

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, November 30, 2022
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

Darrin W. Guidry, Sr.
CHAIRMAN

Jessica Domangue
VICE-CHAIRMAN
DISTRICT 1

John Navy

DISTRICT 2

Carl Harding

DISTRICT 3

Gerald Michel

DISTRICT 4

John Amedee

Tammy E. Triggs,
COUNCIL CLERK

DISTRICT 5

Jessica Domangue

DISTRICT 6

Darrin Guidry

DISTRICT 7

Daniel Babin

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All public comments must be addressed to the Council as a whole. *Addressing individuals Council members or Staff is not allowed.* Speakers should be courteous in their choice of words or actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING

INVOCATION

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 26, 2022.

**DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON
NOVEMBER 16, 2022.**

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 11/21/2022 AND 11/28/2022

1. GENERAL BUSINESS:

- A.** Presentation by Parish Administration relative to capital projects, including drainage, utility, road and quality of life projects, as well as other matters relative to the operations and maintenance of Parish government.
- B. EMERGENCY ORDINANCE:** Authorize an Emergency Appropriation to the Opening Budget to Allocate Necessary Emergency Use Funds in order to Repair Damage to the Bayou Terrebonne Miter Gate Lock System for the Purpose of Protecting the Life, Safety, and Welfare of Citizens of Terrebonne Parish.
- C. RESOLUTION:** Providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A.** As per speaker cards. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A.** An ordinance to authorize the acquisition of property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC; authorize the Parish President to execute any and all documents necessary to acquire property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC.
 - 1. Consider the adoption of the ordinance.
- B.** An ordinance to partially revoke Ordinance No. 5680 and de-dedicate an existing dedicated public servitude of passage for the paved street right-of-way of in Glen Oaks Subdivision, located in Section 102, T17S-R17E.
 - 1. Consider the adoption of the ordinance.
- C.** An ordinance to authorize the acquisition from Boyd Mayet Properties, LLC certain immovable property located at 6084 W. Park Avenue, Houma, Louisiana 70364, and to provide for related matters.
 - 1. Consider the adoption of the ordinance.
- D.** An ordinance to adopt the Terrebonne Parish Recreation District Policy and Procedure Manual.
 - 1. Consider the adoption of the ordinance.
- E.** An ordinance to amend the Parish Compensation and Classification Plan for the Houma Fire Department.
 - 1. Consider the adoption of the ordinance.
- F.** An ordinance to amend the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.
 - I. Animal Shelter-donations, \$4,458
 - II. Houma Police Department, \$9,089
 - III. Houma Police Department-LCLE Grant, \$155,100
 - IV. City Marshal, \$1,381
 - V. D-18 Pump Station, \$7,666,667
 - VI. Elliot Jones Pump Station, \$800,000
 - VII. Sanitation, \$70,000
 - VIII. Road Lighting District 10, \$2,514
 - 1. Consider the adoption of the ordinance.
- G.** The Proposed 2023 Parish Budget and Five-Year Capital Outlay Budget.
 - 1. Close public hearings.

3. COMMITTEE REPORTS:

- A. Community Development and Planning Committee, 11/28/22*
- B. Budget and Finance Committee, 11/28/22* (*** Ratification of minutes calls public hearings on Wednesday, December 14, 2022, at 6:30 p.m.)**)

4. STREET LIGHTS:

- A. Light installations, removals, and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **Recreation District No. 1 Board:** One (1) expiring term on 12-03-22. Ms. Teri Chatagnier expresses her interest in being reappointed.
- B. **Recreation District No. 10 Board:** One (1) expiring term on 12-18-22. Mr. Travis Malbrough expresses his interest in being reappointed.
- C. **Downtown Development Corporation:** Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities) Ms. Shantelle Abshire, representing EDAB/Council, submits application and resume for consideration.
- D. **911 Communications District:** Four (4) expiring terms on 12-31-22. (One representing each of the following: Fire Chief Association, Houma Police Department, South Terrebonne and Medical Services) Mr. Perry Szush, representing Medical Services, expresses his interest in being reappointed. Mr. Bryan Chaisson, representing South Terrebonne, expresses his interest in being reappointed. Sgt. Neil Abbott, representing the Houma Police Department, expresses his interest in being reappointed.
- E. **Planning and Zoning Commission:** One (1) expiring term on 11-30-22 (Council Representative - African American) Mr. Wayne Thibodeaux expresses his interest in being reappointed.
- F. **Houma Area Convention and Visitors Bureau:** One (1) expiring term on 12-31-22. Ms. Traci S. Hawthorne submits application and resume for consideration.
- G. **Council District No. 1:** One (1) vacancy due to a resignation. Mr. Brien K. Pledger submits application and resume for consideration. Rev. Corion D. Gray submits application and resume for consideration. Mr. Lionel "Tony" Lewis, Jr. submits application and resume for consideration. Mr. Alvin Tillman submits application and resume for consideration.
- H. **Houma - Terrebonne Public Trust Finance:** Three (3) expiring terms, one (1) on 12-18-22 and two on 12-26-22. Mr. Randal Bernard expresses his interest in being reappointed.

6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **RECREATION DISTRICT NO. 5 BOARD:** One (1) expiring term on 12-26-22.
CHILDREN AND YOUTH SERVICES BOARD: Five (5) expiring terms on, three (3) on 11-05-22 and two (2) on 11-16-22.
TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.
DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms on 11-01-22 (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, and Arts and Humanities).
MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.
HOUMA- TERREBONNE PUBLIC TRUST FINANCE: Two (2) expiring terms, one (1) on 12-18-22 and one (1) on 12-26-22.
PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)
911 COMMUNICATIONS DISTRICT: One (1) expiring terms on 12-31-22.

7. ANNOUNCEMENTS:

- A. Parish President.
- B. Council Members.

8. ADJOURN

Category Number:
Item Number:



Wednesday, November 30, 2022

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, November 30, 2022

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, November 30, 2022

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 26, 2022

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 26, 2022.

Category Number:
Item Number:



Wednesday, November 30, 2022

Item Title:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 16, 2022

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON NOVEMBER 16, 2022.

Category Number:
Item Number:



Wednesday, November 30, 2022

Item Title:

Accounts Payable Bill Lists for 11/21/2022 & 11/28/2022

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 11/21/2022 AND 11/28/2022

ATTACHMENTS:

Description	Upload Date	Type
Accounts Payable Bill Lists for 11/21/2022 & 11/28/2022	11/21/2022	Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 11/21/2022 & 11/28/2022

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO
 Signature

November 21, 2022
 Date



Wednesday, November 30, 2022

Item Title:

Administration Presentation

Item Summary:

Presentation by Parish Administration relative to capital projects, including drainage, utility, road and quality of life projects, as well as other matters relative to the operations and maintenance of Parish government.

ATTACHMENTS:

Description

Executive Summary

Upload Date

11/23/2022

Type

Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Parish Administration Presentation

PROJECT SUMMARY (200 WORDS OR LESS)
Presentation by Parish Administration relative to capital projects, including: drainage, utility, road and quality of life projects; as well as other matters related to the operations and maintenance of Parish government.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Darrin W. Guidry, Sr.

11/23/2022

Signature

Date



Wednesday, November 30, 2022

Item Title:

Emergency Ordinance for the Repairs to the Bayou Terrebonne Miter Gate

Item Summary:

EMERGENCY ORDINANCE: Authorize an Emergency Appropriation to the Opening Budget to Allocate Necessary Emergency Use Funds in order to Repair Damage to the Bayou Terrebonne Miter Gate Lock System for the Purpose of Protecting the Life, Safety, and Welfare of Citizens of Terrebonne Parish.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/23/2022	Cover Memo
Ordinance	11/23/2022	Cover Memo
Backup	11/23/2022	Cover Memo



EXECUTIVE SUMMARY

PROJECT TITLE
Emergency Ordinance to Authorize an Emergency Appropriation to the Operating Budget to Allocate Necessary Emergency Use Funds in order to Repair Damage to the Bayou Terrebonne Miter Gate Lock System for the Purpose of Protecting the Life, Safety, and Welfare of Citizens of Terrebonne Parish

PROJECT SUMMARY (200 WORDS OR LESS)
The Bayou Terrebonne Miter Gate Lock System located in Montegut, was damaged when it was hit by a vessel on April 15, 2022.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
TPCG needs to amend the operating budget, allocating Emergency Use Funds in the amount of \$836,000.00 for the final design cost to repair the Lock System.

TOTAL EXPENDITURE				
\$836,000.00				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

 Mike Toups, Parish Manager

 Date 11/23/2022

OFFERED BY:
SECONDED BY:

ORDINANCE NO. _____

AN EMERGENCY ORDINANCE TO AUTHORIZE AN EMERGENCY APPROPRIATION TO THE OPERATING BUDGET TO ALLOCATE NECESSARY EMERGENCY USE FUNDS IN ORDER TO REPAIR DAMAGE TO THE BAYOU TERREBONNE MITER GATE LOCK SYSTEM FOR THE PURPOSE OF PROTECTING THE LIFE, SAFETY, AND WELFARE OF CITIZENS OF TERREBONNE PARISH

SECTION I

WHEREAS, On June 3, 2022, Parish President Gordon E. Dove declared a State of Emergency relative to preparation for the 2022 hurricane season, including repairing the Bayou Terrebonne Miter Gate Lock System, recorded in the Terrebonne Parish Courthouse, Book 2675, Page 491, Entry No. 1651682; and

WHEREAS, an Emergency Ordinance is allowed pursuant to the Terrebonne Parish Consolidated Government (TPCG) Charter 2-14; and

WHEREAS, an Emergency Ordinance is allowed to make emergency appropriations to the operating budget pursuant to the Terrebonne Parish Consolidated Government Charter Sec. 5-04 and Sec. 5-11; and

WHEREAS, the Bayou Terrebonne Miter Gate Lock System located in Montegut, was damaged when it was hit by a vessel on April 15, 2022; and

WHEREAS, the Lock System must be fixed in order to protect the life, safety, and welfare of the citizens of Terrebonne Parish; and

WHEREAS, TPCG needs to amend the operating budget, allocating Emergency Use Funds in the amount of eight hundred thirty-six thousand dollars (\$836,000.00), for the final design cost to repair the Lock System, which is more accurately shown on the attached "Opinion of Probable Construction Cost.

SECTION II

NOW THEREFORE BE IT ORDAINED, that TPCG amends its operating budget, allocating the necessary Emergency Use Funds, eight hundred thirty-six thousand dollars (\$836,000.00), in order to repair the Bayou Terrebonne Miter Gate Lock System; and

NOW THEREFORE BE IT ORDAINED, that the funds for this repair shall be appropriated from the Emergency Use Funds; and

BE IT FURTHER ORDAINED, that the TPCG Council, as governing authority of the parish, adopt this emergency ordinance because time is of the essence to repair the Bayou Terrebonne Miter Gate Lock System.

SECTION III

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance was voted upon as follows:

THERE WAS RECORDED:

YEAS: None.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2022.

DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____ 2022.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Terrebonne Parish Consolidated Government
Bayou Terrebonne Lock Emergency Repairs
Parish Project No. 18-LOCK-46
Opinion of Probable Construction Cost
Final Design Cost Estimate



Item No.	Item Description	Quantity	Unit	Unit Cost	Total
1	Mobilization & Demobilization (Not to Exceed 10% of the Total Base Bid)	1	LUMP SUM	\$ 76,000.00	\$ 76,000.00
2	Needle Girder Installation & Removal for Miter Gate Chamber Dewatering; to include all labor, equipment, and materials to load-out/return, transport, and install/remove girder	1	LUMP SUM	\$ 100,000.00	\$ 100,000.00
3	Cofferdam Wall & Brace Installation & Removal to Work in Conjunction with Needle Girder; to include all labor, equipment, materials, also includes preparation and submittal of work plan detailing cofferdam design/installation and dewatering	1	LUMP SUM	\$ 250,000.00	\$ 250,000.00
4	Gate Bay Wall Concrete Epoxy Grout Repairs; to include all labor, equipment, materials for surface preparation, formwork, materials and grout repair application, field inspection/monitoring personnel, pressure washing, and painting (also includes any incidentals to complete the work)	1	LUMP SUM	\$ 350,000.00	\$ 350,000.00
5	Handrail Repairs; to include all labor, equipment, and materials for the removal, replacement, repair, and painting of handrails as indicated on the plans	1	LUMP SUM	\$ 10,000.00	\$ 10,000.00
6	Timber Guidewall Repairs; to include all labor, equipment, and materials for the removal, replacement, and repair of damaged timber Guidewall as indicated on the plans (includes hardware and any incidentals to compete the work)	1	LUMP SUM	\$ 50,000.00	\$ 50,000.00
Total Estimated Construction Cost:					\$836,000.00



Wednesday, November 30, 2022

Item Title:

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

Item Summary:

RESOLUTION: Providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/23/2022	Executive Summary
Resolution	11/23/2022	Resolution
Backup Material	11/23/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Parish Project No. 16-SEW-13; Naquin Street Sewer Lift Station Project

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Naquin Street Sewer Lift Station Project will replace the existing 1929 (92 years old) sewer lift station, which will increase the lift station capacity, enhance the pumping capability and will be more reliable.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A	NO	YES	IF YES AMOUNT BUDGETED:
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COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Gregory E. Bush

Signature

November 30, 2022

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated July 30, 2021, with LA Contracting Enterprise, LLC, Recordation Number 1632457, for Parish Project No. 16-SEW-13, Naquin Street Sewer Lift Station Project, Terrebonne Parish, Louisiana, and

WHEREAS, the work performed has been inspected by authorized representative of the Owner, Engineer and Contractor, and found to be substantially complete, and

WHEREAS, the Engineer for the project, GIS Engineering, LLC, recommends the acceptance of the Substantial Completion.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1632457 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of the retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2022.

* * * * *



ENGINEERING LLC

Coastal Design & Infrastructure

197 Elysian Dr

Houma, LA 70363

P: (985) 219-1000 | F: (985) 475-7014

www.gisyeng.com

November 1, 2022

Terrebonne Parish Consolidated Government
Pollution Control
2000 St. Louis Canal Rd.
Houma, LA 70360

Attention: Mr. Gregory E. Bush, Lt. Col, USA, Retired,
Pollution Control Administrator

Subject: Substantial Completion Recommendation

Reference: Naquin Street Sewer Lift Station Project
Parish Project No. 16-SEW-13
GIS Project No. 39130-1012/1013

Mr. Bush,

Based on the Inspection performed by GIS Engineering, LLC on October 11, 2022 in the presence of TPCG (Owner) and LA Contracting Enterprise, LLC (Contractor) Representatives, and according to the Contract Documents and Technical Specifications, we consider the project referenced above to be "Substantially Complete". Enclosed you will find the Substantial Completion Certificate partially executed along with a Punch List.

Upon your review, approval, and further execution and recordation of the Substantial Completion Certificate submitted herein, GIS will proceed with the recommendation for Final Payment and Final Acceptance as stated in Paragraph 14.14 of Section I –General Conditions of the Contract Documents.

A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence within twenty-one (21) days from the receipt of the present Certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

If you have any questions or require any additional information, please contact me at (985) 219-1000.

Sincerely,

Kevan D. Keiser, P.E.

Project Manager
Coastal Design & Infrastructure
GIS Engineering, LLC

**TERREBONNE PARISH
CONSOLIDATED GOVERNMENT**

NOV 08 2022

POLLUTION CONTROL

Enclosures

Cc: Trey Waguespack – TPCG
John Plaisance - GIS
Joseph Chauvin – GIS
Brenton Hebert - GIS

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT: **NAQUIN STREET SEWER LIFT STATION PROJECT**

PARISH PROJECT NO.: **16-SEW-13**

DATE OF ISSUANCE: **October 19, 2022**

OWNER: **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

OWNER'S CONTRACT NO. **16-SEW-13**

CONTRACTOR: **LA Contracting Enterprise, LLC** ENGINEER: **GIS ENGINEERING, LLC**

This Certificate of Substantial Completion applies to all Work required as per the Contract Documents for the project above referenced.

TO: **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**

OWNER

AND TO: **LA Contracting Enterprise, LLC**

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on:

 OCTOBER 4, 2022

DATE OF SUBSTANTIAL COMPLETION

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: As per Contract Documents

CONTRACTOR: As per Contract Documents

The following documents are attached to and made part of this Certificate:

- Punch List
-

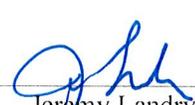
A clear lien period, of no less than forty-five (45) consecutive calendar days, shall commence within twenty-one (21) days from the receipt of the present Certificate, as specified in Paragraph 14.11, Section I General Conditions of the Contract Documents.

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on: November 1, 2022

GIS Engineering, LLC
ENGINEER
By: 
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on : October 27, 2022

LA Contracting Enterprise, LLC
CONTRACTOR
By: 
Jeremy Landry, Member (Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on: _____

OWNER
By: _____
(Authorized Signature)

DATE: Tuesday, October 11, 2022
 PROJECT: Naquin Street Sewer Lift Station
 PROJECT NO.: 39145-1012/1013
 OWNER: Terrebonne Parish Consolidated Government
 CONTRACTOR: LA Contracting Enterprise, LLC
 ENGINEER: GIS Engineering, LLC

ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
1	Sewer Lift Station - Prime and paint blind flange	Not complete - not painted	\$ 250.00 \$ -
2	Antenna - Seal coax cable hole near bottom of pole with Cord Grip or an approved equal	Not complete - not sealed	\$ 250.00 \$ -
3	Antenna - Apply touch up paint in two locations on pole where scuffs are visible. If other scuffs are found while applying touch up paint, contractor shall also touch up those areas too.	Not complete - not painted	\$ 500.00 \$ -
4	Control Panel - Radio needs to be mounted. Power and connection to control panel needs to be completed. (not sure who is responsible for this...TPCG or Gulf States?)	Not complete - not mounted or connected	\$ 250.00 \$ -
5	Yard - Cut tree limb back as far as possible and remove from site. Mow the lawn around the station.	Not complete - needs trimming and mowing	\$ 250.00 \$ -
6	As-builts - Provide as-built drawings and videos of gravity lines	Not complete - haven't received this info	\$ 2,500.00 \$ -
7	Site: Sweep debris, dust, etc from lift station concrete pad and sidewalks	Not complete - not swept	\$ 250.00 \$ -
PUNCH LIST TOTAL			\$ 4,250.00
RETAINAGE WITHHELD TO DATE (Pay App #7):			\$ 30,378.19

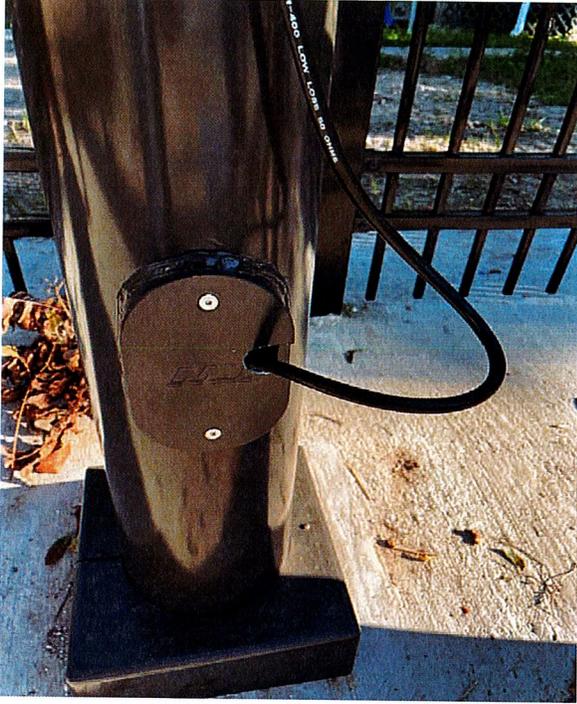
* Includes an estimated Mobilization and Demobilization fee.

Item 1 - Blind flange

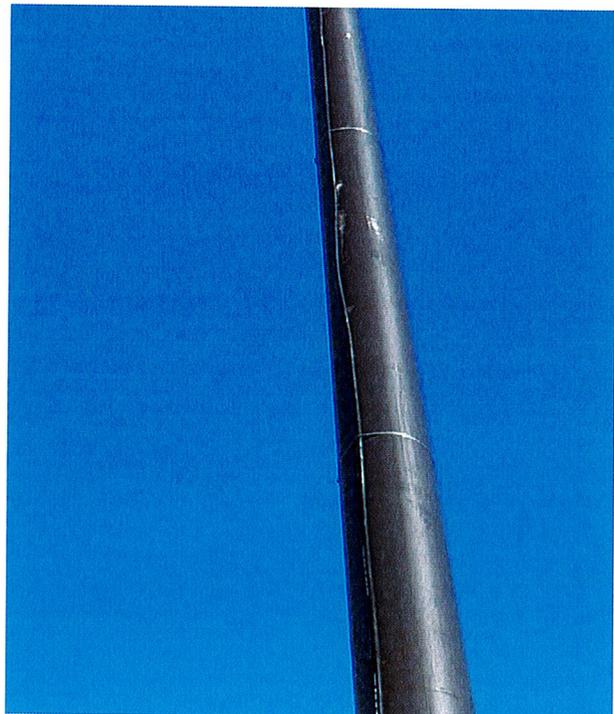




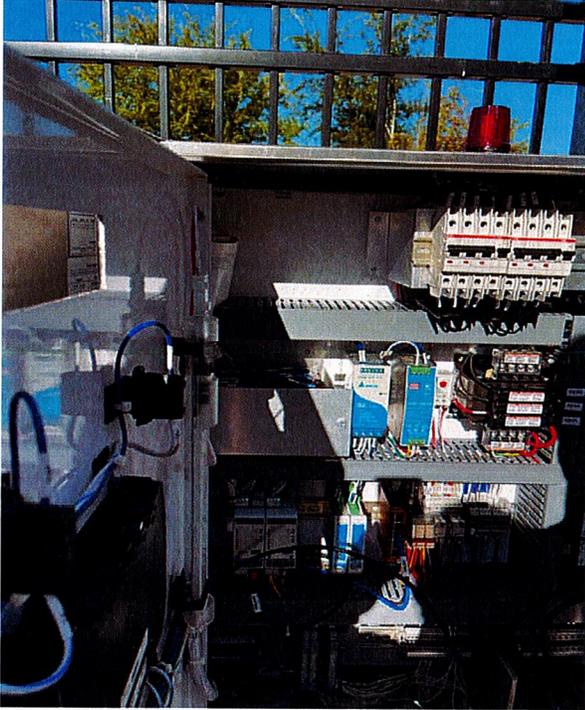
Item 2 - Antenna Cable Seal



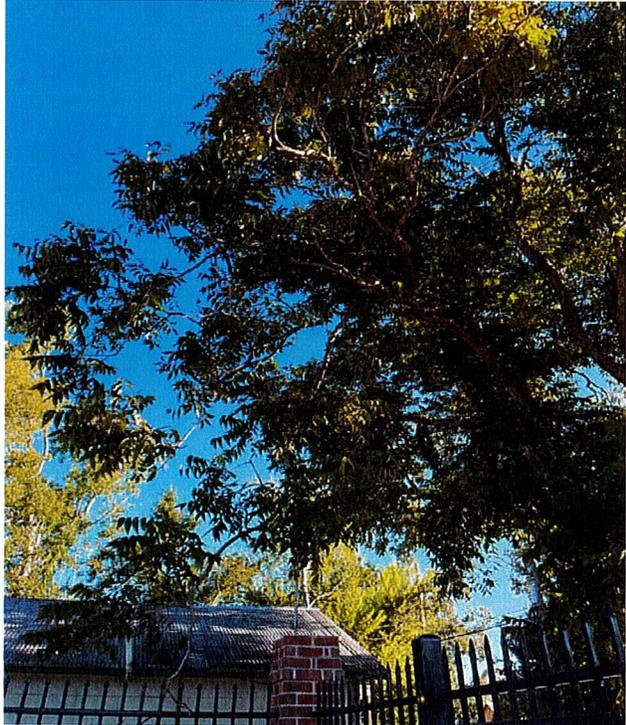
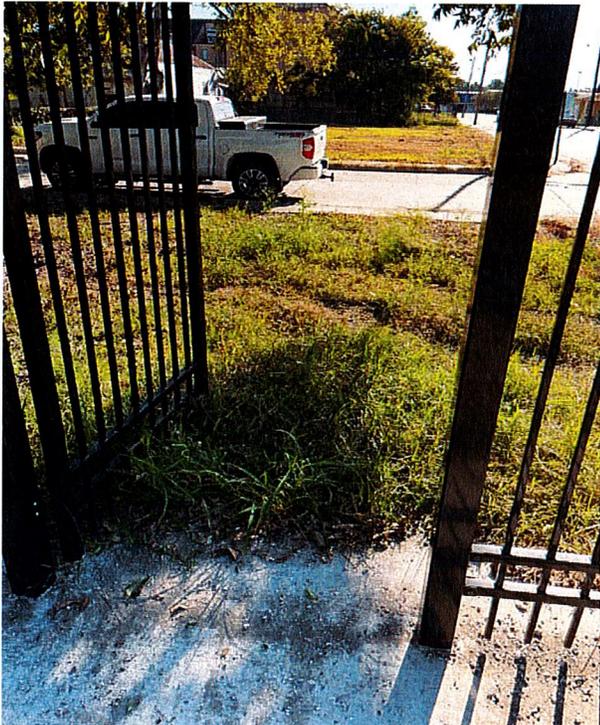
Item 3 - Antenna Touch Up Paint



Item 4 - Radio Mount and Connect/Power



Item 5 & 7 - Mow yard and sweep concrete areas of site/sidewalk



DATE: Tuesday, October 11, 2022
 PROJECT: Naquin Street Sewer Lift Station
 PROJECT NO.: 39145-1012/1013
 OWNER: Terrebonne Parish Consolidated Government
 CONTRACTOR: LA Contracting Enterprise, LLC
 ENGINEER: GIS Engineering, LLC

ITEM #	DESCRIPTION OF ITEM	DESCRIPTION OF COMPLETION/CORRECTION	VALUE*
1	Sewer Lift Station - Prime and paint blind flange	Not complete - not painted	\$ 250.00 \$ -
2	Antenna - Seal coax cable hole near bottom of pole with Cord Grip or an approved equal	Not complete - not sealed	\$ 250.00 \$ -
3	Antenna - Apply touch up paint in two locations on pole where scuffs are visible. If other scuffs are found while applying touch up paint, contractor shall also touch up those areas too.	Not complete - not painted	\$ 500.00 \$ -
4	Control Panel - Radio needs to be mounted. Power and connection to control panel needs to be completed. (not sure who is responsible for this...TPCG or Gulf States?)	Not complete - not mounted or connected	\$ 250.00 \$ -
5	Yard - Cut tree limb back as far as possible and remove from site. Mow the lawn around the station.	Not complete - needs trimming and mowing	\$ 250.00 \$ -
6	As-builts - Provide as-built drawings and videos of gravity lines	Not complete - haven't received this info	\$ 2,500.00 \$ -
7	Site: Sweep debris, dust, etc from lift station concrete pad and sidewalks	Not complete - not swept	\$ 250.00 \$ -
8	O & M Manual	Not complete	\$ 1,500.00 \$ -
PUNCH LIST TOTAL			\$ 5,750.00

* Includes an estimated Mobilization and Demobilization fee.

RETAINAGE WITHHELD TO DATE (Pay App #7): \$ 30,378.19

Item 1 - Blind flange





Wednesday, November 30, 2022

Item Title:

Speaker Cards

Item Summary:

As per speaker cards. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)



Wednesday, November 30, 2022

Item Title:

Ordinance to Acquire Property from Dixie Rice Agricultural LLC

Item Summary:

An ordinance to authorize the acquisition of property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC; authorize the Parish President to execute any and all documents necessary to acquire property by way of donation by quitclaim deed from Dixie Rice Agricultural LLC.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/8/2022	Executive Summary
Ordinance	11/8/2022	Ordinance
Tract B Map	11/8/2022	Plat



EXECUTIVE SUMMARY

PROJECT TITLE

Introduce an Ordinance to Authorize the Acquisition of Property by way of Donation by Quitclaim Deed from Dixie Rice Agricultural LLC; Authorize the Parish President to Execute any and all Documents Necessary to Acquire property by Way of Donation by Quitclaim Deed from Dixie Rice Agricultural LLC; and To Provide for Other Matters Relative Thereto; and call a Public Hearing on Wednesday, November 30, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

TPCG wishes to acquire the property from Dixie Rice Agricultural LLC for Governmental Purposes.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

We are accepting their donation for drainage projects in the area.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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 Mike Toups, Parish Manager

11/8/2022

 Date

OFFERED BY: _____
SECONDED BY: _____

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF PROPERTY BY WAY OF DONATION BY QUITCLAIM DEED FROM DIXIE RICE AGRICULTURAL L.L.C.; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE PROPERTY BY WAY OF DONATION BY QUITCLAIM DEED FROM DIXIE RICE AGRICULTURAL L.L.C.; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

SECTION I

WHEREAS, Section 2-11 (11) of the Terrebonne Parish Charter requires an ordinance to acquire any real property on behalf of the Terrebonne Parish Government; and

WHEREAS, Dixie Rice has offered to donate by quitclaim deed to TPCG, without any warranties of any kind or nature, the property described as follows:

**TRACT "B" PROPERTY BELONGING TO
DIXIE RICE AGRICULTURAL CORPORATION, INC.
IN SECTIONS 74, 82 & 103, T17S-R17E
TERREBONNE PARISH, LOUISIANA**

Commencing at Terrebonne Parish Benchmark LBLAB 03. Thence S12°52'49"E, 4,207.10' to a point on the southern right-of-way line of Valhi Boulevard at the property line common to the property of Terrebonne Parish Consolidated Government and Tract "B". Said point being the **POINT OF BEGINNING**.

Thence, S59°40'35"E, 77.51' along the said right-of-way to a point.

Thence, S72°59'14"W, 2,368.91' to a point.

Thence, N60°57'44"W, 79.17' to a point.

Thence, N72°59'14"E, 2,371.33' back to the **POINT OF BEGINNING**.

Tract "B" contains an area of 3.101 acres and is more clearly shown on a map prepared by Keneth L. Rembert, Surveyor, dated June 6, 2020, and entitled "SURVEY OF TRACT "B", PROPERTY BELONGING TO DIXIE RICE AGRICULTURAL CORPORATION, INC. IN SECTIONS 74, 82 & 103, T17S-R17E, TERREBONNE PARISH, LOUISIANA".

("Tract B")

WHEREAS, Tract B is needed or useful by TPCG in connection with the drainage projects in that area; and

SECTION II

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire from Dixie Agricultural L.L.C. or their successors or assigns and/or any of their affiliated entities and/or any other entity or owners, by donation by a quitclaim deed, without any warranties of any kind or nature, and to pay all of the costs associated with the acquisition of Tract B, that the Parish President, Gordon E. Dove, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire from Dixie Rice Agricultural L.L.C. and/or their successors and assigns and/or any of their affiliated entities and/or any other entity or entities or owners by donation by a quitclaim deed, without any warranties of any kind or nature, and to pay all of the costs associated with the acquisition of Tract B, more particularly

described above, for the above stated purposes.

SECTION III

The acquisition of this property will be conducive to the public interest, convenience and safety and will enable Terrebonne Parish Consolidated Government (TPCG) to properly fulfill the functions imposed upon it by law.

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the _____ day of _____, 2022.

