
TERREBONNE PARISH COUNCIL

POLICY, PROCEDURE, AND LEGAL COMMITTEE

Ms. Jessica Domangue	Chair
Mr. John Amadee	Vice-Chair
Mr. Gerald Michel	Member
Mr. Daniel Babin	Member
Mr. John Navy	Member
Mr. Carl Harding	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Dirk Guidry	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

June 6, 2022
5:35 PM

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the council should be respectful of others in their choice of words and actions. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Motion to consider the appointment of the Official Journal.
2. Consider the co-sponsorship request from Fuzzbait Fishing Invitational for their 2022 Fuzzbait Fishing Invitational to be held on Saturday, August 6, 2022 from 7:59 a.m. to 5:00 p.m. at the Barry P. Bonvillian Civic Center.
3. Consider the co-sponsorship request from CASA of Terrebonne for their CASA of Terrebonne - Volunteer Retreat to be held on Saturday, August 27, 2022 from 8:00 a.m. to 4:00 p.m. at the Municipal Auditorium.

4. Consider the co-sponsorship request from Bayou Board of Realtors for their Affiliate Appreciation to be held on Friday, September 9, 2022 from 1:00 p.m. to 6:00 p.m. at the Houma Municipal Auditorium.
5. Adjourn

Category Number:
Item Number: 1.



Monday, June 6, 2022

Item Title:

Houma Courier - Official Journal

Item Summary:

Motion to consider the appointment of the Official Journal.

ATTACHMENTS:

Description

Executive Summary

Backup Information

Upload Date

6/1/2022

6/1/2022

Type

Cover Memo

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
<i>Houma Courier – Official Journal</i>

PROJECT SUMMARY (200 WORDS OR LESS)
Motion to consider the appointment of the Official Journal

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE
N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Tammy E. Triggs

06/01/2022

Signature

Date

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

June 1, 2022

“VIA Email”

Ms. Tara Hamm
Publisher
Gannett Legal/Public Notice Department
The Times, Houma/Thibodaux

RE: Official Journal

Dear Ms. Hamm:

According to the provisions of LA RS 43:141 (copy attached), the Terrebonne Parish Council and governing bodies across this state are required to “select a newspaper as official journal” before June 30, 2022.

As such, I would like to obtain proposals from newspapers that are interested and/or qualified to serve as the official journal for Terrebonne Parish. LA R.S. 43:140 et seq (copy attached) contains the information necessary as it relates to official journal.

Therefore, the Council is asking for proposals that would indicate a price for publication of any and all legal notices based on a “per square of one hundred words or a fraction thereof”. It is understood that the price will be based on information that is submitted to the newspaper electronically. The letter providing your price should also include “proof” of your newspaper’s eligibility to serve as official journal.

Your proposal should be submitted to this office no later than the end of the day (4:30 p.m.) on Friday, June 10, 2022. Please feel free to contact me if you have any questions concerning the Council’s request.

Sincerely,



Tammy E. Triggs, Assistant Council Clerk

cc: Council Members
Policy, Procedure & Legal Committee Agenda, 06-21-22
/tet

RS 43:140

CHAPTER 4. OFFICIAL JOURNALS OF POLITICAL SUBDIVISIONS PART I. OFFICIAL JOURNAL OF PARISHES, MUNICIPALITIES, AND SCHOOL BOARDS

§140. Definitions

As used in this Chapter, the following terms shall have the meanings ascribed to them in this Section:

(1) "Bona fide paying subscribers" shall mean persons who have subscribed at a subscription rate which is not nominal, whether by mail subscriptions, purchases through dealers and carriers, street vendors and counter sellers, or any combination thereof, but shall not include free circulation, sales at token or nominal subscription price, and sales in bulk for purposes other than for resale for individual subscribers.

(2) "General paid circulation" shall not include publications when one-half or more of all copies circulated are provided free of charge to the ultimate recipients, or are paid for at nominal rates by the ultimate recipients.

(3) "Newspaper" shall mean a publication that during each year of the five-year period prior to the first publication of any legal or official notice therein:

(a) Has been published at regular intervals of not less than weekly.

