

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, August 24, 2022
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,
please contact Suzette Thomas, Council Clerk, at (985) 873-6519 describing the
assistance that is necessary.

Darrin W. Guidry, Sr.
CHAIRMAN

Daniel Babin
VICE-CHAIRMAN
DISTRICT 1

John Navy

DISTRICT 2

Carl Harding

DISTRICT 3

Gerald Michel

DISTRICT 4

John Amedee

Suzette Thomas,
COUNCIL CLERK

DISTRICT 5

Jessica Domangue

DISTRICT 6

Darrin Guidry

DISTRICT 7

Daniel Babin

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR
COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE
MEETING**

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE THE MINUTES OF THE SPECIAL SESSION HELD ON JULY 25, 2022.

**APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 27,
2022.**

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON
AUGUST 10, 2022.**

1. GENERAL BUSINESS:

Presentation by Parish Administration relative to capital projects, including drainage, utility, road and

- A. quality of life projects, as well as other matters relative to the operations and maintenance of Parish government.
- B. **RESOLUTION:** Supporting the inclusion of all ten of the proposed GOM lease sales in the Final Outer Continental Shelf Oil and Gas Leasing Program.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. As per speaker cards.

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to amend the 2022 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. Hollywood Road Extension Bridge, \$281,686
 - II. Parish Sports Park Complex, \$56,441
 - III. Housing & Human Services-Head Start HVAC Systems, \$530,500
 - IV. Houma Police Department, \$118,170
 - a. add one Police Captain, Grade P-5
 - b. add one Police Lieutenant, Grade P-4
 - c. add one Police Sergeant, Grade P-3
 - d. add four Police Officers, Grand P-1
 - V. Planning, (\$8,433)
 - a. add one Planner I, Grade 207
 - b. delete one Planner II, Grade 209
- B. An ordinance to authorize the permanent relocation of a Terrebonne Parish precinct polling location.
- C. An ordinance to amend Section 4-4 of the Terrebonne Parish Code to allow permitted organizations to sell alcohol at permitted events.
- D. An ordinance to amend Section 21-30 of the Terrebonne Parish Code to allow permitted organizations to sell alcohol at permitted events.
- E. An ordinance to appoint Ms. Brandi Becnel as Terrebonne Parish Council Senior Minute Clerk, to set the salary, and to set an effective date relative thereto.
- F. An ordinance for the permanent appointment and hiring of a Clerk and the hiring of an Assistant Clerk for the Terrebonne Parish Council.

3. COMMITTEE REPORTS:

- A. Public Services Committee, 08/08/22
- B. Budget and Finance Committee, 08/08/22*
- C. Policy, Procedure and Legal Committee, 08/08/22 (***Ratification of minutes calls public hearing on Wednesday, September 14, 2022 at 6:30 p.m.**)

4. STREET LIGHTS:

- A. Light installations, removals, and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **RECREATION DISTRICT NO. 3A:** One (1) expiring term on 08-26-22 and one (1) expired term. Mr. Randy J. LeBouef, Jr. expresses his interest in being reappointed.

6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

- A. VETERANS MEMORIAL DISTRICT:** One (1) expiring term on 09-17-22. (Representing the Parish President/South of the Intracoastal)
- TEDA:** One (1) vacancy representing the Parish Council.

7. COUNCIL MEMBERS REQUEST DISCUSSION OF:

- A. COUNCILMAN CARL HARDING:** Motion to discuss with possible action regarding dredging and debris removal from Bayou Terrebonne and other canals and bayous in Terrebonne Parish and other related matters thereto.
- B. COUNCILMAN DANIEL BABIN:** Motion to discuss with possible action relative to littering in public roadways and drainage facilities as per Chapter 14, Article III. – “Littering” of the Terrebonne Parish Code of Ordinances.

8. ANNOUNCEMENTS:

- A.** Parish President.
- B.** Council Members.

9. ADJOURN

Category Number:
Item Number:



Wednesday, August 24, 2022

Item Title:
INVOCATION

Item Summary:
INVOCATION

Category Number:
Item Number:



Wednesday, August 24, 2022

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, August 24, 2022

Item Title:

APPROVE MINUTES OF THE SPECIAL SESSION HELD ON JULY 25, 2022

Item Summary:

APPROVE THE MINUTES OF THE SPECIAL SESSION HELD ON JULY 25, 2022.

Category Number:
Item Number:



Wednesday, August 24, 2022

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION JULY 27, 2022

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 27, 2022.

Category Number:
Item Number:



Wednesday, August 24, 2022

Item Title:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 10, 2022

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 10, 2022.

Category Number: 1.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Parish Administration Presentation

Item Summary:

Presentation by Parish Administration relative to capital projects, including drainage, utility, road and quality of life projects, as well as other matters relative to the operations and maintenance of Parish government.

ATTACHMENTS:

Description

Backup

Upload Date

8/17/2022

Type

Cover Memo

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Parish Administration Presentation

PROJECT SUMMARY (200 WORDS OR LESS)

Presentation by Parish Administration relative to capital projects, including: drainage, utility, road and quality of life projects; as well as other matters related to the operations and maintenance of Parish government.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

**IF YES AMOUNT
BUDGETED:**

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Darrin W. Guidry, Sr.

08/17/2022

Signature

Date

Category Number: 1.
Item Number: B.



Wednesday, August 24, 2022

Item Title:

Supporting Offshore Leasing

Item Summary:

RESOLUTION: Supporting the inclusion of all ten of the proposed GOM lease sales in the Final Outer Continental Shelf Oil and Gas Leasing Program.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/18/2022	Cover Memo
Backup	8/18/2022	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Offshore Leasing Support

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Supporting the inclusion of all ten of the proposed GOM lease sales in the Final Outer Continental Shelf Oil and Gas Leasing Program

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Jessica Domangue

Signature

08/18/2022

Date

Offered by:
Seconded by:

RESOLUTION: Supporting the inclusion of all ten of the proposed GOM lease sales in the Final Outer Continental Shelf Oil and Gas Leasing Program

WHEREAS, The United States Department of the Interior has released its proposed 5-year Offshore Leasing Program after a long delay; and,

WHEREAS, the people of Terrebonne Parish are concerned that this Offshore Leasing Program appears to fall far short of what is needed to meet the energy needs of the United States; and,

WHEREAS, the proposed Offshore Leasing Program schedules no new oil and gas lease sales over the next five years during a time in which energy prices are rising, global supply chains are experiencing periodic and sometimes severe disruptions, and inflation remains at historic levels impacting every household imposing serious economic risk for millions of American families and businesses; and,

WHEREAS, Gulf of Mexico energy producers, among the lowest carbon-intensive in the world, according to the Bureau of Ocean Energy Management, supply nearly 15% of America's oil production and over 2% of the nation's natural gas; and,

WHEREAS, the specter of no future lease sales puts U.S. energy security at risk and compromises U.S. producers' ability to provide affordable, reliable energy to the American people, not to mention the significant number of jobs the energy sector supports throughout the U.S., jobs which generate billions to the economy and local, state, and federal tax revenues; and,

WHEREAS, studies have shown that oil and natural gas will play an important role in meeting U.S. energy needs for the foreseeable future but if it comes from areas of the world beyond our shores where environmental standards are considerably less stringent, the U.S. runs the risk of ceding our position as a global energy leader as we become reliant on foreign sources to supply our energy needs; and,

WHEREAS, oil leases in the Gulf of Mexico are a critical source of funding for critical coastal restoration projects along the Gulf Coast, particularly in coastal Louisiana as well as funds to improve our National Park infrastructure throughout the U.S.

NOW THEREFORE, BE IT RESOLVED, THAT THE TERREBONNE PARISH COUNCIL, ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT, HEREBY strongly urges the United States Department of the Interior in its Final Outer Continental Shelf Oil and Gas Leasing Program to include all ten (10) of the proposed lease sales in the Gulf of Mexico as well as the proposed sale for the Cook Inlet in Alaska so that the United States continue its energy leadership, support

good-paying jobs and meet domestic energy demand with resources produced in the United States.

Category Number: 2.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Public Wishing to Address the Council

Item Summary:

As per speaker cards.



