
TERREBONNE PARISH COUNCIL

PUBLIC SERVICES COMMITTEE

| | |
|---------------------------|---------------|
| Mr. Carl Harding | Chairman |
| Mr. Darrin W. Guidry, Sr. | Vice-Chairman |
| Mr. Brien Pledger | Member |
| Mr. Gerald Michel | Member |
| Mr. John Amedee | Member |
| Ms. Jessica Domangue | Member |
| Mr. Daniel Babin | Member |
| Mr. Dirk J. Guidry | Member |
| Mr. Steve Trosclair | Member |



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

September 11, 2023
5:40 PM

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

- 1. RESOLUTION:** Authorizing the Parish President to execute any and all documents necessary for the Capital Outlay Funding for the Louisiana Division of Administration, Facility Planning, and Control Capital Projects.
- 2. RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-DRA-05, Westside- Alma Street Drainage Improvements (Marie to Alma), Terrebonne Parish, Louisiana.

3. **RESOLUTION:** Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements, Terrebonne Parish, Louisiana.
4. **RESOLUTION:** Giving Notice of Intent to adopt an ordinance to amend Section 21-30(a) of the Parish Code to change the name of Southside Park to Hazel H. Navarre Park in honor of Mrs. Hazel H. Navarre and calling a public hearing on said matter on Wednesday, September 27, 2023, at 6:30 p.m.
5. Adjourn

Category Number:
Item Number:



Monday, September 11, 2023

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Monday, September 11, 2023

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number: 1.



Monday, September 11, 2023

Item Title:

Authorizing PP to execute All documents for FP&C Projects

Item Summary:

RESOLUTION: Authorizing the Parish President to execute any and all documents necessary for the Capital Outlay Funding for the Louisiana Division of Administration, Facility Planning, and Control Capital Projects.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 9/5/2023 | Executive Summary |
| Resolution | 9/5/2023 | Resolution |



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

| PROJECT TITLE |
|--|
| Various Capital Outlay Projects: Replacement of Brady Road Bridge, 50-J55-20-01 Terrebonne Sports Complex, 50-NTG-13-01 Bayou LaCarpe Watershed, Location C, 50-J55-14-02 Westside/Alma Street Drainage, 50-J55-18-01 South Louisiana Wetland Discovery Center, Phase 2, 50-J55-14-06 Replacement of D-18 Pump Station Falgout Canal, 50-J55-22-01 Valhi Extension (Savanne to LA 311), 50-J55-22-02 Terrebonne Basin Watershed (HNC at Bayou Grand Caillou), 50-J55-22-03 Bayou Terrebonne Miter Gate (Twin Span Location), 50-J55-23-01 Company Canal Miter Gate (Bourg), 50-J55-23-02 Hollywood/Valhi Roundabout, 50-J55-23-04 |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|--|
| A resolution authorizing the Parish President to execute any and all documents related to funding through the Capital Outlay Program for these above reference projects. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|--|
| A resolution authorizing the Parish President to execute any and all documents related to funding through the Capital Outlay Program for these above reference projects. |

| TOTAL EXPENDITURE | | |
|--|-----------|------------|
| \$0.00 | | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | | |
| <u>ACTUAL</u> | ESTIMATED | |
| IS PROJECTALREADY BUDGETED: (CIRCLE ONE) | | |
| N/A | NO | <u>YES</u> |
| IF YES AMOUNT BUDGETED: | | \$0.00 |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|--|
| <u>PARISHWIDE</u> | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | |

Jeanne Bray

08-30-2023

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY FOR THE CAPITAL OUTLAY FUNDING FOR THE LOUISIANA DIVISION OF ADMINISTRATION, FACILITY PLANNING & CONTROL CAPITAL PROJECTS.

WHEREAS, the Terrebonne Parish Consolidated Government has numerous Cooperative Endeavor Agreements (CEA) with the State of Louisiana – Division of Administration, Facility Planning and Control (FP&C) on capital projects, and

WHEREAS, in order to apply and continue efforts for such grants/funding, the Terrebonne Parish Consolidated Government must allow the Parish President to sign certain documents; and

WHEREAS, the capital projects include:

- Replacement of Brady Road Bridge, 50-J55-20-01
- Terrebonne Sports Complex, 50-NTG-13-01
- Bayou LaCarpe Watershed, Location C, 50-J55-14-02
- Westside/Alma Street Drainage, 50-J55-18-01
- South Louisiana Wetland Discovery Center, Phase 2, 50-J55-14-06
- Replacement of D-18 Pump Station Falgout Canal, 50-J55-22-01
- Valhi Extension (Savanne to LA 311), 50-J55-22-02
- Terrebonne Basin Watershed (HNC at Bayou Grand Caillou), 50-J55-22-03
- Bayou Terrebonne Miter Gate (Twin Span Location), 50-J55-23-01
- Company Canal Miter Gate (Bourg), 50-J55-23-02
- Hollywood/Valhi Roundabout, 50-J55-23-04

NOW, THEREFORE, BE IT RESOLVED BY THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, that the President being the chief executive officer of the Terrebonne Parish Consolidated Government, is hereby authorized to be the authorized representative for the projects and as such is authorized to sign all associated documentation for the Capital Outlay and Facility Planning and Control on behalf of the Terrebonne Parish Consolidated Government with full authority to execute all documents on the above listed FP&C projects.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineering Dept. of TPCG, for this Project.

