hiring Program (CHP)

**Performance Period
Start Date**

10/01/2021

**Performance Period End
Date**

09/30/2026

**Budget Period Start
Date**

10/01/2021

Budget Period End Date

09/30/2026

Project Description

The purpose of the COPS Hiring Program (CHP) program is to advance the practice of community policing through the hire or rehire of additional career law enforcement officers. Funding under this award will be utilized by local law enforcement agencies to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence.



I have read and understand the information presented in this section of the Federal Award Instrument.

✓ Financial Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

A financial analysis of budgeted costs has been completed. All costs listed in the approved budget below were programmatically approved based on the final proposed detailed budget and budget narratives submitted by your agency to the COPS Office. Any adjustments or edits to the proposed budget are explained below.

Budget Clearance Date: 10/27/21 10:56 PM

Comments

No items

Budget Category	Proposed Budget	Change	Approved Budget	Percentages
Sworn Officer Positions	\$939,723.89	\$0.00	\$939,723.89	
Civilian or Non-Sworn Personnel	\$0.00	\$0.00	\$0.00	
Travel	\$0.00	\$0.00	\$0.00	
Equipment	\$0.00	\$0.00	\$0.00	

Supplies	\$0.00	\$0.00	\$0.00	
SubAwards	\$0.00	\$0.00	\$0.00	
Procurement Contracts	\$0.00	\$0.00	\$0.00	
Other Costs	\$0.00	\$0.00	\$0.00	
Indirect Costs	\$0.00	\$0.00	\$0.00	
Total Project Costs	\$939,723.89	\$0.11	\$939,724.00	
Federal Funds:			\$500,000.00	53.21%
Match Amount:			\$439,724.00	46.79%
Program Income:			\$0.00	0.00%

Budget Detail Summary View

Budget Category

Sworn Officer

Civilian Personnel

Travel

Equipment

Supplies

SubAwards

Procurement Contracts

Other Costs

Indirect Costs



I have read and understand the information presented in this section of the Federal Award Instrument.

- > **Other Award Documents**
- > **Award Conditions**
- > **Award Acceptance**

Base Salary and Fringe Benefits for Sworn Officer**Police Officer**

Position Title	Position Description
Police Officer	Sworn Police Officer

▼ **Salary**

Salary	Year 1	Year 2	Year 3
	\$39,686.	\$39,686.	\$40,081.
	40	40	60

▼ **Fringe Benefits**

	Year 1	Year 2	Year 3
Social Security			
6.2%	\$2,460.56	\$2,460.56	\$2,485.06

6.20%

Medicare

1.45%	\$575.45	\$575.45	\$581.18
-------	----------	----------	----------

1.45%

Health Insurance

Fixed Rate	\$19,247.9	\$19,247.9	\$19,439.5
	48.50%	48.50%	48.50%

Life Insurance

Exempt	\$0.00	\$0.00	\$0.00
	0.00%	0.00%	0.00%

Vacation

Included in Salary?	Hours		
Yes	0	\$0.00	\$0.00

Sick Leave

Included in Salary?	Hours		
Yes	0	\$0.00	\$0.00

Retirement

Fixed Rate	\$13,493.3	\$13,493.3	\$13,627.7
------------	------------	------------	------------

Included in Salary?	Hours	\$0.00	\$0.00	\$0.00
Yes	0			

Retirement

Fixed Rate	\$13,493.3	\$13,493.3	\$13,627.7
	34.00%	34.00%	34.00%

Workers Compensation

Fixed Rate	\$1,992.26	\$1,992.26	\$2,012.10
	5.02%	5.02%	5.02%

Unemployment Insurance

Fixed Rate	\$595.30	\$595.30	\$601.22
	1.50%	1.50%	1.50%

Other Benefit

	\$0.00	\$0.00	\$0.00
None	_____	_____	_____

Other Benefit

	\$0.00	\$0.00	\$0.00
None	_____	_____	_____

Other Benefit

	\$0.00	\$0.00	\$0.00
None	_____	_____	_____

✓ **Summary Totals**

	Year 1	Year 2	Year 3
Benefits	\$38,364.85	\$38,364.85	\$38,746.88
Salary	\$39,686.40	\$39,686.40	\$40,081.60
Total	\$78,051.25	\$78,051.25	\$78,828.48
Number of Positions	x4 _____	x4 _____	x4 _____
	4 <u>312,205</u>	<u>312,205</u>	<u>315,313.92</u>
Total Salary and Benefits			
	\$939,723.89		

