
TERREBONNE PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

Mr. John Amedee	Chairman
Mr. Dirk Guidry	Vice-Chairman
Mr. John Armedee	Member
Mr. Dirk Guidry	Member
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

September 26, 2022
5:30 PM

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the Council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

1. A motion to discuss with possible action to amend the deadline date of the condemnation order adopted July 11, 2022, from August 11, 2022 to April 2023 condemnation hearing, (date TBD), on the residential structure located at 305 Dixie Avenue
2. A motion to accept and ratify the minutes of the Broadmoor Tree Fund Advisory Committee Meeting held Tuesday, August 2, 2022.
3. **RESOLUTION:** Authorizing the Parish President to enter into a contract for engineering services with Providence Engineering and Environmental Group, LLC, for the Valhi Blvd. Multi-Use Trail, Phase 1, State Project No. H.013340

4. **RESOLUTION:** Awarding and authorizing the signing of the contract for 50MVA Transformer Replacement Parish Project No. 20-ELT-26, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.
5. **RESOLUTION:** Providing for the acceptance of work performed by Onshore Materials, LLC in accordance with the Certificate of Substantial Completion for Parish Project No. IDA-0200, Site Preparation for Temporary Generators – Houma Generating Station, Terrebonne Parish, Louisiana.
6. **RESOLUTION:** Authorizing the Parish President to execute any and all documents necessary for the Capital Outlay funding for the Louisiana Division of Administration, Facility Planning and Control Capital Projects.
7. **RESOLUTION:** Authorizing the execution of Change Order No. 4 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.
8. **RESOLUTION:** Giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana; Erika P Cruz Vindel, applicant; and calling a Public Hearing on said matter for Wednesday, November 16, 2022 at 6:30 p.m.
9. **RESOLUTION:** Providing approval of Amendment No. 1 to the Engineering Agreement for Houma Police Department East Side Substation, Terrebonne Parish, Louisiana.
10. **RESOLUTION:** Authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.
11. **RESOLUTION:** Authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.
12. Adjourn

Category Number:
Item Number:



Monday, September 26, 2022

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, September 26, 2022

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, September 26, 2022

Item Title:

Amend the deadline date of the Condemnation Order Adopted July 11, 2022

Item Summary:

A motion to discuss with possible action to amend the deadline date of the condemnation order adopted July 11, 2022, from August 11, 2022 to April 2023 condemnation hearing, (date TBD), on the residential structure located at 305 Dixie Avenue

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/21/2022	Executive Summary
Back up documents - 305 Dixie Ave	9/21/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Amend the deadline date of the Condemnation Order Adopted July 11, 2022, on the Residential Structure at 305 Dixie Avenue

PROJECT SUMMARY (200 WORDS OR LESS)

A motion to discuss with possible action to amend the deadline date of the condemnation order adopted July 11, 2022, from August 11, 2022 to April 2023 condemnation hearing, (date TBD), on the residential structure located at 305 Dixie Avenue

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To allow the new owner time to renovate the structure.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Deon Stewart

Signature

09-21-22

Date

CHRIS PULASKI

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN SPECIAL SESSION

JULY 11, 2022

The Council Chairman, Darrin W. Guidry, Sr., called to order the Special Session Meeting in the Terrebonne Parish Council Meeting Room at 5:30 p.m. for the sole purpose of conducting condemnation hearings. The Invocation and the Pledge of Allegiance were led by Council Member J. Domangue. Upon roll call, Council Members recorded as present were: D. Babin, D. J. Guidry, S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. W. Guidry, Sr. A quorum was declared present.

The Chairman announced that, per a qualifying disability, Council Member G. Michel would be attending the proceedings via Zoom then read a letter from Council Member S. Trosclair advising of his absence from the proceedings.

The Chairman stated that the PowerPoint presentation given by Administration, which contains the background and history of each property, photographs of the subject structures, and Administration's recommendations, has been made a part of the official record of these proceedings, a hard copy of which is to be maintained in the office of the Planning Department.

Code Enforcement Officer Deon Stewart highlighted that the structures being considered were found non-compliant prior to Hurricane Ida and noted that notices were reissued to receive feedback from the property owners.

At Mr. D. J. Guidry's request, Mrs. Stewart clarified that the properties have been verified prior to presentation to the Council as not also being included in a demolition assistance program.

Code Enforcement Officer Deon Stewart presented the historical background on the residential structure located at 305 Dixie Avenue, owned by Albert and Clara Barabin, Sr., noting the following:

- The initial complaint was received on September 16, 2016, and the initial inspection was completed on March 17, 2017.
- The initial inspection indicated this structure was, in fact, in such condition to be formally declared as dilapidated and dangerous, rendering it hazardous to the overall health, safety, and welfare to the general public and causing a blight problem, with the following conditions present:
 - The structure appeared to be abandoned and substantially damaged by fire.
 - It has not been maintained in a clean, safe, secure, and sanitary condition.
 - It has not been maintained free from weeds in excess of 12 inches.
 - It may be a place of rodent harborage.
 - Windows and/or doors have not been maintained in sound condition, good repair, or weather tight.
 - The interior has not been maintained in a good, clean, and sanitary condition.
- The Notice of Violation was issued on March 17, 2017, received April 5, 2021, re-issued on March 4, 2022 and published on March 31, 2022.

Mrs. Stewart reported that the structure remains in violation as of an inspection conducted on July 6, 2022 and that Administration recommends this structure be condemned.

Ad Hoc Attorney Tanner Magee stated that the property at 305 Dixie Avenue has been properly advertised and there has been no response from the owner.

Mr. D. J. Guidry moved, seconded by Ms. J. Domangue, "THAT, the Council find the residential structure located at 305 Dixie Avenue, Houma, owned by Albert and Clara Barabin, per legal description,

The easternmost seventy-five feet two inches (75'2") of lot twelve (12) of block two (2) of barrow subdivision, location in the parish of Terrebonne, State of Louisiana, said lot measuring a front of seventy-five feet, two inches (75'2") on the north side of Afton Street (formerly First St.) by a depth of One hundred (100') feet between equal and parallel lines as shown on a plat of Barrow Subdivision made by T. Baker Smith, C.E., on October 30, 1952, duly recorded in COB 192, folio 73, Entry No. 114707, Terrebonne Parish, Louisiana; said lot being bounded on the north by a portion of Lot 13, Block 2 of Barrow Subdivision, on the east by Dixie Street (formerly Avenue "A"), on the south by Afton Street (formerly First St.) and on the west by the remaining 74' feet 10 inches of Lot 12 of Block 2 of Barrow Subdivision; together with all buildings and improvements thereon, and all rights, ways, privileges and servitudes thereunto belonging or otherwise appertaining

is in a dilapidated and dangerous condition that endangers the health, safety and welfare of the public. Accordingly, the structure is hereby condemned, and the owner is hereby ordered to demolish and/or remove the structure by August 11, 2022. In default of which the Terrebonne Parish Consolidated Government may proceed to do so, and, in accordance therewith, the Parish Administration be authorized to proceed with the bidding process for the demolition and/or removal."

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. Babin, D. J. Guidry, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr.

NAYS: None.

ABSENT: S. Trosclair.

The Chairman declared the motion adopted.

Code Enforcement Officer Deon Stewart presented the historical background on the residential structure located at 502 Oak Street, owned by Jerry and Anna Jabert, noting the following:

- The initial complaint was received on July 28, 2021, and the initial inspection was completed on August 2, 2021.
- The initial inspection indicated this structure was, in fact, in such condition to be formally declared as dilapidated and dangerous, rendering it hazardous to the overall health, safety, and welfare to the general public and causing a blight problem, with the following conditions present:
 - The structure appeared to be abandoned.
 - It has not been maintained in a clean, safe, secure, and sanitary condition.
 - It has not been maintained free from weeds in excess of 12 inches.
 - It may be a place of rodent harborage.
 - Windows and/or doors have not been maintained in sound condition, good repair, or weather tight.
- The Notice of Violation was issued on August 3, 2021, re-issued on April 7, 2022, and published on April 12, 2022.

Mrs. Stewart reported that the structure remains in violation as of an inspection conducted on July 6, 2022 and that Administration recommends this structure be condemned.

Ad Hoc Attorney Tanner Magee stated that the property at 502 Oak Street has been properly advertised and there has been no response from the owner.