Wednesday, August 24, 2022

Item Title:

2022 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2022 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Hollywood Road Extension Bridge, \$281,686
- II. Parish Sports Park Complex, \$56,441
- III. Housing & Human Services-Head Start HVAC Systems, \$530,500
- IV. Houma Police Department, \$118,170
 - a. add one Police Captain, Grade P-5
 - b. add one Police Lieutenant, Grade P-4
 - c. add one Police Sergeant, Grade P-3
 - d. add four Police Officers, Grand P-1
- V. Planning, (\$8,433)
 - a. add one Planner I, Grade 207
 - b. delete one Planner II, Grade 209

ATTACHMENTS:

Description	Upload Date	Type
2022 Various Items for Budget Amendment	8/4/2022	Executive Summary
2022 Various Items for Budget Amendment	8/4/2022	Budget Amendment
2022 Various Items for Budget Amendment	8/4/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.
<div>I. Hollywood Road Extension Bridge, \$281,686</div> <div>II. Parish Sports Park Complex, \$56,441</div> <div>III. Housing & Human Services-Head Start HVAC Systems, \$530,500</div> <div>IV. Houma Police Department, \$118,170<div>a. add one Police Captain, Grade P-5</div><div>b. add one Police Lieutenant, Grade P-4</div><div>c. add one Police Sergeant, Grade P-3</div><div>d. add four Police Officers, Grand P-1</div></div> <div>V. Planning, (\$8,433)<div>a. add one Planner I, Grade 207</div><div>b. delete one Planner II, Grade 209</div></div>

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>			ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
N/A	<u>NO</u>	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)										
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9	

_____/s/ Kayla Dupre_____
Signature

_____August 4, 2022_____
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Hollywood Road Extension Bridge, \$281,686
- II. Parish Sports Park Complex, \$56,441
- III. Housing & Human Services-Head Start HVAC Systems, \$530,500
- IV. Houma Police Department, \$118,170
 - a. add one Police Captain, Grade P-5
 - b. add one Police Lieutenant, Grade P-4
 - c. add one Police Sergeant, Grade P-3
 - d. add four Police Officers, Grand P-1
- V. Planning, (\$8,433)
 - a. add one Planner I, Grade 207
 - b. delete one Planner II, Grade 209

SECTION I

WHEREAS, Administration is requesting additional funding of \$281,686 for the Hollywood Road Extension Bridge, and

WHEREAS, the funding source is from the Sales Tax Revenue Fund.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Hollywood Road Extension Bridge. (Attachment A)

SECTION II

WHEREAS, Administration is requesting additional funding of \$56,441 for the soccer field expansions at the Parish Sports Park Complex, and

WHEREAS, the funding source is from the Sales Tax Revenue Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Parish Sports Park Complex. (Attachment B)

SECTION III

WHEREAS, the Terrebonne Parish Consolidated Government has received funding allocated by the state for improvements to the HVAC systems for low to moderate income publicly owned community facilities from the Office of Community Development (OCD), and

WHEREAS, it has been reported that the Schriever, Gibson, and Church Street Head Start facilities are in dire need of new/upgraded HVAC systems, and

WHEREAS, each of these items can be obtained through the Parish on behalf of these facilities utilizing CARES act funding from OCD.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Head Start HVAC Program. (Attachment C)

SECTION IV

WHEREAS, the Houma Police Department is creating a School Resource Officer (SRO) division to meet the common goals of the Terrebonne Parish Consolidated Government, Terrebonne Parish School District and Houma-Terrebonne Diocese of providing a safe learning environment for students, a safe working environment for educational staff, the prevention and reduction of juvenile dependency; and

WHEREAS, this division will provide resources for the purposes of maintaining a safe and secure learning environment for students, providing a safe working environment for educational staff, preventing, and reducing school-related violence and offenses committed by juveniles or adults, and promoting positive attitudes regarding the role of law enforcement in society; and

WHEREAS, all parties will enter into a Cooperative Endeavor Agreement which will define the scope, the duties and responsibilities and terms of all parties; and

WHEREAS, the creation of the SRO Division has a cost of \$306,344 for 2022, and

WHEREAS, the Terrebonne Parish School District and Houma-Terrebonne Diocese will reimburse the division \$188,174 in 2022 and \$118,170 is coming from the Public Safety fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and Budgeted Positions be amended to reflect new School Resource Officer Division within Houma Police Department. (Attachment D)

SECTION V

WHEREAS, Administration is requesting to amend the Budgeted Positions, adding a full time Planner I, Grade 207 and deleting a full time Planner II, Grade 209 for the Planning Department, and

WHEREAS, the budgeted dollars for the change is (\$8,433).

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Budgeted Positions be amended to recognize the necessary change for the Planning Department. (Attachment E)

SECTION VI

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION VII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VIII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department
PC File: 2022-Various Items – L
Date Prepared: 8/3/22 BA #14

ATTACHMENT A - Hollywood Road Extension Bridge

	2022		
	Adopted	Change	Amended
Hollywood Road Extension Bridge	701,033	281,686	982,719
Transfer from Sales Tax Revenue Fund	(1,000,000)	(281,686)	(1,281,686)
Transfer to Road Construction Fund	1,000,000	281,686	1,281,686
Fund Balance (decrease)	n/a	(281,686)	n/a

ATTACHMENT B - Parish Sports Park Complex

	2022		
	Adopted	Change	Amended
Parish Sports Park Complex	3,008,027	56,441	3,064,468
Transfer from Sales Tax Revenue Fund	(2,479,959)	(56,441)	(2,536,400)
Transfer to Capital Projects Control Fund	2,479,959	56,441	2,536,400
Fund Balance (decrease)	n/a	(56,441)	n/a

ATTACHMENT C - Housing & Human Services-Head Start

	2022		
	Adopted	Change	Amended
HVAC Renovations		(530,500)	(530,500)
HVAC Renovations		530,500	530,500

ATTACHMENT D - Houma Police Department

	2022		
	Adopted	Change	Amended
Salaries & Wages	4,436,741	192,855	4,629,596
Medicare	77,943	2,796	80,739
Pension	1,384,009	60,267	1,444,276
Unemployment Compensation	80,631	2,893	83,524
Workmen's Compensation	268,864	9,616	278,480
Group Insurance	1,214,047	37,917	1,251,964
School Resource Officers	(360,611)	(188,174)	(548,785)
Fund Balance (decrease)	n/a	118,170	n/a

ATTACHMENT D - Houma Police Department

	2022						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Police Captain	2	1	3	P-5	52,978	70,908	88,837
Police Lieutenant	8	1	9	P-4	46,342	62,026	77,709
Police Sergeant	9	1	10	P-3	42,453	56,836	71,219
Police Officer	54	4	58	P-1	36,816	49,286	61,755

ATTACHMENT E - Planning

	2022		
	Adopted	Change	Amended
Salaries & Wages	1,094,392	(7,072)	1,087,320
FICA	68,100	(438)	67,662
Medicare	15,927	(103)	15,824
Pension	82,379	(530)	81,849
Unemployment Compensation	16,476	(106)	16,370
Workmen's Compensation	28,541	(184)	28,357
Fund Balance (decrease)	n/a	(8,433)	n/a

ATTACHMENT E - Planning

	2022						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Planner II	2	-1	1	209	52,520	67,413	82,326
Planner I	0	1	1	207	45,448	58,344	71,261

Section I

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, July 27, 2022 7:01 PM
To: Mart Black
Cc: Kayla Dupre; Felicia Aubert
Subject: Hollywood Road Extension Bridge

Mart,

We will be preparing a budget amendment for \$281,686 to the Hollywood Road Extension Bridge Project. This funding will be coming from the Sales Tax Capital Fund.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2023 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-57
HOLLYWOOD RD EXT-BRIDGE**

TOTAL FUNDING	\$	1,390,841
EXPENDITURES THRU 12/31/21		(408,122)
PROJECT BALANCE	\$	982,719

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2022	2023	2024	2025	2026	2027
May-19	ORD 9052	FROM 661-310-8916-80 FD 251	26,397						
May-19	ORD 9052	FROM 661-310-8916-81 FD 251	73,343						
Jan-20	ORD 9117	FROM 661-310-8916-88 FD 661	100,000						
Jan-20	ORD 9117	FROM 661 FUND BALANCE	95,000						
Jan-20	ORD 9117	FROM 665 FUND BALANCE	50,000						
Jan-20	ORD 9117	FROM 667 FUND BALANCE	80,250						
Jan-20	ORD 9117	FROM 255 FUND BALANCE	34,165						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	650,000						
Aug-22	PENDING BA	FROM FD 255 1/4% CAPITAL SALES TAX FD		281,686					
LESS PRIOR YEARS EXPENDITURES			(408,122)						
FUNDS AVAILABLE			\$ 701,033	\$ 281,686	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: GIS ENGINEERING, LLC

DESCRIPTION: Study and research for a bridge to be built on Hollywood Road.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 661-310-8916-57

ROAD CONSTRUCTION FUND

ROADS & BRIDGES

HOLLYWOOD RD EXT-BRIDGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	701,033	13,038.78	0	687,994
CLOSED:				
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	99,740	53,446.80	N/A	46,293
2020	1,055,708	137,547.99	N/A	918,160
2021	918,160	217,127.30	N/A	701,033

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 661-000-7102-55

ROAD CONSTRUCTION FUND

NO DEPARTMENT NAME

SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	1,000,000	1,000,000.00-	0	0
CLOSED:				
2016	1,700,000	1,700,000.00-	N/A	0
2017	238,481	238,481.00-	N/A	0
2018	342,927	342,927.00-	N/A	0
2019	364,024	364,024.00-	N/A	0
2020	434,165	434,165.00-	N/A	0
2021	0	.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT

SCR

CF04 = DSP

DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 255-999-9106-61

SALES TAX REVENUE FUND

OPERATING TRANSFERS

ROAD CONSTRUCTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	1,000,000	1,000,000.00	0	0
CLOSED:				
2016	1,700,000	1,700,000.00	N/A	0
2017	238,481	238,481.00	N/A	0
2018	342,927	342,927.00	N/A	0
2019	364,024	364,024.00	N/A	0
2020	434,165	434,165.00	N/A	0
2021	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section II

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, August 3, 2022 6:49 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

We need to do a budget amendment for \$56,441 for the soccer field expansions. The funding is from the Capital Improvements Sales Tax.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2023 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