_____, CHAIRMAN
TERREBONNE PARISH COUNCIL

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President

Approved _____ Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

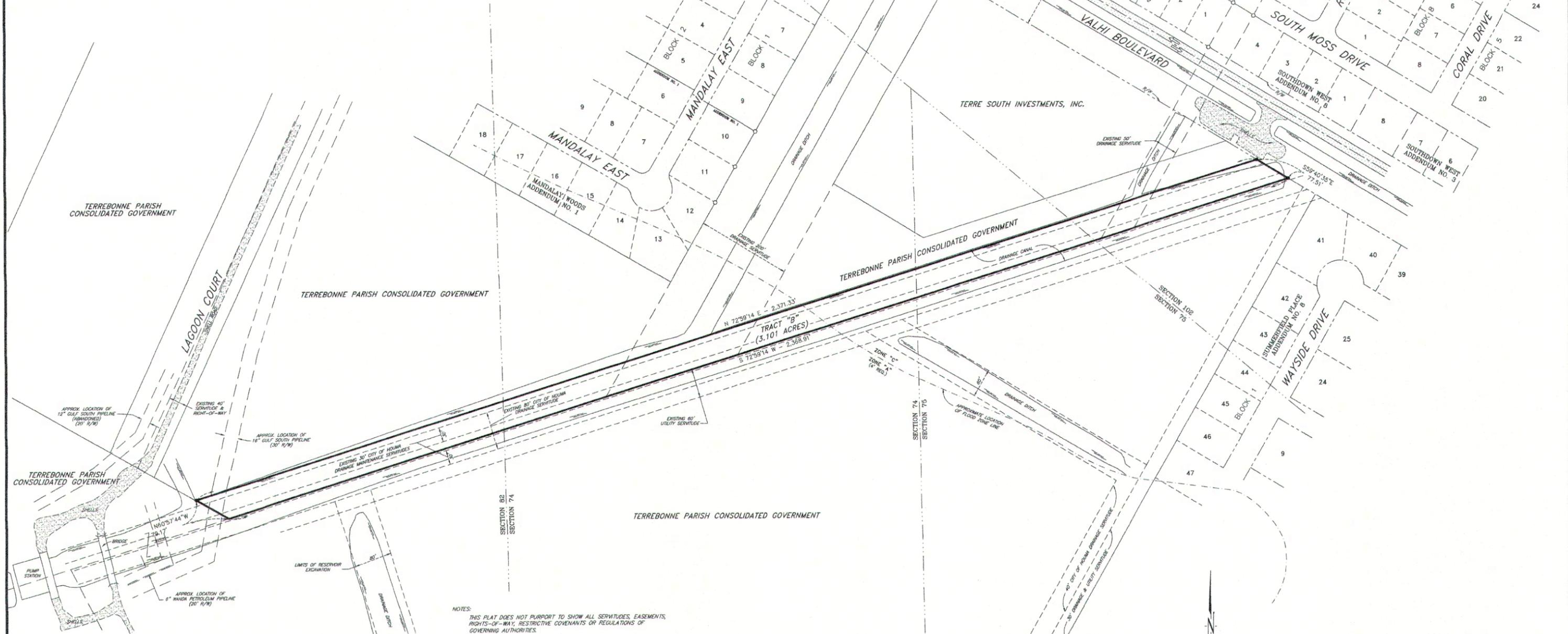
I, _____, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2022.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL



VICINITY MAP



NOTES:
 THIS PLAT DOES NOT PURPORT TO SHOW ALL SERVITUDES, EASEMENTS, RIGHTS-OF-WAY, RESTRICTIVE COVENANTS OR REGULATIONS OF GOVERNING AUTHORITIES.

- REFERENCE BEARINGS TAKEN FROM PLATS ENTITLED:
- "TRACT 1 SURVEY OF A 100,000 ACRE TRACT LOCATED IN SECTIONS 74, 75, 82, 102 & 103, T17S-R17E, TERREBONNE PARISH, LOUISIANA," BY T. BAKER SMITH AND SON, INC. DATED FEBRUARY 6, 1979.
 - "PLAT SHOWING PROPERTY PURCHASED BY TERREBONNE PARISH CONSOLIDATED GOVERNMENT FROM CONTRAN CORP. LOCATED IN SECTIONS 74, 75, 82, 83, 102 & 103, T17S-R17E, TERREBONNE PARISH, LOUISIANA," BY T. BAKER SMITH AND SON, INC. DATED JULY 7, 1993.
 - "SUMMERFIELD PLACE ADDENDUM NO. 16, PHASE B WITHIN THE CITY OF HOUMA, BELONGING TO RODNEY BURNS, INC. LOCATED IN SECTIONS 82 & 103, T17S-R17E, TERREBONNE PARISH, LA," BY T. BAKER SMITH AND SON, INC. DATED AUGUST 25, 1997.

THESE TRACTS ARE LOCATED IN ZONE "C", AN AREA OF MINIMAL FLOODING, AND ZONE "A" (BASE FLOOD PARISH REQUIREMENT OF 4') AS SHOWN ON FEDERAL EMERGENCY MANAGEMENT AGENCY MAP, COMMUNITY NO. 220220, PANEL NO. 0005, SUFFIX "C" AND DATED MAY 19, 1981, F.E.M.A. 2008 ADVISORY PANEL NO. LA-0101 PLACES THIS PROPERTY IN ABFE ZONE "A" WITH A BASE FLOOD REQUIREMENT OF 6'. PRELIMINARY OFDM PANEL 10 221080023E DATED JULY 7, 2009 PLACES A PORTION OF THIS PROPERTY IN ZONE "AE" WITH BASE FLOOD REQUIREMENT OF 3'.

I CERTIFY THAT THIS SURVEY WAS DONE UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE MINIMUM STANDARDS OF PRACTICE FOR LAND SURVEYORS AND THAT THE ACCURACY STANDARDS ARE IN ACCORDANCE WITH CLASS "C" (SUBURBAN) SURVEYS AS INDICATED IN THE ABOVE STANDARDS.

- LEGEND:
- INDICATES 5/8" IRON ROD SET
 - EXISTING POWER POLE
 - EXISTING POWER POLE WITH LIGHT
 - EXISTING FIRE HYDRANT

SURVEY OF TRACT "B"
 PROPERTY BELONGING TO
 DIXIE RICE AGRICULTURAL CORPORATION, INC.
 IN SECTIONS 74, 82 & 103, T17S-R17E
 TERREBONNE PARISH, LOUISIANA

JUNE 6, 2020 SCALE: 1" = 100'



Keneth L. Rembert
 KENETH L. REMBERT, SURVEYOR
 635 SCHOOL ST., HOUMA, LA.



Wednesday, November 30, 2022

Item Title:

Ordinance to De-Dedicate a Public Servitude of Passage in Glen Oaks Subdivision

Item Summary:

An ordinance to partially revoke Ordinance No. 5680 and de-dedicate an existing dedicated public servitude of passage for the paved street right-of-way of in Glen Oaks Subdivision, located in Section 102, T17S-R17E.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/2/2022	Executive Summary
Ordinance	11/3/2022	Ordinance
Glen Oaks HOA	11/2/2022	Backup Material
Glen Oaks Subdivision	11/2/2022	Plat



EXECUTIVE SUMMARY

PROJECT TITLE
Introduce an Ordinance to Partially Revoke Ordinance 5680 and De-Dedicate an Existing Dedicated Public Servitude of Passage for the Paved Street Right of Way of in Glen Oaks Subdivision Located in Section 102, T17S-R17E; and call a Public Hearing on Wednesday, November 30, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)
The Glen Oaks Homeowners Association, Inc., Provided property description for the de-dedication of the paved street servitude of passage only known as Glen Oaks Drive. The Glen Oaks Homeowners' Association Inc. request that the Terrebonne Parish Council revoke a dedication of a certain portion of that servitude of the paved street right of passage only.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
For Security concerns and other purposes, desires to make the Glen Oaks Drive street passageway private and has requested that the statutory dedication of Glen Oaks Drive passageway to the public be revoked

TOTAL EXPENDITURE			
\$ 0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

 Mike Toups, Parish Manager

 11/2/22
 Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. ____ - _____

AN ORDINANCE TO PARTIALLY REVOKE ORDINANCE 5680 AND DE-DEDICATE AN EXISTING DEDICATED PUBLIC SERVITUDE OF PASSAGE FOR THE PAVED STREET RIGHT OF WAY OF IN THE GLEN OAKS SUBDIVISION LOCATED IN SECTION 102, T17S-R17E, AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO ACCEPTED.

WHEREAS, by virtue of that certain final plat entitled GLEN OAKS SUBDIVISION OF PROPERTY ALONG POLK ST WITHIN THE CITY OF HOUMA LOCATED IN SECTION 102, T17S-R17E, TERREBONNE PARISH, LOUISIANA, approved by Houma Terrebonne Regional Planning Commission on October 17th, 1996 and filed with the Terrebonne Recorder of Mortgages and Conveyances on October 31, 1996 at Entry No. 986145, COB 1530, Folio 512 and Map No. 9922, COB 1524 , Folio 512, Entry No. 983847, and pursuant to Ordinance 5680, a public servitude of passage in the Glen Oaks subdivision in Terrebonne Parish, Louisiana, for public use in accordance with La. R. S. 33:5051, more fully described and depicted in the said final plat; (attached hereto as Exh. A) and

WHEREAS the Glen Oaks Homeowners Association, Inc, provided property description for the de-dedication of the paved street servitude of passage only known as Glen Oaks Drive.

WHEREAS, the Glen Oaks Homeowners Association, Inc., pursuant to the attached resolution, declares it is the sole owner of the property rights listed herein, has the sole authority to request this de-dedication of the street right of passage, and has sole right and authority to enter into a Servitude of Passage Agreement with TPCG;

WHEREAS, the Glen Oaks Homeowners' Association Inc., requests that the Terrebonne Parish Council revoke a dedication of a certain portion of that servitude of the paved street right of passage only, said portion being more fully described as follows:

A perimeter description of Glen Oaks Drive being a permanent right-of-way of varying widths extending through the Glen Oaks Subdivision being more fully shown on a plat of survey title "Glen Oaks Subdivision of Property along Polk Street within the City of Houma Located in Section 102, T17S – R17E, Terrebonne Parish, Louisiana, dated February 28, 1996 and revised on October 31, 1996 and recorded at the Terrebonne Parish Clerk of Courts under Entry Number 986145, Map Volume 82 Folio 50 Map Number 9922 recorded in Conveyance Book 1530 Folio 276 Owner – Developer, Contran Realty Corporation Single Family Residential Development. Said perimeter description of Glen Oaks Drive being more fully described as follows:

COMMENCING at a called for ¾" galvanized iron pipe at the southwesterly corner of Lot 10 of Glen Oaks Subdivision being a point on the easterly right of way line of Polk Street; thence along a curve to the left having a delta angle of 04° 42' 33", radius of 2,894.79 feet, arc length of 237.92 feet, and a chord bearing North 18° 52' 17" East a distance of 237.86' to a called for ¾" galvanized iron pipe; said point is the "POINT OF BEGINNING" (P.O.B.) of said Glen Oak Drive right of way;

THENCE, along a curve to the left having a delta angle of 01° 35' 15", radius of 2,894.79 feet, arc length of 80.21 feet, and a chord bearing North 15° 43' 23" East a distance of 80.20' to a called for ¾" galvanized iron pipe;

THENCE, along curve to the left having a delta angle of 82° 05' 41", radius of 15 feet, arc length of 21.49 feet, and a chord bearing South 26° 07' 05" East a distance of 19.70 feet to a called for ¾" galvanized iron pipe;

THENCE, South 67° 09' 56" East a distance of 44.57' to a called for ¾" galvanized iron pipe;

THENCE, South 83° 13' 42" East a distance of 56.35' to a called for ¾" galvanized iron pipe;

THENCE, South 67° 09' 56" East a distance of 56.61' to a called for ¾" galvanized iron pipe;

THENCE, South 47° 39' 14" East a distance of 46.64' to a called for ¾" galvanized iron pipe;

THENCE, South 67° 09' 56" East a distance of 342.75' to a called for ¾" galvanized iron pipe;

THENCE, along curve to the left having a delta angle of 48° 11' 23", radius of 25 feet, arc length of 21.03 feet, and a chord bearing North 88° 44' 23" East a distance of 20.41 feet to a called for ¾" galvanized iron pipe;

THENCE, along curve to the right having a delta angle of 39° 47' 53", radius of 50 feet, arc length of 34.73 feet, and a chord bearing North 84° 32' 38" East a distance of 34.04 feet to a called for ¾" galvanized iron pipe;

THENCE, along curve to the right having a delta angle of 98° 23' 30", radius of 50 feet, arc length of 85.86 feet, and a chord bearing South 26° 21' 41" East a distance of 75.69 feet to a called for ¾" galvanized iron pipe;

THENCE, along curve to the right having a delta angle of 101° 33' 14", radius of 50 feet, arc length of 88.62 feet, and a chord bearing South 73° 36' 41" West a distance of 77.47 feet to a called for ¾" galvanized iron pipe;

THENCE, along curve to the right having a delta angle of 36° 38' 09", radius of 50 feet, arc length of 31.97 feet, and a chord bearing North 37° 17' 37" West a distance of 31.43 feet to a called for ¾" galvanized iron pipe;

THENCE, along curve to the left having a delta angle of 48° 11' 23", radius of 25 feet, arc length of 21.03 feet, and a chord bearing North 43° 04' 14" West a distance of 20.41 feet to a called for ¾" galvanized iron pipe;

THENCE, North 67° 09' 56" West a distance of 357.59' to a called for ¾" galvanized iron pipe;

THENCE, North 77° 29' 55" West a distance of 32.57' to a called for ¾" galvanized iron pipe;

THENCE, North 67° 09' 56" West a distance of 48.71' to a called for ¾" galvanized iron pipe;

THENCE, North 59° 16' 01" West a distance of 42.44' to a called for ¾" galvanized iron pipe;

THENCE, North 67° 09' 56" West a distance of 51.68' to a called for ¾" galvanized iron pipe;

THENCE, along curve to the left having a delta angle of 96° 19' 04", radius of 15 feet, arc length of 25.22 feet, and a chord bearing South 64° 40' 32" West a distance of 22.35 feet to the "POINT OF BEGINNING (P.O.B.);

The total area of said Glen Oaks Drive contains 0.876 acres.

as it is no longer needed and not being used for any public purpose; and

WHEREAS, GRANTOR, for security concerns and other purposes, desires to make the Glen Oaks Drive street passageway private and has requested that the statutory dedication of Glen Oaks Drive passageway to the public be revoked;

WHEREAS, GRANTEE shall not be responsible for any water or communications.

WHEREAS, the Glen Oaks Subdivision comprises one residential street, known as Glen Oaks Drive, containing no thru streets or roadways, and the revocation of its statutory dedication shall not impede a public use or purpose;

WHEREAS the Glen Oaks Homeowners, Association, Inc., acquired all rights title and interest to the property from Dixie Rice Agriculture, LLC, COB 2645, Folio 180, Entry No. 1633057; Pernell and Tara Pellegrin; COB 2664, Folio 460, Entry No. 1646450; Scott A. and Sarah Haydel; COB 2661, Folio 801, Entry No. 16447061; Gordon Earl Dove, Sr. and Mona Dove, COB 2661, Folio 793, Entry No. 1644705, as it relates to the ownership of property referenced herein;

WHEREAS, the Terrebonne Parish Council, having inquired as to and having considered the necessary and relevant factors, has determined that the right of way on currently encumbering Glen Oaks Drive is not necessary for public use:

SECTION I

NOW THEREFORE, BE IT ORDAINED that the Terrebonne Parish Council, de-dedicating and partially revoking Ordinance 5680 and regular session convened, acting pursuant to the authority vested in it by the constitution and laws of the state of Louisiana, and pursuant to its Home Rule Charter, has determined that the following for purpose of servitude of street passage as described to wit;

A perimeter description of Glen Oaks Drive being a permanent right-of-way of varying widths extending through the Glen Oaks Subdivision being more fully shown on a plat of survey title "Glen Oaks Subdivision of Property along Polk Street within the City of Houma Located in Section 102, T17S – R17E, Terrebonne Parish, Louisiana, dated February 28, 1996 and revised on October 31, 1996 and recorded at the Terrebonne Parish Clerk of Courts under Entry Number 986145, Map Volume 82 Folio 50 Map Number 9922 recorded in Conveyance Book 1530 Folio 276. Owner – Developer, Contran Realty Corporation Single Family Residential Development. Said perimeter description of Glen Oaks Drive being more fully described as follows:

COMMENCING at a called for $\frac{3}{4}$ " galvanized iron pipe at the southwesterly corner of Lot 10 of Glen Oaks Subdivision being a point on the easterly right of way line of Polk Street; thence along a curve to the left having a delta angle of $04^{\circ} 42' 33''$, radius of 2,894.79 feet, arc length of 237.92 feet, and a chord bearing North $18^{\circ} 52' 17''$ East a distance of 237.86' to a called for $\frac{3}{4}$ " galvanized iron pipe; said point is the "POINT OF BEGINNING" (P.O.B.) of said Glen Oak Drive right of way;

THENCE, along a curve to the left having a delta angle of $01^{\circ} 35' 15''$, radius of 2,894.79 feet, arc length of 80.21 feet, and a chord bearing North $15^{\circ} 43' 23''$ East a distance of 80.20' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the left having a delta angle of $82^{\circ} 05' 41''$, radius of 15 feet, arc length of 21.49 feet, and a chord bearing South $26^{\circ} 07' 05''$ East a distance of 19.70 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, South $67^{\circ} 09' 56''$ East a distance of 44.57' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, South $83^{\circ} 13' 42''$ East a distance of 56.35' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, South $67^{\circ} 09' 56''$ East a distance of 56.61' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, South $47^{\circ} 39' 14''$ East a distance of 46.64' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, South $67^{\circ} 09' 56''$ East a distance of 342.75' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the left having a delta angle of $48^{\circ} 11' 23''$, radius of 25 feet, arc length of 21.03 feet, and a chord bearing North $88^{\circ} 44' 23''$ East a distance of 20.41 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the right having a delta angle of $39^{\circ} 47' 53''$, radius of 50 feet, arc length of 34.73 feet, and a chord bearing North $84^{\circ} 32' 38''$ East a distance of 34.04 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the right having a delta angle of $98^{\circ} 23' 30''$, radius of 50 feet, arc length of 85.86 feet, and a chord bearing South $26^{\circ} 21' 41''$ East a distance of 75.69 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the right having a delta angle of $101^{\circ} 33' 14''$, radius of 50 feet, arc length of 88.62 feet, and a chord bearing South $73^{\circ} 36' 41''$ West a distance of 77.47 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the right having a delta angle of $36^{\circ} 38' 09''$, radius of 50 feet, arc length of 31.97 feet, and a chord bearing North $37^{\circ} 17' 37''$ West a distance of 31.43 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, along curve to the left having a delta angle of $48^{\circ} 11' 23''$, radius of 25 feet, arc length of 21.03 feet, and a chord bearing North $43^{\circ} 04' 14''$ West a distance of 20.41 feet to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, North $67^{\circ} 09' 56''$ West a distance of 357.59' to a called for $\frac{3}{4}$ " galvanized iron pipe;

THENCE, North 77° 29' 55" West a distance of 32.57' to a called for ¾" galvanized iron pipe;
THENCE, North 67° 09' 56" West a distance of 48.71' to a called for ¾" galvanized iron pipe;
THENCE, North 59° 16' 01" West a distance of 42.44' to a called for ¾" galvanized iron pipe;
THENCE, North 67° 09' 56" West a distance of 51.68' to a called for ¾" galvanized iron pipe;
THENCE, along curve to the left having a delta angle of 96° 19' 04", radius of 15 feet, arc length of 25.22 feet, and a chord bearing South 64° 40' 32" West a distance of 22.35 feet to the "POINT OF BEGINNING (P.O.B.);"

The total area of said Glen Oaks Drive contains 0.876 acres.

is no longer needed for public purposes, and the Terrebonne Parish Council does hereby partially dedicate and revoke the said dedication of that certain portion as a servitude of passage and construction, maintenance and/or repairs of the paved street set forth in Ordinance 5680. Whereas the dedicated Public Utilities, as defined, in Glen Oaks subdivision are not being revoked, TPCG shall continue to provide services per an agreement with Glen Oaks Homeowners Association, Inc. All other dedicated public servitudes or rights granted by the map, a copy of which is attached herein as **Exhibit A**, entitled "GLEN OAKS SUBDIVISION OF PROPERTY ALONG POLK ST WITHIN THE CITY OF HOUMA LOCATED IN SECTION 102, T17S-R17E, TERREBONNE PARISH, LOUISIANA" including the right to install, maintain drainage, sewer, electrical, communication, gas and water utilities originally granted over the Glen Oaks Right of Way and surrounding residential lots is expressly retained –COB 1530, Folio 512, Entry No. 986145, COB 1524, Folio 512, Entry No. 983847, and COB 1533, Folio 162, Entry No. 987464;

SECTION II

BE IT FURTHER ORDAINED that except as de-dedicated by the Terrebonne Parish Council that any dedication of rights in the original servitude granted by that final plat filed for record with the Terrebonne Parish Recorder of Mortgages and Conveyances not described in Section I of this Ordinance herein, including but not limited to the right to install, maintain drainage, sewer, electrical, communication, gas and water utilities originally granted over certain portions of Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, and 10, and accepted in Ordinance 5680 shall remain in full force and effect in favor of the Terrebonne Parish Consolidated Government as originally dedicated and recorded at COB 1524, Folio 512, Entry No. 983847, and COB 1533, Folio 162, Entry No. 987464, COB 1530, Folio 512, Entry No. 986145;

BE IT FURTHER ORDAINED that the Glen Oaks Homeowners Association, Inc., shall enter into an Act of Exclusive Conventional Servitude of Street Passage for Glen Oaks Drive for purposes of TPCG to construct, repair, and maintain the dedicated public utilities except ownership, construction, repair and/or and maintenance of the paved street known as Glen Oaks Drive.

BE IT FURTHER ORDAINED, the Glen Oaks Homeowners Association shall allow emergency vehicles use such as fire, police, and/or ambulance ingress and egress, subject to the obligations, terms, and conditions of the Act of Exclusive Conventional Servitude of Street Passage on Glen Oaks Drive.

BE IT FURTHER ORDAINED the street name shall remain Glen Oaks Drive.

SECTION III

The Terrebonne Parish Council hereby directs and request that the Terrebonne Parish Recorder of mortgages and conveyances make a notation of this partial revocation in Entry No. 986145, COB 1530, Folio 276, located in Map Volume 82, Folio 50, Map No. 9922 and COB 1524, Folio 512, Entry No. 983874, , to serve as occasion may require.

SECTION IV

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other

portions of this ordinance show remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in section 2-13(b) of the Home Rule Charter for a consolidated government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____, 2022.

DARRIN GUIDRY, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Denied

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the assembled council in regular session on _____, at which meeting a quorum was present.

Given under my official signature and seal of office this _____ day of _____, 2022. _

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**WRITTEN CONSENT OF THE BOARD OF DIRECTORS OF
GLEN OAKS HOMEOWNERS' ASSOCIATION, INC**

The undersigned, being all of the members of the Board of Directors (the "Board") of the Glen Oaks Homeowners' Association, Inc., a Louisiana corporation (the "HOA") do hereby waive any applicable requirements of notice and a meeting and do hereby consent to, approve, adopt and ratify the following actions and resolutions effective as of October 31, 2022:

1. De-dedication of Public Right of Way

WHEREAS, pursuant to Terrebonne Parish Consolidated Government ("TPCG") Ordinance 5680, passed in 1996, and the contemporaneous filing of Map No. 9922 with the Terrebonne Parish Clerk of Court, COP 1524, Folio 512, Entry No. 983847 and COB 1530, Folio 512, Entry No. 986145, a public servitude of passage over Glen Oaks Drive was accepted by TPCG;

WHEREAS, the HOA acquired all rights title and interest to the property making up Glen Oaks Drive from Dixie Rice Agriculture, LLC, COB 2645, Folio 180, Entry No. 1633057; Pernell and Tara Pellegrin; COB 2664, Folio 460, Entry No. 1646450; Scott A. and Sarah Haydel; COB 2661, Folio 801, Entry No. 16447061; Gordon Earl Dove, Sr. and Mona Dove, COB 2661, Folio 793, Entry No. 1644705;

WHEREAS, after due consideration the Board has determined that it is in the best interest of the HOA and its members to seek the de-dedication of the public right-of-way on an over Glen Oaks Drive and return Glen Oak Drive to private status for the safety and security of the HOA and its members;

NOW, THEREFORE, BE IT RESOLVED, that the Acts of Donation whereby HOA acquired the title and interest to the property making up Glen Oaks Drive, specifically from Dixie Rice Agriculture, LLC, COB 2645, Folio 180, Entry No. 1633057; Pernell and Tara Pellegrin; COB 2664, Folio 460, Entry No. 1646450; Scott A. and Sarah Haydel; COB 2661, Folio 801, Entry No. 16447061; Gordon Earl Dove, Sr. and Mona Dove, COB 2661, Folio 793, Entry No. 1644705, are hereby ratified, confirmed and approved in all respects;

BE IT FURTHER RESOLVED, that the HOA approves, confirms, and ratifies and hereby request the TPCG pass an Ordinance for the purpose of partially revoking Ordinance 5680 and thereby de-dedicating the public right-of-way on and over Glen Oaks Drive; and

BE IT FURTHER RESOLVED, that Brian Hebert, President of the HOA be and he is hereby authorized on behalf of the HOA to request that the TPCG consider and pass in to law an Ordinance sustainably similar to the draft Ordinance attached hereto as Exhibit "A" for the purpose of de-dedicating the public's right of passage on and over Glen Oaks Drive.

2. Granting Servitude of Passage to Terrebonne Parrish Consolidated Government To Provide and Maintain Public Utilities

BE IT FURTHER RESOLVED, that, Brian Hebert, President of the HOA be and he is hereby authorized on behalf of the HOA to consent to, approve adopt and execute an Act of Exclusive Conventional Servitude of Passage For Purpose to Provide and Maintain Public Utilities in for form substantially similar to the draft attached hereto as Exhibit “B” for the purpose of granting the TPCG and its agents and representatives passage on and over Glen Oaks Drive for the purpose of providing and maintain certain utilities as provided for therein.

3. Miscellaneous

BE IT FURTHER RESOLVED, that any and all actions taken in good faith by any member of the Board, any HOA authorized person prior to the date hereof in connection with the matters contemplated by the foregoing resolutions and on behalf of the HOA or are in all respects ratified, confirmed and approved by the HOA, as its own act and deed, and shall be conclusively deemed to be such HOA act and deed for all purposes;

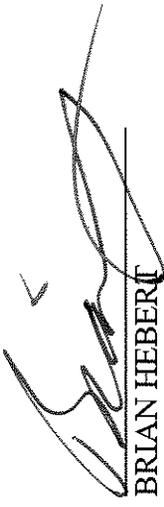
BE IT FURTHER RESOLVED, that the Board, any HOA authorized person be, and each hereby is, authorized to take, or cause to be taken, any and all actions which they may deem necessary or desirable to carry out the purpose and intent of the foregoing resolutions, and to make, execute and deliver, or cause to be made, executed and delivered, all agreements, undertakings, documents, instruments or certificates in the name, and on behalf of, the H O A as they may deem necessary or desirable in connection therewith, and to perform, or cause to be performed, the obligations of the HOA under the agreements specified in the foregoing resolutions and any other agreements referred to or contemplated therein; and

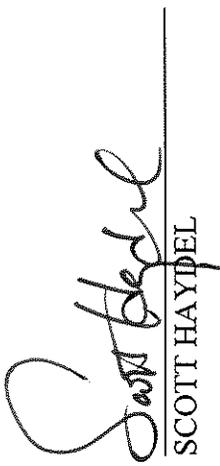
RESOLVED, FURTHER, that this Written Consent may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument and for purposes of this Written Consent, a facsimile copy or an e-mail of a PDF file containing a copy of the signature page of any person executing this Written Consent shall be effective as an original signature and effective as an execution counterpart hereof.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned, being all of the member of the board of directors of the Glen Oaks Homeowners Association, Inc. have duly and validly executed this Written Consent, effective as of the date first written above.

BOARD OF DIRECTORS


BRIAN HEBERT

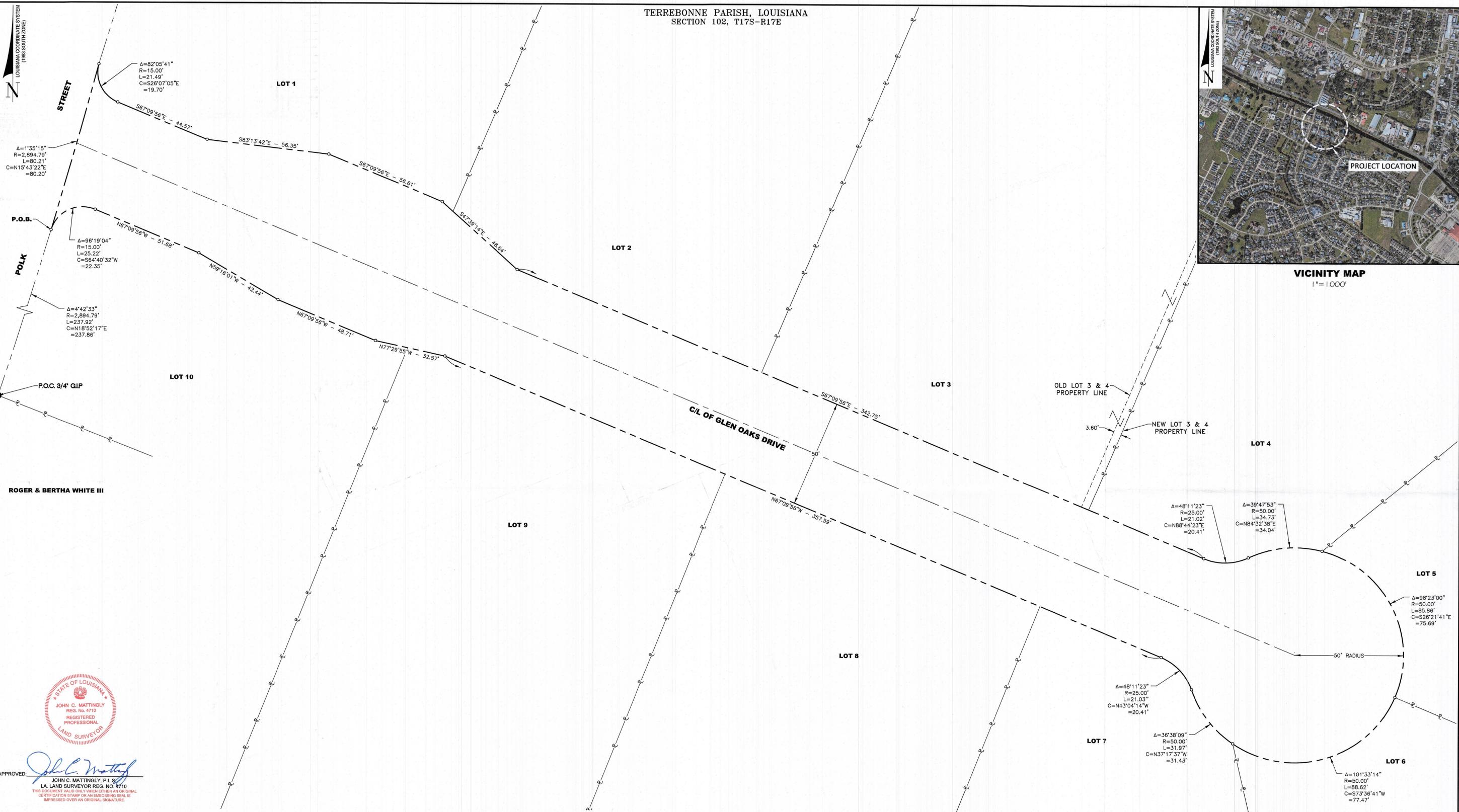

SCOTT HAYDEL


RICHARD WATKINS

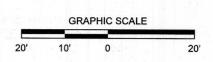
TERREBONNE PARISH, LOUISIANA
SECTION 102, T17S-R17E



VICINITY MAP
1" = 1000'



APPROVED: *John C. Mattingly*
 JOHN C. MATTINGLY, P.L.S.
 L.A. LAND SURVEYOR REG. NO. 4710
 THIS DOCUMENT VALID ONLY WHEN EITHER AN ORIGINAL CERTIFICATION STAMP OR AN EMBOSSED SEAL IS IMPRESSED OVER AN ORIGINAL SIGNATURE.



THIS PLAT WAS PREPARED FOR RIGHT-OF-WAY PURPOSES ONLY, AND IS NOT A PROPERTY BOUNDARY SURVEY AND AS SUCH DOES NOT COMPLY WITH THE MOST RECENT STANDARDS OF PRACTICE FOR PROPERTY BOUNDARY SURVEYS AS ADOPTED BY THE LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD.

NO ON-THE-GROUND EFFORT WILL BE MADE TO LOCATE AND INDICATE CABLES, PIPELINES, UTILITIES OR ANY OTHER UNDERGROUND FERROUS OR NON-FERROUS STRUCTURES WITHIN THE AREAS DESCRIBED ABOVE; THEREFORE, MORRIS P. HERBERT, INC. IS NOT RESPONSIBLE FOR THE LOCATION OF ANY EXISTING CABLES, PIPELINES, UTILITIES, OR ANY OTHER UNDERGROUND FERROUS, OR NON-FERROUS STRUCTURES THAT COULD POSSIBLY IMPACT THIS PROJECT.