Ms. J. Domangue moved, seconded by Mr. C. Harding, "THAT, the Council find the residential structure located at 502 Oak Street, Houma, owned by Jerry and Anna Jabert, per legal description,

Lot four (4) of block seventeen (17) of Connely Subdivision, situated just below the City of Houma in the Parish of Terrebonne, Louisiana, on the left descending bank of Bayou

STATE OF LOUISIANA

PARISH OF TERREBONNE

BEFORE ME, the undersigned authority, duly qualified and commissioned in and for the Parish of Terrebonne, personally came and appeared:

Michael Benjamin Romero Franco & Jessica G Medina Damas

a person of the full age of majority, living and residing at 103 Bordelon Dr, Houma Louisiana 70363, in the parish of Terrebonne, State of Louisiana.

who after being duly sworn did depose and stated:

On May 19, 2022, they purchased a home located at 305 Dixie Ave, Houma, LA 70363. At the time of purchase they were unaware of the parish's position on the repairs of the home. It is their intention to renovate and completely gut and remodel the home from top to bottom. They are asking for an extension to do this since they just acquired the home and were unaware of the previous parish timeline.

Further affiant sayeth not.

Michael Romero
Jessica G Medina

SWORN AND SUBSCRIBED to before me this 19th day of September, 2022.

Elizabeth Pipes Quick
Elizabeth Pipes Quick **NOTARY PUBLIC # 56345**



NUISANCE ABATEMENT
SEP 19 2022
RECEIVED

STATE OF LOUISIANA

PARISH OF TERREBONNE

BEFORE ME, the undersigned authority, duly qualified and commissioned in and for the Parish of Terrebonne, personally came and appeared:

Michael Benjamin Romero Franco & Jessica G Medina Damas

a person of the full age of majority, living and residing at 103 Bordelon Dr, Houma Louisiana 70363, in the parish of Terrebonne, State of Louisiana.

who after being duly sworn did depose and stated:

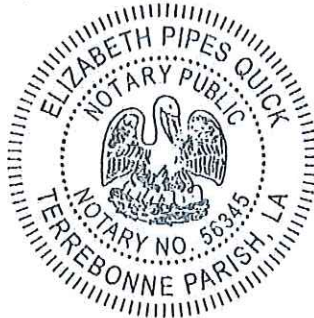
On May 19, 2022 they purchased a home located at 305 Dixie Ave, Houma, LA 70363. At the time of purchase they were unaware of the parishes position on the repairs of the home. It is their intention to renovate and completely gut and remodel the home from top to bottom. They are asking for an extension to do this since they just acquired the home and were unaware of the previous parish timeline.

Further affiant sayeth not.

Michael Romero
Jessica G Medina

SWORN AND SUBSCRIBED to before me this 19th day of September, 2022.

Elizabeth Pipes Quick
Elizabeth Pipes Quick **NOTARY PUBLIC # 56345**



NUISANCE ABATEMENT
SEP 19 2022
RECEIVED



Monday, September 26, 2022

Item Title:

Broadmoor Tree Fund Advisory Committee Meeting - August 2, 2022

Item Summary:

A motion to accept and ratify the minutes of the Broadmoor Tree Fund Advisory Committee Meeting held Tuesday, August 2, 2022.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/3/2022	Executive Summary
Minutes - August 2, 2022	9/21/2022	Minutes

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Broadmoor Tree Fund Advisory Committee Meeting - August 2, 2022

PROJECT SUMMARY (200 WORDS OR LESS)

A motion to accept and ratify the minutes of the Broadmoor Tree Fund Advisory Committee Meeting held Tuesday, August 2, 2022.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

**IF YES AMOUNT
BUDGETED:**

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Gerald Michel

08/03/2022

Signature

Date

BROADMOOR TREE FUND ADVISORY COMMITTEE

MEETING OF

Tuesday, August 2, 2022

The Broadmoor Tree Fund Advisory Committee was called to order at 10:10 a.m. in the Terrebonne Parish Council Meeting Room on the 2nd floor of the Robert J. Bergeron Government Tower Building. An Invocation was led by Parish Council Member Gerald Michel, District 3, Chairman of the Broadmoor Tree Committee, followed by the Pledge of Allegiance.

Members Present: Mr. Gerald Michel, Councilman, District 3
Mr. Barton Joffrion, LSU Co-op Extension
Mr. Clay Naquin, Vegetation Superintendent (non-voting Member)
Mr. Melvin Boudreaux, Broadmoor resident
Ms. Venita Chauvin, Member-at-Large

Members Absent: Ms. Sharon Lynn Mabry, Broadmoor resident
Ms. Mary Talbot-Savoy, Broadmoor resident

A quorum was present.

A discussion ensued relative to the tree at 901 Broadmoor Avenue and whether it is located on Parish property and whether the Committee could authorize the funds to trim the trees if it is not affecting the utilities or posing a public safety hazard. The tree was planted by Mr. Funderburk but it is not affecting the utilities or pose a public safety hazard at this time. No action was taken on this item.

It was noted that Collins Street and 800 Mire Street are at the corner and is the same location. There were six pine trees planted by Mr. Funderburk that fell over the road for Hurricane Ida and were cut from hanging over the roadway, but the stumps are still remaining. There are two pine trees remaining in the area that were planted by Mr. Funderburk and are close to the ditch.

Ms. V. Chauvin moved, seconded by Mr. M. Boudreaux, "THAT, the Committee authorize obtaining a price to have the six pine tree stumps at the corner of Collins and Mire Streets removed. Motion was adopted with no dissenting votes.

A discussion ensued relative to the two remaining pine trees at the corner of Mire and Funderburk and whether the funds could be used to cut those trees. No action was taken on this matter.

Mr. B. Joffrion moved, seconded by Mr. M. Boudreaux, “THAT, there being no further business to come before the committee that the meeting be adjourned.” The motion was adopted with no dissenting votes and the meeting was adjourned.

GERALD MICHEL
CHAIRMAN

VENITA H. CHAUVIN
MINUTE CLERK

Category Number:
Item Number: 3.



Monday, September 26, 2022

Item Title:

Valhi Multi Use Path Engineering Agreement

Item Summary:

RESOLUTION: Authorizing the Parish President to enter into a contract for engineering services with Providence Engineering and Environmental Group, LLC, for the Valhi Blvd. Multi-Use Trail, Phase 1, State Project No. H.013340

ATTACHMENTS:

Description

Executive Summary
Resolution

Upload Date

9/21/2022
9/21/2022

Type

Executive Summary
Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Valhi Blvd. Multi-Use Trail, Phase 1

PROJECT SUMMARY (200 WORDS OR LESS)
Multi-use path from the Civic Center to the Southdown Trail Head along Valhi Boulevard.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
This agreement hires Providence Engineering and Environmental Group, LLC to perform the design services for the sidewalks along Valhi Blvd.

TOTAL EXPENDITURE				
\$85,861.00				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:	\$85,861.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
PARISHWIDE	1	2	3	4	5	<u>6</u>	7	8	9	

Joan E. Schexnayder

9/20/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the Parish President to enter into a contract for engineering services with Providence Engineering and Environmental Group, LLC, for the Valhi Blvd. Multi-Use Trail, Phase 1, State Project No. H.013340.

WHEREAS, the Administration and the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, are desirous of constructing a multi-use path from the Civic Center to the Southdown Trail Head along Valhi Boulevard, and

WHEREAS, the sidewalks will improve safety of pedestrians and cyclists along Valhi Boulevard, and

WHEREAS, funds have been appropriated out of the Surface Transportation Program for the financing for the improvements for the project under the direct administration of the Louisiana Department of Transportation and Development, and

WHEREAS, the Terrebonne Parish Consolidated Government has entered into a City-State agreement with the Louisiana Department of Transportation and requiring specific work to be performed relative to this project, and

WHEREAS, the Terrebonne Parish Consolidated Government has agreed to the 20% local match for both engineering and construction of this project.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Gordon E. Dove or his designee, be authorized to enter into a contract between Providence Engineering and Environmental Group, LLC and the Terrebonne Parish Consolidated Government for Valhi Blvd. Multi-Use Trail, Phase 1, State Project No. H.013340.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, TAMMY E. TRIGGS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY E. TRIGGS, CLERK
TERREBONNE PARISH COUNCIL



Monday, September 26, 2022

Item Title:

50 MVA Transformer Replacement EP Breaux Contract

Item Summary:

RESOLUTION: Awarding and authorizing the signing of the contract for 50MVA Transformer Replacement Parish Project No. 20-ELT-26, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

ATTACHMENTS:

Description	Upload Date	Type
50 MVA Transformer Replacement EP Breaux Contract	9/12/2022	Executive Summary
50 MVA Transformer Replacement EP Breaux Contract	9/12/2022	Resolution
50 MVA Transformer Replacement EP Breaux Contract	9/12/2022	Backup Material
50 MVA Transformer Replacement EP Breaux Contract	9/12/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
50MVA Transformer Replacement, Parish Project No. 20-ELT-26

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution awarding and authorizing the signing of the contract for the 50MVA Transformer Replacement, Parish Project No. 20-ELT-26.
--

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The transformer is necessary for the City of Houma electrical infrastructure.