659-501-8913-20
PARISH SPORTS PARK COMPLEX
R# 659-000-6342-11
R# 659-000-6343-34

TOTAL FUNDING	\$	7,804,723
EXPENDITURES THRU 12/31/21		(4,740,255)
PROJECT BALANCE	\$	<u>3,064,468</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2022	2023	2024	2025	2026	2027
Jul-12	ORD 8141	FUND 280 P/W RECREATION FUND	47,500						
Dec-12	ORD 8252	FUND 280 P/W RECREATION FUND	1,000,000						
Dec-12	ORD 8252	FUND 151 GENERAL FUND	1,191,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	600,000						
Oct-15	ORD 8650	LAND & WATER CONSERVATION	250,000						
Jan-16	ORD 8669	FUND 280 P/W RECREATION FUND	139,405						
Aug-17	ORD 8872	FROM REC DISTRICT 2/3	200,000						
May-18	ORD 8957	FUND 285 B COUNTRY SPORTS PARK	440,000						
Oct-18	ORD 9008	FUND 285 B COUNTRY SPORTS PARK	317,878						
Nov-18	ORD 9014	FROM 655-351-8929-14 STWIDE FLOOD	89,400						
Jan-19	ORD 9028	FUND 280 P/W RECREATION FUND	220,000						
Mar-19	ORD 9040	FUND 280 P/W RECREATION FUND	25,000						
May-19	ORD 9052	From 655-351-8929-50 (FD 151)	100,000						
Dec-19	ORD 9114	TO 661-310-8916-59	(100,000)						
Jan-20	ORD 9117	EXCHANGING FUND SOURCES FD 285	100,000						
Jan-20	ORD 9117	TO GENERAL FUND FD 151	(100,000)						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	250,000						

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2023 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-501-8913-20
PARISH SPORTS PARK COMPLEX (Continued)
R# 659-000-6342-11
R# 659-000-6343-34**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2022	2023	2024	2025	2026	2027
Jan-21	ORD 9229	FROM FUND 285 B COUNTRY SPORTS PARK	95,000						
Jan-21	ORD 9229	FROM 661-310-8916-59 FD 280	18,131						
Jan-21	ORD 9229	FACILITY PLANNING & CONTROL	1,009,900						
Jul-21	ORD 9295	ARP- FUND 201	250,000						
Apr-21	ORD 9359	ACT 120 OF 2021		500,000					
Jun-22	ORD 9379	FROM 659-000-6912-00		11,662					
Aug-22	PENDING LIA	FROM 659-501-8913-36 FD 285		688,447					
Aug-22	PENDING LIA	FROM 659-501-8913-37 FD 255		404,959					
Aug-22	PENDING BA	FROM FD 255 1/4% SALES TAX FUND		56,441					
LESS PRIOR YEARS EXPENDITURES			(4,740,255)						
FUNDS AVAILABLE			\$ 1,402,959	\$ 1,661,509	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: JOSEPH FURR DESIGN
ALL SOUTH, ENGINEERING
CONTRACTOR: BAYOU IRRIGATION, INC.
LEWIS STONE, LLC.**

DESCRIPTION:

EVALUATE THE MERITS AND FEASIBILITY OF
ACQUIRED LAND IN PARTNERSHIP WITH
RECREATION DISTRICT 2, 3 FOR THE PURPOSE
OF DEVELOPING A MAJOR SPORTS PARK
COMPLEX

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 659-501-8913-20

CAPITAL PROJECTS CONTRL

PARKS & GROUNDS

PARISH SPORTS PARK COMPLEX

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	3008887 1,914,621	13,014.33	1,592	1,900,015
CLOSED:				
2016	1,073,526	823,424.49	N/A	250,102
2017	450,102	18,205.00	N/A	431,897
2018	1,279,175	469,624.52	N/A	809,550
2019	1,054,550	934,430.93	N/A	120,119
2020	370,119	13,055.24	N/A	357,064
2021	1,730,095	327,135.90	N/A	1,402,959

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 659-000-7102-55

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	2,439,959	2,439,959.00-	0	0

CLOSED:

2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	862,158	862,158.00-	N/A	0
2019	42,878	42,878.00-	N/A	0
2020	50,000	50,000.00-	N/A	0
2021	596,299	596,299.00-	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/03/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 255-999-9106-59

SALES TAX REVENUE FUND

OPERATING TRANSFERS

CAPITAL PROJECTS CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	2,439,959	2,439,959.00	0	0

CLOSED:

2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	862,158	862,158.00	N/A	0
2019	42,878	42,878.00	N/A	0
2020	50,000	50,000.00	N/A	0
2021	596,299	596,299.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section III

Terrebonne Parish Consolidated Government
Housing & Human Services
Budget Amendment
8/3/2022

	Current	Adjustment	Final
151-000-6348-10 HVAC Renovations	-	(530,500)	(530,500)
151-653-8915-05 HVAC Renovations	-	530,500	530,500
	-	-	-

A budget amendment to add the HVAC Renovations budget to begin services. The grant will be replacing the HVAC systems at the Gibson, Schriever and Church Street locations.

Headstart

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

January 4, 2022

Honorable Gordon E. Dove
President, Terrebonne Parish Consolidated government
Post Office Box 2768
Houma, Louisiana 70361

RE: Program Amendment Number 1
FY 2021 LCDBG-CV HVAC Program
Application Number HVAC-2020-16

Dear Mr. Dove:

The Parish's request for a program amendment has been received and approved. South Terrebonne High School has been removed from the grant due to damage sustained from Hurricane Ida. Schriever, Gibson, and Church Street Head Start facilities have been added to the grant.

It is our understanding that the current program beneficiaries will be changed to reflect 315 low/moderate income beneficiaries and 229 minority beneficiaries. OCD has deobligated \$409,500 from the original award amount of \$1,000,000. The revised budget is shown in the following table.

Activity	Current Budget	Revised Budget	Difference
Public Facilities	\$1,000,000	\$530,000.00	\$469,500.00
Administration	\$0.00	\$60,000.00	(\$60,000.00)
Total	\$1,000,000	\$590,500.00	\$409,500.00

If you have any questions, please contact Kristie Galy at (225) 342-7412.

Sincerely,



Traci Watts

Director, Local Government Assistance
Office of Community Development

c: Leslie Jones, Grant Consultant
Fabienne McCorkle, Office of Finance and Support Services
Judith Jackson, Office of Finance and Support Services
Heather Paul, Office of Community Development
Kimberly Rogers, Office of Community Development
Kristie Galy, Local Government Representative
File: FY 2021, LCDBG-CV HVAC, Financial Management

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

December 9, 2021

Honorable Gordon E. Dove
President, Terrebonne Parish Consolidated Government
Post Office Box 2768
Houma, Louisiana 70361

RE: Request for Extension of the Deadline for the Removal of Contract Conditions and
Program Amendment Request
FY 2021 LCDBG-CV HVAC Program

Dear Mr. Dove:

We received your letter dated November 24, 2021, requesting a four-month extension of the deadline for the removal of contract conditions due to damages to the original project location from Hurricane Ida. Based on these issues, the extension request has been approved.

The original deadline of December 7, 2021 is hereby extended to April 7, 2021. All contract conditions and application revisions requested, as noted in the Application Revisions Letter on September 17, 2021, are still outstanding at this time.

The Parish's request to amend the program to remove South Terrebonne High School and include the Schriever, Gibson, and Church Street Head Start facilities is pending final approval at this time.


If you have any questions, please call Victoria Cavalier (225) 342-7412.

Sincerely,


Traci Watts

Director, Local Government Assistance
Office of Community Development

c: Leslie Jones, Grants Writer, Terrebonne Parish Consolidated Government
Victoria Cavalier, Office of Community Development
File: FY 2021, CDBG-CV HVAC, Application

LA Community Development Block Grant Coronavirus (CDBG-CV) Public Facilities – HVAC Improvements Program General Information Form			1. Applicant Name Terrebonne Parish Consolidated Government	
2. Mailing Address P.O. Box 2768 Houma, LA 70361			3. Physical Address 8026 Main Street Houma, LA 70360	
4. Name of Contact Person Leslie W. Jones			5. Contact Email Address ljones@tpcg.org	
6. Name and Phone Number of Administrative Consultant Preparing Application Leslie W. Jones			7. Name and Phone Number of Engineering/Architectural Firm Preparing Application	
7. Administrative Consultant Email Address ljones@tpcg.org			9. Engineering Firm Email Address	
10. Legislative Districts: State Senate: <u>52</u> State Rep.: <u>53</u> U.S. Congress: <u>1</u>				
11. Funds	Amount	Source of Funds	Fund Status	State Use Only
CDBG-CV	\$590,500			
Local Funds	\$0			
Private Funds	\$0			
State Funds	\$0			
Federal Funds	\$0			
Other Funds	\$0			
TOTAL COST	\$590,500			
12. Signature (Chief Elected Official) 		13. Date 11/1/2021		
14. Typed Name/Title Gordon Dove/Parish President		15. Telephone Number 985-873-6401		
16. Email Address gdove@tpcg.org				

CASTAGNOS GOODWIN UTLEY ENGINEERS, L.L.C.