GENERAL NOTES:	

MATERIAL SUMMARY		
TAG	QUANTITY	DESCRIPTION

REFERENCE DRAWINGS	
DRAWING NO.	TITLE
514-95-1.DWG	GLEN OAKS SUBDIVISION OF PROPERTY ALONG POLK ST. WITHIN THE CITY OF HOUMA LOCATED IN SECTION 102, T17S-R17E, TERREBONNE PARISH, LOUISIANA DATED FEBRUARY 28, 1996 RECORDED AT THE TERREBONNE PARISH CLERK OF COURT UNDER ENTRY NO. 986145

REVISIONS					
MK.	DESCRIPTION	DATE	DRAWN	CHKD.	APPD.
1	UPDATED BEARING AND DISTANCES	10/20/2022	JOW	JCM	JCM

GLEN OAKS SUBDIVISION	
RESCISSON OF PUBLIC RIGHT-OF-WAY OVER GLEN OAKS DRIVE LOCATED IN THE CITY OF HOUMA LOCATED IN SECTION 102, T17S-R17E, TERREBONNE PARISH, LOUISIANA	
 SURVEYING • ENGINEERING • ENVIRONMENTAL • GIS P.O. BOX 3106 • 116 VENTURE BLVD. • HOUMA, LOUISIANA 70361 • (985) 879-2731 HOUMA, LA • HOUSTON, TX • SAN ANTONIO, TX • MIDLAND, TX TEXAS SURVEY FIRM REGISTRATION NUMBER: 10193786 (HOUMA OFFICE)	DRAWN BY: GWN/MAS SHEET: 1 CHKD./APPD. BY: JCM SCALE: 1" = 20' UPDATED BY: JOW DATE: 10/27/2020 DATA BASE: JOB NO. 14019 MPH CAD FILE: 14019RWOOD01A1.DWG

P:\10-Survey-Projects\Urban\herbert\14019\CAD Draw\14019RWOOD01A1.dwg PLOT DATE: 10/27/22 11:44:7am



Wednesday, November 30, 2022

Item Title:

Purchase Property at 6084 West Park Avenue, Houma, LA

Item Summary:

An ordinance to authorize the acquisition from Boyd Mayet Properties, LLC certain immovable property located at 6084 W. Park Avenue, Houma, Louisiana 70364, and to provide for related matters.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/7/2022	Executive Summary
Ordinance	11/7/2022	Ordinance
Act of Cash Sale	11/7/2022	Backup Material
Survey	11/7/2022	Plat



EXECUTIVE SUMMARY

PROJECT TITLE

Introduce an Ordinance to Authorize the Acquisition from Boyd Mayet properties, LLC Certain Immovable Property Located at 6084 W. Park Avenue, Houma, Louisiana 70364 and to Provide for Related Matters; and call a Public Hearing on Wednesday, November 30, 2022 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

TPCG wishes to acquire the property from Boyd Mayet Properties, LLC for Governmental Purposes in the amount of \$337,500.00.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Acquire in full ownership that property located at 6084 W. Park Avenue, Houma, LA for Governmental Purposes.

TOTAL EXPENDITURE			
\$337,500.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

 Mike Toups, Parish Manager

11/7/22

 Date

OFFERED BY: _____

SECONDED BY: _____

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE ACQUISITION FROM BOYD MAYET PROPERTIES, LLC CERTAIN IMMOVABLE PROPERTY LOCATED AT 6084 W. PARK AVENUE, HOUMA, LOUISIANA 70364 AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, Section 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, the Terrebonne Parish Consolidated Government is authorized to acquire real property with improvements and buildings (real property) for a public purpose by ordinance, per Terrebonne Parish Charter Section 2-11; and

WHEREAS, BOYD MAYET PROPERTIES, LLC, the owner of certain immovable property located at 6084 W. Park Ave., Houma, Louisiana, as further depicted on the plat of survey attached to this ordinance, has offered to sell that immovable property in the proposed Act of Sale to Terrebonne Parish Consolidated Government; and

WHEREAS, Terrebonne Parish Consolidated Government wishes to acquire the said real property depicted on the attached plat of survey and Act of Sale for governmental purposes (See Plat of Survey and Act of Sale, attached hereto and made a part hereof as Exhibit A); and

WHEREAS, TPCG acquires appraisal and survey, environmental assessments. The appraised fair market value of the property is \$337,500.00, as provided by Charles W. Butts, Certified Appraiser.

NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, in due and regular and legal sessions convened, that the Terrebonne Parish Administration be and is hereby authorized to acquire in full ownership that property located at 6084 W. Park Ave. as set forth in the proposed Act of Sale and on the attached plat of survey for governmental purposes, and that the Parish President is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to negotiate and execute documents necessary to acquire the said immovably property in full ownership for the above-stated purposes for consideration he deems just and reasonable, at the appraised fair market value, subject to approval by legal counsel; and

NOW THEREFORE BE IT FURTHER RESOLVED by the Terrebonne Parish Council that the Terrebonne Parish Administration be and is hereby authorized to purchase the immovable property with improvements and buildings, as more fully set forth in the proposed Act of Sale.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chairman of the Terrebonne Parish Council declared this Resolution ADOPTED / NOT ADOPTED on this ____ day of _____, 2022.

CHAIR

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ on the _____ day of _____, 2022 subsequently ratified by the assembled Council in Regular Session on the ____ day of _____, 2022 at which meeting a quorum was present.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

STATE OF LOUISIANA
PARISH OF TERREBONNE

ACT OF CASH SALE

BE IT KNOWN that on this _____ day of _____ in the year of Our Lord Two Thousand Twenty-Two (2022);

BEFORE ME, THE UNDERSIGNED,

A Notary Public, duly commissioned and qualified in and for the Parish of Terrebonne, State of Louisiana, and in the presence of the undersigned lawful witnesses

PERSONALLY CAME AND APPEARED:

BOYD MAYET PROPERTIES, L.L.C. (ID#:26-2443952), a limited liability company duly organized and existing under the laws of the State of Louisiana, whose address is 404 Ninth Street, Lockport, Louisiana 70374, appearing through its Manager, Joseph Paul Mayet, duly authorized by virtue of a Certificate of Authority attached hereto as Exhibit A and made a part hereof, (hereinafter referred to as "Vendor"),

who declared that Vendor does hereby grant, bargain, sell, cede, convey, transfer, assign, set over, abandon and deliver the hereinafter described property, with all legal warranties and with full substitution and subrogation in and to any and all rights and actions of warranty as further defined herein which Vendor has or may have against all preceding owners and Vendor, including but not limited to, any mineral and environmental rights owned by Vendor, unto:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, a political subdivision of the State of Louisiana, and the governing body of Terrebonne Parish, domiciled in Terrebonne Parish, Louisiana, whose present mailing address for purposes herein is 8026 Main Street, Houma, Louisiana 70360, represented herein by Gordon E. Dove, its Parish President, pursuant to Ordinance No. 8688 and Resolution No. 22-147 attached hereto as Exhibit B and made a part hereof, adopted by the Terrebonne Parish Council, at its regularly scheduled meetings, (hereinafter referred to as "Purchaser");

here present, accepting and purchasing for itself, its successors or assigns, and acknowledging due delivery and possessions thereof, the property described herein below, together with all land buildings, improvements, fixtures, and appurtenances thereon, if any, in full ownership, to-wit;

All of Vendor's undivided rights, title, and interests in:

LEGAL DESCRIPTION AS PER SURVEY: A certain parcel of land, situated within Section 2, Township 17 South, Range 17 East, in Terrebonne Parish, Louisiana, said parcel being within Addendum No. 5 to Broadmoor Subdivision, consisting of the following tracts:

1. LOTS FOUR (4) AND FIVE (5) OF BLOCK F OF ADDENDUM NO. 5 TO BROADMOOR SUBDIVISION, as shown on a plat thereof made by Arthur A. DeFraités, C.E, dated January 30, 1959, which plat is of record in the Clerks Office of Terrebonne Parish, Louisiana, under Entry No. 191881; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.
2. The northwesterly most 15 feet front, by a depth between parallel lines, of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. DeFraités, C.E., dated January 30, 1959, and recorded in the Clerk's Office of Terrebonne Parish, Louisiana, under Entry No. 191881; said property being bounded on the northeast by Louisiana State Highway No. 659, on the southwest by Bayou Terrebonne, on the northwest by Lot 4 of said Block F and on the southeast by the remaining portion of Lot 3 of said Block F; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.
3. A portion of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. DeFraités, C.E., dated January 30, 1959, which plat is of record

in the Clerk's Office of Terrebonne Parish, Louisiana; under Entry No. 191881, being more fully described as follows: A fractional lot of ground measuring 15 feet front along the southwest side of Highway 659, being wholly within Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision by depth between parallel lines to Bayou Terrebonne bounded on the northeast by said Highway No. 659, on the southwest by the remaining portion of Lot Three (3) of Block F, on the southwest by Bayou Terrebonne, and on the northwest by a portion of Lot Three (3) sold on July 27, 1963; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.

The above referenced property being more fully described by the following metes and bounds property description as follows:

BEGINNING at that point being a 1" iron pipe situated at the intersection of the southwesterly right-of-way line of Louisiana Highway 24 and the southeasterly right-of-way line of Funderburk Avenue;

THENCE, South 42°35'04" East a distance of 70.00 feet along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" marking the southeast corner of Lot 5;

THENCE, South 42°35'04" East a distance of 65.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a Set chiseled "X" marking the southeastern corner of Lot 4;

THENCE, South 42°35'04" East a distance of 15.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" being the easternmost corner of that portion of Lot 3 conveyed in COB 358, Page 568, Entry No. 249424;

THENCE, South 42°35'04" East a distance of 15.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" being the easternmost corner of that portion of Lot 3 conveyed in COB 365, Page 99, Entry No. 254463;

THENCE, South 53°06'48" West a distance of 129.33 feet to the low water line of Bayou Terrebonne, passing through a set 34" iron rod at 109.33 feet;

THENCE, meandering along the low water line of Bayou Terrebonne in a northeasterly direction for 181 feet, plus or minus, to the southeasterly right-of-way line of Funderburk Avenue;

THENCE, North 53°06'48" East, passing through a set 34" iron rod at a distance of 12 feet, plus or minus, for a total distance of 29.30 feet to a set chiseled "X" marking a point of intersection in the southeasterly right-of-way line of Funderburk Avenue;

THENCE, South 36°53'12" East a distance of 15.00 feet to a set chiseled "X" marking a point of intersection in the southeasterly right-of-way line of Funderburk Avenue;

THENCE, North 53°06'48" East along the southeasterly right-of-way line of Funderburk Avenue distance of 88.00 feet to the POINT OF BEGINNING.

The above-described parcel contains 20,312.26 square feet (0.466 acres) and is as shown on a plat of survey titled "ALTA/NSPS LAND TITLE SURVEY OF PROPERTY BELONGING TO BOYD MAYET PROPERTIES, L.L.C. LOCATED IN SECTION 2, T17S-R17E TERREBONNE PARISH, LOUISIANA" Prepared by Morris P. Hebert, Inc. Under the supervision of William D. Strickland, PLS; Louisiana Surveyor License No. 5088, Dated April 13, 2022.

Being the same property acquired by Boyd Mayet Properties, LLC by act filed April 23, 2008, under Entry No. 1294642, COB 2091/847, of the records of Terrebonne Parish, Louisiana.

(hereinafter sometimes referred to as the "Property").

Property bears municipal address of 6084 W. Park Avenue, Houma, Louisiana 70364.

Included in this sale are all rights of Vendor to the Property, including but not limited to any mineral and environmental rights owned by Vendor. Mineral rights are conveyed by Vendor to Purchaser with warranty of title for the land only.

This sale is made and accepted for and in consideration of the price and sum of **THREE HUNDRED THIRTY-SEVEN AND FIVE HUNDRED (\$337,500.00) DOLLARS.**

The survey plat is attached hereto and incorporated herein as Exhibit C.

The Vendor acknowledges and agrees that the consideration provided herein constitutes full and final payment of the property hereby conveyed.

Purchaser and Seller expressly agree that the Property conveyed herein is being sold "as is, where is," except Vendor warrants title and merchantable title only to the land, but without any warranty whatsoever with respect to the condition of the building/structure located on the Property or any of its components or parts or contents, and without any warranty whatsoever with respect to the fitness of the building/structure and component parts for any particular or general use or purpose, soil conditions, zonings or other use restrictions, compliance with the provisions of the American with Disabilities Act, or any environmental matters or mineral rights. Purchaser has fully inspected the building/structure and its component parts and is completely satisfied with its current condition. Purchaser expressly acknowledges the foregoing and waives any right or cause of action which Purchaser has or may have to rescind or resolve the sale or to demand a return, reduction, setoff or diminution of the purchase price based upon the existence of any redhibitory or other vices or defects or based upon the unsuitability of the building or any of its components or parts for Purchaser's intended use or any other use. Purchaser acknowledges and agrees that the foregoing disclaimer and waiver of warranties have been fully explained to Purchaser and that Purchaser understands the same. Purchaser and Seller jointly acknowledge and agree that the foregoing waivers and disclaimers are of the essence of this transaction and the same would not otherwise have been entered into or consummated.

ALL OTHER IMPLIED WARRANTIES WITH RESPECT TO THE BUILDING, HIDDEN DEFECTS THEREIN, OR THE FITNESS THEREOF ARE EXPRESSLY WAIVED BY PURCHASER. THE MERCHANTABILITY THEREOF, HIDDEN DEFECTS THEREIN OR THE FITNESS THEREOF ARE EXPRESSLY WAIVED BY PURCHASER. PURCHASER SHALL HAVE NO RIGHT OR CAUSE OF ACTION AGAINST VENDOR TO ASSERT IN ANY CONTROVERSY, CLAIM, DEMAND OR LITIGATION ARISING FROM OR IN CONNECTION WITH THE BUILDING/STRUCTURE AND COMPONENT PARTS ANY IMPLIED OR EXPRESS WARRANTY, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF THE MERCHANTABILITY THEREOF, HIDDEN DEFECTS THEREIN OR THE FITNESS THEREOF, REDHIBITION, REDUCTION IN PRICE OR PEACEFUL POSSESSION THEREOF. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, VENDOR DOES NOT WARRANT THAT THE BUILDING/STRUCTURE AND COMPONENT PARTS ARE FREE FROM HIDDEN, REDHIBITORY OR LATENT DEFECTS OR VICIES AND PURCHASER WAIVES (A) ALL RIGHTS IN REDHIBITION PURSUANT TO LOUISIANA CIVIL CODE ARTICLE 2520, ET SEQ., (B) THE WARRANTIES OF OWNERSHIP AND PEACEABLE POSSESSION OF THE BUILDING/STRUCTURE AND COMPONENT PARTS, (C) THE WARRANTIES AGAINST HIDDEN OR REDHIBITORY DEFECTS IN THE BUILDING/STRUCTURE AND COMPONENT PARTS, AND (D) THE WARRANTY THAT THE BUILDING/STRUCTURE AND COMPONENT PARTS IS FIT FOR ITS INTENDED USE, EACH OF WHICH WOULD OTHERWISE BE IMPOSED UPON VENDOR BY LOUISIANA CIVIL CODE ARTICLE 2475. PURCHASER HEREBY RELEASES VENDOR FROM ANY LIABILITY FOR HIDDEN, REDHIBITORY OR LATENT DEFECTS OR VICIES UNDER LOUISIANA CIVIL CODE ARTICLE 2520 THROUGH 2549. IN ADDITION, AND NOTWITHSTANDING ANY ACT, OMISSION OR OTHER CAUSE OF VENDOR, PURCHASER HEREBY RELEASES VENDOR FROM ANY CLAIMS, DEMANDS, LIABILITIES, COSTS OR SUITS UNDER OR PURSUANT TO 42 U.S.C. § 9601, ET SEQ., 49 U.S. C. § 1802, ET SEQ., 42 U.S.C. § 6901, ET SEQ., AND LA.R.S. 30:2001, ET SEQ., TOGETHER WITH ANY AND ALL CLAIMS, DEMANDS, SUITS OR LITIGATION UNDER ANY OTHER APPLICABLE LAWS, STATUTES, RULES OR REGULATIONS, AS THE SAME MAY FROM TIME TO TIME BE AMENDED, RELATING TO ANY CONTAMINATION ON, IN OR UNDER THE PROPERTY, AND ALL OTHER ENVIRONMENTAL OR HAZARDOUS SUBSTANCES LIABILITIES OF WHATSOEVER KIND OR NATURE, INCLUDING WITHOUT LIMITATION (A) ALL FORESEEABLE AND UNFORESEEABLE DAMAGES OF ANY KIND OR NATURE AND (B) THE COSTS OF ANY REQUIRED OR NECESSARY INVESTIGATION, STUDY, REPAIR, CLEAN-UP DETOXIFICATION, UNDER ANY OTHER STATUTE, REGULATION, ORDINANCE OR DECREE. PURCHASER AGREES TO COMPLY WITH ALL SUCH STATUTES, REGULATIONS ORDINANCES, ORDERS AND DECREES IN SUCH A MANNER THAT NO LIABILITY OR CLAIMS WILL BE ASSERTED AGAINST VENDOR.

Vendor hereby declares under oath to me, undersigned Notary Public, that the property sold herein stands registered in the name of the Vendor, that it has not been heretofore alienated by Vendor, and that there are no mortgages, liens, privileges, judgments or encumbrances against the said property whatsoever other than those rights of way, servitudes and encumbrances which may be

of record in the records of the Clerk of Court of Terrebonne Parish, Louisiana. Vendor declares that it delivers to Purchaser a valid purchasers title and merchantable title. Vender further warrants that the property is not subject to any encumbrances other than utilities, rights of way and servitudes as may be of record in the property records of the Clerk of Court in and for the Parish of Terrebonne, Louisiana. Any cost required to make title merchantable, including all necessary tax, mortgage and lien release, and cancellations, if any, shall be paid by Vendor.

All parties signing this instrument have declared themselves to be of full legal capacity. All agreements and stipulations herein, and all the obligations herein assumed shall inure to the benefit of and be binding upon the heirs, successors, and assigns of the respective parties, and the PURCHASER, their heirs and assigns, shall have and hold the described property in full ownership forever.

Vendor hereby specifically and expressly waives any rights of offer of sale or first refusal on the property prior to subsequent transfer of the property by Purchaser pursuant to La. R.S. 41:1338 and R.S. 31:149, both as may be amended, or pursuant to any other similar provision of law.

All taxes due to the City, State and Parish upon the property herein conveyed have been paid up to and including those due December 31, 2021. PURCHASER agrees to pay ad valorem taxes for the year 2022.

Pursuant to La. R.S. 9:2721(B), TERREBONNE PARISH CONSOLIDATED GOVERNMENT declares that it is the entity responsible for all property taxes and assessments henceforth accruing on the properties herein transferred and that all notices are to be sent to 8026 Main Street, Houma, LA 70363.

This property was not the family home of Vendor and will not be the family home of the purchaser.

If a conflict arises regarding the description and survey, it will be interpreted most favorably to Purchaser that provides title ownership to the property.

None of the parties hereto shall be deemed to be considered the drafter of this agreement or any provision hereof for the purpose of any statute, case law or rule of interpretation or construction that would or might cause any provision to be construed against the drafter hereof.

It is acknowledged by Vendor and Purchaser that the substantive laws of the State of Louisiana will govern the validity, construction and enforcement of this sale.

The parties hereto waive the production of any and all certificates required by law, including all mortgage certificates or flood disclosures and hereby exonerate the undersigned Notary(ies) from any and all liability that may arise because of the nonproduction of certificates.

Vendor binds and obligates itself to have cancelled and erased the aforementioned inscriptions, as requested by Purchaser, with which declaration the Purchaser declared itself satisfied and the parties hereto release and relieve me, Notary, for any and all responsibility in connection therewith.

Vendor and Purchaser acknowledge that they have been offered the opportunity to consult with legal counsel regarding this Act and that they have voluntarily entered into this agreement after reviewing this agreement.

Property is sold subject to the following:

1. Ad Valorem Property Taxes for 2022, which are not now due and payable.
2. Any and all easements, rights of way and servitudes affecting the Property that are recorded in the property records of the Clerk of Court of Terrebonne Parish, Louisiana, including but not limited those servitudes for utilities and drainage of the records of Terrebonne Parish, Louisiana.
3. Any and all mineral leases, mineral servitudes, mineral rights of way and mineral reservations recorded in the records of Terrebonne Parish, Louisiana.

IN FAITH WHEREOF, the parties, witnesses and I, said Notary, have signed these presents at my office in the City of Houma, Parish of Terrebonne, Louisiana, on the day and date first above written, after a due reading of the whole.

WITNESSES:

BOYD MAYET PROPERTIES, L.L.C.

Print:

BY:
MANAGER, JOSEPH PAUL MAYET
AUTHORIZED REPRESENTATIVE

Print:

NOTARY PUBLIC

IN FAITH WHEREOF, the parties, witnesses and I, said Notary, have signed these presents at my office in the City of Houma, Parish of Terrebonne, Louisiana, on the day and date first above written, after a due reading of the whole.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

Print:

BY: GORDON E. DOVE, PARISH PRESIDENT
AUTHORIZED REPRESENTATIVE

Print:

NOTARY PUBLIC

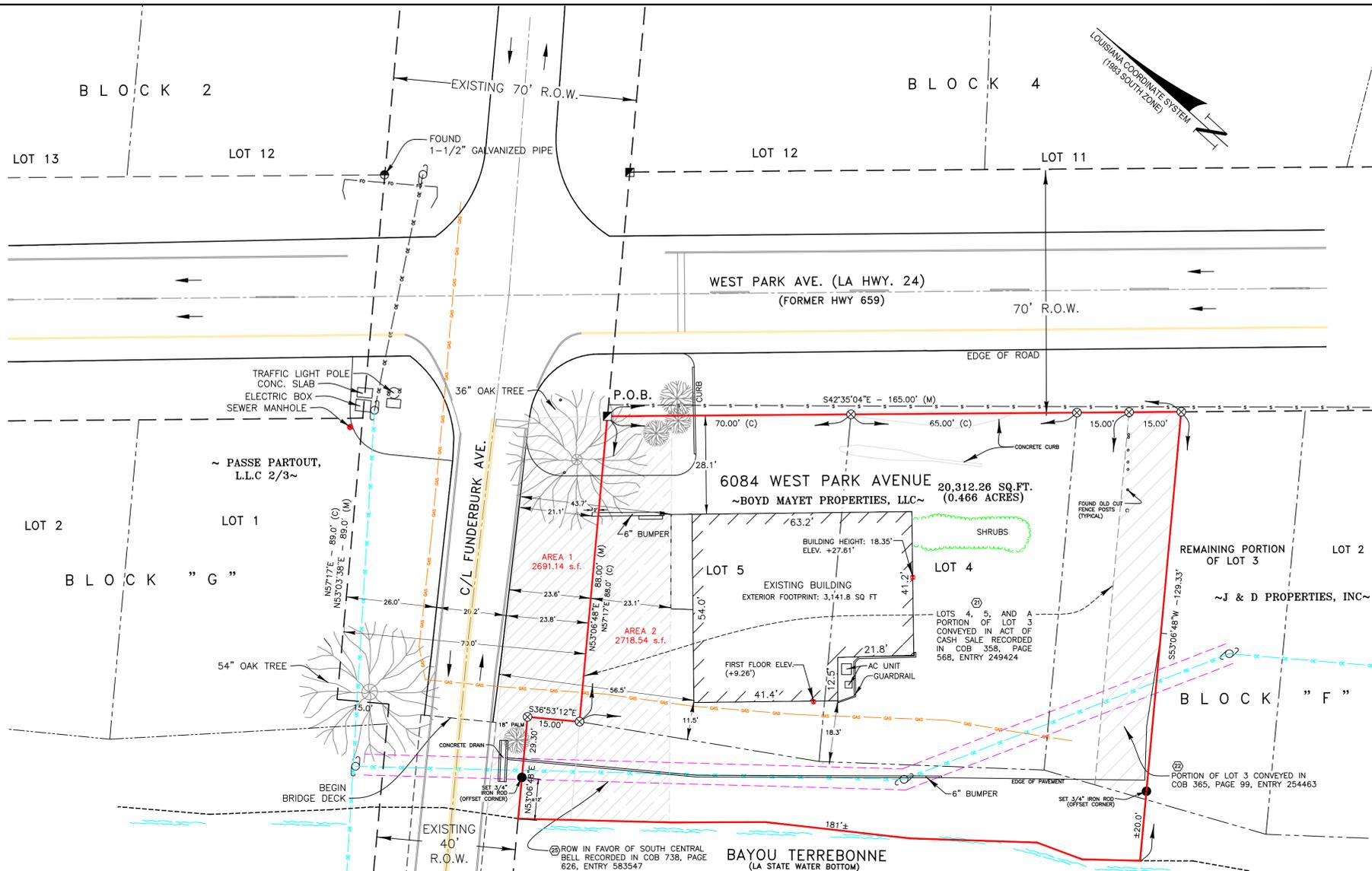
ITEM	SCHEDULE B - PART II ITEMS	SURVEYOR'S COMMENTS
1	COB 92, Page 412, Entry No. 8757 SHERIFF'S SALE: Loretta's Bottling Works acquired from Filigun Duplatis in the Matter "Mrs. Franklin J. Loretta, here substituted VS. Filigun Duplatis", No. 8757 Civil District, 17th (now 32nd) Judicial District Court, Parish of Terrebonne	Does not affect subject property as shown; not plottable. No plot provided. Conveyance occurred prior to subdivision.
2	COB 93, Page 212, Entry No. 3157 CASH SALE: (1) David W. Pipes, JR. (2/19/96); (2) Mrs. Mary Minor, wife of David W. Pipes, Jr. (2/19/96); (3) Charles C. Krumbohr (2/19/96); (4) Mrs. Margaret C. Minor, wife of Charles C. Krumbohr (7/19/96) acquired from Loretta Bottling Works, a Partnership composed of (1) Mrs. Mary Etta Chaslin, wife of Wade J. Loretta; (2) Frank F. Loretta, husband of Eugenie Bourgeois; (3) Felix J. Loretta, husband of Adeline	Does not affect subject property as shown; not plottable. No plot provided. Conveyance occurred prior to subdivision.
3	COB 97, Page 464, Entry No. 12472 RIGHT OF WAY: In favor of State of Louisiana (Grantee) by Estate of H.C. Minor, et al	Does not affect subject property as shown; not plottable. No plot provided. Old highway ROW.
4	COB 97, Page 465, Entry No. 12473 RIGHT OF WAY: In favor of State of Louisiana (Grantee) by Estate of H.C. Minor, et al	Does not affect subject property as shown; not plottable. No plot provided. Old highway ROW.
5	COB 97, Page 466, Entry No. 12474 RIGHT OF WAY: In favor of State of Louisiana (Grantee) by Estate of H.C. Minor, et al	Does not affect subject property as shown; not plottable. No plot provided. Old highway ROW.
6	COB 100, Page 227, Entry No. 14727 SALE WITH ASSUMPTION: David W. Pipes, husband of Mary Minor acquired from (1) Mrs. Margaret C. Minor, wife of Charles C. Krumbohr and (2) Charles C. Krumbohr, husband of Mrs. Margaret C. Minor	Does not affect subject property as shown; not plottable.
7	COB 178, Page 676, Entry No. 28423 SALE WITH MORTGAGE: Charles C. Collins, Jr., husband of Lois Alice Baker acquired from David W. Pipes, Jr., Husband of/and Mary Minor Pipes	Does not affect subject property as shown on plot; not plottable.
8	COB 207, Page 325, Entry No. 130028 CASH SALE: (1) Mrs. Helen F. Funderburk, wife of Keith T. Kenney, (2) Mrs. Maxine M. Funderburk, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, Jr., all represented by their Agent Modson L. Funderburk, acquired from Charles C. Collins, Jr., husband of Lois Alice Baker	Does not affect subject property as shown on plot; not plottable.
9	COB 214, Page 43, Entry No. 136076 MAP: Broadmoor Subdivision, Being a Subdivision of a Portion of Property Belonging to Mrs. Keith T. Kenney, et al Located in Section 10, T16S-R17E and Section 2, T17S-R17E, Terrebonne Parish, LA, prepared by S. Alan Murren, Civil Engineer, dated November 15, 1954.	Map referenced on plot; Funderburk Ave right of way plotted as shown.
10	COB 214, Page 527, Entry No. 137130 CONFIRMATION: By (1) Keith T. Kenney, husband of Helen F. Funderburk, (2) Rudolph M. Williams, husband of Maxine F. Funderburk, (3) Charles L. Schreiner, Jr., husband of Sylvia A. Funderburk, appear to declare and acknowledge that their respective wives appointed Modson L. Funderburk as their agent in sole of COB 207, Page 325, and further rely on acts by said Modson L. Funderburk under sole power of attorney.	Does not affect subject property, non-survey issue.
11	COB 230, Page 353, Entry No. 153498 RIGHT OF WAY: In favor of LA Power & Light Company (Grantee), granted by H.M.B. Realty Co.	Does not affect subject property.
12	COB 232, Page 361, Entry No. 155521 COMPROMISE/QUIT CLAIM: By and between Mrs. Helen T. Kenney, et al and De Lespess S. Morrison, filing boundary and mineral rights.	Does not affect subject property.
13	COB 252, Page 402, Entry No. 172553 RIGHT OF WAY DEED: In favor of State of Louisiana and the Department of Highways, granted to the State of Louisiana by (1) Mrs. Helen F. Funderburk, (2) Mrs. Maxine M. Funderburk, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, Jr., all represented by their Agent Modson L. Funderburk, for State Project No. 855-06-05, Route LA 659.	Does not affect subject property.
14	COB 252, Page 406, Entry No. 172554 AGREEMENT: By the State of Louisiana and the Department of Highways, and (1) Mrs. Helen F. Funderburk, wife of Keith T. Kenney, (2) Mrs. Maxine M. Funderburk, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, Jr., all represented by their Agent Modson L. Funderburk, for State Project No. 855-06-05, offering the original route.	Does not affect subject property.
15	COB 275, Page 455, Entry No. 190278 RESOLUTION OF THE TERREBONNE PARISH POLICE JURY: Agreeing with the rights of way recorded at COB 252, page 402, Entry No. 172553, and subsequent agreement recorded at COB 252, page 402, Entry No. 172553	Does not affect subject property, non-survey issue
16	COB 281, Page 281, Entry No. 191881 MAP: Addendum No. 5 to Broadmoor Subdivision, Being a Subdivision of a portion of Property Belonging to Mrs. Keith T. Kenney, et al, Located in Section 2, T17S-R17E, Terrebonne Parish, LA, prepared by Arthur A. Defraites, Civil Engineer, dated January 30, 1959	Map referenced on plot; Addendum No. 5 includes subdivision of subject property (Lots 4, 5, and a portion of Lot 3)
17	COB 281, Page 369, Entry No. 191899 RESTRICTIONS COVERING THAT PART OF ADDENDUM NO. 5 TO BROADMOOR SUBDIVISION, AS SHOWN ON A PLAT THEREOF MADE BY ARTHUR A. DEFRAITES, CIVIL ENGINEER, AS AGENT FOR MRS. HELEN F. FUNDERBURK, KENNEY, ET AL.	Subject property and batture lots of Addendum No. 5 to Broadmoor Subdivision are exempt from the restrictions; Non-survey issue.
18	COB 297, Page 25, Entry No. 202274 CONFIRMATION: By (1) Mrs. Helen F. Funderburk, wife of Keith T. Kenney, (2) Mrs. Maxine M. Funderburk, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, Jr., appear to declare and acknowledge that their respective wives appointed Modson L. Funderburk as their agent in the Sole of COB 207, Page 325, and further rely on acts by said Modson L. Funderburk under sole power of attorney.	Not plottable, non-survey issue.
19	COB 310, Page 336, Entry No. 211413 BOUNDARY AGREEMENT AND MAP: By and between Helen F. Funderburk Kenney, et al and Charles C. Collins, Jr.	Does not affect subject property.
20	COB 348, Page 588, Entry No. 244624 NOTICE TO INTERMIT THE RUNNING OF PRESCRIPTION OF MINERALS: By Pipes Realty Company, Inc.	Not plottable, non-survey issue.
21	COB 348, Page 588, Entry No. 244624 CASH SALE: Citizens National Bank & Trust Company of Houma, a Louisiana Banking Corporation acquired (Portion of Lot 3 and Whole Lots 4 & 5, Block F) from Funderburk, appearing as agent for (1) Mrs. Helen F. Funderburk, wife of Keith T. Kenney, (2) Mrs. Maxine M. Williams, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, P.O.K. recorded at COB 237, Entry 160707, notified at COB 297, Page 25	Shown on plot. This cash sale created the current parcel boundary.
22	COB 348, Page 599, Entry No. 244648 CASH SALE: Citizens National Bank & Trust Company of Houma, a Louisiana Banking Corporation acquired (Portion of Lot 3) from Modson L. Funderburk, appearing as agent for (1) Mrs. Helen F. Kenney, wife of Keith T. Kenney, (2) Mrs. Maxine M. Williams, wife of Rudolph M. Williams, (3) Mrs. Sylvia A. Funderburk, wife of Charles L. Schreiner, P.O.K. recorded at COB 237, Entry 160707, notified at COB 297, Page 25	Shown on plot.
23	COB 358, Page 24, Page 24, Entry No. 250386 CERTIFICATE OF NAME CHANGE: Whereby Citizens National Bank & Trust Company of Houma has changed the name of First National Bank of Houma, issued by the Comptroller of the Currency, Washington, D.C.	Does not affect subject property; non-survey issue.
24	COB 718, Page 300, Entry No. 588291 LEASE AGREEMENT: In favor of First National Bank of Houma (Lessor) granted by J&D Properties, Inc. for a term of (240) calendar months ending June 5, 1998 with option for extension of (120) calendar months through June 5, 2008.	Does not affect subject property.
25	COB 738, Page 626, Entry No. 583547 RIGHT OF WAY PERMIT: In favor of South Central Bell Telephone Company (Grantee), granted by First National Bank of Houma, six (6) feet in width across the rear of westerly property line	Shown on Plot.
26	COB 1261, Page 108, Entry No. 874678 LEASE AGREEMENT/OPTION TO PURCHASE: In favor of Joseph Moyet and Stephanie Boyd Moyet (Lessee), granted by First National Bank of Houma (Lessor), Term (9) months ending August 31, 1991	Shown on plot. Lease agreement includes additional 15' wide strip of Lot 3 with frontage on Old Hwy 659, with option to purchase.
27	COB 1294, Page 108, Entry No. 888044 ACT OF DONATION: Stephanie Boyd Moyet, wife of Joseph Paul Moyet (Donee) acquired from Joseph Paul Moyet (Donor) (all of Donor rights, title, and interest in and to that credit towards the purchase of Lots 4, 5, portion of 3, Block F	Not on shown on plot, not plottable
28	COB 1294, Page 110, Entry No. 888045 DECLARATION OF RESERVATION OF SEPARATE PROPERTY: By Stephanie Boyd Moyet, (Declarant)	Not on shown on plot, non-survey issue
29	COB 1294, Page 111, Entry No. 888046 CASH SALE: Stephanie Boyd Moyet, wife of Joseph Paul Moyet, Joseph Paul Moyet, husband of Stephanie Boyd Moyet appearing to acknowledge Stephanie Boyd Moyet is purchasing the property on her separate property, acquired from First National Bank of Houma.	Not on shown on plot, not plottable
30	COB 1294, Page 116, Entry No. 888049 LEASE AGREEMENT: In favor of Joseph Paul Moyet, Paul Moyet, husband of Stephanie Boyd Moyet (Lessee) granted by Stephanie Boyd Moyet (Assignor-Borrower) associated with mortgage recorded at MOB 876, Page 113, Entry No. 888047	Not on shown on plot, non-survey issue. Referenced mortgage was cancelled September 27, 1991.
31	COB 1301, Page 389, Entry No. 890381 ASSIGNMENT OF LEASES AND RENTS: In favor of First National Bank of Houma (Assignee-Lender) granted by Stephanie Boyd Moyet (Assignor-Borrower) associated with mortgage recorded at MOB 876, Page 113, Entry No. 888047	Not on shown on plot, non-survey issue. Referenced mortgage was cancelled September 27, 1991.
32	COB 1301, Page 403, Entry No. 1107324 MULTIPLE INDEBTEDNESS MORTGAGE: In favor of Community Bank (Mortgagee) granted by Stephanie Boyd Moyet (Mortgagor)	Not on shown on plot, non-survey issue.
33	COB 2097, Page 487, Entry No. 1297842 ACT OF TRANSFER OF PROPERTY: Boyd Moyet Properties, LLC a Louisiana Limited Liability Company acquired from Stephanie Boyd Moyet, wife of Joseph Paul Moyet	Not on shown on plot, non-survey issue.
34	MOB 2097, Page 487, Entry No. 1297843 MULTIPLE INDEBTEDNESS MORTGAGE: In favor of Community Bank and any future holder or holders (Mortgagee) granted by Stephanie Boyd Moyet (Mortgagor)	Not on shown on plot, non-survey issue.
35	MOB 2097, Page 487, Entry No. 1297843 REQUEST FOR NOTICE OF SEIZURE: By Community Bank, identified with mortgage recorded at MOB 2097, Page 487, Entry No. 1297843	Not on shown on plot, non-survey issue.
37	MOB 2098, Page 494, Entry No. 1505268 REINSCRIPTION OF MORTGAGE: By Community Bank, reinscription of mortgage recorded at MOB 2097, Page 487, Entry No. 1297843	Not on shown on plot, non-survey issue.

