

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, November 15, 2023
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

Jessica Domangue
CHAIRMAN

John Amedee
VICE-CHAIRMAN
DISTRICT 1

Brien Pledger

DISTRICT 2

Carl Harding

DISTRICT 3

Gerald Michel

DISTRICT 4

John Amedee

Tammy E. Triggs,
COUNCIL CLERK

DISTRICT 5

Jessica Domangue

DISTRICT 6

Darrin Guidry

DISTRICT 7

Daniel Babin

DISTRICT 8

Dirk Guidry

DISTRICT 9

Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 11, 2023.

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING HELD ON OCTOBER 24, 2023.

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 10/30/2023 & 11/6/2023 & 11/13/2023.

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 25, 2023.

1. GENERAL BUSINESS:

- A. COMMENDATION:** Commending the Queens Volleyball team on being named the Terrebonne Parish Recreation 12-14 Year-Old Girls Volleyball Champions.
- B. RESOLUTION:** Authorizing the Parish President to sign the Substantial Completion documentation for LA Contracting Enterprise for the Eastside Public Safety Substation.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A.** Mr. Darwin Reinhardt, a resident of Mary Ann Street, wishes to address the Council relative to speeding and excessive traffic on Mary Ann Street.
- B.** As per Speaker Cards. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items).

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A.** An ordinance to declare as surplus two tax properties adjudicated to the Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196.
 - 1. Consider the adoption of the ordinance.
- B.** An Ordinance to amend the 2023 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.
 - I. Group Insurance, \$2,405,469
 - II. Road Construction Fund, \$634,100
 - III. Office of Emergency Preparedness, \$3,200
 - IV. Animal Shelter, \$2,500
 - V. Bayou Country Sport Park Parking Lot, \$119,868
 - VI. Bayou Country Sports Park Complex, \$5,386
 - VII. Oyster Bed Surge Protection, \$5,455,744
 - VIII. Houma Police Department-Opioid Abatement, \$632,687
 - 1. Consider the adoption of the ordinance.
- C.** The Proposed 2024 Parish Budget and Five-Year Capital Outlay Budget.
 - 1. Continue the public hearing to the November 29, 2023, meeting.

3. COMMITTEE REPORTS:

- A.** Public Services Committee, 11/13/23* **
- B.** Budget and Finance Committee, 11/13/23*
(Ratification of minutes call public hearings on *Wednesday, November 29, 2023, and **Wednesday, December 20, 2023, at 6:30 p.m.)

4. STREET LIGHTS:

- A.** Light installations, removals and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. Coastal Zone Management and Restoration:** Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing and the Parish President). Mr. Matthew Benoit

(representing Property Owners) expresses his interest in being reappointed. Mr. Anthony Ray Antill (representing Commercial Fishing) submits application for consideration.

- B. Recreation District No. 7 Board:** One (1) expiring term on 11-14-23. Mr. Barry J. Soudelier expresses his interest in being reappointed.
- C. Downtown Development Corporation:** Six (6) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society, one (1) representing the Garden Clubs, one (1) representing the Downtown Merchants and one (1) representing Arts and Humanities). Mr. Noah Lirette (representing the Parish Council) expresses his interest in being reappointed.
- D. Airport Commission:** One (1) expiring term on 11-28-23. Mr. Derrick A. Miller expresses his interest in being reappointed. Mr. Clarence Williams submits application and resume for consideration.
- E. Terrebonne Parish Tree Board:** Two (2) vacancies due to resignations. Ms. Linda Brashier submits application for consideration. Ms. Debra H. Ellender submits application for consideration.

6. MONTHLY ENGINEERING REPORTS:

- A. Milford and Associates, Inc.
- B. T. Baker Smith

7. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. RECREATION DISTRICT NO. 2,3 BOARD:** One (1) vacancy due to a resignation.
RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.
TEDA: Two (2) expired terms. One (1) representing the Parish President and one (1) representing the Chamber of Commerce.
PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23 (Applicant must reside in the City of Houma).
COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).
HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)
DOWNTOWN DEVELOPMENT CORPORATION: Five (5) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) representing the Garden Clubs, one (1) representing the Downtown Merchants and one (1) representing Arts and Humanities).
MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)
VETERANS MEMORIAL BOARD: One expired term on 09-17-23 (representing the Parish President / North of the Intracoastal).
SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

8. ANNOUNCEMENTS:

- A. Parish President
- B. Council Members

9. STAFF REPORTS:

- A. ADD-ON:** Pursuant to La. R.S. 42:16-17, the Parish Council may convene into Executive Session to discuss possible prospective litigation regarding the following:

LOUPE AND ME, LLC VERSUS (198560) PARISH OF TERREBONNE HOUMA BOARD OF ADJUSTMENT; 32ND JUDICIAL DISTRICT COURT, TERREBONNE PARISH, LOUISIANA.

- 1. Consider a motion to add proposed item to the agenda.

2. Call for public comment on the motion to add the proposed item.
3. Call for a vote to add proposed item to the agenda.
4. Discuss and/or take action regarding the added agenda item.

10. ADJOURN

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 11, 2023

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 11, 2023.

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

APPROVE MINUTES OF THE SPECIAL CONDEMNATION HEARING HELD ON OCTOBER 24, 2023

Item Summary:

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING HELD ON OCTOBER 24, 2023.

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

Accounts Payable Bill Lists for 10/30/2023 & 11/6/2023 & 11/13/2023

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 10/30/2023 & 11/6/2023 & 11/13/2023.

ATTACHMENTS:

Description

Upload Date

Type

Accounts Payable Bill Lists for 10/30/2023
& 11/6/2023 & 11/13/2023

11/1/2023

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 10/30/2023 & 11/6/2023 & 11/13/2023

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

 s/Kandace M. Mauldin, CFO
 Signature

 November 1, 2023
 Date

Category Number:
Item Number:



Wednesday, November 15, 2023

Item Title:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 25, 2023

Item Summary:

DISTRIBUTE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON OCTOBER 25, 2023.

Category Number: 1.
Item Number: A.



Wednesday, November 15, 2023

Item Title:

Commendation - Queens Volleyball

Item Summary:

COMMENDATION: Commending the Queens Volleyball team on being named the Terrebonne Parish Recreation 12-14 Year-Old Girls Volleyball Champions.

ATTACHMENTS:

Description	Upload Date	Type
Commendation	11/9/2023	Presentation



CITY OF HOUMA, LOUISIANA



PARISH OF TERREBONNE

COMMENDATION

WHEREAS, the Terrebonne Parish Recreation Queens Volleyball team has been competing since 2019; and

WHEREAS, this year, Queens Volleyball achieved great success by being named the 2023 Terrebonne Parish Recreation 12-14 Year-Old Girls Volleyball Champions; and

WHEREAS, the Queens Volleyball players have proven themselves as champions through continued practice and overcoming hardships; and

WHEREAS, the Queens Volleyball players and coaches also understand the importance of representing your community well, with several players finding success with both their schools' and TPR's athletic programs.

NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, that

THE QUEENS VOLLEYBALL TEAM

be congratulated on their hard work and dedication toward being named the 2023 Terrebonne Parish Recreation 12-14 Year-Old Girls Volleyball Champions.

Presented this 15th day of November, 2023.

GORDON E. DOVE
PARISH PRESIDENT

JESSICA DOMANGUE
COUNCIL CHAIRWOMAN

TERREBONNE PARISH COUNCIL

BRIEN PLEDGER
DISTRICT 1

CARL HARDING
DISTRICT 2

GERALD MICHEL
DISTRICT 3

JOHN AMEDEE
DISTRICT 4

JESSICA DOMANGUE
DISTRICT 5

DARRIN W. GUIDRY, SR.
DISTRICT 6

DANIEL BABIN
DISTRICT 7

DIRK J. GUIDRY
DISTRICT 8

STEVE TROSCLAIR
DISTRICT 9



Wednesday, November 15, 2023

Item Title:

Eastside Public Safety Substation Substantial Completion Resolution, Project No. 22-HPD-07, CDBG 55PARA3406

Item Summary:

RESOLUTION: Authorizing the Parish President to sign the Substantial Completion documentation for LA Contracting Enterprise for the Eastside Public Safety Substation.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	11/13/2023	Executive Summary
Cover Memo	11/13/2023	Cover Memo
Resolution	11/13/2023	Resolution
Attachment A - AIA Form	11/13/2023	Exhibit
Attachment A - Punch List	11/13/2023	Exhibit
Attachment A - Punch List Photos	11/13/2023	Exhibit



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Project No. 22-HPD-07, CDBG 55PARA3406, Eastside Public Safety Substation Substantial Completion Resolution

PROJECT SUMMARY (200 WORDS OR LESS)

A resolution authorizing the Parish President or his designee to sign the Substantial Completion documentation for LA Contracting Enterprise for the Eastside Public Safety Substation.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A certificate of Substantial Completion provided by the construction manager Duplantis Design Group applies to all Work that has been inspected and that the work is substantially completed in accordance with the Contract Documents under contract with LA Contracting Enterprise.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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Christopher Pulaski

11/13/2023

Signature

Date

11/13/23

MEMO TO: Hon. Gordon E. Dove
Parish President

FROM: Chris Pulaski, Director
Planning and Zoning Department

SUBJECT: Request for Agenda Item Nov 13th and 15th, 2023

Please find the following items for your review:

- A resolution authorizing the Parish President or his designee to sign the Substantial Completion documentation for LA Contracting Enterprise for the Eastside Public Safety Substation.

If everything meets with your approval, it is respectfully requested that you place the resolution on the Council regular meeting agenda for consideration. If you have any questions, please advise.

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC., in accordance with the Certificate of Substantial Completion for Parish Project #22-HPD-07, CDBG 55PARA3406, Eastside Public Safety Substation.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated March 28, 2023, Amendment 1 dated, March 29, 2023, and the Act of Correction dated April 27, 2023 with LA Contracting Enterprise, LLC., for the Eastside Public Safety Substation, 907 East Street, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under respective Entry Nos. 1669848, 166949, and 1671001 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Duplantis Design Group, P.C., recommends the acceptance of the substantial completion as illustrated in Attachment A, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry Nos. 1669848, 166949, and 1671001 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Duplantis Design Group, P.C., and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The chairman declared the resolution adopted on this _____ day of _____, 2023.

I, Tammy Triggs, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY _____, 2023.

TAMMY TRIGGS, CLERK
TERREBONNE PARISH COUNCIL



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
 Eastside Public Safety Substation
 907 East Street
 Houma, Louisiana 70363

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 03/28/2023

CERTIFICATE INFORMATION:
 Certificate Number: 001
 Date: 11/13/2023

OWNER: *(name and address)*
 Terrebonne Parish Consolidated
 Government
 P. O. Box 2768
 Houma, LA 70360

ARCHITECT: *(name and address)*
 DDG
 314 East Bayou Road
 Thibodaux, LA 70301

CONTRACTOR: *(name and address)*
 LA Contracting Enterprise, LLC
 1645 Saint Patrick Street
 Thibodaux, LA 70301

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

All work shown in the Contract Documents and subsequent written, approved change orders prepared by Duplantis Design Group.

Duplantis Design Group,
 PC

ARCHITECT *(Firm Name)*



SIGNATURE

Kyle Hymel, Assoc. AIA,,
 Assistant Project Manager

PRINTED NAME AND TITLE

November 13, 2023

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

Commencement of warranties for punch list items will be the date of the final certificate of payment.

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

See attached punch list prepared by Duplantis Design Group dated 11/13/23.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within forty-five (45) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$ 28,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

Except for items covered by the Contractor's warranty, punch list items, other nonconforming work, and damage to the work caused by the Contract or his forces, the Owner shall be responsible for security, maintenance, utilities, insurance, and damage to the work as of midnight on the date stipulated above.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

LA Contracting Enterprise,
LLC

CONTRACTOR (*Firm
Name*)

Terrebonne Parish
Consolidated Government

OWNER (*Firm Name*)



SIGNATURE

Tanner Williams, Project
Manager

PRINTED NAME AND TITLE

November 13, 2023

DATE

November 13, 2023

DATE

PUNCH LIST



Eastside Public Safety Substation for TPCG

DDG Project No. 21-160

ITEM NO.	DESCRIPTION	VALUE
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GENERAL

1	Provide closeout documents and operation manuals	\$ 2,000.00
2	Overall cleaning of building and site	\$ 5,000.00

TOTAL \$ 7,000.00

EXTERIOR

3	Install rest of bottom of ramp (ramp stop to concrete)	\$ 1,000.00
4	Touch up paint on exterior	\$ 500.00
5	Install sleeves and caps on 4X4 wood posts at stairs and ramps	\$ 2,000.00
6	Install fascia boards at stairs, ramps, and landings	\$ 1,500.00
7	Install glass in windows (x 4)	\$ 1,500.00
8	Install handrails on all ramps and stairs	\$ 1,500.00

TOTAL \$ 8,000.00

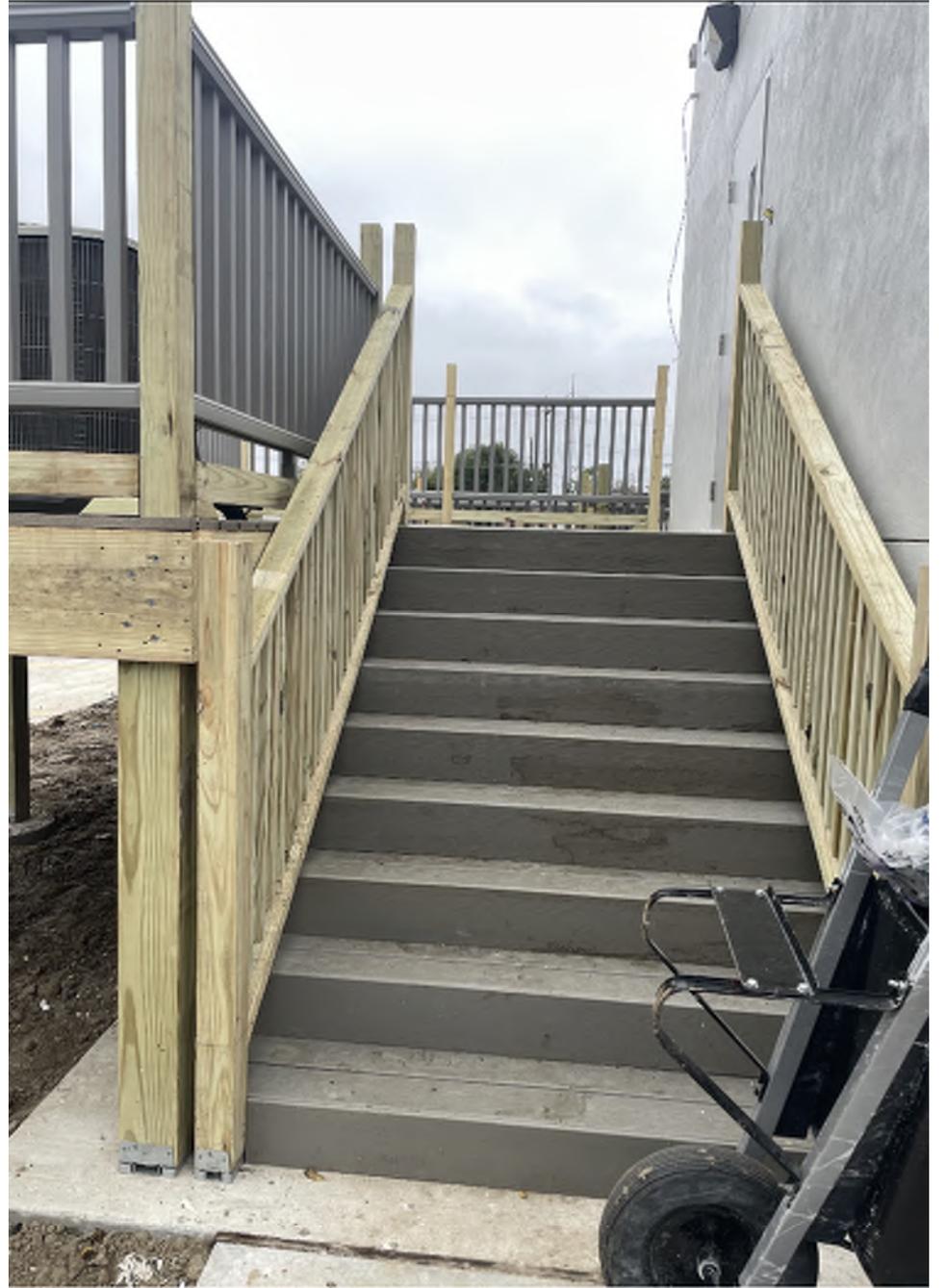
INTERIOR

9	Install Flooring and Base in all rooms	\$ 2,000.00
10	Install ceiling tiles in all rooms	\$ 1,000.00
11	Touch up paint on walls	\$ 500.00
12	Finish installing all sinks in restrooms (x 2)	\$ 1,000.00
13	Finish installing all toilets in restrooms (x 2)	\$ 1,000.00
14	Finish installing all toilet accessories in restrooms	\$ 500.00
15	Install shower fixtures	\$ 500.00
16	Finish install accessible items (bench, grab bars) in shower	\$ 500.00
17	Label electrical panel and install correctly	\$ 1,000.00
20	Install water heater and lay pan flat	\$ 2,000.00
21	Install floor drains in restrooms	\$ 500.00
22	Install casework and sink in Room 109 (multi-purpose room)	\$ 2,500.00