Position Title

Position Description

Section II

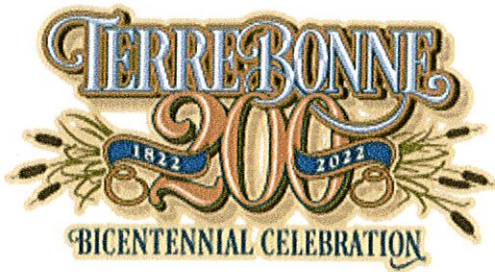
Kayla Dupre

From: Kandace Mauldin
Sent: Monday, April 4, 2022 7:29 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

We received an additional \$10,000 from Le Petit Theatre for the renovations. Please do a budget amendment to add to their renovations account.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



659-000-6375-10
659-196-8912-09

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2022 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL

659-196-8912-09
 LE PETITE FACILITY IMPROVEMENTS
 PARISH PROJECT# 15-BLDG-62
 659-000-6342-09
 659-000-6375-10

TOTAL FUNDING \$ 1,887,000
EXPENDITURES THRU 12/31/20 (101,865)
PROJECT BALANCE \$ 1,785,135

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2021	2022	2023	2024	2025	2026
Mar-15	ORD 8519	FACILITY PLANNING & CONTROL	223,100						
Jan-16	ORD 8671	FACILITY PLANNING & CONTROL	464,900						
Feb-16	ORD 8680	LE PETIT THEATRE	150,000						
Jul-17	ORD 8863	DE-08 FACILITY PLANNING & CONTROL	(688,000)						
Jul-19	ORD 9058	FACILITY PLANNING & CONTROL	679,000						
Aug-19	ORD 9084	LE PETIT THEATRE	264,000						
Nov-19	ORD 9104	FROM 151-194-8932-31	80,000						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	360,000						
Jan-21	ORD 9221	EXCHANGING FUNDING SOURCE - Fd 151		(80,000)					
Jan-21	ORD 9221	EXCHANGING FUNDING SOURCE - Fd 151		80,000					
Jun-21	ORD 9268	FROM GENERAL FUND		250,000					
Jul-21	ORD 9295	EXCHANGE FUNDING SOURCES - GEN		(250,000)					
Jul-21	ORD 9295	EXCHANGE FUNDING SOURCES - ARP Fd							
Jul-21	ORD 9295	201		250,000					
Aug-21	ORD 9315	LE PETIT THEATRE		10,000					
Mar-22	Pending	GENERAL FUND			84,000				
Apr-22	PENDING BA	LE PETIT THEATRE			10,000				
LESS PRIOR YEARS EXPENDITURES			(101,865)						

FUNDS AVAILABLE \$ 1,431,735 \$ 260,000 94,000 0 0 0 0

ENGINEER: DUPLANTIS DESIGN GROUP
 CONTRACTOR: JUSTIN J. REEVES, LLC

DESCRIPTION: IMPROVEMENTS TO LE PETIT THEATRE DE
 TERREBONNE.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 659-196-8912-09

CAPITAL PROJECTS CONTRL

AUDITORIUMS

LE PETIT FACILITY IMPROV

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	1,691,135	292,874.31	0	1,398,261
2022	0	389,914.93	3,402	393,317-
CLOSED:				
2015	223,100	.00	N/A	223,100
2016	838,000	70,420.79	N/A	767,579
2017	79,579	15,273.13	N/A	64,306
2018	64,306	205.00	N/A	64,101
2019	1,087,101	12,761.39	N/A	1,074,340
2020	1,434,340	3,205.00	N/A	1,431,135

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Kayla Dupre

From: Kandace Mauldin
Sent: Monday, April 4, 2022 8:22 AM
To: Kayla Dupre
Subject: Budget Amendment

We need to do a budget amendment for excess $\frac{1}{4}$ sales tax for the Levee District that was collected. We need to increase the Levee Expense (283-687-8359-02) by \$800,000. The excess collections was in 2021, so it will come from Fund Balance.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 283-687-8359-02