THERE WAS RECORDED:
YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2023.

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2023

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number:
Item Number: 2.



Monday, September 11, 2023

Item Title:

Change Order No. 2 for Westside- Alma Street Drainage Improvements

Item Summary:

RESOLUTION: Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-DRA-05, Westside- Alma Street Drainage Improvements (Marie to Alma), Terrebonne Parish, Louisiana.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 9/6/2023 | Executive Summary |
| Resolution | 9/6/2023 | Resolution |
| Backup Material | 9/6/2023 | Backup Material |



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

| PROJECT TITLE | |
|-----------------------|--|
| Project No. 14-DRA-05 | Westside-Alma Street Drainage Improvements |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|--|
| To improve drainage along Westside Blvd. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|--|
| This resolution allows for the approval of Change Order No. 2, which is necessary to cover costs associated with work necessary to facilitate waterline offsets. This Change Order No. 2 also increases contract time by nineteen and a half days due to time needed to complete the work. |

| TOTAL EXPENDITURE | |
|--|-------------------------|
| Increase of \$10,977.61 | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | |
| <u>ACTUAL</u> | ESTIMATED |
| IS PROJECTALREADY BUDGETED: (CIRCLE ONE) | |
| N/A | NO |
| <u>YES</u> | IF YES AMOUNT BUDGETED: |
| | \$2,516,349.09 |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | |
|---|---|---|----------|---|----------|---|---|---|---|
| PARISHWIDE | 1 | 2 | <u>3</u> | 4 | <u>5</u> | 6 | 7 | 8 | 9 |

Jeanne P. Bray

9/6/2023

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements (Marie to Alma), Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government will award the construction to Command Construction, LLC, for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements, Terrebonne Parish, Louisiana, and

WHEREAS, it is necessary to adjust contract price due to the need for conflict box relocation, basin modification, sidewalk replacement and excavation work for waterline offsets, and

WHEREAS, this change order will increase the overall contract price by Ten Thousand, Nine Hundred Seventy-Seven Dollars and Sixty-One Cents (\$10,977.61), and

WHEREAS, this change order will increase contract time due to the additional time needed to perform the work for a total increase of Nineteen and a Half (19.5) days in contract time, and

WHEREAS, Change Order No. 2 has been recommended by the Engineer, All South Consulting Engineers, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, or his designee, of Change Order No. 2 to the construction agreement with Command Construction, LLC for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Ten Thousand, Nine Hundred Seventy-Seven Dollars and Sixty-One Cents (\$10,977.61), with an increase of Nineteen and a Half (19.5) days in construction time and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, All South Consulting Engineers, LLC.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSENT & NOT VOTING:

And the Chairman declared the resolution adopted on this _____ day of _____, 2023.

* * * * *

I, Tammy E. Triggs, Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS
_____ DAY OF _____, 2023.

TAMMY E. TRIGGS, CLERK
TERREBONNE PARISH COUNCIL



**All South
Consulting
Engineers**

www.ascellc.com

June 23, 2023

Madeleine Bodin
Terrebonne Parish Consolidated Govt.
P. O. Box 2768
Houma, La 70361

Re: 14-DRA-05 Westside Blvd./Alma Street
Drainage Improvements Phase 1
Change Order 2

Dear Ms. Bodin,

See attached Change Order No. 2 to add 19.5 calendar days to the contract time, and \$10,977.61 to the contract price. This change is being requested for the additional costs and time needed for relocating conflict boxes, modifying basins, replacing sidewalks, and additional excavation work performed for TPCW to install waterline offsets. The Contractor's submitted backup is included.

If you have any questions or comments, please call.

Thank You,

A handwritten signature in blue ink, appearing to read 'Michael B Slovensky', is written over a faint, large, light-blue watermark of a triangle.

Michael B Slovensky, PE
Project Engineer
Email: mslovensky@ascellc.com

Enclosure

CHANGE ORDER

No. 2

PROJECT: Westside Blvd./Alma Street Drainage
 OWNER: Improvements Phase 1
 Terrebonne Parish Consolidated Government
 CONTRACTOR: Command Construction, LLC.
 CONTRACT FOR:

DATE OF ISSUANCE: 6/15/23
 OWNER'S Project No. 14-DRA-05
 ENGINEER: All South Consulting Engineers
 ENGINEER's Project No. 032-004-02

You are directed to make the following changes in the Contract Documents.