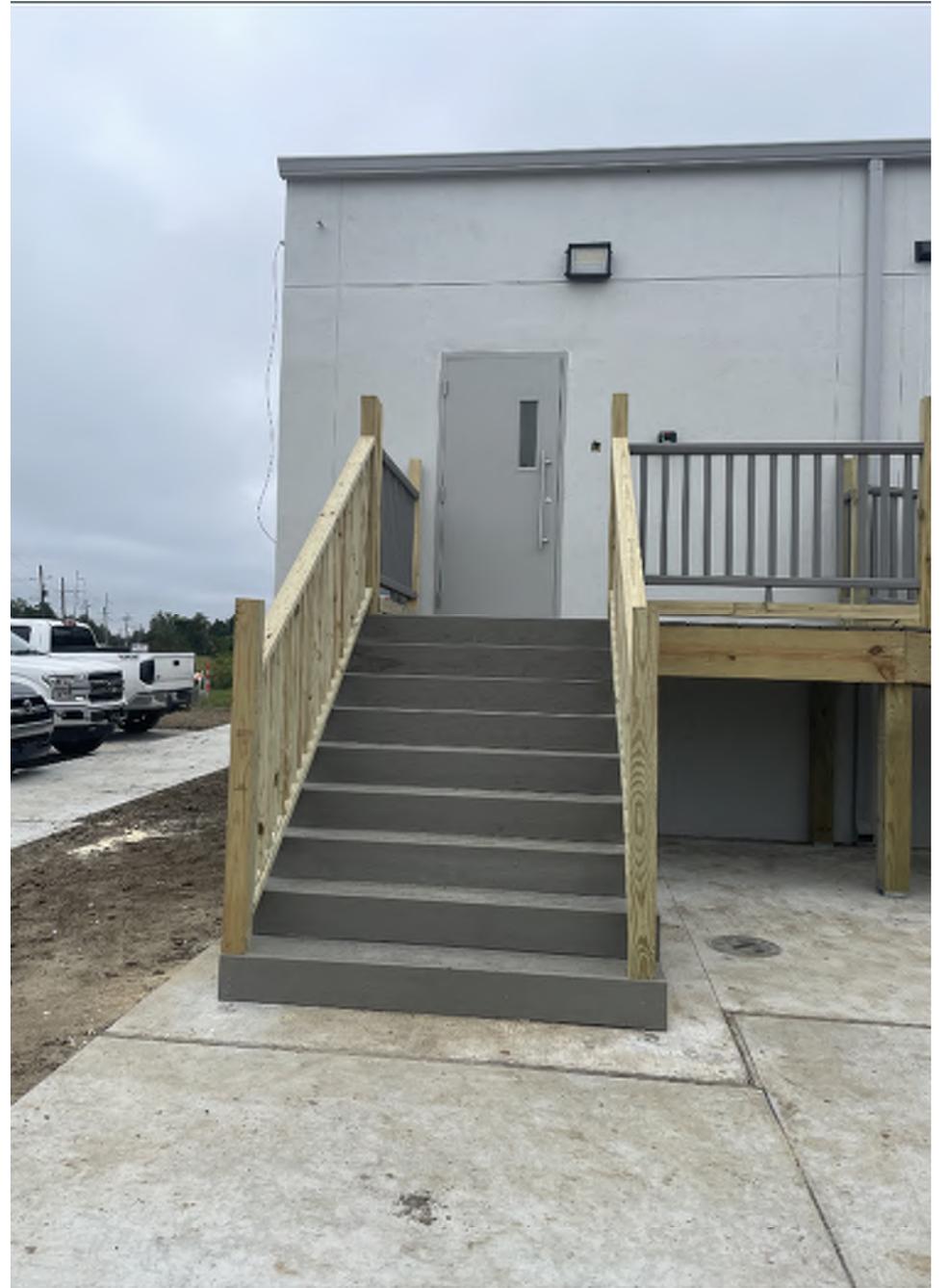
TOTAL \$ 13,000.00

FINAL TOTAL \$ 28,000.00



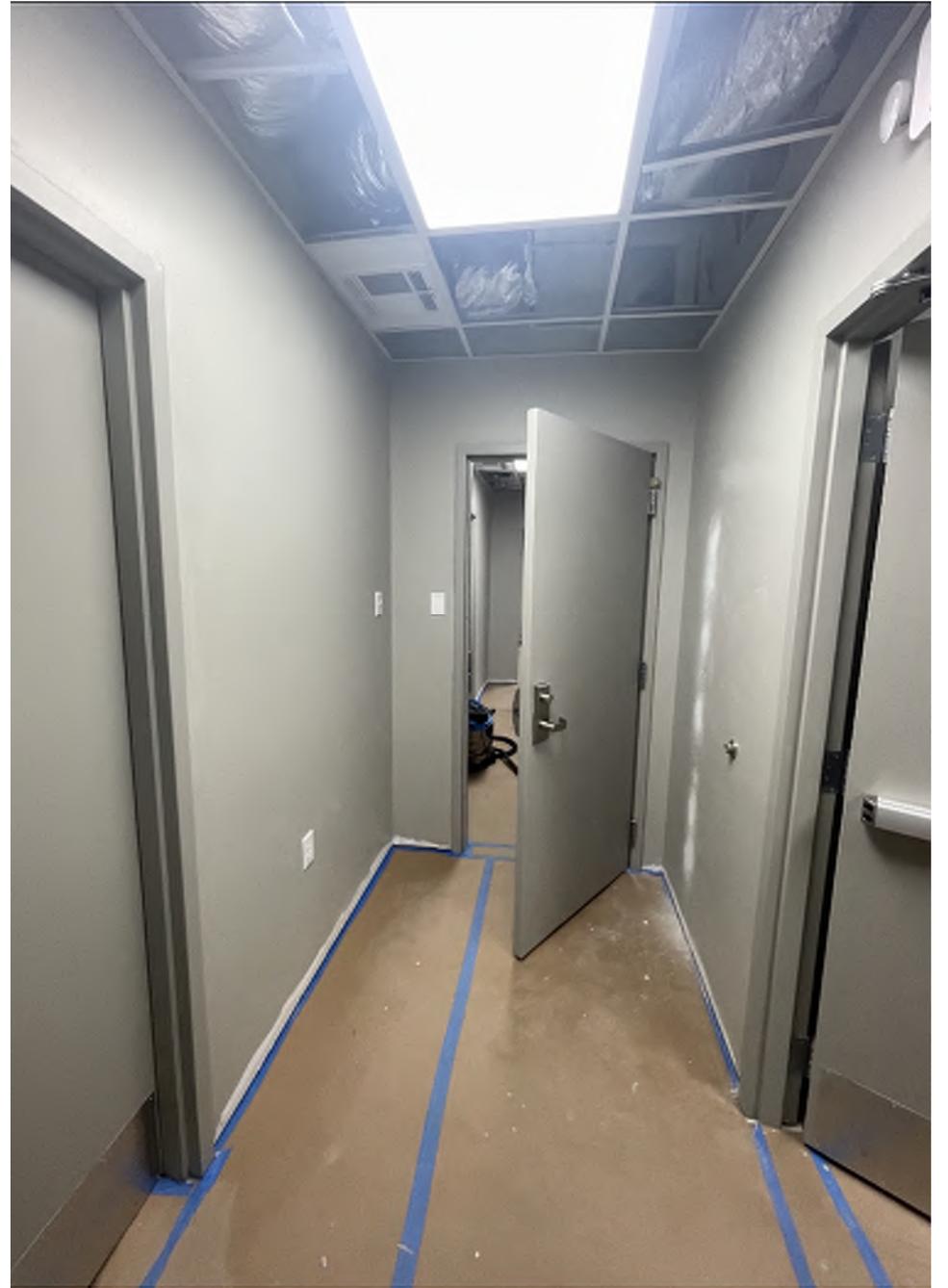






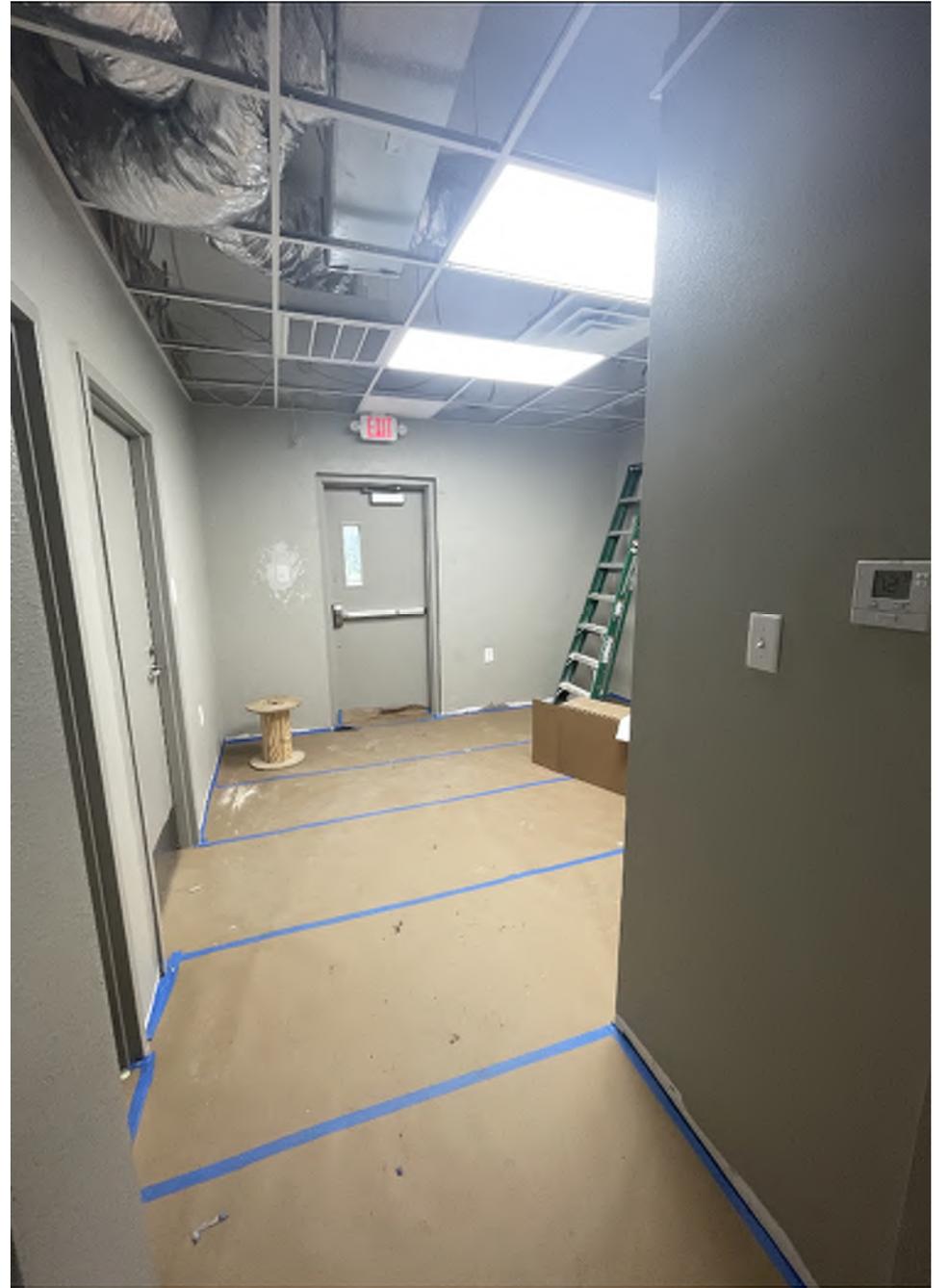
















Wednesday, November 15, 2023

Item Title:

Darwin Reinhardt regarding speeding on Mary Ann Street.

Item Summary:

Mr. Darwin Reinhardt, a resident of Mary Ann Street, wishes to address the Council relative to speeding and excessive traffic on Mary Ann Street.



Wednesday, November 15, 2023

Item Title:

Speaker Cards

Item Summary:

As per Speaker Cards. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items).



Wednesday, November 15, 2023

Item Title:

Ordinance to declare as surplus 2 adjudicated properties 1) BAYOU POINT AU CHIEN WW (PARCEL #31861) (65%); 2) 1843 HIGHWAY 55 (PARCEL #32627) (50%).

Item Summary:

An ordinance to declare as surplus two tax properties adjudicated to the Terrebonne Parish Consolidated Government and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	10/16/2023	Executive Summary
Ordinance	10/16/2023	Ordinance
Backup Material	10/16/2023	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introduction of an Ordinance to Declare as Surplus (2) Adjudicated Properties in which the parish has a percentage. 1) Bayou Point Au Chien WW (65%); 2) 1843 Highway 55 (50%).

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus adjudicated property and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The selling of adjudicated property by the Parish will eliminate maintenance cost and add the property back on the tax roll. Neighborhoods may benefit from the possible addition of new dwellings and increased positive activity around said property.

TOTAL EXPENDITURE

Anticipated Revenue: Pending Appraisal.

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	

N/A	NO	YES	IF YES AMOUNT BUDGETED:			N/A
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COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Sharon Ellis

Sharon Ellis, Purchasing Manager

October 16, 2023

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO: _____

AN ORDINANCE DECLARING THE FOLLOWING PROPERTIES ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; **1) BAYOU POINT AU CHIEN WW (PARCEL #31861) (65%);** **2) 1843 HIGHWAY 55 (PARCEL #32627) (50%);** AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, various percentages of immovable property was adjudicated to the Terrebonne Parish Consolidated Government on **JUNE 21, 2018** and **JUNE 30, 2010** for nonpayment of taxes; and

WHEREAS, LA R.S. 47:2196, *et seq.* authorizes the parish to sell adjudicated property in accordance with law; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government now wishes to declare the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2196, *et seq.*; and

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following described properties adjudicated to the Terrebonne Parish Consolidated Government and depicted on the attached plats, if any, are hereby declared surplus:

- 1. E/2 OF THE NW/4 OF SECTION 35 T19S-R20E. AS LIES IN TERREBONNE PARISH (BAYOU POINT AU CHIEN WW), (PARCEL #31861), WITH OWNERS OF RECORD ANNE AUGUSTIN LARREGAIN LESCAMELA (7.0002%), PAULE JEANNE LARREGAIN PLASTEIG (7.0002%), OLIVER H. DABEZIES (13%), JULIEN S. L. MARQUE (1.7499%), MARIE MARQUE (1.7499%), MARIE MADELEINE LARREGAIN BOUVET (1.4583%), ANNA CLAIRE LESCAMELA LARREGAIN (.8750%), PAUL ROBERTINE LABARTHE LARREGAIN (5.2499%), PIERRE S. MARQUE (1.75%), LOUIS A. HAURAT (.2917%), JEAN S. HAURAT (.2917%), HENRIETTE M. HAURAT PRAT (.2917%), HENRI A. HAURAT (.2917%), MARIE MADELEINE LARREGAIN SORE (1.4583%), GENEVIEVE CECILE LARREGAIN PIERRON (1.4583%), MARIE EUGENIE MARIOT (7.0002%), JULES A. B. PEDEBIDAU (SUCC.) (3.4998%), RENE PIERRE LAPUYADE (3.4998%), MAURICE COUTOT (6.5%), LOUISE MARIE HAURAT-BARADAT TRANCHANT (.2917%), JACQUELINE HAURAT LASBARRAS CANDAU (.2917%).**
- 2. ON THE LEFT DESCENDING BANK OF BAYOU TERREBONNE. BOUNDED ABOVE BY LOT 3. BOUNDED BELOW BY LOT 5. (1843 HIGHWAY 55) (PARCEL #32627), WITH OWNER OF RECORD MARY PHILLIPS TOMPKINS (1/28), BESSIE ELLIOT MCGUIRE (1/8), JOHN JOSEPH PHILLIPS (1/28), AGNES PHILLIPS BUDWIG (1/28), MARGARET PHILLIPS (1/28), CATHERINE PHILLIPS HALL (1/28), CECILIA PHILLIPS LARY (1/28), LUCILLE LARISON MILLER (1/8),**

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to dispose of the property in accordance with LA R.S. 47:2196, *et seq.* and inclusive of the

following terms

SECTION I

Each bid shall be accompanied by a deposit in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond with Power of Attorney (Letters of Credit WILL NOT be accepted) in the amount of twenty percent (20%) of the proposed price made payable to the Terrebonne Parish Consolidated Government. Bid deposits made for non-winning bids shall be returned. The bid deposit made with the winning bid shall be non-refundable, unless redemption occurs, and paid towards the purchase price. The balance of the purchase price is due at the time of closing and payable in the form of a Certified Check, Cashier's Check, or Money Order.

SECTION II

Additionally, the winning bidder shall bear the cost of recording the sale document into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2207.

SECTION III

The winning bidder, otherwise known as the Purchaser or Acquirer, of this adjudicated property is solely responsible for compliance with La. R.S. 47:2206 regarding notification of parties who may have had an interest in the property regarding their rights of redemption and La. R.S. 47:2208 regarding recordation of those notices. Copies of the applicable law will be distributed along with bid packets for this adjudicated property. Terrebonne Parish Consolidated Government has not and will not perform these requirements; thus, it is the purchaser's or acquiring person's responsibility to do so. Terrebonne Parish Consolidated Government encourages the Purchaser or Acquiring Person to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION IV

By acquiring a bid packet for the bid/purchase of this adjudicated property, each bidder acknowledges that he/she/it has received all information discussed in this ordinance as well as the statutes (laws) discussed in Section II above, and that he/she/it understands these procedures must be followed in order to fully protect he/she/its rights in the adjudicated property purchased from the parish.

SECTION V

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VI

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION VII

This ordinance shall become effective upon approval by the Parish President, or Administration, or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this ____day of _____, 2023.

31861

Terrebonne Parish Recording Page 659.

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, LA 70361-1569
(985) 868-5660

Bayou Point Au Chen WW

Received From :
TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

MARSH

First VENDOR

LESCAMELA, ANNE AUGUSTIN LARREGAIN

Marshland past Island Road

First VENDEE

TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : CONVEYANCES

File # : 1560893

Type of Document : TAX SALE/COMMISSION TO SELL

Book : 2540 Page : 658

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

Theresa A. Robichaux

Clerk of Court

On (Recorded Date) : 06/21/2018

At (Recorded Time) : 10:30:50AM



Doc ID - 014347950003



CLERK OF COURT
THERESA A. ROBICHAUX
Parish of Terrebonne

I certify that this is a true copy of the attached document that was filed for registry and
Recorded 06/21/2018 at 10:30:50
Recorded in Book 2540 Page 658
File Number 1560893

Diana B. Roupe
Deputy Clerk

Return To : TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

PARISH OF TERREBONNE
STATE OF LOUISIANA

**ADJUDICATED DEED
Parish of Terrebonne**

v.

**LESCAMELA, ANNE AUGUSTIN LARREGAIN .070002
PLASTEIG, PAULE JEANNE LARREGAIN .070002
DABEZIES, OLIVER H. .13
MARQUE, JULIEN S. L. .017499
MARQUE, MARIE .017499
BOUVET, MARIE MADELEINE LARREGAIN .014583
LARREGAIN, ANNA CLAIRE LESCAMELA .008750
LARREGAIN, PAUL ROBERTINE LABARTHE .052499
MARQUE, PIERRE S. .0175
HAURAT, LOUIS A. .002917
HAURAT, JEAN S. .002917
PRAT, HENRIETTE M. HAURAT .002917
HAURAT, HENRI A. .002917
SORE, MARIE MADELEINE LARREGAIN .014583
PIERRON, GENEVIEVE CECILE LARREGAIN .014583
MARIOT, MARIE EUGENIE .070002
PEDEBIDAU, JULES A. B. (SUCC.) .034998
LAPUYADE, RENE PIERRE .034998
COUTOT, MAURICE .065
TRANCHANT, LOUISE MARIE HAURAT-BARADAT .002917
CANDAU, JACQUELINE HAURAT LASBARRAS .002917**

WHEREAS, I, Jerry J. Larpenter, Sheriff and Ex-Officio Tax Collector of Terrebonne Parish, State of Louisiana, by virtue of the power vested in me by law, and in accordance with the provisions of the Constitution and laws of the state of Louisiana, and having made necessary publication and advertisement in a newspaper published in the Parish of Terrebonne, said publication having been made from the 11th, day of May, 2018, and the 08th day of June, 2018, inclusive, and having complied with all the formalities required and specified by the Constitution and laws of the State of Louisiana, did expose at public auction within the legal hours of sale, on Wednesday, the 13th day of June, 2018, in the Court House Annex in the City of Houma, State of Louisiana, the following described property, bearing Assessment Number to wit:

Tax Notice # 163005 Parcel # 31861

LESCAMELA, ANNE AUGUSTIN LARREGAIN .070002
% REGINA WEDIG
P.O. BOX 185
AMITE, LA 70422

A 100 % of 99.65 % OF UNDIVIDED INTEREST OF THE WHOLE in:
E/2 OF THE NW/4 OF SECTION 35 T19S-R20E. AS LIES IN TERREBONNE PARISH.

Property Class
MARSHLAND

Value
174.3875

TAXES	17.58
INTEREST	1.05
CERT FEE	17.00
AD FEE	100.00
TAX SALE FILING FEE	105.00

240.63

The same having been seized for non-payment of taxes due by the original owner, thereof, according to the tableaux and assessment rolls for the year 2017, the tax debtor not having pointed out any portion of the said property to be offered for sale after having been notified to do so, I proceeded to offer the least portion or quantity of said property of tax debtor, which any bidder would buy for the amount of the taxes, penalties, interests and costs due by said tax debtor, without appraisalment, for cash, in legal tender money of the United States of America; the property sold subject to redemption at any time for the space of three years by paying the price given with five per cent penalty thereon with interest at the rate of one per cent per month until redeemed, as provided by law.

At said sale on said day, the **Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, Louisiana 70361**, became the purchaser of the following described portion of the property of the tax debtor herein above referred to and described, he being the last and highest bidder of the least quantity and portion of said property which any bidder would buy for the amount of taxes, interest and costs due by said tax debtor, to-wit:

The above described property was offered for sale, and, there being no bidders, was adjudicated to the Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, Louisiana 70361.

It is, however, well understood and hereby expressly stipulated in conformity with law that the owner of said property, or any creditor or agent of said owner, or any person legally interested or legally authorized thereto, may redeem the said property at any time for the space of three years beginning on the date said deed was filed for record in the office conveyance for the Parish of Terrebonne, State of Louisiana, by paying the purchaser the above named with interest, cost and five per cent penalty thereon, with interest at a rate of one per cent per month until redeemed additional, all in accordance with the provisions stipulated in the said Constitution and laws of the State of Louisiana.

Now therefore, by virtue of the authority vested in me by law, and in consideration of all the premises hereinabove set forth and related, I, Jerry J. Larpenter, Sheriff and Ex-Officio Tax Collector, Parish of Terrebonne State of Louisiana, do hereby sell, convey and transfer to the said purchaser, **Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, La 70361**, all the right, title, and interest of the said tax debtor, in and to the property hereinabove last described.

In witness thereof, I have hereunto subscribed my name at Houma, La in the Parish of Terrebonne, on this 21st day of June, 2018 in the presence of witnesses whose names are hereunto subscribed.

ATTEST:

Billie M. Portier
 Billie M. Portier
 Deputy Tax Collector

Vickie Bourg
 Vickie Bourg
 Chief Civil Deputy

Jerry J. Larpenter
 Jerry J. Larpenter
 Sheriff and Ex-Officio Tax Collector
 Parish of Terrebonne
 State of Louisiana

± 31861

Terrebonne Parish Recording Page

1570

Parcel 31861

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, LA 70361-1569
(985) 868-5660

Received From :
TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

First VENDOR

LESCAMELA, ANNE AUGUSTIN LARREGAIN

First VENDEE

TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : CONVEYANCES
Type of Document : CORRECTION
Recording Pages : 3

File # : 1586916
Book : 2581 **Page :** 695

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana.

Theresa A. Robichaux

Clerk of Court

On (Recorded Date) : 08/13/2019
At (Recorded Time) : 9:00:03AM



Doc ID - 014809510003

CLERK OF COURT
THERESA A. ROBICHAUX
Parish of Terrebonne
I certify that this is a true copy of the attached document that was filed for registry and Recorded 08/13/2019 at 9:00:03
Recorded in Book 2581 Page 695
File Number 1586916



Kathryn V. Wells
Deputy Clerk

Return To : TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

**JERRY J. LARPENTER
SHERIFF AND TAX COLLECTOR
PARISH OF TERREBONNE
P. O. DRAWER 1670
HOUMA, LA 70361
(985) 876-2500**

August 9, 2019

ACT OF CORRECTION

I, Sheila Boudreaux, Deputy Tax Collector, Parish of Terrebonne by instrument dated June 21, 2018 and recorded as follows:

Book # 2540 Page 658 File Number 1560893

This property description for Lescamela, Anne Augustin Larregain .070002, Plasteig, Paule Jeanne Larregain .070002, Dabezies, Oliver H. .13, Marque, Julien S.L. .017499, Marque, Marie .017499, Bouvet, Marie Madeleine Larregain .014583, Larregain, Anna Claire Lescamela .008750, Larregain, Paul Robertine Labarthe .052499, Marque, Pierre S. .0175, Haurat, Louis A. .002917, Haurat, Jean S. .002917, Prat, Henriette M. Haurat .002917, Haurat, Henri A. .002917, Sore, Marie Madeleine Larregain .014583, Pierron, Genevieve Cecile Larregain .014583, Mariot, Marie Eugenie .070002, Pedebidau, Jules A.B. (Succ.) .034998, Lapuyade, Rene Pierre .034998, Coutot, Maurice .065, Tranchant, Louise Marie Haurat-Baradat .002917, Candau, Jacqueline Haurat Lasbarras .002917 P. O. Box 185 Amite, LA 70422, tax notice # 163005, parcel # 31861 for 2017 taxes was recorded on JUNE 21, 2018, as follows:

which said property was assessed to the said for Lescamela, Anne Augustin Larregain .070002, Plasteig, Paule Jeanne Larregain .070002, Dabezies, Oliver H. .13, Marque, Julien S.L. .017499, Marque, Marie .017499, Bouvet, Marie Madeleine Larregain .014583, Larregain, Anna Claire Lescamela .008750, Larregain, Paul Robertine Labarthe .052499, Marque, Pierre S. .0175, Haurat, Louis A. .002917, Haurat, Jean S. .002917, Prat, Henriette M. Haurat .002917, Haurat, Henri A. .002917, Sore, Marie Madeleine Larregain .014583, Pierron, Genevieve Cecile Larregain .014583, Mariot, Marie Eugenie .070002, Pedebidau, Jules A.B. (Succ.) .034998, Lapuyade, Rene Pierre .034998, Coutot, Maurice .065, Tranchant, Louise Marie Haurat-Baradat .002917, Candau, Jacqueline Haurat Lasbarras .002917 P. O. Box 185 Amite, LA 70422 and ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, AS 100% OF 99.65% OF UNDIVIDED INTEREST OF THE WHOLE

The property description filed and recorded against the said property in the same name, which was recorded JUNE 21, 2018 in Conveyance Book # 2540 Page 658 File Number 1560893 should have read as follows:

which said property was assessed to the said Lescamela, Anne Augustin Larregain .070002, Plasteig, Paule Jeanne Larregain .070002, Dabezies, Oliver H. .13, Marque, Julien S.L. .017499, Marque, Marie .017499, Bouvet, Marie Madeleine Larregain .014583, Larregain, Anna Claire Lescamela .008750, Larregain, Paul Robertine Labarthe .052499, Marque, Pierre S. .0175, Haurat, Louis A. .002917, Haurat, Jean S. .002917, Prat, Henriette M. Haurat .002917, Haurat, Henri A. .002917, Sore, Marie Madeleine Larregain .014583, Pierron, Genevieve Cecile Larregain .014583, Mariot, Marie Eugenie .070002, Pedebidau, Jules A.B. (Succ.) .034998, Lapuyade, Rene Pierre .034998, Coutot, Maurice .065, Tranchant, Louise Marie Haurat-Baradat .002917, Candau, Jacqueline Haurat Lasbarras .002917 . ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, AS 100% OF 65.00% OF UNDIVIDED INTEREST OF THE WHOLE.

This instrument is placed in record to correct the said error to show that the property description in the name of Lescamela, Anne Augustin Larregain .070002, Plasteig, Paule Jeanne Larregain .070002, Dabezies, Oliver H. .13, Marque, Julien S.L. .017499, Marque, Marie .017499, Bouvet, Marie Madeleine Larregain .014583, Larregain, Anna Claire Lescamela .008750, Larregain, Paul Robertine Labarthe .052499, Marque, Pierre S. .0175, Haurat, Louis A. .002917, Haurat, Jean S. .002917, Prat, Henriette M. Haurat .002917, Haurat, Henri A. .002917, Sore, Marie Madeleine Larregain .014583, Pierron, Genevieve Cecile Larregain .014583, Mariot, Marie Eugenie .070002, Pedebidau, Jules A.B. (Succ.) .034998, Lapuyade, Rene Pierre .034998, Coutot, Maurice .065, Tranchant, Louise Marie Haurat-Baradat .002917, Candau, Jacqueline Haurat Lasbarras .002917 and recorded JUNE 21, 2018 in Conveyance Book #2540 Page 658 File Number 1560893.

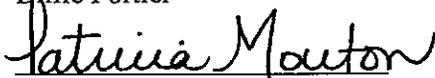
In witness thereof I hereto attach my signature on this the 9TH day of August, 2019.

I HEREBY AUTHORIZE THE CLERK OF COURT TO INSCRIBE ON Conveyance Book #2540 Page 658 File Number 1560893.


Sheila Boudreaux
Deputy Tax Collector

WITNESSES:


Billie Portier


Patricia Mouton

Sworn to and subscribed before me this 9TH day of August, 2019.


SHARON A. MILLER #87088
EX-OFFICIO NOTARY,
TERREBONNE PARISH SHERIFF'S OFFICE

32627

Terrebonne Parish Recording Page

46.4286?

Theresa A. Robichaux
Clerk Of Court
P.O. Box 1569
Houma, LA 70361-1569
(985) 868-5660

1843 Levy 55

Received From :
TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

First VENDOR
TOMPKINS, MARY PHILLIPS

First VENDEE
TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : CONVEYANCES

File # : 1560898

Type of Document : TAX SALE/COMMISSION TO SELL

Book : 2540

Page : 674

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

Theresa A. Robichaux
Clerk of Court

On (Recorded Date) : 06/21/2018

At (Recorded Time) : 10:37:06AM



Doc ID - 014348000003



UNOFFICIAL

Return To : TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
HOUMA, LA 70361

674

Do not Detach this Recording Page from Original Document

PARISH OF TERREBONNE
STATE OF LOUISIANA

ADJUDICATED DEED
Parish of Terrebonne

v.

TOMPKINS, MARY PHILLIPS 1/28
MCGUIRE, BESSIE ELLIOT 1/8
PHILLIPS, JOHN JOSEPH 1/28
BUDWIG, AGNES PHILLIPS 1/28
BICE, MARGARET PHILLIPS 1/28
HALL, CATHERINE PHILLIPS 1/28
LARY, CECILIA PHILLIPS 1/28
MILLER, LUCILLE LARISON 1/8

WHEREAS, I, Jerry J. Larpenter, Sheriff and Ex-Officio Tax Collector of Terrebonne Parish, State of Louisiana, by virtue of the power vested in me by law, and in accordance with the provisions of the Constitution and laws of the state of Louisiana, and having made necessary publication and advertisement in a newspaper published in the Parish of Terrebonne, said publication having been made from the 11th, day of May, 2018, and the 08th day of June, 2018, inclusive, and having complied with all the formalities required and specified by the Constitution and laws of the State of Louisiana, did expose at public auction within the legal hours of sale, on Wednesday, the 13th day of June, 2018, in the Court House Annex in the City of Houma, State of Louisiana, the following described property, bearing Assessment Number to wit:

Tax Notice # 166347 Parcel # 32627

TOMPKINS, MARY PHILLIPS 1/28
C/O BESSIE MCGUIRE
11215 COLD SPRING DR
HOUSTON, TX 77043-4601

A 100 % of 46.63 % OF UNDIVIDED INTEREST OF THE WHOLE in:
ON THE LEFT DESCENDING BANK OF BAYOU TERREBONNE. BOUNDED ABOVE BY LOT 3.
BOUNDED BELOW BY LOT 5.