TERR. LEVEE & CONS. DIS
LOCAL COASTAL PRGM DEV.
LEVEE EXPENSE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	2,266,898	2,266,898.00	0	0
2022	3,250,000	301,013.58	0	2,948,986
CLOSED:				
2015	10,758,520	.00	N/A	10,758,520
2016	13,542,201	8,000,000.00	N/A	5,542,201
2017	4,784,694	5,731,536.74	N/A	946,843-
2018	4,853,157	3,140,747.74	N/A	1,712,409
2019	3,511,314	3,511,314.10	N/A	0
2020	1,605,741	1,605,741.40	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Friday, April 1, 2022 8:02 AM
To: Kayla Dupre
Subject: Budget Amendment

We need to do a budget amendment recognizing the liquidated damages for \$232,800. They were received in previous years so it will come from Fund Balance and add to the expense account 655-351-8929-95.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2022 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

LESS PRIOR YEARS EXPENDITURES

(8,570,708)

ENGINEER/ARCHITECT:
CONTRACTOR:

**I. BAKER SMITH, LLC
PHYLLWAY CONSTRUCTION, INC.
LOW LAND CONSTRUCTION (PHASE 8)
BYRON E TALBOT CONTRACTOR, INC (PHASE 6)
WILCO INDUSTRIAL SERVICES (PHASE 2)
RIVER ROAD CONSTRUCTION**

DESCRIPTION:

STATEWIDE FLOOD CONTROL THAT WAS APPROVED AT \$200,000 LEVEL. TO BE DONE WITH TIDEWATER DISTRICT. CLEANING AND DEEPENING OF LITTLE BAYOU BLACK, FROM BARROW STREET NORTH TO SCHRIEVER OUSKI BAYOU (DRY BAYOU).

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2022 - FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8929-95
1-1A DRAINAGE
LITTLE BAYOU BLACK PUMP STATION
PROJECT # 02-DRA-28 & 06-DRA-47
R# 655-000-6343-07

TOTAL FUNDING		\$	9,028,470
EXPENDITURES THRU 12/31/20			(8,570,708)
PROJECT BALANCE		\$	457,762

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2021	2022	2023	2024	2025	2026
Jul-98	LIA 025	FD 655 UNALLOCATED INTEREST		20,000					
Feb-02	ORD 6548	FD 252 DRAINAGE TAX FUND		252,800					
Jan-03	ORD 6699	FUND 252 DRAINAGE TAX FUND		200,000					
Sep-03	LIA 036	FROM 655-351-8929-05 FUND 655 BALANCES		100,000					
Oct-04	ORD 6920	DEPT OF TRANSPORTATION & DEV		662,670					
Jan-05	ORD 6942	FD 252 DRAINAGE TAX FUND		100,000					
Jan-06	ORD 7061	DEPT OF TRANSPORTATION & DEV		2,910,783					
Jan-06	ORD 7061	FD 252 DRAINAGE TAX FUND		790,700					
Jan-07	ORD 7234	FD 252 DRAINAGE TAX FUND		250,000					
Jan-08	ORD 7401	FD 255 1/4 CAPITAL SALES TAX FUND		100,000					
Jan-11	ORD 7932	DEPT OF TRANSPORTATION & DEV		779,549					
Jan-17	ORD 8796	FD 655 FUND BALANCE		8,000					
Jan-17	ORD 8796	FROM 655-351-8929-05 FD 255		1,936					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		30,000					
Jan-17	ORD 8796	FROM 655-351-8929-21 FD 255		17,406					

CONTINUED ON NEXT PAGE

FORCED DRAINAGE PROJECT 1-1A

Contract will be going to Sage Contractor Services (SCS)
S&W Investments vendor 27302

[illegible]

R: 655-000-6343-07
***** Payment will be going to Sage Contractor Services (SCS)**
SAW investments vendor 27302

[illegible]

Payments will be going to Sage Contractor Services (SCS)
S&W Investments vendor 27302

[illegible]

* Move from fund balance
to: 655-351-8929-95
232,800.00

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

4/06/22

FEBRUARY 29, 2022 - MONTH LAST CLOSED

ACCT: 655-351-8929-95

P/W DRAINAGE CONSTR.