LEGAL DESCRIPTION AS PER TITLE COMMENT:

LOTS FOUR (4) AND FIVE (5) OF BLOCK F OF ADDENDUM NO. 5 TO BROADMOOR SUBDIVISION, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, which plat is of record in the Clerks Office of Terrebonne Parish, Louisiana, under Entry No. 191881; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.

The northwesterly most 15 feet front, by a depth between parallel lines, of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, and recorded in the Clerk's Office of Terrebonne Parish, Louisiana, under Entry No. 191881; said property being bounded on the northeast by Louisiana State Highway No. 659, on the southwest by Bayou Terrebonne, on the north by Lot 4 of said Block F and on the southeast by the remaining portion of Lot 3 of said Block F; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.

A portion of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, which plat is of record in the Clerk's Office of Terrebonne Parish, Louisiana; under Entry No. 191881, being more fully described as follows: A fractional lot of ground measuring 15 feet front along the southwest side of Highway 659, being wholly within Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision by depth between parallel lines to Bayou Terrebonne bounded on the northeast by said Highway No. 659, on the southwest by the remaining portion of Lot Three (3) of Block F, on the southeast by Bayou Terrebonne, and on the northwest by a portion of Lot Three (3) sold on July 27, 1963; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.



REFERENCE PLATS:

- ADDENDUM NO. 5 TO BROADMOOR SUBDIVISION BEING A SUBDIVISION OF A PORTION OF PROPERTY BELONGING TO MRS KEITH T. KENNEY, ET AL. DATED IN SECTION 2, T17S-R17E, TERREBONNE PARISH, LOUISIANA, PREPARED BY ARTHUR A. DEFRAITES DATED JANUARY 30, 1959 RECORDED AT ENTRY #191881 MAP # 929.
- BROADMOOR SUBDIVISION BEING A SUBDIVISION OF A PORTION OF PROPERTY BELONGING TO MRS KEITH T. KENNEY, ET AL. DATED IN SECTION 2, T17S-R17E, TERREBONNE PARISH, LOUISIANA, PREPARED BY ARTHUR A. DEFRAITES DATED NOVEMBER 15, 1954 RECORDED AT ENTRY #436576 MAP # 562.

GENERAL NOTES:

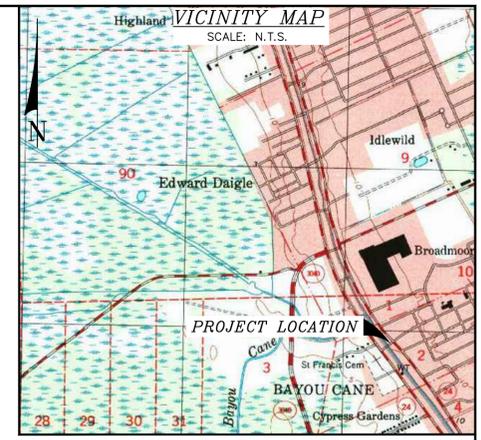
- THE BEARINGS SHOWN HEREON ARE BASED ON THE LOUISIANA STATE PLANE COORDINATE SYSTEM SOUTH ZONE, NAD 1983. AS DETERMINED BY GPS OBSERVATIONS. DISTANCES ARE U.S. SURVEY FEET.
- PUBLIC RECORD DOCUMENTS, TITLE INFORMATION AND MAPS UTILIZED FOR ESTABLISHING THE PROPERTY BOUNDARIES AS DEPICTED ON THIS PLAT WERE PROVIDED BY MICHAEL MARCEL, ABSTRACTING SERVICES, INC..
- PRELIMINARY FIELD SURVEY PERFORMED ON 12/16/2021. FIELD SURVEY FOR ALTA COMPLETED ON MARCH 9, 2022. UAS OPERATIONS FOR AERIAL IMAGERY WERE CONDUCTED ON MARCH 23, 2022.
- AN ON-THE-GROUND EFFORT WAS MADE TO LOCATE AND INDICATE CABLES, PIPELINES, UTILITIES OR ANY OTHER UNDERGROUND FERROUS STRUCTURES CROSSING THE PROPOSED PIPELINE ROUTE; HOWEVER, DUE TO THE INHERENT LIMITATIONS OF ELECTRONIC MAGNETIC LOCATING EQUIPMENT, MORRIS P. HEBERT, INC. IS NOT RESPONSIBLE FOR THE LOCATION OF ANY EXISTING CABLES, PIPELINES, UTILITIES, OR ANY OTHER UNDERGROUND FERROUS, OR NON-FERROUS STRUCTURES NOT LOCATED DURING THE COURSE OF THE SURVEY AND DOES NOT MAKE ANY GUARANTEES AS TO THE LOCATION OF ANY UNDERGROUND STRUCTURES THAT COULD POSSIBLY IMPACT THIS PROJECT. MPH'S EFFORTS DO NOT RELIEVE THE ONE CALL RESPONSIBILITY PRIOR TO CONSTRUCTION AND/OR EXCAVATION ACTIVITIES.
- THIS SURVEY COMPLIES WITH CLASS "C" SURVEY REQUIREMENTS AS DESCRIBED IN THE LOUISIANA STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS.

CERTIFICATION

TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 2, 3, 4, 6, 7abc, 8, 9, 11b, 13, 16, 17 & 18 OF TABLE A THEREOF. THE FIELDWORK WAS COMPLETED ON 03/09/2022.

THIS SURVEY WAS DONE BY ME OR UNDER MY DIRECT SUPERVISION AND CONTROL, AND UNLESS OTHERWISE NOTED, THE SURVEY WAS DONE ON THE GROUND AND WAS DONE IN ACCORDANCE WITH THE MOST RECENT APPLICABLE STANDARDS OF PRACTICE FOR BOUNDARY SURVEYS AS SET FORTH BY THE LOUISIANA PROFESSIONAL ENGINEERING AND LAND SURVEYING BOARD AND THAT THE ACCURACY, SPECIFICATIONS AND POSITIVE TOLERANCES ARE IN ACCORDANCE WITH CLASS "C" SURVEYS AS INDICATED IN THE ABOVE STANDARDS.



LEGAL DESCRIPTION AS PER SURVEY:
A certain parcel of land, situated within Section 2, Township 17 South, Range 17 East, in Terrebonne Parish, Louisiana, said parcel being within Addendum No. 5 to Broadmoor Subdivision, consisting of the following tracts:

- LOTS FOUR (4) AND FIVE (5) OF BLOCK F OF ADDENDUM NO. 5 TO BROADMOOR SUBDIVISION, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, which plat is of record in the Clerks Office of Terrebonne Parish, Louisiana, under Entry No. 191881; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.
- The northwesterly most 15 feet front, by a depth between parallel lines, of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, and recorded in the Clerk's Office of Terrebonne Parish, Louisiana, under Entry No. 191881; said property being bounded on the northeast by Louisiana State Highway No. 659, on the southwest by Bayou Terrebonne, on the northwest by Lot 4 of said Block F and on the southeast by the remaining portion of Lot 3 of said Block F; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.
- A portion of Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision, as shown on a plat thereof made by Arthur A. Defraites, C.E., dated January 30, 1959, which plat is of record in the Clerk's Office of Terrebonne Parish, Louisiana; under Entry No. 191881, being more fully described as follows: A fractional lot of ground measuring 15 feet front along the southwest side of Highway 659, being wholly within Lot Three (3) of Block F of Addendum No. 5 to Broadmoor Subdivision by depth between parallel lines to Bayou Terrebonne bounded on the northeast by said Highway No. 659, on the southwest by the remaining portion of Lot Three (3) of Block F, on the southeast by Bayou Terrebonne, and on the northwest by a portion of Lot Three (3) sold on July 27, 1963; together with all rights, ways, privileges and servitudes thereunto belonging or in anywise appertaining including all riparian rights.

The above referenced property being more fully described as follows:
BEGINNING at that point being a 1" iron pipe situated at the intersection of the southwesterly right-of-way line of Louisiana Highway 24 and the southeasterly right-of-way line of Funderburk Avenue;

THENCE, South 42°35'04" East a distance of 70.00 feet along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" marking the southeast corner of Lot 5;

THENCE, South 42°35'04" East a distance of 65.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" marking the southeastern corner of Lot 4;

THENCE, South 42°35'04" East a distance of 15.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" being the easternmost corner of that portion of Lot 3 conveyed in COB 365, Page 99, Entry No. 254463;

THENCE, South 42°35'04" East a distance of 15.00 feet, along said southwesterly right-of-way line of Louisiana Highway 24 to a set chiseled "X" marking the easternmost corner of that portion of Lot 3 conveyed in COB 365, Page 99, Entry No. 254463;

THENCE, South 53°06'48" West a distance of 129.33 feet to the low water line of Bayou Terrebonne, passing through a set 3/4" iron rod at 109.33 feet;

THENCE, meandering along the low water line of Bayou Terrebonne in a northeasterly direction for 181 feet, plus or minus, to the southeasterly right-of-way line of Funderburk Avenue;

THENCE, North 53°06'48" East, passing through a set 3/4" iron rod at a distance of 12 feet, plus or minus, for a total distance of 29.30 feet to a set chiseled "X" marking a point of intersection in the southeasterly right-of-way line of Funderburk Avenue;

THENCE, South 36°53'12" East a distance of 15.00 feet to a set chiseled "X" marking a point of intersection in the southeasterly right-of-way line of Funderburk Avenue;

THENCE, North 53°06'48" East along the southeasterly right-of-way line of Funderburk Avenue distance of 88.00 feet to the POINT OF BEGINNING.

The above described parcel contains 20,312.26 square feet (0.466 acres) and is as shown on a plat of survey titled "ALTA/NSPS LAND TITLE SURVEY OF PROPERTY BELONGING TO BOYD MAYET PROPERTIES, L.L.C. LOCATED IN SECTION 2, T17S-R17E TERREBONNE PARISH, LOUISIANA" Prepared by Morris P. Hebert, Inc. Under the supervision of William D. Strickland, PLS; Louisiana Surveyor License No. 5088, Dated April 13, 2022.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT	
ALTA/NSPS LAND TITLE SURVEY OF PROPERTY BELONGING TO BOYD MAYET PROPERTIES, L.L.C. LOCATED IN SECTION 2, T17S-R17E TERREBONNE PARISH, LOUISIANA	
DRAWN BY: WDS	SHEET: 1 OF 1
CHKD./APPD. BY: WDS	SCALE: 1"=20'
UPDATED BY: WDS	DATE: 04/13/2022
DATA BASE: WDS	JOB NO: 14363-00
MPH CAD FILE: ALTA_FINAL2.DWG	



Wednesday, November 30, 2022

Item Title:

TPRD Policy and Procedure Manual

Item Summary:

An ordinance to adopt the Terrebonne Parish Recreation District Policy and Procedure Manual.

1. Consider the adoption of the ordinance.
-

ATTACHMENTS:

Description

Executive Summary

Ordinance

Upload Date

11/4/2022

11/4/2022

Type

Executive Summary

Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

An Ordinance to adopt the Terrebonne Parish Recreation District Policy and Procedure Manual

PROJECT SUMMARY (200 WORDS OR LESS)

See above.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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s/Jessica Domangue

Signature

November 4, 2022

Date

**AN ORDINANCE TO ADOPT THE TERREBONNE PARISH RECREATION DISTRICT
POLICY AND PROCEDURE MANUAL AND TO PROVIDE FOR RELATED MATTERS**

SECTION I

WHEREAS, Section 1-06 of the Home Rule Charter for the Terrebonne Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be consistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, in an effort to update recreation procedures in Terrebonne Parish as it pertains to the current usage and millages of all recreation districts, the maintenance and usage of facilities, and TPCG operating recreation programs in accordance with Chapter 21, "Recreation and Parks" of the Terrebonne Parish Consolidated Government Code of Ordinances, the Council adopted Ordinance No. 09269; and

WHEREAS, this policy was prepared by TPCG; and

WHEREAS, this Terrebonne Parish Recreation District Policy and Procedure Manual was prepared by TPCG in accordance with Chapter 21, Section 21-90 through Section 21-98; and

WHEREAS, this manual has been reviewed with Recreation Districts through the Recreation Advisory.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, adopt the Terrebonne Parish Recreation District Policy and Procedure Manual as presented.

SECTION III

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.



Wednesday, November 30, 2022

Item Title:

HFD Pay Scale Adjustment

Item Summary:

An ordinance to amend the Parish Compensation and Classification Plan for the Houma Fire Department.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/4/2022	Executive Summary
Ordinance	11/4/2022	Ordinance
Backup	11/4/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

An Ordinance to amend the Parish Compensation and Classification Plan for Houma Fire Department

PROJECT SUMMARY (200 WORDS OR LESS)

See above.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See Above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace M. Mauldin, CFO

November 4, 2022

Signature

Date

**AN ORDINANCE TO AMEND THE PARISH COMPENSATION AND CLASSIFICATION PLAN FOR HOUMA
FIRE DEPARTMENT AND TO ADDRESS OTHER MATTERS RELATIVE THERETO**

SECTION I

WHEREAS, the Terrebonne Parish Council adopted the Parish Compensation Plan and Classification Plans (the "Plan") through Ordinance #7620 in March of 2009, and

WHEREAS, the Parish Compensation Plan has been amended in December 2015 through Ordinance #8664, December 2019 through Ordinance #9116 AND July 2022 through Ordinance #9387, and

WHEREAS, the Parish Compensation Plan was last amended to increase the minimum amount by 10% and the maximum amount by 15% and adjust the midpoint accordingly, and

WHEREAS, this amendment included all pay grades (exempt, non-exempt, Fire, Police, Executives/Directors), and

WHEREAS, the Houma Fire Department need to do an additional amendment to the minimum amount for Firefighters (classification F-1) to be competitive in their field, and

WHEREAS, this increase if from \$10.38 to \$11.57.

BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish Compensation Plan be amended to reflect the proposed pay structure changes.

SECTION II

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Terrebonne Parish Consolidated Government

ADOPTED PAY STRUCTURE					
Proposed Pay Scale (2022)					
PUBLIC SAFETY - FIRE					
Grade	Job Title	Pay Frequency	Min	Mid	Max
F-1	Firefighter	Annual	\$24,066	\$32,240	\$40,310
		Monthly	\$2,005	\$2,687	\$3,359
		Hourly	\$11.57	\$15.50	\$19.38
F-2	Fire Driver/Operator	Annual	\$26,749	\$35,818	\$44,866
		Monthly	\$2,229	\$2,985	\$3,739
		Hourly 2760	\$12.86	\$17.22	\$21.57
F-3	Fire Captain	Annual	\$31,117	\$41,662	\$52,187
		Monthly	\$2,593	\$3,472	\$4,349
		Hourly 2760	\$14.96	\$20.03	\$25.09
F-4	Fire District Chief	Annual	\$46,530	\$62,317	\$78,104
	Fire Inspector	Monthly	\$3,877	\$5,193	\$6,509
	Fire Maintenance Chief	Hourly 2080	\$22.37	\$29.96	\$37.55
	Fire Training Officer	Hourly 2760	\$16.86	\$22.58	\$28.30
F-5	Assistant Fire Chief	Annual	\$49,275	\$65,978	\$82,659
		Monthly	\$4,106	\$5,498	\$6,888
		Hourly	\$23.69	\$31.72	\$39.74
F-6	Fire Chief	Annual	\$63,440	\$84,947	\$106,454
		Monthly	\$5,287	\$7,079	\$8,871
		Hourly	\$30.50	\$40.84	\$51.18



Wednesday, November 30, 2022

Item Title:

2022 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Animal Shelter-donations, \$4,458
- II. Houma Police Department, \$9,089
- III. Houma Police Department-LCLE Grant, \$155,100
- IV. City Marshal, \$1,381
- V. D-18 Pump Station, \$7,666,667
- VI. Elliot Jones Pump Station, \$800,000
- VII. Sanitation, \$70,000
- VIII. Road Lighting District 10, \$2,514
- 1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2022 Various Items for Budget Amendment	11/10/2022	Executive Summary
2022 Various Items for Budget Amendment	11/10/2022	Budget Amendment
2022 Various Items for Budget Amendment	11/10/2022	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
<p>AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.</p> <ul style="list-style-type: none"> I. Animal Shelter-donations, \$4,458 II. Houma Police Department, \$9,089 III. Houma Police Department-LCLE Grant, \$155,100 IV. City Marshal, \$1,381 V. D-18 Pump Station, \$7,666,667 VI. Elliot Jones Pump Station, \$800,000 VII. Sanitation, \$70,000 VIII. Road Lighting District 10, \$2,514

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<u>NO</u> YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____

_____November 10, 2022_____

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Animal Shelter-donations, \$4,458
- II. Houma Police Department, \$9,089
- III. Houma Police Department-LCLE Grant, \$155,100
- IV. City Marshal, \$1,381
- V. D-18 Pump Station, \$7,666,667
- VI. Elliot Jones Pump Station, \$800,000
- VII. Sanitation, \$70,000
- VIII. Road Lighting District 10, \$2,514

SECTION I

WHEREAS, the Animal Shelter received donations for \$4,458, and

WHEREAS, the donations of \$633 will be put into the Medical & Drugs account and \$3,825 will be put into the Other Fees account.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Animal Shelter. (Attachment A)

SECTION II

WHEREAS, the Houma Police Department received \$9,089 reimbursement for damages that occurred to Unit #393, and

WHEREAS, this reimbursement needs to be reflected in the Auto and Truck Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Houma Police Department. (Attachment B)

SECTION III

WHEREAS, the Parish received funds from Louisiana Commission on Law Enforcement (LCLE) and the Administration of Criminal Justice Fiscal Year 2022-2023 Crime Victim Assistance funding for \$155,100, and

WHEREAS, the 2022-2023 Crime Victim Assistance Fund will be used to facilitate overtime compensation for Post Certified Police Officers as victim advocates, along with funding for the Haven for improved servers for victims within Region 11 Sane Program, and

WHEREAS, the grant funding is for the Houma Police Department and consultant agencies including Assumption Parish Sheriff's Office, Thibodaux Police Department and the Haven.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended to reflect the funding of the Crime Victim Assistance Grant. (Attachment C)

SECTION IV

WHEREAS, the City Marshal's Office received \$1,381 reimbursement for damages that occurred to their vehicle, and

WHEREAS, this reimbursement needs to be reflected in the Auto & Truck Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the City Marshal's Office. (Attachment D)

SECTION V

WHEREAS, the State of Louisiana, Division of Administration Facility Planning and Control and Terrebonne Parish Consolidated Government (TPCG) entered into a Cooperative Endeavor Agreement where the state is providing funding for the replacement of the Falgout Canal D-18 Pump Station, and

WHEREAS, the Cooperative Endeavor Agreement with Facility Planning provides State funds of \$5,750,000 and the TPCG match of \$1,916,667 for a total of \$7,666,667, and

WHEREAS, TPCG funding match balance of \$36,550 will come from the Sales Tax revenue Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the D-18 Pump Station. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting funding to the Elliot Jones Pump Station for \$800,000, and

WHEREAS, the funding source is from the Sales Tax Revenue Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Elliot Jones Pump Station. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting additional funding of \$70,000 to the Solid Waste Other Contracts and Leases account, and

WHEREAS, the additional funding is needed to cover the additional volume of residential debris brought to the Schriever residential site, and

WHEREAS, the funding source is from the Sanitation fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for Capital Projects Control Fund. (Attachment G)

SECTION VIII

WHEREAS, Administration is requesting additional funding of \$2,514 to Road Lighting District #10 Camera Equipment, and

WHEREAS, the funding source is from the Road Lighting District #10 fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for Capital Projects Control Fund. (Attachment H)

SECTION IX

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION X

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION XI

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department
PC File: 2022-Variou Items – Q
Date Prepared: 11/4/22 BA #20

ATTACHMENT A - Animal Shelter

	2022		
	Adopted	Change	Amended
Medical & Drugs	100,684	633	101,317
Other Fees	86,983	3,825	90,808
Donation-Animal Shelter	(170,000)	(4,458)	(174,458)

ATTACHMENT B - Houma Police Department

	2022		
	Adopted	Change	Amended
Compensation Property Damage	(20,851)	(9,089)	(29,940)
Auto & Truck Repairs	110,252	9,089	119,341

ATTACHMENT C - LCLE

	2022		
	Adopted	Change	Amended
LCLE Victims Assistance	(207,685)	(155,100)	(362,785)
Overtime Pay-2nd Grant	49,528	50,400	99,928
Other Fees	186,373	104,700	291,073
Crime Victims Assistance	(49,528)	(50,400)	(99,928)
Fund Balance (increase)	n/a	50,400	n/a

ATTACHMENT D - City Marshal

	2022		
	Adopted	Change	Amended
Compensation Property Damage	(4,291)	(1,381)	(5,672)
Auto & Truck Repairs	27,791	1,381	29,172

ATTACHMENT E - D-18 Pump Station

	2022		
	Adopted	Change	Amended
FP&C Replace D-18 Pump Station		(5,750,000)	(5,750,000)
D-18 Pump Station Replacement		5,786,550	5,786,550
Transfer from Sales Tax Revenue Fund	(25,309)	(36,550)	(61,859)
Transfer to P/W Drainage Constr	25,309	36,550	61,859
Fund Balance (decrease)		(36,550)	(36,550)

ATTACHMENT F - Elliot Jones Pump Station

	2022		
	Adopted	Change	Amended
Elliot Jones Canal P/S	10,964,576	800,000	11,764,576
Transfer from Sales Tax Revenue Fund	(61,859)	(800,000)	(861,859)
Transfer to P/W Drainage Construction	61,859	800,000	861,859
Fund Balance (decrease)	n/a	(800,000)	n/a

ATTACHMENT G - Sanitation

	2022		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Contracts & Leases	924,860	70,000	994,860
Fund Balance (decrease)	n/a	(70,000)	n/a

ATTACHMENT H - Road Lighting District #10

	2022		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Other Contracts & Leases	14,954	2,514	17,468
Fund Balance (decrease)	n/a	(2,514)	n/a

Kayla Dupre

Section I

From: Valerie Robinson
Sent: Wednesday, November 2, 2022 10:42 AM
To: Kayla Dupre
Subject: RE: checks

Ok. Can you move that to 151-442-8349-01 also?

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

Follow us on [facebook](#)



From: Kayla Dupre <kdupre@tpcg.org>
Sent: Tuesday, November 1, 2022 2:26 PM
To: Valerie Robinson <vrobinsont@tpcg.org>
Subject: RE: checks

No, only 2209 adoption event typed on the stub

From: Valerie Robinson <vrobinsont@tpcg.org>
Sent: Tuesday, November 1, 2022 2:09 PM
To: Kayla Dupre <kdupre@tpcg.org>
Subject: RE: checks

Did it have a letter or information with it?

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax

www.tpcg.org/animalshelter

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From: Kayla Dupre <kdupre@tpcg.org>
Sent: Tuesday, November 1, 2022 2:08 PM
To: Valerie Robinson <vrobenson@tpcg.org>
Subject: RE: checks

I have received a check from Best Friends Animal Society for \$350 for the 2209 Adoption Event.

Kayla Dupre

Comptroller

Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
Phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org



From: Valerie Robinson <vrobenson@tpcg.org>
Sent: Tuesday, November 1, 2022 1:11 PM
To: Kayla Dupre <kdupre@tpcg.org>
Cc: Ernest Brown <ebrown@tpcg.org>
Subject: checks

Hi Kayla,

We received a \$500 grant from Petfinder for our Doggie Field Trips and a donation check from HL Bourgeois (fundraiser) in the amount of \$2,975.00. Please deposit and move both checks into account number 151-442-8349-01. Thanks!

Best,

Valerie Robinson

Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

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petfinder[®] FOUNDATION

October 19, 2022

Terrebonne Parish Animal Shelter
P. O. Box 2768
Houma LA 70361

Dear Terrebonne Parish Animal Shelter LA109,

Congratulations on being awarded the 2022 Dog Field Trips Grant in the amount of \$500.00!

These funds must be used for the purposes stated in your grant application. Please log in to the Petfinder Foundation Grant-Management System and review all 2022 Dog Field Trips Grant Requirements. Cashing the enclosed check indicates that you agree to comply with all the listed requirements.

In particular, please note that we will be looking for the following:

1. Terrebonne Parish Animal Shelter will thank the Petfinder Foundation, tagging us (@petfinderfoundation) where possible, on Facebook, Twitter and in any other social media at your disposal, as well as in newsletters and any other communication materials.
2. Terrebonne Parish Animal Shelter will provide to the Petfinder Foundation, *within three months*, a final written report using our online reporting system found here: <http://bit.ly/grantreport>

The Petfinder Foundation is honored to support your lifesaving work. If you have any questions or concerns about this grant, please contact us at melissa@petfinderfoundation.com

Truly,



Toni Morgan
Executive Director, Petfinder Foundation

4729 E. Sunrise Drive #119

Tucson, Arizona 85711

e-mail: foundation@petfinder.com

HLB donation
chk of pa
\$2975
deposited into
157-442-
8349-01

Kayla Dupre

From: Valerie Robinson
Sent: Friday, November 4, 2022 9:36 AM
To: Debbie Bourg
Cc: Kayla Dupre
Subject: FW: Check
Attachments: DOC110322-001.pdf

Debbie/Kayla,

Can the check be deposited and moved to 151-442-8221-01 Medical and Drugs?

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalsshelter

Follow us on [facebook](#)



From: Debbie Bourg <dbourg@tpcg.org>
Sent: Friday, November 4, 2022 9:28 AM
To: Valerie Robinson <vrobinson@tpcg.org>
Subject: Check

Good morning,

Please see attachment. Is this check for you? Please advise.

Thank you,

Debbie D. Bourg

Accounting Manager, Finance Department
Terrebonne Parish Consolidated Government
8026 Main Street, Suite 300
Houma, LA 70360
Phone: (985) 873-6448 Ext: 1330

BI Animal Health USA Inc.
2621 N Belt Highway
St. Joseph, MO 64506
Attention: Accounts Payable

20000459271032484

PAGE: 1 of 1

DATE: October 21, 2022
CHECK NUMBER: 1032484
AMOUNT PAID: \$633.26

01974 34299 CKS ZA 22214 - 0001032484 MNNNNNNNNN 2545100006505 XIF5A1 C
TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768,
HOUMA LA 70361



294510008505000300010700002

ACCOUNT NO. 0002163886

Date	Invoice Number	Description	Gross Amount	Discount	Net Amount
10/21/22	6100832039	2022 Pet Vet BI Connect 2 JanSep	\$262.55	\$0.00	\$262.55
10/21/22	6100860395	2022 PET VET ADVANCE VACCINES PROGRAM	\$370.71	\$0.00	\$370.71
		TOTALS	\$633.26	\$0.00	\$633.26

PLEASE DETACH BEFORE DEPOSITING CHECK

BI Animal Health USA Inc.
2621 N Belt Highway
St. Joseph, MO 64506
Attention: Accounts Payable

CHECK NUMBER 1032484

1-2
210

October 21, 2022

*** VOID AFTER 180 DAYS ***

PAY TO THE ORDER OF: TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768,
HOUMA, LA 70361

CHECK AMOUNT
\$633.26



JPMorgan Chase Bank, N.A.
New York, NY

W. Ouy

Authorized Signatures

EXACTLY *****633 DOLLARS AND 26 CENTS

⑆032484⑆ ⑆026000021⑆ 662588969⑆



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

OFFICIAL RECEIPT

ACCOUNTING COPY

Phone (985) 873-6462

Receipt No. 0128949

Date 11/01/2022 02:14 PM

Name/Address ANIMAL SHELTER 100 GOVERNMENT STREET GRAY, LA 70359		REFERENCE NUMBERS	
Reference BEST FRIENDS ANIMAL SOCIETY		U/B Account No.	A/R Invoice No.
		License/Registration No.	