Property Class	Value
LOT(S)	489.6003
TAXES	49.34
INTEREST	2.96
CERT FEE	17.00
AD FEE	100.00
TAX SALE FILING FEE	105.00
	274.30

The same having been seized for non-payment of taxes due by the original owner, thereof, according to the tableaux and assessment rolls for the year 2017, the tax debtor not having pointed out any portion of the said property to be offered for sale after having been notified to do so, I proceeded to offer the least portion or quantity of said property of tax debtor, which any bidder would buy for the amount of the taxes, penalties, interests and costs due by said tax debtor, without appraisalment, for cash, in legal tender money of the United States of America; the property sold subject to redemption at any time for the space of three years by paying the price given with five per cent penalty thereon with interest at the rate of one per cent per month until redeemed, as provided by law.

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At said sale on said day, the Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, Louisiana 70361, became the purchaser of the following described portion of the property of the tax debtor herein above referred to and described, he being the last and highest bidder of the least quantity and portion of said property which any bidder would buy for the amount of taxes, interest and costs due by said tax debtor, to-wit:

The above described property was offered for sale, and, there being no bidders, was adjudicated to the Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, Louisiana 70361.

It is, however, well understood and hereby expressly stipulated in conformity with law that the owner of said property, or any creditor or agent of said owner, or any person legally interested or legally authorized thereto, may redeem the said property at any time for the space of three years beginning on the date said deed was filed for record in the office conveyance for the Parish of Terrebonne, State of Louisiana, by paying the purchaser the above named with interest, cost and five per cent penalty thereon, with interest at a rate of one per cent per month until redeemed additional, all in accordance with the provisions stipulated in the said Constitution and laws of the State of Louisiana.

Now therefore, by virtue of the authority vested in me by law, and in consideration of all the premises hereinabove set forth and related, I, Jerry J. Larpenter, Sheriff and Ex-Officio Tax Collector, Parish of Terrebonne State of Louisiana, do hereby sell, convey and transfer to the said purchaser, Terrebonne Parish Consolidated Government, Post Office Box 2768, Houma, La 70361, all the right, title, and interest of the said tax debtor, in and to the property hereinabove last described.

In witness thereof, I have hereunto subscribed my name at Houma, La in the Parish of Terrebonne, on this 21st day of June, 2018 in the presence of witnesses whose names are hereunto subscribed.

ATTEST:

Billie M. Portier
Billie M. Portier
Deputy Tax Collector

Vickie Bourg
Vickie Bourg
Chief Civil Deputy

Jerry J. Larpenter
Jerry J. Larpenter
Sheriff and Ex-Officio Tax Collector
Parish of Terrebonne
State of Louisiana

UNOFFICIAL

676

32627

Terrebonne Parish Recording Page

3.571576

I. Robert "Bobby" Boudreaux
Clerk Of Court
P.O. Box 1569
Houma, La 70361-1569
(985) 868-5660

1843 Hwy 55

Received From :
TERREBONNE PARISH SHERIFF'S OFFICE
P.O. BOX 1670
ATTN: BOOKKEEPING
HOUMA, LA 70361

First VENDOR
SIGLE, RANDALL OWEN

First VENDEE
TERREBONNE PARISH CONSOL GOVERNMENT

Index Type : Conveyances

File # : 1350738

Type of Document : Tax Sale/Commission To Sell

Book : 2201 Page : 265

Recording Pages : 3

Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Terrebonne Parish, Louisiana

I. Robert Boudreaux
Clerk of Court

On (Recorded Date) : 06/30/2010

At (Recorded Time) : 9:39:09:000 AM



Doc ID - 011113500003



UNOFFICIAL

Return To :
TERREBONNE PARISH SHERIFFS OFFICE
P.O. BOX 1670
ATTN: BOOKKEEPING
HOUMA, LA 70361

265

Do not Detach this Recording Page from Original Document

TAX SALE CERTIFICATE

STATE OF LOUISIANA
 PARISH OF TERREBONNE VS. TAX ROLL R-06-32627-700
 SIGLE, RANDALL OWEN 1/28
 4428 46TH AVENUE S
 SEATTLE, WA 98118

BE IT KNOWN AND REMEMBERED, that I, L. VERNON BOURGEOIS, JR., Sheriff and Ex-Officio Tax Collector, of the Parish aforesaid, and by virtue of the authority in me vested by the constitution and laws of the State of Louisiana and in pursuance of the requirements of those laws, having mailed and published the notice required by law and having strictly complied with each and every requirement of the laws relating to delinquent taxes and tax debtors and to seizures, advertisements, and sale of tax sale title to the property in full, did in the manner prescribed by law, advertise and list in "THE COURIER" the property to be sold for delinquent property taxes with interest and costs for the year of 2009 in the Court House Annex in the City of Houma, Louisiana, on June 16, 2010, beginning at ten o'clock A.M. giving notice in the issues of the newspaper on May 14, 2010 and June 11, 2010 and in said list as advertised the following described immovable property appearing in the name of

SIGLE, RANDALL OWEN 1/28
 4428 46TH AVENUE S
 SEATTLE, WA 98118
 R-06-32627-700

to wit:

ON THE LEFT DESCENDING BANK OF LAFOUR TERREBONNE. BOUNDED ABOVE BY LOT 3. BOUNDED BELOW BY LOT 5. CB 2011/613
 1 MISC. LAND 500

TOTAL TAXES	161
INTEREST	.14
NOTICE	15.00
ADVERTISEMENT	100.00
PVR	50.00
TOTAL	166.91

And on said June 16, 2010, after beginning but not completing said list, I continued the same within legal hours each succeeding legal day offering tax sale title to said property for sale at public auction in the manner required by said laws and the 100% OF 1/28 OF UNDIVIDED INTEREST OF THE WHOLE of the tax debtor therein being the smallest amount of said property, SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT P. O. BOX 2768 HOUMA, LA 70361, and having complied with the terms of sale, the tax sale title was adjudicated 100% OF 1/28 OF UNDIVIDED INTEREST OF THE WHOLE of the tax debtor therein.

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NOW, THEREFORE, all the formalities of the law having been complied with, I, L. Vernon Bourgeois, Jr., Sheriff and Ex-Officio Tax Collector for the Parish of Terrebonne, by virtue of the authority in me vested by the laws of the State of Louisiana do by these presents sell and transfer unto, **SINCE THERE WERE NO BIDDERS THE PROPERTY WAS ADJUDICATED TO THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT P. O. BOX 2768 HOUMA, LA 70361** tax sale title to the **100% OF 1/28 OF UNDIVIDED INTEREST OF THE WHOLE** of the tax debtor therein last above described with all the improvements thereon. The tax debtor or any person interested personally or as heir, legatee, creditor or otherwise, shall have the right to redeem the property for the period of three years from the date of filing of this tax sale certificate. The redemption may take place by paying the price given including costs and five percent penalty thereon with interest at the rate of one percent per month until the redemption.

IN TESTIMONY WHEREOF, I have hereunto signed my name officially at Houma, Louisiana, Parish of Terrebonne, in the presence of the two undersigned competent witnesses, who also signed on this 25TH day of JUNE, 2010.

Witnesses:

Billie Portier
Billie Portier

Hopel D. Brunet
Hopel D. Brunet

L. Vernon Bourgeois, Jr.
L. VERNON BOURGEOIS, JR., SHERIFF AND
EX-OFFICIO TAX COLLECTOR
PARISH OF TERREBONNE, LOUISIANA

UNOFFICIAL

267



Wednesday, November 15, 2023

Item Title:

2023 Various Items for Budget Amendment

Item Summary:

An Ordinance to amend the 2023 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Group Insurance, \$2,405,469
 - II. Road Construction Fund, \$634,100
 - III. Office of Emergency Preparedness, \$3,200
 - IV. Animal Shelter, \$2,500
 - V. Bayou Country Sport Park Parking Lot, \$119,868
 - VI. Bayou Country Sports Park Complex, \$5,386
 - VII. Oyster Bed Surge Protection, \$5,455,744
 - VIII. Houma Police Department-Opioid Abatement, \$632,687
1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
2023 Various Items for Budget Amendment	10/19/2023	Executive Summary
2023 Various Items for Budget Amendment	10/19/2023	Budget Amendment
2023 Various Items for Budget Amendment	10/19/2023	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2023 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Group Insurance, \$2,405,469
- II. Road Construction Fund, \$634,100
- III. Office of Emergency Preparedness, \$3,200
- IV. Animal Shelter, \$2,500
- V. Bayou Country Sport Park Parking Lot, \$119,868
- VI. Bayou Country Sports Park Complex, \$5,386
- VII. Oyster Bed Surge Protection, \$5,455,744
- VIII. Houma Police Department-Opioid Abatement, \$632,687

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

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/s/ Kayla Dupre

Signature

October 19, 2023

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2023 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Group Insurance, \$2,405,469
- II. Road Construction Fund, \$634,100
- III. Office of Emergency Preparedness, \$3,200
- IV. Animal Shelter, \$2,500
- V. Bayou Country Sport Park Parking Lot, \$119,868
- VI. Bayou Country Sports Park Complex, \$5,386
- VII. Oyster Bed Surge Protection, \$5,455,744
- VIII. Houma Police Department-Opioid Abatement, \$632,687

SECTION I

WHEREAS, Administration is requesting to reduce the group insurance in various accounts for a total of \$2,405,469, and

WHEREAS, the funds will be put into each department's fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for Group Insurance. (Attachment A)

SECTION II

WHEREAS, Administration is requesting funding of \$634,100 for the Road Construction Fund, and

WHEREAS, the funding is from the Road and Bridge Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Road Construction Fund. (Attachment B)

SECTION III

WHEREAS, the Office of Emergency Preparedness received funding of \$3,200 for software expenses from South Central Planning and Development Commission, and

WHEREAS, these funds will be placed into the Software Purchases account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Office of Emergency Preparedness. (Attachment C)

SECTION IV

WHEREAS, the Animal Shelter received donations of \$2,500, and

WHEREAS, the donations will be put into the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Animal Shelter. (Attachment D)

SECTION V

WHEREAS, Administration is requesting funding of \$119,868 for the Bayou Country Sports Park Limestone Parking Lot, and

WHEREAS, the funding source will be from the Capital Projects Control Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Bayou Country Sports Park Limestone Parking Lot. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting funding of \$5,386 for the Bayou Country Sports Park, and

WHEREAS, the funding source will be from the Capital Projects Control Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Bayou Country Sports Park Complex. (Attachment F)

SECTION VII

WHEREAS, the Terrebonne Parish Consolidated Government applied for funding from the National Fish and Wildlife Foundation (NFWF) to install a Living Shoreline/Oyster Bed Surge Protection System in Lake Chien, and

WHEREAS, by communication from the NFWF, Terrebonne Parish Consolidated Government has been notified that the application for \$5,445,744 was approved March 1, 2022.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Oyster Bed Surge Protection. (Attachment G)

SECTION VIII

WHEREAS, TPCG has entered into an MOU with the Opioid Abatement Administration Corporation, and

WHEREAS, TPCG has been identified in the MOU as a non-qualified and a non-lead parish, and

WHEREAS, this designation allows TPCG to receive proceeds directly to be used as an approved purpose of the Opioid Abatement Strategies which include treatment, prevention, and other strategies, and

WHEREAS, TPCG has been awarded \$632,687 and would like to budget in the Houma Police Department overtime budget to be used over a five-year period specifically for work towards preventing and detecting the use of Opioid and related crimes within the city limits.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Opioid Abatement. (Attachment H)

SECTION IX

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION X

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION XI

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department
PC File: 2023-Various Items – Q
Date Prepared: 10/18/23 BA #18

ATTACHMENT A - Dedicated Emergency Fund

	2023		
	Adopted	Change	Amended
Group Insurance	116,075.00	(17,410)	98,665.00
Group Insurance	52,725.00	1,669	54,394.00
Group Insurance	280,475.00	(44,715)	235,760.00
Group Insurance	97,400.00	(15,899)	81,501.00
Group Insurance	318,150.00	(46,818)	271,332.00
Group Insurance	218,975.00	(25,273)	193,702.00
Group Insurance	87,675.00	7,993	95,668.00
Group Insurance	84,400.00	(33,498)	50,902.00
Group Insurance	248,975.00	(71,529)	177,446.00
Group Insurance	143,850.00	(42,260)	101,590.00
Group Insurance	261,250.00	(29,181)	232,069.00
Group Insurance	161,300.00	(11,567)	149,733.00
Group Insurance	97,400.00	(20,100)	77,300.00
Group Insurance	135,850.00	(28,413)	107,437.00
Group Insurance	189,625.00	(67,272)	122,353.00
Group Insurance	130,350.00	(16,202)	114,148.00
Group Insurance	32,225.00	(13,579)	18,646.00
Fund Balance (Increase)	n/a	474,054	n/a
Group Insurance	430,575.00	(211,155)	219,420.00
Fund Balance (Increase)	n/a	211,155	n/a
Group Insurance	51,450.00	(14,552)	36,898.00
Group Insurance	200,625.00	(96,716)	103,909.00
Fund Balance (Increase)	n/a	111,268	n/a
Group Insurance	15,000.00	(1,329)	13,671.00
Fund Balance (Increase)	n/a	1,329	n/a
Group Insurance	88,575.00	(14,823)	73,752.00
Fund Balance (Increase)	n/a	14,823	n/a
Group Insurance	619,600.00	(177,141)	442,459.00
Fund Balance (Increase)	n/a	177,141	n/a
Group Insurance	1,358,375.00	(567,321)	791,054.00
Fund Balance (Increase)	n/a	567,321	n/a
Group Insurance	91,175.00	(14,297)	76,878.00
Fund Balance (Increase)	n/a	14,297	n/a
Group Insurance	103,625.00	(25,123)	78,502.00
Fund Balance (Increase)	n/a	25,123	n/a
Group Insurance	22,500.00	(8,457)	14,043.00
Fund Balance (Increase)	n/a	8,457	n/a
Group Insurance	26,725.00	(1,222)	25,503.00
Group Insurance	897,525.00	(248,668)	648,857.00
Group Insurance	106,900.00	(4,154)	102,746.00
Fund Balance (Increase)	n/a	254,044	n/a
Group Insurance	317,425.00	(41,692)	275,733.00
Group Insurance	42,225.00	(1,498)	40,727.00
Group Insurance	193,625.00	(62,240)	131,385.00
Group Insurance	91,900.00	(23,595)	68,305.00
Net Position (Increase)	n/a	129,025	n/a
Group Insurance	248,800.00	(96,065)	152,735.00
Group Insurance	154,125.00	(31,312)	122,813.00
Group Insurance	156,900.00	(48,256)	108,644.00
Net Position (Increase)	n/a	175,633	n/a

Group Insurance	241,800.00		(47,416)	194,384.00
Group Insurance	147,765.00		(39,248)	108,517.00
Net Position (Increase)	n/a	▼	86,664	n/a
Group Insurance	88,590.00		(19,501)	69,089.00
Net Position (Increase)	n/a	▼	19,501	n/a
Group Insurance	60,950.00		(2,439)	58,511.00
Net Position (Increase)	n/a	▼	2,439	n/a
Group Insurance	119,175.00		(14,520)	104,655.00
Net Position (Increase)	n/a	▼	14,520	n/a
Group Insurance	211,075.00		(62,255)	148,820.00
Net Position (Increase)	n/a	▼	62,255	n/a
Group Insurance	256,858.00		(24,345)	232,513.00
Net Position (Increase)	n/a	▼	24,345	n/a
Group Insurance	145,900.00		(32,075)	113,825.00
Net Position (Increase)	n/a		32,075	n/a

ATTACHMENT B - Road Construction Fund

	2023		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Brady Road Bridge Replacement	8,113,854	634,100	8,747,954
Transfer from Road and Bridge Fund	(200,000)	(634,100)	(834,100)
Transfer to Road Construction Fund	200,000	634,100	834,100
Temporary Bridge	650,000	(634,100)	15,900

ATTACHMENT C - Office of Emergency Preparedness

	2023		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
SHSP-Admin Fund	(3,200)	(3,200)	(6,400)
Software Purchases	22,000	3,200	25,200

ATTACHMENT D - Animal Shelter

	2023		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Donations-Animal Shelter	(41,653)	(2,500)	(44,153)
Other Fees	106,289	2,500	108,789

ATTACHMENT E - Bayou Country Sport Park Parking Lot

	2023		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
BCSP-Limestone Parking Lot		119,868	119,868
Rec District 5 Improvements	12,500	(12,500)	-
Mechanicville Splash Park	52,754	(52,754)	-
Airbase Dog Park	60,000	(54,614)	5,386

ATTACHMENT F - Bayou Country Sports Park Complex

	2023		
	Adopted	Change	Amended
Parish Sports Park Complex	6,849,461	5,386	6,854,847
Airbase Dog Park	5,386	(5,386)	-

ATTACHMENT G - Oyster Bed Surge Protection

	2023		
	Adopted	Change	Amended
Oyster Bed Surge Protection		(5,455,744)	(5,455,744)
Oyster Bed Surge Protection	335,688	5,455,744	5,791,432

ATTACHMENT H - Houma Police Department

	2023		
	Adopted	Change	Amended
Opioid Abatement Revenue		(632,687)	(632,687)
Opioid Abatement		632,687	632,687
Overtime Pay		(632,687)	(632,687)
Fund Balance (Increase)	n/a	632,687	n/a

Section I

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, October 17, 2023 1:53 PM
To: Kayla Dupre
Subject: Group Insurance Budget Amendment
Attachments: Book1.xlsx

Attached is the information for the budget amendment for reducing group insurance.

Thanks
Kandace

Account Number	Adopted	Change	Amended
151-111-8131-01	116,075.00	(17,410.00)	98,665.00
151-115-8131-01	52,725.00	1,669.00	54,394.00
151-120-8131-01	280,475.00	(44,715.00)	235,760.00
151-121-8131-01	97,400.00	(15,899.00)	81,501.00
151-123-8131-01	318,150.00	(46,818.00)	271,332.00
151-126-8131-01	218,975.00	(25,273.00)	193,702.00
151-131-8131-01	87,675.00	7,993.00	95,668.00
151-141-8131-01	84,400.00	(33,498.00)	50,902.00
151-151-8131-01	248,975.00	(71,529.00)	177,446.00
151-152-8131-01	143,850.00	(42,260.00)	101,590.00
151-193-8131-01	261,250.00	(29,181.00)	232,069.00
151-194-8131-01	161,300.00	(11,567.00)	149,733.00
151-195-8131-01	97,400.00	(20,100.00)	77,300.00
151-302-8131-01	135,850.00	(28,413.00)	107,437.00
151-442-8131-01	189,625.00	(67,272.00)	122,353.00
151-653-8131-01	130,350.00	(16,202.00)	114,148.00
151-912-8131-01	32,225.00	(13,579.00)	18,646.00
151-000-5111-00	n/a	474,054.00	n/a
202-122-8131-01	430,575.00	(211,155.00)	219,420.00
202-000-5111-00	n/a	211,155.00	n/a
203-201-8131-01	51,450.00	(14,552.00)	36,898.00
203-202-8131-01	200,625.00	(96,716.00)	103,909.00
203-000-5111-00	n/a	111,268.00	n/a
205-196-8131-01	15,000.00	(1,329.00)	13,671.00
205-000-5111-00	n/a	1,329.00	n/a
209-127-8131-01	88,575.00	(14,823.00)	73,752.00
209-000-5111-00	n/a	14,823.00	n/a
251-310-8131-01	619,600.00	(177,141.00)	442,459.00
251-000-5111-00	n/a	177,141.00	n/a
252-351-8131-01	1,358,375.00	(567,321.00)	791,054.00
252-000-5111-00	n/a	567,321.00	n/a
277-401-8131-01	91,175.00	(14,297.00)	76,878.00
277-000-5111-00	n/a	14,297.00	n/a
280-521-8131-01	103,625.00	(25,123.00)	78,502.00
280-000-5111-00	n/a	25,123.00	n/a
285-501-8131-01	22,500.00	(8,457.00)	14,043.00
285-000-5111-00	n/a	8,457.00	n/a

299-122-8131-01	26,725.00	(1,222.00)	25,503.00
299-123-8131-01	897,525.00	(248,668.00)	648,857.00
299-125-8131-01	106,900.00	(4,154.00)	102,746.00
299-000-5111-00	n/a	254,044.00	n/a
301-802-8131-01	317,425.00	(41,692.00)	275,733.00
301-803-8131-01	42,225.00	(1,498.00)	40,727.00
301-806-8131-01	193,625.00	(62,240.00)	131,385.00
301-807-8131-01	91,900.00	(23,595.00)	68,305.00
301-000-5121-00	n/a	129,025.00	n/a
310-431-8131-01	248,800.00	(96,065.00)	152,735.00
310-432-8131-01	154,125.00	(31,312.00)	122,813.00
310-433-8131-01	156,900.00	(48,256.00)	108,644.00
310-000-5121-00	n/a	175,633.00	n/a
353-441-8131-01	241,800.00	(47,416.00)	194,384.00
353-445-8131-01	147,765.00	(39,248.00)	108,517.00
353-000-5121-00	n/a	86,664.00	n/a
354-155-8131-01	88,590.00	(19,501.00)	69,089.00
351-000-5121-00	n/a	19,501.00	n/a
370-156-8131-01	60,950.00	(2,439.00)	58,511.00
370-000-5121-00	n/a	2,439.00	n/a
380-154-8131-01	119,175.00	(14,520.00)	104,655.00
380-000-5121-00	n/a	14,520.00	n/a
385-197-8131-01	211,075.00	(62,255.00)	148,820.00
385-000-5121-00	n/a	62,255.00	n/a
390-192-8131-01	256,858.00	(24,345.00)	232,513.00
390-000-5121-00	n/a	24,345.00	n/a
395-303-8131-01	145,900.00	(32,075.00)	113,825.00
395-000-5121-00	n/a	32,075.00	n/a

Section II

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, October 17, 2023 12:34 PM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

We paid for the Brady Road Temporary Bridge out of 661-310-8916-87 in 2021 for \$634,100. It should have been paid in 251-310-8929-13. We need to do a budget amendment reducing the budget at 251-310-8929-13 and put it into the 661-310-8916-87 account for \$650,000.

Kandace M. Mauldin, CPA
Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Saltwater Fishing Capital of the World

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 661 - ROAD CONSTRUCTION FUND**

**661-310-8916-87
BRADY ROAD BRIDGE REPLACEMENT
PARISH PROJECT # 20-BRG-33
R: 661-000-6342-87**

TOTAL FUNDING	\$	9,501,667
EXPENDITURES THRU 12/31/22		(737,813)
PROJECT BALANCE	\$	8,763,854

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Oct-17	ORD 8894	FROM 659-301-8941-01 FD 255	200,000						
		EXCHANGING FUNDING SOURCE FD 255							
Feb-19	ORD 9032	TO 661-310-8916-87	(200,000)						
		EXCHANGING FUND SOURCES FD 251							
Feb-19	ORD 9032	FROM 661-310-8916-87	113,332						
		EXCHANGING FUND SOURCES FD 255							
Feb-19	ORD 9032	FROM 661-310-8916-87	86,668						
		EXCHANGING FUNDING SOURCE TO 661-							
May-20	ORD 9149	310-8916-58 (Fd 251)	(80,694)						
		EXCHANGING FUNDING SOURCE FROM							
May-20	ORD 9149	661-310-8916-58 (Fd 255)	80,694						
May-20	ORD 9149	To 655-351-8939-07 (Fd 255)	(167,362)						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	200,000						
Jan-21	ORD 9229	FACILITY PLANNING & CONTROL	800,000						
Jan-21	ORD 9229	FROM 661-310-8916-58 FD 251	34,029						
Jul-21	ORD 9295	ARP- FUND 201	400,000						
Sep-22	ORD 9421	FROM FD 255 1/4% SALES TAX FUND	1,500,000						
Oct-22	ORD 9431	FACILITY PLANNING & CONTROL	5,885,000						
Nov-23	PENDING BA	FROM 251-310-8929-13		650,000					
		LESS PRIOR YEARS EXPENDITURES	\$ (737,813)						
		FUNDS AVAILABLE	\$ 8,113,854	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: DELTA COAST CONSULTANTS, LLC

DESCRIPTION: Replacement of Brady Bridge

Felicia Aubert

From: Kandace Mauldin
Sent: Tuesday, October 17, 2023 12:34 PM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

We paid for the Brady Road Temporary Bridge out of 661-310-8916-87 in 2021 for \$634,100. It should have been paid in 251-310-8929-13. We need to do a budget amendment reducing the budget at 251-310-8929-13 and put it into the 661-310-8916-87 account for \$650,000.