Consulting Mechanical/Electrical Engineers
1211 Lafayette Street
Houma, Louisiana 70360
(985) 876-4200

October 25, 2021

Houston J. Lirette, Jr.
A Professional Architectural Corp.
179 Enterprise Dr.
Houma, LA 70360

RE: Terrebonne Head Start AC Renovations

We walked three Head Start facilities on Wednesday, October 13, 2021. The following observations are noted with recommendations for the air-conditioning systems.

Schriever 1& 2 Head Start 162 Hwy. 311 Schriever, LA

The facility air conditioning is made up of multiple direct expansion refrigerant systems. The majority of the building is conditioned in the four (4) main classrooms, each by a 3 ton wall hung unit manufactured by Marvair. This units were made to utilize R-22 refrigerant that is no longer supported and is no longer available. The Marvair transfers heat and moisture to precondition the incoming outside air but doesn't completely condition sufficiently, to remove humidity from the incoming air. Due to the age of the energy recovery heat wheels, they no longer operate correctly. Heating backup is by a 9 KW electric heat coils in each unit. The units utilize hot gas reheat on the outside air to try and prevent overcooling of the spaces. The wall hung units supply air is ducted into the classroom and is returned by a grille connected to the unit. These units appear to be original to the building.

There are two (2) Package Terminal Air Conditioning (PTAC) units that each condition an office space. These units are one step up from a window unit except that they are permanently installed in the exterior wall and only a grille is seen from the exterior. These units were originally installed in the building. These units are on the low end of efficiency and probably do not meet energy code or refrigerant mandates.

There is a residential split Dx unit that has been installed to condition the hall and restrooms. It is assumed that the system was installed due to the originally installed systems not being able to meet the building air conditioning load.

CASTAGNOS GOODWIN UTLEY ENGINEERS, L.L.C.

Consulting Mechanical/Electrical Engineers
1211 Lafayette Street
Houma, Louisiana 70360
(985) 876-4200

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There are two (2) Package Terminal Air Conditioning (PTAC) units that each condition an office space. These units are one step up from a window unit except that they are permanently installed in the exterior wall and only a grille is seen from the exterior. These units were originally installed in the building. These units are on the low end of efficiency and probably do not meet energy code or refrigerant mandates.

There is a residential split Dx unit that has been installed to condition the hall and restrooms. It is assumed that the system was installed due to the originally installed systems not being able to meet the building air conditioning load.

Outside air requirements are not being met at the facility for occupancy loads. There are no dedicated systems to precondition outside air for the building. The only systems providing outside air are the four (4) Marvair units. They only cycle the outside air when in conditioning mode to prevent humidity levels from exceeding American Society of Heating and Refrigerating and Air-Conditioning Engineers (ASHRAE) Standards. Without proper pressurization of the building, the building will go into a negative pressure condition where hot wet air will be pulled into the building and could cause mold and mildew issues. There is insufficient capacity of air-conditioning at the facility to properly condition the amount of outside air required for the building.

The equipment does not meet outside air requirements, has obsolete refrigerant, does not meet current codes, and the equipment has degraded performance. It is recommended to change the equipment to systems that will provide correct performance, capacity and meet current codes.

Gibson Head Start
5575 Bayou Black Dr.
Gibson, LA 70356

The building is conditioned by two wall pack units like the Marvair units at the Schriever facility. These wall pack units do not meet outside air requirements for the building's occupancy load. The units are inefficient and cannot be modified to handle the air-conditioning load of the building under varying conditions and maintain proper humidity levels. The wall pack units directly blow air into the main classroom on each end of the building. There is no ductwork to properly distribute air into the center rooms -- the center rooms are not properly conditioned.

The equipment does not meet outside air requirements, has obsolete refrigerant, does not meet current codes, and the equipment has degraded performance. It is recommended to change the equipment to systems that will provide correct performance, capacity and meet current codes.

Church Street 1 & 2 Head Start
1116 Church Street
Houma, LA 70360

The facility consists of two buildings. The main building is a slab on grade and the adjacent building is a raised, modular building.

The main building is conditioned by gas fired rooftop package units. Due to fire hazards and the possibility of carbon monoxide poisoning it is recommended to heat the building with a safer non-flammable source. The rooftop package unit uses Dx cooling to condition the building. The issue that occurs with rooftop package systems is the possibility of a roof leak. It is recommended to have as few roof penetrations as possible to minimize roof leaks, but a rooftop package is an extremely large roof penetration that when leaks can cause an extreme amount of damage in the building. There is no dedicated outside air system for the building to meet outside air requirements. The rooftop air unit is not capable of providing the amount of outside air needed in the main building.

The modular classroom building is conditioned by a residential split Dx unit that has been installed in the building at the location of the old wall pack unit. A closet was constructed in front of the wall pack unit and the split Dx air unit was installed in the closet. This residential AC system is not made to condition the space and provide outside air to meet occupancy loads.

It is recommended to remove the rooftop unit and patch the roof to prevent possible water damage and to provide an air unit system that will meet current codes and standards. The new system should provide safe operation without the possibility of carbon monoxide poisoning. A dedicated outdoor air system should be installed to meet the requirements of the occupancy.

All systems should be integrated into the dedicated outside air to prevent the outside air from running during normal unoccupied periods to minimize operation costs. The current systems can not meet codes to maintain good indoor air quality and have to be changed to provide proper conditioning of the spaces. It is recommended to change all of the building's air-conditioning systems so that they meet current codes, performance, and indoor air quality requirements. Electrical will be modified to meet the requirements of the new mechanical systems.

Our opinion of probable costs for the mechanical and electrical modifications are as follows:

- Schriever 1& 2 Head Start - \$ 159,000
- Gibson Head Start - \$ 116,000
- Church Street 1 & 2 Head Start - \$ 186,000
- Total Mechanical and Electrical: \$ 461,000

Sincerely,

CASTAGNOS GOODWIN UTLEY ENGINEERS, L.L.C.

Robert S. Utley, P. E.

cc: File

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, August 3, 2022 10:32 AM
To: Kayla Dupre
Subject: Budget Amendment
Attachments: SRO Budget Amendment.docx; SRO Budget Amendment.xlsx

Kayla,

We need to prepare a budget amendment to create a School Resource Officer Division within HPD. Attached is details.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

I. Houma Police Dept-SRO Division, \$118,170

SECTION I

WHEREAS, the Houma Police Department is creating a School Resource Officer (SRO) division to meet the common goals of the Terrebonne Parish Consolidated Government, Terrebonne Parish School District and Houma-Terrebonne Diocese of providing a safe learning environment for students, a safe working environment for educational staff, the prevention and reduction of juvenile dependency; and

WHEREAS, this division will provide resources for the purposes of maintaining a safe and secure learning environment for students, providing a safe working environment for educational staff, preventing and reducing school-related violence and offenses committed by juveniles or adults, and promoting positive attitudes regarding the role of law enforcement in society; and

WHEREAS, all parties will enter into a Cooperative Endeavor Agreement which will define the scope, the duties and responsibilities and terms of all parties; and

WHEREAS, the creation of the SRO Division has a cost of \$306,344 for 2022, and

WHEREAS, the Terrebonne Parish School District and Houma-Terrebonne Diocese will reimburse the division \$188,174 in 2022 and \$118,170 is coming from the Public Safety fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and Budgeted Positions be amended to reflect new School Resource Officer Division within Houma Police Department. (Attachment A)

ATTACHMENT A - Houma Police Department

2022			
	Adopted	Change	Amended
204-211-8111-01 Salaries & Wages	4,436,741	192,855	4,629,596
204-211-8121-02 Medicare	77,943	2,796	80,739
204-211-8122-01 Pension	1,384,009	60,267	1,444,276
204-211-8132-01 Unemployment Compensation	80,631	2,893	83,524
204-211-8133-01 Workmen's Compensation	268,864	9,616	278,480
204-211-8131-01 Group Insurance	1,214,047	37,917	1,251,964
204-000-8119-21 School Resource Officers	(360,611)	(188,174)	(548,785)
310-000-5111-00 Fund Balance (decrease)	n/a	118,170	n/a

ATTACHMENT A - Houma Police Department

2022					
	Adopted	Change	Amended	Level	MIN MID MAX
Police Captain	2	1	3	P-5	52,978 70,908 88,837
Police Lieutenant	8	1	9	P-4	46,342 62,026 77,709
Police Sergeant	9	1	10	P-3	42,453 56,836 71,219
Police Officer	54	4	58	P-1	36,816 49,286 61,755

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8111-01

PUBLIC SAFETY FUND

POLICE

SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	4,436,741	2,859,112.79	0	1,577,628
CLOSED:				
2016	3,970,444	3,994,300.11	N/A	23,856-
2017	3,830,216	3,896,370.16	N/A	66,154-
2018	3,939,960	3,943,490.71	N/A	3,531-
2019	3,941,065	3,984,439.50	N/A	43,375-
2020	4,400,000	4,383,410.52	N/A	16,589
2021	5,014,996	5,288,144.93	N/A	273,149-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8121-02

PUBLIC SAFETY FUND

POLICE

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	77,943	50,365.09	0	27,578
CLOSED:				
2016	69,020	67,955.65	N/A	1,064
2017	68,595	68,616.56	N/A	22-
2018	70,820	68,864.86	N/A	1,955
2019	71,430	71,434.73	N/A	5-
2020	71,349	77,989.07	N/A	6,640-
2021	75,018	87,812.48	N/A	12,794-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8122-01