Description: Add 19.5 calendar days to contract time and add \$10,977.61 for additional work including additional exploratory excavations, relocation and size adjustments of conflict boxes, modifying basins, removing/replacing sidewalks, excavating and coordinating with TPCW for their offset work. New Contract end date is 7/21/23. **+**

Purpose of Change Order: To add time agreed to by Owner and Contractor for all delays experienced through June 6, 2023 due to conflicting utilities and add costs for T & M due to additional exploratory work, modifying basins, replacing sidewalk, adjusting conflict boxes and excavating for TPCW waterline offset work. **+**

Attachments: (List documents supporting change)

Contractor's RFCs, labor rates, material purchase invoices, equipment rental rates, labor burden rates.

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|---|---|
| Original Contract Price \$ 2,479,250.00 | Original Contract Time 150 days or date |
| Previous Change Orders No. <u>1</u> to No. <u>1</u> \$ 26,121.48 | Net change from previous Change Order 108 days |
| Contract Price prior to this Change Order \$ 2,505,371.48 | Contract Time Prior to this Change Order 258 days or date |
| Net Increase (decrease) of this Change Order \$ 10,977.61 | Net Increase (decrease) of this Change Order 19.50 days |
| Contract Price with all approved Change Orders \$ 2,516,349.09 | Contract Time with all approved Change Order 277.5 days or date |

RECOMMENDED:

by [Signature]
Engineer

Date 6/23/23

APPROVED:

by _____
Owner

Date _____

APPROVED:

by [Signature]
Contractor

Date 6/16/23

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

CHANGE ORDER

CHANGE ORDER NO. 2

DATE: 6/15/2023

PROJECT NUMBER AND DESCRIPTION: ASCE NO. 032-004-02

Westside Blvd./Alma Street Drainage Improvements Phase 1

Command Construction, LLC.

68445 James Street

Mandeville, LA 70471

| Item NO. | ITEM | UNIT | UNIT PRICE | REVISED | | ORIGINAL | |
|----------|---|------|----------------|----------|----------------|----------|----------------|
| | | | | QUANTITY | AMOUNT | QUANTITY | AMOUNT |
| | Current Contract Amount | LS | \$2,505,371.48 | 1 | \$2,505,371.48 | 1 | \$2,505,371.48 |
| - | RFC 4 - Time for Relocating (4) Conflict Boxes (4 Days) | - | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| X-001 | RFC 5 - Modification of Precast Basins (1 Day) | LS | \$3,603.69 | 1 | \$3,603.69 | 0 | \$0.00 |
| X-002 | RFC 6 - Removal/Replacement of 4" Sidewalk | LS | \$598.74 | 1 | \$598.74 | 0 | \$0.00 |
| - | RFC 7 - Time for Waterline Break (1 Day) | - | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| - | RFC 8 - Time for SWAT Delay (1 Day) | - | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| X-003 | RFC 9 - Conflict Boxes - Size Differences | LS | \$2,510.47 | 1 | \$2,510.47 | 0 | \$0.00 |
| - | RFC 10 - Time for TPCW Waterline Offsets at S. Alma & Westside (5 Days) | - | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| - | RFC 11 - Time for TPCW Waterline Offsets at S. Alma & Westside (7 Days) | - | \$0.00 | 0 | \$0.00 | 0 | \$0.00 |
| X-004 | RFC 12 - Time & Costs to Excavate for TPCW Waterline Offsets (0.5 days) | LS | \$4,264.71 | 1 | \$4,264.71 | 0 | \$0.00 |
| TOTAL: | | | | | \$2,516,349.09 | | \$2,505,371.48 |

CONTRACT SUM PRIOR TO THIS CHANGE ORDER:

\$2,505,371.48

CURRENT CHANGE ORDER AMOUNT:

\$10,977.61

REVISED CONTRACT SUM:

\$2,516,349.09

ADDITIONAL CONTRACT DAYS AWARDED:

19.5

REVISED SUBSTANTIAL COMPLETION DATE:

EXPLANATION OF CHANGE ORDER:

Add 19.5 calendar days to contract time and Add \$10,977.61 for additional exploratory excavations, relocation and size adjustments of conflict boxes, modifying basins, removing and replacing 4" sidewalk and excavating and coordinating with TPCW for their W/L offset work. New Contract end date is 7/21/23.

RECOMMENDED BY:

Record Engineer

DATE:

APPROVED BY:

Contractor

DATE:

Owner

DATE:

Category Number:
Item Number: 3.