Kandace M. Mauldin, CPA

Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457



Saltwater Fishing Capital of the World

ACCT: 661-310-8916-87

ROAD CONSTRUCTION FUND
ROADS & BRIDGES
BRADY ROAD BRIDGE REPLACEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	8,113,854	11,405.00	0	8,102,449
CLOSED:				
2017	200,000	.00	N/A	200,000
2018	200,000	.00	N/A	200,000
2019	200,000	.00	N/A	200,000
2020	232,638	.00	N/A	232,638
2021	1,466,667	69,067.48	N/A	1,397,600
2022	8,782,600	668,746.48	N/A	8,113,854

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 661-000-7102-51

ROAD CONSTRUCTION FUND
NO DEPARTMENT NAME
ROAD & BRIDGE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	200,000	200,000.00-	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	375,000	375,000.00-	N/A	0

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

10/18/23

SEPTEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 251-999-9106-61

ROAD AND BRIDGE FUND

OPERATING TRANSFERS

ROAD CONSTRUCTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	200,000	200,000.00	0	0
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	375,000	375,000.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

SEPTEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 251-310-8929-13

ROAD AND BRIDGE FUND
 ROADS & BRIDGES
 TEMPORARY BRIDGE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	650,000	.00	0	650,000
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	650,000	.00	N/A	650,000

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section III

Kayla Dupre

From: Mary Lajaunie
Sent: Thursday, September 14, 2023 11:06 AM
To: Kayla Dupre
Subject: RE: SHSP Grant Reimbursement

Can you please deposit the money into 151-912-8211-03?

That's the account it was taken out of.

Thanks!!!

From: Kayla Dupre <kdupre@tpcg.org>
Sent: Thursday, September 14, 2023 11:03 AM
To: Mary Lajaunie <mlajaunie@tpcg.org>
Subject: RE: SHSP Grant Reimbursement

It was deposited into revenue account 151-000-6342-12 (Admin Fund (SCPC)). The revenue and expense offset each other.

Kayla Dupre
Comptroller
Terrebonne Parish Consolidated Government
8026 Main St., Suite 300, Houma, LA 70360
Phone: (985) 873-6452 fax: (985) 873-6457
kdupre@tpcg.org

From: Mary Lajaunie <mlajaunie@tpcg.org>
Sent: Thursday, September 14, 2023 10:51 AM
To: Kayla Dupre <kdupre@tpcg.org>
Subject: SHSP Grant Reimbursement

Here you go Kayla.

Thanks!!!!

Thanks so very much,

Mary D. Lajaunie
Executive Secretary
Terrebonne Office of Homeland Security & Emergency Preparedness
101 Government Street
Gray, LA 70359
Office: (985) 873-6357



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

OFFICIAL RECEIPT

CUSTOMER COPY
Phone (985) 873-6462

Receipt No. 0132368

Date 06/28/2023 08:45 AM

Name/Address SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION P.O. BOX 1870 GRAYA, LA 70359	REFERENCE NUMBERS	
	U/B Account No.	
	A/R Invoice No.	
License/Registration No.		
Reference		
1.30.2023 ISRI REIMB		

FEES AND PAYMENTS			
Description	GA. Account	Fees	Regular Pmt.
SHSP - ADMIN FUND (SCPC)	151-000-6342-12	3,200.00	
CHECK #44383			3,200.00
Total		3,200.00	3,200.00

FOR INTERNAL USE ONLY	
Received by	LNGUYEN
Amt. Rec'd.	\$*****3,200.00
Notes	(OT) \$3,200.00 CK #44383

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

10/18/23

SEPTEMBER 30, 2023 - MONTH LAST CLOSED

ACCT: 151-000-6342-12

GENERAL FUND

NO DEPARTMENT NAME

SHSP - ADMIN FUND (SCPC)

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	3,200	6,400.00-	0	3,200
CLOSED:				
2017	0	.00	N/A	0
2018	0	10,101.38-	N/A	10,101
2019	0	9,433.48-	N/A	9,433
2020	7,900	1,094.70-	N/A	6,805-
2021	5,000	.00	N/A	5,000-
2022	2,500	2,639.39-	N/A	139

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 151-912-8211-03

GENERAL FUND
EMERGENCY PREPAREDNESS
SOFTWARE PURCHASES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	22,000	16,020.27	0	5,980
CLOSED:				
2017	2,425	2,424.96	N/A	0
2018	5,978	5,977.92	N/A	0
2019	11,720	11,382.33	N/A	338
2020	13,000	4,870.61	N/A	8,129
2021	31,900	28,833.67	N/A	3,066
2022	32,000	15,381.49	N/A	16,619

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section IV

Kayla Dupre

From: Valerie Robinson
Sent: Wednesday, October 4, 2023 4:30 PM
To: Kayla Dupre
Subject: WOR Operation Pit Stop check
Attachments: WOR Operation Pit Stop check.pdf

Hi Kayla,

Wings of Rescue (WOR) granted us \$2,500 for spay/neuter for "Operation Pit Stop". I am sending the check interoffice. Can you deposit and move those funds into 151-442-8349-01? Let me know if you have any questions or need anything else. Thanks!

Best,

Valerie Robinson
Animal Shelter Director
Terrebonne Parish Animal Shelter
(985) 873-6709
(985) 580-8150 fax
www.tpcg.org/animalshelter

Follow us on [facebook](#)

151-000-6741-01

ACCT: 151-000-6741-01

GENERAL FUND
 NO DEPARTMENT NAME
 DONATIONS-ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	41,653	44,153.00-	0	2,500
CLOSED:				
2017	38,000	88,756.70-	N/A	50,757
2018	0	7,519.80-	N/A	7,520
2019	95,000	88,317.00-	N/A	6,683-
2020	28,000	28,350.47-	N/A	350
2021	117,500	121,125.00-	N/A	3,625
2022	174,458	227,859.78-	N/A	53,402

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 151-442-8349-01

GENERAL FUND
ANIMAL CONTROL
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	106,289	25,261.67	0	81,027
CLOSED:				
2017	38,000	27,516.20	N/A	10,484
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471
2021	149,971	34,488.22	N/A	115,483
2022	90,808	47,192.46	N/A	43,616

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

Section IV & III

Kayla Dupre

From: Kandace Mauldin
Sent: Tuesday, October 17, 2023 12:26 PM
To: Kayla Dupre
Cc: Felicia Aubert
Subject: Budget Amendment

We need to do a budget amendment moving \$124,254 to the Bayou Country Sports Park (659-501-8913-20) The funding sources are as follows:

- Recreation District 5 improvements (659-501-8913-27) - \$12,500
 - Mechanicville Splash Park (659-501-8913-28) - \$52,754
 - Airbase Dog Park (659-501-8913-30) - \$60,000
- 54,614 } 119,868

Thanks

Kandace M. Mauldin, CPA

Chief Financial Officer
Terrebonne Parish Consolidated Government
P. O. Box 2768
Houma, LA 70361
Office: 985-873-6459
FAX: 985-873-6457

\$5,386 to 659-501-8913-20
from 659-501-8913-30



Saltwater Fishing Capital of the World

Felicia Aubert

From: Kandace Mauldin
Sent: Tuesday, October 3, 2023 9:13 AM
To: Madeleine Bodin
Cc: Dean Schouest; Felicia Aubert
Subject: RE: BCSP Limestone Parking Lot

Thanks.

Felicia – see below. We need to add a new account for BCSP Limestone Parking Lot and then prepare a line item adjustment for the numbers below to move from the regular BCSP account to the new account.

From: Madeleine Bodin <mbodin@tpcg.org>
Sent: Tuesday, October 3, 2023 8:28 AM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Dean Schouest <dschouest@houmaciviccenter.com>
Subject: RE: BCSP Limestone Parking Lot

No problem, you were in the middle of budget stuff.

Engineering: \$119,868.00
Construction: \$847,425.81 (estimate)
Total \$967,293.81

Thanks,
Madeleine

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Monday, October 2, 2023 7:48 AM
To: Madeleine Bodin <mbodin@tpcg.org>
Cc: Dean Schouest <dschouest@houmaciviccenter.com>
Subject: RE: BCSP Limestone Parking Lot

Sorry I have not gotten back to you on this. We will probably set up a separate account for this to pull out of the overall project. What was the dollar amount for the agreement and construction?

From: Madeleine Bodin <mbodin@tpcg.org>
Sent: Tuesday, September 19, 2023 2:45 PM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Dean Schouest <dschouest@houmaciviccenter.com>
Subject: BCSP Limestone Parking Lot

Kandace,

I am preparing to get the Engineering Agreement for the above project signed. Do we have a separate account for this project or is there another established account that we are using?

Thanks,

Madeleine M Bodin, E.I.
Engineer In Training
Terrebonne Parish Consolidated Government
Engineering Division

Phone: 985-873-6720

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 2024 - FIVE YEAR CAPITAL OUTLAY
 FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-38
 BCSP-LIMESTONE PARKING LOT

TOTAL FUNDING	\$	119,868
EXPENDITURES THRU 12/31/22		-
PROJECT BALANCE	\$	<u>119,868</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Nov-23	PENDING BA	FROM 659-501-8913-27 FD 280		12,500					
Nov-23	PENDING BA	FROM 659-501-8913-28 FD 280		52,754					
Nov-23	PENDING BA	FROM 659-501-8913-30 FD 280		54,614					

FUNDS AVAILABLE	\$	-	\$	119,868	\$	-	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT: ALL SOUTH CONSULTING & ENGINEERING

DESCRIPTION: THIS PROJECT IS TO LIMESTONE THE PARKING LOT
 AND THE BAYOU COUNTRY SPORTS PARK.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 2024 - FIVE YEAR CAPITAL OUTLAY
 FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-20
 PARISH SPORTS PARK COMPLEX
 R# 659-000-6342-11
 R# 659-000-6343-35

TOTAL FUNDING	\$	12,257,194
EXPENDITURES THRU 12/31/22		<u>(4,902,347)</u>
PROJECT BALANCE	\$	<u>7,354,847</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jul-12	ORD 8141	FUND 280 P/W RECREATION FUND	47,500						
Dec-12	ORD 8252	FUND 280 P/W RECREATION FUND	1,000,000						
Dec-12	ORD 8252	FUND 151 GENERAL FUND	1,191,000						
Sep-15	ORD 8639	FUND 151 GENERAL FUND - BP	600,000						
Oct-15	ORD 8650	LAND & WATER CONSERVATION	250,000						
Jan-16	ORD 8669	FUND 280 P/W RECREATION FUND	139,405						
Aug-17	ORD 8872	FROM REC DISTRICT 2/3	200,000						
May-18	ORD 8957	FUND 285 B COUNTRY SPORTS PARK	440,000						
Oct-18	ORD 9008	FUND 285 B COUNTRY SPORTS PARK	317,878						
Nov-18	ORD 9014	FROM 655-351-8929-14 STWIDE FLOOD	89,400						
Jan-19	ORD 9028	FUND 280 P/W RECREATION FUND	220,000						
Mar-19	ORD 9040	FUND 280 P/W RECREATION FUND	25,000						
May-19	ORD 9052	From 655-351-8929-50 (FD 151)	100,000						
Dec-19	ORD 9114	TO 661-310-8916-59 FD 151	(100,000)						
Jan-20	ORD 9117	EXCHANGING FUND SOURCES FD 285	100,000						
Jan-20	ORD 9117	TO GENERAL FUND FD 151	(100,000)						
Nov-20	ORD 9213	PUBLIC IMPROVEMENT BONDS	250,000						

CONTINUED ON NEXT PAGE

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

**659-501-8913-20
PARISH SPORTS PARK COMPLEX (Continued)
R# 659-000-6342-11
R# 659-000-6343-35**

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jan-21	ORD 9229	FROM FUND 285 B COUNTRY SPORTS PARK	95,000						
Jan-21	ORD 9229	FROM 661-310-8916-59 FD 280	18,131						
Jan-21	ORD 9229	FACILITY PLANNING & CONTROL	1,009,900						
Jul-21	ORD 9295	ARP- FUND 201	250,000						
Apr-21	ORD 9359	ACT 120 OF 2021	500,000						
Jun-22	ORD 9379	FROM 659-000-6912-00	11,662						
Aug-22	LIA #77	FROM 659-501-8913-36 FD 285	688,447						
Aug-22	LIA #77	FROM 659-501-8913-37 FD 255	404,959						
Aug-22	ORD 9413	FROM FD 255 1/4% SALES TAX FUND	56,441						
Sep-22	ORD 9420	FROM FD 280 P/W RECREATION FUND	675,000						
Sep-22	ORD 9420	FROM FD 255 1/4% SALES TAX FUND	675,000						
Dec-22	ORD 9445	FACILITY PLANNING & CONTROL	2,984,000						
Jun-23	LIA #37	TO 659-501-8913-36 FP&C		(1,177,747)					
Jun-23	LIA #37	TO 659-501-8913-36 FD 255		(392,582)					
Sep-23	LIA #97	TO 659-501-8913-36 FP&C		(826,853)					
Sep-23	LIA #97	FROM 659-501-8913-36 FD 255		10,267					
Oct-23	PENDING BA	FACILITY PLANNING & CONTROL		2,000,000					
Oct-23	PENDING BA	FD 255 CLOSE TO FUND BALANCE		(500,000)					
Oct-23	PENDING BA	FD 280 P/W RECREATION FUND		500,000					
Nov-23	PENDING BA	FROM 659-501-8913-30 FD 280			5,386				
Jan-24	PROPOSED	FD 280 P/W RECREATION FUND			500,000				
LESS PRIOR YEARS EXPENDITURES			(4,902,347)						
FUNDS AVAILABLE			\$ 7,236,376	\$ (386,915)	\$ 505,386	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT: JOSEPH FURR DESIGN
ALL SOUTH, ENGINEERING
CONTRACTOR: BAYOU IRRIGATION, INC.
LEWIS STONE, LLC.**

**DESCRIPTION: EVALUATE THE MERITS AND FEASIBILITY OF
ACQUIRED LAND IN PARTNERSHIP WITH
RECREATION DISTRICT 2, 3 FOR THE PURPOSE OF
DEVELOPING A MAJOR SPORTS PARK COMPLEX.**

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 2024 - FIVE YEAR CAPITAL OUTLAY
 FUND 659 - CAPITAL PROJECTS CONTROL

659-501-8913-27
 RECREATION DISTRICT 5 IMPROVEMENTS

TOTAL FUNDING	\$	-
EXPENDITURES THRU 12/31/22		-
PROJECT BALANCE	<u>\$</u>	<u>-</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Jan-17	ORD 8796	FUND 280 P/W RECREATION FUND	12,500						
Nov-23	PENDING BA	TO 659-501-8913-38 FD 280		(12,500)					
LESS PRIOR YEARS EXPENDITURES									
		FUNDS AVAILABLE	\$ 12,500	\$ (12,500)	\$ -	\$ -	\$ -	\$ -	\$ -

DESCRIPTION: Assist with the recreation equipment and programs for Council District 5.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

659-501-8913-30
AIRBASE DOG PARK

TOTAL FUNDING	\$	-
EXPENDITURES THRU 12/31/22		-
PROJECT BALANCE	<u>\$</u>	<u>-</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028	
Jan-20	ORD 9117	FD 280 P/W RECREATION FUND	60,000							
Nov-23	PENDING BA	TO 659-501-8913-20 FD 280		(5,386)						
Nov-23	PENDING BA	TO 659-501-8913-38 FD 280		(54,614)						
LESS PRIOR YEARS EXPENDITURES										
FUNDS AVAILABLE			<u>\$</u>	<u>60,000</u>	<u>\$</u>	<u>(60,000)</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>
			<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>

ENGINEER: DAVID A WAITZ, ENGINEERING
CONTRACTOR: LA CONTRACTING ENTERPRISE

DESCRIPTION: Provide a Splash Park on the Houma Airbase.

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 659-501-8913-27

CAPITAL PROJECTS CONTRL
PARKS & GROUNDS
REC DISTRICT 5 IMPROVEMENTS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	12,500	.00	0	12,500
CLOSED:				
2017	12,500	.00	N/A	12,500
2018	12,500	.00	N/A	12,500
2019	12,500	.00	N/A	12,500
2020	12,500	.00	N/A	12,500
2021	12,500	.00	N/A	12,500
2022	12,500	.00	N/A	12,500

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 659-501-8913-28

CAPITAL PROJECTS CONTRL
PARKS & GROUNDS
MECHANICVILLE SPLASH PARK

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	52,754	.00	0	52,754
CLOSED:				
2017	0	.00	N/A	0
2018	225,000	22,071.98	N/A	202,928
2019	80,711	5,357.15	N/A	75,354
2020	52,754	.00	N/A	52,754
2021	52,754	.00	N/A	52,754
2022	52,754	.00	N/A	52,754

ENTER = CONTINUE

CF01 = EXIT

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 659-501-8913-30

CAPITAL PROJECTS CONTRL
PARKS & GROUNDS
AIRBASE DOG PARK

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	60,000	.00	0	60,000
CLOSED:				
2017	0	.00	N/A	0
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	60,000	.00	N/A	60,000
2021	60,000	.00	N/A	60,000
2022	60,000	.00	N/A	60,000

ENTER = CONTINUE

CF01 = EXIT

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
SEPTEMBER 30, 2023 - MONTH LAST CLOSED

10/18/23

ACCT: 659-501-8913-20

CAPITAL PROJECTS CONTRL
PARKS & GROUNDS
PARISH SPORTS PARK COMPLEX

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	6,849,461	5,049,536.88	53,650	1,746,274
CLOSED:				
2017	450,102	18,205.00	N/A	431,897
2018	1,279,175	469,624.52	N/A	809,550
2019	1,054,550	934,430.93	N/A	120,119
2020	370,119	13,055.24	N/A	357,064
2021	1,730,095	327,135.90	N/A	1,402,959
2022	7,398,468	162,091.88	N/A	7,236,376

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

Felicia Aubert

Section VII

From: Jennifer Gerbasi
Sent: Wednesday, October 11, 2023 11:36 AM
To: Kandace Mauldin
Felicia Aubert
Subject: NFWF Funding for Lake Chien
Attachments: Formal Email Budget Approval 6 1 2023.pdf; Budget NFWF Lake Chien 2022.xlsx; 74582 +NFWF+2022+Grant+Living+Shoreline+Agreement+signed+2-1.pdf; Resolution No. 22-354 Oysterbed Surge Protection System - Lake Chien certified copy.pdf

Greetings,
As requested, please find attached the award, resolution from council, executed agreement, and revised budget with approval from NFWF. If you need any further documents, let me know. Kayla and Felicia have already provided w-9 etc. for payments.
Cheers,
Jennifer

Jennifer C. Gerbasi
Terrebonne Parish Consolidated Government
Recovery Assistance and Mitigation Planning
8026 Main Street, Second Floor
Houma, Louisiana 70360
P: 985-873-6565



OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 22-354

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO ACCEPT THE GRANT AWARDED AND SIGN ANY AND ALL DOCUMENTS RELATED TO THE NFWF FUNDING FOR LIVING SHORELINES TO PROTECT THE INTEGRITY OF THE COASTLINE WHILE PROTECTING, RESTORING OR ENHANCING HABITAT FOR ENVIRONMENTALLY AND COMMERCIALY IMPORTANT NATURAL RESOURCES.

WHEREAS, the Terrebonne Parish Consolidated Government applied for funding from the National Fish and Wildlife Foundation (NFWF) to install a Living Shoreline/Oyster Bed Surge Protection System in Lake Chien,

WHEREAS, by communication from the NFWF, Terrebonne Parish Consolidated Government has been notified that the application was approved March 1, 2022; and

WHEREAS, the approved funding for the installation of the Living Shoreline surge protection system is as follows:

Federal Share (50%)	\$ 5,445,743.85
Non Federal Share (0%)	\$ 175,000.00
TOTAL PROJECT AWARD:	\$ 5,620,743.85

5455743.85

WHEREAS, the National Fish and Wildlife Foundation (NFWF) has provided an Agreement attached here as Attachment A; and

WHEREAS, Terrebonne Parish Consolidated Government will be a party to that agreement;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the Parish President is hereby authorized to enter into the appropriate Agreement with the National Fish and Wildlife Foundation to implement the Living Shoreline.

THERE WAS RECORDED:

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 14th day of November 2022.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on November 16, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 17TH DAY OF NOVEMBER 2022.



TAMMY E. TRIGGS
COUNCIL CLERK

TERREBONNE PARISH COUNCIL

 NATIONAL FISH AND WILDLIFE FOUNDATION GRANT AGREEMENT		1. NFWF PROPOSAL ID: 74582	2. NFWF GRANT ID: 0318.22.074582
		3. UNIQUE ENTITY IDENTIFIER (UEI) X6CFK7JK1NT3	4. INDIRECT COST RATE (REFERENCE LINE 17 for RATE TERMS) N/A
5. SUBRECIPIENT TYPE State or Local Government		6. NFWF SUBRECIPIENT Terrebonne Parish Consolidated Government	
7. NFWF SUBRECIPIENT CONTACT Gordon Dove 8026 Main ST Houma, LA 70360-2768 jgerbasi@tpcg.org		8. NFWF GRANTS ADMINISTRATOR/NFWF CONTACT INFORMATION Briea Dorsey National Fish and Wildlife Foundation 1133 15 th Street, N.W. Suite 1000 Washington, D.C. 20005 Tel:202-857-0166 Fax: 202-857-0162 Briea.Dorsey@nfwf.org	
9. PROJECT TITLE Living Shoreline Installation on Lake Chien (LA)			
10. PROJECT DESCRIPTION Install a living shoreline along 1.85 miles of the shoreline of Lake Chien in Terrebonne Parish, Louisiana near the Gulf of Mexico to preserve at least an estimated 20 acres of marshland in the first 20 years and 50 acres in 50 years. Project will build over 5 acres of land and will buffer infrastructure investments and estuaries that provide habitat to important fisheries, species of concern, and traditional subsistence customs.			
11. PERIOD OF PERFORMANCE December 30, 2022 to December 29, 2025		12. TOTAL AWARD TO SUBRECIPIENT \$5,455,743.85	13. TOTAL FED. FUNDS \$5,455,744
14. TOTAL NON-FED. FUNDS N/A		15. FEDERAL MATCH REQUIREMENT \$0.00	
16. NON-FEDERAL MATCH REQUIREMENT \$175,000			
17. SUBRECIPIENT INDIRECT COST RATE TERMS The rate specified in Line 4 reflects that the Subrecipient has elected not to claim an indirect cost rate and that this election shall apply throughout the project's period of performance.			
18. TABLE OF CONTENTS			
SEC.	DESCRIPTION		
1	NFWF Agreement Administration		
2	NFWF Agreement Clauses		
3	Representations, Certifications, Obligations, and Other Statements – General		
4	Representations, Certifications, and Other Statements Relating to Federal Funds- General		
5	Representations, Certifications, and Other Statements Relating to Federal Funds – Funding Source Specific		
6	Other Representations, Certifications, Statements and Clauses		

659-301-8941-10 \$5,455,744.
659-000 6321-10 \$5,455,744.

19. FUNDING SOURCE INFORMATION/FEDERAL AND NON-FEDERAL							
A. FUNDING SOURCE (FS)	B. NFWF FS ID	C. FS AWARD DATE TO NFWF	D. FAIN	E. TOT FED. AWARD TO NFWF	F. TOT OBLG. TO SUBRECIPIENT	G. FS END DATE	H. CFDA
National Oceanic And Atmospheric Administration	FC.R519	3/1/2022	NA22NOS4730016	\$24,825,000.00	\$5,455,743.85	2/28/2027	11.473

20. NOTICE OF AWARD

The National Fish and Wildlife Foundation (NFWF) agrees to provide the NFWF Award to the NFWF Subrecipient for the purpose of satisfactorily performing the Project described in a full proposal as identified on line 1 and incorporated into this Agreement by reference. The NFWF Award is provided on the condition that the NFWF Subrecipient agrees that it will raise and spend at least the amount listed on lines 15 and 16 in matching contributions on the Project, as applicable. The Project must be completed, with all NFWF funds and matching contributions spent, during the Period of Performance as set forth above. All items designated on the Cover Page and the Table of Contents are incorporated into this Agreement by reference herein. NFWF Subrecipient agrees to abide by all statutory or regulatory requirements, or obligations otherwise required by law. Subrecipient is obligated to notify NFWF if any of the information on the Cover Page changes in any way, whether material or immaterial.

A. NAME AND TITLE OF AUTHORIZED SUBRECIPIENT SIGNER (Type or Print) Mike Toups Parish Manager Authorized Designee Record #1627089		D. NAME AND TITLE OF NFWF AWARDING OFFICIAL Holly A. Bamford, PhD, Chief Conservation Officer	
B. SUBRECIPIENT BY 		E. NATIONAL FISH AND WILDLIFE FOUNDATION BY 	
C. DATE 11/21/22		F. DATE 12/5/2022	
<i>NFWF prohibits discrimination in all its programs and activities on the basis of race, color, religion, age, sex, national origin, ancestry, marital status, personal appearance, citizen status, disability, sexual orientation, gender identity or expression, pregnancy, child birth or related medical conditions, family responsibilities, matriculation, genetic information, political or union affiliation, veteran status or any other status protected by applicable law ("Protected Categories"). In addition, NFWF prohibits retaliation against an individual who opposes an unlawful educational practice or policy or files a charge, testifies or participates in any complaint under Title VI. NFWF complies with all applicable federal, state and local laws in its commitment to being an equal opportunity provider and employer; accordingly, it is NFWF's policy to administer all employment actions, including but not limited to, recruiting, hiring, training, promoting, and payment of wages, without regard to any Protected Category(ies).</i>			

See Reporting Schedule on the following page.