TOTAL EXPENDITURE

\$2,082,915.00
303-803-8966-01

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL		ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	YES
		IF YES AMOUNT BUDGETED: \$2,100,000.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution awarding and authorizing the signing of the contract for 50MVA Transformer Replacement Parish Project No. 20-ELT-26, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, Terrebonne Parish Consolidated Government Purchasing Division received bids on Tuesday, August 23, 2022 for Parish Project No. 20-ELT-26 50MVA Transformer Replacement, and

WHEREAS, the only responsive bid was submitted by E. P. Breaux Utility Services, LLC in the overall amount of Two Million Eighty-Two Thousand Nine Hundred Fifteen Dollars and 00/100 Cents (\$2,082,915.00), and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, awards the contract to E. P. Breaux Utility Services, LLC, in the overall amount of Two Million Eighty-Two Thousand Nine Hundred Fifteen Dollars and 00/100 Cents (\$2,082,915.00), and

BE IT FURTHER RESOLVED that the Parish President be authorized and empowered to sign a contract for and on behalf of the Terrebonne Parish Consolidated Government with E. P. Breaux Utility Services, LLC, upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence the project.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____ 2022.

* * * * *

I, Council Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



7600 Innovation Park Drive
Baton Rouge, LA 70820
P: 225.332.0222
parisheng.com

August 30, 2022

Denise Turner
Terrebonne Parish Consolidate Government
PO Box 2768
Houma, LA 70361

Re: 50 MVA Transformer Replacement
At Power Plant Substation No. 2
TPCG Project #20-ELT-26
Parish Engineering Project #20-050

Dear Ms. Turner,

It is the recommendation of Parish Engineering, LLC that E.P. Breaux Utility Services, LLC (Lic. No. 72027) with a Bid of \$2,082,915.00 be accepted by Terrebonne Parish Consolidated Government for the above-mentioned project. We have confirmed with the contractor that their bid is good.

If you have any further questions, do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, reading 'Michael L. Terry III'.

Michael L. Terry III, P.E.
Parish Engineering, LLC
A Professional Engineering Company

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: Terrebonne Parish Consolidated Government BID FOR: Project #20-ELT-26 Purchase and
City of Houma Service Complex Installation of 50 MVA Substation
301 Plant Road Transformer
Houma, LA 70363
(Owner to provide name and address of owner) *(Owner to provide name of project and other identifying information)*

The undersigned bidder hereby declares and represents that she/he; a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: Farish Engineering, 7600 Innovation Park Drive, Baton Rouge, LA 70820 and dated: July 6, 2022

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA**: (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) ADDENDUM #1, ADDENDUM #2.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

TWO MILLION EIGHTY-TWO THOUSAND NINE HUNDRED FIFTEEN Dollars (\$ 2,082,915.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Dollars (\$) N/A

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Dollars (\$ N/A)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Dollars (\$ N/A)

NAME OF BIDDER: E.P. BREAUX UTILITY SERVICES, LLC

ADDRESS OF BIDDER: P.O. BOX 11640, NEW IBERIA, LA 70562-1640
1142 CONVENTION SREET, BATON ROUGE, LA 70802

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 72027

NAME OF AUTHORIZED SIGNATORY OF BIDDER: SHANE BENNETT

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: VICE PRESIDENT ESTIMATING

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER ***

DATE: 8/23/2022

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

**** A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by L.A.R.S. 38:2218(A) attached to and made a part of this bid.

(Please, See The Attached Clarifications & Exceptions Letter)

LOUISIANA UNIFORM PUBLIC WORK BID FORM

UNIT PRICE FORM

TO: Terrebonne Parish Consolidated Government
 City of Houma Service Complex
 301 Plant Road
 Houma, LA 70363
 (Owner to provide name and address of owner)

BID FOR: Project #20-ELT-26 Purchase and
 Installation of 50 MVA Substation
 Transformer

(Owner to provide name of project and other identifying information)

UNIT PRICES: This form shall be used for any and all work required by the Bidding Documents and described as unit prices. Amounts shall be stated in figures and only in figures.

DESCRIPTION: <input checked="" type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
1	1	Lump Sum	\$ 2,082,915.00
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)
DESCRIPTION: <input type="checkbox"/> Base Bid or <input type="checkbox"/> Alt.# _____			
REF. NO.	QUANTITY:	UNIT OF MEASURE:	UNIT PRICE
			UNIT PRICE EXTENSION (Quantity times Unit Price)

Wording for "DESCRIPTION" is to be provided by the Owner.
 All quantities are estimated. The contractor will be paid based upon actual quantities as verified by the Owner

(Please, See The Attached Clarifications & Exceptions Letter)



Monday, September 26, 2022

Item Title:

Site Preparation Temporary Generators HGS

Item Summary:

RESOLUTION: Providing for the acceptance of work performed by Onshore Materials, LLC in accordance with the Certificate of Substantial Completion for Parish Project No. IDA-0200, Site Preparation for Temporary Generators – Houma Generating Station, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Site Preparation Temporary Generators HGS	9/12/2022	Executive Summary
Site Preparation Temporary Generators HGS	9/12/2022	Resolution
Site Preparation Temporary Generators HGS	9/12/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Site Preparation for Temporary Generators – Houma Generating Station, Parish Project Number IDA-0200

PROJECT SUMMARY (200 WORDS OR LESS)

Accepting the work performed by Onshore Materials, LLC, in accordance with the Certificate of Substantial Completion for the Site Preparation for Temporary generators – Houma Generating Station, Parish Project No. IDA-0200.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

To provide temporary emergency power generation as required by the owner at the Houma Generating Station. The services are also required for voltage support at the Houma Generating Station and to provide reliable power generation for critical infrastructure in the City of Houma, as necessary.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		ESTIMATED
ACTUAL		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	YES
		IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9



Signature

9/12/22

Date

ERNEST BROWN

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution providing for the acceptance of work performed by Onshore Materials, LLC in accordance with the Certificate of Substantial Completion for Parish Project No. IDA-0200, Site Preparation for Temporary Generators – Houma Generating Station, Terrebonne Parish, Louisiana.

WHEREAS, a contract was awarded to Onshore Materials, LLC, for the Site Preparation for Temporary Generators – Houma Generating Station, project known as IDA-0200, and

WHEREAS, the work performed under contract has been inspected by authorized representatives of Owner, Engineers, and Contractor, and found to be substantially complete, and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of Terrebonne Parish Consolidated Government, does hereby accept the work performed in accordance with the contact and specifications in accordance with the Certificate of Substantial Completion, effective as of the date of recording this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clean lien period, and

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to make payment of retainage upon the presentation of evidence that all punch items have been completed and accepted upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this _____ day of _____ 2022.

I, Council Clerk of Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted and ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Drive

Houma, LA 70363

P: (985) 219-1000 | F: (985) 475-7014

www.giseng.com

September 2, 2022

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361

Attention: Mrs. Kandace M. Mauldin, CPA, Chief Financial Officer

Subject: Substantial Completion Recommendation

**Reference: Site Preparation for Temporary Generators – Houma Generating Station
Parish Project No. IDA-0200
GIS Project No. 39130-1374**



Mrs. Mauldin:

Based on the Inspection performed by GIS Engineering, LLC on August 23, 2022 in the presence of TPCG (Owner), Royal Engineering/Del Sol Consultants, and Onshore Materials, LLC (Contractor) Representatives, and according to the Contract Documents and Technical Specifications, we consider the project referenced above to be "Substantially Complete". Enclosed you will find the partially executed Substantial Completion Certificate.

Upon your review, approval, and further execution and recordation of the Substantial Completion Certificate submitted herein, GIS will proceed with the recommendation for Final Payment and Final Acceptance as stated in Paragraph 14.14 of Section I-General Conditions of the Contract Documents.

A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence upon TPCG's recordation of the Resolution of Acceptance of this certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Sincerely,

Bill Blanchard,
Sr. Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

BB/ash

Enclosures

cc: Chris Jeanice – GIS
Joe Chauvin – GIS
Terry Lopez – Royal/Del Sol
Jason Guy – Royal/Del Sol

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: SITE PREPARATION FOR TEMPORARY GENERATORS – HOUMA GENERATING STATION

PARISH PROJECT NO.: IDA 0020

DATE OF ISSUANCE: SEPTEMBER 2, 2022

OWNER: TERREBONNE PARISH CONSOLIDATED GOVERNMENT

OWNER'S CONTRACT NO. IDA-00200

CONTRACTOR: ONSHORE MATERIALS, LLC

ENGINEER: GIS ENGINEERING, LLC

This Certificate of Substantial Completion applies to all Work required as per the Contract Documents for the project above referenced.

TO: TERREBONNE PARISH CONSOLIDATED GOVERNMENT

OWNER

AND TO: ONSHORE MATERIALS, LLC

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

AUGUST 23, 2022

DATE OF SUBSTANTIAL COMPLETION

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: As per Contract Documents

CONTRACTOR: As per Contract Documents

The following documents are attached to and made part of this Certificate:

- Punch List – None
-

A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence within twenty-one (21) days from the receipt of the present Certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on: 09/08/2022

GIS Engineering, LLC
ENGINEER
By: Bill Blanchard
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on : 9/7/2022

Onshore Materials, LLC
CONTRACTOR
By: Joshua L. Arabie
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on: _____

OWNER
By: _____
(Authorized Signature)

Category Number:
Item Number: 6.