Monday, September 11, 2023

Item Title:

Amendment No. 2 for Westside- Alma Stret Drainage Improvements

Item Summary:

RESOLUTION: Providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements, Terrebonne Parish, Louisiana.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 9/6/2023 | Executive Summary |
| Resolution | 9/6/2023 | Resolution |
| Backup Material | 9/6/2023 | Backup Material |



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

| PROJECT TITLE | |
|-----------------------|---|
| Project No. 14-DRA-05 | Westside- Alma Street Drainage Improvements |

| PROJECT SUMMARY (200 WORDS OR LESS) |
|--|
| To improve drainage along Westside Blvd. |

| PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS) |
|--|
| The purpose of this amendment is to make changes to Additional Services due to unforeseen utility conflict coordination. |

| TOTAL EXPENDITURE | |
|--|-------------------------|
| Increase of \$24,500.00 | |
| AMOUNT SHOWN ABOVE IS: (CIRCLE ONE) | |
| <u>ACTUAL</u> | ESTIMATED |
| IS PROJECTALREADY BUDGETED: (CIRCLE ONE) | |
| N/A | NO |
| <u>YES</u> | IF YES AMOUNT BUDGETED: |
| | \$2,867,731.09 |

| COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE) | | | | | | | | | |
|---|---|---|----------|---|----------|---|---|---|---|
| PARISHWIDE | 1 | 2 | <u>3</u> | 4 | <u>5</u> | 6 | 7 | 8 | 9 |

Jeanne P. Bray

9/6/2023

Signature

Date

OFFERED BY:
SECONDED BY:

RESOLUTION

A resolution providing approval of Amendment No. 2 to the Engineering Agreement for Parish Project No. 14-DRA-05, Westside-Alma Street Drainage Improvements, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into an Engineering Agreement dated March 13, 2014 with All South Consulting Engineers, LLC, for the Project entitled **Parish Project No. 14-DRA-05, Westside- Alma Street Drainage Improvements, and**

WHEREAS, the Engineering Agreement between OWNER and ENGINEER only has provisions for certain limitations for Basic and Additional Services, and

WHEREAS, it is necessary to make changes to the contract due to unforeseen utility conflict coordination, and

WHEREAS, the firm of All South Consulting Engineers, LLC, has been asked to perform these activities under the Basic and Additional Services section of the Engineering Agreement for this project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need to increase the upset limit, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 2 to the Engineering Agreement for a total increase of \$24,500.00 and authorizes Parish President, Gordon E. Dove, or his designee, to execute this Amendment No. 2 to the Engineering Agreement for Parish Project No. 14-DRA-05, Westside- Alma Street Drainage Improvements with All South Consulting Engineers, LLC, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, All South Consulting Engineers, LLC.

THERE WAS RECORDED:

YEAS:
NAYS:
NOT VOTING:
ABSENT

And the Chairman declared the resolution adopted on this _____ day of _____, 2023.

* * * * *

I, TAMMY E. TRIGGS, Assistant Court Clerk of the Terrebonne Parish Council, Houma, Louisiana, do hereby certify that the foregoing is a true and correct copy of the RESOLUTION adopted by the Terrebonne Parish Council on _____, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2023.

TAMMY E. TRIGGS
COURT CLERK
TERREBONNE PARISH COUNCIL

**AMENDMENT NO. 2
TO
ENGINEERING AGREEMENT**

THIS AMENDMENT NO. 2, hereafter sometimes referred to as "AGREEMENT", made and entered into this _____ day of _____, 20__;

BY AND BETWEEN:

TERREBONNE PARISH CONSOLIDATED GOVERNMENT, (TPCG), a political subdivision of the State of Louisiana, represented herein by its duly authorized President, Gordon E. Dove (hereafter sometimes referred to as "OWNER"), and

ALL SOUTH CONSULTING ENGINEERS, LLC, represented herein by Timothy Bonura, duly authorized Principal (hereafter sometimes referred to as "ENGINEER"):

is a revision pursuant to Section 5.1.2 (Additional Services) to the **ENGINEERING AGREEMENT** dated March 13, 2014 for professional engineering services between the OWNER and ENGINEER.

WHEREAS, the Terrebonne Parish Consolidated Government did enter the engineering agreement with All South Consulting Engineers, LLC. dated March 13, 2014 for the **Westside Blvd/Alma Street Drainage Improvements**, identified as **Parish Project No. 14-DRA-05**, and

WHEREAS, the Engineering Agreement between OWNER and ENGINEER only has provisions for certain limitations for Basic and Additional Services, and

WHEREAS, it is necessary to make changes to the contract due to unforeseen utility conflict coordination, and

WHEREAS, the firm of All South Consulting Engineers, LLC, has been asked to perform these activities under the Additional Services section of the Engineering Agreement for this project, and

WHEREAS, the TPCG is desirous of having these services continued so that there is a need to increase in the upset limit, and

NOW THEREFORE, be it understood and agreed by the parties hereto amend the contract as follows:

Section 5, Paragraph 5.1.1, reads as follows:

5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under

Section 1 (as amended and supplemented by Exhibit "A", "Further Description of Basic Engineering Services and Related Matters" as Follows:

A Percentage of the Construction Cost Based On Curve B attached hereto as Exhibit "C". The Construction Cost used for calculating the fee will be a percentage of the Construction Cost of the Base Bid. (i.e. Fee is equal to 7.31% of Base Bid estimate of \$1,253,440 or \$91,630).