21. REPORTING DUE DATES/SUBRECIPIENT REPORTING SCHEDULE

Reporting Task	Task Due Date
Annual Financial Report	December 30, 2023
Interim Programmatic Report	December 30, 2023
Annual Financial Report	December 30, 2024
Interim Programmatic Report	December 30, 2024
Final Financial Report	March 29, 2026
Final Programmatic Report	March 29, 2026



SECTION 1 NFWF AGREEMENT ADMINISTRATION

1.1. Amendments.

During the life of the Project, the NFWF Subrecipient is required to immediately inform in writing the NFWF Grants Administrator of any changes in contact information, Key Personnel, scope of work, indirect cost rate, as well as any difficulties in completing the performance goals articulated in the Project description. NFWF Subrecipients must request an amendment from NFWF upon determination of a deviation from the original Grant Agreement as soon as such deviation is detected. NFWF reserves the right to approve, deny and/or negotiate any such request. Alternatively, NFWF may initiate an amendment if NFWF determines an amendment is necessary at any time. Amendment requests are to be submitted via NFWF's grants management system.

1.1.1. Budget Amendment Request.

If the NFWF Subrecipient determines that: 1) the amount of the budget is going to change in any one direct cost category by an amount that exceeds 10% of the Award, or 2) there is a need to increase indirect costs, the NFWF Subrecipient must seek prior written approval via an amendment request in NFWF's grants management system.

1.1.2. Extension of Performance Period.

If additional time is needed to complete the approved Project, the NFWF Subrecipient should contact the NFWF Grants Administrator at least 45 calendar days prior to the project period expiration date to initiate the no-cost extension request process in NFWF's grants management system. In addition, if there are overdue reports required, the NFWF Subrecipient must ensure that they are submitted along with or prior to submitting the no-cost extension request.

1.2. Matching Contributions.

Matching Contributions consist of cash, contributed goods and services, volunteer hours, and/or property raised and spent for the Project. Matching Contributions for the purposes of this Project must meet the following criteria: (1) Are verifiable from the NFWF Subrecipient's records; (2) Are not included as contributions for any other federal award; (3) Are necessary and reasonable for the accomplishment of project or program objectives; (4) Are allowable under OMB Cost Principles; (5) Are not paid by the U.S. Government under another federal award except where the federal statute authorizing a program specifically provides that federal funds made available for such program can be applied to matching or cost sharing requirements of other federal programs when authorized by federal statute; (6) Are provided for in the approved budget when required by the federal awarding agency; (7) Are committed directly to the project and must be used within the period of performance as identified in this Agreement; (8) Otherwise conform to the law; and, (9) Are in compliance with the requirements of Section 3.3 of this Agreement concerning Compliance with Laws.

1.2.1. Documentation and Reporting of Matching Contributions.

The NFWF Subrecipient must retain supporting documentation, including detailed time records for contributed services, original receipts, appraisals of real property, and comparable rentals for other contributed property, at its place of business in the event of an audit of the NFWF Subrecipient as required by applicable federal regulations. The NFWF Subrecipient must report match progress in Payment Requests and Financial Reports.

1.2.2. Assessing Fair Market Value.

Fair market value of donated goods, services and property, including volunteer hours, shall be computed as outlined in §200.306 of 2 CFR Subtitle A, Chapter II, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, (hereinafter "OMB Uniform Guidance"), regardless of whether this Agreement is federally funded.

1.3. Payment of Funds.

To be eligible to receive funds, NFWF Subrecipient must submit to NFWF (1) an original executed copy of this Agreement for the Project; (2) any due financial and programmatic reports; and (3) a complete and accurate Payment Request via NFWF's grants management system. At any time, NFWF reserves the right to require submission of source documentation, including but not limited to timesheets, cash receipts, contracts or subaward agreements, for any costs where the NFWF Subrecipient is seeking reimbursement by NFWF. NFWF reserves the right to retain up to ten percent (10%) of funds until submission and acceptance of final reports.

1.3.1. Reimbursements.

NFWF Subrecipient may request funds on a reimbursable basis. Reimbursement requests must include expenditures to date and an explanation of any variance from the approved budget.

1.3.2. Advances.

NFWF Subrecipient may request advance payment of funds prior to expenditure provided that the NFWF Subrecipient: (1) demonstrates an immediate need for advance payment; (2) documents expenditure of advanced funds; 3) maintains written procedures that minimize the time elapsing between the transfer of funds and disbursement; and (4) has established appropriate financial management systems that meet the needs and standards for fund control and accountability. Approval of any advance payment of funds is made at the sole discretion of NFWF, based on an assessment of the NFWF Subrecipient's needs.

1.3.3. Interest.

Any interest earned in any one year on funds advanced to the NFWF Subrecipient that exceeds \$500 must be reported to NFWF, and the disposition of those funds negotiated with NFWF. Interest amounts up to \$500 per year may be retained by the NFWF Subrecipient for administrative expense.

1.4. Reports.

1.4.1. Interim Programmatic Reports.

The NFWF Subrecipient will submit interim programmatic reports to NFWF based on the reporting schedule in Line 21 of the Cover Sheet to this Agreement, as may be amended at NFWF's sole discretion. The interim programmatic report shall consist of written statements of Project accomplishments and updated metric values since Project initiation, or since the last reporting period, and shall be submitted via NFWF's grants management system. NFWF may require specific formatting and/or additional information as appropriate.

1.4.2. Interim Financial Reports.

The NFWF Subrecipient will submit interim financial reports to NFWF based on the reporting schedule in Line 21 of the Cover Sheet to this Agreement, as may be amended at NFWF's sole discretion. The interim financial report shall consist of financial information detailing cumulative expenditures made under this Project since Project initiation and shall be uploaded via NFWF's grants management system. NFWF may require specific formatting and/or additional information as appropriate.

1.4.3. Annual Financial Report.

The NFWF Subrecipient will submit annual financial reports to NFWF based on the reporting schedule in Line 21 of the Cover Sheet to this Agreement, as may be amended at NFWF's sole discretion. The NFWF Subrecipient must enter a justification when there is a difference between the amount disbursed by NFWF and the amount expended by the grantee. Failure to submit an annual financial report in a timely manner will delay payment of submitted payment requests.

1.4.4. Final Reports.

Based on the reporting schedule in Line 21 of the Cover Sheet to this Agreement, the NFWF Subrecipient will submit (1) a Final Financial Report accounting for all Project funds received, Project expenditures, and budget variances (if any) compared to the approved budget; (2) a Final Programmatic Report summarizing and documenting the accomplishments and metric values achieved during the Period of Performance; (3) copies of any publications, press releases and other appropriate products resulting from the Project; and (4) photographs as described in Section 1.4.3.1 below. The final reports and digital photo files should be uploaded via NFWF's grants management system. Any requests for extensions of final report submission dates must be made in writing to the NFWF Grants Administrator and approved by NFWF in advance. NFWF may require specific formatting and/or additional information as appropriate.

1.4.4.1. Photographs.

NFWF requests, as appropriate for the Project, a representative number of high-resolution (minimum 300 dpi) photographs depicting the Project (before-and-after images, images of species impacted, and/or images of staff/volunteers working on the Project). Photographs should be uploaded with the Final Programmatic Report

via NFWF's grants management system as individual .jpg files. The FinalProgrammatic Report narrative should list each photograph, the date the photograph was taken, the location of the photographed image, caption, photo credit, and any other pertinent information (e.g., species, activity conducted) describing what the photograph is depicting. By uploading photographs to NFWF's grants management system the NFWF Subrecipient certifies that the photographs are unencumbered and that NFWF and Project Funders have a fully paid up non-exclusive, royalty-free, irrevocable, perpetual, worldwide license for posting of Final Reports and for any other purposes that NFWF or the Project Funder determines appropriate.

1.4.5. Significant Developments.

The NFWF Subrecipient shall report on events that may occur between the scheduled performance reporting dates that have a significant impact on the Project. Such reporting shall be made as soon as the following conditions become known:

1.4.5.1. Problems, delays, or adverse conditions which will materially impair the ability to meet the Project objective, including but not limited to the objective itself, its schedule and/or the budget. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the matter; and/or,

1.4.5.2. Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or produce more or different beneficial results than originally planned.

1.5. Reports and Payment Requests.

All reports, financial, programmatic, or otherwise, or payment requests under a federal award must be submitted by a representative of the NFWF Subrecipient who has the NFWF Subrecipient's full authority to tender such reports and requests for payment and to provide required certifications as set forth in 2 CFR 200.415, as applicable.

1.6. Record Retention and Access.

1.6.1. Retention Requirements for Records.

NFWF Subrecipient shall maintain all records connected with this Agreement for a period of at least three (3) years following the latest end date of the funding source(s) referenced above in line 19. FUNDING SOURCE INFORMATION/FEDERAL AND NON-FEDERAL or the close-out of all pending matters or audits related to this Agreement, whichever is later. As funding source end dates may be extended over time, the NFWF Subrecipient will be notified of the most up-to-date record retention requirements upon closure of this Award. If any litigation, claim, or audit is started (irrespective of the NFWF Subrecipient's involvement in such matter) before the expiration of the 3-year period, the records shall be retained until all litigation, claims or audit findings or pending matters involving the records have been resolved and final action taken. NFWF shall notify NFWF Subrecipient if any such litigation, claim or audit takes place or if funding source end date(s) is extended so as to extend the retention period. Records for real property and equipment acquired with federal funds must be retained for at least three (3) years following disposition of

such real property. For awards solely funded with funding sources with "N/A" listed as the end date, NFWF Subrecipient shall maintain all records connected with this Agreement for a period of at least three (3) years following the date of final payment or the Period of Performance end date, whichever is later.

1.6.2. Access to Records.

NFWF or any of its authorized representatives shall have access to such records and financial statements upon request, as shall Inspectors General, the Comptroller General of the United States or any of their authorized representatives if the Funding Source or any funding entity (*i.e.*, a secondary funding source) is a federal agency and/or any portion of the Project provided herein is paid with federal funds. The rights of access in this section are not limited to the required retention period but last as long as the records are retained.

SECTION 2 NFWF AGREEMENT CLAUSES

2.1. Restrictions on Use of Funds.

The NFWF Subrecipient agrees that any funds provided by NFWF and all Matching Contributions will be expended only for the purposes and programs described in this Agreement. No funds provided by NFWF pursuant to this Agreement or Matching Contributions may be used to support litigation expenses, lobbying activities, or any other activities not authorized under this Agreement or otherwise unallowable under the Federal Cost Principles set forth in the OMB Uniform Guidance.

2.2. Assignment.

The NFWF Subrecipient may not assign this Agreement, in whole or in part, to any other individual or other legal entity without the prior written approval of NFWF.

2.3. Subawards and Contracts.

When making subawards or contracting, NFWF Subrecipient shall:(1) abide by all applicable granting and contracting procedures, including but not limited to those requirements of the OMB Uniform Guidance (2 C.F.R. Part 200); (2) ensure that all applicable federal, state and local requirements are properly flowed down to the subawardee or contractor, including but not limited to the applicable provisions of the OMB Uniform Guidance (2 C.F.R. Part 200); and (3) ensure that such subaward or contracting complies with the requirements in Section 3.3 of this Agreement concerning Compliance with Laws. NFWF Subrecipient shall also include in any subaward or contract a similar provision to this, requiring the use of proper grant and contracting procedures and subsequent flow down of federal, state, and local requirements to lower-tiered subawardees and contractors.

2.4. Unexpended Funds.

Any funds provided by NFWF and held by the NFWF Subrecipient and not expended at the end of the Period of Performance will be returned to NFWF within ninety (90) days after the end of the Period of Performance.

2.5. Publicity, Acknowledgment of Support, and Disclaimers.

2.5.1. Publicity.

The NFWF Subrecipient gives NFWF the right and authority to publicize NFWF's financial support for this Agreement and the Project in press releases, publications, and other public communications.

2.5.2. Acknowledgment of Support.

The NFWF Subrecipient agrees to: (1) give appropriate credit to NFWF and any Funding Sources identified in this Agreement for their financial support in any and all press releases, publications, annual reports, signage, video credits, dedications, and other public communications regarding this Agreement or any of the project deliverables associated with this Agreement, subject to any terms and conditions as may be stated in Section 5 and Section 6 of this Agreement; and (2) include the disclaimer provided at Section 2.5.4.

2.5.3. Logo Use.

The NFWF Subrecipient must obtain prior NFWF approval for the use relating to this Award of the NFWF logo or the logo or marks of any Funding Source.

2.5.4. Disclaimers.

Payments made to the NFWF Subrecipient under this Agreement do not by direct reference or by implication convey NFWF's endorsement nor the endorsement by any other entity that provides funds to the NFWF Subrecipient through this Agreement, including the U.S. Government, as applicable, for the Project. All information submitted for publication or other public releases of information regarding this Agreement shall carry the following disclaimer, which NFWF may revise at any time at its sole discretion:

For Projects funded in whole or part with federal funds: "The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government or the National Fish and Wildlife Foundation and its funding sources. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government, or the National Fish and Wildlife Foundation or its funding sources."

For Projects not funded with federal funds: "The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions of the National Fish and Wildlife Foundation or its funding sources. Mention of trade names or commercial products does not constitute their endorsement by the National Fish and Wildlife Foundation or its funding sources."

2.6. Posting of Final Reports.

The NFWF Subrecipient hereby acknowledges and consents for NFWF and any Funding Source identified in this Agreement to post its final programmatic reports and deliverables on their respective websites. In the event that the NFWF Subrecipient intends to claim that its final report contains material that does not have to be posted on such websites because it is protected from disclosure by statutory or regulatory provisions, the NFWF Subrecipient shall so notify NFWF and any Funding Source identified in this Agreement and clearly mark all such potentially protected materials as "PROTECTED," providing an accurate and complete citation to the statutory or regulatory source for such protection.

2.7. Website Links.

The NFWF Subrecipient agrees to permit NFWF to post a link on any or all NFWF websites to any websites created by the NFWF Subrecipient in connection with the Project.

2.8. Evaluation.

Throughout a program or business plan, NFWF engages in monitoring and evaluation to assess progress toward conservation goals and inform future decision-making. These efforts use both data collected by grantees as part of their NFWF grant as well as post-award project data collected by third-party entities commissioned to conduct a program evaluation. The NFWF Subrecipient agrees to cooperate with NFWF by providing timely responses to all reasonable requests for information to assist in evaluating the accomplishments of the Project period of five (5) years after the project end date.

2.9. Intellectual Property.

Reports, materials, books, databases, monitoring data, maps and spatial data, audio/video, and other forms of intellectual property created using this grant may be copyrighted or otherwise legally protected by the NFWF Subrecipient or by the author. The NFWF Subrecipient agrees to provide to NFWF and any Funding Source identified in this Agreement a non-exclusive, royalty-free, irrevocable, perpetual, worldwide license to use, publish, copy and alter the NFWF Subrecipient's intellectual property created using this award for non-commercial purposes in any media – whether now known or later devised – including posting such intellectual property on NFWF's or Funding Source websites and featuring in publications. NFWF retains the right to use project metrics and spatial data submitted by the NFWF Subrecipient to estimate societal benefits that result and to report these results to funding partners on a case-by-case basis as determined by NFWF. These may include but are not limited to: habitat and species response, species connectivity, water quality, water quantity, risk of detrimental events (e.g., wildfire, floods), carbon accounting (e.g., sequestration, avoided emissions), environmental justice, and diversity, equity, and inclusion.

2.10. System for Award Management (SAM) Registration.

The NFWF Subrecipient must maintain an active SAM registration at www.SAM.gov until the final financial report is submitted or final payment is received, whichever is later. If the NFWF Subrecipient's SAM registration expires during the required period, NFWF will suspend payment to the NFWF Subrecipient until the SAM registration is updated.

2.11. Arbitration.

All claims, disputes, and other matters in question arising out of, or relating to this Agreement, its interpretation or breach, shall be decided through arbitration by a person or persons mutually acceptable to both NFWF and the NFWF Subrecipient. Notice of the demand for arbitration shall be made within a reasonable time, not to exceed three years, after the claim, dispute, or other matter in question has arisen. The award rendered by the arbitrator or arbitrators shall be final. The terms of this provision will survive termination of this Agreement.

2.12. Indemnity.

The NFWF Subrecipient shall indemnify and hold harmless NFWF, any Funding Source identified in this Grant Agreement, their respective officers, directors, agents, and employees in respect of any and all claims, injuries, losses, diminution in value, damages, liabilities, whether or not currently due, and expenses including without limitation, settlement costs and any legal or other expenses for investigating or defending any actions or threatened actions or liabilities arising from or in connection with the Project. The terms of this provision will survive termination of this Agreement.

2.13. Insurance.

The NFWF Subrecipient agrees to obtain and maintain all appropriate and/or required insurance coverages against liability for injury to persons or property from any and all activities undertaken by the NFWF Subrecipient and associated with this Agreement in any way. NFWF reserves the right to require additional insurance limits and policies based on specific activities under this Agreement, that NFWF be named insured on all applicable insurance policies, and that the NFWF Subrecipient provide a certificate of insurance and/or copies of applicable insurance policies as requested by NFWF. The terms of this provision will survive termination of this Agreement.

2.14. Choice of Law/Jurisdiction.

This Agreement shall be subject to and interpreted by the laws of the District of Columbia, without regard to choice of law principles. By entering into this Agreement, the NFWF Subrecipient agrees to submit to the exclusive jurisdiction of the courts of the District of Columbia. The terms of this provision will survive termination of this Agreement.

2.15. Stop Work.

NFWF may, at any time, by written order to the NFWF Subrecipient, require the NFWF Subrecipient to stop all, or any part, of the work called for by this Agreement for a period of 90 days after the order is delivered to the NFWF Subrecipient. The order shall be specifically identified as a stop-work order issued under this section. Upon receipt of the order, the NFWF Subrecipient shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to this Agreement covered by the order during the period of work stoppage. Within a period of 90 calendar days after a stop-work order is delivered to the NFWF Subrecipient, or within any extension of that period to which the parties shall have agreed, NFWF shall either cancel the stop-work order or terminate the Agreement under section 2.16.

2.16. Termination.

2.16.1. Upon the occurrence of any of the following enumerated circumstances, NFWF may terminate this Agreement, or any portion thereunder, upon receipt by the NFWF Subrecipient of NFWF's written notice of termination, or as otherwise specified in the notice of termination:

2.16.1.1. the NFWF Subrecipient is adjudged or becomes bankrupt or insolvent, is unable to pay its debts as they become due, or makes an assignment for the benefit of its creditors; or,

2.16.1.2. the NFWF Subrecipient voluntarily or involuntarily undertakes to dissolve or wind up its affairs; or,

2.16.1.3. suspension or debarment by the Government of the NFWF Subrecipient; or,

2.16.1.4. any breach of the requirements set forth in Section 3.3 of this Agreement concerning Compliance with Laws; or,

2.16.1.5. NFWF learns that NFWF Subrecipient has an organizational conflict of interest, or any other conflict of interest, as determined in the sole discretion of NFWF, that NFWF believes, in its sole discretion, cannot be mitigated; or,

2.16.1.6. after written notice and a reasonable opportunity, the NFWF Subrecipient is unable to cure a perceived non-compliance with any material term (other than those enumerated at 2.16.1.1 – 2.16.1.5) of this Agreement. The cure period shall be considered the timeframe specified by the Funding Source(s), if any, minus one (1) to five (5) days or as agreed upon by the Parties in writing, or if no time is specified by the Funding Source(s), ten (10) days or as otherwise agreed upon by the Parties. Within this time period the NFWF Subrecipient shall, as

determined by NFWF, (a) satisfactorily demonstrate its compliance with the term(s) originally believed to be in non-compliance; or (b) NFWF, at its sole discretion, may determine that NFWF Subrecipient has satisfactorily demonstrated that reasonable progress has been made so as not to endanger performance under this Agreement; or,

2.16.1.7. if the Funding Source issues an early termination under the funding agreement(s) covering all or part of the Project at issue hereunder.

2.16.2. Either Party may terminate this Agreement by written notice to the other Party for any reason by providing thirty (30) days' prior written notice to the other Party.

2.16.3. In the event of termination of this Agreement prior to Project completion, the NFWF Subrecipient shall immediately (unless otherwise directed by NFWF in its notice if NFWF initiated the termination) undertake all reasonable steps to wind down the Project cooperatively with NFWF, including but not limited to the following:

2.16.3.1. Stop any portion of the Project's work that is incomplete (unless work to be completed and a different date for termination of work are specified in NFWF's notice).

2.16.3.2. Place no further work orders or enter into any further subawards or contracts for materials, services, or facilities, except as necessary to complete work as specified in NFWF's notice.

2.16.3.3. Terminate all pending Project work orders, subawards, and contracts for work that has not yet commenced.

2.16.3.4. With the prior written consent of NFWF, promptly take all other reasonable and feasible steps to minimize and/or mitigate any damages that may be caused by the failure to complete the Project, including but not limited to reasonable settlements of any outstanding claims arising out of termination of Project work orders, subawards, and contracts. NFWF will reimburse the NFWF Subrecipient for non-cancelable allowable costs incurred by the NFWF Subrecipient prior to termination that cannot be mitigated. However, the foregoing is subject to the complete reimbursement of such costs by the Funding Source; accordingly, any amounts ultimately not paid, or which are recouped by the Funding Source, are subject to recoupment by NFWF.

2.16.3.5. Deliver or make available to NFWF all data, drawings, specifications, reports, estimates, summaries, and such other information and material as may have been accumulated by the NFWF Subrecipient under this Agreement, whether completed or in progress.

2.16.3.6. Return to NFWF any unobligated portion of the Award.

2.17. Entire Agreement.

These terms and conditions, including the Attachments hereto, constitute the entire agreement between the Parties relating to the Project described herein and supersede all previous communications, representations, or agreements, either oral or written, with respect to the subject matter hereof. No representations or statements of any kind made by any representative of a Party, which are not stated herein, shall be binding on said Party.

2.18. Severability.

Each provision of this Agreement is distinct and severable from the others. If one or more provisions is or becomes invalid, unlawful, or unenforceable in whole or in part, the validity, lawfulness and enforceability of the remaining provisions (and of the same provision to the extent enforceable) will not be impaired, and the Parties agree to substitute a provision as similar to the offending provision as possible without its being invalid, unlawful or unenforceable.

2.19. Interpretation and Construction.

2.19.1. This Agreement shall be interpreted as a unified contractual document with the Sections and the Attachments having equal effect, except in the event of any inconsistency between them. In the event of a conflict between any portion of this Agreement and another portion of this Grant Agreement, first the Sections will apply in the following order of precedence: 5, 4, 3, 1, 2 and 6, and then any supplemental attachments.

2.19.2. The title designations of the provisions to this Agreement are for convenience only and shall not affect the interpretation or construction of this Agreement.

2.19.3. Every right or remedy conferred by this Agreement upon or reserved to the Parties shall be cumulative and shall be in addition to every right or remedy now or hereafter existing at law or in equity, and the pursuit of any right or remedy shall not be construed a selection.

2.19.4. The failure of NFWF to exercise any right or privilege granted hereunder or to insist upon the performance and/or compliance of any provision of this Agreement, a referenced contractual, statutory or regulatory term, or an Attachment hereto, shall not be construed as waiving any such right, privilege, or performance/compliance issue, and the same shall continue in full force and effect.

2.19.5. Notwithstanding any express statements regarding the continuation of an obligation beyond the expiration or termination of this Agreement, the rights and obligations of this Agreement, which by their nature extend beyond its expiration or termination, shall remain in full force and effect and shall bind the Parties and their legal representatives, successors, heirs, and assigns.

SECTION 3 REPRESENTATIONS, CERTIFICATIONS, OBLIGATIONS AND OTHER STATEMENTS – GENERAL

3.1. Binding Obligation.

By execution of this Agreement, NFWF Subrecipient represents and certifies that this Agreement has been duly executed by a representative of the NFWF Subrecipient with full authority to execute this Agreement and binds the NFWF Subrecipient to the terms hereof. After execution by the representative of the NFWF Subrecipient named on the signature page hereto, this Agreement represents the legal, valid, and binding obligation of the NFWF Subrecipient, enforceable against the NFWF Subrecipient in accordance with its terms.

3.2. Additional Support.

In making this Award, NFWF assumes no obligation to provide further funding or support to the NFWF Subrecipient beyond the terms stated in this Agreement.