PUBLIC SAFETY FUND

POLICE

PENSION - STATE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	1,384,009	820,025.35	0	563,984
CLOSED:				
2016	1,318,574	1,281,838.89	N/A	36,735
2017	1,353,422	1,303,018.86	N/A	50,403
2018	1,336,511	1,297,689.17	N/A	38,822
2019	1,404,718	1,325,249.39	N/A	79,469
2020	1,389,331	1,372,791.56	N/A	16,539
2021	1,562,674	1,386,018.63	N/A	176,655

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8132-01

PUBLIC SAFETY FUND

POLICE

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	80,631	47,026.04	0	33,605
CLOSED:				
2016	59,500	75,770.01	N/A	16,270-
2017	59,134	75,493.75	N/A	16,360-
2018	73,262	75,799.40	N/A	2,537-
2019	73,893	77,554.12	N/A	3,661-
2020	73,810	84,453.86	N/A	10,644-
2021	77,605	95,188.79	N/A	17,584-

ENTER = CONTINUE

CF01 = EXIT	CF02 = INPUT	SCR	CF04 = DSP DETAIL	CF05 = DSP INV JE
			CF06 = DSP ENCUMBRANCE	CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8133-01

PUBLIC SAFETY FUND

POLICE

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	268,864	157,156.33	0	111,708
CLOSED:				
2016	187,570	203,085.85	N/A	15,516-
2017	183,553	202,170.96	N/A	18,618-
2018	194,919	203,458.14	N/A	8,539-
2019	246,622	261,067.80	N/A	14,446-
2020	246,611	282,393.59	N/A	35,783-
2021	258,960	318,529.27	N/A	59,569-

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JUNE 30, 2022 - MONTH LAST CLOSED

8/04/22

ACCT: 204-211-8131-01

PUBLIC SAFETY FUND

POLICE

GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	1,214,047	662,992.21	0	551,055
CLOSED:				
2016	1,297,350	1,162,678.16	N/A	134,672
2017	1,439,050	1,182,015.32	N/A	257,035
2018	1,397,453	1,212,243.68	N/A	185,209
2019	1,327,123	1,152,948.06	N/A	174,175
2020	1,347,400	1,114,979.96	N/A	232,420
2021	1,289,250	1,179,092.27	N/A	110,158

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 204-211-8119-21

PUBLIC SAFETY FUND

POLICE

SCHOOL RESOURCE OFFICERS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	360,611-	294,960.92-	0	65,650-
CLOSED:				
2016	106,844-	166,103.69-	N/A	59,260
2017	290,467-	225,732.28-	N/A	64,735-
2018	293,512-	229,283.78-	N/A	64,228-
2019	292,400-	232,321.97-	N/A	60,078-
2020	230,000-	120,087.11-	N/A	109,913-
2021	353,540-	135,041.41-	N/A	218,499-

ENTER = CONTINUE	ACCOUNT EXCEEDS BUDGET AMOUNT
CF01 = EXIT	CF04 = DSP DETAIL
CF02 = INPUT SCR	CF05 = DSP INV JE
	CF06 = DSP ENCUMBRANCE
	CF08 = PRT DETAIL

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, August 3, 2022 4:54 PM
To: Kayla Dupre
Subject: FW: JEM

We need to prepare a budget amendment in 151-193. This will be to delete the Planner II, Grade 209 open position and add a Planner I, Grade 207.

From: Christopher Pulaski <cpulaski@tpcg.org>
Sent: Friday, July 29, 2022 9:35 AM
To: Krystal Tipton <ktipton@tpcg.org>
Cc: J. Dana Ortego <jdortego@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: JEM

Thank you Krystal.

For everyone awareness – what I am considering is closing Planner II and go with Planner I instead since I haven't had any luck in 2.5 years finding a Planner II.

Christopher M. Pulaski, PLA
Terrebonne Parish Planning & Zoning
(985) 873-6569
cpulaski@tpcg.org
"Saltwater Fishing Capital of the World"

From: Krystal Tipton <ktipton@tpcg.org>
Sent: Friday, July 29, 2022 9:33 AM
To: Christopher Pulaski <cpulaski@tpcg.org>
Cc: J. Dana Ortego <jdortego@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Subject: FW: JEM
Importance: High

Good Morning!

As per your request, we have graded out the position of Planner I as a Grade 207 within our pay scale. The pay range for the new projected grade would be \$45,448 - \$71,261 per year.

You will have to get with Accounting to add this new position to your budget with council approval.

Please let me know if you have any questions.

Thanks,
Krystal

			Add Planner I	Delete Planner II
			<u>45,448</u>	52,520 (7,072)
FICA				
MEDICARE	6.20%		2,818 8121-01	3,256 (438)
	1.45%		659 8121-02	762 (103)
PENSION - Use Applicable % below	7.50%		3,409 8122-01	3,939 (530)
UNEMPLOYMENT COMPENSATION	1.50%		682 8132-01	788 (106)
WORKER'S COMPENSATION	2.60%		1,181 8133-01	1,365 (184)
GROUP INSURANCE:				
"F & G" CURRENT FAMILY		0 X	-	
"S & T" CURRENT SINGLE		0 X	-	
"N" CURRENT LIFE-ONLY		0 X	-	
OPEN POSITIONS		1 X	13,000	13,000 -
			67,196	- 75,629 (8,433)

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 151-193-8111-01

GENERAL FUND

PLANNING

SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	1,094,392	566,220.10	0	528,172

CLOSED:

2016	662,401	603,268.97	N/A	59,132
2017	667,924	618,439.49	N/A	49,485
2018	978,170	854,863.16	N/A	123,307
2019	1,033,438	1,046,626.20	N/A	13,188-
2020	1,071,719	1,000,867.84	N/A	70,851
2021	1,053,782	1,009,799.55	N/A	43,982

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 151-193-8121-01

GENERAL FUND

PLANNING

FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	68,100	36,159.47	0	31,941
CLOSED:				
2016	46,463	35,524.51	N/A	10,938
2017	41,535	36,871.83	N/A	4,663
2018	60,771	49,808.05	N/A	10,963
2019	64,321	61,904.84	N/A	2,416
2020	66,695	61,165.80	N/A	5,529
2021	65,582	61,438.50	N/A	4,144

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 151-193-8121-02

GENERAL FUND

PLANNING

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	15,927	8,456.44	0	7,471
CLOSED:				
2016	10,866	8,308.02	N/A	2,558
2017	9,714	8,623.22	N/A	1,091
2018	14,212	11,648.41	N/A	2,564
2019	15,043	14,477.95	N/A	565
2020	15,598	14,304.72	N/A	1,293
2021	15,338	14,368.65	N/A	969

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JUNE 30, 2022 - MONTH LAST CLOSED

8/04/22

ACCT: 151-193-8122-01

GENERAL FUND
PLANNING
PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	82,379	40,379.60	0	41,999
CLOSED:				
2016	58,018	46,525.95	N/A	11,492
2017	53,594	48,152.95	N/A	5,441
2018	73,513	58,770.22	N/A	14,743
2019	77,808	72,192.47	N/A	5,616
2020	80,679	70,822.79	N/A	9,856
2021	79,334	70,361.88	N/A	8,972

ENTER = CONTINUE	CF04 = DSP DETAIL	CF05 = DSP INV JE
CF01 = EXIT	CF02 = INPUT SCR	CF06 = DSP ENCUMBRANCE
		CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 151-193-8132-01

GENERAL FUND

PLANNING

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	16,476	7,898.80	0	8,577
CLOSED:				
2016	11,241	9,007.62	N/A	2,233
2017	10,049	9,325.17	N/A	724
2018	14,703	12,665.19	N/A	2,038
2019	15,562	15,688.29	N/A	126-
2020	16,136	15,451.95	N/A	684
2021	15,867	15,478.08	N/A	389

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/04/22

JUNE 30, 2022 - MONTH LAST CLOSED

ACCT: 151-193-8133-01

GENERAL FUND

PLANNING

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	28,541	15,225.43	0	13,316
CLOSED:				
2016	6,009	4,703.10	N/A	1,306
2017	5,372	4,794.95	N/A	577
2018	7,508	16,285.97	N/A	8,778-
2019	28,789	29,700.17	N/A	911-
2020	23,452	29,302.04	N/A	5,850-
2021	30,438	28,455.76	N/A	1,982

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Category Number:
Item Number: B.



Wednesday, August 24, 2022

Item Title:

Ordinance to Authorize the Permanent Relocation of Terrebonne Parish Precinct Polling Location

Item Summary:

An ordinance to authorize the permanent relocation of a Terrebonne Parish precinct polling location.