Amend Section 5, Paragraph 5.1.2.1, to read as follows:

5.1.2.1 General. For Additional Services rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", "Current Rate Schedule - 2010". At this time, the following additional services are anticipated and the Estimated Costs shown below are recommended for budgetary considerations.

| <u>CURRENT SERVICE</u> | <u>LIMITATION</u> | <u>NEW INCREASE/DECREASE</u> | <u>LIMITATION</u> |
|----------------------------|---------------------|----------------------------------|---------------------|
| 2.1.2 Topographic Survey | \$ 31,267.00 | \$ -9,000.00 | \$ 22,267.00 |
| 2.1.3 Revised Drawings | \$ 10,000.00 | \$ 0.00 | \$ 10,000.00 |
| 2.1.3 Utility Coord. | \$ 0.00 | \$ 50,000.00 | \$ 50,000.00 |
| 2.1.6 Cost Reasonable Ana. | \$ 0.00 | \$ 3,500.00 | \$ 3,500.00 |
| TOTAL | \$ 41,267.00 | \$ 44,500.00 | \$ 85,767.00 |

Section 5, Paragraph 5.1.2.2, reads as follows:

5.1.2.2 Special Consultants. For services and reimbursable expenses incurred for coordination of special consultants employed by ENGINEER pursuant to Paragraph 2.1.1 or 2.1.17, on the basis of Exhibit "D". Services and reimbursable expenses of special consultants will be approved by ENGINEER, but shall be paid directly by OWNER. At this time, the following special consultants are anticipated, and the Limitation of Costs shown below are recommended for budgetary considerations: **Geotechnical: \$7,000.00**

Amend Section 5, Paragraph 5.1.2.4, to read as follows:

5.1.2.4 Resident Project Services. For resident services during construction furnished under paragraph 2.2.1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of **\$84,000.00**

Section 5, Paragraph 5.1.3, reads as follows:

5.1.3 For Reimbursable Expenses. In addition to payments provided for in Paragraphs 5.1.1 and 5.1.2, OWNER shall pay ENGINEER the actual costs of all Reimbursable Expenses

incurred in connection with all Basic and Additional Services with a Limitation of Cost of **None at this time.**

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.5 The estimated cost of Paragraphs 5.1.2, 5.1.3, and 5.1.4, shall have a combined Limitations of Cost in the amount of **\$176,767.00**, which shall not be exceeded without the issuance of a formal change order authorized by the Terrebonne Parish Consolidated Government through its duly authorized President.

IN WITNESS WHEREOF, the parties hereto have affixed their legal hands on this day of _____, 20__.

OWNER:
TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

ENGINEER
ALL SOUTH CONSULTING
ENGINEERS, L.L.C.

BY: _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated
Government

BY: _____
Timothy Bonura
Principal

WITNESSES:

WITNESSES:

July 27, 2023

RECEIVED
JUL 28 2023
ENGINEERING

Ms. Madeleine Bodin
Engineering Department
Terrebonne Parish Consolidated Government
P.O. Box 2768
Houma, Louisiana 70361

Re: Request for Engineering Amendment No. 2
Westside Blvd./Alma Street Drainage Improvements Phase 1
TPCG Project No. 14-DRA-05
ASCE Project No. 032-004-02

Dear Ms. Bodin,

The referenced project is nearing completion and as part of our project closeout process, All South Consulting Engineers, LLC (All South) reviewed our engineering fees in comparison to the effort expended to complete the project. During this analysis, we found that a significant amount of time during construction was spent resolving utility conflicts. These utility conflicts were unforeseen and required significant additional effort by All South.

LA One Call was contacted prior to surveying for the project in 2015, 2019, and again in January 2023. Several utility companies responded by marking their subsurface improvements. All South's survey team tied in those utilities, and these utilities were included in the plans and specifications for the project. Despite this due diligence, the existence and/or location of these utilities were significantly different from the LA One Call data, requiring additional effort to resolve these conflicts in the field.

Utility coordination efforts to date cost in the realm of \$30,584.57. We anticipate the project to be substantially complete by the middle of August, and additional coordination will likely be required before then. With this in mind, All South is requesting a Utility Coordination task be added to our contract as an Additional Service in the lump sum amount of \$50,000.00. Although this seems to be a large addition to our contract, \$9,000 can be moved from Topographic Survey and \$20,000 can be moved from Resident Inspection, meaning the increase to our contract would be \$20,000.