FEES AND PAYMENTS			
Description	IG/L Account	Fees	Electronic Pmt. / Regular Pmt.
DONATIONS-ANIMAL SHELTER	151-000-6741-01	350.00	
CHECK #76830			350.00
Total			350.00

FOR INTERNAL USE ONLY	
Received by ESMITH	Notes (OT) \$350.00 CK #76830
Amt. Rec'd. \$*****350.00	

Best Friends Animal Society
Terrebonne Parish Consolidated
Government

10/13/2022

076830

Invoice Date	Document No.	Posting Description	Invoice Amount
10/13/2022	2209	Adoption Event	350.00

Total:

350.00

151-000-674-01

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 151-442-8221-01

GENERAL FUND
ANIMAL CONTROL
MEDICAL & DRUGS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	100,684	94,532.67	4,294	1,857
CLOSED:				
2016	52,000	61,200.93	N/A	9,201-
2017	78,100	75,798.89	N/A	2,301
2018	77,939	91,559.64	N/A	13,621-
2019	95,277	97,057.43	N/A	1,780-
2020	88,061	97,278.52	N/A	9,218-
2021	107,013	115,984.00	N/A	8,971-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 151-442-8349-01

GENERAL FUND

ANIMAL CONTROL

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	86,983	15,131.74	28	71,823
CLOSED:				
2016	0	.00	N/A	0
2017	38,000	27,516.20	N/A	10,484
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471
2021	149,971	34,488.22	N/A	115,483

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 151-000-6741-01

GENERAL FUND
NO DEPARTMENT NAME
DONATIONS-ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	170,000	175,226.50-	0	5,227
CLOSED:				
2016	34,500	65,041.65-	N/A	30,542
2017	38,000	88,756.70-	N/A	50,757
2018	0	7,519.80-	N/A	7,520
2019	95,000	88,317.00-	N/A	6,683-
2020	28,000	28,350.47-	N/A	350
2021	117,500	121,125.00-	N/A	3,625

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section II

Kayla Dupre

From: Louellen Pellegrin
Sent: Monday, October 31, 2022 2:55 PM
To: Kayla Dupre; Kandace Mauldin
Cc: J. Dana Ortego; Donna Wedgeworth
Subject: Additional subrogation recovery for HPD unit #393
Attachments: Untitled.PDF - Adobe Acrobat Pro.pdf

Please see the attached check and memo for additional subrogation recoveries from Safeway Insurance for total loss damage to HPD unit #393. The check will be deposited into the HPD account.

Please email me if you have any questions.

Thank you,

LouEllen Pellegrin

*Insurance Technician/Risk Management Department
Terrebonne Parish Consolidated Government
985-873-6470 Office
985-873-6473 Fax
lpellegrin@tpcg.org*

Go Green  *Please consider the environment before printing this email.*



Saltwater Fishing Capital of the World

NOTICE: This e-mail is confidential, parts or all of it may be legally privileged, and is for the intended recipient(s) only. Any disclosure, copying, distribution, or reliance on any of it by anyone else is strictly prohibited and may be a criminal offense. If you have received this message in error, or are not the intended recipient(s) please delete and e-mail confirmation to the sender.



P.O. BOX 6097
HOUMA, LOUISIANA
70361
985-868-5050



P.O. BOX 2768
HOUMA, LOUISIANA
70361
985-868-3000

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

RISK MANAGEMENT

Memorandum

TO: Customer Service Department

FROM: LouElien Pellegrin, Risk Management Department

DATE: October 31, 2022

RE: Claimant: HPD
DOL: 8/1/2022
Dept.: HPD (204/211)
Claim #: 11870

Policy #: 22ALN1A2RL000005105

Please deposit the attached **\$9,988.93** check **#411518** into account no. **204-000-6912-00** for **Houma Police Department**. Claimant caused damages to HPD unit #393 when claimant turned in front of unit. This is the additional recovery of total loss damages to Unit #393 from other driver's insurance, Safeway Insurance.

Should you have any questions or need additional information, please contact me at 873-6470.
/ltp

Attachment

CC (Hard Copy): Claim File
AL Recovery File

CC (Electronically): Kayla Dupre, Accounting
Kandace Mauldin, CPA Finance
J. Dana Ortego, Human Resources & Risk Management
Donna Wedgeworth, HPD

Safeway Insurance Company of Louisiana
400 E. Kaliste Saloom Road Suite 2300
Lafayette, LA 70508

CheckID 3535136
BatchID 107219
Printed: 10/26/22
Print Seq: 39
Requested by: Susan Bellow

Send To:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PO BOX 2768
HOUMA, LA 70361

Check No	Check Date	Amount	Claim No	Invoice No	Coverage	Rep
411518	10/26/22	\$9,088.93	1176452-LA-PPCL		PD	Jessica Ardoin

To The Order
Of

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

FULL AND FINAL SETTLEMENT PD CLAIM, OWNER RETAINED VEHICLE, FOR ACCIDENT ON 08/01/22
at E TURNER BLVD HOUMA, LA

Should you have any questions please call 337-291-2510



VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

Safeway Insurance Company of Louisiana CLAIM ACCOUNT

CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.

Fifth Third Bank

Pay To
The Order
Of:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Check No: 411518
Date: 10/26/22

Claim No: 1176452-LA-PPCL

Pay: NINE THOUSAND EIGHTY-EIGHT AND 93/100 DOLLARS

FULL AND FINAL SETTLEMENT PD CLAIM, OWNER RETAINED VEHICLE, FOR ACCIDENT ON 08/01/22
at E TURNER BLVD HOUMA, LA

\$9,088.93

70-2390719

Send To:
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
PO BOX 2768
HOUMA, LA 70361

Ref No: 24757

⑈ 4 1 5 1 8 ⑈ ⑆ 0 7 1 9 2 3 9 0 9 ⑆ 1 0 1 5 9 3 7 0 0 ⑈

Suzanne B. Alexander

This check must be presented within 180 days from date of issuance.

**SAFeway INSURANCE COMPANY
OF LOUISIANA**



P.O. Box 92910 * Lafayette, LA 70509
(337) 291-2510
(337) 233-7804 Fax
laclaims@safewayins.com

October 25, 2022

Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70361

Re: Insured: Esther Conner
Our Claim No.: I176452-LA-PPCL
Date of Loss: August 1, 2022
Vehicle: 2016 Ford Explorer
VIN: 1FMSK8AR0GGD04597

To Whom It May Concern:

As per our settlement agreement, please find attached Safeway's check in the amount of \$9,088.93 as settlement of your property damage total loss. I have attached a copy of the check for \$6,263.07 that was previously issued. As part of our agreement, a salvage value of \$2,694.00 was deducted from the Actual Cash Value of \$18,046.00, as you have chosen to retain the salvage vehicle.

Endorsement of these checks constitutes a full release of all claims against Safeway Insurance Company of Louisiana and its insured(s) under the property damage portion of this policy.

Please contact your local Office of Motor Vehicles regarding a salvage/reconstructed title, as there are certain guidelines that must be strictly followed.

Please note that although Safeway has agreed to pay the referenced amount in settlement of your property damage claim, it is Safeway's position that this payment is not an acknowledgment of any obligation owed to you by Safeway or its insured. Payment should not be construed by you as an admission of liability on the part of Safeway or its insured. It is Safeway's position that any additional claim which you, or anyone else not insured under the Safeway policy, might have arising of the subject accident must be brought within one year of the subject accident.

If you should have any questions, I can be reached at the above listed telephone number, Monday through Friday, 8:30 am to 4:30 pm.

Sincerely,

Susan Bellow
Susan Bellow - Ext. 2194
Total Loss Support
Attachment

All email communications must be directed to laclaims@safewayins.com. Please refrain from communicating through personal Safeway email accounts.

Safeway Insurance Company of Louisiana
400 E. Kaliste Saloom Road Suite 2300
Lafayette, LA 70508

SB ←

CheckID 3514797
BatchID 106374
Printed: 09/13/22
Print Seq: 40
Requested by: Jessica Ardoin

Mailed J. Ardoin 9/14/2022

Send To:

TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768
HOUMA, LA 70361

Check No	Check Date	Amount	Claim No	Invoice No	Coverage	Rep
409108	09/13/22	\$6,263.07	1176452-LA-PPCL		PD	Jessica Ardoin

**To The Order
Of**

TERREBONNE PARISH CONSOLIDATED GOV

FULL AND FINAL SETTLEMENT PD CLAIM FOR ACCIDENT ON 08/01/22
at E TURNER BLVD HOUMA, LA

Should you have any questions please call 337-291-2510

COPY NOT NEGOTIABLE

Safeway Insurance Company of Louisiana CLAIM ACCOUNT

Fifth Third Bank
Check No: 409108
Date: 09/13/22
Claim No: 1176452-LA-PPCL

Pay To
The Order
Of:

TERREBONNE PARISH CONSOLIDATED GOV

Pay: SIX THOUSAND TWO HUNDRED SIXTY-THREE AND 07/100 DOLLARS

(\$6,263.07)

FULL AND FINAL SETTLEMENT PD CLAIM FOR ACCIDENT ON 08/01/22
at E TURNER BLVD HOUMA, LA

70-2390719

Send
To:
TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768
HOUMA, LA 70361

CHECK COPY

This document is prepared with the City Bank, Inc. of America

COPY NOT NEGOTIABLE



P.O. BOX 6997
HOUMA, LOUISIANA
70304
985-868-5000



P.O. BOX 2768
HOUMA, LOUISIANA
70361
985-868-3000

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

RISK MANAGEMENT

Memorandum

TO: Customer Service Department

FROM: LouEllen Pellegrin, Risk Management Department

DATE: October 31, 2022

RE: **Claimant:** HPD
DOL: 8/1/2022
Dept.: HPD (204/211)
Claim #: 11870

Policy #: 22ALN1A2RL000005105

Please deposit the attached \$9,088.93 check #411518 into account no. 204-000-6912-00 for Houma Police Department. Claimant caused damages to HPD unit #393 when claimant turned in front of unit. This is the additional recovery of total loss damages to Unit #393 from other driver's insurance, Safeway Insurance.

Should you have any questions or need additional information, please contact me at 873-6470.

/ltp

Attachment

CC (Hard Copy): Claim File
AL Recovery File

CC (Electronically): Kayla Dupre, Accounting
Kandace Mauldin, CPA Finance
J. Dana Ortego, Human Resources & Risk Management
Donna Wedgeworth, HPD

**SAFEGWAY INSURANCE COMPANY
OF LOUISIANA**



P.O. Box 92010 * Lafayette, LA 70509
(337) 291-2510
(337) 233-7804 Fax
laclaims@safewayins.com

October 25, 2022

Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, LA 70361

Re: Insured: Esther Conner
Our Claim No.: 1176452-LA-PPCL
Date of Loss: August 1, 2022
Vehicle: 2016 Ford Explorer
VIN: 1FMSK8AR0GGD04597

To Whom It May Concern:

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Please note that although Safeway has agreed to pay the referenced amount in settlement of your property damage claim, it is Safeway's position that this payment is not an acknowledgment of any obligation owed to you by Safeway or its insured. Payment should not be construed by you as an admission of liability on the part of Safeway or its insured. It is Safeway's position that any additional claim which you, or anyone else not insured under the Safeway policy, might have arising of the subject accident must be brought within one year of the subject accident.

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Sincerely,

Susan Bellow
Susan Bellow - Ext. 2194
Total Loss Support
Attachment

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Safeway Insurance Company of Louisiana
400 E. Kaliste Saloom Road Suite 2300
Lafayette, LA 70508

SB ←

CheckID 3514797

BatchID 106374

Printed: 09/13/22

Print Seq: 40

Requested by: Jessica Ardoin

Mailed J. Ardoin 9/14/2022

Send To:

TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768
HOUMA, LA 70361

Check No	Check Date	Amount	Claim No	Invoice No	Coverage	Rep
409108	09/13/22	\$6,263.07	1176452-LA-PPCL		PD	Jessica Ardoin
To The Order Of TERREBONNE PARISH CONSOLIDATED GOV						
FULL AND FINAL SETTLEMENT PD CLAIM FOR ACCIDENT ON 08/01/22 at E TURNER BLVD HOUMA, LA						

Should you have any questions please call 337-291-2510

COPY NOT NEGOTIABLE

Safeway Insurance Company of Louisiana CLAIM ACCOUNT

Fifth Third Bank

Check # 409108

Check No: 409108

Date: 09/13/22

Claim No: 1176452-LA-PPCL

Pay To
The Order
Of:

TERREBONNE PARISH CONSOLIDATED GOV

Pay: SIX THOUSAND TWO HUNDRED SIXTY-THREE AND 07/100 DOLLARS

(\$6,263.07)

FULL AND FINAL SETTLEMENT PD CLAIM FOR ACCIDENT ON 08/01/22

at E TURNER BLVD HOUMA, LA

70-2390/719

Send
To:
TERREBONNE PARISH CONSOLIDATED GOV
PO BOX 2768
HOUMA, LA 70361

CHECK COPY

COPY NOT NEGOTIABLE

This is a copy of a remittance with 3rd party bank, date of issue

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 204-000-6912-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	20,851	30,861.40-	0	10,010
CLOSED:				
2016	42,175	42,174.55-	N/A	0
2017	56,348	48,611.37-	N/A	7,737-
2018	12,970	17,309.08-	N/A	4,339
2019	1,566	20,953.28-	N/A	19,387
2020	11,474	24,434.58-	N/A	12,961
2021	9,293	12,698.61-	N/A	3,406

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 204-211-8912-01

PUBLIC SAFETY FUND
POLICE
BUILDING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	10,795	1,500.00	0	9,295
CLOSED:				
2016	52,558	.00	N/A	52,558
2017	19,762	18,667.45	N/A	1,095
2018	16,095	4,766.00	N/A	11,329
2019	23,444	22,718.35	N/A	726
2020	0	.00	N/A	0
2021	605,000	11,204.74	N/A	593,795

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Terrebonne Parish Consolidated Government
LCLE
Victim's Assistance Grant #6505
Budget Amendment
10/10/2022

		Current	Adjustment	Final
216-000-6342-02	Revenue	(207,685)	(155,100)	(362,785)
216-215-8112-02	Overtime Pay	49,528	50,400	99,928
216-215-8349-01	Consultants	186,373	104,700	291,073
204-211-8172-15	Allocation	(49,528)	(50,400)	(99,928)
204-000-5111-00	Fund Balance		50,400.00	-

The grant provides funding for assistance, referrals and direct immediate crisis services to victims through the utilization of several different law enforcement agencies and victim advocates.

Grant funding is for Houma Police Department and consultant agencies including Assumption Parish Sheriff's Office, Thibodaux Police Department, and The Haven.

Section III

OFFERED BY: MS. J. DOMANGUE
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 22-268

A resolution authorizing the Parish President to execute an application form to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice 2020 Crime Victim Assistance (VOCA) grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to apply for an application for a grant from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice Fiscal Year 2022-2023 Crime Victim Assistance funding in the amount of One hundred, fifty-five Thousand and one hundred dollars (\$155,100.00) for the Terrebonne Parish Consolidated Government. The Fiscal Year 2022-2023 Crime Victim Assistance Fund will be used to facilitate overtime compensation for Post Certified Police Officers as victim advocates, along with funding for The Haven for improved servers for victims within Region 11 Sane Program and.

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice and.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant upon awarded amount from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, and S. Troclair.

NAYS: None

NOT VOTING: None.

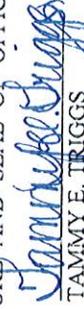
ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 12th day of September 2022.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on September 14, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 15TH DAY OF SEPTEMBER 2022.


TAMMY E. TRIGGS
COUNCIL CLERK

TERREBONNE PARISH COUNCIL

	Federal	Cash Match	Total
Houma PD	50,400	12,600	63,000
The Haven	80,700	20,175	100,875
Assumption Parish SO	12,000	3,000	15,000
Thibodaux PD	12,000	3,000	15,000
	<hr/>	<hr/>	<hr/>
	155,100	38,775	193,875



Logoff

Back Button will not take you back pages, instead use the application menus and controls.

Main Menu | User Management | Funding Announcement | Project Management | Work Manager

Project Monitoring Audit Fiscal Details Reporting Requirements

Grant ID: 6505

Project Title: Victim Assistance Program 7

Status: Open - Awarded

Fund Announcement: 2020 VOCA (March 2022) District 7

PROJECT SUMMARY

CLICK HERE To enter/update/view a Program, Fiscal, or Inventory Report for this grant (Monitoring menu item).

CLICK HERE To view any Audit Information for this grant (Audit menu item).

CLICK HERE To view the current financial information for this grant such as payments and funding sources (Fiscal Details menu item).

CLICK HERE To view the reporting requirements for this grant such as when fiscal reports are due (Reporting Requirements menu item).

Select the document link to access the details (i.e. Budget, Main Summary, Contract report...).

Phase	Documents	Start - End Dates	Status
6505	Create Project Modification Request (PMR)		
	Application	7/1/2022 - 3/31/2023	Open - Awarded

View Issues/Comments

Jordan Kelly

From: EGRANTS Support <egrants@lcle.la.gov>
Sent: Friday, October 7, 2022 6:24 AM
To: Jordan Kelly
Subject: ATTENTION Important Notice From LCLE's Egrants System

Importance: High

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Your user identified as (jkelly) has received new Alerts and/or Tasks within the LCLE Egrants system (please see list below).

It is important that you login to the Egrants website at <https://egrants.lcle.la.gov/Egrants/Login.aspx>. After you login, click on the Work Manager Tab to review these new Alerts and/or Tasks.

A Task may require action on your part in regard to:

- a subgrant application submission (action may be necessary to continue further processing)
- reporting (notification that reports are delinquent or are in need of revision)

An Alert provides you with information regarding the status of your grant application or reports (reminder that a report is soon due or that submitted reports have been approved or returned for changes).

If you have questions about how to proceed with the new Alerts and/or Tasks that are listed below, please contact your LCLE fiscal or program contact immediately.

Alert(s):

Applications - Awarded: 6505 - Victim Assistance Program 7 (Terrebonne Parish Consolidated Government - Houma Police Department) (Alert Created: 10/6/2022 9:55 AM)

Cause: The status of your Application is now "Open-Awarded." Please note: Though your Application resulted in the successful award of funds, there "may" be conditions attached to the award that need to be satisfied in order for funds to be released. If there are conditions attached to your grant, they will be outlined in your award letter.

Next Steps: Refer to "Reporting Requirements" under the Project Tab.

Applications - Issues/Comments Review Required: 6899 - Victim Assistance Program 7 (Terrebonne Parish Consolidated Government - Houma Police Department) (Alert Created: 10/6/2022 2:53 PM)

Cause: Following a review of your Application, Issues or Comments have been noted.

Next Steps: Review the Issues/Comments and respond and/or take required action. Review the Application Processing Quick Start Guide or contact the Fiscal/Program Staff associated with this Issue/Comment.

LOUISIANA COMMISSION ON LAW ENFORCEMENT

LCLE USE ONLY

Applicant Hereby Applies to the LCLE for Financial Support for the Within-Described Project:

Receipt Date	Award Date	Subgrant Number(s)
1/10/2022	10/6/2022	2020-VA-01/03/04 6505

1. Type of Funds for which you are applying
Victims Of Crime Act- Victims Assistance (Federal 16.575 VOCA)

2. Applicant
Name Of Applicant: Terrebonne Parish Consolidated Government - Houma Police Department
Federal I.D.: 726001390
Parish: Terrebonne
Street Address Line 1: 8026 Main Street
Address Line 2:
City: Houma
Address Line 3: PO Box 2768
State: LA
Zip: 70360-2768

3. Recipient Agency
Terrebonne Parish Consolidated Government - Houma Police Department

4. Project Director
Name: Captain Bobbie O'Bryan
Title: Administrator
Agency: Terrebonne Parish Consolidated Government - Houma
Street Address Line 1: 500 Honduras Street
Address Line 2:
Address Line 3: PO Box 2768
City: Houma
State: LA
Zip: 70360-2788
Phone: 985-873-6308
Fax: 985-872-4670
Email: bobryan@tpcg.org

5. Financial Officer
Name: Mrs. Jordan Kelly
Title: Accountant I
Agency:
Street Address Line 1: 8026 W Main St.
Address Line 2:
Address Line 3:
City: Houma
State: LA
Zip: 70360
Phone: 985-873-6446 x1326
Fax:

6. Contact
Name: Captain Bobbie O'Bryan
Title: Administrator
Agency: Terrebonne Parish Consolidated Government - Houma
Street Address Line 1: 500 Honduras Street
Address Line 2:
Address Line 3: PO Box 2768
City: Houma
State: LA
Zip: 70360-2788
Phone: 985-873-6308
Fax: 985-872-4670
Email: bobryan@tpcg.org

7. Brief Summary of Project
Victim Assistance Program 7

(Do Not Exceed Space Provided)
The VOCAL Project will focus on giving referral and direct immediate crisis services to victims by using crime victim advocates from several different law enforcement agencies and victim advocates from The Haven

8. Subgrant Budget TOTAL BUDGET BY CATEGORY

BUDGET CATEGORY	AMOUNT
PERSONNEL	63,000.00
EMPLOYEE BENEFITS	0.00
TRAVEL (INCLUDING TRAINING)	0.00
EQUIPMENT	0.00
SUPPLIES & OPERATING EXPENSES	0.00
CONSULTANTS	130,875.00
CONSTRUCTION	0.00
OTHER	0.00
TOTAL	193,875.00

9. TOTAL BUDGET BY FUND SOURCE

FUND SOURCE	AMOUNT	PERCENT
FEDERAL	155,100.00	80%
STATE	0.00	
PROJECT INCOME	0.00	
INTEREST	0.00	
STATE MATCH	0.00	
CASH MATCH (NEW APPROP.)	38,775.00	20%
IN-KIND MATCH	0.00	
PROJECT INCOME MATCH	0.00	
TOTAL	193,875.00	100%

10. Project Start Date: 7/1/2022 Project End Date: 3/31/2023

11. IN WITNESS WHEREOF, the Applicant has caused this subgrant application to be executed, attested, and sealed by its proper officials, pursuant to legal action authorizing the same to be done.

DATE
Terrebonne Parish Consolidated Government - Houma Police Department
NAME OF APPLICANT AGENCY

SIGNATURE OF AUTHORIZED OFFICIAL

TITLE OF AUTHORIZED OFFICIAL

(SEAL)

NOTE: The original copy must be signed in ink.
Titles of all signatories must be inserted.

LCLE USE ONLY

In response to this application, LCLE funds are hereby obligated for the project described by the subgrantee in the referenced application, subject to applicant acceptance.

EXECUTIVE DIRECTOR
Louisiana Commission on Law Enforcement

DATE

12. BUDGET DETAILS**A. AGENCY BUDGETS**

BY RECIPIENT AGENCY	YEAR 1	TOTAL
Terrebonne Parish Consolidated Government - Houma Police Department	193,875.00	193,875.00
Total:	193,875.00	193,875.00

Recipient Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY CATEGORY	YEAR 1	TOTAL
PERSONNEL	63,000.00	63,000.00
EMPLOYEE BENEFITS	0.00	0.00
TRAVEL (INCLUDING TRAINING)	0.00	0.00
EQUIPMENT	0.00	0.00
SUPPLIES & OPERATING EXPENSES	0.00	0.00
CONSULTANTS	130,875.00	130,875.00
CONSTRUCTION	0.00	0.00
OTHER	0.00	0.00
Total:	193,875.00	193,875.00

Applicant Agency: Terrebonne Parish Consolidated Government - Houma Police Department

BY SOURCE	YEAR 1	TOTAL
FEDERAL	155,100.00	155,100.00
STATE	0.00	0.00
PROJECT INCOME	0.00	0.00
INTEREST	0.00	0.00
STATE MATCH	0.00	0.00
CASH MATCH (NEW APPROP.)	38,775.00	38,775.00
IN-KIND MATCH	0.00	0.00
PROJECT INCOME MATCH	0.00	0.00
Total:	193,875.00	193,875.00

12. BUDGET DETAILS

A. AGENCY BUDGETS

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

YEAR 1

PERSONNEL

Justification: Funding will be used to pay Overtime for the Houma Police Department to a Group of crime victims advocates

Position:	Group of Crime Victim Advocates			COST
Name:	TPCG-Houma Police Department	# Weeks	Hourly Pay Rate	
		x.39	x 53.61	63,000.00
		# Budgeted Hours / Week	% Budgeted Hours:	
		30.132	100	
		Standard working hours per week:		
		30.132 hrs.		

Personnel - Year 1 Total: 63,000.00

CONSULTANTS - CONSULTANT

Justification: Funding will be used to pay Overtime for the Assumption Sheriff Office and Thibodeaux PD to a Group of crime victims advocates at their office.

The Haven will pay for advocates, SART Coordinator and SANE nurses stand by time

Name / Position:	Group of Advocates	Cost per	Duration	
Service Provided:	The Haven	30.00 per Hour	x 3362.5 Hour(s)	100,875.00
Name / Position:	Group of Crime Victim Advocates	Cost per	Duration	
Service Provided:	Assumption Parish Sheriff Office	53.61 per Hour	x 279.798545 Hour(s)	15,000.00
Name / Position:	Group of Crime Victim Advocates	Cost per	Duration	
Service Provided:	Thibodeaux Police Department	53.61 per Hour	x 279.798545 Hour(s)	15,000.00

COST

Consultants - Consultant - Year 1 Total: 130,875.00

12. BUDGET DETAILS

A. AGENCY BUDGETS

Line Item Details for: Terrebonne Parish Consolidated Government - Houma Police Department

YEAR 1 TOTAL: 193,875.00

DARRIN W. GUIDRY, SR., CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



JESSICA DOMANGUE, VICE-CHAIRWOMAN

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

September 15, 2022

MEMO TO: Chief Dana T. Coleman
Houma Police Department

FROM: Tammy E. Triggs
Council Clerk

RE: 2022 – 2023 Crime Victim Assistance Grant

Attached is a copy of Resolution No. 22-268 which authorizes the execution of an application to the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice for the aforementioned grant.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding this matter, feel free to contact me.

/st

Attachment

cc: Mr. Steve Ponville, Public Safety Director
Ms. Kandace Mauldin, Chief Financial Officer
Mrs. Kayla Dupre, Comptroller
Assistant Chief Duane Farmer, Houma Police Department
Captain Bobbie O'Bryan w/ original, Houma Police Department
Mrs. Leilani Adams, Parish President's Secretary
Council Reading File

State of Louisiana

Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JOHN BEL EDWARDS
GOVERNOR



JIM CRAFT
EXECUTIVE DIRECTOR

ORIGINAL

October 11, 2022

Mr. Gordon Dove
Parish President
Terrebonne Parish Consolidated Government - Houma Police Department
8026 Main Street
PO Box 2768
Houma, Louisiana 70360-2768

Dear Mr. Dove:

I am pleased to inform you that the Louisiana Commission on Law Enforcement (LCLE) approved the application for federal/state funds. Identifying information for this award is as follows:

Subgrant Number:	2020-VA-01/03/04-6505 (Use on all correspondence)
Project Title:	"Victim Assistance Program 7"
Project Period:	2020-VA: 7/1/2022 - 3/31/2023 2020-VA: 7/1/2022 - 3/31/2023 2020-VA: 7/1/2022 - 3/31/2023
Federal Funds:	2020-VA: \$80,652.00
CFDA No:	16.575
Federal Award No.:	2020-V2-GX-0010
2020-VA:	\$18,612.00
CFDA No:	16.575
Federal Award No.:	2020-V2-GX-0010
2020-VA:	\$55,836.00
CFDA No:	16.575
Federal Award No.:	2020-V2-GX-0010
Total Subgrant:	\$155,100.00

This is one time funding.

This subgrant is hereby offered on the condition that Terrebonne Parish Consolidated Government - Houma Police Department complies in administering the program, with all the representations contained in its application, as amended, including the standard subgrant conditions that have been incorporated by reference.

Certified Assurances accepted at the time of application outline the requirements for implementation of this project within a prescribed period of time. If this project is not operational within the prescribed period, written notification should be given to LCLE stating reasons for failure to begin on the anticipated start date. Projects remaining not operational for a prescribed period thereafter will require an additional written statement explaining the delay. Where warranted, the LCLE may extend the implementation date further; however, it retains the right to cancel any project not implemented within the prescribed period rather than approve the extension. The award does not obligate the Louisiana Commission on Law Enforcement to fund this project beyond the current period.

Your prompt attention to the condition(s) will ensure the timely release of subgrant funds, however, failure to satisfy the condition(s) may result in cancellation of this subgrant.

The reporting requirements for this subgrant may be found by navigating to the Reporting Requirements page under the Project tab in Egrants. Failure to follow the reporting requirements may cause an interruption in receipt of subgrant funds.

The award of this subgrant will become effective when LCLE receives this letter with your signature (blue ink) as the authorized official of Terrebonne Parish Consolidated Government - Houma Police Department.

It is vital for designated project staff to review the Applicant's Manual to ensure that this program will be conducted in accordance with all applicable guidelines. Future funding is contingent not only on the availability of funding, but proper grant management, which includes meeting the goals and objectives and submitting timely and accurate quarterly, interim and annual reports.

Our staff welcomes questions regarding subgrant matters. If you have programmatic questions, please contact the program manager. Should you have fiscal questions, please contact the Grants Section staff. Their contact information can be obtained via our website, www.lcle.la.gov. The LCLE and its staff wish you success in conducting this project.

Sincerely,



Jim Craft
Executive Director

SPECIAL CONDITION(S)

This award is subject to compliance with the following condition(s), in addition to the applicable Standard Subgrant Conditions that have been incorporated by reference:

- (1) If a project is not operational within 60 days of the original starting date of the subgrant period, the subgrantee must report by letter to the State (Louisiana Commission on Law Enforcement) the steps taken to initiate the project, the reasons for delay and the expected starting date.

If a project is not operational within 90 days of the original starting date of the subgrant period, the subgrantee must submit a second statement to the Louisiana Commission on Law Enforcement, explaining the implementation delay. Upon receipt of the 90-day letter, the Louisiana Commission on Law Enforcement may cancel the project and request grantor agency approval to redistribute the funds to other project areas. The Louisiana Commission on Law Enforcement may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period. When this occurs, the appropriate subgrant files and records must so note the extension.

- (2) The Louisiana State Travel Guidelines stipulate that mileage reimbursement is limited to a 99-mile round trip to attend meetings, trainings, conferences, etc., along with the mandatory use of a rental car using the approved Louisiana state rate. However, there is a state-approved exception to this guideline to receive reimbursement of actual mileage accrued if a subgrantee agency does not have an agency vehicle and/or rental vehicle available to provide direct services to victims of crime.
- (3) The applicant agrees to comply with the organizational audit requirements of 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principles, and Audit Requirements – Subpart F Audit Requirements, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) (and any other audits of OJP grants funds) are not satisfactorily and promptly addressed, as further described in the current edition of the DOJ Grants Financial Guide.

If you have expended \$750,000 or more during the non-Federal entity's fiscal year in Federal awards, you must have a single or program specific audit conducted in that year in accordance with provisions of this part.

If an audit discloses findings or recommendations, then a corrective action plan must be submitted along with the audit report and it must include the name(s) of the contact person(s) responsible for corrective action, the corrective action planned, and the anticipated completion date. If the auditee does not agree with the audit findings or believes corrective action is not required, then the corrective action plan must include an explanation and specific reasons. LCLE also requires a timetable for performance and/or implementation dates for each recommendation and a description of monitoring to be conducted to ensure implementation.

Agencies receiving these funds may be subject to LA R.S. 24:513, which requires the submission of financial statements to the Louisiana Legislative Auditor (LLA). To determine the level of engagement and reports required please contact your accounting professional and/or the office of the LLA (www.lila.la.gov)

A copy of the reports/statements/letters submitted as part of the reporting package must be forwarded to the LCLE to auditor@lcle.la.gov no later than six (6) months after the agency's fiscal year end. Agencies who fail to submit timely audit reports to LCLE are subject to funds being withheld until this requirement is met.

- (4) The subgrantee agrees to comply with all certified assurances made at the time of application.

- (5) The applicant agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The applicant also agrees to comply with applicable restrictions on awards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of applicant obligations are posted on the Office of Justice Programs website at <http://www.ojp.gov/funding/sam.html>. (Award conditions, Registration with the System for Award Management and Universal Identifier Requirements), and re incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name.)

All applicants must have a Data Universal Numbering System (DUNS Number). Information can be obtained at www.dnb.com or 1-866-705-5711.

The applicant agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (Or with a successor government-wide system officially designated by OMB and OJP). Information can be obtained at www.sam.gov.

SAM renewals completed during an open project period must be forwarded to the appropriate LCLE program manager. Printout must contain the renewal expiration date as well as the Exclusion Yes/No answer.

- (6) Ten percent (10%) of federal funds will be withheld by Louisiana Commission on Law Enforcement until a monitoring review is performed, documented and subsequently approved by Louisiana Commission on Law Enforcement for release of this special condition.
- (7) Subgrantee agrees that it will review pertinent information regarding this subgrant award via the website, www.lcle.la.gov. This website contains miscellaneous reporting forms, instructions as well as links to state and federal guidelines that are necessary for compliance as set forth in the Certified Assurances agreed upon at the time of application.
- (8) Reimbursement for any budget line item listed as "TBD" will not be paid until a modification has been submitted to and approved by LCLE specifying the identification of the "TBD" line item.
- (9) Subgrantee assures that it shall submit, at such times and in such form as may be prescribed, such reports as LCLE may require, including quarterly and final fiscal reports, quarterly and final program reports, quarterly program income reports, and annual performance reports. Quarterly Program Reports and Fiscal Reports are due within 15 days of the close of the reporting period. Fiscal Reports are due quarterly. However, if the subgrantee needs to report more frequently, it may submit Fiscal Reports on an interim, "monthly" basis.
- (10) Signed, executed contract(s) for services or consultants shall be submitted to the Louisiana Commission on Law Enforcement at the time the contract is executed, for approval. Expenditures will not be approved unless this condition is satisfied for each consultant or service approved in the project budget.