Monday, September 26, 2022

Item Title:

Authorize President to sign Capital Outlay Documents

Item Summary:

RESOLUTION: Authorizing the Parish President to execute any and all documents necessary for the Capital Outlay funding for the Louisiana Division of Administration, Facility Planning and Control Capital Projects.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/13/2022	Executive Summary
Resolution	9/13/2022	Resolution



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Various Capital Outlay Projects: Replacement of Brady Road Bridge- 50-J55-20-01 Renovate Le Petit de Terrebonne Building- 50-J55-14-01 Terrebonne Sports Complex- 50-NTG-13-01 Bayou LaCarpe Watershed, Location C- 50-J55-14-02 Westside/Alma Street Drainage- 50-J55-18-01 South Louisiana Wetland Discovery Center, Phase 2- 50-J55-14-06 Replacement of D-18 Pump Station, 50-J55-22-01 Valhi Extension (Savanne to LA 311), 50-J55-22-02 Terrebonne Basin Watershed (HNC at Bayou Grand Caillou), 50-J55-22-03

PROJECT SUMMARY (200 WORDS OR LESS)
A resolution authorizing the Parish President to execute any and all documents related to funding through the Capital Outlay Program for these above reference projects.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
A resolution authorizing the Parish President to execute any and all documents related to funding through the Capital Outlay Program for these above reference projects.

TOTAL EXPENDITURE		
\$0.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$0.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Jeanne Bray

09-13-2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE CAPITAL OUTLAY FUNDING FOR THE LOUISIANA DIVISION OF ADMINISTRATION, FACILITY PLANNING & CONTROL CAPITAL PROJECTS.

WHEREAS, the Terrebonne Parish Consolidated Government has numerous Cooperative Endeavor Agreements (CEA) with the State of Louisiana – Division of Administration, Facility Planning and Control (FP&C) on capital projects, and

WHEREAS, in order to apply and continue efforts for such grants/funding, the Terrebonne Parish Consolidated Government must allow the Parish President to sign certain documents; and

WHEREAS, the capital projects include:

Replacement of Brady Road Bridge- 50-J55-20-01
Renovate Le Petit de Terrebonne Building- 50-J55-14-01
Terrebonne Sports Complex- 50-NTG-13-01
Bayou LaCarpe Watershed, Location C- 50-J55-14-02
Westside/Alma Street Drainage- 50-J55-18-01
South Louisiana Wetland Discovery Center, Phase 2- 50-J55-14-06
Replacement of D-18 Pump Station, 50-J55-22-01
Valhi Extension (Savanne to LA 311), 50-J55-22-02
Terrebonne Basin Watershed (HNC at Bayou Grand Caillou), 50-J55-22-03

NOW, THEREFORE, BE IT RESOLVED BY THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, that the President being the chief executive officer of the Terrebonne Parish Consolidated Government, is hereby authorized to be the authorized representative for the projects and as such is authorized to sign all associated documentation for the Capital Outlay and Facility Planning and Control on behalf of the Terrebonne Parish Consolidated Government with full authority to execute all documents on the above listed FP&C projects.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineering Dept. of TPCG, for this Project.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: 7.



Monday, September 26, 2022

Item Title:

Change Order No. 4 for Lower Little Caillou Pump Station Replacement

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 4 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/20/2022	Executive Summary
Resolution	9/20/2022	Resolution
Backup Material	9/20/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE	
16-DRA-67	Lower Little Caillou Drainage Pump Station Replacement (D-04)

PROJECT SUMMARY (200 WORDS OR LESS)
To reconstruct an existing pump station.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Change Order No. 4 is required to add Fifty-Seven (57) additional contract days for delays associated with material lead time changes, control programming needs, and additional weather delays.

TOTAL EXPENDITURE		
No Change		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$5,949,087.10

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	<u>8</u>	9

Jeanne P. Bray

9/20/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 4 for the Construction Agreement for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated January 7, 2021 with Sealevel Construction, Inc, for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana, and

WHEREAS, additional time of Fifty-Seven (57) days due to delays associated with material lead time changes, control programming needs, and additional weather delays, and

WHEREAS, this Change Order No. 4 has been recommended by the Engineer, Delta Coast Consultants, LLC, for this project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove or his designee of Change Order No. 4 to the construction agreement with Sealevel Construction, Inc for Parish Project No. 16-DRA-67, Lower Little Caillou Drainage Pump Station (D-04), Terrebonne Parish, Louisiana, for an increase of Fifty-Seven (57) days in construction time.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Delta Coast Consultants, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, Tammy E. Triggs, Council Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS
_____ DAY OF _____, 2022.

TAMMY E. TRIGGS,
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



CHANGE ORDER NO. Four

DATE OF ISSUANCE: 20-Sep-22
EFFECTIVE DATE: 19-Sep-22

PROJECT NO: DCC - 2016.083

PROJECT: Lower Little Caillou Pump Station Replacement
Parish Project No. 16-DRA-67

OWNER Terrebonne Parish Consolidated Government

OWNER'S Contract No. 1617898

CONTRACTOR: Sealevel Construction Co., Inc.

ENGINEER: Delta Coast Consultants, LLC

You are directed to make the following changes in the Contract Documents.

Description: Time extension, no additional cost.

Reason for Change Order:

The contractor is requesting an additional 57 days of time be added to the contract due to time delays associated with material lead times being delayed, weather days and programming of the control panel with the TPCG. 40 of the days are associated with delays for the delivery of the metal building which also delayed the installation of the electrical work on the interior of the pump house. 5 days are associated with weather and the remaining 12 days are associated with the controls system sub-contractor working with the TPCG on the programming of the control panels and SCADIA for the pump station.

CHANGE IN CONTRACT PRICE: Original Contract Price: \$4,663,626.00	CHANGE IN CONTRACT TIMES: Original Contract Times: 365 days Substantial Completion 22-Feb-22 Ready for final Payment: 8-Apr-22 days or date
Net Changes from previous Change Orders \$158,689.75	Net Changes from previous Change Orders 209 days
Contract Price prior to this Change Order \$4,822,315.75	Contract Time prior to this Change Order Substantial Completion 19-Sep-22 Ready for final Payment: 3-Nov-22 days or date
Net Increase (decrease) of this Change Order \$0.00	Net Increase (decrease) of this Change Order 57 days
Contract Price with all approved Change Orders \$4,822,315.75	Contract Time with approved Change Orders Substantial Completion 15-Nov-22 Ready for final Payment: 30-Dec-22 days or date

RECOMMENDED:

By: _____
Engineer (Authorized Signature)

Date: _____

APPROVED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____



DELTA COAST
CONSULTANTS, LLC

Change Order No.4
Date: August 8, 2022

RE: Terrebonne Parish Consolidated Government
Lower Little Caillou Pump Station Replacement
Parish Project No. 16-DRA-67

Owner: Terrebonne Parish Consolidated Government

Description:

Time extension for removal of unforeseen debris, no additional cost.

Reason for Plan Change:

The contractor is requesting an additional 57 days of time be added to the contract due to time delays associated with material lead times being delayed, weather days and programming of the control panel with the TPCG. 40 days are associated with delays for the delivery of materials. 5 days are associated with weather and the remaining 12 days are associated with the controls system sub-contractor working with the TPCG on the programming of the control panels.

ITEM NO.	ITEM	UNIT	Bid Quantity	ORIGINAL		Revised Quantity	REVISED	
				Unit Price	amount		Unit Price	amount
								\$ -
					\$ -			\$ -
					\$ -			\$ -
TOTALS					\$ -			\$ -

Additional Contract Days Requested	57	Revised	631	AMOUNT OF OVER RUN (UNDER RUN)	\$0.00
------------------------------------	----	---------	-----	---------------------------------------	---------------

It is mutually agreed to perform the above revisions in accordance with original contract and applicable specifications at the above prices.

REQUESTED BY:

Sealevel Construction, Inc.

/S/

RECOMMENDED:

Delta Coast Consultants, LLC

/S/

David F. Boudreaux, PE

APPROVED BY:

Terrebonne Parish Consolidated Government

/S/

Gordon E. Dove

Date: _____

David Boudreaux

From: John Borne <jborne@sealevelinc.com>
Sent: Thursday, September 15, 2022 8:39 AM
To: David Boudreaux
Cc: Marlon "Blue" Domangue; Justin Lane
Subject: Lower Little Caillou Pump Station - Contract Days Extension
Attachments: Rainouts new (version 1).pdf

David,

As discussed yesterday, Sealevel is requesting to add additional days to the contract duration due to material lead times and rain days.