Additionally, we were requested to perform a Cost Reasonableness Analysis (CRA), for the Terrebonne Parish Consolidated waterworks (TPCW) waterline work that was performed to reroute conflict waterlines, for funding justification. In accordance with our original Engineering Agreement executed on March 13, 2014, this Scope of Work does not fall under standard

Metairie

652 Papworth Avenue
Metairie, LA 70005
Tel 504-322-2783

Belle Chasse

305A Main Street
Belle Chasse, LA 70037
Tel 504-394-4424

Houma

107 West Woodlawn Ranch Rd.
Houma, LA 70363
Tel 985-537-8893

Raceland

3744 Highway 1
Raceland, LA 70394
Tel 985-537-8893

Ascension

1056 E. Worthey Street,
Gonzales, LA 70737
Tel 225-532-1406

All South Consulting Engineers, L.L.C.

Ms. Madeleine Bodin
Engineering Department
Terrebonne Parish Consolidated Government
July 12, 2023
Page 2

Construction Administration (CA), so we are requesting that our fee be adjusted to capture this additional service. The TPCW utility reroute work to date cost in the realm of \$90,000.00, for three (3) separate construction areas; the AC Waterline changeout at South Marie, the Waterline offset at South Alma Street and the Waterline Offset at North Alma Street. We anticipate the effort to provide the CRA will take approximately 22 hours based upon the attached man hour estimate, so we are requesting a Lump Sum fee of \$3,500.00 be added to our current contract.

In summary the changes to our contract, should TPCG approve this request, is as follows:

Amend Section 5, Paragraph 5.1.2.1, to read as follows:

5.1.2.1 General. For Additional Services and Reimbursable Expenses rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (Except services covered by Paragraph 2.1. 7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", "Current Rate Schedule - 2013". At this time the following additional services are anticipated and Estimated Costs shown below are recommended for budgetary considerations.

| <u>CATEGORY</u> | <u>DESCRIPTION</u> | <u>CURRENT LIMIT</u> | <u>RECOMMENDED CHANGE</u> | <u>NEW LIMIT</u> |
|-----------------|---------------------------|--------------------------|-------------------------------|----------------------|
| 2.1.2 | Topographic Survey | \$31,267.00 | -\$9,000.00 | \$22,267.00 |
| 2.1.3 | Revised Drawings | \$10,000.00 | \$0.00 | \$10,000.00 |
| 2.1.3 | Utility Coordination (LS) | \$0.00 | \$50,000.00 | \$50,000.00 |
| 2.1.6 | Cost Reasonable Analysis | \$0.00 | \$3,500.00 | \$3,500.00 |

Amend Section 5, Paragraph 5.1.5, to read as follows:

5.1.2.4 Resident Project Services. For resident services during construction furnished under Paragraph 2.2. 1, on the basis of Exhibit "D" for services rendered by principals and employees assigned to field offices in connection with resident project representation with a Limitation of Cost of ~~\$104,000.00~~ \$84,000.00.

All South Consulting Engineers, L.L.C.

Ms. Madeleine Bodin
Engineering Department
Terrebonne Parish Consolidated Government
July 12, 2023
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Should you have any questions or require additional information, please do not hesitate to contact Mr. Michael B. Slovensky, P.E. by email at mslovensky@ascellc.com or by phone at (504) 376-9440.

Sincerely,

All South Consulting Engineers, LLC



Stephen C. Smith
Partner

Enclosure

Westside Blvd. / Alma Street Drainage Improvements
Professional Service Manhour Estimate - Cost Reasonableness Analysis TPCW Installs
ALL SOUTH CONSULTING ENGINEERS, LLC

ASCE Project Number
Date
032-004-02
7/25/2023 13:38

| Task No. | Description | Principle (\$230/Hr) | Project Manager(PE) (\$165/hr) | Project Engineer (EI) (\$120/hr) | Technician (\$65/Hr) | Clerical (\$62/Hr.) | Deliverable Dwg | Deliverable Specs/ Reports | Total Hrs/ Task |
|----------|---|----------------------|--------------------------------|----------------------------------|----------------------|---------------------|-----------------|----------------------------|-----------------|
| 1 | Coordinate breakdowns of work with TPCW (Time already incurred) | - | 5.00 | - | - | - | | | 5 |
| 3 | Develop Independent Cost Estimate (ICE) provide Cost Reasonableness Analysis (CRA) - AC Waterline Change Out S Marie | | 4.00 | 1.00 | | | | ICE & CRA | 5 |
| 4 | Develop Independent Cost Estimate (ICE) provide Cost Reasonableness Analysis (CRA) - Waterline Offset South Alma at WSB | | 5.00 | 1.00 | - | - | | ICE & CRA | 6 |
| 5 | Develop Independent Cost Estimate (ICE) provide Cost Reasonableness Analysis (CRA) - Waterline Offset North Alma | | 5.00 | 1.00 | - | - | | ICE & CRA | 6 |
| | | - | 19.00 | 3.00 | - | - | | | 22.00 |
| | Hourly Rate | \$ 230.00 | \$ 165.00 | \$ 120.00 | \$ 65.00 | \$ 62.00 | | | |
| | Total Fee Person | \$ - | \$ 3,135.00 | \$ 360.00 | \$ - | \$ - | | | |
| | Estimate of Fees | \$ 3,495.00 | | | | | | | |



Monday, September 11, 2023

Item Title:

Renaming Southside Park to Hazel H. Navarre Park

Item Summary:

RESOLUTION: Giving Notice of Intent to adopt an ordinance to amend Section 21-30(a) of the Parish Code to change the name of Southside Park to Hazel H. Navarre Park in honor of Mrs. Hazel H. Navarre and calling a public hearing on said matter on Wednesday, September 27, 2023, at 6:30 p.m.