(11) Pre-award costs for the purpose of this condition means: "Costs or expenses incurred from the start date of this project but before LCLE's issuance of the award letter."

Supporting documents must accompany your designated quarter's fiscal report. Examples of supporting documents are, but are not limited to:

1. Personnel and Fringe – A payroll register that identifies employee, position, applicable pay period, gross salary, and if any, associated fringe benefits. In addition, time sheets or time and effort certification supporting time devoted to the project (including volunteers log sheets, if applicable).
2. Travel - Mileage logs, lodging invoices, conference agenda, airline receipts, etc.
3. Equipment – Copies of invoices. These invoices should include the vendor's name, invoice number, item description, serial numbers for equipment (if applicable), quantity purchased and invoice amounts.
4. Supplies & Operating Expenses Costs – Invoices or other documents demonstrating an obligation of payment to the vendor. Invoices/documents must identify vendor, item description and invoice amount.
5. Contract Services – signed executed contract, copies of invoices for services. Invoices should include a description of the services billed to the subrecipient. (A duplicate contract is not needed for each fiscal report).

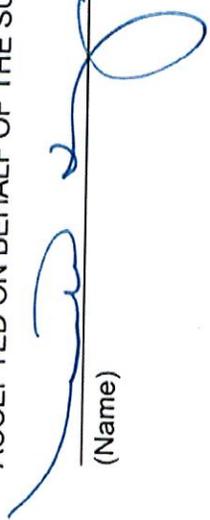
Expenditures reported for the approved pre-award period (start date) will not be approved when expenditure supporting documents are not uploaded with the first fiscal report.

(12) Consultant rate not to exceed \$81.25 per hour or \$650 per 8-hour day unless justified and approved by Louisiana Commission on Law Enforcement prior to obligation or expending of such funds.

(13) No release of funds by Louisiana Commission on Law Enforcement until prior project, 5903, is finalized.

ACCEPTED ON BEHALF OF THE SUBGRANTEE:

Mike Toups
Parish Manager
Authorized Designee
Record #1637080



(Name)

(Title)

10 | 11 | 22
(Date)

bo

CC: MasterFile

**ADDENDUM
VOCA 2020 AWARD LETTERS**

Federal award date:
October 1, 2020

Total federal amount awarded - \$23,490,366

Total federal amount obligated - \$23,012,619

Approved federal and match budget is available for review within LCLE grants management system.

These federal funds are not used for Research and Development.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 204-211-8172-15

PUBLIC SAFETY FUND
POLICE
CRIME VICTIMS ASSISTANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	49,528-	61,018.29-	0	11,490
CLOSED:				
2016	43,244-	20,793.86-	N/A	22,450-
2017	146,622-	62,584.88-	N/A	84,037-
2018	59,869-	77,774.57-	N/A	17,906
2019	125,000-	123,926.73-	N/A	1,073-
2020	120,537-	39,110.87-	N/A	81,426-
2021	66,320-	88,101.99-	N/A	21,782

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 216-215-8349-01

LCLE

VICTIMS ASSISTANCE

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	186,373	151,215.05	0	35,158
CLOSED:				
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	77,270	78,193.00	N/A	923-
2020	179,463	67,508.00	N/A	111,955
2021	326,955	248,118.00	N/A	78,837

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 216-000-6342-02

LCLE

NO DEPARTMENT NAME

LCLE VICTIMS ASSISTANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	207,685	141,713.00-	0	65,972-
CLOSED:				
2016	0	.00	N/A	0
2017	186,773	62,661.00-	N/A	124,112-
2018	184,940	185,712.00-	N/A	772
2019	177,271	177,271.00-	N/A	0
2020	300,000	119,114.00-	N/A	180,886-
2021	388,891	247,178.00-	N/A	141,713-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



P.O. BOX 6097
HOUMA, LOUISIANA 70361
985-868-5050



P.O. BOX 2768
HOUMA, LOUISIANA 70361
985-868-3000

Section IV

TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

RISK MANAGEMENT

October 7, 2022

“Memorandum”

TO: Customer Service Representative

FROM: LouEllen Pellegrin
Insurance Technician - Risk Management Dept.

DATE: October 7, 2022

SUBJECT: Property Damage Settlement for Damaged Vehicle (City Marshall’s Office)

Attached, please find check/draft #2045963932 in the amount of \$1380.53 made payable to TPCG for damages to insured City Marshall vehicle due to employee backing out of driveway and hit the parish parked unoccupied vehicle. Please deposit this check into the proper account for the City Marshall’s Office (Account #209-000-6912-00).

If you have any questions regarding the above, please call at (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Debbie Bourg, Accounting
Orville Callahan, City Marshall
Pat Babin, City Marshall’s Office

PROGRESSIVE
PO BOX 2930
CLINTON, IA 52733-2930

PROGRESSIVE

TERREBONNE PARISH CONSOLIDATED GOVT
ATTN: JOVANNA PILLOT
8026 MAIN ST
HOUMA, LA 70360-3407

RECEIVED
OCT 08 2022
BY: _____

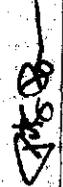
AMOUNT: \$*****1,380.53

DRAFT NUMBER: 2045963932

ISSUE DATE: September 29, 2022

Form 271 (06-15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

PROGRESSIVE	VOID IF NOT PRESENTED WITHIN 90 DAYS	DRAFT NUMBER: 56-389
PAYABLE THROUGH	CLAIM NUMBER: 22-6170151	2045963932
PNK BANK, N.A. 070	NAME: TERREBONNE PARISH CO	412
ASHLAND, OH	CONSOLIDATED GOVT	September 29, 2022
1-877-468-9544		
ONE THOUSAND, THREE HUNDRED EIGHTY AND 53/100	PAY EXACTLY	\$*****1,380.53
PAY TO	TERREBONNE PARISH CONSOLIDATED GOVT	
THE ORDER		
OF:		
	Progressive Security Insurance Company	
	BY: 	AUTHORIZED SIGNATURE

⑈ 2045963932⑈ ⑆04⑆203895⑆ 4239694516⑈

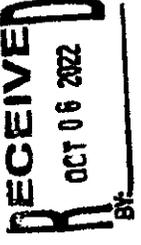
Progressive
PO Box 2930
Clinton, IA 52733-2930

PROGRESSIVE

513328 11018 1 AB 0 491 CMBPI01Y 038 011018

Page 1 of 1

TERREBONNE PARISH CONSOLIDATED GOVT
ATTN: JOVANNNA PILLOT
8026 MAIN ST
HOUMA, LA 70360-3407



ADVISE FOR PAYMENT 2045963932	
Payee: TERREBONNE PARISH CONSOLIDATED GOVT	Payment Date 09/29/2022
	Total Payment Amount \$1,380.53
	Total Number of Invoices 1

If you have any questions regarding this payment, please call us at 1-800-274-4499.

Details						
Claim Number: 226170151	Name: TERREBONNE PARISH CO, NSOLIDATED GOVT	Date of Loss: 09/02/2022	Invoice Number: 102174500	Company: Progressive Security Insurance Company		
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible Payment Amount
Repair	Estimate	PD	N/A	22 CHEVROLET TRAILBLAZER D55843	N/A	\$0.00 \$1,380.53

Total Payment Amount	\$1,380.53
-----------------------------	------------

*Full Description of Coverage:

PD - Property Damage Liability

Kayla Dupre

From: Louellen Pellegrin
Sent: Friday, October 7, 2022 2:50 PM
To: Kayla Dupre
Cc: Cheryl Lirette
Subject: Recovery check for damage to City Marshall's vehicle
Attachments: Untitled.PDF - Adobe Acrobat Pro.pdf

Please see attached copy of check and memo in the amount of \$1,380.53 for 22 Chevrolet Trailblazer. The check will be deposited into City Marshall's account. Please see accounting for further handling.

Thank you,

LouEllen Pellegrin

*Insurance Technician/Risk Management Department
Terrebonne Parish Consolidated Government
985-873-6470 Office
985-873-6473 Fax
lpellegrin@tpcg.org*

Go Green  *Please consider the environment before printing this email.*



Saltwater Fishing Capital of the World

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FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 209-127-8421-01

MARSHAL'S FUND

CITY MARSHAL'S OFFICE

AUTO & TRUCK REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	27,791	20,208.07	0	7,583
CLOSED:				
2016	10,282	8,748.72	N/A	1,533
2017	10,282	8,909.20	N/A	1,373
2018	10,282	2,711.84	N/A	7,570
2019	7,407	5,207.15	N/A	2,200
2020	7,407	5,589.39	N/A	1,818
2021	6,500	3,928.65	N/A	2,571

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 209-000-6912-00

MARSHAL'S FUND

NO DEPARTMENT NAME

COMPENSATION PROPERTY DAMAGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	4,291	5,671.64-	0	1,381
CLOSED:				
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Kandace Mauldin
Sent: Thursday, November 3, 2022 10:09 AM
To: Kayla Dupre; Felicia Aubert
Subject: Budget Amendment

26,550

We need to do a budget amount for ~~\$16,000~~ for the D-18 replacement project. The funding will come from the ¼% Sales Tax Fund.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



2022-1007-6359-03 → 500,000
+10
Already budgeted

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

October 21, 2022

Mr. Gordon Dove
Parish President
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, La 70361
Email: jbray@tpcg.org

655-351-8939-17 \$ 5,186,550
655-000 6342-17 5,750,000.
1/4% sales tax from 36550

Re: Replacement of D-18 Pump Station Falgout
Canal, Theriot, La.,
Planning and Construction
(Terrebonne)
FP&C Project No. 50-J55-22-01

Dear Mr. Dove:

Please find enclosed one (1) fully executed original of the Cooperative Endeavor Agreement between the State of Louisiana and Terrebonne Parish Consolidated Government.

You are reminded to strictly adhere to all stipulations reflected in the attached Cooperative Endeavor Agreement and the associated *Non-State Entity Capital Outlay Administrative Guidelines*, which can be accessed online at <https://www.doa.la.gov/doa/fpc/project-administration-non-state/>. You are encouraged to contact the FP&C Project Manager, Michael McLean (225-342-2634, michael.mclean2@la.gov), to review Cooperative Endeavor Agreement stipulations and Facility Planning and Control policies.

Please use the referenced project name and number on any and all correspondence sent to this office. We ask that all communication with Facility Planning and Control be from Terrebonne Parish Consolidated Government, not direct from contracted consultants or contractors. Enclosed are forms to be used when submitting Request for Disbursement, Equipment Purchase, Construction Contract Award and Real Estate Closing.

We encourage you to sign up for Electronic Fund Transfer (EFT). Electing to use this service can result in receiving payments sooner. To enroll, please contact the Office of Statewide Reporting and Accounting Policy at (225) 342-1097.

Sincerely,

Daina Kroll

Daina Kroll
Administrative Director

TPCG-282-687-8359-03 403,902
State 655-351-8939-17 5,750,000 BA
TPCG-655-351-8939-17 36550 BA
✓ 2023 only 1,400,000.

DK:dh

Enclosures

c: Marc Parenti, CapitalOutlay@la.gov, via email w/attachments
Michael McLean, via email w/attachments

piner foto

76 215

7666667

655-351-8939-17 - 5,750,000.

SRM Cont # 4400025769
SRM PO #



282-681-8359-02

COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
THE STATE OF LOUISIANA and
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
Replacement of D-18 Pump Station Falgout Canal, Theriot, La., Planning and Construction
(Terrebonne)

FP&C Project No. 50-J55-22-01

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the STATE OF LOUISIANA (State), herein represented by JASON D. SOOTER, DIRECTOR, FACILITY PLANNING AND CONTROL, DIVISION OF ADMINISTRATION (DOA), and TERREBONNE PARISH CONSOLIDATED GOVERNMENT (Entity), a political subdivision of the State, herein represented by GORDON DOVE, PARISH PRESIDENT do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

ARTICLE I

1.1 WHEREAS, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary ("Funding Summary") attached hereto for reference only; and

1.2 WHEREAS, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, if applicable, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

1.3 WHEREAS, if applicable, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

1.4 WHEREAS, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

1.5 WHEREAS, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

IT IS HEREBY AGREED by the State and the Entity that:

ARTICLE II
PURPOSE

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the "Guidelines"), which is incorporated herein and made a part of this Agreement. As required by Section 147(c) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

ARTICLE III
SCOPE

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

3.2 If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

- 3.3 The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.
- 3.4 Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the amount shown in the Funding Summary.

ARTICLE IV **USE OF FUNDS**

- 4.1 The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.
- 4.2 The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.
- 4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a lease, management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in or special legal entitlement to the Project to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds. The Entity shall immediately notify the State prior to entering into any such contract.
- 4.4 The Entity shall make no changes in its local laws, bylaws, charter or other organizational documents which would allow use of the Project for any purpose other than a public purpose.

ARTICLE V **ADMINISTRATIVE COSTS**

- 5.1 Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained in the Funding Summary for costs associated with administering the Project, all in accordance with the provisions of the Act.

ARTICLE VI **PUBLIC BID LAWS**

- 6.1 The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

ARTICLE VII **COORDINATION**

- 7.1 It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.
- 7.2 The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

ARTICLE VIII
CHANGE ORDERS

8.1 A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of *One Hundred Thousand Dollars (\$100,000)* per month shall also require the approval of the Joint Legislative Committee on the Budget ("Committee") and the Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require Committee approval.

ARTICLE IX
HOLD HARMLESS AND INDEMNITY

9.1 The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu, ex delictis, quasi-contractual, statutory or otherwise*), judgments of sums of money, attorney's fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

9.2 Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

9.3 The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity's actions or inactions hereunder.

ARTICLE X
DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

10.2 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Project Bonds. FP&C agrees that it will notify the Entity of the date the Project Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Project Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the State Bond Commission has either issued bonds or a cash line of credit therefor.

ARTICLE XI
OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in

Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

11.2 The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

ARTICLE XII **INSURANCE**

12.1 If State funds for this Project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this Agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

12.2 If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE, V, ZM, or E.

ARTICLE XIII **PLEDGE OF LEASE REVENUES**

13.1 if the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

ARTICLE XIV **TERM**

14.1 The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Project Bonds issued for the Project, or any refunding bonds therefor, remain outstanding.

ARTICLE XV **TERMINATION**

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this Agreement within two years from the execution of this Agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

15.2 FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

ARTICLE XVI **AVAILABILITY OF FUNDS**

16.1 The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVII **ASSIGNMENT**

17.1 Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

ARTICLE XVIII
AUDIT

18.1 As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

18.3 The Entity agrees to comply with the provisions of La. R.S.24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XIX
REQUIRED MATCH

19.1 Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total requested amount of funding except as provided in LA R.S. 39:112(E)(2)(a) or (b).

ARTICLE XX
AMENDMENT OF AGREEMENT

20.1 Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

ARTICLE XXI
REVISIONS TO STATE FUNDING SUMMARY

21.1 FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

ARTICLE XXII
PROJECT CLOSEOUT

22.1 The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order, etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

22.2 Should the Entity fail to submit the final Request for Disbursement within the time period specified in Section 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

THIS DONE AND SIGNED, this 1th day of October, 2022,
at BATON ROUGE, Louisiana.

WITNESSES:

[Signature]
FP&C Witness #1 Sign Here

[Signature]
FP&C Witness #2 Sign Here

STATE OF LOUISIANA

BY: [Signature]
JASON D. SOOTER
FP&C DIRECTOR
DIVISION OF ADMINISTRATION

THUS DONE AND SIGNED, this 5th day of October, 2022,
at TERREBONNE PARISH, Louisiana.

WITNESSES:

[Signature]
Entry Witness #1 Signature

[Signature]
Entry Witness #1 Printed Name

[Signature]
Entry Witness #2 Signature

[Signature]
Entry Witness #2 Printed Name

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT

BY: [Signature]
GORDON DOVE
PARISH PRESIDENT

Request for Disbursement

Request No. _____

Project Number: 50-J55-22-01 Grantee: Terrebonne Parish Consolidated Government Contact Person: Jeanne P. Bray

Project Name: Replacement of D-18 Pump Station Falgout Canal, Theriot, La., Planning and Construction

Phone Number: 985-873-6720

***Contract Number: _____

***PO Number: _____

WBS Number ***	Invoice Number	Vendor Name	Cost Code *	G/L ***	Invoice Amount	State's % ***	State's Amount ***	Entity's Amount ***	Ineligible Amount ***
Total									

This document will hereby certify that each of these invoices on this list and attached list(s) is in accordance with the terms of the applicable contracts and/or agreements and that the services have been performed or the goods received. Furthermore, this certification also indicates compliance with the terms and conditions of the cooperative endeavor agreement by and between the State of Louisiana and the Grantee.

Certified Correct by Grantee _____ Date: _____
 (Signature of Authorized Representative)

 (Type or Print Name)

*Cost Code	Category	*Cost Code	Category
Real Estate		Design Miscellaneous	
RQ	Real Estate	R1	Topo
Construction		R2	Geo
CN	Construction Services	R3	Environmental
CN-TS	3rd Party Testing during Construction	R4	Testing Lab Fees
Equipment		R5	Other Reimbursables
EQ	Equipment	A1	Additional Design Services
Design		MI-TS	3rd Party Testing/Lab Fees
F1	Basic Design Services		

Remit to: Michael McLean
 Facility Planning & Control
 LA Division of Administration
 Post Office Box 94095
 Baton Rouge, LA 70804-9095

*** G/L = Project Expenditure Code (see tables) *** Areas for FP&C Use Only

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2022- FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8939-17
D-18 Pump Station Replacement
DULARGE WEST PUMP STATION REPLACEMENT
PARISH PROJECT # 20-DRA-03
FP& C PROJECT # 50-J55-22-01
R: 655-000-6318-17
R: 655-000-6342-17
E: 282-687-8359-03

TOTAL FUNDING	\$		7,262,765
EXPENDITURES THRU 12/31/21			(76,215)
PROJECT BALANCE	\$		7,186,550

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2022	2023	2024	2025	2026	2027
Nov-19	ORD 9110	FROM TLCD		500,000					
Feb-21	ORD 9244	CLOSE OUT	(423,785)						
Jan-23	PROPOSED	FROM 255 1/4% SALES TAX FUND			1,400,000				
Dec-22	PENDING BA	FACILITY PLANNING & CONTROL		5,750,000					
Dec-22	PENDING BA	FROM 255 1/4% SALES TAX FUND		36,550					
LESS PRIOR YEARS EXPENDITURES			(76,215)						
FUNDS AVAILABLE			\$ -	\$ 5,786,550	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -

ENGINEER: DELTA COAST CONSULTANTS

DESCRIPTION: Replace D-18 Pump Station and Grant of Right to Reach B Access Road, this will be done in conjunction with the TLCD.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 255-999-9106-55

SALES TAX REVENUE FUND
OPERATING TRANSFERS
PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	25,309	25,309.00	0	0
CLOSED:				
2016	0	.00	N/A	0
2017	338,229	338,229.00	N/A	0
2018	300,000	300,000.00	N/A	0
2019	0	.00	N/A	0
2020	215,831	215,831.00	N/A	0
2021	1,028,747	1,028,747.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 655-000-7102-55
P/W DRAINAGE CONSTR.
NO DEPARTMENT NAME
SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	25,309	25,309.00-	0	0
CLOSED:				
2016	0	.00	N/A	0
2017	338,229	338,229.00-	N/A	0
2018	300,000	300,000.00-	N/A	0
2019	0	.00	N/A	0
2020	215,831	215,831.00-	N/A	0
2021	1,028,747	1,028,747.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

Section VI

Felicia Aubert

From: Kandace Mauldin
Sent: Monday, November 7, 2022 9:53 AM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

We need to do a budget amendment for \$800,000 to the Elliot Jones Pump Station, the funding source is the capital projects sales tax fund.

Thanks

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Fd. 255

**TÉRREBONNE PARISH CONSOLIDATED GOVERNMENT
2022- FIVE YEAR CAPITAL OUTLAY
FUND 655 - PARISHWIDE DRAINAGE CONSTRUCTION FUND**

655-351-8939-12
ELLIOT JONES CANAL PUMP STATION
PARISH PROJECT # 18-DRA-44
R: 655-000-6318-21

TOTAL FUNDING	\$	14,556,540
EXPENDITURES THRU 12/31/21		(2,791,964)
PROJECT BALANCE	\$	11,764,576

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2022	2023	2024	2025	2026	2027
Jun-18	ORD 8977	FROM DRAINAGE SALES TAX BONDS	798,295						
Jul-18	ORD 8990	TO 655-351-8939-07 FD 252	(440,000)						
Dec-18	ORD 9020	FROM 655-351-8939-06 FD 252	205,000						
Feb-19	ORD 9032	FROM 655-351-8938 FD 252	95,928						
Jun-19	ORD 9055	FROM 655-351-8939-11 GOMESA	366,317						
Sep-19	ORD 9095	FROM 655-351-8939-04 GOMESA	141,165						
Jan-20	ORD 9117	FROM FUND 659 FUND BALANCE	69,835						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	1,660,000						
Dec-20	ORD 9218	CPRA	10,000,000						
Jan-21	ORD 9221	FROM FD 255 1/4% SALES TAX	160,000						
Jul-21	ORD 9295	ARP-FD 201	700,000						
Dec-22	PENDING BA	FROM 255 1/4% CAPITAL SALES TAX FUND		800,000					
LESS PRIOR YEARS EXPENDITURES			(2,791,964)						
FUNDS AVAILABLE			\$ 10,964,576	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER: GIS ENGINEERING, LLC
CONTRACTOR: SEALEVEL CONSTRUCTION

DESCRIPTION: CONSTRUCTION OF A NEW DRAINAGE PUMP STATION
IN THE BAYOU BLACK AREA.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 655-351-8939-12

P/W DRAINAGE CONSTR.

DRAINAGE

ELLIOT JONES CANAL P/S

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	10,964,576	3,960,279.09	0	7,004,297
CLOSED:				
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	563,295	153,235.28	N/A	410,060
2019	1,013,470	675,721.42	N/A	337,749
2020	12,067,584	175,967.29	N/A	11,891,617
2021	12,751,617	1,787,041.20	N/A	10,964,576

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 255-999-9106-55

SALES TAX REVENUE FUND

OPERATING TRANSFERS

PARISHWIDE DRAINAGE CONST FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	25,309	25,309.00	0	0
CLOSED:				
2016	0	.00	N/A	0
2017	338,229	338,229.00	N/A	0
2018	300,000	300,000.00	N/A	0
2019	0	.00	N/A	0
2020	215,831	215,831.00	N/A	0
2021	1,028,747	1,028,747.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

11/10/22

SEPTEMBER 30, 2022 - MONTH LAST CLOSED

ACCT: 655-000-7102-55

P/W DRAINAGE CONSTR.

NO DEPARTMENT NAME

SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	25,309	25,309.00-	0	0
CLOSED:				
2016	0	.00	N/A	0
2017	338,229	338,229.00-	N/A	0
2018	300,000	300,000.00-	N/A	0
2019	0	.00	N/A	0
2020	215,831	215,831.00-	N/A	0
2021	1,028,747	1,028,747.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section III

Kayla Dupre

From: Clay Naquin
Sent: Wednesday, November 9, 2022 8:11 AM
To: Kayla Dupre; Kandace Mauldin
Cc: Kristie Ellender
Subject: 2022 Budget

Kandace/Kayla,

Due to the additional volume of residential debris being brought into Schriever residential site we are estimating that we will be \$70,000 over budget. I am requesting an additional \$70,000 be added to Solid Waste Services Other Contracts and leases account # 353-441-8325-01 to cover the remainder of 2022 expenses.

Thanks,

Clay J. Naquin
Solid Waste Director
Terrebonne Parish Consolidated Gov.
cnaquin@tpcg.org
Work: (985) 873-6739
Fax: (985) 873-6760



FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2022 - MONTH LAST CLOSED

11/10/22

ACCT: 353-441-8325-01

SANITATION FUND
SOLID WASTE SERVICES
OTHER CONTRACTS & LEASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	924,860	804,558.11	92,312	27,990
CLOSED:				
2016	610,400	618,155.12	N/A	7,755-
2017	661,060	623,825.45	N/A	37,235
2018	671,060	677,975.12	N/A	6,915-
2019	960,060	916,983.94	N/A	43,076
2020	960,060	917,342.40	N/A	42,718
2021	1,103,860	924,224.31	N/A	179,636

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section VIII

FD171GG GENERAL LEDGER/BUDGET ACCOUNT INQUIRY 11/10/22
 SEPTEMBER 30, 2022 - MONTH LAST CLOSED
 ACCT: 276-321-8915-08
 ROAD LIGHTING DIST. 10
 ROAD LIGHTING
 CAMERA EQUIPMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2022	5,000	.00	7,514	2,514-
CLOSED:				
2016	0	.00	N/A	0
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	20,000	.00	N/A	20,000
2020	0	.00	N/A	0
2021	5,000	.00	N/A	5,000

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
 CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Category Number:
Item Number: G.



Wednesday, November 30, 2022

Item Title:

2023 Proposed Budget Review

Item Summary:

The Proposed 2023 Parish Budget and Five-Year Capital Outlay Budget.

1. Close public hearings.

ATTACHMENTS:

Description

Upload Date

Type

2023 Proposed Budget Review

11/3/2022

Executive Summary

2023 Budget Hearings 3rd Mtg

11/3/2022

Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Budget Hearing for Proposed 2023 Budget

PROJECT SUMMARY (200 WORDS OR LESS)

To review the proposed 2023 Budget for the following funds/departments/agencies:

Dedicated Emergency Fund
 Office of Coastal Restoration/Preservation
 Sales Tax Fund
 Terrebonne Levee & Conservation District
 Terrebonne Levee & Conservation District
 Bayou Country Sports Park
 Civic Center
 Debt Service Funds
 Recap Utility Funds (Electric/Gas/GIS)
 Sanitation Fund
 Animal Control
 City Marshal
 Health Unit
 Mental Health
 Risk Management
 Group Insurance
 Human Resources
 Parish Farm Agent

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

/s/Kayla Dupre

11/3/22

Signature

Date

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2023 PROPOSED BUDGET
SCHEDULE OF BUDGET HEARINGS
November 14, 2022

Fund/Dept Number	Department Name	Small Bk.		Big Bk.		Representative
		Page	Page	Page	Page	
200	Dedicated Emergency Fund	123		55		Kandace Mauldin
215	Office of Coastal Restoration/Preservation	152		116		Mart Black
255	Sales Tax Fund	166		262		Kandace Mauldin
282	Terrebonne Levee & Conservation District	191		355		Reggie Dupre/Angela Rains
283	Terrebonne Levee & Conservation District	192		357		Reggie Dupre/Angela Rains
285	Bayou Country Sports Park	194		361		Kandace Mauldin
385-197	Civic Center	240		488		Dean Schouest
401-499	Debt Service Funds	265		504		Kandace Mauldin
300/301/306	Recap Utility Funds (Electric/Gas/GIS)	208		410		Ernest Brown
353	Sanitation Fund	233		459		Clay Naquin
151-442	Animal Control	104		40		Ernest Brown
209	City Marshal	149		102		Herbert Fitch
277	Health Unit	170		310		Dr. Eric Brooks
281	Mental Health	187		349		Kandace Mauldin
354	Risk Management	247		469		J. Dana Ortego
357	Group Insurance	251		475		J. Dana Ortego
370	Human Resources	252		479		J. Dana Ortego
151-654	Parish Farm Agent	115		50		Cherie Roger

Category Number: 3.
Item Number: A.



Wednesday, November 30, 2022

Item Title:

Community Development and Planning Committee

Item Summary:

Community Development and Planning Committee, 11/28/22*

Category Number: 3.
Item Number: B.



Wednesday, November 30, 2022

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 11/28/22* (* **Ratification of minutes calls public hearings on Wednesday, December 14, 2022, at 6:30 p.m.**)



Wednesday, November 30, 2022

Item Title:

Street Light List

Item Summary:

Light installations, removals, and/or activations.

ATTACHMENTS:

Description

Street Light Listing

Upload Date

11/23/2022

Type

Report

STREET LIGHT LIST
11-30-2022

INSTALL ONE (1) STREET LIGHT AND POLE AT 610 PALM AVENUE, HOUMA, LA;
SLECA; RLD #3-A; JESSICA DOMANGUE; DISTRICT 5.



Wednesday, November 30, 2022

Item Title:

Recreation District No. 1 Board

Item Summary:

Recreation District No. 1 Board: One (1) expiring term on 12-03-22. Ms. Teri Chatagnier expresses her interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Terri Chatagnier	11/23/2022	Cover Memo



- DISTRICT 1
JOHN NAVY
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARL A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
 ttriggss@tpcg.org www.tpcg.org

November 14, 2022

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk *KA*

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of December 2022.

→ Recreation District No. 1	Teri Chatagnier	12-03-22
Recreation District No. 10	Travis Malbrough	12-18-22
Houma-Terrebonne Public Trust Finance	John A. Campbell	12-18-22
	Randal Bernard	12-26-22
	Bobbie Howard	12-26-22
Recreation District No. 5	Kurt L. Charpentier	12-26-22
Port Commission	Andrew Blanchard (Par. Pres)	12-31-22
	Dan Davis (Par. Pres.)	12-31-22
911 Communications District	Toby Henry (Fire Chief Assoc.)	12-31-22
	Sgt. Neil Abbott (HPD)	12-31-22
	Bryan Chaisson (S. Terrebonne)	12-31-22
	Perry Szush (Medical Services)	12-31-22

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggss@tpcg.org or *Assistant Council Clerk Keith Hampton* khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh

cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff’s Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION FORM

DATE: 11/17/22

I, Teri Chatagnier, of full majority age, whose primary (Applicant's Name)

residence and permanent mailing address is 307 Lola St. (Address)

Gray, LA 70359, Telephone number is 985 688-4640 (City, State, and Zip Code)

and E-mail is cavalier@bd1south.net, wish to qualify for appointment

as a member of the Recreation District 1 in Terrebonne Parish, (Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at 307 Lola St - Gray for 26 consecutive years. (Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council District No. 4.

B. If applying for membership as a member of a Fire Protection District Board, applicant affirms that he/she is a resident property owner/taxpayer of (Fire District) and Council District No. .

C. If applying for membership as a member of a Recreation District Board, applicant affirms that he/she is a resident of the Recreation District 1 Yes [checked] No and Council District No. 4.

D. Applicant affirms that he/she has not been convicted of a felony Yes [checked] No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal economic benefit by serving as a member of Recreation District 1. (Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate family will receive any personal economic benefit from his/her service on Recreation District 1 (Board/Committee/Commission)

F. Applicant is aware of the Recreation District 1 board criteria and attendance requirements. (Board/Committee/Commission)

Yes [checked] or No .

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TERREBONNE PARISH COUNCIL

G. Applicant affirms that his/her employment with retired - Part-time START Industries
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No. ___

If yes, explain:

Waterboard

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No

If yes, explain:

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NOV 17 2022

TERREBONNE PARISH
COUNCIL

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Recreation District 1
Waterboard

Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

RECEIVED
NOV 17 2022

TERREBONNE PARISH
COUNCIL

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session. Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

T. Chatagnier
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____



Wednesday, November 30, 2022

Item Title:

Recreation District No. 10

Item Summary:

Recreation District No. 10 Board: One (1) expiring term on 12-18-22. Mr. Travis Malbrough expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Travis Malbrough	11/23/2022	Cover Memo



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggss@tpcg.org www.tpcg.org

November 14, 2022

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk *KH*

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of December 2022.