ATTACHMENTS:

Description

Executive Summary

Ordinance

Upload Date

8/4/2022

8/4/2022

Type

Executive Summary

Ordinance



EXECUTIVE SUMMARY

PROJECT TITLE
Introduce an Ordinance to Authorize the Permanent Relocation of a Terrebonne Parish Precinct Polling Location; and call a Public Hearing on Wednesday, August 24, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)
Precinct 045, which was previously located at the NSU Allied Health Building, is no longer available to use for elections. TPCG wishes to relocate this polling location in accordance with La R.S. 18:534 because the polling location needs to be changed.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
Beginning on the November 8, 2022 Election, and continuing every election thereafter, the voting polling location only be relocated from the NSU Allied Health Building to the Terrebonne Parish Library, Main Branch located at 151 Library Drive, Houma, LA 70360

TOTAL EXPENDITURE			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9


Mike Toups, Parish Manager

8/4/22
Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

**AN ORDINANCE TO AUTHORIZE THE PERMANENT RELOCATION
OF A TERREBONNE PARISH PRECINCT POLLING LOCATION**

SECTION I

WHEREAS, precinct 045, which was previously located at the NSU allied Health Building, is no longer available to use for elections; and

WHEREAS, TPCG wishes to relocate this polling location in accordance with La R.S. 18:534 because the polling location needs to be changed; and

WHEREAS, notice of the relocation of the location of the polling places shall be published in Terrebonne Parish's Official Journal by the governing authority and the Parish Board of Election Supervisors in accordance with La. R.S. 18:535; and

WHEREAS, proper notice of the relocation of the location of the polling places shall be given, as applicable, in accordance with La. R.S. 18:536; and

WHEREAS, nothing herein shall change the Geographical boundaries of the precincts.

SECTION II

NOW THEREFORE BE IT ORDAINED that beginning on the November 8, 2022 election, and continuing every election thereafter, the following voting polling location only be relocated as follows:

- 1) Pct. 045- NSU Allied Health Building to Terrebonne Parish Library, Main Branch located at 151 Library Dr, Houma, LA 70360

BE IT FURTHER ORDAINED that as required by law, the appropriate persons give notice pursuant to La. R.S. 18:535 and La. R.S. 18:536.

SECTION III

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: None.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2022.

DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: C.



Wednesday, August 24, 2022

Item Title:

Ordinance to Amend Section 4-4 of the Terrebonne Parish Code to Allow Permitted Organizations to Sell Alcohol at Permitted Events

Item Summary:

An ordinance to amend Section 4-4 of the Terrebonne Parish Code to allow permitted organizations to sell alcohol at permitted events.

ATTACHMENTS:

Description

Executive Summary
Ordinance

Upload Date

8/4/2022
8/4/2022

Type

Executive Summary
Ordinance



EXECUTIVE SUMMARY

PROJECT TITLE

Introduce an Ordinance to Amend Section 4-4 of the Terrebonne Parish Code to Allow Permitted Organizations to Sell Alcohol at Permitted Events; and call a Public Hearing on Wednesday, August 24, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties. Terrebonne Parish Council would like to promote recreation within the parish. Terrebonne Parish Council's goal is to protect the health, safety, and welfare of its citizens.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

(d) Notwithstanding anything to the contrary herein or in Section 21-30, any person desiring to sell alcoholic beverages for an event in any of the properties listed in subsection (a) may obtain an exemption event permit from TPCG Administration Department based upon an application, setting forth the purpose of the event, the time of the event, the sponsor of the event, and any other information deemed necessary by TPCG Administration Department and comply with the requirements of the permit, including a Hold Harmless agreement and Insurance requirements. All other parish rules, regulations, ordinances, and procedures must be followed in obtaining the permit as utilizing the locations listed in subsection (a). TPCG administration has the right to approve or deny any application based on the health, safety, and welfare of the residents.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Mike Toups, Parish Manager

Date

8/4/22

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 4-4 OF THE TERREBONNE PARISH CODE TO ALLOW PERMITTED ORGANIZATIONS TO SELL ALCOHOL AT PERMITTED EVENTS

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties; and

WHEREAS, the Terrebonne Parish Council would like to promote recreation within the parish, and

WHEREAS, the Terrebonne Parish Council's goal is to protect the health, safety, and welfare of its citizens, and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

Section 4-4 of the Terrebonne Parish Code shall be amended (using strikethrough to indicate deletions and underlining to indicate additions) and same are hereby adopted to read as follows:

Sec. 4-4. – Location restrictions.

- (a) It shall be unlawful for any person to sell at retail for on-premises consumption any alcoholic beverage within three hundred (300) feet of the property lines of any library, school, playground, or church.

(d) Notwithstanding anything to the contrary herein or in Section 21-30, any person desiring to sell alcoholic beverages for an event in any of the properties listed in subsection (a) may obtain an exemption event permit from TPCG Administration Department based upon an application, setting forth the purpose of the event, the time of the event, the sponsor of the event, and any other information deemed necessary by TPCG Administration Department and comply with the requirements of the permit, including a Hold Harmless agreement and Insurance requirements. All other parish rules, regulations, ordinances, and procedures must be followed in obtaining the permit as utilizing the locations listed in subsection (a). TPCG administration has the right to approve or deny any application based on the health, safety, and welfare of the residents.

SECTION II

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the ____ day of _____ 2022.

DARRIN GUIDRY, CHAIR
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: D.



Wednesday, August 24, 2022

Item Title:

Ordinance to Amend Section 21-30 of the Terrebonne Parish Code to Allow Permitted Organizations to Sell Alcohol at Permitted Events

Item Summary:

An ordinance to amend Section 21-30 of the Terrebonne Parish Code to allow permitted organizations to sell alcohol at permitted events.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/4/2022	Executive Summary
Ordinance	8/4/2022	Ordinance



EXECUTIVE SUMMARY

PROJECT TITLE

Introduce an Ordinance to Amend Section 21-30 of the Terrebonne Parish Code to Allow Permitted Organizations to Sell Alcohol at Permitted Events; and call a Public Hearing on Wednesday, August 24, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties. Terrebonne Parish Council would like to promote recreation within the parish. Terrebonne Parish Council's goal is to protect the health, safety, and welfare of its citizens.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

(c) Notwithstanding anything to the contrary herein or in Section 4-4, any person desiring to sell alcoholic beverages for an event in any of the parks and playgrounds listed in subsection (a) may obtain an exemption event permit from TPCG Administration Department based upon an application, setting forth the purpose of the event, the time of the event, the sponsor of the event, and any other information deemed necessary by TPCG Administration Department and comply with the requirements of the permit, including a Hold Harmless agreement and Insurance requirements. All other parish rules, regulations, ordinances, and procedures must be followed in obtaining the permit as utilizing the locations listed in subsection (a). TPCG administration has the right to approve or deny any application based on the health, safety, and welfare of the residents.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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Mike Toups, Parish Manager

Date

08/04/2022

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 21-30 OF THE TERREBONNE PARISH CODE TO ALLOW PERMITTED ORGANIZATIONS TO SELL ALCOHOL AT PERMITTED EVENTS

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to amend or repeal previous Ordinances; adopt or amend an administrative code; and establish a rule or regulation imposing fines or other penalties; and

WHEREAS, the Terrebonne Parish Council would like to promote recreation within the parish, and

WHEREAS, the Terrebonne Parish Council's goal is to protect the health, safety, and welfare of its citizens, and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

Section 21-30 of the Terrebonne Parish Code shall be amended (using strikethrough to indicate deletions and underlining to indicate additions) and same are hereby adopted to read as follows:

Sec. 21-30. – Same – in parks, playgrounds.

- (a) The use, possession or presence of alcoholic beverages shall be prohibited in the confines of the parks/playgrounds listed below:

~~(c) Any person desiring to possess, use, consume or have the presence of alcoholic beverages in any of the parks and playgrounds listed in subsection (a) must obtain a permit from the director of the parks and recreation department and fill out such forms and provide such information as is required by the director of parks and recreation, setting forth the purpose of the event, the time of the event, the sponsor of the event, and any other information deemed necessary by the director of the parks and recreation department. No fee shall be charged by the parish government for this permit. Notwithstanding this waiver of a permit fee, all other parish rules, regulations, ordinances and procedures must be followed in obtaining the permit as utilizing the park/playground or any facilities located in the park/playground.~~

(c) Notwithstanding anything to the contrary herein or in Section 4-4, any person desiring to sell alcoholic beverages for an event in any of the parks and playgrounds listed in subsection (a) may obtain an exemption event permit from TPCG Administration Department based upon an application, setting forth the purpose of the event, the time of the event, the sponsor of the event, and any other information deemed necessary by TPCG Administration Department and comply with the requirements of the permit, including a Hold Harmless agreement and Insurance requirements. All other parish rules, regulations, ordinances, and procedures must be followed in obtaining the permit as utilizing the locations listed in subsection (a). TPCG administration has the right to approve or deny any application based on the health, safety, and welfare of the residents.

SECTION II

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the ____ day of _____ 2022.

DARRIN GUIDRY, CHAIR
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: E.



Wednesday, August 24, 2022

Item Title:

ORDINANCE: Appointing Ms. Brandi Becnel as Senior Minute Clerk and Setting Salary

Item Summary:

An ordinance to appoint Ms. Brandi Becnel as Terrebonne Parish Council Senior Minute Clerk, to set the salary, and to set an effective date relative thereto.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/3/2022	Executive Summary
Ordinance	8/8/2022	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ORDINANCE: Appointing Ms. Brandi Becnel as Senior Minute Clerk and Setting Salary

PROJECT SUMMARY (200 WORDS OR LESS)
ORDINANCE: Appointing Ms. Brandi Becnel as Terrebonne Parish Council Senior Minute Clerk and setting salary.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Darrin W. Guidry, Sr.