DRAINAGE

1-1A DRAINAGE PROJECT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	233,962	99,381.16	0	134,581
2022	0	103,083.95	0	103,084-
CLOSED:				
2015	1,554,483	22,000.00	N/A	1,532,483
2016	1,532,483	99,477.32	N/A	1,433,006
2017	3,481,174	94,301.26	N/A	3,386,873
2018	3,686,873	76,697.46	N/A	3,610,176
2019	3,660,176	2,234,756.54	N/A	1,425,419
2020	1,630,419	1,431,456.59	N/A	198,962

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, April 6, 2022 10:05 AM
To: Kayla Dupre
Subject: Eastside Substation Budget Amendment

Please do a budget amendment for the East Side Substation for \$75,925. The funding is from 659-211-8912-01 and public safety fund balance for the balance.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Terrebonne Parish Consolidated Government
2021 Line Item Adjustment
East Side Substation
5/19/2021

641

		<u>Budget</u>		
		Current	Adjustment	Final
641-211-8912-01	East Side Substation	-	837,453 <u>640,865</u>	837,453
641-302-8912-01	Public Works Admin Bld	24,629	(24,629)	-
641-310-8916-01	Falgout Canal Bridge	1	(1)	-
641-351-8929-01	CDBG Suzie Canal	362,117	(362,117)	-
641-351-8929-01	CDBG Ward 7 Levee	450,706	(450,706)	-
		<u>254,116</u>	<u>254,116</u>	-

↓ short by 196,590

This budget amendment is needed to reallocate funds within the CDBG Disaster Recover grant to utilize all funding.

LHA 31

659-211-8912-01
\$15,000

Total LHA BHA
640,865
52,925
196,588
39,356
929,734
short by
(110,565)
\$75,925 short

75,925

Rev 890,380
234,951 acc
855,429

Section II

Terrebonne Parish Consolidated Government
2021 Budget Amendment
East Side Substation
5/19/2021

		Current	Adjustment	Final
241-000-6348-05	CDBG Recovery Grant	57,999 60,071	52,925	5,074
641-000-6348-05	CDBG Recovery Grant	664,644	(52,925)	717,569
<hr/>				
641-211-8912-01	East Side Substation	640,863	52,925	52,925 693,790
241-618-8353-00	Housing Assistance	20,787	(20,787)	-
241-618-8356-00	Homeowner Buyout	32,138	(32,138)	-
<hr/>				

This budget amendment is needed to reallocate funds within the CDBG Disaster Recover grant to fund the East Side Substation project.

ord 9268 BA 11

Section II

Terrebonne Parish Consolidated Government
2021 Budget Amendment
East Side Substation
6/16/2021

	Current	Adjustment	Final
641-211-8912-01 East Side Substation	693,790	196,588	890,378
641-000-5111-00 Fund Balance	-	(196,588)	(196,588)

This budget amendment is needed to reallocate funds within the CDBG Disaster Recover grant to utilize all funding.

0109897 BIAJ

Section VII

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, November 17, 2021 7:18 AM
To: Kayla Dupre
Subject: FW: Eastside Public Safety Substation - EPSS Budget Amendment
Attachments: Opinion of Probable Cost - 10272021.pdf; Budget Summary Amendment 44 dated 6-14-2021.xlsx

We need to do a budget amendment for the \$39,355.67. The funding is from Fund 255

From: Jennifer Gerbasi <jgerbasi@tpcg.org>
Sent: Tuesday, November 16, 2021 2:13 PM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Kayla Dupre <kdupre@tpcg.org>; Christopher Pulaski <cpulaski@tpcg.org>; Caroline Callais <ccallais@tpcg.org>
Subject: Eastside Public Safety Substation - EPSS Budget Amendment

Greetings,

This is some backup for the budget amendment for the Eastside Public Safety Substation. There is a deficit of 39,355.67. The OPC attached is \$1,045,014.94. That is the bare bones budget without any alternates or contingency other than what David Rome put in his estimate.

Line 47 in the budget summary for the current CDBG allocation of funds approved - \$1,005,659.27. I couldn't highlight the line in the PDF.

Please advise if you have questions or concerns.