Per our July schedule we were supposed to receive the metal building materials by 7/29. We did not receive these materials until 9/6 to begin erection of the building. The metal building was part of the critical path in order to allow the electricians to get started. We are requesting an additional 40 days of time lost due to the metal building lead time and not being able to start the electrical work inside of the building. Additionally, we totaled a loss of 5 days due to rain outs and the crew not being able to perform intended work.

Lastly, we would also like to request 12 days in order for the Parish and Trinity Power Systems to work out the discrepancies within the controls programming. Dean and Marc McCord met last week and are still working out issues in order to get the program correct. We want to ensure that the parish has enough time between now and startup to input the correct programs and have all of the controls working.

In total Sealevel is requesting an additional 57 days to the contract which would move the substantial completion date to 11/14/22.

Please let me know if you have any questions regarding this.

Thank you,

John Borne
Sealevel Construction , Inc
1069 Hwy 3185
Thibodaux, LA. 70301
Office: 985-448-0970
Cell:985-991-5384

MONTH	DAY	Time Left	
August	1	11:00am	Rain Day
August	2	9:00am	Rain Day
August	4	1:30pm	Rain Day
August	5	2:00 PM	Rain Day
August	11	Did not show	Rain Day
August	18	1:00pm	Rain Day
August	20	1:30pm	Rain Day
August	22	2:00pm	Rain Day
August	24	1:30pm	Rain Day
August	25	11:00am	Rain Day
August	26	Did not show	Rain Day
August	27	Did not show	Rain Day
		Total Weather Days	12
		Anticipated Days	7
		Proposed Days	5



Monday, September 26, 2022

Item Title:

Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial) 220 Agnes Street

Item Summary:

RESOLUTION: Giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana; Erika P Cruz Vindel, applicant; and calling a Public Hearing on said matter for Wednesday, November 16, 2022 at 6:30 p.m.

ATTACHMENTS:

Description	Upload Date	Type
Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial) 220 Agnes Street	9/19/2022	Executive Summary
Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial) 220 Agnes Street	9/19/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street

PROJECT SUMMARY (200 WORDS OR LESS)

Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana; Erika P. Cruz Vindel, applicant; The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, has **recommended denial** of the rezone request.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana; Erika P Cruz Vindel, applicant; and calling a Public Hearing on said matter for Wednesday, November 16, 2022 at 6:30 p.m.

TOTAL EXPENDITURE

n/a

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

☒ N/A

☐ NO

☐ YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

☒ 8

9

Signature

Date



TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361
985-868-5050 • WWW.TPCG.ORG



Department of Planning & Zoning

MEMORANDUM

TO: Mr. Mike Toups, Parish Manager
Terrebonne Parish Consolidated Government

FROM: Becky M. Becnel, Minute Clerk *bmbs*
Houma-Terrebonne Regional Planning Commission

THRU: Christopher M. Pulaski, PLA, Director
Planning & Zoning Department *CM*

DATE: September 19, 2022

SUBJECT: Item for Parish Council Consideration
Application for Zoning Map Amendment
Rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8,
Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish,
Louisiana; Erika P. Cruz Vindel, applicant

It is respectfully requested that the following item be placed on the next Community Development and Planning Committee meeting agenda for consideration:

- A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, Houma, Terrebonne Parish, Louisiana; Erika P. Cruz Vindel, applicant; and calling a Public Hearing on said matter for Wednesday, November 16, 2022 at 6:30 p.m.

The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, at its meeting of September 15, 2022, voted to recommend *denial* of this request to the Parish Council. Please find attached the following documents:

- Proposed Resolution;
- Proposed Ordinance;
- Vicinity map / Plat depicting property in question;
- Staff Recommendation

If you have any questions, or require additional information in this matter, please advise.

Attachments

cc: Councilman Darrin Guidry, *Chairman*
Councilman Dirk Guidry, *District 8*
Tammy Triggs, *Council Clerk*
Council Reading File
Correspondence File

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL); LOT 8, BLOCK 2, VAN PLACE SUBDIVISION, 220 AGNES STREET; HOUMA, TERREBONNE PARISH, LOUISIANA; ERIKA P. CRUZ VINDEL, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, NOVEMBER 16, 2022 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, November 16, 2022 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: _____

NAYS: _____

ABSTAINING: _____

ABSENT: _____

_____The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the _____ day of _____, 2022.

DARRIN GUIDRY, CHAIRMAN
TERREBONNE PARISH COUNCIL

* * * * *

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ Committee on _____, 2022 and subsequently ratified by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL); LOT 8, BLOCK 2, VAN PLACE SUBDIVISION, 220 AGNES STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; ERIKA P. CRUZ VINDEL, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, November 16, 2022; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential) to C-2 (General Commercial), Lot 8, Block 2, Van Place Subdivision, 220 Agnes Street, Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

THERE WAS RECORDED:

YEAS: _____

NAYS: _____

ABSTAINING: _____

ABSENT: _____

The Chairman declared this ordinance ADOPTED/NOT ADOPTED on this, the ____ day of _____, 2022.

DARRIN GUIDRY, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

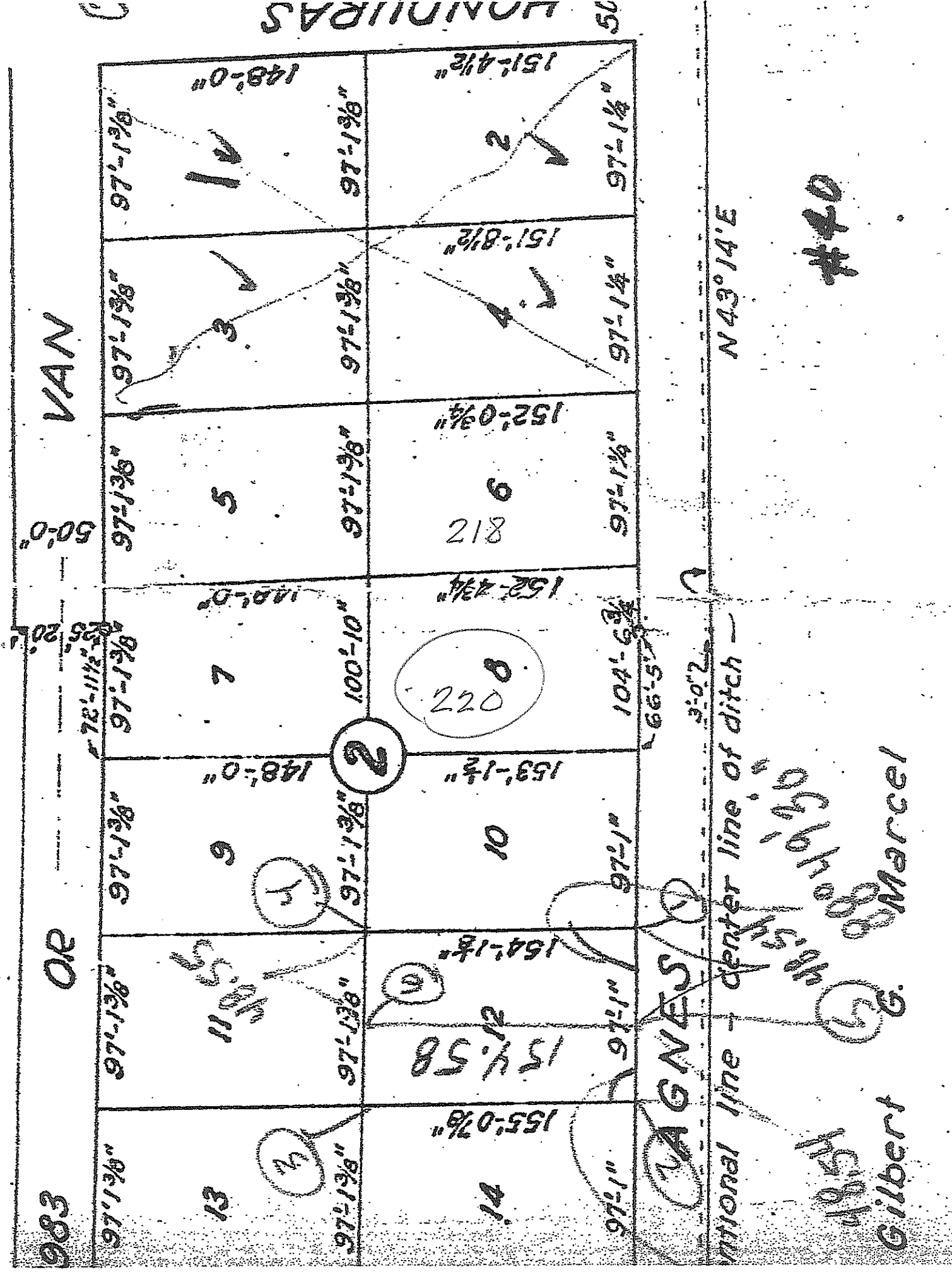
Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY TRIGGS, Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ational line + center line of ditch —

N 43° 14' E



1971

1329



**Zoning & Land Use Commission
Staff Report**

September 15, 2022
Agenda Item F.1

LOCATION:

220 Agnes Street; Lot 8,
Block 2, Van Place

APPLICANT:

Erika P. Cruz Vindel

APPROVAL REQUESTED:

Rezone from R-1
(Single-Family
Residential) to C-2
(General Commercial)

RECOMMENDATION: DENIAL

PROPOSAL:

Rezone lot from R-1 to C-2 for the purpose to establish an auto repair business.