3.3. Compliance with Laws.

3.3.1. In General.

By execution of this Agreement and through its continued performance hereunder, the NFWF Subrecipient represents, certifies and agrees that it is and shall continue to conduct all such activities in compliance with all applicable federal, state, and local laws, regulations, and ordinances and to secure all appropriate necessary public or private permits and consents. The terms of this provision will survive termination of this Agreement and must be flowed down to any and all contractors, subcontractors or subrecipients entered into by NFWF Subrecipient in the performance of this Agreement.

3.3.2. Compliance with Anti-Corruption Laws.

The NFWF Subrecipient represents, certifies and agrees to ensure that no payments have been or will be made or received by the NFWF Subrecipient in connection with this Agreement in violation of the U.S. Foreign Corrupt Practices Act of 1977, as amended (15 U.S.C. §dd-1 et seq.), or any other applicable anti-corruption laws or regulations (e.g., UK Bribery Act 2010) in the countries in which the NFWF Subrecipient performs under this Agreement.

3.3.3. Compliance with Anti-Terrorism Laws.

The NFWF Subrecipient represents, certifies and agrees not to provide material support or resources directly or indirectly to, or knowingly permit any funds provided by NFWF pursuant to this Agreement or Matching Contributions to be transferred to, any individual, corporation or other entity that the NFWF Subrecipient knows, or has reason to know, commits, attempts to commit, advocates, facilitates, or participates in any terrorist activity, or has committed, attempted to commit, advocated, facilitated or participated in any terrorist activity, including, but not limited to, the individuals and entities (1) on the master list of Specially Designated Nationals and Blocked Persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control, which list is available at [\(www.treas.gov/offices/enforcement/ofac\)](http://www.treas.gov/offices/enforcement/ofac); (2) on the consolidated list of individuals and entities maintained by the "1267 Committee" of the United Nations Security Council at http://www.un.org/sc/committees/1267/faq_sanctions_list.shtml; (3) on the consolidated

list maintained by the U.S. Department of Commerce at http://export.gov/ecr/eg_main_023148.asp, or (4) on such other list as NFWF may identify from time to time.

3.3.4. Compliance with Additional Laws and Restrictions.

The NFWF Subrecipient represents, certifies and agrees to ensure that its activities under this Agreement comply with all applicable U.S. laws, regulations and executive orders regarding money laundering, terrorist financing, U.S. sanctions laws, U.S. export controls, restrictive trade practices, boycotts, and all other economic sanctions or trade restrictions promulgated from time to time by means of statute, executive order, regulation or as administered by the U.S. Department of State, the Office of Foreign Assets Control, U.S. Department of the Treasury, or the Bureau of Industry and Security, U.S. Department of Commerce.

3.4. Subrecipient Debarment and Suspensions.

By and through NFWF Subrecipient's execution of this Agreement, NFWF Subrecipient warrants and represents its initial and continued compliance that it is not listed on the General Services Administration's, government-wide System for Award Management Exclusions (SAM Exclusions), in accordance with the OMB guidelines at 2 C.F.R Part 180 that implement E.O.s 12549 (3 C.F.R., 1986 Comp., p. 189) and 12689 (3 C.F.R., 1989 Comp., p. 235), "Debarment and Suspension." The NFWF Subrecipient further provides that it shall not enter into any subaward, contract or other agreement using funds provided by NFWF with any party listed on the SAM Exclusions in accordance with Executive Orders 12549 and 12689. The SAM Exclusions can be found at <https://www.sam.gov/portal/public/SAM/>.

3.5. Conflicts of Interest.

By execution of this Agreement, NFWF Subrecipient acknowledges that it is prohibited from using any Project funds received under this Agreement in a manner which may give rise to an apparent or actual conflict of interest, including organizational conflicts of interest, on the part of the NFWF Subrecipient. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of NFWF Subrecipient may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. An organizational conflict of interest is defined as a relationship that because of relationships with a parent company, affiliate, or subsidiary organization, the non-federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. The NFWF Subrecipient represents and certifies that it has adopted a conflict of interest policy that, at a minimum, complies with the requirements of the OMB Uniform Guidance, and will comply with such policy in the use of any Project funds received under this Agreement. NFWF Subrecipient may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of NFWF Subrecipient. If NFWF Subrecipient becomes aware of any actual or potential conflict of interest or organizational conflict of interest, during the course of performance of this Agreement, NFWF Subrecipient will immediately notify NFWF in writing of such actual or potential conflict of interest, whether organizational or otherwise.

SECTION 4 REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS RELATING TO FEDERAL FUNDS – GENERAL

4.1. If the Funding Source or any funding entity (*i.e.*, a secondary funding source) is a federal agency and/or any portion of the Project provided herein is paid with federal funds, the NFWF Subrecipient must read and understand certain applicable federal regulations, including but not limited to, the following in Sections 4 and 5 of this Agreement as set forth herein.

The NFWF Subrecipient will need to understand and comply with the OMB Uniform Guidance (including related Supplements as may be applicable to a specific federal funding source(s)), and Appendices as may be applicable), in addition to other applicable federal regulations. This includes, but is not limited to, the provisions of the Federal Funding Accountability and Transparency Act (FFATA), which includes requirements on executive compensation, and also requirements implementing the Act for the non-federal entity at 2 CFR part 25 Financial Assistance Use of Universal Identifier and System for Award Management and 2 CFR part 170 Reporting Subaward and Executive Compensation Information. The most recent version of the Electronic Code of Federal Regulations can be found at <https://www.ecfr.gov/>.

4.2. 2 CFR § 200 Subpart F Audits.

It is the responsibility of the NFWF Subrecipient to arrange for audits as required by 2 CFR Part 200, Subpart F – Audit Requirements. The NFWF Subrecipient shall notify NFWF in writing about 2 CFR Subpart F audit findings related to projects funded by NFWF pass-through funds. The NFWF Subrecipient understands that NFWF may require the NFWF Subrecipient to take corrective action measures in response to a deficiency identified during an audit.

4.3. Real and Personal Property.

In accordance with 2 C.F.R. § 200.316 (Property trust relationship), real property, equipment, and intangible property acquired or improved with federal funds must be held in trust by the NFWF Subrecipient as trustee for the beneficiaries of the project or program under which the property was acquired or improved. This trust relationship exists throughout the duration of the property's estimated useful life during which time the Federal Government retains an undivided, equitable reversionary interest in the property (Federal Interest). During the duration of the Federal Interest, the NFWF Subrecipient must comply with all use, reporting, and disposition requirements and restrictions as set forth in 2 C.F.R. §§ 200.310 (Insurance coverage) through 200.316 (Property trust relationship) and 200.329 (Reporting on real property), as applicable.

4.4. Mandatory Disclosure.

NFWF Subrecipient must disclose, in a timely manner, in writing to NFWF all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Failure to make required disclosures can result in any of the remedies described in this Agreement, including termination, and any remedies provided under law, including suspension or debarment by cognizant federal authorities.

4.5. Trafficking in Persons.

Pursuant to section 106(a) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104(g)) (codified at 2 C.F.R. Part 175), NFWF Subrecipient shall comply with the below provisions. Further, NFWF Subrecipient shall flow down these provisions in all subawards and contracts, including a requirement that Subrecipients similarly flow down these provisions in all lower-tiered subawards and subcontracts. The provision is cited herein:

- I. Trafficking in persons.
 - a. *Provisions applicable to a recipient that is a private entity.*
 1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or subawards under the award.
 2. We as the federal awarding agency's pass-through entity may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)", .
 - b. *Provision applicable to a recipient other than a private entity.* We as the federal awarding agency's pass-through entity may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—
 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)", .
 - c. *Provisions applicable to any recipient.*
 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.

3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. *Definitions.* For purposes of this award term:

1. "Employee" means either:

- i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
- ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

2. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjecting to involuntary servitude, peonage, debt bondage, or slavery.

3. "Private entity":

- i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - B. A for-profit organization.
4. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

4.6. 41 United States Code (U.S.C.) 4712, Enhancement of Recipient and Subrecipient Employee Whistleblower Protection:

(a) This award, related subawards, and related contracts over the simplified acquisition threshold and all employees working on this award, related subawards, and related contracts over the simplified acquisition threshold are subject to the whistleblower rights and remedies established at 41 U.S.C. 4712.

(b) Recipients, their subrecipients, and their contractors awarded contracts over the simplified acquisition threshold related to this award, shall inform their employees in writing, in the predominant language of the workforce, of the employee whistleblower rights and protections under 41 U.S.C. 4712.

(c) The recipient shall insert this clause, including this paragraph (c), in all subawards and contracts over the simplified acquisition threshold related to this award.

4.7. 41 USC §6306, Prohibition on Members of Congress Making Contracts with Federal Government.

No member of or delegate to Congress or Resident Commissioner shall be admitted to any share or part of this award, or to any benefit that may arise therefrom; this provision shall not be construed to extend to an award made to a corporation for the public's general benefit. NFWF-Subrecipient shall flow down this provision in all subawards and contracts, including a requirement that subrecipients similarly flow down this provision in all lower-tiered subawards and subcontracts.

4.8. Executive Order 13513, Federal Leadership on Reducing Text Messaging while Driving.

(Sub)Recipients are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the order. NFWF Subrecipient shall flow down this provision in all subawards and contracts, including a requirement that subrecipients similarly flow down this provision in all lower-tiered subawards and subcontracts.

4.9. 43 CFR §18 New Restrictions on Lobbying.

By execution of this Agreement, the NFWF Subrecipient agrees to comply with 43 CFR 18, New Restrictions on Lobbying, and certifies to the following statements:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the NFWF Subrecipient, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

(c) The NFWF Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification, as represented by execution of this Agreement, is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. All liability arising from an erroneous representation shall be borne solely by the entity filing that representation and shall not be shared by any entity to which the erroneous representation is forwarded. Submitting an erroneous certification or disclosure constitutes a failure to file the required certification or disclosure, respectively. If a person fails to file a required certification or disclosure, the United States may pursue all available remedies, including those authorized by section 1352, title 31 of the U.S. Code.

4.10. Prohibition on Issuing Financial Assistance Awards to Entities that Require Certain Internal Confidentiality Agreements.

The NFWF Subrecipient must not require their employees, subrecipients, or contractors seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees, subrecipients, or contractors from lawfully reporting such

waste, fraud, or abuse to a designated investigative or law enforcement representative of a federal department or agency authorized to receive such information. The NFWF Subrecipient must notify their employees, subrecipients, or contractors that existing internal confidentiality agreements covered by this condition are no longer in effect.

4.11. Drug-Free Workplace.

The NFWF Subrecipient must make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in 41 USC Chapter 81 Drug-Free Workplace.

4.12. Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment. (Effective 8/13/2020)

As required by 2 CFR 200.216, the NFWF Subrecipient is prohibited from obligating or expending funds awarded under this Agreement to procure or obtain; extend or renew a contract to procure or obtain; or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services from Huawei Technologies Company, ZTE Corporation, Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, and Dahua Technology Company, or any other company, including affiliates and subsidiaries, owned or controlled by the People's Republic of China, which are a substantial or essential component of any system, or as critical technology as part of any system. By and through the NFWF Subrecipient's execution of this Agreement, the NFWF Subrecipient warrants and represents that the NFWF Subrecipient will not obligate or expend funds awarded under this Agreement for "covered telecommunications equipment or services" (as this term is defined and this restriction is imposed under 2 CFR 200.216).

4.13. Domestic Preference for Procurements.

- a) Under this Agreement and in accordance with 2 C.F.R. § 200.322, the NFWF Subrecipient shall to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).
- b) For purposes of this agreement, the following definitions apply:
 - i. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; and
 - ii. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

SECTION 5 REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS RELATING TO FEDERAL FUNDS – FUNDING SOURCE SPECIFIC

NFWF Subrecipient acknowledges that when all or part of this Agreement is funded by a federal award that certain representations, certifications, and other statements relating to the use of such funds or performance of the Project may be necessary. These representations, certifications and other statements are set forth below. Unless otherwise stated in this Agreement, the execution and submission of this Agreement serves as affirmative acknowledgement of an agreement with the below representations, certifications, and other statements. Further, should circumstances of the NFWF Subrecipient change during the performance of this Agreement that would render one of these representations, certifications and/or other statements inaccurate, invalid or incorrect, the NFWF Subrecipient shall promptly notify NFWF of such change in circumstance. Finally, NFWF reserves the right to update and require subsequent acknowledgement of an agreement with new or revised representations, certifications, and other statements at no additional cost under this Agreement.

Department of Commerce (DOC) Compliance Requirements.

The NFWF Subrecipient must comply with the terms and conditions of a DOC financial assistance award, including applicable provisions of the OMB Uniform Guidance (2 C.F.R. Part 200), and all associated Terms and Conditions set forth in the Department of Commerce Financial Assistance Standard Terms and Conditions Dated November 12, 2020, available at http://www.osec.doc.gov/oam/grants_management/policy/. See 2 C.F.R. § 200.101(b)(1) (Applicability), which describes the applicability of 2 C.F.R. Part 200 to various types of Federal awards and §§200.331-333 (Subrecipient monitoring and management). Additionally, the NFWF Subrecipient must flow these requirements down to all subrecipients and contractors, including lower tier subrecipients.

Data Sharing Directive.

The Data and Publication Sharing Directive for NOAA Grants, Cooperative Agreements, and Contracts ensures that environmental data funded extramurally by NOAA are made publicly accessible in a timely fashion (typically within two years of collection), and that final manuscripts of peer-reviewed research papers are deposited with the NOAA Central Library (upon acceptance by the journal, or no later than at time of publication). Therefore, non-Federal entities, or recipients, must make data produced under financial assistance publicly accessible in accordance with the Data Management Plan included with the Proposal, unless the grant program grants a modification or an exemption. The text of the Directive is available at <https://nosc.noaa.gov/EDMC/PD.DSP.php>.

- a. Data Sharing: Environmental data collected or created under this Grant, Cooperative Agreement, or Contract must be made publicly visible and accessible in a timely manner, free of charge or at minimal cost that is no more than the cost of distribution to the user, except where limited by law, regulation, policy, or national security requirements. Data are to be made available in a form that would permit further analysis or reuse: data must be encoded in a machine-readable format, preferably using existing open format standards; data must be sufficiently documented, preferably using open metadata standards, to

enable users to independently read and understand the data. The location (internet address) of the data should be included in the final report. Pursuant to NOAA Information Quality Guidelines, data should undergo quality control (QC) and a description of the QC process and results should be referenced in the metadata. Failure to perform quality control does not constitute an excuse not to share data. Data without QC are considered "experimental products" and their dissemination must be accompanied by explicit limitations on their quality or by an indicated degree of uncertainty.

- b. **Timeliness:** Data accessibility must occur no later than publication of a peer-reviewed article based on the data, or two years after the data are collected and verified, or two years after the original end date of the grant (not including any extensions or follow-on funding), whichever is soonest, unless a delay has been authorized by the NOAA funding program.
- c. **Disclaimer:** Data produced under this award and made available to the public must be accompanied by the following statement: "These data and related items of information have not been formally disseminated by NOAA, and do not represent any agency determination, view, or policy."
- d. **Failure to Share Data:** Failing or delaying to make environmental data accessible in accordance with the submitted Data Management Plan, unless authorized by the NOAA Program, may lead to enforcement actions, and will be considered by NOAA when making future award decisions. Funding recipients are responsible for ensuring these conditions are also met by sub-recipients and subcontractors.
- e. **Funding acknowledgement:** Federal funding sources shall be identified in all scholarly publications. An Acknowledgements section shall be included in the body of the publication stating the relevant Grant Programs and Award Numbers. In addition, funding sources shall be reported during the publication submission process using the FundRef mechanism (<http://www.crossref.org/fundref/>) if supported by the Publisher.
- f. **Manuscript submission:** The final pre-publication manuscripts of scholarly publications produced with NOAA funding shall be submitted to the NOAA Institutional Repository at <http://library.noaa.gov/repository> after acceptance, and no later than upon publication of the paper by a journal. NOAA will produce a publicly-visible catalog entry directing users to the published version of the article. After an embargo period of one year after publication, NOAA shall make the manuscript itself publicly visible, free of charge, while continuing to direct users to the published version of record.

- g. **Data Citation:** Publications based on data, and new products derived from source data, must cite the data used according to the conventions of the Publisher, using unambiguous labels such as Digital Object Identifiers (DOIs). All data and derived products that are used to support the conclusions of a peer-reviewed publication must be made available in a form that permits verification and reproducibility of the results.

Scientific Integrity.

- a. ***Maintaining Integrity.*** The NFWF Subrecipient shall maintain the scientific integrity of research performed pursuant to this grant or financial assistance award including the prevention, detection, and remediation of any allegations regarding the violation of scientific integrity or scientific and research misconduct, and the conduct of inquiries, investigations, and adjudications of allegations of violations of scientific integrity or scientific and research misconduct. All the requirements of this provision flow down to subrecipients.
- b. ***Peer Review.*** The peer review of the results of scientific activities under a NOAA grant, financial assistance award, or cooperative agreement shall be accomplished to ensure consistency with NOAA standards on quality, relevance, scientific integrity, reproducibility, transparency, and performance. NOAA will ensure that peer review of "influential scientific information" or "highly influential scientific assessments" is conducted in accordance with the Office of Management and Budget (OMB) Final Information Quality Bulletin for Peer Review and NOAA policies on peer review, such as the Information Quality Guidelines.
- c. In performing or presenting the results of scientific activities under the NOAA grant, financial assistance award, or cooperative agreement and in responding to allegations regarding the violation of scientific integrity or scientific and research misconduct, the NFWF Subrecipient and all subrecipients shall comply with the provisions herein and NOAA Administrative Order (NAO) 202-735D, Scientific Integrity, and its Procedural Handbook, including any amendments thereto. That Order can be found at <https://nrc.noaa.gov/ScientificIntegrity/Commons.aspx>.
- d. ***Primary Responsibility.*** The NFWF Subrecipient shall have the primary responsibility to prevent, detect, and investigate allegations of a violation of scientific integrity or scientific and research misconduct. Unless otherwise instructed by the grants officer, the recipient shall promptly conduct an initial inquiry into any allegation of such misconduct and may rely on its internal policies and procedures, as appropriate, to do so.

e. By executing this grant, financial assistance award, or cooperative agreement the NFWF Subrecipient provides its assurance that it has established an administrative process for performing an inquiry, investigating, and reporting allegations of a violation of scientific integrity or scientific and research misconduct; and that it will comply with its own administrative process for performing an inquiry, investigation, and reporting of such misconduct.

f. The NFWF Subrecipient shall insert this provision in all subawards at all tiers under this grant, financial assistance award, or cooperative agreement.

Field Work.

The NFWF Subrecipient is required to follow recognized best practices for minimizing impacts to the human and natural environment when applicable and will provide for safety in their projects as needed, including addressing the safety of personnel, associates, visitors, and volunteers in their projects. In addition, any use of unoccupied aircraft systems in projects under this award must be in compliance with all applicable Federal Aviation Administration regulations, and any other applicable federal, state, or local regulations.

SECTION 6 OTHER REPRESENTATIONS, CERTIFICATIONS, STATEMENTS AND CLAUSES

NFWF Subrecipient acknowledges that all or part of this Agreement may be funded by a non-federal source that requires certain representations, certifications, and other statements relating to the use of such funds or performance of the Project. These representations, certifications and other statements are set forth below. Unless otherwise stated in this Agreement, the execution and submission of this Agreement serves as affirmative acknowledgement of an agreement with the below representations, certifications, and other statements. Further, should circumstances of the NFWF Subrecipient change during the performance of this Agreement that would render one of these representations, certifications and/or other statements inaccurate, invalid or incorrect, the NFWF Subrecipient shall promptly notify NFWF of such change in circumstance. Finally, NFWF reserves the right to update and require subsequent acknowledgement of an agreement with new or revised representations, certifications, and other statements at no additional cost under this Agreement.

None.

Forward to JG



DARRIN W. GUIDRY, SR., CHAIRMAN

- DISTRICT 1
- VACANT
- DISTRICT 3
- GERALD MICHEL
- DISTRICT 5
- JESSICA DOMANGUE
- DISTRICT 7
- DANIEL BABIN
- DISTRICT 9
- STEVE TROSCLAIR

JESSICA DOMANGUE, VICE-CHAIRWOMAN

- DISTRICT 2
- CARL A. HARDING
- DISTRICT 4
- JOHN P. AMEDEE
- DISTRICT 6
- DARRIN W. GUIDRY, SR.
- DISTRICT 8
- DIRK J. GUIDRY
- COUNCIL CLERK
- TAMMY E. TRIGGS

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 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
 triggs@tpcg.org www.tpcg.org

November 17, 2022

Received

NOV 21 2022

MEMO TO: Chris Pulaski
 Planning and Zoning Director

FROM: Tammy E. Triggs
 Council Clerk

RE: Oysterbed Surge Protection System – Lakes Chien

Attached is an original certified copy of Resolution No. 22-354 which authorizes the Parish President Gordon E. Dove to accept and sign any and all documents related to the NFWF funding for Living Shorelines to protect the integrity of the coastline while protecting, restoring or enhancing habitat for environmentally and commercially important natural resources.

Should you have any questions regarding the Council's action, please feel free to contact me.

/tet

Attachment

cc: Mr. Mike Toups, Parish Manager
 Mrs. Leilani Adams, Parish President's Secretary
 Council Reading File

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 - FIVE YEAR CAPITAL OUTLAY
FUND 659 - CAPITAL PROJECTS CONTROL**

659-301-8941-10
OYSTER BED SURGE PROTECTION
NFWF GRANT ID # 0318.22.074582
CPRA CONTRACT # 2000219599
PROJECT 17-OYS-37
R: 659-000-6318-18
R: 659-000-6321-10

TOTAL FUNDING	\$	6,305,984
EXPENDITURES THRU 12/31/22		(514,552)
PROJECT BALANCE	\$	5,791,432

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2023	2024	2025	2026	2027	2028
Feb-17	ORD 8828	FROM 655-351-8929-26 FD 252	104,550						
Feb-17	ORD 8828	STATE OF LA CPRA	104,550						
Feb-18	ORD 8931	STATE OF LA CPRA	104,770						
Feb-18	ORD 8931	FROM 659-301-8941-06 FD 151	87,614						
Feb-18	ORD 8931	FROM FUND 215 GOMESA	17,156						
Oct-20	ORD 9198	FROM 655-351-8939-06 FD 252	100,000						
Jan-21	ORD 9221	FROM 659 FUND BALANCE	307,000						
Jan-21	ORD 9221	FROM 255 1/4% SALES TAX FUND	24,600						
Nov-23	PENDING BA	NAT'L FISH & WILDLIFE FOUNDATION		5,455,744					
LESS PRIOR YEARS EXPENDITURES			(514,552)						
FUNDS AVAILABLE			\$	335,688	\$ 5,455,744	\$ -	\$ -	\$ -	\$ -

ENGINEER/ARCHITECT: T. BAKER SMITH, LLC

DESCRIPTION: LOCAL MATCH FOR THE CORPS SHORELINE
PROTECTION PROJECT FOR THE HNC. HOUMA
NAVIGATIONAL CANAL

ACCT: 659-301-8941-10

CAPITAL PROJECTS CONTRL
 COASTAL RESTORE/PRESERV
 OYSTER BED SURGE PROTECTION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2023	335,688	12,892.84	290	322,505
CLOSED:				
2017	209,100	.00	N/A	209,100
2018	418,640	237,417.98	N/A	181,222
2019	181,222	177,098.48	N/A	4,124
2020	104,124	69,125.99	N/A	34,998
2021	366,598	30,909.98	N/A	335,688
2022	335,688	.00	N/A	335,688

ENTER = CONTINUE

CF01 = EXIT

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

Section VIII

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, October 18, 2023 3:37 PM
To: Kayla Dupre
Subject: Opioid Budget Amendment
Attachments: Opioid Budget Amendment.docx

Attached is the wording for the budget amendment for the opioid budget amendment

WHEREAS, TPCG has entered into an MOU with the Opioid Abatement Administration Corporation, and

WHEREAS, TPCG has been identified in the MOU as a non-qualified and a non-lead parish, and

WHEREAS, this designation allows TPCG to receive proceeds directly to be used as an approved purpose of the Opioid Abatement Strategies which include treatment, prevention, and other strategies, and

WHEREAS, TPCG has been awarded \$632,686.75 and would like to budget in the Houma Police Department overtime budget to be used over a five year period specifically for work towards preventing and detecting the use of Opioid and related crimes within the city limits.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended for the Opioid Abatement. (Attachment A)

204-218-8112-01 *db* Opioid Abatement

204-000-6436-03 07.

204-211-8172-18 07

FB



Wednesday, November 15, 2023

Item Title:

2024 Proposed Budget Review

Item Summary:

The Proposed 2024 Parish Budget and Five-Year Capital Outlay Budget.