(b) Has been originated and published for the dissemination of current news and intelligence of varied, broad, and general public interest, including regular news coverage of local public meetings and events, and is not devoted to the interests of, or published for the entertainment or instruction of, or has a circulation restricted to, any particular sect, denomination, labor or fraternal organization, or other special group or class of citizens.

(c) Has not been published primarily for advertising purposes and has not contained more than seventy-five percent advertising in more than one-half of its issues, excluding separate advertising supplements inserted into but separately identifiable from any regular issue or issues.

(d) Has maintained a general paid circulation to bona fide paying subscribers within the area the publication is required.

(4) "Nominal rate(s)" shall mean a price which is so small or slight that it is not considered real or substantial in comparison with what might reasonably be expected.

(5) "Office" shall mean the newspaper's principal public business office and need not be the place at which the newspaper's printing presses are physically located. A newspaper shall have only one principal public business office; however, any newspaper with a principal business office in a parish adjoining Jefferson Parish which within one year prior to June 1, 1986, has actually published official proceedings of any municipal corporation, parish council, police jury, or school board in Jefferson Parish shall be deemed to be published in an office physically located in both the parish where the newspaper maintains its principal business office and Jefferson Parish.

Acts 1986, No. 378, §1, eff. July 2, 1986; Acts 2011, 1st Ex. Sess., No. 36, §1.

RS 43:141

§141. Official journal to be selected by police juries, city and parish councils, municipal corporations, and school boards

A. The police juries, city and parish councils, municipal corporations, and school boards in all the parishes, the parish of Orleans excepted, at their first meeting in June of each year, shall select a newspaper as official journal for their respective parishes, towns, or cities for a term of one year.

B. In any parish which is divided by the Mississippi River and has a population of not less than one hundred thousand the governing body shall have the authority to select two official journals for their respective parishes, one of which shall be located on one bank of the river and the other which shall be located on the opposite bank thereof and no act heretofore performed shall be considered invalid because of any such parish having heretofore designated two such official journals.

Amended by Acts 1958, No. 515, §1; Acts 1986, No. 378, §1, eff. July 2, 1986.

RS 43:142

§142. Qualifications of newspaper

A. The newspaper:

(1) Shall have been published in an office physically located in the parish in which the body is located for a period of five years preceding the selection.

(2) Shall not have missed during that period as many as three consecutive issues unless caused by fire, flood, strike, or natural disaster.

(3) Shall have maintained a general paid circulation in the parish in which the body is located for five consecutive years prior to the selection.

(4) Shall have been entered in a U.S. post office in that parish under a periodical permit in that parish for a period of five consecutive years prior to the selection.

B. The provisions of this Section relating to the five-year requirement shall not contravene any contract existing between any governing body and a newspaper on and prior to May 11, 1970; nor shall the five-year requirement herein be applied in assessing the qualifications of a newspaper which was in existence on May 11, 1970; nor shall any provision of this Chapter prohibit a publication from becoming an official journal in Jefferson Parish if the publication is qualified to publish judicial advertisements and legal notices in Jefferson or Orleans Parish or has actually published official proceedings within one year prior to June 1, 1986, of any municipal corporation, parish council, police jury, or school board within Jefferson Parish.

Amended by Acts 1950, No. 289, §1; Acts 1952, No. 276, §1; Acts 1970, No. 111, §1; Acts 1986, No. 378, §1, eff. July 2, 1986; Acts 1997, No. 422, §1; Acts 2011, 1st Ex. Sess., No. 36, §1; Acts 2014, No. 197, §1, eff. May 22, 2014.

NOTE: See also R.S. 43:140(3) regarding definition of newspaper.

RS 43:143

§143. Newspaper selected to be known as official journal; duties

The newspaper selected shall be known as the official journal of the parish, town, city or school board, and it shall publish all minutes, ordinances, resolutions, budgets and other official proceedings of the police jury, town or city councils, or the school board.