ANALYSIS:

The Zoning Ordinance states that in order to rezone property, one of the following conditions must apply:

1. Error
2. Change in conditions.
3. Increase in need for sites for business or industry.
4. Subdivision of land.

Applicant has indicated #2 Change in Conditions and has submitted information to support her request. One block over is South Van Ave which is a major commercial corridor and is zoned C-2. While the subject property is adjacent and therefore exempt from the minimum lot size requirement, the uses along Agnes Street are residential, so this rezone would allow for commercial uses to encroach into the residential area which would not be in keeping with the character and nature of the surrounding conforming properties.

RECOMMENDATION:

For the reasons stated above, Staff would recommend DENIAL of the rezone request.

Christopher M. Pufaski, PLA, Director
Planning & Zoning Department
Terrebonne Parish Consolidated Government



Monday, September 26, 2022

Item Title:

Amendment for Houma Police East Side Substation

Item Summary:

RESOLUTION: Providing approval of Amendment No. 1 to the Engineering Agreement for Houma Police Department East Side Substation, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/22/2022	Executive Summary
Resolution	9/22/2022	Resolution
Backup	9/22/2022	Backup Material
Backup	9/22/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Houma Police Department East Side Substation

PROJECT SUMMARY (200 WORDS OR LESS)
To construct a new sub-station on the East Side of Houma

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The purpose of this amendment is to cover costs associated with increasing the scope of services by adding an alternate bid to include a generator and transfer switch as well as value engineering.

TOTAL EXPENDITURE		
Increase of \$36,000.00		
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)		
<u>ACTUAL</u>	ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)		
N/A	NO	<u>YES</u>
IF YES AMOUNT BUDGETED:		\$ 36,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	<u>1</u>	2	3	4	5	6	7	8	9

Jeanne P. Bray

09/21/2022

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 1 to the Engineering Agreement for **Houma Police Department East Side Substation**, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Engineering Agreement dated July 29th, 2021, with Duplantis Design Group, PC for the Project entitled **Houma Police Department East Side Substation**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER only has provisions for certain limitations for Basic and Additional Services, and

WHEREAS, the scope of work has increased, including an alternate bid for a generator and a transfer switch, and

WHEREAS, the architect also performed additional value engineering, and

WHEREAS, this above work will increase the basic services section of the contract by an additional \$36,000.00.

WHEREAS, the firm of Duplantis Design Group, PC, has been asked to oversee these activities under the Additional Services section of the Engineering Agreement for this project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need to increase in the upset limit, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No.1 to the Engineering Agreement for a total increase of \$36,000.00 and authorizes Parish President, Gordon E. Dove, or his designee, to execute this Amendment No. 1 to the Engineering Agreement for the Houma Police Department East Side Substation, with Duplantis Design Group, PC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Duplantis Design Group, PC.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2022.

* * * * *

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY TRIGGS, CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 1
TO
ARCHITECTURAL AGREEMENT**

THIS AMENDMENT NO. 1, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 2022;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

DUPLANTIS DESIGN GROUP, PC., represented herein by Kyle D. Domangue, AIA, duly authorized representative of the firm (hereafter sometimes referred to as "ARCHITECT"):

is a revision pursuant to 5.1.1 (Basic Services) and 5.1.2 (Additional Services) to the ARCHITECTURAL AGREEMENT dated July 29, 2021, for professional architectural services between the OWNER and ARCHITECT.

WHEREAS, the Terrebonne Parish Consolidated Government did enter into an original architectural contract dated July 29, 2021, to the entitled **Houma Police Department East Side Substation**, and

WHEREAS, the Architectural Agreement between OWNER and ARCHITECT provides for certain limitations for Basic Services and specific Additional Services, and

WHEREAS, the scope of work has increased, including an alternate bid for a generator and a transfer switch, and

WHEREAS, the architect also performed additional value engineering, and

WHEREAS, this above work will increase the Basic services section of the contract by an additional \$36,000.00.

WHEREAS, the firm of Duplantis Design Group, PC, has been asked to perform these activities under the Basic and Additional Services section of the Architectural Agreement for this project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need for additional funds to be added to the contract for an increase in the upset limit for these services, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Amend Section 5, Paragraph 5.1.1, to read as follows:

5.1.1 For Basic Services. OWNER shall pay ARCHITECT for Basic Services rendered under Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters") a flat fee in the total amount of **One-Hundred Five Thousand Thirty-Two and no/100 (\$105,032.00) Dollars**, and no more, in accordance with the payment schedule in Section 5.2 herein below.

Section 5, Paragraph 5.1.2.1, reads as follows:

5.1.2.1 Rendering. For services and reimbursable expenses incurred for the design, rendering, and installation of the Project construction sign, **a flat fee of One Thousand and No/100 (\$1,000.00)**, and no more.

Section 5, Paragraph 5.1.2.2, reads as follows:

5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ARCHITECT pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of standard hourly or unit rates in the following table:

Technical Services Principal Engineer	Per Hour \$150.00
Project Engineer/Field Engineer.....	Per Hour \$120.00
Site Coordinator.....	Per Hour \$75.00
Technician	Per Hour \$65.00
Geotechnician	Per Hour \$65.00
Clerical/Drafting Services.....	Per Hour \$55.00
Laboratory Testing Services Moisture Content Test (ASTM D2216).....	Per Test \$8.00
Density Determination.....	Per Test \$15.00
Atterberg Limits Determination (ASTM D4318)	Per Test \$60.00
Percent Passing #200 Sieve (ASTM D1140).....	Per Test \$40.00
Sieve Analysis (ASTM D422).....	Per Test \$75.00
Hydrometer Analysis (ASTM D422).....	Per Test \$110.00
Unconfined Compression (ASTM D2166).....	Per Test \$48.00
Moisture-Density Relationship a. ASTM D698 and D1557, Method A	Per Test \$135.00
b. ASTM D698 and D1557, Methods B, C & D.....	Per Test \$145.00
California Bearing Ratio (ASTM D1883) excluding MD Relationship.....	Per Test \$225.00
Organic Content (ASTM D2974)	Per Test \$65.00
pH Determination	Per Test \$30.00
Specific Gravity (ASTM D854).....	Per Test \$95.00
Triaxial Shear Test (unconsolidated undrained) ASTM D2850.....	Per Point \$75.00
Consolidation Test (ASTM D2435).....	Per Test \$600.00
Mobilization and Demobilization Pre-mobilization and Project Coordination.....	See Personnel Rates
Drill Rig, Support Vehicle and crew.....	Per Mile \$5.00
Minimum Mob Charge	Lump Sum \$500.00
ATV Mounted Drill Rig	Per Mile \$7.50 Per
Diem, Per Person.....	Per Day \$150.00
Equipment Rental	Cost +15%
Drilling Services Drilling and Sampling Footage Rates, 0 – 50' Intermittent – 5' Intervals .	Per Foot \$17.50
Continuous Sampling.....	Per Foot \$25.00

Drilling and Sampling Footage Rates, 50' – 100' Intermittent – 5' Intervals	Per Foot \$23.00
Continuous Sampling.....	Per Foot \$32.00
Drilling and Sampling Footage Rates, 100' – 150' Intermittent – 5' Intervals.....	Per Foot \$31.00
Continuous Sampling.....	Per Foot \$43.00
Additional Services Grouting.....	Per Foot \$6.00
Hand Auger Drilling and Sampling	Per Hour \$110.00

Services and reimbursable expenses of special consultants will be approved and paid for by ARCHITECT. At this time, only the geotechnical engineering services of Stratum Engineering, LLC are anticipated, and **these services shall not exceed a total of Four Thousand Seven Hundred and No/100 (\$4,700.00) Dollars.**

Section 5, Paragraph 5.1.2.4, reads as follows:

5.1.2.4 Resident Project Services. OWNER does not require Resident Project Services at the time of execution of this Contract. OWNER and ARCHITECT may enter into a change order or may amend this agreement in writing in the event OWNER, in its discretion, wishes to obtain these services at a later time.

Section 5, Paragraph 5.1.3, reads as follows:

5.1.3 For Reimbursable Expenses. These expenses are inclusive of the flat contract price provided for in Paragraph 5.1.1.