1. Continue the public hearing to the November 29, 2023, meeting.

ATTACHMENTS:

Description	Upload Date	Type
2024 Proposed Budget Review	10/16/2023	Executive Summary
2024 Budget Hearings 2nd Mtg	10/16/2023	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Budget Hearing for Proposed 2024 Budget

PROJECT SUMMARY (200 WORDS OR LESS)

To review the proposed 2024 Budget for the following funds/departments/agencies:

- Terrebonne ARC
- Parish President
- Finance/Accounting
- Finance/Customer Service
- Legal Services
- Planning Department/Admin/Zoning
- Planning Department/Code Violation/Compliance
- Planning Department/Museums
- Planning Department/Marina
- Coroner's Office
- Publicity
- Emergency Preparedness
- Juvenile Detention Center
- Recreation Department
- Parks & Grounds
- Airbase Splash Park
- Police Department
- Fire Department
- Finance/Purchasing-Warehouse
- Finance/Information Technology

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

/s/Kayla Dupre

10/16/23

Signature

Date

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2024 PROPOSED BUDGET
SCHEDULE OF BUDGET HEARINGS
October 23, 2023

Fund/Dept Number	Department Name	Small Bk. Page	Big Bk. Page	Representative
279	Terrebonne ARC	175	315	Mary Lynn Bisland/Deanna Zeringue
151-131	Parish President	74	19	Mike Toups
151-151	Finance /Accounting	80	24	Kandace Mauldin
151-152	Finance/Customer Service	83	26	Kandace Mauldin
151-157	Legal Services	86	28	Kandace Mauldin
151-193	Planning Department/Admin/Zoning	88	29	Chris Pulaski
151-195	Planning Department/Code Violation/Compliance	94	33	Chris Pulaski
151-560	Planning Department/Museums	107	43	Chris Pulaski
151-680	Planning Department/Marina	116	53	Chris Pulaski
151-205	Coroner's Office	98/341	36	Dr. Ledoux / Helen Boudreaux
151-651	Publicity	110	46	Kandace Mauldin
151-912	Emergency Preparedness	117	54	Earl Eues
202-122	Juvenile Detention Center	125	67	Joseph Harris
280	Recreation Department	178	319	Roddy Lerille
205-501	Parks & Grounds	147	100	Roddy Lerille
205-510	Airbase Splash Park	148	101	Roddy Lerille
204-211	Police Department	135	86	Travis Theriot
204-222	Fire Department	141	91	Corey Henry
380-154	Finance / Purchasing-Warehouse	255	475	Kandace Mauldin
390-192	Finance / Information Technology	258	494	Kandace Mauldin

Category Number: 3.
Item Number: A.



Wednesday, November 15, 2023

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 11/13/23* **

Category Number: 3.
Item Number: B.



Wednesday, November 15, 2023

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 11/13/23*

(Ratification of minutes call public hearings on *Wednesday, November 29, 2023, and **Wednesday, December 20, 2023, at 6:30 p.m.)

Category Number: 4.
Item Number: A.



Wednesday, November 15, 2023

Item Title:

Street Light List

Item Summary:

Light installations, removals and/or activations.

ATTACHMENTS:

Description

Street Light Listing

Upload Date

11/9/2023

Type

Backup Material

STREET LIGHT LIST
11-15-2023

INSTALL FOUR (4) FLOOD LIGHTS AND POLES AT 190 PRESQUE ISLE DRIVE (PRESQUE PARK), HOUMA, LA, 70363; RLD #5; TPCG UTILITIES; DISTRICT 9; STEVE TROSCLAIR.



Wednesday, November 15, 2023

Item Title:

Coastal Zone Management and Restoration

Item Summary:

Coastal Zone Management and Restoration: Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing and the Parish President). Mr. Matthew Benoit (representing Property Owners) expresses his interest in being reappointed. Mr. Anthony Ray Antill (representing Commercial Fishing) submits application for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Term Expiration Notice	11/2/2023	Cover Memo
Notice to the Public	11/2/2023	Cover Memo
Application - Matthew Benoit	11/2/2023	Cover Memo
Resume - Matthew Benoit	11/2/2023	Cover Memo
Application - Anthony Antill	11/2/2023	Cover Memo

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN



DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

September 11, 2023

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton
Assistant Council Clerk *KH*

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of October 2023.

Airport Commission	Carleton A. Casey	10-26-23*
Recreation District No. 10	Danny Constant, Jr.	10-26-23
→Coastal Zone Management	Ernest J. Babin, Jr.	10-31-23
	Barry J. Soudelier	10-31-23
	Matthew Benoit	10-31-23

By copy of this memo, individuals are being requested to email *Council Clerk Tammy E. Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out new board applications which can be found on the Terrebonne Parish website at tpcg.org. If you have any questions, please feel free contact our office at (985) 873-6519.

/tet

cc: Council Agenda File
Organizations/Individuals

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 15, 2023, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) vacancy due to resignation.

RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

RECREATION DISTRICT NO. 7: One (1) expiring term on 11-14-23.

FIRE PROTECTION DISTRICT NO. 5 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 6 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

DOWNTOWN DEVELOPMENT: Two (2) expired terms. (One representing each of the following: Downtown Merchants, and Arts and Humanities)

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Two (2) expired terms.

TEDA: Two (2) expired terms. (One (1) representing the Parish President and one (1) representing the Chamber of Commerce).

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23. (Applicant must reside in the City of Houma).

VETERANS MEMORIAL BOARD: One (1) expired term. (Representing the Parish President North of the Intracoastal).

→ **COASTAL ZONE MANAGEMENT AND RESTORATION:** Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing, and the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)

AIRPORT COMMISSION: One (1) expiring term on 11-28-23.

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society and one (1) representing the Garden Clubs).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, NOVEMBER 13, 2023**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 10/26/23

I, Matt Benoit, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 508 Hache Street,
(Address)

Houma, LA 70364, Telephone number is (985) 852-4875,
(City, State, and Zip Code)

and E-mail is matt@btnep.org, wish to qualify for appointment
as a member of the Coastal Zone Management & Restoration Advisory Committee in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
508 Hache Street, Houma, LA 70364 for 12 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne CZMRAC.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Terrebonne CZMRAC.
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne CZMRAC board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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OCT 27 2023

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with BTNEP (Board of Regents)
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes or No.

State job duties and responsibilities: Native plant nursery manager
Coastal restoration planning coordinator

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No.

If yes, explain: CPRA Terrebonne Regional Workgroup for 2027 Master Plan

J. Are you elected to any Federal, State, or Local Office? Yes or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes or No

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Terrebonne CZMRAC & Terrebonne Regional Workgroup for Master Plan

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

Matt Benoit

Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

MATTHEW BENOIT

508 Hache Street, Houma, LA 70364 · (985)852-4875

matt@btnep.org

EXPERIENCE

NOV. 2008 – PRESENT

HABITAT RESTORATION MANAGER, BARATARIA-TERREBONNE NATIONAL ESTUARY PROGRAM (BTNEP)

Manage native plant nursery growing out tree seedlings and grasses for use in coastal restoration projects; coordinate coastal restoration planting projects utilizing volunteer groups

JAN. 2007 – OCT. 2008

AGRICULTURE ENVIRONMENTAL SPECIALIST II, LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY (LDAF)

Describe your responsibilities and achievements in terms of impact and results. Use examples, but keep it short.

EDUCATION

MAY 1991

BACHELOR OF SCIENCE IN GEOGRAPHY, LOUISIANA STATE UNIVERSITY

MEMBER

Coastal Protection and Restoration Authority (CPRA) Terrebonne Regional Workgroup for the Louisiana 2023 Coastal Master Plan

RECEIVED
OCT 27 2023

**TERREBONNE PARISH
COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 10-31-23

I, Anthony Ray Antill, of full majority age, whose
primary (Applicant's Name)

residence and permanent mailing address is 116 Dylan Ray Ct,
(Address)

Schriever La. 70395, Telephone number is (985) 720-7476,
(City, State, and Zip Code)

and E-mail is TonyAntill@comcast.net, wish to qualify for appointment

as a member of the Coastal Zone Management in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
116 Dylan Ray Ct. Schriever La. 70395 for 15 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. _____.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes X No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of _____.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

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NOV 01 2023

**TERREBONNE PARISH
COUNCIL**

G. Applicant affirms that his/her employment with LeBeouf Bros Towing
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No. X
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No. X
If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No. X
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No. X
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No X
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No X
If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No X _____

If yes, explain: _____

Applicant must complete and return this application **along with a copy of their resume** to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

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Signature of the applicant

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2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



Wednesday, November 15, 2023

Item Title:

Recreation District No. 7 Board

Item Summary:

Recreation District No. 7 Board: One (1) expiring term on 11-14-23. Mr. Barry J. Soudelier expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	11/2/2023	Cover Memo
Term Expiration Notice	11/2/2023	Cover Memo
Application - Barry J. Soudelier	11/2/2023	Cover Memo
Resume - Barry J. Soudelier	11/2/2023	Cover Memo

“NOTICE TO THE PUBLIC”

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RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

→ **RECREATION DISTRICT NO. 7:** One (1) expiring term on 11-14-23.

FIRE PROTECTION DISTRICT NO. 5 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 6 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

DOWNTOWN DEVELOPMENT: Two (2) expired terms. (One representing each of the following: Downtown Merchants, and Arts and Humanities)

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Two (2) expired terms.

TEDA: Two (2) expired terms. (One (1) representing the Parish President and one (1) representing the Chamber of Commerce).

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23. (Applicant must reside in the City of Houma).

VETERANS MEMORIAL BOARD: One (1) expired term. (Representing the Parish President North of the Intracoastal).

COASTAL ZONE MANAGEMENT AND RESTORATION: Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing, and the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)

AIRPORT COMMISSION: One (1) expiring term on 11-28-23.

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society and one (1) representing the Garden Clubs).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, NOVEMBER 13, 2023**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN



- DISTRICT 1
BRIEN PLEDGER
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARL A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org
 October 13, 2023

MEMO TO: Tammy E. Triggs
 Council Clerk

FROM: Keith Hampton ~~KH/TE~~
 Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2023.

Downtown Development Corp.	Traci Hawthorne (Historical Society)	11-01-23
	Ronald Lirette (Council)	11-01-23
	Mary Jane Peters (Garden Clubs)	11-01-23
	Noah Lirette (Council)	11-01-23
	Carmen E. Waitz (Par. Pres.)	11-01-23
Children and Youth Services	Keara Plaisance	11-10-23
→ Recreation District No. 7	Barry Soudelier	11-14-23
Recreation District 3A	Derrick Dark	11-14-23
Airport Commission	Derrick A. Miller	11-28-23
Municipal Civil Service Board	Calvin Jones	11-29-23
Planning Commission	Kyle Faulk	11-30-23

By copy of this memo, individuals are being requested to email *Council Clerk Tammy E. Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out new board applications which can be found on the Terrebonne Parish website at tpcg.org. If you have any questions, please feel free contact our office at (985) 873-6519.

/tet
 cc: Council Agenda File
 Organizations/Individuals



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 10-2-2023

I, BARRY J. SOUDELIER, of full majority age, whose primary
(Applicant's Name)
residence and permanent mailing address is 106 CLAY LeCompte Ln.
(Address)
CHAUN, LA 70344, Telephone number is (985) 790-0171,
(City, State, and Zip Code)
and E-mail is BARRYSCAMP@HOTMAIL wish to qualify for appointment
as a member of the RECREATION DIST. #7 in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
106 CLAY LeCompte CHAUN, LA 70344 for 26 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 8.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the DIST #7 Yes No
(Recreation District)
and Council District No. 8.

D. Applicant affirms that he/she has not been convicted of a felony Yes No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of RECREATION DIST #7
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
RECREATION DIST. 7
(Board/Committee/Commission)

F. Applicant is aware of the Rec. Dist. 7 board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No .

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TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with MOFFETT HOLDINGS
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No. ___

If yes, explain:

LAFOURCHE FRESH WATER DISTRICT

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No.

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No.

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No.

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: TERREBONNE PLANNING & ZONING
LAFOURCHE FRESH WATER BOARD
COSTAL ZONE MANAGEMENT
RECREATION DISTRICT

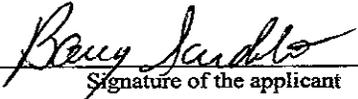
Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

106 Clay Lecompte Lane
Chauvin, Louisiana 70344

(985) 790-0171

BARRY SOUDELIER

Experience **1990 to Present** **Mallard Camp** **Chauvin, LA**
MANAGER
Responsible for upkeep and maintenance of hunting camp and surrounding properties. Responsible for coordinating the entertainment of guests related duties.

1988 to 1990 **Two R Drilling** **Houma, LA**
DECKHAND
Responsible for maintenance and general labor duties on a 65' crew boat working offshore in Louisiana.

1983 to 1988 **Candy Marie** **Chauvin, LA**
DECKHAND
Responsible for maintenance and general labor duties on a 80' shrimp boat fishing in Louisiana.

1981 to 1983 **Setco Oil Tools** **Houma, LA**
SALES REPRESENTATIVE
Responsible for outside sales and delivered rental tools to oilfield businesses.

Education **1980** **South Terrebonne High School** **Bourg, LA**

Other Terrebonne Sportsman's League
 American Salt Water Anglers
 NRA Member
 Rodeo Fisherman



Wednesday, November 15, 2023

Item Title:

Downtown Development Corporation

Item Summary:

Downtown Development Corporation: Six (6) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society, one (1) representing the Garden Clubs, one (1) representing the Downtown Merchants and one (1) representing Arts and Humanities). Mr. Noah Lirette (representing the Parish Council) expresses his interest in being reappointed.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	11/2/2023	Cover Memo
Term Expiration Notice	11/2/2023	Cover Memo
Application - Noah Lirette	11/2/2023	Cover Memo
Resume - Noah Lirette	11/2/2023	Cover Memo
Letter of Interest -Noah Lirette	11/2/2023	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 15, 2023, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) vacancy due to resignation.

RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

RECREATION DISTRICT NO. 7: One (1) expiring term on 11-14-23.

FIRE PROTECTION DISTRICT NO. 5 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 6 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

DOWNTOWN DEVELOPMENT: Two (2) expired terms. (One representing each of the following: Downtown Merchants, and Arts and Humanities)

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Two (2) expired terms.

TEDA: Two (2) expired terms. (One (1) representing the Parish President and one (1) representing the Chamber of Commerce).

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23. (Applicant must reside in the City of Houma).

VETERANS MEMORIAL BOARD: One (1) expired term. (Representing the Parish President North of the Intracoastal).

COASTAL ZONE MANAGEMENT AND RESTORATION: Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing, and the Parish President).

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AIRPORT COMMISSION: One (1) expiring term on 11-28-23.

→ **DOWNTOWN DEVELOPMENT CORPORATION:** Four (4) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society and one (1) representing the Garden Clubs).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, NOVEMBER 13, 2023**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN



- DISTRICT 1
BRIEN PLEDGER
- DISTRICT 3
GERALD MICHEL
- DISTRICT 5
JESSICA DOMANGUE
- DISTRICT 7
DANIEL BABIN
- DISTRICT 9
STEVE TROSCLAIR

- DISTRICT 2
CARL A. HARDING
- DISTRICT 4
JOHN P. AMEDÉE
- DISTRICT 6
DARRIN W. GUIDRY, SR.
- DISTRICT 8
DIRK J. GUIDRY
- COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
 Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
 Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org
 October 13, 2023

MEMO TO: Tammy E. Triggs
 Council Clerk

FROM: Keith Hampton ~~KAH787~~
 Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2023.

→Downtown Development Corp.	Traci Hawthorne (Historical Society)	11-01-23
	Ronald Lirette (Council)	11-01-23
	Mary Jane Peters (Garden Clubs)	11-01-23
	Noah Lirette (Council)	11-01-23
	Carmen E. Waitz (Par. Pres.)	11-01-23
Children and Youth Services	Keara Plaisance	11-10-23
Recreation District No. 7	Barry Soudelier	11-14-23
Recreation District 3A	Derrick Dark	11-14-23
Airport Commission	Derrick A. Miller	11-28-23
Municipal Civil Service Board	Calvin Jones	11-29-23
Planning Commission	Kyle Faulk	11-30-23

By copy of this memo, individuals are being requested to email *Council Clerk Tammy E. Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out new board applications which can be found on the Terrebonne Parish website at tpcg.org. If you have any questions, please feel free contact our office at (985) 873-6519.

/tet
 cc: Council Agenda File
 Organizations/Individuals



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 10/24/23

I, Noah Livette, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 628 Dunn St,
(Address)

Houma, LA 70360, Telephone number is (985) 856-3106,
(City, State, and Zip Code)

and E-mail is noah@btdistillers.com, wish to qualify for appointment
as a member of the Downtown Development Corp in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
628 Dunn St, Houma, LA 70360 for 10 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of NA
(Fire District)
and Council District No. NA

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the NA Yes No
(Recreation District)
and Council District No. .

D. Applicant affirms that he/she has not been convicted of a felony Yes No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Downtown Development Corp
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Downtown Development Corp.
(Board/Committee/Commission)

F. Applicant is aware of the Downtown Development Corp board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No .

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COUNCIL

G. Applicant affirms that his/her employment with Bayou Terrebonne Distillers
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes or No. ___

If yes, explain:

Houma Restoration District Commission
Rec 11 District Commission
Downtown Development Corp.

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No.

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No.

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No.

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Houma Restoration District Commission
Rec. II District Commission
Downtown Development Corp

Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Noah J. Lirette

628 Dunn Street • Houma, LA 70360 • (985) 856-3106 • noah.j.lirette@gmail.com

EDUCATION

Louisiana State University

MASTER OF BUSINESS ADMINISTRATION

Concentration: Finance/Entrepreneurship, GPA: 3.727/4.000

Baton Rouge, LA

May 2013

Louisiana State University

BACHELOR OF SCIENCE

Major: Finance, GPA: 3.897/4.000

Magna Cum Laude

Baton Rouge, LA

May 2010

WORK EXPERIENCE

Bayou Terrebonne Distillers, LLC

Founder/Owner/Operator

Houma, LA

2017-Present

- Developed the business plan, obtained funding and established the 1st distillery in Terrebonne Parish to produce the 1st whiskey made with Certified Louisiana corn
- Restored a century-old historic Main Street landmark as the BTD facility and implemented distillery build-out
- Secured federal, state and local permitting required for liquor manufacturing
- Develop products, pricing, branding, marketing strategy and vendor/end-consumer relations
- Manufacture whiskey and rum from grain to bottle in-house
- Actively generate and pursue sales leads throughout the state
- Create product/service packages and marketing campaigns to grow and retain customer base
- Negotiate contracts for statewide product distribution
- Oversee distillery operations and manage employees
- Utilize the distillery facility as a place of community gathering for private & public functions
- Maintain company books and employ financial metrics for company wellness and growth

NON-PROFIT EXPERIENCE

Hache Grant Association, Inc.

Founder/President

Houma, LA

2021-Present

- The Hache Grant Association is a 501c3 organization founded with the purpose to facilitate specific, measurable and actionable revitalization initiatives to enhance the quality of life in Terrebonne Parish.
- To date, the HGA has established and executed numerous annual fundraising festivals for Downtown Houma revitalization including the Bayou Terrebonne Boucherie, Bayou Terrebonne Tailgate, Contraband Run & Maw Walker.
- The HGA facilitated the funding, design and rebuilding of Downtown Houma's historic courthouse bandstand, an \$87k project, within a two-year timespan.
- By striking a cooperative endeavor agreement with the Terrebonne Parish Consolidated Government, the HGA dedicated the bandstand to the Parish on its bicentennial and donated the structure to the public for use. No taxpayer dollars were used in its construction.
- After Hurricane Ida, when quality of life was at its most basic and fundamental, the HGA raised over \$200k in relief funds and personally distributed critical supplies throughout Terrebonne Parish. Additionally, the HGA established and operated a "general store" in Downtown Houma, a mobile laundry and shower service in Point Aux Chenes and grocery store transportation with sponsored shopping for the lower bayou communities, all at no cost to the public following the storm.

LEADERSHIP & COMMUNITY ACTIVITY

- Houma Restoration District Commission, Chairman (Present)
- Houma Downtown Development Corporation Board Member (2020-Present)
- Keep Terrebonne Beautiful, Vice President (2020-Present)
- Bayou Region Arts Council, Vice President (2020-2022)
- Terrebonne Parish Bicentennial Planning Committee (2022)
- Leadership Terrebonne Alumni, Class of 2020
- Leadership Louisiana, Class of 2023

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**TERREBONNE PARISH
COUNCIL**

Noah J. Lirette

628 Dunn Street • Houma, LA 70360 • (985) 856-3106 • noah.j.lirette@gmail.com

HONORS & AWARDS

- 2022 Bayou's Best of the Best Brewery/Distillery in Terrebonne/Lafourche Parishes
- 2021 Houma-Terrebonne Chamber of Commerce Young Achiever Award Recipient
- 2020 Leadership Terrebonne Class Speaker Elect
- 2010 Leadership LSU Program Inductee, Finance Department
- Louisiana State University Chancellor's Honor Roll (2 semesters), Dean's List (3 semesters)
- National Society of Collegiate Scholars
- Terrebonne High School Valedictorian

ADDITIONAL WORK EXPERIENCE

Merlin Group Ltd.

Houma, LA

Project Manager

2007-2011, 2017-2020

- Compiled up-to-date and accurate progress reports of company's ongoing projects while maintaining working relationships with general contractors and subcontractors
- Managed and maintained company's work sites
- Maintained and operated industrial company assets
- Extracted, cultivated and transported construction-quality soil for the building of hurricane protection levees throughout southern Terrebonne Parish

Halliburton, Production Solutions

Houma, LA

HWO/PPS Service Operator

2013-2016

- Executed heavy well intervention on both live and dead wells utilizing a hydraulic workover unit to run BHAs on a pipe string down the wellbore
- Conducted subsea pre-commissioning assignments on pipelines and umbilical control lines to ensure material integrity, code compliance and operational readiness
- Executed the preparation, mobilization/demobilization, rig up/down, operation and maintenance of HWO/PPS units, ancillary equipment, tools, materials and wares
- Well intervention operations undertaken include plug and abandonment, fishing and well completions (under surface pressure up to 6,000 PSI) performed in Texas, Louisiana and the Gulf of Mexico.
- Subsea pre-commissioning operations undertaken include pipeline flooding, pigging, hydrotesting, (up to 17,800 PSI), gel pumping, along with umbilical control line pressure and electrical testing performed in Louisiana, Alabama and the Gulf of Mexico.

Cook, Moore and Associates, Commercial Real Estate Appraisers

Baton Rouge, LA

Market Analyst/Associate

2010-2013

- Contributed to the commercial real estate appraisals for retail, office, industrial, agricultural and multi-family properties utilized for mortgage lending, litigation, condemnation and development purposes
- Conducted market research on regional and national levels, determining suitable discount and capitalization rates for subject valuation through income analysis
- Analyzed local real estate sales and lease data, assisting in market value derivation for subject properties through sales comparison analysis
- Performed on-site inspections of subject properties to determine size, quality and layout of structure
- Collaborated with regional real estate professionals such as brokers, agents, developers and other appraisers to obtain timely, accurate and reliable sales and lease data
- Contributed to the expansion and maintenance of an extensive, in-house database of over 5,000 sales and leases

Noah Lirette
628 Dunn Street
Houma, LA 70360
noah@btdistillers.com

October 24, 2023

RE: Term Expirations

Downtown Development Corp. Reappointment Request

Dear Ms. Triggs,

Please accept this letter as my desire to be reappointed to my seat on the Downtown Development Corp., expiring November 1st, 2023.

Thanks,



Noah J. Lirette

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OCT 24 2023

**TERREBONNE PARISH
COUNCIL**



Wednesday, November 15, 2023

Item Title:

Airport Commission

Item Summary:

Airport Commission: One (1) expiring term on 11-28-23. Mr. Derrick A. Miller expresses his interest in being reappointed. Mr. Clarence Williams submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	11/2/2023	Cover Memo
Term Expiration Notice	11/2/2023	Cover Memo
Application - Derrick Miller	11/2/2023	Cover Memo
Resume - Derrick Miller	11/2/2023	Cover Memo
Application - Clarence Williams	11/9/2023	Cover Memo
Resume - Clarence Williams	11/9/2023	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 15, 2023, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) vacancy due to resignation.

RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

RECREATION DISTRICT NO. 7: One (1) expiring term on 11-14-23.

FIRE PROTECTION DISTRICT NO. 5 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 6 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

DOWNTOWN DEVELOPMENT: Two (2) expired terms. (One representing each of the following: Downtown Merchants, and Arts and Humanities)

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Two (2) expired terms.

TEDA: Two (2) expired terms. (One (1) representing the Parish President and one (1) representing the Chamber of Commerce).

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23. (Applicant must reside in the City of Houma).

VETERANS MEMORIAL BOARD: One (1) expired term. (Representing the Parish President North of the Intracoastal).