Signature

08/03/2022

Date

OFFERED BY: _____
SECONDED BY: _____

ORDINANCE NO. 94__

AN ORDINANCE TO APPOINT A TERREBONNE PARISH COUNCIL SENIOR MINUTE CLERK, TO SET THE SALARY, AND TO SET AN EFFECTIVE DATE RELATIVE THERETO.

WHEREAS, Section 2-10 of the Home Rule Charter requires approval of the Terrebonne Parish Council to appoint clerical personnel as members of the Council Staff; and

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Ms. Brandi Becnel be appointed to the position of Terrebonne Parish Council Senior Minute Clerk, and that the salary of the aforementioned individual be set as follows:

Grade 109 Senior Minute Clerk \$ 19.03 an hour

SECTION I

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS: J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, and S. Trosclair.
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this, the 24th day of August 2022.

DARRIN W. GUIDRY, SR, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
INTERIM COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, Tammy E. Triggs, Interim Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on August 24, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF AUGUST 2022.

TAMMY E. TRIGGS
INTERIM COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: F.



Wednesday, August 24, 2022

Item Title:

Appointment and Hiring of Council Clerk and Hiring of Assistant Council Clerk

Item Summary:

An ordinance for the permanent appointment and hiring of a Clerk and the hiring of an Assistant Clerk for the Terrebonne Parish Council.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/19/2022	Cover Memo
Ordinance	8/10/2022	Ordinance

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

**AN ORDINANCE FOR THE PERMANENT APPOINTMENT AND
HIRING OF A CLERK AND THE HIRING OF AN ASSISTANT CLERK
FOR THE TERREBONNE PARISH COUNCIL**

SECTION I

WHEREAS, the Terrebonne Parish Council is in need of a permanent Council Clerk, a grade 212 position, with an annual salary of seventy-three thousand two hundred sixty-four dollars (\$73,264.00), as well as all benefits received by Terrebonne Parish employees; and

WHEREAS, the Terrebonne Parish Council is in need of a permanent Assistant Council Clerk, a grade 208 position, with an annual salary of fifty-one thousand six hundred thirty dollars and fourteen cents (\$51,630.14), as well as all benefits received by Terrebonne Parish employees; and

WHEREAS, Tammy Triggs is currently working as the Temporary Council Clerk for the Terrebonne Parish Council; and

WHEREAS, Keith Hampton is currently working as the Temporary Assistant Council Clerk for the Terrebonne Parish Council; and

WHEREAS, the Council wishes to appoint and hire Tammy Triggs as the permanent Council Clerk; and

WHEREAS, the Council wishes to hire Keith Hampton as the permanent Assistant Council Clerk.

IT IS ORDERED, Tammy Triggs be appointed and hired as the permanent Clerk for the Terrebonne Parish Council with an annual salary of seventy-three thousand two hundred sixty-four dollars (\$73,264.00), as well as all benefits received by Terrebonne Parish employees that apply to Council employees; and

IT IS FURTHER ORDERED, Keith Hampton be hired as the permanent Assistant Clerk for the Terrebonne Parish Council with an annual salary of fifty-one thousand six hundred thirty dollars and fourteen cents (\$51,630.14), as well as all benefits received by Terrebonne Parish employees that apply to Council employees.

IT IS FURTHER ORDERED, this ordinance shall become effective on September 1, 2022.

SECTION II

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: None.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2022.

DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number: 3.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 08/08/22

Category Number: 3.
Item Number: B.



Wednesday, August 24, 2022

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 08/08/22*



Wednesday, August 24, 2022

Item Title:

Policy, Procedure and Legal Committee

Item Summary:

Policy, Procedure and Legal Committee, 08/08/22 (***Ratification of minutes calls public hearing on Wednesday, September 14, 2022 at 6:30 p.m.**)

Category Number: 4.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Street Light List

Item Summary:

Light installations, removals, and/or activations.

ATTACHMENTS:

Description

Street Light Listing

Backup

Upload Date

8/17/2022

8/19/2022

Type

Backup Material

Cover Memo

STREET LIGHT LIST
08-24-2022

UPGRADE EXISTING STREET LIGHTS TO LED AT 109 CORRAL WAY DRIVE AND
117 CORRAL WAY DRIVE, BOURG; ENTERGY; RLD #5; STEVE TROSCLAIR; DISTRICT 9.



Entergy

ENTERGY LOUISIANA, INC.

STREET LIGHTS

Install/Removal/Upgrade Request

FAX NUMBER: 1-800-898-3143

Builderdesk@entergy.com

Date: August 17, 2022
Account Name: RLD #5
Account Number: 27719647

Phone Number (985) 873-6519
Confirmation Fax Number: (985) 873-6521
Name (PRINT) Steve Trosclair

Authorized Signature:

STEVE TROSCLAIR

**** Is this a State Highway? Yes X No If YES, please provide DOTD Permit#**

Company Owned Streetlights (ENTERGY)

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)*	\$ 3.30	rate code	LA_CHSV_2A
_____	_____	150w HPS streetlight(s)*	\$ 5.39	rate code	LA_CHSV_2B
_____	_____	250w HPS streetlight(s)*	\$ 7.55	rate code	LA_CHSV_2C
_____	_____	400w HPS streetlight(s)*	\$10.46	rate code	LA_CHSV_2D
_____	_____	1000w HPS streetlight(s)*	\$16.62	rate code	LA_CHSV_2E

*** Lights will have a facility maintenance charge applied to them @ 1.292% monthly**

Customer Owned Streetlights (MUNICIPALITY)

INSTALL REMOVAL

_____	_____	100w HPS streetlight(s)	\$ 3.30	rate code	LA_HPSV_1A
_____	_____	150w HPS streetlight(s)	\$ 5.39	rate code	LA_HPSV_1B
_____	_____	250w HPS streetlight(s)	\$ 7.55	rate code	LA_HPSV_1C
_____	_____	400w HPS streetlight(s)	\$ 10.46	rate code	LA_HPSV_1D
_____	_____	1000w HPS streetlight(s)	\$ 16.62	rate code	LA_HPSV_1E

REMOVE *Mercury Vapor no longer available for new install, upgrade if in stock**

Company Owned Streetlights (ENTERGY)

_____	175w MV open bottom streetlight(s), 30" bracket	\$4.42	rate code	LA_CMV_1E
_____	175w MV open bottom streetlight(s)	\$4.66	rate code	LA_CMV_1D
_____	250w MV open bottom streetlight(s)	\$6.09	rate code	LA_CMV_1C
_____	250w MV enclosed streetlight(s)	\$7.05	rate code	LA_CMV_1B
_____	400w MV enclosed streetlight(s)	\$9.48	rate code	LA_CMV_1A

Customer Owned Streetlights (MUNICIPALITY)

_____	175w MV open bottom streetlight(s)	\$3.47	rate code	LA_MV_2E
_____	250w MV enclosed streetlight(s)	\$4.86	rate code	LA_MV_2D
_____	400w MV enclosed streetlight(s)	\$7.24	rate code	LA_MV_2C
_____	1000w MV enclosed streetlight(s)	\$9.43	rate code	LA_MV_2A

LOCATION OF LIGHT(s):

Please upgrade street lights at 109 Corral Way Drive and 117 Corral Way Drive, Bourg, LA to LED

If light is to be installed, will requested light be installed on an existing pole with available facilities (Transformers, Secondary wires) to serve the light?

X Yes No Not Sure

Company Use Only

Order Generated: YES

Sent To: Construction Engineering

Estimated completion date: / /

Name:

Date: / /

Flo Dumas

Lighting Coordinator

985-479-2011 Office

985-479-2018 Fax

225-206-7646 Cell

fdumas@entergy.com



Wednesday, August 24, 2022

Item Title:

Recreation District No. 3A

Item Summary:

RECREATION DISTRICT NO. 3A: One (1) expiring term on 08-26-22 and one (1) expired term. Mr. Randy J. LeBouef, Jr. expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	8/19/2022	Cover Memo
Notice to the Public	8/19/2022	Cover Memo
Application - Randy J. Leboeuf, Jr.	8/19/2022	Cover Memo
Letter of Interest	8/19/2022	Cover Memo

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
suthomas@tpcg.org www.tpcg.org

July 1, 2022

MEMO TO: Suzette Thomas
 Council Clerk

FROM: Tammy Triggs
 Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of August 2022.

→ Recreation District No. 3A	Randy J. LeBouef, Jr.	08/26/22
Recreation District No. 10	Annette Burgo	08/26/22*

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Suzette Thomas* at suthomas@tpcg.org or *Assistant Council Clerk Tammy Triggs* at ttriggs@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File
 Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **AUGUST 24, 2022, Regular Session** meeting the following vacancies and appointments:

➔ **RECREATION DISTRICT NO. 3A BOARD:** One expiring term on 08-26-22 and one (1) expired term.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 7 BOARD: One (1) expired term.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Two (2) vacancies (One representing Bayou Area Children Foundation and one representing the Terrebonne Parish Sheriff's Office) due to resignations and six (6) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, DHH Office of Behavioral Health, Options for Independence, and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) unexpired term due to a resignation.