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------|--------------------|-------------------|
| Executive Summary | 9/7/2023 | Executive Summary |
| Resolution | 9/7/2023 | Resolution |
| Ordinance | 9/7/2023 | Ordinance |
| Exhibit A | 9/7/2023 | Backup Material |
| Backup Material | 9/7/2023 | Backup Material |
| Backup Material | 9/7/2023 | Backup Material |

OFFERED BY:
SECONDED BY:

RESOLUTION NO.

A Resolution giving Notice of Intent to adopt an ordinance to amend Section 21-30(a) of the Parish Code to change the name of Southside Park to Hazel H. Navarre in honor of Mrs. Hazel H. Navarre.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that notice of intent is given for adopting an ordinance to amend Section 21-30(a) of the Parish Code to change the name of Southside Park to Hazel H. Navarre Park in honor of Mrs. Hazel H. Navarre.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, September 27, 2023 at 6:30 p.m.

THERE WAS RECORDED:
YEAS:
NAYS:
ABSTAINING:
NOT VOTING:
ABSENT:

The Chairman declared the resolution adopted on this, the _____ day of _____, 2021.

* * * * *

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on _____, 2023 and subsequently ratified by the Assembled Council in Regular Session on _____, 2023 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2023.

TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

OFFERED BY:
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE TO AMEND SECTION 21-30(A) OF THE TERREBONNE PARISH CODE.

WHEREAS, Sec. 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the constitution or expressly denied by general law applicable to the parish; and

WHEREAS, the Terrebonne Parish Council and Terrebonne Parish Administration wishes to change the name of Southside Park to Hazel H. Naverre Park under Section 21-30(a) in honor of Mrs. Hazel H. Navarre.

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following be enacted:

SECTION I

Chapter 21, Article II, Section 21-30(a) of the Terrebonne Parish Code be amended as per the attached Exhibit A.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the ordinance adopted on this, the _____ day of _____ 2022.

JESSICA DOMANGUE, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on_____, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2023.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Sec. 21-30. - Same—In parks, playgrounds.

(a) The use, possession or presence of alcoholic beverages shall be prohibited in the confines of the parks/playgrounds listed below:

Authement Street Park

Barrios Park

Charlton P. Rozands Park

Dumas Park

Ernest C. Moss Memorial Park

Harmon Park

Hazel H. Navarre Park

Hormann Park

Houma Heights Park

June Drive Park

Larry J. Randolph Community Park

Lee Avenue Park

Melvin Johnson, Jr. Splash Park

Morning Star Baptist Church located at 108 Livas Lane

Mulberry Park

Southdown West Park

~~Southside Park~~

Summerfield Park

From: [Tammy Triggs](#)
To: [Brien K. Pledger](#); [Carl Harding](#); [Carl Harding \(carlharding39@gmail.com\)](#); [Gerald Michel](#); "GERALD MICHEL"; [John Amedée](#); [Jessica Domangue](#); "Jessica Domangue"; [Darrin Guidry](#); [Daniel Babin](#); "dbabin2010@gmail.com"; [Dirk Guidry](#); [Dirk Guidry](#); [Steve Trosclair](#)
Cc: [Tammy Triggs](#); [Keith Hampton](#); [Charlie Howard](#); [Elisha Smith](#)
Subject: FW: Council Meeting Agenda Item
Date: Thursday, August 17, 2023 10:48:49 AM

Good Morning. We just received this email in the office regarding this name change. Please advise.

From: Sonja Labat <sonjal@terrebonneport.com>
Sent: Thursday, August 17, 2023 10:16 AM
To: Tammy Triggs <ttriggs@tpcg.org>
Cc: amosely1342@gmail.com
Subject: Council Meeting Agenda Item

External Sender

This email is from a sender outside of Terrebonne Parish Consolidated Government's email system. **DO NOT** click on any links, open any attachments, or reply unless you trust the sender and know the content is safe. If you are unsure or have questions, please contact Information Technology for assistance.

Good Morning Tammy,

The board of Recreation District No. 11 approved to rename Southside Park to Hazel Navarre. This needs to be passed by the Council. Please let me know if you need anything else to have the park renaming placed on the agenda.