Cheers,

Jennifer

Jennifer C. Gerbasi
Terrebonne Parish Consolidated Government
Recovery Assistance and Mitigation Planning
8026 Main Street, Second Floor
Houma, Louisiana 70360
P: 985-873-6765 F: 985-880-8141

Dad 9337
BA 27

641-211-8912-01

from Fol 255

ATTACHMENT A

Terrebonne Parish Consolidated Government
CDBG Disaster Recovery Program
Gustav/Ike Disaster Recovery Plan
Proposed Plan Amendment _ Specific Infrastructure Projects

Project Number	Title	Category	Status	Original Funding	Increase/Reduction	Total Committed
5SPARA	Unallocated Funds	Unallocated	Temporary Allocation	\$113,440.23	(\$113,440.23)	\$0
5SPARA3406	Eastside Public Safety Substation	Infrastructure	Priority Project	\$892,219.04	\$113,440.23	\$1,005,659
				\$1,005,659	\$0	\$1,005,659

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 641-211-8912-01

FD241 HUD CDBG REC CONS

POLICE

EASTSIDE SUBSTATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	929,734	34,950.69	0	894,783
2022	0	23,029.73	0	23,030-
CLOSED:				
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

4/06/22

FEBRUARY 29, 2022 - MONTH LAST CLOSED

ACCT: 659-211-8912-01

CAPITAL PROJECTS CONTRL

POLICE

EASTSIDE POLICE SUBSTATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	15,941	.00	0	15,941
2022	0	.00	0	0
CLOSED:				
2015	0	.00	N/A	0
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	105,000	.00	N/A	105,000
2019	105,000	.00	N/A	105,000
2020	15,941	.00	N/A	15,941

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VI

Position change request

In an effort to become more effective, it is our goal to move Nuisance Abatement towards a more proactive division. The idea is to assign each inspector to a specific region of the parish. The inspectors will not only be responsible for investigating complaints received by our office, but they will also be required to canvass their region & report/log violations to be processed by our office. This will cause an increase in complaints that will require additional clerical staff. The Admin Coordinator II, handles all the processing of complaints, violations, documentations, etc. The Admin Tech I, is more of a receptionist. The idea is to assign each Admin Coordinator II, to an inspector in order to handle the increase in daily task for each region. Therefore, I am asking that a budget amendment be done to add an Admin Coordinator II, instead of the Admin Tech I.

Thanks,
Deon Stewart

ESTIMATED
AMOUNT

<u>Admin Coordinator II</u>	<u>27,275</u>
<u>Admin Tech I</u>	<u>(20,197)</u>

C. Total 2022 Estimated Annual Salaries	A+B	<u>7,078</u>	8111-01
Estimated Overtime		<u>-</u>	8112-01
Total Taxable Wages		<u>7,078</u>	

FICA	6.20%	<u>439</u>	8121-01
MEDICARE	1.45%	<u>103</u>	8121-02
PENSION - Use Applicable % below	7.50%	<u>531</u>	8122-01

UNEMPLOYMENT COMPENSATION	1.50%	<u>106</u>	8132-01
WORKER'S COMPENSATION	2.03%	<u>143</u>	8133-01

GROUP INSURANCE:

CURRENT FAMILY	<u> </u> X	19,225.00	=	<u> </u>	-
CURRENT SINGLE	<u> </u> X	7,500.00	=	<u> </u>	-
CURRENT LIFE-ONLY	<u> </u> X	725.00	=	<u> </u>	-
OPEN POSITIONS	<u> </u> X	13,000.00	=	<u> </u>	-
TOTAL GROUP INSURANCE				<u> </u>	- 8131-01
					8,400

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, March 24, 2022 2:35 PM
To: Kayla Dupre
Subject: Fwd: Budget questions - Code violations/Compliance (Nuisance Abatement)
Attachments: REQUEST FOR POSITION CHANGE.doc

Please prepare a budget amendment.

Sent from my iPad

Begin forwarded message:

From: Christopher Pulaski <cpulaski@tpcg.org>
Date: March 9, 2022 at 7:08:46 PM CST
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: Re: Budget questions - Code violations/Compliance (Nuisance Abatement)

Yes - I approve. Cp

On Mar 9, 2022, at 6:57 PM, Kandace Mauldin <kmauldin@tpcg.org> wrote:

Do you approve this? If so I will work on getting it done as a budget amendment.