Recreation District No. 1	Teri Chatagnier	12-03-22
→ Recreation District No. 10	Travis Malbrough	12-18-22
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	Randal Bernard	12-26-22
	Bobbie Howard	12-26-22
Recreation District No. 5	Kurt L. Charpentier	12-26-22
Port Commission	Andrew Blanchard (Par. Pres)	12-31-22
	Dan Davis (Par. Pres.)	12-31-22
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	Sgt. Neil Abbott (HPD)	12-31-22
	Bryan Chaisson (S. Terrebonne)	12-31-22
	Perry Szush (Medical Services)	12-31-22

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/kh

cc: Council Agenda File
Organizations/Individuals

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RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

→ **RECREATION DISTRICT NO. 10 BOARD:** One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff’s Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

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**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: Nov 7th 2022

I, Travis Malbrough, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 538 Bayou DuLac Road,
(Address)
Houma LA 70363, Telephone number is (585) 688-2857,
(City, State, and Zip Code)
and E-mail is Tmalbrough@comms.com, wish to qualify for appointment
as a member of the Dulac Rec. Dist 10 in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
538 Bayou DuLac Road Houma LA 70363 for one consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)
Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 7.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the Dulac Yes No _____
(Recreation District)
and Council District No. 10.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Dulac Rec. Board 10.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Dulac Rec. Board 10
(Board/Committee/Commission)

F. Applicant is aware of the Dulac Rec. Board 10 board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

G. Applicant affirms that his/her employment with Coburn's Supply
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No. X
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes X or No. ___

If yes, explain:

Currently on Rec Board 10 (Dulange)

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No. X
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No. X
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No X
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No X
If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No X
If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Currently on Rec Board Dist. 10 (Durborg)

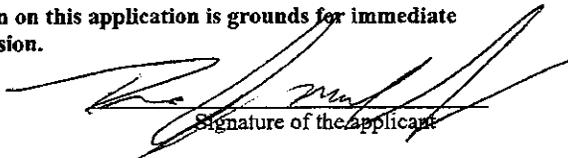
Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____



Wednesday, November 30, 2022

Item Title:

Downtown Development

Item Summary:

Downtown Development Corporation: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)
Ms. Shantelle Abshire, representing EDAB/Council, submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Shantelle Abshire	11/23/2022	Cover Memo
Resume - Shantelle Abshire	11/23/2022	Cover Memo



- DISTRICT 1
JOHN NAVY
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARL A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
 ttriggs@tpcg.org www.tpcg.org
 October 4, 2022

MEMO TO: Tammy E. Triggs
 Council Clerk

FROM: Keith Hampton *KH*
 Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2022.

→ Downtown Development	Patrick J. Davis (Downtown Mer.)	11-01-22
	Beulah Rodrigue (Par. Pres.)	11-01-22
	Leo Ledet (Par. Pres.)	11-01-22
	Lynn Ellzey (Convention Bureau)	11-01-22
	Brenda Babin (Keep Terr. Bea)	11-01-22
	Sharon Bergeron (EDAB/Council)	11-01-22
	Randy Roth (Arts & Humanities)	11-01-22
Children & Youth Services	Det. Lt. Jerry Bergeron	11-05-22
	Andrea Hayes	11-05-22
	Bernadette R. Pickett	11-05-22
	Joseph Harris, Jr.	11-16-22
	Wilfred Allridge, III	11-16-22
	Carolyn McNabb	11-16-22
Recreation District No. 10	Brent Rodrigue	11-08-22
Municipal Civil Service Board	Lanny Brunet (Fire)	11-29-22
	Chad Cunningham (Police)	11-29-22
Planning Commission	Wayne Thibodeaux	11-30-22
HACVB	Judy Smart (Hist./Cultural)	12-31-22
	Joshua Ellender	12-31-22
	Margie B. Scoby	12-31-22*
	Katherine Gilbert-Theriot	12-31-22
	Cheri Blanchard	12-31-22

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

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Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh

cc: Council Agenda File
Organizations/Individuals

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)

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11/18/22

I, Shantelle Abshire, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 1206 Wright Ave,
(Address)

Houma, La 70364, Telephone number is () _____,
(City, State, and Zip Code)

and E-mail is shantelleabshire@gmail.com wish to qualify for appointment
as a member of the Houma Downtown Development in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
1206 Wright Av. Houma La 70364 for 2 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of N/A
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the N/A Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No X.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Houma Downtown Development.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

G. Applicant affirms that his/her employment with Root 2 Rise Yoga Studio
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No. X
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No. X

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No. X
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No. X
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No. X
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No. X

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes X or No _____

If yes, explain: Sola Center for the arts, Bayou Board of Realtors Membership Committee, " " " "
" " Downtown Development Task force

Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____

Shantelle Abshire

WORK EXPERIENCE

Real Estate Agent (2018 - present)

Licensed Realtor in the state of Louisiana, with residential and commercial sales experience. Adept in writing and negotiating contracts, marketing, and residential and commercial property analysis. Highly skilled in client management and communication.

Root2Rise Owner/Operator (2015 - present)

Visionary founder and CEO of a community-focused organization designed around yoga and personal development, team building, communication, and leadership with winning results. Leader and developer of nationally accredited yoga certification courses. Small business management, marketing and client services.

Wellness Center CEO 2009 - 2015

Visionary founder and CEO of Anelas Wellness and CEO of AHA Massage clinic; both organizations curated around providing health and wellness options through small business management, services and product. In charge of bookkeeping, marketing, client and employee services, inventory, sourcing, and event coordination.

Hospitality Management (2002- 2020)

Worked in the restaurant and service industry from corporate entity to fine dining. Created trainings, programs, handled inventory, events, and employee management.

CORE ACCOMPLISHMENTS

Real Estate Professional 2018-2022

- Licensed by the LREC
- Pitched and awarded a company contract with BP
- Bookkeeping, payroll, taxes, and medical billing
- Inventory and purchasing

AHA Wellness, Operations Manager 2009-2012

- Awarded Small Business of the Year from the National Chamber of Commerce in 2010
- Pitched and awarded a company contract with BP
- Bookkeeping, payroll, taxes, and medical billing
- Inventory and purchasing

Root2Rise, Owner/Founder 2015- present

- Creator of a Nationally Certified Yoga School
- Executive coaching, leadership, and team building for large corporations; i.e Oschner, Target
- Graduated over 35+ successful teacher
- Highly experienced in bookkeeping, sales, and marketing.
- Awarded Best of the Bayou for 5 consecutive years
- The receiver of over \$30,000 in awards and grants

Cristiano Ristorante, General Manager 2006-2009

- Developed staff training program
- Structured a high-level catering department
- Hosted and organized multi-level functions
- P Community Functions management
- Staffing, employee, and customer relations
- Bookkeeping, payroll, and accounting
- Inventory and purchasing

Anelas Wellness, Concept Creator 2012-2015

- Exceeded Revenue goals in 1st year
- Lead a self-sustaining community first of its kind in the area
- Recruited 10+ new teachers
- Founded 1st annual Wellness Works Expo in area with 120+ attendees

Chilis, Key Mgmt + Corporate Training 2000-2006

- Corporate trainer opening 4+ stores
- Head trainer of staff for multiple locations
- Created schedules for over 40+ employees
- Inventory and cost management
- Community leader and team building



ABOUT ME

I am a community driven leader that is both confident and professional in small business development and management through a range of operations, from Real Estate to Wellness. I have a strong ability to create culture in organizations by developing communities and brand consistency on a foundation of mindset and connection.

MY CONTACT

Phone:
985-852-1137

Email:
shantelleabshire@gmail.com

Social Media:
@shantelleabshire

Address:
1206 Wright Ave.
Houma, La 70364

REFERENCE

Stefany Deroche
Latter & Blum Canal & Main
Phone: 985-859-1229
sderoche@latterblum.com

Michael Bergeron
Bergeron + Co, Business Owner
Phone: 985-209-0250
Michael@mbergeron.net

Cristiano Raffignone
Cristiano Ristorante, Business Owner
Phone: 985-381-1277
writetocris@gmail.com



Wednesday, November 30, 2022

Item Title:

911 Communications District

Item Summary:

911 Communications District: Four (4) expiring terms on 12-31-22. (One representing each of the following: Fire Chief Association, Houma Police Department, South Terrebonne and Medical Services) Mr. Perry Szush, representing Medical Services, expresses his interest in being reappointed. Mr. Bryan Chaisson, representing South Terrebonne, expresses his interest in being reappointed. Sgt. Neil Abbott, representing the Houma Police Department, expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Perry Szush	11/23/2022	Cover Memo
Letter of Interest - Perry Szush	11/23/2022	Cover Memo
Application - Bryan Chaisson	11/23/2022	Cover Memo
Letter of Interest - Bryan Chaisson	11/23/2022	Cover Memo
Application - Sgt. Neil Abbott	11/28/2022	Cover Memo
Letter of Interest - Sgt Neil Abbott	11/28/2022	Cover Memo

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggss@tpcg.org www.tpcg.org

November 14, 2022

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk *KH*

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of December 2022.

Recreation District No. 1	Teri Chatagnier	12-03-22
Recreation District No. 10	Travis Malbrough	12-18-22
Houma-Terrebonne Public Trust Finance	John A. Campbell	12-18-22
	Randal Bernard	12-26-22
	Bobbie Howard	12-26-22
Recreation District No. 5	Kurt L. Charpentier	12-26-22
Port Commission	Andrew Blanchard (Par. Pres)	12-31-22
	Dan Davis (Par. Pres.)	12-31-22
→ 11 Communications District	Toby Henry (Fire Chief Assoc.)	12-31-22
	Sgt. Neil Abbott (HPD)	12-31-22
	Bryan Chaisson (S. Terrebonne)	12-31-22
	Perry Szush (Medical Services)	12-31-22

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggss@tpcg.org or *Assistant Council Clerk Keith Hampton* khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh

cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

→ 911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11-18-22

I. PERRY SZUSH, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 104 OUISKI BAYOU DR,
(Address)
HOUMA LA 70360, Telephone number is (985) 688 5680,
(City, State, and Zip Code)
and E-mail is jszush@tpe911.com, wish to qualify for appointment
as a member of the 911 COMMUNICATIONS DISTRICT in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
104 OUISKI BAYOU DR HOUMA LA 70360 for 4 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of 911 COMMUNICATIONS DISTRICT
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
911 COMMUNICATIONS DISTRICT
(Board/Committee/Commission)

F. Applicant is aware of the 911 COMMUNICATIONS DISTRICT board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

G. Applicant affirms that his/her employment with 911 COMMUNICATIONS DISTRICT
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No.

State job duties and responsibilities:

PART TIME - TERREBONNE PARISH SHERIFF OFFICE
AS PARAMEDIC ON SWAT TEAM

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No.

If yes, explain:

911 COMMUNICATIONS DISTRICT - CHAIRMAN

J. Are you elected to any Federal, State, or Local Office? Yes or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

DEPUTY SHERIFF - TPSD PARAMEDIC ON SWAT

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Currently Chairman of 911 Communications District.

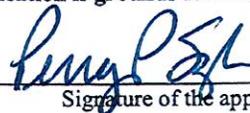
Applicant must complete and return this application along with a copy of their resume to:

MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____

Tammy Triggs

From: Perry Szush <perrys1207@gmail.com>
Sent: Friday, November 18, 2022 1:18 PM
To: Tammy Triggs
Cc: Mark Boudreaux; jszush@tpe911.com
Subject: Perry Szush - Request for reappointment to Terrebonne 911 Communications Board
Attachments: Perry Szush 911 Board Application 111822.pdf

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

November 18, 2022

Tammy Triggs

Council Clerk - Terrebonne Parish Government

Re: Perry Szush - **Reappointment to Terrebonne 911 Communications District Board**
Medical Services Representative

Please accept this letter and attached application as my notification that I would like to serve another 4-year term on the Terrebonne 911 Communications District Board - Medical Services Representative. I have served on this board since 2/23/05, many years as the Secretary-Treasurer and currently as Chairman.

I retired in January 2019 after 36 years employed by Acadian Ambulance. I remain a Nationally Registered and State Certified Paramedic actively practicing my skills as a Paramedic. I remain in frequent communication with Acadian Ambulance along with all the other medically associated Parish agencies such as fire departments, Houma Police Dept., Terrebonne Sheriff's Office, TOHSEP, etc. My strengths include building bonds between agencies and promoting teamwork while remaining fiscally responsible.

I am proud of the advances the 911 Communications Board has made over the years by improving the communications and efficiency of all emergency response agencies in the parish while at the same time decreasing the expenses of the District and other agency partners.

Thank you for your consideration,

s/ Perry "Joe" Szush

Perry "Joe" Szush



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: November 21/2022

I, Bryan Chaisson, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 446 Highridge Drive,
(Address)

Houma La 70363, Telephone number is 085) 688-2712,
(City, State, and Zip Code)

and E-mail is B.chaisson@nre.com, wish to qualify for appointment
as a member of the (911) Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
446 Highridge Drive for 32 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 7.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of No payment to be received.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

Yes none to be received.
(Board/Committee/Commission)

F. Applicant is aware of the 911 Board board criteria and
attendance requirements. (Board/Committee/Commission)

Yes X or No _____.

G. Applicant affirms that his/her employment with NRE Power Systems
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No X
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No X.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No X
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No X
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No X
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No X

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No X

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: A member of the 911 Board

Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Bryan F Chaisson

Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____



5222 Hwy. 311 | Houma, LA 70360 | 985.872.5480 | sales@nrepowersystems.com
P.O. Box 3016 | Houma, LA 70361

November 23, 2022

Tammy Triggs

Council Clerk - Terrebonne Parish Government

Re: Consideration for Reappointment to the Terrebonne Parish Communications District Board of Commissioners

for Bryan Chaisson, Sr. - South Terrebonne Representative (at Large)

Please accept this letter and attached application as my notification that I would like to serve another four (4) year term on the Terrebonne Parish Communications District Board as South Terrebonne (at large) Representative. I have loyally served as a Commissioner for the past twelve (12) years being first appointed in 2010. My representation on the Board serves two-fold - both as a resident and a local business owner. I am a lifelong resident of Terrebonne Parish and serve as a representative of the citizens and businesses South of the Intracoastal Canal Waterway. As a long-time successful business owner I am able to provide private sector fiscal responsibilities and insights to this public sector appointment. I humbly believe that the work that we have accomplished as Commissioners has elevated our emergency service communications far beyond that of our region. I am requesting the Terrebonne Parish Council's consideration to allow me to continue to help guide the Communications District even further over the next four (4) years.

I appreciate your consideration for re-appointment.

Most Sincerely,

s/Bryan Chaisson, Sr.

A handwritten signature in blue ink that reads "Bryan J. Chaisson Sr." with a stylized flourish at the end.

Bryan Chaisson Sr./CEO
NRE Power Systems
B.Chaisson@nre.com
(985) 872-5480

*Remanufactured Engines, Parts and Service World-Wide
EMD® CAT® Alco® Perkins® GE®*

*NRE Power Systems
Proprietary and Confidential*



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11/28/22

I, Nellie Abbott III, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 6791 Willie Lou Ave.
(Address)

Houma, La 70364, Telephone number is (985) 860-5935
(City, State, and Zip Code)

and E-mail is nabbott@tpcg.org, wish to qualify for appointment
as a member of the 911 Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
6791 Willie Lou Ave. for 2 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 4.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of No Payment to be received
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
(911) Board
(Board/Committee/Commission)

F. Applicant is aware of the 911 Board board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

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NOV 28 2022

TERREBONNE PARISH
COUNCIL

STATE OF MISSISSIPPI
DEPARTMENT OF REVENUE
TAXPAYER REGISTRATION UNIT

G. Applicant affirms that his/her employment with Houma Police Dept
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No

State job duties and responsibilities:

I work as the Narcotics & K9 supervisor

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes or No

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain:

APPROVED FOR SIGNATURE BY
COUNCIL CLERK

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: 911 Board

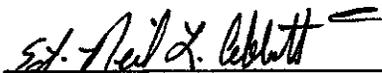
Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____



Gordon E. Dove
Parish President

Police Department

Houma, LA 70360



Dana T. Coleman
Chief of Police

To Tammy Triggs

Council Clerk- Terrebonne Parish Government

Re: Consideration for Reappointment to the Terrebonne Parish Communications District Board of Commissioners

For Neil L. Abbott III – Houma Police Dept.

Please accept this letter and attached application as my notice that I would like to serve another term on the 911 Board. I have served on the board for the last year as the Houma Police Dept. rep and look forward to this position if approved by the council.

I thank you for your consideration for re-appointment

Supervisor of Narcotics / K9
Sgt. Neil Abbott III 249

1

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NOV 28 2022

TERREBONNE PARISH
COUNCIL



Wednesday, November 30, 2022

Item Title:

Planning and Zoning Commission

Item Summary:

Planning and Zoning Commission: One (1) expiring term on 11-30-22 (Council Representative - African American) Mr. Wayne Thibodeaux expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Wayne Thibodeaux	11/23/2022	Cover Memo
Letter of Interest - Wayne Thibodeaux	11/23/2022	Cover Memo



- DISTRICT 1
JOHN NAVY
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARLA A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
 ttriggs@tpcg.org www.tpcg.org
 October 4, 2022

MEMO TO: Tammy E. Triggs
 Council Clerk

FROM: Keith Hampton *KH*
 Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2022.

Downtown Development	Patrick J. Davis (Downtown Mer.)	11-01-22
	Beulah Rodrigue (Par. Pres.)	11-01-22
	Leo Ledet (Par. Pres.)	11-01-22
	Lynn Ellzey (Convention Bureau)	11-01-22
	Brenda Babin (Keep Terr. Bea)	11-01-22
	Sharon Bergeron (EDAB/Council)	11-01-22
	Randy Roth (Arts & Humanities)	11-01-22
Children & Youth Services	Det. Lt. Jerry Bergeron	11-05-22
	Andrea Hayes	11-05-22
	Bernadette R. Pickett	11-05-22
	Joseph Harris, Jr.	11-16-22
	Wilfred Allridge, III	11-16-22
	Carolyn McNabb	11-16-22
Recreation District No. 10	Brent Rodrigue	11-08-22
Municipal Civil Service Board	Lanny Brunet (Fire)	11-29-22
	Chad Cunningham (Police)	11-29-22
→ Planning Commission	Wayne Thibodeaux	11-30-22
HACVB	Judy Smart (Hist./Cultural)	12-31-22
	Joshua Ellender	12-31-22
	Margie B. Scoby	12-31-22*
	Katherine Gilbert-Theriot	12-31-22
	Cheri Blanchard	12-31-22

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh
cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff’s Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

→ **PLANNING AND ZONING COMMISSION:** One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11-15-22

I, Wayne Thibodeaux, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 2003 W. Main
P.O. Box 990,
(Address)
Gray, Telephone number is 985 381-0177
(City, State, and Zip Code)
and E-mail is twayne@bellsouth.net wish to qualify for appointment
as a member of the Planning Commission in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
2003 W. Main Gray LA 70359 for 38 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

N/A B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident/property owner/taxpayer of 1
(Fire District)
and Council District No. 2.

N/A C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Planning Commission
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Planning Commission
(Board/Committee/Commission)

F. Applicant is aware of the Planning Commission board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

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NOV 15 2022
12:24 pm

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with Retired
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No.

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No.

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No.

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain:

Planning Commission

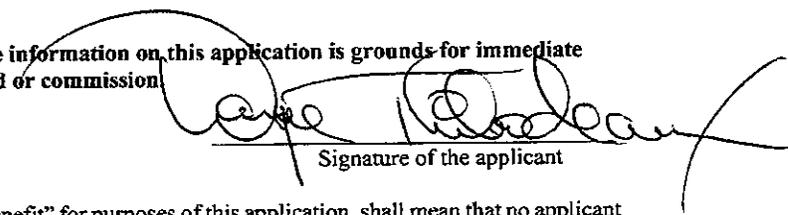
Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Tammy Triggs

From: WAYNE J THIBODEAUX <twaynej@bellsouth.net>
Sent: Friday, October 14, 2022 9:42 AM
To: Tammy Triggs; Keith Hampton
Subject: PLANNING COMMISSION REAPPOINTMENT

External Sender

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In response to yours dated October 4, 2022, this is sent to express my interest in being reappointed to the Terrebonne Parish Planning Commission.

Wayne Thibodeaux
985-381-0177



Wednesday, November 30, 2022

Item Title:

Houma Area Convention and Visitors Bureau

Item Summary:

Houma Area Convention and Visitors Bureau: One (1) expiring term on 12-31-22. Ms. Traci S. Hawthorne submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/23/2022	Cover Memo
Notice to the Public	11/23/2022	Cover Memo
Application - Traci S. Hawthorne	11/23/2022	Cover Memo
Resume - Traci S. Hawthorne	11/23/2022	Cover Memo



- DISTRICT 1
JOHN NAVY
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARL A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
 ttriggs@tpcg.org www.tpcg.org
 October 4, 2022

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton *KH*
Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2022.

Downtown Development	Patrick J. Davis (Downtown Mer.)	11-01-22
	Beulah Rodrigue (Par. Pres.)	11-01-22
	Leo Ledet (Par. Pres.)	11-01-22
	Lynn Ellzey (Convention Bureau)	11-01-22
	Brenda Babin (Keep Terr. Bea)	11-01-22
	Sharon Bergeron (EDAB/Council)	11-01-22
	Randy Roth (Arts & Humanities)	11-01-22
Children & Youth Services	Det. Lt. Jerry Bergeron	11-05-22
	Andrea Hayes	11-05-22
	Bernadette R. Pickett	11-05-22
	Joseph Harris, Jr.	11-16-22
	Wilfred Allridge, III	11-16-22
	Carolyn McNabb	11-16-22
Recreation District No. 10	Brent Rodrigue	11-08-22
Municipal Civil Service Board	Lanny Brunet (Fire)	11-29-22
	Chad Cunningham (Police)	11-29-22
Planning Commission	Wayne Thibodeaux	11-30-22
→HACVB	Judy Smart (Hist./Cultural)	12-31-22
	Joshua Ellender	12-31-22
	Margie B. Scoby	12-31-22*
	Katherine Gilbert-Theriot	12-31-22
	Cheri Blanchard	12-31-22

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

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Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh

cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff’s Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

→ **HOUMA AREA CONVENTION AND VISITORS BUREAU:** One (1) expiring term on 12-31-22.

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: November 25, 2022

I, Traci S. Hawthorne, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 205 Leslie St,
(Address)

Houma, LA, 70363, Telephone number is (269)207-0210,
(City, State, and Zip Code)

and E-mail is tracishafer74@yahoo.com wish to qualify for appointment

as a member of the HACVB Explore Houma in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
205 Leslie St, Houma, LA, 70363 for 10.5 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in
Council District No. 8.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any
personal economic benefit¹ by serving as a member of Explore Houma. HACVB
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on Explore Houma
(Board/Committee/Commission)

F. Applicant is aware of the Explore Houma board criteria and
attendance requirements. (Board/Committee/Commission)

Yes X or No _____.

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TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with **Journey Hospice**
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No **X**
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes **X** or No. ___.

If yes, explain: **Houma Downtown Development Committee**

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No. **X**

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes **X** or No. _____

State job duties and responsibilities: **CASA - Court Appointed Special Advocate - Advocate for foster children in the court system**

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes _____ or No **X**

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes **X** or No _____

If yes, explain:

CASA - Court Appointed Special Advocate

Poll Commissioner

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No **X**

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years? Yes or No

If yes, explain: Houma Downtown Development Committee

Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Traci S. Hawthorne

Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____

TRACI SHAFER HAWTHORNE

205 Leslie St Houma, La 70363 269-207-0210
tracishafer74@yahoo.com

EDUCATION

- 1995** Associates of Arts
Major in communications Ferris State University, Big Rapids, MI
- 1998** Centre de Linguistics Applique (January-May – study of French language and culture)
Besançon, France
- 1999** Bachelor of Arts
Major in French, *Minor* in English
Western Michigan University, Kalamazoo, MI
- 2009** Certificate of Completion
Earned certification in education Nicholls State University, Thibodaux, LA

EMPLOYMENT HISTORY

Journey Hospice ***Volunteer Coordinator/We Honor Veteran Program Specialist***
November 2021-Present

- Plan and implement the volunteer training course and continuing education program
- Recruit, assign, coordinate, schedule, supervise and evaluate volunteers
- Coordinate patient and community support groups and education meetings
- Participate as a member of the IDT and attend other staff meetings, as appropriate.
- Plan in-services and other special events for volunteers
- Educate patients, their family/caregiver and entire hospice team about the importance of the volunteer department and the services provided
- Actively participates in quality assessment performance improvement teams and activities.
- Created and maintain the Veteran-to-Veteran Volunteer program
 - Recruit and train Veteran Volunteers to help Veteran patients with end-of-life issues
 - Organization of events to celebrate our Veteran patients and those in the community
 - Educate staff on Veteran programs available to the agency

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*Terrebonne Historical and Cultural Society****Southdown Plantation and Museum French/English Tour Guide April 2021-Present***

- Greeted visitors and provide detailed information about specific exhibits, artifacts, historical information
- Strong customer service and time management skills
- Provided directions to other local destinations and restaurants
- Maintained cleanliness of museum, performing light cleaning (picking up scraps, paper, etc.) and informing supervisor of need for additional cleaning
- Outstanding research and organizational skills
- Translating and interpreting

*Heart of Hospice****Manger of Volunteer Services****January 2020-April 2021*

- Develop and maintain the training and orientation program
- Recruit, assign, coordinate, schedule, supervise and evaluate volunteers
- Coordinate patient and community support groups and education meetings
- Provide education to our families and community regarding hospice and veteran services
- Educate staff on volunteer services available to the agency
- Created and maintain the Veteran-to-Veteran Volunteer program
 - Recruit and train Veteran Volunteers to help Veteran patients with end-of-life issues
 - Organization of events to celebrate our Veteran patients and those in the community
 - Educate staff on Veteran programs available to the agency

*CASA of Terrebonne****Child Advocate/State Advocate****August 2013-Present*

- Advocate for the best interest of a child(ren) that the court deems in need of care due to intrafamilial violence, abandonment, and/or neglect.
 - ❖ Perform objective investigations to prepare and submit court reports
 - ❖ Attend all court hearings ready to testify as needed on behalf of the child(ren)
 - ❖ Understand child development and family dynamics
- 2020 and 2021 Together We Can Virtual Conference
- 2019 and 2020 Together We Can Virtual Conference
- **2018 CASA Volunteer of the Year**
- 2018 National CASA Conference
- 2013 Together We Can Conference

*XP Synergy****Career Readiness Instructor****August 2018-September 2019*

- Interacted and taught program participants in small group and classroom settings to teach work related skills that will aide them to acquire and sustain a career-oriented job.
- Worked with management and administrative staff to set rigorous and measurable goals for individual student achievement
- Provided students with professional feedback regarding their performance
- Adapted teaching style and strategies to maximize student learning and retention.
- Used data to design individual lessons to maximize class time for each student

*Terrebonne High School****French Teacher****August 2010-April 2018*

- Taught French I, French II, French III, French IV
- Used data to prepare and deliver lessons using a variety of teaching methods, focusing on differentiated instruction
- Participated in Professional Learning Community Groups as a teacher leader
 - ❖ Used data to drive discussions in group and decisions for instruction
- Used Webpam software to track grades, attendance, and discipline
- Used ExamView Pro software to write tests and to analyze data to drive curriculum
- Helped in the adoption of district wide new foreign language textbooks
- Attended LSSI training to be certified to help in the school-wide interview process

*Ellender Memorial High School****Language Teacher****August 2009-May 2010*

- Taught English I, Basic Composition, French I, French II, Spanish I, and Spanish II
- Prepared and delivered lessons focusing on differentiated instruction
- Varied classroom management strategies based on the needs of individual classes
- Participated in whole-faculty study groups
- Held conferences with parents in person, on the phone and by email as needed

*South Terrebonne High School**English/French Teacher**August 2007-May 2009*

- Taught English I, French I, and French II
- Prepared and delivered lessons using a variety of teaching methods, focusing on differentiated instruction
- Varied classroom management strategies based on the needs of individual classes
- Held conferences with parents in person, on the phone and by email as needed
- Helped in adoption of new English books for district

ACTIVITIES and AWARDS

November 2022	Terrebonne Parish POW/MIA Recognition Day Chairperson
June 2022-Present	Houma Downtown Development Committee Board Member Volunteer
March 2021	CASA Volunteer of the Month
December 2018	CASA Advocate of the Year
June 2015-Present	Nursery Volunteer for Bayou Blue Assembly of God
Aug 2015-April 2018	Campus for Christ Sponsor
June 2015-June 2017	Missions Possible Thrift Store Volunteer
November 2014	"You Made a Difference" Award from Nicholls State University
January 2014	Teacher of the Month Award
November 2013	"You Made a Difference" Award from Nicholls State University
Aug 2010-Aug 2013	Key Club Sponsor
May 2013	Nominated for Inspirational Teacher of the Year
May 2011	Received Two Favorite Teacher Awards



Wednesday, November 30, 2022

Item Title:

Council District No. 1

Item Summary:

Council District No. 1: One (1) vacancy due to a resignation. Mr. Brien K. Pledger submits application and resume for consideration. Rev. Corion D. Gray submits application and resume for consideration. Mr. Lionel "Tony" Lewis, Jr. submits application and resume for consideration. Mr. Alvin Tillman submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	11/23/2022	Cover Memo
Application - Brien K. Pledger	11/23/2022	Cover Memo
Resume - Brien K. Pledger	11/23/2022	Cover Memo
Application - Rev. Corion D. Gray	11/23/2022	Cover Memo
Letter of Interest - Rev. Corion D. Gray	11/23/2022	Cover Memo
Resume - Rev. Corion D. Gray	11/23/2022	Cover Memo
Application - Lionel "Tony" Lewis, Jr.	11/23/2022	Cover Memo
Resume - Lionel "Tony" Lewis, Jr.	11/23/2022	Cover Memo
Letter of Interest - Lionel "Tony" Lewis, Jr.	11/23/2022	Cover Memo
Application - Alvin Tillman	11/28/2022	Cover Memo
Resume - Alvin Tillman	11/28/2022	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking an individual to serve on the Parish Council which is designed to maintain and improve the quality of life in Terrebonne Parish. The agency is in need of a member which is a governmental or quasi-governmental organization(s) that require people who are familiar with the agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancy and/or appointment:

→ **COUNCIL DISTRICT NO. 1:** One (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to the Council must adhere to the following in accordance with Sec. 2-01. (b) A council member shall be a qualified elector of the district from which elected at the time of qualification, (c) A council member shall have been legally domiciled and shall have actually resided for at least one (1) year in the parish and one (1) year immediately preceding the time established by law for qualifying for office in an area which, at the time of qualification, is within the district from which elected, (d) A council member shall continue to be legally domiciled and to actually reside within the district from which elected during the term of office. Should the legal domicile and/or actual residence of a council member change from the district from which elected, unless changed by reapportionment, the office shall automatically become vacant, which vacancy shall be filled as set out hereinafter, (e) A person who has served as parish council member for more than two and one half (2 ½) consecutive terms, not including any terms served prior to the council member taking office January 8, 1995, shall not be eligible to be elected parish council member for the succeeding term. (*Res. No. 93-228, §1,5-12-93; Ord. No. 5459, § 1,9-13-95*)

State law reference – Domicile, C.C. art. 38 et. seq.; time for qualifying in a primary election, R. S. 18:466 et. seq.

Anyone interested in serving on the Parish Council should contact the Council Clerk Tammy E. Triggs at (985-873-6519) or via email at ttriggs@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application and a brief résumé and/or letter of interest in serving should also be submitted and returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11-4-22

I, Brien K. Pledger, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 125 Roselawn Ave,
(Address)

Houma LA 70363, Telephone number is (985) 360-7641,
(City, State, and Zip Code)

and E-mail is brien_pledger@yahoo.com, wish to qualify for appointment

as a member of the Terrebonne Parish Council (Dist 1) in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
125 Roselawn Ave Houma LA 70363 for 6 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne Parish Council (Dist 1)
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

Terrebonne Parish Council (Dist 1)
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Council board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

NOV 04 2022

Received @ 3:00 p.m.

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with _____
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No. ___.

If yes, explain:

*Costal Zone and Managment board.
However, if selected to fufill the duties
of the resigning Councilman a resignation letter is prepared.*

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No

If yes, explain: _____

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TERREBONNE PARISH
COUNCIL

@ 3:00 p.m.

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Coastal Zone Management Board
Member Currently
Please see question (i) on Previous Page

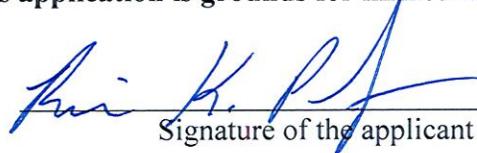
Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

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TERREBONNE PARISH
COUNCIL

@ 3:00 p.m.

Brien K. Pledger

125 Roselawn Ave.
Houma, LA 70360
(985) 360-7641
brien_pledger@yahoo.com

OBJECTIVE

My objective is to be given an opportunity to share my passion in community service. Specifically, within the Terrebonne Parish Council (Dist 1), in which my high endurance capabilities, self-motivating, peak-performing professionalism can be of value to the members of the Terrebonne Parish council its Administration and the Residence of Dist 1.

WORK EXPERIENCE

2017 – Current

Barker Automotive Group (Honda)

Houma, LA

Salesman

- Provide customers with detailed and accurate quotations and cost calculations.
- Gathering market and customer information to figure out the customer needs.
- Ensure customers are satisfied with products being offered and sold.
- Acting as a point of contact between customer and manufacturer.
- Maintain Silver sales status with 1mil in sales annually.

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TERREBONNE PARISH
COUNCIL

@ 2:50 p.m.