COASTAL ZONE MANAGEMENT AND RESTORATION: Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing, and the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)

→ **AIRPORT COMMISSION:** One (1) expiring term on 11-28-23.

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society and one (1) representing the Garden Clubs).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, NOVEMBER 13, 2023**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

JESSICA DOMANGUE, CHAIRWOMAN

JOHN AMEDÉE, VICE-CHAIRMAN



DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR

DISTRICT 2
CARL A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org
October 13, 2023

MEMO TO: Tammy E. Triggs
Council Clerk

FROM: Keith Hampton ~~KAH787~~
Assistant Council Clerk

RE: Term Expirations

This is to advise that the following persons' terms on their respective boards/committees/commissions will expire during the month of November 2023.

Downtown Development Corp.	Traci Hawthorne (Historical Society)	11-01-23
	Ronald Lirette (Council)	11-01-23
	Mary Jane Peters (Garden Clubs)	11-01-23
	Noah Lirette (Council)	11-01-23
	Carmen E. Waitz (Par. Pres.)	11-01-23
Children and Youth Services	Keara Plaisance	11-10-23
Recreation District No. 7	Barry Soudelier	11-14-23
Recreation District 3A	Derrick Dark	11-14-23
→ Airport Commission	Derrick A. Miller	11-28-23
Municipal Civil Service Board	Calvin Jones	11-29-23
Planning Commission	Kyle Faulk	11-30-23

By copy of this memo, individuals are being requested to email *Council Clerk Tammy E. Triggs* at ttriggs@tpcg.org or *Assistant Council Clerk Keith Hampton* at khampton@tpcg.org to express their wishes with regards to (re)appointment to said positions *prior to the term expiration date*. All applicants are required to fill out new board applications which can be found on the Terrebonne Parish website at tpcg.org. If you have any questions, please feel free contact our office at (985) 873-6519.

/tet
cc: Council Agenda File
Organizations/Individuals



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 10/10/23

I, Derrick A. Miller, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 9066 Main St.
(Address)

Houma, LA 70363, Telephone number is (985) 688-6332,
(City, State, and Zip Code)

and E-mail is bigdaddydam2003@yahoo.com, wish to qualify for appointment
as a member of the Houma Airport Commission in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
9066 Main St Houma LA 70363 for 30 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Houma Airport Commission
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Houma Airport Commission
(Board/Committee/Commission)

F. Applicant is aware of the HTAC board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

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COUNCIL

G. Applicant affirms that his/her employment with HATC
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee? Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No.

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No.

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No.

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain: Houma Airport Commission

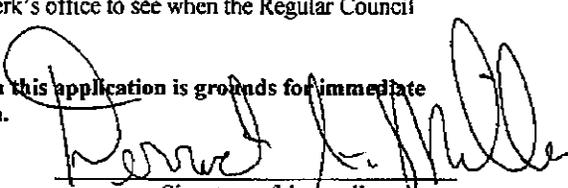
Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Objective

Seeking for an opportunity to obtain a challenging position involvement in a Progressive Organization to fully utilize proven and developing skills; especially in healthcare.

Capabilities

- *Compares pricing and negotiates best price, service, and quality of products
- *Compares, evaluates, and creates cost analysis on new items to assure best pricing and quality
- *Monitors vendor performance
(delivery times, backorders, service levels)
- *Places courtesy calls back to vendors and physicians when a problem with orders may arise informing them of the status
- *Ensures that all items needed for surgery are available in a timely manner
- *Sub backordered products
- *Recognize importance of team work
- *Hard working, self-motivated, and able to grasp concepts quickly
- *Manage Tissue Bank/FDA certifications

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Achievements

- *Certified Sterile Processing And Distribution Tech.
- *Successfully completed the Medical Careers Institute Phlebotomy Training Program.
- *TGMC's September 2009 Employee of the Month
- *Surgery Inventory Manager

Education

- *(Hospital Studies) for the National Certification Examination.
- *Medical Careers Institute (March 95 – June 95) Certified Phlebotomist
- *Nicholls State University (August 1992 – May 1994)
- *South Terrebonne High School (August 88 – May 92)

Work Experience

Terrebonne General Medical Center

8166 Main St.

Houma, LA 70361

(June 92 –Present)

X-Ray (Transporter / File Clerk) (June 92 – December 92)

Central Processing Tech (December 92 – June 97)

Lead Central Processing Tech (June 97 – August 99)

Surgery Inventory Tech/Ward Tech (August 99 – June 05)

Surgery Inventory Coordinator (June 05 – January 17)

Surgery / Anesthesia Inventory Manager (January 17 – Present)

Physicians Surgery Center

218 Corporate Drive

Houma, LA 70360

Decontam/CPD tech/transporter - Part time

Terrebonne Parish Commission

Houma Airport Commission (Nov 18- Present)

DERRICK MILLER
9066 MAIN STREET
HOUMA, LA 70363

CELL: 985-688-6332

E-MAIL: bigdaddydam2003@yahoo.com

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**TERREBONNE PARISH
COUNCIL**

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NOV 09 2023



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION FORM

DATE: 11/8/2023

TERREBONNE PARISH COUNCIL

I, Clarence Williams, of full majority age, whose primary (Applicant's Name)

residence and permanent mailing address is 2903 Highway 311 (Address)

Schriever, LA 70395, Telephone number is (985) 316-8662, (504) 329-6835 (City, State, and Zip Code)

and E-mail is williams.clarence547@gmail.com, wish to qualify for appointment as a member of the Airport Commission in Terrebonne Parish, (Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at 2903 Highway 311 for 10 consecutive years. (Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council District No. 6.

B. If applying for membership as a member of a Fire Protection District Board, applicant affirms that he/she is a resident property owner/taxpayer of Schriever (Fire District) and Council District No. 6.

C. If applying for membership as a member of a Recreation District Board, applicant affirms that he/she is a resident of the N/A Yes No (Recreation District) and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes [checked] No _____.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal economic benefit by serving as a member of Airport Commission (Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate family will receive any personal economic benefit from his/her service on Airport Commission (Board/Committee/Commission)

F. Applicant is aware of the Airport Commission board criteria and attendance requirements. (Board/Committee/Commission) Yes [checked] or No _____.

G. Applicant affirms that his/her employment with Clarence Williams, LLC
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No
If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes or No ___

If yes, explain:

DSCC JTB

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No X

If yes, explain: _____

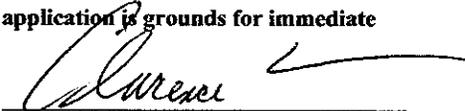
Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Resume

Clarence Williams

2903 Highway 311
Schriever, Louisiana 79395

williams.clarence847@gmail.com
(985) 316-8612 (504) 329-6835

Professional Experience

(over 40 years)

ENTREPRENEUR (CURRENT and fourteen years)
PROJECT STAFFING MANAGER
PERSONNEL STAFFING (OWNER)
PROJECT ADMINISTRATOR
FINANCIAL CONSULTANT (OWNER)
AUDIT DIRECTOR
ADMINISTRATIVE AND FINANCE EXECUTIVE
CORPORATE INTERNAL AUDITOR
PUBLIC EXTERNAL AUDITOR

Academic Training

Graduate - University of Hawaii (accounting)
Extended Studies – University of Georgia
Institute of Internal Auditing

Avenues of Service

US Military (honorable discharge)

Houma Area Convention and Visitor's Bureau (BOD)

Terrebonne Economic Development Authority (BOD)

Houma Rotary

Houma Terrebonne Chamber of Commerce



Wednesday, November 15, 2023

Item Title:

Terrebonne Parish Tree Board

Item Summary:

Terrebonne Parish Tree Board: Two (2) vacancies due to resignations. Ms. Linda Brashier submits application for consideration. Ms. Debra H. Ellender submits application for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Application - Linda Brashier	11/9/2023	Cover Memo
Application - Debra H. Ellender	11/9/2023	Cover Memo



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 7/22/2023

I, Linda Brasher, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 276 McKinley St.
(Address)

Houma, La 70364 Telephone number is (985) 293-7660
(City, State, and Zip Code)

and E-mail is l44frames@gmail.com, wish to qualify for appointment

as a member of the Tree Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
276 McKinley St Houma for 32 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 5.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Tree Board.
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Tree Board.
(Board/Committee/Commission)

F. Applicant is aware of the Tree Board board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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G. Applicant affirms that his/her employment with retired
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No

If yes, explain: _____

Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**



Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 7-27-23

I, Debra H. Ellender, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 1143 Bayou Black Dr.
(Address)

Houma, LA 70360, Telephone number is (985) 713-3288
(City, State, and Zip Code)

and E-mail is tce@cajun.net, wish to qualify for appointment

as a member of the Tree Board in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
1143 Bayou Black Drive Houma for 23 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)
70360

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. _____.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No _____
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No .

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Tree Board
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on
Tree Board
(Board/Committee/Commission)

F. Applicant is aware of the Tree Board board criteria and
attendance requirements. (Board/Committee/Commission)
Yes or No _____.

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COUNCIL

G. Applicant affirms that his/her employment with OWNS Bed & Breakfast
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No.

State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?

Yes ___ or No.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No.

If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No.

State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No

State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes ___ or No

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes ___ or No

If yes, explain:

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes or No

If yes, explain:

Terrebonne Garden Club Fed
Co-Vice President

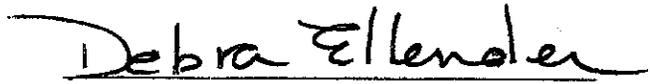
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TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521

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Signature of the applicant

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2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



Wednesday, November 15, 2023

Item Title:

Milford and Associates, Inc.

Item Summary:

Milford and Associates, Inc.

ATTACHMENTS:

Description

Milford and Associates, Inc.

Upload Date

11/8/2023

Type

Report

PROJECT STATUS REPORT (VIA EMAIL khampton@tpcg.org)

November 15, 2023

1. PROJECT: COUNCIL DISTRICT 5

a. Parish Project No.: 23-BRG-10

b. Title: EAST WOODLAWN

BRDG REPLACE

2. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement 1-JUN-23

b. Type (Hourly, Lump Sum, %) "LUMP SUM" & %

c. Total Fees (Basic Services) \$65,700.00

3. PLAN AND PREPARATION STATUS:

a. Study and Reports (%) 100%

b. Preliminary Design (%) 100%

c. Final Design (%) 50%

d. Bidding and Negotiating (%) 0%

e. Construction Admin (%) 0%

f. Estimated Bid Date

g. Estimated Cost of Construction \$1,038,100.00

4. CONSTRUCTION STATUS:

a. Actual Bid Date

b. Contractor

c. Contract Amount

d. Work Order Issued

e. Total Contract Time (Working Days)

f. Scheduled Completion Date

g. Time Elapse Days (%) 0/0%

h. Project Complete (%) 0%

i. Estimates Paid to Date (\$) \$0

j. Date of Substantial Completion

5. PROJECT COORDINATOR: MILFORD & ASSOCIATES, INC.

6. REMARKS: PRELIMINARY PLANS ARE SUBMITTED TO THE PARISH FOR REVIEW.

F.E. Milford III, P.E.

Category Number: 6.
Item Number: B.



Wednesday, November 15, 2023

Item Title:

T. Baker Smith

Item Summary:

T. Baker Smith

ATTACHMENTS:

Description

T. Baker Smith

Upload Date

11/8/2023

Type

Report

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
MONTHLY STATUS REPORT FOR THE
PARISH COUNCIL MEETING, NOVEMBER 15, 2023

PREPARED BY:



T. BAKER SMITH
A CENTURY OF SOLUTIONS

JACK E. PLAISANCE
SR. PROJECT MANAGER

NOVEMBER 2023

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack E. Plaisance, Sr. Project Manager

2. PROJECT:

- a. Parish Project No. 01-DRA-44
- b. TBS Project No 2001.0086
- c. Title Mount Pilgrim Forced Drainage Area 6-3-Humphries (District 2)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	December 26,2001
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$856,136.02
2. Current Budgeted Level	\$402,166.00
3. Remaining to be earned at current budgeted level	\$130,030.92
4. Earned to date	\$272,135.08

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	50%
c. Soil Survey	0%
d. Field Survey	40%
e. Preliminary Plans	50%
f. Final Plans	0%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$3,715,550.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is awaiting TPCG Staff direction for when ready to proceed with this project. The permit was withdrawn in July 2019.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack E. Plaisance, Sr. Project Manager

2. PROJECT:

- a. Parish Project No. 09-DRA-06
- b. TBS Project No 2009.0656
- c. Title Drainage Areas near Lake Boudreaux Freshwater Introduction (District 7)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>October 6, 2009</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$1,032,208.00</u>
2. Current Budgeted Level	<u>\$642,633.00</u>
3. Remaining to be earned at current budgeted level	<u>\$131,230.56</u>
4. Earned to date	<u>\$511,402.44</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>0%</u>
b. Permits	<u>50%</u>
c. Soil Survey	<u>100%</u>
d. Field Survey	<u>90%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>0%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$6,178,733.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

Additional field surveys were completed in May 2017. TBS submitted revised 30% Design in July 2017 for the North System. TBS is awaiting TPCG Staff direction to proceed with final design of North System and permit acquisition. TBS shall revise Amendment No. 3 upon Notice to Proceed.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack E. Plaisance, Sr. Project Manager

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0107
- Modeling & Improvements of 1-1B Drainage System Channels (Phase 1C,
- c. Title St. Louis Bayou, Country Estates to US 90)-District 5

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	February 24, 2010
b. Type (Hourly, Lump Sum, %)	% Construction
c. Fees	
1. Total Estimated (Basic & Additional)	\$334,580.00
2. Current Budgeted Level	\$111,147.00
3. Remaining to be earned at current budgeted level	\$14,607.53
4. Earned to date	\$96,539.47

4. PLAN PREPARATION STATUS:

a. Right-of-way	8% (3 of 24)
b. Permits	100%
c. Soil Survey	N/A
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	Not yet established
h. Estimated Cost of Construction	\$1,283,500.00

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TBS is awaiting staff direction for when they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack E. Plaisance, Sr. Project Manager

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0100
- 1-1B F.D. System Channel Improvements (Phase 1D) St. Louis Bayou,
- c. Title US 90 to LA 316 (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 24, 2010</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$342,440.00</u>
2. Current Budgeted Level	<u>\$126,664.00</u>
3. Remaining to be earned at current budgeted level	<u>\$17,088.28</u>
4. Earned to date	<u>\$109,575.72</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>35% (9 of 26)</u>
b. Permits	<u>100%</u>
c. Soil Survey	<u>N/A</u>
d. Field Survey	<u>100%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>95%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$1,249,000.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

TBS is awaiting staff direction for when they are ready to move forward with this project. Of interest to this project, NLLD completed in-house drainage maintenance and clearing ROWs within and around Acadia SD executed a C.E.A. with TPCG to reduce flooding risk in the area.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack E. Plaisance, Sr. Project Manager

2. PROJECT:

- a. Parish Project No. 01-DRA-40
- b. TBS Project No 2010.0115
- Modeling Improvements of 1-1B F.D. System Channels (Phase 3A, Reach 3)
- c. Title C.C.C. Ditch Widening (District 5)

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 24, 2010</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$319,550.00</u>
2. Current Budgeted Level	<u>\$648,087.13</u>
3. Remaining to be earned at current budgeted level	<u>\$146,245.15</u>
4. Earned to date	<u>\$501,841.98</u>

4. PLAN PREPERATION STATUS:

a. Right-of-way	<u>95%</u>
b. Permits	<u>100%</u>
c. Soil Survey	<u>100%</u>
d. Field Survey	<u>95%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>98%</u>
g. Estimated Bid Date	<u>Not yet established</u>
h. Estimated Cost of Construction	<u>\$1,421,500.00</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

TBS is awaiting staff direction for when they are ready to move forward with this project.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack Plaisance

2. PROJECT:

- a. Parish Project No. 10-CDBG-WTR-70
- b. TBS Project No 2011.0086
Cedar Grove to Ashland Landfill Levee and Water Control Structure (CDBG)
- c. Title Project

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	<u>February 26, 2011</u>
b. Type (Hourly, Lump Sum, %)	<u>% Construction, T&M</u>
c. Fees	
1. Total Estimated (Basic & Additional)	<u>\$706,499.30</u>
2. Current Budgeted Level	<u>\$706,499.30</u>
3. Remaining to be earned at current budgeted level	<u>\$280,441.92</u>
4. Earned to date	<u>\$426,057.38</u>

4. PLAN PREPARATION STATUS:

a. Right-of-way	<u>80% (Phase I)</u>
b. Permits	<u>95% (Overall)</u>
c. Soil Survey	<u>50% (Overall)</u>
d. Field Survey	<u>100%</u>
e. Preliminary Plans	<u>100%</u>
f. Final Plans	<u>95% (Overall)</u>
g. Estimated Bid Date	<u>November 2021 (Phase 1)</u>
h. Estimated Cost of Construction	<u>\$2,566,655.00 (Phases I thru III)</u>

5. CONSTRUCTION STATUS:

a. Actual Bid Date	<u>N/A</u>
b. Contractor	<u>N/A</u>
c. Contract Amount	<u>N/A</u>
d. Date Work Order Issued	<u>N/A</u>
e. Total Contract Time (Days)	<u>N/A</u>
f. Scheduled Completion Date	<u>N/A</u>
g. Time Elapsed Days (%)	<u>N/A</u>
h. Project Complete (%)	<u>N/A</u>
i. Estimates Paid to Date (\$)	<u>N/A</u>
j. Date of Substantial Completion	<u>N/A</u>

6. REMARKS:

TBS met with staff on May 4, 2022, to discuss construction budget, right-of-way, and mitigation. We have continued to engage the Corps and DNR as environmental impacts were determined. As of June 7, 2023, the USACE Regulatory has determined that compensatory mitigation will be required for 14.97 acres of impacts. The Parish is now coordinating with the Corps and assessing the path forward.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jason Chauvin

2. PROJECT:
 - a. Parish Project No. 17-OYS-37
 - b. TBS Project No 2017.0907
 - c. Title Oyster Bed Surge Protection in Lake Chien and Tambour

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	May 2, 2018
b. Type (Hourly, Lump Sum, %)	Lump Sum/T&M
c. Fees	
1. Total Estimated (Basic & Additional)	\$745,272.00 (Phase I)
2. Current Budgeted Level	\$665,272.00
3. Remaining to be earned at current budgeted level	\$135,661.98
4. Earned to date	\$529,610.02

4. PLAN PREPARATION STATUS:

a. Right-of-way	20%
b. Permits	80%
c. Soil Survey	100%
d. Field Survey	100%
e. Preliminary Plans	100%
f. Final Plans	95%
g. Estimated Bid Date	TBD
h. Estimated Cost of Construction	TBD (PHASE I)

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARK

95% Design Documents and probable budget were submitted on August 19, 2021. Engineering services are on hold pending approved amendment by the Parish. In June 2022, NFWF has awarded \$5.4 million with TPCG match. TBS submitted a revised proposal in April 2023 to include revised permit applications, finalize construction documents and prepare ROW documents for the Lake Chien portion of the project. The amendment is under review by the Parish. TPCG continues to seek funding for required construction administration costs.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

TBS ENGINEERING STATUS REPORT

November 15, 2023

1. PROJECT COORDINATOR Jack Plaisance

2. PROJECT:

- a. Parish Project No.
- b. TBS Project No 2022.1792
- c. Title Barrow Street Pump Station

3. PROFESSIONAL AGREEMENT:

a. Date of Original Agreement	November 3, 2022
b. Type (Hourly, Lump Sum, %)	% Construction, T&M
c. Fees	
5. Total Estimated (Basic & Additional)	\$916,162.50
6. Current Budgeted Level	\$650,537.50
7. Remaining to be earned at current budgeted level	\$442,307.44
8. Earned to date	\$208,230.06

4. PLAN PREPARATION STATUS:

a. Right-of-way	0%
b. Permits	0%
c. Soil Survey	50%
d. Field Survey	82%
e. Preliminary Plans	100%
f. Final Plans	0%
g. Estimated Bid Date	April 2024
h. Estimated Cost of Construction	\$16,581,598

5. CONSTRUCTION STATUS:

a. Actual Bid Date	N/A
b. Contractor	N/A
c. Contract Amount	N/A
d. Date Work Order Issued	N/A
e. Total Contract Time (Days)	N/A
f. Scheduled Completion Date	N/A
g. Time Elapsed Days (%)	N/A
h. Project Complete (%)	N/A
i. Estimates Paid to Date (\$)	N/A
j. Date of Substantial Completion	N/A

6. REMARKS:

TPCG administration requested station capacity increase with electric pumps in February 2023. Preliminary plans and renderings were delivered on October 3, 2023, for parish review . TBS to meet with Public Works/ Administration to review the drawings and comments. Environmental permit drawings are in progress.



Wednesday, November 15, 2023

Item Title:

Notice to the Public

Item Summary:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) vacancy due to a resignation.

RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

TEDA: Two (2) expired terms. One (1) representing the Parish President and one (1) representing the Chamber of Commerce.

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23 (Applicant must reside in the City of Houma).

COASTAL ZONE MANAGEMENT AND RESTORATION: One (1) expired term. (Representing the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)

DOWNTOWN DEVELOPMENT CORPORATION: Five (5) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society, one (1) representing the Garden Clubs, one (1) representing the Downtown Merchants and one (1) representing Arts and Humanities).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

VETERANS MEMORIAL BOARD: One expired term on 09-17-23 (representing the Parish President / North of the Intracoastal).

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

ATTACHMENTS:

Description

Notice to the Public

Upload Date

11/2/2023

Type

Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **NOVEMBER 15, 2023, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) vacancy due to resignation.

RECREATION DISTRICT NO. 3A BOARD: One (1) expiring term on 11-14-23 and two (2) vacancies.

RECREATION DISTRICT NO. 7: One (1) expiring term on 11-14-23.

FIRE PROTECTION DISTRICT NO. 5 BOARD: One (1) expired term.

FIRE PROTECTION DISTRICT NO. 6 BOARD: One (1) vacancy due to a resignation.

FIRE PROTECTION DISTRICT NO. 8 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Twelve (12) expired terms. (Each representing one of the following: Social Services, Education, Terrebonne Parish District Attorney, Department of Children and Family Services, Bayou Area Children Foundation, City Court, Terrebonne Recreation Department, Gulf Coast Teaching and Family Services, Terrebonne Parish Sheriff's Office, Houma Police Department, Terrebonne Parish School Board and the Office of the District Public Defender 32nd JDC).

TERREBONNE PARISH TREE BOARD: Two (2) vacancies due to resignations.

DOWNTOWN DEVELOPMENT: Two (2) expired terms. (One representing each of the following: Downtown Merchants, and Arts and Humanities)

HOUMA – TERREBONNE PUBLIC TRUST FINANCE: Two (2) expired terms.

TEDA: Two (2) expired terms. (One (1) representing the Parish President and one (1) representing the Chamber of Commerce).

PLANNING AND ZONING COMMISSION: One (1) expiring term on 11-30-23. (Applicant must reside in the City of Houma).

VETERANS MEMORIAL BOARD: One (1) expired term. (Representing the Parish President North of the Intracoastal).

COASTAL ZONE MANAGEMENT AND RESTORATION: Three (3) expired terms. (Each representing the following entities: Property Owners, Commercial Fishing, and the Parish President).

HOUMA AREA CONVENTION AND VISITORS' BUREAU: One (1) expiring term on 12-31-23. (Representing a Civic Non-Profit Organization)

AIRPORT COMMISSION: One (1) expiring term on 11-28-23.

DOWNTOWN DEVELOPMENT CORPORATION: Four (4) expired terms. (Each representing the following entities: Two (2) representing the Parish Council, one (1) representing the Historical Society and one (1) representing the Garden Clubs).

MUNICIPAL CIVIL SERVICE BOARD: One (1) expiring term on 11-29-23. (Representing the Council)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: One (1) expiring term on 12-17-23.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, NOVEMBER 13, 2023**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

Category Number: 8.
Item Number: A.



Wednesday, November 15, 2023

Item Title:

Parish President

Item Summary:

Parish President

Category Number: 8.
Item Number: B.



Wednesday, November 15, 2023

Item Title:

Council Members

Item Summary:

Council Members



Wednesday, November 15, 2023

Item Title:

ADD-ON: Executive Session: Discussion Regarding Litigation between Loupe and Me, LLC and Houma Board of Adjustment

Item Summary:

ADD-ON: Pursuant to La. R.S. 42:16-17, the Parish Council may convene into Executive Session to discuss possible prospective litigation regarding the following:

LOUPE AND ME, LLC VERSUS (198560) PARISH OF TERREBONNE HOUMA BOARD OF ADJUSTMENT; 32ND JUDICIAL DISTRICT COURT, TERREBONNE PARISH, LOUISIANA.

1. Consider a motion to add proposed item to the agenda.
 2. Call for public comment on the motion to add the proposed item.
 3. Call for a vote to add proposed item to the agenda.
 4. Discuss and/or take action regarding the added agenda item.
-