From: Deon Stewart <dstewart@tpcg.org>
Sent: Thursday, February 10, 2022 9:19 AM
To: Christopher Pulaski <cpulaski@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: Budget questions - Code violations/Compliance (Nuisance Abatement)

Deon L Stewart
Code Enforcement Officer II
TPCG, Planning & Zoning Dept.
Nuisance Abatement Division
Phone: (985) 873-6563; Fax: (985) 873-6439

From: Christopher Pulaski <cpulaski@tpcg.org>
Sent: Wednesday, February 9, 2022 7:30 PM
To: Deon Stewart <dstewart@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: Budget questions - Code violations/Compliance (Nuisance Abatement)

Deon,

Please put together a draft of a letter/memo like Kandace mentioned below and send it to me to review and I can forward to Finance. Regarding, the Admin Coord II, you need to put a detailed narrative as to why this position change is required to accompany the budget amendment documents and send that to me and Kandace.

Thanks,

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Deon Stewart
Sent: Monday, February 7, 2022 11:58 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Christopher Pulaski <cpulaski@tpcg.org>
Subject: RE: Budget questions - Code violations/Compliance (Nuisance Abatement)

Regarding question# 1 down below, has this been completed? If not, is there something I need to do?

Deon L Stewart
Code Enforcement Officer II
TPCG, Planning & Zoning Dept.
Nuisance Abatement Division
Phone: (985) 873-6563; Fax: (985) 873-6439

From: Deon Stewart
Sent: Thursday, January 6, 2022 11:29 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: Budget questions - Code violations/Compliance (Nuisance Abatement)

Thanks so much Kandace. Please let me know if there is anything else I will need to do.

Deon L Stewart
Code Enforcement Officer II
TPCG, Planning & Zoning Dept.
Nuisance Abatement Division
Phone: (985) 873-6563; Fax: (985) 873-6439

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Thursday, January 6, 2022 11:26 AM
To: Deon Stewart <dstewart@tpcg.org>
Subject: RE: Budget questions - Code violations/Compliance (Nuisance Abatement)

Good Morning Deon. Please see my responses below.

Let me know if you need anything else.
Kandace

From: Deon Stewart <dstewart@tpcg.org>
Sent: Tuesday, January 04, 2022 9:15 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Subject: Budget questions - Code violations/Compliance (Nuisance Abatement)

Hi Kandace,

I have a few questions that I think you may be able to help me with. I am trying to help Chris handle some things.

1. Chris & I discussed that instead of the Admin Tech I that has been approved, I would like to add an Admin Coordinator II; he thought the process to change would be easier once the budget was approved. [We will have to do a budget amendment to get this changed, but we can start that process at the next round of meetings.](#)
2. I am taking over a lot of the responsibilities and we were concerned as to whether or not Chris' signature has to accompany documents, such as the memo we send to you guys to begin processing for payments, invoices from the NA contractor, etc. The NA ordinances does not have any information to refute this. [I don't think it should be a problem. Is this the information that you will usually send to Melissa and/or Tammy with Chris's approval? If so, we may want to have Chris send them a memo/letter stating that he is giving you the authority to approve these items so they won't question it.](#)

Thanks so much!

Deon L Stewart
Code Enforcement Officer II
TPCG, Planning & Zoning Dept.
Nuisance Abatement Division
Phone: (985) 873-6563; Fax: (985) 873-6439

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 151-195-8111-01

GENERAL FUND

CODE VIOLAT./COMPLIANCE

SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	110,457	114,665.09	0	4,208-
2022	221,548	34,320.18	0	187,228
CLOSED:				
2015	174,954	174,988.18	N/A	34-
2016	122,354	150,229.51	N/A	27,876-
2017	101,803	103,734.50	N/A	1,932-
2018	101,866	101,410.02	N/A	456
2019	103,892	102,690.92	N/A	1,201
2020	105,880	111,566.33	N/A	5,686-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 151-195-8121-01