OFFICIAL PARISH JOURNAL SELECTION

In accordance with Louisiana Revised Statute 43:141 and 43:150, the governing authority of the Parish of _____ has selected:

(Name of Newspaper)

(Complete **MAILING ADDRESS** of Newspaper)

(Telephone Number and Fax Number of Newspaper)

(E-mail address for Legal Advertising for Newspaper)

This Official Parish Journal has been selected by said Parish on the _____ day of _____, of the year _____, in the manner provided by law for the period beginning _____ and ending _____.

(Signature of Official)

(Title of Official)

(Date)

Please return this form to:

Secretary of State, Election Services
P.O. Box 94125
Baton Rouge, LA 70804-9125

This form can also be sent via email to publications@sos.la.gov, with the original following via mail.

Any changes that need to be made to contact information for your Newspaper can be sent to the email listed above. We do not change information provided to us without consent from the Parish.

Rev. 2/2021

Tammy Triggs

From: Hamm, Tara <thamm@gannett.com>
Sent: Wednesday, June 1, 2022 9:57 AM
To: Tammy Triggs
Subject: RE: Quotes/Prices for the Official Journal
Attachments: Courier 2022_ Terrebonne.pdf

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Thank you
Attached is the bid request and we'll also have a hard copy sent via UPS

Please let me know if you need anything else

Tara Hamm

Director – Public Notices | Obituaries
Office: 866-431-8665
Gannett Classified Business Solutions

thamm@gannett.com

From: Tammy Triggs <ttriggs@tpcg.org>
Sent: Wednesday, June 1, 2022 9:44 AM
To: Hamm, Tara <thamm@gannett.com>
Cc: Tammy Triggs <ttriggs@tpcg.org>
Subject: FW: Quotes/Prices for the Official Journal

From: Tammy Triggs <ttriggs@tpcg.org>
Sent: Wednesday, June 1, 2022 9:39 AM
To: thamm@gannettlegal.com
Cc: Tammy Triggs <ttriggs@tpcg.org>
Subject: Quotes/Prices for the Official Journal

Good Morning Ms. Hamm,

Attached is a memorandum asking for proposals and/or quotes from your newspaper for publication of any and all legal notices. If you have any questions, please feel free to contact the office via email or telephone.

Thank You,
Tammy E. Triggs
Office of the Terrebonne Parish Council

Terrebonne Parish Consolidated Government
8026 Main Street, Suite 600
Houma, LA 70360

Telephone: (985) 873-6410
Fax: (985) 873-6521
E-mail: ttriggs@tpcg.org

*"Strive not to be a success but rather
to be of value." Albert Einstein*



Category Number:
Item Number: 2.



Monday, June 6, 2022

Item Title:

Co-Sponsorship - 2022 Fuzzbait Fishing Invitational

Item Summary:

Consider the co-sponsorship request from Fuzzbait Fishing Invitational for their 2022 Fuzzbait Fishing Invitational to be held on Saturday, August 6, 2022 from 7:59 a.m. to 5:00 p.m. at the Barry P. Bonvillian Civic Center.

ATTACHMENTS:

Description

Backup

Upload Date

6/1/2022

Type

Cover Memo

Tammy Triggs

From: ttheriot@tpcg.org
Sent: Monday, May 23, 2022 8:05 AM
To: Leilani Adams; Tammy Triggs; Suzette Thomas; Brian Detillier; Stacey Martin
Subject: New Co-Sponsorship Application - Terrebonne Parish Consolidated Government



Co-Sponsorship Application

A new co-sponsorship application has been submitted through the Parish website.

Requesting Use of the Parish Seal? No

Event Name: 2022 Fuzzbait Fishing Invitational
Location: Houma Terrebonne Civic Center
Date(s) of Event: 08/06/2022 (7:59 AM - 5:00 PM)
Reason for Co-Sponsorship: FUzzbait Banquet being held in the Houma Terrebonne Civic Center .