Section 5, Paragraph 5.1.4, reads as follows:

5.1.4 As used in this Paragraph 5.1, the term "Construction Cost" will have the meaning assigned to it in Paragraph 6.1; the term "Reimbursable Expenses" will have the meaning assigned to it in Paragraph 5.4 and the term "Limitation of Cost" will have the meaning assigned to it in Paragraph 5.5.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this _____ day of _____, 2022.

OWNER:
TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

ARCHITECT:
DUPLANTIS DESIGN GROUP, PC

BY: _____
Gordon E. Dove,
President

BY: _____
Kyle D. Domangue, AIA
Senior Project Architect

WITNESSES:

WITNESSES:



September 9, 2022

Jeanne Bray
TPCG Capital Projects Administrator

Terrebonne Parish Consolidated
Government
7836 Park Avenue
Houma, Louisiana 70360

Eastside Public Safety Substation

DDG Project #21-160
TPCG Project # 22-HPD-07
Grant Funding # 55PARA3406

Dear Jeanne Bray,

As you know, the process for bidding the Eastside Public Safety Substation has been more arduous than expected. DDG had been happy to provide additional support during that time and we would respectfully request our additional efforts be considered for compensation.

DDG has coordinated a longer bid process as well as value engineering. The increase in cost also includes our company's professional liability. Our original design fees were based off the state fee curve and the project budget. That being said, we respectfully request that the design fees be increased to reflect the increased in project budget. That increase would be \$36,000.

In addition, the bids for the project were officially pulled without extension. Therefore, at the request of the Parish, the project will need to go back out to bid. In order to go out to bid, the drawings need to be updated to include all addendum items from the first bid and, at the request of the Parish, include all work necessary to include the alternate of a generator and a transfer switch. With that being said, DDG is requesting \$2,000 in addition to the \$36,000 to get the drawings and specifications updated in order to go out to bid again.

In total, DDG is requesting a total of \$38,000 amended to the original contract with Terrebonne Parish.

DDG appreciates the opportunity to provide these services to you and is excited about being a part of the design team as we move forward into construction.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kyle Hymel', with a stylized, flowing script.

Kyle Hymel, Associate AIA
Assistant Project Manager
Duplant Design Group, PC

A handwritten signature in blue ink, appearing to read 'Kyle Domangue', with a stylized, flowing script.

Kyle Domangue, AIA
Vice President of Architecture
Duplant Design Group, PC



Monday, September 26, 2022

Item Title:

A Resolution authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Resolution	9/22/2022	Resolution
Backup - CO#2 (Balancing)	9/22/2022	Backup Material
Executive Summary	9/22/2022	Executive Summary

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Construction Agreement, dated July 29, 2021, with LA Contracting Enterprise, LLC, Recordation Number 1632042, dated July 29, 2021, for the Martin Luther King Boulevard Sanitary Sewer Project, Parish Project No. 18-SEW-02, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to adjust the calendar days to the actual calendar days for the project, and

WHEREAS, the Engineer, GIS Engineering, LLC, has recommended this Change Order No. 2 (Balancing) for an increase of 112 calendar days, due to weather delays, shipping delays and unforeseen site conditions.

NOW, THEREFORE BE IT RESOLVED, the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Change Order No. 2 (Balancing) by Terrebonne Parish President Gordon E. Dove, for Parish Project No. 18-SEW-02, Martin Luther King Boulevard Sanitary Sewer Project, Terrebonne Parish, Louisiana.

THERE WAS RECORDED:
YEAS:
NAYS:
ABSTAINING:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2022.

* * * * *

I, TAMMY E TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2022 and subsequently ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Dr
Houma, LA 70363
P: (985) 219-1000 | F: (985) 475-7014
www.gisyeng.com

September 9, 2022

Terrebonne Parish Consolidated Government
Pollution Control
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Mr. Gregory E. Bush, Lt. Col, USA, Retired,
Pollution Control Administrator

Subject: Balancing Change Order No. 2

Reference: Martin Luther King Boulevard Sanitary Sewer Project
Parish Project No. 18-SEW-02
GIS Project No. 39130-1092/1093

Mr. Bush,

Enclosed please find four (4) Originals of the balancing Change Order No. 2 for the above referenced project. The purpose of this change order is to balance final quantities, miscellaneous fitting to complete the project, and shipping cost to previous items in Change Order No.1 that was not accounted for by contractor. This change order will have deductions from items in the contract that was removed due to site conditions. This change order will increase the contract time for weather delays, unforeseen site conditions and shipping delays on material from manufacturer. This change order will result in a net Zero increase to the project.

Upon review and approval of the Terrebonne Parish Council, please execute and retain one (1) copy for your records, record one (1) copy with the Terrebonne Parish Clerk of Court office, and return the remaining copies to GIS. Upon receipt of the fully executed Change Order we will distribute a copy to the Contractor.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Keyan D. Keiser, P.E.
Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

SEP 12 2022

POLLUTION CONTROL

Enclosures

Cc: Trey Waguespack – TPCG
John Plaisance – GIS
Brenton Hebert – GIS
Joe Chauvin - GIS



Martin Luther King Boulevard
Sanitary Sewer Project
TPCG Project No. 18-SEW-02
GIS Project No. 39130-1092/1093



BALANCING CHANGE ORDER NO. 2

OWNER:

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70360

DATE OF ISSUANCE:

September 7, 2022

ENGINEER:

GIS Engineering, LLC
197 Elysian Drive
Houma, Louisiana 70363

ENGINEER'S PROJECT NO.

39130-1092/1093

CONTRACTOR:

LA Contracting Enterprise, LLC
P. O. Box 5178
Thibodaux, LA 70302

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order:

The purpose of this change order is to balance final quantities, miscellaneous fitting to complete the project, and shipping cost to previous items in Change Order No.1 that was not accounted for by contractor. This change order will have deductions from items in the contract that was removed due to site conditions. This change order will increase the contract time for weather delays, unforeseen site conditions and shipping delays on material from manufacturer. This change order will result in a net Zero increase to the project.

Description:

The following Item will be an increase to the contract:

Bid Item No.7 - Gravity Sewer Service WYES. **\$300.00**

Bid Item No.8 - Gravity Sewer Service Fitting. **\$500.00**

Bid Item No.9 - Sewer Force Main (6"). **\$330.00**

The following Items will be added to the contract:

Bid Item No.CO2-A - Additional row of bricks. **\$603.00**

Bid Item No.CO2-B - Shipping Cost for Custom Spacers under MLK and Osaka's Driveway. **\$1,892.00**

The following Items will be deducted from the contract:

Bid Item No.23 - Hydroseeding. **-\$3,625.00**

CHANGE IN CONTRACT PRICE:

Original Contract Price

\$ 1,059,970.00

Previous Change Orders No.1

\$ 10,203.00

Contract Price Prior to this Change Order

\$ 1,070,173.00

Net Increase of this Change Order

\$ 0.00

Contract Price with all approved Change Orders

\$ 1,070,173.00

CHANGE IN CONTRACT TIME:

Original Contract Time

180 Calendar Days

Days or Date

Net Change from previous Change Orders

33 Days

Days

Contract Time Prior to this Change Order

213 Calendar Days

Days or Date

Net Increase of this Change Order

112 Days

Date

Contract Time with all approved Change Orders

325 Calendar Days

Days or Date

RECOMMENDED:

By:

GIS ENGINEERING, LLC

Date:

9/9/22

APPROVED:

By:

TPCG

Date:

APPROVED:

By:

LA CONTRACTING ENTERPRISE, LLC

Date:

9-8-2022



Martin Luther King Boulevard
Sanitary Sewer Project
TPCG Project No. 18-SEW-02
GIS Project No. 39130-1092/1093



Balancing Change Order No. 2
Summary

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
7	Gravity Sewer Service Wyes	EA	\$300.00	5	\$1,500.00	1	\$300.00	6	\$1,800.00
8	Gravity Sewer Service Fittings	EA	\$250.00	33	\$8,250.00	2	\$500.00	35	\$8,750.00
9	Sewer Force Main (6")	LF	\$30.00	965	\$28,950.00	11	\$330.00	976	\$29,280.00
23	Hydroseeding	ACRE	\$7,250.00	0.5	\$3,625.00	-0.5	(\$3,625.00)	0	\$0.00
CO2-A	Custom Spacers for Gravity Main Under MLK and Osaka's Driveway (Shipping Cost)	LS	\$1,892.00	0	\$0.00	1	\$1,892.00	1	\$1,892.00
CO2-B	Additional Row of Bricks for Sewer Station Wall	LS	\$603.00	0	\$0.00	1	\$603.00	1	\$603.00
Net Change in Contract Value							\$0.00		



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Martin Luther King Sanitary Sewer Project Parish Project No. 18-SEW-02

PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution authorizing the execution of Change Order No. 2 (Balancing), for an increase of 112 calendar days, due to weather delays, unforeseen site conditions and shipping delays.
--

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

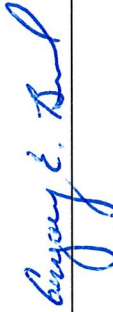
This project will extend sewer service to businesses along a major business corridor in Terrebonne Parish.
--

TOTAL EXPENDITURE


N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
------------	---	---	---	---	---	---	---	---	---



Signature



Date



Monday, September 26, 2022

Item Title:

A Resolution authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Resolution - Naquin Lift Station CO #2	9/22/2022	Resolution
Backup - CO#2 (Balancing)	9/22/2022	Backup Material
Executive Summary	9/22/2022	Executive Summary

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution authorizing the execution of Change Order No. 2 (Balancing) to the Construction Agreement for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Construction Agreement, dated July 30, 2021, with LA Contracting Enterprise, LLC, Recordation number 1632457, for the Naquin Street Sewer Lift Station Project, Parish Project No. 16-SEW-13, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to adjust the final Bid Item quantities, due to the completion of all work, for an increase in the contract amount of \$24,213.45, and an increase in the contract time by 26 days, and

WHEREAS, the Engineer, GIS Engineering, LLC, has recommended this Balancing Change Order No. 2, for an increase in the contract price by \$24,213.45, and an increase the contract time by 26 calendar days, due to weather delays and unforeseen site conditions.

NOW, THEREFORE BE IT RESOLVED, the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution of Balancing Change Order No. 2 by Terrebonne Parish President Gordon E. Dove, for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

THERE WAS RECORDED:
YEAS:
NAYS:
ABSTAINING:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2022.

* * * * *

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2022 and subsequently ratified by the Assembled Council in Regular Session on _____, 2022 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Dr
Houma, LA 70363
P: (985) 219-1000 | F: (985) 475-7014
www.gisyeng.com

September 9, 2022

Terrebonne Parish Consolidated Government
Pollution Control
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Mr. Gregory E. Bush, Lt. Col, USA, Retired,
Pollution Control Administrator

Subject: Balancing Change Order No. 2

Reference: Naquin Street Sewer Lift Station
Parish Project No. 16-SEW-13
GIS Project No. 39130-1012/1013

Mr. Bush,

Enclosed please find four (4) Originals of Balancing Change Order No. 2 for the above referenced project. The purpose of this change order is to add items and adjust quantities due to unforeseen site conditions. This change order will have deductions from items in the contract that will be removed and credited to the contract. This change order will increase the contract time for weather delays and unforeseen site conditions. This change order will result in a net increase to the project of \$24,213.45.

Upon review and approval of the Terrebonne Parish Council, please execute and retain one (1) copy for your records, record one (1) copy with the Terrebonne Parish Clerk of Court office, and return the remaining copies to GIS. Upon receipt of the fully executed Change Order we will distribute a copy to the Contractor.

If you should have any questions or require any additional information, please contact me at (985) 219-1000.

Kevan D. Keiser, P.E.
Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

Enclosures

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

SEP 12 2022

POLLUTION CONTROL

Cc: Trey Waguespack – TPCG
John Plaisance – GIS
Brenton Hebert – GIS
Joe Chauvin - GIS



**Naquin Street
Sewer Lift Station
TPCG Project No. 16-SEW-13
GIS Project No. 39130-1012/1013**



BALANCING CHANGE ORDER NO. 2

OWNER:

Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70360

DATE OF ISSUANCE:

September 7, 2022

ENGINEER:

GIS Engineering, LLC
197 Elysian Drive
Houma, Louisiana 70363

ENGINEER'S PROJECT NO.

39130-1012/1013

CONTRACTOR:

LA Contracting Enterprise, LLC
P. O. Box 5178
Thibodaux, LA 70302

You are directed to make the following changes in the Contract Documents.

Purpose of Change Order:

The purpose of this change order is to add items and adjust quantities due to unforeseen site conditions. This change order will have deductions from items in the contract that will be removed and credited to the contract. This change order will increase the contract time for weather delays and unforeseen site conditions. This change order will result in a net increase to the project of **\$24,213.45**.

Description:

The following Items will be increased to the contract:

Bid Item No.04 - Removal of Existing Sanitary Sewer (Gravity). **\$84.00**
Bid Item No.08 - Gravity Sewer Line (10" PVC). **\$294.00**
Bid Item No.09 - Gravity Sewer Line (12" PVC). **\$717.00**
Bid Item No.11 - Sewer Force Main (4" HDPE). **\$1,314.00**
Bid Item No.21 - Portland Cement Concrete Pavement (8" Thick-Roadway). **\$10,589.64**
Bid Item No.23 - PCCP (4" Thick Roadway). **\$2,741.76**
Bid Item No.24 - Concrete Barrie Curb. **\$546.53**
Bid Item No.25 - Concrete Mountable Curb. **\$1,046.52**
Bid Item No.27 - Saniarty Sewer Service Line. **\$9,000.00**

The following Items will be added to the contract:

No.CO2-A - Bore 10" Sewer Pip Under Existing Conflict Box. **\$8,880.00**

The following Items will be deduction removed from the contract:

Bid Item No.30 - Conflict Box. **-\$11,000.00**

CHANGE IN CONTRACT PRICE:

Original Contract Price	
\$	614,932.00
<hr/>	
Previous Change Orders No. 1 to No. 1	
\$	9,421.86
<hr/>	
Contract Price Prior to this Change Order	
\$	624,353.86
<hr/>	
Net Increase of this Change Order	
\$	24,213.45
<hr/>	
Contract Price with all approved Change Orders	
\$	648,567.31
<hr/>	

CHANGE IN CONTRACT TIME:

Original Contract Time	
	180 Calendar Days
<hr/>	
Net Change from previous Change Orders	
	135 Days
<hr/>	
Contract Time Prior to this Change Order	
	315 Calendar Days
<hr/>	
Net Increase of this Change Order	
	26 Days
<hr/>	
Contract Time with all approved Change Orders	
	341 Calendar Days
<hr/>	

RECOMMENDED:

By:
Date: 9/9/22
GIS ENGINEERING, LLC

APPROVED:

By: _____
Date: _____
TPCG

APPROVED:

By:
Date: 09/09/2022
LA CONTRACTING ENTERPRISE, LLC

Balancing Change Order No.2
Summary

Bid Item No.	Item	Unit	Unit Cost	Original Qty	Original Bid \$ Amount	Net Change in Qty	Net Change in \$ Amount	Item New Total Qty	Item New Total \$ Amount
4	Removal of Existing Sanitary Sewer (Gravity)	LF	\$28.00	314	\$8,792.00	3	\$84.00	317	\$8,876.00
8	Gravity Sewer Line (10" PVC)	LF	\$147.00	294	\$43,218.00	2	\$294.00	296	\$43,512.00
9	Gravity Sewer Line (12" PVC)	LF	\$239.00	47	\$11,233.00	3	\$717.00	50	\$11,950.00
11	Sewer Force Main (4" HDPE)	LF	\$73.00	94	\$6,862.00	18	\$1,314.00	112	\$8,176.00
21	PCCP (8" Thick Roadway)	SY	\$102.00	534	\$54,468.00	104	\$10,589.64	638	\$65,057.64
23	PCCP (4" Thick Sidewalk)	SY	\$126.00	12	\$1,512.00	22	\$2,741.76	34	\$4,253.76
24	Concrete Barrier Curb	LF	\$41.00	26	\$1,066.00	13	\$546.53	39	\$1,612.53
25	Concrete Mountable Curb	LF	\$36.00	32	\$1,152.00	29	\$1,046.52	61	\$2,198.52
27	Sanitary Sewer Service Lines	EA	\$3,000.00	5	\$15,000.00	3	\$9,000.00	8	\$24,000.00
30	Conflict Box	EA	\$11,000.00	1	\$11,000.00	-1	(\$11,000.00)	0	\$0.00
CO2-A	Bore 10" Sewer Pipe Under Existing Conflict Box	LS	\$8,880.00	0	\$0.00	1	\$8,880.00	1	\$8,880.00
Net Change in Contract Value							\$24,213.45		



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Parish Project No. 16-SEW-13; Naquin Street Sewer Lift Station Project

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution authorizing the execution of Change Order No. 2 (Balancing), for an increase of \$24,213.45 and an increase in contract time of 26 calendar days.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Naquin Street Sewer Lift Station Project will replace the existing 1929 (92 years old) sewer lift station, which will increase the lift station capacity, enhance the pumping capability and will be more reliable.

TOTAL EXPENDITURE

\$24,213.45

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL	ESTIMATED
IS PROJECT READY BUDGETED: (CIRCLE ONE)	

N/A	NO	YES	IF YES AMOUNT BUDGETED:	\$1,520,582
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COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Signature

9/22/22

Date