VETERANS MEMORIAL DISTRICT: One (1) expiring term on 09-17-22. (Representing the Parish President/South of the Intracoastal)

TEDA: One (1) vacancy representing the Terrebonne Parish Council.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on the **MONDAY, AUGUST 22, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, INTERIM COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 8/14/2022

I, Randy J Lebouef, Jr, of full majority
age, whose primary (Applicant's Name)

residence and permanent mailing address is 110 glenhill dr
(Address)

Houma, LA 70363, Telephone number is
(985-804-4099) (City, State, and Zip Code)

and E-mail is rlebouef1282@gmail.com, wish to qualify
for appointment

as a member of the TPR District 3A in
Terrebonne Parish, (Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at

110 Glenhill dr Houma, LA 70363
for 7 consecutive years. (Primary residential address, City, State, Zip Code)
(No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. _____.

B. If applying for membership as a member of a Fire Protection District Board, applicant

affirms that he/she is a resident property owner/taxpayer of _____
(Fire District) and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the 3A Yes X No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any
personal economic benefit¹ by serving as a member of TPR
3A. (Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

TPR 3A
(Board/Committee/Commission)

F. Applicant is aware of the TPR3A board criteria and

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TERREBONNE PARISH
COUNCIL

attendance requirements. (Board/Committee/Commission)

Yes ☒ or No ☐.

G. Applicant affirms that his/her employment with RAMBO SERVICES
LLC (Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ☐ or No. ☒
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ☒ or No. ☐.

If yes, explain:

Current	chairman	on	TPR	district
3A. _____				
Parish	presidents	advisory	board	
member _____				

J. Are you elected to any Federal, State, or Local Office? Yes ☐ or No. ☒ If
yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ☐ or No. ☒
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court
or employed by the Clerk of Court Office? Yes ☐ or No ☒ State job
duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ☐ or No ☒

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No x ___

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes x ___ or No _____

If yes, explain: Served a five year term on TPR district

3A _____

Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

_____ Randy J Lebouef ,JR _____
Signature of the applicant

1."Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse. 3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Tammy Triggs

From: Randy LeBouef <rlebouef1282@gmail.com>
Sent: Wednesday, August 10, 2022 10:23 AM
To: Tammy Triggs
Subject: Reappointment to serve another term for Tpr3A

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Hello Miss Triggs

Hope all is well with you and you family.

I'm writing you to follow up with this term expiration

Letter I received in the mail.

With the knowledge that I have now compared to five years ago when I started is amazing how much I learned about Recreation, coaching and government.

With our ongoing projects such as construction of new walking track in Lafayette woods park and future community center in village east area. I'm excited and engaged to see what happens here in our community to come!

Thank you and have a great day 🙌

Tammy Triggs

From: Randy LeBouef (via Google Docs) <rlebouef1282@gmail.com>
Sent: Sunday, August 14, 2022 12:10 PM
To: Tammy Triggs
Cc: suzettethomas@tpcg.or
Subject: Document shared with you: "Board_Application_12-09-20"

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Randy LeBouef shared a document

Randy LeBouef (rlebouef1282@gmail.com) has invited you to **edit** the following document:

I would hope this will message would serve as a quick resume. 20 years in the oilfield traveling the world a few times experiencing different cultures .starting my own business as a local service provider catering to the local restaurant and commercial sector as well as industrial needs also.t-ball and baseball coach husband and father of 3 daughters and 1 son and proud public servant.

 Board_Application_12-09-20



This email grants access to this item without logging in. Only forward it to people you trust.

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Wednesday, August 24, 2022

Item Title:

Notice to the Public

Item Summary:

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

VETERANS MEMORIAL DISTRICT: One (1) expiring term on 09-17-22. (Representing the Parish President/South of the Intracoastal)

TEDA: One (1) vacancy representing the Parish Council.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

8/17/2022

Type

Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **AUGUST 24, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 3A BOARD: One expiring term on 08-26-22 and one (1) expired term.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 7 BOARD: One (1) expired term.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Two (2) vacancies (One representing Bayou Area Children Foundation and one representing the Terrebonne Parish Sheriff’s Office) due to resignations and six (6) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, DHH Office of Behavioral Health, Options for Independence, and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) unexpired term due to a resignation.

VETERANS MEMORIAL DISTRICT: One (1) expiring term on 09-17-22. (Representing the Parish President/South of the Intracoastal)

TEDA: One (1) vacancy representing the Terrebonne Parish Council.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, AUGUST 22, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

TAMMY TRIGGS, INTERIM COUNCIL CLERK
TERREBONNE PARISH COUNCIL
* * * * *

Category Number: 7.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Bayou Dredging and Debris Removal

Item Summary:

COUNCILMAN CARL HARDING: Motion to discuss with possible action regarding dredging and debris removal from Bayou Terrebonne and other canals and bayous in Terrebonne Parish and other related matters thereto.

ATTACHMENTS:

Description

Executive Summary

Upload Date

8/18/2022

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Dredging and Debris Removal from Terrebonne Parish Canals and Bayous

PROJECT SUMMARY (200 WORDS OR LESS)
Motion to discuss with possible action regarding dredging and debris removal from Bayou Terrebonne and other canals and bayous in Terrebonne Parish and other related matters thereto.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>Carl Harding</i>	<i>08/18/2022</i>
_____	_____
Signature	Date

Category Number: 7.
Item Number: B.



Wednesday, August 24, 2022

Item Title:

Littering in Public Roadways and Drainage Facilities

Item Summary:

COUNCILMAN DANIEL BABIN: Motion to discuss with possible action relative to littering in public roadways and drainage facilities as per Chapter 14, Article III. – “Littering” of the Terrebonne Parish Code of Ordinances.

ATTACHMENTS:

Description

Executive Summary

Backup Material

Upload Date

8/19/2022

8/19/2022

Type

Executive Summary

Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Littering in Public Roadways and Drainage Facilities

PROJECT SUMMARY (200 WORDS OR LESS)
A motion to discuss with possible action relative to littering in public roadways and drainage facilities as per Chapter 14, Article III. – “Littering” of the Terrebonne Parish Code of Ordinances.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

<i>Daniel Babin</i>	<i>08/19/2022</i>
_____	_____
Signature	Date

ARTICLE III. LITTERING

Sec. 14-46. Littering prohibited.

- (a) No person shall dump, throw, or deposit any litter, refuse, trash, tin cans, bottles, garbage, leaves, or any other debris, putrescible or nonputrescible, upon his/her property, property belonging to any other person, or upon or in any public or private roads, on the right-of-way of any public or private highway, public roads, rights-of-way, ditches, drainage channels, surface or subsurface drainage artery, and branches, rivers or waterways, of any kind whatsoever, including, but not limited to, the levees and drainage ways of the Terrebonne Parish drainage system or of any drainage district. The ordinances of this article shall not include properly maintained composting containers.
- (b) (1) Any item including, but not limited to, mail addressed to a specific person or material containing a name and address which is found in the trash, garbage, refuse, or debris thrown or dumped or deposited as stated in subsection (a) above, shall be a prima facie presumption under this section that the violator thereof is the person or persons identified thereby and traceable thereto and same is admissible in evidence for that purpose; provided, however, that should such person or persons produce proper evidence or testimony that he, she or they have a contract with or can produce receipt from a commercial or other hauler indicating that payment was made thereto to haul the garbage, trash, refuse or litter, then the prima facie presumption herein established shall shift to said commercial or other hauler.
- (2) If the litter is disposed from a motor vehicle, boat, or conveyance, except a bus or large passenger vehicle or a school bus, all as defined in R.S. 32:1, there shall be an inference that the driver of the conveyance disposed of the litter. If such litter was possessed by a specific person immediately before the act of disposing, there shall be an inference that the possessor committed the act of disposing.
- (3) a. The proprietary party or benefiting party of any sign, notice or structure including, but not limited to, political campaign signs posted, erected or displayed on property owned by Terrebonne Parish Consolidated Government or within public rights-of-way shall be presumed to be the violator of this provision, however, should such proprietary party or benefiting party produce proper evidence or testimony that he has a contract with or can produce receipt from a third party employed to post, erect or display such signs which contract of receipt contains an express provision forbidding installation on the property of Terrebonne Parish Consolidated Government or on public rights-of-way, then the prima facie presumption herein established shall shift to said third party. All signs, notices or structures which constitute litter in accordance with this chapter shall be removed by parish officials and placed in storage.
- b. In the case of a nuisance warning for a sign, notice or structure which constitutes litter in accordance with this chapter, the warning notice shall state that the sign, notice or structure may be retrieved from the department within thirty (30) days of the date of service of the nuisance warning. In the case of nuisance citations issued for any sign, notice or structure which constitutes litter in accordance with this chapter, the citation, in addition to assessing a penalty and any fees and costs as set out in article XI of this chapter, shall contain information advising the violator that he may retrieve the sign upon payment of the penalty or by ruling of the nuisance abatement panel. In no case shall the department be obligated to store the litter beyond the thirty (30) days allowed for payment of penalties.
- (c) Violations to the ordinances of this chapter may be remedied in the manner specified in article XI of this chapter, or by the issuance of a summons by a law enforcement officer acting with adequate probable cause.

(Ord. No. 8747, § I(Att. A), 7-27-16)

Category Number: 8.
Item Number: A.



Wednesday, August 24, 2022

Item Title:

Parish President Announcements

Item Summary:

Parish President.

Category Number: 8.
Item Number: B.



Wednesday, August 24, 2022

Item Title:

Council Members

Item Summary:

Council Members.