GENERAL FUND

CODE VIOLAT./COMPLIANCE

FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	6,848	6,237.09	0	611
2022	13,736	1,702.25	0	12,034
CLOSED:				
2015	12,614	9,872.24	N/A	2,742
2016	7,595	8,401.17	N/A	806-
2017	6,321	5,625.20	N/A	696
2018	6,325	5,453.18	N/A	872
2019	6,441	5,500.53	N/A	940
2020	6,565	6,203.65	N/A	361

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
FEBRUARY 29, 2022 - MONTH LAST CLOSED

4/06/22

ACCT: 151-195-8121-02

GENERAL FUND

CODE VIOLAT./COMPLIANCE

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	1,602	1,458.66	0	143
2022	3,212	398.08	0	2,814
CLOSED:				
2015	2,950	2,309.03	N/A	641
2016	1,776	1,964.71	N/A	189-
2017	1,478	1,315.41	N/A	163
2018	1,479	1,275.33	N/A	204
2019	1,506	1,286.14	N/A	220
2020	1,535	1,450.89	N/A	84

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

4/06/22

FEBRUARY 29, 2022 - MONTH LAST CLOSED

ACCT: 151-195-8122-01

GENERAL FUND

CODE VIOLAT./COMPLIANCE

PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	7,909	7,941.85	0	33-
2022	16,204	2,085.06	0	14,119
CLOSED:				
2015	19,409	15,356.97	N/A	4,052
2016	9,400	11,849.43	N/A	2,449-
2017	7,756	8,028.93	N/A	273-
2018	7,276	7,349.52	N/A	74-
2019	7,413	7,570.16	N/A	157-
2020	7,413	8,146.02	N/A	733-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

4/06/22

FEBRUARY 29, 2022 - MONTH LAST CLOSED

ACCT: 151-195-8132-01

GENERAL FUND

CODE VIOLAT./COMPLIANCE

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2021	1,657	1,717.32	0	60-
2022	3,323	463.76	0	2,859
CLOSED:				
2015	2,543	2,616.46	N/A	73-
2016	1,531	2,278.71	N/A	748-
2017	1,274	1,568.32	N/A	294-
2018	1,530	1,523.68	N/A	6
2019	1,558	1,538.42	N/A	20
2020	1,588	1,709.21	N/A	121-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



Monday, April 11, 2022

Item Title:

Traffic Congestion - Hollywood Road and Valhi Blvd.

Item Summary:

Discussion concerning traffic congestion during peak hours at the Hollywood Road and Valhi Blvd. red light including short and long term solutions.

ATTACHMENTS:

Description

Executive Summary

Upload Date

3/28/2022

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Traffic Congestion – Hollywood Road and Valhi Blvd.

PROJECT SUMMARY (200 WORDS OR LESS)
Discussion concerning traffic congestion during peak hours at the Hollywood Road and Valhi Blvd. red light including short and long term solutions.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>Darrin W. Guidry, Sr.</i>	<i>03/28/22</i>
_____	_____
Signature	Date

Category Number:
Item Number: 15.



Monday, April 11, 2022

Item Title:

Assessment of Parish Parks

Item Summary:

Discussion and possible action regarding assessing park safety in all parish parks.

ATTACHMENTS:

Description

Executive Summary

Upload Date

4/4/2022

Type

Cover Memo

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Assessing Park Safety

PROJECT SUMMARY (200 WORDS OR LESS)

Discussion and possible action regarding assessing park safety in all parish parks

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

**IF YES AMOUNT
BUDGETED:**

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

John Navy

03/29/2022

Signature

Date _____



Monday, April 11, 2022

Item Title:

Council Support - Council on Aging Providing Elderly Transportation

Item Summary:

Discussion requesting the support of the Council in advising the Council on Aging to provide transportation for the elderly to the elderly program(s) at the Mechanicville Memorial Community Center.

ATTACHMENTS:

Description

Executive Summary

Upload Date

4/4/2022

Type

Cover Memo

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Council on Aging - Transportation for Elderly to the Mechanicville Memorial Center

PROJECT SUMMARY (200 WORDS OR LESS)

Discussion requesting the support of the Council in advising the Council on Aging to provide transportation for the elderly to the elderly program(s) at the Mechanicville Memorial Community Center.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

**IF YES AMOUNT
BUDGETED:**

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

John Navy

03/28/2022

Signature

Date