Services / Resources Needed: Civic Center

Additional Details Non-profit organization? YES
Selling Tickets? NO

Organization: Fuzzbait Fishing Invitational
Authorized Representative: travis theriot (*Vice President*)
Contact Person: Travis Theriot (*Houma*)
Mailing Address: 2842 Savanne Rd
Houma , LA 70360

Daytime Phone Number: 985-860-9455
E-mail: ttheriot@tpcg.org

This email is sent by an automated process for an Online Co-Sponsorship Request submission. If you have any questions, please contact our Information Technology team at development@tpcg.org. Thank you!

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www.tpcg.org



Monday, June 6, 2022

Item Title:

Co-Sponsorship - CASA of Terrebonne Volunteer Retreat

Item Summary:

Consider the co-sponsorship request from CASA of Terrebonne for their CASA of Terrebonne - Volunteer Retreat to be held on Saturday, August 27, 2022 from 8:00 a.m. to 4:00 p.m. at the Municipal Auditorium.

ATTACHMENTS:

Description

Backup

Upload Date

6/1/2022

Type

Cover Memo

Tammy Triggs

From: sreyes@casaofterrebonne.org
Sent: Thursday, May 13, 2021 11:20 AM
To: Leilani Adams; Tammy Triggs; Suzette Thomas; Anne Picou; David Drury
Subject: New Co-Sponsorship Application - Terrebonne Parish Consolidated Government



Co-Sponsorship Application

A new co-sponsorship application has been submitted through the Parish website.

Requesting Use of the Parish Seal? Yes

Event Name: CASA of Terrebonne - Volunteer Retreat

Location: Municipal Auditorium

Date(s) of Event: 08/27/2022 (8:00 AM - 4:00 PM)

Reason for Co-Sponsorship: To provide existing volunteers continued education and team building to ensure that the children of Terrebonne Parish continue to have a voice in CINC procedures (children in need of care) as they navigate foster care.

Services / Resources Needed: Municipal Auditorium

Organization: CASA of Terrebonne

Authorized Representative: Christine Aucoin (*Executive Director*)

Contact Person: Sulma Reyes (*Houma*)

Mailing Address: 402 Canal Street
Houma, LA 70361

Daytime Phone Number: (985) 876-0250

E-mail: sreyes@casaofterrebonne.org

This email is sent by an automated process for an Online Co-Sponsorship Request submission. If you have any questions, please contact our Information Technology team at development@tpcg.org. Thank you!

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Category Number:
Item Number: 4.



Monday, June 6, 2022

Item Title:

Co-Sponsorship - Affiliat Appreciation

Item Summary:

Consider the co-sponsorship request from Bayou Board of Realtors for their Affiliate Appreciation to be held on Friday, September 9, 2022 from 1:00 p.m. to 6:00 p.m. at the Houma Municipal Auditorium.

ATTACHMENTS:

Description

Backup

Upload Date

6/1/2022

Type

Cover Memo

Tammy Triggs

From: sellingismyjam@gmail.com
Sent: Tuesday, May 24, 2022 8:57 AM
To: Leilani Adams; Tammy Triggs; Suzette Thomas; Anne Picou; David Drury
Subject: New Co-Sponsorship Application - Terrebonne Parish Consolidated Government



Co-Sponsorship Application

A new co-sponsorship application has been submitted through the Parish website.

Requesting Use of the Parish Seal? Yes

Event Name: Affiliate appreciation

Location: Houma Municipal Auditorium

Date(s) of Event: 09/09/2022 (1:00 PM - 6:00 PM)

Reason for Co-Sponsorship: Affiliate appreciation. Event for the local title companies, lenders, and insurance agencies.

Services / Resources Needed: Municipal Auditorium

Additional Details Non-profit organization? YES
Selling Tickets? NO

Organization: Bayou Board of Realtors

Authorized Representative: Jenna Guerrero (*board director*)

Contact Person: *** Same as above ***

Mailing Address: 390 Madio Dr.
Houma, LA 70364

Daytime Phone Number: 985-855-9000

E-mail: sellingismyjam@gmail.com

This email is sent by an automated process for an Online Co-Sponsorship Request submission. If you have any questions, please contact our Information Technology team at development@tpcg.org. Thank you!

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