2005 – 2017

Magellan Midstream Partners

**Dallas, TX
Apple Valley, MN
Eau Claire, WI
New Haven, CT**

SUPERVISOR of OPERATIONS

Oversee all aspects of the local, regional, and divisional Operations with specific duties including but not limited to:

Dallas, TX

- Worked with key stakeholders to develop and implement the company's core objectives in achieving operational excellence.
- Compiled and analyzed complex financial information for financial and management reports.
- Maintained a current working knowledge of federal, state, and local government requirements and/or procedures.
- Developed and maintained operational specifications for accounting information systems.
- Identified and implemented process improvements for increased efficiency, accuracy and control.
- Established and monitored the implementation and maintenance of accounting control and risk control procedures.
- Supported the integration of acquisitions.

- Public Awareness - informed public and private entities of current operational processes and procedures.
- Partnered with governmental agencies on best practices relating to local markets.
- Provided employee development, evaluations, established goals, encouraged and motivated employees, and executed disciplinary actions when necessary.
- Developed and enforced employee accountability measures for job responsibilities performed.

Apple Valley, Eota, MN & Eau Claire WI

- Effectively managed 20 union and non-union employees simultaneously within a geographic region, which included three (3) Terminals, four (4) stations, and two (2) truck loading racks.
- Efficiently managed monthly forecasting and annual budgeting, totaling \$3 Million annually.
- Led all Terminal/Location incident investigations.
- Conducted internal and external facility audits with federal, state, and local agencies.
- Conducted federal, state, and local Compliance Management requirements.
- Project Management – civil and mechanical construction of petroleum pipeline within densely populated metropolitan area.
- Effectively managed 200 miles of petroleum pipeline, spanning from Minneapolis metro to Eau Claire Wisconsin.
- Emergency Response Awareness – developed and implemented training and best response practices to all employees of the Rochester, Eota and Apple Valley fire departments.

New Haven, CT

- Effectively managed 42 union and nonunion employees simultaneously within a geographic region, including four (4) Terminals, three (3) truck loading racks (averaging 700 trucks), three (3) ship, and two(2) barge docks.
- Efficiently managed monthly forecasting and annual budgeting.
- Made recommendations for capital improvement projects via Authorization for Expenditures submittals.
- Led all Terminal/locations incident investigations.
- Conducted internal and external facility audits with federal, state, and local agencies.
- Conducted federal, state, and local Compliance Management requirements.
- Effectively managed 20 miles of petroleum pipeline within a densely populated city (New Haven, CT).
- Member of New Haven CO-OP Public Awareness Council – provided pipeline and facility safety and security best practices for New Haven harbor and neighboring land owners.

2000 – 2005

Cenac Towing

Houma, LA

TankerMan / Wheelman Trainee

- Safely discharge tank barges.
- “In training” safely navigate inland waterways, lower Mississippi (ICW, LM)
- Conduct daily vessel/barge inspections.
- Effectively communicate with Captain, Relief and fellow crew members.
- Maintain a hazard free work area on vessel and barge.

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@ 2:50 p.m.

- Train junior crew members how to safely and properly build tow and maintain barge/vessel worthiness.

1990 – 2000

United States Navy

Norfolk, VA

QUARTER MASTER / BOATSWAIN MATE

- Charted and plotted ship courses.
- Master Helmsman.
- Ship Refueling / Training Officer – Safely transferred liquid and dry cargo.
- Duty Stations – USS John F. Kennedy, Rota Spain, San Diego CA, Orlando FL, and Norfolk VA.
- Temporary Active Duty (TAD) Naval Construction Battalion Center Gulfport, MS (Seabees)
- Honorably Discharged.

EDUCATION

1995 – 1997

Century Business College

San Diego, CA

- Business Administration 40 credit hours completed

1986 – 1990

Ellender Memorial High School

Houma, LA

- High School Diploma

PROFICIENCIES

- 12+ Years Operational Management Experience
- Public Relations, Public Speaking, & Community Outreach/Partnership Experience
- Project Management, Financial Management, & Personnel Management Experience
- Communication, organizational, multi-tasking, & decision-making skills
- Internet Explorer, Microsoft Office applications, & standard office equipment

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@ 2:50 p.m.



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11/1/2022

I, Rev. Corion D. Gray, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 233 Cherbourg Street,
(Address)
Houma, LA, 70363, Telephone number is (985) 860-5485,
(City, State, and Zip Code)
and E-mail is pastorcdgray@gmail.com, wish to qualify for appointment
as a member of the Terrebonne Parish Council (District 1) in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
233 Cherbourg Street, Houma, LA, 70363 for 20 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne Parish Council (District 1).
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Terrebonne Parish Council (District 1).
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Council board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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G. Applicant affirms that his/her employment with New Zion Baptist Church
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes or No. ___.

If yes, explain:

Houma Terrebonne Planning and Zoning Commission

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes or No ___

If yes, explain:

I took a oath of office as a Planning and Zoning Commissioner.

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Houma Terrebonne Planning and Zoning Commission

Applicant must complete and return this application **along with a copy of their resume** to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Corion D. Gray

Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Rev. Corion D. Gray
233 Cherbourg Street
Houma LA 70363

November 14, 2022

Terrebonne Parish Council
8026 W Main St
Houma, LA 70360

Grace and Peace be unto you,

I humbly greet you, the members of the council, Mr. Chairman, and our Parish President, in the name of our Lord and Savior Jesus who is the Christ. It is my prayer that this letter finds you well as you diligently serve the residents of our great parish.

After much prayer, thought and supplication, I am being led to submit to you my application, interest letter and Resume in hopes of being strongly considered for the position of Councilman representing District 1, thus serving as Servant Leader of the community in which I was born, raised and currently serve.

Let me first take a moment to thank you for considering my resume for the position for this opportunity to serve. It is my prayer that in the following pages you will catch a solid glimpse of my heart and calling towards serving and advancing the community in which I was reared and the parish in which I love.

I have served this community dating back to 2009 as a youth pastor, then on to found a mentoring program, mentoring over 65 male youth, in 6 schools in the parish. I Co-founded the Lafourche and Terrebonne BLOC (Boys Leaders of our Communities) a male leadership, community service, and mentoring organization that specialized in building young men to be stalwart leaders with community enhancement in mind. I currently serve as Pastor of the New Zion Baptist Church, in the heart of District 1. In my nearly 5 year tenure there we have continued to be a pillar in the community. We have served hot meals and provided clothing to the homeless and hungry, provided toys, bikes and clothes for children at Christmas time (including the MacDonell Children's Home), we opened a the Hope Christian Academy Childcare facility that provided jobs for single mothers, and quality affordable education for toddlers, we continue to financially support over 5 foreign churches, and we have recently become a Second Harvest Food Bank Distributer. This is just a few to mention in my tenure as Servant Leader and just some of the initiatives I would like to incorporate in our district and parish.

I am looking forward to serving the Residents of Terrebonne along with you. Should you have any questions and/or concerns relative to my endeavors, please feel free to contact me (985) 860-5485 or pastorcdgray@gmail.com.

With humble regards, I remain

Yours in Servant Leadership,
Rev. Corion Damon Gray, Senior Pastor/Teacher

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Rev. Corion D. Gray

Senior Pastor/Teacher

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NOV 15 2022
12:17 pm

TERREBONNE PARISH
COUNCIL



"And I, brethren, when I came to you, came not with excellency of speech or of wisdom, declaring unto you the testimony of God. ²For I determined not to know anything among you, save Jesus Christ, and him crucified. ³And I was with you in weakness, and in fear, and in much trembling. ⁴And my speech and my preaching was not with enticing words of man's wisdom, but in demonstration of the Spirit and of power: ⁵That your faith should not stand in the wisdom of men, but in the power of God."

~1 Corinthians 2:1-5



Experience as a Youth & Young Adult Pastor

Experience as a Youth & Young Adult Pastor

Launching over 10 years ago as a timid Assistant Pastor, offering much experience in inspiring youth and building positive relationships. Pastor Gray is highly accomplished in leading large youth and young adult groups during church-wide youth initiatives, while maintaining a personal commitment to Christ and Christian education. Pastor Gray is widely known around the State as a 21st Century VISIONARY who is Mission-oriented, action oriented and has been notably successful in developing robust youth ministry programs, as he is attributed to growing Mt. Calvary Baptist Church, New Iberia (Mark E. Lewis, Pastor) Chosen Youth Ministry to over 230 Children in the first year, and an Annual Sunday School/Youth Discipleship Training Course attendance to over 120 kids per Sunday and Thursday. He has also cultivated, trained and administered many adults into their calling as Leaders in the Youth Ministry.

Experience as a Senior Pastor

On March 7, 2018 Pastor Gray was elected Senior Pastor of the New Zion Baptist Church, With a stunning unanimous vote, deeming all in favor of Pastor Gray he was elected as the 10th and Youngest Pastor in the 160th Year History of the New Zion Church.

Pastor Gray quickly began working in the soil of the ministry. In Gray's first week a mass choir was established with 25 members joining. In addition, a church logo was designed, a Church Motto, Vision, and Mission statement was declared, the Pulpit and Choir loft was remodeled totally,, church social media accounts were published, an online giving system was designed, the finance office was relocated and remodeled, Screen monitors were added to the sanctuary, a sound and media room were designed, and a state of the art sound system was installed.

The Youth Ministry was founded while branded the name "Ignite Youth Ministry" along with a Leadership Team and a Youth Pastor. In the first year of leadership, a Praise and Worship Team was appointed to the worship service, over 50 souls were baptized, 5 additional Deacons were appointed, and 3 Deaconess. Pastor Gray founded a Global and at Home Mission Fund, selected Annual Giving Campaign teams, refurbished the Christian Education Ministry and Sunday

School Ministry, and launched a "Refuel" Mid-Week Worship Service. Under Pastor Gray's 3 year tenure Bible Study attendance has increased to over 100 people. Church Attendance has grown extensively from an average 38 in attendance to over 450 in attendance during our Sunday Worship.

In the Spring of 2019 "The Year of Commitment", led by Pastor Gray the Church hit the ground running with the Spread Hope Initiative which entailed the "Fishers of Men Project" in which each Saturday, the Fishers of Men team, led by mostly "Ignite Youth, and R3 Young Adults" evangelized door to door, reaching 250 homes. This initiative led approximately 60 families to Christ, and over 28 families and individuals to join our Church family. In 2020 in the midst of a Global Pandemic Pastor Gray launched "Vision 2020-Operation build for our Future". This Vision was composed of and entailed a Church-Wide and Community wide Youth Empowerment. Running with the Vision, our Youth Pastor began Ignite Youth Church, which by March of 2020 housed worship, the word and games for over 100 Kids each Sunday in the Church Education Building. In addition, a Christian ChildCare facility was the main vision for Pastor Gray, and in the Summer of 2020 our Church purchased a 5000 square foot Child Care center, in West Houma which Pastor Gray named the Hope Christian Academy. The two building Academy now operates fully housing over 50 kids from ages 6weeks to 4 years old. As we journey towards 2022 the Vision for Hope Christian Toddler and Head start Academy which will be housed on our Church Campus is underway, and will be fully operational by the fall of 2021.



Skills

Church Growth, Operations management, Community Leaders Relationships building, Prophetic Voice, Administrative Excellence, Spiritual leadership, Youth ministry, Children's ministry, Volunteer management, Congregational Care, Pastoral counseling, New member assimilation, Spiritual instruction, Decision Maker, Disciple-Maker, Mercy Ministry, Public speaking, Spiritual cultivation, Biblically based Membership, oversight of Records, oversight and accuracy, Goal-oriented, Managerial Skills, Budgeting and finance background, Advertising, Negotiations, Effective, Strong PR background, Flexible, Christian Education Director, Conflict resolution, Decisive and Reliable.

Work History

~Current

Senior Pastor/Teacher, New Zion Baptist Church-Houma, LA

~Past

Special Education Educator, School for Exceptional Children- Houma, LA
Assistant Football Coach, Oaklawn Middle School- Houma LA

Student Behavioral Interventionist Lafayette Middle School – Lafayette, LA

Assisted the Asst. Principal to address discipline issues. Served as a positive role model for students, and colleagues. Chaperoned school dances, and activities each semester. Attended faculty staff meetings each month and served on the PBS Committee. Supervised 7th & 8th Grade Detention. Coached as Lions

Football Team Defensive Coordinator.

Physical Education Assistant Intern Lafayette Renaissance Charter Academy – Lafayette, LA

Planned and led activities to develop students' physical, emotional and social growth. Assisted the classroom teacher in supervising snack time and indoor and outdoor play.

Youth Pastor- Greater Mt. Pilgrim Baptist Church, Youth Ministry – Donaldsonville , Louisiana (LA)

Led programs such as worship, study, fellowship and service opportunities. Led outreach initiatives to reach the unchurched, inactive or new residents in community.mission. Oversaw administration and management of all areas of ministry. Created fundraising strategies tied to the Church's Youth mission, programs, and goals.

Youth Pastor Mt. Calvary Baptist Church – New Iberia , LA

Served as CEO to 20 Board Members, and 15 Youth Christian Education Teachers. Served as General Overseer to 225 Children, Youth and Young Adults. Raised congregational awareness of needs and the contributions of youth to the church. Led programs such as worship, study, fellowship and service opportunities. Led outreach initiatives to reach out to unchurched, inactive or new residents in



community. Officiated special services such as weddings, funerals, baptisms and nursing home services. Oversaw administration and management of all areas of ministry. Provided youth pastoral care through visitation, counseling, prayer and worship services.

comprehensive fundraising proposals. Created fundraising strategies tied to Chosen Youth Ministry's mission, programs, and goals. Researched possible grants and created proposals to submit along with grant applications.

08/2016 to 05/2017

Mainly served as Behavioral Intervention to a Male student with high discipline issues and had been put out of

07/2017 to 2018

Supported 3 Coaches in implementing a developmentally-appropriate curriculum for a group of students.

07/2015 to 03/2016

Planned and conducted worship services, wrote sermons and worked with key church leaders to carry out church
Supervised associate pastors and staff leading education, youth, pastoral care and older adult ministry programs.

Education

High School Diploma: 2015 Ellender Memorial High School - Houma, LA

Secondary Education- English Language Arts 2021 Nicholls State University - Thibodaux, LA

Accomplishments

Co Founder- "Thou Shall Not Kill" Nonviolent Foundation
Past President & CEO- True Royal Praisers Outreach Ministries INC.
Past President- iLead Youth Leadership Conference, Terrebonne Parish
Founder- Boys to Men Mentoring Club, Houma LA
Director- 2014-2016 Terrebonne Parish NAACP Junior Youth Council
Chairman-IGNITE Youth & Leadership Conference New Iberia, LA
Past Executive Board Member- Terrebonne Parish NAACP Adult Chapter
Former Youth Minister- Terrebonne Parish NAACP Youth Council
Lead Advisor- Assumption Parish B.L.O.C & Beta Lambda Omega Chi Youth Fraternity
Founder/Lead Mentor Tru Leadership Mentoring Academy
Executive Director-Westgate High School CHOSEN Mentoring Program
Co Founder- Bayou Saints Athletic Association
Instructor - Louisiana Missionary Baptist State Convention Congress of Christian Education
Instructor- Louisiana Missionary Baptist State Convention Youth Rally 2017
Founder/Mentor-HUDDLE MENTORING PROGRAM Grand Caillou Middle & Oaklawn Jr. High School (est 2018)
Director- Louisiana Missionary Baptist State Convention Youth Congress of Christian Education
Chairman- Terrebonne Parish Black Lives Matter Coalition

Awards

Frank W. Kidd Community Service Award
Lieutenant Governor Billy Nungesser Louisiana Volunteer Service Award
LOC Advisor Award Delta Sigma Theta Sorority Public Service Award
Louisiana Missionary Baptist Association Dean's Award
Lambda Omega Chi Community Service Award
Terrebonne Parish Consolidated Government Community Hero Award
Terrebonne Parish Council MLK "Drum Major for Justice Award"
Terrebonne Parish Juvenile Justice Complex Mentor Award
Terrebonne Parish Black History "Distinguished Scholar" Award
Terrebonne Parish Chamber of Commerce Prominent Citizen

Affiliations

Future Business Leaders of America Executive Board
National Baptist Convention USA Inc.
Louisiana Missionary Baptist State Convention (Youth Congress Director)
Union Sixth District Missionary Baptist Association
Fifth District Missionary Baptist Association
Louisiana Baptist Ministerial Alliance
Leaders of our Communities INC.
Terrebonne Parish Diversity & Inclusion Task Force
Terrebonne Parish Chamber of Commerce
Targert 23 Coalition
NAACP
Houma United Against Homicide
Black Wall Street USA



Certifications

Louisiana Volunteer Coalition
Ordination to the Gospel Ministry
LHSCA Football Coaching Certification
Youth Director Certification

Doctrinal Belief

I solemnly believe in the Trinity (GODHead) which is God the Father, who with sovereign hands created and rules over all things, Jesus only begotten of the father full of grace and truth, who became hypostatic, as fully man while occupying His position as God, and to offer eternal life to those who would repent, believe and faithfully obey him, and the Holy Spirit, who is actively working even now in the lives of believers as comforter and guide (Matthew 28:19). I believe the Bible to be the infallible and inspired Word of God sufficient for all the universal Church's needs, including primarily its growth in holiness and salvation unto the Lord. I also am in agreement with the Baptist Doctrinal beliefs and ordinances.

Salvation Statement/Call to Ministry

I was raised in a Christian home, where my parents taught me the gospel of Christ at a young age. I confessed my belief in the Lord Jesus Christ because He graciously called me to repentance and belief through the Pastor and our church's faithfulness in preaching and teaching the Gospel of the Lord Jesus Christ; I was baptized at age 8. Soon thereafter, God graciously grew me in the wisdom of His Word through studying, prayer, devotion and the faithful preaching of His Word; I have been seeking to grow and be more obedient to His Gospel ever since. I received my call to ministry at 11 years old after a burning deep within since a young boy to preach, and stood to deliver my initial sermon at 12 years old on August 7, 2009. I can sincerely say without a doubt that I desire to do nothing else but preach and teach the Gospel of Jesus Christ and oversee, Shepherd and love the souls of the Church of our Lord.

Ministry Statement

It is my sincere belief that as Pastor I must shepherd the flock of God by lovingly caring for it. It is my responsibility to model the love that the Good Shepherd, our Lord Jesus, has for His flock. Jesus Christ says in John 10:14, "I am the good shepherd. I know my own and my own know me." He knows each sheep and cares deeply for each sheep. By the strength of Christ, an under-shepherd must model this love by smelling like the sheep. Paul emphasizes that pastors are to oversee the flock of God with love and compassion, and he challenges the Ephesian Elders in Acts 20 to care for the flock because ultimately it is God's flock. One of the primary means that elders care for the flock is prayer. We see in Acts 6 that prayer is to accompany the ministry of the word and that the pastor must be devoted to its practice. But we also see in James 5:14 that Pastors are specifically to pray for those with physical and spiritual ailments. This necessitates a relational component to pastoral ministry. A pastor must know his sheep, he must be willing to do life with his sheep, he must be ready to counsel his sheep. But it is not the solely the pastor's responsibility to do this work. One of the ways the pastor cares for the sheep is to equip the body for the work of the ministry (Eph 4:11-12) so that the sheep can learn to carry each other's burdens (Gal 6:1-2). The wise pastor, therefore, will equip his church to be a people who learn to counsel one another with the Word of God.

A biblical Pastor must shepherd the flock by faithfully feeding it.

A biblical Pastor must shepherd the flock by boldly leading it.

A biblical Pastor must shepherd the flock by lovingly caring for it.

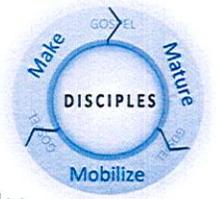
A biblical Pastor must shepherd the flock by courageously protecting it.

A biblical Pastor must shepherd the flock by equipping it.

Let me conclude with a brief statement about the ultimate aim of shepherding biblically. I believe that a biblical shepherd exists to make mature and mobilized disciples of Jesus Christ through the gospel of Jesus Christ for the glory of Jesus Christ. This philosophy of discipleship is represented in the chart to the right. I believe that biblical discipleship results in people who joyfully take the gospel to the ends of the earth. I believe that biblical discipleship results in people who desire to glorify God by treasuring and enjoying Him above all other things.

Ultimately, as a shepherd works tirelessly to see those under his care become mature in Christ, he must acknowledge that any and all work carried out in through his ministry is ultimately God's work and thus God gets all the glory:

Him we proclaim, warning everyone and teaching everyone with all wisdom, that we may present everyone mature in Christ. For this I toil, struggling with all his energy that he powerfully works within me. (Colossians 1:28-29)



Ministerial References

Pastor Mark E. Lewis

Senior Pastor, Mt. Calvary Baptist Church New Iberia, LA (985-360-9122)

Dr. Jimmy Stevens

Director of LMBSC Foreign Mission/ President Lake Charles Bible College Lake Charles, LA (337-304-3476)

Pastor Carl F. Lewis

President, Union Sixth District Association Franklin, LA 1(409)781-8137

Pastor Howard Smith Jr

Senior Pastor, Residence & Third Zion Baptist Church Houma Raceland, LA (985-713-4597)

Dr. James Allen Sr

Senior Pastor, Mt. Pilgrim Baptist Church Gibson, LA (985-873-8589)

Dr. James L. Boatner III

Senior Pastor, New Salem Baptist Church Monroe, LA (318-557-5368)

Dr. Freddie G. Brown

Dean of LMBSC Congress of Christian Education Lake Charles, LA (337-274-4052)

Dr. Robbie D. Williams

President of United Theological Seminary, Monroe LA (318-547-6331)

Pastor Dale Sanders Sr.

Pastor of Fifth African & Second New Guide Baptist Church, New Orleans LA(504-427-6735)

Bishop Herbert K. Andrews

Senior Pastor, Beacon Light Baptist Church, Houma LA (504-616-4240)

Dr. Moses S. Gordon Jr.

Senior Pastor, Fellowship Baptist Church, New Orleans LA (504-450-8289)

Dr. Moses S. Gordon III

Greater Pleasant Green/First African Baptist Churches, New Orleans LA (504-908-3899)

Dr. Lionell Griffin

Fifth District Missionary Baptist Association, Houma, LA (985-209-5898)

Pastor Rodney Johnson

Historic Bethlehem/ Bell Baptist Churches of Hahnville, LA (504-451-8693)



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11-16-22

I, Lionel (Tony) Lewis JR., of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 143 King ST.,
(Address)

Houma LA 70363, Telephone number is (985) 647-1883,
(City, State, and Zip Code)

and E-mail is kenyonlewis@gmail.com, wish to qualify for appointment

as a member of the District 1 Council in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at

143 King ST. Houma LA 70363 for 2 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant

affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)

and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms

that he/she is a resident of the District 1 Council Yes No _____
(Recreation District)

and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of District 1 Council.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

District 1 Council.
(Board/Committee/Commission)

F. Applicant is aware of the District 1 Council board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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G. Applicant affirms that his/her employment with River Birch Renewable
(Name of Employer) Energy

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No

If yes, explain: _____

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

New Applicants should submit their application by **9:00 a.m. the Friday prior to the Regular Council Session**. New applicants can view the list of meeting dates on the Parish website tpcg.org.

Individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: September 2, 2022

143 King Street
Houma, LA 70363
(985) 647-1883
kenyonlewis11@gmail.com

Lionel "Tony" Lewis, Jr.

SKILLS

Hardworker, easily adaptable, attention to details, team player, problem solver, basic computer skills, safe driving record

EXPERIENCE

River Birch Renewable Energy, Avondale, LA – Driver Operator

January 2022- PRESENT

- Responsible for collecting and removing waste and recyclable materials for further processing for residential areas.
- Maintain effective communication with peers and senior leadership.

KLLM, Jackson, MS – Truck Driver

January 2021 – September 2021

- Dedicated driver to various ventures cross country.
- Complete e logs, make pick up and deliveries, follow all company and dot regulations.
- Maintain effective communication with peers and senior leadership.

Force One, Houma, LA – Security Officer

September 2020 – Present

- Patrolled the area to detect and resolve unsafe conditions.
- Reminded customers of mask mandates to enter the store.

Reinhart Foodservice, Lafayette, LA – Delivery Driver

July 2013 – April 2018

- Delivered food products to area stores and restaurants in accordance with mandated safety standards.
- Completed assigned paperwork and reports at close of each shift.

EDUCATION

**Fletcher Technical Community College
Schriever, LA**

**South Terrebonne High School
Bourg, LA**

143 King Street
Houma, LA 70363
(985) 647-1883
kenyonlewis11@gmail.com

Lionel “Tony” Lewis Jr.

Will Be Committed To Work With The Council TO Continue The Betterment For Terrebonne Parish

1. I ran for Councilman in 2019

2. I was a volunteer football coach for T.P.R for 6 years.

3. I was also a basketball coach for T.P.R. for 3 years.

4. I serve as the Neighborhood block captain for Mechanicsville Community.

5. I was a volunteer for Mechanicsville summer camp working with the councilors and kids.

6. I also was a volunteer parent substitute teacher at Coteau Bayou Blue School.

7. I am with the emergency first responders team with the Sheriff Department

8. I have worked closely with Recreation District # 11 board organizing the community to stand with the board as they worked to upgrade our community by building a community center and remodeling the gym and renaming the gym to Mr. Percy Gabriel Sr. Remembering his hard work along with the council that helped him with the accompaniments for the Mechanicville Community.

Thank You

Lionel “Tony” Lewis



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11/28/2022

I, Alvin Tillman, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 3635 Friendswood Dr.,
(Address)

Houma, LA. 70363, Telephone number is (985) 860-9898,
(City, State, and Zip Code)

and E-mail is TillmanAlvin@yahoo.com, wish to qualify for appointment

as a member of the Terrebonne Parish Council in Terrebonne Parish,
(Board/Committee/Commission) Dist # 1

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
3635 Friendswood Dr. Houma LA. 70363 for 29 yrs consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.
*has never had a felony or any other convictions

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne Parish Council.
(Board/Committee/Commission) Dist # 1

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Terrebonne Parish Council Dist # 1
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Council board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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G. Applicant affirms that his/her employment with Retired
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No.
If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No
If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No
If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No

If yes, explain: _____

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Alvin Tillman

Alvin is a lifelong resident of Houma, Louisiana. He is one of eight children born to Clarence and Irene Sims Tillman.

He is a 1979 graduate of Terrebonne High School, 1983 graduate of Oilfield Specialist Institute in Wiley, Texas. Mr. Tillman completed life underwriter course in 1984, continuing education courses at Nicholls State University in 1986 and a 1998 graduate of the National Insurance Association Institute in Agency Management; Durham, North Carolina.

He was employed by Gertrude Geddes Willis Life Insurance Company. Mr. Tillman started working for Gertrude Geddes in 1985 as a field agent and was later promoted to staff manager. He continued to grow with the company and later promoted to District Manager. Mr. Tillman was appointed to serve as a broad of director of Gertrude Geddes Willis Life Insurance Company.

Alvin's professional involvement has been with Gertrude Geddes Willis Federal Credit Union where he services as vice-president. He also serves on the Louisiana Workforce Development Board, Member of the Community Development Block Grant Board (CDBG), Member of National Association of Black County Officials (NABCO), and Member of National Association of County Officials (NACO). Mr. Tillman served on the following boards and committees Leadership Terrebonne Steering Committee, The Private Industry Council (PIC), Terrebonne Parish Democratic Executive Committee, and Terrebonne Parish Recreation 11 Board.

Alvin's Community involvement includes being an active member at Residence Baptist Church where he serves as a deacon and member of the trustee board. Mr. Tillman is Past President of Terrebonne Lions Club, Past Secretary of Blaine C. Clay Lodge #14 Free and Accepted Masons, Past Chairman of Friendswood/Village East Neighborhood Watch Association.

Alvin received the following awards for service to have community: Mason of the year, NAACP Community service Louisiana State Conference, Lion of The year, The President Award Terrebonne Lions Club, Special Recognition of The Year United Houma Nation.

Mr. Tillman served three terms as a parish councilman in the city of Houma, La. and is the first black to service as council chairman. Alvin served on varies committees on the council.

Alvin is married to Alicia Porter Tillman and has five children

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**TERREBONNE PARISH
COUNCIL**



Wednesday, November 30, 2022

Item Title:

Houma Terrebonne Public Trust Finance

Item Summary:

Houma - Terrebonne Public Trust Finance: Three (3) expiring terms, one (1) on 12-18-22 and two on 12-26-22. Mr. Randal Bernard expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	11/28/2022	Cover Memo
Term Expiration Notice	11/28/2022	Cover Memo
Application - Randal Bernard	11/28/2022	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 30, 2022, Regular Session** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 1 BOARD: One (1) expiring term on 12-03-22.

RECREATION DISTRICT NO. 3A BOARD: One (1) expired term.

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

RECREATION DISTRICT NO. 6 BOARD: One (1) expired term.

RECREATION DISTRICT NO. 10 BOARD: One (1) expiring term on 12-18-22.

BAYOU BLUE FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Five expiring terms, two (2) on 11-05-22 and three (3) on 11-16-22 (Each representing one of the following: Social Services, Terrebonne Parish Juvenile Justice, Education and Terrebonne Parish District Attorney), one (1) vacancy (representing Bayou Area Children Foundation) due to a resignation and five (5) expired terms (One representing each of the following: City Court, Office of Juvenile Justice, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff’s Office and Houma Police Department representative).

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

COASTAL ZONE MANAGEMENT: One (1) expired term on 10-31-22.

DOWNTOWN DEVELOPMENT: Four (4) expiring terms on 11-01-22. (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, EDAB/Council and Arts and Humanities)

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-22 (Council Representative – African American)

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA AREA CONVENTION AND VISITORS BUREAU: One (1) expiring term on 12-31-22.

→ **HOUMA – TERREBONNE PUBLIC TRUST FINANCE:** Three (3) expiring terms, one (1) on 12-18-22 and two (2) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: Four (4) expiring terms on 12-31-22.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on the **MONDAY, NOVEMBER 28, 2022**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN



DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

November 14, 2022

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk *KH*

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of December 2022.

Recreation District No. 1	Teri Chatagnier	12-03-22
Recreation District No. 10	Travis Malbrough	12-18-22
→ Houma-Terrebonne Public Trust Finance	John A. Campbell	12-18-22
	Randal Bernard	12-26-22
	Bobbie Howard	12-26-22
Recreation District No. 5	Kurt L. Charpentier	12-26-22
Port Commission	Andrew Blanchard (Par. Pres)	12-31-22
	Dan Davis (Par. Pres.)	12-31-22
911 Communications District	Toby Henry (Fire Chief Assoc.)	12-31-22
	Sgt. Neil Abbott (HPD)	12-31-22
	Bryan Chaisson (S. Terrebonne)	12-31-22
	Perry Szush (Medical Services)	12-31-22

By copy of this memo, individuals interested in being re-appointed should email *Council Clerk Tammy Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out a new board application which can be found on the Terrebonne Parish website at tpcg.org. If you have any question, please feel free contact our office at (985) 873-6519.

/kh

cc: Council Agenda File
Organizations/Individuals



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 11/25/22

I, Randy Bernard, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 136 Thacker Drive,
(Address)
Houma, LA 70360, Telephone number is (985) 804-3816,
(City, State, and Zip Code)
and E-mail is randy@ayeee.com, wish to qualify for appointment
as a member of the H.T. Public Trust Fin. Auth. in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
136 Thacker Dr., Houma, LA 70360 for 19 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 6.

N/A B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

N/A C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of H.T. Public Trust Finance Auth.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

H.T. Public Trust Finance Authority
(Board/Committee/Commission)

F. Applicant is aware of the H.T. Public Trust Fin. Auth. board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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G. Applicant affirms that his/her employment with South Louisiana Bank
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Existing member of the H.T. Public Trust Financing Authority (Term Expiring)

Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant
Randy Bernard

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: _____



Wednesday, November 30, 2022

Item Title:

Notice to the Public

Item Summary:

RECREATION DISTRICT NO. 5 BOARD: One (1) expiring term on 12-26-22.

CHILDREN AND YOUTH SERVICES BOARD: Five (5) expiring terms on, three (3) on 11-05-22 and two (2) on 11-16-22.

TERREBONNE PARISH TREE BOARD: Three (3) vacancies due to resignations.

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms on 11-01-22 (One representing each of the following: Downtown Merchants, Convention and Visitors Bureau, and Arts and Humanities).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-22.

HOUMA - TERREBONNE PUBLIC TRUST FINANCE: Two (2) expiring terms, one (1) on 12-18-22 and one (1) on 12-26-22.

PORT COMMISSION: Two (2) expiring terms on 12-31-22. (Each representing the Parish President)

911 COMMUNICATIONS DISTRICT: One (1) expiring terms on 12-31-22.

Category Number: 7.
Item Number: A.



Wednesday, November 30, 2022

Item Title:

Parish President

Item Summary:

Parish President.

Category Number: 7.
Item Number: B.



Wednesday, November 30, 2022

Item Title:

Council Members

Item Summary:

Council Members.