Thanks,

Sonja Labat
Finance Manager
Terrebonne Port Commission
(985) 873-6428
1116 Bayou Lacarpe, Suite A, Houma, LA 70363

TERREBONNE PARISH RECREATION DISTRICT NO. 11

900 Williams Avenue
Houma, LA 70364

MINUTES

REGULAR BOARD MEETING

August 8, 2023

The Board of Commissioners of Recreation District No. 11 of the Parish of Terrebonne, State of Louisiana, met at the Mechanicville Multi-Purpose Building on Tuesday, August 8, 2023, at 6:30 p.m.

Commissions Present: Ronald Rainey, Bonita White, Arleen Simmons, Noah Lirette, Misty White, Vincent Fusilier and Molly Arrington

Commissioners Absent: None

Others Present: Amos Mosely, Larry Ward, Councilman Brien Pledger, Sondra Smith, Latoya Walters, Mr. Celestine, Councilman Carl Harding, Jeremy Perkins and Michael Slovenski with All South and C.J.'s Electrical

The Chairman, Vincent Fusilier, called the meeting to order at 6:37 p.m. and led in prayer.

Larry Ward called the roll and it was determined that a quorum was present to conduct business.

Motion by Ronald Rainey, seconded by Bonita White to table the approval of the minutes of the regular meeting of July 11, 2023 until the September meeting. Motion passed.

Public Wishing to Address the Board:

Sondra Smith is the new appointee of the Bayou Cane Adult Education Center. She would like to utilize space for her teachers to provide the local community to obtain their GED. She would like to use the facility three days per week from 5:00-8:00 in the evening. Motion by Ronald Rainey, seconded by Arleen Simmons to allow Sondra Smith to utilize space after speaking with Bernadette. Motion passed.

Latoya Walters was present to ask to extend her rental to the park area for the Trunk or Treat to be held October 29th at the Dumas facility. Motion by Misty Ruffin, seconded by Bonita White to extend the rental to the park area at the Dumas facility providing proper paperwork and have TPCG and Rec 11 added to the insurance certificate. Motion passed.

The new board member, Molly Arrington, introduced herself to the board. She has lived in the area for five years. Her goal is to make the community a better place, see growth and community love. Molly was welcomed to the board.

Mr. Celestine was present to ask that the ant piles be sprayed. He also discussed the need for a water cooler to keep the kids hydrated. The Chairman advised that the ant issue will be taken care of.

Jeremy Perkins with All South was present to give a project update. Jeremy discussed the work at the Adult Softball Complex. C.J. Electrical was present to discuss the work being done and the need for a change order which is due to replace the existing conduit with PVC conduit. Ronald Rainey discussed the

contract and the change order with C.J. Electrical. Motion by Arleen Simmons, seconded by Bonita White to approve the change order in the amount of \$5,122.72 for field number one and including the scoreboard. Motion passed. Jeremy discussed proposal 23-7016 from Geo Sports Lighting in the amount of \$101,400 for the lights for field number 4 and the outfield for field number 1. Motion by Noah Lirette, seconded by Bonita White to obtain two more quotes for the lights for one and a half more fields. Motion passed.

Councilman Carl Harding was present. He advised that the board is off of oversight but not out of sight. He discussed the requirements of insurance for facility rentals. Sponsorships and board attendance were also discussed. Ronald Rainey discussed facility rentals and charity organizations. Facility rentals for charity organizations should be at a discounted cost to avoid the community losing the assistance.

Motion by Ronald Rainey, seconded by Misty Ruffin to table the July financials approval until the September meeting. Motion passed.

Motion by Ronald Rainey, seconded by Noah Lirette to submit the name of Hazel Navarre to the Council for the re-naming of Southside Park. Motion passed.

Noah Lirette briefly discussed the status of the 5-year plan. He also discussed the asset listing.

The Dumas pool house roof repairs have been completed.

The Mechanicville Gym roof repairs will begin tomorrow morning.

The siding at the West Houma Gym has been replaced.

Ronald Rainey discussed estimated costs for four posts and lights at Authement Street Park. It is a safety issue and lights are needed. Mr. Pledger will express his concern to the Council.

Amos Mosely discussed his report. He discussed the status of the football field. The playground equipment will not be provided. Repairs at the Dumas pool will be made at the end of the season. The East Houma pool is doing good. He also discussed the work crew. Motion by Ronald Rainey, seconded by Arleen Simmons to move Marlin Johnson to a Leader man position and increase his current pay from \$15.42 to \$16.00 per hour. Motion passed. Larry Ward gave an update regarding the Moss Park damages.

There were no worker's compensation and vehicle accident reports.

The Chairman asked the board if a giveaway could be held at the West Houma Gym on August 26th.

The next regular meeting is scheduled for Tuesday, September 12, 2023, in the Mechanicville Multi-Purpose Building.

Motion by Ronald Rainey, seconded by Bonita White to adjourn. Motion passed.

The meeting was adjourned at 8:12 p.m.